



ORDINARY COUNCIL MEETING

AGENDA

2 MAY 2023

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **ORDINARY MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 2 May 2023** commencing at **6.30PM**.

David Waddell

CHIEF EXECUTIVE OFFICER

For apologies please contact Administration on 6393 8106.

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building by the rear entrance and gather at the breezeway between the Library and Art Gallery buildings. This is Council's designated emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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1 INTRODUCTION

1.1 APOLOGIES AND LEAVE OF ABSENCE

1.2 LIVESTREAMING AND RECORDING

This Council Meeting is being livestreamed and recorded. By speaking at the Council Meeting you agree to being livestreamed and recorded. Please ensure that if and when you speak at this Council Meeting that you ensure you are respectful to others and use appropriate language at all times. Orange City Council accepts no liability for any defamatory or offensive remarks or gestures made during the course of this Council Meeting. A recording will be made for administrative purposes and will be available to Councillors.

1.3 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.4 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Councillors now disclose any conflicts of interest in matters under consideration by the Council at this meeting.

COUNCIL MEETING ADJOURNS FOR THE CONDUCT OF THE OPEN FORUM

COUNCIL MEETING RESUMES

2 MAYORAL MINUTES

Nil

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Orange City Council held on 18 April 2023 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Council meeting held on 18 April 2023.

ATTACHMENTS

- 1 Minutes of the Ordinary Meeting of Orange City Council held on 18 April 2023

ORANGE CITY COUNCIL

MINUTES OF THE ORDINARY COUNCIL MEETING

HELD IN COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE

ON 18 APRIL 2023

COMMENCING AT 6.30PM

1 INTRODUCTION

ATTENDANCE

Cr J Hamling (Mayor), Cr K Duffy, Cr J Evans, Cr G Floyd (*audio visual link*), Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson (*audio visual link*), Cr G Power (Deputy Mayor), Cr J Whitton

Chief Executive Officer, Director Corporate and Commercial Services, Director Development Services, Acting Director Community, Recreation and Cultural Services (Andrews), Director Technical Services, Manager Corporate Governance, Manager Water & Sewer

1.1 APOLOGIES

Nil.

RESOLVED - 23/134	Cr T Greenhalgh/Cr M McDonell
That Cr S Peterson & Cr G Floyd attend the Council Meeting on 18 April 2023 via audio visual link.	
For: Cr J Hamling, Cr K Duffy, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power , Cr J Whitton	
Against: Nil	
Absent: Nil	

1.2 LIVESTREAMING AND RECORDING

The Mayor advised that the meeting was being livestreamed and recorded.

1.3 ACKNOWLEDGEMENT OF COUNTRY

The Mayor conducted an Acknowledgement of Country.

1.4 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

Cr Peterson declared a Non-Significant, Non-Pecuniary interest in item 5.3 – Feasibility and Impacts of Fishing in Suma Park Dam, as he owns property adjoining this facility.

1.5 OPENING PRAYER

Geoff Langdon of the Orange Presbyterian Church led the Council in Prayer.

The Mayor addressed Council on the recent passing of Mr Max Hazelton, Mr Colin Young, Mr Robin Edwards and Mr John Olsen, holding 1 minutes silence in their memory.

THE MAYOR DECLARED THE ORDINARY MEETING OF COUNCIL ADJOURNED FOR THE CONDUCT OF THE OPEN FORUM AT 6.37PM

5.3 – Feasibility and Impacts of Fishing in Suma Park Dam

- Rodney Tonkin – Orange Trout Acclimatisation Society
- Steph O’Dea
- Vicky Frost

THE MAYOR DECLARED THE ORDINARY MEETING OF COUNCIL RESUMED AT 6.52PM

2 MAYORAL MINUTES

Nil

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**RESOLVED - 23/135****Cr T Greenhalgh/Cr D Mallard**

That the Minutes of the Ordinary Meeting of Orange City Council held on 4 April 2023 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Council meeting held on 4 April 2023, noting an administrative error to be updated to Declarations noted in 1.4 – Declarations were made in item 6.3 – Road Closure Application – Part Cottonwood Way, Orange for Cr Kinghorne and Cr Peterson, not 6.4 Road Closure Application Part Road Reserve – Yackerboon Place.

For: Cr J Hamling, Cr K Duffy, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Nil

4 NOTICES OF MOTION/NOTICES OF RESCISSION

4.1 NOTICE OF RESCISSION - STRATEGIC POLICY ADOPTION - POST EXHIBITION - ST19 MEDIA, ST20 COMMUNITY ENGAGEMENT, ST29 WATER & SEWER INFRASTRUCTURE

TRIM REFERENCE: 2023/512

RESOLVED - 23/136

Cr K Duffy/Cr T Greenhalgh

That Council rescind the following resolution of Council at its Meeting of 4 April 2023:

5.2 STRATEGIC POLICY ADOPTION - POST EXHIBITION

TRIM REFERENCE: 2023/376

RESOLVED - 23/126

Cr M McDonell/Cr J Whitton

- 1 That Council resolves to adopt the following policies:
 - ST19 - Media
 - ST29 - Water & Sewer Infrastructure
- 2 That Council resolves to defer the following policy for further consultation and engagement:
 - ST20 - Community Engagement

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr J Whitton

Against: Cr K Duffy, Cr T Greenhalgh

Absent: Cr G Power

THE RESCISSION MOTION ON BEING PUT WAS CARRIED

For: Cr J Hamling, Cr K Duffy, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Nil

Cr Mileto asked what the impact of changing the wording in section 4.18 of the Media Policy would be.

The Chief Executive Officer advised it would be a guidance note for Councillors.

RESOLVED - 23/137

Cr K Duffy/Cr T Greenhalgh

- 1 That Council resolves to adopt:
 - ST29 - Water & Sewer Infrastructure
- 2 That Council resolves to defer the following policy for further consultation and engagement with Councillors:
 - ST19 - Media
 - ST20 - Community Engagement

For: Cr J Hamling, Cr K Duffy, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Nil

5 GENERAL REPORTS

5.1 RECOMMENDATIONS AND RESOLUTIONS FROM POLICY COMMITTEES

TRIM REFERENCE: 2023/306

RESOLVED - 23/138

Cr J Whitton/Cr M McDonell

That Council resolves:

- 1 That the Minutes of the Planning & Development Policy Committee at its meeting held on 4 April 2023 be and are hereby confirmed as a true and accurate record of the proceedings.
- 2 That the Minutes of the Infrastructure Policy Committee at its meeting held on 4 April 2023 be and are hereby confirmed as a true and accurate record of the proceedings.
- 3 That the Minutes of the Finance Policy Committee at its meeting held on 4 April 2023 be and are hereby confirmed as a true and accurate record of the proceedings.
- 4 That the Minutes of the Services Policy Committee at its meeting held on 4 April 2023 be and are hereby confirmed as a true and accurate record of the proceedings.

For: Cr J Hamling, Cr K Duffy, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Nil

MOTION

Cr K Duffy/Cr J Hamling

That Council receive a report at its meeting of 16 May 2023 on the renaming of Huntley Road and Aerodrome Road to Hazelton Way.

AMENDMENT

That Council refer consideration of road renaming to honour the Hazelton family to the Airport Community Committee.

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Cr K Duffy

Absent: Nil

THE AMENDMENT ON BEING PUT WAS CARRIED AND BECAME THE MOTION

THE MOTION ON BEING PUT WAS CARRIED

RESOLVED - 23/139

Cr J Whitton/Cr J Evans

That Council refer consideration of road renaming to honour the Hazelton family to the Airport Community Committee.

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Cr K Duffy

Absent: Nil

5.2 STATEMENT OF INVESTMENTS - MARCH 2023

TRIM REFERENCE: 2023/331

RESOLVED - 23/140**Cr J Whitton/Cr K Duffy**

That Council resolves:

- 1 To note the Statement of Investments for the period March 2023.
- 2 To adopt the certification of the Responsible Accounting Officer.

For: Cr J Hamling, Cr K Duffy, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne,
Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power , Cr J Whitton

Against: Nil

Absent: Nil

5.3 FEASIBILITY AND IMPACTS OF FISHING IN SUMA PARK DAM

TRIM REFERENCE: 2023/296

MOTION**Cr G Floyd/Cr S Peterson**

That Council resolves to:

- 1 Not permit land or water-based activity at Suma Park Dam at this stage;
- 2 Undertake a detailed Feasibility Study for introducing controlled access to Spring Creek Dam for passive watercraft (canoes and kayaks) and land-based fishing/fly casting considering the issues raised in this report and in consultation with the NSW of Primary Industry (Fisheries); and
- 3 Prepare such documentation as required to effect a change to the Plan of Management for Spring Ck Dam.

AMENDMENT**Cr K Duffy/Cr D Mallard**

That Council resolves to:

- 1 Not permit land or water-based activity at Suma Park Dam at this stage;
- 2 Undertake a detailed Feasibility Study for introducing controlled access to Spring Creek Dam for passive watercraft (canoes and kayaks) and land-based fishing/fly casting considering the issues raised in this report and in consultation with the NSW of Primary Industry (Fisheries); and
- 3 Investigate options to improve existing facilities at Gosling Creek.

For: Cr J Hamling, Cr K Duffy, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr D Mallard, Cr T Mileto, Cr S Peterson, Cr G Power , Cr J Whitton

Against: Cr M McDonell, Cr F Kinghorne

Absent: Nil

THE AMENDMENT ON BEING PUT WAS CARRIED AND BECAME THE MOTION**THE MOTION ON BEING PUT WAS CARRIED**

RESOLVED - 23/141**Cr K Duffy/Cr D Mallard**

That Council resolves to:

- 1 Not permit land or water-based activity at Suma Park Dam at this stage;
- 2 Undertake a detailed Feasibility Study for introducing controlled access to Spring Creek Dam for passive watercraft (canoes and kayaks) and land-based fishing/fly casting considering the issues raised in this report and in consultation with the NSW of Primary Industry (Fisheries); and
- 3 Investigate options to improve existing facilities at Gosling Creek.

For: Cr J Hamling, Cr K Duffy, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr D Mallard, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Cr M McDonell, Cr F Kinghorne

Absent: Nil

Cr Mileto asked after the grant funding for research and the cost to Council.

The Chief Executive Officer advised that Council will receive a grant for scientific research and Fisheries will support the feasibility works. If a consultant was to be engaged it may be in the vicinity of \$50,000, however it is intended to be managed in-house.

Cr Whitton asked if there was a consideration of land classification changes.

The Chief Executive Officer advised there is no intention to change land classifications.

Cr Mallard noted Suma Park has a direct link to the Water Treatment Plant and Spring Creek Dam has a direct link to the Icely Road Treatment Plant and asked for clarification of the difference.

The Director Technical Services stated that Suma Park Dam was the Primary Water Source and the everyday draw for drinking water treated at the filtration plant. Spring Creek Dam (similar to Googong Dam) is a secondary water source not used on a day to day basis so it can be managed and not drawn from, leaving us with a choice. If both water sources were opened up to recreation that does not allow us an alternate option in a case of contamination for example.

Cr Mallard asked if Spring Creek Dam was opened to recreation and water was needed to be moved to the treatment plant what is in place to manage this.

The Director Technical Services advised that it is generally known in advance that water will need to be drawn. During periods of drought it is not draw until a baseline flow is held.

Cr Mallard asked if a feasibility study occurs what assessment of environmental and social risks is undertaken and will it draw on data collected previously.

The Chief Executive Officer advised that any action taken by Council requires a review of Environmental Factors under part 5 of the Environmental Protection Act, so if the feasibility study shows heavy infrastructure for example we would be obliged to do an environmental assessment before Council receives a further report. The consultant will look at the previous observations during the study.

5.4 BULKY WASTE COLLECTION 2023

TRIM REFERENCE: 2023/505

RESOLVED - 23/142**Cr K Duffy/Cr T Greenhalgh**

That Council acknowledge the outcomes of the 2023 Scheduled Domestic Bulky Waste Service.

For: Cr J Hamling, Cr K Duffy, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Nil

QUESTIONS TAKEN ON NOTICE**Cr F Kinghorne**

Cr Kinghorne asked for information to be provided to Council on the actual number of households that participated in the 2023 Domestic Bulky Waste Service, noting that the statistics provided showed a number of households may have had up to 3 collections for different waste items.

5.5 STRATEGIC POLICY REVIEW

TRIM REFERENCE: 2023/519

RESOLVED - 23/144**Cr K Duffy/Cr G Power**

That Council resolves to place Strategic Policy ST26 – Council-Related Development Applications – Managing Conflict of Interests on public exhibition for a minimum period of 28 days.

For: Cr J Hamling, Cr K Duffy, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Nil

6 CLOSED MEETING

In accordance with the Local Government Act 1993, and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

In response to a question from the Mayor, the Chief Executive Officer advised that no written submissions had been received relating to any item listed for consideration by the Closed Meeting of Council.

The Mayor extended an invitation to any member of the public present at the meeting to make a presentation to the Council as to whether the meeting should be closed for a particular item.

RESOLVED - 23/145**Cr T Greenhalgh/Cr G Power**

That Council adjourn into a Closed Meeting and members of the press and public be excluded from the Closed Meeting, and access to the correspondence and reports relating to the items considered during the course of the Closed Meeting be withheld unless declassified by separate resolution. This action is taken in accordance with Section 10A(2) of the Local Government Act, 1993 as the items listed come within the following provisions:

6.1 Girralang Biodiversity Credits - Delegated Authority

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

The Mayor declared the Ordinary Meeting of Council adjourned for the conduct of the Closed Meeting at 7.51pm.

The Mayor declared the Ordinary Meeting of Council resumed at 8.09pm

7 RESOLUTIONS FROM CLOSED MEETING

The Chief Executive Officer read out the following resolutions made in the Closed Meeting of Council.

6.1 GIRRALANG BIODIVERSITY CREDITS - DELEGATED AUTHORITY

TRIM REFERENCE: 2023/473

RESOLVED - 23/146**Cr T Greenhalgh/Cr J Whitton**

That Council resolves:

- 1 That Biodiversity credits be sold to generate income for Council.
- 2 That at least 20% of Council's CW209 credits be retained for its own future use.
- 3 That the Chief Executive Officer be given delegation to determine the most appropriate time to sell credits and the sale mechanisms to be used.
- 4 That the Chief Executive Officer be delegated authority to set the price of credits through consultation with the ELT and external consultants as applicable.
- 5 That funds generated from the sale of Biodiversity Credits be retained until Council has had an opportunity to workshop available options.

For: Cr J Hamling, Cr K Duffy, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Nil

THE MEETING CLOSED AT 8.10PM

This is Page Number 8 and the Final Page of the Minutes of the Ordinary Meeting of Orange City Council held on 18 April 2023.

COUNCIL MEETING ADJOURNS FOR THE CONDUCT OF THE POLICY COMMITTEES

Planning and Development - Chaired by Cr Jeff Whitton

Employment and Economic Development – Chaired By Cr Tony Mileto

Infrastructure - Chaired by Cr Jack Evans

Sport and Recreation – Nil Items

Environmental Sustainability - Chaired by Cr David Mallard

Finance - Chaired by Cr Kevin Duffy

Services - Chaired by Cr Melanie McDonell

COUNCIL MEETING RESUMES

4 NOTICES OF MOTION/NOTICES OF RESCISSION

4.1 NOTICE OF MOTION - 16 DAYS OF ACTIVISM AGAINST GENDER-BASED VIOLENCE

RECORD NUMBER: 2023/606

I, **CR DAVID MALLARD** wish to move the following Notice of Motion at the Council Meeting of 2 May 2023:

MOTION

That Council resolves to participate in the 16 Days of Activism against Gender-Based Violence from 25 November to 10 December 2023, with staff to develop appropriate communications, events and/or programs and identify opportunities to partner with other services and organisations in this campaign.

BACKGROUND

Orange's *Community Strategic Plan 2022-2032* identifies that a focus for future projects and action will be to "minimise the social divide and stop family violence". This motion identifies an upcoming opportunity for Council to provide community leadership in the prevention of domestic, family and sexual violence.

The NSW Bureau of Crime Statistics and Research's Local Government Area excel crime tables (https://www.bocsar.nsw.gov.au/Pages/bocsar_crime_stats/bocsar_lgaexceltables.aspx) show that based on recorded crime incidents, the Orange LGA had the 12th highest rate of domestic violence related assaults in 2022 (402 incidents, 945.8 per 100,000 population) in the state, and the 60-month trend shows a significant increase in domestic violence related assaults in Orange at an average annual increase of 13.4%. In 2022 Orange also had the 8th highest rate of recorded non-domestic violence related assaults (313 incidents, 736.4 per 100,000 population) with a significant 60-month trend and an average annual increase of 6.6%, and Orange had the 17th highest rate of recorded sexual assaults (82 incidents, 192.9 per 100,000 population).

The alarmingly high rates of domestic and family violence in Orange and the need to "break the cycle" have also been highlighted by local police and magistrates, as reported on by local media.

The *Our Watch Prevention toolkit for local government* (<https://localgov.ourwatch.org.au/localgovtoolkit/>) notes that "as the closest level of government to the community, local governments are uniquely placed to influence and drive social change to reduce violence against women through existing partnerships, networks and structures."

One opportunity to promote and advance the social change needed to end domestic, family and sexual violence is the 16 Days of Activism against Gender-Based Violence, an annual international campaign that takes place from 25 November (International Day for the Elimination of Violence Against Women) to 10 December (International Human Rights Day).

There are many examples of activities that other councils and community organisations have organised during the 16 Days, including community walks against violence or other public

4.1 Notice of Motion - 16 Days of Activism Against Gender-Based Violence

actions to raise awareness, social media campaigns to provide information and education, public forums and/or targeted workshops (e.g., respectful relationships for young people).

With the next 16 Days a little over six months from now, Council adopting this resolution would provide the opportunity for Council staff to develop plans using existing resources and relationships for a set of communications, events and/or programs during the 16 Days that engages our local community, whether targeting the whole of community or specific demographic groups, to promote messages that aim to address the drivers of gender-based violence and contribute to efforts to prevent and eliminate domestic, family and sexual violence.

Signed Cr David Mallard

STAFF COMMENT

Council staff could plan, develop, and deliver a communications and engagement plan, including supporting event activities to raise awareness of 16 Days of Activism against Gender-Based Violence, and connect across the community to deliver the campaign.

It is recommended a working group be developed and partner organisations be invited to attend. The purpose of the working group would be to develop the program and work together to deliver these activities over the 16 days.

Currently this activity is unfunded and would require budget allocation to support events. Event planning, communication and marketing activities could be absorbed within the existing resourcing budgets.

FINANCIAL/RESOURCING IMPLICATIONS

Currently unfunded. Budget allocation required.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

5 GENERAL REPORTS

5.1 UPDATE ON OUTSTANDING AND COMPLETED RESOLUTIONS OF COUNCIL INCLUDING QUESTIONS TAKEN ON NOTICE, MATTERS ARISING AND NOTICES OF MOTION

RECORD NUMBER: 2023/305

AUTHOR: Janessa Constantine, Manager Corporate Governance

EXECUTIVE SUMMARY

A list of updates on outstanding resolutions, questions taken on notice, matters arising and notices of motion is provided together for the information of Council. Only matters requiring action to be taken are noted in this report, including outstanding items from the previous Council term. A report is also provided to Council on those Actions completed since the report was last provided to Council. After items are reported in the Completed Actions Report, items are removed from this listing, however, are available for administrative purposes.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “17.1. Provide representative, responsible and accountable community governance”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the information provided in the report on Outstanding and Completed Resolutions, Questions Taken on Notice, Matters Arising and Notices of Motion be acknowledged.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

Attached is a listing of tasks requiring action or follow up by Council staff. This list identifies progress on decisions of Council, including Notices of Motion, Questions Taken on Notice and Matters Arising. Upon completion, items will be noted as such and removed after production to Council.

ATTACHMENTS

- 1 Outstanding Resolutions of Council & Policy Meetings, D23/26958[↓](#)
- 2 Completed Actions Report, D23/26948[↓](#)

OUTSTANDING ACTIONS FROM THE COUNCIL MEETINGS

Meeting and Date	Resolution	Action Taken
Council 17/08/2021	RESOLVED - 21/280 That Council resolves: 1 That Orange City Council consult with appropriate organisations to investigate the commissioning and installation of a bronze statue as a tribute to families who have lost family members in the service of their Country. 2 That a report on findings be brought back to Council.	Council staff developing a Your Say site for consultation. Further consultation to be undertaken with organisations.
Council 5/04/2022	RESOLVED - 22/091 That Council formulate a Working Party and a strategic plan to promote and position Orange and the Central West as a strategic sovereign partner with the Australian Defence Forces.	Council staff attended the Australian Defence Forces briefing. Agenda item on Economic Development Committee. Subcommittee to be formed following interest from EDC members. Continue to investigate opportunities with the Federal Government.
Council 19/04/2022	RESOLVED - 22/114 That Council resolves: 1 To engage willing NRL clubs with the prospect of initiating a long-term association with the City of Orange. 2 To seek to formalise such a relationship for the purposes of maximising the potential of the future Orange Sports Precinct in attracting high profile sporting fixtures, benefiting tourist visitation, spend and local entertainment. 3 To include in any such arrangement that any NRL club affiliated with the City of Orange provide coaching clinics and sports development opportunities for local schools and sporting organisations, and player meet-and-greet opportunities. 4 To consider in the selection of any prospective NRL club affiliation, the club's relationship to Orange, local fan-base and the club's proximity to Orange. 5 To report to the Chamber on the progress of this endeavour, all meetings and aspects of negotiations undertaken, and time frames relating to any proposal or agreement. 6 That staff conduct similar discussions with all sporting codes.	Staff have approached a couple of Clubs with the possibility of future games to be scheduled. A report be provided to Council.

OUTSTANDING ACTIONS FROM THE COUNCIL MEETINGS

Council 3/05/2022	QUESTION TAKEN ON NOTICE Cr Kinghorne asked that Councillors be advised how much will be saved by Council when Smart meters are installed.	Cr F Kinghorne Following up on context of question taken on notice. Reviewing NSW Water Directorate published Digital Metering Guidelines in November 2021.
Planning and Development Committee 7/06/2022	RESOLVED - 22/183 That Council resolves to include the properties listed below in the Local Housing Strategy: Broken Shaft Creek Precinct <ul style="list-style-type: none"> 180 Murphy Lane, Orange 	Cr T Mileto/Cr J Hamling Final review of actions to be undertaken to ensure completeness.
Planning and Development Committee 7/06/2022	RESOLVED - 22/185 That Council resolves to include the properties listed below in the Local Housing Strategy: Molong Road Precinct <ul style="list-style-type: none"> 487 Mitchell Highway, Orange 	Cr G Floyd/Cr J Whitton Final review of actions to be undertaken to ensure completeness.
Planning and Development Committee 7/06/2022	RESOLVED - 22/184 That Council resolves to include the properties listed below in the Local Housing Strategy: Molong Road Precinct <ul style="list-style-type: none"> 454 Mitchell Highway, Orange 511 Mitchell Highway, Orange 86 Murphy Lane, Orange 100 Murphy Lane, Orange 72 Murphy Lane, Orange 36 Murphy Lane, Orange 545 Mitchell Highway, Orange 	Cr T Mileto/Cr J Whitton Final review of actions to be undertaken to ensure completeness.
Planning and Development Committee 7/06/2022	RESOLVED - 22/196 That Council resolves to include the properties listed below in the Local Housing Strategy: <ul style="list-style-type: none"> 18 Daydawn Place, Orange (and all Daydawn Estate) 	Cr M McDonnell/Cr J Whitton Final review of actions to be undertaken to ensure completeness.

