



# **ENVIRONMENTAL SUSTAINABILITY POLICY COMMITTEE**

## **AGENDA**

**2 JUNE 2026**

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **ENVIRONMENTAL SUSTAINABILITY POLICY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 2 June 2026**.

Scott Maunder  
**CHIEF EXECUTIVE OFFICER**

For apologies please contact Executive Support on 6393 8391.

## AGENDA

### EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building by the rear entrance and gather at the breezeway between the Library and Art Gallery buildings. This is Council's designated emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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## **1 INTRODUCTION**

### **MEMBERS**

Cr D Mallard (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

### **1.1 Apologies and Leave of Absence**

### **1.2 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests**

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

### **RECOMMENDATION**

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Environmental Sustainability Policy Committee at this meeting.



## 2 COMMITTEE MINUTES

### 2.1 Minutes of the Environmental Sustainability Community Committee - 10 April 2026

RECORD NUMBER: 2026/839

AUTHOR: Eli Todman, Sustainability Officer

#### EXECUTIVE SUMMARY

The minutes of the Environmental Sustainability Community Committee held on 10 April 2026 are provided to the Environmental Sustainability Policy Committee for adoption.

#### LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “8.1 Identify and deliver essential water, waste and sewer infrastructure to service the community into the future”.

#### FINANCIAL IMPLICATIONS

Nil

#### POLICY AND GOVERNANCE IMPLICATIONS

Nil

#### RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Environmental Sustainability Community Committee at its meeting held on 10 April 2026.
- 2 That the minutes of the Environmental Sustainability Community Committee from its meeting held on 10 April 2026 be adopted.

#### FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s key risk categories and the following comments are provided:

<b>Service/Project Delivery</b>	Adoption of the minutes ensures continuity of committee-related actions and avoids delays in progressing endorsed initiatives.
<b>Financial</b>	Nil
<b>Reputation/Political</b>	Transparent reporting and adoption of committee minutes supports good governance and reduces the risk of perceived inaction or poor oversight.
<b>Environment</b>	Nil
<b>Compliance</b>	Adoption of the minutes supports compliance with Council’s governance framework and reduces the risk of procedural irregularities
<b>People &amp; WHS</b>	Nil
<b>Information Technology/ Cyber Security</b>	Nil

#### SUPPORTING INFORMATION

The Committee Agenda and Minutes are attached for the information of Council.

**2.1 Minutes of the Environmental Sustainability Community Committee - 10 April 2026**

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**ATTACHMENTS**

- 1 Minutes of the Meeting of the Environmental Sustainability Community Committee held on 10 April 2026, 2026/664 [↓](#)
- 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 10 April 2026, 2026/628 [↓](#)

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**Attachment 1 Minutes of the Meeting of the Environmental Sustainability Community Committee held on 10 April 2026**

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**MINUTES OF THE ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE****HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE****ON 10 APRIL 2026****COMMENCING AT 8:35 AM**

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**1 INTRODUCTION****ATTENDANCE**

Cr David Mallard (Chairperson), Nick King, Andrew Kennedy, Reg Kidd (*Audiovisual Link*), Jennifer Lacey, Cynthia Jarratt (*Audiovisual Link*), Acting Director Development Services, Manager Waste Services and Technical Support, Natural Resources and Biosecurity Coordinator, Water Compliance Coordinator, Sustainability Project Officer

*\*Member C Jarratt entered the meeting via Audiovisual Link with the time being 8:15am\**

*\*Member R Kidd entered the meeting via Audiovisual Link with the time being 8:35am\**

*\*A quorum was formed at 8:35am\**

**1.1 APOLOGIES****RESOLVED****Member N King/Member A Kennedy**

That the apologies be accepted from Peter West, Stephen Nugent, Shahreen Alford and Belana Oliver for the Environmental Sustainability Community Committee meeting on 10 April 2026.

**1.2 ACKNOWLEDGEMENT OF COUNTRY**

The Chairperson conducted an Acknowledgement of Country.

**1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

Nil.

**Attachment 1 Minutes of the Meeting of the Environmental Sustainability Community Committee held on 10 April 2026**

10 APRIL 2026

**2 PREVIOUS MINUTES****RESOLVED****Member N King/Member A Kennedy**

That the Minutes of the Meeting of the Environmental Sustainability Community Committee held on 6 February 2026 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Environmental Sustainability Community Committee meeting held on 6 February 2026.

**3 PRESENTATIONS****3.1 CHAIRPERSON REPORT**

TRIM REFERENCE: 2026/592

Minutes from the Environmental Sustainability Policy Committee were adopted at the 7 April 2026 meeting.

The recommendation from the 6 February ESCC meeting in relation to Hilldale Crescent was updated to reflect governance requirements, as recorded in the 6 February meeting minutes.

At the 7 April Council meeting, Council resolved to delegate authority to the CEO to negotiate an agreement for three 22kW pole-mounted electric vehicle chargers in Orange.

**RECOMMENDATION****Member N King/Member R Kidd**

That the Environmental Sustainability Community Committee acknowledge the verbal report provided by the Chairperson.

**4 GENERAL REPORTS****4.1 PROJECT GROUP UPDATES**

TRIM REFERENCE: 2026/593

**RECOMMENDATION****Member N King/Member J Lacey**

That the Environmental Sustainability Community Committee acknowledge the verbal reports provided by the project groups.

**4.2 AGENDA REPORT TEMPLATE**

TRIM REFERENCE: 2026/594

**RECOMMENDATION****Member A Kennedy/Member J Lacey**

That the Environmental Sustainability Community Committee adopt the Agenda Report Template for the remainder of the Term.

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**Attachment 1 Minutes of the Meeting of the Environmental Sustainability Community Committee held on 10 April 2026**

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10 APRIL 2026

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**4.3 SUSTAINABILITY PROGRAMS REPORT**

TRIM REFERENCE: 2026/551

Members discussed waste and recycling data and suggested including contamination trends and comparisons with other regions. The Sustainability Officer will discuss options with the Manager Waste Services and Technical Support.

**RECOMMENDATION****Member N King/Member A Kennedy**

That the Environmental Sustainability Community Committee acknowledge the information provided in the report.

**THE MEETING CLOSED AT 8:48AM.**



## **ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE**

# **AGENDA**

**10 APRIL 2026**

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE** on **Friday, 10 April 2026** commencing at **8:00 AM**.

Scott Maunder  
**CHIEF EXECUTIVE OFFICER**

For apologies, please contact Eli Todman on 6393 8208.

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**Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community  
Committee held on 10 April 2026**

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## AGENDA

### EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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**Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 10 April 2026**

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**1 INTRODUCTION****MEMBERS**

Cr David Mallard (Chairperson), Cr Melanie McDonell, Peter West, Nick King, Andrew Kennedy, Stephen Nugent, Reg Kidd, Shahreen Alford, Amanda Lockwood, Jennifer Lacey, Cyril Smith, Cynthia Jarratt, Belana Oliver, Director Development Services, Manager Building and Environment, Water Treatment Manager, Manager City Presentation, Manager Waste Services and Technical Support, Water and Sewerage Strategic Manager

**1.1 Apologies****1.2 Acknowledgement of Country**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

**1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests**

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

**RECOMMENDATION**

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Environmental Sustainability Community Committee at this meeting.

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**Attachment 2    Agenda of the Meeting of the Environmental Sustainability Community  
Committee held on 10 April 2026**

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**2    PREVIOUS MINUTES**

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**RECOMMENDATION**

That the Minutes of the Meeting of the Environmental Sustainability Community Committee held on 6 February 2026 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Environmental Sustainability Community Committee meeting held on 6 February 2026.

