



REGIONAL & ECONOMIC DEVELOPMENT POLICY COMMITTEE

AGENDA

3 FEBRUARY 2026

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **REGIONAL & ECONOMIC DEVELOPMENT POLICY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 3 February 2026**.

Scott Maunder
CHIEF EXECUTIVE OFFICER

For apologies please contact Executive Support on 6393 8391.

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1 INTRODUCTION

MEMBERS

Cr T Mileto (Mayor)(Chairperson), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

1.1 Apologies and Leave of Absence

1.2 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Regional & Economic Development Policy Committee at this meeting.

2 COMMITTEE MINUTES

2.1 Minutes of the Economic Development Community Committee meeting held 22 October 2025

RECORD NUMBER: 2025/2712

AUTHOR: Tony Boland, Industry & Business Engagement Lead

EXECUTIVE SUMMARY

The Economic Development Community Committee held its meeting on 22 October 2025. The minutes are attached for the Committee's consideration. There are two issues that are requiring additional action. One was a request from the Committee to increase support through the local purchasing policy for locally owned businesses. This matter has been referred to ELT and is being dealt with as an operational matter.

One of the matters raised in the action plan was the potential development of a convention centre and permanent outdoor market. The former Economic Development Strategy was adopted by Council on 7 June 2011 and identified that private sector proponents, not Council, should construct and operate a convention centre. Staff have been operating under this principle ever since. One of the current committee members raised that the current Council may have a different view to previous Council's. To enable this to occur, staff must seek consent from the Council to change how they apply previously adopted Council strategies which are effectively resolutions of Council.

A change in Council's position would require extensive investigation into costs and potential locations. This will require budget and resource allocation.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "11.2 Enhance opportunities for local business to grow and prosper".

FINANCIAL IMPLICATIONS

Desktop research indicates that a smaller convention centre without accommodation or permanent outdoor markets, like Tamworth, will cost upwards of \$10 million.

POLICY AND GOVERNANCE IMPLICATIONS

The current adopted position by staff following the Council meeting of 7 June 2011 is that the construction and operation of a convention centre is a matter for private developers, not Council. The Council can change the historic position on this but should be aware of financial and resource implications.

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Economic Development Community Committee at its meeting held on 22 October 2025.
- 2 That Council determine recommendations from *Item 4.4* from the minutes of the Economic Development Community Committee meeting of 22 October 2025. *Council confirm their position of not being the developer or proponent of a convention centre or permanent outdoor market.*
- 3 That the remainder of the minutes of the Economic Development Community Committee from its meeting held on 22 October 2025 be adopted.

2.1 Minutes of the Economic Development Community Committee meeting held 22 October 2025

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

Service/Project Delivery	The investigation of how the Council could be a proponent for a convention centre and permanent outdoor market will take significant resources and is unfunded.
Financial	Costs would be greater than \$10 million just to build a small convention centre. Detailed analysis would have to be carried out on the impact on business as usual for Council's other facilities such as the theatre, Function Centre and Naylor Pavillion as well as a projected timeframe for the return on investment to be captured.
Reputation/Political	Nil.
Environment	Nil.
Compliance	Nil.
People & WHS	Nil.
Information Technology/ Cyber Security	Nil.

SUPPORTING INFORMATION

Convention Centres outside of capital cities are difficult to find. Through the assistance of Copilot the following information has been able to be collected.

Convention Centres: Original and Inflation-Adjusted Costs

Location	Floorspace (sqm)	Cost of Build (AUD)	Year of Construction	2025 Equivalent Cost (AUD)
Cairns, QLD	10,500	\$56.58M	1996	\$115.8M
Gold Coast, QLD	16,000	\$167M	2004	\$280.5M
Sunshine Coast, QLD	3,000	\$8M	2019	\$9.28M
Tamworth, NSW	6,670	\$6.1M	1999	\$11.59M
Uluru, NT	Not specified	\$250M	1984	\$688M

Note: The 2025 Equivalent Cost is a compounding growth of 2.5% per annum on the Cost of Build from Year of Construction.

A search of construction costs showed that costs increased from September 2020 to June 2024 by 31.1%, much greater than the 2.5% per annum growth used in the calculation in the above table. This would indicate that similar buildings would be much more expensive to construct to the same extent as the ones listed in the table.

Additionally, Council should consider the local accommodation markets ability to handle large conferences of 800 plus attendees.

A convention centre has been discussed by Council and members of the public as part of the Community Strategic Plan (CSP), however has not been identified as a priority for the current term. Council has identified a number of large capital projects which they are progressing.

ATTACHMENTS

- 1 Minutes of the Meeting of the Economic Development Community Committee held on 22 October 2025, 2025/2251 [📄](#)
- 2 Agenda of the Meeting of the Economic Development Community Committee held on 22 October 2025, 2025/2230 [📄](#)

**Attachment 1 Minutes of the Meeting of the Economic Development Community Committee
held on 22 October 2025**

**MINUTES OF THE ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE****HELD IN COUNCIL CHAMBERS, CIVIC CENTRE, BYNG STREET, ORANGE****ON 22 OCTOBER 2025****COMMENCING AT 8:03 AM**

1 INTRODUCTION**ATTENDANCE**

Cr Frances Kinghorne (Chairperson), Cr Tony Mileto (Mayor), Cr Tammy Greenhalgh (Deputy Mayor), Cr Melanie McDonell (Teams), Cr Graeme Judge, Cr Marea Ruddy, Gary Norton, Michael Banks, Russell Tym, Pete Morrison, Jack Evans, Luke Knight, Chris Rawlins, Manager Economic Development, Industry and Business Engagement Lead

1.1 APOLOGIES**RESOLVED****Member G Norton/Member M Banks**

That the apologies be accepted from Julia Andrews, Amy Gormly, Ben Chiarella, Kellie Pickering & Ricky Puata for the Economic Development Community Committee meeting on 22 October 2025.

1.2 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson conducted an Acknowledgement of Country.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

Nil.

2 PREVIOUS MINUTES**RESOLVED****Member G Norton/Member M Banks**

That the Minutes of the Meeting of the Economic Development Community Committee held on 13 August 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Economic Development Community Committee meeting held on 13 August 2025.

Attachment 1 Minutes of the Meeting of the Economic Development Community Committee held on 22 October 2025

3 PRESENTATIONS**3.1 CHAIRPERSON PRESENTATION - REGIONAL & ECONOMIC DEVELOPMENT POLICY COMMITTEE**

TRIM REFERENCE: 2025/2146

RECOMMENDATION**Member M O'Brien/Member T Mileto**

That the Chairperson presentation be acknowledged.

4 GENERAL REPORTS**4.1 LOCAL PURCHASING POLICY**

TRIM REFERENCE: 2025/1748

RECOMMENDATION**Member P Morrison/Member G Norton**

That the Committee acknowledge the report on the Local Purchasing Policy for Council and that the policy be reviewed with a view to giving "locally owned" businesses additional support over other local businesses that are not locally owned.

The Mayor left the meeting with the time being 8.21am**4.2 SPENDMAPP UPDATES**

TRIM REFERENCE: 2025/2126

RECOMMENDATION**Cr T Greenhalgh/Cr G Judge**

That the Committee acknowledge the Spendmapp Update report.

4.3 2025 STATISTICAL SNAPSHOT

TRIM REFERENCE: 2025/2144

RECOMMENDATION**Member P Morrison/Member C Rawlins**

That the Committee acknowledge the 2025 Statistical Snapshot report.

There was some discussion among Committee members as to whether the Development Applications are the best tool to measure the addressing of housing. It was suggested that Construction Certificates or Occupation Certificates may be a better measure of housing.

Staff have investigated the option of using the NSW Planning Portal for collecting this data however it is not currently possible.

Staff are currently investigating the possibility of gathering manually collected data and will report either the data or the inability to obtain the data to the next Committee meeting.

**Attachment 1 Minutes of the Meeting of the Economic Development Community Committee
held on 22 October 2025**

4.4 ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE ACTION PLAN 2025 - 2028

TRIM REFERENCE: 2025/2145

RECOMMENDATION**Cr G Judge/Cr T Greenhalgh**

That the Economic Development Community Committee Action Plan be reviewed and updated.

The discussion based around a potential development of a convention centre and permanent outdoor market concept presented at the August 2025 meeting suggested the concept be adopted by Council as a potential proponent of the project. It was explained by staff that this concept had previously been raised in a prior Economic Development Strategy with the recommendation from staff, and the consultants who presented the document, be that any proponent of the project would have to come from the private sector.

The former Economic Development Strategy was adopted by Council on 7 June 2011 and staff have been operating under this principle of private sector proponents ever since for a convention centre. As the most recent Economic Development Strategy is quiet on the issue, the status quo remained with the presumption being that any proponent would have to be private sector.

During the discussion on this issue one Committee member correctly raised that this current Council may have a different view to previous Councils. However, staff have to seek consent from the Council to change how they apply Council adopted strategies which are effectively resolutions of Council.

This will be referred to the Regional Economic Development Policy Committee for further recommendation to Council.

THE MEETING CLOSED AT 9.13AM.



ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE

AGENDA

22 OCTOBER 2025

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBERS, CIVIC CENTRE, BYNG STREET, ORANGE** on **Wednesday, 22 October 2025** commencing at **8:00 AM**.

Barry Omundson
CHIEF EXECUTIVE OFFICER

For apologies, please contact Tony Boland on 6393 8250.

**Attachment 2 Agenda of the Meeting of the Economic Development Community Committee
held on 22 October 2025**

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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**Attachment 2 Agenda of the Meeting of the Economic Development Community Committee
held on 22 October 2025**

1 INTRODUCTION**MEMBERS**

Cr Frances Kinghorne (Chairperson), Cr Tony Mileto (Mayor), Cr Tammy Greenhalgh (Deputy Mayor), Cr Melanie McDonell, Cr Graeme Judge, Cr Marea Ruddy, Reginald Kidd, Gary Norton, Michael Banks, Anthony Healey, Russell Tym, Timothy Hall, Catherine Lawrence, Julia Andrews, Pete Morrison, Ben Chiarella, Jack Evans, Kellie Pickering, Luke Knight, Amy Gormly, Ricky Puata, Director Corporate and Commercial Services, Manager Economic Development, Industry and Business Engagement Lead

1.1 Apologies**1.2 Acknowledgement of Country**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Economic Development Community Committee at this meeting.

**Attachment 2 Agenda of the Meeting of the Economic Development Community Committee
held on 22 October 2025**

2 PREVIOUS MINUTES

RECOMMENDATION

That the Minutes of the Meeting of the Economic Development Community Committee held on 13 August 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Economic Development Community Committee meeting held on 13 August 2025.

ATTACHMENTS

- 1 Minutes of the Meeting of the Economic Development Community Committee held on 13 August 2025

**Attachment 2 Agenda of the Meeting of the Economic Development Community Committee
held on 22 October 2025**



MINUTES OF THE ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE**HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE****ON 13 AUGUST 2025****COMMENCING AT 8.00AM**

1 INTRODUCTION**ATTENDANCE**

Cr Frances Kinghorne (Chairperson), Cr Tony Mileto (Mayor), Cr Tammy Greenhalgh (Deputy Mayor) (Teams), Cr Melanie McDonell (Teams), Cr Marea Ruddy, Reginald Kidd, Gary Norton, Michael Banks, Russell Tym, Catherine Lawrence (Teams), Julia Andrews (Teams), Jack Evans, Luke Knight, Ricky Puata (Teams to start then physically joined at 8.45am), Melissa O'Brien, Mr David Elliott (presenter), Director Corporate and Commercial Services, Director Community, Recreational & Cultural Services, Manager Economic Development, Industry & Business Engagement Lead, Oliver McLaughlin (University Work Experience).

1.1 APOLOGIES**RESOLVED****Cr M Ruddy/Member J Evans**

That the apologies be accepted from Cr Graeme Judge, Josh Gordon, Peter Morrison, Kellie Pickering and Chris Rawlins for the Economic Development Community Committee meeting on 13 August 2025.

1.2 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson conducted an Acknowledgement of Country.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

Nil.

**Attachment 2 Agenda of the Meeting of the Economic Development Community Committee
held on 22 October 2025**

2 PREVIOUS MINUTES

RESOLVED**Cr M Ruddy/Member J Evans**

That the Minutes of the Meeting of the Economic Development Community Committee held on 4 June 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Economic Development Community Committee meeting held on 4 June 2025.

3 PRESENTATIONS

3.1 MR DAVID ELLIOTT PRESENTING ON A POTENTIAL DEVELOPMENT FOR ORANGE.

TRIM REFERENCE: 2025/1551

Mr Elliott gave a verbal presentation on his vision/idea for a co-located multi-function centre that could include:

- Large convention centre
- An indoor/outdoor market (similar to France)
- Restaurants
- Wine bars
- Playgrounds

This concept is a big project and will require significant funding and/or grants. To progress this will require a feasibility study. Mr Elliott is looking for assistance to move this concept forward. The Chair enquired as to the potential to include an indoor play centre.

The Chairperson indicated that the matter would be discussed again at the next meeting.

RECOMMENDATION**Cr F Kinghorne/Cr M Ruddy**

That the presentation by Mr David Elliott be acknowledged.

3.2 CHAIRPERSON PRESENTATION - REGIONAL & ECONOMIC DEVELOPMENT POLICY COMMITTEE

TRIM REFERENCE: 2025/1516

The Chairperson presented to the Committee that the minutes were adopted without discussion.

RECOMMENDATION**Cr F Kinghorne/Cr M Ruddy**

That the presentation by Cr Kinghorne (Chairperson) be acknowledged.

**Attachment 2 Agenda of the Meeting of the Economic Development Community Committee
held on 22 October 2025**

3.3 INTRODUCTION TO THE NEW MANAGER OF ECONOMIC DEVELOPMENT

TRIM REFERENCE: 2025/1558

The Chairperson introduced Jessica Wilkinson, the new Manager Economic Development. Jess gave a summary of her work history as an economist, consultant, Economic Development Manager at Bathurst Regional Council and working with the State Government in the area of regional development and investment attraction.

RECOMMENDATION**Cr F Kinghorne/Cr M McDonell**

That the introduction by the Manager Economic Development be acknowledged.

4 GENERAL REPORTS**4.1 UPGRADE TO NBN CAPABILITY**

TRIM REFERENCE: 2025/1663

RECOMMENDATION**Member M Banks/Cr M Ruddy**

That the Committee acknowledge the report on the Upgrade to nbn Capability.

4.2 ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE ACTION PLAN 2025 - 2028

TRIM REFERENCE: 2025/1517

RECOMMENDATION**Member G Norton/Cr M Ruddy**

That the Economic Development Community Committee Action Plan be updated.

It was noted that the Affordable Housing Strategy for Council has not yet been returned. The Committee will be involved with a review once it is returned. Melissa O'Brien offered to share some data with Council on affordable housing. The Committee requested that the Director of Development Services attend the next meeting and provide a presentation on affordable housing and the Redleaf project.

The item listed for ORAG to investigate was followed up by staff and they will keep the Committee and ORAG apprised of the progress on this item. The item will be modified to reflect the change of responsibility.

There was some discussion about the local (NSW) purchasing policy. NSW Treasury are considering a "NSW First" policy that may address some of the concerns. The Committee requested a report from Council on Councils local purchasing policy.

Mr Reg Kidd requested that Council address traffic concerns on Forest Road on Saturday mornings. The Director of Corporate and Commercial Services advised that the request will be passed to the Traffic Committee.

Mr Reg Kidd also requested comment on data that shows an apparent drop in occupancy rates for Air BnB's. The Director of Corporate and Commercial Services requested Mr Kidd forward the data to staff so they may review the data prior to comment.

THE MEETING CLOSED AT 9.07AM.

**Attachment 2 Agenda of the Meeting of the Economic Development Community Committee
held on 22 October 2025**

ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE

22 OCTOBER 2025

3 PRESENTATIONS**3.1 Chairperson Presentation - Regional & Economic Development Policy Committee**

The Chairperson, Cr Kinghorne, will provide an update to the Committee on the Regional and Economic Development Policy Committee of 2 September 2025 when the last Community Committee minutes were presented to Council for adoption.

**Attachment 2 Agenda of the Meeting of the Economic Development Community Committee
held on 22 October 2025**

ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE

22 OCTOBER 2025

4 GENERAL REPORTS

4.1 Local Purchasing Policy

RECORD NUMBER: 2025/1748

AUTHOR: Tony Boland, Industry & Business Engagement Lead

EXECUTIVE SUMMARY

At the EDCC meeting of 13 August 2025 the Committee requested a report on the local purchasing policies of Council.

It is Council's policy that purchases up to \$2,999 must be from a local supplier, if practical. From \$3,000 to \$49,000 the local suppliers are given a 4% price advantage (2% for regional suppliers) and \$50,000 to \$249,999 local suppliers are given a 2% price advantage (1% for regional suppliers). For tenders for \$250,000 or greater a local content criterion is applied when assessing tenders. The "Local Content" criterion will form a minimum of 5% (default value) to a maximum of 10% of the overall assessment criteria (as approved by the Chief Executive Officer). The score associated with this criterion will be a ratio of the Local Content to the overall tendered price

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "11.2 Enhance opportunities for local business to grow and prosper".

FINANCIAL IMPLICATIONS

Financial implications are managed within existing budgets.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

RECOMMENDATION

That the Committee acknowledge the report on the Local Purchasing Policy for Council.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

The Local Purchasing Policy is Strategic Policy ST109 and can be found on Council's website at <https://www.orange.nsw.gov.au/wp-content/uploads/2020/02/Strategic-Policy-ST109-Buy-Local-Purchasing-Adopted-4-February-2020.pdf> and a copy is attached. The policy was adopted on 4 February 2020 and is currently being reviewed for consistency across Council's purchasing rules and regulations. There are three categories of suppliers:

- **Local Supplier** - business, contractor or industry either permanently based in, or employing permanent staff operating from permanent premises situated within the Orange LGA
- **Regional Supplier** - A business, contractor or industry either permanently based in or employing permanent staff operating from permanent premises situated within the Central NSW Joint Organisation (CNSWJO) member council jurisdictions i.e. Bathurst, Blayney, Cabonne, Central Tablelands Water, Cowra Forbes, Lachlan, Oberon, Parkes and Weddin.
- **Non-Local** - Supplier A business, contractor or industry that is not a Local Supplier or Regional Supplier

**Attachment 2 Agenda of the Meeting of the Economic Development Community Committee
held on 22 October 2025**

ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE
22 OCTOBER 2025
4.1 Local Purchasing Policy

When calling for quotations for the supply of goods and services, Council staff must state how a percentage price advantage for local suppliers will be applied so that the respondents to such procurement requests are aware of the Buy Local Purchasing Policy.

The summary of the purchasing limits are below:

Monetary Threshold	Percentage Price Advantage	Criteria to be met to apply Percentage Price Advantage
Up to \$2,999	Purchases must be sourced from a Local Supplier*	Purchases must be sourced from a Local Supplier*
\$3,000 to \$49,999	4%	Local Supplier
	2%	Regional Supplier
	0%	Non-Local Supplier
\$50,000 to \$249,999	2%	Local Supplier
	1%	Regional Supplier
	0%	Non-Local Supplier
\$250,000 and over	Refer Clause 4.5	Refer Clause 4.5

*Unless goods or services are not able to be sourced from a Local Supplier, are not of sufficient quality or it is not practicable to purchase from a Local Supplier (eg, specialised services, training, accommodation, delivery times unable to be met).

The relevant part of Clause 4.5 is below:

A "Local Content" criterion is to be applied when submissions are being evaluated to determine a successful supplier. The "Local Content" criterion will form a minimum of 5% (default value) to a maximum of 10% of the overall assessment criteria (as approved by the Chief Executive Officer). The score associated with this criterion will be a ratio of the Local Content to the overall tendered price.

The Local Purchasing Policy ST109 also works in conjunction with the Purchasing Strategic Policy (ST093) and the Purchasing Operational Policy (OP047).

ATTACHMENTS

- 1 Strategic Policy - ST109 - Buy Local Purchasing PDF (Adopted 4 February 2020), D19/70377

**Attachment 2 Agenda of the Meeting of the Economic Development Community Committee
held on 22 October 2025**

All policies can be reviewed or revoked by a resolution of Council, at any time.

BUY LOCAL PURCHASING

ST109

F22

PART 1 - OBJECTIVES

- 1.1 Foster economic development and enhance sustainability of the local economy by maximising participation of local businesses in the delivery of goods and services.
- 1.2 Promote effective competition with the supply of goods and services from local businesses including enhancing their capacity to apply, win and deliver goods and services.
- 1.3 Encourage the inclusion of local businesses and the employment of local residents.

PART 2 - APPLICABILITY

- 2.1 To all purchases unless exclusions under the Strategic Purchasing Policy apply.

PART 3 - DEFINITIONS

3.1 Goods

Tangible, quantifiable material requirements usually capable of being moved or transported that is purchased, rented, leased or hired by Council.

3.2 Local Content

Goods or services procured from a Local Supplier or employees living permanently in the Orange City Council local government area.

3.3 Local Supplier

A business, contractor or industry either permanently based in, or employing permanent staff operating from, permanent premises situated within the Orange City Council local government area.

3.4 Net Costs

The total amount offered by a supplier for the supply of goods (after trade-in where applicable) or services, including freight or delivery charges and any discounts or rebates offered by the supplier.

3.5 Non-Local Supplier

A business, contractor or industry that is not a Local Supplier or Regional Supplier.

3.6 Procurement Request

Any purchasing transaction undertaken by Council.

3.7 Regional Supplier

A business, contractor or industry either permanently based in or employing permanent staff operating from, permanent premises situated within the Central NSW Joint Organisation (CNSWJO) member council jurisdictions, ie, Bathurst, Blayney, Cabonne, Central Tablelands Water, Cowra Forbes, Lachlan, Oberon, Parkes and Weddin.

Attachment 2 Agenda of the Meeting of the Economic Development Community Committee held on 22 October 2025
Attachment 1 Strategic Policy - ST109 - Buy Local Purchasing PDF (Adopted 4 February 2020)


All policies can be reviewed or revoked by a resolution of Council, at any time.

3.8 Services

Any task, consultancy, work or advice to be performed or provided that is procured by Council. Included are services such as management consultancies, outsourcing, maintenance contracts and agreements, cleaning, waste removal, equipment repairs, external auditors, utilities and services acquired by Council. Excluded are payments made directly to employees, superannuation and pension payments, statutory or involuntary payments, grants, subsidies and transfer payments.

3.9 Shop-Front

An organisation that provides a local address or shop-front only that does not employ significant local resources or where the benefits are not perceived to flow locally.

PART 4 - GENERAL

- 4.1 This policy only applies when a non-local business is part of the quotation or tender process.
- 4.2 Specifications for the calling of quotations for the supply of goods and services must state how a percentage price advantage for local suppliers will be applied so that the respondents to such procurement requests are aware of the Buy Local Purchasing Policy.
- 4.3 For all quotations for the supply of goods and services for Orange City Council up to \$249,999 a price advantage is given to Local Suppliers and Regional Suppliers. In the process of determining the successful supplier, the percentage price advantage as indicated in Table 1 below will be nominally deducted from the Local Supplier or Regional Supplier price for the purpose of price comparison only.

Monetary Threshold	Percentage Price Advantage	Criteria to be met to apply Percentage Price Advantage
Up to \$2,999	Purchases must be sourced from a Local Supplier*	Purchases must be sourced from a Local Supplier*
\$3,000 to \$49,999	4%	Local Supplier
	2%	Regional Supplier
	0%	Non-Local Supplier
\$50,000 to \$249,999	2%	Local Supplier
	1%	Regional Supplier
	0%	Non-Local Supplier
\$250,000 and over	Refer Clause 4.5	Refer Clause 4.5

*Unless goods or services are not able to be sourced from a Local Supplier, are not of sufficient quality or it is not practicable to purchase from a Local Supplier (eg, specialised services, training, accommodation, delivery times unable to be met).

