



ENVIRONMENTAL SUSTAINABILITY POLICY COMMITTEE

AGENDA

3 FEBRUARY 2026

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **ENVIRONMENTAL SUSTAINABILITY POLICY COMMITTEE MEETING** of **ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 3 February 2026.**

Scott Maunder
CHIEF EXECUTIVE OFFICER

For apologies please contact Executive Support on 6393 8391.

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building by the rear entrance and gather at the entrance to the car park. This is Council's designated emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

1	INTRODUCTION.....	3
1.1	Apologies and Leave of Absence	3
1.2	Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests.....	3
2	COMMITTEE MINUTES	4
2.1	Minutes of the Environmental Sustainability Community Committee 5 December 2025	4
2.2	Minutes of the Tidy Towns Community Committee Meeting 4 December 2025	33

1 INTRODUCTION

MEMBERS

Cr D Mallard (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

1.1 Apologies and Leave of Absence

1.2 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Environmental Sustainability Policy Committee at this meeting.

Attachment 1 Minutes of the Meeting of the Environmental Sustainability Community Committee held on 5 December 2025**2 COMMITTEE MINUTES****2.1 Minutes of the Environmental Sustainability Community Committee 5 December 2025**

RECORD NUMBER: 2026/1

AUTHOR: Eli Todman, Sustainability Officer

EXECUTIVE SUMMARY

The minutes of the Environmental Sustainability Community Committee held on 5 December 2025 are provided to the Environmental Sustainability Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “8.2 Develop and promote initiatives to reduce water, energy and water waste in consultation with the community”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Environmental Sustainability Community Committee at its meeting held on 5 December 2025.
- 2 That the minutes of the Environmental Sustainability Community Committee from its meeting held on 5 December 2025 be adopted.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

Service/Project Delivery	Nil
Financial	Nil
Reputation/Political	Nil
Environment	Nil
Compliance	Nil
People & WHS	Nil
Information Technology/ Cyber Security	Nil

SUPPORTING INFORMATION

The Committee Agenda and Minutes are attached for the information of Council.

ATTACHMENTS

- 1 Minutes of the Meeting of the Environmental Sustainability Community Committee held on 5 December 2025, 2025/2604 [Download](#)
- 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 5 December 2025, 2025/2510 [Download](#)

Attachment 1 Minutes of the Meeting of the Environmental Sustainability Community Committee held on 5 December 2025

**MINUTES OF THE ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE****HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE****ON 5 DECEMBER 2025****COMMENCING AT 8:02 AM**

1 INTRODUCTION

ATTENDANCE

Cr David Mallard (Chairperson), Cr Melanie McDonell([Audiovisual Link](#)), Peter West([Audiovisual Link](#)), Nick King, Andrew Kennedy, Reg Kidd([Audiovisual Link](#)), Cyril Smith, Manager Waste Services and Technical Support

1.1 APOLOGIES

RESOLVED**Member A Kennedy/Member N King**

That the apologies be accepted from Stephen Nugent, Shahreen Alford, Cynthia Jarratt and Jennifer Lacey for the Environmental Sustainability Community Committee meeting on 5 December 2025.

1.2 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson conducted an Acknowledgement of Country.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

Nil.

2 PREVIOUS MINUTES

RESOLVED**Member N King/Member R Kidd**

That the Minutes of the Meeting of the Environmental Sustainability Community Committee held on 3 October 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Environmental Sustainability Community Committee meeting held on 3 October 2025.

Attachment 1 Minutes of the Meeting of the Environmental Sustainability Community Committee held on 5 December 2025ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE
MINUTES

5 DECEMBER 2025

3 PRESENTATIONS**3.1 CHAIRPERSON REPORT**

TRIM REFERENCE: 2025/2343

The Chair provided an update on the outcomes of the Council meeting held on 4 November 2025, noting that the minutes were adopted without discussion. The Chair also advised the Committee that Eleanor Pratten, Council's Sustainability Project Officer, has resigned from her position and recommended that a letter of thanks be sent in recognition of her contributions during her time with Council.

RECOMMENDATION**Member A Kennedy/Cr D Mallard**

1. That the Environmental Sustainability Community Committee acknowledge the verbal report provided by the Chair.
2. That a letter of thanks be forwarded to Eleanor Pratten for her contributions to sustainability programs at Orange City Council.

4 GENERAL REPORTS**4.1 ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE - 2026 MEETING DATES & TIMES**

TRIM REFERENCE: 2025/2340

Meetings will occur at 8:00 AM Friday on the following dates for 2026:

- 6 February
- 10 April
- 5 June
- 7 August
- 2 October
- 4 December

Each meeting will be held in the councillors workroom unless otherwise advised by the clerk or chair.

RECOMMENDATION**Cr D Mallard/Member N King**

That the Environmental Sustainability Community Committee note the meeting dates set for 2026.

4.2 PROJECT GROUP UPDATES

TRIM REFERENCE: 2025/2341

RECOMMENDATION**Member N King/Member R Kidd**

That the Environmental Sustainability Community Committee acknowledge the verbal reports provided by the project groups.

Attachment 1 Minutes of the Meeting of the Environmental Sustainability Community Committee held on 5 December 2025ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE
MINUTES

5 DECEMBER 2025

4.3 SUSTAINABLE LIVING WEEK 2025 - OUTCOMES REPORT

TRIM REFERENCE: 2025/2492

RECOMMENDATION**Member P West/Member A Kennedy**

That the Environmental Sustainability Community Committee acknowledge the report provided by the Sustainability Officer on Orange Sustainable Living Week 2025.

4.4 SUSTAINABILITY PROGRAMS REPORT

TRIM REFERENCE: 2025/2342

Members highlighted the success of permanent water saving standards in reducing residential water consumption and discussed the feasibility of easing restrictions when water storage levels are high. The matter was taken on notice as no relevant Council staff were present to provide comment.

The Committee also noted that the Aquatic Centre presents a significant opportunity to reduce greenhouse gas emissions, as it consistently remains the highest consumer of natural gas among Council facilities.

Additionally, the Committee acknowledged the partnership previously held between Council and Wangarang for the management of the Ophir Road Resource Recovery Centre. The Committee noted that this partnership has recently concluded and commended Wangarang for their valuable service throughout the arrangement.

RECOMMENDATION**Member N King/Member R Kidd**

1. That the Environmental Sustainability Community Committee acknowledge the information provided in the report.
2. That a letter of thanks be forwarded to Wangarang Industries for their valuable service during the management of the Ophir Road Resource Recovery Centre.

THE MEETING CLOSED AT 9:15AM.

Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 5 December 2025



ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE

AGENDA

5 DECEMBER 2025

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE MEETING** of **ORANGE CITY COUNCIL** will be held in the **COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE** on **Friday, 5 December 2025** commencing at **8:00 AM**.

Barry Omundson
CHIEF EXECUTIVE OFFICER
For apologies, please contact Eli Todman on 6393 8208.

Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 5 December 2025**AGENDA****EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

1	INTRODUCTION.....	3
1.1	Apologies	3
1.2	Acknowledgement of Country.....	3
1.3	Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests.....	3
2	PREVIOUS MINUTES.....	4
2.1	Minutes of the Meeting of the Environmental Sustainability Community Committee held on 03 October 2025	5
3	PRESENTATIONS	9
3.1	Chairperson Report.....	9
4	GENERAL REPORTS.....	10
4.1	Environmental Sustainability Community Committee - 2026 Meeting Dates & Times.....	10
4.2	Project Group Updates	11
4.3	Sustainable Living Week 2025 - Outcomes Report	17
4.4	Sustainability Programs Report	21

Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 5 December 2025**1 INTRODUCTION****MEMBERS**

Cr David Mallard (Chairperson), Cr Melanie McDonell, Peter West, Nick King, Andrew Kennedy, Stephen Nugent, Reg Kidd, Shahreen Alford, Amanda Lockwood, Jennifer Lacey, Cyril Smith, Cynthia Jarratt, Belana Oliver, Director Development Services, Manager Building and Environment, Water Treatment Manager, Manager City Presentation, Manager Waste Services and Technical Support, Water and Sewerage Strategic Manager

1.1 Apologies**1.2 Acknowledgement of Country**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

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As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Environmental Sustainability Community Committee at this meeting.

Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 5 December 2025

2 PREVIOUS MINUTES

RECOMMENDATION

That the Minutes of the Meeting of the Environmental Sustainability Community Committee held on 3 October 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Environmental Sustainability Community Committee meeting held on 3 October 2025.

ATTACHMENTS

- 1 Minutes of the Meeting of the Environmental Sustainability Community Committee held on 3 October 2025

Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 5 December 2025**MINUTES OF THE ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE**

HELD IN COUNCILLORS' WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 3 OCTOBER 2025

COMMENCING AT 8:01AM

1 INTRODUCTION**ATTENDANCE**

Cr David Mallard (Chairperson), Cr Melanie McDonell (*partially Audiovisual link*), Peter West (*audiovisual link*), Andrew Kennedy, Stephen Nugent, Reg Kidd (*audiovisual link*), Shahreen Alford, Jennifer Lacey, Cynthia Jarratt, Belana Oliver, Water Treatment Manager, Water and Sewerage Strategic Manager

1.1 APOLOGIES

Nil.

1.2 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson conducted an Acknowledgement of Country.

Member C Jarratt joined the meeting with the time being 8:03AM

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

Nil.

2 PREVIOUS MINUTES**RESOLVED****Mr R Kidd/Member A Kennedy**

That the Minutes of the Meeting of the Environmental Sustainability Community Committee held on 1 August 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Environmental Sustainability Community Committee meeting held on 1 August 2025.

