



FINANCE POLICY COMMITTEE

AGENDA

2 JUNE 2026

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **FINANCE POLICY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE on Tuesday, 2 June 2026.**

Scott Maunder
CHIEF EXECUTIVE OFFICER

For apologies please contact Executive Support on 6393 8391.

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building by the rear entrance and gather at the breezeway between the Library and Art Gallery buildings. This is Council's designated emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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1 INTRODUCTION

MEMBERS

Cr S Peterson (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

1.1 Apologies and Leave of Absence

1.2 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Finance Policy Committee at this meeting.

2 GENERAL REPORTS

2.1 Small Donations - Requests for Donations

RECORD NUMBER: 2026/867

AUTHOR: Jen Sharp, Director Corporate & Commercial Services

EXECUTIVE SUMMARY

This report provides information to Council to allow for the consideration of a resolution regarding applications for funding through the Small Donations Program received in the last month.

The Small Donations Program has been established to provide assistance to community and not-for-profit groups that offer significant contribution to the social, economic and/or environmental wellbeing of the Orange Local Government Area (LGA).

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “10.2 Develop and attract a variety of events, festivals, venues and activities that attract visitors”.

FINANCIAL IMPLICATIONS

The budget for General Donations within the Small Donations Program for 2025/2026 is **\$90,000** with **\$81,446.27** spent to date including contributions approved by the CEO.

During the month In-Kind Donations \$1,000 and under have been approved by the CEO for the following:

<i>Applicant</i>	<i>Donation Type</i>	<i>Request Type</i>	<i>Value</i>
<i>Orange Mens Shed</i>	<i>In-Kind</i>	<i>Lease / Rent</i>	<i>\$400.50</i>
<i>Current month total approved under delegation or prior year approval</i>			<i>\$400.50</i>

The total requested in this round is **\$12,435**. The total recommended for approval this round is **\$10,780**.

Annual budget 25/26	\$90,000.00
<i>Total spent to date</i>	<i>\$81,446.27</i>
<i>Recommended amount this round</i>	<i>\$10,780.00</i>
<i>Remaining balance</i>	<i>-\$2,226.27</i>

It is proposed that the deficit is covered by a transfer of budget from the Events Sponsorship Budget

POLICY AND GOVERNANCE IMPLICATIONS

Refer to Council’s Donations and Grants Policy - ST32

This policy is in accordance with these sections in the Local Government Act 1993:

1. Section 356 (financial assistance)
2. Section 377 (delegated authority)
3. Section 610E (waive or reduce fees)

And in accordance with this section in the Local Government Regulation 2021:
 Section 207 (record of donations for auditing purposes).

2.1 Small Donations - Requests for Donations

RECOMMENDATION

- 1 That this item be heard and voted on separately.
- 2 That Council determines the following applications:
 - a To donate \$500 to City of Orange Eisteddfod society Inc to contribute to a Senior Scholarship for competitors 13-18 years.
 - b To donate \$2,500 to Australian Dohne Breeders' Association to contribute to the cost for the event delivery of the inaugural NSW Dohne Prime Lamb Schools Competition.
 - c To donate \$2,500 to Orange Triathlon to contribute to the Orange Triathlon Club's 10th annual Juniors Triathlete Weekend at Gosling Creek Reserve in November 2026.
 - d To donate \$2,500 to Orange Regional Malayalee Association to contribute the essential costs to deliver a safe, inclusive, and accessible Onam cultural celebration for the Orange community.
 - e To donate \$2,500 to Charles Sturt University to contribute to delivering the "Bright Minds, Healthy Brains" community brain-health awareness program across Orange.
 - f To donate \$280 to The Rotary Club of Orange North to go towards Orange City Council for staff salary costs incurred while assisting with the delivery of the schools science event.
 - g To reallocate \$2,226.27 from the Event Sponsorship budget to the Small Donations budget to fund the Small Donations overrun for the 2026 Financial Year.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

Service/Project Delivery	Grants and Donations are part of Council's service to the community. Assessing applications for Grants and Donations forms part of the delivery of this service. There are no risks currently of concern with regard to achieving delivery of this service.
Financial	There is sufficient budget to meet the current commitments of Grants and Donations in the current financial year.
Reputation/Political	Awarding Grants and providing donations has a positive impact on Council's reputation. A policy is in place to ensure that grants and donations are awarded in a fair and equitable manner.
Environment	There are no environmental risks or implications relating specifically to the Grants and Donations program.
Compliance	Council applies the approved Grants and Donations policy and related internal policies and procedures when processing applications for Grants and Donations.
People & WHS	The Grants and Donations program has minimal interactions with Council Staff. There are no identified People or WHS risks associated with the program.
Information Technology/ Cyber Security	Information collected as part of the Grants and Donations program is managed within the policies which minimise the risks to Information Technology and Cyber Security for both the Council and the program applicants.

2.1 Small Donations - Requests for Donations
SUPPORTING INFORMATION

Applicant 1	City of Orange Eisteddfod Society Inc
Assistance Would Support	The requested donation would contribute to a Senior Scholarship for competitors 13-18 years, to further the music education of the recipient, with the requirement of studying music in Orange.
Amount Requested	\$1,000
Amount Recommended for Approval	\$500
Policy Category	Recognition Program - Orange Eisteddfod (\$500 reserve in each year) Strategy Policy 32, 6.10 Assistance is a maximum of \$500 (*a lesser amount may be requested). 6.11 The Orange Eisteddfod is required to complete an application form to access the funds.
Category Maximum	\$500
Complies With Policy	Yes
Previously funded by Council?	Yes 2024/2025 \$500
Additional Information	<p><i>Why has the request increased to \$1000 this year?</i> They wanted to increase the Senior Scholarships from \$500 to \$1000 this year.</p> <p><i>What would happen if Council decided only to donate \$500 as per the policy?</i> They will decrease the scholarship to \$500</p>

Applicant 2	Australian Dohne Breeders' Association
Assistance Would Support	The requested donation will be used to contribute to covering the cost of the Orange Showgrounds hire, hire of local coffee van, food, students ribbons, event equipment hire for the inaugural NSW Dohne Prime Lamb Schools Competition to be held in Orange in July 2026.
Amount Requested	\$2,500
Amount Recommended for Approval	\$2,500
Policy Category	Community event not being event sponsorship
Category Maximum	\$2,500
Complies With Policy	Yes
Previously funded by Council?	No
Additional Information	<p><i>Are the schools required to pay any costs?</i> Yes, they are required to pay their own food, travel and accommodation to the event.</p>

2.1 Small Donations - Requests for Donations

Applicant 3	Orange Triathlon Club
Assistance Would Support	The requested donation will be used to support the delivery of the Orange Triathlon Club's 10th annual Juniors Triathlete Weekend at Gosling Creek Reserve in November 2026. The funding will contribute to essential event costs including safety fencing and barriers, event signage, generator fuel and consumables, travel and accommodation costs for technical officials, first aid services, participant aid station supplies, and volunteer catering.
Amount Requested	\$2,500
Amount Recommended for Approval	\$2,500
Policy Category	Community event not being event sponsorship
Category Maximum	\$2,500
Complies With Policy	Yes
Previously funded by Council?	No
Additional Information	Quotes for costs are included as an attachment to the application.

Applicant 4	Orange Regional Malayalee Association (Orange Malayalee Community)
Assistance Would Support	The requested donation will support essential costs such as venue hire, equipment, safety requirements, and cultural decorations to enable the delivery of a safe, inclusive, and accessible Onam cultural celebration for the Orange community.
Amount Requested	\$2,500
Amount Recommended for Approval	\$2,500
Policy Category	Community event not being event sponsorship
Category Maximum	\$2,500
Complies With Policy	Yes
Previously funded by Council?	Yes 2024/2025 \$7,500 2022/2023 \$2,500 2021/2022 \$2,500
Additional Information	Total cost varies in the application form, in one place it reads as \$14,000 and another \$24,000. Attendees contribute to the cost of the food, however it is not indicated how much each person contributes. Increased amount was received last financial year due to the FY24 donation being made in the FY25 year as well as an additional request for the FY25 year being approved by Council.

2.1 Small Donations - Requests for Donations

Applicant 5	Charles Sturt University
Assistance Would Support	The requested donation will be used to fund workshop materials, educational and promotional resources, volunteer items, and the hire of health-screening equipment required to deliver the “Bright Minds, Healthy Brains” community brain-health awareness program across Orange.
Amount Requested	\$2,500
Amount Recommended for Approval	\$2,500
Policy Category	Community event not being event sponsorship
Category Maximum	\$2,500
Complies With Policy	Yes
Previously funded by Council?	No
Additional Information	<i>This is a new program has it been run anywhere else?</i> A version of this program has been successfully trialled in Orange over the past year. It was targeted at primary school aged children.

Applicant 6	The Rotary Club of Orange North
Assistance Would Support	The requested donation will be used to pay Orange City Council for staff salary costs incurred while assisting with the delivery of the schools science event.
Amount Requested	\$1,435
Amount Recommended for Approval	\$280 The applicant has already received \$2,220 in support for this event through Council’s approval of Resolution 25/115, which applied a \$0 hire charge for four bookings of the Orange Function Centre between 2024/2025 and 2027/2028 to support science and engineering education for local children. \$280 represents the category maximum less the contribution already received this financial year.
Policy Category	Community event not being event sponsorship
Category Maximum	\$2,500
Complies With Policy	Yes
Previously funded by Council?	Yes 2025/2026 \$2,220 2024/2025 \$2,300 2019/2020 \$2,000 2013/2014 \$4,000

2.1 Small Donations - Requests for Donations

Additional Information	<p>This year there were less volunteers and the Function Centre Management were asked if they could supply staff for the event.</p> <p>It was explained that the staff would be invoiced at the appropriate rate for the service, this was agreeable by the representatives present on the day.</p>
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ATTACHMENTS

- 1 Small Donations Program - General Donations - Application - City of Orange Eisteddfod Society Inc - Senior Piano Scholarship (redacted), [D26/55068](#)
- 2 Small Donations Program - General Donations - Application - Australian Dohne Association - NSW Dohne Prime Lamb Schools Competition (redacted), [D26/55069](#)
- 3 Small Donations Program - General Donations - Application - Orange Triathlon Club - November 2026 (redacted), [D26/55067](#)
- 4 Small Donations Program - General Donations - Application - Orange Regional Malayalee Association (redacted), [D26/59446](#)
- 5 Small Donations Program - General Donations - Application - Charles Sturt University - Brain Awareness Week (redacted), [D26/59454](#)
- 6 Small Donations Program - General Donations - Application - The Rotary Club of Orange North - Youth Program (redacted), [D26/61351](#)

**Attachment 1 Small Donations Program - General Donations - Application - City of Orange
Eisteddfod Society Inc - Senior Piano Scholarship (redacted)**

 **ORANGE**
CITY COUNCIL

SMALL DONATIONS PROGRAM - APPLICATION FORM

General donations

Community or not-for-profit group providing benefit to the local community can apply for a maximum of \$2,500

This document will be made public, and only fields with this icon  will be redacted.

APPLICANT'S DETAILSName of organisation: **City of Orange Eisteddfod Society Inc**Contact name: **Margaret Williams**Position: **Sponsorship Officer** Postal address Phone: Mobile: Email:

ABN (if applicable):

ACN (if applicable):

91561865778**YOUR ORGANISATION** Not-for-Profit Community Group

Please provide a short description of your organisation, and its purpose.

The City of Orange Eisteddfod is a community based organisation set up in the form of a competition for amateur community members of all ages.

It provides performance opportunities and scholarships for further education in three disciplines:

SPEECH/DRAMA: MUSIC; DANCE

The eisteddfod is organised and operated by volunteers and is funded by sponsors, competition entries (the competitors), and ticket sales (audiences).