OUTSTANDING ACTIONS FROM THE COUNCIL MEETINGS

Planning and Development Committee 7/06/2022	<p>RESOLVED - 22/197 Cr J Whitton/Cr M McDonell</p> <p>That Council resolves not to include the properties listed below in this version of the Local Housing Strategy:</p> <table><tr><td>• 60 Auberson Road, Orange</td><td>• 4682 Mitchell Highway, Lucknow</td></tr><tr><td>• 226 Murphy Lane, Orange</td><td>• 730 Burrendong Way, Orange</td></tr><tr><td>• 534 The Escort Way, Orange</td><td>• 700 & 704 Forest Road, Orange</td></tr><tr><td>• 9 Borrodell Drive, Orange</td><td>• 234 Canobolas Road, Orange</td></tr><tr><td>• 616 Mitchell Highway, Orange</td><td>• 601 Pinnacle Road, Orange</td></tr><tr><td>• Mitchell Highway, Lucknow</td><td>• 611 Pinnacle Road, Orange</td></tr><tr><td>• 274 Leeds Parade, Orange</td><td>• 645 Pinnacle Road, Orange</td></tr><tr><td>• 616 Forest Road, Orange</td><td>• 90 Hawke Lane, Orange</td></tr><tr><td>• 190 Ophir Road, Orange</td><td></td></tr></table>	• 60 Auberson Road, Orange	• 4682 Mitchell Highway, Lucknow	• 226 Murphy Lane, Orange	• 730 Burrendong Way, Orange	• 534 The Escort Way, Orange	• 700 & 704 Forest Road, Orange	• 9 Borrodell Drive, Orange	• 234 Canobolas Road, Orange	• 616 Mitchell Highway, Orange	• 601 Pinnacle Road, Orange	• Mitchell Highway, Lucknow	• 611 Pinnacle Road, Orange	• 274 Leeds Parade, Orange	• 645 Pinnacle Road, Orange	• 616 Forest Road, Orange	• 90 Hawke Lane, Orange	• 190 Ophir Road, Orange		Final review of actions to be undertaken to ensure completeness.
• 60 Auberson Road, Orange	• 4682 Mitchell Highway, Lucknow																			
• 226 Murphy Lane, Orange	• 730 Burrendong Way, Orange																			
• 534 The Escort Way, Orange	• 700 & 704 Forest Road, Orange																			
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• Mitchell Highway, Lucknow	• 611 Pinnacle Road, Orange																			
• 274 Leeds Parade, Orange	• 645 Pinnacle Road, Orange																			
• 616 Forest Road, Orange	• 90 Hawke Lane, Orange																			
• 190 Ophir Road, Orange																				
Planning and Development Committee 7/06/2022	<p>RESOLVED - 22/181 Cr J Whitton/Cr T Mileto</p> <p>2 That Council resolve for staff to:</p> <p>X. Organise for Council to host a local Housing Summit that brings together a broad range of stakeholders including Government agencies, community housing providers, providers of mental health services, strategic planners and representatives of relevant peak bodies, to discuss issues and proposed solutions to the housing affordability challenges facing the city, before the end of 2022.</p> <p>RESOLVED - 22/182 Cr J Whitton/Cr T Mileto</p> <p>2 That Council resolve for staff to:</p> <p>XI. Prepare a Homelessness Policy that identifies principles and actions, including partnerships and advocacy roles, for Council to contribute to efforts to end homelessness in Orange.</p>	To be completed.																		
Planning and Development Committee 7/06/2022	<p>RESOLVED - 22/195 Cr M McDonell/Cr J Whitton</p> <p>That Council resolves to include the properties listed below in the Local Housing Strategy:</p> <ul style="list-style-type: none">• 615 Mitchell Highway, Orange• 641 Mitchell Highway, Orange• 643 Mitchell Highway, Orange• 1 Industry Drive, Orange	Final review of actions to be undertaken to ensure completeness.																		

OUTSTANDING ACTIONS FROM THE COUNCIL MEETINGS

Planning and Development Committee 7/06/2022	RESOLVED - 22/191 Cr M McDonell/Cr T Greenhalgh Council resolves not to include the properties listed below in this version of the Local Housing Strategy: <ul style="list-style-type: none"> • 641 Mitchell Highway, Orange • 13 Hewitt Close • 57 Wicks Road, Orange • 424 Mitchell Highway, Orange • 191 Icely Road, Orange • 234 Canobolas Road, Canobolas • 79 Thompson Road, Orange 	Final review of actions to be undertaken to ensure completeness.
Planning and Development Committee 7/06/2022	RESOLVED - 22/190 Cr T Greenhalgh/Cr J Whitton That Council resolves to include the properties listed below in the Local Housing Strategy: Leeds Precinct <ul style="list-style-type: none"> • 274 Leeds Parade, Orange 	Final review of actions to be undertaken to ensure completeness.
Planning and Development Committee 7/06/2022	RESOLVED - 22/193 Cr G Floyd/Cr M McDonell That Council resolves not to include the properties listed below in the Local Housing Strategy: <ul style="list-style-type: none"> • 74 Brooking Lane, Orange 	Final review of actions to be undertaken to ensure completeness.
Planning and Development Committee 7/06/2022	RESOLVED - 22/192 Cr T Greenhalgh/Cr J Whitton That Council resolves not to include the properties listed below in this version of the Local Housing Strategy: <ul style="list-style-type: none"> • 9 Borrodell Drive, Orange • 611 Pinnacle Road, Orange • 131 and 191 Bargwanna Road, Spring Creek • 93 Brooking Lane, Orange • 96 Buttle Road • Land surrounding CSU Orange Campus 	Final review of actions to be undertaken to ensure completeness.

OUTSTANDING ACTIONS FROM THE COUNCIL MEETINGS

Planning and Development Committee 7/06/2022	RESOLVED - 22/187 Cr M McDonell/Cr J Whitton That Council resolves to include the properties listed below in the Local Housing Strategy: North Corridor Precinct <ul style="list-style-type: none"> • 371 Clergate Road, Orange • 459 Clergate Road, Orange • 441 Clergate Road, Orange • Clergate Road, Orange • 439 Clergate, Orange • 45 Auberson Road, Orange • Clergate Road, Orange • 352 Clergate Road, Orange • 352 Clergate Road, Orange 	Final review of actions to be undertaken to ensure completeness.
Planning and Development Committee 7/06/2022	RESOLVED - 22/186 Cr T Mileto/Cr J Whitton That Council resolves to include the properties listed below in the Local Housing Strategy: North Orange Precinct <ul style="list-style-type: none"> • 59 Wicks Road, Orange • 73 Beer Road, Orange • Clergate Road, Orange • 58 Wicks Road, Orange • 56 Wicks Road, Orange 	Final review of actions to be undertaken to ensure completeness.
Planning and Development Committee 7/06/2022	RESOLVED - 22/189 Cr J Hamling/Cr J Whitton That Council resolves to include the properties listed below in the Local Housing Strategy: Trotting Track Precinct <ul style="list-style-type: none"> • 34 Perc Griffith Way, Orange • Mitchell Highway, Lucknow 	Final review of actions to be undertaken to ensure completeness.
Planning and Development Committee 7/06/2022	RESOLVED - 22/188 Cr J Hamling/Cr J Whitton That Council resolves to include the properties listed below in the Local Housing Strategy: North Corridor Precinct <ul style="list-style-type: none"> • 524 and 538 (not 526) Burrendong Way, Orange • 524 and 538 (not 526) Burrendong Way, Orange 	Final review of actions to be undertaken to ensure completeness.

OUTSTANDING ACTIONS FROM THE COUNCIL MEETINGS

Planning and Development Committee 7/06/2022	RESOLVED - 22/198 Cr J Whitton/Cr M McDonell That Council resolves not to include the properties listed below in this version of the Local Housing Strategy: <ul style="list-style-type: none"> • 114 Canobolas Road, Orange • 512 Pinnacle Road, Orange • 117 Phoenix Mine Road, Lucknow • 40 Beasley Road, Lucknow • 247 Clergate Road, Orange 	Final review of actions to be undertaken to ensure completeness.
Planning and Development Committee 7/06/2022	RESOLVED - 22/194 Cr T Greenhalgh/Cr M McDonell That Council resolves not to include the properties listed below in the Local Housing Strategy: <ul style="list-style-type: none"> • 579 The Escort Way, Orange • 549 The Escort Way, Orange • 5104 Mitchell Highway, Orange 	Final review of actions to be undertaken to ensure completeness.
Planning and Development Committee 7/06/2022	RESOLVED - 22/199 Cr M McDonell/Cr G Floyd That Council resolves not to include the properties listed below in this version of the Local Housing Strategy: <ul style="list-style-type: none"> • 549 The Escort Way, Orange • 579 The Escort Way, Orange • 5104 Mitchell Highway, Orange 	Final review of actions to be undertaken to ensure completeness.
Finance Policy Committee 5/07/2022	RESOLVED - 22/285 Cr D Mallard/Cr G Floyd That Council resolves funding for Round 2 Future City Assistance Fund as follows: <ol style="list-style-type: none"> 1 To provide financial assistance of \$400.00 (ex-GST) from the Future City Assistance Fund to Bobbies Clothing (Refurbishment of Façade – 176 Summer Street, Orange). 	Noted. Awaiting works to finalise funding.
Council 19/07/2022	QUESTION TAKEN ON NOTICE Cr D Mallard Cr Mallard asked if the audit of Council land found suitable land for partnering with social and affordable housing and if the old sale yards can be assessed for viability of this land as a prospect for a residential area.	Staff are reviewing a list of all of Council land in order to identify lots that may be suitable. Meetings are being organised with key stakeholders to determine options available. Information will feed into Housing Summit.

OUTSTANDING ACTIONS FROM THE COUNCIL MEETINGS

Council 2/08/2022	RESOLVED - 22/304 Cr J Evans/Cr T Greenhalgh That Council resolves: <ol style="list-style-type: none"> 1 To formulate a Working Party and a strategic plan with Sleepbus.org for the implementation of a Sleepbus service. 2 That Council engage with local businesses and fund-raising organisations to secure financial and in-kind assistance for the annual up-keep of the Sleepbus service. 	Working Group met 15/2/23 and decided Housing Plus, Department of Housing & Land and Veritas House be invited along to brief Council (Housing Forum) on available land options as well as processes to complete to establish some temporary housing in Orange. Housing Forum Date to be set.
Council 20/09/2022	RESOLVED - 22/380 Cr G Floyd/Cr J Hamling That Council resolves: <ol style="list-style-type: none"> 1 To note the report; and 2 That Staff provide a report on upgrades and costs that could be delivered to enable the Function Centre to continue to service the community need outlined in this report. 	Research underway and work in progress. Report to be provided.
Council 20/09/2022	RESOLVED - 22/370 Cr S Peterson/Cr J Evans That the consideration of funding allocations for the Small Donations and Grants program be deferred until an expedited review of the program has been undertaken, with a report to Council on the outcome of the review.	Report to be provided to Council.
Environmental Sustainability Policy Committee 4/10/2022	RESOLVED - 22/409 Cr F Kinghorne/Cr J Evans That Council defers consideration of the Bulky Waste Service Review for the purpose of investigation of a further option for all ratepayers to be charged a fee for a bulky waste service and for this service to be on an 'at request' basis as it is required by residents.	Updated report to be provided to Council.
Council 4/10/2022	RESOLVED - 22/417 Cr J Whitton/Cr J Hamling That Council resolves: <ol style="list-style-type: none"> 1 That Council support Heart of the Nation in their drive to have publicly available AED's in the community. 2 That Council staff provide a report to Council on strategies to broaden the awareness and installation of AED's in Orange. 	Research and Investigation underway. New AEDs have recently been installed in all Council child care centres and media release in planned. Council list of AEDs updated and sent to Service NSW for online coverage.

OUTSTANDING ACTIONS FROM THE COUNCIL MEETINGS

Council 18/10/2022	RESOLVED - 22/431 Cr D Mallard/Cr M McDonell That Council resolves: <ol style="list-style-type: none"> 1 To subdivide 94 Woodward Street into two separate lots in accordance with the terms contained in this report. 2 That staff investigate options for social and affordable housing on the vacant lots and provide a report to Council. 3 That Council advertise and sell the lot containing the original homestead. 	DA approved by Council resolution. Conditions of Consent being undertaken. Contract of sale being drafted. Agent to be appointed to manage sale.
Council 15/11/2022	MATTER ARISING Cr F Kinghorne Cr Kinghorne requested that information be sought from the Geographic Naming Board on their processes for street naming.	Further information to be provided to Councillors.
Council 6/12/2022	MATTER ARISING Cr K Duffy Cr Duffy requested that a full briefing for Councillors be held in March/April 2023 of where the Mountain Bike Trails proposal is up to.	Briefing to be scheduled.
Services Policy Committee 6/12/2022	RESOLVED - 22/524 Cr F Kinghorne/Cr J Evans <ol style="list-style-type: none"> 1 That Council acknowledge the reports presented to the Orange Health Liaison Committee at its meeting held on 1 November 2022. 2 That Council determine recommendation 4.1.2 from the minutes of the Orange Health Liaison Committee meeting of 1 November 2022. <i>4.1.2: Request Council to increase compliance of No Smoking areas around Post Office steps and the bus stop across the road including signage and designated areas in low profile areas.</i> 3 That the remainder of the minutes of the Orange Health Liaison Committee at its meeting held on 1 November 2022 be adopted. 	No Smoking compliance to be actioned.
Infrastructure Policy Committee 6/12/2022	MATTER ARISING Cr T Greenhalgh Cr Greenhalgh requested that a follow up be made regarding investigating the narrow footpath between Canobolas Caravan and Marine and the Motel on Bathurst Road.	Investigation continuing.

OUTSTANDING ACTIONS FROM THE COUNCIL MEETINGS

Planning and Development Committee 6/12/2022	RESOLVED - 22/501 Cr K Duffy/Cr S Peterson That Council resolve to support the Planning Proposal in principal and direct staff to: <ol style="list-style-type: none"> 1 Forward the proposal to the Department of Planning and Environment for a Gateway Determination under Section 3.34 of the Environmental Planning and Assessment Act 1979, and 2 Request that the Department provide delegations to Council to formally make the plan, and 3 Once a Gateway Determination is received, advise and require the proponent to pay all costs associated with any mapping, additional studies or reports as may be required by the Gateway Determination, and 4 Subject to any conditions of the Gateway Determination, proceed to undertake agency consultation and public exhibition, and 5 Report back to Council at the conclusion of consultation and exhibition for final determination. 	Planning Portal updated and referred to DPE for gateway determination Exhibition concluded 21 Feb. No submissions received. Report to Council anticipated for May 2023.
Council 20/12/2022	MATTER ARISING Cr S Peterson Cr Peterson noted at clause 6.3 of the Councillors Access to Information and Interaction with Staff policy that contact is to be made during business hours, however emails are often sent outside this time. It was suggested Councillors include a clause in their email signatures to advise emails do not have to be answered when received outside of hours. <i>The Director Corporate & Commercial Services advised this would be taken on board in reference to the policy.</i>	Further implementations to be discussed with the Director Corporate & Commercial Services and Manager Information Technology.
Council 21/02/2023	RESOLVED - 23/047 Cr D Mallard/Cr M McDonell That Council does not approve the extension of the Call Option termination date and place the property back onto the open market and arrange a boundary adjustment with the animal shelter.	Boundary adjustment being progressed. Once finalised submit subdivision for registration. Following approval the lot can be progressed for sale.
Council 21/02/2023	RESOLVED - 23/037 Cr M McDonell/Cr G Floyd That Council resolves to: <ol style="list-style-type: none"> 1 Note the report on the Palliative Care Hospice in Orange; 2 Support the establishment of a Palliative Care Hospice in Orange; and 3 Include this initiative as an election priority in the lead up to the NSW Government election. 	Update to be provided to Councillors, included in Election priorities.

OUTSTANDING ACTIONS FROM THE COUNCIL MEETINGS

Council 7/03/2023	RESOLVED - 23/050 That Council will work with Greyhound Racing NSW and GBOTA (Greyhound Breeders, Owners and Trainers Association) to establish a Greyhound track and precinct in Orange. Cr J Whitton/Cr K Duffy	Discussions underway.
Infrastructure Policy Committee 7/03/2023	MATTER ARISING Cr Duffy asked for a follow up if there is adequate signage for the roundabouts on the Northern Distributor Road to prevent trucks from rolling over. Cr K Duffy	Information to be provided to Councillors.
Planning and Development Committee 7/03/2023	RESOLVED - 23/056 Cr J Hamling/Cr D Mallard 1 That Council resolves to support the planning proposal to rezone Lot 211 DP 1177178 known as 274 Leeds Parade to the R1 General Residential Zone , establish a minimum allotment size and seek a gateway determination from the Department of Planning and Environment, subject to the site being designated as an Urban Release Area for the purposes of Section 6.3 of the Orange Local Environmental Plan. 2 That subject to the terms of a gateway determination that Council proceed to undertake agency and community consultation of the planning proposal and return the matter to Council for determination. 3 That Council request the Department of Planning and Environment provide Council with delegations to formally make the plan once relevant conditions of the gateway determination are satisfactorily completed. 4 That the draft Development Control Plan provided with the planning proposal be noted, but deferred at this time to allow further refinement, including matters that may be raised during the agency and public consultations of the planning proposal.	With Department of Planning and Environment seeking a Gateway Determination. Anticipate agency consultations in May before proceeding to public exhibition. Pending DPE Gateway Determination.
Planning and Development Committee 7/03/2023	RESOLVED - 23/055 That Council note the submissions from government agencies and Cabonne Shire Council and resolve to support the planning proposal being finalised by the Department of Planning and Environment subject to: Cr D Mallard/Cr J Hamling	Pending DPE finalisation - Dept has supplied draft wording of the local clause which has been reviewed and confirmed.

OUTSTANDING ACTIONS FROM THE COUNCIL MEETINGS

	<ol style="list-style-type: none"> 1 The site remaining within an Urban Release Area designation that requires a site-specific development control plan be prepared and adopted prior to any development applications. 2 A site-specific development control plan being drafted and adopted to include; <ol style="list-style-type: none"> a. detailed provisions that respond to the matters contained in Section 6.3 of the Orange Local Environmental Plan 2011 b. that a concept subdivision layout be included that identifies and protects Critically Endangered Ecological Communities (CEEC) present on the site c. landscape buffers and building setbacks to the northern and eastern boundaries of the estate to protect neighbouring agricultural activities d. controls to address biosecurity issues to protect neighbouring agricultural activities e. building setbacks to the western boundary of the estate to ensure rail corridor vibrations do not impact upon dwellings and associated outbuildings f. design of a public open space in consultation with Council's Technical Services division to incorporate any retention or detention basins as may be required g. clear controls to minimise the extent of earthworks, maximum cut/fill controls and building envelopes on lots with steep slopes that demonstrate appropriate setbacks from boundaries to preserve privacy and maintain the natural landscape features of the site h. that all other DCP requirements arising from Amendment 13 of Orange LEP 2011 be maintained, unless superseded by the above. 2 Staff enter negotiations with the proponent for a Voluntary Planning Agreement, to accompany the site specific DCP, to address: <ol style="list-style-type: none"> a. dedication and embellishment of public open space areas b. protection and management of ecological lands, and c. road and intersection upgrades arising from the development. 3 The Terrestrial Biodiversity map of the Orange LEP 2011 be updated in relation to this site to incorporate the data outlined in figure 5 (page 8) of the updated planning proposal. 	
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OUTSTANDING ACTIONS FROM THE COUNCIL MEETINGS

	<p>4 The current SP2 zone, in place to protect the Transgrid Transmission Line, is to remain with no alteration to its current boundaries.</p> <p>5 The rezoning be conditional upon a local clause that caps the number of residential lots at 700, lots for other purposes such as public open space to be excluded from this clause.</p> <p>6 That Council require the preparation of a site-specific development control plan to include direct consultation with the Biodiversity Conservation and Science Directorate to ensure that their concerns in relation to Critically Endangered Ecological Communities on the site are appropriately addressed.</p>		
Council 7/03/2023	<p>RESOLVED - 23/052 Cr D Mallard/Cr G Power</p> <p>Council resolves to allow businesses in Lords Place South to put their dining furniture on and use dining decks in the shared space exclusively, at no cost during the 12-month trial period, in accordance with the terms contained in this report.</p>	Agreements to be finalised.	
Finance Policy Committee 7/03/2023	<p>RESOLVED - 23/065 Cr G Floyd/Cr T Mileto</p> <p>That Council decides on the following applications:</p> <p>1 To donate \$2500 to Orange Lions Club through the Give Me Change For Kids for purchase of equipment for the Children's Ward at the Orange Health Service.</p> <p>2 To donate \$450 of in-kind support to Orange City Rugby Club for line marking for the Ten a Side competition.</p>	Funding to be finalised.	
Council 21/03/2023	<p>QUESTION TAKEN ON NOTICE Cr D Mallard</p> <p>Cr Mallard asked for information to be provided to Councillors in relation to the receiving of soft plastics at the Resource Recovery Centre and the ability to recycle these to make other goods.</p>	Information to be provided.	

