



## **INFRASTRUCTURE POLICY COMMITTEE**

# **AGENDA**

**5 MAY 2026**

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **INFRASTRUCTURE POLICY COMMITTEE MEETING** of **ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 5 May 2026**.

Scott Maunder  
**CHIEF EXECUTIVE OFFICER**

For apologies please contact Executive Support on 6393 8391.

## **AGENDA**

### **EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building by the rear entrance and gather at the entrance to the car park. This is Council's designated emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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## 1 INTRODUCTION

### MEMBERS

Cr J Whitton (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman

### 1.1 Apologies and Leave of Absence

### 1.2 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

### RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Infrastructure Policy Committee at this meeting.



## 2 COMMITTEE MINUTES

### 2.1 Minutes of the Electronic Extraordinary Meeting of the Local Transport Forum - 16 April 2026

RECORD NUMBER: 2026/762

AUTHOR: Wayne Davis, Acting Director Infrastructure

#### EXECUTIVE SUMMARY

The Local Transport Forum held an electronic Extraordinary Meeting on 16 April 2026 and the recommendation from that meeting is presented to the Infrastructure Policy Committee for adoption.

#### LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “9.2 Design and deliver the road infrastructure for a growing city”.

#### FINANCIAL IMPLICATIONS

Nil

#### POLICY AND GOVERNANCE IMPLICATIONS

Nil

#### RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Local Transport Forum at its electronic extraordinary meeting held on 16 April 2026.
- 2 That Council determine recommendation 2.1 from the minutes of the Local Transport Forum meeting of 16 April 2026.

#### *Item 2.1 – Event – Orange Show – Request for Speed Reduction – 9 and 10 May 2026*

#### *That Council resolve to:*

- 1 *Support the temporary reduction of the speed limit on Leeds Parade (Phillip to Margaret), Phillip Street (Leeds to Noreen) and Margaret Street (Leeds to Mirral) from 50 km/h to 40 km/h for 9 and 10 May 2026.*
  - 2 *Support the temporary lifting of No Stopping restrictions for 300m on the railway side of Leeds Parade between Margaret Street and Phillip Street during 9 and 10 May 2026.*
  - 3 *That the costs of implementing these measures by Council staff be borne by the applicant.*
- 3 That the remainder of the minutes of the Local Transport Forum from its meeting held on 16 April 2026 be adopted.

#### FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s key risk categories and the following comments are provided:

<b>Service/Project Delivery</b>	The proposed temporary traffic measures are routine, time-limited and can be delivered using established Council processes and resources.
<b>Financial</b>	No financial risk to Council as all costs are to be borne by applicant.

**2.1 Minutes of the Electronic Extraordinary Meeting of the Local Transport Forum - 16 April 2026**

<b>Reputation/Political</b>	The temporary measures support community safety and event management, with minimal reputational or political risk given their short duration and localised impact.
<b>Environment</b>	The proposal presents negligible environmental risk as the measures are temporary and do not involve physical works or changes to infrastructure.
<b>Compliance</b>	The temporary changes will be implemented in accordance with relevant legislation, approvals and traffic management requirements, presenting low compliance risk.
<b>People &amp; WHS</b>	The reduced speed limit and adjusted parking arrangements are intended to enhance pedestrian and road user safety, reducing overall WHS risk during the event period.
<b>Information Technology/ Cyber Security</b>	There are no information technology or cyber security risks associated with the proposed temporary traffic measures.

**SUPPORTING INFORMATION**

The minutes and agenda are attached for the information of the Council.

**ATTACHMENTS**

- 1 Minutes of the Meeting of the Local Transport Forum held on 16 April 2026, [2026/740](#)
- 2 Agenda of the Meeting of the Local Transport Forum held on 16 April 2026, [2026/725](#)

**MINUTES OF THE EXTRAORDINARY LOCAL TRANSPORT FORUM**

HELD ELECTRONICALLY

ON 16 APRIL 2026

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**1 INTRODUCTION****ATTENDANCE**

Cr Tony Mileto (Chairperson), Cr Marea Ruddy, Mr Richard Drooger (TfNSW), Sgt Adam Cornish (NSW Police), Mr Kel Gardiner (Local MP Representative), Works Manager, Manager Engineering Services, Road Safety Officer, Senior Parking Officer, Parking Officer, Divisional Administration Officer

***\*\* This meeting was held out of session with all LTF members being circulated a copy of the agenda. Feedback provided out of session via email for this meeting.\*\****

**1.1 APOLOGIES**

Nil

**1.2 ACKNOWLEDGEMENT OF COUNTRY****1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

Nil

## 2 GENERAL REPORTS

### 2.1 EVENT - ORANGE SHOW - REQUEST FOR SPEED REDUCTION - 9 AND 10 MAY 2026

TRIM REFERENCE: 2026/446

#### RECOMMENDATION

That Council resolve to:

- 1 Support the temporary reduction of the speed limit on Leeds Parade (Phillip to Margaret), Phillip Street (Leeds to Noreen) and Margaret Street (Leeds to Mirral) from 50 km/h to 40 km/h for 9 and 10 May 2026.
- 2 Support the temporary lifting of No Stopping restrictions for 300m on the railway side of Leeds Parade between Margaret Street and Phillip Street during 9 and 10 May 2026.
- 3 That the costs of implementing these measures by Council staff be borne by the applicant.

*\*\*This recommendation was endorsed by Cr Tony Mileto, Mr Richard Drooger (TfNSW), Sgt Adam Cornish (Police), Mr Kel Gardiner (Representative - Member for Orange)\*\**



**EXTRAORDINARY LOCAL TRANSPORT  
FORUM**

**AGENDA**

**ELECTRONIC MEETING**

**(16 APRIL 2026)**

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **ELECTRONIC EXTRAORDINARY LOCAL TRANSPORT FORUM MEETING of ORANGE CITY COUNCIL** to be held as an **ELECTRONIC MEETING**

Scott Maunder  
**CHIEF EXECUTIVE OFFICER**

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## AGENDA

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## **1 INTRODUCTION**

### **MEMBERS**

Cr Tony Mileto (Chairperson), Cr Marea Ruddy, Mr Richard Drooger (TfNSW), Sgt Adam Cornish (NSW Police), Det A/Insp Glenn Griffith (NSW Police), Mr Kel Gardiner (Local MP Representative), Chief Executive Officer, Director Technical Services, Works Manager, Manager Engineering Services, Road Safety Officer, Senior Parking Officer, Parking Officer, Divisional Administration Officer

### **1.1 Apologies**

### **1.2 Acknowledgement of Country**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

### **1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests**

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

### **RECOMMENDATION**

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Local Transport Forum at this meeting.



## 2 GENERAL REPORTS

### 2.1 Event - Orange Show - Request for Speed Reduction - 9 and 10 May 2026

RECORD NUMBER: 2026/446

AUTHOR: Wayne Davis, Acting Director Infrastructure

#### EXECUTIVE SUMMARY

The Orange Show will be held on Saturday 9 May 2026 and Sunday 10 May 2026.

Council has received a request from the Orange Show Society to change traffic conditions on Leeds Parade, Margaret Street and Phillip Street in the vicinity of the Showground for the Orange Show – 9 and 10 May 2026.

#### LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “10.2 Develop and attract a variety of events, festivals, venues and activities that attract visitors”.

#### FINANCIAL IMPLICATIONS

Costs to be borne by the applicant.

#### POLICY AND GOVERNANCE IMPLICATIONS

Nil

#### RECOMMENDATION

That Council resolve to:

- 1 Support the temporary reduction of the speed limit on Leeds Parade (Phillip to Margaret), Phillip Street (Leeds to Noreen) and Margaret Street (Leeds to Mirral) from 50 km/h to 40 km/h for 9 and 10 May 2026.
- 2 Support the temporary lifting of No Stopping restrictions for 300m on the railway side of Leeds Parade between Margaret Street and Phillip Street during 9 and 10 May 2026.
- 3 That the costs of implementing these measures by Council staff be borne by the applicant.

#### FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s key risk categories and the following comments are provided:

<b>Service/Project Delivery</b>	There is a risk that temporary traffic measures may impact traffic flow or access if not implemented, monitored or removed as planned.
<b>Financial</b>	There is a risk of Council incurring unrecovered costs if applicant-funded arrangements are not fully met.
<b>Reputation/Political</b>	There is a risk of community concern or complaints regarding temporary speed and parking changes during the event period.
<b>Environment</b>	There is a low risk of short-term environmental impacts from temporary traffic congestion or vehicle idling.
<b>Compliance</b>	There is a risk of non-compliance if traffic controls are not implemented in accordance with approved Traffic Control Plans and regulatory requirements.

**2.1 Event - Orange Show - Request for Speed Reduction - 9 and 10 May 2026**

<b>People &amp; WHS</b>	There is a risk to pedestrian, road user and worker safety if traffic management controls are not properly installed and managed.
<b>Information Technology/ Cyber Security</b>	There are minimal information technology or cyber security risks associated with this recommendation.

**SUPPORTING INFORMATION**

Council has received an application from the Orange Show Society requesting changes in traffic conditions on Leeds Parade, Margaret Street and Phillip Street in the vicinity of the Showground for the duration of the 2026 Orange Show.

The Orange Show Society are requesting to have 2 days of reduced speed limits (9 and 10 May 2026), due to increased vehicles and pedestrians entering the showground on both days.

The request for the 2-day speed reduction is for the safety of the animals and other road users.

The Orange Show Society are requesting:

- 1 Speed zones around the showground (Leeds Parade, Phillip Street and Margaret Street) be reduced to 40km/h to increase safety for pedestrians and animals for 9 and 10 May 2026;
- 2 Additional parking be allocated along both sides of Leeds Parade;
- 3 Allocation of disabled parking spaces on Leeds Parade between the Ag Pavilion.

**ATTACHMENTS**

- 1 Conditional Approval, D26/46667
- 2 Event Application, D26/26671
- 3 Traffic Guidance Scheme (TGS), D26/46658

D25/45221

**CONDITIONAL APPROVAL FOR USE OF ROAD****2026 THE ORANGE SHOW****ORANGE SHOW SOCIETY**

<b>Street to be used:</b>	Leeds Parade, Margaret Street, Phillip Street
<b>Dates:</b>	Saturday 9 May and Sunday 10 May 2026
<b>Time:</b>	All day
<b>Type of closure:</b>	Reduced speed limit from 50kph to 40kph
<b>File:</b>	F2901-8
<b>Class:</b>	2

**CONDITIONS OF APPROVAL**

1. Written approval must be granted by the NSW Police Force, and the event must not take place without such approval. Council will inform the NSW Police Force of the event. Should there be additional conditions you will be advised accordingly and they must be complied with.
2. A Traffic Management Plan (TMP) and a Traffic Guidance Scheme (TGS) prepared by an authorised person shall be provided for the event.
3. All Traffic Guidance Schemes (TGS) must be implemented by appropriately qualified persons.
4. All personnel carrying out traffic control duties must hold a Transport for NSW (TfNSW) authorised traffic controller's ticket.
5. A risk assessment must be completed and Risk Management Plan submitted to Council prior to the event.
6. Event Marshals, Traffic Controllers and participants must be consulted and advised of the risk management and contingency arrangements in case of an emergency.
7. Council must be provided with a copy of public liability insurance documentation relating to the event, evidencing a minimum cover of \$20 million with NSW Police and Council's interests duly noted.
8. That the costs of Council implementing the temporary reduction of the speed limit on Leeds Parade (Phillip to Margaret), Phillip Street (Leeds to Noreen) and Margaret Street (Leeds to Mirral) be borne by the applicant and that a Private Works Order be created to cover the costs.

2

9. The event and regulation of traffic will be advertised in the local paper at least seven (7) days prior to the event. The advertisement will be placed by Council and the event organisers will be responsible for the cost associated with the advertisement.
10. Workers compensation for paid staff, personal accident for volunteers and insurance for theft, breakages will be the responsibility of the user
11. In the event of non-compliance to these conditions, Council automatically withdraws its approval of the event.
12. The applicant is required to inform all relevant persons involved in the organising of the event of the Conditions of Approval.
13. Council have the right to withdraw the approval or impose additional conditions on the event organisers at any time.
14. **All documentation shall be submitted to Council by Wednesday 6 May 2026.**

#### **WITHDRAWAL OF APPROVAL**

Council reserves the right to withdraw its approval in the event of non-compliance with any of the conditions attached to this approval.

#### **WRITTEN ACCEPTANCE**

In terms of Council policy, would you please provide a written acceptance of the conditions outlined in this approval by **Wednesday 6 May 2026**.

**I hereby declare that I have read, understand and will comply with the conditions for the 2026 Orange Show.**

Signed for and on behalf of the Orange Show Society.

Name (print): \_\_\_\_\_

Signature: \_\_\_\_\_

# EVENT

## APPLICATION FORM





**ORANGE**  
CITY COUNCIL

**ORANGE CITY COUNCIL**  
135 - 137 Byng Street, Orange NSW, 2800  
PO Box 35, Orange NSW, 2800  
**P:** 02 6393 8000 **F:** 02 6393 8199  
**E:** council@orange.nsw.gov.au  
[www.orange.nsw.gov.au](http://www.orange.nsw.gov.au)

Orange City Council is committed to working with organisations and community groups to deliver safe and enjoyable events. Below is some information to assist in the application process.

## EVENT APPLICATION TIMEFRAMES

Please submit this event application, along with all other required documentation to Orange City Council at least 21 days prior to your event.

If your event is to involve any of the following aspects, please adhere to the associated timeframes:

Application/approval type	Minimum timeframe before event
Approval to Install and Operate Amusement Device (ie. Section 68 approval)	5 working days
Temporary Food Permit	5 working days
Filming Proposal	5 working days
Donations and Grants Application	Quarterly throughout the year
Alcohol Licence	30 working days
Development Application	6 weeks
Temporary Suspension of an Existing Alcohol Free Zone	12 weeks
Road Closure/Traffic Management Plan	16 weeks

## USEFUL CONTACTS

Organisation	Phone number
Orange City Council	(02) 6393 8000
Orange City Council - Development Services	(02) 6393 8530
Orange Police	(02) 6363 6399
NSW Ambulance	(02) 6841 2670
Roads and Maritime Services	132 213
NSW Food Authority	1300 552 406
Department of Justice - Liquor and Gaming NSW	(02) 9995 0300
Midwest Traffic Management	(02) 6362 8049
Dubbo Traffic Control	(02) 6882 5643

## EVENT APPLICATION FORM

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## APPLICANT DETAILS

Name: **Tess Crossley**

Organisation: **Orange Show Society Inc.**

Address: **PO Box 312 /orange showgrounds leeds parade**

Suburb: **Orange** Postcode: **2800**

Phone: Mobile:

Email:

Website: **www.orangeshowssociety.org.au**

Facebook: **https://www.facebook.com/orangeshowssociety**

Instagram: **The Orange Show**

Twitter:

## EVENT DETAILS

Event Name: **The Orange Show**

Location/Venue \*subject to availability: **Orange Showground**

**Please note that all venues are subject to usage fees as stated in Orange City Council's Fees and Charges.**

Event Date/s: **9th and 10th May 2026** Event Time/s: **8am to 10 pm SATURDAY 8am to 6pm Sunday**

Bump in date and time: **April 27th 2026** Bump out date and time: **May 22nd 2026**

Describe the main purpose of your event:  
**The annual Orange Agricultural Show**

