



## **ORDINARY MEETING OF COUNCIL**

# **AGENDA**

**17 MARCH 2026**

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **ORDINARY MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 17 March 2026** commencing at **6:00 PM**.

Scott Maunder  
**CHIEF EXECUTIVE OFFICER**

For apologies, please contact Executive Support on 6393 8391.

# AGENDA

## EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building by the rear entrance and gather at the breezeway between the Library and Art Gallery buildings. This is Council's designated emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

<b>1</b>	<b>INTRODUCTION.....</b>	<b>4</b>
1.1	Apologies and Leave of Absence .....	4
1.2	Livestreaming and Recording .....	4
1.3	Acknowledgement of Country.....	4
1.4	Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests.....	4
1.5	Opening Prayer .....	4
	<b>COUNCIL MEETING ADJOURNS FOR THE CONDUCT OF THE OPEN FORUM.....</b>	<b>4</b>
	<b>COUNCIL MEETING RESUMES .....</b>	<b>4</b>
<b>2</b>	<b>MAYORAL MINUTES.....</b>	<b>5</b>
2.1	Mayoral Minute - Chief Executive Officer - Performance Review Panel.....	5
<b>3</b>	<b>CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....</b>	<b>7</b>
3.1	Minutes of the Ordinary Meeting of Orange City Council held on 03 March 2026.....	8
<b>4</b>	<b>NOTICES OF MOTION/NOTICES OF RESCISSION .....</b>	<b>16</b>
4.1	Project Financials .....	16
<b>5</b>	<b>GENERAL REPORTS.....</b>	<b>17</b>
5.1	Confirmation of Minutes from Policy Committee Meetings 3 March 2026	17
5.2	Refresh of the Joint Organisations Framework - Regional Councils .....	39
5.3	Minutes of the Electronic Extraordinary Local Transport Forum - 3 March 2026 .....	43
5.4	Orange 360 Contract Renewal Proposal .....	119
5.5	Quarterly Budget Review Statement (QBRS) - Quarter 2 2025/2026 .....	155
5.6	Statement of Investments - February 2026 .....	185

5.7	Progress Report - Delivery Program/Operational Plan 2025/2026 (Delivery Program Year 1) - Six Months from 1 July 2025 to 31 December 2025 .....	231
5.8	Responses to Questions Taken on Notice .....	281
5.9	Strategic Policy Reviews - Exhibition .....	285
5.10	Strategic Policy Reviews - Post Exhibition .....	313
5.11	Post Exhibition Report - Redleaf Planning Agreement.....	339
<b>6</b>	<b>CLOSED MEETING - SEE CLOSED AGENDA .....</b>	<b>384</b>
6.1	Proposed Easement - Lot 2 DP 1085646 Clergate Road.....	385
6.2	2025/2026 First & Second Quarter Water/Sewerage Charges - 166-172 Bathurst Road Orange .....	387
6.3	Submission Redaction Report 17 March 2026 .....	389
<b>7</b>	<b>RESOLUTIONS FROM CLOSED MEETING .....</b>	<b>390</b>

## **1 INTRODUCTION**

### **1.1 Apologies and Leave of Absence**

### **1.2 Livestreaming and Recording**

This Council Meeting is being livestreamed and recorded. By speaking at the Council Meeting you agree to being livestreamed and recorded. Please ensure that if and when you speak at this Council Meeting that you ensure you are respectful to others and use appropriate language at all times. Orange City Council accepts no liability for any defamatory or offensive remarks or gestures made during the course of this Council Meeting. A recording will be made for administrative purposes and will be available to Councillors.

### **1.3 Acknowledgement of Country**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

### **1.4 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests**

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

### **RECOMMENDATION**

It is recommended that Councillors now disclose any conflicts of interest in matters under consideration by the Council at this meeting.

### **1.5 Opening Prayer**

**COUNCIL MEETING ADJOURNS FOR THE CONDUCT OF THE OPEN FORUM**

**COUNCIL MEETING RESUMES**

## 2 MAYORAL MINUTES

### 2.1 Mayoral Minute - Chief Executive Officer - Performance Review Panel

RECORD NUMBER: 2026/382

#### MAYORAL MINUTE

The role of Council is to oversee the Chief Executive Officer's performance in accordance with the standard contract. This contract provides for an annual Performance Appraisal to be undertaken against the agreed performance criteria for the position. The agreed criteria are set out in an agreement that is signed within three months of commencement of the contract.

The Council is to establish a performance review panel and delegate the task of performance reviews of the Chief Executive Officer to this Panel.

The Panel should comprise the Mayor, Deputy Mayor and a Councillor nominated by Council.

Panel members are to be trained in the Performance Management of General Managers conducted through Local Government NSW.

The panel will comprise the Mayor - Cr Tony Mileto, Deputy Mayor - Cr Tammy Greenhalgh and a Councillor nominated by Council.

#### RECOMMENDATION

That Council resolves to:

- 1 Establish a Chief Executive Officer Performance Review Panel consisting of the Mayor (Cr Tony Mileto), Deputy Mayor (Cr Tammy Greenhalgh) and a Councillor appointed by Council.
- 2 Appoint a Councillor, to be included on the Chief Executive Officer's Performance Review
- 3 Acknowledge that all Councillors appointed to the Chief Executive Officer Performance Review Panel will complete the General Manager Performance Appraisal Training if they have not done so already, prior to the next appraisal of the Chief Executive Officer
- 4 Delegate the Performance Review of the Chief Executive Officer to the Chief Executive Officer's Performance Review Panel.

Tony Mileto

**MAYOR**

#### SUPPORTING INFORMATION

The Council is to establish a performance review panel and delegate the task of performance reviews of the Chief Executive Officer to this Panel.

It is recommended that the whole process of the performance management be delegated to the Performance Management Review Panel, including discussions about performance, any actions that should be taken and the determination of the new performance agreement.

The panel should comprise the Mayor, Deputy Mayor and a Councillor nominated by Council. Panel members should be trained in the performance management of General Managers (CEO's) through LGNSW.

The role of the Review Panel includes:

- Conducting performance reviews
- Reporting the findings and recommendations of those reviews to Council
- Developing the performance agreement.

**2.1 Mayoral Minute - Chief Executive Officer - Performance Review Panel**

---

All Councillors not on the Panel can contribute to the process by providing feedback to the Mayor on the Chief Executive Officer's performance. The Mayor will request this feedback in due course.

All Councillors are to be notified of relevant dates in the performance review cycle and kept advised of any panel findings and recommendations through a report to Council in a closed session as soon as practicable following any performance review.

This should not be an opportunity to debate the results or re-enact the performance review of the Chief Executive Officer and the Chief Executive Officer should not be present when the matter is considered. Any performance management report should not be released to the public.

Release of such personal information to anyone other than the Performance Review Panel, the Chief Executive Officer and the Councillors in confidence may be a breach of privacy legislation.

It is recommended Council determine the final Review Panel member.

**FINANCIAL IMPLICATIONS**

If Councillors are chosen to sit on the CEO Performance Review Panel that have not completed the LGNSW Performance Management of General Managers training, a cost will be incurred to train these Councillors.

This will not form part of the annual Councillors training budget allocation.

**3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING****RECOMMENDATION**

That the Minutes of the Ordinary Meeting of Orange City Council held on 3 March 2026 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Council meeting held on 3 March 2026.

**ATTACHMENTS**

- 1 Minutes of the Ordinary Meeting of Orange City Council held on 3 March 2026



**MINUTES OF THE ORDINARY MEETING OF COUNCIL**  
**HELD IN COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE**  
**ON 3 MARCH 2026**  
**COMMENCING AT 6:01 PM**

---

## **1 INTRODUCTION**

### **ATTENDANCE**

---

Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Chief Executive Officer, Director Corporate & Commercial Services, Acting Director Development Services (Johnston), Acting Director Community, Recreation & Cultural Services (Stanford), Acting Director Technical Services (Theakstone), Chief Financial Officer, Manager Corporate Governance, Governance Officer (Robinson)

### **1.1 APOLOGIES**

Nil.

### **1.2 LIVESTREAMING AND RECORDING**

The Mayor advised that the meeting was being livestreamed and recorded.

### **1.3 ACKNOWLEDGEMENT OF COUNTRY**

Cr Power conducted an Acknowledgement of Country.

### **1.4 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

Cr Judge declared a Non-Significant Non-Pecuniary Interest in FPC item 2.1-2(e) - Small Donations - Requests for Donations as the applicant is known to him.

Cr Peterson declared a Non-Significant Non-Pecuniary Interest in FPC item 2.1-2(d) - Small Donation - Requests for Donations as he is a volunteer treasurer of the Orange Region Suicide Prevention Network.

Cr Mileto declared a Non-Significant Non-pecuniary Interest in FPC item 2.1-2(b) - Small Donations - Requests for Donations as members of the Orange Lacemakers are known to him.

Cr Mileto declared a Non-Significant Non-Pecuniary Interest in FPC item 2.1-2(d) - Small Donations - Requests for Donations as he has had dealings with Orange Suicide Prevention Network over the years.

Cr Whitton declared a Non-Significant Non-Pecuniary interest in CCL item 6.1 - Contract Report - Orange Regional Conservatorium and Planetarium as a family member is employed by Renascent.

The Chief Executive Officer declared a Pecuniary interest in CCL item 5.3 - Development Outside the Boundaries of the Developer Servicing Plans as he owns property in the Orange Local Housing Strategy footprint for future development.

**THE MAYOR DECLARED THE ORDINARY MEETING OF COUNCIL ADJOURNED FOR THE CONDUCT OF THE OPEN FORUM AT 6.09pm.**

**Mr Philip Donato MP presented to Council on State Government matters effecting Orange.**

**PDC 2.2 - Development Application DA 401/2025(1) 2 Elizabeth St**

- Glenn Apps – Cohesive Planning (Online)

**CCL 5.2 – Proposed Location for Homeless or Rought Sleeping**

- Pastor Joshua Bleyerveen – Orange Uniting Church

**THE MAYOR DECLARED THE ORDINARY MEETING OF COUNCIL RESUMED AT 7.54pm.**

## **2 MAYORAL MINUTES**

Nil

## **3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**RESOLVED - 26/077**

**Cr K Duffy/Cr S Peterson**

That the Minutes of the Ordinary Meeting of Orange City Council held on 17 February 2026 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Council meeting held on 17 February 2026.

For: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Against: Nil

Absent: Nil

**QUESTION TAKEN ON NOTICE**

**Cr M McDonell**

Cr McDonell asked for additional details on how funding has been spent and what remains from the Affordable Housing Strategy Budget.

**QUESTION TAKEN ON NOTICE**

**Cr M McDonell**

Cr McDonell requested that a fact sheet be created to inform residents on the requirements of building a secondary dwelling on their property.

**THE MAYOR DECLARED THE ORDINARY MEETING OF COUNCIL ADJOURNED FOR THE CONDUCT OF THE POLICY COMMITTEE MEETINGS AT 6.46PM.**

**THE MAYOR DECLARED THE ORDINARY MEETING OF COUNCIL RESUMED AT 7.54PM.**

**4 NOTICES OF MOTION/NOTICES OF RESCISSION**

Nil.

**5 GENERAL REPORTS****5.1 LEAVE OF ABSENCE**

TRIM REFERENCE: 2026/223

**RESOLVED - 26/101****Cr S Peterson/Cr M McDonell**

That Council grant a Leave of Absence to Cr M Ruddy for the Council Meeting of 17 March 2026.

For: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Against: Nil

Absent: Nil

**5.2 PROPOSED LOCATION FOR HOMELESS OR ROUGH SLEEPING**

TRIM REFERENCE: 2026/214

**RESOLVED - 26/102****Cr M McDonell/Cr J Whitton**

That Council DEFERS this item for the purpose of conducting a workshop with key stakeholders.

For: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Against: Nil

Absent: Nil

**5.3 DEVELOPMENT OUTSIDE THE BOUNDARIES OF THE DEVELOPER SERVICING PLANS**

TRIM REFERENCE: 2026/246

*The Chief Executive Officer declared an interest in this item, left the meeting with the time being 8.15pm and did not participate in the discussion.*

**RESOLVED - 26/103****Cr M McDonell/Cr J Stedman**

That Council apply the existing water and sewer charges to the areas identified as short and medium term within the Orange Local Housing Strategy (2022).

For: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Against: Nil

Absent: Nil

**5.4 PROGRESS REPORT ON VALENCIA DRIVE, COOGAL WETLANDS AND DISTRIBUTOR LOOP LIGHTING PROJECT**

TRIM REFERENCE: 2026/280

**RESOLVED - 26/104****Cr M McDonell/Cr K Duffy**

That Council:

- 1 Acknowledge the information provided in the report; and
- 2 Resolve to progress the Valencia Drive, Coogal Wetlands and Distributor Loop Lighting Project to the next stage, including:
  - Community and stakeholder consultation
  - Refinement of design and staging
  - Identification and pursuit of suitable grant funding opportunities; and
- 3 Receive a further report outlining refined costings, funding options and a proposed delivery pathway.

For: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Against: Nil

Absent: Nil

**QUESTION TAKE ON NOTICE****Cr M McDonell**

Cr McDonell asked why the map regarding the Valencia Drive, Coogal Wetlands and Distributor Loop Lighting Project does not include the walkway on the Northern Distributor and Escort Way.

*\*Chief Executive Officer returned to the meeting with the time being 8:20pm\**

*\*Cr Peterson left the meeting with the time being 8:24pm\**

**5.5 RESPONSES TO QUESTIONS TAKEN ON NOTICE**

TRIM REFERENCE: 2026/284

**RESOLVED - 26/105****Cr K Duffy/Cr M McDonell**

That the information contained in the report on responses to Questions Taken on Notice be acknowledged.

For: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Against: Nil

Absent: Cr S Peterson

*\*Cr Peterson returned to the meeting with the time being 8:27pm\**

**5.6 STRATEGIC POLICY REVIEWS - EXHIBITION**

TRIM REFERENCE: 2026/353

**RESOLVED - 26/106****Cr F Kinghorne/Cr S Peterson**

That Council resolves to place Strategic Policy - ST59 - Feral & Infant Animal Management on public exhibition for a minimum of 28 days.

For: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Against: Nil

Absent: Nil

**6 CLOSED MEETING**

In accordance with the Local Government Act 1993, and the Local Government (General) Regulation 2021, in the opinion of the Chief Executive Officer, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

In response to a question from the Mayor, the Chief Executive Officer advised that no written submissions had been received relating to any item listed for consideration by the Closed Meeting of Council.

The Mayor extended an invitation to any member of the public present at the meeting to make a presentation to the Council as to whether the meeting should be closed for a particular item.

**RESOLVED - 26/107****Cr T Greenhalgh/Cr M McDonell**

That Council adjourn into a Closed Meeting and members of the press and public be excluded from the Closed Meeting, and access to the correspondence and reports relating to the items considered during the course of the Closed Meeting be withheld unless declassified by separate resolution. This action is taken in accordance with Section 10A(2) of the Local Government Act, 1993 as the items listed come within the following provisions:

**6.1 Contract Report - Orange Regional Conservatorium and Planetarium**

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

**6.2 Proposed Easement - Council Owned Land - 296-298 Summer Street - Lot 96 DP 1190941**

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**6.3 Nomination of Councillor Attendance - LGNSW Rural and Regional Summit**

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (f) matters affecting the security of the Council, Councillors, Council staff or Council property.

**6.4 Nomination of Councillor Attendance - LGNSW Destination and Visitor Economy Conference 2026**

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (f) matters affecting the security of the Council, Councillors, Council staff or Council property.

**6.5 Submission Redaction Report 3 March 2026**

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (e) information that would, if disclosed, prejudice the maintenance of law.

For: Cr T Mileto (Mayor), Cr K Duffy, Cr T Greenhalgh, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Against: Nil

Absent: Nil

The Mayor declared the Ordinary Meeting of Council adjourned for the conduct of the Closed Meeting at 8.32pm.

The Mayor declared the Ordinary Meeting of Council resumed at 9.00pm.

**7 RESOLUTIONS FROM CLOSED MEETING**

The Chief Executive Officer read out the following resolutions made in the Closed Meeting of Council.

**6.1 CONTRACT REPORT - ORANGE REGIONAL CONSERVATORIUM AND PLANETARIUM**

TRIM REFERENCE: 2026/279

*Cr Whitton declared an interest in this item, left the meeting with the time being 8.33pm and did not participate in discussion or voting on this item.*

**RESOLVED - 26/108****Cr D Mallard/Cr J Stedman**

- 1 That Council note the report;
- 2 That the provision detailed in the report be included in the QBRs; and
- 3 That an options paper for the fit out on operation of the Planetarium be prepared for consideration by Council.

For: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman,

Against: Cr K Duffy

Absent: Cr J Whitton

*\*Cr Whitton returned to the meeting with the time being 8.55pm\**

*\*Cr Duffy left the meeting with the time being 8.55pm\**

**6.2 PROPOSED EASEMENT - COUNCIL OWNED LAND - 296-298 SUMMER STREET - LOT 96 DP 1190941**

TRIM REFERENCE: 2026/257

**RESOLVED - 26/109****Cr S Peterson/Cr T Greenhalgh**

That Council resolves:

- 1 To consent to the registration of an easement on Lot 96 DP 1190941.
- 2 That permission be granted to affix the Common Seal on any necessary documentation.

For: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Against: Nil

Absent: Cr K Duffy

**6.3 NOMINATION OF COUNCILLOR ATTENDANCE - LGNSW RURAL AND REGIONAL SUMMIT**

TRIM REFERENCE: 2026/232

**RESOLVED - 26/110****Cr S Peterson/Cr T Greenhalgh**

That Council nominates up to 1 Councillor to attend the LGNSW Rural and Regional Summit to be held at Telstra Sydney Customer Insight Centre on 7 May 2026.

For: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Against: Nil

Absent: Cr K Duffy

**6.4 NOMINATION OF COUNCILLOR ATTENDANCE - LGNSW DESTINATION AND VISITOR ECONOMY CONFERENCE 2026**

---

TRIM REFERENCE: 2026/231

**RESOLVED - 26/111****Cr M Ruddy/Cr G Power**

That Council nominates 2 Councillors attend the LGNSW Destination and Visitor Economy Conference to be held at Maitland Town Hall 27 – 29 May 2026.

For: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Against: Nil

Absent: Cr K Duffy

**6.5 SUBMISSION REDACTION REPORT 3 MARCH 2026**

---

TRIM REFERENCE: 2026/338

**RESOLVED - 26/112****Cr M McDonell/Cr G Power**

That the information in the Submission Redaction report be acknowledged.

For: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Against: Nil

Absent: Cr K Duffy

**THE MEETING CLOSED AT 9.02PM**

This is Page Number 8 and the Final Page of the Minutes of the Ordinary Meeting of Orange City Council held on 3 March 2026.

**4 NOTICES OF MOTION/NOTICES OF RESCISSION****4.1 Project Financials**

RECORD NUMBER: 2026/448

We, **CR STEVEN PETERSON, CR F KINGHORNE, CR M MCDONELL AND CR J STEDMAN** wish to move the following Notice of Motion at the Council Meeting of 17 March 2026:

**MOTION**

- 1 That the quarterly budget review report includes an overview of the financial status of all major projects.**
- 2 That Council reaffirms to the entire staff leadership team our desire for knowledge of substantial negative financial changes early to maximise Councillor involvement and the options available to us.**

**BACKGROUND**

Knowing how our major projects, that often involve major expenditure, are tracking financially provides a foundation for making other informed decisions. This motion intends to add structure to major project financial reporting to complement the large amount of financial information that councillors already receive.

Signed Cr Steven Peterson

Signed Cr Frances Kinghorne

Signed Cr Melanie McDonell

Signed Cr Jamie Stedman

**STAFF COMMENT**

Nil.

**FINANCIAL/RESOURCING IMPLICATIONS**

Nil.

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil.

## 5 GENERAL REPORTS

### 5.1 Confirmation of Minutes from Policy Committee Meetings 3 March 2026

RECORD NUMBER: 2026/333

AUTHOR: Nicole Wright, Governance Lead

#### EXECUTIVE SUMMARY

Council's Policy Committees (Planning and Development Committee, Environmental Sustainability Policy Committee, Finance Policy Committee, Infrastructure Policy Committee, Recreation & Culture Policy Committee, Services Policy Committee and Regional & Economic Development Policy Committee) have delegation to determine matters before those Committees.

This report provides minutes of the Policy Committees held this month. Resolutions made by the Committees are presented for adoption or amendment by Council.

#### LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "15.1 Provide representative, responsible and accountable community governance".

#### FINANCIAL IMPLICATIONS

Nil.

#### POLICY AND GOVERNANCE IMPLICATIONS

Nil.

#### RECOMMENDATION

- 1 That the Minutes of the Planning & Development Policy Committee at its meeting held on 3 March 2026 be and are hereby confirmed as a true and accurate record of the proceedings.
- 2 That the Minutes of the Environmental Sustainability Policy Committee at its meeting held on 3 March 2026 be and are hereby confirmed as a true and accurate record of the proceedings.
- 3 That the Minutes of the Finance Policy Committee at its meeting held on 3 March 2026 be and are hereby confirmed as a true and accurate record of the proceedings.
- 4 That the Minutes of the Infrastructure Policy Committee at its meeting held on 3 March 2026 be and are hereby confirmed as a true and accurate record of the proceedings.
- 5 That the Minutes of the Recreation & Culture Policy Committee at its meeting held on 3 March 2026 be and are hereby confirmed as a true and accurate record of the proceedings.
- 6 That the Minutes of the Services Policy Committee at its meeting held on 3 March 2026 be and are hereby confirmed as a true and accurate record of the proceedings.
- 7 That the Minutes of the Regional & Economic Development Policy Committee at its meeting held on 3 March 2026 be and are hereby confirmed as a true and accurate record of the proceedings.

#### FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

**5.1 Confirmation of Minutes from Policy Committee Meetings 3 March 2026**

<b>Service/Project Delivery</b>	Inaccurate records may misrepresent decisions, affecting service planning and delivery.
<b>Financial</b>	Misstated resolutions could lead to unbudgeted expenditures or financial mismanagement.
<b>Reputation/Political</b>	Misstated approvals could lead to unbudgeted expenditures or financial mismanagement.
<b>Environment</b>	Errors in recorded decisions may overlook environmental commitments or risks.
<b>Compliance</b>	Failing to confirm accuracy may breach governance standards or statutory obligations.
<b>People &amp; WHS</b>	Mis-recorded actions could impact staff safety measures or people related decisions.
<b>Information Technology/ Cyber Security</b>	Inaccurate documentation may affect IT governance or data integrity.

**SUPPORTING INFORMATION**
**Planning and Development Policy Committee**

At the Planning and Development Policy Committee meeting held on 3 March 2026, all resolutions were made under delegation, and the minutes are presented for adoption.

**Environmental Sustainability Policy Committee**

At the Environmental Sustainability Policy Committee meeting held on 3 March 2026, all resolutions were made under delegation, and the minutes are presented for adoption.

**Finance Policy Committee**

At the Finance Policy Committee meeting held on 3 March 2026, all resolutions were made under delegation, and the minutes are presented for adoption.

**Infrastructure Policy Committee**

At the Infrastructure Policy Committee meeting held on 3 March 2026, all resolutions were made under delegation, and the minutes are presented for adoption.

**Recreation & Culture Policy Committee**

At the Infrastructure Policy Committee meeting held on 3 March 2026, all resolutions were made under delegation, and the minutes are presented for adoption.

**Services Policy Committee**

At the Services Policy Committee meeting held on 3 March 2026, all resolutions were made under delegation, and the minutes are presented for adoption.

**Regional & Economic Development Policy Committee**

At the Regional and Economic Development Policy Committee meeting held on 3 March 2026, all resolutions were made under delegation, and the minutes are presented for adoption.

**ATTACHMENTS**

- 1 PDC 3 March 2026 Minutes, 2026/398 [↓](#)
- 2 ESPC 3 March 2026 Minutes, 2026/397 [↓](#)
- 3 FPC 3 March 2026 Minutes, 2026/395 [↓](#)
- 4 IPC 3 March 2026 Minutes, 2026/396 [↓](#)
- 5 RCPC 3 March 2026 Minutes, 2026/399 [↓](#)
- 6 SPC 3 March 2026 Minutes, 2026/402 [↓](#)
- 7 REDPC 3 March 2026 Minutes, 2026/400 [↓](#)



**MINUTES OF THE PLANNING & DEVELOPMENT COMMITTEE**  
**HELD IN COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE**  
**ON 3 MARCH 2026**  
**COMMENCING AT 6.46PM**

---

## **1 INTRODUCTION**

### **ATTENDANCE**

Cr M McDonell (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Chief Executive Officer, Director Corporate & Commercial Services, Acting Director Development Services (Johnston), Acting Director Community, Recreation & Cultural Services (Stanford), Acting Director Technical Services (Theakstone), Chief Financial Officer, Manager Corporate Governance, Governance Officer (Robinson)

### **1.1 APOLOGIES AND LEAVE OF ABSENCE**

Nil.

### **1.2 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

Nil.

## **2 GENERAL REPORTS**

### **2.1 ITEMS APPROVED UNDER THE DELEGATED AUTHORITY OF COUNCIL**

TRIM REFERENCE: 2026/70

#### **RESOLVED - 26/078**

**Cr J Whitton/Cr G Power**

That Council resolves to acknowledge the information provided in the report by the Coordinator Development Assessment on Items Approved Under the Delegated Authority of Council.

Cr M McDonell (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Against: Nil

Absent: Nil

**2.2 DEVELOPMENT APPLICATION DA 401/2025(1) - 2 ELIZABETH STREET**

TRIM REFERENCE: 2026/285

**RESOLVED - 26/079****Cr J Whitton/Cr K Duffy**

That Council consents to development application DA 401/2025(1) for Centre-based Child Care Facility at Lot 1 DP 377484 - 2 Elizabeth Street, Orange pursuant to the conditions of consent in the attached Notice of Determination.

Cr M McDonell (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Against: Nil

Absent: Nil

**QUESTION TAKEN ON NOTICE****Cr K Duffy**

Cr Duffy asked staff to assess visibility issues related to large vehicles parking beside the aquatic centre on Hill/Warrendine Streets.

**QUESTION TAKEN ON NOTICE****Cr K Duffy**

Cr Duffy asked when the shelter at the Anson Street Taxi Zone outside Woolworths will be re-installed.

**THE MEETING CLOSED AT 6.49PM**

**MINUTES OF THE ENVIRONMENTAL SUSTAINABILITY POLICY COMMITTEE**

HELD IN COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE

ON 3 MARCH 2026

COMMENCING AT 6:49PM

---

**1 INTRODUCTION****ATTENDANCE**

Cr D Mallard (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Chief Executive Officer, Director Corporate & Commercial Services, Acting Director Community, Recreation & Cultural Services (Stanford), Acting Director Technical Services (Theakstone), Chief Financial Officer, Manager Corporate Governance, Governance Officer (Robinson)

**1.1 APOLOGIES AND LEAVE OF ABSENCE**

Nil.

**1.2 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

Nil.

**2 COMMITTEE MINUTES****2.1 MINUTES OF THE PARKS, TREES AND WATERWAYS COMMUNITY COMMITTEE 18 DECEMBER 2025**

TRIM REFERENCE: 2026/26

**RESOLVED - 26/080****Cr M McDonell/Cr S Peterson**

- 1 That Council acknowledge the reports presented to the Parks, Trees & Waterways Community Committee at its meeting held on 18 December 2025.
- 2 That the minutes of the Parks, Trees & Waterways Community Committee from its meeting held on 18 December 2025 be adopted.

For: Cr D Mallard (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Against: Nil

Absent: Nil

---

**2.2 MINUTES OF THE COMPANION ANIMALS COMMUNITY COMMITTEE - 5 FEBRUARY 2026**

TRIM REFERENCE: 2026/243

**RESOLVED - 26/081****Cr M McDonell/Cr F Kinghorne**

- 1 That Council acknowledge the reports presented to the Companion Animal Community Committee at its meeting held on 5 February 2026.
- 2 That Council determine recommendations 3.1, 3.2 and 3.3 from the minutes of the Companion Animal Community Committee meeting of 5 February 2026.
  - 3.1 *That Council should exhibit the Strategic Policy of Feral & Infant Animal Management after the following amendments have been made:*
    - *Section 3: Add objectives regarding financial and facility capacity*
    - *Section 6: Fix the "cate" typographical error and change "wild behaviour" to "dangerous behaviour" in the Feral Companion Animal definition*
    - *Section 9.3: Correct the cross-reference from Section 9 to Section 8*
    - *Section 10.1: Change the full stop after "policy" to a comma for continuity.*
  - 3.2 *That Council resolves to:*
    - *Adopt "Off-Leash Dog Exercise Area" as the official terminology for all materials*
    - *Update website and brochure maps for accuracy relating to the Off-leash Dog Exercise Areas*
    - *Develop a policy that establishes the standards off-leash dog exercise areas in Orange are required to meet. These standards should include naming, signage, fencing, safe access (gates and parking), shade, seating, 'poo bag' dispensers, waste bins, watering facilities, and the routine maintenance of vegetation in these areas*
    - *Adopt a policy that requires provision of off-leash dog exercise areas in all major subdivisions.*
  - 3.3 *That Council:*
    - *Acknowledge the DRAFT: Community Dog Desexing Pilot from committee member, Danielle Haase and investigate how Council can support this program*
    - *Allocate the full 2025/2026 Committee budget to a staff-led dog and cat desexing program with no per-household animal limits*
    - *Roll over any unspent funds to the following financial year to ensure program longevity*
    - *Establish eligibility criteria for the desexing program be funded requiring participants to be residents of Orange LGA and holders of a valid pension/concession card.*
- 3 That the remainder of the minutes of the Companion Animal Community Committee from its meeting held on 5 February 2026 be adopted.

For: Cr D Mallard (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Against: Nil

Absent: Nil

**THE MEETING CLOSED AT 6:57PM**



---

**MINUTES OF THE FINANCE POLICY COMMITTEE**  
**HELD IN COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE**  
**ON 3 MARCH 2026**  
**COMMENCING AT 6:58PM**

---

## **1 INTRODUCTION**

### **ATTENDANCE**

Cr S Peterson (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Chief Executive Officer, Director Corporate & Commercial Services, Acting Director Community, Recreation & Cultural Services (Stanford), Acting Director Technical Services (Theakstone), Chief Financial Officer, Manager Corporate Governance, Governance Officer (Robinson)

### **1.1 APOLOGIES AND LEAVE OF ABSENCE**

Nil.

### **1.2 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

Cr Judge declared a Non-Significant Non-Pecuniary Interest in item 2.1-2(e) - Small Donations - Requests for Donations as the applicant is known to him.

Cr Peterson declared a Non-Significant Non-Pecuniary Interest in item 2.1-2(d) - Small Donation - Requests for Donations as he is a volunteer treasurer of the Orange Region Suicide Prevention Network.

Cr Mileto declared a Non-Significant Non-pecuniary Interest in item 2.1-2(b) - Small Donations - Requests for Donations as members of the Orange Lacemakers are known to him.

Cr Mileto declared a Non-Significant Non-Pecuniary Interest in item 2.1-2(d) - Small Donations - Requests for Donations as he has had dealings with Orange Suicide Prevention Network over the years.

**2 GENERAL REPORTS**
**2.1 SMALL DONATIONS - REQUESTS FOR DONATIONS**

TRIM REFERENCE: 2026/144

**RESOLVED - 26/082**
**Cr F Kinghorne/Cr T Greenhalgh**

1 That this item be heard and voted on separately.

For: Cr S Peterson (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Against: Nil

Absent: Nil

**RESOLVED - 26/083**
**Cr K Duffy/Cr F Kinghorne**

2(a) That Council donate \$500 to Country Women's Association Central Western Group to contribute to the costs of the Country Women's Association Public Speaking Competition.

For: Cr S Peterson (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Against: Nil

Absent: Nil

*Cr Mileto declared an interest in this item, left the meeting with the time being 7.00pm and did not participate in discussion or voting on this item.*
**RESOLVED - 26/084**
**Cr M McDonell/Cr J Stedman**

2(b) That Council donate \$500 to Orange Lacemakers to contribute to funding 20 beginner lace-making lessons for people who may not otherwise afford to participate and support the purchase of two portable stands to enable members to demonstrate the craft at community shows.

For: Cr S Peterson (Chairperson), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Against: Nil

Absent: Cr T Mileto (Mayor)

*\*Cr Mileto returned to the meeting with the time being 7.01pm\**
**RESOLVED - 26/085**
**Cr G Power/Cr J Whitton**

2(c) That Council donate \$2,000 to Anson Street School to contribute to covering the cost of 10 students from years 7-8 participating in 5 workshops organised by local artists selected by Arts OutWest.

For: Cr S Peterson (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Against: Nil

Absent: Nil

*Cr Peterson declared a Non-Significant Non-Pecuniary Interest in this item left the meeting with the time being 7.06pm and did not participate in discussion or voting on this item.*

*Cr Mileto declared a Non-Significant Non-Pecuniary Interest in this item left the meeting with the time being 7.06pm and did not participate in discussion or voting on this item.*

*\*In the absence of the Chair and the Mayor, Cr Greenhalgh (Deputy Mayor) chaired the meeting for this Item\**

**RESOLVED - 26/086**
**Cr J Whitton/Cr G Power**

2(d) That Council donate \$283 to Orange Region Suicide Prevention Network to contribute to branded tablecloths to be used at community events.

For: Cr T Greenhalgh (Chairperson) (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Against: Nil

Absent: Cr S Peterson (Chairperson), Cr T Mileto (Mayor)

*\*Cr Peterson and Cr Mileto returned to the meeting with the time being 7.08pm and Cr Peterson resumed the Chair\**

*Cr Judge declared a Non-Significant Non-Pecuniary Interest in this item, left the meeting and did not participate in discussion or voting on this item.*

**MOTION**
**Cr T Greenhalgh/Cr D Mallard**

2(e) That Council donate \$2500 to the Orange United Sports Club to purchase a ball machine to support inclusive goal keeper training for all ages and abilities.

**AMENDMENT**
**Cr T Mileto/Cr M Ruddy**

2(e) That Council donate \$1250 to the Orange United Sports Club to purchase a ball machine to support inclusive goal keeper training for all ages and abilities.

For: Cr S Peterson (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr F Kinghorne, Cr M McDonell, Cr M Ruddy, Cr J Stedman

Against: Cr J Whitton, Cr G Power, Cr D Mallard

Absent: Cr G Judge

**THE AMENDMENT ON BEING PUT WAS CARRIED AND BECAME THE MOTION**

**THE MOTION ON BEING PUT WAS CARRIED**

**RESOLVED - 26/087**
**Cr T Mileto/Cr M Ruddy**

2(e) That Council donate \$1250 to the Orange United Sports Club to purchase a ball machine to support inclusive goal keeper training for all ages and abilities

For: Cr S Peterson (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Against: Nil

Absent: Cr G Judge

*\*Cr Judge returned to the meeting with the time being 7.21pm\**

**MOTION**
**Cr M Ruddy/Cr F Kinghorne**

2(f) That Council donate \$2148 to Lions Club of Orange to contribute to purchasing specialised medical equipment.

<b>AMENDMENT</b>	<b>Cr J Stedman/Cr M McDonell</b>
2(f) That Council donate \$1074 to Lions Club of Orange to contribute to purchasing specialised medical equipment.	
For: Cr S Peterson (Chairperson), Cr T Mileto (Mayor), Cr D Mallard, Cr M McDonell, Cr G Power, Cr M Ruddy, Cr J Stedman	
Against: Cr J Whitton, Cr T Greenhalgh (Deputy Mayor) ,Cr F Kinghorne, Cr K Duffy, Cr G Judge	
Absent: Nil	
<b>THE AMENDMENT ON BEING PUT WAS CARRIED AND BECAME THE MOTION</b>	
<b>THE MOTION ON BEING PUT WAS CARRIED</b>	
<b>RESOLVED - 26/088</b>	<b>Cr J Stedman/Cr M McDonell</b>
2(f) That Council donate \$1074 to Lions Club of Orange to contribute to purchasing specialised medical equipment.	
For: Cr S Peterson (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton	
Against: Nil	
Absent: Nil	

## 2.2 EVENT DEVELOPMENT FUNDING

TRIM REFERENCE: 2026/302

<b>RESOLVED - 26/089</b>	<b>Cr M McDonell/Cr D Mallard</b>
1 That this item be heard and voted on separately.	
For: Cr S Peterson (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton	
Against: Nil	
Absent: Nil	
<b>RESOLVED - 26/090</b>	<b>Cr M McDonell/Cr D Mallard</b>
2(a) That Council does not approve funding of \$5,000 under the Liveability Stream to Back to Buckinbah Festival - July 2026.	
For: Cr S Peterson (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton	
Against: Nil	
Absent: Nil	

**RESOLVED - 26/091****Cr D Mallard/Cr T Greenhalgh**

2(b) That Council approve funding of \$1,250 under the Visitor Economy Stream to Australian Women in Agriculture National Conference - 27–29 July 2026.

For: Cr S Peterson (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Against: Nil

Absent: Nil

**THE MEETING CLOSED AT 7:31PM**



**MINUTES OF THE INFRASTRUCTURE POLICY COMMITTEE**  
**HELD IN COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE**  
**ON 3 MARCH 2026**  
**COMMENCING AT 7:31PM**

---

## **1 INTRODUCTION**

### **ATTENDANCE**

Cr J Whitton (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman

Chief Executive Officer, Director Corporate & Commercial Services, Acting Director Community, Recreation & Cultural Services (Stanford), Acting Director Technical Services (Theakstone), Chief Financial Officer, Manager Corporate Governance, Governance Officer (Robinson)

### **1.1 APOLOGIES AND LEAVE OF ABSENCE**

Nil.

### **1.2 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

Nil.

## **2 COMMITTEE MINUTES**

### **2.1 MINUTES OF THE MAJOR PROJECTS AND INFRASTRUCTURE COMMUNITY COMMITTEE MEETING - 16 DECEMBER 2026**

TRIM REFERENCE: 2026/247

#### **RESOLVED - 26/092**

**Cr S Peterson/Cr T Greenhalgh**

- 1 That Council acknowledge the reports presented to the Major Projects & Infrastructure Community Committee at its meeting held on 16 December 2025.
- 2 That the minutes of the Major Projects & Infrastructure Community Committee from its meeting held on 16 December 2025 be adopted.

For: Cr J Whitton (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman

Against: Nil

Absent: Nil

**2.2 MINUTES OF THE AIRPORT COMMUNITY COMMITTEE MEETING - 5 FEBRUARY 2026**

TRIM REFERENCE: 2026/220

**RESOLVED - 26/093****Cr M Ruddy/Cr F Kinghorne**

- 1 That Council acknowledge the reports presented to the Airport Community Committee at its meeting held on 5 February 2026.
- 2 That Council determine recommendation 3.1 from the minutes of the Airport Community Committee meeting of 5 February 2026.  
*3.1 Naming of Toll Hangar at Orange Airport – Glenn Taylor Hangar  
That the emergency helicopter retrieval base at the Orange Airport be named the Glenn Taylor Hangar in honour of Glenn Taylor.*
- 3 That the remainder of the minutes of the Airport Community Committee from its meeting held on 5 February 2026 be adopted.

For: Cr J Whitton (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman

Against: Nil

Absent: Nil

**2.3 MINUTES OF THE LOCAL TRANSPORT FORUM MEETING - 12 FEBRUARY 2026**

TRIM REFERENCE: 2026/266

**RESOLVED - 26/094****Cr T Mileto/Cr M McDonell**

- 1 That Council acknowledge the reports presented to the Local Transport Forum at its meeting held on 12 February 2026.
- 2 That Council determine recommendations 3.1, 3.2, 3.3, 3.4, 3.5 and 3.7 from the minutes of the Local Transport Forum meeting of 12 February 2026.  
*3.1 – Buckland Drive – Extension of No Standing Zone - That Council extend the existing No Parking Zone as shown in Figure A of this report.  
3.2 – Intersections – Summer Street East/Park Street and Park Street/Icely Road - That Council install “No Stopping” signs on the intersections of Summer Street East and Park Street along with Park Street and Icely Road as per Figure A and B of this report.  
3.3 – Hamer Street Speed Hump - That Council replace the Give Way sign with a Stop sign, paint a stop line on the northern end of Hamer Street and ask the owner of the residence on northwest corner to lower their front corner fence to 1.2m.  
3.4 – Cox Avenue – Speeding - That Council install Traffic Classifiers on Cox Avenue and report the speed data outcome to the NSW Police  
3.5 – Canobolas School – No Parking Zone - That Council install a school-timed (8am - 9:30 am and 2:30pm – 4pm) “No Parking” Zone in front of Canobolas School as per Figure A of this report with “Kiss and drop” signs.  
3.7 – Event – AusCycling – Tour of Orange – 16 and 17 May 2026 - That Council approve the AusCycling Orange Tour Cycling Race to be held on 16 and 17 May 2026 subject to the attached Conditional Approval.*
- 3 That the remainder of the minutes of the Local Transport Forum from its meeting held on 12 February 2026 be adopted.

For: Cr J Whitton (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman

Against: Nil

Absent: Nil

**3 GENERAL REPORTS****3.1 CURRENT WORKS**

TRIM REFERENCE: 2026/253

**RESOLVED - 26/095****Cr M McDonell/Cr G Power**

That the information provided in the report on Current Works report be acknowledged.

For: Cr J Whitton (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman

Against: Nil

Absent: Nil

**QUESTION TAKEN ON NOTICE****Cr M McDonell**

Cr McDonell asked how long it will be before the spring under the road surface and unsafe barriers on Jonathan Drive are fixed.

**THE MEETING CLOSED AT 7.45PM.**

**MINUTES OF THE RECREATION & CULTURE POLICY COMMITTEE**

HELD IN COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE

ON 3 MARCH 2026

COMMENCING AT 7:45 PM

---

**1 INTRODUCTION****ATTENDANCE**

Cr T Greenhalgh (Deputy Mayor)(Chairperson), Cr T Mileto (Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Chief Executive Officer, Director Corporate & Commercial Services, Acting Director Community, Recreation & Cultural Services (Stanford), Acting Director Technical Services (Theakstone), Chief Financial Officer, Manager Corporate Governance, Governance Officer (Robinson)

**1.1 APOLOGIES AND LEAVE OF ABSENCE**

Nil.

**1.2 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

Nil.

**2 COMMITTEE MINUTES****2.1 MINUTES OF THE SPORT AND RECREATION COMMUNITY COMMITTEE - 18 FEBRUARY 2026**

TRIM REFERENCE: 2026/369

**RESOLVED - 26/096****Cr T Greenhalgh/Cr F Kinghorne**

- 1 That Council acknowledge the reports presented to the Sport & Recreation Community Committee at its meeting held on 18 February 2026.
- 2 That the future meeting dates set for the Sport & Recreation Community Committee at its meeting held on 18 February 2026 be noted:
  - 6 May 2026
  - 5 August 2026
  - 4 November 2026
- 3 That the minutes of the Sport & Recreation Community Committee from its meeting held on 18 February 2026 be adopted.

For: Cr T Greenhalgh (Deputy Mayor)(Chairperson), Cr T Mileto (Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Against: Nil

Absent: Nil

**THE MEETING CLOSED AT 7.48PM.**



**MINUTES OF THE SERVICES POLICY COMMITTEE**  
**HELD IN COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE**  
**ON 3 MARCH 2026**  
**COMMENCING AT 7:49PM**

---

## **1 INTRODUCTION**

### **ATTENDANCE**

Cr M Ruddy (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr J Stedman, Cr J Whitton

Chief Executive Officer, Director Corporate & Commercial Services, Acting Director Community, Recreation & Cultural Services (Stanford), Acting Director Technical Services (Theakstone), Chief Financial Officer, Manager Corporate Governance, Governance Officer (Robinson)

### **1.1 APOLOGIES AND LEAVE OF ABSENCE**

Nil.

### **1.2 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

Nil.

**2 COMMITTEE MINUTES****2.1 MINUTES OF THE AGEING AND ACCESS COMMUNITY COMMITTEE - 3 FEBRUARY 2026**

TRIM REFERENCE: 2026/270

**RESOLVED - 26/097****Cr F Kinghorne/Cr M McDonell**

- 1 That Council acknowledge the reports presented to the Ageing and Access Community Committee at its meeting held on 3 February 2026.
- 2 That Council determine recommendations 3.1.1, 3.1.2, 3.1.3 from the minutes of the Ageing and Access Community Committee meeting of 3 February 2026.
  - 3.1.1  
*That Council investigate engaging with local taxi providers to assess current service utilisation and identify barriers to the expansion of services.*
  - 3.1.2  
*That Council contact the relevant Ministerial Departments and request an update on progress following the Transport Roundtable held in Orange.*
  - 3.1.3  
*That Council write to local members, Mr Andrew Gee MP and Mr Phil Donato MP, to inform them of the accessible transport issues in Orange.*
- 3 That the remainder of the minutes of the Ageing and Access Community Committee from its meeting held on 3 February 2026 be adopted.

For: Cr M Ruddy (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr J Stedman, Cr J Whitton

Against: Nil

Absent: Nil

**2.2 MINUTES OF THE HERITAGE COMMUNITY COMMITTEE MEETING - 9 FEBRUARY 2026**

TRIM REFERENCE: 2026/268

**RESOLVED - 26/098****Cr G Power/Cr D Mallard**

- 1 That Council acknowledge the reports presented to the Heritage Community Committee Meeting held on 3 March 2026.
- 2 That the minutes of the Heritage Community Committee meeting held on 3 March 2026 be adopted.

For: Cr M Ruddy (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr J Stedman, Cr J Whitton

Against: Nil

Absent: Nil

**2.3 MINUTES OF THE FAMILY & DOMESTIC VIOLENCE COMMUNITY COMMITTEE - 10  
FEBRUARY 2026**

TRIM REFERENCE: 2026/286

**RESOLVED - 26/099****Cr D Mallard/McDonell**

- 1 That Council acknowledge the reports presented to the Family & Domestic Violence Community Committee at its meeting held on 10 February 2026.
- 2 That the minutes of the Family & Domestic Violence Community Committee from its meeting held on 10 February 2026 be adopted.

For: Cr M Ruddy (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr J Stedman, Cr J Whitton

Against: Nil

Absent: Nil

**THE MEETING CLOSED AT 7.51PM.**

**MINUTES OF THE REGIONAL & ECONOMIC DEVELOPMENT POLICY COMMITTEE**

HELD IN COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE

ON 3 MARCH 2026

COMMENCING AT 7:51PM

---

**1 INTRODUCTION****ATTENDANCE**

Cr T Mileto (Mayor)(Chairperson), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Chief Executive Officer, Director Corporate & Commercial Services, Acting Director Community, Recreation & Cultural Services (Stanford), Acting Director Technical Services (Theakstone), Chief Financial Officer, Manager Corporate Governance, Governance Officer (Robinson)

**1.1 APOLOGIES AND LEAVE OF ABSENCE**

Nil.

**1.2 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

Nil.

**2 COMMITTEE MINUTES**

---

**2.1 MINUTES OF THE ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE - 11 FEBRUARY 2026**

TRIM REFERENCE: 2026/249

**RESOLVED - 26/100****Cr F Kinghorne/Cr K Duffy**

- 1 That Council acknowledge the reports presented to the Economic Development Community Committee at its meeting held on 11 February 2026.
- 2 That Council adopt the recommendation 4.6 from the minutes of the Economic Development Community Committee meeting of 11 February 2026:  
*4.6 Amendment to the Economic Development Community Committee Charter*
  - *That the Economic Development Community Committee Charter be amended to only require five (5) industry/community representatives and one (1) Councillor to form a quorum.*
- 3 That the remainder of the minutes of the Economic Development Community Committee from its meeting held on 11 February 2026 be adopted.

For: Cr T Mileto (Mayor)(Chairperson), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Against: Nil

Absent: Nil

Cr Peterson asked for the reasoning for the decommissioning of the Think Orange website.

*The Director Corporate & Commercial Services responded that the Think Orange infrastructure was old, and instead, a live 'New Resident and Business Support' section will be available, with the knowledge that there will also be a dedicated place for statistics and information on the normal website.*

**THE MEETING CLOSED AT 7.54PM.**



## 5.2 Refresh of the Joint Organisations Framework - Regional Councils

RECORD NUMBER: 2026/218

AUTHOR: Catherine Davis, Executive Support Manager

### EXECUTIVE SUMMARY

Council has received the attached letter from the Minister of Local Government Ron Hoenig requesting Councils feedback on the Joint Organisation Framework.

### LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “14.1 Work in partnership with other councils, regional organisations and State and Federal Governments”.

### FINANCIAL IMPLICATIONS

Council currently pays an annual membership of \$177,318.90 which is budgeted for each financial year.

### POLICY AND GOVERNANCE IMPLICATIONS

Nil

### RECOMMENDATION

**That Council resolves to submit a letter of preference directly to the Office of Local Government supporting continuation and membership of the Central NSW Joint Organisation.**

### FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s key risk categories and the following comments are provided:

<b>Service/Project Delivery</b>	Submitting a letter of preference to the OLG will not impact existing service or project delivery, however the preference may mean changes are required in the future.
<b>Financial</b>	No financial implications arise from preparing or submitting the letter, however consideration should be given to future years and contributions where required.
<b>Reputation/Political</b>	There would be some reputational risk if Orange City Council were not part of a Joint Organisation. From a political perspective, advocacy as part of a larger group of Council’s has proven beneficial to date and it would be a risk politically to not be involved in a Joint Organisation.
<b>Environment</b>	No environmental risks are associated with this administrative action.
<b>Compliance</b>	The action aligns with required legislative and governance processes and introduces no compliance risk.
<b>People &amp; WHS</b>	There are no workforce or safety impacts associated with submitting the letter.
<b>Information Technology/ Cyber Security</b>	The recommendation does not involve technology changes and presents no IT or cyber security risk.

## **5.2 Refresh of the Joint Organisations Framework - Regional Councils**

---

### **SUPPORTING INFORMATION**

The Minister for Local Government is concerned that the Joint Organisation (JO) model is not delivering for all councils. Five of the 13 JO's are in hiatus and some councils wish to collaborate with different JO's than the ones they were assigned to in 2018. The Minister has asked the Office of Local Government to undertake a review of JO memberships and boundaries.

The letter to Councils seeks advice by 31 March 2026 on whether:

- the council wants to be a member of a JO, and
- the JO that it would like to join, create, withdraw from or retain membership of.

This report seeks Council's position in relation to submitting a letter of preference directly to the OLG in relation to its position in the Central NSW Joint Organisation.

The matter was considered by General Managers Advisory Committee of the Central NSW Joint Organisation and by the Board of the Central NSW Joint Organisation.

At both those meetings there was strong support for the continuation of the Central NSW Joint Organisation.

It was noted that while some improvements could be made, in particular reducing the burden around ARICs, audit and reporting requirements should be made, overall, the functioning of the JO as a standalone entity is positive, and the transition from a Section 355 Committee of a host Council to a JO has been a process over the past 8 years, including significant improvements including:

- ability to employ staff,
- a consistent salary structure, recognising the influence without authority element that JO staff have in their positions,
- ability to execute contracts,
- application, management and acquittal of grants, and
- separate finances to host Council.

The Board resolved to write to the Minister for Local Government:

- advising that the CNSWJO Board wishes to remain as a Joint Organisation,
- requesting that the reporting and audit requirements for Joint Organisations be reduced, and
- requesting that the requirement for a JO to have an ARIC be removed.

It is recommended that Council also write to the Minister for Local Government conveying the areas for improvement and the benefits of the Central NSW Joint Organisation.

### **ATTACHMENTS**

- 1 Refresh of the Joint Organisations Framework - Regional Councils - The Hon. Ron Hoenig MP, D26/16539 [↓](#)

---

**Attachment 1 Refresh of the Joint Organisations Framework - Regional Councils - The Hon. Ron Hoenig MP**

---

**The Hon. Ron Hoenig MP**

Leader of the House in the Legislative Assembly  
Vice-President of the Executive Council  
Minister for Local Government



Our Ref: A989543

His Worship the Mayor  
Cr Tony Mileto  
Orange City Council

Mr Scott Maunder  
General Manager  
Orange City Council

via email:

Dear Cr Mileto and Mr Maunder,

I write to you regarding a refresh to the framework that governs Joint Organisations (JOs) in NSW.

While visiting councils across the State, I have heard clearly that the JO model is not delivering for all councils. Five of the 13 JOs are in hiatus and some councils wish to collaborate with different JOs than the ones they were assigned to in 2018. While some groups of Councils work very well within the JO format, others prefer to use Regional Organisations of Councils to collaborate.

As a former President of a Regional Organisation of Councils, I know first-hand that regional collaboration can deliver better policy outcomes and improved service delivery for communities – but only when it is voluntarily led by civic leaders in a region, who can see a political and organisational benefit from co-operating. Councils should be free to collaborate in a form they see fit, and I want to ensure the State is not putting unnecessary restrictions or requirements on how you may wish to come together.

I have asked the Office of Local Government to undertake a review of JO memberships and boundaries. Existing JOs that are in hiatus may apply to be wound up and councils may apply to join a different JO to the one they are currently in. Should metropolitan councils wish to form JOs, that can be considered through this process.

I intend that the arrangement of Joint Organisations produced through this review should be consistent for at least a period of four years in order to provide certainty to Government agencies that provide grants, as well as for strategic planning and organisational purposes. In the long-run, the Government intends to perform regular reviews of Joint Organisation memberships within 12 months of regularly scheduled Local Government elections.

52 Martin Place Sydney NSW 2000  
GPO Box 5341 Sydney NSW 2001

02 7225 6150  
[nsw.gov.au/ministerhoenig](http://nsw.gov.au/ministerhoenig)

1

---

**Attachment 1 Refresh of the Joint Organisations Framework - Regional Councils - The Hon.  
Ron Hoenig MP**

---

To deliver this opportunity, I am seeking your advice and intention on whether your council wants to be a member of a JO, and the JO that it would like to join, create, withdraw from, or retain membership of.

I invite you, along with all councils in NSW, to provide this information back to OLG by 5pm, Tuesday 31 March 2026. Based on your preferences, the NSW Government will then prepare a new suite of proclamations for the Governor to reset JO statuses, memberships, boundaries and governance arrangements for NSW.

By writing to every Lord Mayor and Mayor in the State, I am giving you an opportunity to talk to your colleagues and present me with a lasting, council-driven solution to regional collaboration.

I have asked Brett Whitworth PSM, Deputy Secretary of Office of Local Government in the Department of Planning, Housing and Infrastructure to organise a number of information sessions to help address any questions that you may have. More information on these sessions, and this process, will be available shortly.

Please provide your preferences directly to OLG at [councilengagement@olg.nsw.gov.au](mailto:councilengagement@olg.nsw.gov.au). If you have any further questions, please contact OLG's Engagement team on 02 4428 4100 or your OLG Council Engagement Manager.

Yours sincerely,

The Hon. Ron Hoenig MP  
Leader of the House in the Legislative Assembly  
Vice-President of the Executive Council  
Minister for Local Government

9 February 2026

### 5.3 Minutes of the Electronic Extraordinary Local Transport Forum - 3 March 2026

RECORD NUMBER: 2026/438

AUTHOR: Jason Theakstone, Acting Director Technical Services

#### EXECUTIVE SUMMARY

The Local Transport Forum held an electronic extraordinary meeting on 3 March 2026.

Works at Woodward Street will be finalised before Council reads this report. This item has been expedited to this Council meeting as to reduce the amount of time the works, and intersections are not properly delineated.

The recommendations from that meeting are presented to the Council Meeting for adoption.

#### LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “9.2 Design and deliver the road infrastructure for a growing city”.

#### FINANCIAL IMPLICATIONS

The cost of works is funded from a Roads to Recovery grant.

#### POLICY AND GOVERNANCE IMPLICATIONS

Nil.

#### RECOMMENDATION

**1 That Council acknowledge the reports presented to the electronic Extraordinary Local Transport Forum at its meeting held on 3 March 2026.**

**2 That Council determine recommendation 2.1 from the minutes of the electronic extraordinary Local Transport Forum meeting of 3 March 2026.**

***2.1 – Woodward Street/Racecourse Road Intersection and Woodward Street/Gardiner Road Intersection Lines and Signs***

***That Council:***

***1 Linemark and signpost the Woodward Street/Racecourse Road intersection as a “Seagull” type intersection.***

***2 Linemark and signpost the Woodward Street/Gardiner Road as a CHR type intersection.***

**3 That the remainder of the minutes of the electronic Extraordinary Local Transport Forum from its meeting held on 3 March 2026 be adopted.**

#### FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s key risk categories and the following comments are provided:

<b>Service/Project Delivery</b>	Nil with this recommendation
<b>Financial</b>	Nil with this recommendation
<b>Reputation/Political</b>	Some of the community will lose the ability to undertake right hand manoeuvres into and out of their property.
<b>Environment</b>	Nil with this recommendation
<b>Compliance</b>	Nil with this recommendation
<b>People &amp; WHS</b>	Nil with this recommendation
<b>Information Technology/ Cyber Security</b>	Nil with this recommendation

### **5.3 Minutes of the Electronic Extraordinary Local Transport Forum - 3 March 2026**

---

#### **SUPPORTING INFORMATION**

Council is currently undertaking pavement upgrades on Woodward Street between Racecourse Road and Gardiner Road (intersections included). It is expected Woodward Street will be asphalted late this week. Both intersections will be stick and stomped back to the existing intersection layouts.

This report serves to adopt the lines and signs for the modification to the intersection and changing:

- 1 Woodward Street and Racecourse Road intersection to a Seagull type intersection from a CHR type intersection.
- 2 Woodward Street and Gardiner Road intersection to a CHR type intersection from a standard BAL type intersection.

In parallel to the design and pavement strengthening, Council has undertaken consultation with affected properties as the new intersection will remove on street parking and remove the ability for some residents to undertake a right-in and right-out manoeuvre. The attached report describes mitigation strategies for these restrictions and describes the outcome of the consultation.

#### **Engagement report and attachments**

On 11 February 2026, the Engagement Team hand-delivered letters between 95 and 26 Woodward Street (on both sides of the road) to residents who would be affected by the proposal to install a median strip that would restrict right-turn access to and from their driveways. The team doorknocked on homes between 73 and 49 Woodward Street, and spoke with residents that were home at the time.

Following this initial contact, the team continued to liaise with affected residents by phone and email and there has also been discussion and email exchanges between technical Services staff and residents.

At the request of two residents, a meeting with the Mayor was organised and held on Thursday 26 February 2026, providing an opportunity for them to discuss their concerns directly. The Acting Manager Engineering and the Engagement Lead were also present at this meeting.

Affected residents were subsequently invited to an on-site meeting on 6 March 2026 with the Communications and Engagement Manager, the Engagement Officer, and the Acting Director Technical Services.

Residents have been informed of a Councillor briefing scheduled for 13 March 2026, which they have been invited to attend as observers, with an opportunity to speak with Councillors afterwards.

They have also been advised that they may address the Council Meeting on 17 March 2026 prior to the vote on this matter. Registration forms to speak at the meeting have been provided at their request.

The key issues raised, along with the Acting Director of Technical Services response were:

- Difficulty with assessing the plans and how they line up with the reality in scale;  
Response: The scale on the plan has been amended. (A/DTS)

**5.3 Minutes of the Electronic Extraordinary Local Transport Forum - 3 March 2026**

---

- Restricted entry to properties;  
Response: Entry and exit to 8 properties has been restricted to left in and left out manoeuvres. Opportunities to drive around the block using Breen Street and Collwood Crescent exist. (A/DTS)
- The road is too narrow for the proposed upgrades;  
Response: The roads western parking lane and northbound travel lane is wider than previous. (A/DTS)
- Trees obscure sight lines;  
Response: The trees previously existed. (A/DTS)
- The amount of traffic has increased;  
Response: This is noted with the opening of Brabham Way. (A/DTS)
- How does the work proposed meet engineering and safety standards;  
Response: The road is designed in accordance with Austroads Guide to road design. (A/DTS)
- The left in left out proposal will reduce property values;  
Response: Council staff is unable to make comment on property values. (A/DTS)
- It fundamentally changes how I can use and access my own home;  
Response: Noted. (A/DTS)
- Removal of on-street parking and the impact of lifestyle and amenity;  
Response: There is removal of on street parking to 4 properties. (A/DTS)
- Inconsistency with what is proposed in the works and what is permitted in other parts of the city e.g. setback of poles etc;  
Response: There is no inconsistencies with works against the current road design standards. (A/DTS)
- The median strip proposed does not safely accommodate prams, bicycles, or mobility aids;  
Response: The median strip is built to prevent vehicle crashes. Opportunity exists to construct an additional pedestrian refuge south of the Gardiner Road / Woodward Street intersection. (A/DTS)
- The plan reduces the ability for vehicles to manoeuvre around vehicles turning into properties;  
Response: This has been addressed in the attached revision by giving more than existing width. (A/DTS)
- Some driveways may need to be modified to improve safety and should be at a cost to Council;  
Response: This would need to be a determination of Council should works be undertaken on private land. (A/DTS)
- Concerns regarding the lack of transparency and the timing of information being shared;  
Response: Council has been engaging, listening to the community and amending the design in sympathy to the community concerns. (A/DTS)
- Need evidence that residential safety, access, and equity are being meaningfully weighed alongside broader traffic objectives;  
Response: This will be determined by Council. (A/DTS)

**5.3 Minutes of the Electronic Extraordinary Local Transport Forum - 3 March 2026**

---

- Proper assessments of safety and traffic impacts had not been undertaken;  
Response: Safety and traffic impacts have been assessed and presented to the Councillor Briefing 13 March 2026 and within the attached report. (A/DTS)
- The proposal would make it harder for pedestrians to navigate the street particularly the young, elderly and those with mobility issues;  
Response: An additional pedestrian refuge can be installed at the Gardiner / Woodward intersection. (A/DTS)
- Woodward Street residents are bearing brunt of increased traffic because later Brabham Way stages were not funded properly;  
Response: Council staff continue to seek funding for the construction of Stage 4b. (A/DTS)
- Should be options for double glazing and driveway upgrades;  
Response: This works does not increase traffic on Woodward Street. (A/DTS)
- Can the upgrades be undertaken without a median strip;  
Response: No, The median strips are required by Austroads Guide to Road Design to prevent rear end crashes. (A/DTS)
- Visibility when reversing out of driveways is already restricted;  
Response: Noted, there are 2 large trees that can restrict vision if parked behind them. (A/DTS)
- The raised median removes any ability for drivers to move around a slowing vehicle;  
Response: Correct. (A/DTS)
- Happy with the road resurfacing.  
Response: Noted. (A/DTS)

Separate to the attached submissions, a resident of Woodward Street does not support the proposal but is unable to make a submission. The Engagement Lead was asked to include views on their behalf.

**ATTACHMENTS**

- 1 LTF 3 March 2026 Minutes Extraordinary, 2026/436 [↓](#)
- 2 LTF 3 March 2026 Extraordinary Agenda, D26/25665 [↓](#)
- 3 Woodward Street - Lines and Signs, D26/26949 [↓](#)
- 4 Woodward Street Submissions (Redacted), D26/27578 [↓](#)



**MINUTES OF THE EXTRAORDINARY LOCAL TRANSPORT FORUM**  
**HELD ELECTRONICALLY**  
**ON 3 MARCH 2026**

---

## **1 INTRODUCTION**

### **ATTENDANCE**

Cr Tony Mileto (Chairperson), Cr Marea Ruddy, Mr Richard Drooger (TfNSW), Det Act Insp Glenn Griffith (NSW Police), Mr Kel Gardiner (Local MP Representative), Chief Executive Officer, Acting Director Technical Services, Works Manager, Road Safety Officer, Senior Parking Officer, Parking Officer, Divisional Administration Officer

**\*\* This meeting was held out of session with all LTF members being circulated a copy of the agenda. Feedback provided out of session via email for this meeting. \*\***

### **1.1 APOLOGIES**

Nil

### **1.2 ACKNOWLEDGEMENT OF COUNTRY**

### **1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

Nil

## **2 GENERAL REPORTS**

### **2.1 WOODWARD STREET / RACECOURSE ROAD INTERSECTION AND WOODWARD STREET / GARDINER ROAD INTERSECTION LINES AND SIGNS**

TRIM REFERENCE: 2026/261

#### **RECOMMENDATION**

That Council:

- 1 Linemark and signpost the Woodward Street/Racecourse Road intersection as a "Seagull" type intersection.
- 2 Linemark and signpost the Woodward Street / Gardiner Road as a CHR type intersection.

**\*\* This recommendation was endorsed by Cr Tony Mileto, Mr Richard Drooger (TfNSW), Mr Kel Gardiner (Representative - Member for Orange) \*\***



## **EXTRAORDINARY LOCAL TRANSPORT FORUM**

# **AGENDA**

## **ELECTRONIC MEETING**

**(03 MAR 2026)**

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **EXTRAORDINARY LOCAL TRANSPORT FORUM MEETING of ORANGE CITY COUNCIL** to be held as an **ELECTRONIC Meeting**.

Scott Maunder  
**CHIEF EXECUTIVE OFFICER**

For apologies, please contact Jason Theakstone on 6393 8505.

---

## AGENDA

---

<b>1</b>	<b>INTRODUCTION.....</b>	<b>3</b>
1.1	Apologies .....	3
1.2	Acknowledgement of Country.....	3
1.3	Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests.....	3
<b>2</b>	<b>GENERAL REPORTS.....</b>	<b>5</b>
2.1	Woodward Street / Racecourse Road Intersection and Woodward Street / Gardiner Road Intersection lines and signs .....	5

## **1 INTRODUCTION**

### **MEMBERS**

Cr Tony Mileto (Chairperson), Cr Marea Ruddy, Mr Richard Drooger (TfNSW), Sgt Adam Cornish (NSW Police), Mr Kel Gardiner (Local MP Representative), Chief Executive Officer, Director Technical Services, Works Manager, Manager Engineering Services, Road Safety Officer, Senior Parking Officer, Parking Officer, Divisional Administration Officer

### **1.1 Apologies**

### **1.2 Acknowledgement of Country**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

### **1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests**

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

### **RECOMMENDATION**

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Local Transport Forum at this meeting.

## 2 GENERAL REPORTS

### 2.1 Woodward Street / Racecourse Road Intersection and Woodward Street / Gardiner Road Intersection lines and signs

RECORD NUMBER: 2026/261

AUTHOR: Jason Theakstone, Acting Director Technical Services

#### EXECUTIVE SUMMARY

Council has designed several differing intersection types for the Woodward Street/Racecourse Road intersection and the Woodward Street/Gardiner Road intersection. They are attached to this report.

This report, along with the outcome of the community consultation, serves to adopt an intersection type for these intersections.

#### LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “9.2 Design and deliver the road infrastructure for a growing city”.

#### FINANCIAL IMPLICATIONS

All cost born from grant funding.

#### POLICY AND GOVERNANCE IMPLICATIONS

Nil

#### RECOMMENDATION

That Council:

- 1 Linemark and signpost the Woodward Street/Racecourse Road intersection as a “Seagull” type intersection.
- 2 Linemark and signpost the Woodward Street / Gardiner Road as a CHR type intersection.

#### FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s key risk categories and the following comments are provided:

Service/Project Delivery	Nil risk associated with this recommendation
Financial	Nil risk associated with this recommendation
Reputation/Political	Some residents / owners will lose parking in front of their house and the ability to make a right turn manoeuvre into and out of their dwelling on Woodward Street
Environment	Nil risk associated with this recommendation
Compliance	Nil risk associated with this recommendation
People & WHS	Nil risk associated with this recommendation
Information Technology/ Cyber Security	Nil risk associated with this recommendation

## 2.1 Woodward Street / Racecourse Road Intersection and Woodward Street / Gardiner Road Intersection lines and signs

### SUPPORTING INFORMATION

Council has allocated \$750,000 to upgrade Woodward Street from Racecourse Road to Gardiner Road, including the intersections under the Federally Funded Roads to Recovery program. Works started on the upgrade to the pavement Tuesday 24 February and are due to finish Friday 6 March 2026.

In parallel to the pavement upgrade works, Council has sought feedback from affected properties on proposals for new intersection arrangements at the Woodward Street/Racecourse Road and Woodward Street/ Gardiner Road intersections. The intersection design proposals and the results of the consultation are attached to this report for Councils consideration.

Traffic has considerably increased on Woodward Street with the opening of Brabham Way and Council has received numerous requests to upgrade both intersections because of the increased traffic.

Council staff have reviewed the traffic turn movements within the 2018 – 2028 Orange Strategic Transport model and made on site observations during peak hour times. Following analysis of this data the following intersection types are recommended:

- 1 Convert the existing Channelised Right (CHR) intersection at Woodward Street/Racecourse Road to a seagull type intersection; and
- 2 Convert the existing Basic Auxiliary Left (BAL) intersection at Woodward Street/Gardiner Road to a CHR type intersection.

### Seagull intersections

The layout of a seagull type intersection is shown in Figure 1 below. It facilitates a right turn into and out of the side road whilst facilitating traffic flow on the major road.

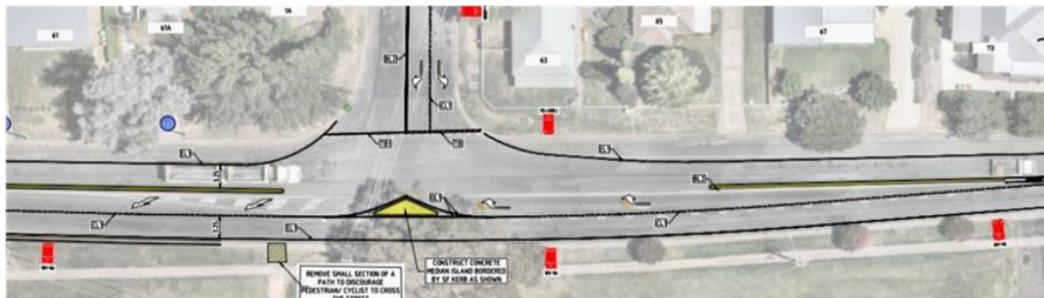


Figure 1: The proposed seagull type intersection at the intersection of Woodward Street and Racecourse Road.

Some of the benefits of a seagull type intersection include:

- 1 Safer right-turn movements:
  - Vehicles turning right from the side road enter a protected right-turn lane (a “seagull wing”). This is the same manoeuvre motorists undertake when turning right onto Molong Road, from Escort Way
  - This reduces the risk of right-angle (T-bone) crashes, which are among the most severe at T-intersections.

**2.1 Woodward Street / Racecourse Road Intersection and Woodward Street / Gardiner Road Intersection lines and signs**

---

- 2 Better separation of traffic streams:
  - Raised islands physically guide vehicles into the correct paths
  - This reduces driver confusion and lowers the chance of conflicting movements.
- 3 Improved traffic flow on the major road:
  - Through-traffic on the main road is less affected by turning vehicles
  - Right-turners from the side road can wait in a protected pocket without blocking others.
- 4 Lower delay compared to stop-controlled T-intersections:
  - Vehicles from the side road often find more frequent and safer gaps to enter the main road
  - The layout encourages smoother merging and reduces long queues.
- 5 Cost-effective alternative to signals or roundabouts:
  - Cheaper to build and maintain than a signalised intersection
  - Requires less land and construction than a roundabout.

Some of the drawbacks of a Seagull type intersection include:

- 1 Can be confusing for unfamiliar drivers:
  - The channelised islands and unusual lane paths can feel unintuitive.
- 2 Still relies on gap-selection:
  - Unlike signals or roundabouts, drivers turning right from the side road must judge gaps in oncoming traffic.
- 3 Raised median islands are required in an urban environment affecting property access:
  - These are required to prevent right turn movements from the merge lanes which would cause rear end crashes
  - In the Woodward Street/Racecourse Road intersection proposal, results in eight properties losing the ability to make a right turn into and out of their property.
- 4 Loss of on-street parking;
  - The Woodward Street/Racecourse Road intersection proposal, results in the loss of roadside parking in front of four properties and along the eastern side of the intersection
- 5 Cost-effective safety upgrade
  - Much cheaper than installing traffic signals or building a roundabout.

**Raised median within seagull intersections.**

7.3.5 of Austroads Guide to Road Design Part 4A state - "semi mountable kerbs should be used throughout the treatment. Painted medians and island should generally not be used." This is to prevent rear end crashes within merge lanes.

**2.1 Woodward Street / Racecourse Road Intersection and Woodward Street / Gardiner Road Intersection lines and signs**

The proposed design has 2 semi mountable raised medians that will prevent right turns in and out of several properties. The loss of these right turns can be mitigated by:

**1. #65, #67 and #73 Woodward Street.**

When travelling home, the residents #65, #67 and #73 Woodward Street will be able to turn into Wentworth Lane (via the roundabout), left at Breen Street, Left at Racecourse Road, left at Woodward Street and left into their driveways. This will add approximately 1 minute to their journey.

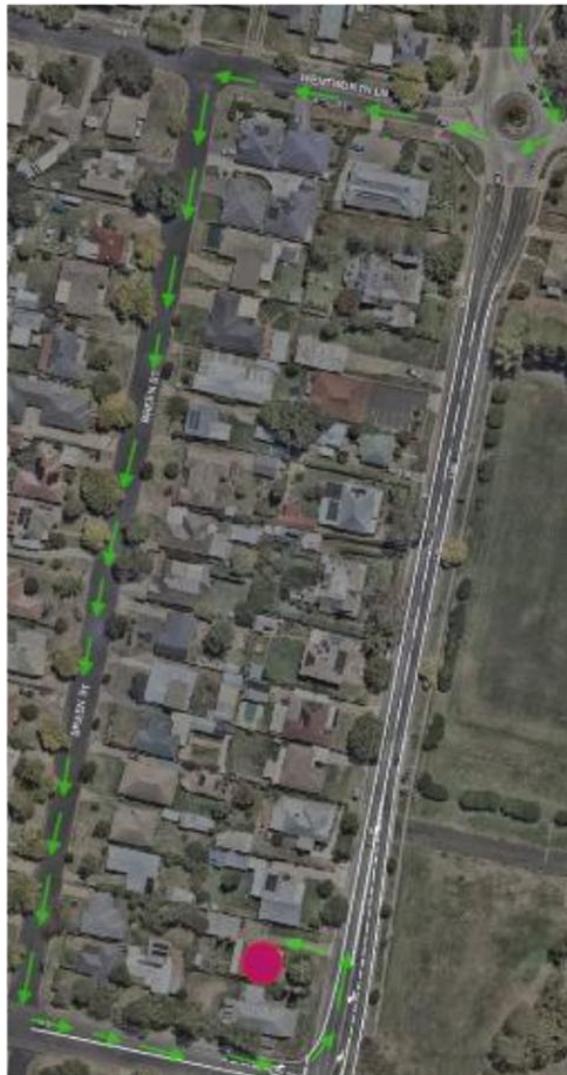


Figure 1: Alternate route for #65, #67 and #73 Woodward Street

**2.1 Woodward Street / Racecourse Road Intersection and Woodward Street / Gardiner Road Intersection lines and signs**

If wishing to leave their driveways and travel south, they will be able to undertake a U-turn manoeuvre at the Wentworth Lane roundabout as shown in Figure 2 below, this will add under a minute to their journey dependant on traffic.



Figure 2: U-turns at Wentworth Roundabout.

**2. #55, #57, #59, #61 & #61A Woodward Street**

When travelling home, the residents #55, #57, #59, #61 and #61A Woodward Street will be able to turn into Racecourse Road (via the proposed seagull intersection), left at Collwood Crescent, left at the unnamed road between #32 and #34 Collwood Crescent, left at Woodward Street and left into their driveways as shown in Figure 3 below. This will add approximately 1 minute to their journey.

**2.1 Woodward Street / Racecourse Road Intersection and Woodward Street / Gardiner Road Intersection lines and signs**

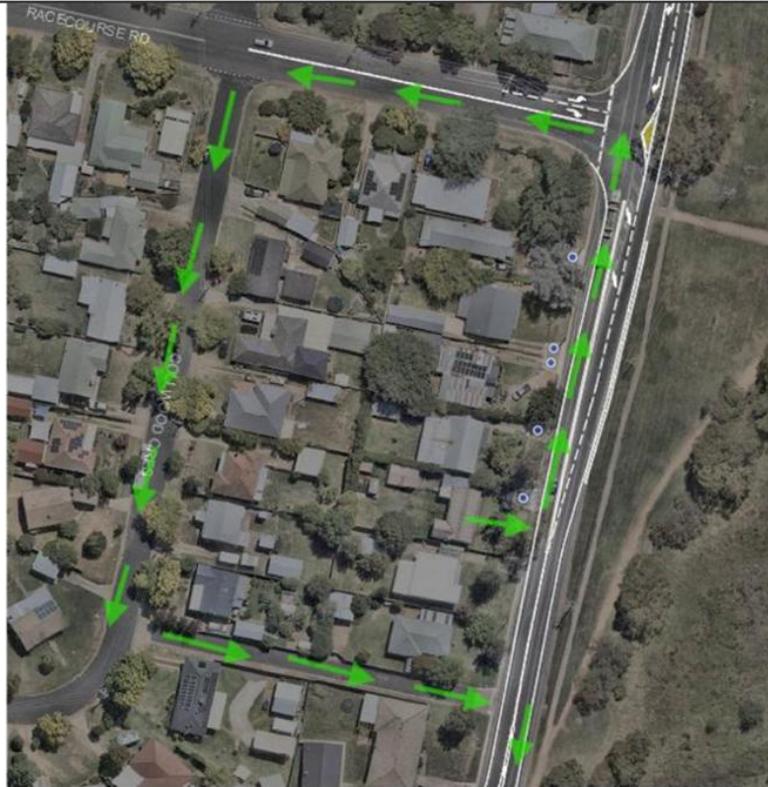


Figure 3: alternate route for #55 - #61 and #61A Woodward Street

**The raised median on the northern side of the Woodward Street and Racecourse Road intersection**

Part of the semi mountable raised median on the northern side of the proposed seagull intersection at Woodward Street and Racecourse Road will need to be removed to allow for B-Double movements out of Racecourse Road onto Woodward Street as shown in Figure 4 below.

The removal of this section of raised median will not have any negative impact on road user safety. As is the case in the current configuration, a B-Double truck undertaking the left turn will have to wait for vehicles to turn right into Racecourse Road and clear the lane from the CHR.

**2.1 Woodward Street / Racecourse Road Intersection and Woodward Street / Gardiner Road Intersection lines and signs**



Figure 4: Woodward Street/Racecourse Road proposed Seagull intersection

Council should note a roundabout and signalised intersection have been considered at the Woodward Street/Racecourse Road intersection but are out of scope because of the funding constraints.

Council should further note that construction of either a roundabout or signalised intersection would require the removal of a significant native tree located on the eastern side of the intersection, as well as relocation of existing high-voltage electrical infrastructure. The estimated cost of delivering a roundabout at this location exceeds \$1.5M.

**2.1 Woodward Street / Racecourse Road Intersection and Woodward Street / Gardiner Road Intersection lines and signs**



Figure 5: Tree and high voltage power at Woodward / Racecourse intersection

The layout with minimum annulus radius is shown in Figure 6 below.



Figure 6: Single Lane Roundabout at Woodward Street and Racecourse Road.

**2.1 Woodward Street / Racecourse Road Intersection and Woodward Street / Gardiner Road Intersection lines and signs**

---

**Channelised Right (CHR) type intersection**

The CHR type intersection layout is shown in Figure 7 below. It mainly facilitates a protected right turn movement from the major road (Woodward Street) into the side road (Gardiner Road). Serendipitously, the existing pedestrian refuge built near the intersection of Woodward Street/Gardiner Road can remain and housed within the proposed line marking and an opportunity presents itself to construct another pedestrian refuge south of the Woodward Street/Gardiner Road intersection.

Some of the benefits of a CHR type intersection include:

- 1 Safer right-turn movements from the major road (Woodward Street)
  - Right-turning vehicles move into a dedicated turning lane, reducing the risk of rear-end crashes.
  - Through-traffic can continue without being delayed by turning vehicles.
- 2 Reduced conflict points
  - Channelisation with raised islands helps separate traffic streams.
  - Drivers have clearer guidance on where to position their vehicles, lowering the chance of side-swipes or angle crashes.
- 3 Improved traffic flow on the major road (Woodward Street)
  - Vehicles slowing to turn right no longer disrupt the main traffic stream.
- 4 Better visibility and decision-making
  - Islands and lane markings help drivers identify turning paths earlier.
  - Right-turners have a clearer view of oncoming traffic and can wait safely in the auxiliary lane.
- 5 Cost-effective safety upgrade
  - Much cheaper than installing traffic signals or building a roundabout.

Some drawback of a CHR type intersection include:

- 1 Relies on gap-selection:
  - Drivers turning right from the major road must judge gaps in opposing traffic.
  - This means crash risk isn't eliminated, only reduced.
- 2 Doesn't address side-road delays:
  - CHR improves safety and flow for major-road right-turners, but:
    - Side-road drivers still rely on gap-selection.
    - Side-road delays remain high when major-road volumes are heavy.
- 3 Limited safety improvement compared to higher-order treatments:
  - CHR reduces rear-end crashes but does not eliminate:
    - Right-angle crashes.
    - High-speed conflicts.

**2.1 Woodward Street / Racecourse Road Intersection and Woodward Street / Gardiner Road Intersection lines and signs**

**4 Increased Road related area and loss of on street parking:**

- The Woodward Street/Gardiner Road intersection proposal, results in the loss of roadside parking in front of four properties (#27 -31). Council should note #30 and #49 currently has a No Stopping Zone in front of it and all affected properties will still be able to undertake a right turn into their properties. Only #29 is restricted in undertaking a right turn out of their driveway, but this can be mitigated by turning onto Gardiner Road, Cecil Road and then Brabham Way.

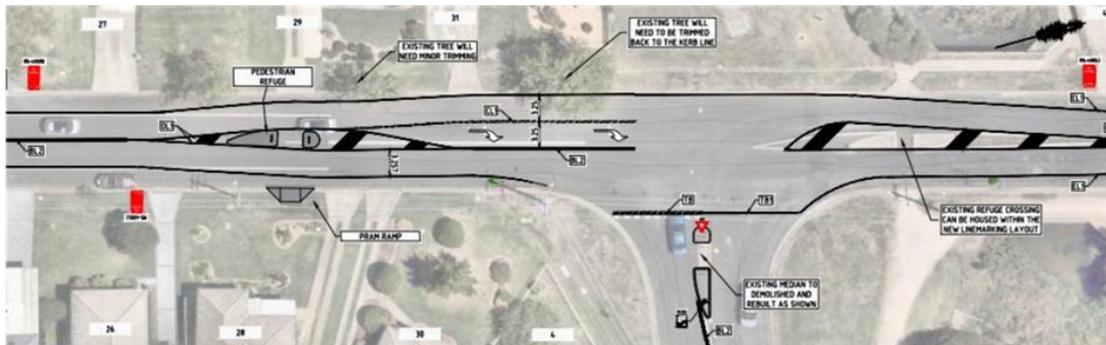


Figure 7: Woodward / Gardiner proposed CHR type intersection.

