



ENVIRONMENTAL SUSTAINABILITY POLICY COMMITTEE

AGENDA

5 MAY 2026

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **ENVIRONMENTAL SUSTAINABILITY POLICY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 5 May 2026**.

Scott Maunder
CHIEF EXECUTIVE OFFICER

For apologies please contact Executive Support on 6393 8391.

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building by the rear entrance and gather at the entrance to the car park. This is Council's designated emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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1 INTRODUCTION

MEMBERS

Cr D Mallard (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

1.1 Apologies and Leave of Absence

1.2 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Environmental Sustainability Policy Committee at this meeting.

2 COMMITTEE MINUTES

2.1 Minutes of the Tidy Towns Community Committee - 12 March 2026

RECORD NUMBER: 2026/782

AUTHOR: Melissa Brennan, Administrative Assistant

EXECUTIVE SUMMARY

The Tidy Towns Community Committee met on 12 March 2026 and the recommendations from that meeting are provided to the Environmental Sustainability Policy Committee

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Tidy Towns Community Committee at its meeting held on 12 March 2026.
- 2 That the minutes of the Tidy Towns Community Committee from its meeting held on 12 March 2026 be adopted.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s key risk categories and the following comments are provided:

Service/Project Delivery	Services are provided within current budget allocations and staff resources.
Financial	No adverse impact, costs are mainly internal.
Reputation/Political	Tidy Towns Applications provide a positive impact on Council’s reputation.
Environment	No impacts from this report
Compliance	Nil
People & WHS	Nil
Information Technology/ Cyber Security	Nil

SUPPORTING INFORMATION

The Agenda and Minutes are attached for the information of Council.

ATTACHMENTS

- 1 Minutes of the Meeting of the Tidy Towns Community Committee held on 12 March 2026, 2026/815 [↓](#)
- 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 12 March 2026, 2026/814 [↓](#)



MINUTES OF THE TIDY TOWNS COMMUNITY COMMITTEE
HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE
ON 12 MARCH 2026
COMMENCING AT 3:00 PM

1 INTRODUCTION

ATTENDANCE

Cr Tony Mileto (Chairperson) (Mayor), Cr Marea Ruddy, Chris Gryllis, Natural Resources Coordinator, Sustainability Officer

1.1 APOLOGIES

Nil.

1.2 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson conducted an Acknowledgement of Country.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

Nil.

2 PREVIOUS MINUTES

RESOLVED

Member C Gryllis/Cr M Ruddy

That the Minutes of the Meeting of the Tidy Towns Community Committee held on 4 December 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Tidy Towns Community Committee meeting held on 4 December 2025.

3 GENERAL REPORTS

3.1 TIDY TOWNS NATIONAL AWARDS

TRIM REFERENCE: 2026/237

RECOMMENDATION

Cr M Ruddy/Member C Gryllis

That the Committee review and finalise categories for the upcoming awards.

Attachment 1 Minutes of the Meeting of the Tidy Towns Community Committee held on 12 March 2026

3.2 WORKSHOP WITH KEEP AUSTRALIA BEAUTIFUL

TRIM REFERENCE: 2026/238

The Committee acknowledges the recommendation from KAB and endorses the confirmation of the delegation to attend the National Awards. The Committee further supports proceeding with the necessary travel and accommodation arrangements due to limited availability.

RECOMMENDATION**Member C Gryllis/Cr M Ruddy**

That the Committee acknowledge the information provided from Keep Australia Beautiful staff.

3.3 TIDY TOWNS ACTION PLAN

TRIM REFERENCE: 2026/239

RECOMMENDATION**Cr M Ruddy/Member C Gryllis**

That the Committee review and update the action plan.

3.4 TIDY TOWNS SUSTAINABILITY AWARDS WEEKEND

TRIM REFERENCE: 2026/442

RECOMMENDATION**Member C Gryllis/Cr M Ruddy**

That the committee discuss and recommend entering into an agreement to jointly host the "2026 Tidy Towns Sustainability Awards" weekend from Friday 16 to Sunday 18 October 2026 to be held in Orange, NSW.

THE MEETING CLOSED AT 3:50PM



TIDY TOWNS COMMUNITY COMMITTEE

AGENDA

12 MARCH 2026

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **TIDY TOWNS COMMUNITY COMMITTEE MEETING** of **ORANGE CITY COUNCIL** will be held in the **COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE** on **Thursday, 12 March 2026** commencing at **3:00 PM**.

Scott Maunder
CHIEF EXECUTIVE OFFICER

For apologies, please contact Andrew Cole on 6393 8025.

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 12 March 2026

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 12 March 2026

1 INTRODUCTION**MEMBERS**

Cr Tony Mileto (Chairperson) (Mayor), Cr Marea Ruddy, Chris Gryllis, Director Development Services, Natural Resources Coordinator

1.1 Apologies**1.2 Acknowledgement of Country**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Tidy Towns Community Committee at this meeting.

**Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 12
March 2026**

2 PREVIOUS MINUTES

RECOMMENDATION

That the Minutes of the Meeting of the Tidy Towns Community Committee held on 4 December 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Tidy Towns Community Committee meeting held on 4 December 2025.

ATTACHMENTS

- 1 Minutes of the Meeting of the Tidy Towns Community Committee held on 4 December 2025

**MINUTES OF THE TIDY TOWNS COMMUNITY COMMITTEE**

HELD IN COMMITTEE ROOM 3

ON 4 DECEMBER 2025

COMMENCING AT 1:08 PM

1 INTRODUCTION**ATTENDANCE**

Cr Tony Mileto (Chairperson) (Mayor), Cr Marea Ruddy, Chris Gryllis, Natural Resources Coordinator, Sustainability Officer

1.1 APOLOGIES

Nil.

1.2 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson conducted an Acknowledgement of Country.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

Nil.

2 PREVIOUS MINUTES**RESOLVED****Cr M Ruddy/Member C Gryllis**

That the Minutes of the Meeting of the Tidy Towns Community Committee held on 24 September 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Tidy Towns Community Committee meeting held on 24 September 2025.