**ATTACHMENTS**

- 1    Minutes of the Meeting of the Environmental Sustainability Community Committee held on 6 February 2026

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**Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 10 April 2026**

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**MINUTES OF THE ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE****HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE****ON 6 FEBRUARY 2026****COMMENCING AT 8:01 AM**

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**1 INTRODUCTION****ATTENDANCE**

Cr David Mallard (Chairperson), Nick King, Andrew Kennedy, Stephen Nugent, Reg Kidd (*Audiovisual Link*), Shahreen Alford, Amanda Lockwood, Jennifer Lacey, Cyril Smith, Cynthia Jarratt, Belana Oliver, Water Treatment Manager, Water and Sewerage Strategic Manager, Natural Resources and Biosecurity Coordinator, Manager Compliance

**1.1 APOLOGIES****RESOLVED****Member S Alford/Member A Kennedy**

That the apologies be accepted from Peter West & Cr Melanie McDonell for the Environmental Sustainability Community Committee meeting on 6 February 2026.

**1.2 ACKNOWLEDGEMENT OF COUNTRY**

The Chairperson conducted an Acknowledgement of Country.

*\*Member R Kidd & Member C Jarratt joined the meeting with the time being 8:03am\**

**1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

Nil.

**2 PREVIOUS MINUTES****RESOLVED****Member A Kennedy/Member B Oliver**

That the Minutes of the Meeting of the Environmental Sustainability Community Committee held on 5 December 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Environmental Sustainability Community Committee meeting held on 5 December 2025.

**Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 10 April 2026****3 PRESENTATIONS****3.1 CHAIRPERSON REPORT**

TRIM REFERENCE: 2026/7

Minutes from the Environmental Sustainability Policy Committee adopted at the 3 February 2026 meeting.

Council is participating in the ZapCat program, which provides residents with instant estimates for household efficiency upgrades.

*Member R Kidd suggested Council consider supporting senior citizens to access the platform through dedicated workshops.*

The Chair informed the Committee of the resolution from the 16 December Council meeting regarding the removal of a large Eucalyptus tree as part of DA 9 Hilldale Crescent.

**RECOMMENDATION****Member N King/Member S Nugent**

That the Environmental Sustainability Community Committee:

1. Acknowledge the verbal report provided by the Chair.
2. Support the recommendation from the 18 December Parks, Trees and Waterways Community Committee minutes;

*That the verbal report by the Chairperson on matters presented to Council be noted, including the further discussions held on the removal of healthy trees by Council resolution in the future.*

**4 GENERAL REPORTS****4.1 PROJECT GROUP UPDATES**

TRIM REFERENCE: 2026/6

Biodiversity Subgroup Update – Provided by Member S Alford

- The Biodiversity Strategy remains on hold pending further advice from the Director Development Services
- The subgroup discussed current biosecurity concerns, with the Natural Resources and Biosecurity Coordinator outlining current focus areas and strategic direction
- The Common Myna control program was discussed, with group to continue to investigate viable management options
- Nelson Park / Rifle Range Creek restoration concept plans shared. A cost analysis will now be developed for subsequent discussion with Council staff

Climate Action Subgroup Update – Provided by the Chair

- Council has engaged Ironbark Sustainability and Meiklejohn Consulting to develop the Community Climate Change Management Plan, with community consultation scheduled in March

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**Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 10 April 2026**

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6 FEBRUARY 2026

**RECOMMENDATION****Member S Alford/Member S Nugent**

That the Environmental Sustainability Community Committee acknowledge the verbal reports provided by the project groups.

*\*Member J Lacey left the meeting with the time being 8:50am\**

*\*Member C Jarratt left the meeting with the time being 9:03am\**

*\*Member C Smith left the meeting with the time being 9:15am\**

*\*Member C Smith returned to the meeting with the time being 9:19am\**

*\*Member A Lockwood left the meeting with the time being 9:20am\**

**4.2 STRATEGIC POLICY REVIEW**

TRIM REFERENCE: 2025/2741

**RECOMMENDATION****Member R Kidd/Member N King**

That the Environmental Sustainability Community Committee note the Policy, acknowledging that it forms part of a broader strategic policy framework, and make the following recommendations:

1. Update section 9.3 to read "Council staff *will* contact these organisations...".
2. Place Strategic Policy – ST59 – Feral & Infant Animal Management on public exhibition for a minimum of 28 days.

**4.3 CLIMATE CHANGE MANAGEMENT PLAN - ANNUAL REVIEW**

TRIM REFERENCE: 2026/4

**RECOMMENDATION****Member S Nugent/Member S Alford**

That the Environmental Sustainability Community Committee acknowledge the report provided by the Sustainability Officer on the Climate Change Management Plan.

**4.4 SUSTAINABILITY PROGRAMS REPORT**

TRIM REFERENCE: 2026/8

**RECOMMENDATION****Member A Kennedy/Member B Oliver**

That the Environmental Sustainability Community Committee acknowledge the information provided in the report.

**THE MEETING CLOSED AT 9:37AM.**

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**Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community  
Committee held on 10 April 2026**

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**3 PRESENTATIONS****3.1 Chairperson Report**

The Chairperson will provide a verbal report with feedback on Council's adoption of Committee recommendations and share any other information relevant to the ESCC.

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**Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 10 April 2026**


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**4 GENERAL REPORTS**
**4.1 Project Group Updates**
**RECORD NUMBER:** 2026/593

**AUTHOR:** Ariahe Eagle, Sustainability Project Officer

**EXECUTIVE SUMMARY**

This is an opportunity for project groups to provide a verbal update on current focus areas.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “8.2 Develop and promote initiatives to reduce water, energy and water waste in consultation with the community”.

**FINANCIAL IMPLICATIONS**

Nil.

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil.

**RECOMMENDATION**

**That the Environmental Sustainability Community Committee acknowledge the verbal reports provided by the project groups.**

**FURTHER CONSIDERATIONS**

The recommendation of this report has been assessed against Council’s key risk categories, and the following comments are provided:

<b>Service/Project Delivery</b>	Potential delays or resourcing constraints may impact the timely progression of project group initiatives.
<b>Financial</b>	Nil.
<b>Reputation/Political</b>	Transparent reporting supports Council’s reputation, with minimal political risk associated with acknowledging verbal updates.
<b>Environment</b>	Nil.
<b>Compliance</b>	Acknowledging the updates maintains compliance with governance and reporting requirements.
<b>People &amp; WHS Information</b>	No WHS risks identified, as the report involves information sharing only.
<b>Technology/Cyber Security</b>	Nil.