Is the event likely to be an ongoing event?	<b>YES</b>	<b>NO</b>
Will your event be open to the public?	<b>YES</b>	<b>NO</b>
Expected event attendance. Participants: <b>1000</b>	Spectators: <b>9000</b>	
Will your event be attended by children or young people under 18 years of age?	<b>YES</b>	<b>NO</b>
Will you charge an entry fee for this event?	<b>YES</b>	<b>NO</b>

***Any event held on Council land or premises must be conducted in accordance with Section 68 of the Local Government Act 1993***

**PLEASE NOTE:**

 = Questions marked with this symbol may require additional Council permits under the Local Government Act or other relevant legislation

## EVENT APPLICATION FORM

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## EVENT SERVICES

⚠ Will there be food and/or drinks sold or supplied at your event? YES NO

*If yes, you must ensure all Food Vendors have approval from Orange City Council. All Food Vendors must be issued with a Temporary Food Permit and comply with all relevant food and health regulations.*

⚠ Will you be operating a BBQ/s at your event? YES NO

⚠ Will alcohol be served and/or for sale? YES NO

Is your event to be held in a designated Alcohol Free Zone? YES NO

*If yes, you are required to provide the appropriate Liquor Licence to Council and ensure those serving alcohol have current RSA accreditation. You must ensure there is free drinking water available. You must also make an application to Council at least 3 months prior to your event if your event is to be held within an existing Alcohol Free Zone. You will be required to pay the advertising fees associated with the publication of the suspension of the Alcohol Free Zone via the local newspaper.*

Will your event require security personnel? YES NO

Will your event require waste management? YES NO

*Council's existing public placed litter bins are not to be used for waste generated from the event without Council approval to do so.*

Will you need to organise the use of the venue's public toilets at your event? YES NO

Will you require additional toilets and amenities, including accessible (disabled) facilities? YES NO

**Guidelines for the number of toilets required are listed below:**

People	No alcohol		Alcohol	
	Male	Female	Male	Female
<500	3	6	11	13
<1000	6	9	15	16

Will your event require access to a power supply? YES NO  
(If yes, please provide requirements)

**10 amp | Qty: All      15 amp | Qty: All      20 amp | Qty: All      32 amp | Qty: All**

Will you need to organise the collection of keys? YES NO

Will your event require the use of existing Council lighting? YES NO

Will you need to organise additional lighting? YES NO

⚠ Will you be installing or erecting a structure? YES NO  
(e.g. stage, marquee, tent, caravan etc.)

Type of structure, quantity and dimensions in m<sup>2</sup>:

**Stage x 2, Marquee's x 200+, Tents, Caravans 50+, Amusement Rides 30+**

*The use of any portable structure may require a Development Application if it does not constitute exempt development or have a previous approval. If approval is required, this may take approximately 28 days.*

### EVENT APPLICATION FORM

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## EVENT SERVICES - continued

Will you require the entry of vehicles on to Council property? YES NO

 Will your event impact vehicular/pedestrian traffic? YES NO

 Are you requesting any road/footpath closures or road/footpath occupation? YES NO

*If yes, you will be required to obtain approval from Council, Police and in some cases the Roads and Maritime Services (RMS). An application should be submitted to the City of Orange Traffic Committee at least 16 weeks prior to your event which must include:*

- *Traffic Management Plan (TMP) and Traffic Control Plan (TCP) compiled by an appropriately qualified person*
- *Proof of public liability insurance to the value of \$20 million with Orange City Council noted as an interested party*
- *Detailed risk assessment*

 Will your event involve large crowds, the use of PA system/s, or amplified music? YES NO

*Noise levels must not exceed 5 decibels above background noise when measured at the nearest affected residence.*

Will there be signage erected promoting your event at the venue? YES NO

 Will there be signage erected promoting your event at other locations in the Orange region? YES NO

Details: **Signage installed throughout Orange - 600x900mm Coreflut and 450x600mm Coreflut signs**

 Will your event involve the distribution of pamphlets and/or other marketing/promotional material? YES NO

Will your event require additional First Aid or Emergency personnel? YES NO

**Guidelines for the number of First Aid personnel required is listed to the right. Each event must be attended by at least one suitably qualified First Aid Officer. The Ambulance Service of NSW should be advised of major events.**

**For water based events at Lake Canobolas or Gosling Creek at least one representative is required to have a First Aid Certificate and RLSSA Bronze Medallion qualification**

Patrons	First Aiders	First Aid Posts
500	2	1
1000	4	1
2000	6	1
5000	8	2
10000	12	2

Who is the person nominated to engage emergency services or authorise an evacuation?

Name: **Geoff Selwood / Tess Crossley**

Contact phone number:

What is your Emergency Evacuation Plan?

Two central emergency assembly points will be allocated on the showground to enable attendees to be clear of any potential sources of fire/explosion/smoke. If required, this will enable staged evacuation off site through the Phillip St Gate which will maintain distance from hazardous areas

**For any event, your strategies for emergency/risk management must comply with Australian Standards AS/ NZS ISO 3100/2009. The location of the Emergency Muster Point and details of the nominated person who can authorise an evacuation must be communicated to all those involved with the event.**

### EVENT APPLICATION FORM

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## EVENT SERVICES - continued

What is your contingency plan for bad weather?

A range of indoor spaces will be available, including large pavilions and smaller marquees erected for the show event. Traders are encouraged to bring their own marquee for outdoor use.

 Will amusement devices (e.g. jumping castle/s, mechanical ride/s) or other entertainment (performers or attractions) be in operation at your event? **YES** **NO**

Type and number of devices:

30+

Rides owned and operated by the Showmens Guild of Australasia - each with their own insurance

*Apart from a 'small' jumping castle (i.e. highest platform is less than 9m high), all amusement device owners must hold a Section 68 Approval issued by Orange City Council. Applications must be received at least five working days before the event.*

Will there be animal involvement at your event? **YES** **NO**

**If yes, you must comply with all provisions of the Exhibited Animals Protection Act, 1986.**

Will your event involve the movement of any aircraft? **YES** **NO**

Will there be goods (other than food) for sale at your event? **YES** **NO**

 Will there be fireworks at your event? **YES** **NO**

Will you be fundraising as part of your event? **YES** **NO**

Will the event involve any professional filming, drone operation or photography? **YES** **NO**

Will the event involve any camping? **YES** **NO**

Will your organisation require information on Council's Donations, Grants and Sponsorship program? **YES** **NO**

### Responsibility to Protect Crowded Places

You are required to address your responsibilities in relation to the protection of crowded places from a range of foreseeable threats, including terror attacks, and should consider anti-terror measures in planning your event. Under the Summary Offences Act 1988, you are required to complete a 'Notice of Intention to Hold a Public Assembly' (available via [www.police.nsw.gov.au](http://www.police.nsw.gov.au)) and submit to the Police at least 90 days prior to your event.

## NOTES

### EVENT APPLICATION FORM

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## REQUIRED DOCUMENTATION

In order for your request to be processed, please ensure you also provide the following documentation:

- **Site Plan** depicting everything you plan to bring or utilise at the venue, such as: barricading/fencing, stalls and marquees, stages, toilets, rubbish/recycling bins, signs/banners, lights/lighting towers, PA/speakers, entry and exit points, parking, power, first aid and emergency muster points.
- **Certificate of Currency of Public Liability Insurance** to a minimum of \$20 million and noting Orange City Council as an interested party.
- **Risk Assessment** outlining all applicable risks and control measures.

## INDEMNITY & DECLARATION

I, Tess Crossley, hold Orange City Council harmless and releases and indemnifies, and keeps released and indemnified, from and against all action, suits, claims, demands, costs, charges and expenses for which Council, its servants, agents or employees may be held liable in respect of any damage, accident or injury of whatsoever nature or kind and however sustained or occasioned and whether to property or persons in connection with the use of this public area and any work connected therewith pursuant to this permit but excluding such liability arising from any negligent act, default or omission, on the part of council, its servants, agents or employees either solely or in contribution thereto.

