

RECREATION & CULTURE POLICY COMMITTEE

AGENDA

4 NOVEMBER 2025

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **RECREATION & CULTURE POLICY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE on Tuesday, 4 November 2025.**

Barry Omundson

CHIEF EXECUTIVE OFFICER

For apologies please contact Executive Support on 6393 8391.





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1 INTRODUCTION

MEMBERS

Cr T Greenhalgh (Deputy Mayor)(Chairperson), Cr T Mileto (Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

1.1 Apologies and Leave of Absence

1.2 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Recreation & Culture Policy Committee at this meeting.



2 COMMITTEE MINUTES

2.1 Minutes of the Orange Showground Community Committee 14 October 2025

RECORD NUMBER: 2025/2263

AUTHOR: Kate Shepherd, Executive Officer

EXECUTIVE SUMMARY

The Orange Showground Community Committee met on 14 October 2025. The recommendations from the Committee are provided to the Recreation & Culture Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "15.1 Provide representative, responsible and accountable community governance".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Orange Showground Community Committee at its meeting held on 14 October 2025.
- 2 That the minutes of the Orange Showground Community Committee from its meeting held on 14 October 2025 be adopted.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

Service/Project Delivery	No direct impact on service delivery is anticipated from noting and						
	adopting the committee minutes.						
Financial	There are no financial implications associated with this report						
Reputation/Political	Adoption of the minutes supports good governance and community						
	transparency, reducing reputational risk.						
Environment	No environmental risks are identified in relation to this report.						
Compliance	The report meets Council's obligations for documenting and						
	acknowledging committee activities.						
People & WHS	There are no people or WHS risks arising from this report.						
Information	No IT or cyber security risks are associated with this report.						
Technology/Cyber							
Security							

ATTACHMENTS

- 1 Minutes of the Meeting of the Orange Showground Community Committee held on 14 October 2025, 2025/2229 4
- 2 Agenda of the Meeting of the Orange Showground Community Committee held on 14 October 2025, 2025/2153 U



Minutes of the Meeting of the Orange Showground Community Committee held on 14 October 2025



MINUTES OF THE ORANGE SHOWGROUND COMMUNITY COMMITTEE

HELD IN COUNCILLORS WORKROOM, ORANGE CIVIC CENTRE, BYNG STREET, ORANGE
ON 14 OCTOBER 2025

COMMENCING AT 5:00 PM

1 INTRODUCTION

ATTENDANCE

Cr Frances Kinghorne (Chairperson), Cr Tammy Greenhalgh (Deputy Mayor – via teams), Cr David Mallard, Christopher Ross, Peter McMillan, Peter Naylor, Morrie Meagher, David Huthnance, Director Community, Recreation and Cultural Services, Executive Administration

1.1 APOLOGIES

Nil

1.2 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson conducted an Acknowledgement of Country.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

Nil.

2 PREVIOUS MINUTES

RESOLVED

Member Peter Naylor /Cr D Mallard

That the Minutes of the Meeting of the Orange Showground Community Committee held on 8 April 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Orange Showground Community Committee meeting held on 8 April 2025.





ORANGE SHOWGROUND COMMUNITY COMMITTEE MINUTES

14 OCTOBER 2025

3 PRESENTATIONS

3.1 CHAIRPERSON PRESENTATION - RECREATION & CULTURE POLICY COMMITTEE - 3
JUNE 2025

TRIM REFERENCE: 2025/1026

RECOMMENDATION

Cr T Greenhalgh/Cr D Mallard

That the Committee acknowledge the Chairpersons presentation.

4 GENERAL REPORTS

4.1 ORANGE SHOWGROUND COMMUNITY COMMITTEE ACTION PLAN

TRIM REFERENCE: 2025/2114

RECOMMENDATION

Member C Ross/Cr T Greenhalgh

That the Orange Showground Community Committee consider and discuss items on the Action Plan and that the Action Plan be updated.

THE MEETING CLOSED AT 5:58PM.

Agenda of the Meeting of the Orange Showground Community Committee held on 14 October 2025



ORANGE SHOWGROUND COMMUNITY COMMITTEE

AGENDA

14 OCTOBER 2025

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an ORANGE SHOWGROUND COMMUNITY COMMITTEE MEETING of ORANGE CITY COUNCIL will be held in the COUNCILLORS WORKROOM, ORANGE CIVIC CENTRE, BYNG STREET, ORANGE on Tuesday, 14 October 2025 commencing at 5:00 PM.

Barry Omundson

CHIEF EXECUTIVE OFFICER
For apologies, please contact Kate Shepherd on 6393 8392.



Agenda of the Meeting of the Orange Showground Community Committee held on 14 October 2025



ORANGE SHOWGROUND COMMUNITY COMMITTEE 14 OCTOBER 2025

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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Agenda of the Meeting of the Orange Showground Community Committee held on 14 October 2025



ORANGE SHOWGROUND COMMUNITY COMMITTEE

14 OCTOBER 2025

1 INTRODUCTION

MEMBERS

Cr Frances Kinghorne (Chairperson), Cr Tammy Greenhalgh (Deputy Mayor), Christopher Ross, Jack Evans, Peter Naylor, Morrie Meagher, David Huthnance, Director Community, Recreation and Cultural Services, Manager City Presentation

1.1 Apologies

1.2 Acknowledgement of Country

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Orange Showground Community Committee at this meeting.



