ORDINARY MEETING OF COUNCIL

AGENDA

16 DECEMBER 2025

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **ORDINARY MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE on Tuesday, 16 December 2025** commencing at **6:30 PM.**

Barry Omundson
CHIEF EXECUTIVE OFFICER
For apologies, please contact Executive Support on 6393 8391.

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building by the rear entrance and gather at the breezeway between the Library and Art Gallery buildings. This is Council's designated emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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1 INTRODUCTION

1.1 Apologies and Leave of Absence

1.2 Livestreaming and Recording

This Council Meeting is being livestreamed and recorded. By speaking at the Council Meeting you agree to being livestreamed and recorded. Please ensure that if and when you speak at this Council Meeting that you ensure you are respectful to others and use appropriate language at all times. Orange City Council accepts no liability for any defamatory or offensive remarks or gestures made during the course of this Council Meeting. A recording will be made for administrative purposes and will be available to Councillors.

1.3 Acknowledgement of Country

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.4 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Councillors now disclose any conflicts of interest in matters under consideration by the Council at this meeting.

1.5 Opening Prayer

COUNCIL MEETING ADJOURNS FOR THE CONDUCT OF THE OPEN FORUM

COUNCIL MEETING RESUMES

2 MAYORAL MINUTES

2.1 Mayoral Minute - CNSWJO Mayoral Board Report and Annual Performance Statement

RECORD NUMBER: 2025/2550

MAYORAL MINUTE

Please find the following, advice from the recent meeting of the Central NSW Joint Organisation Board held in Sydney on the 12 November 2025.

RECOMMENDATION

That Council note the Mayoral Minute on the Central NSW Joint Organisation (CNSWJO) Board meeting on 12 November 2025 held in Sydney.

Tony Mileto
MAYOR

SUPPORTING INFORMATION

Attached for Council's information are the minutes of CNSWJO meeting on the 12 November and the Annual Performance Statement.

ATTACHMENTS

1 CNSWJO Annual Performance Statement, D25/142004⇩
2 Delegate CNSWJO Mayoral Board Meeting Report, D25/147187⇩

ANNUAL PERFORMANCE STATEMENT

2024/2025

CENTRAL NSW
JOINT ORGANISATION

Purpose of the Statement

This Annual Performance Statement provides details on the Central NSW Joint Organisation's progress in implementing its strategies and plans over the 2024/2025 period.

The Statement provides advice on how the CNSWJO has delivered on each of its 7 key strategic priorities including:

1. Leveraging our successful collaboration
2. Regional prosperity through better infrastructure and services
3. Advocate for better infrastructure and services in health and ageing
4. Telecommunications
5. Regional transport planning and infrastructure prioritisation
6. Regional water security and productive water
7. Transition to a sustainable, secure, and affordable energy future

This Statement provides advice in line with the legislative and regulatory framework, specifically 397J Annual Performance Statements of the Local Government Act.

Message from the Chair

As Chair of the Central NSW Joint Organisation, I am proud to reflect on a year of resilience, collaboration, and impact.

In a time of increasing financial pressure and operational complexity for local government, our member councils have demonstrated unwavering commitment to working together for the betterment of our communities. The CNSWJO continues to be a powerful vehicle for regional advocacy, strategic partnerships, and shared service delivery—ensuring that our councils not only survive but thrive.

This year's achievements, including a strong Return on Investment and significant cost savings and grant funding, are a testament to the value of regional collaboration. They reflect the hard work of our Board, General Managers, staff, and partners, and the strength of our shared vision.

We also acknowledge the transition in leadership, with heartfelt thanks to Ms Jenny Bennett for her extraordinary contribution over nearly two decades. Her legacy is deeply embedded in the DNA of this organisation.

The JO continues to actively coordinate opportunities for the Board to engage with State and Federal Ministers throughout the year, ensuring a strong platform for advocating the region's collective priorities.

Looking ahead, we remain focused on delivering outcomes that matter—supporting our councils, empowering our communities, and championing the future of regional NSW. Together, we are stronger.

Thank you for your continued support and dedication.

Cr Kevin Beatty | Mayor of Cabonne | Chair of Central NSW Joint Organisation

Report from the Interim Executive Officer

It is with great respect and appreciation that I begin by acknowledging Ms Jenny Bennett, the former Executive Officer of the Central NSW Joint Organisation. Jenny's exceptional leadership, unwavering dedication, and strategic vision over the past 19 years have left an enduring legacy. Her retirement in June 2025 marked the conclusion of a remarkable chapter, and we thank her sincerely for her outstanding service to the region.

This year also saw the departure of several long-serving Board members. We extend our gratitude for their contributions and warmly welcome six newly elected Mayors and five returning Mayors. This renewal brings fresh energy and insight, offering exciting opportunities to strengthen our strategic direction and build on the strong foundations laid by previous Boards.

Throughout the 2024/2025 financial year, the JO continued to deliver significant value to its members, achieving a strong Return on Investment of 6.28:1. This year has presented financial challenges across the sector, and the pressures on local government are being keenly felt. In this context, the efficiencies delivered by the Joint Organisation are more critical than ever. Notably, our programs have resulted in cost savings of nearly $2.6 million and secured over $1.86 million in grant funding for our members.

Our reputation among stakeholders remains strong, supported by strategic partnerships with organisations such as Regional Development Australia Central West, Charles Sturt University, Rural Doctors Network, and Skillset. These partnerships, formalised through Memoranda of Understanding, are key to delivering high-quality programs and effective advocacy.

The JO also maintains strong involvement in the Joint Organisation Chairs' Forum and the Executive Officers Network, which foster collaboration across regional NSW and support the development of collective programs that benefit all member councils.

The Central NSW Joint Organisation proudly became a member of the Country Mayors Association of NSW, further enhancing our advocacy platform and expanding opportunities for strategic regional collaboration. This membership complements our ongoing engagement with NSW State Government agencies and Local Government NSW, our peak industry body, ensuring that the voice of our region is heard at all levels of decision-making.

A highlight this year has been the continued support from the NSW Department of Climate Change, Energy, the Environment and Water (DCCEEW). Its investment in the Net Zero Accelerator (JONZA) and Water Loss Management (WLM) programs has enabled the placement of dedicated resources within the JO, working closely with state agencies and councils to deliver impactful, sustainable outcomes.

These partnerships and networks are central to our success. They allow us to amplify our collective voice, deliver meaningful outcomes, and ensure that regional NSW continues to be a place of innovation, resilience, and opportunity.

I extend my sincere thanks to our member councils for their active participation, and to the Board and General Managers for their continued leadership and support, and I look forward to the coming 12 months and delivering on the priorities of the new Strategic Plan 2025-2029.

Finally, I'd like to thank our outstanding team for their dedication, loyalty, and consistently high-quality work.

Kate Barker | Interim Executive Officer | Central NSW Joint Organisation

The CNSWJO Board

Cr Kevin Beatty, Chair
Mayor of Cabonne

Cr Phyllis Miller, Deputy Chair
Mayor of Forbes

Cr Robert Taylor
Mayor of Bathurst

Cr Bruce Reynolds
Mayor of Blayney

Cr Paul Smith
Mayor of Cowra

Cr John Medcalf
Mayor of Lachlan

Cr Cassandra Coleman
Mayor of Lithgow

Cr Andrew McKibbin
Mayor of Oberon

Cr Tony Mileto
Mayor of Orange

Cr Neil Westcott
Mayor of Parkes

Cr Paul Best
Mayor of Weddin

The CNSWJO team

Jenny Bennett
Executive Officer

Kate Barker
Director Regional Programs

Meredith Macpherson
Water Utilities Alliance Program Manager

Ann Thomas
Finance Manager

Jen Webber
Regional Resilience Program Manager

Jordan Welden-Iley
Chief Information Security Officer

Carolyn Griffin
Project Officer - Events and Operations

Jessie Parish
Project Officer - Water and Energy

Grace Quinton
Project Officer - Procurement

Kirsty Sheppeard
Project Officer - Procurement and Governance

Review of the SSRP

This year, the Central NSW Joint Organisation embarked on a significant strategic planning process to shape the region's direction for the next four years. This work was grounded in extensive consultation and engagement with a broad range of stakeholders—including the Board, General Managers, member council staff, state agencies, and key regional partners.

This collaborative approach ensured that the development of the 2025–2029 Statement of Strategic Regional Priorities (SSRP) was inclusive, evidence-based, and reflective of the diverse needs and aspirations of our communities. The process provided a valuable opportunity to align local priorities with broader state and regional strategies, while also reaffirming the JO's commitment to delivering meaningful outcomes through partnership and shared vision.

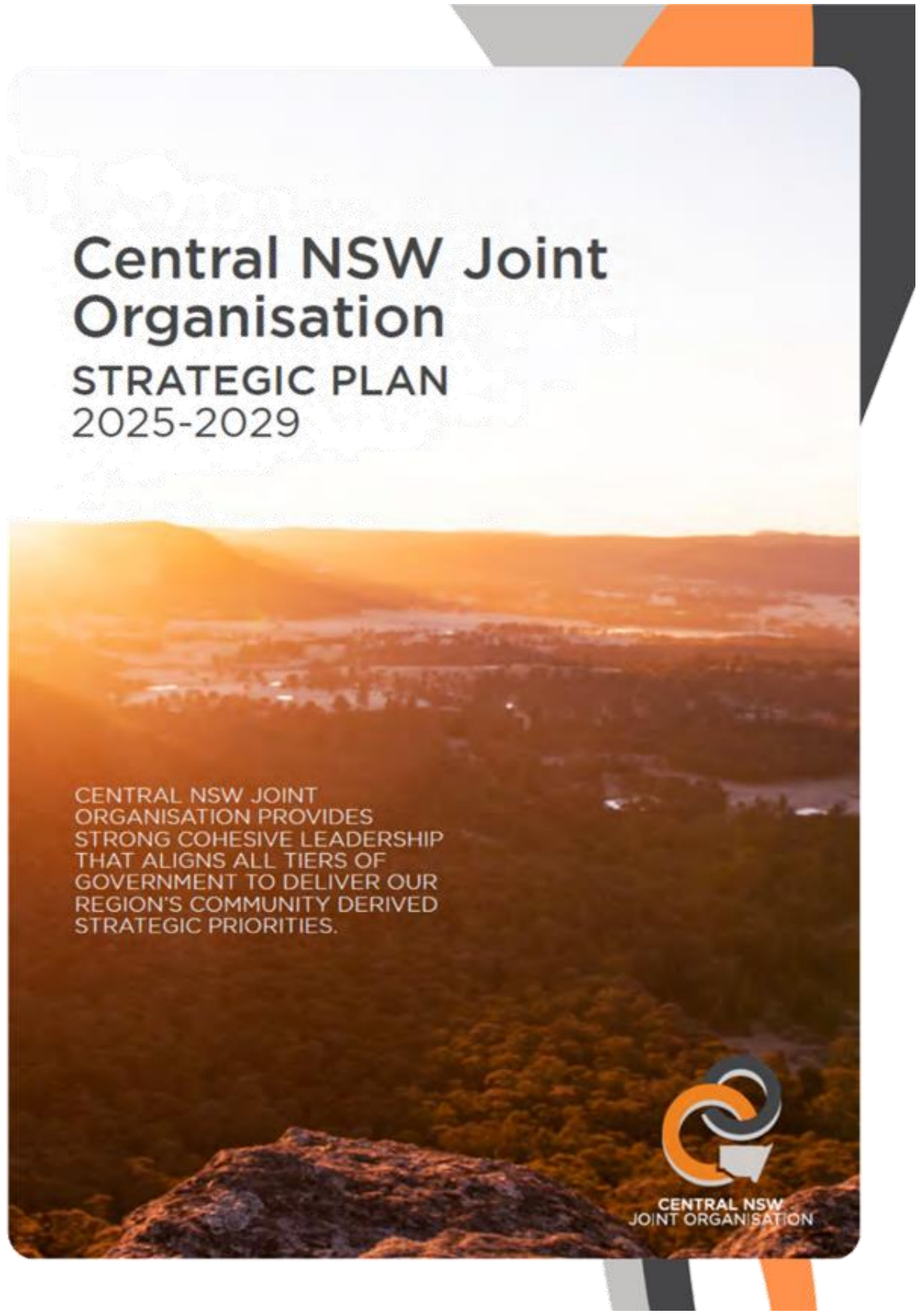
Under the Local Government Act, Joint Organisations are required to prepare an SSRP within 12 months of each ordinary council election. The SSRP sets out the JO's vision for the region and outlines how that vision will be achieved. It draws on the priorities identified through member councils' Integrated Planning and Reporting (IP&R) frameworks and incorporates input from other key stakeholders, including government agencies and non-government organisations.

While many of the strategic priorities remain consistent with previous years, the Board has refined and strengthened each to ensure they reflect the current challenges and opportunities facing our region.

The new priorities are:

1. Leveraging our reputation and strength in collaboration
2. Regional prosperity through better connected infrastructure and services
3. Improved and fit-for-purpose infrastructure and services in health and ageing
4. Telecommunications
5. Regional transport planning and infrastructure prioritisation
6. Regional water security and productive water
7. Climate change adaptation and mitigation

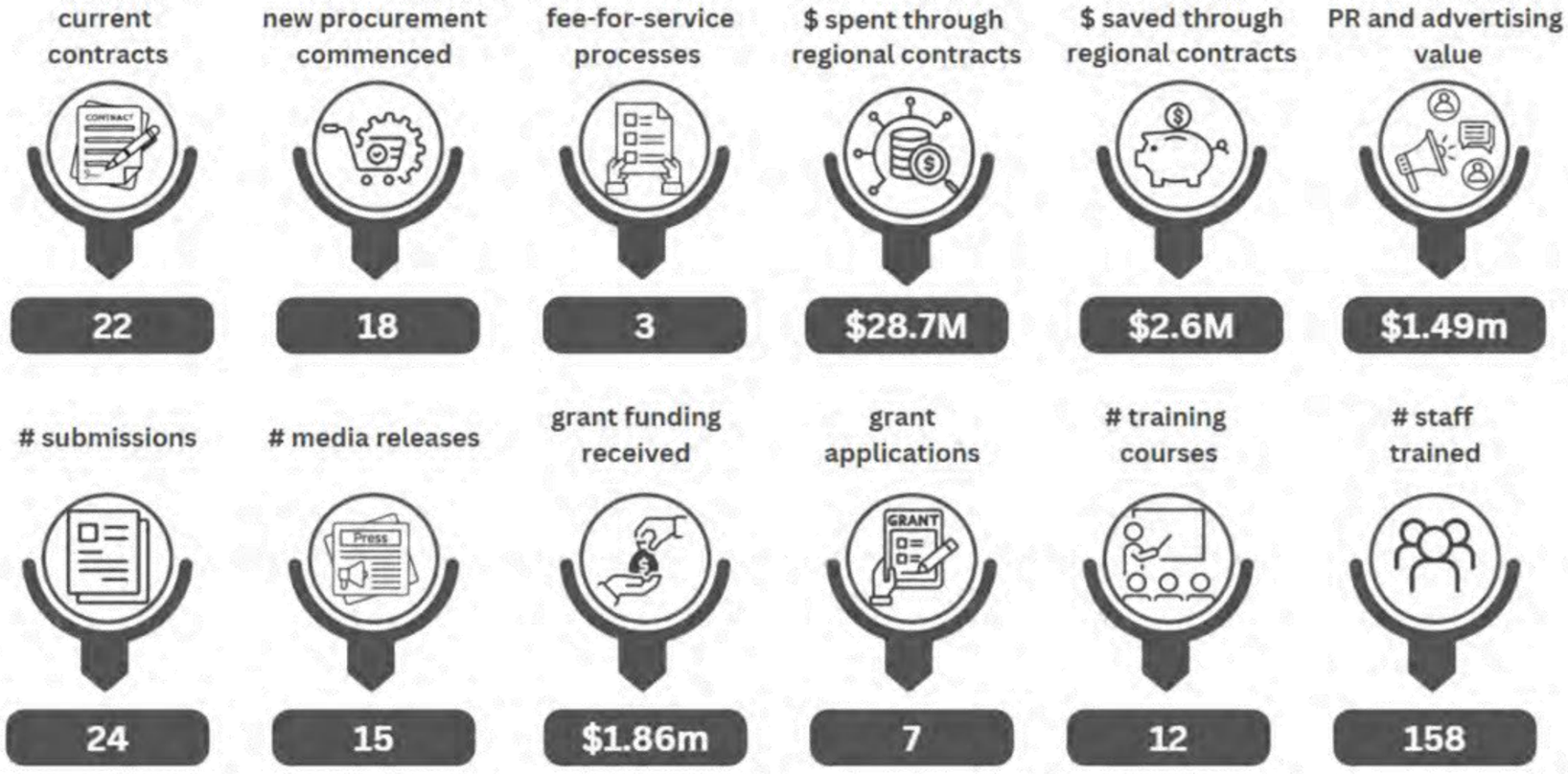
The new SSRP will be presented to the Board for adoption at its November 2025 meeting.



Value to members

Delivering value to members is at the forefront of every program faciliated and delivered by the Joint Organisation.

The graphics below provides a snapshot of the value provided to members councils.



Collaboration

Member councils have continued to collaborate through various opportunities provided by the JO. Many of the meetings and workshops held throughout the year have informed the development of the new SSRP.

Value is delivered primarily by the various CNSWJO operational teams across the region, which include:

- General Managers' Advisory Committee
- Water Utilities' Alliance
- Transport Technical Committee
- Tourism Managers' Group
- Planners' Group
- Human Resources Managers' Group
- WHS/Risk Management Group
- Training, Learning and Development Group
- Net Zero Group
- Regional IT Group
- Building Surveyor/Skills Shortages Group
- Building Surveyors Networking Group
- Fleet Managers Group
- IP&R Group
- Regional Resilience Group
- Regional Procurement Working Group
- Water Loss Management Group
- Information Security Steering Committee

Most of these teams meet quarterly, with CNSWJO staff providing secretariat support. The role of these groups is to collaborate, network, share knowledge and resources, create opportunities, identify efficiencies and deliver regional programs which benefit member councils.

Communication and media

In November 2024, the Joint Organisation launched a quarterly newsletter for member council staff, designed to keep our key stakeholders informed about current programs, upcoming opportunities, and ways to engage with the JO. This initiative has enhanced transparency and strengthened communication across the region.

Additionally, following each Board meeting, members receive a summary report outlining key decisions, program updates, and relevant information for inclusion in council business papers. This ensures that all Councillors remain well-informed about the JO's activities and advocacy efforts, supporting consistent regional alignment and engagement on a quarterly basis.

The JO also continues to provide communications to key stakeholders via media releases. The following is a list of media releases issued in 2024/25:

- Local Leaders Develop Policy on Water Management – July 2024
- Central NSW Joint Organisation Honoured at Local Government Awards – August 2024
- Progress of the NSW Government grant-funded bridge inspection project – August 2024
- Councils Not Welcome – August 2024
- A Partnership Renewed – CNSWJO and RDA Central West – September 2024
- MOU with Rural Doctors Network (RDN) – December 2024
- UN Youth Summit – February 2025
- Federal Candidate briefing in Central NSW – February 2025
- Central West Orana Strategic Regional Integrated Transport Plan – February 2025
- CNSWJO urges member councils to encourage community feedback on Transport Plan – February 2025
- No relief in sight from the Federal Budget for cash strapped councils – March 2025
- Federal Government's aspirations for regional communities needs to just add water –April 2025
- Nuclear or not nuclear is the wrong question – April 2025
- Central NSW Councils Take Action on Disaster Preparedness with $743k in Funding – May 2025
- Collaborating for a better workforce – June 2025

Submissions

Advocacy is a key element to the Joint Organisation's purpose. Each priority has an agreed position endorsed by the Board and this informs our advocacy and submissions.

In 2024/25, CNSWJO lodged the following submissions:

- Submission to Review the NSW Waste Levy Issues Paper – July 2024
- Submission to provide input to Transport and Infrastructure Net Zero Roadmap and Action Plan – July 2024
- Submission on the Dam Safety NSW Levy Review Draft Report – July 2024
- Submission on the Draft Disaster Adaption Plan Guidelines – August 2024
- Submission on the Council Apprentice, Trainee and Cadet Program Funding Guidelines – September 2024
- Submission to the Select Committee on Essential Worker Housing on Options for Essential Worker Housing – September 2024
- Feedback on Draft Australian Drought Policy – September 2024
- Feedback on New National Water Agreement – September 2024
- Submission on the third inquiry into the Rural and Regional Health Services – October 2024
- Submission on the Councillor Conduct Framework Review – November 2024
- Submission to the Inquiry into PFAS contamination in waterways and drinking water supplies – November 2024
- Submission to the Independent Pricing and Regulatory Tribunal review of prices for the Water Administration Ministerial Corporation and WaterNSW – December 2024
- Submission to the Discussion Paper on Review of Alternative Funding Models for Local Water Utilities – December 2024
- Submission to the Inquiry into the Impact of Renewable Energy Zones on Rural and Regional Communities in NSW – January 2025
- Submission to the National Electricity Market (NEM) Review – Initial Consultation – February 2025
- Submission to the Central West Orana Strategic Regional Integrated Transport Plan – February 2025
- Submission Council Code of Meeting Practice Review – February 2025
- Response to the Natural Resource Commission on the review of the Lachlan Regulated River Water Source 2016 – February 2025
- Submission to the Regional Consultation Guidelines – March 2025
- Submission to the Roads Act 1993 Review – April 2025
- Submission to the Inquiry into the Impacts of the Water Amendment (Restoring our Rivers) Act 2023 on NSW regional communities – April 2025
- Submission on the Draft Guidelines for QBRS – April 2025
- Submission on the Draft Guidelines for QBRS – April 2025
- Submission to AEMO on the Proposed Type 9 Metering Approach Under Flexible Trading Arrangements 2025 – June 2025
- Submission to NSW Health on the Draft MPS Strategy – June 2025

All submissions can be found on the CNSWJO website - www.centraljo.nsw.gov.au/submissions

Recognition

In August 2024, the CNSWJO, along with 7 other JOs in NSW, received an LGNSW Local Government Week Planning Award for the 'Embedding Resilience into NSW Councils and Sharing Lessons to Build More Resilient Communities' project funded by the NSW Reconstruction Authority.

In December 2024, the CNSWJO was recognised at the Local Government NSW Excellence in the Environment Awards in 4 categories, including:

Water Management
Winner Division D and Overall Winner
Regional Water Loss Management Hub Project

Towards Net Zero Emissions
Winner Division D and Overall Winner
52 Shades of Green: The Central NSW JO Net Zero Acceleration Program

Climate Change Adaptation
Winner Division D
JO and ROC Network
Regional Resilience Program for Disaster Risk Reduction

Innovation in Planning, Policies and Decision Making
Winner Division D
Transitioning Local Water Utility Strategic Planning into the IP&R Framework

In collaboration with 8 other Joint Organisations in NSW, CNSWJO was announced as a finalist in the 2025 NSW Local Government Excellence Awards in the Partnerships and Collaboration - over 150K population category, for the Joint Organisation Net Zero Accelerator (JONZA) Program which works closely with our member councils, the 8 other Joint Organisations and NSW DCCEEW's Sustainable Councils Program.

We would also like recognise the outstanding achievements of our member councils throughout the year and congratulate each of them.

Priority 1: Leveraging our successful collaboration

Board meeting at Federal Parliament House

The CNSWJO Board held its August 2024 meeting in Canberra, followed by a day in Federal Parliament House meeting with several ministers and advisors.

The Board had meetings with the following:

- Representative from the Office of the Hon Tanya Plibersek
- The Hon Catherine King MP
- Representative from the Office of the Hon Jenny McAllister
- The Hon Kristy McBain
- The Hon Michael McCormack MP
- Representative from the Office of the Hon Julie Collins

As this was the last meeting of the Board for this term, four Mayors who were standing down were thanked for their service to the region. These were Councillors Jason Hamling, Mayor of Orange, Mark Kellam, Mayor of Oberon, Craig Bembrick, Mayor of Weddin and Scott Ferguson, Mayor of Blayney.

Priority 1: Leveraging our successful collaboration

Board meeting at State Parliament House

The CNSWJO Board met with a number of Ministers during a visit to State Parliament House in November 2024, hosted by Mr Philip Donato, Member for Orange.

Mayors raised local and regional issues with the following Ministers:

- The Hon Chris Minns MP, Premier
- The Hon Jenny Aitchison MP, Minister for Regional Transport and Roads
- The Hon Daniel Mookhey MLC, Treasurer
- The Hon Tara Moriarty MLC, Minister for Agriculture
- The Hon Rose Jackson MLC, Minister for Water
- The Hon Ryan Park MP, Minister for Health
- The Hon Paul Scully MP, Minister for Planning and Public Spaces
- The Hon Jihad Dib MP, Minister for Emergency Services
- The Hon Ron Hoenig MP, Minister for Local Government

These meetings are a vital opportunity for regional leaders to directly engage with decision-makers, ensuring that the unique needs and priorities of regional communities are heard and considered in state-level policy and planning.

Priority 1: Leveraging our successful collaboration

SSRP Workshop

The purpose of the Statement of Strategic Regional Priorities (SSRP) workshop with GMAC and councils' Executive Leadership Teams (ELTs) was for attendees to provide insights into what their challenges are and how the Joint Organisation can help over the next 4 year period. Much like councils develop a Community Strategic Plan (CSP) process, the JO develops an SSRP process.

Everything we learned was carried forward and incorporated into the next steps, including a strategic session with the CNSWJO Board in early 2025. This consultation was vital in ensuring CNSWJO operated as efficiently and as targeted in its programming as possible.

The images to the right are graphic representations of what we heard on the day.

Priority 1: Leveraging our successful collaboration

New Councillor Welcome Event

The New Councillor Welcome Event was hosted by CNSWJO in Orange in November 2024.

The purpose of the day was to welcome Councillors recently elected to the region by:

- providing demographic advice on the vital statistics of the region,
- introducing key regional peak agencies and their role especially in relation to councils,
- providing advice on the Joint Organisation, and
- seeking advice back from Councillors on what the Joint Organisation and peak agencies can do for them.

The event was attended by around 30 Councillors from across the region.

Priority 1: Leveraging our successful collaboration

Regional Priority Setting Workshop

On 11 March 2025, CNSWJO coordinated a Regional Prioritisation and Federal Candidate Event in Orange, bringing together 45 participants including Councillors, General Managers, and representatives from the electorates of Riverina and Calare.

The morning session focused on shaping the new Strategic Spatial Regional Plan (SSRP), with attendees contributing valuable insights to help define regional priorities and future directions.

In the afternoon, participants engaged directly with federal candidates ahead of the 3 May election, presenting a unified regional voice on key issues.

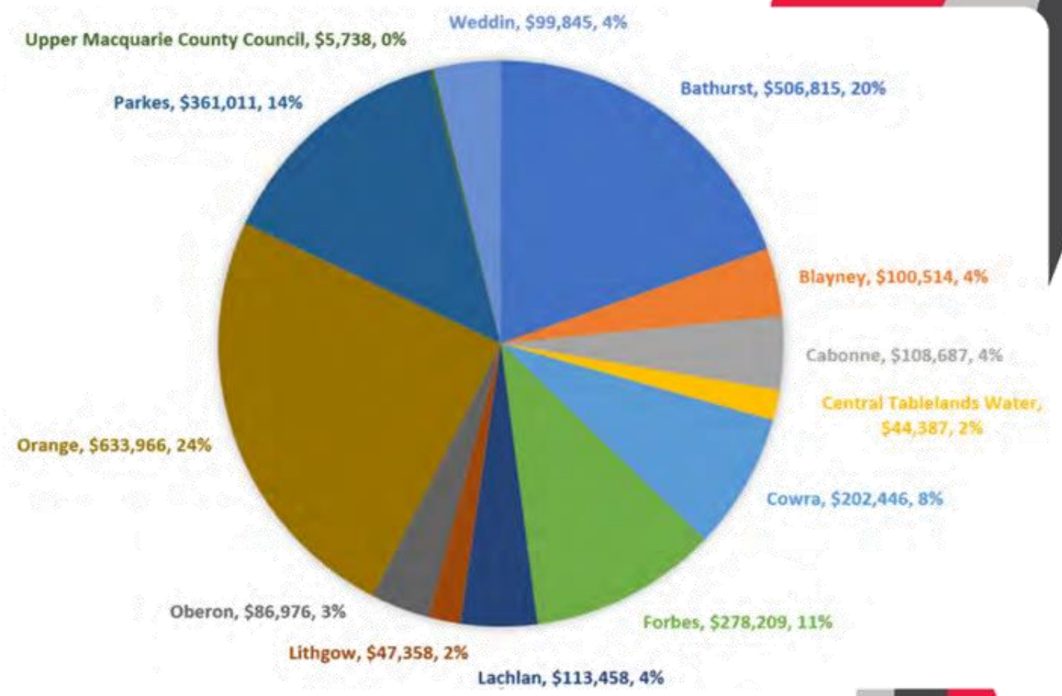
Events like this are critical for regional communities, providing a platform to align local leadership, strengthen advocacy efforts, and ensure that regional priorities are clearly communicated to decision-makers at all levels of government.

Priority 1: Leveraging our successful collaboration

Cost Savings

The following table details the cost savings achieved for each member and associate member council, through the regional procurement program:

SAVINGS	Total
Bathurst	$506,815
Blayney	$100,514
Cabonne	$108,687
Central Tablelands Water	$44,387
Cowra	$202,446
Forbes	$278,209
Lachlan	$113,458
Lithgow	$47,358
Oberon	$86,976
Orange	$633,966
Parkes	$361,011
Upper Macquarie County Council	$5,738
Weddin	$99,845
Total	$2,589,411



Procurement and contracts

In 2024/25, the CNSWJO regional procurement program:

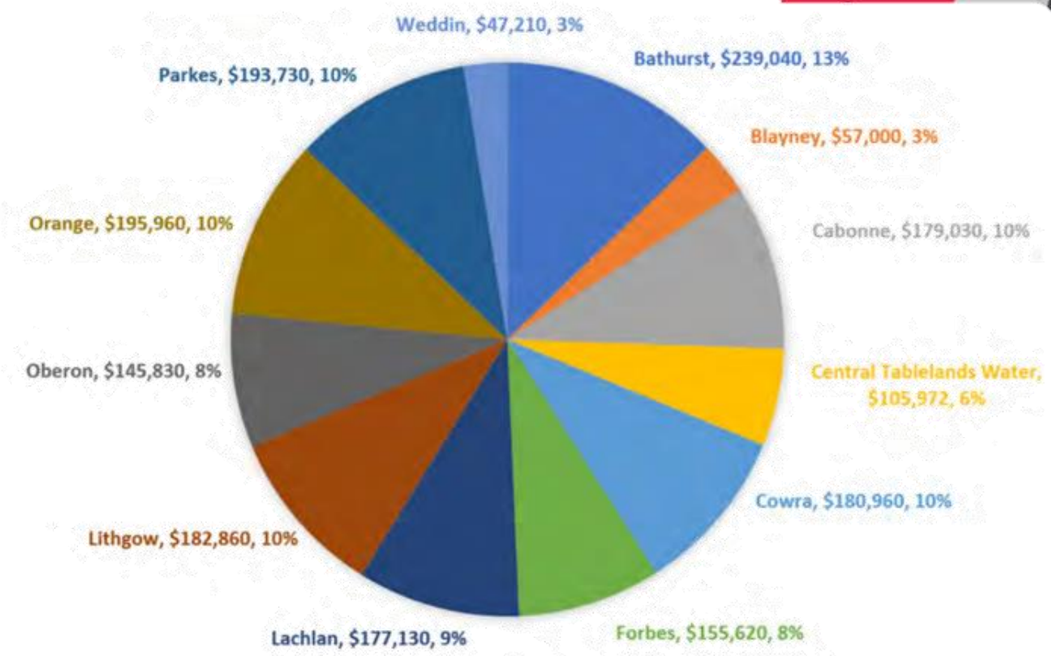
- facilitated 12 procurement processes
- managed 22 contracts with a spend of over $22m by member councils
- managed 49 suppliers
- conducted 3 fee-for-service procurement processes for member councils
- saved almost $2.6m for member councils, which is a 10% saving on average when compared to spend.

Priority 1: Leveraging our successful collaboration

Grant funding

The following table details the grant funding achieved for each member and associate member council, through various regional programs.

GRANT FUNDING - 24/25 FY	Total
Bathurst	$239,040
Blayney	$57,000
Cabonne	$179,030
Central Tablelands Water	$105,972
Cowra	$180,960
Forbes	$155,620
Lachlan	$177,130
Lithgow	$182,860
Oberon	$145,830
Orange	$195,960
Parkes	$193,730
Upper Macquarie County Council	$0
Weddin	$47,210
Total	$1,860,346



The following grant funded projects have been awarded in 2024/2025:

- Joint Organisation Net Zero Accelerator (JONZA) Program Round 3 - NSW DCCEEW
- JONZA Program variation - NSW DCCEEW / NSW Environment Protection Agency
- Water Loss Management (WLM) Program Phase 2 - NSW DCCEEW
- Disaster Ready Fund Round 2- NSW Reconstruction Authority / National Emergency Management Agency

The total grant funding received by the CNSWJO to deliver programming for member councils was over $1.86m. This includes over $400k for funded training programs for member council staff.

The following grant programs have also been delivered in 2024/2025 through previous grants:

- Bridge load capacity assessments
- JONZA Round 2
- WLM Phase 1
- Disaster Risk Reduction Fund program

Priority 1: Leveraging our successful collaboration

Regional Procurement Program

Procurement Working Group

Procurement is an important department across all councils therefore with CNSWJO Board endorsement CNSWJO has formed a Regional Procurement Working Group (PWG) made up of staff from all member councils.

The PWG has met twice so far in 2025, coming together to collaboratively discuss areas such as sustainable procurement, modern slavery, legislative obligations, changes in procurement and purchasing policies, and process improvement opportunities for both council and the JO.

So far, members of the PWG across councils include procurement/purchasing/governance/ supply and stores, other staff are welcome to join/ participate in these group meetings at any time.

Fee for Service Model

The CNSWJO fee-for-service procurement model was developed in response to member councils identifying a lack of procurement resources, knowledge, and expertise. CNSWJO recognised this as an opportunity to support member councils by offering a service to ease these pressures.

Since the rollout in February 2025, the fee-for-service procurement model has been positively received, with three councils engaging CNSWJO for the end-to-end tailored procurement support.

Modern Slavery

The CNSWJO team have been working on Modern Slavery Activities since approx. 2021. Activities have been aligned with the Modern Slavery Amendment Act, 2021 which requires all Local Government Sites to take reasonable steps to ensure that goods and services procured by and for Council are not the product of modern slavery.

Activities CNSWJO have undertaken:

- established RFQ/RFT Documentation inclusive of Modern Slavery,
- established Modern Slavery contractual clauses (short form, standard form and long form) to address low risk, medium risk and high risk of modern slavery procurements,
- conducting an annual risk assessment and survey of councils suppliers,
- established Modern Slavery risk register based on the results of the annual risk assessment, and
- established a suite of documents to assist councils in implementing Modern Slavery into their procurement process.

Priority 1: Leveraging our successful collaboration

Regional Cyber Security Program

In 2024, the General Manager Advisory Committee (GMAC) agreed for the CNSWJO to employ a regional shared Chief Information Security Officer (CISO), and in February 2025, Mr Jordan Welden-Iley commenced in the role and with establishment and delivery of the Regional Cyber Security Program (Program).

Purpose and Strategic Context

The Program strengthens the resilience of councils across Central NSW by embedding consistent governance, risk management, and operational assurance. The Program directly responds to the NSW Auditor-General's 2024 Report into Local Government Cyber Security and aligns with the Office of Local Government's Cyber Security Guidelines. Its delivery also supports the CNSWJO's strategic priorities of leveraging successful collaboration, ensuring efficient capability uplift.

Program Development and Governance

Since its establishment, the Program has transitioned from baseline measurement to design to operational embedment. An established Information Security Steering Committee (ISSC) ensures oversight at the IT Operational level, with steps underway to elevate visibility of cyber risk at decision-making levels and ensure strategic intent is translated into consistent governance practice.

2024/25 Delivery Highlights

- Communication pathways have been established at IT Operational levels within member councils, as well as within the Cyber NSW and local government ecosystems.
- Cyber maturity baselines have been measured to inform regional direction for the majority of member councils.
- A Regional Cyber Security Strategy & Roadmap is being developed to define a clear vision supported by principles, strategic pillars and operational pathways.
- Councils are adopting shared cyber security artefacts including Cyber Security Frameworks, awareness materials, AI Governance Frameworks & Incident Response Plans. All resources will be sanitised and published via Cyber Central, a collaborative platform which will enable a "develop once, apply many" model saving time, reducing duplication, and building regional consistency.
- Councils are also integrating cyber risk registers and appetite statements within corporate risk frameworks, embedding cyber resilience into broader governance activities.

Building Local Capability & Value for Members

The joint Certificate IV in Cyber Security initiative continues to strengthen internal capacity, with 22 regional participants completing core modules. The opportunity represents $117,480 in fully funded training value. This strengthening of intellectual capital is supported by the direction from the centrally-funded Regional CISO providing direct strategic and advisory support and on-demand incident and policy guidance.

The Program continues to deliver clear value to member councils by reducing cost, building shared capability and providing access to tools and expertise that would be difficult or expensive for councils to develop on their own. It will continue to evolve as a model of regional collaboration and collective assurance, strengthening the resilience and trust of local government in Central NSW.

Priority 1: Leveraging our successful collaboration

Training

85 staff across 11 member councils attended training that was delivered in the region and coordinated by the CNSWJO Training Service. These courses included:

- Diploma Project Management
- Social Media
- Statement of Attainment in Depower and Reinitialise Battery EV and Hybrid EV
- Managing Media Workshop
- Use Firearms to Humanely Destroy Animals

By attending training delivered in the region and coordinated by the CNSWJO Training Service, member councils achieved total savings of $54,478 across the 2024/25 financial year.

Cert III Water Treatment and Networks Training
The Cert III in Water Industry Operations qualification (with Water Treatment and Networks electives) was delivered to 38 operators across 9 member councils. The qualification was 100% funded by the NSW Government.

Cert IV Water Treatment
Enrolments from 8 operators across 4 member councils were received. This qualification was 100% funded by the NSW Government.

The WHS Induction Program

CNSWJO facilitates the online WHS Induction Program. This Program is designed to provide council, contractors, workers and volunteers with an understanding of the WHS hazards associated with the business of Local Government. Once successfully completed, the contractor's induction is valid for 5 years and a contractor can undertake works with any CNSWJO member council without having to complete the induction again.

At 30 June 2025, 5,328 contractors across the region held a current induction.

Priority 1: Leveraging our successful collaboration

Regional Resilience Program

The Regional Resilience Program has leveraged strong collaboration across councils and agencies to complete a project under the Disaster Risk Reduction Fund (DRRF) Program that delivered:

Simtable Workshops with Local Emergency Management Committees
Workshops using Simtable technology provided councils with hands-on exposure to dynamic hazard scenario simulations. These sessions demonstrated how such technology can inform future preparedness planning and enhance local emergency management capabilities. The photos to the right are from these workshops.

Transport for NSW Partnership via Planwisely
A strategic partnership with Transport for NSW enabled access to transport and hazard data through Planwisely. This improved data availability supports councils in making more informed decisions around land use and infrastructure planning.

Local and Regional Needs Analysis Reports
These reports identified common gaps and priorities across councils, establishing a shared evidence base. This foundation supports coordinated regional planning and guides future investment in disaster risk reduction.

Disaster Risk Reduction IP&R Framework
The framework offers councils a practical tool to embed disaster risk reduction into Integrated Planning and Reporting (IP&R) processes, including Community Strategic Plans, Delivery Programs, and Operational Plans.

Spatial Data Scoping Study
This study explored opportunities to enhance the sharing and use of spatial data across councils and agencies. It laid the groundwork for consistent data practices and strengthened the evidence base for regional advocacy.

Priority 1: Leveraging our successful collaboration

Enduring Council Financial Sustainability

In the context of councils experiencing difficulties in relation to financial sustainability, a subcommittee was formed in late 2024 which aimed to identify an approach the JO can take in supporting councils with enduring financial sustainability.

The Subcommittee:

- reviewed the State and Federal reviews into Local Government sustainability as a basis for potential action in advocacy and other areas,
- identified training and capacity bulding opportunities for Councillors and staff including in finance, and
- considered the development of pie charts for budgets as a communication tool for the community.

In May 2025, the Subcommittee made the following recommendations to the Board:

- monitor the state and federal government inquiries in council financial sustainability advocating for beter outcomes for members and leveraging opportunities as directed by the Board,
- develop advice for Board consideration for advocacy purposes on:
  - an efficiency dividend for Councils paid from NSW Government recognising the time-wasting processes of the bureaucracy and its impacts on council resourcing, and
  - the use by NSW agencies of regulatory impacts statements with particular focus on region impacts,
- develop and deliver tailored training for Councillors in financial management,
- provide support to Councils on reporting 'nice to haves', 'have to haves' and rates as a percentage of total income to help build a beter understanding of Council finances in the community, and
- develop advice for the Board on existing and potential operational support for members in enduring council financial sustainability.

Specific advocacy recommended by the Subcommittee which aligns with the recommendations from the NSW Government's response to the 'Inquiry into the ability of local governments to fund infrastructure and services' includes:

- that the NSW Government to improve the special variation process, should the rate peg be retained in its current form, and
- that the NSW Government conduct an audit of, and seek to update, the statutory fees and limits that apply to local government annual charges and user fees and charges to better reflect and account for increases in market costs and pressures, including inflation,
- that the NSW Government consider grant models that provide a more secure and sustrainable source of funding, and that grants are determined in a timely manner and assist councils to receive the funding within appropriate timeframes to support the delivery of infrastructure programs,
- that the NSW continue to advocate to the Commonwealth Government to incorporate betterment funding into the disaster recovery funding arrangements, and
- that the NSW review the financial reporting guidelines and accounting model for local government.

Priority 2: Regional prosperity

Regional Development

Critically important for CNSWJO is its relationship with Regional Development Australia Central West (RDACW). Every year a Memorandum of Understanding (MoU) is refreshed to identify and progress key economic development projects and priorities for the region. To support implementation of the shared program, RDACW and CNSWJO meet regularly. Minister McBain witnessed the signing of the MoU at Parliament House, Canberra on 22 August 2024.

Planning

The CNSWJO worked with the region's planners to progress their four-year workplan. This included advocacy on the planning portal, ongoing work on population projections and a workshop on Local Strategic Planning Statement (LSPS) attended by representatives from the Department of Planning, Housing and Infrastructure (DPHI) who provided a presentation on their role and support that can be provided.

Skills

On 11 June 2025 the CNSWJO signed its first MoU with Skillset. The focus is to work together to grow the region's workforce, address critical skills shortages and to support essential workers who have recently moved to the area to navigate housing, schooling and other services. The CNSWJO was also represented on the Central West Local Jobs and Skills Taskforce

Housing

In response to Board priority to deliver advocacy and initiatives on skills and housing shortages, the Spare Capacity in Housing Project sought to help address the housing shortages. Informed by research commissioned by CNSWJO and Orange 360, in February 2025 Skillset supported by the CNSWJO applied for funding for an innovative project to connect essential workers relocating to the region with homeowners with spare rooms to rent. The outcome of this application is awaited.

Tourism

The CNSWJO Board continued to support member Councils as they grow the visitor economy with the majority of member funding going to destination marketing. The destination public relations campaign promoted the 11 local government areas in a wide variety of media including print newspapers, magazines, digital, social media, tv, radio and video channels. The value of the activity generated over $373k in advertising value and $1.12m in public relations value in the 2024/2025 financial year. This content promoted the region's events, attractions, food and wine, outdoor adventures, accommodation, new experiences, people and unique appeal as a country destination. Working collaboratively with Destination Central West who coordinate the CNSWJO Tourism Managers, the region reviewed its tactics for marketing commissioning a High-Level Destination Marketing Plan to optimise future marketing efforts.

Priority 3: Health and ageing

CSU Medical School Scholarship

The following report is provided by Charles Sturt University:

The Central NSW Joint Organisation Scholarship continues to play a vital role in supporting regional students on their path to becoming doctors who will serve rural communities.

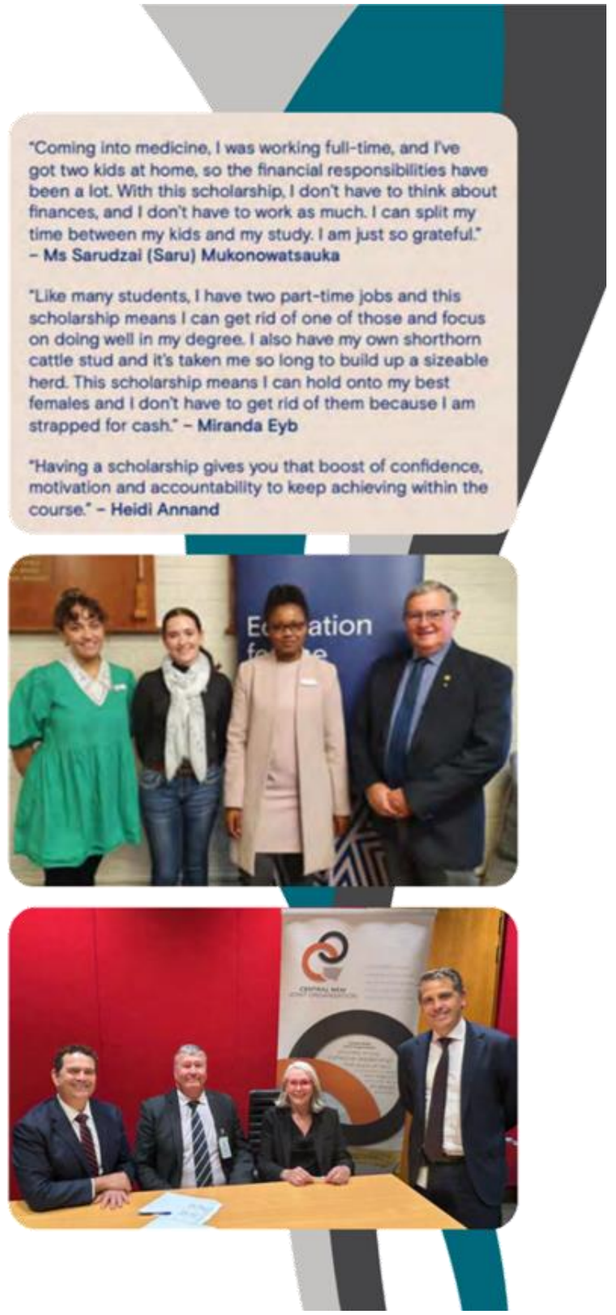
All three recipients are now in the final stages of their medical degrees. Each has faced unique challenges—financial strain, relocation for placements, and the pressure of balancing study with work and life. The scholarship has helped ease these pressures, allowing them to stay focused on their long-term goal: returning to regional areas as qualified doctors.

For Miranda, the scholarship meant fewer work hours and more time to study, leading to stronger academic results. As she shared, "Without this scholarship over the last 4 years, passing and now performing well in my degree would simply not be possible."

For Heidi, it meant staying connected to her support network during isolating placements across multiple towns and states. She explained, "Extra cash on hand means being able to fly home and see mum, or money for fuel to drive the 1.5 hours back to base for class."

Sarudzai also credited the scholarship with helping her stay enrolled and on track despite financial stress, saying, "This scholarship has continued to provide a monumental buffer between extreme financial challenges and my application to my studies."
This support hasn't just helped them stay in the course, it's helped them thrive. With one year to go, they're well on their way to becoming the rural health professionals this scholarship was designed to support.

The CNSWJO committed $75,000 in the form of three $25,000 scholarships paid to the students in instalments over the course of their study.



Rural Doctors Network (RDN)

Through the Memorandum of Understanding, CNSWJO and RDN continue to work collaboratively on a range of activities aimed at supporting health in the region. The Hon Ryan Park MP, NSW Minister for Health, witnessed the signing of the MOU in Sydney in November 2024.

In late 2024, the RDN provided the JO and its member councils with a Data Snapshot which considers health in LGAs from three domains including health status, health access and health workforce attraction and retention.

Priority 4: Telecommunications

Advocacy

Advocacy and opportunities for improved outcomes for Telecommunications is delivered in collaboration with RDA Central West (RDACW) under the Memorandum of Understanding (MoU).

In its review of the advocacy plan for regional prosperity in February 2025 the Board noted that telecommunications and digital connectivity is critical to the liveability and economic prosperity of the region and remained a priority.

Throughout the 2024-2025 financial year the CNSWJO sought opportunities to advocate to:

- Future proof telecommunications for the region.
- Ensure long term broad band accessibility for the region.
- Ensure adequate man-power to service the region.
- Improve mobile phone service across the region.

Specifically, regarding broadband that:

- Any upgrades be affordable and will scale into the future with the growth of broadband needs.
- There be wholesale access to infrastructure.
- There be price parity.
- There be no overbuild.
- The regulatory environment be amended to enable the above.

Collaboration continued with RDACW to scope a telecommunications forum to be held in the first quarter of the 2025-2026 year.

Priority 5: Transport planning and infrastructure

Regional Transport Program

The Technical Transport Committee (TTC) continued a coordinated approach to regional transport and infrastructure planning in 2024/25.

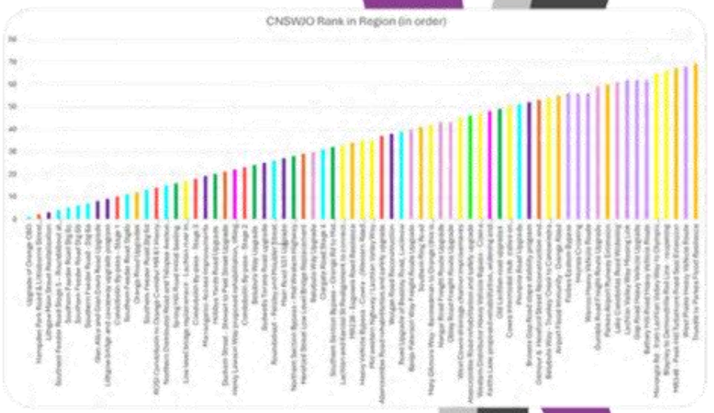
Regional Priority Projects
A workshop in Forbes in September 2024 enabled councils to prioritise 68 regional transport projects using the CNSWJO Matrix Tool. This provided a consistent framework to consider risk, freight demand, and community benefit, while incorporating local knowledge. The agreed priorities now underpin the Transport Advocacy Plan and guide engagement with Transport for NSW and other stakeholders.

Regional Freight Strategy
The Transport Technical Committee met in early 2025 and held subsequent meetings to work through options for progressing the CNSWJO Transport Strategy 2023- 2028 and related priorities. These discussions culminated in the decision to develop a Regional Freight Strategy in-house. The Committee also developed a project plan and confirmed the approach for delivery in 2025/26.

Negotiations and Partnerships
The TTC continued negotiations with Transport for NSW and UGL Regional Linx on the Master Access Deed (MAD), addressing council concerns and escalating unresolved issues where required. Alongside this, the Committee maintained a strong focus on strengthening state partnerships to progress shared transport priorities. Once finalised, this negotiation, led by CNSWJO, will assist many other regional councils in NSW

Bridges
Cowra, Forbes, Oberon, Weddin and Lithgow partnered to assess 33 bridges and culverts under the Fixing Country Bridges Program funded by the NSW Government. Dynamic testing confirmed load limits and provided costings for maintenance, repairs and potential HML upgrades. These findings will inform key freight routes, improve safety, and support collaborative programming through the TTC.

Severe Weather Impacts Report
The Severe Weather Impacts Report highlighted more than ~$440 million in damage to transport infrastructure from recent events, alongside pinch points and roads most vulnerable to flooding and fire. The evidence strengthens the case for targeted investment and resilience measures, supporting councils to plan, advocate and maintain reliable regional transport connections.



Priority 6: Water security and productive water

Regional Water Program

Leveraging its collaborative base, the Regional Water Program has focused on working with member councils, other regional collaborations, government and sector partners on initiatives to secure long-term quality, affordable water for the region's towns and productive use. With ongoing reform of the regulatory, funding and strategic frameworks for water planning and management, initiatives have sought to demonstrate the shared value from co-designed, place-based approaches with targeted funding that can be replicated state-wide. Initiatives in the strategic water space in 2024-2025 have included:

Murray Darling Basin Plan Review
In line with Board endorsed policy, consultations continued with the Murray Darling Basin Authority to advocate for recognition of critical town water and its productive value in the revised Plan. Written submissions were made to various consultations on water and drought management and CEO Mr Andrew McConville addressed the Board at its November 2024 meeting.

Regional Water Strategies
Engagement in consultations by the NSW Department of Climate Change, Energy, the Environment Water (DCCEEW) on the development of 20-year strategies for the Fish River-Wywandy, Macquarie-Castlereagh, and Lachlan catchments were ongoing. Representing town water issues and advocating for an inter-governmental forum for their implementation, the focus in this reporting period was on the Fish River-Wywandy Strategy.

Charles Sturt University Productive Water Policy Lab
A regional water forum was co-designed and facilitated with Charles Sturt University (CSU). Held in Orange on 30–31 July 2024 over 50 stakeholders discussed challenges and opportunities in water management in the face of climate, population and political trends. It recommended scoping of a 50-year plan for productive water using the Lachlan system as a pilot. This will inform future work with the CSU Gulbali Institute on productive water.

Water Conservation Cost-Benefit Guidelines
Jointly developed with DCCEEW, Frontier Economics and Bathurst, Orange and Parkes councils, the guidelines provide a framework for the assessment of the value of water conservation initiatives in water supply resilience for regional NSW Local Water Utilities (LWUs). Adopted by DCCEEW for state-wide application, these guidelines demonstrate strong returns on investment by regional Councils in water conservation initiatives and highlight the value of a kilolitre of town water for the development of robust business cases for water infrastructure development.

University of Sydney Major Industrial Project Placement Scheme
In partnership with the CNSWJO, DCCEEW and Bathurst, Orange and Parkes councils a University of Sydney student research project ground-truthed the Water Conservation Cost Benefit Guidelines in the Bathurst, Orange and Parkes contexts. The project found even higher returns on investment than the Frontier Guidelines for Bathurst due to population and water demand. The final thesis offers a scalable Cost Benefit Analysis framework for application state-wide and will be used to supplement the work by Frontier Economics.

Priority 6: Water security and productive water

Regional Water Program

Regulatory Reform
Building on the work of its collaborative Water Utilities Alliance the CNSWJO remained an active participant in the ongoing reform of the regulatory and funding landscape for LWUs.

Practitioner's Toolkit for Transitioning Local Water Utility Strategic Planning into the Integrated Planning and Reporting Framework
Developed in collaboration with member councils and the Department of Climate Change, Energy, the Environment- Water (DCCEEW), this Toolkit addresses the expectations and outcomes outlined in DCCEEW's Regulatory and Assurance Framework for Local Water Utility (LWU) strategic planning. It offers guidance on how the Integrated Planning and Reporting (IP&R) framework facilitates the achievement of these expectations and outcomes. Finalised in July 2024, this Toolkit aims to reduce duplication and costs related to LWU strategic planning under DCCEEW's non-legislated framework. It was showcased statewide at a presentation to the Local Government NSW Water Management Conference in Goulburn in July 2024 and has received recognition from the Productivity and Equality Commission (PEC) and a LGNSW Excellence in the Environment Award in December 2024.

A fortnightly forum for council's IP&R and LWU staff was convened in early 2025 to assist with this transition in the latest round of IP&R.

Consultative Processes
With commitment by the NSW Minister for Water to co-design with the sector of the regulatory framework, significant effort was the extensive engagement with the Productivity and Equality Commission (PEC) regarding its inquiry into alternative funding models for Local Water Utilities.

In its final report, the PEC recommended that the collaborative Alliance model be further explored as a means to enhance services across LWUs in the west of the state. Due to the success of the CNSWJO Alliance, in late 2024 DCCEEW invited the CNSWJO to join the Western NSW Council Reference Group to examine the strategic options proposed in the PEC report for co-designing a community service obligation.

With a long-standing and successful history in water operator training, the CNSWJO was invited as a stakeholder to participate in the DCCEEW Skills and Training Focus Group to address skills shortages in the sector by developing a workforce development roadmap and a new competency benchmark for LWU operators. This group met throughout the 2024-2025 reporting period.

Informed by Board policy, the CNSWJO also contributed to a wide range of consultations including on a dam safety levy, Per and Polyfluoroalkyl substances (PFAS) in drinking water supplies and the Independent Pricing and Regulatory Tribunal (IPART) reviews of pricing for WaterNSW.

Priority 6: Water security and productive water

Regional Water Program

Water Utilities Alliance

The CNSWJO Water Utilities Alliance (CWUA) continued a coordinated approach to support member councils in meeting best practice in water and sewer management and in achieving cost savings and efficiencies. The CWUA participated in joint procurement of regional contracts including Asset Management for Sewer Pipes, Dam Surveillance and Inspection, and Drinking Water Management Systems – Readiness Reviews and External Audit. Through the CWUA, sub-groups were formed to progress key work in Water Quality and Water Loss Management and Efficiency.

Work by the CWUA in Water Loss Managment is influencing state policy and program delivery through a partnership approach with the NSW Department of Climate Change, Energy, the Environment - Water (DCCEEW) to co-design fit for purpose tools to enable replication of programs elsewhere across the state.

Water Quality - Drinking Water Management Systems

In line with the Board's commitment to best practice compliant drinking water for the region's towns and a requirement by NSW Health for independent audits of Drinking Water Management Systems (DWMS), the CWUA demonstrated this commitment by undertaking a program of readiness reviews and an external audit of members' DWMS's.

Feedback from Western NSW Local Health District Public Health Unit regarding this process stated - "There is much to be gained by all working together and comparing successes and problems...The JO is to be commended on this approach and the improvements to ALL member water utilities it will bring."

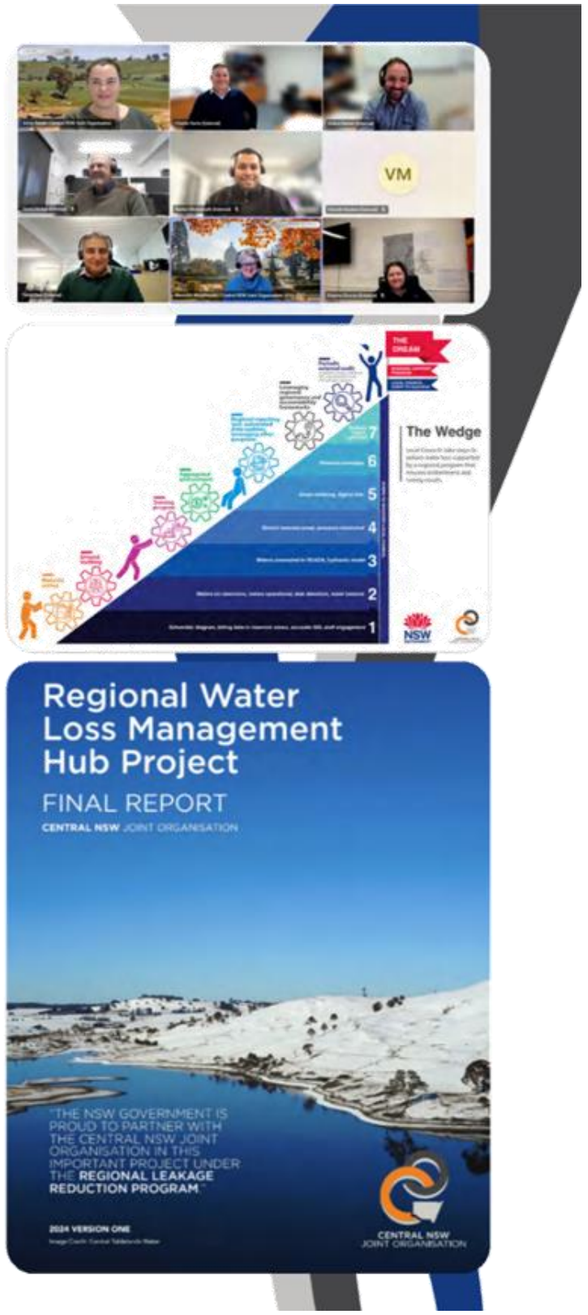
Water Loss Management Program

Phase one of the Water Loss Management (WLM) Hub project, developed in collaboration with member councils and NSW DCCEEW, delivered a report recommending a pathway to establish WLM Hubs across regional NSW. The report outlines a best practice framework in leak reduction including a mechanism for a 'wedge' in local water utilities to ensure learnings are embedded in operations and guidance for extending this model to other JOs.

Phase two of this project began November 2024 and focuses on the embedment of WLM and expands to include water efficiency. Phase two will see CNSWJO support the roll-out of the program to two other regions and further development of modules for the online Knowledge Hub training resource developed during phase one.

A Regional Water Loss Management and Efficiency (WLME) group has been established to champion the embedment of WLME into local water utilities as business-as-usual operations. This group comprises operational staff from CNSWJO councils, and are focused on implementing the 'Local Steps to Success and Regional Support Program' activities, outlined in the final report delivered in phase one.

The collaborative partnership with DCCEEW and flexible approach to delivering this complex project has been key to the success of this project.



Priority 7: Sustainable, secure and affordable energy

Regional Energy Program

The Regional Energy Program has delivered a variety of programming in 2024/25, including:

Southern Lights Group
As project manager for the Southern Lights Group, CNSWJO led advocacy efforts to the Australian Energy Regulator (AER) regarding the 2024–2029 Pricing Determination for public lighting. This resulted in significant savings for member councils—over $770,000 across five years—compared to the 60% increase initially proposed by Essential Energy, which would have cost councils an additional $3.6 million.

Across the broader Joint Organisation of NSW (JONZA) footprint, the Southern Lights Group's advocacy saved 54 councils more than $6.7 million over five years in Street Light Use of System (SLUOS) maintenance charges alone. This figure excludes network and energy charges passed through retailers. Had the proposed increase been accepted, it would have resulted in a $25 million cost burden over the same period.

Electricity Procurement
Member councils participating in the CNSWJO-led aggregated procurement process for electricity supply to small market sites have signed a 4.75-year contract with AGL. Secured during a dip in the volatile electricity market, the contract delivers a 15.6% cost saving compared to the alternative contract councils would have otherwise entered into. This is expected to save councils approximately $204,000 in FY26.

EV Drive Day
In December 2024, CNSWJO hosted a two-day Electric Vehicle (EV) Drive Day, supported by NSW Government funding, to assist councils in transitioning to zero-emissions fleets. Day one focused on council staff—including councillors and fleet managers—while day two engaged local businesses and the community. Over 170 attendees participated in presentations, trade displays, and EV test drives, gaining practical insights into fleet electrification, funding opportunities, and emerging technologies.

The event featured key industry stakeholders such as the Electric Vehicle Council, Chargeworks, and Essential Energy, and highlighted the rapid growth in EV uptake across the region. Councils were encouraged to finalise fleet transition plans and apply for available incentives. CNSWJO will continue to support implementation and lead regional efforts to accelerate EV adoption and infrastructure development.

Priority 7: Sustainable, secure and affordable energy

Joint Organisation Net Zero Accelerator (JONZA) Program

The JONZA program, funded by the NSW Department of Climate Change, Energy, the Environment and Water (DCCEEW), embeds a dedicated resource across nine Joint Organisations (JOs) in NSW. It provides a flexible funding framework that allows each JO to prioritise activities most relevant to their region.

All resources developed through the program are shared with the 70+ councils under the JONZA umbrella, fostering knowledge exchange and creating efficiencies across the state. This collaborative approach strengthens regional capacity and supports councils in progressing climate and energy initiatives.

The CNSWJO focused on the following projects in 2024/25:

Climate Change IP&R Framework
CNSWJO adapted the Hunter JO's Climate Change IP&R Package to create a tailored resource that supports member councils in integrating net zero objectives into their Integrated Planning and Reporting (IP&R) processes.

Grant support
CNSWJO staff assisted member councils with grant applications, with a particular focus on the Community Energy Upgrades Fund, helping councils access funding for energy efficiency and emissions reduction initiatives.

Combined meetings of waste and energy managers
To advance actions from the Regional Emissions Reduction Plan, CNSWJO convened two joint meetings of waste and energy managers. These sessions fostered cross-departmental collaboration and identified opportunities to reduce landfill emissions—the largest source of emissions for regional councils.

EV projects
With support from the JONZA program, CNSWJO delivered several EV-focused initiatives, including the EV Drive Day, an online Total Cost of Ownership (TCO) masterclass, and a template motor vehicle leaseback policy designed to normalise EVs within council fleets.

Accountability Framework
CNSWJO developed an accountability framework to assist member councils in tracking data, policies, and progress on key activities outlined in their climate and sustainability plans.

OLG Legislative Compliance and reporting requirements

Modern Slavery Statement

This Modern Slavery Statement is provided by the Central NSW Joint Organisation (CNSWJO) in accordance with Section 428 (4) of the NSW Local Government Act 1993.

This statement outlines the Central NSW Joint Organisation's commitment to combating modern slavery and the measures we have implemented during this reporting period to reduce the risk of our procurement activities resulting in or contributing to human rights violations.

Organisational Structure and Supply Chain
The CNSWJO provides strong cohesive leadership that aligns all tiers of government to deliver our region's community derived strategic priorities. The Joint Organisation is comprised of a team of 11 staff and works across 11 Local Government Areas throughout the Central NSW region and includes the participation of four associate members.

The procurement function of the organisation falls under Operational Programs with a centralised structure. Across the range of procurement facilitated and undertaken by the Joint Organisation the approx. overall spend for our region on JO-led procurement 2024/202 is $29m. We recognise the importance of taking steps to ensure that goods and services procured by and for our council are not the product of modern slavery.

All suppliers have been requested to provide information to inform a risk assessment to be embedded into an ongoing working program. CNSWJO has a dedicated resource to support procurement including compliance with Modern Slavery Legislation.

Our supply chain includes a variety of suppliers, contractors, partners. CNSWJO member councils' highest categories of spend include Energy, Supply, Human Resources, Regional Directors of Corporate Services and Work Health and Safety. A central database has been developed using information on suppliers which identifies medium and high-risk suppliers.

Policy
The CNSWJO has a procurement policy outlining the Joint Organisation's commitment to preventing and addressing modern slavery in all its procurement activities. A copy of this policy can be viewed on the CNSWJO website (www.centraljo.nsw.gov.au)

Steps taken
To ensure that goods and services procured by and for the Joint Organisation during the 24/25 year were not the product of Modern Slavery, the Joint Organisation:
- continues to utilise legal wording through the Joint Organisation procurement documentation including procuremetn specifications and contract terms and conditions,
- assessed suppliers' responses to modern slavery provided for each procurement process and the quotations and tenders received,
- continues to undertake risk assessments of suppliersand
- continues to monitor existing contractors and assess new contractors.

OLG Legislative Compliance and reporting requirements

Annual Performance Statement requirements

Issues raised by the Anti-slavery Commissioner
The CNSWJO confirms that no issues have been raised by the Commissioner.

Audit, Risk and Improvement Committee (ARIC)
At its meeting on 29 May 2025, the Board agreed to enter into a shared ARIC arrangement with other Joint Organisations. It is expected this arrangement will commence in the 2025/26 year.

Overseas Travel
The CNSWJO confirms that there have been no overseas visits by Board members, the Executive Officer or other persons representing the JO.

Cost of Board member expenses
The total cost of expenses claimed by Board members in 2024/25 is $359.04.

Summary of legal proceedings
The CNSWJO confirms that no legal proceedings took place in 2024/25.

Financial contributions to others
In 2024/25, CNSWJO contributed the following:

- $15,000 in medical scholarships through Charles Sturt University
- $5,000 in sponsorship for a circular economy conference faciliated by Regional Development Australia, Central West
- $1,864 for the UN Youth Summit through Charles Sturt University

Functions delegated by the JO
The CNSWJO confirms that no external bodies exercised functions delegated by the JO.

Corporations, partnerships, trusts, joint ventures, syndicates or other bodies
The CNSWJO confirms that it has no controlling interest in any corporations, partnerships, trusts, joint ventures, syndicates or other bodies, nor did it participate in any during the year.

EEO Management Plan
The EEO Management Plan is reviewed annually, and staff are reminded to ensure they are aware of their EEO obligations.

OLG Legislative Compliance and reporting requirements

Annual Performance Statement requirements

Details of each contract awarded (under $150k)

The following contracts were entered into by the CNSWJO in 2024/25:

- Drinking Water Management Systems Readiness Reviews - Atom Consulting - $115,172 + GST - reviews of 4 member councils' DWMS
- Drinking Water Management Systems External Audit - Bligh Tanner - $13,950 + GST - audit of 1 member council's DWMS
- Interactive Electric Vehicle Tourism Map - Peclet Technology - $44,400 + GST - development of a tourism map targeted at EV drivers
- Graphic Design Services - Panel: Jac Clark and Roadtrip Creative - $20,832 + GST (spent in 24/25) - graphic design services for CNSWJO operations
- PR and Marketing Services - Gabrielle Brewer Public Relations - upper limit of $70,000 + GST - public relations and marketing services for the tourism function of the JO

Executive Officer remuneration package

During 2024/25, the Executive Officer's total remuneration package was $190,992.

Senior staff remuneration package

During 2024/25, two senior staff were employed by the Joint Organisation. One was employed in a senior staff position for the full year, and the other was employed in a senior staff position for 2.5 months of the year. The total remuneration package of both roles in 24/25 was $204,506.

Persons employed on 4 December 2024

On 4 December 2024, the following staff were employed

- 1 Executive Officer
- 3 full-time employees
- 4 part-time employees

Capital works projects

The CNSWJO confirms that no capital works projects were undertaken during 2024/25.

GIPA

Information is provided on the CNSWJO website in relation to access to information. No GIPA requests were received during the 2024/25. CNSWJO continues to meet its reporting requirements in relation to GIPA, with the Annual Report provided to Minister for Customer Service and Information Commissioner.

Public Interest Disclosure (PID)

Public Interest Disclosure reports are provided 6 monthly to the Ombudsman and an Annual Report is provided to both the Ombudsman and the Special Minister for the State.
No conflicts have been identified

Annual Financial Statements

Central NSW Joint Organisation

Financial Statements

For the Year Ended 30 June 2025

Central NSW Joint Organisation

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Central NSW Joint Organisation is constituted under the Local Government Act 1993 (NSW) and has its principal place of business at:

Central NSW Joint Organisation
Level 1, 38 William Street
BATHURST, NSW 2795

Through the use of the internet, we have ensured that our reporting is timely, complete and available at minimum cost. All press releases, financial statements and other information are publicly available on our website: www.centraljo.nsw.gov.au.

Central NSW Joint Organisation

Statement by Members of the Board and Management made pursuant to Section 413(2c) of the *Local Government Act 1993 (NSW)*

The attached general purpose financial statements have been prepared in accordance with:

- the Local Government Act 1993 (NSW) and the regulations made thereunder
- the Australian Accounting Standards – Simplified Disclosures and other pronouncements of the Australian Accounting Standards Board
- the Joint Organisations Supplement to the Local Government Code of Accounting Practice and Financial Reporting.

To the best of our knowledge and belief, these statements:

- present fairly Central NSW Joint Organisation's operating result and financial position for the year
- the accord with Central NSW Joint Organisation's accounting and other records.

We are not aware of any matter that would render this report false or misleading in any way.

Signed by the delegates of the board of Central NSW Joint Organisation.

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Councillor Kevin Beatty
Chairperson

Dated: 24 October 2025

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Councillor Phyllis Miller
Voting Representative Board Member

Dated: 24 October 2025

_____

Kate Barker
Interim Executive Officer

Dated: 24 October 2025

Central NSW Joint Organisation

Statement of Income and Accumulated Surplus

for the year ended 30 June 2025

	Notes	2025 000's $	2024 000's $
Income			
Member council contributions	B.1.1	**953**	925
Grants provided for operating purposes	B.1.2	**1,254**	1,928
Interest and investment revenue	B.1.3	**22**	37
Other income	B.1.4	**839**	491
Total income		**3,068**	3,381
Expenses			
Employee benefits and on costs		**1,165**	997
Administrative expenses	B.2.1	**855**	2,651
Depreciation		**32**	27
Total expenses		**2,052**	3,675
Net result for the year		**1,016**	(294)
Accumulated surplus at 1 July		**1,377**	1,671
Accumulated Surplus as at 30 June		**2,393**	1,377

The above Statement of Income and Accumulated Surplus should be read in conjunction with the accompanying notes

Central NSW Joint Organisation

Statement of Financial Position
as at 30 June 2025

	Note	2025 000's $	2024 000's $
ASSETS			
Current assets			
Cash and cash equivalents	C.1.1	**2,797**	980
Receivables	C.1.2	**179**	886
Total current assets		**2,976**	1,866
Non-current assets			
Property, plant and equipment	C.1.3	**67**	94
Total non-current assets		**67**	94
Total assets		**3,043**	1,960
LIABILITIES			
Current liabilities			
Payables	C.2.1	**169**	372
Contract liabilities	C.2.2	**145**	120
Employee benefit provisions	C.2.3	**333**	91
Total current liabilities		**647**	583
Non-current liabilities			
Employee benefit provisions	C.2.3	**3**	0
Total non-current liabilities		**3**	0
Total liabilities		**650**	583
Net assets		**2,393**	1,377
EQUITY			
Accumulated surplus		**2,393**	1,377
Total equity		**2,393**	1,377

The above Statement of Financial Position should be read in conjunction with the accompanying notes

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Central NSW Joint Organisation

Statement of Cash Flows
for the year ended 30 June 2025

	Notes	2025 000's $	2024 000's $
CASH FLOWS FROM OPERATING ACTIVITIES:			
Receipts:			
Contributions from member councils		**1,329**	1,029
Investment revenue and interest		**22**	37
Grants		**2,129**	239
Other		**594**	473
Payments:			
Employees		**(963)**	(898)
Non-employee cash flows		**(1,289)**	(3,023)
Net cash provided by/(used in) operating activities		**1,822**	(2,143)
CASH FLOWS FROM INVESTING ACTIVITIES:			
Receipts:			
Payment for property, plant & equipment		**(5)**	(80)
Net cash (used in) investing activities		**(5)**	(80)
Net change in cash and cash equivalents		**1,817**	(2,223)
Cash and cash equivalents at beginning of year		**980**	3,203
Cash and cash equivalents at end of year	C.1.1	**2,797**	980

The above Statement of Cash Flows should be read in conjunction with the accompanying notes

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Central NSW Joint Organisation

Notes to the Financial Statements

for the year ended 30 June 2025

A. About the Joint Organisation and these financial statements

A1 Basis of Preparation

These financial statements were authorised for issue by delegates of the Board of the Central NSW Joint Organisation on 24 October 2025. The Board has the power to amend and reissue these financial statements.

These general-purpose financial statements have been prepared in accordance with Australian Accounting Standards – Simplified Disclosures, the Local Government Act 1993 (NSW) and Regulations, and the Joint Organisation Code of Accounting Practice and Financial Reporting. Central NSW Joint Organisation is a not-for-profit entity. The financial statements are presented in Australian dollars and are rounded to the nearest thousand dollars.

(a) New accounting standards adopted during the year

During the year, the Central NSW Joint Organisation adopted all standards which were mandatorily effective for the first time at 30 June 2025. The standards which had an impact on reported position, performance or disclosure have been discussed and are effective for the first time at 30 June 2025.

- AASB 2020-1 *Amendments to Australian Accounting Standards - Classification of Liabilities as Current or Non-current.* This standard is unlikely to have a significant impact on Central NSW Joint Organisation.

(b) Historical cost convention

These financial statements have been prepared under the historical cost convention.

(c) Significant accounting estimates and judgements

The preparation of financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the Central NSW Joint Organisation's accounting policies. Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that may have a financial impact on the Central NSW Joint Organisation and that are believed to be reasonable under the circumstances.

Accounting estimates and assumptions

Central NSW Joint Organisation makes estimates and assumptions concerning the future. The resulting accounting estimates will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year include:

(i) employee benefit provisions – refer Note C2.3.

Significant judgements in applying the Central NSW Joint Organisation accounting policies.

(i) there are no significant judgements made by the Central NSW Joint Organisation.

Central NSW Joint Organisation

Notes to the Financial Statements

for the year ended 30 June 2025

B. Financial Performance

B1 Sources of income

B.1.1 Member Council contributions

	2025	2024
	000's	000's
	$	$
- Orange City Council	**153**	148
- Bathurst Regional Council	**147**	143
- Parkes Shire Council	**86**	83
- Cowra Shire Council	**68**	66
- Cowra Tourism Corp	**13**	13
- Cabonne Council	**78**	77
- Forbes Shire Council	**67**	65
- Lachlan Shire Council	**61**	60
- Blayney Shire Council	**47**	45
- Oberon Council	**58**	56
- Weddin Shire Council	**38**	36
- Central Tablelands Water	**39**	38
- CTWA - Association membership	**2**	2
- Lithgow City Council	**96**	93
	953	925

Material accounting policy information

Contributions by member councils are recognised as revenue at the point in time when the amount to be paid for the period has been determined and communicated to councils. The contribution may be in the form of a cash payment or non-monetary contribution (which is recorded at its fair value).

The methodology for determining the contribution is:

- Contributions by member councils are prorated based on population in their respective Local Government Areas (LGAs) in order to perform the principal functions of delivering on strategic regional priorities, regional leadership and intergovernmental cooperation.

- contributions by participating member councils for other functions of enhancing strategic capacity and direct service delivery.

Central NSW Joint Organisation

Notes to the Financial Statements

for the year ended 30 June 2025

B1 Sources of income

B.1.2 Grants

	Operating		Capital	
	2025	2024	2025	2024
	000's	000's	000's	000's
	$	$	$	$
Local Government Procurement - Sustainable Procurement Training for JOs	-	7	-	-
OLG capacity building funding	-	27	-	-
Dept of Regional NSW	-	1,003	-	-
Water Loss Management Program	-	158	-	-
Bridge Testing Grant through FSC	26	18	-	-
Dept of Communities and Justice (DRRF)	-	411	-	-
DCCEEW (JONZA)	374	304	-	-
DCCEEW WLM Hub	850	-	-	-
Disaster Ready Fund	4	-	-	-
Total grants	**1,254**	1,928	-	-
Comprising:				
- State funding	**1,254**	1,903	-	-
- Other funding	-	25	-	-
	1,254	1,928	-	-
Timing of revenue recognition				
Grants recognised over time	4	1,442	-	-
Grants recognised at a point in time	1,250	486	-	-
Total grants	**1,254**	1,928	-	-

Material accounting policy information

Grants - enforceable agreement with sufficiently specific performance obligations

Grant revenue arising from an agreement which is enforceable and contains sufficiently specific performance obligations is recognised as or when control of each performance obligation is transferred.

The performance obligations vary according to the agreement but include the terms of the grant, cash is received upfront for some grants and on the achievement of certain payment milestones for others.

Performance obligations may be satisfied either at a point in time or over time and this is reflected in the revenue recognition pattern. Point in time recognition occurs when the beneficiary obtains control of the goods / services at a single time (e.g. completion of the project when a report / outcome is provided), whereas over time recognition is where the control of the services is ongoing throughout the project.

Where control is transferred over time, generally the input methods of costs or time incurred are deemed to be the most appropriate methods to reflect the transfer of benefit.

Central NSW Joint Organisation

Notes to the Financial Statements

for the year ended 30 June 2025

B1 Sources of income

B.1.2 Grants

Other grants

Assets (e.g. cash) received from other grants are recognised at fair value when the asset is received. The Central NSW Joint Organisation considers whether there are any related liability or equity items associated with the asset which are recognised in accordance with the relevant accounting standard.

Once the assets and liabilities have been recognised then income is recognised for any remaining asset value at the time that the asset is received.

B.1.3 Interest and investment income

	2025 000's $	2024 000's $
Interest revenue from:		
- interest on financial assets measured at amortised cost	**22**	37
Total interest and investment revenue	**22**	37

Material accounting policy information

Interest and investment income is recognised using the effective interest rate at the date that interest is earned.

Central NSW Joint Organisation

Notes to the Financial Statements

for the year ended 30 June 2025

B1 Sources of income

B.1.4 Other income

	2025 000's $	2024 000's $
Procurement management fees	**489**	302
Vehicle leaseback	**16**	4
Training service	**110**	165
Other revenue	**224**	20
Total other revenue	**839**	491

Material accounting policy information

Other income is recorded when the payment is due, the value of the payment is notified, or the payment is received, whichever occurs first.

Central NSW Joint Organisation

Notes to the Financial Statements

for the year ended 30 June 2025

B.2 Costs of providing services

B.2.1 Administrative expenses

	2025	2024
	000's	000's
	$	$
Water Utilities Alliance expenses	210	75
Audit of financial statements	16	14
Regional training program	98	156
Legal expenses	8	16
Phone expenses	6	4
Meeting expenses	6	18
IT expenses	39	29
Travel expenses	29	19
Joint organisation projects	205	2,101
Staff training/conferences	17	30
Printing/Stationery/Postage	1	3
Hosting and office expenses	23	21
Regional tourism group expenses	100	102
Motor vehicle expenses	15	21
Other expenses	82	42
	855	2,651

Material accounting policy information

Employee benefit expenses

Employee benefit expenses are recorded when the service has been provided by the employee.

Contributions to defined contribution plans are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent that a cash refund or a reduction in the future payments is available.

Administrative expenses

Administrative expenses are recorded on an accruals basis as the Central NSW Joint Organisation receives the goods or services.

Central NSW Joint Organisation

Notes to the Financial Statements

for the year ended 30 June 2025

C1 Financial position

C.1 Assets we manage

C.1.1 Cash and cash equivalents

	2025	2024
	000's	000's
	$	$
Cash at bank and in hand	112	37
Deposits at call	2,685	943
	2,797	980
Restricted cash and cash equivalents		
External restrictions	1,655	596

Material accounting policy information

For Statement of Cash Flow presentation purposes, cash and cash equivalents include: cash on hand; deposits held at call with financial institutions; other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value; and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the Statement of Financial Position, however are included as cash and cash equivalents in the Statement of Cash flows.

C.1.2 Receivables

	2025	2024
	000's	000's
	$	$
Trade receivables	66	686
GST receivable	5	79
Accrued revenues	108	121
Net receivables	179	886

Material accounting policy information

Receivables are recognised initially at fair value and subsequently measured at amortised cost using the effective interest method, less provision for impairment. Receivables are generally due for settlement within 30 days.

Impairment of receivables is assessed using the simplified expected credit loss model where lifetime credit losses are recorded on initial recognition. To measure the expected credit losses, debtors have been grouped based on shared credit risk characteristics and the days past due.

Central NSW Joint Organisation

Notes to the Financial Statements

for the year ended 30 June 2025

C.1.3 Property, plant and equipment

	At July 2024			Movements during the period			At 30 June 2025		
	Gross carrying amount	Accum Depn and impairment	Net carrying amount	Additions	Disposals	Depn and Impairment	Gross carrying amount	Accum depn and impairment	Net carrying amount
	000's	000's	000's	000's	000's	000's	000's	000's	000's
	$	$	$	$	$	$	$	$	$
Office equipment	33	(17)	16	4	-	(8)	37	(25)	12
Vehicles	139	(61)	78	-	-	(24)	139	(85)	54
Totals	172	(78)	94	4	-	(32)	176	(110)	66

Material accounting policy information

Plant and equipment are measured on the cost basis less depreciation and impairment losses.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the Central NSW Joint Organisation and the cost of the item can be measured reliably. All other repairs and maintenance are expensed during the year in which they are incurred.

When property, plant and equipment are acquired by the Central NSW Joint Organisation for significantly less than fair value, the assets are initially recognised at their fair value at acquisition date.

Depreciation is calculated using the straight-line method to allocate their cost, net of their residual values, over their estimated useful lives as follows:

(i) Office equipment 2-5 years

(ii) Motor vehicle 5-6 years

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at each reporting date.

Central NSW Joint Organisation

Notes to the Financial Statements

for the year ended 30 June 2025

C.2 Liabilities of the joint organisation

C.2.1 Payables

	2025	2024
	000's	000's
	$	$
Trade payables	58	318
Tax liabilities	32	-
Accrued expense	79	54
Total payables	169	372

Material accounting policy information

The Central NSW Joint Organisation measures all financial liabilities initially at fair value less transaction costs; subsequently financial liabilities are measured at amortised cost using the effective interest rate method.

Trade payables represent liabilities for goods and services provided to the Central NSW Joint Organisation prior to the end of financial period that are unpaid. The amounts are unsecured and are usually paid within 30 days of recognition.

C.2.2 Contract liabilities

	2025	2024
	000's	000's
	$	$
Funds received prior to performance obligation being satisfied	145	120
Total contract liabilities	145	120

The contract liability relates to grants received prior to the revenue recognition criteria in AASB 15 being satisfied since the performance obligations are ongoing.

Material accounting policy information

When an amount of consideration is received from a fund provider prior to Central NSW Joint Organisation transferring a good or service to the customer, Central NSW Joint Organisation presents the funds which exceed revenue recognised as a contract liability.

C.2.3 Employee benefits

	2025		2024	
	Current	Non-current	Current	Non-current
	000's	000's	000's	000's
	$	$	$	$
Annual leave	92	-	16	-
Long service leave	228	3	75	-
Leave in Lieu	8	-	-	-
Rostered Days Off	5	-	-	-
Total employee benefit provisions	333	3	91	-
Current employee benefits provisions not expected to be settled within the next 12 months	202	-	75	-

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Central NSW Joint Organisation

Notes to the Financial Statements
for the year ended 30 June 2025

C.2.3 Employee benefits

Material accounting policy information

Short-term obligations

Liabilities for wages and salaries (including non-monetary benefits and annual leave expected to be wholly settled within 12 months after the end of the period in which the employees render the related service) are recognised in respect of employees' services up to the end of the reporting period, and are measured at the amounts expected to be paid when the liabilities are settled. The liability for annual leave, leave in lieu and accrued rostered days off are recognised in the provision for employee benefits. All other short-term employee benefit obligations are presented as payables.

Other long-term employee benefits obligations

The liability for long-service leave and annual leave that is not expected to be wholly settled within 12 months after the end of the period in which the employees render the related service is recognised in the provision for employee benefits, and measured as the present value of expected future payments to be made in respect of services provided by employees up to the end of the reporting period using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures, and periods of service. Expected future payments are discounted using market yields at the end of the reporting period on national government bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

On-costs

The employee benefit provisions include the aggregate on-cost liabilities that will arise when payment of current employee benefits is made in future periods.

These amounts include superannuation and workers compensation expenses that will be payable upon the future payment of certain leave liabilities which employees are entitled to at the reporting period.

The obligations are presented as current liabilities in the Statement of Financial Position if the Central NSW Joint Organisation does not have an unconditional right to defer settlement for at least 12 months after the reporting date, regardless of when the actual settlement is expected to occur.

D. Financial Risk Management

D.1 Financial Risk Management

Risk Management

The Central NSW Joint Organisation's activities expose it to a variety of financial risks, including credit risk, liquidity risk, and interest rate risk. Financial risk management is carried out by the finance team under policies approved by the Central NSW Joint Organisation Board.

The fair value of receivables approximates the carrying amount.

D.2 Contingencies

There were no contingent assets or liabilities which the Central NSW Joint Organisation is party to at 30 June 2025 (30 June 2024:None).

Central NSW Joint Organisation

Notes to the Financial Statements

for the year ended 30 June 2025

E. People and relationships

E1 Related party disclosures

E.1.1 Key management personnel

Key management personnel (KMP) of the Central NSW Joint Organisation are those persons having the authority and responsibility for planning, directing and controlling the activities of the Central NSW Joint Organisation, directly or indirectly.

The aggregate amount of KMP compensation included in the employee expenses is: $202,529.

E.1.2 Other related parties

	Amount of the transactions during the period 000's $	Outstanding balances, including commitments at period end 000's $	Terms and conditions	Impairment provision on outstanding balances 000's $	Impairment expense 000's $
2025					
Administration services	32	14	30 Days	-	-
Rental of office space and utilities	25	12	30 Days	-	-
2024					
Administration services	31	1	30 Days	-	-
Rental of office space and utilities	20	4	30 Days	-	-
Provision of Motor Vehicles	14	-	30 Days	-	-

Administration Services:

Bathurst Regional Council provides HR services and fortnightly processing of payroll for all JO staff. The fee for this service is calculated as 3% of total payroll processed.

Central NSW Joint Organisation

Notes to the Financial Statements

for the year ended 30 June 2025

E1 Related party disclosures

Rental of office space and utilities:

Central NSW Joint Organisation has entered into an arrangement with Bathurst Regional Council and Findex Forbes to provide office space and utilities to staff based in these locations to perform their required roles. There is an agreed annual amount paid depending on the number of staff members in each location. The office rent paid to Bathurst in 2024-25 was $22,500 and Findex Forbes was $2,817.

E.2 Other relationships

E.2.1 Audit fees

	2025 000's $	2024 000's $
Auditors of the JO - NSW Auditor-General		
Audit of financial statements	**16**	14
Total	**16**	14

F Other matters

F.1 Events occurring after reporting date

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Central NSW Joint Organisation, the results of those operations or the state of affairs of the Central NSW Joint Organisation in future financial years.

Central NSW Joint Organisation

Auditor's Report to the members of Central NSW Joint Organisation

Report on the Audit of the Financial Report

INDEPENDENT AUDITOR'S REPORT

Report on the general purpose financial statements

Central NSW Joint Organisation

To the Board of Central NSW Joint Organisation

Opinion

I have audited the accompanying financial statements of Central NSW Joint Organisation (the Joint Organisation), which comprise the Statement by Members of the Board and Management, the Statement of Income and Accumulated Surplus for the year ended 30 June 2025, the Statement of Financial Position as at 30 June 2025 and Statement of Cash Flows for the year ended 30 June 2025 and notes comprising a summary of material accounting policy information and other explanatory information.

In my opinion:

- the Joint Organisation's accounting records have been kept in accordance with the requirements of the *Local Government Act 1993*, Chapter 13, Part 3, Division 2 (the Division)
- the financial statements:
  - have been prepared, in all material respects, in accordance with the requirements of the Division
  - are, in all material respects, consistent with the Joint Organisation's accounting records
  - present fairly, in all material respects, the financial position of the Joint Organisation as at 30 June 2025, and of its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards – Simplified Disclosures
- all information relevant to the conduct of the audit has been obtained
- no material deficiencies in the accounting records or financial statements have come to light during the audit.

My opinion should be read in conjunction with the rest of this report.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Financial Statements' section of my report.

I am independent of the Joint Organisation in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

Level 19, Darling Park Tower 2, 201 Sussex Street, Sydney NSW 2000
GPO Box 12, Sydney NSW 2001 | t 02 9275 7101 | mail@audit.nsw.gov.au | audit.nsw.gov.au

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of joint organisations
- precluding the Auditor-General from providing non-audit services.

I have fulfilled my other ethical responsibilities in accordance with APES 110.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

The Board's Responsibilities for the Financial Statements

The Board is responsible for the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards – Simplified Disclosures and the *Local Government Act 1993*, and for such internal control as the Board determines is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board is responsible for assessing the Joint Organisation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

A description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: www.auasb.gov.au/auditors_responsibilities/ar4.pdf. The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Joint Organisation carried out its activities effectively, efficiently and economically
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented
- about any other information which may have been hyperlinked to/from the financial statements.

Farisha Ali
Delegate of the Auditor-General for New South Wales

27 October 2025
SYDNEY

Kevin Beatty
Voting Representative Board Member
Central NSW Joint Organisation
Level 1, 38 William Street
Bathurst, NSW 2795

Contact: Farisha Ali
Phone no: 02 9275 7373
Our ref: R008-1981756498-6364

27 October 2025

Dear Chairperson

Report on the Conduct of the Audit

for the year ended 30 June 2025

Central NSW Joint Organisation

I have audited the general purpose financial statements (GPFS) of the Central NSW Joint Organisation (the Joint Organisation) for the year ended 30 June 2025 as required by section 415 of the *Local Government Act 1993* (the Act).

I expressed an unmodified opinion on the Joint Organisation's GPFS.

My audit procedures did not identify any instances of material non-compliance with the financial reporting requirements in Chapter 13, Part 3, Division 2 of the Act and the associated regulation or a material deficiency in the Joint Organisation's accounting records or financial statements. The Joint Organisation's:

- accounting records were maintained in a manner and form to allow the GPFS to be prepared and effectively audited
- staff provided all accounting records and information relevant to the audit.

This Report on the Conduct of the Audit (the Report) for the Joint Organisation for the year ended 30 June 2025 is issued in accordance with section 417 of the Act. The Report:

- must address the specific matters outlined in the Local Government Code of Accounting Practice and Financial Reporting 2024-25 (the Code), as required by section 415(3) of the Act. The Code does not prescribe any specific matters for joint organisations
- may include statements, comments and recommendations on the audit of the Joint Organisation's financial statements as deemed appropriate by the Audit Office.

This Report should be read in conjunction with my audit opinion on the GPFS issued under section 417(2) of the Act.

PERFORMANCE

Net result

The Joint Organisation's net result for the year ended 30 June 2025 was $1,016,000.

The Joint Organisation's income for the year ended 30 June 2025 of $3,068,000 consisted mainly of operating grants of $1,254,000 and income from member council contributions of $953,000. The main source of grant income were from the following program:

- Regional Water Loss Management Hub ($850,000) and
- Joint Organisation Net Zero Acceleration ($374,000)

The Joint Organisation's total expenses for the year ended 30 June 2025 of $2,052,000 consisted mainly of employee benefits and on-costs of $1,165,000 and administration expenses of $855,000.

Financial position

At 30 June 2025, the Joint Organisation's:

- total assets of $3,043,000 consisted mainly of cash and cash equivalents of $2,797,000 and Receivables of $179,000.
- total liabilities of $650,000 consisted of provision for employee leave entitlements of $336,000, contract liability of $145,000 and payables of $169,000.

Farisha Ali
Delegate of the Auditor-General for New South Wales

Report from the Mayor attending the Central NSW Joint Organisation Board meeting on 12 November 2025 in Sydney

Recommendations
That Council note the report from the Mayor on the Central NSW Joint Organisation (CNSWJO) Board meeting on 12 November 2025 held in Sydney.

This report provides advice from the recent meeting of the Central NSW Joint Organisation Board held in Sydney on 12 November 2025.

The CNSWJO Board met in Sydney at The Grace Hotel to align with the Board's visit to NSW State Parliament on 13 November 2025. Speakers to the Board meeting were Mr Matt Armstrong, NBN; Mr Ed Nicholas, Tribe Infrastructure Group and Mr Jordan Welden-Iley from the CNSWJO who provided a presentation on cyber security.

More detail on reports to the meeting are below where the agenda can be found on the CNSWJO website.

Please contact Interim Executive Officer, Ms Kate Barker, with any queries.

Images: The CNSWJO Board, peak agencies and Ministers at the meetings in Sydney on 12 and 13 November 2025

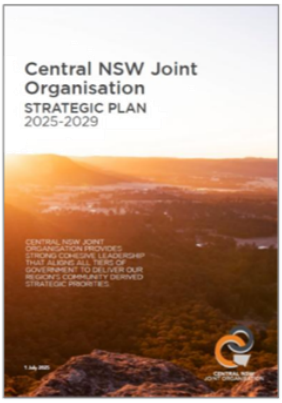
2024/25 Annual Performance Statement

The CNSWJO is required to submit an Annual Performance Statement (the Statement) by 30 November 2025. The Statement reports progress on the implementation of CNSWJO's Strategic Plan.

The Statement highlights a strong return on investment for members of 6.28:1, cost savings of almost $2.6m, and over $1.86m in grant funding. The Statement provides detail of the value to members, the various collaboration opportunities, communication and media, submissions, recognition through awards, and an overview of the activities and successes of each of the JO's 7 key strategic regional priorities.

The 2024/25 Annual Performance Statement can be found on the CNSWJO website.

Statement of Strategic Regional Priorities 2025-2029



The Board adopted the Strategic Plan and Statement of Strategic Regional Priorities 2025-2029, taking immediate effect, and the Portfolio Mayors for the priorities for the SSRP 2025-2029 are:

- Priority 1: Leveraging our reputation and strength in collaboration- Cr Kevin Beatty
- Priority 2: Regional prosperity through better connected infrastructure and services- Cr Neil Westcott and Cr Bruce Reynolds
- Priority 3: Improved and fit-for-purpose infrastructure in health and ageing- Cr Phyllis Miller, Cr John Medcalf and Cr Neil Westcott
- Priority 4: Telecommunications- Cr Kevin Beatty and Cr Phyllis Miller
- Priority 5: Regional transport planning and infrastructure prioritisation- Cr Andrew McKibbin, Cr Bruce Reynolds and Cr Paul Smith
- Priority 6: Regional water security and productive water- Cr Paul Smith, Cr Tony Mileto, Cr Robert Taylor, Cr Bruce Reynolds and Cr Andrew Rawson
- Priority 7: Climate change adaptation and mitigation- Cr Cass Coleman, Cr Neil Westcott and Cr Andrew Rawson

The SSRP can be found on the CNSWJO website.

Advocacy

Updates were provided in relation to advocacy for the regional prosperity, health, transport, water and energy portfolios.

In the context of a changing political framework, the way in which advocacy is facilitated via the JO has been considered and a new advocacy framework which aims to streamline, clarify and improve regional advocacy through the JO was adopted.

The following submissions were endorsed:

1. Submission to Inquiry into Rural Housing and Second Dwellings Reform
2. Submission to the NSW EPA on Climate Change Licensee Reporting Requirements
3. Submission into the Review of the Operations of the NSW Reconstruction Authority regarding the NSW East Coast severe weather from May 2025

Renewable Energy Community Benefit Sharing

The Board was provided with a draft discussion paper prepared by CNSWJO in relation to lessons learned from member councils regarding Voluntary Planning Agreements in the context of renewable energy developments.

All member councils have been engaged in the development of this discussion paper. The Board endorsed the draft discussion paper and the CNSWJO Planners Group will consider the paper and provide advice back to the Board on which actions to progress at a regional level and what further support can be provided to member councils.

Procurement and Contracts

Delegates to the Board meeting noted the ongoing growth of the Regional Procurement and Contract Management Program with its associated cost savings to member councils. There are currently 20+ regional contracts available for use by members, with a further 10 under development. Details of the available contracts can be found here- www.centraljo.nsw.gov.au/contracts-register.

Regional Resilience Program

The Evacuation Centre Assessments project (funded under the Disaster Ready Fund) has been finalised, and the reports now provide councils and CNSWJO with a strong evidence base to strengthen evacuation facilities, with future work flagged to assess Emergency Operations Centres.

The Board endorsed the Regional Evacuation Centre Assessment report.

Regional Prosperity

Advice was provided to the Board on endorsed priorities identified for regional prosperity including the Environmental Planning and Assessment (Planning System Reforms) Bill 2025.

Concerns raised by legal experts and Local Government NSW (LGNSW) on changes to the planning laws announced by the NSW Premier in September were highlighted.

Where numerous challenges have been identified with the legislation, Local Government NSW (LGNSW) is following its passage closely and continuing to prosecute the importance of ensuring that the essential role of democratically elected councils remains central to the planning framework in NSW. Also, that any statutory rules, environmental planning instruments, and policies are developed in a genuinely collaborative manner with local government to maintain public trust and confidence in the planning system. CNSWJO continues to maintain a watching brief in this space as peak agencies such as LGNSW and CMA are leading the charge.

Telecommunications

Some members have raised concerns around the need to do more in this space. In response, a presentation was received from nbn Local in relation to the development of a Regional Digital Plan. The Board endorsed the development of a regional plan which aims to provide baseline digital connectivity information for the region, determine priorities and set a platform to support and advocate on behalf of the community for digital connectivity improvements throughout the Central NSW Region. The plan will be developed in collaboration with RDA Central West, nbn Local, Telstra and other key stakeholders.

This has also been identified as an action for the CNSWJO in partnership with RDACW in the Parkes, Forbes and Lachlan Regional Drought Resilience Plan.

Transport

The draft Central West Orana Strategic Regional Integrated Transport Plan has recently been released by Transport for NSW, with feedback sought until 14 December. CNSWJO intends to lodge a submission.

The JO continues to participate in the Central NSW Integrated Transport Group which meets 4 times per year with representatives from CNSWJO, Transport for NSW (TfNSW), Inland Rail, the Department of Planning, Housing and Infrastructure (DPHI), and member councils. The Group discusses opportunities, challenges and developments with direct implications for the region's transport planning and priorities.

Water

Where CNSWJO is leading the state in its work in Water Loss Management and Water Efficiency, the Water and Regional Development Manager and Chair of the Western Councils' Water Alliance (WCWA) co-presented on the roll-out of the program to the Riverina and Murray Joint Organisation (RAMJO) and WCWA at this years' Local Government NSW Water Management Conference in Albury on 10 September. This presentation focussed on the opportunity through the Productivity and Equality Commission's report on Alternate Funding Models for Local Water Utilities for the State government to incentivise collaboration.

A 2026 University of Sydney Major Industry Project Placement Scheme (MIPPS) project proposal has been submitted. This project builds on previous projects in water efficiency and aims to explore the relationship between pump scheduling, water demand, and energy use across council water networks. It will build an evidence base that can help councils better understand opportunities for cost savings, operational efficiency, and more sustainable water-energy management.

The Water and Regional Development Manager attended the Murray Darling Association 2025 National Conference in Griffith on 1-2 October. This presented a great opportunity to hear first-hand from a broad cross section of stakeholders from across the Basin, reflecting interests in irrigation, industry, local government, biosecurity, and the environment.

Regional Energy Report

The Joint Organisation Net Zero Accelerator (JONZA) Round 3 program commenced on 1 July 2025, with $253K in funding through to 31 December 2026. The Round 3 approach is to be broad to allow for flexibility as opportunities and grants arise, with the main focus areas being:

- Distributed Energy Resources (DER),
- Energy Security, Capacity and Affordability,
- Resilience
- Emissions, inc fleet
- Data and cost savings
- Water

The EVenture Map, led by CNSWJO to promote spontaneous EV tourism across NSW, is being progressed to finalisation in 2025, with promotion and physical signage roll-out.

Various other EV resources are being rolled out to members through the JONZA program.

Quarterly Review of the Central NSW JO Strategic Plan and Statement of Regional Strategic Priorities

JO Chairs' Forum

The Forum brings together all NSW JO's along with other alliances of councils from across NSW three times per year. Its purpose is to exchange information on best practice and excellence in the pursuit of

strategic regional priorities, joint advocacy and collaboration activities for the benefit of local councils and their communities right across rural and regional NSW.

The current chair of the Forum is Cr Sue Moore, Mayor of Singleton Council and Chair of Hunter JO, along with Deputy Chair Cr Kevin Beatty, Mayor of Cabonne Council and Chair of Central NSW JO. The Hunter JO currently provides the secretariat to the Forum.

The 7 August meeting in Sydney consisted of a workshop around the potential cross-JO approach to a collaborative community benefit sharing for renewable energy developments framework. This proposed approach was well-received and Hunter JO as the Chair of the Forum is seeking formal participation from JOs. CNSWJO, via the Chair and the previous resolution of the Board, has agreed to participate in this collaborative approach.

Spend on aggregated contracts

The following table shows the spend by member councils through regional contracts from 1 July to 30 September.

SPEND	Water Utilities Alliance Contracts	HR Contracts	WHS contracts	Supply contracts	Roads/ Transport contracts	Energy contracts	RDOCS contracts	Training	Total
Bathurst	$369,275	$4,000	$0	$33,799	$0	$871,380	$9,570	$0	**$1,288,025**
Blayney	$0	$5,718	$0	$44,267	$0	$90,316	$2,289	$0	**$142,591**
Cabonne	$0	$0	$0	$40,203	$0	$120,079	$0	$0	**$160,282**
Central Tablelands Water	$0	$0	$0	$22,497	$0	$102,262	$0	$0	**$124,759**
Cowra	$31,324	$3,640	$0	$29,987	$0	$247,245	$0	$0	**$312,196**
Forbes	$538,527	$3,575	$0	$237,868	$0	$267,670	$3,368	$0	**$1,051,008**
Lachlan	$0	$4,689	$0	$42,464	$0	$176,916	$0	$0	**$224,069**
Lithgow	$0	$3,900	$0	$48,979	$0	$0	$0	$0	**$52,879**
Oberon	$0	$1,300	$231	$17,952	$0	$53,955	$2,687	$0	**$76,125**
Orange	$407,566	$10,700	$14,458	$32,393	$0	$1,055,979	$6,959	$5,400	**$1,533,454**
Parkes	$76,430	$2,730	$0	$23,803	$0	$484,818	$7,094	$4,200	**$599,075**
Upper Macquarie County Council	$0	$0	$0	$0	$0	$0	$0	$0	**$0**
Weddin	$48,521	$0	$0	$37,050	$0	$44,177	$1,975	$0	**$131,724**
Total	**$1,471,644**	**$40,252**	**$14,689**	**$611,262**	**$0**	**$3,514,795**	**$33,942**	**$9,600**	**$5,696,185**

Savings on aggregated contracts and other programming

The following table shows the savings achieved by member councils through regional contracts and other regional programs from 1 July to 30 September.

SAVINGS	Water Utilities Alliance Contracts	HR Contracts	WHS contracts	Supply contracts	Roads/ Transport contracts	Energy contracts	Training	Legal advice re Procurement	Participation in regional procurement	Total
Bathurst	$19,436	$651	$0	$3,240	$0	$0	$0	$0	$6,000	**$29,327**
Blayney	$0	$1,430	$0	$4,427	$0	$0	$0	$0	$7,000	**$12,856**
Cabonne	$0	$0	$0	$4,204	$0	$0	$0	$0	$6,000	**$10,204**
Central Tablelands Water	$0	$0	$0	$2,500	$0	$0	$0	$0	$5,000	**$7,500**
Cowra	$5,528	$593	$0	$3,307	$0	$0	$0	$0	$7,000	**$16,427**
Forbes	$28,344	$582	$0	$23,954	$0	$0	$0	$0	$10,000	**$62,880**
Lachlan	$0	$917	$0	$5,441	$0	$0	$0	$0	$10,000	**$16,358**
Lithgow	$0	$635	$0	$5,022	$0	$0	$0	$0	$6,000	**$11,657**
Oberon	$0	$212	$99	$1,841	$0	$0	$0	$0	$5,000	**$7,152**
Orange	$24,074	$1,938	$6,196	$3,969	$0	$0	$0	$0	$0	**$36,178**
Parkes	$4,023	$444	$0	$3,949	$0	$0	$0	$0	$6,000	**$14,416**
Upper Macquarie County Co	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$0**
Weddin	$3,524	$0	$0	$4,606	$0	$0	$0	$0	$2,000	**$10,130**
Sub Total	**$84,927**	**$7,401**	**$6,295**	**$66,460**	**$0**	**$0**	**$0**	**$0**	**$70,000**	**$235,083**
								Cost to members		**$105,250**
									Total	**$129,833**

Grant Funding

The following table shows the grant funding received for member councils for the 25/26 FY to date.

Attachment 2 Delegate CNSWJO Mayoral Board Meeting Report

GRANT FUNDING - 25/26 FY	Water	Training/ HR/WHS	Roads/ Transport	Energy	Tourism	Disaster Resilience	Other	Total
Bathurst	$9,593	$20,430	$0	$3,165	$0	$0	$0	**$33,188**
Blayney	$0	$8,890	$0	$3,165	$0	$0	$0	**$12,055**
Cabonne	$9,593	$0	$0	$3,165	$0	$0	$0	**$12,758**
Central Tablelands Water	$9,593	$88,530	$0	$3,165	$0	$0	$0	**$101,288**
Cowra	$9,593	$2,600	$0	$3,165	$0	$0	$0	**$15,358**
Forbes	$9,593	$0	$0	$3,165	$0	$0	$0	**$12,758**
Lachlan	$9,593	$7,330	$0	$3,165	$0	$0	$0	**$20,088**
Lithgow	$9,593	$16,600	$0	$3,165	$0	$0	$0	**$29,358**
Oberon	$9,593	$7,850	$0	$3,165	$0	$0	$0	**$20,608**
Orange	$9,593	$73,210	$0	$3,165	$0	$0	$0	**$85,968**
Parkes	$9,593	$520	$0	$3,165	$0	$0	$0	**$13,278**
Upper Macquarie County Council	$0	$0	$0	$0	$0	$0	$0	**$0**
Weddin	$0	$1,040	$0	$3,165	$0	$0	$0	**$4,205**
Total	**$95,930**	**$227,000**	**$0**	**$37,980**	**$0**	**$0**	**$0**	**$398,890**

Attachments

1. Draft Minutes of the CNSWJO Board meeting 12 November 2025

Attachment 2 Delegate CNSWJO Mayoral Board Meeting Report

Minutes of the CNSWJO Board Meeting on 12 November 2025 held in Sydney

Voting delegates

Cr R Taylor	Bathurst Regional Council	**Cr C Coleman**	Lithgow City Council
Cr B Reynolds	Blayney Shire Council	**Cr A McKibbin**	Oberon Council
Cr K Beatty	Cabonne Council	**Cr T Mileto**	Orange City Council
Cr P Smith	Cowra Shire Council	**Cr M Applebee**	Parkes Shire Council
Cr J Webb	Forbes Shire Council	**Cr P Best**	Weddin Shire Council
Cr J Medcalf, OAM	Lachlan Shire Council		

Associate Member delegates and others attending

Mr M Dicker	Blayney Shire Council	Cr A Rawson	Central Tablelands Water
Mr B Byrnes	Cabonne Council	Mr C Harris	Central Tablelands Water
Mr P Devery	Cowra Shire Council	Mr M Jones	CTWA
Mr R Jane	Forbes Shire Council	Ms R Fagan	RDACW
Mr A Stoneham	Lachlan Shire Council	Mr J Gordon	RDACW
Mr R Gurney	Lithgow City Council	Ms K Annis-Brown	NSW OLG
Mr G Wallace	Oberon Council	Ms G Collins	NSW Premier's Dept
Mr K Boyd PSM	Parkes Shire Council	Ms K Barker	CNSWJO
Mr L Sheehan	Weddin Shire Council	Ms M Macpherson	CNSWJO
		Ms J Webber	CNSWJO
		Ms C Griffin	CNSWJO

Voting members in **bold**

1 **Meeting opened** at 9.30am, Chaired by Cr K Beatty

2 **Acknowledgement of Country**

3 **Apologies**- Cr P Miller, Cr N Westcott, Mr D Sherley, Mr S Dunshea, Mr B Omundson, Mr B Fry

RESOLUTION 25/11- 3
Moved: Cr Andrew McKibbin
Seconded: Cr John Medcalf

That the apologies for the Central NSW Joint Organisation Board meeting 12 November 2025 listed above be accepted.

CARRIED

4 **Conflicts of Interest**

RESOLUTION 25/11 – 4
Moved: Cr Andrew McKibbin
Seconded: Cr Robert Taylor

No conflicts of interest were declared.

CARRIED

5 **Speakers**

- **5a NBN** – Workshop on identifying the challenges and opportunities for improved telecommunications in Central NSW
- **5b Tribe Infrastructure Group** – Parkes Energy from Waste facility

- **5c Regional Chief Information Security Officer** – Mr Jordan Welden-Iley – Cyber Security training session for Board and General Managers
  Action: Mr Welden-Iley to circulate the model AI policy to member councils

6 Minutes

6a Confirmation of the Minutes of the CNSWJO Board Meeting dated 31 July 2025 held in Parkes

RESOLUTION 25/11 – 6a
Moved: Cr John Medcalf
Seconded: Cr Bruce Reynolds

That the Minutes of the CNSWJO Board Meeting held 31 July 2025 held in Parkes be confirmed.
CARRIED

6b Noting the Minutes of the CNSWJO GMAC Meeting held on 24 July 2025 in Blayney
6c Noting the Minutes of the CNSWJO GMAC Meeting held on 30 October 2025 in Eugowra

RESOLUTION 25/11 – 6b and 6c
Moved: Cr Bruce Reynolds
Seconded: Cr John Medcalf

That the Minutes of the CNSWJO GMAC Meetings held 24 July 2025 in Blayney and 30 October 2025 in Eugowra be noted.
CARRIED

7 Business Arising from the Minutes- Matters in Progress

RESOLUTION 25/11 – 7
Moved: Cr Cass Coleman
Seconded: Cr Paul Best

That the Central NSW Joint Organisation Board note the Matters in Progress, making deletions as suggested.
CARRIED

8a Financial Report

RESOLUTION 25/11 – 8a
Moved: Cr Andrew McKibbin
Seconded: Cr Bruce Reynolds

That the Board note the Financial Report and
1. approve the cash reserves for 2025/26 for employee leave entitlements, plant and equipment turnover, and working capital reserve,
2. note the correspondence from LGP rejecting member councils' request for the rebate to continue to be paid to the JO,
3. should subsequent requests for payment of the LGP rebate be paid to the JO instead of members be denied, member councils re-direct the funds received for the LGP rebate to the JO.

CARRIED

8b Adoption of the Audited Financial Statements for the year ended 30 June 2025 Report

RESOLUTION 25/11 – 8b
Moved: Cr Robert Taylor
Seconded: Cr John Medcalf

That the Board note the Adoption of the Audited Financial Statements for the year ended 30 June 2025 Report and

1. adopt the Central NSW Joint Organisation General Purpose Financial Statements for the year ended 30 June 2025, and
2. circulate the confidential Audit Management Letter to Board members.

CARRIED

8c Governance Report

RESOLUTION 25/11 – 8c
Moved: Cr Tony Mileto
Seconded: Cr Robert Taylor

That the Board note the Governance Report and

1. endorse the 2024/25 Annual Performance Statement, place it on the CNSWJO website and send a copy to the OLG,
2. note the advice on Code of Conduct complaint statistics,
3. note the Pecuniary Interest Returns under s450a of the Local Government Act 1993,
4. determine the dates for Board meetings for 2026 be:
   - 26 February 2026– Grenfell (Weddin)
   - 27 + 28 May 2026– State/Federal visit pending sitting dates once released
   - 26 + 27 August 2026– State/Federal visit pending sitting dates once released
   - 26 November 2026- Bathurst
5. determine the dates for GMAC meetings for 2026 be:
   - 5 February 2026- Orange
   - 30 April 2026- Cowra
   - 30 July 2026- Orange
   - 22 October 2026 – Forbes

CARRIED

8d Policy and Procedure Review Report

RESOLUTION 25/11 – 8d
Moved: Cr Bruce Reynolds
Seconded: Cr Cass Coleman

That the Board note the Policy and Procedure Review Report and

1. endorse the move from an annual to a 3-yearly schedule for policy reviews,
2. adopt the updated Code of Meeting Practice,
3. adopt the following new policies and procedures:
   - AI Use Policy,
   - Password Policy,
   - Higher Duties Policy,
   - Evaluation Panel Responsibilities Procedure,
4. note the amendments to various policies, including the revamped Advocacy Policy and Advocacy Procedure.

CARRIED

8e Statement of Strategic Regional Priorities 2025-2029 Report

RESOLUTION 25/11 – 8e
Moved: Cr Bruce Reynolds
Seconded: Cr Andrew McKibbin

That the Board note the Statement of Strategic Regional Priorities 2025-2029 Report and

1. note the feedback provided during the exhibition period for the Statement of Strategic Regional Priorities,
2. adopt the Strategic Plan and Statement of Strategic Regional Priorities 2025-2029,
3. note the Portfolio Mayors for the priorities for the SSRP 2025-2029 are:
   - Priority 1: Leveraging our reputation and strength in collaboration- Cr Kevin Beatty
   - Priority 2: Regional prosperity through better connected infrastructure and services- Cr Neil Westcott and Cr Bruce Reynolds
   - Priority 3: Improved and fit-for-purpose infrastructure in health and ageing- Cr Phyllis Miller, Cr John Medcalf and Cr Neil Westcott
   - Priority 4: Telecommunications- Cr Kevin Beatty and Cr Phyllis Miller
   - Priority 5: Regional transport planning and infrastructure prioritisation- Cr Andrew McKibbin, Cr Bruce Reynolds and Cr Paul Smith
   - Priority 6: Regional water security and productive water- Cr Paul Smith, Cr Tony Mileto, Cr Robert Taylor, Cr Bruce Reynolds and Cr Andrew Rawson
   - Priority 7: Climate change adaptation and mitigation- Cr Cass Coleman, Cr Neil Westcott and Cr Andrew Rawson
4. endorse the interim organisational structure of the CNSWJO, and seek a report on a reviewed structure upon the appointment of the Executive Officer,
5. note the risk matrix has been reviewed and updated, and
6. that all Board members and General Managers respond to the SSRP Evaluation survey once issued.

CARRIED

8f Advocacy Report

RESOLUTION 25/11 – 8f
Moved: Cr Bruce Reynolds
Seconded: Cr Andrew McKibbin

That the Board note the Advocacy Report and

1. endorse the proposed new Advocacy Framework,
2. endorse the creation of an Annual Advocacy Plan and Activities Schedule, to be provided at the February 2026 Board meeting for endorsement,
3. endorse the creation of Portfolio Position Statements to be embedded within each Annual Advocacy Plan and Activities Schedule,
4. endorse the creation of Advocacy Repositories for each Portfolio, with legacy "Advocacy Plans" content being migrated into each corresponding Repository,
5. seek an update from Penrith City Council on the status of the business case for the Castlereagh Corridor,
6. endorse the following submissions and place them on the CNSWJO website:
   - NSW EPA Climate Change Licensee Reporting Requirements,
   - NSW Legislative Council's Inquiry into Rural Housing and Second Dwellings Reform, and
   - Review of the Operations of the NSW Reconstruction Authority regarding the NSW East Coast severe weather, and
7. seek a presentation from Western Sydney Airport

CARRIED

8g Renewable Energy Community Benefit Sharing Report

RESOLUTION 25/11 – 8g
Moved: Cr Andrew McKibbin

Seconded: Cr Cass Coleman

That the Board note the Renewable Energy Community Benefit Sharing Report and

1. confirm its support and participation in a state-wide collaborative approach to community benefit sharing to:
   a. understanding and applying the new benefit-sharing guideline for large-scale energy developments,
   b. developing council policies and procedures for negotiating community benefits-sharing arrangements, and
   c. advocating for clear planning processes, additional guidelines and retrospective arrangements to ensure net community benefit for regional host communities for all energy developments,
2. endorse the Draft *Discussion Paper: Lessons Learned on renewable energy projects in the region and Voluntary Planning Agreements,*
3. request that the CNSWJO Planners Group consider the Draft *Discussion Paper: Lessons Learned on renewable energy projects in the region and Voluntary Planning Agreements* at its next meeting and provide advice on the actions within the Discussion Paper to be progressed at a regional level, with a report provided back to the Board in due course,
4. seek a presentation from Mr Brad Cam from Mid-Western Regional Council at the February 2026 Board meeting in relation to an update on the progress of the significant number of developments and their impacts in that region, and
5. seek a proposal to facilitate a workshop with councils in relation to community benefit-sharing, and
6. follow up with Cr Sam Coupland in relation to the documents discussed at the 12 June meeting.

CARRIED

8h Procurement Report

RESOLUTION 25/11 – 8h
Moved: Cr Paul Smith
Seconded: Cr Robert Taylor

That the Board note the Regional Procurement Report and approves the updates to the procurement plan.

CARRIED

8i Regional Resilience Program Report

RESOLUTION 25/11 – 8i
Moved: Cr Tony Mileto
Seconded: Cr Robert Taylor

That the Board note the Regional Resilience Program Report and

1. endorse the Regional Evacuation Centre Assessment Report and note the identified recommendations, including:
   a. a total of $3 million in upgrades for Council-owned sites have been recommended for evacuation centres across the region, which will require further funding to implement,
   b. that councils consider their individual reports and supporting documentation in relation to the recommendations; and
   c. consideration of future work to assess Emergency Operations Centres (EOCs), as outlined in the report, and

2. endorse the approved Disaster Ready Fund Round 2 variation request and note that the Milestone 2 claim will proceed in accordance with the revised project schedule and deliverables.

CARRIED

8j Regional Prosperity Report

RESOLUTION 25/11 – 8j
Moved: Cr Marg Applebee
Seconded: Cr Paul Best

That the Board note the Regional Prosperity Report and
1. write to the NSW Planning Minister in support of advocacy by Local Government NSW and the Country Mayors Association regarding the changes to the Planning Legislation, and
2. a report be provided to the Board for alternate options for the tourism operations delivered by the JO.

CARRIED

8k Health Report

RESOLUTION 25/11 – 8k
Moved: Cr John Medcalf
Seconded: Cr Paul Best

That the Board note the Health Report and that the renewed MoU with RDN is under review to be signed in early 2026.

CARRIED

8l Telecommunications Report

RESOLUTION 25/11 – 8l
Moved: Cr Marg Applebee
Seconded: Cr John Medcalf

That the Board note the Telecommunications Report and endorse the development of a Regional Digital Plan including separate LGA plans in partnership with nbn Local, Regional Development Australia Central West and other providers including Telstra.

CARRIED

8m Regional Transport Report

RESOLUTION 25/11 – 8m
Moved: Cr Andrew McKibbin
Seconded: Cr Tony Mileto

That the Board note the Regional Transport Report.

CARRIED

8n Regional Water Report

RESOLUTION 25/11 – 8n
Moved: Cr Cass Coleman
Seconded: Cr Paul Smith

That the Board note the Regional Water Report.

CARRIED

8o Regional Energy Report

RESOLUTION 25/11 – 8o
Moved: Cr Marg Applebee
Seconded: Cr Bruce Reynolds

That the Board note the Regional Energy Report and

1. endorse the JONZA Round 3 project management plan,
2. lobby the relevant Federal Government department/s for the Grid Enhancing Technologies grant guidelines to be modified for the next round of funding to allow local government entities to apply,
3. endorse the Landfill Emissions Abatement Knowledge Sharing (LEAKS) Program project plan, and
4. endorse the Landfill Emissions Working Group terms of reference.

CARRIED

8p Quarterly Review of the Central NSW JO Strategic Plan and Statement of Strategic Regional Priority 2022-2025

RESOLUTION 25/11 – 8p
Moved: Cr Robert Taylor
Seconded: Cr John Medcalf

That the Board note the Quarterly Review of the Central NSW JO Strategic Plan and Statement of Regional Strategic Priorities 2022-2025 report and

1. recognise the return on investment (ROI) for member councils in 2024/25 was 6.28:1, and
2. endorse the renewal of the MoU with RDA Central West, noting the 2026 collaborative activity schedule.

CARRIED

9a RDA Central West Update

The Board noted the RDA Central West Update Report.

9b NSW Premier's Department Update

The Board noted the NSW Premier's Department Update Report.

9c OLG Update Report

The Board noted the OLG Update Report.

10 Confidential Session

RESOLUTION 25/11 – 10
Moved: Cr Marg Applebee
Seconded: Cr Andrew McKibbin

That the Board

1. resolve into closed session to consider business identified, together with any late reports tabled at the meeting.
2. Pursuant to section 10A(f) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2)(f) as outlined above.
3. Correspondence and reports relevant to the subject business be withheld from access.

CARRIED

Stakeholders from RDACW, NSW Premier's Department, and NSW OLG left the room.

10a Regional Cyber Security Program Report- Confidential

RESOLUTION 25/11 – 10a
Moved: Cr Cass Coleman
Seconded: Cr Paul Best

That the Board note the Regional Cyber Security Program Report and endorse the Regional Cyber Security Strategy & Roadmap.

CARRIED

CNSWJO staff left the room.

10b Confidential Session

RESOLUTION 25/11 – 10b
Moved: Cr Cass Coleman
Seconded: Cr Marg Applebee

That the Board resolve out of closed session.

CARRIED

11 **Matters Raised by members**

Lithgow – Seeking support from members for a notice of motion to the LGNSW conference in relation to the development of a State Assistance Grants program.

- Support was provided by members.

12 **Late Reports** - Nil

13 **General business** - Nil

14 Speakers to the next meeting

- Brad Cam, General Manager, Mid Western Regional Council re VPAs for renewable energy projects
- Western Sydney Airport
- NSW Farmers Federation
- Ms Kate Lorimer Ward – Local Land Services re feral pigs issue

Meeting closed at 4.33pm

Page 8 is the last page of the Central NSW Joint Organisation Board meeting minutes of meeting of 12 November 2025 held in Sydney.

2.2 Mayoral Minute - Country Mayors Association Minutes - 14 November 2025

RECORD NUMBER: 2025/2653

MAYORAL MINUTE

Please find following Minutes from the recent meeting of the Country Mayors Association held in Sydney on the 14 November 2025.

RECOMMENDATION

That Council note the Mayoral Minute on the Country Mayors Association (CMA) Meeting Minutes held on the 14 November 2025 in Sydney.

Tony Mileto
MAYOR

SUPPORTING INFORMATION

Attached for Council's information are the minutes of CMA meeting on the 14 November.

ATTACHMENTS

1 CMA Minutes 14 November 2025, D25/146809⇩

THE COUNTRY MAYORS ASSOCIATION OF NSW INC

"What we want is nothing more than equity"

Chairman: Cr Rick Firman OAM
C/- Temora Shire Council,
PO Box 262, Temora NSW 2666
Email:admin@nswcountrymayors.com.au

MINUTES

The General Meeting of the Country Mayors Association of NSW Inc was held on **Friday 14 November 2025, in the Theatrette, Parliament House, Macquarie Street from 8:20am until 1pm (inclusive of the CMA's 2025 AGM). The meeting had a Skills and Education theme.**

The attendance and apologies are listed at the end of the minutes.

8:20am The meeting commenced with a welcome from CMA Chairman Mayor Rick Firman OAM and his introduction of the first guest speaker NSW Premier, the Hon. Chris Minns MP.

8:30am Presentation and Q&A – NSW Premier, the Hon. Chris Minns MP

The Premier commended the work of CMA Chairman and the Country Mayors Association in general. He emphasised how "country councils are like the canaries in the coal mine, whether it be crime or water." In addressing the underfunding of Councils, Premier Minns said that "NSW has 1/3 of the population but we get a disproportionate share of the federal tax dollar – it just has to go up".

Q. Mayor Sharon Cadwallader (Byron Shire) asked about Councils paying for roads in Crown Lands.
Premier: We support your call for Federal Financial Assistance Grants to return to 1% (of tax revenue) but I don't see that as a justification for Councils bearing additional costs. I will look into the matter.
Q. Mayor Jasmin Jones (Yass Valley Council) asked about REZ burdens.
Premier: The Premier described scenario with the coal power station shutdowns. It is not about whether you believe in climate change. We need to produce energy. We need to produce NSW gas – I understand it's unpopular but we must act to meet the State's energy needs, to keep the lights on.
We cannot slow down the roll out of renewable energy projects.
Mayor Jones: If we can talk about capacity building.
Then: No local council input in the planning and development approval process.
Premier: Local Planning panels should have local involvement.
Mayor Patricia White (Shoalhaven City Council): Thank you for visiting the Shoalhaven. At one stage, we were $35mil in the red, due to slow disaster payments. Would you consider some of the Queensland measures?
Premier: We work with the Federal Government and we are still waiting on the Lismore flood reimbursement from the Federal Government (from four years ago). We are looking at nicking ideas from Queensland to speed up the delivery of funds.

Q: Mayor Sarah Ndiaye (Byron Shire): There are Mayors working full-time for $33,000pa. We are given a stipend and not a wage so a Mayor cannot even get Centrelink maternity leave.
Premier: I hope that my respect for those in Local Government has been evident. When you go to Coles or Wollies, it takes you three times as long. I know you do it because you believe you need to. I am prepared to look at it.
Mayor Lachlan Ford (Bourke Shire): Thanks for the youth funding. The growth of National Parks has been a real concern for our Shire and western NSW. It has reduced the productivity of our LGA.
Premier: We spent two years developing the policy. The land clearing policy was not rushed.
Mayor Ford: We were never spoken to and $80mil. GDP has been lost from our Shire.