**ATTACHMENTS**

1 Environmental Sustainability Community Committee Action Plan 2025 - 2028, D25/108056

**Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 10 April 2026**
**Attachment 1 Environmental Sustainability Community Committee Action Plan 2025 - 2028**
**COMMUNITY COMMITTEE ACTION PLAN**  
**ENVIRONMENTAL SUSTAINABILITY**

D25/108056

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	START DATE	END DATE	COMMENTS/PROGRESS	UPDATED
<b>BIODIVERSITY</b>								
Biodiversity Strategy	7.1: Ensure best practice in climate change mitigation and adaptation options for Council and community projects	<ul style="list-style-type: none"> <li>Review draft table of content for strategy</li> <li>Director for Development Services to provide update on progress and input areas</li> </ul>	<ul style="list-style-type: none"> <li>Staff</li> <li>Community members</li> </ul>	TBC			<ul style="list-style-type: none"> <li>On hold in Director Development Service absence and staffing pressures in Strategic Planning team</li> </ul>	24/03/2026
Biosecurity "Plan"	7.1: Ensure best practice in climate change mitigation and adaptation options for Council and community projects	<ul style="list-style-type: none"> <li>Staff to identify opportunities for group input into biosecurity programs</li> </ul>	Staff	Nil			<ul style="list-style-type: none"> <li>Coordinator Natural Resources and Biosecurity provided update on biosecurity programs and focus areas at 6 February meeting.</li> </ul>	24/03/2026
Nelson Park / Rifle Rang Creek restoration	7.1: Ensure best practice in climate change mitigation and adaptation	<ul style="list-style-type: none"> <li>Develop high-level project plan</li> <li>Identify funding opportunities</li> </ul>	Committee	TBC			<ul style="list-style-type: none"> <li>Convenor presented concept plan during 6 February meeting</li> <li>Cost analysis to be developed and project</li> </ul>	24/03/2026

**Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 10 April 2026**
**Attachment 1 Environmental Sustainability Community Committee Action Plan 2025 - 2028**


ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	START DATE	END DATE	COMMENTS/PROGRESS	UPDATED
	options for Council and community projects	<ul style="list-style-type: none"> <li>Brief PTWCC and relevant council staff on project details</li> </ul>					<ul style="list-style-type: none"> <li>shared with PTWCC and relevant council staff</li> <li>Members to research similar projects to reference during scoping phase</li> </ul>	
Common Myna Control Program	7.1: Ensure best practice in climate change mitigation and adaptation options for Council and community projects	<ul style="list-style-type: none"> <li>Report to Committee on Dubbo Program for discussion</li> <li>Manager City Presentation to provide update on existing programs in Orange</li> </ul>	<ul style="list-style-type: none"> <li>Committee</li> <li>Staff</li> </ul>				<ul style="list-style-type: none"> <li>Discussions were paused due to absence of key members at 6 February meeting</li> <li>Members to identify next steps and project feasibility</li> </ul>	24/03/2026
<b>CLIMATE ACTION</b>								
Community Climate Action Plan	8.2: Develop and promote initiatives to reduce water, energy and waste in consultation with the community.	<ul style="list-style-type: none"> <li>Staff to share key dates for engagement and opportunities for input</li> </ul>	<ul style="list-style-type: none"> <li>Community members</li> <li>Staff</li> </ul>	Nil			<ul style="list-style-type: none"> <li>Engagement (workshops and surveys) underway throughout March</li> <li>Draft opportunities report and interventions under review by Council staff</li> </ul>	24/03/2026

**Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 10 April 2026**
**Attachment 1 Environmental Sustainability Community Committee Action Plan 2025 - 2028**


ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	START DATE	END DATE	COMMENTS/PROGRESS	UPDATED
Sustainable Living Week	8.2: Develop and promote initiatives to reduce water, energy and waste in consultation with the community.	<ul style="list-style-type: none"> <li>Support Rotary with the organisation of the 2026 Orange Sustainable Living Week</li> </ul>	<ul style="list-style-type: none"> <li>Community members</li> <li>Staff</li> </ul>	Nil			<ul style="list-style-type: none"> <li>Council staff have met with Rotary on 2 occasions since 6 February meeting, with Sunday 20 September locked in for the 2026 Expo.</li> <li>Members to meet and discuss how ESCC can support program delivery</li> </ul>	24/03/2026
<b>PROCESS IMPROVEMENT</b>								
Agenda process	13.3: Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making.	Draft agenda template	Staff	Nil			The agenda report template has been included in the 10 April meeting papers for the consideration of the committee.	24/03/2026
Staff project updates	13.3: Provide opportunities for widespread and quality engagement and, where appropriate,	Draft sustainability works report	Staff	Nil			Complete – standing agenda item. Will continue to be refined.	17/11/2025

**Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 10 April 2026**
**Attachment 1 Environmental Sustainability Community Committee Action Plan 2025 - 2028**


ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	START DATE	END DATE	COMMENTS/PROGRESS	UPDATED
	shared decision making.							
Collaboration	13.3: Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making.	Investigate Teams and possible training setup/training session	<ul style="list-style-type: none"> <li>Staff</li> <li>Committee members</li> </ul>	Nil			Staff have worked with members to enable teams access. Suggested discussion during 10 April meeting to determine feasibility of whole committee use.	24/03/2026

**SUPPORTING INFORMATION ON COMPLETING AND UPDATING THE ACTION PLAN**

The Community Committee Action Plan outlines what the committee will contribute during the Council term. It should be **updated at least after each meeting**, and otherwise as required.

This template is provided to assist in developing the action plan, and to provide consistency across all community committees.

**Action/Project:** The general activity or project that the committee is providing advice and information on for Council, or is going to undertake themselves.

**Community Strategic Plan Reference:** The Community Strategic Plan is Council's chief planning document. It outlines the aspirations and needs of the Orange community and is a 10-year plan to guide Council and community activity. Linking activities to the goals outlined in this plan helps keep everyone working toward the same vision.

**Tasks:** These are the individual tasks that need to be undertaken to complete the action or project successfully. There may only be one task, or there may be several tasks included in a project.

**Responsibility of:** Is this an action or project that Council and its staff are responsible for, or is this something the community committee is going to undertake?

**Cost Implications:** Are there any costs involved with the project? If any recommendations are being made that impact the already approved Council budget, this needs to go to a full general Council meeting for discussion and resolution.

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**Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 10 April 2026**

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**Attachment 1 Environmental Sustainability Community Committee Action Plan 2025 - 2028**

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**Start and End Dates:** Some activities will be short term activities, some will be for a much longer period, perhaps even across the entire Council term. Providing start and end dates gives the committee (and Council) a timeline and targets to work towards. Dates can always be adjusted as needed.

**Comments/Progress:** Any time there is movement or progress regarding an action or project, it is recorded to keep track of where it is up to and what needs to happen next.

**Updated:** Record the date of when the last changes to an activity or project were made. This will help identify any projects or initiatives that may have stalled and need action to be moved along.

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**Attachment 2    Agenda of the Meeting of the Environmental Sustainability Community Committee held on 10 April 2026**


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**4.2 Agenda Report Template**
**RECORD NUMBER:** 2026/594

**AUTHOR:** Ariahe Eagle, Sustainability Project Officer

**EXECUTIVE SUMMARY**

The ESCC Process Improvement Group has drafted a new Agenda Report Template to help members submit items more efficiently, improve consistency across reports, and support more streamlined report writing for staff who prepare agenda documentation.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy "15.1 Provide representative, responsible and accountable community governance".

**FINANCIAL IMPLICATIONS**

Nil.

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil.

**RECOMMENDATION**

**That the Environmental Sustainability Community Committee review the draft Agenda Report Template and adopt a final version for use throughout the term.**

**FURTHER CONSIDERATIONS**

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

<b>Service/Project Delivery</b>	Adoption of a consistent template supports efficient reporting, with minimal risk to project delivery.
<b>Financial</b>	Nil.
<b>Reputation/Political</b>	A clear and consistent reporting template enhances transparency and reduces reputational or political risk.
<b>Environment</b>	Nil.
<b>Compliance</b>	Implementing a standardised template reduces compliance risk by ensuring consistent alignment with governance requirements.
<b>People &amp; WHS</b>	Nil.
<b>Information Technology/ Cyber Security</b>	Nil.

**SUPPORTING INFORMATION**

During the ESCC planning session for this term, members identified that the current agenda submission process is unclear and not easily accessible. In response, Council staff have worked with the ESCC Process Improvement Group to develop a new Agenda Report Template designed to support better member participation and more efficient report writing for staff who prepare agendas. The draft template is included in these papers for the Committee's consideration. The form is intended to be completed electronically and will be distributed with meeting invitation emails.

