



## **RECREATION & CULTURE POLICY COMMITTEE**

# **AGENDA**

**5 MAY 2026**

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **RECREATION & CULTURE POLICY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 5 May 2026**.

Scott Maunder  
**CHIEF EXECUTIVE OFFICER**

For apologies please contact Executive Support on 6393 8391.

## AGENDA

### EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building by the rear entrance and gather at the entrance to the car park. This is Council's designated emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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## 1 INTRODUCTION

### MEMBERS

Cr T Greenhalgh (Deputy Mayor)(Chairperson), Cr T Mileto (Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

### 1.1 Apologies and Leave of Absence

### 1.2 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

### RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Recreation & Culture Policy Committee at this meeting.



## 2 COMMITTEE MINUTES

### 2.1 Minutes of the Bicycle Community Committee Meeting - 25 February 2026

RECORD NUMBER: 2026/803

AUTHOR: Kate Shepherd, Executive Officer

#### EXECUTIVE SUMMARY

The Bicycle Community Committee met on 25 February 2026. The recommendations from the Committee are provided to the Recreation & Culture Policy Committee for adoption.

#### LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “15.1 Provide representative, responsible and accountable community governance”.

#### FINANCIAL IMPLICATIONS

Nil

#### POLICY AND GOVERNANCE IMPLICATIONS

Nil

#### RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Bicycle Committee at its meeting held on 25 February 2026.
- 2 That Council determine recommendations 4.3 and 4.4 from the minutes of the Bicycle Committee meeting of 25 February 2026.
  - 4.3 *That the Bicycle Community Committee liaise with Orange Mountain Bike Club and Orange City Council Natural Resources Team to confirm locations of existing stations and explore the concept and funding of further bike repair tool and pump stations.*
  - 4.4 *That the Bicycle Community Committee request:*
    - 1 *Council’s City Presentation Team investigate the feasibility and requirements to install a warning sign or partial barrier on Cadia Road at Ballykeane Lane T-intersection; and*
    - 2 *Council advocate to Transport NSW for the repositioning of the speed reduction to 80km/hr on Cadia Road to occur earlier than Ballykeane Lane.*
- 3 That the remainder of the minutes of the Bicycle Committee from its meeting held on 25 February 2026 be adopted.

#### FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s key risk categories and the following comments are provided:

<b>Service/Project Delivery</b>	There is minimal risk to service delivery as the report is for noting and does not propose operational changes.
<b>Financial</b>	No financial implications are associated with the adoption of the committee minutes.
<b>Reputation/Political</b>	Adoption of the minutes supports transparency and community engagement, reducing reputational risk.

**2.1 Minutes of the Bicycle Community Committee Meeting - 25 February 2026**

<b>Environment</b>	No environmental risks are identified in relation to this report.
<b>Compliance</b>	The report aligns with governance requirements for committee reporting to Council.
<b>People &amp; WHS</b>	There are no direct people or WHS risks arising from this report.
<b>Information Technology/ Cyber Security</b>	No IT or cyber security risks are associated with this report.

**SUPPORTING INFORMATION**

The minutes and agenda from this meeting are attached for the information of Council.

**ATTACHMENTS**

- 1 Minutes of the Meeting of the Bicycle Committee held on 25 February 2026, 2026/391 [↓](#)
- 2 Agenda of the Meeting of the Bicycle Committee held on 25 February 2026, 2026/336 [↓](#)
- 3 BCC - Action Plan 25 February 2026, D26/51913 [↓](#)

**MINUTES OF THE BICYCLE COMMITTEE**

**HELD IN COUNCILLORS WORKROOM, CIVIC BUILDING AND ONLINE MEETING PLATFORM  
TEAMS**

**ON 25 FEBRUARY 2026**

**COMMENCING AT 5:00 PM**

**1 INTRODUCTION****ATTENDANCE**

Cr David Mallard (Chairperson), Cr Steven Peterson (via MS Teams), Stephen Nugent, Carolynne James (via MS Teams), Helmut Berndt (via MS Teams), Anthony Kirkwood, Works Manager, Executive Officer Community Recreation and Cultural Services  
Community Members in attendance – Phil Oates, Alan Giumelli

**1.1 APOLOGIES****RESOLVED****Member S Nugent/Member H Berndt**

That the apologies be accepted from Shahreen Alford, Virginia Flanagan, Brendan Stuart and Director Community, Recreation and Cultural Services, for the Bicycle Committee meeting on 25 February 2026.

**1.2 ACKNOWLEDGEMENT OF COUNTRY**

The Chairperson conducted an Acknowledgement of Country.

**1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

Nil.

**2 PREVIOUS MINUTES****RESOLVED****Member A Kirkwood/Member S Nugent**

That the Minutes of the Meeting of the Bicycle Committee held on 3 September 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Bicycle Committee meeting held on 3 September 2025. The Committee also acknowledge there was a meeting scheduled for 11 February 2026 that did not proceed as quorum was not reached.

**3 PRESENTATIONS****3.1 CHAIRPERSON PRESENTATION - RECREATION & CULTURE POLICY COMMITTEE - 4 NOVEMBER 2025**

TRIM REFERENCE: 2025/2524

The Chair updated the committee on three motions submitted to Council for the Australian Local Government Association Nation General Assembly, focusing on vehicle safety assessments, design rule updates and national active transport guidelines.

**RECOMMENDATION**

That the committee acknowledge the update provided by the Chairperson.

**4 GENERAL REPORTS****4.1 BICYCLE COMMUNITY COMMITTEE ACTION PLAN**

TRIM REFERENCE: 2025/2522

**RECOMMENDATION****Member S Nugent/Member A Kirkwood**

That the Bicycle Community Committee review and discuss the items on the Action Plan.

**4.2 BICYCLE COMMUNITY COMMITTEE - 2026 MEETING DATES**

TRIM REFERENCE: 2026/77

Members expressed varying preferences for meeting times with consideration given to work patterns and staff availability. Agreed the Secretariat to circulate a poll to members for preferences and finalise ahead of next meeting.

**RECOMMENDATION****Cr D Mallard/Cr S Peterson**

That the Bicycle Community Committee vote via poll for the most suitable meeting time during the following weeks in 2026: 11 May, 10 August, and 9 November.

**4.3 BIKE REPAIR TOOL AND PUMP STATION AT LAKE CANOBOLAS MOUNTAIN BIKE TRAIL**

TRIM REFERENCE: 2026/105

Committee discussed that there is a bike repair tool and pump station at Lake Canobolas Mountain Bike Trail already but it is not widely known.

**RECOMMENDATION****Member A Kirkwood/Member C James**

That the Bicycle Community Committee liaise with Orange Mountain Bike Club and Orange City Council Natural Resources Team to confirm locations of existing stations and explore the concept and funding of further bike repair tool and pump stations.