Mayor Paul Culhane (Upper Lachlan Shire): We have less than one person / square km. We could contribute to low-cost housing and the housing crisis.
Premier: We are limited by capacities, in communities and the building sector.

Premier Minns concluded with news that will help with Police numbers: We've had a 70% increase in applications for the Police Academy, thanks to a great recruitment campaign promoting the ability of new officers to work in their home towns.

A thank you gift was presented by CMA Chairman Mayor Rick Firman OAM

9:10am Presentation and Q&A – Federal Shadow Local Government Minister, Dr. Anne Webster MP
Dr. Webster commended and thanked the CMA, especially for Governor's reception, saying it was a very memorable night.
The Federal Shadow Local Minister is a regional MP and described how "lowering the default speed limit would greatly impact us in the country, our productivity."
Dr. Webster also discussed Federal funding programs. Regarding FA Grants, Dr Webster spoke with NSW Local Government Minister Ron Hoenig and NSW Shadow Local Government Minister Chris Rath and we do need something to change. FA grants for metro Councils are like dessert, nice to have but not really necessary. 5% of Sydney councils actually need the FA Grants. Local Councils are responsible for 77% of roads but it's 90% in country NSW.
NSW has seen a reduction on nearly $6Billion in funding from the Federal Government.
Dr. Webster also discussed the Red fleet issue and Mobile black spots. She encouraged CMA Members to advise her office of issues they encounter.

Q: Mayor Petrie (Tenterfield Shire): NSW is receiving over $12Billion less GST but Victoria is getting more back than that State pays. Can you do something there?
Dr. Webster: I will take that on notice.
Q: Mayor Coupland (Armidale Regional Council): NSW Local Government is set up to fail but not in QLD. Local Government needs to be empowered and uncapping (of rates) needs to occur.
Dr. Webster: That is a question for the Premier. I would support that but my passion is the FA Grants and I don't see any appetite (for change) from Minister McBain and King.
Q: Mayor John Harvie (Murray River Council): We'd like a commitment to return to 1%. Would the Coalition take that to the next election?
Dr. Webster: We need to know if the 1% is the answer to financial unsustainability.
Q: Mayor Tiffany Galvin (Gwydir Shire): We have times when we have no mobile service at all. It's dangerous.
Dr. Webster: Please tell me these stories in writing. What we are hearing is just not good enough. It's inequity.
Q: Mayor Robert Bell (Uralla Shire): The 1% is key. Truck drivers pay so much (in taxes) for using our roads and don't see much going to roads.
Q: Mayor Brian Monoghan (Bland Shire) also commented on the inadequate funding and need for funding certainty, if Government leaders are to be trusted.

A thank you gift was presented by CMA Deputy Chairman Mayor Russell Fitzpatrick

9:30am Excelling Council Presentation – Gwydir Shire Council

Gwydir Shire Mayor Tiffany Galvin and GM Leeah Daley spoke with pride of their Council's initiatives to upskill local talent and support training that would not otherwise exist in the local area.
The Council is a RTO and provides heavy vehicle driver training. The Council has been awarded for The Living Classroom – 150 hectares of little used town common that was turned into a food production wonderland for training programs and community benefit.
The GM embodies the Councils support for local talent. She grew up from a trainee in administration with the Council.
Presentation supplied.

A thank you gift was presented by CMA Board Member Mayor Sam Coupland.

Excelling Council Presentation – Queanbeyan-Palerang Regional Council

Mayor Kenrick Winchester also spoke with pride about what QPRC was able to achieve, greatly improving DA assessment efficiencies and customer service. He expressed appreciation for Council's GM, Director and the Planning Assessment Team for their commitment to changing the culture and implementing the DA Action Plan.
Ms Ryan explained how QPRC went about addressing their housing shortage by working smarter and with better resourcing in the Council's planning department. DA Assessment timeframes were more than halved in a financial year.
Presentation supplied.

A thank you gift was presented by CMA Board Member Mayor Russell Webb.

9:50am Chairman of the NSW Grants Commission Linda Scott
In an unscheduled but welcome presentation, NSW Grants Commission Chairman and former LGNSW and ALGA President Linda Scott announcement that the NSW Grants Commission is going to review the formula for the distribution of FA Grants. She welcomed the support from Dr. Webster for the increasing of FA Grants. We will be conducting a comprehensive process to get from you what should be factored into a new formula or process. We will be in touch regarding the process and how you can provide input.

10:00am Presentation and Q&A – (then) Leader of the NSW Opposition, the Hon Mark Speakman SC MP

Everything is called a crisis these days but housing *really* is a crisis.
We believe the planning reforms will help. But the focus has been a bit Sydney-centric. We've been lobbying to reduce building costs.
Apprenticeships have continued to decline and that impacts building sector skills capacities.
Employers need to be incentivised; initially there is no money in it employers who have apprentices learning on the job.
We understand that the biodiversity Offsets Scheme is another blockage of concern for you.

Modular homes should be catered for in our planning and approvals system.

We would fund university pre-school funding. The Government has been building public preschools but community pre-schools currently face financial feasibility challenges. A

Community Pre-School director would probably get paid less than an entry level primary school teacher. Pre-school desserts could broaden.

Q: Mayor Jasmin Jones (Yass Valley Council) Raised the issue of decline access to maternity services.
Mr Speakman: Part of the cause there has been unfunded wage increase promises.

Q: Mayor Julia Ham (Snowy Valleys Council) Said that she works in the early childhood sector and appreciated the focus. Pay parity for early childhood educators must happen. State funded pre-schools are going to lure staff with better pay and they will close.
Mr Speakman: The pay gap will be about 30%. I doubt the Government's target of building 100 pre-schools by 2030 will be achieved.
CMA Chairman Mayor Rick Firman (Temora Shire): The financial sustainability challenge to Local Government…. What could the NSW Coalition do to improve on the status quo?
Mr Speakman: I don't have promises on hand. I do have concerns that the Government will shrink their infrastructure spend and pass more costs onto you (country Councils).
I'll be interested to see what the Government does with the emergency services levy.

A thank you gift was presented by CMA Board Member Mayor Sharon Cadwallader.

10:30am **Morning Tea** was held in the Fountain Courtyard (due to a record attendance). More than a needed break, cup of coffee and snack, this was a valued networking session between members, as well as a broad cross-section of NSW Parliamentarians.

11:00am **Presentation – NSW Nationals Leader Mr. Dugald Saunders MP was scheduled to address the meeting but called in sick. Nationals MP Gurmesh Singh replaced him (and replaced him as NSW National Party Leader less than a week later).**

Mr Singh said that housing is not just in crisis in terms of supply but also (as a consequence) affordability. Of course they're linked but seeing home prices become out of reach for first-home buyers is a major concern.
The different between community and corporate preschools is day and night, so we need to support them.
For us on the coast, we did not realise the rolling drought in the south west but it has dried out on the coast now also.

We have been pushing for transport subsidies and there should also be support for Councils.

Helping Councils with the delivery of enabling infrastructure is one of the ways the Government can help address the housing crisis. We don't have the rate base in the regions but a thriving regional NSW is crucial and we need homes and the Government has a role to play.
Regarding the new Koala National Park – tourism benefits have been overstated. The Mid North Coast is a massive tourism destination and we don't know what trails will remain open with the new National Park. We will lobby for a lot more funding for the transition over the next 9-12 months.

Regional Crime is getting worse. Our communities are living in fear. QLD and Victorian Governments have led with strength.

A thank you gift was presented by CMA Board Member Mayor Josh.

11:15am Presentation – Country Education Foundation of Australia (CEF) Chief Executive Officer, Ms Wendy Mason

Ms Mason said that she was grateful for the opportunity to address a room full of distinguished mayors and General Managers.
Investing in youth education and training pathways, the CEF has channelled over $20mil in funding to students. Ms Mason said that the backing of the local community is critical.
There are now 55 individual local foundations. Are Ms Mason said that she is keen to hear from Councils who would like one in their community.
Our support addresses the financial pressure. 98% of our students are on track to complete their training. We have been responsible for 619 students in NSW.
Presentation supplied.

A thank you gift was presented by CMA Board Member Mayor Sue Moore.

AGM

1. **Chairman Mayor Firman OAM welcome members to the CMA AGM.**

2. **Apologies**
   Recommendation: That the apologies be accepted and noted.
Moved by: Mayor Sharon Cadwallader (Ballina Shire). Seconded by: Mayor Sarah Ndiaye (Byron Shire) – carried unanimously.

3. **Minutes of last AGM**
   Recommendation: That the 15 November 2024 Minutes be accepted as a true record.
   Moved by: Mayor Sharon Cadwallader (Ballina Shire). Seconded by: Mayor John Medcalf OAM (Lachlan Shire) – carried unanimously.

4. **Matters arising (from the Minutes)**
   Nil

5. **Correspondence relating to the AGM**
   Nil

6. **Annual Reports:**
   - **Chairman's Annual Report 2024/25**
   - The Chairman's report was supplied but Mayor Firman made special mention of the past CMA Chairmen present and the PRRRAC, which would not have happened without the CMA's advocacy and cordial influence.
     Recommendation: That the CMA Chairman's Annual Report be received and noted.

     The Chairman made a presentation of thanks to the CMA Board and staff members.

   Moved by: Mayor Nina Dillon (Goulburn Mulwaree Council). Seconded by: Mayor Sharon Cadwallader (Ballina Shire) – carried unanimously.

   - **Annual Financial Report 2024/25 – presented by CMA Secretary Ms Melissa Boxall (GM, Temora Shire), who noted the 'above and beyond' work on CMA accounts undertaken by Temora Shire's Mrs Elizabeth Smith.**

Recommendation: That the CMA's Annual Financial Report be received and noted. Moved by: Mayor Kenrick Winchester (QPRC). Seconded by: Mayor Russell Fitzpatrick (Bega Valley Shire) – carried unanimously.

7. **It was noted that there are no Board Elections required (current two-year terms conclude in November 2026, with Board elections to occur then).**

8. **Secretariat / Executive Officer position**

CMA Board Recommendation:

That the Executive Officer position be left vacant and that the status quo remains in relation to the delivery of Secretariat and Policy Advisor services provided to CMA up to 30 November 2026.

AND FURTHER

That the Chairman be delegated authority to engage:

1. **Regional Development Australia Northern Inland (RDANI) to deliver secretariat services for 30 hours / week, at a cost of $80,000 (excl. GST) per annum from 1 December 2025 to 30 November 2026.**
2. **JBMS Consulting (JBMS) to deliver Policy Advisor Services, at a cost of $30,000 (plus GST) per annum, from 1 December 2025 to 30 November 2026.**

AND FURTHER

That the Secretary send letters to unsuccessful applicants.

Moved by: Mayor Mayor Russell Fitzpatrick (Bega Valley Shire). Seconded by: Mayor Sharon Cadwallader (Ballina Shire) – carried unanimously.

9. **Setting of annual membership fees**
   Board Recommendation: That the CMA increase membership fees by 10%, in light of the increasing workload with advocacy to Government Inquiries. This 10% increase would result in the fees for the 2026 calendar year becoming $1,815 for Councils with a population of 10,000 and over, and Councils with a population of less than 10,000 paying 75% of the full fee, becoming $1,361.25, which would also be the new fee for not-for-profit Associate Membership, while for-profit Associate Membership would become $3,630 per year.

   The Board foreshadows another increase in the next year, given the added costs of pre-meeting workshops. However, the Board is ever mindful of Councils' tight budgets and costs incurred in traveling to and accommodating in Sydney.

Moved by: Mayor Nina Dillon (Goulburn Mulwaree Council) Seconded by: Mayor Kenrick Winchester (QPRC) - carried unanimously.

10. **Meeting Dates for 2026**
    Aligning CMA meetings with NSW Parliament sitting dates is an approach that the Board considers successful and wishes to continue, as it is convenient for NSW Ministers and Parliamentarians to visit our meetings. Fridays are commonly preferred.

The following dates were approved by the Board for CMA meetings and workshops in 2026, allowing for optional mid-afternoon two-hour workshops during the Thursday preceding the Sydney meetings (except for May, with 7 May being the LGNSW Regional Summit). The CMA will continue to organised evening functions prior to Sydney meetings, with engaging guest speakers:

Board Recommendation: That the CMA lock-in the following meeting dates for 2026:

- **26 - 27 March**
- **8 May**
- **27 - 28 August**
- **12 - 13 November**

Moved by Mayor Mayor Steve Allan (Bellingen Shire). Seconded by Mayor Sarah Ndiaye (Byron Shire) – carried unanimously.

The 2026 CMA Regional Meeting

From a top quality field of applications to host the 2026 Regional Meeting of the CMA, the Board selected Ballina Shire Council.

Board Recommendation: That the CMA Executive, in collaboration with the host Council select a date between the CMA's May and August meetings, then advise the membership, as soon as can be managed.

Moved by Mayor Sarah Ndiaye (Byron Shire). Seconded by Mayor John Medcalf OAM (Lachlan Shire) – Carried unanimously.

11. CMA Constitution

The CMA Policy Advisor Mrs Julie Briggs and Secretary Ms Melissa Boxall have refined the CMA NSW Constitution, which was provided to members two months in advance of this endorsement vote.

The Board recommends the adoption of amended CMA NSW Constitution.

Board Recommendation: That the Country Mayors of New South Wales (CMA) members adopt the amended CMA NSW Constitution.

Moved by: Mayor Sharon Cadwallader (Ballina Shire). Seconded by: Mayor John Harvie (Murray River Council) – carried unanimously.

12. Other Urgent Business without notice, for the AGM.

Nil.

AGM concluded 12:02pm

General Meeting

1. Apologies

Recommendation: That the apologies be accepted and noted.

Moved by: Mayor John Medcalf OAM (Lachlan Shire). Seconded by: Mayor Adam Shultz (Lake Macquarie City Council) – carried unanimously.

2. Adoption of Minutes from the 8 August 2025 meeting

Recommendation: That the 8 August 2025 Minutes be accepted as a true record.

Moved by: Mayor Sharon Cadwallader (Ballina Shire). Seconded by: Mayor Steve Allan (Bellingen Shire) – carried unanimously.

3. **Matters arising from 8 August 2025 Minutes**
   Nil
4. **Correspondence** [since 8 August 2025]

Outward

Federal Local Government Minister, the Hon Catherine King MP	Sturt Highway Strategic Direction Doc.
Federal Local Government Minister, the Hon Minister Kristy McBain MP	Sturt Highway Strategic Direction Doc.
Mayor Tom Kennedy, Broken Hill City Council	Thank you for hospitality to CMA
Dan Newlan, Exec. GM – Corporate Relations and Community, Squadron Energy	Declining request to speak to CMA Membership
Mayor Lachlan Ford, Bourke Shire Council	Response re proliferation of national parks in western NSW.
Royal Flyer Doctor Service	Thank you for hosting CMA.
Minister for Emergency Services, the Hon Jihad Dib	Thank you for meeting and reiterating CMA support for the RFS recommendations
Leader of the NSW Nationals, Mr Dugald Saunders MP	Invitation to present at the 14 Nov. 2025 CMA meeting.
NSW Opposition Leader, Mr Mark Speakman	Invitation to present at the 14 Nov. 2025 CMA meeting.
Dep. Sec. of the OLG, Mr Brett Whitworth PSM	Invitation to present at the 14 Nov. 2025 CMA meeting.
NSW Housing Minister, the Hon Rose Jackson MLC	Invitation to present at the 14 Nov. 2025 CMA meeting.
NSW Dep Premier and Minister for Education, the Hon Prue Car MP	Invitation to present at the 14 Nov. 2025 CMA meeting.
Minister for Skills, TAFE and Tertiary Education, the Hon Steve Whan MP	Invitation to present at the 14 Nov. 2025 CMA meeting.
NSW Minister Planning the Hon Paul Scully MP	CMA concerns regarding planning reform Bill
Police Commissioner Mal Lanyon	Congratulations on his appointment
Forbes Shire Mayor Cr. Phyllis Miller OAM	Condolences regarding Steve Loane
Federation Councillor and former CMA Board member Pat Bourke	Condolences regarding his father, Tom Bourke
Mr. Jamie Chaffey MP Federal Member for Parkes Shadow Assistant Minister for Agriculture Shadow Assistant Minister for Resources And Ms. Trish Cook MP Federal Member for Bullwinkel	Congratulations regarding the Parliamentary Friends of Local Government initiative in Federal Parliament.
Mayor Jarrod Marsden, Cobar Shire Council	Condolences regarding the mining tragedy in late October, 2025.
NSW Local Government Minister the Hon Ron Hoenig MP	Proposed amendment to the Code of Meeting Practice to enable remote participation in Council meetings where

	extreme weather events has made getting to a meeting unsafe.

Inward

Dr. Joe McGirr MP	Rural Health Action Plan
Lauren Andrews, Head of Corporate Affairs, Bendigo Bank	Response to CMA letter re Bendigo Bank Agency closures
The Hon Ryan Park MP, NSW Minister for Health, Minister for Regional Health	Response to CMA Ambulance paramedic concerns
The Hon Chris Minns MP, NSW Premier	Preliminary notice re advisory council
Mayor John Medcalf OAM, Lachlan Shire Council	Loss of local financial services - concerns and impacts
The Hon Penny Sharpe MLC, NSW Environment Minister	Thanking CMA members for their input at the Biodiversity Offsets and waste workshop, 7 August
Mayor Lachlan Ford, Bourke Shire	The proliferation of national parks in western NSW.
Dan Newlan, Exec. GM – Corporate Relations and Community, Squadron Energy	Seeking to address CMA Members
The Hon. Tara Moriarty MLC, NSW Agriculture Minister	Response to CMA Fire Ant concerns and request to ban turf crossing the border from Queensland.
Scott Charlton, Sydney Airport CEO	Seeking input into the Sydney Airport Master Plan
Annabey Whitehead, Executive General Manager, Corporate Affairs and Fundraising Royal Flyer Doctor Service	Thanking the CMA Chairman and Secretary for visiting their base at Broken Hill and inviting other CMA members to visit Broken Hill or Dubbo sites.
Agriculture Minister the Hon Tara Moriarty	REROC Urgent call for Action - Southern NSW Drought Summit Recommendations
Federal Local Government Minister, the Hon Catherine King MP	Sturt Highway Strategic Direction Doc.
Dubbo Regional Council	Lack of enforcement of strategies and requirements regarding renewable energy projects
Mayor Lachlan Ford, Bourke Shire	Regional Rural and Remote Advisory Council
David Webb, GM – Hay Shire Council	Continuation of the Regional and Local Roads Repair Program
Mayors of Cootamundra Gundagai, Yass Valley, Snowy Valleys and City of Wagga Wagga	Southern NSW Drought Position Paper
David Webb, GM – Hay Shire Council	Rural Aged-care Sustainability

Recommendation: That the correspondence be received and noted.
Moved by: Mayor Paul Culhane (Upper Lachlan Shire). Seconded by: Mayor Cheryl Cook (Federation Council) – carried unanimously.

5. Media Releases

Country Mayors given good news on crime, RFS

Country Mayors welcome new council meeting rule book

NSW Country Mayors slam bank branch closures and job cuts

NSW Country Mayors welcome new Police Commissioner

NSW COUNTRY MAYORS RAISE CONCERNS ABOUT CENTRALISED PLANNING FOR RURAL NSW

NSW Country Mayors: NSW Road funding on the right track

NSW Country Mayors commends Westpac for regional opening

NSW Local Government Minister Honours Mayor Phyllis Miller OAM

NSW Country Mayors oppose Federal Speed limit lowering proposal

6. Reports

Report from Chairman Mayor Rick Firman OAM
Previously dealt with in the Chairman's Annual Report. However, Mayor Firman further updated members that following his CMA advocacy, the Joint Chiefs of Staff will address the courtesy expectation that Ministers visiting an LGA will notify the relevant Council.
The Chairman also advised that Minister Moriarty has agreed to a Zoom meeting about the Sustainable Communities program.

Recommendation: That the Report be received and noted.

Moved by: Mayor Sharon Cadwallader (Ballina Shire). Seconded by: Mayor Daniel Linklater (Wentworth Shire) – carried unanimously.

Finance Report – Ms. Melissa Boxall (CMA Secretary)

Recommendation: that the Report be received and noted, as read.

Moved by: Mayor Sharon Cadwallader (Ballina Shire). Seconded by: Mayor Daniel Linklater (Wentworth Shire) – carried unanimously.

Report from ALGA President Mayor Matt Burnett
Mayor Burnett thanked the ALGA board members from NSW for their work and the CMA for the reception at Government House.
We've proposed a phased-in return to 1%.
I'm a regional mayor too. I know how much the costs have gone up and the revenue has not.
We want to take funds from Canberra, not the cities – that can come later.

Recommendation: that the ALGA Report be received and noted.

Moved by: Mayor Kenrick Winchester (QPRC). Seconded by: Mayor Nina Dillon (Goulburn Mulwaree Council) – carried unanimously.

Report from President of LGNSW – Mayor Phyllis Miller OAM

Recommendation: That the Report be received and noted.

Moved by: Mayor Claire Pontin (Midcoast Council). Seconded by: Mayor Bronwyn Petrie (Tenterfield Shire Council) – carried unanimously.

Policy Advisor's Report – Mrs. Julie Briggs

Recommendation: that the Report be received and noted and that the recommendations therein be endorsed.

Recommendation: that the recommendations contained in the Policy Advisor's Report be adopted.

Moved by: Mayor John Medcalf OAM (Lachlan Shire). Seconded by: Mayor Gilgandra Shire (Gilgandra Shire) – carried unanimously.

Business with Notice

Byron Shire Council recommendations. Mayor Sarah Ndiaye spoke to her motions…

That the CMA advocates to:

1. Urge the NSW Government to review and overhaul the current remuneration framework, including the removal of Section 242A, to enable benchmarking.
2. Support legislative reform to provide mayors and councillors with access to paid maternity, paternity, carers, and sick leave.
3. Ensure acting mayors and deputy mayors are appropriately remunerated during periods of leave without financial penalty to the incumbent.
4. Write to the Minister for Local Government, relevant State and Federal MPs, and the Fair Work Ombudsman to advocate for these reforms.

In summarising the briefing document distributed to members, Mayor Ndiaye said that the system is flawed and made for a different time.

Narrabri Shire Mayor Darrell Tiemens seconded the motion.

Mayor Winchester: I had two months off last year because of a heart attack and got no pay. He said that he supported the motion, so long as it did not look like the CMA sought pay rates comparable to State MPs.

The motions were passed unanimously.

7. Urgent business without notice

Planning reforms – Local Planning Panels

MOTIONS:

- **That the CMA challenges the decision of the State Government to remove elected Local Councils from Development Application considerations and call for the immediate inclusion of Local Councillor representation in Local Planning Panels (LLPs).**
- **Any decision-making powers that had previously been vested with Councillors in relation to DAs will now be vested in LPPs.**
- **At no stage had we ever been told that an aspect of these reforms would strip the ability of elected Councillors from being able to consider DAs within their LGA.**
- **We call upon the Premier and Ministers for Planning and Local Government to work with CMA to ensure this specific change can be reviewed, with the aim of providing Councils with the opportunity to retain elected Councillors having a role in actively representing their communities by being involved in the determination of DA's.**

The planning reforms motions were moved by Goulburn Mulwaree Council Mayor Dillon and QPRC Mayor Kenrick Winchester seconded the motion. The motions were passed unanimously.

There being no further business to discuss, the Chairman closed the meeting at 12:50pm

The next CMA meeting will be **27 March 2026**, in the NSW Parliament House Theatrette – 8:20am-1pm.

Fortunately, we have secured the Theatrette for all four Sydney meetings again next year.

On behalf of the Chairman, Deputy Chairman, Board Members, the Secretary, Policy Advisor & Secretariat – we wish you, your families and Councillors, staff & communities a very Merry Christmas. We look forward to a productive and enjoyable 2026 for CMA NSW!

Attendance

Cr. Doug Batten	Mayor	Gilgandra Shire Council
David Neeves	GM	Gilgandra Shire Council
Cr. Darrell Tiemens	Mayor	Narrabri Shire Council
Eloise Chaplain	GM	Narrabri Shire Council
Cr. Julia Ham	Mayor	Snowy Valleys Council
Kate Barker	Interim EO	Central NSW JO
Meredith Macpherson		Central NSW JO
Cr. Ruth McRae OAM	Mayor	Murrumbidgee Council
John Scarce	GM	Murrumbidgee Council
Cr. Jasmin Jones	Mayor	Yass Valley Council
Gayleen Burley	CEO	Yass Valley Council
Ben Taylor	CEO	Wollondilly Shire Council
Cr. Matt Gould	Mayor	Wollondilly Shire Council
Cr. Greg Whiteley	Mayor	Warren Shire Council
Gary Woodman	GM	Warren Shire Council
Cr. Doug Curran	Mayor	Griffith City Council
Scott Grant	GM	Griffith City Council

Cr. Sue Moore	Mayor	Singleton Council
Cr. Cheryl Cook	Mayor	Federation Council
Adrian Butler	GM	Federation Council
Cr. Daniel Linklater	Mayor	Wentworth Shire Council
Cr. Peter Crisp	Deputy Mayor	Wentworth Shire Council
Cr. Kenrick Winchester	Mayor	Queanbeyan-Palerang Regional Council
Rebecca Ryan	GM	Queanbeyan-Palerang Regional Council
Cr. John Medcalf OAM	Mayor	Lachlan Shire Council
Alan Stoneham	Acting General Manager	Lachlan Shire Council
Cr. Margot Davis	Mayor	Glen Innes Severn Council
Bernard Smith	GM	Glen Innes Severn Council
Cr. Brian Ingram	Mayor	Hilltops Council
Anthony O'Reilly	GM	Hilltops Council
Cr. Chris Hanna	Mayor	Snowy Monaro Regional Council
Noreen Vu	CEO	Snowy Monaro Regional Council
Cr. Kevin Mack	Mayor	Albury City Council
Cr. Digby Rayward	Mayor	Dungog Shire Council
Gareth Curtis	GM	Dungog Shire Council
Cr. Kevin Beatty	Mayor	Cabonne Shire Council
Brad Byrnes	GM	Cabonne Shire Council
Cr. Kathryn Rindfleish	Mayor	Warrumbungle Shire Council
Nicole Benson	Acting General Manager	Warrumbungle Shire Council
Cr. Matt Burnett	President	ALGA
Cr. Leah Anderson	Mayor	Port Stephens Council
Cr. Steve Krieg	Mayor	Lismore City Council
Cr. Ray Smith	Mayor	Clarence Valley Council
Cr. Paul Culhane	Mayor	Upper Lachlan Shire Council
Alex Waldron	CEO	Upper Lachlan Shire Council
Cr. David McCann	Mayor	Coolamon Shire Council
Tony Donoghue	GM	Coolamon Shire Council
Cr. Bruce Reynolds	Mayor	Blayney Shire Council
Mark Dicker	GM	Blayney Shire Council
Julie Briggs	Policy Advisor	CMA
Gary Fry	Secretariat	CMA
Cr. Rick Firman	Mayor	Temora Shire Council
Melissa Boxall	GM	Temora Shire Council
Cr. Russell Fitzpatrick	Mayor	Bega Valley Shire Council
Anthony McMahon	CEO	Bega Valley Shire Council
Cr. Susannah Pearse	Mayor	Moree Plains Shire Council
Natalia Cowley	GM	Moree Plains Shire Council
Cr. Melissa Matters	Deputy Mayor	Kiama Council
Jane Stroud	CEO	Kiama Council
Adrian Panuccio	GM	Midcoast Council
Cr. Claire Pontin	Mayor	Midcoast Council
Cr. Nina Dillon	Mayor	Goulburn Mulwaree Council
Scott Gallacher	GM	Goulburn Mulwaree Council
Cr. Adam Shultz	Mayor	Lake Macquarie City Council
Cr. Russell Webb	Mayor	Tamworth Regional Council
Cr. Sarah Ndiaye	Mayor	Byron Shire Council

Mark Arnold	GM	Byron Shire Council
Cr. George Weston	Mayor	Leeton Shire Council
Michael Kidd	Deputy Mayor	Leeton Shire Council
Cr Nikki Williams	Mayor	Coffs Harbour City Council
Ian Fitzgibbon	Acting General Manager	Coffs Harbour City Council
Stephen Dunshea	Interim GM	Forbes Shire Council
Cr. Jenny Webb	Councillor	Forbes Shire Council
Cr. Kate Dight	Mayor	Inverell Shire Council
Brett McInnes	GM	Inverell Shire Council
Cr. Brian Monaghan	Mayor	Bland Shire Council
Grant Baker	GM	Bland Shire Council
Cr. Tiffany Galvin	Mayor	Gwydir Shire Council
Leeah Daley	GM	Gwydir Shire Council
Justin Fitzpatrick-Barr	GM	Singleton Council
Maurice Collison	Mayor	Upper Hunter Shire Council
Greg McDonald	GM	Upper Hunter Shire Council
Cr. Ashley Hall	Mayor	Edward River Council
Jack Bond	CEO	Edward River Council
Kate Barker	CEO	CNSWJO
Meredith Macpherson		CNSWJO
Andrew McKibbin	Mayor	Oberon Council
Gary Wallace	GM	Oberon Council
Cr. Patricia White	Mayor	Shoalhaven City Council
Andrew Constance	CEO	Shoalhaven City Council
Cr. Robert Bell	Mayor	Uralla Shire Council
Toni Averay	GM	Uralla Shire Council
Cr. Damian Loone	Deputy Mayor	Ballina Shire Council
Cr. Sharon Cadwallader	Mayor	Ballina Shire Council
Cr. Bronwyn Petrie	Mayor	Tenterfield Shire Council
Dr. Richard Colbran	CEO	Rural Doctors Network
Katie McDonell	Community Solutions Manager	Rural Doctors Network
Mike Edwards	Chief Operating Officer	Rural Doctors Network
Cr. Erik Noakes	Mayor	Walcha Council
Stephen Parry	GM	Walcha Council
Cr. Sam Coupland	Mayor	Armidale Regional Council
Darren Schaefer	Acting GM	Armidale Regional Council
Cr. Steve Allan	Mayor	Bellingen Shire Council
Mark Griffioen	GM	Bellingen Shire Council
Cr. Lachlan Ford	Mayor	Bourke Shire Council
Leonie Brown	GM	Bourke Shire Council
Cr. Julia Cornwell McKean	Mayor	Berrigan Shire Council
Mark Dupé	Interim CEO	Berrigan Shire Council
Bob Stewart	Administrator	Central Darling Shire Council
Greg Hill	GM	Central Darling Shire Council
Paul Smith	Mayor	Cowra Council
Paul Devery	GM	Cowra Council
Cr. Peter Sharp	Mayor	Lockhart Shire Council
Gavin Rhodes	GM	Lockhart Shire Council
Cr. Ken Cudmore	Mayor	Liverpool Plains Shire Council
Cian Middleton	GM	Liverpool Plains Shire Council

Cr. Peter Sharp	Mayor	Lockhart Shire Council
Gavin Rhodes	GM	Lockhart Shire Council
Cr. Robert Taylor	Mayor	Bathurst Regional Council
Cr. Louie Zaffina	Mayor	Balranald Shire Council
Terry Dodds	CEO	Balranald Shire Council
Cr. John Harvie	Mayor	Murray River Council
Stacy Williams	CEO	Murray River Council
Cr. Jeff Drayton	Mayor	Muswellbrook Shire Council
Derek Finnigan	GM	Muswellbrook Shire Council
Cr. Marg Applebee	Deputy Mayor	Parkes Shire Council
Cr. Neil Westcott	Mayor	Parkes Shire Council
Cr. Tony Mileto	Mayor	Orange City Council
Ross Gurney	GM	Lithgow City Council
Cr. Cassandra Coleman	Mayor	Lithgow City Council
Cr. Adam Roberts	Mayor	Port Macquarie Hastings Council
Cr. Des Kennedy	Mayor	Mid-Western Regional Council
Brad Cam	GM	Mid-Western Regional Council
Megan Mulrooney	CEO	REROC
Andrew Brown	GM	Walgett Shire Council
Donna Ausling	Director of Planning, Environment and Economy	Walgett Shire Council
Cr. Jasen Ramien	Mayor	Walgett Shire Council
Cr. Paul Best	Mayor	Weddin Shire Council
Luke Sheehan	Acting GM	Weddin Shire Council
Cr. Josh Black	Mayor	Dubbo Regional Council
Luke Ryan	Infrastructure Director	Dubbo Regional Council
David Reynolds	CEO	LGNSW
Cr. Mathew Hatcher	Mayor	Eurobodalla Shire Council
Mark Ferguson	GM	Eurobodalla Shire Council
Cr. Louie Zaffina	Mayor	Balranld Shire Council
Terry Dodds	CEO	Balranald Shire Council
Cr. Robert Mustow	Mayor	Richmond Valley Council
Vaughan Macdonald	GM	Richmond Valley Council
Cr. Daniel Keady	Mayor	Coonamble Shire Council
Adam Cohen	Councillor	Coonamble Shire Council
Cr. Kinne Ring	Mayor	Kempsey Shire Council
Andrew Meddle	CEO	Kempsey Shire Council
Virginia Errington	Manager, Council Engagement - Greater Sydney Area	OLG
Louise Taylor	Council Engagement Manager	OLG
Wendy Mason	CEO	Country Education Foundation of Australia (CEF)
Dr. Anne Webster	Federal Shadow Local Government Minister	Australian Government - Opposition
Cr. Darcy Bryne	Mayor	Inner West Council
Linda Scott	Chair	NSW Grants Commission
Robert Borsak MLC	Chairman of the Shooters, Fishers and Farmers Party	MLC
Robert Dwyer MP	~³⁄σ ¦ ³⁄ Ï ð ¾	
Ben Taylor	CEO	Wollondilly Shire Council
Cr. Ewen Jones	Mayor	Narromine Shire Council
Jane Redden	GM	Narromine Shire Council

Bronwen Regan	Government Relations Manager	LGNSW
Kelli Wells	Senior Media Officer	LGNSW

Apologies

Lisa Miscamble	GM	Wingecarribee Shire Council
Cr. Jesse Fitzpatrick	Mayor	Wingecarribee Shire Council
Cr. Colleen Fuller	Mayor	Gunnedah Shire Council
Eric Groth	GM	Gunnedah Shire Council
Laura Black	GM	Clarence Valley Council
Mr. Brett Whitworth PSM	Deputy Secretary	OLG
Cr. Lea Parker	Mayor	Greater Hume Council
Colin Kane	GM	Greater Hume Council
Frank Zaknich	CEO	Albury City Coucil
David Webb	GM	Hay Shire Council
Cr. Carol Oataway		Hay Shire Council
Cr. Tania Brown	Lord Mayor	Wollongong City Council
Paul Bennett	GM	Tamworth Regional Council
Cr. Abb McAlister	Mayor	Cootamundra-Gundagai Regional Council
Roger Bailey	Interim GM	Cootamundra-Gundagai Regional Council
Cr Danielle Mulholland	Mayor	Kyogle Council
Bob Callow	Mayor	Junee Shire Council
James Davis	GM	Junee Shire Council
Cr. Neville Kschenka	Mayor	Narrandera Shire Council
Tim Coote	GM	Narrandera Shire Council
Barry Omundson	Interim CEO	Orange City Council
Cr. Glen Neill	Mayor	Bogan Shire Council
Cr. Jarrod Marsden	Mayor	Cobar Shire Council
Jay Nankivell	GM	Broken Hill City Council
Cr. Dallas Tout	Mayor	Wagga Wagga City Council
Kulwant Singh-Pangly	Acting General Manager	Lismore City Council

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3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Orange City Council held on 2 December 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Council meeting held on 2 December 2025.

RECOMMENDATION

That the Minutes of the Extraordinary Meeting of Orange City Council held on 9 December 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Council meeting held on 9 December 2025.

ATTACHMENTS

1 Minutes of the Ordinary Meeting of Orange City Council held on 2 December 2025
2 Minutes of the Extraordinary Meeting of Orange City Council held on 9 December 2025

MINUTES OF THE ORDINARY MEETING OF COUNCIL

HELD IN COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE

ON 2 DECEMBER 2025

COMMENCING AT 6:30 PM

1 INTRODUCTION

ATTENDANCE

Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman

Chief Executive Officer, Director Corporate & Commercial Services, Director Development Services, Acting Director Community, Recreation & Cultural Services (Stanford), Acting Director Technical Services (Maunder), Manager Corporate Governance, Chief Financial Officer, Manager Communications & Engagement, Manager of Engineering Services, Coordinator Development Assessment, Coordinator Strategic Planning

1.1 APOLOGIES

RESOLVED - 25/632 **Cr F Kinghorne/Cr T Greenhalgh**

That the apologies be accepted from Cr Mallard & Cr Whitton for the Council Meeting of Orange City Council on 2 December 2025.

For: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman
Against: Nil
Absent: Cr D Mallard, Cr J Whitton

1.2 LIVESTREAMING AND RECORDING

The Mayor advised that the meeting was being livestreamed and recorded.

1.3 ACKNOWLEDGEMENT OF COUNTRY

The Mayor conducted an Acknowledgement of Country.

1.4 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

Cr Kinghorne declared a Significant Pecuniary Interest in PDC Item 2.6 Development Application DA 233/2015(3) - 9 Hilldale Crescent as her husband's environmental consultancy company has undertaken work on this site.

Cr McDonell declared a Significant Non-Pecuniary Interest in PDC Item 2.3 Development Application DA 761/2024(1) - 25 Lone Pine Avenue as she is a member of the Western Region Planning Panel.

Cr Stedman declared a Significant Non-Pecuniary Interest in PDC Item 2.2 Development Application DA 312/2025(1) - 2 Kalkadoon Place as the architect is known to him.

Cr Power declared a Significant Non-Pecuniary Interest in FPC Item 2.1 - 2(b) Small Donations - Request for donations as he is a member of Gnoo Blas Classic Car Club.

Cr Mileto declared a Non-Significant Non-Pecuniary Interest in FPC Item 2.1 - 2(b) Small Donations - Request for Donations as he is a member of Gnoo Blas Classic Car Club.

Cr Greenhalgh declared a Significant Non-Pecuniary interest in FPC item 2.2 - 2 Event Development Funding as the applicant is a close personal friend.

RESOLVED - 25/633 **Cr M McDonell/Cr G Power**

That the following Late Item be permitted to be considered at the Council Meeting of 2 December 2025:

- Item 5.6 – Local Government Remuneration Tribunal – 2026 Annual review Invitation for Submissions

For: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman
Against: Nil
Absent: Cr D Mallard, Cr J Whitton

THE MAYOR DECLARED THE ORDINARY MEETING OF COUNCIL ADJOURNED FOR THE CONDUCT OF THE OPEN FORUM AT 6.34PM.

IPC Item 2.2 – Minutes of the Electronic Extraordinary Local Transport Forum meeting held on 17 November 2025 (33 Colliers Ave - Electronic Sign)

- James Course (Regional DOOH Py Ltd)

PDC Item 2.2 - Development Application DA312/2025(1) - 2 Kalkadoon Place

- Shannon Riley

PDC Item 2.3 - Development Application DA761/2024(1) - 25 Lone Pine Avenue

- Jonathan Sangster
- Jo Sangster
- Nick King (Environmentally Concerned Citizens of Orange)
- Kelvin Regan
- Mishka Talent (online) (EDPR Australia)

PDC Item 2.6 - Development Application DA233/2015(3) - 9 Hilldale Crescent

- Niyo Samuel

THE MAYOR DECLARED THE ORDINARY MEETING OF COUNCIL RESUMED AT 7.19PM.

2 MAYORAL MINUTES

Nil

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

RESOLVED - 25/634 **Cr T Greenhalgh/Cr S Peterson**

That the Minutes of the Ordinary Meeting of Orange City Council held on 18 November 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Council meeting held on 18 November 2025.

For: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman
Against: Nil
Absent: Cr D Mallard, Cr J Whitton

THE MAYOR DECLARED THE ORDINARY MEETING OF COUNCIL ADJOURNED FOR THE CONDUCT OF THE POLICY COMMITTEE MEETINGS AT 7.21PM.

THE MAYOR DECLARED THE ORDINARY MEETING OF COUNCIL RESUMED AT 8.35PM.

4 NOTICES OF MOTION/NOTICES OF RESCISSION

4.1 NOTICE OF MOTION - THE GLENN TAYLOR HANGAR

TRIM REFERENCE: 2025/2446

THIS ITEM WAS WITHDRAWN.

4.2 NOTICE OF MOTION - OPHIR CAR PARK - FREE PARKING

TRIM REFERENCE: 2025/2544

RESOLVED - 25/661 **Cr T Greenhalgh/Cr G Judge**

That Council resolves to:

1 Provide free parking in the Ophir Car Park from 3 December 2025 to 24 December 2025, inclusive, consistent with previous years for the remainder of the Council term, and

2 Promote this initiative through Council's communication channels to encourage our community to shop local, support our retailers, and boost economic activity during the key Christmas trading period.

For: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman
Against: Nil
Absent: Cr D Mallard, Cr J Whitton

4.3 NOTICE OF MOTION - TREE REMOVAL - 130 MCLACHLAN STREET

TRIM REFERENCE: 2025/2520

RESOLVED - 25/662 **Cr K Duffy/Cr G Judge**

That Council remove the impeding tree in front of 130 McLachlan Street driveway including the stump.

For: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr S Peterson
Against: Cr M McDonell, Cr G Power, Cr M Ruddy, Cr J Stedman
Absent: Cr D Mallard, Cr J Whitton

Cr Peterson asked if there is a plan for tree removal, rather than an ad-hoc approach.
The Acting Director Technical Services advised funds are allocated in the budget to do progressive work to attend to and manage problem trees.

Cr Greenhalgh asked for information as to how staff prioritise tree removal.
The Acting Director Technical Services advised that it is based on damage to infrastructure and trees that pose a risk, with these implications attracting a higher priority. Council does not have the budget to handle every problem tree across the city, so it needs to be done progressively.

Cr Mileto asked if Council own a stump grinder and if this is a job Council could do.
The Acting Director Technical Services advised Council does own a stump grinder, but is unsure of its capability to work on this size of tree, and also noted that traffic management would need to be implemented for the work, which increases resourcing and cost.

Cr Kinghorne noted that the Google Earth View and in-person, show the tree takes up a quarter of the driveway and asked that if visible upgrades to the driveway were completed by Council or the resident.
The Acting Director Technical Services advised the works were done by the resident.

Cr Kinghorne asked if this removal could be moved up in priority to use the budget already allocated.
The Acting Director Technical Services advised that the budget for tree removal has already been allocated, there are other removals of higher priority and this would more than expend the budget allocation.

Cr Kinghorne asked whether the house or tree was in place first.
The Acting Director Technical Services advised Council's records do not go back that far. Regarding liability issues, we haven't admitted liability, but we can put these safety measures in place to assist.

Cr Duffy left the meeting with the time being 8.59pm

5 GENERAL REPORTS

5.1 REGIONS RISING NATIONAL SUMMIT - POST CONFERENCE REPORT

TRIM REFERENCE: 2025/2216

RESOLVED - 25/663 **Cr M Ruddy/Cr S Peterson**

That the report by the Executive Support Manager on the Regions Rising National Summit be noted.

For: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr G Judge, Cr F Kinghorne, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman
Against: Nil
Absent: Cr D Mallard, Cr J Whitton, Cr K Duffy

5.2 STRATEGIC POLICY REVIEWS

TRIM REFERENCE: 2025/1941

RESOLVED - 25/664 **Cr M McDonell/Cr S Peterson**

That Council resolves:

1 To adopt Strategic Policies:
- Strategic Policy ST29 – Water & Sewer Infrastructure
- Strategic Policy ST32 – Donations & Grants

2 To place Strategic Policy ST58 – Photographic Recording of Heritage Items on public exhibition for a minimum of 28 days.

For: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr G Judge, Cr F Kinghorne, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman
Against: Nil
Absent: Cr D Mallard, Cr J Whitton, Cr K Duffy

5.3 ORANGE LOCAL HOUSING STRATEGY (JULY 2022) - PROGRESS UPDATE

TRIM REFERENCE: 2025/2005

RESOLVED - 25/665 **Cr G Power/Cr M McDonell**

That Council resolve to:

1 Note the outcomes of the yearly monitoring of the Orange Local Housing Strategy.
2 Undertake feasibility testing for infill development as part of the Orange Local Housing Strategy Review to commence 2026 for adoption July 2027.
3 Develop and implement a Housing Dashboard which monitors rezoned land, subdivision (lot release), Development Application and Complying Development approvals, Construction Certificates and Occupation Certificates.

For: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr G Judge, Cr F Kinghorne, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman
Against: Nil
Absent: Cr D Mallard, Cr J Whitton, Cr K Duffy

Cr Peterson recalled that approximately 200-300 dwellings are created each year, however the report says only 100 dwellings are required, and sought clarification if this number is just for affordable housing or Orange overall.

The Director Development Services advised that it is 260 houses a year in the housing strategy, and historically we have delivered between 200 and 300 per year. 100 houses per year is the affordable housing target.

Cr Kinghorne asked whether the percentage of houses approved but not built noted in the report is unusually high.
The Director Development Services responded that there is no normal, but trends show an increase in the number of houses approved but not built.

Cr Kinghorne asked if various design solutions will be included in the strategy.
The Director Development Services advised yes, they would be included.

5.4 DRAFT ORANGE AFFORDABLE HOUSING STRATEGY

TRIM REFERENCE: 2025/1889

RESOLVED - 25/666 **Cr M McDonell/Cr F Kinghorne**

That Council resolves:
1 To place the draft Orange Affordable Housing Strategy on public exhibition for a period of 28 days in accordance with Council's Community Participation Plan.
2 To prepare a budget variation to allocate funding for the preparation Orange Local Housing Strategy review, and in accordance with the actions of this Strategy, which includes a local housing summit, infill analysis and feasibility testing.

For: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr G Judge, Cr F Kinghorne, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman
Against: Nil
Absent: Cr D Mallard, Cr J Whitton, Cr K Duffy

QUESTION TAKEN ON NOTICE **Cr M McDonell**

Cr McDonell note the affordable housing strategy was resolved in 2022 and was allocated a budget and asked it that was just for the strategy or did it include other items, like the housing summit.

5.5 STRATEGIC POLICY REVIEW - PLANNING AGREEMENTS

TRIM REFERENCE: 2025/2155

RESOLVED - 25/667 **Cr M McDonell/Cr T Greenhalgh**

That Council place draft Strategic Policy ST57 – Planning Agreements on public exhibition for a period of at least 28 days.

For: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton
Against: Nil
Absent: Cr D Mallard, Cr J Whitton, Cr K Duffy

Cr Peterson asked whether obligations, like footpaths, should be included in planning templates.
The Director Development Services advised these are not usually included in voluntary planning agreements. It was noted we condition footpaths in developments and that Masterplans all call for them.

5.6 LOCAL GOVERNMENT REMUNERATION TRIBUNAL - 2026 ANNUAL REVIEW INVITATION FOR SUBMISSIONS

TRIM REFERENCE: 2025/2580

RESOLVED - 25/668 **Cr M McDonell/Cr S Peterson**

That Council make a submission to the Local Government Remuneration Tribunal on Councillors and Mayoral Remuneration for 2026/2027 requesting that Councillors are paid a fair remuneration for the work they do similar to the model undertaken in Queensland.

For: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr G Judge, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman
Against: Cr F Kinghorne
Absent: Cr D Mallard, Cr J Whitton, Cr K Duffy

6 CLOSED MEETING

In accordance with the Local Government Act 1993, and the Local Government (General) Regulation 2021, in the opinion of the Chief Executive Officer, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

In response to a question from the Mayor, the Chief Executive Officer advised that no written submissions had been received relating to any item listed for consideration by the Closed Meeting of Council.

The Mayor extended an invitation to any member of the public present at the meeting to make a presentation to the Council as to whether the meeting should be closed for a particular item.

RESOLVED - 25/669 **Cr T Greenhalgh/Cr G Power**

That Council adjourn into a Closed Meeting and members of the press and public be excluded from the Closed Meeting, and access to the correspondence and reports relating to the items considered during the course of the Closed Meeting be withheld unless declassified by separate resolution. This action is taken in accordance with Section 10A(2) of the Local Government Act, 1993 as the items listed come within the following provisions:

6.1 F3934-6 Works in Kind Agreement for Stormwater Basin Outlet

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (d)i commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

6.2 Proposed Easement - Council Owned Land - Lot 1 DP 434040

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

6.3 Submission Redaction Report 2 December 2025

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (e) information that would, if disclosed, prejudice the maintenance of law.

For: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr G Judge, Cr F Kinghorne, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman
Against: Nil
Absent: Cr D Mallard, Cr J Whitton, Cr K Duffy

The Mayor declared the Ordinary Meeting of Council adjourned for the conduct of the Closed Meeting at 9.18pm.

Cr Peterson left the meeting with the time being 9.19pm

The Mayor declared the Ordinary Meeting of Council resumed at 9.22pm.

7 RESOLUTIONS FROM CLOSED MEETING

The Chief Executive Officer read out the following resolutions made in the Closed Meeting of Council.

6.1 F3934-6 WORKS IN KIND AGREEMENT FOR STORMWATER BASIN OUTLET

TRIM REFERENCE: 2025/2478

RESOLVED - 25/670 **Cr G Power/Cr M McDonell**

That Council enter a Works in Kind Agreement with UPG 99 Pty Ltd to the value of $179,925 (Ex GST) for the installation of stormwater orifice pipe on Lot 76 DP 750401.

For: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr G Judge, Cr F Kinghorne, Cr M McDonell, Cr G Power, Cr M Ruddy, Cr J Stedman
Against: Nil
Absent: Cr D Mallard, Cr J Whitton, Cr S Peterson, Cr K Duffy

6.2 PROPOSED EASEMENT - COUNCIL OWNED LAND - LOT 1 DP 434040

TRIM REFERENCE: 2025/2442

RESOLVED - 25/671 **Cr J Stedman/Cr T Greenhalgh**

That Council resolves:

1 That the proposed easement request be placed on public exhibition for a period of at least 28 days and that should no submissions be received, Council consent to the registration of an easement through Lot 1 DP 434040 Jaegar Reserve.

2 That permission be granted to affix the Common Seal on any necessary documentation.

For: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr G Judge, Cr F Kinghorne, Cr M McDonell, , Cr G Power, Cr M Ruddy, Cr J Stedman
Against: Nil
Absent: Cr D Mallard, Cr J Whitton, Cr S Peterson, Cr K Duffy

6.3 SUBMISSION REDACTION REPORT 2 DECEMBER 2025

TRIM REFERENCE: 2025/1918

RESOLVED - 25/672 **Cr F Kinghorne/Cr M McDonell**

That the information in the Submission Redaction report be acknowledged.

For: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr G Judge, Cr F Kinghorne, Cr M McDonell, Cr G Power, Cr M Ruddy, Cr J Stedman
Against: Nil
Absent: Cr D Mallard, Cr J Whitton, Cr S Peterson, Cr K Duffy

THE MEETING CLOSED AT 9.23PM

This is Page Number 9 and the Final Page of the Minutes of the Ordinary Meeting of Orange City Council held on 2 December 2025.

MINUTES OF THE EXTRAORDINARY COUNCIL MEETING

HELD IN COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE

ON 9 DECEMBER 2025

COMMENCING AT 6:30 PM

1 INTRODUCTION

ATTENDANCE

Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy*(8.15pm)*, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson*(6.34pm)*, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Manager Corporate Governance, Manager People & Culture

1.1 APOLOGIES

RESOLVED - 25/673 **Cr J Whitton/Cr D Mallard**

That the apologies be accepted from Cr Power & Cr Peterson (lateness) for the Council Meeting of Orange City Council on 9 December 2025.

For: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr M Ruddy, Cr J Stedman, Cr J Whitton
Against: Nil
Absent: Cr K Duffy, Cr S Peterson, Cr G Power

1.2 LIVESTREAMING AND RECORDING

The Mayor advised that the meeting was being livestreamed and recorded.

1.3 ACKNOWLEDGEMENT OF COUNTRY

The Mayor conducted an Acknowledgement of Country.

1.4 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

Nil.

2 CLOSED MEETING

In accordance with the Local Government Act 1993, and the Local Government (General) Regulation 2021, in the opinion of the Chief Executive Officer, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

In response to a question from the Mayor, the Manager Corporate Governance advised that no written submissions had been received relating to any item listed for consideration by the Closed Meeting of Council.

The Mayor extended an invitation to any member of the public present at the meeting to make a presentation to the Council as to whether the meeting should be closed for a particular item.

RESOLVED - 25/674 **Cr F Kinghorne/Cr M Ruddy**

That Council adjourn into a Closed Meeting and members of the press and public be excluded from the Closed Meeting, and access to the correspondence and reports relating to the items considered during the course of the Closed Meeting be withheld unless declassified by separate resolution. This action is taken in accordance with Section 10A(2) of the Local Government Act, 1993 as the items listed come within the following provisions:

2.1 Appointment of Chief Executive Officer

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (a) personnel matters concerning particular individuals (other than councillors).

For: Cr T Mileto (Mayor), Cr T Greenhalgh, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr M Ruddy, Cr J Stedman, Cr J Whitton
Against: Nil
Absent: Cr K Duffy, Cr S Peterson, Cr G Power

The Mayor declared the Extraordinary Meeting of Council adjourned for the conduct of the Closed Meeting at 6.34pm.

Cr Peterson arrived at the meeting with the time being 6.34pm

Cr Duffy joined the meeting via audio visual link with the time being 8.15pm

Cr Peterson left the chamber and joined via audiovisual link with the time being 9.27pm

The Mayor declared the Extraordinary Meeting of Council resumed at 10.32pm.

3 RESOLUTIONS FROM CLOSED MEETING

The Manager Corporate Governance read out the following resolutions made in the Closed Meeting of Council.

RESOLVED - 25/675 **Cr M Ruddy/Cr T Greenhalgh**

That Cr Peterson and Cr Duffy be permitted to attend the Council Meeting of Orange City Council on 9 December 2025 via Audio Visual Link.

For: Cr T Mileto (Mayor), Cr K Duffy, Cr T Greenhalgh, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr M Ruddy, Cr J Stedman, Cr J Whitton
Against: Nil
Absent: Cr G Power

2.1 APPOINTMENT OF CHIEF EXECUTIVE OFFICER

TRIM REFERENCE: 2025/2605

RESOLVED - 25/676 **Cr J Whitton/Cr M McDonell**

1 That Council determined the method of voting for the appointment of the Chief Executive Officer be by ordinary ballot and the Manager Corporate Governance act as the Returning Officer.

2 That Council resolves to approve the position of the Chief Executive Officer, Orange City Council being offered to the successful candidate.

For: Cr T Mileto (Mayor), Cr K Duffy, Cr T Greenhalgh, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr M Ruddy, Cr J Stedman, Cr J Whitton
Against: Nil
Absent: Cr G Power

THE MEETING CLOSED AT 10.34PM

This is Page Number 3 and the Final Page of the Minutes of the Extraordinary Meeting of Orange City Council held on 9 December 2025.

4 NOTICES OF MOTION/NOTICES OF RESCISSION

4.1 Notice of Motion - The Glenn Taylor Hangar

RECORD NUMBER: 2025/2614

I, **CR JEFF WHITTON** wish to move the following Notice of Motion at the Council Meeting of 16 December 2025:

MOTION

That Council names the emergency helicopter retrieval base at the Orange Airport the Glenn Taylor Hangar in recognition of his service to the Orange community and his work in supporting the 24-hour retrieval service.

BACKGROUND

In July 2011 the late Cr Glenn Taylor put a Notice of Motion (NOM) to Council.

It's worth repeating in full.

*I, **COUNCILLOR GLENN TAYLOR** wish to move the following Motion at the Council Meeting to be held on 7 July 2011*

MOTION

1 *That Council develop a petition seeking immediate action from the State Government to introduce a 24-Hour retrieval service based in Orange to cover the footprint currently provided by the daylight hours CHC service.*

2 *That the petition be placed in Council facilities and be made available to Orange residents and businesses that wish to take part.*

3 *That Councils within the above-mentioned footprint, be invited to join this petition and the petition be circulated to those Councils.*

4 *That Mayors in those Councils be invited to join a delegation to the Minister for Health, The Hon Jillian Skinner, seeking an immediate commitment to extend the retrieval service to 24 hours.*

At that time the helicopter retrieval service based in Orange covered part of or wholly the following local government areas: Bathurst, Bland, Blayney, Bogan, Boorowa, Cabonne, Cowra, Coonamble, Cootamundra, Dubbo, Forbes, Gilgandra, Harden, Lachlan, Lithgow, Mid-Western, Narromine, Oberon, Orange, Parkes, Upper Lachlan, Warren, Warrumbungle, Weddin, Wellington and Young. This area was home to more than 300,000 people.

Prior to 2014 the service was only funded for daylight operations in this region. That meant that if a person was injured or ill and needed an urgent transfer to a regional base or Sydney hospital after 6pm, the Orange based service could not respond.

It was a well-established medical principle, often referred to as the "Golden Hour", that a victim's chances of survival or their recovery prospects are greatest if they receive care within a short period of time after a severe injury or onset of illness.

This principle was supported by a review of 99 (after dark) cases from across the Greater Western Area Health Service carried out during 2008. The review was undertaken by the NSW Ambulance Service in conjunction with regional clinicians.

The review found that 43 of the 99 patients would have had better outcomes if they had been transported by the regional helicopter service.

4.1 Notice of Motion - The Glenn Taylor Hangar

For Glenn this was simply not good enough.

At the time of his NOM there was no requirement on numbers for a petition to be presented to the NSW Parliament. However, the subject matter of a petition, signed by 10,000 or more was set down as an order of the day for discussion by the House.

Reaching 10,000 meant it could not be just tabled and shelved.

In putting this NOM forward I asked staff to review the support Glenn's NOM received.

To put it mildly the response was massive.

The 24-hour retrieval petition was signed by 30,949 residents across the region. At the time it was the largest ever petition lodged with the NSW Parliament.

The signed petitions came from all over chopper retrieval footprint. The origin of signatures included Orange, Bathurst, Parkes, Forbes, Mudgee, Blayney, Cowra, Cootamundra, Coonamble, Molong, Carcoar, Canowindra, Cumnock, Cudal, Eugowra, Peak Hill, Tullamore, Trundle, Tottenham, Spring Hill, Sofala, Oberon, Narromine, Gilgandra, Lucknow, Hargreaves, Kandos, Running Stream, Manildra, Lithgow, Millthorpe, Dubbo, Warren, Wattle Flat, Woodstock, Young and Sydney.

Along with the petition there were letters of support from Mayors, businesses, clubs and service providers from across the region. There were also letters of support from families whose loved ones may have had a better result if they had the chopper available after dark.

In relation to part 4 of Glenn's NOM the then Minister accepted a delegation of Mayors despite earlier questioning the need for a 24-hour service.

The petition was presented to the NSW Parliament by Andrew Gee who was the then Member for Orange.

In July 2013 the NSW Government announced a review of the retrieval service. That review's findings supported a 24- service for the Central West. In March 2014, the 24-hour retrieval service started operations from the Orange base.

Glenn was an Orange City Councillor for 26 years commencing in 1995. He was Deputy Mayor 7 times.

He did a lot for Orange in his time on Council, but you would be hard pressed to find a better or more lasting legacy than the retrieval service.

We lost Glenn in 2022. He served the community of Orange for almost a third of his life.

Naming the hangar in his honour is a fitting way to mark his service to the Orange community and to the many who benefit from the 24-hour retrieval service.

Signed Cr Jeff Whitton

FINANCIAL/RESOURCING IMPLICATIONS
The cost will relate to signage and can be undertaken within existing budgets.

POLICY AND GOVERNANCE IMPLICATIONS
Nil.

4.2 Notice of Motion - Supporting Growth of Pickle Ball in Orange

RECORD NUMBER: 2025/2545

I, **CR TAMMY GREENHALGH** wish to move the following Notice of Motion at the Council Meeting of 16 December 2025:

MOTION

That Council resolves to:

1 **Provide a formal Letter of Endorsement to the Orange Pickleball Club acknowledging the rapid growth, high participation engagement and demonstrated community health & social benefits of the sport – to assist the Club in securing external investment, sponsorships and grant funding to develop and maintain a professional 6 court indoor pickle ball facility in Orange.**

2 **Enter into formal discussions with PCYC NSW (Orange) to explore including the Naylor Pavilion at the Orange Showground within the PCYC lease footprint, to allow the development of dedicated Pickleball courts – which will alleviate current facility pressure on the PCYC and provide additional capacity for Basketball, Netball and other indoor sports.**

BACKGROUND

Pickleball was introduced in Orange in April 2024 and has attracted over 400 participants.

Australia is approximately 3 years behind the USA in Pickleball growth, which has already passed 36 million players. Orange is about 1-2 years behind Sydney, Canberra and other towns.

PCYC Orange has reached its maximum capacity for court-line sharing on gym floors, creating contention between Pickleball, Basketball, Netball and other indoor sports.

Establishing a dedicated court environment at the Naylor Pavillion would:

- Unlock growth capacity
- Generate new revenue and increased visible reputation as a sports culture destination with the capacity to host National and State Pickleball Championships.
- Relieve PCYC indoor court pressure
- Position Orange to capitalise on the fastest-growing sport in the world
- Pickleball NSW and Pickleball Australia have been running national championships since 2019, with the 2024 events now attracting national athletes, celebrities and major sponsors.
- Increase community participation and benefit cardiovascular fitness, hand eye co-ordination, fine motor skills stability, mental health and social support within the Orange community.
- Have a positive impact economically to our visitor economy.

Council's early endorsement and facilitation of venue expansion discussions will support sustainable sport participation growth, diversify our active recreation offering and leverage external funding opportunities – reducing future cost pressure on ratepayers.

Signed Cr Tammy Greenhalgh

STAFF COMMENT

Council staff acknowledge the significant demand for court availability at the PCYC driven not only from Orange Pickleball Club, but also a number of other local associations and sporting groups. With PCYC being one of the few premium indoor facilities accessible to the community, and limited to just the four courts, many sporting groups are struggling to secure adequate court time.

4.2 Notice of Motion - Supporting Growth of Pickle Ball in Orange

To alleviate some pressure, Council staff are preparing a grant application for a 'Naylor Pavilion Flooring Project'. The project proposes the installation of multi-use sports floor to the equivalent size of 4 basketball/netball courts at the Naylor Pavilion. With funding success, the new use of the Naylor Pavilion will provide a secondary indoor venue for clubs such as Orange Pickleball, easing pressure on PCYC and improving access for sports and leisure activities across Orange's sporting community.

Importantly, the flooring options under consideration are designed to accommodate all existing user groups of the Naylor Pavilion. The proposed floor will include removable sections to allow heavy vehicle access for events such as the Farmers' Markets, ensuring the facility remains inclusive and versatile for Community use.

Council staff are also aware of a recent approval for PCYC to proceed with pickleball line markings on a number of the external courts at the Anzac Park facility. With these markings in place it will provide another space for Orange Pickleball Club to host their competitions and available to the public.

FINANCIAL/RESOURCING IMPLICATIONS
Nil.

POLICY AND GOVERNANCE IMPLICATIONS
Nil.

4.3 Notice of Rescission - Small Donations - Requests for Donations - Gnoo Blas Classic Car Club

RECORD NUMBER: 2025/2639

We, **CR KEVIN DUFFY, CR TAMMY GREENHALGH and CR GRAEME JUDGE** wish to move the following Notice of Rescission at the Council Meeting of 16 December 2025:

MOTION

That Council rescind the following resolution of Council from its Finance Policy Committee Meeting on 2 December 2025:

> ***RESOLVED - 25/646*** ***Cr M McDonell/Cr M Ruddy***
>
> *2(b) That Council donate $411 to Gnoo Blas Classic Car Club to contribute to the cost of Naylor Pavillion hire.*
> *For: Cr S Peterson (Chairperson), Cr T Mileto (Mayor), Cr F Kinghorne, Cr M McDonell, Cr M Ruddy*
> *Against: Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr J Stedman*
> *Absent: Cr D Mallard, Cr J Whitton, Cr G Power*

Signed Cr Kevin Duffy Cr Tammy Greenhalgh Cr Graeme Judge

SUPPORTING INFORMATION

Applicant 2	**Gnoo Blas Classic Car Club**
Assistance Would Support	The assistance would contribute to the cost of Naylor Pavillion hire, marketing, stationary/printing costs to promote the event.
Amount Requested	$2,000
Amount Recommended for Approval	$1,371 – being the cost amount shown in their application less the contributions already received.
Policy Category	Community event not being event sponsorship
Category Maximum	$2,500
Complies With Policy	No – the event occurred on the 30th November 2025 and did not meet policy requirements regarding application timing. In the original paper presented to Council on 2 December 2025, the application was marked as "Yes" complies with policy in error. This was noted and discussed in the Chamber prior to the motion being resolved. **Timeline** 15 Oct 25 - Deadline for applications for the November Meeting 4 Nov 25 - November Finance Policy Meeting 9 Nov 25 – Application Received 30 Nov 25 – Event held 2 Dec 25 – December Finance Policy Meeting Motion resolved (above) 3 Dec 25 – Recission Motion received
Previously funded by Council?	Yes – under Event Development Fund 2024/2025 - $10,000 2023/2024 - $10,000 Note - It is possible that an additional event funding request will be made for next year's major Gnoo Blas event and would also fall in the current financial year.

4.3 Notice of Rescission - Small Donations - Requests for Donations - Gnoo Blas Classic Car Club

ATTACHMENTS

1 Small Donation Program - Application - Gnoo Blas Classic Car Club - 30 November 2025 (Redacted), D25/138188⇩

ORANGE CITY COUNCIL

SMALL DONATIONS PROGRAM - APPLICATION FORM

General donations

Community or not-for-profit group providing benefit to the local community can apply for a maximum of $2,500

This document will be made public, and only fields with this icon will be redacted.

APPLICANT'S DETAILS

Name of organisation:	Gnoo Blas Classic Car club
Contact name:	Linda Ogilvie
Position:	Vice President
Postal address	
Phone.	Mobile:
Email:	
ABN (if applicable):	ACN (if applicable):
80572212059	

YOUR ORGANISATION

☐ Not-for-Profit ☑ Community Group

Please provide a short description of your organisation, and its purpose.

The Gnoo Blas Classic car club is a local car club bring together people with a passion for historic vehicles, our club has 480 registered members , and wehold 3 malor fundraising events bringing visitors to the Orange region and raising money for local charities , such as Can Assist, The Orchard, Mens & Womens Shed, Hosiptal Aux, RSPCA and many others over the past years.
Our club is a great way for members to get together and have social interactions with others in the community
.

YOUR REQUEST

Amount requested: $ 2000.00 Date event if applicable: 30th November 2025

If you have attempted to seek funding for this project from any other source,including other grants, requests for in kind donations or reduction in costs from suppliers, please provide details:

We received $500.00 from Shannons towards buying Trophies for the Car Show .

What will this donation be used for?

The 2000.00 will go towards the cost of the Naylor Pavillion hire, marketing, stationary / printing costs to promote the event.

BENEFIT TO ORANGE

Please outline how the donation will contribute to the social, economic and/or environmental wellbeing of the Orange Local Government Area.

The Gnoo Blas Classic car club is a car enthusiasts club, and to encourage and be inclusive conceived this Fundraising Event to bring together Women who a passion for their car or motorbike to come along to display their vehicles and to meet other likeminded women in the community. The money raised from this event is donated to The Orchard 's family refuge of Orange, this is our club's 3rd year of hosting this event and it brings visitors to Orange to participate in the event and attend the Markets. We are also including this event within the 16 Days of Activism against Domestic Violence.
We have raised small donations in the past without any funding but hope that this submission will be considered as they money received will be paid on to The Orchard.
Our club hosts many events that contribute in many ways to the community, by visitors to the region, drive days to visit local restaurants and also donations to other charities.

ALIGNMENT TO COUNCIL'S COMMUNITY STRATEGIC PLAN

Which theme/s best match your reason for donation?

☑ **LIVE: A healthy, safe, inclusive and vibrant community**

This theme recognises the importance of encouraging healthy lifestyles, community pride and a sense of belonging.

☐ **PRESERVE: Balancing the natural and built environment**

This theme ensures that the unique natural, cultural, social and historical aspects of our community are preserved while recognising the need for growth and improvement.

☐

☐ **COLLABORATE: Leadership and partnership**

This theme looks at forging a collaborative community that engages with open and ongoing decision making.

COSTS AND FUNDING

Please provide a summary of your event costs and funding sources. For equipment purchase, please attach quotes.

COSTS

Market Banner	$ 440.00
Promotion flyers and advertising costs	$ 300.00
Stationary/Printing	$ 200.00
Children's Entertainment	$ 520
Naylor Pavilion Hire fees	$ 411.00
Total costs	$ 1871.00

FUNDING

Your organisation's contribution	$ 1871.00
Funding from other councils	$ 0.00
Contribution from other sources	$ 500.00
Total funding	$ 1871.00

BANK ACCOUNT DETAILS FOR PAYMENT

BSB No: Account No:

Account Name:

Bank:

DECLARATION

On behalf of: (name of organisation if applicable) Gnoo Blas Classic car club

☑ I certify to the best of my knowledge that the statements made in this application and any supporting documentation are true.

Signed Date 8/11/25

Print name Linda Ogilvie

Position in organisation Vice President of the Gnoo Blas Classic Car Club Orangre

The information you provide will be handled in accordance with the Privacy and Personal Information Protection **Act 1998. The supply of information by** you is voluntary. If you cannot provide or do not wish to provide the information sought, your application may **be unable to be processed.** Any personal information collected from you will be in order to process your application.

GOLLAND SIGNS

TAX INVOICE

Gnoo Blas Classic Car Club

Invoice Date
31 Oct 2025

Invoice Number
INV-4084

Reference
Wheel Women Market
Flag

ABN
75 611 617 764

Description	Quantity	Unit Price	GST	Amount AUD
Supply 1x "Gnoo Blas Market" banner for Wheel Women Day - Gnoo Blas Classic Car Club	1.00	440.00	10%	440.00
		INCLUDES GST 10%		40.00
		TOTAL AUD		**440.00**

Due Date: 14 Nov 2025

VISA

View and pay online now

PAYMENT ADVICE

Customer	Gnoo Blas Classic Car Club
Invoice Number	INV-4084
Amount Due	**440.00**
Due Date	14 Nov 2025
Amount Enclosed	

Enter the amount you are paying above

To:

Attachment 1 Small Donation Program - Application - Gnoo Blas Classic Car Club - 30 November 2025 (Redacted)

TAX INVOICE & RECEIPT

ORANGE CITY COUNCIL

Reference Name	Booking ID
INV-3175	*3949*
Customer ID	**Date**
900537	*23/04/2025*

Orange City Council
135 Byng Street
PO Box 35
ORANGE NEW SOUTH WALES 2800
P: +61 2 6393 8000
W: https://www.orange.nsw.gov.au
ABN: 85 985 402 386

Customer Details
On behalf of: Gnoo Blas Classic Car Club Inc

Venue Address : Showground Leeds Parade Orange New South Wales 2800 Australia
Booking Name : Gnoo Blas Ladies Day

Details	GST Amount	Total (Incl. GST)	Due Date	Outstanding Amount
Orange Showground Naylor Pavilion 30/11/2025 09:00 to 30/11/2025 16:00	$37.36	$411.00	07/11/2025	$411.00
Total	**$37.36**	**$411.00**		**$411.00**

Bonds

Details	GST Amount	Total (Incl. GST)	Due Date	Outstanding Amount

Payments/Refunds

Reference	Receipt Type	Transaction Date	Credit Card Surcharge (Incl.GST)	Amount
	-			

Payments Due

Due Date	Total (Incl. GST)	Outstanding Amount	Applied Amount
07/11/2025	$411.00	$411.00	$0.00

Page **1** of **3**

Outstanding Balance: $411.00

Payable Now: $411.00

Payable Later: $0.00

Office Use Only:

Mnemonic: **BookableReceipts**

- - - -

METHODS OF PAYMENT

CREDIT CARD – Online by logging in to your account at Bookable Online. Credit card payments only for Mastercard and Visa are accepted.

5 GENERAL REPORTS

5.1 Small Donations - Process Correction - Orange City Bowling Club

RECORD NUMBER: 2025/2676
AUTHOR: Jen Sharp, Director Corporate & Commercial Services

EXECUTIVE SUMMARY

At the Finance Policy Committee Meeting on 2 December 2025, Council received an application for consideration of a donation for Orange City Bowling Club.

Councillors debated a motion that was moved and seconded to provide a donation of $2,500.

After the meeting, while finalising the Minutes, a discrepancy in the voting was found as outlined below.

When the motion was put by the Chairperson, the votes were incorrectly called as 4 votes FOR and 5 votes AGAINST, and the motion was declared lost. On review of the meeting recording available at 2 December 2025 - Council & Policy Committee Meeting | Orange City Council, the vote was 5 votes FOR and 5 votes AGAINST. If the Chairperson had the intent of using the casting vote, the motion would have been lost as called, however this was not explicitly stated.

Councillors Duffy, Judge & Greenhalgh subsequently lodged a rescission motion on this item, however there was no resolution to rescind. In addition, in accordance with s17.6 of the Code of Meeting Practice - *A Notice of Motion to Alter or Rescind a resolution, and a Notice of Motion which has the same effect as a Motion which has been lost, must be signed by three (3) Councillors if less than three (3) months has elapsed since the Resolution was passed, or the Motion was lost.* The Motion, if lost, could be returned to Council under this clause, however due to the process error, it was prudent to put the item back before Council for determination.

Information from the original report is included below to assist Council in consideration of this item.

This report provides information to Council to allow for the consideration of a resolution regarding applications for funding through the Small Donations Program received in the last month.

The Small Donations Program has been established to provide assistance to community and not-for-profit groups that offer significant contribution to the social, economic and/or environmental wellbeing of the Orange Local Government Area (LGA).

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "10.2 Develop and attract a variety of events, festivals, venues and activities that attract visitors".

FINANCIAL IMPLICATIONS

The budget for General Donations within the Small Donations Program for 2025/2026 is **$90,000** with **$61,909.75** spent to date including contributions approved by the CEO.

The total requested in this round is **$2,500.** The total recommended for approval this round is **$2,500.00**.

Annual budget 25/26	**$90,000.00**
Total spent to date	$61,909.75
Recommended amount this round	$2,500.00
Remaining balance	$25,590.25

5.1 Small Donations - Process Correction - Orange City Bowling Club

POLICY AND GOVERNANCE IMPLICATIONS

Refer to Council's Donations and Grants Policy - ST32

This policy is in accordance with these sections in the Local Government Act 1993:

1. Section 356 (financial assistance)
2. Section 377 (delegated authority)
3. Section 610E (waive or reduce fees)

And in accordance with this section in the Local Government Regulation 2021:
Section 207 (record of donations for auditing purposes).

RECOMMENDATION

That Council determines the following application:

a) To donate $2,500 to Orange City Bowling Club Ltd to contribute to accommodation, food and beverage facilities for participants and their families attending the Golden Eagle event.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

Service/Project Delivery	Grants and Donations are part of Council's service to the community. Assessing applications for Grants and Donations forms part of the delivery of this service. There are no risks currently of concern with regard to achieving delivery of this service.
Financial	There is sufficient budget to meet the current commitments of Grants and Donations in the current financial year.
Reputation/Political	Awarding Grants and providing donations has a positive impact on Council's reputation. A policy is in place to ensure that grants and donations are awarded in a fair and equitable manner.
Environment	There are no environmental risks or implications relating specifically to the Grants and Donations program.
Compliance	Council applies the approved Grants and Donations policy and related internal policies and procedures when processing applications for Grants and Donations.
People & WHS	The Grants and Donations program has minimal interactions with Council Staff. There are no identified People or WHS risks associated with the program.
Information Technology/Cyber Security	Information collected as part of the Grants and Donations program is managed within the policies which minimise the risks to Information Technology and Cyber Security for both the Council and the program applicants.

5.1 Small Donations - Process Correction - Orange City Bowling Club

SUPPORTING INFORMATION

Applicant 1	**Orange City Bowling Club Ltd**
Assistance Would Support	The assistance would contribute to accommodation, food and beverage facilities for participants and their families attending the Golden Eagle event
Amount Requested	$2,500
Amount Recommended for Approval	$2,500
Policy Category	Community event not being event sponsorship
Category Maximum	$2,500
Previously funded by Council?	Yes, under Event Development Fund: 2024/2025 - $1,500 2023/2024 - $5,000 No longer fits under Event Development Fund due to policy changes.
Comments	This application was deferred at the 4 November 2025 Finance Policy Committee meeting due to a question of if the donation money would be used for the purchasing of alcohol. The applicant was contacted and provided the following statement "The donation would contribute to the running of The Golden Eagle. Depending on the amount it could be used for a myriad of items ranging from volunteer uniforms, sun protection, marketing, entertainment etc. The participants, their family and friends would contribute to accommodation, food, beverage, and tourist facilities in Orange." The application was originally for Event Sponsorship which was previously the correct fund, however with the changes to our donations and events policies the application now fits within the Small Donations category. To limit paperwork for the applicant, staff have created a small donations form for the applicant and transferred their event sponsorship application to this category.

ATTACHMENTS

1 Small Donations Program - Application - Orange City Bowling Club Ltd - Golden Eagle - 22-26 February 2026 (Redacted), D25/129645⇩

Attachment 1 Small Donations Program - Application - Orange City Bowling Club Ltd - Golden Eagle - 22-26 February 2026 (Redacted)

ORANGE CITY COUNCIL

SMALL DONATIONS PROGRAM - APPLICATION FORM

General donations

Community or not-for-profit group providing benefit to the local community can apply for a maximum of $2,500

This document will be made public, and only fields with this icon will be redacted.

APPLICANT'S DETAILS

Name of organisation:	Orange City Bowling Club Ltd
Contact name:	Hugh Mawter
Position:	General Manager
[redacted]	

ABN (if applicable): 31000081676

ACN (if applicable):

YOUR ORGANISATION

☑ Not-for-Profit ☐ Community Group

Please provide a short description of your organisation, and its purpose.

Since 1899 Orange City Bowling Club has provided a social hub for the Orange community.
We openly recognise the steeped tradition of friendship, fun and social connection, Orange City Bowling Club has brought to the community over the years, and we continue to believe that our Bowling Club is the perfect place for all Orange community members and visitors to gather, be entertained, dine, and participate in various activities no matter what their age.

There's no time like the present to reconnect with your community, your friends and family in a welcoming, relaxed, and fun environment. Come and enjoy a relaxed roll up with friends, dinner, drinks or a great day or night out and make The Orange City Bowling Club one of your favourite, local venues.

YOUR REQUEST

Amount requested: $ $2,500

Date event if applicable: 22-26 February 2026

If you have attempted to seek funding for this project from any other source,including other grants, requests for in kind donations or reduction in costs from suppliers, please provide details:

What will this donation be used for?

The first Golden Eagle was played in 1969 an an invitation group of 128 pairs competing across the greens of the 4 Bowling Clubs in Orange. Over the years as Orange lost some of these bowling clubs but Orange City Bowling Club has strived to keep this event alive. The pairs event is held over 5 days attracting players from all over the country. As this is the premier lawn bowling event in the central west many spectators attend also. The Golden Eagle participants and their family will need accommodation as well as food and beverage facilities. As this event is only held during the day they will be looking at activities to do in the evenings.

BENEFIT TO ORANGE

Please outline how the donation will contribute to the social, economic and/or environmental wellbeing of the Orange Local Government Area.

The Golden Eagle its in the Orange Region Destination Management plan under- Sport and recreation, Arts, culture and heritage.

ALIGNMENT TO COUNCIL'S COMMUNITY STRATEGIC PLAN

Which theme/s best match your reason for donation?

☑ **LIVE: A healthy, safe, inclusive and vibrant community**

This theme recognises the importance of encouraging healthy lifestyles, community pride and a sense of belonging.

☐ **PRESERVE: Balancing the natural and built environment**

This theme ensures that the unique natural, cultural, social and historical aspects of our community are preserved while recognising the need for growth and improvement.

☐ **PROSPER: A smart, innovative and resilient economy**

This theme focuses on providing the community with positive choices for investment, employment and study.

☐ **COLLABORATE: Leadership and partnership**

This theme looks at forging a collaborative community that engages with open and ongoing decision making.

COSTS AND FUNDING

Please provide a summary of your event costs and funding sources. For equipment purchase, please attach quotes.

COSTS	
	$
	$
	$
	$
	$
Total costs	$

FUNDING	
Your organisation's contribution	$
Funding from other councils	$
Contribution from other sources	$
Total funding	$

BANK ACCOUNT DETAILS FOR PAYMENT

[redacted]

DECLARATION

On behalf of: (name of organisation if applicable)

☑ I certify to the best of my knowledge that the statements made in this application and any supporting documentation are true.

[redacted] Date

Print name Hugh Mawter

Position in organisation General Manager

The information you provide will be handled in accordance with the Privacy and Personal Information Protection Act 1998. The supply of information by you is voluntary. If you cannot provide or do not wish to provide the information sought, your application may be unable to be processed. Any personal information collected from you will be in order to process your application.

Organisation name

Orange City Bowling Club

Address

[redacted]

Contact name

Hugh Mawter

Position in organisation

General Manager

Phone

[redacted]

Email

[redacted]

What is the legal Status of your Organisation? (Eg incorporated, Association etc)

Limited

Please select which applies

Not for profit

Are you registered for GST?

Yes

ABN/ACN (if applicable)

31000081676

Which fund category are you applying for?

Flagship Event Fund (minimum 2000 attendees - Range: $1,000 - $15,000 or another agreed number)

Event Name

Golden Eagle Classic

Event Date(s)

22-26 February 2026

Why was this timing selected? (50 words)

Tradition

Venue/Location

61-89 Warrendine St Orange NSW 2800

Estimated Number of Attendees

500

Are you a member of Orange360

Yes

How many times has your event been held?

56

Event website or booking link

ocbc.org.au

Is your event listed on the Australian Tourism Data Warehouse?

No

Please outline the reason the event was created and provide a summary of the event schedule and programmed activities (100 words)

The first Golden Eagle was played in 1969 an an invitation group of 128 pairs competing across the greens of the 4 Bowling Clubs in Orange. Over the years as Orange lost some of these bowling clubs but Orange City Bowling Club has strived to keep this event alive. The pairs event is held over 5 days attracting players from all over the country. As this is the premier lawn bowling event in the central west many spectators attend also.

Please summarise your long terms goals and objectives for your event/organisation (100 words)

To keep the traditions of the Golden Eagle and the sport of lawn bowls alive for future generations.

Requested Sponsorship Amount ($)

2500

Has your event been supported by Orange City Council previously?

Yes

Are you requesting to have venue or council venue fees waived?

No

Please provide details of where you intend the spend the money. (This will need to be reflected in the budget that you have provided as an attachment.) (150 words)

Income $34060
Expenditure $34060
In-Kind $13350.92

Can you demonstrate broad appeal to the Orange Community and how this event could enhance life in the community and social participation (see link below) (100 words)

Accommodation plus food and beverage offers will be needed for the competitors. Also it will give some of our more elderly residents a reason to get out and come watch some highly competitive lawn bowls.

Demonstrate alignment with the Orange Region Destination Management plan (see link below) (100 words)

The Golden Eagle its in the Orange Region Destination Management plan under- Sport and recreation, Arts, culture and heritage.

How will your event involve and engage with local businesses, organisation and community groups? (100 words)

The Golden Eagle participants and their family will need accommodation as well as food and beverage facilities. As this event is only held during the day they will be looking at activities to do in the evenings.

Can you substantiate or estimate the economic impact your event might have? Please summarise how you have arrived at this number? (100 words)

$28000 Accommodation (approx. 70 beds at $100 per ped per night for 4 nights)
$17500 Food and Beverage ($50 per person per day over 5 days)
$10000 other contributions to local business like retail

Or please summarise what you are planning to do to promote your events and how you are planning to attract attendees (75 words)

$4500 for local radio and print advertising

What is your target market for this event? (50 words)

Competitive lawn bowlers from across the country and their families and spectators.

Please indicate which documents are you attaching

Budget

Sent from Orange City Council

5.2 Confirmation of Minutes from Policy Committee Meetings 2 December 2025

RECORD NUMBER: 2025/2692

AUTHOR: Janessa Constantine, Manager Corporate Governance

EXECUTIVE SUMMARY

Council's Policy Committees (Planning and Development Committee, Environmental Sustainability Policy Committee, Finance Policy Committee, Infrastructure Policy Committee, Recreation & Culture Policy Committee, Services Policy Committee and Regional & Economic Development Policy Committee) have delegation to determine matters before those Committees.

This report provides minutes of the Policy Committees held this month. Resolutions made by the Committees are presented for adoption or amendment by Council.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "15.1 Provide representative, responsible and accountable community governance".

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

RECOMMENDATION

1 **That the Minutes of the Planning & Development Policy Committee at its meeting held on 2 December 2025 be and are hereby confirmed as a true and accurate record of the proceedings.**
2 **That the Minutes of the Environmental Sustainability Policy Committee at its meeting held on 2 December 2025 be and are hereby confirmed as a true and accurate record of the proceedings.**
3 **That the Minutes of the Finance Policy Committee at its meeting held on 2 December 2025 be and are hereby confirmed as a true and accurate record of the proceedings.**
4 **That the Minutes of the Infrastructure Policy Committee at its meeting held on 2 December 2025 be and are hereby confirmed as a true and accurate record of the proceedings.**
5 **That the Minutes of the Services Policy Committee at its meeting held on 2 December 2025 be and are hereby confirmed as a true and accurate record of the proceedings.**

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

Service/Project Delivery	Inaccurate records may misrepresent decisions, affecting service planning and delivery.
Financial	Misstated resolutions could lead to unbudgeted expenditures or financial mismanagement.
Reputation/Political	Misstated approvals could lead to unbudgeted expenditures or financial mismanagement.
Environment	Errors in recorded decisions may overlook environmental commitments or risks.
Compliance	Failing to confirm accuracy may breach governance standards or statutory obligations.
People & WHS	Mis-recorded actions could impact staff safety measures or people related decisions.
Information Technology/ Cyber Security	Inaccurate documentation may affect IT governance or data integrity.

5.2 Confirmation of Minutes from Policy Committee Meetings 2 December 2025

SUPPORTING INFORMATION

Please note, there were no meetings held for the Recreation & Culture or Regional & Economic Development Policy Committees on 2 December 2025.

Planning and Development Policy Committee

At the Planning and Development Policy Committee meeting held on 2 December 2025, all resolutions were made under delegation, and the minutes are presented for adoption.

Environmental Sustainability Policy Committee

At the Environmental Sustainability Policy Committee meeting held on 2 December 2025, all resolutions were made under delegation, and the minutes are presented for adoption.

Finance Policy Committee

At the Finance Policy Committee meeting held on 2 December 2025, all resolutions were made under delegation, and the minutes are presented for adoption.

Infrastructure Policy Committee

At the Infrastructure Policy Committee meeting held on 2 December 2025, all resolutions were made under delegation, and the minutes are presented for adoption.

Services Policy Committee

At the Services Policy Committee meeting held on 2 December 2025, all resolutions were made under delegation, and the minutes are presented for adoption.

ATTACHMENTS

1 PDC 2 December 2025 Minutes, 2025/2594⇩
2 ESPC 2 December 2025 Minutes, 2025/2572⇩
3 FPC 2 December 2025 Minutes, 2025/2575⇩
4 IPC 2 December 2025 Minutes, 2025/2573⇩
5 SPC 2 December 2025 Minutes, 2025/2574⇩

ORANGE CITY COUNCIL

MINUTES OF THE PLANNING & DEVELOPMENT COMMITTEE

HELD IN COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE

ON 2 DECEMBER 2025

COMMENCING AT 7:21 PM

1 INTRODUCTION

ATTENDANCE

Cr M McDonell (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman

Chief Executive Officer, Director Corporate & Commercial Services, Director Development Services, Acting Director Community, Recreation & Cultural Services (Stanford), Acting Director Technical Services (Maunder), Manager Corporate Governance, Chief Financial Officer, Manager Communications & Engagement, Manager Engineering Services, Coordinator Development Assessment, Coordinator Strategic Planning

1.1 APOLOGIES AND LEAVE OF ABSENCE

RESOLVED - 25/635 **Cr F Kinghorne/Cr T Greenhalgh**

That the apologies be accepted from Cr Mallard & Cr Whitton for the Planning & Development Policy Committee of Orange City Council on 2 December 2025.

For: Cr M McDonell (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman
Against: Nil
Absent: Cr D Mallard, Cr J Whitton

1.2 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

Cr Kinghorne declared a Significant Pecuniary Interest in Item 2.6 Development Application DA 233/2015(3) 9 Hilldale Crescent as her husband's environmental consultancy company has undertaken work on this site.

Cr McDonell declared a Significant Non-Pecuniary Interest in Item 2.3 Development Application DA 761/2024(1) – 25 Lone Pine Avenue as she is a member of the Western Region Planning Panel.

Cr Stedman declared a Significant Non-Pecuniary Interest in Item 2.2 Development Application DA 312/2025(1) – 2 Kalkadoon Place as the architect is known to him.

2 GENERAL REPORTS

2.1 ITEMS APPROVED UNDER THE DELEGATED AUTHORITY OF COUNCIL

TRIM REFERENCE: 2025/802

RESOLVED - 25/636 **Cr K Duffy/Cr T Greenhalgh**

That Council resolves to acknowledge the information provided in the report by the Coordinator Development Assessment on Items Approved Under the Delegated Authority of Council.

For: Cr M McDonell (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman
Against: Nil
Absent: Cr D Mallard, Cr J Whitton

Cr Stedman left the meeting with the time being 7.22pm

2.2 DEVELOPMENT APPLICATION DA 312/2025(1) - 2 KALKADOON PLACE

TRIM REFERENCE: 2025/2434

Cr Stedman declared a Significant Non-Pecuniary Interest in this item as the architect is known to him, left the meeting and did not participate in voting or discussion on this item.

RESOLVED - 25/637 **Cr G Power/Cr M Ruddy**

That Council consents to development application DA 312/2025(1) for Secondary Dwelling (shed conversion) at Lot 2 DP 1274880 - 2 Kalkadoon Place, Orange pursuant to the conditions of consent in the attached Notice of Approval.

For: Cr M McDonell (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr S Peterson, Cr G Power, Cr M Ruddy
Against: Nil
Absent: Cr D Mallard, Cr J Whitton, Cr J Stedman

Cr Stedman returned to the meeting the time being 7.23pm

Cr McDonell left the meeting with the time being 7.23pm

Cr Mileto assumed the role of Chairperson for this item, as Cr McDonell had declared an interest

2.3 DEVELOPMENT APPLICATION DA 761/2024(1) - 25 LONE PINE AVENUE

TRIM REFERENCE: 2025/2357

Cr McDonell declared a Significant Non-Pecuniary Interest as she is a member of the WRPP, left the meeting and did not participate in voting or discussion on this item.

RESOLVED - 25/638 **Cr T Greenhalgh/Cr S Peterson**

That Council resolves:

1 To note the information contained in the report for development application DA 761/2025(1) for proposed Electricity Generating Works (solar farm) and Battery Energy Storage System (BESS) at Lot 143 DP 669179 - 25 Lone Pine Avenue, Orange.
2 To write a letter to supporting a REFUSAL of the application to the Western Regional Planning Panel.

For: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman
Against: Nil
Absent: Cr D Mallard, Cr J Whitton, Cr M McDonell

Cr McDonell returned to the meeting the time being 7.27pm and resumed the Chair

2.4 DEVELOPMENT APPLICATION DA 417/2025 - 54 BROOKING LANE, SPRING CREEK

TRIM REFERENCE: 2025/2506

RESOLVED - 25/639 **Cr K Duffy/Cr F Kinghorne**

That Council consents to development application DA 417/2025(1) for Shed at Lot 15 DP 630827 - 54 Brooking Lane, Orange pursuant to the conditions of consent in the attached Notice of Determination.

For: Cr M McDonell (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman
Against: Nil
Absent: Cr D Mallard, Cr J Whitton

2.5 DEVELOPMENT APPLICATION DA 237/2025(1) - 411 BRABHAM WAY

TRIM REFERENCE: 2025/1856

RESOLVED - 25/640 **Cr T Greenhalgh/Cr F Kinghorne**

That Council consents to development application DA 237/2025(1) for Subdivision (Stage 1 - two lot Torrens title), Subdivision (Stage 2 - 17 lot Torrens title and new roads) and Demolition (horse shelter and tree removal) at Lot 87 DP 750401 - 411 Brabham Way, Orange pursuant to the conditions of consent in the attached Notice of Determination.

For: Cr M McDonell (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman
Against: Nil
Absent: Cr D Mallard, Cr J Whitton

Cr Peterson asked if the installation of footpaths is expected as part of the application.
The Director Development Services confirmed that footpaths would be constructed and this is outlined in Condition 28 of the consent.

Cr Kinghorne left the meeting with the time being 7.30pm

2.6 DEVELOPMENT APPLICATION DA 233/2015(3) - 9 HILLDALE CRESCENT

TRIM REFERENCE: 2025/2159

Cr Kinghorne declared a Significant Pecuniary Interest in this item as her husband's environmental consultancy company has undertaken work on this site, left the meeting and did not participate in voting or discussion on this item.

RESOLVED - 25/641 **Cr T Mileto/Cr S Peterson**

That Council DEFERS development application DA 233/2015(3) for *Subdivision (37 Lot Residential, Open Space and Drainage Reserve (amendment to building envelope and tree removal on Lot 303 Hilldale Crescent))* at Lot 339 DP 1272081 - 9 Hilldale Crescent, Orange, to allow for a development consent to be drafted including conditions:

1. Specify a minimum number, and size of replacement trees for each remnant eucalyptus tree that is removed
2. A bond be paid for each replacement tree, including the amount, and length of time the bond will be held
3. The Subdivision plan and 88b Instrument be amended to relocate the building envelope and identify any appropriate tree protection area, such that the replacement trees are protected and not able to be removed in the future.

For: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman
Against: Cr M McDonell
Absent: Cr D Mallard, Cr J Whitton, Cr F Kinghorne

Cr McDonell asked if there is a mechanism for taking a bond for trees as suggested.
The Director Development Services advised that yes, we do have a mechanism in place and it is a common process.

Cr Kinghorne returned to the meeting the time being 7.39pm

THE MEETING CLOSED AT 7.39PM

ORANGE CITY COUNCIL

MINUTES OF THE ENVIRONMENTAL SUSTAINABILITY POLICY COMMITTEE

HELD IN COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE

ON 2 DECEMBER 2025

COMMENCING AT 7:40PM

1 INTRODUCTION

ATTENDANCE

Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman

Chief Executive Officer, Director Corporate & Commercial Services, Director Development Services, Acting Director Community, Recreation & Cultural Services (Stanford), Acting Director Technical Services (Maunder), Manager Corporate Governance, Chief Financial Officer, Manager Communications & Engagement, Manager Engineering Services, Coordinator Development Assessment, Coordinator Strategic Planning

In the absence of Cr Mallard, Cr Mileto (Mayor) chaired the meeting

1.1 APOLOGIES AND LEAVE OF ABSENCE

RESOLVED - 25/642 **Cr F Kinghorne/Cr T Greenhalgh**

That the apologies be accepted from Cr Mallard & Cr Whitton for the Environmental Sustainability Policy Committee of Orange City Council on 2 December 2025.

For: Cr T Mileto (Mayor)(Chairperson), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman
Against: Nil
Absent: Cr D Mallard, Cr J Whitton

1.2 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

Nil.

2 COMMITTEE MINUTES

2.1 MINUTES OF THE COMPANION ANIMALS COMMUNITY COMMITTEE OF 4 SEPTEMBER 2025

TRIM REFERENCE: 2025/2319

RESOLVED - 25/643 **Cr T Greenhalgh/Cr G Power**

1 That Council acknowledge the reports presented to the Companion Animals Community Committee at its meeting held on 4 September 2025.

2 That the minutes of the Companion Animals Community Committee from its meeting held on 4 September 2025 be adopted.

For: Cr T Mileto (Mayor)(Chairperson), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman
Against: Nil
Absent: Cr D Mallard, Cr J Whitton

QUESTION TAKEN ON NOTICE **Cr S Peterson**

Cr Peterson asked that the Companion Animals Community Committee consider collecting information regarding desexing programs undertaken outside of Council to support collaboration and community information provision.

THE MEETING CLOSED AT 7.42PM.

ORANGE CITY COUNCIL

MINUTES OF THE FINANCE POLICY COMMITTEE

HELD IN COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE

ON 2 DECEMBER 2025

COMMENCING AT 7:42PM

1 INTRODUCTION

ATTENDANCE

Cr S Peterson (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr M McDonell, Cr G Power, Cr M Ruddy, Cr J Stedman

Chief Executive Officer, Director Corporate & Commercial Services, Director Development Services, Acting Director Community, Recreation & Cultural Services (Stanford), Acting Director Technical Services (Maunder), Manager Corporate Governance, Chief Financial Officer, Manager Communications & Engagement, Manager Engineering Services, Coordinator Development Assessment, Coordinator Strategic Planning

1.1 APOLOGIES AND LEAVE OF ABSENCE

RESOLVED - 25/644 **Cr F Kinghorne/Cr T Greenhalgh**
That the apologies be accepted from Cr Mallard & Cr Whitton for the Finance Policy Committee of Orange City Council on 2 December 2025.

For: Cr S Peterson (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr M McDonell, Cr G Power, Cr M Ruddy, Cr J Stedman
Against: Nil
Absent: Cr D Mallard, Cr J Whitton

1.2 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

Cr Power declared a Significant Non-Pecuniary Interest in Item 2.1 - 2(b) Small Donations - Request for donations as he is a member of Gnoo Blas Car Club.

Cr Mileto declared a Non-Significant Non-Pecuniary Interest in Item 2.1 - 2(b) Small Donations - Request for Donations as he is a member of Gnoo Blas Car Club.

Cr Greenhalgh declared a Significant Non-Pecuniary interest in Item 2.2(2) - Event Development Funding as the applicant is a close personal friend.

2 GENERAL REPORTS

2.1 SMALL DONATIONS - REQUESTS FOR DONATIONS

TRIM REFERENCE: 2025/2425

RESOLVED - 25/645 **Cr M McDonell/Cr F Kinghorne**

1 That this item be heard and voted on in seriatim.
For: Cr S Peterson (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr M McDonell, Cr G Power, Cr M Ruddy, Cr J Stedman
Against: Nil
Absent: Cr D Mallard, Cr J Whitton

MOTION **Cr G Power/Cr T Greenhalgh**

2(a) That Council donate $2,500 to Orange City Bowling Club Ltd to contribute to accommodation, food and beverage facilities for participants and their families attending the Golden Eagle event.
For: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr G Power
Against: Cr S Peterson (Chairperson), Cr F Kinghorne, Cr M McDonell, Cr M Ruddy, Cr J Stedman
Absent: Cr D Mallard, Cr J Whitton

THE CHAIRPERSON CALLED THE VOTE INCORRECTLY 4 VOTES FOR AND 5 VOTES AGAINST - MOTION IS LOST.

THE VIDEO RECORDING SHOWS THE VOTE AS TIED WITH 5 VOTES FOR AND 5 VOTES AGAINST.

IF THE CHAIRPERSON USED A CASTING VOTE WITHOUT EXPLICITLY SAYING SO, THE MOTION WOULD HAVE BEEN LOST.

THIS ITEM WILL BE RETURNED TO COUNCIL AT THE NEXT MEETING TO CORRECT THE PROCESS BY REHEARING AND REDETERMINATION.

Cr Power declared a Significant Non-Pecuniary interest as he a member of the Gnoo Blas Classic Car Club, left the meeting with the time being 7.46pm and did not participate in discussion or voting on this item returning at 7.57pm.

Cr Mileto declared a Non-Significant Non-Pecuniary interest in this item as he is a member of Gnoo Blas Classic Car Club.

RESOLVED - 25/646 **Cr M McDonell/Cr M Ruddy**

2(b) That Council donate $411 to Gnoo Blas Classic Car Club to contribute to the cost of Naylor Pavillion hire.
For: Cr S Peterson (Chairperson), Cr T Mileto (Mayor), Cr F Kinghorne, Cr M McDonell, Cr M Ruddy
Against: Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr J Stedman
Absent: Cr D Mallard, Cr J Whitton, Cr G Power

A RESCISSION MOTION HAS BEEN LODGED ON THIS ITEM.

Cr Greenhalgh asked when the application from Gnoo Blas Classic Car Club was received.
The Director Corporate & Commercial Services advised it was before the 15th of the month, which is the due date for small donation applications to be considered.

Cr Kinghorne asked why an email was sent to the Car Club saying the application would be considered if it was received too late.
The Director Corporate & Commercial Services clarified that the email was sent to confirm receipt of the application and was with the Director for review. The application was late, but this was a clerical error, not realising that the application was late. The Director however did confirm she would advise an applicant if it an application was received too late to be considered in normal circumstances.

RESOLVED - 25/647 **Cr M Ruddy/Cr M McDonell**

2(c) That Council donate $1,531.25 to GROW Australia to pay for the room hire for the group during 2026.

For: Cr S Peterson (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr M McDonell, Cr G Power, Cr M Ruddy, Cr J Stedman
Against: Nil
Absent: Cr D Mallard, Cr J Whitton

RECOMMENDATION **Cr T Greenhalgh/Cr K Duffy**

2(d) That Council donate $2,490 to Orange Indoor Tennis Club to contribute to the cost of purchasing and installing 10 oscillating fans to cool the indoor tennis courts.

AMENDMENT **Cr T Mileto/Cr M McDonell**

2(d) That consideration of the donation of $2,490 to Orange Indoor Tennis Club to contribute to the cost of purchasing and installing 10 oscillating fans to cool the indoor tennis courts be withdrawn.

For: Cr S Peterson (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr M McDonell, Cr G Power, Cr M Ruddy, Cr J Stedman
Against: Nil
Absent: Cr D Mallard, Cr J Whitton

THE AMENDMENT ON BEING PUT WAS CARRIED AND BECAME THE MOTION

THE MOTION ON BEING PUT WAS CARRIED

RESOLVED - 25/648 **Cr T Mileto/Cr M McDonell**

2(d) That consideration of the donation of $2,490 to Orange Indoor Tennis Club to contribute to the cost of purchasing and installing 10 oscillating fans to cool the indoor tennis courts be withdrawn.

For: Cr S Peterson (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr M McDonell, Cr G Power, Cr M Ruddy, Cr J Stedman
Against: Nil
Absent: Cr D Mallard, Cr J Whitton

Cr Mileto asked who owns the Orange Indoor Tennis Centre.
The Director Corporate & Commercial Services confirmed that Council owns the property.

Cr Mileto asked why the Orange Indoor Tennis Club did not come to Orange City Council with a repair or maintenance request.
The Acting Director Technical Services advised that he was not aware of the request for ventilation and is happy to discuss this with them.

RESOLVED - 25/649 **Cr T Mileto/Cr K Duffy**

2(e) That Council donate $1,500 to Central West Veterans Week of Golf to contribute to the operating costs, green fees, advertising and trophies.

For: Cr S Peterson (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr M McDonell, Cr G Power, Cr M Ruddy, Cr J Stedman
Against: Nil
Absent: Cr D Mallard, Cr J Whitton

RESOLVED - 25/650 **Cr M McDonell/Cr G Power**

2(f) That Council decline the application from Party Planet Hire to contribute to advertising, promotional and music costs for the Family Fun Day event.

For: Cr S Peterson (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr M McDonell, Cr G Power, Cr M Ruddy, Cr J Stedman
Against: Nil
Absent: Cr D Mallard, Cr J Whitton

2.2 EVENT DEVELOPMENT FUNDING

TRIM REFERENCE: 2025/2512

RESOLVED - 25/651 **Cr S Peterson/Cr M McDonell**

1 That this item be heard and voted on in seriatim.

For: Cr S Peterson (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr M McDonell, Cr G Power, Cr M Ruddy, Cr J Stedman
Against: Nil
Absent: Cr D Mallard, Cr J Whitton

Cr Greenhalgh declared a Significant Non-Pecuniary interest in this item as she is a close personal friend of the applicant, left the meeting with the time being 8.04pm, and did not participate in discussion or voting on this item.

RESOLVED - 25/652 **Cr M McDonell/Cr M Ruddy**

2 That Council approves funding for Tennessee Networks, for A Night in Nashville including in kind venue, of total $10,000.

For: Cr S Peterson (Chairperson), Cr T Mileto (Mayor), , Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr M McDonell, Cr G Power, Cr M Ruddy, Cr J Stedman
Against: Nil
Absent: Cr D Mallard, Cr J Whitton, Cr T Greenhalgh

Cr Ruddy asked for clarification on the cost in the Tennessee Networks application and why a profit and loss statement was not included.
The Director Corporate & Commercial Services advised that the profit and loss was not provided for this financial year. Staff have access to additional tourism information to include in the report.

Cr Peterson asked why lasts year's budget for a Night in Nashville was $5,000 and this year's budget is $10,000.
The Director Corporate & Commercial Services advised that the increased ask for funding was anticipated and accounted for in annual budget planning.

Cr Greenhalgh returned to the meeting with time being 8.08pm

RESOLVED - 25/653 **Cr G Power/Cr J Stedman**

3 That Council approve funding for FOOD Week Inc, for FOOD Week 2025, of total $5,000.

For: Cr S Peterson (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr M McDonell, Cr G Power, Cr M Ruddy, Cr J Stedman
Against: Nil
Absent: Cr D Mallard, Cr J Whitton

THE MEETING CLOSED AT 8.08PM.

ORANGE CITY COUNCIL

MINUTES OF THE INFRASTRUCTURE POLICY COMMITTEE

HELD IN COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE

ON 2 DECEMBER 2025

COMMENCING AT 8:09PM

1 INTRODUCTION

ATTENDANCE

Cr T Mileto (Mayor)(Chairperson), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman

Chief Executive Officer, Director Corporate & Commercial Services, Director Development Services, Acting Director Community, Recreation & Cultural Services (Stanford), Acting Director Technical Services (Maunder), Manager Corporate Governance, Chief Financial Officer, Manager of Communication and Engagement, Manager Engineering Services, Coordinator Development Assessment, Coordinator Strategic Planning

In the absence of Cr Whitton, Cr Mileto (Mayor) chaired the meeting

1.1 APOLOGIES AND LEAVE OF ABSENCE

RESOLVED - 25/654 **Cr F Kinghorne/Cr T Greenhalgh**

That the apologies be accepted from Cr Mallard & Cr Whitton for the Infrastructure Policy Committee of Orange City Council on 2 December 2025.

For: Cr T Mileto (Mayor)(Chairperson), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman
Against: Nil
Absent: Cr D Mallard, Cr J Whitton

1.2 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

Nil

2 COMMITTEE MINUTES

2.1 MINUTES OF THE MEETING OF THE LOCAL TRANSPORT FORUM - 11 NOVEMBER 2025

TRIM REFERENCE: 2025/2515

RESOLVED - 25/655 **Cr M McDonell/Cr T Mileto**

1 That Council acknowledge the reports presented to the Local Transport Forum at its meeting held on 11 November 2025.

2 That Council determine recommendations *3.1, 3.2* and *3.3* from the minutes of the Local Transport Forum meeting of 11 November 2025.
3.1 – Request for 40km/h Speed Limit across Village of Spring Hill
That Council request NSW Police to further patrol Spring Hill and place the speed detection trailer within Spring Hill with no change to current speed limit.
3.2 – Proposed 2 Hour Parking – Mitchell Highway, Lucknow
That Council erect parallel parking across the frontage of 4621 and 4623 Mitchell Highway, Lucknow, as per figure A of this report.
3.3 – DA 233/2025(1) – Digital Freestanding Billboard Sign – 33 Colliers Avenue, Orange
That this matter be DEFERRED to allow further research into the safety impacts of electronic advertising signs on road users and crash data and that the information be reported back to the LTF as an electronic meeting.

3 That the remainder of the minutes of the Local Transport Forum from its meeting held on 11 November 2025 be adopted.

For: Cr T Mileto (Mayor)(Chairperson), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman
Against: Nil
Absent: Cr D Mallard, Cr J Whitton

Cr Peterson asked if this location is unsuitable can we provide half a dozen other sites for consideration.
The Director Development Services advised staff can work with applicant to identify and consider other sites.

Cr Kinghorne asked if there is a conscientious objection to electronic billboards and for clarification regarding communication issues as identified by a speaker during the Open Forum.
The Director Development Services advised that there is no objection to the signs in general, and Council is happy to consider planning merits on a case by case basis. It was also advised there has been correspondence with the applicant, Staff and the Mayor have also spoken to the applicant including discussions to turn the billboard around.

Cr McDonell asked for clarification regarding the process for approval or refusal of this application.
The Director Development Services confirmed that this was a recommendation to acknowledge the minutes, and that any decision to be made will come back to Council for consideration.

Cr Ruddy also asked for clarification on the impact of voting on this item and that it is not the final decision on this application.
The Director Development Services confirmed this to be correct.

2.2 MINUTES OF THE ELECTRONIC EXTRAORDINARY LOCAL TRANSPORT FORUM MEETING HELD ON 17 NOVEMBER 2025

TRIM REFERENCE: 2025/2508

RESOLVED - 25/656 **Cr K Duffy/Cr T Greenhalgh**

1 That Council acknowledge the reports presented to the Local Transport Forum at its meeting held on 17 November 2025.

2 That the remainder of the minutes of the Local Transport Forum from its meeting held on 17 November 2025 be adopted.

3 That Council staff prepare an Instrument of Approval for *Development Application - DA 233/2025(1) - Digital Freestanding Billboard Sign – 33 Colliers Avenue, Orange* for consideration at the next Council Meeting.

For: Cr T Mileto (Mayor)(Chairperson), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman
Against: Nil
Absent: Cr D Mallard, Cr J Whitton

Cr McDonell noted a recommendation from NSW Police in addition to the Local Traffic Committee and asked if this was done.
The Manager Engineering Services advised NSW Police are members on the Local Transport Forum. This matter was considered on two separate occasions, accident details and crash history at the location were a concern for members and the reason for the recommendation to refuse the application.

Cr McDonell asked if the roundabout was the issue not the billboard given the information provided.
The Manager Engineering Services advised this may well be the case, but that an additional distraction therefore will not be helpful.

3 GENERAL REPORTS

3.1 CURRENT WORKS

TRIM REFERENCE: 2025/2449

RESOLVED - 25/657 **Cr M McDonell/Cr K Duffy**

That the information provided in the report on Current Works be acknowledged.

For: Cr T Mileto (Mayor)(Chairperson), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman
Against: Nil
Absent: Cr D Mallard, Cr J Whitton

Cr McDonell asked for an update on the road barricaded for repair on Jonathan Drive.
The Manager Engineering Services advised there are springs broken under the barricade and it is large job that staff are aware of, but there is no estimated time for completion at this stage.

Cr Peterson requested an updated completion date for the conservatorium and an update on the Land & Environment Court hearing relating to Blackmans Swamp stormwater harvesting.
The Acting Director Technical Services advised a project plan for the conservatorium is expected towards the second quarter of next year. The court case was heard yesterday, the matters of contention were resolved and this is currently with the Commissioner for a determination.

THE MEETING CLOSED AT 8.34PM.

ORANGE CITY COUNCIL

MINUTES OF THE SERVICES POLICY COMMITTEE

HELD IN COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE

ON 2 DECEMBER 2025

COMMENCING AT 8:34PM

1 INTRODUCTION

ATTENDANCE

Cr M Ruddy (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr M McDonell, Cr S Peterson, Cr G Power, Cr J Stedman

Chief Executive Officer, Director Corporate & Commercial Services, Director Development Services, Acting Director Community, Recreation & Cultural Services (Stanford), Acting Director Technical Services (Maunder), Manager Corporate Governance, Chief Financial Officer, Manager Communications and Engagement, Manager of Engineering Services, Coordinator Development Assessments, Coordinator Strategic Planning

1.1 APOLOGIES AND LEAVE OF ABSENCE

RESOLVED - 25/658 **Cr F Kinghorne/Cr T Greenhalgh**

That the apologies be accepted from Cr Mallard & Cr Whitton for the Services Policy Committee of Orange City Council on 2 December 2025.

For: Cr M Ruddy (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr M McDonell, Cr S Peterson, Cr G Power, Cr J Stedman
Against: Nil
Absent: Cr D Mallard, Cr J Whitton

1.2 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

Nil

2 COMMITTEE MINUTES

2.1 MINUTES OF THE NAIDOC WEEK COMMUNITY COMMITTEE 25 SEPTEMBER 2025

TRIM REFERENCE: 2025/2374

RESOLVED - 25/659 **Cr G Power/Cr M McDonell**

1 That Council acknowledge the reports presented to the NAIDOC Week Community Committee at its meeting held on 25 September 2025.

2 That the minutes of the NAIDOC Week Community Committee from its meeting held on 25 September 2025 be adopted.

For: Cr M Ruddy (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr M McDonell, Cr S Peterson, Cr G Power, Cr J Stedman
Against: Nil
Absent: Cr D Mallard, Cr J Whitton

2.2 MINUTES OF THE ORANGE HEALTH LIAISON COMMITTEE 29 OCTOBER 2025

TRIM REFERENCE: 2025/2375

RESOLVED - 25/660 **Cr F Kinghorne/Cr T Greenhalgh**

1 That Council acknowledge the reports presented to the Orange Health Liaison Committee at its meeting held on 29 October 2025.

2 That the minutes of the Orange Health Liaison Committee from its meeting held on 29 October 2025 be adopted.

For: Cr M Ruddy (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr M McDonell, Cr S Peterson, Cr G Power, Cr J Stedman
Against: Nil
Absent: Cr D Mallard, Cr J Whitton

THE MEETING CLOSED AT 8.35PM.

5.3 Development Application DA 233/2025(1) - 33 Colliers Avenue

RECORD NUMBER: 2025/2355
AUTHOR: Dhawala Ananda, Town Planner

EXECUTIVE SUMMARY

Application lodged	25 June 2025
Applicant/s	Regional Dooh Pty Ltd
Owner/s	Mr AW Turner
Land description	Lot 95 DP 1180866 - 33 Colliers Avenue, Orange
Proposed land use	Advertisement (digital freestanding billboard sign)
Value of proposed development	$95,000.00

This matter was previously considered as Item 2.3 of the Planning and Development Committee held on 4 November 2025 regarding the proposed erection and display of a digital freestanding billboard sign at 33 Colliers Avenue, Orange. At that meeting, Council resolved to *defer the application to seek advice from the Local Traffic Forum*.

The application was considered by the Local Traffic Forum on 5 November 2025, and the matter was deferred *to allow further research into the safety impacts of electronic advertising signs on road users and crash data and that the information be reported back to the Local Transport Forum as an electronic meeting.*

At the Electronic Extraordinary Local Transport Forum meeting of 17 November 2025, it was resolved that, *the Local Transport Forum recommend that Council reject the Digital Freestanding Billboard Sign Development Application in its current form due to the crash type history at the western arm of the Leeds Parade/NRD roundabout*.

Council at its meeting of 2 December 2025, when considering the minutes for the 5 November and 17 November Local Transport Forum, resolved to note the minutes of the Local Transport Forum, and requested that when the development application was resubmitted to Council for determination, that it be accompanied by an instrument of approval should Council wish to determine the application by way of approval.

Attached to this report is:

- A copy of the original planning report presented to Council on 4 November 2025
- Notice of Refusal and accompanying plans that were tabled for consideration on 4 November 2025 together
- A draft Notice of Approval as requested by Council for consideration.

Council is now requested to formally consider, and determine, the development application.

5.3 Development Application DA 233/2025(1) - 33 Colliers Avenue

Figure 1 - locality plan

DECISION FRAMEWORK

Development in Orange is governed by two key documents Orange Local Environment Plan 2011 and Orange Development Control Plan 2004. In addition, the Infill Guidelines are used to guide development, particularly in the heritage conservation areas and around heritage items.

Orange Local Environment Plan 2011 - The provisions of the LEP must be considered by the Council in determining the application. LEPs govern the types of development that are permissible or prohibited in different parts of the City and provides some assessment criteria in specific circumstances. Uses are either permissible or not. The objectives of each zoning and indeed the aims of the LEP itself are also to be considered and can be used to guide decision making around appropriateness of development.

Orange Development Control Plan 2004 - the DCP provides guidelines for development. In general, it is a performance based document rather than prescriptive in nature. For each planning element there are often guidelines used. These guidelines indicate ways of achieving the planning outcomes. It is thus recognised that there may also be other solutions of merit. All design solutions are considered on merit by planning and building staff. Applications should clearly demonstrate how the planning outcomes are being met where alternative design solutions are proposed. The DCP enables developers and architects to use design to achieve the planning outcomes in alternative ways.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan Strategy “7.3 Plan for growth and development that balances liveability with valuing the local environment”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

5.3 Development Application DA 233/2025(1) - 33 Colliers Avenue

RECOMMENDATION

That Council in determining this application:

1 REFUSES development application DA 233/2025(1) for *Advertisement (digital freestanding billboard sign)* at Lot 95 DP 1180866, 33 Colliers Avenue, Orange for the following reasons:

(a) The proposed signage is located opposite a large multi-directional road sign, which requires drivers to make multiple decisions, increasing the risk of distraction.

(b) The site is in proximity to a major intersection involving multiple direction changes and decision-making points, where additional visual stimuli may compromise road safety.

(c) The curvature of the road to the left may result in driver distraction toward the right, increasing the potential for vehicles to drift into oncoming traffic.

(d) The proposal is inconsistent with the objectives of Chapter 3 of the State Environmental Planning Policy (Industry and Employment) 2021, particularly in relation to road safety and the provision of public benefit in transport corridors.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

Service/Project Delivery	Nil
Financial	Decisions may lead to financial implications of legal appeals.
Reputation/Political	The outcome may attract public or political scrutiny, especially if perceived as inconsistent or contentious.
Environment	The Environmental impacts of the development have been considered in the accompanying planning report.
Compliance	The decision should align with planning legislation, regulation and controls and Council policies to avoid legal risk.
People & WHS	Development activities may introduce safety risks for workers, residents or the broader community.
Information Technology/Cyber Security	Systems used to assess and manage the application must ensure data integrity and secure handling of sensitive information

ATTACHMENTS

1 PDC 4 November 2025 - Planning Report, Notice of Refusal and Plans, D25/134586⇩
2 Draft Notice of Approval, D25/147672⇩
3 Plans, D25/128971⇩
4 Operational Management Plan, D25/146335⇩

2.3 Development Application DA 233/2025(1) - 33 Colliers Avenue

RECORD NUMBER: 2025/2160
AUTHOR: Dhawala Ananda, Town Planner

EXECUTIVE SUMMARY

Application lodged	25 June 2025
Applicant/s	Regional Dooh Pty Ltd
Owner/s	Mr AW Turner
Land description	Lot 95 DP 1180866 - 33 Colliers Avenue, Orange
Proposed land use	Advertisement (digital freestanding billboard sign)
Value of proposed development	$95,000.00

Council's consent is sought for the erection and display of a digital freestanding billboard sign at 33 Colliers Avenue, Orange (Lot 95 DP 1180866).

The proposal involves an electronic promotion sign with a display face of 18.26m², primarily oriented toward northbound traffic on the Northern Distributor Road. A 0.27m² static business identification sign ('*Gawk*') will be affixed to the skirting board adjacent to the display face, resulting in a total advertising area of 18.53m².

The site is located within the E4 - General Industrial Zone, surrounded by industrial and commercial uses, and is adjacent to a major arterial road with high traffic volumes and complex traffic movements.

Following assessment, the proposal is not supported due to traffic safety concerns, including:

- The sign's location directly opposite a large multi-directional road sign, which requires drivers to make multiple decisions.
- Proximity to a major intersection involving multiple direction changes and decision-making points.
- The curvature of the road to the left, which may result in driver distraction toward the right, increasing the risk of vehicles drifting into oncoming traffic.

The proposal is considered inconsistent with the objectives of State Environmental Planning Policy (Industry and Employment) 2021, Chapter 3 - Advertising and Signage, particularly in relation to road safety and driver distraction, and is therefore recommended for refusal.

2.3 Development Application DA 233/2025(1) - 33 Colliers Avenue

Figure 1 - locality plan

Figure 2 - locality plan (aerial)

DECISION FRAMEWORK

Development in Orange is governed by two key documents Orange Local Environment Plan 2011 and Orange Development Control Plan 2004. In addition the Infill Guidelines are used to guide development, particularly in the heritage conservation areas and around heritage items.

Orange Local Environment Plan 2011 - The provisions of the LEP must be considered by the Council in determining the application. LEPs govern the types of development that are permissible or prohibited in different parts of the City and also provide some assessment criteria in specific circumstances. Uses are either permissible or not. The objectives of each zoning and indeed the aims of the LEP itself are also to be considered and can be used to guide decision making around appropriateness of development.

2.3 Development Application DA 233/2025(1) - 33 Colliers Avenue

Orange Development Control Plan 2004 - the DCP provides guidelines for development. In general it is a performance based document rather than prescriptive in nature. For each planning element there are often guidelines used. These guidelines indicate ways of achieving the planning outcomes. It is thus recognised that there may also be other solutions of merit. All design solutions are considered on merit by planning and building staff. Applications should clearly demonstrate how the planning outcomes are being met where alternative design solutions are proposed. The DCP enables developers and architects to use design to achieve the planning outcomes in alternative ways.

DIRECTOR'S COMMENTS

The signage is predominately intended for third-party advertising, with a small business identification sign below. The purpose of the third-party advertising is to attract the driver's attention and given the location of the sign, on a lefthand curve, approaching a complex roundabout system, the sign will pull the drivers eyes to the right, away from the natural road direction at a point in time that they need to be preparing for decisions immediately ahead. This proposes significant safety risks for northbound drivers, but more so for oncoming southbound traffic should a driver become distracted.

Further, the previous development consent (DA 284/2013) for this site required the establishment and maintenance of a landscaping strip along the rear boundary to enhance visual amenity and screen industrial development from the Northern Distributor Road. This landscaping has not been provided or maintained as required. Had the landscaping been in place, it would impact visibility to the proposed sign. The incomplete landscaping will be investigated.

Given the safety concerns of the proposed advertising sign and its inappropriate location, the sign is recommended for refusal.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan Strategy "7.3 Plan for growth and development that balances liveability with valuing the local environment".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

2.3 Development Application DA 233/2025(1) - 33 Colliers Avenue

RECOMMENDATION

That Council REFUSES development application DA 233/2025(1) for *Advertisement (digital freestanding billboard sign)* at Lot 95 DP 1180866, 33 Colliers Avenue, Orange for the following reasons:

1. **The proposed signage is located opposite a large multi-directional road sign, which requires drivers to make multiple decisions, increasing the risk of distraction.**
2. **The site is in proximity to a major intersection involving multiple direction changes and decision-making points, where additional visual stimuli may compromise road safety.**
3. **The curvature of the road to the left may result in driver distraction toward the right, increasing the potential for vehicles to drift into oncoming traffic.**
4. **The proposal is inconsistent with the objectives of Chapter 3 of the State Environmental Planning Policy (Industry and Employment) 2021, particularly in relation to road safety and the provision of public benefit in transport corridors.**

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

Service/Project Delivery	Nil
Financial	Decisions may lead to financial implications of legal appeals.
Reputation/Political	The outcome may attract public or political scrutiny, especially if perceived as inconsistent or contentious.
Environment	Nil
Compliance	The decision must align with planning legislation, regulation and controls and Council policies to avoid legal risk.
People & WHS	Development activities may introduce safety risks for workers, residents or the broader community.
Information Technology/Cyber Security	Systems used to assess and manage the application must ensure data integrity and secure handling of sensitive information

SUPPORTING INFORMATION

THE PROPOSAL

The development application seeks consent for the erection and display of a digital freestanding billboard sign at 33 Colliers Avenue, Orange, legally described as Lot 95 DP 1180866.

The proposed advertising sign will be located in the north-western corner of the property. It will be targeted towards northbound traffic along the Northern Distributor Road.

The proposed sign comprises an electronic display face measuring 18.26m², designed to be primarily visible to northbound traffic on the Northern Distributor Road. In addition to the digital display, a static business identification sign measuring 0.27m², branded '*Gawk*', is proposed on the skirting board adjacent to the left of the display face. The total advertising area of the sign will therefore be 18.53m².

2.3 Development Application DA 233/2025(1) - 33 Colliers Avenue

The sign is to be mounted on a freestanding structure located within the front setback of the site, which is zoned E4 General Industrial under the Orange Local Environmental Plan 2011. The site is situated adjacent to a major arterial (state) road and near a key intersection, with high traffic volumes and complex directional signage.

The proposed sign will be illuminated. The operating system includes a brightness measurement device that automatically adjusts the screen's luminance to suit the external environment. The system also allows for remote adjustment of brightness settings.

The signage is intended for third-party advertising and business identification purposes. The application does not propose any landscaping, screening, or other mitigation measures.

2.3 Development Application DA 233/2025(1) - 33 Colliers Avenue

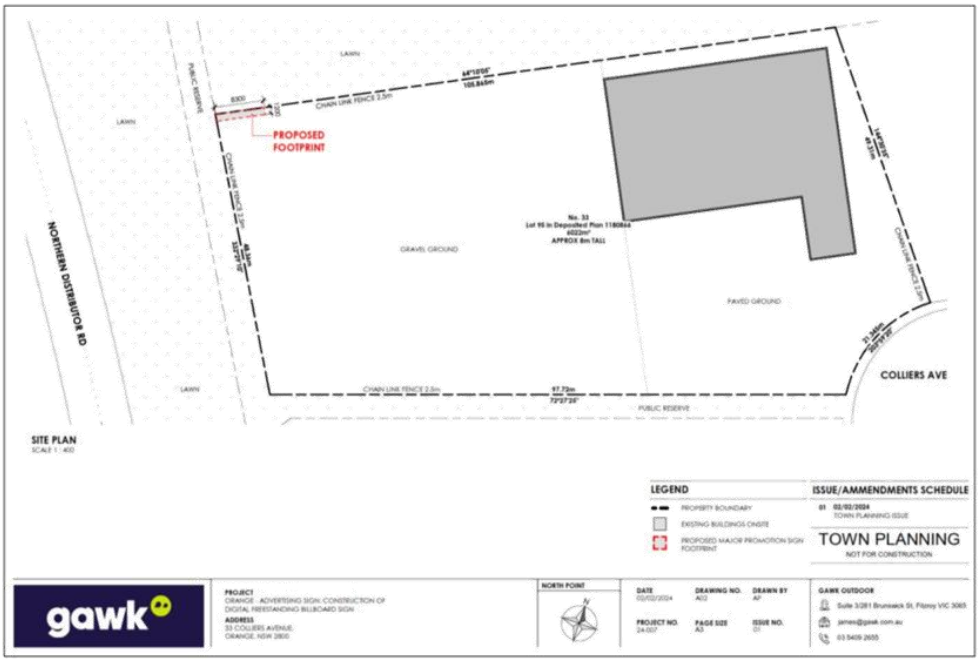

Figure 3 - proposed site plan

Figure 4 - proposed perspective view

SITE DESCRIPTION

The subject site at 33 Colliers Avenue, Orange, is zoned E4 General Industrial and is surrounded by industrial land and uses to the north, east, and south. The western boundary of the site fronts the Northern Distributor Road, a major arterial (state) road.

The site is currently occupied by a business associated with heavy construction transport services. A large warehouse is positioned in the north-eastern corner of the property, extending to a height of over 8m.

2.3 Development Application DA 233/2025(1) - 33 Colliers Avenue

The lot is generally rectangular in shape, with a small, angled portion aligning with the cul-de-sac of Colliers Avenue. The main frontage to Colliers Avenue measures 22.39m, and the total site area is approximately 6,022m². The boundary fronting the Northern Distributor Road, where the proposed advertising sign is to be located, measures 48.36m in length.