**ATTACHMENTS**

1      ESCC Agenda Report Template, D26/35319

**Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 10 April 2026**
**Attachment 1 ESCC Agenda Report Template**


## Agenda Report Template

## Environmental Sustainability Community Committee

2025 – 2028

This template helps Environmental Sustainability Community Committee (ESCC) members submit clear, concise, and well-documented agenda items to support productive meetings and decision-making.

## SUBMISSION GUIDELINES

- **Approval:** All agenda items must be approved by the Chair.
- **Submission Timing:** Items should be submitted **at least 3 weeks before** the intended meeting date.
- **Late Submissions:** Items submitted after the cutoff will be considered at the Chair's discretion.
- **Future Prioritisation:** Approved items not included in the next meeting will be prioritised for future meetings.

## AGENDA ITEM SUBMISSION DEADLINES

Meeting date	Cutoff date
Friday 10 <sup>th</sup> April 2026	Friday 20 <sup>th</sup> March 2026
Friday 5 <sup>th</sup> June 2026	Friday 15 <sup>th</sup> May 2026
Friday 7 <sup>th</sup> August 2026	Friday 17 <sup>th</sup> July 2026
Friday 2 <sup>nd</sup> October 2026	Friday 11 <sup>th</sup> September 2026
Friday 4 <sup>th</sup> December 2026	Friday 13 <sup>th</sup> November 2026

**Remaining dates for the Term to be determined by Committee**

## SUBMISSION FORM

Please complete all sections and email to the Chair for approval:

 Report title: 

 Date submitted: 

 Meeting date: 

 Author/s: 

Linked Priority Project Group:

 Climate Change 

 Biodiversity 

 Process Improvement 

Item type:

 Presentation / Discussion 

 Report 

Further details:

*(Explain why this item is being raised, key issues, or context in relation to the ESCC. Include any relevant background information or recent developments.)*

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**Attachment 2    Agenda of the Meeting of the Environmental Sustainability Community  
Committee held on 10 April 2026**

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**Attachment 1    ESCC Agenda Report Template**

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Only complete the following sections if submitting a report

---

Recommendation:

*(What action or decision is being recommended to the committee and/or Council?)*

---

Substantive recommendation (if applicable):

*(Is the recommendation intended to lead to a formal Council decision e.g. policy changes, budget allocations?)*

---

Supporting information:

*(Summarise key details or evidence supporting the recommendation.)*

---

Attachment(s) title:

*(List all supporting documents. Attach as PDFs.)*

---

**Submit to:**

Cr David Mallard, Chair – Environmental Sustainability Community Committee

Email: [cr\\_mallard@orange.nsw.gov.au](mailto:cr_mallard@orange.nsw.gov.au)

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**Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 10 April 2026**


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**4.3 Sustainability Programs Report**

RECORD NUMBER: 2026/551

AUTHOR: Ariahe Eagle, Sustainability Project Officer

**EXECUTIVE SUMMARY**

The purpose of this report is to keep Environmental Sustainability Community Committee members informed on sustainability programs at Orange City Council.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy "8.2 Develop and promote initiatives to reduce water, energy and water waste in consultation with the community".

**FINANCIAL IMPLICATIONS**

Nil.

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil.

**RECOMMENDATION**

**That the Environmental Sustainability Community Committee acknowledge the information provided in the report.**

**FURTHER CONSIDERATIONS**

The recommendation of this report has been assessed against Council's key risk categories, and the following comments are provided:

<b>Service/Project Delivery</b>	Nil.
<b>Financial</b>	Nil.
<b>Reputation/Political</b>	Transparent reporting supports good governance, with minimal reputational or political risk.
<b>Environment</b>	Nil.
<b>Compliance</b>	Acknowledging the report maintains compliance with Council's reporting and governance requirements.
<b>People &amp; WHS</b>	Nil.
<b>Information Technology/Cyber Security</b>	Nil.

**SUPPORTING INFORMATION**
**Water**

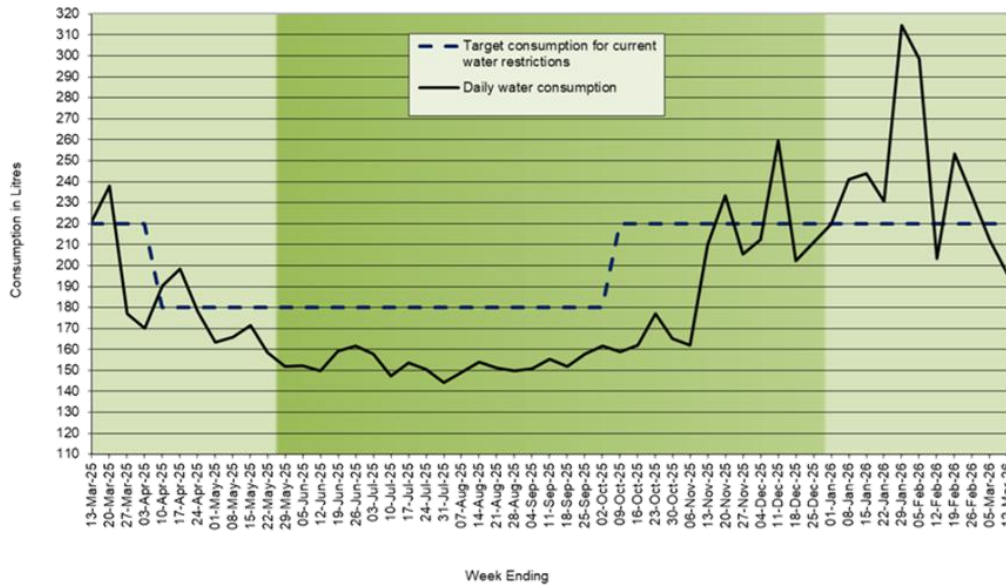
*Permanent Water Saving Standards* came into effect on Friday 25 June 2021. The target water usage under the current *Permanent Water Saving Standards* is 220 litres per person per day.

The graph below shows the average daily residential water consumption trend from 13 March 2025 to 12 March 2026.

**Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 10 April 2026**

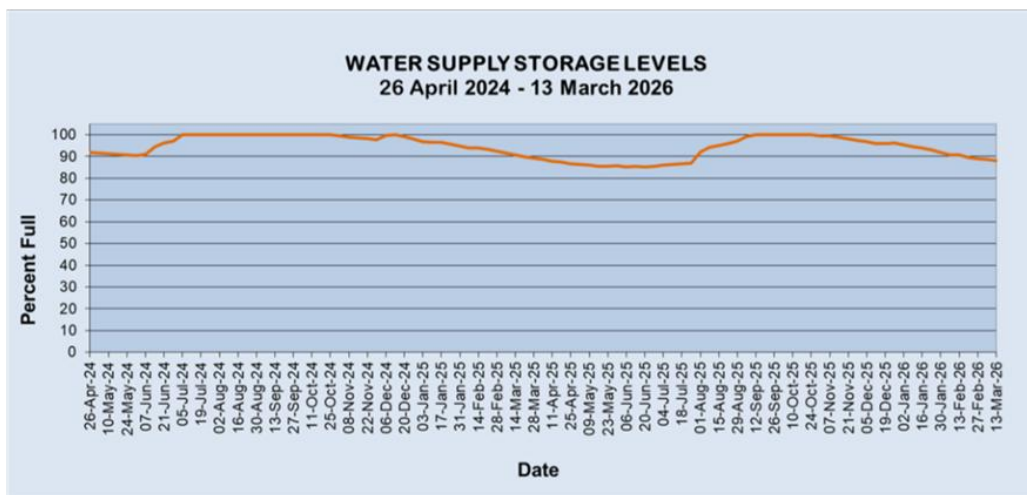
**4.3 Sustainability Programs Report**

**Daily Water Consumption  
13 March 2025 - 12 March 2026**



**Water Storage Levels**

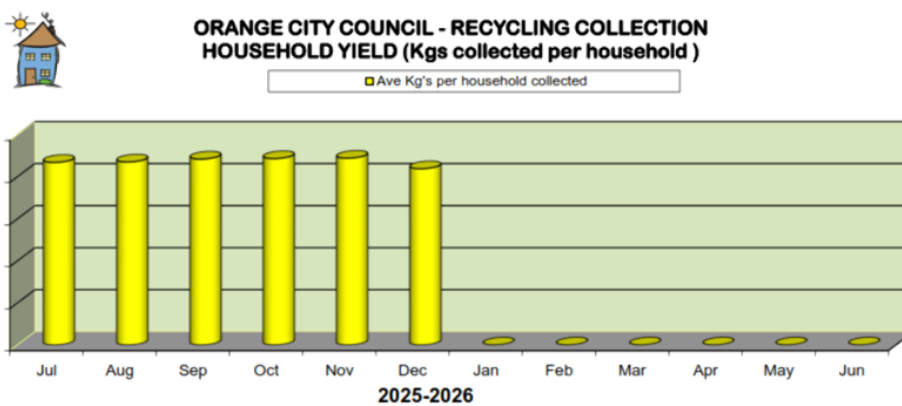
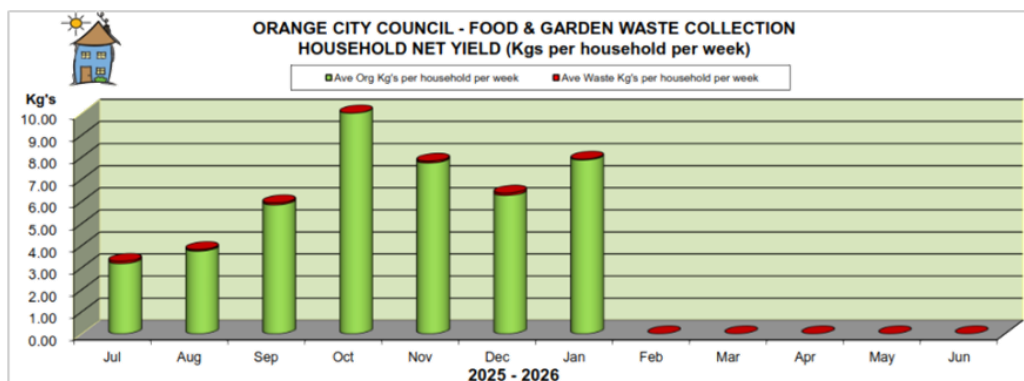
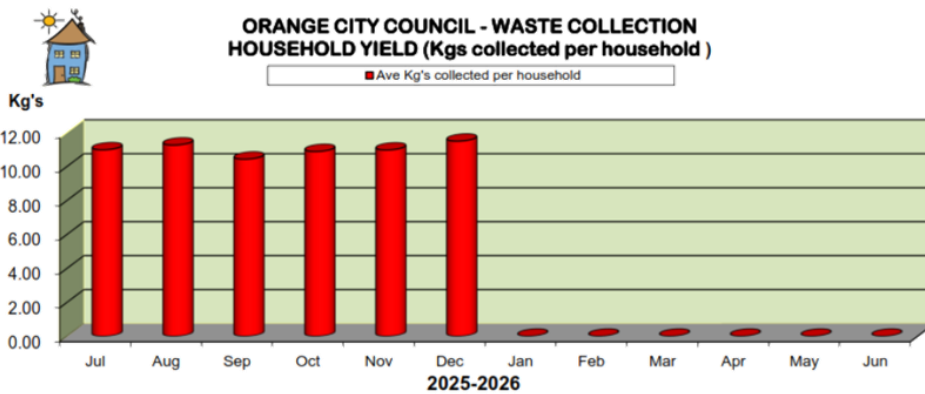
The water storage trend for the combined storages from 26 April 2024 to 13 March 2026 is shown in the graph below.



**Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 10 April 2026**
**4.3 Sustainability Programs Report**
**Waste and Recycling**

Recent tonnages and contamination for residential kerbside collection.

	Waste landfill	Recycling	FOGO
<b>Tonnage</b>	812.64 tonnes	167.83 tonnes	625.16 tonnes
<b>Contamination</b>		10.96%	0.41%

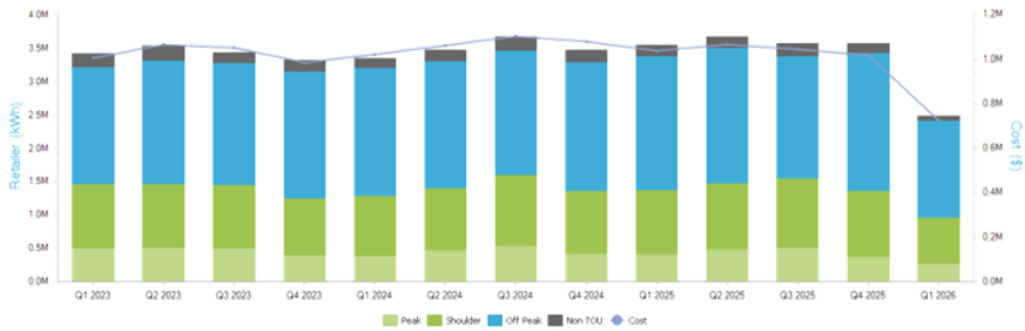


**Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 10 April 2026**

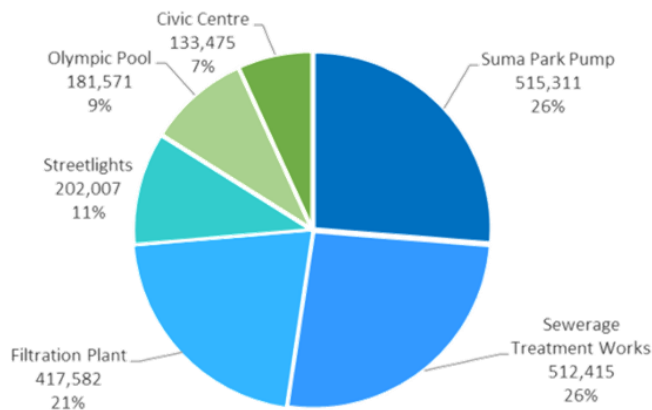
**4.3 Sustainability Programs Report**

**Electricity Consumption**

Council historical electricity consumption across all sites is presented below. Please note all electricity is sourced from 100% Renewable Energy (Iberdrola) or Greenpower (AGL).



The graph below shows the top 6 energy consuming sites during Q1 2026.