- 4.4 Council reserves the right to consider an organisation that provides a Shop-Front as a Non-Local Supplier.
- 4.5 For Tenders, it is considered that a percentage price advantage is unsuitable as it could:
 - a) Have an undesirable value-for-money impact on Council's budget; and
 - b) May contravene tendering regulations under the Local Government Act 1993

Attachment 2 Agenda of the Meeting of the Economic Development Community Committee held on 22 October 2025
Attachment 1 Strategic Policy - ST109 - Buy Local Purchasing PDF (Adopted 4 February 2020)


All policies can be reviewed or revoked by a resolution of Council, at any time.

For Tenders, Local Content is to be included as a measurement criterion when submissions are being evaluated to determine a successful supplier.

A "Local Content" criterion is to be applied when submissions are being evaluated to determine a successful supplier. The "Local Content" criterion will form a minimum of 5% (default value) to a maximum of 10% of the overall assessment criteria (as approved by the Chief Executive Officer). The score associated with this criterion will be a ratio of the Local Content to the overall tendered price.

4.6 The Purchasing Strategic Policy is to be referenced in the implementation of this policy.

RELATED POLICIES/DOCUMENTS

Purchasing Operational Policy OP047

Purchasing Strategic Policy ST093

Gifts & Benefits ST039

Gifts and Benefits Register

Conduct of Conduct ST010

Credit Card Policy

Work Health and Safety Management Policy Statement OP084

OCCOHS 028 V2_11 Risk Assessment for Purchasing and Hiring

Procurement and Probity Committee Terms of Reference D18/45418

Bathurst Orange Dubbo Environmental Sustainability Action Plan

Local Government Act 1993 and the Local Government (General) Regulations 2005 on Tendering and Financial Management.

Responsible Area – Corporate and Commercial Services

REVISION					
	DATE	RESOLUTION		DATE	RESOLUTION
1	16 August 2012	12/322	6		
2	2 December 2014	14/1076	7		
3	4 February 2020	20/032	8		
4			9		
5					

All policies can be reviewed or revoked by resolution of Council, at any time.

SUMMARY OF AMENDMENTS

Date	Section/Reference and Amendment
November 2019	<ul style="list-style-type: none"> Change of name from Local Preference Purchasing Policy to Buy Local Purchasing Policy. Updated to include sustainability of local economy by maximising participation of local businesses in the delivery of goods and services and encourage the inclusion of local businesses and employment of local residents. Updated to apply to all purchases unless exclusions under the Strategic Purchasing Policy apply. Amendment or addition to definitions: Local Supplier, Regional Supplier, Non-Local Supplier, Local Content and Shop-Front. Removal of 2% percentage price advantage and replaced with various percentage price advantages to be applied for Local Suppliers and Regional Suppliers (as defined in the Policy), as set out in Table 1, dependent on the monetary threshold purchase amounts. For tenders, Local Content criterion to be applied when submissions are being evaluated to determine successful tenderer, being a minimum of 5% to a maximum of 10% of the overall assessment criteria. The score associated with this criterion will be a ratio of the Local Content to the overall tendered price.

**Attachment 2 Agenda of the Meeting of the Economic Development Community Committee
held on 22 October 2025**

4.2 Spendmapp updates

RECORD NUMBER: 2025/2126

AUTHOR: Tony Boland, Industry & Business Engagement Lead

EXECUTIVE SUMMARY

Council subscribes to Spendmapp data. The data provides expenditure data for the Orange LGA, as well as escape expenditure to our surrounding areas. Attached are the Spending Insights from July and August comparing 2025. There are a range of definitions listed under the Supporting Information banner to help members interpret the data.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “11.2 Enhance opportunities for local business to grow and prosper”.

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

RECOMMENDATION

That the Committee acknowledge the report.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s key risk categories and the following comments are provided:

Service/Project Delivery	Nil.
Financial	Nil.
Reputation/Political	Nil.
Environment	Nil.
Compliance	Nil.
People & WHS	Nil.
Information Technology/Cyber Security	Nil.

SUPPORTING INFORMATION

Spendmapp is an application delivered by Geografia. Geografia have supplied the following definitions:

Resident Local Spend	Spending by residents and local businesses inside our LGA. It represents the amount of local demand met by local supply.
Visitor Local Spend	Spending by non-residents and non-resident businesses inside our LGA.
Total Local Spend	Total spending inside our LGA (Resident Local Spend + Visitor Local Spend). Does not include Resident Online Spend or resident Escape Spend.

**Attachment 2 Agenda of the Meeting of the Economic Development Community Committee
held on 22 October 2025**

4.2 Spendmapp updates

Resident Spend	Escape	Total spending by residents and local businesses outside our LGA (excluding online purchases).
Resident Spend	Online	Online spending by residents and local businesses. Note that the online purchase may be with an Orange business (click & collect), but it is unable to be separated at this time.
Resident Spend	Wallet	Resident Wallet is the sum of Resident Local Spend, Resident Escape Spend and Resident Online Spend.

Resident Wallet Spend

Both documents show that the Residential Local Spend (page 3 on both attachments) is around the mid-point for regional LGAs at 41.2% and 42.2% respectively for July and August. The Resident Escape Spend is much lower than most regional LGAs at 17.5% and 17.0% respectively. These two data sets suggest that many residents are able to find what they want locally compared to other regional LGAs, but when they can't they opt for shopping online over shopping in other locations.

The Resident Online Spend is at the top end of regional LGAs with 41.3% and 40.8%. Resident Online Spend is difficult to track as it does not differentiate between local online and other online spend. Local online spend includes Click & Collect, delivery services (Menulog), coffee apps and online payment of accounts.

Visitor Spend

The Visitor Local Spend (page 5 of the attachments) shows low comparative expenditure on Consumer Staples (groceries, butchers etc), at 42.4% and 38.8%. Even with large numbers of people from outside the LGA working in Orange and presumably a lot of them shopping in Orange on their way home. The 2021 Census showed around 5,000 people working in Orange who did not live in the LGA, particularly from Cabonne and Blayney.

The Discretionary Spend was around the mid-point of the scale for July and at the top end of the scale for August in comparison to other regional LGAs, at 39.7% and 41.4% respectively. This reflects that a good portion of our visitors travelling here for pleasure and enjoying the finer things in life while they are here.

The Services and Other expenditure category has Orange above other regional LGAs at 17.9% and 18.9% respectively. This is reflective of the role that Orange plays in the region, not only as a key medical hub but also as a centre for legal and financial services for the smaller locations.

ATTACHMENTS

- 1 July 2025 Spending Insights, D25/119045
- 2 August 2025 Spending Insights, D25/119048



Orange City Council

Spending Insights

Spendmapp Dataset: July 2023 to July 2025

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Welcome to the Spending Insights Report

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The report is powered by Spendmapp. It draws on transaction records of one of Australia's largest banking groups. All figures are weighted to account for other banks and non-card transactions, using adjustments based on Reserve Bank of Australia data. Our methodology ensures our spend analytics encompass the country's full range of consumer economic activity.

What is in this Report?

The Spending Insights report provides a holistic and rigorous understanding of key aspects of local economic activity. It includes benchmarking against comparable LGAs, comparisons to inflation,

and aggregated views of spending such as the Resident Wallet (the sum of Resident Local Spend, Resident Escape Spend and Resident Online Spend).

Every month, the report highlights how much is being spent locally and how that spending is shifting, by Demography, Expenditure Category, and Expenditure Type. We include year-on-year trends, typical ranges across comparable regions, and performance relative to the Consumer Price Index.

For benchmarking, both average and typical ranges across comparable LGAs are provided so you can quickly see whether movements in your economy are tracking below, at or above relevant trends. A more comprehensive comparison is available through your *Quarterly Comparisons Report*, which benchmarks trends in your economy against similar councils around Australia.

The Geografia team that brings you Spendmapp and this report have worked with Australian local governments for almost twenty years. If you have any questions about this report or other requirements, please get in touch.

Note that all figures sourced from Spendmapp in this report are current as of 18 August 2025.





Total Local Spend

In July 2025, Total Local Spend in Orange City Council was \$108.7M. The recent trend in spending has shown variability, with several months below the change in the Consumer Price Index for Australia.

From July 2023 to July 2025, Total Local Spend in Orange City Council increased by 6.7%. This is below the regional city LGA average change of 8.8%, and below the typical range of 6.8% to 10.5%. During the same period, the Consumer Price Index (CPI) rose by 5.4%.

Over the last six months, the change in Total Local Spend in Orange City Council has been in line with the change in regional city LGAs (Figure 1).

Breaking Total Local Spend down, in July 2025, year-on-year percentage change for Consumer Staples increased by 4.6%; Discretionary Spend increased by 5.9%; and spending in Services & Other increased by 2.3% (Figure 2).

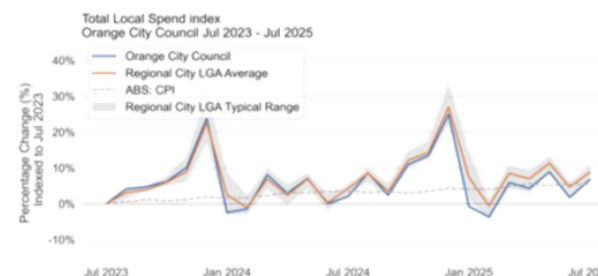


Figure 1: Indexed Total Local Spend Compared to regional city LGAs
Source: Spendmapp by Geografia (2025); ABS (2025)

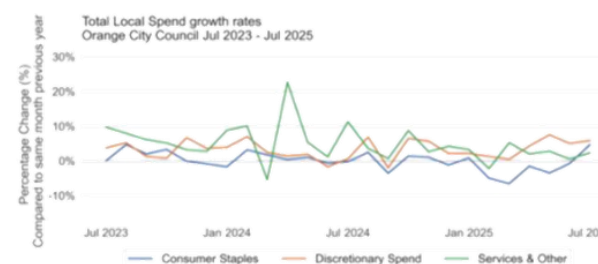


Figure 2: Year-on-Year Change in Total Local Spend by Category
Source: Spendmapp by Geografia (2025)





Resident Wallet

Resident Online Spend accounted for the largest share of Resident Wallet and was within the typical share range for regional city LGAs.

Resident Wallet is the sum of Resident Local Spend, Resident Escape Spend and Resident Online Spend. The share of Wallet going to Resident Local Spend is an indicator of the range and attractiveness of local businesses compared to businesses elsewhere and should be encouraged over online and escape spend.

In July 2025, Resident Local Spend was within trend, and accounted for 41.3% (\$60.8M) of Resident Wallet. At 17.5% (\$25.7M), Resident Escape Spend was within trend and at 41.3% (\$60.8M), Resident Online Spend was within trend (Figure 3).

Between July 2023 and July 2025, Resident Wallet per capita in the Consumer Staples category increased by 0.3%; Discretionary Spending increased by 16.6%; and spending in Services & Other increased by 26.7%. By comparison, the Consumer Price Index (CPI) increased by 5.4% during this period (Figure 4).



Figure 3: Share of Resident Wallet Compared to regional city LGAs

Source: Spendmapp by Geografia (2025)

Figure 3 shows the range (in blue) of Resident Spend share by expenditure type for regional city LGAs in July 2025. Falling outside the range means your economy has a significant variation from the norm.



Figure 4: Percentage Change of Indexed Resident Wallet per Capita

Source: Spendmapp by Geografia (2025); ABS (2025)



Attachment 2 Agenda of the Meeting of the Economic Development Community Committee held on 22 October 2025
Attachment 1 July 2025 Spending Insights


Spending in the category Specialised & Luxury Goods (\$3.6M) recorded the highest change in value (Table 1).

Expenditure Category	Year-on-year change	Change in Value
Entertainment	40%	\$1.6M
Other	29%	\$2.2M
Department & Variety Stores	19%	\$903.8K
Specialised Food Retailing	18%	\$157.0K
Light Industry	18%	\$320.5K
Other Professional Services	17%	\$1.8M
Specialised & Luxury Goods	15%	\$3.6M
Vehicles, Freight, & Other Transport	13%	\$833.2K
Bars & Clubs	13%	\$291.6K
Travel & Tourist Activities	12%	\$739.2K

Table 1: Top 10 Year-on-Year Change by Expenditure Category (July 2025 Compared to July 2024)

Source: Spendmapp by Geografia (2025)

Resident Spend was led by spending in Specialised & Luxury Goods (18.6%) (Figure 5).

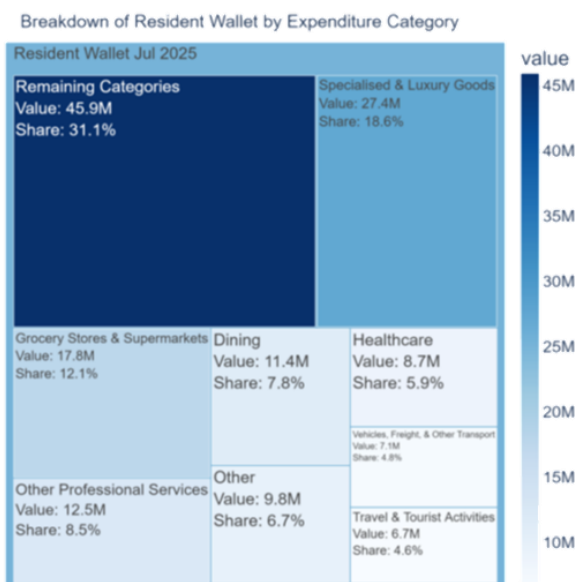


Figure 5: Breakdown of Resident Wallet by Expenditure Category

Source: Spendmapp by Geografia (2025)





Visitor Local Spend

At 44.1% of the local economy, Visitor Local Spend in July 2025 was higher than the average share for regional city LGAs (36.5%).

Visitor spending is important for almost all LGAs, but it comes with risks. For example, economic resilience relies on some stability and diversity, but visitor spending can be both volatile and concentrated in just one or two Expenditure Categories. Initiatives should focus on smoothing out the volatility and broadening the range of goods and services purchased.

Visitors spent \$20.3M on Consumer Staples in Orange City Council. This was 42.4% of all visitor spending in July 2025. \$19.0M (39.7%) was in Discretionary and \$8.6M (17.9%) in Services and Other (Figure 6).

By spend, Molong was the largest source of visitor spending, accounting for 6.8% of total Visitor Local Spend (Figure 7).



Figure 6: Share of Visitor Local Spend by Expenditure Category
Source: Spendmapp by Geografia (2025)

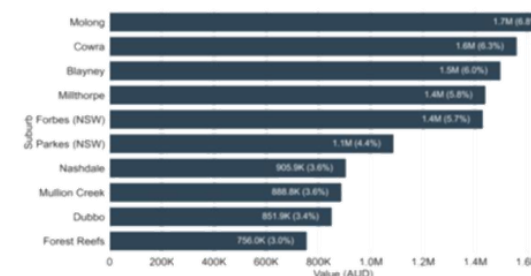


Figure 7: Top 10 Visitor Origin suburbs in July 2025
Source: Spendmapp by Geografia (2025)





Demographics

In July 2025, the biggest spending demographic in Orange City Council was 45-54 year old Females (\$12.4M in total monthly spend).

Households continue to face financial pressure - from mortgages, rising rents and general cost of living. Those aged 25-34 reduced their spending by the largest percentage, down 1.2% compared to last year. When adjusted for inflation, this is a 3.0% decline. Baby Boomers aged 65+ increased their spending by 6.4% year-on-year. After adjusting for inflation, this is a 4.5% increase (Figure 8).

Figure 9 plots Total Local Spend by age and gender, based on Expenditure value (x-axis) and percentage change in spend (y-axis). The dashed lines divide the chart into four quadrants. These classify expenditure habits into: 1) *Growers* (high growth, low spending), 2) *Stars* (high growth, high spending), 3) *Snails* (low growth, low spending), and 4) *Cash Cows* (low growth, high spending). The average expenditure growth across all groups stands at 4.6%, with an average total expenditure of \$9.05M (Figure 9).

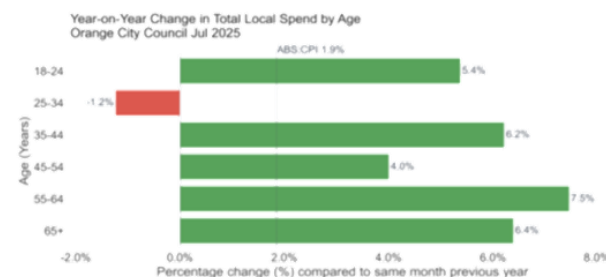


Figure 8: Year-on-Year Change in Total Local Spend by Age
Source: Spendmapp by Geografia (2025); ABS (2025)



Figure 9: Scatter Plot of Expenditure Growth vs Expenditure Value
Source: Spendmapp by Geografia (2025)





Contact

If you would like to commission more detailed analysis of spending volumes and trends, contact the Geografia Advisory Team.

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Orange City Council

Spending Insights

Spendmapp Dataset:
August 2023 to August 2025

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Note that all figures sourced from Spendmapp in this report are current as of 16 September 2025.





Total Local Spend

In August 2025, Total Local Spend in Orange City Council was \$108.9M. The recent trend in spending has been below the change in the Consumer Price Index for Australia.

From August 2023 to August 2025, Total Local Spend in Orange City Council increased by 2.6%. This is below the regional city LGA average change of 6.1%, and below the typical range of 3.7% to 8.6%. During the same period, the Consumer Price Index (CPI) rose by 5.8%.

Over the last six months, the change in Total Local Spend in Orange City Council has been below the change in regional city LGAs (Figure 1).

Breaking Total Local Spend down, in August 2025, year-on-year percentage change for Consumer Staples decreased by 3.6%; Discretionary Spend increased by 2.4%; and spending in Services & Other decreased by 4.8% (Figure 2).



Figure 1: Indexed Total Local Spend Compared to regional city LGAs
Source: Spendmapp by Geografia (2025); ABS (2025)

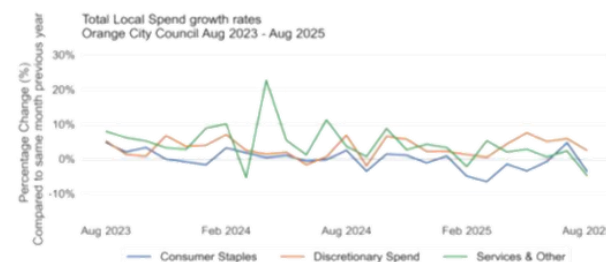


Figure 2: Year-on-Year Change in Total Local Spend by Category
Source: Spendmapp by Geografia (2025)





Resident Wallet

Resident Local Spend accounted for the largest share of Resident Wallet and was within the typical share range for regional city LGAs.

Resident Wallet is the sum of Resident Local Spend, Resident Escape Spend and Resident Online Spend. The share of Wallet going to Resident Local Spend is an indicator of the range and attractiveness of local businesses compared to businesses elsewhere and should be encouraged over online and escape spend.

In August 2025, Resident Local Spend was within trend, and accounted for 42.2% (\$62.0M) of Resident Wallet. At 17.0% (\$24.9M), Resident Escape Spend was within trend and at 40.8% (\$60.0M), Resident Online Spend was within trend (Figure 3).

Between August 2023 and August 2025, Resident Wallet per capita in the Consumer Staples category decreased by 0.1%; Discretionary Spending increased by 14.3%; and spending in Services & Other increased by 12.9%. By comparison, the Consumer Price Index (CPI) increased by 5.8% during this period (Figure 4).



Figure 3: Share of Resident Wallet Compared to regional city LGAs

Source: Spendmapp by Geografia (2025)

Figure 3 shows the range (in blue) of Resident Spend share by expenditure type for regional city LGAs in August 2025. Falling outside the range means your economy has a significant variation from the norm.

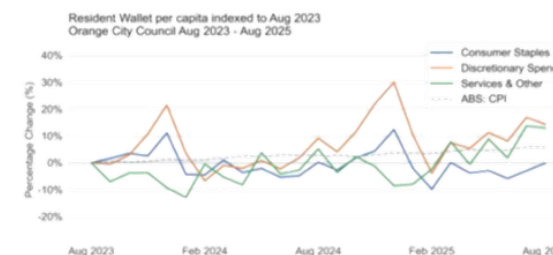


Figure 4: Percentage Change of Indexed Resident Wallet per Capita

Source: Spendmapp by Geografia (2025); ABS (2025)



Attachment 2 Agenda of the Meeting of the Economic Development Community Committee held on 22 October 2025
Attachment 2 August 2025 Spending Insights


Spending in the category Specialised & Luxury Goods (\$2.2M) recorded the highest change in value (Table 1).

Expenditure Category	Year-on-year change	Change in Value
Furniture & Other Household Goods	14%	\$288.2K
Specialised Food Retailing	12%	\$110.6K
Entertainment	12%	\$520.6K
Other	10%	\$836.2K
Personal Services	10%	\$371.5K
Other Professional Services	9%	\$1.1M
Specialised & Luxury Goods	9%	\$2.2M
Trades & Contractors	6%	\$35.8K
Dining	5%	\$552.9K
Vehicles, Freight, & Other Transport	4%	\$239.6K

Table 1: Top 10 Year-on-Year Change by Expenditure Category (August 2025 Compared to August 2024)

Source: Spendmapp by Geografia (2025)

Resident Spend was led by spending in Specialised & Luxury Goods (18.5%) (Figure 5).

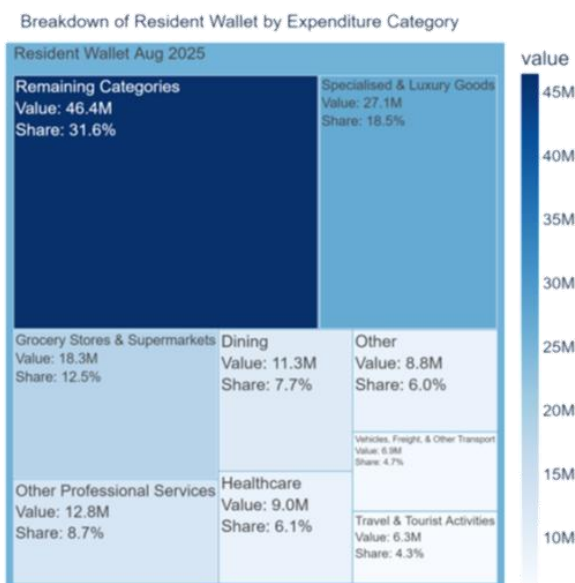


Figure 5: Breakdown of Resident Wallet by Expenditure Category

Source: Spendmapp by Geografia (2025)





Visitor Local Spend

At 43.1% of the local economy, Visitor Local Spend in August 2025 was higher than the average share for regional city LGAs (37.4%).

Visitor spending is important for almost all LGAs, but it comes with risks. For example, economic resilience relies on some stability and diversity, but visitor spending can be both volatile and concentrated in just one or two Expenditure Categories. Initiatives should focus on smoothing out the volatility and broadening the range of goods and services purchased.

Visitors spent \$18.2M on Consumer Staples in Orange City Council. This was 38.8% of all visitor spending in August 2025. \$19.4M (41.4%) was in Discretionary and \$9.3M (19.8%) in Services and Other (Figure 6).

By spend, Molong was the largest source of visitor spending, accounting for 7.2% of total Visitor Local Spend (Figure 7).