Vehicular access to the site is provided via a single driveway off Colliers Avenue. This driveway allows access to the entire property, as evidenced by the number of vehicles associated with the trucking business parked onsite. There is no street parking available in front of the property due to the cul-de-sac configuration. The site is enclosed by perimeter fencing and features a large gate opening onto Colliers Avenue.

Two existing business identification signs are present on the site - one facing south and the other west - mounted on the façade of the warehouse. These signs consist of wall-mounted text spelling out 'Turner Heavy Haulage'.

Figure 5 - existing street view from Colliers Avenue

Figure 6 - existing street view from Northern Distributor Road

SITE HISTORY

Development Consent DA 284/2013 was approved for the subject site on 15 October 2013 for the use of the land as a truck depot. As part of that approval, landscaping was required to be provided along the boundary fronting the Northern Distributor Road, as illustrated in Figure 7. A site inspection confirms that the required landscaping has not been installed or has not been maintained in accordance with the approved plans.

2.3 Development Application DA 233/2025(1) - 33 Colliers Avenue

The original DA was subject to a modification in May 2015. The amendment sought Council consent to modify the two-storey office/administration component to a single storey. No other changes were proposed.

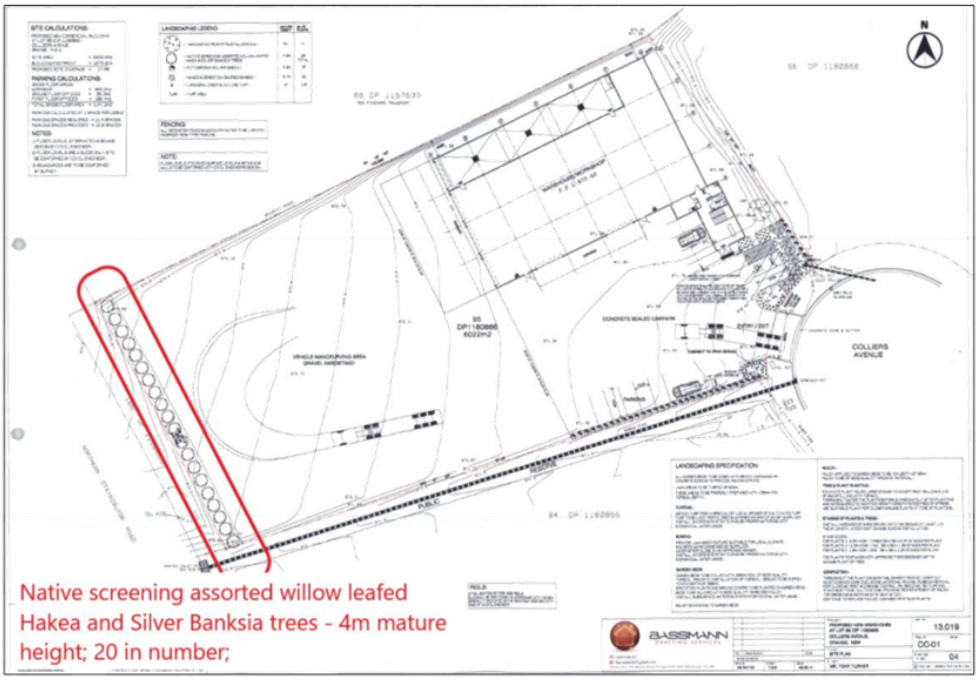

Figure 7 - approved plan under DA 284/2013

MATTERS FOR CONSIDERATION

Section 1.7 - Application of Part 7 of the *Biodiversity Conservation Act 2016* and Part 7A of the *Fisheries Management Act 1994*

Section 1.7 of the EP&A Act identifies that Part 7 of the Biodiversity Conservation Act 2016 (BC Act) and Part 7A of the Fisheries Management Act 1994 have effect in connection with terrestrial and aquatic environments.

There are four triggers known to insert a development into the Biodiversity Offset Scheme (ie the need for a BDAR to be submitted with a DA):

- Trigger 1: development occurs in land mapped on the Biodiversity Values Map (OEH) (clause 7.1 of BC Regulation 2017);
- Trigger 2: development involves clearing/disturbance of native vegetation above a certain area threshold (clauses 7.1 and 7.2 of BC Regulation 2017); or
- Trigger 3: development is otherwise likely to significantly affect threatened species (clauses 7.2 and 7.3 of BC Act 2016).

2.3 Development Application DA 233/2025(1) - 33 Colliers Avenue

The fourth trigger (development proposed to occur in an Area of Outstanding Biodiversity Value (clause 7.2 of BC Act 2016) is generally not applicable to the Orange LGA; as no such areas are known to occur in the LGA. No further comments will be made against the fourth trigger.

Based on the foregoing consideration, a Biodiversity Assessment Report is not required, and the proposal suitably satisfies the relevant matters at Clause 1.7.

Section 4.15

Section 4.15 of the *Environmental Planning and Assessment Act 1979* requires Council to consider various matters, of which those pertaining to the application are listed below.

PROVISIONS OF ANY ENVIRONMENTAL PLANNING INSTRUMENT s4.15(1)(a)(i)

Orange Local Environmental Plan 2011

Part 1 - Preliminary

Clause 1.2 - Aims of Plan

The proposal is considered inconsistent with the aims of the Orange Local Environmental Plan 2011. In particular, the development does not satisfy the following relevant aims of the Plan:

(a) to encourage development which complements and enhances the unique character of Orange as a major regional centre boasting a diverse economy and offering an attractive regional lifestyle

(b) to provide for a range of development opportunities that contribute to the social, economic and environmental resources of Orange in a way that allows the needs of present and future generations to be met by implementing the principles of ecologically sustainable development

The proposed signage, by virtue of its location opposite a large multi-directional road sign and in proximity to a major intersection, introduces additional visual distraction for motorists and may compromise road safety. The signage therefore does not enhance the visual or functional character of the transport corridor and may detract from the safety and amenity of the locality. Accordingly, the proposal is inconsistent with the aims of the Plan, which seek to promote development that maintains safety, amenity, and orderly land use within the City of Orange.

Clause 1.6 - Consent Authority

This clause establishes that, subject to the Act, Council is the consent authority for applications made under the LEP.

2.3 Development Application DA 233/2025(1) - 33 Colliers Avenue

Clause 1.7 - Mapping

The subject site is identified on the LEP maps in the following manner:

Land Zoning Map:	**Land zoned E4 - General Industrial**
Lot Size Map:	**Minimum Lot Size 2000m²**
Heritage Map:	Not a heritage item or conservation area
Height of Buildings Map:	No building height limit
Floor Space Ratio Map:	No floor space limit
Terrestrial Biodiversity Map:	No biodiversity sensitivity on the site
Groundwater Vulnerability Map:	**Groundwater vulnerable**
Drinking Water Catchment Map:	Not within the drinking water catchment
Watercourse Map:	Not within or affecting a defined watercourse
Urban Release Area Map:	Not within an urban release area
Obstacle Limitation Surface Map:	No restriction on building siting or construction
Additional Permitted Uses Map:	No additional permitted use applies
Flood Planning Map:	Not within a flood planning area

Those matters that are of relevance are addressed in detail in the body of this report.

Clause 1.9A - Suspension of Covenants, Agreements and Instruments

This clause provides that covenants, agreements and other instruments which seek to restrict the carrying out of development do not apply with the following exceptions:

(a) to a covenant imposed by the Council or that the Council requires to be imposed, or

(b) to any relevant instrument under Section 13.4 of the Crown Land Management Act 2016, or

(c) to any conservation agreement under the National Parks and Wildlife Act 1974, or

(d) to any Trust agreement under the Nature Conservation Trust Act 2001, or

(e) to any property vegetation plan under the Native Vegetation Act 2003, or

(f) to any biobanking agreement under Part 7A of the Threatened Species Conservation Act 1995, or

(g) to any planning agreement under Subdivision 2 of Division 7.1 of the Environmental Planning and Assessment Act 1979.

Council staff are not aware of the title of the subject property being affected by any of the above.

Part 2 - Permitted or Prohibited Development

Clause 2.1 - Land Use Zones and Clause 2.3 - Zone Objectives and Land Use Table

The subject site is located within the E4 - General Industrial zone. The proposed development is defined as an ***advertising structure*** under OLEP 2011 and is seeking consent.

advertising structure *means a structure used or to be used principally for the display of an advertisement.*

2.3 Development Application DA 233/2025(1) - 33 Colliers Avenue

Advertising structure is permitted with consent with recourse to the provisions of Orange LEP 2011 for land zoned E4 zone as well as under the requirements of *Chapter 3 Advertising and Signage* of the *State Environmental Planning Policy (Industry and Employment) 2021*.

Clause 2.3 of LEP 2011 references the Land Use Table and Objectives for each zone in LEP 2011. These objectives for land zoned E4 - General Industrial zone are as follows:

Objectives of zone E4 General Industrial

- *To provide a range of industrial, warehouse, logistics and related land uses.*
- *To ensure the efficient and viable use of land for industrial uses.*
- *To minimise any adverse effect of industry on other land uses.*
- *To encourage employment opportunities.*
- *To enable limited non-industrial land uses that provide facilities and services to meet the needs of businesses and workers.*
- *To ensure development along the Southern Link Road has an alternative access.*

The proposal is considered inconsistent with the objectives of the E4 General Industrial zone under the Orange Local Environmental Plan 2011. The intent of the zone is to provide land for industrial, warehouse, logistics, and related uses that support economic activity, while ensuring development occurs in a safe and efficient manner.

The proposed signage does not relate directly to an industrial or employment-generating activity on the site and does not contribute to the efficient or viable use of the land for industrial purposes. Instead, the placement of the signage adjacent to a major road and in proximity to an existing directional sign introduces potential safety concerns and visual clutter within a key transport corridor. This outcome is contrary to the objective of ensuring development does not adversely affect surrounding land uses or compromise the safe and efficient operation of transport networks.

Furthermore, the proposal provides no clear benefit or service to the industrial area, its businesses, or workers, and therefore does not align with the objective of enabling limited non-industrial uses that support industrial operations. On this basis, the development is considered inconsistent with the zone objectives and is not supported.

Part 3 - Exempt and Complying Development

The application is not exempt or complying development.

Part 4 - Principal Development Standards

The provisions under Part 4 of the Orange Local Environmental Plan 2011 relate primarily to building height, floor space ratio, and minimum lot size standards. These controls are not applicable to the proposed signage development. Accordingly, this part of the Plan does not apply to the assessment of the application.

2.3 Development Application DA 233/2025(1) - 33 Colliers Avenue

Part 5 - Miscellaneous Provisions

Part 5 of the Orange Local Environmental Plan 2011 includes provisions relating to heritage conservation, earthworks, and development on land identified as environmentally sensitive. The subject site is not identified as being affected by these provisions, and the proposed signage does not trigger any relevant clauses under this part. Accordingly, Part 5 is not applicable to the assessment of this application.

Part 6 - Urban Release Area

Not relevant to the application. The subject site is not located in an Urban Release Area.

Part 7 - Additional Local Provisions

7.1 - Earthworks

This clause establishes a range of matters that must be considered prior to granting development consent for any application involving earthworks, such as:

(a) the likely disruption of, or any detrimental effect on, existing drainage patterns and soil stability in the locality of the development

(b) the effect of the development on the likely future use or redevelopment of the land

(c) the quality of the fill or the soil to be excavated, or both

(d) the effect of the development on the existing and likely amenity of adjoining properties

(e) the source of any fill material and the destination of any excavated material

(f) the likelihood of disturbing relics

(g) the proximity to and potential for adverse impacts on any waterway, drinking water catchment or environmentally sensitive area

(h) any measures proposed to minimise or mitigate the impacts referred to in Paragraph (g).

The earthworks proposed in the application are limited to the extent of cutting and filling required for the proposed structure. The extent of disruption to the drainage of the site is minor and will not detrimentally affect adjoining properties or receiving waterways.

The extent of the earthworks will not materially affect the potential future use or redevelopment of the site that may occur at the end of the proposed development's lifespan.

The site is not known to be contaminated, and conditions may be imposed requiring the use of verified clean fill only. Excavated materials will be reused onsite as far as possible and conditions may be imposed to require that surplus materials will be disposed of to an appropriate destination.

The earthworks will be appropriately supported onsite and the change in ground level is not substantial. Therefore, the effect on the amenity of adjoining properties is considered to be minor.

The site is not known to contain any Aboriginal, European or Archaeological relics. Previous known uses of the site do not suggest that any relics are likely to be uncovered. However, conditions may be imposed to ensure that should site works uncover a potential relic or artefact, works will be halted to enable proper investigation by relevant authorities and the proponent required to seek relevant permits to either destroy or relocate the findings.

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The site is not in proximity to any waterway, drinking water catchment or sensitive area. Conditions may be imposed to require a sediment control plan, including silt traps and other protective measures, to ensure that loose dirt and sediment does not escape the site boundaries.

7.6 - Groundwater Vulnerability

This clause seeks to protect hydrological functions of groundwater systems and protect resources from both depletion and contamination. Orange has a high water table and large areas of the LGA, including the subject site, are identified with "Groundwater Vulnerability" on the Groundwater Vulnerability Map. This requires that Council consider:

(a) whether or not the development (including any onsite storage or disposal of solid or liquid waste and chemicals) is likely to cause any groundwater contamination or have any adverse effect on groundwater dependent ecosystems, and

(b) the cumulative impact (including the impact on nearby groundwater extraction for potable water supply or stock water supply) of the development and any other existing development on groundwater.

Furthermore, consent may not be granted unless Council is satisfied that:

(a) the development is designed, sited and will be managed to avoid any significant adverse environmental impact, or

(b) if that impact cannot be reasonably avoided - the development is designed, sited and will be managed to minimise that impact,

(c) if that impact cannot be minimised - the development will be managed to mitigate that impact.

The proposal is not anticipated to involve the discharge of toxic or noxious substances and is therefore unlikely to contaminate the groundwater or related ecosystems. The proposal does not involve extraction of groundwater and will therefore not contribute to groundwater depletion. The design and siting of the proposal avoid impacts on groundwater and is therefore considered acceptable.

Clause 7.11 - Essential Services

Clause 7.11 applies and states:

Development consent must not be granted to development unless the consent authority is satisfied that any of the following services that are essential for the proposed development are available or that adequate arrangements have been made to make them available when required:

(a) the supply of water,

(b) the supply of electricity,

(c) the disposal and management of sewage,

(d) storm water drainage or onsite conservation,

(e) suitable road access.

In consideration of this clause, all utility services are available to the land and adequate for the proposal.

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STATE ENVIRONMENTAL PLANNING POLICIES

The following SEPPs applicable to the proposed development:

- *State Environmental Planning Policy (Industry and Employment) 2021*

STATE ENVIRONMENTAL PLANNING POLICY (INDUSTRY AND EMPLOYMENT) 2021

Chapter 3 - Advertising and Signage

3.1 Aims, Objectives etc

(1) This Chapter aims:

(a) to ensure that signage (including advertising):

(i) is compatible with the desired amenity and visual character of an area, and

(ii) provides effective communication in suitable locations, and

(iii) is of high quality design and finish, and

(b) to regulate signage (but not content) under Part 4 of the Act, and

(c) to provide time-limited consents for the display of certain advertisements, and

(d) to regulate the display of advertisements in transport corridors, and

(e) to ensure that public benefits may be derived from advertising in and adjacent to transport corridors.

(2) This Chapter does not regulate the content of signage and does not require consent for a change in the content of signage.

The proposal is not considered to be consistent with the aims and objectives of Chapter 3 of the SEPP (Industry and Employment) 2021. The intent of this Chapter is to ensure signage is compatible with the desired amenity and visual character of the area, provides effective communication in suitable locations, and is of high-quality design and finish.

The proposed signage is located opposite a large multi-directional road sign and in close proximity (approximately 290m) to a major intersection on the Northern Distributor Road. The location and orientation of the signage introduce additional visual elements into a high-traffic environment where drivers are required to make multiple decisions. This creates a potential distraction and is inconsistent with the objective of ensuring signage is placed in suitable and safe locations. The signage does not enhance the visual character of the area, which is intended to remain free of unnecessary visual clutter along key transport corridors.

The proposal is therefore considered inconsistent with the aims of the Chapter, particularly Clause 3.1(1)(a)(i) and (ii) relating to compatibility with amenity and safety within transport corridors.

3.6 Granting of Consent to Signage

A consent authority must not grant development consent to an application to display signage unless the consent authority is satisfied:

(a) that the signage is consistent with the objectives of this Chapter as set out in Section 3.1(1)(a), and

(b) that the signage the subject of the application satisfies the assessment criteria specified in Schedule 5.

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In accordance with Clause 3.6, Council must be satisfied that the proposed signage is consistent with the objectives of the Chapter and meets the assessment criteria under Schedule 5. Based on the assessment, the proposal does not satisfy these requirements. The signage is not appropriately located, is likely to contribute to driver distraction, and does not demonstrate compatibility with the visual character of the surrounding area or with road safety objectives.

Given the identified safety concerns and inconsistency with the aims of the Chapter, the proposal fails to meet the criteria under Clause 3.6(a) and therefore cannot be supported.

Schedule 5 Assessment Criteria

1 - Character of the Area

- *Is the proposal compatible with the existing or desired future character of the area or locality in which it is proposed to be located?*
- *Is the proposal consistent with a particular theme for outdoor advertising in the area or locality?*

The proposed signage is not considered compatible with the existing or desired future character of the area. The site is located within an established industrial precinct adjacent to the Northern Distributor Road, which is characterised by functional industrial buildings and limited advertising.

The proposal does not align with a defined theme for outdoor advertising in the locality and would introduce additional visual elements inconsistent with the area's intended industrial and low-clutter character.

2 - Special Areas

- *Does the proposal detract from the amenity or visual quality of any environmentally sensitive areas, heritage areas, natural or other conservation areas, open space areas, waterways, rural landscapes or residential areas?*

The subject site is not within or directly adjoining an environmentally sensitive area, heritage area, or open space. However, the signage's proximity to the major arterial road means it influences the visual quality of an important transport corridor. The proposal detracts from the visual amenity of the road corridor through increased visual clutter and driver distraction.

3 - Views and Vistas

- *Does the proposal obscure or compromise important views?*
- *Does the proposal dominate the skyline and reduce the quality of vistas?*
- *Does the proposal respect the viewing rights of other advertisers?*

The proposal does not obscure or compromise any significant public views or vistas. However, the signage's scale and siting result in a visually dominant structure when viewed from the Northern Distributor Road. It visually competes with existing directional road signage and interrupts the openness of the transport corridor.

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4 - Streetscape, Setting or Landscape

- *Is the scale, proportion and form of the proposal appropriate for the streetscape, setting or landscape?*
- *Does the proposal contribute to the visual interest of the streetscape, setting or landscape?*
- *Does the proposal reduce clutter by rationalising and simplifying existing advertising?*
- *Does the proposal screen unsightliness?*
- *Does the proposal protrude above buildings, structures or tree canopies in the area or locality?*
- *Does the proposal require ongoing vegetation management?*

The scale, proportion, and form of the proposed signage are not appropriate for its setting. The signage does not contribute positively to the streetscape or visual character of the transport corridor and adds to visual clutter.

The sign sits 150cm below the overall height of the building, with a total height above ground level of 6.65m.

The structure protrudes prominently above the proposed landscaping onsite. The proposal would require ongoing vegetation management within the road reserve to maintain visibility from the roadway. Council ought not be restricted from suitably landscaping the road verge to improve the visual amenity of the industrial precinct when viewed from the state road. Any such landscaping would likely impede views to the sign.

5 - Site and Building

- *Is the proposal compatible with the scale, proportion and other characteristics of the site or building, or both, on which the proposed signage is to be located?*
- *Does the proposal respect important features of the site or building, or both?*
- *Does the proposal show innovation and imagination in its relationship to the site or building, or both?*

The proposed signage is not well integrated with the existing built form on the site. It does not complement the scale, proportion, or character of the existing industrial building and presents as a standalone advertising structure rather than a coordinated element of the site's design. The signage is intended to display content that may not directly relate to the operations of the site, with approximately 75% of advertisements allocated to local businesses and 15% to government advertising. As such, the proposal lacks a clear relationship to the site use and does not demonstrate strong contextual or functional integration with the premises.

6 - Associated Devices and Logos with Advertisements and Advertising Structures

- *Have any safety devices, platforms, lighting devices or logos been designed as an integral part of the signage or structure on which it is to be displayed?*

The application proposes to use LED technology to display advertisements, allowing for remote operation and content management of the signage. A permanent logo identifying the advertising installation company is proposed to be fixed below the display face. While the integration of technology enables flexible content display, the supporting elements and company logo add to the visual prominence of the structure and do not contribute to a cohesive or contextually appropriate design outcome.

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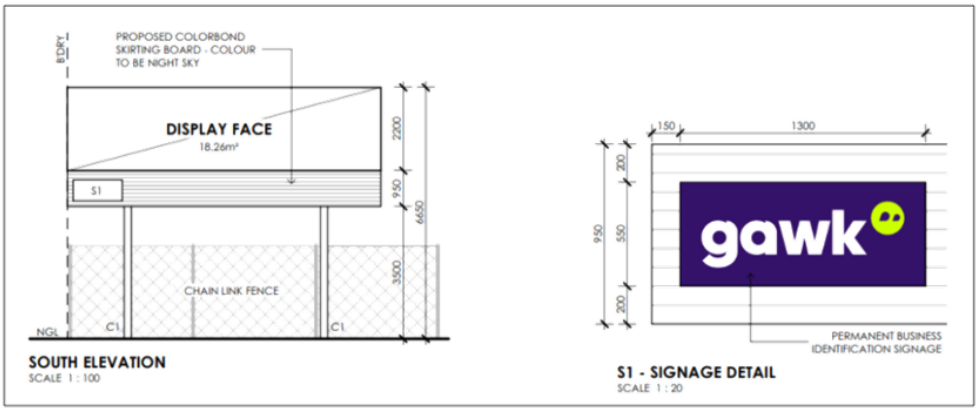

Figure 8 - signage elevation

7 - Illumination

- *Would illumination result in unacceptable glare?*
- *Would illumination affect safety for pedestrians, vehicles or aircraft?*
- *Would illumination detract from the amenity of any residence or other form of accommodation?*
- *Can the intensity of the illumination be adjusted, if necessary?*
- *Is the illumination subject to a curfew?*

The proposed signage will be illuminated using LED technology with an automatic brightness adjustment system that responds to external light conditions. The illumination can be remotely controlled, allowing for adjustments in intensity when required.

The signage is proposed to operate between 4:00am and 11:59pm (20 hours per day). The hours of illumination in a location adjoining a major arterial road may result in additional visual stimuli for motorists. While the technology reduces the likelihood of glare, the illuminated display is likely to still create potential distraction for drivers, particularly during low-light periods or in adverse weather conditions. The site is not located near residential development, so direct amenity impacts from light spill are unlikely.

While the illumination system demonstrates some safeguards against glare, the display still raises concerns regarding potential road safety impacts. The proposal is therefore only partially consistent with the illumination criteria under Schedule 5.

8 - Safety

- *Would the proposal reduce the safety for any public road?*
- *Would the proposal reduce the safety for pedestrians or bicyclists?*
- *Would the proposal reduce the safety for pedestrians, particularly children, by obscuring sightlines from public areas?*

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The proposal is likely to reduce the safety of motorists using the Northern Distributor Road. The signage is positioned opposite an existing multi-directional road sign and in close proximity (approximately 290m) to a major intersection where drivers are required to make multiple decisions. The introduction of additional visual stimuli increases the potential for driver distraction and may lead to unsafe vehicle movements. Accordingly, the proposal is considered inconsistent with the safety objectives of the SEPP and is not supported.

The proposal does not satisfy several key criteria under Schedule 5 of the SEPP (Industry and Employment) 2021. The signage is not compatible with the character of the area, adds visual clutter to a major transport corridor, and presents potential road safety risks.

3.16 Advertisements greater than 20 square metres and within 250 metres of, and visible from, a classified road

Council sought concurrence from TfNSW to assist in its assessment under State Environmental Planning Policy (Industry & Employment) 2021, Section 3.16. However, given the area of the advertisement sign is 18.26m² and the maximum height of the signage is 6.650m, which is under the threshold of 20m², the clause is not applicable. The TfNSW comments received were as follows:

TfNSW comments

TfNSW's primary interests are in the road network, traffic, and broader transport issues. In particular, the efficiency and safety of the classified road network, the security of property assets and the integration of land use and transport.

TfNSW provides the following comments for Council's consideration below:

> *Based off the information provided, TfNSW notes the proposed sign is less than 20m2 in area and less than 8m high. Therefore, the sign does not require formal concurrence from TfNSW under clause 3.16 of SEPP (Industry and Employment) 2021.*
>
> *TfNSW also notes that whilst the sign is visible from the NDR, it is not within the classified road reserve and as such does not require TfNSW concurrence under Section 138 of the Roads Act, 1993.*
>
> *Accordingly, the environmental impacts of the proposed signage should be appropriately considered by Council during its assessment. TfNSW advises that Council should consider the sign against the provision of SEPP (Industry and Employment), 2021 and the supporting guidelines titled Transport Corridor Outdoor Advertising and Signage Guidelines.*
>
> *Council should also be satisfied that the signage achieves compliance with Chapter 3 of the Guidelines, including Section 3.2.3 of the Guidelines - Proximity to decision making points and conflict points.*

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TRANSPORT CORRIDOR OUTDOOR ADVERTISING AND SIGNAGE GUIDELINES (Nov 2017)

3.2.3 Proximity to decision making points and conflict points

To minimise distraction near decision making points and conflict points, and ensure there is sufficient distance for a driver to recognise, react and, if required, stop safely before reaching one of these points, the following criteria apply to all advertising signage:

a. The sign should not be located:

- *i. less than the safe sight distance from an intersection, merge point, exit ramp, traffic control signal or sharp curves*
- *ii. less than the safe stopping sight distance from a marked foot crossing, pedestrian crossing, pedestrian refuge, cycle crossing, cycleway facility or hazard within the road environment iii.*
- *iii. so that it is visible from the stem of a T-intersection.*

b. The placement of a sign should not distract a driver at a critical time. In particular, signs should not obstruct a driver's view:

- *i. of a road hazard*
- *ii. to an intersection*
- *iii. to a prescribed traffic control device (such as traffic signals, stop or give way signs or warning signs)*
- *iv. to an emergency vehicle access point or Type 2 driveways (wider than 6-9m) or higher.*

In consideration of the above clause, the proposed signage is located in close proximity to a major intersection on the Northern Distributor Road, where multiple decision-making points occur, including turning movements and lane changes. The sign would also be visible to motorists approaching a curve in the road, which limits forward visibility and requires increased driver attention.

Given the sign's placement within the driver's line of sight to existing directional signage and its location near a conflict point, the proposal does not satisfy the intent of Section 3.2.3 of the *Transport Corridor Outdoor Advertising and Signage Guidelines*. The location presents a potential safety risk by introducing an additional visual stimulus in an area where motorists are required to make critical navigation decisions.

PROVISIONS OF ANY DRAFT ENVIRONMENTAL PLANNING INSTRUMENT THAT HAS BEEN PLACED ON EXHIBITION 4.15(1)(a)(ii)

There are no draft Environmental Planning Instruments currently on exhibition that relate to the subject land or proposed development.

DESIGNATED DEVELOPMENT

The proposed development is not designated development.

INTEGRATED DEVELOPMENT

The proposed development is not integrated development.

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PROVISIONS OF ANY DEVELOPMENT CONTROL PLAN s4.15(1)(a)(iii)

Orange Development Control Plan 2004

Orange Development Control Plan 2004 ("the DCP") applies to the subject land (Part 10, 14). An assessment of the proposed development against the relevant Planning Outcomes of Part 10 and 14 are considered below.

Part 10. SPECIAL USES AND ROADS ZONES

10.3 Development along Major Transport Routes

Visual Impact - Urban Areas

In the Orange DCP, it is stated that main roads in the Orange urban area predominantly pass through residential areas and distinct business and industrial areas as they lead to and from the City Centre. Planned distributor roads also traverse residential and industrial areas to provide for improved local-traffic opportunities.

Signage that may be visible from a distributor must not be animated and should be designed to minimise potential distraction to motorists. It is preferable to have signage designed for "glance recognition" only - i.e. one bold logo and limited text, such as the name of the business, in a large font size is strongly preferred over complex messages with substantial text that are likely to require prolonged attention to recognise and interpret.

	PO 10.3-1 PLANNING OUTCOMES – DEVELOPMENT NEAR MAJOR ROADS
1	Development on land fronting and visible from a major road or distributor road provides for quality design on the highway and/or distributor road through landscaping, building setbacks façade design, external colours and materials and siting.
2	Residential buildings address potential noise impacts in design from adjacent main roads.
3	Direct access to major roads is limited and is constructed to the requirements of the relevant roads authority.
4	Residential lots are set back from planned distributor roads to provide a reasonable separation between future roads and residential land.
5	Where direct access to a main or arterial road is denied by the Roads Authority and comprises residential subdivision, any rear or side fences are set back and screened with dense landscaping.
6	Commercial buildings adjoining a distributor road are setback from the property boundary by at least 10m.
7	Lighting and signage visible from a distributor road is not animated and is designed so as not to distract motorists beyond glance recognition.

In relation to the Point 1 of the planning outcomes, the proposed advertising structure is located along the rear boundary of the subject site at 33 Colliers Avenue, Orange, directly adjoining and highly visible from the Northern Distributor Road, a major transport corridor. The signage will utilise LED technology, resulting in a bright, visually prominent display oriented toward westbound motorists.

It is noted that the previous development consent (DA 284/2013) for the site required the establishment and maintenance of a landscaping strip along the rear boundary to enhance visual amenity and screen industrial development from the Northern Distributor Road. This landscaping has not been provided or maintained as required, and the proposed signage further detracts from the intended visual outcome for the site. The current application proposes to incorporate landscaping as part of this development, with Hakea and Silver Banksia species to be planted along the rear boundary. These trees are expected to reach approximately 4m in height at maturity,

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providing partial visual screening of the proposed structure and an improvement to the site's presentation to the road corridor over time.

While the proposed landscaping represents a positive response to the previous consent requirements and will assist in mitigating some of the visual impact, the scale, illumination, and prominence of the LED signage will continue to dominate the view from the Northern Distributor Road, particularly prior to vegetation maturity.

Accordingly, the proposal only partially satisfies the planning outcome, as it does not fully achieve the intended standard of visual quality and integration expected for development visible from major road corridors.

In relation to Point 7, the proposed signage will utilise LED technology capable of displaying changing digital content. While the applicant indicates the display will not include animation or moving images, the illuminated and changeable nature of the screen will attract a high level of visual attention from motorists travelling along the Northern Distributor Road, particularly given its orientation toward westbound traffic near a major intersection.

The proposed operating hours (4:00am to 11:59pm) extend across peak traffic periods and low-light conditions, further increasing the potential for driver distraction. Although the system includes automatic brightness adjustment to respond to ambient lighting, the proposal remains inconsistent with the planning outcome, as the design and level of illumination are likely to draw attention beyond safe glance recognition.

Accordingly, the development does not satisfy the planning outcome as it is considered likely to distract motorists and impact the safety and visual amenity of the distributor road corridor.

In relation to the above planning outcomes, Points 2, 3, 4, 5 and 6 are not relevant to this development application.

Part 14. ADVERTISING

14.1 Objectives for Advertisements

The proposal is not considered consistent with the objectives for advertisements under Section 14.1. The intent of these provisions is to ensure signage complements the character of public places and relates appropriately to the land or building on which it is displayed. The proposed LED advertising structure is designed primarily to attract the attention of passing motorists on the Northern Distributor Road and does not directly relate to the activities or identity of the site. The scale, illumination, and prominence of the signage are not compatible with the surrounding built and landscape character and therefore do not achieve the desired visual harmony intended by the LEP and associated controls.

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14.2 Consent for Advertisements

PO 14.2-1 PLANNING OUTCOMES – ADVERTISEMENTS	
1	The location, size, colour and design of advertisement complement the character of the locality.
2	Advertisements on buildings fit within the envelope of the building.
3	Free-standing pole or pylon signs relate to the height of associated buildings in business and industrial areas.
4	Free-standing signs in residential areas are at a personal scale (ie, about 2-metres high or less) within a landscaped setting.

In consideration of the above planning outcomes, the following assessment has been undertaken.

The proposed signage is not considered appropriate in its location or design. It is positioned along the rear boundary of the site, directly opposite a large multi-directional road sign on the Northern Distributor Road, resulting in visual competition and potential distraction for motorists. The surrounding area is predominantly industrial in character, where existing signage generally relates to onsite business identification rather than third-party advertising (refer to Figure 9).

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The proposed LED display, which features changeable digital content with a 25-second dwell time, does not reflect the established signage pattern within the locality and introduces a visually dominant and dynamic element uncharacteristic of the area.

Image source: Google Maps

Figure 9 - existing signages in the nearby surrounding

The proposed sign has a total height of 6.65m, with a display face measuring 2.2m in height and a total display area of 18.26m². The overall height of the structure does not exceed the height of existing industrial buildings in the vicinity and is generally consistent with the built form character of the surrounding area. Accordingly, the proposal is considered to satisfy planning outcome Point 3 in terms of scale and height relationship to nearby development.

Accordingly, the proposal does not complement the existing industrial or transport corridor character and is partially inconsistent with PO 14.2 of the Orange Development Control Plan 2004.

14.3 Advertisements for High-Profile Areas

PO 14.3-1 PLANNING OUTCOMES – HIGH-PROFILE AREAS	
1	Business-identification Signs complement the character of the locality.
2	Public-information Signs incorporate a small proportion of associated commercial advertising (ie, 10%) for event sponsors.

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The proposed signage does not function as a business identification sign related to the onsite use. Instead, it primarily serves as an advertising structure for third-party content. While the proposal includes a proportion of government and local business advertising, the extent of commercial advertising (approximately 75%) exceeds what would typically be supported under this provision. As such, the proposed signage does not align with the intent of planning outcomes, which seeks to ensure signage in high-profile locations complements the locality and limits commercial advertising to a minor component.

PROVISIONS PRESCRIBED BY THE REGULATIONS s4.15(1)(a)(iv)

Demolition of a Building (clause 61)

The proposal does not involve the demolition of a building.

Fire Safety Considerations (clause 62)

The proposal does not involve a change of building use for an existing building.

Buildings to be Upgraded (clause 64)

The proposal does not involve the rebuilding, alteration, enlargement or extension of an existing building.

BASIX Commitments (clause 75)

BASIX is not applicable to the proposed development.

THE LIKELY IMPACTS OF THE DEVELOPMENT s4.15(1)(b)

Traffic Impacts

A Traffic Impact Assessment was submitted in support of the proposed development. The application including the traffic impact assessment was internally referred to the Council's Assistant Development Engineer for comments, and the following comments were received.

The proposed advertising sign is not supported by Technical Services for the following traffic safety reasons:

- *The sign is located opposite a large multi-directional road sign requiring drivers to make multiple decisions.*
- *The sign is located close to a major intersection with multiple direction changes / decision making points.*
- *The road curves to left and the sign has the potential to distract drivers' attention to the right resulting in the driver's vehicle drifting into oncoming traffic.*

The comments have been carefully considered throughout the assessment of the application in this report. For the reasons expressed above and assessed elsewhere in the body of this report the development is likely to have an adverse impact on the safe operation of the Northern Distributor Road.

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Visual Impacts

The proposed signage, due to its size, location, illumination and digital format, will have a notable visual presence when viewed from the Northern Distributor Road. While the proposed structure incorporates LED technology with automatic brightness adjustment, its placement and nature as a third-party advertising sign are likely to detract from the established industrial character and visual amenity of the locality.

The signage is expected to contribute to visual clutter in an area where existing signs are limited to business identification only. Its illumination and operation over extended hours (4:00am to 11:59pm) may also affect the visual environment of the surrounding area, particularly for motorists travelling westbound.

While landscaping is proposed along the rear boundary, including Hakea and Silver Banksia species, this will provide only partial visual softening of the structure due to its height and prominence. The proposal raises direct amenity, and traffic issues, it is inconsistent with the desired visual and character outcomes for development fronting major roads.

Overall, the likely impacts of the proposed development are adverse in terms of visual character, amenity, and compatibility with surrounding development, and therefore the proposal is considered unsatisfactory under Section 4.15(1)(b) of the Environmental Planning and Assessment Act 1979.

THE SUITABILITY OF THE SITE s4.15(1)(c)

The subject site is zoned *E4 General Industrial*, which permits a range of industrial and related uses. While *'advertising structure'* is not ordinarily a permitted land use in the E4 zone, the proposal is permissible under the *chapter 3 Advertising and signage* of the *State Environmental Planning Policy (Industry and Employment) 2021*.

However, signage with the proposed nature, scale, and location of the proposed advertising structure are not considered suitable for this particular site.

The signage is positioned along the rear boundary, oriented directly towards the Northern Distributor Road, where its visibility and illuminated display will dominate the view corridor and detract from the established industrial character of the locality. The proposal is inconsistent with the intent of the zone, which seeks to support industrial land uses while minimising adverse visual and amenity impacts on surrounding areas.

Although the site provides adequate physical space for installation and access, its prominent exposure to a major arterial road and proximity to other signage make it unsuitable for large-format third-party advertising. The landscaping proposed will not sufficiently mitigate the visual prominence of the structure.

Accordingly, the site is not considered suitable for the scale and type of signage proposed.

ANY SUBMISSIONS MADE IN ACCORDANCE WITH THE ACT s4.15(1)(d)

The proposed development is not defined as advertised development under the provisions of the Community Participation Plan, and as such no formal exhibition of the application was required. No submissions have been received in relation to this application.

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PUBLIC INTEREST s4.15(1)(e)

The proposal will be inconsistent with any policy statement, planning study or guideline that has not been considered in this assessment. There are aspects of the proposal that will be contrary to the welfare or well-being of the general public.

SUMMARY

The proposed development is permissible with the consent of Council. However, a Section 4.15 assessment indicates that the signage is inconsistent with key objectives of the Orange LEP 2011, DCP 2004, and SEPP (Industry and Employment) 2021, including visual amenity, road safety, and compatibility with the locality. Accordingly, the development is not supported.

COMMENTS

The requirements and advice provided by the Engineering Development Section have been considered in the assessment of the application. However, due to the identified inconsistencies with planning controls, visual amenity, and road safety concerns, the application is recommended for refusal.

ATTACHMENTS

1 Draft Notice of Refusal, D25/128846⇩
2 Plans, D25/128971⇩

ORANGE CITY COUNCIL

NOTICE OF DETERMINATION OF A DEVELOPMENT APPLICATION

Application number	DA 233/2025(1) PAN-545099
Applicant	Aimee Trew 3/281 Brunswick Street, Fitzroy VIC 3065
Description of development	Development of a freestanding, digital, billboard sign.
Property	33 COLLIERS AVENUE ORANGE 2800 95/-/DP1180866
Determination	Refused Consent Authority - Council
Date of determination	4/11/25

Under section 4.18(1)(a) of the EP&A Act, notice is given that the above development application has been determined by refusing consent using the power in section 4.16(1)(b) of the EP&A Act, for the reasons specified below:

Reason for Refusal

1. The proposed signage is located opposite a large multi-directional road sign and in proximity to a major intersection involving multiple traffic movements and decision-making points. Combined with the curvature of the Northern Distributor Road, the proposal increases the potential for driver distraction and compromises road safety by diverting attention from important directional signage.

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2. The proposal is inconsistent with the objectives of **Chapter 3 of the State Environmental Planning Policy (Industry and Employment) 2021**, particularly those relating to maintaining road safety and ensuring that signage provides an appropriate public benefit in transport corridors.
3. The proposal is inconsistent with the **aims and objectives of the Orange Local Environmental Plan 2011** and the **relevant provisions of Orange Development Control Plan 2004**, as the signage does not complement the character of the locality, introduces visual clutter within an industrial setting, and fails to achieve the desired visual and landscape outcomes for development visible from a major road.

Right of appeal / review of determination

If you are dissatisfied with this determination:

Request a review

You may request a review of the consent authority's decision under section 8.3(1) of the EP&A Act. The application must be made to the consent authority within 6 months from the date that you received the original determination notice provided that an appeal under section 8.7 of the EP&A Act has not been disposed of by the Court.

Rights to appeal

You have a right under section 8.7 of the EP&A Act to appeal to the Court within 6 months after the date on which the determination appealed against is notified or registered on the NSW planning portal.

The Dictionary at the end of this consent defines words and expressions for the purposes of this determination.

Paul Johnston
Manager Development Assessments
Person on behalf of the consent authority

For further information, please contact Dhawala Ananda / Senior Planner

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Dictionary

The following terms have the following meanings for the purpose of this determination (except where the context clearly indicates otherwise):

Approved plans and documents means the plans and documents endorsed by the consent authority, a copy of which is included in this notice of determination.

AS means Australian Standard published by Standards Australia International Limited and means the current standard which applies at the time the consent is issued.

Certifier means a council or a person that is registered to carry out certification work under the *Building and Development Certifiers Act 2018*.

Construction certificate means a certificate to the effect that building work completed in accordance with specified plans and specifications or standards will comply with the requirements of the EP&A Regulation and *Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021*.

Council means .

Court means the Land and Environment Court of NSW.

EPA means the NSW Environment Protection Authority.

EP&A Act means the *Environmental Planning and Assessment Act 1979*.

EP&A Regulation means the *Environmental Planning and Assessment Regulation 2021*.

Independent Planning Commission means Independent Planning Commission of New South Wales constituted by section 2.7 of the EP&A Act.

Occupation certificate means a certificate that authorises the occupation and use of a new building or a change of building use for an existing building in accordance with this consent.

Principal certifier means the certifier appointed as the principal certifier for building work or subdivision work under section 6.6(1) or 6.12(1) of the EP&A Act respectively.

Site work means any work that is physically carried out on the land to which the development the subject of this development consent is to be carried out, including but not limited to building work, subdivision work, demolition work, clearing of vegetation or remediation work.

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Stormwater drainage system means all works and facilities relating to:

- the collection of stormwater,
- the reuse of stormwater,
- the detention of stormwater,
- the controlled release of stormwater, and
- connections to easements and public stormwater systems.

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Sydney district or regional planning panel means Western Regional Planning Panel.

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ORANGE - ADVERTISING SIGN: CONSTRUCTION OF DIGITAL FREESTANDING SIGN

33 COLLIERS AVENUE,
ORANGE, NSW 2800

TOWN PLANNING DRAWINGS

A01 COVER PAGE
A02 SITE PLAN
A03 FLOOR PLAN & ELEVATIONS
A04 PERSPECTIVE VIEWS

PHOTO 01

PHOTO 02

PHOTO 03

PHOTO 04

KEY PLAN
SCALE 1 : 3000

PHOTO LEGEND	
NO.	DESCRIPTION
01	PHOTOGRAPHIC VIEW OF THE PROPOSED LOCATION FOR THE SIGN.
02	PHOTOGRAPHIC VIEW NORTH FROM PROPOSED LOCATION FOR THE SIGN.
03	PHOTOGRAPHIC VIEW WEST FROM PROPOSED LOCATION FOR THE SIGN.
04	PHOTOGRAPHIC VIEW EAST PROPOSED LOCATION FOR THE SIGN.

ISSUE/AMMENDMENTS SCHEDULE

01 08/10/2025
TOWN PLANNING ISSUE

TOWN PLANNING
NOT FOR CONSTRUCTION

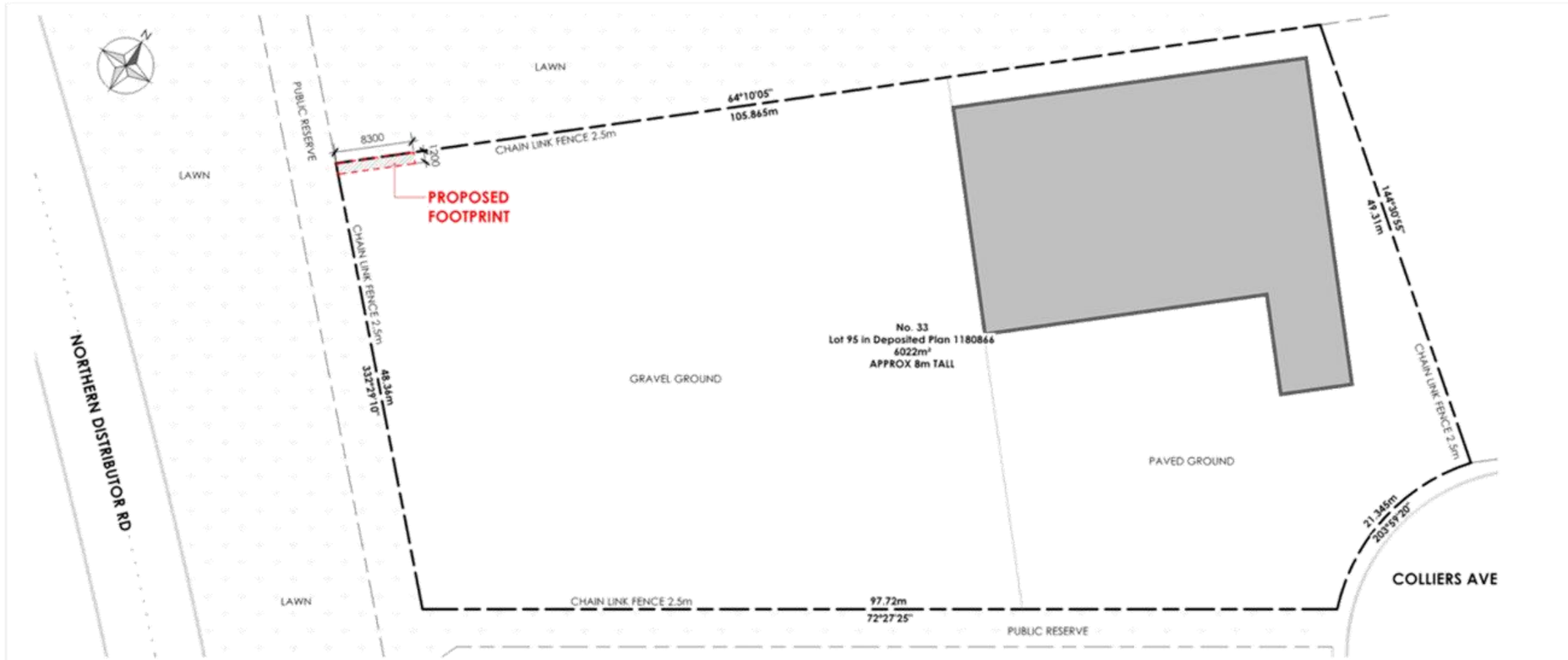
gawk

PROJECT
ORANGE - ADVERTISING SIGN: CONSTRUCTION OF DIGITAL FREESTANDING SIGN
ADDRESS
33 COLLIERS AVENUE,
ORANGE, NSW 2800

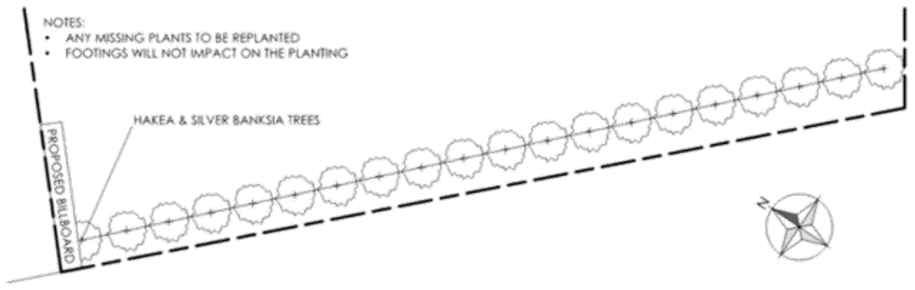
NORTH POINT
N

DATE	DRAWING NO.	DRAWN BY
08/10/2025	A01	AP
PROJECT NO.	**PAGE SIZE**	**ISSUE NO.**
24-007	A3	01

GAWK OUTDOOR
Suite 3/281 Brunswick St, Fitzroy VIC 3065
james@gawk.com.au
03 5409 2655



SITE PLAN
SCALE 1 : 400



LANDSCAPING PLAN
SCALE 1 : 250

LEGEND

- PROPERTY BOUNDARY
- EXISTING BUILDINGS ONSITE
- PROPOSED MAJOR PROMOTION SIGN FOOTPRINT

ISSUE/AMMENDMENTS SCHEDULE

01 08/10/2025
TOWN PLANNING ISSUE

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PROJECT
ORANGE - ADVERTISING SIGN: CONSTRUCTION OF DIGITAL FREESTANDING SIGN

ADDRESS
33 COLLIERS AVENUE,
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NORTH POINT
AS SHOWN IN EACH PLAN

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GAWK OUTDOOR
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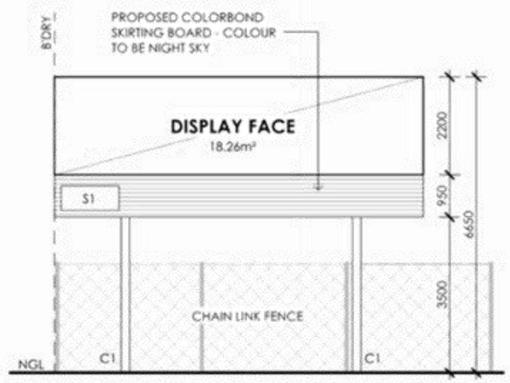
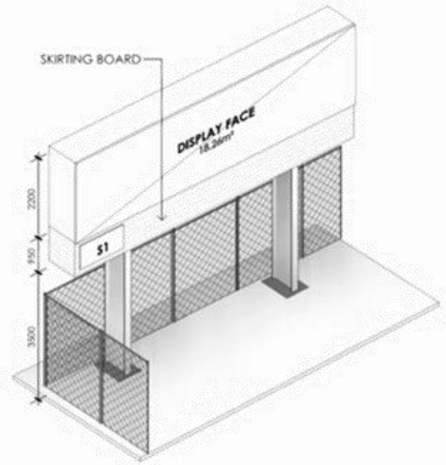
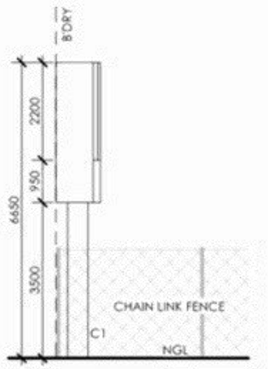


SOUTH ELEVATION
SCALE 1 : 100

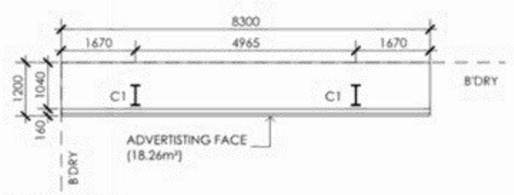
S1 - SIGNAGE DETAIL
SCALE 1 : 20



PERSPECTIVE



WEST ELEVATION
SCALE 1 : 100



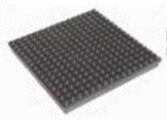
FLOOR PLAN
SCALE 1 : 100

MATERIALS BOARD

C1
PROPOSED COLUMN - POWDERCOAT BLACK FINISH

BLACK PAINT
PROPOSED BLACK PAINT FINISH TO ALL FEATURES, TRIMS AND LIGHTING

SKIRTING BOARD
PROPOSED COLORBOND SKIRTING BOARD WITH NIGHT SKY FINISH



LED SCREEN DISPLAY

LEGEND

C1	PROPOSED COLUMN - POWDERCOAT BLACK FINISH
NGL	NATURAL GROUND LINE
S1	PERMANENT SIGN 1 - REFER TO DETAIL

ISSUE/AMMENDMENTS SCHEDULE

01 08/10/2025
TOWN PLANNING ISSUE

TOWN PLANNING
NOT FOR CONSTRUCTION

gawk

PROJECT
ORANGE - ADVERTISING SIGN: CONSTRUCTION OF DIGITAL FREESTANDING SIGN

ADDRESS
33 COLLIERS AVENUE,
ORANGE, NSW 2800

NORTH POINT

DATE	DRAWING NO.	DRAWN BY
08/10/2025	A03	AP
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24-007	A3	01

GAWK OUTDOOR
Suite 3/281 Brunswick St, Fitzroy VIC 3065
james@gawk.com.au
03 5409 2655

EXISTING PERSPECTIVE VIEW #01 - WESTBOUND TRAFFIC

PERSPECTIVE VIEW REFERENCE
SCALE 1 : 3000

PROPOSED PERSPECTIVE VIEW #01 - WESTBOUND TRAFFIC

GENERAL NOTES

PROPOSED PERSPECTIVE VIEW IS AN ARTISTS IMPRESSION OF THE PROPOSAL ONLY. SIZE AND SCALE ARE REFERENCED ON THE FLOOR PLANS AND ELEVATIONS.

ALL DRAWINGS TO BE READ IN CONJUNCTION WITH THE SUPPLIED TOWN PLANNING REPORT

REFER TO THE TOWN PLANNING REPORT FOR THE WRITTEN STATEMENT REGARDING THE METHODOLOGY DURING THE PREPARATION OF PERSPECTIVE VIEWS

LEGEND

#00 PERSPECTIVE VIEW - LOCATION IN WHICH PHOTOGRAPHIC VIEWS WERE TAKEN

ISSUE/AMMENDMENTS SCHEDULE

01 08/10/2025
TOWN PLANNING ISSUE

TOWN PLANNING
NOT FOR CONSTRUCTION

gawk

PROJECT
ORANGE - ADVERTISING SIGN: CONSTRUCTION OF DIGITAL FREESTANDING SIGN

ADDRESS
33 COLLIERS AVENUE,
ORANGE, NSW 2800

NORTH POINT

N

DATE	DRAWING NO.	DRAWN BY
08/10/2025	A04	AP
PROJECT NO.	**PAGE SIZE**	**ISSUE NO.**
24-007	A3	

GAWK OUTDOOR
Suite 3/281 Brunswick St, Fitzroy VIC 3065
james@gawk.com.au
03 5409 2655

ORANGE CITY COUNCIL

NOTICE OF DETERMINATION OF A DEVELOPMENT APPLICATION

Application number	DA 233/2025(1) PAN-545099
Applicant	Aimee Trew 3/281 Brunswick Street, Fitzroy VIC 3065
Description of development	Development of a freestanding, digital, billboard sign.
Property	33 COLLIERS AVENUE ORANGE 2800 95/-/DP1180866
Determination	Approved Consent Authority - Council
Date of determination	16/12/25
Date from which the consent operates	16/12/25
Date on which the consent lapses	16/12/30
Building Code of Australia building classification	To be determined by certifier

Under section 4.18(1) of the EP&A Act, notice is given that the above development

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application has been determined by the granting of consent using the power in section 4.16(1)(a) of the EP&A Act, subject to the conditions specified in this notice.

Reasons for approval

1. The proposal will reasonably satisfy local and state planning controls.
2. The proposal development will be consistent with the zone objectives and principal development standards.
3. The proposal development will complement the existing or desired future character of the area.

Right of appeal / review of determination

If you are dissatisfied with this determination:

Request a review

You may request a review of the consent authority's decision under section 8.3(1) of the EP&A Act. The application must be made to the consent authority within 6 months from the date that you received the original determination notice provided that an appeal under section 8.7 of the EP&A Act has not been disposed of by the Court.

Rights to appeal

You have a right under section 8.7 of the EP&A Act to appeal to the Court within 6 months after the date on which the determination appealed against is notified or registered on the NSW planning portal.

The Dictionary at the end of this consent defines words and expressions for the purposes of this determination.

Paul Johnston
Manager Development Assessments
Person on behalf of the consent authority

For further information, please contact Dhawala Ananda / Senior Planner

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Terms and Reasons for Conditions

Under section 88(1)(c) of the EP&A Regulation, the consent authority must provide the terms of all conditions and reasons for imposing the conditions other than the conditions prescribed under section 4.17(11) of the EP&A Act. The terms of the conditions and reasons are set out below.

General Conditions

1	**Approved plans and supporting documentation**
	Development must be carried out in accordance with the following approved plans and documents, except where the conditions of this consent expressly require otherwise. 1. Drawing title: Orange - Advertising Sign: Construction of Digital Freestanding Sign; Drawing numbers: A01, A02, A03 and A04; Drawn by Gawk; dated 08/10/2025; 2. Operational Management Plan, prepared by Gwak; In the event of any inconsistency with the approved plans and a condition of this consent, the condition prevails.
	Condition reason: To ensure all parties are aware of the approved plans and supporting documentation that applies to the development.
2	**National Construction Code**
	All building work must be carried out in accordance with the provisions of the National Construction Code.
	Condition reason: To ensure compliance with relevant statutory requirements.

Building Work

Before issue of a construction certificate

No additional conditions have been applied to this stage of development.

Before building work commences

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3	**Appoint PC**
	Appoint Principal Certifier. The person having the benefit of the development consent and a construction certificate shall: (a) Appoint a Principal Certifier and notify Council of the appointment (if Council is not appointed) and, (b) Notify Council of their intension to commence the erection of the building (at least two (2) day's notice is required) The Principal Certifier shall determine when inspections and compliance certificates are required.
	Condition reason: To ensure compliance with relevant statutory requirements.
4	**Construction certificate required**
	A construction certificate must be obtained from Council or an accredited certifier at least two (2) days prior to any building or ancillary work commencing. Where the construction certificate is obtained from an accredited certifier, the determination and all appropriate documents must be notified to Council within seven (7) days of the date of determination.
	Condition reason: To ensure compliance with Section 6.7 of the Environmental Planning and Assessment Act 1979, and Part 3 of the Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021.
5	**Erosion and sediment control - implementation**
	Erosion and sediment controls shall be implemented onsite in accordance with Managing Urban Stormwater: Soils and Construction - Volume 1 (4th edition).
	Condition reason: To prevent site erosion and sediment loss, and protect waterways from sediment pollution.
6	**No commencement until details received**
	The construction works the subject of this development consent MUST NOT be commenced until: (a) Detailed plans/specifications of the building have been endorsed with a construction certificate by: (i) the Council, or (ii) a registered certifier, and

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	(b) The person having the benefit of the development consent: (i) has appointed a Principal Certifier, and (ii) has notified the Council of the appointment, and (c) The person having the benefit of the development consent has given at least two (2) day's notice to the Council of the person's intention to commence the erection of the building; and (d) Builder's name and licence number has been supplied to Council or the Principal Certifier; or (e) Owner Builder's permit issued by Department of Fair Trading to be supplied to Council or the Principal Certifier; and (f) Home Building Compensation Fund (HBCF) has been paid and a copy of the Certificate supplied to Council or the Principal Certifier; and (g) A sign has been erected onsite in a prominent position containing the information prescribed by Clause 98A(2) and (3) of the EP&A Regulations, being the name, address and telephone number of the Principal Certifier for the work, name of the principal contractor for the work and telephone number on which that person may be contacted outside working hours, and stating that unauthorised entry to the site is prohibited. This sign must be maintained onsite while work is being carried out and removed when the work has been completed.
	Condition reason: To ensure compliance with relevant statutory requirements.

During building work

7	**Hours of work - construction**
	All construction work on the site is to be carried out between the hours of 7am and 6pm Monday to Friday inclusive, 7am to 5pm Saturdays, and 8am to 5pm Sundays and Public Holidays. Written approval must be obtained from the Chief Executive Officer of Orange City Council to vary these hours.
	Condition reason: To ensure compliance with relevant statutory requirements.
8	**Naturally occurring asbestos**
	The site is located within an area identified as containing serpentinite rock formations,

	which can contain chrysotile, a naturally occurring asbestos. Therefore the applicant or person with management or control of the site shall ensure that a written plan (an ***Asbestos Management Plan***) for the site is prepared in accordance with the provisions of the *Work Health and Safety Act 2011* and *Work Health and Safety Regulation 2011*. To assist applicants with developing an Asbestos Management Plan, applicants are encouraged to access the "*Asbestos Management Plan for Orange City Council*" 2014, which is available on Council's website: www.orange.nsw.gov.au
	Condition reason: To prevent the proposed development having a detrimental effect on adjoining land uses.
9	**No encroachment on easements**
	No portion of the building or service to and from that building - including footings, eaves, overhang and service pipes - shall encroach into any easement.
	Condition reason: To prevent the proposed development having a detrimental effect on adjoining land uses.
10	**Protection of the Environment Operations Act - material delivery**
	All materials onsite or being delivered to the site are to be contained within the site. The requirements of the *Protection of the Environment Operations Act 1997* are to be complied with when placing/stockpiling loose material, or when disposing of waste products, or during any other activities likely to pollute drains or watercourses.
	Condition reason: To protect waterways from pollution by stockpiled or placed construction materials.
11	**Survey requirements before footing installation**
	Prior to the placement/pouring of any footings, a survey from a registered surveyor is to be submitted to Council/accredited Certifier showing that the subject works are wholly contained within the subject lot.
	Condition reason: To ensure the proposed works are accurately positioned and fully contained within the boundaries of the subject lot, preventing encroachment onto adjoining land.

Before issue of an occupation certificate

12	**Landscaping - to be installed and maintained in accordance with approved plans**
	Landscaping must be installed in accordance with the approved plans and must be permanently maintained to the satisfaction of Councils Manager Development Assessments.

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	Condition reason: To ensure a quality urban design for the development which complements the surrounding environment.
13	**No use or occupation without occupation certificate**
	No person is to use or occupy the building or alteration that is the subject of this approval with the prior issuing of an occupation certificate.
	Condition reason: To ensure compliance with the Building Code of Australia.

Occupation and ongoing use

14	**Hours of operation**
	Without the prior approval of Council, the hours of operation of the premises are not to exceed 4:00 am to 11:59pm.
	Condition reason: To minimise the impact of development on the environment and ensure compliance with relevant statutory requirements.
15	**Signage - not comprising exempt development**
	A separate development application must be submitted to and approved by Council prior to the erection of any advertising structures or signs of a type that do not meet the exempt development provisions of Orange Local Environmental Plan 2011, State Environmental Planning Policy (Exempt and Complying Development 2008 and Orange Development Control Plan 2004.
	Condition reason: To ensure compliance with relevant statutory requirements.
16	**Operational Management Plan**
	The development must be carried out at all times in accordance with the *Operational Management Plan* prepared by Gawk, as submitted with the application. All operational procedures and management measures outlined in the plan must be implemented for the life of the development.
	Condition reason: To ensure the development operates in a safe, consistent and controlled manner.

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General advisory notes

This consent contains the conditions imposed by the consent authority which are to be complied with when carrying out the approved development. However, this consent is not an exhaustive list of all obligations which may relate to the carrying out of the development under

the EP&A Act, EP&A Regulation and other legislation. Some of these additional obligations are set out in the *Conditions of development consent: advisory notes*. The consent should be read together with the *Conditions of development consent: advisory notes* to ensure the development is carried out lawfully.

The approved development must be carried out in accordance with the conditions of this consent. It is an offence under the EP&A Act to carry out development that is not in accordance with this consent.
Building work or subdivision work must not be carried out until a construction certificate or subdivision works certificate, respectively, has been issued and a principal certifier has been appointed.

A document referred to in this consent is taken to be a reference to the version of that document which applies at the date the consent is issued, unless otherwise stated in the conditions of this consent.

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Dictionary

The following terms have the following meanings for the purpose of this determination (except where the context clearly indicates otherwise):

Approved plans and documents means the plans and documents endorsed by the consent authority, a copy of which is included in this notice of determination.

AS means Australian Standard published by Standards Australia International Limited and means the current standard which applies at the time the consent is issued.
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Council means ORANGE CITY COUNCIL.

Court means the Land and Environment Court of NSW.

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ORANGE - ADVERTISING SIGN: CONSTRUCTION OF DIGITAL FREESTANDING SIGN

33 COLLIERS AVENUE,
ORANGE, NSW 2800

TOWN PLANNING DRAWINGS

A01 COVER PAGE
A02 SITE PLAN
A03 FLOOR PLAN & ELEVATIONS
A04 PERSPECTIVE VIEWS

PHOTO 01

PHOTO 02

PHOTO 03

PHOTO 04

KEY PLAN
SCALE 1 : 3000

PHOTO LEGEND

NO.	DESCRIPTION
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gawk

PROJECT
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ADDRESS
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NORTH POINT
N

DATE	DRAWING NO.	DRAWN BY
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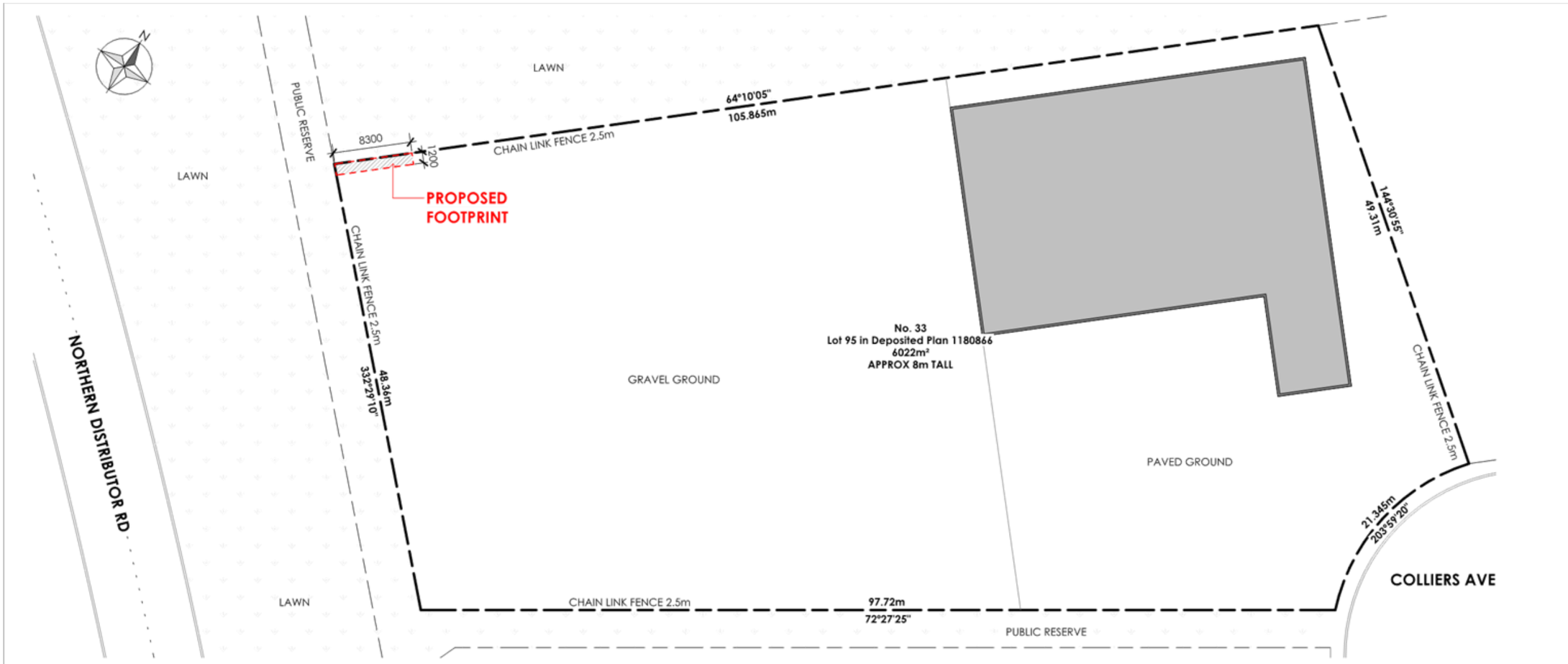
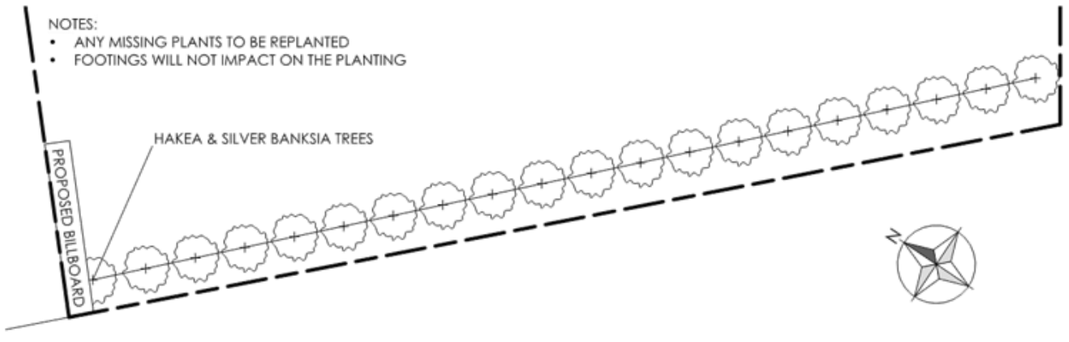


SITE PLAN
SCALE 1 : 400



LANDSCAPING PLAN
SCALE 1 : 250

LEGEND

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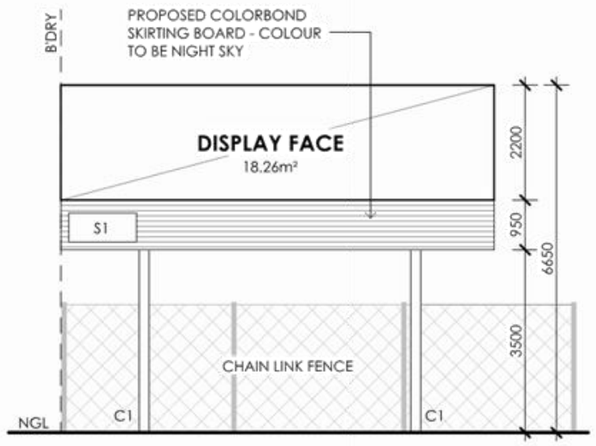
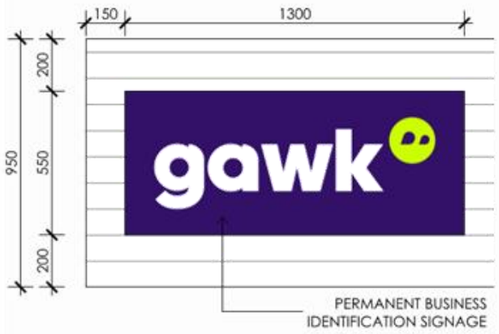


SOUTH ELEVATION
SCALE 1 : 100



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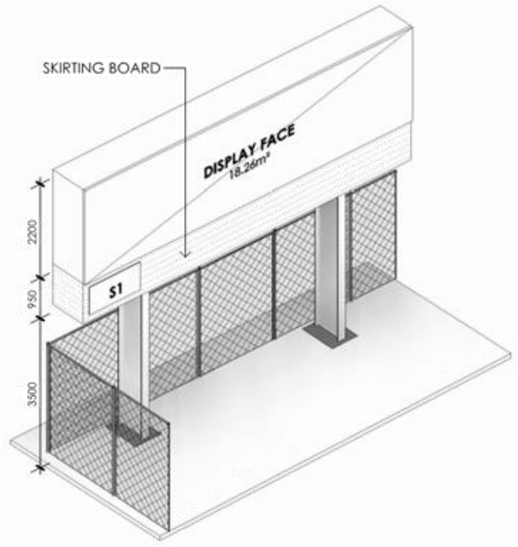
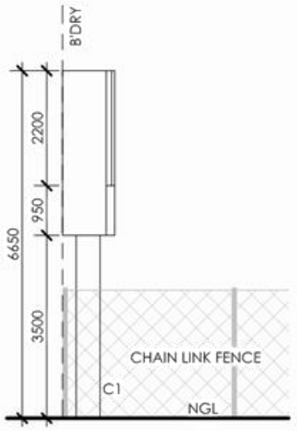
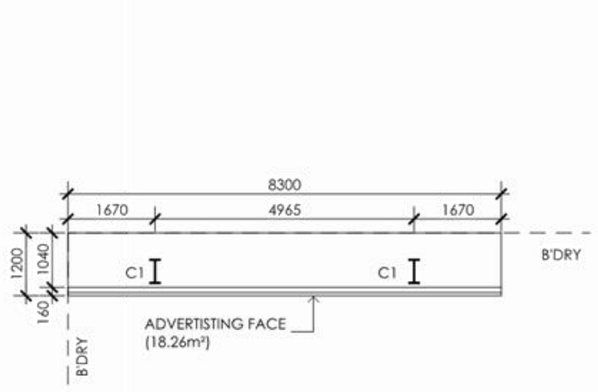


PERSPECTIVE



WEST ELEVATION
SCALE 1 : 100



FLOOR PLAN
SCALE 1 : 100

MATERIALS BOARD

C1
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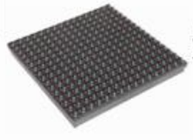
BLACK PAINT
PROPOSED BLACK PAINT FINISH TO ALL FEATURES, TRIMS AND LIGHTING

SKIRTING BOARD
PROPOSED COLORBOND SKIRTING BOARD WITH NIGHT SKY FINISH



LED SCREEN DISPLAY

LEGEND

C1	PROPOSED COLUMN - POWDERCOAT BLACK FINISH
NGL	NATURAL GROUND LINE
S1	PERMANENT SIGN 1 - REFER TO DETAIL

ISSUE/AMMENDMENTS SCHEDULE

01 08/10/2025
TOWN PLANNING ISSUE

TOWN PLANNING
NOT FOR CONSTRUCTION

PROJECT
ORANGE - ADVERTISING SIGN: CONSTRUCTION OF DIGITAL FREESTANDING SIGN

ADDRESS
33 COLLIERS AVENUE,
ORANGE, NSW 2800

NORTH POINT

DATE	DRAWING NO.	DRAWN BY
08/10/2025	A03	AP
PROJECT NO.	**PAGE SIZE**	**ISSUE NO.**
24-007	A3	01

GAWK OUTDOOR
Suite 3/281 Brunswick St, Fitzroy VIC 3065
james@gawk.com.au
03 5409 2655

EXISTING PERSPECTIVE VIEW #01 - WESTBOUND TRAFFIC

PERSPECTIVE VIEW REFERENCE
SCALE 1 : 3000

PROPOSED PERSPECTIVE VIEW #01 - WESTBOUND TRAFFIC

GENERAL NOTES

PROPOSED PERSPECTIVE VIEW IS AN ARTISTS IMPRESSION OF THE PROPOSAL ONLY. SIZE AND SCALE ARE REFERENCED ON THE FLOOR PLANS AND ELEVATIONS.

ALL DRAWINGS TO BE READ IN CONJUNCTION WITH THE SUPPLIED TOWN PLANNING REPORT

REFER TO THE TOWN PLANNING REPORT FOR THE WRITTEN STATEMENT REGARDING THE METHODOLOGY DURING THE PREPARATION OF PERSPECTIVE VIEWS

LEGEND

#00 PERSPECTIVE VIEW - LOCATION IN WHICH PHOTOGRAPHIC VIEWS WERE TAKEN

ISSUE/AMMENDMENTS SCHEDULE

01 **08/10/2025**
TOWN PLANNING ISSUE

TOWN PLANNING
NOT FOR CONSTRUCTION

gawk

PROJECT
ORANGE - ADVERTISING SIGN: CONSTRUCTION OF DIGITAL FREESTANDING SIGN

ADDRESS
33 COLLIERS AVENUE,
ORANGE, NSW 2800

NORTH POINT

N

DATE 08/10/2025
DRAWING NO. A04
DRAWN BY AP
PROJECT NO. 24-007
PAGE SIZE A3
ISSUE NO.

GAWK OUTDOOR
Suite 3/281 Brunswick St, Fitzroy VIC 3065
james@gawk.com.au
03 5409 2655

Operational Management Plan

1. All content is to be static images, no moving
2. **No advertisement must be displayed for less than 30 seconds.**
3. The signs operational hours will be 4am – 11:59pm.
4. During the operation of the sign, the maximum average luminance and threshold increment values as specified in below must not be exceeded:
    a. Maximum average luminance:
        i. Full sun on face of signage: No limit
        ii. Daytime luminance: 4000 cd/m2
        iii. Morning and evening twilight and overcast weather: 400 cd/m2
        iv. Night time: 200 cd/m2
5. The transition from one advertisement to another must be instantaneous.
6. The sign must not display content, images or text:
    a. Giving the illusion of continuous movement.
    b. Capable of being mistaken for traffic signals or traffic control devices, including red, amber or green circles, octagons, crosses or triangles.
    c. With a flashing background, flashing text, flashing images, blinking or fading elements that create the illusion of movement.
    d. Containing any animation.
    e. Capable of being interpreted as projections beyond the face of the advertising screen such as through 3D technology.
    f. Containing video, movie or television broadcasts.
7. The sign operates with a maximum of 10 advertisers each week.
8. **A permanent 1 in 10 slot is allocated to Orange City Council.**
9. **A minimum of 50% of all content displayed over a 12 month period must come from businesses who operate within Orange City Council .**
10. In the event that traffic accidents are shown to have occurred as a direct result of the installed signage, and such causation is supported by expert evidence, the permit holder shall, upon request by the relevant authority, remove the sign.

Local Content = Community Benefit

gawk

Operational Criteria.

LUMINANCE LEVELS FOR DIGITAL ADVERTISEMENTS		
Lighting Condition	Dimming Level to achieve compliance	Max Permissible Luminance (cd/m2)
Full Sun on face of Signage	100 %	No Limit
Day Time Luminance (typical sunny day)	85.7%	6000
Morning and Evening Twilight and Overcast Weather	10 %	700
Night Time	5%	350

gawk

5.4 Development Application DA 233/2015(3) - 9 Hilldale Crescent

RECORD NUMBER: 2025/2656
AUTHOR: Dhawala Ananda, Town Planner

EXECUTIVE SUMMARY

Reference is made to Item 2.6 of the Council Agenda considered at the Planning and Development Committee held on 2 December 2025 in relation to the modification of development consent DA 233/2015(2) to amend the approved building envelope and a tree removal *(eucalyptus goniocalyx)* located on Lot 339 DP 1272081 - 9 Hilldale Crescent, Orange. Council in their deliberations on this application resolved to defer consideration of the application and requested that when the development application was resubmitted to Council for determination, that it be accompanied by an instrument of approval to allow removal of subject tree and amend the building envelope.

Attached to this report is:

- A copy of the original planning report presented to Council on 2 December 2025
- Notice of Refusal and accompanying plans that were tabled for consideration on 2 December 2025.
- A draft Notice of Approval as requested by Council for consideration.

The attached draft Notice of Approval prepared for Council's consideration includes amendments to Conditions 1(a), 27, and 30. In addition, new Conditions 30A, 30B, and 43 have been introduced to address the requirement for replacement trees to be established, a Section 88b Restriction as to User under the NSW Conveyancing Act 1919 on title designed to protect the replacement trees in perpetuity and a requirement for a bond ensuring that the replacement species are maintained for a minimum period of at least three years.

Council is now requested to formally consider, and determine, the development application.

Figure 1 - locality plan

5.4 Development Application DA 233/2015(3) - 9 Hilldale Crescent

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "7.3 Plan for growth and development that balances liveability with valuing the local environment".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That Council confirms approval of development application DA 233/2015(3) for *Subdivision (37 Lot Residential, Open Space and Drainage Reserve (amendment to building envelope and tree removal on Lot 303 Hilldale Crescent)* at Lot 339 DP 1272081 - 9 Hilldale Crescent, Orange, pursuant to the conditions of consent in the attached Notice of Approval.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

Service/Project Delivery	Approval or refusal may affect infrastructure demands, service planning or community expectations.
Financial	Decisions may lead to financial implications through infrastructure contributions, legal appeals and compensation claims.
Reputation/Political	The outcome may attract public or political scrutiny, especially if perceived as inconsistent or contentious.
Environment	The environmental impacts of the development have been addressed in the report.
Compliance	The decision is required to align with planning legislation, regulation and controls and Council policy to avoid legal risk.
People & WHS	Development activities may introduce safety risks for workers, residents and the broader community.
Information Technology/ Cyber Security	Systems used to assess, manage the application must ensure data integrity and secure handling of sensitive information

ATTACHMENTS

1 PDC 2 December 2025 - Planning report, Notice of Refusal and Plans, D25/145131⇩
2 Draft Notice of Approval, D25/147782⇩
3 Plan, DPIE25/5188⇩

2.6 Development Application DA 233/2015(3) - 9 Hilldale Crescent

RECORD NUMBER: 2025/2159
AUTHOR: Dhawala Ananda, Town Planner

EXECUTIVE SUMMARY

Application lodged	11 September 2025
Applicant/s	Mr N Samwel
Owner/s	Mr N Samwel and Ms FM Chingovo
Land description	Lot 339 DP 1272081 - 9 Hilldale Crescent, Orange
Proposed land use	Amendment to building envelope and tree removal on 9 Hilldale Crescent
Value of proposed development	Not applicable

Application has been made to modify development consent DA 233/2015(2) to amend the approved building envelope and remove a large *Eucalyptus goniocalyx* located on Lot 339 DP 1272081 - 9 Hilldale Crescent, Orange.

The tree proposed for removal was intentionally retained under the original subdivision approval and is protected through both the conditions of consent and the Section 88B Restriction-as-to-User. The tree contributes significantly to the environmental, visual and landscape character outcomes that informed the original subdivision design.

The Arboricultural Impact Assessment submitted in support of the modification does not adequately demonstrate that the tree is structurally unsound, hazardous, or otherwise unsuitable for retention. The Manager City Presentation has reviewed the proposal and does not support the removal, noting the tree is in healthy condition with no observable decline.

The proposed modification also seeks to amend the approved building envelope, which was specifically established to ensure the long-term retention and protection of the tree. Altering the envelope to facilitate tree removal would materially change the development outcomes envisaged in the original approval and undermine the strategic landscape intent for the estate.

Having regard to Section 4.55(2) of the Environmental Planning and Assessment Act 1979, Council is not satisfied that the modification results in development that is "substantially the same" as that originally approved. Further, the proposal does not meet the relevant considerations under Section 4.15, including inconsistency with the objectives of the R5 Large Lot Residential zone and the tree preservation provisions of the Orange DCP 2004.

For these reasons, the modification is not supported. A draft Notice of Refusal is attached.

2.6 Development Application DA 233/2015(3) - 9 Hilldale Crescent

Figure 1 - locality plan

DECISION FRAMEWORK

Development in Orange is governed by two key documents Orange Local Environment Plan 2011 and Orange Development Control Plan 2004. In addition, the Infill Guidelines are used to guide development, particularly in the heritage conservation areas and around heritage items.

Orange Local Environment Plan 2011 - The provisions of the LEP must be considered by the Council in determining the application. LEPs govern the types of development that are permissible or prohibited in different parts of the City and provides some assessment criteria in specific circumstances. Uses are either permissible or not. The objectives of each zoning and indeed the aims of the LEP itself are also to be considered and can be used to guide decision making around appropriateness of development.

Orange Development Control Plan 2004 - the DCP provides guidelines for development. In general, it is a performance based document rather than prescriptive in nature. For each planning element there are often guidelines used. These guidelines indicate ways of achieving the planning outcomes. It is thus recognised that there may also be other solutions of merit. All design solutions are considered on merit by planning and building staff. Applications should clearly demonstrate how the planning outcomes are being met where alternative design solutions are proposed. The DCP enables developers and architects to use design to achieve the planning outcomes in alternative ways.

DIRECTOR'S COMMENTS

The application proposes to amend the approved building envelope and remove a large Eucalyptus goniocalyx located on Lot 339 DP 1272081 - 9 Hilldale Crescent, Orange.

2.6 Development Application DA 233/2015(3) - 9 Hilldale Crescent

It should be noted that the existing building envelope is some 800m2 which offers a significant sized building area. The building envelop is shown, and noted, on the deposited plan and the corresponding 88b instrument. At the time of purchase this would have been advised to the purchaser buy their conveyancer or solicitor, and therefore the purchase has been made knowing the site limitations.

As can be seen in Figure 2, below, there are several sites in the subdivision that have similar building envelopes applied, primarily to protect existing trees. Each of these sites has been developed in accordance with the subdivision, and building envelopes not modified.

The Manager City Presentation undertook a further site inspection on 19 November 2025, and observed very little evidence of fallen material, that the tree appears to be in a healthy condition, with new leaf growth and regular bird activity (perching and collecting twigs).

Given the above, there are no planning grounds to support amending the building envelope and removal of the tree. On this basis the modification is recommended for refusal.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan Strategy "7.3 Plan for growth and development that balances liveability with valuing the local environment".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That Council refuses development application DA 233/2015(3) for *Subdivision (37 Lot Residential, Open Space and Drainage Reserve (amendment to building envelope and tree removal on Lot 303 Hilldale Crescent))* at Lot 339 DP 1272081 - 9 Hilldale Crescent, Orange, pursuant to the following reasons for refusal:

1. **The proposed modification is not considered substantially the same development as that originally approved under Section 4.55(2) of the *Environmental Planning and Assessment Act 1979*.**
2. **The proposal seeks removal of a significant *Eucalyptus goniocalyx* tree that was specifically required to be retained and protected under the original consent DA 233/2015(1). The removal of the tree would result in an adverse environmental, visual and local character impact on the site.**
3. **The modification is contrary to the planning outcomes of the Orange Development Control Plan 2004, which requires the retention of significant vegetation. The Arborist Report submitted is insufficient and does not provide adequate evidence to justify the removal of the tree specifically in addressing the health and structural integrity of the tree. The proposal is not supported by the Manager City Presentation.**

2.6 Development Application DA 233/2015(3) - 9 Hilldale Crescent

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

Service/Project Delivery	Approval or refusal may affect infrastructure demands, service planning or community expectations.
Financial	Decisions may lead to financial implications through infrastructure contributions, legal appeals or compensation claims.
Reputation/Political	The outcome may attract public or political scrutiny, especially if perceived as inconsistent or contentious.
Environment	The application may have environmental impacts - positive or negative - depending on the nature of the development.
Compliance	The decision must align with planning legislation, regulation and controls and Council policies to avoid legal risk.
People & WHS	Development activities may introduce safety risks for workers, residents or the broader community.
Information Technology/Cyber Security	Systems used to assess and manage the application must ensure data integrity and secure handling of sensitive information.

SUPPORTING INFORMATION

THE MODIFIED PROPOSAL

Application has been made to modify development consent DA 233/2015(2) under Section 4.55(2) of the Environmental Planning and Assessment Act 1979.

The modified development seeks to remove a Eucalyptus gonio calyx tree and amend the building envelope established for the lot during the original subdivision (refer to Figure 2). The site was identified as Lot 303 in the originally approved stamped plans.

The modified building envelope proposed as part of this application is shown in Figure 3. An Arborist Report has been submitted in support of the application, however, the report is considered insufficient in addressing the health and structural integrity of the tree. It primarily focuses on supporting the construction of a future dwelling rather than providing an objective assessment of the tree's condition.

Additionally, the applicant has provided supporting documentation regarding the history of urban expansion in Orange involving tree removals. Council acknowledges the documentation however, it is noted that the examples cited relate to different site circumstances, and each of those applications was assessed on its own merits with specific biodiversity impact considerations.

The application was referred to Council's Manager City Presentation, who advised that the proposal is not supported on the grounds of supporting the construction of a future dwelling as the tree has been identified to be in a healthy condition and growing new leaves. No sign of deterioration is observed.

2.6 Development Application DA 233/2015(3) - 9 Hilldale Crescent

Figure 2 - approved subdivision plan under DA 233/2015(1)

Figure 3 - proposed site plan with amended building envelope

SITE HISTORY

2.6 Development Application DA 233/2015(3) - 9 Hilldale Crescent

DA 233/2015(1)

The original Development Application proposed the subdivision of Lot 1 DP 581736 - 98 Gorman Road, Orange into 37 residential lots, along with public open space and drainage reserves and consent was granted on 6 September 2016.

As part of the assessment of the original application, several lots within the subdivision were made subject to a Section 88B Restriction-as-to-User, requiring the retention and protection of existing trees.

Under this restriction, Lot 303 (now identified as Lot 339 DP 1272081) was designated to retain the large central Eucalyptus tree (Eucalyptus gonio calyx - Tree 1), while allowing removal of the smaller Eucalyptus tree (Tree 2).

Accordingly, under the original consent, the approved building envelope for Lot 303 permitted the removal of Tree 2 while ensuring the preservation of Tree 1, which was recognised as a significant feature within the site and subdivision layout that contributes to the local character of the area, whilst providing significant ecological benefits.

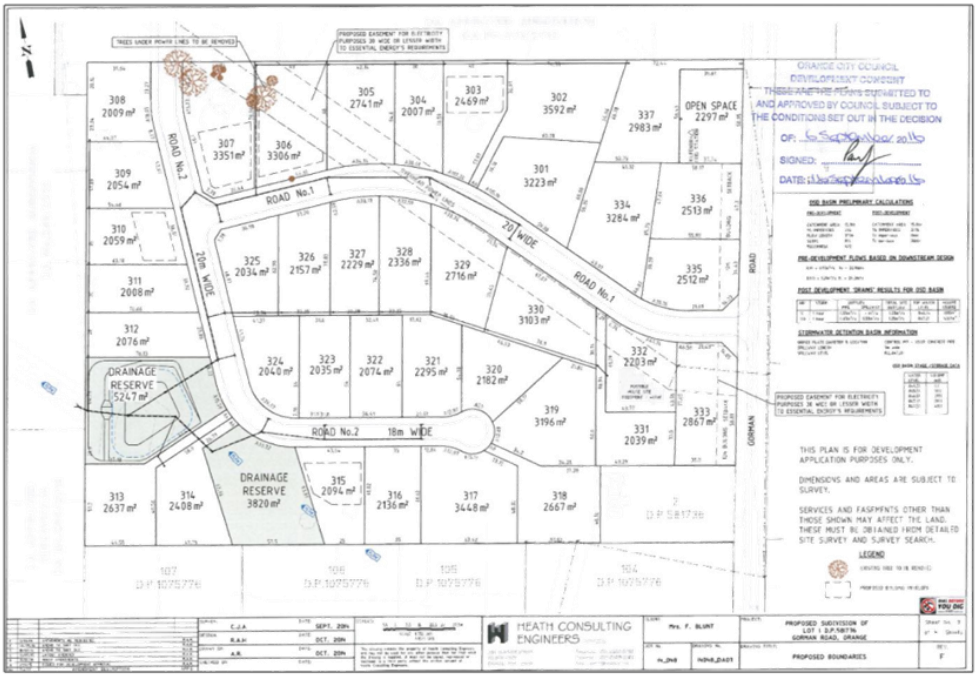


Figure 4 - approved subdivision plan

2.6 Development Application DA 233/2015(3) - 9 Hilldale Crescent

Figure 5 - trees located on the site

DA 233/2015(2)

An application was lodged to modify the development consent originally issued under DA 233/2015(1) to address anomalies identified within the stamped approved plans. The modified DA was approved on 6 October 2019.

The modification sought to replace the building envelope requirements for certain lots with maximum site coverage controls. The development, as modified, was considered to remain substantially the same as that for which consent was originally granted.

As a result of the modification, the following conditions of consent were amended:

- Condition 1, Condition 26, Condition 27, Condition 28, Condition 29, and Condition 30.

A detailed assessment of this modification application is available under record number *2019/2281* in Council's Content Manager.

MATTERS FOR CONSIDERATION

Environmental Planning and Assessment Act 1979

Section 4.55 Modification of Consents- Generally

Section 4.55(2) of the EP&A Act 1979 states that a consent authority may, on application being made by the applicant or any other person entitled to act on a consent granted by the consent authority and subject to and in accordance with the regulations, modify the consent if:

(a) it is satisfied that the development to which the consent as modified relates is substantially the same development as the development for which consent was originally granted and before that consent as originally granted was modified (if at all), and

Comment: Council is not satisfied that the development to which the consent as modified relates is substantially the same development as that for which consent was originally granted.

2.6 Development Application DA 233/2015(3) - 9 Hilldale Crescent

The proposed removal of the large Eucalyptus tree and amendment to the approved building envelope materially alter the environmental and visual outcomes that were integral to the original approval. The approved subdivision design and associated restrictions sought to retain and protect the large tree as a significant landscape feature and to guide the siting of future development on the lot.

Accordingly, the proposed modification would compromise the intent of the original consent and result in a development that is not substantially the same as that previously approved.

(b) it has consulted with the relevant Minister, public authority or approval body (within the meaning of Division 4.8) in respect of a condition imposed as a requirement of a concurrence to the consent or in accordance with the general terms of an approval proposed to be granted by the approval body and that Minister, authority or body has not, within 21 days after being consulted, objected to the modification of that consent,

Comment: Not relevant to this application.

(c) it has notified the application in accordance with:

(i) the regulations, if the regulations so require, or

(ii) a development control plan, if the consent authority is a council that has made a development control plan that requires the notification or advertising of applications for modification of a development consent.

Comment: The modified development comprises notified development pursuant to Clause 117 of the Environmental Planning and Assessment Regulation 2021 or Orange Community Participation Plan 2023.

(d) it has considered any submissions made concerning the proposed modification within any period prescribed by the regulations or provided by the development control plan, as the case may be.

Comment: The proposed modification was required to be notified and no submissions to the proposed modification were received.

In addition, Section 4.55(3) of the EP&A Act 1979 provides that:

(3) In determining an application for modification of a consent under this section, the consent authority must take into consideration such of the matters referred to in Section 4.15(1) as are of relevance to the development the subject of the application.

Comment: The relevant matters under Section 4.15(1) have been addressed here under.

Section 1.7 - Application of Part 7 of the *Biodiversity Conservation Act 2016* and Part 7A of the *Fisheries Management Act 1994* (as amended)

Section 1.7 of the EP&A Act identifies that Part 7 of the Biodiversity Conservation Act 2016 (BC Act) and Part 7A of the Fisheries Management Act 1994 have effect in connection with terrestrial and aquatic environments.

There are four triggers known to insert a development into the Biodiversity Offset Scheme (i.e. the need for a BDAR to be submitted with a DA):

2.6 Development Application DA 233/2015(3) - 9 Hilldale Crescent

- Trigger 1: development occurs in land mapped on the Biodiversity Values Map (OEH) (clause 7.1 of BC Regulation 2017);
- Trigger 2: development involves clearing/disturbance of native vegetation above a certain area threshold (clauses 7.1 and 7.2 of BC Regulation 2017); or
- Trigger 3: development is otherwise likely to significantly affect threatened species (clauses 7.2 and 7.3 of BC Act 2016).

The fourth trigger (development proposed to occur in an Area of Outstanding Biodiversity Value (clause 7.2 of BC Act 2016) is generally not applicable to the Orange LGA; as no such areas are known to occur in the LGA. No further comments will be made against the fourth trigger.

Trigger 1

The site does not occur within land mapped on the Biodiversity Values Map (*https://www.lmbc.nsw.gov.au/Maps/index.html?viewer=BOSETMap*).

Trigger 2

The proposed modification involves the removal of a single, large Eucalyptus tree and an amendment to the approved building envelope. The clearing and disturbance footprint associated with this modification is minimal, limited to the tree removal itself, and does not include any additional works such as driveways, rainwater tanks, fencing, or other infrastructure.

Based on the LEP minimum lot size and the actual size of Lot 339 DP 1272081, the clearing/disturbance threshold for the site is not exceeded, and the proposal does not trigger further assessment requirements under Part 7 of the Biodiversity Conservation Act 2016 or Part 7A of the Fisheries Management Act 1994.

Trigger 3

With regard to the third trigger, the test for determining whether proposed development is otherwise likely to significantly affect threatened species is listed in the BC Act 2016, under s7.3:

(a) in the case of a threatened species, whether the proposed development or activity is likely to have an adverse effect on the life cycle of the species such that a viable local population of the species is likely to be placed at risk of extinction,

(b) in the case of an endangered ecological community or critically endangered ecological community, whether the proposed development or activity:

(i) is likely to have an adverse effect on the extent of the ecological community such that its local occurrence is likely to be placed at risk of extinction, or

(ii) is likely to substantially and adversely modify the composition of the ecological community such that its local occurrence is likely to be placed at risk of extinction,

(c) in relation to the habitat of a threatened species or ecological community:

(i) the extent to which habitat is likely to be removed or modified as a result of the proposed development or activity, and

(ii) whether an area of habitat is likely to become fragmented or isolated from other areas of habitat as a result of the proposed development or activity, and

2.6 Development Application DA 233/2015(3) - 9 Hilldale Crescent

(iii) the importance of the habitat to be removed, modified, fragmented or isolated to the long-term survival of the species or ecological community in the locality,

(d) whether the proposed development or activity is likely to have an adverse effect on any declared area of outstanding biodiversity value (either directly or indirectly),

(e) whether the proposed development or activity is or is part of a key threatening process or is likely to increase the impact of a key threatening process.

Whilst an Arborist Report has been provided, it does not constitute an ecological assessment. Matters concerning protected vegetation communities and/or threatened species have not been addressed in the Arboricultural Impact Assessment submitted. However, in relation to the fauna and wildlife features, the tree *Eucalyptus goniocalyx* proposed to be removed has been identified as containing potential habitat features such as hollows, stick nests, nesting boxes, carved hollows, and lifting loose bark that could be utilised by native fauna. These features provide potential habitat for hollow-dependent species.

The following assessment addresses the factors under Section 7.3 of the *Biodiversity Conservation Act 2016*:

(a) Adverse effect on the life cycle of a threatened species

The site at 9 Hilldale Crescent, Orange is zoned R5 Large Lot Residential under the Orange Local Environmental Plan 2011 and functions as a transition between urban and rural land uses. The surrounding landscape is semi-modified but retains scattered mature trees that contribute to local habitat values and ecological connectivity.

Tree 1 (Eucalyptus goniocalyx) contains visible hollows and structural features that provide potential habitat for hollow-dependent fauna. The site is located within 1km radius of the mapped distribution of several Plant Community Types (PCTs), including PCT 3370 - Central Tableland Red Stringybark Grassy Forest, PCT 3734 - Central Tableland Dry Slopes Stringybark-Box Forest, and PCT 3387 - Central West Creekflat Grassy Woodland. These PCTs are known to support a diversity of woodland bird species, microbats, and arboreal mammals that rely on mature trees for nesting, resting, and movement through the landscape.

Although the site itself is not a remnant patch of these communities, isolated paddock trees and scattered canopy trees form part of the broader ecological network associated with these PCTs. The removal of a mature habitat tree within this context diminishes the availability of key resources and may interrupt movement pathways for fauna utilising the surrounding woodland matrix.

Its removal would result in the loss of a potentially significant habitat feature that may currently or potentially sustain the life cycle of threatened species. The cumulative loss of such habitat trees in the locality increases ecological pressure on woodland-dependent fauna. Accordingly, the proposed removal may have an adverse effect on the life cycle of threatened species within the area.

2.6 Development Application DA 233/2015(3) - 9 Hilldale Crescent

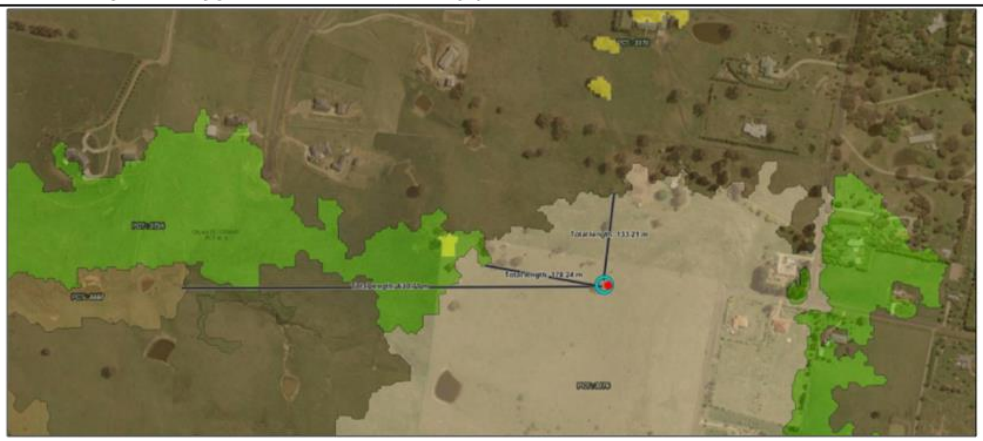


Figure 6 - plant community titles in the surrounding area (Source: SEED Map)

(b) Adverse effect on an endangered or critically endangered ecological community

The site does not support a mapped endangered ecological community under the Biodiversity *Conservation Act 2016*. However, the scattered trees across the R5 zone, including Tree 1 (*Eucalyptus goniocalyx)*, contribute to the ecological function of the transitional landscape between rural and urban areas. The removal of such trees further diminishes vegetation cover and undermines the ecological integrity of the area. While the impact on an ecological community is not direct, the removal would weaken the vegetative buffer that supports local biodiversity.

(c) Habitat removal, modification or fragmentation

The removal of Tree 1 (*Eucalyptus goniocalyx)* would result in the loss of a known habitat tree and further fragmentation of vegetation within the immediate and broader landscape. This tree contributes to connectivity between existing vegetated areas and may act as a stepping-stone habitat for mobile fauna species. Its removal would therefore increase fragmentation and isolation of habitat resources.

(d) Adverse effect on any declared area of outstanding biodiversity value

There are no declared Areas of Outstanding Biodiversity Value mapped within or adjacent to the site under the *Biodiversity Conservation Act 2016*. The proposal would not directly impact such an area.

(e) Relationship to key threatening processes

The proposed removal would contribute to key threatening processes identified under Schedule 4 of the *Biodiversity Conservation Act 2016*, including "clearing of native vegetation" and "loss of hollow-bearing trees." Given that the tree exhibits several features suitable for fauna habitation, its removal would exacerbate the local cumulative impacts associated with these threatening processes, particularly in a landscape where hollow-bearing trees are already limited.

Conclusion

Having regard to the above assessment under Section 7.3 of the *Biodiversity Conservation Act 2016*, it is considered that the proposed removal of Tree 1 (*Eucalyptus goniocalyx)* has the potential to significantly affect threatened species and local habitat values. The retention of the

2.6 Development Application DA 233/2015(3) - 9 Hilldale Crescent

tree is therefore recommended to maintain ecological function and biodiversity within the R5 Large Lot Residential zone and to be consistent with Council's biodiversity objectives and high-sensitivity mapping under the Orange Local Environmental Plan 2011.

Section 4.15 Evaluation

Provisions Of Any Environmental Planning Instrument S4.15(1)(A)(I)

Orange Local Environmental Plan 2011 (as amended)

Part 1 - Preliminary

Clause 1.2 - Aims of Plan

The broad aims of the LEP are set out under Subclause 2. Those relevant to the modified application are as follows:

(a) to encourage development which complements and enhances the unique character of Orange as a major regional centre boasting a diverse economy and offering an attractive regional lifestyle,

(f) to recognise and manage valued environmental heritage, landscape and scenic features of Orange.

The assessment undertaken as part of the original subdivision application identified the land as forming a transitional zone between urban and non-urban development. Given the competing characteristics of rural-residential and residential development affecting the site, it was considered appropriate to impose conditions to ensure a suitable relationship between these differing characters.

These conditions included controls relating to fencing design, retention and protection of significant trees, establishment of no-build buffers, and minimum setback requirements. The original consent also included provisions preventing the removal of existing trees, except within designated road reserves. Future applications were expected to consider any proposed tree removal on a case-by-case basis, particularly outside the specified exclusion zones.

Having regard to these objectives, the current modification application - which proposes the removal of the *significant Eucalyptus tree* - is not supported by Council's Development Services and Manager City Presentation.

The proposed modification represents a departure from the aim of the Plan and is therefore considered inconsistent with Clause 1.2 (a) and (f) of the *Orange Local Environmental Plan 2011*, as it would diminish the established landscape character intended to be preserved through the original approval.

Clause 1.6 - Consent Authority

This clause establishes that, subject to the Act, Council is the consent authority for applications made under the LEP.

Clause 1.7 - Mapping

The original development was assessed pursuant to Orange LEP 2011. The subject land is identified on the LEP maps as follows:

2.6 Development Application DA 233/2015(3) - 9 Hilldale Crescent

Land Zoning Map:	**R5 Large Lot Residential**
Lot Size Map:	**Minimum lot size 2000m²**
Heritage Map:	Not a heritage item or conservation area
Height of Buildings Map:	No building height limit
Floor Space Ratio Map:	No floor space limit
Terrestrial Biodiversity Map:	No biodiversity sensitivity on the site
Groundwater Vulnerability Map:	**Groundwater vulnerable**
Drinking Water Catchment Map:	Not within the drinking water catchment
Watercourse Map:	Not within or affecting a defined watercourse
Urban Release Area Map:	Not within an urban release area
Obstacle Limitation Surface Map:	No restriction on building siting or construction
Additional Permitted Uses Map:	No additional permitted use applies
Flood Planning Map:	Not within a flood planning area
Bushfire Prone Land:	Not within bushfire prone land

Clause 1.9A - Suspension of Covenants, Agreements and Instruments

This clause provides that covenants, agreements and other instruments which seek to restrict the carrying out of development do not apply with the following exceptions:

(a) to a covenant imposed by the Council or that the Council requires to be imposed, or

(b) to any relevant instrument under Section 13.4 of the Crown Land Management Act 2016, or

(c) to any conservation agreement under the National Parks and Wildlife Act 1974, or

(d) to any Trust agreement under the Nature Conservation Trust Act 2001, or

(e) to any property vegetation plan under the Native Vegetation Act 2003, or

(f) to any biobanking agreement under Part 7A of the Threatened Species Conservation Act 1995, or

(g) to any planning agreement under Subdivision 2 of Division 7.1 of the Environmental Planning and Assessment Act 1979.

Council staff are not aware of the title of the subject property being affected by any of the above.

Part 2 - Permitted or Prohibited Development (as amended)

Clause 2.1 - Land Use Zones and Clause 2.3 - Zone Objectives and Land Use Table

The subject site is located within the **R5 Large Lot Residential** zone. The proposed development is for amendment of the approved building envelope and removal of a large Eucalyptus tree and is seeking consent.

Clause 2.3 of LEP 2011 references the Land Use Table and Objectives for each zone in LEP 2011. These objectives for land zoned **R5 Large Lot Residential** are as follows:

The objectives of the zone relevant to the proposed modification are addressed below.

2.6 Development Application DA 233/2015(3) - 9 Hilldale Crescent

Objectives of zone R5 Large Lot Residential

- *To provide residential housing in a rural setting while preserving, and minimising impacts on, environmentally sensitive locations and scenic quality.*

The original subdivision approval sought to achieve a balance between providing residential opportunities and maintaining the rural and landscape character of the area. The retention of the large central Eucalyptus tree formed a key element of this outcome, contributing to the visual amenity and environmental values of the site and locality.

The proposed removal of this significant tree would erode these qualities and detract from the established landscape character intended for the subdivision. As such, the modification is inconsistent with this objective as it fails to preserve the environmental and scenic qualities of the site.

- *To minimise conflict between land uses within this zone and land uses within adjoining zones.*

The modification does not directly affect the potential for future urban development. However, the alteration of the building envelope and associated tree removal would undermine the original design intent of the subdivision, which aimed to guide future built form within an environmentally responsive framework. In this regard, the proposal partially conflicts with the orderly development principles underpinning the original approval.

Summary

The proposed modification, by seeking to remove a significant tree and amend the approved building envelope, is inconsistent with the primary environmental and visual objectives of the R5 Large Lot Residential zone.

Clause 2.7 - Demolition Requires Development Consent (as amended)

This clause triggers the need for development consent in relation to a building or work. This requirement does not apply to any demolition that is defined as exempt development.

The proposal involves demolition (removal of a tree), and the applicant is seeking the consent of Council. The demolition works proposed will have no significant impact on adjoining lands, streetscape or public realm. However, the demolition will adversely impact the landscape and scenic character of the area.

Part 3 - Exempt and Complying Development

The application is not exempt or complying development.

Part 4 - Principal Development Standards

These provisions are not relevant to the subject modification application, as the proposal does not alter the approved subdivision layout, lot sizes, or introduce any built form for assessment.

Part 5 - Miscellaneous Provisions

This part is not relevant to the proposed modification.

Part 6 - Urban Release Area

Not relevant to the application. The subject site is not located in an Urban Release Area.

2.6 Development Application DA 233/2015(3) - 9 Hilldale Crescent

Part 7 - Additional Local Provisions

This part is not relevant to the proposed modification.

STATE ENVIRONMENTAL PLANNING POLICY (RESILIENCE AND HAZARDS) 2021

Chapter 4 - Remediation of Land

State Environmental Planning Policy (Resilience and Hazards) 2021 - Chapter 4 (formerly SEPP 55 - Remediation of Land) was applicable to the original development. The proposed modification does not alter or affect the previous assessment made under this SEPP.

STATE ENVIRONMENTAL PLANNING POLICY (TRANSPORT AND INFRASTRUCTURE) 2021

The provisions of the Transport and Infrastructure SEPP 2021 applied to the original development due to the electricity transmission line traversing the site (formerly addressed under Division 5 - Electricity Transmission or Distribution of the Infrastructure SEPP 2007).

The proposed modification does not alter the existing infrastructure arrangements or affect the requirements of Essential Energy imposed under the original development consent.

PROVISIONS OF ANY DRAFT ENVIRONMENTAL PLANNING INSTRUMENT THAT HAS BEEN PLACED ON EXHIBITION 4.15(1)(a)(ii)

There are no draft Environmental Planning Instruments currently on exhibition that relate to the subject land or proposed development.

DESIGNATED DEVELOPMENT

The modified proposed development is not designated development.

INTEGRATED DEVELOPMENT

The modified proposed development is not integrated development.

PROVISIONS OF ANY DEVELOPMENT CONTROL PLAN s4.15(1)(a)(iii) (as amended)

Orange Development Control Plan 2004

DCP 2004 is applicable to the subject land and modified development, relevantly:

- Part 0.4 - Former LEP Matters - Tree Preservation
- Part 3 - General Considerations

The Planning Outcomes for the proposed modified development are commented upon below.

2.6 Development Application DA 233/2015(3) - 9 Hilldale Crescent

Part 0.4 - Former LEP Matters - Tree Preservation

PO-0.4-2 INTERIM PLANNING OUTCOMES - TREE PRESERVATION

1 Trees prescribed by this DCP must not be ringbarked, cut down, topped, lopped or wilfully destroyed without the Council's approval and landowners consent
2 This clause applies to Eucalypts of any size belonging to the White Box, Yellow Box and Blakely's Red Gum Endangered Ecological Communities, including species indicated as affected in the tree preservation table.
3 This clause also applies to any tree, native or exotic, with a trunk diameter equal to or greater than 300mm at breast height (refer AS4970-2009 for measurement guidelines).
4 Notwithstanding IPO-4(3) this clause does not apply to species indicated as exempt in the tree preservation table.
5 An application for the Council's approval must be accompanied by an appropriately qualified specialist (i.e. Arborist) report outlining the following information
- The location, size, species and condition (i.e. diseased, healthy, etc)
- A statement that details any anticipated impacts on vegetation that may have derived from endangered ecological communities and/or that may be habitat for threatened species
- The purpose of removal and whether the pruning of the tree would be a more practical and desirable alternative
- Whether a replacement tree or trees should be planted
- The location, size and species of any trees proposed to replace those intended for removal
- The owners consent to the application being lodged
- Any other relevant information regarding the tree to be removed (i.e. photographs)

Assessment

- The proposal seeks removal of one of eucalyptus trees (Eucalyptus goniocalyx) and amendment of the building envelope.
- While an Arborist Report has been submitted, it is noted in the earlier text that the Arborist Report is insufficient in addressing the health, condition and viability of the tree. Also, it does not constitute an ecological assessment, matters concerning protected vegetation communities and/or threatened species.
- The removal of a prescribed tree without adequate justification, or demonstration that retention is untenable, contradicts the DCP requirement that removal should only occur with Council approval and full supporting information.
- The proposal does not appear to provide adequate replacement planting details or demonstrate that pruning or retention of the tree is not feasible.
- The removal further changes the landscape and environmental outcome originally envisaged, which may conflict with the DCP's intention to preserve significant trees and vegetation

On balance, the removal of the tree as proposed is not consistent with the interim planning outcomes under PO-0.4-2 of the ODCP 2004. The proposal fails to satisfactorily demonstrate why the tree cannot be retained, lacks a fully adequate arborist justification, and does not provide sufficient replacement planting details as required by the DCP.

2.6 Development Application DA 233/2015(3) - 9 Hilldale Crescent

Part 3 - General Considerations

3.1 Cumulative Impacts

PO 3.1-1 PLANNING OUTCOMES - CUMULATIVE IMPACT	
1	Applications for development demonstrate how the development relates to the character and use of land in the vicinity.
2	The introduction of new development into a locality maintains environmental impacts within existing or community-accepted levels.
3	Water conservation measures are implemented.

Assessment

The original subdivision application demonstrated that the proposed development would maintain environmental impacts at levels acceptable to the community, particularly through the retention of significant trees, establishment of building envelopes, and the incorporation of setbacks and buffers.

The current modification application proposes the removal of a large Eucalyptus tree and an amendment to the approved building envelope. The removal of this mature tree would increase visual and environmental impacts compared to the original consent by:

- reducing canopy cover and local biodiversity
- altering the character of the lot relative to surrounding properties, which were designed to retain significant vegetation
- deviating from the original environmental protection intended to manage cumulative impacts.

The proposal does not include compensatory planting to offset the loss of vegetation.

Conclusion

The proposed modification does not satisfy PO 3.1-1, as it would increase environmental impacts beyond the levels established and accepted under the original subdivision, and it is inconsistent with the intended cumulative impact management measures of the ODCP 2004.

Orange Development Contributions Plan 2024 (Greater Ploughmans Valley Area)

Development contributions were applicable to the original development pursuant to the Development Contributions Plan 2015. The modified proposal will not alter applicable contributions. Furthermore, headworks charges for sewer and water will not be altered.

PROVISIONS PRESCRIBED BY THE REGULATIONS s4.15(1)(a)(iv)

The provisions prescribed by the regulations under Section 4.15(1)(a)(iv) of the Environmental Planning and Assessment Act 1979 are not applicable to the subject modification application.

THE LIKELY IMPACTS OF THE DEVELOPMENT s4.15(1)(b)

In accordance with Section 4.15(1)(b) of the Environmental Planning and Assessment Act 1979, the likely impacts of the proposed modification are considered as follows:

2.6 Development Application DA 233/2015(3) - 9 Hilldale Crescent

1. Environmental and Landscape Impacts

- The proposed removal of the large Eucalyptus goniocalyx tree will result in a significant loss of canopy cover, reducing the visual amenity and landscape character of the lot and surrounding area.
- The tree contributes to the biodiversity, shade, and ecological value of the site; its removal will negatively affect these environmental functions.
- The modification alters the approved building envelope, which was designed to retain and protect the large tree, thereby increasing environmental and visual impacts relative to the original consent.

2. Social and Community Impacts

- The large tree is a prominent feature within the subdivision and contributes to the community's perception of the area's character. Its removal may result in adverse community perception and conflict with expectations set by the original subdivision design.
- The proposal does not demonstrate adequate replacement planting or mitigation measures to offset the loss of vegetation.

3. Consistency with Planning Controls

- The removal of the tree is inconsistent with Orange DCP 2004 - PO 0.4-2 (Tree Preservation), which protects any native tree with a DBH of 300 mm or more.
- The modification is also inconsistent with PO 3.1-1 Cumulative Impact, as the proposal increases environmental impacts beyond those considered acceptable under the original approval.

4. Traffic and Infrastructure Impacts

- The modification does not involve any additional built form or increase traffic generation. Therefore, there are no adverse impacts on local traffic or infrastructure.

Conclusion

The proposed modification is likely to result in significant environmental and visual impacts due to the removal of a large, protected tree and changes to the building envelope. These impacts cannot be mitigated adequately under the current proposal and are therefore considered unacceptable.

THE SUITABILITY OF THE SITE s4.15(1)(c)

The site is not considered suitable for the proposed modification. It contains a large, mature Eucalyptus goniocalyx tree, which is protected under the Orange Development Control Plan 2004 (Tree Preservation Order).

The approved building envelope was established to retain and protect this tree, ensuring development could occur without compromising environmental and landscape values.

The proposed removal of the tree and amendment to the building envelope would significantly alter the character of the lot, reduce canopy cover, and conflict with the objectives of the R5 Large Lot Residential zone, which seeks to preserve scenic and environmental quality.

While the site can accommodate development in general, these environmental and landscape constraints render it unsuitable for the proposed modification.

2.6 Development Application DA 233/2015(3) - 9 Hilldale Crescent

ANY SUBMISSIONS MADE IN ACCORDANCE WITH THE ACT s4.15(1)(d)

The proposed development is defined as "notified development" under the provisions of the Community Participation Plan. The application was advertised for the prescribed period of 14 days and at the end of that period, no submissions were received.

PUBLIC INTEREST s4.15(1)(e)

The proposal is not in the public interest. The tree proposed for removal was intentionally protected under the original subdivision and contributes to the environmental and landscape character expected by the community. Its removal is not supported by adequate Arboricultural or Ecological justification and would undermine the planning outcomes established for the estate. The modification is inconsistent with the objectives of the R5 zone and the tree preservation provisions of the DCP, and would set an undesirable precedent for similar requests. Approving the application would not represent orderly or environmentally responsible development.

SUMMARY

The proposed development is permissible with the consent of Council however, the application does not comply with key aims, objectives and relevant provisions of the Orange DCP 2004. A Section 4.15 assessment of the modification indicates that the development is not acceptable in this instance, primarily due to the proposed removal of a significant tree and associated environmental impacts. Attached is a draft Notice of Refusal outlining the reasons for refusal.

INTERNAL REFERRAL ADVICE

The comments provided by the Manager City Presentation have been considered in the assessment of the application and are reflected in the reasons for refusal.

ATTACHMENTS

1 Draft Notice of Refusal, D25/138752⇩
2 Plans, D25/138751⇩
3 Additional Information from Applicant - Tree Removal, D25/140752⇩
4 Additional Information from Applicant - Tree Removal at Different Locations Around Orange City, D25/140755⇩

ORANGE CITY COUNCIL

Development Application No **DA 233/2015(3)**

NA25/449 Container PAN-570042

NOTICE OF DETERMINATION OF A MODIFICATION OF A DEVELOPMENT APPLICATION (AS MODIFIED)

issued under the *Environmental Planning and Assessment Act 1979*
Section 4.18

Development Application

Applicant Name: Mr N Samwel
Applicant Address:

Land to Be Developed: Lot 339 DP 1272081 - 9 Hilldale Crescent, Orange

Proposed Development: Original DA - Subdivision (37 Lot Residential, Open Space and Drainage Reserve)

Modification - Amendment to building envelope and tree removal on 9 Hilldale Crescent

Building Code of Australia Building Classification: Not applicable

Determination made under Section 4.16

Made On: 2 December 2025
Determination: **APPLICATION REFUSED**

Reason(s) for Refusal:

1. The proposed modification is not considered substantially the same development as that originally approved under Section 4.55(2) of the *Environmental Planning and Assessment Act 1979*.
2. The proposal seeks removal of a significant Eucalyptus goniocalyx tree that was specifically required to be retained and protected under the original consent DA 233/2015(1). The removal of the tree would result in an adverse environmental, visual and local character impact on the site.
3. The modification is contrary to the planning outcomes of the Orange Development Control Plan 2004, which requires the retention of significant vegetation. The Arborist Report submitted is insufficient and does not provide adequate evidence to justify the removal of the tree specifically in addressing the health and structural integrity of the tree. The proposal is not supported by Council's Manager City Presentation.

Right of Review and/or Appeal:

Applicant:
If you are dissatisfied with this decision:

- Division 8.2 of the *Environmental Planning and Assessment Act 1979* and clause 122 of the *Environmental Planning and Assessment Regulation 2000* make provision for the right to request a review of the decision. Pursuant to clause 123I of the Regulation, a request for a review must be made within 28 days of the date of the determination outlined above.
- Section 8.9 of the Act gives you the right to appeal to the Land and Environment Court. Pursuant to Section 8.10, an applicant may only appeal within 6 months after the date the decision is notified.

This is page 1 of 2 page/s of Council's Refusal of a Development Application

Objector:

The Act does not give a right of appeal against this determination to an objector.