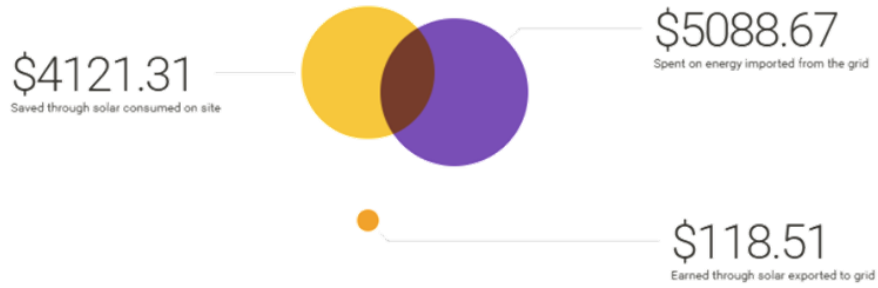
**Electricity Generation**

Council has 19 sites with solar PV arrays, with sizes ranging from 1.4kW (Botanic Gardens) up to 198kW (Aquatic Centre), with a total capacity of 743kW. Of these sites, 6 can be monitored remotely. The following provides an example of energy savings achieved to date in 2026 from the 93kW solar system installed at the Orange Library.

**Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 10 April 2026**

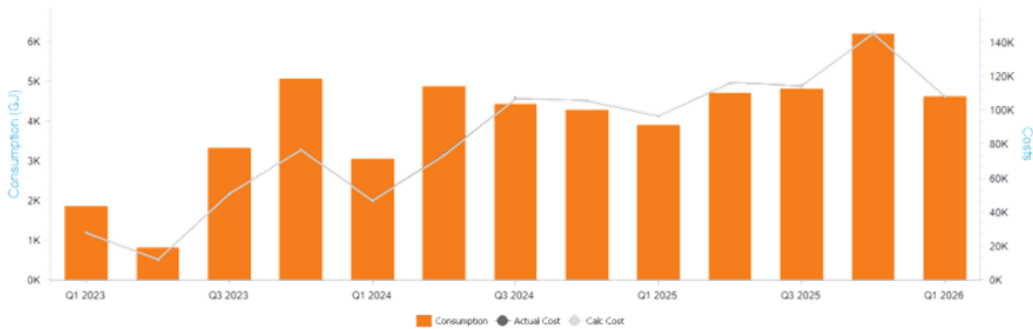
**4.3 Sustainability Programs Report**

BREAKDOWN (in 2026)



**Gas Consumption**

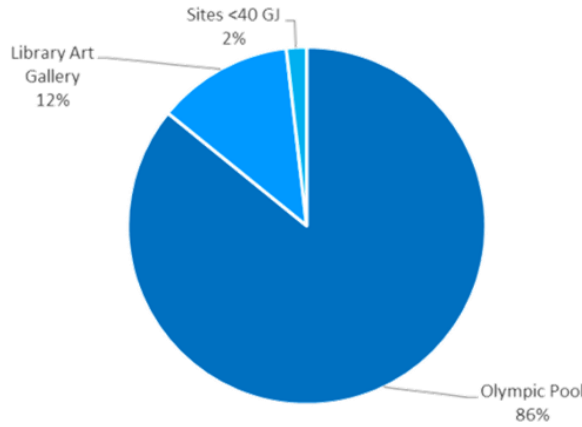
Council has 19 sites currently with a gas connection. Historical consumption is presented in the graph below. Please note discrepancies in historic gas consumption are due to gaps in data captured. This issue was rectified in Q3 2023.



The graph below presents the share of gas usage by council facilities during the January – March 2026 period.

**Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 10 April 2026**

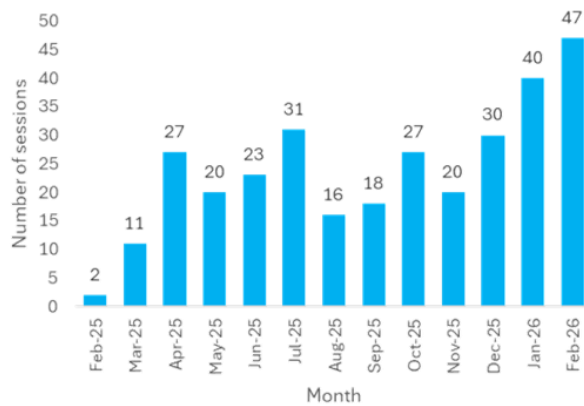
**4.3 Sustainability Programs Report**



**Electric Vehicle Charging Stations Usage**

Council operates 9 charging ports across 4 sites.

Charging sessions (the number of times a vehicle has been plugged in to charge), since February 2025 are presented below.



The cumulative lifetime statistics for charging sessions are presented below.



kWh charged

4279.854



Revenue

\$3004.23



Petrol offset (L)

2291.23



Carbon offset (kg)

1012.9

**General Project Updates**

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**Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 10 April 2026**

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**4.3 Sustainability Programs Report**Community Climate Action Plan

Council staff are working with specialist consultants from Ironbark Sustainability and Meiklejohn Consulting to develop the Community Climate Action Plan. Four workshops involving council staff, businesses, community members and Councillors have already been held, supported by two surveys – one for staff and one for the broader community. Feedback gathered through this consultation will inform the opportunities report and help identify the key interventions that matter most to the Orange community.

ERRRC Biofilters

Monitoring of methane has commenced on the capped landfill cells at the Euchareena Road Resource Recovery Centre, where biofilters have been installed. Biofilters are beds of compost and woodchips that naturally clean landfill gas by allowing helpful microbes to “eat” the methane. As the gas passes through, these microbes turn methane into safer substances like carbon dioxide and water. This simple and low-cost system has potential to remove up to 80% of methane and most odours before the gas reaches the air. Data will be collected monthly over a six-month period to assess the system’s effectiveness, with an ongoing monitoring schedule to be determined once the initial results are analysed.





## 2.2 Minutes of the Tidy Towns Community Committee - 21 April 2026

RECORD NUMBER: 2026/848

AUTHOR: Melissa Brennan, Administrative Assistant

### EXECUTIVE SUMMARY

The Tidy Towns Community Committee met on 21 April 2026 and the recommendations from that meeting are provided to the Environmental Sustainability Policy Committee for adoption.

### LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making”.

### FINANCIAL IMPLICATIONS

Nil

### POLICY AND GOVERNANCE IMPLICATIONS

Nil

### RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Tidy Towns Community Committee at its meeting held on 21 April 2026.
- 2 That the minutes of the Tidy Towns Community Committee from its meeting held on 21 April 2026 be adopted.

### FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s key risk categories, and the following comments are provided:

<b>Service/Project Delivery</b>	Services are provided within current budget allocations and staff resources.
<b>Financial</b>	No adverse impact, costs are mainly internal.
<b>Reputation/Political</b>	Tidy Towns applications provide a positive impact on Council’s reputation.
<b>Environment</b>	No impacts from this report.
<b>Compliance</b>	Nil
<b>People &amp; WHS</b>	Nil
<b>Information Technology/ Cyber Security</b>	Nil

### SUPPORTING INFORMATION

The agenda and minutes are attached for information of Council.

### ATTACHMENTS

- 1 Minutes of the Meeting of the Tidy Towns Community Committee held on 21 April 2026, 2026/785 [↓](#)
- 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 21 April 2026, 2026/715 [↓](#)



**MINUTES OF THE TIDY TOWNS COMMUNITY COMMITTEE**  
**HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE**  
**ON 21 APRIL 2026**  
**COMMENCING AT 10:30 AM**

---

## **1 INTRODUCTION**

### **ATTENDANCE**

Cr Tony Mileto (Chairperson) (Mayor), Cr Marea Ruddy, Sustainability Officer, Sustainability Project Officer, Natural Resources Coordinator

### **1.1 APOLOGIES**

#### **RESOLVED**

**Cr T Mileto/Cr M Ruddy**

That the apologies be accepted from Mr Chris Gryliss for the Tidy Towns Community Committee meeting on 21 April 2026.