Figure 6: Share of Visitor Local Spend by Expenditure Category
Source: Spendmapp by Geografia (2025)

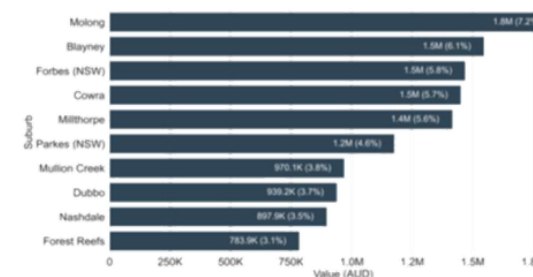


Figure 7: Top 10 Visitor Origin suburbs in August 2025
Source: Spendmapp by Geografia (2025)





In August 2025, Total Home State Spend was \$43.3M, accounting for 93.9% of visitor expenditure in Orange City Council. Interstate Spend accounted for 6.1% or \$2.8M.

Domestic Visitor Spend metrics show how the regions of Australia contribute to your visitor economy. By examining which states or regions generate the highest levels of spending in your economy, councils and businesses can identify critical markets and uncover targeted investment opportunities. Focusing on these high-value visitor segments allows for more strategic development of infrastructure, attractions, and services, ensuring that growth is aligned with actual demand and maximises the economic impact for Orange City Council.

When combined with Placemapp mobility data, the Domestic Visitor Spend metrics are even more useful for preparing your Tourism Strategy. With mobility data, you can go deeper to quantify measures such as country of origin, dwell time and journey paths.

Regional/Rural New South Wales was the top visitor origin at \$35.4M or 76.8% of all visitor spend in Orange City Council (Table 2).

Visitor Origin	Spend	Share
Regional/Rural New South Wales	\$35.4M	76.8%
Greater Sydney	\$7.9M	17.1%
Australian Capital Territory	\$817.9K	1.8%
Regional/Rural Queensland	\$520.3K	1.1%
Greater Melbourne	\$484.7K	1.0%
Greater Brisbane	\$420.2K	0.9%
Regional/Rural Victoria	\$163.3K	0.4%
Greater Perth	\$134.3K	0.3%
Regional/Rural Northern Territory	\$95.5K	0.2%
Greater Adelaide	\$86.3K	0.2%
Regional/Rural Western Australia	\$84.7K	0.2%
Regional/Rural South Australia	\$10.4K	0.0%
Greater Darwin	\$9.7K	0.0%
Greater Hobart	\$0.0	0.0%
Regional/Rural Tasmania	\$0.0	0.0%

Table 2: Visitor Origins by Greater Capital Cities Statistical Areas
Source: Spendmapp by Geografia (2025)





Demographics

In August 2025, the biggest spending demographic in Orange City Council was 45-54 year old Females (\$12.4M in total monthly spend).

Households continue to face financial pressure - from mortgages, rising rents and general cost of living. Those aged 45-54 reduced their spending by the largest percentage, down 3.5% compared to last year. When adjusted for inflation, this is a 6.2% decline. Baby Boomers aged 65+ decreased their spending by 2.8% year-on-year. After adjusting for inflation, this is a 5.5% decline (Figure 8).

Figure 9 plots Total Local Spend by age and gender, based on Expenditure value (x-axis) and percentage change in spend (y-axis). The dashed lines divide the chart into four quadrants. These classify expenditure habits into: 1) *Growers* (high growth, low spending), 2) *Stars* (high growth, high spending), 3) *Snails* (low growth, low spending), and 4) *Cash Cows* (low growth, high spending). The average expenditure growth across all groups stands at -1.6%, with an average total expenditure of \$9.07M (Figure 9).

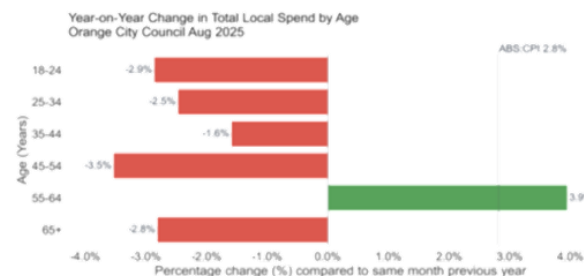


Figure 8: Year-on-Year Change in Total Local Spend by Age
Source: Spendmapp by Geografia (2025); ABS (2025)



Figure 9: Scatter Plot of Expenditure Growth vs Expenditure Value
Source: Spendmapp by Geografia (2025)





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**Attachment 2 Agenda of the Meeting of the Economic Development Community Committee
held on 22 October 2025**

4.3 2025 Statistical Snapshot

RECORD NUMBER: 2025/2144

AUTHOR: Tony Boland, Industry & Business Engagement Lead

EXECUTIVE SUMMARY

The updated Statistical Snapshot is attached for the Committee's consideration. This is the second annual update and is supplemented over the course of the year with three quarterly updates. The document, along with previous releases, will be available through Council's website at <https://www.orange.nsw.gov.au/business/?tab=statistical-snapshot>

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan Strategy "11.1 Encourage and facilitate inward investment to grow the number of new inbound businesses to the city".

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

RECOMMENDATION

Nil.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

Service/Project Delivery	Nil.
Financial	Nil.
Reputation/Political	Nil.
Environment	Nil.
Compliance	Nil.
People & WHS	Nil.
Information Technology/Cyber Security	Nil.

SUPPORTING INFORMATION

Orange City Council receives enquiries for data from prospective business relocations, local businesses and students completing assignments. The attached document is the first stage of answering their questions. For businesses there is additional customised service to provide any available information to assist them.

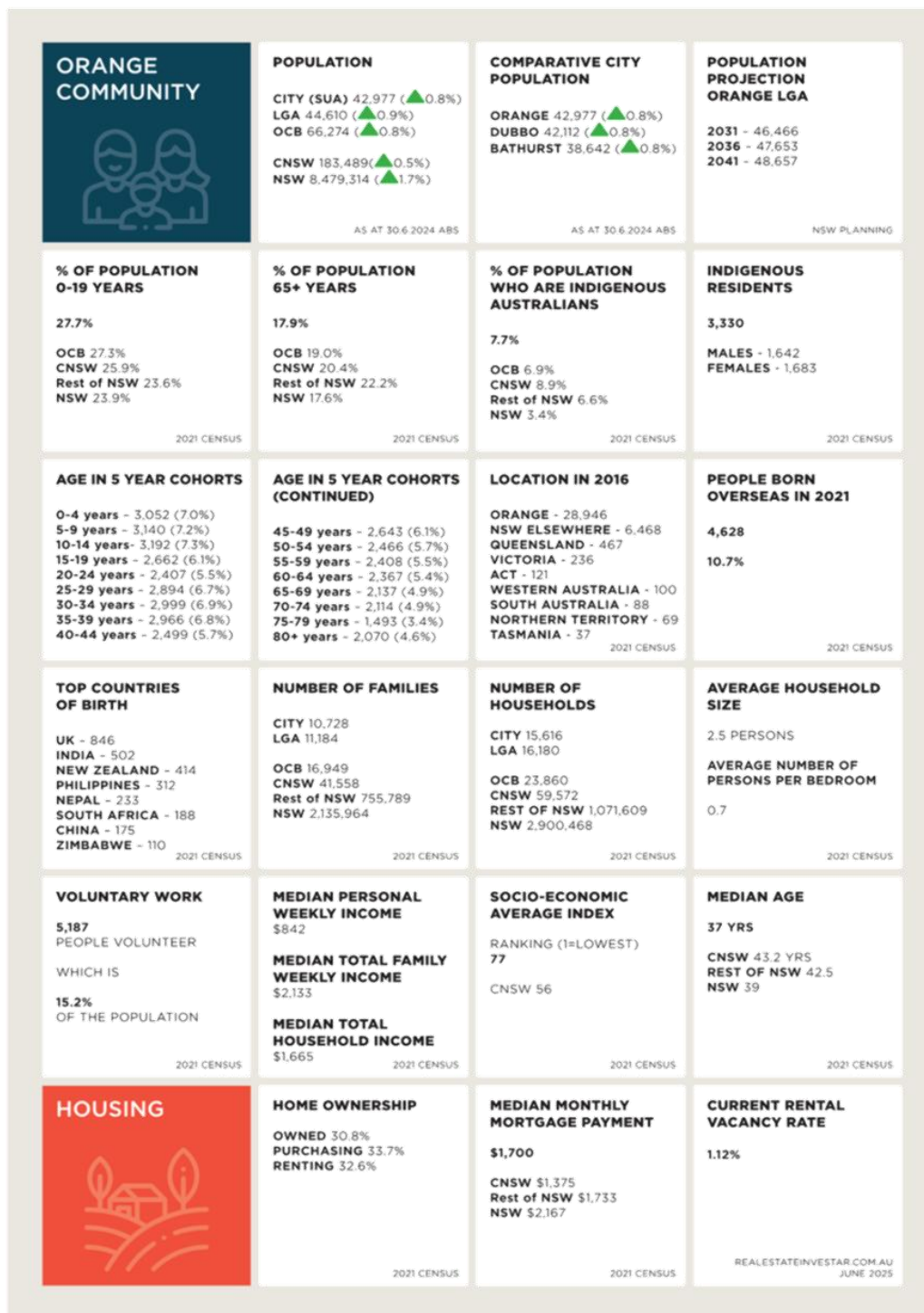
ATTACHMENTS

- 1 BD Statistical Snapshot 2025, D25/124290


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Attachment 1 BD Statistical Snapshot 2025



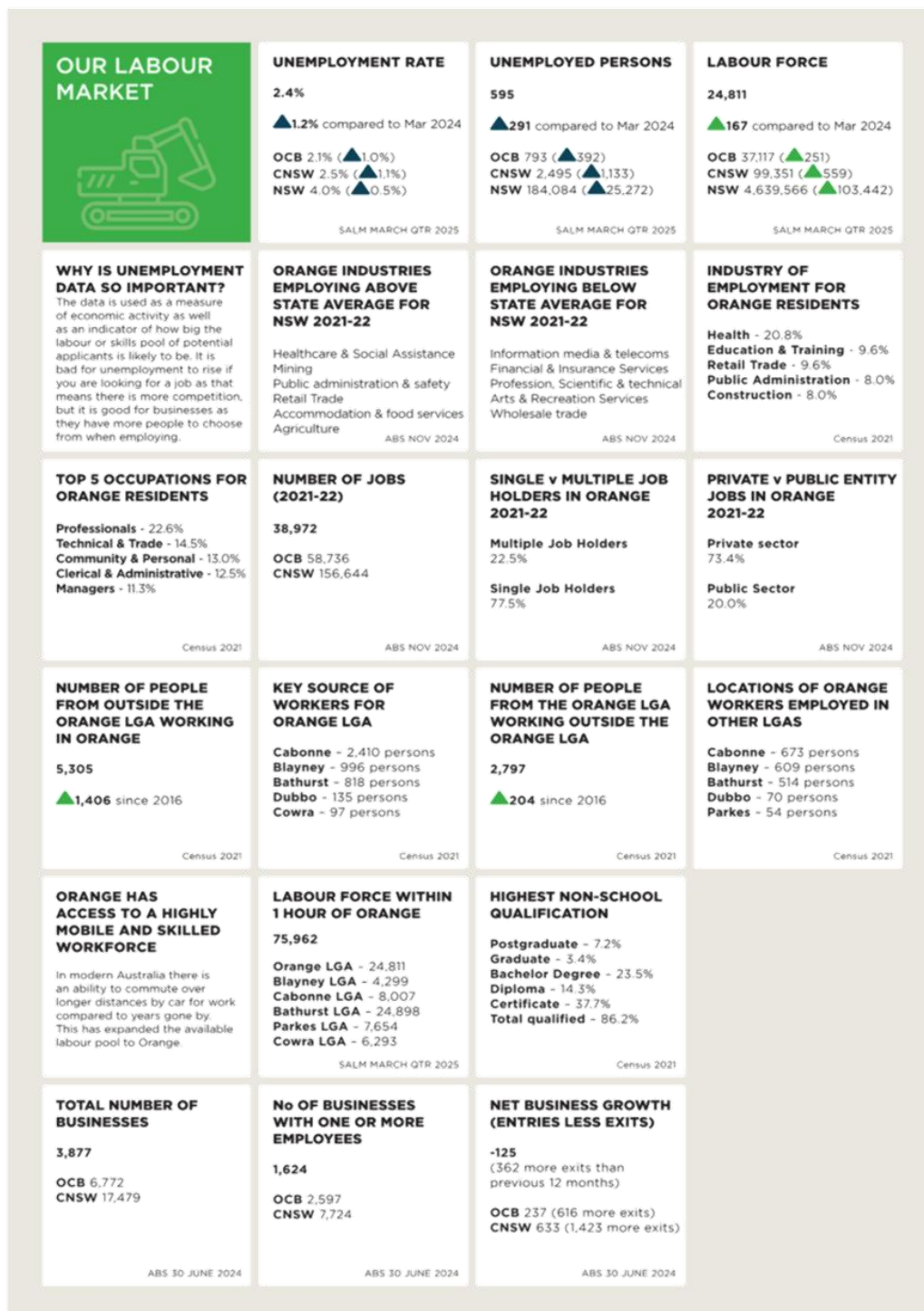
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HOUSING 	TOTAL RESIDENTIAL BUILDING APPROVALS 2023/24 - 163 2024/25 - 139 <small>Y/E 30/6/25 REALESTATE.COM.AU JULY 2025</small>	TOTAL RESIDENTIAL BUILDING APPROVALS - VALUE 2023/24 - \$92.323M 2024/25 - \$102.965M <small>Y/E 30/6/25 REALESTATE.COM.AU JULY 2025</small>	NEW BUILDING APPROVALS 2023/24 - \$69.846M 2024/25 - \$76.770M <small>Y/E 30/6/25 REALESTATE.COM.AU JULY 2025</small>
	MEDIAN SALES PRICE HOUSE \$680,000 <small>(▼2.9% in 12 months)</small> UNIT \$470,000 <small>(▼4.1% in 12 months)</small> <small>Y/E 30/6/25 REALESTATE.COM.AU JULY 2025</small>	2 BR MEDIAN SALES HOUSE \$560,000 <small>(▼6.0% in 12 months)</small> UNIT \$450,000 <small>(▲4.0% in 12 months)</small> <small>Y/E 30/6/25 REALESTATE.COM.AU JULY 2025</small>	3 BR MEDIAN SALES HOUSE \$620,000 <small>(0.0% in 12 months)</small> UNIT \$550,000 <small>(▼3.5% in 12 months)</small> <small>Y/E 30/6/25 REALESTATE.COM.AU JULY 2025</small>
	4 BR MEDIAN SALES HOUSE \$760,000 <small>(▼4.4% in 12 months)</small> UNIT N/A <small>Y/E 30/6/25 REALESTATE.COM.AU JULY 2025</small>	2 BR MEDIAN WEEKLY RENT HOUSE \$550 <small>(▲1.9% in 12 months)</small> UNIT \$450 <small>(▲4.7% in 12 months)</small> <small>Y/E 30/6/25 REALESTATE.COM.AU JULY 2025</small>	3 BR MEDIAN WEEKLY RENT HOUSE \$540 <small>(▲8.0% in 12 months)</small> UNIT \$520 <small>(▲5.1% in 12 months)</small> <small>Y/E 30/6/25 REALESTATE.COM.AU JULY 2025</small>
	4 BR MEDIAN WEEKLY RENT HOUSE \$650 <small>(▲4.8% in 12 months)</small> UNIT N/A <small>(No change in 12 months)</small> <small>Y/E 30/6/25 REALESTATE.COM.AU JULY 2025</small>	NUMBER OF RESIDENTIAL SALES IN PAST 12 MONTHS HOUSES 734 <small>(▲72 on previous 12 months)</small> UNITS 85 <small>(▲21 on previous 12 months)</small> <small>Y/E 30/6/25 REALESTATE.COM.AU JULY 2025</small>	2 BR RESIDENTIAL SALES IN PAST 12 MONTHS HOUSES 28 UNITS 31 <small>(▼12 on previous 12 months)</small> <small>Y/E 30/6/25 REALESTATE.COM.AU JULY 2025</small>
	3 BR RESIDENTIAL SALES IN PAST 12 MONTHS HOUSES 349 <small>(▲71 on previous 12 months)</small> UNITS 17 <small>Y/E 30/6/25 REALESTATE.COM.AU JULY 2025</small>	4 BR RESIDENTIAL SALES IN PAST 12 MONTHS HOUSES 263 <small>(▲5 on previous 12 months)</small> UNITS N/A <small>Y/E 30/6/25 REALESTATE.COM.AU JULY 2025</small>	RESIDENTIAL LEASES IN PAST 12 MONTHS HOUSES 1084 <small>(▼83 on previous 12 months)</small> UNITS 331 <small>(▼32 on previous 12 months)</small> <small>Y/E 30/6/25 REALESTATE.COM.AU JULY 2025</small>
	2 BR RESIDENTIAL LEASES IN PAST 12 MONTHS HOUSES 108 <small>(No change in 12 months)</small> UNITS 180 <small>(▼29 on previous 12 months)</small> <small>Y/E 30/6/25 REALESTATE.COM.AU JULY 2025</small>	3 BR RESIDENTIAL LEASES IN PAST 12 MONTHS HOUSES 579 <small>(▼51 on previous 12 months)</small> UNITS 71 <small>(▲3 on previous 12 months)</small> <small>Y/E 30/6/25 REALESTATE.COM.AU JULY 2025</small>	4 BR RESIDENTIAL LEASES IN PAST 12 MONTHS HOUSES 325 <small>(▼28 on previous 12 months)</small> UNITS N/A <small>Y/E 30/6/25 REALESTATE.COM.AU JULY 2025</small>
MEDIAN RENTAL YIELD HOUSES 4.6% <small>(▲0.3% on previous 12 months)</small> UNITS 5.1% <small>(▲0.1% on previous 12 months)</small> <small>Y/E 30/6/25 REALESTATE.COM.AU JULY 2025</small>	2 BR MEDIAN RENTAL YIELD HOUSES 4.4% UNITS 5.0% <small>Y/E 30/6/25 REALESTATE.COM.AU JULY 2025</small>	3 BR MEDIAN RENTAL YIELD HOUSES 4.7% UNITS 5.0% <small>Y/E 30/6/25 REALESTATE.COM.AU JULY 2025</small>	4 BR MEDIAN RENTAL YIELD HOUSES 4.4% UNITS N/A <small>Y/E 30/6/25 REALESTATE.COM.AU JULY 2025</small>

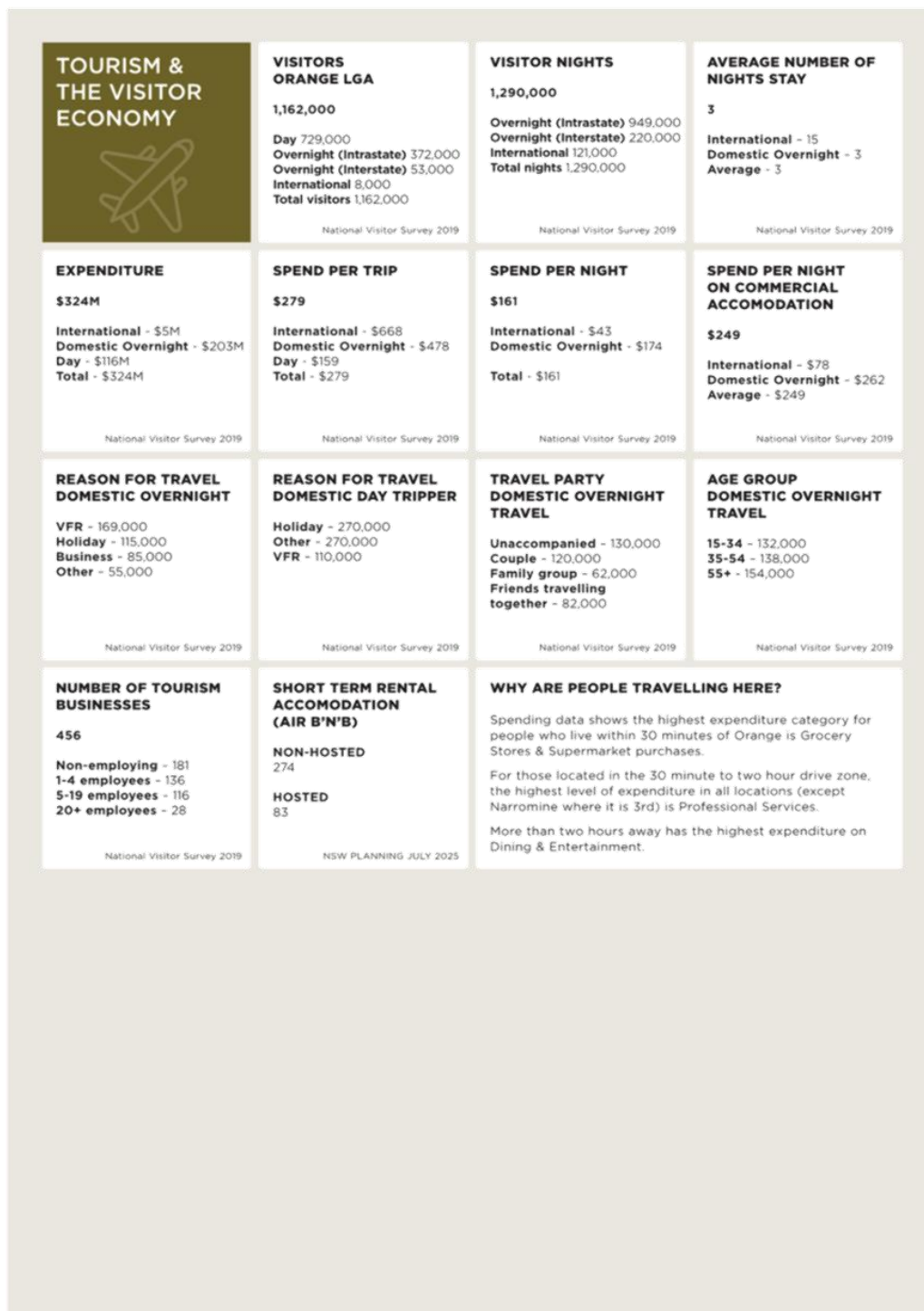
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OUR URBAN ENVIRONMENT 	TOTAL LAND AREA City 12,432 ha LGA 28,422 ha PER PERSON City 289.3M ² LGA 637.1M ² <small>CURRENT AT 30 JUNE 2024</small>	POPULATION DENSITY (PERSONS PER KM²) City 345.70 LGA 156.96 <small>CURRENT AT 30 JUNE 2024</small>	TOTAL LENGTH OF ROADS 523.5km PER CAPITA 12M OCB 3192km/49M CNSW 15,910km/99M <small>NSW OLG 2020-21</small>
TOTAL VEHICLE REGISTRATIONS 40,183 Passenger vehicles - 25,844 Goods vehicles - 12,062 Trailers - 10,600 2 or 3 wheel vehicles - 1,915 Plant - 236 <small>TNSW 30 JUNE 2025</small>	NUMBER OF REGISTERED BATTERY ELECTRIC VEHICLES 293 OCB 369 CNSW 733 NSW 90,558 <small>TNSW 30 JUNE 2025</small>	NUMBER OF PUBLICLY AVAILABLE ELECTRIC VEHICLE CHARGERS 36 <small>2025 Plugshare</small>	RETURN & EARN CONTAINER DEPOSIT SCHEME (CDS) CONTAINERS - 17,919,351 CANS - 8,907,089 GLASS - 3,343,720 PET - 4,656,156 OTHER - 1,012,386 <small>Y/E 30 JUNE 2025 RETURN & EARN</small>
DOMESTIC WASTE PER CAPITA KG per Week 11.34KG RECYCLING RATE 44.0% <small>NSW EPA 2022-23</small>	DOMESTIC WASTE COLLECTION WASTE 20,956 tonnes RECYCLABLES 2,815 tonnes ORGANICS 11,215 tonnes <small>NSW EPA 2022-23</small>	TOTAL RECYCLING 5,207 tonnes Kerbside collection - 2,815t Drop off recycling - 1,546t CDs recycling - 743t Clean up recycling - 103t <small>NSW EPA 2022-23</small>	FOOD ORGANICS & GARDEN ORGANICS (FOGO) 11,215 tonnes Kerbside Collection - 5,711t Drop Off Fogo - 5,477t Clean Up Fogo - 6t Disposed Fogo - 4t <small>NSW EPA 2022-23</small>
SOLAR PANEL (PV) INSTALLATIONS (PROPERTIES) 7,364 57,613 kW Residential - 6,893 (42,291 kW) Commercial - 466 (13,594 kW) Power Stations - 5 (1,728 kW) <small>31/12/24 AUST PHOTOVOLTAIC INSTITUTE</small>	SOLAR PANEL (PV) INSTALLATIONS IN PAST 12 MONTHS (PROPERTIES) 792 7,484 kW Residential - 745 (6,072 kW) Commercial - 46 (1,263 kW) Power Stations - 1 (149 kW) <small>31/12/24 AUST PHOTOVOLTAIC INSTITUTE</small>	ANNUAL CO2 OFFSET 55,500 tonnes Residential - 40,800t Commercial - 13,000t Power Stations - 1,680t <small>31/12/24 AUST PHOTOVOLTAIC INSTITUTE</small>	ESTIMATED ANNUAL SAVINGS - For all households with solar PV \$10,124,000 Typical new solar PV system (7 kW) - \$1,400 <small>31/12/24 AUST PHOTOVOLTAIC INSTITUTE</small>
ANNUAL ELECTRICITY CONSUMPTION 232,356 MWh Business - 107,756 MWh Residential - 103,410MWh Controlled Load - 21,190 MWh <small>Y/E 30/6/2024 - ESSENTIAL ENERGY</small>	AVERAGE DAILY WATER CONSUMPTION PER PERSON 170.5 litres per person per day Permanent target is 180 litres per person per day or less. <small>Y/E 30/6/2024 - ESSENTIAL ENERGY</small>	DISTANCE TO OTHER METROPOLITAN LOCATIONS Sydney - 255km (3hr 36min) Parramatta - 234km (3hr 21min) Penrith - 199km (2hr 58min) Canberra - 280km (3hr 31min) Brisbane - 978km (11hr) Melbourne - 763km (8hr 13min) <small>Google Maps 2025</small>	DISTANCE TO OTHER REGIONAL LOCATIONS Bathurst - 55km (51min) Dubbo - 144km (1hr 45min) Parkes - 100km (1hr 15min) Forbes - 117km (1hr 24min) Cowra - 92km (1hr 12 min) Blayney - 34km (29min) <small>Google Maps 2025</small>
REGULAR PASSENGER FLIGHTS FROM ORANGE Sydney - (50min) Brisbane - (1hr 50min) Melbourne - (1hr 45min)			