**4.4 SUGGESTED SAFETY IMPROVEMENTS FOR CADIA ROAD AROUND BALLYKEANE LANE**

TRIM REFERENCE: 2026/112

**RECOMMENDATION****Member H Berndt/Member A Kirkwood**

That the Bicycle Community Committee request:

1. Council's City Presentation team investigate the feasibility and requirements to install a warning sign or partial barrier on Cadia Road at Ballykeane Lane T intersection; and
2. Council advocate to Transport NSW for the repositioning of the speed reduction to 80km/hr on Cadia Road to occur earlier than Ballykeane Lane.

**4.5 BICYCLE COMMUNITY COMMITTEE MEMBERSHIP**

TRIM REFERENCE: 2026/205

**RECOMMENDATION****Member S Nugent/Cr D Mallard**

That the Bicycle Community Committee accept the new Expressions of Interest to join the committee for Phil Oates and Alan Giumelli.

Chairperson Cr Mallard and Cr Peterson briefly updated Committee on the proposal for Community driven project for a Pump Track to be established in Orange rather than waiting on a suitable grant funding opportunity through Council.

**THE MEETING CLOSED AT 6:24PM.**



## **BICYCLE COMMITTEE**

# **AGENDA**

**25 FEBRUARY 2026**

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **BICYCLE COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCILLORS WORKROOM, CIVIC BUILDING AND ONLINE MEETING PLATFORM TEAMS** on **Wednesday, 25 February 2026** commencing at **5:00 PM**.

Scott Maunder  
**CHIEF EXECUTIVE OFFICER**

For apologies, please contact Executive Administration Officer on 6393 8392.

## AGENDA

### EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

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## **1 INTRODUCTION**

### **MEMBERS**

Cr David Mallard (Chairperson), Cr Steven Peterson, Stephen Nugent,Carolynne James, Helmut Berndt, Shahreen Alford, Anthony Kirkwood, Brendan Stuart, Virginia Flanagan, Chief Executive Officer, Director Community, Recreation and Cultural Services, Works Manager

### **1.1 Apologies**

### **1.2 Acknowledgement of Country**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

### **1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests**

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

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Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

### **RECOMMENDATION**

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Bicycle Committee at this meeting.

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**2 PREVIOUS MINUTES**

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**RECOMMENDATION**

That the Minutes of the Meeting of the Bicycle Committee held on 3 September 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Bicycle Committee meeting held on 3 September 2025.

The Committee also acknowledge there was a meeting scheduled for 11 February 2026 that did not proceed as quorum was not reached.

**ATTACHMENTS**

- 1 Minutes of the Meeting of the Bicycle Committee held on 3 September 2025

**MINUTES OF THE BICYCLE COMMITTEE**

HELD IN COUNCILLORS' WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 3 SEPTEMBER 2025

COMMENCING AT 5:07 PM

**1 INTRODUCTION****ATTENDANCE**

Cr David Mallard (Chairperson), Cr Steven Peterson, Carolynne James, Helmut Berndt, Anthony Kirkwood, Virginia Flanagan, Director Community, Recreation and Cultural Services, Works Manager, Executive Administrative Officer

*Site visit attendance - Wayne Beattie, Tony Kirkwood, Virginia Flanagan, Cr David Mallard, Shahreen Alford*

**1.1 APOLOGIES****RESOLVED****Member A Kirkwood/Member V Flanagan**

That the apologies be accepted from Stephen Nugent and Shahreen Alford for the Bicycle Committee meeting on 3 September 2025.

**1.2 ACKNOWLEDGEMENT OF COUNTRY**

The Chairperson conducted an Acknowledgement of Country.

**1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

Nil.

**2 PREVIOUS MINUTES****RESOLVED****Cr S Peterson/Member A Kirkwood**

That the Minutes of the Meeting of the Bicycle Committee held on 4 June 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Bicycle Committee meeting held on 4 June 2025.

**3 PRESENTATIONS****3.1 CHAIRPERSON PRESENTATION - RECREATION & CULTURE POLICY COMMITTEE - 1 JULY 2025**

TRIM REFERENCE: 2025/1257

**RECOMMENDATION****Cr S Peterson/Member V Flanagan**

That the committee acknowledge the update provided by the Chairperson.

**4 GENERAL REPORTS****4.1 BICYCLE PATHWAYS LAND ACQUISITION NEGOTIATION MATTER**

TRIM REFERENCE: 2025/1885

The Committee discussed that circumstances could have changed in past decade. Council staff advised a note on property file around councils interest in acquiring portion of land/easement for options to be considered if such a time arose. Council staff discussed not being comfortable contacting landowner unless Council agreed with the decision.

**RECOMMENDATION****Member C James/Member H Berndt**

That the Bicycle Committee acknowledge the information provided in this report and request Council write a gentle letter to the Landowners involved with this matter to assess if circumstances have changed since 2016.

**4.2 BICYCLE COMMUNITY COMMITTEE ACTION PLAN**

TRIM REFERENCE: 2025/1888

**RECOMMENDATION****Member V Flanagan/Member A Kirkwood**

That the Bicycle Community Committee review and discuss the items on the Action Plan.

**THE MEETING CLOSED AT 5.41PM.**

BICYCLE COMMITTEE

25 FEBRUARY 2026

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**3 PRESENTATIONS****3.1 Chairperson Presentation - Recreation & Culture Policy Committee - 4 November 2025**

The Chairperson, Cr David Mallard will provide an update to the Committee on the Recreation and Culture Policy Committee of 4 November 2025 when the last Community Committee minutes were presented to Council for adoption.

## 4 GENERAL REPORTS

### 4.1 Bicycle Community Committee Action Plan

RECORD NUMBER: 2025/2522

AUTHOR: Kate Shepherd, Executive Officer

#### EXECUTIVE SUMMARY

Council has noted the important role that Community Committees play in providing feedback and input into Council's operations. Committees can also offer ideas and suggestions to be considered as part of Council's Integrated Planning and Reporting framework, and related annual budget. As a means of recording ideas, suggestions and activities made and undertaken by members, Committees have developed and continually review an Action Plan, included as a standard item at each meeting

#### LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "15.1 Provide representative, responsible and accountable community governance".

#### FINANCIAL IMPLICATIONS

Items on the Action Plan will not necessarily be put into Council's program of works or budget. Rather, the Action Plan will be used by the Committee and staff to provide suggestions for Council's consideration and track specific tasks, projects or requests of the Committee. Items may short-term or long-term goals or activities that can be worked on over time.