### **1.2 ACKNOWLEDGEMENT OF COUNTRY**

The Chairperson conducted an Acknowledgement of Country.

### **1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

Nil.

## **2 PREVIOUS MINUTES**

#### **RESOLVED**

**Cr M Ruddy/Cr T Mileto**

That the Minutes of the Meeting of the Tidy Towns Community Committee held on 12 March 2026 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Tidy Towns Community Committee meeting held on 12 March 2026.

**Attachment 1 Minutes of the Meeting of the Tidy Towns Community Committee held on 21 April 2026****3 GENERAL REPORTS****3.1 TIDY TOWNS ACTION PLAN**

TRIM REFERENCE: 2026/661

The Committee reviewed, acknowledged and accepted the updated action plan. All previous actions were relisted, to track the achievements and progress of the committee to date.

**RECOMMENDATION****Cr T Mileto/Cr M Ruddy**

That the Committee review and accept the updated action plan.

**3.2 PRESENTATION FOR LAUNCESTON MAY 2026**

TRIM REFERENCE: 2026/662

The Committee discussed and resolved to use the tourism video as a lead in to the presentation with the two core projects to be The Storm Water Harvesting and Community Veggie Garden, with the format to be finalised by the presenters.

**RECOMMENDATION****Cr M Ruddy/Cr T Mileto**

That the committee meet to discuss and develop the strategy, structure and format of our upcoming presentation in Launceston.

**3.3 UPDATE ON OCTOBER 2026 AWARDS**

TRIM REFERENCE: 2026/663

A verbal update was provided by the NRM Coordinator and Sustainability Officer on what had been finalised and items that were outstanding, The Event action plan was also reviewed and found to be tracking well.

**RECOMMENDATION****Cr T Mileto/Cr M Ruddy**

That the Committee discuss updates and prepare for the upcoming awards.

**THE MEETING CLOSED AT 11:20AM**



## **TIDY TOWNS COMMUNITY COMMITTEE**

# **AGENDA**

**21 APRIL 2026**

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **TIDY TOWNS COMMUNITY COMMITTEE MEETING** of **ORANGE CITY COUNCIL** will be held in the **COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 21 April 2026** commencing at **10:30 AM**.

Scott Maunder  
**CHIEF EXECUTIVE OFFICER**

For apologies, please contact Andrew Cole on 6393 8025.

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**Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 21 April 2026**

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## AGENDA

### EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

<b>1</b>	<b>INTRODUCTION.....</b>	<b>3</b>
1.1	Apologies .....	3
1.2	Acknowledgement of Country.....	3
1.3	Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests.....	3
<b>2</b>	<b>PREVIOUS MINUTES.....</b>	<b>4</b>
2.1	Minutes of the Meeting of the Tidy Towns Community Committee held on 11 March 2026.....	5
<b>3</b>	<b>GENERAL REPORTS.....</b>	<b>7</b>
3.1	Tidy Towns Action Plan.....	7
3.2	Presentation for Launceston May 2026 .....	11
3.3	Update on October 2026 Awards .....	13

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**Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 21 April 2026**

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**1 INTRODUCTION****MEMBERS**

Cr Tony Mileto (Chairperson) (Mayor), Cr Marea Ruddy, Chris Gryllis, Director Development Services, Natural Resources Coordinator

**1.1 Apologies****1.2 Acknowledgement of Country**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

**1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests**

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

**RECOMMENDATION**

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Tidy Towns Community Committee at this meeting.

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**Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 21 April 2026**

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**2 PREVIOUS MINUTES**

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**RECOMMENDATION**

That the Minutes of the Meeting of the Tidy Towns Community Committee held on 11 March 2026 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Tidy Towns Community Committee meeting held on 12 March 2026.

**ATTACHMENTS**

- 1 Minutes of the Meeting of the Tidy Towns Community Committee held on 12 March 2026



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**MINUTES OF THE TIDY TOWNS COMMUNITY COMMITTEE**  
**HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE**  
**ON 12 MARCH 2026**  
**COMMENCING AT 3:00 PM**

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## **1 INTRODUCTION**

### **ATTENDANCE**

Cr Tony Mileto (Chairperson)(Mayor), Cr Marea Ruddy (*Audio*), Chris Gryllis, Natural Resources Coordinator, Sustainability Officer

### **1.1 APOLOGIES**

Nil.

### **1.2 ACKNOWLEDGEMENT OF COUNTRY**

The Chairperson conducted an Acknowledgement of Country.

### **1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

Nil.

## **2 PREVIOUS MINUTES**

### **RESOLVED**

**Member C Gryllis/Cr M Ruddy**

That the Minutes of the Meeting of the Tidy Towns Community Committee held on 4 December 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Tidy Towns Community Committee meeting held on 4 December 2025.

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**Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 21 April 2026**

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**3 GENERAL REPORTS****3.1 TIDY TOWNS NATIONAL AWARDS**

TRIM REFERENCE: 2026/237

<b>RECOMMENDATION</b>	<b>Cr M Ruddy/Member C Gryllis</b>
That the Committee review and finalise categories for the upcoming awards.	

**3.2 WORKSHOP WITH KEEP AUSTRALIA BEAUTIFUL**

TRIM REFERENCE: 2026/238

The Committee acknowledges the recommendation from KAB and endorses the confirmation of the delegation to attend the National Awards. The Committee further supports proceeding with the necessary travel and accommodation arrangements due to limited availability.
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<b>RECOMMENDATION</b>	<b>Member C Gryllis/Cr M Ruddy</b>
That the committee acknowledge the information provided from Keep Australia Beautiful staff.	

**3.3 TIDY TOWNS ACTION PLAN**

TRIM REFERENCE: 2026/239

<b>RECOMMENDATION</b>	<b>Cr M Ruddy/Member C Gryllis</b>
That the Committee review and update the action plan.	

**3.4 TIDY TOWNS SUSTAINABILITY AWARDS WEEKEND**

TRIM REFERENCE: 2026/442

<b>RECOMMENDATION</b>	<b>Member C Gryllis/Cr M Ruddy</b>
That the committee discuss and recommend entering into an agreement to jointly host the "2026 Tidy Towns Sustainability Awards" weekend from Friday 16 to Sunday 18 October 2026 to be held in Orange, NSW.	

**THE MEETING CLOSED AT 3:50PM.**

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**Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 21 April 2026**


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**3 GENERAL REPORTS**
**3.1 Tidy Towns Action Plan**

RECORD NUMBER: 2026/661

AUTHOR: Melissa Brennan, Administrative Assistant

**EXECUTIVE SUMMARY**

The Tidy Towns committee will review and update the action plan.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy "13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making".

**FINANCIAL IMPLICATIONS**

Nil

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

**That the Committee review and update the action plan.**

**FURTHER CONSIDERATIONS**

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

<b>Service/Project Delivery</b>	Delays in reviewing or updating the action plan may affect timely delivery of planned activities.
<b>Financial</b>	Nil
<b>Reputation/Political</b>	An outdated or unclear action plan could create reputational or political sensitivity for Council.
<b>Environment</b>	Nil
<b>Compliance</b>	Failure to update the action plan in line with legislative or policy requirements may create compliance risks.
<b>People &amp; WHS</b>	Actions involving staff or community engagement may present safety risks if not properly assessed.
<b>Information Technology/ Cyber Security</b>	Updates to the action plan may rely on systems or data that could be disrupted by technical or cyber issues.

**SUPPORTING INFORMATION**

A copy of the action plan is attached for review.