Our motto is: LEARN AND GROW THROUGH PERFORMANCE

Attachment 1 Small Donations Program - General Donations - Application - City of Orange
Eisteddfod Society Inc - Senior Piano Scholarship (redacted)

YOUR REQUEST

Amount requested: \$ **1000.00** Date event if applicable: **5th August - 4th September, 2026**

If you have attempted to seek funding for this project from any other source, including other grants, requests for in kind donations or reduction in costs from suppliers, please provide details:

What will this donation be used for?

The donation will be used for a SENIOR PIANO Scholarship for competitors 13 - 18 yrs.
Value: \$1000.00
The winner of this scholarship will be judged by an employed adjudicator.
The scholarship is designed to further the music education of the recipient who must study music in Orange.
Prize money will be sent directly to the winner's tutor or music association which must be based in Orange.

The date of the event will be Tuesday 1st September, 2026 at the Orange Regional Conservat

BENEFIT TO ORANGE

Please outline how the donation will contribute to the social, economic and/or environmental wellbeing of the Orange Local Government Area.

The donation will allow a student of piano to further his/her study in Orange.
The money will be spent on tuition that will be provided by a teacher in Orange.
By supporting teachers in Orange, other students will benefit from their availability for tuition.

ALIGNMENT TO COUNCIL'S COMMUNITY STRATEGIC PLAN

Which theme/s best match your reason for donation?

<input checked="" type="checkbox"/> <p>LIVE: A healthy, safe, inclusive and vibrant community</p>  <p>This theme recognises the importance of encouraging healthy lifestyles, community pride and a sense of belonging.</p>	<input type="checkbox"/> <p>PRESERVE: Balancing the natural and built environment</p>  <p>This theme ensures that the unique natural, cultural, social and historical aspects of our community are preserved while recognising the need for growth and improvement.</p>
<input checked="" type="checkbox"/> <p>PROSPER: A smart, innovative and resilient economy</p>  <p>This theme focuses on providing the community with positive choices for investment, employment and study.</p>	<input type="checkbox"/> <p>COLLABORATE: Leadership and partnership</p>  <p>This theme looks at forging a collaborative community that engages with open and ongoing decision making.</p>

**Attachment 1 Small Donations Program - General Donations - Application - City of Orange
 Eisteddfod Society Inc - Senior Piano Scholarship (redacted)**
COSTS AND FUNDING

Please provide a summary of your event costs and funding sources. For equipment purchase, please attach quotes.

COSTS	Scholarship (sponsor)	1000.00
		\$
	Adjudicator fees (Eisteddfod funds)	180.00
		\$
	Adjudicator accommodation (Eisteddfod funds)	240.00
		\$
	Trophy (Eisteddfod funds)	20.00
		\$
	Venue hire - ORC (Eisteddfod funds)	150.00
		\$
	Total costs	1590.00
		\$

FUNDING	Your organisation's contribution	\$ 590.00
	Funding from other councils	\$
	Contribution from other sources	\$
	Total funding	\$ 590.00

BANK ACCOUNT DETAILS FOR PAYMENT

 BSB No:	 Account No:
<hr/>	
 Account Name:	
<hr/>	
 Bank:	
<hr/>	

DECLARATION


 On behalf of: (name of organisation if applicable) City of Orange Eisteddfod Inc
 I certify to the best of my knowledge that the statements made in this application and any supporting documentation are true.

 Signed	20/04/2026
	Date

 Print name Margaret Williams

 Position in organisation Sponsorship Officer


The information you provide will be handled in accordance with the Privacy and Personal Information Protection Act 1998. The supply of information by you is voluntary. If you cannot provide or do not wish to provide the information sought, your application may be unable to be processed. Any personal information collected from you will be in order to process your application.

Attachment 2 Small Donations Program - General Donations - Application - Australian Dohne Association - NSW Dohne Prime Lamb Schools Competition (redacted)


SMALL DONATIONS PROGRAM - APPLICATION FORM

General donations

Community or not-for-profit group providing benefit to the local community can apply for a maximum of \$2,500

This document will be made public, and only fields with this icon  will be redacted.

APPLICANT'S DETAILS

Name of organisation: Australian Dohne Breeders' Association

Contact name: Tanya Barton

Position: Administration

 Postal address

 Phone:

 Mobile:

 Email:

ABN (if applicable):

ACN (if applicable):

81094815559

YOUR ORGANISATION

Not-for-Profit Community Group

Please provide a short description of your organisation, and its purpose.

2026 will see the inaugural running of the Australian Dohne Breeders' Association first NSW Dohne Prime Lamb Schools Competition. 26 Schools will be taking part in this competition, from right across NSW. Each School have now received 5 Dohne Merino wether lambs on 25 February 2026. Students are now responsible for the lamb's husbandry till July. The program culminates in a one-day competition, at Orange 29 July. The 135 Dohne Merino wether lambs will come to the Orange Showground to be shorn, fleece weighed, micron tested, body weighed, eye muscle and fat scanned and subjectively judged. The purpose of this event is to encourage these students to stay in agriculture and help shape the next generation. On the day we will have a careers panel, giving students QA time with guest speakers. We anticipated that approximately 260 students, plus general public at this event. In addition to the competition, the event will feature a series of workshops and hands-on learning activities, providing students with the opportunity to deepen their knowledge of livestock care, industry standards, and the agricultural economy. This event will bring visits to the town of Orange over 3 days.

Attachment 2 Small Donations Program - General Donations - Application - Australian Dohne Association - NSW Dohne Prime Lamb Schools Competition (redacted)

YOUR REQUEST

Amount requested: \$ 2500

Date event if applicable: 29 July 2026

If you have attempted to seek funding for this project from any other source, including other grants, requests for in kind donations or reduction in costs from suppliers, please provide details:

Most of the business companies that are taking part in this event is in kind donations.

What will this donation be used for?

To cover the cost of the Orange Showgrounds hire, hire of local coffee van, food, students ribbons, event equipment hire.

BENEFIT TO ORANGE

Please outline how the donation will contribute to the social, economic and/or environmental wellbeing of the Orange Local Government Area.

Bring visits to this great town of Orange, we are working on about 300 students and visitors attendee. This will bring business to the town, accommodation, meals, shopping, fuel etc. As we plan to be in the town over 3 days. It also give locals an event they can come have a look at, plus it will be free entry to general public. We will be using local services at the showground for food and drink at the event, so money will go back into the town.

ALIGNMENT TO COUNCIL'S COMMUNITY STRATEGIC PLAN

Which theme/s best match your reason for donation?

<input type="checkbox"/> <p>LIVE: A healthy, safe, inclusive and vibrant community</p> <p>This theme recognises the importance of encouraging healthy lifestyles, community pride and a sense of belonging.</p> 	<input type="checkbox"/> <p>PRESERVE: Balancing the natural and built environment</p> <p>This theme ensures that the unique natural, cultural, social and historical aspects of our community are preserved while recognising the need for growth and improvement.</p> 
<input checked="" type="checkbox"/> <p>PROSPER: A smart, innovative and resilient economy</p> <p>This theme focuses on providing the community with positive choices for investment, employment and study.</p> 	<input type="checkbox"/> <p>COLLABORATE: Leadership and partnership</p> <p>This theme looks at forging a collaborative community that engages with open and ongoing decision making.</p> 



Attachment 2 Small Donations Program - General Donations - Application - Australian Dohne Association - NSW Dohne Prime Lamb Schools Competition (redacted)
COSTS AND FUNDING

Please provide a summary of your event costs and funding sources. For equipment purchase, please attach quotes.


COSTS	Purchase of 135 Dohne lambs	\$ 26433
	Accommodation Costs	\$ 3914
	Consultancy Fee	\$ 5940
	Showground Hire & Coffee Van	\$ 1286
	Event Program Booklet	\$ 1100
	Total costs	\$ 38,673

FUNDING	Your organisation's contribution	\$ 32000
	Funding from other councils	\$ 0
	Contribution from other sources	\$ 3000
	Total funding	\$ 35000

BANK ACCOUNT DETAILS FOR PAYMENT

 BSB No:	 Account No:
 Account Name:	
 Bank:	

DECLARATION

On behalf of: (name of organisation if applicable)	Australian Dohne Breeders' Association
<input checked="" type="checkbox"/> I certify to the best of my knowledge that the statements made in this application and any supporting documentation are true.	
 Signed	Date 30/04/2026
Print name Tanya Barton	
Position in organisation Administration	

The information you provide will be handled in accordance with the Privacy and Personal Information Protection Act 1998. The supply of information by you is voluntary. If you cannot provide or do not wish to provide the information sought, your application may be unable to be processed. Any personal information collected from you will be in order to process your application.

Attachment 3 Small Donations Program - General Donations - Application - Orange Triathlon Club - November 2026 (redacted)

SMALL DONATIONS PROGRAM - APPLICATION FORM

General donations

Community or not-for-profit group providing benefit to the local community can apply for a maximum of \$2,500

This document will be made public, and only fields with this icon  will be redacted.

APPLICANT'S DETAILS

Name of organisation: Orange Triathlon Club

Contact name: David Hunter

Position: President

 Postal address

 Phone:

 Mobile:

 Email:

ABN (if applicable):

ACN (if applicable):

18 659 684 680

YOUR ORGANISATION

Not-for-Profit Community Group

Please provide a short description of your organisation, and its purpose.

Orange Triathlon Club (OTC) was incorporated in 1991 and since that time has been a hub for people in Orange to join like minded athletes to swim, bike and run with.

In November 2026 we will host our 10th annual Juniors Triathlete Weekend. This brings 120 triathletes from across the ACT and NSW aged under 21 to Gosling Creek Reserve for 1.5 days of triathlon, in partnership with NSW Triathlon. Gosling Creek Reserve is a superb facility for triathlon with its swim in the reservoir and bike and run courses that have no traffic! NSW Triathlon highly rate the venue and keep asking if they can come back each season. We are building to our 10th edition.

The junior triathletes each bring on average 1.5 supporters and require two nights of accommodation. We seek OCC support to help OTC host this event, such as hire of railings, fencing, security bollards, and travel costs of technical officials required for a safe event.

Please let me know if you have any questions.

Dave Hunter

Attachment 3 Small Donations Program - General Donations - Application - Orange Triathlon Club - November 2026 (redacted)

YOUR REQUEST

Amount requested: \$ 2,500

Date event if applicable: 21-22 November 2026

If you have attempted to seek funding for this project from any other source, including other grants, requests for in kind donations or reduction in costs from suppliers, please provide details:

Nil

What will this donation be used for?

The donation will be used to provide a safe and enjoyable event:

- > Fencing mesh and star pickets to delineate spectators from the criterium track at Gosling Creek
- > Cable ties, heavy duty tape, tent pegs, fuel for generator
- > Signage costs for directional arrows
- > Cover travel costs of technical officials required for major triathlon events like ours
- > Lunch costs on day 1, fruit at aid stations, drinks, ice
- > Cover volunteer coffee, lunch, snacks (we are thinking of ways to motivate to get a volunteer army needed for this weekend event)
- > Cover costs of medals for all participants in the under 10 yr old event

BENEFIT TO ORANGE

Please outline how the donation will contribute to the social, economic and/or environmental wellbeing of the Orange Local Government Area.

This request will assist OCC meet at least five strategies in the 2025 - 2035 Community Strategic Plan:
2.1: Deliver sport...programs and activities that are accessible and affordable to service the community into the future.

- 6.2 Develop programs and activities for young people across our region
- 10.1 Capitalise on the character and lifestyle of Orange to remain a destination of choice
- 10.2 Develop and attract a variety of events, festivals, venues and activities that attract visitors
- 11.2 Enhance opportunities for local business to grow and prosper

ALIGNMENT TO COUNCIL'S COMMUNITY STRATEGIC PLAN

Which theme/s best match your reason for donation?