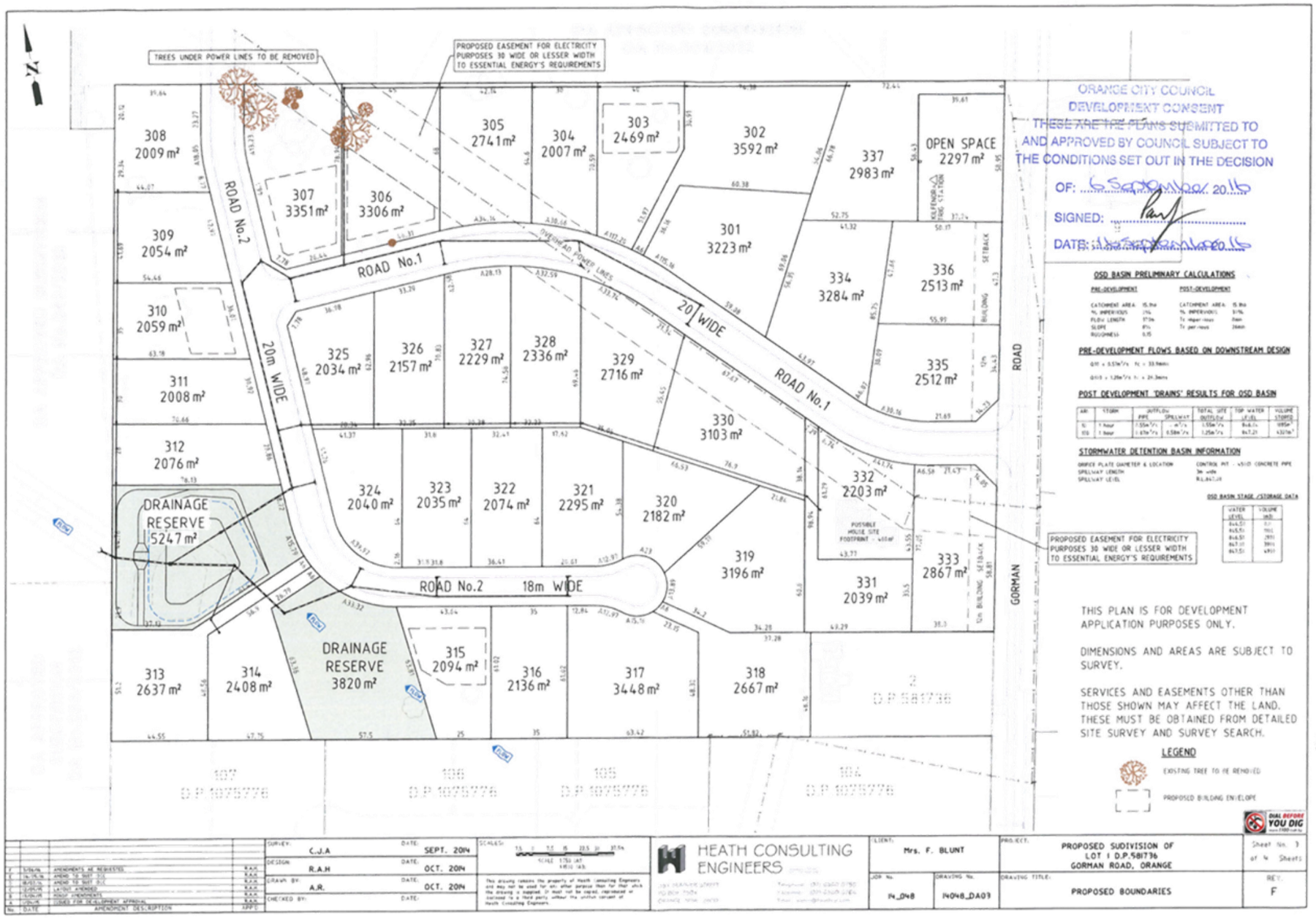
Signed:

On behalf of the consent authority:

Signature:

Name: Ben Hicks - Acting Manager Development Assessments

Date: 3 December 2025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ROAD No.2
20m WIDE
OVERHEAD POWER LINES
ROAD No.2 18m WIDE
GORMAN ROAD
DRAINAGE RESERVE 5247 m²
DRAINAGE RESERVE 3820 m²
308 2009 m²
309 2054 m²
310 2059 m²
311 2008 m²
312 2076 m²
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301 3223 m²
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306 3306 m²
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ORANGE CITY COUNCIL
DEVELOPMENT CONSENT
THESE ARE THE PLANS SUBMITTED TO AND APPROVED BY COUNCIL SUBJECT TO THE CONDITIONS SET OUT IN THE DECISION
OF: 5 September 2025
SIGNED:
DATE: 5 September 2025
OSD BASIN PRELIMINARY CALCULATIONS
PRE-DEVELOPMENT
POST-DEVELOPMENT
PRE-DEVELOPMENT FLOWS BASED ON DOWNSTREAM DESIGN
POST DEVELOPMENT 'DRAINS' RESULTS FOR OSD BASIN
STORMWATER DETENTION BASIN INFORMATION
OSD BASIN STAGE /STORAGE DATA
PROPOSED EASEMENT FOR ELECTRICITY PURPOSES 30 WIDE OR LESSER WIDTH TO ESSENTIAL ENERGY'S REQUIREMENTS
THIS PLAN IS FOR DEVELOPMENT APPLICATION PURPOSES ONLY.
DIMENSIONS AND AREAS ARE SUBJECT TO SURVEY.
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PROPOSED BUILDING ENVELOPE
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HEATH CONSULTING ENGINEERS
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DRAWN BY: A.R. DATE: OCT. 2014
CHECKED BY: DATE:
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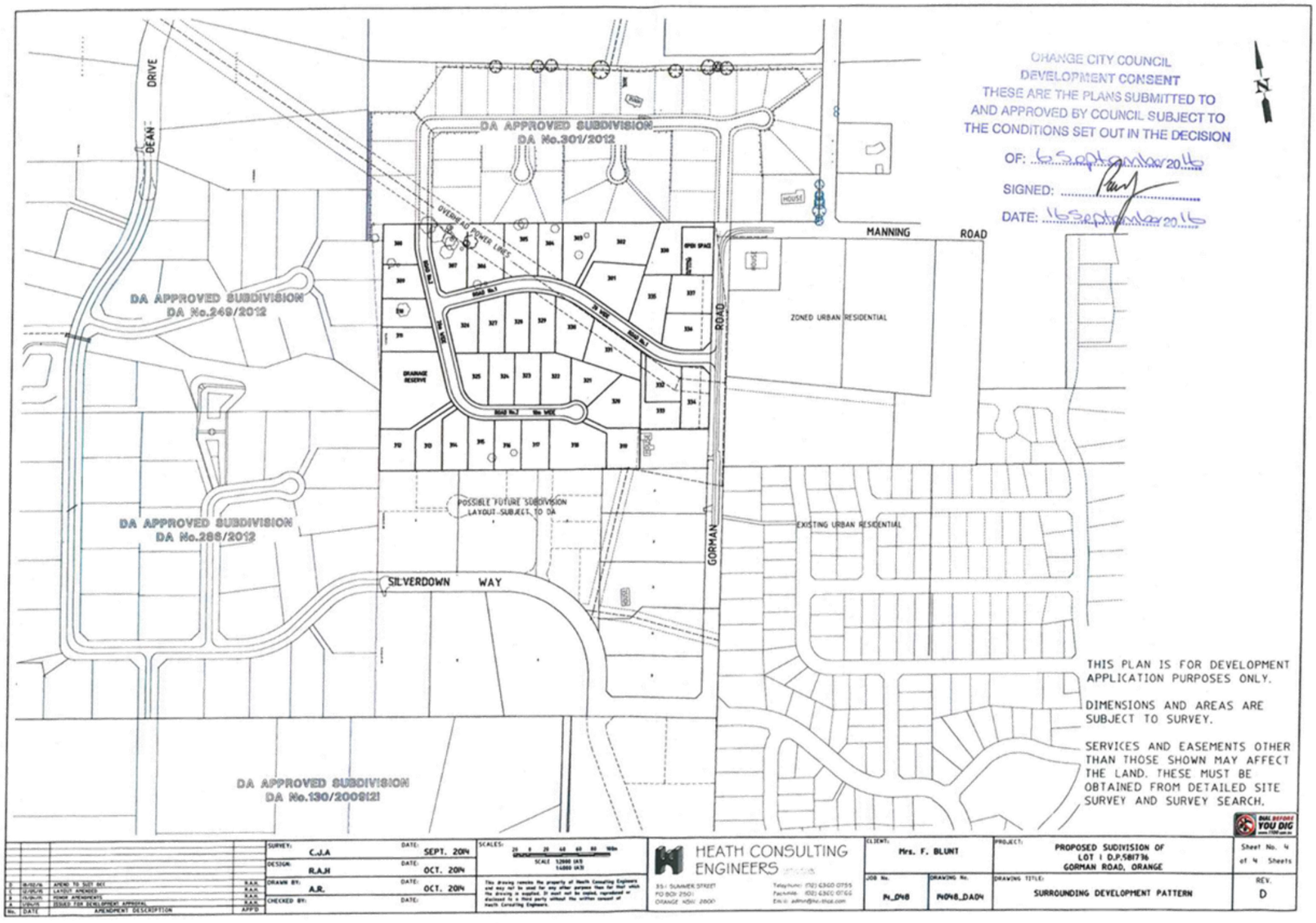
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LAYOUT SUBJECT TO DA
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DA APPROVED SUBDIVISION
DA No.130/2008121
ORANGE CITY COUNCIL
DEVELOPMENT CONSENT
THESE ARE THE PLANS SUBMITTED TO
AND APPROVED BY COUNCIL SUBJECT TO
THE CONDITIONS SET OUT IN THE DECISION
OF: 6 September 2016
SIGNED:
DATE: 16 September 2016
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35-1 SUMMER STREET
PO BOX 2501
ORANGE NSW 2800
CLIENT: Mrs. F. BLUNT
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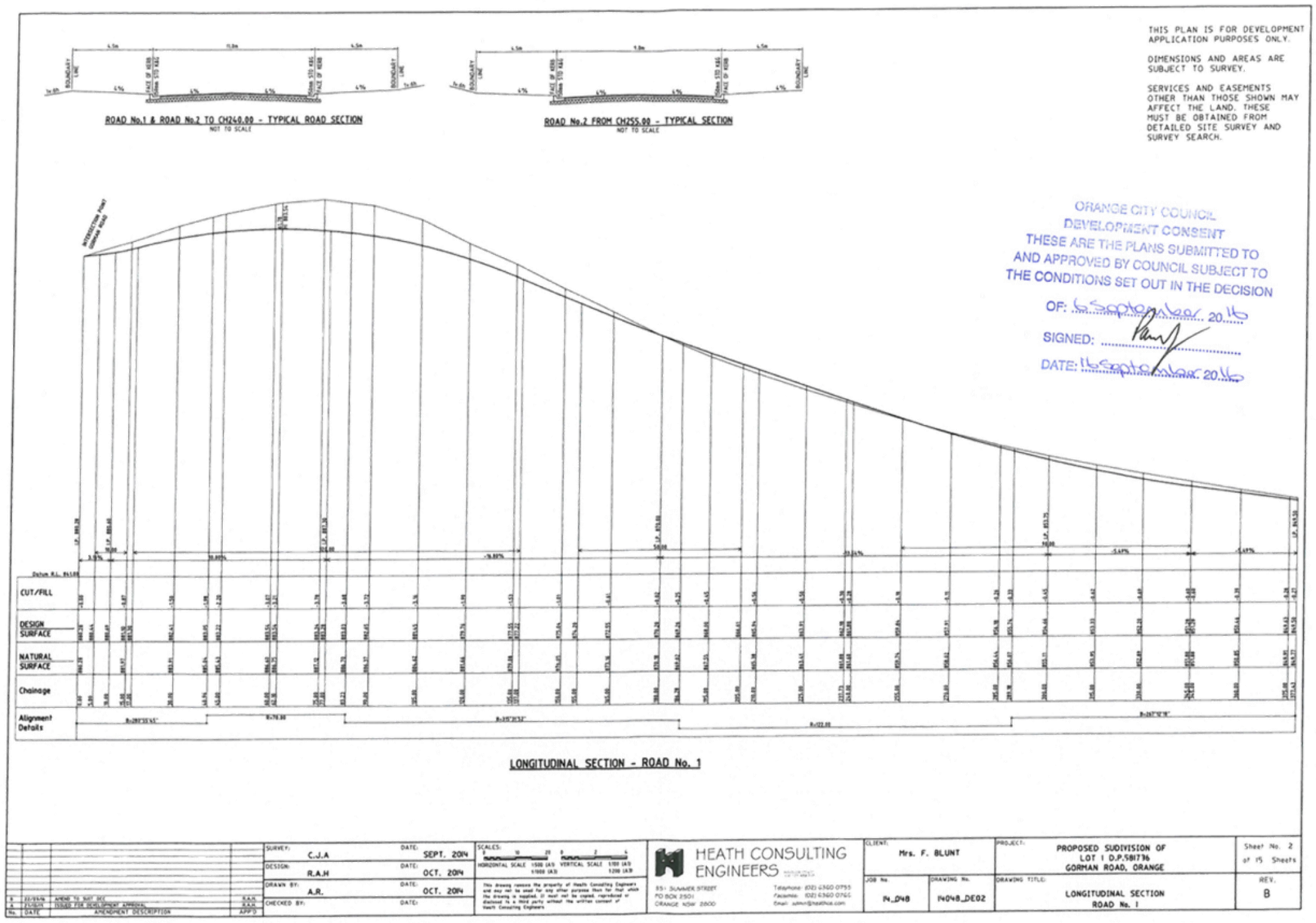
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ORANGE CITY COUNCIL
DEVELOPMENT CONSENT
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OF: 16 September 2025
SIGNED:
DATE: 16 September 2025
CUT/FILL
DESIGN SURFACE
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Alignment Details
LONGITUDINAL SECTION - ROAD No. 1
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DRAWN BY: A.R. DATE: OCT. 2014
CHECKED BY: DATE:
HEATH CONSULTING ENGINEERS
85 SUMMER STREET
PO BOX 2501
ORANGE NSW 2800
Telephone (02) 6360 0755
Facsimile (02) 6360 0766
CLIENT: Mrs. F. BLUNT
PROJECT: PROPOSED SUBDIVISION OF LOT 1 D.P.581736 GORMAN ROAD, ORANGE
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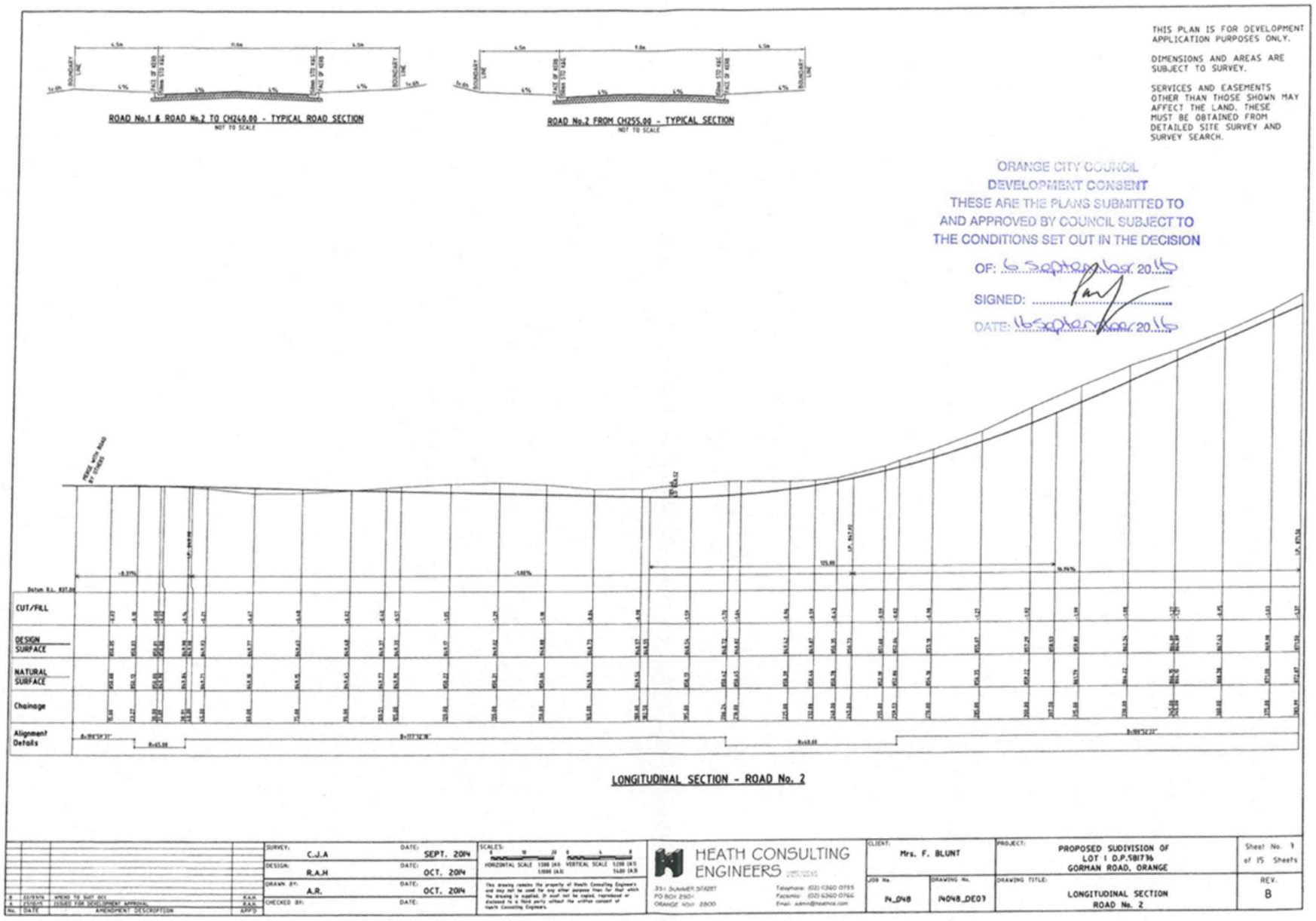
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ORANGE CITY COUNCIL
DEVELOPMENT CONSENT
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OF: 6 September 2015
SIGNED:
DATE: 16 September 2015
CUT/FILL
DESIGN SURFACE
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Chainage
Alignment Details
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HEATH CONSULTING ENGINEERS
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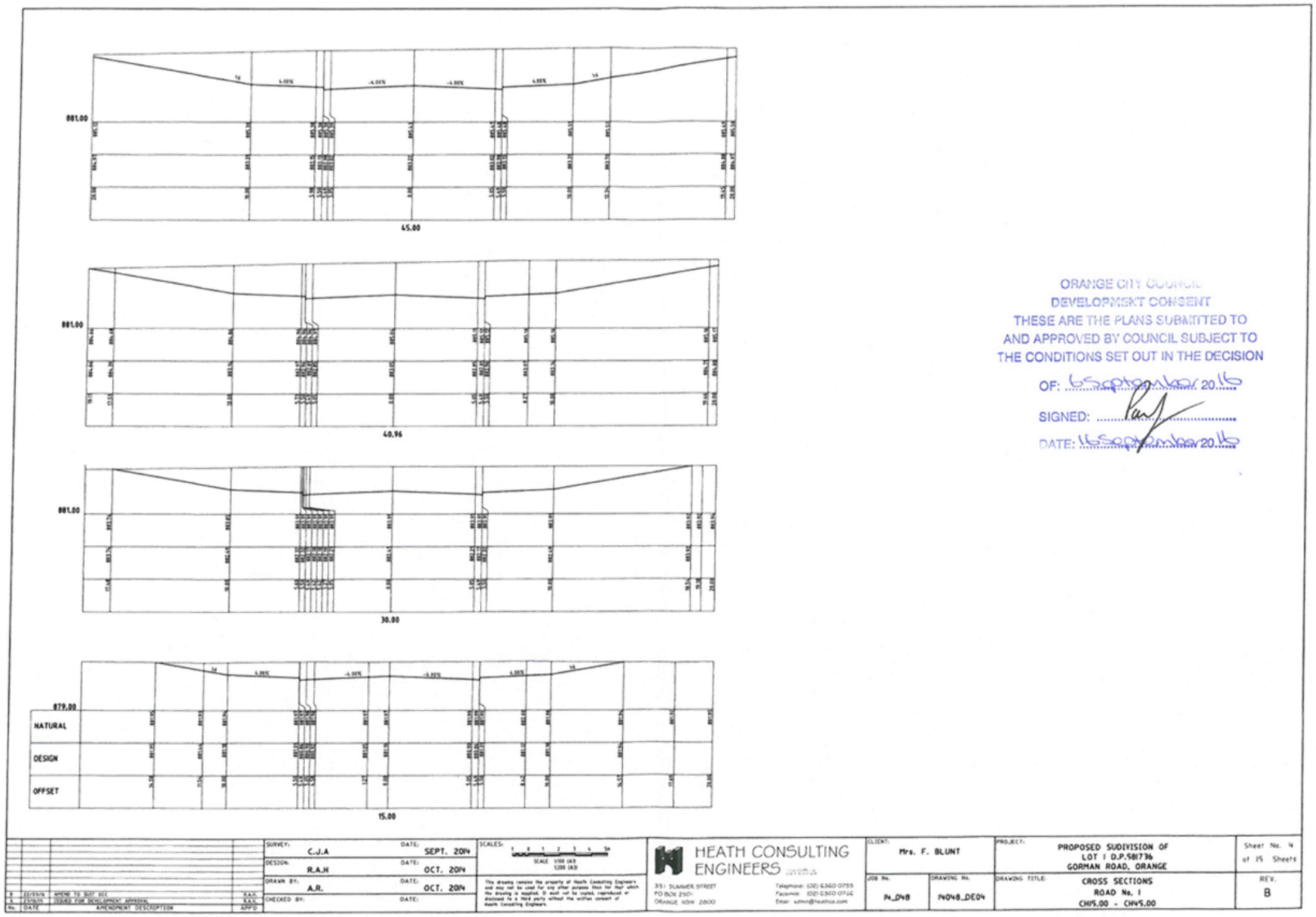
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1/200 (A1)
HEATH CONSULTING ENGINEERS
351 SUMMER STREET
PO BOX 2501
ORANGE NSW 2800
Telephone: (02) 6360 0755
Facsimile: (02) 6360 0766
Email: admin@heathce.com
CLIENT: Mrs. F. BLUNT
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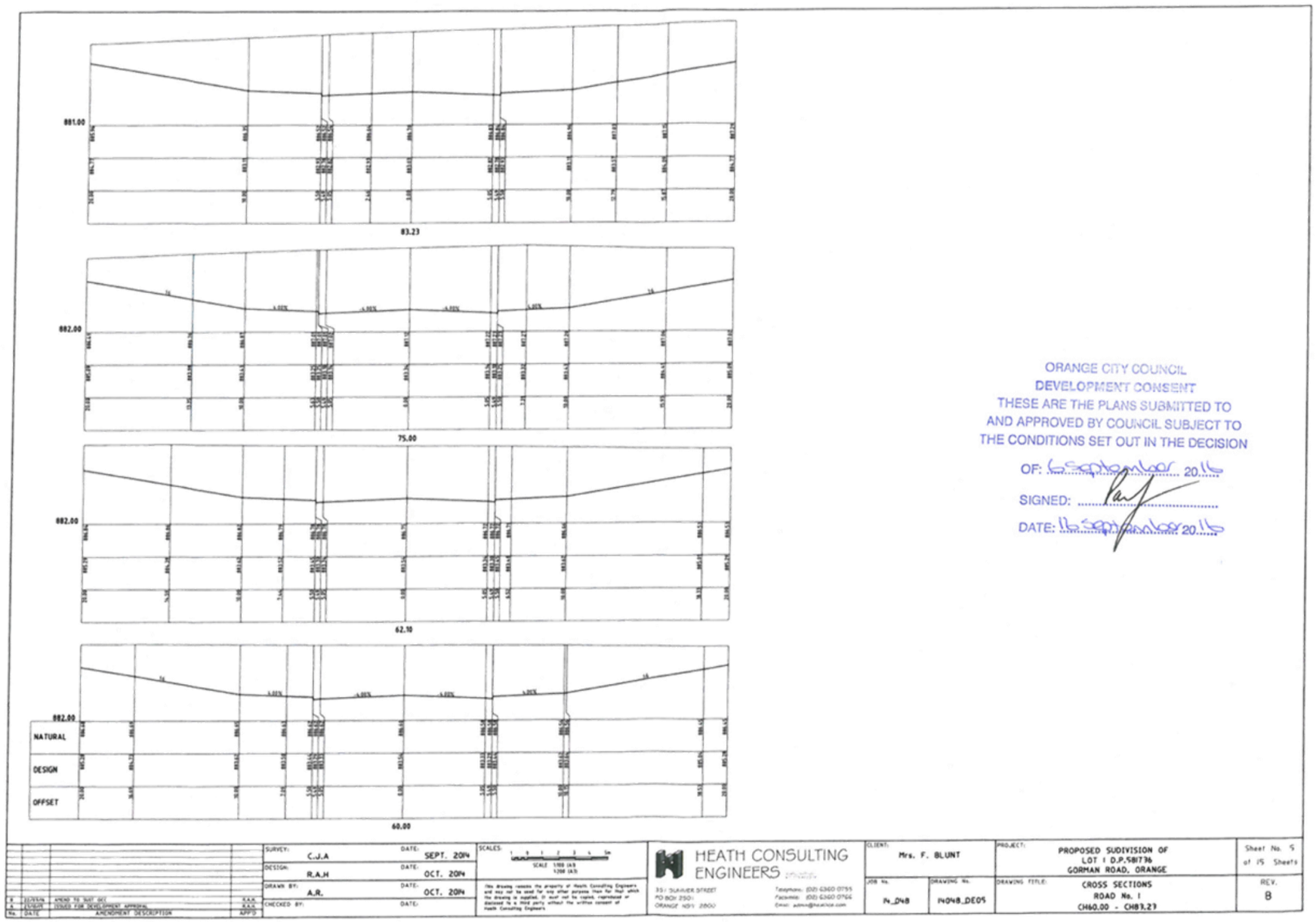
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SIGNED:
DATE: 15 September 2016
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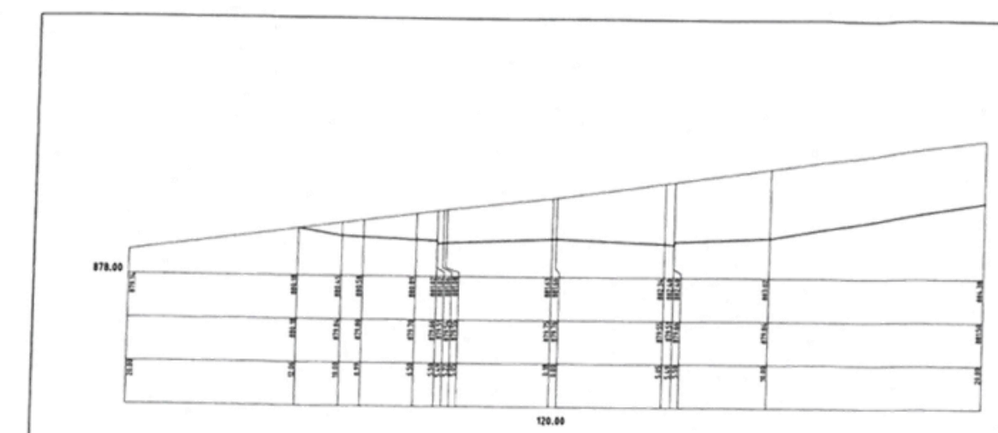

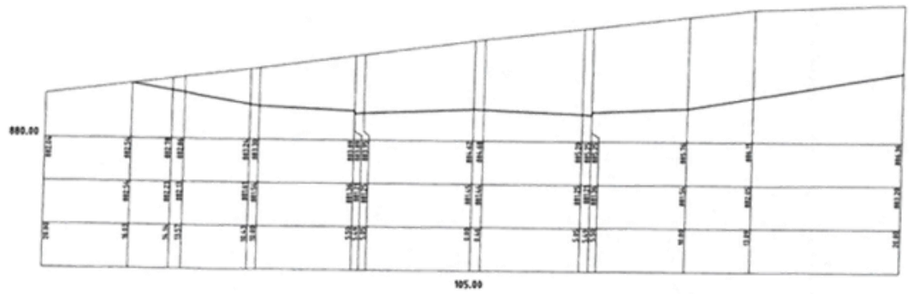

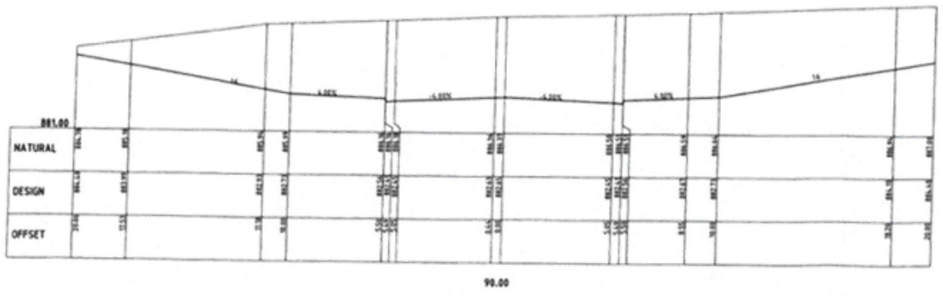

ORANGE CITY COUNCIL
DEVELOPMENT CONSENT
THESE ARE THE PLANS SUBMITTED TO
AND APPROVED BY COUNCIL SUBJECT TO
THE CONDITIONS SET OUT IN THE DECISION
OF: 6 September 2016
SIGNED:
DATE: 6 September 2016

3	22/5/14	AMEND TO SUIT DCI	R.A.H				
2	25/4/14	ISSUED FOR DEVELOPMENT APPROVAL	R.A.H				
No.	DATE	AMENDMENT DESCRIPTION	APP'D				

SURVEY: C.J.A DATE: SEPT. 2014
DESIGN: R.A.H DATE: OCT. 2014
DRAWN BY: A.R. DATE: OCT. 2014
CHECKED BY: DATE:

SCALES: 1 0 1 2 3 4 5m
SCALE 1:100 (A3)
1:200 (A1)

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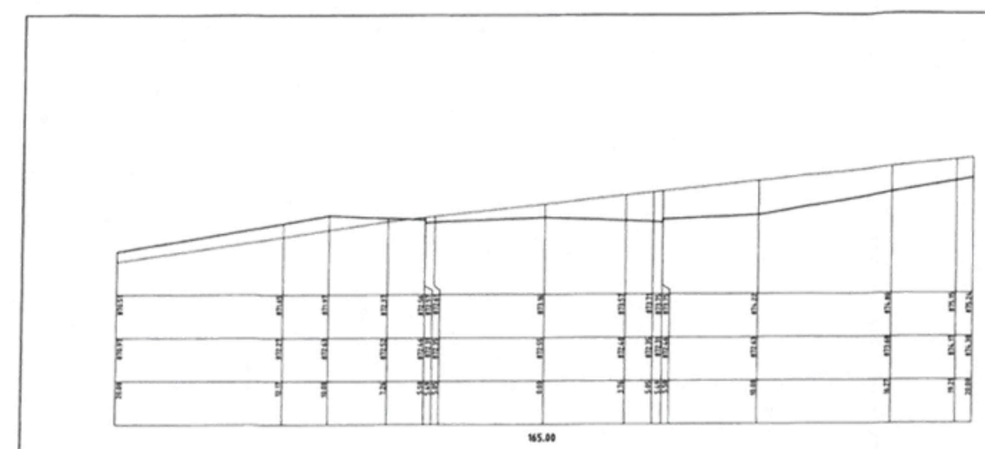
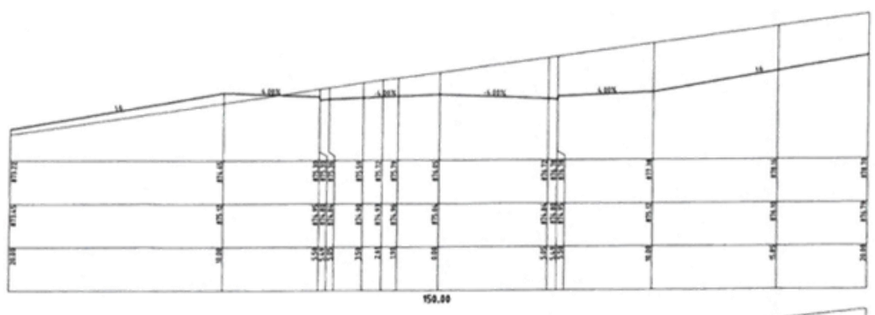
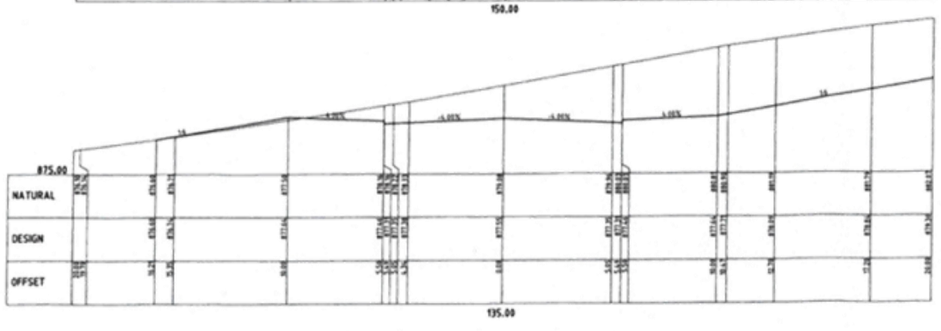
HEATH CONSULTING ENGINEERS
351 SUMMER STREET
PO BOX 2501
ORANGE NSW 2800
Telephone: (02) 6360 0755
Facsimile: (02) 6360 0762
Email: admin@heathce.com

CLIENT: Mrs. F. BLUNT
PROJECT: PROPOSED SUDIVISION OF LOT 1 D.P.581736 GORMAN ROAD, ORANGE
Sheet No. 6 of 15 Sheets
JOB No. 14_048
DRAWING No. 14048_DE06
DRAWING TITLE: CROSS SECTIONS ROAD No. 1 CH90.00 - CH120.00
REV. B







ORANGE CITY COUNCIL
DEVELOPMENT CONSENT
THESE ARE THE PLANS SUBMITTED TO
AND APPROVED BY COUNCIL SUBJECT TO
THE CONDITIONS SET OUT IN THE DECISION
OF: 6 September 2016
SIGNED:
DATE: 16 September 2016

B	22/09/16	AMEND TO SUIT DCC	R.A.H.	SURVEY: C.J.A	DATE: SEPT. 2014	SCALES: SCALE 1:100 (A1) 1:200 (A3)	HEATH CONSULTING ENGINEERS 351 SUMMER STREET PO BOX 2501 ORANGE NSW 2800 Telephone: (02) 6360 0795 Facsimile: (02) 6360 0766 Email: admin@heathce.com
A	21/09/16	ISSUED FOR DEVELOPMENT APPROVAL	R.A.H.	DESIGN: R.A.H	DATE: OCT. 2014		
No.	DATE	AMENDMENT DESCRIPTION	APP'D	DRAWN BY: A.R.	DATE: OCT. 2014		
				CHECKED BY:	DATE:		

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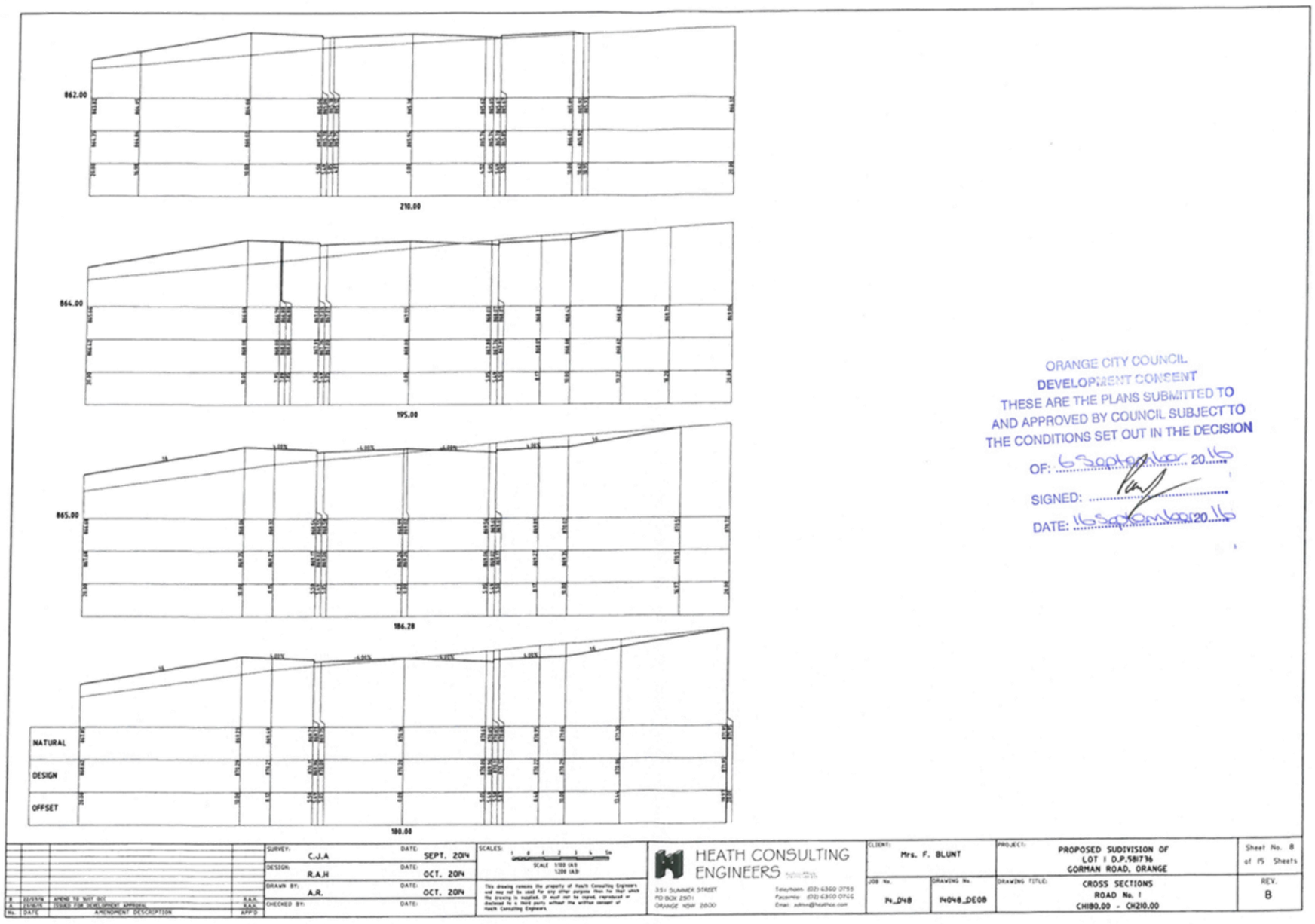
CLIENT: Mrs. F. BLUNT		PROJECT: PROPOSED SUDIVISION OF LOT 1 D.P.581736 GORMAN ROAD, ORANGE	Sheet No. 7 of 15 Sheets
JOB No. 14_048	DRAWING No. 14048_DE07	DRAWING TITLE: CROSS SECTIONS ROAD No. 1 CH195.00 - CH165.00	REV. B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DESIGN
OFFSET
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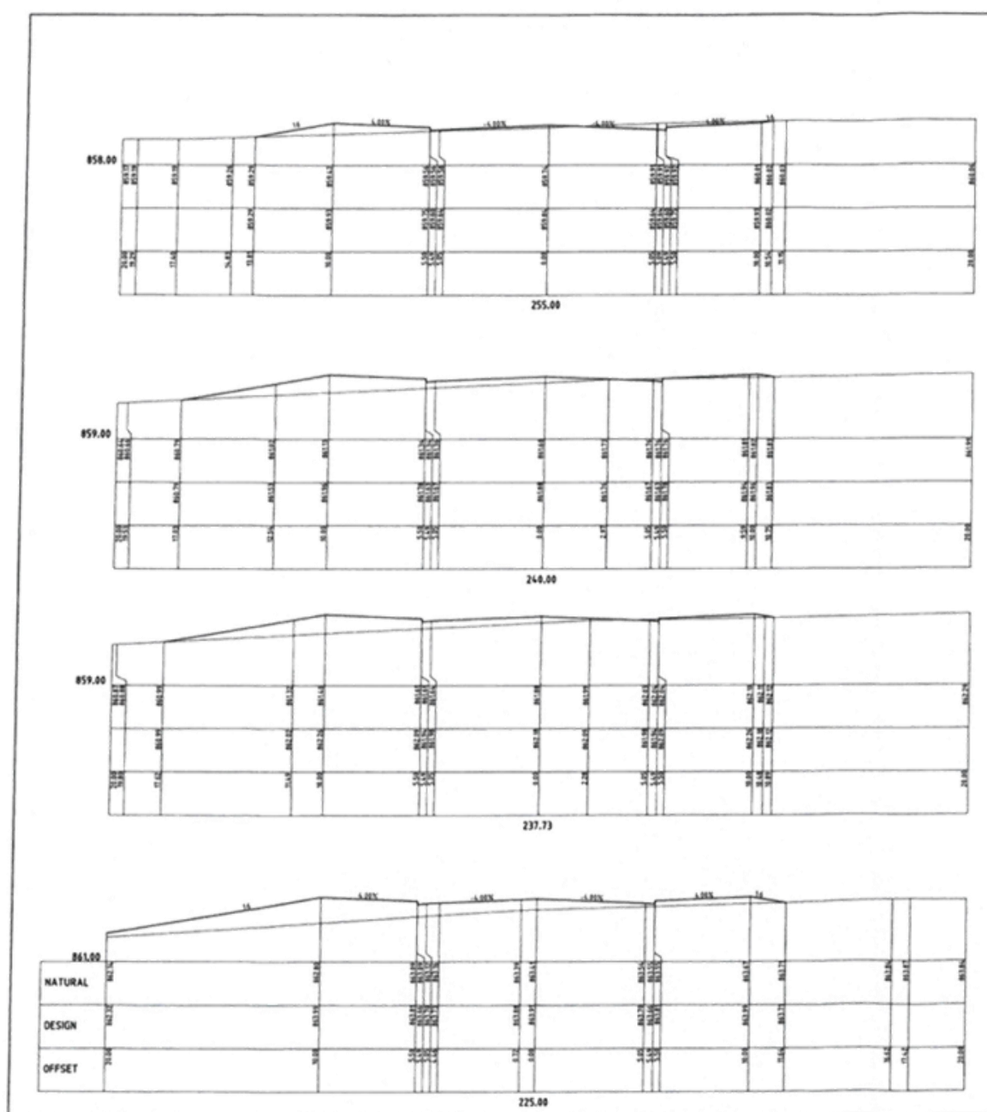
ORANGE CITY COUNCIL
DEVELOPMENT CONSENT
THESE ARE THE PLANS SUBMITTED TO
AND APPROVED BY COUNCIL SUBJECT TO
THE CONDITIONS SET OUT IN THE DECISION
OF: 6 September 2016
SIGNED:
DATE: 16 September 2016
SURVEY: C.J.A DATE: SEPT. 2014
DESIGN: R.A.H DATE: OCT. 2014
DRAWN BY: A.R. DATE: OCT. 2014
CHECKED BY: DATE:
SCALES:
SCALE 1:100 (A3)
1:200 (A3)
HEATH CONSULTING ENGINEERS
351 SUMMER STREET
PO BOX 2501
ORANGE NSW 2800
CLIENT: Mrs. F. BLUNT
PROJECT: PROPOSED SUDIVISION OF LOT 1 D.P.581796 GORMAN ROAD, ORANGE
Sheet No. 8 of 15 Sheets
JOB No. 14_048
DRAWING No. 14048_DE08
DRAWING TITLE: CROSS SECTIONS ROAD No. 1 CH180.00 - CH210.00
REV. B



ORANGE CITY COUNCIL
DEVELOPMENT CONSENT
THESE ARE THE PLANS SUBMITTED TO AND APPROVED BY COUNCIL SUBJECT TO THE CONDITIONS SET OUT IN THE DECISION
OF: 6 September 2016
SIGNED:
DATE: 16 September 2016

SURVEY: C.J.A	DATE: SEPT. 2014	SCALES: SCALE 1:100 (A1) 1:200 (A3)	HEATH CONSULTING ENGINEERS
DESIGN: R.A.H	DATE: OCT. 2014		351 SUMMER STREET PO BOX 2501 ORANGE NSW 2800
DRAWN BY: A.R.	DATE: OCT. 2014		Telephone: (02) 6360 0795 Facsimile: (02) 6360 0766 Email: admin@heathce.com
CHECKED BY:	DATE:		

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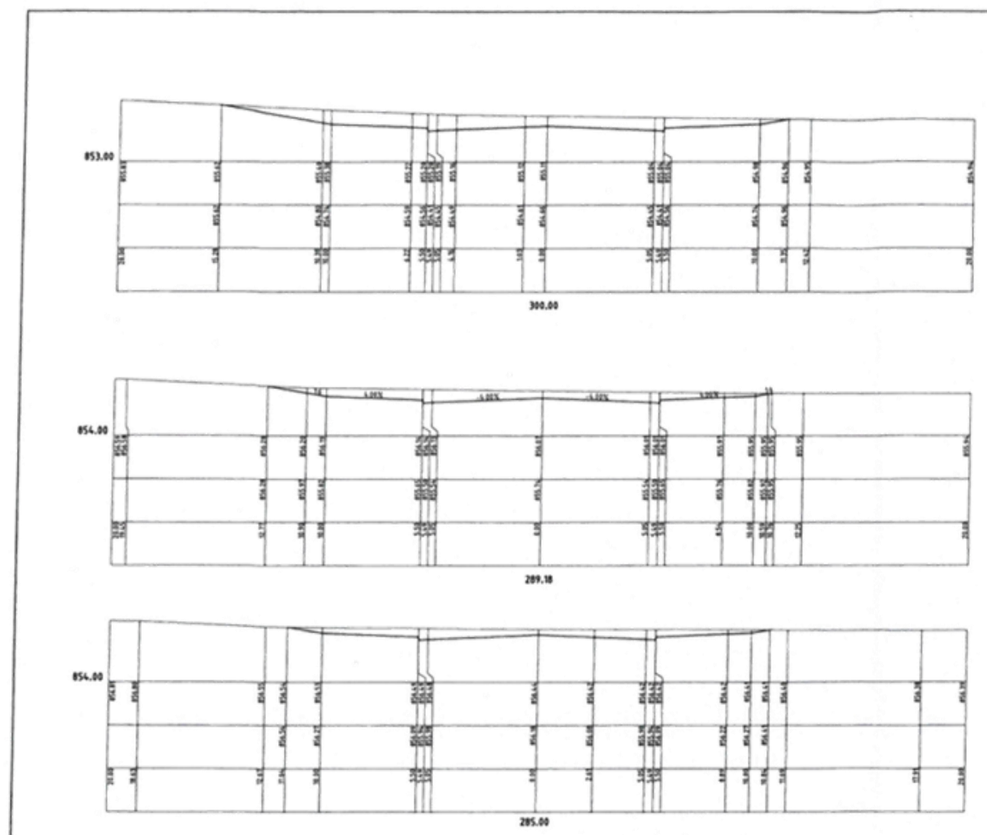
No.	DATE	AMENDMENT DESCRIPTION	APP'D
2	22/09/16	AMEND TO SUIT DCC	R.A.H.
1	27/10/15	ISSUED FOR DEVELOPMENT APPROVAL	R.A.H.

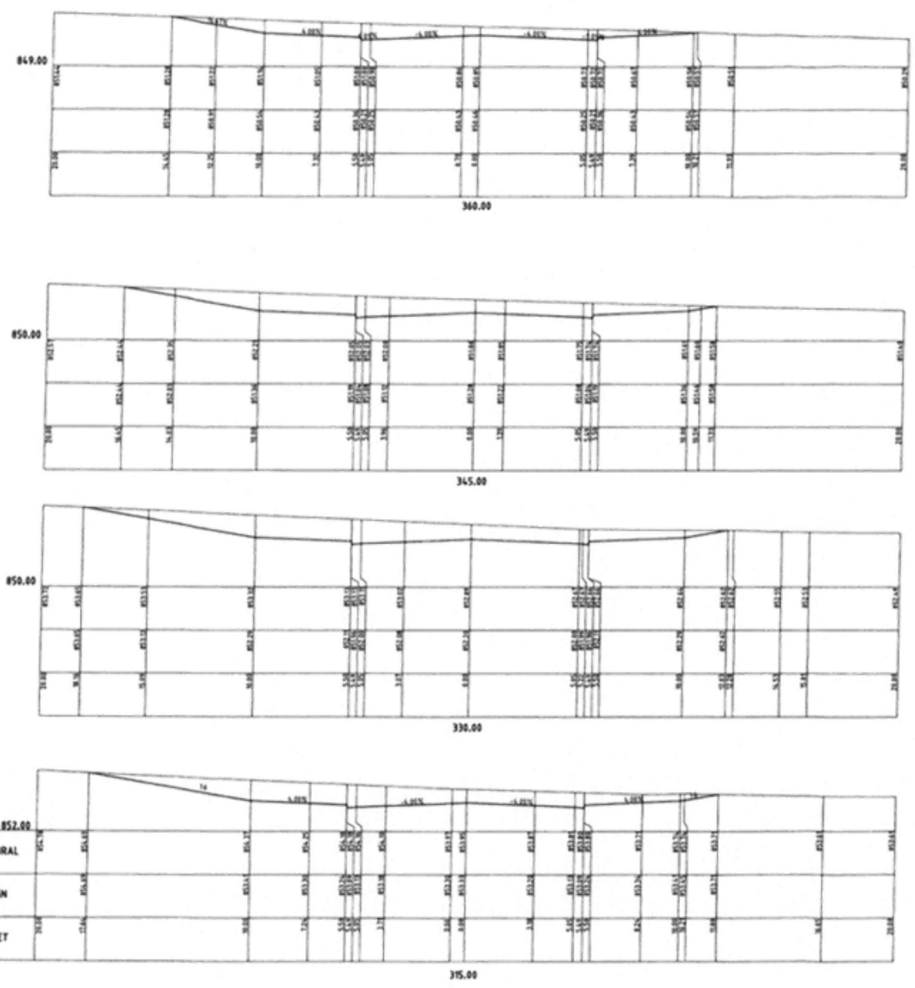
CLIENT: Mrs. F. BLUNT		PROJECT: PROPOSED SUBDIVISION OF LOT 1 D.P.581736 GORMAN ROAD, ORANGE	Sheet No. 9 of 15 Sheets
JOB No. 14_048	DRAWING No. 14048_DE09	DRAWING TITLE: CROSS SECTIONS ROAD No. 1 CH225.00 - CH255.00	REV. B



ORANGE CITY COUNCIL
DEVELOPMENT CONSENT
THESE ARE THE PLANS SUBMITTED TO
AND APPROVED BY COUNCIL SUBJECT TO
THE CONDITIONS SET OUT IN THE DECISION
OF: 6 September 20 15
SIGNED:
DATE: 11 September 20 15

SURVEY: C.J.A	DATE: SEPT. 2014	SCALES: SCALE 1:100 (A3) 1:200 (A1)	HEATH CONSULTING ENGINEERS	CLIENT: Mrs. F. BLUNT	PROJECT: PROPOSED SUBDIVISION OF LOT 1 D.P.581736 GORMAN ROAD, ORANGE		Sheet No. 10 of 15 Sheets
DESIGN: R.A.H	DATE: OCT. 2014		351 SUMMER STREET, PO BOX 2501, ORANGE NSW 2800	JOB No. 14_048	DRAWING No. 14048_DE10	DRAWING TITLE: CROSS SECTIONS ROAD No. 1 CH270.00 - CH300.00	REV. B
DRAWN BY: A.R.	DATE: OCT. 2014						
CHECKED BY:	DATE:						

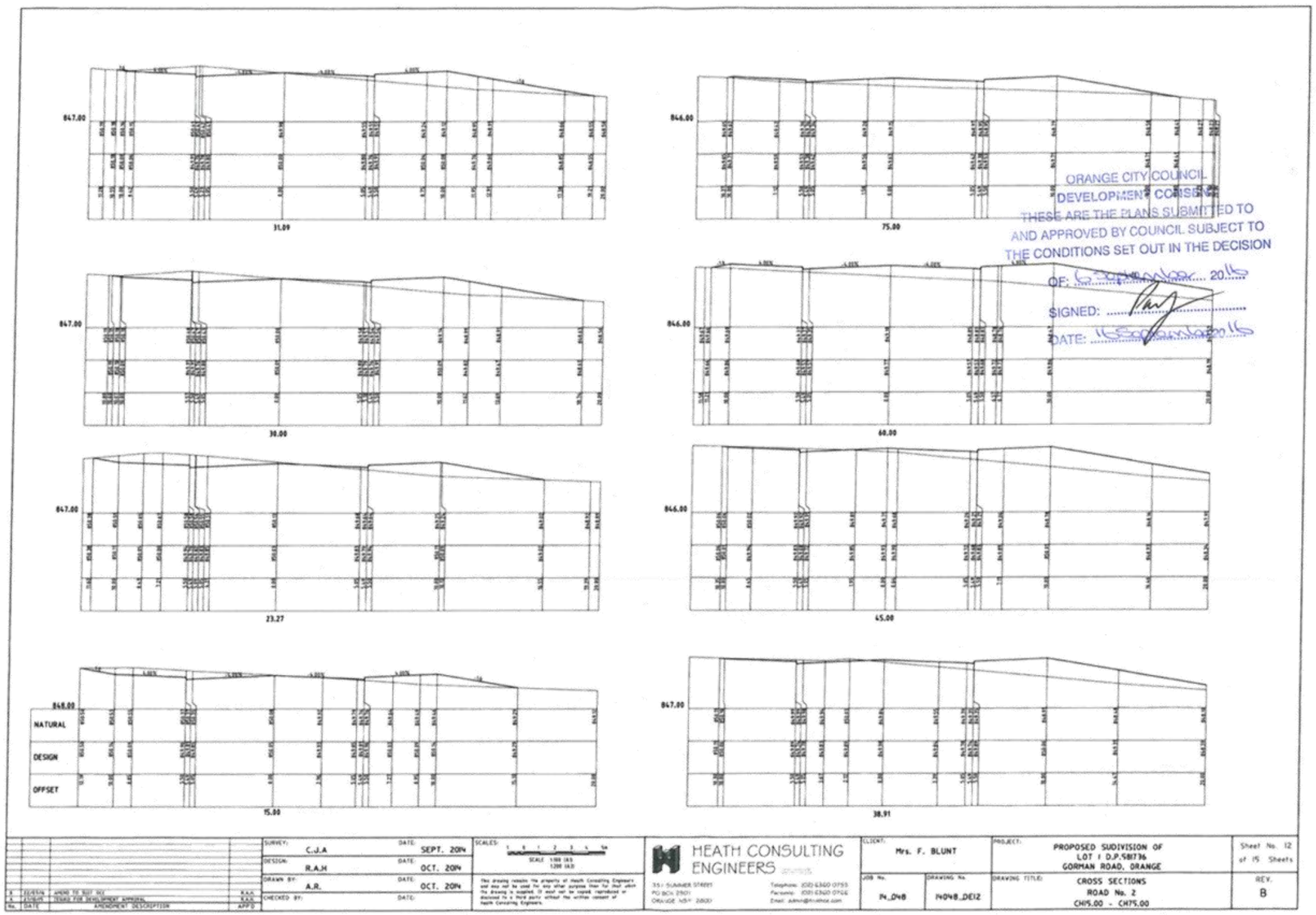
No.	DATE	AMENDMENT DESCRIPTION	APP'D
B	22/10/14	AMEND TO SUIT DCC	R.A.H.
A	1/10/14	ISSUED FOR DEVELOPMENT APPROVAL	R.A.H.



ORANGE CITY COUNCIL
DEVELOPMENT CONSENT
THESE ARE THE PLANS SUBMITTED TO
AND APPROVED BY COUNCIL SUBJECT TO
THE CONDITIONS SET OUT IN THE DECISION
OF: 15 November 2016
SIGNED:
DATE: 15 September 2016

SURVEY: C.J.A	DATE: SEPT. 2014	SCALES: SCALE 1:100 (A3) 1:200 (A3)	HEATH CONSULTING ENGINEERS	CLIENT: Mrs. F. BLUNT	PROJECT: PROPOSED SUBDIVISION OF LOT 1 D.P.581736 GORMAN ROAD, ORANGE	Sheet No. 9 of 15 Sheets
DESIGN: R.A.H	DATE: OCT. 2014		351 SUMMER STREET PO BOX 2501 ORANGE NSW 2800	JOB No. 14_048	DRAWING No. 14048_DE10	DRAWING TITLE: CROSS SECTIONS ROAD No. 1 CH315.00 - CH360.00	REV. B
DRAWN BY: A.R.	DATE: OCT. 2014		Telephone: (02) 6360 0755 Facsimile: (02) 6360 0766 Email: admin@heathce.com				
CHECKED BY:	DATE:						

No.	DATE	AMENDMENT DESCRIPTION	APP'D
B	22/12/15	AMEND TO SUIT D.I.C.	R.A.H.
A	21/10/15	ISSUED FOR DEVELOPMENT APPROVAL	R.A.H.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OFFSET
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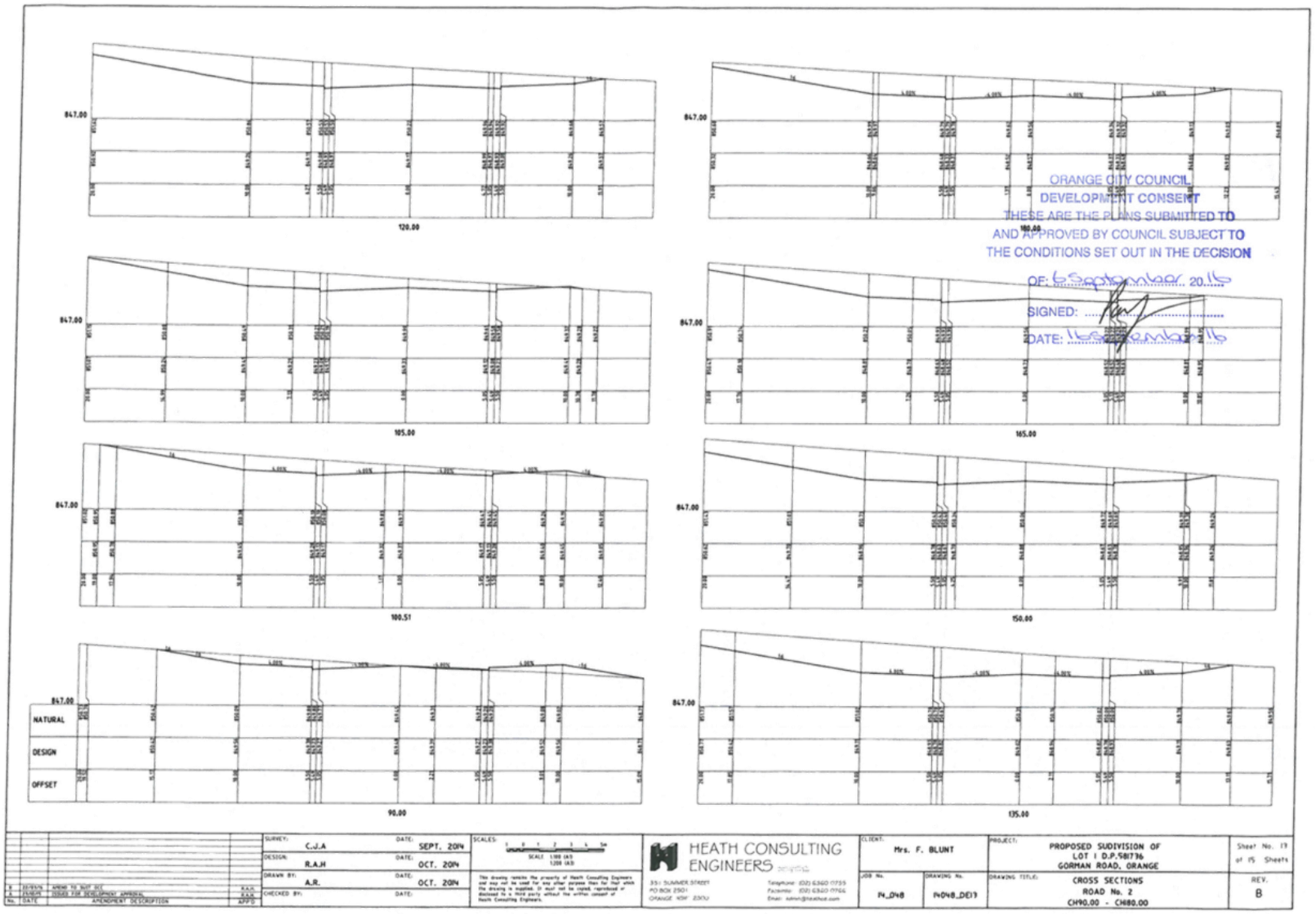
ORANGE CITY COUNCIL
DEVELOPMENT CONSENT
THESE ARE THE PLANS SUBMITTED TO
AND APPROVED BY COUNCIL SUBJECT TO
THE CONDITIONS SET OUT IN THE DECISION
OF:
SIGNED:
DATE:
SURVEY: C.J.A DATE: SEPT. 2014
DESIGN: R.A.H DATE: OCT. 2014
DRAWN BY: A.R. DATE: OCT. 2014
CHECKED BY: DATE:
SCALES:
SCALE 1:500 (A3)
1:200 (A1)
HEATH CONSULTING ENGINEERS
35 / SUMMER STREET
PO BOX 2501
ORANGE NSW 2800
Telephone: (02) 6360 0755
Facsimile: (02) 6360 0756
Email: admin@hcnsw.com
CLIENT: Mrs. F. BLUNT
PROJECT: PROPOSED SUDIVISION OF LOT 1 D.P.581736 GORMAN ROAD, ORANGE
Sheet No. 12 of 15 Sheets
JOB No. 14_048
DRAWING No. 14048_DE12
DRAWING TITLE: CROSS SECTIONS ROAD No. 2 CH15.00 - CH75.00
REV. B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OFFSET
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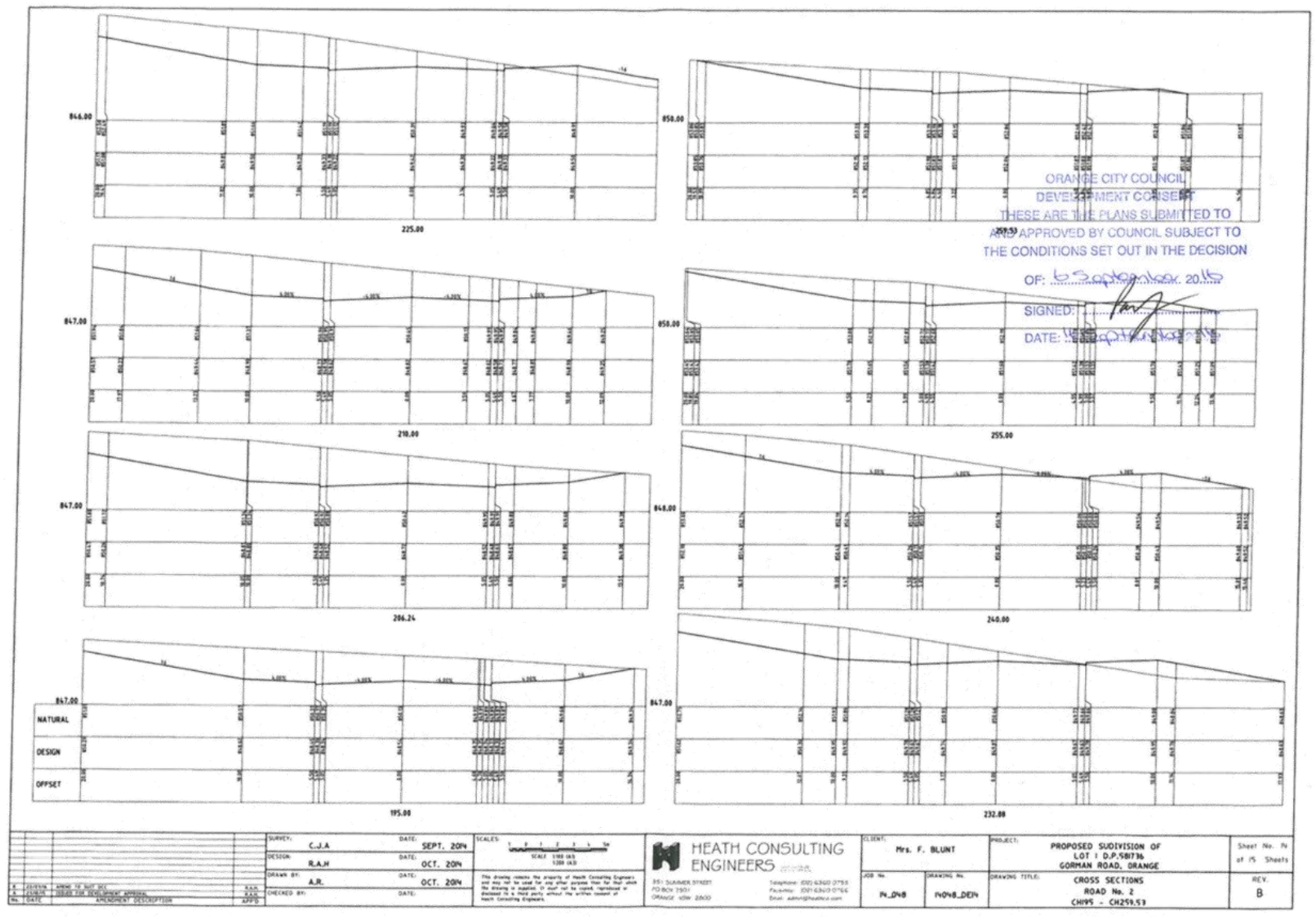
ORANGE CITY COUNCIL
DEVELOPMENT CONSENT
THESE ARE THE PLANS SUBMITTED TO
AND APPROVED BY COUNCIL SUBJECT TO
THE CONDITIONS SET OUT IN THE DECISION
OF: 6 September 20 16
SIGNED:
DATE: 16 September 16
SURVEY: C.J.A DATE: SEPT. 2014
DESIGN: R.A.H DATE: OCT. 2014
DRAWN BY: A.R. DATE: OCT. 2014
CHECKED BY: DATE:
SCALES: SCALE 1:100 (A1) 1:200 (A3)
HEATH CONSULTING ENGINEERS
35: SUMMER STREET
PO BOX 2501
ORANGE NSW 2800
CLIENT: Mrs. F. BLUNT
PROJECT: PROPOSED SUDIVISION OF LOT 1 D.P.981796 GORMAN ROAD, ORANGE
JOB No. 14_048
DRAWING No. 14048_DE13
DRAWING TITLE: CROSS SECTIONS ROAD No. 2 CH90.00 - CH180.00
Sheet No. 13 of 15 Sheets
REV. B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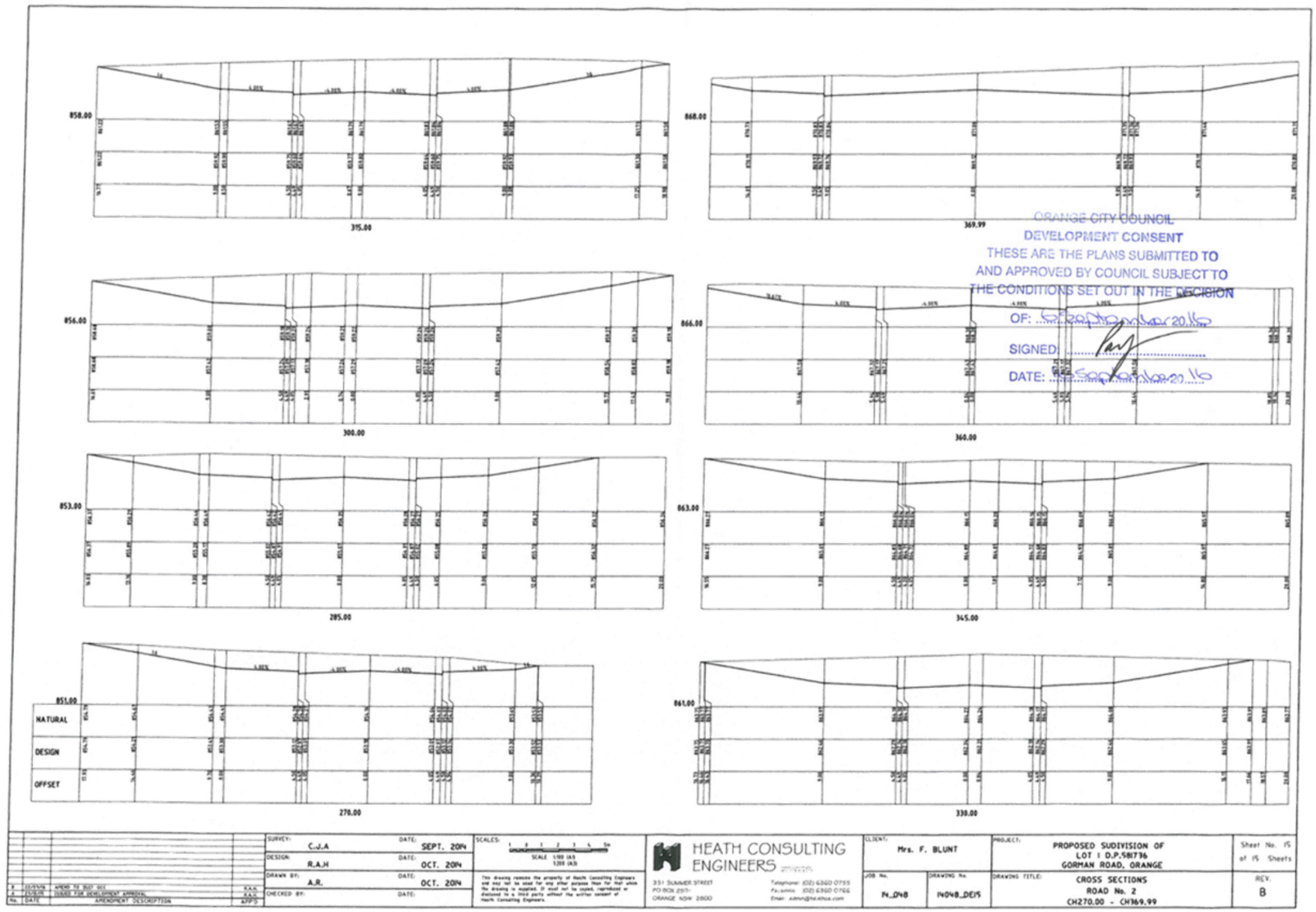
ORANGE CITY COUNCIL
DEVELOPMENT CONSENT
THESE ARE THE PLANS SUBMITTED TO
AND APPROVED BY COUNCIL SUBJECT TO
THE CONDITIONS SET OUT IN THE DECISION
OF: 6 September 2015
SIGNED:
DATE:
SURVEY: C.J.A DATE: SEPT. 2014
DESIGN: R.A.H DATE: OCT. 2014
DRAWN BY: A.R. DATE: OCT. 2014
CHECKED BY: DATE:
SCALES: SCALE 1:100 (A3) 1:200 (A1)
HEATH CONSULTING ENGINEERS
351 SUMMER STREET
PO BOX 2501
ORANGE NSW 2800
CLIENT: Mrs. F. BLUNT
PROJECT: PROPOSED SUDIVISION OF LOT 1 D.P.581736 GORMAN ROAD, ORANGE
Sheet No. 14 of 15 Sheets
JOB No. 14_048
DRAWING No. 14048_DE14
DRAWING TITLE: CROSS SECTIONS ROAD No. 2 CH195 - CH259.53
REV. B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OFFSET
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ORANGE CITY COUNCIL
DEVELOPMENT CONSENT
THESE ARE THE PLANS SUBMITTED TO
AND APPROVED BY COUNCIL SUBJECT TO
THE CONDITIONS SET OUT IN THE DECISION
OF:
SIGNED:
DATE:
SURVEY: C.J.A DATE: SEPT. 2014
DESIGN: R.A.H DATE: OCT. 2014
DRAWN BY: A.R. DATE: OCT. 2014
CHECKED BY: DATE:
SCALES: SCALE 1:100 (A1) 1:200 (A3)
HEATH CONSULTING ENGINEERS
331 SUMMER STREET
PO BOX 2501
ORANGE NSW 2800
CLIENT: Mrs. F. BLUNT
PROJECT: PROPOSED SUDIVISION OF LOT 1 D.P.581736 GORMAN ROAD, ORANGE
JOB No. 14_048
DRAWING No. 14048_DE15
DRAWING TITLE: CROSS SECTIONS ROAD No. 2 CH270.00 - CH369.99
Sheet No. 15 of 15 Sheets
REV. B

Street Address	9 Hilldale Crescent Orange NSW 2800
Owner/s	
Land Description	Lot 339 DP 1272081
Land Zoning	R5 – Large Lot Residential
Date	16 November 2025
Author	

I am writing to report an incident involving a fallen tree branch within the existing building envelope that occurred over the past week. A section of branch approximately 0.67 metres in length detached from the tree and landed within the development area, approximately 2m within the boundary.

This occurrence has been documented for record-keeping and monitoring purposes.

Impact of a falling object

Assumptions – air resistance negligible

Item	Value / Equation
Mass (kg)	3.8
Fall distance (m)	10
Velocity at impact (m/s)	$V_f^2 = V_i^2 + 2g\Delta D$ $V_f = final\ velocity\ \left(\frac{m}{s}\right)$ $V_i = initial\ velocity\ \left(\frac{m}{s}\right)$ $g = gravitational\ acceleration: 9.81\ \left(\frac{m}{s^2}\right)$ $\Delta D = change\ in\ distance\ (m)$
Gravitational Potential Energy (J)	$GPE = mgh$ $m = mass$ $h = height$
Force on impact (N)	$F = \frac{1}{2}\frac{mV^2}{d}$ $V = velocity\ at\ impact\ \left(\frac{m}{s}\right)$ $d = deformation\ at\ impact\ (m)$

Energy of branch of at rest at10m height	Velocity at impact falling 10m
$GPE = mgh$ $GPE = 3.85 \times 9.81 \times 10$ $GPE = 377.685J$	$V_f^2 = V_i^2 + 2g\Delta D$ Initial velocity is 0 therefore the formular can be simplified $V_f^2 = 2g\Delta D$ $V_f^2 = 2 \times 9.81 \times 10$ $V_f^2 = 196.2$ $V_f = 14\frac{m}{s}$ This is 50km/h, speed limit on most roads

Force on impact

Assume the branch impacts a person on the head and skull caves in by 5cm before stopping

$$F = \frac{1}{2}\frac{mV^2}{d}$$
$$F = \frac{1}{2} \times \frac{3.85 \times 14^2}{0.05}$$
$$F = 7{,}546N$$

This is equivalent to 769kg, 5 Ford Ranger engines

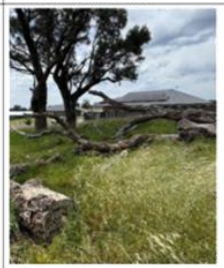
Interesting fact: Car bumpers are designed to crumple upon impact. This helps absorb and dissipate the energy generated during a collision, reducing the force transferred to personnel in vehicle, unlike the human head

Incidents caused by gumtree fallen branches

Website	Published date
https://www.abc.net.au/news/2025-03-12/second-falling-tree-branch-incident-in-adelaide/105041578	12/3/2025
https://www.abc.net.au/news/2024-10-19/victoria-kevington-tree-collapse-man-dies/104493314	19/10/2024
https://www.abc.net.au/news/2024-11-27/man-killed-by-fallen-tree-branch-at-yarrawonga/104651370	27/11/2024
https://www.abc.net.au/news/2024-12-31/two-injured-by-fallen-tree-branch-near-shrine-of-remembrance/104774918	31/12/2024
https://www.abc.net.au/news/2024-02-29/falling-trees-indonesia-student-should-we-be-worried/103493198	29/2/2024

History of Orange Expansion: Documented 09 Nov. 2019

Before (Google Earth)	After (Google Earth)	Google Maps Street View
28 April 2017	2 October 2023	March 2010
Corner of William Maker Drive & Northen Distributor Road		

Before (Google Earth)	After (Google Earth)	Now	
9 March 2018	2 October 2023	9 November 2025	
Westerly Way, DP1267568 Tilston Way, DP1233465		 Westerly Way, DP1267568	Tilston Way, DP1233465

History of Orange Expansion: Documented 09 Nov. 2019

Before (Google Earth)	After (Google Earth)	Apple Maps Street View
1 Feb 2023	2 October 2023	December 2019
Rifle Range Road, DP1298186		

History of Orange Expansion: Documented 09 Nov. 2019

Before	After
2 April 2022	2 October 2023

History of Orange Expansion: Documented 09 Nov. 2019

Before	After	Orange.gov Website
20 September 2022	2 October 2023	23 November 2023
Brabham Way (Road Construction) C2 Zoning - Environmental Conservation		

Brabham Way

History of Orange Expansion: Documented 09 Nov. 2019

Before	After
3 December 2018	2 October 2025
Connemara Drive (Road Extension)	

History of Orange Expansion: Documented 09 Nov. 2019

Before	After
2 October 2025	9 November 2025
Shiralee Road, DP1267518 Lysterfield Village	

ORANGE CITY COUNCIL	ORANGE CITY COUNCIL Development Application No **DA 233/2015(3)** NA25/473 Container PAN-570042

NOTICE OF DETERMINATION OF A DEVELOPMENT APPLICATION (AS MODIFIED)

issued under the *Environmental Planning and Assessment Act 1979*
Section 4.18

Development Application	
Applicant Name:	Mr N Samwel
Applicant Address:	
Owner's Name:	Mr N Samwel and Ms F M Chingovo
Land to Be Developed:	Lot 339 DP 1272081 CA: 5418 - 9 Hilldale Crescent ORANGE
Proposed Development:	Subdivision (38 lot residential, open space and drainage reserve) (amendment to building envelope and tree removal on Lot 303 Hilldale Crescent)
Building Code of Australia building classification:	Not applicable
Determination made under Section 4.16	
Made On:	16 December 2025
Determination:	**CONSENT GRANTED SUBJECT TO CONDITIONS DESCRIBED BELOW:**
Consent to Operate From:	7 September 2016
Consent to Lapse On:	7 September 2021

Terms of Approval

The reasons for the imposition of conditions are:

(1) To ensure a quality urban design for the development which complements the surrounding environment.

(2) To maintain neighbourhood amenity and character.

(3) To ensure compliance with relevant statutory requirements.

(4) To provide adequate public health and safety measures.

(5) Because the development will require the provision of, or increase the demand for, public amenities and services.

(6) To ensure the utility services are available to the site and adequate for the development.

(7) To prevent the proposed development having a detrimental effect on adjoining land uses.

(8) To minimise the impact of development on the environment.

Conditions

(1) **Amended as part of DA 233/2015(3),**

The development be carried out in accordance with:

(a) Plan/s by Heath Consulting Engineers numbered:
14048_DA03 REV F (Sheet 3); 14048_DE02 REV B (sheet 2); 14048_DE03 REV B (sheet 3); 14048_DE04 REV B (sheet 4); 14048_DE05 REV B (sheet 5); 14048_DE06 REV B (sheet 6); 14048_DE07 REV B (sheet 7); 14048_DE08 REV B (sheet 8); 14048_DE09 REV B (sheet 9); 14048_DE10 REV B (sheet 10); 14048_DE10 REV B (sheet 11); 14048_DE12 REV B (sheet 12); 14048_DE13 REV B (sheet 13); 14048_DE14 REV B (sheet 14); 14048_DE15 REV B (sheet 15); (15 sheets in total)

Drawing title: Site Plan; Job number 25-104; Drawn by Bassmann Drafting Services; Dated 12 September 2025; Drawing number: 1 (1 sheet);

b) statements of environmental effects or other similar associated documents that form part of the approval

as amended in accordance with any conditions of this consent.

PRESCRIBED CONDITIONS

(2) A sign is to be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:

a. showing the name, address and telephone number of the principal certifying authority for the work, and

b. showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and

c. stating that unauthorised entry to the site is prohibited.

Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out.

PRIOR TO THE ISSUE OF A CONSTRUCTION CERTIFICATE

(3) A Construction Certificate application is required to be submitted to, and issued by, Council prior to any works being carried out onsite.

(4) Engineering plans, showing details of all proposed work and adhering to any engineering conditions of development consent, are to be submitted to, and approved by, Orange City Council or an Accredited Certifier (Categories B1, C3, C4, C6) prior to the issuing of a Construction Certificate.

All roads are to be constructed to a sealed urban road standard in accordance with the Orange City Council Development and Subdivision Code.

(5) The applicant shall provide Council with written documentation from NSW Office of Water (NOW) indicating that a controlled activity permit under the Water Management Act (WMA) is not required for the proposed development. If the NSW Office of Water determine that a controlled activity permit under the Water Management Act is required for the proposed development the applicant shall furnish Council with a copy of the permit prior to the issue of a Construction Certificate.

(6) A water and soil erosion control plan is to be submitted to Orange City Council or an Accredited Certifier (Categories B1, C3, C4, C6) for approval prior to the issuing of a Construction Certificate. The control plan is to be in accordance with the Orange City Council Development and Subdivision Code and the Landcom, Managing Urban Stormwater; Soils and Construction Handbook.

NOTICE OF DETERMINATION OF DEVELOPMENT APPLICATION NO DA 233/2015(3)

Prior to the issue of a construction certificate (cont)

(7) The development's stormwater design is to include stormwater retention within the development, designed to limit peak outflows from the land to the pre-existing natural outflows up to the 100 year ARI frequency, with sufficient allowance in overflow spillway design capacity to safely pass flows of lower frequency (that is, a rarer event) without damage to downstream developments. Where appropriate, the spillway design capacity is to be determined in accordance with the requirements of the Dam Safety Committee.

The design of the detention storage is to be undertaken using the ILSAX rainfall-runoff hydrologic model or an approved equivalent capable of assessing runoff volumes and their temporal distribution as well as peak flow rates. The model is to be used to calculate the flow rates for the existing and post-development conditions. The developed flows are to be routed through the proposed storage within the model so that the outflows obtained are no greater than the flows obtained for the pre-existing natural flows. A report detailing the results of the analysis, which includes:

- catchment plan showing sub-catchments under existing and developed conditions;
- schematic diagram of the catchment model showing sub areas and linkages;
- tabulation detailing the elevation, storage volume and discharge relationships; and
- tabulation for the range of frequencies analysed, the inflows, outflows and peak storage levels for both existing and developed conditions;

together with copies of the data files for the model and engineering design plans of the required drainage system are to be submitted and approved by Orange City Council or an Accredited Certifier (Categories B1, C3, C4, C6) prior to the issue a Construction Certificate.

(8) Proposed lots are to be provided with interlot stormwater drainage, including those lots abutting public land, where the surface of the entire lot cannot be drained to the kerb and gutter at the lot frontage. A grated stormwater pit is to be constructed within each lot provided with interlot stormwater drainage. Engineering plans for this drainage system are to be approved by Orange City Council or an Accredited Certifier (Categories B1, C3, C4, C6) prior to the issuing a Construction Certificate.

(9) Stormwater from the site is to be piped to the adjacent watercourse, where it is to be discharged through a standard headwall with appropriate scour protection. Engineering plans of this required drainage system are to be approved by Orange City Council or by an Accredited Certifier (Categories B1, C3, C4, C6) prior to the issuing of a Construction Certificate.

(10) A 150mm-diameter sewer main is to be constructed from Council's existing mains to serve the proposed lots. Orange City Council, prior to issuing a Construction Certificate, is to approve engineering plans for this sewerage system.

(11) A water reticulation analysis is to be carried out by Orange City Council on any proposed water-reticulation system for the development. Engineering plans are to be submitted to Orange City Council for approval prior to the issuing of a Construction Certificate.

The reticulation system is to be designed to supply a peak instantaneous demand by gravity of 0.15 L/s/tenement at a minimum residual head of 200kPa.

(12) Fencing of the Tree Protection Zones (TPZs) around remnant trees Lots 303, 304, 305, 306, 307, 310 and 315 shall be installed, with signage to be supplied by Orange City Council. TPZs shall be identified in consultation with Council's Manager City Presentation, and fencing is required to be installed to the Director – Environmental Services' satisfaction and retained throughout the construction process.

NOTICE OF DETERMINATION OF DEVELOPMENT APPLICATION NO DA 233/2015(3)

PRIOR TO WORKS COMMENCING

(13) Soil erosion control measures shall be implemented on the site.

(14) A temporary onsite toilet is to be provided and must remain throughout the project or until an alternative facility meeting Council's requirements is available onsite.

DURING CONSTRUCTION/SITEWORKS

(15) Excavated rock derived from the site works shall either be the stored and used in above ground uses within the subdivision area, or, stored on a Council designated stockpile for future use. It shall not be re-buried.

If Aboriginal objects, relics, or other historical items or the like are located during development works, all works in the area of the identified object, relic or item shall cease, and the NSW OEH and representatives from the Orange LALC shall be notified. Further archaeological investigation shall be undertaken where required,. Development works in the area of the find(s) may recommence only when cleared to do so by OEH, which may require a permit to destroy the artefact under section 90 of the *National Parks and Wildlife Act 1974*.

(16) The source of imported material must be advised prior to the placement of that fill and shall be from a site or source certified as not contaminated

(17) All construction/demolition work on the site is to be carried out between the hours of 7.00 am and 6.00 pm Monday to Friday inclusive and 7.00 am to 5.00 pm Saturdays. Written approval must be obtained from the General Manager of Orange City Council to vary these hours.

(18) Any adjustments to existing utility services that are made necessary by this development proceeding are to be at the full cost of the developer.

(19) The provisions and requirements of the Orange City Council Development and Subdivision Code are to be applied to this application and all work constructed within the development is to be in accordance with that Code.

The developer is to be entirely responsible for the provision of water, sewerage and drainage facilities capable of servicing all the lots from Council's existing infrastructure. The developer is to be responsible for gaining access over adjoining land for services where necessary and easements are to be created about all water, sewer and drainage mains within and outside the lots they serve.

(20) Gorman Road is to be constructed as half road width for the full frontage of the proposed development. This work is to include road pavement and pavement surfacing to the centreline, kerb and gutter construction and earth-formed footpath on the development side of the road.

(21) For all single access battle axe blocks, a concrete driveway, kerb layback and footpath crossing is to be constructed to a minimum width of 3.0 metres and to the requirements and standards of the Orange City Council Development and Subdivision Code.

(22) Water and sewerage reticulation is to be provided to every lot in the proposed residential subdivision in accordance with the Orange City Council Development and Subdivision Code.

(23) Concrete bicycle pathways, a minimum of 2.5 metres wide, are to be constructed on one side of all 20.0m wide streets including Gorman Road.

Construction work is to be to the requirements and standards of the Orange City Council Development and Subdivision Code.

(24) All street lighting is to be completed using Essential Energy approved LED lighting. The required lighting level along all roads is P4 as per the Australian Standard.

NOTICE OF DETERMINATION OF DEVELOPMENT APPLICATION NO DA 233/2015(3)

PRIOR TO THE ISSUE OF A SUBDIVISION CERTIFICATE

(25) Application shall be made for a Subdivision Certificate under Section 109(C)(1)(d) of the Act.

(26) (deleted)

(27) Amended as part of DA 233/2025(3)

It is to be noted that the approved Lot 303 is now recognised as Lot 339 on DP 1272081.

A Restriction-as-to-User under Section 88B of the NSW Conveyancing Act 1919 shall be created on the titles of Lots 313 to 318 and Lots 331 to 337 (being those lots on the ridge and those lots along the southern boundary) specifying a maximum site coverage that does not exceed 35% of the respective lot size. The Restriction shall also provide for a minimum setback of 15m from the southern boundary for Lots 313 to 318 and a minimum setback of 12m from Gorman Road for Lots 333, 335 and 336.

For those lots not elsewhere identified in the consent (Lots 301 to 312 - Lot 303 is now Lot 339 DP 1272081 and Lots 319 to 330) a maximum site coverage that does not exceed 50% of the allotment size is permitted.

All building setbacks required under this consent, except where elsewhere otherwise specified, shall incorporate front and side setbacks of not less than of 8m and 2m respectively.

The building envelopes shown on proposed Lots 303 (now Lot 339 DP 1272081), 306, 307, 310 and 315 are subject to front and side setbacks of not less than 8m and 2m respectively.

A Restriction-as-to-User under Section 88B of the NSW Conveyancing Act 1919 shall be created on the titles of Lot 303 (now Lot 339 DP 1272081) specifying the amended building envelope as per the approved amended plan (drawing titled Site Plan, drawn by Bassmann Drafting Services, dated 12 September 2025).

(28) A Restriction-as-to-User under Section 88B of the NSW Conveyancing Act 1919 shall be created on the title for Lots 331 to 337 that requires the submission of a landscape plan that is to the satisfaction of Council with any dwelling (or outbuilding) application. Such landscaping is to incorporate species selection with a mature height greater than the height of the structures proposed and able to screen a minimum of 50% of the width of the proposed dwelling or building frontage. Full implementation of the approved landscaping is required prior to the issue of an Occupation Certificate, and retention and maintenance of such landscaping required thereafter.

(29) A Restriction-as-to-User under Section 88B of the NSW Conveyancing Act 1919 shall be placed on the titles of proposed Lots 318, 319, 330, and Lots 331 to 337 limiting future development on these lots to single storey construction. The Restriction-as-to-User shall also limit all fencing throughout the subdivision to rural type fencing less the barbed wire component as per the requirements of Councils Development Control Plan 2004.

(30) Amended as part of DA 233/2025(3)

A Restriction-as-to-User under Section 88B of the NSW Conveyancing Act 1919 is required for the retention and protection of trees on Lots 304, 306, 307, 310 and 315, including those trees currently proposed for removal on the amended plan (principally those trees within the easement), by the imposition of building envelopes and tree protection zones on these sites. The restriction shall provide for the protection of the designated trees.

The removal of the large Eucalyptus tree on Lot 303 (now Lot 339 DP 1272081) as shown on the amended plan (drawing titled Site Plan, drawn by Bassmann Drafting Services, dated 12 September 2025), shall be carried out by a suitably qualified and insured arborist. A minimum of three (3) replacement trees of the same species shall be planted on the property. Each replacement tree must be a minimum 45-litre container size at the time of planting. The planting locations are to be determined in consultation with, and to the satisfaction of, Council's Manager City Presentation

NOTICE OF DETERMINATION OF DEVELOPMENT APPLICATION NO DA 233/2015(3)

Prior to the issue of a subdivision certificate (cont)

(30A) Added as part of DA 233/2025(3)

A Restriction-as-to-User, pursuant to Section 88B of the NSW Conveyancing Act 1919, shall be created over Lot 303 (now Lot 339 DP 1272081) to ensure that all retained and replacement trees on the site are protected and maintained in perpetuity. The restriction shall identify and protect the approved building envelope and associated tree protection zones. The restriction must specifically provide for the protection of the existing Eucalyptus tree located at the rear of the site, as well as the three replacement trees required under Condition 30 of this consent.

(30B) Added as part of DA 233/2025(3)

Prior to the registration of the amended building envelope on the title of Lot 339 DP 1272081, the applicant shall enter a bond of $3,000 with Council as security for the successful establishment and ongoing health of the three (3) replacement trees. The bond period shall commence on the date the replacement trees are planted. Upon confirmation by Council's Manager Development Assessments that the three (3) replacement trees are in good condition and well established at the end of a three (3) year establishment period, the applicant may request the return of the bond.

(31) The payment of $620,210.36 is to be made to Council in accordance with Section 94 of the Act and the Orange Development Contributions Plan 2015 (development in Ploughmans Valley urban release area) towards the provision of the following public facilities:

Open Space and Recreation	@ $3,314.19 x 36 additional lots	119,310.84
Community and Cultural	@ $667.50 x 36 additional lots	24,030.00
Roads and Cycleways	@ $5,137.60 x 36 additional lots	184,953.60
Stormwater Drainage	@ $310.15 x 36 additional lots	11,165.40
Local Area Facilities	@ $9,465.09 x 36 additional lots	340,743.24
Plan Preparation & Administration	@ $566.73 x 36 additional lots	20,402.28
Sub Total Less compensation for Open Space **Total**	(2297m² x $35 per m² = $80,395)	$700,605.36 -$80395.00 **$620,210.36**

The contribution will be indexed quarterly in accordance with the Orange Development Contributions Plan 2015 (development in Ploughmans Valley urban release area).

(32) Soil sampling for analysing chemical residue is to be carried out within the proposed Lots in a manner and frequency as determined by an appropriately qualified and experienced consultant giving consideration to previous specific uses and on-site characteristics of the site. A NATA registered laboratory is to carry out such testing. Reference is to be made to the *Contaminated Land Management Act 1997* and State Environmental Planning Policy No 55 - "Remediation of Land". The results of the testing are to be provided to the Principal Certifying Authority and are to demonstrate that the land is suitable for residential use, to enable a Subdivision Certificate to be issued.

(33) Payment of contributions for water, sewer and drainage works is required to be made at the contribution rate applicable at the time that the payment is made. The contributions are based on 36 ETs for water supply headworks and 37 ETs for sewerage headworks. A Certificate of Compliance, from Orange City Council in accordance with the *Water Management Act 2000*, will be issued upon payment of the contributions.

This Certificate of Compliance is to be submitted to the Principal Certifying Authority prior to the issuing of a Subdivision Certificate.

(34) Evidence from a registered NATA laboratory is to be submitted prior to the issuing of a Subdivision Certificate stating that the filling of all dams and low-lying areas has been carried out in accordance with Australian Standard 3798-2007.

(35) Certification from Telstra, stating that telecommunication systems comply with Australian Standards, is to be submitted to the Principal Certifying Authority prior to the issuing of a Subdivision Certificate.

NOTICE OF DETERMINATION OF DEVELOPMENT APPLICATION NO DA 233/2015(3)

Prior to the issue of a subdivision certificate (cont)

(36) Certification from Essential Energy, stating that electricity and street lighting systems comply with Essential Energy's Networks Division Customer Connection Policy NP11.1, is to be submitted to the Principal Certifying Authority prior to the issuing of a Subdivision Certificate.

All street lighting is to be completed using Essential Energy prestige style 4 columns and luminaries. The required lighting level along all roads is P4 as per the Australian Standard.

(37) An easement to drain sewage and to provide Council access for maintenance of sewerage works a minimum of 2.0 metres wide is to be created over the proposed sewerage works. The Principal Certifying Authority is to certify that the easement is in accordance with the Orange City Council Development and Subdivision Code prior to the issuing of a Subdivision Certificate.

(38) All services are to be contained within the allotment that they serve. A Statement of Compliance, from a Registered Surveyor, is to be submitted to the Principal Certifying Authority prior to the issuing of a Subdivision Certificate.

(39) A Certificate of Compliance, from a Qualified Engineer, stating that the stormwater retention basin comply with the approved engineering plans is to be submitted to the Principal Certifying Authority prior to the issuing of a Subdivision Certificate.

(40) A Maintenance Security Deposit, in accordance with the provisions and requirements of the Orange City Council Development and Subdivision Code, is to be provided to Orange City Council prior to the issuing of a Subdivision Certificate.

A Certificate of Compliance, from Orange City Council, certifying that the maintenance security deposit has been paid, is to be submitted to the Principal Certifying Authority prior to the issuing of a Subdivision Certificate.

(41) Where stormwater crosses land outside the lot it favours, an easement to drain water is to be created over the works. A Restriction-as-to-User under section 88B of the *NSW Conveyancing Act 1979* is to be created on the title of the proposed lots requiring that no structures are to be placed on the site, or landscaping or site works carried out on the site, in a manner that affects the continued operation of the interlot drainage system. The minimum width of the easement is to be as required in the Orange City Council Development and Subdivision Code.

(42) All of the foregoing conditions are to be at the full cost of the developer and to the requirements and standards of the Orange City Council Development and Subdivision Code, unless specifically stated otherwise. All work required by the foregoing conditions is to be completed prior to the issuing of a Subdivision Certificate, unless stated otherwise.

MATTERS FOR THE ONGOING PERFORMANCE AND OPERATION OF THE DEVELOPMENT

(43) **Added as part of DA 233/2025(3)**

The replacement trees planted on Lot 303 (now Lot 339 DP 1272081) shall be maintained in perpetuity. Any tree that fails, becomes seriously damaged, or is removed must be replaced with a tree of the same species and a minimum 45-litre container size within 3 months, to the satisfaction of Council's Manager City Presentation.

ADVISORY NOTES

Nil

REQUIREMENTS FROM ESSENTIAL ENERGY

- Statutory ground clearances being maintained in accordance with Essential Energy's *Operational Manual: Overhead Design Manual* (CEOM7097). Any remediation work required would need to be completed by an Accredited Service Provider not at the expense of Essential Energy;
- No vegetation being planted within the proposed easement without approval from Essential Energy; and
- An easement being created with respect to the existing 66,000 volt powerline within the proposed subdivision, as outlined in Essential Energy's *Network Planning: Easement Requirements* policy (CEOP8046) in particular:
  - (a) An easement 30 metres wide is required; and
  - (b) Essential Energy's standard easement terms parts A/B or C of Memorandum AG189384.

GENERAL TERMS OF APPROVAL FROM THE NSW OFFICE OF WATER

Number	**Condition**	**File No: ERM2016/0474**
Site Address:	98 Gorman Road, Orange	
DA Number:	233/2015/1	
LGA:	Orange City Council	
Plans, standards and guidelines		
1	These General Terms of Approval (GTA) only apply to the controlled activities described in the plans and associated documentation relating to 233/2015/1 and provided by Council: (i) Site plan Any amendments or modifications to the proposed controlled activities may render these GTA invalid. If the proposed controlled activities are amended or modified DPI Water (formerly the NSW Office of Water) must be notified to determine if any variations to these GTA will be required.	
2	Prior to the commencement of any controlled activity (works) on waterfront land, the consent holder must obtain a Controlled Activity Approval (CAA) under the Water Management Act from DPI Water. Waterfront land for the purposes of this DA is land and material in or within 40 metres of the top of the bank or shore of the river identified.	
3	The consent holder must prepare or commission the preparation of: (i) Rehabilitation and Vegetation Management Plan (ii) Works Schedule (iii) Erosion and Sediment Control Plan (iv) Soil and Water Management Plan (v) Design and specifications including discharge design plan	
4	All plans must be prepared by a suitably qualified person and submitted to the DPI Water for approval prior to any controlled activity commencing. The following plans must be prepared in accordance with DPI Water's guidelines located at www.water.nsw.gov.au/ Water-Licensing/Approvals. (i) Vegetation Management Plans (ii) Laying pipes and cables in watercourses (iii) Riparian Corridors (iv) In-stream works (v) Outlet structures	

General Terms of Approval from the NSW Office Of Water (cont)

Number	Condition	File No: ERM2016/0474
Plans, standards and guidelines (cont)		
5	The consent holder must (i) carry out any controlled activity in accordance with approved plans and (ii) construct and/or implement any controlled activity by or under the direct supervision of a suitably qualified professional and (iii) when required, provide a certificate of completion to DPI Water.	
6	The consent holder must carry out a maintenance period of two (2) years after practical completion of all controlled activities, rehabilitation and vegetation management in accordance with a plan approved by the DPI Water.	
7 - 11	N/A	
12-14	N/A	
15	The consent holder is to ensure that all drainage works (i) capture and convey runoffs, discharges and flood flows to low flow water level in accordance with a plan approved by DPI Water; and (ii) do not obstruct the flow of water other than in accordance with a plan approved by DPI Water.	
16	The consent holder must stabilise drain discharge points to prevent erosion in accordance with a plan approved by DPI Water.	
17	The consent holder must establish all erosion and sediment control works and water diversion structures in accordance with a plan approved by DPI Water. These works and structures must be inspected and maintained throughout the working period and must not be removed until the site has been fully stabilised.	
18	The consent holder must ensure that no excavation is undertaken on waterfront land other than in accordance with a plan approved by DPI Water.	
19	The consent holder must ensure that any excavation does not result in (i) diversion of any river (ii) bed or bank instability or (iii) damage to native vegetation within the area where a controlled activity has been authorised, other than in accordance with a plan approved by DPI Water.	
20	The consent holder must ensure that (i) river diversion, realignment or alteration does not result from any controlled activity work and (ii) bank control or protection works maintain the existing river hydraulic and geomorphic functions, and (iii) bed control structures do not result in river degradation other than in accordance with a plan approved by DPI Water.	
21 - 28	N/A	
END OF CONDITIONS		

Other Approvals

(1) *Local Government Act 1993* approvals granted under section 68.

Nil

(2) General terms of other approvals integrated as part of this consent.

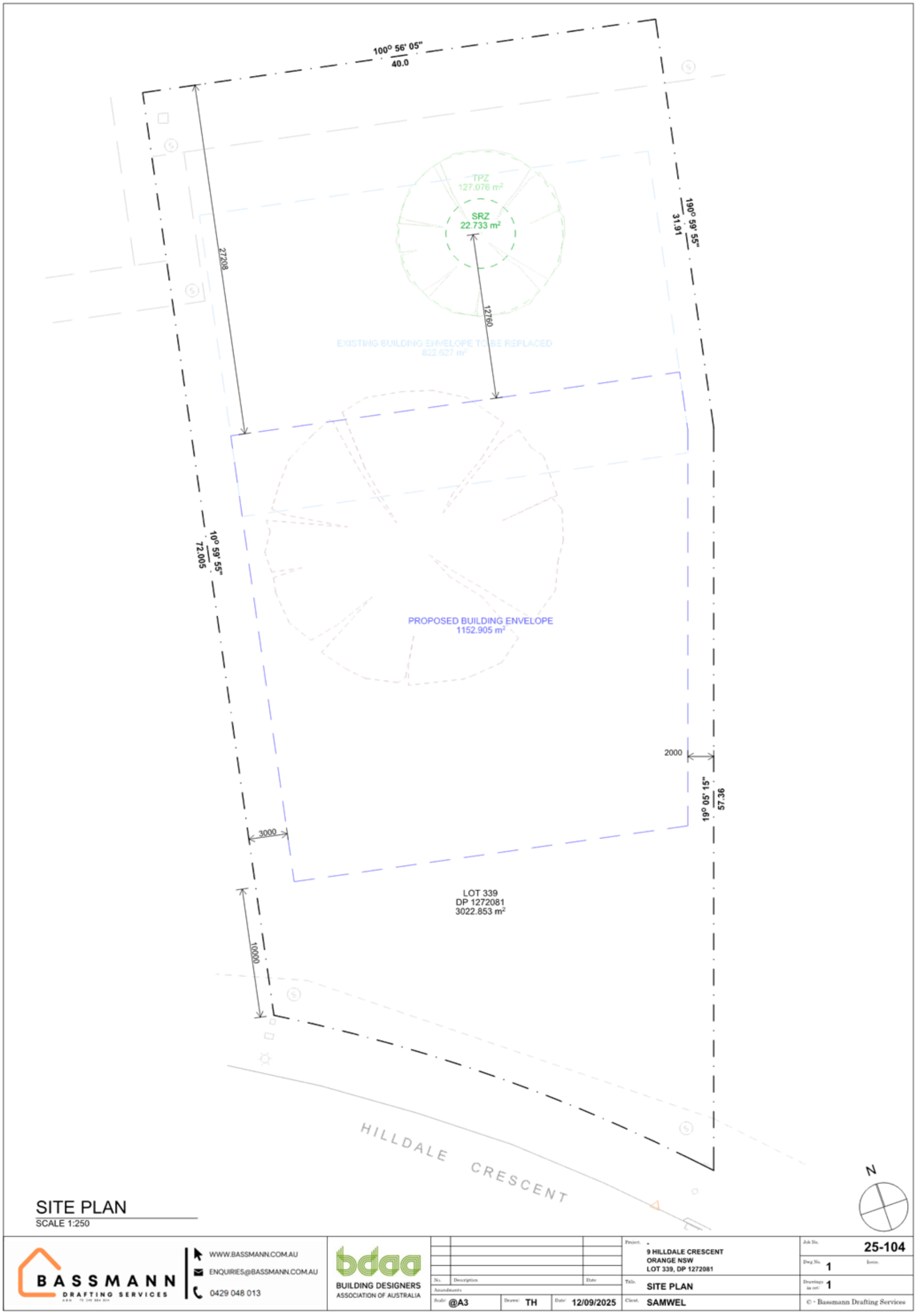
Nil

Right of Appeal

If you are dissatisfied with this decision, Section 8.7 of the *Environmental Planning and Assessment Act 1979* gives you the right to appeal to the Land and Environment Court. Pursuant to Section 8.10, an applicant may only appeal within 6 months after the date the decision is notified.

NOTICE OF DETERMINATION OF DEVELOPMENT APPLICATION NO DA 233/2015(3)

***Disability Discrimination Act 1992*:**	This application has been assessed in accordance with the *Environmental Planning and Assessment Act 1979*. No guarantee is given that the proposal complies with the *Disability Discrimination Act 1992*. The applicant/owner is responsible to ensure compliance with this and other anti-discrimination legislation. The *Disability Discrimination Act* covers disabilities not catered for in the minimum standards called up in the Building Code of Australia which references AS1428.1 - "Design for Access and Mobility". AS1428 Parts 2, 3 and 4 provides the most comprehensive technical guidance under the *Disability Discrimination Act* currently available in Australia.
Disclaimer - S88B of the *Conveyancing Act 1919* - Restrictions on the Use of Land:	The applicant should note that there could be covenants in favour of persons other than Council restricting what may be built or done upon the subject land. The applicant is advised to check the position before commencing any work.
Signed:	On behalf of the consent authority **ORANGE CITY COUNCIL**
Signature:	
Name:	Paul Johnston - Manager Development Assessments
Date:	16 December 2025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SRZ
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12760
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EXISTING BUILDING ENVELOPE TO BE REPLACED
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PROPOSED BUILDING ENVELOPE
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72.005
2000
19° 05' 15"
57.36
3000
LOT 339
DP 1272081
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10000
HILLDALE CRESCENT
N
SITE PLAN
SCALE 1:250
BASSMANN DRAFTING SERVICES
WWW.BASSMANN.COM.AU
ENQUIRIES@BASSMANN.COM.AU
0429 048 013
BUILDING DESIGNERS ASSOCIATION OF AUSTRALIA
Project. 9 HILLDALE CRESCENT ORANGE NSW LOT 339, DP 1272081
Job No. 25-104
Dwg No. 1
Title. SITE PLAN
Drawings in set: 1
Scale: @A3
Drawn: TH
Date: 12/09/2025
Client. SAMWEL
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5.5 Regional Cities NSW - Board Meeting Minutes - Thursday 13 November 2025

RECORD NUMBER: 2025/2552
AUTHOR: Barry Omundson, Chief Executive Officer

EXECUTIVE SUMMARY

On Thursday 13th November 2025 I attended the Regional Cities NSW Board Meeting in Sydney at Parliament House. I provide the attached minutes for your information.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "14.1 Work in partnership with other councils, regional organisations and State and Federal Governments".

FINANCIAL IMPLICATIONS

Travel costs for the CEO to attend this meeting are met in the annual budget.

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That Council note the report by the Chief Executive Officer on the Regional Cities NSW Board Meeting of 13 November 2025.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

Service/Project Delivery	Nil
Financial	Nil
Reputation/Political	Nil
Environment	Nil
Compliance	Nil
People & WHS	Nil
Information Technology/ Cyber Security	Nil

SUPPORTING INFORMATION

The Meeting Minutes are attached for the information of Council.

ATTACHMENTS

1 Regional Cities NSW Board Meeting Minutes - November 2025, D25/142040⇩

REGIONAL CITIES NSW

Board Meeting Minutes

Date: Thursday 13 November
Time: 9:00am - 2:00pm
Location: Preston Stanley Room, Level 7, Parliament House, Macquarie Street, Sydney NSW 2000

Attendees

- Cr Steve Krieg – Mayor, Lismore City Council (RCNSW Chair)
- Cr Russell Webb – Mayor, Tamworth Regional Council (RCNSW Deputy Chair)
- Cr Kevin Mack – Mayor, Albury City Council
- Mr Frank Zaknich – CEO, Albury City Council
- Cr Sam Coupland – Mayor, Armidale Regional Council
- Mr Darren Schaefer – Acting General Manager, Armidale Regional Council
- Cr Robert Taylor – Mayor, Bathurst Regional Council
- Cr Nikki Williams – Mayor, Coffs Harbour City Council
- Mr Ian Fitzgibbon – Acting General Manager, Coffs Harbour Council
- Cr Joshua Black – Mayor, Dubbo Regional Council
- Mr Luke Ryan – Acting General Manager, Dubbo Regional Council
- Cr Nina Dillon – Mayor, Goulburn Mulwaree Council
- Mr Scott Gallacher - General Manager, Goulburn Mulwaree Council
- Cr Doug Curran – Mayor, Griffith City Council
- Mr Scott Grant – General Manager, Griffith City Council
- Cr Kenrick Winchester – Mayor, Queanbeyan-Palerang Regional Council
- Ms Rebecca Ryan – General Manager, Queanbeyan-Palerang Regional Council
- Mr Barry Omundson – CEO, Orange City Council
- Cr Chris Cherry – Mayor, Tweed Shire Council
- Ms Naomi Searle – Acting General Manager, Tweed Shire Council
- Ms Rachael Sweeney – Secretariat (Managing Director, Collective Position)
- Ms Edwina Blackburn – Secretariat (Manager Client Coordination, Collective Position)

Apologies

- Cr Tom Kennedy – Mayor, Broken Hill City Council
- Cr Jim Hickey – Deputy Mayor, Broken Hill City Council
- Mr Jay Nankivell – General Manager, Broken Hill City Council
- Mr Andrew Beswick – Acting General Manager, Coffs Harbour City Council
- Mr Eber Burton – General Manager, Lismore City Council
- Mr Paul Bennett – General Manager, Tamworth Regional Council
- Mr James Roncon – General Manager, Armidale Regional Council
- Mr Murray Wood – CEO, Dubbo Regional Council
- Mr Troy Green – CEO, Tweed Shire Council
- Cr Dallas Tout – Mayor, Wagga Wagga City Council

DRAFT

REGIONAL CITIES NSW

- Mr Peter Thompson – General Manager, Wagga Wagga City Council
- Cr Philip Penfold – Mayor, Maitland City Council
- Cr Tony Mileto – Mayor, Orange City Council
- Mr David Sherley – General Manager, Bathurst Regional Council
- Mr Jeff Smith, General Manager, Maitland City Council

The meeting was declared open at 9:02am.

1. WELCOME, APOLOGIES AND ACKNOWLEDGEMENT OF COUNTRY

RCNSW Chair Cr Steve Krieg – Mayor, Lismore City Council welcomed members to the meeting, performed the Acknowledgement of Country and noted apologies.

2. RCNSW MEETING MINUTES

Ms Rachael Sweeney – RCNSW Secretariat tabled the RCNSW August Meeting Minutes and provided an update on the actions for the information of members.

RCNSW Chair Cr Steve Krieg – Mayor, Lismore City Council noted consensus from members to endorse the meeting minutes as a true and accurate record of the meeting.

3. REGIONAL CAPITALS AUSTRALIA UPDATE

Regional Capitals Australia (RCA) Acting Chair Cr Kevin Mack – Mayor, Albury City Council provided an update on recent RCA activities for the information of members.

The update included:

- RCA has recently gained an additional council as a member:
  - Wodonga City Council
- RCA participates in consultation forums:
  - Regional Australia Institute Alliance for Regionalisation;
- RCA has recently contributed to the following Federal policies:
  - Consultation on the Environment Protection Reform Bill 2025;
  - National Cultural Policy Review;
  - Federal inquiry into local government sustainability;
  - Review of Regional Migration.
- RCA held a delegation to Canberra in October to engage with Federal Stakeholders and Ministerial offices.
- RCA is finalising the 2026-27 Pre Budget Submission.
- RCA will be holding the Annual General Meeting on 26 November 2025.

Members noted the update.

DRAFT

REGIONAL CITIES NSW

4. RURAL AND REGIONAL HEALTH

RCNSW Chair Cr Steve Krieg – Mayor, Lismore City Council welcomed Dr Joe McGirr – Member for Wagga Wagga to the meeting and introduced all members.

Dr Joe McGirr – Member for Wagga Wagga provided an overview of the Rural Health Plan for the information of members, including:

- **A GP Guarantee** – Fund flexible, team-based models and train a local workforce to ensure sustainable primary care.
- **Birth Closer to Home** – Reopen rural birthing units and expand midwife-led and culturally safe models to support local families.
- **Local Staff, Not Fly-ins** – Redirect funds to permanent staffing, housing, and ongoing support for regional health professionals.
- **Local Voices, Real Power** – Mandate genuine consultation and embed communities in governance, including First Nations communities.
- **A Watchdog for Rural Health –** Establish an independent Rural Health Commissioner to oversee progress and outcomes.
- **One System, Working Together** – Fund Rural Health Precincts and require collaboration between hospitals, GPs, and community care providers.

Members noted the update.

5. MEMBER DISCUSSION

Members discussed the update from Dr Joe McGirr – Member for Wagga Wagga and participation of RCNSW in the Rural Health Plan. Members agreed to support the Rural Health Plan and participation through the below mechanisms:

- Inclusion of the RCNSW logo on the joint open letter to the Minister;
- Amplifying the campaign message by sharing materials across RCNSW communication channels;
- Contributing insights, to help build momentum of the Plan; and
- Participation in future campaign coordination meetings.

Cr Russell Webb – Mayor, Tamworth Regional Council moved to endorse support of the Rural Health Plan. Cr Doug Curran – Mayor, Griffith City Council seconded the motion.

RCNSW Chair Cr Steve Krieg – Mayor, Lismore City Council noted consensus from members to endorse RCNSW support of the Rural Health Plan.

ACTIONS

5.1 Secretariat to communicate RCNSW support and endorsement of the Rural Health Plan.

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6. SECRETARIAT UPDATE

Ms Rachael Sweeney – RCNSW Secretariat tabled the October 2025 reports for the information of members, including:

- Policy and Advocacy Register;
- Seat at the Table Register;
- Stakeholder Meeting Register; and
- Communications Report.

RCNSW Chair Cr Steve Krieg – Mayor, Lismore City Council noted consensus from members to endorse the October 2025 reports.

7. RCNSW NOVEMBER DELEGATION DISCUSSION

RCNSW Chair Cr Steve Krieg – Mayor, Lismore City tabled the November State Delegation Schedule and provided an overview of the meetings for the information of members.

Members discussed the meetings and agreed on the following actions:

- Write to the Premier on the impact of the recent changes to the Local Government Model Code of Meeting Practice on the restrictions on audio visual participation in Council meetings and restriction on briefings sessions.

RCNSW Chair Cr Steve Krieg – Mayor, Lismore City Council noted consensus from members on the agreed actions.

ACTIONS

7.1 Secretariat to write to the Premier on the impact of the recent changes to the Local Government Model Code of Meeting Practice on the restrictions on audio visual participation in Council meetings and restriction on briefings sessions.

8. MEMBER BRIEFING

Ms Rachael Sweeney – RCNSW Secretariat provided an overview of the RCNSW November Talking Points in preparation for the meetings with:

- Mr Matt Fuller – Deputy Secretary Road Maintenance and Resilience, Transport for NSW.
- NSW Department of Planning, Housing and Infrastructure;
- Hon Paul Scully MP – Minister for Planning and Public Spaces; and
- Mr Michael Coutts-Trotter – Treasury Secretary.

The overview of the RCNSW talking points included:

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- NSW Environment Planning Assessment Act;
- Population priorities;
- Aviation, road and transport priorities;
- Liveability, civic and community infrastructure priorities;
- Skills and immigration priorities;
- Regional housing priorities; and
- Water security priorities.

Members noted the update.

9. TRANSPORT FOR NSW

RCNSW Chair Cr Steve Krieg – Mayor, Lismore City Council welcomed Mr Matt Fuller – Deputy Secretary Road Maintenance and Resilience, Transport for NSW and introduced members.

Mr Matt Fuller – Deputy Secretary Road Maintenance and Resilience, Transport for NSW provided an update on the priorities of Transport for NSW including:

- Update on local and regional road priorities from the Department.
- Reclassification of roads in Renewable Energy Zones for transport of renewable infrastructures.
- Overview of State priorities for transportation of renewable infrastructure from Port to the REZ.

Members noted the update.

10. MEMBER DISUCSSION

Members discussed the update from Mr Matt Fuller – Deputy Secretary Road Maintenance and Resilience, Transport for NSW. Members agreed it was important to continue to engage with the Transport for NSW on RCNSW priorities.

11. RCNSW POLICY DEVELOPMENT

NSW JO Chairs Forum State-wide Approach to Community Benefit Correspondence

Ms Rachael Sweeney – RCNSW Secretariat tabled correspondence from the NSW Joint Organisation Chairs Forum on a statewide approach to community benefit for discussion by members.

Members discussed the correspondence and noted renewable energy and community benefit was not an agreed position of RCNSW at this time. Members agreed to thank the NSW JO Chairs Forum for the correspondence and communicate that individual RCNSW members will consider involvement as appropriate.

RCNSW Chair Cr Steve Krieg – Mayor, Lismore City Council noted consensus from members on the response to the NSW Joint Organisation Chairs Forum.

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RCNSW Build to Rent and Moveable Dwellings Submission and Case Studies

Ms Rachael Sweeney – RCNSW Secretariat tabled the final draft RCNSW Build to Rent and Moveable Dwellings Submission and Case Studies for endorsement by members.

Members discussed the RCNSW Build to Rent and Moveable Dwellings Submission and Case Studies and agreed it provided a clear overview of the priorities for regional councils regarding build to rent and moveable dwellings.

RCNSW Chair Cr Steve Krieg – Mayor, Lismore City Council noted consensus from members on endorse the RCNSW Build to Rent and Moveable Dwellings Submission and Case Studies as final.

RCNSW PFAS Policy Position Paper

Ms Rachael Sweeney – RCNSW Secretariat tabled the final draft RCNSW PFAS Policy Position Paper for endorsement by members.

Members discussed the RCNSW PFAS Policy Position Paper and agreed it provided a clear overview of the impacts of PFAS on regional water security. Members discussed other impacts on regional water security such as microplastics and agreed to seek further information from Minister Jackson's office.

Cr Kevin Mack – Mayor, Albury City Council moved to endorse the RCNSW PFAS Policy Position Paper as find. Cr Chris Cherry – Mayor, Tweed Shire Council seconded the motion.

RCNSW Chair Cr Steve Krieg – Mayor, Lismore City Council noted consensus from members on endorse the RCNSW PFAS Policy Position Paper as final.

NSW Environmental Planning and Assessment Act Update

Ms Rachael Sweeney – RCNSW Secretariat tabled the update on the reforms to the NSW Environmental Planning and Assessment Act and provided an overview for the information of members.

Members discussed the update and noted further discussion on the reforms would occur with NSW Department of Planning, Housing and Infrastructure and the Hon Paul Scully MP – Minister for Planning and Public Spaces in the meeting.

Members noted the update.

RCNSW 2026-27 Pre Budget Development

Ms Rachael Sweeney – RCNSW Secretariat tabled the RCNSW 2026-27 Pre Budget Development presentation for discussion by members.

Ms Rachael Sweeney – RCNSW Secretariat noted the current priority areas of RCNSW included:

- Population forecasting;
- Regional skills immigration;

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- Regional workforce attraction;
- Housing;
- Regional connectivity - local roads;
- Regional airports and aviation;
- Liveability, civic and community infrastructure;
- Digital connectivity;
- Water security; and
- GST Reform.

Members discussed the current priority positions of RCNSW and agreed they reflected the current priorities of the alliance. Members agreed to amend the 2026-27 Pre Budget Submission as follows:

- Prioritise the housing, water security and regional aviation in the submission;
- Include the following in the submission:
    - Request for the release of the DAMA Feasibility study;
    - Include the impact of PFAS on regional water security; and
    - Prioritise the housing section to include:
        1. Housing enabling infrastructure;
        2. Annual indexation of Developer Contributions; and
        3. Essential worker housing.
- Remove the following from the Submission:
    - Regional Workforce Hubs;
    - Remove the GST reform.

RCNSW Chair Cr Steve Krieg – Mayor, Lismore City Council noted consensus from members to endorse the 2026-27 Pre Budget Submission.

Goulburn Mulwaree Council Submission to the Select Committee Inquiry into Proposed Energy from Waste Facilities

Cr Nina Dillon – Mayor, Goulburn Mulwaree Council and Mr Scott Gallacher - General Manager, Goulburn Mulwaree Council tabled the Goulburn Mulwaree Council Submission to the Select Committee Inquiry into Proposed Energy from Waste Facilities for the information of members.

Cr Nina Dillon – Mayor, Goulburn Mulwaree Council provided an overview of the submission and requested RCNSW provide a letter of support for the Goulburn Mulwaree Council Submission. RCNSW Chair Cr Steve Krieg – Mayor, Lismore City Council noted consensus from members to provide

Members discussed the submission and agreed it was important to review the scope of the impact of proposed energy from waste facilities on regional communities. Members agreed to extend an invitation to the Environmental Protection Agency to the March 2026 meeting.

ACTIONS

11.1 Secretariat to thank the NSW JO Chairs Forum for the correspondence and communicate that individual RCNSW members will consider involvement as appropriate.
11.2 Secretariat to finalise and submit the RCNSW Build to Rent and Moveable Dwellings Submission and Case Studies to Government.
11.3 Secretariat to finalise and submit the RCNSW PFAS Policy Position Paper to Government.

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11.4 Secretariat to write to Minister Jackson on the impact of microplastics on regional water.
11.5 Secretariat to develop the 2026-27 Pre Budget Submission.
11.6 Secretariat to draft and provide a letter of support for the Goulburn Mulwaree Council Submission to the Select Committee Inquiry into Proposed Energy from Waste Facilities.
11.7 Secretariat to to extend an invitation to the Environmental Protection Agency to the March 2026 meeting.

12. NSW DEPARTMENT OF PLANNING, HOUSING AND INFRASTRUCUTRE

RCNSW Chair Cr Steve Krieg – Mayor, Lismore City Council welcomed Ms Kiersten Fishburn - Secretary, and Mr Clay Preshaw - Executive Director, Planning System Reform, NSW Department of Planning, Housing and Infrastructure to the meeting and introduced all members.

Ms Kiersten Fishburn and Mr Clay Preshaw provided an overview of new NSW Environmental Planning and Assessment Act and planning reforms including:

- Overview of the changes to statutory authorities including:
  - Development Coordination Authority; and
  - Housing Delivery Authority.
- Implementation of a statewide to community participation plan;
- Overview of the targeted assessment pathways; and
- Overview of the changes to planning panels and impact on council processes.

Members discussed the update and agreed it was important understand the impact of the changes to local and regional planning panels and agreed to seek further information from the Department on the impact of these changes. Members agreed to extend an invitation to Ms Kiersten Fishburn to attend the March 2026 Board Meeting to provide a further update on the planning reforms.

RCNSW Chair Cr Steve Krieg – Mayor, Lismore City Council noted consensus from members on the agreed actions.

ACTIONS

12.1 Secretariat to invite Ms Kiersten Fishburn – Secretary, NSW Department of Planning, Housing and Infrastructure to attend the March 2026 Board Meeting to provide a further update on the planning reforms.
12.2 Secretariat to write to the Department of Planning, Housing and Infrastructure seeking clarification on the impact of the changes to local and regional planning panels.

13. PLANNING AND PUBLIC SPACES

RCNSW Chair Cr Steve Krieg – Mayor, Lismore City Council welcomed the Hon Paul Scullly MP – Minister for Planning and Public Spaces to the meeting and introduced all members.

Minister Scully provided an overview of planning reforms and regional planning priorities including:

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- Overview of the NSW Planning System Reforms Bill;
- Overview of impacts on planning approvals timelines;
- Overview of the timelines for the implementation of the planning reforms;
- Overview of the changes to local and regional planning panels;
- Overview of the engagement process of the implementation of planning panel reforms.

Members discussed the update and agreed to write to the Premier and Minister for Planning regarding the concerns on the lack of consultation on the changes to the regional planning panel and overall impact of the reforms on regional communities.

RCNSW Chair Cr Steve Krieg – Mayor, Lismore City Council noted consensus from members on the agreed actions.

ACTIONS

13.1 Secretariat to write to the Premier and Minister for Planning regarding the concerns on the lack of consultation on the changes to the regional planning panel and overall impact of the reforms on regional communities.

14. NSW TREASURY

RCNSW Chair Cr Steve Krieg – Mayor, Lismore City Council welcomed the Mr Michael Coutts-Trotter – Treasury Secretary to the meeting and introduced all members.

Mr Michael Coutts-Trotter provide an update on NSW Treasury priorities including:

- Broad fiscal constraints were acknowledged as a significant consideration in current government decision-making.
- Discussion highlighted existing funding program settings and the need for a ministerial champion to support consideration in future budget cycles.
- Discussion on the ability of local government to sustain service delivery in this context.

The Secretary expressed appreciation for the issues raised and indicated openness to ongoing engagement with RCNSW.

Members noted the update.

15. GENERAL BUSINESS

RCNSW 2026 Meeting Schedule

Ms Edwina Blackburn – Secretariat tabled the draft 2026 Meeting Schedule for discussion by members.

Members discussed the 2026 Meeting Schedule and agreed to include the following in the schedule:

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- Armidale Council and Tamworth Council to host the 2026 Site Visit in May 2026.
- The November meeting would be a combined Board Meeting and delegation on 12 November between 9:00am – 5:30pm.

RCNSW Chair Cr Steve Krieg – Mayor, Lismore City Council noted consensus from members on the agreed changes and noted the updated draft schedule will be circulated following the meeting.

Next Meeting

RCNSW Chair Cr Steve Krieg – Mayor, Lismore City Council noted the next RCNSW meeting would be held in March 2026 at NSW Parliament.

ACTIONS

14.1 Secretariat to circulate the updated RCNSW 2026 Meeting Schedule following the meeting.

The meeting was declared closed at 2:09pm.

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SUMMARY OF ACTIONS

Item	Responsibility
Secretariat to communicate RCNSW support and endorsement of the Rural Health Plan.	Secretariat
Secretariat to write to the Premier on the impact of the recent changes to the Local Government Model Code of Meeting Practice on the restrictions on audio visual participation in Council meetings and restriction on briefings sessions.	Secretariat
Secretariat to thank the NSW JO Chairs Forum for the correspondence and communicate that individual RCNSW members will consider involvement as appropriate.	Secretariat
Secretariat to finalise and submit the RCNSW Build to Rent and Moveable Dwellings Submission and Case Studies to Government.	Secretariat
Secretariat to finalise and submit the RCNSW PFAS Policy Position Paper to Government.	Secretariat
Secretariat to write to Minister Jackson on the impact of microplastics on regional water.	Secretariat
Secretariat to develop the 2026-27 Pre Budget Submission.	Secretariat
Secretariat to draft and provide a letter of support for the Goulburn Mulwaree Council Submission to the Select Committee Inquiry into Proposed Energy from Waste Facilities.	Secretariat
Secretariat to to extend an invitation to the Environmental Protection Agency to the March 2026 meeting.	Secretariat
Secretariat to invite Ms Kiersten Fishburn – Secretary, NSW Department of Planning, Housing and Infrastructure to attend the March 2026 Board Meeting to provide a further update on the planning reforms.	Secretariat
Secretariat to write to the Department of Planning, Housing and Infrastructure seeking clarification on the impact of the changes to local and regional planning panels.	Secretariat

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Item	Responsibility
Secretariat to write to the Premier and Minister for Planning regarding the concerns on the lack of consultation on the changes to the regional planning panel and overall impact of the reforms on regional communities.	Secretariat
Secretariat to circulate the updated RCNSW 2026 Meeting Schedule following the meeting.	Secretariat

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5.6 Advocacy Activities - Council and Key Lobby Groups - 01 July 2025 to 03 December 2025

RECORD NUMBER: 2025/2233
AUTHOR: Catherine Davis, Executive Support Manager

EXECUTIVE SUMMARY

As part of Council's Corporate Planning and Reporting it is necessary to report to Council activities showing most recent advocacy on emerging strategic matters important to the City and region as well as report on meetings and interactions with key lobby groups. This report is for the information of Council and is for the period 1 July 2025 to 3 December 2025.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "14.1 Work in partnership with other councils, regional organisations and State and Federal Governments".

FINANCIAL IMPLICATIONS

Any travel or accommodation associated with such activities are allowed for as part of staff and Councillor travel budgets.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

RECOMMENDATION

That the report by the Executive Support Manager on Council Advocacy Activities 01 July 2025 to 3 December 2025 be noted.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

Service/Project Delivery	Nil
Financial	Nil
Reputation/Political	Nil
Environment	Nil
Compliance	Nil
People & WHS	Nil
Information Technology/ Cyber Security	Nil

SUPPORTING INFORMATION

See attached spreadsheet for details.

ATTACHMENTS

1 Advocacy Activities - Council and Key Lobby Groups - 1 July 2025 - 3 December 2025, D25/142211⇩
2 Central NSW Joint Organisation Board Parliament Briefing Note - 13 November 2025, D25/142079⇩

Advocacy Group	Minister	Matter
Central Tablelands Water and Cabonne/Blayney & Orange Council CEO's and Mayors 17 Sept 2025	The Hon Rose Jackson MP Minister for Water	To discuss their united strategy for water security for the Central West. CTW has developed what it believes is a feasible strategy combining and sharing the various assets in each council area including the Lake Rowlands wall raising project, Cabonne bores and Orange's Macquarie River pipeline.
CNSW Joint Organisation Board Meeting 31 July 2025	Advocacy Report	• Confirmed the role of the Portfolio Mayor Groups is to support CNSWJO staff to review advocacy plans and provide ad-hoc advice and guidance around submissions and other emerging issues as needed, to be reviewed once a new Executive Officer is appointed • Endorsed Cr Tony Mileto as a Portfolio Mayor for the regional water priority • Endorsed to provide advice on alternate and additional ways to engage with Ministers at both the State and Federal level Resolved to write to Phil Donato and Mr Roy Butler MP requesting them to host the upcoming State Parliament House visit on 13 November 2025 • Noted the final report from the Select Committee on Remote, Rural and Regional Health – The implementation of recommendations relating to cross-jurisdictional health reform and government consultation with remote, rural and regional communities and that the portfolio Mayors work with CNSWJO staff to update the Health Advocacy Plan to incorporate the Select Committee's relevant findings and recommendations Endorsed the following submissions: • Net Zero Commission – 2025 Consultation • NSW Health – Draft MPS Strategy • AEMO – Proposed Type 9 Metering Approach Under Flexible Trading Arrangements 2025, • IPART – Draft WAMC Pricing, and Joint Standing Committee on Road Safety - Inquiry into the interventions to reduce road trauma in regional NSW caused by speeding, fatigue, drink and drug driving.
Regional Cities NSW – August Delegation 6 August 2025	The Hon Tara Moriarty MLC Minister for Agriculture, Minister for Regional NSW, Minister for Western NSW The Hon John Graham MLC Minister for Transport, Minister for the Arts	RCNSW Recommendations put to Ministers included: **Population** • Address the population forecasting methodology with a reference to localised data to better recognise and plan for the growth occurring across regional NSW • The formation of a NSW population plan that allows for the planning and investment of a greater share of sustainable population growth across regional NSW **Regional Immigration and Skills** • The NSW Government to take urgent action to support our businesses to meet their skills challenges while ensuring the enduring economic development of our regions is achieved

Advocacy Group	Minister	Matter

	Office of the Minister for Planning and Department of Planning, Housing and Infrastructure
	
	The Hon Daniel Mookhey MLC NSW Treasurer
		• The NSW Government works with RCNSW to establish a head DAMA (or similar) agreement for Regional NSW that will facilitate localized labour agreements on a region by region or sector by sector basis – based on an identified need.
		
		Regional Workplace Hubs
		• Develop a strategic roll-out of Workplace Hubs to regional cities in NSW over the next 5 years; and
		• Reinstatement of the Regional Workforce Principles Policy to allow Government staff living in regional NSW, especially staff from the Department of Primary Industries and Regional Development to continue to work flexibly in regional NSW.
		
		Regional Housing
		• Continue the task of working with Local Government to increase the supply of social and affordable housing through a process of identifying and activating unused land such as:
		• Appropriate crown land activation;
		• Land and Housing Corporation gifting or first right of review;
		• Land identified in First Nations agreements;
		• Improving regulation around derelict blocks in regional cities.
		• Continued support for mechanisms incentives to improve land banking and the Build to Rent measure;
		• Ongoing support for the enabling infrastructure that can increase the availability of shovel ready land for developments;
		• Annual indexing of Developer Contributions;
		• Ongoing support the development of regional planners to ensure demand can match supply and appropriate developments that can meet the need of diverse housing are identified;
		• To increase planning support for development approvals and alternate housing solutions;
		
		Road Freight Connectivity
		• $350 Million in funding for the first 10 High Priority Projects identified in the Final Business Case.
		• Consider RCNSW Final Business Case findings as part of the NSW Government's Freight Policy Reform
		• Ongoing support for Council planning skills shortages through an additional round of the Strong Start Cadetship Program.
		
		Local and Regional Roads
		• Establishing ongoing funding for additional rounds of regional roads programs especially:
		  • The Regional and Local Roads Repair Program; and
		  • Towards Zero-Safer Roads Program.

Advocacy Group	Minister	Matter

		Regional NSW Airports and Aviation
		• Increased support for regional aviation and ensuring the reliability and affordability of regional aviation through:
		  • Establishment of a Regional Airfare Zone Cap (RAZC) scheme or similar in NSW to ensure regional NSW airfares remain affordable.
		• Funding to be provided on an ongoing basis for regional aviation infrastructure.
		Liveability, Civic and Community Infrastructure
		• The new NSW Regional Development Trust Fund guidelines allow for the investment in:
		  • Liveability;
		  • Civic; and
		  • Community facilities.
		Regional Digital Connectivity
		• RCNSW recommends an ongoing commitment to the Regional Digital Connectivity Program.
		Water Security
		• Safe and Secure Water Program: Ongoing funding for at-risk regional water infrastructure including amended guidelines to reduce the administrative burden and provide greater fairness in income assessment.
		• Regional Water Efficiency and Sustainability Program: support for non-capital works to be accessed by water utilities to address long-term efficiency and sustainability, including incentivisation of water demand management measures.
		• Funding be allocated to enable immediate safeguards for regional water supply and establishment of a risk management requirement for regional water supplies impacted by PFAS chemicals.

Country Mayor's Association
8 Aug 2025
	The Hon Paul Toole MP
	NSW Shadow Police Minister
		• Stated that there are less Police 'boots on the ground' from when they were in Government
		• 86% of stations are closed at nighttime, and some haven't opened in 12 months
		• Stated that there is a reduction in attested classes – dropped from 5 to 4
		• Re: the Parliamentary enquiry into Youth Crime – there has been an interim report provided with 19 recommendations – this has been driven by the CMA
		• Where has the funding gone to support Youth programs? Eg. Regional Youth Funding, SCCF
		• Bali laws are being debated in Parliament this week – many police are frustrated
		• Looking to introduce a Bill for 14-18 year olds
		  • they want to introduce a curfew
		  • electronic monitoring
		  • introduce Victim Impact Statements
		• Re: Disaster Affected Communities - issues with under insurance / no insurance. Natural Disaster funding is driving up premiums.