Cr M McDonell left the audiovisual link with the time being 8:16AM

Cr M McDonell returned to the meeting in person with the time being 8:19AM

Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 5 December 2025

3 OCTOBER 2025

3 PRESENTATIONS**3.1 CHAIRPERSON REPORT**

TRIM REFERENCE: 2025/1991

The Chair provided an update on the outcomes from the Environmental Sustainability Policy Committee on the 2nd of September where the recommendation from ESCC for Council staff to deliver community engagement on National Water Week was approved. An overview of the communications campaign developed for National Water Week and Water Night was presented by the Water and Sewer Strategic Manager.

The Chair provided an update on the textiles recycling trial and reminded members that the [Strategic Policy ST54- Climate Change](#) is currently on exhibition for comment.

RECOMMENDATION**Member A Kennedy/Member S Alford**

That the Environmental Sustainability Community Committee acknowledge the verbal report provided by the Chair.

3.2 PROCESS IMPROVEMENT MICROSOFT TEAMS DEMONSTRATION

TRIM REFERENCE: 2025/2021

The Chair provided an update on the Process Improvement Meeting, where members sat with one of Council's IT staff to test accessibility to the Microsoft Teams Committee – *Environmental Sustainability* Channel. The Sustainability Project Officer then provided a brief demonstration of the utility of MS Teams for ESCC.

RECOMMENDATION**Cr M McDonell/Member S Nugent**

1. That Council Staff work with ESCC members to facilitate the use of Microsoft Teams for streamlined communication and collaboration in between meetings.
2. That the Environmental Sustainability Community Committee acknowledge the MS Teams demonstration by the Sustainability Project Officer.

Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 5 December 2025

3 OCTOBER 2025

4 GENERAL REPORTS**4.1 PROJECT GROUP UPDATES**

TRIM REFERENCE: 2025/2016

Member S Alford provided an update on behalf of the Biodiversity Project Group. The group met with the Coordinator of Strategic Planning and the Natural Resource Coordinator for an update on the biodiversity mapping, the Biodiversity Strategy and weed management. The Biodiversity Project Group offered their support as required for these projects. Member S Alford indicated that the Nelson Park Rifle Range Creek restoration is progressing. Member B Oliver will join the Biodiversity Working Group.

The Chair provided an update on the Climate Change Project Group and their most recent meeting with the Sustainability Team on the Community Climate Change Management Plan. Member S Nugent shared Electrify 2800 experience at the Sustainable Living Week.

RECOMMENDATION**Member B Oliver/Member S Nugent**

That the Environmental Sustainability Community Committee acknowledge the verbal reports provided by the project groups.

Member P West left the meeting with the time being 8:56AM**Member C Jarratt left the meeting with the time being 8:57AM****4.2 SUSTAINABILITY PROGRAMS REPORT**

TRIM REFERENCE: 2025/2023

The Chair invited feedback on the attached Sustainability Works Report. Member A Kennedy was pleased with the report and applauded Council for the work being undertaken. He requested visual representation of Council's strategic policies and documents and how they work together to direct Council projects. Member S Nugent suggested adding targets for the waste diversion rates.

RECOMMENDATION**Member S Alford/Cr M McDonell**

That the Environmental Sustainability Community Committee acknowledge the information provided in the report.

THE MEETING CLOSED AT 9:27AM

Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 5 December 2025

3 PRESENTATIONS

3.1 Chairperson Report

The Chairperson will provide a verbal report with feedback on Council's adoption of Committee recommendations and share any other information relevant to the ESCC.

Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 5 December 2025**ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE****5 DECEMBER 2025****4 GENERAL REPORTS****4.1 Environmental Sustainability Community Committee - 2026 Meeting Dates & Times**

RECORD NUMBER: 2025/2340

AUTHOR: Eli Todman, Sustainability Officer

EXECUTIVE SUMMARY

The Environmental Sustainability Community Committee is requested to consider meeting dates and times for 2026.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "15.1 Provide representative, responsible and accountable community governance".

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

RECOMMENDATION

That the Environmental Sustainability Community Committee set meeting dates, times and locations for 2026.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories, and the following comments are provided:

Service/Project Delivery	Meeting scheduling may affect the committee's ability to deliver actions in a timely and coordinated manner.
Financial	Meeting frequency and timing may influence resourcing needs such as venue availability or staff support.
Reputation/Political	Inaccessible or inconsistent meeting times may impact community engagement and perceptions of transparency.
Environment	Scheduling in-person meetings should consider travel impacts and opportunities for sustainable practices.
Compliance	Meeting dates must align with governance requirements, including notice periods and quorum provisions.
People & WHS	Meeting times should support safe participation and consider volunteer and staff wellbeing.
Information Technology/ Cyber Security	If meetings are held online, platforms must be secure and accessible to all committee members.

SUPPORTING INFORMATION

The Committee is requested to agree on meeting dates, times and locations for the 2026. This will allow meetings to be planned well in advance and members and Councillors can ensure their availability to attend wherever possible.

The proposed meeting dates can be amended at a later date if required.

Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 5 December 2025**ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE**
5 DECEMBER 2025**4.2 Project Group Updates**

RECORD NUMBER: 2025/2341

AUTHOR: Eli Todman, Sustainability Officer

EXECUTIVE SUMMARY

This is an opportunity for project groups to provide a verbal update on current focus areas.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "8.2 Develop and promote initiatives to reduce water, energy and water waste in consultation with the community".

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

RECOMMENDATION

That the Environmental Sustainability Community Committee acknowledge the verbal reports provided by the project groups.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories, and the following comments are provided:

Service/Project Delivery	Nil.
Financial	Nil.
Reputation/Political	Nil.
Environment	Nil.
Compliance	Nil.
People & WHS	Nil.
Information Technology/Cyber Security	Nil.

ATTACHMENTS

1 Community Committee Action Plan, D25/108056

Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 5 December 2025

Attachment 1 Community Committee Action Plan


 COMMUNITY COMMITTEE ACTION PLAN
 ENVIRONMENTAL SUSTAINABILITY

D25/108056

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	START DATE	END DATE	COMMENTS/PROGRESS	UPDATED
BIODIVERSITY								
Biodiversity Strategy	7.1: Ensure best practice in climate change mitigation and adaptation options for Council and community projects	<ul style="list-style-type: none"> Review draft table of content for strategy Staff to share development pathway for native vegetation clearing Staff to provide update on biodiversity mapping 	<ul style="list-style-type: none"> Staff Community members 	TBC			Ongoing	17/11/2025
Biosecurity "Plan"	7.1: Ensure best practice in climate change mitigation and adaptation options for Council and community projects	<ul style="list-style-type: none"> Staff to identify opportunities for group input into biosecurity programs 	Staff	Nil			Awaiting direction	17/11/2025

Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 5 December 2025
Attachment 1 Community Committee Action Plan

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	START DATE	END DATE	COMMENTS/PROGRESS	UPDATED
Nelson Park / Rifle Rang Creek restoration	7.1: Ensure best practice in climate change mitigation and adaptation options for Council and community projects	<ul style="list-style-type: none"> Develop high-level project plan Identify funding opportunities Brief PTWCC and relevant council staff on project details 	Committee	TBC			Ongoing	17/11/2025
CLIMATE ACTION								
Community Climate Change Management Plan	8.2: Develop and promote initiatives to reduce water, energy and water waste in consultation with the community.	<ul style="list-style-type: none"> Review and provide feedback on existing Council Community climate plans Review NSW Gov toolkit Investigate development of survey for SL Expo 	<ul style="list-style-type: none"> Community members Staff 	Nil			<ul style="list-style-type: none"> Request for Quote released for development of plan Program delivery expected to commence in January 2026 	17/11/2025
Sustainable Living Week	8.2: Develop and promote initiatives to reduce water, energy and	<ul style="list-style-type: none"> Promote activities with networks 	<ul style="list-style-type: none"> Community members Staff 	Nil			<ul style="list-style-type: none"> Outcomes report included in ESCC December agenda 	17/11/2025

Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 5 December 2025

Attachment 1 Community Committee Action Plan

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	START DATE	END DATE	COMMENTS/PROGRESS	UPDATED
	water waste in consultation with the community.	• Post event report shared with committee						
PROCESS IMPROVEMENT								
Agenda process	13.3: Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making.	Draft agenda template	Staff	Nil			Draft to be reviewed, aim for inclusion in first meeting of 2026 for member feedback before finalising	17/11/2025
Staff project updates	13.3: Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making.	Draft sustainability works report	Staff	Nil			Complete – standing agenda item. Will continue to be refined. Suggest deletion	17/11/2025
Collaboration	13.3: Provide opportunities for widespread and quality engagement and, where	Investigate Teams and possible training setup/training session	• Staff • Committee members	Nil			Initial setup session with process improvement group complete, additional session required to determine	17/11/2025

Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 5 December 2025


 ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE
 5 DECEMBER 2025

Attachment 1 Community Committee Action Plan



ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	START DATE	END DATE	COMMENTS/PROGRESS	UPDATED
	appropriate, shared decision making.						access beyond Council network	

SUPPORTING INFORMATION ON COMPLETING AND UPDATING THE ACTION PLAN

The Community Committee Action Plan outlines what the committee will contribute during the Council term. It should be **updated at least after each meeting**, and otherwise as required.

This template is provided to assist in developing the action plan, and to provide consistency across all community committees.

Action/Project: The general activity or project that the committee is providing advice and information on for Council, or is going to undertake themselves.

Community Strategic Plan Reference: The Community Strategic Plan is Council's chief planning document. It outlines the aspirations and needs of the Orange community and is a 10-year plan to guide Council and community activity. Linking activities to the goals outlined in this plan helps keep everyone working toward the same vision.

