



FINANCE POLICY COMMITTEE

AGENDA

2 MAY 2023

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **FINANCE POLICY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 2 May 2023**.

David Waddell

CHIEF EXECUTIVE OFFICER

For apologies please contact Administration on 6393 8106.

AGENDA

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1 INTRODUCTION

1.1 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Finance Policy Committee at this meeting.

2 GENERAL REPORTS

2.1 SMALL DONATIONS AND GRANTS PROGRAM APPLICATIONS

RECORD NUMBER: 2023/596

AUTHOR: Tony Boland, Business Projects Officer

EXECUTIVE SUMMARY

This report provides information to Council in relation to a request for a donation via the Small Donations & Grants Program to the Orange Malayalee Association to support the annual Southern Indian Festival.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “15.2. Support community organisations and groups to deliver services and programs”.

FINANCIAL IMPLICATIONS

The budget for General Donations within the Small Donations & Grants Program for 2022/2023 is **\$60,000**. Funds remaining to date: **\$3,553.51**. The sum of donations requested in this round: **\$2,500**.

POLICY AND GOVERNANCE IMPLICATIONS

Refer to Council’s Donations and Grants Policy - ST029.

This policy is in accordance with these sections in the Local Government Act 1993:

1. Section 356 (financial assistance)
2. Section 377 (delegated authority)
3. Section 610E (waive or reduce fees)

And in accordance with this section in the Local Government Regulation 2005:

Section 207 (record of donations for auditing purposes)

RECOMMENDATION

That Council decides:

- 1 To donate \$2,500 to Orange Regional Malayalee Association for the conduct of the Southern Indian festival “Onam”; or**
- 2 Hold the application over until the July meeting of the Finance Policy Committee.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

2.1 Small Donations and Grants Program Applications

SUPPORTING INFORMATION

The Orange Regional Malayalee Association have submitted an application for a donation for an event to be held in August or September 2023. This application would usually be considered in July, however the early consideration of the application will allow the organisation to better prepare for the event.

The quarterly funding rounds for the 2022/23 budget were completed in April 2023 however there is a residual amount of \$3,553.51 in this year's budget that Council may wish to apply to this application. Alternatively, Council may wish to hold the application over until the July meeting to consider it in next year's budget.

Applicant 1	Orange Regional Malayalee Association
Assistance Would Support	This assistance is for a gathering related to the South Indian festival called "Onam". People from the State of Kerala in South India celebrate this festival every year in Orange in late August or September.
Amount Requested	\$2500
Policy Category	Community Events
Category Maximum	\$2,500
Complies With Policy	Yes
Previously funded by Council?	2021/22 - \$2,500 2020/21 - \$0 2019/20 - \$0 2018/19 - \$0 2017/18 - \$0

ATTACHMENTS

- 1 Orange Regional Malayalee Association - Small Donation Application - 2023/24, D23/27129 [↓](#)



A: 135 Byng Street, Orange
T: 6393 8000
E: council@orange.nsw.gov.au
W: www.orange.nsw.gov.au

SMALL DONATIONS PROGRAM - APPLICATION FORM

General donations

APPLICANT'S DETAILS

Name of organisation: ORANGE REGIONAL MALAYALEE ASSOCIATION

Contact name: SABU JOSEPH

Position: COMMITTEE MEMBER

Postal address

Phone:

Mobile:

Email:

What is the legal status of your organisation? (eg Incorporated, Association, etc.)

If not-for-profit please attach evidence - such as charter/constitution showing no personal gain will be available to members, charitable status advice or a statutory declaration

ASSOCIATION

Please select:

☐ Profit or ☒ Not-for-Profit

If not-for-profit:

☐ Constitution, tax ruling or other document confirming not-for-profit status is attached

Is your group/organisation registered for GST?

☐ Yes ☒ No

If applicable, please provide: ABN:

ACN:

BANK ACCOUNT DETAILS FOR PAYMENT

BSB No:

Account Name:

Bank:

YOUR ORGANISATION

Please describe your organisation and its purpose

Orange Regional Malayalee Association (ORMA) is Not-for-Profit organisation that coordinate the promotion of culture and traditions of people from the State of Kerala - one of the most Southern States of India.

Orange Regional Malayalee Association work towards the welfare and interest of the members. Orange Regional Malayalee Association also work for the promotion and preservation of Malayali culture, including the promotion of the language, food habits and other positive things exist in the culture.

REASON FOR APPLYING FOR FINANCIAL ASSISTANCE

Please describe your project, equipment purchase, community service, community event (including the date of the event) or other eligible category listed in the ST029 Donations and Grants Policy

This financial assistance is for a gathering related to the South Indian festival called "Onam". People from the State of Kerala in South India celebrate this festival every year in Orange. This year's celebrations will be either at the end of August or in September. The date and venue are to be decided.