#### POLICY AND GOVERNANCE IMPLICATIONS

Nil

#### RECOMMENDATION

**That the Bicycle Community Committee review and discuss the items on the Action Plan.**

#### FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories, and the following comments are provided:

<b>Service/Project Delivery</b>	Changes to the Action Plan may affect timelines or delivery of existing community initiatives.
<b>Financial</b>	New or updated actions may require additional funding or reallocation of existing resources.
<b>Reputation/Political</b>	Community expectations may be impacted if priorities shift or previously endorsed actions are removed.
<b>Environment</b>	Revised actions should consider environmental impacts and alignment with sustainability goals.
<b>Compliance</b>	Updates must align with Council policies, committee terms of reference and relevant legislation.
<b>People &amp; WHS</b>	New or revised actions may introduce workload or safety considerations for volunteers and staff.
<b>Information Technology/ Cyber Security</b>	Digital updates to the Action Plan must ensure secure access and accurate version control.

**4.1    Bicycle Community Committee Action Plan**

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**SUPPORTING INFORMATION**

An update to the Committee's Action Plan will be a standard item on every agenda for discussion and review.

The Committee Clerk will ensure the Action Plan identifies possible budget and resourcing implications, and how an item links to Council's Delivery/Operational Plan or could be proposed for future Delivery/Operational Plans.

**ATTACHMENTS**

- 1        BCC - Action Plan December 2025, D25/142402

**Attachment 2 Agenda of the Meeting of the Bicycle Committee held on 25 February 2026**
**Attachment 1 BCC - Action Plan December 2025**
**COMMUNITY COMMITTEE ACTION PLAN**
**BICYCLE**

D25/39988

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	COMMENTS/PROGRESS	UPDATED
Active Travel Plan	15.1 Provide representative, responsible and accountable Community Governance.	OCC working on Active Travel Plan and Open Space and Recreation Strategy & Implementation Plan.	OCC (Engineering)		<ul style="list-style-type: none"> <li>- OCC Staff, TfNSW and Community consultation underway.</li> <li>- OCC to ask for draft Active Travel Plan for next meeting (3 Dec)</li> </ul>	25/11/25 Strategic Engineer presenting to committee 03/12/25.
Update Ride Guide	13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making.	Update guide and mapping	OCC O360		<ul style="list-style-type: none"> <li>- Centralised approach required across organisations/groups.</li> <li>- Focus is on digital version over print</li> <li>- OCC Graphics advised last communications with O360 was its on their 'to do' list, but no action or design has been requested</li> </ul>	3 Sept
Contact State Forests	13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making.	Possible trails in Kinross Forest	OCC OMBC O360		Continue to liaise with Orange Mountain Bike Club. OCC/O360 recognise importance of tourism in this field.	4 June
SFR Pathways	15.1 Provide representative, responsible and accountable Community Governance.	Connectivity of SFR/Eastern Sharpe Rd pathways.	OCC		Seek grants. OCC submitted two funding applications for link. Unsuccessful with Federal Active Transport program. Awaiting outcome from TfNSW application through Get NSW Active program.  <b>SITE VISIT</b> – completed 3 September 2025	OCC has submitted grant, currently in open submission stage. This is third attempt

**Attachment 2 Agenda of the Meeting of the Bicycle Committee held on 25 February 2026**
**Attachment 1 BCC - Action Plan December 2025**

D25/39988

**COMPLETED ACTIONS**

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	COMMENTS/PROGRESS	UPDATED
East Pinnacle Project	13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making.	Continue to seek grant funding	OCC		Components of Grant: - Road widening - Seeking to reduce speed limit 60km/h  Outcome: Unsuccessful for road widening. Reduction to 60km/h also unsuccessful as TfNSW needed to take into consideration the entire length of Pinnacle Road rather than just a section of the road.	4 June 2025
Safe Riding (distance to vehicles)	15.1 Provide representative, responsible and accountable Community Governance.	Communications with appropriate channels.	OCC (CRAC)		Re-issue invite for OCC Road Safety Officer to attend next meeting.	22 Oct – AVH invited to attend December meeting.
Southern Link cycleway signage	13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making.	Add signage indicating way back to Southern Link cycleway near International gardens trail.	OCC (Tech Services)	\$4,000	- Signage reviewed. Issue of vandalism on current signs. Costing of 4 poles, (8 signs and a plinth) provided by Works team - \$4,000.	3 Sept  <b>completed</b>

Bicycle Community Committee - Action Plan

2

**Attachment 2 Agenda of the Meeting of the Bicycle Committee held on 25 February 2026**
**Attachment 1 BCC - Action Plan December 2025**

D25/39988

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	COMMENTS/PROGRESS	UPDATED
NDR Pathways	13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making	Connection Path along NDR (opposite bunnings) is a blind corner.	OCC – Works Manager		Options of installing a convex mirror or if the colour bond fencing could be replaced with something similar to chain fence.	<b>Completed</b> OCC Emailed contact asking feedback on height/angle – awaiting reply
Lake Canobolas Road	13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making	Speak with Cabonne Council	OCC		Ascertain from Cabonne Council if any plan to upgrade Lake Canobolas Road (along from Borrodell), as main tourism route, very patchy repaired road.	Phone call with Cabonne Infrastructure team - there are plans to upgrade and is in very early design phase and they are yet to apply for funding.

**4.2 Bicycle Community Committee - 2026 Meeting Dates**
**RECORD NUMBER:** 2026/77

**AUTHOR:** Kate Shepherd, Executive Officer

**EXECUTIVE SUMMARY**

In line with the Committee Charter, the Bicycle Community Committee is requested to consider the quarterly meeting dates for the 2026 calendar year.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “15.1 Provide representative, responsible and accountable community governance”.

**FINANCIAL IMPLICATIONS**

Nil

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

**That the Bicycle Community Committee confirm the remaining meeting dates for 2026:**

- **Wednesday 13 May 2026**
- **Wednesday 12 August 2026**
- **Wednesday 11 November 2026.**

**FURTHER CONSIDERATIONS**

The recommendation of this report has been assessed against Council’s key risk categories, and the following comments are provided:

<b>Service/Project Delivery</b>	Setting dates maintains quarterly requirement for Committee.
<b>Financial</b>	Nil
<b>Reputation/Political</b>	Setting the meeting dates avoids clashes with Civic events, other Community Committee and Council meetings limiting reputational criticism.
<b>Environment</b>	Neutral environmental impact; providing hybrid attendance and digital papers minimises travel and printing emissions.
<b>Compliance</b>	The setting of dates supports the Committee Charter and record-keeping obligations.
<b>People &amp; WHS</b>	Nil
<b>Information Technology/ Cyber Security</b>	Using controlled teams invitation and verified distribution list reduces risk of link sharing, inadvertent disclosure of personal contact details and unauthorised access to meeting.