I am authorised by the nominated organisation/club/school/association to make this application. I understand that a safety inspection and audit of the Council property is required along with completing a risk assessment prior to each use. I understand that I must only use the Council property if it is safe to do so and must leave the council property in a clean and tidy condition, including all associated facilities. I understand that if Council is required to clean or conduct any repairs due to damage or neglect caused by the applicant, the applicant will be invoiced. I agree to ensure that if the Council property is used at night, the level of lighting is appropriate for the intended purpose and agree to turn off all lighting immediately after the event or use of Council property has ceased.

I understand that only approved line marking agents can be used on Council property and I must obtain Council approval for any signage erected. I agree not to sub-let any Council property or facility. I agree to ensure children using Council property are supervised by an adult and agree not to permit any animals (with the exception of guide/hearing dogs), glass and vehicles on Council property unless prior approval is obtained.

I agree to comply with any requirement set by Council as part of the Conditions of Approval for the event and will comply with any direction of Council in relation to the Council property (e.g. closures due to wet weather and maintenance).

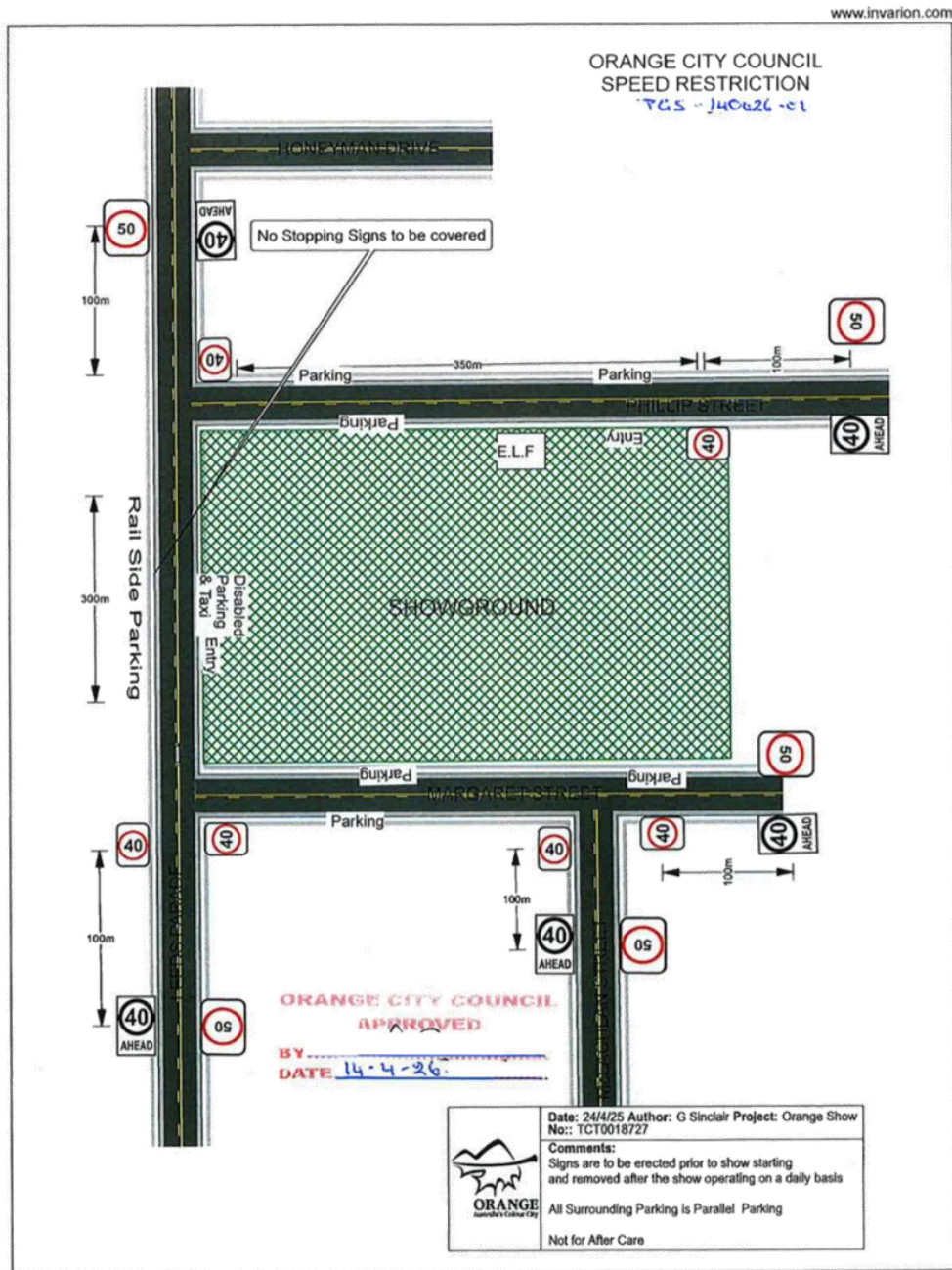
I am authorised to provide this release to Council on behalf of the nominated organisation/club/school/association from all claims made against Council by any person resulting from activities held on Council property.

	<input type="text" value="TESS CROSSLEY"/>	<input type="text" value="19/5/2025"/>
<b>Signature</b>	<b>Name (BLOCK LETTERS)</b>	<b>Date</b>

## EVENT APPLICATION FORM

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### 3 GENERAL REPORTS

#### 3.1 Current Works

RECORD NUMBER: 2026/741

AUTHOR: Wayne Davis, Acting Director Infrastructure

#### EXECUTIVE SUMMARY

The purpose of this report is to update Council on construction and maintenance works which have been carried out since the last current works report to Council.

#### LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “9.2 Design and deliver the road infrastructure for a growing city”.

#### FINANCIAL IMPLICATIONS

Nil

#### POLICY AND GOVERNANCE IMPLICATIONS

Nil

#### RECOMMENDATION

**That the information provided in the report on Current Works be acknowledged.**

#### FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s key risk categories and the following comments are provided:

<b>Service/ Project Delivery</b>	No service or project delivery risk, as it does not alter approved scopes, priorities or delivery arrangements.
<b>Financial</b>	No change to the financial risk profile with this report for information.
<b>Reputation/Political</b>	No reputational or political risks are identified, as the report provides a factual update on current works without seeking policy or funding decisions.
<b>Environment</b>	No new environmental risks, with environmental matters for individual projects managed through existing approvals and controls.
<b>Compliance</b>	Consistent with Council’s governance and reporting obligations and raises no compliance issues.
<b>People &amp; WHS</b>	No people or WHS risks arise from this recommendation, as it does not change operational activities or work practices.
<b>Information Technology/ Cyber Security</b>	No identified IT/Cyber Security Risks with this report for information.

#### SUPPORTING INFORMATION

##### Road Maintenance

Resources have been continuously applied to pothole repairs on sealed roads across the city.

### 3.1 Current Works

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#### **Road Upgrading**

##### Whiley Road

Council staff continued works on site with:

- Ongoing pavement widening;
- Additional drain and road shoulder formation;
- Vegetation clearing;
- Fence reinstatement;
- Driveway reconstruction;
- Sealing of a further 300m section.

##### Huntley Road

Council's contractors focussed on completing footpath construction and driveways over the last month.

#### **Concrete and Drainage**

##### Footpaths

Work has commenced or continued on new footpaths and footpath reconstructions at:

- Sampson Street – Dalton Street to Margaret Street;
- Clinton Street – Dalton Street to Perry Oval shops;
- Mitchell Highway – Phoenix Mine Road to the Men's Shed;
- McNamara Street – Kite Street to Moulder Street.

Work was completed on new footpaths and footpath reconstructions at:

- Phillip Street – Bletchington Public School to Peisley Street;
- Phoenix Mine Road – Mitchell Highway to 1 Phoenix Mine Road.