Event is a mixture of indoor games for kids and adults (eg: Musical Chair), Songs, Dances, Cultural Programmes etc. The highlights of the event are floral decorations on the floor, all attendees (including children) wear Kerala traditional cloths and a traditional vegetarian meal served on plantain leaf. Please search online with the keywords "Onam", "Onasadhya" and "Thiruvathira" more information.

This is a non-ticketed event. Total expense of the event will be around \$19,500 including the meal. Approximately, more than half of the expense will be for the meals and the meals expense will be charged to attendees. As we do not have a local food supplier available in Orange to prepare and serve a non vegetarian meal (Onasadhya), every year we organise it from a Homebush based restaurant (Bluemoon Restaurant, 32-36 Burlington Rd, Homebush NSW 2140). Other expenses include venue hire, securities, fire Officers, liability Insurance, audio-Visual equipment hire, floral decorations with fresh flowers, stage decoration, gifts etc.

YOUR COSTS, COST OF PROJECT OR PURCHASE OF EQUIPMENT OR COMMUNITY EVENT (OR ELIGIBLE CATEGORY) AND YOUR CONTRIBUTION

Please attach evidence of your costs. For purchase equipment, please attach three quotations.

Your costs	\$ 19,500
Your contribution	\$ 9,150
Your voluntary contribution	\$ 0.0
Amount required from Council (eligible amounts are listed in the ST029 Donations and Grants Policy)	\$ 2,500

DONATION CATEGORY**Which category are you applying under?**

- ☐ Projects or Equipment Purchase or Providing a Community Service
- ☒ Community Events (not being Event Sponsorship)
- ☐ Non-sport Individuals or Teams Representing Orange at a National Event or at an Overseas Event
- ☐ Prize Giving (Central Women's Association (CWA) or Orange Eisteddfod)
- ☐ Grand Finals, Carnivals/Championships and Invitationals

ALIGNMENT TO COUNCIL'S STRATEGIC COMMUNITY PLAN**Which Theme/s is your project, purchase equipment community event (or other eligible category) under?**

☒ **LIVE - A healthy, safe, inclusive and vibrant community**
This theme recognises the importance of encouraging healthy lifestyles, community pride and a sense of belonging. This can be achieved by maintaining a safe, caring and connected community, with active community participation supported by enhanced cultural and recreational facilities and services that cater for all of our residents. The beautiful parks, gardens and natural assets of our City are amongst our most cherished assets and contribute to making Orange a desirable place to live, work and play.

☐ **PRESERVE - Balancing the natural and built environment**
This theme ensures that the unique natural, cultural, social and historical aspects of our community are preserved while recognising the need for growth and development. The community was strong in its desire to be more sustainable by promoting renewable energy, reducing waste and protecting our natural resources. There is also an expectation for infrastructure to support a growing City, with roads, footpaths, parking and a vibrant CBD seen as priorities.

☐ **PROSPER - A smart, innovate and resilient economy**
This theme focuses on providing the community with positive choices for investment, employment and study. It includes strengthening and diversifying our economy by targeting new and innovative industries, as well as fostering our existing strengths such as medical services, mining, local food and wine production and tourism. Orange residents are keen to see more engagement between Council, local business and industry and the education providers.

☐ **COLLABORATE - Leadership and partnership**
This theme looks at forging a collaborative community that engages with open and ongoing decision making. Developing future leaders and supporting community groups to deliver services and programs were identified as priorities during the consultation. The community is looking to Council to provide leadership, guidance and responsive governance.

LOCAL BUSINESS USE**Will you be supporting local businesses? Please list any local business that you will be using and the level of expenditure.**

Business	Expenditure
Orange Function Centre / Other Halls hire	\$ 2,250
Bunnings - Stage decoration	\$ 1,750
Wheeler Industries - Fire Safety Officers	\$ 800
Security Officers	\$ 800
Orange PA Hire - Light and Sound	\$ 2500
Local Supermarkets, Wrap & Rite and Spotless - Snacks, Drinks, Costumes etc	\$ 2250

DECLARATION

On behalf of: (name of organisation if applicable)

☒ I certify to the best of my knowledge that the statements made in this application and any supporting documentation are true

Date: 09/04/2023

Print name SABU JOSEPH

Position in organisation Committee Member

The information you provide will be handled in accordance with the Privacy and Personal Information Protection Act 1998. The supply of information by you is voluntary. If you cannot provide or do not wish to provide the information sought, your application may be unable to be processed. Any personal information collected from you will be in order to process your application.