Tasks: These are the individual tasks that need to be undertaken to complete the action or project successfully. There may only be one task, or there may be several tasks included in a project.

Responsibility of: Is this an action or project that Council and its staff are responsible for, or is this something the community committee is going to undertake?

Cost Implications: Are there any costs involved with the project? If any recommendations are being made that impact the already approved Council budget, this needs to go to a full general Council meeting for discussion and resolution.

Start and End Dates: Some activities will be short term activities, some will be for a much longer period, perhaps even across the entire Council term. Providing start and end dates gives the committee (and Council) a timeline and targets to work towards. Dates can always be adjusted as needed.

Comments/Progress: Any time there is movement or progress regarding an action or project, it is recorded to keep track of where it is up to and what needs to happen next.

Updated: Record the date of when the last changes to an activity or project were made. This will help identify any projects or initiatives that may have stalled and need action to be moved along.

Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 5 December 2025**4.3 Sustainable Living Week 2025 - Outcomes Report**

RECORD NUMBER: 2025/2492

AUTHOR: Eli Todman, Sustainability Officer

EXECUTIVE SUMMARY

Orange Sustainable Living Week, held in September 2025 and organised by the Rotary Club of Orange in partnership with Orange City Council, showcased a range of sustainability initiatives. This report outlines the key successes of the festival and identifies opportunities for improvement in future years.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "8.2 Develop and promote initiatives to reduce water, energy and water waste in consultation with the community".

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

RECOMMENDATION

That the Environmental Sustainability Community Committee acknowledge the report provided by the Sustainability Officer on Orange Sustainable Living Week 2025.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

Service/Project Delivery	Nil.
Financial	Nil.
Reputation/Political	Nil.
Environment	Nil.
Compliance	Nil.
People & WHS	Nil.
Information Technology/	
Cyber Security	Nil.

ATTACHMENTS

1 Sustainable Living Week 2025 - Outcomes, D25/139953

Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 5 December 2025

 ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE
 5 DECEMBER 2025

Attachment 1 Sustainable Living Week 2025 - Outcomes

D25/1399953

Sustainable Living Week 2025 – Outcomes

19/11/2025

The 2025 Orange Sustainable Living Week ran from 20–28 September, marking its 17th year. The collaborative program featured the flagship Sustainable Living Expo on 21 September, complemented by activities such as a tree planting and guided tours. Below is a summary of what worked well and areas for improvement.

	What Worked Well	Areas for Improvement				
Rotary	<ul style="list-style-type: none"> ✓ Strong promotion via traditional media (radio, City Life) ✓ Electrify 2800 promoted at preceding Farmers Markets 	<ul style="list-style-type: none"> • Limited social media expertise reduced reach • Vendor engagement unclear; consider a promotional pack for next year • Leverage vendors for engaging content (e.g., videos showcasing stalls) • Flyers at Farmers Markets • Seek grant for banners in main street annually 				
Promotion & Marketing	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px;">Council</td> <td style="width: 50%; padding: 5px;">Council</td> </tr> <tr> <td> <ul style="list-style-type: none"> ✓ Social media tiles created using existing branding and shared with Rotary and vendors ✓ Early media release distributed ✓ Posters placed on community notice boards one month prior </td> <td> <ul style="list-style-type: none"> • Posts had low engagement; no collaborative posting or vendor tagging • Missed opportunity to spotlight sustainability champions via video content • Budget for boosted posts needed • Branding feedback: blue on green hard to read; consider refreshed design • Social media content recycled from last year; needs better photos and creativity </td> </tr> </table>	Council	Council	<ul style="list-style-type: none"> ✓ Social media tiles created using existing branding and shared with Rotary and vendors ✓ Early media release distributed ✓ Posters placed on community notice boards one month prior 	<ul style="list-style-type: none"> • Posts had low engagement; no collaborative posting or vendor tagging • Missed opportunity to spotlight sustainability champions via video content • Budget for boosted posts needed • Branding feedback: blue on green hard to read; consider refreshed design • Social media content recycled from last year; needs better photos and creativity 	
Council	Council					
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Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 5 December 2025

 ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE
 5 DECEMBER 2025

Attachment 1 Sustainable Living Week 2025 - Outcomes

D25/1399953

Sustainable Living Week 2025 – Outcomes

19/11/2025

	What Worked Well	Areas for Improvement
	General <ul style="list-style-type: none"> ✓ Good vendor selection ✓ Me & Zoo demonstrations popular with children ✓ Electrify 2800 stall busy ✓ Accurate attendance data recorded ✓ Smooth set-up and pack-down 	General <ul style="list-style-type: none"> • Talks (Mayor and others) had low attendance; difficult to engage moving crowds • Rotary Markets perceived as not sustainable (e.g., zip-tie litter) • No photos taken on the day, limiting post-event promotion
Expo	Council <ul style="list-style-type: none"> ✓ Strong display of Council initiatives: <ul style="list-style-type: none"> ○ Green guards and saplings giveaway attracted attention ○ Energy efficiency toolkits engaged visitors ○ E-bikes and cargo bikes drew interest ○ Resource Recovery Shop display generated engagement and sales ✓ NetWaste and EnviroCom stalls well-received ✓ Children's colouring activity popular 	Council <ul style="list-style-type: none"> • Consider bringing water mascot • Stall layout (U-shape) deterred visitors; suggest front-facing tables for easier browsing
Other Activities	<ul style="list-style-type: none"> ✓ Broad selection of activities covering energy, waste, and biodiversity 	<ul style="list-style-type: none"> • Low attendance overall • Need more strategic marketing for individual activities • Registrations not collected for Wangarang or planting events

Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 5 December 2025**4.4 Sustainability Programs Report**

RECORD NUMBER: 2025/2342

AUTHOR: Eli Todman, Sustainability Officer

EXECUTIVE SUMMARY

The purpose of this report is to keep Environmental Sustainability Community Committee members informed on sustainability programs at Orange City Council.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "8.2 Develop and promote initiatives to reduce water, energy and water waste in consultation with the community".

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

RECOMMENDATION

That the Environmental Sustainability Community Committee acknowledge the information provided in the report.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories, and the following comments are provided:

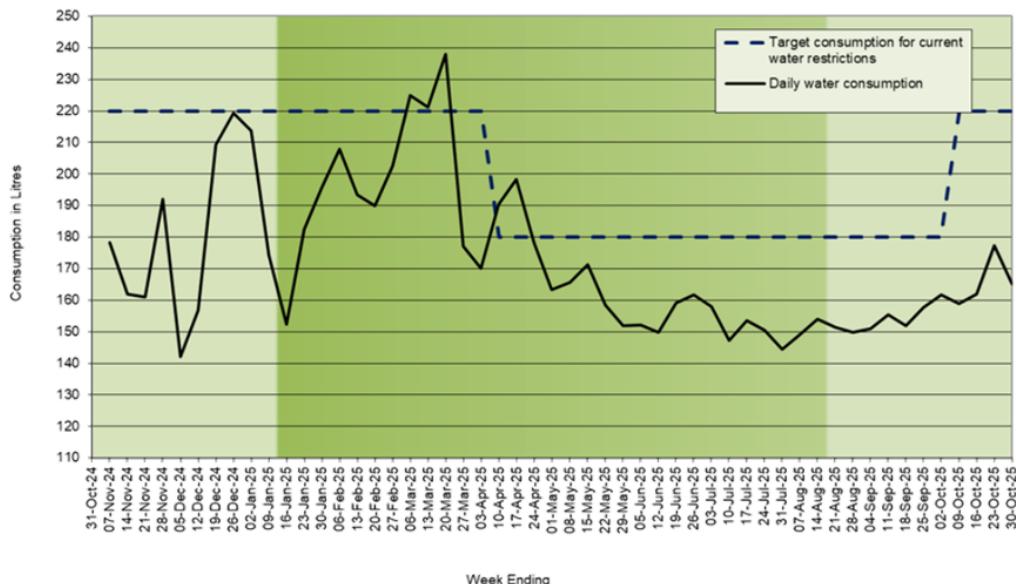
Service/Project Delivery	Nil.
Financial	Nil.
Reputation/Political	Nil.
Environment	Nil.
Compliance	Nil.
People & WHS	Nil.
Information Technology/Cyber Security	Nil.

SUPPORTING INFORMATION**Water**

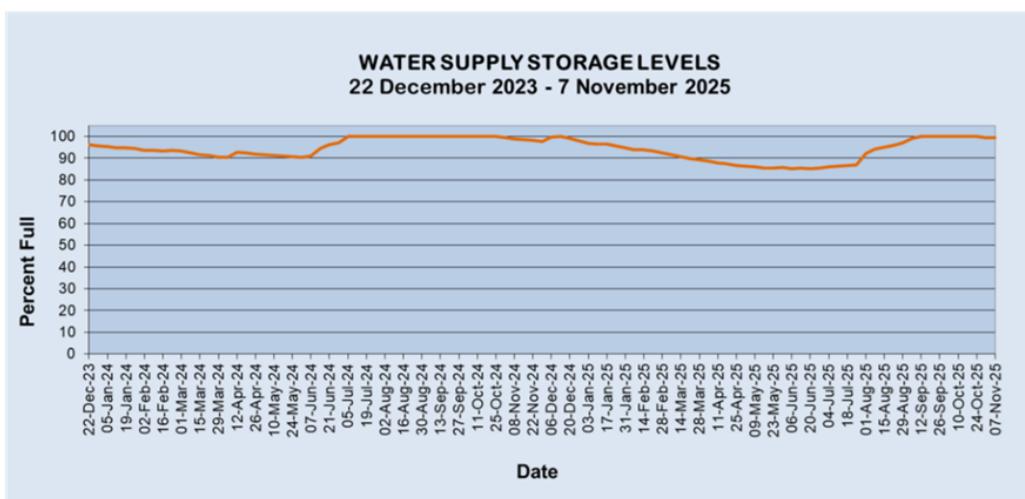
Permanent Water Saving Standards came into effect on Friday 25 June 2021.