It is recommended that Council:

- 1 Linemark and signpost the Woodward Street/Racecourse Road intersection as a “Seagull” type intersection
- 2 Linemark and signpost the Woodward Street/Gardiner Road as a CHR type intersection.

**ATTACHMENTS**

- 1 Plans - Woodward Street Upgrade - Gardiner Road to Wentworth Lane, D26/24269





# WOODWARD STREET UPGRADE STAGE 1 - GARDINER TO WENTWORTH

SHEET No. 01 OF 04

SHEET	TITLE	REVISION
SHEET 1	COVER SHEET	C
SHEET 2	OVERALL LAYOUT SHEET 1	C
SHEET 3	OVERALL LAYOUT SHEET 2	C
SHEET 4	VEHICLE TRACKING	C



LOCALITY PLAN  
NOT TO SCALE

DRAWING No. R00535

**GENERAL NOTES:**

- A. THESE PLANS DO NOT DEFINE PROPERTY BOUNDARIES.
- B. DO NOT SCALE FROM PLAN. IF IN DOUBT ASK.
- C. THE SERVICES SHOWN ON THESE PLANS HAVE BEEN DETERMINED BY SURFACE INSPECTION ONLY. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO HAVE ALL SERVICES ACCURATELY LOCATED BY THE RELEVANT SERVICE AUTHORITIES PRIOR TO THE COMMENCEMENT OF THE SITE WORK.
- D. WORK SITES NEED TO BE ASSESSED AND IF NATURAL OCCURRING ASBESTOS IS DISCOVERED APPROPRIATE CONTROL MEASURES IMPLEMENTED.
- E. SERVICES ON THESE PLANS ARE INDICATIVE ONLY. SERVICES ARE TO BE ACCURATELY LOCATED BY THE RELEVANT SERVICE AUTHORITY PRIOR TO COMMENCEMENT OF CONSTRUCTION.

**ASBESTOS NOTES:**

- A. THIS SITE COULD BE A POTENTIAL LOCATION IN WHICH NATURALLY OCCURRING ASBESTOS IS PRESENT.
- B. ALL EXCAVATION WORKS ARE TO BE MONITORED CLOSELY, IF ANY NATURALLY OCCURRING ASBESTOS IS ENCOUNTERED THE 'NATURALLY OCCURRING ASBESTOS PLANNING PROCEDURES' OF ORANGE CITY COUNCIL ARE TO BE FOLLOWED.

**DUST CONTROL NOTES:**

- A. NO EARTHWORKS SHALL BE CARRIED OUT DURING HIGH WINDS OR AS DIRECTED BY ORANGE CITY COUNCIL.
- B. DURING EARTHWORKS THE CONTRACTOR SHALL HAVE A WATER CART ON SITE AND MUST PROGRESSIVELY WATER DOWN EXCAVATION AND FILL AREAS TO MINIMISE DUST.
- C. ALL VEHICLE TRAVEL PATHS AND ROADS SHALL BE REGULARLY WATERED TO MINIMISE DUST.

**ROAD NOTES:**

- A. ROADWORKS TO BE CARRIED OUT IN ACCORDANCE WITH ORANGE CITY COUNCILS DEVELOPMENT AND SUBDIVISION OF LAND CODE.
- B. CONTRACTOR MUST HAVE ALL SERVICES ACCURATELY LOCATED BY THE RELEVANT SERVICE AUTHORITY PRIOR TO COMMENCEMENT OF CONSTRUCTION.
- C. CONTRACTOR MUST TAKE CARE NOT TO DISTURB TREES THAT ARE TO REMAIN.
- D. ANY TREES TO BE REMOVED FROM THE PROPOSED ROAD FORMATION MUST HAVE ALL ROOTS GRUBBED FOR A MINIMUM DEPTH OF 500mm WITH ALL MAJOR ROOTS COMPLETELY REMOVED. REMAINING HOLES SHALL BE FULLY BACKFILLED WITH SELECT FILL MATERIAL AND THOROUGHLY COMPACTED TO 95% STANDARD DENSITY.
- E. LINEMARKING TO COMPLY WITH ROAD MARITIME SERVICE STANDARDS.

**EROSION NOTES:**

- A. ALL EROSION CONTROL MEASURES TO BE INSTALLED PRIOR TO THE COMMENCEMENT OF ANY SITE WORK.
- B. ALL EROSION CONTROL MEASURES MUST BE INSPECTED AFTER EACH RAINFALL EVENT. SILT SHALL BE REMOVED TO AN APPROVED LOCATION.
- C. FOLLOWING COMPLETION OF EARTHWORKS ALL DISTURBED AREAS SHALL HAVE A MINIMUM 100mm THICK LAYER OF TOPSOIL SPREAD OVER THEM AND BE SOWN WITH AN APPROVED GRASS/FERTILISER MIX.
- D. SEDIMENT FENCES, TRAPS & FILTERS SHALL BE MAINTAINED IN THE LOCATION SHOWN ON THE DRAWING UNTIL SUCH TIME THAT ALL WORK IS COMPLETED AND A SUITABLE GRASS COVER IS ESTABLISHED.

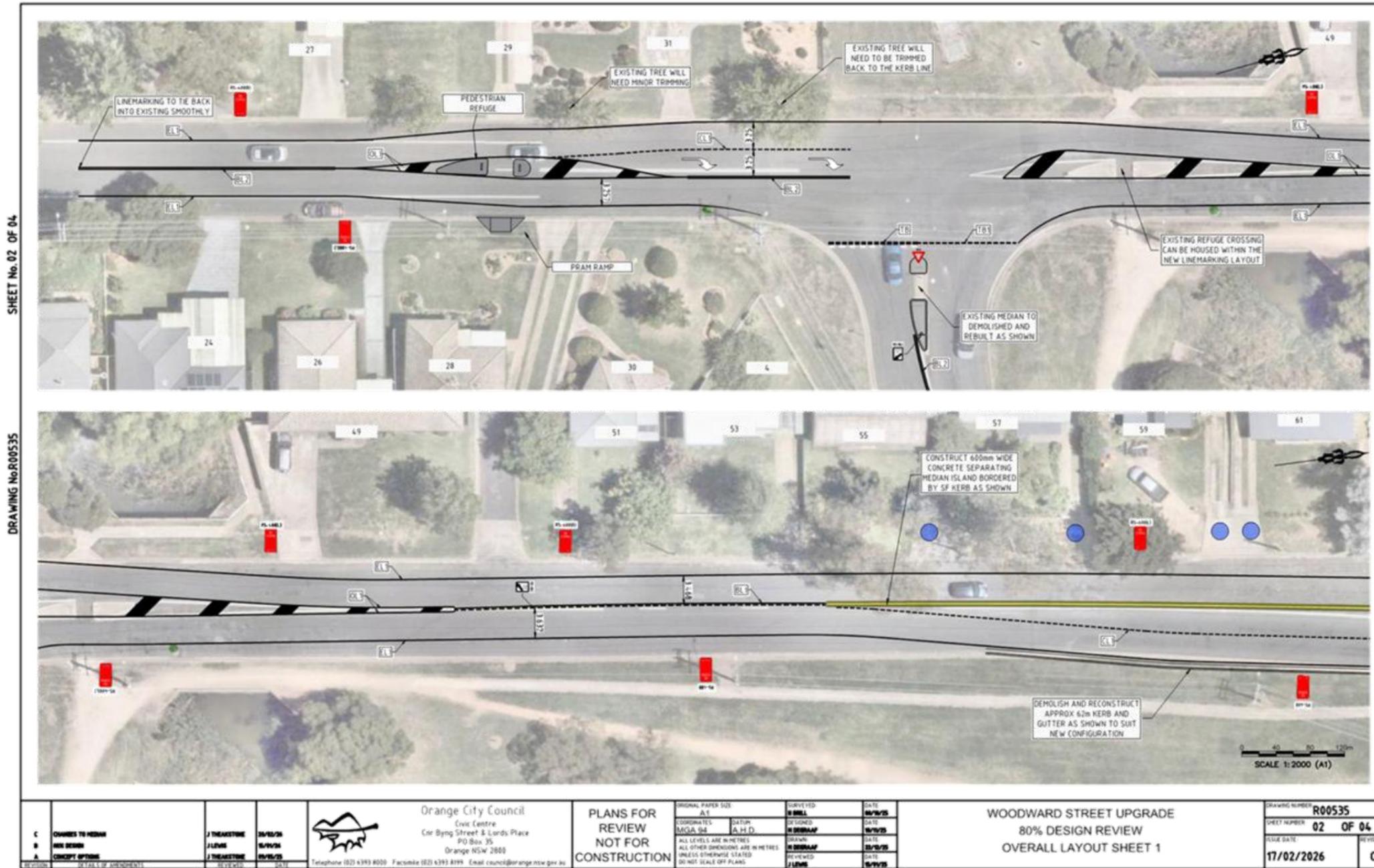
**RESTORATION NOTES:**

- A. PAVEMENTS, LAWNS AND OTHER IMPROVED AREAS SHALL BE CLEANED AND LEFT IN THE SAME ORDER AS THEY WERE AT THE COMMENCEMENT OF THE WORKS. LAWNS SHALL BE RESTORED WITH TURF CUT AND SET ASIDE FROM THE ORIGINAL SURFACE AND WITH TURF IMPORTED FROM A SOURCE APPROVED BY THE COUNCIL.
- B. ALL RESTORED SURFACES SHALL BE MAINTAINED, BY THE CONTRACTOR, IN THE CONDITION TO WHICH THEY ARE RESTORED UNTIL THE EXPIRY OF THE DEFECTS LIABILITY APPLICABLE TO THE INDIVIDUAL SURFACE TYPES.
- C. IMMEDIATELY AFTER THE BACKFILLING OF A TRENCH EXCAVATED THROUGH A PAVEMENT HAS BEEN COMPLETED, THE PAVEMENT SHALL BE TEMPORARILY RESTORED. A PRE-MIXED ASPHALTIC MATERIAL SHALL BE USED FOR TEMPORARY RESTORATION UNTIL FINAL RESTORATION CAN BE CARRIED OUT. MAINTENANCE OF THE TEMPORARY RESTORATION IS THE RESPONSIBILITY OF THE CONTRACTOR UNTIL FINAL RESTORATION. FINAL RESTORATION MAY REQUIRE REMOVAL OF THE TEMPORARY RESTORATION, AS TO THE SATISFACTION OF ORANGE CITY COUNCIL.
- D. BACKFILL SHALL BE PLACED SUFFICIENTLY HIGH TO COMPENSATE FOR EXPECTED SETTLEMENT AND FURTHER BACKFILLING SHALL BE CARRIED OUT OR THE EXCESS TRIMMED AT THE LAPSE OF THE LIABILITY PERIOD.
- E. SHOULD THE CONTRACTOR ELECT TO TUNNEL UNDER PAVING, KERB AND GUTTERING OR OTHER IMPROVED SURFACES IN LIEU OF TRENCHING, BACKFILLING SHALL BE CARRIED OUT SO AS TO RESTORE FULL SUPPORT TO THOSE SURFACES / STRUCTURES.



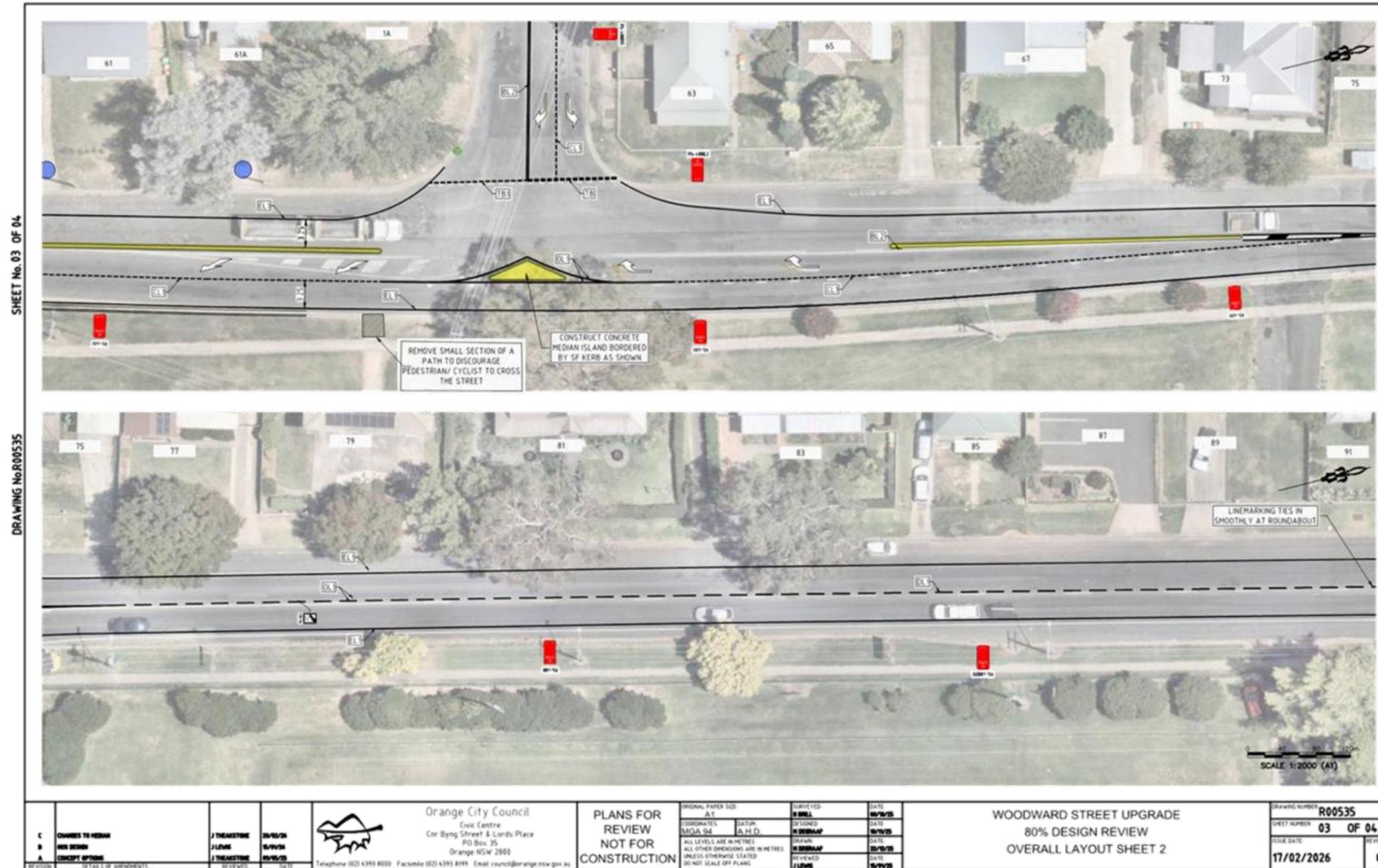
<p><b>C</b> CHANGES TO DESIGN</p> <p><b>B</b> MAIN DESIGN</p> <p><b>A</b> CONCEPT OPTIONS</p>	<p>J THOMAS</p> <p>J THOMAS</p>	<p>04/10/24</p> <p>04/10/24</p> <p>04/10/24</p>	<p>Orange City Council Civic Centre Cor Byng Street &amp; Lords Place PO Box 35 Orange NSW 2800 Telephone (02) 4393 8000 Facsimile (02) 4393 8199 Email council@orange.nsw.gov.au</p>	<p>PLANS FOR REVIEW NOT FOR CONSTRUCTION</p>	<p>ORIGINAL PAPER SIZE: A1</p>	<p>QUOTED: N BELL</p>	<p>DATE: 04/10/24</p>	<p>WOODWARD STREET UPGRADE 80% DESIGN REVIEW COVER SHEET</p>	<p>DRAWING NUMBER: R00535</p>
					<p>COORDINATES: MGA 94</p>	<p>DATUM: A.H.D.</p>	<p>DATE: 04/10/24</p>		<p>SHEET NUMBER: 01 OF 04</p>
<p>ALL LEVELS ARE IN METRES ALL OTHER DIMENSIONS ARE IN METRES UNLESS OTHERWISE STATED DO NOT SCALE OFF PLANS</p>				<p>DATE: 04/10/24</p>	<p>DATE: 04/10/24</p>	<p>DATE: 04/10/24</p>	<p>ISSUE DATE: 17/02/2026</p>	<p>REVISION: C</p>	



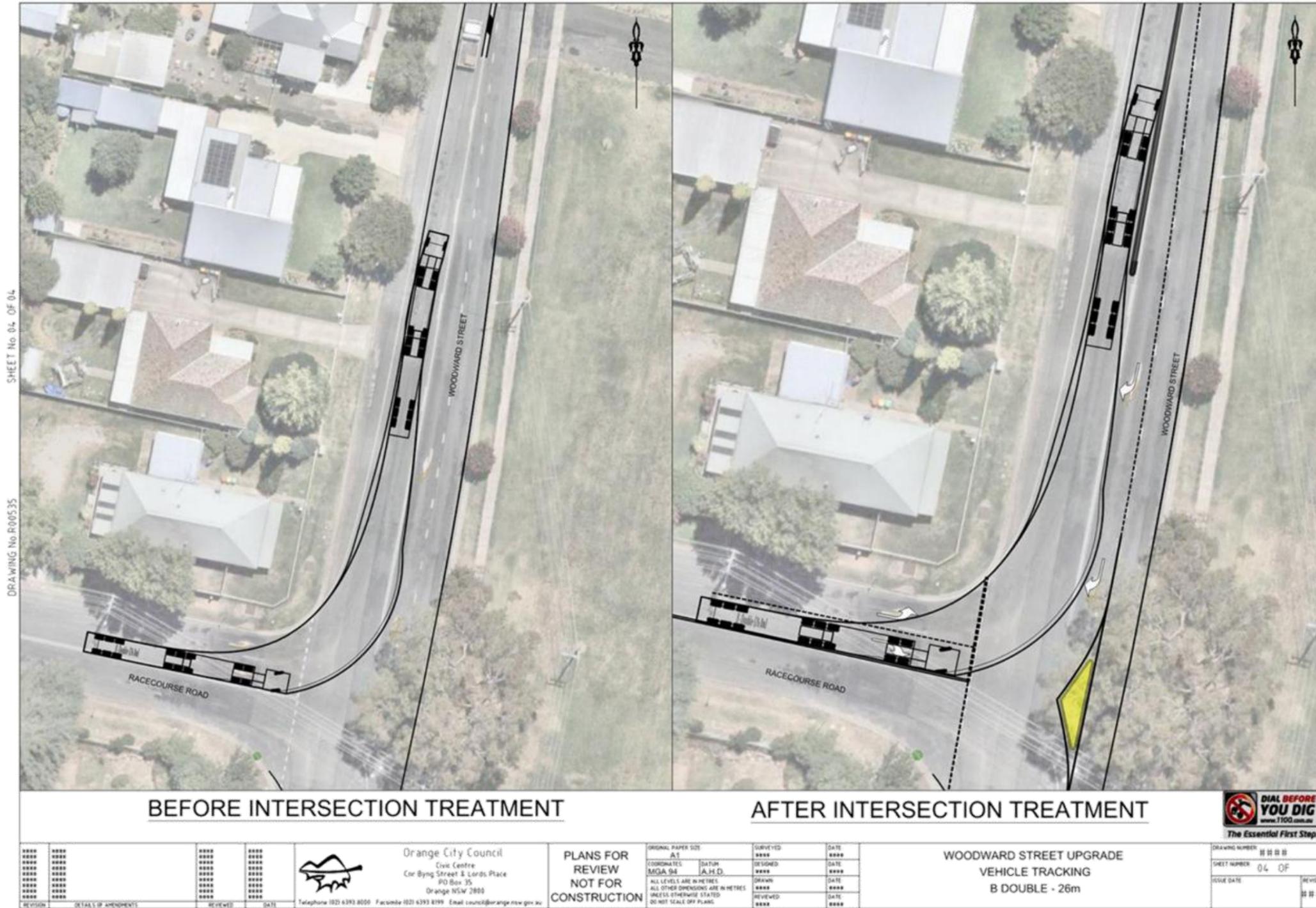


<b>C</b> CHANGES TO DESIGN <b>B</b> MAIN DESIGN <b>A</b> CONCEPT OPTIONS	J THEASTON J LEMM J THEASTON	05/10/24 05/14/24 05/15/25	Orange City Council Civic Centre Cor Byng Street & Lords Place PO Box 35 Orange NSW 2800 Telephone (02) 4393 8000 Facsimile (02) 4393 8199 Email council@orange.nsw.gov.au	PLANS FOR REVIEW NOT FOR CONSTRUCTION	ORIGINAL PAPER SIZE A1	SURVEYED N MILL DATE 08/19/25	DRAWN N DEBNAF DATE 08/19/25	WOODWARD STREET UPGRADE 80% DESIGN REVIEW OVERALL LAYOUT SHEET 1	DRAWING NUMBER R00535
					COORDINATES MGA 94 DATUM A.H.D.	CHECKED N DEBNAF DATE 08/19/25	REVISIONS J LEMM DATE 05/15/25		SHEET NUMBER 02 OF 04









SHEET No. 04 OF 04

DRAWING No R00535



# WOODWARD STREET UPGRADE STAGE 1 - GARDINER TO WENTWORTH

SHEET No. 01 OF 04

DRAWING No R00535

SHEET	TITLE	REVISION
SHEET 1	COVER SHEET	C
SHEET 2	OVERALL LAYOUT SHEET 1	C
SHEET 3	OVERALL LAYOUT SHEET 2	C
SHEET 4	VEHICLE TRACKING	C



LOCALITY PLAN  
NOT TO SCALE

**GENERAL NOTES:**

- A. THESE PLANS DO NOT DEFINE PROPERTY BOUNDARIES.
- B. DO NOT SCALE FROM PLAN. IF IN DOUBT ASK.
- C. THE SERVICES SHOWN ON THESE PLANS HAVE BEEN DETERMINED BY SURFACE INSPECTION ONLY. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO HAVE ALL SERVICES ACCURATELY LOCATED BY THE RELEVANT SERVICE AUTHORITIES PRIOR TO THE COMMENCEMENT OF THE SITE WORK.
- D. WORK SITES NEED TO BE ASSESSED AND IF NATURAL OCCURRING ASBESTOS IS DISCOVERED APPROPRIATE CONTROL MEASURES IMPLEMENTED.
- E. SERVICES ON THESE PLANS ARE INDICATIVE ONLY, SERVICES ARE TO BE ACCURATELY LOCATED BY THE RELEVANT SERVICE AUTHORITY PRIOR TO COMMENCEMENT OF CONSTRUCTION.

**ASBESTOS NOTES:**

- A. THIS SITE COULD BE A POTENTIAL LOCATION IN WHICH NATURALLY OCCURRING ASBESTOS IS PRESENT.
- B. ALL EXCAVATION WORKS ARE TO BE MONITORED CLOSELY, IF ANY NATURALLY OCCURRING ASBESTOS IS ENCOUNTERED THE 'NATURALLY OCCURRING ASBESTOS PLANNING PROCEDURES' OF ORANGE CITY COUNCIL ARE TO BE FOLLOWED.

**DUST CONTROL NOTES:**

- A. NO EARTHWORKS SHALL BE CARRIED OUT DURING HIGH WINDS OR AS DIRECTED BY ORANGE CITY COUNCIL.
- B. DURING EARTHWORKS THE CONTRACTOR SHALL HAVE A WATER CART ON SITE AND MUST PROGRESSIVELY WATER DOWN EXCAVATION AND FILL AREAS TO MINIMISE DUST.
- C. ALL VEHICLE TRAVEL PATHS AND ROADS SHALL BE REGULARLY WATERED TO MINIMISE DUST.

**ROAD NOTES:**

- A. ROADWORKS TO BE CARRIED OUT IN ACCORDANCE WITH ORANGE CITY COUNCILS DEVELOPMENT AND SUBDIVISION OF LAND CODE.
- B. CONTRACTOR MUST HAVE ALL SERVICES ACCURATELY LOCATED BY THE RELEVANT SERVICE AUTHORITY PRIOR TO COMMENCEMENT OF CONSTRUCTION.
- C. CONTRACTOR MUST TAKE CARE NOT TO DISTURB TREES THAT ARE TO REMAIN.
- D. ANY TREES TO BE REMOVED FROM THE PROPOSED ROAD FORMATION MUST HAVE ALL ROOTS GRUBBED FOR A MINIMUM DEPTH OF 500mm WITH ALL MAJOR ROOTS COMPLETELY REMOVED. REMAINING HOLES SHALL BE FULLY BACKFILLED WITH SELECT FILL MATERIAL AND THOROUGHLY COMPACTED TO 95% STANDARD DENSITY.
- E. LINEMARKING TO COMPLY WITH ROAD MARITIME SERVICE STANDARDS

**EROSION NOTES:**

- A. ALL EROSION CONTROL MEASURES TO BE INSTALLED PRIOR TO THE COMMENCEMENT OF ANY SITE WORK.
- B. ALL EROSION CONTROL MEASURES MUST BE INSPECTED AFTER EACH RAINFALL EVENT. SILT SHALL BE REMOVED TO AN APPROVED LOCATION.
- C. FOLLOWING COMPLETION OF EARTHWORKS ALL DISTURBED AREAS SHALL HAVE A MINIMUM 100mm THICK LAYER OF TOPSOIL SPREAD OVER THEM AND BE SOWN WITH AN APPROVED GRASS/FERTILISER MIX.
- D. SEDIMENT FENCES, TRAPS & FILTERS SHALL BE MAINTAINED IN THE LOCATION SHOWN ON THE DRAWING UNTIL SUCH TIME THAT ALL WORK IS COMPLETED AND A SUITABLE GRASS COVER IS ESTABLISHED.

**RESTORATION NOTES:**

- A. PAVEMENTS, LAWNS AND OTHER IMPROVED AREAS SHALL BE CLEANED AND LEFT IN THE SAME ORDER AS THEY WERE AT THE COMMENCEMENT OF THE WORKS. LAWNS SHALL BE RESTORED WITH TURF CUT AND SET ASIDE FROM THE ORIGINAL SURFACE AND WITH TURF IMPORTED FROM A SOURCE APPROVED BY THE COUNCIL.
- B. ALL RESTORED SURFACES SHALL BE MAINTAINED, BY THE CONTRACTOR, IN THE CONDITION TO WHICH THEY ARE RESTORED UNTIL THE EXPIRY OF THE DEFECTS LIABILITY APPLICABLE TO THE INDIVIDUAL SURFACE TYPES.
- C. IMMEDIATELY AFTER THE BACKFILLING OF A TRENCH EXCAVATED THROUGH A PAVEMENT HAS BEEN COMPLETED, THE PAVEMENT SHALL BE TEMPORARILY RESTORED. A PRE-MIXED ASPHALTIC MATERIAL SHALL BE USED FOR TEMPORARY RESTORATION UNTIL FINAL RESTORATION CAN BE CARRIED OUT. MAINTENANCE OF THE TEMPORARY RESTORATION IS THE RESPONSIBILITY OF THE CONTRACTOR UNTIL FINAL RESTORATION. FINAL RESTORATION MAY REQUIRE REMOVAL OF THE TEMPORARY RESTORATION, AS TO THE SATISFACTION OF ORANGE CITY COUNCIL.
- D. BACKFILL SHALL BE PLACED SUFFICIENTLY HIGH TO COMPENSATE FOR EXPECTED SETTLEMENT AND FURTHER BACKFILLING SHALL BE CARRIED OUT OR THE EXCESS TRIMMED AT THE LAPSE OF THE LIABILITY PERIOD.
- E. SHOULD THE CONTRACTOR ELECT TO TUNNEL UNDER PAVING, KERB AND GUTTERING OR OTHER IMPROVED SURFACES IN LIEU OF TRENCHING, BACKFILLING SHALL BE CARRIED OUT SO AS TO RESTORE FULL SUPPORT TO THOSE SURFACES / STRUCTURES.

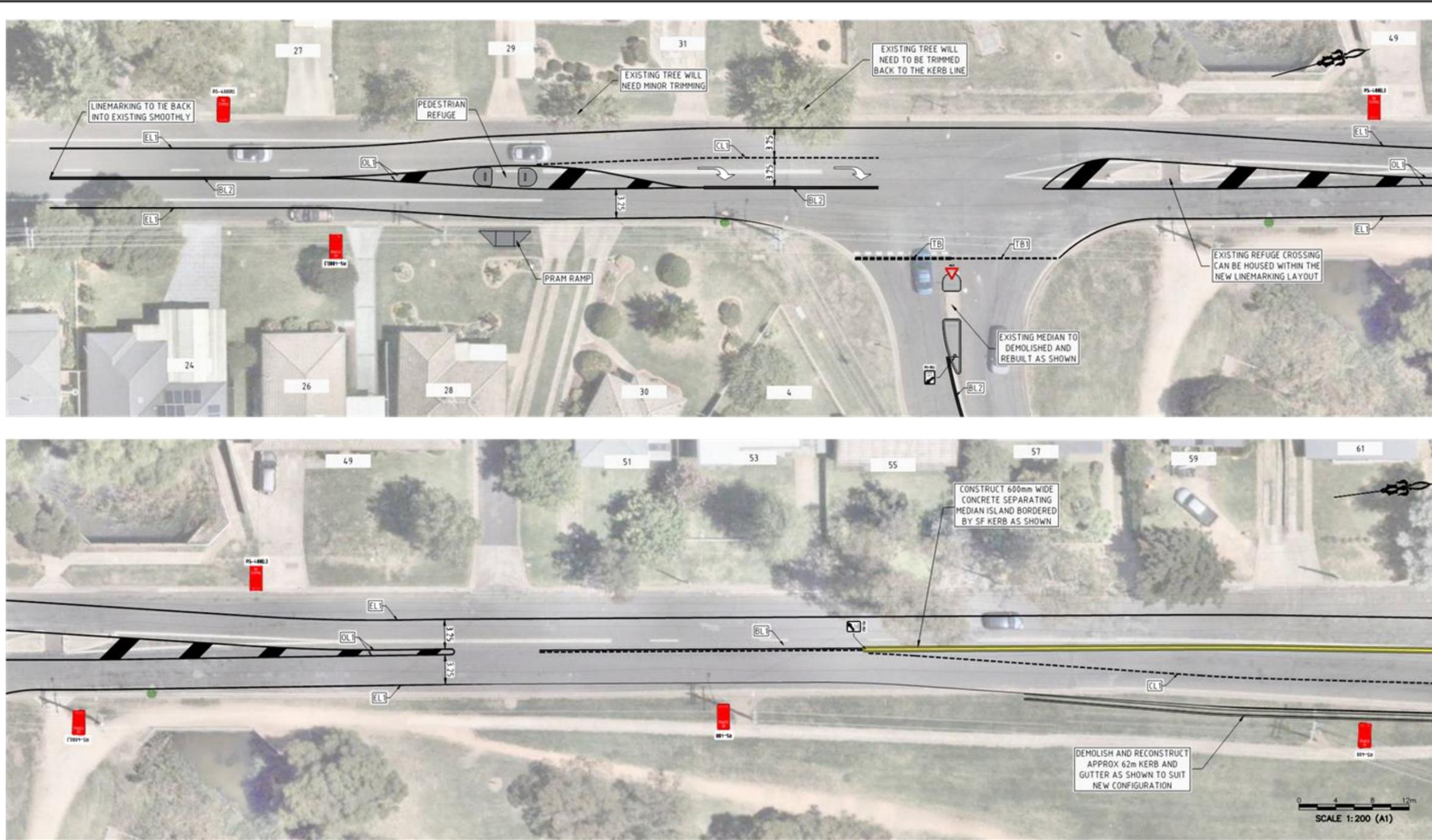


C CHANGES TO MEDIAN B WORK DESIGN A CONCEPT OPTIONS	J THEARSTONE J LEVINS J THEARSTONE	28/02/26 18/01/26 09/05/25	Orange City Council Civic Centre Cnr Byng Street & Lords Place PO Box 35 Orange NSW 2800 Telephone (02) 6393 8000 Facsimile (02) 6393 8199 Email council@orange.nsw.gov.au	PLANS FOR REVIEW NOT FOR CONSTRUCTION	ORIGINAL PAPER SIZE: A1	SURVEYED: H BIRRELL	DATE: 06/05/25	WOODWARD STREET UPGRADE 80% DESIGN REVIEW COVER SHEET	DRAWING NUMBER: R00535
					COORDINATES: MGA 94	DATUM: A.H.D.	DESIGNED: H BIRRELL		DATE: 05/05/25
REVISION:	DETAILS OF AMENDMENTS:	REVISION:	Telephone (02) 6393 8000 Facsimile (02) 6393 8199 Email council@orange.nsw.gov.au	PLANS FOR REVIEW NOT FOR CONSTRUCTION	ALL LEVELS ARE IN METRES ALL OTHER DIMENSIONS ARE IN METRES UNLESS OTHERWISE STATED DO NOT SCALE OFF PLANS	DRAWN: H BIRRELL	DATE: 22/02/25	ISSUE DATE: 17/02/2026	REVISION: C



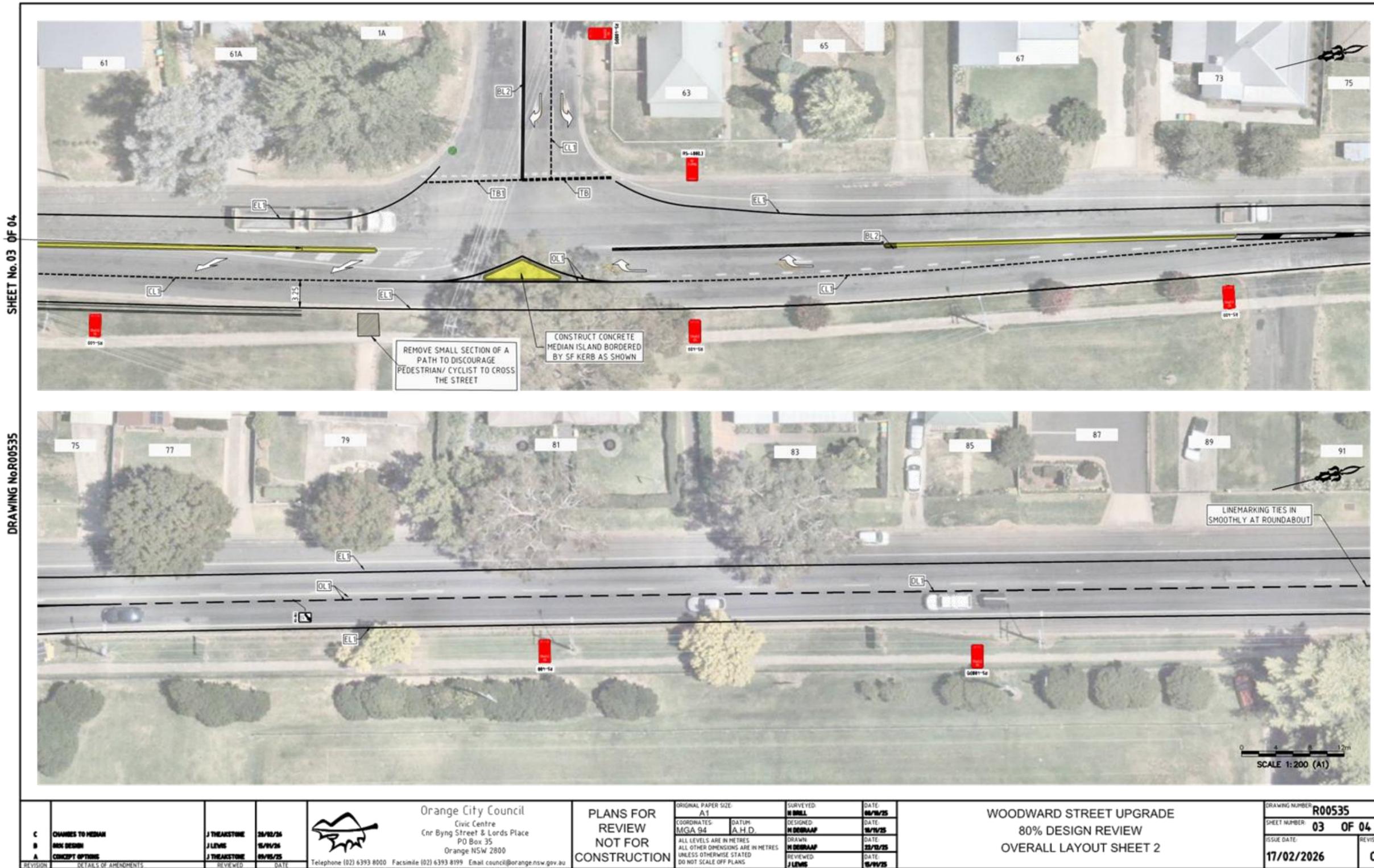
SHEET No. 02 OF 04

DRAWING No R00535



<b>C</b> CHANGES TO MEDIAN <b>B</b> HIGH DESIGN <b>A</b> CONCEPT OPTIONS	<b>J THEAKSTONE</b> J THEAKSTONE J THEAKSTONE	28/02/26 16/01/26 09/05/25	Orange City Council Civic Centre Cnr Byng Street & Lords Place PO Box 35 Orange NSW 2800 Telephone (02) 6393 8000 Facsimile (02) 6393 8199 Email council@orange.nsw.gov.au	PLANS FOR REVIEW NOT FOR CONSTRUCTION	ORIGINAL PAPER SIZE: A1	SURVEYED: H BIRRELL	DATE: 06/06/25	WOODWARD STREET UPGRADE 80% DESIGN REVIEW OVERALL LAYOUT SHEET 1	DRAWING NUMBER: R00535	
					COORDINATES: MGA 94	DATUM: A.H.D.	DESIGNED: H BIRRELL		DATE: 06/06/25	SHEET NUMBER: 02 OF 04
REVISION: DETAILS OF AMENDMENTS	BELIEVED:	DATE:	Telephone (02) 6393 8000 Facsimile (02) 6393 8199 Email council@orange.nsw.gov.au	ALL LEVELS ARE IN METRES. ALL OTHER DIMENSIONS ARE IN METRES UNLESS OTHERWISE STATED DO NOT SCALE OFF PLANS	DRAWN: H BIRRELL	DATE: 22/02/25	REVIEWED: J LEWIS	DATE: 06/06/25	ISSUE DATE: 17/02/2026	REVISION: C







**Submission 1**

**From:** [REDACTED]  
**Sent:** Thursday, 12 February 2026 4:54 PM  
**To:** Ellie Bryce [REDACTED]  
**Subject:** Woodward Street upgrade

Hi Ellie

As per our phone conversation, We believe the existing road is too narrow for the proposed upgrades as depicted in your pictures . What the upgrades would do is make it much more dangerous for us to exit and enter our property as the road users would be more emboldened to think they have right of way.

The properties further north of us would be in a much more affected state as the proposed concrete median strip would make getting to your own property a nightmare, so we feel for them.

In our case the increase in traffic and related noise has had a large impact on how we use our property. We feel we can no longer drive into our driveway and reverse out, we have to reverse into the driveway and drive out as visibility and fast oncoming blind traffic have already caused very near misses when exiting our driveway. What we have to do now is pull up parallel to the gutter and reverse in the driveway when we get a break in traffic.

The noise associated with the traffic means when the early morning run starts you are the woken by the associated vehicle noise so we don't need an alarm anymore as we are woken everyday between 6.00am and 6.30am.

The thought of a few wearing the brunt of the circumstances because of the fact stage 3 of the Brabham Way upgrade was not properly funded before it began probably doesn't pass the pub test or the common sense one either for that matter. Our end of the Street used to be fairly quite and peaceful but now its moved to busy and loud so this alone has had a large affect on house prices, so again the few pay for the majority , [REDACTED] Woodward Street had to be reduced by almost one hundred thousand dollars and only sold to a landlord to rent as the people that looked at the house mainly didn't want to live there because of the new road and associated problems, Which doesn't bode well for the rest of us left.

We believe that we have tried it your way for some time now and adjusted to try and get by, however if you do as the proposal says we believe the dangers increase many times, as the vehicles are pushed closer to the edges of the road so visibility is worse and the associated road noise is increased.

The added dangers to the householders have already been acknowledged by council as u shaped driveways have been added to some properties to help protect their occupants, so maybe instead of doing things to make traffic faster we should be doing things to help households as we were told 20 years or so ago the southern distributor was dead and buried for Woodward Street.

Maybe the heavy traffic should be pushed back to where it was supposed to go and work on the funds to finish Brabham Way road, Then we can live with the cars but get rid of the trucks and the engine braking and excessive noise.

The other thought is we could put a weight limit on the road between the new roundabout and the railway line and put the trucks back onto the northern distributor as

---

**Attachment 4 Woodward Street Submissions (Redacted)**

---

their are no houses within 10 meters of the edge of that road.The busses could still access the back of the school. cause they would be under the weight limit and no need to spend money on concrete center lanes, instead maybe then you could fix a road that was probably never designed for this much heavy traffic instead of having the patches hold it all together.

So to finalise the Council wanting our thoughts.

Firstly the same as the push to get the road open instead of fix a funding issue somebody should have seen coming like a freight train, Then quick find a quick fix so we can open a back road to the hospital. This will be futile cause you are going to do the upgrade without any second thought of what it causes for us the few residents.

Options maybe to double glaze front windows so people can sleep, and fit more u shaped driveways , so people feel somewhat safer for the worst affected properties. Probably for not much more than you are going to spend to make it a whole lot worse for local residents.

██████████  
██████████ Orange  
Two of the few !!!!!!!

**Submission 2**

**From:** [REDACTED]  
**Sent:** Friday, 13 February 2026 11:03 AM  
**To:** Ellie Bryce [REDACTED]  
**Subject:** Re: Woodward St Changes

Really appreciate your prompt comms! Will standby to see what he comes back with.

Thank you!

On Fri, 13 Feb 2026 at 10:41, Ellie Bryce [REDACTED] wrote:

Hi again and thanks for this example! I like the way you're thinking.

My only concern is that we might not have enough width to allow for those thicker refuges in the middle which is perhaps why the proposed design has the thin strips. This is also me assuming that we have to have some sort of concrete separation between lanes etc. Hoping the image below with my dodgy circles helps visualise the components I'm referring to.

Either way, I've flicked your suggestion to our Technical Services Acting Director, as well as our Acting Manager of Engineering. Once I hear from them, I'll come straight back to you.

Chat soon,

Ellie



---

**Attachment 4 Woodward Street Submissions (Redacted)**

---

**From:** [REDACTED]  
**Sent:** Friday, 13 February 2026 10:20 AM  
**To:** Ellie Bryce [REDACTED]  
**Subject:** Re: Woodward St Changes

You don't often get email from [REDACTED]

Hi Ellie,

Appreciate you taking the time to chat through my concerns on Wednesday.

The main issue was the medium strip, we were discussing if there was a way to make the intersection changes without the placement of the medium strip?

I remembered the intersection I was thinking of when we were discussing on Wednesday, as you mentioned we needed the medium because of the intersection type. Brabham Wy / Mitchell Hwy has the same as what is being proposed here but no medium strip. Screenshot attached.

Look forward to hearing from you.

Regards,

[REDACTED]

On Fri, 13 Feb 2026 at 10:02, Ellie Bryce [REDACTED] wrote:

Hi [REDACTED]

Thanks again for your email and the chat on Wednesday afternoon.

Really appreciate you sharing your feedback with us.

I'll be chatting with Jason our Technical Services Acting Director on Monday to get some answers to your questions around what other intersection treatments have been considered and/or could be considered.

Remind me, was that the main thing I was asking Jason following on from our chat with you?

Speak soon,  
Ellie

---

**Attachment 4 Woodward Street Submissions (Redacted)**

---

**From:** [REDACTED]  
**Sent:** Wednesday, 11 February 2026 5:45 PM  
**To:** Ellie Bryce [REDACTED]  
**Subject:** Woodward St Changes

Hi Ellie,

I have just come home to the Woodward Street upgrade on my doorstep, would love to find the time to discuss feedback over the phone.

While I am happy to hear the road will be resurfaced I have significant concerns with the proposed changes to Gardiner/Woodward intersection. The addition of the medium strip will mean I will no longer have access to my property when travelling south on Woodward street, redirecting me to enter via Gardiner Road. This turn is impossible during peak times, with the proposal not demonstrating a fix to that congestion. The medium strip also restricts us from having easy access to the bypass, the only perk to the reason behind the increased congestion through Woodward st.

I feel this change poses a huge inconvenience to the residents of Woodward's street, who have already had significant disruption with the recent thoroughfare changes and consistently poor road quality. Not to mention very minimal time to prepare appropriate feedback.

Look forward to discussing this further.

Regards,

[REDACTED]

--

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

**Submission 3**

**From:** [REDACTED]  
**Sent:** Monday, 2 March 2026 3:51 PM  
**To:** Ellie Bryce [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** URGENT: Outstanding Safety and Engineering Concerns – Woodward Street Proposed Works

Hi Ellie,

Following our discussion on Thursday, several material concerns regarding the proposed roadworks remain unresolved. While we have consistently approached these consultations with a focus on collaborative, solutions-based outcomes, we have yet to see a meaningful technical dialogue regarding the integration of development, traffic flow, and safety for both the road users and residents.

Firstly, before I get into things, may I please have any updates on your previous email (dated 23rd of Feb)? There was mention of changes to the plans but we haven't been formally notified.

*Engineers have been back to the drawing board. New plans coming your way soon. Turns out we might be able to remove some parts of the proposed centre medians.*

*Be back with you soon.*

To ensure these issues are addressed comprehensively, I request an on-site meeting to walk through the following points:

**Key Clarification (Ref: Image 5)**

Can you please advise if the key scale is referenced correctly? Does your current scale represent 120 metres as marked? If so, this appears to be an oversight as distance more accurately depicts 12 metres.

**Laneway Safety & Traffic Integration (Ref: Image 1)**

The proposal designates the southern laneway as the primary access point for local residents. This raises a significant safety contradiction: we have been informed that pausing traffic to enter private driveways is considered unsafe (necessitating a median strip), yet the proposal creates a high-volume "mini-intersection" at a laneway only 20m south.

- Has a formal safety and traffic impact assessment been conducted for this laneway intersection in line with the broader project?
- Given the laneway currently resembles a private driveway, what infrastructure upgrades are planned to ensure it functions as a viable connecting street for the increased traffic volume?

---

**Attachment 4 Woodward Street Submissions (Redacted)**

---

**Laneway and Road Width Specifications (Ref: Image 2)**

I require confirmation regarding the classification of the laneway as a dual carriageway.

- The laneway measures 5m wide according to the scale on the plans (Marked A)  
Please note I have taken the actual measurement, this reads 4.3m. By comparison, Woodward Street North is 6m wide (Marked B).
- How is a 5m (4.3m\*) width being categorised as a dual carriageway if street parking is not prohibited on Woodward Street when it measures 6m?

**Woodward Street Capacity & Parking Retention (Ref: Image 3)**

The proposed plans indicate an increase in overall road width.

- Could you please confirm the exact specifications of the road width under the new proposal?
- Furthermore, please provide the engineering justification for why a wider road necessitates the removal of existing on-street parking that we currently utilise without incident.

**Infrastructure Alignment & Widening Solutions (Ref: Image 4)**

A recurring solution proposed by residents is the widening of Woodward Street into the council-owned parkland opposite—a solution already proposed for the part of Woodward Street along properties 57–61. Previous feedback suggested that gutter placement is restricted by power pole proximity. However, the current proposal plans show:

- **Pole E:** 3m from the road.
- **Pole F:** 4m from the road.
- **Pole G:** 2m from the road.

If the distance for Pole G can be reduced to 2m, we propose that Poles E and F be aligned to the same 2m clearance. This would allow for sufficient road widening to either retain street parking or introduce a dedicated turning lane, significantly improving safety for residents' driveways and the laneway entry. Note that existing poles further along Woodward Street are situated directly on the **kerb**; we require clarification on why a different set of standards is being applied to this specific pocket, that does not seem to apply to other areas of Woodward Street.

**Disparity in Parking Designations**

There appears to be an inconsistency in how "No Parking" zones are being applied. Properties at 61, 65, 67, 73 and all properties further North along with 25 and all properties further South appear to retain on-street parking despite having identical road widths to the section fronting 51–59.

- What is the specific criteria used to revoke parking for our section while maintaining it for neighbouring properties with the same dimensions?

---

**Attachment 4 Woodward Street Submissions (Redacted)**

---

**Pedestrian Safety & Median Strip Risks**

Regarding the Mayor's comment that the median strip increases pedestrian safety by allowing them to wait in the middle of traffic, we hold significant concerns.

- Formalising a "refuge" in the centre of active traffic—without a designated crossing or footpath—encourages high-risk behaviour.
- Current conditions require pedestrians to wait for a clear break in both lines of traffic; the new proposal encourages lingering between lanes, which increases the risk of a serious accident.
- Without a formal footpath, what specific steps will be taken to ensure the safety of pedestrians crossing Woodward Street?
- This is a serious concern for me, as I witnessed a pedestrian fatality when someone sought refuge on the median strip of a busy road.
- Can you please confirm the median's width? Will it be wide enough for prams, walkers, etc - as there is no footpath for these to use to reach the designated crossing?

**Operational Impacts: Public Transport and Essential Services**

During our meeting, I raised several concerns regarding the management of high-occupancy and heavy vehicles, which I feel remain inadequately addressed.

Introducing a median strip will eliminate the provision for traffic to bypass stationary services. I require clarification on the following:

- **Safety and Stress Testing:** What traffic flow modelling or stress testing has been conducted to assess the impact of stationary buses, garbage trucks, and street sweepers on this specific corridor?
- **Congestion Management:** Given that motorists will no longer have the ability to safely overtake these vehicles, what measures are being implemented to prevent significant traffic queuing and the resulting risk of rear-end collisions or frustrated driver behaviour?
- **Service Integration:** How do the proposed changes align with the operational requirements of these essential services to ensure they do not create a permanent bottleneck for Woodward Street residents?

I look forward to your prompt response and to confirming a time for a site visit to discuss these technical requirements in person.

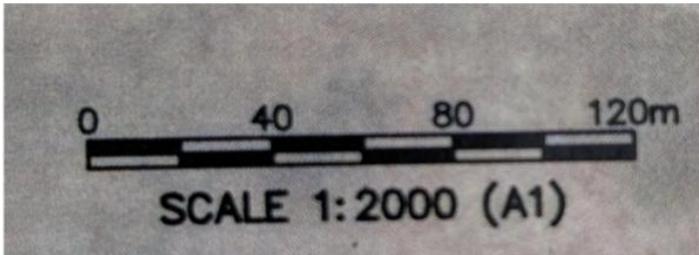
Though we were allowed to express our concerns on Thursday and to yourself previously, we can't help but feel this is simply a formality. We want to find a way to make these changes beneficial for everybody, & we hope the council will provide us with the proper time & consideration to do so.

Regards,

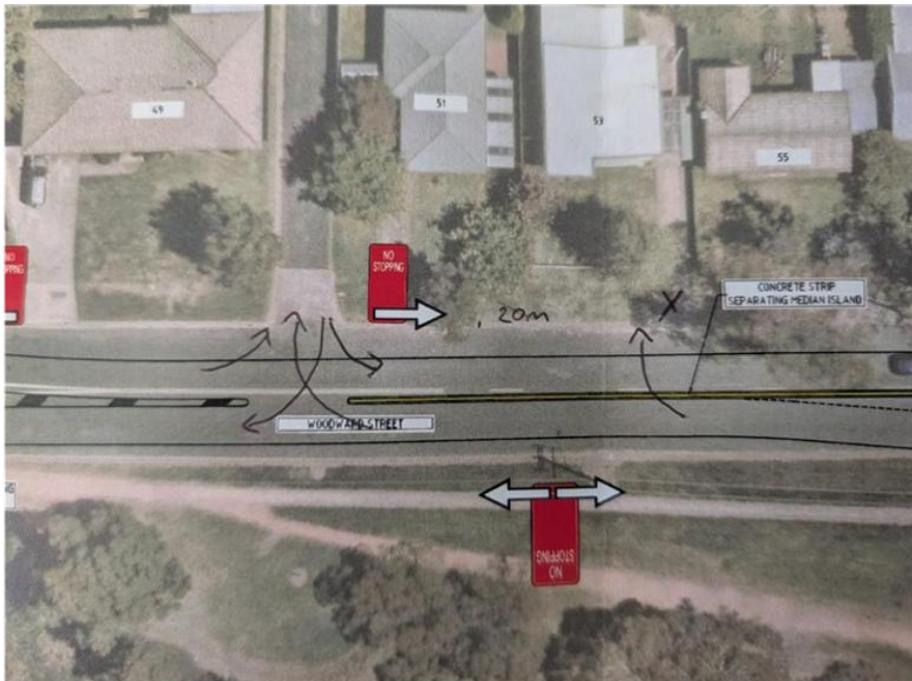
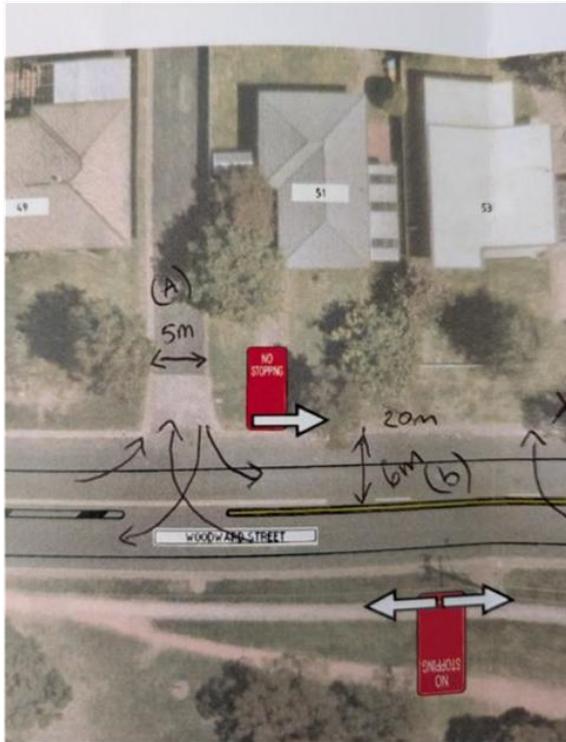
██████

**Attachment 4 Woodward Street Submissions (Redacted)**

---



Attachment 4 Woodward Street Submissions (Redacted)



**Attachment 4 Woodward Street Submissions (Redacted)**



**Submission 4**

**From:** [REDACTED]  
**Sent:** Wednesday, 04 March 2026 11:03:33  
**To:** [REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
**Cc:** [REDACTED]  
[REDACTED]  
**Subject:** Fwd: URGENT: Outstanding Safety and Engineering Concerns – Woodward Street Proposed Works

Dear [REDACTED]

I am writing to you on behalf of the residents directly impacted by the proposed modifications to Woodward Street. Throughout this consultation process, our community has consistently engaged in a solutions-based manner; however, we remain deeply concerned by significant technical oversights and a perceived lack of meaningful engagement regarding our safety and accessibility requirements.

As it stands, the current proposal presents several contradictions in road safety and infrastructure logic that we believe require urgent intervention before the upcoming Council meeting.

We would welcome the opportunity to discuss these matters with you directly. We formally invite you to visit the site so we may walk you through the practical implications of these changes and demonstrate how they will affect both resident safety and future traffic flow.

Our objective is to reach a resolution that ensures the safety of motorists and residents alike, while appropriately future-proofing the street for the region's growth.

For your reference, I have attached our detailed technical response sent to Council staff, which outlines specific concerns regarding:

- **Contradictory Safety Standards**
- **Operational Bottlenecks**
- **Inconsistent Infrastructure Rules**

I have also included excerpts from fellow residents below for your consideration:

Provided by [REDACTED]

These proposed changes would:

- Remove practical parking and access;
- Convert my property to left-in / left-out only access;
- Increase safety risks at my driveway;

---

**Attachment 4 Woodward Street Submissions (Redacted)**

---

- Reduce pedestrian safety when accessing the pathway;
- Reduce my property value;
- Restrict my financial flexibility;
- Force alteration of my front yard at my own expense.

Yesterday, myself and a neighbour met with Toni Milato to further discuss these concerns, but we left feeling that our issues were largely dismissed. Some of the key points expressed to us were:

- The design has been finalised on the basis of “public safety,” and because only a few residents are affected, our own safety concerns are not considered significant.
- Reversing out of our driveways and the current access design were not viewed as safety issues; we were told that if others drive safely, we “will be fine.”
- The removal of all parking in front of our homes was framed as necessary, and we were advised that any resulting problems are for us to resolve individually.
- We were told that no individual property-specific safety assessment exists or is permitted, as the priority is streamlining traffic on Racecourse Road.
- When we raised discrepancies between the plans, measurements, and road-width requirements, we were advised there were “no other options.”
- We were told we may speak for 5 minutes at the next Council meeting, but it felt as though the decision has effectively already been made and this is a procedural formality.

Provided by [REDACTED]

Every time I slow down to turn into my own driveway, my heart is in my throat. I am forced to play a high-stakes game of 'wait and see' with the traffic behind me, terrified that a distracted or speeding driver will plow into the back of my car. My children are strapped into their seats exactly where the impact would occur. No parent should have to feel a surge of adrenaline and fear just trying to pull into their own home.

By implementing 'No Stopping' zones, you are effectively isolating our family. You are stripping away our ability to host birthday parties, playdates, and holiday gatherings. A home is defined by the community it holds, and these restrictions make it impossible for friends and loved ones to visit. You are turning our neighbourhood into a transit corridor rather than a place where families can actually live and grow.

By turning the outside of our property into a 'no-stopping' zone, is wildly unfair and unsafe.

It is a harrowing experience to navigate this street with a [REDACTED]. Without a dedicated pathway, I am forced to push a pram inches away from moving traffic while trying to keep a firm grip on my toddlers. One trip, one stumble, or one slight swerve from a car could result in a fatality. To expect young children to navigate this environment is both negligent and inhumane.

---

**Attachment 4 Woodward Street Submissions (Redacted)**

---

These amendments show a total disregard for the elderly and the disabled. My parents, who rely on walkers for their mobility, are now effectively barred from visiting their grandchildren. Forcing someone with limited mobility to navigate uneven terrain or high-traffic areas without a proper pathway isn't just difficult—it's a safety violation. You are stripping my parents of their independence and their right to safely access our home.

Kind Regards,

████████████████████  
████████████████████  
████████████████████  
████████████████████

**Submission 5**

**From:** [REDACTED]  
**Sent:** Monday, 16 February 2026 8:07 AM  
**To:** Ellie Bryce [REDACTED]  
**Subject:** Re: Woodward Street Upgrade – Stage 2 Property: [REDACTED]

Dear Mr Theakstone,

**Re: Woodward Street Upgrade – Stage 2**  
**Property:** [REDACTED] Orange

Thank you for the opportunity to provide feedback on the proposed Stage 2 works.

I am writing to formally object to the proposed changes as they directly and significantly affect my home at [REDACTED].

After reviewing the plans, I understand that:

- My entire frontage will become a continuous “No Stopping” zone; and
- A raised concrete median strip will be installed directly opposite my driveway, with no break provided.

This effectively converts my home to left-in / left-out access only and removes all practical kerbside parking outside my property.

I cannot overstate how significantly this will impact my daily life, safety and financial position.

1. Loss of Practical Parking and Day-to-Day Access

I have a single-width driveway and rely on the current kerbside space outside my home for essential day-to-day use — short-term parking, manoeuvring, deliveries, trades and visitors.

The proposal removes all of this.

I would be forced to park more than 400 metres away from my home on a regular basis. There would be no ability for anyone to briefly stop outside my property without risking a fine. This removes even basic flexibility to move vehicles safely in and out of my driveway.

This is not a minor inconvenience — it fundamentally changes how I can use and access my own home.

2. Forced Left-In / Left-Out Access

The proposed concrete median will prevent:

- Right-turn entry into my driveway when travelling southbound along Woodward Street; and
- Right-turn exit from my driveway to travel southbound.

This means I will only be able to turn left into my driveway when travelling northbound and left out of my driveway to travel northbound.

---

**Attachment 4 Woodward Street Submissions (Redacted)**

---

If I need to travel south — which I do frequently when heading toward Gosling Creek Reserve for Park Run and general recreation — I will first have to travel north to the Wentworth Lane / Woodward Street roundabout (approximately 410 metres away), turn there, and then head back south.

Conversely, when returning home from the north, I will be unable to turn right into my driveway. I would need to continue south to the Brabham Way / Shiralee Road intersection, approximately 1.2 kilometres away, to turn around and approach my home from the north. The only alternative would be attempting a U-turn in a nearby side street, which may be unsafe or impractical depending on traffic conditions.

Simple, everyday trips will therefore require additional travel distance, time and fuel, as well as repeated exposure to additional traffic conflict points.

### 3. Reversing and Sight Distance Concerns

Visibility when reversing out of my driveway is already restricted due to established street trees, fencing and verge conditions on both my property and neighbouring properties. Vehicles travelling along Woodward Street have limited opportunity to see a vehicle emerging until it is already partly within the traffic lane.

Under the proposed design, with a raised median and constrained lanes, drivers will have less ability to adjust laterally around a vehicle exiting a driveway. I will be required to wait for complete breaks in traffic in both directions before reversing, which may be difficult during peak periods.

The attached photographs demonstrate the restricted sight distance created by established street trees close to the kerb line, as well as the absence of shoulder width or deceleration space. These existing constraints increase the risk associated with the proposed channelised layout and should be carefully assessed before any median treatment is finalised.

### 4. Increased Safety Risks – No Turning Provision

When travelling northbound, I must slow within the live traffic lane in order to turn left into my driveway.

Drivers already misinterpret my left indicator as if I am turning into Racecourse Road. I have personally experienced vehicles braking suddenly and swerving around me.

Under the proposed design:

- There is no deceleration lane;
- There is no indented turning bay;
- The raised median removes any ability for drivers to move around a slowing vehicle.

This significantly increases the likelihood of a rear-end collision.

To allow faster-moving traffic to pass in a single-lane configuration, I would be forced to pull hard against the kerb and then turn sharply — almost at a 90-degree angle — into my driveway, potentially requiring partial kerb overrun and causing ongoing wear to my vehicle.

---

**Attachment 4 Woodward Street Submissions (Redacted)**

---

This design does not feel safe.

#### 5. Pedestrian and Pathway Access

Accessing the shared pathway opposite my home is already hazardous, particularly when crossing with a bicycle or pram. There is no clearly defined safe crossing point to reach the park area.

Any redesign of this section of Woodward Street should prioritise safe pedestrian connectivity. I am concerned that the current proposal does not adequately address safe crossing opportunities for residents accessing the open space opposite and a footpath to a safe crossing point with either a zebra crossing or lights to be able to safely cross.

#### 6. Property Value and Financial Impact

Access and parking are critical factors in residential property value.

Removing practical parking, restricting directional access and creating ongoing manoeuvring difficulty will inevitably reduce the value and attractiveness of my home compared to others in the street.

In addition, the lack of parking makes it unrealistic for me to take in a lodger, directly affecting my ability to supplement my income and maintain financial stability.

#### 7. Forced Alteration of My Property

To compensate for the loss of kerbside parking, I would be forced to redesign my front yard to create additional parking space. This would require removal of established garden beds and 3 trees, resulting in additional personal expense and loss of established landscaping.

It feels deeply unfair that a public infrastructure decision would require me to physically alter and diminish my own property just to restore basic functionality.

#### Summary

These proposed changes would:

- Remove practical parking and access;
- Convert my property to left-in / left-out only access;
- Increase safety risks at my driveway;
- Reduce pedestrian safety when accessing the pathway;
- Reduce my property value;
- Restrict my financial flexibility;
- Force alteration of my front yard at my own expense.

Please see attached photos:

- Photo 1 – Restricted sight distance at driveway
- Photo 2 – Narrow verge / no deceleration width
- Photo 3 – Approach visibility oncoming traffic

**Attachment 4 Woodward Street Submissions (Redacted)**

---

I respectfully request that my objection be formally recorded and that a driveway-specific safety assessment be undertaken for [REDACTED] prior to finalisation of Stage 2 works.

Yours sincerely,

[REDACTED]

[REDACTED]



**Submission 6**

**From:** Jason Theakstone

**Sent:** Thursday, 5 March 2026 11:24 AM

**To:** [Redacted]

**Cc:** [Redacted]

[Redacted]

**Subject:** RE: FW: URGENT: Outstanding Safety and Engineering Concerns – Woodward Street Proposed Works

Hi [Redacted]

The duplication of issues is understandable; there is no need to apologise. I have put further commentary to your concerns in red below and hope the revised plans allay some of your concerns. I apologise for not being able to personally meet you in the Mayor’s office 26 February. Councils Acting Manager of Engineering, Brett Gilmour did update me with your concerns which have influenced the redesign. I look forward to meeting you tomorrow.

Warm regards,  
Jason

**From:** [Redacted]

**Sent:** Thursday, 5 March 2026 9:46 AM

**To:** Jason Theakstone [Redacted]

**Cc:** [Redacted]

[Redacted]

**Subject:** Re: FW: URGENT: Outstanding Safety and Engineering Concerns – Woodward Street Proposed Works

You don't often get email from [Redacted]. [Learn why this is important](#)

Dear Mr Theakstone and counsellors

May I firstly apologize for the duplication of some of the issues.

---

**Attachment 4 Woodward Street Submissions (Redacted)**

---

We were working on combining the information but then last night received the offer of the onsite inspection for tomorrow - noting this was requested a few weeks ago.

We would appreciate any support in having our voices heard and working towards a solution that meets everyone's needs.

Thank you for your recent correspondence and discussions regarding the Woodward Street Upgrade – Stage 2.

For clarity and transparency, we have consolidated below the key issues raised by residents, together with the responses provided by Council representatives to date. Presenting these side-by-side highlights several areas where further clarification and technical justification remain necessary.

---

**1. Update on Revised Plans (Email dated 23 February)**

Resident Query:

We were advised that engineers had gone “back to the drawing board” and that parts of the proposed centre medians may be removed. We have not received updated plans or formal notification. Can you please confirm the current status?

Council Response:

Engineers have reviewed the plans and indicated that some parts of the proposed centre medians may be able to be removed. Revised plans are to be issued shortly.

Outstanding Concern:

We request formal circulation of updated plans prior to any finalisation or workshop discussion.

Please find attached an up revised set of plans that show on street parking in front of 51 – 61 Woodward Street. I'm happy to bring a few copies and discuss these plans tomorrow.

---

**2. Plan Scale Clarification (Ref: Image 5)**

Resident Query:

The key scale marked 120m appears to represent approximately 12m. Is this correct?

Council Response:

There was a typographical error in the scale bar block. The correct scale is 1:200 (A1).

Outstanding Concern:

While we appreciate the clarification, this reinforces the importance of detailed review before finalisation.

---

**Attachment 4 Woodward Street Submissions (Redacted)**

---

This has been addressed in the revised set of plans

---

### 3. Laneway Safety & Traffic Integration (Ref: Image 1)

#### Resident Concern:

The southern laneway is being positioned as a primary access point for residents. We have been advised that pausing traffic to enter private driveways is unsafe (hence the median strip), yet the proposal effectively creates a high-volume “mini-intersection” approximately 20m south.

#### Council Response:

- The laneway is approximately 4.1m lip-to-lip and is considered a two-way sealed road with kerb.
- No formal safety or traffic impact assessment has been undertaken.
- The Local Traffic Forum will assess its use.
- No infrastructure upgrades are planned.

#### Outstanding Concern:

We seek clarification on how increased traffic volumes are considered appropriate for a laneway of this scale without formal traffic or safety assessment.

A typical dwelling undertakes 6 vehicle movements per day, This is halved because the laneway would only be used for entry to the dwelling (I appreciate there may be differences depending on the household). The 3-movement multiplied by an additional 6 dwellings equates to 18 additional vehicle movements per day on the laneway. There are some other laneways within Orange of similar width that have much more traffic movements. We could consider converting the lane to a one-way lane (travel permitted from the west to the east) to allay your concerns.

---

### 4. Laneway Width & Classification (Ref: Image 2)

#### Resident Query:

The laneway measures 5m on plan (our physical measurement reads approximately 4.3m). Woodward Street North measures approximately 6m. How is this being categorised?

#### Council Response:

- The laneway is a single lane, not a dual carriageway.
- Through lanes on Woodward Street will measure 3.25m (standard for major roads in Orange).
- Street parking will not be prohibited where the remaining width from lip of kerb to edge line exceeds 2.1m.
- The lane could be converted to one-way (west to east) if required.

#### Outstanding Concern:

We request confirmation of the engineering standards being applied and how width classifications are being assessed consistently across the project.

---

**Attachment 4 Woodward Street Submissions (Redacted)**

---

Council has designed the proposed road in accordance with technical standards.

---

#### 5. Road Widening & Parking Removal (Ref: Image 3)

Resident Query:

Why does the proposed widening necessitate removal of existing on-street parking outside properties 51–59, where parking has occurred without incident?

Council Response:

- Widening of up to approximately 1.1m is required over roughly 62m.
- This is necessary to accommodate the proposed urban seagull intersection at Woodward/Racecourse Road.
- The centreline must shift and a 3.25m merge lane must be created.
- Where width from edge line to kerb is less than 2.1m, “No Stopping” must apply.

Outstanding Concern:

We seek detailed engineering justification explaining why alternative design solutions (including further widening into council-owned land) are not being adopted to retain parking and reduce residential impact.

The amended design allays this concern

---

#### 6. Infrastructure Alignment & Power Poles (Ref: Image 4)

Resident Proposal:

Poles E (3m), F (4m), and G (2m) are set back at varying distances. If 2m clearance is acceptable for Pole G, could Poles E and F be realigned to allow safer driveway access or retention of parking?

Council Response:

- The current design aims to minimise widening works.
- Allowing right-turn movements near the merge lane may increase rear-end collision risk.

Outstanding Concern:

We request clarification on why consistent pole setbacks cannot be applied, particularly when poles elsewhere on Woodward Street sit directly at kerb edge.

I think the amended design allays this concern but im happy to discuss further on site tomorrow.

---

#### 7. Disparity in Parking Designations

Resident Query:

Why are properties within our section designated “No Stopping” while neighbouring properties of similar width retain on-street parking?

---

**Attachment 4 Woodward Street Submissions (Redacted)**

---

Council Response:

- The 2.1m edge-line threshold determines parking retention.
- Due to intersection geometry and centreline relocation, this section is more affected.

Outstanding Concern:

We request documented criteria demonstrating how this has been applied consistently and equitably.

**The amended design allays this concern**

---

#### **8. Pedestrian Safety & Median Width**

Resident Concern:

The median may encourage unsafe mid-road refuge behaviour, particularly without continuous footpath infrastructure. Is the median wide enough for prams or mobility aids?

Council Response:

- The median width will be a minimum of 0.6m.
- It is not designed as a pedestrian refuge.
- An additional pedestrian refuge is proposed south of Gardiner Road.

Outstanding Concern:

A 0.6m median does not safely accommodate prams, bicycles, or mobility aids. We request clarification regarding pedestrian safety modelling and crossing strategy for this section.

**We have included an additional pedestrian refuge south of Gardiner Road.**

---

#### **9. Operational Impacts – Public Transport & Essential Services**

Resident Query:

What traffic modelling or stress testing has been conducted regarding stationary buses, garbage trucks, and service vehicles, given overtaking will no longer be possible?

Council Response:

- No modelling or stress testing has been undertaken.
- Impacts are expected to be negligible.
- The treatment is believed to reduce congestion overall.
- Council acknowledges there are impacts on Woodward Street residents.

Outstanding Concern:

We request clarification as to how rear-end risk, queuing, and congestion impacts have been assessed in the absence of modelling.

---

**Attachment 4 Woodward Street Submissions (Redacted)**

---

The proposed centreline has been moved further east than the existing, this means you will have more width of road (travel lane and parking lane) than you currently do to turn into your driveway.

I'm happy to discuss individual turning movements into your driveways with each property owner.

---

**10. Rear-End Collision Risk & Slowing to Enter Driveways**

Council Statement (26/02/2026):

We were advised that there is no danger of being rear-ended when slowing to turn left into our driveways, and that slowing within single-lane traffic is considered safer. It was suggested that the current issue of vehicles swerving around at speed when we indicate left is more problematic than the proposed design.

Resident Concern:

Our lived experience contradicts this position. Vehicles currently swerve around when we slow to turn, and under the proposed design there will be:

- No deceleration lane;
- No turning bay;
- No lateral movement opportunity due to the raised median.

This removes evasive space and may increase the likelihood of rear-end collisions rather than reduce it.

Council Indication:

It was mentioned that widening the driveway aprons may be considered to improve safety.

Outstanding Questions:

- Is apron widening formally included in the design scope? **No, Im happy to discuss with individual owners**
- If so, when will this be planned and completed? **Im happy to discuss with individual owners**
- Will this occur prior to Stage 2 implementation, or retrospectively? **Im happy to discuss with individual owners**
- What engineering assessment has been undertaken to determine whether apron widening sufficiently mitigates rear-end risk? **The new design gives more width by moving the centreline east**

---

**11. Trees, Sight Lines & Property Value**

Council Statement (26/02/2026):

When concerns were raised about established street trees blocking sight distance from driveways, we were advised that removing trees would "definitely reduce the value of the home."

Resident Concern:

While we acknowledge the aesthetic and environmental value of established trees, we find it inconsistent that:

- Removal of trees is acknowledged as reducing property value;
- Yet removal of all practical on-street parking and conversion to left-in/left-out only access is not considered to reduce property value.

---

**Attachment 4 Woodward Street Submissions (Redacted)**

---

We seek clarification on how property value impacts are being assessed and why one form of frontage change is considered financially detrimental while another is not.

**Im not in a position to assess property value but advise we have revised the design to allow on street parking.**

---

**12. Financial Impacts & Potential Support for Front Yard Modifications**

Council Statement (26/02/2026):

We were advised that any discussions regarding financial support for modifications to front yards (to compensate for loss of on-street parking) would need to be addressed by "Operations," and that we would be contacted.

Current Status:

We have not been contacted by Operations, nor have we received any written information regarding:

- Whether financial assistance is available;
- The criteria for eligibility;
- The process for application;
- Or whether such support is being formally considered.

Given that residents may be forced to alter private property (including removal of gardens and trees) to restore basic functionality lost through a public infrastructure decision, we request urgent clarification on this matter.

**We have revised the design to allow on street parking.**

---

**Broader Concern – Consistency & Transparency**

We remain concerned about inconsistencies in reasoning presented during consultations, particularly where safety, property value, and financial impact are discussed selectively.

We also reiterate our concern regarding the timing and transparency of information. Critical clarifications, potential design changes, and mitigation suggestions have frequently been raised verbally and at short notice, limiting residents' ability to properly assess implications before decisions progress.

**Council is committed to being consistent and transparent. I do hope that the revised design does allay some of your concerns.**

---

**Concern Regarding Transparency & Timing**

We must also formally express our concern regarding the lack of transparency and the timing of information being shared. Updates, amendments, and clarifications have repeatedly been provided verbally or at the last minute, often shortly before meetings or scheduled workshops.

This approach limits residents' ability to properly review technical documentation, seek independent advice if necessary, and participate meaningfully in the consultation process. For a project with direct and lasting impacts on residential

---

**Attachment 4 Woodward Street Submissions (Redacted)**

---

access, safety, and property value, timely and transparent information sharing is essential.

I note your concerns and are here to try help allay them

---

#### Requested Next Steps

Given the above, we respectfully request:

1. Immediate circulation of any revised plans; **As attached**
2. Written technical clarification addressing the outstanding concerns listed; **As above and for discussion tomorrow**
3. A formal on-site meeting prior to the next Council meeting - this has been planned for March 6th with limited time to prepare. **Again, I am happy to listen to suggestions / concerns up to, and after the meeting.**
4. Assurance that resident-specific safety impacts will be properly considered before finalisation of Stage 2 works. **Of course**

We remain committed to a constructive and solutions-focused approach. However, we are seeking clear evidence that residential safety, access, and equity are being meaningfully weighed alongside broader traffic objectives.

**Council too is committed to a constructive and solutions-focused approach, I hope the revised plans do allay some concerns and look forward to discussing the plans tomorrow.**

On Thu, 5 Mar 2026 at 08:46, Jason Theakstone [REDACTED] wrote:

Good morning, everyone,

There are 2 stages to the current works being undertaken on Woodward Street (Wentworth to Gardiner) at present,

- a. The pavement rehabilitation (currently in progress)
- b. Consultation with possibly effected residents/owners about 2 different existing intersection proposals at Woodward/Racecourse and Woodward/Gardiner. The proposed intersection changes are,
  - i. Converting the existing Channelised (CHR) type intersection at Woodward Street / Racecourse Road to a seagull type intersection to facilitate right hand turns from Racecourse Road.
  - ii. Convert the existing basic right turn (BAR) intersection at Woodward / Gardiner to a CHR type intersection to facilitate right turns into Gardiner Road.

---

**Attachment 4 Woodward Street Submissions (Redacted)**

---

My designers and I have taken into consideration some of the early commentary from the effected residents and made some modifications to the design in sympathy to the concerns. This is a testament to effectiveness of Councils iterative consultation process within a complex design.

Ellie has organised a meeting with the Residents Nick Redmond and I for this Friday at 10am at the Woodward Street / Racecourse Road intersection (under the big tree) where I can further listen to the residents' concerns / suggestions and outline the design changes.

I am presenting the 2 different intersections to the public Councillor Briefing at 12:30pm, Friday 13 March 2026. The public are allowed to attend the meeting, and the effected residents have been invited to this meeting. Please note the public cant address the briefing pursuant to the NSW Governments Code of Meeting Practice. I am still happy to listen to suggestions / concerns up to, and after the meeting.

The 2 different intersection types have been through Local Transport Forum (LTF) with a recommendation to construct these intersections in place of the existing. Any modifications to the design will go back through LTF for technical consideration. Please note LTF only look at items with technical lenses on and make recommendations to Council.

A LTF report, together with the outcome of the consultation, will be presented to the 17 March 2026 Council meeting. The public can address the matter at the meeting.

Kindest regards,

Jason

**Submission 7**

**From:** [REDACTED]  
**Sent:** Tuesday, 17 February 2026 8:44 PM  
**To:** Ellie Bryce [REDACTED]  
**Subject:** Fw: Woodward street Issues

Hi Ellie,

Please see attached feedback for Woodward Street.  
After being severely let down by Council with my last feedback I have extremely low expectations that any of this will be taken seriously. I mean it would have been nice for Council to have waited at least 24hours after giving us the information before they put up the signs saying the roadwork was starting.  
I do think that the proposed plans are extremely dangerous, I am sure anyone who spent longer than 20 minutes assessing the traffic near our homes would see it's probably the worst thing the council could do.  
So I will provide feedback, happy reading.  
I am requesting that I receive a full and professional response to my feedback. I would like to see how the feedback has been taken on board.

Thank you

[REDACTED]  
[REDACTED]  
[REDACTED]

---

**From:** [REDACTED]  
**Sent:** 21 August 2025 21:23  
**To:** [REDACTED]  
**Subject:** Woodward street Issues

Good afternoon,

I appreciate you taking my call this afternoon.

I am writing to express my frustration with our current road/driveway conditions at [REDACTED], Orange.

We have owned the property since 2019.  
My husband and I have both grown up in Orange and were very excited to purchase our first house here to raise our kids in.  
It has never been a "quite" street, but it was always safe.

Unfortunately, this has now changed with the development of the new linking road/Distributor, I am not certain of its official title.  
Please, don't get me wrong, we utilise that road and believe it is a great addition to Orange. We use it often.

---

**Attachment 4 Woodward Street Submissions (Redacted)**

---

However, it has made leaving our house extremely dangerous.

- 1) The amount of traffic has increased massively and there is rarely a break in traffic to reverse out of our driveway. This includes huge trucks.
- 2) The traffic travels fast and there is no incentive to slow down ie, extra speed limit signs, speed bumps or cameras.
- 3) There is a line of three trees along the side of the road which obstructs the line of sight of traffic traveling in the left lane - I have attached a photo of this for reference.
- 4) There are only two lanes and nowhere to safely pull up to turn into or out of our driveway. The stretch between Racecourse road and Gardener Road is the ONLY stretch of Woodward street that does not have room for street parking.
- 5) I have nearly been side swiped numerous times trying to turn into our driveway FROM BOTH/EITHER lane. There is not enough space for cars to go around.
- 6) The road out the front is riddled with potholes that are constantly being filled with loose gravel. These rocks have ended up all up our driveway and all over our lawn. This will become a huge problem come spring when I need to mow the lawn and have rocks flying at oncoming traffic - I have attached a photo for your reference.

I feel like I could continue on about this.

In summary, I cannot safely get into my driveway or out my driveway.

I have a solution though.

I have noticed that at least 6 driveways closer to the railway have had their driveways amended into circular driveways.

I understand this was organised by Council.

This would massively improve the safety for us as it means we do not have to reverse into the oncoming traffic.

I am not completely sure how this works, but I do think that we should have some financial assistance with this.

I have called Council and spoken to many people, upward of 6 different people and they have all told me to speak with someone new as it is not their issue.

Today, I spoke with Jason who I believe is head of engineering.

He was rude, to say the least.

I got the impression he had many other things to do today and he was reluctantly calling.

I told him what the issue was, and he told me he personally had visited the site and there was nothing he could do because we are within distant regulations.

When I asked him about the trees obstructing the view his response was "I'll just send someone to cut the trees down then".

He told me that he didn't have the budget to assist me and to call you, Ellie, and ask if you had the budget. In fact, he told me to write you a letter, not an email, a letter, because that was the only real way to get attention.

Jason mentioned that next year Woodward street is getting a revamp because of issues with the sealing and that both Racecourse road and Gardener Road intersections are

**Attachment 4 Woodward Street Submissions (Redacted)**

---

going to be revamped as well.

Jason was not a very delightful person to speak with.

He suggested to reverse into the driveway so I could just pull straight out when I wanted to leave.

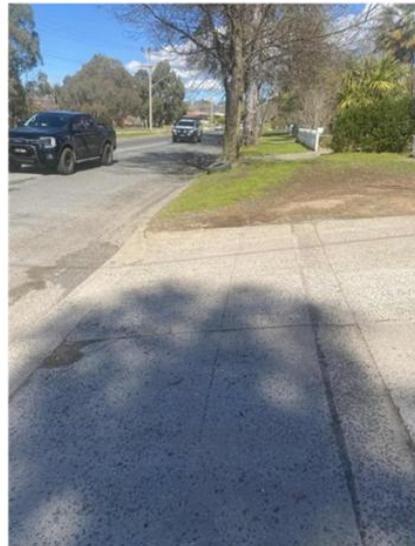
I would like to invite Jason to our house and would love to see him stop the oncoming traffic (including the trucks, buses and bike) to reverse into the driveway. I don't think he understands the seriousness of our current situation, and I got the impression that he doesn't care.

Obviously, the council can see there is an issue, they can see it is unsafe. I feel they need to assist the residence that have been affected by this as well, especially after our recent rate increase.

We have had petitions and neighbours speak to us about this issue as well, unfortunately I don't think it is going away.