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ECONOMY & RETAIL DATA 	GROSS REGIONAL PRODUCT \$4.728B OCB \$6.728B CNSW \$18.698B <small>REMPPLAN 2024</small>	RETAIL CATCHMENT AREA 203,458 Catchment area includes Orange, Blayney, Cabonne, Bathurst, Cowra, Forbes, Parkes, Dubbo <small>ABS 30/6/2024</small>	ANNUAL RETAIL AND SERVICES SPEND IN ORANGE LGA \$1.304B (▲\$17M on previous year) (▲1.3% on previous year) <small>YEAR ENDING 30/6/2025 SPENDMAPP JULY 2025</small>
RESIDENT LOCAL SPEND \$757.1M (▲\$5.4M on previous year) (▲0.7% on previous year) <small>YEAR ENDING 30/6/2025 SPENDMAPP JULY 2025</small>	VISITOR SPEND \$546.1M (▲\$11.7M on previous year) (▲2.2% on previous year) <small>YEAR ENDING 30/6/2025 SPENDMAPP JULY 2025</small>	RESIDENT ESCAPE SPEND \$272.9M (▲\$6.73M on previous year) (▲2.5% on previous year) <small>YEAR ENDING 30/6/2025 SPENDMAPP JULY 2025</small>	ONLINE SPEND \$648.1m (▲\$55.4M on previous year) (▲9.4% on previous year) <small>YEAR ENDING 30/6/2025 SPENDMAPP JULY 2025</small>
TOP 5 EXPENDITURES Grocery Stores & Supermarkets (\$239M) Specialised & Luxury Goods (\$182M) Healthcare (\$135M) Dining (\$104M) Vehicles, Freight & Other Transport (\$79.1M) <small>YEAR ENDING 30/6/2025 SPENDMAPP JULY 2025</small>	TOTAL EXPENDITURE IN ORANGE PEAK MONTH December 2024 - \$127.43M TROUGH MONTH February 2025 - \$98.14M <small>YEAR ENDING 30/6/2025 SPENDMAPP JULY 2025</small>	VISITORS EXPENDITURE IN ORANGE PEAK MONTH DECEMBER 2024 - \$32.9M TROUGH MONTH FEBRUARY 2025 - \$24.5M <small>YEAR ENDING 30/6/2025 SPENDMAPP JULY 2025</small>	
WHERE THE VISITORS CAME FROM Bathurst - \$25.39M Molong - \$21.8M Cowra - \$19.6M Millthorpe - \$18.1M Blayney - \$17.2M Forbes - \$15.23M Parkes - \$15.23M Dubbo - \$10.27M <small>YEAR ENDING 30/6/2025 SPENDMAPP JULY 2025</small>	WHAT VISITORS SPENT MONEY ON IN ORANGE Specialised & Luxury Goods - \$49.9M Groceries & supermarkets - \$48.7M Healthcare - \$44.2M Transport - \$43.7M Department stores & clothing - \$37.1M <small>YEAR ENDING 30/6/2025 SPENDMAPP JULY 2025</small>	WHERE RESIDENTS SPENT MONEY OUTSIDE OF ORANGE Sydney - \$11.7M Bathurst - \$15.0M Dubbo - \$7.0M Mascot - \$3.2M Blayney - \$2.96M Penrith - \$2.38M <small>YEAR ENDING 30/6/2025 SPENDMAPP JULY 2025</small>	WHAT RESIDENTS SPENT THEIR MONEY ON OUTSIDE OF ORANGE Dining - \$42.75M Specialised Luxury Goods - \$32.2M Groceries & Supermarkets - \$25.0M Automotive Fuel - \$24.9M Hotels & Accom - \$18.2M <small>YEAR ENDING 30/6/2025 SPENDMAPP JULY 2025</small>
NIGHT TIME ECONOMY SPENDING BETWEEN 6PM & 6AM \$154M BIGGEST NIGHT - Thursday 19/12/24 TOTAL EXPENDITURE Residents - \$92.1M Visitors - \$60.0M <small>YEAR ENDING 30/6/2025 SPENDMAPP JULY 2025</small>	WHAT ORANGE RESIDENTS SPENT THEIR MONEY ON IN BATHURST Automotive fuel \$2.29M Specialised & Luxury Goods \$2.19M Dining \$2.09M Department & Variety Stores \$1.14M Bulky Goods \$1.05M <small>YEAR ENDING 30/6/2025 SPENDMAPP JULY 2025</small>	WHAT ORANGE RESIDENTS SPENT THEIR MONEY ON IN DUBBO Bulky Goods \$1.2 Dining \$901K Specialised & Luxury Goods \$753K Healthcare \$591K Convenience Stores \$550K <small>YEAR ENDING 30/6/2025 SPENDMAPP JULY 2025</small>	WHAT ORANGE RESIDENTS SPENT THEIR MONEY ON IN SYDNEY Automotive fuel \$2.49M Specialised & Luxury Goods \$2.17M Dining \$1.57M Hotels & Accom \$1.57M Shoes & Clothing \$859K <small>YEAR ENDING 30/6/2025 SPENDMAPP JULY 2025</small>
TRANSACTIONAL DATA Transactions 16.1M Average Transaction Value \$81 <small>YEAR ENDING 30/6/2025 SPENDMAPP JULY 2025</small>	TOTAL GROSS VALUE OF AGRICULTURAL PRODUCTION \$14.1M OCB \$248.4 CNSW \$1.2B <small>ABS 2020</small>		

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**Attachment 2 Agenda of the Meeting of the Economic Development Community Committee
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WHERE DOES THE DATA COME FROM?

This Snapshot draws data from a range of sources.

The primary sources of data used in this Snapshot include:

- Australian Bureau of Statistics
- Jobs and Skills Australia
- Transport for NSW
- Destination NSW
- Local councils
- Spendmapp by Geografia
- Real Estate Agent data
- NSW Planning Portal

HOW UP-TO-DATE IS THE DATA?

These data sets are updated with varying frequency. The most recent and up-to-date data is included in the summary (and the date of its publication is provided in each data cell). This means that some data is older than others.

ABOUT THE NUMBERS

The data has been presented to cover a range of geographic categories from the very local to regional and state-wide areas. This means the reader can directly compare these same categories between different regions.

The categories are:

- City - The city of Orange which is calculated by using the Orange Significant Urban Area (less the rural land).
- LGA - The Orange Local Government Area.
- OCB - The Orange, Cabonne and Blayney Local Government Areas combined. This area is termed a Functional Economic Region.
- CNSW - Central NSW Joint Organisation area. This is made up of the LGAs of Bathurst, Blayney, Cabonne, Cowra, Forbes, Lachlan, Oberon, Orange, Parkes and Weddin Councils.
- Rest of NSW - All the LGAs in NSW outside of the Greater Sydney area.
- NSW - All of NSW.

WHY AREN'T ALL GEOGRAPHIC CATEGORIES PROVIDED FOR THE SAME STATISTICS?

Not all figures are meaningful at a State or Region basis. Only the appropriate measures are displayed for each category of area. For example, it doesn't make sense to compare median house prices from state to state, when that state might include city and country areas with very different median house prices.

CAN I TELL IF THE STATISTIC HAS CHANGED RECENTLY?

Where there are arrows it indicates an increase or decrease from the corresponding period 1 year before. Red indicates a worsening increase or decrease while green indicates an improving increase or decrease. Navy arrows indicate neutral, or both good and bad changes, to the figure.

KEY

- ▲ Data shows a higher result which is positive
- ▼ Data shows a lower result which is positive
- ▲ Data shows a higher result which is negative
- ▼ Data shows a lower result which is negative
- ▲ Data shows result isn't positive or negative
- ▼ Data shows result isn't positive or negative

**Attachment 2 Agenda of the Meeting of the Economic Development Community Committee
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ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE**22 OCTOBER 2025****4.4 Economic Development Community Committee Action Plan 2025 - 2028**

RECORD NUMBER: 2025/2145

AUTHOR: Tony Boland, Industry & Business Engagement Lead

EXECUTIVE SUMMARY

Council has noted the important role that Community Committees play in providing feedback and input into Council's operations. Committees can also offer ideas and suggestions to be considered as part of Council's Integrated Planning and Reporting framework, and related annual budget.

As a means of recording ideas, suggestions and activities made and undertaken by members, each Committee will develop and review on an ongoing basis an Action Plan.

This report provides the opportunity for the Committee to review the Action Plan and consider items to be added.

The Action Plans Review and Update will be a standard item at each meeting.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "11.2 Enhance opportunities for local business to grow and prosper".

FINANCIAL IMPLICATIONS

Items on the Action Plan will not necessarily be put into Council's program of works or budget. Rather, the Action Plan will be used by the Committee and staff to provide suggestions for Council's consideration and track specific tasks, projects or requests of the Committee.

Items may be short-term or long-term goals or activities that can be worked on over time.

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Economic Development Community Committee Action Plan be reviewed and updated.

SUPPORTING INFORMATION

An update to the Committee's Action Plan will be a standard item on every agenda for discussion and review.

The Committee Clerk will ensure the Action Plan identifies possible budget and resourcing implications, and how an item links to Council's Delivery/Operational Plan or could be proposed for future Delivery/Operational Plans.

ATTACHMENTS

- 1 Economic Development Community Committee Action Plan - 2025, D25/27683

Attachment 2 Agenda of the Meeting of the Economic Development Community Committee held on 22 October 2025
Attachment 1 Economic Development Community Committee Action Plan - 2025
COMMUNITY COMMITTEE ACTION PLAN
ECONOMIC DEVELOPMENT

D25/27683

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	START DATE	END DATE	COMMENTS/PROGRESS	UPDATED
Affordable housing and housing availability are issues for the C'tee to monitor	5.2 Improve housing supply, diversity and affordability	Bring ideas or relevant information to the attention of the C'tee	Committee members	Nil	2/4/2025	Ongoing	Committee requested that the Affordable Housing Strategy be brought back to the committee so further specific actions could be considered, including a potential affordable housing roundtable	16/6/2025
Refer to ORAG to investigate options for reinstating the rail siding from East Fork to Ash Street	11.2 Enhance opportunities for local business to grow and prosper.	Find out from UGL if reinstatement of rail siding is feasible.	ORAG/staff	Nil	2/4/2025		Staff have been in touch with UGL and are awaiting a response. This falls outside the ORAG charter.	25/9/2025
Improve relocation collateral.	11.1 Encourage and facilitate inward investment to grow the number of new inbound businesses to the city.	Review websites and other collateral	Staff	Nil	2/4/2025	Ongoing	Staff are still working on overhauling all business development and relocation branding and collateral. This will be added to the review. Some Orange City Council pages updated in 2025.	25/9/2025

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D25/27683

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	START DATE	END DATE	COMMENTS/PROGRESS	UPDATED
Assess costs and viability of pod relocation	11.2 Enhance opportunities for local business to grow and prosper	Send a report to the ELT identifying opportunities	Staff	Unknown	2/4/2025	Ongoing	Staff are investigating potential alternative arrangements.	25/9/2025
Feasibility of utilizing main street shop fronts to support new business	11.2 Enhance opportunities for local business to grow and prosper	Discussion with leasing agents and landlords to get some insights	Staff	Unknown	2/4/2025	Ongoing	Key commercial real estate agent advised against Council involvement in this form as capital investment and costs of co-ordination would be prohibitive.	30/5/2025
Lobby NSW Govt on enhancing local (NSW) purchasing policies for projects and government departments, similar to those in other states.	11.2 Enhance opportunities for local business to grow and prosper	Lobby NSW Government Ministers and Cabinet to create a local (NSW) purchasing policy with minimum local content.	Council & Mayor for lobbying. Staff to provide a report	Nil	4/6/2025	Ongoing	The C'tee urge Councillors to lobby the JO and the NSW Govt to include minimum local (NSW made) materials and products in Govt contracts. Staff to provide a report on local purchasing provisions for OCC. Report will go to the October meeting.	25/9/2025

Attachment 2 Agenda of the Meeting of the Economic Development Community Committee held on 22 October 2025
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D25/27683

DELETED ITEMS HAVE BEEN MOVED TO D25/64674

SUPPORTING INFORMATION ON COMPLETING AND UPDATING THE ACTION PLAN
and otherwise as required.

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	START DATE	END DATE	COMMENTS/PROGRESS	UPDATED
Saleyards Development Project	11.2 Enhance opportunities for local business to grow and prosper	Advise Committee of the timing of the Saleyards project when known	Industry & Business Engagement Lead	Money has been set aside in the budget.	4/6/2025	When known	Meeting was held with Major Projects Office and estimated timeline for sales is June 2026 at this point.	16/6/2025
Potential Development presented by Mr David Elliott	11.2 Enhance opportunities for local business to grow and prosper	August EDCC meeting said this would be discussed at next meeting.	Committee	Nil at this stage. Future development would be in tens of millions of dollars.	13/8/2025		Committee should decide what they believe is best course of action on this issue.	29/9/2025
Director of Development Services to attend next meeting	11.1 Encourage and facilitate inward investment to grow the number of new inbound businesses to the city.	Provide presentation on affordable housing and the Redleaf project	Director Development Services	Nil.	14/10/2025		Director was booked however he is on long-term leave, and the temporary replacement does not have the same background with this Committee.	29/9/2025

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Attachment 1 Economic Development Community Committee Action Plan - 2025



D25/27683

This template is provided to assist in developing the action plan, and to provide consistency across all community committees.

Action/Project: The general activity or project that the committee is providing advice and information on for Council, or is going to undertake themselves.

Community Strategic Plan Reference: The Community Strategic Plan is Council's chief planning document. It outlines the aspirations and needs of the Orange community and is a 10-year plan to guide Council and community activity. Linking activities to the goals outlined in this plan helps keep everyone working toward the same vision.

Tasks: These are the individual tasks that need to be undertaken to complete the action or project successfully. There may only be one task, or there may be several tasks included in a project.

Responsibility of: Is this an action or project that Council and its staff are responsible for, or is this something the community committee is going to undertake?

Cost Implications: Are there any costs involved with the project? If any recommendations are being made that impact the already approved Council budget, this needs to go to a full general Council meeting for discussion and resolution.

Start and End Dates: Some activities will be short term activities, some will be for a much longer period, perhaps even across the entire Council term. Providing start and end dates gives the committee (and Council) a timeline and targets to work towards. Dates can always be adjusted as needed.

Comments/Progress: Any time there is movement or progress regarding an action or project, it is recorded to keep track of where it is up to and what needs to happen next.

Updated: Record the date of when the last changes to an activity or project were made. This will help identify any projects or initiatives that may have stalled and need action to be moved along.

2.2 Minutes of the Lucknow Community Committee Meeting 11 December 2025

RECORD NUMBER: 2026/55

AUTHOR: Ellie Bryce, Engagement Lead

EXECUTIVE SUMMARY

The Lucknow Community Committee met on 11 December 2025. The recommendations from the Committee are provided to the Regional & Economic Development Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Lucknow Community Committee at its meeting held on 11 December 2025.
- 2 That Council determine recommendations 4.3(3) and (4) from the minutes of the Lucknow Community Committee meeting of 11 December 2025.
4.3(3) Despite the Committee resolving to allocate \$50,000 from the Lucknow Community Committee fund to go towards the construction of a new toilet block at Wentworth Park Mine in Lucknow, further investigations are required into 1) the project scope and 2) the associated costs. Once these factors have been determined, the Committee Clerk will liaise with the Committee to determine next steps.
4.3(4) That the Committee spends approximately \$63,000 from the Lucknow Community Committee fund on new footpath extensions along Phoenix Mine Road from the Mitchell Highway to Chapel Hill Lane, as well as along the Mitchell Highway from Phoenix Mine Road to the Men's Shed in Lucknow.
- 3 That the remainder of the minutes of the Lucknow Community Committee from its meeting held on 11 December 2025 be adopted.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

Service/Project Delivery	Nil
Financial	Nil
Reputation/Political	Nil
Environment	Nil
Compliance	Nil
People & WHS	Nil
Information Technology/ Cyber Security	Nil

SUPPORTING INFORMATION

A copy of the Meeting Agenda and Minutes are attached for the information of Council.

2.2 Minutes of the Lucknow Community Committee Meeting 11 December 2025

ATTACHMENTS

- 1 Minutes of the Meeting of the Lucknow Community Committee held on 11 December 2025, 2025/2708 [↓](#)
- 2 Agenda of the Meeting of the Lucknow Community Committee held on 11 December 2025, 2025/2628 [↓](#)

Attachment 1 Minutes of the Meeting of the Lucknow Community Committee held on 11 December 2025

**MINUTES OF THE LUCKNOW COMMUNITY COMMITTEE**

HELD IN LUCKNOW COMMUNITY HALL, LUCKNOW

ON 11 DECEMBER 2025

COMMENCING AT 5:30 PM

1 INTRODUCTION**ATTENDANCE**

Cr Melanie McDonell (Chairperson), Barbara Bloomfield, Brett Beasley, Anne Beasley, Laurence Mockler, Manager Communications and Engagement, Engagement Officer, Internal Engagement Officer

1.1 APOLOGIES**RECOMMENDATION****Member L Mockler/Member B Bloomfield**

That the apologies be accepted from Cr Tammy Greenhalgh, Edward Mackinney and Laga Van Beek for the Lucknow Community Committee meeting on 11 December 2025.

1.2 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson conducted an Acknowledgement of Country.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

Nil.

2 PREVIOUS MINUTES**RECOMMENDATION****Member B Beasley/Member L Mockler**

That the Minutes of the Meeting of the Lucknow Community Committee held on 25 September 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Lucknow Community Committee meeting held on 25 September 2025.

Attachment 1 Minutes of the Meeting of the Lucknow Community Committee held on 11 December 2025

3 PRESENTATIONS

**3.1 CHAIRPERSON PRESENTATION - REGIONAL AND ECONOMIC DEVELOPMENT
POLICY COMMITTEE - 4 NOVEMBER 2025**

TRIM REFERENCE: 2025/2547

Cr McDonell notes that the minutes were presented at the REDPC meeting and no comments were made.

RECOMMENDATION**Cr M McDonell/Member B Beasley**

That the Committee noted the update from the Chairperson on the REDPC of 4 November 2025.

4 GENERAL REPORTS

4.1 LUCKNOW COMMUNITY COMMITTEE MEETING DATES 2026

TRIM REFERENCE: 2025/2548

The Committee Support Officer stated that the following meeting dates are proposed for 2026:

- 5:30pm Thursday 12 March
- 5:30pm Thursday 14 May
- 5:30pm Thursday 13 August
- 5:30pm Thursday 12 November

The Committee agreed with the above times and dates, with meetings to be held at the Lucknow Community Hall.

RECOMMENDATION**Member B Bloomfield/Member B Beasley**

That the Committee Support Officer circulate the above approved dates to the Lucknow Community Committee via email/phone.

4.2 VILLAGE/HIGHWAY BEAUTIFICATION - AERIAL IMAGERY PLANS

TRIM REFERENCE: 2025/2562

- The Committee discussed its vision for enhancing the town's appearance and identified preferred locations for tree planting along the Mitchell Highway.
 - Members noted the importance of planting trees and/or shrubs in a symmetrical arrangement to create a welcoming entrance and to signal to drivers that they are approaching the town before reaching the main thoroughfare.
 - The Committee acknowledged that some proposed planting sites fall on private land. Permission and suitability will be sought before proceeding with any planting.
 - The Committee noted its preference for additional vegetation around the town's entrance signs to enhance visual appeal and reduce areas of dead space.
 - The Committee identified the large corridor leading into town from Bathurst as its highest priority for beautification efforts.
 - Options for both tree planting and the installation of planter boxes will be explored to achieve the desired effect.
-

Attachment 1 Minutes of the Meeting of the Lucknow Community Committee held on 11 December 2025

RECOMMENDATION**Member B Beasley/Member A Beasley**

1. That the plans for village beautification be referred to the Parks, Trees and Waterways Committee.
2. That the Committee Support Officer seeks advice from the Technical Services Department and the City Presentation Manager regarding suitable planting options and locations.