Average daily residential water consumption for the period 19 September 2025 to 16 October 2025 was 160 litres per person per day.

The graph below shows the average daily residential water consumption trend from 7 November 2024 to 6 November 2025.

Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 5 December 2025
4.4 Sustainability Programs Report
Daily Water Consumption
7 November 2024 - 6 November 2025

Water Storage Levels

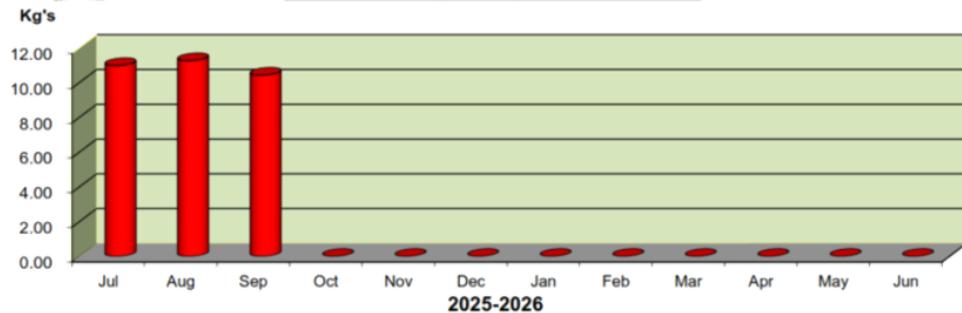
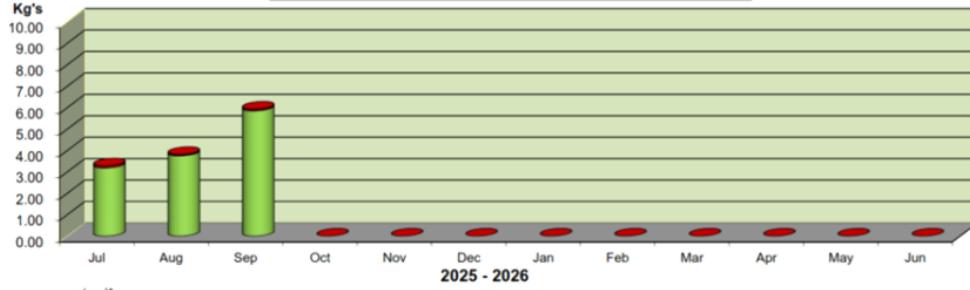
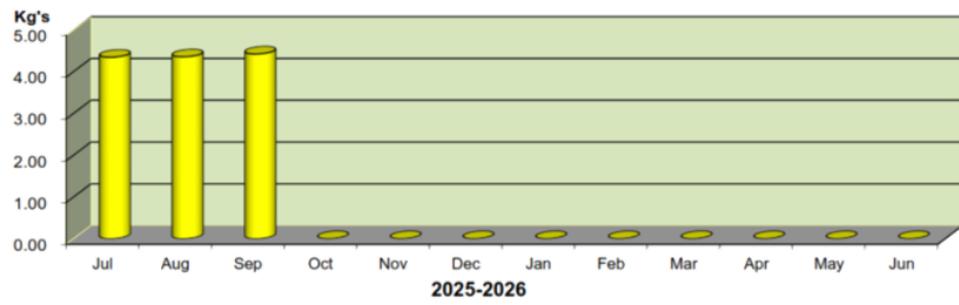
The water storage trend for the combined storages from 22 December 2023 to 7 November 2025 is shown in the graph below.



Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 5 December 2025
4.4 Sustainability Programs Report
Waste and Recycling

Recent tonnages and contamination for residential kerbside collection.

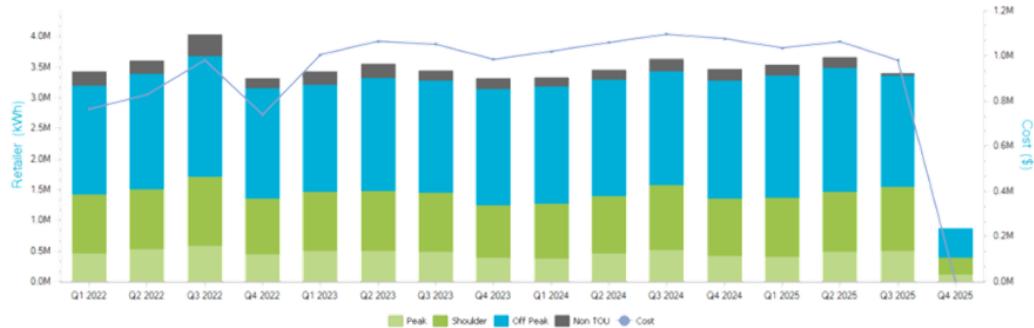
	Waste landfill	Recycling	FOGO
Tonnage	744.38 tonnes	176.54 tonnes	463.12 tonnes
Contamination		9.83%	1.16%


**ORANGE CITY COUNCIL - WASTE COLLECTION
HOUSEHOLD YIELD (Kgs collected per household)**
■ Ave Kg's collected per household

**ORANGE CITY COUNCIL - FOOD & GARDEN WASTE COLLECTION
HOUSEHOLD NET YIELD (Kgs per household per week)**
■ Ave Org Kg's per household per week
■ Ave Waste Kg's per household per week

**ORANGE CITY COUNCIL - RECYCLING COLLECTION
HOUSEHOLD YIELD (Kgs collected per household)**
■ Ave Kg's per household collected


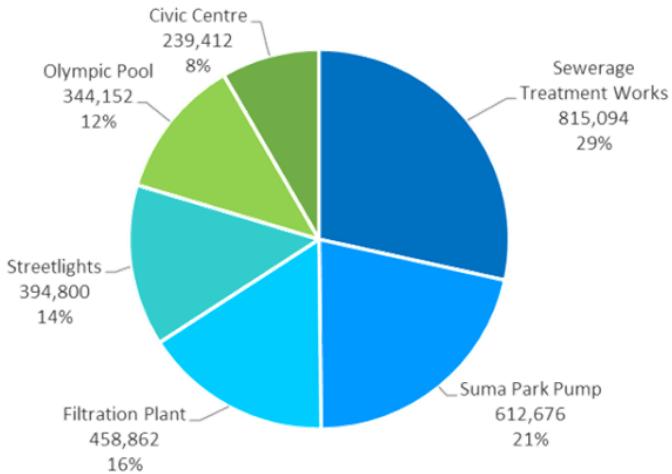
Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 5 December 2025
4.4 Sustainability Programs Report
Electricity Consumption

Council historical electricity consumption across all sites is presented below. Please note all electricity is sourced from 100% Renewable Energy (Iberdrola) or Greenpower (AGL).

Quarterly Data Charts



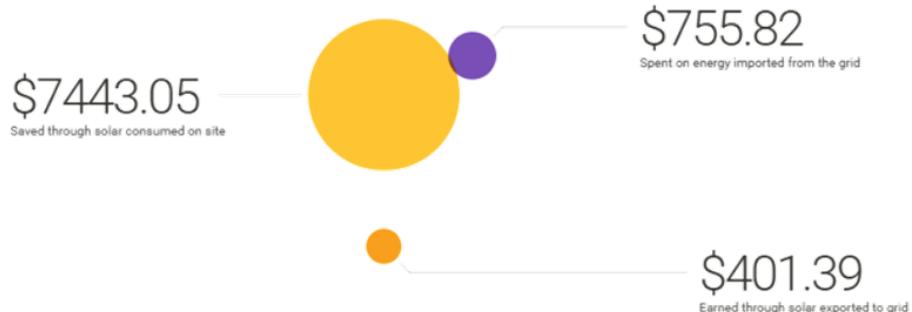
The graph below shows the top 6 energy consuming sites during Q3 2025.


Electricity Generation

Council has 19 sites with solar PV arrays, with sizes ranging from 1.4kW (Botanic Gardens) up to 198kW (Aquatic Centre), with a total capacity of 743kW. Of these sites, 6 can be monitored remotely. The following provides an example of energy savings achieved in 2025 to date from the 99kW solar system installed at the Orange Civic Centre.