Photo: New footpath construction in Sampson Street

### 3.1 Current Works

#### Upcoming major works

Major road upgrading works, status and timing (as weather permits) as follows:

Work	Location	Status
Dalton Street asphalt pavement seal renewal	At the rail level crossing	All rail approvals in place. Works now awarded. Expect works to commence in May.
Peisley Street rehabilitation	Moulder Street to Warrendine Street (stg2)	Works awarded. Expect works to commence in May.
McNamara Street	Between Summer and Byng Streets	Works awarded. Expect works to commence in May.
Leeds Parade	Around University entrance	Works awarded. Expect works to commence in May.
Phillip Street	Anson Street to Peisley Street	Works awarded. Expect works to commence in May.

#### WATER SUPPLY SERVICES

The type and number of water supply service responses by maintenance staff are shown in the table below.

Category	July 2024 – June 2025	March 2026
Water - Leak (Meter)	369	46
Water Request - Meters Faulty (incorrect readings)	115	53
Water - No Water Supply	69	10
Water – Pressure	25	0
Water Request - Replace Meter box/lid	24	1
Water quality – Dirty	35	7
Water - Burst Main	114	5
Water - leak (Main, Valve, Hydrant)	579	56
<b>Total Water Requests</b>	<b>1,330</b>	<b>178</b>

#### Construction Works

- The renewal of the 100mm water main in Kileys Run is planned to commence in May 2026 with geotechnical investigations finalised and materials ordered.
- Council is currently completing the decommissioning of 75mm water mains throughout the network. These mains are redundant to our network requirements.
- Works are currently in progress for the establishment of a District Metered Area for West Orange with a Mag Meter installed to better understand the water usage of West Orange.

#### New Water Connections

- 236 Byng Street - 20mm water service connection.

#### Renewals

- 98 Clinton Street - water service relocation.
- 77 Franklin Road - water service renewal.

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#### SEWER SERVICES

The type and number of sewer service responses by maintenance staff are shown in the table below.

Category	July 2024 – June 2025	March 2026
Sewer Choke - Blockages	260	18
Sewer Complaint - Odour	5	1
Sewer Complaint - Overflow	217	15
<b>Total Sewer Requests</b>	<b>482</b>	<b>34</b>

#### Construction Works

- Works are completed on the sewer main rehabilitation program with all mains relining and junction sealed.
- 14 Moulder Street - sewer manhole installation.

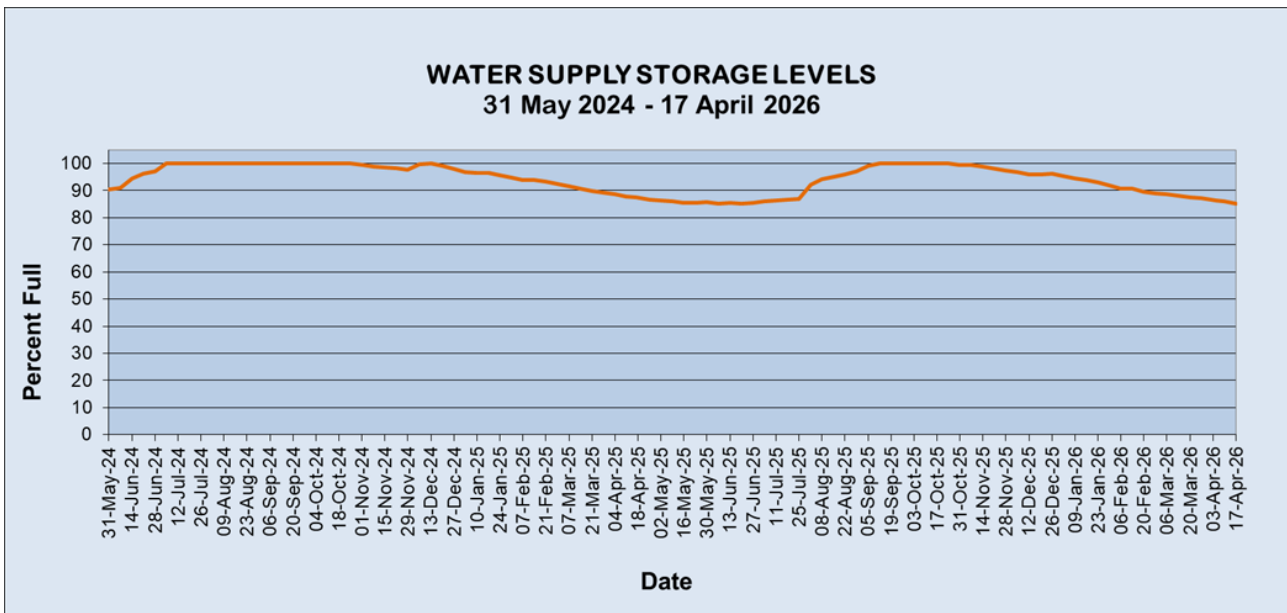
#### Sewer Reconstruction

- 6 Sundew Circuit - sewer service reconstruction.

#### WATER SUPPLY SECURITY

##### Water Storage Levels

The water storage trend for the combined storages from 31 May 2024 to 17 April 2026 is shown in the graph below.



### 3.1 Current Works

Below levels current at 17 April 2026:

Location	Level Below Spillway (mm)	% of Capacity
Suma Park Dam	1,972	83.40%
Spring Creek Dam	313	92.88%
Lake Canobolas	413	87.99%
Gosling Creek Dam	385	88.96%
<b>Total Capacity</b>		<b>84.52%</b>

#### Supplementary Raw Water Sources

Extractions from the supplementary raw water supplies in recent months are provided in the table below. The 'Total' column is the tally for all months in the water year (starting July).

Raw Water Source	January 2026 (ML)	February 2026 (ML)	March 2026 (ML)	Total 2025/2026 (ML)
Bores*	8.42	6.24	6.26	51.91
Stormwater	0.00	0.00	0.00	0.00
Macquarie River	0.00	0.00	0.00	0.00
<b>Total</b>	<b>8.42</b>	<b>6.24</b>	<b>6.26</b>	<b>51.91</b>

\* Bores include two at Clifton Grove and two at the Showground/Margaret Street

A more detailed monthly summary of raw water transfers can be found on Council's website at <https://www.orange.nsw.gov.au/water/oranges-water-supply/>.

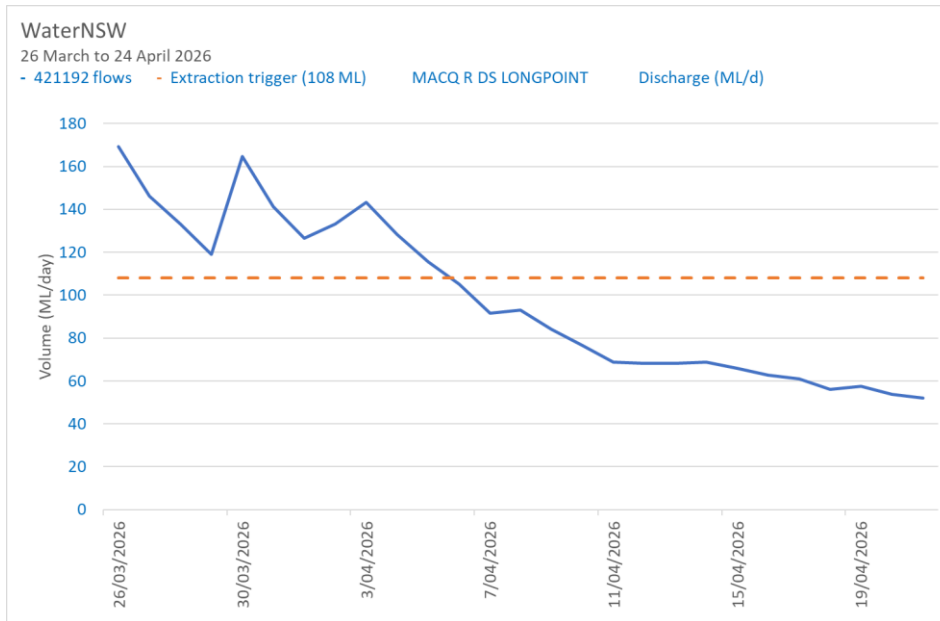
The third quarter Decision Support Tool (DST) was conducted 16 April 2026. The ENSO forecast predicted neutral conditions for the year ahead from the Bureau of Meteorology's POAMA forecast. Whilst there is an indication of a change to El Nino towards the end of winter, no supplementary supplies are predicted to be required in the fourth quarter. This means that whilst we are below the trigger point (90% combined storage) to activate the Macquarie Pipeline, at this point it is not recommended to do so.