4.3 LUCKNOW COMMUNITY COMMITTEE ACTION PLAN - NOVEMBER/DECEMBER 2025

TRIM REFERENCE: 2025/2623

- Cr McDonnell asked that it be investigated whether remaining assets from the Lords Place project (planter pots, seating) could be provided to the Committee and installed within the village of Lucknow. Committee Support Officer to investigate with Technical Services department and pending availability, will circulate a list (with photos) of available items to Committee.
- The Committee discussed updating the toilet block item on the action plan to include a revamp of Wentworth Mine Picnic Park. The Committee wishes to investigate establishing a toilet block at the park as well as a BBQ and seating area. The Committee discussed allocating \$50k to the project with the plan to seek the remainder of the balance in the 2026-27 budget process. Committee Support Officer to start investigating with Technical Services department.
- In addition to the \$6k the Committee has allocated for a footpath outside the Lucknow Tavern, the Committee considered two more quotes to extend the footpath along Phoenix Mine Road from the Mitchell Highway to Chapel Hill Lane and the Mitchell Highway from Phoenix Mine Road to the Men's Shed. The Committee agreed to allocate \$33k and \$30k respectively to the extension.
- The Committee confirmed that following a 'visit Lucknow' radio campaign, it does not wish to pursue advertising in the Central Western Daily as previously agreed upon.
- The Committee Support Officer noted repairs to dry rot at the bus stop site on the northern side of Mitchell Highway have been completed and Committee agreed to remove the item from the action plan.

Attachment 1 Minutes of the Meeting of the Lucknow Community Committee held on 11 December 2025

RECOMMENDATION**Member B Beasley/Member A Beasley**

1. That the Lucknow Action Plan be updated as per discussions.
2. That the Committee Support Officer investigates whether remaining assets from the Lords Place Project stored at the Depot are available for use within the village of Lucknow. Pending availability, Support Officer to prepare a list and photographs of the items and circulate them to the Committee.
3. That the Committee Support Officer investigates improvements at Wentworth Mine Picnic Park, including a toilet block, BBQ and seating. That the Committee allocates \$50K towards the Wentworth Mine Picnic Park project from the Lucknow Community Committee fund and seeks the remaining balance in the 2026-27 budget process.
4. That the Committee accept footpath quotes and allocate \$33K to a footpath on Phoenix Mine Road from the Mitchell Highway to Chapel Hill Lane and \$30K to a footpath on the Mitchell Highway from Phoenix Mine Road to the Men's Shed. Both footpaths are to be funded from the Lucknow Community Committee fund. Committee Support Officer to schedule with OCC Works Manager.

THE MEETING CLOSED AT 7:00 PM.



LUCKNOW COMMUNITY COMMITTEE

AGENDA

11 DECEMBER 2025

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **LUCKNOW COMMUNITY COMMITTEE MEETING** of **ORANGE CITY COUNCIL** will be held in the **LUCKNOW COMMUNITY HALL, LUCKNOW** on **Thursday, 11 December 2025** commencing at **5:30 PM**.

Barry Omundson
CHIEF EXECUTIVE OFFICER

For apologies, please contact Ellie Bryce on 6393 8028.

Attachment 2 Agenda of the Meeting of the Lucknow Community Committee held on 11 December 2025

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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Attachment 2 Agenda of the Meeting of the Lucknow Community Committee held on 11 December 2025

1 INTRODUCTION**MEMBERS**

Cr Melanie McDonell (Chairperson), Cr Tammy Greenhalgh (Deputy Mayor), Angelique Mitchell, Barbara Bloomfield, Bruce Heinrich, Edward Mackinney, Brett Beasley, Anne Beasley, Kerry Condon, Laurence Mockler, Laga Van Beek, Michael Everett, Manager Communications and Engagement, Engagement Lead, Engagement Officer

1.1 Apologies**1.2 Acknowledgement of Country**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Lucknow Community Committee at this meeting.

**Attachment 2 Agenda of the Meeting of the Lucknow Community Committee held on 11
December 2025**

2 PREVIOUS MINUTES

RECOMMENDATION

That the Minutes of the Meeting of the Lucknow Community Committee held on 25 September 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Lucknow Community Committee meeting held on 25 September 2025.

ATTACHMENTS

- 1 Minutes of the Meeting of the Lucknow Community Committee held on 25 September 2025

**Attachment 2 Agenda of the Meeting of the Lucknow Community Committee held on 11
December 2025**

**MINUTES OF THE LUCKNOW COMMUNITY COMMITTEE****HELD IN LUCKNOW COMMUNITY HALL, LUCKNOW****ON 25 SEPTEMBER 2025****COMMENCING AT 5:30 PM**

1 INTRODUCTION**ATTENDANCE**

Cr Melanie McDonell (Chairperson), Bruce Heinrich, Edward Mackinney, Brett Beasley, Anne Beasley, Kerry Condon, Laurence Mockler, Laga Van Beek, Michael Everett, Manager Communications and Engagement, Engagement Officer, Richard Drooger (Transport for NSW)

1.1 APOLOGIES**RESOLVED****Member M Everett/Member K Condon**

That the apologies be accepted from Cr Tammy Greenhalgh (Deputy Mayor), Barbara Bloomfield and Angelique Mitchell for the Lucknow Community Committee meeting on 25 September 2025.

1.2 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson conducted an Acknowledgement of Country.

**1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY
INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

Nil.

2 PREVIOUS MINUTES**RESOLVED****Member M Everett/Member E Mackinney**

That the Minutes of the Meeting of the Lucknow Community Committee held on 16 June 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Lucknow Community Committee meeting held on 16 June 2025.

**Attachment 2 Agenda of the Meeting of the Lucknow Community Committee held on 11
December 2025**

3 PRESENTATIONS

3.1 PRESENTATION BY RICHARD DROOGER - TRANSPORT FOR NEW SOUTH WALES

TRIM REFERENCE: 2025/1981

- Richard Drooger from TfNSW attended the meeting and discussed a number of matters with the committee – in particular, a pedestrian refuge and speed signage.
- After discussing other examples and TfNSW processes, Richard stated that he has flagged Lucknow as a trial location for new town entry speed signage/treatments.
- Richard stated that pedestrian crossings are often unsafe and that physical infrastructure is better i.e a refuge. He has stated that a proposal has gone to the road design team to investigate a concept design for Lucknow.
- The committee asked if Richard could investigate whether co-contribution of funds escalates a proposal with TfNSW and he stated that he would ask the question.

RECOMMENDATION**Member M Everett/Member L Van Beek**

That Council staff work with TfNSW to develop a plan for contribution of funds to address road safety and business connectivity issues raised by the Committee.

4 GENERAL REPORTS

4.1 LUCKNOW CHRISTMAS MARKETS

TRIM REFERENCE: 2025/1982

- Member Everett discussed with the committee that he was after any feedback or suggestions after last years Christmas markets in preparation for the upcoming markets on Sunday 23 November.
- The Committee discussed the traffic and parking issues that occurred last year and it was suggested that carparking signs/VMS signage be implemented (with assistance from Council) to use the land near Wentworth Mine Park and to clean up the pathways from there to Larder & Home in preparation.
- Council staff will assist Member Everett whether he needs to apply for a special event application to reduce speed/traffic management plan etc.

RECOMMENDATION**Member B Beasley/Member M Everett**

That the Committee Support Officer assists Member Everett where required with the preparation of the Lucknow Christmas Markets documentation.

**Attachment 2 Agenda of the Meeting of the Lucknow Community Committee held on 11
December 2025**

4.2 COMMITTEE SUPPORT OFFICER - UPDATE ON OUTSTANDING MATTERS

TRIM REFERENCE: 2025/1983

- The Committee Support Officer stated that a footpath around the Lucknow Tavern corner will cost \$6,000. The committee asked if Council can investigate the cost of a footpath to go to the Mens Shed from there too.
- The Committee Support Officer updated the committee on conversations being had with Australia Post regarding Parcel Lockers and that the matter was still ongoing.
- The Committee Support Officer showed the proposed SCA radio campaign to the committee and advised them that the cost would be \$3,445+GST. The committee moved to proceed with the ad.
- THE Committee Support Officer advised that Council were in conversations with the landowner of the land around the Reform Mine regarding clean up. Member Everett asked if Council could consider doing an entire village clean up i.e. vegetation on Council land at the entrance of town.

RECOMMENDATION**Member M Everett/Member A Beasley**

1. That the Committee allocates \$6,000 to the construction of a footpath on the Cnr of Phoenix Mine Road and Mitchell Highway (at the Lucknow Tavern).
2. That the Committee retain a quote for the extended footpath to the Mens Shed.
3. That the Committee Support Officer continue liaising with Australia Post.
4. That the Committee Support Officer confirms the radio campaign.
5. That the Committee Support Officer discuss vegetation clean up with relevant Council Crews.

4.3 LCC ACTION PLAN - SEPTEMBER 2025

TRIM REFERENCE: 2025/2020

- Village Highway Beautification – As advised by TfNSW, “live for the now” – just plant, keeping in mind that large trees are not preferable on the side of highways. The objectives of the beautification works were taken to the Parks, Trees and Waterways committee, moving forward, an aerial plan will be brought to the next meeting for the committee to highlight where ideal planting etc is to occur.
- Improve Connectivity Between Businesses – As discussed with Richard, refuge design with TfNSW.
- No stopping sign on corner of Phoenix Mine Road and Mitchell Highway – Committee Support Officer to check the location of the Mitchell Highway sign with Councils Manager Engineering Services.
- Other matters discussed were that on the northern side of the highway near the viewing platform - the wooden panels have fallen out of the fence, as well as many potholes on Council land outside The Curiosity Shop to The Mens Shed.

**Attachment 2 Agenda of the Meeting of the Lucknow Community Committee held on 11
December 2025**

RECOMMENDATION**Member M Everett/Member K Condon**

1. That the Lucknow Community Committee Action Plan be updated with matters discussed.
2. That the Committee Support Officer organise an aerial plan for village beautification plans.
3. That the Committee Support Officer investigate the No Stopping sign on Mitchell Highway with Councils Manager Engineering Services.
4. That the Committee Support Officer get the relevant Council staff to fix the fallen wooden rails.
5. That the Committee Support Officer speak to Councils Works Manager regarding the potholes.

THE MEETING CLOSED AT 7:23PM.

**Attachment 2 Agenda of the Meeting of the Lucknow Community Committee held on 11
December 2025**

3 PRESENTATIONS**3.1 Chairperson Presentation - Regional and Economic Development Policy Committee - 4
November 2025**

The Chairperson, Cr McDonell will provide an update to the Committee on the Regional and Economic Development Policy Committee of 4 November 2025 when the last Community Committee minutes were presented to Council for adoption.

**Attachment 2 Agenda of the Meeting of the Lucknow Community Committee held on 11
December 2025**

4 GENERAL REPORTS**4.1 Lucknow Community Committee Meeting Dates 2026**

RECORD NUMBER: 2025/2548

AUTHOR: Sophie Currenti, Engagement Officer

EXECUTIVE SUMMARY

The Lucknow Community Committee is to consider meeting dates and times for 2026.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Lucknow Community Committee set meeting dates, times and locations for 2026.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s key risk categories and the following comments are provided:

Service/Project Delivery	Nil
Financial	Nil
Reputation/Political	Nil
Environment	Nil
Compliance	Nil
People & WHS	Nil
Information Technology/ Cyber Security	Nil

SUPPORTING INFORMATION

The Committee is invited to discuss and determine meeting dates for 2026.

Attachment 2 Agenda of the Meeting of the Lucknow Community Committee held on 11 December 2025

4.2 Village/Highway Beautification - Aerial Imagery Plans
RECORD NUMBER: 2025/2562

AUTHOR: Sophie Currenti, Engagement Officer

EXECUTIVE SUMMARY

The Lucknow Community Committee is progressing plans for village beautification. Large-scale aerial imagery plans have been prepared and will be presented to assist in identifying proposed planting locations. These plans will subsequently be referred to the Parks, Trees and Waterways Committee for review and guidance to ensure alignment with broader environmental and aesthetic objectives.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Lucknow Community Committee identify priority areas within the village for planting and beautification initiatives.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s key risk categories and the following comments are provided:

Service/Project Delivery	Identifying priority areas for planting and beautification is not expected to impact existing service delivery.
Financial	No financial risk is anticipated as the recommendation relates only to identifying priorities, not implementation costs.
Reputation/Political	The recommendation supports community engagement and poses no reputational or political risk.
Environment	The initiative is environmentally positive and introduces no adverse environmental risk.
Compliance	No compliance risks arise from identifying priority areas for beautification.
People & WHS	No workforce health or safety risks are associated with this recommendation at this stage.
Information Technology/ Cyber Security	The recommendation does not involve technology changes and poses no IT or cyber security risk.

SUPPORTING INFORMATION

Aerial imagery plans will be provided at the meeting by the Committee Admin Support Officer.

Attachment 2 Agenda of the Meeting of the Lucknow Community Committee held on 11 December 2025

4.3 Lucknow Community Committee Action Plan - November/December 2025

RECORD NUMBER: 2025/2623

AUTHOR: Sophie Currenti, Engagement Officer

EXECUTIVE SUMMARY

Council has noted the important role that Community Committees play in providing feedback and input into Council's operations. Committees can also offer ideas and suggestions to be considered as part of Council's Integrated Planning and Reporting framework, and related annual budget.

As a means of recording ideas, suggestions and activities made and undertaken by members, each Committee will develop and review on an ongoing basis an Action Plan.

The Action Plans Review and Update will be a standard item at each meeting.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making".

FINANCIAL IMPLICATIONS

Items on the Action Plan will not necessarily be put into Council's program of works or budget. Rather, the Action Plan will be used by the Committee and staff to provide suggestions for Council's consideration and track specific tasks, projects or requests of the Committee.

Items may have short-term or long-term goals or activities that can be worked on over time.

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Lucknow Community Committee consider and discuss items to be included on the Action Plan.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

Service/Project Delivery	Changes to the Action Plan may affect timelines or delivery of existing community initiatives.
Financial	New or updated actions may require additional funding or reallocation of existing resources.
Reputation/Political	Community expectations may be impacted if priorities shift or previously endorsed actions are removed.
Environment	Revised actions should consider environmental impacts and alignment with sustainability goals.
Compliance	Updates must align with Council policies, committee terms of reference and relevant legislation.
People & WHS	New or revised actions may introduce workload or safety considerations for volunteers and staff.
Information Technology/ Cyber Security	Digital updates to the Action Plan must ensure secure access and accurate version control.

**Attachment 2 Agenda of the Meeting of the Lucknow Community Committee held on 11
December 2025**

4.3 Lucknow Community Committee Action Plan - November/December 2025

SUPPORTING INFORMATION

An update to the Committee's Action Plan will be a standard item on every agenda for discussion and review.

The Committee Clerk will ensure the Action Plan identifies possible budget and resourcing implications, and also how an item links to Council's Delivery/Operational Plan, or could be proposed for future Delivery/Operational Plans.

ATTACHMENTS

- 1 Lucknow Community Committee Action Plan - December 2025, D25/145878

Attachment 2 Agenda of the Meeting of the Lucknow Community Committee held on 11 December 2025
Attachment 1 Lucknow Community Committee Action Plan - December 2025
COMMUNITY COMMITTEE ACTION PLAN
LUCKNOW

D25/33553

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	START DATE	END DATE	COMMENTS/PROGRESS	UPDATED
								\$113,734.11 + \$25,000 = \$138,734.11
Village/Highway beautification	10.3 Preserve the unique way of life of our surrounding villages		OCC	To be determined	To be determined	To be determined	Aerial imagery to be brought to meeting to start planning.	27/11
Improve connectivity between businesses	9.3 Deliver an appropriate level of pedestrian and cyclist amenity that is fit for purpose		OCC/TfNSW	To be determined	To be determined	To be determined	Concept design with TfNSW.	27/11
Cycle link between Lucknow and Orange	9.3 Deliver an appropriate level of pedestrian and cyclist amenity that is fit for purpose		OCC	To be determined	To be determined	To be determined	Committee Clerk sent the Active Transport Strategy engagement (Round 2) to committee with online workshop invite to make comment. To discuss with committee.	27/11
EV Charging Station	7.2 Ensure best practice use of renewable energy options for		OCC	To be determined	To be determined	To be determined	OCC Staff are still awaiting an outcome of the grant application lodged.	27/11

Attachment 2 Agenda of the Meeting of the Lucknow Community Committee held on 11 December 2025
Attachment 1 Lucknow Community Committee Action Plan - December 2025

D24/111441

	Council and community projects							
Installation of kerb and guttering	8.1 Identify and deliver essential water, waste and sewer infrastructure to service the community into the future.		OCC	To be determined	To be determined	To be determined	Matter has been referred to TfNSW where they stated that this is not scheduled for anytime in the near future. Concept design for other works with TfNSW.	27/11
Toilet block	10.2 Preserve our diverse social and cultural heritage		OCC	To be determined	To be determined	To be determined	Ongoing.	27/11
Footpath (crushed granite between Mine & business car park on north side of highway)	9.3 Deliver an appropriate level of pedestrian and cyclist amenity that is fit for purpose		OCC	To be determined	To be determined	To be determined	Ongoing.	27/11
GENERAL REQUESTS								
Pedestrian Safety ('Slow down when in town' signs)	10.3 Preserve the unique way of life of our surrounding		OCC/TfNSW	To be determined	To be determined	To be determined	Concept design with TfNSW.	27/11
'No Stopping' signs on Highway and Phoenix Mine Road	9.3 Deliver an appropriate level of pedestrian and cyclist amenity that is fit for purpose		OCC/TfNSW	To be determined	To be determined	To be determined	Completed/finalised.	27/11
Maintenance around Reform Mine	10.3 Preserve the unique way of life of our surrounding		OCC	To be determined	To be determined	To be determined	Ongoing conversations with landowner.	27/11

Attachment 2 Agenda of the Meeting of the Lucknow Community Committee held on 11 December 2025
Attachment 1 Lucknow Community Committee Action Plan - December 2025

D24/111441

Australia Post parcel collection post box			OCC	To be determined	To be determined	To be determined	Committee Clerk to provide verbal update.	27/11
Dry rot in the bus stop site on northern side of Mitchell Highway			OCC	To be determined	To be determined	To be determined	Completed.	27/11
Extra footpath up to Phoenix Mine Road	9.3 Deliver an appropriate level of pedestrian and cyclist amenity that is fit for purpose		OCC	To be determined	To be determined	To be determined	Update as per email sent by Admin Support Officer on 20/11 – Committee to discuss.	27/11

SUPPORTING INFORMATION ON COMPLETING AND UPDATING THE ACTION PLAN

The Community Committee Action Plan outlines what the committee will contribute during the Council term. It should be **updated at least after each meeting**, and otherwise as required.

This template is provided to assist in developing the action plan, and to provide consistency across all community committees.

Action/Project: The general activity or project that the committee is providing advice and information on for Council, or is going to undertake themselves.

Community Strategic Plan Reference: The Community Strategic Plan is Council's chief planning document. It outlines the aspirations and needs of the Orange community and is a 10-year plan to guide Council and community activity. Linking activities to the goals outlined in this plan helps keep everyone working toward the same vision.

Tasks: These are the individual tasks that need to be undertaken to complete the action or project successfully. There may only be one task, or there may be several tasks included in a project.

Responsibility of: Is this an action or project that Council and its staff are responsible for, or is this something the community committee is going to undertake?

Attachment 2 Agenda of the Meeting of the Lucknow Community Committee held on 11 December 2025

Attachment 1 Lucknow Community Committee Action Plan - December 2025

D24/111441

Cost Implications: Are there any costs involved with the project? If any recommendations are being made that impact the already approved Council budget, this needs to go to a full general Council meeting for discussion and resolution.

Start and End Dates: Some activities will be short term activities, some will be for a much longer period, perhaps even across the entire Council term. Providing start and end dates gives the committee (and Council) a timeline and targets to work towards. Dates can always be adjusted as needed.

Comments/Progress: Any time there is movement or progress regarding an action or project, it is recorded to keep track of where it is up to and what needs to happen next.

Updated: Record the date of when the last changes to an activity or project were made. This will help identify any projects or initiatives that may have stalled and need action to be moved along.

2.3 Minutes of the Clifton Grove Community Committee Meeting 4 December 2025

RECORD NUMBER: 2026/56

AUTHOR: Ellie Bryce, Engagement Lead

EXECUTIVE SUMMARY

The Clifton Grove Community Committee met on 4 December 2025. The recommendations from the Committee are provided to the Regional & Economic Development Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Clifton Grove Community Committee at its meeting held on 4 December 2025.
- 2 That Council determine recommendations 4.3 from the minutes of the Clifton Grove Community Committee meeting of 4 December 2025.
4.3 – Mud Hut. That the Committee spend up to \$20,000 from the Community Committee fund to upgrade certain aspects of the Mud Hut.
- 3 That the remainder of the minutes of the Clifton Grove Community Committee from its meeting held on 4 December 2025 be adopted.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s key risk categories and the following comments are provided:

Service/Project Delivery	Nil
Financial	Nil
Reputation/Political	Nil
Environment	Nil
Compliance	Nil
People & WHS	Nil
Information Technology/ Cyber Security	Nil

SUPPORTING INFORMATION

A copy of the Meeting Agenda and Minutes are attached for the information of Council.

2.3 Minutes of the Clifton Grove Community Committee Meeting 4 December 2025

ATTACHMENTS

- 1 Minutes of the Meeting of the Clifton Grove Community Committee held on 4 December 2025, 2025/2622 [↓](#)
- 2 Agenda of the Meeting of the Clifton Grove Community Committee held on 4 December 2025, 2025/2559 [↓](#)

Attachment 1 Minutes of the Meeting of the Clifton Grove Community Committee held on 4 December 2025



MINUTES OF THE CLIFTON GROVE COMMUNITY COMMITTEE
HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE
ON 4 DECEMBER 2025
COMMENCING AT 5:30 PM

1 INTRODUCTION

ATTENDANCE

Cr Frances Kinghorne (Chairperson), Cr Steven Peterson, Rob Nevins, Jim Whittaker, Peter Reid, Peter West, Shelley Taylor-Paix, Manager Communications and Engagement, Engagement Officer, Internal Engagement Officer

Guest: Nigel Hobden

1.1 APOLOGIES

RESOLVED

Cr F Kinghorne/Member S Taylor-Paix

That the apologies be accepted from Alex Butt for the Clifton Grove Community Committee meeting on 4 December 2025.

1.2 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson conducted an Acknowledgement of Country.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

Nil.

2 PREVIOUS MINUTES

RESOLVED

Member P Reid/Member S Taylor-Paix

That the Minutes of the Meeting of the Clifton Grove Community Committee held on 18 September 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Clifton Grove Community Committee meeting held on 18 September 2025.

Attachment 1 Minutes of the Meeting of the Clifton Grove Community Committee held on 4 December 2025

3 PRESENTATIONS**3.1 CHAIRPERSON PRESENTATION - REGIONAL AND ECONOMIC DEVELOPMENT POLICY COMMITTEE - 4 NOVEMBER 2025**

TRIM REFERENCE: 2025/2496

Cr Kinghorne noted that the minutes were presented at the REDPC meeting and no comments were made.

RECOMMENDATION**Cr F Kinghorne/Cr S Peterson**

That the Committee noted the update from the Chairperson on the REDPC of 4 November 2025.

4 GENERAL REPORTS**4.1 CLIFTON GROVE COMMUNITY COMMITTEE MEETING DATES 2026**

TRIM REFERENCE: 2025/2498

The Committee Support Officer stated that the following meeting dates are proposed for 2026:

- Thursday 5 March
- Thursday 7 May
- Thursday 6 August
- Thursday 5 November

The committee agreed with the above dates.

RECOMMENDATION**Member R Nevins/Cr F Kinghorne**

That the Clifton Grove Community Committee note the meeting dates for 2026 and the Committee Support Officer send the approved dates to members.