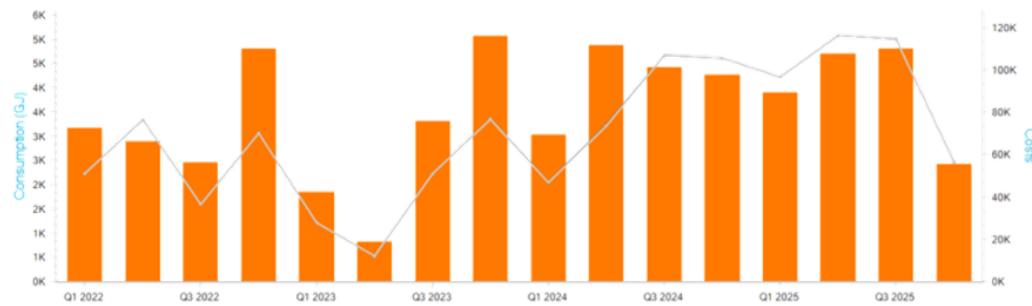
Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 5 December 2025
4.4 Sustainability Programs Report

BREAKDOWN (in 2025)

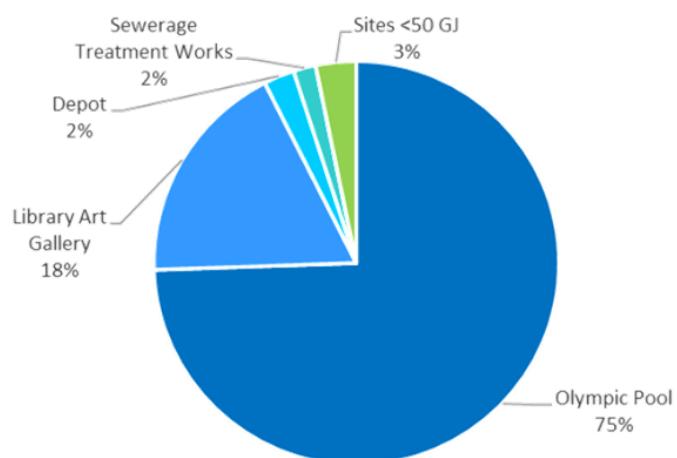

Gas Consumption

Council has 19 sites currently with a gas connection. Historical consumption is presented in the graph below. Please note discrepancies in historic gas consumption are due to gaps in data captured. This issue was rectified in Q3 2023.

Quarterly Data Charts



The graph below presents the share of gas usage by council facilities during the August–October 2025 period.



Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 5 December 2025**4.4 Sustainability Programs Report****Electric Vehicle Charging Stations Usage**

Council operates 9 charging ports across 4 sites.

Charging sessions (the number of times a vehicle has been plugged in to charge), since December 2024 are presented below.



Note the EV Charger integration dates are as follows:

- Lake Canobolas – 18 December 2024
- Botanic Gardens – 18 December 2024
- Aquatic Centre - 10 January 2025
- Library – 10 March 2025

The cumulative lifetime statistics for charging sessions are presented below.

**General Project Updates****Grant Applications****Community Energy Upgrade Fund – Round 2**

Council has been successful in securing funding under Round 2 of the Community Energy Upgrades Fund. The \$2.26 million project (supported through a 50% co-contribution from Council) will deliver a 623-kW ground-mounted solar system paired with a 750-kWh battery at the Icely Road Water Filtration Plant.

Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 5 December 2025

ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE

5 DECEMBER 2025

4.4 Sustainability Programs Report

The system is expected to generate annual savings of approximately \$120,000 and reduce emissions by 167* tonnes of CO₂ equivalent each year. The project will be completed by April 2027.

*Calculated using projected electricity emissions in 2030.

Inclusive Energy Outreach Grant 2026

Council recently submitted an application for the NSW Inclusive Energy Outreach Grant to support a 12-month community energy engagement program, with funding announcements expected in early 2026. If successful, the project will be delivered in partnership with Electrify 2800 and will focus on supporting vulnerable households – including people with disabilities, CALD communities, First Nations peoples, and seniors – through tailored energy education, practical support, and access to clean energy solutions.

The program aims to improve energy literacy, reduce household energy costs, and empower residents to make informed decisions about energy use and efficiency. It builds on the success of the *Electrify Your Home* campaign held in June this year.

Council has applied for \$85,000 to support program delivery.

Climate Change Management Plan**Procurement Policy**

Council staff are currently reviewing the procurement processes, with the opportunity to better embed sustainability across planning, sourcing, and contract management stages. Key procurement templates currently lack sustainability criteria, which limits Council's ability to assess and report on environmental and social outcomes. Recommendations include updating policy definitions to reflect best-practice purchasing and adopting proven tools from other councils to support consistent implementation and monitoring.

Zest Fest

Staff delivered a hands-on waste education initiative at this year's Zest Fest, featuring five Green Team members assisting patrons with correct source separation at event bin stations. Highly visible bin signage and covers were used alongside vendor collaboration to ensure food and drink packaging was recyclable. The initiative successfully reduced contamination and boosted public awareness of correct disposal practices.

Water Education

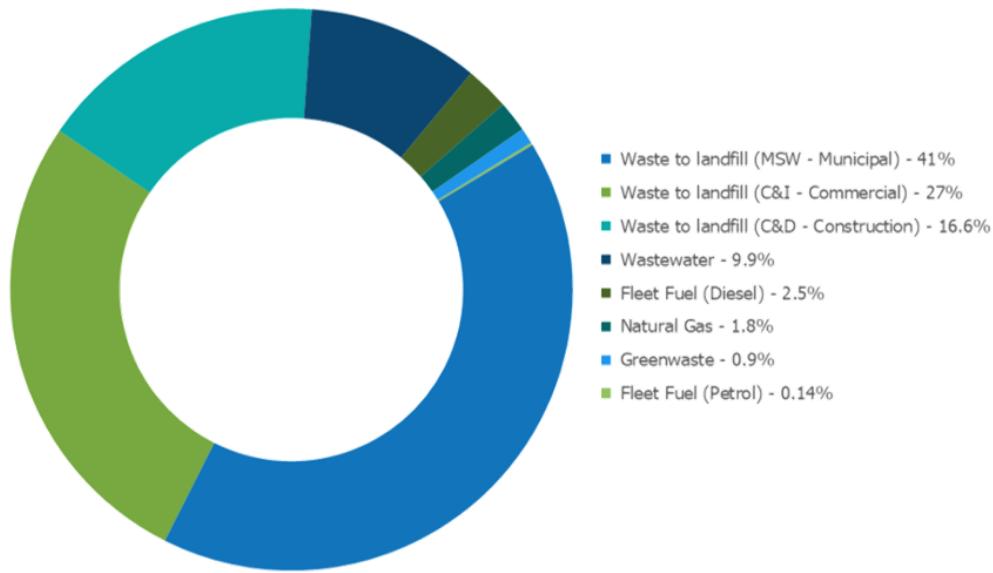
The Water and Sewer Team worked with the Communications Team to promote Water Night and National Water Week, with a media campaign taking place from the 10 to 24 October. The 12 posts across Council's social media platforms received 17,433 views, over 1,193 unique individuals, and generated 92 interactions (including comments, like and shares).

Textile Recycling

Council has launched a free 12-month textile recycling trial at the Ophir Road Resource Recovery Centre to reduce clothing and textile waste going to landfill, partnering with RRR Australia. Residents can drop off all types of clothing, shoes, and household textiles (except damp, dirty, or filled items) for reuse or recycling into products like rags and rugs. The program, which began on October 10, will be assessed for expansion based on waste diversion, cost, and community uptake.

Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 5 December 2025**4.4 Sustainability Programs Report****Emissions Reduction Plan**

Council's emissions profile for FY25 is presented below, with the majority (86%) attributed to landfill operations. Landfill emissions are estimated based on waste tonnage and average material composition. With the recent installation of gas biofilters and their integrated monitoring system, Council will now be able to capture more accurate emissions data from landfill sources moving forward.



2.2 Minutes of the Tidy Towns Community Committee Meeting 4 December 2025

RECORD NUMBER: 2026/35

AUTHOR: Melissa Brennan, Administrative Assistant

EXECUTIVE SUMMARY

The Tidy Towns Community Committee met on 4 December 2025 and the recommendations from that meeting are provided to the Environmental Sustainability Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Tidy Towns Community Committee at its meeting held on 4 December 2025.
- 2 That Council determine recommendations 3.2 from the minutes of the Tidy Towns Community Committee meeting of 4 December 2025 – *Adoption of the Charter – be deferred until a workshop to develop the charter is conducted.*
- 3 That the remainder of the minutes of the Tidy Towns Community Committee from its meeting held on 4 December 2025 be adopted.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s key risk categories, and the following comments are provided:

Service/Project Delivery	Services are provided within current budget allocations and staff resources.
Financial	No adverse impact, costs are mainly internal.
Reputation/Political	Tidy Towns applications provide a positive impact on Council’s reputation.
Environment	No impacts from this report.
Compliance	Nil
People & WHS	Nil
Information Technology/ Cyber Security	Nil

SUPPORTING INFORMATION

The Agenda and Minutes are attached for information of Council.

ATTACHMENTS

- 1 Minutes of the Meeting of the Tidy Towns Community Committee held on 4 December 2025, 2025/2769 [↓](#)
- 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 4 December 2025, 2025/2514 [↓](#)

Attachment 1 Minutes of the Meeting of the Tidy Towns Community Committee held on 4 December 2025**MINUTES OF THE TIDY TOWNS COMMUNITY COMMITTEE****HELD IN COMMITTEE ROOM 3****ON 4 DECEMBER 2025****COMMENCING AT 1:08 PM****1 INTRODUCTION****ATTENDANCE**

Cr Tony Miletto (Chairperson) (Mayor), Cr Marea Ruddy, Chris Gryllis, Natural Resources Coordinator, Sustainability Officer

1.1 APOLOGIES

Nil.

1.2 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson conducted an Acknowledgement of Country.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

Nil.

2 PREVIOUS MINUTES**RESOLVED****Cr M Ruddy/Member C Gryllis**

That the Minutes of the Meeting of the Tidy Towns Community Committee held on 24 September 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Tidy Towns Community Committee meeting held on 24 September 2025.

3 PRESENTATIONS**3.1 CHAIRPERSON PRESENTATION - ENVIRONMENTAL SUSTAINABILITY POLICY COMMITTEE - 4 NOVEMBER 2025**

TRIM REFERENCE: 2025/2430

Agenda from 24 September and minutes from that meeting were provided in the agenda for the Environmental Sustainability Policy Committee 4 November 2025, and adopted by ESPC:

2.2 Minutes of the Tidy Towns Community Committee 24 September 2025 trim reference: 2025/2220 resolved – 25/579 Cr T Greenhalgh/Cr M Ruddy.