#### Macquarie River Flows

The mean daily flows in the Macquarie River monitored downstream of Long Point (Station 421192) for 26 March to 24 April 2026 are presented below. The data was sourced from the WaterNSW website with flows presented in megalitres per day (ML/d).

Flows declined for the period from a maximum of 169 ML/d at 26 March to below the extraction trigger (108 ML/d) at 6 April. Flows continued to decrease for the period to 52 ML/d at 24 April 2026.

### 3.1 Current Works



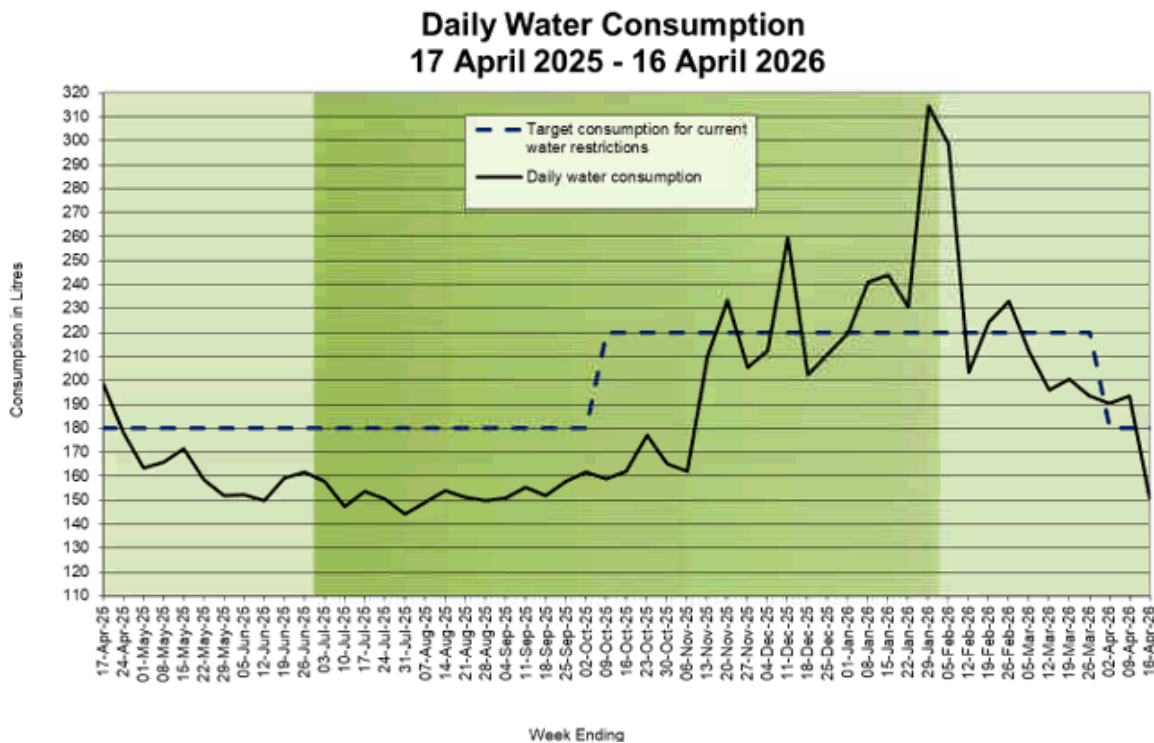
#### Demand Management

##### Residential water use

Permanent Water Saving Standards came into effect on Friday 25 June 2021.

Average daily residential water consumption for the period 20 March 2026 to 16 April 2026 was 182 litres per person per day.

The graph below shows the average daily residential water consumption trend from 17 April 2025 to 16 April 2026.



##### Total water use

The average daily city-wide water consumption for the period 20 March 2026 to 16 April 2026 was 11.74 ML/day.

### 3.1 Current Works

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#### **DRINKING WATER QUALITY**

Water samples are collected as a component of Orange City Council's Drinking Water Quality Monitoring Program in accordance with NSW Health requirements. Samples are collected regularly and sent to the NSW Government National Association of Testing Authorities (NATA) accredited laboratory for analysis.

The Icely Road supply system achieved 100% compliance for physical, chemical and microbiological samples in March 2025. A drinking water quality report for 2025 is provided on Council's website at <https://www.orange.nsw.gov.au/water/water-treatment-plant/>.

#### **PROJECT MANAGEMENT OFFICE**

##### **East Orange Harvesting Wetlands (Blackman's Swamp Creek Stormwater Harvesting Stage 2)**

Following the completion of the appeal process in December 2025, Council has progressed to the next phase of project delivery.

The project design is now substantially complete. Final design updates are being confirmed, with particular focus on reactivating the electrical design and re-obtaining the relevant approvals, which have lapsed due to project timing.

In parallel, preparation of the construction tender documentation is underway, including finalisation of drawings, technical specifications, and approvals required to support procurement.

Subject to completion of the remaining design and approval requirements, the construction tender is anticipated to be released in the coming month, with award expected in late June to July. Construction is proposed to commence in spring, aligning with more favourable weather conditions for an earthworks project of this nature

##### **Sewage Treatment Plant Inlet Works**

The epoxy coating works have been completed, with the third-party inspection report now received. Council is currently reviewing the report to confirm compliance with the project requirements. Mechanical equipment is being progressively reinstalled into its relevant positions as works continue on site. Construction of the bypass chamber is also progressing, with the floor slab completed and wall construction underway. Wall works are expected to be completed in the coming weeks.

Overall progress in recent weeks has been steady and will need to continue to support program completion by the end of June, subject to weather conditions and commissioning requirements. Commissioning activities are anticipated to commence from mid-May. As with works of this nature, commissioning is a critical phase and will be managed carefully to ensure the system performs as intended.

### 3.1 Current Works



Photo – STP Inlet Works

#### **Orange Conservatorium and Planetarium**

Construction continues to progress across both the Conservatorium and Planetarium buildings, with a broad range of works advancing concurrently as the project moves further into enclosure and internal fit-out.

Significant progress has been made on the Planetarium structure, with the dome form now clearly established and associated enclosure works continuing. External façade works across the broader project are progressing well, with masonry, cladding and glazing advancing across multiple elevations, including continued works to the northern façade.

Internally, services installation, lining and fit-out works are continuing across studios, Back-of-House areas and the Recital Hall. Painting, ceiling works and service installations are progressing across multiple levels as spaces begin to take their final form.

This phase of the project involves a high level of technical complexity and detailed coordination, particularly as specialist elements such as the Planetarium come together. While construction continues to progress across multiple fronts, the current program indicates that works will extend beyond the end of June. Council continues to actively oversee delivery, working closely with the contractor and consultants to manage sequencing, resolve detailed interfaces, and transition the project toward the next stages of completion.