<input checked="" type="checkbox"/> <p>LIVE: A healthy, safe, inclusive and vibrant community</p>  <p>This theme recognises the importance of encouraging healthy lifestyles, community pride and a sense of belonging.</p>	<input checked="" type="checkbox"/> <p>PRESERVE: Balancing the natural and built environment</p>  <p>This theme ensures that the unique natural, cultural, social and historical aspects of our community are preserved while recognising the need for growth and improvement.</p>
<input checked="" type="checkbox"/> <p>PROSPER: A smart, innovative and resilient economy</p>  <p>This theme focuses on providing the community with positive choices for investment, employment and study.</p>	<input type="checkbox"/> <p>COLLABORATE: Leadership and partnership</p>  <p>This theme looks at forging a collaborative community that engages with open and ongoing decision making.</p>

Attachment 3 Small Donations Program - General Donations - Application - Orange Triathlon Club - November 2026 (redacted)
COSTS AND FUNDING

Please provide a summary of your event costs and funding sources. For equipment purchase, please attach quotes.

COSTS	Star pickets, bollards, safety mesh, tape, cable ties, tent pegs	\$ 936
	Accommodation and travel costs for 2 x technical officials	\$ 900
	Fruit at aid stations and lunch on day 1	\$ 900
	Volunteer coffees and snacks, Sharpies, chalk, pens, printing, drinks, bags, cups, ice	\$ 1,000
	Cost of First Aiders and top up first aid kit, fuel for generators	\$ 524
	Total costs	\$ 4,260

FUNDING	Your organisation's contribution	\$ 4260
	Funding from other councils	\$ 0
	Contribution from other sources	\$ 0
	Total funding	\$ 4260


BANK ACCOUNT DETAILS FOR PAYMENT

 BSB No:	 Account No:
 Account Name:	
 Bank:	

DECLARATION

On behalf of: (name of organisation if applicable) Orange Triathlon Club

I certify to the best of my knowledge that the statements made in this application and any supporting documentation are true.

 Signed	Date <u>19 April 2026</u>
Print name <u>David Hunter</u>	
Position in organisation <u>President</u>	

The information you provide will be handled in accordance with the Privacy and Personal Information Protection Act 1998. The supply of information by you is voluntary. If you cannot provide or do not wish to provide the information sought, your application may be unable to be processed. Any personal information collected from you will be in order to process your application.

Attachment 3 Small Donations Program - General Donations - Application - Orange Triathlon Club - November 2026 (redacted)

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6 months free* **OnePass**

Items for Click & Collect (26)




Your collection store

Select a store to check product availability.





🔍 [Find a store](#)

Stocked items (26)

Ready to collect in 4 hours.

	<p style="font-size: 0.8em; margin: 0;">I/N:0066693 Longyard 180cm 1.7kg/m Black Steel Fence Post - 10 Pack</p>	<p style="font-size: 1.2em; margin: 0;">\$397.¹²</p> <p style="font-size: 0.8em; margin: 0;">Item price: \$99.28</p>
<div style="border: 1px solid #ccc; padding: 2px; display: inline-block;"> − 4 + </div>	<p>Change to Delivery Move to List</p>	
	<p style="font-size: 0.8em; margin: 0;">I/N:0415189 Brutus 1150mm Safety Bollard With 6kg Base</p>	<p style="font-size: 1.2em; margin: 0;">\$240.⁴⁰</p> <p style="font-size: 0.8em; margin: 0;">Item price: \$24.04</p>
<div style="border: 1px solid #ccc; padding: 2px; display: inline-block;"> − 10 + </div>	<p>Change to Delivery Move to List</p>	
	<p style="font-size: 0.8em; margin: 0;">I/N:0376182 Syneco 1x50m Orange Safety Mesh Fence</p>	<p style="font-size: 1.2em; margin: 0;">\$160.²³</p> <p style="font-size: 0.8em; margin: 0;">Item price: \$53.41</p>
<div style="border: 1px solid #ccc; padding: 2px; display: inline-block;"> − 3 + </div>	<p>Change to Delivery Move to List</p>	
<p>Total (26 items)</p>		<p style="font-size: 1.5em; margin: 0;">\$936.²²</p>

Attachment 3 Small Donations Program - General Donations - Application - Orange Triathlon Club - November 2026 (redacted)

	<p>I/N:0780108 3M 48mm x 41.1m Heavy Duty Black Duct Tape</p>	<p>\$42.70 Item price: \$21.35</p>
<p>- 2 +</p>	<p>Change to Delivery Move to List</p>	
	<p>I/N:1663627 Dy-Mark 500g Yellow Line Marking Spray Paint</p>	<p>\$40.05 Item price: \$13.35</p>
<p>- 3 +</p>	<p>Change to Delivery Move to List</p>	
	<p>I/N:4431308 Crescent 370mm x 4.8mm Black Cable Ties - 100 Pack</p>	<p>\$25.96 Item price: \$12.98</p>
<p>- 2 +</p>	<p>Change to Delivery Move to List</p>	
	<p>I/N:0491644 Rhino 8 x 300mm Tent Peg - 10 Pack</p>	<p>\$29.76 Item price: \$14.88</p>
<p>- 2 +</p>	<p>Change to Delivery Move to List</p>	
<p>Empty cart</p>		
<p>Change all items to delivery</p>		
<p>By continuing I accept Bunnings' Terms & Conditions and Privacy Policy.</p>		
<p>Continue to checkout</p>		

2. Contact details

3. Payment

Total (26 items)

\$936.²²

au.us



SMALL DONATIONS PROGRAM - APPLICATION FORM

General donations

Community or not-for-profit group providing benefit to the local community can apply for a maximum of \$2,500

This document will be made public, and only fields with this icon  will be redacted.

APPLICANT'S DETAILS

Name of organisation: ORANGE REGIONAL MALAYALEE ASSOCIATION (Orange Malayalee Community)

Contact name: SABU JOSEPH

Position: COMMITTEE MEMBER

 Postal address

 Phone:

 Mobile:

 Email:

ABN (if applicable):

ACN (if applicable):

YOUR ORGANISATION

Not-for-Profit Community Group

Please provide a short description of your organisation, and its purpose.

The Orange Regional Malayalee Association (ORMA), also known as the “Orange Malayalee Community,” is a not-for-profit organisation dedicated to promoting and preserving the culture and traditions of people from the State of Kerala, one of the southernmost States of India.

The Association works towards the welfare and interests of its members while actively fostering and preserving Malayali culture. This includes the promotion of the Malayalam language, traditional cuisine, cultural values, and other positive aspects of the Malayali heritage and community life.

Attachment 4 Small Donations Program - General Donations - Application - Orange Regional Malayalee Association (redacted)
YOUR REQUEST

Amount requested: \$ 2,500.00

Date event if applicable: TBC

If you have attempted to seek funding for this project from any other source, including other grants, requests for in kind donations or reduction in costs from suppliers, please provide details:

N/A

What will this donation be used for?

This financial assistance is being sought for a community gathering associated with the South Indian harvest festival known as "Onam." The festival is celebrated annually by people from the State of Kerala, South India, residing in Orange and surrounding regions. Subject to venue availability, this year's celebrations are proposed to be held at the Orange Function Centre during mid August or early September.

The event will feature a range of family-oriented cultural and recreational activities, including indoor games for children and adults (such as musical chairs), songs, dances, and other cultural performances. Key highlights of the celebration include traditional floral floor decorations ("Pookkalam"), attendees dressed in traditional Kerala attire, and the serving of a traditional vegetarian feast known as "Onasadhya" on plantain leaves. Traditional cultural performances such as "Thiruvathira" may also form part of the programme.

This is a non-ticketed community event aimed at promoting cultural inclusion, community participation, and preservation of Malayali traditions. The estimated total cost of the event is approximately \$ 24,000, inclusive of catering and associated operational expenses. More than half of the total expenditure relates to catering costs, which will be partially recovered from attendees contributing towards the meal expenses.

Due to the absence of a local supplier in Orange capable of preparing and serving a traditional Kerala vegetarian feast ("Onasadhya"), catering services are arranged annually through Bluemoon Restaurant (32-36 Burlington Rd, Homebush NSW 2140).

Additional event-related expenses include venue hire, security services, fire safety officers, public liability insurance, audio-visual equipment hire, floral decorations using fresh flowers, stage decoration, and gifts associated with the cultural programme.

BENEFIT TO ORANGE

Please outline how the donation will contribute to the social, economic and/or environmental wellbeing of the Orange Local Government Area.

The event aims to promote the culture and traditions of the people of Kerala, one of the southernmost states of India, while fostering cultural diversity and community engagement within the local region. It also provides an opportunity to showcase Kerala's rich cultural heritage to residents of the Local Government Area through traditional attire, music, dance, floral decorations, and authentic cuisine.

In addition to its cultural significance, the event contributes to the local economy by supporting local businesses and service providers. Purchases and services associated with the event are sourced, where possible, from local businesses including Bunnings, local supermarkets, Wrap & Rite, Orange PA Hire, and Spotless, among others. This helps generate economic activity within the community while strengthening relationships between the multicultural community and local enterprises.

ALIGNMENT TO COUNCIL'S COMMUNITY STRATEGIC PLAN

Which theme/s best match your reason for donation?

<input checked="" type="checkbox"/> <p>LIVE: A healthy, safe, inclusive and vibrant community</p>  <p>This theme recognises the importance of encouraging healthy lifestyles, community pride and a sense of belonging.</p>	<input type="checkbox"/> <p>PRESERVE: Balancing the natural and built environment</p>  <p>This theme ensures that the unique natural, cultural, social and historical aspects of our community are preserved while recognising the need for growth and improvement.</p>
<input type="checkbox"/> <p>PROSPER: A smart, innovative and resilient economy</p>  <p>This theme focuses on providing the community with positive choices for investment, employment and study.</p>	<input type="checkbox"/> <p>COLLABORATE: Leadership and partnership</p>  <p>This theme looks at forging a collaborative community that engages with open and ongoing decision making.</p>




Attachment 4 Small Donations Program - General Donations - Application - Orange Regional Malayalee Association (redacted)
COSTS AND FUNDING

Please provide a summary of your event costs and funding sources. For equipment purchase, please attach quotes.

COSTS	Orange Function Centre Hire	\$ 2,750.00
	Bunnings, Local Supermarkets, Wrap & Rite and Spotless	\$ 4,750.00
	Wheeler Industries - Fire Safety Officers	\$ 1,200.00 (if required)
	Security Officers	\$ 2,000.00
	Orange PA Hire - Light and Sound	\$ 3,300.00
	Total costs	\$ 14,000.00

FUNDING	Your organisation's contribution	\$ 11,000.00
	Funding from other councils	\$ 0.00
	Contribution from other sources	\$ 0.00
	Total funding	\$ 11,000.00

BANK ACCOUNT DETAILS FOR PAYMENT

 BSB No:	 Account No:
 Account Name:	
 Bank:	

DECLARATION


On behalf of: (name of organisation if applicable)

I certify to the best of my knowledge that the statements made in this application and any supporting documentation are true.

 Signed		Digitally signed by Sabu Joseph <small>Date: 2026.05.11 07:58:51 +10'00'</small>	Date 11/05/2026
Print name SABU JOSEPH			

Position in organisation **COMMITTEE MEMBER**


The information you provide will be handled in accordance with the Privacy and Personal Information Protection Act 1998. The supply of information by you is voluntary. If you cannot provide or do not wish to provide the information sought, your application may be unable to be processed. Any personal information collected from you will be in order to process your application.

Attachment 5 Small Donations Program - General Donations - Application - Charles Sturt University - Brain Awareness Week (redacted)


SMALL DONATIONS PROGRAM - APPLICATION FORM

General donations

Community or not-for-profit group providing benefit to the local community can apply for a maximum of \$2,500


This document will be made public, and only fields with this icon  will be redacted.