3 PRESENTATIONS**3.1 CHAIRPERSON PRESENTATION - ENVIRONMENTAL SUSTAINABILITY POLICY COMMITTEE - 4 NOVEMBER 2025**

TRIM REFERENCE: 2025/2430

Agenda from 24 September and minutes from that meeting were provided in the agenda for the Environmental Sustainability Policy Committee 4 November 2025, and adopted by ESPC:

2.2 Minutes of the Tidy Towns Community Committee 24 September 2025 trim reference: 2025/2220 resolved – 25/579 Cr T Greenhalgh/Cr M Ruddy.

RECOMMENDATION**Member C Gryllis/Cr M Ruddy**

That the Tidy Towns Community Committee acknowledge the verbal report provided by the Chair.

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 12 March 2026**4 GENERAL REPORTS****4.1 TIDY TOWNS COMBINED FEEDBACK FROM KEEP AUSTRALIA BEAUTIFUL JUDGES**

TRIM REFERENCE: 2025/2427

The Committee reviewed the feedback received and identified two recurring themes that should be strengthened to improve the quality and competitiveness of future submissions:

1. Community Engagement
 - The Committee noted the need to better demonstrate how community input informed project scoping and decision-making
 - Highlighting the link between engagement outcomes and final project designs would more clearly showcase the collaborative approach taken
2. Quantitative Impact Measurement
 - Members agreed that stronger data collection is required to quantify project impacts over time
 - Developing consistent measures, particularly relating to project cost, community benefit and longer-term outcomes, will support more evidence-based storytelling and strengthen our overall case

RECOMMENDATION**Cr M Ruddy/Member C Gryllis**

That the Committee acknowledge the feedback provided from Keep Australia Beautiful.

4.2 PRESENTATION FOR LAUNCESTON MAY 2026

TRIM REFERENCE: 2025/2428

Some key points were provided regarding the structure and requirements for the National Awards during the meeting with Keep Australia Beautiful on Tuesday 3 December. In summary:

- Submit entries for as many of the 10 categories as possible. These are treated as new submissions for the National Awards, even if previously entered at State level.
- The presentation should cover the city as a whole, highlighting our strong community engagement, partnerships, and collaborative projects. Video content is highly effective for showcasing this.
- The judging process includes a two-hour online session. It's important to expand on the written entries, not simply repeat the content.
- We need to confirm the availability of footage and photographs from the Communications team. What do we currently have, and what gaps need filling?

RECOMMENDATION**Member C Gryllis/Cr M Ruddy**

That the Tidy Towns Community Committee meet to discuss and develop the strategy, structure and format of our upcoming presentation in Launceston.

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 12 March 2026**4.3 BRAINSTORMING IDEAS FOR OCTOBER 2026 AWARDS**

TRIM REFERENCE: 2025/2429

The Committee discussed the initial outcomes and key points from the meeting with Keep Australia Beautiful held on Tuesday 3 December.

Ideas for the Weekend Itinerary

- Align activities with the Wine Week Opening and Farmers Markets
- Indigenous experiences:
 - Cultural tours
 - Indigenous dance group performance
- Walking tour of central Orange
- Mt Canobolas visit or guided walk
- Lake Canobolas activities
- Site visit to biofilters at Euchareena Road Resource Recovery Centre

Ideas for Venues

- Banksia
- Hotel Canobolas Ballroom
- Robertson Park
- Theatre foyer or Visitor Information Centre for an informal reception
- Botanic Gardens for a farewell breakfast

Potential Sponsors for Keep Australia Beautiful to Approach

- Iberdrola
- Newmont
- Loam Bio
- Charles Sturt University
- Orange 360
- Wangarang
- Rotary (for hosting a breakfast)

Ideas for Promotional Bags and Registration Materials

- Personalised, KAB-branded items, e.g. custom wine labels
- Bags and merchandise branding consistent with Orange and KAB themes
- CBD coffee vouchers to encourage local spending

RECOMMENDATION**Cr M Ruddy/Member C Gryllis**

That the Tidy Towns Community Committee develop a draft itinerary for the KAB NSW awards weekend.

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 12 March 2026

4.4 TIDY TOWNS ACTION PLAN

TRIM REFERENCE: 2025/2553

Updates:

- Rotary Park: Locate and investigate plaques – completed.
- Sponsorship: Add potential sponsor list and relevant contact details to the materials being provided to Keep Australia Beautiful.
- Meeting Placeholder: Prepare and send a placeholder for a meeting on Tuesday 27 January 2026, to run for 30 minutes either side of 2:00–3:00pm, and book a room from 1:30pm–3:30pm.
- Engagement: Loop in and engage the following teams/contacts:
 - Economic Development Manager
 - Tourism Lead
 - Orange 360
 - Events Team
 - Communications Team

RECOMMENDATION**Member C Gryllis/Cr M Ruddy**

That the Committee review and update the action plan.

Member C Gryllis left the meeting with the time being 1.50pm**THE MEETING CLOSED AT 2.09PM.**

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 12 March 2026
Attachment 1 KAB 2026 Tidy Towns Entry Kit
3 GENERAL REPORTS
3.1 Tidy Towns National Awards

RECORD NUMBER: 2026/237

AUTHOR: Melissa Brennan, Administrative Assistant

EXECUTIVE SUMMARY

The Tidy Towns Committee will review and finalise categories for the National Tidy Towns awards to be held in May 2026.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Committee review and finalise categories for the upcoming awards.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s key risk categories, and the following comments are provided:

Service/Project Delivery	Reviewing and finalising award categories will not impact existing service or project delivery.
Financial	No financial implications are expected as this falls within the current budget.
Reputation/Political	The action supports positive community representation and carries no reputational or political risk.
Environment	There are no environmental risks associated with reviewing award categories.
Compliance	The recommendation complies with governance processes and introduces no compliance risk.
People & WHS	No workforce or safety risks are anticipated from this administrative activity.
Information Technology/ Cyber Security	The action does not involve system changes and presents no IT or cyber security risk.

SUPPORTING INFORMATION

A copy of the Keep Australia Beautiful 2026 Tidy Towns entry kit and the 2026 National Award categories are attached.