Advocacy Group	Minister	Matter

	The Hon Daniel Mookhey MLC – NSW Treasurer	• Treasurer will seek input / feedback from councils to find a better way to fund emergency services.
		• The Treasurer has met with Auditor General about the Red Fleet - he will have a position soon and advised that there will be cause for optimism for the CMA members.
		• Workers Compensation - the scheme is NOT sustainable. There will be a minimum 36% increase in premiums in the absence of a reform.
		• Members asked questions about:
		  • Equitable remuneration for Councillors
		  • The need for NSW Government to support the restoration of FAGS to 1% of GDP from Federal Government
		  • The Southern NSW drought - desperate need for reclassification of drought as disaster - immediate need for freight and fodder assistance - it has been stated by Regional agriculture professionals that this is the worst drought ever experienced.
		  • Councils dealing with an extraordinary amount of renewable energy impacts (in a non-REZ zone) What can be done to support councils with dealing with this?
		  • What is the appetite of the Government for a combined Emergency Services sector - bringing all under one Department?
		• The Treasurer advised that he was the current Chair of the Board of Treasurer's

CEO 27 August 2025	Western NSW Premiers Department	• Discussions with Central West Councils, meet and greet: • Premiers Department representation: Director Western Region Coordination and Assistant Director
Mining & Energy Related Councils General Meeting 11 September 2025		Minutes not received from MERC at time of writing this report.
CEO and Director Technical Services along with Central Tablelands Water, Cabonne Council and Blayney Council	The Hon Rose Jackson MP Minister for Water	• Discussion around a united strategy for water security for the Central West. CTW has developed what it believes is a feasible strategy combining and sharing the various assets in each council area including the Lake Rowlands wall raising project, Cabonne bores and Orange's Macquarie River pipeline.

Advocacy Group	Minister	Matter
Mayor, Deputy Mayor, CEO 30 October 2025	The Hon Tara Moriarty MLC, Minister for Regional NSW	• Sod Turning – Orange Regional Sporting Precinct – John Davis Stadium construction phase.

Central NSW Joint Organisation Board Meeting
 	
12 November 2025
		The following advocacy actions by the group were resolved:
		• endorse the proposed new Advocacy Framework,
		• endorse the creation of an Annual Advocacy Plan and Activities Schedule, to be provided at the February 2026 Board meeting for endorsement,
		• endorse the creation of Portfolio Position Statements to be embedded within each Annual Advocacy Plan and Activities Schedule,
		• endorse the creation of Advocacy Repositories for each Portfolio, with legacy "Advocacy Plans" content being migrated into each corresponding Repository,
		• seek an update from Penrith City Council on the status of the business case for the Castlereagh Corridor,
		• endorse the following submissions and place them on the CNSWJO website:
		  • NSW EPA Climate Change Licensee Reporting Requirements,
		  • NSW Legislative Council's Inquiry into Rural Housing and Second Dwellings Reform, and
		  • Review of the Operations of the NSW Reconstruction Authority regarding the NSW East Coast severe weather, and
		  • seek a presentation from Western Sydney Airport

Central NSW Joint Organisation Board Parliament Visit 13 November 2025		Presentations were made by the following dignitaries, a (Briefing Note on topics and questions asked of each presenter is attached for reference): • The Hon Ron Hoenig, MP, Minister for Local Government • The Hon Rose Jackson MP, Minister for Water, Minister for Housing, Minister for Homelessness, Minister for Mental Health and Minister for Youth • The Hon Jihad Dib MP, Minister for Customer Service and Digital Government, Minister for Emergency Services, Minister for Youth Justice • The Hon Penny Sharpe MLC, Minister for Climate Change, Minister for Energy, Minister for the Environment, Minister for Heritage, Leader of the Government in the Legislative Council • The Hon Tara Moriarty MLC, Minister for Agriculture, Minister for Regional NSAW, Minister for Western NSW
Country Mayor's Association 13 November 2025	Guest Speakers at Country Mayors Association gathering	Presentations were made by the following dignitaries: • NSW Premier – The Hon Chris Minns MP • NSW Minister for Housing – The Hon Rose Jackson MLC • Leader of the NSW Opposition – The Hon Mark Speakman SC MP • NSW National Leader – Mr Dugald Sanders MP • Federal Shadow Local Government Minister – Dr Anne Webster MP

Advocacy Group	Minister	Matter
Regional Cities NSW Board Meeting 13 November 2025		The following advocacy actions by the group were resolved: • Secretariat to write to the Premier on the impact of the recent changes to the Local Government Model Code of Meeting Practice on the restrictions on audio visual participation in Council meetings and restriction on briefings sessions • Secretariat to finalise and submit the RCNSW Build to Rent and Moveable Dwellings Submission and Case Studies to Government • Secretariat to finalise and submit the RCNSW PFAS Policy Position Paper to Government • Secretariat to write to Minister Jackson on the impact of microplastics on regional water • Secretariat to draft and provide a letter of support for the Goulburn Mulwaree Council Submission to the Select Committee Inquiry into Proposed Energy from Waste Facilities • Secretariat to invite Ms Kiersten Fishburn – Secretary, NSW Department of Planning, Housing and Infrastructure to attend the March 2026 Board Meeting to provide a further update on the planning reforms • Secretariat to write to the Department of Planning, Housing and Infrastructure seeking clarification on the impact of the changes to local and regional planning panels • Secretariat to write to the Premier and Minister for Planning regarding the concerns on the lack of consultation on the changes to the regional planning panel and overall impact of the reforms on regional communities
Country Mayor's Association Survey 14 November 2025	Outcomes from the Survey	Councillor Inclusion on Local Planning Panels • That the CMA challenges the decision of the State Government to remove elected Local Councils from Development Application considerations and call for the immediate inclusion of Local Councillor representation in Local Planning Panels (LLPs). • Any decision-making powers that had previously been vested with Councillors in relation to DAs will now be vested in LPPs. • At no stage had we ever been told that an aspect of these reforms would strip the ability of elected Councillors from being able to consider DAs within their LGA. • We call upon the Premier and Ministers for Planning and Local Government to work with CMA to ensure this specific change can be reviewed, with the aim of providing Councils with the opportunity to retain elected Councillors having a role in actively representing their communities by being involved in the assessment of Das Councillor Remuneration • Urge the NSW Government to review and overhaul the current remuneration framework, including the removal of Section 242A, to enable benchmarking. • Support legislative reform to provide mayors and councillors with access to paid maternity, paternity, carers, and sick leave. • Ensure acting mayors and deputy mayors are appropriately remunerated during periods of leave without financial penalty to the incumbent.

Advocacy Group	Minister	Matter
		• Write to the Minister for Local Government, relevant State and Federal MPs, and the Fair Work Ombudsman to advocate for these reforms.
Country Mayor's Association Meeting 14 November 2025		Presentations were made by the following dignitaries: NSW Premier, The Hon Chris Minns MP • Council's receiving a disproportionate share of the Federal tax dollar • Council's bearing additional costs eg. Paying for roads in Crown Land • Renewable energy • Local Council's being included in Local Planning panels • Councillor/Mayoral remuneration • NSW Police recruitment campaign has increased application numbers Federal Shadow Minister for Local Government, Dr Anne Webster MP • Lowering of default speed limit would greatly impact productivity in regional areas • Federal Funding programs • Uncapping of Rates • Issues need to be in writing to her office Chairman of the NSW Grants Commission, Linda Scott • Announced that the NSW Grants Commission is going to review the formula for the distribution of FA Grants. Leader of the Opposition, The Hon Mark Speakman SC MP • The crisis of housing – planning reforms will assist • Pay parity for early childhood educators Nationals MP Gurmesh Singh (now the National Party Leader) • National supply and affordability of housing is in crisis • Regional crime statistics – getting worse – QLD and VIC governments leading with strength The following advocacy actions by the group were resolved: • Urge the NSW Government to review and overhaul the current remuneration framework, including the removal of Section 242A, to enable benchmarking. • Support legislative reform to provide mayors and councillors with access to paid maternity, paternity, carers, and sick leave. • Ensure acting mayors and deputy mayors are appropriately remunerated during periods of leave without financial penalty to the incumbent. • Write to the Minister for Local Government, relevant State and Federal MPs, and the Fair Work Ombudsman to advocate for these reforms.

Advocacy Group	Minister	Matter
		• That the CMA challenges the decision of the State Government to remove elected Local Councils from Development Application considerations and call for the immediate inclusion of Local Councillor representation in Local Planning Panels (LLPs). Any decision-making powers that had previously been vested with Councillors in relation to DAs will now be vested in LPPs. • At no stage had we ever been told that an aspect of these reforms would strip the ability of elected Councillors from being able to consider DAs within their LGA. • We call upon the Premier and Ministers for Planning and Local Government to work with CMA to ensure this specific change can be reviewed, with the aim of providing Councils with the opportunity to retain elected Councillors having a role in actively representing their communities by being involved in the determination of DA's.
Mining and Energy Related Councils Board Meeting 21 November 2025		Minutes not received from MERC at time of writing this report.

By Council resolution the following advocacy occurred during the period:

Meeting / Date	Agenda Item	Responsible Office	Advocacy
Council 15 July 2025	4.6 – Notice of Motion – Establishment of Registered Automatic Weather Station – Jaegar Reserve	CEO Office	That Council resolves to communicate with the relevant New South Wales and Commonwealth Government agencies to request they work together to investigate the possibility of establishing a Bureau of Meteorology registered Automatic Weather Station at the site of the New South Wales Air Quality Monitoring Station, located at Jaeger Reserve.
Council 15 July 2025	4.7 – Notice of Motion – Advocacy for Create NSWA Funding Support of Orange Regional Gallery's Annual Program	CRAC	That Council write to our State Government Representatives requesting their advocacy and support for funding the Orange Regional Gallery's annual program through the upcoming funding round administered by Create NSW, highlighting the cultural, educational, and economic value of the gallery's programming.
Council 19 August 2025	4.2 – Notice of Motion	CEO Office	1 The Council contact State Government representatives to request sufficient resources locally to discourage the sale of illegal nicotine products in Orange. 2 That Council commend State Government legislation announced 6 August 2025 concerning more effective law enforcement of the illegal nicotine trade and ask that warrantless search and seizure powers be considered within this process similar to other states.
Council 16 September 2025	Resolution – 25/485	CEO Office	That Council submit the following motion to the 2025 Local Government Conference: That Local Government NSW write to the Australian Federal Minister for Immigration to call upon the Australian Government to: • Provide people seeking asylum with a valid visa and the opportunity to work while they await decisions on their protection application, including automating the bridging renewal process. By providing people work rights, they can contribute skills to Australia, remain independent in society and stay engaged in the immigration system. • Expand the eligibility criteria of the Status Resolution Support Services program to ensure people's basic needs are met, including health care, accommodation, crisis support, so people in need can live safely and not in destitution and deep poverty. • Provide a fair pathway to permanency for the approximately 7,700 individuals who were subjected to the 'Fast Track' visa assessment process
Council 16 September 2025	Resolution – 25/488	CRAC	That Council: 1 In principal support the continued partnership with The Resilience Project to deliver the School Wellbeing Program across participating schools in 2026. 2 Consider allocation of $27,500 to support the program's delivery in local schools for 2026

Meeting / Date	Agenda Item	Responsible Office	Advocacy
			in the Quarterly Budget. 3 Collaborate with The Resilience Project and other neighbouring Council's to engage the Local Member in advocating for ongoing funding certainty and to lobby the State Government for sustained financial support.
Council 7 October 2025	Resolution – 25/510	CEO Office	That Council submit the following motion to the 2025 Local Government Conference: That Local Government NSW calls on the NSW Government to conduct an urgent and thorough review of the use of Apprehended Violence Orders (AVOs) in cases of domestic and family violence (DFV), including: • Review the effectiveness of AVOs as a protective measure for victims of DFV, including input from victim-survivors, BOCSAR data, DFV organisations and NSW Police Domestic Violence Officers; • Expedite urgent reform of Condition 6 of AVOs with consideration to the NSW Department of Communities and Justice "Ways to Improve Order 6" Discussion Paper (https://hdp-au-prod-app-nsw-haveyoursay-files.s3.ap-southeast-2.amazonaws.com/2917/3749/6459/Order_6_Discussion_Paper.pdf)(released September 2024 with closing date for responses early March 2025); • Given that Section 38 (NSW Crimes (Domestic and Personal Violence Act)2007) is routinely not adhered to in cases of DFV, immediately amend the AVO form to include a mandatory section related to existing Section 38 requirements, including allowing space to provide justification for removal, or non-inclusion, of dependent children under the AVO; • 6he review to cover Provisional, Interim and Final AVOs.
Council 21 October 2025	4.2 – Notice of Motion – Environmental Planning and Assessment (Planning System Reforms) Bill 2025	CEO Office	That Council: 1. Notes with concern that the Environmental Planning and Assessment (Planning System Reforms) Bill 2025 reduces local planning control and transparency, increases risk of corruption in planning processes, and will decrease community input and confidence in planning decisions, 2. Writes to the Premier, the Leader of the Opposition, the Minister and Shadow Ministers for Planning and Public Spaces, and the Member for Orange opposing the passage of the bill in its current form and requesting the opportunity for formal public consultation on these reforms, 3. Write to the President and CEO of Local Government New South Wales (LGNSW) to express our concern that the statement issued by LGNSW on 18 September welcoming these reforms is not consistent with the LGNSW policy platform and was released without consultation with the Board, and

Meeting / Date	Agenda Item	Responsible Office	Advocacy
			4. Advocates through the Central NSW Joint Organisation for a coordinated response to these reforms.
Council 4 November 2025	4.1 Notice of Motion – Code of Meeting Practice	CEO Office	That Council advocate to the State Government for greater transparency by requesting that the rationale for the recent changes to the mandatory provisions of the Code of Meeting Practice be made publicly available, and further request that the following changes be reconsidered and modified: 5.19 A modification that allows Councillors to attend Council meetings by audio link if they are unable to attend in person for any reason not just for medical and caring responsibilities. 3.31-3.32 A modification to allow briefing sessions to Councillors for business listed on the agenda if briefings are publicly available.
Council 18 November 2025	4.1 Notice of Motion – Cat Containment	CEO	That Council: 1 Reaffirms its support for effective cat containment and acknowledges this intent in the Companion Animals Amendment (Control of Cats) Bill 2025, 2 Notes that this bill proposes to amend the Companion Animals Act 1998 (NSW) to include provisions requiring the containment of domestic cats to their owner's property, 3 Recognises that effective cat containment will: a) Protect native wildlife and local biodiversity by reducing injury and death from domestic roaming cat predation, b) Improve the wellbeing of domestic cats by reducing their risk of injury or death from vehicle strikes, dog attacks, ticks, poisoning, infections from cat fights and contracting diseases like feline aids virus, c) Provide significant emotional and financial benefits to cat owners with their cats able to live longer, healthier lives along with the reduced risk of expensive vet bills and pet cats becoming lost, and d) Minimise neighbourhood nuisance and disputes caused by free-roaming cats, 4 Writes to the NSW Minister for Local Government, the Shadow Minister for Local Government, the Member for Orange, and Local Government NSW (LGNSW), expressing Orange City Council's support for legislative reform to include cat containment provisions in the Companion Animals Act 1998 (NSW), and to request State funding for councils to support education, compliance and animal shelter capacity, and

Meeting / Date	Agenda Item	Responsible Office	Advocacy
			5 Advocates through LGNSW, the Central NSW Joint Organisation, and any other relevant organisations for a state-wide approach to responsible cat ownership, including containment, education and enforcement measures.
Council 18 November 2025	4.2 – Notice of Motion – Request for Council Report on Proposed Meeting Regarding Compensation for Sporting Ground Land	CEO Office	That Council refer this matter to the Minister of Local Government for review.
Separate to the above summary, the Mayor, Councillors, CEO and senior staff of Council have had opportunities to have discussions with key Government personnel at different functions, conferences and gatherings which will contributed to the progression of the Orange region's priorities.			

CENTRAL NSW
JOINT ORGANISATION

Board

NSW Parliament Visit

Schedule

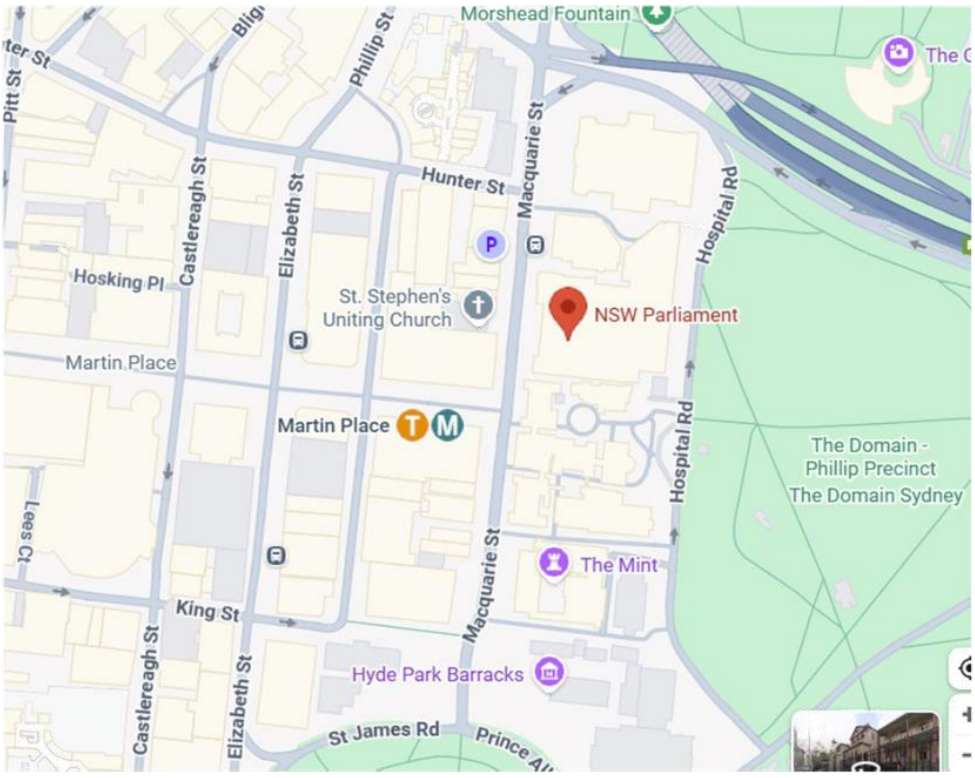
It is advised that the next **NSW Parliament House** visit for the Central NSW Joint Organisation Board will be held on:

Thursday 13 November 2025
8.30 am – 1.30 pm
Macquarie Room
NSW Parliament House
6 Macquarie Street, Sydney

See map over the page.

Please contact Kate Barker on 0428 604 513 with any queries.

Map



Google Map and Directions to Parliament House

All visitors enter Parliament from Macquarie Street via a security screening station.

Car parking is not generally available at Parliament House. Car parks are located at:

- **Cook and Phillip Parks** (access via Cathedral St);
- **The Domain** (access via St Marys Road); and
- **Sydney Hospital** next door to Parliament House (access via Hospital Road).

Attendee List

Council	Voting Delegate
Bathurst Regional Council	Cr Robert Taylor
Blayney Shire Council	Cr Bruce Reynolds
Cabonne Council	Cr Kevin Beatty, Chair
Cowra Shire Council	Cr Paul Smith
Forbes Shire Council	Cr Jenny Webb
Lachlan Shire Council	Cr John Medcalf OAM
Lithgow City Council	Cr Cassandra Coleman
Oberon Council	Cr Andrew McKibbin
Orange City Council	Cr Tony Mileto
Parkes Shire Council	Cr Marg Applebee
Weddin Shire Council	Cr Paul Best

Council	Representative
Bathurst Regional Council	Mr David Sherley, General Manager
Blayney Shire Council	Mr Mark Dicker, General Manager
Cabonne Council	Mr Bradley Byrnes, General Manager
Cowra Shire Council	Mr Paul Devery, General Manager
Forbes Shire Council	Mr Richard Jane, Acting General Manager
Lachlan Shire Council	Mr Alan Stoneham, Acting General Manager
Lithgow City Council	Mr Ross Gurney, General Manager
Oberon Council	Mr Gary Wallace, General Manager
Orange City Council	Mr Barry Omudsman, Acting Chief Executive Officer
Parkes Shire Council	Mr Kent Boyd PSM, General Manager
Weddin Shire Council	Mr Luke Sheehan, Acting General Manager

Associate Members	Representative
Central Tablelands Water	Cr Andrew Rawson
Central Tablelands Water	Mr Charlie Harris
Central Tablelands Weeds Authority	Cr Ben Fry
Central Tablelands Weeds Authority	Mr Michael Jones
Regional Development Australia, Central West	Cr Ruth Fagan
Regional Development Australia, Central West	Mr Josh Gordon
NSW Office of Local Government	Ms Katrina Annis-Brown
NSW Premiers Department	Ms Gerry Collins

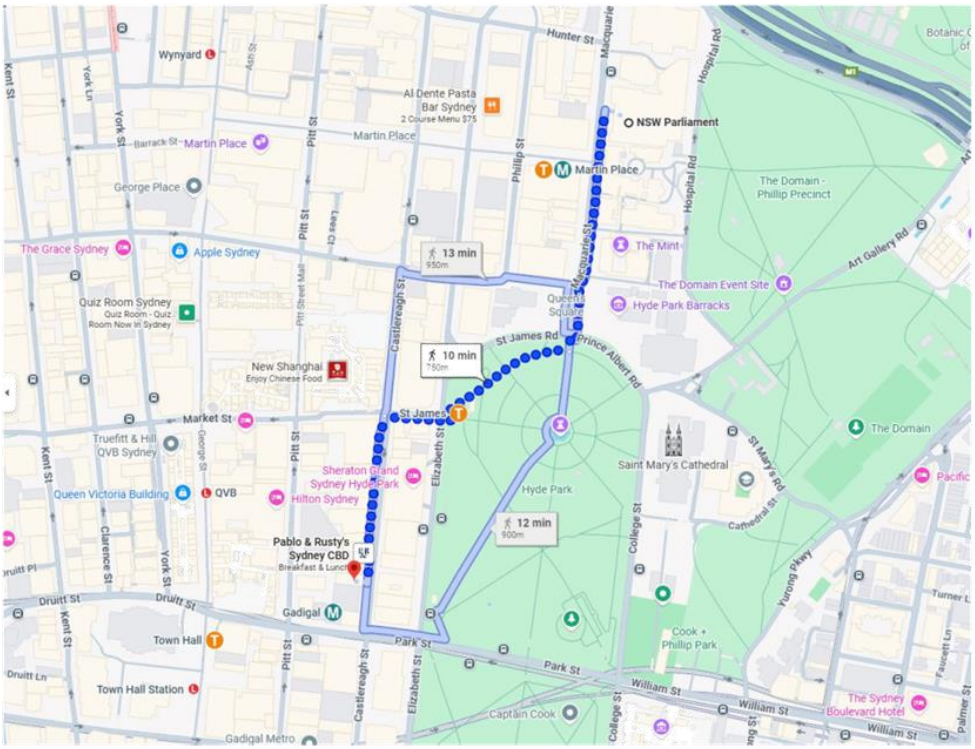
Staff	Representative
Central NSW Joint Organisation	Ms Kate Barker, Interim Executive Officer
Central NSW Joint Organisation	Ms Meredith Macpherson, Water and Regional Development Manager
Central NSW Joint Organisation	Ms Jen Webber, Regional Resilience Program Manager
Central NSW Joint Organisation	Ms Carolyn Griffin, Project Officer – Events and Operations

Schedule

Time	Duration	Speaker/item
8.45am – 8.55am	10 mins	**Tea and coffee on arrival**
8.45am – 9.00am	15 mins	**Mr Philip Donato, Member for Orange** **Mr Roy Butler, Member for Barwon** Official Welcome and Introduction
9.00am – 9.30am	30 mins	**The Hon. Ron Hoenig MP** Minister for Local Government
9.35am – 9.55am	20 mins	**The Hon. Rose Jackson MLC** Minister for Water, Housing & Mental Health
10.00am – 10.30am	30 mins	**The Hon. Jihad Dib MP** Minister for Customer Service and Digital Government Minister for Emergency Services Minister for Youth Justice
10.30am – 11.00am	30 mins	**Mr Stephen Lawrence, MLC**
11.00am – 12.15pm	75 mins	**Option 1:** **Question Time** (registrations essential)
11.00am – 11.15am	15 mins	or **Option 2:** **Morning tea**
11.15am – 12.00pm	45 mins	**Presentation from Transport for NSW** on the Draft Central West and Orana Strategic Regional Integrated Transport Plan
12.10pm – 12.30pm	20 mins	**The Hon. Penny Sharpe MP** Minister for Climate Change Minister for Energy Minister for the Environment Minister for Heritage
12.30pm – 12.50pm	20 mins	**The Hon. Tara Moriarty MLC** Minister for Agriculture Minister for Regional NSW Minister for Western NSW
12.50pm – 1.00pm	10 mins	**The Hon Scott Barrett, MLC**
1.00pm – 1.30pm	30 mins	**Wrap up and close** Lunch

For those attending the Country Mayors Association (CMA) NSW meeting in the afternoon, their meeting commences at 2.00pm at: The George Room, Masonic Club, 169 Castlereagh St, Sydney NSW 2000.

The Masonic Club is a 10 minute walk or 5 minute drive from Parliament House. Alternatively, the Metro can be caught from Martin Place station to Gadigal station.



BRIEFING NOTE

The Hon. Ron HOENIG MP

Leader of the House in the Legislative Assembly
Vice President of the Executive Council
Minister for Local Government

CENTRAL NSW JOINT ORGANISATION

Central NSW Joint Organisation
Level 1, 38 William Street
Bathurst NSW 2795

Interim Executive Officer: Kate Barker / kate.barker@centraljo.nsw.gov.au / 0428 604 513

Hot Topics

Hot topics the Central NSW Joint Organisation Board would like to discuss regarding the portfolio of:

The Hon. Ron Hoenig MP – Minister for Local Government
Leader of the House in the Legislative Assembly
Vice President of the Executive Council

Thursday 13 November 2025
9.00 am – 9.30 am
Macquarie Room, Sydney Parliament House

About the Central NSW Joint Organisation

The Central NSW Joint Organisation (CNSWJO) represents over 182,000 people covering an area of more than 55,000sq kms comprising the Local Government Areas of Bathurst, Blayney, Cabonne, Cowra, Forbes, Lachlan, Lithgow, Oberon, Orange, Parkes, and Weddin. More information on the broader priorities of the CNSWJO is available on our website Statement of Strategic Regional Priorities.

The Mayors of the CNSWJO region have been meeting in Parliament House in Sydney for the past decade. It is a very important opportunity for the region to hear the vision of the NSW Government, for Ministers to receive feedback from this region and to discuss the priorities of our communities.

Background advice for the Minister

Councils are at the frontline of service delivery and community engagement, yet many are facing increasing challenges that are affecting their ability to meet local needs effectively. The CNSWJO Board is particularly keen to discuss the following:

1. **Joint Organisation Review** – the CNSWJO Board would welcome an update on the status of the Joint Organisation review, which commenced several years ago. As a pilot JO prior to the formal establishment of Joint Organisations in May 2018, our members have invested considerable expertise, energy, and time in evolving a successful voluntary model—Centroc—into the robust and collaborative structure we operate today.

   CNSWJO is built on a strong foundation of trust, collegiality, and shared purpose. We ask that any proposed changes to the JO model acknowledge and preserve the integrity and effectiveness of well-functioning organisations like ours, rather than applying a one-size-fits-all approach that may inadvertently disadvantage high-performing JOs in favour of addressing challenges in less functional ones.

   We also note the increasing governance requirements placed on Joint Organisations, including the establishment of Audit, Risk and Improvement Committees (ARICs). While CNSWJO has agreed to participate in a shared ARIC with other JOs, it is critical that the Committee's structure and operations reflect the distinct risk profile of Joint Organisations, which differs significantly from that of individual councils. A nuanced understanding of these differences will be key to ensuring the ARIC is both effective and fit for purpose.

2. **Escalating cost shifting threatens Council sustainability -** Local Government NSW (LGNSW) recently released its latest cost shifting report, revealing a staggering estimated transfer of $1.5 billion in responsibilities from the State Government to local councils in 2023–24 alone. This equates to an average of $497.40 per ratepayer per year, and up to $571.10 for large rural councils, which are often least equipped to absorb such financial pressures. Over the past decade, the cumulative impact of this practice has imposed more than $11.31 billion in unfunded responsibilities onto councils—funds that could otherwise have been invested in maintaining infrastructure,

delivering community services, and building resilience. This persistent and growing burden undermines the financial sustainability of the local government sector and risks eroding the quality of services that communities rely on every day.

We respectfully call on the NSW Government to take urgent and coordinated action to address the escalating issue of cost shifting to local councils. Specifically, we ask that the Government commit to a comprehensive review of all state-imposed responsibilities and charges affecting local government, with the aim of either fully funding these obligations or removing them where appropriate. This should include reassessing unfunded mandates and ensuring that councils are not left to carry the financial burden of services that fall outside their core responsibilities. Addressing cost shifting is essential to restoring financial sustainability and ensuring councils can continue to deliver the services and infrastructure our communities rely on.

3. **Funding framework reform is urgently needed -** Council resources are increasingly stretched, and without significant changes to the funding framework, it will become impossible to maintain the high level of services that communities expect and deserve. In recent years, we have witnessed a marked decline in the availability of grant funding opportunities—programs that councils have long relied upon to deliver essential infrastructure, community facilities, and local economic development initiatives.

   These grants have historically played a critical role in bridging the gap between limited rate revenue and the growing demands placed on local government. The reduction in funding avenues not only hampers councils' ability to plan and deliver projects but also places additional pressure on already constrained budgets, forcing difficult decisions about service levels, asset maintenance, and community priorities. Without a renewed commitment to sustainable and equitable funding, councils will struggle to meet the needs of their communities now and into the future.

   We are calling on the State and Federal Governments to urgently review and reform the local government funding framework, including restoring and expanding grant programs that support infrastructure, community development, and economic growth. A long-term, sustainable funding model is essential to ensure councils can continue to deliver the services and outcomes our communities rely on.

4. **Restore Financial Assistance Grants to 1% of Commonwealth taxation revenue, in partnership with the Federal Government -** we urge the NSW Government to continue its advocacy for the restoration of Financial Assistance Grants to 1% of Commonwealth taxation revenue. These grants are a vital source of funding for councils, particularly in regional and rural areas, where own-source revenue is limited and service delivery costs are high. Restoring FAGs to their original 1996 level of 1% would provide a fairer and more sustainable funding base for local governments, enabling them to invest in infrastructure, maintain essential services, and respond to growing community needs. This reform is critical to ensuring the long-term financial sustainability of the sector and supporting the wellbeing of communities across New South Wales.

5. **Optimal road funding framework with a focus on betterment and resilience** – we note the NSW Government's recent $155 million commitment to repair and maintain the state-managed regional road network is strongly welcomed. However, this investment does not extend to the local and regional roads owned and managed by councils, the very roads that connect communities, carry freight, and provide access for emergency services

   Councils need a sustainable funding framework that reduces administrative burden, embeds betterment up-front rather than as a residual option, and supports planning activities such as flood mapping and pavement analysis to build resilience into the network.

   The Board asks that the NSW Government commit to a parallel and sustainable funding framework for council-managed roads, with betterment considered up-front, and targeted support provided to address the backlog and future-proof the network.

6. **Disaster Recovery Funding Arrangements (DRFA) -** for Central NSW councils, the priority is that these reforms translate into faster payments, clearer processes, and more resilient outcomes for communities. Many councils are still waiting on reimbursements from the 2022 and 2023 flood events, creating ongoing financial strain and delaying recovery works. Current evidence and audit requirements remain overly burdensome, requiring pre-disaster condition reports and duplicative State and Commonwealth audits, while payment delays force councils to carry

significant costs upfront. In addition, resilience remains the exception rather than the standard, meaning assets are often rebuilt "as was" and left vulnerable to the next disaster.

We are calling for urgent reform of disaster recovery funding processes to ensure timely reimbursements, streamlined audit requirements, and a shift toward funding that prioritises resilient reconstruction. Councils need a system that enables them to recover quickly and rebuild smarter—not one that delays recovery and perpetuates vulnerability.

Requests of the Minister:

1. **JO Review** - Provide an update on the Joint Organisation review and ensure any proposed changes preserve the integrity and effectiveness of high-performing JOs like CNSWJO.
2. **Cost Shifting** - Commit to a comprehensive review of state-imposed responsibilities and charges on councils, with the goal of fully funding or removing unfunded mandates to restore financial sustainability.
3. **Funding Framework and Reform** - Review and reform the local government funding framework, including restoring and expanding grant programs to support infrastructure, community development, and economic growth.
4. **Financial Assistance Grants** - Continue advocating for the restoration of Financial Assistance Grants to 1% of Commonwealth taxation revenue to ensure fair and sustainable funding for councils.
5. **Road Funding and Resilience** - Establish a sustainable funding framework for council-managed roads that includes upfront betterment, reduced administrative burden, and support for resilience planning.
6. **Disaster Recovery Funding Reform** – Lobby for reform of DRFA processes to ensure timely reimbursements, streamlined audit requirements, and a shift toward resilient reconstruction for disaster-affected communities.

The CNSWJO Board appreciates your time and consideration of the above.

BRIEFING NOTE

The Hon. Rose Jackson MP

Minister for Water, Minister for Housing, Minister for Homelessness, Minister for Mental Health and Minister for Youth

CENTRAL NSW JOINT ORGANISATION

Hot Topics

Hot topics the Central NSW Joint Organisation Board would like to discuss regarding the portfolio of:

The Hon. Rose Jackson MP
Minister for Water
Minister for Housing
Minister for Homelessness
Minister for Mental Health
Minister for Youth

Meeting with the Central NSW Joint Organisation Board
Thursday, 13 November 2025
9.35 am – 9.55 am
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The Mayors of the CNSWJO region have been meeting in Parliament House in Sydney for the past decade. It is a very important opportunity for the region to hear the vision of the NSW Government, for Ministers to receive feedback from this region and to discuss the priorities of our communities.

The CNSWJO Board is particularly keen to discuss the following priorities:

1. Housing

Central NSW presents a unique housing landscape. While our median rents remain below both state and national averages—offering relative affordability - our communities are facing a growing shortage of rental properties. Long-term home ownership is high, reflecting stability, but also raising concerns about an ageing homeowner base and the future sustainability of housing supply.

Housing approvals and construction rates are not keeping pace with population growth. Unlike urban centres, regional areas like ours face distinct challenges that require tailored responses. Key barriers to increasing housing supply include:

- High building and transport costs
- Limited access to financing
- Shortages in skilled labour
- Regulatory constraints.

Additionally, there has been significant underinvestment in social housing across our region. According to Homes NSW, approximately 60% of existing stock requires maintenance, further straining the system and limiting access for vulnerable populations.

We believe that fostering housing growth in regional New South Wales will require coordinated efforts across all levels of government. This includes ensuring land availability for diverse housing options, implementing effective planning frameworks, and developing strong policy and financial strategies to support the sector.

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While the intent of the planning legislation changes is acknowledged as being focused on enabling housing, the CNSWJO Board shares the concerns raised by Local Government NSW regarding the establishment of the Housing Delivery Authority and the proposed changes to planning panels. These changes risk further diminishing the role of locally elected representatives in development decision-making.

Given that much of the detail required to implement these reforms will be determined through statutory rules, environmental planning instruments, and policies, the CNSWJO Board supports LGNSW's advocacy for a genuinely collaborative approach with local government. This collaboration is essential to uphold public trust and confidence in the planning system.

We seek the Minister's advice on ways we can work together to support sustainable housing outcomes for our communities.

2. Water

Finalisation of the Belubula Water Security Project business case

Thank you for your recent response to correspondence on the completion of the Belubula Water Security project business case and your reassurance that this will consider improvements to town water security. We appreciate the importance of a robust, evidence-based, and transparent business case - especially regarding biodiversity offsets.

Where the economic and social costs of towns running out of water are worth hundreds of billions of dollars to the economy, methodologies used for business cases for investment in water security *must* recognise critical town water and its productive value. To date, communication with the project team has been poor with no transparency of the process to identify options for more detailed investigation.

We urge timely finalisation of the business case with genuine engagement with Central NSW councils to inform consideration of town water priorities.

Regional Water Strategies

Town water security remains of the highest priority for the Board and has driven its commitment over the past five years to ensure that the risks to town water are addressed in the Lachlan, Macquarie-Castlereagh and Fish River Wywandy Regional Water Strategies.

Where good work has been done in partnership with the Department of Climate Change, Energy, the Environment-Water (DCCEEW) to develop long term town water security solutions, this has stalled over the past 12 months. We understand that this has been in part due to the Independent Pricing and Regulatory Tribunal (IPART) Determination on the Water Administration Ministerial Corporation is impacting on the completion and implementation of these Strategies.

We urge the Minister to support completion of the Fish River-Wywandy Regional Water Strategy with consideration of critical town water security for Central NSW towns as water becomes available from the retirement of energy generation assets. Also, the implementation of a sector-wide forum to coordinate water security issues in Central NSW and deliver options as recommended in the Lachlan and Macquarie-Castlereagh Regional Water Strategies.

Regional Water Grid Planning

We see great opportunities to leverage this region's collaborative work in water security in partnership with the state government to unlock National Water Grid funding. There is potential to take a new approach to water management that will deliver long term water security for residents, businesses and the environment in both the Lachlan and Macquarie catchments. This must consider the socio-economic impacts of flooding and opportunities to increase agricultural productivity.

We seek the Minister's support to enable this partnership with the NSW and Federal Governments to progress planning including for the extension of the regional water supply pipeline grid to share water across local government boundaries in times of need.

Regulatory reform

We thank the Minister for her ongoing support for co-design with the sector of a fit-for-purpose regulatory and funding framework, including investigation of a community service obligation approach. The Board continues to

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seek less prescriptive regulation, certainty of funding, and real commitment to risk-based management. A coordinated multi-agency approach co-designed with the sector that is aligned with NSW Government's Better Regulation Principles and recognises the Integrated Planning and Reporting Framework for LWU strategic planning is needed.

The collaborative Water Utilities Alliance model has been recognised by the Productivity and Equality Commission as a potential model for the delivery of LWU services in regional communities. The CNSWJO Water Utilities Alliance continues to deliver on the government's water efficiency initiatives now extending its Water Loss Management program across the Western Councils Water Alliance (WCWA) and Riverina and Murray Joint Organisation (RAMJO) to include 23 Local Water Utilities (LWU). The regional Alliance model delivers an average ROI of 4.5:1, showcasing shared value for government, councils, and communities.

We invite the Minister to explore opportunities to scale this model across regional NSW and to consider its incentivisation.

Disaster Recovery Funding
Under current National Emergency Management Agency (NEMA) guidelines, water, wastewater, and sewer infrastructure is not eligible under Disaster Recovery Funding Arrangements (DRFA), despite being essential to community health and resilience. The Disaster Adaptation Planning (DAP) process needs to clearly consider these assets so that the case for investment can be identified, prioritised, and supported through alternative funding pathways.

Per-and polyfluoroalkyl substances in drinking water supplies
Regarding per-and polyfluoroalkyl substances in drinking water supplies, any monitoring regime or infrastructure needed to address PFAS contamination will need the co-operation and support, including financial, of the State and Commonwealth Governments.

3. Mental health

Mental health challenges in Central NSW are intensifying, and urgent action is needed - Regional communities across Central NSW are disproportionately affected by mental health issues compared to metropolitan areas. This disparity has been exacerbated by a series of compounding stressors — including prolonged drought, the impacts of COVID-19, economic uncertainty, and the increasing frequency of natural disasters.

Local governments and community organisations are witnessing firsthand the strain on individuals, families, and service providers. Access to mental health services remains limited, with long wait times, workforce shortages, and a lack of culturally appropriate and locally tailored support options.

Central NSW communities are resilient, but they need support. With targeted investment and collaborative leadership, we can build a stronger, healthier future for our region.

The CNSWJO Board is eager to establish an ongoing dialogue with you to enable us to advocate for initiatives that deliver meaningful outcomes for our communities.

Requests of the Minister:

1. **Housing**
   - Advice on ways we can work together to support sustainable housing outcomes for our communities.

2. **Water**
   - Support for the finalisation of the Belubula Water Security Project business case with genuine engagement with Central NSW councils to inform consideration of town water priorities.
   - Support for completion of the Fish River-Wywandy Regional Water Strategy in consultation with CNSWJO member councils.
   - Support for enablement of the Lachlan and Macquarie-Castlereagh Regional Water Strategies through options

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that aim to *Establish a coordination approach involving all levels of government for implementing actions.*

- Support to enable partnerships with the NSW and Federal Governments to progress planning including for the extension of the regional water supply pipeline grid to share water across local government boundaries in times of need.
- Support for Safe and Secure Water and Town Water Risk Reduction Programs beyond 2028 co-designed with LWUs to ensure they remain fit for purpose.
- Support for the NSW Government work with the Reconstruction Authority to advocate to NEMA for the inclusion of essential water and sewer assets in DRFA arrangements and, in the interim, ensure that the Disaster Adaptation Planning (DAP) process clearly considers these assets so that the case for investment can be identified, prioritised, and supported through alternative funding pathway.
- Co-operation and support, including financial, for any PFAS monitoring regime or infrastructure.
- Support for opportunities to explore the collaborative Water Utilies Alliance model including its incentivisation.
- Support for a roundtable on water to be held in the CNSWJO Region in early 2026.

3. **Mental Health**

- Increased investment in regional mental health services, including funding for community-based programs, outreach services, and crisis support tailored to rural settings.
- Expansion of the regional mental health workforce, through incentives for professionals to live and work in Central NSW, and support for training and retention.
- Support for place-based mental health initiatives, co-designed with local councils and community groups to ensure relevance and sustainability.
- Improved coordination across health, education, housing, and social services, recognising that mental health is deeply interconnected with broader wellbeing.

The CNSWJO Board appreciates your time and consideration of the above.

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BRIEFING NOTE

The Hon. Jihad Dib MP

Minister for Customer Service and Digital Government
Minister for Emergency Services
Minister for Youth Justice

CENTRAL NSW JOINT ORGANISATION

Hot Topics

Hot topics the Central NSW Joint Organisation Board would like to discuss regarding the portfolio of:

The Hon. Jihad Dib MP
Minister for Customer Service and Digital Government
Minister for Emergency Services
Minister for Youth Justice

Meeting with the Central NSW Joint Organisation Board
Thursday, 13 November 2025
10.00 – 10.30 am
Macquarie Room, Sydney Parliament House

About the Central NSW Joint Organisation

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The Mayors of the CNSWJO region have been meeting in Parliament House in Sydney for the past decade. It is a very important opportunity for the region to hear the vision of the NSW Government, for Ministers to receive feedback from this region and to discuss the priorities of our communities.

The CNSWJO Board is particularly keen to discuss the following priorities:

1. **Disaster Recovery Funding Arrangements (DRFA)**

   The Board acknowledges and welcomes the reforms underway through the DRFA Management System Review, including the transition of Emergency Works, Immediate Reconstruction Works, and Essential Public Asset Reconstruction to the NSW Reconstruction Authority (RA) from 1 October 2025. The creation of a single point of accountability, the development of a government-compliant Essential Public Asset Reconstruction (EPAR) Guide with supporting factsheets, updated standards for local roads, and the introduction of a new online claim's platform are all positive steps.

   For Central NSW councils, the priority is that these reforms translate into faster payments, clearer processes, and more resilient outcomes for communities. Current evidence and audit requirements remain overly burdensome, requiring pre-disaster condition reports and duplicative State and Commonwealth audits, while payment delays force councils to carry significant costs upfront. In addition, resilience remains the exception rather than the standard, meaning assets are often rebuilt "as was" and left vulnerable to the next disaster.

   The Board also notes RA's intention to begin a conversation with local government post-transition on the future relationship between councils, RA, and DRFA administration. The Board sees this as an important opportunity to embed councils' frontline experience into the reform process and to ensure that the new system delivers practical benefits.

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The Board further notes a critical gap; under current NEMA guidelines, water, wastewater, and sewer infrastructure is not eligible under DRFA, despite being essential to community health and resilience. The Board asks that the NSW Government work with RA to advocate to NEMA for this gap to be addressed, and, in the interim, ensure that the Disaster Adaptation Planning (DAP) process clearly considers these assets so that the case for investment can be identified, prioritised, and supported through alternative funding pathways.

To support a smoother and more effective system, the Board requests that the NSW Government and the NSW Reconstruction Authority:

- ensure faster and more predictable approvals and payments, with upfront options to reduce cash-flow pressures.
- confirm clear and flexible evidence standards, including what will be accepted as valid pre- and post-disaster evidence by RA and NEMA.
- develop a shared online evidencing tool, integrated with Recover and Asset AI, so evidence is collected once and recognised consistently across agencies.
- provide proactive support to councils outside disaster periods to strengthen asset evidence collection, methodologies, and capacity.
- embed resilience as standard practice for recovery works, not as an optional add-on.
- maintain access to technical support, not only on a fee-for-service basis.
- establish formal mechanisms for councils and Joint Organisations to contribute structured input into DRFA reform governance.

The Board is supportive of the intent of these reforms and looks forward to working with the NSW Government and the NSW Reconstruction Authority to ensure they deliver faster, clearer, and more resilient recovery outcomes for communities. While DRFA reform is critical to improving how we recover from disasters, adaptation planning is equally important to prepare our communities before the next one.

2. **Disaster Adaptation Planning**

The Board acknowledges and welcomes the recently released Disaster Adaptation Plan (DAP) Guidelines as a framework to support councils and communities in preparing for future disasters. The inclusion of an interim DAP at the conclusion of Stage 2 – *Understanding Place*, which is understood to be within the first 12–18 months, is particularly welcomed as it ensures practical outputs are available early rather than waiting for the full three-to-five-year cycle.

For Central NSW, the unique hazard profile and varied geography across the region could slow the process if not carefully managed. The Board seeks the Minister's support to ensure that both the interim and full DAP for our region are prioritised and delivered on time, so that councils are not left waiting years for the tools needed to strengthen preparedness. This is particularly important because the DAP process is also the critical mechanism to address gaps in the DRFA framework. As mentioned above, essential community infrastructure such as water, wastewater, and sewer assets is not eligible under DRFA despite being vital to public health and resilience. By ensuring these assets are considered within the DAP process, councils will have a clear evidence base to pursue future investment, regardless of the funding source. This alignment between the DRFA and DAP implementation underlines why timely delivery is essential to provide councils and communities with the practical outcomes they need.

3. **A sustainable funding framework**

Repeated disasters have compounded the backlog of council-managed assets, from roads and bridges through to community facilities and essential services infrastructure. Each flood, fire, or storm increases costs, disrupts community access, impacts freight, and places emergency services under strain.

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The DAP will consolidate existing risk information, highlight gaps, and provide a framework to prioritise adaptation needs. What is missing is a sustainable funding framework to ensure these priorities can be implemented.

The Board acknowledges that the Reconstruction Authority is preparing a business case for Treasury for the NSW Mitigation Fund. This is an important step in strengthening disaster resilience and will be strongly welcomed by councils. The CNSWJO supports the establishment of the Fund as a critical mechanism to reduce disaster risk across our region.

Requests of the Minister:

The Board requests that the NSW Government ensure any future resilience or mitigation funding framework is:

- Equitable, ensuring funding reaches high-risk, low-capacity councils that need it most.
- Comprehensive, supporting a full spectrum of mitigation activities, from infrastructure through to planning, preparedness, and community capacity.
- Practical and trusted, with processes that are proportionate, avoid unnecessary duplication, and recognise the strong accountability already provided through the local government Integrated Planning and Reporting (IP&R) framework.
- Predictable, providing longer-term certainty so councils can plan and align investment with their strategic priorities.
- Collaborative, encouraging regional projects, partnerships, and shared delivery models.
- Transparent, with governance arrangements that give councils confidence in how decisions are made.

The CNSWJO Board appreciates your time and consideration of the above.

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BRIEFING NOTE

The Hon. Penny Sharpe MLC

Minister for Climate Change
Minister for Energy
Minister for the Environment
Minister for Heritage
Leader of the Government in the Legislative Council

CENTRAL NSW JOINT ORGANISATION

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Hot Topics

Hot topics the Central NSW Joint Organisation Board would like to discuss regarding the portfolio of:

The Hon. Penny Sharpe MLC
Minister for Climate Change
Minister for Energy
Minister for the Environment
Minister for Heritage
Leader of the Government in the Legislative Council

Thursday 13 November 2025
12.10 pm – 12.30 pm
Macquarie Room, Sydney Parliament House

About the Central NSW Joint Organisation

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The Mayors of the CNSWJO region have been meeting in Parliament House in Sydney for the past decade. It is a very important opportunity for the region to hear the vision of the NSW Government, for Ministers to receive feedback from this region and to discuss the priorities of our communities.

The CNSWJO Board is particularly keen to discuss the following priorities:

1. **The energy transition's success depends on addressing regional needs, including fair consideration and compensation for communities impacted by large-scale renewable projects.**

   To successfully manage the scale and complexity of the energy transition in regional NSW, a whole-of-government approach is needed to coordinate the logistics of the infrastructure effort required to rewire the state. This includes a thorough review of the State Significant Development (SSD) process, with particular attention to cumulative impacts, its suitability for large-scale infrastructure projects, post-consultation timeframes, compulsory pre-consultation requirements, and the development of a fit-for-purpose mandated planning agreement policy.

   It is essential to identify and address all cumulative impacts of the rewiring effort, including those related to transport, housing, and freight. Development occurring outside the Renewable Energy Zone boundaries is also substantial and must be acknowledged. Communities affected by these developments deserve just compensation, which should reflect not only current impacts but also the ongoing consequences. NSW Government agencies and State-Owned Corporations must be directed to engage more effectively with communities, ensuring they are well-informed and meaningfully involved in decision-making around SSDs.

   Looking ahead, the NSW Government must provide assurance of energy security for Central NSW communities throughout the next decade and beyond. Policies should be developed to support co-location of agriculture with large-scale renewable energy generation, enabling optimal land use outcomes. Additionally, royalties from renewable energy production should be distributed to all affected communities, including those impacted by the transport task.

For local communities, effective benefit sharing strategies contribute to:

- a feeling that the project is "giving back" and contributing fairly to the local area;
- opportunities to see important benefits flowing from local developments;
- developing positive and direct relationships with the project and project staff;
- the ability to have renewable energy contribute to achieving local plans and goals;
- developing positive and tangible associations with the project; and
- increasing people's active support for the project.

There is a need to educate communities on the opportunities, benefits, and challenges of renewable energy developments, and to ensure Local Government is equipped with timely and accurate information before public announcements are made. A thorough investigation into social licence for energy infrastructure and facilities should also be undertaken, to better understand the potential benefits and build trust with local government areas. It should not be left to the local council to be the front-line of the backlash from communities who are disgruntled and emotional about these SSDs in their 'backyards'.

2. **Coordinated action is needed to empower regional communities to become more energy independent and resilient through distributed energy resources**

Central NSW is strongly supportive of a distributed energy model that prioritizes the uptake of on-site renewable solutions before large-scale developments. This approach fosters grassroots energy independence, empowering communities to generate and manage their own energy sustainably. The current roll-out of large scale generation, both inside and outside of Renewable Energy Zone (REZ) boundaries is a lengthy, complex and costly process which is seeing significant communities push-back.

To ensure the transition to a renewable energy future is successful, greater investment is needed to support regional communities in accessing secure, reliable, renewable, and affordable electricity, which is essential for enabling future growth and resilience. Distributed Energy Resources (DER) such as on-site solar and battery storage installations are key to a fast, simple and cheaper alternative to large scale deployment. This is not to say that NSW's electricity requirements can be met fully by on-site generation, however it should significantly complement large scale generation, and should be considered a short-term solution while the more complex large-scale generation options are being developed.

There is an urgent need for all levels of government and industry to focus on distributed energy generation and to implement incentives for domestic battery uptake across the region. These measures are critical not only for supporting the energy transition but also for enhancing energy security in regional NSW.

Minister, you will recall the CNSWJO presented to you a summary of our NSW Government-funded Business Case on the Nexus Between Energy Security and Emissions Reduction in November 2023. This Business Case provides practical solutions to our region's energy challenges, while also supporting the NSW Government's renewable energy targets. The Board asks that the NSW Government consider this robust Business Case and provide funding to commence its implementation which will accelerate progress and deliver tangible outcomes.

3. **The transition to a renewable energy future must consider energy security for regional communities**

An orderly transition to a renewable energy future is a priority of the CNSWJO Board. This includes consideration of energy security during the transition period.

The Business Case on the Nexus Between Energy Security and Emissions Reduction suggests that '*there is an immediate need to invest in renewable energy in Central NSW*' with energy security and reliability issues impacting residents and businesses and constraining future growth.

It also found that, of the region's 30 distribution zone substations, one-third and their surrounding areas are currently experiencing:

- Network constraints – where electricity demand exceeds the rated infrastructure capacity,
- Reliability issues – where supply interruptions in minutes are highest in the region, or
- Both.

Another key finding was that decentralised renewable generation (e.g. rooftop solar) is increasing, but the grid cannot handle it. Essential Energy analysis suggests that up to 50% of its customers could experience power quality issues by 2037 without intervention, as a result of DER uptake.

The Business Case identifies investment in Distributed Energy Resources (rooftop solar PV, small scale solar farms, battery energy storage systems, microgrids, and virtual power plants) in conjunction with investment in electric vehicle charging stations initiatives to support the transition to net zero.

A 'business-as-usual' approach to energy security and reliability in the region is simply not viable. Residents and businesses are bearing the burden of capacity constrained energy infrastructure and outages, constraining their growth and impacting the quality of their electricity supply. It is imperative that action is taken and investment made to support the residents and local businesses of Central NSW.

To date, a REZ is thought of as a large-scale renewable energy development zone, however our region believes that a small-scale (or DER) REZ would be equally important to the transition to a renewable energy future.

Requests of the Minister:

1. **Fair compensation and community engagement** - Commit to a whole-of-government approach to the energy transition that includes reforming the SSD process and ensuring fair compensation and meaningful engagement for impacted regional communities.

2. **Benefit Sharing and Social Licence** - Require NSW Government agencies and renewable energy developers to proactively educate and inform regional communities about the benefits, opportunities, and long-term value of renewable energy developments, ensuring communities are equipped with accurate, timely information before public announcements and are meaningfully engaged throughout the process.

3. **Fit-for-Purpose Planning and Infrastructure Coordination** - Review and reform the SSD framework to better manage cumulative impacts, improve consultation processes, and ensure coordinated infrastructure planning across government.

4. **Empowering Regional Energy Independence** - Provide funding to implement the CNSWJO Business Case on the Nexus Between Energy Security and Emissions Reduction and introduce incentives to accelerate distributed energy generation and regional energy independence.

5. **Prioritising Energy Security for Regional NSW** - Invest in DERs and supporting infrastructure to address energy reliability issues and network constraints in Central NSW, and consider establishing a DER-focused REZ which can be simpler, cheaper and faster than the current large-scale generation roll-out, with less community impact and resistance.

The CNSWJO Board appreciates your time and consideration of the above.

BRIEFING NOTE

The Hon. Tara Moriarty, MLC

Minister for Agriculture
Minister for Regional NSW
Minister for Western NSW

CENTRAL NSW JOINT ORGANISATION

Hot Topics

Hot topics the Central NSW Joint Organisation Board would like to discuss regarding the portfolio of:

The Hon. Tara Moriarty, MLC
Minister for Agriculture
Minister for Regional NSW
Minister for Western NSW
Meeting with the Central NSW Joint Organisation Board
Thursday, 13 November 2025
12.30pm – 12.50pm
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The Mayors of the CNSWJO region have been meeting in Parliament House in Sydney for the past decade. It is a very important opportunity for the region to hear the vision of the NSW Government, for Ministers to receive feedback from this region and to discuss the priorities of our communities.

Central NSW is a region of strategic importance to the state, with strong contributions in agriculture, mining, energy generation, manufacturing, and small business. Our communities are committed to sustainable development, economic resilience, and collaborative governance.

The CNSWJO Board is particularly keen to discuss the following priorities:

1. **Better recognition of the importance of mining, agriculture and energy generation to the NSW economy including returning funding to impacted communities**

   With our region's strong focus on agriculture, renewable energy, manufacturing, and small business, Central NSW is well-positioned to benefit from circular principles that promote resource efficiency, waste reduction, and economic resilience.

2. **Support for mining-impacted communities**

   Minister, as you would be aware, mining currently contributes around $22b into the economy and supports 40,000 jobs. We note that in 23/24, the NSW Government collected $3.2b in mining royalties. Mining is critically important to the Central NSW region, particularly for the LGAs of Blayney, Cabonne, Lithgow, Orange and Parkes.

   With the cessation of the Resources for Regions program, we urge the NSW Government to establish a dedicated grant program for mining impacted communities to support local councils facing the long-term social, environmental, and infrastructure impacts of mining activity. These communities often bear the brunt of resource extraction—experiencing increased road wear, housing pressures, environmental degradation, and service demand—without receiving a proportional share of the economic benefits.

   A targeted grant program would provide councils with the resources needed to invest in infrastructure renewal, community wellbeing, and economic diversification, ensuring that mining regions are not left behind once extraction ceases. This initiative would demonstrate a strong commitment to equity, sustainability, and regional resilience.

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3. Support for communities impacted by large-scale renewable projects

The energy transition's success depends on addressing regional needs, including fair consideration and compensation for communities impacted by large-scale renewable projects. To successfully manage the scale and complexity of the energy transition in regional NSW, a whole-of-government approach is needed to coordinate the logistics of the infrastructure effort required to rewire the state. This includes a thorough review of the State Significant Development (SSD) process, with particular attention to cumulative impacts, its suitability for large-scale infrastructure projects, post-consultation timeframes, compulsory pre-consultation requirements, and the development of a fit-for-purpose mandated planning agreement policy.

The NSW Government must provide assurance of energy security for Central NSW communities for the next decade and beyond. Policies should be developed to support co-location of agriculture with large-scale renewable energy generation, enabling optimal land use outcomes. Additionally, royalties from renewable energy production should be distributed to all affected communities, including those impacted by the transport task.

There is a need to educate communities on the opportunities, benefits, and challenges of renewable energy developments, and to ensure Local Government is equipped with timely and accurate information before public announcements are made. A thorough investigation into social licence for energy infrastructure and facilities should also be undertaken, to better understand the potential benefits and build trust with local government areas. It should not be left to the local council to be the front-line of the backlash from communities who are disgruntled and emotional about these SSDs in their 'backyards'.

4. Reform of the funding framework

Council resources are increasingly stretched, and without significant changes to the funding framework, it will become impossible to maintain the high level of services that communities expect and deserve. The impacts are greatest in regional and rural communities with small rate bases.

In recent years, we have witnessed a marked decline in the availability of grant funding opportunities—programs that councils have long relied upon to deliver essential infrastructure, community facilities, and local economic development initiatives.

These grants have historically played a critical role in bridging the gap between limited rate revenue and the growing demands placed on local government. The reduction in funding avenues not only hampers councils' ability to plan and deliver projects but also places additional pressure on already constrained budgets, forcing difficult decisions about service levels, asset maintenance, and community priorities. Without a renewed commitment to sustainable and equitable funding, councils will struggle to meet the needs of their communities now and into the future.

The region has welcomed the **Regional Economic Development and Community Investment Program**. We are keen to ensure that our member councils are well-positioned to align with its objectives to support long-term economic resilience, infrastructure development, and community wellbeing across Central NSW. We welcome funding of $2M for Cabonne Shire Council for a new housing project to support Eugowra's flood recovery and look forward to further announcements in anticipation there will be more successful applications in the Central NSW region.

5. Review of the methodology used to calculate population growth

This region suggests that 'growth' in NSW is understood as population growth. Arguably much of NSW has concerns regarding the methodology used for calculating population growth and decline. We would suggest that regional growth is about economic contribution and its enablement. Further, the application of population projections in NSW, known as Treasury Common Planning Assumptions, is leading to a rapidly worsening situation not just for this region, but for all of regional NSW and the high growth areas in Western Sydney.

This region needs to plan to ensure it has freight links, water supply, digital connectivity, social structures and services, access to skills and the like, to sustain and grow our economy. Regional planning should inform a range of activities including land use planning and control. Instead, we have to manage death by a thousand cuts as services and infrastructure are either provided or withdrawn inflexibly on the basis of capitation using, we believe, a flawed

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methodology.

Further, we need to manage the economic shocks of changes to mining, manufacturing and the construction effort required for the infrastructure built in support of net zero. This is particularly challenging for smaller communities, and effort is required to build capacity to adapt to this forecast period of change. Effort is also required to manage the economic impact of drought and the effects of climate change.

6. Drought Funding

The CNSWJO Board echoes the concerns of southern NSW farmers regarding the need for the NSW Government to deliver tangible, fair support for communities experiencing drought. When in drought, farmers need practical, immediate support like the reintroduction of the Transport Subsidy for water, fodder, and stock movement regardless of farm size. Further the proposal to reintroduce the capped rebate for on-farm water infrastructure would help farmers put critical on-farm water infrastructure in place, such as troughs, tanks and pipes. What was found through a study undertaken by the Western Research Institute in the Central NSW region during the tinder box drought is that farmers don't want to take on any more debt through low- interest loans. Instead, they need locally coordinated, practical and easily accessible assistance on-the-ground

7. Biosecurity

We welcome the release of the NSW Biosecurity Action Plan and planned improvements in biosecurity management including a resourced statewide invasive species plan and $40.7 million, four-year Weeds Action Program (WAP). The region seeks urgent action to help address the feral pig problem and dramatic increase in the mouse population.

Central NSW seeks to work in collaboration with other levels of government, industry and the community to achieve sustainable regional development that leads to jobs and population growth.

Requests of the Minister:

To enable this region's growth potential, we seek support for:

1. Communities impacted by the energy transition including fair consideration and compensation for those impacted by large-scale renewable projects.
2. A targeted grant program to provide mining impacted councils with the resources needed to invest in infrastructure renewal, community wellbeing, and economic diversification.
3. A whole-of-government approach to coordinate the logistics of the infrastructure effort required to rewire the state including a thorough review of the State Significant Development (SSD) process, particularly for cumulative impacts.
4. Review of the NSW Treasury Common Planning Assumptions and their use for regional planning and infrastructure investment.
5. Sustainable and equitable funding for regional councils to meet the needs of their communities including further investment through the Regional Economic Development and Community Investment Program in Central NSW.
6. Locally coordinated, practical and easily accessible assistance on-the-ground for farmers experiencing drought including transport subsidies and reintroduction of the capped rebate for on-farm water infrastructure.
7. Urgent implementation of the NSW Biosecurity Action Plan to help address the feral pig plague and dramatic increase in the mouse population.

The CNSWJO Board is eager to establish an ongoing dialogue with you to enable us to advocate for initiatives that deliver meaningful outcomes for our communities.

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5.7 Strategic Policy Review - Code of Meeting Practice

RECORD NUMBER: 2025/2479
AUTHOR: Janessa Constantine, Manager Corporate Governance

EXECUTIVE SUMMARY

Following extensive consultation, the Office of Local Government (OLG) has finalised the new 2025 Model Code of Meeting Practice for Local Councils in NSW (2025 Model Meeting Code).

Councils must adopt a Code of Meeting Practice that incorporates the mandatory provisions of the 2025 Model Meeting Code no later than 31 December 2025.

If a Council does not adopt a Code of Meeting Practice that incorporates the mandatory provisions of the 2025 Model Meeting Code by 31 December 2025, from 1 January 2026, any provision of the Council's Code of Meeting Practice that is inconsistent with a mandatory provision of the 2025 Model Meeting Code will be automatically overridden by the relevant mandatory provision of the 2025 Model Meeting Code.

Four submissions were received during the public exhibition period of 22 October 2025 – 21 November 2025. Each of the recommendations included in the submissions have been included in part 1 of the recommendation for Council to determine.

Attached to this report is the Code of Meeting Practice as exhibited recommended for adoption with any specific changes determined from the submissions.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "15.1 Provide representative, responsible and accountable community governance".

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

Under section 361 of the Local Government Act 1993 (the Act), before adopting a new code of meeting practice, councils must first exhibit a draft of the code of meeting practice for at least 28 days.

The new Code must be adopted by Council before 31 December 2025. Should the new Code not be adopted, the Mandatory provisions will automatically apply from 1 January 2026.

Council received advice from the Office of Local Government on 28 November 2025 advising:

"Earlier this week the Legislative Council debated a motion to disallow the Local Government (General) Amendment (Model Code of Meeting Practice) Regulation 2025 (the Amendment Regulation). This is the amending regulation that prescribed the updated 2025 Model Code of Meeting Practice for Local Councils in NSW (2025 Model Meeting Code).

While the motion was debated in the Legislative Council (25 November 2025), there wasn't a vote on whether the regulation should be disallowed. With the adjournment of Parliament for the year, we need to wait until Parliament resumes in February 2026 to see if there will be a vote.

Because Parliament didn't vote on the disallowance motion, the Amendment Regulation and the 2025 Model Meeting Code still have legal force and the new provisions will come into effect on 1 January 2026.

5.7 Strategic Policy Review - Code of Meeting Practice

If the disallowance motion passes in February 2026, it will have the effect of repealing the Amendment Regulation and restoring the previous 2021 Model Meeting Code, as of the day the Amendment Regulation is disallowed.

In response to misunderstandings in the sector, including some raised during the debate, we are working through an updated FAQs on the 2025 Model Meeting Code, which will include supplementary guidance.

In the meantime, councils should continue working towards the adoption of a code of meeting practice based on the current 2025 Model Meeting Code. Councils must adopt a code of meeting practice that incorporates the mandatory provisions of the 2025 Model Meeting Code no later than 31 December 2025"

In relation to the question raised when the Code of Meeting Practice was placed on public exhibition relating to Pre-Meeting Briefings - the Manager Corporate Governance attended the LG Professionals Governance Forum on 20 November 2025. This Forum of Governance Professionals from across Local Government in NSW heard from the Office of Local Government on the new Code of Meeting Practice who provided the view that a briefing is a one-way communication of information from Council Executives to Councillors and a workshop has two- way communications between Council Executives and Councillors and can be done to seek Councillors views. In the Prohibition of Pre-Meeting Briefings clause, what is banned is Pre-Meeting briefing sessions – briefings of items on the Agenda.

A Frequently Asked Questions (FAQ) is pending release by the OLG and includes what a briefing is, the purpose of a briefing and if the briefing is on matters required to be considered at a Council Meeting. Workshops are discussions with Councillors to get Councillors input, which would be more aligned to our current practice than a briefing. The OLG will release the FAQ together with suggested processes for an Open Forum (similar to our current version from the 2021 Model Code), in due course as outlined above.

RECOMMENDATION

1 That Council determines the proposals put forward in the submissions *in seriatim*:

- **a) That Council hold One Meeting per month from 3.00pm-9.30pm**
- **b) That Council hold Two Meetings per month (one with Policy Committees) from 4.00pm-9.00pm**
- **c) That Council hold Policy Committees on the first Tuesday of each month and an Ordinary Council Meeting on the third Tuesday of each month**
- **d) That Meetings commence at 5.30pm**
- **e) That the meeting finish time be changed from 9.30pm to 10.30pm**
- **f) That Open Forum Speakers be limited to 5 minutes with no extension permitted**

2 That Council adopts Strategic Policy ST02 - Code of Meeting Practice with those modification so determined in 1 above.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

Service/Project Delivery	Changes to meeting scheduling may affect timely decision-making and project approvals.

5.7 Strategic Policy Review - Code of Meeting Practice

Financial	Adjustments may incur or lessen administrative costs or impact resource planning for meeting support.
Reputation/Political	Public feedback on proposed changes may influence Council's reputation or political relationships.
Environment	Meeting logistics (e.g. travel, venue use) may have minor environmental impacts depending on frequency and format.
Compliance	The revised Code must comply with legislative requirements under the Local Government Act and associated regulations.
People & WHS	Meeting times and formats may affect staff and Councillor wellbeing, availability and work-life balance.
Information Technology/Cyber Security	Any changes to digital meeting platforms or public access systems must ensure data security and system reliability.

SUPPORTING INFORMATION

Flowing from a new Model Code of Meeting Practice issued by the Office of Local Government, Council must adopt a new Code of Meeting Practice that incorporates the mandatory provisions of the 2025 Model Meeting Code no later than 31 December 2025.

The updated Strategic Policy – ST02 – Code of Meeting Practice has been reviewed and outlined below are changes/updates made in line with the Model Code. At the Council Meeting of 21 October 2025, Council added the clause to the Open Forum requirements for speakers attending online to have their camera on. The policy was then placed on public exhibition for Council and public review and submissions. Four Submissions were received which are outlined below.

ST02 – Code of Meeting Practice – Submissions

Submission	Submission Summary
1	• A preferred option of holding One Council Meeting per month from 3.00pm to 9.00pm. This allows more focus, additional preparation and reading time, quality deliberations, reducing fatigue, balancing professional, family and community commitments and avoiding late night decision making This option aligns Council with 73% of NSW Councils. • An alternate option of still holding two meetings per month however bringing the time forward to 4.00pm to 9.00pm. This reduces fatigue of Councillors and staff, and allows for quality decision making. The earlier start provides more time for debate, and decision making when alert and effective. • The community deserves decisions with proper preparation, full attention and commitment to transparency, not rushed, tired decision making under pressure.
2	• Not in favour of reducing the number of meetings.
3	• That Policy Committee Meetings be held on the first Tuesday and Ordinary Council Meetings be held on the Third Tuesday of the month, allowing for NOM's, Staff Reports and other items on a monthly pattern and the Policy committees to consider Community Committee reports. • That that start time be brought forward to 5.30pm or 6.00pm.
4	• That speakers in the Open Forum be strictly limited to 5minutes and no extension automatically given. If Councillors require additional information,

5.7 Strategic Policy Review - Code of Meeting Practice

Submission	Submission Summary
	they can ask a question. • That the time limit on Council Meetings be changed to 10.30pm, noting that meetings are always extended when needed past 9.30pm.

ST02 – Code of Meeting Practice – The Model Code

The Code of Meeting Practice is based on the Model Code of Meeting Practice issued by the Office of Local Government. Council must adopt a Code that incorporates the Mandatory provision of the Model Meeting Code and may also incorporate Non-Mandatory or supplementary provisions.

Black text in the Draft Code of Meeting Practice attached is a Mandatory Provision of the Model Code of Conduct and cannot be altered.

Any coloured text in the Draft Model Code of Conduct can be changed:
Any **Red** text in the Draft Code of Meeting Practice attached is a section Council can determine to make changes, and it is proposed to make changes.

Any **Aqua** text in the Draft Code of Meeting Practice attached is a section Council can determine to make a change however no change has been made to this section from the version previously adopted by Council.

Section Reference	Update
General	• Formatting Update • Updated references, numbering and clauses throughout where required.
1 - Introduction	• Removal of requirement for Community Committees to follow the Code and left with Supplementary procedures and processes available to assist Community Committees.
2 – Meeting Principles	• Model Code - Addition of Reference to Free Speech Guidelines (cl 2, pg 3).
3 – Before the Meeting	• Change in the Meeting Time and Date to reflect the recommendation. First Tuesday of Each Month (except January) and Third Tuesday of June annually (cl 3.1).
	• Model Code – Addition of Mayor calling Extraordinary Meeting without the need to obtain signatures of two councillors (new cl 3.5).
	• Model Code – Addition of heading and cl3.6 – Notice to the Public of Council Meetings.
	• Update to Notice of Business deadline to ten (10) business days noting a change to 1 meeting per month – previously eight (8) business days (new cl 3.12).
	• Model Code – Deletion of cl 3.12 and cl 3.13 in relation to requiring a report for Legal, Strategic, Financial or Policy Implications or Expenditure of Funds unless otherwise provided for in the current Operational Plan and Budget.
	• Model Code – update to remove questions on notice comprising of a complaint or wrongdoing to an act of disorder (cl3.15).
	• Model Code – removal of oral responses in the meeting for

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Section Reference	Update
	questions with notice, responses by report only (cl3.16).
	• Model Code – Deletion of Statement of Ethical Obligations (cl 3.23).
	• Model Code – change of reference from the CEO to Council to ensure an Extraordinary meeting only deals with matters stated in the notice of the meeting (cl 3.27).
	• Model Code – addition of cl 3.28 permitting the Mayor to put Mayoral Minute to an extraordinary Meeting without notice.
	• Model Code – addition of cl 3.31 relating to additional business at Extraordinary Meetings where all Councillors are not present.
	• Model Code – Deletion of reference to Pre-meeting briefing sessions and replaced with Prohibition of Pre-Meeting Briefing Sessions (cl3.32).
4 – Public Forums	• Model Code – cl 4.2 updated to reflect model terms and list of rules for the public form (a) – (y). Forum Rules are unchanged except for the reference to Speaker Registrations being due 2 hours before a meeting (previously 4pm), and camera's requiring to be turned on when speakers are attending via audio visual link.
	• Model Code – Addition of cl 4.3 - Public Forums are required to be Livestreamed.
5 – Coming Together	• Model Code – Addition of cl 5.2 – Council May set the Standard of Dress. No Dress Standards have been set.
	• Model Code – Update of wording cl 5.4 relating to submitting an apology, state the reasons and request leave be granted.
	• Model Code – Addition of cl 5.6 if Council does not grant leave, reasons must be provided for the decision in the resolution.
	• Model Code – Deletion of requirement for Councillors to notify the Chief Executive Officer 2 days prior if they intend to attend a meeting they have been granted leave for.
	• Model Code – Update to cl 5.18 to include only reasons for Councillors to attend via Audio Visual Link relate to ill-health, other medical reasons or unforeseen caring responsibilities and inclusion of cl 5.19 providing that cl 5.18 does not apply to meetings which a mayoral election is to be held.
	• Model Code – Addition of cl 5.34 – On adoption of the Code and at commencement of the Council Term, Council must determine whether to authorise the person presiding at a meeting to exercise a power of expulsion.
	• Model Code – Change of heading from Webcasting to Livestreaming of Council Meetings and Deletion of Audio only from cl 5.35 relating to webcasting Council Meetings.
	• Model Code – Deletion from cl 5.37 allowing a Meeting Recording to be made available or as soon as practicable after the meeting (must be made available at the time of the meeting).
	• Model Code – Addition to cl 5.38 The recording of a meeting is to be

5.7 Strategic Policy Review - Code of Meeting Practice

Section Reference	Update
	made publicly available on the Council's website for at least 12 months after the meeting, *or the balance of the Council's term, whichever is longer.*
	• Model Code – Changed wording in cl 5.44 – staff attending the meeting shall be determined by the Chief Executive Officer in Consultation with the Mayor, previously just on approval of the Chief Executive Officer.
6 – The Chairperson	• No Changes
7 – Modes of Address	• Model Code – Addition of cl 7.1 – Councillors and staff should stand *– added Councillors and staff are not required to stand when the Mayor enters or when addressing the meeting.*
	• Model Code – Addition in cl 7.2 to also address the Mayor as 'Mayor'.
	• Model Code – Addition of clause 7.3 in relation to addressing the Deputy Mayor.
	• Model Code – Addition in cl 7.4 to also address the Chairperson as 'Chair.
8 – Order of Business at Council Meetings	• No Changes
9 – Consideration of Business at Council Meetings	• Model Code – Changed wording in cl 9.3 allowing business to be added to a meeting without notice if all Councillors are present and a resolution passed due to the matters urgency and requiring a decision before the next meeting. The resolution must state the reasons for the urgency.
	• Model Code – Addition of cl 9.5 relating to allowing business if all Councillors are not present.
	• Model Code – Updated wording in cl 9.7 permitting the Mayor, even when not the chairperson, to put a Mayoral Minute to the meeting without any notice and on any topic the Mayor determines should be considered.
	• Model Code – Deletion of reference in cl 9.8 to the Mayor being able to put a Mayoral Minute without a seconder, as only when Chairperson.
	• Model Code – Deletion of previous cl 9.10 and cl 9.11 relating to routine matters or expenditure of funds in Mayoral Minutes
	• Model Code – Update to heading above cl 9.13 from Questions Taken on Notice to *Questions.*
	• Model Code – Updated cl 9.15, questions about a matter on the Agenda may be asked through the Mayor to the Chief Executive Officer. The Chief Executive Officer may ask another Council employee to respond.
	• Model Code – Updated cl 9.16, responses to any questions taken on notice are to be provided to the next Council Meeting.

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Section Reference	Update
10 – Rules of Debate	• Model Code – Updated cl 10.3 permitting withdrawal of a Notice of Motion at any time. If the NOM is withdrawn after the agenda is sent to Councillors, the Chairperson is to note the withdrawal at the meeting unless Council determines to consider the NOM at the meeting.
	• Model Code – Deletion of cl 10.8 relating to any motion, amendment or other matter rules out of order is taken to be lost.
	• Model Code – Deletion of cl 10.9 relating to motions requiring expenditure of funds not already identified being deferred for a report.
	• Model Code – Deletion of cl 10.15 – 10.17 relating to Foreshadowed Motions.
	• Model Code - Deletion of cl 10.24 relating to resolving to shorten the duration of speeches to expedite business at a meeting.
11 - Voting	• Model Code – Remained the same as current CoMP to record ALL voting as stated in cl 11.6, however can be changed to include: *11.6 If a councillor who has voted against a motion put at a council meeting so requests, the general manager must ensure that the councillor's dissenting vote is recorded in the council's minutes.* *11.7 The decision of the chairperson as to the result of a vote is final unless the decision is immediately challenged and not fewer than two (2) councillors rise and call for a division.* *11.8 When a division on a motion is called, the chairperson must ensure that the division takes place immediately. The general manager must ensure that the names of those who vote for the motion and those who vote against it are recorded in the council's minutes for the meeting.* *11.9 When a division on a motion is called, any councillor who fails to vote will be recorded as having voted against the motion in accordance with clause 11.5 of this code.*
	• Model Code – Addition of cl 11.7 in relation to requiring planning reports before making final planning decisions.
	• Model Code – Addition of cl 11.8 relating to making a planning decision inconsistent with a recommendation in a staff report, must provide reasons for the decision.
12 – Committee of the Whole	• Model Code – Addition to cl 12.2 to include dispensing with requirement encouraging Councillors and Staff to stand when addressing the meeting.
13 – Dealing with Items by Exception	• Model Code – Addition to cl 13.1 to adopt multiple items *where it considers it necessary to expedite the consideration of business at a meeting.*
14 – Closure of Council Meetings to the Public	• Model Code – Addition of (d) to cl 14.4 reference to *legal professional privilege*.
	• Model Code – Addition of cl 14.11 to permit the meeting to be

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Section Reference	Update
	closed to hear representations.
	• Model Code – Deletion of cl 14.12 – 14.17 relating to the Chief Executive Officer refusing a representation application, limit and order or speaker and time limits on speakers.
	• Model Code – Addition to cl 14.18, closed resolutions must be made public during a part of the meeting *livestreamed where practicable.*
	• Model Code – Addition of cl 14.19 and cl 14.20 relating to closed business papers being made available when information ceases to be confidential and consultation taken place.
15 – Keeping Order at Meetings	• Model Code – Deletion of cl 15.2 - *A point of order cannot be made with respect to adherence to the principles contained in clause 2.1.*
	• Model Code – Update to cl 15.10, changes to wording in Acts of Disorder.
	• Model Code – Addition of cl 15.12 and 15.13 relating to acts of disorder.
	• Model Code – cl 15.15 can be replaced with "*All chairpersons of meetings of the council and committees of the council are authorised under this code to expel any person, including any councillor, from a council or committee meeting, for the purposes of section 10(2)(b) of the Act."*
	• Model Code – Addition of cl 15.19 and cl 15.20 relating to attendance at meetings by members of the public.
16 – Conflicts of Interest	• No Changes
17 – Decisions of the Council	• Model Code - Optional clauses 17.10, 17.12 – 17.20 – included as per previous Code. Cl 17.10 for rescission motions on development applications due 5pm day following meeting.
18 – Time Limits on Council Meeting	• Model Code – Deletion of cl 18.2 relation to extending business past 9.30pm as this is included in the next section.
19 – After the Meeting	• No Changes
20 – Council Committees	• Model Code – Deletion of cl 20.8 and 20.9 in relation to attendance at Committee Meetings.
	• Model Code – Addition of cl 20.16 in relation to permitting Mayoral Minutes in Committee Meetings.
	• Model Code – Addition of cl 20.20 and cl 20.21 in relation to making business paper available to the public from Committee Meeting, after consultation and when no longer considered confidential.
21 – Irregularities	• No Changes
22 – Definitions	• Model Code – Deletion of Foreshadowed Amendment and Foreshadowed Motion
	• Model Code – Changed 'Webcast' to 'Livestream'

5.7 Strategic Policy Review - Code of Meeting Practice

ATTACHMENTS

1 FOR ADOPTION - Strategic Policy - ST02 - Code of Meeting Practice (December 2025), D25/147126⇩

2 Submissions - Code of Meeting Practice (redacted), D25/147125⇩

ORANGE CITY COUNCIL

Strategic Policy – ST02

Code of Meeting Practice

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ORANGE CITY COUNCIL

STRATEGIC POLICY – ST02

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FOR ADOPTION

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STRATEGIC POLICY – ST02

1 INTRODUCTION

This Code of Meeting Practice for Orange City Council (based on the Model Meeting Code) is prescribed under section 360 of the Local Government Act 1993 (the Act) and the Local Government (General) Regulation 2021 (the Regulation).

This code applies to all meetings of Council and Committees of Council of which all the members are Councillors (committees of council).

Supplementary procedures and processes will be available to assist Community Committee members with Meeting Practices outside of this policy.

Councils must adopt a Code of Meeting Practice that incorporates the mandatory provisions of the Model Meeting Code.

Council's adopted Code of Meeting Practice may incorporate non-mandatory provisions of the Model Meeting Code and other supplementary provisions, however, an adopted Code must not contain provisions that are inconsistent with the mandatory provisions of the Model Meeting Code.

A Council and a Committee of Council of which all the members are Councillors must conduct its meetings in accordance with this Code of Meeting practice as adopted by Council.

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2 MEETING PRINCIPLES

2.1 Council and Committee meetings should be:

Transparent: Decisions are made in a way that is open and accountable.

Informed: Decisions are made based on relevant, quality information.

Inclusive: Decisions respect the diverse needs and interests of the local community.

Principled: Decisions are informed by the principles prescribed under Chapter 3 of the Act.

Trusted: The community has confidence that Councillors and Staff act ethically and make decisions in the interests of the whole community.

Respectful: Councillors, staff and meeting attendees treat each other with respect.

Effective: Meetings are well organised, effectively run and skilfully chaired.

Orderly: Councillors, staff and meeting attendees behave in a way that contributes to the orderly conduct of the meeting.

Free Speech Guidelines

The Office of Local Government has issued a guideline on free speech in local government in NSW. The Guideline provides practical guidance to councils on what free speech means in the context of NSW local government, including in relation to council meetings. The Guidelines have been issued under section 23A of the Act meaning councils must consider them when exercising their functions at meetings.

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3 BEFORE THE MEETING

Timing of Ordinary Council Meetings

3.1 The Council shall be resolution, set the frequency, time, date and place of its Ordinary Meetings. Ordinary meetings of the Council will be held on the following occasions:

- The First and Third Tuesday of each month (except January), commencing at 6:30pm in the Council Chambers, 135 Byng Street, Orange NSW 2800.
- On the First Tuesday of each month, Policy Committee Meetings will also be held.

3.2 Council will determine and adopt its Community Committee Structure and Councillor representative members for each committee. Individual Community Committee's will confirm meeting times, dates and locations to suit the needs of that committee.

Note: *Under section 365 of the Act, councils are required to meet at least ten (10) times each year, each time in a different month unless the Minister for Local Government has approved a reduction in the number of times that a council is required to meet each year under section 365A.*

Extraordinary Meetings

3.3 If the Mayor receives a request in writing, signed by at least two (2) Councillors, the Mayor must call an extraordinary meeting of the Council to be held as soon as practicable, but in any event, no more than fourteen (14) days after receipt of the request. The Mayor can be one of the two Councillors requesting the meeting.

3.4 The Mayor may call an extraordinary meeting without the need to obtain the signature of two (2) Councillors.

Notice to the Public of Council Meetings

3.5 The Council must give notice to the public of the time, date and place of each of its meetings, including extraordinary meetings, and of each meeting of committees of the Council.

3.6 For the purposes of clause 3.5, notice of a meeting of the Council and of a committee of Council is to be published before the meeting takes place. The notice must be published on the Council's website, and in such other manner that the Council is satisfied is likely to bring notice of the meeting to the attention of as many people as possible.

3.7 For the purposes of clause 3.5, notice of more than one (1) meeting may be given in the same notice.

Notice to Councillors of Ordinary Council Meetings

3.8 The Chief Executive Officer, or their nominee, must send to each Councillor, at least three (3) days before each meeting of the Council, a notice specifying the time, date and place at which the meeting is to be held, and the business proposed to be considered at the meeting.

3.9 The notice and the agenda for, and the business papers relating to, the meeting may be given to Councillors in electronic form, unless the Council determines otherwise, but only if all Councillors have facilities to access the notice, agenda and business papers in that form.

Notice to Councillors of Extraordinary Meetings

3.10 Notice of less than three (3) days may be given to Councillors of an extraordinary meeting of the Council in cases of emergency.

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Giving Notice of Business to be Considered at Council Meetings

3.11 A Councillor may give notice of any business they wish to be considered by the Council at its next ordinary meeting by way of a Notice of Motion. To be included on the agenda of the meeting, the Notice of Motion must be in writing and must be submitted within such reasonable time before the meeting is to be held as determined by the council

- To be included on the agenda of the meeting, the Notice of Motion must be in writing and must be submitted no later than Ten (10) business days before the meeting is to be held.

3.12 A Councillor may, in writing to the Chief Executive Officer, request the withdrawal of a Notice of Motion submitted by them prior to its inclusion in the agenda and business paper for the meeting at which it is to be considered.

Questions with Notice

3.13 A Councillor may, by way of a notice submitted under clause 3.11, ask a question for response by the Chief Executive Officer about the performance or operations of the Council.

3.14 A Councillor is not permitted to ask a question with notice under clause 3.13 that would constitute an act of disorder.

3.15 The Chief Executive Officer or their nominee may respond to a question with notice submitted under clause 3.13 by way of a report included in the business papers for the relevant meeting of the Council.

Agenda and Business Papers for Ordinary Meetings

3.16 The Chief Executive Officer must cause the Agenda for a meeting of the Council or a Committee of the Council to be prepared as soon as practicable before the meeting.

3.17 The Chief Executive Officer must ensure that the agenda for an Ordinary Meeting of the Council states:

a) all matters to be dealt with arising out of the proceedings of previous meetings of the Council, and

(b) if the Mayor is the Chairperson – any matter or topic that the Chairperson proposes, at the time when the agenda is prepared, to put to the meeting, and

(c) all matters, including matters that are the subject of staff reports and reports of committees, to be considered at the meeting, and

(d) any business of which due notice has been given under clause 3.12.

3.18 Nothing in clause 3.17 limits the powers of the Mayor to put a Mayoral Minute to a meeting under clause 9.7.

3.19 The Chief Executive Officer must not include in the agenda for a meeting of the Council any business of which due notice has been given if, in the opinion of the Chief Executive Officer, the business is, or the implementation of the business would be, unlawful. The Chief Executive Officer must report, without giving details of the item of business, any such exclusion to the next meeting of the Council.

3.20 Where the agenda includes the receipt of information or discussion of other matters that, in the opinion of the Chief Executive Officer, is likely to take place when the meeting is closed to the public, the Chief Executive Officer must ensure that the agenda of the meeting:

(a) identifies the relevant item of business and indicates that it is of such a nature (without disclosing details of the information to be considered when the meeting is closed to the public), and

(b) states the grounds under section 10A(2) of the Act relevant to the item of business.

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3.21 The Chief Executive Officer must ensure that the details of any item of business which, in the opinion of the Chief Executive Officer, is likely to be considered when the meeting is closed to the public, are included in a business paper provided to Councillors for the meeting concerned. Such details must not be included in the business papers made available to the public and must not be disclosed by a Councillor or by any other person to another person who is not authorised to have that information.

Availability of the Agenda and Business Papers to the Public

3.22 Copies of the agenda and the associated business papers, such as correspondence and reports for meetings of the Council and Committees of Council, are to be published on the Council's website, and must be made available to the public for inspection, or for taking away by any person free of charge at the offices of the Council, at the relevant meeting and at such other venues determined by the Council.

3.23 Clause 3.22 does not apply to the business papers for items of business that the Chief Executive Officer has identified under clause 3.20 as being likely to be considered when the meeting is closed to the public

3.24 For the purposes of clause 3.24, copies of agendas and business papers must be published on the Council's website and made available to the public at a time that is as close as possible to the time they are available to Councillors.

3.25 A copy of an agenda, or of an associated business paper made available under clause 3.22, may in addition be given or made available in electronic form.

Agendas and Business Papers for Extraordinary Meetings

3.26 The Council must ensure that the agenda for an Extraordinary Meeting of the Council deals only with the matters stated in the notice of the meeting.

3.27 Nothing in clause 3.26 limits the powers of the mayor to put a Mayoral minute to an extraordinary meeting without notice under clause 9.6.

3.28 Despite clause 3.26, business may be considered at an Extraordinary Meeting of the Council at which all Councillors are present, even though due notice has not been given of the business, if the Council resolves to deal with the business on the grounds that it is urgent and requires a decision by the Council before the next scheduled ordinary meeting of the Council. A resolution adopted under this clause must state the reasons for the urgency.

3.29 A motion moved under clause 3.28 can be moved without notice but only after the business notified in the agenda for the Extraordinary Meeting has been dealt with. Despite any other provisions of this code, only the mover of a motion moved under clause 3.28 can speak to the motion before it is put.

3.30 If all Councillors are not present at the extraordinary meeting, the Council may only deal with business at the meeting that Councillors have not been given due notice of, where a resolution is adopted in accordance with clause 3.29 and the Chairperson also rules that the business is urgent and requires a decision by the Council before the next scheduled ordinary meeting.

3.31 A motion of dissent cannot be moved against a ruling of the Chairperson under clause 3.30 on whether a matter is of great urgency.

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Prohibition of Pre-meeting Briefing Sessions

3.32 Briefing sessions must not be held to brief Councillors on business listed on the agenda for meetings of the Council or Committees of the Council.

Note: *The prohibition on the holding of briefing sessions under clause 3.31 reflects the intent of Chapter 4, Part 1 of the Act which requires business of the council to be conducted openly and transparently at a formal meeting of which due notice has been given and to which the public has access. Pre-meeting briefing sessions are inconsistent with the principles of transparency, accountability and public participation and have the potential to undermine confidence in the proper and lawful decision-making processes of the council.*

3.33 Nothing in clause 3.32 prevents a Councillor from requesting information from the Chief Executive Officer about a matter to be considered at a meeting, provided the information is also available to the public. Information requested under this clause must be provided in a way that does not involve any discussion of the information.

4 PUBLIC FORUMS

4.1 The Council may hold a public forum prior to meetings of the Council and Committees of the Council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting. Public forums may also be held prior to meetings of other Committees of the Council.

4.2 The Council may determine the rules under which public forums are to be conducted and when they are to be held.

(a) Public forums may be held by audio-visual link, where the member of the public has extenuating circumstances for not being able to attend the meeting in person.

(b) A member of the public attending a Public Forum via audio-visual link must ensure their camera is turned on.

(c) Public forums are to be chaired by the Mayor or their nominee.

(d) To speak at a public forum, a person must first make an application to the Council in the approved form. Applications to speak at the public forum **must be received no later than 2hours before the scheduled meeting time** on the day of the meeting on which the public forum is to be held, and must identify the item of business on the agenda of the Council meeting the person wishes to speak on, and whether they wish to speak 'for' or 'against' the item.

(e) A person may apply to speak on **1 or more than 1** items of business on the agenda of the Council meeting.

(f) Legal representatives acting on behalf of others are not to be permitted to speak at a public forum unless they identify

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their status as a legal representative when applying to speak at the public forum.

(g) The Chief Executive Officer or their delegate may refuse an application to speak at a public forum. The Chief Executive Officer or their delegate must give reasons in writing for a decision to refuse an application.

(h) No more than **ten (10)** speakers are to be permitted to speak 'for' or 'against' each item of business on the agenda for the Council meeting.

(i) If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the Chief Executive Officer or their delegate may request the speakers to nominate from among themselves the persons who are to address the Council on the item of business. If the speakers are not able to agree on whom to nominate to address the Council, the Chief Executive Officer or their delegate is to determine who will address the Council at the public forum.

(j) If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the Chief Executive Officer or their delegate may, in consultation with the Mayor or the Mayor's nominated Chairperson, increase the number of speakers permitted to speak on an item of business, where they are satisfied that it is necessary to do so to allow the Council to hear a fuller range of views on the relevant item of business.

(k) Approved speakers at the public forum are to register with the Council any written, material to be presented in support of their address to the Council at the public forum, no later than **2hours before the scheduled meeting time** on the day of the public forum. The Chief Executive Officer or their delegate may refuse to allow such material to be presented.

(l) The Chief Executive Officer or their delegate is to determine the order of speakers at the public forum.

(m) Each speaker will be allowed **five (5)** minutes to address the Council. This time is to be strictly enforced by the Chairperson.

(n) Speakers at public forums must not digress from the item on the agenda of the Council meeting they have applied to address the Council on. If a speaker digresses to irrelevant matters, the Chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the Chairperson, the speaker will not be further heard.

(o) A Councillor (including the Chairperson) may, through the Chairperson, ask questions of a speaker following their address at a public forum. Questions put to a speaker must be direct, succinct and without argument.

(p) Speakers are under no obligation to answer a question put under clause 4.15. Answers by the speaker, to each question are to be limited to **two (2)** minutes.

(q) Speakers at public forums cannot ask questions of the Council, Councillors, or Council staff.

(r) The Chief Executive Officer or their nominee may, with the concurrence of the Chairperson, address the Council for up to **two (2)** minutes in response to an address to the Council at a public forum after the address and any subsequent

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questions and answers have been finalised.

(s) Where an address made at a public forum raises matters that require further consideration by Council staff, the Chief Executive Officer may recommend that the Council defer consideration of the matter pending the preparation of a further report on the matters.

(t) When addressing the Council, speakers at public forums must comply with this Code and all other relevant Council Codes, Policies, and Procedures. Speakers must refrain from engaging in disorderly conduct, publicly alleging breaches of the Council's Code of Conduct or making other potentially defamatory statements.

(u) If the Chairperson considers that a speaker at a public forum has engaged in conduct of the type referred to in clause 4.2(s), the Chairperson may request the person to refrain from the inappropriate behaviour and to withdraw and unreservedly apologise for any inappropriate comments. Where the speaker fails to comply with the Chairperson's request, the Chairperson may immediately require the person to stop speaking.

(v) Clause 4.2(t) does not limit the ability of the Chairperson to deal with disorderly conduct by speakers at public forums in accordance with the provisions of Part 15 of this code.

(w) Where a speaker engages in conduct of the type referred to in clause 4.(s), the Chief Executive Officer or their delegate may refuse further applications from that person to speak at public forums for such a period as the Chief Executive Officer or their delegate considers appropriate.

(x) Oral presentations can be made, however no electronic presentations are permitted.

(y) Speakers should be aware that Orange City Council records and livestreams meetings via Council's website. By agreeing to attend and speak at the Council Meeting, speakers are reminded of the need to ensure all comments are respectful to other people, Councillors and staff. Orange City Council accepts no liability for offensive or defamatory comments made by speakers.

(z) Councillors (including the Mayor) must declare and manage any conflicts of interest they may have in relation to any item of business that is the subject of an address at a public forum, in the same way that they are required to do so at a Council or Committee Meeting. The Council is to maintain a written record of all conflict of interest declarations made at public forums and how the conflict of interest was managed by the Councillor who made the declaration.

4.3 The provisions of this Code requiring the livestreaming of meetings also apply to public forums.

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5 COMING TOGETHER

Attendance by Councillors at Meetings

5.1 All Councillors must make reasonable efforts to attend meetings of the Council and of Committees of the Council of which they are members.

Note: *A Councillor may not attend a meeting as a Councillor (other than the first meeting of the Council after the Councillor is elected or a meeting at which the Councillor takes an oath or makes an affirmation of office) until they have taken an oath or made an affirmation of office in the form prescribed under section 233A of the Act.*

5.2 The Council may determine standards of dress for Councillors when attending meetings. No Dress Standards have been set.

5.3 A Councillor cannot participate in a meeting of the Council or of a Committee of the Council unless personally present at the meeting, unless permitted to attend the meeting by audio-visual link under this code.

5.4 Where a Councillor is unable to attend one or more meeting of the Council or Committees of the Council, the Councillor should submit an apology for the meetings they are unable to attend, state the reasons for their absence from the meeting and request that the Council grant them a leave of absence from the relevant meetings.

5.5 The Council must act reasonably when considering whether to grant a Councillor's request for a leave of absence.

5.6 Where a Councillor makes an apology under clause 5.4, the Council must determine by resolution whether to grant the Councillor a leave of absence for the meeting for the purposes of section 234(1)(d) of the Act. If the Council resolves not to grant a leave of absence for the meeting, it must state the reasons for its decision in its resolution.

5.7 A Councillor's civic office will become vacant if the Councillor is absent from **three (3)** consecutive Ordinary Meetings of the Council without prior leave of the Council, or leave granted by the Council at any of the meetings concerned, unless the holder is absent because they have been suspended from office under the Act, or because the Council has been suspended under the Act, or as a consequence of a compliance order under section 438HA.

The Quorum for a Meeting

5.8 The quorum for a meeting of the Council is a majority of the Councillors of the Council who hold office at that time and are not suspended from office. The quorum for a Community Committee is outlined in the Committee's adopted Charter.

5.9 Clause 5.8 does not apply if the quorum is required to be determined in accordance with directions of the Minister in a performance improvement order issued in respect of the Council.

5.10 A meeting of the Council must be adjourned if a quorum is not present:

(a) at the commencement of the meeting where the number of apologies received for the meeting indicates that there will not be a quorum for the meeting, or

(b) within half an hour after the time designated for the holding of the meeting, or

(c) at any time during the meeting.

5.11 In any case outlined in 5.10, the meeting must be adjourned to a time, date, and place fixed:

(a) by the Chairperson, or

(b) in the Chairperson's absence, by the majority of the Councillors present, or

(c) failing that, by the Chief Executive Officer.

5.12 The Chief Executive Officer must record in the Council's minutes the circumstances relating

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to the absence of a quorum (including the reasons for the absence of a quorum) at or arising during a meeting of the Council, together with the names of the Councillors present.

5.13 Where, prior to the commencement of a meeting, it becomes apparent that a quorum may not be present at the meeting, or that the health, safety or welfare of Councillors, Council staff and members of the public may be put at risk by attending the meeting because of a natural disaster or a public health emergency, the Mayor may, in consultation with the Chief Executive Officer and, as far as is practicable, with each Councillor, cancel the meeting. Where a meeting is cancelled, notice of the cancellation must be published on the Council's website and in such other manner that the Council is satisfied is likely to bring notice of the cancellation to the attention of as many people as possible.

5.14 Where a meeting is cancelled under clause 5.13, the business to be considered at the meeting may instead be considered, where practicable, at the next Ordinary Meeting of the Council or at an Extraordinary Meeting called under clause 3.4.

Meetings held by Audio-Visual Link

5.15 A meeting of the Council or a Committee of the Council may be held by audio-visual link where the Mayor determines that the meeting should be held by audio-visual link because of a natural disaster or a public health emergency. The Mayor may only make a determination under this clause where they are satisfied that attendance at the meeting may put the health and safety of Councillors and staff at risk. The Mayor must make a determination under this clause in consultation with the Chief Executive Officer and, as far as is practicable, with each Councillor.

5.16 Where the Mayor determines under clause 5.15 that a meeting is to be held by audio-visual link, the Chief Executive Officer must:

(a) give written notice to all Councillors that the meeting is to be held by audio-visual link, and

(b) take all reasonable steps to ensure that all Councillors can participate in the meeting by audio-visual link, and

(c) cause a notice to be published on the Council's website and in such other manner the Chief Executive Officer is satisfied will bring it to the attention of as many people as possible, advising that the meeting is to be held by audio-visual link and providing information about where members of the public may view the meeting.

5.17 This Code applies to a meeting held by audio-visual link under clause 5.15 in the same way it would if the meeting was held in person.

Note: Where a Council holds a meeting by audio-visual link under clause 5.15, it is still required under section 10 of the Act to provide a physical venue for members of the public to attend in person and observe the meeting.

Attendance by Councillors at meetings by Audio-Visual Link

5.18 Councillors may attend and participate in meetings of the council and committees of the council by audio-visual link with the approval of the council or the relevant committee where they are prevented from attending the meeting in person because of ill-health or other medical reasons or because of unforeseen caring responsibilities.

5.19 Clause 5.18 does not apply to meetings at which a mayoral election is to be held.

5.20 A request by a Councillor for approval to attend a meeting by audio-visual link must be

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made in writing to the Chief Executive Officer prior to the meeting in question and must provide reasons why the Councillor will be prevented from attending the meeting in person.

5.21 Councillors may request approval to attend more than one meeting by audio-visual link. Where a Councillor requests approval to attend more than one meeting by audio-visual link, the request must specify the meetings the request relates to in addition to the information required under clause 5.20.

5.22 The Council must comply with the Health Privacy Principles prescribed under the *Health Records and Information Privacy Act 2002* when collecting, holding, using and disclosing health information in connection with a request by a Councillor to attend a meeting by audio-visual link.

5.23 A Councillor who has requested approval to attend a Meeting of the Council or a Committee of the Council by audio-visual link may participate in the meeting by audio-visual link until the Council or Committee determines whether to approve their request and is to be taken as present at the meeting. The Councillor may participate in a decision in relation to their request to attend the meeting by audio-visual link.

5.24 A decision whether to approve a request by a Councillor to attend a meeting of the Council or a Committee of the Council by audio-visual link must be made by a Resolution of the Council or the Committee concerned. The resolution must state the meetings the resolution applies to, and

5.25 If the Council or Committee refuses a Councillor's request to attend a meeting by audio-visual link, their link to the meeting is to be terminated.

5.26 A decision whether to approve a Councillor's request to attend a meeting by audio-visual link is at the Council's or the relevant Committee's discretion. The Council and committees of the Council must act reasonably when considering requests by Councillors to attend meetings by audio-visual link.

5.27 The Council and Committees of the Council may refuse a Councillor's request to attend a meeting by audio-visual link where the Council or Committee is satisfied that the Councillor has failed to appropriately declare and manage conflicts of interest, observe confidentiality or to comply with this code on one or more previous occasions they have attended a meeting of the Council or a Committee of the Council by audio-visual link.

5.28 This Code applies to a Councillor attending a meeting by audio-visual link in the same way it would if the Councillor was attending the meeting in person. Where a Councillor is permitted to attend a meeting by audio-visual link under this Code, they are to be taken as attending the meeting in person for the purposes of the Code and will have the same voting rights as if they were attending the meeting in person.

5.29 A Councillor must give their full attention to the business and proceedings of the meeting when attending a meeting by audio-visual link. The Councillor's camera must be on at all times during the meeting except as may be otherwise provided for under this code.

5.30 A Councillor must be appropriately dressed when attending a meeting by audio-visual link and must ensure that no items are within sight of the meeting that are inconsistent with the maintenance of order at the meeting or that are likely to bring the Council or the Committee into disrepute.

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Entitlement of the Public to Attend Council Meetings

5.31 Everyone is entitled to attend a Meeting of the Council and Committees of the Council. The Council must ensure that all meetings of the Council and Committees of the Council are open to the public.

5.32 Clause 5.31 does not apply to parts of meetings that have been closed to the public under section 10A of the Act.

5.33 A person (whether a Councillor or another person) is not entitled to be present at a meeting of the Council or a Committee of the Council if expelled from the meeting:

(a) by a resolution of the meeting, or

(b) by the person presiding at the meeting if the Council has, by resolution, authorised the person presiding to exercise the power of expulsion.

5.34 On the adoption of this Code and at the commencement of each Council term, the Council must determine whether to authorise the person presiding at a meeting to exercise a power of expulsion.

Livestreaming of Meetings

5.35 Each meeting of the Council or a Committee of the Council is to be recorded by means of an audio-visual device.

5.36 At the start of each meeting of the Council or a Committee of the Council, the Chairperson must inform the persons attending the meeting that:

(a) the meeting is being recorded and made publicly available on the Council's website, and

(b) persons attending the meeting should refrain from making any defamatory statements.

5.37 The recording of a meeting is to be made publicly available on the Council's website at the same time as the meeting is taking place.

5.38 The recording of a meeting is to be made publicly available on the Council's website for at least 12 months after the meeting, or the balance of the Council's term, whichever is longer.

5.39 Clauses 5.35 - 5.38 do not apply to any part of a meeting that has been closed to the public in accordance with section 10A of the Act.

5.40 Recordings of meetings may be disposed of in accordance with the *State Records Act 1998*.

Attendance of the Chief Executive Officer and Other Staff at Meetings

5.41 The Chief Executive Officer is entitled to attend, but not to vote at, a meeting of the Council or a Meeting of a Committee of the Council of which all of the members are Councillors.

5.42 The Chief Executive Officer is entitled to attend a meeting of any other committee of the Council and may, if a member of the Committee, exercise a vote.

5.43 The Chief Executive Officer may be excluded from a meeting of the Council or a Committee while the Council or Committee deals with a matter relating to the standard of performance of the Chief Executive Officer or the terms of employment of the Chief Executive Officer.

5.44 The attendance of other Council Staff at a meeting, (other than as members of the public) shall be determined by the Chief Executive Officer in consultation with the Mayor.

5.45 The Chief Executive Officer and other Council staff may attend meetings of the Council and Committees of the Council by audio-visual link. Attendance by Council staff at meetings by audio-visual link (other than as members of the public) shall be with the approval of the Chief Executive Officer.

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6 THE CHAIRPERSON

The Chairperson at Meetings

6.1 The Mayor, or at the request of or in the absence of the Mayor, the Deputy Mayor (if any) presides at Meetings of the Council.

6.2 If the Mayor and the Deputy Mayor (if any) are absent, a Councillor elected to chair the meeting by the Councillors present presides at a Meeting of the Council.

Election of the Chairperson in the Absence of the Mayor or Deputy Mayor

6.3 If no Chairperson is present at a Meeting of the Council at the time designated for the holding of the meeting, the first business of the meeting must be the election of a Chairperson to preside at the meeting.

6.4 The election of a Chairperson must be conducted:

(a) by the Chief Executive Officer or, in their absence, an employee of the Council designated by the Chief Executive Officer to conduct the election, or

(b) by the person who called the meeting or a person acting on their behalf if neither the Chief Executive Officer nor a designated employee is present at the meeting, or if there is no Chief Executive Officer or designated employee.

6.5 If, at an election of a Chairperson, two (2) or more candidates receive the same number of votes and no other candidate receives a greater number of votes, the Chairperson is to be the candidate whose name is chosen by lot.

6.6 For the purposes of clause 6.5, the person conducting the election must:

(a) arrange for the names of the candidates who have equal numbers of votes to be written on similar slips, and

(b) then fold the slips so as to prevent the names from being seen, mix the slips and draw one of the slips at random.

6.7 The candidate whose name is on the drawn slip is the candidate who is to be the Chairperson.

6.8 Any election conducted under clause 6.3, and the outcome of the vote, are to be recorded in the minutes of the meeting.

Chairperson to Have Precedence

6.9 When the Chairperson rises or speaks during a meeting of the Council:

(a) any Councillor then speaking or seeking to speak must cease speaking and, if standing, immediately resume their seat, and

(b) every Councillor present must be silent to enable the Chairperson to be heard without interruption.

7 MODES OF ADDRESS

7.1 Where physically able to, Councillors and staff should stand when the Mayor enters the chamber and when addressing the meeting. Councillors and staff are not required to stand when the Mayor enters or when addressing the meeting.

7.2 If the Chairperson is the Mayor, they are to be addressed as 'Mr Mayor' or 'Madam Mayor' or 'Mayor'.

7.3 If the Chairperson is the Deputy Mayor, they are to be addressed as 'Mr Deputy Mayor', or 'Madam Deputy Mayor' or 'Deputy Mayor'.

7.4 Where the Chairperson is not the Mayor, they are to be addressed as either 'Mr Chairperson' or 'Madam Chairperson' or 'Chair'.

7.5 A Councillor is to be addressed as 'Councillor [surname]'.

7.6 A Council officer is to be addressed by their official designation [Director/Manager Title] or as Mr/Ms/Mx [surname].

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8 ORDER OF BUSINESS FOR ORDINARY COUNCIL MEETINGS

8.1 At a meeting of Council, the general order of business is fixed by a Council Resolution and is outlined below:

Agenda Items	Ordinary and Extraordinary meetings of Council	Policy Committees including those called as Extraordinary Committee meetings	Community Committees
a) Emergency procedures	✓	✓	✓
b) Apologies for absence	✓	✓	✓
c) Caution given to participants in meeting that the meeting is being recorded and livestreamed	✓	✓	n/a
d) Acknowledgement of Country	✓	✓	✓
e) Declarations of Interest	✓	✓	✓
f) Prayer	✓	n/a	n/a
g) Acceptance of late items	✓	n/a	✓
h) Condolences – The Mayor or Chairperson may give condolences and observe a minute's silence	✓	n/a	✓
i) Open Forum	✓	n/a	n/a
j) Mayoral Minutes	✓	n/a	n/a
k) Confirmation of minutes of previous meetings	✓	n/a	✓
l) Conduct of the Policy Committee Meetings	✓	Where items submitted (first meeting of the month)	n/a
m) Notices of Motion and Rescission Motions	✓	n/a	n/a
n) Reports	✓	✓	✓
o) Closed section of meeting	✓	n/a	n/a
p) Adoption of recommendations from Closed Meeting	✓	n/a	n/a

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8.2 The order of business as fixed under clause 8.1 may be altered for a particular meeting of the Council if a motion to that effect is passed at that meeting. Such a motion can be moved without notice.

8.3 Despite any other provision of this code, only the mover of a motion referred to in clause 8.2 and the Chairperson, if they are not the mover of the motion, can speak to the motion before it is put.

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9 CONSIDERATION OF BUSINESS AT COUNCIL MEETINGS

Business that can be Dealt with at a Council Meeting

9.1 The Council must not consider business at a Meeting of the Council:

(a) unless a Councillor has given notice of the business, as required by clause 3.11, and

(b) unless notice of the business has been sent to the Councillors in accordance with clause 3.8 in the case of an ordinary meeting or clause 3.10 in the case of an extraordinary meeting called in an emergency.

9.2 Clause 9.1 does not apply to the consideration of business at a meeting, if the business:

(a) is already before, or directly relates to, a matter that is already before the Council, or

(b) is the election of a Chairperson to preside at the meeting, or

(c) subject to clause 9.9, is a matter or topic put to the meeting by way of a mayoral minute, or

(d) is a motion for the adoption of recommendations of a Committee, including, but not limited to, a committee of the Council.

9.3 Despite clause 9.1, business may be considered at a meeting of the Council at which all Councillors are present even though due notice has not been given of the business to Councillors, if the council resolves to deal with the business on the grounds that it is urgent and requires a decision by the Council before the next scheduled ordinary meeting. A resolution adopted under this clause must state the reasons for the urgency.

9.4 A motion moved under clause 9.3 can be moved without notice. Despite any other provision of this code, only the mover of a motion referred to in clause 9.3 can speak to the motion before it is put.

9.5 If all Councillors are not present at a meeting, the Council may only deal with business at the meeting that Councillors have not been given due notice of, where a resolution is adopted in accordance with clause 9.3, and the Chairperson also rules that the business is urgent and requires a decision by the Council before the next scheduled Ordinary meeting.

9.6 A motion of dissent cannot be moved against a ruling by the Chairperson under clause 9.5.

Mayoral Minutes

9.7 Subject to clause 9.9, if the Mayor is the Chairperson at a Meeting of the Council, the Mayor may, by minute signed by the Mayor, put to the meeting without notice any matter or topic that the Mayor determines should be considered at the meeting.

9.8 A Mayoral Minute, when put to a meeting, takes precedence over all business on the Council's agenda for the meeting. The Mayor may move the adoption of a Mayoral minute without the motion being seconded.

9.9 A recommendation made in a Mayoral Minute put by the Mayor is, so far as it is adopted by the Council, a Resolution of the Council.

Staff Reports

9.10 A recommendation made in a staff report is, so far as it is adopted by the Council, a Resolution of the Council.

Reports of Committees of Council

9.11 The recommendations of a Committee of the Council are, so far as they are adopted by the Council, Resolutions of the Council.

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9.12 If in a report of a Committee of the Council distinct recommendations are made, the Council may make separate decisions on each recommendation.

Questions

9.13 A question must not be asked at a Meeting of the Council unless it concerns a matter on the agenda of the meeting or notice has been given of the question in accordance with clauses 3.11 and 3.13.

9.14 A Councillor may, through the Chairperson, put a question to another Councillor about a matter on the agenda.

9.15 A Councillor may, through the Mayor, ask the Chief Executive Officer about a matter on the agenda. The Chief Executive Officer may request another Council employee to answer the question.

9.16 A Councillor or Council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to information. Where a Councillor or Council employee to whom a question is put is unable to respond to the question at the meeting at which it is put, they may take it on notice and provide a response to the next Council Meeting.

9.17 Councillors must put questions directly, succinctly, respectfully and without argument.

9.18 The Chairperson must not permit discussion on any reply to, or refusal to reply to, a question put to a Councillor or Council employee.

10 RULES OF DEBATE

Motions to be Seconded

10.1 Unless otherwise specified in this Code, a motion or an amendment cannot be debated unless or until it has been seconded.

Notices of Motion

10.2 A Councillor who has submitted a Notice of Motion under clause 3.11 is to move the motion the subject of the Notice of Motion at the meeting at which it is to be considered.

10.3 If a Councillor who has submitted a notice of motion under clause 3.11 wishes to withdraw it, they may request its withdrawal at any time. If the notice of motion is withdrawn after the agenda and business paper for the meeting at which it is to be considered have been sent to Councillors, the Chairperson is to note the withdrawal of the Notice of Motion at the meeting unless the Council determines to consider the Notice of Motion at the meeting.

10.4 In the absence of a Councillor who has placed a Notice of Motion on the agenda for a Meeting of the Council:

(a) any other Councillor may, with the leave of the Chairperson, move the Motion at the Meeting, or

(b) the Chairperson may defer consideration of the Motion until the next meeting of the Council.

Chairperson's Duties with Respect to Motions

10.5 It is the duty of the Chairperson at a meeting of the Council to receive and put to the meeting any lawful motion that is brought before the meeting.

10.6 The Chairperson must rule out of order any motion or amendment to a motion that is unlawful or the implementation of which would be unlawful.

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10.7 Before ruling out of order a motion or an amendment to a motion under clause 10.6, the Chairperson is to give the mover an opportunity to clarify or amend the motion or amendment.

Amendments to Motions

10.8 An Amendment to a Motion must be moved and seconded before it can be debated.

10.9 An Amendment to a Motion must relate to the matter being dealt with in the original Motion before the Council and must not be a direct negative of the original motion. An amendment to a Motion which does not relate to the matter being dealt with in the original Motion, or which is a direct negative of the original Motion, must be ruled out of order by the Chairperson.

10.10 The Mover of an Amendment is to be given the opportunity to explain any uncertainties in the proposed amendment before a seconder is called for.

10.11 If an Amendment has been lost, a further Amendment can be moved to the Motion to which the lost Amendment was moved, and so on, but no more than one (1) Motion and one (1) proposed Amendment can be before Council at any one time.

10.12 While an Amendment is being considered, debate must only occur in relation to the amendment and not the original Motion. Debate on the original Motion is to be suspended while the Amendment to the original Motion is being debated.

10.13 If the Amendment is carried, it becomes the Motion and is to be debated. If the Amendment is lost, debate is to resume on the original Motion.

10.14 An Amendment may become the Motion without debate or a vote where it is accepted by the Councillor who moved the original motion.

Limitations on the Number and Duration of Speeches

10.15 A Councillor who, during a debate at a Meeting of the Council, moves an original Motion, has the right to speak on each Amendment to the motion and a right of general reply to all observations that are made during the debate in relation to the Motion, and any Amendment to it at the conclusion of the debate before the Motion (whether amended or not) is finally put.

10.16 A Councillor, other than the mover of an original Motion, has the right to speak once on the Motion and once on each Amendment to it.

10.17 A Councillor must not, without the consent of the Council, speak more than once on a Motion or an Amendment, or for longer than **five (5) minutes** at any one time.

10.18 Despite clause 10.17, the Chairperson may permit a Councillor who claims to have been misrepresented or misunderstood to speak more than once on a Motion or an Amendment, and for longer than five (5) minutes on that Motion or Amendment to enable the Councillor to make a statement limited to explaining the misrepresentation or misunderstanding.

10.19 Despite clauses 10.15 and 10.16, a Councillor may move that a motion or an amendment be now put:

(a) if the mover of the Motion or Amendment has spoken in favour of it and no Councillor expresses an intention to speak against it, or

(b) if at least **two (2) Councillors** have spoken in favour of the Motion or Amendment and at least **two (2) Councillors** have spoken against it.

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10.20 The Chairperson must immediately put to the vote, without debate, a Motion moved under clause 10.19. A seconder is not required for such a motion.

10.21 If a Motion that the original Motion or an Amendment be now put is passed, the Chairperson must, without further debate, put the original Motion or Amendment to the vote immediately after the mover of the original Motion has exercised their right of reply under clause 10.15.

10.22 If a Motion that the original Motion or an Amendment be now put is lost, the Chairperson must allow the debate on the original Motion or the Amendment to be resumed.

10.23 All Councillors must be heard without interruption and all other Councillors must, unless otherwise permitted under this Code, remain silent while another Councillor is speaking.

10.24 Once the debate on a matter has concluded and a matter has been dealt with, the Chairperson must not allow further debate on the matter.

10.25 Clause 10.24 does not prevent a further motion from being moved on the same item of business where the original motion is lost provided the motion is not substantially the same as the one that is lost.

11 VOTING

Voting Entitlements of Councillors

11.1 Each Councillor is entitled to **one (1) vote**.

11.2 The person presiding at a meeting of the Council has, in the event of an equality of votes, a second or casting vote.

11.3 Where the Chairperson declines to exercise, or fails to exercise, their second or casting vote, in the event of an equality of votes, the motion being voted upon is lost.

Voting at Council Meetings

11.4 A Councillor who is present at a Meeting of the Council but who fails to vote on a Motion put to the meeting is taken to have voted against the Motion.

11.5 Voting at a meeting, including voting in an election at a meeting, is to be by open means (such as on the voices, by show of hands or by a visible electronic voting system). However, the Council may resolve that the voting in any election by Councillors for Mayor or Deputy Mayor is to be by secret ballot.

11.6 All voting at Council Meetings, (including meetings that are closed to the public), must be recorded in the minutes of meetings with the names of Councillors who voted for and against each Motion or Amendment, (including the use of the casting vote), being recorded.

Voting on Planning Decisions

11.7 The Council or a Council committee must not make a final planning decision without receiving a staff report containing an assessment and recommendation in relation to the matter put before the council for a decision.

11.8 Where the Council or a Council Committee makes a planning decision that is inconsistent with the recommendation made in a staff report, it must provide

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reasons for its decision and why it did not adopt the staff recommendation.

11.9 The Chief Executive Officer must keep a register containing, for each planning decision made at a meeting of the Council or a Council Committee (including, but not limited to a Committee of the Council), the names of the Councillors who supported the decision and the names of any Councillors who opposed (or are taken to have opposed) the decision.

11.10 For the purpose of maintaining the register, a division is taken to have been called whenever a motion for a planning decision is put at a meeting of the Council or a Council Committee.

11.11 Each decision recorded in the register is to be described in the register or identified in a manner that enables the description to be obtained from another publicly available document.

11.12 Clauses 11.9–11.11 apply also to meetings that are closed to the public.

12 COMMITTEE OF THE WHOLE

12.1 The Council may resolve itself into a committee to consider any matter before the Council.

12.2 All the provisions of this code relating to Meetings of the Council, so far as they are applicable, extend to and govern the proceedings of the Council when in committee of the whole, except the provisions limiting the number and duration of speeches and encouraging Councillors and staff to stand when addressing the meeting.

12.3 The Chief Executive Officer or, in the absence of the Chief Executive Officer, an employee of the Council designated by the Chief Executive Officer, is responsible for reporting to the Council the proceedings of the Committee of the Whole. It is not necessary to report the proceedings in full, but any recommendations of the Committee must be reported.

12.4 The Council must ensure that a report of the proceedings (including any recommendations of the committee) is recorded in the Council's minutes. However, the Council is not taken to have adopted the report until a motion for adoption has been made and passed.

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13 DEALING WITH ITEMS BY EXCEPTION

13.1 The Council or a Committee of Council may, at any time, resolve to adopt multiple items of business on the agenda together by way of a single resolution where it considers it necessary to expedite the consideration of business at a meeting.

13.2 Before the Council or Committee resolves to adopt multiple items of business on the agenda together under clause 13.1, the Chairperson must list the items of business to be adopted and ask Councillors to identify any individual items of business listed by the Chairperson that they intend to vote against the recommendation made in the business paper or that they wish to speak on.

13.3 The Council or Committee must not resolve to adopt any item of business under clause 13.1 that a Councillor has identified as being one they intend to vote against the recommendation made in the business paper or to speak on.

13.4 Where the consideration of multiple items of business together under clause 13.1 involves a variation to the order of business for the meeting, the Council or Committee must resolve to alter the order of business in accordance with clause 8.3.

13.5 A motion to adopt multiple items of business together under clause 13.1 must identify each of the items of business to be adopted and state that they are to be adopted as recommended in the business paper.

13.6 Items of business adopted under clause 13.1 are to be taken to have been adopted unanimously.

13.7 Councillors must ensure that they declare and manage any Conflicts of Interest they may have in relation to items of business considered together under clause 13.1 in accordance with the requirements of the Council's Code of Conduct.

14 CLOSURE OF COUNCIL MEETINGS TO THE PUBLIC

Grounds on Which Meetings can be Closed to the Public

14.1 The Council or a Committee of the Council may close to the public so much of its meeting as comprises the discussion or the receipt of any of the following types of matters:

(a) personnel matters concerning particular individuals (other than Councillors),
(b) the personal hardship of any resident or ratepayer,
(c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business,
(d) commercial information of a confidential nature that would, if disclosed:
  (i) prejudice the commercial position of the person who supplied it, or
  (ii) confer a commercial advantage on a competitor of the Council, or
  (iii) reveal a trade secret,
(e) information that would, if disclosed, prejudice the maintenance of law,
(f) matters affecting the security of the Council, Councillors, Council staff or Council property,
(g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege,
(h) information concerning the nature and location of a place or an item of

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Aboriginal significance on community land,

(i) alleged contraventions of the Council's Code of Conduct.

14.2 The Council or a Committee of the Council may also close to the public so much of its meeting as comprises a Motion to close another part of the meeting to the public.

Matters to be Considered when Closing Meetings to the Public

14.3 A meeting is not to remain closed during the discussion of anything referred to in clause 14.1:

(a) except for so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security, and

(b) if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret – unless the Council or committee concerned is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

14.4 A meeting is not to be closed during the receipt and consideration of information or advice referred to in clause 14.1(g) unless the advice concerns legal matters that:

(a) are substantial issues relating to a matter in which the Council or committee is involved, and

(b) are clearly identified in the advice, and

(c) are fully discussed in that advice.

(d) are subject to legal professional privilege.

14.5 If a meeting is closed during the discussion of a Motion to close another part of the meeting to the public (as referred to in clause 14.2), the consideration of the Motion must not include any consideration of the matter or information to be discussed in that other part of the meeting other than consideration of whether the matter concerned is a matter referred to in clause 14.1.

14.6 For the purpose of determining whether the discussion of a matter in an open meeting would be contrary to the public interest, it is irrelevant that:

(a) a person may misinterpret or misunderstand the discussion, or

(b) the discussion of the matter may:

(i) cause embarrassment to the Council or Committee concerned, or to Councillors or to employees of the Council, or

(ii) cause a loss of confidence in the Council or Committee.

14.7 In deciding whether part of a meeting is to be closed to the public, the Council or Committee concerned must consider any relevant guidelines issued by the Departmental Chief Executive of the Office of Local Government.

Notice of Likelihood of Closure Not Required in Urgent Cases

14.8 Part of a Meeting of the Council, or of a Committee of the Council, may be closed to the public while the Council or Committee considers a matter that has not been identified in the agenda for the meeting under clause 3.21 as a matter that is likely to be considered when the meeting is closed, but only if:

(a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in clause 14.1, and

(b) the Council or Committee, after considering any representations made

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under clause 14.9, resolves that further discussion of the matter:

(i) should not be deferred (because of the urgency of the matter), and

(ii) should take place in a part of the meeting that is closed to the public.

Representations by Members of the Public

14.9 The Council, or a Committee of the Council, may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

14.10 A representation under clause 14.9 is to be made after the Motion to close the part of the meeting is moved and seconded.

14.11 Despite clauses 14.9 and 14.10, the Council may resolve to close the meeting to the public in accordance with this Part to hear a representation from a member of the public as to whether the meeting should be closed to consider an item of business where the representation involves the disclosure of information relating to a matter referred to in clause 14.1.

14.12 Where the matter has been identified in the agenda of the meeting under clause 3.20 as a matter that is likely to be considered when the meeting is closed to the public, in order to make representations under clause 14.9, members of the public must first make an application to the Council. Notice for, or the representation to Council is to be given before the meeting adjourns for the closed meeting.

Expulsion of Non-Councillors from Meetings Closed to the Public

14.13 If a Meeting or part of a Meeting of the Council or a Committee of the Council is closed to the public in accordance with section 10A of the Act and this code, any person who is not a Councillor and who fails to leave the meeting when requested, may be expelled from the meeting as provided by section 10(2)(a) or (b) of the Act.

14.14 If any such person, after being notified of a resolution or direction expelling them from the meeting, fails to leave the place where the meeting is being held, a police officer, or any person authorised for the purpose by the Council or person presiding, may, by using only such force as is necessary, remove the first-mentioned person from that place and, if necessary restrain that person from re-entering that place for the remainder of the meeting.

Obligations of Councillors Attending Meetings by Audio-Visual Link

14.15 Councillors attending a meeting by audio-visual link must ensure that no other person is within sight or hearing of the meeting at any time that the meeting is closed to the public under section 10A of the Act.

Information to be Disclosed in Resolutions Closing Meetings to the Public

14.16 The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting. The grounds must specify the following:

(a) the relevant provision of section 10A(2) of the Act,

(b) the matter that is to be discussed during the closed part of the meeting,

(c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way

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in which discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Resolutions Passed at Closed Meetings to be Made Public

14.17 If the Council passes a resolution during a meeting, or a part of a meeting, that is closed to the public, the Chairperson must make the resolution public as soon as practicable after the meeting, or the relevant part of the meeting, has ended, and the resolution must be recorded in the publicly available minutes of the meeting.

14.18 Resolutions passed during a meeting, or a part of a meeting, that is closed to the public must be made public by the Chairperson under clause 14.17 during a part of the meeting that is livestreamed where practicable.

14.19 The Chief Executive Officer must cause business papers for items of business considered during a meeting, or part of a meeting, that is closed to public, to be published on the Council's website as soon as practicable after the information contained in the business papers ceases to be confidential.

14.20 The Chief Executive Officer must consult with the Council and any other affected persons before publishing information on the Council's website under clause 14.19 and provide reasons for why the information has ceased to be confidential.

15 KEEPING ORDER AT MEETINGS

Points of Order

15.1 A Councillor may draw the attention of the Chairperson to an alleged breach of this Code by raising a point of order. A point of order does not require a seconder.