Attachment 1 Minutes of the Meeting of the Clifton Grove Community Committee held on 4 December 2025
4.2 MANAGER CITY PRESENTATION - BRIDLE PATHS

TRIM REFERENCE: 2025/2509

- Council's Manager City Presentation, Nigel Hobden, presented to the committee on Council's current actions with the Clifton Grove bridle paths.
- He stated that there are currently 4 areas that are agisted, 1 currently under agistment. He noted Charles Sturt University previously agisted area on Summer Hill Creek, however changes at CSU has led to the termination of that agistment. Nigel noted they were looking to contract for areas 1, 2 and 3 and would favour a Clifton Grove resident. These are with governance for advertising.
- He added other sections of bridle paths have been subject to revegetation work and is willing to do more to add to biodiversity values. He stated that slashing is scheduled for the next 4/5 weeks (Dec/Jan). Member Reid questioned this timing, and it was stated that it's a matter of resourcing and conversations with RFS (not currently a fire risk), as well as the timing of the grass curing off. He added that if the grass had cured off earlier, his team would have considered starting sooner but it was found not necessary yet.
- Member West asked if Council was aware of any grants that could be applied for to assist with revegetation. Nigel did not identify any grant opportunities but noted that Central West Tablelands Landcare were willing to assist, and Clifton Grove residents could participate in land restoration projects.
- Member Whittaker suggested section 5 at the end of overflow and section 4 as priority areas for clearing and rehabilitation.
- It was suggested that a walkthrough of the two priority bridle paths with the committee and Nigel be scheduled to prioritise the bridle path work with two jobs to be done, one being revegetation (shared) and one being clearing (Council). After the walk through and decision making, Nigel will develop a plan of action.
- Cr Peterson asked how Clifton Grove residents could learn about getting involved and Nigel recommended a post on the community Facebook page or including it as part of the proposed Rural Living Day organised by Council's Natural Resources Coordinator (hopefully first quarter of next year).
- Cr Peterson suggested his work with a group participating in drug and alcohol detox could assist with the bridle path revegetation.
- The area of Rossi Drive came up and how it was void of vegetation and the committee want to look at what they can do to vegetate this area. Nigel stated that Council do not plant street trees in this area but can supply trees for residents to plant from the *Friends of the Botanic Gardens* (just needs enough notice). It was established that this was a separate issue, and it should be added to the action plan.

RECOMMENDATION

Cr F Kinghorne/Member S Taylor-Paix

1. That the Committee Support Officer liaise with Councils Manager City Presentation and the committee to organise a date for bridle path walkthroughs.
2. That Councils Manager City Presentation develops a plan for bridle path clearing and revegetation post walkthrough.
3. That the Rossi Drive Trees project be added as an item to the action plan.

Attachment 1 Minutes of the Meeting of the Clifton Grove Community Committee held on 4 December 2025

4.3 CLIFTON GROVE COMMUNITY COMMITTEE ACTION PLAN - DECEMBER 2025

TRIM REFERENCE: 2025/2511

- Committee Support Officer noted that the funds listed in the table were incorrect, the correct funds are \$101,310.58.

Banjo Paterson Way Pull In Area

- Committee Support Officer updated the committee that line marking and planting were scheduled by relevant staff for this month. Also updated that there have been changes with Council's Wayfinding Strategy and so the building of the entrance sign has been delayed just due to materiality changes and the like.

Bridle Paths

- As per Item 4.2, priority bridle paths and an action plan will be developed for the clearing and revegetation of bridle paths.

Tree Removal

- It was stated that the identified trees have now been either removed or pruned. It was moved that this item can now be removed from the action plan.

Maintenance

- As per email sent by the Committee Support Officer (*Councils Natural Resources Coordinator has stated that "as soon as the ground conditions are good enough and core function jobs are completed, they will rip in with the spraying of blackberries. High risk pathways and a few other key sites first as would be expected when prioritising areas for control"*). This item is to remain as maintenance is ongoing.

Mud Hut

- Committee Support Officer stated that we have received 1 quote back from a building contractor and are still awaiting 2 more due to costs involved and policy requirements. At this stage we are estimating the works will cost roughly \$15k-20k. It was stated that the Committee Support Officer would send through the additional quotes once received, and/or move on the existing if the other two don't come in before the deadline.

Rossi Drive Trees

- As per conversations under Item 4.2, it was suggested that the proposed vegetation of Rossi Drive be added as an action item. The idea is that council can supply trees from the *Friends of the Botanic Gardens* for residents to plant. The Committee Support Officer is to liaise with Councils Manager City Presentation to discuss ideal varieties and locations to take back to the committee to share with residents.

Other

- Member Whittaker raised concerns regarding the recent issue of real estate signs in the Clifton Grove area and queried Council's approach to their sometimes illegal placement. It was advised that such matters are managed by Council's Development Services department, which is responsible for enforcement.
- The Committee Support Officer also noted to thank Nigel for his prompt work on the tree planting in the previously disturbed burnout area on the corner of Ophir Road and Banjo Paterson Way.

RECOMMENDATION**Cr F Kinghorne/Member S Taylor-Paix**

That the Clifton Grove Community Committee Action Plan be updated as discussed.

THE MEETING CLOSED AT 6:22PM.



CLIFTON GROVE COMMUNITY COMMITTEE

AGENDA

4 DECEMBER 2025

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **CLIFTON GROVE COMMUNITY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE** on **Thursday, 4 December 2025** commencing at **5:30 PM**.

Barry Omundson
CHIEF EXECUTIVE OFFICER

For apologies, please contact Ellie Bryce on 6393 8028.

**Attachment 2 Agenda of the Meeting of the Clifton Grove Community Committee held on 4
December 2025**

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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**Attachment 2 Agenda of the Meeting of the Clifton Grove Community Committee held on 4
December 2025**

1 INTRODUCTION**MEMBERS**

Cr Frances Kinghorne (Chairperson), Cr Steven Peterson, Matthew Chisholm, Rob Nevins, Jim Whittaker, Peter Reid, Peter West, Chris Doucas, Shelley Taylor-Paix, Alex Butt, Director Corporate and Community Services, Manager Communications and Engagement, Engagement Lead, Engagement Officer

1.1 Apologies**1.2 Acknowledgement of Country**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Clifton Grove Community Committee at this meeting.

Attachment 2 Agenda of the Meeting of the Clifton Grove Community Committee held on 4 December 2025

2 PREVIOUS MINUTES**RECOMMENDATION**

That the Minutes of the Meeting of the Clifton Grove Community Committee held on 18 September 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Clifton Grove Community Committee meeting held on 18 September 2025.

ATTACHMENTS

- 1 Minutes of the Meeting of the Clifton Grove Community Committee held on 18 September 2025

**Attachment 2 Agenda of the Meeting of the Clifton Grove Community Committee held on 4
December 2025**



**MINUTES OF THE CLIFTON GROVE COMMUNITY COMMITTEE
HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE
ON 18 SEPTEMBER 2025
COMMENCING AT 5:30 PM**

1 INTRODUCTION

ATTENDANCE

Cr Frances Kinghorne (Chairperson), Cr Steven Peterson, Matthew Chisholm, Rob Nevins, Jim Whittaker, Peter Reid, Peter West, Shelley Taylor-Paix, Alex Butt, Engagement Lead, Engagement Officer

1.1 APOLOGIES

RESOLVED

Member P Reid/Member S Taylor-Paix

That the apologies be accepted from Nick Redmond (Manager Communications and Engagement) for the Clifton Grove Community Committee meeting on 18 September 2025.

1.2 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson conducted an Acknowledgement of Country.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

Nil.

2 PREVIOUS MINUTES

RESOLVED

Member P Reid/Member J Whittaker

That the Minutes of the Meeting of the Clifton Grove Community Committee held on 5 June 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Clifton Grove Community Committee meeting held on 5 June 2025.

Attachment 2 Agenda of the Meeting of the Clifton Grove Community Committee held on 4 December 2025
3 PRESENTATIONS
3.1 PRESENTATION BY GEOFF SELWOOD - LOCAL RURAL FIRE SERVICE

TRIM REFERENCE: 2025/1919

- A presentation was provided by Geoff Selwood from the Local Rural Fire Service.
- Geoff presented two maps and discussed the existing conditions, completed burns and planned burns. He also discussed the different types of burns and their benefits.
- Burns often take 2 years of planning.
- A low burn in the reserve is recommended in the next 1-2 years, takes a lot of negotiating. He will move to discuss this with Councils Manager City Presentation, Nigel Hobden.

RECOMMENDATION

Member R Nevins/Cr F Kinghorne

That the Presentation from the RFS be noted.

4 GENERAL REPORTS
4.1 CLIFTON GROVE FIRE HYDRANTS

TRIM REFERENCE: 2025/1920

- Committee Support Officer provided a verbal update in response to Member Nevins request for information on Clifton Grove Fire Hydrants. The Officer stated that OCC crews were currently undertaking a hydrant valve inspection/service across Clifton Grove and were updating any necessary blue cats eyes (RRPMs) and HR markers where required.
- The Committee questioned what the current existing service timeline is for the fire hydrants.

Committee Support Officer to post on the Clifton Grove Community Facebook page re. residents being proactive in knowing where hydrants are located in relation to their own properties, know what to look for, include photos etc. suggest *Before You Dig*.

RECOMMENDATION

Member R Nevins/Cr F Kinghorne

That the Committee Support Officer investigates the existing servicing schedule of fire hydrant valves, and to post on the Clifton Grove Community Facebook page as discussed.

4.2 COMMITTEE SUPPORT OFFICER - UPDATE ON OUTSTANDING MATTERS

TRIM REFERENCE: 2025/1921

- The Committee discussed the proposal for the area experiencing burnout disturbance. A plan was shown with the proposal of trees (in cages) and basalt boulders.
- The committee raised the following concerns with the proposal:
 - Ensure that the proposed trees do not create visual obstructions.
 - Requested that the trees be relatively mature or advanced in growth.
 - Suggested adding boulders to the eastern end, or installing a gate, to maintain tractor access to the southern part of the area.

**Attachment 2 Agenda of the Meeting of the Clifton Grove Community Committee held on 4
December 2025**

- Noted that the Macquarie pipeline runs beneath the proposed site.
- Emphasised the need for robust tree guards or mesh cages that cannot be easily removed or damaged by vehicles.
- The Committee Support Officer is to relay these concerns and comments to Councils Manager City Presentation prior to locking in the plan.
- The Committee discussed the feral animal issue at hand. Members Nevins and West met with Kyle and Emmy from Local Land Services a couple of weeks ago. Member West provided a rundown of that conversation; mostly baiting programs, can cause risks to domestic animals etc. The Committee discussed that general education moving forward is a good idea.
- In conjunction with the above and as suggested by Council's Natural Resources Coordinator and Landcare, the Committee discussed and agreed that a "Rural Living Day" would be a good idea, potentially coupled with a CG Open Day. The day is to cover things like community based trapping, feral animal management, weeds identification/management etc.

RECOMMENDATION**Member J Whittaker/Member R Nevins**

1. That the Committee Support Officer relays the comments raised by the Committee regarding the burnout area with Councils Manager City Presentation.
2. That the Committee Support Officer investigates the Rural Living Day/Clifton Grove Open Day.

4.3 CLIFTON GROVE COMMUNITY COMMITTEE ACTION PLAN - SEPTEMBER 2025

TRIM REFERENCE: 2025/1923

Banjo Paterson Way Pull-in Area

- The Committee Support Officer will check on line marking, to confirm when planting occurring and to confirm what the long green rectangle on the edge of pull-in bay landscaping mock up is with Councils Manager City Presentation.
- Comment from Member Whittaker re: his opinion of not supporting the new line marking in the area of the new pull-in bay. General discussion around needing to see how things come together with the pull-in area once things are planted, signs erected etc.

Bridle Paths

- The Committee discussed that any boundary fencing with bridle paths is the owners responsibility.
- In regard to revegetation, the Committee are to let Council staff know which ones are the most important/most used and develop a priority list. Member Whittaker to send this priority list to Committee Support Officer to then provide to Manager City Presentation. Noting that the bridle path maintenance will be a joint effort between Council and community as Council don't have the crews to maintain bridle paths.

Tree Pruning/Removal

- Noted that the tree trimming/pruning Councils Manager City Presentation had said that they had been completed, hasn't according to the Committee.

Blackberry Spraying

- The Committee Support Officer will clarify with Council's Natural Resources Coordinator if spraying of blackberries is coming up soon. This follows on from comment made by Member Butt of blackberries growing on sides of road in some areas of CG.

**Attachment 2 Agenda of the Meeting of the Clifton Grove Community Committee held on 4
December 2025**

Mud Hut

- Committee Support Officer stated that the additional lights and sensor light was being installed Thursday 18 September and that quotes were incoming for the other works. Also relayed that the quotes for the other works were still impending.

Intersection Lighting

- Verbal update provided by Committee Support Officer support on intersection lighting investigations as per the below.

A light that runs off the main power network may be expensive to install due to the required infrastructure. As a very rough estimate a new powered light could cost between \$50k and \$200k – a solar one might be around \$25-\$50k.

There are road safety grants that we can apply for through the state and federal government but they generally need to be supported by a minimum of 3 reported injury crashes within the last 5 years. Approved and funded treatments under this program would address the particular cause of the crash as recorded by the police. So lighting upgrades would not be supported for example if the crashes happened in daylight hours.

The data shows only one, non-injury, run off road crash has occurred at this intersection in the last 5 years and it was during daylight hours – therefore doubtful that funding would be given based on the reported crash history.

In addition, provision of a single solar powered light would have a cheaper initial cost, but unlike the main supplied streetlight network, it would be a Council asset with all associated running and replacement costs. Single lights will not comply to a recognised standard for intersection lighting. It should be noted that an Australian Standard compliant design for lighting layout and electricity supply could cost anywhere between 10 and 15k.

- Committee moved to remove intersection lighting due to the above update.

RECOMMENDATION**Member A Butt/Member S Taylor-Paix**

1. That the Clifton Grove Community Committee Action Plan be updated with items discussed.
2. That the Committee Clerk discuss relevant matters with Councils Manager City Presentation and ask him to attend the next meeting.

THE MEETING CLOSED AT 6:53PM.

**Attachment 2 Agenda of the Meeting of the Clifton Grove Community Committee held on 4
December 2025**

3 PRESENTATIONS**3.1 Chairperson Presentation - Regional and Economic Development Policy Committee - 4
November 2025**

The Chairperson, Cr Kinghorne will provide an update to the Committee on the Regional and Economic Development Policy Committee of 4 November 2025 when the last Community Committee minutes were presented to Council for adoption.

**Attachment 2 Agenda of the Meeting of the Clifton Grove Community Committee held on 4
December 2025**

4 GENERAL REPORTS**4.1 Clifton Grove Community Committee Meeting Dates 2026**

RECORD NUMBER: 2025/2498

AUTHOR: Sophie Currenti, Engagement Officer

EXECUTIVE SUMMARY

The Clifton Grove Community Committee is to consider meeting dates and times for 2026.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Clifton Grove Community Committee set meeting dates, times and locations for 2026.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s key risk categories and the following comments are provided:

Service/Project Delivery	Nil
Financial	Nil
Reputation/Political	Nil
Environment	Nil
Compliance	Nil
People & WHS	Nil
Information Technology/ Cyber Security	Nil

SUPPORTING INFORMATION

Nil

**Attachment 2 Agenda of the Meeting of the Clifton Grove Community Committee held on 4
December 2025**

4.2 Manager City Presentation - Bridle Paths

RECORD NUMBER: 2025/2509

AUTHOR: Sophie Currenti, Engagement Officer

EXECUTIVE SUMMARY

Manager of City Presentation, Nigel Hobden, will provide a verbal update to the Clifton Grove Community Committee on the process of managing bridle paths and seek feedback from the Committee on their priority areas(s).

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Clifton Grove Community Committee acknowledge the update provided by the Manager City Presentation and approve any further actions.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s key risk categories and the following comments are provided:

Service/Project Delivery	Nil
Financial	Nil
Reputation/Political	Nil
Environment	Nil
Compliance	Nil
People & WHS	Nil
Information Technology/ Cyber Security	Nil

SUPPORTING INFORMATION

A verbal presentation will be made for the information of the committee.

**Attachment 2 Agenda of the Meeting of the Clifton Grove Community Committee held on 4
December 2025**

4.3 Clifton Grove Community Committee Action Plan - December 2025

RECORD NUMBER: 2025/2511

AUTHOR: Sophie Currenti, Engagement Officer

EXECUTIVE SUMMARY

Council has noted the important role that Community Committees play in providing feedback and input into Council's operations. Committees can also offer ideas and suggestions to be considered as part of Council's Integrated Planning and Reporting framework, and related annual budget.

As a means of recording ideas, suggestions and activities made and undertaken by members, each Committee will develop and review on an ongoing basis an Action Plan.

The Action Plans Review and Update will be a standard item at each meeting.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Clifton Grove Community Committee consider and discuss items to be included on the Action Plan.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

Service/Project Delivery	Changes to the Action Plan may affect timelines or delivery of existing community initiatives.
Financial	New or updated actions may require additional funding or reallocation of existing resources.
Reputation/Political	Community expectations may be impacted if priorities shift or previously endorsed actions are removed.
Environment	Revised actions should consider environmental impacts and alignment with sustainability goals.
Compliance	Updates must align with Council policies, committee terms of reference and relevant legislation.
People & WHS	New or revised actions may introduce workload or safety considerations for volunteers and staff.
Information Technology/ Cyber Security	Digital updates to the Action Plan must ensure secure access and accurate version control.

**Attachment 2 Agenda of the Meeting of the Clifton Grove Community Committee held on 4
December 2025**

4.3 Clifton Grove Community Committee Action Plan - December 2025

SUPPORTING INFORMATION

An update to the Committee's Action Plan will be a standard item on every agenda for discussion and review.

The Committee Clerk will ensure the Action Plan identifies possible budget and resourcing implications, and also how an item links to Council's Delivery/Operational Plan, or could be proposed for future Delivery/Operational Plans.

ATTACHMENTS

- 1 Clifton Grove Community Committee Action Plan - November December 2025,
D25/140473

Attachment 2 Agenda of the Meeting of the Clifton Grove Community Committee held on 4 December 2025
Attachment 1 Clifton Grove Community Committee Action Plan - November December 2025
COMMUNITY COMMITTEE ACTION PLAN
CLIFTON GROVE

D25/31838

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	START DATE	END DATE	COMMENTS/PROGRESS	UPDATED
								\$75,066.79
Install Banjo Paterson Way visitor area/pull-in bay and new entrance sign			OCC	To be determined	To be determined	To be determined	Line marking and planting scheduled for this month, entrance sign development is ongoing.	20/11
Bridle Paths		Revegetation	OCC	To be determined	To be determined	To be determined	Manager City Presentation to attend next meeting to discuss with Committee.	20/11
Tree removal		Investigate removal of trees on The Billabong and at the Bridle Path entrance	OCC	To be determined	To be determined	To be determined	Resolved.	20/11
Maintenance		Weed spraying/weed control	OCC	To be determined	To be determined	To be determined	Update provided via email from Committee Admin Support.	20/11
Mud Hut		Necessary maintenance as well as improvements of the Mud Hut	OCC	To be determined	To be determined	To be determined	Committee Admin Support to provide verbal update.	20/11

Attachment 2 Agenda of the Meeting of the Clifton Grove Community Committee held on 4 December 2025

Attachment 1 Clifton Grove Community Committee Action Plan - November December 2025



D24/111441

SUPPORTING INFORMATION ON COMPLETING AND UPDATING THE ACTION PLAN

The Community Committee Action Plan outlines what the committee will contribute during the Council term. It should be **updated at least after each meeting**, and otherwise as required.

This template is provided to assist in developing the action plan, and to provide consistency across all community committees.

Action/Project: The general activity or project that the committee is providing advice and information on for Council, or is going to undertake themselves.

Community Strategic Plan Reference: The Community Strategic Plan is Council's chief planning document. It outlines the aspirations and needs of the Orange community and is a 10-year plan to guide Council and community activity. Linking activities to the goals outlined in this plan helps keep everyone working toward the same vision.

Tasks: These are the individual tasks that need to be undertaken to complete the action or project successfully. There may only be one task, or there may be several tasks included in a project.

Responsibility of: Is this an action or project that Council and its staff are responsible for, or is this something the community committee is going to undertake?

Cost Implications: Are there any costs involved with the project? If any recommendations are being made that impact the already approved Council budget, this needs to go to a full general Council meeting for discussion and resolution.

Start and End Dates: Some activities will be short term activities, some will be for a much longer period, perhaps even across the entire Council term. Providing start and end dates gives the committee (and Council) a timeline and targets to work towards. Dates can always be adjusted as needed.

Comments/Progress: Any time there is movement or progress regarding an action or project, it is recorded to keep track of where it is up to and what needs to happen next.

Updated: Record the date of when the last changes to an activity or project were made. This will help identify any projects or initiatives that may have stalled and need action to be moved along.

2.4 Minutes of the Sister Cities Community Committee Meeting 2 December 2025

RECORD NUMBER: 2026/58

AUTHOR: Ellie Bryce, Engagement Lead

EXECUTIVE SUMMARY

The Sister Cities Community Committee met on 2 December 2025. The Minutes of the committee are provided for the information and consideration of Council.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Sister Cities Community Committee at its meeting held on 2 December 2025.
- 2 That the minutes of the Sister Cities Community Committee from its meeting held on 2 December 2025 be adopted.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s key risk categories and the following comments are provided:

Service/Project Delivery	Nil
Financial	Nil
Reputation/Political	Nil
Environment	Nil
Compliance	Nil
People & WHS	Nil
Information Technology/ Cyber Security	Nil

SUPPORTING INFORMATION

A copy of the Meeting Agenda and Minutes are attached for the information of Council.

ATTACHMENTS

- 1 Minutes of the Meeting of the Sister Cities Community Committee held on 2 December 2025, 2025/2620 [↓](#)
- 2 Agenda of the Meeting of the Sister Cities Community Committee held on 2 December 2025, 2025/2513 [↓](#)

Attachment 1 Minutes of the Meeting of the Sister Cities Community Committee held on 2 December 2025



MINUTES OF THE SISTER CITIES COMMUNITY COMMITTEE
HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE
ON 2 DECEMBER 2025
COMMENCING AT 5:00 PM

1 INTRODUCTION

ATTENDANCE

Cr Steven Peterson (Chairperson), Chris Gryllis OAM, Douglas Brooks, Charlotte Maguire, Belinda Grieve, Manager Communications & Engagement, Engagement Officer and Internal Engagement Officer

1.1 APOLOGIES

RECOMMENDATION

Cr S Peterson/Member C Maguire

That the apologies be accepted from Graham Bloore for the Sister Cities Community Committee meeting on 2 December 2025.

1.2 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson conducted an Acknowledgement of Country.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

Nil.

2 PREVIOUS MINUTES

RECOMMENDATION

Cr S Peterson/Member C Maguire

That the Minutes of the Meeting of the Sister Cities Community Committee held on 7 October 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Sister Cities Community Committee meeting held on 7 October 2025.

Attachment 1 Minutes of the Meeting of the Sister Cities Community Committee held on 2 December 2025

3 PRESENTATIONS

3.1 CHAIRPERSON PRESENTATION - REGIONAL AND ECONOMIC DEVELOPMENT POLICY COMMITTEE – 4 NOVEMBER 2025

TRIM REFERENCE: 2025/2484

- Chair Cr Steve Peterson drew attention to the \$3000 that was approved by Council for the contribution to the Meri Tradies Conference.

RECOMMENDATION**Member C Maguire/Cr S Peterson**

That the Committee noted the update from the Chairperson on the REDPC of 4 November 2025.

4 GENERAL REPORTS

4.1 SISTER CITIES COMMUNITY COMMITTEE MEETING DATES 2026

TRIM REFERENCE: 2025/2485

The community committee discussed meeting dates for 2026 and moved that keeping meetings quarterly on Tuesdays at 5pm at Orange City Council suited all.