ATTACHMENTS

- 1 KAB 2026 Tidy Towns Entry Kit, D26/16360
- 2 2026 Tidy Towns National Award Categories, D26/16361



AUSTRALIAN TIDY TOWNS
SUSTAINABILITY AWARDS
2026

**State Finalists
Entry Pack**

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 12 March 2026**Attachment 1 KAB 2026 Tidy Towns Entry Kit****TABLE OF CONTENTS**

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KEY 2026 PROGRAM DATES

Entries Open	5 January 2026
Entries Close	27 February 2026
Judging	March 2026
Awards Event	15 & 16 May 2026, Launceston TAS

CONTACT

If you have any questions related to your entry, please contact

Veronica Dullens
0400 449 100
events@kabnsw.org.au

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 12 March 2026

Attachment 1 KAB 2026 Tidy Towns Entry Kit

Welcome to the Keep Australia Beautiful Tidy Towns Awards for 2026 and congratulations on being selected as the finalist for your state or territory!



Now in its 57th year, the Keep Australia Beautiful Tidy Towns Awards continue to recognise the individuals, groups, and communities working tirelessly to create cleaner, greener, and more resilient places to live. This year's award categories highlight some of the most pressing environmental challenges facing our nation, and we applaud our finalists for their creativity, commitment, and leadership in driving meaningful change.

The 2026 Awards will be proudly hosted by our 2025 winner, Launceston, Tasmania, on 15 and 16 May 2026. Across the two-day event, we will celebrate the outstanding initiatives delivered by our finalists, share stories of success, and announce the deserving winners. It is a wonderful opportunity to reflect on the collective achievements of communities across Australia and to learn from each other's experiences.

I extend my best wishes to all entrants and look forward to celebrating the remarkable projects shaping a more sustainable future for towns across our country at the awards event in Launceston.



Warm regards,
Val Southam
Director
Keep Australia Beautiful

ABOUT THE AWARDS

For over 50 years, Keep Australia Beautiful's Tidy Towns Awards have been recognising and rewarding initiatives that contribute to a more sustainable, resilient and beautiful Australia.

The Tidy Towns name has always been synonymous with community pride and community action. The awards encourage, motivate, and celebrate the sustainability achievements of grassroots rural and regional communities across Australia.

In addition to a healthy dose of competition, the National Tidy Towns Awards bring together community leaders, environmental champions, young legends and waste warriors from every corner of our country to share experiences, learn from and inspire each other - This is the true Tidy Towns spirit.



**Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 12
March 2026**

Attachment 1 KAB 2026 Tidy Towns Entry Kit

ENTRY GUIDELINES

Entries open 5 January 2026 and will close on **27 February 2026** at midnight. After this time, no further updates, entries or nominations can be made. Entries **MUST** be submitted via the online portal, please see the section "Entry Form Materials" to prepare your submission materials.

Judging will take place throughout March 2026. Each town is assessed online by a panel of three expert judges via Zoom with each judging session running for approximately two hours.

We recommend one representative act as 'host' for your town and that you include community members and other stakeholders for their respective categories.

To maximise your time with the judges we recommend you send a copy of presentation materials at least three working days prior to the session (either by email or use dropbox for large files) so that the judges can view them ahead of your session, leaving more time for you to discuss your project outcomes/impacts and respond to questions from the judges.

To highlight physical features of your projects, we recommend you make a short video ahead of your judging session so that you can share it on the day, rather than walking and talking with your device. Videos made on phones/tablets are perfectly acceptable and will not be scored on quality or editing. Videos may also be used to include individuals who may not be available on the day of your judging session.

SUPPORTING DOCUMENTATION

It is important that you provide supporting documentation with evidence/data showing the results achieved for each initiative. Additional documentation such as plans, brochures and newspaper articles may be submitted in PDF format to support your submission. Please ensure they are referenced in the copy for the respective category. You may also provide links to videos.

PHOTOGRAPHS

We request that you submit 2 - 4 high quality images for your town and per category to support your submission. As these photos will be used in printed and online materials to publicise your potentially award-winning entry, we appreciate your efforts to ensure these are high resolution (e.g. 300dpi or minimum file size of 1MB) and include both landscape and portrait options. All photos submitted to Keep Australia Beautiful National Association may be used for promotion and marketing purposes, and you must ensure that you have permission from all individuals featured in any photographs prior to submitting your entry. If you do not have permission, we ask that you upload images without people in them.

Any photos with children under the age of 18 will be required to upload a release giving us permission to use the images. Please **download the Release Form**, have it completed by the parent/legal guardian and upload with your entry. If you do not have their permission, **DO NOT** upload the image.

AWARDS CATEGORIES



Behaviour Change and Engagement

This award recognises outstanding achievements in raising awareness in environmental sustainability, leading to empowerment and behaviour change amongst the target audience.

Biodiversity Conservation

This award recognises projects which regenerate, conserve, or enhance scientific understanding of biodiversity in terrestrial and marine ecosystems.



Circular Economy and Waste Reduction

This award recognises innovation and achievements in the promotion and implementation of circular economy principles and waste reduction – finding ways to reduce, recover and repurpose materials.

Climate Change Mitigation and Adaptation

This award recognises leadership, innovation and initiatives that strengthen resilience to the impacts of climate change, reduce emissions, or sequester carbon from the atmosphere.



AWARDS CATEGORIES



Dame Phyllis Frost Local Hero

This award recognises an individual who stands out in the community, demonstrating leadership and outstanding commitment in any of the award categories.

Heritage and Culture

This award recognises outstanding commitment to the conservation and celebration of a community's built heritage, natural heritage or indigenous cultural heritage.



Litter Prevention

This award recognises innovation and achievements in litter prevention or reduction through education, partnerships, behaviour change or the development of effective infrastructure and place design.

Liveable Communities

This award recognises initiatives that contribute to the liveability, health and well-being of a community, building a strong, healthy vibrant and accessible community.



AWARDS CATEGORIES

Plastic-Free Communities

This award recognises innovation and programs that take action to tackle single use plastics.

It is for programs, events and resources that empower individuals and businesses to avoid single use products and encourage more sustainable choices.



Water Conservation and Protection

This award recognises leadership and innovation in water conservation and management for the future.