**SUPPORTING INFORMATION**

The Bicycle Committee Charter requires quarterly meetings. Keeping the day and time consistent from 2025, the proposed meetings dates are on Wednesday afternoons from 5pm to 6pm in the Councillor’s Workroom (Civic Building) and will be available via Online Meeting Platform, Teams.

**4.2 Bicycle Community Committee - 2026 Meeting Dates**

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The following dates are proposed for the remainder of 2026:

- Wednesday 13 May
- Wednesday 12 August
- Wednesday 11 November

These proposed meeting dates can be amended at a later date if required, however Council's preference is to lock in the meeting dates in advance so Members and Councillors can ensure their availability to attend where possible.

**4.3 Bike Repair Tool and Pump Station at Lake Canobolas Mountain Bike Trail**
**RECORD NUMBER:** 2026/105

**AUTHOR:** Kate Shepherd, Executive Officer

**EXECUTIVE SUMMARY**

A Committee Member is seeking opinions on installing a bike repair tool and pump station at the Mountain Bike area located at Lake Canobolas.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “1.1 Develop and maintain parks and open spaces within the city, that meet the needs of the community”.

**FINANCIAL IMPLICATIONS**

Nil

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

**That the Bicycle Community Committee liaise with Orange Mountain Bike Club and Orange City Council Natural Resources Team to explore the concept and funding of a bike repair tool and pump station.**

**FURTHER CONSIDERATIONS**

The recommendation of this report has been assessed against Council’s key risk categories and the following comments are provided:

<b>Service/Project Delivery</b>	Engagement supports ongoing service delivery and potential enhancement of community asset use.
<b>Financial</b>	Project to proceed only if external funding sought and secured.
<b>Reputation/Political</b>	Community expectations may be impacted if engagement with Community clubs results in diverse outcomes.
<b>Environment</b>	Potential Project and engagement methods should consider environmental impacts and alignment with sustainability goals in view of minor equipment installation only.
<b>Compliance</b>	Potential project would be required to be undertaken in line with relevant Council policies and procedures.
<b>People &amp; WHS</b>	Potential project equipment installation and usage would be required to follow standard safety requirements.
<b>Information Technology/ Cyber Security</b>	Nil – no technology or data systems involved.

**SUPPORTING INFORMATION**

A member would like to gain the Committee opinion on installing a bike repair tool and pump station at Lake Canobolas Mountain Bike area, see images below for reference.

The proposed concept project is not included in Council’s adopted budget. Any progression would therefore rely on securing external funding, likely in partnership with Orange Mountain Bike Club and other relevant community clubs. Should the concept proceed, Orange City Council’s Natural

**4.3 Bike Repair Tool and Pump Station at Lake Canobolas Mountain Bike Trail**

Resource Team would be required to participate in discussions to assess feasibility, location, maintenance implications and alignment with existing asset management responsibilities.

For reference, a very preliminary cost estimate for an outdoor 'Deluxe Bicycle Repair Stand' was obtained by Council staff. Pricing sourced from all4cycling indicates an approximate cost of \$6,195 +gst for a galvanised steel unit or \$7,380 +gst for a stainless-steel option. These figures are for the unit supply only and do not include site preparation, installation or ongoing maintenance considerations. Further information on the units can be found here: [Deluxe Bicycle Repair Stand | all4cycling](#)



#### 4.4 Suggested Safety Improvements for Cadia Road around Ballykeane Lane

RECORD NUMBER: 2026/112

AUTHOR: Kate Shepherd, Executive Officer

##### EXECUTIVE SUMMARY

Committee Members are proposing two suggested safety improvements for Cadia Road around the Ballykeane Lane intersection for cyclists, pedestrians and vehicles alike. The suggestions include the proposed installation of a warning sign or partial barrier on the eastern side of the Cadia Road and Council's advocacy to Transport for NSW for the repositioning of the speed reduction along Cadia road to occur before Ballykeane Lane.

##### LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "9.1 Develop an extensive network of shared use paths connecting the city to allow for active travel".

##### FINANCIAL IMPLICATIONS

Nil

##### POLICY AND GOVERNANCE IMPLICATIONS

Nil

##### RECOMMENDATION

That the Bicycle Community Committee request:

1. Council's City Presentation team investigate the feasibility and requirements to install a warning sign or partial barrier on Cadia Road at Ballykeane Lane T intersection; and
2. Council advocate to Transport NSW for the repositioning of the speed reduction on Cadia Road to occur earlier than Ballykeane Lane.

##### FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

<b>Service/Project Delivery</b>	Investigation and advocacy can be accommodated within existing operational processes.
<b>Financial</b>	Preliminary works and investigations only proposed, any possible future works would be subject to budget consideration.
<b>Reputation/Political</b>	Responding to community safety concerns supports positive engagement.
<b>Environment</b>	Potential works would involve minor roadside/pathway infrastructure. Investigations should consider environmental impacts and alignment with sustainability goals.
<b>Compliance</b>	Investigations and any future signage or barrier installation must align with Council's policies and relevant legislations.
<b>People &amp; WHS</b>	Investigation aimed at improving safety for cyclists and pedestrians.
<b>Information Technology/ Cyber Security</b>	The proposals do not involve digital systems or data handling.

#### **4.4 Suggested Safety Improvements for Cadia Road around Ballykeane Lane**

##### **SUPPORTING INFORMATION**

Committee Members have raised concern over the intersection of Cadia Road and Ballykeane Lane and suggested some steps that could improve safety for all road users, including vehicles, cyclists and pedestrians.

One suggestion is the installation of a warning sign or partial barrier installed for the safety of cyclists and pedestrians on the Eastern side of Cadia Road at the Ballykeane Lane intersection (see images below).

Approval for these suggested works could be carried out under delegation if deemed necessary and appropriate. Council's City Presentation Team would need to conduct necessary investigations and report back to the Committee with findings and if deemed appropriate any possible options or solutions.



*Image 1 – Ballykeane Lane and Cadia Road intersection*



*Image 2 – Aerial view Cadia Road Ballykeane Lane intersection*

Another suggestion from a Committee Member is the request to revisit a proposal to relocate the Cadia Road speed reduction from 100km/hr to 80km/hr (currently located between Ballykeane Lane and Forest Road) to 200m south of Ballykeane Lane intersection with Cadia Road. This intersection is used regularly by cyclists and pedestrians alike and the speed reduction prior to the intersection would allow for more vehicle stoppage time in the event of an emergency and for users to better judge the safety of Cadia Road crossing, particularly with its location on the Lake-to-Lake cycle and pedestrian route.