RECOMMENDATION**Cr S Peterson/Member C Maguire**

That the Committee Admin Support will send around meeting dates for the months of March, May, August and November 2026.

4.2 COMMITTEE CLERK - UPDATE ON CONVERSATIONS WITH DFAT

TRIM REFERENCE: 2025/2486

- The Committee Clerk updated the committee on recent conversations had with representatives from the Department of Foreign Affairs and Trade.
- It was stated that international agreements are required to be lodged with DFAT for all sister city relationships.
- The Mount Hagen City Plan was also shared with DFAT for them to share with their relevant staff to investigate how they can assist us.
- The Committee Clerk also stated that DFAT will review our upcoming MOU with Zaporizhzhia.
- Member Gryllis asked what next steps would be where the Committee Clerk responded stating that we will move to organise the international arrangements and keep conversations ongoing with DFAT.

RECOMMENDATION**Cr S Peterson/Mr D Brooks**

That the Committee Clerk register all our Sister Cities relationships under an international agreement with DFAT and share the draft Zaporizhzhia MOU with them for their review.

Attachment 1 Minutes of the Meeting of the Sister Cities Community Committee held on 2 December 2025

4.3 SISTER CITIES COMMUNITY COMMITTEE ACTION PLAN - DECEMBER 2025
TRIM REFERENCE: 2025/2495

- The Committee Support Officer updated the committee on recent conversations had with Timaru District Council on local sporting organisations potential to tour Timaru. We have asked for a sports contact at their local council to connect and share with our local sporting organisations, they also mentioned a few popular sports that would be well suited to tour.
- The Committee Support Officer stated that our MOU with Zaporizhzhia is in its final stages of review between the two Councils and we will move to organise a virtual signing once all agreed upon. It was also stated that we will organise for DFAT to review the final draft.
- Cr Steve Peterson questioned the difference between a Friendship City and a Sister City and stated that our impending relationship with Zaporizhzhia should be a Sister City.
- The Committee Support Officer stated that the English translation plaque has been reinstalled on the State of Empathy Statue out the front of the Civic Centre by Gallery staff. The committee moved to now remove this action from the plan.
- The Committee Support Officer updated the committee on recent conversations had with Timaru District Council on the staff exchange program. The Committee Support Officer has tabled a report to Councils Executive Leadership Team summarising our intention to send two members of staff to Timaru in the first half of next year. we are just waiting to hear from Timaru on ideal dates.
- The Committee Support Officer stated that we are awaiting contact details from Cr Whitton in relation to our future relationship with Patna, India.
- Member Gryllis noted that our sister city, Orange, California, is not present on the action plan and that he will contact Denis Bilodeau (OC representative) to re-engage.
- Cr Steve Peterson stated that it would be great if the Committee Support Officer could get photos from Meri Tradies Conference in PNG (happening in March 2026) and to send our Council logos for them to use given our contribution.

RECOMMENDATION
Cr S Peterson/Member C Gryllis

- That the Committee Support Officer send out an email to local Orange sporting organisations (in collaboration with Councils Sport & Recreation Supervisor) to gauge their interest on touring Timaru.
- That the Committee Support Officer finalise the draft MOU with Zaporizhzhia and then send to DFAT for review.
- That the Committee Support Officer continue liaising with Timaru District Council for the staff exchange.
- That the Committee Support Officer continue conversations with Cr Whitton to engage with relevant contacts in Patna, India.
- That the Action plan has been updated to reflect Committees discussions.

THE MEETING CLOSED AT 5:24PM.



SISTER CITIES COMMUNITY COMMITTEE

AGENDA

2 DECEMBER 2025

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **SISTER CITIES COMMUNITY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 2 December 2025** commencing at **5:00 PM**.

Barry Omundson
CHIEF EXECUTIVE OFFICER

For apologies, please contact Ellie Bryce on 6393 8028.

**Attachment 2 Agenda of the Meeting of the Sister Cities Community Committee held on 2
December 2025**

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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**Attachment 2 Agenda of the Meeting of the Sister Cities Community Committee held on 2
December 2025**

1 INTRODUCTION**MEMBERS**

Cr Steven Peterson (Chairperson), Chris Gryllis OAM, Douglas Brooks, Charlotte Maguire, Graham Bloore, Belinda Grieve, Director Corporate and Commercial Services, Manager Communications & Engagement, Engagement Officer

1.1 Apologies**1.2 Acknowledgement of Country**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Sister Cities Community Committee at this meeting.

**Attachment 2 Agenda of the Meeting of the Sister Cities Community Committee held on 2
December 2025**

2 PREVIOUS MINUTES

RECOMMENDATION

That the Minutes of the Meeting of the Sister Cities Community Committee held on 7 October 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Sister Cities Community Committee meeting held on 7 October 2025.

ATTACHMENTS

- 1 Minutes of the Meeting of the Sister Cities Community Committee held on 7 October 2025

**Attachment 2 Agenda of the Meeting of the Sister Cities Community Committee held on 2
December 2025**



MINUTES OF THE SISTER CITIES COMMUNITY COMMITTEE
HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE
ON 7 OCTOBER 2025
COMMENCING AT 5:00 PM

1 INTRODUCTION

ATTENDANCE

Cr Steven Peterson (Chairperson), Chris Gryllis OAM, Charlotte Maguire, Graham Bloore, Manager Communications & Engagement, Engagement Officer, Cr Jeff Whitton

1.1 APOLOGIES

RESOLVED

Member C Gryllis/Cr S Peterson

That the apologies be accepted from Douglas Brooks and Belinda Grieve for the Sister Cities Community Committee meeting on 7 October 2025.

1.2 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson conducted an Acknowledgement of Country.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

Nil.

2 PREVIOUS MINUTES

RESOLVED

Cr S Peterson/Member C Maguire

That the Minutes of the Meeting of the Sister Cities Community Committee held on 1 July 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Sister Cities Community Committee meeting held on 1 July 2025.

Attachment 2 Agenda of the Meeting of the Sister Cities Community Committee held on 2 December 2025
3 PRESENTATIONS
3.1 PRESENTATION BY CR JEFF WHITTON - PROPOSED NEW SISTER CITY PATNA, INDIA

TRIM REFERENCE: 2025/2094

- Cr Whitton presented to the committee on his relationship with the capital of Bihar being Patna, India.
- He stated that he visited in July 2024 and believes that a relationship between the two cities could be beneficial. They have correlations in trade/technology/wine and agriculture.
- Member Gryllis asked the question whether our relationship will be with a relative council or with the individual that Cr Whitton knows. It was confirmed that the individual could connect the two councils.
- It was stated that a relationship like this could reinvigorate/revitalise the committee.
- It was moved that the committee supports the establishment of this relationship, and we should investigate further.

RECOMMENDATION

Member C Gryllis/Member C Maguire

That the committee supports the establishment of a Sister City Relations with Patna and Cr Whitton connects Council staff with his connections so a relationship can be investigated further.

4 GENERAL REPORTS
4.1 COMMITTEE SUPPORT OFFICER - UPDATE ON OUTSTANDING MATTERS

TRIM REFERENCE: 2025/2096

- The Committee Support Officer updated the committee on the recommendations from Councils Sport and Recreation Supervisor regarding **reaching out to local sporting organisations in Timaru for a sporting tour**. He suggested that in the first instance we liaise directly with Timaru to gauge their interest and see which sports they currently support or would be open to hosting. That way, we can ensure any proposed exchange aligns with their local sporting landscape — no point sending a pickleball team if they don't play it or have the facilities. He also suggested that the committee to give some thought as to what type of support can be provided to any team that visits.
- **Zaporizhzhia MOU** – The one received from them is very wordy and longer/more complicated than it needs to be. We will now revise this and send a draft back to them. At such time that the MOU is agreed upon, we will circulate it to the committee and then arrange for a virtual signing ceremony.
- **Timaru District Council staff swap** – The Committee Support Officer updated the committee that we have had conversations with Timaru District Council on a staff exchange, but the conversation is on hold until after their local body elections (11 October).
- **English translation plaque on the restored 'State of Empathy** – The Committee Support Officer updated the committee that the reinstallation of the English translation plaque has been scheduled by the staff at the Orange Gallery. The statue was replaced post construction works but the plaque never was. The plaque is safe in the gallery's

Attachment 2 Agenda of the Meeting of the Sister Cities Community Committee held on 2 December 2025

collections store – they are hoping reinstallation will happen over the next couple of weeks.

- The Committee Support Officer updated the Committee that we have made several attempts to contact the **Mt Hagen City Authority** regarding the renewal of their city plan but unfortunately have not received any response from multiple contacts. Our initial outreach aimed to understand whether a renewal is needed and the current status of their existing plan. Given the lack of engagement, it was suggested that we consider reaching out via DFAT or a similar channel. We will also CC Western Highlands Governor Wia Rapa in the email to ensure visibility. Additionally, Member Gryllis has committed to contacting Wai Rapa directly to help progress the conversation.
- The Committee discussed Member Grieves item in relation to the idea of developing a one-pager to justify the existence and value of the Committee. The discussion also touched on whether there is a defined set of criteria for establishing new sister city relationships. It was agreed that we should develop a framework outlining guidelines and objectives for the committee and both its current and future relationships. This will be progressed in due course as relationships with both Zaporizhzhia and Patna are established and evolve.

RECOMMENDATION
Member C Gryllis/Member C Maguire

That members decide if any further actions are required after hearing update from Council staff.

1. That the Committee Support Officer discuss local sporting organisations with Timaru District Council and confirms the financial situation of the SSCC.
2. That the Committee Clerk finalises the draft MOU for Zaporizhzhia.
3. That the Committee Support Officer continues liaising with Timaru District Council regarding the council staff exchange post their election.
4. That the Committee Support Officer reaches out to DFAT or the like regarding contact with Mt Hagen City Authority.
5. That the Committee Support Officer develop a framework outlining guidelines and objectives for the committee and both its current and future relationships.

4.2 CORRESPONDENCE WITH MERI TRADIES PNG

TRIM REFERENCE: 2025/2099

- Chairperson Cr Peterson noted that whilst it was great they have reached out to him, it does relate to something that is not a traditional Council service/business. He asked the question, what financial assistance can we provide? Councils Manager Communication and Engagement noted that the committee has \$20,000 budget, which will be confirmed
- It was discussed that as it is the first time we have done something like this it would be best to start with a small contribution. Happy to support the request as we are trying to reinvigorate our relationship with Mount Hagen, PNG.

RECOMMENDATION
Cr S Peterson/Member G Bloore

1. That the Committee Support Officer along with the committee create a proposal on how we can assist to a maximum value of \$3k or potentially contribute to something like the catering as an example.
2. Cr Peterson will reach back out to the enquirer and state the above.

**Attachment 2 Agenda of the Meeting of the Sister Cities Community Committee held on 2
December 2025**

4.3 SISTER CITIES COMMUNITY COMMITTEE ACTION PLAN - SEPTEMBER 2025

TRIM REFERENCE: 2025/2100

Most of the action plan items were discussed under item 4.1 of the agenda. As for the item relating to Nepal, it was moved that this item is to be removed.

RECOMMENDATION**Member C Gryllis/Member C Maguire**

That the Sister Cities Community Committee Action Plan be updated as discussed.

THE MEETING CLOSED AT 5:55PM.

**Attachment 2 Agenda of the Meeting of the Sister Cities Community Committee held on 2
December 2025**

3 PRESENTATIONS**3.1 Chairperson Presentation - Regional and Economic Development Policy Committee – 4
November 2025**

The Chairperson, Cr Peterson will provide an update to the Committee on the Regional and Economic Development Policy Committee of 4 November 2025 when the last Community Committee minutes were presented to Council for adoption.

**Attachment 2 Agenda of the Meeting of the Sister Cities Community Committee held on 2
December 2025**

4 GENERAL REPORTS**4.1 Sister Cities Community Committee Meeting Dates 2026**

RECORD NUMBER: 2025/2485

AUTHOR: Sophie Currenti, Engagement Officer

EXECUTIVE SUMMARY

The Sister Cities Community Committee is to consider meeting dates and times for 2026.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Sister Cities Community Committee set meeting dates, times and locations for 2026.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s key risk categories and the following comments are provided:

Service/Project Delivery	Nil
Financial	Nil
Reputation/Political	Nil
Environment	Nil
Compliance	Nil
People & WHS	Nil
Information Technology/ Cyber Security	Nil

SUPPORTING INFORMATION

The Committee is invited to discuss and determine meeting dates for 2026.

**Attachment 2 Agenda of the Meeting of the Sister Cities Community Committee held on 2
December 2025**

4.2 Committee Clerk - Update on Conversations with DFAT

RECORD NUMBER: 2025/2486

AUTHOR: Sophie Currenti, Engagement Officer

EXECUTIVE SUMMARY

Committee Clerk, Nick Redmond, will provide a verbal update to the Sister Cities Community Committee on recent conversations had with Department of Foreign Affairs and Trade.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Sister Cities Community Committee acknowledge the update provided by the Committee Clerk and approve any further action.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s key risk categories and the following comments are provided:

Service/Project Delivery	Nil
Financial	Nil
Reputation/Political	Nil
Environment	Nil
Compliance	Nil
People & WHS	Nil
Information Technology/ Cyber Security	Nil

SUPPORTING INFORMATION

Nil

**Attachment 2 Agenda of the Meeting of the Sister Cities Community Committee held on 2
December 2025**

4.3 Sister Cities Community Committee Action Plan - December 2025

RECORD NUMBER: 2025/2495

AUTHOR: Sophie Currenti, Engagement Officer

EXECUTIVE SUMMARY

Council has noted the important role that Community Committees play in providing feedback and input into Council's operations. Committees can also offer ideas and suggestions to be considered as part of Council's Integrated Planning and Reporting framework, and related annual budget.

As a means of recording ideas, suggestions and activities made and undertaken by members, each Committee will develop and review on an ongoing basis an Action Plan.

The Action Plans Review and Update are a standard item at each meeting.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Sister Cities Community Committee consider and discuss items included on the Action Plan.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

Service/Project Delivery	Changes to the Action Plan may affect timelines or delivery of existing community initiatives.
Financial	New or updated actions may require additional funding or reallocation of existing resources.
Reputation/Political	Community expectations may be impacted if priorities shift or previously endorsed actions are removed.
Environment	Revised actions should consider environmental impacts and alignment with sustainability goals.
Compliance	Updates must align with Council policies, committee terms of reference and relevant legislation.
People & WHS	New or revised actions may introduce workload or safety considerations for volunteers and staff.
Information Technology/ Cyber Security	Digital updates to the Action Plan must ensure secure access and accurate version control.

**Attachment 2 Agenda of the Meeting of the Sister Cities Community Committee held on 2
December 2025**

4.3 Sister Cities Community Committee Action Plan - December 2025

SUPPORTING INFORMATION

An update to the Committee's Action Plan will be a standard item on every agenda for discussion and review.

The Committee Clerk will ensure the Action Plan identifies possible budget and resourcing implications, and also how an item links to Council's Delivery/Operational Plan, or could be proposed for future Delivery/Operational Plans.

ATTACHMENTS

- 1 Sister Cities Community Committee Action Plan - November December 2025, D25/139966

Attachment 2 Agenda of the Meeting of the Sister Cities Community Committee held on 2 December 2025
Attachment 1 Sister Cities Community Committee Action Plan - November December 2025
COMMUNITY COMMITTEE ACTION PLAN
SISTER CITIES

D25/40409

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	START DATE	END DATE	COMMENTS/PROGRESS	UPDATED
That staff contact local sporting organisations to ascertain interest in touring teams to Timaru.			Committee Clerk	Nil	Feb 2022		Committee Support Officer to provide verbal update.	18/11
That staff continue to explore establishing Friendship City links with a city in Ukraine, with a particular focus on Zaporizhzhia.			Committee Clerk	Nil	Nov 2023		Draft MOU finalisations. Committee Support Officer to provide verbal update	18/11
That staff follow-up on plans to re-install an English translation plaque on the recently restored 'State of Empathy' at the Byng St theatre entrance.			Committee Clerk	Nil			Reinstallation scheduled by Gallery Staff for week starting 24/11.	18/11
That, following the success of the recent exchange visit by staff from Timaru District Council, Council be requested to consider allocating funding for a return visit in the 2025/26 budget. And that planning for a return visit include consideration of opening up the visit to the wider Orange community			Committee Clerk	Nil	Aug 2024		Reciprocal visit to Timaru to happen in 25/26. Committee Clerk meeting with their representative's week starting 24/11. Committee Support Officer to provide verbal update.	18/11
That staff make follow-up contact with Cr Whitton to see if his recent trip to India has any Sister City implications.			Committee Clerk	Nil	July 2024		Ongoing.	18/11
Investigate costings and associated details in getting a new City Plan for Mount Hagen, PNG. To then investigate possible grant funding opportunities.					Raised in July 2025		Ongoing. Committee Clerk to update committee on conversations with DFAT.	18/11

Attachment 2 Agenda of the Meeting of the Sister Cities Community Committee held on 2 December 2025

Attachment 1 Sister Cities Community Committee Action Plan - November December 2025



D25/40409

SUPPORTING INFORMATION ON COMPLETING AND UPDATING THE ACTION PLAN

The Community Committee Action Plan outlines what the committee will contribute during the Council term. It should be **updated at least after each meeting**, and otherwise as required.

This template is provided to assist in developing the action plan, and to provide consistency across all community committees.

Action/Project: The general activity or project that the committee is providing advice and information on for Council, or is going to undertake themselves.

Community Strategic Plan Reference: The Community Strategic Plan is Council's chief planning document. It outlines the aspirations and needs of the Orange community and is a 10-year plan to guide Council and community activity. Linking activities to the goals outlined in this plan helps keep everyone working toward the same vision.

Tasks: These are the individual tasks that need to be undertaken to complete the action or project successfully. There may only be one task, or there may be several tasks included in a project.

Responsibility of: Is this an action or project that Council and its staff are responsible for, or is this something the community committee is going to undertake?

Cost Implications: Are there any costs involved with the project? If any recommendations are being made that impact the already approved Council budget, this needs to go to a full general Council meeting for discussion and resolution.

Start and End Dates: Some activities will be short term activities, some will be for a much longer period, perhaps even across the entire Council term. Providing start and end dates gives the committee (and Council) a timeline and targets to work towards. Dates can always be adjusted as needed.

Comments/Progress: Any time there is movement or progress regarding an action or project, it is recorded to keep track of where it is up to and what needs to happen next.

Updated: Record the date of when the last changes to an activity or project were made. This will help identify any projects or initiatives that may have stalled and need action to be moved along.

2.5 Minutes of the Spring Hill Community Committee Meeting 9 December 2025

RECORD NUMBER: 2026/64

AUTHOR: Ellie Bryce, Engagement Lead

EXECUTIVE SUMMARY

The Spring Hill Community Committee met on 9 December 2025. The recommendations from the Committee are provided to the Regional & Economic Development Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Spring Hill Community Committee at its meeting held on 9 December 2025.**
- 2 That Council determine recommendations 4.2(2) and 4.2(3) from the minutes of the Spring Hill Community Committee meeting of 9 December 2025.**
4.2(2)
That the Spring Hill Community Committee spend up to \$8,000 from the community committee fund on lighting works in Alf Read Park in Spring Hill.
4.2(3)
That the Spring Hill Community Committee spend up to \$12,000 from the community committee fund on a new playground at the Recreation Ground in Spring Hill.
- 3 That the remainder of the minutes of the Spring Hill Community Committee from its meeting held on 9 December 2025 be adopted.**

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s key risk categories and the following comments are provided:

Service/Project Delivery	Nil
Financial	Nil
Reputation/Political	Nil
Environment	Nil
Compliance	Nil
People & WHS	Nil
Information Technology/ Cyber Security	Nil

SUPPORTING INFORMATION

A copy of the Meeting Agenda and Minutes are attached for the information of Council.

2.5 Minutes of the Spring Hill Community Committee Meeting 9 December 2025

ATTACHMENTS

- 1 Minutes of the Meeting of the Spring Hill Community Committee held on 9 December 2025, 2025/2709 [↓](#)
- 2 Agenda of the Meeting of the Spring Hill Community Committee held on 9 December 2025, 2025/2602 [↓](#)

Attachment 1 Minutes of the Meeting of the Spring Hill Community Committee held on 9 December 2025

**MINUTES OF THE SPRING HILL COMMUNITY COMMITTEE****HELD IN SPRING HILL COMMUNITY HALL, SPRING HILL****ON 9 DECEMBER 2025****COMMENCING AT 5:37 PM**

1 INTRODUCTION**ATTENDANCE**

Cr Marea Ruddy (Chairperson), Terri Newman, Colleen Hansen, Kel Winnell, Catherine Garnon, Tracey Huysmans, Manager Communications and Engagement, Engagement Officer, Internal Engagement Officer

1.1 APOLOGIES**RESOLVED****Member T Huysmans/Member T Newman**

That the apologies be accepted from Cr Tony Mileto (Mayor), Cr Melanie McDonell and Narelle Hooper, for the Spring Hill Community Committee meeting on 9 December 2025.

1.2 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson conducted an Acknowledgement of Country.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

Nil.

2 PREVIOUS MINUTES**RESOLVED****Member T Newman/Member C Hansen**

That the Minutes of the Meeting of the Spring Hill Community Committee held on 30 September 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Spring Hill Community Committee meeting held on 30 September 2025.

Attachment 1 Minutes of the Meeting of the Spring Hill Community Committee held on 9 December 2025**3 PRESENTATIONS****3.1 CHAIRPERSON PRESENTATION - REGIONAL AND ECONOMIC DEVELOPMENT POLICY COMMITTEE - 4 NOVEMBER 2025**

TRIM REFERENCE: 2025/2517

Cr Ruddy noted that the minutes were presented at the REDPC meeting and no comments were made.

RECOMMENDATION**Cr M Ruddy/Member T Newman**

That the Committee noted the update from the Chairperson on the REDPC of 4 November 2025.

3.2 COMMITTEE SUPPORT OFFICER PRESENTATION - WORBOYS STREET REHABILITATION

TRIM REFERENCE: 2025/2543

The Committee Support Officer presented to the committee on the need for Council to rehabilitate a section of Worboys Street (the bend coming into town from Forest Rd). The works would involve the construction of a drain on the internal (western side) edge of the road to assist with drainage.

RECOMMENDATION**Member T Newman/Member C Hansen**

That the Committee noted the presentation provided by the Committee Support Officer and acknowledged the need for the rehabilitation works on Worboys Street.

4 GENERAL REPORTS**4.1 SPRING HILL COMMUNITY COMMITTEE MEETING DATES 2026**

TRIM REFERENCE: 2025/2519

The Committee Support Officer stated that the following meeting dates are proposed for 2026:

- 5:30pm Tuesday 10 March
- 5:30pm Tuesday 12 May
- 5:30pm Tuesday 11 August
- 5:30pm Tuesday 10 November

The committee agreed with the above times and dates, with meetings to be held at Spring Hill Hall.

RECOMMENDATION**Member T Huysmans/Member C Hansen**

That the Spring Hill Community Committee note the 2026 Meeting Dates and the Committee Support Officer send the approved dates to members.