Young Legends

This award recognises achievements by an individual or groups of young people (under 25) who have demonstrated significant commitment to the environment and/or have made significant contributions in any of the other award's categories.



Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 12 March 2026

Attachment 1 KAB 2026 Tidy Towns Entry Kit

ENTRY FORM MATERIALS

Before you begin completing the online form, we recommend gathering all your submission materials in advance. This will make it easier to simply copy, paste, or upload the required content. Please refer to the list below for the information you'll need. Once you complete page one of the form, you'll receive an email with a unique link, allowing you to return and edit or finalise your submission at any time until the closing date.

As you prepare your submission, consider what sets your entry apart. How have you gone above and beyond business-as-usual? In what ways is your work leading or innovative? How have you collaborated with stakeholders across community, business, and government?.

It is important that you provide supporting documentation with evidence/data/examples that clearly demonstrates the results and impact of each initiative.

We encourage you to complete all categories where possible, as this provides the strongest opportunity for overall award consideration. However, if you do not have a project for a particular category, you may skip it and continue to the next.

General Information

- Town Name
- State/Territory
- Primary Contact (Name, Role, Mobile, Email)
- Local Council Name
- Confirm that your Local Council is aware that you are making the submission
- Population of your city or town
- Organisation/Program/Council Logo (prefer EPS or AI format)
- Please provide a brief description for your Town (50 words max).
For examples visit <https://kab.org.au/tidy-towns-2025-finalists/>
- **Town Images** (Up to four, please include both landscape and portrait options, minimum 300 dpi or larger than 1MB please)
- **Social Media Tags** (Facebook, LinkedIn, Instagram)
- **Please list your local newspaper(s)**
(it would be very helpful if you can provide their social media tags)
- **Please list your local radio station(s)**
(it would be very helpful if you can provide their social media tags)

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 12 March 2026

Attachment 1 KAB 2026 Tidy Towns Entry Kit

For each category*:

- **Project Name** (max 40 characters including spaces, please enter as you would wish it to appear on any awards)
- **How many volunteers have worked on this project**
- **Project Overview** (max 100 words):
In your response, please address: What challenge was this initiative seeking to address? How did you address the challenge (What did you do)? Who were the main stakeholders? What were the key outcomes/achievements? What did you learn/what would you change for next time? NOTE: This information will be used for awards promotions. No score will be assigned to this section.
- **Project Background** (max 200 words):
 - What is the history of the initiative?
 - How was the need identified?
- **Partnerships/Collaboration** (max 200 words):
 - Who was involved in the initiative?
 - How was the community, stakeholders and/partners engaged in the initiative
- **Planning** (max 200 words):
 - What were the steps involved in planning for the initiative?
- **Implementation** (max 300 words):
 - Describe the opportunities and challenges that arose when developing and implementing the project.
- **Impact & Outcomes** (max 300 words):
 - What were the measurable outcomes of the initiative? Have you provided supporting data/evidence?
 - How did you evaluate the overall success of the initiative?
 - What opportunities arose from the initiative?
 - Is the project replicable or scalable?
 - What is the future/legacy of the project?
- **Supporting Documentation:** Please provide supporting documentation with evidence/data showing the results achieved for each initiative.
- **Supporting Links** e.g. links to project websites, YouTube videos etc.
- **Photographs:** Please submit 2- 4 high resolution photographs or images of your project. Please include both landscape and portrait options.
- **Photo Release** (if required)

SUBMITTING YOUR ENTRY

Once you have collated your entry materials, please complete the online form at <https://survey.alchemer.com/s3/8283138/ATT2026-Submission>.

* The Dame Phyllis Frost Award category includes a slightly different set of questions compared to the other award categories. Please refer to the entry form template.

2026 Tidy Towns Awards - Entry Kit 9

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 12 March 2026
Attachment 1 KAB 2026 Tidy Towns Entry Kit

NATIONAL & STATE CATEGORY COMPARISON

The below table informs what National category you should enter based on the categories you entered in the State Awards. For example, if you entered the Communication and Engagement Category in the NSW State Awards, you would enter this into the Behaviour Change and Engagement Category in the National Awards.

NATIONAL	NSW	NT	QLD	SA	TAS	VIC	WA
Litter Prevention	Litter Prevention	Litter Control	Litter Prevention	Resource Recovery, Waste Management, Litter Prevention and Enforcement	Litter Prevention	Litter	Litter Action
Circular Economy and Waste Reduction	Resource Recovery	Resource Recovery	Circular Economy and Waste Reduction		Circular Economy and Waste Reduction	Waste Prevention and Reduction	Waste Management
	Circular Economy	Circular Economy					
	Waste Avoidance	Waste Management					
Heritage and Culture	Heritage and Culture	Culture and Heritage	Heritage and Culture	Heritage and Culture	Heritage and Culture	Heritage and Culture Indigenous Culture	Heritage and Culture
Young Legends	Young Legends	Youth (action/activities)	Young Legends	Leadership and Youth	Young Legends	Young Legends	Young Legends
Climate Change Mitigation and Adaptation	Climate Change Mitigation and Adaptation	Energy Conservation	Climate Change Mitigation and Adaptation		Climate Change Mitigation and Adaptation	Energy	
Water Conservation and Protection	Waterways & Marine Protection	Water Conservation	Water Conservation and Protection		Water Conservation and Protection		
Biodiversity Conservation	Biodiversity Conservation	Environment	Biodiversity Conservation	Natural Environment Management	Biodiversity Conservation	Environment	Environmental Sustainability
Behaviour Change and Engagement	Communication and Engagement	Education	Behaviour Change and Engagement	Environmental Sustainability and Education	Behaviour Change and Engagement	Behaviour Change Campaigns and Education	Environmental Education
Plastic-Free Communities	Plastic-Free Communities		Plastic-Free Communities		Plastic-Free Communities		
Liveable Communities	Community Spirit and Inclusion	Community Participation	Liveable Communities	Health and Wellbeing	Liveable Communities	Wellbeing	Community Action and Wellbeing
	Liveable Towns			Community Action and Partnerships			Community Containers for Change
				Appearance, Amenities, Facilities		Community	General Appearance
Dame Phyllis Frost Local Hero	Local Heroes		Dame Phyllis Frost Local Hero		Dame Phyllis Frost Local Hero		Leadership

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 12 March 2026
Attachment 1 KAB 2026 Tidy Towns Entry Kit

ASSESSMENT GUIDE

So that entrants understand exactly what our esteemed judges are looking for and provide a more transparent and educative judging process (for both our entrants and our judges) a copy of the judges' scoresheet is provided below.