Thank you for your time and I look forward to hearing from you

[Redacted Signature]



**Attachment 4 Woodward Street Submissions (Redacted)**

---



Good Afternoon,

Thank you for allowing the opportunity to provide feedback on the road “upgrades” for Woodward street, due to start at the end of this month.

I really hope you take this feedback seriously as I am considerably concerned that this has not been planned out well. I believe it definitely can and will have serious implications if it goes ahead.

We have had first hand experience of the impact that the new linking road has had on the propose area about to go under construction.

I have attached my previous email expressing my concerns and unfortunately nothing has improved.

If this proposed work goes ahead I fear it will have the following negative implications:

1) Safe Access to and from Our Property

My primary concern is the ability to safely enter and exit our home.

I have already experienced numerous near-miss incidents when attempting to turn left into our driveway. On many occasions, vehicles travelling behind me have accelerated as I indicate, apparently assuming that I am turning into Racecourse Road rather than

---

**Attachment 4 Woodward Street Submissions (Redacted)**

---

into my driveway. This misinterpretation has resulted in drivers swerving suddenly to avoid my vehicle, creating extremely dangerous situations.

As a result, I often feel pressured to approach and enter my driveway at a higher speed than is safe or appropriate, simply to reduce the risk of being struck from behind.

As previously outlined in my earlier correspondence, traffic along Woodward Street consistently travels at excessive speeds. To date, no effective traffic-calming measures have been implemented to address this issue. Introducing a concrete median strip will not resolve the speeding problem and, in fact, is likely to exacerbate the safety risks associated with accessing our driveway.

#### 2) Proposed No-Stopping Zone

The proposed no-stopping zone presents a significant and unreasonable impact on our household.

We regularly host family members and friends, and our children frequently have playdates. Preventing on-street parking near our home will severely restrict visitors' ability to access our property. Guests would be required to park a considerable distance away and walk along a road that lacks appropriate pedestrian infrastructure, including footpaths.

This raises both safety and accessibility concerns, particularly for families with young children, elderly visitors, or those carrying items.

In previous correspondence, I requested improvements to our driveway to help mitigate access and parking limitations; this request was declined by Council. If the no-stopping restrictions proceed without any alternative solution being offered, I will effectively be left without reasonable options to accommodate visitors. Funding private modifications is not financially feasible for us at this time.

#### 3) Pedestrian Access and Road Crossing:

There is currently no safe, designated location for pedestrians to cross Woodward Street in order to access the footpath on the opposite side.

Additionally, there is no continuous footpath from our property that allows safe pedestrian access toward Gardener Road for crossing purposes. This already places pedestrians at risk.

The installation of a concrete median strip will further restrict safe crossing opportunities and may encourage unsafe crossing behaviours, as pedestrians attempt to navigate around physical barriers in the absence of formal crossing points.

#### 4) Access to the Link Road:

Our household relies heavily on access to the link road.

We use this route daily, including for our children's daycare. It has also been critical during multiple medical emergencies when our children have required urgent hospital care. In those situations, direct and efficient access has been invaluable.

Additionally, I regularly use this route to access Gosling Creek for walking and cycling activities.

The proposed median strip will eliminate convenient access and instead force traffic toward the already congested roundabout at Wentworth Lane or require drivers to attempt U-turns in side streets, which would introduce further safety risks. Both alternatives would increase congestion and create additional hazards.

---

**Attachment 4 Woodward Street Submissions (Redacted)**

---

5) Obstructed view of oncoming traffic

Again, referencing my previous email.

We cant see the oncoming traffic due to the large trees.

It is extremely unsafe and often results in cars swerving or overtaking as we build up speed to match the flow of the traffic. I have seen this happen multiple times. A median strip will again amplify the dangers of us just attempting to leave our home.

Overall, the proposed changes appear likely to reduce, rather than improve, safety and accessibility for our household and others in the immediate area. I respectfully request that Council reconsider the design and consult further with affected residents to identify solutions that genuinely improve safety without disproportionately impacting local access, parking, and pedestrian movement.

This is really unnecessary and there are so many other things that need to happen before this.

We have embraced the traffic.

We have embraced the extra noise.

We have accepted you are refusing to assist with amending our driveway.

We have mowed around the rocks from "fixing" the pot holes out the front.

But this is actually an extremely dangerous proposal.

You don't live here, you don't see the constant flow of cars, buses and huge trucks.

You don't see the speed in which vehicles fly down this road at all hours.

You wont see the impact this has on the residents that have already had to put up with so many uncomfortable change.

We shouldn't have to give up anything else for this road.

Thank you for your time.

I really hope you reconsider this

[Redacted Signature]

**Submission 8**

**From:** [REDACTED]  
**Sent:** Monday, 2 March 2026 10:41 AM  
**To:** [REDACTED]  
**Subject:** Re: URGENT - Woodward Street Upgrade. Resident of [REDACTED]

Morning Ellie,

Thanks so much for getting back to us so quickly I appreciate it.

[REDACTED]  
Sent from my iPhone

On 2 Mar 2026, at 9:50 am, Ellie Bryce [REDACTED] wrote:

Morning [REDACTED],

Thanks for your email.

Good news. Following ongoing resident feedback, the design team has been back to the drawing board to relook at how we can lessen any impacts.

Below is an updated plan which shows the median strip (in yellow) starting just after house number [REDACTED].

This of course means you guys can come in and out of your driveway as you usually do, to go in either direction. You are allowed to travel over the line markings too.

As for the bus stop, it's really quite dangerous given the bus pulls up right on an intersection. Initial conversations happened with the bus company almost a year ago, separate to these works, to see where it could be relocated to. There's a good chance it'll move slightly south to go out the front of [REDACTED] but we're still in discussions with the bus company to workout what works for them, as well as the residents of course. This will be a matter for the bus company and Transport for NSW but we are of course working with them too. No immediate change yet, still working this one out.

Hoping this helps clarify everything for you. I'm more than happy to pop back up and see you if you want me to. I'm also just a phone call away – [REDACTED]

Speak soon,

Ellie

**Ellie Bryce (She/Her)**

Engagement Lead

Wiradjuri Country, Civic Centre

**P:** PO Box 35 **A:** 135 Byng Street, Orange NSW 2800**Ph:** [REDACTED] **M:** [REDACTED] [www.orange.nsw.gov.au](http://www.orange.nsw.gov.au)

**From:** [REDACTED]  
**Sent:** Sunday, 1 March 2026 8:47 PM  
**To:** Ellie Bryce [REDACTED]  
**Subject:** URGENT - Woodward Street Upgrade. Resident of [REDACTED]

Hi Ellie,

I am writing in regards to the proposed upgrade to Woodward Street, particularly the impacts to our property at [REDACTED].

You dropped off the letter to our house in mid February and we had a quick discussion regarding the proposed upgrade and I am writing to seek some further clarification from our discussion in writing.

You informed me we would not be impacted from entering and exiting our property from Woodward Street in a northerly and southerly direction and that there would be no concrete strip separating the median island in front of our house. This concrete median strip would be starting from the lane way next to our property and continuing down to Racecourse Road, is this correct?

Looking at the proposed plan I see that it is stated that the existing pedestrian refuge crossing from the Gardiner Road intersection continuing out the front of our property to the laneway next door will be getting rebuilt. I am seeking clarification as to what this involves? The marking that are on the map you provided, is this is all concrete or a combination of concrete and painted roadway (the provided map looks like to shows a combination of concrete refuge and painted roadway?) How far will the rebuilt refuge island extend from its current position towards our property?

I am concerned because in 2019 Orange City Council without consultation or any communication with us installed a refuge island that directly impacted how we entered and exited our driveway (they took away our ability to turn right from our driveway and access our driveway with our caravan and car trailer etc). After some consultation and a waste of Orange rates payers money the result was that the refuge island was removed and then rebuilt where it is currently positioned further south from our residence. Orange council have since gone to the expense to create

---

**Attachment 4 Woodward Street Submissions (Redacted)**

---

new walking paths and pedestrian road access points to match the new refuge islands location.

We have ■ children who catch the bus to and from our house to ■ along with many other children. I am wanting to know what are the plans for them to safely enter and exit the bus on Woodward Street when you are proposing that the majority of Woodward Street will be no stopping? The location where they catch in the morning is in front of 31 Woodward and they exit the bus in the afternoons out the front of 53 Woodward Street and both these locations will be no stopping in your proposed plan. Has there been consultation with Orange Bus Lines and what is the plan to maintain safety for my children and others who catch these buses?

I look forward to your timely reply as the roadworks are well under way and I know that myself and other residents have some significant concerns in regard to these upcoming changes.

Thanks

■  
Sent from my iPad

**Submission 9**

**From:** [REDACTED]  
**Sent:** Tuesday, 3 March 2026 9:40 PM  
**To:** Ellie Bryce [REDACTED]  
**Subject:** Woodward Street upgrade - [REDACTED]

Hello Ellie

Thank you for taking the time to discuss proposed changes to the intersection of Woodward Street and Racecourse Road with the introduction of a concrete median island and concrete strip along Woodward Street.

I have considered Council's proposal and whilst I haven't been able to digest the design guidance for intersections in *Austrroads Guide to Road Design*, I do not think construction of a concrete strip separating opposing traffic lanes on Woodward Street enhances traffic flow or traffic safety at the Racecourse Road intersection.

This concrete strip will interrupt direct right turn access to a number of residences on Woodward Street, forcing some drivers, including visitors to the area and delivery vans, to make a U-turn at the Racecourse Road intersection, and could increase traffic confusion and congestion on game days and other events held at The Emus Rugby Club.

Is it possible for Council to replace the concrete strip separating opposing traffic lanes with a solid white line?

I oppose Council constructing a concrete strip on Woodward Street and request Council paint a solid white line leading up to and after the concrete median island.

Regards and many thanks for the opportunity to provide feedback to Council on this proposal.

[REDACTED]

**Submission 10**

**From:** [REDACTED]  
**Sent:** Wednesday, 4 March 2026 2:59 PM  
**To:** Ellie Bryce [REDACTED]  
**Subject:** Woodward Street - Proposed Intersection Upgrades - Feedback

Dear Ellie,

Firstly, apologies for the length of this email. We just wanted to ensure that all our feedback was noted.

Secondly, thank you for the meeting onsite, enabling my partner and I who live at [REDACTED], the opportunity to provide our concerns about the proposed changes along Woodward Street.

With the opening of Brabham Way and the increased traffic, our main concerns with the existing infrastructure and proposed changes are directed to vulnerable road users, being cyclists and pedestrians along Woodward Street, and the speed at which the traffic travels along Woodward Street. We have been witness to two rear-end collisions in the last calendar year, in the immediate vicinity of Gardiner Road, which are resulting from inattention of drivers. We have further experienced or witnessed many near misses of pedestrians attempting to cross Woodward Street nearly being impacted by vehicles due to inattentive and speeding drivers.

Orange City Council published within Chapter 7, of the Future City documentation, a desire to increase pedestrian and vulnerable road user safety, including access to the city. The paths along Blackman's Swamp Creek, provide a safe amenity and connection to the various housing estates in the vicinity of the park which supports that vision, so any increase in difficulty to cross Woodward Street (and Gardiner Road) goes against the objectives of that documentation.

**Racecourse Road Intersection**

Whilst the proposed changes aim to improve traffic flow, we fear that these will come at a cost of safety to all road users, and in particular, vulnerable road users.

The proposed conversion of existing arrangements at Racecourse and Woodward intersection to a seagull intersection, brings with it advantages to improving traffic flow, but it will make the area within several hundred metres of the intersection near impossible for pedestrians to cross during peak hours safely, whilst also adding additional conflict points for vehicles which are using the intersection.

The proposed seagull will eliminate the pedestrian access which is provided by the existing semi-formal crossing point (kerb ramp to the south of the intersection) and the addition of a concrete median at this location will hinder access for elderly pedestrians or those with mobility issues or wheelchairs, or

pedestrians with prams. The location currently has a kerb ramp on the Pilcher Park side directly to the south of the intersection, and the existing chevron at this location provides a mid-crossing informal unprotected waiting area, which would be eliminated and converted into an acceleration lane as part of the proposed Seagull.

If Council pursues a seagull style intersection, a nearby, considerable mid-block crossing should be considered to facilitate safe crossing of traffic between the Pilcher Park and Racecourse Road, and this should be within a reasonable distance of Racecourse Road such that road users are not undertaking risky behaviour to cross Woodward Street for a more direct line to Racecourse Road.

#### **Woodward Street crossing at Gardiner Road**

As illustrated during the site visit, the existing location of the Woodward Street pedestrian facility to the North of Gardiner Road, poses risk to those that cross. As seen during the site visit, a young pedestrian was nearly struck when crossing the northbound lane, as a vehicle turned right from Gardiner Road at excessive speed, prior to the pedestrian safely making it to the kerb on the other side.

Given the increase in traffic along Woodward Street, poor choices are now being made by drivers due to frustration with waiting times for suitable gap to enter traffic leading to higher risks for pedestrians using this crossing point as drivers accelerate into smaller gaps within traffic. For pedestrians, this will further be complicated by the introduction of a CHR, which would mean that traffic will be more free flowing, with potentially higher speeds.

In correlation with the above issues near Racecourse Road, a higher order mid-block crossing point away from troublesome intersections would provide pedestrians with a safer environment firstly, and secondly an ability to understand and predict vehicle movements (as they are simplified) and reduce their personal risk.

If this is unable to be achieved, at the very minimum, kerb blisters need to be considered to reduce the length of travel way required to cross at this location, and to locally narrow the road to influence driver speed (understanding difficulties in vicinity to the CHR).

#### **Gardiner Road Intersection**

Gardiner Road Intersection, during peak, can often have multiple vehicles waiting to utilise the intersection. In order to increase efficiency, we would suggest that a left turn/right turn arrows be used to allow those turning left to do so unhindered waiting for those turning right. Further to this, formalised crossing at this Gardiner Road location for those pedestrians on the Eastern Side of Woodward Street needs to be considered - for all road users (peds/wheelchairs/prams).

**Emus Intersection**

The existing access to Emus enables right turns both into and out of the access to the Rugby club. Considering that the proposal includes removal of right turn access for several houses through the installation of a concrete median directly to the South of Emus access, it seems unjustifiable to keep the largest traffic generator in the area (and therefore the largest risk generator), maintaining access to both right in and right out, at this location. There are suitable turn arounds in the immediate vicinity (Breen Street, Wentworth Lane Roundabout) to facilitate traffic directions, and considering that this is an occasional movement for most of those visiting Emus, should not be a significant delay to their journey.

The issues highlighted with the Emus access may not appear to be an issue on general training or small game days, but on larger game days (or events), many unsafe turning manoeuvres take place in this immediate vicinity, with pedestrians also making unsafe dashes across busy Woodward Street. Crash risk is further increased due to many who are making the trip to Emus, not being locals and are potentially unfamiliar with this area, leading to mistakes and frustration.

To improve safety, modification of Emus access arrangements needs to be considered as part of this work.

**Speed**

We understand from our discussions that many complaints have been made too Council by residents regarding vehicles speeding along Woodward Street. We agree with the observation made by other residents - and would suggest that many vehicles accelerate significantly after Gardiner Road, when travelling southbound.

The introduction of a seagull at Racecourse Road and CHR at Gardiner road, will have a compounding effect on poor speed behaviour of motorists. With fewer reasons (ie intersections, driveway accesses etc) that may require them to slow their travel speeds, and introduction of a median to divide traffic directions, speeding behaviours will increase as a "clear run" is now more achievable in this area, and vehicles will be accelerating and merging towards the end of the acceleration lane out of Racecourse Road.

With limited pedestrian infrastructure (including no pedestrian footpaths), pedestrians will be at an increased risk of being struck with these excess speeds, which are well outside the safe system limits for a pedestrian crash. If no additional pedestrian infrastructure is included within the proposal (short or long term), or if speeding behaviours are not adequately addressed with infrastructure, this is a significant risk.

This poor behaviour will impact all residences who enter their properties alongside Woodward Street, and those that reside in Kara and Brooke Places.

**Cyclists**

The current proposed changes do not make any allowances for cyclists along the proposal length. This is in contrast to the existing allowances made along Woodward Street south of Wentworth Lane. Whilst this is difficult with the existing infrastructure width limitations, risk to cyclists again is increased in association with the inevitable increase in operating speed mentioned above, safety of cyclists should be considered.

**Bus Stop**

At the onsite meeting with Council staff, it was understood the existing bus stop service will be changing locations, from the current location (opposite Gardiner Road Intersection) to the vicinity of 27, 27A, and 25A Woodward Street.

The bus has been parking across three driveways (above) on school days, and as it is an interchange, it waits at this location blocking access to multiple driveways. It needs to be noted that this is against road rule Reg 198 Part 2 (b).

We would encourage Council to provide the relevant infrastructure at the relevant locations for this bus – which Orange Bus Lines mapping indicates is in front of 25 Woodward Street, and not across three driveways.

**Footpaths**

We would further like to highlight our desire to see a footpath installed along Woodward Street south of Gardiner Road. Residents (including the elderly and children) often walk on the road, as it is not slippery on frosty mornings, is more level and stable, and is not wet. We understand this is outside scope, but should be considered into the future to reduce risk to pedestrians along Woodward Street.

Overall, I would like to thank Orange City Council for the opportunity we have been given to provide feedback. The effort of Council staff in undertaking this engagement and listening to the issues and concerns of residents with closest impact is not unnoticed, and it is valued and appreciated.

Thanks  




## 5.4 Orange 360 Contract Renewal Proposal

RECORD NUMBER: 2026/423

AUTHOR: Jen Sharp, Director Corporate & Commercial Services

### EXECUTIVE SUMMARY

Orange City Council's current Funding Agreement with Orange360 expires on 30 June 2026. Similar agreements with both Cabonne Council and Blayney Council expire at the same time. Those Council's will be presented with a similar proposal in the coming weeks.

Orange360 is the current provider of Council's Destination Marketing, providing brand and promotion to areas outside of our region, primarily within Australia, activating destination tourism to the Orange, Cabonne and Blayney areas.

This report is seeking Council's endorsement to enter into a new Funding Agreement to 30 June 2027, with an option to extend for a further three years. This additional three-year option will offset the contract negotiations with the Council elections and allow further certainty for planning of the marketing beyond one year.

The extension of the previous Orange360 agreement allowed alignment of the timing of these agreements across all three Councils to provide better funding stability. This shifted the contract renewal cycle to the middle of the four-year Council term to allow incoming Councillors to better understand the tourism landscape and make a more informed decision regarding contract extension and terms. Continuing with a one plus three-year model, will align with Council's election cycle and providing better long term, strategic planning opportunities.

In addition to the timing terms of the contract, Orange360 have requested an increase to the funding arrangement of 10% to allow for additional marketing activity.

### LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "10.1 Capitalise on the character and lifestyle of Orange to remain a destination of choice" and "10.2 Develop and attract a variety of events, festivals, venues and activities that attract visitors".

### FINANCIAL IMPLICATIONS

If the recommendation of this report is supported and adopted, it is proposed that the existing budget for the tourism services funding agreement will be utilised to cover the twelve months.

### POLICY AND GOVERNANCE IMPLICATIONS

There are no identified policy or governance implications identified as part of this recommendation. The existing policies and interrelations will remain in place.

### RECOMMENDATION

- 1 That Council resolves to authorise the Chief Executive Officer to sign a one-year agreement with TDO Ltd trading as Orange 360 to commence from 1 July 2026**
- 2 That an option be included in that agreement of a three-year extension of the agreement**
- 3 That the value of the agreement be \$503,168 (plus GST) per year, with a CPI increase annually**
- 4 That year one of the agreement also be increased by up to \$50,000 as requested by TDO Ltd trading as Orange 360 for the conduct of an additional advertising campaign, subject to detail of the campaign being accepted and authorised by the Chief Executive Officer**

**5.4 Orange 360 Contract Renewal Proposal**

- 5 That the increase to fund an additional advertising campaign be reviewed at the time the three-year extension is considered**
- 6 That Council authorise the Chief Executive Officer to negotiate details of the Key Performance Indicators for Orange360 as part of that agreement**

**FURTHER CONSIDERATIONS**

The recommendation of this report has been assessed against Council’s key risk categories and the following comments are provided:

<b>Service/Project Delivery</b>	The new agreement would be managed under existing resources as per past contracts.
<b>Financial</b>	Funding for the annual agreement is within Council’s existing budget and has been included in the proposed FY27 budget submissions.
<b>Reputation/Political</b>	The tourism services sector is a significant employer in our region and improves the liability of our city for our residents. Working with Orange360 benefits not only the Orange LGA but also our neighbouring LGA’s of Blayney and Cabonne.
<b>Environment</b>	There are no identified environmental risks noted as part of this report.
<b>Compliance</b>	Council’s approval processes are followed to ensure all compliance requirements are met. The ongoing agreement with Orange360 has a specific exemption to tendering requirements for marketing services which were established on creation of the Orange360 model.
<b>People &amp; WHS</b>	This agreement has no direct implications for Council staff or Work Health and Safety
<b>Information Technology/ Cyber Security</b>	Orange360 is subject to the same information technology and cyber security requirements as all Council contractors and there have been no concerns noted over the previous contract period.

**SUPPORTING INFORMATION**

As part of Council’s Economic Development Strategy and the Destination Management Plan (DMP) our region combines its marketing efforts with Blayney Shire Council and Cabonne Shire Council. This has reaped many benefits over the history of the arrangement.

In line with the DMP Orange360 is the responsible for marketing our region in Sydney, Canberra and in all areas outside our region. They also build capacity within our tourism providers through a membership support model. While the overall membership is down compared to 3 years ago, they have seen an increase in membership over the past 12 months, reporting 27 new members.

The agreement includes Council representation on the board of Orange360 (three members). It is currently represented the Chief Executive Officer (CEO), the Mayor, Cr Tony Mileto and Cr Gerald Power, as voted by the Council.

**Current Performance**

Over the past four years there has been a significant amount of work required to rebuild the tourism industry in our region following COVID, cost of living pressures and changes in tourism trends in NSW.

#### **5.4 Orange 360 Contract Renewal Proposal**

While this work has shown we have not move backwards, in fact our tourism economy is strong, there have been concerns raised by staff that the level of communication and cooperation between the four organisations could be improved. A more open relationships between the three Councils and Orange360 will allow for a more cohesive marketing offering to the consumer.

With that in mind, we are proposing that a change to the board be included as part of this recommendation, allowing for the Director Corporate & Commercial Services to take on a position on the board in lieu of the second Councillor, Cr Gerald Power. This will facilitate a closer working relationship between Orange City Council and Orange360 allowing us to work together more efficiently to align the strategic goals of both parties.

With the high value of this contract, moving to a four-year model as proposed by Orange360 creates a commitment of over \$2 Million. Given that significant value and the current concerns about the working relationship, it is recommended that a model of one year agreement with strong Key Performance Indicators is put in place with an option of a 3-year extension should the two organisations wish to continue after the first year.

#### **Alternatives**

Council could elect to cease the current arrangement, and the Destination Marketing could be managed with the existing budget by employing internal staff and utilising corporate marketing services directly, therefore reducing some of the overheads incurred by Orange360.

Another option would be for Council to put the Destination Marketing contract out to tender.

While these options are adopted by some Councils in NSW, it is not the recommendation proposed for Orange City Council due to the benefits to Orange in promoting our city as part of the region utilising the beautiful attractions, services and facilities that are offered by our neighbouring LGAs.

#### **Conclusion**

Orange City Council is the major funding source of Orange360 providing more than half of their total income each year. If Council chooses not to continue utilising Orange360 for their destination marketing services, it would be unlikely that the other Council's in the region would be able to maintain the same level of service within the Orange360 model and the service would cease, negatively impacting both the Councils and the members of Orange360.

#### **ATTACHMENTS**

- 1 Orange360 Funding Proposal Paper for Orange City Council, D26/27345 [↓](#)
- 2 Orange360 Strategic Plan on a Page, D26/27346 [↓](#)
- 3 Orange360 Annual Project Delivery, D26/27347 [↓](#)
- 4 Orange360 Performance Scorecard, D26/27348 [↓](#)
- 5 Orange City Council Briefing Slides, D26/27349 [↓](#)

**Orange360****Review and Renewal of Funding Agreement:  
Orange360****Executive Summary**

This paper provides Orange City Council with an overview of Orange360's performance, highlighting the significant value delivered to the visitor economy, local industry and the wider community, and demonstrating the organisation's role in strengthening the Orange Region's position as a leading NSW destination. It also seeks Council's support for a renewed four-year funding agreement including a one-off 10% uplift in Year One, to enable sustained destination marketing and high-impact regional brand campaigns that build on current momentum.

Orange360 delivers a coordinated, industry-led tourism and destination marketing model that unifies the Orange, Blayney and Cabonne LGAs under a single, strong regional brand. Through strategic campaigns, industry engagement, events leadership and targeted content production, the organisation consistently increases visitation, enhances visitor spend, drives regional visibility and supports the growth of local businesses. Backed by independent governance and a highly skilled, lean team, Orange360 provides councils with exceptional return on investment through efficient, high-impact marketing, measurable outcomes and strengthened regional collaboration.

Having demonstrated consistent and positive results for the region's visitor economy, Orange360 is proposing a secure four-year funding term that ensures stability, efficiency and the ability to plan and deliver multi-year initiatives. The funding extension, supported by an increase from current levels will enable expanded marketing reach, clearer brand positioning and long-term strategies that enhance regional competitiveness and attract new audiences and external investment.

To support this, an updated strategic framework will be developed for 2026–2030, including refined KPIs, a commitment to one major annual campaign, improved reporting dashboards, enhanced cross-council collaboration and facilitated workshops to strengthen joint planning and operational efficiency.

Council is requested to endorse the proposed four-year funding agreement, including the 10% increase in the first year only, to ensure Orange360 can continue delivering regional marketing leadership, strong economic returns and sustained growth for the visitor economy across the Orange, Blayney and Cabonne LGAs.

Prepared by Ned Sweetapple, General Manager  
Orange360

On behalf of TDO Ltd.  
ABN30616158822

## Orange360

### 1. Background and Context

The paper relates to the current funding agreement between TDO Ltd trading as Orange360 and Orange City Council and the proposal for renewed funding beyond 30 June 2026.

Orange360 operates as the region's industry-led destination marketing organisation, funded by Orange, Blayney and Cabonne Councils and supported by independent governance and strong industry and business connections.

TDO Ltd is an independent, not-for-profit organisation established to deliver tourism-focused strategic destination marketing for the economic and community benefit of the Cabonne, Blayney and Orange Local Government Areas.

The funding agreements are on parity, meaning all participating councils operate under the same terms, ensuring coordinated investment and balanced benefits and consistency across Orange, Blayney and Cabonne.

- **Current Funding Agreement** runs 1 July 2024 to 30 June 2026
- **Funding commitment means** \$491,374.80 plus GST per annum for 2024/2025, indexed for 2025/2026 by the annual movement in the CPI to 30 June 2025
- **Council commitments:** Funding, work to align with DMP, information and industry data sharing, and collaborative planning and project co-operation. Three council representatives participate as TDO Ltd Board Directors
- **Orange360 commitments:** Destination marketing and tourism, brand development, industry capabilities, PR and media, campaign delivery, content production, event support, industry growth, visitor website management, and report aligned with funding agreements Strategic Plan and KPIS

The Orange360 model delivers demonstrably greater value, efficiency and regional impact than most individual LGA tourism structures.

Orange360 model provides unified branding, professional expertise, industry leadership and strong ROI, creating a cohesive, competitive and future-ready visitor economy for Orange, Blayney and Cabonne - a definable destination at a scale.

The organisation's lean structure, unified brand leadership and strong industry governance make it one of the most effective independent tourism bodies in NSW.

## Orange360

### 2. Key Benefits of the Orange360 Model

#### **Unified regional brand and market presence**

- Represents three LGAs under one destination brand.
- Builds a stronger, recognisable identity for the region.
- Creates economies of scale and stronger ROI.

#### **Independent, industry-led governance**

- Voluntary board of tourism and industry leaders, with council representation.
- Ensures strategic, commercially informed decision-making.
- Enables agile, responsive operations.

#### **High return on investment through lean operations**

- Operates on under \$1M annually while supporting a \$612M visitor economy.
- 35+% invested directly into marketing and consumer-facing activity.
- Minimal overheads and strong fiscal management.

#### **Dedicated tourism and marketing Expertise**

- Specialist team across marketing, digital, PR, content, events and industry.
- Delivers professional, year-round campaigns.
- Maintains consistent brand presence across channels and seasons.

#### **Cross-Council coordination and efficiency**

- Aligns Orange, Blayney and Cabonne under one unified tourism strategy.
- Reduces duplication and strengthens cost-effectiveness.
- Supports cross-LGA product development and collaborative planning.

#### **Strong industry relationships through membership model**

- Connects directly with hundreds of operators.
- Delivers capability building and product development programs.

#### **Regional events capability and delivery**

- Produces major festivals and leads the Fire Festival.
- Administers the Newmont Orange360 Regional Event Fund.
- Provides professional marketing and content support for regional events

#### **Alignment with destination NSW and State/Regional priorities**

- Maintains alignment with state and regions strategic frameworks.
- Improves leverage for state funding and grants.
- Strengthens the region's competitiveness in the NSW visitor economy

#### **Agility, innovation and long-term focus**

- Operates independently of council cycles and process constraints.
- Responds quickly to market trends and opportunities.
- Delivers multi-year strategies and ongoing commercial partnerships

## Orange360

### 3. Purpose of the Proposal

The purpose of the proposal is to establish a secure four-year funding commitment that allows Orange360 to continue to operate within this existing model, ensuring councils receive maximum return on investment, with a small, specialist team delivering outsized results through strategic branding, regional collaboration, industry engagement and professionally executed campaigns and ultimately ensuring sustained economic growth and alignment with both current and future strategic priorities.

**Extending the funding agreements to a secure four-year term** will provide the stability and long-range planning ability needed to strengthen Orange360's impact, build on existing investment, and deliver structured initiatives that drive sustainable visitor economy growth in line with the current Strategic Plan and the new plan to be developed in April 2026.

A **four-year commitment** enables Orange360 to;

- deliver a scheduled, research-driven brand strategy that strengthens market presence and builds a cohesive, long-term regional identity.
- establish the stability needed for more strategic and effective year-round marketing, allowing for planned and sequenced campaigns with stronger targeting, deeper partnerships and improved visitation outcomes.
- better utilise predictable long-term funding to strengthen the region's events pipeline by supporting multi-year event development, attracting external investment and growing emerging events, eg Fire Festival, that will drive off-peak and shoulder-season visitation.
- sustain industry development through consistent multi-year programs, partnerships and product development initiatives that build operator capability and elevate the overall visitor experience.
- enhance regional alignment and leverage investment, delivering multi-year projects aligned strategic priorities and desired outcomes.

**Orange360 is seeking an uplift in funding** as funding levels have operated at the same real funding level since 2018, aside from CPI adjustments, while market, media, creative and production costs have risen significantly.

At current funding levels, Orange360 can only maintain incremental growth, whereas a slightly increased investment would deliver high-impact annual brand campaigns, refresh content and assets, and stand out in a competitive market.

The uplift will be applied with the same proven efficiency as current funding, enabling stronger marketing performance and continued growth of the region's visitor economy.

**Orange360****4. Proposed Funding Arrangement****Orange City Council Funding**

Current Funding: \$503,167.80 +GST per annum – expires June, 30 2026

**Proposed agreement**

Funding: \$550,000 + GST per annum (indexed by CPI annually)

Term: 1 July 2026- June 30 20230

Reporting 2026-2030 Strategic Plan

Annual KPIs and Deliverables

Annual presentation to Orange City Council by Orange360

Communications frameworks

Orange360's Strategic plan beyond 2026 will align to Council objectives for the region, to Orange Region Destination Management Plan and Destination New South Wales Strategy 2035

Orange City Council agree to appoint and maintain three representatives on the TDO Ltd Board of Directors.

**Considerations to be included in new funding agreements**

- Review of the Orange360 Strategic Plan – extend to 2026-2030.
- Refine and define KPIs and Deliverables
- Commit to deliver one major activation of campaign annually to achieve high impact and cut through. (apply additional funding directly)
- Improve measurement & transparency with clear dashboards aligned to regional goals.
- Establish cadence for peer forums and frameworks that promote information sharing, communication, and co-operation.
- Engage a facilitator for O360 and Council team workshops to establish understanding of agreements, joint objectives and create working efficiencies and get the most out of resources and funding.

## Orange360

### 5. Key Deliverables & Outcomes

Orange360 delivers coordinated destination marketing and regional brand leadership that increases visitation, lifts visitor spend and strengthens the Orange Region's overall market position. Through strategic campaigns, strong digital performance and high-quality content, Orange360 continues to grow awareness of the region and expand its appeal to new and emerging audiences. Councils benefit from unified destination representation, consistent product development and industry capability programs that enhance the visitor experience and support local business growth.

Backed by data-led reporting and a lean, highly skilled team, Orange360 provides transparent measurement of outcomes while maximising the impact of council investment. This model delivers high-value marketing, stronger regional visibility and sustained visitor economy growth, positioning Orange, Blayney and Cabonne as a leading short-break destination.

Orange360 current Strategic Plan identifies Five Strategic Priorities

1. Develop the identity and brand of "The Orange Region" as a destination of choice.
2. Create effective marketing strategies and activations to drive recognition and visitation to the Region.
3. Activate and promote the growth and success of in-region festivals and events.
4. Drive membership engagement and support visitor experience and product development.
5. Align and connect the regional tourism industry, local government, state government and industry agencies

### Orange360 Performance Indicators\*

#### ☉ **Effective marketing strategies and brand development**

The region is experiencing strong consumer engagement, reflected in growing awareness, higher website and content interactions, and deeper trip-planning behaviour that is driving more referrals to local operators.

Visitation indicators show positive momentum, with increased overnight stays supporting accommodation, dining, cellar doors, arts and culture, and delivering tangible economic benefits for local businesses and jobs.

Brand perception is strengthening, with more people knowing, considering and intending to visit the region, particularly within key short-break audiences, demonstrating that Orange360's marketing is efficiently reaching high-value markets and generating repeat interest.

## **Orange360**

### ☉ **Grow the value of the visitor economy**

The Orange Region continues to show strong growth in both visitor numbers and visitor spend, welcoming 1.37 million visitors in the year ending June 2025 and generating an estimated \$612 million in economic activity, an increase on 2024.

Domestic overnight visitors remain the most valuable segment, with 674,000 visitors contributing approximately \$440 million and spending more than day visitors across accommodation, dining, retail, cellar doors, arts and cultural experiences.

This growth in high-value visitation supports business viability, stimulates employment, encourages new product development and delivers broad flow-on benefits that strengthen the regional economy and local communities.

### ☉ **Great a visitor ready, unified industry**

The region continues to show strong industry engagement, with membership remaining steady at around 265–280 operators and growing by a further 27 new members in 2025. Positive sentiment is high, with 92% of members expressing support for Orange360 and 75% likely to recommend membership to others, reflecting increasing confidence in the organisation's value.

Operator participation is also strengthening, demonstrated by consistently well-attended member forums (50+ attendees) and solid weekly eNews engagement, indicating an active industry base that is contributing to product development, collaboration and overall visitor experience improvements across the region.

### ☉ **Governance and economic impact**

Orange360 operates under independent, industry-led governance through a voluntary board of tourism and business leaders, supported by council representation, ensuring decisions are strategically informed, commercially sound and focused on growing the region's visitor economy. This model provides strong ownership of outcomes, agility and responsiveness while maintaining transparent oversight.

Financially, Orange360 delivers a high return on investment, operating on under \$1 million annually while supporting a \$612 million visitor economy, with 30–35% of expenditure directly invested in marketing activations and the majority of staff resources dedicated to marketing, industry support, content and event delivery.

With minimal overheads and disciplined fiscal management, councils receive maximum impact and value from every dollar invested.

### ☉ **Activate and promote in-region festivals and events**

Orange360 delivers growth and success of regional festivals and events through flagship event delivery, targeted marketing support for regional Flagship events FOOD Week and Wine Festival and directs the production and marketing of the Fire Festival. Orange360 manages the administration of the Newmont Orange360 Regional Event Fund annually injecting \$100K into regional event growth and sustainability.

## Orange360

### 6. Benefits to Orange City Council and the Orange Region

Orange360 provides the coordination three separate councils need: one strategy, one story, and one set of priorities for the one region.

The “Orange360” model and funding agreements create alignment vertically (local → regional → state) and horizontally (across LGAs), making the region more competitive for funding, partnerships and future investment.

As a destination combining three LGA's, the Orange360 model and focus gives the region and its councils combined scale, clear direction and professionalism and measurable ROI, strengthening the entire region's competitiveness and ensuring we continue as a leading example in regional tourism across NSW.

**A four-year funding commitment** will enable Orange360 to deliver stronger economic and social benefits, and commercial outcomes for the region by driving increased visitation, higher local spending and improved year-round demand.

Secure, multi-year funding allows for more efficient long-term planning, stronger event development, and the attraction of external investment, while enhancing industry capability and the overall visitor experience.

This arrangement provides Orange City Council with a clear return on investment through coordinated regional marketing, consistent reporting and representation, and alignment with state and regional priorities, ensuring the visitor economy continues to grow in a sustainable, accountable and strategically managed way.

### 7. Recommendation to Orange City Council

Orange360's model delivers a level of regional coordination, marketing expertise, industry engagement and ROI that individual NSW LGAs cannot realistically replicate on their own.

Its independent structure, strategic focus and efficient use of resources produce outcomes far beyond its size, making it a uniquely valuable asset for the region.

Orange360 drives regional visibility, economic return and long-term visitor economy growth at a scale that cannot be achieved by individual councils acting alone.

A four-year funding commitment will enable Orange360 to deliver stronger impacts within the visitor economy, greater social benefits, and commercial outcomes for the region by driving increased visitation, higher local spending and improved year-round demand.

A 10% funding uplift will enable a consistent, professional annual campaign and stronger always-on activity, driving greater year-round visitation, higher yield, and community benefit.

**Orange360****Decision Requested:**

- Approve the four-year funding agreement term and +10% funding uplift commencing July 1, 2026.
- \$550,000 + GST + CPI adjustment annually.
- Approve Chief Executive Officer of Orange City Council to finalise the Agreements with TDO Ltd T/A Orange360 in line with the development 2026-2030 Strategic Plan.

**Thank you.**

**Appendices**

\*Orange360 Performance Scorecard  
Orange360 Strategic Plan  
Annual Projects Delivered by Orange360  
Council Briefing Slide Deck 20 February

**Attachment 2 Orange360 Strategic Plan on a Page**
**Orange360 Strategic Plan  
2024-2026**

<b>OUR VISION</b>			
For the Orange Region to become a prominent Australian destination of choice for visitors and travellers.			
<b>MISSION</b>			
"Orange360 is a not-for-profit organisation supported by Blayney Shire, Cabonne and Orange City Councils, and industry partnerships. Our mission is to drive sustainable tourism growth, enhance visitor experiences, and promote economic prosperity in the Orange Region through innovative destination marketing, industry development, and advocacy. We are committed to fostering regional growth, attracting increased visitation, and showcasing the unique offerings of our vibrant region."			
<b>OUR VALUES</b>	<b>OUR PRINCIPLES</b>	<b>STRATEGIC PRIORITIES</b>	<b>OUTCOMES</b>
Orange360 demonstrates our core values through our behaviour, function, and operation	The principles that guide Orange360 action and decision making are to	Our focus is to promote the Orange Region as a visitor destination.	Orange360 works to achieve the following Strategic Objectives:
<ul style="list-style-type: none"> <li>We are responsive and versatile.</li> <li>Collaboration and teamwork are key to our success.</li> <li>We are committed to making a difference for our customers, members, the industry and stakeholders.</li> <li>Integrity and transparency in our actions and outcomes are at the core of our business.</li> </ul>	<ul style="list-style-type: none"> <li>Lead with regional strengths.</li> <li>Place the visitor experience first.</li> <li>Encourage and facilitate continual improvement</li> <li>Promote regional collaboration and unity.</li> <li>Seek positive engagement.</li> <li>Epitomise 'stronger together'.</li> <li>Be considerate and egalitarian</li> </ul>	<ul style="list-style-type: none"> <li>Develop the identity and brand of "The Orange Region" as a destination of choice.</li> <li>Create effective marketing strategies and activations to drive recognition and visitation to the Region.</li> <li>Activate and promote the growth and success of in-region festivals and events.</li> <li>Drive membership engagement and support visitor experience and product development.</li> <li>Align and connect the regional tourism industry, local government, state government</li> </ul>	<ul style="list-style-type: none"> <li>Grow the value of the visitor economy;               <ul style="list-style-type: none"> <li>increase in visitor numbers.</li> <li>increase visitor spend.</li> <li>increase visitor length of stay.</li> <li>encourage visitation dispersal across the region.</li> </ul> </li> <li>Create a visitor ready and unified industry;               <ul style="list-style-type: none"> <li>increase industry engagement, communication, and collaboration.</li> <li>improvements in product and customer experience.</li> </ul> </li> <li>Strengthen and maintain support from industry, funding partners, government.</li> </ul>

Adopted June 26, 2024

**Attachment 2 Orange360 Strategic Plan on a Page**
**Orange360 Strategic Plan**  
**2024-2026**

		and industry agencies to achieve sustainable and longer-term growth of the region and the visitor economy.	<ul style="list-style-type: none"> <li>- retain and increase industry members.</li> <li>- build stakeholder partnerships and industry relationships</li> <li>- Pursue funding opportunities.</li> <li>• Support and promote Regional Events/Festivals that strengthen the regions appeal and attraction, and build sector capacity and prosperity</li> <li>• Enhance to the region's ability to attract external events, sporting tournaments and business events at scale</li> </ul>
<b>KEY RISKS</b>	<b>ENABLERS</b>	<b>INTERNAL CABABILITY</b>	<b>MEASUREMENT</b>
<ul style="list-style-type: none"> <li>• Lack of awareness of “the Orange Region”</li> <li>• Lack of control over product and customer experience</li> <li>• Expectations vs SLA with limited resources</li> <li>• Ongoing agreement and collaboration between councils for Orange360</li> <li>• Reputation and continued effectiveness of Orange360 as first choice marketing agency</li> <li>• Economic conditions and available funding</li> </ul>	<ul style="list-style-type: none"> <li>• Tri partisan support and collaboration across Blayney, Cabonne and Orange LGAs</li> <li>• Longer term security and planning ability (funding)</li> <li>• Consolidated revenue</li> <li>• Commercial and statutory Independence</li> <li>• Commercial industry partnerships</li> <li>• Government agencies</li> <li>• Economic confidence and growth</li> <li>• Commitment of TDO Ltd Board</li> </ul>	<ul style="list-style-type: none"> <li>• Demonstrate core values.</li> <li>• Be an employer of choice.</li> <li>• Build a stable, loyal team with appropriate skills, experience</li> <li>• Develop industry competence and thought leadership capabilities.</li> <li>• Ensure a diverse, experienced and responsive Board of Directors (noting the confines of Orange360 Constitution)</li> <li>• Commitment to Members and the industry</li> </ul>	<ul style="list-style-type: none"> <li>• Visitation growth markers</li> <li>• Membership and industry engagement</li> <li>• Visitor dispersal - spend across region</li> <li>• Growth of flagship events and festivals</li> <li>• Success of key industry partnerships</li> <li>• Economic and reputational growth of The Orange Region</li> </ul>

Adopted June 26, 2024

## Annual Projects Delivered by Orange360

<b>1. Events &amp; Festival Development</b>	
<p>Orange360 delivers and supports a suite of high-impact regional events that drive visitation, strengthen local identity and support industry collaboration.</p>	<ul style="list-style-type: none"> <li>• Flagship Event Production: FOOD Week and Orange Region Wine Festival</li> <li>• Festival Program Development: Ongoing support for FOOD Week and Wine Festival programming</li> <li>• Fire Festival: Development, delivery and regional marketing</li> <li>• Newmont Orange360 Regional Event Fund: Administration and distribution of grants</li> <li>• Industry Capability: Delivery of the Newmont Orange360 Event Workshop</li> </ul>
<b>2. Destination Marketing &amp; Brand Management</b>	
<p>A coordinated marketing program strengthens the Orange Region brand, drives year-round visitation and enhances the region's competitive positioning. Key initiatives include:</p>	<ul style="list-style-type: none"> <li>• Destination Brand Development &amp; Management</li> <li>• Major Event Campaigns: Marketing campaigns for Wine Festival 2025 and Fire Festival 2025</li> <li>• Website Enhancement: Orange360.com.au refresh (January 2025)</li> <li>• Brand Publications: Orange Region Magazine launch (March 2026)</li> <li>• Awards &amp; Recognition: Silver Award – EUROrange Campaign, 2025 NSW Tourism Awards – assistance with Tiny Town and Top Tourism Awards entries.</li> <li>• Letters of support for funding applications and new tourism initiatives</li> <li>• Seasonal Campaigns: Enjoy the Now, EUROrange and Sounds of Orange</li> <li>• Business Events Promotion: AIME conference activation</li> <li>• Always-On Marketing: eDMs, Google advertising, local radio</li> </ul>
<b>3. Media, PR &amp; Content Production</b>	
<p>High-quality content underpins all brand and marketing activity, ensuring consistent storytelling across digital, print and media channels. Key outputs include:</p>	<ul style="list-style-type: none"> <li>• Content Creation: Video, imagery, social media, and website content</li> <li>• Owned Channel Management: Website, social channels, and blog content</li> <li>• Media &amp; PR Activity: Editorial, media partnerships and event publicity – support JO Marketing PR activations.</li> <li>• Festival Content: Fire Festival</li> <li>• Marketing and promotion of the ORVA Wine Festival</li> </ul>

**Attachment 3 Orange360 Annual Project Delivery**

	<ul style="list-style-type: none"> <li>Regional Asset Development: Imagery, video and brand resources for operators and partners</li> </ul>
<b>4. Industry support and development</b>	
<p>Membership networks, member servicing and collaborative marketing activations, build industry capacity, strengthens member engagement, supports product development, enhances the visitor experience.</p>	<ul style="list-style-type: none"> <li>Member Forums: Capability training in marketing, insights, experience development and business opportunities.</li> <li>One-on-One Support: Individual assistance for product, marketing and visitor-ready improvements.</li> <li>New Operator Onboarding: Resources and platform setup for new businesses.</li> <li>Tourism Resources: Development of toolkits, guides and branded assets.</li> <li>Product Development Support: Assistance creating new visitor experiences and packages.</li> <li>Industry Insights: Sharing visitor data, trends and research with operators and councils.</li> <li>Website Listings: Ongoing review and optimisation of operator listings.</li> <li>Stakeholder Engagement: Regular outreach with tourism businesses, councils and regional partners.</li> </ul>

## Orange360

Orange360 Key Performance Indicators - Scorecard 2025					
Strategic Objective	Regional Target	Measurement			Indicator 2024 v 2025
<b>Grow the value of the visitor economy</b>					
<b>Increase in visitation numbers</b>	Strategic focus on growing overnight visitation	Year Ending	Domestic overnight visitors	Total Visitation	Domestic overnight visitor numbers increased by <b>10.4%</b>
		Jun-23	538,000	1,410,000	
		Jun-24	604,000	1,320,000	
		<b>Jun-25</b>	<b>674,000</b>	<b>1,370,000</b>	
<b>Increase visitor spend</b>	support sustainable and longer-term growth of the region and the visitor economy.	Year Ending	Domestic Overnight Visitor \$pend	Total Visitor Spend	Total and overnight visitor \$pend has increased
		Jun-23	\$302,000,000	\$446,000,000	
		Jun-24	\$339,000,000	\$463,000,000	
		<b>Jun-25</b>	<b>\$440,000,000</b>	<b>\$612,000,000</b>	
<b>Increase average spend per visitor</b>	support sustainable and longer-term growth of the region and the visitor economy.	Year Ending	Domestic Overnight visitors	Av Visitor Spend	Domestic overnight visitors spend <b>50%</b> more than av day visitor
		Jun-23	\$561	\$316	
		Jun-24	\$563	\$351	
		<b>Jun-25</b>	<b>\$653</b>	<b>\$447</b>	
<b>Increase in length of stay</b>	support sustainable and longer-term growth of the region and the visitor economy.	Year Ending	<b>average length of stay</b>		Stable
		Jun-23	2.5 nights		
		Jun-24	2.4 nights		
		Jun-25	2.4 nights		
<b>Drive recognition and visitation</b>	Create effective marketing strategies and activations	Year Ending	<b>12mths Average Occupancy</b>		Annual average occupancy rate has increase by 4.6%
		Dec-24	54.70%		
		Dec-25	57.40%		
		Year Ending	<b>Booking Window</b>		Days booked in advance up 5.9%
		Dec-24	37 days		
		Dec-25	39 days		
<b>Resources management</b>	Resources management - not less than 30% marketing placement	Marketing Media and Events \$342,000	Overheads \$75,000	Employment Costs \$557,000	Marketing Placement represents 35% of total expenditure
<b>Activate and promote in-region festivals and events</b>					
<b>Growth and success of in-region festivals and events</b>	Flagship Event Delivery	Marketing support for regional events	Production and leadership of Fire Festival	Newmont Orange360 REF	Reginal Event growth
<b>Enhance ability to attract external events at scale</b>	Align local industry with state government, and tourism industry	AIME- with DNSW 2023   2024  2025  2026	Business Events NSW - Site Visit October 2025	Conference and Business Event attraction	Increased ability to attract external events & business events
<b>Build sector capacity and prosperity</b>	New Events Workshop	O360 Newmont Event Fund	2024 31pax	2025 36pax	Orange360 events initiative funded by Newmont

Orange360

Create a visitor ready and unified industry						
<b>Increased industry engagement, satisfaction, communication, and networking</b>	Industry attendance Member Forums (3)	March 2023 - 72pax 2024 - 61pax <b>2025 - 52pax</b>	June 2023 - 41pax 2024 - 46pax <b>2025 - 62pax</b>	September 2023 - 42pax 2024 - 48pax <b>2025 - 49pax</b>	Stable benchmark for attendance ~ 50 per event	✓
	Weekly Members Newsletter	DELIVERED 2025 = 60 emails	OPEN RATE = 36.85%	CTR = 5.6%	Increased engagement	↑
	Support visitor experience and product development.	Promote attendance for Product Workshops	Website experiences listings increases from members	Stakeholder, member partnerships and industry relationships	Increased products, experiences and listings - website performance increase	↑
	Satisfaction with O360 as measured by annual Membership survey	75% definitely recommend membership of Orange360	63% are very satisfied or satisfied with Orange360	91% are positive or supportive of Orange360	88% say Orange360 is driving economic growth	↑
Encourage visitor dispersal across region and experiences						
<b>Increase visitation to towns and villages</b>	Regional representation in seasonal campaigns	Media visits include whole region	Social posts and stories	Regional Website	Regional Visitor Guides & Publication	↑
<b>Effective marketing strategies</b>	- Audience engagement with region specific content	Facebook Profile/content views: 18.9K (↑8.5%) exploring content; engagement quality improving.	Instagram Profile/content views: 21.2K (↑18.4%) increasing curiosity and deeper exploration of the region's content.	192K new users visited orange360.com.au Increase of 6% on the prior 12 months. 29k returning visitors indicates growth in brand strength	High-impact growth of owned media channels Positive movement from reach → visits → link clicks	↑
<b>Develop the brand awareness of "The Orange Region"</b>	- Growth of engagement measures and ROI of Orange360 owned channels	Facebook Reach: 541.6K (↑31.9%) lift in visibility and awareness	Instagram Reach: 267.3K (↑60.9%) exceptional growth in visibility and awareness.	increases in the number of website sessions (up 6%), page visits (up 10%) signal a more invested audience	Social engagement rates indicate the strength of the Orange Region's market reach	↑
Strengthen support from industry						
<b>Increase and retain industry members</b>	Build membership and engagement and involvement	265 Memberships is steady (membership count only)	27 new membership in 2025	Strategy for increased revenue 2026	2026 review of Membership strategy	✓
SOURCE: Tourism Research Australia (TRA); National Visitor Survey.						
SOURCE: Localis						

<b>KEY</b>
↑ Achieved increases
✓ Achieved either delivery or stable



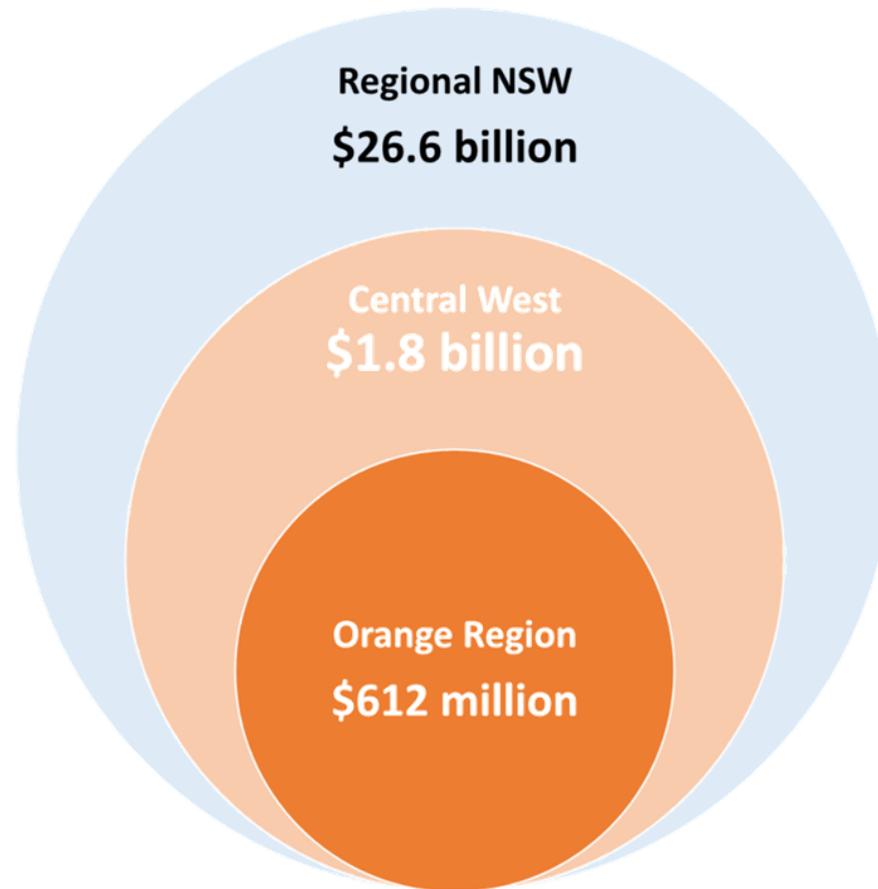
**Orange360**

All year round.

**Charting the future of the Orange region's  
Visitor Economy**

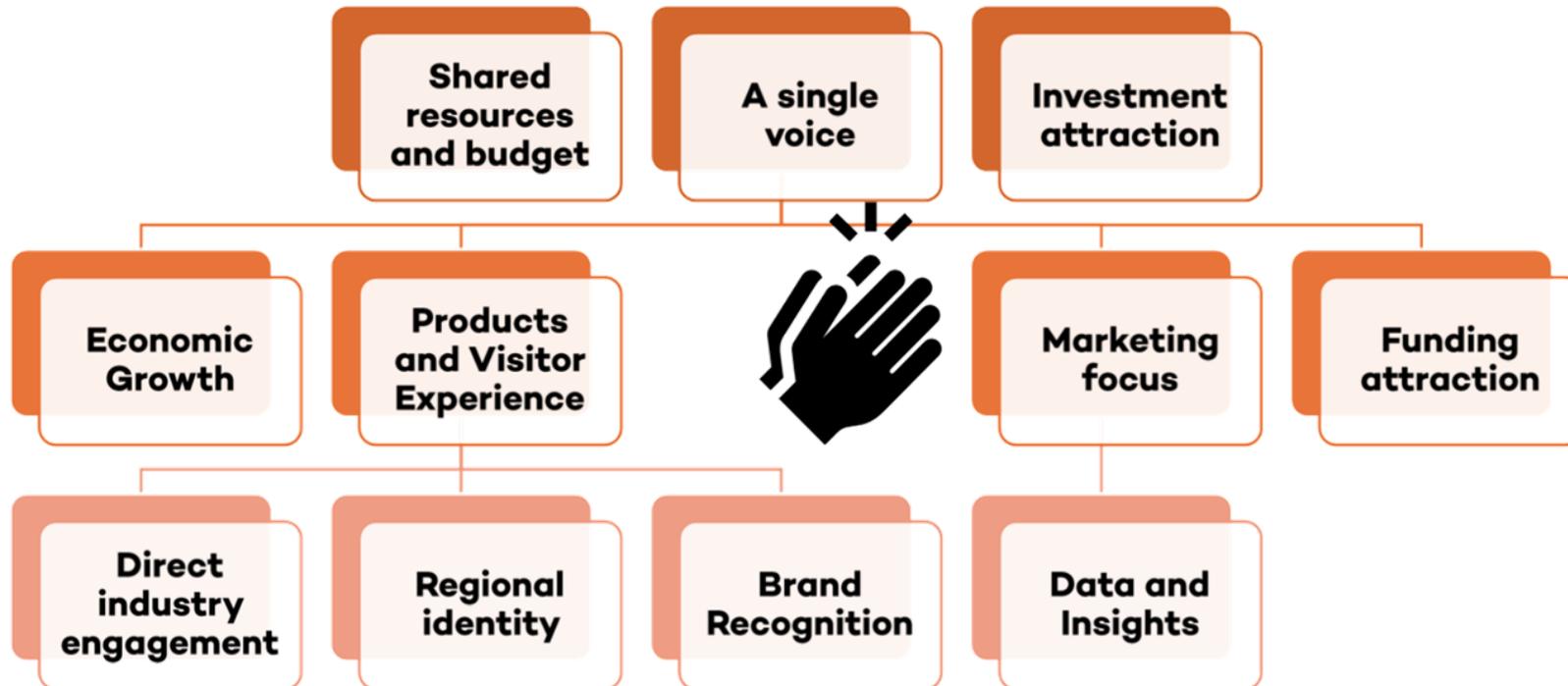


# Visitor Expenditure



Source: Tourism Monitor licensed to Tourism Research Australia – Official Tourism Data Year end June 2025

# Strength in a unified Destination



Orange360

## How does it work?

1. Unified Regional Brand Commitment
2. Standardised, Aligned Funding Agreements
3. Structured Collaboration Framework
4. Shared Investment Funding Model
5. Integrated Governance Through Board Representation
6. Strategic Plan Aligned to Regional and State Priorities

# Shared Vision

---

1. **Develop the identity** and brand of “The Orange Region” as a destination of choice.
2. Create **effective marketing strategies** and activations to drive recognition and visitation to the Region.
3. Activate and **promote the growth and success** of in-region festivals and events.
4. Drive **membership engagement** and support visitor experience and product development.
5. Align and **connect the regional tourism industry**, local government, state government and industry agencies

# How we measure success

## Strategic Objective

## Regional Target(s)

**1. Grow the value of the visitor economy**

- Increase in visitation numbers
- Increase visitor spend
- Increase average spend per visitor
- Increase in length of stay

**2. Create a visitor ready and unified industry**

- Increased industry engagement, communication, and networking
- Improvement in customer satisfaction

**3. Encourage visitor dispersal across region and experiences**

- Increase visitation to towns and villages
- Effective marketing strategies

**4. Strengthen support from industry**

- Increase and retain industry members

# Visitor Economy Impact

Orange Region, Year End June 2025

---

\$612million spend

1.37million visitors\*

\*Domestic Day Visitors | Domestic Overnight Visitors | International Overnight Visitors

\$440million spend

674,000 visitors

Domestic Overnight Visitors (Target Market)

+ \$508million indirect contribution

Orange360

Orange360

Source: Tourism Monitor licensed to Tourism Research Australia – Official Tourism Data

# Marketing Reach

orange360.com.au

## Total Users vs Repeat Users

New Users

**192K**

↑ 6.0%

Returning Users

**29K**

↑ 6.2%

on previous 12 months

### Key Audience Highlights

Sydney 117K active users 18.1% increase

Orange 4.9K active users 20.8% increase

## Instagram

- **Reach:** 267.3K (↑60.9%)
- **Profile Visits:** 21.2K (↑18.4%).
- **Link Clicks:** 6.1K (↑16.1%)
- **Follows:** +3.2K new followers

**Followers: 19,154 (↑ 15%)**

## Facebook

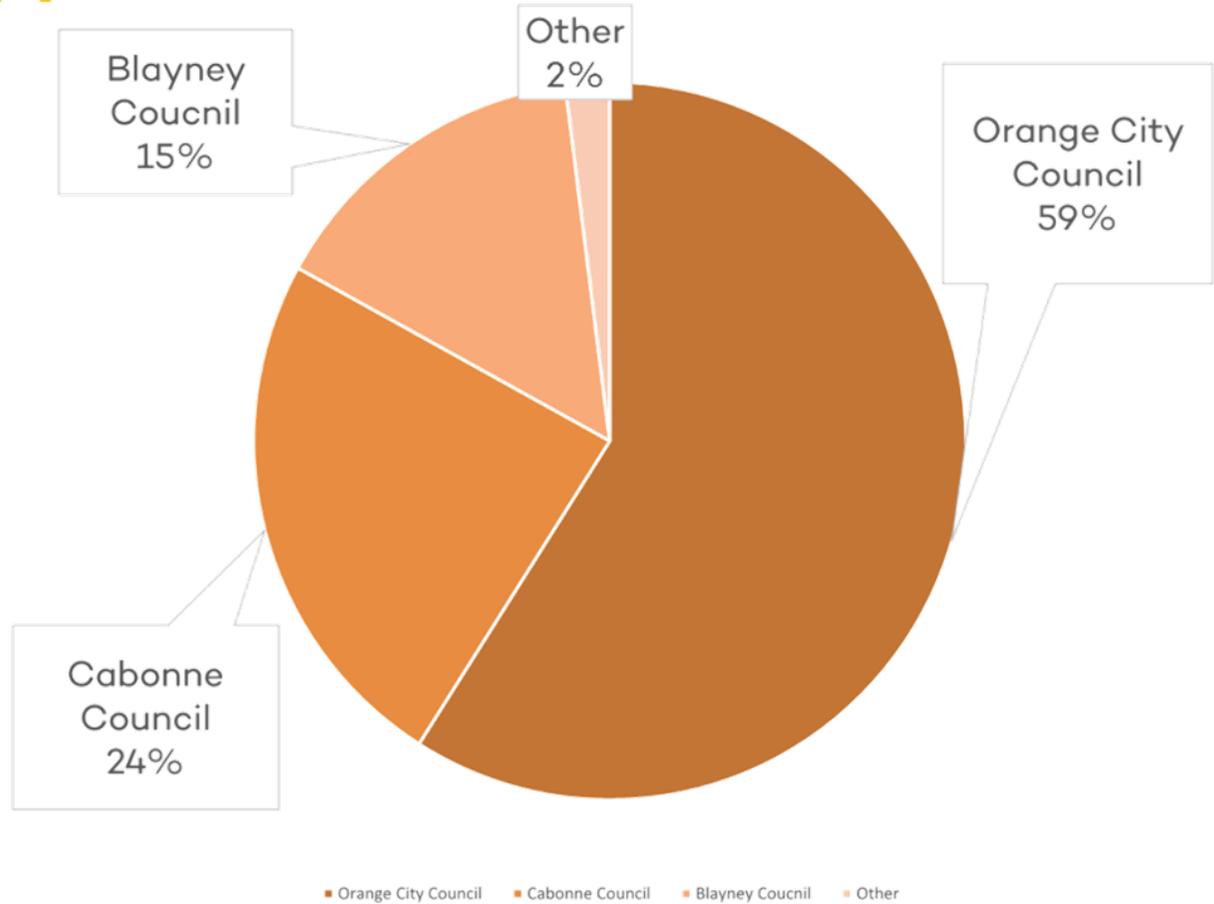
- **Reach:** 541.6K (↑31.9%)
- **Visits:** 18.9K (↑8.5%)
- **Follows:** 883 (↑0.5%)

**Followers: 20,179**

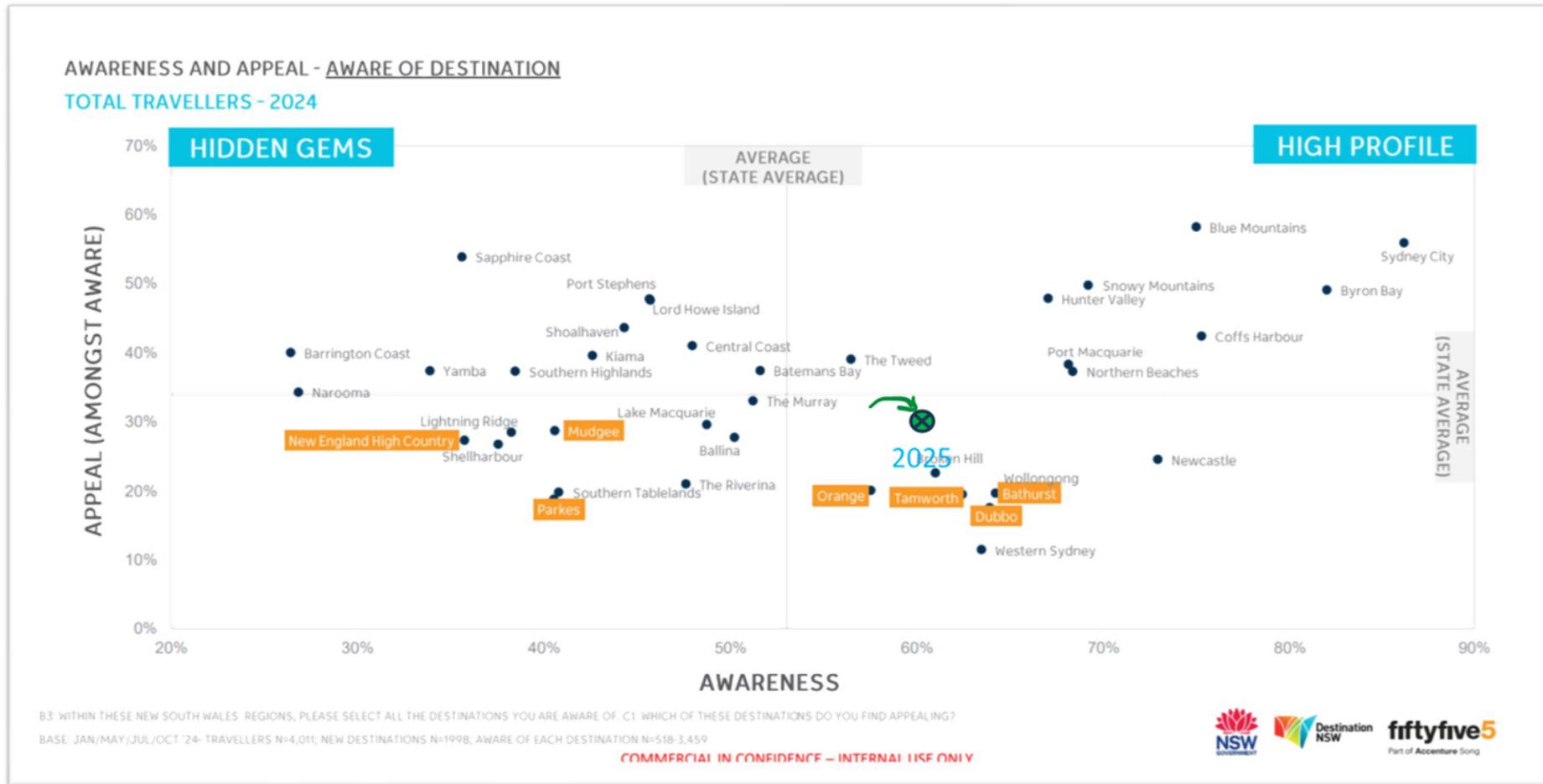
Orange360

# Industry Support

Membership Representation per LGA



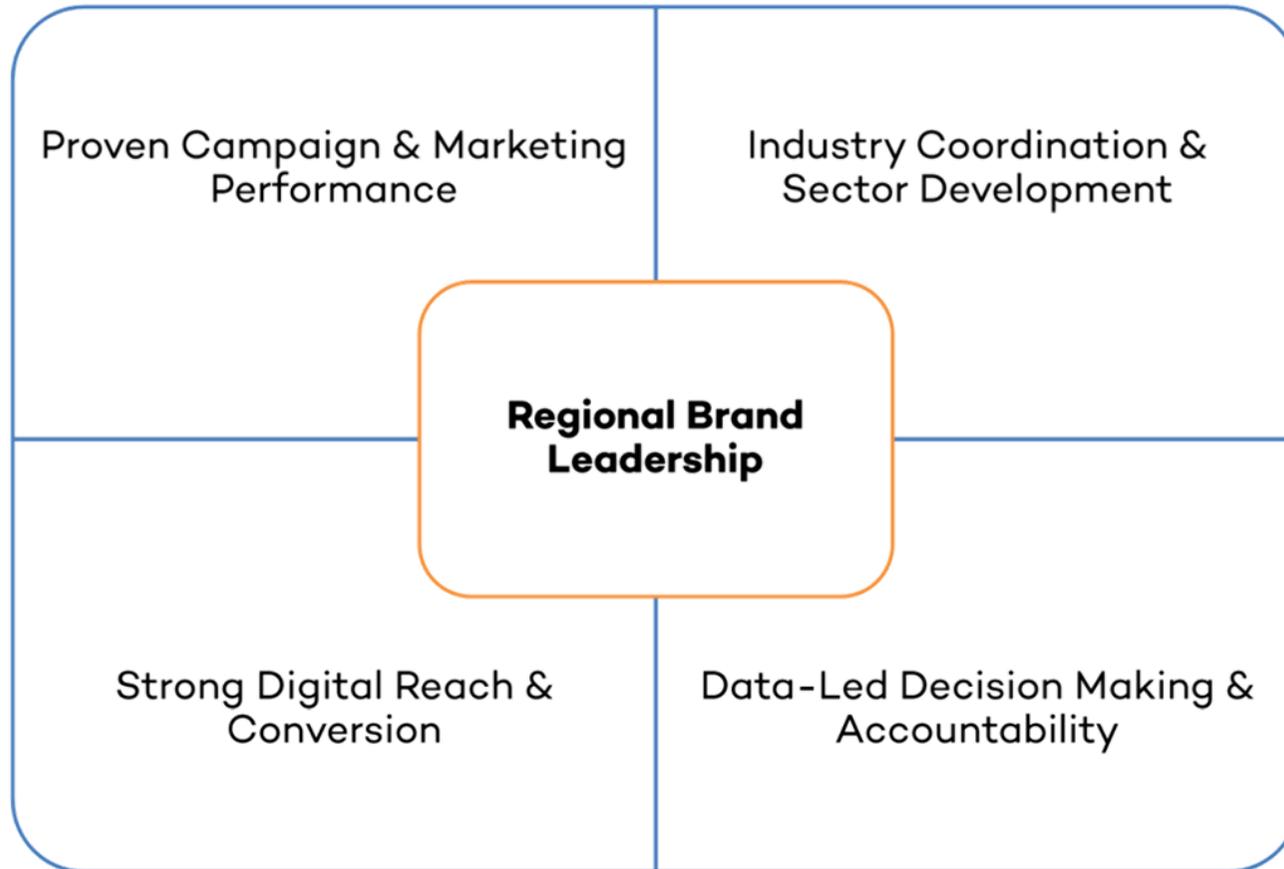
# Brand Engagement



## Key Benefits of the Orange360 Model

1. Unified Regional Brand With Strong Market Presence
2. Independent, Industry-Led Governance With Council Representation
3. High ROI Through Lean, Efficient Operations
4. Dedicated Year-Round Tourism & Marketing Capability
5. Regional Coordination That Reduces Duplication
6. Deep Industry Engagement and Strong Events Delivery

Orange360



## Orange360's Key Strengths

# Orange360 Proposal for future funding

**Current Funding:** \$503,168 + GST per annum

**Proposed Funding:** \$550,000 + GST per annum

## **Rationale for Uplift:**

1. Current funding level except for CPI increases since 2018.
2. Market and media inflation, creative and production costs.
3. Current funding will maintain current incremental growth.
4. Necessity for high impact annual brand campaigns to drive exponential growth and attract new audiences.
5. Enhanced budget will be applied with same efficiency as current funding and resources, with proven success.
6. Increased content and assets refresh to maintain market performance and growth of the visitor economy.

## Considerations for new funding agreements ...

1. Review of the Orange360 Strategic Plan – extend to 2026-2030.
2. Refine and define KPIs and Deliverables
3. Commit to deliver one major activation/media campaign annually
4. Improve measurement & transparency
5. Establish cadence for forums and frameworks that promote information sharing, communication, and co-operation.
6. O360 and Council team workshops to set joint objectives and create working efficiencies

## Considerations for new funding agreements ...

1. Review of the Orange360 Strategic Plan – extend to 2026-2030.
2. Refine and define KPIs and Deliverables
3. Commit to deliver one major activation/media campaign annually
4. Improve measurement & transparency
5. Establish cadence for forums and frameworks that promote information sharing, communication, and co-operation.
6. O360 and Council team workshops to set joint objectives and create working efficiencies



**Orange360**

All year round.

**The future of the Orange region's  
Visitor Economy**



## 5.5 Quarterly Budget Review Statement (QBR) - Quarter 2 2025/2026

RECORD NUMBER: 2026/466

AUTHOR: John Thompson, Chief Financial Officer

### EXECUTIVE SUMMARY

This report outlines Orange City Council's financial performance for the period 1 July 2025 to 31 December 2025 (Q2) compared to the Operational Plan and budget and recommends budget changes for Council's consideration.

The NSW Office of Local Government (OLG) in August 2025 issued updated Quarterly Budget Review Statement (QBR) Guidelines ("Guidelines") with a view to creating better financial oversight, transparency and across all council. Therefore, the presentation of this report is different to reports given to Council in previous financial years. There is a change in the templates provided by the Office of Local Government, which we are required to use to submit the Quarterly Budget Review Statement (QBR).

The guidelines include eight (8) mandatory sections, these being:

- 1.1 QBR Financial Overview
- 1.2 Income and Expenses Budget Review Statements
  - 1.2.1 Consolidated Fund
  - 1.2.2 General Fund
  - 1.2.3 Water Fund
  - 1.2.4 Sewer Fund
- 1.3 Capital Budget Review Statement
- 1.4 Cash and Investments Budget Review Statement
- 1.5 Summary of Developer Contributions
- 1.6 Report from the Responsible Accounting Officer

### LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "15.3 Ensure financial stability and support efficient ongoing operation".

### FINANCIAL IMPLICATIONS

Outlined throughout the supporting information in this report.

### POLICY AND GOVERNANCE IMPLICATIONS

Council's projected financial position for 30 June 2026 will be satisfactory having regard to the project estimates of income and expenditure, and variations contained therein.

### RECOMMENDATION

That Council resolves:

- 1 That the information provided in the report on the Quarterly Budget Review Report for Q2 (October – December 2025) be acknowledged.
- 2 To adopt the variations in the consolidated overall operating improvement to Council arising from the Q2 Quarterly Budget Review, in the amount of \$426,000 deficit (Operational Budget) and \$7,062,000 deficit (Capital Budget).
- 3 That the Statement of the Responsible Accounting Officer stating that Council is in a satisfactory financial position having regard to the changes contained herewith to the original budget, be noted.

**5.5 Quarterly Budget Review Statement (QBRs) - Quarter 2 2025/2026**
**FURTHER CONSIDERATIONS**

The recommendation of this report has been assessed against Council’s key risk categories and the following comments are provided:

<b>Service/Project Delivery</b>	If the variations are not adopted by Council the projects which are partly completed from FY25 may not be able to be completed based on resource allocation, and or additional projects from the current financial year would not be able to commence due to funds being reallocated to the earlier projects. It would also mean that there may be less ability to deliver on our Operational Plan.
<b>Financial</b>	This update and proposed variations are commensurate with normal business and do not pose any additional risks to Council being able to maintain its long-term financial sustainability and is liquidity position.
<b>Reputation/Political</b>	There are no additional reputational or political risks identified in this paper.
<b>Environment</b>	This paper does not have any impact on identified environmental risks.
<b>Compliance</b>	There is an obligation to complete the QBRs, including have it endorsed by Council. Approving the paper at this meeting will allow the QBRs to be lodged by Council with the Office of Local Government (OLG).
<b>People &amp; WHS</b>	This paper does not have any impact on identified people or WHS risk.
<b>Information Technology/ Cyber Security</b>	This paper does not have any impact on identified Information Technology or Cyber Security Risks.

**SUPPORTING INFORMATION**

The below reports and tables all only relate to the second quarter (Q2) of the 2025/26 year.

**1.1 QBRs Financial Overview:**

As the Responsible Accounting Officer, I have revised Council’s budgeted income and expenditure from Q1, for the financial year 2025/26, in our Q2 budget based on Council’s financial performance as at the end of December 2025 and as projected for the remainder of the financial year. I recommend revising our estimated budget to reflect this new information in Q2.

**a) Operating Budget**

Council’s Consolidated Fund Operating budget (for the General, Water and Sewer Funds respectively) sets out the proposed Q2 BUDGET changes with the details of any variation between Council’s original budget and current proposed Q2 budget.

**5.5 Quarterly Budget Review Statement (QBRs) - Quarter 2 2025/2026**
**b) Summary of Net Operating result before capital - by Fund**

*Table 1 Budget Review Statement - Surplus / (Deficit) for Consolidated Operating result – as of 31 December 2025.*

Result before Capital Grants & Contributions	* Actual Result 2024/25 \$'000	2025/2026 Original Budget \$'000	December 2025 Proposed Q2 Budget \$'000
<b>Consolidated</b>	<b>\$-18.157 M (deficit)</b>	<b>\$4.092 M (surplus)</b>	<b>\$-3,811 M (deficit)</b>
General Fund	\$-27.282 M (deficit)	\$ - *	\$-4.046 M (deficit)
Water Fund	\$ 5.402 M (surplus)	\$1.808 M (surplus)	\$-0.836 M (deficit)
Sewer Fund	\$ 3.723 M (surplus)	\$2.284M (surplus)	\$1.072 M (surplus)

\* = Balanced Budget for the General Fund in 2025/26

Council's Proposed Q2 Budget at a **Consolidated Fund** level Net Operating Result before grants and contributions has declined by **\$426K**. This is made up as a **decline in the General Fund by \$590K**. The **Sewer Fund has improved by \$165K** and the **Water Fund remains unchanged**.

I note that Council holds adequate restricted cash for its General, Water and Sewer Funds. This can be seen at 1.4 in this report. This means the proposed operating deficit in the General Fund can be supported by available cash and is not a cause for concern.

More details for the proposed and actual performance of each Fund can be viewed at 1.2.1 to 1.2.4 (below).

**c) Capital budget**

The proposed Consolidated 2025/26 capital budget has not changed in Q2 from the original 2025/26 budget. There may still be some changes in Q3.

*Table 2 – Budget Review Statement for Capital Income and Expenses - Surplus / (Deficit) for Consolidated Funds position – as of 31 December 2025*

	* Actual Result 2024/25 \$'000	2025/2026 Original Budget \$'000	December 2025 Proposed Q2 Budget \$'000
Capital Funding	\$319.185 M	\$227.706 M	\$282.257 M
Capital Expenditure	\$75.869 M	\$ 63.432 M	\$ 70.494 M
<b>Net Capital Funding – Surplus/(Deficit)</b>	<b>\$243.316 M (surplus)</b>	<b>\$164.274 M (surplus)</b>	<b>\$211.763 M (surplus)</b>

Refer to the Capital Budget at 1.3 below for more details.

**5.5 Quarterly Budget Review Statement (QBRs) - Quarter 2 2025/2026**
**d) Summarised Financial Budget by Fund, Borrowings, Liquidity and Capital (Page 1 of attachment)**
**Table 3 – Income and Expenses Budget Review Statement Consolidated Fund – as of 31 December 2025**

QBRs FINANCIAL OVERVIEW											
Orange City Council											
Budget review for the quarter ended 31/12/25											
DESCRIPTION	Previous Year	Current Year	Approved	Approved	Approved	Revised	Recommended	Projected	VARIANCE	ACTUAL	
	Actual	Budget	Review	Review	Review	Budget	for council resolution	Year End (PYE)	ORIGINAL budget v PYE	YTD	
	2024/25 \$000's	2025/26 \$000's	Q 1 \$000's	Q 2 \$000's	Q 3 \$000's	\$000's	\$000's	2025/26 \$000's	2025/26 \$000's	2025/26 \$000's	
Net Operating Result before grants and contributions provided for capital purposes	General Fund	-27,282	0	-3,456	0	0	-3,456	-590	-4,046	-4,046	-5,383
	Water Fund	5,402	1,808	-2,644	0	0	-836	0	-836	-2,644	4,232
	Sewer Fund	3,723	2,284	-1,377	0	0	907	165	1,072	-1,212	9,445
	Consolidated	-18,157	4,092	-7,477	0	0	-3,385	-426	-3,811	-7,903	8,294
Operating Result from continuing operations (with capital grants and contributions) excluding depreciation, amortisation and impairment of non financial assets	Consolidated	55,067	54,264	-7,477	0	0	46,787	916	47,703	-6,561	42,422
Borrowings	Total borrowings	682	1,086				1,086		1,086	0	246
Liquidity	External restrictions	215,507	164,015	0	0	0	164,015	51,492	215,507	51,492	223,235
	Internal Allocations	37,643	42,061	0	0	0	42,061	-4,418	37,643	-4,418	38,848
	Unallocated	3,190	4,110	0	0	0	4,110	-920	3,190	-920	1,160
	<b>Total Cash, Cash Equivalents and Investments</b>	<b>256,340</b>	<b>210,186</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>210,186</b>	<b>46,154</b>	<b>256,340</b>	<b>46,154</b>	<b>263,243</b>
Capital	Capital Funding	319,185	227,706	7,477	0	0	235,183	47,074	282,257	54,551	283,713
	Capital Expenditure	75,869	63,432	0	0	0	63,432	7,062	70,494	7,062	15,969
	<b>Net Capital</b>	<b>243,316</b>	<b>164,274</b>	<b>7,477</b>	<b>0</b>	<b>0</b>	<b>171,751</b>	<b>40,012</b>	<b>211,763</b>	<b>47,489</b>	<b>267,743</b>
	Opening Balance		Total Cash Contributions Received	Total Interest Earned	Total Expended	Total Internal Borrowings (to)/from	Held as Restricted Asset	Cumulative balance of internal borrowings (to)/from			
	As at 1 July 2025 \$000's		As at this Q \$000's	As at this Q \$000's	As at this Q \$000's	As at this Q \$000's	As at this Q \$000's	As at this Q \$000's			
Developer Contribution	Total Developer Contributions	66,006	2,699	1,580	516	0	69,772	69,772			

**Key takeaways from the QBRs Financial Overview are:**

- General Fund Budgeted Q2 result before capital grants has declined by \$590,000 from Q1. This is due to an increase in operational grants of \$1.628M less additional operational costs in materials and supplies \$2.218M. I should be noted that any changes to grants and the corresponding spend of those budgets in the materials and supplies budget were not updated in Q1 and so all changes to Q2 reflect activity over the last two quarters.
- Actual YTD Revenue of \$67.7M is about \$6.3M behind where we expect to be it the end of Q2. This includes capital grants.
- Actual YTD Expenses of \$47.5M plus depreciation of \$8.2M is where I expect them to be at the end of Q2.
- There is a decline in Actual Net Operating result before capital of \$1.3M. This is acceptable given timing differences in revenue.
- Water fund Q2 result has no change to Q1 in its forecasted budget position.
- Sewer Fund forecasted Q2 result has improved by \$165,000 from Q1. This is due to an increase in operational grants.
- There is no change to Council's forecasted Borrowings.
- Council's Actual External Restrictions will vary from quarter to quarter based on cash received and cash used.
- Internal Allocations budgeted remain unchanged from Q1 and actual cash position at Q2 to support Internal Allocations remains unchanged from budget.
- Unrestricted Cash as at Q2 the actual Unallocated Cash is as expected.