**ATTACHMENTS**

- 1 Tidy Towns Community Committee Action Plan - 2025, D25/31565

**COMMUNITY COMMITTEE ACTION PLAN**
**TIDY TOWNS**

D25/31565

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	START DATE	END DATE	COMMENTS/PROGRESS	UPDATED
Action	7.4	Select projects for nominations for Parkes State awards	Natural Resources Coordinator	NIL	Aug 25	Sep 25	Completed	02/04/2026
Action	7.4	Review Submissions for Parkes State Awards	Natural Resources Coordinator	NIL	Sep 25	Sep 25	Completed	02/04/2026
Action	7.4	Locate and investigate plaques for Rotary Park	Natural Resources Coordinator	NIL		16/02/26	Completed	25/03/2026
Action	13.3	Tidy Towns Charter and focus needs to be reviewed	Director Development Services	NIL	Jan 26	April 26	Paused – No quorum formed	
Action	7.4	Engage the communications and Engagement team to boost Tidy Towns Committee	Natural Resources Coordinator	NIL	July 26	TBC	Paused – Will action mid-year 2026	
Action	7.4	Prepare National Award applications	Natural Resources Coordinator	NIL	Jan 26	Feb 26	Completed	02/04/2026

## Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 21 April 2026

## Attachment 1 Tidy Towns Community Committee Action Plan - 2025



D25/31565

Action	7.4	Prepare presentation for National finals	Natural Resources Coordinator	NIL	Jan 26	March 26	Completed	02/04/2026
Action	7.4	Work with Keep Australia Beautiful to organise State Awards event 2026	Natural Resources Coordinator	Operational Item allowed for in 25-26 and 26-27 Budgets "Spec Pro"	Jan 26	March 26	Due October 2026	02/04/2026
Action	7.4	Set Delegation to attend Nationals in Launceston in May	Committee	Operational Item allowed for in 25-26 Budget "Spec Pro"	Mar 26	Apr 26	Completed	02/04/2026
Action	7.4	Select two Projects for Launceston Presentation	Committee	NIL	Mar 26	Apr 26		02/04/2026

**SUPPORTING INFORMATION ON COMPLETING AND UPDATING THE ACTION PLAN**

The Community Committee Action Plan outlines what the committee will contribute during the Council term. It should be **updated at least after each meeting**, and otherwise as required.

This template is provided to assist in developing the action plan, and to provide consistency across all community committees.

**Action/Project:** The general activity or project that the committee is providing advice and information on for Council, or is going to undertake themselves.

**Community Strategic Plan Reference:** The Community Strategic Plan is Council's chief planning document. It outlines the aspirations and needs of the Orange community and is a 10-year plan to guide Council and community activity. Linking activities to the goals outlined in this plan helps keep everyone working toward the same vision.

**Tasks:** These are the individual tasks that need to be undertaken to complete the action or project successfully. There may only be one task, or there may be several tasks included in a project.

**Responsibility of:** Is this an action or project that Council and its staff are responsible for, or is this something the community committee is going to undertake?

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**Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 21 April 2026**

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**Attachment 1 Tidy Towns Community Committee Action Plan - 2025**

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[D25/31565](#)

**Cost Implications:** Are there any costs involved with the project? If any recommendations are being made that impact the already approved Council budget, this needs to go to a full general Council meeting for discussion and resolution.

**Start and End Dates:** Some activities will be short term activities, some will be for a much longer period, perhaps even across the entire Council term. Providing start and end dates gives the committee (and Council) a timeline and targets to work towards. Dates can always be adjusted as needed.

**Comments/Progress:** Any time there is movement or progress regarding an action or project, it is recorded to keep track of where it is up to and what needs to happen next.

**Updated:** Record the date of when the last changes to an activity or project were made. This will help identify any projects or initiatives that may have stalled and need action to be moved along.

**Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 21 April 2026**
**3.2 Presentation for Launceston May 2026**
**RECORD NUMBER:** 2026/662

**AUTHOR:** Melissa Brennan, Administrative Assistant

**EXECUTIVE SUMMARY**

Following on from our success Winning the NSW Tidy Towns Final, we now set out sites on Launceston as the NSW winner to compete at the National Tidy Towns awards. This marks a pivotal moment - both to celebrate our achievements and to craft an inspired, compelling presentation at the awards event in Launceston in May 2026, hosted by the City of Launceston. The national spotlight offers us a platform to showcase our local innovation, community partnerships and sustainable outcomes in a way that resonates beyond the judging panel.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy "13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making".

**FINANCIAL IMPLICATIONS**

Nil

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

**That the committee meet to discuss and develop the strategy, structure and format of our upcoming presentation in Launceston.**

**FURTHER CONSIDERATIONS**

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

<b>Service/Project Delivery</b>	Timing or coordination challenges may affect the committee's ability to finalise the presentation strategy.
<b>Financial</b>	Nil
<b>Reputation/Political</b>	An unclear or poorly aligned presentation approach could create reputational or political sensitivity for Council.
<b>Environment</b>	Travel and event preparation may generate environmental impacts that require responsible management.
<b>Compliance</b>	Nil
<b>People &amp; WHS</b>	Nil
<b>Information Technology/ Cyber Security</b>	Technical issues or cyber vulnerabilities could disrupt preparation or delivery of the presentation.

**SUPPORTING INFORMATION**

The objectives of this:

- Aligning on the "story" we want to tell what makes our place unique, what we've collectively achieved, and what our future vision is.
- Determining the presentation format (visuals, spoken narrative, delegates interaction/booth or display).

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**Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 21 April 2026**

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**3.2 Presentation for Launceston May 2026**

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Our presentation should emphasise four core themes:

1. **Community Collaboration** – highlighting how local groups, volunteers, council and partners have worked together.
2. **Practical Innovation** – showcasing projects that deliver measurable sustainability outcomes (waste reduction, biodiversity, land/water management).
3. **Story of Place** – embedding our local identity, sense of place, and how that underpins our approach.
4. **Forward Momentum** – communicating how this award nomination is not a finish line but a stepping stone to future initiatives.

In the lead-up to Launceston, we will ensure the presentation format is both polished and flexible: e.g., a concise slide deck (10-12 slides) with strong visuals.

Launceston provides an exceptional opportunity for exposure, learning and benchmarking. By meeting early and being strategic about our presentation format, we can not only present confidently but also position our community as a leader among peers.

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**Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 21 April 2026**


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**3.3 Update on October 2026 Awards**
**RECORD NUMBER:** 2026/663

**AUTHOR:** Melissa Brennan, Administrative Assistant

**EXECUTIVE SUMMARY**

The Committee will be updated on the progress of the October 2026 event and Keep Australia Beautiful (KAB).

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy "13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making".

**FINANCIAL IMPLICATIONS**

Nil

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

**That the committee discuss updates and prepare for the upcoming awards.**

**FURTHER CONSIDERATIONS**

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

<b>Service/Project Delivery</b>	Delays or resourcing constraints may impact the committee's ability to finalise preparations for the awards.
<b>Financial</b>	Unanticipated costs or budget pressures may affect the delivery and scope of award-related activities.
<b>Reputation/Political</b>	Miscommunication or unmet expectations around the awards process could lead to reputational or political sensitivity for Council.
<b>Environment</b>	Event planning and associated activities may generate environmental impacts that require careful management.
<b>Compliance</b>	Nil
<b>People &amp; WHS</b>	Nil
<b>Information Technology/ Cyber Security</b>	Nil

**SUPPORTING INFORMATION**

The committee will be presented the shared action plan between KAB and OCC on the progress of the Event and outcomes from the workshops and discuss any items that require attention or have come to light, this provides opportunity for shared decision making and shaping the event to the showcase orange region.