APPLICANT'S DETAILS


Name of organisation: Charles Sturt University

Contact name: Mohmad Farooq Shaikh

Position: Associate Professor and Head of Pharmacy Discipline

 Postal address

 Phone:  Mobile:

 Email:

ABN (if applicable): ACN (if applicable):

YOUR ORGANISATION

Not-for-Profit Community Group

Please provide a short description of your organisation, and its purpose.

Charles Sturt University (CSU) is a leading Australian regional university committed to excellence in education, research, and community engagement. Established with a mission to create a world worth living in, CSU is guided by its ethos, Yindymarra Winhanganha—a Wiradjuri phrase meaning “the wisdom of respectfully knowing how to live well in a world worth living in.” This ethos reflects the university’s deep respect for Indigenous knowledge and its commitment to social responsibility, inclusivity, and sustainability. CSU’s strategic vision, outlined in its 2020–2030 Strategy, is built on four key pillars: Students, People, Research, and Social Responsibility. The university aims to deliver high-quality education that meets the evolving needs of regional, national, and global communities. It emphasizes strong industry and community partnerships, impactful research, and fostering a supportive and inclusive environment for students and staff alike. The university’s commitment to regional development, First Nations engagement, and sustainability positions it as a transformative force in higher education, dedicated to empowering individuals and communities through knowledge and innovation.

Attachment 5 Small Donations Program - General Donations - Application - Charles Sturt University - Brain Awareness Week (redacted)

YOUR REQUEST

Amount requested: \$ 2500

Date event if applicable: September 2026

If you have attempted to seek funding for this project from any other source, including other grants, requests for in kind donations or reduction in costs from suppliers, please provide details:

We have received a funding support from the International Brain Research Organization (IBRO)/Dana Brain Awareness Week Grant of AUD1404 (USD1250).

What will this donation be used for?

This community-driven initiative entitled "Bright Minds, Healthy Brains" program aims to promote brain health awareness across all age groups in Orange, NSW. In collaboration with Charles Sturt University and local organisations, the program will deliver engaging, age-appropriate activities in community centres, pharmacies, and on the university campus. From interactive workshops for children & teenager to memory screenings for adults and a public Brain Awareness Day at CSU Orange, the program seeks to reduce stigma, improve brain health literacy, and empower the community with knowledge and resources. Together, we're building a healthier, more informed future, one brain at a time.

BENEFIT TO ORANGE

Please outline how the donation will contribute to the social, economic and/or environmental wellbeing of the Orange Local Government Area.

The proposed "Bright Minds, Healthy Brains" program directly addresses key societal challenges related to brainhealth and neuroscience. By promoting awareness of neurological conditions such as epilepsy, dementia, stroke, and mental health disorders, the program fosters early recognition, reduces stigma, and encourages help-seeking behavior. It bridges the gap between neuroscience research and public understanding, making complex brain science accessible and relevant to everyday life. Through targeted activities for all groups at council centres, pharmacies, and at Charles Sturt University, the initiative engages diverse age groups and community sectors. It empowers children with foundational knowledge of brain function and safety, supports adults in managing cognitive health, and creates a platform for open dialogue on brain-related stigma. The collaboration with local organisations ensures local relevance and sustainability, while the university event connects the public with researchers and clinicians, highlighting the societal impact of neuroscience.

ALIGNMENT TO COUNCIL'S COMMUNITY STRATEGIC PLAN

Which theme/s best match your reason for donation?

<input checked="" type="checkbox"/> <p>LIVE: A healthy, safe, inclusive and vibrant community</p>  <p>This theme recognises the importance of encouraging healthy lifestyles, community pride and a sense of belonging.</p>	<input type="checkbox"/> <p>PRESERVE: Balancing the natural and built environment</p>  <p>This theme ensures that the unique natural, cultural, social and historical aspects of our community are preserved while recognising the need for growth and improvement.</p>
<input type="checkbox"/> <p>PROSPER: A smart, innovative and resilient economy</p>  <p>This theme focuses on providing the community with positive choices for investment, employment and study.</p>	<input type="checkbox"/> <p>COLLABORATE: Leadership and partnership</p>  <p>This theme looks at forging a collaborative community that engages with open and ongoing decision making.</p>

Attachment 5 Small Donations Program - General Donations - Application - Charles Sturt University - Brain Awareness Week (redacted)
COSTS AND FUNDING

Please provide a summary of your event costs and funding sources. For equipment purchase, please attach quotes.

COSTS	Workshop Materials (Brain Awareness Speaker Mementos, Refreshments)	\$ 1000
	Banners, Flyers, Art Competition Material	\$ 1000
	Gift Articles, Certificates, Goodie Bags, Volunteer T-Shirts	\$ 1500
	Health Screening Equipment (Rentals)	\$ 500
		\$
	Total costs	\$ 4000

FUNDING	Your organisation's contribution	\$ 1404
	Funding from other councils	\$ 0
	Contribution from other sources	\$ 0
	Total funding	\$ 1404

BANK ACCOUNT DETAILS FOR PAYMENT

 BSB No:	 Account No:
 Account Name:	
 Bank	

DECLARATION

On behalf of: (name of organisation if applicable)

I certify to the best of my knowledge that the statements made in this application and any supporting documentation are true.

 Sig _____ Date **8th May 2026**

Print name **Associate Professor Dr. Mohmad Farooq Shaikh**

Position in organisation **Head of Pharmacy Discipline**

The information you provide will be handled in accordance with the Privacy and Personal Information Protection Act 1998. The supply of information by you is voluntary. If you cannot provide or do not wish to provide the information sought, your application may be unable to be processed. Any personal information collected from you will be in order to process your application.

Attachment 5 Small Donations Program - General Donations - Application - Charles Sturt University - Brain Awareness Week (redacted)

This community-driven initiative aims to promote brain health awareness across all age groups in Orange, NSW. In collaboration with Charles Sturt University and local organisations, the program will deliver engaging, age-appropriate activities in schools, community pharmacies, and on the university campus. From interactive workshops for children to memory screenings for adults and a public Brain Awareness Day at CSU Orange, the program seeks to reduce stigma, improve brain health literacy, and empower the community with knowledge and resources. Together, we're building a healthier, more informed future—one brain at a time.

1. **Community Pharmacy Initiatives (Adults & Seniors)**
Title: Brain Health Checkpoint
Location: Participating pharmacies in Orange
Activities:
 - a. Free memory screening and blood pressure checks
 - b. Educational brochures on dementia, stroke, epilepsy, and mental health
 - c. Pharmacist-led Q&A on brain-healthy lifestyle choices

2. **Children's Program (Children aged 6–12)**
Title: Brain Explorers: How Our Brain Works!
Location: Council Centers/CSU campus
Activities:
 - a. Interactive brain model demonstrations
 - b. Fun quizzes and games about brain parts and functions
 - c. "Brain Safety" session on helmet use and concussion awareness
 - d. Art competition: "Draw Your Brain!"

3. **Teenager's Program (Teens aged 13–18)**
Title: Mind Matters: Teen Brain & Mental Wellness
Location: Council Centers/CSU campus
Activities:
 - a. Workshops on stress, sleep, and screen time
 - b. Peer-led discussions on stigma around epilepsy and mental health
 - c. Brain trivia challenge with prizes

4. **University & Community Event**
Title: Brain Awareness Day @ CSU Orange
Partners: Charles Sturt University and Orange City Council
Activities:
 - a. Public lectures by neuroscientists and clinicians
 - b. Brain health stalls from local services and support groups
 - c. VR brain experience booth
 - d. Panel discussion: "Breaking the Stigma Around Brain Disorders"
 - e. Live music, food trucks, and family-friendly activities

Attachment 6 Small Donations Program - General Donations - Application - The Rotary Club of Orange North - Youth Program (redacted)**SMALL DONATIONS PROGRAM - APPLICATION FORM****General donations**

Community or not-for-profit group providing benefit to the local community can apply for a maximum of \$2,500

This document will be made public, and only fields with this icon  will be redacted.

APPLICANT'S DETAILS

Name of organisation: **The Rotary Club of Orange North**

Contact name: **Douglas Allan**

Position: **Youth Director**

 Postal address

 Phone:

 Mobile:

 Email:

ABN (if applicable):

ACN (if applicable):

YOUR ORGANISATION

Not-for-Profit Community Group

Please provide a short description of your organisation, and its purpose.

Community Group of volunteers for supporting local regional and international program with an emphasis on youth programs

Attachment 6 Small Donations Program - General Donations - Application - The Rotary Club of Orange North - Youth Program (redacted)

YOUR REQUEST

Amount requested: \$ 1,435

Date event if applicable: 23rd & 24th of March

If you have attempted to seek funding for this project from any other source, including other grants, requests for in kind donations or reduction in costs from suppliers, please provide details:

Council provided the Orange Function Centre rent Free for two & a half days

What will this donation be used for?

To reimburse Council for staff supplied to help run several of the challenges. We were under the impression that the staff were volunteering as were the employees from Cadia Mine and were not anticipating having to reimburse Council for their salary's.

BENEFIT TO ORANGE

Please outline how the donation will contribute to the social, economic and/or environmental wellbeing of the Orange Local Government Area.

On Monday the 23rd of March we had six high schools from Orange plus Red Bend Catholic College from Forbes and Canowindra High School. On Tuesday we had six primary schools attend from surrounding villages. On both days Mayor Tony Mileto attended and can attest to the benefit of the program provided by the University of Newcastle. We also have coming to the Rotary Club in July the science masters from Orange Anglican Grammar and Orange Christian School as well as the Principal of Nashdale public School to report on the effect of the event on their students both im

ALIGNMENT TO COUNCIL'S COMMUNITY STRATEGIC PLAN

Which theme/s best match your reason for donation?

<p>LIVE: A healthy, safe, inclusive and vibrant community</p>  <p>This theme recognises the importance of encouraging healthy lifestyles, community pride and a sense of belonging.</p>	<p>PRESERVE: Balancing the natural and built environment</p>  <p>This theme ensures that the unique natural, cultural, social and historical aspects of our community are preserved while recognising the need for growth and improvement.</p>
<p>PROSPER: A smart, innovative and resilient economy</p>  <p>This theme focuses on providing the community with positive choices for investment, employment and study.</p>	<p>COLLABORATE: Leadership and partnership</p>  <p>This theme looks at forging a collaborative community that engages with open and ongoing decision making.</p>


Attachment 6 Small Donations Program - General Donations - Application - The Rotary Club of Orange North - Youth Program (redacted)
COSTS AND FUNDING

Please provide a summary of your event costs and funding sources. For equipment purchase, please attach quotes.


COSTS	University of Newcastle	9,482.83
		\$
	Cafe Latte (Morning Tea and Lunch for Volunteers)	1,700
		\$
	Orange City Council (Salary Reimbursement)	1,435
		\$
		\$
		\$
		\$
	Total costs	12,617.83
		\$

FUNDING	Your organisation's contribution	11,617.83
		\$
	Funding from other councils	\$
	Contribution from other sources	\$
	Total funding	11,617.83
		\$

BANK ACCOUNT DETAILS FOR PAYMENT

 BSB No:	 Account No:
<hr/>	
 Account Name:	
<hr/>	
 Bank:	
<hr/>	

DECLARATION

On behalf of: (name of organisation if applicable)	The Rotary Club of Orange North
<hr/>	
<input type="checkbox"/>	I certify to the best of my knowledge that the statements made in this application and any supporting documentation are true.
<hr/>	
 Signed	Date 15/05/2026
<hr/>	
Print name	Douglas Allan
<hr/>	
Position in organisation	Youth Director
<hr/>	

The information you provide will be handled in accordance with the Privacy and Personal Information Protection Act 1998. The supply of information by you is voluntary. If you cannot provide or do not wish to provide the information sought, your application may be unable to be processed. Any personal information collected from you will be in order to process your application.