COMPLETED ACTIONS REGISTER AS AT MONDAY, 24 APRIL 2023

Meeting and Date	Resolution	Action Taken
Council 21/02/2023	QUESTION TAKEN ON NOTICE Cr Kinghorne asked for further information on the cost is of engaging Imperium Markets to develop, implement and manage our investments portfolio, whether we happy with what they are doing and what is our strategy regarding investments.	Email from CEO to Councillor communication regarding current credit market and response from CFO D23/17565
Council 21/02/2023	RESOLVED - 23/045 That Council resolves to sponsor \$1000 to City of Orange Veterans Golf Incorporated for the Central West Veterans Week of Golf Tournament, 5-10 March 2023.	Completed.
Council 21/02/2023	QUESTION TAKEN ON NOTICE Cr Mileto asked regarding tree damage following weather events and who is liable if the nature strip tree causes damage to cars or houses.	Information provided to Councillors via email 22 February 2023.
Council 21/02/2023	MATTER ARISING Cr Mileto asked that Council look into addressing the recurring illegal fireworks in North Orange particularly around the potential to start a fire.	Completed No Action Required Police Matter as discussed by Cr Mileto.
Council 21/02/2023	RESOLVED - 23/039 That Council write to the State Government seeking funding to establish another RFS location in Orange and that until additional funding or a response is received current arrangements will continue.	Letter written to Commissioner Rob Rogers (RFS) seeking funding to establish another RFS location in Orange.
Council 21/02/2023	RESOLVED - 23/038 That Council resolves: 1 That the Minutes of the Planning & Development Policy Committee at its meeting held on 7 February 2023 be and are hereby confirmed as a true and accurate record of the proceedings. 2 That the Minutes of the Infrastructure Policy Committee at its meeting held on 7 February 2023 be and are hereby confirmed as a true and accurate record of the proceedings.	Minutes for Policy Committees published to website.

COMPLETED ACTIONS REGISTER AS AT MONDAY, 24 APRIL 2023

	<p>3 That the Minutes of the Environmental Sustainability Policy Committee at its meeting held on 7 February 2023 be and are hereby confirmed as a true and accurate record of the proceedings.</p> <p>4 That the Minutes of the Finance Policy Committee at its meeting held on 7 February 2023 be and are hereby confirmed as a true and accurate record of the proceedings.</p> <p>5 That the Minutes of the Services Policy Committee at its meeting held on 7 February 2023 be and are hereby confirmed as a true and accurate record of the proceedings.</p>	
Council 21/02/2023	<p>RESOLVED - 23/044 Cr D Mallard/Cr T Greenhalgh</p> <p>That Council resolves:</p> <p>1 That the information provided in the report on the quarterly budget and performance indicators review for October 2022 to December 2022 be acknowledged.</p> <p>2 To adopt favourable variations in the consolidated overall cost to council arising from the December 2022 quarterly review amounting to \$555,314.</p>	QBr adjustments have been entered.
Council 21/02/2023	<p>RESOLVED - 23/040 Cr D Mallard/Cr M McDonell</p> <p>1 That Council resolves to place the following policies on public exhibition for a minimum period of 28 days:</p> <ul style="list-style-type: none"> • ST19 - Media • ST20 - Community Engagement • ST29 - Water & Sewer Infrastructure <p>2 That Council defers ST18 – Social Media being placed on exhibition until such time as Councillors have had a briefing on the policy.</p>	Placed on public exhibition 23 Feb 2023.
Services Policy Committee 7/03/2023	<p>RESOLVED - 23/067 Cr D Mallard/Cr G Power</p> <p>1 That Council acknowledge the reports presented to the NAIDOC Week Community Committee at its meeting held on 9 February 2023.</p> <p>2 That Council determine recommendation 4.1 from the minutes of the NAIDOC Week Community Committee meeting of 9 February 2023</p> <p>4.1 26 May 2023 - National Sorry Day – Kristen Hunter to coordinate National Sorry Day in discussion with Council, NAIDOC Committee, Elders and Key Stakeholders.</p> <p>3 That the remainder of the minutes of the NAIDOC Week Community Committee at its meeting held on 9 February 2023 be adopted.</p>	Ongoing consultations with other parties for National Sorry Day with subcommittee formed.

COMPLETED ACTIONS REGISTER AS AT MONDAY, 24 APRIL 2023

Finance Policy Committee 7/03/2023	<p>RESOLVED - 23/061 Cr D Mallard/Cr M McDonell That item 2.1 Events Sponsorship Program be heard and voted on in seriatim.</p> <p>RESOLVED - 23/062 Cr M McDonell/Cr D Mallard That Council Sponsor Housing Plus for \$6,000 for the 2023 White Tie Ball on 20 May 2023 at Orange Ex Services Club.</p> <p>RESOLVED - 23/063 Cr J Hamling/Cr S Peterson That Council sponsor the 2023 Orange Show to the amount of \$10,000. The 2023 event will be on Saturday 13 May 2023.</p> <p>RESOLVED - 23/064 Cr J Whitton/Cr T Greenhalgh That Council commit to sponsor the Orange Show to the amount of \$10,000 per year for three years – 2023, 2024 & 2025.</p>	Completed
Planning and Development Committee 7/03/2023	<p>RESOLVED - 23/054 Cr G Floyd/Cr G Power That Council consents to development application DA 293/2022(1) for Recreation Facility (outdoor) (alterations and additions) at Lot 205 DP 42900 - Forest Road, Orange pursuant to the conditions of consent in the attached Notice of Determination.</p>	Determination issued 13/03/2023
Infrastructure Policy Committee 7/03/2023	<p>RESOLVED - 23/058 Cr T Mileto/Cr M McDonell</p> <p>1 That Council acknowledge the reports presented to the City of Orange Traffic Committee at its meeting held on 14 February 2023.</p> <p>2 That Council determine recommendations 3.1, 3.2, 3.3, 3.4 and 3.5 from the minutes of the City of Orange Traffic Committee meeting of 14 February 2023.</p> <p>3.1 <i>Spring Hill Speed Issues</i> <i>That the speed data for Carcoar Street, Worboys Street and Chapman Street, Spring Hill be provided to the NSW Police.</i></p> <p>3.2 <i>Speeding Traffic – Anson Street</i> <i>That the traffic classifier speed data information be furnished to the NSW Police.</i></p> <p>3.3 <i>Bus Stop on Wentworth Lane</i> <i>That Council approve the installation of a 24 hour, 20m long bus zone at the location depicted on Figure A of this report in Wentworth Lane.</i></p>	Actions completed.

COMPLETED ACTIONS REGISTER AS AT MONDAY, 24 APRIL 2023

	<p>3.4 <i>Orange Runners Club – Club Runs – Gosling Creek, Bargwanna Road and Buttle Road</i> That Council approve the following club run events subject to the attached Conditional Approval.</p> <ul style="list-style-type: none"> 9 April 2023 – Bargwanna Road 30 April 2023 – Gosling Creek which includes Bargwanna Road and Buttle Road. <p>3.5 <i>Street Event – FOOD Week Sampson Street Lunch – 25 March 2023</i> That Council approve the FOOD Week Sampson Street Lunch to be held on 25 March 2023 subject to the attached Conditions of Consent.</p> <p>3 That the remainder of the minutes of the City of Orange Traffic Committee at its meeting held on 14 February 2023 be adopted.</p>	
Council 21/03/2023	<p>RESOLVED - 23/085 Cr K Duffy/Cr T Greenhalgh That Council resolves:</p> <p>1 To enter a 25-year lease with Optus for their telecommunications tower on the Warrigal Place water reservoir. The first lease being five years and a further four, five-year consecutive leases as per the terms contained within this report.</p> <p>2 To grant approval for the use of the Council Seal on any necessary documentation.</p>	Lease issued and signed.
Council 21/03/2023	<p>RESOLVED - 23/081 Cr D Mallard/Cr M McDonell That Council resolves to put the suggested Soft Plastics motion forward to the NGA as printed.</p>	Motion lodged online 22 March 2023 as printed in the report
Council 21/03/2023	<p>RESOLVED - 23/080 Cr T Greenhalgh/Cr G Power That Council nominate Councillors Floyd and Evans to attend The Floodplain Management Australia National Conference will be held at Luna Park, Sydney 23 – 26 May 2023, noting Cr Greenhalgh will be an alternate if either Councillor cannot attend.</p>	Cr Evans declined attendance at the conference. Cr Greenhalgh was unable to attend in his place. Cr Floyd registered.
Council 21/03/2023	<p>QUESTION TAKEN ON NOTICE Cr F Kinghorne Cr Kinghorne requested information be provided to Councillors on any impact on Council's investments due to the Credit Suisse and Silicon Valley Bank collapses.</p>	Council is not impacted directly by the recent bank issues overseas, as we do not have investments in those banks. There has been a noticeable decrease in the rates offered by the banks in the last weeks, and we are receiving investment advice from our advisors on a weekly basis. Response emailed to councillors by CEO

COMPLETED ACTIONS REGISTER AS AT MONDAY, 24 APRIL 2023

Council 21/03/2023	RESOLVED - 23/072 That the Minutes of the Ordinary Meeting of Orange City Council held on 7 March 2023 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Council meeting held on 7 March 2023.	Cr G Floyd/Cr G Power Minutes published to website.
Council 21/03/2023	RESOLVED - 23/086 1 That Council not accept the tender for F832-6 Construction of the Jack Brabham Park Female Changeroom as the tender submission exceeded the available funds for this component of the project. 2 That Council enter into negotiations with local contractors to deliver the project within the available budget. 3 That if Council cannot engage a local contractor to complete the works within the available budget that Council seek quotations from sub-contractors for the delivery of the project. 4 That should quotations be obtained that allow the construction within available budget, Council will act as the head contractor and directly engage the appropriate subcontractors to complete the works within available funding. 5 That Council approve the Chief Executive Officer, or delegated officer, to enter into standard contracts for a value up to and including the budgeted amount. 6 That permission be granted for the use of the Council Seal on any relevant document as required.	Cr M McDonell/Cr D Mallard Actioned, tenderer notified and negotiations are underway
Council 21/03/2023	RESOLVED - 23/079 That Council resolve Councillors Greenhalgh & McDonell will attend the 2023 Australian Local Government Women's Association (ALGWA) National conference in the Mornington Peninsula, Victoria from 17-20 May 2023.	Cr J Hamling/Cr G Power Cr Greenhalgh and Cr McDonell registered. accommodation and travel to be confirmed
Council 21/03/2023	RESOLVED - 23/075 That Council consents to development application DA 237/2022(1) for Subdivision (four lot consolidation), Subdivision (two lot residential), Boundary Adjustment and Demolition at Lot 4 Sec 1 DP 6662, Lot 1 DP 880736, Lot 11 DP 1248554, Lot 12 DP 1248554, Lot 13 DP 1248554 - 84 and 94 Woodward Street Orange, pursuant to the conditions of consent in the attached Notice of Approval.	Cr K Duffy/Cr D Mallard Notice of Approval Issued 22 March 2023

COMPLETED ACTIONS REGISTER AS AT MONDAY, 24 APRIL 2023

Council 21/03/2023	RESOLVED - 23/074 That Council adopt the Blayney Cabonne Orange Disability Inclusion Action Plan 2022-2025.	Cr D Mallard/Cr G Power Endorsed Plan updated onto Council internet site. Disability Council NSW to be informed that the 2022-2026 DIAP has been adopted.
Council 21/03/2023	RESOLVED - 23/073 That Council resolves: 1 That the Minutes of the Planning & Development Policy Committee at its meeting held on 7 March 2023 be and are hereby confirmed as a true and accurate record of the proceedings noting a correction to the minutes that Cr Kinghorne did not vote on items 2.2, 2.3 and 2.4 as she had declared an interested and left the chamber for these items. 2 That the Minutes of the Infrastructure Policy Committee at its meeting held on 7 March 2023 be and are hereby confirmed as a true and accurate record of the proceedings. 3 That the Minutes of the Finance Policy Committee at its meeting held on 7 March 2023 be and are hereby confirmed as a true and accurate record of the proceedings. 4 That the Minutes of the Services Policy Committee at its meeting held on 7 March 2023 be and are hereby confirmed as a true and accurate record of the proceedings.	Cr D Mallard/Cr M McDonell Initial errors in publishing PDC minutes, all other policies published to website.
Council 21/03/2023	RESOLVED - 23/078 That Council resolve Councillors Hamling, Power and Mileto attend the 2023 Destination and Visitor Economy Conference to be held in Manly from 29-31 May 2023.	Cr J Hamling/Cr G Power Cr's Hamling, Power and Mileto registered and accommodation booked. Travel Itinerary send D23/22494
Council 21/03/2023	RESOLVED - 23/077 That Council resolves Councillors Hamling, Mallard, Duffy, Whitton and McDonell attend the National General Assembly 13-16 June, 2023 at the National Convention Centre, Canberra.	Cr J Hamling/Cr G Power Registrations complete. accommodation complete. Itinerary to be done.
Council 21/03/2023	RESOLVED - 23/076 That Council consents to development application DA 292/2022(1) for Recreation Facility (outdoor) (alterations and additions to grandstand, construction of amenities building and new lighting) at Lots 31 and 32 DP 1215943 - 34 and 36 Telopea Way, Orange, pursuant to the conditions of consent in the attached Notice of Determination.	Cr M McDonell/Cr K Duffy Determination issued 23/03/2023

COMPLETED ACTIONS REGISTER AS AT MONDAY, 24 APRIL 2023

Planning and Development Committee 4/04/2023	RESOLVED - 23/097 That Council consents to development application DA 128/2022(1) for Dual Occupancy (one additional dwelling - detached) at Lot 511 DP 713661 - 56 Wise Road, Springside pursuant to the conditions of consent in the attached Notice of Approval.	Cr F Kinghorne/Cr S Peterson Approved
Planning and Development Committee 4/04/2023	RESOLVED - 23/096 That Council consents to development application DA 265/2022(1) for Residential Flat Building (five units), multi dwelling housing (six dwellings) and Subdivision (consolidation and eight lot Community Title, five lot Strata title) at Lot 11 DP 1228107, Lot 12 DP 1228107 - 1 Summer Street and 160 Woodward Street, Orange, pursuant to the conditions of consent in the attached Notice of Approval.	Cr K Duffy/Cr D Mallard Forwarded to admin to issue NOA.
Planning and Development Committee 4/04/2023	RESOLVED - 23/099 That Council consents to development application DA314/2022(1) for Office Premises (change of use from public administration building) and Alterations and Additions to Existing Building at Lot 814 DP 813348 - 159-179 Kite Street, Orange pursuant to the conditions of consent in the attached Notice of Determination.	Cr K Duffy/Cr T Greenhalgh Determination issued 06/04/2023
Planning and Development Committee 4/04/2023	RESOLVED - 23/098 That Council consents to development application DA 252/2022(1) for Hardware and Building Supplies, and Business Identification Signage at Lot 101 DP 1111123 - 52 Leewood Drive, Orange pursuant to the conditions of consent in the attached Notice of Approval.	Cr K Duffy/Cr G Floyd Approved
Council 4/04/2023	RESOLVED - 23/131 That Council resolves: 1 To advertise the proposed road closure in accordance with the requirements of the Crown Land Management Act. 2 That Council's Chief Executive Officer be given delegation to finalise the sale of the road closure of part Yackerboon Place Orange post exhibition. 3 To grant approval for the use of the Council Seal on any necessary documentation.	Cr K Duffy/Cr S Peterson Process commenced and survey to be prepared

COMPLETED ACTIONS REGISTER AS AT MONDAY, 24 APRIL 2023

Council 4/04/2023	RESOLVED - 23/130 Cr D Mallard/Cr M McDonell That Council resolves: <ol style="list-style-type: none"> 1 To advertise the proposed road closure in accordance with the requirements of the Crown Land Management Act. 2 That Council's Chief Executive Officer be given delegation to finalise determination for the road closure of part Cottonwood Way Orange post exhibition. 3 To grant approval for the use of the Council Seal on any necessary documentation. 	Process commenced and survey being prepared.
Council 4/04/2023	RESOLVED - 23/091 Cr K Duffy/Cr G Floyd That the Minutes of the Ordinary Meeting of Orange City Council held on 21 March 2023 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Council meeting held on 21 March 2023.	Endorsed minutes published to website.
Council 4/04/2023	RESOLVED - 23/132 Cr K Duffy/Cr F Kinghorne That Council resolves: <ol style="list-style-type: none"> 1 That Council acknowledge the reports presented to the Audit, Risk & Improvement Committee at its meeting held 28 February 2023. 2 That Council determine recommendation 4.5 & 4.20 from the minutes of the Audit, Risk & Improvement Committee of 28 February 2023: <p>4.5 (1) <i>That Strategic Policy - ST15 - Risk Management be placed on public exhibition for a period of 28 day.</i></p> <p>4.5 (2) <i>That Council approve the Risk Appetite Statements as endorsed by the ARIC.</i></p> <p>4.20 <i>That Council acknowledges the ARIC Annual Report for the year ending 31 December 2022.</i></p> 3 That the remainder of the minutes of the Audit, Risk & Improvement Committee at its meeting held on 28 February 2023 be adopted. 	Policy placed on public exhibition.

5.2 PROGRESS REPORT - OPERATIONAL PLAN 2022/2023 (DELIVERY PLAN YEAR 1) - SIX MONTHS FROM 1 JULY TO 31 DECEMBER 2022

RECORD NUMBER: 2023/458

AUTHOR: Rachelle Robb, Director Corporate & Commercial Services

EXECUTIVE SUMMARY

This report provides the biannual review of the 2022/2023 Operational Plan (Delivery Program Year 1). The report illustrates the progress Council has made on the strategies and tasks identified in its Integrated Planning and Reporting documents.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “17.1. Provide representative, responsible and accountable community governance”.

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

This report provides the consolidated progress made in delivering Council's Delivery/Operational Plan 2022/2023, as required by the Integrated Planning and Reporting obligations.

RECOMMENDATION

That the Progress Report - Operational Plan 2022/2023 (Delivery Program Year 1) – Six Months from 1 July to 31 December 2022 be noted.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's other key risk categories and the following comments are provided:

Service Delivery	<p>The Progress Report highlights progress in achieving the projects/services in the current Operational Plan under the current Delivery Program.</p> <p>The traffic-light indicators show the status of progress:</p> <p>Green light - project/service completed or near to completion</p> <p>Amber light - project/service has a measure of progress without the task being fully completed or near to completion or the project/service has been deferred with a sound reason and new date</p> <p>Red light - project/service has had no progress or the project/service will not be delivered.</p> <p>Progress depends on a range of reasons including programming and budget allocation that may not fall within this reporting period.</p> <p>Comments are provided on each task's delivery progress.</p>
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5.2 Progress Report - Operational Plan 2022/2023 (Delivery Plan Year 1) - Six Months from 1 July to 31 December 2022

SUPPORTING INFORMATION

The progress report for 1 July 2022 to 31 December 2022 is attached.

The graph below shows the status break down of the 184 Operational Plan Actions on the Principal Activity (DP) delivered over the 6-month reporting period:

- 47 Actions on the Principal Activity were 100% complete
- 184 Actions on the Principal Activity are progressing due to meet deliverables by 30 June 2023
- Nine Actions on the Principal Activity were not due to start in this period
- Three activities were dependent on unsuccessful external factors such as grant funding
- Eight activities were unlikely to meet deliverables or were cancelled or deferred due to reprioritisation or deferred to the next financial year.



Some of the highlights and achievements in the last six-month period of the Operational Plan 2022/2023 (Year 1 of the current Delivery Program) to 31 December 2022 include:

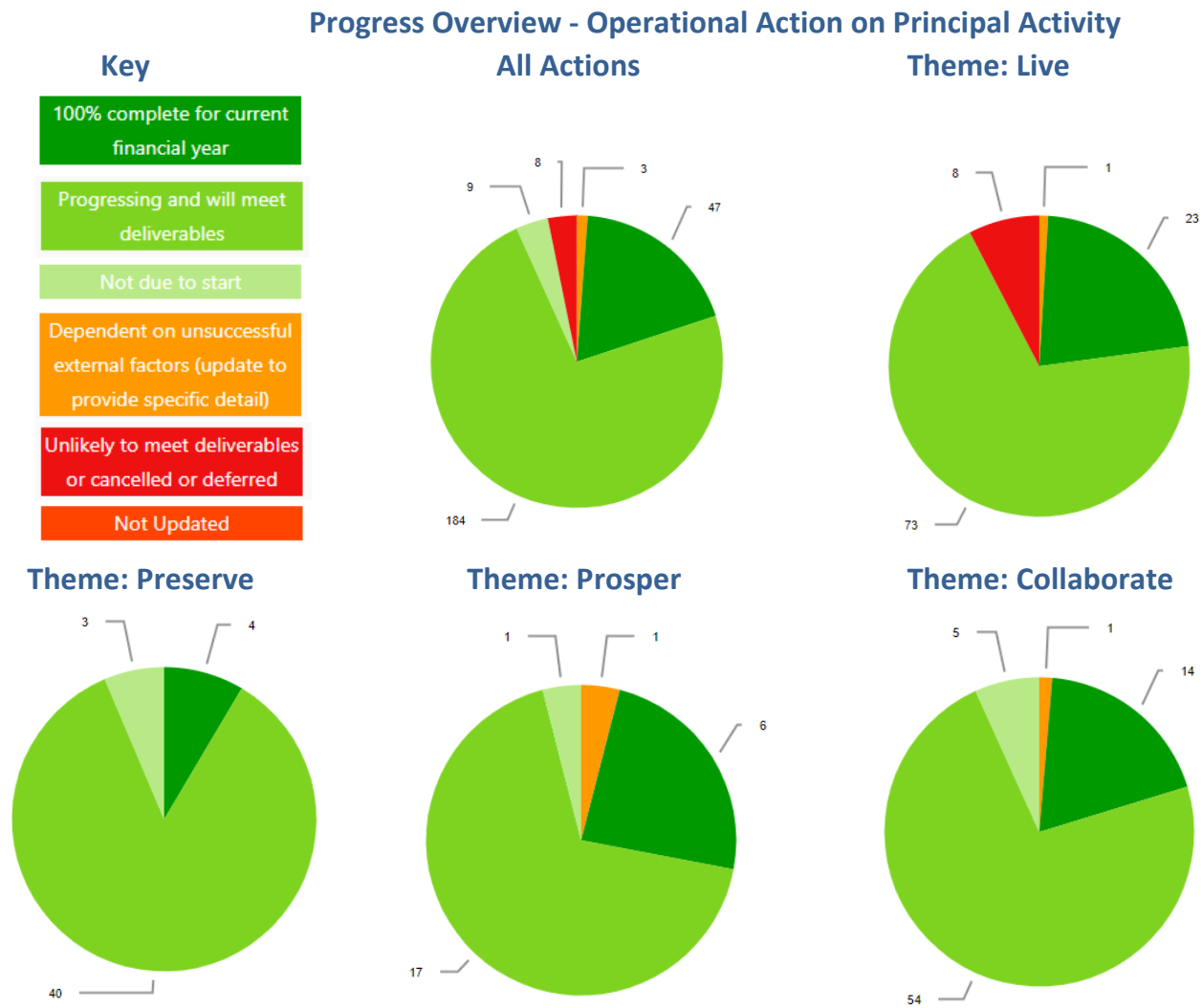
- Two new playgrounds identified and constructed - Sullivan Circuit and Discovery Hill
- One grant obtained for Glenroi Oval playground upgrade
- 13 exhibitions have been delivered at the Orange Regional Gallery
- 40 events held at the Orange Function Centre including Church Services, eisteddfod group days, fund raising, educational information days, Council staff training, KWS Junior performances, funerals, NAIDOC and the NAIDOC job expo, dance rehearsals and high school graduation celebrations
- 45% increase in activities available at the 'Hub' including Seniors Citizens Association Community Lunch, Tai Chi, Scrabble, Golden Gamers (online), Qigong Tai Chi, Chair Yoga, Technology Thursdays and Combined Pensioners Association Bingo
- 52 new migrants supported, ongoing with over 49 families, contact increasing with at least 25 additional non-clients seeking support
- Council Rangers returned 83% of animals before they enter the pound facility. One desexing program successfully delivered. New additional fenced exercise areas constructed for larger dogs alongside the existing yards at Council's Pound.