Assessment Rubric

Assessment	Score	Criteria
Outstanding	9-10	Outstanding responses and excels in meeting the criteria and is of extremely high standard and quality.
Excellent	7-8	The responses have been answered at a high standard but requires additional evidence to score higher.
Good	5-6	Moderate quality entry and has met the category outcomes and criteria sufficient to finalise.
Limited	3-4	The entry demonstrated limited evidence in meeting the criteria.
Poor	1-2	The initiative is of minimal quality with insufficient evidence of meeting the category criteria.

Scoresheet

Section	Score/10	Weighting
Project Background		10%
Partnerships and Collaboration		20%
Planning		20%
Implementation		20%
Outcomes		20%
Innovation/X-Factor		10%

Feedback/Suggestions

Positives

Areas/suggestions for possible improvements

General comments

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 12 March 2026

Attachment 1 KAB 2026 Tidy Towns Entry Kit



Keep Australia Beautiful National Association
Suite 29, Level 1, 93 George St, Parramatta NSW 2150
T: 02 8594 4000
E: admin@kab.org.au
www.kab.org.au



Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 12 March 2026

Attachment 2 2026 Tidy Towns National Award Categories

2026 National Award Categories**Behaviour Change and Engagement**

Electrify Everything

Biodiversity Conservation

Youth Action Council

Circular Economy and Waste Reduction

Wangarang- Return and Earn

Climate Change Mitigation and Adaptation

Biofilters-ERRRC

Dame Phyllis Frost Local Hero

Roger Smith

Heritage and CultureOrange Regional Museum-exhibition *Mulaa Gilang: Wiradjuri stories of the night sky***Litter Prevention**

Don't be Trashy-Orange High School

Liveable Communities

Rainbow Festival

Plastic-Free Communities

Zest Fest

Water Conservation and Protection

Orange storm water harvesting and Wetlands

Young Legends

James Sheahan-SRC-Tackling Tree Cover

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 12 March 2026
3.2 Workshop with Keep Australia Beautiful
RECORD NUMBER: 2026/238

AUTHOR: Melissa Brennan, Administrative Assistant

EXECUTIVE SUMMARY

The Tidy Towns Committee attended a workshop with Keep Australia Beautiful (KAB) staff to progress to the state awards in October 2026. Information from this workshop is provided for the information of the committee.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Committee acknowledge the information provided from Keep Australia Beautiful staff.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

Service/Project Delivery	Nil
Financial	Nil
Reputation/Political	Nil
Environment	Nil
Compliance	Nil
People & WHS	Nil
Information Technology/ Cyber Security	Nil

SUPPORTING INFORMATION
NOTES FROM WORKSHOP
KAB NSW Tidy Towns Sustainability Awards Weekend 2026

Meeting notes: 27 January 2026

Attendees

- Orange City Council: Andy Cole, Eli Todman, Tony Mileto
- KAB NSW: Val Southam, Deb Kelly, Veronica Dullens & Emma McVie

Discussion points

- 16 – 18 October confirmed to coincide with Orange Wine Markets

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 12 March 2026

3.2 Workshop with Keep Australia Beautiful

Friday

- Possibility of early reg in theatre foyer 4 - 6 pm – need to consider how it might overlap with market
- Marquee at night markets – may be possible to have some in-kind sponsorship from local vendors providing beverages and canapes
- Also option for people to purchase meals from market vendors
- Andy and Eli to confirm marquee
- V to setup digital voucher for attendees to gain access to night market
- Need to confirm entry fee for night market

Saturday

- Saturday morning case studies and presentations – recommendation is to use Hotel Canobolas
- Lunch to be served at Hotel Canobolas and tours to depart from there.
- Need to determine tour requirements (buses, any walking requirements)
- Councils preference for the dinner is Banksia (budget permitting), would also need a bus to transfer attendees

Sunday

- Breakfast in botanic gardens catered by Rotary

Other items:

- V to work on budget to identify a target amount required to deliver the event with Banksia as the preferred dinner venue
- Music: <https://www.clancypye.com.au/> / Wild Things Run
- MC – owner of Quest in Orange – Amy is recommended
- Need to think about gift bags (optional) and table centrepieces
- Council to advise if they wish to include a welcome to country
- Orange to think about their case study project
- V to prepare a sponsorship prospectus

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 12 March 2026

3.3 Tidy Towns Action Plan
RECORD NUMBER: 2026/239

AUTHOR: Melissa Brennan, Administrative Assistant

EXECUTIVE SUMMARY

The Tidy Towns Committee to discuss, and update action plan to reflect upcoming priorities and the progress of the action plan to date.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Committee review and update the action plan.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

Service/Project Delivery	Changes to the Action Plan may affect timelines or delivery of existing community initiatives.
Financial	New or updated actions may require additional funding or reallocation of existing resources.
Reputation/Political	Community expectations may be impacted if priorities shift or previously endorsed actions are removed.
Environment	Revised actions should consider environmental impacts and alignment with sustainability goals.
Compliance	Updates must align with Council policies, committee terms of reference and relevant legislation.
People & WHS	New or revised actions may introduce workload or safety considerations for volunteers and staff.
Information Technology/ Cyber Security	Digital updates to the Action Plan must ensure secure access and accurate version control.

SUPPORTING INFORMATION

A copy of the action plan is attached for review.