2.2 Event Development Funding

RECORD NUMBER: 2026/1021

AUTHOR: Jen Sharp, Director Corporate & Commercial Services

EXECUTIVE SUMMARY

This report provides information to Council so it may consider applications under Council’s Event Development Fund.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “10.2 Develop and attract a variety of events, festivals, venues and activities that attract visitors”.

FINANCIAL IMPLICATIONS

In early 2025, the Event Sponsorship Program was renamed and restructured as the Event Development Fund (ST43), which received approval in April 2025.

The Event Development Fund Strategic Policy is informed by the Orange Regional Destination Management Plan and Community Strategic Plan and features three distinct event development funding categories:

- 1) Flagship Funding - \$1,000 to \$15,000 – notional pool \$40,000
- 2) Visitor Economy Funding - \$1,000 to \$10,000 – notional pool \$40,000
- 3) Liveability Funding - \$1,000 to \$5,000 – notional pool \$30,000

The main objectives of the Event Development Fund are:

- The economic benefit to the community in terms of increased visitation, utilisation of accommodation, and utilisation of local business and products.
- Increased promotion of the city and/or identification of the city with a recognised product such as education, sport, food, wine, agribusiness and clean environment.
- A benefit that has a broad application to the community and not just a special benefit to an individual or selected few.
- That Council can clearly recognise the value of its assistance in the event, in that it provides a material difference to the financial sustainability of the event.

The Event Development Fund budget is \$110,000 for the 2026 financial year.

Table One: Event Sponsorship Program – Financial summary table

Annual Allocation	Committed from previous years	Already approved in 2025/2026	Total Committed for 2025/26	Balance available	Eligible applications received
\$110,000	\$10,000	\$80,500	\$90,500	\$19,500	\$16,584.90

Applications Received this period:

- 1 Santa Arrival Parade - November 28, 2026 requesting \$5,000 in the liveability category
- 2 The Gig - A Heavy Music event held at the Orange Showground Ag Pavillion September 4-5, 2026 requesting \$10,000 plus in kind use of the Orange Agricultural Showground Pavillion in the Visitor Economy Category

2.2 Event Development Funding

POLICY AND GOVERNANCE IMPLICATIONS

Refer to Council’s Event Development Fund Strategic Policy – ST43

RECOMMENDATION

That Council determines the following applications:

- 1 To fund The Santa Arrival Parade on 28 November 2026, to the value of \$5,000
- 2 To fund The Gig, a Heavy Music event, on 4-5 September 2026, to the value of \$10,000, including any in kind contributions.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s key risk categories and the following comments are provided:

Service/Project Delivery	Event Development Funding is part of Council delivery plan this application moves us towards meeting this service delivery.
Financial	These application falls within the approved Budget for the program. If the two submissions are approved as per the recommendations the fund will have \$4,500 remaining in the FY26 budget which can be transferred to the Small Donations Budget to cover their small overrun.
Reputation/Political	There are no foreseen reputation or political risks associated with this recommendation.
Environment	There are no environmental risks associated with the awarding of funds in this program.
Compliance	These Events Comply with Strategic Policy ST43.
People & WHS	There are no interactions with employees involved awarding funding under this program and no involvement of employees with the third-party events.
Information Technology/ Cyber Security	There are no foreseen Information Technology or Cyber Security risks which are not managed within the existing policies. The applications have been processed in accordance with those policies.

SUPPORTING INFORMATION

The approved applications for event sponsorship approved in the 2025/24 and 2025/26 financial year can be found at Table 2.

Table Two: Assistance provided in 2024/25 and 2025/26 to date.

Event	Requested in 2024/25	Approved in 2024/25	Requested in 2025/26 Cash	Requested in 2025/26 in-kind Value Approx	Stream	Approved 2025/26 Total in kind & Cash	2024/25 Spend per Visitor Ratio of awarded sponsorship
Careers and Trade Expo (now in small donations)	\$1,600	\$1,600					1:10
Gnoo Blas *	\$10,000	\$10,000	\$10,000		Flagship	\$10,000	3:1
Orange Show	\$10,000	\$10,000					4:1
Orange Regional Arts	\$5,000	\$5,000					25:1

2.2 Event Development Funding

Event	Requested in 2024/25	Approved in 2024/25	Requested in 2025/26 Cash	Requested in 2025/26 in-kind Value Approx	Stream	Approved 2025/26 Total in kind & Cash	2024/25 Spend per Visitor Ratio of awarded sponsorship
Foundation							
Goodness gravel +	\$5,000	\$2,500					11:1
Orange Wine Festival (ORVA)	\$14,500	\$10,000	\$10,000	\$3,733.61	Visitor	\$10,000	4:1
Sustainable Living Expo	\$4,000	\$4,000					3:1
Central West Festival Gold – Orange Bridge Club	\$5,000	\$5,000	\$5,000		Visitor	\$5,000	19:1
Orange Chamber Music Festival	\$10,000	\$10,000	\$10,000	\$4,838.00	Visitor	\$10,000	11:1
Junior Touch Football Championships	\$4,550	\$4,550					2:1
FOOD Week	\$10,000	\$5,500	\$5,000		Flagship	\$5,000	0.7:1
Central West Veterans Golf (now in small donations)	\$1,500	\$1,500					6:1
Backroads Brews and Blues +	\$5,000	\$3,000					3:1
Australian National Field Days	\$10,000	\$10,000	\$15,000		Flagship	\$10,000	1:6
Regional Development Australia	\$5,000	\$3,000					20:1
A Night in Nashville	\$10,000	\$5,000	\$15,000	\$903.10	Visitor	\$10,000	8.6:1
Orange Mountain Bike Club	\$5,000	\$5,000					7:1
Lonely Mountain Ultra	\$7,500	\$3,850	\$10,000		Visitor	\$10,000	5:1
Duntryleague Family Day			\$5,000		Liveability	\$5,000	5:1
Australian Dental Association Conference			\$1,750		Visitor	\$1,750	5:1
Renewables Ag Conference +			\$5,000		Visitor	\$5,000	10:1
Back to Buckinbah			\$5,000		Liveability		5:1
Australian Women in Agriculture National Conference			\$1,250		Visitor	\$1,250	5:1
Wangarang Fair Day and Garage Sale			\$2,500		Liveability	\$2,500	2.5:1
A Centenary of Song. Honour the Past. Herald the Future				\$3,030	Liveability	\$2,500	10:1
ALIBI Awards 2026			\$10,000		Visitor	\$2,500	50:1
The Gig (new event)			\$10,000	\$1,584.90	Visitor		8:1
Santa's Arrival			\$5,000		Liveability		0.33:1
Total Expenditure	\$123,650	\$99,500					
Committed to date for 2025/26						\$90,500	

* Already approved from previous years

+ Private company

2.2 Event Development Funding

Applicant 1	Santa's Arrival
Policy Category	Liveability <ul style="list-style-type: none"> • <i>Demonstrate sound operational planning</i> • <i>Estimated attendance > 500 (public events)</i> • <i>A maximum of \$5 of council funding per participant – if an event attracts 500 people a maximum of \$2,500 can be awarded</i> • <i>Demonstrate broad appeal for the community</i> • <i>Designed to be reoccurring or ongoing</i> • <i>Will be able to measure visitor and or attendee experience</i> • <i>Have a marketing plan and demonstrate financial responsibility</i>
Amount requested	\$5,000
Category Maximum	\$5,000
Aligns to Destination Management Plan	<p>Role of the Event: Since 2019, The Orange City Centre Santa Arrival Parade has celebrated the festive season with floats, performers, marching groups and Santa's arrival, followed by music, children's activities, markets and Santa photos. The main role of the event is to drive economic activity in the Orange City Centre and CBD.</p> <p>Alignment to DMP: This event aligns with Theme 5 (Events and Festivals) and Theme 3 (Identity and Awareness) of the Destination Management Plan. By hosting a flagship seasonal event, the event aims to "capitalise on the character and lifestyle of Orange" to remain a destination of choice. The parade addresses the identified "gap in family-friendly activities" within the region's current tourism offering. It serves as a driver for "daytrip visitation" from surrounding areas like Bathurst, Cowra and Dubbo, supporting the goal of growing the value of the visitor economy through high-quality event experiences.</p>
Social issues addressed	<p>Broad Engagement: The Santa Arrival Parade directly addresses the community's "strong desire for affordable community events". By providing a free, family-oriented celebration, the event fosters social connectivity and inclusivity, values highly prized by residents.</p> <p>Council Alignment: Supports the identified values in the Live component of the OCC Delivery Program and operational Plan (participation, sense of belonging, connected community).</p> <p>Enhances Liveability: It aligns with the Community Strategic Plan's objective to be a "healthy, safe, inclusive and vibrant community". The parade encourages intergenerational participation, particularly for the 22% of our population aged under 18 and enhances community pride by transforming the CBD into a festive gathering place for all residents regardless of socio-economic status.</p>

2.2 Event Development Funding

	<p>Collaboration: The event aims to strengthen community engagement, promote local businesses, and provide a platform for local artists and performers. Sustainability, accessibility, and inclusivity guide our planning, ensuring everyone can participate. Through growing partnerships with businesses, schools, and community groups, we plan to expand programming, enhance entertainment offerings, and elevate the parade’s profile. Ultimately, the event will become a key driver of community connection, cultural celebration, and regional tourism.</p>
Previously funded by Council?	No – it has been occurring since 2019, but not supported by Council
Other reported sponsorship/income	None – this a cost outlay for the applicant to support the business in the centre. Budget attached
Summary information	<p>For Profit</p> <p>Event Date – 28th November 2026</p> <p>Purpose & Outcomes: The Orange City Centre Santa Arrival Parade celebrates the festive season with a family-friendly community event featuring floats, performers, marching groups and Santa’s arrival. Supported by live music, children’s activities, market stalls and photo opportunities, it promotes local participation, showcases community talent, supports small business and marks the start of Christmas in Orange.</p> <p>Funding Request & Use: The organisers will invest in Marketing and Promotion through digital campaigns, local radio, and print media to maximise community awareness and attendance. Secondly, funds will cover Safety and Compliance, specifically professional traffic management services and VMS which are essential for a street-based parade.</p> <p>Community Alignment & Partnerships: The Santa parade will directly involving local community groups, schools, and dance troupes as active participants to foster a "meaningful impact within and beyond the community". We engage local businesses through a "festive window" initiative and a multi-channel marketing campaign, utilising local radio, Ooh media boards, Orange City Life, and Orange City Centre’s website and socials, to drive foot traffic to the CBD</p> <p>Impact, Measurement & Promotion: The event is expected to attract 15,000 attendees (measured by door counters)</p>
Visitation based on applicants’ data (per event day)	Not applicable – Liveability Event Funding

2.2 Event Development Funding

OCC \$ per participant ratio (lower ratio = less spend per person) based on request made	<ul style="list-style-type: none"> Total participants 0.33:1 (5,000 to 15,000 attendees)
Income generated (DNSW)	NA
Complies With Policy	<p>Complies with the Liveability Fund Criteria</p> <ul style="list-style-type: none"> Supplied information demonstrates some operational planning – provision of event planning documents – a risk assessment has been provided A simple 1-page Marketing plan is provided Estimated attendance > 500 (public events) satisfied A maximum of \$5 of council funding per participant. (\$0.33 per participant) Demonstrates broad appeal for the community Designed to be reoccurring or ongoing as an annual event A simple top line budget was provided of outgoings The applicant does not appear to be collecting data on attendees and visitors. If funding is approved, it is recommended that attendee and visitor data be collected through surveys as part of the funding agreement.
RECOMMENDATION	<p>Recommendation: It is recommended that the event the Santa Arrival Parade be approved under the Liveability Fund for \$5,000 to cover marketing and promotion of the event. The event is expected to attract around 15,000 attendees, equating to Council funding of approximately \$0.33 per person, which complies with the policy limit of no more than \$5 per participant. It is also recommended that the applicant be required to collect visitation or attendance data on the day to help assess the success of the event in post-event reporting.</p> <p>Consideration Factors</p> <p>Community Engagement: Council support will be used to market the event to drive attendance and support retail businesses in the city centre and broader CBD. Community groups, dance troupes and other performers will also be engaged, with participation likely to encourage attendance from family, friends and supporters.</p> <p>Attendance & ROI: The concert is expected to attract 15,000 attendees, meeting Liveability Event Fund expectations for cultural events.</p> <p>Inclusion & Circular Economy Value: The event promotes inclusion through free, accessible community</p>