ATTACHMENTS

- 1 Integrated Planning and Reporting (IPR) Half Yearly Progress Report for Operational Plan H1 - 2022/2023, D23/24244 [↓](#)





Integrated Planning & Reporting (IP&R)
Half Yearly Progress Report
Operational Plan 2022/2023
H1 – 1 July 2022-31 December 2022




THEME 1:: LIVE**CSP Objective 1: A liveable city that is connected through open space****DP Strategy 1.1: Engage with the community to ensure recreation opportunities and facilities meet changing needs****Principal Activity 1.1.1: Engage with the community in the planning and development of public open space**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
1.1.1.1	Provide engagement opportunities for the development of public open space through the Parks, Trees and Waterways Community Committee and other community workshops	Bi-annual reporting of engagement activities	Hold a minimum of four community meetings and/or workshops per year	Four Parks, Trees & Waterways Community Committees held. July, September, October & November 2022	Progressing and will meet deliverables		City Presentation	Community, Recreation & Cultural Services



Principal Activity 1.1.2: Work and consult with existing and emerging groups to enhance and develop sporting and recreational infrastructure and activities

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
1.1.2.1	Implement Council's sports facility program (minor grants)	Bi-annual reporting of sports facilities program (minor grants)	Conduct of annual program	Sports facilities minor grants program applications assessed, and funding awarded to support sports development of existing and emerging community sporting groups	Progressing and will meet deliverables		City Presentation	Community, Recreation & Cultural Services
1.1.2.2	Develop plans and cost estimates for enhancement of existing facilities	Bi-annual reporting of progress for existing facilities	Two facilities per annum	Draft plans for the Robertson Park Conservation and Canopy Assessments have been completed and are under final review	Progressing and will meet deliverables		City Presentation	Community, Recreation & Cultural Services



DP Strategy 1.2: Maintain and renew recreational spaces and infrastructure to encourage an active and healthy lifestyle**Principal Activity 1.2.1: Expand the range of play experiences, accessibility to park facilities and sporting fields and venues across the region**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
1.2.1.1	Develop, construct and install facilities to meet the accessibility demands to enable access to a range of facilities	Two playgrounds upgrade/new per year 400 lineal meters of pathway constructed/renewed or upgraded to shared pathway status	Two playgrounds upgraded/new per year and complies with NSW Everyone Can Play guidelines Construct 400 lineal meters of linked shared pathways through parks and reserves	Two new playgrounds built, two playground upgraded and the replacement of an existing playground underway	Progressing and will meet deliverables		City Presentation	Community, Recreation & Cultural Services


Principal Activity 1.2.2: Seek to ensure that residences in the urban area of Orange and villages are within 750m radius of a children's play facility

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
1.2.2.1	Investigate sections of the community falling outside the 750m radius of a playground	Spatially identify zones without access to playgrounds	Each residential property lies within a 750m radius of the play facility.	Two new playgrounds identified and constructed - Sullivan Circuit and Discovery Hill	Progressing and will meet deliverables		City Presentation	Community, Recreation & Cultural Services
1.2.2.2	Obtain grant funding for the construction of playgrounds in the public open space	Number of grants applied for and percentage that were successful	Seek and submit one application for funding to improve play facilities	One grant obtained for Glenroi Oval playground upgrade	Progressing and will meet deliverables		City Presentation	Community, Recreation & Cultural Services


CSP Objective 2: A healthy and active community that is supported by sport and recreational infrastructure**DP Strategy 2.1: Identify and deliver sport and recreational facilities to service the community into the future****Principal Activity 2.1.1: Provide the Orange community with a year-round swim, play and fitness facility**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
2.1.1.1	Investigate and design infrastructure possibilities in consultation with industry experts and the community	Bi-annual reporting on progress	Develop detailed design Conduct Quantity Surveyor estimate of works	Council has commenced the design process to achieve this outcome	Progressing and will meet deliverables		Aquatic Centre	Community, Recreation & Cultural Services
2.1.1.2	Investigate potential for inflatable bubble for use during winter period	Bi-annual reporting on progress	Collaborate with Centres using technology to determine industry leading solution Identify suppliers Obtain cost estimate	Option being considered as part of the design process to achieve this outcome	Progressing and will meet deliverables		Aquatic Centre	Community, Recreation & Cultural Services


Principal Activity 2.1.2: Work with the community and industry to deliver an indoor play-facility for Orange families and visitors

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
2.1.2.1	Engage with business providers to support delivery of indoor play centre	Bi-annual reporting on progress	Conduct expression of interest process Identify needs of business to provide facility Support business to implement and operate an indoor play centre	Achieved with the Tennis Centre operated indoor play centre during winter 2022	100% complete for current financial year		Community Services	Community, Recreation & Cultural Services


DP Strategy 2.2: Ensure the sporting and recreational facilities, programs and activities are accessible and affordable to support healthy lifestyle choices**Principal Activity 2.2.1: Deliver Orange's Conservatorium and Planetarium**


OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
2.2.1.1	Construction of Orange Conservatorium and Planetarium	Bi-annual reporting on delivery that is consistent with funding deeds and available funding	Secure funding, conduct tender for construction and commence construction	EOI for construction completed	Progressing and will meet deliverables		Community Services	Community, Recreation & Cultural Services

Principal Activity 2.2.2: Deliver Orange's Sports Stadium

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
2.2.2.1	Construction of Orange Sports Precinct	Bi-annual reporting on delivery that is consistent with funding deeds and available funding	Complete civil works, conduct tender for detailed design of athletics stadium and rectangular field stadium and commence construction of Athletics Stadium	Civil works tender awarded, works underway	Progressing and will meet deliverables		Community Services	Community, Recreation & Cultural Services

DP Strategy 2.3: Partner with community groups, government agencies to provide recreational activities and programs that are inclusive and meet the needs of the community**Principal Activity 2.3.1: Develop and finalise the Orange City Council Disability Inclusion Action Plan**


OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
2.3.1.1	Conduct community consultations for preparation of Disability Inclusion Action Plan	Bi-annual reporting of engagement activities	Consult with over 200 residents	Community consultations via Council's 'Your Say' website had 468 people accessing the web page with 284 interacting or contributing to consultation on the Disability Inclusion Plan	100% complete for current financial year		Community Services	Community, Recreation & Cultural Services

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
2.3.1.2	Write the Disability Inclusion Action Plan for approval	DIAP recommended for approval	DIAP approved for further 4 years	The Disability Inclusion Action Plan was placed on public exhibition during November/December 2022. Adoption will occur in the next reporting period	100% complete for current financial year		Community Services	Community, Recreation & Cultural Services



CSP Objective 3: A friendly environment where people feel safe and included

DP Strategy 3.1: Support projects and programs that address crime and safety and contribute to an increased sense of safety in our homes and the wider community


Principal Activity 3.1.1: Retain the Operational Area under the Children (Protection and Parental Responsibility) Act 1997 in the Orange region

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
3.1.1.1	Seek extension of existing Children (Protection and Responsibility) Act 1997	Bi-annual reporting of progress	Obtain extension of existing Children (Protection and Responsibility) Act 1997	Operational area extended from 24 December 2022 to 30 June 2025	100% complete for current financial year		Community Services	Community, Recreation & Cultural Services


Principal Activity 3.1.2: Increase perceptions of safety in 2030 Community Safety Evaluation and reduce crime as measured through BOSCAR improved road safety statistics

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
3.1.2.1	Assist Police to reduce crime statistics in BOSCAR	Bi-annual reporting of crime statistics	Reduction in crime statistics	Reduced crime reported at CSCPC in November 2022	Progressing and will meet deliverables		Community Services	Community, Recreation & Cultural Services
3.1.2.2	Assist Police to reduce road incidents	Bi-annual reporting of traffic incidents in the Orange region	Reduction in major road incidents	The number of road casualties reduced in this current reporting period, 2022 - 30 casualties compared to 2021 - 81 casualties	Progressing and will meet deliverables		Community Services	Community, Recreation & Cultural Services


DP Strategy 3.2: Partner with key stakeholders to deliver infrastructure and activities that improve the safety and security of the community**Principal Activity 3.2.1: Continue CCTV Cameras program**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
3.2.1.1	Operation of Public CCTV Program	Bi-annual reporting of program	Maintain existing CCTV System Provision of security footage to Police Enhancement of Public CCTV Program	Council operates the public CCTV System for public safety and provides authorised footage as requested by NSW Police	Progressing and will meet deliverables		Community Services	Community, Recreation & Cultural Services


Principal Activity 3.2.2: Engage with the community to address crime and safety and contribute to an increased sense of safety in our homes and the wider community

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
3.2.2.1	Conduct of Community Crime Prevention Committee	Bi-annual reporting of number of meetings held and recommendations delivered	Hold at least two Crime Prevention Committee meetings per year	Two Community Committee meetings held, August and November 2022	Progressing and will meet deliverables		Community Services	Community, Recreation & Cultural Services


Principal Activity 3.2.3: Deliver Orange and Cabonne Road Safety Program to conduct programs such as Free Cuppa, Driver Fatigue and Learner Driving

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
3.2.3.1	Deliver the Road Safety Officer action plan	Bi-annual reporting on progress	Annual action plan implemented	The Road Safety Officers action plan was approved and funded by Transport for NSW	Progressing and will meet deliverables		Community Services	Community, Recreation & Cultural Services


CSP Objective 4: A creative community participating in arts and cultural services**DP Strategy 4.1: Engage with the community to ensure creative and cultural facilities and services meet changing needs****Principal Activity 4.1.1: Facilitate the exchange and production of ideas between artists and audiences**


OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
4.1.1.1	Develop a rich range of education and engagement programs enhancing the audiences understanding and experience of art	Bi-annual reporting on progress	Collaborate with teachers, artist educators and youth in the development of program content Delivery of educational program	Nine artist talks, spring school holiday workshops and Artist Educators delivered kids workshops in connection with exhibition programs	Progressing and will meet deliverables		Gallery	Community, Recreation & Cultural Services

Principal Activity 4.1.2: Encourage and include the broader community in the Orange Regional Gallery while being extended and exposed to new ideas and art forms

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
4.1.2.1	Provide ongoing opportunities via the Orange Regional Gallery's website for artists and curators to propose exhibitions	Bi-annual reporting on progress	Artists and curators to exhibitions included in exhibition program	13 exhibitions have been delivered	Progressing and will meet deliverables		Gallery	Community, Recreation & Cultural Services


Principal Activity 4.1.3: Maintain and promote Orange Regional Gallery as a space for learning and of community pride

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
4.1.3.1	Provide staff to operate the Orange Regional Gallery on the weekend	Bi-annual reporting on Gallery operating days	Orange Regional Gallery open to public seven days a week	Orange City Council staff are currently operating the Orange Regional Gallery seven days a week	Progressing and will meet deliverables		Gallery	Community, Recreation & Cultural Services


OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
4.1.3.2	Provide Orange Regional Gallery staff with ongoing customer service training and implement procedures to enhance the visitor experience	Training attendance	Staff attended training programs and identified conferences	Staff attended the Audience engagement training with Gill Nicol, Director of Audience Engagement at the Museum of Contemporary Art (MCA) Australia	Progressing and will meet deliverables		Gallery	Community, Recreation & Cultural Services

DP Strategy 4.2: Partner with key stakeholders to deliver cultural facilities and services that reflect the interests of a culturally diverse community


Principal Activity 4.2.1: Partner with key stakeholders in the development and delivery of exhibitions or events




OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
4.2.1.1	Delivery of partnership exhibitions or events	Bi-annual reporting	Three partnership exhibitions or events delivered per year	Completed with five partnered exhibitions held - Museum of Contemporary Art, Australia; Riding for Disabled, Orange; Grafton Regional Gallery; the CORRIDOR project and Drill Hall Gallery, ANU Canberra	100% complete for current financial year		Gallery	Community, Recreation & Cultural Services

Principal Activity 4.2.2: Engage with community members and organisations to contribute to the content of exhibitions and programs at the Orange Regional Museum



OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
4.2.2.1	Identify opportunities for collaboration with community, member groups and associations in the development of temporary exhibitions	Bi-annual reporting on development and delivery of community focused exhibitions	At least one community focused collaborative exhibition	Development underway for a collaborative community focused exhibition	Progressing and will meet deliverables		Museum	Community, Recreation & Cultural Services

DP Strategy 4.3 : Maintain and renew cultural facilities and programs*Principal Activity 4.3.1: Develop and deliver dynamic and accessible exhibition program at the Orange Regional Museum that are valued by our local community and visitors*


OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
4.3.1.1	Develop and deliver an exhibition program of local and regional content in association with community groups, organisations and stakeholders at the Orange Regional Museum	Bi-annual reporting on development and delivery of exhibitions	Delivery of annual program	The exhibitions delivered during the period were: 'Mulaa Giilang: Wiradjuri stories the night sky', in collaboration with local Wiradjuri knowledge holders, artists, Elders, and creatives; 'Get Up! Stand Up! Show Up!' with the Orange NAIDOC week committee and 23 members of the local First National Community; and 'Enemy Aliens: The Dunera boys in Orange, 1941', as a partnership with the State Library of NSW and with leading scholars acting as curators. ORM also commenced development of 'Ribbons, Rides & Ring Events: Agricultural Shows in the Central West' with several show societies and volunteer-run museums and historical societies across our region and '100 Years of the Astley Cup' with Orange High School	Progressing and will meet deliverables		Museum	Community, Recreation & Cultural Services




OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
4.3.1.2	Provide local and regional audience with the opportunity to access high-quality touring exhibitions from state and national museum and collecting institutions at the Orange Regional Museum	Bi-annual reporting on identification and securing of exhibition	Identify at least one exhibition per year	Orange Regional Museum has identified and secured three new touring exhibitions for delivery in 2023 - 2024 and 2025	100% complete for current financial year		Museum	Community, Recreation & Cultural Services
4.3.1.3	Provide local and visiting audiences with a high-quality long-term local history exhibition reflecting historical and contemporary experiences across the region at the Orange Regional Museum	Met object change over schedule Delivery of business case for new long-term exhibition	Maintenance of existing exhibition and initial concept development for rejuvenated exhibition	Museum staff continue to service the exhibition with changeovers of material and stories, and the delivery of curriculum-linked school excursion programs	Progressing and will meet deliverables		Museum	Community, Recreation & Cultural Services
4.3.1.4	Identify and incorporate new methods for accessible content delivery for people with disability into the Orange Regional Museum's internally generated exhibition program	Bi-annual reporting on progress of delivering new methods of accessible content	Identify one new method per year	The Orange Museum identified and delivered two exhibitions 'Mulaa Giilang' and 'Enemy Aliens' which included large-print captions and transcriptions of audio content in line with accessible exhibition content delivery. In addition, ORM trialled and incorporated First Nations' AUSLAN interpretation as an option using personal devices (via QR code) for the audio content in 'Mulaa Giilang'	100% complete for current financial year		Museum	Community, Recreation & Cultural Services

Principal Activity 4.3.2: Develop and deliver cultural and educational programs at the Orange Regional Museum that are valued by our local community and visitors


OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
4.3.2.1	Develop and deliver education and public programs to engage our communities and visitors with the Orange Regional Museum's exhibition program and collections	Bi-annual reporting on annual program delivery	Delivery of annual program	The Museum continues to deliver pre-school programs, school holiday programs and events such as exhibition openings and 'ORM Talks'	Progressing and will meet deliverables		Museum	Community, Recreation & Cultural Services
4.3.2.2	Commence research and development of an Orange Regional Museum rebrand	On budget and on time delivery	New branding concept delivered by June 2023	Initial discussions for new branding and concepts held in the current reporting period.	Progressing and will meet deliverables		Museum	Community, Recreation & Cultural Services

Principal Activity 4.3.3: Manage the Orange Regional Museum's Collection to preserve our cultural heritage


OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
4.3.3.1	Encourage community donations of cultural material to the Orange Regional Museum through community engagement activities	Bi-annual reporting on engagement activities	Conduct two community engagement activities per year	Exhibitions and other outreach activities continue to provide opportunities to develop community relationships and encourage the donation of cultural material, whether original material or digital copies of photographs and documents	Progressing and will meet deliverables		Museum	Community, Recreation & Cultural Services

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
4.3.3.2	Undertake proactive collecting, including contemporary and born-digital collecting, to better reflect our local history and experiences at the Orange Regional Museum	Bi-annual reporting on contemporary collecting activities	One targeted collecting campaign per year	Collecting campaigns are underway	Progressing and will meet deliverables		Museum	Community, Recreation & Cultural Services
4.3.3.3	Create and Maintain database records for all objects in the Orange Regional Museum Collection	Bi-annual reporting	40 acquisition records created and all loans documented	All new acquisitions are documented and recorded in the Vernon database on an ongoing basis. Larger collection projects (the documentation of the Sumer Hill, CBN-8 and WIN Beta collections) progress according to available resources	Progressing and will meet deliverables		Museum	Community, Recreation & Cultural Services
4.3.3.4	Refresh the Orange Regional Museum's website to increase visitor awareness of the Museum's exhibitions, programs and collections	On budget and on time delivery	Refreshed website by June 2023	Work will continue to refresh the website to increase visitor awareness of the Museum's exhibitions, programs and collections with important changes to the current website to aid useability and better reflect our program and offer have been undertaken	Progressing and will meet deliverables		Museum	Community, Recreation & Cultural Services


Principal Activity 4.3.4: Provide the community with a venue (Orange Function Centre) to host a range of events

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
4.3.4.1	Delivery of functions or events	Annual reporting of type and number of events held	Ten events held per year	40 events held at the Orange Function Centre including Church Services, eisteddfod group days, trivia - fund raising, educational information days, Council staff training, KWS Junior performances, funerals, NAIDOC and the NAIDOC job expo, dance rehearsals and high school graduation celebrations	100% complete for current financial year		Theatre	Community, Recreation & Cultural Services



Principal Activity 4.3.5: Increase the use of library services and its collections in five Council areas

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
4.3.5.1	Increase Library use back to pre-COVID levels through the purchase and processing of library collection items in both physical and online formats; digitising local resources to increase access; delivery of library programs; promotion of library services through social media; and annual community consultation	Quarterly reporting to Councils of visitor numbers, circulation and programs	Number of items held and added. Number of items digitised. Number of programs and attendees Number of posts and engagement Number of consultations held	Library Collection budget \$544,907 is now 42% committed. 33.8% of expenditure has been dedicated to electronic resources \$77,517. 215 library events have been held with 3,273 people attending.	Progressing and will meet deliverables		Central West Libraries	Community, Recreation & Cultural Services



Principal Activity 4.3.6: Develop a well-balanced theatre program that entertains, informs and challenges audiences

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
4.3.6.1	Develop annual program that entertains, informs and challenges audiences in partnership with other cultural partners and key stakeholders	Annual reporting of audience engagement and participation	To offer a well-balanced program	44 productions with 94 performances viewed by 28,819 people	Progressing and will meet deliverables		Theatre	Community, Recreation & Cultural Services


Principal Activity 4.3.7: Increase the number of paid theatre members



OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
4.3.7.1	Market the benefits of the Membership Program to the community	Bi-annual reporting of number of paid members	Increase number of paid members by 20%	An additional nine new paid members	Progressing and will meet deliverables		Theatre	Community, Recreation & Cultural Services
4.3.7.2	Work with providers to deliver Youth Symposium	Student participation	Engage company to deliver program	Sport for Jove programmed in 2023 to present high school symposiums for Shakespeare's curriculum-based works - The Tempest, Richard III and Arthur Miller's The Crucible	Progressing and will meet deliverables		Theatre	Community, Recreation & Cultural Services

CSP Objective 5: Responsive programs and services that support our community's lifestyle and social needs**DP Strategy 5.1: Engage with the community to ensure facilities and programs meet changing lifestyle and social needs****Principal Activity 5.1.1: Regular planning to assess the needs of the ageing population in line with the principles of an aged-friendly community**



OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
5.1.1.1	Schedule planning meetings, surveys and focus groups/drop ins to Seniors Hub	Bi-annual reporting of usage and participation	20% increase in usage of Seniors Hub	134 active members during the current period up from 60, showing an increase by 123%	Progressing and will meet deliverables		Community Services	Community, Recreation & Cultural Services
5.1.1.2	Support a diverse range of activities from Seniors Hub	Bi-annual reporting on decreased social isolation and increase in older people experiencing healthy lifestyle.	20% increase in activities available from the Hub	45% increase in activities available at the 'Hub' including Seniors Citizens Association Community Lunch, Tai Chi, Scrabble, Golden Gamers (online), Qigong Tai Chi, Chair Yoga, Technology Thursdays and Combined Pensioners Association Bingo	100% complete for current financial year		Community Services	Community, Recreation & Cultural Services




Principal Activity 5.1.2: Engage with the local culturally and linguistically diverse community to identify needs and opportunities

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
5.1.2.1	Provide support to new migrants through the Settlement Services Program	Bi-annual reporting of new migrants supported to settle in Orange	Over 10 migrants supported per year	52 new migrants supported, ongoing with over 49 families, contact increasing with at least 25 additional non-clients seeking support	100% complete for current financial year		Community Services	Community, Recreation & Cultural Services




OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
5.1.2.2	Celebrate diverse cultural events such as Harmony Day, Harmony Cup etc	Bi-annual reporting of events held and outcomes achieved	Four events held per year	Three events held - Refugee week hosting 50 Ukraine refugees, a Welcome Refugees and end of year party event and Circle of Understanding event including Weaving workshop with Indigenous and Multicultural community members	Progressing and will meet deliverables		Community Services	Community, Recreation & Cultural Services
5.1.2.3	Provide education regarding inclusions and diversity	Bi-annual reporting on the delivery of education and information programs	Deliver five education events per year	Five educational events held in Orange, Cowra, Parkes, Lithgow and Forbes	100% complete for current financial year		Community Services	Community, Recreation & Cultural Services

Principal Activity 5.1.3: Assist in the achievement of the outcomes of the Orange Aboriginal Social Plan


OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
5.1.3.1	Improve communication with the Orange Local Aboriginal Lands Council	Bi-annual reporting of meetings held	Hold at least four meetings per year increase engagement with OLALC	Council continues work with the Orange Aboriginal Land Council to increase engagement	Progressing and will meet deliverables		Community Services	Community, Recreation & Cultural Services
5.1.3.2	Assist with the re-establishment of the Orange Aboriginal Community Working Party	One meeting held with the Working Party	Working Party re-established	Council continues work with the Orange Aboriginal Land Council to re-establish a working party	Progressing and will meet deliverables		Community Services	Community, Recreation & Cultural Services

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
5.1.3.3	Support NAIDOC week and other important indigenous recognition days	Bi-annual reporting of events held and outcomes achieved	Partner in provision of five or more events per annum	Four events held - NAIDOC Week committee event, NAIDOC Week events including an acknowledgement for National NAIDOC Week, National Sorry Day and a BBQ was held in recognition of Reconciliation Week	Progressing and will meet deliverables		Community Services	Community, Recreation & Cultural Services
5.1.3.4	Provide support through youth services for indigenous youth to continue positive life outcomes	Bi-annual reporting of events held and outcomes achieved	Partner in provision of three or more events per annum to increase communication and support to Elders	More than three events held - Youth Hub Pool Competition, Netball Indigenous round and Family Fun Day, NAIDOC Family Fun Day, NAIDOC Primary School Disco, Nations Of Origin - specifically a NSW State reconciliation program, Duke of Edinburgh Award - currently have three Indigenous participants, Glenroi Christmas Festival, Youth Action Council - five Indigenous members	100% complete for current financial year		Community Services	Community, Recreation & Cultural Services
5.1.3.5	Foster good communication and relationships with Elders	Bi-annual reporting of events held and outcomes achieved	Quarterly meetings with the Elders group	Fortnightly meet and greet sessions held with activities continued for Aboriginal elders under the Commonwealth Home Support Program based on feedback from Elders	Progressing and will meet deliverables		Community Services	Community, Recreation & Cultural Services


DP Strategy 5.2: Ensure the community services provided by Council are professionally managed, integrated and meet demonstrated needs**Principal Activity 5.2.1: Provide recreational activities for older people, people with disabilities and younger people to support healthy, active living and improved life outcomes**


OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
5.2.1.1	Develop and deliver a wide range of healthy lifestyle, wellbeing and socialisation programs for older people across the region	Bi-annual reporting on programs developed for health life outcomes	A minimum of 10 programs delivered per year	Completed with 13 programs delivered.	100% complete for current financial year		Community Services	Community, Recreation & Cultural Services
5.2.1.2	Investigate additional funding and grants to provide activities and programs at a subsidised level to ensure lower income earners can participate	Bi-annual reporting of grants submitted and percentage of successful grants	A minimum of five grant applications submitted	Seven grant applications submitted - Settlement Services grant, Club Grant, Orange Seniors Village Hub, CHSP, Community Visitors Scheme, Disability Support for Older Australians and Start Strong funding for children's services (excluding OSHC Services)	100% complete for current financial year		Community Services	Community, Recreation & Cultural Services
5.2.1.3	Collaborate with local agencies and NGOs to increase capacity	Bi-annual reporting of collaborate activities through interagencies and partnerships	A minimum of four collaboration projects engaged	Eight collaboration projects engaged - NAIDOC Family Fun Day, Netball Indigenous and Family Fun Day, Nations Of Origin, Duke Of Edinburgh Program, Youth of Month Awards, Headspace open day, Glenroi Christmas Festival, Bowen Christmas Festival	100% complete for current financial year		Community Services	Community, Recreation & Cultural Services

Principal Activity 5.2.2: Provide support to the 'Support at Home Program' in the Central West


OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
5.2.2.1	Ensure service provision levels of the Support at Home Program provide funding for continuation of programs after transition to new funding model	Bi-annual reporting of Activity Work Plans	Retain all programs	All services retained and completed six monthly reports on Activity Work Plans to DoHAC	Progressing and will meet deliverables		Community Services	Community, Recreation & Cultural Services

Principal Activity 5.2.3: Deliver quality children's services to before school and school aged children







OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
5.2.3.1	Support staff through ongoing training and education	Bi-annual reporting of training attendance	A minimum of two training options per staff	Three training options were undertaken by Children Services staff including 'Active Supervision' Training, Ed Leader: Role, Responsibilities & Inspiration' and Staff have been involved in Team Leader Meetings to discuss service implementation and behaviour management strategies, and the Dec/Jan Vacation Care meeting	100% complete for current financial year		Community Services	Community, Recreation & Cultural Services

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
5.2.3.2	Maintain and upgrade childcare facilities to meet industry standards	Bi-annual reporting on progress and results of reviews to ensure compliance with standards	All centres reviewed	All centre's reviewed during the reporting period - Children's Services centre based services including Yarrowong, Courallie, Spring Street and Occasional Care have all been fully painted internally and new equipment and furniture has been purchased as required	Progressing and will meet deliverables		Community Services	Community, Recreation & Cultural Services


Principal Activity 5.2.4: Provide supported accommodation services to adults with an intellectual disability in the Orange region

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
5.2.4.1	Investigate the most effective and sustainable method to ensure quality services and housing are provided across the region	Bi-annual reporting on progress of review options for service provision	Review completed	Bi-annual review completed during the current reporting period with Council funded under the NDIS program for the provision of supported accommodation to adults with an intellectual disability and Council continuing to operate three houses for this purpose	Progressing and will meet deliverables		Community Services	Community, Recreation & Cultural Services



Principal Activity 5.2.5: Operate Orange Cemetery for the community

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
5.2.5.1	Maintain records in accordance with the Cemeteries and Crematoria Act 2013 by regularly updating records with new internments	Bi-annual reporting on progress	Update the existing record system	All records are up to date in accordance with the Cemeteries and Crematoria Act 2013	Progressing and will meet deliverables		Health and Building	Development Services
5.2.5.2	Investigate internment options and provide planning for new areas	Bi-annual reporting on progress	Commence work on two identified areas	Work on the new columbarium wall is 80% complete and awaiting final completion of granite top	Progressing and will meet deliverables		Health and Building	Development Services
5.2.5.3	Install and maintain security systems	On time and on budget delivery of security fencing and security lighting	Reduce incidences of vandalism	Installation of solar cameras underway with pole and solar panels installed	Progressing and will meet deliverables		Health and Building	Development Services
5.2.5.4	Upgrade and maintain existing boundary fencing	On time and on budget delivery of repairs to existing fencing	Repairs to existing fencing	New Boundary security fence (2.7m high) has been completed and the other boundary fence has been repaired and renewed where possible	100% complete for current financial year		Health and Building	Development Services
5.2.5.5	Investigate and prioritise repairs for damaged heritage headstones	Reporting of six monthly inspection of site	Repair minimum of 10 (minor repairs) heritage gravesites on an annual basis	Five heritage headstones repaired during the current reporting period	Progressing and will meet deliverables		Health and Building	Development Services
5.2.5.6	Obtain specialist advice regarding major significant repairs	Bi-annual reporting on progress	Repair one major historical site per year	Repair to one major historical site undertaken	100% complete for current financial year		Health and Building	Development Services


Principal Activity 5.2.6: Implement and enforce relevant food safety legislation through inspections and education



OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
5.2.6.1	Carry out food shop inspections within the city boundaries	Assess food shops in accordance with the requirements of the Food Act and Regulations and Food Standards Codes	Complete 100% of the food shop inspections	Inspection program due to start in next reporting period	Progressing and will meet deliverables		Health and Building	Development Services

CSP Objective 6: A community that values and protects domestic animals and the role they play in residents' wellbeing both physical, social and psychological**DP Strategy 6.1: Provide services and facilities that enable Council to fulfill obligations under the Companion Animals Act****Principal Activity 6.1.1: To engage the community in the strategic management of companion animals within the city**




OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
6.1.1.1	Organise meetings with attendance by a Council representative and provide minutes from the meeting	Bi-annual reporting on meetings held and actions delivered	A minimum of four meetings per year	Three meetings held in the current period - July, October and December 2022	Progressing and will meet deliverables		Health and Building	Development Services
6.1.1.2	Actively encourage the committee members to participate in all programs relating to companion animals	Bi-annual reporting of committee participation in any identified programs	Minimum of one community member to be involved in any project nominated by the committee	Community involvement in the rehoming and desexing programs held by Council	Progressing and will meet deliverables		Health and Building	Development Services

Principal Activity 6.1.2: Provide opportunity for the adoption of companion animals from the Orange Pound




OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
6.1.2.1	Return companion animals to owners in preference to impounding	Number of registered animals to ensure details are up to date so animals can be returned home	Reduced impounding numbers	Council Rangers returned 83% of animals before they enter the pound facility	Progressing and will meet deliverables		Health and Building	Development Services

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
6.1.2.2	Deliver registration and desexing programs to the community	Number of desexing and registration programs offered to the community	Minimum of two desexing programs per year	One desexing program successfully delivered	Progressing and will meet deliverables		Health and Building	Development Services
6.1.2.3	Actively engage the community in rehoming suitable companion animals	Bi-annual reporting of use of social media to advise of available animals	Daily updates on the Reuniting Pets social media page of impounded animals suitable for rehoming	Council staff using appropriate communication channels to rehome animals	Progressing and will meet deliverables		Health and Building	Development Services


Principal Activity 6.1.3: Manage Ranger Services for companion animals and stray stock to ensure a safe city


OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
6.1.3.1	Maintain the Ranger response to noise complaints	Procedure for noise complaints regarding barking dogs	First response letters are sent out within four working days	First response letters sent within the agreed timeframes	Progressing and will meet deliverables		Health and Building	Development Services
6.1.3.2	Respond to reported dog attacks	Bi-annual reporting of attendance to dog attacks	Take action within two days of reported incident	Rangers taking required action within agreed timeframes	Progressing and will meet deliverables		Health and Building	Development Services
6.1.3.3	Reduce number of impounded animals	Bi-annual reporting of number of impounded animals	Reduce number of impounded animals by returning animals to registered address/owner	Increase in the number of animals being impounded due to members of the public delivering strays and surrendering animals	Dependent on unsuccessful external factors (update to provide specific detail)		Health and Building	Development Services

Principal Activity 6.1.4: Provide and operate the Orange City Council Pound for impounded animals as required under the Act


OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
6.1.4.1	Undertake regular veterinary checks on animals at the facility	Bi-annual reporting of veterinary checks of animals at the facility undertaken	Minimum two visits per month	Veterinarian visits for health checks carried out as required in addition to euthanasia procedures and additional unscheduled visits to the clinic	Progressing and will meet deliverables		Health and Building	Development Services
6.1.4.2	Increase dog exercise areas	Bi-annual reporting on progress of the delivery of additional exercise areas for larger dogs	Minimum of two additional fenced areas constructed	New additional fenced exercise areas constructed for larger dogs alongside the existing yards at Council's Pound	100% complete for current financial year		Health and Building	Development Services
6.1.4.3	Increase the safety of staff and the wellbeing of animals at the facility	Reporting of incidents	Construct minimum of two additional enclosures within the pound	Two new additional enclosures constructed and installed and Council's Pound	100% complete for current financial year		Health and Building	Development Services

DP Strategy 6.2: Ensure that infrastructure exists for the safe exercising of domestic dogs**Principal Activity 6.2.1: Provide off leash fenced and unfenced facilities for people to exercise their dogs safely in the city**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
6.2.1.1	Maintain and upgrade fenced and non-fenced off leash exercise areas	Delivery of programmed works on time and on budget	Upgrade minimum of four off leash areas	All Council's off-leash areas maintained with minor upgrades undertaken including landscaping, seating and better accessways	100% complete for current financial year		Health and Building	Development Services



OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
6.2.1.2	Provide additional shade to the existing off leash areas	Delivery of Improved amenity of off leash areas on time and on budget	Increase plantings for shade and interest to a minimum of two existing areas	Five new trees planted, shade structures under construction	Progressing and will meet deliverables		Health and Building	Development Services

DP Strategy 6.3: Partner with key stakeholders to deliver education and services relating to animal health and wellbeing**Principal Activity 6.3.1: Support the Companion Animal Community Committee**


OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
6.3.1.1	Support the Companion Animal Community Committee	Bi-annual reporting of meetings held, and recommendations implemented	Four meetings held per year	Three meetings held during July, October and December 2022	Progressing and will meet deliverables		Health and Building	Development Services

CSP Objective 7: Sustainable growth and respectful planning that values the natural environment**DP Strategy 7.1: Engage with the community to develop plans for growth and development that value the local environment**


Principal Activity 7.1.1: Provide a framework for development in the city through the Orange Local Environmental Plan 2011, Plans of Management and Development Control Plans for sustained growth

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
7.1.1.1	Review and update Local Environmental Plan, Plans of Management and Development Control Plans in response to evolving needs of the community	Formal gazettal of an LEP amendment as required. Formal adoption of new DCP Adoption of Plans of management as required. Completion of new strategic studies.	Prepare and implement a housekeeping LEP amendment as required by updated policies and local development priorities as they emerge. Update land use zoning in accordance with Council Policy (Housing Strategy /employment strategy) Update priority strategic policies (Heritage guidelines and heritage infill policy, Recreational needs strategy. Prepare new comprehensive DCP in line with LSPS Planning priorities. Plans of management subject to ongoing review and updating as required.	Draft DCP under preparation, online engagement with the community is underway, briefing sessions for the Council to be prepared for the next period	Progressing and will meet deliverables		Development Assessment	Development Services
7.1.1.2	Update land use zoning in accordance with Council Policy	Formal gazettal of an LEP amendment as required.	Prepare and implement LEP amendments as required by updated policies and local development priorities as they emerge. Update land use zoning in accordance with Council Policy (Housing Strategy /employment strategy)	LEP amendments currently being processed in accordance with Council resolution	Progressing and will meet deliverables		Development Assessment	Development Services


Principal Activity 7.1.2: Provide efficient and effective development and certification service in a timely manner

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
7.1.2.1	Provide certification service for the purpose of issuing Construction Certificates and Complying Development Certificates	Bi-annual reporting of turnaround time of Construction Certificates and Complying Development Certificates	Construction Certificates issued within 30 days and Complying Development Certificates issued within 20 days	Currently tracking to 38 days for issue of Construction Certificates and 24 days for issuing of Complying Development Certificates	Progressing and will meet deliverables		Health and Building	Development Services


Principal Activity 7.1.3: Provide property information to vendors for conveyancing, financing, and sales

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
7.1.3.1	Provide Property Information Certificates upon request	Bi-annual reporting of processing time	Average processing time of four days	Average processing timeframe of four days during this period	Progressing and will meet deliverables		Health and Building	Development Services



Principal Activity 7.1.4: Plant or replace trees in the urban area outside each residential property

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
7.1.4.1	Inspect the streetscape to identify residential properties that require a tree to be planted or replaced; identify opportunities for tree planting in public open space	Bi-annual reporting of new trees planted	Plant 300 new trees per year within the urban area	Over 200 trees already planted, including projects such as Lords Place South and 'Future City' upgrades and street tree planting along the Hill Street frontage of the Orange Botanic Gardens is also being undertaken	Progressing and will meet deliverables		City Presentation	Community, Recreation & Cultural Services


Principal Activity 7.1.5: Engage the local community to plant native trees, shrubs and grasses to improve biodiversity and connectivity throughout the city

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
7.1.5.1	Promote the Parks Alive Program and its environmental benefits through social media platforms and events such as Bill's Bush Tours	Success of social media program indicated by numbers attending community events and enquiries made	20 events with a minimum of three social media plugs per event	14 events held and advertised by social media and letter box drops with 345 total attendees over the 14 events	Progressing and will meet deliverables		Natural Resources	Development Services


Principal Activity 7.1.6: Develop and implement an education program to educate landowners about the negative impact weeds have on the environment, agriculture and human health

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
7.1.6.1	Promote events through social media and the Central Tablelands Local Lands Services (CT LLS)	Bi-annual reporting of number of landholders attending events	All events being successfully promoted through CT LLS and OCC media platforms	Three field days have been advertised through social media being the Australian National Field Days, Chilean Needle Workshop in Woodstock and a St John's Wort field day in Stuart Town	Progressing and will meet deliverables		Natural Resources	Development Services
7.1.6.2	Host a minimum of four field days	Bi-annual reporting of number of landholders attending the events and general enquiries being made	Minimum of four events held per year	Three events held with our marquee event being the Australian National Field Days which received 200 enquiries. Weed Management Officers also assisted with Field Days in Woodstock targeting Chilean Needle Grass with 60 land holders attending and Stuart Town targeting St John's Wort with 120 landholders attending	Progressing and will meet deliverables		Natural Resources	Development Services


Principal Activity 7.1.7: Send out information packs to all new landowners of land greater than two hectares






OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
7.1.7.1	Provide all new landowners with information packs	Bi-annual reporting of information provided to new landowners	Information packs provided to 95% of new property owners	24 information packs were sent to new landowners who purchased rural properties over two hectares	Progressing and will meet deliverables		Natural Resources	Development Services

Principal Activity 7.1.8: Undertake property inspections in accordance with the Weeds Action Program




OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
7.1.8.1	Detect new weed incursions	Weeds found early and treated appropriately	New incursions found prior to weeds flowering/fruitletting	No new incursions discovered with preventative actions undertaken with 300 property inspections, targeted control of weeds and all roads treated for St John's Wort in December 2022	Progressing and will meet deliverables		Natural Resources	Development Services

DP Strategy 7.2: Ensure best practice use of renewable energy options for Council and community projects**Principal Activity 7.2.1: Implement and deliver the Climate Action Plan for Orange City Council to increase sustainability of Council's buildings and assets to reduce to emissions and implement new technologies that provide cost savings to Council**


OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
7.2.1.1	Develop and analyse Council full operation emissions profile	Engage consultants to advise on Council emission profile	Report on the consultant's advice to Council	Deferred until second reporting period due to Sustainability Officer vacancy which is due to be filled by January 2023	Unlikely to meet deliverables or cancelled or deferred		Health and Building	Development Services

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
7.2.1.2	Monitor the Climate Action Plan	Bi-annual reporting on progress	Review Plan and make informed changes to achieve Plan's objectives	Deferred until second reporting period due to Sustainability Officer vacancy which is due to be filled by January 2023	Unlikely to meet deliverables or cancelled or deferred		Health and Building	Development Services
7.2.1.3	Identify emission reduction pathways	Bi-annual reporting on progress	Produce a report to suggest available projects	Deferred until second reporting period due to Sustainability Officer vacancy which is due to be filled by January 2023	Unlikely to meet deliverables or cancelled or deferred		Health and Building	Development Services
7.2.1.4	Understand business as usual emission trajectory	Projects and comparison to no action	Report on projected emissions	Deferred until second reporting period due to Sustainability Officer vacancy which is due to be filled by January 2023	Unlikely to meet deliverables or cancelled or deferred		Health and Building	Development Services
7.2.1.5	Encourage and educate staff responsible for vehicle purchases on electric vehicles	Bi-annual reporting of number of additional electric vehicles purchased per year	Purchase of additional electric vehicles	Deferred until second reporting period due to Sustainability Officer vacancy which is due to be filled by January 2023	Unlikely to meet deliverables or cancelled or deferred		Health and Building	Development Services
7.2.1.6	Install new electric vehicle charging devices in the region	Bi-annual reporting of opportunities to increase EV charging infrastructure	Install a minimum of one EV charging device	Discussions have commenced on locations for the installation of EV charging infrastructure and placement identified for stations in several car parking spaces within the CBD	Progressing and will meet deliverables		Health and Building	Development Services

Principal Activity 7.2.2: Implementation of the Renewable Action Plan


OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
7.2.2.1	Research options for increased renewable energy in the region	% of increase in renewable energy	Act on proposed options identified	Deferred until second reporting period due to Sustainability Officer vacancy which is due to be filled by January 2023	Unlikely to meet deliverables or cancelled or deferred		Health and Building	Development Services
7.2.2.2	Track and manage energy use within Council	Renewable energy usage Monthly report on energy usage	Increase renewable energy usage and minimise energy source emissions	Deferred until second reporting period due to Sustainability Officer vacancy which is due to be filled by January 2023	Unlikely to meet deliverables or cancelled or deferred		Health and Building	Development Services
7.2.2.3	Negotiate renewable electricity from the grid in the next contract	% of renewable energy from the grid	Minimum of 50% renewable energy	Council has renewable energy with Iberdola Energy and Shell Energy to provide 100% renewable energy options for all Council sites	100% complete for current financial year		Financial Services	Financial Services

Principal Activity 7.2.3: Engage the community in the strategy and implementation of Council's Climate Action Plan



OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
7.2.3.1	Provide administrative support to the Environmental Sustainability Community Committee	Participation in identified programs	Minimum of one community member to be involved in any project nominated by the committee	Deferred until second reporting period due to Sustainability Officer vacancy which is due to be filled by January 2023	Progressing and will meet deliverables		Health and Building	Development Services





DP Strategy 7.3: Ensure that policies and practices are in place to protect the sustainability and security of water destined for potable supply from the water catchment area

Principal Activity 7.3.1: Drinking water that meets health guidelines is provided through ongoing implementation and review of the Drinking Water Management System (DWMS)

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
7.3.1.1	Continue implementation and review of DWMS including participation in NSW Health monitoring program	Compliance results from NSW Health Monitoring Program reported monthly in Current Works Report	100% compliance with the Australian Drinking Water Guideline health targets	100% compliance under the Australian Drinking Water Guidelines	Progressing and will meet deliverables		Water Treatment	Technical Services


Principal Activity 7.3.2: Deliver the water and sewer capital infrastructure program in accordance with budgeted capital upgrades

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
7.3.2.1	Deliver the annual water main renewal	Capital update Report to Council	Program delivered by June 2023	Projects not progressed are Moulder Street (150mm main) and Anson Street (Margaret Street to Phillip Street)	Unlikely to meet deliverables or cancelled or deferred		Water & Sewer	Technical Services
7.3.2.2	Deliver the annual sewer main relining program and annual manhole rehabilitation program	Capital update report to Council	Programs delivered by June 2023	Current program progressing with Council engaging a contractor planned to commence works in early February 2023 and the manhole rehabilitation program continues with inspections ongoing and associated maintenance focusing on inflow and infiltration issues	Progressing and will meet deliverables		Water & Sewer	Technical Services



OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
7.3.2.3	Deliver back-up generator at Orange Sewage Treatment Plant	Upgrade delivered	Commissioned by June 2023	Back-up generator has been purchased for the Orange Seage Treatment Plant	100% complete for current financial year		Water Treatment	Technical Services
7.3.2.4	Deliver new Inlet Works at Orange Sewerage Treatment Plant	Upgrade delivered	Commissioned by June 2023	Installation of a new inlet works at the Orange Sewage Treatment Plant is underway with the tender awarded and preliminary works on schedule	Progressing and will meet deliverables		Water Treatment	Technical Services
7.3.2.5	Deliver back-up generator at Icely Road Water Treatment Plant	Upgrade delivered	Commissioned by June 2023	Preliminary work has been undertaken with a Request for Quotation to deliver a back-up generator at the Icely Road Water Treatment Plant	Progressing and will meet deliverables		Water Treatment	Technical Services
7.3.2.6	Deliver medium-scale solar at Icely Road Water Treatment Plant	Upgrade delivered	Commissioned by June 2023	Focus has been on preliminary aspects of the medium-scale solar project that includes procurement of a new switch room at the Icely Road Water Treatment Plant. Solar panel install planned for 2023/24	Progressing and will meet deliverables		Water Treatment	Technical Services