For this proposal a recommendation is required from Council to make the request directly with Transport for NSW as this report has requested.

#### **4.5 Bicycle Community Committee Membership**

RECORD NUMBER: 2026/205

AUTHOR: Kate Shepherd, Executive Officer

##### **EXECUTIVE SUMMARY**

The Bicycle Community Committee accepts Resignations and Expressions of Interest on a rolling basis. New Expressions of Interest are presented to the Committee for consideration and Resignations are presented for Committee acknowledgement.

##### **LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy "15.1 Provide representative, responsible and accountable community governance".

##### **FINANCIAL IMPLICATIONS**

Nil

##### **POLICY AND GOVERNANCE IMPLICATIONS**

Nil

##### **RECOMMENDATION**

**That the Bicycle Community Committee consider any Expressions of Interest submitted for consideration or Committee Resignations for acknowledgement.**

##### **FURTHER CONSIDERATIONS**

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

<b>Service/Project Delivery</b>	Member involvement may influence committee priorities or decision-making dynamics.
<b>Financial</b>	There are no direct financial implications.
<b>Reputation/Political</b>	Perceptions of fairness and transparency in the selection process may affect community trust.
<b>Environment</b>	There are no direct environmental risks identified.
<b>Compliance</b>	The recommendation must align with the committee's terms of reference and governance protocols.
<b>People &amp; WHS</b>	New members must be appropriately inducted to ensure safe and respectful participation.
<b>Information Technology/ Cyber Security</b>	Access to committee systems and documents must be managed securely for new members.

##### **SUPPORTING INFORMATION**

There is an expression of interest from Phil Oates to join the Bicycle Community Committee.


**COMMUNITY COMMITTEE ACTION PLAN**
**BICYCLE**

D25/39988

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	COMMENTS/PROGRESS	UPDATED
Active Travel Plan	15.1 Provide representative, responsible and accountable Community Governance.	OCC working on Active Travel Plan and Open Space and Recreation Strategy & Implementation Plan.	OCC (Engineering)		- OCC Staff, TfNSW and Community consultation underway.	24 March 2026 Verbal report provided 11 Feb by Project Officer for Active Transport Strategy. Video of discussion to be shared. Final draft will go on exhibition late March/early April.  <b>ACTION:</b> Committee to be advised when publicly on exhibition.
Update Ride Guide	13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making.	Update guide and mapping	OCC O360		- Centralised approach required across organisations/groups. - Focus is on digital version over print - OCC Graphics advised last communications with O360 was that it's on their 'to do' list, but no action or design has been requested	24 March 2026 NEW DIRECTION Review recommended routes from previous versions and also add new paths with changed infrastructure. Discussion if this would fall with new active transport strategy.  <b>ACTION:</b> Report to next BCC meeting to further explore and discuss.
Contact State Forests	13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making.	Possible trails in Kinross Forest	OCC OMBC O360		Continue to liaise with Orange Mountain Bike Club.	OCC/O360 recognise importance of tourism in this field.



D25/39988

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	COMMENTS/PROGRESS	UPDATED
SFR Pathways	15.1 Provide representative, responsible and accountable Community Governance.	Connectivity of SFR/Eastern Sharpe Rd pathways.	OCC		Seek grants. OCC submitted two funding applications for link. Unsuccessful with Federal Active Transport program. Awaiting outcome from TfNSW application through Get NSW Active program.  Site Visit completed 3 September 2025	OCC has submitted grant, currently in open submission stage. This is third attempt



D25/39988

**COMPLETED ACTIONS**

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	COMMENTS/PROGRESS	UPDATED
East Pinnacle Project	13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making.	Continue to seek grant funding	OCC		Components of Grant: - Road widening - Seeking to reduce speed limit 60km/h	Outcome: Unsuccessful for road widening. Reduction to 60km/h also unsuccessful as TfNSW needed to take into consideration the entire length of Pinnacle Road rather than just a section of the road.
Southern Link cycleway signage	13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making.	Add signage indicating way back to Southern Link cycleway near International gardens trail.	OCC (Tech Services)	\$4,000	- Signage reviewed. Issue of vandalism on current signs. Costing of 4 poles, (8 signs and a plinth) provided by Works team - \$4,000.	3 Sept  completed
NDR Pathways	13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making	Connection Path along NDR (opposite bunnings) is a blind corner.	OCC – Works Manager		Options of installing a convex mirror or if the colour bond fencing could be replaced with something similar to chain fence.	Completed OCC Emailed contact asking feedback on height/angle – awaiting reply
Lake Canobolas Road	13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making	Speak with Cabonne Council	OCC		Ascertain from Cabonne Council if any plan to upgrade Lake Canobolas Road (along from Borrodell), as main tourism route, very patchy repaired road.	Phone call with Cabonne Infrastructure team - there are plans to upgrade and is in very early design phase and they are yet to apply for funding.



D25/39988

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	COMMENTS/PROGRESS	UPDATED
Safe Riding (distance to vehicles)	15.1 Provide representative, responsible and accountable Community Governance.	Communications with appropriate channels.	OCC		Re-issue invite for OCC Road Safety Officer to attend next meeting.	<p>Completed. Road Safety Officer addressed committee 25 Feb. TfNSW has suite of cycling messages that can be used. No budget for Road Safety Officer to do anything. To pursue anything we need to apply for budget to TfNSW.</p> <p>Safe cycling for children needs group of actions where we train children from young age to encourage, road safety, where they can ride, etc. Katrina, Youth Action Officer. Spoke about putting submission into TfNSW around messaging. Children up to 12yo are allowed to ride on footpaths (with accompanying adult). We cannot do anything in schools.</p> <p>Want to do actions not just put up posters. Work with community groups to encourage cycling. A lot of work in catching the public up to say we have these paths, but word needs to get past user groups.</p> <p>Not using infrastructure well (Youth). Promoting actions and getting people involved in cycling (and safe walking). Work out with groups what key focus is. e.g. kids riding on footpath to school.</p>

**2.2 Minutes of the Orange Showground Community Committee - 24 March 2026**

RECORD NUMBER: 2026/804  
 AUTHOR: Kate Shepherd, Executive Officer

**EXECUTIVE SUMMARY**

The Orange Showground Community Committee met on 24 March 2026. The recommendations from the Committee are provided to the Recreation & Culture Policy Committee for adoption.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “15.1 Provide representative, responsible and accountable community governance”.