ATTACHMENTS

1 Tidy Towns Community Committee Action Plan - 2025, D25/31565

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 12 March 2026
Attachment 1 Tidy Towns Community Committee Action Plan - 2025

COMMUNITY COMMITTEE ACTION PLAN
TIDY TOWNS

D25/31565

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	START DATE	END DATE	COMMENTS/PROGRESS	UPDATED
Action	7.4	Select projects for nominations for Parkes State awards	Natural Resources Coordinator	NIL	Aug 25	Sep 25	Completed	02/04/2026
Action	7.4	Review Submissions for Parkes State Awards	Natural Resources Coordinator	NIL	Sep 25	Sep 25	Completed	02/04/2026
Action	7.4	Locate and investigate plaques for Rotary Park	Natural Resources Coordinator	NIL		16/02/26	Completed	25/03/2026
Action	13.3	Tidy Towns Charter and focus needs to be reviewed	Director Development Services	NIL	Jan 26	April 26	Paused – No quorum formed	
Action	7.4	Engage the communications and Engagement team to boost Tidy Towns Committee	Natural Resources Coordinator	NIL	July 26	TBC	Paused – Will action mid-year 2026	
Action	7.4	Prepare National Award applications	Natural Resources Coordinator	NIL	Jan 26	Feb 26	Completed	02/04/2026

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 12 March 2026
Attachment 1 Tidy Towns Community Committee Action Plan - 2025

D25/31565

Action	7.4	Prepare presentation for National finals	Natural Resources Coordinator	NIL	Jan 26	March 26	Completed	02/04/2026
Action	7.4	Work with Keep Australia Beautiful to organise State Awards event 2026	Natural Resources Coordinator	Operational Item allowed for in 25-26 and 26-27 Budgets "Spec Pro"	Jan 26	March 26	Due October 2026	02/04/2026
Action	7.4	Set Delegation to attend Nationals in Launceston in May	Committee	Operational Item allowed for in 25-26 Budget "Spec Pro"	Mar 26	Apr 26	Completed	02/04/2026
Action	7.4	Select two Projects for Launceston Presentation	Committee	NIL	Mar 26	Apr 26		02/04/2026

SUPPORTING INFORMATION ON COMPLETING AND UPDATING THE ACTION PLAN

The Community Committee Action Plan outlines what the committee will contribute during the Council term. It should be **updated at least after each meeting**, and otherwise as required.

This template is provided to assist in developing the action plan, and to provide consistency across all community committees.

Action/Project: The general activity or project that the committee is providing advice and information on for Council, or is going to undertake themselves.

Community Strategic Plan Reference: The Community Strategic Plan is Council's chief planning document. It outlines the aspirations and needs of the Orange community and is a 10-year plan to guide Council and community activity. Linking activities to the goals outlined in this plan helps keep everyone working toward the same vision.

Tasks: These are the individual tasks that need to be undertaken to complete the action or project successfully. There may only be one task, or there may be several tasks included in a project.

Responsibility of: Is this an action or project that Council and its staff are responsible for, or is this something the community committee is going to undertake?

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 12 March 2026

Attachment 1 Tidy Towns Community Committee Action Plan - 2025



[D25/31565](#)

Cost Implications: Are there any costs involved with the project? If any recommendations are being made that impact the already approved Council budget, this needs to go to a full general Council meeting for discussion and resolution.

Start and End Dates: Some activities will be short term activities, some will be for a much longer period, perhaps even across the entire Council term. Providing start and end dates gives the committee (and Council) a timeline and targets to work towards. Dates can always be adjusted as needed.

Comments/Progress: Any time there is movement or progress regarding an action or project, it is recorded to keep track of where it is up to and what needs to happen next.

Updated: Record the date of when the last changes to an activity or project were made. This will help identify any projects or initiatives that may have stalled and need action to be moved along.

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 12 March 2026
3.4 Tidy Towns Sustainability Awards Weekend

RECORD NUMBER: 2026/442

AUTHOR: Melissa Brennan, Administrative Assistant

EXECUTIVE SUMMARY

The Tidy Towns Committee will discuss the Memorandum of Understanding (MOU) between Keep Australia Beautiful (KAB) and Orange City Council (OCC) in relation to the upcoming awards in Orange in October 2026.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the committee discuss and recommend entering into an agreement to jointly host the "2026 Tidy Towns Sustainability Awards" weekend from Friday 16 to Sunday 18 October 2026 to be held in Orange, NSW.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories, and the following comments are provided:

Service/Project Delivery	Nil
Financial	Nil – Sit's within current budget
Reputation/Political	Nil – Positive promotion of the City and Council
Environment	Nil – Positive showcases Council's commitment
Compliance	Nil
People & WHS	Nil
Information Technology/ Cyber Security	Nil

SUPPORTING INFORMATION

A copy of the agreement between the two parties for consideration and recommendation is attached.

ATTACHMENTS

1 MOU KAB NSW+OCC 2026, D26/25783

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 12
March 2026

Attachment 1 MOU KAB NSW+OCC 2026

**MEMORANDUM OF UNDERSTANDING (MOU)****BETWEEN****KEEP AUSTRALIA BEAUTIFUL NSW**Suite 29, Level 1, 93 George Street
Parramatta NSW 2150**AND****ORANGE CITY COUNCIL**135 Byng Street
Orange NSW 2800**FOR THE****TIDY TOWNS SUSTAINABILITY AWARDS WEEKEND**16 – 18 October 2026
Orange

Keep Australia Beautiful Council (NSW) Limited ACN 001 874 826 ABN 86 336 895 762
Suite 29, Level 1, 93 George Street Parramatta NSW 2150 Tel 02 8594 4000 Website www.kabnsw.org.au
Patron Her Excellency The Honourable Margaret Beazley AC KC, Governor of New South Wales
President The Honourable Chris Minns MP, The Premier of NSW

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 12 March 2026

Attachment 1 MOU KAB NSW+OCC 2026

**BACKGROUND**

The Parties wish to enter into an agreement to jointly host the "2026 Tidy Towns Sustainability Awards" Weekend from Friday 16 to Sunday 18 October 2026 to be held in Orange, NSW.