THEME 2:: PRESERVE**CSP Objective 8: Managing our resources wisely****DP Strategy 8.1: Identify and deliver essential water, waste and sewer infrastructure to service the community into the future**




Principal Activity 8.1.1: Reduce pollutant concentrations in Orange Sewerage Treatment Plant final effluent through ongoing monitoring and the implementation of requisite capital upgrades

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
8.1.1.1	Refine and re-schedule the re-use capital infrastructure program in consultation with stakeholders	Capital update Report to Council	Capital program updated	The capital program at the Orange Sewage Treatment Plant is underway with risk assessment for the effluent re-use scheme finalised and ongoing refinement of the chlorine dosing system	Progressing and will meet deliverables		Water Treatment	Technical Services



Principal Activity 8.1.2: Operations, maintenance and capital upgrades for all council owned dams comply with Dam Safety Act 2015, Dam Regulations 2019 and associated guidelines

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
8.1.2.1	Ongoing implementation and review of the Dams Safety Management System (DSMS)	Annual Dams Safety Standards Report submitted to Dams Safety NSW by end March 2023	100% compliance with Dams Safety Management System (DSMS)	Dams Safety Standards Report submitted to Dams Safety NSW, 100% compliance with the Dams Safety Management System achieved	100% complete for current financial year		Water & Sewer	Technical Services
8.1.2.2	Commence plan and design of Gosling Creek Dam Safety Upgrade Project	Update report to Council	Geotechnical investigation works and Options Report completed by June 2023	Consultants engaged for the concept plan and design of Gosling Creek Dam safety upgrade	Progressing and will meet deliverables		Water & Sewer	Technical Services



Principal Activity 8.1.3: Improve Water Supply Security for Orange to cater for potential increased population growth rates

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
8.1.3.1	Develop and implement a revised Water Supply Security Strategy for Orange whilst taking into consideration all water supply options	Update Report to Council	Complete Regional Town Water Strategy by June 2024 Recycled Water Detailed Business Case by June 2023	Appointment of a consultant and project manager to revise the Water Supply Security Strategy	Progressing and will meet deliverables		Water & Sewer	Technical Services
8.1.3.2	Assist Central Tablelands Water and Cowra Shire Council with the delivery of Cowra to Central Tablelands Water Emergency Connection Project	Delivered by June 2023	Project delivered in accordance with Project Management Plan	70% of works completed on the Woodstock Pump Station and Carcoar Reservoir noting a change request for Extension of Time until June 2023 was submitted by Council in November 2022 which has been approved by Infrastructure NSW	Progressing and will meet deliverables		Water & Sewer	Technical Services
8.1.3.3	Deliver the East Orange Harvesting Wetland (Blackmans Swamp Creek Stormwater Harvesting Stage 2) project	Delivered by June 2023	Project delivered in accordance with Project Management Plan	Water Supply Works Approval Application lodged with DPE Water and awaiting determination for the Water Sharing Plan to enable the delivery of the East Orange Harvesting Wetlands	Progressing and will meet deliverables		Water & Sewer	Technical Services


Principal Activity 8.1.4: Effectively plan and implement the water conservation strategies

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
8.1.4.1	Monitor water usage, water restriction levels and dam levels to ensure continued compliance with Council's water restriction policy	Update report to Council	Community compliance with water restrictions and water use targets	Compliance with water restrictions and water use targets during the period with Permanent Water Savings Standards currently being implemented	Progressing and will meet deliverables		Water & Sewer	Technical Services
8.1.4.2	Design and implement water conservation strategies	Annual water conservation program delivered	Program delivered by June 2023	On track to deliver water conservation strategies by June 2023 with Permanent Water Saving Standards have been implemented over the last six months	Progressing and will meet deliverables		Water & Sewer	Technical Services


Principal Activity 8.1.5: Service areas identified in the Orange Local Housing Strategy with water and sewer infrastructure



OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
8.1.5.1	Plan, design and deliver Shiralee Water Supply Augmentation	Project delivered in accordance with Project Management Plan	Delivered by June 2023	Progressing with land acquisition and design works for the delivery of the Shiralee Water Supply Augmentation with construction works budgeted for 2023/24 and 2024/25	Progressing and will meet deliverables		Water & Sewer	Technical Services
8.1.5.2	Plan, design and deliver March Road Sewer Pump Station Storage	Project delivered in accordance with Project Management Plan	Delivered by June 2023	On track for the plan and design of the March Road Sewer Pump Station Storage Infrastructure with construction to commence in 2023/24	Progressing and will meet deliverables		Water & Sewer	Technical Services

DP Strategy 8.2: Develop and promote initiatives to reduce water, energy and water waste in consultation with the community**Principal Activity 8.2.1: Organise and host environmental community engagement events in collaboration with the local community and schools**


OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
8.2.1.1	Measure the success of local environment engagement events and ensure funding is available to continue the program	Well attended events with ongoing funding available	Host 20 events annually	14 community events undertaken with the Parks Alive Program attracting 345 community members. Of the 14 events held 3 were educational and 11 involved hands-on activities which resulted in 2,510 native tube stock being planted. Numbers for each event were 10, 8, 150, 8, 7, 8, 20, 55, 5, 8, 8, 15, 8 and 30	Progressing and will meet deliverables		Natural Resources	Development Services

Principal Activity 8.2.2: To encourage the community to participate in the Tidy Towns Sustainability Program to promote the environmental and cultural programs being undertaken into the city


OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
8.2.2.1	Publish monthly social media stories for the general community to raise awareness of the Program	Number of articles published and enquiries received	Social media and mainstream media used to promote the Tidy Towns Program	Monthly posting on social media and mainstream media being used to promote the 'Tidy Towns' Program	Progressing and will meet deliverables		Natural Resources	Development Services

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
8.2.2.2	Utilise social media platforms to promote the Tidy Towns model to the community and schools	Number of schools accept offer of visit from Tidy Towns Committee members	All local schools accept offer of visit from Tidy Towns Committee members	All schools were invited to participate in the 2022 Tidy Towns Awards but unfortunately no schools took up the offer. Schools will be contacted again in term one of 2023	Progressing and will meet deliverables		Natural Resources	Development Services
8.2.2.3	Actively advertise the Tidy Town Sustainable Community Award within the community to increase awareness and submissions	Number of annual submissions	Submissions received from all community members and schools	Four submissions were entered for the 2022 Tidy Towns Awards those being Spring Hill Comes Together, the Flame of Reconciliation, the Enhancement of Rotary Park and the Development of Waratah Wetlands	Progressing and will meet deliverables		Natural Resources	Development Services


Principal Activity 8.2.3: Prepare and host clean up events to reduce litter in the region


OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
8.2.3.1	Host Clean Up Australia Day event with active community participation	Number of local residents attending and amount of rubbish collected	At least 50% community participation in the annual Clean Up Australia Day event	The annual 'Clean Up Australia' event is held in March 2023	Not due to start		Natural Resources	Development Services

Principal Activity 8.2.4: Plan infrastructure development based on wastes required to be managed that cannot be diverted from landfill



OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
8.2.4.1	Model waste generation and diversion rates through ongoing survey, auditing, and community collaboration	Monthly and quarterly reports are monitored and reviewed for performance in accordance with contracts	Quarterly contractor meetings to review contract performance KPI's	Contractor meetings undertaken working with Councils education consultant (Envirocom) on regular auditing and bin inspection program with domestic sector and commenced food and garden organics project with multi-unit developments to encourage greater organics resource recovery from these premises whilst undertaking initiatives within the adopted education plan	Progressing and will meet deliverables		Waste Services & Technical Support	Technical Services

Principal Activity 8.2.5: Plan development of new landfill cell in alignment with Waste Model Financial Plan and in accordance with annual waste generation rates


OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
8.2.5.1	Regularly review waste data generation reports to ensure infrastructure and financial model is fit for purpose	Monthly reports are considered in consultation with contractors to review performance against contract KPI's	Monthly reports demonstrate waste and recycling performance is aligned with contract terms and objectives	Monthly reporting on waste and recycling performance monitored in order to plan and implement capital and operational initiatives at the waste facilities	Progressing and will meet deliverables		Waste Services & Technical Support	Technical Services

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
8.2.5.2	Monitor scheduled works against allocated budget and engage contractors to complete works	Monthly review and quarterly reporting against KPI's	Works are identified within the Waste Services financial model and budget	Works identified in the waste services financial model and budget with the Cell four design commencing for ERRRC with survey and geotechnical ground investigations commenced for preparation of tender specification and engagement of a contractor to construct the works in 2023 year	Progressing and will meet deliverables		Waste Services & Technical Support	Technical Services


Principal Activity 8.2.6: Manage abandoned articles within the city

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
8.2.6.1	Investigate complaints and regularly inspect known dumping areas	Use of trolley tracker to encourage regular pickups	Regular contact with trolley owners both in writing and personal visits	Abandoned trolley owners have been contacted with requests for collection to be undertaken in addition to three reports made to trolley tracker for owner notification	Progressing and will meet deliverables		Health and Building	Development Services
8.2.6.2	Impound trolleys in dangerous positions and contact owners	Bi-annual reporting of the number of abandoned trolleys within the city	Reduced numbers of abandoned trolleys	Abandoned trolley owners have been contacted with requests for collection to be undertaken with zero trolleys being impounded during the period	Progressing and will meet deliverables		Health and Building	Development Services



Principal Activity 8.2.7: Enforce environmental pollution breaches

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
8.2.7.1	Promptly investigate complaints regarding environmental issues	Time to investigate complaints, spills and dangerous situations	Investigate pollution complaints within four days Investigate urgent spills and dangerous situations within four hours	Complaints on pollution, spills and other dangerous situations acted upon within the agreed timeframes	Progressing and will meet deliverables		Health and Building	Development Services


DP Strategy 8.3: Promote the range of recycling services in the Orange Community**Principal Activity 8.3.1: Become regional leader in waste management**


OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
8.3.1.1	Maintain current levels of service with existing contracts and leading with NetWaste by working closely with the Environmental Protection Agency on new project initiatives that deliver on enhanced resource management	Annual reporting of waste contract performance and statistics	Implement Annual Plan initiatives and current contracts	Implementation of the Annual Plan 'Initiatives' by working with NetWaste; EPA and CSIRO with local plastics recycling company (Allmould) on a new initiative to recycle old mobile garbage bins and remould into other saleable products for Councils to use - such as park benches, the continued work with local EPS (polystyrene) recycling company to collect and recycle polystyrene at the ORRRC for re-use into other products made overseas and continue existing recycling initiatives such as mattress recycling; tyre recycling; scrap steel recycling; Household Hazardous Waste recycling with Councils regular recycling services	Progressing and will meet deliverables		Waste Services & Technical Support	Technical Services

Principal Activity 8.3.2: Complete local and regional contract initiatives and projects as per annual NetWaste Contract Plans




OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
8.3.2.1	Council and NetWaste staff to undertake project initiatives in accordance with endorsed contracts and educational plans	Annual reporting of waste contract performance and statistics	Implement Annual Plan initiatives and current contracts	implementation of the Annual Plan 'Initiatives' with NetWaste Projects and Education Strategy undertaken in accordance with adopted plans and reviewed and reported on with progress quarterly with the NetWaste Steering Committee	Progressing and will meet deliverables		Waste Services & Technical Support	Technical Services
8.3.2.2	Obtain Environmental Protection Agency endorsement for Waste and Resource Recovery projects	Annual plan reported with projected outcomes	All projects endorsed by EPA for implementation	On track for waste and resources recovery projects being endorsed by the EPA during the current reporting period.	Progressing and will meet deliverables		Waste Services & Technical Support	Technical Services

Principal Activity 8.3.3: Promote the enhancement of waste collection performance within the community



OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
8.3.3.1	Provide educational resources and information sources to the community to assist with appropriate utilisation of waste collection services	Annual Plan reported with project outcomes	Annual Plan adopted within respective contracts	Worked with Envirocom on progressing community education outreach in the form of pop up displays; community workshops; school and community tours of waste facilities and auditing of bin contents in order to improve resource recovery and waste diversion outcomes	Progressing and will meet deliverables		Waste Services & Technical Support	Technical Services

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
8.3.3.2	Offer free annual Household Hazardous Waste Collection service with licenced service provider	Service rendered annually with waste volumes collected and recycled reported to Council and EPA	Service contracted annually through NetWaste contract	The Annual Household Hazardous Waste collection provided at ORRRC in second quarter of 2022/2023	100% complete for current financial year		Waste Services & Technical Support	Technical Services


Principal Activity 8.3.4: Manage Ophir Road and Euchareena Road Resource Recovery Centers in full compliance with management plans and licences

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
8.3.4.1	Review operational procedures to ensure compliance with management plans and licence requirements	Annual licence requirements reported to EPA by 31 August; Annual Review report to Planning issued by 30 September; and OEMP updated by December	OEMP reviewed annually as per project approval and statutory reporting to EPA	Regular reviews and implementation daily of operational compliance requirements of the Ophir Road and Euchareena Road Resource Recovery Centres	Progressing and will meet deliverables		Waste Services & Technical Support	Technical Services
8.3.4.2	Monitor scheduled works against allocated budgets and engage contractors to complete works	Quarterly KPI's reported to Council	Budget reviewed quarterly	Budget reviewed as required and both ORRRC & ERRRC operating in accordance with adopted management plans and licence conditions with annual reporting completed in August 2022	Progressing and will meet deliverables		Waste Services & Technical Support	Technical Services
8.3.4.3	Monitor collected inventory of household hazardous wastes and record volumes on a weekly basis	Weekly monitoring and recording of HHW volumes and servicing of CRC by contractor performed as storage stillages are filled	Community Recycling Centre operating in accordance with EPA guidelines	Community Recycling Centre operating in accordance with adopted procedures and reporting on a monthly basis to the EPA & Cleanaway in order to remove collected wastes from the facility for resource recovery	Progressing and will meet deliverables		Waste Services & Technical Support	Technical Services


CSP Objective 9: Infrastructure for our growing communities**DP Strategy 9.1: Construct and maintain a road network that meets the community's transport and infrastructure needs****Principal Activity 9.1.1: Avoid further projected escalation in the net present value of the infrastructure backlog**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
9.1.1.1	Maintain and update the Transport Asset Management Plan with associated programmes of work	Adopted plan exists	Plan reviewed annually	2022-2023 Transport Asset Management Plan reviewed and implemented	100% complete for current financial year		Technical Services	Technical Services
9.1.1.2	Identify and apply for suitable additional external funding	Value of grants secured and number of projects brought forward	External funding source identified and funds secured to enable additional programmed works	\$176,628 secured under the Fixing Local Roads Pothole Repair Grant	Progressing and will meet deliverables		Technical Services	Technical Services


Principal Activity 9.1.2: Road reseal and rehabilitation programs to be undertaken in accordance with the Transport Asset Management Plan

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
9.1.2.1	Deliver all projects outlined in the road rehabilitation and reseal program within allocated budget	Variance from approved budgets	Program budget cost variance +/- 10%	Delays to the programme have been experienced due to extended periods of wet weather in September, October and November of 2022	Progressing and will meet deliverables		Technical Services	Technical Services


Principal Activity 9.1.3: Deliver Stage 4 of the Southern Feeder Road from Anson Street to Pinnacle Road

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
9.1.3.1	Identify and secure funding for Stage 4 of Southern Feeder Road works	Grant applications lodged	External funding source identified and funds secured to complete balance of works	Not due to start until next reporting period	Not due to start		Technical Services	Technical Services


Principal Activity 9.1.4: Confirm alignment for Southern Feeder Road at Cargo Road

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
9.1.4.1	Resolve design for the intersection of Cargo Road and Ploughmans Lane	Completed designs	Approved design that meets stakeholder needs	TfNSW have resolved to signalise the intersection of Escort and NDR/Ploughmans so the intersection of Cargo and Ploughmans will also need to be signalised with the project currently at 20% design and seeking funds via blackspot	Progressing and will meet deliverables		Engineering Services	Technical Services



Principal Activity 9.1.5: Accelerate the construction of flood mitigation projects

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
9.1.5.1	Upgrade the East Orange Drainage Channel from McLachlan Street to March Street	Tenders advertised	Go to public tender for works	Not due to commence in this reporting period	Not due to start		Technical Services	Technical Services


Principal Activity 9.1.6: Increase understanding of the infrastructure network conditions

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
9.1.6.1	Update asset management plan with condition data	Length of network inspected	Undertake inspections of at least 3% of the urban piped network and 50% of rural piped culverts	Urban piped network inspections not due to start in this reporting period, with 5% of the rural piped network assessed	Progressing and will meet deliverables		Technical Services	Technical Services


DP Strategy 9.2 : Provide and manage public car parking in the Orange Central Business District**Principal Activity 9.2.1: Review parking restrictions within the City to accommodate the evolving dynamics of the City**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
9.2.1.1	Carry out parking patrols in accordance with patrol schedule and Council's adopted parking rules	Number of parking warnings and infringement notices	Provide efficient and effective compliance service in a timely manner. Implement a Council enforcement policy to ensure consistency in decision making	Parking patrols undertaken in accordance with Council's Enforcement Policy	Progressing and will meet deliverables		Development Assessment	Development Services
9.2.1.2	Streamline operation of Council's licence plate recognition technology	Number of parking warnings and infringement notices	Provide efficient and effective compliance service with LPR technology in a timely manner. Streamlined processes internally - customer service focus Implement a Council enforcement policy for LPR to ensure consistency in decision making.	929 Infringements issued and 238 Warning Notices issued	Progressing and will meet deliverables		Development Assessment	Development Services



Principal Activity 9.2.2: Review and implement Council Enforcement Policy to ensure consistent decision making

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
9.2.2.1	Provide Council staff with ongoing training and education to improve customer service skills	Customer satisfaction	Develop and implement a customer journey model to ensure continued improvement of customer Service Skills	Ongoing training and education to improve customer service skills has been undertaken internally with internal planning meetings aimed at improving consistency of advice provided. Q and A on commonly asked planning questions has been designed to go live to Council's web page in the next quarter	Progressing and will meet deliverables		Development Assessment	Development Services



DP Strategy 9.3: Deliver an appropriate level of pedestrian and cyclist amenity that is fit for purpose**Principal Activity 9.3.1: Improve the existing path network**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
9.3.1.1	Complete footpath rehabilitation, repair and maintenance in accordance with the Transport Asset Management Plan	Bi-annual reporting of number of projects delivered	All identified projects delivered	Three projects completed: McLachlan Street - Summer Street East to Bathurst Road (both sides), Byng Street - Hill Street to Sale Street and Tobruk Crescent - Maxwell Avenue to Churchill Avenue	Progressing and will meet deliverables		Technical Services	Technical Services


Principal Activity 9.3.2: Construct footpaths to enhance existing path network

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
9.3.2.1	Apply for capital works grants to support construction and maintenance of pedestrian and cycle path networks	Number of eligible grants applied for and percentage of successful applications	Apply for all suitable grants	Funding secured via 'Get Active NSW' for three grants: NDR Shared Path - Hill to Telopea, Edward Street Footpath - McNeilly to terminating path at Electrolux and Adina Crescent - Brunswick to Lone Pine Avenue	100% complete for current financial year		Technical Services	Technical Services
9.3.2.2	Complete construction of new footpaths in accordance with the Transport Asset Management Plan	Bi-annual reporting of number of projects completed	All projects delivered	Two new footpaths constructed: Forest Road - Grevillea South to existing pathway and Byng Street - Park Street to Spring Street	Progressing and will meet deliverables		Technical Services	Technical Services


DP Strategy 9.4: Develop a vibrant civic and commercial precinct as a center for the community**Principal Activity 9.4.1: Deliver the Future Cities tranches**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
9.4.1.1	Consult, design, budget and construct Lords Pl (Summer to Kite), Robertson Park, Business Assistance Programs, Greening, Art, and CBD Furniture for Tranche 2	Bi-annual reporting on progress	Implementation of identified Future Cities Programs	Delivery of Future City's projects during the current period included Stage one of the Lords Place south upgrade project which involved significant community engagement, Construction of the dining decks for installation as part of stage two of the Lords Place south upgrade, Working with Lords Place south businesses in dining deck activation, Three tenants in the McNamara Street pop-up shops, Investigating opportunities for future public art installations	Progressing and will meet deliverables		Engineering Services	Technical Services
9.4.1.2	Develop funding model for Tranche 3	Delivery of funding model	Budget allocation for Tranche Three	Funding model for Tranche Three of the Future City Project based on Grant funding with several submissions made	Progressing and will meet deliverables		Engineering Services	Technical Services


CSP Objective 10: Celebrate our cultural, social, natural and built heritage needs**DP Strategy 10.1: Engage with the community to ensure plans for growth and development are respectful of our heritage****Principal Activity 10.1.1: Increase the knowledge of building owners about the value of protecting and enhancing the heritage of the city**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
10.1.1.1	Engage with the community to ensure plans for growth and development are respectful of our heritage	Fund and provide Heritage and Design advice service by a qualified Heritage Architect	A minimum of 12 Heritage visits provided per year	Six Heritage visits occurred during the reporting period with a number of appointments scheduled during each of those visits	Progressing and will meet deliverables		Development Assessment	Development Services

DP Strategy 10.2: Preserve our diverse social and cultural heritage**Principal Activity 10.2.1: Preserve the tangible and intangible cultural heritage of the region**



OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
10.2.1.1	Maintain local heritage	Conduct of local heritage assistance fund Implement and review heritage strategy annually	Local Heritage Assistance Funded supports 10 heritage projects. Heritage strategy reviewed	Nine applications received for the Heritage Assistance Fund	Progressing and will meet deliverables		Museum	Community, Recreation & Cultural Services

DP Strategy 10.3: Preserve the unique way of life of our surrounding villages**Principal Activity 10.3.1: Support the Spring Hill, Clifton Grove and Lucknow Community Committees**


OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
10.3.1.1	Engage with the community and update the Village's priorities	Conduct of Regular meetings with Spring Hill, Clifton Grove and Lucknow Community Committees Implementation of identified works programs to enhance Villages	Minimum of two meetings per year for each village Delivery of annual works programs	Two Community Committee meetings held with each Spring Hill, Clifton Grove and Lucknow with Action plans developed for each committee	Progressing and will meet deliverables		Communications & Engagement	Corporate & Commercial Services

THEME 3:: PROSPER**CSP Objective 11: Sustainable tourism, events and visitor experiences****DP Strategy 11.1: Capitalise on the character and lifestyle of Orange to remain a destination of choice****Principal Activity 11.1.1: Implement the Orange Region Tourism Strategy to continue to support and maintain Orange's visitor economy**


New Regional Destination Management Plan developed and adopted September 2022.