RECOMMENDATION**Member C Gryllis/Cr M Ruddy**

That the Tidy Towns Community Committee acknowledge the verbal report provided by the Chair.

Attachment 1 Minutes of the Meeting of the Tidy Towns Community Committee held on 4 December 2025**4 GENERAL REPORTS****4.1 TIDY TOWNS COMBINED FEEDBACK FROM KEEP AUSTRALIA BEAUTIFUL JUDGES**

TRIM REFERENCE: 2025/2427

The Committee reviewed the feedback received and identified two recurring themes that should be strengthened to improve the quality and competitiveness of future submissions:

1. Community Engagement
 - The Committee noted the need to better demonstrate how community input informed project scoping and decision-making
 - Highlighting the link between engagement outcomes and final project designs would more clearly showcase the collaborative approach taken
2. Quantitative Impact Measurement
 - Members agreed that stronger data collection is required to quantify project impacts over time
 - Developing consistent measures, particularly relating to project cost, community benefit and longer-term outcomes, will support more evidence-based storytelling and strengthen our overall case

RECOMMENDATION**Cr M Ruddy/Member C Gryllis**

That the Committee acknowledge the feedback provided from Keep Australia Beautiful.

4.2 PRESENTATION FOR LAUNCESTON MAY 2026

TRIM REFERENCE: 2025/2428

Some key points were provided regarding the structure and requirements for the National Awards during the meeting with Keep Australia Beautiful on Tuesday 3 December. In summary:

- Submit entries for as many of the 10 categories as possible. These are treated as new submissions for the National Awards, even if previously entered at State level.
- The presentation should cover the city as a whole, highlighting our strong community engagement, partnerships, and collaborative projects. Video content is highly effective for showcasing this.
- The judging process includes a two-hour online session. It's important to expand on the written entries, not simply repeat the content.
- We need to confirm the availability of footage and photographs from the Communications team. What do we currently have, and what gaps need filling?

RECOMMENDATION**Member C Gryllis/Cr M Ruddy**

That the Tidy Towns Community Committee meet to discuss and develop the strategy, structure and format of our upcoming presentation in Launceston.

Attachment 1 Minutes of the Meeting of the Tidy Towns Community Committee held on 4 December 2025**TIDY TOWNS COMMUNITY COMMITTEE MINUTES****4 DECEMBER 2025****4.3 BRAINSTORMING IDEAS FOR OCTOBER 2026 AWARDS**

TRIM REFERENCE: 2025/2429

The Committee discussed the initial outcomes and key points from the meeting with Keep Australia Beautiful held on Tuesday 3 December.

Ideas for the Weekend Itinerary

- Align activities with the Wine Week Opening and Farmers Markets
- Indigenous experiences:
 - Cultural tours
 - Indigenous dance group performance
- Walking tour of central Orange
- Mt Canobolas visit or guided walk
- Lake Canobolas activities
- Site visit to biofilters at Euchareena Road Resource Recovery Centre

Ideas for Venues

- Banksia
- Hotel Canobolas Ballroom
- Robertson Park
- Theatre foyer or Visitor Information Centre for an informal reception
- Botanic Gardens for a farewell breakfast

Potential Sponsors for Keep Australia Beautiful to Approach

- Iberdrola
- Newmont
- Loam Bio
- Charles Sturt University
- Orange 360
- Wangarang
- Rotary (for hosting a breakfast)

Ideas for Promotional Bags and Registration Materials

- Personalised, KAB-branded items, e.g. custom wine labels
- Bags and merchandise branding consistent with Orange and KAB themes
- CBD coffee vouchers to encourage local spending

RECOMMENDATION**Cr M Ruddy/Member C Gryllis**

That the Tidy Towns Community Committee develop a draft itinerary for the KAB NSW awards weekend.

Attachment 1 Minutes of the Meeting of the Tidy Towns Community Committee held on 4 December 2025**TIDY TOWNS COMMUNITY COMMITTEE MINUTES****4 DECEMBER 2025****4.4 TIDY TOWNS ACTION PLAN**

TRIM REFERENCE: 2025/2553

Updates:

- Rotary Park: Locate and investigate plaques – completed.
- Sponsorship: Add potential sponsor list and relevant contact details to the materials being provided to Keep Australia Beautiful.
- Meeting Placeholder: Prepare and send a placeholder for a meeting on Tuesday 27 January 2026, to run for 30 minutes either side of 2:00–3:00pm, and book a room from 1:30pm–3:30pm.
- Engagement: Loop in and engage the following teams/contacts:
 - Economic Development Manager
 - Tourism Lead
 - Orange 360
 - Events Team
 - Communications Team

RECOMMENDATION**Member C Gryllis/Cr M Ruddy**

That the Committee review and update the action plan.

Member C Gryllis left the meeting with the time being 1.50pm**THE MEETING CLOSED AT 2.09PM.**

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 4 December 2025



TIDY TOWNS COMMUNITY COMMITTEE

AGENDA

4 DECEMBER 2025

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **TIDY TOWNS COMMUNITY COMMITTEE MEETING** of **ORANGE CITY COUNCIL** will be held in the **COMMITTEE ROOM 3** on **Thursday, 4 December 2025** commencing at **1:00 PM**.

Barry Omundson
CHIEF EXECUTIVE OFFICER
For apologies, please contact Andrew Cole on 6393 8025.

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 4 December 2025**AGENDA****EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

1	INTRODUCTION.....	3
1.1	Apologies	3
1.2	Acknowledgement of Country.....	3
1.3	Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests.....	3
2	PREVIOUS MINUTES.....	4
2.1	Minutes of the Meeting of the Tidy Towns Community Committee held on 24 September 2025	5
3	PRESENTATIONS	9
3.1	Chairperson presentation - Environmental Sustainability Policy Committee - 4 November 2025	9
4	GENERAL REPORTS.....	10
4.1	Tidy Towns Combined Feedback from Keep Australia Beautiful Judges.....	10
4.2	Presentation for Launceston May 2026	15
4.3	Brainstorming ideas for October 2026 awards	17
4.4	Tidy Towns Action Plan.....	19

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 4 December 2025**1 INTRODUCTION****MEMBERS**

Cr Tony Mileto (Chairperson) (Mayor), Cr Marea Ruddy, Chris Gryllis, Director Development Services, Natural Resources Coordinator

1.1 Apologies**1.2 Acknowledgement of Country**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Tidy Towns Community Committee at this meeting.

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 4 December 2025



TIDY TOWNS COMMUNITY COMMITTEE

4 DECEMBER 2025

2 PREVIOUS MINUTES

RECOMMENDATION

That the Minutes of the Meeting of the Tidy Towns Community Committee held on 24 September 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Tidy Towns Community Committee meeting held on 24 September 2025.

ATTACHMENTS

- 1 Minutes of the Meeting of the Tidy Towns Community Committee held on 24 September 2025

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 4 December 2025**MINUTES OF THE TIDY TOWNS COMMUNITY COMMITTEE****HELD IN COMMITTEE ROOM 3****ON 24 SEPTEMBER 2025****COMMENCING AT 10.06AM****1 INTRODUCTION****ATTENDANCE**

Cr Tony Miletto (Chairperson) (Mayor), Cr Marea Ruddy, Chris Gryllis, Eleanor Pratten, Natural Resources Coordinator

1.1 APOLOGIES**RECOMMENDATION****Member C Gryllis/Cr M Ruddy**

That the apologies be accepted from Director Development Services and Mr E Todman for the Tidy Towns Community Committee meeting on 24 September 2025.

1.2 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson conducted an Acknowledgement of Country.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

Nil.

2 PREVIOUS MINUTES**RECOMMENDATION****Member C Gryllis/Cr M Ruddy**

That the Minutes of the Meeting of the Tidy Towns Community Committee held on 18 June 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Tidy Towns Community Committee meeting held on 18 June 2025.

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 4 December 2025**3 GENERAL REPORTS****3.1 TIDY TOWNS AWARDS WEEKEND**

TRIM REFERENCE: 2025/1940

Itinerary – The Committee discussed the itinerary for the weekend. Set delegation to attend. It was discussed and noted that Cr Tony Mileto and Cr Marea Ruddy are set to attend the dinner and presentation on the Saturday evening. Thanks to C Davis and G Wheeler for organising their attendance.

Natural Resources Coordinator mentioned two matters arising.

- Fred Maw will be acknowledged with an award on the Saturday night, Cr Tony Mileto was happy to reach out to the family and see if they had a family member to attend and collect on behalf of Fred Maw.
- We also had success in the categories announced in the Saturday morning session. The committee discussed the value of their time; The Natural Resources Coordinator and/ or Sustainability Officer will try to attend the opening and Saturday morning session.

Job numbers are not required as this has been organised by C Davis and G Wheeler. Thanks passed on again.

RECOMMENDATION**Member C Gryllis/Cr M Ruddy**

That the committee note Cr Mileto and Cr Ruddy are the set delegation to the Tidy Towns Awards in Parkes.

3.2 OPEN FORUM

TRIM REFERENCE: 2025/1943

Discussed renaming of the committee – with hopes we can align with the rebranding of the “Keep Australia Beautiful” Tidy Towns rebranding.

Discussed some media opportunities to build committee numbers and promote the city.

The Committee also reviewed the assessor visit from KAB Doug McDonald and noted it was a good day, and it was well received.