OBLIGATIONS**Keep Australia Beautiful NSW (KAB NSW) will:**

- Have regular teleconferences and liaise with Orange City Council (OCC) regarding the event.
- Lead pre-event working group between council and KAB NSW for planning, including updating and circulating an ongoing action list.
- Take financial responsibility for the event.
- Event manage the weekend including agenda, run sheets, MC notes, slides etc.
- Execute a commercial contract with venues, caterers and any other suppliers. Subject to budget constraints.
- Manage venue, audio visual requirements and catering (including dietary requirements) for the awards event, in accordance with State Government rules and regulations for public gatherings.
- In consultation with OCC arrange tours to agreed sites for delegates.
- Distribute invitations via KAB NSW database.
- Manage all event registrations and payments.
- Manage event website including online and phone bookings.
- Determine the attendance cost and tickets prices.
- Retain 100% of ticket sales to cover expenses such as VIP complimentary attendance, judging costs, certificates, trophies, photographer, etc.
- Approve and manage event content including, finalist case studies, seminar presentations and awards ceremony.
- Invite dignitaries such as the Governor NSW (Patron), Premier (President), Minister for the Environment, Local and Federal Members of Parliament and other VIPs.
- Provide formal invite to OCC VIPs in liaison with OCC staff. E.g. Mayor, councillors etc
- Communicate with current category sponsors and manage sponsor invites and expectations.
- Provide staff to run the event.
- Identify additional sponsors, if possible, in conjunction with OCC and manage any agreements and delivery of sponsor benefits.

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Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 12 March 2026

Attachment 1 MOU KAB NSW+OCC 2026

**Orange City Council will:**

- Contribute a minimum of \$20,000 + GST as sponsor and co-host of the 2026 Tidy Towns Sustainability Awards Weekend Event
- Provide local advice and recommendations to KAB NSW on e.g. venues, catering suppliers, event activities including securing any special rates for venue hire and associated fees.
- Promote event in local media, newsletters, online and wherever else applicable, including sending personal invites to surrounding councils and groups to attend.
- Coordinate local groups (community, schools, etc.) to contribute to awards event e.g. preparing table centrepieces, decorations, if required.
- Provide recommendations to KAB NSW for MC, 'Welcome to Country' and entertainment options, including costs if known.
- Identify additional local sponsors if possible: NB Please communicate with KAB NSW if other sponsors are identified for KAB NSW to determine benefits and appropriate recognition.
- Provide volunteers to assist at events including Registration, Welcome Event, catering breaks, Dinner and as tour guides.
- Identify opportunities for in-kind contributions from local businesses.
- Have the option to provide gifts bags for attendees. Ideally gifts will showcase local products. Please note that attendee gifts are optional.
- Will be responsible for any costs incurred without consultation with KAB NSW.

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 12 March 2026

Attachment 1 MOU KAB NSW+OCC 2026

**SPONSORSHIP BENEFITS****Orange City Council will receive:**

- 10 complimentary tickets to the Awards Dinner for Mayor, Councillors, General Manager, staff, volunteers etc.
- Opportunity for Mayor or other senior representative to welcome guests at the Welcome Function.
- Opportunity for the Mayor or a senior representative from Council to welcome and address the audience at the Awards Dinner.
- Opportunity for Mayor to present an award category at the dinner.
- Opportunity to use professional photographs from the Awards in post promotion of the event.
- Corporate logo and acknowledgement on event promotional material and collateral (i.e. KAB NSW event invitations, program, ppt slides, website).
- Speaking opportunity during the Case Study Presentations by OCC representative to highlight achievement's and showcase Orange and the region.
- Promotion through KAB NSW's social media networks.
- Opportunity to display a banner (OCC to supply and deliver) at the event.
- Opportunity to showcase Orange via tours for attendees.

COMPLIANCE WITH LAW

Keep Australia Beautiful NSW reserves the right to postpone, modify the schedule, content, location, pricing, capacity, and format of the event in order to comply with New South Wales State Government rules and regulations.

Should it be necessary to postpone or modify the event, Keep Australia Beautiful will promptly notify OCC in writing detailing the nature and extent of the modification. Sponsorship rights shall be rolled over to the modified event. Should it no longer be possible to deliver any of Sponsorship Benefits listed within this agreement, Keep Australia Beautiful NSW, in agreement with OCC, will provide alternative rights of equivalent value.

Keep Australia Beautiful NSW shall assume no liability whatsoever in the event the Awards Event is cancelled, rescheduled or postponed due to a fortuitous event, Act of God, unforeseen occurrence or any other event that renders performance of this event impracticable, illegal or impossible. For purposes of this clause, a fortuitous event shall include, but not be limited to: war, fire, labour strike, extreme weather or other emergency.

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Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 12 March 2026

Attachment 1 MOU KAB NSW+OCC 2026

**EXECUTED AS AN AGREEMENT**

Keep Australia Beautiful NSW (KAB NSW)

Orange City Council (OCC)

SIGNATURE:

SIGNATURE:

PRINT NAME:

PRINT NAME:

DATE:

DATE:

Keep Australia Beautiful Council (NSW) Limited ACN 001 874 826 ABN 86 336 895 762
Suite 29, Level 1, 93 George Street Parramatta NSW 2150 Tel 02 8594 4000 Website www.kabnsw.org.au
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3 GENERAL REPORTS

3.1 Update on Tree Health and Timing for Tree Removal

RECORD NUMBER: 2026/493

AUTHOR: Nigel Hobden, Manager City Presentation

EXECUTIVE SUMMARY

This report provides Councillors with background from an operational context on dying street trees and their management.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “1.1 Develop and maintain parks and open spaces within the city, that meet the needs of the community”.

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

RECOMMENDATION

That Council acknowledge the information provided in the Tree Health and Timing for Tree removal report.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s key risk categories and the following comments are provided:

Service/Project Delivery	There is a risk that delays in assessing or responding to tree health issues may impact service delivery outcomes and community expectations regarding public safety and amenity.
Financial	Unplanned tree removals or reactive maintenance may result in additional costs outside allocated operational budgets.
Reputation/Political	Perceived lack of transparency or community disagreement regarding tree removal decisions may result in reputational or political impacts for Council.
Environment	Tree removal, if not appropriately assessed and mitigated, may result in loss of canopy, habitat values, or environmental amenity.
Compliance	Failure to follow adopted policies, relevant legislation, or best-practice arboriculture standards may expose Council to compliance risks.
People & WHS	Undetected or unmanaged tree health issues may pose safety risks to the public, contractors, or Council staff.
Information Technology/ Cyber Security	There is minimal information technology or cyber security risk association with noting this update.