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
11.1.1.1	Delivery of the Orange Region's Destination Management Plan and associated actions	Biannual reporting of implementation of actions from the Orange Regions DMP	Increase visitor numbers to 1.35 million visitors	Current data only available on visitor numbers for the 2020/2021 period with 1.143 million visitors to Orange recorded	Progressing and will meet deliverables		Economic Development	Corporate & Commercial Services
11.1.1.2	Contract tourism services	Establish new four-year tourism contract to deliver Orange's Tourism Strategy and associated actions detailed in the DMP	Increase visitor numbers to 1.35 million visitors	Orange360 Funding Agreement 2023 - 2025 in place (October 2022)	100% complete for current financial year		Economic Development	Corporate & Commercial Services


Principal Activity 11.1.2: Manage Orange Visitor Information Centre and online channels to encourage visitors to stay longer and engage with more experience across the Orange region

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
11.1.2.1	Deliver actions detailed in the DMP including marketing activities, in region events and collaborative tourism packages	Bi-annual reporting of implementation of actions from the Orange Regions DMP	Increase visitors stays by 5%	Current data available relating to 2021/20 and 2020/21 showing an increase of 40% in visitor stays during those periods	Progressing and will meet deliverables		Economic Development	Corporate & Commercial Services


DP Strategy 11.2: Develop and attract a variety of events, festivals, venues and activities for locals and visitors, ensuring accessibility for all**Principal Activity 11.2.1: Deliver an annual program of Council-run events to create vibrancy and liveability for residents and visitors to the city**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
11.2.1.1	Deliver a program of Council run civic events including 'Welcome to Orange', 'Citizenship Ceremonies', 'Carols by Candlelight' & a 'New Year's Eve' event	Bi-annual reporting of Council run civic events and outcomes achieved	Deliver six civic events each year	Five events held - Welcome event, Carols by Candlelight, New Years Eve, Fire Festival and Citizenship Ceremony	Progressing and will meet deliverables		Economic Development	Corporate & Commercial Services


Principal Activity 11.2.2: Support community organizations to stage community-run events through the administration of Council's Event Sponsorship Programs

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
11.2.2.1	Administer Council's Event Sponsorship Program	Bi-annual reporting of administration of Council's Events Sponsorship Program	Deliver four rounds of funding through the Events Sponsorship Program totalling an annual investment of \$120k	Two rounds of funding delivered in the current reporting period	Progressing and will meet deliverables		Economic Development	Corporate & Commercial Services



Principal Activity 11.2.3: Support and encourage major events to be held in Orange for locals to enjoy and to attract visitors to the city

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
11.2.3.1	Support and encourage two major events to be held in the city and promote Council's support of these events	Bi-annual reporting of major events supported	Two major events held in the city per year	Four major events supported - Orange Wine Festival, Australian National Field Days, Carols By Candlelight and the New Years Eve event	100% complete for current financial year		Economic Development	Corporate & Commercial Services



Principal Activity 11.2.4: Manage Council's event applications to assist groups deliver safe and well managed events on Council property

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
11.2.4.1	Assess applications and provide advice for events held on Council property	Bi-annual reporting of number of applications assessed within agreed timeframes	75% of Applications approved within agreed timeframes	Target of 75% exceeded, 90% of applications were approved in the agreed timeframes	Progressing and will meet deliverables		Economic Development	Corporate & Commercial Services


Principal Activity 11.2.5: Maintain and improve the Colour City Caravan Park (CCCP) to provide a variety of accommodation and outdoor activities

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
11.2.5.1	Maintain a three-star rating	Bi-annual reporting of occupancy rates	Maintain 50% occupancy rate across the year	48.5% occupancy rate recorded, noting travel was significantly affected over the October to December period due to wet conditions and flooding	Progressing and will meet deliverables		Economic Development	Corporate & Commercial Services
11.2.5.2	Undertake asset improvements in accordance with the building's asset management plan and budgets	On-time on budget delivery	Maintain 50% occupancy rate across the year	48.5% occupancy rate recorded, noting travel was significantly affected over the October to December period due to wet conditions and flooding	Progressing and will meet deliverables		Economic Development	Corporate & Commercial Services



Principal Activity 11.2.6: Implement the Lake Canobolas Precinct masterplan for the Scout Camp to attract additional groups and visitors to the Orange Region

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
11.2.6.1	Deliver the BBRF-funded upgrade program for the Canobolas Scout Camp	On-time on-budget delivery	Delivery upgrade in 2022/2023 financial year	25% of the upgrade to the Canobolas Scout Camp complete with upgrade to Scout kitchen underway from a BBRF-funded program	Progressing and will meet deliverables		Economic Development	Corporate & Commercial Services
11.2.6.2	Develop and implement business and marketing plan for the Scout Camp	Bi-annual reporting on business and marketing plan activities	2% increased occupancy	Completion of the Master Plan planned for the next period. Occupancy rates are not available with the current reporting formats requiring updating to obtain these statistics	Not due to start		Economic Development	Corporate & Commercial Services


CSP Objective 12: A smart, innovative and resilient industry sector**DP Strategy 12.1: Attract and grow strategic investment****Principal Activity 12.1.1: Encourage and facilitate inward investment to grow the number of new inbound businesses to the city**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
12.1.1.1	Provide a range of up-to-date information that is appropriate to potential new business and residents, including web-based and mobile application platforms	Bi-annual reporting of enquiries and progress of business and industry attraction	Attract one new business to orange per year and support one existing business to grow and expand	One new business attracted to Orange during the current reporting period	Progressing and will meet deliverables		Economic Development	Corporate & Commercial Services


Principal Activity 12.1.2: Deliver Business Development initiatives as part of Future Cities Program

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
12.1.2.1	Deliver new websites to support businesses online presence	Bi-annual reporting of Future Cities Program	Deliver recommendations from program review	Complete Program funding expended.	100% complete for current financial year		Economic Development	Corporate & Commercial Services
12.1.2.2	Support start-ups to operate their new businesses by providing McNamara Lane Pop-up Pods for lease	Bi-annual reporting of lease agreements, rent received and business activation	Four start-ups supported through the rental of McNamara Lane Pop-up Pods	Three start-ups supported during the current reporting period	Progressing and will meet deliverables		Economic Development	Corporate & Commercial Services



Principal Activity 12.1.3: Support the development of key industry sectors and/or precincts to support long-term growth



OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
12.1.3.1	Bring developable blocks to market in the Health Precinct	Bi-annual reporting of land availability to market, industry/business attraction and sales results	Bring two blocks to the market	Negotiations are continuing with land holders before market process can proceed	Dependent on unsuccessful external factors (update to provide specific detail)		Economic Development	Corporate & Commercial Services
12.1.3.2	Finalise Subdivision design and staged development following commercial advice	Bi-annual reporting of land availability to market, industry/business attraction and sales results	Go-to-market strategy for Clergate and Sale Yards	Preparations to take Sale Yards to market during the current reporting period.	Progressing and will meet deliverables		Economic Development	Corporate & Commercial Services

DP Strategy 12.2: Support innovative industry sectors*Principal Activity 12.2.1: Explore avenues to assist business development in the City in conjunction with the Orange Business Chamber and other peak industry and Government bodies*



OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
12.2.1.1	Meet regularly with the Chamber of Commerce and Council's and peak bodies	Bi-annual reporting of engagement and initiatives delivered	Quarterly meetings with key stakeholders	Meetings conducted quarterly with key stakeholders	Progressing and will meet deliverables		Economic Development	Corporate & Commercial Services
12.2.1.2	Hold bi-monthly Council's Community Economic Development Committee meetings	Bi-annual reporting of meetings and recommendation implemented	Six meetings a year	Four meetings held for Council's Economic Development Committee, in addition to meetings with BizHQ, RDA Central West, Business Orange and Renweld.	Progressing and will meet deliverables		Economic Development	Corporate & Commercial Services

CSP Objective 13: Transport services, connectivity and infrastructure that support community, tourism, business and industry**DP Strategy 13.1: Support public and private rail, coach and air services***Principal Activity 13.1.1: Operate the Orange Airport*


OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
13.1.1.1	Ensure the airport meets requirements of the Civil Aviation Safety Authority and the Office of Transport Security	Ensure all annual safety surveys are completed and Airport Security is upheld	100% compliance	Full regulatory compliance with Airport security met during the current reporting period	Progressing and will meet deliverables		Plant & Depot	Technical Services
13.1.1.2	Annual technical inspection	To ensure survey has been undertaken and copy sent to CASA	One Annual Survey to be completed	Annual Technical Inspection has been completed and Annual survey completed with copy sent to CASA	100% complete for current financial year		Plant & Depot	Technical Services

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
13.1.1.3	Obstacle-limitation survey	To ensure survey has been undertaken and copy sent to CASA	One Annual Survey to be completed	Obstacle-Limitation Annual survey completed with copy sent to CASA	100% complete for current financial year		Plant & Depot	Technical Services
13.1.1.4	Annual emergency-training exercise	To design and conduct annual emergency exercise	One annual exercise to be under taken	Exercise postponed to May 2023 due to weather and flooding emergencies	Progressing and will meet deliverables		Plant & Depot	Technical Services

Principal Activity 13.1.2: Undertake upgrades of Airport precinct




OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
13.1.2.1	Complete hard stand area (federally funded 50/50)	%Budget %Grant % Completion	Complete hardstand area within budget	20% of the Airport precinct hard stand area completed	Progressing and will meet deliverables		Plant & Depot	Technical Services
13.1.2.2	Install LED security lighting	% Completion % Budget	Install LED Security Lighting	100% of the LED security lighting installed	100% complete for current financial year		Plant & Depot	Technical Services


DP Strategy 13.2: Support initiatives for improved connectivity between Orange and capital cities and regional towns**Principal Activity 13.2.1: Lobby relevant government authorities for improved private sector and public transport linkages**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
13.2.1.1	Report on meetings and interactions for improved transport linkages with ORAG	Bi-annual reporting of meetings held and recommendations implemented	At least four ORAG meetings per year	Three ORAG meetings attended during the current reporting period	Progressing and will meet deliverables		Business Development	Corporate & Commercial Services



THEME 4:: COLLABORATE**CSP Objective 14: An informed community****DP Strategy 14.1: Deliver communication that is open, accessible, meaningful and regular across a range of media**

Principal Activity 14.1.1: Increase community engagement across communication channels by delivering rich content that encourages audiences to follow and share information and positively positions Orange City Council work to its communities and visitors


OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
14.1.1.1	Develop content calendar with a target for number of media releases and social media posts	Bi-annual reporting of activity (frequency and reach) of communication activity and channel engagement	Increase Facebook, Instagram, e-news, and Podcast engagement by 10%. Increase Twitter engagement by 5%. Issue at least three media releases per week	Content Calendar implemented, 5% target met and 78 media releases issued for the current reporting period	Progressing and will meet deliverables		Communications & Engagement	Corporate & Commercial Services
14.1.1.2	Explore new ways for Council to actively listen to community views	Bi-annual reporting (frequency and reach) of engagement activity	Increase engagement activities by 5%	5% target met, Draft Social Media community principles have been developed to guide interactions together with the OLG Model Media, Social Media and Engagement Policies reviewed for further presentation to Council in the next period	Progressing and will meet deliverables		Communications & Engagement	Corporate & Commercial Services
14.1.1.3	Conduct media training for Councillors	Bi-annual reporting of Councillor media training activities	All Councillors have undertaken media training	Councillors have completed formal media training during the current reporting period with ongoing training and support to continue for Councillors	100% complete for current financial year		Communications & Engagement	Corporate & Commercial Services

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
14.1.1.4	Audit marketing and promotional material engagement process to ensure content is well planned, on brand and engages with the community	Bi-annual reporting on progress of Audit and recommended actions	Audit report	The first Channel audit report was delivered during the period	Progressing and will meet deliverables		Communications & Engagement	Corporate & Commercial Services


DP Strategy 14.2: Promote organisational culture that delivers excellent customer service and continuous improvement**Principal Activity 14.2.1: Develop Customer Service Charter and Service Delivery Key Performance Indicators (KPIs)**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
14.2.1.1	Update Customer Service Obligation Policy to develop a customer service model to meet the changing needs of customers and how they want to connect with Council	Bi-annual call grade of service and email response time	Policy updated and adopted	Policy update due to start in the next period	Not due to start		Communications & Engagement	Corporate & Commercial Services
14.2.1.2	Continue Grade of Service measures for call and email responses and after hour calls	Bi-annual call grade of service and email response time	Standards in Customer Service Obligation Policy met	Customer service standards and obligations achieved during the current reporting period with 6024 CRM's entered (77% completed), a decrease in CRM entries of 12.78% compared to the previous 6 months. The number of calls decreased by 13.44%, GOS increased by 2%, average talk time decreased by 11 seconds compared to the previous period with the total number of calls answered being 14958 and 71% being answered within 30 seconds. Council's after-hours service provider took 491 calls and 176 CRM's during the period	Progressing and will meet deliverables		Communications & Engagement	Corporate & Commercial Services


Principal Activity 14.2.2: Implement consistent customer centric language across all Council's correspondence and touch points



OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
14.2.2.1	Conduct a customer communication audit	Bi-annual reporting of audit recommendations and progress of implementation	Audit undertaken and recommendations made	Audit due to start in next reporting period	Not due to start		Communications & Engagement	Corporate & Commercial Services

Principal Activity 14.2.3: Refurbish Civic Centre foyer to be more accessible and welcoming to customers and support positive and proactive interactions


OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
14.2.3.1	Secure funding for concept design	Bi-annual reporting on refurbishment progress	Concept Design for Civic Centre foyer and business case for funding	Working party established to develop design, which will focus on customer needs and accessibility	Progressing and will meet deliverables		Communications & Engagement	Corporate & Commercial Services

Principal Activity 14.2.4: Improve Development Application Process to businesses and the Orange community to facilitate sustainable growth of the city





OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
14.2.4.1	Review online lodgement requirements for the NSW Planning Portal and provide guidance material where appropriate on Council's web page to assist customers	Bi-annual reporting of information provided on Council's website	Review undertaken and recommendations made where required to improve process	Ongoing reviews to improve system undertaken with forward plan to integrate systems in the next period	Progressing and will meet deliverables		Development Assessment	Development Services

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
14.2.4.2	Improve assessment turnaround for Development Application by reviewing procedures for Council's pre-lodgement advisory service	Bi-annual reporting of percentage of DA's determined within statutory timeframe	Development applications determined within a median time of 40 days	248 DA's determined with a median of 40 days	Progressing and will meet deliverables		Development Assessment	Development Services
14.2.4.3	Prepare and implement a customer journey model to upskill and assist staff with customer service enquiries	Bi-annual reporting on implementation of customer journey model	Implementation of customer journey model	Implementation of a customer journey model due to start in next reporting period	Not due to start		Communications & Engagement	Corporate & Commercial Services


Principal Activity 14.2.5: Provide improved internal property information systems

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
14.2.5.1	Complete and implement automated planning certificate system	Bi-annual reporting of progress of implementation of an automated Planning Certificate system	Implement an automated Planning Certificate system by June 2023	Design of an automated planning certificate system has commenced with data upgrades and further planning to be undertaken in the next period	Progressing and will meet deliverables		Development Assessment	Development Services


DP Strategy 14.3: Provide opportunities for widespread and quality engagement and, where appropriate, shared decision-making**Principal Activity 14.3.1: Engage with the community to facilitate shared decision making on the services and works delivered by the Orange City Council**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
14.3.1.1	Actively engage with the community in Future Cities Program of work and major projects	Bi-annual reporting of community engagement activities conducted	Broader community and discrete precinct stakeholders given an opportunity for face to face and on-line engagement at a minimum of one opportunity per precinct project	Council's communications team responded to a number of requests for information from traditional media outlets and provided briefings to journalists each week. Key topics of interest included progress on the Lords Place Future City upgrade, projects approved under the quarterly budget review and efforts to promote AEDs in Orange	Progressing and will meet deliverables		Communications & Engagement	Corporate & Commercial Services
14.3.1.2	Finalise engagement on Orange City Council Housing Strategy	Bi-annual reporting of community engagement activities conducted	Promote adopted plan and engage on any amendments	Exhibition, 'your say' consultation and public forum held on Orange's Housing Strategy with further engagement planned for next reporting period	Progressing and will meet deliverables		Communications & Engagement	Corporate & Commercial Services
14.3.1.3	Adopt IAP2 standard in Project Management framework	Bi-annual reporting of community engagement activities conducted	Add IAP2 standards to project framework where engagement plans are required	IAP2 standards incorporated into the Project Management Framework Manual during the current reporting period	100% complete for current financial year		Communications & Engagement	Corporate & Commercial Services
14.3.1.4	Continue public exhibition of matters put to Council	Bi-annual reporting of community engagement activities conducted	Exhibit issues to meet legislative requirements as well as high public interest or impact matters	Six resolutions from Council to place items on public exhibition and across the same period there were nine opportunities on the YourSay Orange platform to conduct online community engagement.	Progressing and will meet deliverables		Communications & Engagement	Corporate & Commercial Services

Principal Activity 14.3.2: Develop a stakeholder engagement approach to build relationships and ensure key stakeholders are informed of Orange City Council activities

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
14.3.2.1	Complete Orange City Council stakeholder map and assign stakeholder managers	Bi-annual reporting of progress	Implementation of Stakeholder Map and stakeholder management	Implementation of a stakeholder map and top 40 stakeholders identified and aligned with stakeholder managers	100% complete for current financial year		Communications & Engagement	Corporate & Commercial Services


CSP Objective 15: Leaders in our community**DP Strategy 15.1: Encourage and support residents to pursue leadership roles at Council****Principal Activity 15.1.1: Establish a recruitment engagement program focused on younger members of the local community**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
15.1.1.1	Establish a recruitment engagement program focused on younger members of the local community	Bi-annual reporting of increase engagement with schools and community events focused on recruitment	Three events per calendar year	Exceeded three events with the Else Dickson Careers Session for Indigenous Students, Orange Jobs Fair, STEM Female Students tour and SBAT Engagement Session in addition to Tours, Interview Skills and Work Experience sessions throughout the period	100% complete for current financial year		People & Culture	Corporate & Commercial Services


Principal Activity 15.1.2: Implement Leadership Upskill and Employee Speak Up programs

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
15.1.2.1	Implement leader led conversations on career	Bi-annual reporting of career conversation documents and action plans developed	30% increase in career advancing learning and development	On target with training completed and rolled out as part of the annual review process with Measurement of increases in career advancing and L&D to occur at the end of the next period	Progressing and will meet deliverables		People & Culture	Corporate & Commercial Services
15.1.2.2	Develop training programs relating to workplace flexibility and leadership conversation skills	Annual reporting of training completed	25 leaders (managers and directors) complete training	25 leaders completed training during this reporting period as part of the Culture Program, Career Conversations and Employee Engagement Sessions	100% complete for current financial year		People & Culture	Corporate & Commercial Services


DP Strategy 15.2: Support community organisations and groups to deliver services and programs**Principal Activity 15.2.1: Deliver Council's Small Donations Fund to support the community to delivery services and programs**


OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
15.2.1.1	Administer Council's Small Grants Program	Bi-annual reporting of administration of Council's Small Grants Program	Deliver four rounds of funding through the Small Grants Program	Two rounds of funding delivered during this current reporting period	Progressing and will meet deliverables		Business Development	Corporate & Commercial Services

DP Strategy 15.3: Engage and train young people to develop our future leaders**Principal Activity 15.3.1: Apprenticeship, Traineeship, Cadetships and Sponsorship programs for local young employees to have a continuous pipeline of development within Council**


OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
15.3.1.1	Apprenticeship, Traineeship, Cadetships and Sponsorship programs for local young employees to have a continuous pipeline of development within Council	Bi-annual comparison of employee participation to local employee population in younger age groups	To have an employment % of council employees which is at least 0.5% higher than the comparative percentage of the average Orange population Target for employment % is therefore currently 12.5% (15-25 year olds) and 14.5% (26-35 year olds)	25.4% of employees are under 30 years old, Else Dickson grants awarded including first indigenous apprentice grant	Progressing and will meet deliverables		People & Culture	Corporate & Commercial Services

Principal Activity 15.3.2: Develop programs and activities for young people across the region



OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
15.3.2.1	Develop and present a diverse range of programs and activities targeted for young people across the region	Bi-annual reporting of Youth Hub activities and programs to increase positive physical and mental health	Youth Hub open five days a week and deliver six programs during vacation periods	Youth Hub open five days a week and six programs delivered including School holiday programs, Youth Hub Pool Competition, Netball Indigenous round and Family Fun Day, NAIDOC Family Fun Day, NAIDOC Primary School Disco, Nations Of Origin, Duke of Edinburgh Award, Glenroi Christmas Festival, Youth Action Council and Sincerely Queer group	Progressing and will meet deliverables		Community Services	Community, Recreation & Cultural Services

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
15.3.2.2	Investigate and apply for funding grants	Bi-annual reporting of grants applied for	A minimum of two grants submitted	Two grants successfully submitted and awarded for Merge, the Rainbow festival for young people, and the Reliance project in collaboration with local schools. A Graffiti Management grant was also successful which will target young people to participate in the creation of murals with an artist at the Skate Park	100% complete for current financial year		Community Services	Community, Recreation & Cultural Services

DP Strategy 15.4: Develop and encourage staff to pursue leadership within Council**Principal Activity 15.4.1: Implement Leadership Upskill program as part of the Council Culture Program**


OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
15.4.1.1	Implement Leadership Upskill program as part of the Council Culture Program	Bi-annual reporting of leadership programs and activities	70% of leadership (Managers and Supervisors) involved in at least one element of leadership development	100% of leaders were involved in the training for the OCC Culture Program, Career Conversations and Employee Engagement Sessions, including Difficult Conversations	100% complete for current financial year		People & Culture	Corporate & Commercial Services

CSP Objective 16: Strong relationships**DP Strategy 16.1: Work in partnership with other councils, regional organisations and State and Federal governments****Principal Activity 16.1.1: Support the Local Emergency Management Committee**


OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
16.1.1.1	Support local emergency planning in conjunction with key agencies	Chair quarterly meetings and record meeting minutes and distribute	Attend four meeting per year	Council attended 10 meetings of Local Emergency Management Committee (LEMC) during the period	Progressing and will meet deliverables		Plant & Depot	Technical Services
16.1.1.2	Update Emergency Management Plan	Bi-annual reporting on Emergency Management Plan	Plan updated	Emergency Management Plan has been review pending endorsement	Progressing and will meet deliverables		Plant & Depot	Technical Services