2.2 Event Development Funding

	<p>participation and delivers circular economy value by supporting local businesses and keeping event-related spending within the CBD.</p> <p>Accessible, Community-Focused Programming: This is a free event for everyone to attend, it is pitched attracting families with children under 14, around 25% of Orange’s population.</p> <p>Local Economic Benefit & Partnerships: The event is expected to generate economic benefit for CBD retailers during the Christmas period, when consumer spending is typically higher. By encouraging visitation to the city centre, the event may also contribute to an uplift in local retail sales.</p> <p>Alignment with Council Strategy: The event aligns with Council strategy by supporting a healthy, safe, inclusive and vibrant community, encouraging participation and community connection, and activating the CBD in a way that benefits local businesses and the broader community.</p> <p>Enhances Liveability & Calendar Fit: The Santa Arrival Parade enhances liveability by delivering a free, family-friendly community event that encourages social participation, showcases local talent, supports inclusivity and builds community pride. Its late-November timing provides a strong calendar fit by marking the start of the Christmas season, activating the CBD during a key retail and festive period, and contributing an established annual event to Orange’s community calendar.</p>
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Applicant 2	The Gig
Policy Category	Visitor Economy <i>Estimated attendance > 1000 (public events)</i> <i>Business Events/conferences > 200 overnight attendees</i> <i>Estimated economic benefit >\$150,000</i>
Amount requested	Cash Request: \$10,000 Plus in-kind use of the Ag Pavillion ≈ \$1,594
Category Maximum	\$10,000
Aligns to Destination Management Plan	<ul style="list-style-type: none"> • Theme 4 (Creativity, Arts and Culture) is addressed through professional touring acts and the local support stage showcasing emerging musicians. • Theme 5 (Events, Festival and Conferencing) is delivered through a two-night music event attracting over 1000 attendees to Orange during the September shoulder season, adding to a well-rounded and sustainable events calendar. • Theme 6 (Food, Ferments & Night-time Economy) is supported through partnerships with local food and beverage vendors, using the event as a night-time activation to showcase our local food businesses to attendees.

2.2 Event Development Funding

Social issues addressed	<ul style="list-style-type: none"> • The Gig will work with local organisations & businesses to maximise community and economic benefit. • Business Orange will help promote the event and attract sponsors, while local food vendors, accommodation providers and businesses will be engaged in delivery. • Community partnerships with schools, the Orange Regional Conservatorium and JAM Orange will support the local artist stage, with Orange360 also approached for promotional support.
Previously funded by Council?	No – this is a new event
Other reported sponsorship/income	<ul style="list-style-type: none"> • Ticketing: \$115,000 • Sponsorship: \$37,000 • Stallholder \$4,300 • Merchandise \$15,000 • Budget – provided as an attachment
Summary information	<p>Company – for profit</p> <p>Event is listed on ATDW</p> <p>This event is expected to attract 1,250 people</p> <p>Event Date – 4-5 September 2026</p> <p>Event information available Events in Orange NSW - Orange360 - Orange 360</p> <p>The Gig was created to address a significant gap in live, heavy music events in the region, while creating performance pathways for emerging local musicians.</p> <p>Event Program: Friday 4th and Saturday 5th September 2026 at Agriculture Pavilion, Orange Showground. Each evening features 8 acts across two stages along with local food and beverage vendors.</p> <p>The main stage will showcase nationally recognised touring acts including Ocean Grove, Windwaker, and supporting acts</p> <p>A dedicated local support stage features emerging high school and junior musicians from Orange schools and music organisations, integrating professional touring acts with community talent development.</p>
Visitation based on applicants' data (per event day)	<p>Accommodation: 520 Visitors of which 415 to be overnight visitors (80% of estimated non-locals) × 1.5 nights × \$230 (average rate) = \$143,175</p> <p>Visitor spending (retail, food etc): 520 visitors × 1.5 days × \$151/day (NIEIR estimate) = \$117,780</p> <p>Local spending (merch, food etc): 730 locals × 1.5 days × \$50/day = \$54,750 Total: \$431,205</p>

2.2 Event Development Funding

OCC \$ per participant ratio (lower ratio = less spend per person) based on request made	<ul style="list-style-type: none"> • Total Participants 8:1 (\$10,000 for 1250 Attendees) • Total Overnight visitors 19:1 (\$10,000 for 520 Visitors)
Income generated (DNSW)	<p><i>Attributed to collated from The Gig</i></p> <p>Total Economic Impact from visitor data: \$216,837</p> <p>Expenditure of Visitors Calculation (travelling attendees only staying overnight) $415 \times \\$209.00 \times 2.5 \text{ nights} = \\$216,837$</p> <p>ROI - For every \$1 invested, the festival generated \$21.68 in economic return for the region</p> <p><u>DNSW</u>—2.5 nights per visit and \$209.00 average nightly visitor spend—are the most up-to-date estimates for the Central West/Central NSW region. Yr End December 2025.</p>
Complies With Policy	<p>Compliance with the Visitor Economy Fund Criteria</p> <ul style="list-style-type: none"> • Attendance >1,000 • Economic benefit >\$150,000: Drives overnight visitation (33% visitors)
RECOMMENDATION	<p>It is recommended the 2026 The Gig be approved for \$10,000 including the in-kind value of the Orange Ag Pavillion Showground hire (Maximum of \$10,000). The event is scheduled for Early September, which is generally a quieter period on the Orange Calendar</p> <p>Timing and Visitor Impact The timing is suitable as it falls outside of school holidays and it is early spring which is generally a quieter time on the regional event calendar. The Gig has a comprehensive marketing plan where they have identified their target market along with recognising that live music events are important activity for our region young people. The Gig is a two-day event that targets overnight stays</p> <p>Consideration Factors Aims to attract overnight visitation, that targets overnight visitors, headline act fanbases, in addition to local audiences and September stay-extendors. Estimated target of 1250 attendees, with 33% requiring overnight accommodation.</p> <p>How Funding will be used Venue hire: Agriculture Pavilion, Safety and compliance: Security, first aid services and insurance to ensure community safety and professional event standards, Marketing and promotion: Radio advertising, social media, branding and content development, website development and marketing</p>

2.2 Event Development Funding

campaign to attract visitors from outside Orange LGA during the shoulder season.

Event engages local businesses (stallholders, community groups including local music groups)

This event generally meets some of the Visitor Economy Fund Guidelines; however, the following points are noted:

As a new event, its capacity to attract ticket sales has not yet been demonstrated. The organisers will collect relevant data for reporting and to track visitation and success.

The Organiser is a local business that specialising in the required AV and tech for an event like this. There is a fully develop Event Management plan.

Whilst Heavy music (metal, punk, hardcore) in NSW is not fully mainstream, it is more popular, visible, and growing more than it has in years. According to the Music Network Metal streams in Australia have increased ~105% from 2020–2025 and is one of the fastest-growing genres.

The organisers are planning that this is a premier annual live music event, that is financially sustainable and not reliant on grants and to encourage young emerging local artist by creating regular performance pathways.

The Visitor Economy funding stream has a notional annual budget of \$40,000. While allocations are carefully managed, sufficient funding remains to support this activity.

ATTACHMENTS

- 1 Santa Arrival Parade 2026 - Application (redacted), D26/64474 [↓](#)
- 2 Santa Arrival Parade 2026 - Budget, D26/64478 [↓](#)
- 3 The Gig 2026 - Application (redacted), D26/64482 [↓](#)
- 4 The Gig 2026 - Working Budget, D26/64485 [↓](#)

Attachment 1 Santa Arrival Parade 2026 - Application (redacted)

Organisation Name: Orange City Centre

First Name: Tanya

Last Name: McDonald

Position in Organisation: Marketing Coordinator

Phone: [REDACTED]

Email Address: [REDACTED]

What is the legal Status of your Organisation? (Eg incorporated, Association etc) :

Alceon Group Pty Ltd ATF Orange Retail Trust

Please select your type of business: Profit

Are you registered for GST?: Yes

ABN/ACN (if applicable): 63 122 365 986

Which fund category are you applying for?: Liveability Event fund (minimum 500 attendees - Range: \$1,000 - \$5,000 or another agreed number)

Event Name: Santa Arrival Parade

Event Dates: 28/11/2026

Why was this timing selected? (50 words): The parade is timed to launch the Christmas season, generating festive excitement and community engagement. Early December maximizes attendance, supports local businesses, and provides families with a memorable, joyful event that signals the start of holiday celebrations in Orange's city centre.

Venue / Location: Orange City Centre / Summer Street

Estimated Number of Attendees: 15,000

Are you a member of Orange360?: Yes

How many times has your event been held?: Started 2019 and held every year since

Event website or booking link: www.orangecitycentre.com.au

Is your event listed on the Australian Tourism Data Warehouse?: Yes

Please outline the reason the event was created and provide a summary of the event schedule and programmed activities (100 words): The Orange City Centre Santa Arrival Parade was created to celebrate the festive season and unite the community in a joyful, family-friendly event. The parade features themed floats, local performers, marching groups, and Santa's grand arrival. Following the parade, the city

Attachment 1 Santa Arrival Parade 2026 - Application (redacted)

centre hosts live music, children's activities, market stalls, and Santa photo opportunities. The event encourages local participation, showcases community talent, and supports small businesses. It is designed to create a memorable celebration that signals the start of Christmas, fostering inclusivity, community pride, and festive cheer throughout Orange.

Please summarise your long terms goals and objectives for your event/organisation

(100 words): Our long-term goal is to make the Santa Arrival Parade a signature annual event that attracts residents and visitors from across the region. We aim to strengthen community engagement, promote local businesses, and provide a platform for local artists and performers. Sustainability, accessibility, and inclusivity guide our planning, ensuring everyone can participate. Through growing partnerships with businesses, schools, and community groups, we plan to expand programming, enhance entertainment offerings, and elevate the parade's profile. Ultimately, the event will become a key driver of community connection, cultural celebration, and regional tourism.

Requested Sponsorship Amount (\$): 5000

Has your event been supported by Orange City Council previously?: No

Are you requesting to have venue or council venue fees waived?: No

Please provide details of where you intend the spend the money. (This will need to be reflected in the budget that you have provided as an attachment.) (150 words):

The requested funding will be allocated across two primary operational areas to ensure a safe, high-quality community event. First, we will invest in Marketing and Promotion through digital campaigns, local radio, and print media to maximise community awareness and attendance. Secondly, funds will cover Safety and Compliance, specifically professional traffic management services and VMS which are essential for a street-based parade. These expenditures directly support the goal of attracting both local families and visitors, creating a professional and "visitor-ready" experience that reinforces Orange's reputation as a vibrant regional hub.

Can you demonstrate broad appeal to the Orange Community and how this event could enhance life in the community and social participation (see link below) (100 words):

The Santa Arrival Parade directly addresses the community's "strong desire for affordable community events". By providing a free, family-oriented celebration, the event fosters social connectivity and inclusivity, values highly prized by residents. It aligns with the Community Strategic Plan's objective to be a "healthy, safe, inclusive and vibrant community". The parade encourages intergenerational participation, particularly for the 22% of our population aged under 18, and enhances community pride by transforming the CBD into a festive gathering place for all residents regardless of socio-economic status.