Attachment 1 Minutes of the Meeting of the Spring Hill Community Committee held on 9 December 2025

4.2 SPRING HILL COMMUNITY COMMITTEE ACTION PLAN - DECEMBER 2025

TRIM REFERENCE: 2025/2542

- It was noted that the Spring Hill Cemetery works have been completed therefore this item can be removed from the action plan.
- The Committee Clerk spoke to the control speeding item where he stated that it was taken to the Traffic Committee and was voted against. Notwithstanding, it was noted that as advised by TfNSW and as per a previous email sent to the committee, the rules are changing in the new year so there may be more of a chance to get approved when such changes are enforced. The committee moved to leave this item on the action plan and monitor for the changes.
- The Committee Support Officer shared four quotes that were received for the installation of two lights near the basketball court in Alf Read Park, ranging from \$2,739 to \$6,093 (materials only, not including labour). The committee moved to proceed with the lowest quote provided and spend approximately \$8,000 in total.
- The Committee Support Officer shared an updated quote for the installation of play equipment at the recreational ground – \$9,130 (not including a slide). The inclusion of a slide is estimated to cost \$2,000. The committee moved to get the slide included and to proceed with the quote, spending approximately \$12k for the entire project.
- The Committee Support Officer shared that the quote for painting of Temperance Hall has been accepted and scheduled for first quarter of next year.
- The Committee Support Officer stated that the application with UGL for works to the Iron Duke Rest Stop sounds like it is in its final stages so hopeful of an outcome soon. The committee discussed the picnic shelters (link to design provided by Committee Support Officer). It was also stated that we have received the amended fencing quote from Riley Harvey (now \$3,573.60). The committee moved to accept and then action once UGL application is approved for works.
- It was stated that the maintenance works of repositioning flagpoles and a new roller has been completed. Committee moved to remove these items from the action plan.
- In relation to the EV charging station item, the Committee Support Officer explained as per email sent, as advised by Council's Sustainability Officer, that unfortunately the pole-mount charger provider can't go ahead with the Alf Read Park location since there's no dedicated carpark near that pole. That said, there's a different grant round coming up soon, of which he is checking requirements and hoping to work something out for Spring Hill, ideally at the rest stop.
- In relation to the early childcare item, the Committee Support Officer explained as per email sent, Council have recently shared social posts in relation to "educator start up" funding available for eligible new family day care educators. It was suggested that the Committee share this on the Spring Hill Community Facebook page.
- In relation to the Spring Hill RFS Shed, the Committee Support Officer explained the development application process and requirements, and now that we are aware that the proposed development will not need vigorous fire safety upgrades, we will proceed with preparing documents for the application and lodge as soon as they are finalised.
- The Committee Support Officer updated the committee on the disabled parking proposal at the Spring Hill Public School. Council and the School have come up with a solution that does not require funding for a disabled parking solution. It involves line marking and changes in signage which seems to satisfy all involved so far.

Attachment 1 Minutes of the Meeting of the Spring Hill Community Committee held on 9 December 2025

SPRING HILL COMMUNITY COMMITTEE MINUTES**9 DECEMBER 2025**

- The Committee Support Officer presented to the Committee and enquiry that came from a member of the public. It relates to the trees lining the entrance into town (on Forest Road before the Beasley Rd/Carcoar St intersection). The enquirer stated that they believe all the trees on the southern side are alive but maybe 4 or so on the northern side have died. It was suggested that the committee should consider reinvigorating this area. It was moved to add this as an item to the action plan, speak to Councils Manager City Presentation and look at planting trees next year.
- Member Winnell stated that the water pipes at the recreational ground need upgrading. He stated that they need to be upgraded with new poly piping from the water meter to sites within the rec ground and could leave the old ones in the ground redundant.

RECOMMENDATION**Member T Newman/Member T Huysmans**

1. That the Spring Hill Action Plan be updated as per discussions.
2. That the Committee Support Officer actions the Alf Read Park lighting works; proceed with the lowest quote, include labour and spend approximately \$8,000 in total.
3. That the Committee Support Officer actions the Rec Ground Playground works; proceed with the quote, include slide and spend approximately \$12k for the entire project.
4. That the Committee Support Officer actions the Iron Duke Rest Stop fencing works; accept the quote and action once UGL application is approved.
5. That the Committee Support Officer proceed to collate required documents and lodge the development application for the change of use of the RFS shed.
6. That the Committee Support Officer liaise with Council's Manager City Presentation regarding planting new trees on Forest Road.
7. That the Committee Support Officer liaise with Council's Works Engineer to organise new pipework for the recreational ground.

THE MEETING CLOSED AT 6:15PM.



SPRING HILL COMMUNITY COMMITTEE

AGENDA

9 DECEMBER 2025

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **SPRING HILL COMMUNITY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **SPRING HILL COMMUNITY HALL, SPRING HILL** on **Tuesday, 9 December 2025** commencing at **5:30 PM**.

Barry Omundson
CHIEF EXECUTIVE OFFICER

For apologies, please contact Ellie Bryce on 6393 8028.

**Attachment 2 Agenda of the Meeting of the Spring Hill Community Committee held on 9
December 2025**

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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**Attachment 2 Agenda of the Meeting of the Spring Hill Community Committee held on 9
December 2025**

1 INTRODUCTION**MEMBERS**

Cr Marea Ruddy (Chairperson), Cr Tony Mileto (Mayor), Cr Melanie McDonell, Terri Newman, Narelle Hooper, Colleen Hansen, Kel Winnell, Catherine Garnon, Tracey Huysmans, Manager Communications and Engagement, Engagement Lead, Engagement Officer

1.1 Apologies**1.2 Acknowledgement of Country**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Spring Hill Community Committee at this meeting.

**Attachment 2 Agenda of the Meeting of the Spring Hill Community Committee held on 9
December 2025**

2 PREVIOUS MINUTES

RECOMMENDATION

That the Minutes of the Meeting of the Spring Hill Community Committee held on 30 September 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Spring Hill Community Committee meeting held on 30 September 2025.

ATTACHMENTS

- 1 Minutes of the Meeting of the Spring Hill Community Committee held on 30 September 2025

**Attachment 2 Agenda of the Meeting of the Spring Hill Community Committee held on 9
December 2025**

**MINUTES OF THE SPRING HILL COMMUNITY COMMITTEE****HELD IN SPRING HILL COMMUNITY HALL, SPRING HILL****ON 30 SEPTEMBER 2025****COMMENCING AT 5:30 PM**

1 INTRODUCTION**ATTENDANCE**

Cr Marea Ruddy (Chairperson), Terri Newman, Narelle Hooper, Catherine Garnon, Tracey Huysmans, Manager Communications and Engagement, Engagement Officer

1.1 APOLOGIES**RESOLVED****Cr M Ruddy/Member N Hooper**

That the apologies be accepted from Cr Tony Mileto (Mayor), Cr Melanie McDonell, Colleen Hansen and Kel Winnell for the Spring Hill Community Committee meeting on 30 September 2025.

1.2 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson conducted an Acknowledgement of Country.

**1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY
INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

Nil.

2 PREVIOUS MINUTES**RESOLVED****Member N Hooper/Member T Huysmans**

That the Minutes of the Meeting of the Spring Hill Community Committee held on 10 June 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Spring Hill Community Committee meeting held on 10 June 2025 – noting that items 4.1 and 4.3 were moved by Member T Huysmans, not Member T Newman.

Attachment 2 Agenda of the Meeting of the Spring Hill Community Committee held on 9 December 2025
3 GENERAL REPORTS
3.1 COMMITTEE SUPPORT OFFICER - UPDATE ON OUTSTANDING MATTERS

TRIM REFERENCE: 2025/2041

The Committee Support Officer provided a verbal update on the bus stops in Spring Hill. After speaking to Mrs Mac at Spring Hill Public School, the successful grant for a new bus shelter will be erected outside the school (heading in a westerly direction). As for the bus stop that currently exists outside the Spring Hill Hall, this bus stop (stop only, no shelter or seat) cannot be moved further east but we are looking at moving it to the west also (to be somewhat opposite the new shelter). We will continue to liaise with residents.

RECOMMENDATION

Member T Newman/Member N Hooper

1. That the verbal report from the Committee Support Officer be acknowledged.
2. That the Committee Support Officer find out proposed timeline of bus shelter erection.

3.2 SPRING HILL COMMUNITY COMMITTEE ACTION PLAN - SEPTEMBER 2025

TRIM REFERENCE: 2025/2050

Spring Hill Cemetery

- The Committee Support Officer to contact Member Winnell regarding the approved \$3k for gravel and fencing update works.

Speed Control

- As per email circulated to members, regarding the reduction of Spring Hill speed limit to 40km/h, TfNSW have advised that there are proposed standard changes anticipated for release early next FY which may assist with the adoption of and broader use of 40km/h zones in suburban networks. Under the current standard, it would most likely be a *no* to change the speed in Spring Hill, but it could be an easier *yes* under the new standards. They have told us that arterials and connector streets would still be 50km/h unless designated a HPAA (high pedestrian activity area). It wouldn't be the case of drawing a square around Spring Hill and making it all 40km/h and would most likely mean that the roads highlighted in red below would remain 50km/h.
- The Committee Support officer to keep this item on the radar so as to investigate if Spring Hill (in particular Worboys/Seaton/Spring Streets) qualifies as a HPAA.

Footpaths

- The Committee Support Officer advised that the cost received from Councils Works Manager to install a footpath connecting Bellas Café to Grove St (along Seaton St) will be \$10,000 and can be potentially scheduled for Feb-March 2026. The committee moved to proceed with this proposal.

Alf Read Park

- **Lighting** - Committee Support Officer advised that quote received from Councils electrician was approximate but for 1 light over the basketball court would be roughly \$3-4k (dependent on electricity connections and soil/services etc.). We will have to contact a contractor if the committee wishes to install more lights throughout the park. The committee wish to move on the 1 light in the first instance.
- **Playground** – Construction underway, can remove from action plan.
- **Flagpoles** – repositioning and replacement rollers has been completed, can remove from action plan.

**Attachment 2 Agenda of the Meeting of the Spring Hill Community Committee held on 9
December 2025**

Rec Ground Playground

- Committee Support Officer advised that quote received from contractor for the supply, delivery and installation of soft fall (minimum playground area of 50m² at a depth of 300mm) is \$3,630 (incl. GST). This does not include a donated swing set from Council, and the potential for another piece of play equipment e.g. a slide. Committee Support Officer to investigate the cost of a slide and then proceed with quote.

Temperance Hall Maintenance

- Committee Support Officer advised that maintenance has been completed. As for the painting quote, a contractor has advised that exterior painting of high areas eaves, fascia, gutters and gable is \$4200 plus GST, and lower areas eaves, fascia, gutters, doors, architraves, sash windows, walls, ceiling and awnings is \$5680 plus GST.
- The committee moved to proceed with the painting works.

Iron Duke Rest Stop

- Committee Support Officer advised that application and renewal of lease have been lodged with UGL. Despite having been previously approved, the Committee Support officer is to investigate the costings of the picnic table/shelters and the flag poles/signage.
- The Committee also discussed the quote from Riley Harvey regarding the extension of timber fencing. It was decided that not all panels were needed, and we could get this amended to bring the cost down. The committee moved to go ahead with this quote once amended.

Walking Trails

- Committee Support Officer advised that Councils Manager City Presentation provided the following – *“Several site visits have been undertaken regarding the proposal to construct a gravel walking trail at the Spring Hill Rec Ground. The area north of the playing field, due to the very flat nature of the landscape, is currently covered by surface water across much of the open space and there are numerous shallow channels (swales) that have been cut into the landform to attempt to drain the landscape. One estimate received to date for 1135 lineal metres of 1000mm wide gravel path is \$71,000 ‘this figure is provided as an estimate only and may vary depending on actual site conditions at the time of works’.”* Given this, the committee moved to not proceed with this item although keep it on hold on the action plan.

EV Charging Station

- Committee Support Officer stated that Councils Sustainability Officer has advised that the pole mount charger provider (EVX) is awaiting an electrical capacity assessment of each site to see whether they have enough power to support the chargers.

Early Childcare

- The Committee moved that Council shall put out a social media callout/post seeking any interest for a family day carer in Spring Hill.

RFS Shed

- After an initial email sent out by the Committee Support Officer seeking more information on the proposal, Member Newman provided a summary of the proposed development to the RFS shed. The Committee Support Officer will now action this and begin the development application process, i.e. obtain plans, documentation and the like.

Disabled Parking

- Committee Support Officer stated that conversations had been had with the Spring Hill Public School regarding their proposal and then with Councils Manager Engineering Services. The installation of a disabled parking space is unfortunately more than just a sign

**Attachment 2 Agenda of the Meeting of the Spring Hill Community Committee held on 9
December 2025**

and line marking and can cost upwards of \$10,000. Council have asked the school if they could speak to NSW Department of Education for assistance. The committee also moved to involve Member for Orange Phil Donato.

Other matters that were discussed:

- Discussed if reflectors could please be placed on the traffic refuge at the intersection of Mitchell Highway in Lucknow and Beasley Road.
- Member Huysmans stated that Councils contractor are not currently mowing the pumping station when they should be.
- The Committee asked when the Beasley Road roadworks will be finalised/when will the road be fixed?

RECOMMENDATION**Member T Newman/Cr M Ruddy**

1. That the Spring Hill Community Committee Action Plan be updated according to matters discussed:
 - a) That the Committee Support Officer contact Member Winnell regarding the approved \$3k for gravel and fencing update works.
 - b) That the Committee Support Officer investigate if Spring Hill (in particular Worboys/Seaton/Spring streets) qualifies as a HPAA with TfNSW.
 - c) That the Committee Support Officer requests Councils Works Manager to schedule the installation of the footpath connecting Bellas Café to Grove St (along Seaton St).
 - d) That the Committee Support Officer gets Councils Electrician to schedule the installation of a light in Alf Read Park.
 - e) That the Committee Support Officer investigate the cost of a slide for the Recreation Ground Playground and then proceed with quote.
 - f) That the Committee Support Officer liaise with the painting contractor to lock in the Temperance Hall painting works.
 - G) That the Committee Support Officer investigates the costings of the picnic table/shelters and the flag poles/signage for Iron Duke Rest Stop.
 - H) That the Committee Support Officer obtains a fencing quote from Riley Harvey amended to reduce number of panels and accept accordingly.
 - i) That the Committee Support Officer requests Councils Communications team to put a social media callout/post seeking any interest for a family day carer in Spring Hill.
 - j) That the Committee Support Officer action the development application process for the RFS shed change of use proposal.
 - k) That the Committee Support Officer investigate the disabled parking space options with SHPS.
 - l) That the Committee Support Officer speak with Councils Works Manager to install reflectors on the traffic refuge at the intersection of Mitchell Highway in Lucknow and Beasley Road.
 - m) That the Committee Support Officer speak with relevant Council staff regarding the contractors' mowing obligations.
 - n) That the Committee Support Officer speak with Councils Works Manager regarding the Beasley Road roadworks timeline.

THE MEETING CLOSED AT 6:14PM.

**Attachment 2 Agenda of the Meeting of the Spring Hill Community Committee held on 9
December 2025**

3 PRESENTATIONS**3.1 Chairperson Presentation - Regional and Economic Development Policy Committee - 4
November 2025**

The Chairperson, Cr Ruddy will provide an update to the Committee on the Regional and Economic Development Policy Committee of 4 November 2025 when the last Community Committee minutes were presented to Council for adoption.

3.2 Committee Support Officer Presentation - Worboys Street Rehabilitation

The Committee Support Officer will present to the Committee an update on the current investigation and the plans developed by Council's Manager of Engineering Services for the rehabilitation of Worboys Street.

**Attachment 2 Agenda of the Meeting of the Spring Hill Community Committee held on 9
December 2025**

4 GENERAL REPORTS**4.1 Spring Hill Community Committee Meeting Dates 2026**

RECORD NUMBER: 2025/2519

AUTHOR: Sophie Currenti, Engagement Officer

EXECUTIVE SUMMARY

The Spring Hill Community Committee is to consider meeting dates and times for 2026.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Clifton Grove Community Committee set meeting dates, times and locations for 2026.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s key risk categories and the following comments are provided:

Service/Project Delivery	Nil
Financial	Nil
Reputation/Political	Nil
Environment	Nil
Compliance	Nil
People & WHS	Nil
Information Technology/ Cyber Security	Nil

SUPPORTING INFORMATION

The Committee is invited to discuss and determine meeting dates for 2026.

Attachment 2 Agenda of the Meeting of the Spring Hill Community Committee held on 9 December 2025

4.2 Spring Hill Community Committee Action Plan - December 2025

RECORD NUMBER: 2025/2542

AUTHOR: Sophie Currenti, Engagement Officer

EXECUTIVE SUMMARY

Council has noted the important role that Community Committees play in providing feedback and input into Council's operations. Committees can also offer ideas and suggestions to be considered as part of Council's Integrated Planning and Reporting framework, and related annual budget.

As a means of recording ideas, suggestions and activities made and undertaken by members, each Committee will develop and review on an ongoing basis an Action Plan.

The Action Plans Review and Update will be a standard item at each meeting.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making".

FINANCIAL IMPLICATIONS

Items on the Action Plan will not necessarily be put into Council's program of works or budget. Rather, the Action Plan will be used by the Committee and staff to provide suggestions for Council's consideration and track specific tasks, projects or requests of the Committee.

Items may have short-term or long-term goals or activities that can be worked on over time.

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Spring Hill Community Committee consider and discuss items to be included on the Action Plan.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

Service/Project Delivery	Changes to the Action Plan may affect timelines or delivery of existing community initiatives.
Financial	New or updated actions may require additional funding or reallocation of existing resources.
Reputation/Political	Community expectations may be impacted if priorities shift or previously endorsed actions are removed.
Environment	Revised actions should consider environmental impacts and alignment with sustainability goals.
Compliance	Updates must align with Council policies, committee terms of reference and relevant legislation.
People & WHS	New or revised actions may introduce workload or safety considerations for volunteers and staff.
Information Technology/ Cyber Security	Digital updates to the Action Plan must ensure secure access and accurate version control.

**Attachment 2 Agenda of the Meeting of the Spring Hill Community Committee held on 9
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4.2 Spring Hill Community Committee Action Plan - December 2025

SUPPORTING INFORMATION

An update to the Committee's Action Plan will be a standard item on every agenda for discussion and review.

The Committee Clerk will ensure the Action Plan identifies possible budget and resourcing implications, and also how an item links to Council's Delivery/Operational Plan, or could be proposed for future Delivery/Operational Plans.

ATTACHMENTS

- 1 Spring Hill Community Committee Action Plan - December 2025, D25/141621

Attachment 2 Agenda of the Meeting of the Spring Hill Community Committee held on 9 December 2025
Attachment 1 Spring Hill Community Committee Action Plan - December 2025
COMMUNITY COMMITTEE ACTION PLAN
SPRING HILL

D25/38171

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	START DATE	END DATE	COMMENTS/PROGRESS	UPDATED
								\$92,200.72
Spring Hill Cemetery		Gravel around graves	OCC	To be determined	To be determined	To be determined	As advised by Member Winnell, work has been completed and paid for.	25/11
Safety – control speeding		To reduce entire town speed limit to 40km/h	OCC/Traffic/TfNSW	To be determined	To be determined	To be determined	Ongoing.	25/11
Safety – footpaths		Installation of footpath connecting Bella's Café to Grove St (along Seaton St)	OCC	To be determined	To be determined	To be determined	Work scheduled for Feb/Mar 2026.	25/11
Safety – lighting		Installation of additional street lighting and lighting in Alf Read Park	OCC	To be determined	To be determined	To be determined	Committee Clerk investigating with OCC staff – to provide verbal update.	25/11
Recreational facilities – rec ground		Installation of gym equipment at SH Rec Ground	OCC	To be determined	To be determined	To be determined	Committee wishes to keep this on the action plan and monitor grant opportunities.	25/11
Recreational facilities – rec ground		Installation of play equipment at SH Rec Ground	OCC	To be determined	To be determined	To be determined	Committee Clerk to provide verbal update.	25/11
Recreational facilities – rec ground		Installation of 2x new flagpoles at SH Rec Ground	OCC	To be determined	To be determined	To be determined	Committee wishes to leave this item on hold.	25/11

Attachment 2 Agenda of the Meeting of the Spring Hill Community Committee held on 9 December 2025
Attachment 1 Spring Hill Community Committee Action Plan - December 2025

D25/38171

Temperance Hall – maintenance		Painting of Temperance Hall details	OCC	To be determined	To be determined	To be determined	The painting quote has been accepted, waiting to hear when work will be scheduled.	25/11
Iron Duke Rest Stop		Installation of picnic table/shelters	OCC/UGL	To be determined	To be determined	To be determined	Awaiting application determination from UGL. To discuss costings of picnic shelters.	25/11
		Installation of signage (history sign board/general info)	OCC/UGL	To be determined	To be determined	To be determined	Awaiting application determination from UGL. Iron Duke Rest Stop sign is finalised.	25/11
		Installation of local fallen banners	OCC/UGL	To be determined	To be determined	To be determined	Awaiting application determination from UGL.	25/11
		Installation of further fencing (to stop inappropriate parking but maintain access)	OCC/UGL	To be determined	To be determined	To be determined	Awaiting application determination from UGL. Committee Clerk to provide verbal update.	25/11
Alf Read Park		Maintenance – to reposition the flagpoles	OCC	To be determined	To be determined	To be determined	Completed.	25/11
		Maintenance – new rollers on old flagpole	OCC	To be determined	To be determined	To be determined	Completed.	25/11
Walking Trails		Installation of a walking trail (being a crushed gravel trail) around town and rec ground – to be conducted section by section	OCC	To be determined	To be determined	To be determined	On hold.	25/11

Attachment 2 Agenda of the Meeting of the Spring Hill Community Committee held on 9 December 2025
Attachment 1 Spring Hill Community Committee Action Plan - December 2025

D25/38171

EV Charging Station		Installation of an EV Charging Station in SH	OCC	To be determined	To be determined	To be determined	Update provided from Committee Admin Support via email 18/11 – ongoing.	25/11
Early Childcare		Investigate the opportunities for an early childcare centre in SH.	OCC	To be determined	To be determined	To be determined	Update provided from Committee Admin Support via email 18/11 – to be posted.	25/11
RFS Shed		Lodge development application for change of use of the RFS shed	OCC	To be determined	To be determined	To be determined	Ongoing.	25/11
Disabled Parking		Investigate options for disabled parking outside SHPS.	OCC	To be determined	To be determined	To be determined	Update provided from Committee Admin Support via email 18/11 – resolved.	25/11

SUPPORTING INFORMATION ON COMPLETING AND UPDATING THE ACTION PLAN

The Community Committee Action Plan outlines what the committee will contribute during the Council term. It should be **updated at least after each meeting**, and otherwise as required.

This template is provided to assist in developing the action plan, and to provide consistency across all community committees.

Action/Project: The general activity or project that the committee is providing advice and information on for Council, or is going to undertake themselves.

Community Strategic Plan Reference: The Community Strategic Plan is Council's chief planning document. It outlines the aspirations and needs of the Orange community and is a 10-year plan to guide Council and community activity. Linking activities to the goals outlined in this plan helps keep everyone working toward the same vision.

Tasks: These are the individual tasks that need to be undertaken to complete the action or project successfully. There may only be one task, or there may be several tasks included in a project.

Responsibility of: Is this an action or project that Council and its staff are responsible for, or is this something the community committee is going to undertake?

Attachment 2 Agenda of the Meeting of the Spring Hill Community Committee held on 9 December 2025

Attachment 1 Spring Hill Community Committee Action Plan - December 2025



D25/38171

Cost Implications: Are there any costs involved with the project? If any recommendations are being made that impact the already approved Council budget, this needs to go to a full general Council meeting for discussion and resolution.

Start and End Dates: Some activities will be short term activities, some will be for a much longer period, perhaps even across the entire Council term. Providing start and end dates gives the committee (and Council) a timeline and targets to work towards. Dates can always be adjusted as needed.

Comments/Progress: Any time there is movement or progress regarding an action or project, it is recorded to keep track of where it is up to and what needs to happen next.

Updated: Record the date of when the last changes to an activity or project were made. This will help identify any projects or initiatives that may have stalled and need action to be moved along.