### 3.1 Current Works

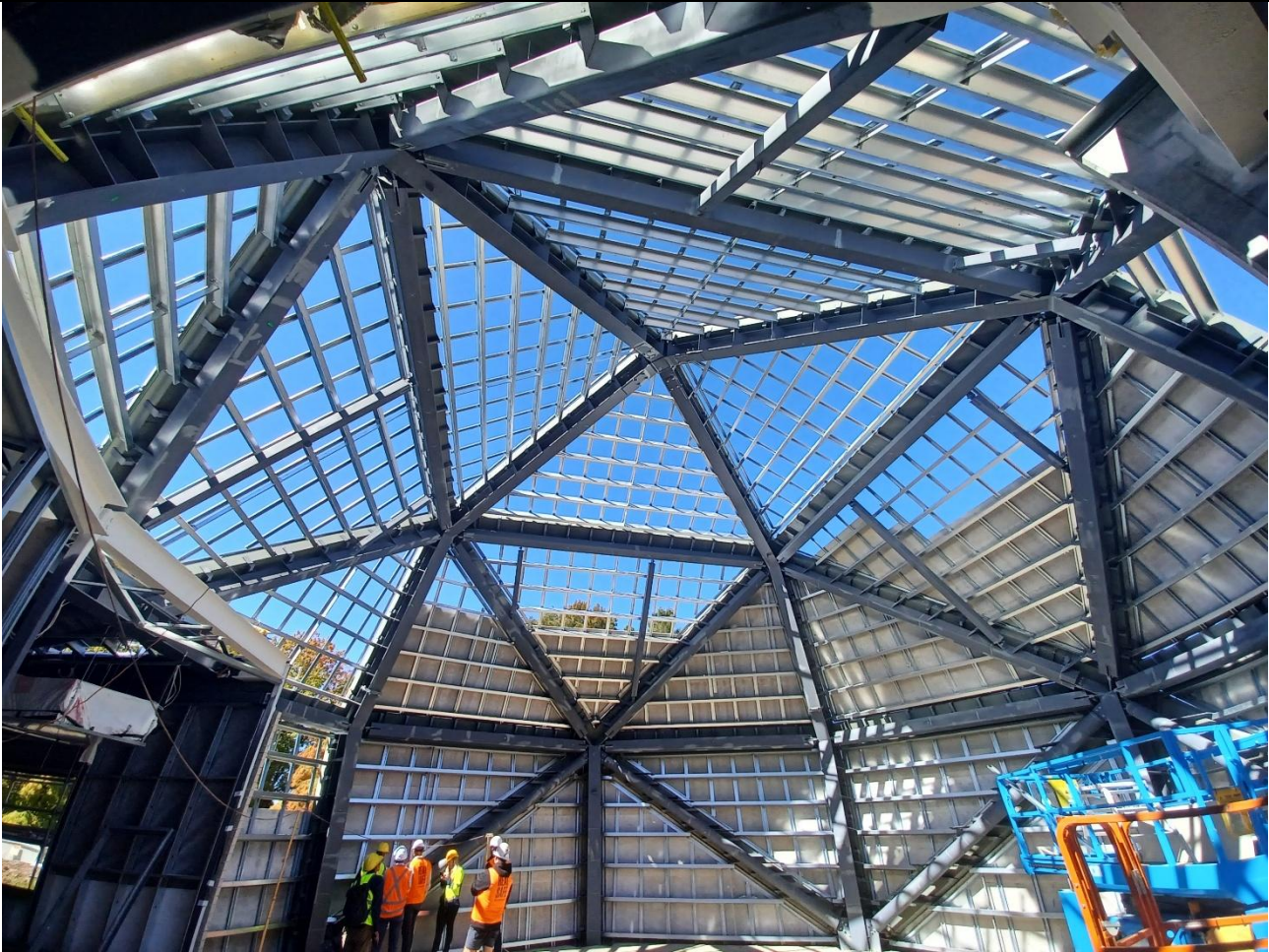


Photo – Construction of Orange Conservatorium and Planetarium – Dome Construction

#### **Orange Sports Precinct**

Works across the Orange Sports Precinct continue to progress across multiple areas as construction activity increases and key elements of the project advance.

At John Davis Stadium, construction has reached an important milestone with the first concrete pours now completed. The base slab for the lift shaft has been poured, and the project is progressing toward coming out of the ground. Underground service works, including drainage infrastructure to manage groundwater and stormwater build-up, are also being constructed to support the stadium structure and ongoing works.

Across the playing fields, the contractor has returned to site to complete drainage improvement works across Fields 5 to 8. Field performance will be carefully monitored and evaluated during the next significant rainfall event to assess the effectiveness of these works and confirm whether improvements have been achieved.

Electrical infrastructure works for the broader precinct continue, alongside general site works including topsoil placement and grassing in various areas. These works are contributing to improved site presentation as construction progresses.

Procurement activities across the precinct are also advancing. The field lighting tender assessment has been completed, with a report submitted to Council 21 April meeting and further discussions and timing of works to be considered. The athletics track scope has been reviewed, with the tender evaluation completed and a report prepared for Council.

### **3.1 Current Works**

Council continues to actively oversee the project, with multiple work fronts progressing concurrently as the precinct continues to take shape.



Photo – Sports Precinct - Landscaping and turfing of exterior fields 1-8

#### **March Street Bridge**

Progress on the March Street Bridge project has recently advanced following completion of the detailed design. The contractor has commenced fabrication activities offsite, with the first bridge beams now poured.

With the design finalised, the contractor is preparing to transition to onsite construction activities in the coming period. All enabling works required to support construction, including relocation of electrical infrastructure, have already been completed by Council.

While progress on documentation and approvals from the contractor was slower earlier in the project, it is anticipated that momentum will improve as works recommence on site. Council continues to actively engage with the contractor to support the transition into onsite construction and to monitor progress as the next phase of works gets underway.

### 3.1 Current Works



Photo – March Street Bridge - Precast beams being prepared off-site

#### **C2 Basin**

Works at the C2 Basin continue to progress, with the main field now approaching its final formation levels and the overall shape of the playing surface becoming clearly defined.

Progress was temporarily impacted by a severe storm event in recent weeks, which caused damage to sections of partially installed drainage infrastructure. As a result, affected drainage works were required to be removed and reinstalled.

The contractor has since recovered from this weather-related setback and is actively progressing the necessary rectification works. Earthworks have continued during suitable weather conditions, and the field is now close to final levels, with topsoil spreading expected to commence shortly.

In addition, works to the bottom dam walls have now been completed. Subject to suitable weather conditions, the remaining works are anticipated to be finalised in the coming month, enabling the project to transition into completion.