15.2 A point of order must be taken immediately it is raised. The Chairperson must suspend the business before the meeting and permit the Councillor raising the point of order to state the provision of this Code they believe has been breached. The Chairperson must then rule on the point of order – either by upholding it or by overruling it.

Questions of Order

15.3 The Chairperson, without the intervention of any other Councillor, may call any Councillor to order whenever, in the opinion of the Chairperson, it is necessary to do so.

15.4 A Councillor who claims that another Councillor has committed an act of disorder, or is out of order, may call the attention of the Chairperson to the matter.

15.5 The Chairperson must rule on a question of order immediately after it is raised but, before doing so, may invite the opinion of the Council.

15.6 The Chairperson's ruling must be obeyed unless a motion dissenting from the ruling is passed.

Motions of Dissent

15.7 A Councillor can, without notice, move to dissent from a ruling of the Chairperson on a point of order or a question of order. If that happens, the Chairperson must suspend the business before the meeting until a decision is made on the Motion of Dissent.

15.8 If a Motion of Dissent is passed, the Chairperson must proceed with the suspended business as though the ruling dissented from had not been given. If, as a

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result of the ruling, any Motion or business has been rejected as out of order, the Chairperson must restore the Motion or business to the agenda and proceed with it in due course.

15.9 Despite any other provision of this Code, only the Mover of a Motion of Dissent and the Chairperson can speak to the Motion before it is put. The Mover of the Motion does not have a right of general reply.

Acts of Disorder

15.10 A Councillor commits an act of disorder if the Councillor, at a Meeting of the Council or a Committee of the Council:

(a) contravenes the Act, the Regulation or this code, or
(b) assaults or threatens to assault another Councillor or person present at the meeting, or
(c) moves or attempts to move a motion or an amendment that has an unlawful purpose or that deals with a matter that is outside the jurisdiction of the Council or the Committee, or addresses or attempts to address the Council or the Committee on such a motion, amendment or matter, or
(d) uses offensive or disorderly words, or
(e) makes gestures or otherwise behaves in a way that is sexist, racist, homophobic or otherwise discriminatory, or, if the behaviour occurred in the Legislative Assembly, would be considered disorderly, or
(f) imputes improper motives to or unfavourably personally reflects upon any other Council Official, or a person present at the meeting, except by a motion, or
(g) says or does anything that would promote disorder at the meeting or is otherwise inconsistent with maintaining order at the meeting.

Note: *The Legislative Assembly's Speaker's Guidelines state that "Members are not to use language, make gestures, or behave in any way in the Chamber that is sexist, racist, homophobic or otherwise exclusionary or discriminatory. Such conduct may be considered offensive and disorderly, in accordance with Standing Order 74".*

15.11 The Chairperson may require a Councillor:

(a) to apologise without reservation for an act of disorder referred to in clauses 15.10(a), (b), (d), (e) or (g), or
(b) to withdraw a motion or an amendment referred to in clause 15.10(c) and, where appropriate, to apologise without reservation, or
(c) to retract and apologise without reservation for any statement that constitutes an act of disorder referred to in clauses 15.10(d) and (e).

15.12 A failure to comply with a requirement under clause 15.11 constitutes a fresh act of disorder for the purposes of clause 15.10.

15.13 Where a Councillor fails to take action in response to a requirement by the Chairperson to remedy an act of disorder under clause 15.11 at the meeting at which the act of disorder occurred, the Chairperson may require the Councillor to take that action at each subsequent meeting until such time as the Councillor complies with the requirement. If the Councillor fails to remedy the act of disorder at a subsequent meeting, they may be expelled from the meeting under clause 15.18.

How Disorder at Meetings May be Dealt with

15.14 If disorder occurs at a meeting of the Council, the Chairperson may adjourn the meeting for a period of not more than **fifteen (15)** minutes and leave the Chair. The Council, on reassembling, must, on a question put from the Chairperson, decide

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without debate whether the business is to be proceeded with or not. This clause applies to disorder arising from the conduct of members of the public as well as disorder arising from the conduct of Councillors.

Expulsion from Meetings

15.15 All Chairpersons of meetings of the Council and Committees of the Council are authorised under this Code to expel any person other than a Councillor, from a Council or Committee Meeting, for the purposes of section 10(2)(b) of the Act. Councillors may only be expelled by resolution of the Council or the Committee of the Council.

15.16 Clause 15.15, does not limit the ability of the Council or a Committee of the Council to resolve to expel a person, including a Councillor, from a Council or Committee Meeting, under section 10(2)(a) of the Act.

15.17 A Councillor may, as provided by section 10(2)(a) or (b) of the Act, be expelled from a meeting of the Council for having failed to comply with a requirement under clause 15.11 or 15.13. The expulsion of a Councillor from the meeting for that reason does not prevent any other action from being taken against the Councillor for the act of disorder concerned.

15.18 A member of the public may, as provided by section 10(2)(a) or (b) of the Act, be expelled from a meeting of the Council for engaging in or having engaged in disorderly conduct at the meeting.

15.19 Members of the public attending a meeting of the Council:

(a) must remain silent during the meeting unless invited by the Chairperson to speak,

(b) must not bring flags, signs or protest symbols to the meeting, and

(c) must not disrupt the meeting.

15.20 Without limiting clause 15.18, a contravention of clause 15.19 or an attempt to contravene that clause, constitutes disorderly conduct for the purposes of clause 15.18. Members of the public may, as provided by section 10(2) of the Act, be expelled from a meeting for a breach of clause 15.19.

15.21 Where a Councillor or a member of the public is expelled from a meeting, the expulsion and the name of the person expelled, if known, are to be recorded in the minutes of the meeting.

15.22 If a Councillor or a member of the public fails to leave the place where a meeting of the Council is being held immediately after they have been expelled, a police officer, or any person authorised for the purpose by the Council or person presiding, may, by using only such force as is necessary, remove the Councillor or member of the public from that place and, if necessary, restrain the Councillor or member of the public from re-entering that place for the remainder of the meeting.

How Disorder by Councillors Attending meetings by Audio-Visual Link may be Dealt With

15.23 Where a Councillor is attending a meeting by Audio-Visual Link, the Chairperson or a person authorised by the Chairperson may mute the Councillor's audio link to the meeting for the purposes of enforcing compliance with this Code.

15.24 If a Councillor attending a meeting by Audio-Visual Link is expelled from a Meeting for an act of disorder, the Chairperson of the meeting or a person authorised by the Chairperson, may terminate the Councillor's Audio-Visual Link to the meeting.

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Use of Mobile Phones and the Unauthorised Recording of Meetings

15.25 Councillors, Council staff and members of the public must ensure that mobile phones are turned to silent during meetings of the Council and Committees of the Council.

15.26 A person must not live stream or use an audio recorder, video camera, mobile phone or any other device to make a recording of the proceedings of a meeting of the Council or a Committee of the Council without the prior authorisation of the Council or the Committee.

15.27 Without limiting clause 15.17, a contravention of clause 15.23 or an attempt to contravene that clause, constitutes disorderly conduct for the purposes of clause 15.17. Any person who contravenes or attempts to contravene clause 15.23, may be expelled from the meeting as provided for under section 10(2) of the Act.

15.28 If any such person, after being notified of a resolution or direction expelling them from the meeting, fails to leave the place where the meeting is being held, a police officer, or any person authorised for the purpose by the Council or person presiding, may, by using only such force as is necessary, remove the first-mentioned person from that place and, if necessary, restrain that person from re-entering that place for the remainder of the meeting.

16 CONFLICTS OF INTEREST

16.1 All Councillors and, where applicable, all other persons, must declare and manage any Conflicts of Interest they may have in matters being considered at Meetings of the Council and Committees of the Council in accordance with the Council's Code of Conduct. All declarations of Conflicts of Interest and how the Conflict of Interest was managed by the person who made the declaration must be recorded in the minutes of the meeting at which the declaration was made.

16.2 Councillors attending a meeting by Audio-Visual Link must declare and manage any Conflicts of Interest they may have in matters being considered at the meeting in accordance with the Council's Code of Conduct. Where a Councillor has declared a pecuniary or significant non-pecuniary Conflict of Interest in a matter being discussed at the meeting, the Councillor's Audio-Visual Link to the meeting must be suspended or terminated and the Councillor must not be in sight or hearing of the meeting at any time during which the matter is being considered or discussed by the Council or Committee, or at any time during which the Council or Committee is voting on the matter.

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17 DECISIONS OF THE COUNCIL

Council Decisions

17.1 A decision supported by a majority of the votes at a Meeting of the Council at which a quorum is present is a decision of the Council.

17.2 Decisions made by the Council must be accurately recorded in the minutes of the meeting at which the decision is made.

Rescinding or Altering Council Decisions

17.3 A Resolution passed by the Council may not be altered or rescinded except by a motion to that effect of which notice has been given in accordance with this code.

17.4 If a Notice of Motion to Rescind a Resolution is given at the meeting at which the Resolution is carried, the Resolution must not be carried into effect until the Motion of Rescission has been dealt with.

17.5 If a Motion has been lost, a Motion having the same effect must not be considered unless notice of it has been duly given in accordance with this Code.

17.6 A Notice of Motion to Alter or Rescind a resolution, and a Notice of Motion which has the same effect as a Motion which has been lost, must be signed by **three (3)** Councillors if less than three **(3) months** has elapsed since the Resolution was passed, or the Motion was lost.

17.7 If a Motion to Alter or Rescind a Resolution has been lost, or if a Motion which has the same effect as a previously lost Motion is lost, no similar motion may be brought forward within **three (3)** months of the meeting at which it was lost. This clause may not be evaded by substituting a Motion differently worded, but in principle the same.

17.8 The provisions of clauses 17.5–17.7 concerning lost motions do not apply to motions of adjournment.

17.9 A Notice of Motion submitted in accordance with clause 17.6 may only be withdrawn under clause 3.11 with the consent of all signatories to the Notice of Motion.

17.10 A Notice of Motion to Alter or Rescind a resolution relating to a Development Application must be submitted to the Chief Executive Officer no later than **5pm on the proceeding day** after the meeting at which the resolution was adopted.

17.11 A Motion to Alter or Rescind a Resolution of the Council may be moved on the report of a Committee of the Council and any such report must be recorded in the minutes of the meeting of the Council.

17.12 Subject to clause 17.7, in cases of urgency, a Motion to Alter or Rescind a Resolution of the Council may be moved at the same meeting at which the resolution was adopted, where:

(a) a Notice of Motion signed by three Councillors is submitted to the Chairperson, and

(b) the Chairperson rules the business that is the subject of the Motion is of great urgency on the grounds that it requires a decision by the Council before the next scheduled Ordinary Meeting of the Council.

17.13 A Motion moved under clause 17.12(b) can be moved without notice. Despite any other provision of this Code, only the mover of a Motion referred to in clause 17.12(b) can speak to the motion before it is put.

17.14 A resolution adopted under clause 17.12(b) must state the reasons for the urgency.

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Recommitting Resolutions to Correct an Error

17.15 Despite the provisions of this Part, a Councillor may, with the leave of the c Chairperson, move to Recommit a Resolution adopted at the same meeting:

(a) to correct any error, ambiguity or imprecision in the Council's resolution, or

(b) to confirm the voting on the resolution.

17.16 In seeking the leave of the Chairperson to move to Recommit a Resolution for the purposes of clause 17.15(a), the Councillor is to propose alternative wording for the Resolution.

17.17 The Chairperson must not grant leave to Recommit a Resolution for the purposes of clause 17.15(a), unless they are satisfied that the proposed alternative wording of the Resolution would not alter the substance of the Resolution previously adopted at the meeting.

17.18 A Motion moved under clause 17.15 can be Moved without notice. Despite clauses 10.20–10.30, only the mover of a motion referred to in clause 17.15 can speak to the motion before it is put.

17.19 A Motion of dissent cannot be moved against a ruling by the Chairperson under clause 17.15.

17.20 A Motion moved under clause 17.15 with the leave of the Chairperson cannot be voted on unless or until it has been seconded.

18 TIME LIMITS ON COUNCIL MEETINGS

18.1 Meetings of the council and committees of the Council are to conclude no later than **9.30pm.**

18.2 If the business of the meeting is unfinished at **9.30pm**, and the Council does not resolve to extend the meeting, the Chairperson must either:

(a) defer consideration of the remaining items of business on the agenda to the next Ordinary Meeting of the Council, or

(b) adjourn the meeting to a time, date and place fixed by the Chairperson.

18.3 Clause 18.2 does not limit the ability of the Council or a Committee of the Council to resolve to adjourn a meeting at any time. The resolution adjourning the meeting must fix the time, date and place that the meeting is to be adjourned to.

18.4 Where a meeting is adjourned under clause 18.2 or 18.3, the Chief Executive Officer must:

(a) individually notify each Councillor of the time, date and place at which the meeting will reconvene, and

(b) publish the time, date and place at which the meeting will reconvene on the Council's website and in such other manner that the Chief Executive Officer is satisfied is likely to bring notice of the time, date and place of the reconvened meeting to the attention of as many people as possible.

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19 AFTER THE MEETING

Minutes of Meetings

19.1 The Council is to keep full and accurate minutes of the proceedings of Meetings of the Council.

19.2 At a minimum, the Chief Executive Officer must ensure that the following matters are recorded in the Council's minutes:

(a) the names of Councillors attending a Council meeting and whether they attended the meeting in person or by Audio-Visual Link,

(b) details of each Motion moved at a Council meeting and of any Amendments moved to it,

(c) the names of the Mover and Seconder of the Motion or Amendment,

(d) whether the Motion or Amendment was passed or lost, and

(e) such other matters specifically required under this code.

19.3 The minutes of a Council Meeting must be confirmed at a subsequent meeting of the Council.

19.4 Any debate on the confirmation of the minutes is to be confined to whether the minutes are a full and accurate record of the meeting they relate to.

19.5 When the minutes have been confirmed, they are to be signed by the person presiding at the subsequent meeting.

19.6 The confirmed minutes of a meeting may be amended to correct typographical or administrative errors after they have been confirmed. Any amendment made under this clause must not alter the substance of any decision made at the meeting.

19.7 The confirmed minutes of a Council Meeting must be published on the Council's website. This clause does not prevent the Council from also publishing unconfirmed minutes of its meetings on its website prior to their confirmation.

Access to Correspondence and Reports Laid on the Table at, or Submitted to, a Meeting

19.8 The Council and Committees of the Council must, during or at the close of a meeting, or during the business day following the meeting, give reasonable access to any person to inspect correspondence and reports laid on the table at, or submitted to, the meeting.

19.9 Clause 19.8 does not apply if the correspondence or reports relate to a matter that was received or discussed or laid on the table at, or submitted to, the meeting when the meeting was closed to the public.

19.10 Clause 19.8 does not apply if the Council or the Committee resolves at the meeting, when open to the public, that the correspondence or reports are to be treated as confidential because they relate to a matter specified in section 10A(2) of the Act.

19.11 Correspondence or reports to which clauses 19.9 and 19.10 apply are to be marked with the relevant provision of section 10A(2) of the Act that applies to the correspondence or report.

Implementation of Decisions of the Council

19.12 The Chief Executive Officer is to implement, without undue delay, lawful decisions of the Council.

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20 COUNCIL COMMITTEES

Applications of this Part

20.1 This Part only applies to Committees of the Council whose members are all Councillors.

Council Committees whose Members are all Councillors

20.2 The Council may, by resolution, establish such committees as it considers necessary.

20.3 A Committee of the Council is to consist of the Mayor and such other Councillors as are elected by the Councillors or appointed by the Council.

20.4 The quorum for a meeting of a committee of the Council is to be:

(a) such number of members as the Council decides, or

(b) if the Council has not decided a number – a majority of the members of the Committee.

Functions of Committees

20.5 The Council must specify the functions of each of its committees when the committee is established but may from time to time amend those functions.

Notice of Committee Meetings

20.6 The Chief Executive Officer must send to each Councillor, regardless of whether they are a committee member, at least **three (3)** days before each meeting of the committee, a notice specifying:

(a) the time, date and place of the meeting, and

(b) the business proposed to be considered at the meeting.

20.7 Notice of less than **three (3)** days may be given of a committee meeting called in an emergency.

Non-members Entitled to Attend Committee Meetings

20.8 A Councillor who is not a member of a Committee of the Council is entitled to attend, and to speak at a meeting of the committee. However, the Councillor is not entitled:

(a) to give notice of business for inclusion in the agenda for the meeting, or

(b) to move or second a motion at the meeting, or

(c) to vote at the meeting.

Chairperson and Deputy Chairperson of Council Committees

20.9 The Chairperson of each Committee of the Council must be:

(a) the Mayor, or

(b) if the Mayor does not wish to be the Chairperson of a committee, a member of the committee elected by the Council, or

(c) if the Council does not elect such a member, a member of the committee elected by the committee.

20.10 The Council may elect a member of a committee of the Council as deputy Chairperson of the committee. If the Council does not elect a deputy Chairperson of such a committee, the committee may elect a deputy Chairperson.

20.11 If neither the Chairperson nor the deputy Chairperson of a Committee of the Council is able or willing to preside at a meeting of the committee, the committee must elect a member of the committee to be acting Chairperson of the committee.

20.12 The Chairperson is to preside at a meeting of a Committee of the Council. If the Chairperson is unable or unwilling to preside, the deputy Chairperson (if any) is to preside at the meeting, but if neither the Chairperson nor the deputy Chairperson is able or willing to preside, the acting Chairperson is to preside at the meeting.

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Procedure in Committee Meetings

20.13 Subject to any specific requirements of this Code, each Committee of the Council may regulate its own procedure. The provisions of this Code are to be taken to apply to all Committees of the Council unless the Council or the Committee determines otherwise in accordance with this clause.

20.14 Whenever the voting on a Motion put to a meeting of the committee is equal, the Chairperson of the committee is to have a casting vote as well as an original vote unless the council or the committee determines otherwise in accordance with clause 20.13.

20.15 Voting at a Council committee meeting is to be by open means (such as on the voices, by show of hands or by a visible electronic voting system).

Mayoral Minutes

20.16 The provisions of this code relating to Mayoral Minutes also apply to meetings of Committees of the Council in the same way they apply to meetings of the Council.

Closure of Committee Meetings to the Public

20.17 The provisions of the Act and Part 14 of this Code apply to the closure of meetings of Committees of the Council to the public in the same way they apply to the closure of Meetings of the Council to the public.

20.18 If a Committee of the Council passes a resolution, or makes a recommendation, during a meeting, or a part of a meeting that is closed to the public, the Chairperson must make the resolution or recommendation public as soon as practicable after the meeting or part of the meeting has ended, and report the resolution or recommendation to the next meeting of the Council. The resolution or recommendation must also be recorded in the publicly available minutes of the meeting.

20.19 Resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the Chairperson under clause 20.18 during a part of the meeting that is livestreamed where practicable.

20.20 The Chief Executive Officer must cause business papers for items of business considered during a meeting, or part of a meeting, that is closed to public, to be published on the Council's website as soon as practicable after the information contained in the business papers ceases to be confidential.

20.21 The Chief Executive Officer must consult with the Committee and any other affected persons before publishing information on the council's website under clause 20.20 and provide reasons for why the information has ceased to be confidential.

Disorder in Committee Meetings

20.22 The provisions of the Act, the Regulation and this Code relating to the maintenance of order in Council meetings apply to meetings of Committees of the Council in the same way as they apply to meetings of the Council.

Minutes of Council Committee Meetings

20.23 Each Committee of the Council is to keep full and accurate minutes of the proceedings of its meetings. At a minimum, a committee must ensure that the following matters are recorded in the committee's minutes:

(a) the names of Councillors attending a meeting and whether they attended the meeting in person or by Audio-Visual Link,

(b) details of each motion moved at a meeting and of any amendments moved to it,

(c) the names of the mover and seconder of the motion or amendment,

FOR ADOPTION

ORANGE CITY COUNCIL

STRATEGIC POLICY – ST02

(d) whether the motion or amendment was passed or lost, and

(e) such other matters specifically required under this code.

20.24 All voting at meetings of Committees of the Council (including meetings that are closed to the public), must be recorded in the minutes of meetings with the names of Councillors who voted for and against each motion or amendment, (including the use of the casting vote), being recorded.

20.25 The minutes of meetings of each Committee of the Council must be confirmed at a subsequent meeting of the committee.

20.26 Any debate on the confirmation of the minutes is to be confined to whether the minutes are a full and accurate record of the meeting they relate to.

20.27 When the minutes have been confirmed, they are to be signed by the person presiding at that subsequent meeting.

20.28 The confirmed minutes of a meeting may be amended to correct typographical or administrative errors after they have been confirmed. Any amendment made under this clause must not alter the substance of any decision made at the meeting.

20.29 The confirmed minutes of a meeting of a Committee of the Council must be published on the Council's website. This clause does not prevent the Council from also publishing unconfirmed minutes of meetings of committees of the Council on its website prior to their confirmation.

21 IRREGULARITIES

21.1 Proceedings at a Meeting of a Council or a Council Committee are not invalidated because of:

(a) a vacancy in a civic office, or

(b) a failure to give notice of the meeting to any Councillor or committee member, or

(c) any defect in the election or appointment of a Councillor or committee member, or

(d) a failure of a Councillor or a committee member to declare a conflict of interest, or to refrain from the consideration or discussion of, or vote on, the relevant matter, at a Council or Committee meeting in accordance with the Council's Code of Conduct, or

(e) a failure to comply with this Code.

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STRATEGIC POLICY – ST02

22 DEFINITIONS

the Act	means the *Local Government Act 1993*
act of disorder	means an act of disorder as defined in clause 15.11 of this code
amendment	in relation to an original motion, means a motion moving an amendment to that motion
audio-visual link	means a facility that enables audio and visual communication between persons at different places
business day	means any day except Saturday or Sunday or any other day the whole or part of which is observed as a public holiday throughout New South Wales
chairperson	in relation to a meeting of the council – means the person presiding at the meeting as provided by section 369 of the Act and clauses 6.1 and 6.2 of this code, and in relation to a meeting of a committee – means the person presiding at the meeting as provided by clause 20.11 of this code
this code	means the council's adopted code of meeting practice
committee of the council	means a committee established by the council in accordance with clause 20.2 of this code (being a committee consisting only of councillors) or the council when it has resolved itself into committee of the whole under clause 12.1
council official	has the same meaning it has in the Model Code of Conduct for Local Councils in NSW
day	means calendar day
division	means a request by two councillors under clause 11.7 of this code requiring the recording of the names of the councillors who voted both for and against a motion
livestream	a video or audio broadcast of a meeting transmitted across the internet concurrently with the meeting
open voting	means voting on the voices or by a show of hands or by a visible electronic voting system or similar means
planning decision	means a decision made in the exercise of a function of a council under the *Environmental Planning and Assessment Act 1979* including any decision relating to a development application, an environmental planning instrument, a development control plan or a development contribution plan under that Act, but not including the making of an order under Division 9.3 of Part 9 of that Act
performance improvement order	means an order issued under section 438A of the Act
quorum	means the minimum number of councillors or committee members necessary to conduct a meeting
the Regulation	means the *Local Government (General) Regulation 2021*
year	means the period beginning 1 July and ending the following 30 June

FOR ADOPTION

ORANGE CITY COUNCIL

STRATEGIC POLICY – ST02

All policies can be reviewed or revoked by Council, at any time.

ST02 - Strategic Policy – Code of Meeting Practice

Amendments:

- Formatting Update
- Updated references, numbering and clauses throughout where required.
- Updates in line with the Model Code of Conduct 2025 – a full listing of updates is provided in the Cover Report for the Council Meeting of 21 October 2025.

Review Due: November 2028	Version V2_25	Last Revision: October 2025
Approved By:	Minute Number:	Approval Date:

FOR ADOPTION

Submission – Draft Code of Meeting Practice (ST02)

Submitted by:

To: Chief Executive Officer, Orange City Council

Date: 12th November 2025

The draft Code of Meeting Practice (ST02) proposes that Ordinary Council Meetings commence at 6:30 pm and conclude by 9:30 pm. While this may appear administratively efficient, it no longer reflects the realities of how Council now operates or the expectations of modern governance.

With Councillor Briefings no longer part of our structure, formal meetings are now the sole forum where elected members can collectively receive detailed information, question staff, and deliberate before resolving matters. The volume and complexity of reports being presented, combined with the removal of briefings, means councillors require significantly more time to prepare, engage, and decide responsibly.

This is about transparency, accessibility, and quality decision-making for the community we serve.

Preferred Position – One Ordinary Council Meeting Per Month (3:00 pm – 9:30 pm)

My preferred position is that Council moves to one Ordinary Council Meeting per month, commencing at 3:00 pm, with the 9:30 pm conclusion time retained.

This model reflects how the majority of local governments now operate - 73% of NSW councils hold one Ordinary Meeting per month. It is a contemporary, evidence-based approach that prioritises efficiency and accessibility over outdated convention.

Fewer meetings means more focused, better prepared, and higher quality deliberation. One monthly meeting:

- Provides councillors and the public more time to read, research, and understand reports before decisions are made;
- Improves accessibility by giving residents longer to review business papers and prepare submissions;
- Reduces staff fatigue and overtime while maintaining fiscal responsibility; and
- Aligns Orange City Council with modern governance standards across the state.

We also need to acknowledge the practical implications of long evenings. Staff remain on duty throughout the meeting, often well beyond scheduled hours, incurring overtime and fatigue. Councillors, too, are required to balance professional, family, and community commitments the next day. As the evening progresses, the quality of concentration and debate inevitably declines. Given the significance of the decisions being made, Council should be operating at its sharpest, not its most tired.

Alternate Position – Two Meetings Per Month (4:00 pm – 9:00 pm)

If Council determines to retain two Ordinary Meetings per month, I strongly recommend that meetings commence at 4:00 pm rather than 6:30 pm.

In my first year as a councillor, most meetings have exceeded the stated three-hour “average,” with only a handful of shorter ones bringing that figure down. As the evening wears on, fatigue affects both councillors and staff, and the quality of discussion and decision-making declines.

An earlier start would:

- Allow councillors sufficient time for thoughtful debate and questions;
- Limit late-night decision-making when fatigue impacts judgment;
- Reduce staff overtime costs and next-day fatigue, improving productivity and wellbeing; and
- Ensure decisions are made while councillors and staff are alert and effective.

Conclusion

Orange City Council has an opportunity to modernise its meeting practices and align with the vast majority of NSW councils that have already transitioned to a monthly meeting model. The community deserves decisions made with full attention, proper preparation, and a commitment to transparency - not a tired, rushed meeting under time pressure.

Whether Council adopts the preferred model of one monthly meeting starting at 3:00 pm, or keeps two meetings beginning earlier at 4:00 pm, the principle stays the same: quality governance depends on the time, conditions, and capacity we allow for it.

The Chief Executive Officer
Orange City Council
35 Bynge Street
Orange
NSW 2800

3rd November 2025

Dear Sir

Recently articles have appeared in the local press regarding changes to Council Meetings and calling for public comment, I am not in favour of the changes and will explain later.

New South Wales Government for years now have been trying to weaken Local Government In New South Wales by making it harder for them to operate financially and efficiently.

Starting many years ago by transferring the maintenance of state roads to councils without appropriate funding, trying to amalgamate councils without adequate thought on the areas to be represented. Adding small restrictions and rules to be observed is taking extra time without adequate funding. Councils are criticized for taking to long to process DA's but now there are so many extras to be considered brought about by NSW Government.

All these items are placed on council with limited funding and requiring council to spend hours on requesting grants, and setting unrealistic rate charges.

Now the new request, Councilors are representatives of the rate payers not professionals and should be allowed to seek information on complex matters also some items should not be aired in public.

Local Government has been made so complicated that items must be debated fully in public sometimes with the knowledge from the private meetings. Meetings are taking longer and reducing the number of meetings is ridiculous.

Another attempt by NSW to weaken Local Government so as they can be taken over in the future.

Note the number of councils that are having problems with there budgets, asking for higher rates and cannot maintain the local infostructure .

Yours Sincerely

Mr Barry Omundson,
Chief Executive Officer,
Orange City Council,
Wiradjuri Country,
135 Byng Street,
Orange NSW 2800
[by email]

Friday, 21st November 2025

Dear Mr Omundson,

I am writing to make a brief submission in my individual capacity as a Councillor on the public exhibition of Council's update Code of Meeting Practice following the release of the new Model Code of Meeting Practice ("the Model Code").

I note that most of the provisions of the Model Code are mandatory and Orange City Council is required to adopt them, so I won't focusany energy in making this submission on matters that are problematic about the new Code of Meeting Practice but which can't be changed.

I acknowledge that the approach taken by Council staff to developing non-mandatory provisions in developing the proposed Code of Meeting Practice has been pragmatic and sensible, mitigating some of the potential problems with aspects of the Model Code. I support adoption of those non-mandatory provisions.

At the meeting in which Council resolved to place this proposed Code of Meeting Practice on exhibition, there was discussion about potential changes to meeting frequencies and/or times, following from issues raised in the accompanying staff report about impacts our existing meeting schedule have on staffing arrangements and other considerations.

Ultimately, the meeting resolved to place a Code of Meeting Practice on exhibition which continues the existing meeting schedule, i.e., two ordinary Council meetings per month for most of the year, on the first and third Tuesdays, commencing at 5.30pm and ending no later than 9.30pm (unless Council resolves to extend), with Policy Committees also held on the first Tuesday of the month.

At that time I indicated that I was open to Council continuing to consider variations that might be feasible for Councillors to accommodate but that would help to address some of the issues raised in the staff report, with the aim of finding a workable balance.

While I would not support any modification to Council meeting schedules or content that would see the elected Council (and the public) receiving less reporting of information, opportunities for discussion, and involvement in decision-making, I would suggest that when the new Code of Meeting Practice is brought for adoption, Council could be brought several options to consider varying which might help to find that balance.

In particular, I would suggest that Council could consider at least these potential options:

- Only holding Policy Committee meetings on the first Tuesday of each month, without an ordinary Council meeting. The preparation and submission of notices of motion, staff reports and other items would generally change to a monthly pattern, with mostly Community Committee papers and other items (noting that under recent planning reforms, Council may no longer be considering development applications as we currently do) on the monthly agendas for the Policy Committees.

- Bringing forward the meeting commencement to a time still outside of regular business hours (e.g., 6pm or 5.30pm), but creating the potential for meetings to finish earlier and reduce how late staff are being required to work.

Although the original recommendations made by staff weren't adopted by Council when we placed this document on exhibition, I would encourage any suggestions to consider the above options or others that might help to ensure our meetings remain as effective and comprehensive as they currently are while addressing the operational considerations that led to the original staff recommendations.

Thanks to you and all of the Council staff for your efforts in developing the proposed Code of Meeting Practice. Thank you also for consideration of this input.

Kind regards,

Dear Mr Omundson,

I write to suggest some alterations to the proposed Code of Meeting Practice which was presented at the October 21st council meeting, and will be placed on public exhibition.

1. On page 111 of the meeting papers, in relation to the issue of public forums, it states that there is to be a 5 minute limit for each speaker, to be strictly enforced by the chairperson. In practice, this does not happen, as an extension is automatically granted. I would like this to change so that no extension is automatically given. If individual councillors have need of further information from the speaker, they can ask any relevant questions in order to obtain it.

2. On page 132 of the same papers, it notes that the time limit for each council meeting is 3 hours - to finish at 9:30pm. In practice, the meetings often require more time than this. I would propose that the limit change to 4 hours, to finish at 10:30pm. This means there will be no need to arrange an extension, which will save time and keep the discussion flowing. Obviously, there will be no impact on meetings of a shorter duration.

Thank you for your consideration of these suggestions.

Regards

5.8 Strategic Policy Reviews - Exhibition

RECORD NUMBER: 2025/2541
AUTHOR: Janessa Constantine, Manager Corporate Governance

EXECUTIVE SUMMARY

This report presents Strategic Policy - ST59 - Feral & Infant Animal Management which has been drafted and is recommended for placement on public exhibition for a period of at least 28 days.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "15.1 Provide representative, responsible and accountable community governance".

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

Council's Strategic Policies are reviewed and amended to ensure ongoing compliance with legislation and industry best practice.

Policies of Council are of two types – Strategic Policies are determined by Council, and relate to Councillors, required by Legislation or Regulation and/or have an impact on the Orange community. The Local Government Act 1993 requires the public exhibition of Policies (if new or include significant changes) and adoption by Council. Operational Policies are determined and implemented by the Chief Executive Officer and relate to staff and the operations of the organisation.

RECOMMENDATION

That Council resolves to place Strategic Policy - ST59 - Feral & Infant Animal Management on public exhibition for a minimum of 28 days.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

Service/Project Delivery	Public feedback may delay implementation or require changes to planned services.
Financial	Exhibition may lead to cost implications if significant revisions or additional consultation are required.
Reputation/Political	Public disagreement or backlash could affect Council's reputation or political standing.
Environment	Community input may highlight overlooked environmental impacts or concerns.
Compliance	Failure to exhibit policies appropriately may breach statutory consultation requirements.
People & WHS	Feedback may raise workforce-related risks or highlight gaps in safety-related provisions.
Information Technology/ Cyber Security	Online exhibition platforms may be vulnerable to data breaches or cyber threats.

5.8 Strategic Policy Reviews - Exhibition

SUPPORTING INFORMATION

It is recommended the policy be placed on public exhibition for a period of at least 28 days to allow for Council and public review and submissions.

Strategic Policy - ST59 - Feral & Infant Animal Management

Reference	Update
General	• New Policy

ATTACHMENTS

1 FOR EXHIBITION - Strategic Policy - ST59 - Feral & Infant Animal Management, D25/141260⇩

ORANGE CITY COUNCIL

Strategic Policy – ST59

Feral & Infant Animal Management

FOR EXHIBITION

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ORANGE CITY COUNCIL

STRATEGIC POLICY – ST59

1 PURPOSE

1.1 To outline Council's approach to the management of Feral and Infant companion animals.

2 APPLICABILITY

2.1 This policy applies to feral and infant companion animals that come into the care of Council by seizure or surrender under the Companion Animals Act 1998 (The Act).

2.2 This policy applies to all Council Staff involved in the care, management and decision-making related to companion animals, including seizure and surrender.

3 OBJECTIVES

3.1 To establish a mechanism by which to manage feral companion animals that pose a high risk to staff and the community; and infant animals that cannot survive without constant and intensive care.

4 LEGISLATION

4.1 This policy is in accordance with the requirements of the Companion Animals Act 1998.

5 RESPONSIBILITIES

Title	Responsibilities
Manager Compliance, Senior Ranger, Pound Supervisor	Make determinations regarding the feral or infant status of companion animals in Council's care and take, or authorise the taking of, action to manage those animals in accordance with this policy and legislation.

6 DEFINITIONS

Term	Definition
Feral Companion Animal	A dog or cate that is unidentified, is confirmed or suspected to have been living in undomesticated circumstances and demonstrates wild behaviour that would make handling the animal a risk to staff and rehoming it a risk to the community.
Infant Companion Animal	A dog or cat that is very young and is unable to feed or fend for itself and has come into Council's care without its mother, requiring intensive care.
Unidentified	Meaning the animal has not been microchipped per the requirements of the Act and is not wearing an identification tag/collar featuring the contact details of its owner.

7 DETERMINATION

7.1 Council's Pound Supervisor, Senior Ranger or Manager Compliance may determine an animal to be **feral** if:

- Council staff are unable to locate a microchip or identification tag/collar on the animal, and
- Council staff suspect, or can confirm, the animal has been living in undomesticated circumstances, and
- The animal displays wild behaviour that would pose a risk to the safety of the staff responsible for its care and handling or to the community should it be rehomed.

7.2 Council's Pound Supervisor, Senior Ranger or manager Compliance may determine an animal to be an **infant** if:

- The animal appears to Council staff to be very young, and
- Through observation, the animal demonstrates an inability to feed or fend for itself.

FOR EXHIBITION

ORANGE CITY COUNCIL

STRATEGIC POLICY – ST59

8 MANAGEMENT OF FERAL AND INFANT ANIMALS

8.1 Per Section 64(2) of the Act, companion animals determined to be feral or infant in accordance with this policy may be humanely euthanised by a veterinarian prior to the end of the holding periods prescribed by Section 64 of the Act.

8.2 Infant animals may only be euthanised under Section 8.1 of this policy following investigation of alternatives to euthanasia as outlined in Section 9.3 of this policy.

9 CONSIDERATION OF ALTERNATIVES TO EUTHANASIA

9.1 Per section 64(5) of the Act, Council must consider whether alternatives to euthanasia exist prior to taking such action under this policy.

9.2 Feral companion animals are unsuitable for alternative care arrangements because:

- The wild behaviour of feral animals poses a safety risk to the staff caring for them, whether they are Council staff or belonging to a rescue or rehoming organisation.
- Their wild behaviour makes them unsafe to rehome in the community.
- Euthanising feral companion animals helps to reduce feral population in the region – decreasing the likelihood of such animals ending up in Council's care in the future and helping to protect native wildlife.

9.3 Infant animals require round-the-clock care that Council staff cannot provide, but may be provided by reputable rescue or welfare organisations, should they be released into their care:

- Council staff should contact these organisations as soon as possible once an animal is determined to be an infant under this policy with the intention of releasing the animal into their care.
- Should these organisations be uncontactable, unable or unwilling to care for the infant animal, action may be taken under section 9 of this policy.

10 RECORDKEEPING

10.1 All determinations made in accordance with the policy. Including the reasons supporting those determinations, shall be recorded in Councils electronic Records Management System.

11 RELATED DOCUMENTS

- OP023 - Operational Policy - Records & Information Management
- Companion Animal Act 1998

FOR EXHIBITION

All policies can be reviewed or revoked by Council, at any time.		
ST59 - Strategic Policy - Feral & Infant Animal Management		
• New policy		
Review Due: November 2028	Version V1_25	Last Revision: December 2025
Approved By:	Minute Number:	Approval Date:

5.9 Strategic Policy Reviews - Deletion

RECORD NUMBER: 2025/2657
AUTHOR: Janessa Constantine, Manager Corporate Governance

EXECUTIVE SUMMARY

The following policies have been reviewed and are now recommended for Deletion:

- Strategic Policy - ST149 - Single Use Plastics
- Strategic Policy - ST085 - Hiring of Civic Precinct Equipment & Facilities
- Strategic Policy - ST057 - Private Works on Roadways.

An outline of each of the reasons for the recommendation for deletion is outlined below.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "15.1 Provide representative, responsible and accountable community governance".

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

RECOMMENDATION

That the following Strategic Policies be deleted:

- **Strategic Policy - ST149 - Single Use Plastics**
- **Strategic Policy - ST085 - Hiring of Civic Precinct Equipment & Facilities**
- **Strategic Policy - ST057 - Private Works on Roadways.**

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

Service/Project Delivery	Deleting the identified strategic policies will not impact current service or project delivery.
Financial	No financial implications are anticipated from the removal of these policies.
Reputation/Political	The recommendation is administrative and poses no reputational or political risk.
Environment	No environmental risks arise from deleting the strategic policies.
Compliance	The deletion aligns with governance requirements and introduces no compliance risk.
People & WHS	No impact on workforce health, safety, or resourcing is expected from this recommendation.
Information Technology/ Cyber Security	The recommendation does not involve technology changes and poses no IT or cyber security risk.

SUPPORTING INFORMATION

Each of the policies have been reviewed and are presented to Council recommending deletion.

Strategic Policy ST149 – Single Use Plastics

5.9 Strategic Policy Reviews - Deletion

Reference	Update
General	Recommended for Deletion - Objectives and associated implementation plan are better aligned with internal actions, which will be more effectively addressed through operational policies. The new Procurement and Purchasing Policy and Procedure will incorporate actions from the Single-Use Plastics (SUP) Implementation Plan. Embedding these actions directly into the purchasing process ensures greater impact and long-term compliance. Market trends and legislative changes are also driving this shift. Many products listed under previous policy actions are already being phased out by suppliers in response to the NSW EPA Plastics Action Plan (Versions 1.0 and 2.0). Additionally, actions related to events are addressed through the Sustainable Events Guide, ensuring that SUP considerations are integrated into event planning and delivery.

ST085 - Hiring of Civic Precinct Equipment & Facilities

Reference	Update
General	Recommended for Deletion - organisation growth has changed the booking practices and this policy no longer reflects practices.

ST057 - Private Works on Roadways

Reference	Update
General	Recommended for Deletion - this is now covered in the Chapter 1.9 of the adopted Subdivision and Development Code (2024) – covers the requirement to obtain a s138 permit.

ATTACHMENTS

1 FOR DELETION - Strategic Policy - ST149 - Single Use Plastics (July 2021), D25/144096⇩

2 FOR DELETION - Strategic Policy - ST085 - Hiring of Civic Precinct Facilities and Equipment (January 2009), D25/144097⇩

3 FOR DELETION - Strategic Policy - ST057 - Private Works on Roadways (January 2009), D25/144098⇩

ORANGE CITY COUNCIL

All policies can be reviewed or revoked by a resolution of Council, at any time.

SINGLE-USE PLASTICS

ST149 **F22**

STRATEGIC POLICY

FOR DELETION

OBJECTIVES

The Single Use Plastics Policy establishes Orange City Councils commitment to reducing Councils use of single-use plastics by:

1. Phasing out of single-use plastics at all Council operations and Council run events.
2. Supporting the APCO '2025 National Packaging' targets through procurement practices

APPLICABILITY

All Council staff.

GENERAL

In meeting the challenges of phasing out single-use plastics, Council will:

Action Plan

- Establish a Single-use Plastic Operational Implementation Plan.

Review Current Plans

- Regularly review plans, strategies, policies and benchmarks, where their content may be affected by this policy
- Ensure that Councils actions, decisions and policy response to the reduction of single-use plastics remains current.

Integrated and Collaborative Approach

- Complement, collaborate and establish partnerships with community and key stakeholders, in response to phasing out single-use plastics at Council events

Funding and Resources

- Pursue grants and other funding opportunities to further examine and respond to the reduction in single-use plastics
- Ensure availability of appropriate resources for the reduction of single-use plastics.

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EXCLUSIONS

Exclusions apply to:

- Conditions subject to current relevant legislation where single-use plastics are required in some circumstances e.g. NSW Gaming and Liquor Administration Act 2007.
- Where there is no practical alternative product or distribution method available

Definitions

Australian Packaging Covenant (APCO)	The Australian Packaging Covenant Organisation is a national regulatory framework under the National Environment Protection (Used Packaging Materials) Measure 2011 (NEPM) which sets out how governments and businesses across Australia share the responsibility for managing the environmental impacts of packaging.
Single-Use Plastic (SUP)	- Any disposable plastic item, including made from polystyrene, which is designed to be used once and then discarded. This includes, but is not limited to, disposable cups and lids, straws, bags, cutlery, plates, bottled water, take away containers, single serve sachets and unnecessary packaging.

FOR DELETION

RELATED LEGISLATION/GUIDELINES

- Environmental Protection and Biodiversity Conservation Act 1999
- Local Government Act, 1993
- Protection of the Environment Operations Act 1997
- Waste Avoidance and Resource Recovery Act 2001
- The National Waste Policy 2009
- Product Stewardship Act 2011
- APCO 2025 National Packaging Targets

SCOPE AND APPLICATION

This policy applies to Council operational activities, Council employees and contractors' activities within, and impacting on, Orange City Council.

RELATED POLICIES/DOCUMENTS

- Event Application Form
- Buy Local Policy
- Events on Council Owned Managed Land Policy
- Purchasing Policy
- Operational Purchasing Policy and Procedures

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All policies can be reviewed or revoked by a resolution of Council, at any time.

Responsible Area – **Development Services**

REVISION					
	DATE	RESOLUTION		DATE	RESOLUTION
1	27 July 2021	21/243	6		
2			7		
3			8		
4			9		
5					
All policies can be reviewed or revoked by resolution of Council, at any time.					

SUMMARY OF AMENDMENTS

Amendment Date	Section/Reference and Amendment
June 2021	New Policy

FOR DELETION

Attachment 2 FOR DELETION - Strategic Policy - ST085 - Hiring of Civic Precinct Facilities and Equipment (January 2009)

STRATEGIC 2011

All policies can be reviewed or revoked by a resolution of Council, at anytime.
This document is scheduled for review in September 2012

ORANGE
Australia's Colour City

POLICY TITLE **Hiring of Civic Precinct Facilities and Equipment**

CATEGORY

ST085 **112/212/25/7**

OBJECTIVE
To provide the public and users with information relevant to the hiring and use of Council owned facilities and equipment.

APPLICABILITY
This policy applies to all hirers of civic meeting rooms, equipment and the Civic Square outdoor areas; as well as the function spaces at the Orange Botanic Gardens.

GENERAL
Council makes available for hire civic facilities including the Council Chambers, Councillors Workroom, Committee Room 3, the East/West Rooms of the Regional Gallery and the Forecourt of the Library/Gallery building. Procedure for the hire of rooms within Orange City Library is covered under separate policy *Orange City Library – Community Use*. There are many other Council venues to which this policy applies.

For bookings of Council facilities, the following conditions apply.

- For bookings outside of normal business hours, the hirer is to meet the costs of a Council employee being available on-site to unlock the room, set up any computer equipment that may be required, remain on-site for the duration of the hire, and lock the room at the completion of the usage. The rates for this staff member, and all hiring costs, including any bond applicable, will be determined in accordance with Council's Management Plan, and will be subject to appropriate penalty rates.
- If any kitchen facilities are required, the hirer is to provide all refreshments. Council will provide crockery and it is the responsibility of the hirer to leave the facility in a clean and orderly state. Crockery used is to be washed and returned to the cupboard. Any breakages or damaged items will be replaced by Council at the hirer's cost.
- If any Council-owned computer equipment is required to be hired, a Council staff member is to set this up and will ensure the hirer can operate the equipment correctly. Any damage to equipment will be at the cost of the hirer.

FOR DELETION

PROCEDURE
The facility is booked through the Civic Theatre and the East/West Rooms can also be booked through the Gallery.

An "Inquiry Sheet for Venue Hire" form is necessary for all hiring not related to Council and/or Council's community committees.

On confirmation a booking is to be entered into the Events Perfect system for both internal and external bookings and an Event Sheet Confirmation is to be sent to the hirer for both internal and external bookings. A "Conditions of Hire" document is to be sent out to the hirer for all external bookings.

The fee is applicable to all hirers with the exception of Council and Council's designated community committees.

The fee will be set each year as part of Council's Management Plan process and will be on a full cost recovery basis. Council reserves the right to amend the rates at any time.

Attachment 2 FOR DELETION - Strategic Policy - ST085 - Hiring of Civic Precinct Facilities and Equipment (January 2009)

STRATEGIC 2011

All policies can be reviewed or revoked by a resolution of Council, at anytime.
This document is scheduled for review in September 2012

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Bookings made for the entire year will be subject to the rate applicable at the time of hire and not the date of the reservation.

Payment for hire is to accompany the completed hire form.

RELATED POLICIES/DOCUMENTS
Council's Policy Orange City Library – Community Use
Management Plan for current fees & charges

Responsible Area – Human Services

			REVISION		
	DATE	RESOLUTION		DATE	RESOLUTION
1	January 2009	09/453	2		

FOR DELETION

STRATEGIC 2011

All policies can be reviewed or revoked by a resolution of Council, at anytime.
This document is scheduled for review in September 2012

ORANGE
Australia's Colour City

INQUIRY SHEET FOR VENUE HIRE

(IE: COMMITTEE ROOM, CWR, OFC, OBG, EAST/WEST ROOMS, NORTH/SOUTH COURT, CIVIC SQUARE GROUNDS)

CONTACT DETAILS			
NAME			
CONTACT			
ADDRESS			
TOWN		POST CODE:	
PHONE	AM:	PM:	

ORANGE FUNCTION CENTRE			
TYPE OF FUNCTION		PAX	
COMMENCEMENT DATE		TIME	
TERMINATING DATE		TIME	
REHEARSAL DAY		TIME	
INVOICED		INVOICE DATE	
OTHER INFORMATION			

COMMITTEE ROOM 3			
TYPE OF FUNCTION		PAX	
COMMENCEMENT DATE		TIME	
TERMINATING DATE		TIME	
CATERING		COST	
EQUIPMENT		COST	
OTHER INFORMATION			

COUNCILLOR'S WORKROOM			
TYPE OF FUNCTION		PAX	
COMMENCEMENT DATE		TIME	
TERMINATING DATE		TIME	
CATERING		COST	
EQUIPMENT		COST	
OTHER INFORMATION			

CLOVER HILL FUNCTION CENTRE			
TYPE OF FUNCTION		PAX	
COMMENCEMENT DATE		TIME	
TERMINATING DATE		TIME	
FEE		DUE DATE FEE	
BOND		DUE DATE BOND	
SECURITY		KEYS RETURNED	

GARDEN AREAS			
TYPE OF ACTIVITY		AREA HIRED	
COMMENCEMENT DATE		TIME	

FOR DELETION

TERMINATING DATE		TIME	
VEHICLE ACCESS		DUE DATE	
FEE		DUE DATE FEE	
BOND		DUE DATE BOND	

CONTACT DETAILS			
NAME			
CONTACT			
ADDRESS			
TOWN		POST CODE:	
PHONE	AM:	PM:	

HISTORIC CHURCH			
TYPE OF FUNCTION		PAX	
COMMENCEMENT DATE		TIME	
TERMINATING DATE		TIME	
FEE		DUE DATE FEE	
BOND		DUE DATE BOND	

EAST ROOM			
TYPE OF FUNCTION		PAX	
COMMENCEMENT DATE		TIME	
TERMINATING DATE		TIME	
INVOICED		INVOICE DATE	
OTHER INFORMATION			

WEST ROOM			
TYPE OF FUNCTION		PAX	
COMMENCEMENT DATE		TIME	
TERMINATING DATE		TIME	
INVOICED		INVOICE DATE	
OTHER INFORMATION			

EAST/WEST ROOM			
TYPE OF FUNCTION		PAX	
COMMENCEMENT DATE		TIME	
TERMINATING DATE		TIME	
INVOICED		INVOICE DATE	
OTHER INFORMATION			

NORTH COURT			
TYPE OF FUNCTION		PAX	
COMMENCEMENT DATE		TIME	
TERMINATING DATE		TIME	
INVOICED		INVOICE DATE	
OTHER INFORMATION			

FOR DELETION

Attachment 2 FOR DELETION - Strategic Policy - ST085 - Hiring of Civic Precinct Facilities and Equipment (January 2009)

STRATEGIC 2011

All policies can be reviewed or revoked by a resolution of Council, at anytime.
This document is scheduled for review in September 2012

ORANGE
Australia's Colour City

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SOUTH COURT			
TYPE OF FUNCTION		PAX	
COMMENCEMENT DATE		TIME	
TERMINATING DATE		TIME	
INVOICED		INVOICE DATE	
OTHER INFORMATION			

CIVIC SQUARE			
TYPE OF FUNCTION		PAX	
COMMENCEMENT DATE		TIME	
TERMINATING DATE		TIME	
INVOICED		INVOICE DATE	
OTHER INFORMATION			

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CONDITIONS OF HIRE
COMMITTEE ROOMS AND OUTDOOR AREAS

Date:.....

1 That all areas of the venue are left in a clean and tidy condition. Should the venue be left in an unsatisfactory condition Council will arrange for contactors to clean the venue, the cost of which shall be met by the User.

2 Under no circumstances shall alcohol be permitted within the Northcourt / Southcourt or Civic Square Grounds areas.

3 For outdoor venues security will be the responsibility of the User, however in regard to the East and West Rooms and Orange Civic Centre committee rooms, Council staff will be provided to open prior to the event and secure all areas of the venue before departing.

4 Where keys are provided the User shall be responsible for securing all areas in and around the venue prior to departing.

5 The User shall ensure all due care will be taken to protect the interests of all persons involved in the use of the venue.

6 That the User conduct a safety inspection of the venue prior to the start of the event to ensure that the venue is fit for use for its intended purpose.

7 For outdoor venues the following is applicable:

- the User is to ensure that all marshals, staff, volunteers and participants are briefed in detail prior to the event.
- Use of a public address system is permitted provided the LA10 noise level emitted from the activity shall not exceed the 75dB(A) at the nearest Northcourt boundary.
- The speakers shall be fitted with a sound limiter and be directed away from adjoining residential buildings. Bass noise is to be kept to a minimum.
- The User shall liaise with Lyn Gough in respect of location and set up of tents and marquees
- Should the venue be declared unfit for use, the event shall not proceed and the User shall make contact with Council's Parks Supervisor, Lyn Gough immediately on 0417 419 030
- The User shall organise additional rubbish bins to be placed around the venue to cater for large numbers of people attending the function
- Vehicle access on the North Court grassed areas shall be restricted to show vehicles and essential service vehicles only. Under no circumstances shall any vehicle be permitted to drive across the underground stormwater channel without the prior consent of Council

FOR DELETION

Attachment 2 FOR DELETION - Strategic Policy - ST085 - Hiring of Civic Precinct Facilities and Equipment (January 2009)

Conditions of Hire 2

1 **Commencement of Use and Vacating of Venue**
The User agrees to begin the event and vacate the designated event space at the scheduled times agreed upon. Should the event go beyond the agreed finishing time, and the following User is inconvenienced, the Council reserves the right to charge whatever costs are reasonably incurred to the User to ensure the smooth operation of the following function.

2 **Force Majeure**
Where matters beyond the reasonable control of Orange City Council shall impair or prevent the venue being able to perform its obligations under the event agreement, the User releases Council from any liability or loss incidental or consequential to such matters.

3 **Health and Safety**
Prior to commencement of the event the User is responsible for familiarising themselves with the evacuation plan for that venue and briefing all those present on the said Plan. In the event of an emergency all persons are to evacuate the building immediately (no exceptions). The evacuation is to be done in a quick and orderly manner. No person is to re-enter the building. Please take note of where all emergency exit doors are located.

All fire exits must be kept clear of rubbish, extraneous equipment and materials at all times.

Occupational Health and Safety regulations must be adhered to at all times.

4 **Food**
In regard to outdoor venues, should it be proposed for the User to sell food or have an organisation/s sell food on behalf of the User, it is requested that the proprietor of each stall make application to Council for a food stall permit.

Please contact Council's Administrative Assistant, Rachel Chiswell on 6393 8295 for an application form.

In regard to indoor venues, catering is the responsibility of the User unless otherwise arranged with the venue at the time of booking.

5 **Amusement Devices**
Should the User propose to have amusement devises operate at the event, under Section 68 of the Local Government Act 1993 the proprietor of each device shall make application to Council to install and operate an amusement device.

6 **Damage/Insurance**
Orange City Council will not accept responsibility for damage or loss to equipment or merchandise left on the premises prior to, during and after the event.

The User is financially responsible for the cost to repair any damage caused by the User, his agents or by any other person entering the venue in relation to the booking.

FOR DELETION

The User must repay to Council any sum of money reasonably incurred by the Council for making repairs to or making good any damage to the venue, except in the case of any fitting which was broken prior to the date of commencement of the booking period.

7 **Insurance Policies**
In relation to outdoor venue hire, the User shall provide Council with evidence of Public Liability Insurance Cover for the event (to a minimum of $10,000,000) in the form of a Certificate of Currency with Orange City Council noted as an interested party.

The User must not do or leave undone or permit to be done or left undone anything, which might affect Council insurance policies relating to fire or public risk at the venue.

The User must indemnify Council to the extent that those policies are affected by any failure to comply with this obligation.

Workers compensation for both paid and volunteer staff, Personal Accident, Theft or Breakages insurances will be the responsibility of the User.

In addition they must indemnify the Council against all demands, claims, suits and actions which may arise from injury, death or damage caused to any person or property by the setting provided by the User.

8 **Client Responsibility**
The User is required to inform all relevant persons involved in the organising of the event of the terms and conditions attached to the approval.

9 **Non Partnership or Tenancy**
Nothing contained within this "Conditions of Hire" document is deemed to constitute a partnership between Orange City Council and the User or to create the relationship of landlord and tenant between them.

FOR DELETION

WITHDRAWAL OF APPROVAL

If the User commits a breach of any terms or conditions of this approval the booking may be terminated. If for any reason, not arising out of the wilful acts or default of the Council, the venue ceases to be available for the use by the User, the Council may give to the User notice in writing of the unavailability without there being any breach of this "Conditions of Hire" document.

STRATEGIC 2011

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ORANGE
Australia's Colour City

Conditions of Hire 4

ACCEPTANCE OF CONDITIONS

I hereby declare that I have read, understand and accept the conditions for the use of

the ..... stated in Council's "Conditions for Hire"

dated .....

Signed for and on behalf of -

Name (print) : _____

Signature : _____

Position : _____

Date : _____

Witness : _____

FOR DELETION

Attachment 3 FOR DELETION - Strategic Policy - ST057 - Private Works on Roadways (January 2009)

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ORANGE
Australia's Colour City

POLICY TITLE Private Works on Roadways

CATEGORY

ST057 **112/212/25/7**

OBJECTIVE
To provide a framework that gives instruction and support to those who need to carry out work on roadways.

GENERAL
The owner and/or builder will be held responsible for any unauthorised work within the road adjacent to their property and it is therefore in their interest to check with the Technical Services Division that prior approval has been granted, before any work is undertaken. Should Council discover unauthorised work which is unacceptable in terms of levels, quality etc, Council may direct its removal and re-instatement at the owner's/builder's cost.

PROCEDURE
Road Opening Permit
Any type of excavation (including alterations to existing footpath levels, the digging of drainage trenches and the construction of pedestrian or vehicular footpath crossings) adjacent to properties and on any part of the roadway (in particular, the footpath), must have the prior and written consent of Council - ie a Road Opening Permit must be obtained from the Technical Services Division.

Drainage Pipes Across Footpath
When house stormwater or subsoil drainage pipes are to be laid from the property to the kerb, and it is necessary to remove a section of kerb, this shall be done in a professional manner, using a concrete saw to cut the kerb. Such work shall be approved, on the final house drainage inspection to be carried out by Council's Development Services Division. In all cases it will be necessary for the person doing such drainage work to apply for a Road Opening Permit as outlined in Paragraph 1 above.

Alterations to Kerb and Gutter
Where the kerb opening provided does not correspond with the driveway location for the new building it will be necessary for the old kerb opening to be filled in and a new layback to be constructed in the correct position at the sole cost of the property owner.

Vehicular and Pedestrian Footpath Crossings
For the construction of all types of vehicular and pedestrian footpath crossings, the person doing such work MUST have the prior and WRITTEN consent of Council. Construction of concrete vehicle crossings may be carried out by private persons or contractors subject to such work being constructed in accordance with standard Council plans and specification, copies of which may be obtained from the Technical Services Division. Any crossing found to be unsatisfactory either as to level or standard of finish may be removed by Council and the original surface restored, in which case the cost will be charged to the applicant.

Any person contractor or builder frequently involved in such works as described above must re-apply to Council for permission to do such work at each new site.

Enclosing of Road or Footpath
If it is necessary to enclose any part of the footpath or roadway to permit the progress of any building, or to store materials, or for the protection of the public, it will be necessary for separate application to be made to the Technical Services Division, and no use of the road or footpath, or erection of hoarding may be made until application has been made, and written approval given.

FOR DELETION

Attachment 3 FOR DELETION - Strategic Policy - ST057 - Private Works on Roadways (January 2009)

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Safety and Public Liability and the Environment

Appropriate controls must be put in place prior to work commencing to limit any adverse environmental impact. All work must be undertaken in a safe manner utilising traffic control (ie in accordance with AS1742.3) which facilitates a safe passage for vehicles and pedestrians.

Any person wishing to undertake such works on Council land must demonstrate competencies comparable to those required of Council's minor works contractors and possess $20,000,000 public liability insurance which recognises Council as an interested party.

Quality

All work on Council land must be undertaken in accordance with current codes and standards and in a professional, tradelike manner.

Responsible Area – Technical Services

REVISION	DATE	RESOLUTION		DATE	RESOLUTION
1	Jan 2001		5	January 2008	
2	Jan 2005		6	January 2009	09/453
3	Jan 2006	06/685	7		
4	January 2007	07/207			

FOR DELETION

5.10 Statement of Investments - November 2025

RECORD NUMBER: 2025/2278
AUTHOR: John Thompson, Chief Financial Officer

EXECUTIVE SUMMARY

The purpose of this report is to provide a statement of Council's investments held for the period November 2025.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "15.3 Ensure financial stability and support efficient ongoing operation".

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

RECOMMENDATION

That Council resolves to:

1 Note the Statement of Investments for the period November 2025.

2 Adopt the certification of the Responsible Accounting Officer.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

Service/Project Delivery	Minimal risk exposure to our investment assets and ability to deliver services as our investments are fully compliant with our Investment Policy risk appetite and parameters.
Financial	Minimal risk to Council's liquidity, financial performance and position respectively. Interest rate cycle has been in a reduction phase though this may change in the period ahead. As investments redeem the renewal deposit rate is less that thew redeemed rate. Average investment weighted yield will continue to decline.
Reputation/Political	Negligible risk present.
Environment	Most of the larger Approved Deposit Institutions (ADIs) suggest that we invest in a hybrid portfolio and their underlying investments are in both Renewable and Non-Renewable energy entities respectively.
Compliance	All investments are all fully compliant with Council's Investment Policy ST042.
People & WHS	Negligible risk.
Information Technology/Cyber Security	Risk is low due to strong IT/Cyber Security controls over financial transactions and products invested in. However, vigilance is always taken with all new investments.

5.10 Statement of Investments - November 2025

SUPPORTING INFORMATION

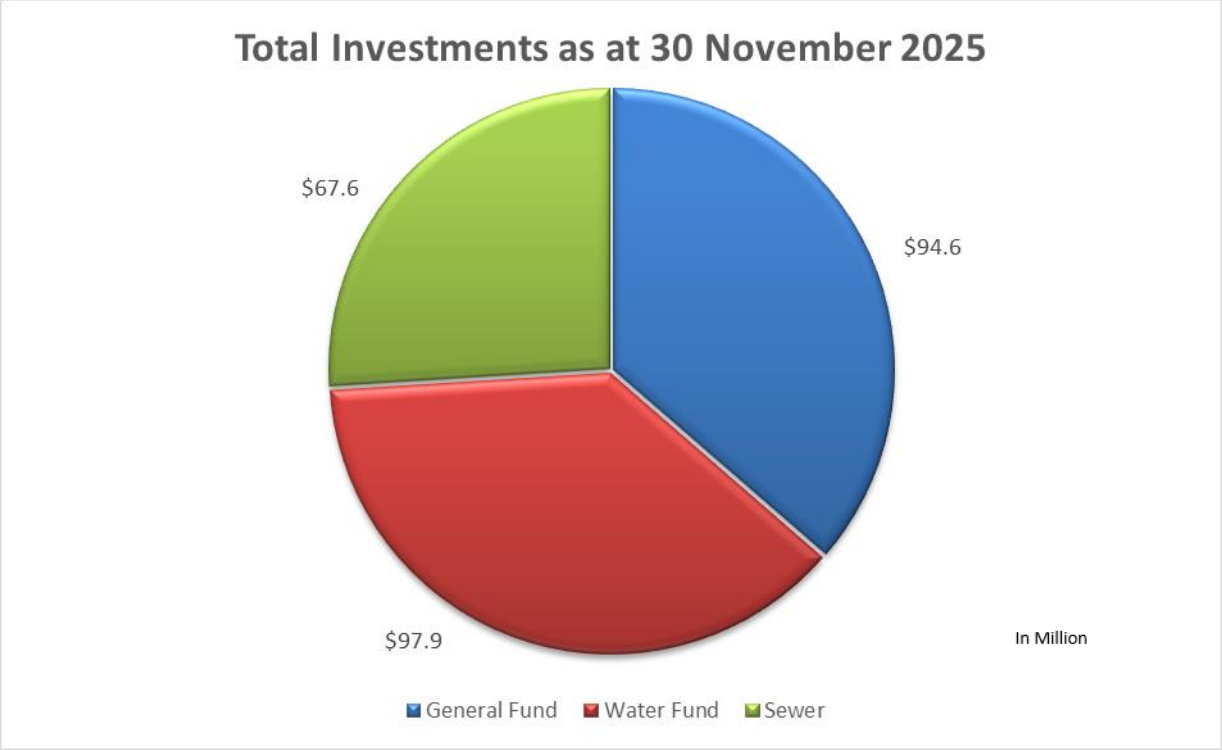
Statement of Investments – November 2025

The investments held by Council in each fund is shown below:

Fund	31/10/2025	30/11/2025
General Fund	84,826,466	94,588,315
Water Fund	97,890,481	97,907,524
Sewer Fund	76,323,307	67,584,499
Total Funds	**259,040,254**	**260,080,338**

See **Table 1** below:

Table 1: Total investments as at 30 November 2025



Since last Month (October 2025) the Sewer Fund has reduced by $9 Million. This represents the second half ($9.25Million) of the $18.5 Million Internal Loan to the General Fund to provide funding for the continued construction of the Conservatorium and Planetarium. The Corresponding $9 Million as seen in an increase to the balance of the General Fund. There is no noticeable change in the Water Fund balance from last month.

Portfolio Performance

As at the end of November 2025, Council's investment portfolio remains largely secured through fixed rate term deposits (87.3%), with the remaining portfolio allocated to FRNs (4.1%), bonds (2.2%), and cash (6.4%).

Overall Council's portfolio remains highly liquid and diversified with approximately 74% of assets maturing under 12 months and no exposure to the unrated ADI sector.

All investments are within Council's risk appetite as per our investment Policy ST042.

5.10 Statement of Investments - November 2025

The weighted average interest rate of **Council's investment portfolio** (refer to the **green line** in **Table 2** below) for the period ending 30 November 2025 was **4.22 percent (4.19 in October)**, which is only slightly below **Council Policy's (ST042) target** or **'mandated' cash rate** (refer to the **red line** in the chart below) of **4.35 percent** or 435 basis points (based on a target of 75 basis points above the cash rate for November at 3.60 percent).

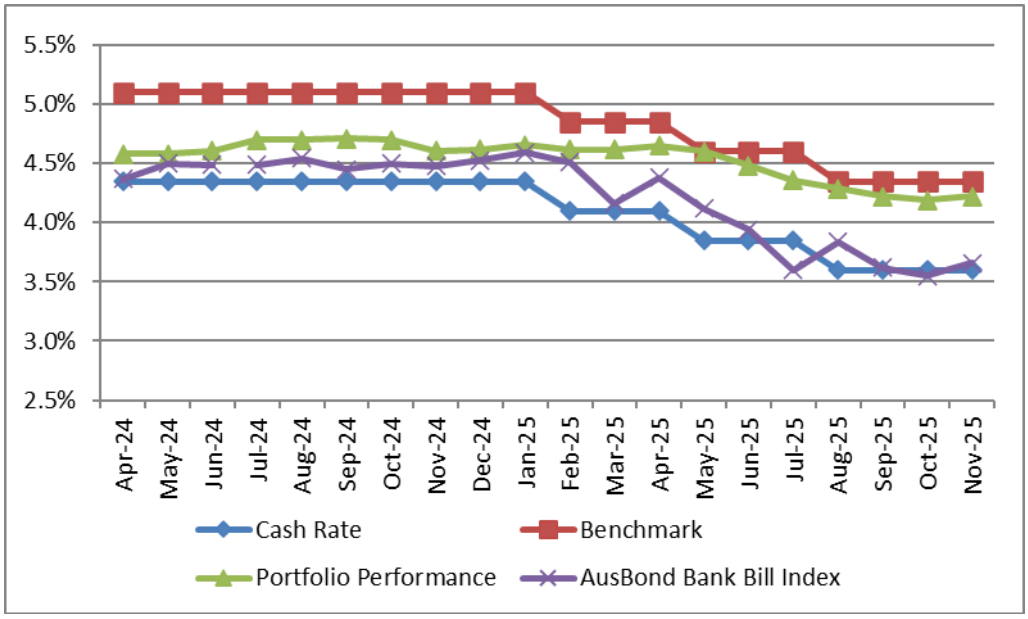
The official cash rate now appears to have stabilised for now. Council acknowledges that it is currently not achieving its 'mandated levels', although it has improved it performance on investments from the last month. This is a function of the interest rate cycle and has a lag effect to the official cash rates as they both increase and decrease.

Council will continue to monitor maturing investments to ensure these are reinvested at optimum investment rates available by respective investment providers at the time balancing these with liquidity and cash flow needs at the time. Retiring investments are reinvested to optimise returns in line with Council's Investment Policy.

A review of the current target benchmark is being progressed as part of the broader review of Council's Investment Policy as discussed and agreed at the 26 June 2024 Audit, Risk, and Improvement Committee (ARIC). This was tabled for ARIC in the 4 June 2025 meeting. However, has been extended for review by 31 December (in the March 2026 meeting. Any outcome will be advised to Council in due course.

For your reference Council has also compared its performances to the Bloomberg **AusBond Bank Bill Index** (Baubil or Ausbond) to provide a further benchmark (refer to the **purple line** in the below chart). This index is focused on short term Australian money market investments. For the period November 2025, the AusBond rate was 3.66 percent (noting the cash rate is 3.60 percent). This is an indicator to market expected movements in the Official cash rate. The AusBond rate is supplied to Council by our investment consultants Arlo Advisory Pty Ltd.

Table 2: Weighted average interest rate indicators v Council's investment portfolio



Council's Investment Policy also establishes limits in relation to the maturity terms of Council's investments as well as the credit ratings of the institutions with whom Council can invest.

5.10 Statement of Investments - November 2025

The following tables provide a dissection of Council's investment portfolio as required by the Policy. The Policy identifies the maximum amount that can be held in a variety of investment products or with institutions based on their respective credit ratings.

Table 3 shows the percentage held by Council (Holdings) and the additional amount that Council could hold (Capacity) for each term to maturity allocation in accordance with limits established by Council's Policy.

Table 3: Maturity – term limits

Term to Maturity Allocation	Maximum	Holdings	Capacity
0 - 3 Months	100.00%	32.74%	67.26%
3 - 12 Months	100.00%	41.53%	58.47%
1 - 2 Years	70.00%	9.09%	60.91%
2 - 5 Years	50.00%	16.64%	33.36%
5+ Years	25.00%	0.00%	25.00%

Table 4 (below) shows the total amount held, and the weighted average interest rate (or Return on investment), by the deposit parcel credit ratings respectively. The credit rating is an independent opinion of the capability and willingness of a financial institution to repay its debts, or in other words, the providers' financial strength or creditworthiness. The rating is typically calculated as the likelihood of a failure occurring over a given period, with the higher rating (AAA) being superior due to having a lower chance of default. However, it is accepted that this lower risk will be accompanied by a lower return on investment and conversely the higher the risk will be accompanied by a higher weighted return.

The level of money held in the bank accounts has been added to the table to illustrate Council's ability to cover its operational liabilities that typically occur (for example payroll, materials and supplies, contracts, utilities, etc.).

Table 4: Credit rating limits

Credit Rating	Maximum	Holding	Remaining Capacity	Value	Return on investment
Bank Accounts	100.00%	6.41%	93.59%	16,661,070	3.45%
AAA	100.00%	0.39%	99.61%	1,003,200	4.50%
AA	100.00%	37.56%	62.44%	97,680,436	3.73%
A	60.00%	33.96%	26.04%	88,315,707	4.75%
BBB & NR	40.00%	21.69%	18.31%	56,419,924	4.55%
Below BBB	0.00%	0.00%	0.00%	-	0.00%
				260,080,338	

It is noted that Council still holds several long-term investments (longer term investments established several years ago) with a significantly lower than market interest rate. These investments will incur significant costs to redeem (or break) early and would thus impact Council's expected interest income. These investments will naturally be redeemed at maturity and reinvested into the best performing products at that time. It is important to note there will always be a lag in our performance to the spot interest rate at any time (both on the lower side and the higher side) depending on where we are at in the interest rate cycle.

Portfolio advice

Council uses the services of an independent investment advisor in maintaining its portfolio of investments. Council's current investment advisor is Arlo Advisory Pty Ltd. Services provided to Council currently include:

5.10 Statement of Investments - November 2025

- quarterly portfolio summary reports;
- advice on investment opportunities, in particular Floating Rate Note products;
- advice on policy construction; and
- year-end market values for Floating Rate Note products held by Council.

Certification by Responsible Accounting Officer

Section 212(1) of the Local Government (General) Regulation 2021 requires that a written report be presented each month at an Ordinary Meeting of the Council detailing all money that Council has invested under *Section 625 of the Local Government Act 1993*.

I, John Thompson, hereby certify that all investments have been made in accordance with Section 625 of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2021* and Council's Investment Policy.

ATTACHMENTS

1 Monthly Investment Report November 2025, D25/146994⇩

Investment Report

01/11/2025 to 30/11/2025

ORANGE CITY COUNCIL

Portfolio Valuation as at 30/11/2025

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value ($)	Face Value ($)	Accrued ($)	Accrued MTD ($)
NAB	AA-	TD	GENERAL	At Maturity	14/08/2025	04/12/2025	4.1200	2,000,000.00	2,000,000.00	24,607.12	6,772.60
NAB	AA-	TD	GENERAL	At Maturity	11/09/2025	04/12/2025	4.1000	6,000,000.00	6,000,000.00	54,591.78	20,219.18
ING Bank (Australia) Ltd	A	TD	SEWER	Annual	14/12/2023	11/12/2025	5.2000	4,500,000.00	4,500,000.00	224,383.56	19,232.88
ING Bank (Australia) Ltd	A	TD	WATER	Annual	14/12/2023	11/12/2025	5.2000	2,500,000.00	2,500,000.00	124,657.53	10,684.93
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	14/12/2023	11/12/2025	5.2000	3,000,000.00	3,000,000.00	149,589.04	12,821.92
ING Bank (Australia) Ltd	A	TD	WATER	Quarterly	16/12/2022	18/12/2025	4.7000	5,000,000.00	5,000,000.00	48,931.51	19,315.07
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	21/12/2023	18/12/2025	5.0800	3,500,000.00	3,500,000.00	346,344.66	14,613.70
Rabobank Australia Limited	A	TD	GENERAL	At Maturity	02/10/2025	08/01/2026	4.1500	5,000,000.00	5,000,000.00	34,109.59	17,054.79
Rabobank Australia Limited	A	TD	GENERAL	At Maturity	24/07/2025	08/01/2026	4.3100	3,000,000.00	3,000,000.00	46,052.05	10,627.40
Suncorp Bank	AA-	TD	WATER	At Maturity	19/06/2025	08/01/2026	4.3700	2,000,000.00	2,000,000.00	39,509.59	7,183.56
Defence Bank	BBB+	TD	SEWER	At Maturity	23/01/2025	08/01/2026	4.9000	5,000,000.00	5,000,000.00	209,424.66	20,136.99
NAB	AA-	TD	GENERAL	At Maturity	17/07/2025	08/01/2026	4.1100	2,000,000.00	2,000,000.00	30,853.15	6,756.16
NAB	AA-	TD	GENERAL	At Maturity	14/08/2025	15/01/2026	4.1200	2,000,000.00	2,000,000.00	24,607.12	6,772.60
Suncorp Bank	AA-	TD	SEWER	At Maturity	19/06/2025	15/01/2026	4.3800	4,000,000.00	4,000,000.00	79,200.00	14,400.00
ING Bank (Australia) Ltd	A	TD	SEWER	Annual	11/01/2024	15/01/2026	4.9600	3,000,000.00	3,000,000.00	131,270.14	12,230.14
Westpac	AA-	TD	WATER	At Maturity	23/01/2025	05/02/2026	4.8700	7,000,000.00	7,000,000.00	291,399.45	28,019.18

IMPERIUM MARKETS

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ORANGE CITY COUNCIL

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value ($)	Face Value ($)	Accrued ($)	Accrued MTD ($)
BOQ	A-	TD	GENERAL	At Maturity	27/11/2025	12/02/2026	3.9800	3,000,000.00	3,000,000.00	1,308.49	1,308.49
Westpac	AA-	TD	SEWER	Quarterly	10/02/2022	12/02/2026	2.1500	1,000,000.00	1,000,000.00	1,236.99	1,236.99
Westpac	AA-	TD	WATER	Quarterly	10/02/2022	12/02/2026	2.1500	1,000,000.00	1,000,000.00	1,236.99	1,236.99
Westpac	AA-	TD	GENERAL	Quarterly	10/02/2022	12/02/2026	2.1500	1,000,000.00	1,000,000.00	1,236.99	1,236.99
NAB	AA-	TD	GENERAL	At Maturity	14/08/2025	13/02/2026	4.1200	3,000,000.00	3,000,000.00	36,910.68	10,158.90
State Bank of India, Sydney Branch	BBB	TD	GENERAL	At Maturity	20/02/2025	19/02/2026	5.2000	4,000,000.00	4,000,000.00	161,841.10	17,095.89
Australian Military Bank	BBB+	TD	GENERAL	At Maturity	27/11/2025	05/03/2026	4.1800	2,000,000.00	2,000,000.00	916.16	916.16
Auswide Bank	BBB	TD	SEWER	At Maturity	04/09/2025	05/03/2026	4.1700	2,000,000.00	2,000,000.00	20,107.40	6,854.79
BOQ	A-	TD	GENERAL	At Maturity	28/08/2025	05/03/2026	4.1300	5,000,000.00	5,000,000.00	53,746.58	16,972.60
Rabobank Australia Limited	A	TD	GENERAL	Annual	05/09/2024	05/03/2026	4.9200	4,000,000.00	4,000,000.00	46,908.49	16,175.34
Westpac	AA-	TD	WATER	Quarterly	04/03/2021	05/03/2026	1.2000	1,500,000.00	1,500,000.00	4,339.73	1,479.45
Westpac	AA-	TD	SEWER	Quarterly	04/03/2021	05/03/2026	1.2000	1,000,000.00	1,000,000.00	2,893.15	986.30
P&N Bank	BBB+	TD	WATER	Quarterly	16/03/2023	19/03/2026	4.7000	5,000,000.00	5,000,000.00	48,931.51	19,315.07
Westpac	AA-	TD	GENERAL	At Maturity	28/08/2025	02/04/2026	4.1200	5,000,000.00	5,000,000.00	53,616.44	16,931.51
JUDO BANK	BBB	TD	WATER	Annual	13/03/2025	02/04/2026	4.6500	5,000,000.00	5,000,000.00	167,527.40	19,109.59
BankVic	BBB+	TD	GENERAL	At Maturity	24/07/2025	09/04/2026	4.1500	3,000,000.00	3,000,000.00	44,342.47	10,232.88
ING Bank (Australia) Ltd	A	TD	WATER	Annual	20/03/2025	09/04/2026	4.6500	2,000,000.00	2,000,000.00	65,227.40	7,643.84
NAB	AA-	TD	SEWER	At Maturity	20/03/2025	09/04/2026	4.6000	3,000,000.00	3,000,000.00	96,789.04	11,342.47

ORANGE CITY COUNCIL

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value ($)	Face Value ($)	Accrued ($)	Accrued MTD ($)
ING Bank (Australia) Ltd	A	TD	WATER	Annual	20/03/2025	16/04/2026	4.6500	2,000,000.00	2,000,000.00	65,227.40	7,643.84
Defence Bank	BBB+	TD	SEWER	At Maturity	04/09/2025	07/05/2026	4.1800	2,000,000.00	2,000,000.00	20,155.62	6,871.23
Defence Bank	BBB+	TD	GENERAL	At Maturity	04/09/2025	07/05/2026	4.1800	3,000,000.00	3,000,000.00	30,233.42	10,306.85
BOQ	A-	TD	WATER	Quarterly	04/07/2025	07/05/2026	4.1000	3,000,000.00	3,000,000.00	18,534.25	10,109.59
Australian Unity Bank	BBB+	TD	SEWER	Annual	01/05/2025	07/05/2026	4.3000	2,000,000.00	2,000,000.00	50,421.92	7,068.49
State Bank of India, Sydney Branch	BBB	TD	SEWER	At Maturity	03/04/2025	07/05/2026	4.9000	2,000,000.00	2,000,000.00	64,975.34	8,054.79
NAB	AA-	TD	SEWER	At Maturity	10/07/2025	07/05/2026	4.1500	4,000,000.00	4,000,000.00	65,490.41	13,643.84
NAB	AA-	TD	GENERAL	At Maturity	04/09/2025	13/05/2026	4.1800	3,000,000.00	3,000,000.00	30,233.42	10,306.85
NAB	AA-	TD	GENERAL	At Maturity	18/09/2025	03/06/2026	4.1500	5,000,000.00	5,000,000.00	42,068.49	17,054.79
NAB	AA-	TD	WATER	At Maturity	17/07/2025	04/06/2026	4.1000	2,000,000.00	2,000,000.00	30,778.08	6,739.73
NAB	AA-	TD	GENERAL	At Maturity	18/09/2025	10/06/2026	4.1600	3,000,000.00	3,000,000.00	25,301.92	10,257.53
Australian Unity Bank	BBB+	TD	SEWER	At Maturity	05/06/2025	11/06/2026	4.3000	3,000,000.00	3,000,000.00	63,263.01	10,602.74
Australian Unity Bank	BBB+	TD	SEWER	At Maturity	05/06/2025	18/06/2026	4.3000	3,000,000.00	3,000,000.00	63,263.01	10,602.74
Heartland Bank Australia Limited	BBB	TD	GENERAL	At Maturity	13/11/2025	02/07/2026	4.4000	3,000,000.00	3,000,000.00	6,509.59	6,509.59
Auswide Bank	BBB	TD	WATER	At Maturity	02/10/2025	02/07/2026	4.2000	6,000,000.00	6,000,000.00	41,424.66	20,712.33
Rabobank Australia Limited	A	TD	SEWER	Annual	04/07/2025	06/07/2026	4.0700	2,000,000.00	2,000,000.00	33,452.05	6,690.41
P&N Bank	BBB+	TD	WATER	Quarterly	13/07/2023	16/07/2026	5.7500	2,000,000.00	2,000,000.00	15,438.36	9,452.05
NAB	AA-	TD	WATER	At Maturity	04/09/2025	05/08/2026	4.1800	2,000,000.00	2,000,000.00	20,155.62	6,871.23

ORANGE CITY COUNCIL

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value ($)	Face Value ($)	Accrued ($)	Accrued MTD ($)
NAB	AA-	TD	SEWER	At Maturity	31/07/2025	06/08/2026	4.1400	3,000,000.00	3,000,000.00	41,853.70	10,208.22
NAB	AA-	TD	SEWER	At Maturity	31/07/2025	03/09/2026	4.1300	2,000,000.00	2,000,000.00	27,835.07	6,789.04
Westpac	AA-	TD	GENERAL	Quarterly	28/10/2021	29/10/2026	1.7800	1,000,000.00	1,000,000.00	1,658.08	1,463.01
Westpac	AA-	TD	SEWER	Quarterly	28/10/2021	29/10/2026	1.7800	1,000,000.00	1,000,000.00	1,658.08	1,463.01
Westpac	AA-	TD	WATER	Quarterly	28/10/2021	29/10/2026	1.7800	2,000,000.00	2,000,000.00	3,316.16	2,926.03
Westpac	AA-	TD	WATER	Quarterly	28/10/2021	29/10/2026	1.7800	4,500,000.00	4,500,000.00	7,461.37	6,583.56
Westpac	AA-	TD	WATER	Quarterly	02/12/2021	03/12/2026	2.0000	1,000,000.00	1,000,000.00	4,931.51	1,643.84
Westpac	AA-	TD	SEWER	Quarterly	02/12/2021	03/12/2026	2.0000	2,000,000.00	2,000,000.00	9,863.01	3,287.67
Westpac	AA-	TD	GENERAL	Quarterly	02/12/2021	03/12/2026	2.0000	2,000,000.00	2,000,000.00	9,863.01	3,287.67
Westpac	AA-	TD	WATER	Quarterly	27/11/2025	03/12/2026	4.4300	2,000,000.00	2,000,000.00	970.96	970.96
Westpac	AA-	TD	WATER	Quarterly	25/01/2024	28/01/2027	4.8400	1,000,000.00	1,000,000.00	4,641.10	3,978.08
State Bank of India, Sydney Branch	BBB	TD	WATER	At Maturity	24/07/2025	09/02/2027	4.1000	1,000,000.00	1,000,000.00	14,602.74	3,369.86
NAB	AA-	TD	SEWER	Quarterly	10/02/2022	09/02/2027	2.3500	1,000,000.00	1,000,000.00	1,352.05	1,352.05
Westpac	AA-	TD	SEWER	Semi-Annual	15/02/2024	18/02/2027	4.8700	1,340,000.00	1,340,000.00	19,309.22	5,363.67
NAB	AA-	BOND	WATER	Semi-Annual	25/02/2022	25/02/2027	2.9000	442,975.50	450,000.00	3,503.84	1,072.60
NAB	AA-	BOND	SEWER	Semi-Annual	25/02/2022	25/02/2027	2.9000	442,975.50	450,000.00	3,503.84	1,072.60
NAB	AA-	TD	WATER	Quarterly	04/07/2025	04/03/2027	4.0000	2,000,000.00	2,000,000.00	12,054.79	6,575.34
Royal Bank of Canada	AAA	BOND	WATER	Semi-Annual	13/07/2022	13/07/2027	4.5000	1,003,200.00	1,000,000.00	17,260.27	3,698.63
Westpac	AA-	TD	WATER	Annual	13/11/2025	02/09/2027	4.3300	5,000,000.00	5,000,000.00	10,676.71	10,676.71

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Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value ($)	Face Value ($)	Accrued ($)	Accrued MTD ($)
AMP Bank	BBB+	FRN	SEWER	Quarterly	13/09/2024	13/09/2027	4.8502	3,419,924.00	3,400,000.00	34,788.56	13,553.98
ANZ Bank	AA-	FRN	SEWER	Quarterly	31/03/2023	31/03/2028	4.6364	1,516,449.00	1,500,000.00	11,813.29	5,716.11
Rabobank Australia Limited	A	TD	WATER	Annual	17/07/2025	21/07/2028	4.2900	2,000,000.00	2,000,000.00	32,204.38	7,052.05
BOQ	A-	FRN	WATER	Quarterly	20/11/2025	20/11/2028	4.4112	3,999,952.00	4,000,000.00	5,317.61	5,317.61
ING Bank (Australia) Ltd	A	FRN	GENERAL	Quarterly	20/08/2024	20/08/2029	4.6612	1,815,755.40	1,800,000.00	2,528.54	2,528.54
Rabobank Australia Limited	A	TD	WATER	Annual	22/08/2024	29/08/2029	4.8500	5,000,000.00	5,000,000.00	67,102.74	19,931.51
Rabobank Australia Limited	A	TD	GENERAL	Annual	29/08/2024	30/08/2029	4.8500	3,000,000.00	3,000,000.00	37,471.23	11,958.90
Rabobank Australia Limited	A	TD	SEWER	Annual	05/09/2024	06/09/2029	4.8500	4,000,000.00	4,000,000.00	46,241.10	15,945.21
BOQ	A-	TD	WATER	Annual	03/04/2025	04/04/2030	4.5900	5,000,000.00	5,000,000.00	152,161.64	18,863.01
Rabobank Australia Limited	A	TD	WATER	Annual	01/05/2025	02/05/2030	4.7300	5,000,000.00	5,000,000.00	138,660.27	19,438.36
ING Bank (Australia) Ltd	A	TD	SEWER	Annual	22/05/2025	23/05/2030	4.6200	2,000,000.00	2,000,000.00	48,858.08	7,594.52
ING Bank (Australia) Ltd	A	TD	WATER	Annual	22/05/2025	23/05/2030	4.6200	2,000,000.00	2,000,000.00	48,858.08	7,594.52
BOQ	A-	TD	WATER	Annual	06/06/2025	06/06/2030	4.1500	1,000,000.00	1,000,000.00	20,238.36	3,410.96
Rabobank Australia Limited	A	TD	SEWER	Annual	12/06/2025	13/06/2030	4.6000	3,000,000.00	3,000,000.00	65,030.14	11,342.47
Westpac	AA-	BOND	WATER	Semi-Annual	19/06/2025	19/06/2030	4.3000	3,938,036.00	4,000,000.00	77,753.42	14,136.99
Commonwealth Bank	AA-	CASH	WATER	Monthly	30/11/2025	30/11/2025	3.4500	2,023,360.84	2,023,360.84	24,742.47	24,742.47
Commonwealth Bank	AA-	CASH	SEWER	Monthly	30/11/2025	30/11/2025	3.4500	1,365,150.31	1,365,150.31	27,822.03	27,822.03

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Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value ($)	Face Value ($)	Accrued ($)	Accrued MTD ($)
Commonwealth Bank	AA-	CASH	GENERAL	Monthly	30/11/2025	30/11/2025	3.4500	13,272,559.33	13,272,559.33	10,875.00	10,875.00
TOTALS								**260,080,337.88**	**260,101,070.48**	**4,404,356.99**	**870,180.78**

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Portfolio by Asset as at 30/11/2025

Asset Type: CASH

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value ($)	Face Value ($)	Accrued ($)	Accrued MTD ($)
Commonwealth Bank	AA-	CASH	WATER	Monthly	30/11/2025	30/11/2025	3.4500	2,023,360.84	2,023,360.84	24,742.47	24,742.47
Commonwealth Bank	AA-	CASH	SEWER	Monthly	30/11/2025	30/11/2025	3.4500	1,365,150.31	1,365,150.31	27,822.03	27,822.03
Commonwealth Bank	AA-	CASH	GENERAL	Monthly	30/11/2025	30/11/2025	3.4500	13,272,559.33	13,272,559.33	10,875.00	10,875.00
CASH SUBTOTALS								**16,661,070.48**	**16,661,070.48**	**63,439.50**	**63,439.50**

Asset Type: TD

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value ($)	Face Value ($)	Accrued ($)	Accrued MTD ($)
NAB	AA-	TD	GENERAL	At Maturity	14/08/2025	04/12/2025	4.1200	2,000,000.00	2,000,000.00	24,607.12	6,772.60
NAB	AA-	TD	GENERAL	At Maturity	11/09/2025	04/12/2025	4.1000	6,000,000.00	6,000,000.00	54,591.78	20,219.18
ING Bank (Australia) Ltd	A	TD	SEWER	Annual	14/12/2023	11/12/2025	5.2000	4,500,000.00	4,500,000.00	224,383.56	19,232.88
ING Bank (Australia) Ltd	A	TD	WATER	Annual	14/12/2023	11/12/2025	5.2000	2,500,000.00	2,500,000.00	124,657.53	10,684.93
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	14/12/2023	11/12/2025	5.2000	3,000,000.00	3,000,000.00	149,589.04	12,821.92
ING Bank (Australia) Ltd	A	TD	WATER	Quarterly	16/12/2022	18/12/2025	4.7000	5,000,000.00	5,000,000.00	48,931.51	19,315.07
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	21/12/2023	18/12/2025	5.0800	3,500,000.00	3,500,000.00	346,344.66	14,613.70

ORANGE CITY COUNCIL

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value ($)	Face Value ($)	Accrued ($)	Accrued MTD ($)
Rabobank Australia Limited	A	TD	GENERAL	At Maturity	02/10/2025	08/01/2026	4.1500	5,000,000.00	5,000,000.00	34,109.59	17,054.79
Rabobank Australia Limited	A	TD	GENERAL	At Maturity	24/07/2025	08/01/2026	4.3100	3,000,000.00	3,000,000.00	46,052.05	10,627.40
Suncorp Bank	AA-	TD	WATER	At Maturity	19/06/2025	08/01/2026	4.3700	2,000,000.00	2,000,000.00	39,509.59	7,183.56
Defence Bank	BBB+	TD	SEWER	At Maturity	23/01/2025	08/01/2026	4.9000	5,000,000.00	5,000,000.00	209,424.66	20,136.99
NAB	AA-	TD	GENERAL	At Maturity	17/07/2025	08/01/2026	4.1100	2,000,000.00	2,000,000.00	30,853.15	6,756.16
NAB	AA-	TD	GENERAL	At Maturity	14/08/2025	15/01/2026	4.1200	2,000,000.00	2,000,000.00	24,607.12	6,772.60
Suncorp Bank	AA-	TD	SEWER	At Maturity	19/06/2025	15/01/2026	4.3800	4,000,000.00	4,000,000.00	79,200.00	14,400.00
ING Bank (Australia) Ltd	A	TD	SEWER	Annual	11/01/2024	15/01/2026	4.9600	3,000,000.00	3,000,000.00	131,270.14	12,230.14
Westpac	AA-	TD	WATER	At Maturity	23/01/2025	05/02/2026	4.8700	7,000,000.00	7,000,000.00	291,399.45	28,019.18
BOQ	A-	TD	GENERAL	At Maturity	27/11/2025	12/02/2026	3.9800	3,000,000.00	3,000,000.00	1,308.49	1,308.49
Westpac	AA-	TD	SEWER	Quarterly	10/02/2022	12/02/2026	2.1500	1,000,000.00	1,000,000.00	1,236.99	1,236.99
Westpac	AA-	TD	WATER	Quarterly	10/02/2022	12/02/2026	2.1500	1,000,000.00	1,000,000.00	1,236.99	1,236.99
Westpac	AA-	TD	GENERAL	Quarterly	10/02/2022	12/02/2026	2.1500	1,000,000.00	1,000,000.00	1,236.99	1,236.99
NAB	AA-	TD	GENERAL	At Maturity	14/08/2025	13/02/2026	4.1200	3,000,000.00	3,000,000.00	36,910.68	10,158.90
State Bank of India, Sydney Branch	BBB	TD	GENERAL	At Maturity	20/02/2025	19/02/2026	5.2000	4,000,000.00	4,000,000.00	161,841.10	17,095.89
Australian Military Bank	BBB+	TD	GENERAL	At Maturity	27/11/2025	05/03/2026	4.1800	2,000,000.00	2,000,000.00	916.16	916.16
Auswide Bank	BBB	TD	SEWER	At Maturity	04/09/2025	05/03/2026	4.1700	2,000,000.00	2,000,000.00	20,107.40	6,854.79
BOQ	A-	TD	GENERAL	At Maturity	28/08/2025	05/03/2026	4.1300	5,000,000.00	5,000,000.00	53,746.58	16,972.60

ORANGE CITY COUNCIL

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value ($)	Face Value ($)	Accrued ($)	Accrued MTD ($)
Rabobank Australia Limited	A	TD	GENERAL	Annual	05/09/2024	05/03/2026	4.9200	4,000,000.00	4,000,000.00	46,908.49	16,175.34
Westpac	AA-	TD	WATER	Quarterly	04/03/2021	05/03/2026	1.2000	1,500,000.00	1,500,000.00	4,339.73	1,479.45
Westpac	AA-	TD	SEWER	Quarterly	04/03/2021	05/03/2026	1.2000	1,000,000.00	1,000,000.00	2,893.15	986.30
P&N Bank	BBB+	TD	WATER	Quarterly	16/03/2023	19/03/2026	4.7000	5,000,000.00	5,000,000.00	48,931.51	19,315.07
Westpac	AA-	TD	GENERAL	At Maturity	28/08/2025	02/04/2026	4.1200	5,000,000.00	5,000,000.00	53,616.44	16,931.51
JUDO BANK	BBB	TD	WATER	Annual	13/03/2025	02/04/2026	4.6500	5,000,000.00	5,000,000.00	167,527.40	19,109.59
BankVic	BBB+	TD	GENERAL	At Maturity	24/07/2025	09/04/2026	4.1500	3,000,000.00	3,000,000.00	44,342.47	10,232.88
ING Bank (Australia) Ltd	A	TD	WATER	Annual	20/03/2025	09/04/2026	4.6500	2,000,000.00	2,000,000.00	65,227.40	7,643.84
NAB	AA-	TD	SEWER	At Maturity	20/03/2025	09/04/2026	4.6000	3,000,000.00	3,000,000.00	96,789.04	11,342.47
ING Bank (Australia) Ltd	A	TD	WATER	Annual	20/03/2025	16/04/2026	4.6500	2,000,000.00	2,000,000.00	65,227.40	7,643.84
Defence Bank	BBB+	TD	SEWER	At Maturity	04/09/2025	07/05/2026	4.1800	2,000,000.00	2,000,000.00	20,155.62	6,871.23
Defence Bank	BBB+	TD	GENERAL	At Maturity	04/09/2025	07/05/2026	4.1800	3,000,000.00	3,000,000.00	30,233.42	10,306.85
BOQ	A-	TD	WATER	Quarterly	04/07/2025	07/05/2026	4.1000	3,000,000.00	3,000,000.00	18,534.25	10,109.59
Australian Unity Bank	BBB+	TD	SEWER	Annual	01/05/2025	07/05/2026	4.3000	2,000,000.00	2,000,000.00	50,421.92	7,068.49
State Bank of India, Sydney Branch	BBB	TD	SEWER	At Maturity	03/04/2025	07/05/2026	4.9000	2,000,000.00	2,000,000.00	64,975.34	8,054.79
NAB	AA-	TD	SEWER	At Maturity	10/07/2025	07/05/2026	4.1500	4,000,000.00	4,000,000.00	65,490.41	13,643.84
NAB	AA-	TD	GENERAL	At Maturity	04/09/2025	13/05/2026	4.1800	3,000,000.00	3,000,000.00	30,233.42	10,306.85
NAB	AA-	TD	GENERAL	At Maturity	18/09/2025	03/06/2026	4.1500	5,000,000.00	5,000,000.00	42,068.49	17,054.79

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Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value ($)	Face Value ($)	Accrued ($)	Accrued MTD ($)
NAB	AA-	TD	WATER	At Maturity	17/07/2025	04/06/2026	4.1000	2,000,000.00	2,000,000.00	30,778.08	6,739.73
NAB	AA-	TD	GENERAL	At Maturity	18/09/2025	10/06/2026	4.1600	3,000,000.00	3,000,000.00	25,301.92	10,257.53
Australian Unity Bank	BBB+	TD	SEWER	At Maturity	05/06/2025	11/06/2026	4.3000	3,000,000.00	3,000,000.00	63,263.01	10,602.74
Australian Unity Bank	BBB+	TD	SEWER	At Maturity	05/06/2025	18/06/2026	4.3000	3,000,000.00	3,000,000.00	63,263.01	10,602.74
Heartland Bank Australia Limited	BBB	TD	GENERAL	At Maturity	13/11/2025	02/07/2026	4.4000	3,000,000.00	3,000,000.00	6,509.59	6,509.59
Auswide Bank	BBB	TD	WATER	At Maturity	02/10/2025	02/07/2026	4.2000	6,000,000.00	6,000,000.00	41,424.66	20,712.33
Rabobank Australia Limited	A	TD	SEWER	Annual	04/07/2025	06/07/2026	4.0700	2,000,000.00	2,000,000.00	33,452.05	6,690.41
P&N Bank	BBB+	TD	WATER	Quarterly	13/07/2023	16/07/2026	5.7500	2,000,000.00	2,000,000.00	15,438.36	9,452.05
NAB	AA-	TD	WATER	At Maturity	04/09/2025	05/08/2026	4.1800	2,000,000.00	2,000,000.00	20,155.62	6,871.23
NAB	AA-	TD	SEWER	At Maturity	31/07/2025	06/08/2026	4.1400	3,000,000.00	3,000,000.00	41,853.70	10,208.22
NAB	AA-	TD	SEWER	At Maturity	31/07/2025	03/09/2026	4.1300	2,000,000.00	2,000,000.00	27,835.07	6,789.04
Westpac	AA-	TD	GENERAL	Quarterly	28/10/2021	29/10/2026	1.7800	1,000,000.00	1,000,000.00	1,658.08	1,463.01
Westpac	AA-	TD	SEWER	Quarterly	28/10/2021	29/10/2026	1.7800	1,000,000.00	1,000,000.00	1,658.08	1,463.01
Westpac	AA-	TD	WATER	Quarterly	28/10/2021	29/10/2026	1.7800	2,000,000.00	2,000,000.00	3,316.16	2,926.03
Westpac	AA-	TD	WATER	Quarterly	28/10/2021	29/10/2026	1.7800	4,500,000.00	4,500,000.00	7,461.37	6,583.56
Westpac	AA-	TD	WATER	Quarterly	02/12/2021	03/12/2026	2.0000	1,000,000.00	1,000,000.00	4,931.51	1,643.84
Westpac	AA-	TD	SEWER	Quarterly	02/12/2021	03/12/2026	2.0000	2,000,000.00	2,000,000.00	9,863.01	3,287.67
Westpac	AA-	TD	GENERAL	Quarterly	02/12/2021	03/12/2026	2.0000	2,000,000.00	2,000,000.00	9,863.01	3,287.67
Westpac	AA-	TD	WATER	Quarterly	27/11/2025	03/12/2026	4.4300	2,000,000.00	2,000,000.00	970.96	970.96

ORANGE CITY COUNCIL

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value ($)	Face Value ($)	Accrued ($)	Accrued MTD ($)
Westpac	AA-	TD	WATER	Quarterly	25/01/2024	28/01/2027	4.8400	1,000,000.00	1,000,000.00	4,641.10	3,978.08
State Bank of India, Sydney Branch	BBB	TD	WATER	At Maturity	24/07/2025	09/02/2027	4.1000	1,000,000.00	1,000,000.00	14,602.74	3,369.86
NAB	AA-	TD	SEWER	Quarterly	10/02/2022	09/02/2027	2.3500	1,000,000.00	1,000,000.00	1,352.05	1,352.05
Westpac	AA-	TD	SEWER	Semi-Annual	15/02/2024	18/02/2027	4.8700	1,340,000.00	1,340,000.00	19,309.22	5,363.67
NAB	AA-	TD	WATER	Quarterly	04/07/2025	04/03/2027	4.0000	2,000,000.00	2,000,000.00	12,054.79	6,575.34
Westpac	AA-	TD	WATER	Annual	13/11/2025	02/09/2027	4.3300	5,000,000.00	5,000,000.00	10,676.71	10,676.71
Rabobank Australia Limited	A	TD	WATER	Annual	17/07/2025	21/07/2028	4.2900	2,000,000.00	2,000,000.00	32,204.38	7,052.05
Rabobank Australia Limited	A	TD	WATER	Annual	22/08/2024	29/08/2029	4.8500	5,000,000.00	5,000,000.00	67,102.74	19,931.51
Rabobank Australia Limited	A	TD	GENERAL	Annual	29/08/2024	30/08/2029	4.8500	3,000,000.00	3,000,000.00	37,471.23	11,958.90
Rabobank Australia Limited	A	TD	SEWER	Annual	05/09/2024	06/09/2029	4.8500	4,000,000.00	4,000,000.00	46,241.10	15,945.21
BOQ	A-	TD	WATER	Annual	03/04/2025	04/04/2030	4.5900	5,000,000.00	5,000,000.00	152,161.64	18,863.01
Rabobank Australia Limited	A	TD	WATER	Annual	01/05/2025	02/05/2030	4.7300	5,000,000.00	5,000,000.00	138,660.27	19,438.36
ING Bank (Australia) Ltd	A	TD	SEWER	Annual	22/05/2025	23/05/2030	4.6200	2,000,000.00	2,000,000.00	48,858.08	7,594.52
ING Bank (Australia) Ltd	A	TD	WATER	Annual	22/05/2025	23/05/2030	4.6200	2,000,000.00	2,000,000.00	48,858.08	7,594.52
BOQ	A-	TD	WATER	Annual	06/06/2025	06/06/2030	4.1500	1,000,000.00	1,000,000.00	20,238.36	3,410.96
Rabobank Australia Limited	A	TD	SEWER	Annual	12/06/2025	13/06/2030	4.6000	3,000,000.00	3,000,000.00	65,030.14	11,342.47
TD SUBTOTALS								**226,840,000.00**	**226,840,000.00**	**4,184,448.12**	**759,644.22**

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ORANGE CITY COUNCIL

Asset Type: FRN

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value ($)	Face Value ($)	Accrued ($)	Accrued MTD ($)
AMP Bank	BBB+	FRN	SEWER	Quarterly	13/09/2024	13/09/2027	4.8502	3,419,924.00	3,400,000.00	34,788.56	13,553.98
ANZ Bank	AA-	FRN	SEWER	Quarterly	31/03/2023	31/03/2028	4.6364	1,516,449.00	1,500,000.00	11,813.29	5,716.11
BOQ	A-	FRN	WATER	Quarterly	20/11/2025	20/11/2028	4.4112	3,999,952.00	4,000,000.00	5,317.61	5,317.61
ING Bank (Australia) Ltd	A	FRN	GENERAL	Quarterly	20/08/2024	20/08/2029	4.6612	1,815,755.40	1,800,000.00	2,528.54	2,528.54
FRN SUBTOTALS								**10,752,080.40**	**10,700,000.00**	**54,448.00**	**27,116.25**

Asset Type: BOND

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value ($)	Face Value ($)	Accrued ($)	Accrued MTD ($)
NAB	AA-	BOND	WATER	Semi-Annual	25/02/2022	25/02/2027	2.9000	442,975.50	450,000.00	3,503.84	1,072.60
NAB	AA-	BOND	SEWER	Semi-Annual	25/02/2022	25/02/2027	2.9000	442,975.50	450,000.00	3,503.84	1,072.60
Royal Bank of Canada	AAA	BOND	WATER	Semi-Annual	13/07/2022	13/07/2027	4.5000	1,003,200.00	1,000,000.00	17,260.27	3,698.63
Westpac	AA-	BOND	WATER	Semi-Annual	19/06/2025	19/06/2030	4.3000	3,938,036.00	4,000,000.00	77,753.42	14,136.99
BOND SUBTOTALS								**5,827,187.00**	**5,900,000.00**	**102,021.37**	**19,980.82**

ORANGE CITY COUNCIL

Portfolio by Asset Totals as at 30/11/2025

Type	Capital Value ($)	Face Value ($)	Accrued ($)	Accrued MTD ($)
CASH	16,661,070.48	16,661,070.48	63,439.50	63,439.50
TD	226,840,000.00	226,840,000.00	4,184,448.12	759,644.22
FRN	10,752,080.40	10,700,000.00	54,448.00	27,116.25
BOND	5,827,187.00	5,900,000.00	102,021.37	19,980.82
TOTALS	**260,080,337.88**	**260,101,070.48**	**4,404,356.99**	**870,180.78**

ORANGE CITY COUNCIL

Counterparty Compliance as at 30/11/2025

Long Term Investments

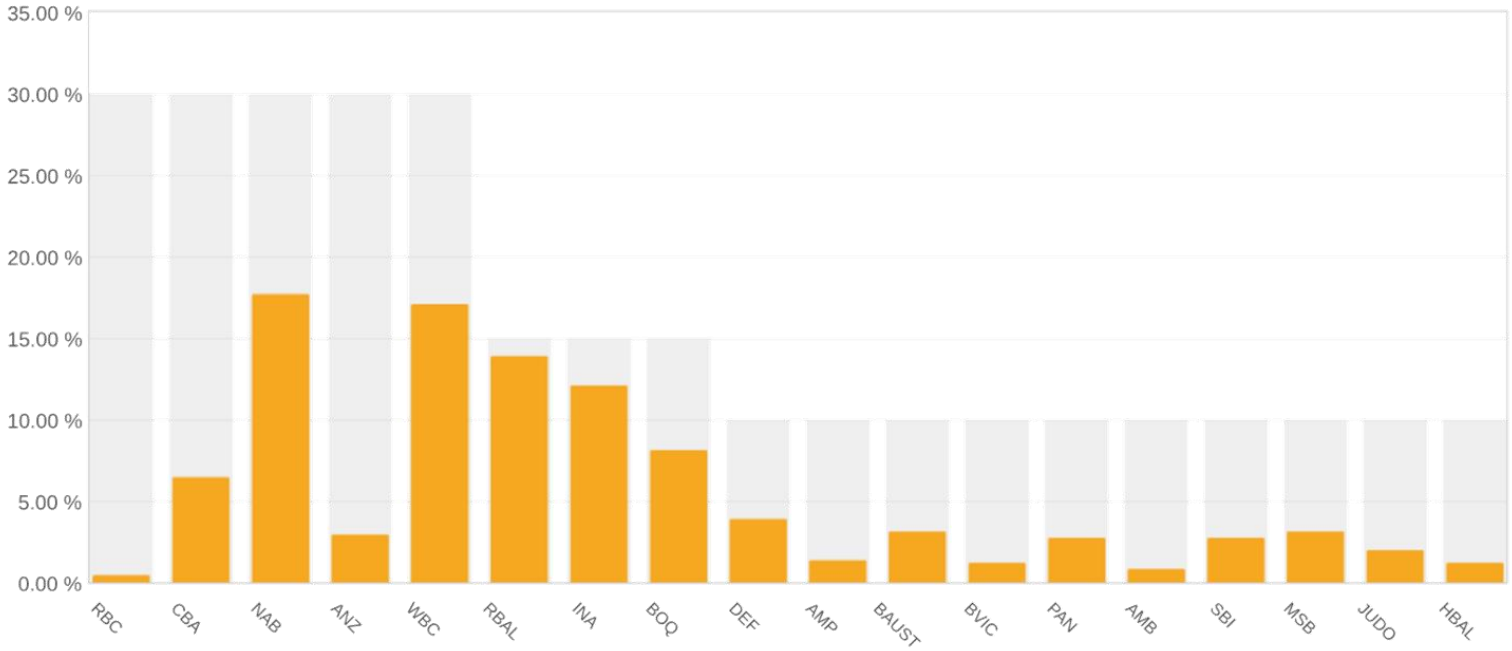
Compliant	Bank Group	Term	Rating	Invested ($)	Invested (%)	Limit (%)	Limit ($)	Available ($)
✔	Royal Bank of Canada	Long	AA-	1,003,200.00	0.39	30.00	-	77,020,901.36
✔	Commonwealth Bank	Long	AA-	16,661,070.48	6.41	30.00	-	61,363,030.88
✔	NAB	Long	AA-	45,885,951.00	17.64	30.00	-	32,138,150.36
✔	ANZ Bank	Long	AA-	7,516,449.00	2.89	30.00	-	70,507,652.36
✔	Westpac	Long	AA-	44,278,036.00	17.02	30.00	-	33,746,065.36
✔	Rabobank Australia Limited	Long	A	36,000,000.00	13.84	15.00	-	3,012,050.68
✔	ING Bank (Australia) Ltd	Long	A	31,315,755.40	12.04	15.00	-	7,696,295.28
✔	BOQ	Long	A-	20,999,952.00	8.07	15.00	-	18,012,098.68
✔	Defence Bank	Long	BBB+	10,000,000.00	3.85	10.00	-	16,008,033.79
✔	AMP Bank	Long	BBB+	3,419,924.00	1.31	10.00	-	22,588,109.79
✔	Bank Australia	Long	BBB+	8,000,000.00	3.08	10.00	-	18,008,033.79
✔	BankVic	Long	BBB+	3,000,000.00	1.15	10.00	-	23,008,033.79
✔	P&N Bank	Long	BBB+	7,000,000.00	2.69	10.00	-	19,008,033.79
✔	Australian Military Bank	Long	BBB+	2,000,000.00	0.77	10.00	-	24,008,033.79

ORANGE CITY COUNCIL

Compliant	Bank Group	Term	Rating	Invested ($)	Invested (%)	Limit (%)	Limit ($)	Available ($)
✔	State Bank of India	Long	BBB	7,000,000.00	2.69	10.00	-	19,008,033.79
✔	MyState Bank	Long	BBB	8,000,000.00	3.08	10.00	-	18,008,033.79
✔	JUDO	Long	BBB	5,000,000.00	1.92	10.00	-	21,008,033.79
✔	Heartland Bank Australia Limited	Long	BBB	3,000,000.00	1.15	10.00	-	23,008,033.79
TOTALS				**260,080,337.88**	**100.00**			

ORANGE CITY COUNCIL

Counterparty Compliance - Long Term Investments



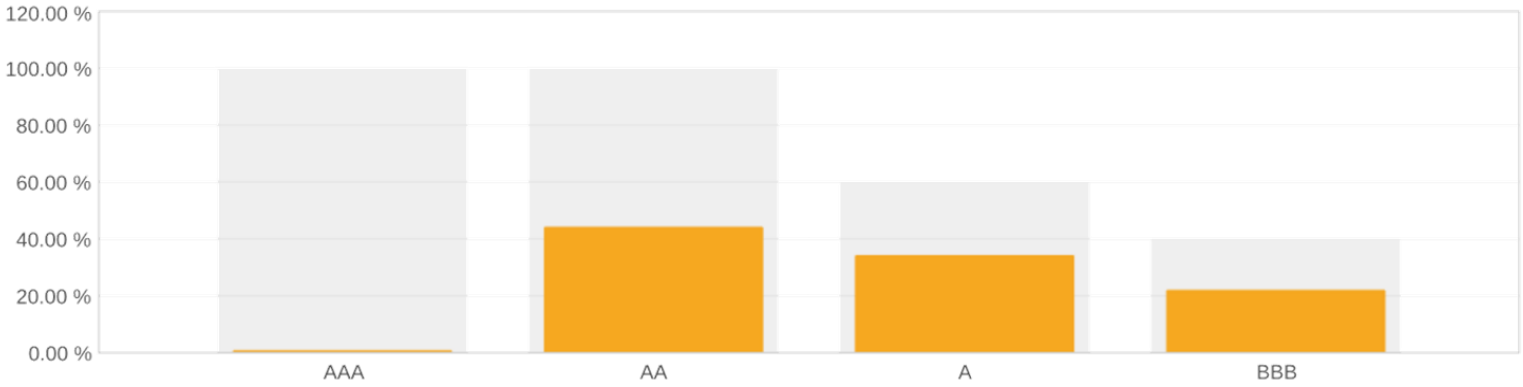
ORANGE CITY COUNCIL

Credit Quality Compliance as at 30/11/2025

Long Term Investments

Compliant	Rating	Invested ($)	Invested (%)	Limit (%)	Available ($)
✔	AAA	1,003,200.00	0.39	100.00	259,077,137.88
✔	AA	114,341,506.48	43.96	100.00	145,738,831.40
✔	A	88,315,707.40	33.96	60.00	67,732,495.33
✔	BBB	56,419,924.00	21.69	40.00	47,612,211.15
TOTALS		**260,080,337.88**	**100.00**		

Credit Quality Compliance - Long Term Investments



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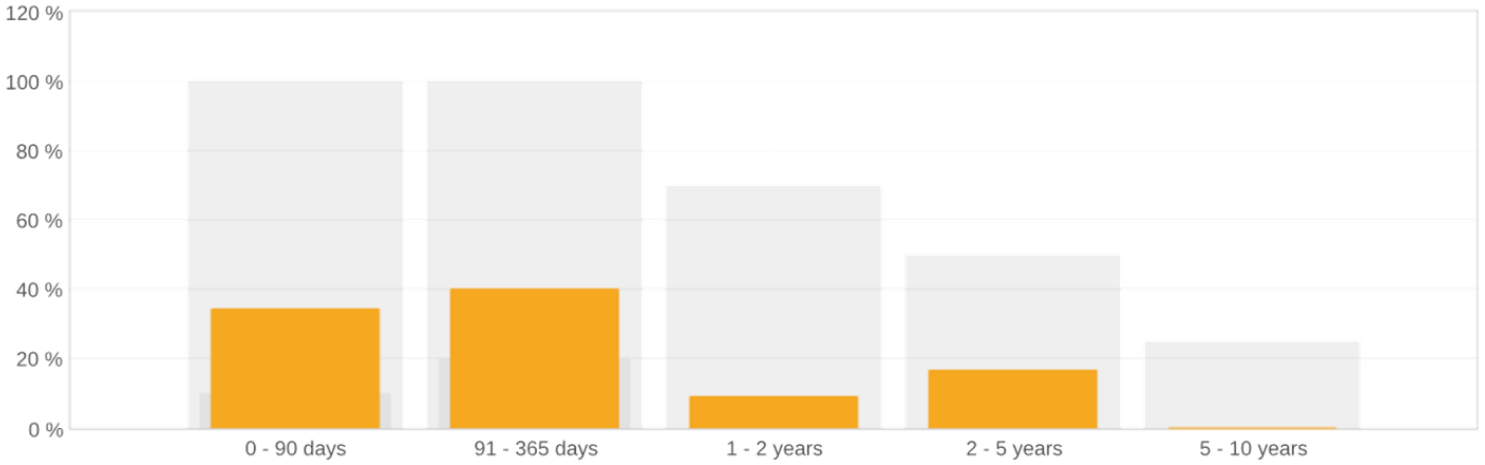
ORANGE CITY COUNCIL

Maturity Compliance as at 30/11/2025

Compliant	Term	Invested ($)	Invested (%)	Min Limit (%)	Max Limit (%)	Available ($)
✔	0 - 90 days	89,161,070.48	34.28	10.00	100.00	170,919,267.40
✔	91 - 365 days	104,000,000.00	39.99	20.00	100.00	156,080,337.88
✔	1 - 2 years	23,649,075.00	9.09	0.00	70.00	158,407,161.52
✔	2 - 5 years	43,270,192.40	16.64	0.00	50.00	86,769,976.54
✔	5 - 10 years	-	0.00	0.00	25.00	65,020,084.47
TOTALS		**260,080,337.88**	**100.00**			

Maturity Compliance



IMPERIUM MARKETS

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ORANGE CITY COUNCIL

Portfolio Comparison

From: 31/10/2025 To: 30/11/2025

Issuer	Rating	Type	Rate (%)	Purchase Date	Maturity Date	Interest (%)	31/10/2025 ($)	30/11/2025 ($)	Difference ($)
MyState Bank	BBB	TD	4.3000	26/06/2025	06/11/2025	At Maturity	2,000,000.00	-	-2,000,000.00
Westpac	AA-	TD	4.7100	14/02/2025	06/11/2025	At Maturity	6,000,000.00	-	-6,000,000.00
NAB	AA-	TD	4.2000	07/08/2025	06/11/2025	Annual	2,000,000.00	-	-2,000,000.00
Westpac	AA-	TD	1.9400	25/11/2021	27/11/2025	Quarterly	2,000,000.00	-	-2,000,000.00
NAB	AA-	TD	4.1200	14/08/2025	04/12/2025	At Maturity	2,000,000.00	2,000,000.00	-
NAB	AA-	TD	4.1000	11/09/2025	04/12/2025	At Maturity	6,000,000.00	6,000,000.00	-
ING Bank (Australia) Ltd	A	TD	5.2000	14/12/2023	11/12/2025	Annual	4,500,000.00	4,500,000.00	-
ING Bank (Australia) Ltd	A	TD	5.2000	14/12/2023	11/12/2025	Annual	2,500,000.00	2,500,000.00	-
ING Bank (Australia) Ltd	A	TD	5.2000	14/12/2023	11/12/2025	Annual	3,000,000.00	3,000,000.00	-
ING Bank (Australia) Ltd	A	TD	4.7000	16/12/2022	18/12/2025	Quarterly	5,000,000.00	5,000,000.00	-
ING Bank (Australia) Ltd	A	TD	5.0800	21/12/2023	18/12/2025	At Maturity	3,500,000.00	3,500,000.00	-
Rabobank Australia Limited	A	TD	4.1500	02/10/2025	08/01/2026	At Maturity	5,000,000.00	5,000,000.00	-
Rabobank Australia Limited	A	TD	4.3100	24/07/2025	08/01/2026	At Maturity	3,000,000.00	3,000,000.00	-
Suncorp Bank	AA-	TD	4.3700	19/06/2025	08/01/2026	At Maturity	2,000,000.00	2,000,000.00	-
Defence Bank	BBB+	TD	4.9000	23/01/2025	08/01/2026	At Maturity	5,000,000.00	5,000,000.00	-
NAB	AA-	TD	4.1100	17/07/2025	08/01/2026	At Maturity	2,000,000.00	2,000,000.00	-
NAB	AA-	TD	4.1200	14/08/2025	15/01/2026	At Maturity	2,000,000.00	2,000,000.00	-

ORANGE CITY COUNCIL

Issuer	Rating	Type	Rate (%)	Purchase Date	Maturity Date	Interest (%)	31/10/2025 ($)	30/11/2025 ($)	Difference ($)
Suncorp Bank	AA-	TD	4.3800	19/06/2025	15/01/2026	At Maturity	4,000,000.00	4,000,000.00	-
ING Bank (Australia) Ltd	A	TD	4.9600	11/01/2024	15/01/2026	Annual	3,000,000.00	3,000,000.00	-
Westpac	AA-	TD	4.8700	23/01/2025	05/02/2026	At Maturity	7,000,000.00	7,000,000.00	-
Westpac	AA-	TD	2.1500	10/02/2022	12/02/2026	Quarterly	1,000,000.00	1,000,000.00	-
Westpac	AA-	TD	2.1500	10/02/2022	12/02/2026	Quarterly	1,000,000.00	1,000,000.00	-
Westpac	AA-	TD	2.1500	10/02/2022	12/02/2026	Quarterly	1,000,000.00	1,000,000.00	-
BOQ	A-	TD	3.9800	27/11/2025	12/02/2026	At Maturity	-	3,000,000.00	3,000,000.00
NAB	AA-	TD	4.1200	14/08/2025	13/02/2026	At Maturity	3,000,000.00	3,000,000.00	-
State Bank of India, Sydney Branch	BBB	TD	5.2000	20/02/2025	19/02/2026	At Maturity	4,000,000.00	4,000,000.00	-
Auswide Bank	BBB	TD	4.1700	04/09/2025	05/03/2026	At Maturity	2,000,000.00	2,000,000.00	-
BOQ	A-	TD	4.1300	28/08/2025	05/03/2026	At Maturity	5,000,000.00	5,000,000.00	-
Rabobank Australia Limited	A	TD	4.9200	05/09/2024	05/03/2026	Annual	4,000,000.00	4,000,000.00	-
Westpac	AA-	TD	1.2000	04/03/2021	05/03/2026	Quarterly	1,500,000.00	1,500,000.00	-
Westpac	AA-	TD	1.2000	04/03/2021	05/03/2026	Quarterly	1,000,000.00	1,000,000.00	-
Australian Military Bank	BBB+	TD	4.1800	27/11/2025	05/03/2026	At Maturity	-	2,000,000.00	2,000,000.00
P&N Bank	BBB+	TD	4.7000	16/03/2023	19/03/2026	Quarterly	5,000,000.00	5,000,000.00	-
Westpac	AA-	TD	4.1200	28/08/2025	02/04/2026	At Maturity	5,000,000.00	5,000,000.00	-
JUDO BANK	BBB	TD	4.6500	13/03/2025	02/04/2026	Annual	5,000,000.00	5,000,000.00	-
BankVic	BBB+	TD	4.1500	24/07/2025	09/04/2026	At Maturity	3,000,000.00	3,000,000.00	-

ORANGE CITY COUNCIL

Issuer	Rating	Type	Rate (%)	Purchase Date	Maturity Date	Interest (%)	31/10/2025 ($)	30/11/2025 ($)	Difference ($)
ING Bank (Australia) Ltd	A	TD	4.6500	20/03/2025	09/04/2026	Annual	2,000,000.00	2,000,000.00	-
NAB	AA-	TD	4.6000	20/03/2025	09/04/2026	At Maturity	3,000,000.00	3,000,000.00	-
ING Bank (Australia) Ltd	A	TD	4.6500	20/03/2025	16/04/2026	Annual	2,000,000.00	2,000,000.00	-
Defence Bank	BBB+	TD	4.1800	04/09/2025	07/05/2026	At Maturity	2,000,000.00	2,000,000.00	-
Defence Bank	BBB+	TD	4.1800	04/09/2025	07/05/2026	At Maturity	3,000,000.00	3,000,000.00	-
BOQ	A-	TD	4.1000	04/07/2025	07/05/2026	Quarterly	3,000,000.00	3,000,000.00	-
Australian Unity Bank	BBB+	TD	4.3000	01/05/2025	07/05/2026	Annual	2,000,000.00	2,000,000.00	-
State Bank of India, Sydney Branch	BBB	TD	4.9000	03/04/2025	07/05/2026	At Maturity	2,000,000.00	2,000,000.00	-
NAB	AA-	TD	4.1500	10/07/2025	07/05/2026	At Maturity	4,000,000.00	4,000,000.00	-
NAB	AA-	TD	4.1800	04/09/2025	13/05/2026	At Maturity	3,000,000.00	3,000,000.00	-
NAB	AA-	TD	4.1500	18/09/2025	03/06/2026	At Maturity	5,000,000.00	5,000,000.00	-
NAB	AA-	TD	4.1000	17/07/2025	04/06/2026	At Maturity	2,000,000.00	2,000,000.00	-
NAB	AA-	TD	4.1600	18/09/2025	10/06/2026	At Maturity	3,000,000.00	3,000,000.00	-
Australian Unity Bank	BBB+	TD	4.3000	05/06/2025	11/06/2026	At Maturity	3,000,000.00	3,000,000.00	-
Australian Unity Bank	BBB+	TD	4.3000	05/06/2025	18/06/2026	At Maturity	3,000,000.00	3,000,000.00	-
Auswide Bank	BBB	TD	4.2000	02/10/2025	02/07/2026	At Maturity	6,000,000.00	6,000,000.00	-
Heartland Bank Australia Limited	BBB	TD	4.4000	13/11/2025	02/07/2026	At Maturity	-	3,000,000.00	3,000,000.00
Rabobank Australia Limited	A	TD	4.0700	04/07/2025	06/07/2026	Annual	2,000,000.00	2,000,000.00	-
P&N Bank	BBB+	TD	5.7500	13/07/2023	16/07/2026	Quarterly	2,000,000.00	2,000,000.00	-

ORANGE CITY COUNCIL

Issuer	Rating	Type	Rate (%)	Purchase Date	Maturity Date	Interest (%)	31/10/2025 ($)	30/11/2025 ($)	Difference ($)
NAB	AA-	TD	4.1800	04/09/2025	05/08/2026	At Maturity	2,000,000.00	2,000,000.00	-
NAB	AA-	TD	4.1400	31/07/2025	06/08/2026	At Maturity	3,000,000.00	3,000,000.00	-
NAB	AA-	TD	4.1300	31/07/2025	03/09/2026	At Maturity	2,000,000.00	2,000,000.00	-
Westpac	AA-	TD	1.7800	28/10/2021	29/10/2026	Quarterly	1,000,000.00	1,000,000.00	-
Westpac	AA-	TD	1.7800	28/10/2021	29/10/2026	Quarterly	1,000,000.00	1,000,000.00	-
Westpac	AA-	TD	1.7800	28/10/2021	29/10/2026	Quarterly	2,000,000.00	2,000,000.00	-
Westpac	AA-	TD	1.7800	28/10/2021	29/10/2026	Quarterly	4,500,000.00	4,500,000.00	-
Westpac	AA-	TD	2.0000	02/12/2021	03/12/2026	Quarterly	1,000,000.00	1,000,000.00	-
Westpac	AA-	TD	2.0000	02/12/2021	03/12/2026	Quarterly	2,000,000.00	2,000,000.00	-
Westpac	AA-	TD	2.0000	02/12/2021	03/12/2026	Quarterly	2,000,000.00	2,000,000.00	-
Westpac	AA-	TD	4.4300	27/11/2025	03/12/2026	Quarterly	-	2,000,000.00	2,000,000.00
Westpac	AA-	TD	4.8400	25/01/2024	28/01/2027	Quarterly	1,000,000.00	1,000,000.00	-
State Bank of India, Sydney Branch	BBB	TD	4.1000	24/07/2025	09/02/2027	At Maturity	1,000,000.00	1,000,000.00	-
NAB	AA-	TD	2.3500	10/02/2022	09/02/2027	Quarterly	1,000,000.00	1,000,000.00	-
Westpac	AA-	TD	4.8700	15/02/2024	18/02/2027	Semi-Annual	1,340,000.00	1,340,000.00	-
NAB	AA-	BOND	2.9000	25/02/2022	25/02/2027	Semi-Annual	443,734.20	442,975.50	-758.70
NAB	AA-	BOND	2.9000	25/02/2022	25/02/2027	Semi-Annual	443,734.20	442,975.50	-758.70
NAB	AA-	TD	4.0000	04/07/2025	04/03/2027	Quarterly	2,000,000.00	2,000,000.00	-
Royal Bank of Canada	AAA	BOND	4.5000	13/07/2022	13/07/2027	Semi-Annual	1,007,012.00	1,003,200.00	-3,812.00