**FINANCIAL IMPLICATIONS**

Nil

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

- 1 That Council acknowledge the reports presented to the Orange Showground Community Committee at its meeting held on 24 March 2026.**
- 2 That Council determine recommendation 4.1.1 from the minutes of the Orange Showground Community Committee meeting of 24 March 2026.**
  - 4.1.1 That the Orange Showground Community Committee request Council for any unspent budget (if any), be rolled over into the new year with intention to put towards higher budget project in the next year.**
- 3 That the remainder of the minutes of the Orange Showground Community Committee from its meeting held on 24 March 2026 be adopted.**

**FURTHER CONSIDERATIONS**

The recommendation of this report has been assessed against Council’s key risk categories and the following comments are provided:

<b>Service/Project Delivery</b>	No direct impact on service delivery is anticipated from noting and adopting the committee minutes
<b>Financial</b>	There are no financial implications associated with this report.
<b>Reputation/Political</b>	Adoption of the minutes supports good governance and community transparency, reducing reputational risk.
<b>Environment</b>	No environmental risks are identified in relation to this report.
<b>Compliance</b>	The report meets Council’s obligations for documenting and acknowledging committee activities.
<b>People &amp; WHS</b>	There are no people or WHS risks arising from this report.
<b>Information Technology/ Cyber Security</b>	No IT or cyber security risks are associated with this report.

**2.2 Minutes of the Orange Showground Community Committee - 24 March 2026**

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**SUPPORTING INFORMATION**

The minutes and agenda from the meeting are attached for the information of Council.

**ATTACHMENTS**

- 1 Minutes of the Meeting of the Orange Showground Community Committee held on 24 March 2026, 2026/603 [↓](#)
- 2 Agenda of the Meeting of the Orange Showground Community Committee held on 24 March 2026, 2026/556 [↓](#)

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**Attachment 1 Minutes of the Meeting of the Orange Showground Community Committee held on 24 March 2026**

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**MINUTES OF THE ORANGE SHOWGROUND COMMUNITY COMMITTEE****HELD IN COUNCIL CHAMBER, ORANGE CIVIC CENTRE, BYNG STREET, ORANGE****ON 24 MARCH 2026****COMMENCING AT 5:00 PM**

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**1 INTRODUCTION****ATTENDANCE**

Cr Frances Kinghorne (Chairperson), Cr Tammy Greenhalgh (Deputy Mayor online via teams), Cr David Mallard (via teams), Christopher Ross, Peter Naylor, Peter McMillan, Morrie Meagher, David Huthnance, A/Director Community, Recreation and Cultural Services, Manager City Presentation, Executive Administration Officer Community Recreation and Cultural Services

**1.1 APOLOGIES**

Nil.

**1.2 ACKNOWLEDGEMENT OF COUNTRY**

The Chairperson conducted an Acknowledgement of Country.

**1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

Nil.

**2 PREVIOUS MINUTES****RESOLVED****Member M Meagher/Cr F Kinghorne**

That the Minutes of the Meeting of the Orange Showground Community Committee held on 14 October 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Orange Showground Community Committee meeting held on 14 October 2025.

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**Attachment 1 Minutes of the Meeting of the Orange Showground Community Committee held on 24 March 2026**

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**3 PRESENTATIONS****3.1 CHAIRPERSON PRESENTATION - RECREATION & CULTURE POLICY COMMITTEE - 4 NOVEMBER 2025**

TRIM REFERENCE: 2026/549

**RECOMMENDATION**

Cr F Kinghorne/Cr T Greenhalgh

That the verbal update be acknowledged by the Committee.

**4 GENERAL REPORTS****4.1 ORANGE SHOWGROUND COMMUNITY COMMITTEE ACTION PLAN**

TRIM REFERENCE: 2026/548

The Committee reviewed the action plan for open and completed actions. A number of items were added to the action plan as desirable works that require additional funding opportunities for monitoring.

**RECOMMENDATION**

Cr T Greenhalgh/Member M Meagher

1. That the Orange Showground Community Committee request Council for any unspent budget (if any), be rolled over into the new year with intention to put towards higher budget projects next year.
2. That the Orange Showground Community Committee update the Action Plan as discussed.

**THE MEETING CLOSED AT 5.54PM.**



## **ORANGE SHOWGROUND COMMUNITY COMMITTEE**

# **AGENDA**

**24 MARCH 2026**

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **ORANGE SHOWGROUND COMMUNITY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, ORANGE CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 24 March 2026** commencing at **5:00 PM**.

Scott Maunder  
**CHIEF EXECUTIVE OFFICER**

For apologies, please contact Kate Shepherd on 6393 8392.

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**Attachment 2 Agenda of the Meeting of the Orange Showground Community Committee held on 24 March 2026**

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## AGENDA

### EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

<b>1</b>	<b>INTRODUCTION.....</b>	<b>3</b>
1.1	Apologies .....	3
1.2	Acknowledgement of Country.....	3
1.3	Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests.....	3
<b>2</b>	<b>PREVIOUS MINUTES.....</b>	<b>4</b>
2.1	Minutes of the Meeting of the Orange Showground Community Committee held on 14 October 2025.....	5
<b>3</b>	<b>PRESENTATIONS .....</b>	<b>7</b>
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<b>4</b>	<b>GENERAL REPORTS.....</b>	<b>8</b>
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**Attachment 2 Agenda of the Meeting of the Orange Showground Community Committee held on 24 March 2026**

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**1 INTRODUCTION****MEMBERS**

Cr Frances Kinghorne (Chairperson), Cr Tammy Greenhalgh (Deputy Mayor), Christopher Ross, Jack Evans, Peter Naylor, Morrie Meagher, David Huthnance, Director Community, Recreation and Cultural Services, Manager City Presentation

**1.1 Apologies****1.2 Acknowledgement of Country**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

**1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests**

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

**RECOMMENDATION**

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Orange Showground Community Committee at this meeting.

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**Attachment 2 Agenda of the Meeting of the Orange Showground Community Committee held on 24 March 2026**

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**2 PREVIOUS MINUTES**

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**RECOMMENDATION**

That the Minutes of the Meeting of the Orange Showground Community Committee held on 14 October 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Orange Showground Community Committee meeting held on 14 October 2025.

**ATTACHMENTS**

- 1 Minutes of the Meeting of the Orange Showground Community Committee held on 14 October 2025



**MINUTES OF THE ORANGE SHOWGROUND COMMUNITY COMMITTEE  
HELD IN COUNCILLORS WORKROOM, ORANGE CIVIC CENTRE, BYNG STREET, ORANGE  
ON 14 OCTOBER 2025  
COMMENCING AT 5:00 PM**

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## **1 INTRODUCTION**

### **ATTENDANCE**

Cr Frances Kinghorne (Chairperson), Cr Tammy Greenhalgh (Deputy Mayor – via teams), Cr David Mallard, Christopher Ross, Peter McMillan, Peter Naylor, Morrie Meagher, David Huthnance, Director Community, Recreation and Cultural Services, Executive Administration

### **1.1 APOLOGIES**

Nil

### **1.2 ACKNOWLEDGEMENT OF COUNTRY**

The Chairperson conducted an Acknowledgement of Country.