RECOMMENDATION**Member C Gryllis/Cr M Ruddy**

That the Open forum discussion be noted.

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 4 December 2025**3.3 TIDY TOWNS ACTION PLAN**

TRIM REFERENCE: 2025/1942

Tidy Town Plaques have been located, C Gryllis mentioned Rotary would be interested in holding a working bee to install these.

The Charter was held over until the return of the Director Development Services.

The Natural Resources Coordinator to engage Council's Communications team for the 2026 campaign and pre 2026 to try to build the committee's membership base.

RECOMMENDATION**Member C Gryllis/Cr M Ruddy**

That the Committee review and update the action plan.

THE MEETING CLOSED AT 10.30AM.

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 4 December 2025

3 PRESENTATIONS

3.1 Chairperson presentation - Environmental Sustainability Policy Committee - 4 November 2025

The Chairperson will provide a verbal report to the Committee on the Environmental Sustainability Policy Committee of 4 November 2025.

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 4 December 2025

TIDY TOWNS COMMUNITY COMMITTEE

4 DECEMBER 2025

4 GENERAL REPORTS**4.1 Tidy Towns Combined Feedback from Keep Australia Beautiful Judges**

RECORD NUMBER: 2025/2427

AUTHOR: Melissa Brennan, Administrative Assistant

EXECUTIVE SUMMARY

The Tidy Towns Committee is invited to discuss combined feedback from Keep Australia Beautiful (KAB) judges from the NSW Tidy Towns awards 2025. Categories are listed below.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Committee acknowledge the feedback provided from Keep Australia Beautiful.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

Service/Project Delivery	Nil.
Financial	Nil.
Reputation/Political	Nil.
Environment	Nil.
Compliance	Nil.
People & WHS	Nil.
Information Technology/ Cyber Security	Nil.

SUPPORTING INFORMATION**Category:** Waste Avoidance**Project:** Zest Fest: Refills not Landfill**General Comments**

- Great project and excellent to see a Council going up the waste hierarchy and working with stakeholders to identify and mitigate barriers to implementation.
- The project is an innovative concept that was not easy to implement without some level of pushback. The entry clearly outlines details of the project including the evaluation and future opportunities

Highlights of your entry

- The entry nomination highlights clearly the positive aspects and challenges for the project.

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 4 December 2025**4.1 Tidy Towns Combined Feedback from Keep Australia Beautiful Judges**

- This project is something that should be looked upon as industry leading and innovative

Suggestions for consideration

- The project was not clear who bore the cost for its implementation and how the community felt about having to pay for an additional item
- It was mentioned briefly at the end, but I would have liked to see more emphasis on the reuse component. If these cups are thrown away after the event, there hasn't been a large amount of waste avoided, so making sure they are reused and don't need to be purchased each time is key.

Category: Liveable Towns**Project: Lake Canobolas: Places to Swim****General Comments**

- This is a great investment for orange residents and visitors alike; an investment that will no doubt continue in showing its worth over the coming years.
- The project was unquestionably beneficial to the social, environmental and economic standing of Lake Canobolas. The upgrades certainly created a more accessible, comfortable, and educational setting for all sectors of the community for all demographics. However, it was disappointing to see that despite the magnitude of the project and its importance to the community, there were only 6 volunteers. This could be expanded for other future projects. The project also did not mention any other business that contributed to this initiative. It seems this was a closed and tight collaboration only among 3 players. Wide public participation promotes ownership of the final output and the ongoing value and care placed by the locals for this space.

Highlights of your entry

- Safety is always a great motivator for improvements, and it is wonderful that Orange City Council has been able to implement safety upgrades for all users.
- I love the photos that highlight the inclusive aspects of the upgrades, the kiosk and toilet facilities.
- The collaboration with community, Cadia Mining and the NSW Government have made this project an outstanding example of infrastructure improvements providing much needed recreational space for many users.
- The project is a very positive and appropriate response to the growing needs of the community. It focused on improving important social values of equity, connectivity and personal wellbeing.
- The improved space enhanced environmental assets increasing biodiversity and offering opportunities to all visitors to experience local natural values.

Suggestions for consideration

- Evaluation of project mentions strong user feedback and increased use. Is it possible to capture some of this feedback and have a quantitative measure that will make this more meaningful for future grant funding applications?

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 4 December 2025

TIDY TOWNS COMMUNITY COMMITTEE

4 DECEMBER 2025

4.1 Tidy Towns Combined Feedback from Keep Australia Beautiful Judges

- I would have liked to have understood more about how the community users were engaged in decision making about the upgrades. You mentioned letters to user groups, but no specific detail.
- The submission was lacking detail on how engagement was conducted. It should have provided evidence of support letters as the submission claimed these have been received.
- The submission did not articulate the planning process. Instead, it instantly referred to a Master Plan which needed to be implemented. The development of the Master Plan must have been guided by some drivers, and this should have been detailed.
- The outcomes of the project could have been better described. How many more visits were observed compared to a pre-upgrade scenario? Was there a visitor feedback process to assess the likeability of the improved spaces to the users and visitors?

Category: Community Spirit & Inclusion**Project: Rainbow Festival****General Comments**

- The festival's growth from its inaugural year to a multi-day program of 13 events in 2025 reflects strong momentum, community buy-in, and effective collaboration between Council, community groups, and local businesses.
- The entry highlights excellent outcomes: high levels of attendance and participation, strong satisfaction scores, measurable economic benefits, and clear evidence of positive social change, with survey results showing increased perceptions of inclusivity in Orange.
- The transition towards a community-driven model is commendable and indicates long-term sustainability.
- Orange demonstrates a strong commitment, community pride, and continuous improvement. Local groups, schools, and council have worked collaboratively to deliver initiatives that not only improve the visual amenity of the area but also strengthen social connection and resilience.
- The projects presented reflect innovation, inclusivity, and a clear focus on long-term benefits for both people and the environment.
- While there are opportunities to further build capacity through greater community participation and stronger communication of achievements, the town is clearly on a positive trajectory, showing
- dedication, creativity, and care for place.
- This is a great initiative which focuses on inclusion, community and the benefits, social and economic, for Orange and the Country. Facing the initial challenges with resolve, all involved have created a celebration that is successful, and will continue to grow, establishing even more benefits for all.

Highlights of your entry

- Strong collaboration between Council, grassroots groups, businesses, and sponsors.
- Impressive community and visitor participation with measurable positive outcomes (attendance, NPS scores, economic impact).

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 4 December 2025

TIDY TOWNS COMMUNITY COMMITTEE

4 DECEMBER 2025

4.1 Tidy Towns Combined Feedback from Keep Australia Beautiful Judges

- Good evidence of sustainability through embedding the Festival in Council's events calendar and transitioning to community ownership.
- This project is a vibrant, well-structured festival with clear evidence of inclusivity and strong community pride. It demonstrates excellent partnerships across council, youth organisations, businesses, and grassroots LGBTQIA+ groups.
- Comprehensive evaluation methods (NPS, surveys, economic data) clearly illustrate success.
- Festival has moved beyond a Council-led initiative into a genuinely community-driven celebration, ensuring sustainability.
- Strong demonstration of embedded inclusivity through annual scheduling and cultural visibility.
- The inclusivity of the initial engagement between interest groups and businesses, and the support from Council, and more importantly, Councillors.
- The way that, from the initial creation, the project management, while remaining focused on the end goal, has been diversities to a number of key stakeholder groups.
- Creating safe spaces and accommodating all needs in the process of planning and then the execution of the activities is to be commended.

Suggestions for consideration

- The issue could be more clearly defined. The submission states that LGBTQIA+ people in regional areas experience isolation and lack of inclusive events, but supporting data (e.g. survey results, local case studies, or regional statistics) would strengthen the case.
- While there is strong qualitative and quantitative evidence of success, more detail on the festival's impact for specific sub-groups (e.g. youth, families, older residents) could further demonstrate inclusivity across the community.
- The reliance on Council resourcing remains significant. Future submissions could outline clearer strategies for financial sustainability and risk management as community leadership grows.
- More evidence of legacy outcomes beyond the festival period (e.g. ongoing programs, strengthened year-round support networks) would further demonstrate embedded, long-lasting change.
- There is an opportunity to further expand engagement with the broader cultural and First Nations communities within Orange to deepen inclusivity and reflect the diversity of the region.
- Future evaluations could also benefit from incorporating more qualitative measures of social impact, such as personal stories or long-term wellbeing outcomes, to complement existing data and highlight the human benefits of initiatives
- Considering strategies for financial sustainability will be important to ensure the longevity of programs, particularly if external funding reduces over time.
- Perhaps there is the opportunity to work with adjacent Councils to see a regional Festival, taking advantage of local Vineyards, Indigenous Food manufacturing, Milthorpe arts, and recreational activities such as cycling.

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 4 December 2025**4.1 Tidy Towns Combined Feedback from Keep Australia Beautiful Judges**

- Consider entering an Orange Float in the Gra!

Category: Climate Change Mitigation & Adaptation**Project:** Electrify Orange Campaign**General Comments**

- The nomination is well written and explains in detail the project that occurred. The idea podcasts and portable induction cooktop are an effective way to reach a wider audience

Highlights of your entry

- Significant attendance numbers, numerous engagement methods for different age groups

Suggestions for consideration

- The project overview section is well written and explains in depth what was involved in the project, it would have been beneficial to repeat this information below in the marked sections

Category: Biodiversity Conservation**Project:** Planting for the Future**General Comments**

- The 'Planting for the Future' Eucalyptus canobolensis planting project demonstrates a clear commitment to the conservation and preservation of threatened species in the orange region.
- The project highlighted collaboration between a diverse range of stakeholders - Orange Council, Iberdrola Australia, Friends of the Orange Botanic Gardens, Habitat Connect, NEOPHEMA, the Central West Councils Environment and Waterways Alliance and the Youth Action Council.
- Great inclusion of youth and address the issues now to minimise the impact of development.