ORANGE CITY COUNCIL

Issuer	Rating	Type	Rate (%)	Purchase Date	Maturity Date	Interest (%)	31/10/2025 ($)	30/11/2025 ($)	Difference ($)
Westpac	AA-	TD	4.3300	13/11/2025	02/09/2027	Annual	-	5,000,000.00	5,000,000.00
AMP Bank	BBB+	FRN	4.8502	13/09/2024	13/09/2027	Quarterly	3,420,111.00	3,419,924.00	-187.00
ANZ Bank	AA-	FRN	4.6364	31/03/2023	31/03/2028	Quarterly	1,516,570.50	1,516,449.00	-121.50
Rabobank Australia Limited	A	TD	4.2900	17/07/2025	21/07/2028	Annual	2,000,000.00	2,000,000.00	-
BOQ	A-	FRN	4.4112	20/11/2025	20/11/2028	Quarterly	-	3,999,952.00	3,999,952.00
ING Bank (Australia) Ltd	A	FRN	4.5925	20/08/2024	20/08/2029	Quarterly	1,816,750.80	1,815,755.40	-995.40
Rabobank Australia Limited	A	TD	4.8500	22/08/2024	29/08/2029	Annual	5,000,000.00	5,000,000.00	-
Rabobank Australia Limited	A	TD	4.8500	29/08/2024	30/08/2029	Annual	3,000,000.00	3,000,000.00	-
Rabobank Australia Limited	A	TD	4.8500	05/09/2024	06/09/2029	Annual	4,000,000.00	4,000,000.00	-
BOQ	A-	TD	4.5900	03/04/2025	04/04/2030	Annual	5,000,000.00	5,000,000.00	-
Rabobank Australia Limited	A	TD	4.7300	01/05/2025	02/05/2030	Annual	5,000,000.00	5,000,000.00	-
ING Bank (Australia) Ltd	A	TD	4.6200	22/05/2025	23/05/2030	Annual	2,000,000.00	2,000,000.00	-
ING Bank (Australia) Ltd	A	TD	4.6200	22/05/2025	23/05/2030	Annual	2,000,000.00	2,000,000.00	-
BOQ	A-	TD	4.1500	06/06/2025	06/06/2030	Annual	1,000,000.00	1,000,000.00	-
Rabobank Australia Limited	A	TD	4.6000	12/06/2025	13/06/2030	Annual	3,000,000.00	3,000,000.00	-
Westpac	AA-	BOND	4.3000	19/06/2025	19/06/2030	Semi-Annual	3,983,016.00	3,938,036.00	-44,980.00
Commonwealth Bank	AA-	CASH	3.4500	31/10/2025	31/10/2025	Monthly	8,956,718.55	2,023,360.84	-6,933,357.71
Commonwealth Bank	AA-	CASH	3.4500	31/10/2025	31/10/2025	Monthly	10,102,891.15	1,365,150.31	-8,737,740.84
Commonwealth Bank	AA-	CASH	3.4500	31/10/2025	31/10/2025	Monthly	3,509,715.42	13,272,559.33	9,762,843.91
TOTALS							**259,040,253.82**	**260,080,337.88**	**1,040,084.06**

ORANGE CITY COUNCIL

Trades in Period

From: 01/11/2025 To: 30/11/2025

New Trades - From: 01/11/2025 To: 30/11/2025

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Value ($)	Reference
Heartland Bank Australia Limited	BBB	TD	GENERAL	At Maturity	13/11/2025	02/07/2026	4.4000	3,000,000.00	Folio 4201
Westpac	AA-	TD	WATER	Annual	13/11/2025	02/09/2027	4.3300	5,000,000.00	Folio 1340
BOQ	A-	FRN	WATER	Quarterly	20/11/2025	20/11/2028	4.4112	4,000,000.00	Folio 1622
BOQ	A-	TD	GENERAL	At Maturity	27/11/2025	12/02/2026	3.9800	3,000,000.00	Folio 1623
Australian Military Bank	BBB+	TD	GENERAL	At Maturity	27/11/2025	05/03/2026	4.1800	2,000,000.00	Folio 4301
Westpac	AA-	TD	WATER	Quarterly	27/11/2025	03/12/2026	4.4300	2,000,000.00	Folio 1327
TOTALS								**19,000,000.00**	

ORANGE CITY COUNCIL

Sell Trades - From: 01/11/2025 To: 30/11/2025

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Selling Date	Yield/Margin (%)	Face Value ($)	Gross Value ($)	Capital Value ($)	Reference
No entries for this item												
TOTALS									0			

ORANGE CITY COUNCIL

Matured Trades - From: 01/11/2025 To: 30/11/2025

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Value ($)	Reference
NAB	AA-	TD	GENERAL	Annual	07/08/2025	06/11/2025	4.2000	2,000,000.00	Folio 1507
MyState Bank	BBB	TD	WATER	At Maturity	26/06/2025	06/11/2025	4.3000	2,000,000.00	Folio 2206
Westpac	AA-	TD	GENERAL	At Maturity	14/02/2025	06/11/2025	4.7100	6,000,000.00	Folio 1337
Westpac	AA-	TD	WATER	Quarterly	25/11/2021	27/11/2025	1.9400	2,000,000.00	Folio 1327
TOTALS								**12,000,000.00**	

ORANGE CITY COUNCIL

Unrealised Gains / Losses as at 30/11/2025

Issuer	Rating	Type	Purchase Date	Maturity Date	Allocation	Cost ($)	Value ($)	Purchase Price	Current Price	Gain/Loss ($)
NAB	AA-	BOND	25/02/2022	25/02/2027	WATER	448,866.00	442,975.50	99.7480	98.4390	-5,890.50
NAB	AA-	BOND	25/02/2022	25/02/2027	SEWER	448,866.00	442,975.50	99.7480	98.4390	-5,890.50
Royal Bank of Canada	AA-	BOND	13/07/2022	13/07/2027	WATER	998,230.00	1,003,200.00	99.8230	100.3200	4,970.00
AMP Bank	BBB+	FRN	13/09/2024	13/09/2027	SEWER	3,400,000.00	3,419,924.00	100.0000	100.5860	19,924.00
ANZ Bank	AA-	FRN	31/03/2023	31/03/2028	SEWER	1,500,000.00	1,516,449.00	100.0000	101.0966	16,449.00
BOQ	A-	FRN	20/11/2025	20/11/2028	WATER	4,000,000.00	3,999,952.00	100.0000	99.9988	-48.00
ING Bank (Australia) Ltd	A	FRN	20/08/2024	20/08/2029	GENERAL	1,800,000.00	1,815,755.40	100.0000	100.8753	15,755.40
Westpac	AA-	BOND	19/06/2025	19/06/2030	WATER	3,993,400.00	3,938,036.00	99.8350	98.4509	-55,364.00
TOTALS						**16,589,362.00**	**16,579,267.40**			**-10,094.60**

ORANGE CITY COUNCIL

Realised Gains / Losses

From: 01/11/2025 To: 30/11/2025

Issuer	Rating	Type	Purchase Date	Maturity Date	Selling Date	Cost Price	Current Price	Purchase Price	Selling Price	Realised	Type
No entries for this item											
TOTALS						0	0				0

ORANGE CITY COUNCIL

Interest Received in Period

From: 01/11/2025 To: 30/11/2025

Periodic Interest

Issuer	Rating	Type	Allocation	Frequency	Value ($)	Purchase Date	Maturity Date	Coupon Date	Type	Rate (%)	Received ($)
MyState Bank	BBB	TD	WATER	At Maturity	2,000,000.00	26/06/2025	06/11/2025	06/11/2025	Maturity	4.3000	31,336.99
Westpac	AA-	TD	GENERAL	At Maturity	6,000,000.00	14/02/2025	06/11/2025	06/11/2025	Maturity	4.7100	205,175.34
NAB	AA-	TD	GENERAL	Annual	2,000,000.00	07/08/2025	06/11/2025	06/11/2025	Maturity	4.2000	20,942.47
Westpac	AA-	TD	WATER	Quarterly	2,000,000.00	25/11/2021	27/11/2025	27/11/2025	Maturity	1.9400	212.60
Westpac	AA-	TD	WATER	Quarterly	2,000,000.00	25/11/2021	27/11/2025	25/11/2025	Periodic	1.9400	9,779.73
Westpac	AA-	TD	SEWER	Quarterly	1,000,000.00	10/02/2022	12/02/2026	10/11/2025	Periodic	2.1500	5,360.27
Westpac	AA-	TD	WATER	Quarterly	1,000,000.00	10/02/2022	12/02/2026	10/11/2025	Periodic	2.1500	5,360.27
Westpac	AA-	TD	GENERAL	Quarterly	1,000,000.00	10/02/2022	12/02/2026	10/11/2025	Periodic	2.1500	5,360.27
NAB	AA-	TD	SEWER	Quarterly	1,000,000.00	10/02/2022	09/02/2027	10/11/2025	Periodic	2.3500	5,858.90
ING Bank (Australia) Ltd	A	FRN	GENERAL	Quarterly	1,800,000.00	20/08/2024	20/08/2029	20/11/2025	Periodic	4.5925	20,836.11
TOTALS					**17,800,000.00**						**310,222.96**

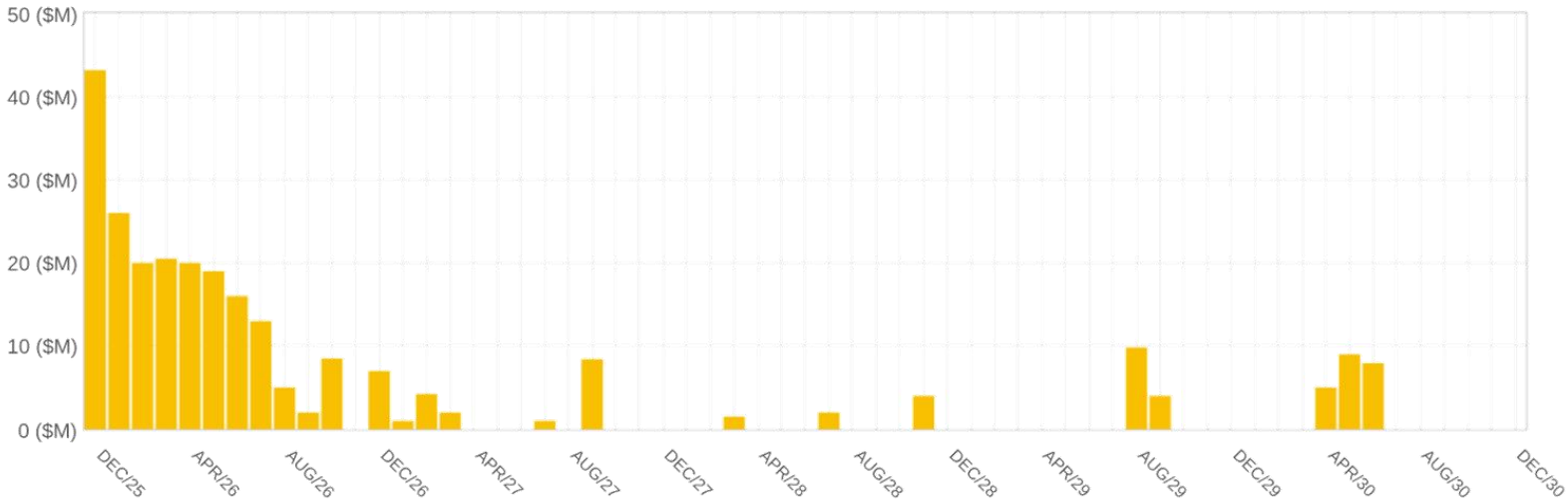
ORANGE CITY COUNCIL

Maturity Cash Flow as at 30/11/2025

Year	Jan ($)	Feb ($)	Mar ($)	Apr ($)	May ($)	Jun ($)	Jul ($)	Aug ($)	Sep ($)	Oct ($)	Nov ($)	Dec ($)	Total ($)
2025	-	-	-	-	-	-	-	-	-	-	-	43,161,070	43,161,070.48
2026	26,000,000	20,000,000	20,500,000	20,000,000	19,000,000	16,000,000	13,000,000	5,000,000	2,000,000	8,500,000	-	7,000,000	157,000,000.00
2027	1,000,000	4,225,951	2,000,000	-	-	-	1,003,199	-	8,419,924	-	-	-	16,649,075.00
2028	-	-	1,516,449	-	-	-	2,000,000	-	-	-	3,999,952	-	7,516,401.00
2029	-	-	-	-	-	-	-	9,815,755	4,000,000	-	-	-	13,815,755.40
2030	-	-	-	5,000,000	9,000,000	7,938,036	-	-	-	-	-	-	21,938,036.00
TOTALS													**260,080,337.88**

ORANGE CITY COUNCIL

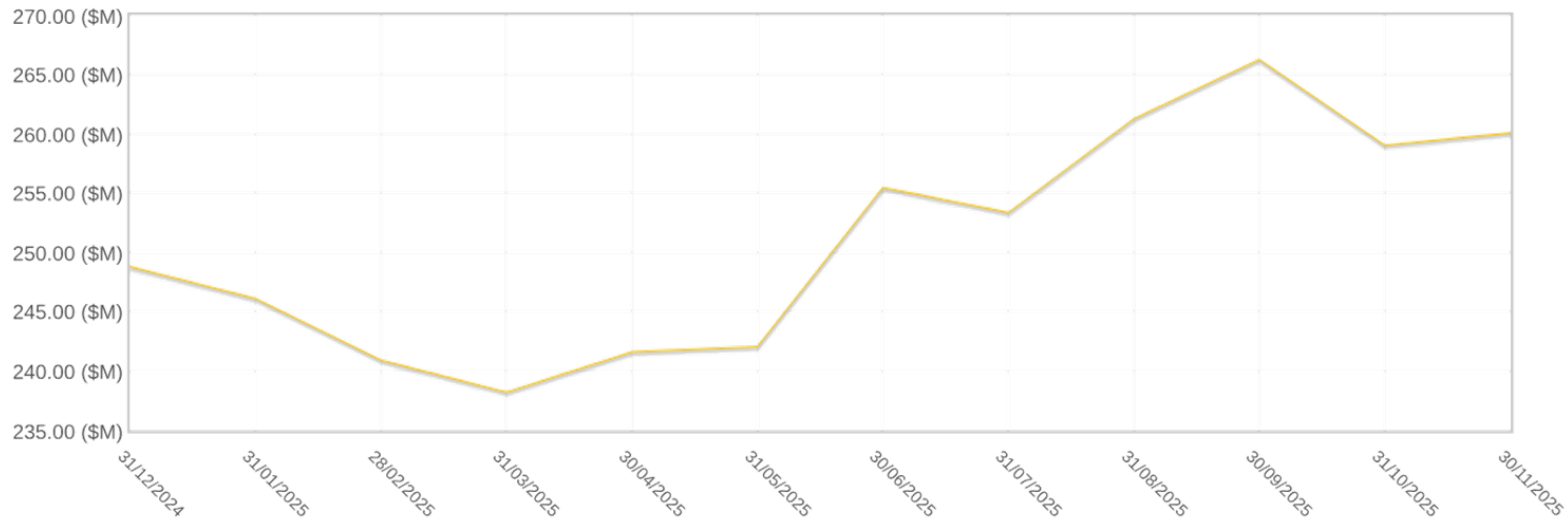
Maturity Cash Flow Distribution



ORANGE CITY COUNCIL

Historical Portfolio Balances as at 30/11/2025

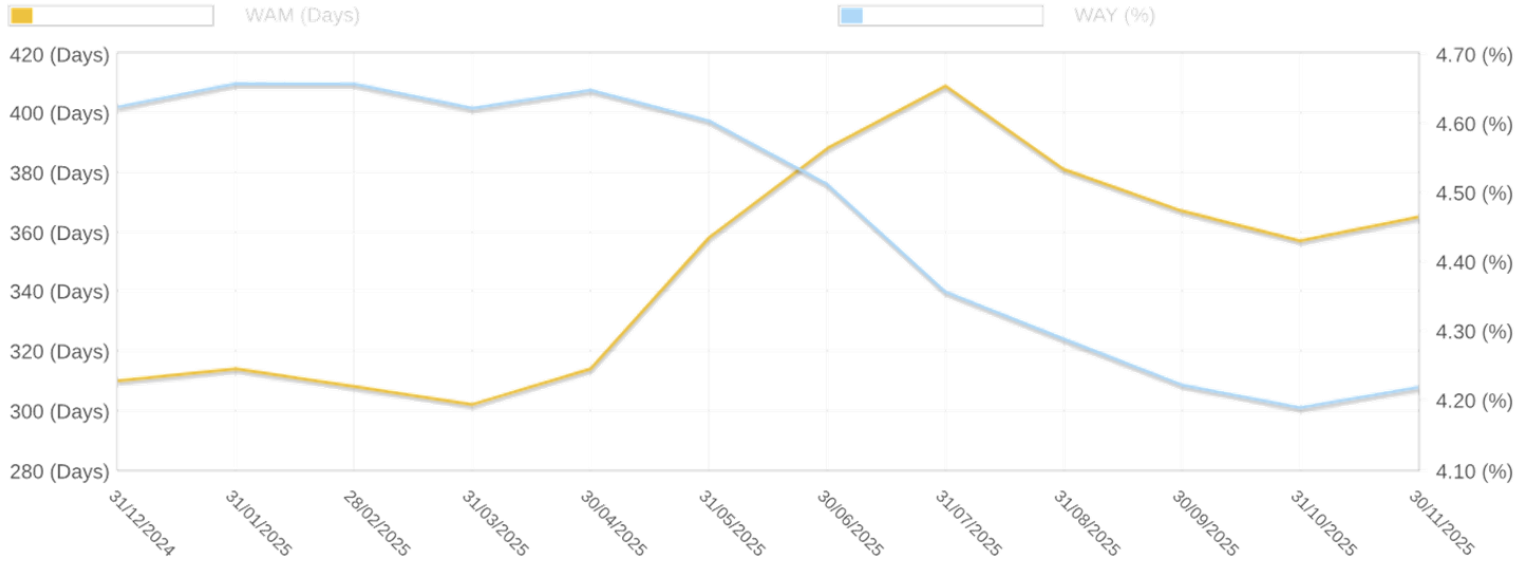
31/12/2024	31/01/2025	28/02/2025	31/03/2025	30/04/2025	31/05/2025	30/06/2025	31/07/2025	31/08/2025	30/09/2025	31/10/2025	30/11/2025
248.81	246.12	240.93	238.22	241.62	242.07	255.48	253.37	261.28	266.27	259.04	260.08



ORANGE CITY COUNCIL

Historical Ratios as at 30/11/2025

	31/12/2024	31/01/2025	28/02/2025	31/03/2025	30/04/2025	31/05/2025	30/06/2025	31/07/2025	31/08/2025	30/09/2025	31/10/2025	30/11/2025
WAM (Days)	310	314	308	302	314	358	388	409	381	367	357	365
WAY (%)	4.6228	4.6561	4.6555	4.6208	4.6468	4.6027	4.5113	4.3564	4.2887	4.2225	4.1896	4.2191



IMPERIUM MARKETS

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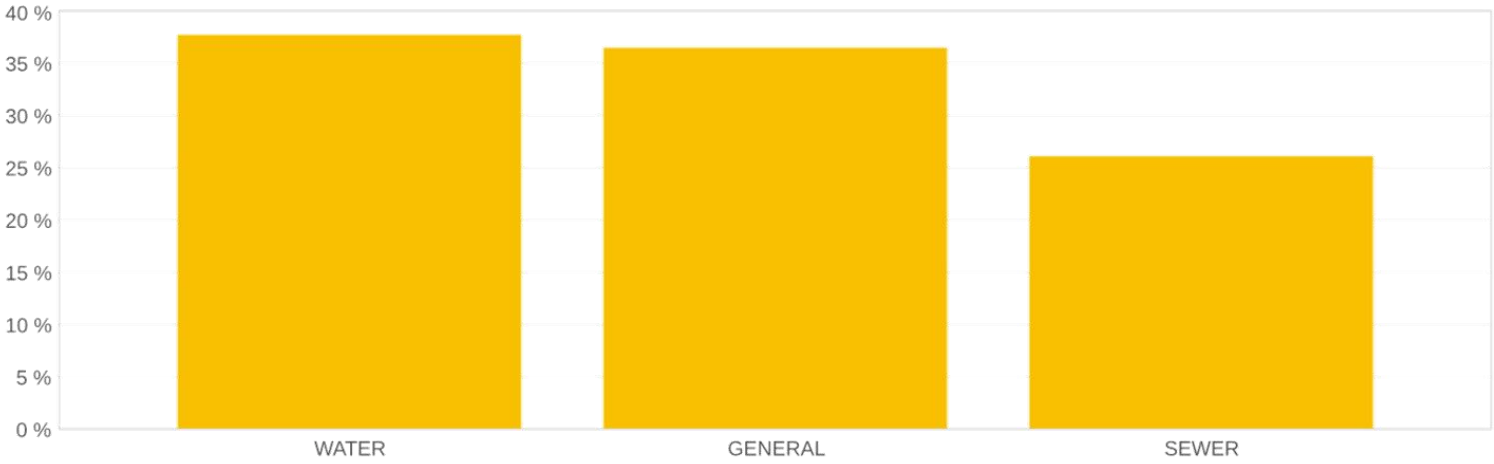
ORANGE CITY COUNCIL

Allocation as at 30/11/2025

Code	Number of trades	Invested ($)	Invested (%)
WATER	34	97,907,524.34	37.65
GENERAL	27	94,588,314.73	36.37
SEWER	28	67,584,498.81	25.99
TOTALS	**89**	**260,080,337.88**	**100.0**

Allocation Distribution as at 30/11/2025



IMPERIUM MARKETS

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ORANGE CITY COUNCIL

Asset Class as at 30/11/2025

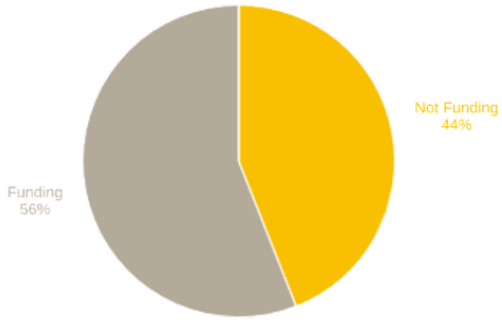
Code	Number of Trades	Invested ($)	Invested (%)
TD	78	226,840,000.00	87.22
Cash	3	16,661,070.48	6.41
FRN	4	10,752,080.40	4.13
Bond	4	5,827,187.00	2.24
TOTALS	**89**	**260,080,337.88**	**100.0**

Asset Class Distribution

ORANGE CITY COUNCIL

ADIs funding fossil fuels as at 30/11/2025

	Number of Trades	Invested ($)	Invested (%)
Not funding fossil fuels	35	114,423,076.00	44.0
Funding fossil fuels	54	145,657,261.88	56.0



5.11 Quarterly Budget Review (QBR) Report - Quarter 1, 2025/2026

RECORD NUMBER: 2025/2462

AUTHOR: John Thompson, Chief Financial Officer

EXECUTIVE SUMMARY

This report presents the Quarterly Budget Review for the first quarter (Jul - Sept 25) of the financial year ending 30 June 2026. The purpose of the quarterly budget review is to advise the Council of the forecasted financial position and present any variations for approval that have occurred since the original budget adopted in June 2025

The Jul-Sept 25 quarterly Net Operating Result from Continuing Operations (before Capital) shows us that Council is tracking well to budget financially. The operating result presents a favourable position noting that there are many annualised incoming payments which have been recorded while expenses have not yet been incurred, resulting in a view which looks more positive than will be the case at the end of the financial year. The forecast is that those expenses will give a result that is in line with the original budget.

The presentation of this report is different to reports given to Council in previous financial years. This is due to a change in the templates provided by the Office of Local Government, which we are required to use to submit the Quarterly Budget Review Statement (QBRS).

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "15.3 Ensure financial stability and support efficient ongoing operation."

FINANCIAL IMPLICATIONS

DESCRIPTION		Previous Year Actual 2024/25 $000's	Current Year Original Budget 2025/26 $000's	Recommended changes for council resolution $000's	Projected Year End (PYE) Result 2025/26 $000's	ACTUAL YTD 2025/26 $000's
Net Operating Result before grants and contributions provided for capital purposes	General Fund	-35,955	-28,399	-3,456	-31,855	32,487
	Water Fund	11,065	-15,868	-2,644	-18,512	2,240
	Sewer Fund	7,179	-14,137	-1,377	-15,514	9,972
	Consolidated	-17,712	-58,404	-7,477	-65,881	44,699
Operating Result from continuing operations (with capital grants and contributions) excluding depreciation, amortisation and impairment of non financial assets	**Consolidated**	**51,254**	**-10,464**	**-7,477**	**-17,941**	**67,555**
Liquidity	External restrictions	215,518	215,512	0	215,512	215,511
	Internal Allocations	38,714	37,150	0	37,150	37,150
	Unallocated	2,108	14,066	0	14,066	14,067
	Total Cash, Cash Equivalents and Investments	**256,340**	**266,728**	**0**	**266,728**	**266,728**
Capital	Capital Funding	320,254	244,929	7,477	252,406	245,930
	Capital Expenditure	108,576	109,058	0	109,058	11,287
	Net Capital	**211,678**	**135,872**	**7,477**	**143,349**	**234,643**

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

5.11 Quarterly Budget Review (QBR) Report - Quarter 1, 2025/2026

RECOMMENDATION

That Council resolves:

1 **That the information provided in the report on the Quarterly Budget for July – September 2025 be acknowledged**

2 **To adopt the variations in the consolidated overall cost to Council arising from the September 2025 quarterly review in the amount of $7,477,280.**

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

Service/Project Delivery	If the variations were not adopted by Council the projects which are partly completed from FY25 would not be able to be completed, or additional projects from the current financial year would not be able to commence due to funds being reallocated to the earlier projects.
Financial	This update and proposed variations are in line with normal business and do not create any additional risks to Council being able to maintain its long term financial sustainability.
Reputation/Political	There are no additional reputational or political risks identified in this paper.
Environment	This paper does not have any impact on identified environmental risks.
Compliance	There is an obligation to complete the QBRS, including have it endorsed by Council. Council has received an extension to the original deadline due to operational constraints. Approving the paper at this meeting will allow the QBRS to be lodged within the current approved extension deadline.
People & WHS	This paper does not have any impact on identified people or WHS risk.
Information Technology/ Cyber Security	This paper does not have any impact on identified Information Technology or Cyber Security Risks

SUPPORTING INFORMATION

This report relates only to the first quarter of the year. In previous years there have already been several variations which were presented to Council for budget changes. In this financial year a tighter position has been taken on variations and as a result any variations required have been offset by savings within the same area.

The exception to the above is the carry forward projects which had been commenced in the 2025 Financial year but not completed in full. The funding for those projects is required to be taken from this financial year.

The total amount of carry forward projects is $7,477,279.59

This is broken down between the funds:

- General Fund $3,456,369.59
- Water Fund $2,643,549
- Sewer Fund $1,377,361

5.11 Quarterly Budget Review (QBR) Report - Quarter 1, 2025/2026

The below table lists the carry forward projects over $100,000

PROJECT	Carryover Funds $	General/Water/Sewer Fund
Cemetery Staff Office & Amenities Block	150,000	General Fund
ORRRC – Telehandler	240,000	General Fund
Phytocapping at ERRRC	273,795	General Fund
Leads Parade Upgrade	299,320	General Fund
Orange Function Centre Repair Work	184,676	General Fund
Skidsteer Loader replacement	300,000	General Fund
Road Repair Program	450,000	General Fund
Girralang East Bio Banking	104,249	General Fund
Icely Road Cellar Tank	115,000	Water Fund
Specialised Dam Reports	100,000	Water Fund
Gosling Creek Dam Upgrade	450,000	Water Fund
Property Acquisition	249,304	Water Fund
Maxwell Ave Water Main Renewal	500,000	Water Fund
Central Tablelands Water Pipeline	200,579	Water Fund
Vacuum Truck	450,000	Water Fund
Sewage Treatment Plant Inlet Works Upgrade	242,000	Sewer Fund
Sewer Mains relining Program	550,000	Sewer Fund
March Road SPS Sewer Storage	120,000	Sewer Fund
Sewer Smoke Testing	150,000	Sewer Fund

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulation 2021:

As the Responsible Accounting Officer, it is my opinion that the Quarterly Budget Review Statement for Orange City Council for the quarter ended 30 September 2025 indicates that Council's projected financial position for 30 June 2026 will be satisfactory having regard to the project estimates of income and expenditure, and variations contained therein.

John Thompson, Responsible Accounting Officer

ATTACHMENTS

1 Quarterly Budget Review Statement (QBRS) - Quarter 1 2025/2026, D25/148537⇩

ORANGE CITY COUNCIL

QBRS FINANCIAL OVERVIEW
Orange City Council
Budget review for the quarter ended 30/09/25

DESCRIPTION		Previous Year Actual 2024/25 $000's	Current Year Original Budget 2025/26 $000's	Approved Changes Review Q 1 $000's	Approved Changes Review Q 2 $000's	Approved Changes Review Q 3 $000's	Revised Budget $000's	Recommended changes for council resolution $000's	Projected Year End (PYE) Result 2025/26 $000's	VARIANCE ORIGINAL budget v PYE 2025/26 $000's	ACTUAL YTD 2025/26 $000's
Net Operating Result before grants and contributions provided for capital purposes	General Fund	-35,955	-28,399	0	0	0	-28,399	-3,456	-31,855	-3,456	32,487
	Water Fund	11,065	-15,868	0	0	0	-15,868	-2,644	-18,512	-2,644	2,240
	Sewer Fund	7,179	-14,137	0	0	0	-14,137	-1,377	-15,514	-1,377	9,972
	Consolidated	-17,712	-58,404	0	0	0	-58,404	-7,477	-65,881	-7,477	44,699
Operating Result from continuing operations (with capital grants and contributions) excluding depreciation, amortisation and impairment of non financial assets	**Consolidated**	**51,254**	**-10,464**	**0**	**0**	**0**	**-10,464**	**-7,477**	**-17,941**	**-7,477**	**67,555**
Borrowings	Total borrowings									0	
Liquidity	External restrictions	215,518	215,512	0	0	0	215,512	0	215,512	0	215,511
	Internal Allocations	38,714	37,150	0	0	0	37,150	0	37,150	0	37,150
	Unallocated	2,108	14,066	0	0	0	14,066	0	14,066	0	14,067
	Total Cash, Cash Equivalents and Investments	**256,340**	**266,728**	**0**	**0**	**0**	**266,728**	**0**	**266,728**	**0**	**266,728**
Capital	Capital Funding	320,254	244,929	0	0	0	244,929	7,477	252,406	7,477	245,930
	Capital Expenditure	108,576	109,058	0	0	0	109,058	0	109,058	0	11,287
	Net Capital	**211,678**	**135,872**	**0**	**0**	**0**	**135,872**	**7,477**	**143,349**	**7,477**	**234,643**

		Opening Balance As at 1 July 2025 $000's	Total Cash Contributions Received As at this Q $000's	Total Interest Earned As at this Q $000's	Total Expended As at this Q $000's	Total Internal Borrowings (to)/from As at this Q $000's	Held as Restricted Asset As at this Q $000's	Cumulative balance of internal borrowings (to)/from As at this Q $000's
Developer Contribution	Total Developer Contributions	66,008	6	0	0	0	66,014	47,766

ORANGE CITY COUNCIL

Income and Expenses Budget Review Statement
Orange City Council
Budget review for the quarter ended 30/09/2025
Consolidated Fund

Description	Previous Year Actual 2024/25 $000's	Current Year Original Budget 2025/26 $000's	Approved Changes Review Q 1 $000's	Approved Changes Review Q 2 $000's	Approved Changes Review Q 3 $000's	Revised Budget $000's	Recommended changes for council resolution $000's	Projected Year End (PYE) Result 2025/26 $000's	VARIANCE ORIGINAL budget v PYE 2025/26 $000's	ACTUAL YTD 2025/26 $000's
INCOME										
Rates and Annual Charges	51,628	53,752				53,752		53,752	0	54,145
User Charges and Fees	51,261	50,731				50,731		50,731	0	22,022
Other Revenue	8,378	10,411				10,411		10,411	0	1,306
Grants and Contributions - Operating	16,490	18,061				18,061		18,061	0	4,312
Grants and Contributions - Capital	41,116	19,398				19,398		19,398	0	12,879
Interest and Investment Income	13,613	11,216				11,216		11,216	0	3,616
Other Income	174	617				617		617	0	20
Net gain from disposal of assets						0		0	0	
Total Income from continuing operations	**182,659**	**164,186**	**0**	**0**	**0**	**164,186**	**0**	**164,186**	**0**	**98,299**
EXPENSES										
Employee benefits and on-costs	53,259	55,217				55,217		55,217	0	12,183
Materials & Services	53,666	115,387				115,387	7,477	122,864	7,477	18,331
Borrowing Costs	1,044	1,678				1,678		1,678	0	187
Other Expenses	674	1,367				1,367		1,367	0	43
Net Loss from Disposal of Assets	22,763	1,001				1,001		1,001	0	0
Total Expenses from continuing operations excluding depreciation, amortisation and impairment of non financial assets	**131,405**	**174,650**	**0**	**0**	**0**	**174,650**	**7,477**	**182,127**	**7,477**	**30,744**
Operating Result from continuing operations excluding depreciation, amortisation and impairment of non financial assets	**51,254**	**-10,464**	**0**	**0**	**0**	**-10,464**	**-7,477**	**-17,941**	**-7,477**	**67,555**
Depreciation, amortisation and impairment of non financial assets	27,850	28,542				28,542		28,542	0	9,977
Operating result from continuing Operations	**23,403**	**-39,006**	**0**	**0**	**0**	**-39,006**	**-7,477**	**-46,483**	**-7,477**	**57,578**
Net Operating Result before grants and contributions provided for capital purposes	**-17,712**	**-58,404**	**0**	**0**	**0**	**-58,404**	**-7,477**	**-65,881**	**-7,477**	**44,699**

Notes
Original Budget +/- approved budget changes in previous quarters = REVISED Budget
Revised Budget +/- recommended changes this quarter = PROJECTED year results

The quarterly recommended changes to the revised budget are to include:
1) an explanation for the recommended changes and any impact this will have on the Operational Plan, Delivery Program and Long Term Financial Plan
2) any impacts of year to date expenditure on recommended changes to budget

Explanations are to be in plain English and in a style that is easily understood by readers of non-financial information.
The narrative is important in understanding why budget changes are necessary.

ORANGE CITY COUNCIL

Income and Expenses Budget Review Statement
Orange City Council
Budget review for the quarter ended 30/09/2025
General Fund

Description	Previous Year Actual 2024/25 $000's	Current Year Original Budget 2025/26 $000's	Approved Changes Review Q 1 $000's	Approved Changes Review Q 2 $000's	Approved Changes Review Q 3 $000's	Revised Budget $000's	Recommended changes for council resolution $000's	Projected Year End (PYE) Result 2025/26 $000's	VARIANCE ORIGINAL budget v PYE 2025/26 $000's	ACTUAL YTD 2025/26 $000's
INCOME										
Rates and Annual Charges	51,628	53,752				53,752	0	53,752	0	54,145
User Charges and Fees	19,494	19,210				19,210		19,210	0	6,182
Other Revenue	8,378	10,411				10,411		10,411	0	1,306
Grants and Contributions - Operating	13,142	13,822				13,822		13,822	0	3,796
Grants and Contributions - Capital	39,348	12,901				12,901		12,901	0	11,619
Interest and Investment Income	5,165	4,425				4,425		4,425	0	1,108
Other Income						0		0	0	
Net gain from disposal of assets						0		0	0	
Total Income from continuing operations	**137,156**	**114,521**	**0**	**0**	**0**	**114,521**	**0**	**114,521**	**0**	**78,156**
EXPENSES										
Employee benefits and on-costs	48,409	49,324				49,324		49,324	0	11,085
Materials & Services	45,921	60,975				60,975	3,456	64,431	3,456	15,847
Borrowing Costs	868	1,512				1,512		1,512	0	187
Other Expenses	674	746				746		746	0	43
Net Loss from Disposal of Assets	20,534	1,001				1,001		1,001	0	0
Total Expenses from continuing operations excluding depreciation, amortisation and impairment of non financial assets	**116,405**	**113,558**	**0**	**0**	**0**	**113,558**	**3,456**	**117,014**	**3,456**	**27,162**
Operating Result from continuing operations excluding depreciation, amortisation and impairment of non financial assets	**20,751**	**963**	**0**	**0**	**0**	**963**	**-3,456**	**-2,493**	**-3,456**	**50,993**
Depreciation, amortisation and impairment of non financial assets	17,358	16,461				16,461		16,461	0	6,888
Operating result from continuing Operations	**3,392**	**-15,498**	**0**	**0**	**0**	**-15,498**	**-3,456**	**-18,954**	**-3,456**	**44,106**
Net Operating Result before grants and contributions provided for capital purposes	**-35,955**	**-28,399**	**0**	**0**	**0**	**-28,399**	**-3,456**	**-31,855**	**-3,456**	**32,487**

Notes
Original Budget +/- approved budget changes in previous quarters = REVISED Budget
Revised Budget +/- recommended changes this quarter = PROJECTED year results

The quarterly recommended changes to the revised budget are to include:
1) an explanation for the recommended changes and any impact this will have on the Operational Plan, Delivery Program and Long Term Financial Plan
2) any impacts of year to date expenditure on recommended changes to budget

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ORANGE CITY COUNCIL

Income and Expenses Budget Review Statement
Orange City Council
Budget review for the quarter ended 30/09/2025
Water Fund

Description	Previous Year Actual 2024/25 $000's	Current Year Original Budget 2025/26 $000's	Approved Changes Review Q 1 $000's	Approved Changes Review Q 2 $000's	Approved Changes Review Q 3 $000's	Revised Budget $000's	Recommended changes for council resolution $000's	Projected Year End (PYE) Result 2025/26 $000's	VARIANCE ORIGINAL budget v PYE 2025/26 $000's	ACTUAL YTD 2025/26 $000's
INCOME										
Access Charges	6,751	6,651				6,651		6,651	0	1,797
User Charges	12,059	11,199				11,199		11,199	0	2,688
Fees	0	0				0		0	0	0
Grants & Contributions - Operating	2,012	2,603				2,603		2,603	0	222
Interest and Investment Income	4,724	3,441				3,441		3,441	0	1,504
Other Income	166	610				610		610	0	16
Net gain from disposal of assets	0	0				0		0	0	0
Total Income from continuing operations	**25,712**	**24,504**	**0**	**0**	**0**	**24,504**	**0**	**24,504**	**0**	**6,228**
EXPENSES										
Employee benefits and on-costs	2,929	3,227				3,227		3,227	0	657
Materials & Services	4,579	29,657				29,657	2,644	32,301	2,644	1,389
Borrowing Costs	173	166				166		166	0	0
Water purchase charges	0	0				0		0	0	0
Calculated taxaxtion equivalents	0	0				0		0	0	0
Debt guarantee fee	0	0				0		0	0	0
Other Expenses	0	621				621		621	0	0
Net Loss from Disposal of Assets	1,066	0				0		0	0	
Total Expenses from continuing operations excluding depreciation, amortisation and impairment of non financial assets	**8,747**	**33,671**	**0**	**0**	**0**	**33,671**	**2,644**	**36,315**	**2,644**	**2,046**
Operating Result from continuing operations excluding depreciation, amortisation and impairment of non financial assets	**16,965**	**-9,168**	**0**	**0**	**0**	**-9,168**	**-2,644**	**-11,812**	**-2,644**	**4,181**
Depreciation, amortisation and impairment of non financial assets	5,900	6,700				6,700		6,700	0	1,941
Surplus / (Deficit) from continuing operations before capital amounts	**11,065**	**-15,868**	**0**	**0**	**0**	**-15,868**	**-2,644**	**-18,512**	**-2,644**	**2,240**
Grants and Contributions - Capital	1,027	6,369				6,369		6,369	0	1,144
Surplus / (Deficit) from continuing operations after capital amounts	**12,091**	**-9,499**	**0**	**0**	**0**	**-9,499**	**-2,644**	**-12,143**	**-2,644**	**3,384**

Notes
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2) any impacts of year to date expenditure on recommended changes to budget

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ORANGE CITY COUNCIL

Income and Expenses Budget Review Statement
Orange City Council
Budget review for the quarter ended 30/09/2025
Sewer Fund

Description	Previous Year Actual 2024/25 $000's	Current Year Original Budget 2025/26 $000's	Approved Changes Review Q 1 $000's	Approved Changes Review Q 2 $000's	Approved Changes Review Q 3 $000's	Revised Budget $000's	Recommended changes for council resolution $000's	Projected Year End (PYE) Result 2025/26 $000's	VARIANCE ORIGINAL budget v PYE 2025/26 $000's	ACTUAL YTD 2025/26 $000's
INCOME										
Access charges	0	0				0		0	0	0
User charges	12,955	13,672				13,672		13,672	0	11,355
Liquid trade-waste charges	0	0				0		0	0	0
Fees	0	0				0		0	0	0
Grants and contributions - Operating	1,336	1,636				1,636		1,636	0	293
Interest and Investment Income	3,723	3,349				3,349		3,349	0	1,004
Other Income	9	6				6		6	0	3
Net gain from disposal of assets	0	0				0		0	0	0
Total Income from continuing operations	**18,024**	**18,664**	**0**	**0**	**0**	**18,664**	**0**	**18,664**	**0**	**12,655**
EXPENSES										
Employee benefits and on-costs	1,921	2,665				2,665		2,665	0	441
Materials & Services	3,166	24,755				24,755	1,377	26,132	1,377	1,094
Borrowing Costs	3	0				0		0	0	0
Calculated taxation equivalents						0		0	0	
Debt Guarantee fee						0		0	0	
Other Expenses	0	0				0		0	0	0
Net Loss from Disposal of Assets	1,163					0		0	0	0
Total Expenses from continuing operations excluding depreciation, amortisation and impairment of non financial assets	**6,253**	**27,421**	**0**	**0**	**0**	**27,421**	**1,377**	**28,798**	**1,377**	**1,535**
Operating Result from continuing operations excluding depreciation, amortisation and impairment of non financial assets	**11,770**	**-8,757**	**0**	**0**	**0**	**-8,757**	**-1,377**	**-10,134**	**-1,377**	**11,120**
Depreciation, amortisation and impairment of non financial assets	4,591	5,380				5,380		5,380	0	1,148
Surplus / (Deficit) from continuing operations before capital amounts	**7,179**	**-14,137**	**0**	**0**	**0**	**-14,137**	**-1,377**	**-15,514**	**-1,377**	**9,972**
Grants and Contributions - Capital	741	128				128		128	0	116
Surplus /(Deficit) from continuing operations after capital amounts	**7,920**	**-14,009**	**0**	**0**	**0**	**-14,009**	**-1,377**	**-15,386**	**-1,377**	**10,088**

Notes
Original Budget +/- approved budget changes in previous quarters = REVISED Budget
Revised Budget +/- recommended changes this quarter = PROJECTED year results

The quarterly recommended changes to the revised budget are to include:
1) an explanation for the recommended changes and any impact this will have on the Operational Plan, Delivery Program and Long Term Financial Plan
2) any impacts of year to date expenditure on recommended changes to budget

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The narrative is important in understanding why budget changes are necessary.

ORANGE CITY COUNCIL

Capital Budget Review Statement Orange City Council Budget review for the quarter ended 30/09/2025										
Description	Previous Year Actual 2024/25 $000's	Current Year Original Budget 2025/26 $000's	Approved Changes Review Q 1 $000's	Approved Changes Review Q 2 $000's	Approved Changes Review Q 3 $000's	Revised Budget $000's	Recommended changes for council resolution $000's	Projected Year End (PYE) Result 2025/26 $000's	VARIANCE ORIGINAL budget v PYE 2025/26 $000's	ACTUAL YTD 2025/26 $000's
CAPITAL FUNDING										
Rates & other untied funding	0	0				0		0	0	0
Capital Grants & Contributions	38,218	15,237				15,237		15,237	0	15,237
Reserves - External Restrictions	215,506	201,023				201,023		201,023	0	201,023
Reserves - Internally Allocated	38,712	29,671				29,671	7,477	37,148	7,477	29,671
New Loans	5,054	0				0		0	0	0
Proceeds from sale of assets	22,763	-1,001				-1,001		-1,001	0	
Other	0	0				0		0	0	
Total Capital Funding	**320,254**	**244,929**	**0**	**0**	**0**	**244,929**	**7,477**	**252,406**	**7,477**	**245,930**
CAPITAL EXPENDITURE										
WIP	63,790	63,432				63,432		63,432	0	5,643
New Assets	39,654	35,040				35,040		35,040	0	4,962
Asset Renewal	5,132	10,587				10,587		10,587	0	682
Other						0		0	0	
Total Capital Expenditure	**108,576**	**109,058**	**0**	**0**	**0**	**109,058**	**0**	**109,058**	**0**	**11,287**
Net Capital Funding - Surplus /(Deficit)	**211,678**	**135,872**	**0**	**0**	**0**	**135,872**	**7,477**	**143,349**	**7,477**	**234,643**

Notes
Original Budget +/- approved budget changes in previous quarters = REVISED Budget
Revised Budget +/- recommended changes this quarter = PROJECTED year results

Where the **Total Capital Funding** and the **Total Capital Expenditure** values do not match an explanation is to be provided.
Carry over funding from previous year should be identified and any proposed carry forwards into next financial year are to be explained.

The quarterly recommended changes to the revised budget are to include:
1) an explanation for the recommended changes and any impact this will have on the Operational Plan, Delivery Program and Long Term Financial Plan
3) any impacts of year to date expenditure on recommended changes to budget

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ORANGE CITY COUNCIL

Cash and Investments Budget Review Statement
Orange City Council
Budget review for the quarter ended 30/09/2025

Description	Previous Year Actual 2024/25 $000's	Current Year Original Budget 2025/26 $000's	Approved Changes Review Q 1 $000's	Approved Changes Review Q 2 $000's	Approved Changes Review Q 3 $000's	Revised Budget $000's	Recommended changes for council resolution Q1 $000's	Projected Year End (PYE) Result 2025/26 $000's	VARIANCE ORIGINAL budget v PYE 2025/26 $000's	ACTUAL YTD 2025/26 $000's
Total Cash, Cash Equivalents & Investments	256,340	266,728				266,728		266,728	0	266,728
EXTERNALLY RESTRICTED										
Water Fund	63,379	63,379				63,379		63,379	0	63,379
Sewer Fund	54,177	54,177				54,177		54,177	0	54,177
Developer contributions - *General*	18,254	18,248				18,248		18,248	0	18,248
Developer contributions - *Water*	31,405	31,405				31,405		31,405	0	31,405
Developer contributions - *Sewer*	16,255	16,255				16,255		16,255	0	16,255
Transport for NSW Contributions						0		0	0	0
Domestic waste management	14,983	14,983				14,983		14,983	0	14,983
Stormwater management	2,574	2,574				2,574		2,574	0	2,574
Other	14,490	14,490				14,490		14,490	0	14,490
Total Externally Restricted	**215,518**	**215,512**	**0**	**0**	**0**	**215,512**	**0**	**215,512**	**0**	**215,511**
Cash, cash equivalents & investments not subject to external restrictions	**40,822**	**51,216**	**0**	**0**	**0**	**51,216**	**0**	**51,216**	**0**	**51,217**
INTERNAL ALLOCATIONS										
Employee entitlements	3,489	3,489				3,489		3,489	0	3,489
Plant and Vehicle Replacement	2,780	2,780				2,780		2,780	0	2,780
Airport Operations	2,841	2,841				2,841		2,841	0	2,841
Asset renewal / Capital Reserve	5,914	5,914				5,914		5,914	0	5,914
Land Development	6,501	6,501				6,501		6,501	0	6,501
Private Works - Income in Advance	1,690	188				188		188	0	188
Other	15,499	15,437				15,437		15,437	0	15,437
Total Internally Allocated	**38,714**	**37,150**	**0**	**0**	**0**	**37,150**	**0**	**37,150**	**0**	**37,150**
Unallocated	**2,108**	**14,066**	**0**	**0**	**0**	**14,066**	**0**	**14,066**	**0**	**14,067**

External Restrictions - must be used for a specific purpose and are not to be used for general operations. The funds are bound by legislation or third party agreement that restricts their use.
Internal Allocations - Council have allocated by resolution or policy to identified programs of work and any forward plans identified by Council. These allocations are at the discretion of council.

ORANGE CITY COUNCIL

Developer Contributions Summary
Orange City Council
Budget review for the quarter ended 30/09/2025

Purpose	Opening Balance	Developer Contributions Received									Interest Earned	Interest Earned	Interest Earned	Amounts Expended	Amounts Expended	Amounts Expended	Internal Borrowings (to)/from	Internal Borrowings (to)/from	Internal Borrowings (to)/from	Held as Restricted Asset	balance of internal borrowings
	As at 1 July 2025	Cash Q1	Cash Q2	Cash Q3	Non-Cash Land Q1	Non-Cash Land Q2	Non-Cash Land Q3	Non-Cash Other Q1	Non-Cash Other Q2	Non-Cash Other Q3	Q1	Q2	Q3	Q1	Q2	Q3	Q1	Q2	Q3	As at this Q	As at this Q
	$000's	$000's	$000's	$000's	$000's	$000's	$000's	$000's	$000's	$000's	$000's	$000's	$000's	$000's	$000's	$000's	$000's	$000's	$000's	$000's	$000's
Drainage	2,993																			**2,993**	2,993
Roads	230																			**230**	230
Traffic facilities	-4,835	5																		**-4,829**	-4,829
Parking	374																			**374**	374
Open space	6,606	2																		**6,608**	6,608
Community facilities	10,228																			**10,228**	10,228
Other	2,646	-2																		**2,644**	2,644
Total S7.11 Under plans	**18,242**	**6**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**18,248**	**18,248**
S7.11 Not under plans	106																			**106**	106
S7.12 Levies	0																			**0**	0
S7.4 Planning agreements	0																			**0**	0
S64 Contributions	47,660																			**47,660**	47,660
Other	0																			**0**	0
Total Developer Contributions	**66,008**	**6**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**66,014**	**47,766**

Notes
All developer contributions received are to be disclosed, and distinguished as cash or non cash. Recognition occures when council gains control over the asset (cash or non cash).
Councils have obligations to provide facilities from contribution revenue levied on developers under the provisions of s7.4,s7.11 and s7.12 of the *Environmental Planning and Assessment Act 1979* .
Developer contributions may only be expended for the purpose for which the contributions were required, however council may apply contributions according to the priorities established in work schedules for the contribution plan.
'*Amounts Expended*' only includes monetary expenditure. The result should be a positive and not negative result.

5.12 Responses to Questions Taken on Notice

RECORD NUMBER: 2025/2426
AUTHOR: Janessa Constantine, Manager Corporate Governance

EXECUTIVE SUMMARY

This report provides responses below to Questions Taken on Notice at Council and Policy Committee meetings held 18 November 2025 and 2 December 2025. Please not, there were no QUESTIONS Taken on Notice at the meeting 18 November.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "15.1 Provide representative, responsible and accountable community governance".

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

RECOMMENDATION

That the information contained in the report on responses to Questions Taken on Notice be acknowledged.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

Service/Project Delivery	Delayed or incomplete responses may impact community confidence in Council's service or project delivery.
Financial	Misinterpreted or inaccurate responses could lead to financial commitments or liabilities.
Reputation/Political	Public or political reaction may arise from perceived evasiveness or inadequate transparency in responses.
Environment	Responses that overlook environmental implications may lead to reputational or regulatory risks.
Compliance	Failure to address statutory or policy-related questions accurately may result in non-compliance.
People & WHS	Responses involving staff actions or incidents may expose Council to WHS scrutiny or legal risk.
Information Technology/ Cyber Security	Disclosure of sensitive or unverified information may pose data security or privacy risks.

5.12 Responses to Questions Taken on Notice

SUPPORTING INFORMATION

CCL 2 DECEMBER 2025

QUESTION TAKEN ON NOTICE Cr K Duffy

Cr Duffy asked for clarification relating to the property at Lot 218 Hawke Lane whether the subdivision was subject to usage of funds from the Water/Sewer restricted fund.

Council have researched this matter and confirmed that the works to service this subdivision were funded through an external $7.7M loan secured from the National Australia Bank. The loan was for 10 years and repaid in full on 01/05/2025.

QUESTION TAKEN ON NOTICE Cr M McDonell

Cr McDonell noted the affordable housing strategy was resolved in 2022 and was allocated a budget and asked it that was just for the strategy or did it include other items, like the housing summit.

There was a budget allocated to the housing strategy itself, however no specific budget was allocated to a proposed housing summit.

ESPC 2 DECEMBER 2025

QUESTION TAKEN ON NOTICE Cr S Peterson

Cr Peterson asked that the Companion Animals Community Committee consider collecting information regarding desexing programs undertaken outside of Council to support collaboration and community information provision.

This request has been assigned to the Companion Animals Community Committee Clerk to be added to the agenda for discussion at the next meeting.

5.13 Community Energy Upgrades Fund - Grant Approval

RECORD NUMBER: 2025/2707
AUTHOR: Eli Todman, Sustainability Officer

EXECUTIVE SUMMARY

Council has successfully secured funding under Round Two of the Federal Government's Community Energy Upgrades Fund. This grant will enable the installation of a ground-mounted solar array and battery energy storage system at the Icely Road Water Treatment Plant.

The project will deliver significant benefits by reducing operational costs, enhancing energy resilience, and further lowering Council's carbon emissions.

These outcomes align with Council's net zero commitments and the objectives of the Community Strategic Plan. Approval is sought to proceed with execution of the grant agreement.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "7.1 Ensure best practice in climate change mitigation and adaption options for Council and community projects".

FINANCIAL IMPLICATIONS

The total project cost is $2,261,400, with the grant covering $1,130,699 of this amount. Council's contribution will come from the Water Fund, which has not yet been allocated in the current budget.

Once implemented the system will save Council $110,000 per year at current electricity consumption rates.

The payback period for the capital investment assuming an investment forgone rate of 5% is 15 years.

POLICY AND GOVERNANCE IMPLICATIONS

The project aligns with Council's Emissions Reduction Plan and supports compliance with Federal and State sustainability objectives. It demonstrates Council's commitment to reducing emissions and improving infrastructure resilience.

RECOMMENDATION

That Council:

1 **Approve acceptance of the grant and endorse the execution of the grant agreement.**
2 **Delegate authority to the Chief Executive Officer to execute the agreement and undertake all necessary actions to implement the project in accordance with the grant conditions.**

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

Service/Project Delivery	Minimal risk; project delivery will be managed under existing procurement and project management frameworks.
Financial	Minimal risk; Council contribution requires budget adjustment from the Water Fund.
Reputation/Political	Positive impact; demonstrates leadership in sustainability and direct community cost-saving initiatives. Potential impacts on neighbouring properties (visual, glare, noise during construction) will be assessed and addressed through the Review of Environmental Factors (REF) process, with mitigation measures

5.13 Community Energy Upgrades Fund - Grant Approval

	implemented as required. Visual impact of the installation is the greatest reputational risk.
Environment	Significant positive impact; reduces emissions and reliance on grid electricity.
Compliance	Low risk; project complies with grant conditions and relevant regulations.
People & WHS	Low risk; standard WHS protocols will apply during installation.
Information Technology/ Cyber Security	Nil.

SUPPORTING INFORMATION

The installation of the 623kW ground mount solar array and 750kWh battery system at the Icely Road Water Treatment Plant is expected to deliver substantial financial and environmental benefits. Once operational, the system will save approximately $110,000 per year in electricity costs, significantly reducing the ongoing operational expenses of this critical infrastructure.

In addition to cost savings, the project will cut greenhouse gas emissions by an estimated 167 tonnes annually, contributing to Council's Emissions Reduction Plan and net zero by 2050 target.

The project is scheduled for completion by December 2027, ensuring timely delivery of these benefits and reinforcing Council's commitment to sustainability and resilience.

Council will implement tree plantings to create a natural screening buffer, reducing visual impacts for surrounding properties and roads. Indicative views from potentially impacted locations are provided below.

Figure 1: Indicative layout of solar array and viewpoints for visual impact montages

5.13 Community Energy Upgrades Fund - Grant Approval

Figure 2: Viewpoint A

Figure 3: Indicative visual impact of solar array from Ophir Road

5.13 Community Energy Upgrades Fund - Grant Approval

Figure 4: Indicative visual montage of solar array

Figure 5: Indicative visual montage of solar array with tree and shrub screening

5.13 Community Energy Upgrades Fund - Grant Approval

Figure 6: Viewpoint B

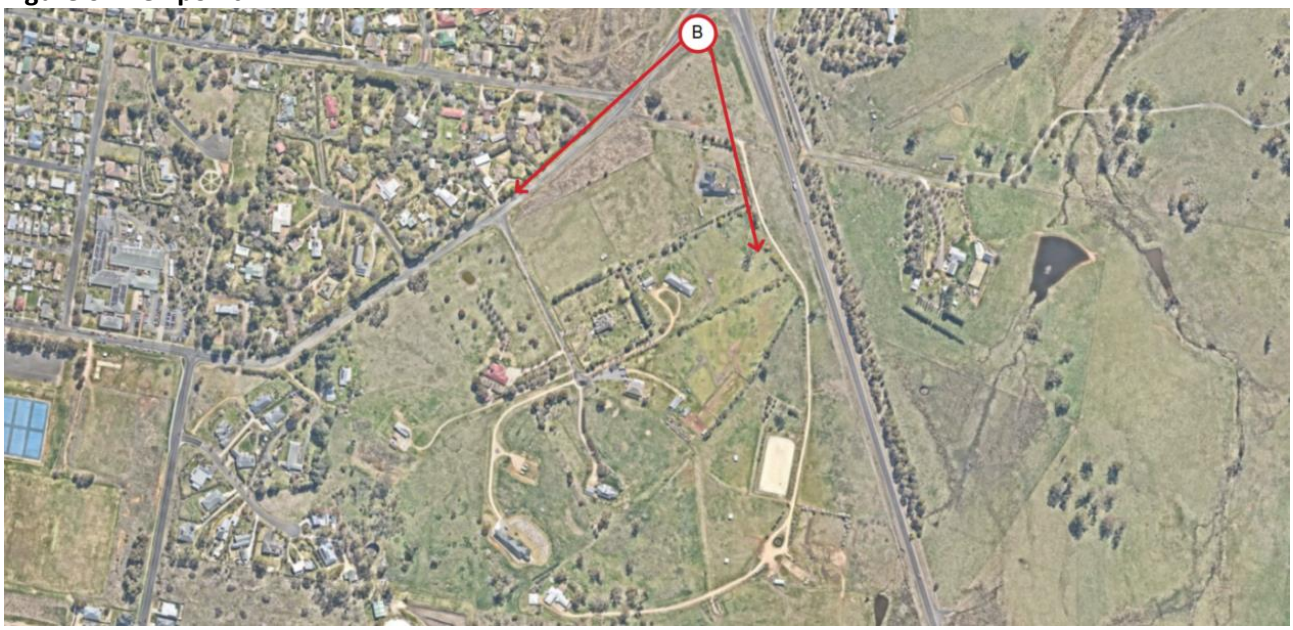

Figure 7: Indicative visual impact of solar array from Northern Distributor Road / Ophir Road

5.13 Community Energy Upgrades Fund - Grant Approval

Figure 8: Indicative visual montage of solar array

Figure 9: Indicative visual montage of solar array with tree and shrub screening

5.13 Community Energy Upgrades Fund - Grant Approval

Trees and shrubs will be planted along roadside verges and the site perimeter to help screen the installation and reduce its visual impact.

Figure 10: Vegetation screening locations

5.14 Update on Outstanding and Completed Resolutions of Council Including Questions Taken on Notice, Matters Arising and Notices of Motion

RECORD NUMBER: 2025/2344
AUTHOR: Janessa Constantine, Manager Corporate Governance

EXECUTIVE SUMMARY

A list of updates on outstanding resolutions, questions taken on notice, matters arising and notices of motion is provided together for the information of Council. Only matters requiring action to be taken are noted in this report, including outstanding items from the previous Council term. A report is also provided to Council on those Actions completed since the report was last provided to Council. After items are reported in the Completed Actions Report, items are removed from this listing, however, are available for administrative purposes.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "15.1 Provide representative, responsible and accountable community governance".

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

RECOMMENDATION

That the information provided in the report on Outstanding and Completed Resolutions, Questions Taken on Notice, Matters Arising and Notices of Motion be acknowledged.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

Service/Project Delivery	Acknowledging the report has no impact on service or project delivery.
Financial	No financial implications arise from noting the information provided.
Reputation/Political	The recommendation is procedural and poses no reputational or political risk.
Environment	No environmental risks are associated with acknowledging the report.
Compliance	The action supports transparency and governance, introducing no compliance risk.
People & WHS	No workforce health or safety risks are associated with this recommendation.
Information Technology/ Cyber Security	he recommendation does not involve technology changes and poses no IT or cyber security risk.

SUPPORTING INFORMATION

Attached is a listing of tasks requiring action or follow up by Council staff. This list identifies progress on decisions of Council, including Notices of Motion, Questions Taken on Notice and Matters Arising. Upon completion, items will be noted as such and removed after production to Council.

ATTACHMENTS

1 Outstanding Actions Report - 5 December 2025, D25/147489⇩
2 Completed Actions Report - 15 May 2025 - 5 December 2025, D25/147501⇩

OUTSTANDING ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

Meeting and Date	Resolution	Action Taken	
Planning & Development Policy Committee 6/08/2024	**QUESTION TAKEN ON NOTICE** **Cr D Mallard** Cr Mallard asked when Stevenson Way reopens, that monitoring be put in place to identify frequency and speed of vehicles to support safety recommendations.	Development yet to occur.	
Environmental Sustainability Policy Committee 6/08/2024	**QUESTION TAKEN ON NOTICE** **Cr M McDonell** Cr McDonell asked after the status of fencing of the NDR site that was previously marked for the sports precinct.	To be followed up at expiry of agistment.	
Council 3/06/2025	**RESOLVED - 25/247** **Cr G Power/Cr D Mallard** 1 That Council acknowledges the receipt of two reports from Fire and Rescue NSW relating to recommended maintenance and upgrade works to two buildings in the City. 2 That Council acknowledge staff are working with owners to achieve compliance with the recommendations outlined in the FRNSW report. 3 That Council determine in accordance with Schedule 5 of the Environmental Planning and Assessment Act, not to issue Fire Safety Orders on the building owners, however acknowledge that staff have existing Council delegation to issue Fire Safety Orders should building owners not action the recommendations of FRNSW as required. 4 That Council notify the Commissioner of FRNSW of Council's actions and determination in regards to this matter.	5295 Mitchell Highway – Harvey Norman etc. • Property manager (CBRE) that Council has been dealing with since the beginning were dismissed in September, by the owners of the site • In September Council staff started dealing with Sentinel Group - the owners of the site. Council provided them with the history of what has happened so far and they were very responsive – a lot of items have been completed by CBRE and further issues have been dealt with since by Sentinel, however, a couple of items relating to the hydrant system capacity/compliance have yet to be addressed • Safe Work NSW have received a complaint and are investigating. 217 Summer Street – Got It etc. • Most items have been addressed here except for the replacement of the sprinkler system - previous designer kept stalling on the timeline of producing the plans and has now been sacked with a new designer appoints a couple of weeks ago – chasing for updates regularly. Change in contractors by owner. Difficulty in getting suitably qualified persons to design the changes and upgrades. Specialist come from Sydney or Melbourne.	

OUTSTANDING ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
Environmental Sustainability Policy Committee 1/07/2025	**RESOLVED - 25/306** **Cr T Mileto/Cr S Peterson** 1 That Council acknowledge the reports presented to the Parks, Trees & Waterways Community Committee at its meeting held on 11 June 2025. 2 That the minutes of the Parks, Trees & Waterways Community Committee with the exception of recommendation *3.1.2* from its meeting held on 11 June 2025 be adopted. 3 That recommendation *3.1.2* be deferred for a period of three months to allow the incoming Chief Executive Officer to review Council's finances for capacity to engage a new tree crew.	Noted. Part 3 is subject to the Budget Bid process of the QBR.	
Council 15/07/2025	**RESOLVED - 25/354** **Cr M McDonell/Cr D Mallard** That Council resolves: 1 To provide a $10,000 payment to the Orange Mountain Bike Club annually for the 5 year term of the licence agreement concluding at the end of the lease period being the 2029/2030 financial year. 2 That the Chief Executive Officer be granted the authority to affix the Council Seal on necessary documentation if required.	Terms of the Agreement are being finalised.	
Council 15/07/2025	**RESOLVED - 25/356** **Cr M McDonell/Cr G Power** 1 That Council adopt the Plans of Management for Robertson Park, Orange Botanic Gardens, City Reserves and Rural Reserves. 2 That Council DEFERS the adoption of the Plan of Management for Cook Park.	The Plans of Management as adopted has been referred and published. The Cook Park Plan of Management will be referred back to Council.	
Council 15/07/2025	**RESOLVED - 25/347** **Cr D Mallard/Cr M McDonell** That Council resolves to communicate with the relevant New South Wales and Commonwealth Government agencies to request they work together to investigate the possibility of establishing a Bureau of Meteorology registered Automatic Weather Station at	Mayoral letter sent to Bureau of Meteorology on 14/8/25 requesting advice on how to progress this matter. Phonecall received from Sydney BOM 27/8/25 suggesting Council's request is not a high priority. It was suggested that maybe Council could request a conversion of the	

OUTSTANDING ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

Meeting and Date	Resolution	Action Taken	
	the site of the New South Wales Air Quality Monitoring Station, located at Jaeger Reserve.	Agricultural Institute Co-Op site to an AWS as an alternative, less costly option. Response received from BOM 9 September and sent to Councillors for information - BOM sees no need to have an AWS at Jaegar Reserve. Mayoral letter sent to Bureau of Meteorology 22 September requesting that consideration be given to convert the Orange Agricultural Institute "Co-op" site into an AWS as part of the Governments conversion of 45 "Co-op" sites across NSW. Awaiting response.	
Council 2/09/2025	**RESOLVED - 25/468** **Cr T Greenhalgh/Cr K Duffy** That Council resolves: 1 To reaffirm its commitment to establishing a Parkour Park in Orange, as resolved by Council on 7 November 2023. 2 To consider the allocation of $7,500 in the next quarterly budget review to engage a designer to prepare the design for a Parkour Park in Orange. 3 To note the total estimated project cost of approximately $300,000, including soft-fall requirements. 4 To Consider including the estimated cost of $300,000 in Council's budget at the next quarterly budget review to enable delivery of the Parkour Park within the current Council term and to maximise Council's ability to apply for external grant funding.	Funding subject to a Budget Bid for inclusion in the QBR.	
Environmental Sustainability Policy Committee 2/09/2025	**QUESTION TAKEN ON NOTICE** **Cr K Duffy** Cr Duffy noted that the Cook Park Master Plan had not yet returned to Council and asked for a report to include the meeting procedures and what happened at the previous meeting.	Noted. Plan and report to return to Council.	

OUTSTANDING ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

Meeting and Date	Resolution	Action Taken	
Council 16/09/2025	**RESOLVED - 25/488** **Cr D Mallard/Cr M McDonell** That Council: 1 In principal support the continued partnership with The Resilience Project to deliver the School Wellbeing Program across participating schools in 2026. 2 Consider allocation of $27,500 to support the program's delivery in local schools for 2026 in the Quarterly Budget. 3 Collaborate with The Resilience Project and other neighbouring Council's to engage the Local Member in advocating for ongoing funding certainty and to lobby the State Government for sustained financial support.	Funding subject to a Budget Bid for inclusion in the QBR.	
Council 7/10/2025	**RESOLVED - 25/555** **Cr J Whitton/Cr T Mileto** That Council resolves: 1 That the tender by Zauner Construction Pty Ltd for $15,644,515.41, be accepted for Tender F3113-50 for the construction of John Davis Stadium and provisionally accept the Tender received for $4,264,369.65, for Athletics Phase 1 subject to the completion of further formal contract negotiations; 2 That a provision is made for contingency of 10% of the contract value; and 3 To grant permission to the Chief Executive Officer, or his nominee, to do such things as may be necessary or convenient to give effect to this decision, including affixing the Council Seal on any relevant documents.	Contracts to be entered.	
Environmental Sustainability Policy Committee 4/11/2025	**RESOLVED - 25/578** **Cr M McDonell/Cr M Ruddy** 1 That Council acknowledge the reports presented to the Parks, Trees & Waterways Community Committee at its meeting held on 18 September 2025.	Actions to be undertaken.	

OUTSTANDING ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
	2 That Council determine recommendations *3.1, 4.1, 4.2* and *4.3* from the minutes of the Parks, Trees & Waterways Community Committee meeting of 18 September 2025. *4.2* *That Council develop a policy for the naming of parks and reserves.* *4.3* *That Council consider adding green values for improved biodiversity for the proposed W5 and W8 stormwater detention basins.* 3 That the remainder of the minutes of the Parks, Trees & Waterways Community Committee from its meeting held on 18 September 2025 be adopted.		
Finance Policy Committee 4/11/2025	**RESOLVED - 25/588 Cr M McDonell/Cr F Kinghorne** That Council supports the Orange Chamber Music Festival with $10,000 for the 2026 Festival including hire of the Orange Civic Theatre of a hire charge of approximately $4,000 and the South Court of $383.	Funding to be finalised.	
Council 4/11/2025	**RESOLVED - 25/608 Cr D Mallard/Cr M McDonell** That Council install a collection box at Orange City Library and the Customer Service area of the Civic Centre for a trial period of 12 months.	Staff in process of purchasing the DV Safe phone boxes and obtaining the relevant comms for the role-out of the project.	
Council 4/11/2025	**RESOLVED - 25/617 Cr T Greenhalgh/Cr F Kinghorne** That the Chief Executive Officer enter into a standard contract with Central West Power Construction Pty Ltd for the Construction of the Level 1 Electrical Power Supply for the Orange Sports Precinct for the amount of $464,979.65 (excl. GST), subject to confirmation that the contractor holds the required insurances.	Contracts to be finalised.	

OUTSTANDING ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
Council 18/11/2025	**RESOLVED - 25/628** **Cr T Mileto/Cr M McDonell** 1 That Council note the report on the viability of operating an indoor playground facility. 2 That Council receives a report following an Expression of Interest process. 3 That the Chief Executive Officer cease existing arrangements with tenants and make suitable alternative arrangements to continue support where practical.	Expressions of Interest open for submissions until 5.00 pm on 10 December 2025.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
Council 21/11/2023	**RESOLVED - 23/537 Cr D Mallard/Cr M McDonell** That Council staff investigate potential options for future enhancement of recycling services to allow for the handling of waste materials not currently covered by Orange's existing recycling service (e.g., soft plastics, textiles), and bring a report back to Council outlining potential approaches, estimated costs, etc.	Report went to the Council Meeting held on 19 August 2025 regarding this matter.	
Council 4/06/2024	**RESOLVED - 24/218 Cr K Duffy/Cr J Whitton** That Council staff meet with the Local Aboriginal Land Council to identify options for appropriate recognition of Yuranigh in Orange.	CEO discussed matter with Local Aboriginal Land Council. As no images exist of Yuranigh it is difficult to proceed with a statue. Other options of recognition being discussed.	
Infrastructure Policy Committee 6/08/2024	**QUESTION TAKEN ON NOTICE Cr T Mileto** Cr T Mileto asked for confirmation on the requirements, implementation and cost of Airport security upgrades due to an increase in passenger numbers.	Airport has over 80,000 passengers in a year. This has triggered the need to install security.	
Council 6/08/2024	**RESOLVED - 24/396 Cr D Mallard/Cr M McDonell** That Council endorse the adjustment of the easement through Lot 68 DP 756899 to fully encompass the newly constructed watermain.	Completed.	
Council 20/08/2024	**QUESTION TAKEN ON NOTICE Cr T Mileto** Cr Mileto requested that the Country Women's Association (CWA) be approached to discuss options to recognise the grieving mother.	Report provided to the Council Meeting of 16 September 2025.	
Council 17/12/2024	**QUESTION TAKEN ON NOTICE Cr F Kinghorne** Cr Kinghorne requested information regarding the financial shortfall associated with companion animal donations for microchipping and desexing programs.	Email sent to Councillors 14 August 2025.	
Council 17/12/2024	**RESOLVED - 24/510 Cr F Kinghorne/Cr J Whitton** That Council contact the relevant NSW Government department(s) and request information regarding State owned land earmarked for affordable housing or otherwise currently redundant in	This has been included as a specific action in the Affordable Housing Strategy that will be reported to Council on 2 December 2025.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

Meeting and Date	Resolution	Action Taken	
	Orange, and clarify the intentions and proposed timelines for developing these sites.		
Council 18/02/2025	**MATTER ARISING** **Cr D Mallard** Cr Mallard clarified information relating Solar Farm provisions and regulations during the PDC meeting on 4 February (page 24 of the minutes) as he understands the information to be inaccurate.	Each application that is presented to Council for determination or advice, addresses all relevant plans, policies and guidelines that are applicable at the time of assessment. What does or does not apply to the assessment of a particular solar farm is dependent upon many factors, including size, type and location.	
Council 18/02/2025	**QUESTION TAKEN ON NOTICE** **Cr F Kinghorne** Cr Kinghorne asked if there was a revised benchmark from the Office of Local Government for the percentage of outstanding rates (currently 10%) given the current cost of living crisis.	The OLG confirmed that there is no foreseeable changes to this Index. It will remain as is.	
Council 18/02/2025	**RESOLVED - 25/031** **Cr T Greenhalgh/Cr K Duffy** That Council and Orange PCYC work collaboratively to assess and implement the most effective solution to restore or improve ventilation and heating at the PCYC facility, ensuring the safety and comfort of all users while maintaining the venue's reputation as a premier sporting facility.	Director Community Recreation & Cultural Services has consulted with Contractor who is repairing the damaged louvers and mesh casings improving the air flow through the building. Further investigations and costings under review of wall mounted fans throughout the building.	
Council 18/02/2025	**RESOLVED - 25/032** **Cr M Ruddy/Cr M McDonell** That Council resolves to: 1 Acknowledge the ongoing community demand for a dedicated indoor play space in Orange, as highlighted in the Community Strategic Plan (CSP) and community engagement efforts. 2 Direct Council staff to conduct a feasibility study into the development of an indoor play space that is inclusive, stimulating, and suitable for children of all abilities. This study should include: • Identifying potential locations for the play space. • Estimating the capital and operational costs. • Exploring possible partnerships and funding opportunities.	An updated Report was provided to Council in November 2025.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
	• Assessing the impact on the local community and economy. 3 Ensure that the indoor play space project is prioritised in the upcoming budget period and included as part of the Council's infrastructure planning. 4 Request a progress update on the feasibility study to be presented at the next Council meeting to ensure that the project is moving forward in a timely and transparent manner.		
Council 4/03/2025	**RESOLVED - 25/074 Cr M Ruddy/Cr M McDonell** That Council: 1 Investigates the installation of suitable lighting along the footpath between Valencia Drive and the Northern Distributor Bypass bridge, extending further to cover the Wetlands Loop where lighting is currently absent. 2 Considers this project as a measure to: • Improve pedestrian safety for all residents, including families, elderly individuals, and those with mobility challenges. • Deter anti-social behaviour and reduce damage to properties adjoining the footpath. 3 Explores potential funding sources, including state or federal grants, to support the implementation of this project. 4 Notes the following community support and evidence: • A petition signed by 28 residents of Valencia Drive and surrounding streets in favour of this motion, with no opposition raised so far. • Photographic evidence of damage to adjoining fence caused by anti-social behaviour. • Photographic evidence of walkway with zero lighting. Image taken in darkness to show how dark the area is.	Report provided to Council 15 July 2025.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

Meeting and Date	Resolution	Action Taken	
	5 Engages with residents and other stakeholders to ensure the solution meets community needs and addresses the concerns raised.		
Recreation & Culture Policy Committee 4/03/2025	**RESOLVED - 25/057** **Cr M McDonell/Cr K Duffy** 1 That Council commits to a four-year, approximately $31,000/per annum as proposed, agreement and memorandum of understanding with Arts Out West to continue services to the community. 2 That Arts Out West provide an annual report to Council on agreed items for activities relating directly to Orange.	Resolution enacted.	
Council 18/03/2025	**MATTER ARISING** **Cr D Mallard** Cr Mallard requested a report on all elements form the 2022 Local Housing Strategy resolution be provided as requested and include how funds are allocated to carry out the work.	Report provided to the 6 December 2025 Council Meeting.	
Council 18/03/2025	**RESOLVED - 25/087** **Cr S Peterson/Cr J Whitton** That as part of the upcoming budget process a list of regular financial external annual commitments of $5000 or greater be provided for review by Councillors.	There are no regular financial external annual commitments of $5,000 or greater that can be provided for review by Councillors. There is a bucket for the year of $80K for S.356 Small Donations which then gets applied and allocated on a case by case basis as determined by Council.	
Council 1/04/2025	**RESOLVED - 25/119** **Cr T Mileto/Cr S Peterson** 1 That Council conduct an audit of shade availability at outdoor Council owned areas where people are encouraged to congregate 2 That a list of places requiring such infrastructure be constructed and reviewed every budget cycle to allow for work to be conducted each year 3 That Council seek the support of the NSW Shade Working Group (under the auspices of the NSW Skin Cancer Prevention Strategy) in the planning, design and installation of shade infrastructure and partner with the School of Rural Health to	Audit being conducted as component of play spaces being conducted by Council.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
	conduct a research project as outlined in the report 4 That Council explore financial/sponsorship/Grant Funding opportunities to fund the installation of shade shelters and increase canopy cover at playgrounds.		
Council 15/04/2025	**RESOLVED - 25/133 Cr T Greenhalgh/Cr K Duffy** 1 That the 2025/2026 budget includes consideration in the submissions stage of a proposal for funds to support businesses to purchase subsidised ramps to improve accessibility to their stores. 2 That the 2024/2025 budget includes $5,000 in funds to purchase a 10m portable walkway to improve accessibility at Council events.	Included in budget submissions for determination at the 17 June 2025 Council Meeting.	
Council 6/05/2025	**RESOLVED - 25/145 Cr T Greenhalgh/Cr S Peterson** That the Minutes of the Ordinary Meeting of Orange City Council held on 15 April 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Council meeting held on 15 April 2025.	Minutes finalised and uploaded to website.	
Planning & Development Policy Committee 6/05/2025	**RESOLVED - 25/146 Cr J Whitton/Cr G Power** That Council resolves to acknowledge the information provided in the report by the Manager Development Assessments on Items Approved Under the Delegated Authority of Council.	Details noted. No further action is required.	
Planning & Development Policy Committee 6/05/2025	**RESOLVED - 25/147 Cr K Duffy/Cr T Greenhalgh** That Council DEFERS development application DA 578/2024(1) for Demolition (ancillary structures and tree removal), Subdivision (eleven lot Torrens title) and Earthworks at Lot 24 DP 1254245, Lot 21 DP 1198009 and Lot 23 DP 1198009 - Edward Street Orange, to accommodate concerns of existing businesses, proposed tree lining and a report on costing of redesign.	This application was deferred for inspection and further information. The matter was returned to Council meeting on 3 June 2025. Council resolved to support the DA subject to the inclusion of additional conditions of consent. Consent documentation will be issued following the receipt of formal minutes.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

Meeting and Date	Resolution	Action Taken	
Council 6/05/2025	**RESOLVED - 25/183** **Cr F Kinghorne/Cr J Whitton** That Council resolves: 1 To enter into a lease of Hangar Site H at Orange Airport for a term of five years plus 2 x five year options. 2 That approval be granted for the use of the Council Seal on all relevant documents.	Instructions sent to solicitor to proceed with new lease.	
Council 6/05/2025	**RESOLVED - 25/178** **Cr J Whitton/Cr M McDonell** That the report by the Director Corporate & Commercial Services be noted.	Noted no further action.	
Council 6/05/2025	**RESOLVED - 25/181** **Cr D Mallard/Cr M McDonell** That Council DEFER consideration of this item pending a site visit.	In accordance with the Council resolution the planning report prepared for both sites was split into two parts. The matter pertaining to the Molong Road site was re-tabled for consideration at the June 3 Council Meeting (closed).	
Council 6/05/2025	**RESOLVED - 25/182** **Cr T Greenhalgh/Cr F Kinghorne** That Council resolves to: 1 Accept the tender from Clarity Consult to the value of $212,145 2 Accept Separable Portion 1. Infill Sensitivity Analysis to the value of $13,300 3 Affix the Common Seal to any contractual documents for this tender.	Contract executed.	
Planning & Development Policy Committee 6/05/2025	**RESOLVED - 25/148** **Cr M McDonell/Cr K Duffy** That Council DEFERS development application DA 669/2024(1) for Subdivision (22 lot Torrens title), Demolition (tree removal) and New Roads at Lots 56 and 57 DP 867205 - 357 and 361 Pinnacle Road, Orange, pending a site visit.	Noted. Returned to Council 3 June 2025 for determination.	
Recreation & Culture Policy Committee 6/05/2025	**MATTER ARISING** **Cr K Duffy** Cr Duffy requested the ELF be inspected for broken floorboards.	Response provided to Council in the QON report at Council Meeting 20 May 2025.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
Recreation & Culture Policy Committee 6/05/2025	**MATTER ARISING** **Cr T Mileto** Cr Mileto requested that Council write to Minister Tara Moriarty and invite her to the opening of Spring Creek.	CEO has confirmed that Department of Fisheries will be writing to the Minister to invite her to the opening of fishing at Spring Creek. No further action required by Council.	
Regional & Economic Development Policy Committee 6/05/2025	**MATTER ARISING** **Cr G Power** Cr Power requested that the report on rail passengers from the Minister be circulated if available.	Response provided to Council in the QON report at Council Meeting 20 May 2025.	
Finance Policy Committee 6/05/2025	**RESOLVED - 25/158** **Cr M McDonell/Cr M Ruddy** 1 That Council consider the two event sponsorship applications and sub-issues in seriatim. **RESOLVED - 25/159** **Cr M Ruddy/Cr M McDonell** 2a) Approve the application for the Freestyle Kings Orange Show b) That the $10,000 in funds be paid from the identified budgeted funds in the 2025 Financial Year c) That the site hire and other ancillary costs as determined appropriate by staff be covered through an in-kind contribution under the Event Development Program (ST43). **RESOLVED - 25/160** **Cr D Mallard/Cr M McDonell** 3a) That the Event Sponsorship application from the Cancer Council NSW for the Stars of Orange event be refused b) That the details on the application form used to consider funding under the Donation and Grants program c) That Council waive clauses 4.1, 4.5 & 4.7 of the Strategic Policy ST32 – Donations and Grants d) That the Cancer Council of NSW be given a donation of $2,500 towards the Stars of Orange event.	Completed.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
	RESOLVED - 25/160 **Cr D Mallard/Cr M McDonell** 3a) That the Event Sponsorship application from the Cancer Council NSW for the Stars of Orange event be refused b) That the details on the application form used to consider funding under the Donation and Grants program c) That Council waive clauses 4.1, 4.5 & 4.7 of the Strategic Policy ST32 – Donations and Grants d) That the Cancer Council of NSW be given a donation of $2,500 towards the Stars of Orange event. **RESOLVED - 25/160** **Cr D Mallard/Cr M McDonell** 3a) That the Event Sponsorship application from the Cancer Council NSW for the Stars of Orange event be refused b) That the details on the application form used to consider funding under the Donation and Grants program c) That Council waive clauses 4.1, 4.5 & 4.7 of the Strategic Policy ST32 – Donations and Grants d) That the Cancer Council of NSW be given a donation of $2,500 towards the Stars of Orange event.		
Planning & Development Policy Committee 6/05/2025	**RESOLVED - 25/149** **Cr J Whitton/Cr D Mallard** That Council consents to development application DA 770/2024(1) for Subdivision (47 lot Torrens title) at Lot A DP 381933, Lot 1 DP 630681 - 12 Shiralee Road, Orange pursuant to the conditions of consent in the attached Notice of Approval.	DA determined and Notice of Approval Issued.	
Environmental Sustainability Policy Committee 6/05/2025	**RESOLVED - 25/150** **Cr M McDonell/Cr M Ruddy** 1 That Council acknowledge the reports presented to the Environmental Sustainability Community Committee at its meeting held on 4 April 2025. 2 That Council determine recommendations *3.1* from the minutes of the Environmental Sustainability Community Committee meeting of 4 April 2025.	Acknowledged. Charter to be updated as per resolution.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

Meeting and Date	Resolution	Action Taken	
	3.1 - That the Charter for the Environmental Sustainability Community Committee be adopted noting changes to: • *Purpose, Councillor membership, number of community representatives, quorum size and meeting frequency.* 3 That the remainder of the minutes of the Environmental Sustainability Community Committee from its meeting held on 4 April 2025 be adopted.		
Finance Policy Committee 6/05/2025	**RESOLVED - 25/152 Cr M Ruddy/Cr D Mallard** 1 That this item be heard and voted on in seriatim. **RESOLVED - 25/153 Cr M Ruddy/Cr M McDonell** 2(1) That Council donate $2,500 to Orange Regional Malayalee Association (Orange Malayalee Community) to contribute to the costs of the non-ticketed South Indian festival called "Onam". **RESOLVED - 25/154 Cr M McDonell/Cr K Duffy** 2(2) That Council donate $2,500 to Orange Theatre Company to contribute to the costs of theatre rental, set building, costuming, and using a portion of the funds to invite VIPs to attend opening night. **RESOLVED - 25/155 Cr M Ruddy/Cr J Stedman** 2(3) That Council donate $2000 to Orange Together to contribute to the costs of screening films and travel expenses relating to the Orange event for National Reconciliation Week. **RESOLVED - 25/156 Cr T Greenhalgh/Cr M Ruddy** 2(4) To donate $2500 to the National Rural Health Student Network (NRHSN) to contribute to costs of travel and	Completed.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
	accommodation for volunteers for an event to be held in Orange. **RESOLVED - 25/157 Cr G Power/Cr M McDonell** 2(5) That donate $500 to Koori Kids to contribute to the design, printing & distribution of information packs to schools across Orange.		
Services Policy Committee 6/05/2025	**RESOLVED - 25/168 Cr G Power/Cr D Mallard** 1 That Council acknowledge the reports presented to the NAIDOC Week Community Committee at its meeting held on 27 March 2025. 2 That Council determine recommendations *3.2* from the minutes of the NAIDOC Week Community Committee meeting of 27 March 2025. *3.2(1) - That the Charter for the NAIDOC Week Community Committee be adopted with the following amendments:* *a. Increase number of Councillor members from three to five including the Chair.* *b. Include the roles of Treasurer and Co-Treasurer in membership.* *c. Increase maximum number of community members from 10 to 35.* *d. Permit organisations as members.* *e. Quorum of one (1) Councillor and six (6) community members.* *f. Meeting Frequency – Monthly with fortnightly or weekly Working Parties as required.* *3.2(2) - That Cr Gerald Power be appointed to the role of Co-Treasurer.*	Noted.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

Meeting and Date	Resolution	Action Taken	
	3 That the remainder of the minutes of the NAIDOC Week Community Committee from its meeting held on 27 March 2025 be adopted.		
Services Policy Committee 6/05/2025	**RESOLVED - 25/169** **Cr S Peterson/Cr G Power** 1 That Council acknowledge the reports presented to the Ageing and Access Community Committee at its meeting held on 27 March 2025. 2 That Council determine recommendations *3.3, 3.3, and 3.5(2)* from the minutes of the Ageing and Access Community Committee meeting of 27 March 2025. *3.3 – That the Charter for the Ageing and Access Community Committee be adopted noting the updates:* • *That the Membership outlined in the Charter be updated to state four (4) Councillors and up to fourteen (14) community members.* • *That the Quorum in the Charter be updated to state four (4) community members and one (1) Councillor.* *3.5(2) - The Council investigate an incentive program, such as inclusion on an accessible business register, to encourage businesses to become accessible.* 3 That recommendations 3.5(1) and 3.5(3) be amended for these items be considered as part of the budget process rather than motions to Council: *3.5.1 - That Cr Peterson take a motion to Council seeking a budget allocation for a program to assist local business to purchase temporary access ramps.* *3.5.3 - That Cr Peterson take a motion to Council seeking a budget allocation for the purchase of portable walkways for use at community events.*	3.3 The Charter of the Ageing and Access Community Committee has been updated to read that the Membership state four (4) Councillors and up to fourteen (14) community members and that the Quorum state four (4) community members and one (1) Councillor., 3.5.2 Council's Brand and Digital Lead has been contacted and confirmed an Accessible Business Register can be placed on Council's website. Business details to be collected and provided for inclusion on the register.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

Meeting and Date	Resolution	Action Taken	
	4 That the remainder of the minutes of the Ageing and Access Community Committee from its meeting held on 27 March 2025 be adopted.		
Services Policy Committee 6/05/2025	**RESOLVED - 25/170** **Cr T Mileto/Cr G Judge** 1 That Council acknowledge the reports presented to the Community Safety & Crime Prevention Committee at its meeting held on 31 March 2025. 2 That Council determine recommendation *4.2* from the minutes of the Community Safety & Crime Prevention Committee meeting of 31 March 2025. *4.2 - That the Charter for the Community Safety & Crime Prevention Committee be adopted with the following amendments:* • *Membership – Update the number of Councillors from three (3) to five (5).* • *Quorum of two (2) community members, one (1) representative from the Central West Police District and one Councillor.* 3 That the remainder of the minutes of the Community Safety & Crime Prevention Committee from its meeting held on 31 March 2025 be adopted.	Noted. Charter updated by Governance.	
Services Policy Committee 6/05/2025	**RESOLVED - 25/167** **Cr S Peterson/Cr M McDonell** 1 That Council acknowledge the reports presented to the Orange Health Liaison Committee at its meeting held on 26 March 2025. 2 That Council determine recommendations *3.2* from the minutes of the Orange Health Liaison Committee meeting of 26 March 2025. *3.2 - That the Charter for the Orange Health Liaison Community Committee be adopted with the following amendments:*	Noted. Charter updated by Governance.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
	• *Membership – Increase number of Councillors from three to five including the Chair and increase maximum number of community members from 10 to 12.* • *Quorum of one Councillor and four community members.* • *Wording in Purpose section to be reviewed and amended by the Committee to increase clarity.* 3 That the remainder of the minutes of the Orange Health Liaison Committee from its meeting held on 26 March 2025 be adopted.		
Recreation & Culture Policy Committee 6/05/2025	**RESOLVED - 25/164 Cr F Kinghorne/Cr G Judge** 1 That Council acknowledge the reports presented to the Orange Showground Community Committee at its meeting held on 8 April 2025. 2 That Council determine recommendation *3.2* from the minutes of the Orange Showground Community Committee meeting of 8 April 2025. *3.2 That the Charter for the Orange Showground Community Committee be adopted noting that meetings will be held bi-annually and that the quorum be amended to 1 Councillor and 2 members of the Orange Show Society.* 3 That the remainder of the minutes of the Orange Showground Community Committee from its meeting held on 8 April 2025 be adopted.	Noted.	
Recreation & Culture Policy Committee 6/05/2025	**RESOLVED - 25/165 Cr G Power/Cr G Judge** 1 That Council acknowledge the reports presented to the Sport & Recreation Community Committee at its meeting held on 9 April 2025. 2 That Council determine recommendation *3.1* from the minutes of the Sport & Recreation Community Committee meeting of 9 April 2025.	Noted.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
	3.1 - That the Charter for the Sport and Recreation Community Committee be adopted with the following amendments: • *Membership – Up to 15 community members and minimum 3 Councillors* • *Quorum – At least five community members and two Councillors.* • *Meeting Frequency – Quarterly with specific dates and times to be determined by the Committee.* 3 That the remainder of the minutes of the Sport & Recreation Community Committee from its meeting held on 9 April 2025 be adopted.		
Services Policy Committee 6/05/2025	**RESOLVED - 25/166 Cr D Mallard/Cr J Stedman** 1 That Council acknowledge the reports presented to the Family & Domestic Abuse Community Committee at its meeting held on 25 March 2025. 2 That Council determine recommendation *3.3(1) & 3.3(2)* from the minutes of the Family & Domestic Abuse Community Committee meeting of 25 March 2025. *3.3(1) - That Council re-name the Committee to Family & Domestic Violence Community Committee.* *3.3 (2) - That Council Adopt the Charter with the following changes:* • *Include the Purpose dot points from draft charter prepared from workshops in 2024* • *Removing limit on Community representative number* • *Include that all members are to have an understanding of Domestic Violence* • *Organisational membership permitted*	Noted.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

Meeting and Date	Resolution	Action Taken	
	• *Meeting frequency set as Quarterly meetings with option of additional dates and working parties as needed.* • *Quorum be updated to two Councillors and three Committee members.* 3 That the remainder of the minutes of the Family & Domestic Abuse Community Committee from its meeting held on 25 March 2025 be adopted.		
Services Policy Committee 6/05/2025	**RESOLVED - 25/171** **Cr T Greenhalgh/Cr G Power** 1 That Council acknowledge the reports presented to the NAIDOC Week Community Committee at its meeting held on 24 April 2025. 2 That the minutes of the NAIDOC Week Community Committee from its meeting held on 24 April 2025 be adopted.	Noted.	
Infrastructure Policy Committee 6/05/2025	**MATTER ARISING** **Cr M McDonell** Cr McDonell requested that that remote/audio visual in attendance options are made available to members of all community committees for meetings.	Committee Clerks reminded to make links available for online attendance as required.	
Infrastructure Policy Committee 6/05/2025	**QUESTION TAKEN ON NOTICE** **Cr F Kinghorne** Cr Kinghorne asked for clarification of the increase in burst water mains, noting there has been 30 during March, compared to 79 for the previous year.	Response provided to Council in the QON report at Council Meeting 20 May 2025.	
Council 6/05/2025	**RESOLVED - 25/177** **Cr D Mallard/Cr M McDonell** That Council resolves to place on public exhibition for a minimum of 28 days the following documents: 1. Draft Community Strategic Plan 2025-2035 2. Draft Delivery Program 2025-2029 and Draft Operational Plan 2025/2026 3. Draft Asset Management Strategy 2025/2026 (2025-2045) 4. Draft Long Term Financial Plan 2025/2026 (2025-2035)	Placed on exhibition and will be presented to Council at its 17 June 2025 meeting for adoption.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

Meeting and Date	Resolution	Action Taken	
	5. Draft Workforce Management Strategy 2025/2026 (2025-2029) 6. Draft Budget 2025/2026 7. Draft Fees and Charges 2025/2026 8. Draft Strategic Policy ST27 - Statement of Revenue 9. Draft Strategic Policy ST28 - Asset Management.		
Infrastructure Policy Committee 6/05/2025	**RESOLVED - 25/162 Cr T Mileto/Cr G Power** 1 That Council acknowledge the reports presented to the City of Orange Traffic Committee at its meeting held on 8 April 2025. 2 That Council determine recommendations *3.1, 3.2, 3.3, 3.4 and 3.5* from the minutes of the City of Orange Traffic Committee meeting of 8 April 2025. *3.1 – Charter – City of Orange Traffic Committee - That the revised Charter for the City of Orange Traffic Committee be adopted noting changes to:* • *Term - removed "Council may dissolve the Committee at any time by resolution of Council".* • *Members and Roles – added '(non-voting)' after "..up to two additional Councillor members."* • *Vacancies – removed words "If a vacancy does occur, the Committee may invite an individual to join the Committee or seek expressions of interest to fill the vacancy." Replace with "If a vacancy does occur, that position will be filled in by the relevant organisation."* *3.2 – Community Transport Service Provider Exemption – Taxi Zone Anson Street* *1 That the existing start of the Taxi Zone in Anson Street, between Kite Street and Summer Street, outside Woolworths Supermarket, be moved to a new point on the northern side of*	Memo given to Works Manager to action resolutions.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

Meeting and Date	Resolution	Action Taken	
	existing street tree - between those points to be a No Stopping Zone - shown in Attachment A. *2 That a 10-metre (approximately) portion of the altered Taxi Zone have an exemption for Community Transport Service Providers to stop for a period of 5 minutes 8:30am – 6:00pm (7 days of the week) - shown in Attachment A.* *3.3 - Sundew Circuit - Creation of No Stopping Zone Adjacent to Anson Street Intersection* *That No Stopping Zones be installed in Sundew Circuit on each side of the street approximately 10 metres west of the end of the dividing island at the intersection of Anson Street – as shown in Attachment A.* *3.4 – 52 Allenby Road – No Parking Zone* *That the (untimed) parking outside 52 Allenby Road be changed to a No Parking Zone 8.00am-9.30am school days – as shown in Attachment A.* *3.5 – March Street/Winter Street Parking* *That Council amend the existing parking in front of Dudley Private Hospital on March Street to include two new parking spaces as shown on the attached design.* 3 That the remainder of the minutes of the City of Orange Traffic Committee from its meeting held on 8 April 2025 be adopted.		
Services Policy Committee 6/05/2025	**RESOLVED - 25/172 Cr T Mileto/Cr G Judge** That Council merge the Community Safety & Crime Prevention and Orange & Cabonne Road Safety Committees to be known as the Community Safety & Crime Prevention Committee.	Systems and website updated to reflect change. Manager Community Services/team to manage logistics of merger - to email members and invite to join/attend CSCPC.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
Regional & Economic Development Policy Committee 6/05/2025	**RESOLVED - 25/174** **Cr F Kinghorne/Cr G Power** 1 That Council acknowledge the reports presented to the Economic Development Community Committee at its meeting held on 2 April 2025. 2 That Council determine recommendations *3.2 & 3.4* from the minutes of the Economic Development Community Committee meeting of 2 April 2025. *3.2 That the Charter for the Economic Development Community Committee be adopted noting the change in meeting cycle from quarterly to bi-monthly (every 2 months).* *3.4(1) That Council Acknowledge the report from the Orange Rail Action Group (ORAG).* *3.4.(2) That Council continues to support ORAG in its lobbying for overnight stabling of a seamless passenger train service to Sydney, and rail infrastructure upgrades aimed at delivering faster rail and shorter travel times.* *3.4(3) That Council continue to lobby the Central NSW Joint Organisation to support calls for improved passenger and freight rail services, and faster rail to the Central West.* *3.4(4) That Council Lobby the Minister for Regional Transport and Roads, The Honourable Jenny Aitchison MP and the Minister for Regional NSW and the Minister for Western NSW, the Honourable Tara Moriarty MLC to extend the Bathurst Bullet to Orange and stable the train overnight in Orange.* *3.4(5) That Council Lobby our local member, Mr Phil Donato, to encourage him to keep lobbying both ministers to get the Bullet stabled in Orange.*	Completed.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
	3 That the remainder of the minutes of the Economic Development Community Committee from its meeting held on 2 April 2025 be adopted.		
Infrastructure Policy Committee 6/05/2025	**RESOLVED - 25/161** **Cr M McDonell/Cr J Stedman** 1 That Council acknowledge the reports presented to the Airport Community Committee at its meeting held on 27 March 2025. 2 That Council determine recommendations *3.1* from the minutes of the Airport Community Committee meeting of 27 March 2025: *3.1 – Airport Community Committee Charter* *That the Charter for the Airport Community Committee be adopted.* 3 That the remainder of the minutes of the Airport Community Committee from its meeting held on 27 March 2025 be adopted.	Noted.	
Council 20/05/2025	**QUESTION TAKEN ON NOTICE** **Cr T Mileto** Cr Mileto asked when damaged Solar Panels are delivered to the Resource Recovery Centre, can we recycle them.	Council salvages and sends solar panels to Sircel in Parkes for reprocessing and recycling vital components with a 98% resource recovery rate.	
Council 20/05/2025	**RESOLVED - 25/186** **Cr T Greenhalgh/Cr S Peterson** That the Minutes of the Ordinary Meeting of Orange City Council held on 6 May 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Council meeting held on 6 May 2025.	Completed.	
Council 20/05/2025	**RESOLVED - 25/185** **Cr J Whitton/Cr M McDonell** That the apologies for lateness be accepted from Cr F Kinghorne and Cr S Peterson for the Council Meeting of Orange City Council on 20 May 2025.	Completed.	
Council 20/05/2025	**QUESTION TAKEN ON NOTICE** **Cr J Whitton**	Response provided to Council Meeting 17 June 2025.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
	Cr Whitton asked whether Elm trees recently removed on Anson Street near Kite Street would be replaced with Elm or another species of tree.		
Council 20/05/2025	**QUESTION TAKEN ON NOTICE** **Cr K Duffy** Cr Duffy asked for a Report to be provided on the Profit and Loss of Council events relating to the 2025 Rainbow Festival	A report was provided to Council at its 3 June 2025 meeting.	
Council 20/05/2025	**QUESTION TAKEN ON NOTICE** **Cr M Ruddy** Cr Ruddy noted that since January 2024, 131 women has been impacted by acts of violence. She requested that a report be provided to Council with information relating to an available Council site for a She Matters Mural to be painted.	A report was presented to Council at its 3 June 2025 meeting.	
Council 20/05/2025	**RESOLVED - 25/189** **Cr K Duffy/Cr D Mallard** That Council consider the two expression of interest submissions received and determine Ms Summer Commins to be appointed as Council's community representative for the final position on the Western Region Joint Regional Planning Panel - JRPP for the next three (3) year period.	Ms Summer Commins was appointed to the Western Joint Regional Planning Committee as Council's Community member. Documentation has been sent to the Panel Secretariate advising of such. Panel Secretariate has since sent documents to Summer for signature	
Council 20/05/2025	**RESOLVED - 25/188** **Cr J Whitton/Cr G Power** That Council resolves: 1 That the Minutes of the Planning & Development Policy Committee at its meeting held on 6 May 2025 be and are hereby confirmed as a true and accurate record of the proceedings. 2 That the Minutes of the Environmental Sustainability Policy Committee at its meeting held on 6 May 2025 be and are hereby confirmed as a true and accurate record of the proceedings. 3 That the Minutes of the Finance Policy Committee at its meeting held on 6 May 2025 be and are hereby confirmed as a true and accurate record of the proceedings.	Completed.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
	4 That the Minutes of the Infrastructure Policy Committee at its meeting held on 6 May 2025 be and are hereby confirmed as a true and accurate record of the proceedings. 5 That the Minutes of the Recreation and Culture Policy Committee at its meeting held on 6 May 2025 be and are hereby confirmed as a true and accurate record of the proceedings. 6 That the Minutes of the Services Policy Committee at its meeting held on 6 May 2025 be and are hereby confirmed as a true and accurate record of the proceedings. 7 That the Minutes of the Regional ad Economic Development Policy Committee at its meeting held on 6 May 2025 be and are hereby confirmed as a true and accurate record of the proceedings.		
Council 20/05/2025	**RESOLVED - 25/187 Cr M McDonell/Cr S Peterson** That staff investigate the costs and practicalities of a drop-off textiles recycling capacity being offered at the Orange Ophir Road Resource Recovery Centre, including investigating grant funding opportunities as well as partnership opportunities with organisations such as Textile Recyclers Australia, Upparel, Australian Clothing Recyclers, King Cotton, and Clothing Cleanup.	Report provided to Closed Council Meeting of 19 August 2025.	
Council 20/05/2025	**RESOLVED - 25/196 Cr K Duffy/Cr J Whitton** That Council resolves one additional Councillor will attend the NSW Local Roads Congress to be held in Sydney on Monday 2 June 2025.	Cr Greenhalgh registered to attend.	
Council 20/05/2025	**RESOLVED - 25/195 Cr M McDonell/Cr G Power** That Council proceed with Compulsory Acquisition under the Land Acquisition (Just Terms Compensation) Act 1991 as per the terms contained in this report.	Acquisition commenced.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
Council 20/05/2025	**RESOLVED - 25/191** **Cr T Greenhalgh/Cr K Duffy** That Council resolves: 1 That the information provided in the report on the Quarterly Budget and Performance Indicators review for January – March 2025 be acknowledged. 2 To adopt the variations in the consolidated overall cost to Council arising from the March 2025 quarterly review in the amount of a net operating deficit of $135,498.	No action required.	
Recreation & Culture Policy Committee 3/06/2025	**RESOLVED - 25/231** **Cr M McDonell/Cr J Stedman** 1 That Council acknowledge the reports presented to the Orange Showground Community Committee at its meeting held on 8 April 2025. 2 That Council determine recommendation *3.2* from the minutes of the Orange Showground Community Committee of 8 April 2025: *3.2* *That the Charter for the Orange Showground Community Committee be adopted noting that meetings will be held bi-annually.* 2 That the remainder of the minutes of the Orange Showground Community Committee from its meeting held on 8 April 2025 be adopted.	Noted.	
Infrastructure Policy Committee 3/06/2025	**RESOLVED - 25/223** **Cr S Peterson/Cr D Mallard** That the apologies be accepted from Cr Greenhalgh for the Infrastructure Policy Committee of Orange City Council on 3 June 2025.	Noted.	
Recreation & Culture Policy Committee 3/06/2025	**RESOLVED - 25/232** **Cr M Ruddy/Cr D Mallard** 1 That Council acknowledge the reports presented to the Bicycle Committee at its meeting held on 30 April 2025.	Noted.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

Meeting and Date	Resolution	Action Taken	
	2 That Council determine recommendations *3.2 and 3.5* from the minutes of the Bicycle Committee meeting of 30 April 2025. *3.2* *That the Charter for the Bicycle Community Committee be adopted with the following changes; Membership and roles: change second dot point to up to three Councillors and change quorum to minimum four Community members and one Councillor* *3.5* *That the Bicycle Community Committee ask OCC Engineering department to investigate safety issues tabled at the meeting and respond with proposed actions.* 3 That the remainder of the minutes of the Bicycle Committee from its meeting held on 30 April 2025 be adopted.		
Services Policy Committee 3/06/2025	**RESOLVED - 25/235 Cr M McDonell/Cr G Power** 1 That Council acknowledge the reports presented to the Family & Domestic Abuse Community Committee at its meeting held on 29 April 2025. 2 That the minutes of the Family & Domestic Abuse Community Committee from its meeting held on 29 April 2025 be adopted.	Noted.	
Recreation & Culture Policy Committee 3/06/2025	**RESOLVED - 25/229 Cr S Peterson/Cr D Mallard** That the apologies be accepted from Cr Greenhalgh for the Recreation & Culture Policy Committee of Orange City Council on 3 June 2025.	Noted.	
Infrastructure Policy Committee 3/06/2025	**RESOLVED - 25/225 Cr D Mallard/Cr M McDonell** 1 That Council acknowledge the report presented to the City of Orange Traffic Committee at its extraordinary electronic meeting held on 30 April 2025.	Resolution actioned.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
	2 That Council acknowledge Item *2.1* from the Extraordinary Electronic minutes of the City of Orange Traffic Committee meeting of 30 April 2025 approved under delegated authority by the Chief Executive Officer (due to the timing of the event). Item 2.1 – Event – Orange Show – Request for Speed Reduction – 17 and 18 May 2025 That Council resolve: *1 To support the temporary reduction of the speed limit on Leeds Parade (Phillip to Margaret), Phillip Street (Leeds to Noreen) and Margaret Street (Leeds to Mirral) from 50 km/h to 40 km/h for 17 and 18 May 2025.* *2 To support the temporary lifting of No Stopping restrictions for 300m on the railway side of Leeds Parade between Margaret Street and Phillip Street during 17 and 18 May 2025.* *3 That the costs of implementing these measures by Council staff be borne by the applicant.* 3 That the remainder of the minutes of the City of Orange Traffic Committee from its meeting held on 30 April 2025 be adopted.		
Planning & Development Policy Committee 3/06/2025	**RESOLVED - 25/203 Cr S Peterson/Cr D Mallard** That the apologies be accepted from Cr Greenhalgh for the Planning & Development Policy Committee of Orange City Council on 3 June 2025.	Noted.	
Infrastructure Policy Committee 3/06/2025	**RESOLVED - 25/226 Cr G Power/Cr T Mileto** 1 That Council acknowledge the reports presented to the Major Projects & Infrastructure Community Committee at its meeting held on 15 April 2025.	Resolutions noted and Charter updated.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
	2 That Council determine recommendations *3.1 and 3.2* from the minutes of the Major Projects & Infrastructure Community Committee meeting of 15 April 2025. *3.1 – Major Projects and Infrastructure Community Committee - Code of Conduct* *That the Major Projects & Infrastructure Community Committee acknowledge the requirements set by the Code of Conduct, and members commit to act in accordance with the Code of Conduct at all times while on Committee/Council business.* *3.2 - Major Projects and Infrastructure Community Committee - Charter* *That the Charter for the Major Projects & Infrastructure Community Committee be adopted noting changes to:* • *Membership and Roles - change from Three (3) Councillors to Five (5) Councillors.* • *Quorum – change from "Minimum of half the community members and one Councillor" to "Two (2) Councillors and Three (3) Community Members".* 3 That the remainder of the minutes of the Major Projects & Infrastructure Community Committee from its meeting held on 15 April 2025 be adopted.		
Infrastructure Policy Committee 3/06/2025	**RESOLVED - 25/228** **Cr G Power/Cr D Mallard** That the information provided in the report on Current Works be acknowledged.	For information only. No action.	
Infrastructure Policy Committee 3/06/2025	**RESOLVED - 25/227** **Cr T Mileto/Cr D Mallard** 1 That Council acknowledge the reports presented to the City of Orange Traffic Committee at its meeting held on 13 May 2025.	Memo to Works Manager to action resolutions.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
	2 That Council determine recommendations *3.2, 3.3, 3.4, 3.5 and 3.6* from the minutes of the City of Orange Traffic Committee meeting of 13 May 2025. *3.2 Matthews Avenue/Anson Street Intersection Near Miss* *That Council restrict the eastern arm of the Matthews Avenue/Anson Street intersection to a left turn manoeuvre between 8:00am and 9:30am and 2:30pm to 4:00pm school days as a six month trial shown in Figure A.* *3.3 Huntley Road (Brabham to Bloomfield) Lines and Signs* *1 That Council **DEFER** consideration of Line Marking and Signage for Ash Street/Huntley Road.* *2 That Council **DEFER** consideration of the closure of the rail crossing in Ash Street.* *3.4 Parking Prescription Alteration – Warrendine Street (Skate Park)* *That the No Parking and No Stopping zones on Warrendine Street, adjacent to the Skate Park, be removed and replaced with 3 hour timed parking (8.30am – 6.00pm Mon-Fri).* *3.5 Entry and Exit of Vehicles from The Escort Way onto Side Road* *That the City of Orange Traffic Committee attend an on-site meeting on The Escort Way (side road) to discuss the current speed limit.* *3.6 Civic Centre Carpark – Request to Standardise Time Restrictions* *1 That Council defer this matter until after the opening of the Conservatorium/Planetarium to assess parking demands.* *2 That further justification be provided on the need for the proposed timed parking changes.*		

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
	3 That further detail be provided of the methodology for the application of the proposed permit system. 3 That the remainder of the minutes of the City of Orange Traffic Committee from its meeting held on 13 May 2025 be adopted.		
Council 3/06/2025	**QUESTION TAKEN ON NOTICE** **Cr K Duffy** That staff provide information regarding suicide rates across Australia for the last 12 months.	Information provided to Council at its 17 June 2025 meeting.	
Services Policy Committee 3/06/2025	**RESOLVED - 25/239** **Cr M Ruddy/Cr M McDonell** That Council write to the Minister for Health, Ryan Park, requesting a formal independent investigation into the downgrading of cancer services and surgery classifications at Orange Health Service.	Letter prepared and posted on 19/6/25 and emailed directly to the Minister's office.	
Environmental Sustainability Policy Committee 3/06/2025	**RESOLVED - 25/212** **Cr S Peterson/Cr D Mallard** That the apologies be accepted from Cr Greenhalgh for the Environmental Sustainability Policy Committee of Orange City Council on 3 June 2025.	Noted.	
Finance Policy Committee 3/06/2025	**RESOLVED - 25/218** **Cr M McDonell/Cr D Mallard** 1 That this item be heard and voted on in seriatim. **RESOLVED - 25/219** **Cr J Whitton/Cr G Power** 2(1) That Council donate $2,500 to Orange Regional Malayalee Association to contribute to the costs of running the South Indian festival called "Onam". **RESOLVED - 25/220** **Cr D Mallard/Cr G Power** 2(2) That Council donate $74 to Triple M Central West to contribute to the booking fee for hosting Australia's Biggest Morning tea. **RESOLVED - 25/221** **Cr K Duffy/Cr D Mallard**	Completed.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
	2(3) That Council donate $750 to Friday Night Gaming to contribute to the cost of prizes and assist with the purchase of any additional equipment such as wargaming terrain. **RESOLVED - 25/222 Cr T Mileto/Cr M McDonell** 2(4) That Council donate $2,500 to Orange Christian School for the Young Leaders of the Central West Event to contribute to the hire of the venue, morning tea for participants, the purchase of consumables, and travel/accommodation for guest speakers if needed.		
Planning & Development Policy Committee 3/06/2025	**RESOLVED - 25/207 Cr M McDonell/Cr D Mallard** That Council consents to development application DA 578/2024(1) for Demolition (ancillary structures and tree removal), Subdivision (eleven lot Torrens title) and Earthworks at Lot 24 DP 1254245, Lot 21 DP 1198009 and Lot 23 DP 1198009 - Edward Street Orange, pursuant to the conditions of consent in the attached Notice of Approval, with the following additions to conditions 8 and 23 to read: *Condition 8 - McNeilly Avenue and Elsham Avenue shall be constructed to full urban industrial standard for the full frontage of the development. This work is to include road pavement and pavement surfacing to key into the existing road pavement, kerb and gutter, piped stormwater drainage and earth-formed footpath reserve on the development side of the road. This work shall also incorporate a cul-de-sac in McNeilly Avenue with a minimum diameter of 32.5m and also a hard stand area for the maintenance of the future detention basin on the northern end of Lot 1. Engineering plans, showing details of all proposed work and adhering to any engineering conditions of development consent, are to be submitted to, and approved by, Orange City Council prior to the issue of a Subdivision Works Certificate.*	Consent has been granted in accordance with Council resolution.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

Meeting and Date	Resolution	Action Taken	
	Condition 23 - A minimum of four (4) containerised trees in 200-litre containers shall be planted along the McNeilly Avenue frontage, and a minimum of thirty (30) containerised street trees in 100-litre containers shall be planted along the Edward Street frontage at centres of 8m. The species of all trees shall be determined by Council's Manager City Presentation and in accordance with the Urban Forest Strategy. Replacement planting of trees along the western boundary of Lot 11/Lot8 and Lot 11/Lot 9 to replace the existing corridor of trees with the same or similar species at a replacement ratio of 2:1. Minimum of eight (8) containerised trees in 100-litre containers be planted along the southern boundary of Lot 11 and Lot 10.		
Services Policy Committee 3/06/2025	**RESOLVED - 25/237** **Cr S Peterson/Cr M Ruddy** 1 That Council acknowledge the reports presented to the Ageing and Access Community Committee at its meeting held on 20 May 2025. 2 That the minutes of the Ageing and Access Community Committee from its meeting held on 20 May 2025 be adopted.	Completed 16 June 2025.	
Services Policy Committee 3/06/2025	**RESOLVED - 25/236** **Cr G Power/Cr D Mallard** 1 That Council acknowledge the reports presented to the Heritage Community Committee at its meeting held on 14 April 2025. 2 That Council determine recommendations *3.2 and 3.4* from the minutes of the Heritage Community Committee at its meeting held on 14 April 2025. *3.2(1) That Council Adopt the Charter with the following changes:* • *That the Membership and Roles be amended to include up to three Councillors*	All recommendations have been noted and will be reported back to the Heritage Committee at the next meeting 16 June 2025.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

Meeting and Date	Resolution	Action Taken	
	• *That the Quorum be four (4) Community members and one (1) Councillor* • *That the meetings be held bimonthly (every two months)* *3.4(1) That the 2025 Cultural Heritage Awards be held at the Hotel Canobolas on Friday 19 September 2025.* 3 That the remaining recommendations from the minutes of the Heritage Community Committee at its meeting held on 14 April 2025 be adopted.		
Services Policy Committee 3/06/2025	**RESOLVED - 25/233 Cr S Peterson/Cr D Mallard** That the apologies be accepted from Cr Greenhalgh for the Services Policy Committee of Orange City Council on 3 June 2025.	Noted.	
Regional & Economic Development Policy Committee 3/06/2025	**RESOLVED - 25/240 Cr S Peterson/Cr D Mallard** That the apologies be accepted from Cr Greenhalgh for the Regional & Economic Development Policy Committee of Orange City Council on 3 June 2025.	Noted.	
Regional & Economic Development Policy Committee 3/06/2025	**RESOLVED - 25/242 Cr M McDonell/Cr D Mallard** 1 That Council acknowledge the reports presented to the Sister Cities Community Committee at its meeting held on 29 April 2025. 2 That Council determine recommendations *3.2, 3.6.2, 3.8.2, 3.9.2* from the minutes of the Sister Cities Community Committee meeting of 29 April 2025. *3.2 That the Charter for the Sister Cities Community Committee be adopted, with the following changes:* • *Quorum: Majority of community members and one councillor to mean two community members and one councillor* • *Meeting Frequency: Three monthly, instead of six monthly.*	Noted.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
	3.6.2 *That the PNG Consul-General be invited to a Council function in Orange to mark the 50th anniversary of PNG Independence around the time of 16 September 2025.* *3.8.2* *That Council sign a MOU with representatives of the city of Zaporizhzhia, Ukraine.* *3.9.2 That the Orange Sister City Community Committee extend an invitation to Cr Whitton to attend the next committee meeting to discuss a Sister City relationship with Patna in India.* 3 That the remainder of the minutes of the Sister Cities Community Committee from its meeting held on 29 April 2025 be adopted.		
Planning & Development Policy Committee 3/06/2025	**RESOLVED - 25/211** **Cr J Whitton/Cr D Mallard** 1 That Council provide an in-principle approval of the Letter of Offer for a Planning Agreement provided by Landcom for the development of the Redmond Place residential estate. 2 That Council formally advertise the Planning Agreement in accordance with the provisions of the Environmental Planning and Assessment Act concurrently with the Development Application pertaining to the land (once received).	The matter will be reported back to Council as a part of the DA assessment.	
Council 3/06/2025	**RESOLVED - 25/251** **Cr M Ruddy/Cr G Power** That Council resolves to adopt the following policies: • ST36 – Banners • ST37 – Outdoor Dining • ST38 – Events on Council Owned/Managed Lands – with an updated form similar to the toolkit for accessible and inclusive events • ST39 – Industry Event Sponsorship	All Policies updated, finalised and published.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
Council 3/06/2025	**RESOLVED - 25/248** **Cr M Ruddy/Cr J Stedman** 1 That Council supports the installation of a "She Matters" mural on the amenity block in the Southcourt; and 2 That the installation remains in place for a minimum period of six months.	Resolution enacted. Mural in place.	
Council 3/06/2025	**RESOLVED - 25/253** **Cr J Stedman/Cr G Power** 1 That Council resolve to forward the attached Planning Proposal to the Department of Planning Housing and Infrastructure for a Gateway Determination. 2 That upon receipt of a Gateway Determination staff proceed to work through the conditions of the Gateway Determination in order to undertake public and agency consultation. 3 That once public exhibition is concluded, and in accordance with any requirements of the Gateway Determination, staff arrange a public hearing into the reclassification of the property in accordance with the Local Government Act 1993 4 That following the conclusion of the public hearing and earlier public exhibition staff review submissions and provide a further report to Council to consider finalisation of the amendment.	Resolution has been acted upon. The proposal has been sent to the NSW Department of Planning for a Gateway determination. Upon receipt of the gateway advice received Council will arrange for the public exhibition. Public hearing to be arranged post notification.	
Council 3/06/2025	**RESOLVED - 25/255** **Cr D Mallard/Cr M McDonell** That Council resolves that at least 2 x Councillors will attend the Circular Futures Forum to be held in Orange from Wednesday 3 September to Friday 5 September 2025.	Councillors Mallard and Stedman registered to attend.	
Council 3/06/2025	**RESOLVED - 25/243** **Cr K Duffy/Cr G Judge** That Council consider $10,000 in the 2025/26 budget submission process to support MERC to conduct a campaign to bring back Resources for Regions or a similar program.	To be included in budget discussions.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
Council 3/06/2025	**RESOLVED - 25/200** **Cr T Mileto/Cr M Ruddy** 1 That Council note the Mayoral Minute 2 That Council thank Ms Jenny Bennett for her significant contribution to the Central West including CENTROC and CNSWJO via a letter to Ms Bennett from the Mayor to thank her and wish her well in her retirement.	Email request to Comms for written letter on behalf of Mayor and Cr's.	
Council 3/06/2025	**RESOLVED - 25/244** **Cr K Duffy/Cr J Whitton** That Council display the ANZAC Banners for the Locally Fallen from the First Monday of April to the First Sunday of May each year for the next four years, 2026, 2027, 2028 2029.	Booked in until 2029.	
Council 3/06/2025	**RESOLVED - 25/246** **Cr M Ruddy/Cr G Power** That Council note the contents of this report and continues to support Floodplain Management Australia.	Noted.	
Council 3/06/2025	**RESOLVED - 25/245** **Cr K Duffy/Cr J Stedman** That this item be withdrawn.	Noted.	
Planning & Development Policy Committee 3/06/2025	**RESOLVED - 25/206** **Cr J Whitton/Cr D Mallard** That Council acknowledge the report - Development Application DA 578/2024(1) - Lots 21, 23 and 24 Edward Street - Additional Options for Subdivision Construction.	Completed. Amended proposal submitted. Separate report considered by Council that has since authorised the development.	
Planning & Development Policy Committee 3/06/2025	**RESOLVED - 25/205** **Cr J Whitton/Cr S Peterson** That Council resolves to acknowledge the information provided in the report by the Manager Development Assessments on Items Approved Under the Delegated Authority of Council.	Noted.	
Planning & Development Policy Committee 3/06/2025	**RESOLVED - 25/208** **Cr T Mileto/Cr D Mallard** 1 That Council consents to development application DA 669/2024(1) for Subdivision (22 lot Torrens title), Demolition (tree removal) and New Roads at Lots 56 and 57 DP 867205 -	Completed.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
	357 and 361 Pinnacle Road, Orange pursuant to the conditions of consent in the attached Notice of Determination. 2 That Council authorises the CEO to execute the Planning Agreement in a manner consistent with the Terms of Offer made in the letter to Orange City Council dated 16 April 2015 if public exhibition results in no public response.		
Planning & Development Policy Committee 3/06/2025	**RESOLVED - 25/210 Cr G Power/Cr D Mallard** That Council resolves to place the draft site-specific Development Control Plan on public exhibition for a period of 28 days.	Exhibited on Council website.	
Planning & Development Policy Committee 3/06/2025	**RESOLVED - 25/209 Cr T Mileto/Cr J Whitton** That Council consents to development application DA 675/2024(1) for Pub (internal alterations and additions) and consequential external works associated with operations and servicing the development at 248-264 Summer Street, Orange pursuant to the conditions of consent in the attached Notice of Approval.	Consent was issued in accordance with Council resolution.	
Council 3/06/2025	**RESOLVED - 25/202 Cr J Whitton/Cr G Power** That the Minutes of the Ordinary Meeting of Orange City Council held on 20 May 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Council meeting held on 20 May 2025.	Minutes finalised and published to Website.	
Council 3/06/2025	**RESOLVED - 25/197 Cr S Peterson/Cr D Mallard** That the apologies be accepted from Cr Greenhalgh for the Council Meeting of Orange City Council on 3 June 2025.	Noted.	
Council 3/06/2025	**RESOLVED - 25/250 Cr M McDonell/Cr M Ruddy** That Council note the report on the Rainbow Festival 2025.	Noted.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
Environmental Sustainability Policy Committee 3/06/2025	**RESOLVED - 25/215** **Cr T Mileto/Cr S Peterson** 1 That Council acknowledge the reports presented to the Tidy Towns Community Committee at its meeting held on 16 April 2025. 2 That recommendation *3.2* from the minutes of the Tidy Towns Community Committee meeting of 16 April 2025: • *Adoption of the Charter - be deferred until a workshop to develop the charter is conducted.* 3 That the remainder of the minutes of the Tidy Towns Community Committee from its meeting held on 16 April 2025 be adopted.	DDS advised that there are not enough members to form a quorum but the committee is still operating.	
Environmental Sustainability Policy Committee 3/06/2025	**RESOLVED - 25/214** **Cr M McDonell/Cr G Power** 1 That Council acknowledge the reports presented to the Parks, Trees & Waterways Community Committee at its meeting held on 17 April 2025. 2 That recommendation *3.2* from the minutes of the Parks, Trees & Waterways Community Committee meeting of 17 April 2025: *3.2 That the Charter for the Parks, Trees & Waterways Community Committee be adopted as a whole with the following amendments:* • *Membership – Up to three Councillors including the Chairperson.* • *Quorum – At least five community members and one Councillor.* • *Re-drafting of "purpose" with the following:* *Purpose* *The Parks, Trees and Waterways Community Committee (PTWCC) advocates, on behalf of the community, for the enhancement of Orange's 'colour city' character, biodiversity*	Noted.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

Meeting and Date	Resolution	Action Taken	
	values and liveability across parks, trees and waterways of the Local Government Area. *PTWCC:* • *Advises Council with strategies to manage and enhance our parks, trees and waterways for the long-term benefit of the community* • *Advocates to Council on behalf of the community the importance of implementing the Greening Orange - Our Urban Forest Strategy* • *Advocates for best practice park, tree and waterway management* • *Assists Council with strategies that help build community knowledge and capacity for better park, tree and waterway management.* 3 That the remainder of the minutes of the Parks, Trees & Waterways Community Committee from its meeting held on 17 April 2025 be adopted.		
Council 17/06/2025	**RESOLVED - 25/279** **Cr G Power/Cr J Stedman** 6 To adopt the: a. Community Strategic Plan 2025-2035 b. Delivery Program 2025-2029 and Operational Plan Operational Plan 2025/2026 incorporating the Budget 2025/2026. c. Resourcing Strategy 2025/2026 incorporating the: • Long-Term Financial Plan (2025-2035) • Workforce Management Strategy (2025-2029) • Asset Management and Strategy (2025-2045) d. Strategic Policy ST27 – Statement of Revenue e. Strategic Policy ST28 – Asset Management	Documents finalised and Approved versions saved in F4374-6. Provided to Communications for uploading to Website.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

<table>
<tr><th>Meeting and Date</th><th>Resolution</th><th>Action Taken</th><th></th></tr>
<tr><td>Council
17/06/2025</td><td>RESOLVED - 25/280 Cr M McDonell/Cr D Mallard
7 That the Councillor allowance be set at $27,860 and the Mayoral Allowance be set at $68,800 for 2025/2026, being the maximum allowance for Regional Centre Councils as determined by the Local Government Remuneration Tribunal on 17 April 2025.</td><td>No action required, for noting only.</td><td></td></tr>
<tr><td>Council
17/06/2025</td><td>RESOLVED - 25/282 Cr J Whitton/Cr M McDonell
That the proposal for a 21 year lease for continued rowing by the Kinross Wolaroi School at Spring Creek Dam be placed on public exhibition for a period of 28 days.</td><td>Placed on website for Exhibition 20 June 2025. Close date for submissions of 5pm 25 July 2025.</td><td></td></tr>
<tr><td>Council
17/06/2025</td><td>RESOLVED - 25/278 Cr M McDonell/Cr G Power
5 In accordance with Sections 534, 535, 537 and 538 of the Local Government Act 1993, to adopt the following structure for rating purposes for the period 1 July 2025 to 30 June 2026, and make the ad valorem rate in the dollar and base amount as detailed in the table below, noting that land value to be used is based on the valuation date of 1 July 2024 and supplementary information provided since that date, for the rateable land in the Orange Local Government Area, as follows:
<table>
<tr><th>Ordinary Rates</th><th>No. of assessments</th><th>Value of assessments $M</th><th>Ad Valorem Amount</th><th>Base Amount</th><th>Base Amount % of Total</th><th>Estimated Yield $</th></tr>
<tr><td>Residential</td><td>17,312</td><td>5,456</td><td>0.002854</td><td>843.14</td><td>48.38%</td><td>30,169,289</td></tr>
<tr><td>Residential – Rural Residential</td><td>498</td><td>480</td><td>0.001478</td><td>843.14</td><td>37.16%</td><td>1,130,001</td></tr>
<tr><td>Residential – Clifton Grove</td><td>231</td><td>145</td><td>0.002348</td><td>843.14</td><td>36.31%</td><td>536,366</td></tr>
<tr><td>Residential – Ammerdown</td><td>43</td><td>38</td><td>0.002282</td><td>843.14</td><td>29.65%</td><td>122,284</td></tr>
</table></td><td>No action required, for noting only.</td><td></td></tr>
</table>