### **1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

Nil.

## **2 PREVIOUS MINUTES**

### **RESOLVED**

**Member Peter Naylor /Cr D Mallard**

That the Minutes of the Meeting of the Orange Showground Community Committee held on 8 April 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Orange Showground Community Committee meeting held on 8 April 2025.

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**Attachment 2 Agenda of the Meeting of the Orange Showground Community Committee held on 24 March 2026**

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**3 PRESENTATIONS****3.1 CHAIRPERSON PRESENTATION - RECREATION & CULTURE POLICY COMMITTEE - 3 JUNE 2025**

TRIM REFERENCE: 2025/1026

**RECOMMENDATION****Cr T Greenhalgh/Cr D Mallard**

That the Committee acknowledge the Chairpersons presentation.

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**4 GENERAL REPORTS****4.1 ORANGE SHOWGROUND COMMUNITY COMMITTEE ACTION PLAN**

TRIM REFERENCE: 2025/2114

**RECOMMENDATION****Member C Ross/Cr T Greenhalgh**

That the Orange Showground Community Committee consider and discuss items on the Action Plan and that the Action Plan be updated.

**THE MEETING CLOSED AT 5:58PM.**

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**Attachment 2    Agenda of the Meeting of the Orange Showground Community Committee held  
on 24 March 2026**

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ORANGE SHOWGROUND COMMUNITY COMMITTEE

24 MARCH 2026

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**3    PRESENTATIONS****3.1    Chairperson Presentation - Recreation & Culture Policy Committee - 4 November 2025**

The Chairperson, Cr Frances Kinghorne will provide an update to the Committee on the Recreation & Culture Policy Committee of 4 November 2025 when the last Community Committee minutes were presented to Council for adoption.

**Attachment 2 Agenda of the Meeting of the Orange Showground Community Committee held on 24 March 2026**
**4 GENERAL REPORTS**
**4.1 Orange Showground Community Committee Action Plan**
**RECORD NUMBER:** 2026/548

**AUTHOR:** Kate Shepherd, Executive Officer

**EXECUTIVE SUMMARY**

Council has noted the important role that Community Committees play in providing feedback and input into Council’s operations. Committees can also offer ideas and suggestions to be considered as part of Council’s Integrated Planning and Reporting framework, and related annual budget.

This report provides the opportunity for the Orange Showground Community Committee to review and update the Committee’s Action Plan and to raise and consider any new items to be added to the plan.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “15.1 Provide representative, responsible and accountable community governance”.

**FINANCIAL IMPLICATIONS**

Items on the Action Plan will not necessarily be put into Council’s program of works or budget. Rather, the Action Plan will be used by the Committee and staff to provide suggestions for Council’s consideration and track specific tasks, projects or requests of the Committee.

Items may short-term or long-term goals or activities that can be worked on over time.

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

**That the Orange Showground Community Committee review and update the Action Plan.**

**FURTHER CONSIDERATIONS**

The recommendation of this report has been assessed against Council’s key risk categories and the following comments are provided:

<b>Service/Project Delivery</b>	There is a risk that actions within the updated plan may not be delivered within agreed timeframes if roles, responsibilities or resourcing are unclear.
<b>Financial</b>	While the review of the plan itself has no immediate financial impact, implementation of endorsed actions may require future budget consideration to be approved by Council.
<b>Reputation/Political</b>	Failure to progress or communicate agreed actions may impact Council’s reputation and community confidence in the effectiveness of the committee.
<b>Environment</b>	There are no direct environmental risks associated with reviewing the action plan; however, future actions may require environmental assessment at implementation stage.

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**Attachment 2 Agenda of the Meeting of the Orange Showground Community Committee held on 24 March 2026**

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**4.1 Orange Showground Community Committee Action Plan**

<b>Compliance</b>	Ensuring the action plan aligns with Council policies and legislative requirements reduces the risk of non-compliance during implementation.
<b>People &amp; WHS</b>	Some actions may involve community engagement or events, which will require appropriate work health and safety considerations.
<b>Information Technology/Cyber Security</b>	There are no identified information technology or cyber security risks associated with the review and update of the committee action plan.

**ATTACHMENTS**

- 1 OSCC Action Plan for March 2026, D26/34049

**Attachment 2 Agenda of the Meeting of the Orange Showground Community Committee held on 24 March 2026**
**Attachment 1 OSCC Action Plan for March 2026**
**COMMUNITY COMMITTEE ACTION PLAN**
**ORANGE SHOWGROUND**

D25/35062

	ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	RESPONSIBILITY OF	COST IMPLICATIONS	COMMENTS/PROGRESS	UPDATED
1	<p>Council to allocate 70K of available budget towards structural repairs of the Agricultural Pavilion.</p> <p>Additional works to be determined.</p>	15.1 Provide representative, responsible and accountable Community Governance.	Council Show Society	70,000 – 100,000	<p>Maintenance works only not capital allocation/year. (Grounds, appearance, paint, lights, capitals, roof, walls.)</p> <p>Need to focus on essentials and a wish list and ensure in line with Master Plan. Program of works for maintenance to continue as it has worked previously. Watch for possible Grant Applications for Old toilet blocks. (Crown lands grants is what we apply for). Council do monitor grants as they become available.</p> <p>November updates:  <ul style="list-style-type: none"> <li>- Ag pavilion roof looking tired, heritage building? - not on heritage listing.</li> <li>- Body of work done to help roof integrity where vertical support beams were rotted at bottom and not connect at top, was held by cross beams.</li> </ul> </p>	<p>March Update: Annual budget of \$238,747 has been approx 50% expended.</p>
2	Design and acquisition of additional / removable pens to be installed inside cattle pavilion for use during the year to western side of existing pens at rodeo / dressage arena.	15.1 Provide representative, responsible and accountable Community Governance.	Show Society		<p>November Update: Peter Naylor to survey through show society and report back if still required.</p>	<p>March Update: Awaiting feedback from Show Society.</p>

**Attachment 2 Agenda of the Meeting of the Orange Showground Community Committee held on 24 March 2026**
**Attachment 1 OSCC Action Plan for March 2026**

D25/35062

3	Investigate alternative methods to access overhead power points in cable trays in the Naylor pavilion.	15.1 Provide representative, responsible and accountable Community Governance.	Show Society initially		Does not have nexus with source of power, was about keeping off floors. Currently just tied up, need to review perhaps on 'stretchy' cord. Pulled down with hook, plug in and when unplugged just flicks back up.  November Update: Being used this year in show, OSS can report back with problems.	March Update: Awaiting feedback from bird show and whether it was an issue. Currently they are cable tied up until needed – EWP required to bring down for use. Advised Electricians need specs to get an accurate price guide, but would be a costly exercise.
4	Secretary office roof leaking.	15.1 Provide representative, responsible and accountable Community Governance.	Council		OCC request capital budget allocation and to ascertain costings of this.	March Update: Based on the buildings' existing condition, roof repair would require additional structural works and would be very expensive project out of overall budget.