Highlights of your entry

- This is a well-structured project which is clearly scalable for other sites.
- The project itself can be leveraged for a range of educational activities including partnerships with schools for monitoring.
- The diverse stakeholders identified for collaborating demonstrates the thoughtfulness during the planning process. Including the local business, local environmental community groups and the youth - ensures that the impacts will be lasting. Well Done!

Suggestions for consideration

- More detail on Youth Council involvement. On their Facebook 50 plantings. What was the contribution of the Friends of the Orange Botanic Gardens. Was Iberdrola the main sponsor? If so, how does this project fit the corporation's social licence model and going forward could they be a longer-term sponsor of regional threatened species projects.
- Great project! Providing some numbers around the insights into the survival rates of the plantings and general survival rate of the Silver-leaf Candle bark tree could have been a game changer

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 4 December 2025**4.2 Presentation for Launceston May 2026**

RECORD NUMBER: 2025/2428

AUTHOR: Melissa Brennan, Administrative Assistant

EXECUTIVE SUMMARY

Following on from our success Winning the NSW Tidy Towns Final, we now set out sites on Launceston as the NSW winner to compete at the National Tidy Towns awards. This marks a pivotal moment - both to celebrate our achievements and to craft an inspired, compelling presentation at the awards event in Launceston in May 2026, hosted by the City of Launceston. The national spotlight offers us a platform to showcase our local innovation, community partnerships and sustainable outcomes in a way that resonates beyond the judging panel.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the committee meet to discuss and develop the strategy, structure and format of our upcoming presentation in Launceston.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories, and the following comments are provided:

Service/Project Delivery	Nil.
Financial	Nil.
Reputation/Political	Nil.
Environment	Nil.
Compliance	Nil.
People & WHS	Nil.
Information Technology/	
Cyber Security	Nil.

SUPPORTING INFORMATION

The objectives of this agenda item will include:

- Reviewing our submission and key project achievements. (the feedback from KAB should be considered as it provides opportunity to address the short comings in the initial entries and correct and give clarity in the presentation)
- Aligning on the "story" we want to tell what makes our place unique, what we've collectively achieved, and what our future vision is.
- Determining the presentation format (visuals, spoken narrative, delegates interaction/booth or display).

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 4 December 2025



TIDY TOWNS COMMUNITY COMMITTEE

4 DECEMBER 2025

4.2 Presentation for Launceston May 2026

- Clarifying roles, responsibilities and rehearsal schedule.
- Establishing a “call to action” or key message we want delegates, judges and other communities to remember.

Our presentation should emphasise four core themes:

1. **Community collaboration** – highlighting how local groups, volunteers, council and partners have worked together.
2. **Practical innovation** – showcasing projects that deliver measurable sustainability outcomes (waste reduction, biodiversity, land/water management).
3. **Story of place** – embedding our local identity, sense of place, and how that underpins our approach.
4. **Forward momentum** – communicating how this award nomination is not a finish line but a stepping stone to future initiatives.

In the lead-up to Launceston, we will ensure the presentation format is both polished and flexible: e.g., a concise slide deck (10-12 slides) with strong visuals.

Launceston provides an exceptional opportunity for exposure, learning and benchmarking. By meeting early and being strategic about our presentation format, we can not only present confidently but also position our community as a leader among peers.

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 4 December 2025**4.3 Brainstorming ideas for October 2026 awards**

RECORD NUMBER: 2025/2429

AUTHOR: Melissa Brennan, Administrative Assistant

EXECUTIVE SUMMARY

As host community for the 2026 NSW Tidy Towns State Finals, our committee has a unique opportunity to both celebrate statewide environmental excellence and showcase our region's character, creativity, and community spirit. The upcoming brainstorming session will focus on shaping the format, structure, and experience of the event weekend to ensure it reflects our values and capabilities.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the committee discuss ideas and prepare for the upcoming awards.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories, and the following comments are provided:

Service/Project Delivery	Nil
Financial	Nil
Reputation/Political	Nil
Environment	Nil
Compliance	Nil
People & WHS	Nil
Information Technology/	Nil
Cyber Security	Nil

SUPPORTING INFORMATION

This session aims to gather ideas around how best to host delegates, judges, and visitors while highlighting our local achievements. Discussion points will include:

- **Event structure** – potential scheduling of key activities such as the welcome reception, field tours, community showcase, and awards dinner.
- **Theme and identity** – selecting a unifying theme that captures our community's story and strengths (e.g. sustainability, innovation, sense of place).
- **Local involvement** – identifying opportunities for schools, volunteers, local businesses, and cultural groups to participate and contribute.

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 4 December 2025



TIDY TOWNS COMMUNITY COMMITTEE

4 DECEMBER 2025

4.3 Brainstorming ideas for October 2026 awards

- **Showcase experiences** – developing site tours, project displays, and demonstrations that highlight our signature environmental and community projects.
- **Visitor experience** – ensuring smooth logistics, local hospitality, and memorable experiences for all delegates.

Our goal is to design a weekend that balances formal proceedings with authentic local engagement. The committee will explore creative approaches to presentation formats, event venues, and partnerships that ensure the finals are both professionally delivered and distinctly “ours.”

The outcomes of this brainstorming session will form the basis of a concept plan, which will guide future subcommittees for logistics, marketing, sponsorship, and community engagement. By meeting early and being strategic we afford ourselves the luxury of time and opportunity to work with Keeping Australia Beautiful and our Internal events team to deliver with excellence.

Hosting the state finals presents an opportunity to strengthen our regional profile and inspire others through practical examples of community pride, collaboration, and environmental leadership.

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 4 December 2025

TIDY TOWNS COMMUNITY COMMITTEE

4 DECEMBER 2025

4.4 Tidy Towns Action Plan

RECORD NUMBER: 2025/2553

AUTHOR: Andrew Cole, Coordinator Natural Resources

EXECUTIVE SUMMARY

The Tidy Towns Committee to discuss the progress of the action plan.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making".

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

RECOMMENDATION

That the Committee review and update the action plan.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

Service/ Project Delivery	Changes to the Action Plan may affect timelines or delivery of existing community initiatives.
Financial	New or updated actions may require additional funding or reallocation of existing resources.
Reputation/Political	Community expectations may be impacted if priorities shift or previously endorsed actions are removed.
Environment	Revised actions should consider environmental impacts and alignment with sustainability goals.
Compliance	Updates must align with Council policies, committee terms of reference and relevant legislation.
People & WHS	New or revised actions may introduce workload or safety considerations for volunteers and staff.
Information Technology/ Cyber Security	Digital updates to the Action Plan must ensure secure access and accurate version control.

SUPPORTING INFORMATION

A copy of the action plan is attached for review.

ATTACHMENTS

1 Tidy Towns Community Committee Action Plan - 2025, D25/31565

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 4 December 2025


 TIDY TOWNS COMMUNITY COMMITTEE
 4 DECEMBER 2025

Attachment 1 Tidy Towns Community Committee Action Plan - 2025



COMMUNITY COMMITTEE ACTION PLAN

TIDY TOWNS

D25/31565

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	START DATE	END DATE	COMMENTS/PROGRESS	UPDATED
Action		Locate and investigate plaques for Rotary Park	Natural Resources Coordinator				Added to the new Action Plan from 2025	
Action		Tidy Towns Charter and focus needs to be reviewed	Director Development Services				Added to the new Action Plan from 2025	
Action		Engage the communications and Engagement team to boost Tidy Towns Committee	Natural Resources Coordinator				Added to the new Action Plan from 2025	

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 4 December 2025



Attachment 1 Tidy Towns Community Committee Action Plan - 2025

TIDY TOWNS COMMUNITY COMMITTEE
4 DECEMBER 2025



D25/31565

SUPPORTING INFORMATION ON COMPLETING AND UPDATING THE ACTION PLAN

The Community Committee Action Plan outlines what the committee will contribute during the Council term. It should be **updated at least after each meeting**, and otherwise as required.

This template is provided to assist in developing the action plan, and to provide consistency across all community committees.

Action/Project: The general activity or project that the committee is providing advice and information on for Council, or is going to undertake themselves.

Community Strategic Plan Reference: The Community Strategic Plan is Council's chief planning document. It outlines the aspirations and needs of the Orange community and is a 10-year plan to guide Council and community activity. Linking activities to the goals outlined in this plan helps keep everyone working toward the same vision.

Tasks: These are the individual tasks that need to be undertaken to complete the action or project successfully. There may only be one task, or there may be several tasks included in a project.

Responsibility of: Is this an action or project that Council and its staff are responsible for, or is this something the community committee is going to undertake?

Cost Implications: Are there any costs involved with the project? If any recommendations are being made that impact the already approved Council budget, this needs to go to a full general Council meeting for discussion and resolution.

Start and End Dates: Some activities will be short term activities, some will be for a much longer period, perhaps even across the entire Council term. Providing start and end dates gives the committee (and Council) a timeline and targets to work towards. Dates can always be adjusted as needed.

Comments/Progress: Any time there is movement or progress regarding an action or project, it is recorded to keep track of where it is up to and what needs to happen next.

Updated: Record the date of when the last changes to an activity or project were made. This will help identify any projects or initiatives that may have stalled and need action to be moved along.

Tidy Towns Community Committee - Action Plan

2

Page 21