3.1 Update on Tree Health and Timing for Tree Removal

SUPPORTING INFORMATION

Council's tree care team compile records (street address, visual condition – a photograph) to monitor the resilience of street trees affected by drought stress, canopy dieback and other declining matters. Street trees in decline or senescence are monitored for public risk and programmed for removal when the tree's decline is significant, or the branches become brittle and present a risk to the public. Heavily trafficked areas (high pedestrian areas and busier roads) are prioritised for tree removals.

When risk to the public is high, tree removals are undertaken as soon as practical. If the risk is deemed low tree removals are generally undertaken in the autumn winter period.

Each street tree removed is replaced as long as the tree site does not present issues such as affecting sight lines for traffic, blocking street lighting or the tree site doesn't conflict with services both above ground and underground. Within the CBD, when appropriate, the aim is to construct tree cells for replacement trees, such as those in Kite Street outside Factory Espresso / Bullets & Bits and Frockwork Orange. The tree cells being constructed outside Quest Orange and McNamara Lane which are proving extremely successful in growing healthy vigorous trees.

Notification of the removal of trees in high profile areas is provided to the Director Community Recreation and Cultural Services.

Images attached relate to the following:

Image 1 - Elm

Anson Street corner of Kites Street outside the old Lands Department office. Tree Care team have been monitoring this tree since the removal of its neighbour. This Elm has been noted as deteriorating in condition and is programmed for removal and replacement. This action will occur during the autumn-winter period.

Image 2 and 3 - Ash

6 Carramar Avenue - Council has previously attended to this tree to address the resident's concern. The tree is healthy with no further works proposed. Resident complained that they could not grow grass; they were advised to stop driving on the front yard as compaction from vehicles damages soil structure and prevents grass from growing.

As above - photo prior to Council removing the large lower limb LHS of tree.

Image 4 – Maple in roundabout

The irrigation to this tree had failed and repairs were undertaken, tree will recover

Image 5 – Maple

Summer Street Wine Bar - Corner Summer and Sale Streets. Tree care team are aware of the senescence to this tree, as they attended this site in November for storm damaged. The three trees within this blister have either suffered from storm damaged, tree pictured and another on the Sale Street frontage with canopy die back will be programmed for removal and replacement during the autumn-winter period.

In line with recent replacement plantings at this intersection the southwest corner will be planted with *Acer x freemannii* Autum Blaze following the removal of existing trees.

Image 6 – Golden Ash

Byng Street east - Golden Ash trees. Council's tree care team are aware of the die back in the canopy of these trees and have them programmed for removal this winter.

3.1 Update on Tree Health and Timing for Tree Removal

Below is a list of dead trees that are programmed to be removed.

Tree Species	Issue	Street Address	Proposed Removal	Comment
Pin oak	Dead tree	Anson Street / Heatherbrae Parade Roundabout	March	Park frontage
Elm tree	Decline	179a Anson Street	Winter/Spring 2026	Outside Lands Office
Eucalypt	Dead tree	37 North Street	Winter/Spring 2026	Essential Energy to assist
Upright oak	Dead tree	120 Moulder Street	Winter/Spring 2026	
Silver maple x 3	Decline & storm damaged	Cnr Summer Street & Sale Street	Winter/Spring 2026	
White Cedar	Dieback/ Structural decline	52 Kite Street	Winter/Spring 2026	
London Plane	Dieback/ Structural decline	147 Lords Place	Winter/Spring 2026	
Golden ash	Dead tree	277 Byng Street	Winter/Spring 2026	
Golden ash	Dead tree	265 Byng Street	Winter/Spring 2026	
Crab apples	Dead tree	Bathurst Road	Winter/Spring 2026	Various locations
Golden ash	Dead tree	28 Nile Street	Winter/Spring 2026	Side frontage
Acer Negundo	Structural decline	45 Boronia Crescent	Winter/Spring 2026	
Prunus x 4	Decline/ Dead	2 Kylie Circuit	Winter/Spring 2026	
Eucalypt	Storm Damaged	20 James Ryan Avenue	Winter/Spring 2026	
Claret ash	Dead tree	15 Honeyman Drive	Winter/Spring 2026	
Claret ash	Dead tree	36 Sharps Road	Winter/Spring 2026	
Claret ash	Dead tree	26 Anson Street	Winter/Spring 2026	

3.1 Update on Tree Health and Timing for Tree Removal

Tree Species	Issue	Street Address	Proposed Removal	Comment
Claret ash	Dead tree	8 Leura Road	Winter/Spring 2026	Essential Energy to assist
Claret ash	Dead tree	29 Leura Road	Winter/Spring 2026	Essential Energy to assist
Eucalypt	Storm Damaged	Adj 86 Cullya Road	Winter/Spring 2026	
Eucalypt	Powerline	16 Jindalee Avenue	Winter/Spring 2026	Essential Energy to assist
Claret Ash	Dead tree	1 Lesbos Place	Winter/Spring 2026	
Claret Ash	Storm Damaged	11 Caleula	Winter/Spring 2026	
Acer Negundo	Dieback/ Structural decline	16 Byng Street	Winter/Spring 2026	
Hibiscus	Site distance issue	Dalton Street	Winter/Spring 2026	Various locations
Hibiscus	Site distance issue	Margaret Street	Winter/Spring 2026	Various locations

ATTACHMENTS

- 1 Cr Duffy Tree Photographs Captioned Images, D26/40757 [↓](#)

Attachment 1 Cr Duffy Tree Photographs Captioned Images

Anson Street Elm tree outside old Lands Department Office - programmed for removal



Attachment 1 Cr Duffy Tree Photographs Captioned Images



Attachment 1 Cr Duffy Tree Photographs Captioned Images



6 Carramar Avenue

Attachment 1 Cr Duffy Tree Photographs Captioned Images



William Street and Byng Street - Maple tree suffering water stress. Irrigation system has been repaired

Attachment 1 Cr Duffy Tree Photographs Captioned Images



Summer Street corner of Sale Street - programmed for removal

Attachment 1 Cr Duffy Tree Photographs Captioned Images