**Monitoring and reporting on the financial position:**

- Council staff closely monitor and control Councils financial position. Procedures include:
  - Monthly assessment of cash balances
  - Weekly review of investments, performance and treasury activities
  - Monthly assessment of Actuals v Budget
  - Daily monitoring of cash inflows from rates and other sources and cash balances

## 5.5 Quarterly Budget Review Statement (QBRs) - Quarter 2 2025/2026

- Monthly monitoring of financial performance provided to the Executive Leadership team
- Continuous monitoring from finance staff seeking opportunities to reduce expenditure or increase revenue
- Council will be informed on the financial position on an ongoing basis via:
  - Monthly Investment and Treasury reporting
  - Quarterly Budget Reviews
  - Monthly Finance Committee meetings
  - Ad-hoc briefings as required (budget, capital expenditure and other)

### 1.2.1 Income and Expenses Budget Review Statements – Consolidated Fund (Page 2 of attachment)

The following table outlines the recommended changes from the Q2 budget review and projected year-end result for the Consolidated Fund. Reasons for these changes are discussed in Tables 5,6 and 7 for General, Water and Sewer Funds respectively.

**Table 4 – Income and Expenses Budget Review Statement Consolidated Fund – as of 31 December 2025**

Income and Expenses Budget Review Statement											
Orange City Council											
Budget review for the quarter ended 31/12/2025											
Consolidated Fund											
Description	Previous Year	Current Year	Approved Changes	Approved Changes	Approved Changes	Revised	Recommended changes	Projected Year End (PYE)	VARIANCE	ACTUAL	
	Actual	Original Budget	Review	Review	Review	Budget	for council resolution	Result	ORIGINAL budget v PYE	YTD	
	2024/25 \$000's	2025/26 \$000's	Q 1 \$000's	Q 2 \$000's	Q 3 \$000's	\$000's	\$000's	2025/26 \$000's	2025/26 \$000's	2025/26 \$000's	
<b>INCOME</b>											
Rates and Annual Charges	52,375	53,752				53,752		53,752	0	27,069	
User Charges and Fees	51,293	50,731				50,731		50,731	0	32,736	
Other Revenue	7,990	12,935				12,935		12,935	0	3,981	
Grants and Contributions - Operating	8,197	14,155				14,155	1,792	15,947	1,792	5,800	
Grants and Contributions - Capital	45,350	21,630				21,630	1,342	22,972	1,342	20,247	
Interest and Investment Income	13,164	11,215				11,215		11,215	0	5,608	
Other Income	2,712	1,110				1,110		1,110	0	257	
Net gain from disposal of assets	0	1,218				1,218		1,218	0		
<b>Total Income from continuing operations</b>	<b>181,081</b>	<b>166,746</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>166,746</b>	<b>3,134</b>	<b>169,880</b>	<b>3,134</b>	<b>95,698</b>	
<b>EXPENSES</b>											
Employee benefits and on-costs	53,589	55,217				55,217	0	55,217	0	26,544	
Materials & Services	47,286	52,285	7,477			59,762	2,218	61,980	9,695	26,407	
Borrowing Costs	682	1,086				1,086		1,086	0	246	
Other Expenses	1,695	1,393				1,393		1,393	0	78	
Net Loss from Disposal of Assets	22,762	2,500				2,500		2,500	0	0	
<b>Total Expenses from continuing operations excluding depreciation, amortisation and impairment of non financial assets</b>	<b>126,014</b>	<b>112,482</b>	<b>7,477</b>	<b>0</b>	<b>0</b>	<b>119,959</b>	<b>2,218</b>	<b>122,177</b>	<b>9,695</b>	<b>53,276</b>	
<b>Operating Result from continuing operations excluding depreciation, amortisation and impairment of non financial assets</b>	<b>55,067</b>	<b>54,264</b>	<b>-7,477</b>	<b>0</b>	<b>0</b>	<b>46,787</b>	<b>916</b>	<b>47,703</b>	<b>-6,561</b>	<b>42,422</b>	
Depreciation, amortisation and impairment of non financial assets	27,874	28,542				28,542		28,542	0	13,881	
<b>Operating result from continuing Operations</b>	<b>27,193</b>	<b>25,722</b>	<b>-7,477</b>	<b>0</b>	<b>0</b>	<b>18,245</b>	<b>916</b>	<b>19,161</b>	<b>-6,561</b>	<b>28,541</b>	
<b>Net Operating Result before grants and contributions provided for capital purposes</b>	<b>-18,157</b>	<b>4,092</b>	<b>-7,477</b>	<b>0</b>	<b>0</b>	<b>-3,385</b>	<b>-426</b>	<b>-3,811</b>	<b>-7,903</b>	<b>8,294</b>	

**Notes**

Original Budget +/- approved budget changes in previous quarters = REVISED Budget

Revised Budget +/- recommended changes this quarter = PROJECTED year results

## 5.5 Quarterly Budget Review Statement (QBRs) - Quarter 2 2025/2026

As part of the Q2 Budget review, several adjustments were made to the Consolidated Fund:

- Income:
  - Grants and Contributions – Operating **\$1.792M**,
  - Grants and Contributions – Capital **\$1.342M**.
- Expenses:
  - Materials and services **\$2.218M**

These are the consolidated amounts only. The three key changes will be analysed separately in the General, Water and Sewer Funds respectively and commentary provided there.

### 1.2.2 Income and Expenses Budget Review Statements – General Fund (Page 3 of attachment)

The following Table outlines the recommended changes from the Q2 budget review and projected year-end result for the General Fund.

**Table 5 - Income and Expenses Budget Review Statement General Fund - as of 31 December 2025**

Income and Expenses Budget Review Statement										
Orange City Council										
Budget review for the quarter ended 31/12/2025										
General Fund										
Description	Previous Year	Current Year	Approved Changes	Approved Changes	Approved Changes	Revised	Recommended changes	Projected Year End (PYE)	VARIANCE	ACTUAL YTD
	Actual	Original Budget	Review	Review	Review	Budget	for council resolution	Result	ORIGINAL budget v PYE	
	2024/25 \$000's	2025/26 \$000's	Q 1 \$000's	Q 2 \$000's	Q 3 \$000's	\$000's	\$000's	2025/26 \$000's	2025/26 \$000's	2025/26 \$000's
<b>INCOME</b>										
Rates and Annual Charges	52,375	53,752				53,752		53,752	0	27,069
User Charges and Fees	19,291	19,210				19,210		19,210	0	11,506
Other Revenue	7,990	12,943				12,943		12,943	0	3,981
Grants and Contributions - Operating	8,123	13,822				13,822	1,628	15,450	1,628	5,635
Grants and Contributions - Capital	40,555	11,436				11,436	7,430	18,866	7,430	17,333
Interest and Investment Income	4,788	4,425				4,425		4,425	0	2,212
Other Income	2,061					0		0	0	
Net gain from disposal of assets	-88	1,218				1,218		1,218	0	
<b>Total Income from continuing operations</b>	<b>135,095</b>	<b>116,806</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>116,806</b>	<b>9,057</b>	<b>125,863</b>	<b>9,057</b>	<b>67,737</b>
<b>EXPENSES</b>										
Employee benefits and on-costs	48,566	49,325				49,325		49,325	0	24,258
Materials & Services	33,157	35,383	3,456			38,839	2,218	41,057	5,674	22,969
Borrowing Costs	506	920				920		920	0	246
Other Expenses	1,767	772				772		772	0	78
Net Loss from Disposal of Assets	20,444	2,500				2,500		2,500	0	
<b>Total Expenses from continuing operations excluding depreciation, amortisation and impairment of non financial assets</b>	<b>104,440</b>	<b>88,900</b>	<b>3,456</b>	<b>0</b>	<b>0</b>	<b>92,356</b>	<b>2,218</b>	<b>94,574</b>	<b>5,674</b>	<b>47,552</b>
<b>Operating Result from continuing operations excluding depreciation, amortisation and impairment of non financial assets</b>	<b>30,655</b>	<b>27,906</b>	<b>-3,456</b>	<b>0</b>	<b>0</b>	<b>24,450</b>	<b>6,839</b>	<b>31,289</b>	<b>3,383</b>	<b>20,185</b>
Depreciation, amortisation and impairment of non financial assets	17,382	16,470				16,470		16,470	0	8,235
<b>Operating result from continuing Operations</b>	<b>13,273</b>	<b>11,436</b>	<b>-3,456</b>	<b>0</b>	<b>0</b>	<b>7,980</b>	<b>6,839</b>	<b>14,819</b>	<b>3,383</b>	<b>11,950</b>
<b>Net Operating Result before grants and contributions provided for capital purposes</b>	<b>-27,282</b>	<b>0</b>	<b>-3,456</b>	<b>0</b>	<b>0</b>	<b>-3,456</b>	<b>-590</b>	<b>-4,046</b>	<b>-4,046</b>	<b>-5,383</b>

#### Notes

Original Budget +/- approved budget changes in previous quarters = REVISED Budget  
 Revised Budget +/- recommended changes this quarter = PROJECTED year results

### Commentary – Proposed Budget changes to General Fund Operating Income and Expenditure

Recommended changes are as follows:

- **Grants and contributions from operating income** are budgeted to increase by **\$1.628M** including grant rollovers and new grants this year. Key ones being:
  - Fresh Start Program \$385K
  - My Care Future \$344K
  - New Long Term History Exhibition – Cadia \$250K

---

**5.5 Quarterly Budget Review Statement (QBRs) - Quarter 2 2025/2026**

---

- Museum Exhibitions & Programs - CREATE \$160K
- Merge Pathfinders \$242K
- Resilience Project \$112K.
- **Grants and contributions from capital income** are budgeted to increase by **\$7.43M**. Key ones being:
  - Sports Precinct \$4.5M (Milestone 1 receipted – as part of the additional Commonwealth Grant of \$15M), Refer to D25/85748 is the document number for the GRP2 grant.
  - Whitley Road Spring Hill \$2.52M, and
  - Landfill Consolidation Environmental Improvement Grant \$120K.
- **Materials and supplies** have increased by **\$2.218M** correlating to the additional operational grant revenue (above) budgeted, with \$590K due to other necessary additional Operating expenditure variations required. The grants and corresponding materials and supplies expenditure have occurred across Q1 and Q2. These are not budget bid variations to Q1. They are either not identified in Q1 or new to Q2. The below amounts are a cumulative budget update over both the quarters.  
Key ones totalling \$1.936M are as follows:
  - My Care Future – Western Health Network \$345K
  - Merge Pathfinders – Program 1 Holiday Activities \$242K
  - Museum - State of Mind (\$75K) and New Long-Term History \$205K plus others
  - Zest Fest \$190K
  - Migrant Support Worker A Gallagher Settlement grant – expenses 164K
  - Orange Gasworks remediation - Environmental Investigation \$150K
  - Landfill Consolidation Environmental Improvement – Waste bins 120K
  - Resilience Project – Youth Week \$112K
  - Aged Care Volunteer Scheme – Visitors Scheme special projects \$90K
  - Sustainability projects - Climate change \$85K
  - Colour City Caravan Park \$83K
  - Aquatic Centre (pool covers and maintenance) \$75K.

## 5.5 Quarterly Budget Review Statement (QBRs) - Quarter 2 2025/2026

### 1.2.3 Income and Expenses Budget Review Statements – Water Fund (Page 4 of attachment)

The following Table outlines the recommended changes from the Q2 budget review and projected year-end result for the Water Fund.

**Table 6 - Income and Expenses Budget Review Statement Water Fund - as of 31 December 2025**

Income and Expenses Budget Review Statement										
Orange City Council										
Budget review for the quarter ended 31/12/2025										
Water Fund										
Description	Previous Year	Current Year	Approved	Approved	Approved	Revised	Recommended	Projected	VARIANCE	ACTUAL
	Actual	Budget	Changes	Changes	Changes	Budget	changes	Year End (PYE)	ORIGINAL	YTD
	2024/25	2025/26	Review	Review	Review	Budget	for council	Result	budget v PYE	2025/26
	\$000's	\$000's	Q 1	Q 2	Q 3	\$000's	resolution	2025/26	2025/26	2025/26
			\$000's	\$000's	\$000's		\$000's	\$000's	\$000's	\$000's
<b>INCOME</b>										
Access Charges	6,993	6,651				6,651		6,651	0	3,549
User Charges	11,937	11,199				11,199		11,199	0	5,628
Fees	0	0				0		0	0	
Grants & Contributions - Operating	48	148				148		148	0	0
Interest and Investment Income	4,676	3,441				3,441		3,441	0	1,721
Other Income	383	775				775		775	0	136
Net gain from disposal of assets	34	0				0		0	0	
<b>Total Income from continuing operations</b>	<b>24,071</b>	<b>22,214</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>22,214</b>	<b>0</b>	<b>22,214</b>	<b>0</b>	<b>11,034</b>
<b>EXPENSES</b>										
Employee benefits and on-costs	2,929	3,227				3,227		3,227	0	1,314
Materials & Services	8,614	9,691	2,644			12,335		12,335	2,644	2,139
Borrowing Costs	173	166				166		166	0	0
Water purchase charges	0	0				0		0	0	
Calculated taxaction equivalents	0	0				0		0	0	
Debt guarantee fee	0	0				0		0	0	
Other Expenses	-48	621				621		621	0	
Net Loss from Disposal of Assets	1,101	0				0		0	0	
<b>Total Expenses from continuing operations excluding depreciation, amortisation and impairment of non financial assets</b>	<b>12,769</b>	<b>13,706</b>	<b>2,644</b>	<b>0</b>	<b>0</b>	<b>16,350</b>	<b>0</b>	<b>16,350</b>	<b>2,644</b>	<b>3,452</b>
<b>Operating Result from continuing operations excluding depreciation, amortisation and impairment of non financial assets</b>	<b>11,302</b>	<b>8,508</b>	<b>-2,644</b>	<b>0</b>	<b>0</b>	<b>5,864</b>	<b>0</b>	<b>5,864</b>	<b>-2,644</b>	<b>7,582</b>
Depreciation, amortisation and impairment of non financial assets	5,900	6,700				6,700		6,700	0	3,350
<b>Surplus / (Deficit) from continuing operations before capital amounts</b>	<b>5,402</b>	<b>1,808</b>	<b>-2,644</b>	<b>0</b>	<b>0</b>	<b>-836</b>	<b>0</b>	<b>-836</b>	<b>-2,644</b>	<b>4,232</b>
Grants and Contributions - Capital	2,866	8,743				8,743	-6,088	2,655	-6,088	2,204
<b>Surplus / (Deficit) from continuing operations after capital amounts</b>	<b>8,268</b>	<b>10,551</b>	<b>-2,644</b>	<b>0</b>	<b>0</b>	<b>7,907</b>	<b>-6,088</b>	<b>1,819</b>	<b>-8,732</b>	<b>6,435</b>

**Notes**

Original Budget +/- approved budget changes in previous quarters = REVISED Budget  
 Revised Budget +/- recommended changes this quarter = PROJECTED year results

### Commentary – Proposed Budget changes to Water Fund Income and Expenditure

Recommended changes are as follows:

- **Grants and Contributions – Capital** are budgeted to decrease by \$6.088M - Key reasons are due to a delay to the commencement of these projects to the following year 2026/27 year for:
  - Blackmans Swamp \$4.713M, and
  - Gosling Creek Dam upgrade \$1.375M.
- These grants being retained and rolled over to recognise them in next year's budget.

**5.5 Quarterly Budget Review Statement (QBRs) - Quarter 2 2025/2026**
**1.2.4 Income and Expenses Budget Review Statements – Sewer Fund (Page 5 of attachment)**
**Table 7 - Income and Expenses Budget Review Statement Sewer Fund - as of 31 December 2025**

Income and Expenses Budget Review Statement Orange City Council Budget review for the quarter ended 31/12/2025 Sewer Fund										
Description	Previous Year	Current Year Original	Approved Changes	Approved Changes	Approved Changes	Revised	Recommended changes	Projected Year End (PYE)	VARIANCE	ACTUAL YTD
	Actual	Budget	Review	Review	Review	Budget	for council resolution	Result	ORIGINAL budget v PYE	
	2024/25 \$000's	2025/26 \$000's	Q 1 \$000's	Q 2 \$000's	Q 3 \$000's	\$000's	\$000's	2025/26 \$000's	2025/26 \$000's	2025/26 \$000's
<b>INCOME</b>										
Access charges	0	0				0		0	0	
User charges	13,072	13,672				13,672		13,672	0	12,052
Liquid trade-waste charges	0	0				0		0	0	
Fees	0	0				0		0	0	
Grants and contributions - Operating	26	185				185	165	350	165	165
Interest and Investment Income	3,700	3,349				3,349		3,349	0	1,675
Other Income	268	335				335		335	0	121
Net gain from disposal of assets	54	0				0		0	0	
<b>Total Income from continuing operations</b>	<b>17,120</b>	<b>17,541</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>17,541</b>	<b>165</b>	<b>17,706</b>	<b>165</b>	<b>14,013</b>
<b>EXPENSES</b>										
Employee benefits and on-costs	2,094	2,665				2,665		2,665	0	973
Materials & Services	5,515	7,211	1,377			8,588		8,588	1,377	1,299
Borrowing Costs	3	0				0		0	0	
Calculated taxation equivalents						0		0	0	
Debt Guarantee fee						0		0	0	
Other Expenses	-24	0				0		0	0	
Net Loss from Disposal of Assets	1,217					0		0	0	
<b>Total Expenses from continuing operations excluding depreciation, amortisation and impairment of non financial assets</b>	<b>8,805</b>	<b>9,877</b>	<b>1,377</b>	<b>0</b>	<b>0</b>	<b>11,254</b>	<b>0</b>	<b>11,254</b>	<b>1,377</b>	<b>2,272</b>
<b>Operating Result from continuing operations excluding depreciation, amortisation and impairment of non financial assets</b>	<b>8,315</b>	<b>7,664</b>	<b>-1,377</b>	<b>0</b>	<b>0</b>	<b>6,287</b>	<b>165</b>	<b>6,452</b>	<b>-1,212</b>	<b>11,741</b>
Depreciation, amortisation and impairment of non financial assets	4,591	5,380				5,380		5,380	0	2,296
<b>Surplus / (Deficit) from continuing operations before capital amounts</b>	<b>3,723</b>	<b>2,284</b>	<b>-1,377</b>	<b>0</b>	<b>0</b>	<b>907</b>	<b>165</b>	<b>1,072</b>	<b>-1,212</b>	<b>9,445</b>
Grants and Contributions - Capital	1,929	1,451				1,451		1,451	0	711
<b>Surplus / (Deficit) from continuing operations after capital amounts</b>	<b>5,652</b>	<b>3,735</b>	<b>-1,377</b>	<b>0</b>	<b>0</b>	<b>2,358</b>	<b>165</b>	<b>2,523</b>	<b>-1,212</b>	<b>10,156</b>

**Notes**

Original Budget +/- approved budget changes in previous quarters = REVISED Budget

Revised Budget +/- recommended changes this quarter = PROJECTED year results

**Commentary – Proposed Budget changes to Sewer Fund Operating Income and Expenditure**
**Recommended changes are as follows:**

- Operational Grants and contributions proposed are to increase Grants and Contributions – Operational by \$165K for the South Orange Sewer Servicing Strategy.
- There are no other changes to Operational Expenditure, Capital Funding or Capital Expenditure proposed.

## 5.5 Quarterly Budget Review Statement (QBRs) - Quarter 2 2025/2026

### 1.3 Capital Budget Review Statement (Page 6 of attachment)

The following Table outlines the recommended changes from the Q2 budget review and the proposed revised full year capital works program. Detailed information on the Q2 budget changes at project level available in Attachment 3 – 2025/26 Q2 Revised Four Year Capital Works Program 2025/26 to 2028/29.

**Table 8 - Capital Budget Review - as of 31 December 2025**

Capital Budget Review Statement Orange City Council Budget review for the quarter ended 31/12/2025										
Description	Previous Year	Current Year	Approved	Approved	Approved	Revised	Recommended	Projected	VARIANCE	ACTUAL
	Actual	Budget	Changes	Changes	Changes	Budget	changes	Year End	ORIGINAL	YTD
	2024/25 \$000's	2025/26 \$000's	Review Q 1 \$000's	Review Q 2 \$000's	Review Q 3 \$000's	Budget \$000's	for council resolution \$000's	Result 2025/26 \$000's	budget v PYE 2025/26 \$000's	2025/26 \$000's
<b>CAPITAL FUNDING</b>										
Rates & other untied funding	0	0				0		0	0	
Capital Grants & Contributions	38,218	21,630				21,630		21,630	0	21,630
Reserves - External Restrictions	215,507	164,015				164,015	51,492	215,507	51,492	223,235
Reserves - Internally Allocated	37,643	42,061	7,477			49,538	-4,418	45,120	3,059	38,848
New Loans	5,054	0				0		0	0	0
Proceeds from sale of assets	22,763	0				0		0	0	0
Other	0	0				0		0	0	0
<b>Total Capital Funding</b>	<b>319,185</b>	<b>227,706</b>	<b>7,477</b>	<b>0</b>	<b>0</b>	<b>235,183</b>	<b>47,074</b>	<b>282,257</b>	<b>54,551</b>	<b>283,713</b>
<b>CAPITAL EXPENDITURE</b>										
WIP	31,083	62,186				62,186	7,062	69,248	7,062	15,446
New Assets	28,456	80				80		80	0	523
Asset Renewal	16,330	1,166				1,166		1,166	0	1
Other						0		0	0	0
<b>Total Capital Expenditure</b>	<b>75,869</b>	<b>63,432</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>63,432</b>	<b>7,062</b>	<b>70,494</b>	<b>7,062</b>	<b>15,969</b>
<b>Net Capital Funding - Surplus /(Deficit)</b>	<b>243,316</b>	<b>164,274</b>	<b>7,477</b>	<b>0</b>	<b>0</b>	<b>171,751</b>	<b>40,012</b>	<b>211,763</b>	<b>47,489</b>	<b>267,743</b>

#### Notes

Original Budget +/- approved budget changes in previous quarters = REVISED Budget

Revised Budget +/- recommended changes this quarter = PROJECTED year results

Council has elected to report WIP as part of Capital Expenditure under New Assets, Asset Renewal and Other upgrade categories in-line with Audited Financial Statements. Once projects are completed, they are then transferred from WIP to New Assets or Asset Renewals respectively. WIP, New Assets and Asset Renewals should be considered as a group and may change as WIP converts to assets.

### Commentary – Capital Budget Review

Recommended changes are as follows:

- Work in Progress (WIP):
  - I recommended a proposed increase in Capital Expenditure of \$7.062M in WIP (Work in Progress) in Q2. This correlates to the increase in Grants and contributions – **capital received** for works this year. Refer also to 1.2.2 (above). These are budgeted to increase by \$7.43M.
  - I note that WIP expected to be capitalised by year end is \$33M by year end (as at Q2 this balance is \$15.45M). The remaining WIP balance, largely a balance carried forward from last year will carry forward, will be reported in the Financial Statements as WIP. We are forecasting WIP to be \$69M as at year end. Last year's financial statements had a WIP balance at year end of \$63M.
  - WIP main projects that support this increase in budgeted WIP (from the \$7.43M in capital grant funds) are:
    - the Sports Precinct (\$4.5M)
    - Whiley Road Spring Hill (\$2.5M)
    - Landfill Consolidation Environmental Improvement Grant (\$120K).
- Reserves – External Restrictions (\$51.492M) – this is the equivalent change made to correct the Original Budget in **1.4 Cash and Investments** (below),
- Reserves – Internally Allocated (-\$4.418M) - this is the equivalent change made to correct the Original Budget in **1.4 Cash and Investments** (below),

## 5.5 Quarterly Budget Review Statement (QBRs) - Quarter 2 2025/2026

- There is no change to the Operational Plan, the Delivery Plan and the Long-Term Financial Plan in Q2.

### 1.4 Cash and Investments Budget Review Statement (Page 7 of attachment)

**Table 9 – Externally Restricted, Internally Allocated and Unallocated Cash and Investments Cash and Investments Budget Review Statement - as of 31 December 2025**

Cash and Investments Budget Review Statement Orange City Council Budget review for the quarter ended 31/12/2025										
Description	Previous Year	Current Year Original	Approved Changes	Approved Changes	Approved Changes	Revised	Recommended changes	Projected Year End (PYE)	VARIANCE	ACTUAL YTD
	Actual	Budget	Review	Review	Review	Budget	for council resolution	Result	ORIGINAL budget v PYE	2025/26
	2024/25 \$000's	2025/26 \$000's	Q 1 \$000's	Q 2 \$000's	Q 3 \$000's	\$000's	Q1 \$000's	2025/26 \$000's	2025/26 \$000's	2025/26 \$000's
<b>Total Cash, Cash Equivalents &amp; Investments</b>	256,340	210,186				210,186	46,154	256,340	46,154	263,243
<b>EXTERNALLY RESTRICTED</b>										
Water Fund	63,379	33,084				33,084	30,295	63,379	30,295	67,379
Sewer Fund	54,177	35,782				35,782	18,396	54,177	18,396	55,677
Developer contributions - General	18,242	19,622				19,622	-1,380	18,242	-1,380	19,641
Developer contributions - Water	31,405	31,405				31,405	0	31,405	0	33,292
Developer contributions - Sewer	16,255	16,255				16,255	0	16,255	0	16,839
Transport for NSW Contributions						0	0	0	0	0
Domestic waste management	14,983	16,548				16,548	-1,565	14,983	-1,565	15,683
Stormwater management	2,574	2,018				2,018	556	2,574	556	2,574
Other	14,490	9,301				9,301	5,189	14,490	5,189	12,150
<b>Total Externally Restricted</b>	<b>215,507</b>	<b>164,015</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>164,015</b>	<b>51,492</b>	<b>215,507</b>	<b>51,492</b>	<b>223,235</b>
Cash, cash equivalents & investments not subject to external restrictions	40,833	46,171	0	0	0	46,171	-5,338	40,833	-5,338	40,008
<b>INTERNAL ALLOCATIONS</b>										
Employee entitlements	3,489	3,468				3,468	21	3,489	21	3,489
Plant and Vehicle Replacement	2,780	2,678				2,678	102	2,780	102	2,780
Airport Operations	2,841	2,586				2,586	255	2,841	255	3,041
Asset renewal / Capital Reserve	5,914	0				0	5,914	5,914	5,914	5,914
Land Development	6,501	5,934				5,934	567	6,501	567	6,501
Private Works - Income in Advance	4,995	0				0	4,995	4,995	4,995	4,995
Other	11,123	27,395				27,395	-16,272	11,123	-16,272	12,128
<b>Total Internally Allocated</b>	<b>37,643</b>	<b>42,061</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>42,061</b>	<b>-4,418</b>	<b>37,643</b>	<b>-4,418</b>	<b>38,848</b>
<b>Unallocated</b>	<b>3,190</b>	<b>4,110</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,110</b>	<b>-920</b>	<b>3,190</b>	<b>-920</b>	<b>1,160</b>

**External Restrictions** - must be used for a specific purpose and are not to be used for general operations. The funds are bound by legislation or third party agreement that restricts their use.  
**Internal Allocations** - Council have allocated by resolution or policy to identified programs of work and any forward plans identified by Council. These allocations are at the discretion of council.

\*Original Budget as per 2025/26 Adopted Long Term Financial Plan

### Commentary – Cash and Investment Budget Review

It is noted that the Current Year Original Budget (the adopted Annual 25/26 Budget) figures have been amended. The total Unrestricted Cash agrees with the original budget being \$4.110M. We have rectified the reporting deficiency, and it reports correctly.

No changes were made in Q1.

Proposed changes have been made in Q2 to reinstate to our known restricted cash reserves to the actual balances as of 30 June 2025. No other changes are proposed.

Other Revenue Category includes the following:

- Carry over works \$5.770M
- Private works – Income in Advance \$1.690M
- Works under DA conditions \$1.202M
- CBD Program \$ 895K
- Aging and disability \$ 350K
- Quarry Operation \$ 138K

### 5.5 Quarterly Budget Review Statement (QBRs) - Quarter 2 2025/2026

- Hazzard Reduction reimbursement \$ 105K; and other smaller amounts.

It is important to note that actual YTD balances at Q2 for both Externally restricted and Internal Allocations have remained very similar to the cash position as at the previous year end.

#### 1.5 Developer Contributions Summary (Page 8 of attachment)

The following Table provides an overview of Council’s Developer Contributions. There is a modest increase in overall funds at the end of the December 2025 quarter compared to the opening balance, due to increases from additional contributions in Q1 and Q2, interest earned less some expenditure of these contributions being higher than the amounts expended in the same period.

Council has not identified any non-cash contributions in the first two quarters of the current financial year.

**Table 10 – Developer Contributions Budget Review Statement - as of 31 December 2025**

Developer Contributions Summary Orange City Council Budget review for the quarter ended 31/12/2025																										
Purpose	Opening Balance As at 1 July 2025 \$000's	Developer Contributions Received									Interest Earned			Amounts Expended			Internal Borrowings (to)/from			Held as Restricted Asset As at this Q \$000's	balance of internal borrowings As at this Q \$000's					
		Cash Q1 \$000's	Cash Q2 \$000's	Cash Q3 \$000's	Non-Cash Land Q1 \$000's	Non-Cash Land Q2 \$000's	Non-Cash Land Q3 \$000's	Non-Cash Other Q1 \$000's	Non-Cash Other Q2 \$000's	Non-Cash Other Q3 \$000's	Q1 \$000's	Q2 \$000's	Q3 \$000's	Q1 \$000's	Q2 \$000's	Q3 \$000's	Q1 \$000's	Q2 \$000's	Q3 \$000's							
Drainage	2,993		143									72					351							2,856	2,856	
Roads	230		12									6													248	248
Traffic facilities	-4,835	5	0									-111													-4,941	-4,941
Parking	374		24									9													406	406
Open space	6,606	2	333									160													7,101	7,101
Community facilities	10,228		523									247													10,999	10,999
Other	2,646	-2	154									64													2,863	2,863
<b>Total S7.11 Under plans</b>	<b>18,242</b>	<b>6</b>	<b>1,188</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>447</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>351</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>19,532</b>	<b>19,532</b>	
S7.11 Not under plans	106		0									2													108	108
S7.12 Levies	0											0													0	0
S7.4 Planning agreements	0											0													0	0
S64 Contributions	47,660		1,505									1,131				165									50,131	50,131
Other	0											0													0	0
<b>Total Developer Contributions</b>	<b>66,008</b>	<b>6</b>	<b>2,693</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,580</b>	<b>0</b>	<b>0</b>	<b>516</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>69,772</b>	<b>69,772</b>	

**Notes**  
 All developer contributions received are to be disclosed, and distinguished as cash or non cash. Recognition occurs when council gains control over the asset (cash or non cash).  
 Councils have obligations to provide facilities from contribution revenue levied on developers under the provisions of s7.4, s7.11 and s7.12 of the Environmental Planning and Assessment Act 1979.  
 Developer contributions may only be expended for the purpose for which the contributions were required, however council may apply contributions according to the priorities established in work schedules for the contribution plan.  
 'Amounts Expended' only includes monetary expenditure. The result should be a positive and not negative result.

The amounts recorded under “Non-Cash Land” and “Non-Cash Other” are not included in “Monetary Amounts Expended”, as these represent assets provided in a non-monetary form.

Orange Contributions Plan 2024 – Volume 1 – Version 2 (page 16) allows for the pooling of monetary contributions paid to Council for different purposes to be pooled and applied progressively for those purposes in accordance with the EP&A Regulation 2021 - clause 212(6).

### Commentary – Developer Contributions (DCs) Review

Recommended changes are as follows:

- S 7.11 DCs (cash) - **General Fund** increased by \$1.188M in Q2. Key contributions are from the following subdivision certificates for developments:
  - Oaks Stand Stage 1, Shiralee (44 lots comprising 43 residences) in the Maplewood St, Amberwood Rd and Woodlands Cct area.
- S 64 DCs (cash) - **Water** and **Sewer Funds** increased by \$1.505M and decreased by \$165K in expenditure in Q2 respectively:
  - Oaks Stand Stage 1, Shiralee (44 lots comprising 43 residences) in the Maplewood St, Amberwood Rd and Woodlands Cct area.

Key contributions are from the following subdivision certificates for developments:

- Interest received for S 7.11 in the **General Fund** is forecast to be \$447K and in the **Water** and **Sewer Funds** respectively to be \$1.131M.

**5.5 Quarterly Budget Review Statement (QBR) - Quarter 2 2025/2026**

---

**1.6 Statement by Responsible Accounting Officer**

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulation 2021:

*As the Responsible Accounting Officer, it is my opinion that the Quarterly Budget Review Statement for Orange City Council for the quarter ended 31 December 2025 indicates that Council's projected financial position for 30 June 2026 will be satisfactory having regard to the project estimates of income and expenditure, and variations contained therein.*

*John Thompson, Responsible Accounting Officer*

**ATTACHMENTS**

- 1 Quarterly Budget Review Statement (QBR) - Quarter 2 2025/2026, D26/27753 [↓](#)



Attachment 1 Quarterly Budget Review Statement (QBR) - Quarter 2 2025/2026



QBR FINANCIAL OVERVIEW											
Orange City Council											
Budget review for the quarter ended 31/12/25											
DESCRIPTION	Previous Year	Current Year Original	Approved Changes	Approved Changes	Approved Changes	Revised	Recommended changes	Projected Year End (PYE)	VARIANCE	ACTUAL YTD	
	Actual	Budget	Review	Review	Review	Budget	for council resolution	Result	ORIGINAL budget v PYE		
	2024/25 \$000's	2025/26 \$000's	Q 1 \$000's	Q 2 \$000's	Q 3 \$000's	\$000's	\$000's	2025/26 \$000's	2025/26 \$000's	2025/26 \$000's	
Net Operating Result before grants and contributions provided for capital purposes	General Fund	-27,282	0	-3,456	0	0	-3,456	-590	-4,046	-4,046	-5,383
	Water Fund	5,402	1,808	-2,644	0	0	-836	0	-836	-2,644	4,232
	Sewer Fund	3,723	2,284	-1,377	0	0	907	165	1,072	-1,212	9,445
	Consolidated	-18,157	4,092	-7,477	0	0	-3,385	-426	-3,811	-7,903	8,294
Operating Result from continuing operations (with capital grants and contributions) excluding depreciation, amortisation and impairment of non financial assets	Consolidated	55,067	54,264	-7,477	0	0	46,787	916	47,703	-6,561	42,422
Borrowings	Total borrowings	682	1,086				1,086	1,086	0		246
Liquidity	External restrictions	215,507	164,015	0	0	0	164,015	51,492	215,507	51,492	223,235
	Internal Allocations	37,643	42,061	0	0	0	42,061	-4,418	37,643	-4,418	38,848
	Unallocated	3,190	4,110	0	0	0	4,110	-920	3,190	-920	1,160
	Total Cash, Cash Equivalents and Investments	256,340	210,186	0	0	0	210,186	46,154	256,340	46,154	263,243
Capital	Capital Funding	319,185	227,706	7,477	0	0	235,183	47,074	282,257	54,551	283,713
	Capital Expenditure	75,869	63,432	0	0	0	63,432	7,062	70,494	7,062	15,969
	Net Capital	243,316	164,274	7,477	0	0	171,751	40,012	211,763	47,489	267,743

	Opening Balance	Total Cash Contributions Received	Total Interest Earned	Total Expended	Total Internal Borrowings (to)/from	Held as Restricted Asset	Cumulative balance of internal borrowings (to)/from
	As at 1 July 2025 \$000's	As at this Q \$000's	As at this Q \$000's	As at this Q \$000's	As at this Q \$000's	As at this Q \$000's	As at this Q \$000's
Developer Contribution							
Total Developer Contributions	66,008	2,699	1,580	516	0	69,772	69,772





Income and Expenses Budget Review Statement											
Orange City Council											
Budget review for the quarter ended 31/12/2025											
Consolidated Fund											
Description	Previous Year	Current Year Original Budget	Approved Changes	Approved Changes	Approved Changes	Revised Budget	Recommended changes	Projected Year End (PYE)	VARIANCE	ACTUAL YTD	
	Actual	Budget	Review	Review	Review	Budget	for council resolution	Result	ORIGINAL budget v PYE		
	2024/25 \$000's	2025/26 \$000's	Q 1 \$000's	Q 2 \$000's	Q 3 \$000's	\$000's	\$000's	2025/26 \$000's	2025/26 \$000's	2025/26 \$000's	
<b>INCOME</b>											
Rates and Annual Charges	52,375	53,752				53,752		53,752	0	27,069	
User Charges and Fees	51,293	50,731				50,731		50,731	0	32,736	
Other Revenue	7,990	12,935				12,935		12,935	0	3,981	
Grants and Contributions - Operating	8,197	14,155				14,155	1,792	15,947	1,792	5,800	
Grants and Contributions - Capital	45,350	21,630				21,630	1,342	22,972	1,342	20,247	
Interest and Investment Income	13,164	11,215				11,215		11,215	0	5,608	
Other Income	2,712	1,110				1,110		1,110	0	257	
Net gain from disposal of assets	0	1,218				1,218		1,218	0		
<b>Total Income from continuing operations</b>	<b>181,081</b>	<b>166,746</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>166,746</b>	<b>3,134</b>	<b>169,880</b>	<b>3,134</b>	<b>95,698</b>	
<b>EXPENSES</b>											
Employee benefits and on-costs	53,589	55,217				55,217	0	55,217	0	26,544	
Materials & Services	47,286	52,285	7,477			59,762	2,218	61,980	9,695	26,407	
Borrowing Costs	682	1,086				1,086		1,086	0	246	
Other Expenses	1,695	1,393				1,393		1,393	0	78	
Net Loss from Disposal of Assets	22,762	2,500				2,500		2,500	0	0	
<b>Total Expenses from continuing operations excluding depreciation, amortisation and impairment of non financial assets</b>	<b>126,014</b>	<b>112,482</b>	<b>7,477</b>	<b>0</b>	<b>0</b>	<b>119,959</b>	<b>2,218</b>	<b>122,177</b>	<b>9,695</b>	<b>53,276</b>	
<b>Operating Result from continuing operations excluding depreciation, amortisation and impairment of non financial assets</b>	<b>55,067</b>	<b>54,264</b>	<b>-7,477</b>	<b>0</b>	<b>0</b>	<b>46,787</b>	<b>916</b>	<b>47,703</b>	<b>-6,561</b>	<b>42,422</b>	
Depreciation, amortisation and impairment of non financial assets	27,874	28,542				28,542		28,542	0	13,881	
<b>Operating result from continuing Operations</b>	<b>27,193</b>	<b>25,722</b>	<b>-7,477</b>	<b>0</b>	<b>0</b>	<b>18,245</b>	<b>916</b>	<b>19,161</b>	<b>-6,561</b>	<b>28,541</b>	
<b>Net Operating Result before grants and contributions provided for capital purposes</b>	<b>-18,157</b>	<b>4,092</b>	<b>-7,477</b>	<b>0</b>	<b>0</b>	<b>-3,385</b>	<b>-426</b>	<b>-3,811</b>	<b>-7,903</b>	<b>8,294</b>	

**Notes**

Original Budget +/- approved budget changes in previous quarters = REVISED Budget  
Revised Budget +/- recommended changes this quarter = PROJECTED year results

The quarterly recommended changes to the revised budget are to include:

- 1) an explanation for the recommended changes and any impact this will have on the Operational Plan, Delivery Program and Long Term Financial Plan
- 2) any impacts of year to date expenditure on recommended changes to budget

Explanations are to be in plain English and in a style that is easily understood by readers of non-financial information.

The narrative is important in understanding why budget changes are necessary.





Income and Expenses Budget Review Statement										
Orange City Council										
Budget review for the quarter ended 31/12/2025										
General Fund										
Description	Previous Year	Current Year Original Budget	Approved Changes	Approved Changes	Approved Changes	Revised	Recommended changes	Projected Year End (PYE)	VARIANCE	ACTUAL YTD
	Actual	Budget	Review	Review	Review	Budget	for council resolution	Result	ORIGINAL budget v PYE	
	2024/25 \$000's	2025/26 \$000's	Q 1 \$000's	Q 2 \$000's	Q 3 \$000's	\$000's	\$000's	2025/26 \$000's	2025/26 \$000's	2025/26 \$000's
<b>INCOME</b>										
Rates and Annual Charges	52,375	53,752				53,752		53,752	0	27,069
User Charges and Fees	19,291	19,210				19,210		19,210	0	11,506
Other Revenue	7,990	12,943				12,943		12,943	0	3,981
Grants and Contributions - Operating	8,123	13,822				13,822	1,628	15,450	1,628	5,635
Grants and Contributions - Capital	40,555	11,436				11,436	7,430	18,866	7,430	17,333
Interest and Investment Income	4,788	4,425				4,425		4,425	0	2,212
Other Income	2,061					0		0	0	
Net gain from disposal of assets	-88	1,218				1,218		1,218	0	
<b>Total Income from continuing operations</b>	<b>135,095</b>	<b>116,806</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>116,806</b>	<b>9,057</b>	<b>125,863</b>	<b>9,057</b>	<b>67,737</b>
<b>EXPENSES</b>										
Employee benefits and on-costs	48,566	49,325				49,325		49,325	0	24,258
Materials & Services	33,157	35,383	3,456			38,839	2,218	41,057	5,674	22,969
Borrowing Costs	506	920				920		920	0	246
Other Expenses	1,767	772				772		772	0	78
Net Loss from Disposal of Assets	20,444	2,500				2,500		2,500	0	
<b>Total Expenses from continuing operations excluding depreciation, amortisation and impairment of non financial assets</b>	<b>104,440</b>	<b>88,900</b>	<b>3,456</b>	<b>0</b>	<b>0</b>	<b>92,356</b>	<b>2,218</b>	<b>94,574</b>	<b>5,674</b>	<b>47,552</b>
<b>Operating Result from continuing operations excluding depreciation, amortisation and impairment of non financial assets</b>	<b>30,655</b>	<b>27,906</b>	<b>-3,456</b>	<b>0</b>	<b>0</b>	<b>24,450</b>	<b>6,839</b>	<b>31,289</b>	<b>3,383</b>	<b>20,185</b>
Depreciation, amortisation and impairment of non financial assets	17,382	16,470				16,470		16,470	0	8,235
<b>Operating result from continuing Operations</b>	<b>13,273</b>	<b>11,436</b>	<b>-3,456</b>	<b>0</b>	<b>0</b>	<b>7,980</b>	<b>6,839</b>	<b>14,819</b>	<b>3,383</b>	<b>11,950</b>
<b>Net Operating Result before grants and contributions provided for capital purposes</b>	<b>-27,282</b>	<b>0</b>	<b>-3,456</b>	<b>0</b>	<b>0</b>	<b>-3,456</b>	<b>-590</b>	<b>-4,046</b>	<b>-4,046</b>	<b>-5,383</b>

**Notes**

Original Budget +/- approved budget changes in previous quarters = REVISED Budget  
Revised Budget +/- recommended changes this quarter = PROJECTED year results

The quarterly recommended changes to the revised budget are to include:

- 1) an explanation for the recommended changes and any impact this will have on the Operational Plan, Delivery Program and Long Term Financial Plan
- 2) any impacts of year to date expenditure on recommended changes to budget

Explanations are to be in plain English and in a style that is easily understood by readers of non-financial information.

The narrative is important in understanding why budget changes are necessary.





Income and Expenses Budget Review Statement										
Orange City Council										
Budget review for the quarter ended 31/12/2025										
Water Fund										
Description	Previous Year	Current Year	Approved	Approved	Approved	Revised	Recommended	Projected	VARIANCE	ACTUAL
	Actual	Original	Changes	Changes	Changes	Budget	changes	Year End (PYE)	ORIGINAL	YTD
	2024/25	2025/26	Review	Review	Review	Budget	for council	Result	budget v PYE	2025/26
	\$000's	\$000's	Q 1	Q 2	Q 3	\$000's	resolution	2025/26	2025/26	2025/26
			\$000's	\$000's	\$000's		\$000's	\$000's	\$000's	\$000's
<b>INCOME</b>										
Access Charges	6,993	6,651				6,651		6,651	0	3,549
User Charges	11,937	11,199				11,199		11,199	0	5,628
Fees	0	0				0		0	0	
Grants & Contributions - Operating	48	148				148		148	0	0
Interest and Investment Income	4,676	3,441				3,441		3,441	0	1,721
Other Income	383	775				775		775	0	136
Net gain from disposal of assets	34	0				0		0	0	
<b>Total Income from continuing operations</b>	<b>24,071</b>	<b>22,214</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>22,214</b>	<b>0</b>	<b>22,214</b>	<b>0</b>	<b>11,034</b>
<b>EXPENSES</b>										
Employee benefits and on-costs	2,929	3,227				3,227		3,227	0	1,314
Materials & Services	8,614	9,691	2,644			12,335		12,335	2,644	2,139
Borrowing Costs	173	166				166		166	0	0
Water purchase charges	0	0				0		0	0	
Calculated taxaction equivalents	0	0				0		0	0	
Debt guarantee fee	0	0				0		0	0	
Other Expenses	-48	621				621		621	0	
Net Loss from Disposal of Assets	1,101	0				0		0	0	
<b>Total Expenses from continuing operations excluding depreciation, amortisation and impairment of non financial assets</b>	<b>12,769</b>	<b>13,706</b>	<b>2,644</b>	<b>0</b>	<b>0</b>	<b>16,350</b>	<b>0</b>	<b>16,350</b>	<b>2,644</b>	<b>3,452</b>
<b>Operating Result from continuing operations excluding depreciation, amortisation and impairment of non financial assets</b>	<b>11,302</b>	<b>8,508</b>	<b>-2,644</b>	<b>0</b>	<b>0</b>	<b>5,864</b>	<b>0</b>	<b>5,864</b>	<b>-2,644</b>	<b>7,582</b>
Depreciation, amortisation and impairment of non financial assets	5,900	6,700				6,700		6,700	0	3,350
<b>Surplus / (Deficit) from continuing operations before capital amounts</b>	<b>5,402</b>	<b>1,808</b>	<b>-2,644</b>	<b>0</b>	<b>0</b>	<b>-836</b>	<b>0</b>	<b>-836</b>	<b>-2,644</b>	<b>4,232</b>
Grants and Contributions - Capital	2,866	8,743				8,743	-6,088	2,655	-6,088	2,204
<b>Surplus / (Deficit) from continuing operations after capital amounts</b>	<b>8,268</b>	<b>10,551</b>	<b>-2,644</b>	<b>0</b>	<b>0</b>	<b>7,907</b>	<b>-6,088</b>	<b>1,819</b>	<b>-8,732</b>	<b>6,435</b>

**Notes**

Original Budget +/- approved budget changes in previous quarters = REVISED Budget  
Revised Budget +/- recommended changes this quarter = PROJECTED year results

The quarterly recommended changes to the revised budget are to include:

- 1) an explanation for the recommended changes and any impact this will have on the Operational Plan, Delivery Program and Long Term Financial Plan
- 2) any impacts of year to date expenditure on recommended changes to budget

Explanations are to be in plain English and in a style that is easily understood by readers of non-financial information.

The narrative is important in understanding why budget changes are necessary.





Income and Expenses Budget Review Statement										
Orange City Council										
Budget review for the quarter ended 31/12/2025										
Sewer Fund										
Description	Previous Year	Current Year	Approved	Approved	Approved	Revised	Recommended	Projected	VARIANCE	ACTUAL
	Actual	Original	Changes	Changes	Changes	Budget	changes	Year End (PYE)		YTD
	2024/25 \$000's	2025/26 \$000's	Review	Review	Review	Budget	for council resolution	Result	ORIGINAL budget v PYE	2025/26 \$000's
	Q 1 \$000's	Q 2 \$000's	Q 3 \$000's							
<b>INCOME</b>										
Access charges	0	0				0		0	0	
User charges	13,072	13,672				13,672		13,672	0	12,052
Liquid trade-waste charges	0	0				0		0	0	
Fees	0	0				0		0	0	
Grants and contributions - Operating	26	185				185	165	350	165	165
Interest and Investment Income	3,700	3,349				3,349		3,349	0	1,675
Other Income	268	335				335		335	0	121
Net gain from disposal of assets	54	0				0		0	0	
<b>Total Income from continuing operations</b>	<b>17,120</b>	<b>17,541</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>17,541</b>	<b>165</b>	<b>17,706</b>	<b>165</b>	<b>14,013</b>
<b>EXPENSES</b>										
Employee benefits and on-costs	2,094	2,665				2,665		2,665	0	973
Materials & Services	5,515	7,211	1,377			8,588		8,588	1,377	1,299
Borrowing Costs	3	0				0		0	0	
Calculated taxation equivalents						0		0	0	
Debt Guarantee fee						0		0	0	
Other Expenses	-24	0				0		0	0	
Net Loss from Disposal of Assets	1,217					0		0	0	
<b>Total Expenses from continuing operations excluding depreciation, amortisation and impairment of non financial assets</b>	<b>8,805</b>	<b>9,877</b>	<b>1,377</b>	<b>0</b>	<b>0</b>	<b>11,254</b>	<b>0</b>	<b>11,254</b>	<b>1,377</b>	<b>2,272</b>
<b>Operating Result from continuing operations excluding depreciation, amortisation and impairment of non financial assets</b>	<b>8,315</b>	<b>7,664</b>	<b>-1,377</b>	<b>0</b>	<b>0</b>	<b>6,287</b>	<b>165</b>	<b>6,452</b>	<b>-1,212</b>	<b>11,741</b>
Depreciation, amortisation and impairment of non financial assets	4,591	5,380				5,380		5,380	0	2,296
<b>Surplus / (Deficit) from continuing operations before capital amounts</b>	<b>3,723</b>	<b>2,284</b>	<b>-1,377</b>	<b>0</b>	<b>0</b>	<b>907</b>	<b>165</b>	<b>1,072</b>	<b>-1,212</b>	<b>9,445</b>
Grants and Contributions - Capital	1,929	1,451				1,451		1,451	0	711
<b>Surplus / (Deficit) from continuing operations after capital amounts</b>	<b>5,652</b>	<b>3,735</b>	<b>-1,377</b>	<b>0</b>	<b>0</b>	<b>2,358</b>	<b>165</b>	<b>2,523</b>	<b>-1,212</b>	<b>10,156</b>

**Notes**  
Original Budget +/- approved budget changes in previous quarters = REVISED Budget  
Revised Budget +/- recommended changes this quarter = PROJECTED year results

The quarterly recommended changes to the revised budget are to include:  
1) an explanation for the recommended changes and any impact this will have on the Operational Plan, Delivery Program and Long Term Financial Plan  
2) any impacts of year to date expenditure on recommended changes to budget

Explanations are to be in plain English and in a style that is easily understood by readers of non-financial information.  
The narrative is important in understanding why budget changes are necessary.





Capital Budget Review Statement Orange City Council Budget review for the quarter ended 31/12/2025										
Description	Previous Year	Current Year Original	Approved Changes	Approved Changes	Approved Changes	Revised	Recommended changes	Projected Year End (PYE)	VARIANCE	ACTUAL YTD
	Actual	Budget	Review	Review	Review	Budget	for council resolution	Result	ORIGINAL budget v PYE	
	2024/25 \$000's	2025/26 \$000's	Q 1 \$000's	Q 2 \$000's	Q 3 \$000's	\$000's	\$000's	2025/26 \$000's	2025/26 \$000's	2025/26 \$000's
<b>CAPITAL FUNDING</b>										
Rates & other untied funding	0	0				0		0	0	
Capital Grants & Contributions	38,218	21,630				21,630		21,630	0	21,630
Reserves - External Restrictions	215,507	164,015				164,015	51,492	215,507	51,492	223,235
Reserves - Internally Allocated	37,643	42,061	7,477			49,538	-4,418	45,120	3,059	38,848
New Loans	5,054	0				0		0	0	0
Proceeds from sale of assets	22,763	0				0		0	0	0
Other	0	0				0		0	0	
<b>Total Capital Funding</b>	<b>319,185</b>	<b>227,706</b>	<b>7,477</b>	<b>0</b>	<b>0</b>	<b>235,183</b>	<b>47,074</b>	<b>282,257</b>	<b>54,551</b>	<b>283,713</b>
<b>CAPITAL EXPENDITURE</b>										
WIP	31,083	62,186				62,186	7,062	69,248	7,062	15,446
New Assets	28,456	80				80		80	0	523
Asset Renewal	16,330	1,166				1,166		1,166	0	1
Other						0		0	0	
<b>Total Capital Expenditure</b>	<b>75,869</b>	<b>63,432</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>63,432</b>	<b>7,062</b>	<b>70,494</b>	<b>7,062</b>	<b>15,969</b>
<b>Net Capital Funding - Surplus /(Deficit)</b>	<b>243,316</b>	<b>164,274</b>	<b>7,477</b>	<b>0</b>	<b>0</b>	<b>171,751</b>	<b>40,012</b>	<b>211,763</b>	<b>47,489</b>	<b>267,743</b>

**Notes**

Original Budget +/- approved budget changes in previous quarters = REVISED Budget

Revised Budget +/- recommended changes this quarter = PROJECTED year results

Where the **Total Capital Funding** and the **Total Capital Expenditure** values do not match an explanation is to be provided.

Carry over funding from previous year should be identified and any proposed carry forwards into next financial year are to be explained.

The quarterly recommended changes to the revised budget are to include:

- 1) an explanation for the recommended changes and any impact this will have on the Operational Plan, Delivery Program and Long Term Financial Plan
- 2) any impacts of year to date expenditure on recommended changes to budget

Explanations are to be in plain English and in a style that is easily understood by readers of non-financial information.

The narrative is important in understanding why budget changes are necessary.





Cash and Investments Budget Review Statement										
Orange City Council										
Budget review for the quarter ended 31/12/2025										
Description	Previous Year	Current Year Original	Approved Changes	Approved Changes	Approved Changes	Revised	Recommended changes	Projected Year End (PYE)	VARIANCE	ACTUAL YTD
	Actual	Budget	Review	Review	Review	Budget	for council resolution	Result	ORIGINAL budget v PYE	
	2024/25 \$000's	2025/26 \$000's	Q 1 \$000's	Q 2 \$000's	Q 3 \$000's	\$000's	Q1 \$000's	2025/26 \$000's	2025/26 \$000's	2025/26 \$000's
<b>Total Cash, Cash Equivalents &amp; Investments</b>	256,340	210,186				210,186	46,154	256,340	46,154	263,243
<b>EXTERNALLY RESTRICTED</b>										
Water Fund	63,379	33,084				33,084	30,295	63,379	30,295	67,379
Sewer Fund	54,177	35,782				35,782	18,396	54,177	18,396	55,677
Developer contributions - General	18,242	19,622				19,622	-1,380	18,242	-1,380	19,641
Developer contributions - Water	31,405	31,405				31,405	0	31,405	0	33,292
Developer contributions - Sewer	16,255	16,255				16,255	0	16,255	0	16,839
Transport for NSW Contributions						0	0	0	0	0
Domestic waste management	14,983	16,548				16,548	-1,565	14,983	-1,565	15,683
Stormwater management	2,574	2,018				2,018	556	2,574	556	2,574
Other	14,490	9,301				9,301	5,189	14,490	5,189	12,150
<b>Total Externally Restricted</b>	<b>215,507</b>	<b>164,015</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>164,015</b>	<b>51,492</b>	<b>215,507</b>	<b>51,492</b>	<b>223,235</b>
<b>Cash, cash equivalents &amp; investments not subject to external restrictions</b>	<b>40,833</b>	<b>46,171</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>46,171</b>	<b>-5,338</b>	<b>40,833</b>	<b>-5,338</b>	<b>40,008</b>
<b>INTERNAL ALLOCATIONS</b>										
Employee entitlements	3,489	3,468				3,468	21	3,489	21	3,489
Plant and Vehicle Replacement	2,780	2,678				2,678	102	2,780	102	2,780
Airport Operations	2,841	2,586				2,586	255	2,841	255	3,041
Asset renewal / Capital Reserve	5,914	0				0	5,914	5,914	5,914	5,914
Land Development	6,501	5,934				5,934	567	6,501	567	6,501
Private Works - Income in Advance	4,995	0				0	4,995	4,995	4,995	4,995
Other	11,123	27,395				27,395	-16,272	11,123	-16,272	12,128
<b>Total Internally Allocated</b>	<b>37,643</b>	<b>42,061</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>42,061</b>	<b>-4,418</b>	<b>37,643</b>	<b>-4,418</b>	<b>38,848</b>
<b>Unallocated</b>	<b>3,190</b>	<b>4,110</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,110</b>	<b>-920</b>	<b>3,190</b>	<b>-920</b>	<b>1,160</b>

**External Restrictions** - must be used for a specific purpose and are not to be used for general operations. The funds are bound by legislation or third party agreement that restricts their use.

**Internal Allocations** - Council have allocated by resolution or policy to identified programs of work and any forward plans identified by Council. These allocations are at the discretion of council.





Developer Contributions Summary Orange City Council Budget review for the quarter ended 31/12/2025																							
Purpose	Opening Balance As at 1 July 2025 \$000's	Developer Contributions Received									Interest Earned			Amounts Expended			Internal Borrowings (to)/from			Held as Restricted Asset As at this Q \$000's	balance of internal borrowings As at this Q \$000's		
		Cash Q1 \$000's	Cash Q2 \$000's	Cash Q3 \$000's	Non-Cash Land Q1 \$000's	Non-Cash Land Q2 \$000's	Non-Cash Land Q3 \$000's	Non-Cash Other Q1 \$000's	Non-Cash Other Q2 \$000's	Non-Cash Other Q3 \$000's	Q1 \$000's	Q2 \$000's	Q3 \$000's	Q1 \$000's	Q2 \$000's	Q3 \$000's	Q1 \$000's	Q2 \$000's	Q3 \$000's				
Drainage	2,993		143									72				351						2,856	2,856
Roads	230		12									6										248	248
Traffic facilities	-4,835	5	0									-111										-4,941	-4,941
Parking	374		24									9										406	406
Open space	6,606	2	333									160										7,101	7,101
Community facilities	10,228		523									247										10,999	10,999
Other	2,646	-2	154									64										2,863	2,863
<b>Total S7.11 Under plans</b>	<b>18,242</b>	<b>6</b>	<b>1,188</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>447</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>351</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>19,532</b>	<b>19,532</b>
S7.11 Not under plans	106		0									2										108	108
S7.12 Levies	0											0										0	0
S7.4 Planning agreements	0											0										0	0
S64 Contributions	47,660		1,505									1,131				165						50,131	50,131
Other	0											0										0	0
<b>Total Developer Contributions</b>	<b>66,008</b>	<b>6</b>	<b>2,693</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,580</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>516</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>69,772</b>	<b>69,772</b>

**Notes**

All developer contributions received are to be disclosed, and distinguished as cash or non cash. Recognition occurs when council gains control over the asset (cash or non cash).

Councils have obligations to provide facilities from contribution revenue levied on developers under the provisions of s7.4, s7.11 and s7.12 of the *Environmental Planning and Assessment Act 1979*.

Developer contributions may only be expended for the purpose for which the contributions were required, however council may apply contributions according to the priorities established in work schedules for the contribution plan.

'Amounts Expended' only includes monetary expenditure. The result should be a positive and not negative result.



**5.6 Statement of Investments - February 2026**

RECORD NUMBER: 2026/272

AUTHOR: John Thompson, Chief Financial Officer

**EXECUTIVE SUMMARY**

The purpose of this report is to provide a statement of Council’s investments held for the period February 2026.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “15.3 Ensure financial stability and support efficient ongoing operation”.

**FINANCIAL IMPLICATIONS**

Nil.

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil.

**RECOMMENDATION**

That Council resolves to:

- 1 Note the Statement of Investments for the period February 2026.
- 2 Adopt the certification of the Responsible Accounting Officer.

**FURTHER CONSIDERATIONS**

The recommendation of this report has been assessed against Council’s other key risk categories and the following comments are provided:

<b>Service/Project Delivery</b>	Minimal risk exposure to our investment assets and ability to deliver services as our investments are fully compliant with our Investment Policy risk appetite and parameters.
<b>Financial</b>	Minimal risk to Council’s liquidity, financial performance and position respectively. Interest rate cycle has been in a reduction phase though this may change in the period ahead. As investments redeem the renewal deposit rate is less than the redeemed rate. Average investment weighted yield will continue to decline.
<b>Reputation/Political</b>	Negligible risk present.
<b>Environment</b>	Most of the larger Approved Deposit Institutions (ADIs) that we invest in have a hybrid portfolio and their underlying investments are in both Renewable and Non-Renewable energy entities respectively.
<b>Compliance</b>	All investments are all fully compliant with Council’s Investment Policy ST042.
<b>People &amp; WHS</b>	Negligible risk.
<b>Information Technology/ Cyber Security</b>	Risk is low due to strong IT/Cyber Security controls over financial transactions and products invested in. However, vigilance is always taken with all new investments.

## 5.6 Statement of Investments - February 2026

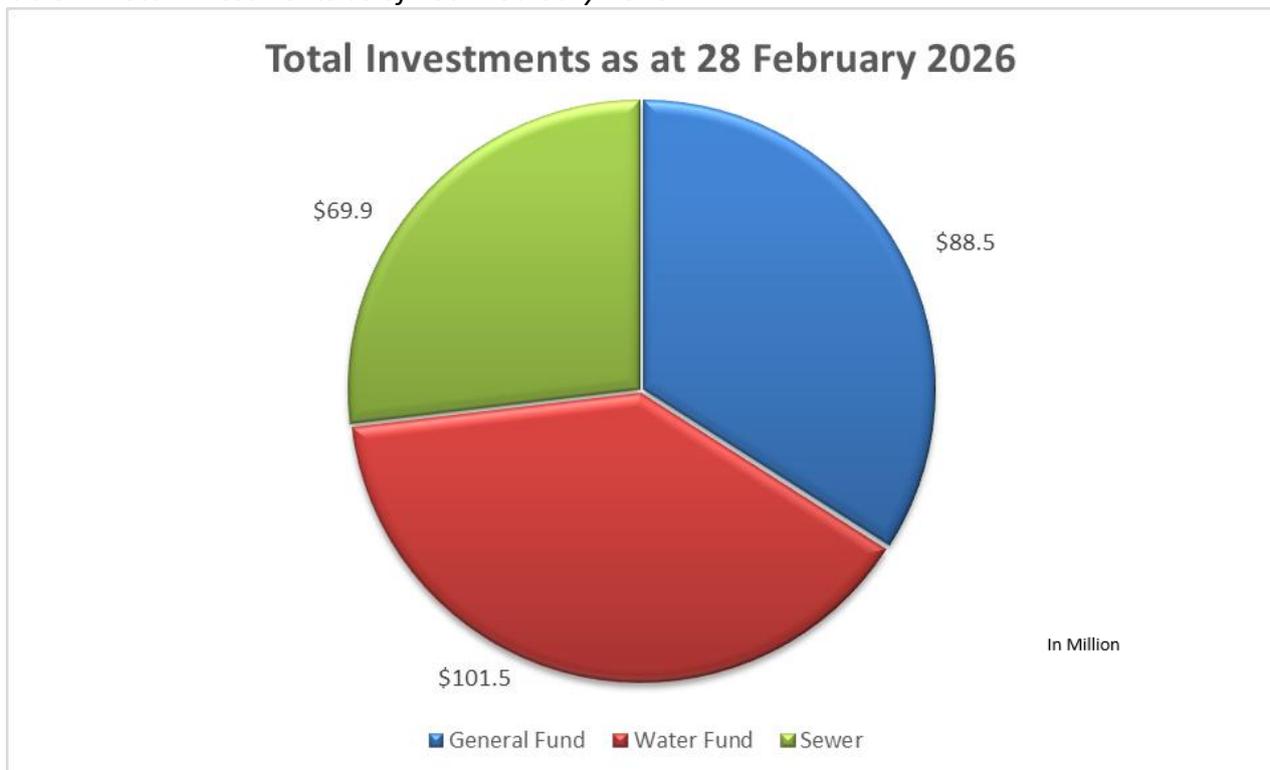
### SUPPORTING INFORMATION

#### Statement of Investments – February 2026

The investments held by Council in each fund is shown below:

Fund	31/01/2026	28/02/2026
General Fund	90,449,066	88,522,226
Water Fund	101,490,603	101,489,529
Sewer Fund	69,731,882	69,910,687
<b>Total Funds</b>	<b>261,671,552</b>	<b>259,922,442</b>

Table 1: Total investments as of 28th February 2026



#### Portfolio Performance

As at the end of February 2026, Council's investment portfolio remains largely secured through fixed rate term deposits (86%), with the remaining portfolio allocated to FRNs (4%), bonds (2%), and cash (8%).

Overall Council's portfolio remains highly liquid and diversified with approximately 67.82% of assets maturing under 12 months and no exposure to the unrated ADI sector.

All investments are within Council's risk appetite as per our investment Policy ST042.

The weighted average interest rate of **Council's investment portfolio** (refer to the **green line** in **Table 2** below) for the period ending 28<sup>th</sup> February 2026 was **4.26 percent (4.20 in January)**, which remains slightly below **Council Policy's (ST042) target** or '**mandated**' cash rate (refer to the **red line** in the chart below) of **4.60 percent** or 460 basis points (based on a target of 75 basis points above the cash rate for February at 3.85 percent). New deposits are being renewed at higher rates. There is always a lag from the changes to interest rates and in our portfolio performance.

### 5.6 Statement of Investments - February 2026

The official cash rate did lift 25 basis points in February to 3.85 percent. Council acknowledges that it is currently not achieving its ‘mandated levels’, although it’s performance on investments in the last 9 months has been very close to this mandated level. This is a function of the interest rate cycle and a stable interest rate environment. As mentioned, it will always have a lag effect to the announced official cash rates as they both increase and decrease respectively.

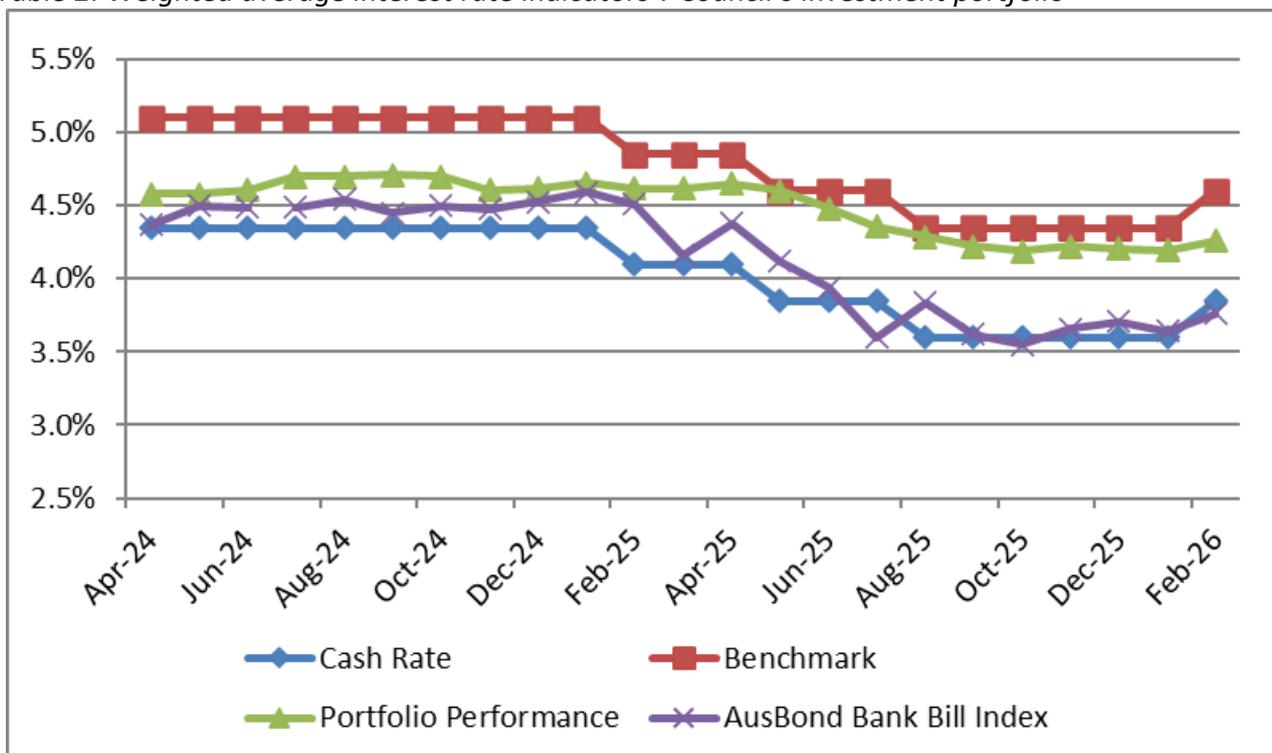
Council will continue to monitor maturing investments to ensure these are reinvested at optimum investment rates available by respective investment providers at the time balancing these with liquidity and cash flow needs. Retiring investments are reinvested to optimise returns in line with Council’s Investment Policy.

A review of the current target benchmark is underway as part of the broader review of Council’s Investment Policy as discussed and agreed at the 26 June 2024 Audit, Risk, and Improvement Committee (ARIC). This was tabled for ARIC in the 4 June 2025 meeting, however, has been extended for review by 31 December (in the March 2026 meeting). Any outcome will be advised to Council in due course.

For your reference Council has also compared its performances to the Bloomberg **AusBond Bank Bill Index** (Baubil or Ausbond) to provide a further benchmark (refer to the **purple line** in the below chart). This index is focused on short term Australian money market investments. For the period February 2026, the AusBond rate was 3.76 percent (noting the cash rate is 3.85 percent), (January AusBond rate was 3.64 percent with the cash rate at 3.60 percent). This is **an indicator to market expected movements in the Official cash rate**. The AusBond rate is supplied to Council by our investment consultants Arlo Advisory Pty Ltd.

In hindsight we now know that official cash rates did increase in February 2026.

*Table 2: Weighted average interest rate indicators v Council’s investment portfolio*



Council’s Investment Policy also establishes limits in relation to the maturity terms of Council’s investments as well as the credit ratings of the institutions with whom Council can invest.

## 5.6 Statement of Investments - February 2026

The following tables provide a dissection of Council's investment portfolio as required by the Policy. The Policy identifies the maximum amount that can be held in a variety of investment products or with institutions based on their respective credit ratings.

**Table 3** shows the percentage held by Council (Holdings) and the additional amount that Council could hold (Capacity) for each term to maturity allocation in accordance with limits established by Council's Policy.

*Table 3: Maturity – term limits*

Term to Maturity Allocation Jan-26	Maximum	Holdings	Capacity
0 - 3 Months	100.00%	33.29%	66.71%
3 - 12 Months	100.00%	31.83%	68.17%
1 - 2 Years	70.00%	15.16%	54.84%
2 - 5 Years	50.00%	19.71%	30.29%
5+ Years	25.00%	0.00%	25.00%

**Table 4** (below) shows the total amount held, and the weighted average interest rate (or Return on investment), by the deposit parcel credit ratings respectively. The credit rating is an independent opinion of the capability and willingness of a financial institution to repay its debts, or in other words, the providers' financial strength or creditworthiness. The rating is typically calculated as the likelihood of a failure occurring over a given period, with the higher rating category (AAA) being superior due to having a lower chance of default. However, it is accepted that generally this lower risk will be accompanied by a lower return on investment and conversely the higher the risk will be accompanied by a higher weighted return.

The level of money held in the bank accounts has been added to the table to illustrate Council's ability to cover its operational liabilities that typically occur (for example payroll, materials and supplies, contracts, utilities, etc.).

*Table 4: Credit rating limits*

Credit Rating Jan-26	Maximum	Holding	Remaining Capacity	Value	Return on investment
Bank Accounts	100.00%	8.09%	91.91%	21,039,794	3.70%
AAA Category	100.00%	0.38%	99.62%	997,288	4.50%
AA Category	100.00%	34.87%	65.13%	90,642,783	3.84%
A Category	60.00%	28.98%	31.02%	75,322,721	4.73%
BBB & Unrated Category	40.00%	27.67%	12.33%	71,919,856	4.52%
				<b>259,922,442</b>	

It is noted that Council still holds several long-term investments (longer term investments established several years ago) with a significantly lower than market interest rate. These investments will incur significant costs to redeem (or break) early and would thus impact Council's expected interest income. These investments will naturally be redeemed at maturity and reinvested into the best performing products at that time. It is important to note there will always be a lag in our performance to the spot interest rate at any time (both on the lower side and the higher side) depending on where we are at in the interest rate cycle.

### Portfolio advice

Council uses the services of an independent investment advisor in maintaining its portfolio of investments. Council's current investment advisor is Arlo Advisory Pty Ltd. Services provided to Council currently includes:

- monthly portfolio summary reports;

**5.6 Statement of Investments - February 2026**

---

- periodic investment opportunities, in particular Floating Rate Note products from ADIs;
- advice on policy construction; and
- year-end market values for Floating Rate Note products held by Council
- a digital platform to manage all investments.

**Certification by Responsible Accounting Officer**

*Section 212(1) of the Local Government (General) Regulation 2021* requires that a written report be presented each month at an Ordinary Meeting of the Council detailing all money that Council has invested under *Section 625 of the Local Government Act 1993*.

I, John Thompson, hereby certify that all investments have been made in accordance with Section 625 of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2021* and Council's Investment Policy.