**3.1 Current Works**

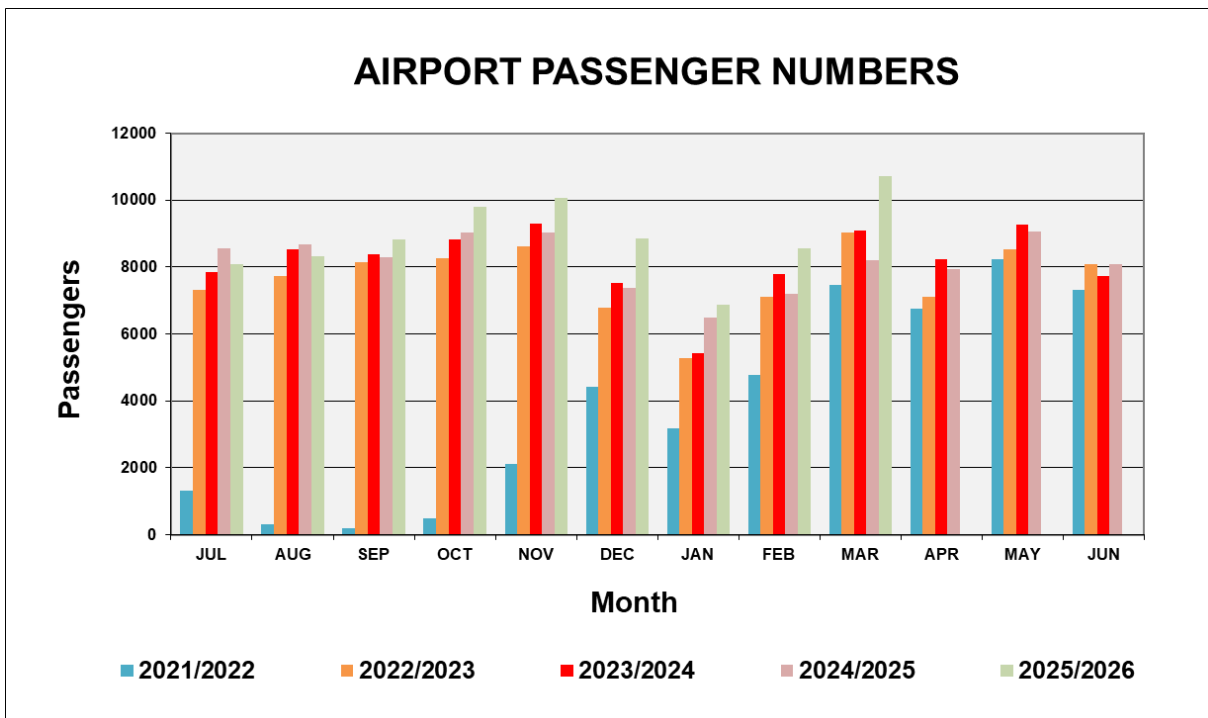


Photo – Main field

**AIRPORT PASSENGER NUMBERS**

Passenger numbers during March 2026 were 10,716 compared to 8,198 for the same month in 2025.

These figures include passenger numbers from Regional Express, Link Airways (formerly Fly Corporate) and QantasLink.

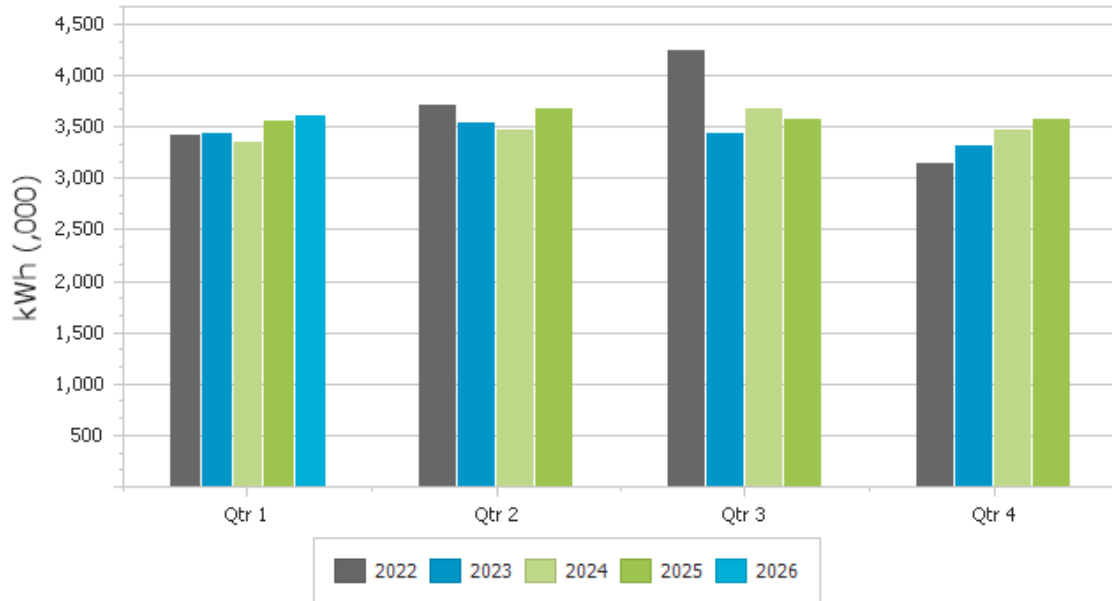


**3.1 Current Works**
**ENERGY USE**

The following information is sourced from E21, Council's energy software.

**Consumption History - up to 4 Years**

Thursday, 23 April 2026 8:38 AM


**History - Last 12 Months**

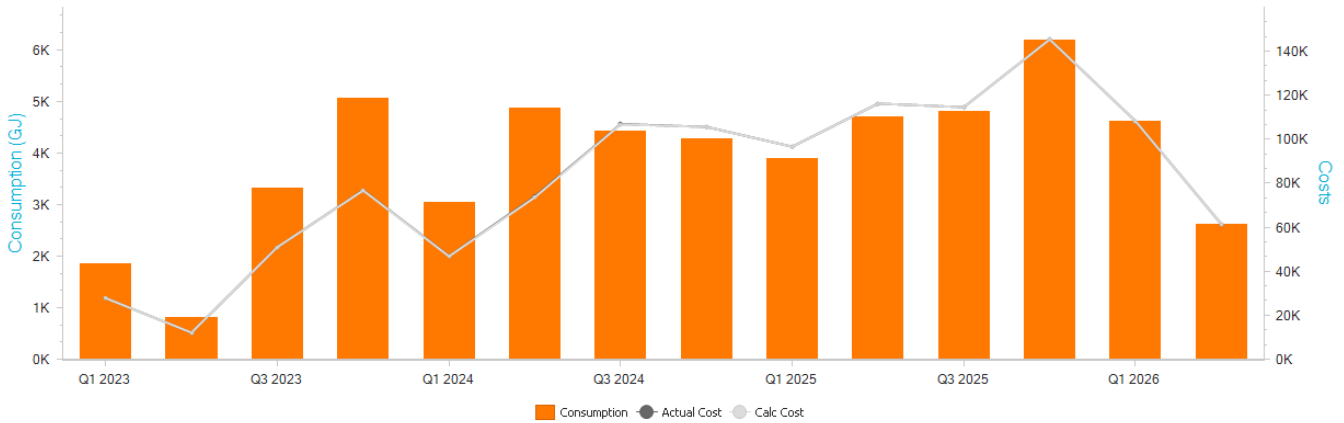
GROUP	CONSUMPTION (kWh)	BILL (ex GST)
Parks & Gardens	0	\$0
Water	4,847,046	\$1,304,141
Public Buildings & Facilities	3,078,494	\$934,054
Lighting	1,435,836	\$425,935
Other	0	\$0
Sewer	3,379,637	\$921,211
Macquarie Pipeline	15,881	\$19,619
Ungrouped	143,662	\$49,241
Airport	0	\$0
Legacy RFS	0	\$0
<b>Total</b>	<b>12,900,555</b>	<b>\$3,654,200</b>

### 3.1 Current Works

#### Gas Consumption

Please note discrepancies in historic gas consumption are due to gaps in data captured. This issue was rectified in Q3 2023.

Quarterly Data Charts



Period	Consumption (GJ)	Actual	Calculated	\$/GJ	Emissions
Mar-2023	1,855.8	\$27,836.11	\$27,824.77	15.00	119.7
Jun-2023	822.3	\$12,148.66	\$12,146.93	14.77	53.0
Sep-2023	3,317.7	\$50,958.97	\$50,993.39	15.36	214.0
Dec-2023	5,079.3	\$76,928.44	\$76,768.41	15.15	327.6
Mar-2024	3,043.2	\$46,976.20	\$46,832.11	15.44	196.3
Jun-2024	4,876.4	\$74,025.48	\$73,627.91	15.18	314.5
Sep-2024	4,434.5	\$106,921.79	\$106,779.35	24.11	286.0
Dec-2024	4,273.6	\$105,654.16	\$105,642.01	24.72	275.6
Mar-2025	3,906.3	\$96,670.27	\$96,661.61	24.75	252.0
Jun-2025	4,702.6	\$116,248.52	\$116,239.28	24.72	303.3
Sep-2025	4,816.5	\$114,625.40	\$114,618.27	23.80	310.7
Dec-2025	6,204.8	\$145,409.81	\$145,397.17	23.44	400.2
Mar-2026	4,614.8	\$108,257.22	\$108,250.83	23.46	297.7
Jun-2026	2,631.9	\$61,434.52	\$61,433.63	23.34	169.8
	<b>54,579.7</b>	<b>\$1,144,095.6</b>	<b>\$1,143,215.7</b>		<b>t 3,520.4</b>