Attachment 1 Santa Arrival Parade 2026 - Application (redacted)

Demonstrate alignment with the Orange Region Destination Management plan (see link below) (100 words): This event aligns with Theme 5 (Events and Festivals) and Theme 3 (Identity and Awareness) of the Destination Management Plan. By hosting a flagship seasonal event, we "capitalise on the character and lifestyle of Orange" to remain a destination of choice. The parade addresses the identified "gap in family-friendly activities" within the region's current tourism offering. It serves as a driver for "daytrip visitation" from surrounding areas like Bathurst, Cowra and Dubbo, supporting the goal of growing the value of the visitor economy through high-quality event experiences.

How will your event involve and engage with local businesses, organisation and community groups? (100 words): The Santa parade serves as a vital collaborative platform, directly involving local community groups, schools, and dance troupes as active participants to foster a "meaningful impact within and beyond the community". We engage local businesses through a "festive window" initiative and a multi-channel marketing campaign, utilising local radio, Ooh media boards, Orange City Life, and Orange City Centre's website and socials, to drive foot traffic to the CBD. This alignment with the "Prosper" value encourages active engagement between Council, industry, and community organisations, ensuring the event's social and economic benefits are shared locally.

Can you substantiate or estimate the economic impact your event might have?

Please summarise how you have arrived at this number? (100 words): Based on the 15,000 attendees recorded at the 2025 event, we estimate a significant local economic impact. Following the Orange Region Destination Management Plan, which identifies an average spend of \$126 per day-trip visitor, the potential direct expenditure in the CBD is substantial. The Santa parade serves as a critical "CBD activation" tool, addressing identified weaknesses in city-center activity. By drawing thousands to the city center, the event stimulates "visitor expenditure" in retail and dining, Orange's second and third largest employers, directly supporting local job security and business viability.

Or please summarise what you are planning to do to promote your events and how you are planning to attract attendees (75 words):

We will execute a multi-channel campaign to maximise reach within the region. Promotion includes local radio, high-visibility Ooh media boards, the Orange City Centre website, social media, and Orange City Life. Attracting attendees will be achieved through the high-appeal Santa parade, followed by in-Centre entertainment from community and school groups. Post-parade engagement includes Santa photo sessions, roving characters like Mrs. Claus and Rudolph, and unique live reindeer photo opportunities to drive foot traffic.

Who is your target market for this event? (50 words): Our primary target market is local families with children under 14, who represent 25% of the Orange population. We

Attachment 1 Santa Arrival Parade 2026 - Application (redacted)

also target "day-trip visitors" from the surrounding regions and "Comfortable Cruisers" (aged 55+) visiting friends and relatives during the festive season.

If your event has not been held before, please can you articulate how you will go about collecting data and information about your attendees and visitors. Please outline what tools you plan to use to analyse your events success and feedback through collection of data? (100 words): N/A

Address: Street address: 190 Anson Street

City: Orange

State: NSW

Postcode: 2800

Country: Australia

If your event has been held before, please upload a report that demonstrates how you collected data about the event and the outcomes from that event.: [Orange City Centre - Santa Parade Reporting and Analysis.pdf](#)

Attachment 2 Santa Arrival Parade 2026 - Budget

Santa Street Parade		
Traffic Mgt	\$	1,500
Reindeer	\$	6,000
Radio	\$	3,000
School Performers	\$	-
Entertainment	\$	500
Event staff	\$	1,000
Bagpipers	\$	150
Security	\$	300
VMS Signage	\$	3,000
Brass Band	\$	250
Press	\$	500
TOTAL	\$	16,200

Attachment 3 The Gig 2026 - Application (redacted)

Organisation Name: CCT Productions

First Name: Mitch

Last Name: Colton

Position in Organisation: Technical Director

Phone: [REDACTED]

Email Address: [REDACTED]

What is the legal Status of your Organisation? (Eg incorporated, Association etc) :

Registered, Australian Private Company

Please select your type of business: Profit

Are you registered for GST?: Yes

ABN/ACN (if applicable): 83 624 005 492

Which fund category are you applying for?: Visitor Economy Fund (minimum 1000 attendees - Range: \$1,000 - \$10,000 or another agreed number)

Event Name: The Gig

Event Dates: 4-5 September 2026

Why was this timing selected? (50 words): September is a shoulder period for tourism in the Orange region and was selected to avoid competing with other events, while attracting visitors during a traditionally lower season for tourism.

Venue / Location: Agriculture Pavillion, Orange Showground

Estimated Number of Attendees: 1250

Are you a member of Orange360?: No

How many times has your event been held?: 0 - Inaugural Event

Is your event listed on the Australian Tourism Data Warehouse?: Yes

Please outline the reason the event was created and provide a summary of the event schedule and programmed activities (100 words): The Gig was created to address a significant gap in live, heavy music events in the region, while creating performance pathways for emerging local musicians. Event Program: Friday 4th and Saturday 5th September 2026 at Agriculture Pavilion, Orange Showground. Each evening features 8 acts across two stages along with local food and beverage vendors. The main stage will showcase nationally recognised touring acts including Ocean Grove, Windwaker, and supporting acts, while a dedicated local support stage features emerging high school and junior musicians from Orange schools and music

Attachment 3 The Gig 2026 - Application (redacted)

organisations, integrating professional touring acts with community talent development.

Please summarise your long terms goals and objectives for your event/organisation

(100 words): Our long-term goal is establishing The Gig as a premier annual live music event in Orange, positioning the region as a diverse, multi-genre music destination. Key objectives: • Financial sustainability: Reduce grant reliance through increased sponsorship and ticket sales, building toward self-sufficiency. • Audience growth: Achieve year-on-year growth, targeting 600 presale registrations for 2027 to establish a returning attendee base. • Community integration: Strengthen partnerships with schools and music organisations, providing consistent performance pathways for emerging artists. • Economic contribution: Generate shoulder-season visitor spending supporting local accommodation, hospitality and retail. • Continuous improvement: Enhance attendee experience through data-driven feedback, ensuring repeat visitation and positive reputation.

Requested Sponsorship Amount (\$): 10,000

Has your event been supported by Orange City Council previously?: No

Are you requesting to have venue or council venue fees waived?: Yes

Council Venue/Location: Agriculture Pavilion, Orange Showground

Please provide details of where you intend the spend the money. (This will need to be reflected in the budget that you have provided as an attachment.) (150 words):

If successful, the Visitor Economy Event Fund grant will be allocated toward venue hire, marketing and safety/compliance costs, in combination with any investment received from the Destination NSW Regional Event Fund. We have identified these areas as essential to professional event delivery along with a focus on significant marketing to help build the profile of the event in the first year. Allocation breakdown (see attached budget): • Venue hire: Approx. \$600 fee to be waived, included in grant amount (Agriculture Pavilion - pending new financial year rates) • Safety and compliance: Security, first aid services and insurance to ensure community safety and professional event standards. • Marketing and promotion: Radio advertising, social media, branding and content development, website development and marketing campaign to attract visitors from outside Orange LGA during the shoulder season. We will also be seeking local sponsorships to assist in making the event financially viable and sustainable from the beginning.

Can you demonstrate broad appeal to the Orange Community and how this event could enhance life in the community and social participation (see link below) (100 words):

The Gig fills a critical gap following A Night in Nashville's closure, which drew 1,746 attendees and contributed over \$700,000 locally. The Gig also addresses unmet

demand for heavy music while building on Orange's established music culture. Our dedicated local support stage for emerging high school and junior musicians creates meaningful participation and performance pathways, addressing Council's Strategy 6.2 (programs for young people). This integration of professional acts with community talent will strengthen Orange's reputation as culturally vibrant and provide an all-ages weekend entertainment option for locals and visitors (addressing Council Strategy 4.1) during the early September shoulder season.

Demonstrate alignment with the Orange Region Destination Management plan (see link below) (100 words): The Gig directly aligns with the Orange Region Destination Management Plan 2022-2026 across three key themes: • Theme 4 (Creativity, Arts and Culture) is addressed through professional touring acts and the local support stage showcasing emerging musicians. • Theme 5 (Events, Festival and Conferencing) is delivered through a two-night music event attracting over 1000 attendees to Orange during the September shoulder season, adding to a well-rounded and sustainable events calendar. • Theme 6 (Food, Ferments & Night-time Economy) is supported through partnerships with local food and beverage vendors, using the event as a night-time activation to showcase our local food businesses to attendees.

How will your event involve and engage with local businesses, organisation and community groups? (100 words): The Gig will engage extensively with local organisations: • Business Orange will promote the event and sponsorship opportunities to local businesses. • Local food and beverage vendors will operate at the event. • Local accommodation providers will provide exclusive event packages to capture overnight visitors. • Community engagement will centre on partnerships with schools, Orange Regional Conservatorium and potentially JAM Orange to identify artists for the event's local support stage. • We have already approached Orange City Council and Orange360 to provide promotional support through their channels. • Sponsorships with other local businesses are also in discussions to provide financial sustainability while showcasing local brands.

Can you substantiate or estimate the economic impact your event might have?

Please summarise how you have arrived at this number? (100 words): We estimate The Gig will generate approximately \$430,000 in economic impact. Methodology: Using the Tamworth Event Impact Assessment Model which applies NIEIR data, and Event Impacts Calculator framework, we calculated direct attendee expenditure.

Calculations: • Ticket revenue: \$115,500

• Accommodation: 415 overnight visitors (80% of estimated non-locals) × 1.5 nights × \$230 (average rate) = \$143,175

• Visitor spending (retail, food etc): 520 visitors × 1.5 days × \$151/day (NIEIR estimate) = \$117,780 • Local spending (merch, food etc): 730 locals × 1.5 days × \$50/day = \$54,750

Attachment 3 The Gig 2026 - Application (redacted)

Total: \$431,205 We have excluded economic multipliers to conservatively estimate direct impact for a first-year event.

Who is your target market for this event? (50 words): • Heavy music enthusiasts aged 16-35 from Newcastle, Canberra, Wollongong and regional NSW centres, drawn by nationally recognised acts like Ocean Grove. • Interstate fans of touring acts. • Orange and Central West music community. • Orange visitors extending stays to include the event during their September weekend trips.

If your event has not been held before, please can you articulate how you will go about collecting data and information about your attendees and visitors. Please outline what tools you plan to use to analyse your events success and feedback through collection of data? (100 words): • Our ticketing platform captures data including postcode, ticket type, and marketing source, enabling us to track visitors from outside Orange LGA and measure marketing effectiveness. • Ticket check-in processes track actual attendance across both evenings. • Post-event surveys will be sent to ticket holders within one week, collecting satisfaction ratings, experience quality (sound, venue, facilities, food/beverage), local spending patterns (accommodation, retail, hospitality), and improvement suggestions. • Our marketing consultant will monitor social media engagement through analytics tools, tracking sentiment, reach, and interactions. • Vendor sales data will be collected to estimate visitor spending and economic impact beyond ticket revenue for comprehensive event evaluation.