**ATTACHMENTS**

- 1 Monthly Investment Report - February 2026, D26/27738 [↓](#)



# Investment Report

01/02/2026 to 28/02/2026



## Portfolio Valuation as at 28/02/2026

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
Australian Military Bank	BBB+	TD	GENERAL	At Maturity	27/11/2025	05/03/2026	4.1800	2,000,000.00	2,000,000.00	21,529.86	6,413.15
Auswide Bank	BBB	TD	SEWER	At Maturity	04/09/2025	05/03/2026	4.1700	2,000,000.00	2,000,000.00	40,671.78	6,397.81
BOQ	A-	TD	GENERAL	At Maturity	28/08/2025	05/03/2026	4.1300	5,000,000.00	5,000,000.00	104,664.38	15,841.10
Westpac	AA-	TD	GENERAL	At Maturity	04/12/2025	05/03/2026	4.1400	6,000,000.00	6,000,000.00	59,207.67	19,055.34
Rabobank Australia Limited	A	TD	GENERAL	Annual	05/09/2024	05/03/2026	4.9200	4,000,000.00	4,000,000.00	95,434.52	15,096.99
Westpac	AA-	TD	WATER	Quarterly	04/03/2021	05/03/2026	1.2000	1,500,000.00	1,500,000.00	4,290.41	1,380.82
Westpac	AA-	TD	SEWER	Quarterly	04/03/2021	05/03/2026	1.2000	1,000,000.00	1,000,000.00	2,860.27	920.55
P&N Bank	BBB+	TD	WATER	Quarterly	16/03/2023	19/03/2026	4.7000	5,000,000.00	5,000,000.00	48,287.67	18,027.40
Westpac	AA-	TD	GENERAL	At Maturity	28/08/2025	02/04/2026	4.1200	5,000,000.00	5,000,000.00	104,410.96	15,802.74
JUDO BANK	BBB	TD	WATER	Annual	13/03/2025	02/04/2026	4.6500	5,000,000.00	5,000,000.00	224,856.16	17,835.62
MyState (Auswide) Bank	BBB	TD	GENERAL	At Maturity	04/12/2025	09/04/2026	4.3000	2,000,000.00	2,000,000.00	20,498.63	6,597.26
BankVic	BBB+	TD	GENERAL	At Maturity	24/07/2025	09/04/2026	4.1500	3,000,000.00	3,000,000.00	75,041.10	9,550.68
ING Bank (Australia) Ltd	A	TD	WATER	Annual	20/03/2025	09/04/2026	4.6500	2,000,000.00	2,000,000.00	88,158.90	7,134.25
NAB	AA-	TD	SEWER	At Maturity	20/03/2025	09/04/2026	4.6000	3,000,000.00	3,000,000.00	130,816.44	10,586.30
ING Bank (Australia) Ltd	A	TD	WATER	Annual	20/03/2025	16/04/2026	4.6500	2,000,000.00	2,000,000.00	88,158.90	7,134.25
MyState (Auswide) Bank	BBB	TD	GENERAL	At Maturity	04/12/2025	07/05/2026	4.3500	2,000,000.00	2,000,000.00	20,736.99	6,673.97

## Attachment 1 Monthly Investment Report - February 2026



Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
Defence Bank	BBB+	TD	SEWER	At Maturity	04/09/2025	07/05/2026	4.1800	2,000,000.00	2,000,000.00	40,769.32	6,413.15
Defence Bank	BBB+	TD	GENERAL	At Maturity	04/09/2025	07/05/2026	4.1800	3,000,000.00	3,000,000.00	61,153.97	9,619.73
BOQ	A-	TD	WATER	Quarterly	04/07/2025	07/05/2026	4.1000	3,000,000.00	3,000,000.00	18,534.25	9,435.62
Australian Unity Bank	BBB+	TD	SEWER	Annual	01/05/2025	07/05/2026	4.3000	2,000,000.00	2,000,000.00	71,627.40	6,597.26
State Bank of India, Sydney Branch	BBB	TD	SEWER	At Maturity	03/04/2025	07/05/2026	4.9000	2,000,000.00	2,000,000.00	89,139.73	7,517.81
NAB	AA-	TD	SEWER	At Maturity	10/07/2025	07/05/2026	4.1500	4,000,000.00	4,000,000.00	106,421.92	12,734.25
NAB	AA-	TD	GENERAL	At Maturity	04/09/2025	13/05/2026	4.1800	3,000,000.00	3,000,000.00	61,153.97	9,619.73
NAB	AA-	TD	GENERAL	At Maturity	18/09/2025	03/06/2026	4.1500	5,000,000.00	5,000,000.00	93,232.88	15,917.81
NAB	AA-	TD	WATER	At Maturity	17/07/2025	04/06/2026	4.1000	2,000,000.00	2,000,000.00	50,997.26	6,290.41
NAB	AA-	TD	GENERAL	At Maturity	18/09/2025	10/06/2026	4.1600	3,000,000.00	3,000,000.00	56,074.52	9,573.70
Australian Unity Bank	BBB+	TD	SEWER	At Maturity	05/06/2025	11/06/2026	4.3000	3,000,000.00	3,000,000.00	95,071.23	9,895.89
Australian Unity Bank	BBB+	TD	SEWER	At Maturity	05/06/2025	18/06/2026	4.3000	3,000,000.00	3,000,000.00	95,071.23	9,895.89
Heartland Bank Australia Limited	BBB	TD	GENERAL	At Maturity	13/11/2025	02/07/2026	4.4000	3,000,000.00	3,000,000.00	39,057.53	10,126.03
Auswide Bank	BBB	TD	WATER	At Maturity	02/10/2025	02/07/2026	4.2000	6,000,000.00	6,000,000.00	103,561.64	19,331.51
BOQ	A-	TD	GENERAL	At Maturity	18/12/2025	02/07/2026	4.5400	3,500,000.00	3,500,000.00	31,780.00	12,189.59
Rabobank Australia Limited	A	TD	SEWER	Annual	04/07/2025	06/07/2026	4.0700	2,000,000.00	2,000,000.00	53,523.29	6,244.38
P&N Bank	BBB+	TD	WATER	Quarterly	13/07/2023	16/07/2026	5.7500	2,000,000.00	2,000,000.00	14,808.22	8,821.92
NAB	AA-	TD	WATER	At Maturity	04/09/2025	05/08/2026	4.1800	2,000,000.00	2,000,000.00	40,769.32	6,413.15
BOQ	A-	TD	GENERAL	At Maturity	12/02/2026	06/08/2026	4.7500	3,000,000.00	3,000,000.00	6,636.99	6,636.99

**Attachment 1 Monthly Investment Report - February 2026**


Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
MyState (Auswide) Bank	BBB	TD	GENERAL	At Maturity	18/12/2025	06/08/2026	4.6000	1,500,000.00	1,500,000.00	13,800.00	5,293.15
BOQ	A-	TD	GENERAL	At Maturity	15/01/2026	06/08/2026	4.4900	2,000,000.00	2,000,000.00	11,071.23	6,888.77
NAB	AA-	TD	SEWER	At Maturity	31/07/2025	06/08/2026	4.1400	3,000,000.00	3,000,000.00	72,478.36	9,527.67
Australian Military Bank	BBB+	TD	GENERAL	Annual	15/01/2026	13/08/2026	4.5400	1,000,000.00	1,000,000.00	5,597.26	3,482.74
Australian Military Bank	BBB+	TD	GENERAL	Annual	15/01/2026	03/09/2026	4.5100	4,000,000.00	4,000,000.00	22,241.10	13,838.90
NAB	AA-	TD	SEWER	At Maturity	31/07/2025	03/09/2026	4.1300	2,000,000.00	2,000,000.00	48,202.19	6,336.44
Westpac	AA-	TD	GENERAL	Quarterly	28/10/2021	29/10/2026	1.7800	1,000,000.00	1,000,000.00	1,560.55	1,365.48
Westpac	AA-	TD	SEWER	Quarterly	28/10/2021	29/10/2026	1.7800	1,000,000.00	1,000,000.00	1,560.55	1,365.48
Westpac	AA-	TD	WATER	Quarterly	28/10/2021	29/10/2026	1.7800	2,000,000.00	2,000,000.00	3,121.10	2,730.96
Westpac	AA-	TD	WATER	Quarterly	28/10/2021	29/10/2026	1.7800	4,500,000.00	4,500,000.00	7,022.47	6,144.66
JUDO BANK	BBB	TD	GENERAL	At Maturity	12/02/2026	05/11/2026	4.8000	3,000,000.00	3,000,000.00	6,706.85	6,706.85
Westpac	AA-	TD	SEWER	Annual	12/02/2026	12/11/2026	4.8000	2,000,000.00	2,000,000.00	4,471.23	4,471.23
Westpac	AA-	TD	WATER	Quarterly	02/12/2021	03/12/2026	2.0000	1,000,000.00	1,000,000.00	4,876.71	1,534.25
Westpac	AA-	TD	SEWER	Quarterly	02/12/2021	03/12/2026	2.0000	2,000,000.00	2,000,000.00	9,753.42	3,068.49
Westpac	AA-	TD	GENERAL	Quarterly	02/12/2021	03/12/2026	2.0000	2,000,000.00	2,000,000.00	9,753.42	3,068.49
Westpac	AA-	TD	WATER	Quarterly	27/11/2025	03/12/2026	4.4300	2,000,000.00	2,000,000.00	485.48	485.48
Westpac	AA-	TD	WATER	Quarterly	04/12/2025	07/01/2027	4.4200	1,000,000.00	1,000,000.00	10,535.34	3,390.68
Westpac	AA-	TD	SEWER	Quarterly	04/12/2025	07/01/2027	4.4200	1,000,000.00	1,000,000.00	10,535.34	3,390.68
Westpac	AA-	TD	WATER	Quarterly	25/01/2024	28/01/2027	4.8400	1,000,000.00	1,000,000.00	4,375.89	3,712.88

**Attachment 1 Monthly Investment Report - February 2026**


Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
State Bank of India, Sydney Branch	BBB	TD	WATER	At Maturity	24/07/2025	09/02/2027	4.1000	1,000,000.00	1,000,000.00	24,712.33	3,145.21
NAB	AA-	TD	SEWER	Quarterly	10/02/2022	09/02/2027	2.3500	1,000,000.00	1,000,000.00	1,223.29	1,223.29
Westpac	AA-	TD	SEWER	Semi-Annual	15/02/2024	18/02/2027	4.8700	1,340,000.00	1,340,000.00	2,324.26	2,324.26
NAB	AA-	BOND	WATER	Semi-Annual	25/02/2022	25/02/2027	2.9000	442,621.80	450,000.00	143.01	143.01
NAB	AA-	BOND	SEWER	Semi-Annual	25/02/2022	25/02/2027	2.9000	442,621.80	450,000.00	143.01	143.01
BankVic	BBB+	TD	SEWER	Quarterly	18/12/2025	04/03/2027	4.7000	2,000,000.00	2,000,000.00	18,800.00	7,210.96
NAB	AA-	TD	WATER	Quarterly	04/07/2025	04/03/2027	4.0000	2,000,000.00	2,000,000.00	12,054.79	6,136.99
ING Bank (Australia) Ltd	A	TD	WATER	Quarterly	18/12/2025	01/04/2027	4.6200	5,000,000.00	5,000,000.00	46,200.00	17,720.55
BankVic	BBB+	TD	SEWER	Quarterly	18/12/2025	08/04/2027	4.7000	3,000,000.00	3,000,000.00	28,200.00	10,816.44
NAB	AA-	TD	SEWER	Annual	15/01/2026	06/05/2027	4.5500	4,000,000.00	4,000,000.00	22,438.36	13,961.64
Westpac	AA-	TD	WATER	Annual	05/02/2026	03/06/2027	4.8800	7,000,000.00	7,000,000.00	22,461.37	22,461.37
Royal Bank of Canada	AAA	BOND	WATER	Semi-Annual	13/07/2022	13/07/2027	4.5000	997,288.00	1,000,000.00	5,794.52	3,452.05
BankVic	BBB+	TD	WATER	Annual	15/01/2026	05/08/2027	4.6500	2,000,000.00	2,000,000.00	11,465.75	7,134.25
Westpac	AA-	TD	WATER	Annual	13/11/2025	02/09/2027	4.3300	5,000,000.00	5,000,000.00	64,060.27	16,608.22
AMP Bank	BBB+	FRN	SEWER	Quarterly	13/09/2024	13/09/2027	4.9820	3,419,856.00	3,400,000.00	35,269.83	12,994.15
Westpac	AA-	TD	SEWER	Annual	12/02/2026	02/12/2027	4.9300	1,000,000.00	1,000,000.00	2,296.16	2,296.16
Westpac	AA-	TD	WATER	Annual	12/02/2026	02/12/2027	4.9300	1,000,000.00	1,000,000.00	2,296.16	2,296.16
Westpac	AA-	TD	GENERAL	Annual	12/02/2026	02/12/2027	4.9300	1,000,000.00	1,000,000.00	2,296.16	2,296.16
BankVic	BBB+	TD	SEWER	Annual	15/01/2026	06/01/2028	4.7000	2,000,000.00	2,000,000.00	11,589.04	7,210.96

**Attachment 1 Monthly Investment Report - February 2026**


Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
ANZ Bank	AA-	FRN	SEWER	Quarterly	31/03/2023	31/03/2028	4.7975	1,516,311.00	1,500,000.00	11,829.45	5,520.41
BankVic	BBB+	TD	WATER	Annual	15/01/2026	04/05/2028	4.7000	2,000,000.00	2,000,000.00	11,589.04	7,210.96
Rabobank Australia Limited	A	TD	WATER	Annual	17/07/2025	21/07/2028	4.2900	2,000,000.00	2,000,000.00	53,360.55	6,581.92
BOQ	A-	FRN	WATER	Quarterly	20/11/2025	20/11/2028	4.7568	4,004,008.00	4,000,000.00	4,691.64	4,691.64
Rabobank Australia Limited	A	TD	SEWER	Annual	15/01/2026	07/12/2028	4.8200	3,000,000.00	3,000,000.00	17,827.40	11,092.60
ING Bank (Australia) Ltd	A	FRN	GENERAL	Quarterly	20/08/2024	20/08/2029	5.0068	1,818,712.80	1,800,000.00	2,222.20	2,222.20
Rabobank Australia Limited	A	TD	WATER	Annual	22/08/2024	29/08/2029	4.8500	5,000,000.00	5,000,000.00	126,897.26	18,602.74
Rabobank Australia Limited	A	TD	GENERAL	Annual	29/08/2024	30/08/2029	4.8500	3,000,000.00	3,000,000.00	73,347.95	11,161.64
Rabobank Australia Limited	A	TD	SEWER	Annual	05/09/2024	06/09/2029	4.8500	4,000,000.00	4,000,000.00	94,076.71	14,882.19
BOQ	A-	TD	WATER	Annual	03/04/2025	04/04/2030	4.5900	5,000,000.00	5,000,000.00	208,750.68	17,605.48
Rabobank Australia Limited	A	TD	WATER	Annual	01/05/2025	02/05/2030	4.7300	5,000,000.00	5,000,000.00	196,975.34	18,142.47
ING Bank (Australia) Ltd	A	TD	SEWER	Annual	22/05/2025	23/05/2030	4.6200	2,000,000.00	2,000,000.00	71,641.64	7,088.22
ING Bank (Australia) Ltd	A	TD	WATER	Annual	22/05/2025	23/05/2030	4.6200	2,000,000.00	2,000,000.00	71,641.64	7,088.22
BOQ	A-	TD	WATER	Annual	06/06/2025	06/06/2030	4.1500	1,000,000.00	1,000,000.00	30,471.23	3,183.56
Rabobank Australia Limited	A	TD	SEWER	Annual	12/06/2025	13/06/2030	4.6000	3,000,000.00	3,000,000.00	99,057.53	10,586.30
Westpac	AA-	BOND	WATER	Semi-Annual	19/06/2025	19/06/2030	4.3000	3,901,228.00	4,000,000.00	33,928.77	13,194.52

**Attachment 1 Monthly Investment Report - February 2026**


Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
ING Bank (Australia) Ltd	A	TD	WATER	Annual	18/12/2025	12/12/2030	5.0800	3,000,000.00	3,000,000.00	30,480.00	11,690.96
Commonwealth Bank	AA-	CASH	WATER	Monthly	28/02/2026	28/02/2026	3.7000	2,144,383.52	2,144,383.52	5,698.08	5,698.08
Commonwealth Bank	AA-	CASH	SEWER	Monthly	28/02/2026	28/02/2026	3.7000	3,191,897.95	3,191,897.95	13,112.97	13,112.97
Commonwealth Bank	AA-	CASH	GENERAL	Monthly	28/02/2026	28/02/2026	3.7000	15,703,512.74	15,703,512.74	36,379.82	36,379.82
<b>TOTALS</b>								<b>259,922,441.61</b>	<b>259,979,794.21</b>	<b>4,014,906.06</b>	<b>799,838.04</b>



## Portfolio by Asset as at 28/02/2026

### Asset Type: CASH

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
Commonwealth Bank	AA-	CASH	WATER	Monthly	28/02/2026	28/02/2026	3.7000	2,144,383.52	2,144,383.52	5,698.08	5,698.08
Commonwealth Bank	AA-	CASH	SEWER	Monthly	28/02/2026	28/02/2026	3.7000	3,191,897.95	3,191,897.95	13,112.97	13,112.97
Commonwealth Bank	AA-	CASH	GENERAL	Monthly	28/02/2026	28/02/2026	3.7000	15,703,512.74	15,703,512.74	36,379.82	36,379.82
<b>CASH SUBTOTALS</b>								<b>21,039,794.21</b>	<b>21,039,794.21</b>	<b>55,190.87</b>	<b>55,190.87</b>

### Asset Type: TD

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
Australian Military Bank	BBB+	TD	GENERAL	At Maturity	27/11/2025	05/03/2026	4.1800	2,000,000.00	2,000,000.00	21,529.86	6,413.15
Auswide Bank	BBB	TD	SEWER	At Maturity	04/09/2025	05/03/2026	4.1700	2,000,000.00	2,000,000.00	40,671.78	6,397.81
BOQ	A-	TD	GENERAL	At Maturity	28/08/2025	05/03/2026	4.1300	5,000,000.00	5,000,000.00	104,664.38	15,841.10
Westpac	AA-	TD	GENERAL	At Maturity	04/12/2025	05/03/2026	4.1400	6,000,000.00	6,000,000.00	59,207.67	19,055.34
Rabobank Australia Limited	A	TD	GENERAL	Annual	05/09/2024	05/03/2026	4.9200	4,000,000.00	4,000,000.00	95,434.52	15,096.99
Westpac	AA-	TD	WATER	Quarterly	04/03/2021	05/03/2026	1.2000	1,500,000.00	1,500,000.00	4,290.41	1,380.82
Westpac	AA-	TD	SEWER	Quarterly	04/03/2021	05/03/2026	1.2000	1,000,000.00	1,000,000.00	2,860.27	920.55
P&N Bank	BBB+	TD	WATER	Quarterly	16/03/2023	19/03/2026	4.7000	5,000,000.00	5,000,000.00	48,287.67	18,027.40
Westpac	AA-	TD	GENERAL	At Maturity	28/08/2025	02/04/2026	4.1200	5,000,000.00	5,000,000.00	104,410.96	15,802.74

**Attachment 1 Monthly Investment Report - February 2026**


Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
JUDO BANK	BBB	TD	WATER	Annual	13/03/2025	02/04/2026	4.6500	5,000,000.00	5,000,000.00	224,856.16	17,835.62
MyState (Auswide) Bank	BBB	TD	GENERAL	At Maturity	04/12/2025	09/04/2026	4.3000	2,000,000.00	2,000,000.00	20,498.63	6,597.26
BankVic	BBB+	TD	GENERAL	At Maturity	24/07/2025	09/04/2026	4.1500	3,000,000.00	3,000,000.00	75,041.10	9,550.68
ING Bank (Australia) Ltd	A	TD	WATER	Annual	20/03/2025	09/04/2026	4.6500	2,000,000.00	2,000,000.00	88,158.90	7,134.25
NAB	AA-	TD	SEWER	At Maturity	20/03/2025	09/04/2026	4.6000	3,000,000.00	3,000,000.00	130,816.44	10,586.30
ING Bank (Australia) Ltd	A	TD	WATER	Annual	20/03/2025	16/04/2026	4.6500	2,000,000.00	2,000,000.00	88,158.90	7,134.25
MyState (Auswide) Bank	BBB	TD	GENERAL	At Maturity	04/12/2025	07/05/2026	4.3500	2,000,000.00	2,000,000.00	20,736.99	6,673.97
Defence Bank	BBB+	TD	SEWER	At Maturity	04/09/2025	07/05/2026	4.1800	2,000,000.00	2,000,000.00	40,769.32	6,413.15
Defence Bank	BBB+	TD	GENERAL	At Maturity	04/09/2025	07/05/2026	4.1800	3,000,000.00	3,000,000.00	61,153.97	9,619.73
BOQ	A-	TD	WATER	Quarterly	04/07/2025	07/05/2026	4.1000	3,000,000.00	3,000,000.00	18,534.25	9,435.62
Australian Unity Bank	BBB+	TD	SEWER	Annual	01/05/2025	07/05/2026	4.3000	2,000,000.00	2,000,000.00	71,627.40	6,597.26
State Bank of India, Sydney Branch	BBB	TD	SEWER	At Maturity	03/04/2025	07/05/2026	4.9000	2,000,000.00	2,000,000.00	89,139.73	7,517.81
NAB	AA-	TD	SEWER	At Maturity	10/07/2025	07/05/2026	4.1500	4,000,000.00	4,000,000.00	106,421.92	12,734.25
NAB	AA-	TD	GENERAL	At Maturity	04/09/2025	13/05/2026	4.1800	3,000,000.00	3,000,000.00	61,153.97	9,619.73
NAB	AA-	TD	GENERAL	At Maturity	18/09/2025	03/06/2026	4.1500	5,000,000.00	5,000,000.00	93,232.88	15,917.81
NAB	AA-	TD	WATER	At Maturity	17/07/2025	04/06/2026	4.1000	2,000,000.00	2,000,000.00	50,997.26	6,290.41
NAB	AA-	TD	GENERAL	At Maturity	18/09/2025	10/06/2026	4.1600	3,000,000.00	3,000,000.00	56,074.52	9,573.70
Australian Unity Bank	BBB+	TD	SEWER	At Maturity	05/06/2025	11/06/2026	4.3000	3,000,000.00	3,000,000.00	95,071.23	9,895.89

**Attachment 1 Monthly Investment Report - February 2026**


Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
Australian Unity Bank	BBB+	TD	SEWER	At Maturity	05/06/2025	18/06/2026	4.3000	3,000,000.00	3,000,000.00	95,071.23	9,895.89
Heartland Bank Australia Limited	BBB	TD	GENERAL	At Maturity	13/11/2025	02/07/2026	4.4000	3,000,000.00	3,000,000.00	39,057.53	10,126.03
Auswide Bank	BBB	TD	WATER	At Maturity	02/10/2025	02/07/2026	4.2000	6,000,000.00	6,000,000.00	103,561.64	19,331.51
BOQ	A-	TD	GENERAL	At Maturity	18/12/2025	02/07/2026	4.5400	3,500,000.00	3,500,000.00	31,780.00	12,189.59
Rabobank Australia Limited	A	TD	SEWER	Annual	04/07/2025	06/07/2026	4.0700	2,000,000.00	2,000,000.00	53,523.29	6,244.38
P&N Bank	BBB+	TD	WATER	Quarterly	13/07/2023	16/07/2026	5.7500	2,000,000.00	2,000,000.00	14,808.22	8,821.92
NAB	AA-	TD	WATER	At Maturity	04/09/2025	05/08/2026	4.1800	2,000,000.00	2,000,000.00	40,769.32	6,413.15
BOQ	A-	TD	GENERAL	At Maturity	12/02/2026	06/08/2026	4.7500	3,000,000.00	3,000,000.00	6,636.99	6,636.99
MyState (Auswide) Bank	BBB	TD	GENERAL	At Maturity	18/12/2025	06/08/2026	4.6000	1,500,000.00	1,500,000.00	13,800.00	5,293.15
BOQ	A-	TD	GENERAL	At Maturity	15/01/2026	06/08/2026	4.4900	2,000,000.00	2,000,000.00	11,071.23	6,888.77
NAB	AA-	TD	SEWER	At Maturity	31/07/2025	06/08/2026	4.1400	3,000,000.00	3,000,000.00	72,478.36	9,527.67
Australian Military Bank	BBB+	TD	GENERAL	Annual	15/01/2026	13/08/2026	4.5400	1,000,000.00	1,000,000.00	5,597.26	3,482.74
Australian Military Bank	BBB+	TD	GENERAL	Annual	15/01/2026	03/09/2026	4.5100	4,000,000.00	4,000,000.00	22,241.10	13,838.90
NAB	AA-	TD	SEWER	At Maturity	31/07/2025	03/09/2026	4.1300	2,000,000.00	2,000,000.00	48,202.19	6,336.44
Westpac	AA-	TD	GENERAL	Quarterly	28/10/2021	29/10/2026	1.7800	1,000,000.00	1,000,000.00	1,560.55	1,365.48
Westpac	AA-	TD	SEWER	Quarterly	28/10/2021	29/10/2026	1.7800	1,000,000.00	1,000,000.00	1,560.55	1,365.48
Westpac	AA-	TD	WATER	Quarterly	28/10/2021	29/10/2026	1.7800	2,000,000.00	2,000,000.00	3,121.10	2,730.96
Westpac	AA-	TD	WATER	Quarterly	28/10/2021	29/10/2026	1.7800	4,500,000.00	4,500,000.00	7,022.47	6,144.66

**Attachment 1 Monthly Investment Report - February 2026**


Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
JUDO BANK	BBB	TD	GENERAL	At Maturity	12/02/2026	05/11/2026	4.8000	3,000,000.00	3,000,000.00	6,706.85	6,706.85
Westpac	AA-	TD	SEWER	Annual	12/02/2026	12/11/2026	4.8000	2,000,000.00	2,000,000.00	4,471.23	4,471.23
Westpac	AA-	TD	WATER	Quarterly	02/12/2021	03/12/2026	2.0000	1,000,000.00	1,000,000.00	4,876.71	1,534.25
Westpac	AA-	TD	SEWER	Quarterly	02/12/2021	03/12/2026	2.0000	2,000,000.00	2,000,000.00	9,753.42	3,068.49
Westpac	AA-	TD	GENERAL	Quarterly	02/12/2021	03/12/2026	2.0000	2,000,000.00	2,000,000.00	9,753.42	3,068.49
Westpac	AA-	TD	WATER	Quarterly	27/11/2025	03/12/2026	4.4300	2,000,000.00	2,000,000.00	485.48	485.48
Westpac	AA-	TD	WATER	Quarterly	04/12/2025	07/01/2027	4.4200	1,000,000.00	1,000,000.00	10,535.34	3,390.68
Westpac	AA-	TD	SEWER	Quarterly	04/12/2025	07/01/2027	4.4200	1,000,000.00	1,000,000.00	10,535.34	3,390.68
Westpac	AA-	TD	WATER	Quarterly	25/01/2024	28/01/2027	4.8400	1,000,000.00	1,000,000.00	4,375.89	3,712.88
State Bank of India, Sydney Branch	BBB	TD	WATER	At Maturity	24/07/2025	09/02/2027	4.1000	1,000,000.00	1,000,000.00	24,712.33	3,145.21
NAB	AA-	TD	SEWER	Quarterly	10/02/2022	09/02/2027	2.3500	1,000,000.00	1,000,000.00	1,223.29	1,223.29
Westpac	AA-	TD	SEWER	Semi-Annual	15/02/2024	18/02/2027	4.8700	1,340,000.00	1,340,000.00	2,324.26	2,324.26
BankVic	BBB+	TD	SEWER	Quarterly	18/12/2025	04/03/2027	4.7000	2,000,000.00	2,000,000.00	18,800.00	7,210.96
NAB	AA-	TD	WATER	Quarterly	04/07/2025	04/03/2027	4.0000	2,000,000.00	2,000,000.00	12,054.79	6,136.99
ING Bank (Australia) Ltd	A	TD	WATER	Quarterly	18/12/2025	01/04/2027	4.6200	5,000,000.00	5,000,000.00	46,200.00	17,720.55
BankVic	BBB+	TD	SEWER	Quarterly	18/12/2025	08/04/2027	4.7000	3,000,000.00	3,000,000.00	28,200.00	10,816.44
NAB	AA-	TD	SEWER	Annual	15/01/2026	06/05/2027	4.5500	4,000,000.00	4,000,000.00	22,438.36	13,961.64
Westpac	AA-	TD	WATER	Annual	05/02/2026	03/06/2027	4.8800	7,000,000.00	7,000,000.00	22,461.37	22,461.37
BankVic	BBB+	TD	WATER	Annual	15/01/2026	05/08/2027	4.6500	2,000,000.00	2,000,000.00	11,465.75	7,134.25

**Attachment 1 Monthly Investment Report - February 2026**


Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
Westpac	AA-	TD	WATER	Annual	13/11/2025	02/09/2027	4.3300	5,000,000.00	5,000,000.00	64,060.27	16,608.22
Westpac	AA-	TD	SEWER	Annual	12/02/2026	02/12/2027	4.9300	1,000,000.00	1,000,000.00	2,296.16	2,296.16
Westpac	AA-	TD	WATER	Annual	12/02/2026	02/12/2027	4.9300	1,000,000.00	1,000,000.00	2,296.16	2,296.16
Westpac	AA-	TD	GENERAL	Annual	12/02/2026	02/12/2027	4.9300	1,000,000.00	1,000,000.00	2,296.16	2,296.16
BankVic	BBB+	TD	SEWER	Annual	15/01/2026	06/01/2028	4.7000	2,000,000.00	2,000,000.00	11,589.04	7,210.96
BankVic	BBB+	TD	WATER	Annual	15/01/2026	04/05/2028	4.7000	2,000,000.00	2,000,000.00	11,589.04	7,210.96
Rabobank Australia Limited	A	TD	WATER	Annual	17/07/2025	21/07/2028	4.2900	2,000,000.00	2,000,000.00	53,360.55	6,581.92
Rabobank Australia Limited	A	TD	SEWER	Annual	15/01/2026	07/12/2028	4.8200	3,000,000.00	3,000,000.00	17,827.40	11,092.60
Rabobank Australia Limited	A	TD	WATER	Annual	22/08/2024	29/08/2029	4.8500	5,000,000.00	5,000,000.00	126,897.26	18,602.74
Rabobank Australia Limited	A	TD	GENERAL	Annual	29/08/2024	30/08/2029	4.8500	3,000,000.00	3,000,000.00	73,347.95	11,161.64
Rabobank Australia Limited	A	TD	SEWER	Annual	05/09/2024	06/09/2029	4.8500	4,000,000.00	4,000,000.00	94,076.71	14,882.19
BOQ	A-	TD	WATER	Annual	03/04/2025	04/04/2030	4.5900	5,000,000.00	5,000,000.00	208,750.68	17,605.48
Rabobank Australia Limited	A	TD	WATER	Annual	01/05/2025	02/05/2030	4.7300	5,000,000.00	5,000,000.00	196,975.34	18,142.47
ING Bank (Australia) Ltd	A	TD	SEWER	Annual	22/05/2025	23/05/2030	4.6200	2,000,000.00	2,000,000.00	71,641.64	7,088.22
ING Bank (Australia) Ltd	A	TD	WATER	Annual	22/05/2025	23/05/2030	4.6200	2,000,000.00	2,000,000.00	71,641.64	7,088.22
BOQ	A-	TD	WATER	Annual	06/06/2025	06/06/2030	4.1500	1,000,000.00	1,000,000.00	30,471.23	3,183.56
Rabobank Australia Limited	A	TD	SEWER	Annual	12/06/2025	13/06/2030	4.6000	3,000,000.00	3,000,000.00	99,057.53	10,586.30



Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
ING Bank (Australia) Ltd	A	TD	WATER	Annual	18/12/2025	12/12/2030	5.0800	3,000,000.00	3,000,000.00	30,480.00	11,690.96
<b>TD SUBTOTALS</b>								<b>222,340,000.00</b>	<b>222,340,000.00</b>	<b>3,865,692.75</b>	<b>702,286.18</b>

### Asset Type: FRN

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
AMP Bank	BBB+	FRN	SEWER	Quarterly	13/09/2024	13/09/2027	4.9820	3,419,856.00	3,400,000.00	35,269.83	12,994.15
ANZ Bank	AA-	FRN	SEWER	Quarterly	31/03/2023	31/03/2028	4.7975	1,516,311.00	1,500,000.00	11,829.45	5,520.41
BOQ	A-	FRN	WATER	Quarterly	20/11/2025	20/11/2028	4.7568	4,004,008.00	4,000,000.00	4,691.64	4,691.64
ING Bank (Australia) Ltd	A	FRN	GENERAL	Quarterly	20/08/2024	20/08/2029	5.0068	1,818,712.80	1,800,000.00	2,222.20	2,222.20
<b>FRN SUBTOTALS</b>								<b>10,758,887.80</b>	<b>10,700,000.00</b>	<b>54,013.12</b>	<b>25,428.39</b>

### Asset Type: BOND

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
NAB	AA-	BOND	WATER	Semi-Annual	25/02/2022	25/02/2027	2.9000	442,621.80	450,000.00	143.01	143.01
NAB	AA-	BOND	SEWER	Semi-Annual	25/02/2022	25/02/2027	2.9000	442,621.80	450,000.00	143.01	143.01
Royal Bank of Canada	AAA	BOND	WATER	Semi-Annual	13/07/2022	13/07/2027	4.5000	997,288.00	1,000,000.00	5,794.52	3,452.05
Westpac	AA-	BOND	WATER	Semi-Annual	19/06/2025	19/06/2030	4.3000	3,901,228.00	4,000,000.00	33,928.77	13,194.52



Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
<b>BOND SUBTOTALS</b>								5,783,759.60	5,900,000.00	40,009.31	16,932.60


**Portfolio by Asset Totals** as at 28/02/2026

Type	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
CASH	21,039,794.21	21,039,794.21	55,190.87	55,190.87
TD	222,340,000.00	222,340,000.00	3,865,692.75	702,286.18
FRN	10,758,887.80	10,700,000.00	54,013.12	25,428.39
BOND	5,783,759.60	5,900,000.00	40,009.31	16,932.60
<b>TOTALS</b>	<b>259,922,441.61</b>	<b>259,979,794.21</b>	<b>4,014,906.06</b>	<b>799,838.04</b>



## Counterparty Compliance as at 28/02/2026

### Long Term Investments

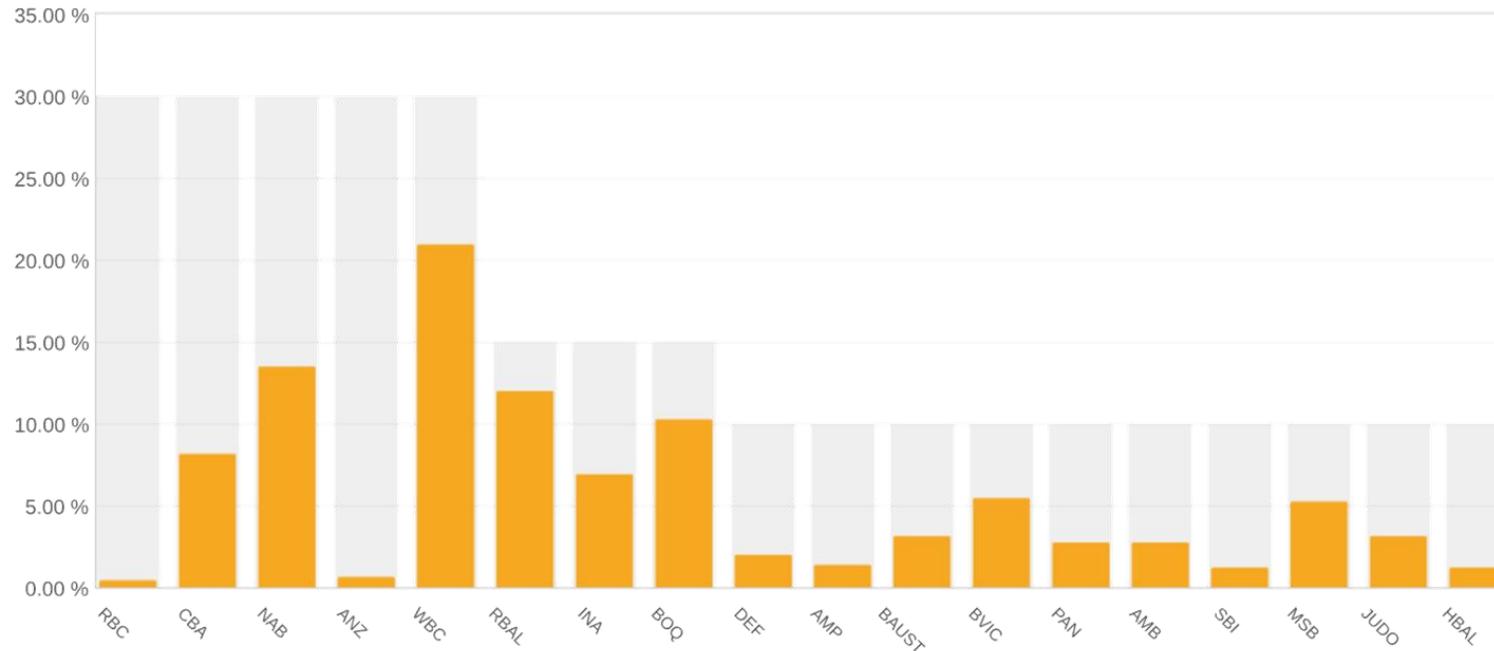
Compliant	Bank Group	Term	Rating	Invested (\$)	Invested (%)	Limit (%)	Limit (\$)	Available (\$)
✓	Royal Bank of Canada	Long	AA-	997,288.00	0.38	30.00	-	76,979,444.48
✓	Commonwealth Bank	Long	AA-	21,039,794.21	8.10	30.00	-	56,936,938.27
✓	NAB	Long	AA-	34,885,243.60	13.42	30.00	-	43,091,488.88
✓	ANZ Bank	Long	AA-	1,516,311.00	0.58	30.00	-	76,460,421.48
✓	Westpac	Long	AA-	54,241,228.00	20.87	30.00	-	23,735,504.48
✓	Rabobank Australia Limited	Long	A	31,000,000.00	11.93	15.00	-	7,988,366.24
✓	ING Bank (Australia) Ltd	Long	A	17,818,712.80	6.86	15.00	-	21,169,653.44
✓	BOQ	Long	A-	26,504,008.00	10.20	15.00	-	12,484,358.24
✓	Defence Bank	Long	BBB+	5,000,000.00	1.92	10.00	-	20,992,244.16
✓	AMP Bank	Long	BBB+	3,419,856.00	1.32	10.00	-	22,572,388.16
✓	Bank Australia	Long	BBB+	8,000,000.00	3.08	10.00	-	17,992,244.16
✓	BankVic	Long	BBB+	14,000,000.00	5.39	10.00	-	11,992,244.16
✓	P&N Bank	Long	BBB+	7,000,000.00	2.69	10.00	-	18,992,244.16
✓	Australian Military Bank	Long	BBB+	7,000,000.00	2.69	10.00	-	18,992,244.16



Compliant	Bank Group	Term	Rating	Invested (\$)	Invested (%)	Limit (%)	Limit (\$)	Available (\$)
✓	State Bank of India	Long	BBB	3,000,000.00	1.15	10.00	-	22,992,244.16
✓	MyState Bank	Long	BBB	13,500,000.00	5.19	10.00	-	12,492,244.16
✓	JUDO	Long	BBB	8,000,000.00	3.08	10.00	-	17,992,244.16
✓	Heartland Bank Australia Limited	Long	BBB	3,000,000.00	1.15	10.00	-	22,992,244.16
<b>TOTALS</b>				<b>259,922,441.61</b>	<b>100.00</b>			



**Counterparty Compliance - Long Term Investments**



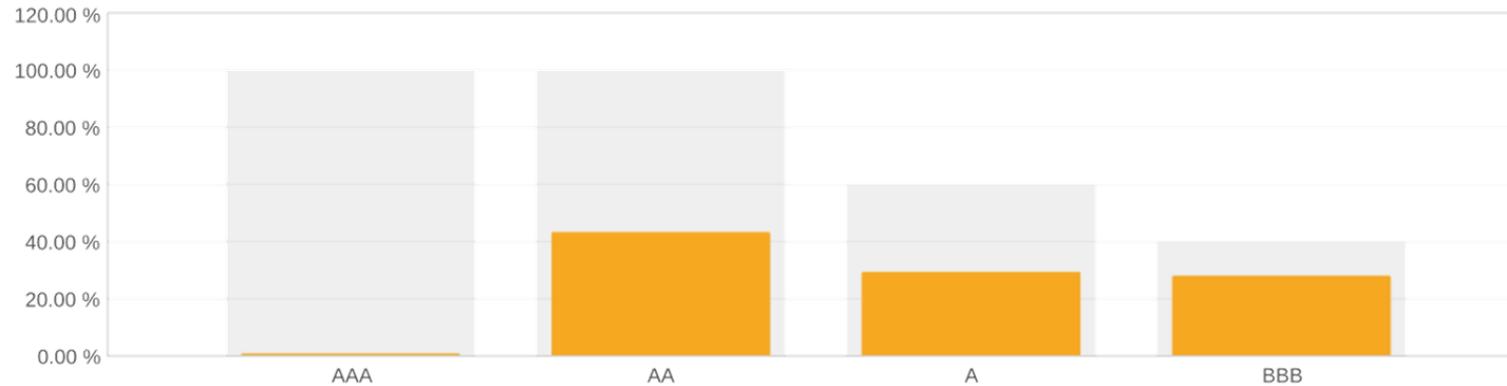


## Credit Quality Compliance as at 28/02/2026

### Long Term Investments

Compliant	Rating	Invested (\$)	Invested (%)	Limit (%)	Available (\$)
✓	AAA	997,288.00	0.38	100.00	258,925,153.61
✓	AA	111,682,576.81	42.97	100.00	148,239,864.80
✓	A	75,322,720.80	28.98	60.00	80,630,744.17
✓	BBB	71,919,856.00	27.67	40.00	32,049,120.64
<b>TOTALS</b>		<b>259,922,441.61</b>	<b>100.00</b>		

### Credit Quality Compliance - Long Term Investments

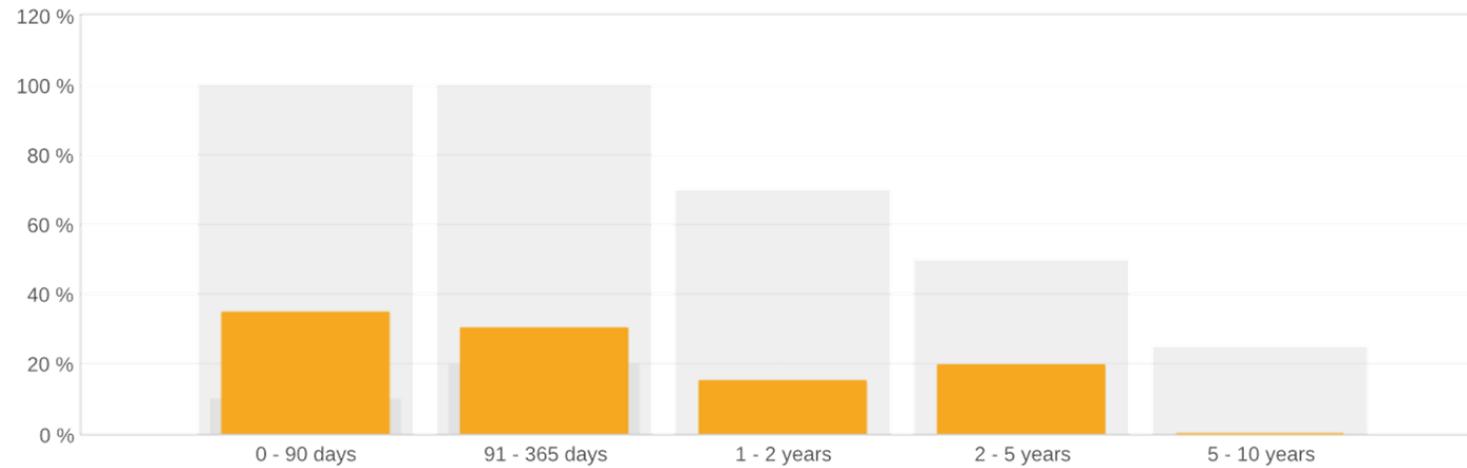




### Maturity Compliance as at 28/02/2026

Compliant	Term	Invested (\$)	Invested (%)	Min Limit (%)	Max Limit (%)	Available (\$)
✓	0 - 90 days	90,539,794.21	34.83	10.00	100.00	169,382,647.40
✓	91 - 365 days	78,725,243.60	30.29	20.00	100.00	181,197,198.01
✓	1 - 2 years	39,417,144.00	15.16	0.00	70.00	142,528,565.13
✓	2 - 5 years	51,240,259.80	19.71	0.00	50.00	78,720,961.01
✓	5 - 10 years	-	0.00	0.00	25.00	64,980,610.40
<b>TOTALS</b>		<b>259,922,441.61</b>	<b>100.00</b>			

### Maturity Compliance





## Portfolio Comparison

From: 31/01/2026 To: 28/02/2026

Issuer	Rating	Type	Rate (%)	Purchase Date	Maturity Date	Interest (%)	31/01/2026 (\$)	28/02/2026 (\$)	Difference (\$)
Westpac	AA-	TD	4.8700	23/01/2025	05/02/2026	At Maturity	7,000,000.00	-	-7,000,000.00
Westpac	AA-	TD	2.1500	10/02/2022	12/02/2026	Quarterly	1,000,000.00	-	-1,000,000.00
Westpac	AA-	TD	2.1500	10/02/2022	12/02/2026	Quarterly	1,000,000.00	-	-1,000,000.00
Westpac	AA-	TD	2.1500	10/02/2022	12/02/2026	Quarterly	1,000,000.00	-	-1,000,000.00
BOQ	A-	TD	3.9800	27/11/2025	12/02/2026	At Maturity	3,000,000.00	-	-3,000,000.00
NAB	AA-	TD	4.1200	14/08/2025	13/02/2026	At Maturity	3,000,000.00	-	-3,000,000.00
State Bank of India, Sydney Branch	BBB	TD	5.2000	20/02/2025	19/02/2026	At Maturity	4,000,000.00	-	-4,000,000.00
Australian Military Bank	BBB+	TD	4.1800	27/11/2025	05/03/2026	At Maturity	2,000,000.00	2,000,000.00	-
Auswide Bank	BBB	TD	4.1700	04/09/2025	05/03/2026	At Maturity	2,000,000.00	2,000,000.00	-
BOQ	A-	TD	4.1300	28/08/2025	05/03/2026	At Maturity	5,000,000.00	5,000,000.00	-
Westpac	AA-	TD	4.1400	04/12/2025	05/03/2026	At Maturity	6,000,000.00	6,000,000.00	-
Rabobank Australia Limited	A	TD	4.9200	05/09/2024	05/03/2026	Annual	4,000,000.00	4,000,000.00	-
Westpac	AA-	TD	1.2000	04/03/2021	05/03/2026	Quarterly	1,500,000.00	1,500,000.00	-
Westpac	AA-	TD	1.2000	04/03/2021	05/03/2026	Quarterly	1,000,000.00	1,000,000.00	-
P&N Bank	BBB+	TD	4.7000	16/03/2023	19/03/2026	Quarterly	5,000,000.00	5,000,000.00	-
Westpac	AA-	TD	4.1200	28/08/2025	02/04/2026	At Maturity	5,000,000.00	5,000,000.00	-
JUDO BANK	BBB	TD	4.6500	13/03/2025	02/04/2026	Annual	5,000,000.00	5,000,000.00	-

**Attachment 1 Monthly Investment Report - February 2026**


Issuer	Rating	Type	Rate (%)	Purchase Date	Maturity Date	Interest (%)	31/01/2026 (\$)	28/02/2026 (\$)	Difference (\$)
MyState (Auswide) Bank	BBB	TD	4.3000	04/12/2025	09/04/2026	At Maturity	2,000,000.00	2,000,000.00	-
BankVic	BBB+	TD	4.1500	24/07/2025	09/04/2026	At Maturity	3,000,000.00	3,000,000.00	-
ING Bank (Australia) Ltd	A	TD	4.6500	20/03/2025	09/04/2026	Annual	2,000,000.00	2,000,000.00	-
NAB	AA-	TD	4.6000	20/03/2025	09/04/2026	At Maturity	3,000,000.00	3,000,000.00	-
ING Bank (Australia) Ltd	A	TD	4.6500	20/03/2025	16/04/2026	Annual	2,000,000.00	2,000,000.00	-
MyState (Auswide) Bank	BBB	TD	4.3500	04/12/2025	07/05/2026	At Maturity	2,000,000.00	2,000,000.00	-
Defence Bank	BBB+	TD	4.1800	04/09/2025	07/05/2026	At Maturity	2,000,000.00	2,000,000.00	-
Defence Bank	BBB+	TD	4.1800	04/09/2025	07/05/2026	At Maturity	3,000,000.00	3,000,000.00	-
BOQ	A-	TD	4.1000	04/07/2025	07/05/2026	Quarterly	3,000,000.00	3,000,000.00	-
Australian Unity Bank	BBB+	TD	4.3000	01/05/2025	07/05/2026	Annual	2,000,000.00	2,000,000.00	-
State Bank of India, Sydney Branch	BBB	TD	4.9000	03/04/2025	07/05/2026	At Maturity	2,000,000.00	2,000,000.00	-
NAB	AA-	TD	4.1500	10/07/2025	07/05/2026	At Maturity	4,000,000.00	4,000,000.00	-
NAB	AA-	TD	4.1800	04/09/2025	13/05/2026	At Maturity	3,000,000.00	3,000,000.00	-
NAB	AA-	TD	4.1500	18/09/2025	03/06/2026	At Maturity	5,000,000.00	5,000,000.00	-
NAB	AA-	TD	4.1000	17/07/2025	04/06/2026	At Maturity	2,000,000.00	2,000,000.00	-
NAB	AA-	TD	4.1600	18/09/2025	10/06/2026	At Maturity	3,000,000.00	3,000,000.00	-
Australian Unity Bank	BBB+	TD	4.3000	05/06/2025	11/06/2026	At Maturity	3,000,000.00	3,000,000.00	-
Australian Unity Bank	BBB+	TD	4.3000	05/06/2025	18/06/2026	At Maturity	3,000,000.00	3,000,000.00	-
Heartland Bank Australia Limited	BBB	TD	4.4000	13/11/2025	02/07/2026	At Maturity	3,000,000.00	3,000,000.00	-

**Attachment 1 Monthly Investment Report - February 2026**


Issuer	Rating	Type	Rate (%)	Purchase Date	Maturity Date	Interest (%)	31/01/2026 (\$)	28/02/2026 (\$)	Difference (\$)
Auswide Bank	BBB	TD	4.2000	02/10/2025	02/07/2026	At Maturity	6,000,000.00	6,000,000.00	-
BOQ	A-	TD	4.5400	18/12/2025	02/07/2026	At Maturity	3,500,000.00	3,500,000.00	-
Rabobank Australia Limited	A	TD	4.0700	04/07/2025	06/07/2026	Annual	2,000,000.00	2,000,000.00	-
P&N Bank	BBB+	TD	5.7500	13/07/2023	16/07/2026	Quarterly	2,000,000.00	2,000,000.00	-
NAB	AA-	TD	4.1800	04/09/2025	05/08/2026	At Maturity	2,000,000.00	2,000,000.00	-
MyState (Auswide) Bank	BBB	TD	4.6000	18/12/2025	06/08/2026	At Maturity	1,500,000.00	1,500,000.00	-
BOQ	A-	TD	4.4900	15/01/2026	06/08/2026	At Maturity	2,000,000.00	2,000,000.00	-
NAB	AA-	TD	4.1400	31/07/2025	06/08/2026	At Maturity	3,000,000.00	3,000,000.00	-
BOQ	A-	TD	4.7500	12/02/2026	06/08/2026	At Maturity	-	3,000,000.00	3,000,000.00
Australian Military Bank	BBB+	TD	4.5400	15/01/2026	13/08/2026	Annual	1,000,000.00	1,000,000.00	-
Australian Military Bank	BBB+	TD	4.5100	15/01/2026	03/09/2026	Annual	4,000,000.00	4,000,000.00	-
NAB	AA-	TD	4.1300	31/07/2025	03/09/2026	At Maturity	2,000,000.00	2,000,000.00	-
Westpac	AA-	TD	1.7800	28/10/2021	29/10/2026	Quarterly	1,000,000.00	1,000,000.00	-
Westpac	AA-	TD	1.7800	28/10/2021	29/10/2026	Quarterly	1,000,000.00	1,000,000.00	-
Westpac	AA-	TD	1.7800	28/10/2021	29/10/2026	Quarterly	2,000,000.00	2,000,000.00	-
Westpac	AA-	TD	1.7800	28/10/2021	29/10/2026	Quarterly	4,500,000.00	4,500,000.00	-
JUDO BANK	BBB	TD	4.8000	12/02/2026	05/11/2026	At Maturity	-	3,000,000.00	3,000,000.00
Westpac	AA-	TD	4.8000	12/02/2026	12/11/2026	Annual	-	2,000,000.00	2,000,000.00
Westpac	AA-	TD	2.0000	02/12/2021	03/12/2026	Quarterly	1,000,000.00	1,000,000.00	-
Westpac	AA-	TD	2.0000	02/12/2021	03/12/2026	Quarterly	2,000,000.00	2,000,000.00	-

**Attachment 1 Monthly Investment Report - February 2026**


Issuer	Rating	Type	Rate (%)	Purchase Date	Maturity Date	Interest (%)	31/01/2026 (\$)	28/02/2026 (\$)	Difference (\$)
Westpac	AA-	TD	2.0000	02/12/2021	03/12/2026	Quarterly	2,000,000.00	2,000,000.00	-
Westpac	AA-	TD	4.4300	27/11/2025	03/12/2026	Quarterly	2,000,000.00	2,000,000.00	-
Westpac	AA-	TD	4.4200	04/12/2025	07/01/2027	Quarterly	1,000,000.00	1,000,000.00	-
Westpac	AA-	TD	4.4200	04/12/2025	07/01/2027	Quarterly	1,000,000.00	1,000,000.00	-
Westpac	AA-	TD	4.8400	25/01/2024	28/01/2027	Quarterly	1,000,000.00	1,000,000.00	-
State Bank of India, Sydney Branch	BBB	TD	4.1000	24/07/2025	09/02/2027	At Maturity	1,000,000.00	1,000,000.00	-
NAB	AA-	TD	2.3500	10/02/2022	09/02/2027	Quarterly	1,000,000.00	1,000,000.00	-
Westpac	AA-	TD	4.8700	15/02/2024	18/02/2027	Semi-Annual	1,340,000.00	1,340,000.00	-
NAB	AA-	BOND	2.9000	25/02/2022	25/02/2027	Semi-Annual	442,123.20	442,621.80	498.60
NAB	AA-	BOND	2.9000	25/02/2022	25/02/2027	Semi-Annual	442,123.20	442,621.80	498.60
BankVic	BBB+	TD	4.7000	18/12/2025	04/03/2027	Quarterly	2,000,000.00	2,000,000.00	-
NAB	AA-	TD	4.0000	04/07/2025	04/03/2027	Quarterly	2,000,000.00	2,000,000.00	-
ING Bank (Australia) Ltd	A	TD	4.6200	18/12/2025	01/04/2027	Quarterly	5,000,000.00	5,000,000.00	-
BankVic	BBB+	TD	4.7000	18/12/2025	08/04/2027	Quarterly	3,000,000.00	3,000,000.00	-
NAB	AA-	TD	4.5500	15/01/2026	06/05/2027	Annual	4,000,000.00	4,000,000.00	-
Westpac	AA-	TD	4.8800	05/02/2026	03/06/2027	Annual	-	7,000,000.00	7,000,000.00
Royal Bank of Canada	AAA	BOND	4.5000	13/07/2022	13/07/2027	Semi-Annual	998,166.00	997,288.00	-878.00
BankVic	BBB+	TD	4.6500	15/01/2026	05/08/2027	Annual	2,000,000.00	2,000,000.00	-
Westpac	AA-	TD	4.3300	13/11/2025	02/09/2027	Annual	5,000,000.00	5,000,000.00	-

**Attachment 1 Monthly Investment Report - February 2026**


Issuer	Rating	Type	Rate (%)	Purchase Date	Maturity Date	Interest (%)	31/01/2026 (\$)	28/02/2026 (\$)	Difference (\$)
AMP Bank	BBB+	FRN	4.9820	13/09/2024	13/09/2027	Quarterly	3,421,447.20	3,419,856.00	-1,591.20
Westpac	AA-	TD	4.9300	12/02/2026	02/12/2027	Annual	-	1,000,000.00	1,000,000.00
Westpac	AA-	TD	4.9300	12/02/2026	02/12/2027	Annual	-	1,000,000.00	1,000,000.00
Westpac	AA-	TD	4.9300	12/02/2026	02/12/2027	Annual	-	1,000,000.00	1,000,000.00
BankVic	BBB+	TD	4.7000	15/01/2026	06/01/2028	Annual	2,000,000.00	2,000,000.00	-
ANZ Bank	AA-	FRN	4.7975	31/03/2023	31/03/2028	Quarterly	1,517,001.00	1,516,311.00	-690.00
BankVic	BBB+	TD	4.7000	15/01/2026	04/05/2028	Annual	2,000,000.00	2,000,000.00	-
Rabobank Australia Limited	A	TD	4.2900	17/07/2025	21/07/2028	Annual	2,000,000.00	2,000,000.00	-
BOQ	A-	FRN	4.4112	20/11/2025	20/11/2028	Quarterly	4,005,624.00	4,004,008.00	-1,616.00
Rabobank Australia Limited	A	TD	4.8200	15/01/2026	07/12/2028	Annual	3,000,000.00	3,000,000.00	-
ING Bank (Australia) Ltd	A	FRN	4.6612	20/08/2024	20/08/2029	Quarterly	1,817,609.40	1,818,712.80	1,103.40
Rabobank Australia Limited	A	TD	4.8500	22/08/2024	29/08/2029	Annual	5,000,000.00	5,000,000.00	-
Rabobank Australia Limited	A	TD	4.8500	29/08/2024	30/08/2029	Annual	3,000,000.00	3,000,000.00	-
Rabobank Australia Limited	A	TD	4.8500	05/09/2024	06/09/2029	Annual	4,000,000.00	4,000,000.00	-
BOQ	A-	TD	4.5900	03/04/2025	04/04/2030	Annual	5,000,000.00	5,000,000.00	-
Rabobank Australia Limited	A	TD	4.7300	01/05/2025	02/05/2030	Annual	5,000,000.00	5,000,000.00	-
ING Bank (Australia) Ltd	A	TD	4.6200	22/05/2025	23/05/2030	Annual	2,000,000.00	2,000,000.00	-
ING Bank (Australia) Ltd	A	TD	4.6200	22/05/2025	23/05/2030	Annual	2,000,000.00	2,000,000.00	-
BOQ	A-	TD	4.1500	06/06/2025	06/06/2030	Annual	1,000,000.00	1,000,000.00	-
Rabobank Australia Limited	A	TD	4.6000	12/06/2025	13/06/2030	Annual	3,000,000.00	3,000,000.00	-

## Attachment 1 Monthly Investment Report - February 2026



Issuer	Rating	Type	Rate (%)	Purchase Date	Maturity Date	Interest (%)	31/01/2026 (\$)	28/02/2026 (\$)	Difference (\$)
Westpac	AA-	BOND	4.3000	19/06/2025	19/06/2030	Semi-Annual	3,897,124.00	3,901,228.00	4,104.00
ING Bank (Australia) Ltd	A	TD	5.0800	18/12/2025	12/12/2030	Annual	3,000,000.00	3,000,000.00	-
Commonwealth Bank	AA-	CASH	3.4500	31/01/2026	31/01/2026	Monthly	2,147,566.13	2,144,383.52	-3,182.61
Commonwealth Bank	AA-	CASH	3.4500	31/01/2026	31/01/2026	Monthly	5,011,415.17	3,191,897.95	-1,819,517.22
Commonwealth Bank	AA-	CASH	3.4500	31/01/2026	31/01/2026	Monthly	13,631,352.59	15,703,512.74	2,072,160.15
<b>TOTALS</b>							<b>261,671,551.89</b>	<b>259,922,441.61</b>	<b>-1,749,110.28</b>



## Trades in Period

From: 01/02/2026 To: 28/02/2026

### New Trades - From: 01/02/2026 To: 28/02/2026

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Value (\$)	Reference
Westpac	AA-	TD	WATER	Annual	05/02/2026	03/06/2027	4.8800	7,000,000.00	Folio 5028
JUDO BANK	BBB	TD	GENERAL	At Maturity	12/02/2026	05/11/2026	4.8000	3,000,000.00	Folio 5017
BOQ	A-	TD	GENERAL	At Maturity	12/02/2026	06/08/2026	4.7500	3,000,000.00	Folio 5019
Westpac	AA-	TD	SEWER	Annual	12/02/2026	12/11/2026	4.8000	2,000,000.00	Folio 5018
Westpac	AA-	TD	SEWER	Annual	12/02/2026	02/12/2027	4.9300	1,000,000.00	Folio 5015
Westpac	AA-	TD	WATER	Annual	12/02/2026	02/12/2027	4.9300	1,000,000.00	Folio 5029
Westpac	AA-	TD	GENERAL	Annual	12/02/2026	02/12/2027	4.9300	1,000,000.00	Folio 5016
<b>TOTALS</b>								<b>18,000,000.00</b>	


**Sell Trades - From: 01/02/2026 To: 28/02/2026**

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Selling Date	Yield/Margin (%)	Face Value (\$)	Gross Value (\$)	Capital Value (\$)	Reference
No entries for this item												
<b>TOTALS</b>									<b>0</b>			


**Matured Trades - From: 01/02/2026 To: 28/02/2026**

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Value (\$)	Reference
Westpac	AA-	TD	WATER	At Maturity	23/01/2025	05/02/2026	4.8700	7,000,000.00	Folio 1336
BOQ	A-	TD	GENERAL	At Maturity	27/11/2025	12/02/2026	3.9800	3,000,000.00	Folio 1623
Westpac	AA-	TD	GENERAL	Quarterly	10/02/2022	12/02/2026	2.1500	1,000,000.00	Folio 1122
Westpac	AA-	TD	WATER	Quarterly	10/02/2022	12/02/2026	2.1500	1,000,000.00	Folio 1122
Westpac	AA-	TD	SEWER	Quarterly	10/02/2022	12/02/2026	2.1500	1,000,000.00	Folio 1122
NAB	AA-	TD	GENERAL	At Maturity	14/08/2025	13/02/2026	4.1200	3,000,000.00	Folio 1518
State Bank of India, Sydney Branch	BBB	TD	GENERAL	At Maturity	20/02/2025	19/02/2026	5.2000	4,000,000.00	Folio 3901
<b>TOTALS</b>								<b>20,000,000.00</b>	



### Unrealised Gains / Losses as at 28/02/2026

Issuer	Rating	Type	Purchase Date	Maturity Date	Allocation	Cost (\$)	Value (\$)	Purchase Price	Current Price	Gain/Loss (\$)
NAB	AA-	BOND	25/02/2022	25/02/2027	WATER	448,866.00	442,621.80	99.7480	98.3604	-6,244.20
NAB	AA-	BOND	25/02/2022	25/02/2027	SEWER	448,866.00	442,621.80	99.7480	98.3604	-6,244.20
Royal Bank of Canada	AA-	BOND	13/07/2022	13/07/2027	WATER	998,230.00	997,288.00	99.8230	99.7288	-942.00
AMP Bank	BBB+	FRN	13/09/2024	13/09/2027	SEWER	3,400,000.00	3,419,856.00	100.0000	100.5840	19,856.00
ANZ Bank	AA-	FRN	31/03/2023	31/03/2028	SEWER	1,500,000.00	1,516,311.00	100.0000	101.0874	16,311.00
BOQ	A-	FRN	20/11/2025	20/11/2028	WATER	4,000,000.00	4,004,008.00	100.0000	100.1002	4,008.00
ING Bank (Australia) Ltd	A	FRN	20/08/2024	20/08/2029	GENERAL	1,800,000.00	1,818,712.80	100.0000	101.0396	18,712.80
Westpac	AA-	BOND	19/06/2025	19/06/2030	WATER	3,993,400.00	3,901,228.00	99.8350	97.5307	-92,172.00
<b>TOTALS</b>						<b>16,589,362.00</b>	<b>16,542,647.40</b>			<b>-46,714.60</b>



## Realised Gains / Losses

From: 01/02/2026 To: 28/02/2026

Issuer	Rating	Type	Purchase Date	Maturity Date	Selling Date	Cost Price	Current Price	Purchase Price	Selling Price	Realised	Type
No entries for this item											
<b>TOTALS</b>						0	0			0	



## Interest Received in Period

From: 01/02/2026 To: 28/02/2026

### Periodic Interest

Issuer	Rating	Type	Allocation	Frequency	Value (\$)	Purchase Date	Maturity Date	Coupon Date	Type	Rate (%)	Received (\$)
Westpac	AA-	TD	WATER	At Maturity	7,000,000.00	23/01/2025	05/02/2026	05/02/2026	Maturity	4.8700	353,041.64
BOQ	A-	TD	GENERAL	At Maturity	3,000,000.00	27/11/2025	12/02/2026	12/02/2026	Maturity	3.9800	25,188.49
Westpac	AA-	TD	SEWER	Quarterly	1,000,000.00	10/02/2022	12/02/2026	12/02/2026	Maturity	2.1500	117.81
Westpac	AA-	TD	SEWER	Quarterly	1,000,000.00	10/02/2022	12/02/2026	10/02/2026	Periodic	2.1500	5,419.18
Westpac	AA-	TD	GENERAL	Quarterly	1,000,000.00	10/02/2022	12/02/2026	12/02/2026	Maturity	2.1500	117.81
Westpac	AA-	TD	GENERAL	Quarterly	1,000,000.00	10/02/2022	12/02/2026	10/02/2026	Periodic	2.1500	5,419.18
Westpac	AA-	TD	WATER	Quarterly	1,000,000.00	10/02/2022	12/02/2026	12/02/2026	Maturity	2.1500	117.81
Westpac	AA-	TD	WATER	Quarterly	1,000,000.00	10/02/2022	12/02/2026	10/02/2026	Periodic	2.1500	5,419.18
NAB	AA-	TD	GENERAL	At Maturity	3,000,000.00	14/08/2025	13/02/2026	13/02/2026	Maturity	4.1200	61,969.32
State Bank of India, Sydney Branch	BBB	TD	GENERAL	At Maturity	4,000,000.00	20/02/2025	19/02/2026	19/02/2026	Maturity	5.2000	207,430.14
Westpac	AA-	TD	WATER	Quarterly	2,000,000.00	27/11/2025	03/12/2026	27/02/2026	Periodic	4.4300	22,332.05
NAB	AA-	TD	SEWER	Quarterly	1,000,000.00	10/02/2022	09/02/2027	10/02/2026	Periodic	2.3500	5,923.29
Westpac	AA-	TD	SEWER	Semi-Annual	1,340,000.00	15/02/2024	18/02/2027	16/02/2026	Periodic	4.8700	33,075.97
NAB	AA-	BOND	SEWER	Semi-Annual	450,000.00	25/02/2022	25/02/2027	25/02/2026	Periodic	2.9000	6,525.00
NAB	AA-	BOND	WATER	Semi-Annual	450,000.00	25/02/2022	25/02/2027	25/02/2026	Periodic	2.9000	6,525.00
BOQ	A-	FRN	WATER	Quarterly	4,000,000.00	20/11/2025	20/11/2028	20/02/2026	Periodic	4.4112	44,474.56



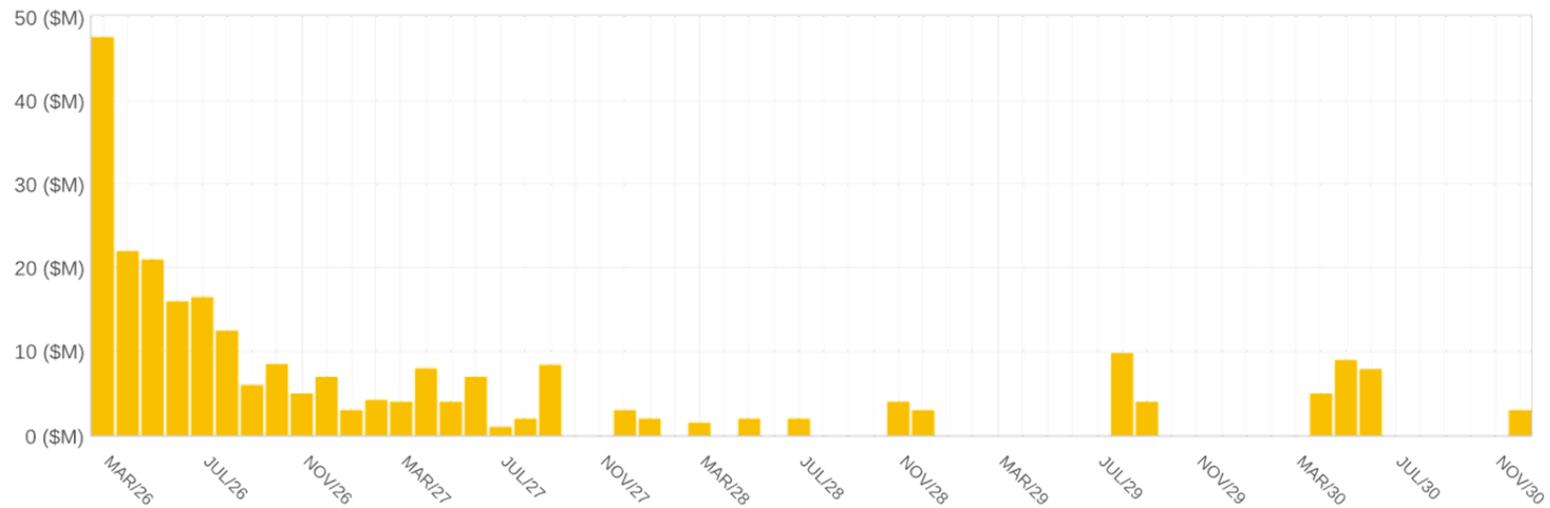
Issuer	Rating	Type	Allocation	Frequency	Value (\$)	Purchase Date	Maturity Date	Coupon Date	Type	Rate (%)	Received (\$)
ING Bank (Australia) Ltd	A	FRN	GENERAL	Quarterly	1,800,000.00	20/08/2024	20/08/2029	20/02/2026	Periodic	4.6612	21,147.80
<b>TOTALS</b>					<b>31,040,000.00</b>						<b>804,244.23</b>



### Maturity Cash Flow as at 28/02/2026

Year	Jan (\$)	Feb (\$)	Mar (\$)	Apr (\$)	May (\$)	Jun (\$)	Jul (\$)	Aug (\$)	Sep (\$)	Oct (\$)	Nov (\$)	Dec (\$)	Total (\$)
2026	-	-	47,539,794	22,000,000	21,000,000	16,000,000	16,500,000	12,500,000	6,000,000	8,500,000	5,000,000	7,000,000	162,039,794.21
2027	3,000,000	4,225,243	4,000,000	8,000,000	4,000,000	7,000,000	997,288	2,000,000	8,419,856	-	-	3,000,000	44,642,387.60
2028	2,000,000	-	1,516,311	-	2,000,000	-	2,000,000	-	-	-	4,004,008	3,000,000	14,520,319.00
2029	-	-	-	-	-	-	-	9,818,712	4,000,000	-	-	-	13,818,712.80
2030	-	-	-	5,000,000	9,000,000	7,901,228	-	-	-	-	-	3,000,000	24,901,228.00
<b>TOTALS</b>													<b>259,922,441.61</b>

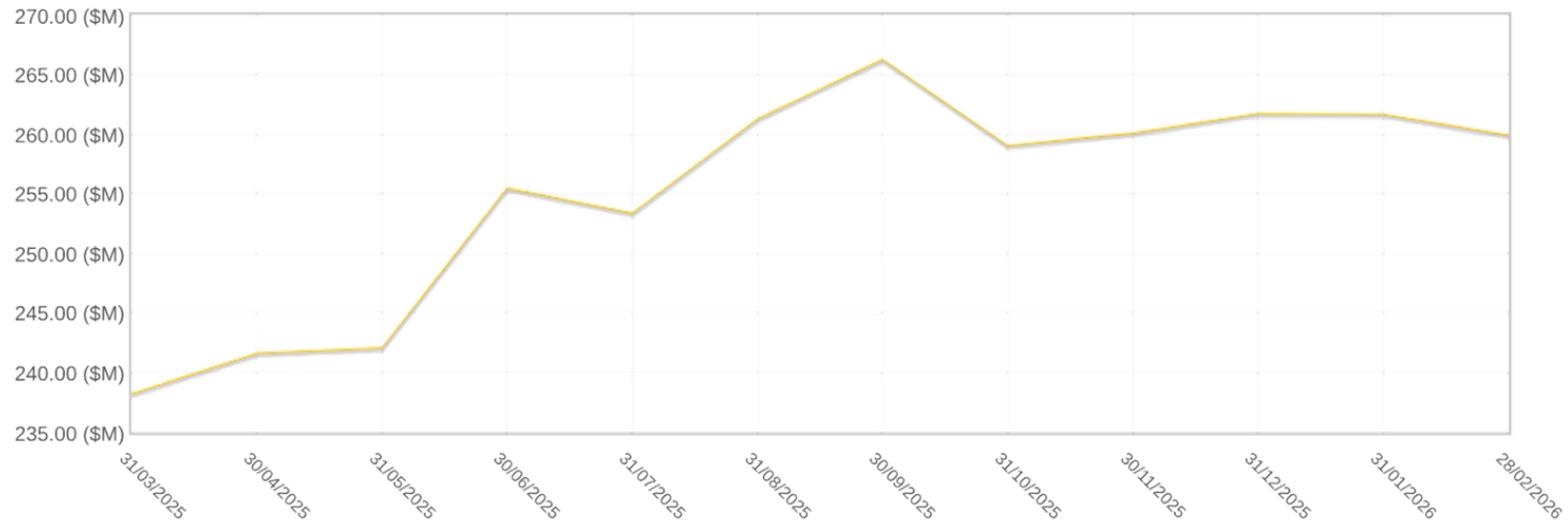
### Maturity Cash Flow Distribution





### Historical Portfolio Balances as at 28/02/2026

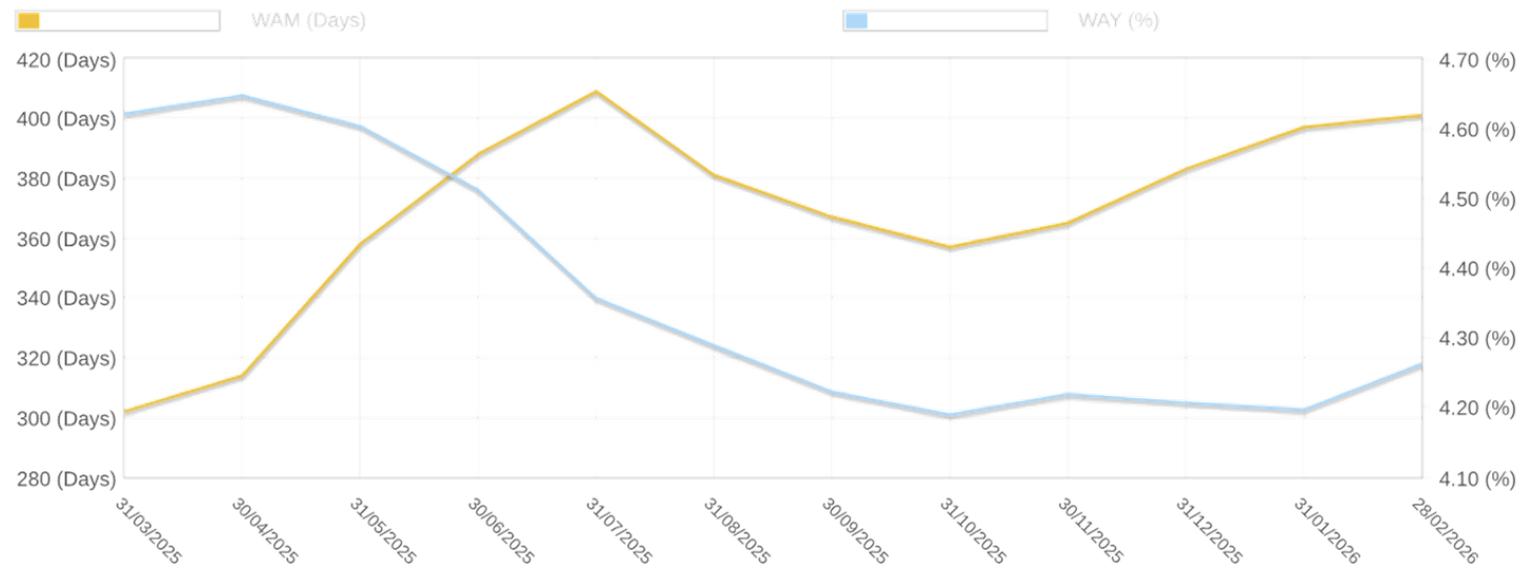
31/03/2025	30/04/2025	31/05/2025	30/06/2025	31/07/2025	31/08/2025	30/09/2025	31/10/2025	30/11/2025	31/12/2025	31/01/2026	28/02/2026
238.22	241.62	242.07	255.48	253.37	261.28	266.27	259.04	260.08	261.73	261.67	259.92





### Historical Ratios as at 28/02/2026

	31/03/2025	30/04/2025	31/05/2025	30/06/2025	31/07/2025	31/08/2025	30/09/2025	31/10/2025	30/11/2025	31/12/2025	31/01/2026	28/02/2026
WAM (Days)	302	314	358	388	409	381	367	357	365	383	397	401
WAY (%)	4.6208	4.6468	4.6027	4.5113	4.3564	4.2887	4.2225	4.1896	4.2191	4.2069	4.1966	4.2621

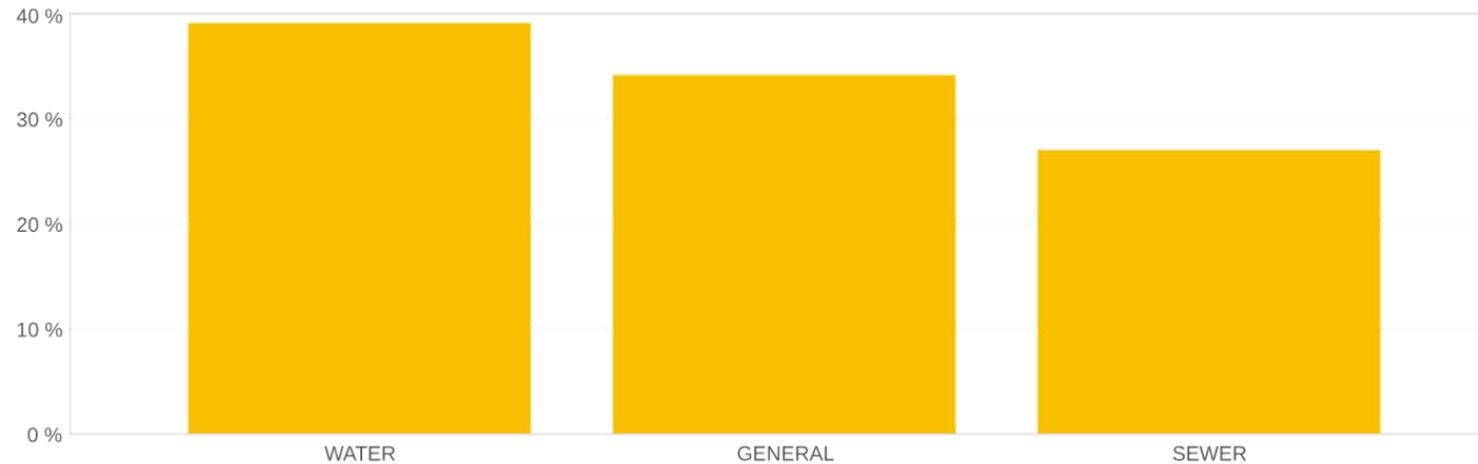




### Allocation as at 28/02/2026

Code	Number of trades	Invested (\$)	Invested (%)
WATER	36	101,489,529.32	39.05
GENERAL	26	88,522,225.54	34.06
SEWER	31	69,910,686.75	26.90
<b>TOTALS</b>	<b>93</b>	<b>259,922,441.61</b>	<b>100.0</b>

### Allocation Distribution as at 28/02/2026

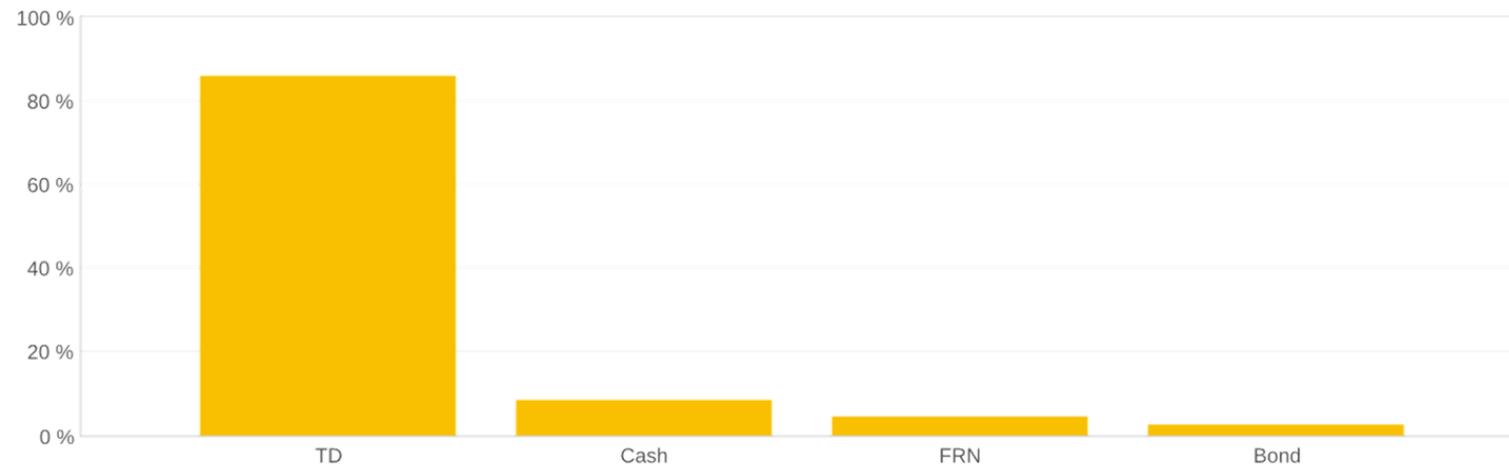




### Asset Class as at 28/02/2026

Code	Number of Trades	Invested (\$)	Invested (%)
TD	82	222,340,000.00	85.54
Cash	3	21,039,794.21	8.09
FRN	4	10,758,887.80	4.14
Bond	4	5,783,759.60	2.23
<b>TOTALS</b>	<b>93</b>	<b>259,922,441.61</b>	<b>100.0</b>

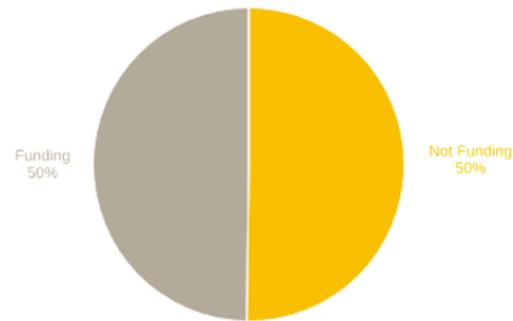
### Asset Class Distribution





**ADIs funding fossil fuels** as at 28/02/2026

	Number of Trades	Invested (\$)	Invested (%)
Not funding fossil fuels	45	130,421,152.00	50.2
Funding fossil fuels	48	129,501,289.61	49.8





#### DISCLAIMER

##### Accuracy & Reliability of Information

Although every effort has been made to verify the accuracy of the information contained in this document, Imperium Markets, its officers, employees and agents disclaim all liability (except for any liability which by law cannot be excluded), for any error, inaccuracy in, or omission from the information contained in this document or any loss or damage suffered by any person directly or indirectly through relying on this information.

“Accrued Interest” is the the accrued amount calculated since either from the purchase date or the last payment date. The quoted figure is not the accrued interest for the financial year to date (FYTD).



**5.7 Progress Report - Delivery Program/Operational Plan 2025/2026 (Delivery Program Year 1) - Six Months from 1 July 2025 to 31 December 2025**

RECORD NUMBER: 2026/347

AUTHOR: Jen Sharp, Director Corporate &amp; Commercial Services

**EXECUTIVE SUMMARY**

This report provides the half-yearly progress report of the 2025/2026 Operational Plan (Delivery Program Year 1). The report illustrates the progress Council has made on the Community Strategic Plan Strategies, Delivery Program and annual Operational Plan actions identified in its Integrated Planning and Reporting documents 2025/2029.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “15.1 Provide representative, responsible and accountable community governance”.

**FINANCIAL IMPLICATIONS**

Nil.

**POLICY AND GOVERNANCE IMPLICATIONS**

This report provides the consolidated progress made in delivering Council’s Delivery Program and Operational Plan 2025/2026, as required by the Integrated Planning and Reporting obligations.

**RECOMMENDATION**

**That the Progress Report – Delivery Program/Operational Plan 2025/2026 (Delivery Program Year 1) – Six Months from 1 July 2025 to 31 December 2025 be noted.**

**FURTHER CONSIDERATIONS**

The recommendation of this report has been assessed against Council’s key risk categories, and the following comments are provided:

<b>Service/Project Delivery</b>	<p>The Progress Report highlights progress in achieving the projects/services in the Operational Plan 2025/2026 under the Delivery Program 2025/2029.</p> <p>The traffic-light indicators show the status of progress:</p> <ul style="list-style-type: none"> <li>* Green – Target has been Met.</li> <li>* Orange – Target is progressing.</li> </ul> <p>As this is the first half of the Operational reporting year, the expectation is that the majority of actions are progressing.</p>
<b>Financial</b>	<p>Misreporting of budget performance may lead to poor financial decisions or funding shortfalls. Council completion of key programs and services during this period have been accounted for in the budgeting process. Any programs, projects or services that were delayed or not completed may have an impact on future budgets.</p>
<b>Reputation/Political</b>	<p>Lack of transparency or perceived underperformance may attract public criticism or political pressure. Non-completion of any programs or projects identified for this period may have an impact on Council’s reputation within the community, with staff or with other stakeholders.</p>
<b>Environment</b>	<p>Failure to report on environmental initiatives may undermine Council’s sustainability commitments.</p>
<b>Compliance</b>	<p>Incomplete or non-compliant reporting may breach legislative obligations under the Local Government Act. Bi-Annual reporting</p>

**5.7 Progress Report - Delivery Program/Operational Plan 2025/2026 (Delivery Program Year 1)  
 - Six Months from 1 July 2025 to 31 December 2025**

	ensures Compliance with Council’s IP&R requirements.
<b>People &amp; WHS</b>	Omission of workforce-related progress may mask WHS risks or staffing challenges.
<b>Information Technology/ Cyber Security</b>	Reliance on digital reporting systems may expose data to integrity or security risks if not properly managed.

**SUPPORTING INFORMATION**

The progress report for 1 July 2025 to 31 December 2025 is attached.

Of the 114 Operational Plan Actions on the Delivery Plans Principal Activities delivered over the six-month reporting period:

- 4 Actions have met their target.
- 110 Actions are progressing.

**ATTACHMENTS**

- 1 IPR - DP/OP Half One Progress Report 2025-2026, D26/27344 [↓](#)



 **ORANGE**  
CITY COUNCIL

DELIVERY PROGRAM & OPERATIONAL PLAN

# Half-yearly Progress Report

  
IP&R

ORANGE.NSW.GOV.AU

JULY –  
DECEMBER  
**2025**

**MOVING TOGETHER**

## Yuga Mawang

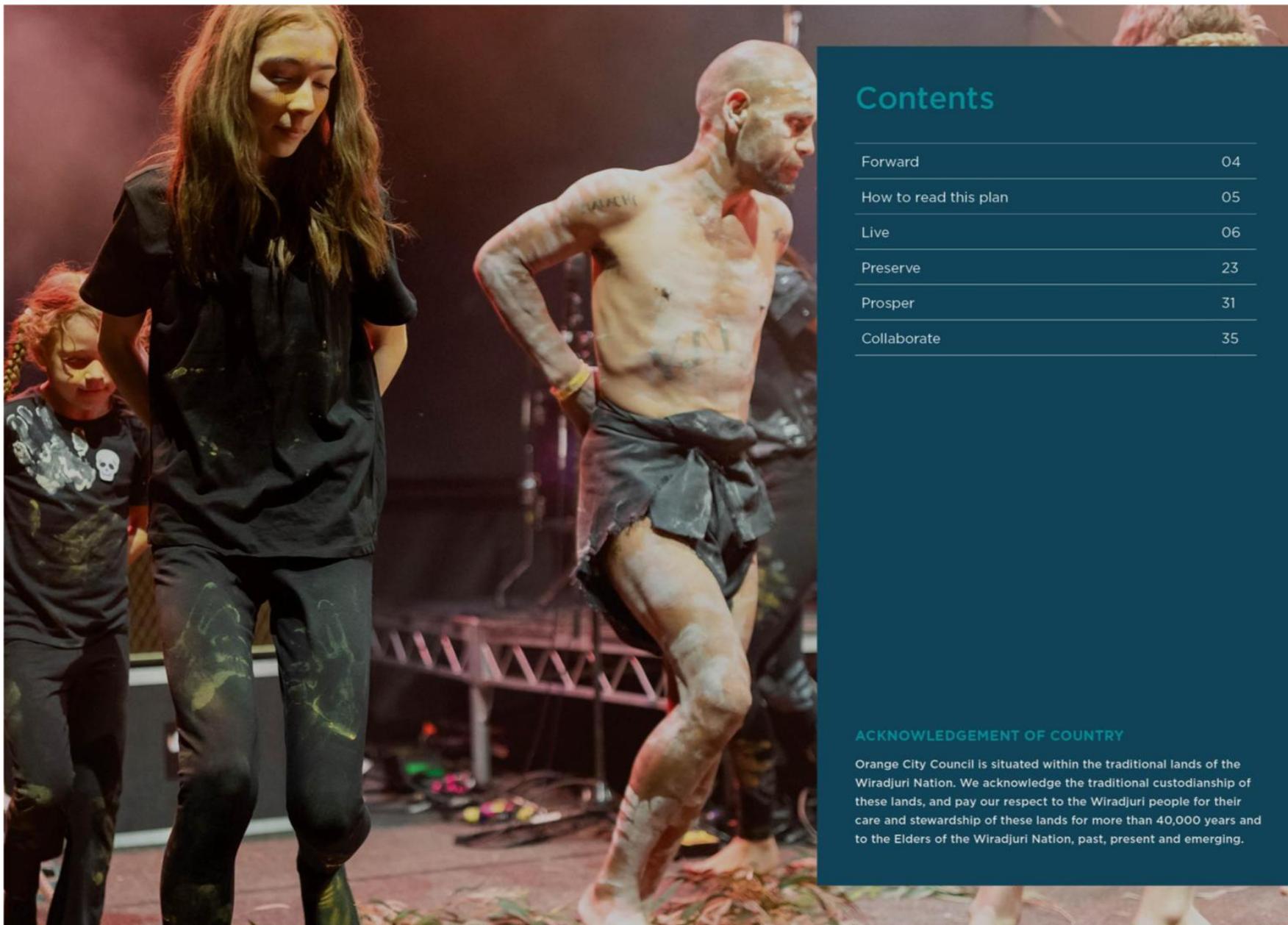
Artwork by Wiradjuri Artist, Mitchell Groat

This artwork embodies the deep connection between Orange City Council and the local community, highlighting the harmony essential for collaborative initiatives.