Principal Activity 16.1.2: Support the Rural Fire Service



OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
16.1.2.1	Provide ongoing support and advice to quarterly Bush Fire Management Committee meetings and Bush Fire Liaison Committee meetings	Bi-annual reporting on meetings	Attend four meetings per year	Council has attended two Bush Fire Management Committee meetings and 2 Bush Fire Liaison Committee meetings this period	Progressing and will meet deliverables		Plant & Depot	Technical Services
16.1.2.2	Attend Rural Fire Service Management Committee and Bush Fire Liaison Committee quarterly meetings	Bi-annual reporting on meetings	Attend four meetings per year	Council has attended one Rural Fire Service Management Committee meeting (one additional meeting was cancelled) and two Bush Fire Liaison Committee meetings this period	Progressing and will meet deliverables		Plant & Depot	Technical Services

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
16.1.2.3	Provide financial management assistance to Rural Fire Service	Bi-annual reporting Council to provide assistance through their Financial Department-Debtors/Creditors	Service Provided	On track with Council providing assistance to the Rural Fire Service during the current reporting period	Progressing and will meet deliverables		Plant & Depot	Technical Services


Principal Activity 16.1.3: Engage with State and Federal Governments on funding and policy matters

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
16.1.3.1	Report activities of the Council showing advocacy on emerging strategic matters important to the City and region	Report acknowledged by Council	Half yearly report to Council on advocacy activities	Not due to start this reporting period	Progressing and will meet deliverables		Office of the Chief Executive	Office of the Chief Executive


Principal Activity 16.1.4: Continue to support emergency services

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
16.1.4.1	Provide Chair and Local Emergency Management Officer for the Local Emergency Management Committee	Council appoints LEMO and LEMO to chair meetings	Appointment by Council	Council provided support to Local, Regional, State and Federal Emergency Organisations during the period	Progressing and will meet deliverables		Plant & Depot	Technical Services
16.1.4.2	Attend and Chair Local Emergency Management Committee meetings and provide support and backup in emergencies	LEMO to attend and chair meetings and to provide support as required	Four meetings to be attended	Council attended two Local Emergency Management Committee meetings during the period	Progressing and will meet deliverables		Plant & Depot	Technical Services


Principal Activity 16.1.5: Engage with State and Federal Governments on funding and policy matters

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
16.1.5.1	Develop a Government relationship program to connect with State and Federal Governments on funding and policy matters	Bi-annual reporting of engagement activities	At least two meetings held per year	Exceeded two meetings with Council attending the following engagement activities during the period: Country Mayors, Regional Cities, Joint Organisation, Various other forums, Specific Sydney visit on Parental Responsibility Act, Specific Sydney visit on Water projects, Specific Sydney visit on Road funding, Government Relations program developed to advocate for Council election priorities	Progressing and will meet deliverables		Corporate & Commercial Services	Corporate & Commercial Services


DP Strategy 16.2: Advocate for the community to attract external funding to deliver services, facilities and programs**Principal Activity 16.2.1: Maintain membership of key lobby groups to advance regional priorities**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
16.2.1.1	Report on meetings and interactions with key lobby groups - including, but not limited to: * Central NSW Joint Organisation * Regional Development Australia * Regional Cities NSW * Orange 360 * NetWaste * Association of Mining-related Councils * Local Land Services * Government Ministers and Department Officers * LGNSW	Bi-annual reporting of State & Federal Government lobbying activities	Report acknowledged by Council	Reports provided to Council during the period for Central NSW Joint Organisation, Orange 360, Mining-related Councils and Netwaste with further reports due to Council in next reporting period	Progressing and will meet deliverables		Office of the Chief Executive	Office of the Chief Executive


Principal Activity 16.2.2: Maintain sister-cities relationships with: Timaru, New Zealand, Orange California and mt Hagen Papua New Guinea

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
16.2.2.1	Support opportunities for cultural exchange	Bi-annual reporting of cultural exchange activities	Hold at least two Sister City Community Committee meetings per year	Two Sister City Community Committee Meetings held during the period in addition to the Ushiku Cup Japanese speaking competition and pre-planning for a staff exchange with Timaru	Progressing and will meet deliverables		Communications & Engagement	Corporate & Commercial Services




CSP Objective 17: Responsible Governance**DP Strategy 17.1: Provide representative, responsible and accountable community governance****Principal Activity 17.1.1: Maintain the delegations and sub-delegations register**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
17.1.1.1	Review delegations with the Chief Executive Officer in November annually for adoption by Council in the first 12 months of the new Council Term	Adopted by Council by 30 June 2022	Report to Council by December 2022	Completed, delegation review was adopted 2 August 2022 (22/314)	100% complete for current financial year		Governance, Legal & Records	Corporate & Commercial Services

Principal Activity 17.1.2: Co-ordinate with the Mayor and Councillors training and development plans in accordance with requirements under the Local Government Act


OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
17.1.2.1	Develop training program for each Councillor	Bi-annual reporting of Councillor attendance at identified training courses	100% attendance and completion of annual training plan by Councillors	Completed for period. All identified training has been undertaken by Councillors	Progressing and will meet deliverables		Office of the Chief Executive	Office of the Chief Executive

Principal Activity 17.1.3: Investigate the digitisation of relevant hard copy files currently stored at Council's repository


OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
17.1.3.1	Identify files to be digitised and files that can be stored securely in a remote records storage facility	Bi-annual reporting on progress	Identification of relevant files to be digitised by 30 September 2022	Initial scoping completed in the reporting period	Progressing and will meet deliverables		Governance, Legal & Records	Corporate & Commercial Services
17.1.3.2	Investigate options and obtain quotes for transferring hard copy files to electronic records system and offsite secure storage facility	Quotations received by 30 November 2022	Request for Quote out by 30 October 2022	Initial scoping completed during the reporting period with determination of further steps to be undertaken next period	Progressing and will meet deliverables		Governance, Legal & Records	Corporate & Commercial Services
17.1.3.3	Develop business case	Report to ELT by 31 December 2022	Business case approved by ELT by 28 February 2023	Initial scoping completed during the reporting period with determination of further steps to be undertaken next period	Progressing and will meet deliverables		Governance, Legal & Records	Corporate & Commercial Services

Principal Activity 17.1.4: Develop and implement the suite of integrated planning and reporting documents (IP&R)


IP&R documents endorsed by Council following public exhibition. Aligning new themes to systems and working on 2022/23 budget allocation and operational plan.

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
17.1.4.1	Deliver IP&R documents for public exhibition and adoption	IP&R documents considers by Council in April for 28-day exhibition IP&R Documents adopted by 30 June 2022	Community Engagement Strategy, Community Strategic Plan, Delivery Program, Operational Plan & Resourcing Strategy adopted by June 30, 2022	Completed with the Community Engagement Strategy, CSP, DP, OP & Resourcing Strategy adopted in the current reporting period.	100% complete for current financial year		Corporate & Commercial Services	Corporate & Commercial Services


Principal Activity 17.1.5: Develop the Business Continuity Plan for Council including the Business Continuity Policy, Framework and Business Impact Analysis

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
17.1.5.1	Facilitate the development of the Business Continuity Policy framework and perform the Business Impact Analysis for key functions of Council	Business Impact Analysis testing completed by 30 June 2023	Business continuity framework documents produced with an effective outcome. Business Impact Analysis completed	Not progressed as work not due to start this reporting period	Progressing and will meet deliverables		Governance, Legal & Records	Corporate & Commercial Services



Principal Activity 17.1.6: Maintain a framework of relevant policies and procedures

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
17.1.6.1	Review and consolidate strategic policies and review operational policies and procedures	Bi-annual reporting on progress	All Strategic Policies reviewed and consolidated where practical. 25% of all Operational policies and procedures reviewed and consolidated where practical	Seven Strategic Policies reviewed and adopted by Council and six Operational Policies reviewed and approved by the CEO during the period with further work to be completed to consolidate policies during the next period	Progressing and will meet deliverables		Governance, Legal & Records	Corporate & Commercial Services


Principal Activity 17.1.7: Maintain Council's Corruption Prevention Framework.

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
17.1.7.1	Review Corruption Prevention Framework and provide recommendations for continuous improvement	Bi-annual reporting on progress	Corruption Prevention Framework reviewed and 25% of recommendations for continuous improvement implemented	On track to review the Corruption Prevention Framework undertaken during the current reporting period	Progressing and will meet deliverables		Governance, Legal & Records	Corporate & Commercial Services




Principal Activity 17.1.8: Review opportunities and areas for improvement through the controls review during the risk and controls self-assessment process and the risk in change process

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
17.1.8.1	Perform a review of the control framework as part of the risk management framework review to identify efficiencies in processes and reduce the number of manual controls	Review of risk and control framework completed and reported to ELT and Council	Reduction of 5% of manual controls	Not due to start this reporting period	Progressing and will meet deliverables		Governance, Legal & Records	Corporate & Commercial Services
17.1.8.2	Review efficiencies in control processes and automated versus manual controls because of the risk in change output	Control efficiencies gained as a result of delivered risk workshops	Five delivered risk workshops completed	Not due to start this reporting period.	Progressing and will meet deliverables		Governance, Legal & Records	Corporate & Commercial Services


Principal Activity 17.1.9: Embed the enterprise risk management framework and monitor that all risks remain within tolerance and that there is a strong control environment in place

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
17.1.9.1	Manage the review of the Risk Management Framework on a quarterly basis	Quarterly ELT and ARIC reporting on risk and control self-assessments	All risks and controls reviewed by risk owners each quarter	Strategic risks reviewed for ARICs endorsement during the current reporting period with Operational risks to be reviewed in line with the revised Risk Management Framework in the next period	Progressing and will meet deliverables		Governance, Legal & Records	Corporate & Commercial Services


Principal Activity 17.1.10: Complete the four-year internal audit program and implement any mandatory internal audit guidelines from the Office of Local Government

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
17.1.10.1	Complete the 2022/2023 internal audit program	Internal audits completed per the 2022/2023 plan	Three audits completed by 30 June 2023	One audit completed in the current period	Progressing and will meet deliverables		Governance, Legal & Records	Corporate & Commercial Services
17.1.10.2	Implement any finalised mandatory internal audit guidelines from the Office of Local Government	Compliance status updates reported to ELT	All internal audit guidelines due by 30 June 2023 are implemented	Not progressed in this reporting period as implementation not due to occur until June 2024.	Not due to start		Governance, Legal & Records	Corporate & Commercial Services
17.1.10.3	Provide advice, mentoring, education, and assistance to the organisation on internal controls, implementation of audit recommendations, ethical behaviours, and good governance	Risk workshops and/or training completed in the 2022/2023 year	Three risk workshops and/or training completed	One workshop completed during the current reporting period	Progressing and will meet deliverables		Governance, Legal & Records	Corporate & Commercial Services


Principal Activity 17.1.11: Ensure that appropriate safety accreditation is achieved by council

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
17.1.11.1	Address outcomes of GAP audit to achieve ISO 45001 accreditation	Bi-annual reporting of progress towards ISO 45001 accreditation	Audit gaps minimised and ISO 45001 accreditation awarded	ISO 45001 Accreditation achieved during the period	100% complete for current financial year		People & Culture	Corporate & Commercial Services

Principal Activity 17.1.12: Improve management of contractor safety

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
17.1.12.1	Implement contractor safety solutions	Bi-annual reporting of progress on documented construction contractor compliance with licensing requirements for the major procurement platform (Felix)	System in place and functional Audit of effective use of system complete	System in place, monthly reviews undertaken to check compliance with initial indications of improvement following Managers Forum	Progressing and will meet deliverables		People & Culture	Corporate & Commercial Services


Principal Activity 17.1.13: Develop and resource an IT Operational Roadmap ensuring that operational projects reflect the goals and milestones of the IT and Spatial Strategies

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
17.1.13.1	Ongoing review of IT Operational Roadmap against current business environment to ensure it reflects operations needs for the next financial year	Bi-Monthly Reporting to the IT Steering Committee	Operational Roadmap adopted by IT Steering committee Roadmap projects budgeted and funded for 2023/24	Completed, Operational Roadmap adopted by IT Steering committee Roadmap projects budgeted and funded for 2023/24.	100% complete for current financial year		Information Technology	Corporate & Commercial Services


Principal Activity 17.1.14: Continue to upgrade and implement core business, infrastructure and spatial systems as per the IT Operational Roadmap, ensuring that systems are current and fit-for-purpose while supporting business programs

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
17.1.14.1	Deliver IT operational Roadmap projects	Bi-Monthly Reporting to the IT Steering Committee	Roadmap Projects delivered on budget Roadmap projects delivered within agreed timeframes Stated business opportunities realised at delivery	15 roadmap projects on track for delivery including: Integration to the State Government planning portal, eBookings project, Mobile Voice Contract, Botanic Gardens plant management software review, Microsoft Defender rollout, Office 365 rollout, Org-wide Signatures in draft/test, Authority Security audits, Mobility program ongoing with Childrens Services Laptop rollout, Penetration testing in preplanning, Planning data refresh to support Online 10/7 certificates, Spatial Strategy RFQ, Paperless Payroll, Timesheeting and Mobile Inspections, Strategic Cyber Security Policy adopted by Council, New Operational Policies to support the Strategic Policy drafted and under review and Wi-Fi rollout to Main civic precinct	Progressing and will meet deliverables		Information Technology	Corporate & Commercial Services


Principal Activity 17.1.15: Maintain strong internal communities or reference groups specifically to inform the IT and Spatial Strategies and foster digital engagement

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
17.1.15.1	Launch and support a cross-divisional Spatial Working Group that supports and inform the Spatial strategy	Bi-Monthly Reporting to the IT Steering Committee	MS Teams team launched Staff input used to streamline the gathering of Spatial data for input into strategy	Completed, MS Teams team launched Staff input used to streamline the gathering of Spatial data for input into strategy during the current reporting period.	100% complete for current financial year		Information Technology	Corporate & Commercial Services



Principal Activity 17.1.16: Adopt Asset Management Strategies to align with Integrated Planning and Reporting documents

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
17.1.16.1	Compile strategies and report to Council	AMS delivered to Council with draft budget for adoption each year	AMS delivered to Council with draft budget for adoption each year	On track to deliver Asset Management Strategy in conjunction with new budget	Not due to start		Technical Services	Technical Services


Principal Activity 17.1.17: Provide timely revaluation of capital value of assets


OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
17.1.17.1	Undertake condition surveys and running models	Review condition rating for the following years, 22/23 Buildings 23/24 Gap year (no revaluation) 24/25 Roads and Drainage 25/26 Parks, Open Spaces and Other Assets	External valuation of building assets in 22/23. Internal adjustment of asset model on all other asset classes	On track with the external valuation of Council building and assets with the building survey complete	Progressing and will meet deliverables		Engineering Services	Technical Services

DP Strategy 17.2: Ensure financial stability and support efficient ongoing operation**Principal Activity 17.2.1: Maintain and improve storage and facilities for assets at Council's Works Depot**



OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
17.2.1.1	Regularly maintain and clean storage and facilities	To maintain and clean Works Depot on a regular basis	% Compliant	On track for the compliance on regular maintenance including the cleaning of storage and facilities maintained during the current reporting period	Progressing and will meet deliverables		Plant & Depot	Technical Services
17.2.1.2	Resurface 1/3 of road surface at Depot	Resurface 1/3 of the Depot Road Network in 2022/2023	Completed and within budget	No Budget has been allocated to resurface 1/3 of the road surface at the Depot	Dependent on unsuccessful external factors (update to provide specific detail)		Plant & Depot	Technical Services

Principal Activity 17.2.2: Introduce and utilise automated payroll system with payroll staff having minimal manual keystroke entry and manual checking


OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
17.2.2.1	Commence implementation of leave applications and automated attendance sheets	Attendance sheets and leave applications completed online	100% of employees having the ability to complete online timesheets Attendance sheets being completed using an online system	Not due to start this reporting period	Progressing and will meet deliverables		People & Culture	Corporate & Commercial Services

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
17.2.2.2	Research system solution or add on application to electronically complete complex timesheets	Identification and selection of an automated time sheet solution for Orange City Council	Contractual agreement with a provider for online time sheets by end of 30 June 2023	Not due to start this reporting period	Progressing and will meet deliverables		People & Culture	Corporate & Commercial Services



Principal Activity 17.2.3: Provide a consistent, supportive and innovative work environment for all Orange City Council employees

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
17.2.3.1	Improve onboarding and induction programs	Survey results from new employees and their supervisors	80% positive outcomes to questions within the new employee onboarding survey	Induction program updated, onboarding program rolled out and on track to achieve increase to positive outcomes in surveys	Progressing and will meet deliverables		People & Culture	Corporate & Commercial Services
17.2.3.2	Increase awareness of flexible workplace opportunities and policies	Utilisation of flexible workplace arrangements	10% increase in documented flexible workplace arrangements	Completed with a 15% increase achieved during the current reporting period	100% complete for current financial year		People & Culture	Corporate & Commercial Services


Principal Activity 17.2.4: Monitor and review the core needs of the Council Service throughout the four-year Cycle of Workforce Strategy

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
17.2.4.1	Monitor expansion and identify areas of commonality where early streamlining can be implemented	Comparison of OCC's FTE in Benchmarking against Councils of similar size and functions	Council FTE remains within 10% of similar functioning Council's FTE	Not due to start this reporting period with data to be collated next reporting period	Progressing and will meet deliverables		People & Culture	Corporate & Commercial Services


Principal Activity 17.2.5: Monitor patterns of use to identify employee transition possibilities

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
17.2.5.1	Establish reporting methods to identify patterns of use to identify transfer possibilities	Compliance with legislation relating to employment of casuals and contractors	Less than two instances of breaches identified each year	On track with no known breaches during the current reporting period	Progressing and will meet deliverables		People & Culture	Corporate & Commercial Services
17.2.5.2	Educate leaders on the obligations around use of casuals, consultants and contractors	Education designed and completed	100% of managers and directors educated	Not due to start this reporting period	Progressing and will meet deliverables		People & Culture	Corporate & Commercial Services


Principal Activity 17.2.6: Conduct Employee Safety & Wellbeing Programs

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
17.2.6.1	Review and prioritise Wellbeing program options	OCC Wellbeing Program is reviewed and completed on an annual basis	Eight wellbeing activities are provided to employees each calendar year	Four activities held during the current reporting period including RUOK Day events, provision of seasonal fruit and mental health chats	Progressing and will meet deliverables		People & Culture	Corporate & Commercial Services


Principal Activity 17.2.7: Develop and maintain centralized, high-level IT and Spatial Strategies that ensure IT programs, systems and services support enterprise-wide needs

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
17.2.7.1	Foster strategic culture through the establishment and activities of an IT and Cyber Steering Committee	Bi-Monthly meetings of the IT Steering Committee	IT Steering Committee established and active	Completed, IT Steering Committee established and active, with two meetings held in the period	100% complete for current financial year		Information Technology	Corporate & Commercial Services


Principal Activity 17.2.8: Maintain Council's fleet in accordance of the manufacturers specifications using Council's workshop and contractors

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
17.2.8.1	Maintain Council's Fleet in accordance with the Manufacturers Specifications using Council's workshop and contractors	To maintain Council's fleet so that it is available for use when required	96% availability of Fleet and Plant when required	96% availability of the fleet and plant during the current period	Progressing and will meet deliverables		Plant & Depot	Technical Services


Principal Activity 17.2.9: Replace fleet and plant as required

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
17.2.9.1	Replace fleet and plant as per the 2022-2023 Operational Plan	Fleet and plant purchased as per the Operational Plan	Purchases are completed and within budget	On track noting there is current delays due to supply chain issues	Progressing and will meet deliverables		Plant & Depot	Technical Services


Principal Activity 17.2.10: Design and deliver programmed maintenance, inspection and testing programs to ensure all buildings fulfil relevant statutory compliance obligations. Includes essential building services such as fire, electrical and asbestos

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
17.2.10.1	Design and deliver programmed maintenance, inspection and testing programs to ensure all buildings fulfil relevant statutory compliance obligations. Includes essential building services such as fire, electrical and asbestos	Complete five-year asbestos register condition survey. Complete review of all statutory requirements across building portfolio. Undertake full audit of building portfolio to ensure RCD compliance.	Full portfolio compliance during 2022.	50% of relevant asset registers have been updated	Progressing and will meet deliverables		Building Services	Technical Services

Principal Activity 17.2.11: Deliver contracted programmed maintenance and facility services that ensure continued effective operation of the building portfolio. Includes functions such as HVAC, auto doors, security and cleaning

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
17.2.11.1	Deliver contracted programmed maintenance and facility services that ensure continued effective operation of the building portfolio. Includes functions such as HVAC, auto doors, security and cleaning	Develop tender scope and documentation for cleaning and HVAC contract renewals. Complete monthly contractor performance reviews for HVAC, security, and cleaning and fire services	Ensure effective delivery of contractor services across portfolio	50% of scope development achieved and meetings held with contractors	Progressing and will meet deliverables		Building Services	Technical Services

Principal Activity 17.2.12: Plan and deliver building capital renewal programs that prioritise the available budget to projects addressing safety, compliance and operational risks

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Actual	Status	Traffic Lights	Responsible Section	Responsible Division
17.2.12.1	Plan and deliver building capital renewal programs that prioritise the available budget to projects addressing safety, compliance, and operational risks	Bi-annual reporting of projects identified and completed	Deliver all projects identified as priority works for term.	All identified projects have been scoped and issued to market for pricing. Contracts have been awarded for major projects including ORLAG AHU2 replacement and Civic Centre external painting	Progressing and will meet deliverables		Building Services	Technical Services

6 CLOSED MEETING - SEE CLOSED AGENDA

The Chief Executive Officer will advise the Council if any written submissions have been received relating to any item advertised for consideration by a closed meeting of Orange City Council.

The Mayor will extend an invitation to any member of the public present at the meeting to make a representation to Council as to whether the meeting should be closed for a particular item. In accordance with the Local Government Act 1993, and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

RECOMMENDATION

That Council adjourn into a Closed Meeting and members of the press and public be excluded from the Closed Meeting, and access to the correspondence and reports relating to the items considered during the course of the Closed Meeting be withheld unless declassified by separate resolution. This action is taken in accordance with Section 10A(2) of the Local Government Act, 1993 as the items listed come within the following provisions:

6.1 Submission Redactions 2 May 2023

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (e) information that would, if disclosed, prejudice the maintenance of law.

6.1 SUBMISSION REDACTIONS 2 MAY 2023

RECORD NUMBER: 2023/608

AUTHOR: Janessa Constantine, Manager Corporate Governance

REASON FOR CONFIDENTIALITY

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (e) information that would, if disclosed, prejudice the maintenance of law.

7 RESOLUTIONS FROM CLOSED MEETING