Agenda of the Meeting of the Orange Showground Community Committee held on 14 October 2025



ORANGE SHOWGROUND COMMUNITY COMMITTEE

14 OCTOBER 2025

2 PREVIOUS MINUTES

RECOMMENDATION

That the Minutes of the Meeting of the Orange Showground Community Committee held on 8 April 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Orange Showground Community Committee meeting held on 8 April 2025.

ATTACHMENTS

1 Minutes of the Meeting of the Orange Showground Community Committee held on 8 April 2025



Agenda of the Meeting of the Orange Showground Community Committee held on 14 October 2025

ORANGE CITY COUNCIL

MINUTES OF THE

ORANGE SHOWGROUND COMMUNITY COMMITTEE

HELD IN COUNCILLORS WORKROOM, ORANGE CIVIC CENTRE, BYNG STREET, ORANGE
ON 8 APRIL 2025

COMMENCING AT 5:02 PM

1 INTRODUCTION

ATTENDANCE

Cr Frances Kinghorne (Chairperson), Cr Tammy Greenhalgh (Deputy Mayor), Cr David Mallard, Christopher Ross, Peter Naylor, Director Community, Recreation and Cultural Services (*via teams*)

1.1 Apologies and Leave of Absence

RESOLVED

Cr F Kinghorne/Cr T Greenhalgh

That the apologies be accepted from Morrie Meagher and Jack Evans for the Orange Showground Community Committee meeting on 8 April 2025.

1.2 Acknowledgement of Country

The Chairperson conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil.

2 PREVIOUS MINUTES

Nil.



Agenda of the Meeting of the Orange Showground Community Committee held on 14 October 2025

MINUTES OF ORANGE SHOWGROUND COMMUNITY COMMITTEE

8 APRIL 2025

3 GENERAL REPORTS

3.1 ORANGE SHOWGROUND COMMUNITY COMMITTEE - CODE OF CONDUCT

TRIM REFERENCE: 2025/379

RECOMMENDATION

Cr T Greenhalgh/Member C Ross

That the Orange Showground Community Committee acknowledge the requirements set by the Code of Conduct, and members commit to act in accordance with the Code of Conduct at all times while on Committee/Council business.

3.2 ORANGE SHOWGROUND COMMUNITY COMMITTEE - CHARTER

TRIM REFERENCE: 2025/381

Discussion held to hold two formal meetings per year with additional pathway to have extra meetings as required and to reinvite any past members to join committee and increase membership.

RECOMMENDATION

Cr F Kinghorne/Cr T Greenhalgh

That the Charter for the Orange Showground Community Committee be adopted noting that meetings will be held bi-annually.

3.3 ORANGE SHOWGROUND COMMUNITY COMMITTEE - 2025 MEETING DATES & TIMES

TRIM REFERENCE: 2025/383

Committee discussed a good time to meet again would be in October to allow debrief from 2025 show and to allow for any works required to be completed leading into following year show. Committee agreed an ad-hoc meeting can be called if required.

RECOMMENDATION

Cr D Mallard/Cr T Greenhalgh

That the Orange Showground Community Committee set meeting date for 2025 as Tuesday 14 October 2025 at 5pm and acknowledge ad-hoc meetings can be called if required.

3.4 ORANGE SHOWGROUND COMMUNITY COMMITTEE ACTION PLAN

TRIM REFERENCE: 2025/546

RECOMMENDATION

Member C Ross/Member P Naylor

- 1. That the Orange Showground Community Committee acknowledge the previous Committee action plan and update the ongoing actions into the new template.
- 2. That new actions be added to the action plan as discussed by the committee.

THE MEETING CLOSED AT 5.52PM



Agenda of the Meeting of the Orange Showground Community Committee held on 14 October 2025

ORANGE SHOWGROUND COMMUNITY COMMITTEE

14 OCTOBER 2025

3 PRESENTATIONS

3.1 Chairperson Presentation - Recreation & Culture Policy Committee - 3 June 2025

The Chairperson, Cr Frances Kinghorne will provide an update to the Committee on the Recreation & Culture Policy Committee of 3 June 2025 when the last Community Committee minutes were presented to Council for adoption.



Agenda of the Meeting of the Orange Showground Community Committee held on 14 October 2025



ORANGE SHOWGROUND COMMUNITY COMMITTEE

14 OCTOBER 2025

4 GENERAL REPORTS

4.1 Orange Showground Community Committee Action Plan

RECORD NUMBER: 2025/2114

AUTHOR: Kate Shepherd, Executive Officer

EXECUTIVE SUMMARY

Council has noted the important role that Community Committees play in providing feedback and input into Council's operations. Committees can also offer ideas and suggestions to be considered as part of Council's Integrated Planning and Reporting framework, and related annual budget.

This report provides the opportunity for the Orange Showground Community Committee to review and update the Committee's Action Plan and to raise and consider any new items to be added to the plan.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "15.1 Provide representative, responsible and accountable community governance".