At its center, two significant landmarks—Gaanha Bula - Mount Canobolas and Guriyan Gaanha Bula (Lake Canobolas) serve as focal points. Surrounding them are eight circles in yellow and navy, representing my core values that strengthen cultural relationships: Culture, Connection, Community, History, Storytelling, Water, Totems, and Gathering Places. Framed by blue borders that reflect the Council's logo and the outline of Orange, these areas feature symbols of the cultural connections unique to our region. The Goanna and Platypus represent the Wiradjuri and Orange totems, while bush tucker signifies local produce.

Each border begins and ends with a symbol of a person, representing the idea that everything in the community starts and ends with people. Veins of gold and yellow speaks to the regions abundance, while ripples of green and blue signify the connections between Gaanha-bula, Guriyan Gaanha-bula and the community. These colours illustrate the ripple effect of Council's influence, showcasing its meaningful impact within and beyond the community.





## Contents

Forward	04
How to read this plan	05
Live	06
Preserve	23
Prosper	31
Collaborate	35

### ACKNOWLEDGEMENT OF COUNTRY

Orange City Council is situated within the traditional lands of the Wiradjuri Nation. We acknowledge the traditional custodianship of these lands, and pay our respect to the Wiradjuri people for their care and stewardship of these lands for more than 40,000 years and to the Elders of the Wiradjuri Nation, past, present and emerging.

**FOREWORD****Message from the Director of Corporate and Commercial Services**

The following is the FY25 half yearly progress report for Orange City Council which is produced as part of the Integrated Planning and Reporting (IP&R) cycle.

I am pleased to present Orange City Council's FY 2025-2026 Half-Year Progress Report, prepared as part of our Integrated Planning and Reporting (IP&R) framework. Covering the period from 1 July to 31 December 2025, this report provides a mid-year update that will contribute to the full Annual Report to be completed at the end of this financial year. Council has continued to progress all IP&R actions during this period.

We have seen excellent progress across several major projects. The Conservatorium and Planetarium is now nearing completion, marking an exciting milestone for our community. At the Orange Regional Sporting Precinct, Zauner Construction is on-site, and works are underway to progress construction of the stadium. Tenders for the construction of the athletics track and centre field have closed.

Council is also progressing the Redleaf Estate project in partnership with Landcom. This long-term housing initiative in the Redmond Place area aims to increase the supply of social and affordable housing for the community.

Another significant project emerging from the Community Strategic Plan is the investigation into an Indoor Playground for Orange. Council is currently exploring partnership opportunities with local providers to help bring this new facility to life for residents and visitors.

Across the organisation, some teams have been challenged by reduced access to state and federal grants. This has encouraged more innovative thinking, with staff finding new ways to support our community and ensure core services continue to be delivered.

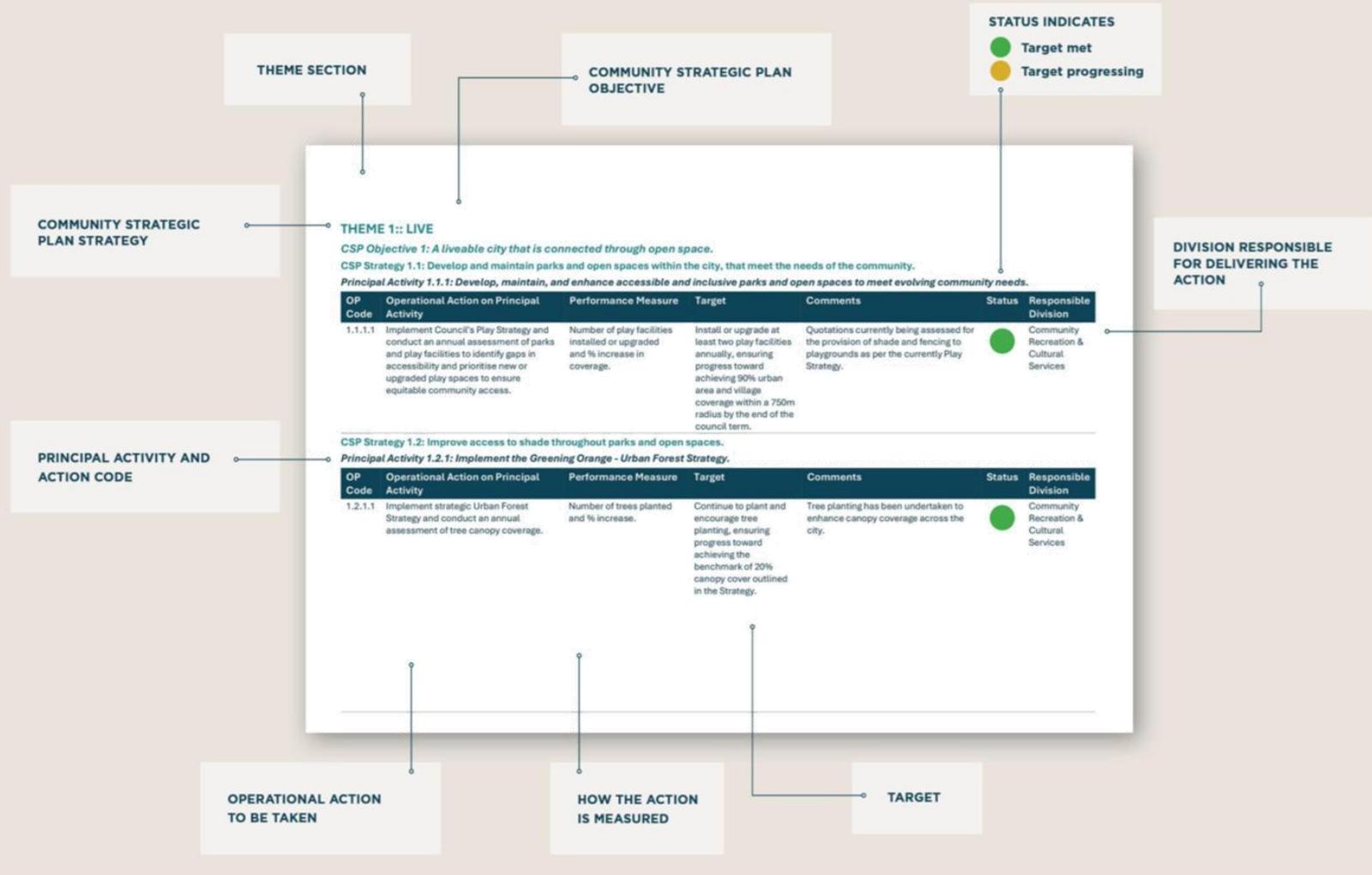
The past six months have also seen many local successes, from major events such as Zest Fest and New Year's Eve celebrations to smaller but meaningful initiatives like the new playground in Spring Hill. Every project, large or small, contributes to the wellbeing of our community, and we remain proud of what has been achieved. Our engagement with the community, whether through informal conversations or structured consultation continues to shape the direction of Council's work.

This period also marked the appointment of our new CEO, Scott Maunder. With his experience in business, Local Government and his strong understanding of Orange, Scott brings a renewed focus on service to our community. I would also like to acknowledge and thank Interim CEO Barry Omundson for his leadership throughout most of this reporting period.



**Jen Sharp**  
Director Corporate and Commercial Services

## How to read this plan





## THEME 1 Live

**We value encouraging healthy lifestyles, community pride, and a sense of belonging. We strive to maintain a safe, caring, and connected community, with active participation supported by enhanced cultural and recreational facilities and inclusive services for all residents. Our beautiful parks, gardens, and natural assets make Orange a desirable place to live, work and play.**

For the reporting period 1 July to 31 December 2025 (the first half-yearly report for this CSP term), strong progress was made across recreation, safety, inclusion and culture. Key highlights include completion of community and stakeholder consultation for the Open Space and Recreation Strategy (with CRED Consulting appointed), and continued delivery of the Orange Regional Sporting Precinct, with construction underway on John Davis OAM Stadium and further tenders open. Community wellbeing outcomes were supported through targeted road safety

campaigns, and inclusive planning progressed through the 2026-2030 Disability Inclusion Action Plan consultation (DIAP), with 143 surveys completed and 26 people attending the face-to-face session. Council also delivered and supported major community and cultural participation through 70+ events approved on Council sites, the Gallery's Connecting to Place pilot (with Migrant and Refugee Services and TAFE), 62 museum education and engagement activities, and ongoing construction progress on the Orange Conservatorium and Planetarium.

## THEME 1:: LIVE

**CSP Objective 1: A liveable city that is connected through open space.**

**CSP Strategy 1.1: Develop and maintain parks and open spaces within the city, that meet the needs of the community.**

**Principal Activity 1.1.1: Develop, maintain, and enhance accessible and inclusive parks and open spaces to meet evolving community needs.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
1.1.1.1	Implement Council's Play Strategy and conduct an annual assessment of parks and play facilities to identify gaps in accessibility and prioritise new or upgraded play spaces to ensure equitable community access.	Number of play facilities installed or upgraded and % increase in coverage.	Install or upgrade at least two play facilities annually, ensuring progress toward achieving 90% urban area and village coverage within a 750m radius by the end of the council term.	Quotations currently being assessed for the provision of shade and fencing to playgrounds as per the current Play Strategy.		Community Recreation & Cultural Services

**CSP Strategy 1.2: Improve access to shade throughout parks and open spaces.**

**Principal Activity 1.2.1: Implement the Greening Orange - Urban Forest Strategy.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
1.2.1.1	Implement strategic Urban Forest Strategy and conduct an annual assessment of tree canopy coverage.	Number of trees planted and % increase.	Continue to plant and encourage tree planting, ensuring progress toward achieving the benchmark of 20% canopy cover outlined in the Strategy.	Tree planting has been undertaken to enhance canopy coverage across the city.		Community Recreation & Cultural Services

**CSP Objective 2: A healthy and active community that is supported by sport and recreational infrastructure.**

**CSP Strategy 2.1: Deliver sport and recreational facilities, programs and activities that are accessible and affordable to service the community into the future.**

**Principal Activity 2.1.1: Develop a Recreational needs Strategy.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
2.1.1.1	Commence investigations into the City's recreational needs.	Bi-annual progress report on Investigation status.	Investigation commenced.	CRED Consulting have been appointed to consult with the Orange community and develop an Open Space and Recreation Strategy. Community and stakeholder consultation phase has been completed.		Technical Services

**Principal Activity 2.1.2: Develop a Strategy to create a Council Indoor Play Facility.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
2.1.2.1	Investigation of opportunities and develop a strategy for a Council run or business partnered Indoor Play Facility.	Bi-annual progress report on Investigation and Strategy status.	Completion of investigation and Strategy and outcomes reported.	A business case for Council to run an Indoor Playground was put to Council and a new Expressions of Interest (EOI) for a business partnered Indoor Playground was conducted.		Corporate & Commercial Services

**Principal Activity 2.1.3: Develop and maintain Aquatic Programs that address the diverse needs of our community.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
2.1.3.1	Engage with diverse groups of the community to ensure aquatic programs are relevant and meet the needs of the community.	Number of programs completed.	Deliver a range of Aquatic programs annually, ensuring alignment with community needs and participation goals.	Ongoing conversations with Learn to Swim, Aqua Fit and Diving participants, plus debriefs with teachers to refine school programs. Targeted engagement, including an Aqua Aerobics morning tea, and daily insights from instructors informed improvements. Feedback also came from the Cultural and Linguistic Diversity (CALD) and disability/NDIS carers, youth groups, a reception feedback box, and termly reviews of scheduling, supervision, group size and outcomes.		Community Recreation & Cultural Services

**Principal Activity 2.1.4: Deliver Orange's Sports Precinct.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
2.1.4.1	Construction of the Orange Sports Precinct.	Bi-annual Progress report on project status.	Completion of Stage Two of scheduled works consistent with the funding deeds and available funding by 30 June 2026.	Work is progressing, with construction underway on John Davis Stadium and additional project tenders currently open.		Technical Services

**CSP Objective 3: A friendly environment where people feel safe and included.**

**CSP Strategy 3.1: Support projects and programs that address crime and safety and contribute to an increased sense of safety in our homes and the wider community.**

**Principal Activity 3.1.1: Collaborate with Police and community partners to sustain the Operational Area under the Children (Protection and Parental Responsibility) Act 1997.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
3.1.1.1	Collaborate with Police and community partners to report to the Attorney-General on the use of the Children (Protection and Responsibility) Act 1997.	Report submission.	Report to the Attorney General on the use of the Children (Protection and Responsibility) Act 1997.	Attorney-General approval was granted for Orange to remain an Operational Area under the Children (Protection and Responsibility) Act 1997 for a further two years, to 30 June 2027. Reports are submitted every six months to the Attorney-General's Office and to the Community Safety and Crime Prevention Community Committee. These reports include statistics for 1 July to 31 December 2025 detailing the number of young people and children who were taken home and the reasons for each instance.		Community Recreation & Cultural Services

**Principal Activity 3.1.2: Deliver infrastructure and activities that maintain the safety and security of the community.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
3.1.2.1	Maintain, monitor and optimise the public CCTV network through performance reviews and implementing enhancements or maintenance actions to enhance community safety in consultation with the Central West Police District.	Bi-Annual reporting on monitoring and enhancements.	Continue to maintain, monitor, review and augment CCTV coverage, implementing necessary maintenance or expansion projects to enhance effectiveness.	Council continues to work with the Central West Police District, local community groups and contractors on the maintenance, upkeep and functionality of the public CCTV network. Staff are currently undertaking an audit of CCTV systems across Council assets to support ongoing monitoring and optimisation.		Community Recreation & Cultural Services

***Principal Activity 3.1.3: Implement crime prevention initiatives focused on property crime, road safety, and anti-social behaviour, achieving a 5% reduction in BOCSAR-recorded crime rates by 2026 and improving community perceptions of safety by 10% in the 2030 Community Safety Evaluation.***

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
3.1.3.1	Deliver at least one targeted community safety initiative annually in collaboration with law enforcement and community groups.	Initiative implemented and % BOCSAR score improvement.	Implement one safety initiative per year and track changes in community perceptions through an annual survey.	The road safety program delivered targeted campaigns to reduce trauma across the community. An Older Pedestrian workshop improved confidence, awareness and safer road-use behaviours. The Orange and Cabonne Heavy Vehicle Forum engaged industry to address fatigue, infrastructure and shared-road risks. Leave the Car at Home, Make a Taxi Your Plan B and Win a Swag—promoted behaviour change by separating alcohol from driving through incentives, partnerships and strong local messaging.		Community Recreation & Cultural Services

***Principal Activity 3.1.4: Strengthen partnerships with family violence support providers by collaborating with agencies to improve referral pathways and deliver community awareness initiatives.***

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
3.1.4.1	Support local agencies to deliver education for victims and perpetrators of family violence.	Number of forums, number of agencies participating and % new initiative implemented.	Facilitate one forum per year, with participation from at least four agencies and the implementation of one new improvement initiative.	The Family and Domestic Violence Community Committee held two committee meetings and various working group meetings to provide the 16 Days of Activism events from 25 November to 10 December 2025. The Committee is a collaboration of organisations who are specialists in supporting those affected by domestic violence.		Community Recreation & Cultural Services

**CSP Strategy 3.2: Improve access, inclusion, equity and diversity in our community.**
**Principal Activity 3.2.1: Reduce and remove barriers for people with disability and foster a more accessible and inclusive community.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
3.2.1.1	Conduct a review of the Disability Inclusion Action Plan, prioritising and implementing high-priority actions to enhance inclusivity. Provide a copy of Council's Disability Inclusion Action Plan as required under the Disability Inclusion Act. Complete and submit annual progress report for the Disability Council of NSW.	Review completed and outcomes reported, Number of Actions completed.	Maintain the Disability Inclusion Action Plan and fulfil reporting requirements.	Consultation for the 2026-2030 DIAP was completed through surveys, face to face consultation and staff approaching organisations to assist community members to complete the survey. The survey was advertised on social media and was available to all members of the public. 143 surveys were completed and 26 members of the public attended the face-to-face session. The Manager of Community Services met with Blayney and Cabonne Council to collaborate on the survey development and implementation.		Community Recreation & Cultural Services

**Principal Activity 3.2.2: Support and provide events that recognise and are representative of the whole community.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
3.2.2.1	Support and provide events that are accessible, inclusive and diverse recognising and are representing the whole community.	Number of Events held and supported.	Deliver Council's Event program and provide support to inclusive diverse Events through Council's Event Funding.	Council delivered a range of community events, including approving more than 70 events on Council sites and supported the development and growth of events through Council's Event Development Fund.		Corporate & Commercial Services

**CSP Strategy 3.3: Develop and promote initiatives that value and protects domestic animals and the role they play in residents' wellbeing both physical, social and psychological.**

**Principal Activity 3.3.1: To engage the community in the strategic management of companion animals within the city.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
3.3.1.1	Develop and implement a Rehoming and Adoption Strategy and educational campaign to strengthen partnerships, increase rehoming rates, and enhance community awareness of adoption opportunities.	% increase in rehoming rates compared to the previous year.	Develop and implement the Rehoming and Adoption Strategy and deliver at least two educational campaigns.	Council is preparing an Interim Rehoming and Adoption Strategy ahead of the expected 2026 update to the Companion Animals Act. This avoids developing a full strategy that may soon need revision. We are also working with the Communications Team to improve promotion of animals available for adoption, with these enhancements to be included in the interim strategy.		Development Services

**CSP Objective 4: A creative community participating in arts and cultural services.**

**CSP Strategy 4.1: Provide a diverse range of creative and cultural facilities, services and programs that meet community needs.**

**Principal Activity 4.1.1: Support and provide exhibitions and programming that caters a diverse community.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
4.1.1.1	The Orange Regional Gallery creates supportive display conditions for new work.	Number of Exhibitions.	Three exhibitions held.	Numerous exhibitions presented new work from a wide range of local and regional artists, alongside major new works in development by some of Australia's most celebrated contemporary artists.		Community Recreation & Cultural Services
4.1.1.2	The Orange Regional Gallery creates opportunities for local artists.	Number of Exhibitions.	Two exhibitions from local artists held.	The Gallery successfully presented a wide range of exhibitions including local, regional and national artists during half one.		Community Recreation & Cultural Services
4.1.1.3	Source and generate high-quality art exhibitions for the region.	Number of Exhibitions.	Two exhibitions held.	Exhibitions included: Harrie Fasher: Before Dawn, 29 November 2025 - 22 February 2026; Wynne Prize 2025, 6 September - 16 November 2025; Artexpress 2025, 16 August - 21 September 2025; Ros Auld Insight Figure and Landscape, 21 June - 24 August 2025; Cherished: Recent acquisitions from a generous community, 21 June - 17 August 2025.		Community Recreation & Cultural Services

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
4.1.1.4	Develop partnerships to facilitate and amplify innovative projects.	Number of Partnered exhibitions.	Partner on two projects.	Major new partnership projects were developed over the period with the Art Gallery of NSW (Nike Savvas exhibition) and Messums.ORG (International Residency Program).		Community Recreation & Cultural Services
4.1.1.5	Embrace the diversity of cultural expression.	Number of Exhibitions.	One exhibition held.	Here/Now 2025 (4 October - 30 November 2025): Our annual open community exhibition, presented the work of over 215 artists from across the Central West of New South Wales. The works celebrate the breadth and diversity of the creative spirit in our region, ensuring that local artists have an opportunity every year to exhibit their work as part of the Gallery's exhibition program.		Community Recreation & Cultural Services

**Principal Activity 4.1.2: Engage with and provide educational opportunities that promote the Orange Regional Gallery and the audiences understanding and experience of Art.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
4.1.2.1	The Orange Regional Gallery is a space for learning and creative expression.	Number of Programs, Tours and Workshops.	Three school Programs, eight Tours & three Workshops delivered.	Our engagement and education programs supported learning and creative expression by giving audiences meaningful opportunities to connect with artists' work and explore their own creativity. A diverse range of programs was delivered for people of all ages and backgrounds.		Community Recreation & Cultural Services
4.1.2.2	The Orange Regional Gallery creates a welcoming and inclusive environment for all.	Number of Surveys and training sessions.	100 Surveys gathered and training session held for the Front of House Team.	Front-of-House training was provided for all staff. Surveys indicate that audience satisfaction with the reception team is very high.		Community Recreation & Cultural Services
4.1.2.3	The Orange Regional Gallery provides activities and programs for people of all ages and abilities.	Number of Programs.	Four Wellbeing focused Programs developed and delivered.	'Connecting to Place' pilot program was delivered in partnership with Migrant and Refugee Services and TAFE to build a new and ongoing relationship for the Gallery with migrant and refugee communities in Orange. It was successfully delivered alongside other inclusive engagement programs, including U3A (University of the Third Age), a volunteer-run community learning group for retired and semi-retired people.		Community Recreation & Cultural Services

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
4.1.2.4	The Orange Regional Gallery facilitates the production and exchange of ideas between artists and audiences.	Number of talks.	Six artist/curator talks held.	Alongside a series of artist talks Orange Regional Gallery produced another high-quality documentary for our exhibition 'Harrie Fasher: Before Dawn'. This screened constantly throughout the exhibition and continues to receive many views on our YouTube channel.		Community Recreation & Cultural Services

**Principal Activity 4.1.3: Maintain, build and strengthen Gallery Collections.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
4.1.3.1	The Orange Regional Gallery maintains industry standard collections management.	Tier one collection management completed, and outcomes reported.	Tier one collection works digitised relocated, records updated and reproduction permissions obtained.	Digitisation had a delayed start but will be corrected in half two.		Community Recreation & Cultural Services
4.1.3.2	The Orange Regional Gallery continues to build and strengthen collections.	Number of Acquisitions and Policies reviewed.	New works acquired. Acquisitions and Policies reviewed. Interpretive information developed for Tier One.	The Gallery Collection continued to grow thanks to generous donations of artworks and a purchase by the Friends of Orange Regional Gallery of Lloyd Rees, The Outskirts of Orange, C.1950. New acquisitions included works by Tamara Dean, GW Bot, Roy Jackson, Lloyd Rees, Tim Winters and Euan Macleod. All works enhanced and enriched the collection.		Community Recreation & Cultural Services
4.1.3.3	The Orange Regional Gallery fosters community pride by sharing collections broadly.	Exhibitions delivered and reporting on outcomes, Permanent Collection exhibitions, 40th Anniversary exhibition, Continuation of Arts and Health Program.	Permanent Collection exhibitions, Artworks maintained throughout Orange Health Services.	Orange Regional Gallery presented "Varied Edition" from 29 November 2025 to celebrate a series of recent acquisitions by four major artists. The collection also featured in "Cherished: Recent acquisitions from a generous community" from 21 June - 17 August 2025.		Community Recreation & Cultural Services

**Principal Activity 4.1.4: Develop and deliver dynamic and accessible exhibition program at the Orange Regional Museum that are valued by our local community and visitors.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
4.1.4.1	Develop and deliver a diverse exhibition program in collaboration with community groups, organisations, and stakeholders to provide high-quality experiences for the local and regional audience at the Orange Regional Museum.	Number of Exhibitions, % of feedback.	Deliver four new Exhibitions per year, with 70% of visitor feedback indicating relevance and informativeness.	ORM presented On the Move from Museums of History NSW and delivered its major Bloomfield exhibition. On the Move, a hands-on family exhibition drew record visitation with 15,593 in just over 3 months, up 72% on same period in 2024. Bloomfield has also received excellent engagement, with strong visitation, positive verbal and written feedback, an average overall satisfaction rating of 4.5 out of 5 and more than 83% stating they would recommend the exhibition to others.		Community Recreation & Cultural Services

**Principal Activity 4.1.5: Develop and deliver cultural and educational programs at the Orange Regional Museum that are valued by our local community and visitors.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
4.1.5.1	Develop and deliver education and public programs to engage our communities and visitors with the Orange Regional Museum's exhibition program and collections.	Number of Programs, % of feedback.	Deliver at least six programs annually, with 75% of participants providing positive feedback in post-event surveys.	ORM delivered 62 comprehensive education and public engagement activities including Mondays at the Museum, School holiday activities, Science at the Museum, First Nations Engagement Days, school programs and educator evenings. Creative Collections launched with a showcase event and workshops. ORM contributed to NAIDOC Week through cultural programming and supported Zest Fest to deliver weaving workshops. The Bloomfield opening drew 300+ attendees and curator-led tours have been well attended.		Community Recreation & Cultural Services

**Principal Activity 4.1.6: Manage the Orange Regional Museum's Collection to preserve our cultural heritage.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
4.1.6.1	Encourage community donations of cultural material to the Orange Regional Museum through community engagement activities.	Number of Activities.	Conduct two community engagement activities annually.	ORM delivered three engagement activities to encourage donations, including the monthly Object in Focus newsletter feature, a Creative Collections showcase, and engagement through exhibition development. These efforts resulted in significant acquisitions, including Bloomfield items, Festival of Arts material, Creative Collections artworks, an 1870s silver tea set, and a woven Emu.		Community Recreation & Cultural Services
4.1.6.2	Undertake proactive collecting, including contemporary and born-digital collecting, to better reflect our local history and experiences at the Orange Regional Museum.	Number of Campaigns.	One targeted collecting campaign annually.	In November 2025, ORM launched its second annual 'Creative Collections' program. This initiative calls for artists responses to selected ORM objects, providing new perspectives and creative responses to objects through a wide range of media. This program results in programming and collecting opportunities, with chosen works acquired. The period also saw continued donor engagement resulting from the earlier Bloomfield collection call out, meeting the target of one campaign annually.		Community Recreation & Cultural Services

**Principal Activity 4.1.7: Provide the community with a venue (Orange Function Centre) to host a range of events.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
4.1.7.1	Delivery of functions or events.	Number of events.	Ten events held annually.	During the reporting period, the Orange Function Centre delivered 21 events across 32 days of hire, attracting an estimated 9,000 attendees. This activity reflects strong venue utilisation and the Centre's ongoing role in supporting community, cultural and commercial outcomes.		Community Recreation & Cultural Services

**Principal Activity 4.1.8: Enhance library services and engagement by implementing targeted strategies to increase library use and access across physical and digital platforms.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
4.1.8.1	Provide and increase usage of library services and collections across the Central West Libraries network.	% increase/usage.	Achieve 5% increase/usage rates of collections, visitors and loans.	Library loans at December 2025 sit at 51.2% of the loans of 2024-2025. Library branches with forecast increases include: Blayney 34%, and Grenfell 21%, Loans have dropped at Forbes by 6%. The rest of the library branches remain steady. Library visitor numbers are at 53.4% compared to 2024-2025. Canowindra has had a 24% increase in visitors and Cowra a 5.9% increase. Molong visitor numbers have dropped by 40%.		Community Recreation & Cultural Services

**CSP Strategy 4.2: Deliver cultural facilities and programs that reflect the interests of a culturally diverse community.**

**Principal Activity 4.2.1: Engage with community members and organisations to contribute to the content of exhibitions and programs at the Orange Regional Museum.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
4.2.1.1	Identify opportunities for collaboration with community, member groups and associations in the development of temporary exhibitions.	Number of exhibitions.	At least one community focused collaborative exhibition.	ORM collaborated with community members, groups and organisations through the development of its local history exhibitions. Three key exhibitions in development or delivered during the period included significant community input, Bloomfield: 1925-2025, Assemble: Orange Festival of Arts display, and development of the new permanent exhibition, Mawambul.		Community Recreation & Cultural Services

**Principal Activity 4.2.2: Develop a well-balanced theatre program that entertains, informs and challenges audiences.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
4.2.2.1	Develop annual program that entertains, informs and challenges audiences in partnership with other cultural partners and key stakeholders.	Program delivered and outcomes reported.	Deliver a well-balanced annual program.	Orange Civic Theatre delivered a balanced program of touring works, community productions and arts engagement across theatre, dance, comedy, children's theatre, circus and music. Strong attendance and ongoing engagement were achieved, supported by partnerships with local creatives, schools and cultural groups. All scheduled programs were delivered and reported, meeting KPIs.		Community Recreation & Cultural Services

**Principal Activity 4.2.3: Deliver Orange's Conservatorium and Planetarium.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
4.2.3.1	Construction of Orange Conservatorium and Planetarium.	Construction completed and outcomes reported.	Completed in half two of 2025-2026.	Construction of the Orange Conservatorium and Planetarium is progressing well, with the main building structure nearing completion and the planetarium currently being installed. The project remains on track for completion before the end of June 2026.		Technical Services

**CSP Objective 5: Responsive programs and services that support our community's lifestyle and social needs.**

**CSP Strategy 5.1: Provide services to people at all stages of life.**

**Principal Activity 5.1.1: Engage with the local culturally and linguistically diverse community to identify needs and opportunities.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
5.1.1.1	Ensure the diversity and inclusion of all community members are recognised and celebrated through events including but not limited to NAIDOC Week, Harmony Day, Rainbow Festival, Seniors Week, Children's Week, International Day of People with Disability, and Youth Week.	Number of events.	Four events held annually.	The Community Development Team coordinates and delivers Multicultural Mums and Bubs program, Multicultural English only, the Multicultural Network meetings, Picnic in the Park, Harmony Cup Soccer competition.		Community Recreation & Cultural Services

**Principal Activity 5.1.2: Provide recreational activities to support healthy, active and improved life outcomes for all community members.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
5.1.2.1	Develop and deliver a wide range of healthy lifestyle, wellbeing and socialisation programs.	Number of programs delivered.	Deliver a minimum of five programs annually.	Programs delivered include Duke of Edinburgh Award, Youth Hub, Youth Action Council, Sincerely Queer Art group, Play our Way, Nations of Origin, Aboriginal Elders group, Seniors weekly program, Migrant Support Mums and Bubs sewing group, Language group, Migrant Learn to Swim program, All Abilities Basketball and Aged Care Volunteer Visitors Scheme.		Community Recreation & Cultural Services
5.1.2.2	Investigate additional funding and grants to provide activities and programs at a subsidised level to ensure all community members have opportunities to participate.	Number of Grant submissions and report on outcomes.	Submission of a minimum of two grant applications annually.	Successful grant applications and funding includes: Commonwealth Home Support Program (CHSP) 2025-2027 (Ageing Services), Disability Support for Older Australians 2025-2026 (Disability Services), Start Strong for Long Day Care and Start Strong Pathways (Children's Services), Settlement Engagement and Transition Support (Migrant Services), Harmony Day (Migrant Services) School Holiday funding for Youth Services.		Community Recreation & Cultural Services

**Principal Activity 5.1.3: Provide services for older people in our community.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
5.1.3.1	Meet service level expectations for the Commonwealth Home Support Program (CHSP) as determined by the Department of Health and Aged Care.	% of programs retained.	Retain all programs.	Choices at Home team of eight staff supported by 82 volunteers, service 431 active clients. The service delivered 9,098 meals, 3,917 hours Social Support - group, 3,207 hours Social Support - individual and 235 hours of lawn mowing in line with service level expectations for the reporting period.		Community Recreation & Cultural Services

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
5.1.3.2	Provide services, support and activities for older people by sourcing additional funding and grants to provide a variety of projects and programs.	Number of Grant Submissions and report on outcomes.	A minimum of two grant applications submitted.	My Care Future Project grant secured through Western NSW Primary Health Network; increasing community awareness and uptake of Advance Care Directives (ACDs) across the region, with a particular emphasis on design and trial of culturally safe conversation model for First Nations communities. Disability Services provides accommodation and activities to three residents that are funded under Disability Services for Older Australians (DSOA).		Community Recreation & Cultural Services

**Principal Activity 5.1.4: Deliver quality Education and Care services for children birth to 12 years.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
5.1.4.1	Maintain childcare facilities that meet industry standards.	Program delivered and outcomes reported.	Annual confirmation of compliance from a Senior Field Officer of the NSW Early Childhood Education and Care Regulatory Authority, and ongoing maintenance of a meeting rating through the assessment and rating process.	All Children's Services have met compliance visits requirements and maintain Meeting Ratings under the Assessment and Rating process through the Regulatory Authority.		Community Recreation & Cultural Services

**Principal Activity 5.1.5: Provide supported accommodation services to adults with an intellectual disability in the Orange region.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
5.1.5.1	Implement and monitor a quality enhancement program for supported accommodation services, focusing on continuous improvement in service delivery and housing conditions.	Program delivered and outcomes reported.	Implementation of enhancement programs.	Orange City Councils Disability Services provides Supported Independent Living Accommodation to individuals with NDIS funding. NDIS Audits are three yearly with a midterm audit every three months. Continuous improvement is ongoing through policy development, complaints and feedback, incident reporting, staff consultation and meeting legislative requirements etc. set by the NDIS. This is audited during the audit schedule.		Community Recreation & Cultural Services

**Principal Activity 5.1.6: Investigate and deliver interment options for strategic planning of new burial types and areas at the Orange Cemetery.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
5.1.6.1	Implement a landscaping and design program for emerging interment areas.	Number of areas complete	Landscape one identified area from design program.	The landscaping and design program is complete. The Landscaping plan has been produced which includes the location of future interment areas. Some Landscaping has physically commenced as per the plan for these new areas.		Development Services

**CSP Strategy 5.2: Improve housing supply, diversity and affordability.**

**Principal Activity 5.2.1: Support the provision of social and affordable housing through the adoption of the Local Housing Strategy.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
5.2.1.1	Continued development of the Landcom Affordable Housing Project.	% complete.	Application lodged and assessed.	Rezoning of land to residential completed. Application for subdivision designed and lodged for assessment by Council and determination by the Regional Planning Panel. Expecting panel approval in half two reporting period.		Development Services

**CSP Objective 6: Activities for young people.**

**CSP Strategy 6.1: Provide spaces that meet the needs of a broad range of ages.**

**Principal Activity 6.1.1: Expand the range of experiences and accessibility to facilities and fields.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
6.1.1.1	Develop, construct and install facilities to meet the accessibility demands to enable access to a range of facilities.	Number of Facilities.	Two facilities constructed/upgraded per annum.	Spring Hill Playground constructed to NSW Government 'Everyone Can Play' access guidelines		Community Recreation & Cultural Services

**CSP Strategy 6.2: Develop programs and activities for young people across the region.**
**Principal Activity 6.2.1: Develop programs and activities for Youth.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
6.2.1.1	Develop and present a diverse range of programs and activities targeted for Orange's youth activities such as recreation, Museum, Library, Gallery and Theatre.	Number of Programs/Activities.	30 Programs/Activities delivered.	<p>Orange City Library hold "Make/do" young people workshops on Tuesday afternoons sessions are advertised as a space to unwind after school.</p> <p>Orange Regional Museum included Science at the Museum, First Nations Engagement Days, school holiday activities, Invention Lab and STEM learning.</p> <p>The Art Gallery included the ARTEXPRESS Exhibition showcasing outstanding 2024 HSC Visual Arts works, a music poster design competition for ZEST Fest and hosted two high school work experience students.</p>		Community Recreation & Cultural Services

**CSP Strategy 6.3: Establish indoor attractions and venues that allow year-round, all-weather places for young people and their families to enjoy.**
**Principal Activity 6.3.1: Provide the Orange community with a year-round swim, play and fitness facility.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
6.3.1.1	Design of the Indoor Aquatic Centre Expansion completed.	Design delivered and outcomes reported.	Design stage complete.	Design and engagement complete, The project cannot proceed until funding is sought.		Community Recreation & Cultural Services

**Principal Activity 6.3.2: Work with the community and industry to deliver an indoor play facility for Orange families and visitors.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
6.3.2.1	Produce a business case to facilitate the establishment and operation of the Indoor Play facility.	Completed and outcomes reported.	Business Case complete.	The Expressions of Interest (EOI) is completed, and discussions continue to create a new facility for Orange.		Corporate & Commercial Services



## THEME 2 **Preserve**

**We value preserving the unique natural, cultural, social, and historical aspects of our community while recognising the need for growth and development.**

**We are committed to sustainability by promoting renewable energy, reducing waste, and protecting our natural resources. We also prioritise infrastructure to support a growing city, including roads, footpaths, parking and a vibrant CBD.**

During 1 July to 31 December 2025, Council advanced practical sustainability and resource-management actions while continuing to plan for a growing city. Council recorded a 0.9% decrease in emissions (compared 2023-2024 to 2024-2025), and delivered a successful community session featuring the award winning "Electrify Everything" campaign. Biodiversity outcomes were strengthened through community planting, with nine sessions held and 4,750 trees planted, and long-term water resilience planning progressed

with the purified recycled water preliminary business case (tender awarded on 19 December 2025) and approval of water supply works for East Orange Harvesting Wetland. Water conservation messaging continued through media and public education campaigns, with annual peak daily water demand remaining consistent, alongside ongoing review of the suitability and availability of disabled car parking across the city.

## THEME 2:: PRESERVE

*CSP Objective 7: Sustainable growth and respectful planning that values the natural environment.*

**CSP Strategy 7.1: Ensure best practice in climate change mitigation and adaptation options for Council and community projects.**

*Principal Activity 7.1.1: Implement the Climate Change Policy to mitigate and adapt to the effects of climate change.*

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
7.1.1.1	Implement Council Emission Reduction Plan.	% emission reduction.	Emissions reduced by 5%.	Comparing the 2023-2024 to the 2024-2025 Council has seen a 0.9% decrease in emissions. This slight decrease appears to be mainly due to a lower fleet fuel consumption. Emissions from landfill and natural gas have increased slightly, which impacted efforts towards 5% reduction target.		Development Services

*Principal Activity 7.1.2: Develop and implement Community Climate Change Management Plan to support climate change mitigation and adaption.*

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
7.1.2.1	Develop Community Climate Change Management Plan (CCCMP).	Adoption date.	Plan adopted by Council.	The quotation for the delivery of the CCCMP has been accepted by Council. Delivery of the Plan to Council is expected in July 2026.		Development Services
7.1.2.2	Engage with the community in climate change mitigation and adaptation.	Number of sessions held.	Three community engagement sessions held.	One community engagement session has been held. This successful event featured the award winning "Electrify Everything" campaign. Staff continue to monitor the self-assessment equipment available through the Library.		Development Services

*Principal Activity 7.1.3: Identify and enhance natural corridors to improve biodiversity and ecological connectivity by assessing landscapes, restoring key habitats, and supporting wildlife movement and ecosystem resilience.*

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
7.1.3.1	Engage the local community to plant native trees, shrubs and grasses to improve biodiversity and connectivity throughout the city.	Number programs/sessions held and trees planted.	At least three community programs/sessions held and 1500 trees planted.	A total of nine sessions were held, planting 4750 trees.		Development Services

### CSP Strategy 7.2: Enact policies and practices to protect the sustainability and security of water destined for potable supply from the water catchment area.

**Principal Activity 7.2.1: Drinking water that meets health guidelines is provided through ongoing implementation and review of the Drinking Water Management System (DWMS).**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
7.2.1.1	Continued implementation and review of Drinking Water Management System (DWMS) including participation in NSW Health Monitoring Program.	% compliance and reported.	100% compliance with the Australian Drinking Water Guidelines health targets and provision of information to Council's Infrastructure Policy Committee monthly.	100% compliance with guideline health values for Half One 2025-2026, as reported to Council and website monthly.		Technical Services

### CSP Strategy 7.3: Plan for growth and development that balances liveability with valuing the local environment.

**Principal Activity 7.3.1: Strengthen regional biosecurity through inclusive collaboration, ensuring all stakeholders contribute to effective weed management.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
7.3.1.1	Promote education & events through information packs, social media and the Central Tablelands Local Land Services and host a minimum of four field days.	Number of Events and packs sent.	Four events held annually. Information packs sent to all new land owners (over 2ha).	Three engagement events were delivered in the first half of the year, including a well-attended session at the Australian National Field Days with 159 enquiries. The Landholder Pack program remains strong, and the 2026 Weed Calendars were fully distributed. Council also secured four years of WAP Grant funding to support ongoing weed management and education. Monthly reporting into Biosecurity Information System is up to date.		Development Services

**Principal Activity 7.3.2: Provide a framework for development in the city through the Orange Local Environmental Plan 2011, Plans of Management and Development Control Plans for sustained growth.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
7.3.2.1	Review and update the Orange Local Environmental Plan (LEP) to align with growth strategies and community needs.	% reviewed and date adopted by Council.	Plans reviewed and adopted by Council.	The Local Environmental Plan amendments supporting the Housing Strategy continue to progress, with the Cargo Road residential release area now formally gazetted.		Development Services

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
7.3.2.2	Review and update the Orange Development Control Plan (DCP) to align with growth strategies and community needs.	% reviewed and date adopted by Council.	Plans reviewed and adopted by Council.	The Development Control Plan is currently undergoing a comprehensive internal review, with work progressing toward preparation of a new DCP for the city.		Development Services
7.3.2.3	Develop and implement the Affordable Housing Strategy to support the delivery of affordable and diverse housing options in Orange.	Date adopted and % implemented.	Strategy Adopted and Implementation commenced.	Exhibition of draft Affordable Housing Strategy occurred over the December/January period. The final report on the draft Strategy is tabled to be considered at the February meeting of Council .		Development Services
7.3.2.4	Review and update Strategic Policy - Voluntary Planning Agreements.	Date adopted.	Review completed and Policy adopted by Council.	The draft Voluntary Planning Agreement Policy was exhibited over December and January, and a post-exhibition report is scheduled for consideration at the February Council meeting.		Development Services

**CSP Strategy 7.4: Celebrate, maintain and preserve our cultural, social, natural and built heritage assets.**

*Principal Activity 7.4.1: Ensure plans for growth and development are respectful of our heritage.*

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
7.4.1.1	Increase the knowledge of building owners about the value of protecting and enhancing the heritage of the city.	Number of engagements.	Ten engagement opportunities.	Council offers a monthly Heritage Advisory Service that extends to providing heritage advice to the community on planning Development Applications.		Development Services

**Principal Activity 7.4.2: Support the community to protect and maintain their heritage buildings.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
7.4.2.1	Engage with the community to provide support through the Local Heritage Assistance Fund.	Number of engagements and % of funding provided.	Four engagement opportunities held and fund administered.	The 2025-2026 round of the Local Heritage Assistance Fund opened for applications in February 2025. Council received nine applications during the initial call for submissions, with a further four applications lodged throughout the year as community interest continued. All funded works are scheduled for completion by early March 2026. The 2026-2027 funding round is currently open, and eligible community members are invited to submit applications.		Community Recreation & Cultural Services

**CSP Objective 8: Managing our resources wisely.**
**CSP Strategy 8.1: Identify and deliver essential water, waste and sewer infrastructure to service the community into the future.**
**Principal Activity 8.1.1: Improve Water Supply Security for Orange to cater for potential increased population growth rates.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
8.1.1.1	Undertake a preliminary business case for purified recycled water, subject to funding.	Business Case completed and outcomes reported.	Business Case completed by 30 June 2026.	Preliminary Business Case tender was awarded to consultants T.S.A. Riley on 19 December 2025.		Technical Services
8.1.1.2	Deliver the East Orange Harvesting Wetland (Blackmans Swamp Creek Stormwater Harvesting Stage Two) project.	Completed and outcomes reported.	Stage Two delivered.	The Land and Environment Court approved water supply works for East Orange Harvesting Wetland.		Technical Services
8.1.1.3	Continue to support NSW Central West Drought Resilience Plan through collaboration with other agencies.	Number of completed deliverables as per Regional Drought Resilience Planning (RDRP) funding agreement.	Deliver Regional Drought Resilience Plan implementation actions as agreed by the NSW Central West consortium by 30 November 2025.	85% of deliverables as outlined in the Regional Drought Resilience Planning Funding Agreement are now complete.		Corporate & Commercial Services
8.1.1.4	Design and implement water conservation strategies.	Program completed and outcomes reported. Number of new strategies implemented.	Annual Water Conservation Program delivered and implementation of new strategies.	Water conservation strategies are ongoing with various media and public education campaigns. Annual peak daily water demand has remained consistent compared to previous years.		Technical Services

**Principal Activity 8.1.2: Operations, maintenance, and capital upgrades for all Council owned dams comply with the Dams Safety Act 2015, Dam Regulations 2019, and associated guidelines.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
8.1.2.1	Ongoing implementation and review of the Dams Safety Management System (DSMS).	Annual Dams Safety Standards Report submitted by 31 March 2026 and outcomes reported.	100% compliance with DSMS.	Council continues to review the Dam Emergency Plans and the Dams Safety Management System, with all inspections meeting regulatory requirements. The Gosling Creek Dam Risk Mitigation Options Study is on track for completion in March 2026.		Technical Services

**CSP Strategy 8.2: Develop and promote initiatives to reduce water, energy and water waste in consultation with the community.**

**Principal Activity 8.2.1: Promote the enhancement of waste collection performance within the community.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
8.2.1.1	Provide educational resources and information sources to the community to assist with appropriate utilisation of waste collection services.	Number of sessions.	Ten community engagement sessions held.	Council and its education consultant, Envirocom, are undertaking ongoing education outreach to the community in accordance with the adopted annual education plans within both the NetWaste Joint Waste & Recycling contract and the Orange Waste Project contract. During the period, Envirocom delivered 25 community outreach sessions. These included engagements with schools, early learning centres, community groups, personal user demonstrations, facility tours, and business outreach activities.		Technical Services

**Principal Activity 8.2.2: Design and implement waste conservation strategies.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
8.2.2.1	Respond to key FOGO and waste levy requirements.	% of initiatives.	Initiatives implemented.	Ongoing FOGO and waste-levy education is being delivered through the Orange Waste Project, with Council and its consultant (Envirocom) implementing and reviewing the annual engagement plan each month.		Technical Services

**CSP Objective 9: Infrastructure for our growing communities.**

**CSP Strategy 9.1: Develop an extensive network of shared use paths connecting the city to allow for active travel.**

**Principal Activity 9.1.1: Construct footpaths to enhance existing path network.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
9.1.1.1	Apply for capital works grants to support construction and maintenance of pedestrian and cycle path networks.	Number of applications and report on outcomes.	Two grant applications.	Council applied for funding under the State Government's Get NSW Active program to support new shared paths and pedestrian links. Three grant applications were lodged for projects at Brabham Way, Racecourse Road and Wentworth Avenue. Funding announcements are still pending.		Technical Services

**CSP Strategy 9.2: Design and deliver the Road Infrastructure for a growing city.**

**Principal Activity 9.2.1: Road Works Programs to be undertaken in accordance with the Transport Asset Management Plan.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
9.2.1.1	Deliver all road works programs within allocated budgets.	% programs delivered, within % budget variance.	100% of programs delivered within budget.	Works program delivery underway. All program areas within allocated budgets.		Technical Services

**CSP Strategy 9.3: Ensure that sufficient car parking spaces are available to support growth.**

**Principal Activity 9.3.1: Parking Restrictions reflect the evolving dynamics of the City.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
9.3.1.1	Review parking restrictions within the city to accommodate the evolving dynamics.	Review completed, outcomes reported and % recommendations implemented.	Review completed and 100% of recommendations for improvement implemented.	Continual review of parking controls for the City is being undertaken by patrol staff.		Development Services
9.3.1.2	Conduct quarterly audits of disability parking spaces for compliance and assess opportunities for improved accessibility.	% of audits complete and % of recommendations implemented.	All audits completed and 100% of recommendations for improvement implemented.	There is continual review of the suitability and availability of disabled car parking spaces in the City.		Development Services

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
9.3.1.3	Manage parking demand to promote turnover, achieve optimal utilisation.	Schedule implemented and outcomes reported.	Carrying out scheduled parking patrols across the city using a range of available technologies including the use of Licence Plate Recognition (LPR) to ensure the equitable sharing of spaces.	Regular parking patrols are scheduled each week to ensure that the equitable sharing of spaces is available within the City. Updated LPR technology was implemented in this financial year.		Development Services

**Principal Activity 9.3.2: Enhanced community engagement and education to improve parking compliance.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
9.3.2.1	Launch an annual "Know the Rules" campaign to educate the public on parking laws and common violations.	Number of engagements held and % reduction in repeat parking offences.	Conduct three public engagement events and 5% reduction in repeat parking offences.	Planning stage underway to develop the "Know the Rules" campaign for broader parking enforcement throughout the City. An annual engagement process with new school starters is underway.		Development Services



## THEME 3

**Prosper**

We value providing positive choices for investment, employment and study. We aim to strengthen and diversify our economy by targeting new and innovative industries, as well as fostering our existing strengths such as medical services, mining, local food and wine production and tourism. We encourage engagement between Council, local businesses, and industry.

Across 1 July to 31 December 2025, Council activity supported visitor economy outcomes and enhanced local experiences. Zest Fest was delivered with a strong focus on audience expansion, increasing out-of-region attendance, and several major visitor-drawing events received support through the Event Development Fund. Council also progressed upgrades that strengthen

Orange's visitor offer, with significant improvements underway at the Caravan Park, including new washing machines and shower screens, improved landscaping, more caravan sites, and upgraded water heaters in cabins.

### THEME 3:: PROSPER

*CSP Objective 10: Sustainable tourism, events and visitor experiences.*

**CSP Strategy 10.1: Capitalise on the character and lifestyle of Orange to remain a destination of choice.**

*Principal Activity 10.1.1: Supercharge tourism events, utilising the 2032 Economic Development Strategy (EDS), and the Orange Region Destination Management Plan (DMP).*

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
10.1.1.1	Work with stakeholders to prioritise and agree priority actions from the Economic Development Strategy (EDS) and Destination Management Plan (DMP). Manage agreement with Orange 360 to deliver agreed KPIs.	Actions implemented and outcomes reported.	Deliver actions identified by the EDS and DMP. Orange360 delivers outcomes aligned to the contract KPIs.	On track - a range of initiatives underway across the Economic Development Strategy (EDS) and Destination Management Plan (DMP).		Corporate & Commercial Services

*Principal Activity 10.1.2: Enhance the Colour City Caravan Park (CCCP) to provide a variety of accommodation options that meets the needs of visitors.*

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
10.1.2.1	Provide opportunity for maintenance and improvements to the Colour City Caravan Park that draw visitors to stay.	% increase in occupancy and reduction in operating deficit.	Increase occupancy and reduce operating deficit.	Significant improvements underway at the Caravan Park, including but not limited to new washing machines and shower screens, improved landscaping, more sites for caravans, and upgraded water heaters in cabins.		Corporate & Commercial Services

**CSP Strategy 10.2: Develop and attract a variety of events, festivals, venues and activities that attract visitors.**

*Principal Activity 10.2.1: Support and provide events that attract visitors.*

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
10.2.1.1	Support and provide events that are accessible, inclusive and diverse that attract visitors.	Number of Events and number of visitors.	Deliver Council's Event program and provide support to inclusive diverse. Events through Council's Event Funding.	Zest Fest was delivered with a strong focus on audience expansion, increasing out-of-region attendance. More than 70 events were approved across Council-managed sites, and several major visitor-drawing events received support through the Event Development Fund.		Corporate & Commercial Services

**CSP Objective 11: A smart, innovative and resilient industry sector.**

**CSP Strategy 11.1: Encourage and facilitate inward investment to grow the number of new inbound businesses to the city.**

**Principal Activity 11.1.1: Attract new enterprises that diversify offering within our priority industries to increase economic resilience.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
11.1.1.1	Promote and support expansion in key anchor industries: Health and social support; Education; Public administration; Resources and renewables; Ag-innovation and value-add and manufacturing.	Number of new business enquiries, as reported by enhanced Customer Relationship Management processes.	Improve the capability of Council to manage reactive and proactive business enquiries through development of Customer Relationship Management system and processes.	Council promoted and supported growth in key anchor industries by improving processes for managing investment enquiries and introducing new publicly accessible data tools to assist investor decision making. A new Customer Relationship Manager (CRM) was implemented to better track investment activity, and engagement continued to support expansion in the health sector.		Corporate & Commercial Services

**CSP Strategy 11.2: Enhance opportunities for local business to grow and prosper.**

**Principal Activity 11.2.1: Foster an environment for small and medium business to thrive and support local industry innovation.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
11.2.1.1	Improve conditions for new business formation, expand local small and medium business, encourage a diverse business mix in the central business district and other identified commercial hubs and develop support mechanisms to foster new business innovation.	Number of initiative and outcomes reported.	Action plan developed with Economic Development Community Committee.	Council supported new business formation and the growth of small and medium enterprises by implementing a new CRM and improving the investment enquiries process. Engagement was undertaken with more than 50 businesses across the city, and Council strengthened the local business ecosystem through major sponsorship of the Business Orange Business Awards and support for three additional business events.		Corporate & Commercial Services

*CSP Objective 12: Transport services, connectivity and infrastructure that support community, tourism, business and industry.*

**CSP Strategy 12.1: Strengthen air services.**

*Principal Activity 12.1.1: Operate the Orange Airport.*

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
12.1.1.1	Ensure the airport meets requirements of the Civil Aviation Safety Authority and the Office of Transport Security.	All annual safety surveys are completed.	100% compliance and airport safety is upheld.	Council continued to ensure the airport meets Civil Aviation Safety Authority and Office of Transport Security requirements. The Annual Technical Inspection (survey) and Partial Annual Technical Inspection were completed in the period. The Pavement Inspection, Annual Lighting Inspection and the Desktop Emergency Exercise are scheduled for completion in the coming period.		Technical Services



## THEME 4

## Collaborate

**We value forging a collaborative community that engages in open and ongoing decision-making. We support developing future leaders and community groups to deliver services and programs. We look to Council for leadership, guidance and responsible governance.**

For 1 July to 31 December 2025, Council demonstrated strong governance, engagement, and service performance, supported by continued uplift in systems and capability. Digital communication remained a key channel for transparency and connection, with 18,468 Facebook followers and 4,301 Instagram followers at 31 December, strong reach across both platforms, regular publishing (including 87 news articles), and 191,828 website sessions. Maintaining efficient development assessment performance remained a priority, with Council averaging 69 days on the NSW Planning Portal, exceeding the Minister's 81-day target. Community participation remained active through the

Community Committee Framework, with 25 Community Committees meeting during the period, and more than 2,000 contributors engaged across priority topics including the Disability Inclusion Action Plan (DIAP), My Care Future, Zest Fest surveys, and recreation and transport strategy work. Elders engagement continued, including a cultural trip to Narran Lakes. Around 50% of food premises inspections were completed, with the remaining inspections scheduled this financial year. One Service Review was undertaken, with implementation steps now underway, and major IT works were completed across upgrades and systems improvements.

## THEME 4:: COLLABORATE

### CSP Objective 13: An informed community.

#### CSP Strategy 13.1: Deliver communication that is open, accessible, meaningful and regular across a range of media.

*Principal Activity 13.1.1.: Increase community engagement across communication channels by delivering rich content that encourages audiences to follow and share information.*

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
13.1.1.1	Inform the Community about Council's activities through advertising in the local media, boosting social posts on Council's social media channels and updating information on Council's website.	% increase.	Increase engagement on each platform.	At 31 December 2025, Council had 18,468 Facebook followers and 4301 Instagram followers. In the six months from July 2025 to December 2025, Council's Facebook had a reach of 2,295,233 and 279,136 on Instagram. There were 415 Facebook posts and 311 Instagram posts. During the period Council published 87 news articles. The Council website attracted a total of 191,828 sessions, as recorded by Google Analytics, demonstrating a high level of user engagement and interaction over the given period.		Corporate & Commercial Services

#### CSP Strategy 13.2: Deliver excellent customer service.

*Principal Activity 13.2.1: Develop customer service commitment and strategy to delivery Key Performance Indicators (KPIs).*

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
13.2.1.1	Finalise and implement the Customer Service Strategy across all departments. Investigate an integrated system for real-time tracking of service delivery KPIs, including customer satisfaction, call and email response times, and after-hours calls.	Implementation complete and outcomes reported. % investigation complete.	Implementation complete. Investigation commenced.	A customer service audit has been completed. The key action for the current year is develop and formalise appropriate KPIs for customer service request completion, ensuring they are tailored to each request category.		Corporate & Commercial Services

**Principal Activity 13.2.2: Implement consistent customer centric language across all Council's correspondence and touch points.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
13.2.2.1	Develop a Style Guide to ensure consistent use of customer-centric language in all Council communications and interactions.	Completed and outcomes reported.	Style guide developed.	Substantial progress made, with the first draft of the Style Guide nearing completion.		Corporate & Commercial Services

**Principal Activity 13.2.3: Provide efficient and effective development and certification services in a timely manner.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
13.2.3.1	Implement workflow improvements to enhance efficiency and reduce Development Application processing times.	% issued on or before assessment timeframe.	Exceed the NSW Planning Portal target of 85 days assessment timeframe.	Council has an average assessment time of 69 days on the NSW Planning Portal. This performance exceeds the Minister's Planning Portal target for Orange of a maximum of 81 days (updated for 2025-2026). This has been achieved through streamlined assessment procedures internally and increased staff utilisation.		Development Services
13.2.3.2	Provide certification services for the purpose of issuing Construction Certificates.	% issued in timeframe.	Construction Certificates issued in 28 days.	Complete Construction Certificates approvals are being delivered in a timely manner in accordance with the required timeframe.		Development Services
13.2.3.3	Provide certification services for the purpose of issuing Complying Development Certificates.	% issued in timeframe.	Complying Development Certificates issued in 20 days.	Council's Certifiers are delivering complete Complying Development Certificates (CDC) within the required legislated timeframe.		Development Services
13.2.3.4	Provide Building Information Certificates.	% issued in timeframe.	Building Information Certificates issued in seven days of receiving all documentation.	Building Information Certificates (BIC) are being issued within seven days following the receipt of all relevant required information.		Development Services

**Principal Activity 13.2.4: Enhance and deliver excellent customer service through Information Technology.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
13.2.4.1	Develop and implement an IT Strategy that enhances the delivery of excellent customer service.	Date adopted and % implemented.	Strategy adopted and implementation commenced.	A customer service audit has been completed. The key action for the current year is develop and formalise appropriate KPIs for customer service request completion, ensuring they are tailored to each request category. A review of customer service activities has also been undertaken with a view to implementing a plan to close the loop with customer feedback.		Corporate & Commercial Services

**CSP Strategy 13.3: Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making.**
**Principal Activity 13.3.1: Engage with the community to facilitate shared decision making on the services and works delivered by the Orange City Council.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
13.3.1.1	Maintain and support the Community Committee Framework.	Number of Committee Meetings held.	Committees maintained, meetings facilitated, recommendations provided to Council.	The Community Committee Framework was maintained and supported throughout the year with 25 Community Committees holding multiple meetings throughout this period.		Corporate & Commercial Services
13.3.1.2	Undertake engagement activities to involve the community in Council decision making process.	Number of Activities.	Ten engagement activities.	Activity for the period included a mix of online and face to face engagement. Issues covered included: <ul style="list-style-type: none"> <li>- My Care Future Workshops</li> <li>- Disability Inclusion Action Plan</li> <li>- Newcastle to Orange flights</li> <li>- Zest Fest surveys</li> <li>- Childcare parent surveys</li> <li>- Open Space and Recreational Strategy and the Active Transport Strategy</li> </ul> These involved more than 2000 contributors.		Corporate & Commercial Services

**CSP Objective 14: Strong relationships.**
**CSP Strategy 14.1: Work in partnership with other councils, regional organisations and State and Federal Governments.**
**Principal Activity 14.1.1: Maintain, build and strengthen relationships.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
14.1.1.1	Work with government bodies at all levels, local industry organisations and representative bodies to pursue common goals and interests.	Report on meetings and interactions with key lobby groups - including, but not limited to: * Central New South Wales (NSW) Joint Organisation * Regional Development Australia * Regional Cities New South Wales * Orange 360 * NetWaste * Association of Mining-related Councils * Local Land Services * Government Ministers and Department Officers * Local Government New South Wales (LGNSW).	Maintain membership of key lobby groups to advance regional priorities.	All target group memberships are up to date for the period.		Office of the Chief Executive

**CSP Strategy 14.2: Recognise and celebrate our Aboriginal culture.**
**Principal Activity 14.2.1: Assist in the achievement of the outcomes of the Orange Aboriginal Place Based Plan.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
14.2.1.1	Provide support through youth services for Indigenous youth to continue positive life outcomes.	Number initiatives delivered.	Deliver two significant cultural initiatives annually, ensuring alignment with the Orange Aboriginal Social Plan.	Orange Youth Hub provides a safe place for Aboriginal young people to 'hang out', participate in sporting and life skill programs, craft, cultural workshops and support for referrals to specialist services. The Duke of Edinburgh delivered by Council provides a platform to engage with the broader community learning valuable social capital skills. Youth Action Council provides a platform to learn governance skills and social capital skills.		Community Recreation & Cultural Services

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
14.2.1.2	Foster good communication and relationships with Elders.	% increase.	Increase engagement.	The Community Development team coordinates an Elders group that meets every fortnight providing a platform for strong relationships and ongoing consultation with local Elders. This has included providing a cultural trip to Narran Lakes with eight Elders, a group of young people and staff.		Community Recreation & Cultural Services
14.2.1.3	Improve communication with the Orange Local Aboriginal Lands Council.	% increase.	Increase engagement.	Council's Community Development Coordinator liaises with Orange Local Aboriginal Land Council for the ongoing sustainability of both Elders groups, communicating regularly regarding dates, any concerns about Elders welfare and upcoming events. Council continues to follow cultural protocols for Welcome to Country requests.		Community Recreation & Cultural Services
14.2.1.4	Support NAIDOC week and other important Indigenous recognition days.	Number of events or programs delivered.	Partner on two or more events or programs per year.	Council coordinates and supports the NAIDOC committee which comprises of numerous local Aboriginal and non-Aboriginal organisations and community members. The committee meets from February to coordinate NAIDOC. Council provides administration support, insurance and delivers an event. Council also recognises and supports Reconciliation Week and Sorry Day through a program and ceremony.		Community Recreation & Cultural Services

**CSP Objective 15: Responsible Governance.**
**CSP Strategy 15.1: Provide representative, responsible and accountable community governance.**
**Principal Activity 15.1.1: Enforce environmental pollution breaches.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
15.1.1.1	Investigate and respond to environmental health complaints and pollution incidents, conducting inspections, enforcing regulations, and providing education to protect public health and environmental quality.	% investigated in required timeframes.	Investigate complaints and respond to environmental health hazards in accordance with agreed service levels: complaints within four days and environmental health incidents within four hours.	Complaints and pollution incidents are triaged and responded to as they are received. Each report is reviewed with any supporting evidence to determine urgency. Less urgent matters undergo initial review and, where required, investigation begins within four business days.		Development Services

**Principal Activity 15.1.2: Safeguard public health and environmental safety by promoting compliance with health regulations, enhancing food safety standards, and strengthening community awareness of environmental health risks and best practices.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
15.1.2.1	Deliver a proactive inspection program for food businesses, skin penetration establishments, and public pools, ensuring compliance and prompt breach response.	% of scheduled inspections completed, and number of educational campaigns conducted.	Complete 100% of scheduled inspections and deliver at least two educational campaigns annually.	Around 50% of food premises inspections have been completed, with the remaining food and skin penetration inspections scheduled for completion this financial year. Public pool inspections will resume once the team's water-quality testing kit returns from calibration.		Development Services

**Principal Activity 15.1.3: Complete the four-year Internal Audit Program and implement any mandatory Internal Audit guidelines from the Office of Local Government.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
15.1.3.1	Complete the 2025/2026 Internal Audit Program.	Number of audits completed and outcomes reported.	Two audits completed.	Council's Internal Audit Program continues with the first Internal Audit underway and the second planned for the next half of the year.		Corporate & Commercial Services

**Principal Activity 15.1.4: Develop and implement the suite of Integrated Planning and Reporting documents (IP&R).**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
15.1.4.1	Deliver Integrated Planning and Reporting (IP&R) documents for public exhibition and adoption.	Date adopted.	Compile documents and report to Council.	Planning has been undertaken for the drafting of the 2026-2027 IP&R suite, which is due during the second half of the year.		Corporate & Commercial Services
15.1.4.2	Adopt an Asset Management Strategy to align with Integrated Planning and Reporting documents (IP&R).	Date adopted.	Compile strategy and report to Council.	The Asset Management Strategy is currently under review pending adoption by 30 June 2026.		Technical Services
15.1.4.3	Adopt a Workforce Management Strategy to align with Integrated Planning and Reporting documents (IP&R).	Date adopted.	Compile strategy and report to Council.	The Workforce Management Strategy is currently under review pending adoption by 30 June 2026.		Corporate & Commercial Services

**Principal Activity 15.1.5: Complete the four-year Service Review Program.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
15.1.5.1	Complete the 2025-2026 Service Review Program.	Number of reviews and outcomes reported.	Two Reviews completed.	One Service Review was undertaken during the period with steps now being taken to plan and implement recommendations. Work has commenced on the next Service Review to be finalised in the second half of the year.		Corporate & Commercial Services

**Principal Activity 15.1.6: Maintain a framework of relevant policies and procedures.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
15.1.6.1	All Strategic and Operational policies reviewed in accordance with the review schedule.	% reviewed.	100% of policies due are reviewed.	26% of the Strategic Policies and 28% of the Operational policies were reviewed and approved by the Chief Executive Officer or Council during this period. Outstanding policies continue to be progressed through Council or the Executive Leadership Team for finalisation.		Corporate & Commercial Services

**Principal Activity 15.1.7: Maintain Council's Corruption Prevention Framework.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
15.1.7.1	Review Corruption Prevention Framework and provide recommendations for continuous improvement.	Review completed, outcomes reported and % recommendations implemented.	Review completed and any recommendations for improvement implemented.	A Fraud & Corruption Prevention review was completed and reported to the ARIC in December 2025. An Internal Audit on Fraud & Corruption Prevention will be undertaken in the second half of this year to identify any gaps and implement improvement measures.		Corporate & Commercial Services

***Principal Activity 15.1.8: Maintain Council's Risk Management Framework.***

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
15.1.8.1	Review Council's Risk Management Framework.	Review complete and date adopted.	Council's Risk Appetite Statements reviewed and adopted.	An annual review of the Risk Management Framework was conducted and reported to the ARIC during December 2025. Drafting of a reviewed Risk Appetite Statement is underway to be workshopped with the ELT and Council during the second half of this year.		Corporate & Commercial Services

***Principal Activity 15.1.9: Enhance & Monitor Council's Business Continuity Framework.***

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
15.1.9.1	Conduct Business Continuity Plan (BCP) exercise and implement improvement recommendations.	Exercise completed, outcomes reported and % recommendations implemented.	Business Continuity Plan exercise complete, 100% of recommendations implemented.	Planning has commenced for the conduct of a Business Continuity Plan exercise.		Corporate & Commercial Services

***Principal Activity 15.1.10: Co-ordinate with the Mayor and Councillors Training and Development Plans in accordance with requirements under the Local Government Act.***

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
15.1.10.1	Coordinate and implement Councillor training and Development Plans, including induction training for the new Council.	% complete and outcomes reported.	100% attendance and completion of annual training plans by Councillors.	Council continues to engage regularly with Councillors to support their professional development needs.		Office of the Chief Executive

**Principal Activity 15.1.11: Develop and resource Information Technology operational roadmap ensuring the Operational Projects reflect the goals and milestone of the Information Technology and Spatial strategies. Continue to upgrade and implement core business, infrastructure and spatial systems as per the Information Technology Operational Roadmap, ensuring that systems are current and fit-for-purpose while supporting business programs.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
15.1.11.1	Deliver Information Technology Operations (Infrastructure), Information Technology Business Systems (Applications), Information Technology Spatial, and Information Technology Cyber Roadmap Projects.	% programs delivered, within % budget variance.	All agreed programs and projects meet stakeholder expectations and delivered on time and within budget.	IT roadmap across all three teams is progressing well. Work has been completed on Council Chambers refit, Library Services Kiosks, Network Upgrades, Exchange and VMWare upgrades, Windows 11 migration, Works and Water shed fit outs, Server 2016 EOL migrations, deployment of Authority Online Certificates, ESRI and Spatial System replacement, Perfect Gym Implementation and Authority Data warehouse implementation to name a few.		Corporate & Commercial Services

**CSP Strategy 15.2: Employees work together to make a difference.**

**Principal Activity 15.2.1: A Workforce Management Strategy that enables employees to make a difference in our community whilst also ensuring effective workforce utilisation, safety and governance.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
15.2.1.1	Implement the Workforce Management Strategy to enable employees to make a difference in our community whilst also ensuring effective workforce utilisation safety and governance.	Date adopted.	Compile strategy and report to Council.	Council continued to implement the Workforce Management Plan, ensuring effective workforce utilisation, strong safety practices and sound governance. Progress remains on track, supporting employees to deliver high-quality services and make a positive impact in the community.		Corporate & Commercial Services

**CSP Strategy 15.3: Ensure financial stability and support efficient ongoing operation.**

**Principal Activity 15.3.1: Develop and implement finance plans that ensure Council is financially sustainable, innovative and efficient.**

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
15.3.1.1	Contribute to Council project development initiation through grant applications.	% of successful grant applications.	At least 50% grant funding success from applications.	Council continues to support project development through grant applications. At the end of the period, grant outcomes are exceeding the 50% success target.		Financial Services

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
15.3.1.2	Prepare an annual budget, review the Long Term Financial Plan and Fees and Charges.	Date adopted.	Completed by 30 June 2026.	Draft budget inputs have been received from all managers and are now being entered into Magiq. Preparation of the 2026-2027 Budget, Long Term Financial Plan, and Fees and Charges is progressing on schedule in line with the CEO's timeline.		Financial Services
15.3.1.3	Work with Council service leaders to identify savings and further efficiencies with the aim to reduce expenditure to achieve a balanced year-end result.	Operating Ratio Performance.	Balanced result.	Ratio for the current period budget is 5.68%. Compared to the Financial year 2024-2025 at 4.54% and 2023-2024 at 5.59%.		Financial Services
<b>Principal Activity 15.3.2: Maintain Council's Plant and Fleet.</b>						
OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
15.3.2.1	Maintain and renew Council's Plant and Fleet in accordance with the maintenance schedule and adopted replacement program and outcomes of the Plant and Fleet audit.	% of scheduled maintenance & renewal actions completed.	All programs delivered.	Progressing as per the maintenance schedule and adopted replacement program with consideration of the outcomes of the Plant and Fleet audit.		Technical Services
<b>Principal Activity 15.3.3: Design and deliver programmed maintenance, inspection and testing programs to ensure all buildings fulfil relevant statutory compliance obligations.</b>						
OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
15.3.3.1	Implement maintenance, inspection and testing programs for essential building services such as fire, electrical and asbestos.	% compliance.	100% portfolio compliance.	Annual programs progressing per schedule for fire, electrical, height safety and ACM.		Technical Services
<b>Principal Activity 15.3.4: Deliver contracted programmed maintenance and facility services that ensure continued effective operation of the building portfolio.</b>						
OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
15.3.4.1	Implement contracted services including functions such as heating, ventilation and air conditioning (HVAC), auto doors, security and cleaning.	Number of services delivered and % performance reviews completed.	Effective delivery of services and monthly performance reviews.	The maintenance program is progressing as per schedule. Works delivery is assessed on a monthly basis and monthly operations meeting undertaken as required for cleaning, fire, security and HVAC contracted services.		Technical Services

*Principal Activity 15.3.5: Plan and deliver Building Capital Renewal Programs that prioritise the available budget to projects addressing safety, compliance and operational risks.*

OP Code	Operational Action on Principal Activity	Performance Measure	Target	Comments	Status	Responsible Division
15.3.5.1	Implement Building Capital Renewal Programs that prioritise the available budget to projects addressing safety, compliance and operational risks.	% delivered.	100% delivery of identified projects.	Projects are scheduled for delivery once approved.		Technical Services





## 5.8 Responses to Questions Taken on Notice

RECORD NUMBER: 2026/271

AUTHOR: Janessa Constantine, Manager Corporate Governance

### EXECUTIVE SUMMARY

This report provides responses below to Questions Taken on Notice at Council and Policy Committee meetings held 3 March 2026.

### LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “15.1 Provide representative, responsible and accountable community governance”.

### FINANCIAL IMPLICATIONS

Nil.

### POLICY AND GOVERNANCE IMPLICATIONS

Nil.

### RECOMMENDATION

**That the information contained in the report on responses to Questions Taken on Notice be acknowledged.**

### FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s key risk categories and the following comments are provided:

<b>Service/Project Delivery</b>	Delayed or incomplete responses may impact community confidence in Council’s service or project delivery.
<b>Financial</b>	Misinterpreted or inaccurate responses could lead to financial commitments or liabilities.
<b>Reputation/Political</b>	Public or political reaction may arise from perceived evasiveness or inadequate transparency in responses.
<b>Environment</b>	Responses that overlook environmental implications may lead to reputational or regulatory risks.
<b>Compliance</b>	Failure to address statutory or policy-related questions accurately may result in non-compliance.
<b>People &amp; WHS</b>	Responses involving staff actions or incidents may expose Council to WHS scrutiny or legal risk.
<b>Information Technology/ Cyber Security</b>	Disclosure of sensitive or unverified information may pose data security or privacy risks.

### SUPPORTING INFORMATION

#### CCL 3 MARCH 2026

#### QUESTION TO SPEAKER

**Cr M McDonell**

**Cr McDonell asked what can be done to address the backlog and cost of getting bushfire assessments completed. Mr Phil Donato MP recommended that Council pass a resolution to write to the local member to advocate on the issue.**

## 5.8 Responses to Questions Taken on Notice

---

The current NSW Planning System legally requires the assessment of bush fire planning and risk at the planning assessment phase. Planning for Bush Fire Protection is a NSW RFS document which sets out the assessment criteria and acceptable solutions for building in bushfire prone areas.

The NSW State government have issued The Explanation of Intended Effects for the Climate Change and Natural Hazard State Environmental Planning Policy. The Department is currently looking at amendments to Planning for Bush Protection. Council staff will make a submission on the draft, however it is understood that the changes will largely be in relation to the suggested climate change scenarios, and there is no further detail provided by the State Government at this time in relation to technical amendments to the document itself. A suitably qualified consultant is required to prepare a Bush Fire Assessment Report, and there seems to be a skill shortage regionally in this regard.

### QUESTION TAKEN ON NOTICE                      Cr M McDonell

**Cr McDonell asked for additional details on how money has been spent and what remains from the Affordable Housing Strategy Budget.**

There is no specific Affordable Housing Strategy budget. Like with many of the major strategic planning documents we have, they are produced in house. Sometimes we utilise contractors for specific parts (like HillPDA for conducting the statistical housing needs review), but then we pull this together with our inhouse Strategic Planning staff to ensure the end result best suits our City. We have a general/modest strategic planning budget and use this sparingly and based on priorities.

### QUESTION TAKEN ON NOTICE                      Cr M McDonell

**Cr McDonell requested that a fact sheet be created to inform residents on the requirements of building a secondary dwelling on their property.**

Council staff have developed a series of Questions and Answers as part of the online information package available on Council's Planning webpage. This resource covers a wide range of common development types—including secondary dwellings—and is intended to help applicants more easily navigate the NSW planning framework and understand the key requirements that apply to their proposals.

The planning link to Council's web site for your information is provided below.

<https://www.orange.nsw.gov.au/planning-development/planning/>

With specific regard to secondary dwellings please note that in NSW development of this type is regulated under the Housing SEPP 2021, which permits a self-contained dwelling—containing its own kitchen, bathroom and living facilities—on the same lot as a principal dwelling, whether attached, within, or detached, provided the lot remains a single property and is not subdivided. Secondary dwellings are generally allowed in residential zones R1–R5 and sometimes in other zones depending on the local LEP.

Key requirements include establishing the secondary dwelling in conjunction with the main dwelling and meeting relevant development standards such as the size of building, setbacks, height, landscaping and parking which may vary between the SEPP and local council controls. Approval can occur either through a Complying Development Certificate provided that all SEPP pre-determined standards are met, or alternatively through a Development Application where constraints such as heritage, bushfire risk, flooding or other environmental matters require assessment.

## **5.8 Responses to Questions Taken on Notice**

---

Section 7.11 development contributions and Section 64 Water and Sewer headwork charges apply to secondary dwellings. These contributions are required to be paid to Council before construction/use of a secondary dwelling may occur on the land.

Secondary dwellings comprise all different shapes, sizes and construction types. Separate controls relate to the installation of secondary dwellings comprising a transportable building.

### **QUESTION TAKE ON NOTICE                      Cr M McDonell**

**Cr McDonell asked why the map regarding the Valencia Drive, Coogal Wetlands and Distributor Loop Lighting Project does not include the walkway on the Northern Distributor and Escort Way.** The considered route was established from initial community requests through Councillor discussion. As community and key stakeholder engagement is to be conducted, there is no reason the proposed route cannot be altered. The inclusion of additional walkways can be reviewed.

### **PDC 3 MARCH 2026**

### **QUESTION TAKEN ON NOTICE                      Cr K Duffy**

**Cr Duffy asked staff to assess visibility issues related to large vehicles parking beside the Aquatic Centre on Hill/Warrendine Streets.**

Council's Parking Officer has inspected the site and will continue to inspect the site for illegal parking.

### **QUESTION TAKEN ON NOTICE                      Cr K Duffy**

**Cr Duffy asked when the shelter for the Anson Street Taxi Zone near Woolworths will be re-installed.**

The shelter will be erected 10 March 2026 - 12 March 2026.

### **IPC 3 MARCH 2026**

### **QUESTION TAKEN ON NOTICE                      Cr M McDonell**

**Cr McDonell asked how long it will be before the spring under the road surface and unsafe barriers on Jonathan Drive are fixed.**

Council's works crew will start in the next 4 weeks and should have the works complete by mid-May.



## 5.9 Strategic Policy Reviews - Exhibition

RECORD NUMBER: 2026/337

AUTHOR: Janessa Constantine, Manager Corporate Governance

### EXECUTIVE SUMMARY

This report presents Strategic Policy - ST32 - Donations & Grants with amendments made as resolved by Council 17 February 2026.

This report also presents the following strategic policies which have been reviewed and updated:

- ST32 – Donations & Grants
- ST34 - Water Carting
- ST21 - Child Safe
- ST61 - Swimming Pool Barrier Inspection Program

It is recommended that each of the policies are placed on public exhibition for a period of at least 28 days.

### LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “15.1 Provide representative, responsible and accountable community governance”.

### FINANCIAL IMPLICATIONS

Nil.

### POLICY AND GOVERNANCE IMPLICATIONS

Council’s Strategic Policies are reviewed and amended to ensure ongoing compliance with legislation and industry best practice.

Policies of Council are of two types – Strategic Policies are determined by Council, and relate to Councillors, required by Legislation or Regulation and/or have an impact on the Orange community. The Local Government Act 1993 requires the public exhibition of Policies (if new or include significant changes) and adoption by Council. Operational Policies are determined and implemented by the Chief Executive Officer and relate to staff and the operations of the organisation.

### RECOMMENDATION

**That Council resolves to place the following Strategic Policies on public exhibition for a minimum of 28 days:**

- **ST32 – Donations & Grants**
- **ST34 – Water Carting**
- **ST21 – Child Safe**
- **ST61 – Swimming Pool Barrier Inspection Program**

### FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s key risk categories and the following comments are provided:

#### Service/Project Delivery

Public feedback may delay implementation or require changes to planned services.

**5.9 Strategic Policy Reviews - Exhibition**

<b>Financial</b>	Exhibition may lead to cost implications if significant revisions or additional consultation are required.
<b>Reputation/Political</b>	Public disagreement or backlash could affect Council's reputation or political standing.
<b>Environment</b>	Community input may highlight overlooked environmental impacts or concerns.
<b>Compliance</b>	Failure to exhibit policies appropriately may breach statutory consultation requirements.
<b>People &amp; WHS</b>	Feedback may raise workforce-related risks or highlight gaps in safety-related provisions.
<b>Information Technology/ Cyber Security</b>	Online exhibition platforms may be vulnerable to data breaches or cyber threats.

**SUPPORTING INFORMATION**

It is recommended the policies be placed on public exhibition for a period of at least 28 days to allow for Council and public review and submissions.

**Strategic Policy – ST32 – Donations & Grants**

Reference	Update
General	<ul style="list-style-type: none"> <li>• <b>Changed</b> - Part 4 - additional rigour requirements to assessment for Small Donations including requirement to present to the Council at the Finance Policy Committee Meeting.</li> <li>• <b>Changed</b> - Part 5 - assessment of applications changed from monthly to quarterly.</li> <li>• <b>Changed</b> - Part 7 - Amend budget amounts in line with FY27 Budget.</li> <li>• <b>Changed</b> - Part 7 - Rename "Sports Participation Program" to be "Sports Assistance Program".</li> <li>• <b>Changed</b> - Part 7 - Change \$/hr rate for valuing of volunteer work to meet current reasonable rates.</li> <li>• <b>Changed</b> - Part 7 – Change 8.3 to include specific reference to upgrades to sporting facilities relating to opportunities for local organisations to host major events.</li> <li>• General formatting update.</li> </ul>

**ST34 – Water Carting**

Reference	Update
General	<ul style="list-style-type: none"> <li>• Minor updates in standards</li> <li>• Minor wording and grammar change</li> <li>• General formatting update.</li> </ul>

**ST21 – Child Safe**

Reference	Update
General	<ul style="list-style-type: none"> <li>• Formatting updates.</li> <li>• Deletion of references to the Ombudsman and replacement with Children's Guardian</li> <li>• Change of reference to Department of Community Services (DOCS) to</li> </ul>

**5.9 Strategic Policy Reviews - Exhibition**

Reference	Update
	Department of Communities and Justice (DCJ)

**ST61 – Swimming Pool Barrier Inspection Program**

Reference	Update
General	<ul style="list-style-type: none"><li>• Complete review undertaken</li><li>• Changes made to align with legislative and regulatory requirements and to improve clarity and conciseness</li><li>• Updated numbering of policy from ST128 to ST61</li><li>• General formatting update.</li></ul>

**ATTACHMENTS**

- 1 FOR EXHIBITION - Strategic Policy - ST32 - Donations & Grants, [D26/23215](#)
- 2 FOR EXHIBITION - Strategic Policy - ST34 - Water Carting, [D26/27101](#)
- 3 FOR EXHIBITION - Strategic Policy - ST21 - Child Safe, [D26/27343](#)
- 4 FOR EXHIBITION - Strategic Policy - ST61 - Swimming Pool Barrier Inspection Program, [D26/27336](#)



# Strategic Policy – ST32

## Donations & Grants

FOR EXHIBITION

PO Box 35, Orange  
NSW 2800 Australia

135 Byng Street, Orange  
NSW 2800 Australia

P: +61 2 6393 8000  
F: +61 2 6393 8199

[council@orange.nsw.gov.au](mailto:council@orange.nsw.gov.au)  
[www.orange.nsw.gov.au](http://www.orange.nsw.gov.au)



## STRATEGIC POLICY – ST32

### 1 PURPOSE

- 1.1 Council can assist the local community under a number of grant and donations programs.
- 1.2 **Small Donations Program** - Assistance to community and not-for-profit groups that offer significant contribution to the social, economic and/or environmental wellbeing of the Orange Local Government Area (LGA).
- 1.3 **Educational Support & Recognition Program** - Assistance to recognition of annual prize giving for local high schools and student based programs.
- 1.4 **Sports Assistance Program** - Assistance to individuals who have been selected in representative levels and assistance to sports organisations sending teams to championship events. This Program can also provide local sporting organisations with assistance to host unplanned events such as Grand Finals where additional resources are required.
- 1.5 **Sports Facility Partnership Program** - Assistance to local sporting clubs to improve local sporting facilities.