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

<table>
<tr><th>Meeting and Date</th><th>Resolution</th><th>Action Taken</th><th></th></tr>
<tr><td></td><td>
<table>
<tr><td>Residential – Village</td><td>196</td><td>54</td><td>0.001832</td><td>500.43</td><td>49.70%</td><td>197,335</td></tr>
<tr><td>Farmland</td><td>383</td><td>658</td><td>0.000801</td><td>843.14</td><td>37.98%</td><td>850,329</td></tr>
<tr><td>Business</td><td>1,445</td><td>1,015</td><td>0.008532</td><td>843.14</td><td>12.34%</td><td>9,876,929</td></tr>
<tr><td>Business – Village</td><td>19</td><td>5</td><td>0.001788</td><td>460.42</td><td>49.29%</td><td>17,747</td></tr>
<tr><td>Special Rates</td><td></td><td></td><td></td><td></td><td></td><td></td></tr>
<tr><td>Orange Central Business Area</td><td>325</td><td>233</td><td>0.003589</td><td>N/A</td><td>N/A</td><td>836,473</td></tr>
<tr><td></td><td></td><td></td><td></td><td></td><td>TOTAL</td><td>$43,736,753</td></tr>
</table>
</td><td></td><td></td></tr>
<tr><td>Council 17/06/2025</td><td>RESOLVED - 25/275 Cr J Whitton/Cr D Mallard
2(L) That Council include the Purchase of library books for Orange City Library at $130,000 in the 2025/2026 budget.</td><td>No action required, for noting only.</td><td></td></tr>
<tr><td>Council 17/06/2025</td><td>RESOLVED - 25/276 Cr G Power/Cr M McDonell
3 That the following expenditure for the period 1 July 2025 to 30 June 2026 be adopted in accordance with the requirements of Clause 211 (2) of the Local Government (General) Regulation 2021:
<table>
<tr><td>2025/26</td><td>General Fund</td><td>Water Fund</td><td>Sewer Fund</td><td>All Funds</td></tr>
<tr><td>Operational Expenditure</td><td>105,963,159</td><td>20,406,026</td><td>15,256,644</td><td>141,625,829</td></tr>
<tr><td>Capital Expenditure</td><td>28,968,016</td><td>24,439,582</td><td>20,395,502</td><td>73,803,100</td></tr>
<tr><td>Loan Repayments</td><td>7,474,506</td><td>-</td><td>-</td><td>7,474,506</td></tr>
<tr><td>TOTAL</td><td>142,405,681</td><td>44,845,608</td><td>35,652,146</td><td>222,903,435</td></tr>
</table>
</td><td>No action required, for noting only.</td><td></td></tr>
<tr><td>Council 17/06/2025</td><td>RESOLVED - 25/277 Cr M Ruddy/Cr M McDonell
4 To adopt the Schedule of Fees and Charges as listed in the exhibited draft Delivery/Operational Plan for the period 1 July 2025 to 30 June 2026, provided that such changes may be</td><td>Complete.</td><td></td></tr>
</table>

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
	varied by any alteration to the Local Government Act 1993 or Local Government (General) Regulation 2021 as directed by the NSW Government and subject to Council having the right to vary fees charged during the year subject to the required exhibition processes being observed. The fees and charges for the Companion Animals Act are yet to be published and circulated by the NSW Government. These fees and charges will be amended and adopted as soon as they are received from the NSW Government.		
Council 17/06/2025	**RESOLVED - 25/257** **Cr J Whitton/Cr S Peterson** That the Minutes of the Ordinary Meeting of Orange City Council held on 3 June 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Council meeting held on 3 June 2025.	Complete.	
Council 17/06/2025	**QUESTION TAKEN ON NOTICE** **Cr K Duffy** Cr Duffy requested signage be reviewed on Forest Road alerting motorists to wildlife, near Orange Hospital and Orange TAFE (Rural Skills Centre).	A response was provided to Councillors at its 15 July Council Meeting.	
Council 17/06/2025	**QUESTION TAKEN ON NOTICE** **Cr D Mallard** Cr Mallard asked for additional information to be provided on the Fossil Fuel graphs which now form part of the investment reports.	An additional reporting item in the Investment Reports was added in the May report. Most of the major financial institutions that we invest in either directly or indirectly invest in non-renewables. As such they now need to report on this.	
Council 17/06/2025	**RESOLVED - 25/287** **Cr M McDonell/Cr J Stedman** That Council resolves that four Councillors will attend the Regions Rising National Summit 7-8 October 2025 at Parliament House, Canberra.	Crs Greenhalgh, McDonell, Ruddy and Stedman registered to attend.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

Meeting and Date	Resolution	Action Taken	
Council 17/06/2025	**RESOLVED - 25/283** **Cr J Whitton/Cr K Duffy** That Council resolves to place Strategic Policy - ST23 - Event Underwriting Fund Policy on public exhibition for a period of 28 days.	Placed on website for Exhibition 20 June 2025. Close date for submissions of 5pm 25 July 2025.	
Council 17/06/2025	**RESOLVED - 25/285** **Cr G Power/Cr K Duffy** That Council resolves to: 1 Approve participation in the NSW Government's Contract C4000 – Retail Supply of Natural Gas, for a three-year period commencing 1 July 2025. 2 Authorise the Chief Executive Officer, or their delegate, to execute all necessary documentation to give effect to this resolution.	Contract executed.	
Council 17/06/2025	**RESOLVED - 25/286** **Cr K Duffy/Cr G Power** That Council resolves to: 1 Approve the establishment of a new Concrete Civil Works Panel under the Council's Purchasing Policy. 2 Approve the Chief Executive Officer, or his nominee, to enter into a standard contract with Ace Concreting Central West, BJS Concreting, Burtin Pty Ltd, Construction and Kerb Contracting Pty Ltd, CRS Concreting Pty Ltd, G R Spurr Concreting Pty Ltd, Knight Civil Pty Ltd and Matt Foley Concreting as part of the Panel. 3 Grant permission to the Chief Executive Officer or nominee to do such things as may be necessary or convenient to give effect to this decision, including affixing the Council Seal to all relevant documents if required.	All contracts have been executed.	
Council 17/06/2025	**RESOLVED - 25/274** **Cr T Greenhalgh/Cr G Judge** 2(K) That Council include the Income and expenditure for the $160,000 museum grant (Create NSW Grant) in the 2025/2026 budget.	No action required, for noting only.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
Council 17/06/2025	**RESOLVED - 25/264** **Cr S Peterson/Cr T Greenhalgh** 2(A) That Council include the Subsidised Access Ramps for Businesses of $2,000 in the 2025/2026 budget.	No action required.	
Council 17/06/2025	**RESOLVED - 25/265** **Cr T Greenhalgh/Cr G Judge** 2(B) That Council include the CWD Negative Collection Project of $25,000 in the 2025/2026 budget.	No action required.	
Council 17/06/2025	**RESOLVED - 25/266** **Cr T Mileto/Cr M McDonell** 2(C) That Council defer consideration of the MERC – Resources for Regions funding of $10,000 for three months.	No action required.	
Council 17/06/2025	**RESOLVED - 25/262** **Cr J Whitton/Cr F Kinghorne** That Council resolves to: 1 Note the Statement of Investments for the period April 2025. 2 Adopt the certification of the Responsible Accounting Officer.	No action required.	
Council 17/06/2025	**RESOLVED - 25/258** **Cr M Ruddy/Cr D Mallard** That Council: 1 Acknowledges and commends the current work providing free period products, and requests staff investigate opportunities to expand this service across additional Council-managed facilities. 2 Promotes the availability of free period products in Council spaces through appropriate communications to raise community awareness and normalise conversations about menstruation. 3 Explores opportunities to deliver menstrual health education in partnership with Share the Dignity's Education Hub, to help reduce stigma and foster greater understanding in our community. 4 Investigates the feasibility of introducing a reusable period product rebate program to support residents in purchasing sustainable options such as menstrual cups and period	Report to Council.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
	underwear - promoting long-term and environmentally friendly menstrual care. 5 Commits to joining Share the Dignity's Council Cares program, becoming part of a national movement to advance menstrual equity and dignity in local communities.		
Council 17/06/2025	**RESOLVED - 25/260** **Cr M Ruddy/Cr J Stedman** That Council: 1 Requires any Councillor who attends a Council-funded conference or educational event — regardless of location — to submit a written report within four Ordinary Council Meetings of their return. 2 Ensures that all such reports are included in the Council meeting agenda and minutes to promote transparency and allow other Councillors and community members to benefit from the learnings. 3 Notes in the minutes when a Councillor has attended a Council-funded conference or education event but has not submitted a report within the specified timeframe. 4 Requests the Chief Executive Officer to review the Councillor Expenses and Facilities Policy and any other relevant documents, with a view to amending them to reflect this broader requirement. 5 Acknowledges that while the Councillor Expenses and Facilities Policy currently outlines this requirement for interstate, overseas, and long-distance intrastate travel, the practice is rarely applied in full and lacks consistency across all types of funded attendance. 6 That the conference report be based on a template prepared by staff and that staff attending the conference assist with the preparation of the report.	Regional Cities Board Meeting Minutes have been acknowledged.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
Council 17/06/2025	**RESOLVED - 25/261** **Cr S Peterson/Cr J Stedman** That Council resolves: 1 That the Minutes of the Planning & Development Policy Committee at its meeting held on 3 June 2025 be and are hereby confirmed as a true and accurate record of the proceedings. 2 That the Minutes of the Environmental Sustainability Policy Committee at its meeting held on 3 June 2025 be and are hereby confirmed as a true and accurate record of the proceedings. 3 That the Minutes of the Finance Policy Committee at its meeting held on 3 June 2025 be and are hereby confirmed as a true and accurate record of the proceedings. 4 That the Minutes of the Infrastructure Policy Committee at its meeting held on 3 June 2025 be and are hereby confirmed as a true and accurate record of the proceedings. 5 That the Minutes of the Recreation & Culture Policy Committee at its meeting held on 3 June 2025 be and are hereby confirmed as a true and accurate record of the proceedings. 6 That the Minutes of the Services Policy Committee at its meeting held on 3 June 2025 be and are hereby confirmed as a true and accurate record of the proceedings. 7 That the Minutes of the Regional & Economic Development Policy Committee at its meeting held on 3 June 2025 be and are hereby confirmed as a true and accurate record of the proceedings.	Completed.	
Council 17/06/2025	**RESOLVED - 25/271** **Cr S Peterson/Cr M McDonell** 2(H) That Council include the Permanent museum exhibition development timing realignment to suit potential grant from Newmont of $37,500 in the 2025/2026 budget.	No action required.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

Meeting and Date	Resolution	Action Taken	
Council 17/06/2025	**RESOLVED - 25/272** **Cr F Kinghorne/Cr G Power** 2(I) That Council include the Co-contribution for anticipated DCCEEW & NWGF grant for water security strategy for Central Tablelands of $85,525 in the 2025/2026 budget.	No action required, for noting only.	
Council 17/06/2025	**RESOLVED - 25/273** **Cr J Whitton/Cr D Mallard** 2(J) That Council include Replan of Sustainable Collections Grant from ongoing to as successful – at $70,000 in the 2025/2026 budget.	No action required, for noting only.	
Council 17/06/2025	**RESOLVED - 25/270** **Cr G Power/Cr D Mallard** 2(G) That Council include the increase in Communications Team budget of $10,536 in the 2025/2026 budget.	No action required.	
Council 17/06/2025	**RESOLVED - 25/267** **Cr S Peterson/Cr D Mallard** 2(D) That Council include the Increase to Small Donations of $10,000 in the 2025/2026 budget.	No action required.	
Council 17/06/2025	**RESOLVED - 25/268** **Cr D Mallard/Cr M McDonell** 2(E) That Council include the Payment to MTB club for management of Council land of $10,000 in the 2025/2026 budget.	No action required.	
Council 17/06/2025	**RESOLVED - 25/269** **Cr G Power/Cr F Kinghorne** 2(F) That Council include the Flowers for commemorative events for the Mayor of $1,000 in the 2025/2026 budget.	No action required.	
Environmental Sustainability Policy Committee 1/07/2025	**QUESTION TAKEN ON NOTICE** **Cr T Mileto** Cr Mileto noted that two percent of solar panel parts are not recyclable and asked what we do with them.	All solar panels are potentially recyclable. Although our recycler Sircel do not recycle the PVC/PLA component of panels they are currently actively trying to find a solution for it and stockpiling the material in Parkes at the moment until a viable recycling opportunity can be sourced.	
Finance Policy Committee 1/07/2025	**RESOLVED - 25/307** **Cr T Greenhalgh/Cr M Ruddy** 1 That this item be heard and voted on in seriatim. **RESOLVED - 25/308** **Cr D Mallard/Cr G Power**	Donations processed.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

Meeting and Date	Resolution	Action Taken	
	2(1) That Council donate $5,000 to Orange Uniting Church to contribute to the costs of serving hot take-away meals. **RESOLVED - 25/309 Cr M McDonell/Cr D Mallard** 2(2) That Council donate $1,120 to Duntryleague Orange Golf Club to contribute to the costs of the general running of the tournament, hospitality and prize money. **RESOLVED - 25/310 Cr M Ruddy/Cr G Judge** 2(3) That Council donate $2,500 to Bloomfield Junior Rugby League Football Club contribute to the costs of hire of portable toilets, Indigenous dancers, and jersey design/manufacture. **RESOLVED - 25/311 Cr F Kinghorne/Cr M McDonell** 2(4) That Council donate $2,000 to Western Region Dragon Boat Regatta Committee to contribute to the costs of hosting the regatta and promoting the sport within the community.		
Infrastructure Policy Committee 1/07/2025	**RESOLVED - 25/312 Cr T Greenhalgh/Cr J Stedman** 1 That Council acknowledge the reports presented to the City of Orange Traffic Committee at its meeting held on 10 June 2025. 2 That Council determine recommendations *3.1* and *3.2* from the minutes of the City of Orange Traffic Committee meeting of 10 June 2025. *3.1 Intersection of Allenby Road and Icely Road* *That Council move the No Stopping sign and BB centreline line marking at the intersection of Allenby Road and Icely Road as per the attached plan.* *3.2 Street Event – 2025 NAIDOC March – 20 October 2025* *That Council approves the 2025 NAIDOC March to be held on Monday 20 October 2025 subject to the attached Conditional Approval.*	Memo given to Works Manager to action resolutions.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

Meeting and Date	Resolution	Action Taken	
	3 That the remainder of the minutes of the City of Orange Traffic Committee from its meeting held on 10 June 2025 be adopted.		
Planning & Development Policy Committee 1/07/2025	**RESOLVED - 25/303 Cr M McDonell/Cr M Ruddy** That Council consents to development application DA 144/2025(1) for Mixed Use Development (industrial training facility and general industrial units) at Lot 300 DP 1183165 - 171 Dalton Street, Orange pursuant to the conditions of consent in the attached Notice of Approval, with the confirmation of a requirement for the applicant to provide a site construction management plan prior to the issue of a construction certificate and a request to the applicant to reconsider the planting of Manchurian Pear trees.	Consent was issued in a manner consistent with the resolution.	
Planning & Development Policy Committee 1/07/2025	**RESOLVED - 25/304 Cr D Mallard/Cr G Power** That Council resolves to place the Draft Redmond Place Precinct Development Control Plan on public exhibition for a period of 28 days.	The Redmond Place DCP was placed on Public exhibition. The exhibition is now complete. A post exhibition report will be tabled for Council's consideration.	
Environmental Sustainability Policy Committee 1/07/2025	**RESOLVED - 25/305 Cr M McDonell/Cr M Ruddy** 1 That Council acknowledge the reports presented to the Environmental Sustainability Community Committee at its meeting held on 6 June 2025. 2 That the minutes of the Environmental Sustainability Community Committee from its meeting held on 6 June 2025 be adopted.	Noted.	
Services Policy Committee 1/07/2025	**RESOLVED - 25/318 Cr J Stedman/Cr M McDonell** 1 That Council acknowledge the reports presented to the Community Safety & Crime Prevention Committee at its meeting held on 2 June 2025. 2 That the minutes of the Community Safety & Crime Prevention Committee from its meeting held on 2 June 2025 be adopted.	Noted.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
Regional & Economic Development Policy Committee 1/07/2025	**RESOLVED - 25/319** **Cr F Kinghorne/Cr J Stedman** 1 That Council acknowledge the reports presented to the Economic Development Community Committee at its meeting held on 4 June 2025. 2 That the minutes of the Economic Development Community Committee from its meeting held on 4 June 2025 be adopted.	Noted.	
Council 1/07/2025	**RESOLVED - 25/297** **Cr S Peterson/Cr T Greenhalgh** That the Minutes of the Ordinary Meeting of Orange City Council held on 17 June 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Council meeting held on 17 June 2025.	Noted.	
Infrastructure Policy Committee 1/07/2025	**RESOLVED - 25/314** **Cr D Mallard/Cr M McDonell** 1 That Council acknowledge the reports presented to the City of Orange Traffic Committee at its meeting held on 18 June 2025. 2 That Council determine recommendation *2.1* from the minutes of the City of Orange Traffic Committee meeting of 18 June 2025. *2.1 Huntley Road (Brabham to Industry) Lines and Signs* *That Council:* *1 Changes the priority of the Ash Street/Huntley Road intersection as per the attached plans.* *2 Widen the Mainfreight driveways as per the attached plans, subject to the owner's consent and close Ash Street for up to a 6-month period and undertake consultation at the completion of the works.* 3 That the remainder of the minutes of the City of Orange Traffic Committee from its meeting held on 18 June 2025 be adopted.	Rescission Motion was put in for this item and will be dealt with at Council Meeting 15 July 2025.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
Recreation & Culture Policy Committee 1/07/2025	**RESOLVED - 25/316** **Cr D Mallard/Cr M Ruddy** 1 That Council acknowledge the reports presented to the Bicycle Committee at its meeting held on 4 June 2025. 2 That the minutes of the Bicycle Committee from its meeting held on 4 June 2025 be adopted.	Noted.	
Services Policy Committee 1/07/2025	**RESOLVED - 25/317** **Cr F Kinghorne/Cr M McDonell** 1 That Council acknowledge the reports presented to the Orange Health Liaison Committee at its meeting held on 30 April 2025. 2 That the minutes of the Orange Health Liaison Committee from its meeting held on 30 April 2025 be adopted.	Noted.	
Council 1/07/2025	**RESOLVED - 25/326** **Cr J Whitton/Cr M McDonell** 1 That Council enter into a lease for a 4 year tenure of the areas identified in this report with the Orange Regional Conservatorium together with 4 further options of 4 years; 2 That the annual rental payable be $1 per annum; and 3 That approval be granted for the use of the Council Seal on any necessary documentation if required.	Proposed lease exhibited. Will be prepared closer to finalisation of building.	
Council 1/07/2025	**RESOLVED - 25/327** **Cr D Mallard/Cr F Kinghorne** That Council resolves: 1 Note the contents of the report. 2 To delegate authority to the Chief Executive Officer to review any submissions received following exhibition of the proposed lease and if no significant submissions are received enter into a lease of the Lakeside Cafe for the term of up to 5 years. 3 That permission be granted to use the Council seal on any necessary documentation.	Lease being exhibited. Lease to be sent following exhibition expiration.	
Council 1/07/2025	**QUESTION TAKEN ON NOTICE** **Cr S Peterson** Cr Peterson asked if there was any return service obligation for Charles Sturt University Medical Scholarship holders to return to work in our area as part of the scholarship conditions.	Information provided to Councillors in report tabled at QON report 15 July 2025.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
Council 1/07/2025	**RESOLVED - 25/320** **Cr M McDonell/Cr M Ruddy** The Council resolves: 1 That Lot 11 DP 1206162 Orchard Road Springside be classified as Operational Land pursuant to Chapter 6, Part 2 of the Local Government Act 1993. 2 The authority be granted to affix the Council Seal on necessary documentation if required.	Classification as operational has been noted in Land Register.	
Council 1/07/2025	**RESOLVED - 25/322** **Cr M McDonell/Cr F Kinghorne** That Council approves the establishment of a new Roadbase Supply Panel under the Council's Purchasing Policy with Bonus Quarrying Resources Pty Ltd, Boral Resources (Country) Pty Ltd, Charlmont Gravel Pty Ltd t/as Central West Gravel, Heidelberg Materials Australia Pty Ltd, Toogong Gravel Quarry Pty Ltd and Westlime Canowindra Pty Ltd included on the Panel.	All tenderers have been notified.	
Council 1/07/2025	**RESOLVED - 25/323** **Cr G Power/Cr J Whitton** That Council approves the establishment of a new Readymix Concrete Supply Panel under the Council's Purchasing Policy with Boral Resources (Country), Heidelberg Materials Australia, Holcim Australia and Midwestern Mini Mix included on the Panel for the two year period to 30 June 2027.	All tenderers have been notified.	
Planning & Development Policy Committee 1/07/2025	**RESOLVED - 25/300** **Cr J Whitton/Cr K Duffy** That Council DEFERS the decision to modify development application DA 218/2015(4) for Subdivision (207 lot residential) and Demolition (existing dwelling and shed) at Lot 218 DP 1305914, Hawke Lane, Orange for procedural fairness to obtain information from the applicant.	Decision was deferred from Council to allow for more information.	
Planning & Development Policy	**RESOLVED - 25/301** **Cr J Stedman/Cr D Mallard** That Council consents to development application DA 18/2025(1) for Centre Based Childcare Facility (130 places) at Lot 4 DP 1065309	Completed.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
Committee 1/07/2025	and Lot 1 DP 1286615 - Leeds Parade, Orange pursuant to the conditions of consent in the attached Notice of Approval.		
Planning & Development Policy Committee 1/07/2025	**RESOLVED - 25/302** **Cr M McDonell/Cr D Mallard** That Council consents to development application DA 68/2025(1) for Self-Storage Units at Lot 4 DP 1065309 and Lot 1 DP 1286615 - Leeds Parade, Orange pursuant to the conditions of consent in the attached Notice of Approval, with the following amendments to Conditions: 1. Alterations to Condition 36 to include a requirement that the upright oak trees be planted at 8m centres (previously 15) and that an additional clause be included in the condition that either requires the provision of a landscape buffer to be provided along the western boundary of the development to screen the development when viewed from the west or alternatively requires a solid style fence to be provided and or the combination of a solid fence and landscaping along the western boundary to achieve same. The condition shall be to the satisfaction of the Manager Development Assessment. 2. Include an additional condition that requires the colour of the exterior roller doors on the western façade of the development to be of a dark recessive colour.	Completed.	
Council 1/07/2025	**QUESTION TAKEN ON NOTICE** **Cr D Mallard** Cr Mallard requested the CNSWJO Emission Reduction Regional Opportunities Report to be provided to all Councillors and members of the Environmental Sustainability Community Committee.	A link to the document was provided to Councillors at the Council Meeting of 15 July 2025.	
Council 1/07/2025	**QUESTION TAKEN ON NOTICE** **Cr F Kinghorne** Cr Kinghorne requested Councillors be provided with more information on the Charles Sturt University Medical Scholarship program.	Information provided to Council in QON report 15 July 2025 meeting.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
Planning & Development Policy Committee 1/07/2025	**RESOLVED - 25/299** **Cr M McDonell/Cr D Mallard** That Council defers the consideration of development application DA 19/1995(2) for Rural Residential Subdivision at Lot 4 DP 1274221 - Ophir Road, Orange for the purpose of a site visit.	This matter was deferred for Councillor inspection. The matter was re-tabled to Council in August PDC.	
Council 15/07/2025	**RESOLVED - 25/348** **Cr S Peterson/Cr J Whitton** That Council write to our State Government Representatives requesting their advocacy and support for funding the Orange Regional Gallery's annual program through the upcoming funding round administered by Create NSW, highlighting the cultural, educational, and economic value of the gallery's programming.	A letter was sent and funding was received as well as funding for the Museum.	
Council 15/07/2025	**RESOLVED - 25/359** **Cr T Greenhalgh/Cr F Kinghorne** That Council resolves to place Strategic Policy - ST42 - Concealed Water Leaks on public exhibition for a period of 28 days.	Policy exhibited 28/7/2025 - 28/8/2025.	
Council 15/07/2025	**RESOLVED - 25/362** **Cr G Power/Cr D Mallard** That Council resolves: 1 That several Councillors attend the LGNSW Annual Conference from 23-25 November 2025. 2 That Council defers the decision on voting delegates. 3 That Councillors raise any motion(s) they wish to have included in the LGNSW Annual Conference by providing the motion(s) in writing to the Manager Executive Support by no later than 5pm Tuesday 2nd September 2025 for reporting back to Council for adoption before submission deadline.	Attending Councillors have been determined, Motions have been lodged and Voting Delegates determined.	
Council 15/07/2025	**RESOLVED - 25/355** **Cr M Ruddy/Cr J Stedman** That Council defer consideration of the Advancing Menstrual Equity in Orange – Share the Dignity Council Cares Program to obtain additional information.	Report tabled 5 August 2025 Council Meeting.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
Council 15/07/2025	**RESOLVED - 25/357** **Cr M McDonell/Cr G Power** The Council resolves: 1 That Lot 97 DP 1316486 Shiralee Road be classified as Operational Land pursuant to Chapter 6, Part 2 of the Local Government Act 1993. 2 The authority be granted to affix the Council Seal on necessary documentation if required.	Resolution to classify as Operational Land has been updated in Land Register.	
Council 15/07/2025	**RESOLVED - 25/363** **Cr D Mallard/Cr M McDonell** That Council: 1 Approve the Chief Executive Officer, or his nominee, to enter into a standard contract with Motive Civil and Plant Hire Pty Ltd for the Huntley Road Urbanisation works for the amount of $3,577,868.42 plus GST; 2 Grant permission to the Chief Executive Officer or nominee to do such things as may be necessary or convenient to give effect to this decision, including affixing the Council Seal to all relevant documents if required.	Contract executed.	
Council 15/07/2025	**RESOLVED - 25/339** **Cr J Whitton/Cr F Kinghorne** That the Minutes of the Ordinary Meeting of Orange City Council held on 30 June 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Council meeting held on 30 June 2025.	Minutes finalised.	
Council 15/07/2025	**RESOLVED - 25/340** **Cr J Whitton/Cr T Greenhalgh** That the Minutes of the Extraordinary Meeting of Orange City Council held on 1 July 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Council meeting held on 1 July 2025.	Minutes finalised.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
Council 15/07/2025	**RESOLVED - 25/364** **Cr J Whitton/Cr G Judge** That Council resolves: 1 To accept and sign a contract with the following organisations for the supply and delivery of bulk fuel: • Castlyn Pty Ltd T/A Inland Petroleum; • Ocwen Energy Pty Ltd T/As Lowes Petroleum Service; and • Petro National Pty Ltd T/A Oilsplus; and 2 To advise the Central NSW Joint Organisation of its decision.	Contracts executed.	
Council 15/07/2025	**QUESTION TAKEN ON NOTICE** **Cr D Mallard** Cr Mallard asked that information relating to the impacts on, and choices of, Renters for the flexible options on waste collections open to Ratepayers be taken into account when reporting Waste Contract options back to Council.	Response provided to Council at its 19 August 2025 Meeting.	
Council 15/07/2025	**RESOLVED - 25/338** **Cr J Whitton/Cr T Greenhalgh** That the information contained in this Mayoral Minute be acknowledged.	Regional Cities Board Meeting Minutes have been acknowledged.	
Council 15/07/2025	**RESOLVED - 25/342** **Cr K Duffy/Cr J Whitton** That Council resolves: 1 To support Gnoo Blas Classic Car Club Inc. for a Museum proposal in principle 2 To support Gnoo Blas Classic Car Club Inc. to seek ownership or long term lease of a portion of crown land at Jack Brabham Park. 3 To continue to work with the Gnoo Blas Classic Car Club Inc. to identify and investigate alternate sites.	Director Community Recreation and Cultural Services will write to the club.	
Council 15/07/2025	**RESOLVED - 25/336** **Cr G Power/Cr J Stedman** 1 That Council determined the method of voting for the appointment of the Interim Chief Executive Officer be by ordinary ballot and the Manager Corporate Governance act as the Returning Officer.	Completed.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

Meeting and Date	Resolution	Action Taken	
Council 15/07/2025	**RESOLVED - 25/337** **Cr M McDonell/Cr J Stedman** 2 That Council resolves to approve the successful candidate for the position of the Interim Chief Executive Officer, Orange City Council on a contract of up to 12 months.	Completed.	
Council 15/07/2025	**RESOLVED - 25/345** **Cr M Ruddy/Cr M McDonell** That Council's membership to any organisation with an annual fee of over $10,000 be considered thoroughly by Council prior to renewal for the 2025/2026 financial year with investigation into the tangible benefits of each membership.	Report going to Council 5th August 2025 considering benefits of each membership over $10k.	
Council 15/07/2025	**RESOLVED - 25/350** **Cr J Whitton/Cr D Mallard** 1 That the report by the Manager Communications & Engagement be acknowledged. 2 That the data and feedback in this report be used in the tender process to develop a scope of service provision options for contractors to submit pricing for Council consideration.	Engagement report provided to the NetWaste consultant to assist with the scoping of tender documentation and options to be included within the tender specification	
Council 15/07/2025	**RESOLVED - 25/353** **Cr G Power/Cr M McDonell** That Council resolves to: 1 Note the Statement of Investments for the period April 2025. 2 Adopt the certification of the Responsible Accounting Officer.	No further action required.	
Council 15/07/2025	**RESOLVED - 25/346** **Cr F Kinghorne/Cr M McDonell** That Council staff perform the necessary research to determine the legal status of Councillor Briefings in NSW, and if their existence in Orange City Council breaches any part of the Local Government Act 1993, or any other State or Federal laws.	A response was provided to Council at the Council Meeting of 15 July 2025. The new Code of Meeting Practice provides mandatory provisions regulating Briefings which will come into effect with Adoption of Strategic Policy ST03 - Code of Meeting Practice.	
Council 15/07/2025	**RESOLVED - 25/349** **Cr K Duffy/Cr M Ruddy** That Council resolves: 1 That the Minutes of the Planning & Development Policy Committee at its meeting held on 1 July 2025 be DEFERRED to verify the voting record contained in item 2.6 of those minutes.	Minutes finalised.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
	2 That the Minutes of the Environmental Sustainability Policy Committee at its meeting held on 1 July 2025 be and are hereby confirmed as a true and accurate record of the proceedings. 3 That the Minutes of the Finance Policy Committee at its meeting held on 1 July 2025 be and are hereby confirmed as a true and accurate record of the proceedings. 4 That the Minutes of the Infrastructure Policy Committee at its meeting held on 1 July 2025 be and are hereby confirmed as a true and accurate record of the proceedings. 5 That the Minutes of the Recreation and Culture Policy Committee at its meeting held on 1 July 2025 be and are hereby confirmed as a true and accurate record of the proceedings. 6 That the Minutes of the Services Policy Committee at its meeting held on 1 July 2025 be and are hereby confirmed as a true and accurate record of the proceedings. 7 That the Minutes of the Regional and Economic Development Policy Committee at its meeting held on 1 July 2025 be and are hereby confirmed as a true and accurate record of the proceedings.		
Finance Policy Committee 5/08/2025	**RESOLVED - 25/380** **Cr T Mileto/Cr J Whitton** That Council donate $5,000 to Orange Push for Palliative to contribute to palliative care items at Orange Hospital.	Donation finalised.	
Environmental Sustainability Policy Committee 5/08/2025	**QUESTION TAKEN ON NOTICE** **Cr K Duffy** Cr Duffy asked that Council receives a report regarding parking at the off-leash park near the intersection of Escort Way and Lombardy Way.	A response to this QON has been included in the agenda for 18/11/2025	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

Meeting and Date	Resolution	Action Taken	
Infrastructure Policy Committee 5/08/2025	**RESOLVED - 25/381** **Cr T Greenhalgh/Cr S Peterson** 1 That Council acknowledge the reports presented to the Major Projects & Infrastructure Community Committee at its meeting held on 17 June 2025. 2 That the minutes of the Major Projects & Infrastructure Community Committee from its meeting held on 17 June 2025 be adopted.	Noted.	
Finance Policy Committee 5/08/2025	**RESOLVED - 25/377** **Cr M McDonell/Cr F Kinghorne** 1 That this item be heard and voted on in seriatim. **RESOLVED - 25/378** **Cr T Greenhalgh/Cr S Peterson** 2(a) That Council donate $2,500 to Housing Plus to contribute to purchasing vouchers to use as prizes for the fundraising activities at the White Tie Ball. **RESOLVED - 25/379** **Cr G Power/Cr D Mallard** 2(b) That Council donate $962 to Orange Edible Garden Trail Inc to contribute to a financial buffer to ensure continuation of our project in the event of a cancellation.	Donations finalised.	
Planning & Development Policy Committee 5/08/2025	**RESOLVED - 25/374** **Cr D Mallard/Cr M Ruddy** That Council resolves to: 1 Support the preparation and submission of a Planning Proposal to insert new Clause 4.2D into the Orange LEP 2011 (as outlined). 2 Authorise the CEO (or delegate) to address any Gateway conditions and progress the matter without further reporting until post-exhibition. 3 Prepare and concurrently exhibit a draft DCP amendment to support the implementation of the new clause.	Resolution noted. Arrangements have been made to progress the matter through to the Department for a gateway determination. Arrangements to be made for the amendment to be exhibited once the gateway determination is obtained.	
Planning & Development Policy	**RESOLVED - 25/373** **Cr S Peterson/Cr J Whitton** 1 That Council adopts the amendment Orange Development Control Plan 2004 and includes site-specific development	Decision notified on Council's website.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

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Meeting and Date	Resolution	Action Taken	
Committee 5/08/2025	controls relating to 274 Leeds Parade (Lot 211 DP 1177178) under chapter 7 of Orange Development Control Plan 2004. 2 That a notice be placed on Council's website of the adoption of the amendment to the Orange Development Control Plan 2004 in accordance with the Environmental Planning and Assessment Regulation 2021 within 28 days of adoption.		
Environmental Sustainability Policy Committee 5/08/2025	**RESOLVED - 25/376 Cr M McDonell/Cr J Stedman** 1 That Council acknowledge the reports presented to the Companion Animals Community Committee at its meeting held on 5 June 2025. 2 That the minutes of the Companion Animal Community Committee at its meeting held on 5 June 2025 be adopted.	Noted. This information will be taken back to the next Committee Meeting	
Planning & Development Policy Committee 5/08/2025	**RESOLVED - 25/375 Cr D Mallard/Cr G Power** That Council resolves to: 1 Submit the Planning Proposal to amend the Orange Local Environmental Plan 2011 (Housekeeping Amendment - Administrative) to the Department of Planning, Housing and Infrastructure for Gateway Determination in accordance with Section 3.33 of the Environmental Planning and Assessment Act 1979. 2 Undertake any revisions or updates to the Planning Proposal required by the Gateway Determination. 3 Carry out public exhibition and agency consultation of the Planning Proposal for a minimum of 28 days in accordance with the Gateway Determination and the Local Environmental Plan Making Guideline.	Resolution noted. Arrangements have been made for the proposal to be sent to the Department for a gateway determination. Arrangements will be made to exhibit the proposal once gateway determination is received.	
Infrastructure Policy Committee 5/08/2025	**RESOLVED - 25/382 Cr D Mallard/Cr S Peterson** 1 That Council acknowledge the reports presented to the City of Orange Traffic Committee at its meeting held on 8 July 2025.	Memo given to Works Manager and Manager Engineering Services to action items.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

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Meeting and Date	Resolution	Action Taken	
	2 That Council determine recommendations *3.1, 3.2, 3.3, 3.4, 3.5* and *3.6* from the minutes of the City of Orange Traffic Committee meeting of 8 July 2025. *3.1 Street Event – 2026 Orange Running Festival* *That the Conditional Approval for the 2026 Orange Running Festival to be held Sunday 15 March 2026 be endorsed subject to compliance with the attached conditions.* *3.2 Thompson Road Bridge 2* *That Council installs a new Give Way sign for the northernmost single lane bridge on Thompson Road across the Bell River in accordance with the attached plans.* *3.3 Kite Street Pedestrian Crossing* *That Council installs new double barrier (BB) line and chevron along the centre line on the western side of the Kite Street Wombat Crossing in accordance with the attached plan.* *3.4 Lysterfield Road and Shiralee Road Lines and Signs* *That Council adopt the attached signs and line marking plans for the subdivision of north Shiralee for Development Applications DA277/2020, DA211/2021, DA265/2021, DA387/2021 and DA220/2023.* *3.5 Lucknow – No Stopping Sign – Phoenix Mine Road* *That No Stopping signs be put on the western side of Phoenix Mine Road as per Figure A of this report.* *3.6 Safety and Road Signage at Spring Terrace* *That the City of Orange Traffic Committee attend an on-site meeting on Forest Road at Spring Terrace to discuss the residents' concerns.* 3 That the remainder of the minutes of the City of Orange Traffic Committee from its meeting held on 8 July 2025 be adopted.		

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

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ORANGE CITY COUNCIL

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Services Policy Committee 5/08/2025	**RESOLVED - 25/385** **Cr J Stedman/Cr G Power** 1 That Council acknowledge the reports presented to the NAIDOC Week Community Committee at its meeting held on 26 June 2025. 2 That the minutes of the NAIDOC Week Community Committee from its meeting held on 26 June 2025 be adopted.	Noted.	
Regional & Economic Development Policy Committee 5/08/2025	**QUESTION TAKEN ON NOTICE** **Cr M McDonell** Cr McDonell asked when the signing of the MOU with Zaporizhzhia as mentioned in the Sister Cities Community Committee Minutes of 29 April 2025 will occur.	Response given in Council Meeting 19 August 2025.	
Recreation & Culture Policy Committee 5/08/2025	**RESOLVED - 25/384** **Cr J Stedman/Cr S Peterson** 1 That Council acknowledge the reports presented to the Sport & Recreation Community Committee at its meeting held on 18 June 2025. 2 That the minutes of the Sport & Recreation Community Committee from its meeting held on 18 June 2025 be adopted.	Noted.	
Services Policy Committee 5/08/2025	**RESOLVED - 25/386** **Cr M McDonell/Cr S Peterson** 1 That Council acknowledge the reports presented to the NAIDOC Week Community Committee at its meeting held on 2 July 2025. 2 That Council determine recommendation *3.2* from the minutes of the NAIDOC Week Community Committee meeting of 2 July 2025. *3.2 That the following Expressions of Interest for NAIDOC Week 2025 events be accepted:* *a. NAIDOC Service Day and Street March – Orange City Council* *b. NAIROC – NAIROC Committee* *c. Bundyi Giilang Film Screening – Dark Horse Photography*	Noted.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

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Meeting and Date	Resolution	Action Taken	
	d. NAIDOC Service Day BBQ – Homes NSW 3 That the remainder of the minutes of the NAIDOC Week Community Committee from its meeting held on 2 July 2025 be adopted.		
Regional & Economic Development Policy Committee 5/08/2025	**RESOLVED - 25/388 Cr M Ruddy/Cr M McDonell** 1 That Council acknowledge the reports presented to the Spring Hill Community Committee at its meeting held on 10 June 2025. 2 That Council determine recommendations *4.3.2* from the minutes of the Spring Hill Community Committee meeting of 10 June 2025: *4.3.2 - That Council approve the allocation of $3,000 from the Spring Hill budget for Spring Hill Cemetery - gravel & fencing update works.* 3 That Council approve the remainder of the minutes of the Spring Hill Community Committee from its meeting held on 10 June 2025 be adopted.	Completed.	
Regional & Economic Development Policy Committee 5/08/2025	**RESOLVED - 25/387 Cr F Kinghorne/Cr K Duffy** 1 That Council acknowledge the reports presented to the Clifton Grove Community Committee at its meeting held on 5 June 2025. 2 That the minutes of the Clifton Grove Community Committee from its meeting held on 5 June 2025 be adopted.	Noted.	
Regional & Economic Development Policy Committee 5/08/2025	**RESOLVED - 25/390 Cr T Greenhalgh/Cr D Mallard** 1 That Council acknowledge the reports presented to the Sister Cities Community Committee at its meeting held on 1 July 2025. 2 That the minutes of the Sister Cities Community Committee from its meeting held on 1 July 2025 be adopted.	Noted.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

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Meeting and Date	Resolution	Action Taken	
Regional & Economic Development Policy Committee 5/08/2025	**RESOLVED - 25/389 Cr M McDonell/Cr T Greenhalgh** 1 That Council acknowledge the reports presented to the Lucknow Community Committee at its meeting held on 16 June 2025. 2 That Council determine recommendation *4.2.1* from the minutes of the Lucknow Community Committee meeting of 16 June 2025, for the value of $25,000 *4.2.1 That Council refunds 50% of the Lucknow Community Committee's contribution back to the Committee from the Lucknow footpath project.* 3 That the Lucknow Community Committee commit up to $5,000 of their allocated community fund toward a campaign to boost Lucknow visitation, including social media, radio and newspaper advertising. 4 That the remainder of the minutes of the Lucknow Community Committee from its meeting held on 16 June 2025 be adopted.	Noted.	
Council 5/08/2025	**RESOLVED - 25/400 Cr J Stedman/Cr M McDonell** That Council resolves to adopt Strategic Policy ST02 - Code of Meeting Practice with a change to cl17.10 to lodge a Notice of Rescission by 5pm the day proceeding the meeting.	Policy Updated and Published.	
Council 5/08/2025	**RESOLVED - 25/399 Cr M McDonell/Cr F Kinghorne** 1 That Council enter into a lease for a 21 year tenure for continued rowing by the Kinross Wolaroi School at Spring Creek Dam. 2 That approval be granted for the use of the Council Seal on any necessary documentation if required.	Lease is being drafted by solicitors.	
Council 5/08/2025	**RESOLVED - 25/402 Cr M McDonell/Cr M Ruddy** That Council resolves to adopt the following Strategic Policy's: • Strategic Policy ST21 – Child Safe • Strategic Policy ST13 – Cyber Security	Policies Updated and Published.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

Meeting and Date	Resolution	Action Taken	
	• Strategic Policy ST14 – Related Parties • Strategic Policy ST07 – Modern Slavery • Strategic Policy ST18 – Social Media • Strategic Policy ST19 - Media • Strategic Policy ST26 – Council-Related Development Applications – Managing Conflict of Interests.		
Council 5/08/2025	**RESOLVED - 25/401 Cr G Power/Cr D Mallard** That Council adopts Strategic Policy - ST23 - Event Underwriting Fund Policy.	Policy Updated and Published.	
Council 5/08/2025	**RESOLVED - 25/393 Cr M Ruddy/Cr M McDonell** 1 That Council acknowledge the information contained in this report. 2 Council implement a reusable period product rebate with a $5,000 cap as a trial, offering a 50% reimbursement on purchases up to $100 per household until the amount is exhausted.	Program has been set up and has been advertised on Social media and our website. Program opened 1 September 2025 for a 12 month trial period - or until the $5000 limit is reached.	
Council 5/08/2025	**RESOLVED - 25/391 Cr D Mallard/Cr M McDonell** That Council resolves to investigate opportunities to contribute to the DV Safe Phone initiative, including: 1 Establishing one or more donation collection points at Council locations such as the Civic Centre, Library, etc., so that community members can donate their old mobile phones to be collected, repaired and distributed to domestic violence victim-survivors 2 Donating Council-owned mobile phones whenever they are replaced and decommissioned 3 Encouraging Council staff and community members to consider donating their old personal mobile phones, and 4 Promoting the initiative among local organisations and agencies who provide support to victim-survivors of domestic	Report to Council 4 November for decision on Council joining the program.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

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Meeting and Date	Resolution	Action Taken	
	violence and encouraging them to consider becoming an agency partner if they aren't one already.		
Council 5/08/2025	**RESOLVED - 25/396 Cr M Ruddy/Cr J Whitton** That Council resolve to pay the Joint Organisation and MERC membership invoices for the 2025/2026 year.	Organised payment of each 11 August 2025.	
Council 5/08/2025	**RESOLVED - 25/395 Cr D Mallard/Cr F Kinghorne** That Council adopt the Organisational Structure shown in the report with the Directorates of: • Corporate and Commercial Services • Community, Recreation and Cultural Services • Technical Services • Development Services	Noted.	
Council 5/08/2025	**RESOLVED - 25/404 Cr F Kinghorne/Cr G Power** That Council resolves: 1 That Council acknowledge the reports presented to the Audit, Risk & Improvement Committee at its meeting held 4 June 2025. 2 That the minutes of the Audit, Risk & Improvement Committee from its meeting held on 4 June 2025 be adopted. 3 That Council endorse the ARIC 4-year Strategic Plan.	Noted.	
Planning & Development Policy Committee 5/08/2025	**RESOLVED - 25/370 Cr J Whitton/Cr T Greenhalgh** That Council consents to development application DA 1/2025(1) for Demolition (tree removal and outbuildings) and Subdivision (ten lot Torrens title and new road) at Lot 43 DP 788920 - 2 Cherrywood Close, Orange pursuant to the conditions of consent in the attached Notice of Determination.	Notice of determination has been issued.	
Planning & Development Policy Committee	**RESOLVED - 25/369 Cr T Mileto/Cr G Power** That Council consents to development application DA 149/2007(2) for Subdivision (two lot rural) at Lot 101 DP1140615 - 1040	Consent has been issued in accordance with Councils resolution.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

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Meeting and Date	Resolution	Action Taken	
5/08/2025	Pinnacle Road Canobolas pursuant to the conditions of consent in the attached Notice of Determination.		
Planning & Development Policy Committee 5/08/2025	**RESOLVED - 25/372** **Cr K Duffy/Cr G Power** 1 That Council adopts the amendment Orange Development Control Plan 2004 and includes site-specific development controls relating to 277 Cargo Road (Lot A DP 408148) under Chapter 7 of Orange Development Control Plan 2004. 2 That a notice be placed on Council's website for the adoption of the amendment to the Orange Development Control Plan 2004 in accordance with the Environmental Planning and Assessment Regulation 2021 within 28 days of adoption.	Adopted and published to the website.	
Planning & Development Policy Committee 5/08/2025	**RESOLVED - 25/371** **Cr T Mileto/Cr J Whitton** That Council consents to development application DA 100/2025(1) for Educational Establishment (school) (alterations and additions) and Demolition (tree removal) at Lot 30 DP 1190518 - 59-67 Bathurst Road, Orange pursuant to the conditions of consent in the attached Notice of Approval.	Consent has been issued in accordance with Resolution	
Council 5/08/2025	**RESOLVED - 25/392** **Cr S Peterson/Cr F Kinghorne** That Council promote rail tourism opportunities to Orange in collaboration with Orange 360, Transport for New South Wales, Lachlan Valley rail and private rail journey operators.	Response given in Council Meeting 19 August 2025.	
Council 5/08/2025	**RESOLVED - 25/366** **Cr T Greenhalgh/Cr F Kinghorne** That the Minutes of the Ordinary Meeting of Orange City Council held on 15 July 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Council meeting held on 15 July 2025.	Minutes finalised.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

Meeting and Date	Resolution	Action Taken	
Planning & Development Policy Committee 5/08/2025	**RESOLVED - 25/368** **Cr G Power/Cr M Ruddy** That Council consents to modified development application DA 19/1995(2) for Rural Residential Subdivision at Lot 4 DP 1274221 - Ophir Road, Orange pursuant to the conditions of consent in the attached Notice of Approval.	Consent has been issued in accordance with Council's resolution.	
Council 5/08/2025	**RESOLVED - 25/392** **Cr S Peterson/Cr F Kinghorne** That Council promote rail tourism opportunities to Orange in collaboration with Orange 360, Transport for New South Wales, Lachlan Valley rail and private rail journey operators.	Noted and included in tourism planning in collaboration Orange360.	
Council 19/08/2025	**RESOLVED - 25/409** **Cr J Whitton/Cr K Duffy** That the Minutes of the Ordinary Meeting of Orange City Council held on 5 August 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Council meeting held on 5 August 2025.	Minutes finalised.	
Council 19/08/2025	**QUESTION TAKEN ON NOTICE** **Cr K Duffy** Cr Duffy noted a recent incident on a footpath in Sale Street and requested information on what work is being done on remediating footpaths that may pose a risk to pedestrians in the CBD.	Response provided in Questions Taken on Notice report to Council meeting 16 September 2025.	
Council 19/08/2025	**RESOLVED - 25/425** **Cr J Whitton/Cr M McDonell** That Council appoint Emma Fountain as an independent member of the Audit, Risk and Improvement Committee from September 2025 until September 2028 unless otherwise resolved by Council.	Letter of Appointment Issued and relevant information provided.	
Council 19/08/2025	**QUESTION TAKEN ON NOTICE** **Cr K Duffy** Cr Duffy requested information be provided on how the Menstrual Equity Program will operate and what criteria will be used to assess applications.	Program opened for applications from 1 September 2025. Program is to run for 12 month trial period or until the $5,000 limit is reached. Residents are required to complete a rebate application form that asks for: - full name, address and contact details - proof of residency in Orange LGA - proof of purchase including date and itemised products - bank account details for reimbursement, Applicants tick agreement to the listed terms	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

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Meeting and Date	Resolution	Action Taken	
		and conditions and sign their application. The form and full terms and conditions can be found at: https://www.orange.nsw.gov.au/menstrual-product-rebate/ Applications are received by the Community Services team where they are assessed against the terms and conditions for eligibility by Council staff before the rebate is processed by finance and paid to residents. Data and accumulative total of rebate spend is being managed by the Community Services team to ensure household limits and capped trial amount not exceeded.	
Council 19/08/2025	**RESOLVED - 25/413 Cr G Power/Cr J Whitton** That the Minutes of the Extraordinary Council Meeting from its meeting held on 11 July 2025 be and are hereby confirmed as a true and accurate record of the proceedings.	Minutes finalised.	
Council 19/08/2025	**RESOLVED - 25/414 Cr T Greenhalgh/Cr D Mallard** That Council resolves: 1 That the Minutes of the Planning & Development Policy Committee at its meeting held on 5 August 2025 be and are hereby confirmed as a true and accurate record of the proceedings. 2 That the Minutes of the Environmental Sustainability Policy Committee at its meeting held on 5 August 2025 be and are hereby confirmed as a true and accurate record of the proceedings. 3 That the Minutes of the Finance Policy Committee at its meeting held on 5 August 2025 be and are hereby confirmed as a true and accurate record of the proceedings. 4 That the Minutes of the Infrastructure Policy Committee at its meeting held on 5 August 2025 be and are hereby confirmed as a true and accurate record of the proceedings.	Minutes finalised.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

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Meeting and Date	Resolution	Action Taken	
	5 That the Minutes of the Recreation and Culture Policy Committee at its meeting held on 5 August 2025 be and are hereby confirmed as a true and accurate record of the proceedings. 6 That the Minutes of the Services Policy Committee at its meeting held on 5 August 2025 be and are hereby confirmed as a true and accurate record of the proceedings. 7 That the Minutes of the Regional ad Economic Development Policy Committee at its meeting held on 5 August 2025 be and are hereby confirmed as a true and accurate record of the proceedings.		
Council 19/08/2025	**QUESTIONS TAKE ON NOTICE** **Cr K Duffy** Cr Duffy asked for a list to be provided of books made available to students at Council owned Early Learning Centres and Preschools.	Director Community Recreation & Cultural Services provided a report to Council in response to request at 16 September 2025 meeting.	
Council 19/08/2025	**QUESTION TAKEN ON NOTICE** **Cr T Mileto** Cr Mileto asked if a sign could be installed for the temporary carpark at Jack Brabham Park, to alert users to its availability.	Response provided in Questions Taken on Notice report to Council meeting 16 September 2025.	
Council 19/08/2025	**RESOLVED - 25/424** **Cr D Mallard/Cr G Power** 1 That the Chief Executive Officer be authorised to enter into a standard contract with GC Civil Contracting Pty Ltd for the Design and Construction of March Street Bridge on East Orange Channel (F4358) for the amount of $1,124,637.00 (excl. GST) pending agreement between Council and GC Civil Pty Ltd on Contract terms as detailed in the body of the report. 2 That Council affix the Council seal to any contractual documents.	Council is currently undertaking negotiations with GC Civil Contracting Pty Ltd.	
Council 19/08/2025	**RESOLVED - 25/412** **Cr T Mileto/Cr M McDonell** That Council alter the resolution to include the correct and intended conditions of consent on DA1/2025 ("the DA") for demolition (tree removal and outbuildings) and Subdivision (ten	The development consent has now been issued.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

Meeting and Date	Resolution	Action Taken	
	lot Torrens Title and new road) at 22 Cherrywood Close as per the attached amended Notice of Determination.		
Council 19/08/2025	**RESOLVED - 25/415** **Cr D Mallard/Cr J Whitton** That Council resolves: 1 That the information contained in the report for development application DA 748/2024(1) for Manufactured Home Estate (410 Dwelling Sites), Community Amenities, Open Space and Associated Civil Works at Lot 23 DP 1306339 - 184 Leeds Parade, Orange be acknowledged. 2 That Council makes a submission on the application to the Western Regional Planning Panel, not supporting the application in accordance with the reasons set out in the Council report.	Noted. Director to prepare and submit a letter to the Planning Panel.	
Council 19/08/2025	**RESOLVED - 25/410** **Cr T Greenhalgh/Cr S Peterson** 1 That Orange City Council staff provide the community through their Council a timeline of the Sports Precinct construction process. 2 That this timeline begin at the announcement of the stadium and show what activity was underway at different points of time in the past and identify any periods of delay. 3 That this timeline ends on the proposed completion date when the Sports Precinct is fully complete and operational. 4 That this timeline include the milestones and estimated dates required for milestones finalisation to meet the completion date.	A report was tabled at Council meeting 19 August 2025 with a detailed update and timeline of the Orange Sports Precinct.	
Council 19/08/2025	**RESOLVED - 25/411** **Cr S Peterson/Cr D Mallard** 1 The Council contact State Government representatives to request sufficient resources locally to discourage the sale of illegal nicotine products in Orange.	Letter sent to Minister Ryan Park 27/8/25.	

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	2 That Council commend State Government legislation announced 6 August 2025 concerning more effective law enforcement of the illegal nicotine trade and ask that warrantless search and seizure powers be considered within this process similar to other states.		
Council 19/08/2025	**RESOLVED - 25/422 Cr D Mallard/Cr G Power** That Council confirms with NetWaste its desire to engage RRR Australia through a regional MOU arrangement on a twelve-month trial basis and determine potential continuance of the textile recycling service thereafter based on the success of the amount of textiles recycled; contractor performance and service cost to Council.	NetWaste Projects coordinator advised of Council decision on 25 August to proceed with RRR Australia as per the terms of the Council resolution.	
Council 19/08/2025	**RESOLVED - 25/423 Cr M McDonell/Cr K Duffy** That Council: 1 Approve the establishment of a new Contract Panel for the Provision of Traffic Management Services under the Council's Purchasing Policy, commencing 1 September 2025; 2 Include Work Control Pty Ltd and Midwest Traffic Management (Orange) Pty Ltd on the Panel with contractors ranked 1 and 2 respectively; 3 Approve the Chief Executive Officer, or his nominee, to enter into a standard contract with each Panel member; 4 Grant permission to the Chief Executive Officer or nominee to do such things as may be necessary or convenient to give effect to this decision, including affixing the Council Seal to all relevant documents if required.	Contracts executed.	
Council 19/08/2025	**RESOLVED - 25/416 Cr G Power/Cr M Ruddy** That Council resolves to: 1 Note the Statement of Investments for the period July 2025. 2 Adopt the certification of the Responsible Accounting Officer.	Noted. No further action required.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

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Meeting and Date	Resolution	Action Taken	
Council 19/08/2025	**RESOLVED - 25/420** **Cr M McDonell/Cr D Mallard** 1 That Council resolves to place the following Strategic Policies on public exhibition for a period of at least 28 days: • ST35 – Priority Weeds • ST50 - Busking 2 That Council DEFERS consideration of Strategic Policy ST31 - Aquatic Centre for the purpose of a Councillor briefing.	On public exhibition 21/8/2025 - 19/9/2025.	
Infrastructure Policy Committee 2/09/2025	**QUESTION TAKEN ON NOTICE** **Cr F Kinghorne** Cr Kinghorne noted the recent Euchareena Road Resource Recovery Centre proactive lessons learnt session held between the contractor and the project management team, and ask for the outcomes of that session.	The Director Technical Services provided a summary of key technical lessons learnt in the Questions taken on Notice report to Council meeting 16 September 2025.	
Regional & Economic Development Policy Committee 2/09/2025	**RESOLVED - 25/467** **Cr T Greenhalgh/Cr K Duffy** 1 That Council acknowledge the reports presented to the Economic Development Community Committee at its meeting held on 13 August 2025. 2 That the minutes of the Economic Development Community Committee from its meeting held on 13 August 2025 be adopted.	Noted.	
Infrastructure Policy Committee 2/09/2025	**QUESTION TAKEN ON NOTICE** **Cr M McDonell** Cr McDonell asked for an update on the plans to upgrade the intersection at Racecourse Road and Woodward Street.	Information included in the Questions Taken on Notice report to Council 16 September 2025.	
Infrastructure Policy Committee 2/09/2025	**QUESTION TAKEN ON NOTICE** **Cr D Mallard** Cr Mallard requested asked what considerations have been made on providing assistance for people crossing the road at the Ploughman's Wetlands, such as pedestrian crossings or traffic calming infrastructure.	Information included in the Questions Taken on Notice report to Council 16 September 2025.	
Infrastructure Policy	**QUESTION TAKEN ON NOTICE** **Cr D Mallard**	Information included in the Questions Taken on Notice report to Council 16 September 2025.	

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Meeting and Date	Resolution	Action Taken	
Committee 2/09/2025	Cr Mallard asked for the annual total of the supplementary raw water sources for the 2024/2025 year to be included in the Current Works report as a comparison.		
Council 2/09/2025	**RESOLVED - 25/470 Cr G Power/Cr M Ruddy** That Council resolves to place the Pound Fees - Surrender Fee (Risk to Community Safety) and Inspections - Food Premises (Charities and Community Not-For-Profit) on exhibition for the information of the community for a minimum period of 28 days.	Council report with proposed amendments placed on exhibition website 14/9/2025 – 17/10/2025.	
Finance Policy Committee 2/09/2025	**RESOLVED - 25/433 Cr T Greenhalgh/Cr G Judge** 1 That this item be heard and voted on in seriatim. **RESOLVED - 25/434 Cr T Greenhalgh/Cr M McDonell** 2a) That Council donate $2,500 to Blossoms Rescue to contribute to desexing and rehoming unwanted, injured and stray cats and kittens in the Orange area. **RESOLVED - 25/435 Cr F Kinghorne/Cr K Duffy** 2b) That Council donate $612.50 to Environmentally Concerned Citizens of Orange ECCO cover the costs of the high-vis vests and that funds for the gazebo are sourced elsewhere. **RESOLVED - 25/436 Cr M McDonell/Cr F Kinghorne** 2c) That Council donate $1,000 to Mr Perfect Incorporated to contribute to hosting free monthly BBQ's for supporting men's mental health. **RESOLVED - 25/437 Cr F Kinghorne/Cr M Ruddy** 2d) That Council donate $1,250 to Orange High School to contribute to travel and accommodation costs for students participating in First Nations Dance Ensemble. **RESOLVED - 25/438 Cr M Ruddy/Cr D Mallard** 2e) That Council donate $2,500 to the Rotary Club of Orange to contribute to cost of hiring presenters, presentation equipment, marketing and promotion, and hire of	Donations finalised.	

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ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
	Showground/Naylor Pavillion for the Orange Sustainable Living Expo. **RESOLVED - 25/439 Cr K Duffy/Cr T Greenhalgh** 2f) That Council donate $306 to Orange Kart Club to contribute to the cost of running "Mini Karting Academy" to train young drivers in the sport. **RESOLVED - 25/440 Cr G Power/Cr K Duffy** 2g) That Council donate $2,500 to Phillip Shaw Wines to contribute to the costs of running The Breast Long Lunch in support of the McGrath Foundation's Breast Care Nurses. **RESOLVED - 25/441 Cr F Kinghorne/Cr M Ruddy** 2h) That Council donate $1,000 to Allegri Singers to contribute to costs of soloists to perform alongside local musicians. **RESOLVED - 25/442 Cr G Power/Cr T Greenhalgh** 2i) That Council donate $2,025 to Canobolas Public School Parents and Citizens Association to contribute to the gifting of books to each student at the end of year presentation day. **RESOLVED - 25/443 Cr M Ruddy/Cr T Greenhalgh** 2j) That Council donate $2,000 to 2MCE Community Radio to contribute to replacing transmitter equipment at Mt Canobolas **RESOLVED - 25/444 Cr M Ruddy/Cr M McDonell** 2k) That Council DEFER the decision to donate $2,500 to Orange Scouts Camp to contribute to transport for Orange members to attend regional camp to the next Council meeting on 16 September 2025 in order to obtain more information regarding travel costs.		
Finance Policy Committee 2/09/2025	**RESOLVED - 25/445 Cr G Power/Cr D Mallard** That Council supports the Australian National Field Days with $10,000 for their Rooftop Express Area Event.	Funding proceeding to finalisation.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
Council 2/09/2025	**RESOLVED - 25/427** **Cr M McDonell/Cr G Judge** That the apologies be accepted from Cr Whitton for the Council Meeting of Orange City Council on 2 September 2025.	Noted.	
Council 2/09/2025	**RESOLVED - 25/473** **Cr G Power/Cr G Judge** That Council resolves to: 1 Not accept any of the tenders for the Mobile Trailer Stage; and 2 Grant permission to the Chief Executive Officer, or his nominee to negotiate with suppliers with a view to entering into a contract in relation to the purchase of a Mobile Trailer Stage.	Noted.	
Council 2/09/2025	**RESOLVED - 25/429** **Cr G Power/Cr M McDonell** That the Minutes of the Ordinary Meeting of Orange City Council held on 19 August 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Council meeting held on 19 August 2025, noting an administrative correction to the resolution of Item 5.3 Development Application DA 748/ 2024(1) - 184 Leeds Parade that Council provide a submission to the WRPP in accordance with the information outlined in that staff report.	Noted and updated as per resolution.	
Planning & Development Policy Committee 2/09/2025	**QUESTION TAKEN ON NOTICE** **Cr K Duffy** Cr Duffy asked for an update to be provided on arrangements for wind turbines on Mount Canobolas.	The matter was answered in the return report to Council.	
Environmental Sustainability Policy Committee 2/09/2025	**RESOLVED - 25/455** **Cr T Greenhalgh/Cr G Power** 1 That Council acknowledge the reports presented to the Environmental Sustainability Community Committee at its meeting held on 1 August 2025.	Noted. Council will be participating in National Water Week 2025 through the promotion of water conservation and the 'Water Night' event.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
	2 That Council determine recommendations 3.2 from the minutes of the Environmental Sustainability Community Committee meeting of 1 August 2025. *3.2 That Council consider participation in National Water Week, to be held from 20 to 26 October 2025* 3 That the remainder of the minutes of the Environmental Sustainability Community Committee from its meeting held on 1 August 2025 be adopted.		
Planning & Development Policy Committee 2/09/2025	**RESOLVED - 25/451** **Cr D Mallard/Cr M Ruddy** That Council resolves: 1 To supplement the recently endorsed Administrative (Housekeeping) Amendment to the Orange LEP 2011, by including an Additional Permitted Use in schedule 1 for Companion Animal Care Centres in the E4 zone as outlined in this report. 2 That the Chief Executive Officer, or such delegate, take all necessary action to submit the consolidated Planning Proposal, inclusive of the companion animal care centre matter, for Gateway Determination and public exhibition.	The matter has been referred to The Department. Staff now await a gateway determination before proceeding.	
Planning & Development Policy Committee 2/09/2025	**RESOLVED - 25/449** **Cr D Mallard/Cr M McDonell** That Council consents to development application DA 246/2025(1) for Recreation Facility (outdoor) (one additional croquet court, three shelter sheds and internal site fencing alterations) at Lot 1 DP 434040 - 149 Hill Street, Orange pursuant to the conditions of consent in the attached Notice of Approval.	Notice of determination has been issued.	
Planning & Development Policy Committee 2/09/2025	**RESOLVED - 25/450** **Cr M Ruddy/Cr D Mallard** That Council consents to development application DA 187/2025(1) for Dual Occupancy, Subdivision (two lot Torrens title) and Retaining Wall at Lot 175 DP 1302416 - 8 Whistling Way, Orange	The Notice of determination has been issued.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

Meeting and Date	Resolution	Action Taken	
	pursuant to the conditions of consent in the attached Notice of Approval.		
Environmental Sustainability Policy Committee 2/09/2025	**QUESTION TAKEN ON NOTICE** **Cr S Peterson** Cr Peterson asked what the financial implications are of participating in the National Water Week.	Response provided in Questions Taken on Notice report to Council 16 September 2025.	
Services Policy Committee 2/09/2025	**RESOLVED - 25/464** **Cr M McDonell/Cr K Duffy** 1 That Council acknowledge the reports presented to the Orange Health Liaison Committee at its meeting held on 30 July 2025. 2 That the minutes of the Orange Health Liaison Committee from its meeting held on 30 July 2025 be adopted.	Noted.	
Infrastructure Policy Committee 2/09/2025	**RESOLVED - 25/458** **Cr M Ruddy/Cr G Power** 1 That Council acknowledge the reports presented to the City of Orange Traffic Committee at its meeting held on 12 August 2025. 2 That Council determine recommendations 3.2 from the minutes of the City of Orange Traffic Committee meeting of 12 August 2025. *3.2 Charter – Local Transport Forum (formerly the City of Orange Traffic Committee)* *That the Charter for the City of Orange Traffic Committee be adopted with the following changes:* • *Change of name from City of Orange Traffic Committee to Local Transport Forum.* • *Quorum to change to one representative in attendance from Council and Transport.* • *Addition to Membership and Roles – mandatory to invite the operator of a public passenger service, likely to be affected*	Resolutions noted. Charter updated.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

Meeting and Date	Resolution	Action Taken	
	by a proposal, to any meeting where that proposal is being reviewed. • *There is no voting.* 3 That the remainder of the minutes of the City of Orange Traffic Committee from its meeting held on 12 August 2025 be adopted.		
Services Policy Committee 2/09/2025	**RESOLVED - 25/463 Cr M McDonell/Cr D Mallard** 1 That Council acknowledge the reports presented to the Family & Domestic Violence Community Committee at its meeting held on 29 July 2025. 2 That Council determine recommendation 5 from the minutes of the Family & Domestic Violence Community Committee meeting of 29 July 2025. *5. That Council staff discuss with the Communications team a means to put something out for awareness of Children Protection Week and that the Committee reach out to Tablelands Legal Service about scope to put on a webinar for Community awareness training including recent highlights of AVO's including children.* 3 That the remainder of the minutes of the Family & Domestic Violence Community Committee from its meeting held on 29 July 2025 be adopted.	Noted.	
Environmental Sustainability Policy Committee 2/09/2025	**RESOLVED - 25/454 Cr M McDonell/Cr G Power** 1 That Council acknowledge the reports presented to the Tidy Towns Community Committee at its meeting held on 18 June 2025. 2 That the minutes of the Tidy Towns Community Committee from its meeting held on 18 June 2025 be adopted.	Noted.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

Meeting and Date	Resolution	Action Taken	
Services Policy Committee 2/09/2025	**RESOLVED - 25/462** **Cr G Power/Cr M McDonell** 1 That Council acknowledge the reports presented to the NAIDOC Week Community Committee at its meeting held on 24 July 2025. 2 That Council determine recommendation 3.2 from the minutes of the NAIDOC Week Community Committee meeting of 24 July 2025. *3.2 That the following Expressions of Interest for NAIDOC Week 2025 events be accepted:* *a. AECG Junior Ball, including budget – Amy Wilson* *b. NAIDOC Ball - Danielle Annesley and Danielle Trudgett* *c. Orange Regional Museum Workshop – Museum Manager* 3 That the remainder of the minutes of the NAIDOC Week Community Committee from its meeting held on 24 July 2025 be adopted.	Noted in the Chairperson Presentation Report for meeting of 25 September 2025.	
Council 16/09/2025	**RESOLVED - 25/475** **Cr S Peterson/Cr G Judge** That the apologies be accepted from Cr Duffy (*lateness*) for the Council Meeting of Orange City Council on 16 September 2025.	Noted.	
Council 16/09/2025	**RESOLVED - 25/495** **Cr M Ruddy/Cr F Kinghorne** 1 That Council determine that one Councillor attends the 2025 National local Roads, Transport and Infrastructure Congress 11 – 12 November 2025 in Bendigo, Victoria. 2 That the Councillor resolved to attend, submit a case to and obtain approval of the Chief Executive Officer.	Councillor attendance noted, business case received and conference and travel bookings made.	
Council 16/09/2025	**RESOLVED - 25/479** **Cr K Duffy/Cr F Kinghorne** That the Minutes of the Ordinary Meeting of Orange City Council held on 2 September 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Council meeting held on 2 September 2025.	Minutes completed.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

Meeting and Date	Resolution	Action Taken	
Council 16/09/2025	**QUESTION TAKEN ON NOTICE** **Cr T Greenhalgh** Cr Greenhalgh asked how many of the 300 trees mentioned in the IP&R progress report as being planted have survived and questioned whether Council is building streets wide enough to support trees.	Response provided to Council at its 21 October Council Meeting in the QON report.	
Council 16/09/2025	**QUESTION TAKEN ON NOTICE** **Cr T Mileto** Cr Mileto asked how Council is proposing to rate the Electricity Generating Works (solar farm) and Battery Energy Storage System (BESS) at Lot 5 DP6173 - 140 Cadia Road, Orange.	The part of the property that is used as the solar farm would be rated Business.	
Council 16/09/2025	**RESOLVED - 25/493** **Cr D Mallard/Cr F Kinghorne** That Council resolves to place the following Strategic Policies on public exhibition for a period of at least 28 days: • ST44 – Use of the Council Logo • ST51 – Central West Libraries • ST52 – Itinerant Trading • ST53 – Whiteway Lighting • ST54 – Climate Change • ST55 – Ageing and Disability Services • ST56 – Disability Support – Service Provision	Policies on exhibition 22/9/2025 -24/10/2025.	
Council 16/09/2025	**RESOLVED - 25/482** **Cr F Kinghorne/Cr T Mileto** That Council resolves: 1 That the information contained in the report for development application DA 771/2024(1) for proposed Electricity Generating Works (solar farm) and Battery Energy Storage System (BESS) at Lot 5 DP6173 - 140 Cadia Road, Springside, be acknowledged. 2 That Council makes a submission to the Western Regional Planning Panel acknowledging that the application meets the criteria while also outlining Council's concerns.	A rescission motion on the Council decision was lodged. The matter is being re-considered an extraordinary meeting that is scheduled for the 29th September 2025. The Panel hearing is scheduled for the 30 September 2025.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
Council 16/09/2025	**RESOLVED - 25/480** **Cr D Mallard/Cr M McDonell** 1 That the Minutes of the Finance Policy Committee at its meeting held on 2 September 2025 be and are hereby confirmed as a true and accurate record of the proceedings. 2 That the Minutes of the Planning & Development Policy Committee at its meeting held on 2 September 2025 be and are hereby confirmed as a true and accurate record of the proceedings. 3 That the Minutes of the Environmental Sustainability Policy Committee at its meeting held on 2 September 2025 be and are hereby confirmed as a true and accurate record of the proceedings. 4 That the Minutes of the Infrastructure Policy Committee at its meeting held on 2 September 2025 be and are hereby confirmed as a true and accurate record of the proceedings. 5 That the Minutes of the Services Policy Committee at its meeting held on 2 September 2025 be and are hereby confirmed as a true and accurate record of the proceedings. 6 That the Minutes of the Regional ad Economic Development Policy Committee at its meeting held on 2 September 2025 be and are hereby confirmed as a true and accurate record of the proceedings.	Completed minutes.	
Council 16/09/2025	**RESOLVED - 25/484** **Cr G Power/Cr S Peterson** That Council resolves to: 1 Note the Statement of Investments for the period August 2025. 2 Adopt the certification of the Responsible Accounting Officer.	Noted.	
Council 16/09/2025	**RESOLVED - 25/491** **Cr G Power/Cr F Kinghorne** That Council appoint the specific positions outlined in the report and that the Register of Delegations be updated accordingly.	Register of Delegations updated to reflect appointments.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
Council 16/09/2025	**RESOLVED - 25/485** **Cr D Mallard/Cr M McDonell** That Council submit the following motion to the 2025 Local Government Conference: That Local Government NSW write to the Australian Federal Minister for Immigration to call upon the Australian Government to: • Provide people seeking asylum with a valid visa and the opportunity to work while they await decisions on their protection application, including automating the bridging renewal process. By providing people work rights, they can contribute skills to Australia, remain independent in society and stay engaged in the immigration system. • Expand the eligibility criteria of the Status Resolution Support Services program to ensure people's basic needs are met, including health care, accommodation, crisis support, so people in need can live safely and not in destitution and deep poverty. • Provide a fair pathway to permanency for the approximately 7,700 individuals who were subjected to the 'Fast Track' visa assessment process.	Motions received and submitted.	
Planning & Development Policy Committee 7/10/2025	**RESOLVED - 25/525** **Cr J Whitton/Cr K Duffy** That Council consents to development application DA 323/2025(1) for Vehicle Sales or Hire Premises (construction of new building and use) at Lot 92 DP 1180866 - 25 Colliers Avenue, Orange pursuant to the conditions of consent in the attached Notice of Approval.	Notice of Determination Lodged on the Planning Portal 9 October 2025.	
Planning & Development Policy Committee 7/10/2025	**RESOLVED - 25/526** **Cr K Duffy/Cr J Whitton** That Council consents to development application DA 481/2020(6) for Subdivision (226 lots - comprising 217 residential lots, one neighbourhood centre lot, one residue lot and a number of public reserves, including proposed reserves (Lots 112, 214 and 111) and	Notice of Determination issued.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

Meeting and Date	Resolution	Action Taken	
	removal of conditional reserves (Lots 6, 11 and 12) for creation of additional residential lots incorporating building envelopes to facilitate tree retention at land known as Lot 4 DP 1301767 - Ophir Road, Orange, being land that forms part of land formally known as Lot 100 DP 1198640, Orange pursuant to the conditions of consent in the attached Notice of Approval.		
Infrastructure Policy Committee 7/10/2025	**RESOLVED - 25/541** **Cr F Kinghorne/Cr K Duffy** 1 That Council acknowledge the reports presented to the Airport Community Committee at its meeting held on 28 August 2025. 2 That Council determine recommendations *3.2, 4.1* and *4.3* from the minutes of the Airport Community Committee meeting of 28 August 2025. *3.2 – Presentation by Dean Brus* *That Council review fees/charges for the hangar leases with the proposal by Dean Brus of $1.00 per sq/m for land outside hanger.* *4.1 – Proposal – Naming Entrance Road to the Orange Airport after Jim Hazelton* *That the entrance road into the Orange Airport be named Jim Hazelton Drive (road inside Airport boundary leading to the Terminal).* *4.3 – Expression of Interest – Membership – Airport Community Committee* *That the Airport Community Committee accept the Expression of Interest for membership for Brian Wood.* 3 That the remainder of the minutes of the Airport Community Committee from its meeting held on 28 August 2025 be adopted.	Resolutions actioned.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
Planning & Development Policy Committee 7/10/2025	**RESOLVED - 25/524** **Cr K Duffy/Cr J Whitton** That Council consents to development application DA 704/2024(1) for Subdivision (47 lot residential Torrens title) at Lot 211 DP 1177178 - 274 Leeds Parade, Orange pursuant to the conditions of consent in the attached Notice of Approval.	Notice of Determination issued.	
Planning & Development Policy Committee 7/10/2025	**RESOLVED - 25/520** **Cr D Mallard/Cr J Stedman** That Council consents to development application DA 181/2025(1) for Subdivision (two lot boundary adjustment), Multi Dwelling Housing (11 dwellings) and Subdivision (12 lot Community title) at Lots 600 and 601 DP 1295706 - 184 Byng Street, Orange pursuant to the conditions of consent in the attached Notice of Approval.	Notice of Determination issued.	
Planning & Development Policy Committee 7/10/2025	**RESOLVED - 25/521** **Cr G Power/Cr T Greenhalgh** That Council consents to development application DA 180/2025(1) for Subdivision (two lot boundary adjustment) and Centre-based Child Care Facility (115 places) at Lots 600 and 601 DP 1295706 - 184 Byng Street, Orange pursuant to the conditions of consent in the attached Notice of Approval.	Notice of Determination issued.	
Planning & Development Policy Committee 7/10/2025	**RESOLVED - 25/523** **Cr T Mileto/Cr D Mallard** 1 That Council adopts the following amendments to the Orange Development Control Plan 2004 to facilitate the inclusion of site-specific development controls relating to the Redmond Place Precinct comprising parent lots Lot 1 DP 153167, Lot 6 DP 1031236 and Lot 200 DP 1288388: (a) the inclusion of a new Chapter 19 - Redmond Place Precinct ('Redleaf') as shown in Attachment 1 to this report, and (b) ancillary amendments required to enable the change described in (a) above, including the removal of Part 16.4 - City Entrance Precinct Plan and updating of the Plan's table of contents and the table on Page 7.1.	Noted.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

Meeting and Date	Resolution	Action Taken	
	2 That a notice of Council's decision to approve the amendments described in Recommendation 1 above be placed on Council's website within 28 days of its decision in accordance with the requirements of Section 14 of the Environmental Planning and Assessment Regulation 2021. 3 That the amended version of the Orange Development Control Plan 2004 be published and placed on Council's website within 28 days of Council's decision to approve the amendments described in Recommendation 1 above in accordance with the requirements of Section 20 of the Environmental Planning and Assessment Regulation 2021.		
Services Policy Committee 7/10/2025	**RESOLVED - 25/549 Cr G Power/Cr J Stedman** 1 That Council acknowledge the reports presented to the NAIDOC Week Community Committee at its meeting held on 28 August 2025. 2 That Council determine recommendation *4.2* from the minutes of the NAIDOC Week Community Committee meeting of 28 August 2025. *4.2 That the Expression of Interest from Cricket NSW for the NAIDOC Week Cricket Clinic event be accepted.* 3 That the remainder of the minutes of the NAIDOC Week Community Committee from its meeting held on 28 August 2025 be adopted.	Noted.	
Finance Policy Committee 7/10/2025	**RESOLVED - 25/537 Cr F Kinghorne/Cr J Whitton** That Council supports the Orange Region Vignerons Association with $10,000 for their Orange Wine Festival Expansion of the Sip & Savour Event including in-kind support of $5,313.73 and cash contribution of $4,686.27.	Funding proceeding to finalisation.	
Finance Policy Committee	**RESOLVED - 25/529 Cr K Duffy/Cr F Kinghorne** 1 That this item be heard and voted on in seriatim.	Donations processed.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
7/10/2025	**RESOLVED - 25/530** **Cr K Duffy/Cr D Mallard** 2(a) That Council donate $1,587 to the Department of Education to contribute to Orange Function Centre hire costs for the Orange Careers Expo. **RESOLVED - 25/531** **Cr F Kinghorne/Cr M Ruddy** 2(b) That Council donate $1,250 to Country Education Foundation of Orange and District Incorporated to contribute to financial assistance for school leavers from the Orange LGA entering vocational or tertiary training. **RESOLVED - 25/532** **Cr J Whitton/Cr F Kinghorne** 2(c) That Council donate $1,250 to Midstate Budgerigar Club Inc to contribute to running costs and judges accommodation/fees for annual show at Orange showground pavilion. **RESOLVED - 25/533** **Cr K Duffy/Cr M Ruddy** 2(d) That Council donate $2,500 to Road Safety Education limited to contribute to the RYDA program delivery costs including venue hire and facilitator fees. **RESOLVED - 25/534** **Cr M McDonell/Cr G Judge** 2(e) That Council donate $2,500 to Orange Bush Nippers to contribute to the annual cost to run the club including clothing and equipment, lane hire at Orange Aquatic Centre, trailer registration presentation day, hosting and website costs. **RESOLVED - 25/535** **Cr K Duffy/Cr T Greenhalgh** 2f) That Council donate $2,500 to Music in Mind Music Therapy to contribute to therapeutic singing and community-building for people with Parkinson's disease and neurologic conditions. **RESOLVED - 25/536** **Cr F Kinghorne/Cr K Duffy** 2g) That Council decline the application from Wiradjuri Nation Sovereignty to contribute to Wiradjuri Nation Gathering.		

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
Services Policy Committee 7/10/2025	**RESOLVED - 25/548** **Cr M McDonell/Cr M Ruddy** 1 That Council acknowledge the reports presented to the Ageing and Access Community Committee at its meeting held on 19 August 2025. 2 That the minutes of the Ageing and Access Community Committee from its meeting held on 19 August 2025 be adopted.	Noted.	
Infrastructure Policy Committee 7/10/2025	**RESOLVED - 25/542** **Cr T Mileto/Cr F Kinghorne** 1 That Council acknowledge the reports presented to the Local Transport Forum at its meeting held on 9 September 2025. 2 That Council determine recommendations *3.1, 3.2, 3.3 and 3.4* from the minutes of the Local Transport Forum meeting of 9 September 2025. *3.1 - Request - Parking in Stephen Place* *That Council schedule an on-site meeting with Appledale Processors Cooperative Ltd on 14 October 2025, following the Local Transport Forum, to observe truck access via Stephen Place and assess the need for a 'No Stopping' zone.* *3.2 - Spring Terrace - Safety and Road Signage* *That Council write to the Department of Education and ask for additional off-street parking to be constructed at Spring Terrace School and advise the complainant of such.* *3.3 - Chestnut Avenue - No Stopping Signs* *That 'No Stopping' zones be installed in Chestnut Avenue on each side of the street approximately 10 metres west of the intersection with Anson Street (shown in Figure A) and extend 10 metres north/south on Anson Street (from intersection of Chestnut Avenue).* *3.4 - Orange Cycle and Triathlon Club - 2025/2026 Season*	Resolutions actioned.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

Meeting and Date	Resolution	Action Taken	
	That Council write to the Department of Education and ask for additional off-street parking to be constructed at Spring Terrace. 3 That the remainder of the minutes of the Local Transport Forum from its meeting held on 9 September 2025 be adopted.		
Infrastructure Policy Committee 7/10/2025	**RESOLVED - 25/543 Cr G Power/Cr F Kinghorne** 1 That Council acknowledge the reports presented to the Major Projects & Infrastructure Community Committee at its meeting held on 16 September 2025. 2 That the minutes of the Major Projects & Infrastructure Community Committee from its meeting held on 16 September 2025 be adopted.	Noted.	
Services Policy Committee 7/10/2025	**RESOLVED - 25/547 Cr M McDonell/Cr J Stedman** 1 That Council acknowledge the reports presented to the Heritage Community Committee from its meeting held on 16 June 2025. 2 That the Minutes of the Heritage Community Committee from its meeting held on 16 June 2025 be adopted.	Noted.	
Council 7/10/2025	**RESOLVED - 25/512 Cr K Duffy/Cr F Kinghorne** That Council adopts the following Strategic Policies: • ST35 – Priority Weeds • ST50 – Busking	Noted. Strategic Policy ST35 & ST50 updated and published.	
Council 7/10/2025	**RESOLVED - 25/513 Cr M McDonell/Cr F Kinghorne** That Council resolves: 1 That the Register of Returns for the period 1 December 2024 – 30 June 2025 disclosing interests of Councillors and Designated Persons, as tabled, be acknowledged. 2 That the Register of Returns for the period 1 December 2024 – 30 June 2025 disclosing interests of Councillors and Designated	Noted. Returns published to the website 15 October 2025.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
	Persons be made available on Council's website with appropriate redaction.		
Council 7/10/2025	**RESOLVED - 25/552** **Cr K Duffy/Cr J Whitton** That Council resolves: 1 That an additional $13,779.96 (Total in Column D) for the 2023/2024 fourth and 2024/2025 first quarter water consumption, sewerage and trade waste charges respectively be written off. 2 That the interest charges due to non-payment (not detailed) also be written off.	Adjustments made as per resolution.	
Council 7/10/2025	**RESOLVED - 25/511** **Cr T Mileto/Cr D Mallard** That Council publicly exhibit the intention to waive the Section 64 headworks contributions of $17,259.66 associated to the development of a free public laundry at the Uniting Church on Anson Street, Orange for a period of at least 28 days.	Council report placed on exhibition 10/10/2025 - 7/11/2025.	
Council 7/10/2025	**RESOLVED - 25/503** **Cr T Mileto/Cr G Power** That Council resolves to agree to the request for an extension to the Call Option for 6 Months with a further non-refundable Call Option fee payable to Council for the same amount and on the same terms as the fee for the Original Call Option, to be paid within 14 days of this Council Meeting.	Call option entered and fee received.	
Council 7/10/2025	**RESOLVED - 25/506** **Cr J Stedman/Cr G Power** That Council resolves: 1 That no more than half of sitting Councillors attend any given external event, conference or forum on behalf of Council, where a ticket has been paid for by Council or through donation to Council. 2 To ensure that Councillors who have not yet attended a ticketed event during the current calendar year are given priority in	Noted. Strategic Policy ST03 updated and published.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
	allocation, so that opportunities are distributed equitably and attendance is not concentrated amongst a smaller group. 3 That any Councillor who fails to provide a Post Attendance report within four ordinary meetings will not be eligible to attend another external event within the same calendar year. 4 That the Chief Executive Officer causes Strategic Policy ST03 – Councillor Payment of Expenses and Provision of Facilities to be updated in accordance with the resolution.		
Council 7/10/2025	**RESOLVED - 25/510 Cr M Ruddy/Cr M McDonell** That Council submit the following motion to the 2025 Local Government Conference: That Local Government NSW calls on the NSW Government to conduct an urgent and thorough review of the use of Apprehended Violence Orders (AVOs) in cases of domestic and family violence (DFV), including: • Review the effectiveness of AVOs as a protective measure for victims of DFV, including input from victim-survivors, BOCSAR data, DFV organisations and NSW Police Domestic Violence Officers; • Expedite urgent reform of Condition 6 of AVOs with consideration to the NSW Department of Communities and Justice "Ways to Improve Order 6" Discussion Paper (https://hdp-au-prod-app-nsw-haveyoursay-files.s3.ap-southeast-2.amazonaws.com/2917/3749/6459/Order_6_Discussion_Paper.pdf)(released September 2024 with closing date for responses early March 2025); • Given that Section 38 (NSW Crimes (Domestic and Personal Violence Act)2007) is routinely not adhered to in cases of DFV, immediately amend the AVO form to include a mandatory	Motions lodged 13 October 2025.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

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ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
	section related to existing Section 38 requirements, including allowing space to provide justification for removal, or non-inclusion, of dependent children under the AVO; • The review to cover Provisional, Interim and Final AVOs.		
Council 7/10/2025	**RESOLVED - 25/504 Cr G Power/Cr K Duffy** That the Minutes of the Ordinary Meeting of Orange City Council held on 16 September 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Council meeting held on 16 September 2025.	Minutes finalised.	
Council 7/10/2025	**RESOLVED - 25/505 Cr J Whitton/Cr K Duffy** That the Minutes of the Extraordinary Meeting of Orange City Council held on 29 September 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Council meeting held on 29 September 2025.	Minutes finalised.	
Planning & Development Policy Committee 7/10/2025	**RESOLVED - 25/519 Cr G Power/Cr M Ruddy** That Council REFUSES consent to modify development application DA 218/2015(4) for Subdivision (207 lot residential) and Demolition (existing dwelling and shed) at Lot 218 DP 1305914, Hawke Lane, Orange for the following reasons: 1 The proposed development is inconsistent with the requirements of Section 9.4 (Street Network and Access) of the Shiralee Development Control Plan 2015. 2 The proposed modification is inconsistent with the objects of the Environmental Planning and Assessment Act 1979, specifically Section 1.3(c), to promote the orderly and economic use and development of land.	Notice of Determination lodged through the Planning Portal 9 October 2025.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

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Meeting and Date	Resolution	Action Taken	
	3 The proposed modification does not serve the public interest as required by Section 4.15(1)(e) of the Environmental Planning and Assessment Act 1979.		
Council 7/10/2025	**RESOLVED - 25/557** **Cr M McDonell/Cr D Mallard** 1 That Access Recycling is endorsed as the preferred Supplier to undertake the regional 'Collection and Recycling of Scrap Metal' for participating NetWaste Councils. 2 That the template Closed Council Report (including detailed evaluation scoring/breakdown) report be sent to all 17 Councils who indicated initial interest regarding appointment of a Contractor. 3 That the seventeen (17) NetWaste Councils confirm their involvement in the regional contract directly to NetWaste's Regional Projects Coordinator by Council Officer or via Council report resolution.	NetWaste Projects Coordinator to coordinate award of contract to Access Recycling & with all NetWaste participating Councils within the contract and also advise unsuccessful contractors of the tender result.	
Council 7/10/2025	**RESOLVED - 25/553** **Cr K Duffy/Cr D Mallard** That Council resolves: 1 That the 2024/2025 FOURTH quarter water consumption charge of $12,486.95 be reduced to the first step tariff and then apply an additional 40% of this balance being a credit applied of $7,333.52. The new charge payable would be $5,164.43. 2 That the 2025/2026 FIRST quarter water consumption charge of $658.19 be reduced to the first step tariff and then apply an additional 40% of this balance being a credit applied of $335.70. The new charge payable would be $322.49. 3 That the interest charges levied due to non-payment of the account be waived.	Adjustments made as per resolution.	
Council 7/10/2025	**RESOLVED - 25/554** **Cr G Power/Cr K Duffy** 1 That the water consumption charges levied for the 2024/2025 FIRST quarter of $11,699.95 be reduced to the first step tariff	Adjustments made to account as per resolution.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

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Meeting and Date	Resolution	Action Taken	
	and then apply an additional 40% of this balance being a total credit applied of $6,773.25 to the ratepayer. Refer to clauses 6.5 and 6.6 respectively of the Concealed Water Leak Policy adopted 16 September 2025. 2 That consumption for the 2024/2025 SECOND, THIRD and FOURTH quarters be reduced from the second step tariff of $4.25 per kilolitre to the first step tariff of $2.83 per kilolitre being an additional credit of $499.24 be applied. Refer to clause 6.6 of the Concealed Water Leak Policy adopted 16 September 2025. 3 That the interest charges levied due to non-payment also be written off.		
Council 7/10/2025	**RESOLVED - 25/556 Cr K Duffy/Cr J Whitton** 1 That the Chief Executive Officer be authorised to enter into a standard contract with Farra Civil Pty Ltd for Construction of C2 Stormwater Detention Basin (F4463) for the amount of $628,212.92 (excl. GST) subject to a satisfactory financial check. 2 That the use of the common seal of Council be authorised for use on the associated contractual documents.	Complete.	
Council 21/10/2025	**RESOLVED - 25/561 Cr D Mallard/Cr M McDonell** That Council: 1 Notes with concern that the Environmental Planning and Assessment (Planning System Reforms) Bill 2025 reduces local planning control and transparency, increases risk of corruption in planning processes, and will decrease community input and confidence in planning decisions, 2 Writes to the Premier, the Leader of the Opposition, the Minister and Shadow Ministers for Planning and Public Spaces, and the Member for Orange opposing the passage of the bill in	Letters to all sent Tuesday 4th November 2025.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

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Meeting and Date	Resolution	Action Taken	
	its current form and requesting the opportunity for formal public consultation on these reforms, 3 Write to the President and CEO of Local Government New South Wales (LGNSW) to express our concern that the statement issued by LGNSW on 18 September welcoming these reforms is not consistent with the LGNSW policy platform and was released without consultation with the Board, and 4 Advocates through the Central NSW Joint Organisation for a coordinated response to these reforms.		
Council 21/10/2025	**RESOLVED - 25/560 Cr J Whitton/Cr T Greenhalgh** That the Minutes of the Ordinary Meeting of Orange City Council held on 7 October 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Council meeting held on 7 October 2025.	Minutes Finalised.	
Council 21/10/2025	**RESOLVED - 25/559 Cr T Mileto/Cr M McDonell** That the following Late Item be permitted to be considered at the Council Meeting of 21 October 2025: • Item 6.4 - CEO Recruitment Update	Noted.	
Council 21/10/2025	**RESOLVED - 25/569 Cr M Ruddy/Cr G Judge** 1 That Council enter into a lease with the purchaser of Hangar C for a term of 5 years plus one 5-year option. 2 That approval be granted for the use of the Council Seal on all relevant documents.	Lease being prepared.	
Council 21/10/2025	**QUESTION ON NOTICE Cr F Kinghorne** Cr Kinghorne asked for clarification on declaring interests at Briefings and whether that excluded her from attendance at such briefings.	Information included in QON report for Council Meeting 18 November 2025.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
Council 21/10/2025	**RESOLVED - 25/562 Cr T Greenhalgh/Cr K Duffy** 1 That the Minutes of the Planning & Development Policy Committee at its meeting held on 7 October 2025 be and are hereby confirmed as a true and accurate record of the proceedings noting the correction to voting on item 2.8 with Cr Kinghorne declaring an interest in this item and leaving the chamber for debate and voting. 2 That the Minutes of the Finance Policy Committee at its meeting held on 7 October 2025 be and are hereby confirmed as a true and accurate record of the proceedings. 3 That the Minutes of the Infrastructure Policy Committee at its meeting held on 7 October 2025 be and are hereby confirmed as a true and accurate record of the proceedings. 4 That the Minutes of the Services Policy Committee at its meeting held on 7 October 2025 be and are hereby confirmed as a true and accurate record of the proceedings.	Minutes Finalised.	
Council 21/10/2025	**RESOLVED - 25/565 Cr S Peterson/Cr J Stedman** That Council resolves the place Strategic Policy ST02 – Code of Meeting Practice on Exhibition for a period of at least 28 days with the following inclusions: a. That Council resolves to hold Meetings on the following occasions: • The First and Third Tuesday of each month (except January), commencing at 6.30pm. • On the First Tuesday of each month, Policy Meetings will also be held. b. That no Meetings be planned for January each year c. That a Public Forum be held at each meeting with Speaker Registrations due 2 hours prior to a meeting.	The CoMP is on public exhibition from 23 October 2025 - 21 November 2025.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

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Meeting and Date	Resolution	Action Taken	
	d. That the Mandatory provisions of the Model Code be exhibited and include the following Optional Clauses: • cl 4.2 (a) – (z) – Rules for Public Forums, including that a member of the public attending a public forum via audio visual link must ensure their camera is turned on. • cl 5.2 – Dress & Protocol – Council does not set a dress code for meetings and Council does not require Councillors to stand when the Mayor enters the Chamber or when addressing the Meeting. • cl 14 – That Council allows members of the Public to make representations on items to be considered in Closed Session of Council. • cl 15.10 – Dealing with Disorder – All Chairpersons may expel any person other than a Councillor, Councillors may only be expelled by resolution of Council. • cl 17 – Recommitting Resolutions to correct an Error • cl 18 – Time Limits on Council Meetings as 9.30pm from a 6.30pm start.		
Council 21/10/2025	**RESOLVED - 25/564 Cr T Greenhalgh/Cr J Stedman** That the information contained in the report on responses to Questions Taken on Notice be acknowledged.	Noted.	
Council 21/10/2025	**RESOLVED - 25/563 Cr S Peterson/Cr M Ruddy** That Council resolves to: 1 Note the Statement of Investments for the period September 2025. 2 Adopt the certification of the Responsible Accounting Officer.	Noted.	
Council 21/10/2025	**RESOLVED - 25/570 Cr T Mileto/Cr J Stedman** 1 That Council note the Councillors feedback from the previous recruitment and proposal to recommence recruitment of the full-term Chief Executive Officer.	Recruitment has commenced.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

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Meeting and Date	Resolution	Action Taken	
	2 That Council determined the selection panel with one additional panel member.		
Council 21/10/2025	**RESOLVED - 25/568 Cr S Peterson/Cr J Stedman** That Council resolves: 1 To grant delegation to the Chief Executive Officer to accept an offer to purchase Part Lot 702 DP 1318039 within a 5% range of the valuation obtained. 2 That approval be granted for the use of the Council Seal on any necessary documentation if require. 3 That following any subdivision the remaining Council owned land be reclassified as Operational.	Contract prepared.	
Council 21/10/2025	**RESOLVED - 25/567 Cr G Power/Cr K Duffy** That Council resolved Three (3) Councillors to be voting delegates for the 2025 LGNSW Annual Conference and LGNSW Board election and advise LGNSW prior to 5pm on Tuesday 7 November 2025.	Noted and assigned.	
Council 21/10/2025	**QUESTION TAKEN ON NOTICE Cr K Duffy** Cr Duffy asked for clarification relating to the property at Lot 218 Hawke Lane whether the subdivision was subject to usage of funds from the Water/Sewer restricted fund.	Response provided to Council in the Question on Notice Report 16 December 2025.	
Planning & Development Policy Committee 4/11/2025	**RESOLVED - 25/573 Cr M McDonell/Cr F Kinghorne** That the apologies be accepted from Cr Power for the Planning & Development Policy Committee of Orange City Council on 4 November 2025.	Noted.	
Council 4/11/2025	**RESOLVED - 25/572 Cr D Mallard/Cr J Stedman** That the Minutes of the Ordinary Meeting of Orange City Council held on 21 October 2025 (copies of which were circulated to all	Minutes finalised.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
	members) be and are hereby confirmed as a true and accurate record of the proceedings of the Council meeting held on 21 October 2025.		
Infrastructure Policy Committee 4/11/2025	**RESOLVED - 25/590** **Cr M Ruddy/Cr J Stedman** 1 That Council acknowledge the reports presented to the Local Transport Forum at its meeting held on 14 October 2025. 2 That Council determine recommendations *3.1, 3.2, 3.3* and *3.4* from the minutes of the Local Transport Forum meeting of 14 October 2025. *3.1 Parking Changes at Peisley Street and Moulder Street* *That Council change the all-day parking, between 101-105 Peisley Street, to 30-minute parallel parking and line mark the existing 45 degree parking on Moulder Street (between 101 Peisley Street and 121 Moulder Street) as per Figure A of this report.* *3.2 Northern Loading Zone in Sale Street Car Park* *That Council:* *1 Move the existing loading zone 9.8m west in the Sale Street carpark as per figure A of this report.* *2 Replace the existing loading zone in front of the Provincial Café with 4 additional car parks.* *3.3 Event – Zest Fest – 1 November 2025* *That Council approve the closure of Byng Street (Lords Place to Peisley Street), McNamara Street (Byng Street to Summer Street) and Lords Place (Byng Street to Summer Street – south bound) between 8.00am and 6.00am for Zest Fest subject to the attached Conditions of Consent for a three (3) year period.* *3.4 Street Event - 2025 Santa Parade* *That Council approve the conditional approval for the Santa Parade event to be held on Saturday 22 November 2025.*	Resolutions actioned.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
	3 That the remainder of the minutes of the Local Transport Forum from its meeting held on 14 October 2025 be adopted.		
Regional & Economic Development Policy Committee 4/11/2025	**RESOLVED - 25/599 Cr M McDonell/Cr F Kinghorne** That the apologies be accepted from Cr Power for the Regional & Economic Development Policy Committee of Orange City Council on 4 November 2025.	Noted.	
Council 4/11/2025	**RESOLVED - 25/571 Cr M McDonell/Cr F Kinghorne** That the apologies be accepted from Cr Power for the Council Meeting of Orange City Council on 4 November 2025.	Noted.	
Council 4/11/2025	**RESOLVED - 25/604 Cr S Peterson/Cr F Kinghorne** That Council advocate to the State Government for greater transparency by requesting that the rationale for the recent changes to the mandatory provisions of the Code of Meeting Practice be made publicly available, and further request that the following changes be reconsidered and modified: • 5.19 - A modification that allows Councillors to attend Council meetings by audio link if they are unable to attend in person for any reason not just for medical and caring responsibilities. • 3.31-3.32 - A modification to allow briefing sessions to Councillors for business listed on the agenda if briefings are publicly available.	Mayoral letter to Minister Ron Hoenig emailed 11 November 2025.	
Regional & Economic Development Policy Committee 4/11/2025	**RESOLVED - 25/603 Cr S Peterson/Cr F Kinghorne** 1 That Council acknowledge the reports presented to the Sister Cities Community Committee at its meeting held on 7 October 2025.	Noted.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

Meeting and Date	Resolution	Action Taken	
	2 That Council determine recommendations *4.2(1)* from the minutes of the Sister Cities Community Committee meeting of 7 October 2025. *4.2(1) That the Committee Support Officer along with the committee create a proposal on how we can assist to a maximum value of $3k or potentially contribute to something like the catering as an example.* 3 That the remainder of the minutes of the Sister Cities Community Committee from its meeting held on 7 October 2025 be adopted.		
Council 4/11/2025	**QUESTION TAKEN ON NOTICE** **Cr K Duffy** Cr Duffy requested Quarterly reports to Council regarding the progress of the DV Safe Phone Initiative.	Response provided to Council Meeting 18 November 2025 in QON report.	
Council 4/11/2025	**QUESTION TAKEN ON NOTICE** **Cr F Kinghorne** Cr Kinghorne asked if Local Council obligations regarding skin penetrating procedures are over-ridden by NSW Health particularly in relation to inspection.	Response provided to Council Meeting 18 November 2025 in QON report.	
Infrastructure Policy Committee 4/11/2025	**RESOLVED - 25/589** **Cr M McDonell/Cr F Kinghorne** That the apologies be accepted from Cr Power for the Infrastructure Policy Committee of Orange City Council on 4 November 2025.	Noted.	
Services Policy Committee 4/11/2025	**RESOLVED - 25/597** **Cr T Greenhalgh/Cr J Stedman** 1 That Council acknowledge the reports presented to the Community Safety & Crime Prevention Committee at its meeting held on 1 September 2025. 2 That Council determine recommendation *4.4* from the minutes of the Community Safety & Crime Prevention Committee meeting of 1 September 2025. *4.4 That the Charter for the Community Safety & Crime Prevention Committee be updated with the following changes:*	Noted. Information provided to Committee.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

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Meeting and Date	Resolution	Action Taken	
	1) Include the following dot point under the Purpose heading: *a. Support in the development and implementation of an Orange and Cabonne Road Safety Strategic Action Plan and other road safety matters as required.* *2) Include the following dot points under the Membership heading:* *a. Up to two Cabonne Shire Councillors* *b. Cabonne Shire Council staff (non-voting)* *c. One representative from Transport for NSW* *3) Amend the following dot point under the Membership heading:* *a. Up to 15 community representatives including from relevant government or community agencies.* 3 That the remainder of the minutes of the Community Safety & Crime Prevention Committee from its meeting held on 1 September 2025 be adopted.		
Finance Policy Committee 4/11/2025	**RESOLVED - 25/581 Cr M McDonell/Cr F Kinghorne** That the apologies be accepted from Cr Power for the Finance Policy Committee of Orange City Council on 4 November 2025.	Noted.	
Services Policy Committee 4/11/2025	**RESOLVED - 25/596 Cr M McDonell/Cr F Kinghorne** That the apologies be accepted from Cr Power for the Services Policy Committee of Orange City Council on 4 November 2025.	Noted.	
Services Policy Committee 4/11/2025	**RESOLVED - 25/598 Cr M McDonell/Cr S Peterson** 1 That Council acknowledge the reports presented to the Family & Domestic Violence Community Committee at its meeting held on 23 September 2025. 2 That the minutes of the Family & Domestic Violence Community Committee from its meeting held on 23 September 2025 be adopted.	Noted.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
Environmental Sustainability Policy Committee 4/11/2025	**RESOLVED - 25/577** **Cr M McDonell/Cr F Kinghorne** That the apologies be accepted from Cr Power for the Environmental Sustainability Policy Committee of Orange City Council on 4 November 2025.	Noted.	
Recreation & Culture Policy Committee 4/11/2025	**RESOLVED - 25/594** **Cr D Mallard/Cr S Peterson** 1 That Council acknowledge the reports presented to the Bicycle Committee at its meeting held on 3 September 2025. 2 That Council determine recommendation *4.1* from the minutes of the Bicycle Committee meeting of 3 September 2025. *4.1 That Council write a gentle letter to the Land Owners involved with the land acquisition matter to assess if circumstances have changed since 2016.* 3 That the remainder of the minutes of the Bicycle Committee from its meeting held on 3 September 2025 be adopted.	Finalising letter for sending.	
Recreation & Culture Policy Committee 4/11/2025	**RESOLVED - 25/593** **Cr F Kinghorne/Cr D Mallard** 1 That Council acknowledge the reports presented to the Orange Showground Community Committee at its meeting held on 14 October 2025. 2 That the minutes of the Orange Showground Community Committee from its meeting held on 14 October 2025 be adopted.	Noted.	
Recreation & Culture Policy Committee 4/11/2025	**RESOLVED - 25/592** **Cr M McDonell/Cr F Kinghorne** That the apologies be accepted from Cr Power for the Recreation & Culture Policy Committee of Orange City Council on 4 November 2025.	Noted.	
Recreation & Culture Policy Committee 4/11/2025	**RESOLVED - 25/595** **Cr F Kinghorne/Cr M Ruddy** 1 That Council acknowledge the reports presented to the Sport & Recreation Community Committee at its meeting held on 15 October 2025.	Actions completed - funding agreements for the 2025-2026 Sports Facility Partnership Program have been sent to successful applicants.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

<table>
<tr><th>Meeting and Date</th><th>Resolution</th><th>Action Taken</th><th></th></tr>
<tr><td></td><td>That Council determine recommendation 4.1 from the minutes of the Sport & Recreation Community meeting of 15 October 2025.
4.1 – 2025/2026 Sports Facility Partnership Program – Application Assessment
That Council allocate funds from the 2025/2026 Sports Facility Partnership Program as per the following table:
<table>
<tr><th>Organisation</th><th>Project</th><th>Funding Request</th><th>Recommended Funding</th></tr>
<tr><td>Orange City Rugby Club</td><td>Installation of a player shelter structure for the No 2 rugby field at Pride Park (Waratah Sports Club).</td><td>$15,000</td><td>$10,773</td></tr>
<tr><td>Orange Waratah Soccer Football Club</td><td>Installation of two player shelters for the No 2 soccer field at Waratah Sports Club.</td><td>$15,000</td><td>$9,998</td></tr>
<tr><td>Orange Bridge Club</td><td>Upgrade of floor coverings at the Orange Bridge Club Clubhouse.</td><td>$12,446</td><td>$5,261</td></tr>
<tr><td>Orange Hockey Inc.</td><td>Supply and install a new scoreboard for Smith Field at the Orange Hockey Centre.</td><td>$9,993</td><td>$9,993</td></tr>
<tr><td>Orange District Junior Cricket Association</td><td>Upgrade of cricket pitch at Brendon Sturgeon Oval including the installation of a wider wicket and purchase of a winter season safety cover for football.</td><td>$15,000</td><td>$15,000</td></tr>
<tr><td>Gold seekers Orienteering Club</td><td>Installation of permanent orienteering course at Lake Can bolas.</td><td>$1,325</td><td>$1,325</td></tr>
<tr><td>TOTAL</td><td></td><td>$68,764</td><td>$52,350</td></tr>
</table>
3 That the remainder of the minutes of the Sport & Recreation Community Committee from its meeting held on 15 October 2025 be adopted.</td><td></td><td></td></tr>
</table>

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
Regional & Economic Development Policy Committee 4/11/2025	**RESOLVED - 25/602** **Cr M Ruddy/Cr J Stedman** 1 That Council acknowledge the reports presented to the Spring Hill Community Committee at its meeting held on 30 September 2025. 2 That Council determine recommendations *3.2(1)* from the minutes of the Spring Hill Community Committee meeting of 30 September 2025. *3.2(1)(c) That the Committee Support Officer requests Councils Works Manager to schedule the installation of the footpath connecting Bellas Café to Grove St (along Seaton St) (est. $10,000)* *3.2(1)(d) That the Committee Support Officer arranges Councils Electrician to schedule the installation of a light in Alf Read Park (est. $3,000)* *3.2(1)(e) That the Committee Support Officer investigate the cost of a slide for the Recreation Ground Playground and then proceed with quote (est. $4,000)* *3.2(1)(f) That the Committee Support Officer liaise with the painting contractor to lock in the Temperance Hall painting works. (est. $9,880 + GST)* 3 That the remainder of the minutes of the Spring Hill Community Committee from its meeting held on 30 September 2025 be adopted.	Noted.	
Council 4/11/2025	**RESOLVED - 25/613** **Cr J Stedman/Cr M Ruddy** 1 That the 2024/2025 third quarter water consumption charge of $9,543.22 be reduced to the first step tariff and then an additional 40% of this balance being a credit of $5,583.48. The new charge payable would be $3,959.74. This is in accordance with clauses 6.5 and 6.6 respectively of ST-42 – Concealed Water Leaks policy.	Adjustment made as per resolution.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

Meeting and Date	Resolution	Action Taken	
	2 That the 2024/2025 fourth quarter water consumption charge of $3,463.75 be reduced to the first step tariff and then an additional 40% of this balance being a credit of $2,079.88. The new charge payable would be $1,383.87. This is in accordance with clauses 4.7, 6.5 and 6.6 respectively of ST-42 – Concealed Water Leaks policy. 3 That the portion of the 2025/2026 first quarter water consumption charge levied at the second step tariff of $4.25 per kilolitre be reduced to the first step tariff of $2.83, being an additional credit of $72.42. This is in accordance with clause 6.6 of ST-42 – Concealed Water Leaks policy. 4 That the interest charges levied for non-payment be waived.		
Council 4/11/2025	**RESOLVED - 25/612 Cr K Duffy/Cr F Kinghorne** 1 That a 30% reduction be applied to the 2024/2025 fourth and the 2025/2026 first quarter water consumption charges, being a total credit of $5,109.61. This is in accordance with clause 4.7 and 6.8 respectively of ST-42 – Concealed Water Leaks (refer to table below). 2 That the sewerage and trade waste charges for the 2024/2025 fourth and the 2025/2026 first quarter be reduced pro-rata to normal consumption, being a credit of $16,012.65 and $8,487.86 respectively. This is in accordance with clause 4.7 and 6.8 respectively of ST-42 – Concealed Water Leaks (refer to table below) 3 That the interest charges levied for non-payment be waived.	Adjustment made as per resolution.	
Council 4/11/2025	**RESOLVED - 25/615 Cr F Kinghorne/Cr D Mallard** That Council resolves: 1 That Council acknowledge the reports presented to the Audit, Risk & Improvement Committee at its meeting held 17 September 2025.	Noted. Policies updated.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
	2 That the minutes of the Audit, Risk & Improvement Committee from its meeting held on 17 September 2025 be adopted. 3 That Council adopt Strategic Policy ST40 – Audit Risk & Improvement Committee Terms of Reference noting the updates endorsed by the ARIC to cl5.1 – inclusion of Membership on Council determination, cl7.16 – updated standard to the Global Internal Audit Standards (previously International Standard of Professional Practice) and cl9.2 – inclusion of provision of Committee Minutes to Council. 4 That Council adopt Strategic Policy ST41 – Internal Audit Terms of Reference noting the minor updates endorsed by the ARIC to cl2.1 and cl8.3 - updated standard to the Global Internal Audit Standards (previously International Standard of Professional Practice), and cl8.5 – addition of implementing a procedure and approval process for adjusted target dates for Internal Audit actions.		
Council 4/11/2025	**RESOLVED - 25/614 Cr T Greenhalgh/Cr M Ruddy** 1 That the water consumption charge of $10,472.56 be reduced by 30% to $7,330.79. This is in accordance with clause 6.8 respectively of ST-42 – Concealed Water Leaks. 2 That the sewerage charge of $9,997.37 be reduced pro-rata to normal consumption being $157.95. This is in accordance with clause 6.8 respectively of ST-42 – Concealed Water Leaks. 3 That the total credit of $12,981.19 be refunded to Eastern Developments.	Adjustment made as per resolution.	
Council 4/11/2025	**RESOLVED - 25/611 Cr F Kinghorne/Cr K Duffy** That this item be DEFERRED.	Noted.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

Meeting and Date	Resolution	Action Taken	
Council 4/11/2025	**RESOLVED - 25/606** **Cr J Stedman/Cr S Peterson** That Council resolves to adopt the amendments to Council's Fees and Charges for 2025/2026 to: • Pound Fees - Surrender Fee (Risk to Community Safety) - $0 • Inspections - Food Premises (Charities and Community Not-For-Profit).	Fees and charges schedule to be updated accordingly.	
Council 4/11/2025	**RESOLVED - 25/605** **Cr D Mallard/Cr S Peterson** That the report by the Executive Support Manager on the Circular Futures Forum be noted.	Complete, no action required.	
Council 4/11/2025	**RESOLVED - 25/609** **Cr F Kinghorne/Cr S Peterson** 1 That Council adopt Strategic Policies: • ST44 – Use of the Council Logo • ST51 – Central West Libraries • ST52 – Itinerant Trading • ST53 – Whiteway Lighting • ST54 – Climate Change • ST55 – Ageing and Disability Services • ST56 – Disability Support – Service Provision 2 That Council delete Strategic Policy ST097 – Use of Council Website.	Policies finalised and updated.	
Council 4/11/2025	**RESOLVED - 25/607** **Cr J Stedman/Cr F Kinghorne** That Council resolves: 1 The Civic Centre, Giyalang Ganya, Central West Libraries and Works Depot close down for the Christmas period from 2pm on Wednesday, 24 December 2025 to Friday 2 January 2026 (inclusive); 2 During the period 25 December 2025 to 30 January 2026, Council delegate its function to determine development applications and planning matters, with the exception of matters that cannot be delegated under the Local	Actions completed - staff and services advised of closure.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
	Government Act 1993 or the Environmental Planning and Assessment Act 1979, in circumstances where it is unreasonable to defer consideration of the matter, to the Mayor, Chairperson of the Planning and Development Committee, and the Chief Executive Officer (so that the Chief Executive Officer and either the Mayor OR the Chairperson of the Planning and Development Committee, are available to determine matters).		
Council 4/11/2025	**RESOLVED - 25/616 Cr S Peterson/Cr F Kinghorne** 1 That the Chief Executive Officer be authorised to enter into a contract with Keeden Contracting Pty Ltd for $221,047.29 (excl. GST) subject to a satisfactory financial check. 2 That the use of the common seal of Council be authorised for use on the associated contractual documents.	Letter of successful and unsuccessful tenderers sent. Preparing for contract.	
Planning & Development Policy Committee 4/11/2025	**RESOLVED - 25/576 Cr F Kinghorne/Cr D Mallard** That Council resolves to DEFER development application DA 233/2025(1) for Advertisement (digital freestanding billboard sign) at Lot 95 DP 1180866, 33 Colliers Avenue, Orange for the purpose of obtaining more information and input from NSW Police and the Local Traffic Forum.	This item was referred to the LTF for comment which will be provided to the Council Meeting of 2 December 2025.	
Planning & Development Policy Committee 4/11/2025	**RESOLVED - 25/575 Cr J Whitton/Cr S Peterson** That Council consents to development application DA 86/2025(1) for Subdivision (8 lot Torrens Title), Multi Dwelling Housing (18 dwellings) and Subdivision (18 lot Community title) at Lot 423 DP 1282721 - Breeze Road, Orange pursuant to the conditions of consent in the attached Notice of Approval.	Notice of Determination issued.	
Regional & Economic Development Policy	**RESOLVED - 25/601 Cr M McDonell/Cr G Judge** 1 That Council acknowledge the reports presented to the Lucknow Community Committee at its meeting held on 25 September 2025.	Noted.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

Meeting and Date	Resolution	Action Taken	
Committee 4/11/2025	2 That Council determine recommendations *4.2(1)* and *(4)* from the minutes of the Lucknow Community Committee meeting of 25 September 2025. *4.2(1) That the Committee allocates $6,000 to the construction of a footpath on the Cnr of Phoenix Mine Road and Mitchell Highway (at the Lucknow Tavern).* *4.2(4) That the Committee Support Officer confirms the radio campaign spend of $3,445 + GST.* 3 That the remainder of the minutes of the Lucknow Community Committee from its meeting held on 25 September 2025 be adopted.		
Regional & Economic Development Policy Committee 4/11/2025	**RESOLVED - 25/600 Cr F Kinghorne/Cr S Peterson** 1 That Council acknowledge the reports presented to the Clifton Grove Community Committee at its meeting held on 18 September 2025. 2 That the minutes of the Clifton Grove Community Committee from its meeting held on 18 September 2025 be adopted.	Noted.	
Planning & Development Policy Committee 4/11/2025	**RESOLVED - 25/574 Cr J Whitton/Cr T Greenhalgh** That Council resolves to acknowledge the information provided in the report by the Manager Development Assessments on Items Approved Under the Delegated Authority of Council.	No further action required.	
Environmental Sustainability Policy Committee 4/11/2025	**RESOLVED - 25/580 Cr M McDonell/Cr F Kinghorne** 1 That Council acknowledge the reports presented to the Environmental Sustainability Community Committee at its meeting held on 3 October 2025. 2 That the minutes of the Environmental Sustainability Community Committee from its meeting held on 3 October 2025 be adopted.	Noted.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

Meeting and Date	Resolution	Action Taken	
Environmental Sustainability Policy Committee 4/11/2025	**RESOLVED - 25/579 Cr T Greenhalgh/Cr M Ruddy** 1 That Council acknowledge the reports presented to the Tidy Towns Community Committee at its meeting held on 24 September 2025. 2 That the minutes of the Tidy Towns Community Committee from its meeting held on 24 September 2025 be adopted.	Noted.	
Finance Policy Committee 4/11/2025	**RESOLVED - 25/582 Cr F Kinghorne/Cr M McDonell** 1 That this item be heard and voted on in seriatim. **RESOLVED - 25/583 Cr F Kinghorne/Cr J Whitton** 2(a) That Council donate $1,250 to Springside Progress Association to contribute to repairing and painting windows/doors at Springside Schoolhouse. **RESOLVED - 25/584 Cr J Whitton/Cr K Duffy** 2(c) That Council donate $1,500 to Orange Eight Day Games to contribute to the costs of repairs and maintenance of equipment including pushbikes, and printing/stationary costs. **RESOLVED - 25/585 Cr M McDonell/Cr D Mallard** 2(d) That Council donate $1,500 to Metluma to contribute to running "Menopause in Orange" — a community education and awareness event, including sponsorship for attendance provided to 50 people unable to afford tickets. **RESOLVED - 25/586 Cr T Mileto/Cr M McDonell** 2(e) That Council DEFER consideration of a donation of $2,500 to Orange City Club Ltd to contribute to accommodation, food and beverage facilities for participants and their families attending the Golden Eagle event, to obtain additional information. **RESOLVED - 25/587 Cr M Ruddy/Cr F Kinghorne**	Donations finalised.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

Meeting and Date	Resolution	Action Taken	
	2(b) That Council donate $1,500 to Wangarang Industries to contribute to a building an outdoor facility for supported employees and NDIS participants		
Environmental Sustainability Policy Committee 4/11/2025	**QUESTION TAKEN ON NOTICE** **Cr S Peterson** Cr Peterson noted that the previous Council approved a motion where people could put forward potential names for streets and asked if that ever happen, whether it is subject to the geographical names board and could this be included in a way that members of the public could nominate potential names for parks.	Response provided to Council Meeting 18 November 2025 in QON report.	
Council 18/11/2025	**RESOLVED - 25/629** **Cr K Duffy/Cr J Whitton** 1 That the 2024 third quarter water consumption charge be reduced by 40% to $1,701.00, and the third quarter sewerage charge be reduced pro-rata to normal consumption being $217.34. 2 That the 2024 fourth quarter water consumption charge be reduced by 40% to $3,813.48, and the fourth quarter sewerage charge be reduced pro-rata to normal consumption being $217.34. 3 That the interest charges for non-payment be waived.	Adjustments made as per resolution.	
Council 18/11/2025	**RESOLVED - 25/626** **Cr D Mallard/Cr M Ruddy** That Council resolves to place the Cemetery related GST charge change on public exhibition for the information of the community for a minimum period of 28 days.	On public exhibition 24/11/2025 – 22/12/2025.	
Council 18/11/2025	**RESOLVED - 25/630** **Cr G Power/Cr S Peterson** That Council resolves: 1 That the proposed easement request be placed on public exhibition for a period of at least 28 days and that should no submissions be received, that Council consent to the registration of an easement through Lot 272 DP 1141929	On public exhibition 24/11/2025 – 22/12/2025.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
	2 That permission be granted to affix the Common Seal on any necessary documentation.		
Council 18/11/2025	**RESOLVED - 25/618 Cr T Greenhalgh/Cr F Kinghorne** That the Minutes of the Ordinary Meeting of Orange City Council held on 4 November 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Council meeting held on 4 November 2025.	Minutes finalised.	
Council 18/11/2025	**RESOLVED - 25/631 Cr K Duffy/Cr J Stedman** That Council resolves: 1 That the proposed easement request be placed on public exhibition for a period of at least 28 days and that should no submissions be received, that Council consent to the registration of an easement through Lot 10 DP 237232 2 That permission be granted to affix the Common Seal on any necessary documentation.	On public exhibition 24/11/2025 – 22/12/2025.	
Council 18/11/2025	**RESOLVED - 25/620 Cr J Whitton/Cr S Peterson** That Council refer this matter to the Minister of Local Government for review.	Letter signed by Mayor and posted 26/11/25	
Council 18/11/2025	**RESOLVED - 25/619 Cr D Mallard/Cr M McDonell** That Council: 1 Reaffirms its support for effective cat containment and acknowledges this intent in the Companion Animals Amendment (Control of Cats) Bill 2025, 2 Notes that this bill proposes to amend the Companion Animals Act 1998 (NSW) to include provisions requiring the containment of domestic cats to their owner's property, 3 Recognises that effective cat containment will: a) Protect native wildlife and local biodiversity by reducing injury and death from domestic roaming cat predation,	Complete. Letters dispatched 27/11/25.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

ORANGE CITY COUNCIL

Meeting and Date	Resolution	Action Taken	
	b) Improve the wellbeing of domestic cats by reducing their risk of injury or death from vehicle strikes, dog attacks, ticks, poisoning, infections from cat fights and contracting diseases like feline aids virus, c) Provide significant emotional and financial benefits to cat owners with their cats able to live longer, healthier lives along with the reduced risk of expensive vet bills and pet cats becoming lost, and d) Minimise neighbourhood nuisance and disputes caused by free-roaming cats, 4 Writes to the NSW Minister for Local Government, the Shadow Minister for Local Government, the Member for Orange, and Local Government NSW (LGNSW), expressing Orange City Council's support for legislative reform to include cat containment provisions in the Companion Animals Act 1998 (NSW), and to request State funding for councils to support education, compliance and animal shelter capacity, and 5 Advocates through LGNSW, the Central NSW Joint Organisation, and any other relevant organisations for a state-wide approach to responsible cat ownership, including containment, education and enforcement measures.		
Council 18/11/2025	**RESOLVED - 25/621 Cr T Greenhalgh/Cr F Kinghorne** 1 That the Minutes of the Planning & Development Policy Committee at its meeting held on 4 November 2025 be and are hereby confirmed as a true and accurate record of the proceedings. 2 That the Minutes of the Environmental Sustainability Policy Committee at its meeting held on 4 November 2025 be and are hereby confirmed as a true and accurate record of the proceedings.	Minutes finalised.	

COMPLETED ACTIONS FROM THE COUNCIL & POLICY COMMITTEE MEETINGS

AS AT FRIDAY, 5 DECEMBER 2025

Meeting and Date	Resolution	Action Taken	
	3 That the Minutes of the Finance Policy Committee at its meeting held on 4 November 2025 be and are hereby confirmed as a true and accurate record of the proceedings. 4 That the Minutes of the Infrastructure Policy Committee at its meeting held on 4 November 2025 be and are hereby confirmed as a true and accurate record of the proceedings. 5 That the Minutes of the Recreation and Culture Policy Committee at its meeting held on 4 November 2025 be and are hereby confirmed as a true and accurate record of the proceedings. 6 That the Minutes of the Services Policy Committee at its meeting held on 4 November 2025 be and are hereby confirmed as a true and accurate record of the proceedings. 7 That the Minutes of the Regional and Economic Development Policy Committee at its meeting held on 4 November 2025 be and are hereby confirmed as a true and accurate record of the proceedings.		
Council 18/11/2025	**RESOLVED - 25/624** **Cr S Peterson/Cr F Kinghorne** That Council endorse the Annual Report 2024/2025, publish the report on Council's Website and notify the Office of Local Government, noting minor updates to pages 8 and 94.	The Annual Report has been updated as per the amendments requested at the CCL 18/11/25 and uploaded to the website. The Office of Local Government has also been notified by email.	
Council 18/11/2025	**RESOLVED - 25/622** **Cr D Mallard/Cr K Duffy** That Council resolves to: 1 Note the Statement of Investments for the period October 2025. 2 Adopt the certification of the Responsible Accounting Officer.	Noted.	

6 CLOSED MEETING - SEE CLOSED AGENDA

The Chief Executive Officer will advise the Council if any written submissions have been received relating to any item advertised for consideration by a closed meeting of Orange City Council.

The Mayor will extend an invitation to any member of the public present at the meeting to make a representation to Council as to whether the meeting should be closed for a particular item. In accordance with the Local Government Act 1993, and the Local Government (General) Regulation 2021, in the opinion of the Chief Executive Officer, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

RECOMMENDATION

That Council adjourn into a Closed Meeting and members of the press and public be excluded from the Closed Meeting, and access to the correspondence and reports relating to the items considered during the course of the Closed Meeting be withheld unless declassified by separate resolution. This action is taken in accordance with Section 10A(2) of the Local Government Act, 1993 as the items listed come within the following provisions:

6.1 2025/2026 Second Quarter Water Consumption Charges - 8 The Overflow Clifton Grove

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (b) the personal hardship of any resident or ratepayer.

6.2 Tender F1213-5 Preliminary Business Case – Orange Purified Recycled Water Demonstration Plant and Learning Centre

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (d)i commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

6.3 Submission Redaction Report 16 December 2025

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (e) information that would, if disclosed, prejudice the maintenance of law.

6.1 2025/2026 Second Quarter Water Consumption Charges - 8 The Overflow Clifton Grove

RECORD NUMBER: 2025/2624
AUTHOR: Matt Dean, Clerical Assistant - Water Billing

REASON FOR CONFIDENTIALITY
This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (b) the personal hardship of any resident or ratepayer.

6.2 Tender F1213-5 Preliminary Business Case – Orange Purified Recycled Water Demonstration Plant and Learning Centre

RECORD NUMBER: 2025/2373
AUTHOR: Wayne Beatty, Manager Water and Sewerage (Strategic)

REASON FOR CONFIDENTIALITY
This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (d)i commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

6.3 Submission Redaction Report 16 December 2025

RECORD NUMBER: 2025/2658
AUTHOR: Janessa Constantine, Manager Corporate Governance

REASON FOR CONFIDENTIALITY
This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (e) information that would, if disclosed, prejudice the maintenance of law.

7 RESOLUTIONS FROM CLOSED MEETING