**COMPLETED ACTIONS & ITEMS TO NOTE**

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	RESPONSIBILITY OF	COST IMPLICATIONS	COMMENTS/PROGRESS	UPDATED
Council to consider motion to re-purpose the required amount of capital funding which was allocated to repair of the Agricultural Pavilion to minor capital works required across the showground site. This will reduce the level of Council funding available for the Agricultural Pavilion repairs.	15.1 Provide representative, responsible and accountable Community Governance.	Council		Structural issues have been worked on at Naylor. Discussing with Rodeo requirements (extra chutes, removable pens inside pavilion next to rodeo centre) – 2 major bodies of work.	COMPLETED - Realignment of gate at southern end and entrance. - Safety fences over creek line was also completed.

**Attachment 2 Agenda of the Meeting of the Orange Showground Community Committee held on 24 March 2026**
**Attachment 1 OSCC Action Plan for March 2026**


D25/35062

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	RESPONSIBILITY OF	COST IMPLICATIONS	COMMENTS/PROGRESS	UPDATED
<p>Access road to west of rodeo / dressage arena to be reshaped and resealed to improve access. Road to be terminated at loading ramp area allowing expansion of cattle yards / pens west.</p> <p>Design and acquisition of additional cattle yards / pens to western side of existing pens at rodeo / dressage arena</p>	15.1 Provide representative, responsible and accountable Community Governance.	Show Society		<p>To be discussed with relevant parties if still required.</p> <p>November 2025: discussions by DCRAC with users indicates this is not required.</p>	COMPLETED
<p>Festoon lighting poles installed prior to Night in Nashville – organisers paid half cost to install – permanent fixture, can this be reviewed/money returned.</p>	13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making.	Council Show Society		<p>Council to follow up coverage/payment of festoon lighting.</p> <p>Concern over height of lighting and access of trucks in nearby gate. If to remain, discussed need to put a warning/height restriction sign on entry.</p>	<p>COMPLETED:</p> <p>Council staff confirmed Nashville event organisers (Zolere), agreed to co contribute for the installation prior to their event to split cost for permanent lighting feature available for use to anyone hiring the venue – which also includes their potential future events.</p>
<p>ACCESS/ROADS within grounds: Reshape and resurface Eastern boundary road with road base and blue metal along Eastern perimeter when fence is relocated.</p>	15.1 Provide representative, responsible and accountable Community Governance.	Council	15,000		<p>FOR NOTE</p> <p>Desirable item list when fence relocated.</p>

## Attachment 2 Agenda of the Meeting of the Orange Showground Community Committee held on 24 March 2026

## Attachment 1 OSCC Action Plan for March 2026

D25/35062

<p>Council to commission survey of carparking zone to West of Naylor Pavilion and camping area south of entrance road to enable a civil design for works to reshape those areas to improve drainage and ability to use in wetter periods Access road to west of rodeo / dressage arena to be reshaped and resealed to improve access. Road to be terminated at loading ramp area allowing expansion of cattle yards / pens west.</p>	<p>15.1 Provide representative, responsible and accountable Community Governance.</p>	<p>Council</p>	<p>3,000</p>		<p>FOR NOTE Item was raised by an individual several years ago.  Request was investigated, works not required</p>
<p>BIRD SHOW  Bird sale grew out of showground and moved to PCYC. Would like to come back to Naylor, recognise problems of lighting and access.</p>	<p>13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making.</p>	<p>Show Society</p>		<p>November update: To improve useability, particularly if sports flooring happens, would like concrete access way on southern side outside building to drive up to without need of access via main doors. Orange Bird Society in consultation with OCC have installed additional lighting into the Naylor Pavilion that operates from the existing switches. OSS looking at lighting and concern on doors. Will do a report back from the show.</p>	<p>COMPLETED</p>
<p>Campdraft – announcers box, where is this up to, reports from Peter Garlick it is close.</p>	<p>13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making.</p>	<p>Campdraft contact</p>		<p>November Update: Director DCRAC met with representatives on site to discuss plans for new announcer’s box. Works to proceed at no cost to Council.</p>	<p>COMPLETED</p>
<p>Boundary fence running on Eastern side between residential housing and showgrounds and ongoing repairs.</p>	<p>15.1 Provide representative, responsible and accountable Community Governance.</p>	<p>Council</p>		<p>November Update: Not a high priority request, noted maintenance is carried out when repairs required.</p>	<p>FOR NOTE: Council will continue to review possible grants to contribute to fence replacement.</p>

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**Attachment 2 Agenda of the Meeting of the Orange Showground Community Committee held on 24 March 2026**

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**Attachment 1 OSCC Action Plan for March 2026**

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**SUPPORTING INFORMATION ON COMPLETING AND UPDATING THE ACTION PLAN**

The Community Committee Action Plan outlines what the committee will contribute during the Council term. It should be **updated at least after each meeting**, and otherwise as required.

This template is provided to assist in developing the action plan, and to provide consistency across all community committees.

**Action/Project:** The general activity or project that the committee is providing advice and information on for Council, or is going to undertake themselves.

**Community Strategic Plan Reference:** The Community Strategic Plan is Council's chief planning document. It outlines the aspirations and needs of the Orange community and is a 10-year plan to guide Council and community activity. Linking activities to the goals outlined in this plan helps keep everyone working toward the same vision.

**Tasks:** These are the individual tasks that need to be undertaken to complete the action or project successfully. There may only be one task, or there may be several tasks included in a project.

**Responsibility of:** Is this an action or project that Council and its staff are responsible for, or is this something the community committee is going to undertake?

**Cost Implications:** Are there any costs involved with the project? If any recommendations are being made that impact the already approved Council budget, this needs to go to a full general Council meeting for discussion and resolution.

**Start and End Dates:** Some activities will be short term activities, some will be for a much longer period, perhaps even across the entire Council term. Providing start and end dates gives the committee (and Council) a timeline and targets to work towards. Dates can always be adjusted as needed.

**Comments/Progress:** Any time there is movement or progress regarding an action or project, it is recorded to keep track of where it is up to and what needs to happen next.

**Updated:** Record the date of when the last changes to an activity or project were made. This will help identify any projects or initiatives that may have stalled and need action to be moved along.