### 2 APPLICABILITY

- 2.1 This policy applies to all not-for-profit individuals, community groups and sporting groups that are residents in, or who conduct their activities in, the Orange Local Government area for the specific benefit of residents of the Orange Local Government area.

### 3 LEGISLATIVE FRAMEWORK

- 3.1 This policy is in accordance the following:
  - Local Government Act 1993:
    - section 356 (financial assistance)
    - section 377 (delegated authority)
    - section 610E (waiving or reduction of fees).
  - Local Government (General) Regulation 2021:
    - section 207 (record of donations for auditing purposes).

### 4 GENERAL CONDITIONS

- 4.1 An application form has to be completed for requesting financial assistance.
- 4.2 All requests must illustrate how outcomes align with Council's Community Strategic Plan.
- 4.3 Council will consider applications on merit, in conjunction with other applications received and the available budget for donations and grants.
- 4.4 Ineligible applications will not be considered and will be returned. Ineligibility includes:
  - Incomplete forms or applications submitted outside round open and closing dates.
  - Government entities (excluding public schools).
  - Applicants that have an outstanding debt with Council.
  - Fundraising for groups or events outside the Orange Local Government Area.
  - Applications for fee reductions or waiving of Council fees.
  - Applications to cover applicant's insurance or project insurance costs.



## STRATEGIC POLICY – ST32

- 4.5 Schools are unable to apply for donations for equipment, infrastructure or maintenance. Schools may apply for a donation if they are holding a community event open to the public or if they are holding a very significant, milestone anniversary event (50-years or more).
- 4.6 Donations and grants will not be retrospectively applied.
- 4.7 Where applications are seeking funding for capital works or purchase of equipment under the value of \$3,000, no quote is required. A minimum of three written quotes must be included for anything above \$3,000. Purchases must be sourced from a local supplier unless they are not of sufficient quality, or it is not practical to do so.
- 4.8 Applications must include details to allow a rigorous review including:
- details on the community benefit;
  - details of the intended outcomes;
  - exact information on what the funds will be spent on
  - provision of costs estimate information or quotes where reasonably available;
  - details on other funding sources which have been received, or plan to be applied for or requested.
  - All areas of the application form must be populated
- 4.9 Applicants, or their representative, must present in the open forum of Council at the meeting that the application is being determined.
- 4.10 All payments to applicants will be via electronic transfer.
- 4.11 A tax invoice, invoice or Statement by a Supplier form is not required for Council to pay a donation (as nothing is needed to be supplied for the payment).
- 4.12 If financial assistance is made in return of a supply for the payment, a tax invoice, invoice or Statement by Supplier form is required.
- 4.13 An acquittal form is to be completed and returned to Council for each donation provided within 60 days after funding is spent.
- ### 5 CRITERIA AND CONDITIONS – SMALL DONATIONS PROGRAM
- (GST does not apply)**  
**\$90,000 is held in reserve to award each year.**
- Program Categories – Council Review**
- 5.1 Community and not-for-profit group providing benefit to the local community  
Maximum\* of \$2,500 per applicant (\*a lesser amount may be donated). Must be a not-for-profit applicant.
- Program Categories – CEO Approval**
- 5.2 In-kind support for Council services and Council venue hire, Maximum\* of \$1,000 per applicant (\* a lesser amount may be donated). Must be a not-for-profit applicant.
- Program Conditions (in addition to General Conditions)**
- 5.3 Applications from community and not-for-profit groups providing benefit to the local community will be determined by Council quarterly in the Financial Policy Committee Meetings of March, June, September and December.
- 5.4 Applications to be considered for each meeting close on the 1st day of the prior month.
- 5.5 During any caretaker period the timing outlined in this policy will not apply. The legislative requirements and Council approved delegations would apply and often do not allow awarding of donations during the caretaker period.



## STRATEGIC POLICY – ST32

- 5.6 Funding must be fully expended in the financial year allocated and unspent funds paid back to Council. Council will consider an exception to this when a service club is raising money for a large-cost, significant project. Council will consider allowing a service club to expend the donation over a three-year period and to apply for the same project in the second and third year if the funding for the project total has not been fully raised (but not to apply for donation for a different purpose during this period) and the service club must submit an acquittal in each of the three years.
- 5.7 The maximum donation amount can be exceeded for not for-profit organisations working with the vulnerable. Applicants still apply within the maximum donation amount in the relevant category, with a request for additional funding supported by clear reasoning identifying benefit to the local community. Council's consideration to exceed the maximum donation will look at whether there is remaining money in the budget after all applications have been considered and determined in the subject round.

### **6 CRITERIA AND CONDITIONS – EDUCATIONAL SUPPORT AND RECOGNITION PROGRAM**

**(GST does not apply)**

**\$8,000 is held in reserve to award each year.**

**Program Conditions (in addition to General Conditions)**

- 6.1 Applications can be determined by the Chief Executive Officer under section 377(1A) of the Local Government Act and considered within 7 days of receipt.
- 6.2 Quarterly reports on donations given will be submitted to Council.

#### **Recognition Program and Annual Prize Giving (\$7,000 reserve in each year)**

- 6.3 Assistance available to the amount of \$1000 for each of the 7 high schools in Orange.
- 6.4 Schools are required to complete an application form to access the funds.
- 6.5 Donations may support award ceremonies, prize giving, academic competitions, or public recognition programs that highlight student achievements.
- 6.6 Applicants must demonstrate financial need or academic excellence or be involved in recognised extracurricular activities.
- 6.7 Recipients of funding through the Donations Recognition Program must acknowledge Orange City Council's support in any related promotional materials, public announcements, and at events such as the Annual Prize Giving.

#### **Recognition Program - Country Women's Association (\$500 reserve in each year)**

- 6.8 Assistance is a maximum of \$500 (\*a lesser amount may be requested).
- 6.9 The CWA is required to complete an application form to access the funds.

#### **Recognition Program - Orange Eisteddfod (\$500 reserve in each year)**

- 6.10 Assistance is a maximum of \$500 (\*a lesser amount may be requested).
- 6.11 The Orange Eisteddfod is required to complete an application form to access the funds.



## STRATEGIC POLICY – ST32

### 7 CRITERIA AND CONDITIONS – SPORTS ASSISTANCE PROGRAM

(GST does not apply) -

\$13,900 is held in reserve to award each year.

Program Conditions (in addition to General Conditions)

- 7.1 Applications can be determined by the Chief Executive Officer and considered within 7 days of receipt. Quarterly reports on donations given will be submitted to Council.
- 7.2 Written proof of selection from the body running the event/making the selection must be provided.
- 7.3 Applicants can receive more than one donation in a financial year if:
- an applicant has been selected in regional representation and has then been selected in state representation and/or in national representation in one sport;
  - an applicant has been selected in regional representation and/or state representation and/or national representation in more than one sport.
- 7.4 The number of donations available to an applicant is capped at three in the one financial year. An applicant is ineligible for another donation at the same level for the same sport in one financial year.
- 7.5 If a team has received a donation, an individual in that team cannot be given a donation for the same representation.
- 7.6 Regional representation is not Orange representation. Regional and state representation will be as determined by the peak State body for the sport. National representation will be as determined by peak National body for the sport.
- 7.7 The location and duration of the sports event to be attended and costs arising

from selection will be taken into consideration in determining the donation amount applicable.

- 7.8 Applications may only be considered for sports recognised by the Australian Sports Commission.

#### **Sports Assistance Program Categories**

- 1 Regional representation at State level events - Individual** (individual selected in a regional team)  
Maximum\* of \$250 per applicant (\*a lesser amount may be donated). Category includes NSW Combined Independent School Sports representation (or similar) at NSW All School State Championship events.
- 2 State representation at National level events - Individual** (individual selected in State team)  
Maximum\* of \$500 per applicant (\*a lesser amount may be donated)
- 3 National representation - Individual** (individual selected in a national team)  
Maximum\* of \$1,000 per applicant (\*a lesser amount may be donated).
- 4 Regional representation at State titles** (for a club/association for one team only)  
\$250 total for the team.
- 5 Regional representation at State titles** (for a club/association with multiple teams)  
\$750 total for the club/association.
- 6 State representation at National titles** (for a club/association for one team only)  
\$500 total for the team.
- 7 State representation at National titles** (for a club/association with multiple teams)  
\$1,000 total for the club/association.
- 8 National representation at international titles** (for a club/association for one team only)  
\$1,000 total for the team.
- 9 National representation at international titles** (for a club/association with more than one team)  
\$2,000 total for the club/association.
- 10 Grand Finals, Carnivals/Championships and Invitationals**



## STRATEGIC POLICY – ST32

Maximum\* of \$1,500 per applicant (\* a lesser amount may be donated).  
Must be a not-for-profit applicant.

### 8 CRITERIA AND CONDITIONS – SPORTS FACILITY PARTNERSHIP PROGRAM

**(GST does not apply)**

**\$52,000 budget each financial year.**

#### **Objectives**

- 8.1 Improve sporting and recreational facilities for local sporting organisations and the local community.
- 8.2 Create partnerships between Orange City Council and sporting groups in the development of sport and recreational facilities in the city.
- 8.3 Enhance opportunities for local sporting organisations to host major sporting events by supporting upgrades to sporting facilities.
- 8.4 Improve resources available to local sporting organisations and community groups.
- 8.5 Enhance the long-term sustainability of the sport.

#### **Guidelines**

- 8.6 Applications for the Sports Facility Program will open once a year.
- 8.7 Maximum grant available will be \$15,000. Applications asking for a higher amount will not be considered.
- 8.8 Grants will be considered from local incorporated not-for profit sporting bodies with an ABN.
- 8.9 Grants are offered to sporting bodies for improvements to sporting and recreational facilities located within the Orange Local Government Area and include funding for minor plant.
- 8.10 Grants are on a dollar-for-dollar basis for actual funds. Donated materials and/or

voluntary labour will be considered when estimating the cost. Voluntary labour is capped at \$35/hr unless trade qualified services are being provided. Quotations for each component of a project is required.

- 8.11 Evidence of sufficient funds being held to match the grant will be required before the grant is approved. For example, a copy of a recent bank statement should be attached to the application form.
- 8.12 Applications should address ongoing maintenance and/or expenses associated with the proposed project.
- 8.13 It is preferred that grants are sufficient to finish a project within a twelve-month period from approval, however projects already underway will be considered.
- 8.14 The grant can only be used for the purpose approved by Council. Any alterations to approved projects should be applied for in writing and are subject to Council's written consent.
- 8.15 If grants are for structures, relevant development application and/or application for construction certificate must be approved by Council before funding will be available.
- 8.16 Should more than one application be submitted, the association must rank their projects in order of priority. All applications should be accompanied by a letter of support from local peak bodies.
- 8.17 It should be noted that applications for projects on Council-owned land or Council-managed land are generally given a higher priority for funding.
- 8.18 All applications will be assessed following a report prepared for Council's consideration on the disbursement of



## STRATEGIC POLICY – ST32

funds. Funds will be distributed to sporting organisations as resolved by Council.

### **Projects Considered**

- 8.19 The enhancement of existing sporting facilities such as safety netting, lighting, water systems and upgrade of surfaces.
- 8.20 The provision of ancillary and support facilities at established sporting facilities (eg, sun-protection shelters, change rooms and grandstands).
- 8.21 The purchase of equipment that will improve the quality or function of a facility (eg, cricket wicket roller, timing equipment).
- 8.22 The project meets the objectives of the program.

### **Projects NOT Considered**

- 8.23 Sporting goods (eg, bats, balls, uniforms).
- 8.24 Projects that have already been completed.
- 8.25 Construction or sealing of car parks or roads.
- 8.26 Projects that involve the development of private or commercial ventures.
- 8.27 General maintenance of sporting facilities (e.g. painting).

## **9 RELATED DOCUMENTS**

- Local Government Act 1993
- Local Government (General) Regulation 2021
- Strategic Policy ST34 – Event Development Fund
- Donations & Grants Application forms

*All policies can be reviewed or revoked by Council, at any time.*

### **ST32 - Strategic Policy – Donations & Grants**

#### Amendments:

March 2026

- **Changed** - Part 4 – additional rigour requirements to assessment for Small Donations including requirement to present to the Council at the Finance Policy Committee Meeting.
- **Changed** - Part 5 – assessment of applications changed from monthly to quarterly.
- **Changed** - Part 7 – Amend budget amounts in line with FY27 Budget.
- **Changed** - Part 7 – Rename “Sports Participation Program” to be “Sports Assistance Program”.
- **Changed** - Part 7 – Change \$/hr rate for valuing of volunteer work to meet current reasonable rates.
- **Changed** - Part 7 – Change 8.3 to include specific reference to upgrades to sporting facilities relating to opportunities for local organisations to host major events.
- General formatting update.

Review Due: November 2028	Version V1_26	Last Revision: March 2026
Approved By:	Minute Number:	Approval Date:



# Strategic Policy – ST34

## Water Carting

FOR EXHIBITION



PO Box 35, Orange  
NSW 2800 Australia

135 Byng Street, Orange  
NSW 2800 Australia

P: +61 2 6393 8000  
F: +61 2 6393 8199

[council@orange.nsw.gov.au](mailto:council@orange.nsw.gov.au)  
[www.orange.nsw.gov.au](http://www.orange.nsw.gov.au)



## STRATEGIC POLICY – ST34

### 1 PURPOSE

- 1.1 To protect and promote public health in relation to the sale and transportation of bulk water purchased from Council. To protect Council assets by use of a centralised filling station.

### 2 APPLICABILITY

- 2.1 This policy applies to all areas of Orange City Council including Staff, Councillors, Contractors and Council Delegates. The policy also applies to those members of the public using Council's standpipe for the supply of water.

### 3 GENERAL

#### Definitions

- 3.1 **Non-Potable Water:** Non-Drinkable Water  
**Potable Water:** Drinkable Water

#### Overview

- 3.2 Water carters offer an alternative water supply in areas where the water supply is insufficient or is temporarily unsuitable.
- 3.3 Council supplies potable water from one location, the 'filling station' located outside the Council Works Depot in McLachlan Street, Orange. This station is locked at all times and requires keyed access.
- 3.4 The use of standpipes on Council's water supply network as an alternative to use of the filling station is prohibited. Any standpipes will be confiscated and fines may apply.
- 3.5 A water carter who receives water from a supplier of drinking water (e.g. Orange City Council) who supplies drinking water from a vehicle in the course of a commercial undertaking is defined as a supplier of drinking water under section 5 of the Public Health Act 2010.
- 3.6 The Public Health Act 2010 and the Public Health Regulation 2022 require drinking

water suppliers to:

- have a quality assurance program (QAP) that complies with the Regulation;
- comply with (i.e. implement) its QAP provide a copy of the QAP to the local Public Health Unit; and
- keep records relating to managing the safety of its drinking water supply.

- 3.7 A person who uses water supplied by a water carter who sources the water from Council's filling station, should do so in accordance with the current water restrictions applicable.

### 4 SALE OF WATER FOR POTABLE USE

- 4.1 Potable water is to be carted following procedures outlined in the NSW Department of Health Carting Water Guidelines (2016).
- 4.2 A person may draw water from a Council water supply or a standpipe or sell water so drawn only with the prior approval of the Council (Local Government Act 1993).
- 4.3 In determining an application the council must have regard to the following considerations Local Government Regulations (General) 2021:
- a) the protection and promotion of public health;
  - b) the protection of the environment;
  - c) the safety of its employees;
  - d) the safeguarding of its assets; and
  - e) any other matter that it considers being relevant in the circumstances.
- 4.4 When Council sells water to a water carter as potable and fit for human consumption, then it is a food for the purposes of the Food Act 2003. Similarly, if a water carter sells water to a consumer as potable and fit for human consumption then it is a food.



## STRATEGIC POLICY – ST34

- 4.5 If the water contains any foreign matter it may be considered adulterated under and the supplier may have committed an offence by selling the water.

### 5 POTABLE WATER QUALITY

#### Guidelines

- 5.1 Council sells water that meets the NHMRC/ARMCANZ Australian Drinking Water Guidelines (ADWG) 2011 (as updated June 2025). When water that meets the ADWG is added to an empty rainwater tank it may re-suspend the sludge in the bottom of the rainwater tank creating taste and turbidity problems, it is the consumer's responsibility to ensure the maintenance of their tank.

#### Treatment

- 5.2 The water source is chlorinated prior to carting, to ensure the safety of the supply. The water carter operator must maintain adequate chlorine residual up to the point of supply to consumers. Adequate free chlorine residual would be between 0.2 to 1.0 mg/L, depending on the quality of the source water.

### 6 POTABLE WATER TANK & VEHICLE

- 6.1 Ideally, the water tank should be used only for the transport of potable water. If this is not possible, then at a minimum the tank must not be used for transport of effluent (treated or otherwise), petroleum products, or other potentially hazardous materials that may be prejudicial to health. Where the tank has been used for transport of non-hazardous materials other than potable water, the tank must be cleaned and disinfected prior to filling with potable water.
- 6.2 All tanks constructed of mild steel should be coated or lined with a material that

complies with AS/NZS 4020:2018 Testing of products for use in contact with drinking water.

### 7 HOSES FOR POTABLE WATER

- 7.1 Hoses must be made of food grade material. Hoses and fittings must be capped or stored in a dust proof container during transport or when not being used.
- 7.2 Where the tank has been used for transport of non-hazardous materials other than potable water, the hose must be cleaned, flushed out and then disinfected by filling with water and chlorinated to at least 5.0 mg/L free chlorine for a minimum of 30 minutes.

### 8 LOG BOOKS FOR POTABLE WATER

- 8.1 As per the NSW Water Carters Guidelines, a water carter must keep a logbook in each vehicle to record information of deliveries and retain these records for at least six (6) months. Details must include the following:
- The place, date and time the water was supplied to the water carter.
  - The name of each supplier of drinking water from which the carter sources water.
  - The name and address of each person to whom the water carter supplies water.
  - The volume of water supplied to that person.
  - Details of substances other than drinking water transported in the water tank used by the water carter.
  - The dates on which any water tank used by the carter is cleaned.



## STRATEGIC POLICY – ST34

### 9 APPROVAL OF POTABLE WATER CARTERS

- 9.1 Potable water may be purchased from Council with approval only.
- 9.2 Application is made to Council accompanied with an application fee and approval is given. The applicant will be provided with access to the 'filling station'.
- 9.3 Approvals are valid for a maximum of twelve (12) months.
- 9.4 Council reserves the right to request that the apparatus be made available for inspection by Council. Log books would be inspected at this time also.
- 9.5 Water is sold at the rate according to Council's Delivery/Operational Plan Fees and Charges.

### 10 SALE OF WATER FOR NON-POTABLE USE

- 10.1 Water purchased from Orange City Council for non-potable use can only be used within the Orange City boundaries.
- 10.2 Access to the standpipe for non-potable use at the commencement of Level 5 water restrictions will not be permitted.

### 11 APPROVAL OF NON-POTABLE WATER CARTERS

- 11.1 The application process and approval requirements to cart non-potable water is the same as for potable water carting with access to the 'filling station'. This includes the required log books.

### 12 REGISTER OR WATER CARTERS

- 12.1 Orange City Council will keep a record of each registered water carter. Details to be supplied by the water carter when the application is submitted include:
  - Name of owner
  - Name of business
  - Contact details for owner of business
  - Details of water carting vehicles, drivers, make, model, registration, tank volume, type of tank (e.g. temporary mounted tanks), etc.
  - Date of last inspection (if applicable)

### 13 RELATED DOCUMENTS

- NSW Department of Health Carting Water Guidelines (2016)
- NHMRC/ARMCANZ Australian Drinking Water Guidelines (ADWG)

*All policies can be reviewed or revoked by Council, at any time.*

#### ST34 - Strategic Policy - Water Carting

**Amendments:**

- Minor updates in standards
- Minor wording and grammar change
- General formatting update

Review Due: November 2028	Version V1_26	Last Revision: March 2026
Approved By:	Minute Number:	Approval Date:



# Strategic Policy – ST21

Child Safe

FOR EXHIBITION

PO Box 35, Orange  
NSW 2800 Australia

135 Byng Street, Orange  
NSW 2800 Australia

P: +61 2 6393 8000  
F: +61 2 6393 8199

[council@orange.nsw.gov.au](mailto:council@orange.nsw.gov.au)  
[www.orange.nsw.gov.au](http://www.orange.nsw.gov.au)



## STRATEGIC POLICY – ST21

### 1 OVERVIEW

#### Commitment

- 1.1 As a Child Safe organisation we create cultures, adopt strategies and act to prevent harm to children. Systematically we:
- Create conditions to reduce the likelihood of children being harmed
  - Creates conditions that increase the likelihood of identifying and reporting harm
  - Respond appropriately to disclosures, allegations and suspicions of harm.

#### Purpose

The objectives of this policy to:

- 1.2 Provide child safe environments for children and young people whilst on Council premises and using Council services.
- 1.3 To promote the health, safety, welfare and wellbeing of children and young people.
- 1.4 Adopts the Child Safe Standards.
- 1.5 Compile and implement best practice approaches to child protection and adhere to NSW child protection legislation.
- 1.6 Clarify and identify professional and legal obligations of Council and their employees in relation to child protection.
- 1.7 Implement clear procedures for prompt and confidential processes for any allegations against employees, volunteers, students and contractors/suppliers.
- 1.8 Implement clear procedure and guidelines relating to mandatory reporting obligations.
- 1.9 To outline and clarify the process when an employee brings their child/ren into the workplace.

#### Applicability

- 1.10 This policy applies to all Council employees, Councillors, (elected members), contractors, apprentices, work experience participants, Family Day Care Educators, volunteers and facility hirers and leases.

### 2 STANDARDS

- 2.1 Council adopts the NSW Child Safe Standards, as informed by the Royal Commission into Institutional Responses to Child Sexual Abuse and implemented under the Children’s Guardian Act 2019 (NSW).
- 2.2 This policy and associated procedures are designed to assist with Council’s commitment to meeting the *Child Safe Standards* by:
- a) Child safety is embedded in institutional leadership, governance and culture.
  - b) Children participate in decisions affecting them and are taken seriously.
  - c) Families and communities are informed and involved.
  - d) Equity is upheld and diverse needs are taken into account.
  - e) People working with children are suitable and supported.
  - f) Processes to respond to complaints of child sexual abuse are child focused.
  - g) Staff are equipped with the knowledge, skills and awareness to keep children safe through continual education and training.
  - h) Physical and online environments minimise the opportunity for abuse to occur.
  - i) Implementation of the Child Safe Standards is continuously reviewed and improved.
  - j) Policies and procedures document how the institution is child safe.

### 3 GUIDELINES

- 3.1 Council’s Operational Policy – Child Safe outlines detailed guidelines and instructions, however, the following overarching policy provisions apply.

#### Children’s Participation

- 3.2 Council supports the active participation of children in the programs, activities and services we offer. We provide a range of ways to allow children to provide feedback



## STRATEGIC POLICY – ST21

or raise concerns. We listen to their views, respect what they say and involve them when we make decisions, especially about matters that will directly affect them.

### Use of Council Facilities

3.3 All children **UNDER 12** must be accompanied by a guardian or parent whilst utilising a Council facility (i.e. Aquatic Centre, Gallery, Museum and Libraries). However, this excludes child care services and activity programs that are specifically designed for children.

### Activity Programs

3.4 All Council activity programs for children, where the child is not accompanied by a guardian or parent, will require the parents to complete an enrolment form that will include the following information:

- Relevant medical, health and dietary information
- Authorisation of whether or not pictures can be taken of their child
- Clear instructions on who is authorised to pick up and drop off their child as well as contact details.

3.5 If an enrolment form is not completed, this may limit the ability of Council to accept the enrolment.

### Recruitment

3.6 Orange City Council has implemented a risk based approach on all pre-employment screening checks as part of the Recruitment and Selection Policy and Procedure.

3.7 The risk based approach has the level of risk identified and the requirements for when a Criminal Records Check and Working with Children Checks need to be completed.

3.8 All employees of Orange City Council are required to have a basic identity check and any additional requirements (such as a Criminal Records Check and Working with Children Check) are listed within their Position Descriptions and within the Job Advertisement.

3.9 If any concerns are highlighted as part of the employment screening process, People & Culture will consider the information in consultation with the Hiring Manager.

3.10 Volunteers, work experience students and contractors in designated areas are responsible for maintaining their own Working with Children Checks and providing it as part of their screening processes prior to their applications being accepted by Council.

### Complaints Management and Reporting

3.11 All complaints from children, parents or members of the public will be managed in accordance with Council's Complaint Management Policy and Council's operational procedures.

3.12 Child Safe Contact Officers (CSCO's) will be identified and trained to support the workforce with compliance to this Policy, the operational requirements outlined in OP138 and the Child Safe Procedure.

### Training and Support

3.13 Employees are provided with role-appropriate training on child safe practices.

3.14 Detailed training requirements are outlined in OP138 and the Child Safe Procedure.

3.15 The level of training provided will depend on the position.

3.16 Workers are encouraged to ask questions and contribute to the continuous improvement of child safe policies, procedures and practices in the workplace.

3.17 We promote respect, fairness and consideration for all workers.

3.18 This policy and procedure will be available online so that it is accessible to employees and the public.

### Communication

3.19 We will hold regular information sessions to promote child safe practices.



## STRATEGIC POLICY – ST21

3.20 Our policy will be provided during induction to all employees.

3.21 Kids and parents joining our program/s will receive and have access to a copy of this policy.

### Records

3.22 All records are to be accurately maintained and stored in accordance with Council's Records Management Policy and Procedure.

## 4 LEGAL CONSIDERATIONS

4.1 Specific reporting timeframes and procedural requirements as required by the legislation are outlined in OP138 and the Child Safe Procedure.

### Children's Guardian Act 2019

4.2 This Act outlines that the Office of the Children's Guardian will be responsible for the Reportable Conduct Scheme. The scheme oversees how organisations investigate and report on certain conduct (known as 'reportable allegations' and 'reportable convictions') made against their employees, volunteers or certain contractors who provide services to children. This includes the need to notify the Office of the Children's Guardian within 7 business days about any reportable allegations and a Final Entity Report must be provided to the Children's Guardian within 30 calendar days.

### Children and Young Persons (Care and Protection) Act 1998

4.3 Under this Act, there is a mandatory reporting requirement for any Council employee who delivers health care, welfare, education, children's services, residential services or law enforcement, wholly or in part to children and has reasonable grounds to suspect that a child is "at risk of harm" to report, as soon as practicable a description of the child and the grounds for suspecting that the child is "at risk of harm" to the Department of Communities & Justice (DCJ).

For the purposes of this Act a child is a 'person who is under the age of 16 years' and a young person is a 'person who is aged 16 years or above who is under the age of 18 years'.

### Child Protection (Working with Children) Act 2012

4.4 Under this Act, Council must organise "Working With Children Checks" for all prospective staff who are looking to be employed in child related employment and have these checks screened by an approved screening agency. The key agency for this Act is the NSW Office of the Children's Guardian (the Guardian). For the purpose of this Act a child means 'a person who is under the age of 18'.

### Education and Care Services National Law (2010) & Regs (2011)

4.5 This national law establishes rule for service and provider approvals, monitoring, inspections, enforcement and penalties. Council must ensure it meets requirements of Education and Care Services National Regulations 2011.

## 5 PROCEDURE

5.1 This Strategic Policy is implemented through Operational Policy OP138 – Child Safe and the Child Safe Procedure, which outline detailed operational requirements, staff responsibilities, reporting processes, and Children's Services obligations.



## STRATEGIC POLICY – ST21

*All policies can be reviewed or revoked by Council, at any time.*

### ST21 – Strategic Policy – Child Safe

Amendments:		
<ul style="list-style-type: none"> <li>Formatting updates.</li> <li>Deletion of references to the Ombudsman and replacement with Children’s Guardian</li> <li>Change of reference to Department of Community Services (DOCS) to Department of Communities and Justice (DCJ)</li> </ul>		
Review Due: November 2028	Version 1_26	Last Revision: March 2026
Approved By:	Minute Number:	Approval Date:

FOR EXHIBITION



# Strategic Policy – ST61

## Swimming Pool Barrier Inspection Program

FOR EXHIBITION

PO Box 35, Orange  
NSW 2800 Australia

135 Byng Street, Orange  
NSW 2800 Australia

P: +61 2 6393 8000  
F: +61 2 6393 8199

[council@orange.nsw.gov.au](mailto:council@orange.nsw.gov.au)  
[www.orange.nsw.gov.au](http://www.orange.nsw.gov.au)



## STRATEGIC POLICY – ST61

### 1 PURPOSE

- 1.1 The Swimming Pools Act 1992 requires Council to develop and adopt a program for the inspection of swimming pools in its Local Government Area (LGA).
- 1.2 This policy is aimed at increasing pool safety awareness and reducing the risks associated with infant drowning and near drowning in swimming pools located within Orange LGA.
- 1.3 The policy is aimed specifically at ensuring swimming pools comply with the requirements of Part 2 – Access to swimming pools, of the Swimming Pools Act 1992.

### 2 APPLICABILITY

- 2.1 This policy applies to all swimming pools (including portable swimming pools), as defined in the Swimming Pools Act 1992, which are located within the Orange LGA, but does not apply to swimming pools that are situated, or proposed to be constructed or installed, on any premises occupied by the Crown or by a public authority.

### 3 OBJECTIVES

- 3.1 The objectives of this policy are to:
  - Save and protect lives by preventing drowning in swimming pools.
  - Inform pool owners of their responsibilities and obligations under the Swimming Pools Act 1992.
  - Take appropriate steps to ensure that Council is notified of all swimming pools in the Orange LGA; and
  - Ensure Council is fulfilling its obligations under the Swimming Pools Act 1992.

### 4 DEFINITIONS

Term	Definition
<b>Certificate of Compliance</b>	means a certificate issued under section 22D of the Swimming Pools Act 1992.
<b>Council</b>	means the Orange City Council of an area within the meaning of the Local Government Act 1993.
<b>Occupier of Premises</b>	includes any person who is for the time being in charge of the premises and, if there are 2 or more occupiers of the premises, includes any one of the occupiers.
<b>Owner of Premises</b>	has the same meaning as “owner” has in relation to land in the Local Government Act 1993 and, if there are 2 or more owners of the premises, includes any one of the owners.
<b>Public Authority</b>	means a public authority constituted by or under an Act, a local authority, a Government Department or a statutory body representing the Crown.
<b>Register</b>	means the Register of Swimming Pools under section 30A of the Swimming Pools Act 1992.



## STRATEGIC POLICY – ST61

Term	Definition
<b>Relevant Occupation Certificate</b>	in respect of a swimming pool means an occupation certificate issued under the Environmental Planning and Assessment Act 1979 that is less than 3 years old and that authorises the use of the swimming pool.
<b>Swimming Pool</b>	means an excavation, structure or vessel: (a) That is capable of being filled with water to a depth greater than 300 millimetres, and (b) That is solely or principally used, or that is designed, manufactured or adapted to be solely or principally used, for the purpose of swimming, wading, paddling or any other human aquatic activity, and includes a spa pool, but does not include a spa bath, anything that is situated within a bathroom or anything declared by the regulations not to be a swimming pool for the purposes of this Act.
<b>Tourist and Visitor Accommodation</b>	has the same meaning as in the Orange Local Environmental Plan 2012, being a building or place that provides temporary or short-term accommodation on a

Term	Definition
	commercial basis, and includes any of the following: a) Backpackers' accommodation; b) Bed and breakfast accommodation; c) Farm stay accommodation; d) Hotel or motel accommodation; e) Serviced apartments; f) Camping grounds, or g) Caravan parks, or h) Eco-tourist facilities

### 5 INTRODUCTION

- 5.1 Swimming pool safety remains a priority across New South Wales, and ongoing updates to the Swimming Pools Act 1992 (the Act) continue to strengthen the regulatory framework. These requirements cover inspection fees and penalties, pool registration and certification, and the obligation for councils to maintain an inspection program aimed at reducing drowning and near-drowning incidents involving young children.
- 5.2 Orange City Council maintains a Swimming Pool Barrier Inspection Program (the Program) to meet these legislative duties and support safe pool environments within the LGA. The Program focuses on delivering consistent inspections, providing clear guidance to residents, and ensuring all barriers meet the applicable safety standard.
- 5.3 The Program operates in three phases, structured around statutory requirements, available resources, and

## STRATEGIC POLICY – ST61

identified levels of community risk. A core component of the Program is the inspection of swimming pool barriers to confirm compliance with the Act.

### 6 PROGRAM IMPLEMENTATION

6.1 The Program is based on legislative requirements, Council resources and role, and risk to the community. This staged process will ensure priority tasks are completed while also identifying future resource requirements.

### 7 LEGISLATIVE REQUIREMENTS

#### For Council

7.1 The Swimming Pools Act 1992 places a number of obligations on Council with respect to swimming pools.

7.2 Council is required to:

- Take such steps as are appropriate to ensure that it is notified of the existence of all swimming pools to which the Swimming Pools Act 1992 applies that are within its area
- Promote awareness within its area of the requirements of this Swimming Pools Act 1992 in relation to swimming pools; and
- Investigate complaints about breaches of the Swimming Pools Act 1992.

7.3 The Swimming Pools Act 1992 also requires Council to develop and adopt a program for the inspection of swimming pools in its area. Council is then required to inspect swimming pools in accordance with this program.

#### For Pool Owners

7.4 Pool owners are required to:

- Register their swimming pool on the NSW Swimming Pool Register.
- Ensure other development does not impact the effectiveness of their pool barrier.
- Maintain an effective and compliant pool barrier.
- Owners need to have a valid Certificate for all tourist/visitor accommodation and multi-occupancy dwellings.
- Owners will need to have a valid Certificate to sell or lease their property.

### 8 COUNCIL RESOURCING

8.1 Staffing defines what Council can deliver beyond minimum legal duties based on staffing, budget, and operational capacity.

- Setting inspection timeframes that reflect available inspector capacity.
- Prioritising workloads to balance mandatory inspections with proactive action.
- Allocating resources for follow-up inspections, community enquiries, and enforcement.
- Providing clear public information on pool safety, processes, and compliance expectations.
- Promptly attending to complaints received from the community.
- Adjusting the Program as resourcing or organisational priorities change while meeting legal requirements.



## STRATEGIC POLICY – ST61

### 9 RISK MANAGEMENT

#### Council

9.1 To mitigate the operational, legal, and reputational risks faced by Council in administering the Program, Council will:

- Ensure timely inspections to mitigate risks associated with delayed or missed statutory action.
- Document decisions and site findings to maintain well-documented records.
- Continue training of staff and review of legislative requirements to ensure compliance.

#### Community

9.2 General community safety can be improved by focusing on pools that present heightened or emerging risks. This includes:

- Inspections of older barriers, properties with a history of non-compliance, or complex pool layouts.
- Working with owners to resolve issues of breaches, particularly situations of increased danger to occupants or neighbouring children.

### 10 INSPECTIONS

10.1 The swimming pool barrier will be assessed in accordance with the requirements of Part 2 – Access to swimming pools, of the Swimming Pools Act 1992.

### 11 TYPES OF INSPECTIONS

11.1 Council will undertake the following inspection of swimming pools in the Orange City Council area:

- Council will undertake the inspection, at least once every 3 years, of any swimming pool situated on premises on which there is tourist and visitor

accommodation or more than 2 dwellings. An inspection will not be required for a swimming pool in respect of which there is a valid certificate of compliance or a relevant occupation certificate.

- Council will undertake an inspection of a swimming pool located on a property prior to the sale or lease of that property where requested by the property owner(s) or by a person acting on behalf of a property owner(s). The inspection request must be made to Council using the appropriate application form. Council will carry out the inspection within 10 business days after receiving a request for the inspection.
- Council will undertake an inspection of a swimming pool at any time where requested by a property owner(s) or by a person acting on behalf of a property owner(s). The inspection request must be made to Council using the appropriate application form. Council will carry out the inspection within 10 business days after receiving a request for the inspection.
- Council will inspect any swimming pool which is the subject of a complaint. Council will, as far as is practicable, commence investigation of the complaint within 72 hours after it is received, as required by the Swimming Pools Act 1992.



## STRATEGIC POLICY – ST61

### 12 INSPECTION PROCESS - APPLICATION

- 12.1 An application made to Council by a property owner(s) or person acting on behalf of a property owner(s) for an inspection of a swimming pool must be made using the appropriate application form.
- 12.2 The application form must be fully complete in order for the application to be lodged with Council.
- 12.3 The application must also be accompanied by the prescribed fee as nominated in Council's Fees and charges adopted at the time of the application.

### 13 NOTICE OF INSPECTION

#### Single Residential Properties

- 13.1 Orange Where the owner has requested the inspection, Council will contact the owners or applicant via phone to arrange a mutual suitable time for inspection.
- 13.2 Where a complaint is received relating to a swimming pool, Council will take such steps as are reasonable to notify the owner(s) or persons acting on behalf of the owner(s) of the swimming pool about the complaint, and arrange to carry out an inspection of the swimming pool at a time that is convenient to the owner(s) and/or occupier(s) as required by the Swimming Pools Act 1992.
- 13.3 Where Council is unable to notify the owner(s), Council will investigate the complaint in accordance with its powers under the Swimming Pools Act 1992.

#### Tourist and Visitor Accommodation and Lots with more than 2 Dwellings

- 13.4 The owner of a swimming pool which is situated on premises on which there is tourist and visitor accommodation, or more than 2 dwellings will be provided in writing with a minimum of 10 days' notice of a proposed inspection of the swimming pool by Council.

### 14 COMPLIANCE

- 14.1 DFB Where an application for a Certificate of Compliance has been made to Council and a subsequent inspection has revealed that the swimming pool is registered and complies with Part 2 – Access to swimming pools of the Swimming Pools Act 1992, a Certificate of Compliance will be issued.
- 14.2 The Certificate of Compliance is valid for a period of 3 years as stipulated in the Swimming Pools Act 1992.

### 15 NON-COMPLIANCE

- 15.1 Where an inspection reveals non-compliance issues, the owner(s) of the property on which the swimming pool is located will be provided with a letter which details the specific issues that are required to be completed within a specified timeframe in order for the swimming pool to comply with the Act.
- 15.2 Council will re-inspect the swimming pool at the completion of the specified timeframe to determine compliance or when advised by the owner that all works are completed.
- 15.3 Where significant, Noncompliance issues are raised, Council may immediately take action that can involve emergency orders and or directions.



## STRATEGIC POLICY – ST61

### 16 REGISTRATION

16.1 The swimming pool is required to be registered under Part 3A of the Swimming Pools Act 1992 on the 'Register my Pool' website:

<https://www.swimmingpoolregister.nsw.gov.au/>.

### 17 ENFORCEMENT

#### Directions

17.1 In the event that the non-compliance issues are not resolved within the timeframe nominated in the initial letter, or negotiated extension of time is not agreed to, Council will issue the owner(s) of the land on which the swimming pool is located with a Notice of Intention to Serve a Direction to require compliance with the Swimming Pools Act 1992. This notice will be provided for a period of at least 14 days.

17.2 Where a swimming pool is found not to comply at the completion of the notice period, a Direction will be served under the Swimming Pools Act 1992. The Direction will require the swimming pool to comply with the current standards specified in the Swimming Pools Act 1992, regardless of the installation date of the swimming pool.

17.3 Council may serve a Direction without giving a Notice of Intention to Serve a Direction if it is considered that the safety of a person would be at risk if the requirements of the Direction were not carried out as soon as possible.

17.4 Council will re-inspect a swimming pool at the completion of the timeframe

nominated in the Direction. Where an application for a Certificate of Compliance was submitted and the swimming pool is found to be registered and compliant with Part 2 – Access to swimming pools, of the Swimming Pools Act 1992, a Certificate of Compliance will be issued.

17.5 Where the requirements of a Direction are not complied with within the specified timeframe a Penalty Notice may be issued or legal action commenced to enforce the requirements of the Direction.

### 18 CERTIFICATE OF COMPLIANCE – SWIMMING POOL

18.1 A Certificate is issued by an Authorised Officer of Council (or a Private Certifier) in accordance with the Act. This Certificate is valid for 3 years and certifies that the swimming pool barrier complies with the requirements of the Act, Regulations and Standard at the time of inspection.

18.2 A Certificate ceases to be valid if a subsequent Direction is issued under the Act because the pool barrier is later found to be defective and requires rectification works.

### 19 FEES

19.1 Fees are set out in Council's Fees and Charges.

### 20 RELATED DOCUMENTS

- Swimming Pools Act 1992
- Local Government Act 1993



## STRATEGIC POLICY – ST61

<i>All policies can be reviewed or revoked by Council, at any time.</i>		
<b>ST61 - Strategic Policy - Swimming Pool Barrier Inspection Program</b>		
Amendments: <ul style="list-style-type: none"> <li>Complete review undertaken</li> <li>Changes made to align with legislative and regulatory requirements and to improve clarity and conciseness</li> <li>Updated numbering of policy from ST128 to ST61</li> <li>General formatting update.</li> </ul>		
Review Due: November 2028	Version V1_26	Last Revision: March 2026
Approved By:	Minute Number:	Approval Date:

FOR EXHIBITION



## 5.10 Strategic Policy Reviews - Post Exhibition

RECORD NUMBER: 2026/150

AUTHOR: Janessa Constantine, Manager Corporate Governance

### EXECUTIVE SUMMARY

This report presents the following Strategic Policies which have been drafted and placed on public exhibition during the period 4 February 2026 – 6 March 2026. One submissions were received relating to ST46. It is recommended the policies now be adopted:

- Strategic Policy - ST45 - Data Breach
- Strategic Policy - ST46 - Managing Council’s Finances

### LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “15.1 Provide representative, responsible and accountable community governance”.

### FINANCIAL IMPLICATIONS

Nil.

### POLICY AND GOVERNANCE IMPLICATIONS

Council’s Strategic Policies are reviewed and amended to ensure ongoing compliance with legislation and industry best practice.

Policies of Council are of two types – Strategic Policies are determined by Council, and relate to Councillors, required by Legislation or Regulation and/or have an impact on the Orange community. The Local Government Act 1993 requires the public exhibition of Policies (if new or include significant changes) and adoption by Council. Operational Policies are determined and implemented by the Chief Executive Officer and relate to staff and the operations of the organisation.

### RECOMMENDATION

**That Council adopt Strategic Policies:**

- **Strategic Policy - ST45 - Data Breach**
- **Strategic Policy - ST46 - Managing Council’s Finances.**

### FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s key risk categories and the following comments are provided:

<b>Service/Project Delivery</b>	Public feedback may delay implementation or require changes to planned services.
<b>Financial</b>	Exhibition may lead to cost implications if significant revisions or additional consultation are required.
<b>Reputation/Political</b>	Public disagreement or backlash could affect Council’s reputation or political standing.
<b>Environment</b>	Community input may highlight overlooked environmental impacts or concerns.
<b>Compliance</b>	Failure to exhibit policies appropriately may breach statutory consultation requirements.

**5.10 Strategic Policy Reviews - Post Exhibition**

<b>People &amp; WHS</b>	Feedback may raise workforce-related risks or highlight gaps in safety-related provisions.
<b>Information Technology/ Cyber Security</b>	Online exhibition platforms may be vulnerable to data breaches or cyber threats.

**SUPPORTING INFORMATION**

This report presents the following Strategic Policies which have been drafted and placed on public exhibition during the period 4 February 2026 – 6 March 2026. One submission was received in relation ST46 which is attached for the information of the Council, no additional changes to the policy are proposed. The details below outline any updates or changes made to the policies since the previous adoption, and each is now recommended for adoption.

**Strategic Policy - ST45 - Data Breach**

Reference	Update
General	<ul style="list-style-type: none"> <li>• New Policy</li> </ul>

**Strategic Policy - ST46 - Managing Council's Finances**

Reference	Update
General	<ul style="list-style-type: none"> <li>• Renumbering of Policy - Combined Policy's – Debt Recovery, Overdraft Facilities, Investment of Council Funds, Loan Guarantee</li> <li>• Re-written Overdraft Facilities section 3</li> <li>• Updated formatting and current references throughout</li> <li>• Updated Major Bank Listing in s4.20</li> </ul>

**ATTACHMENTS**

- 1 FOR ADOPTION - Strategic Policy - ST45 - Data Breach, [D25/150160](#)
- 2 FOR ADOPTION - Strategic Policy - ST46 - Managing Council's Finances, [D25/88478](#)
- 3 Submission - Strategic Policy - ST46 - Management Council's Finances (redacted), [D26/27705](#)



# Strategic Policy – ST45

## Data Breach

FOR ADOPTION

PO Box 35, Orange  
NSW 2800 Australia

135 Byng Street, Orange  
NSW 2800 Australia

P: +61 2 6393 8000  
F: +61 2 6393 8199

[council@orange.nsw.gov.au](mailto:council@orange.nsw.gov.au)  
[www.orange.nsw.gov.au](http://www.orange.nsw.gov.au)



## STRATEGIC POLICY – ST45

### 1 PURPOSE

1.1 This policy outlines Council’s commitment to preparing for, responding to and managing minor data breaches or data breaches that are notifiable under the NSW Mandatory Notification Data Breach (MNDB) scheme to mitigate potential harm to affected individuals and to ensure compliance with legislative requirements.

### 2 APPLICABILITY

2.1 This policy applies all Council representatives, employees and members of the public.

### 3 LEGISLATION

3.1 Part 6A of the Privacy and Personal Information Protection Act 1998 (NSW) (PPIP Act) establishes the NSW Mandatory Notification of Data Breach (MNDB) Scheme.

3.2 The MNDB Scheme requires every NSW public sector agency bound by the PPIP Act to notify the Privacy Commissioner and affected individuals of eligible data breaches. Under the scheme, public sector agencies are required to prepare and publish a Data Breach Policy (DBP) for managing such breaches as well as maintaining an internal register and public register of eligible data breaches.

### 4 DEFINITIONS

Term	Definition
<b>Consultant</b>	A person engaged in an advisory capacity to provide specialist advice or recommendations to assist Council in decision making, generally working without direct supervision on a fee for service agreement.
<b>Contractor</b>	A person engaged to carry out work for Council under the direction of a Council

Term	Definition
	Officer on a fixed schedule of work and rates or timesheets.
<b>Council Representative</b>	Councillors, contractors, consultants, volunteers, delegates of Council.
<b>Data Breach</b>	An incident in which there has been unauthorised access to, unauthorised disclosure or loss of, personal or health information held by Council in circumstances that are likely to result in unauthorised access to, or unauthorised disclosure of, the information.
<b>Data Breach Response Team</b>	Consists of the following: <ul style="list-style-type: none"> <li>• Chief Executive Officer</li> <li>• Directors Corporate &amp; Commercial Services</li> <li>• Manager Information Technology</li> <li>• Manager Corporate Governance/Privacy Officer</li> <li>• Manager Communications &amp; Engagement</li> </ul>
<b>Eligible Data Breach</b>	Where there has been a high risk data breach where a reasonable person would conclude that the access or disclosure of information would likely result in serious harm to one or more of the individuals to whom the information relates.
<b>Health Information</b>	Information on the physical or mental health or a disability of an individual.
<b>High Risk Data Breach</b>	Where it is reasonably believed a data breach is likely to result in serious



## STRATEGIC POLICY – ST45

Term	Definition	Term	Definition
	harm to one or more of the individuals to whom the information relates (e.g. external hackers breach our firewall and copy valuable customer data).		from the information or opinion and includes information about an individual's physical or mental health, disability, and information connected to the provision of a health service.
<b>Low Risk Data Breach</b>	A loss or exposure of aggregated data only, or of individual level data in circumstances where it is reasonably believed that no real harm could occur (e.g. paper files are left behind in a meeting but quickly retrieved).	<b>Privacy Officer</b>	Manager Corporate Governance.
<b>Mandatory Notification Data Breach</b>	MNDB scheme refers to Part 6A of the Privacy & Personal Information Protection Act 1998 (NSW).	<b>Serious Harm</b>	Serious harm occurs where the harm arising from the eligible data breach has, or may, result in a real and substantial detrimental effect to the individual. The effect on the individual must be more than mere irritation, annoyance or inconvenience.
<b>Medium Risk Data Breach</b>	A loss or exposure of personal information where it is reasonably believed that a third-party recipient does not have malicious intent, and that the data is somewhat protected (e.g. a laptop with encrypted data is left on a bus).	<b>Volunteers</b>	Any person who freely offers to take part in an enterprise or undertake a task. Any person who donates their time for an organisation without being paid.
<b>Personal Information</b>	Personal information for the purposes of the MNDB Scheme includes both 'personal information' as defined in section 4 of the PPIP Act and 'health information', as defined in section 6 of the Health Records and Information Privacy Act 2002 (HRIP Act). This means that for the purposes of the MNDB Scheme, 'personal information' means information or an opinion about an individual whose identity is apparent or can reasonably be ascertained		

### 5 WHAT IS A DATA BREACH

- 5.1 A data breach occurs when personal information held by an agency (whether held in digital or hard copy) is subject to unauthorised access, unauthorised disclosure or is lost in circumstances where the loss is likely to result in unauthorised access or unauthorised disclosure.
- 5.2 This may or may not involve disclosure of personal information external to the agency or publicly. For example, unauthorised access to personal information by an agency employee, or unauthorised sharing of personal information between teams within an agency may amount to a data breach.



## STRATEGIC POLICY – ST45

- 5.3 A data breach may occur as the result of malicious action, systems failure, or human error.
- 5.4 A data breach may also occur because of a misconception about whether a particular act or practice is permitted under the Information Protection Principles (IPPs).
- 5.5 Examples of data breaches include:
- Human error:
    - When a letter or email is sent to the wrong recipient
    - When system access is incorrectly granted to someone without appropriate authorisation
    - When a physical asset such as a paper record, laptop, USB stick or mobile phone containing personal information is lost or misplaced
    - When staff fail to implement appropriate password security, for example not securing passwords or sharing password and log in information.
  - System failure:
    - Where a coding error allows access to a system without authentication, or results in automatically generated notices including the wrong information or being sent to incorrect recipients
    - Where systems are not maintained through the application of known and supported patches.
  - Malicious or Criminal Attack:
    - Cyber incidents such as ransomware, malware, hacking, phishing or brute force access attempts resulting in access to or theft of personal information.
    - Social engineering or impersonation leading into inappropriate disclosure of personal information.
    - Insider threats from agency employees using their valid credentials to access or disclose personal information outside the scope of their duties or permissions.
      - Theft of a physical asset such as a paper record, laptop, USB stick or mobile phone containing personal information.
- 5.6 Council acknowledges that not all data breaches will be eligible data breaches but regardless Council takes all data breaches seriously.
- ### 6 ELIGIBLE DATA BREACH
- 6.1 The MNDB Scheme applies where an 'eligible data breach' has occurred.
- 6.2 For a data breach to constitute an 'eligible data breach' under the MNDB Scheme, there are two tests to be satisfied:
1. There is an unauthorised access to, or unauthorised disclosure of, personal information held by a public sector agency or there is a loss of personal information held by a public sector agency in circumstances that are likely to result in unauthorised access to, or unauthorised disclosure of, the information, and
  2. A reasonable person would conclude that the access or disclosure of the information would be likely to result in serious harm to an individual to whom the information relates.
- ### 7 RESPONDING TO DATA BREACHES
- 7.1 Council has established a range of systems and processes for preventing and managing data breaches to support this policy.
- 7.2 There are five key steps required in responding to a data breach:
1. Initial report and triage
  2. Contain the breach
  3. Assess and mitigate
  4. Notify
  5. Review.



## STRATEGIC POLICY – ST45

- 7.3 The plan documents the steps we will take to quickly and effectively respond to and manage data breaches and manage the risk of any harm to affected individuals.
- 7.4 The plan establishes a Data Breach Response Team, which includes representatives from relevant teams and positions with appropriate levels of authority to make decisions necessary to:
- assess and contain the impact of the data breach
  - decide upon any action to be taken immediately to minimise the exposure and risks to affected individuals and Council
  - complete an assessment of the harm that may result from the breach
  - engage with and notify any third party agencies such as the NSW Police Force, Cyber Security NSW and the Australian Cyber Security Centre where required
  - put in place a communication plan
  - ensure we meet our statutory mandatory notification requirements for an eligible data breach.
- 7.5 Our Privacy Officer will immediately assess breach reports using the Data Breach Self-Assessment Tool from the Information & Privacy Commissioner:  
<https://www.ipc.nsw.gov.au/Data-breach-self-assessment-tool>
- 7.6 The Privacy Officer will immediately assess whether the risk of the data breach is High, Medium or Low.
- 7.7 In the event the data breach is assessed to be High risk, they will immediately convene the Data Breach Response Team.
- 7.8 In the event the data breach is assessed to be Medium or Low risk, they will determine the appropriate employees to notify and assist with the management of the incident.
- 7.9 Council will notify affected individuals of an eligible data breach as soon as practicable where required.
- 7.10 Where it is possible to identify and contact individuals at risk of serious harm, Council will directly notify those individuals. Council may also publish the notification more broadly, including on our website.
- 7.11 Where it is not possible to identify which individuals might be at risk of serious harm, but it is possible for us to directly contact all individuals whose data was breached, then we will directly notify all individuals whose data was breached.
- 7.12 Where it is not reasonably practicable to identify which individuals might be at risk of serious harm, and it is not practicable to directly contact all individuals whose data was breached, Council will publish a notification on our website, in a 'public notification register'.
- 7.13 Council will notify the NSW Privacy Commissioner, or other regulator, of an eligible data breach in line with reporting requirements.
- 7.14 Council will maintain and publish a public notification register on our website. And maintain an internal data breach incident register.
- 7.15 Council's Cyber Security Incident Response Plan contains template communication messages for specific incidents including a cyber security incident.
- 7.16 Council acknowledges that not all data breaches will be eligible data breaches but regardless Council takes all data breaches seriously.
- ### 8 MITIGATING THE RISK
- 8.1 Council has included the risk of a cyber security (which may involve a data breach) within its Risk Register and established



## STRATEGIC POLICY – ST45

- controls to mitigate this risk and its impact on the Council’s systems, data holdings and individuals. The loss of IT systems as a result of a cyber security incident is included in the Council’s Business Continuity Plan.
- 8.2 Council regularly reviews policies, procedures and our Privacy Management plan to include how we will manage personal information and identify and prepare for a data breach.
- 8.3 Council will provide ongoing training to employees and Council representatives on:
- good cyber security practices and awareness of cyber threats
  - privacy and health information principles to ensure awareness of how to manage personal information and report and respond to data breaches
  - regular training sessions for our managers in information management including cyber security and privacy, and develop appropriate toolbox talks
- 8.4 Council will complete regular penetration testing of our systems as part of our Strategic Cyber audit plan.
- 8.5 Council will ensure the Cyber security plan and Governance Framework is monitored and in line with principles of best practice.
- 8.6 Council will include appropriate provisions in our contracts with external service providers requiring their Mandatory Notification of Data Breaches.
- 8.7 Council will keep appropriate records on how we have managed suspected or actual breaches, including Low, Medium and High Risk breaches in the electronic document management system.
- 8.8 Council will conduct a post-breach assessment of how we responded to a breach and an annual review of our breach response records, to help identify and remedy any weaknesses or deficiencies in our security, policies processes and training.
- ### 9 REPORTING
- 9.1 All Council representatives are required to report actual or suspected data breaches to our Council’s IT Support Team who will then notify the Privacy Officer as soon as possible.
- 9.2 Members of the public can report actual or suspected data breaches to Council by email [council@orange.nsw.gov.au](mailto:council@orange.nsw.gov.au) or contacting us on 6393 8000.
- ### 10 RELATED DOCUMENTS
- Government Information (Public Access) Act 2009
  - Health Records and Information Privacy Act 2002
  - Privacy and Personal Information Protection Act 1998
  - Strategic Policy ST01 - Code of Conduct
  - Strategic Policy ST10 - Privacy Management
  - Strategic Policy ST13 - Cyber Security
  - Operational Policy - ST153 - Cyber Incident Response .

*All policies can be reviewed or revoked by Council, at any time.*

### ST45 - Strategic Policy - Data Breach

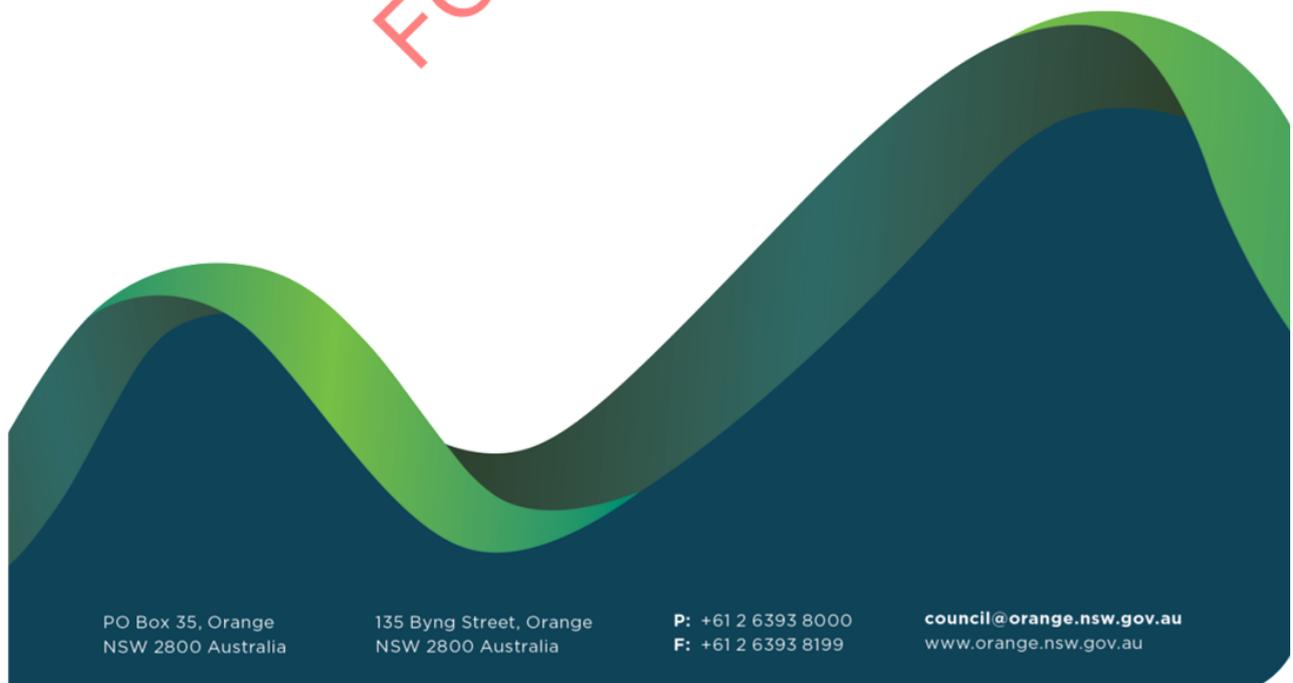
• New policy		
Review Due: November 2028	Version V1_26	Last Revision: February 2026
Approved By:	Minute Number:	Approval Date:



# Strategic Policy – ST46

Managing Council's Finances

FOR ADOPTION



PO Box 35, Orange  
NSW 2800 Australia

135 Byng Street, Orange  
NSW 2800 Australia

P: +61 2 6393 8000  
F: +61 2 6393 8199

[council@orange.nsw.gov.au](mailto:council@orange.nsw.gov.au)  
[www.orange.nsw.gov.au](http://www.orange.nsw.gov.au)



## STRATEGIC POLICY – ST46

### 1 PURPOSE

- 1.1 To provide parameters to enable the sustainable financial management of Council's Finances through Debt Recovery, Loan Guarantees for community organisations that wish to substantially self-fund capital asset projects on Council owned/controlled land, Investment of Council Funds to maximise returns and for the use of Council's Overdraft facilities.

### 2 DEBT RECOVERY

- 2.1 Debt recovery under this policy applies to all outstanding accounts including rates, charges and accounts receivable.
- 2.2 Ratepayer's accounts are deemed to be in arrears when one instalment is not paid by the due date as displayed on the rates and charges notice.
- 2.3 Accounts Receivable invoices are deemed to be in arrears when the account is not paid by the due date as disclosed on the invoice.
- 2.4 Debt recovery processes are to commence as soon as practicable for all accounts deemed to be in arrears within the above timeframes, taking into consideration the following:
- To be sympathetic to ratepayers and debtors suffering genuine and proven financial hardship.
  - To fulfil the statutory requirements of both the Local Government Act 1993 and Local Courts (Civil Claims) Act 1970 with respect to the recovery of rates and other debts.
- 2.5 Council staff are to ensure confidentiality of all proceedings between Council and the ratepayer at all times.

### 3 OVERDRAFT FACILITIES

- 3.1 An overdraft facility is a flexible line of credit providing access to funds to manage the day-to-day cash flow needs of Council.
- 3.2 Council has an established bank overdraft facility for a maximum pre-agreed limit of \$1mil available from Council's banking institution.

- 3.3 Council will generally avoid the use of the overdraft facility via careful liquidity management practices that should ensure sufficient funds are available to fund daily expenditure requirement.

- 3.4 Council maintains a 24-hour cash call account that can be utilised to overcome unplanned short-term liquidity demands.

- 3.5 Council will ensure that the overdraft facility is only used for short term, unavoidable and essential cash flow purposes.

- 3.6 It is not appropriate for overdraft facilities to be used for medium or long term financing purposes (for example, to purchase assets) and not to be used as an alternative to borrowing.

- 3.7 At no time is the overdraft facility to be used as an ongoing debt facility or to fund anything except the highly unlikely need to meet unexpected short-term cash flow needs.

### 4 INVESTMENT OF COUNCIL FUNDS

- 4.1 Council aims to:

- maximise returns to Council consistent with all requirements of this Policy
- comply with the legislative requirements and regulations relevant to the management of Council's investments
- to preserve the capital of the investment portfolio
- work within an established framework for monitoring the investments

- 4.2 Investments are to be placed in a manner that seeks to ensure the security and safeguarding of the investment portfolio. This includes managing credit and interest rate risk within identified thresholds and parameters.

- 4.3 The investment portfolio is expected to achieve a predetermined market average rate of return that takes into account Council's risk tolerance. Any additional return target set by Council will also consider the risk limitation and prudent investment principles.



## STRATEGIC POLICY – ST46

- 4.4 Council adopts a rolling maturity profile for its investments which can also be used to meet unplanned calls upon its cash.
- 4.5 The authority for the implementation of Investments in accordance with this policy has been delegated by Council to the Chief Executive Officer in accordance with the Local Government Act 1993.
- 4.6 The Chief Executive Officer has delegated the day-to-day management of Council's Investment Portfolio to the staff as identified in Council's adopted Register of Delegations.
- 4.7 Definitions relating to Council's Investments are outlined below:

Term	Definition
<b>ADI</b>	Authorised Deposit-taking Institutions (ADI) are corporations that are authorised under the Banking Act 1959 (Cwth) to take deposits from customers.
<b>AusBond Bank Bill Index</b>	The Bank Bill Index (BBI), formerly the UBS BBI, represents the performance of a notional rolling parcel of bills averaging 45 days, and is the widely used benchmark for local councils and other institutional cash investments.
<b>BBSW</b>	The Bank Bill Swap reference rate (BBSW) is the average of mid-rate bank-bill quotes from brokers on the BBSW Panel. The BBSW is calculated daily. Floating rate securities are most commonly reset quarterly to the 90-day BBSW.
<b>CFRN</b>	A Corporate Floating Rate Note (CFRN) is a medium to long-term fixed interest

Term	Definition
	investment where the coupon is a fixed margin ("coupon margin") over a benchmark, also described as a "floating rate". The benchmark is usually the BBSW and is reset at regular intervals – most commonly quarterly.
<b>Grandfathered</b>	Investments held by Council that were previously allowed under the Minister's Order but were "Grandfathered" when the NSW State Government changed the list of Approved investments as a result of the Cole Inquiry.
<b>RAO</b>	The Responsible Accounting Officer (RAO) of a council refers to a member of staff of the council designated by the Chief Executive Officer, or if no such member of staff has been designated, the Chief Executive Officer (LG Regulation Clause 196).
<b>T-Corp, T-Corp-IM</b>	New South Wales Treasury Corporation and its investment management operation.

### Prudent Person Standard

- 4.8 The Council's investments will be managed with the care, diligence and skill that a prudent person would exercise. As trustees of public monies, officers are to manage Council's investment portfolio to safeguard the portfolio in accordance with the spirit of this Investment Policy, and not for speculative purposes.



## STRATEGIC POLICY – ST46

### Approved Investments

- 4.9 All investments must be denominated in Australian Dollars and must be in accordance with the Local Government Act 1993 – Investment Order (Gazetted 11 February 2011).
- 4.10 As published in the Local Government Act 1993 Investment Order, Council may only invest money in the following forms of investment:
- Any public funds or securities issued by or guaranteed by, the Commonwealth, any State of the Commonwealth or a Territory;
  - Any debentures or securities issued by a council (within the meaning of the Local Government Act 1993 (NSW));
  - Interest bearing deposits with, or any debentures or bonds issued by, an authorised deposit-taking institution (as defined in the Banking Act 1959 (Cwth)), but excluding subordinated debt obligations
  - Any bill of exchange which has a maturity date of not more than 200 days; and if purchased for value confers on the holder in due course a right of recourse against a bank which has been designated as an authorised deposit-taking institution by the Australian Prudential Regulation Authority;
  - A deposit with the New South Wales Treasury Corporation or Investments in an Hour-Glass investment facility of the New South Wales Treasury Corporation.
- 4.11 In addition, the Investment Order provides transitional arrangements to grandfather those investments held prior to the date of the Order.
- 4.12 This Policy prohibits any investment carried out for speculative purposes including:
- Derivative based instruments
  - Principal only investments or securities that provide potentially nil or negative cash flow
  - Stand-alone securities issued that have underlying futures, options, forward contracts and swaps of any kind
  - The use of leveraging (borrowing to invest) of an investment. However, nothing in the policy shall prohibit the short-term investment of loan proceeds where the loan is raised for non-investment purposes and there is a delay prior to the expenditure of loan funds.
- 4.13 Investments obtained are to be considered in light of the following key criteria:
- Preservation of Capital – the requirement for preventing losses in an investment portfolio's total value
  - Diversification – the requirement to place investments in a broad range of products so as not to be over exposed to a particular sector of the investment market
  - Market Risk – the risk that the fair value or future cash flows of an investment will fluctuate due to changes in market prices
  - Liquidity Risk – the risk an investor is unable to redeem the investment at a fair price within a timely period
  - Maturity Risk – the risk relating to the length of term to maturity of the investment. The larger the term, the greater the length of exposure and risk to market volatilities
  - Leveraging Risk – the magnification of an investor's risk and return that occurs when the investor takes on financial leverage through an investment product.

### Investment Strategy

- 4.14 The Investment Strategy shall be developed to support Council's investment objectives for liquidity, security and return. The current investment strategy, inclusive of portfolio percentage and dollar based allocations is set out in tabular form later in this document.



## STRATEGIC POLICY – ST46

### Liquidity

4.15 Liquidity refers to the minimum level of liquid funds available to finance day to day requirements. Cash flow must be monitored daily and Council will ensure that it has access within 7 days to at least \$3 million or 5 per cent of the value of its total investments, whichever is the lower amount.

### Diversification

4.16 Diversification is used to spread risk and is achieved by establishing maximum percentage investment limits for the value of investments in the following:

- Individual Institutions (varies per credit rating)
- Credit Rating Bands (e.g.: AAA v A) – these are Standard & Poor’s Long-Term ratings, Moody’s or Fitch equivalents, or other ratings that have an established credibility in the market.

### Investment Management Practices

4.17 To ensure that Council funds are prudently invested with care, due diligence and skill, the following investment management practices will be undertaken with the applicable outcomes and objectives in mind:

Risk Area	Outcomes & Objectives
<b>Policy Compliance</b>	The portfolio is at all times compliant with this Policy and relevant regulation.
<b>Liquidity</b>	Under this Investment Strategy, Council shall at all times maintain sufficient funds in “Working Capital” to meet the anticipated liabilities of Council for the following 90 days. In addition, sufficient capital shall be retained in short-term assets to meet Council’s funding requirements, net of anticipated borrowings, for the following 3 to 12 month period.

Risk Area	Outcomes & Objectives
	Medium and long-term investments will have varying degrees of liquidity. An early exit from these investments may result in penalties being incurred. Regular reviews of Council’s allocation to these investments relative to Council’s underlying investment horizons should minimise the risk of having to exit an investment in adverse market conditions. Exposure to medium and long-term investments will be limited to the proportion of the portfolio identified for these investment horizons.
<b>Security</b>	Working Capital Funds, Short-Term Funds and Short-Medium Term Funds (as defined in this document) are to be invested to target capital (principal) security over their nominated investment horizon to an extremely high probability level. Medium Term Funds and Long Term Funds (as defined in this document) are to be invested to target capital (principal) security over their nominated time horizon, and assuming they are held to maturity, to a high probability level. This will be achieved through Counterparty and Credit Quality targets to minimise the risk of loss of capital.
<b>Income</b>	The target for investment income will be consistent with the assumptions included in Council’s operational budget.



## STRATEGIC POLICY – ST46

Risk Area	Outcomes & Objectives
<b>Total Return</b>	Having provided liquidity, security and income needs, total returns on Council Funds are maximised with the view of achieving the stated investment objective.

### Risk Management

4.18 All investments carry a trade-off between risk, liquidity and return. Further, risks can either be amplified or reduced when investments are combined within a portfolio. To address these risks the following mechanisms are in place:

- This Policy is the key risk control document, setting out counterparty risk limits, minimum credit quality of the portfolio and relevant restrictions on particular investment types.
- Council will receive professional assistance with evaluation and monitoring investments to ensure they will meet Council needs. The advisor shall also assist Council to ensure that the commercial terms on which Council is offered investments by fund managers, issuers and brokers are fair and reasonable.
- Council will receive professional assistance with portfolio construction so that:
  - The overall risk of the portfolio can be appropriately assessed
  - The portfolio can be adjusted over time as circumstances warrant
  - Regulatory changes are accommodated; and
  - This Investment Strategy can be properly reviewed from time to time and recommendations made for improvement as required.

### Portfolio Construction

4.19 Council's investment portfolio strategy shall be built around allocation of Council funds

into a multidimensional framework that has regard to three key aspects, being:

- a) Credit Quality of the portfolio and the management of Counterparty exposure
- b) Allocation of investments within defined Investment Categories (or asset class) that are included within the approved investment guidelines; and
- c) Time horizon or maturity profile of the portfolio. The framework in which Council's portfolio is managed for each of these aspects is considered below.

### Credit Quality Limits

4.20 The portfolio credit guidelines to be adopted will be based on the Standard & Poor's (S&P) ratings system criteria. The equivalent Moody's or Fitch ratings, or the equivalent ratings of other credible agencies may be applied. The maximum holding limit in each rating category for Council's portfolio shall be:

Long-Term Credit Ratings	Maximum Holding
<b>AAA Category</b>	100%
<b>AA Category or Major Banks<sup>1</sup></b>	100%
<b>A Category</b>	60%
<b>BBB Category or Unrated ADI's<sup>2</sup></b>	40%

1: AA category also includes TCorpIM Strategic Cash Fund, which typically maintains a credit score consistent with an AA rating. For the purpose of this policy, the current definition of "Major Banks" is: The ADI deposits or senior guaranteed principal and interest ADI securities issued by the major Australian banking groups including ADI subsidiaries, whether or not explicitly guaranteed, including brands such as:

- St George
- Australia and New Zealand Banking Group Limited
- Commonwealth Bank of Australia
- National Australia Bank Limited
- Westpac Banking Corporation
- Suncorp Bank

2: Council may invest with unrated ADIs up to the limit of the protected investment cap of \$250,000 under the Financial Claims Scheme (FCS).



## STRATEGIC POLICY – ST46

### Counterparty Limits

4.21 Exposure to individual counterparties/ financial institutions will be restricted to their S&P (or equivalent) rating so that single entity exposure is limited, as detailed in the table below. This table does not apply to any managed fund or structured investment grandfathered in accordance with OLG directions where it is not possible to identify a single counterparty exposure.

Long-Term Credit Ratings	Maximum Holding
AAA Category <sup>1</sup>	40%
AA Category or Teir 1 ADI's	30%
A Category	15%
BBB Category	10%
Unrated Category <sup>2</sup>	5%

1: 100 per cent Commonwealth Government and Government-guaranteed deposits are included in this category.

2: This category includes unrated ADIs such as Credit Unions and Building Societies and where possible Council will use the Federal Government's bank deposit guarantee under the FCS to limit the exposure to unrated entities

### Terms of Maturity

4.22 Council's investment portfolio will be structured around the time horizon of investments to ensure that liquidity and income requirements are met.

4.23 Once the primary aim of liquidity is met, Council will ordinarily diversify its maturity profile as this will ordinarily be a low-risk source of additional return as well as reducing the volatility of Council's income. However, Council always retains the flexibility to invest as short as required by internal requirements or the economic outlook.

4.24 The factors and/or information used by Council to determine minimum allocations to the shorter durations include:

- Council's liquidity requirements to cover both regular payments as well as

sufficient buffer to cover reasonably foreseeable contingencies

- Medium-term financial plans and major capital expenditure forecasts
- Known grants, asset sales or similar one-off inflows
- Seasonal patterns to Council's investment balances.

Investment Horizon			
Description	Maturity Date	Min Allocation	Max Allocation
Working Capital Funds	0-3months	10%	100%
Short Term Funds	3-12months	20%	100%
Short-Medium Term Funds	1-2years	0%	70%
Medium Term Funds	2-5years	0%	50%
Long Term Funds	5-10year	0%	5%

### Investment Advisor

4.25 The Council's investment advisor must be approved by the Chief Executive Officer and be licensed by the Australian Securities and Investment Commission. The Advisor must be independent and have not actual or perceived conflict of interest in relation to the pool of investment products available to NSW Local Government; and is free to choose the most appropriate product within the terms and conditions of the Investment Policy. The Advisor is required to provide written confirmation that they do not have any actual or potential conflicts of interest in relation to the investments they are recommending or reviewing,



## STRATEGIC POLICY – ST46

including that they are not receiving any commissions or other benefits in relation to the investments being recommended or reviewed, except as fully and promptly rebated to Council.

### Accounting

4.26 Council will comply with appropriate accounting standards in valuing its investments and quantifying its investment returns. In addition to recording investment income in accordance with accounting standards, published reports may show a break-down of its duly calculated investment returns into capital gains and losses, and interest.

4.27 From time to time financial assets may be acquired at a discount or a premium to their face value. Discount or premium is to be taken into account in line with relevant Australian Accounting Standards. Investments will be accounted for in accordance with all applicable legislation and guidelines.

### Measurement

4.28 A monthly report on Council's investment portfolio will be provided to Council by the Responsible Accounting Officer (RAO). The report will detail the investment portfolio in terms of performance, percentage exposure of the total portfolio, maturity date, any changes in market value and a review against the performance benchmark as established by Council's Long Term Financial Plan.

4.29 The following performance benchmarks will be used:

- Cash – Official RBA 11am Cash Rate
- Enhanced and Direct Investments – Bloomberg Aus Bond Bank Bill Index

4.30 The investment return for the portfolio is to be reviewed quarterly by Council's independent financial advisor by assessing the market value of the portfolio. Within one month of the end of each calendar quarter Council's independent financial

advisor is to certify Council's investments are compliant with this Policy.

### Ethically and Socially Responsible Investments

4.31 Ethical and socially responsible investments (SRIs) are a means for investors to support their values in terms of socially responsible investments. In addition to normal risk assessment, investment can be further evaluated in terms of environment, social and governance issues. A number of independent organisations have been established to evaluate and rate companies according to these criteria.

4.32 Subject to legislative compliance and policy objectives, Council supports investments in Ethical or Socially Responsible Investments, but only where all other investment criteria are met and the performance outlook is not disadvantageous to Council. Noting also that most major ADI's invest in a hybrid of both conventional and ethical and socially responsible investments.

### Security

4.33 Documentary evidence must be held for each investment and details thereof maintained in an Investment Register. The documentary evidence must provide Council legal title to the investment. Certificates must be obtained from the financial institutions confirming the amounts of investments held on the Council's behalf as at 30 June each year and reconciled to the Investment Register. All investments are to be appropriately recorded in Council's financial records and reconciled at least on a monthly basis.



## STRATEGIC POLICY – ST46

### 5 LOAN GUARANTEE

#### 5.1 This policy aims to achieve:

- A means of supporting local communities and sporting organisations to self-fund capital asset projects.
- A mechanism to fund community assets on land that is owned or controlled by Council that will vest in or ultimately be controlled by Council. These are assets which provide essential services or a clear benefit to the wider community and align to Council's adopted Community Strategic Plan.
- A funding solution that enables the community organisation to manage the resultant loan agreement directly with the lending institution.
- Establishment of the maximum amount of Council's exposure to combined loan and loan guarantee commitments.

#### 5.2 Proposals for loan guarantees are required to satisfy the criteria identified in the policy statement as well as being the subject of a report to Council, however satisfaction of the criteria does not guarantee approval as all approvals are at the discretion of Council.

#### 5.3 All requests for Council loan guarantee support must be completed on the approved Loan Guarantee Application Form and include a completed Checklist as attached to this policy.

#### 5.4 Loan Guarantees will only be considered when ALL of the following policy criteria have been met. These criteria are as follows:

1. It is demonstrated that the project will provide essential services or a clear benefit to the wider community, and respond to objectives established in Council's adopted Community Strategic Plan.
2. The Applicant will provide a minimum of 20 per cent of the capital cost of the project excluding government grants and other external funding.

3. The loan guarantee shall not exceed 50 per cent of the assessed final value of the asset.
4. The Applicant has completed and agreed to all items in the Loan Guarantee Compliance Statement.
5. Borrowings are only to be used for the construction and/or acquisition of capital assets on Council owned or controlled land that will be vested in and ultimately controlled by Council.
6. The Applicant is a "not for profit" organisation and has an incorporated status, and is the current lessee of the land.
7. The Applicant has demonstrated that they will obtain better loan terms by having Council as a guarantor for the loan (for example: lower interest rates)
8. The Applicant has no outstanding debts to the Council.
9. The useful life of the asset exceeds the life of the loan guarantee.
10. The term of the loan shall not exceed the term of the existing lease agreement. The lease agreement refers to the agreement between Council as landlord and the community organisation.
11. The loan must not include a redraw facility.
12. Guarantees will not be provided where works have already commenced, unless Council resolves that extenuating circumstances exist.
13. By entering into this loan guarantee Council is not considered to "jointly control" the Applicant as defined by AASB 9 (Financial Instruments)
14. The applicant will, by 31 July each year, provide Council with a statement of the outstanding liability balance as at 30 June each year until the liability is discharged.



## STRATEGIC POLICY – ST46

- 5.5 Council’s total exposure to loan and loan guarantee commitments shall be capped at an amount no greater than one percent of the annual revenue from Rates & Charges. Council’s loan guarantee commitment is measured based on the outstanding balance of loans guaranteed by Council, plus the balance due from loans Council may make to local bodies.
- 5.6 For individual loan guarantees in excess of \$250,000, the Applicant shall provide Council with annual audited financial statements by 30 September each year.
- 5.7 The loan guarantee is to be included in Council’s annual financial statements as a contingent liability. In the event of a default, Council would be required to report the loan as an expenditure item and as a liability, and this would increase Council’s debt level.
- 5.8 Council may seek to be listed as a “secured creditor” against the Applicant to assist in the mitigation of Council’s risk exposure.
- 5.9 The offering of loan guarantees to community groups will only be considered as a last resort, once all other funding options have been fully exhausted, and compliance with the requirements of the policy have been met. Other funding options may include:
- The provision of assistance from Council staff in the preparation of funding applications
  - Government grants
  - Sponsorship
  - Fundraising
  - Application for credit from a lending institution.

### 6 RELATED DOCUMENTS

- Local Government Act 1992
- Local Government (General) Regulation 2021
- Strategic Policy – ST42 – Concealed Water Leaks
- Operational Policy OP018 – Debt Recovery Procedures
- Australian Accounting Standards
- Loan Guarantee Application Form

FOR ADOPTION

*All Policies can be reviewed or revoked by Council, at any time.*

#### ST46 – Strategic Policy – Managing Council’s Finances

**Amendments:**

- Renumbering of Policy - Combined Policy’s – Debt Recovery, Overdraft Facilities, Investment of Council Funds, Loan Guarantee
- Re-written Overdraft Facilities section 3.
- Updated formatting and current references throughout.
- Updated Major Bank Listing in s4.20

Review Due: November 2028	Version 1_26	Last Revision: February 2026
Approved By:	Minute Number:	Approval Date:

# Loan Guarantee



## APPLICATION FORM

Before completing this application, Council's Loan Guarantee Strategic Policy should be read to ensure that your application will receive consideration by Council. Copies of the policy are available from Council's website [www.orange.nsw.gov.au](http://www.orange.nsw.gov.au).

### APPLICANT'S DETAILS

Name of organisation, group or person seeking loan guarantee

Address

Postal Address (if different from above)

Contact Person

Position with Organisation

Business Phone

Home Phone

Mobile

Email

**What is the legal status of your organisation?** (e.g. Incorporated, association, etc...)

If not-for-profit, please attach evidence, such as a charter or constitution showing no personal gain will be available to members, charitable status advice or a statutory declaration.

Is your group registered for GST?

Yes  No

ABN (if applicable)

ACN (if applicable)

**PROJECT DETAILS**

Name of project to be supported

Description of project to be supported

Loan Amount

Loan Term

Applicable interest rate

Fixed or variable

Anticipated loan repayments per annum (principal and interest)

Estimated useful life of the asset

**DETAILS OF PROJECT COST**

Total Project Cost (ex. GST)

**DETAILS OF PROJECT FUNDING** (i.e. funding sources and amounts)

Cash

Loan Borrowings

Government Grants

In-Kind Contributions

Other

Total Project Funding

**Please Note: The total project cost should EQUAL the total project funding.**

**ALIGNMENT TO COUNCIL'S COMMUNITY STRATEGIC PLAN****ALL APPLICANTS MUST COMPLETE THIS SECTION.**

Council must align its expenditure to the directions in the Community Strategic Plan (CSP). Copies of the CSP are available at Council offices, Libraries and from the Council website [www.orange.nsw.gov.au](http://www.orange.nsw.gov.au). The CSP lists the directions and their associated strategies and objectives in detail and should be consulted to ensure your application links to the appropriate element(s).

**Alignment with Council's CSP will substantially strengthen your application.**

**INSTRUCTIONS**

1. Please select the theme from Council's Community Strategic Plan (CSP) that your application best aligns with: **Live, Preserve, Prosper, Collaborate**.
2. Having consulted the Community Strategic Plan, which strategies from the selected theme does your project support? List the numbers of the strategies only in the space provided.