Address: Street address: 156 Moulder Street

City: Orange

State: NSW

Postcode: 2800

Country: Australia

Please upload your event budget: [The Gig - Working Budget at 11 May 26 \(1\).pdf](#)

If you have a marketing plan & budget for your event, please upload it here: [The Gig - Marketing Plan - 2 page summary for OCC.pdf](#)

If you have an Event Plan, please upload it here: [The Gig - Event Management Plan - 1.0.pdf](#)

Attachment 4 The Gig 2026 - Working Budget


DETAILED EVENT BUDGET

Event: The Gig
Venue: Agriculture Pavilion, Orange Showground
Dates: 4 - 5 September 2026
Times: 4pm - 11pm

Created by: Mitch Colton **Date Created:** 30/03/2026
Last Modified by: Mel Watson **Date Modified:** 11/05/2026 13:10

INCOME

Description	Code	Budget	Revised Forecast	Actual	Variance	Supplier	Notes
Admission							
1 day adult		\$ 47,500.00		\$ -	-\$ 47,500.00		500 pax across the 2 days
1 day under 18		\$ 12,500.00			-\$ 12,500.00		250 pax across the 2 days
2 day adult		\$ 48,000.00			-\$ 48,000.00		300 pax for the 2 days
2 day under 18		\$ 7,500.00			-\$ 7,500.00		100 pax for the 2 days
Entry Fee/Donations				\$ -	\$ -		
Registration				\$ -	\$ -		
Other				\$ -	\$ -		
ADMISSION TOTAL		\$ 115,500.00	\$ -	\$ -	-\$ 115,500.00		
Sponsorship							
Bar contributions		\$2,300			-\$ 2,300.00		1 per beverage 2 bev per pax
Food vendors		\$2,000			-\$ 2,000.00		2 vendors x 2 nights at 500 per night
Sponsorships & Grant Funding		\$ 37,000.00		\$ -	-\$ 37,000.00		
Other				\$ -	\$ -		
Sponsorship		\$ 41,300.00	\$ -	\$ -	-\$ 41,300.00		
Promotional							
Merchandise		\$ 15,000.00		\$ -	-\$ 15,000.00		Merch Sales and Comms
On-site advertising				\$ -	\$ -		
Other		\$ 30,000.00		\$ -	-\$ 30,000.00		
PROMO TOTAL		\$ 45,000.00	\$ -	\$ -	-\$ 45,000.00		
INCOME Grand Total		\$ 201,800.00	\$ -	\$ -	-\$ 201,800.00		

EXPENSES

Description	Code	Budget	Revised Forecast	Actual	Variance	Supplier	Notes
Venue / Location Hire							
Venue		\$600.00		\$ -	-\$ 600.00		
Site fees				\$ -	\$ -		
Other				\$ -	\$ -		
VENUE TOTAL		\$ 600.00	\$ -	\$ -	-\$ 600.00		
Hire Equipment							
Staging		\$ 10,000.00		\$ -	-\$ 10,000.00		
AV		\$ 20,000.00		\$ -	-\$ 20,000.00		
Furniture		\$ 500.00		\$ -	-\$ 500.00		
Lighting		\$ 2,000.00		\$ -	-\$ 2,000.00		
Power		\$ 3,000.00		\$ -	-\$ 3,000.00		
Backline		\$ 2,500.00		\$ -	-\$ 2,500.00		
Marquees		\$ 2,000.00		\$ -	-\$ 2,000.00		
Theming		\$ 6,000.00		\$ -	-\$ 6,000.00		
Fencing		\$ 5,000.00		\$ -	-\$ 5,000.00		
Bins		\$ 1,000.00		\$ -	-\$ 1,000.00		confirm with venue inclusions
Other				\$ -	\$ -		
Other				\$ -	\$ -		
HIRE TOTAL		\$ 52,000.00	\$ -	\$ -	-\$ 52,000.00		
Signage							
Directional signage		\$ 1,000		\$ -	-\$ 1,000		
Promotional signage		\$ 2,000		\$ -	-\$ 2,000		
Other				\$ -	\$ -		
SIGNAGE TOTAL		\$ 3,000	\$ -	\$ -	-\$ 3,000		

Attachment 4 The Gig 2026 - Working Budget
Marketing

TV				\$ -	\$ -		
Radio	\$ 2,000			\$ -	-\$ 2,000		Paid Radio Ads
Social Media	\$ 2,000			\$ -	-\$ 2,000		Social Media & Paid Social Ads
Website	\$ 1,000			\$ -	-\$ 1,000		
Posters / flyers	\$ 500			\$ -	-\$ 500		
Merchandise	\$ 5,000			\$ -	-\$ 5,000		
Branding	\$ 2,000			\$ -	-\$ 2,000		Tell 'Em - Branding & Content Development
MARKETING TOTAL	\$ 12,500	\$ -	\$ -	\$ -	-\$ 12,500		

Contractors / Suppliers

Security	\$ 7,000			\$ -	-\$ 7,000		
Cleaning	\$ 2,000			\$ -	-\$ 2,000		
First Aid	\$ 3,000			\$ -	-\$ 3,000		
Registration Staff	\$ 1,500			\$ -	-\$ 1,500		
Electrical	\$ 1,000			\$ -	-\$ 1,000		
Event Ops Staff	\$ 2,500			\$ -	-\$ 2,500		
other				\$ -	-\$ -		
CONTRACTOR TOTAL	\$ 17,000	\$ -	\$ -	\$ -	-\$ 17,000		

Staff

Additional Staff	\$ 2,000			\$ -	-\$ 2,000		
Uniforms	\$ 500			\$ -	-\$ 500		
other				\$ -	-\$ -		
STAFF TOTAL	\$ 2,500	\$ -	\$ -	\$ -	-\$ 2,500		

Entertainment/Programming

Talent 1	\$ 18,000			\$ -	-\$ 18,000		
Talent 2	\$ 14,000			\$ -	-\$ 14,000		
Talent 3	\$ 16,000			\$ -	-\$ 16,000		
Talent 4	\$ 10,000			\$ -	-\$ 10,000		
Talent 5	\$ 10,000			\$ -	-\$ 10,000		
MC/Speakers				\$ -	-\$ -		
other				\$ -	-\$ -		
PROGRAMMING TOTAL	\$ 68,000	\$ -	\$ -	\$ -	-\$ 68,000		

Travel

Flights				\$ -	-\$ -		
Accommodation	\$ 5,000			\$ -	-\$ 5,000		
Meal Allowance	\$ 1,000			\$ -	-\$ 1,000		
Taxi/transfers				\$ -	-\$ -		
other				\$ -	-\$ -		
TRAVEL TOTAL	\$ 6,000	\$ -	\$ -	\$ -	-\$ 6,000		

Insurance / Permits

Public liability	\$ 1,000			\$ -	-\$ 1,000		
other				\$ -	-\$ -		
PERMITS TOTAL	\$ 1,000	\$ -	\$ -	\$ -	-\$ 1,000		

Catering

Staff meals	\$ 3,000			\$ -	-\$ 3,000		
VIP Catering				\$ -	-\$ -		
Artist Catering	\$ 1,000			\$ -	-\$ 1,000		
other				\$ -	-\$ -		
CATERING TOTAL	\$ 4,000	\$ -	\$ -	\$ -	-\$ 4,000		

Administration

Printing				\$ -	-\$ -		
Resident Notification	\$ 300			\$ -	-\$ 300		
other				\$ -	-\$ -		
ADMIN TOTAL	\$ 300	\$ -	\$ -	\$ -	-\$ 300		

EXPENDITURE Sub Total	\$ 166,900	\$ -	\$ -	\$ -	-\$ 166,900		
Contingency 10%	\$ 16,690	\$ -	\$ -	\$ -	-\$ 16,690		

EXPENDITURE Grand Total	\$ 183,590	\$ -	\$ -	\$ -	-\$ 183,590		
INCOME Total	\$ 201,800	\$ -	\$ -	\$ -	-\$ 201,800		

Total Net Position (Income minus Expenses)	\$ 18,210.00	\$ -	\$ -	\$ -	-\$ 18,210.00		
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2.3 Special Purpose Financial Statements – Children’s Services and Caravan Park

RECORD NUMBER: 2026/988

AUTHOR: Jen Sharp, Director Corporate & Commercial Services

EXECUTIVE SUMMARY

This report recommends that Council cease the preparation and audit of Special Purpose Financial Statements (SPFS) for:

- Children’s Services (reported as “Child Care” in the current special purpose financial statements)
- Caravan Park

A review of Council’s financial reporting framework, undertaken in consultation with Council’s External Auditor, and the Audit Office, has confirmed that these activities do not meet the definition of declared business activities under the Local Government Code of Accounting Practice and Financial Reporting and therefore, these SPFS are no longer required.

The external auditor has advised that, where SPFS are not mandated, their continued preparation and audit represent unnecessary compliance and cost, and should be discontinued.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “15.3 Ensure financial stability and support efficient ongoing operation”.

FINANCIAL IMPLICATIONS

The recommendation will result in:

- Reduced audit fees associated with SPFS; and
- Reduced internal staff time in preparing and supporting these statements.

POLICY AND GOVERNANCE IMPLICATIONS

This recommendation is consistent with:

- Local Government Act 1993
- Local Government Code of Accounting Practice and Financial Reporting

No adverse legal implications arise.

RECOMMENDATION

That Council cease the preparation and external audit of Special Purpose Financial Statements for both Child Care and Caravan Park activities from the 2025/2026 financial year onwards.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s key risk categories and the following comments are provided:

Service/Project Delivery	There are no service or project delivery considerations that increase risks from this recommendation
Financial	There are no financial risks to this recommendation, only cost savings. Consideration has been given to requirements for grant acquittals or other uses for audited financials, no other areas were identified.

2.3 Special Purpose Financial Statements – Children’s Services and Caravan Park

Reputation/Political	There are no reputational or political risks identified
Environment	There are no environmental implications from the recommendation
Compliance	Approving of this change will allow Council to meet the compliance obligations in ceasing these reporting obligations.
People & WHS	There are no impacts on people or safety as a result of acting on this recommendation
Information Technology/ Cyber Security	There are no impacts on information technology or cyber security risk as a result of this recommendation

SUPPORTING INFORMATION

Council has historically prepared Special Purpose Financial Statements for a number of activities, including Children’s Services (Child Care) and Caravan Park operations.

SPFS are intended to satisfy reporting requirements under National Competition Policy for declared business activities and are subject to External Audit.

Over time, many Councils have reviewed the scope of their SPFS to ensure alignment with current requirements and to avoid unnecessary reporting where no obligation exists.

For internal management purposes, income and cost reports will still be prepared without the additional burden of full financial statements which require external audit.

Under the Local Government Code of Accounting Practice and Financial Reporting:

“Where a council has ‘no business activities’, the special purpose financial statements are not required.”

SPFS are therefore only required where a Council operates activities that have been formally declared as business activities and meet relevant classification or revenue thresholds.

A review of Council’s operations has confirmed that:

- **Children’s Services** (Child Care) operates as a community service and do not meet the definition of a declared business activity; and
- The **Caravan Park** does not meet the criteria (including scale and classification) required to be treated as a declared business activity under the Code.

Accordingly, there is no requirement for SPFS to be prepared for these activities.

Council’s External Auditor has reviewed the current reporting framework and advised that:

- SPFS should only be prepared where explicitly required under the Code; and
- Where no such requirement exists, Council should discontinue their preparation and audit.

This advice is consistent with broader financial reporting reforms across Australia, which have progressively reduced reliance on SPFS and encouraged entities to eliminate unnecessary or non-mandated reporting

Across NSW Local Government, Councils have progressively rationalised their financial reporting frameworks following audit review by removing SPFS for activities that are not declared business activities and focusing reporting on statutory General Purpose Financial Statements.

This aligns with contemporary audit and governance expectations that councils avoid maintaining reporting processes that are not required.

2.3 Special Purpose Financial Statements – Children’s Services and Caravan Park

Ceasing preparation of SPFS for these activities will:

- Reduce external audit costs
- Reduce internal preparation effort
- Streamline Council’s financial reporting processes
- Align Council with current accounting standards and audit expectations

There is no impact on:

- Council’s audited General Purpose Financial Statements
- Compliance with the Local Government Act 1993
- Financial transparency or accountability

Conclusion

Special Purpose Financial Statements for Children’s Services (Child Care) and the Caravan Park operations are not required under the Local Government Code of Accounting Practice and Financial Reporting.