**THEME: LIVE**

A healthy, safe, inclusive and vibrant community – this theme recognises the importance of encouraging healthy lifestyles, community pride and a sense of belonging.

List strategy numbers

**THEME: PRESERVE**

Balancing the natural and built environment – this theme ensures that the unique natural, cultural, social and historical aspects of our community are preserved while recognising the need for growth and development.

List strategy numbers

**THEME: PROSPER**

A smart, innovative and resilient economy – this theme focuses on providing the community with positive choices for investment, employment and study.

List strategy numbers

**THEME: COLLABORATE**

Leadership and partnership – this theme looks at forging a collaborative community that engages with open and ongoing decision making.

List strategy numbers

## LOAN GUARANTEE COMPLIANCE STATEMENT

The following Compliance Statement is to be signed by a minimum of two authorised signatories of the applicant in accordance with the organisation's Constitution, Memorandum of Understanding, Memorandum of Articles, etc. The following Compliance Statement must be fully completed prior to any application for Council to act as Loan Guarantor being considered.

We, as Office Bearers of  (the applicant), confirm that, if successful in receiving a loan guarantee from Council, the following requirements under the Orange City Council Loan Guarantee Policy will be adhered to:

1. Adherence to the Work Health and Safety Act and all relevant Work Health and Safety Guidelines.
2. Ensure that the project asset which is to be guaranteed by Council is adequately insured at all times during the term of the loan (Certificate of Currency to be supplied to Council each year).
3. Provide Council with annual updated reports concerning the operations of the organisation. These are to include, as a minimum:
  - a) Revenue and expenditure statement;
  - b) Balance sheet statement; and
  - c) Cash flow statement.
4. The project asset will be utilised for the benefit of the wider community during the period of the loan guarantee.
5. All Loan Guarantee charges and associated fees will be paid by the Applicant.

In addition to adherence to the above items, we, as office bearers, confirm that to the best of our knowledge, there is no legal action pending against the organisation nor any outstanding Work Health and Safety issues.

SIGNATURE <input style="width: 90%;" type="text"/>	SIGNATURE <input style="width: 90%;" type="text"/>
NAME <input style="width: 90%;" type="text"/>	NAME <input style="width: 90%;" type="text"/>
POSITION <input style="width: 90%;" type="text"/>	POSITION <input style="width: 90%;" type="text"/>
DATE <input style="width: 90%;" type="text"/>	DATE <input style="width: 90%;" type="text"/>

## CHECKLIST

The following is a checklist of documents which must be provided when submitting your application for Council to act as loan guarantor. Please ensure that you have adequately addressed all the following items to ensure that your application is processed in the most time efficient manner.

### INFORMATION REQUIRED AND PROVIDED TO COUNCIL

- Signed and authorised copy of the compliance statement
- Copies of the most recent three years of annual audited financial statements including profit and loss, cash flow and balance sheet
- Sufficient description of the project being undertaken
- Detailed plans and costings including three relevant quotes
- Sufficient detail to determine who will own the asset and who is responsible for future upkeep of the asset/project
- Evidence of legal status/not-profit registration as required

Any additional information:

6 March 2026

Mr Scott Maunder  
Chief Executive Officer  
Orange City Council

**Strategic Policy ST26: Managing Council's Finances**

Dear Mr Maunder

Thank you for providing the opportunity to comment on Strategic Policy ST26: Managing Council's Finances, which is currently undergoing review. We strongly encourage Council to consider revising its investment policy and investment portfolio, to include a stronger focus on investments that are ethical, promote sustainability and contribute to positive environmental outcomes. We provide the following reasons for the importance of this change.

**The Reality of Climate Change:** Climate change is not a hypothetical concept, we're seeing its impacts on a daily basis through rising temperatures and extreme weather events. Every level of government has a responsibility to take urgent action. This includes not investing public funds in fossil fuel industries. Instead, Councils and other government bodies should be developing investment portfolios that positively support targets to reduce carbon emissions.

**Consistency with Orange City Council's Climate Management Plan:** Council investment in fossil fuel industries is inconsistent with Council's Climate Change Strategic Policy and Climate Change Management Plan. The Management Plan outlines a range of measures and actions to mitigate and adapt to climate change. Investing in fossil fuel industries is inconsistent with these measures and actions.

**A Clear Statement of Intent:** Strategic Policy ST26 should clearly state that Council will actively seek investments that exclude exposure to fossil fuel industries, while still meeting the usual investment criteria.

**Economic Management for the Future:** There is a declining demand worldwide for fossil fuel industry products. A clear policy that reflects a movement away from fossil fuel investment represents sound economic management.

**Concrete Targets:** ST 26 should include concrete targets related to the reduction of fossil fuel investments and a requirement for regular reporting on progress in this regard.

**Conclusion:** We know that we're facing a clear and present climate crisis, a crisis that requires action and leadership. Orange City Council, along with all local government authorities, has a

---

**Attachment 3 Submission - Strategic Policy - ST46 - Management Council's Finances**

---

crucial role to play in the provision of community leadership in the global fight against climate change. One way that Council can provide leadership is to do so by example. In relation to ST26, it can do so by committing to moving away from fossil fuel investment, a major part of the climate change problem, and committing to developing an investment portfolio that is part of the solution.

Yours sincerely



**5.11 Post Exhibition Report - Redleaf Planning Agreement**

RECORD NUMBER: 2026/361

AUTHOR: Mark Hodges, Director Development Services

**EXECUTIVE SUMMARY**

A Letter of Offer to enter into a Planning Agreement was reported to Council 3 June 2025, where it was resolved to place a draft Planning Agreement on exhibition. The draft Planning Agreement has been offered by Landcom in relation to Development Application DA 298/2025(1) on the land.

DA 298/2025(1) seeks consent for the construction of a \$62 million subdivision on 23 Hectares of Council owned land off Redmond Place in southeastern Orange, that would create 164 Lots allowing for the construction of 274 dwellings, with 20% of these dwellings (55) being provided as 'affordable housing'. The Affordable housing properties would be constructed and operated by a community housing provider.

It is necessary for Council to resolve to execute the Planning Agreement prior to the determination of the main subdivision DA 298/2025(1), hence why this report is before you. DA 298/2025(1) is scheduled to be determined by the Western Region Planning Panel in April. A copy of the staff assessment report to the Planning Panel will be provided to the April PDC. This will give Council a good update on the final designs of the estate, however to assist Council with understanding this report, attached is a staging plan and also a high level landscape plan that shows delivery stages and also general layout of open space, wetlands, roads and house blocks.

The draft Planning Agreement is to be made pursuant to *Section 7.4 of the Environmental Planning and Assessment Act, 1979*. The draft Planning Agreement requires:

- the provision public amenities and services
- the provision of transport or other infrastructure relating to land.
- the dedication of part of the land for proposed open space to Council
- the carrying out of embellishment works to the open space land
- the maintenance of the open space land for a period of 12 months.
- The draft planning agreement and explanatory was placed on public exhibition from Tuesday, 14 October to Monday, 10 November 2025 in accordance with Council's Community Participation Plan 2023 for a period of 28 days. During public exhibition 1 submission was received (1 public agency submission) from the applicant, Landcom.

This Planning Agreement is essential to the viability of the Redleaf Estate, allowing Landcom and Council to bring to market an estate providing for a diversity of housing, including affordable housing that the private market has simply not provided to date. It is acknowledged that the Agreement departs from Council's adopted City-wide Contribution Plans.

It is important for Council not to depart from adopted strategic positions without good reasoning and justification. This report considers the departure from the Contributions Plan that arises from the draft Planning Agreement and balances it against Council's adopted position and desire to develop this land and the need for this project to have flexibility to deliver targeted infrastructure, services and other public benefits that create stronger more liveable neighbourhood.

The draft Planning Agreement has also been assessed against and is considered to be generally in accordance with Council's recently adopted Planning Agreements Strategic Policy ST57 and the Affordable Housing Strategy (February 2026).

It is recommended that Council Execute the Redleaf Planning Agreement.

### 5.11 Post Exhibition Report - Redleaf Planning Agreement

---

#### LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “7.3 Plan for growth and development that balances liveability with valuing the local environment”.

#### FINANCIAL IMPLICATIONS

Like many Planning Agreements, the draft Planning Agreement from Landcom requests that the proposed additional works that to the value of \$5.4 million offset the \$3 million of Section 7.11 developer contribution charges that would normally be applied with a subdivision of this scale.

The offsetting of the developer contribution charges that are then used for City wide projects technically has a financial impact on reserves available to Council. This is detailed further in this report.

Notwithstanding this, the Redleaf development has always been identified by Council as necessary in order to provide more diverse and affordable residential development options to the community, which the development industry was not providing on its own.

Whilst it is noted that some of the Planning Agreements \$5.4 million relates to infrastructure works that would normally be provided in any residential development (such as basic stormwater works), the additional provisions provided through this Agreement are due to Council’s desire to provide a housing estate that delivers a high-quality subdivision providing a high level of amenity for its residents, nearby neighbours and the broader community. This also considers visitors to the City, providing for well-designed buildings and generous areas of open space that forms the entry into the City from the East.

As mentioned above, the Execution of the draft Planning Agreement requires this development provide infrastructure and works in this localised estate of \$5.4 million instead of contributing \$3 million towards the normal Developer Contributions scheme that funds broader citywide infrastructure works and projects along with the administration costs of that scheme.

This approach can technically be seen as a \$3 million dollar loss for future City wide development.

It is however submitted to Council that the benefits of the additional infrastructure in this Council/Landcom estate outweigh the “loss” that would remain unrealised if development on that site did not proceed.

It should be also noted by Council that the open spaces (playgrounds, walkways, wetlands and the like) are proposed at a standard above those of general standard for the City.

It is considered that this is important to protect our water supply, to encourage investment in the eastern part of the City, to provide a high level of amenity for residents in that area and also to make a visual statement to visitors as they enter the City from the east.

This open space provision technically will likely have an additional cost of maintenance in the future. This cost and service level will have to be managed within existing resources of Council. Again, it is submitted that reducing the open space amount and also the quality of finish to that open space, would detract from what we wish to achieve for this site.

It should be noted that the draft Planning Agreement is intended to only relate to Section 7.11 contributions, which is considered reasonable.

Agreements already in place with Landcom identify that the development is liable for all Section 64 Water and Sewer contributions. It appears that there is a drafting error in the proposed

### 5.11 Post Exhibition Report - Redleaf Planning Agreement

document that excludes these contributions (Clause 8). During the exhibition period Landcom wrote to Council requesting its removal from the agreement.

To reflect the existing agreements with Landcom and Council’s normal processes, the staff recommendation to Council below will be to execute the Planning Agreement subject to necessary administration amendments including the deletion Clause 8 so that Council receives the necessary water and sewer contributions for this development.

#### **POLICY AND GOVERNANCE IMPLICATIONS**

The draft Planning Agreement is to be made pursuant to *Section 7.4 of the Environmental Planning and Assessment Act, 1979*. Council sought independent legal advice during the exhibition process, noting that the Planning Agreement is consistent with the Letter of Offer and the in-principal approval given by the Planning and Development Committee 3 June 2025. The advice noted the works and services to be delivered operate as an enhancement to Councils infrastructure outside of the current works program and is not inconsistent with the Developer Contributions Plan.

The final drafting and execution of the Planning Agreement will occur subject to Council providing direction sought by this report.

#### **RECOMMENDATION**

- 1 That Council authorises the Chief Executive Officer to amend the Planning Agreement in accordance with recommendations under this report.**
- 2 That Council delegates the execution of the Redleaf Planning Agreement to the Chief Executive Officer, authorising where necessary, the use of the Council Seal.**

#### **FURTHER CONSIDERATIONS**

The recommendation of this report has been assessed against Council’s key risk categories and the following comments are provided:

<b>Service/Project Delivery</b>	The Planning Agreement has been offered by Landcom in relation to Development Application DA 298/2025(1) on the land. The execution of the planning agreement is required prior to the determination of the Redleaf Development Application.
<b>Financial</b>	The draft Planning Agreement from Landcom requests that the proposed additional works that to the value of \$5.4 million offset the \$3 million of Section 7.11 developer contribution charges that would normally be applied with a subdivision of this scale. The offsetting the developer contribution charges that are then used for City wide projects technically has a financial impact on reserves available to Council. Additionally, The draft Planning Agreement identifies works to be undertaken at a higher than normal level of embellishment therefore increasing the level of service required by staff ongoing.
<b>Reputation/Political</b>	The exclusion of Section 7.11 developer contributions may attract public or political scrutiny where perceived as contentious or inconsistent.  The Redleaf Estate is an agreement between Council and Landcom (NSW Government) to deliver diverse housing, including 20%

**5.11 Post Exhibition Report - Redleaf Planning Agreement**

	affordable housing. Should the Planning Agreement not be executed and the Redleaf Estate not go ahead, there is potential reputational and political risks to Council.
<b>Environment</b>	The Planning Agreement schedule of work relates to improved environmental outcomes in association with residential development within the water catchment.
<b>Compliance</b>	The Planning Agreement is considered consistent with Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2021. Council has sought legal advice in relation to this.
<b>People &amp; WHS</b>	Development activities associated with the Planning Agreement may introduce safety risks for workers, residents or the broader community.
<b>Information Technology/ Cyber Security</b>	Systems used to assess and manage the Planning Agreement must ensure data integrity and secure handling of sensitive information.

**DEVELOPMENT APPLICATION OVERVIEW**

Subject to further consultation with Landcom to ensure affordable housing has been delivered upfront, Council has received minor amendments to the Redleaf Development Application DA 298/2025(1). The resultant changes allow for affordable housing to be delivered within stages 1 and 2 of the development, and ensure affordable housing is better mixed with market housing product throughout the site. Due to the revision of the plans the Redleaf Precinct will deliver 274 dwellings, with a minimum of 55 of these dwellings managed as affordable housing by a Community Housing Provider for a period 15 years. The application will be determined by the Western Region Planning Panel and can expect an information report within the coming month.

**ADDITIONAL MATTERS CONSIDERED**

The draft Planning Agreement is of a significant value and warrants consideration and assessment to ensure the integrity of Council’s existing Strategies and Plans are not significantly undermined or eroded. During the consultation period the following items were raised and are to be considered by Council prior to proceeding with the finalisation of the planning agreement:

**1. Remainder LGA Contributions and Infrastructure Funding**

As previously advised, the Planning Agreement proposes to offset the remainder of the Local Government Area (LGA) Section 7.11 contributions, estimated at approximately \$3 million. The removal of these remainder-LGA contributions means that contributions ordinarily applied to broader city-level infrastructure, identified in the Orange Contributions Plan 2024 (Appendix B, Works Schedule, pp. 71–79), would not be collected for this development.

The site was rezoned outside the Orange Local Housing Strategy 2022 and was not identified for further intensification at the time the Contributions Plan was prepared. While the Remond Place development is expected to deliver approximately 270 dwellings, it is noted that increasing the diversity and availability of dwelling types across the market can support improved housing supply outcomes without materially altering city-wide infrastructure demand beyond what can be reasonably planned for. However, the implications for LGA-wide infrastructure funding remain a key consideration for Council.

### 5.11 Post Exhibition Report - Redleaf Planning Agreement

---

The rezoning was undertaken by a single partnership (Landcom and Council) and the preparation of a site-specific contributions plan was not required under the rezoning process. Accordingly, a Planning Agreement has been pursued. Planning Agreements provide the ability to tailor infrastructure delivery and achieve improved public benefits relative to standard contributions mechanisms.

#### 2. Embellishment Standards and Ongoing Operational Costs

The Planning Agreement has been updated to remove works that would ordinarily be delivered through Development Consent conditions, including stormwater treatment infrastructure. The current draft, however, retains embellishment standards for public spaces that exceed typical provision in comparable residential areas. These enhanced standards were considered appropriate considering:

- the site's strategic location as a gateway into the City,
- the higher-density development form,
- the partnership with the NSW Government to deliver a model precinct, and
- the inclusion of a minimum 20% affordable housing.

Council staff have also assessed the long-term financial implications of maintaining higher-standard public assets. Preliminary discussions indicate that operational and maintenance costs may be materially higher than standard levels of service.

By executing this Planning Agreement, Council effectively is endorsing the enhanced embellishment standards of this estate in recognition of the strategic context, partnership opportunities, and public benefits associated with the development.

#### 3. Affordable Housing and Precedent

The project will deliver 20% affordable housing in accordance with the Project Delivery Agreement and the Orange Local Environmental Plan 2011. This equates to approximately 55 dwellings to be managed by a community housing provider (CHP) for a period of 15 years, ensuring a material contribution to the City's affordable housing stock.

Council should note that the restriction on affordable housing for the period of 15 years reflects State legislation. Outside that period, the Community Housing Provider can continue to use the house for 'affordable housing'; they can utilise the property to leverage higher loans (as value increases); they could sell it (and ideally reinvest the returns into another new affordable housing property in the City). It is considered unreasonable to restrict the development beyond the State legislation. It is also concluded that whilst time limited to 15 years the benefit of the affordable housing stock and additional investment in this specific estate outweighs the needs and benefits of the overall developer contribution plan.

Consideration has also been given as to whether or not execution of the draft Planning Agreement could create a precedent for future developments. To protect Council's interests in this matter, Council recently adopted the revised Planning Agreement Policy and also the Affordable Housing Strategy at its meeting on 3 February 2026. These documents provide a clear framework for how future Planning Agreement negotiations will be assessed, thereby reducing the risk of unintended precedent arising from a large scale affordable housing projects like this is.

## 5.11 Post Exhibition Report - Redleaf Planning Agreement

---

### SUMMARY OF SUBMISSIONS

One public agency submission (Landcom) was received request the removal of clause 8 regarding the Developer Servicing Plan (S64) charges be excluded. The deletion of this clause is necessary and is supported by staff. The deletion of this Clause was discussed in the Financial Implications section above.

The submission also requested that a definition of Low Density Residential Lot, being, means a final lot intended to be used for a single dwelling house be included in the Planning Agreement. Council staff have reviewed the potential staging implications and do not have any objection to the inclusion of this definition within the executed Planning Agreement.

### NEXT STEPS

Prior to proceeding to the Western Region Planning Panel for DA 298/2025(1), the CEO will need to progress the execution of the Planning Agreement. Therefore, the execution of the Planning Agreement is required in a timely manner to support the assessment and determination of the Redleaf Development Application.

### ATTACHMENTS

- 1 Redleaf Planning Agreement (Exhibition Version), D25/123536 [↓](#)
- 2 Redleaf Planning Agreement - Submission, D25/132956 [↓](#)
- 3 Redleaf Staging Plan and Landscape Plan, D26/27622 [↓](#)



**lindsaytaylorlawyers**  
planning • environment • local government

**Redmond Place**  
**Planning Agreement**

*Under s7.4 of the Environmental Planning and Assessment Act 1979*

**Orange City Council**  
**Landcom**

Date:

**Redmond Place Planning Agreement**  
**Orange City Council**  
**Landcom**

---

## **Redmond Place Planning Agreement**

### **Table of Contents**

<b>Summary Sheet</b> .....	<b>4</b>
<b>Parties</b> .....	<b>6</b>
<b>Background</b> .....	<b>6</b>
<b>Operative provisions</b> .....	<b>6</b>
Part 1 - Preliminary .....	6
1 Definitions & Interpretation .....	6
2 Status of this Deed .....	10
3 Commencement of this Deed .....	10
4 Application of this Deed .....	10
5 Warranties .....	10
6 Further agreements relating to this Deed .....	10
7 Application of s7.11, s7.12 and Subdivision 4 of Division 7.1 of the Act to the Development .....	10
8 Sewer and Water Charges .....	11
9 Provision of Contributions.....	11
Part 2 – Provisions relating to the carrying out of Work.....	11
10 Obligation to Carry Out Works.....	11
11 Inspections of Works .....	12
12 Protection of People, Property and the Environment .....	13
13 Variation of Works .....	13
14 Practical Completion of Works .....	13
15 Hand-Over .....	14
16 Works-As-Executed-Plan.....	15
17 Rectification of Defects for Works .....	15
18 Cost of Works carried out by the Council .....	16
19 Landscape Maintenance Period .....	16
Part 3 –Enforcement and Disputes .....	17
20 Breach of Obligations .....	17
21 Dispute resolution – expert determination .....	17
22 Dispute resolution – mediation .....	18
Part 4 - Other provisions .....	18
23 Indemnity .....	18
24 Termination of Deed .....	18

**Attachment 1 Redleaf Planning Agreement (Exhibition Version)**


---

**Redmond Place Planning Agreement**
**Orange City Council**
**Landcom**


---

25	No Fetter .....	19
26	Notices .....	19
27	Approvals and consent .....	19
28	Costs .....	20
29	Entire Deed .....	20
30	Counterparts .....	20
31	Electronic Execution .....	20
32	Further acts .....	21
33	Governing law and jurisdiction .....	21
34	Joint and individual liability and benefits .....	21
35	Illegality .....	21
36	Severability .....	21
37	Amendment .....	22
38	Waiver .....	22
39	GST .....	22
40	Explanatory Note .....	23
	<b>Schedule 1</b> .....	<b>24</b>
	<b>Schedule 2</b> .....	<b>25</b>
	<b>Schedule 3</b> .....	<b>27</b>
	<b>Schedule 4</b> .....	<b>28</b>
	<b>Execution</b> .....	<b>29</b>
	<b>Appendix</b> .....	<b>31</b>

**Redmond Place Planning Agreement**  
**Orange City Council**  
**Landcom**

---

## **Redmond Place Planning Agreement**

### **Summary Sheet**

#### **Council:**

**Name:** Orange City Council (ABN 85 985 402 386)  
**Address:** 135 Byng Street, Orange NSW 2800  
**Telephone:** 6393 8000  
**Email:** council@orange.nsw.gov.au  
**Representative:** General Manager

#### **Landcom:**

**Name:** Landcom (ABN 79 268 260 688)  
**Address:** 60 Station Street East, Parramatta New South Wales 2150  
**Telephone:** (02) 9841 8600  
**Facsimile:** (02) 9841 8688  
**Email:** pirwin@landcom.nsw.gov.au  
**Representative:** Paul Irwin, Development Director

#### **Land:**

See definition of *Land* in clause 1.1.

#### **Development:**

See definition of *Development* in clause 1.1.

#### **Development Contributions:**

See clause 8 and Schedules 2 and 3.

#### **Application of s7.11, s7.12 and Division 7.1, Subdivision 4 of the Act:**

---

**Attachment 1 Redleaf Planning Agreement (Exhibition Version)**

---

**Redmond Place Planning Agreement**  
**Orange City Council**  
**Landcom**

---

See clause 7.

**Enforcement:**

See Part 3.

**Dispute Resolution:**

Expert determination and mediation. See clauses 21 and 22.

**Redmond Place Planning Agreement**

Orange City Council

Landcom

---

**Redmond Place Planning Agreement**Under s7.4 of the *Environmental Planning and Assessment Act 1979***Parties****Orange City Council** ABN 85 985 402 386 of 135 Byng Street, Orange NSW 2800  
(Council)

and

**Landcom** ABN 79 268 260 688 of Level 14, 60 Station Street East, Parramatta New South  
Wales 2150 (**Landcom**)**Background**

- A Council is the owner of the Land and has engaged Landcom to carry out the Development on the Land.
- B Landcom has agreed to make Development Contributions in connection with the carrying out of the Development on and subject to the terms of this Deed.

**Operative provisions****Part 1 - Preliminary****1 Definitions & Interpretation**

- 1.1 In this Deed the following definitions apply:

**Act** means the *Environmental Planning and Assessment Act 1979* (NSW).

**Approval** includes approval, consent, licence, permission or the like.

**Assign** means, as the context requires, any assignment, sale, transfer, disposition, declaration of trust over or other assignment of a legal and/or beneficial interest.

**Authority** means the Commonwealth or New South Wales government, or any department or agency of the Commonwealth or New South Wales government, a Minister of the Crown, a government department, a public authority established by or under any Act, a council or county council constituted under the *Local Government Act 1993 (NSW)*, or a person or body exercising functions under any Act including a commission, panel, court, tribunal and the like.

**Redmond Place Planning Agreement****Orange City Council****Landcom**

---

**Certificate of Practical Completion** means a certificate issued by Council or deemed to have been issued under clause 14.

**Claim** against any person means any allegation, action, demand, cause of action, suit, proceeding, judgement, debt, damage, loss, cost, expense, or liability howsoever arising and whether present or future, fixed or unascertained, actual or contingent whether at law, in equity, under statute or otherwise.

**Concept Plan** means the Redmond Place Concept Plan at Schedule 4, prepared by Oculus dated 2 July 2024 [Drafting Note: This may be updated before execution]

**Construction Certificate** has the same meaning as in the Act.

**Contributions** means the Development Contributions set out in Schedule 2.

**Contribution Value** means the value of the Contributions as set out in Schedule 3 and Indexed in accordance with this Deed.

**Deed** means this Deed and includes any schedules, annexures and appendices to this Deed.

**Defect** means a defect in an Item of Works (other than Vegetation Works) which:

- (a) adversely affects the ordinary use and/or enjoyment of the relevant Works;
- (b) will require maintenance or rectification work to be performed on them at some time in the future as a result of the existence of the defect; and/or
- (c) results in the Item of Works failing to perform according to its specification or intended use as assessed during the Defects Liability Period.

**Defects Liability Period** means 12 months from the date of issue of a Practical Completion Certificate for an Item of Works.

**Development** means the development of the Land pursuant to a Development Application to be lodged by Landcom, for the subdivision of the Land and creation of community open spaces, including parks and recreation spaces, shared pathways, community gardens and public access to natural assets in accordance with the Concept Plan as amended by the Development Application which is lodged with Council.

**Development Application** has the same meaning as in the Act.

**Development Consent** has the same meaning as in the Act.

**Development Contribution** means any of the following, or any combination of them, to be used for, or applied towards, a public purpose:

- a monetary contribution;
- the dedication of land free of cost;
- the carrying out of work; or
- the provision of any other material public benefit.

**ELNO** has the same meaning given to that term in the Participation Rules.

**Environment** has the same meaning as set out in the Dictionary to the *Protection of the Environment Operations Act 1997 (NSW)*.

**Redmond Place Planning Agreement****Orange City Council****Landcom**

---

**Final Lot** means a lot to be created in the Development (including a strata lot) for separate occupation and disposition, not being:

- (a) a lot created by a subdivision of the Land that is to be dedicated or otherwise transferred to the Council or other Authority; or
- (b) a lot created by a subdivision of the Land which is intended to be further subdivided before it is occupied; and/or
- (c) a lot created for community use, ecological restoration, drainage, ecology, open space or infrastructure, or that will be dedicated or otherwise transferred for public use.

**Hand-Over** and **Handed Over** means the hand-over to the Council of any Works in accordance with this Deed.

**Hard Landscaping Works** means paving, seating, buildings, signage, lighting, playground equipment or other landscaping work other than the Vegetation Works.

**Index** means the quarterly indexing of Contributions Values in accordance with the Consumer Price Index (All Groups - Sydney) published by the Australian Bureau of Statistics.

**Item** means each separately numbered Contribution specified in Schedule 2.

**Item of Works** or **Works** means each of the Items in Schedule 2.

**Land** means Lot 1 in DP 153167, Lot 6 in DP 1031236, and Lot 200 in DP 1288388, also known as 154 Lone Pine Avenue, 3 Redmond Place, and 5255 Mitchell Highway, as shown in Schedule 1 of this Deed.

**Landscape Maintenance Period** means:

- (a) the period of 12 months for any Vegetation Works commencing on the Hand-Over of the Item of Works which involves the Vegetation Works; and
- (b) subject to paragraph (a), the period of 6 months in respect of any Hard Landscaping Works commencing on the Hand-Over of the Item of Works which involves the Hard Landscaping Works.

**Landscaping Works** means any Item of Works which involves Vegetation Works or Hard Landscaping Works.

**Law** means all legislation, regulations, by-laws, common law and other binding order made by any Authority.

**Occupation Certificate** has the same meaning as in the Act.

**Participation Rules** means the participation rules as determined by the *Electronic Conveyancing National Law* as set out in the *Electronic Conveyancing (Adoption of National Law) Act 2012 (NSW)*.

**Party** means a party to this agreement, including their successors and assigns.

**PEXA** means Property Exchange Australia Ltd.

**Practical Completion** means the stage in the carrying out and completion of an Item of Works when:

- (a) the Works are complete except for minor defects that:
  - (i) do not prevent the Works from being reasonably capable of being used for their stated purpose; and

**Redmond Place Planning Agreement****Orange City Council****Landcom**

---

- (ii) the rectification of which will not prejudice the convenient use of the Works;
- (b) any tests which are required by any construction contract for the Works to be carried out and passed before the Works reach Practical Completion have been carried out and passed; and
- (c) documents and other information required under any construction contract for the Works which are essential for the use, operation and maintenance of the Works have been supplied to Landcom.

**Rectification Certificate** means a compliance certificate within the meaning of section 6.4(1)(e) of the Act issued by the Council or a certifier to the effect that work the subject of a Rectification Notice has been completed in accordance with the notice.

**Rectification Notice** means a notice in writing that identifies a Defect in a Work and requires rectification of the Defect within a specified period of time.

**Regulation** means the *Environmental Planning and Assessment Regulation 2021* (NSW).

**Subdivision Certificate** has the same meaning as in the Act.

**Subdivision Works Certificate** has the same meaning as in the Act.

**Vegetation Works** means any Item of Works which involves vegetation planting.

**Work** means the physical result of any building, engineering or construction work in, on, over or under land, required to be carried out by Landcom under this Deed.

**Works-As-Executed Plan** means detailed plans and specifications of Works carried out by Landcom.

- 1.2 In the interpretation of this Deed, the following provisions apply unless the context otherwise requires:
  - 1.2.1 headings are inserted for convenience only and do not affect the interpretation of this Deed;
  - 1.2.2 a reference to a business day means a day, other than a Saturday or Sunday, on which banks are open for business generally in Sydney;
  - 1.2.3 if the day on which something is to be done under this Deed is not a business day, then it must be done on the next business day;
  - 1.2.4 a reference to dollars or \$ means Australian dollars and all amounts payable under this Deed are payable in Australian dollars;
  - 1.2.5 a reference in this Deed to a \$ value relating to a Development Contribution is a reference to the value exclusive of GST;
  - 1.2.6 a reference to any legislation or legislative provision includes any statutory modification, amendment or re-enactment, and any subordinate legislation or regulations issued under that legislation or legislative provision;
  - 1.2.7 a reference to any agreement, deed or document is to that agreement, deed or document as amended, novated, supplemented or replaced;
  - 1.2.8 a reference to a clause, part, schedule or attachment is a reference to a clause, part, schedule or attachment of or to this Deed;

**Redmond Place Planning Agreement****Orange City Council****Landcom**

---

- 1.2.9 a reference to a person includes any company, trust, partnership, joint venture, association, body corporate or governmental agency;
- 1.2.10 where a word or phrase is given a defined meaning, another part of speech or other grammatical form for that word or phrase has a corresponding meaning;
- 1.2.11 the singular includes the plural, and the plural includes the singular;
- 1.2.12 references to the word 'include' or 'including' are to be construed without limitation;
- 1.2.13 a reference to a Party to this Deed includes a reference to the Party's employees, agents and contractors, and the Party's successors and assigns; and
- 1.2.14 any schedules, appendices and attachments form part of this Deed.

**2 Status of this Deed**

- 2.1 This Deed is a planning agreement within the meaning of s7.4(1) of the Act.

**3 Commencement of this Deed**

- 3.1 This Deed commences and has force and effect on and from the date when the Parties have both executed this Deed.
- 3.2 The Parties are to insert the date when this Deed commences on the front page and on the execution page.

**4 Application of this Deed**

- 4.1 This Deed applies to the Land and the Development.

**5 Warranties**

- 5.1 The Parties warrant to each other that they:
  - 5.1.1 have full capacity to enter into this Deed; and
  - 5.1.2 are able to fully comply with their obligations under this Deed.

**6 Further agreements relating to this Deed**

- 6.1 The Parties may, at any time and from time to time, enter into agreements relating to the subject-matter of this Deed that are not inconsistent with this Deed for the purpose of implementing this Deed.

**7 Application of s7.11, s7.12 and Subdivision 4 of Division 7.1 of the Act to the Development**

- 7.1 This Deed excludes the application of s7.11 and s7.12 to the Development.

**Attachment 1 Redleaf Planning Agreement (Exhibition Version)**

---

**Redmond Place Planning Agreement****Orange City Council****Landcom**

---

- 7.2 This Deed does not exclude the application of Subdivision 4 of Division 7.1 of the Act to the Development.

**8 Sewer and Water Charges**

- 8.1 Council agrees that the making of the Contributions in Part B of the table in Schedule 2 would satisfy any preconditions to the issue of a certificate of compliance for the Development for the purposes of s306(2)(a) of the Water Management Act 2000 which Council would otherwise have imposed, and that Council will not require Landcom to make any payments or carry out any works other than the Works in Part B of the table in Schedule 2 under s64 of the Local Government Act 1993 and s306 of the Water Management Act 2000 in respect of the Development.

**9 Provision of Contributions**

- 9.1 Landcom must make the Contributions to the Council in accordance with this Deed.
- 9.2 Landcom is not entitled to any payment, credit or off-set to the extent that any costs incurred by it in delivering any Contributions exceeds the Contribution Values.
- 9.3 If the cost incurred by Landcom in delivering the Contributions is less than a Contribution Value, Landcom is not required to carry out further Work or pay money to the Council to make up the difference between the Contribution Values and the costs incurred by Landcom in delivering the Contributions.

**Part 2 – Provisions relating to the carrying out of Work****10 Obligation to Carry Out Works**

- 10.1 Landcom must, at its cost, obtain any Approval required for the construction and use of the Works.
- 10.2 Landcom must carry out and complete the Works, at its cost, subject to the PDA, in a good and workmanlike manner having regard to the intended purpose of the Works and in accordance with:
- 10.2.1 any applicable Approval;
- 10.2.2 all applicable Laws, including those relating to occupational health and safety;
- 10.2.3 this Deed to the extent that it is not inconsistent with the applicable Approvals or an applicable law; and
- 10.2.4 the Concept Plan for the Works.

**Redmond Place Planning Agreement****Orange City Council****Landcom**

---

**11 Inspections of Works**

- 11.1 Within 20 business days of the issue of a Construction Certificate for any Item of Works (other than a Landscaping Work), Landcom must provide a schedule of inspections to be undertaken by Council (**Inspection Schedule**) to occur at specified stages of the construction of the Work (**Inspection Stage**). Five (5) business days prior to reaching an Inspection Stage as set out in the Inspection Schedule, Landcom must notify the Council of the inspection date (**Inspection Date**).
- 11.2 On the Inspection Date, Landcom must ensure that any employees, contractors, agents or representatives of Council have access to and may enter the part of the Land on which the Item of Work is being constructed to inspect the relevant Work.
- 11.3 In addition to carrying out inspections in accordance with the Inspection Schedule, the Council may enter, and Landcom must permit the Council, its officers, employees, agents and contractors to enter any part of the Land on which the relevant Work is located to inspect, examine or test the progress of the relevant the Work, subject to:
- 11.3.1 giving reasonable notice to Landcom;
  - 11.3.2 complying with all reasonable directions given by or on behalf of Landcom, including by its contractors carrying out the construction of the Works; and
  - 11.3.3 being accompanied by a Landcom representative or a nominee, or as otherwise agreed.
- 11.4 The Council may, acting reasonably, within 5 business days of carrying out an inspection (either under clause 11.2 or 11.3), notify Landcom of any defect or non-compliance in the relevant Work (**Inspection Defect Notice**) and direct Landcom to carry out an action or actions to rectify that defect or non-compliance within a reasonable period of time. Such action may include, but is not limited to:
- 11.4.1 removal of defective or non-complying material;
  - 11.4.2 demolishing defective or non-complying work;
  - 11.4.3 reconstructing, replacing or correcting any defective or non-complying work; or
  - 11.4.4 refraining from delivering any defective or non-complying material to the site of the relevant Work.
- 11.5 If Landcom is issued an Inspection Defect Notice, and:
- 11.5.1 does not give the Council an Inspection Defect Dispute Notice referred to in clause 11.7, or
  - 11.5.2 gives the Council an Inspection Defect Dispute Notice referred to in clause 11.7 and the dispute is determined by the expert in favour of the Council,
- then Landcom must, at its cost, rectify the defect or non-compliance specified in the Inspection Defect Notice within the time period specified in the Inspection Defect Notice (extended by such time period as from date of the Inspection Defect Dispute Notice to the date of the expert's determination).
- 11.6 For the avoidance of doubt, any acceptance by the Council that Landcom has rectified a defect or non-compliance identified in an Inspection Defect Notice does not constitute an agreement or acknowledgment by the Council that the

**Redmond Place Planning Agreement****Orange City Council****Landcom**

---

relevant Work is complete and may be Handed-Over to the Council in accordance with this Deed.

- 11.7 If Landcom notifies Council that it does not agree that there is a defect or non-compliance as specified in the Inspection Defect Notice (**Inspection Defect Dispute Notice**), then the Inspection Defect Dispute Notice is taken to be a notice for the purposes of clause 21.2 and an expert is to be appointed in accordance with clause 21 to determine whether the Inspection Defect Notice was properly issued.

**12 Protection of People, Property and the Environment**

- 12.1 Landcom is to ensure in relation to the carrying out of the Works that:
- 12.1.1 all necessary measures are taken to protect people, property and the Environment;
  - 12.1.2 unnecessary interference with the passage of people and vehicles is avoided;
  - 12.1.3 nuisances and unreasonable noise and disturbances are prevented; and
  - 12.1.4 all relevant laws and regulations with respect to water, air, noise and land pollution (including 'pollution incidents') as defined under the *Protection of the Environment Operations Act 1997 (NSW)* are complied with.

**13 Variation of Works**

- 13.1 If Landcom wishes to vary a Work, or the staging or timing of delivery of a Work in Schedule 2, and the variation does not result in the sum of the Contribution Values of all Contributions falling below the sum of the Contribution Values at the date of this Deed, and the variation is generally consistent with the intended objectives and outcomes of this Deed at the date of this Deed, then Schedule 2 and Schedule 3 will be deemed to be amended.
- 13.2 A variation to the Contributions under clause 13.1 does not require a variation to this Deed.

**14 Practical Completion of Works**

- 14.1 Landcom is to give the Council not less than 10 business days written notice of the date on which it considers that an Item of Works will reach Practical Completion.
- 14.2 The Council may, within 5 business days of the date of receipt of the notice referred to in clause 14.1, carry out an inspection of the Work the subject of the Notice, and will within a further 5 business days from the date of its inspection, either:
- 14.2.1 provide written certification to Landcom that the relevant Work has reached Practical Completion (**Certificate of Practical Completion**); or

**Attachment 1 Redleaf Planning Agreement (Exhibition Version)**

---

**Redmond Place Planning Agreement****Orange City Council****Landcom**

---

- 14.2.2 notify Landcom of any additional information or work required or matters which must be addressed by Landcom, which must be reasonable in the circumstances, in order to ensure that the Work complies with this Deed, prior to the certification being issued.:
- 14.3 If Council does not issue a notice under clause 14.2 within 10 business days of receipt of a Landcom notice under clause 14.1, Council will be deemed to have accepted that Practical Completion of the Work the subject of the notice has been achieved, and will be deemed to have issued a Certificate of Practical Completion.
- 14.4 If Landcom is required to provide additional information or works or address any matters under clause 14.2.2, Landcom will provide that information or works to Council or address those matters within 10 business days of receiving the notice or within a reasonable period of time, having regard to the nature of the requirement, and make a further request for a Certificate of Practical Completion.
- 14.5 In the event that Landcom has notified Council that Works are completed, and reasonably considers that a Certificate of Practical Completion should have been issued by Council in respect of a Work, and none has been issued, Landcom may refer the matter for dispute resolution.
- 14.6 Despite anything else in this Deed, the Council cannot issue a notice under clause 14.2.2 in respect of any matter that could have been, but was not identified in an Inspection Defect Notice.

**15 Hand-Over**

- 15.1 Before a Work is Handed-Over, Landcom will remove from the part of the Land on which the Work being Handed-Over is located:
- 15.1.1 any rubbish or surplus material;
- 15.1.2 any temporary works; and
- 15.1.3 any construction plant and equipment, relating to the carrying out of the Work as the case requires; unless that plant or equipment is required by Landcom for the purposes of Defect rectification, in which case it must be removed immediately after the Defect has been rectified.
- 15.2 A Work is taken to be Handed-Over to the Council when a Certificate of Practical Completion is issued by the Council or deemed to be issued by the Council under clause 14.
- 15.3 Ownership of a Work is transferred to Council on Hand-Over and nothing in, or done under this Deed gives Landcom, after Hand-Over any right, title or interest in the Work.
- 15.4 On Hand-Over, Landcom must cause the legal title in the Work and all materials and components of the Works to pass to Council free of any charge or other interest.
- 15.5 Landcom, at its own cost, must repair and make good any loss or damage to a Work from any cause whatsoever which occurs before the Work is Handed-Over for the purposes of this Deed, except for damage to the extent caused or contributed to by the Council, its officers, employees, agents and contractors which Landcom has no obligation to repair and make good.

**Redmond Place Planning Agreement****Orange City Council****Landcom**

---

**16 Works-As-Executed-Plan**

- 16.1 No later than 60 business days after a Certificate of Practical Completion is issued in respect of a Work, Landcom must submit to the Council a full Works-As-Executed-Plan in respect of the Works that are the subject of the notice.

**17 Rectification of Defects for Works**

- 17.1 During the Defects Liability Period for any Works, the Council may give to Landcom a Rectification Notice in relation to the Works specifying:
- 17.1.1 the Works requiring rectification and the nature of the Defect; and
  - 17.1.2 the action required to be undertaken by Landcom to rectify the Defect in those Works.
- 17.2 If Landcom is issued a Rectification Notice, and:
- 17.2.1 does not give the Council a Rectification Dispute Notice referred to in clause 17.7, or
  - 17.2.2 gives the Council a Rectification Dispute Notice referred to in clause 17.7 and the dispute is determined by the expert in favour of the Council,
- then Landcom must comply with a Rectification Notice at its own cost according to the terms of the Rectification Notice (extended by the period from date of the Rectification Notice to the date of the expert's determination, if a Rectification Dispute Notice is issued), and acting reasonably, provide Council with a date by which the Defect in those Works will be rectified having regard to the nature of the Defect, the Works and the rectification required.
- 17.3 When Landcom considers that rectification is complete, Landcom may give to the Council a Rectification Certificate relating to the Works the subject of the relevant Rectification Notice.
- 17.4 A Rectification Certificate under clause 17.3 discharges Landcom from any further obligation to comply with the relevant Rectification Notice.
- 17.5 If Landcom:
- 17.5.1 does not give the Council a Rectification Dispute Notice referred to in clause 17.7, or
  - 17.5.2 gives the Council a Rectification Dispute Notice referred to in clause 17.7. and the dispute is determined by the expert in favour of the Council,
- and Landcom has not complied with a Rectification Notice by the time specified for rectification of the Defect (extended by any time period from date of the Rectification Dispute Notice to the date of the expert's determination), then the Council may do such things as are necessary to rectify the Defect, and recover, as a debt due in a court of competent jurisdiction, the costs incurred by the Council in rectifying the Defect.
- 17.6 Where Council exercises its step-in rights in accordance with paragraph 17.5.2, all costs incurred by Council in rectifying the relevant Defects may be claimed by Council as a debt in a Court of competent jurisdiction.
- 17.7 If a Rectification Notice is issued, Landcom may, within 10 business days of the issue of the Rectification Notice, notify Council that it does not agree that

**Redmond Place Planning Agreement****Orange City Council****Landcom**

---

there is Defect as specified in the Rectification Notice (**Rectification Dispute Notice**), and if the Council does not withdraw the Rectification Notice within 10 business days, the matter the subject of the Rectification Note is to treated as a dispute under clause 21.

**18 Cost of Works carried out by the Council**

- 18.1 The Council's costs of carrying out, completing or rectifying the Works in accordance with this Deed include, but are not limited to:
- 18.1.1 the reasonable costs of the Council's servants, agents and contractors reasonably incurred for that purpose;
  - 18.1.2 all fees and charges necessarily or reasonably incurred by the Council in order to have the Works carried out, completed, made safe or rectified; and
  - 18.1.3 without limiting the generality of the preceding sub-clause, all legal costs and expenses reasonably incurred by the Council, by reason of Landcom's failure to comply with this Deed.

**19 Landscape Maintenance Period**

- 19.1 During the Landscape Maintenance Period Landcom must maintain the Landscaping Works (**Maintenance Works**).
- 19.2 Council must carry out inspections of the Maintenance Works during the Landscape Maintenance Period at the following stages:
- 19.2.1 upon the commencement of the Landscape Maintenance Period;
  - 19.2.2 at the halfway point of the Landscape Maintenance Period; and,
  - 19.2.3 on the final day of the Landscape Maintenance Period.
- 19.3 Council must provide Landcom with notice of the date on which it intends to carry out an inspection under clause 19.2 (**Landscaping Inspection Date**), and on that date, Landcom must ensure that any employees, contractors, agents or representatives of Council have unimpeded access to and may enter the part of the Land (without any interference by Landcom) on which the Maintenance Works are being carried out to inspect the Maintenance Works, provided that such access and entry is subject to the Council and its employees, contractors, agents or representatives complying with any directions from Landcom or its contractors for the purposes of health and safety.
- 19.4 The Council may, acting reasonably, within 5 business days of carrying out an inspection under clauses 19.2 and 19.3, notify Landcom of any non-compliance of the Maintenance Works with this Deed and direct Landcom to carry out work to rectify that non-compliance within a reasonable period of time.
- 19.5 Despite anything else in this Deed, Council cannot require rectification of any matter after the inspection at the end of the Maintenance Period that could have been, but was not identified when one of the earlier inspections under clause 18.2 and 18.3 was carried out.
- 19.6 For the avoidance of doubt, Landcom will have no responsibility for any damage caused to any Works, including Vegetation Works, on the Land including due to vandalism, any acts by Council or its contractors, employees or agents or severe weather events.

**Redmond Place Planning Agreement****Orange City Council****Landcom**

---

- 19.7 Landcom acknowledges that Council grants to Landcom, its contractors and agents a non-exclusive licence to access land owned by the Council upon which the Maintenance Works will be carried out.

**Part 3 – Enforcement and Disputes****20 Breach of Obligations**

- 20.1 If the Council reasonably considers that Landcom is in breach of any obligation under this Deed relating to the carrying out of any Work, including Work the subject of a Rectification Notice, the Council may give Landcom a notice under this clause (**Breach Notice**):
- 20.1.1 specifying the nature and extent of the breach;
- 20.1.2 requiring Landcom to:
- (a) rectify the breach if Council considers it is reasonably capable of rectification; or
  - (b) pay compensation to the reasonable satisfaction of the Council in lieu of rectifying the breach if it reasonably considers the breach is not capable of rectification (also stating the amount of compensation Council requires Landcom to pay in order to rectify the breach).
- 20.2 The Breach Notice must allow Landcom not less than 20 business days (or such further period as is reasonable in the circumstances) to rectify the breach.
- 20.3 Where Landcom fails to comply with a Breach Notice, Council may, in addition to any rights at Law:
- 20.3.1 exercise any of its step in rights so as to carry out any work specified in the relevant Breach Notice; and/or
- 20.3.2 recover its costs of doing so in a court of competent jurisdiction.

**21 Dispute resolution – expert determination**

- 21.1 This clause applies to a dispute under this Deed if:
- 21.1.1 the Parties agree that the dispute can be appropriately determined by expert determination; or
- 21.1.2 the Chief Executive Officer (or equivalent) of the professional body that represents persons who appear to have the relevant expertise to determine the dispute gives a written opinion at the joint request of the Parties that the Dispute can be determined by a member of that body.
- 21.2 Such a dispute is taken to arise if one Party gives another Party a notice in writing specifying particulars of the dispute.
- 21.3 If a notice is given under clause 21.2, the Parties are to meet within 10 business days of the notice in an attempt to resolve the Dispute.
- 21.4 If the Dispute is not resolved within a further 28 days, the Dispute is to be referred to the President of the NSW Law Society to appoint an expert for expert determination.

**Redmond Place Planning Agreement****Orange City Council****Landcom**

---

- 21.5 The expert determination binds the Parties, except in the case of the expert's fraud or misfeasance.
- 21.6 Each Party is to bear its own costs arising from or in connection with the appointment of the expert and the expert determination.
- 21.7 The Parties are to share equally the costs of the President, the expert, and the expert determination.

**22 Dispute resolution – mediation**

- 22.1 This clause applies to any dispute under this Deed other than a dispute to which clause 21 applies.
- 22.2 Such a dispute is taken to arise if one Party gives another Party a notice in writing specifying particulars of the dispute.
- 22.3 The Parties are then to meet within 10 business days of the notice to try to resolve the dispute.
- 22.4 If the dispute is not resolved within a further 20 business days, The Parties must mediate the dispute in accordance with the Mediation Rules of the Law Society of New South Wales published from time to time, and must request the President of the Law Society, or the President's nominee, to select a mediator.
- 22.5 If the dispute is not resolved by mediation within a further 20 business days, or any longer period that may be needed to complete any mediation process which has been started, then the Parties may exercise their legal rights in relation to the dispute, including by taking legal proceedings in a court of competent jurisdiction in New South Wales.
- 22.6 Each Party is to bear its own costs arising from or in connection with the appointment of a mediator and the mediation.
- 22.7 The Parties are to share equally the costs of the President, the mediator, and the mediation.

**Part 4 - Other provisions****23 Indemnity**

- 23.1 Each Party indemnifies the other Party from and against all Claims that may be sustained, suffered, recovered or made against the other Party arising in connection with the performance of their obligations under this Deed except if, and to the extent that, the Claim arises because of the other Party's negligence or default.

**24 Termination of Deed**

- 24.1 This Deed will terminate:
  - 24.1.1 when Landcom has satisfied all of its obligations under this Deed including its obligations to rectify Defects; or

**Redmond Place Planning Agreement****Orange City Council****Landcom**

---

- 24.1.2 at the end of the Defects Liability Period for the last of the Works for which a Practical Completion Certificate is issued; or
  - 24.1.3 at the end of the Landscape Maintenance Period; or
  - 24.1.4 when the Project Delivery Agreement entered into between the Parties in relation to 'Gateway Site', Redmond Place, Orange, and executed on 20 November 2023, is terminated, whichever occurs later.
- 24.2 Upon termination of this Deed:
- 24.2.1 all future rights and obligations of the parties are discharged; and
  - 24.2.2 all pre-existing rights and obligations of the parties continue to subsist.

**25 No Fetter**

- 25.1 Nothing in this Deed shall be construed as requiring Council to do anything that would cause it to be in breach of any of its obligations at law, and without limitation, nothing shall be construed as limiting or fettering in any way the exercise of any statutory discretion or duty.

**26 Notices**

- 26.1 A notice, consent, information, application or request (**Notification**) that must or may be given or made to a Party under this Deed is only given or made if it is in writing and sent in one of the following ways:
- 26.1.1 delivered or posted to that Party at its address set out in the Summary Sheet; or
  - 26.1.2 emailed to that Party at its email address set out in the Summary Sheet.
- 26.2 A Party may change its address or email address by giving the other Party 3 business days' notice of the change, in which case the new address or email address is treated as the address or number in the Summary Sheet.
- 26.3 A Notification is to be treated as given or made if it is:
- 26.3.1 delivered, when it is left at the relevant address; or
  - 26.3.2 sent by post, 2 business days after it is posted; or
  - 26.3.3 sent by email, and the sender does not receive a delivery failure message from the sender's internet service provider within a period of 24 hours of the email being sent.
- 26.4 If a Notification is delivered, or an error-free transmission report in relation to it is received, on a day that is not a business day, or if on a business day, after 5pm on that day in the place of the Party to whom it is sent, it is to be treated as having been given or made at the beginning of the next business day.

**27 Approvals and consent**

- 27.1 Except as otherwise set out in this Deed, and subject to any statutory obligations, a Party may give or withhold an approval or consent to be given

**Redmond Place Planning Agreement****Orange City Council****Landcom**

---

under this Deed in that Party's absolute discretion and subject to any conditions determined by the Party.

- 27.2 A Party is to give its reasons for giving or withholding consent or for giving consent subject to conditions.

**28 Costs**

- 28.1 The Parties are each to pay their own costs of preparing, negotiating, executing and stamping this Deed and any document related to this Deed.

**29 Entire Deed**

- 29.1 This Deed contains everything to which the Parties have agreed in relation to the matters it deals with.
- 29.2 No Party can rely on an earlier document, or anything said or done by another Party, or by a director, officer, agent or employee of that Party, before this Deed was executed, except as permitted by law.

**30 Counterparts**

- 30.1 This Deed may be executed in any number of counterparts and all of those counterparts taken together constitute one and the same instrument. A party who has executed a counterpart of this Deed may exchange it with another party by emailing a pdf (portable document format) copy of the executed counterpart to that other party, and if requested by that other party, will promptly deliver the original by hand or post. Failure to make that delivery will not affect the validity and enforceability of this Deed.

**31 Electronic Execution**

- 31.1 Each Party:
- 31.1.1 consents to this Deed being signed by electronic signature by the methods set out in clause 31.3;
  - 31.1.2 agrees that those methods validly identify the person signing and indicates that person's intention to sign this Deed;
  - 31.1.3 agrees that those methods are reliable as appropriate for the purpose of signing this Deed, and
  - 31.1.4 agrees that electronic signing of this Deed by or on behalf of a Party by those methods indicates that Party's intention to be bound.
- 31.2 If this Deed is signed on behalf of a legal entity, the persons signing warrant that they have the authority to sign.
- 31.3 For the purposes of clause 31.1, the methods are:
- 31.3.1 insertion of an image (including a scanned image) of the person's own unique signature onto the Deed; or
  - 31.3.2 insertion of the person's name onto the Deed; or
  - 31.3.3 use of a stylus or touch finger or a touch screen to sign the Deed,

**Redmond Place Planning Agreement****Orange City Council****Landcom**

---

- 31.3.4 provided that in each of the above cases, words to the effect of 'Electronic signature of me, [insert full name], affixed by me, or at my direction, on [insert date]' are also included on the Deed; or
- 31.3.5 use of a reliable electronic signing platform (such as DocuSign or AdobeSign) to sign the Deed which includes the date and the time of signing; or
- 31.3.6 as otherwise agreed in writing between the Parties.

**32 Further acts**

- 32.1 Each Party must promptly execute all documents and do all things that another Party from time-to-time reasonably requests to effect, perfect or complete this Deed and all transactions incidental to it.

**33 Governing law and jurisdiction**

- 33.1 This Deed is governed by the law of New South Wales.
- 33.2 The Parties submit to the exclusive jurisdiction of its courts and are not to object to the exercise of jurisdiction by those courts on any basis.

**34 Joint and individual liability and benefits**

- 34.1 Except as otherwise set out in this Deed:
  - 34.1.1 any agreement, covenant, representation or warranty under this Deed by 2 or more persons binds them jointly and each of them individually; and
  - 34.1.2 any benefit in favour of 2 or more persons is for the benefit of them jointly and each of them individually.

**35 Illegality**

- 35.1 If this Deed or any part of it becomes illegal, unenforceable or invalid as a result of any change to a law, the Parties are to co-operate and do all things necessary to ensure that an enforceable agreement of the same or similar effect to this Deed is entered into.

**36 Severability**

- 36.1 If a clause or part of a clause can be read in a way that makes it illegal, unenforceable or invalid, but can also be read in a way that makes it legal, enforceable and valid, it must be read in the latter way.
- 36.2 If any clause or part of a clause is illegal, unenforceable or invalid, that clause or part of it is to be treated as removed from this Deed, but the rest of this Deed is not affected.

**Attachment 1 Redleaf Planning Agreement (Exhibition Version)**

---

**Redmond Place Planning Agreement****Orange City Council****Landcom**

---

**37 Amendment**

- 37.1 Subject to anything to the contrary on this Deed, no amendment of this Deed has any effect unless it is in writing and signed by the Parties in accordance with section 203 of the Regulation.

**38 Waiver**

- 38.1 The fact that a Party fails to do, or delays in doing, something the Party is entitled to do under this Deed, does not amount to a waiver of any obligation of, or breach of obligation by, another Party.
- 38.2 A waiver by a Party is only effective if it:
- 38.2.1 is in writing,
  - 38.2.2 is addressed to the Party whose obligation or breach of obligation is the subject of the waiver,
  - 38.2.3 specifies the obligation or breach of obligation the subject of the waiver and the conditions, if any, of the waiver,
  - 38.2.4 is signed and dated by the Party giving the waiver.
- 38.3 Without limitation, a waiver may be expressed to be conditional on the happening of an event, including the doing of a thing by the Party to whom the waiver is given.
- 38.4 A waiver by a Party is only effective in relation to the particular obligation or breach in respect of which it is given, and is not to be taken as an implied waiver of any other obligation or breach or as an implied waiver of that obligation or breach in relation to any other occasion.
- 38.5 For the purposes of this Deed, an obligation or breach of obligation the subject of a waiver is taken not to have been imposed on, or required to be complied with by, the Party to whom the waiver is given.

**39 GST**

- 39.1 In this clause:

**Adjustment Note, Consideration, GST, GST Group, Margin Scheme, Money, Supply and Tax Invoice** have the meaning given by the GST Law.

**GST Amount** means in relation to a Taxable Supply the amount of GST payable for the Taxable Supply.

**GST Law** has the same meaning as in *A New Tax System (Goods and Services Tax) Act 1999* (Cth) and any other Act or regulation relating to the imposition or administration of the GST.

**Input Tax Credit** has the meaning given by the GST Law and a reference to an Input Tax Credit entitlement of a Party includes an Input Tax Credit for an acquisition made by that Party but to which another member of the same GST Group is entitled under the GST Law.

**Taxable Supply** has the meaning given by the GST Law, excluding (except where expressly agreed otherwise) a supply for which the supplier chooses to apply the Margin Scheme in working out the amount of GST on that supply.

**Attachment 1 Redleaf Planning Agreement (Exhibition Version)**

---

**Redmond Place Planning Agreement****Orange City Council****Landcom**

---

- 39.2 Subject to clause 39.4, if GST is payable on a Taxable Supply made under, by reference to or in connection with this Deed, the Party providing the Consideration for that Taxable Supply must also pay the GST Amount as additional Consideration.
- 39.3 Clause 39.2 does not apply to the extent that the Consideration for the Taxable Supply is expressly stated in this Deed to be GST inclusive.
- 39.4 No additional amount is payable by the Council under clause 39.2 unless, and only to the extent that, the Council (acting reasonably and in accordance with the GST Law) determines that it is entitled to an Input Tax Credit for its acquisition of the Taxable Supply giving rise to the liability to pay GST.
- 39.5 If there are Supplies for Consideration which is not Consideration expressed as an amount of Money under this Deed by one Party to the other Party that are not subject to Division 82 of the *A New Tax System (Goods and Services Tax) Act 1999*, the Parties agree:
- 39.5.1 to negotiate in good faith to agree the GST inclusive market value of those Supplies before issuing Tax Invoices for those Supplies;
- 39.5.2 that any amounts payable by the Parties in accordance with clause 39.2 (as limited by clause 39.4) to each other for those Supplies will be set off against each other to the extent that they are equivalent in amount.
- 39.6 No payment of any amount under this clause 39, and no payment of the GST Amount where the Consideration for the Taxable Supply is expressly agreed to be GST inclusive, is required until the supplier has provided the recipient with a Tax Invoice or Adjustment Note as the case may be.
- 39.7 Any reference in the calculation of Consideration or of any indemnity, reimbursement or similar amount to a cost, expense or other liability incurred by a Party, must exclude the amount of any Input Tax Credit entitlement of that Party in relation to the relevant cost, expense or other liability.
- 39.8 Notwithstanding anything in this clause 39, prices or other sums payable or Consideration to be provided under or in accordance with this Deed are exclusive of GST, unless otherwise expressly stated as inclusive of GST.
- 39.9 This clause continues to apply after expiration or termination of this Deed.

**40 Explanatory Note**

- 40.1 The Appendix contains the Explanatory Note relating to this Deed required by section 205 of the Regulation.
- Pursuant to section 205(5) of the Regulation, the Parties agree that the Explanatory Note is not to be used to assist in construing this Deed.

**Redmond Place Planning Agreement**  
**Orange City Council**  
**Landcom**

---

**Schedule 1**

(Clause 1.1)

**Land**



**Attachment 1 Redleaf Planning Agreement (Exhibition Version)**
**Redmond Place Planning Agreement  
Orange City Council  
Landcom**
**Schedule 2**

(Clause 8)

**Development Contributions**

<b>COLUMN 1</b>  <b>Item No / Details of Works</b>	<b>COLUMN 2</b>  <b>Public Purpose</b>	<b>COLUMN 3</b>  <b>Timing</b>
<b>A. Open space embellishment</b>  Design and construction of open space and recreation areas on the Land in accordance with the Concept Plan		
1. Stage 1 works: <ul style="list-style-type: none"> <li>• Additional planting</li> <li>• Walking trails</li> <li>• Artworks</li> <li>• Entry signages</li> <li>• Hard landscaping</li> <li>• Electrical and lighting</li> <li>• Security, communications and data.</li> </ul>	Public recreation	Prior to release of a subdivision certificate for the registration of 51 Low Density Residential Lots.
2. Stage 2 works: <ul style="list-style-type: none"> <li>• Additional planting</li> <li>• Hard landscaping</li> <li>• Walking trails</li> <li>• Exercise equipment</li> <li>• Artwork</li> <li>• Electrical and lighting</li> <li>• Security, communications and data.</li> </ul>		Prior to release of a subdivision certificate for the registration of 106 Low Density Residential Lots.
3. Stage 3 works: <ul style="list-style-type: none"> <li>• Additional planting</li> <li>• Walking trails</li> <li>• Story telling signage</li> <li>• Artwork</li> <li>• Electrical and lighting</li> <li>• Security, communications and data.</li> </ul>		Prior to release of a subdivision certificate for the registration of 150 Low Density Residential Lots.
4. Stage 4 works: <ul style="list-style-type: none"> <li>• Additional planting</li> <li>• Hard landscaping</li> </ul>		Prior to release of a subdivision certificate for the

**Attachment 1 Redleaf Planning Agreement (Exhibition Version)**
**Redmond Place Planning Agreement**
**Orange City Council**
**Landcom**

<ul style="list-style-type: none"> <li>• Walking trails</li> <li>• Playground equipment including shade sail</li> <li>• Exercise equipment</li> <li>• Furniture and fixtures</li> <li>• Story telling and interpretation signage</li> <li>• Artwork</li> <li>• Electrical and lighting</li> <li>• Security, communications and data.</li> </ul>		registration of 194 Low Density Residential Lots.
<b>B. Stormwater management infrastructure</b>  Design and construction of stormwater management works on the Land in accordance with the Concept Plan.		
5. Stage 1 works: <ul style="list-style-type: none"> <li>• Open water body pond (WL01) construction</li> <li>• Bridge and viewing deck (WL01) construction</li> <li>• Stormwater swale embellishment.</li> </ul>	Stormwater management	Prior to release of a subdivision certificate for the registration of 51 Low Density Residential Lots

**Attachment 1 Redleaf Planning Agreement (Exhibition Version)**
**Redmond Place Planning Agreement  
 Orange City Council  
 Landcom**
**Schedule 3**

(Clause 15)

**Contribution Value**

<b>COLUMN 1 Proposed Works / Details</b>	<b>COLUMN 2 Contribution Value \$</b>
<b>1. Stormwater drainage construction</b>	<b>\$1,687,183.02</b>
Open water body pond construction	\$472,774.00
Bridge and viewing deck at the wetland	\$1,032,979.00
Stormwater swale embellishment	\$181,429.00
<b>2. Open space embellishment</b>	<b>\$3,728,955.73</b>
Entry signage	\$416,848.00
Additional planting & embellishment to open space area	\$531,441.00
Walking trails	\$203,584.00
Artworks across open space	\$401,579.00
Additional electrical and lighting	\$233,144.00
Exercise equipment and/or fitness stations	\$251,579.00
Playground equipment including shade sail	\$251,579.00
Hard landscaping to playground areas and/or courts (soft fall ground, mulch, shade sails)	\$928,759.00
Additional furniture and fixtures along footpath and walking trails	\$207,579.00
Story telling and interpretation signage	\$111,579.00
Security, communications and data	\$191,281.00
<b>Total</b>	<b>\$5,416,138.75</b>

**Redmond Place Planning Agreement**  
**Orange City Council**  
**Landcom**

---

**Schedule 4**  
(Clause 1.1)  
**Redmond Place Concept Plan**



---

**Attachment 1 Redleaf Planning Agreement (Exhibition Version)**

---

**Redmond Place Planning Agreement**  
**Orange City Council**  
**Landcom**

---

**Execution**

**Executed as a Deed**

**Dated:**

---

**Executed on behalf of the Council** by its General Manager pursuant to a resolution of Council dated [insert date] OR pursuant to a relevant delegation [Drafting Note: Council to confirm].

---

**General Manager**

---

**Witness/Name/Position**

---

**Attachment 1 Redleaf Planning Agreement (Exhibition Version)**

---

**Redmond Place Planning Agreement**  
**Orange City Council**  
**Landcom**

---

**Executed on behalf of Landcom**

by its attorneys jointly under Power of Attorney Book 4808 No 586 dated 2 February 2023. By signing this document, each attorney certifies that they have no notice of revocation of such delegation

\_\_\_\_\_  
**Signature of Attorney**

\_\_\_\_\_  
**Signature of Witness**

\_\_\_\_\_  
**Name of Attorney**

\_\_\_\_\_  
**Name of Witness**

\_\_\_\_\_  
**Signature of Attorney**

\_\_\_\_\_  
**Signature of Witness**

\_\_\_\_\_  
**Name of Attorney**

\_\_\_\_\_  
**Name of Witness**

**Redmond Place Planning Agreement**  
**Orange City Council**  
**Landcom**

---

### **Appendix**

(Clause 38)

*Environmental Planning and Assessment Regulation 2021*

(Section 205)

## **Explanatory Note**

### **Draft Planning Deed**

Under s 7.4 of the *Environmental Planning and Assessment Act 1979* (NSW).

This Explanatory Note has been prepared jointly between the parties in accordance with clause 205 of the *Environmental Planning & Assessment Regulation 2021* (NSW).

The purpose of this Explanatory Note is to provide a plain English summary to support the notification of a draft planning agreement (**Planning Agreement**) between the parties under s7.4 of the *Environmental Planning & Assessment Act 1979* (NSW) (**EPA Act**).

### **This Explanatory Note is not to be used to assist in construing the Planning Agreement.**

### **Parties**

**Orange City Council** ABN 85 985 402 386 of 135 Byng Street, Orange NSW 2800 (**Council**)

**Landcom** ABN 79 268 260 688 of Level 14, 60 Station Street East, Parramatta New South Wales 2150 (**Landcom**)

### **Description of the Land to which the Draft Planning Agreement Applies**

The Planning Agreement applies to the Land being:

- Lot 1 in DP 153167, 154 Lone Pine Avenue, Orange;

LAN\_LAN24008\_028

31

**Redmond Place Planning Agreement****Orange City Council****Landcom**

---

- Lot 6 in DP 1031236, 3 Redmond Place, Orange; and,
- Lot 200 in DP 1288388, 5255 Mitchell Highway, Orange.

**Description of Proposed Development**

The Planning Agreement applies to the Land and the Development Application for subdivision and associated works on the Land to implement the Concept Plan.

**Description of Development Contributions**

The Developer proposes the following development contributions in association with the carrying out of the Development:

- open space and recreation embellishment
- stormwater management infrastructure constructed on the Land.

**Summary of Objectives, Nature and Effect of the Draft Planning Agreement****Objectives of Draft Planning Agreement**

The objectives of the Planning Agreement are to provide public infrastructure, services and amenity for existing and future residents in the Orange Local Government Area.

**Nature of Draft Planning Agreement**

The Draft Planning Agreement is a planning agreement under 7.4 of the EPA Act. It is a voluntary agreement, under which Landcom makes Development Contributions (as defined in clause 1.1 of the Draft Planning Agreement) for various public purposes (as defined in s 7.4 of the Act).

**Effect of the Draft Planning Agreement**

The Planning Agreement:

- requires Landcom to undertake various works for a public purpose;
- relates to the carrying out of the Development by Landcom;
- excludes the application of s 7.11 and s7.12 of the Act to the Development;
- provides a dispute resolution method where a dispute arises under the agreement, being mediation and expert determination; and,
- provides that the agreement is governed by the law of New South Wales.

**Assessment of the Merits of the Draft Planning Agreement**

**Redmond Place Planning Agreement****Orange City Council****Landcom**

---

**The Planning Purposes Served by the Draft Planning Agreement**

The Planning Agreement:

- promotes and co-ordinates the orderly and economic use and development of the land to which the Planning Agreement applies; and,
- enables the delivery of public infrastructure.

The Planning Agreement provides a reasonable means of achieving these planning purposes by requiring the Developer to design and construct public infrastructure for public purposes.

**How the Draft Planning Agreement Promotes the Public Interest**

The Planning Agreement promotes the public interest by:

- promoting the objects of the Act set out in sections 1.3(a), (c), (d), (e) and (j); and,
- enabling the provision of infrastructure for the benefit of the public.

**Assessment of the positive or negative impact of the Draft Planning Agreement on the public or relevant section of the public**

The Planning Agreement has a positive impact as a result of the public benefits to be provided under the Planning Agreement, with no negative impact on the public or any section of the public as far as the Council is aware.

**How the Planning Agreement promotes Council's guiding principles**

The Planning Agreement promotes the following guiding principles for local councils under s8A of the *Local Government Act 1993*:

- to manage lands and other assets so that current and future local community needs can be met in an affordable way; and,
- to work with others to secure appropriate services for local community needs

**Whether the Draft Planning Agreement Conforms with the Planning Authority's Capital Works Program**

The proposed works in the Planning Agreement are not identified on capital works programs.

**Whether the Draft Planning Agreement specifies that certain requirements must be complied with before a construction certificate, occupation certificate or subdivision certificate is issued**

It is proposed to stage the delivery of the proposed Development Contributions with the release of subdivision certificates for the registration of residential lots.

Creating more affordable  
and sustainable communities

landcom.com.au

31 October 2025

Alison Weir  
Orange City Council  
135 Byng Street,  
Orange NSW 2800

Dear Alison,

I write on behalf of Landcom regarding the Voluntary Planning Agreement (VPA) currently on public exhibition for the Redleaf, Orange project. Both our legal advisors and Council have confirmed that, as Landcom is a party to the agreement, we are not required to lodge a formal submission and may instead provide this letter directly for Council's consideration.

We understand that two versions of the VPA were previously prepared, one including Clause 8 and one excluding it. Council elected to exhibit the version containing Clause 8, as this was the version presented to councillors. This approach avoids delaying exhibition to first seek Council support for the alternate version.

In line with Council's advice to make a submission during the public exhibition period for inclusion in the post-exhibition report, we respectfully request that Clause 8 regarding Developer Servicing Plan (DSP) charges be excluded from the final agreement.

This request reflects the earlier joint decision with Council to remove references to sewer and water charges from the VPA. It was agreed that DSP credits are more appropriately addressed through a future Works in Kind (WIK) agreement. As a result, the provisions concerning offsets against developer plan servicing charges under section 64 of the *Local Government Act 1993* and section 306 of the *Water Management Act 2000* were considered redundant and removed.

We note that the draft of the VPA which originally included the offset in clause 8 contained additional works to be carried out by Landcom in Part B of Schedule 2, being works for sewer and water infrastructure including a new pumping station, rising main and gravity sewer main and new pump set. Those water and sewer works were not included in Schedule 2 in the version of the VPA which was exhibited. The inclusion of clause 8 in the VPA in the absence of those works being required to be carried out by Landcom under the VPA is disadvantageous for Council. It is in Council's interests and to Council's benefit, therefore, for clause 8 to be deleted from the VPA, and separate arrangements for any water and sewer works, and any offset against developer servicing charges to be made.

Consequential changes to cross referencing will need to be made as a result of deletion of clause 8.

There is another amendment we request to the exhibited version of the VPA. Schedule 2 of the exhibited version contains triggers for certain contributions to be made based on the number of *Low Density Residential Lots*. The exhibited version of the VPA did not contain a definition of that phrase (although other versions did). The definition should be included in clause 1.1 of the VPA as follows:

Level 14, 60 Station Street  
Parramatta NSW 2150PO Box 237  
Parramatta NSW 2124DX 28448 Parramatta  
ABN 79 268 260 688T +61 2 9841 8600  
F +61 2 9841 8688  
E info@landcom.nsw.gov.au

*Low Density Residential Lot means a Final Lot intended to be used for a single dwelling house.*

We appreciate Council's consideration of this request and remain available to discuss any further refinements to ensure the agreement reflects our shared intent.

Thank you

Yours sincerely,

**Laurence Lau**  
Development Manager  
Landcom





NOTES  
 \* DRIVEWAYS, STREET LIGHTING AND STREET TREE LOCATIONS INDICATIVE ONLY

**OCULUS**

oculus.info  
 ABN 34 074 882 447

This drawing is to be read in conjunction with all landscape architecture schedules, technical specifications, and other consultant drawings. Please check and verify all dimensions and site conditions prior to the commencement of any work. Do not scale drawings - refer to figured dimensions only. Please inform OCULUS of any discrepancies for clarification before proceeding. Unless otherwise noted this drawing is not for construction. Services shown on this drawing are approximate only, the exact location is to be confirmed on-site by contractor prior to commencement - before you dig (byla.com.au). © 2024

SCALE  
 1:2000@A1



PROJECT 923-834  
 REDLEAF  
 REDMOND PLACE, ORANGE, NEW SOUTH WALES  
 STATUS  
 DEVELOPMENT APPLICATION  
 CLIENT  
 LANDCOM

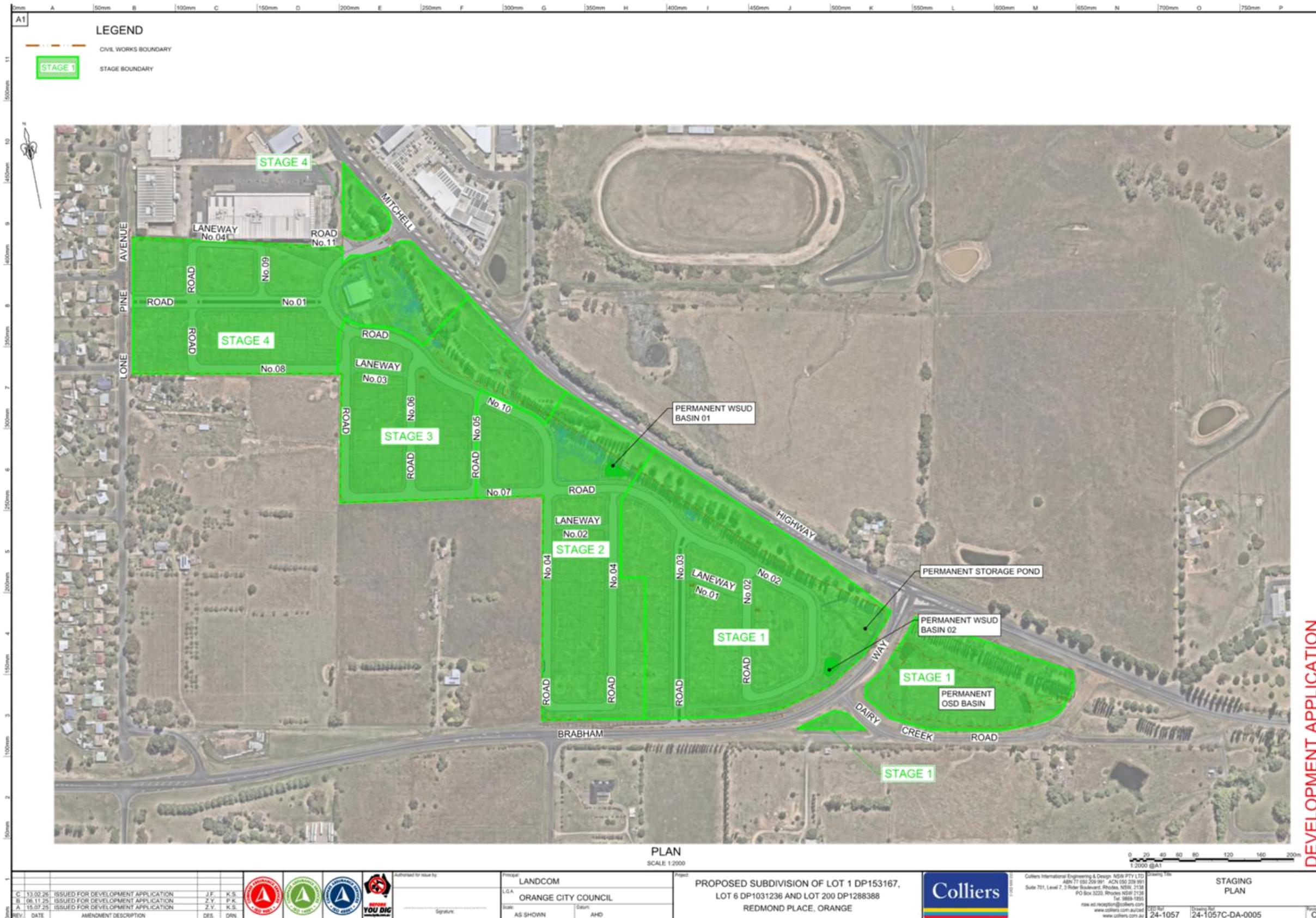
ISSUE	DATE	AMENDMENT	BY	APPROVED	DRAWING TITLE
1	16.05.25	CONCEPT FOR COSTING	SL, RB	SL, RB	Site Plan
2	16.06.25	DRAFT ISSUE FOR INFORMATION	SL, RB	SL, RB	
3	27.08.25	DRAFT DA ISSUE	SL, RB	SL, RB	
4	21.07.25	DA ISSUE	SL, RB	SL, RB	
5	07.11.25	DA ISSUE	SL, RB	SL, RB	
6	16.02.26	DA ISSUE	SL	SL	

DRAWING NUMBER  
**L004**

REVISION  
 6



**Attachment 3 Redleaf Staging Plan and Landscape Plan**



**DEVELOPMENT APPLICATION**

<table border="1"> <tr> <th>REV</th> <th>DATE</th> <th>AMENDMENT DESCRIPTION</th> <th>DES</th> <th>DRN</th> </tr> <tr> <td>C</td> <td>13.02.26</td> <td>ISSUED FOR DEVELOPMENT APPLICATION</td> <td>J.F.</td> <td>K.S.</td> </tr> <tr> <td>B</td> <td>06.11.25</td> <td>ISSUED FOR DEVELOPMENT APPLICATION</td> <td>Z.Y.</td> <td>P.K.</td> </tr> <tr> <td>A</td> <td>15.07.25</td> <td>ISSUED FOR DEVELOPMENT APPLICATION</td> <td>Z.Y.</td> <td>K.S.</td> </tr> </table>		REV	DATE	AMENDMENT DESCRIPTION	DES	DRN	C	13.02.26	ISSUED FOR DEVELOPMENT APPLICATION	J.F.	K.S.	B	06.11.25	ISSUED FOR DEVELOPMENT APPLICATION	Z.Y.	P.K.	A	15.07.25	ISSUED FOR DEVELOPMENT APPLICATION	Z.Y.	K.S.		<p>Authorised for issue by: _____ Signature: _____</p>	<p>Principal: <b>LANDCOM</b> L.G.A. <b>ORANGE CITY COUNCIL</b> Scale: AS SHOWN Datum: AHD</p>	<p>Project: <b>PROPOSED SUBDIVISION OF LOT 1 DP153167, LOT 6 DP1031236 AND LOT 200 DP1288388 REDMOND PLACE, ORANGE</b></p>		<p>Collins International Engineering &amp; Design, NQ/99 PTY LTD 4/89, 71-89, 209-991, ACN 150 209 991 Suite 701, Level 7, 3 Rider Boulevard, Rhodes, NSW, 2138 PO Box 3220, Rhodes NSW 2138 Tel: 9988 1855 new.ec.reception@colliers.com www.colliers.com.au/ncd www.colliers.com.au</p>	<p>Drawing Title: <b>STAGING PLAN</b> Drawing Ref: <b>24-1057</b> Drawing Ref: <b>24-1057C-DA-0005</b></p>
REV	DATE	AMENDMENT DESCRIPTION	DES	DRN																								
C	13.02.26	ISSUED FOR DEVELOPMENT APPLICATION	J.F.	K.S.																								
B	06.11.25	ISSUED FOR DEVELOPMENT APPLICATION	Z.Y.	P.K.																								
A	15.07.25	ISSUED FOR DEVELOPMENT APPLICATION	Z.Y.	K.S.																								

## **6 CLOSED MEETING - SEE CLOSED AGENDA**

The Chief Executive Officer will advise the Council if any written submissions have been received relating to any item advertised for consideration by a closed meeting of Orange City Council.

The Mayor will extend an invitation to any member of the public present at the meeting to make a representation to Council as to whether the meeting should be closed for a particular item. In accordance with the Local Government Act 1993, and the Local Government (General) Regulation 2021, in the opinion of the Chief Executive Officer, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

### **RECOMMENDATION**

That Council adjourn into a Closed Meeting and members of the press and public be excluded from the Closed Meeting, and access to the correspondence and reports relating to the items considered during the course of the Closed Meeting be withheld unless declassified by separate resolution. This action is taken in accordance with Section 10A(2) of the Local Government Act, 1993 as the items listed come within the following provisions:

#### **6.1 Proposed Easement - Lot 2 DP 1085646 Clergate Road**

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (d) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

#### **6.2 2025/2026 First & Second Quarter Water/Sewerage Charges - 166-172 Bathurst Road Orange**

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (b) the personal hardship of any resident or ratepayer.

#### **6.3 Submission Redaction Report 17 March 2026**

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (e) information that would, if disclosed, prejudice the maintenance of law.

**6.1 Proposed Easement - Lot 2 DP 1085646 Clergate Road**

RECORD NUMBER: 2026/287

AUTHOR: Shirley Hyde, Legal &amp; Property Lead

**REASON FOR CONFIDENTIALITY**

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (d)i commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.



**6.2 2025/2026 First & Second Quarter Water/Sewerage Charges - 166-172 Bathurst Road  
Orange**

RECORD NUMBER: 2026/53

AUTHOR: Matt Dean, Clerical Assistant - Water Billing

**REASON FOR CONFIDENTIALITY**

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (b) the personal hardship of any resident or ratepayer.



**6.3 Submission Redaction Report 17 March 2026**

RECORD NUMBER: 2026/458

AUTHOR: Janessa Constantine, Manager Corporate Governance

**REASON FOR CONFIDENTIALITY**

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (e) information that would, if disclosed, prejudice the maintenance of law.

**7 RESOLUTIONS FROM CLOSED MEETING**