FINANCIAL IMPLICATIONS

Items on the Action Plan will not necessarily be put into Council's program of works or budget. Rather, the Action Plan will be used by the Committee and staff to provide suggestions for Council's consideration and track specific tasks, projects or requests of the Committee.

Items may short-term or long-term goals or activities that can be worked on over time.

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Orange Showground Community Committee review and update the Action Plan.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

Service/Project Delivery	Nil
Financial	Nil
Reputation/Political	Nil
Environment	Nil
Compliance	Nil
People & WHS	Nil
Information Technology/Cyber Security	Nil

ATTACHMENTS

- 1 OSCC Action Plan September 2025, D25/121054
- 2 OSS Maintenance List July 2025, D25/121072





ORANGE SHOWGROUND COMMUNITY COMMITTEE 14 OCTOBER 2025

Attachment 1 Showground Action Plan - September 2025



COMMUNITY COMMITTEE ACTION PLAN

ORANGE SHOWGROUND

D25/35062

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	RESPONSIBLITY OF	COST IMPLICATIONS	COMMENTS/PROGRESS	UPDATED
Council to consider motion to re-purpose the required amount of capital funding which was allocated to repair of the Agricultural Pavilion to minor capital works required across the showground site. This will reduce the level of Council funding available for the Agricultural Pavilion repairs.	15.1 Provide representative, responsible and accountable Community Governance.	Council		Structural issues have been worked on at Naylor. Discussing with Rodeo requirements (extra chutes, removable pens inside pavilion next to rodeo center) – 2 major bodies of work.	COMPLETED Realignment of gate at southern end and entrance. Safety fences over creek line was also completed.
Council to allocate 70K of available budget towards structural repairs of the Agricultural Pavilion. Additional works to be determined.	15.1 Provide representative, responsible and accountable Community Governance.	Council Show Society	70,000 – 100,000	Maintenance works only not capital allocation/year. (Grounds, appearance, paint, lights, capitals, roof, walls.) Need to focus on essentials and a wish list and ensure in line with Master Plan. Ag pavilion roof looking tired, heritage building, not on heritage listing. Vertical support beams were rotted at bottom and not connect at top, was held by cross beams, this was body of work done. Helps with roof integrity. Grant Applications for Old toilet blocks. (crown lands grants is what we apply for). We do monitor grants as they become available. Program of works for maintenance to continue as it has worked previously.	Show Society provided maintenance list (attached).



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ORANGE SHOWGROUND COMMUNITY COMMITTEE 14 OCTOBER 2025



				D25/35062
Reshape and resurface Eastern boundary road with road base and blue metal along Eastern perimeter when fence is relocated.	15.1 Provide representative, responsible and accountable Community Governance.	Council	15,000	
Council to commission survey of carparking zone to West of Naylor Pavilion and camping area south of entrance road to enable a civil design for works to reshape those areas to improve drainage and ability to use in wetter periods Reshaping and seeding of West of Naylor Pavilion and camping area south of entrance road based on civil design Access road to west of rodeo / dressage arena to be reshaped and resealed to improve access. Road to be terminated at loading ramp area allowing expansion of	15.1 Provide representative, responsible and accountable Community Governance.	Council	3,000	
cattle yards / pens west. Design and acquisition of additional cattle yards / pens to western side of existing pens at rodeo / dressage arena.				





ORANGE SHOWGROUND COMMUNITY COMMITTEE 14 OCTOBER 2025



D.			

Design and acquisition of removable pens to be installed inside cattle pavilion for use during the year	15.1 Provide representative, responsible and accountable Community Governance.	Show Society	Peter Naylor to survey through show society and report back if still required.	
Access road to west of rodeo / dressage arena to be reshaped and resealed to improve access. Road to be terminated at loading ramp area allowing expansion of cattle yards / pens west. Design and acquisition of additional cattle yards / pens to western side of existing pens at rodeo / dressage arena	15.1 Provide representative, responsible and accountable Community Governance.	Show Society	To be discussed with relevant parties if still required.	Recent discussions by DCRAC with users indicates this is not required.
Investigate alternative methods to access overhead power points in cable trays in the Naylor pavilion.	15.1 Provide representative, responsible and accountable Community Governance.	Show Society initially	Doesn't have nexus with source of power, was about keeping off floors. Currently just tied up, need to review perhaps on 'stretchy' cord. Pulled down with hook, plug in and when unplugged just flicks back up.	Being used this year in show, OSS can report back with problems.
Festoon lighting poles installed prior to Night in Nashville – organisers paid half cost to install – permanent future, can this be reviewed/money returned.	13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making.	Council Show Society	Council to follow up coverage/payment of festoon lighting. Concern over height of lighting and access of trucks in nearby gate. If to remain, discussed need to put a warning/height restriction sign on entry	OSS to review height. COMPLETED: Council staff confirmed Nashville event organisers (Zolere), agreed to co contribute for the installation prior to their event to split cost for permanent lighting feature available for use to anyone hiring the venue – which also includes their potential future events.



ORANGE CITY COUNCIL

ORANGE SHOWGROUND COMMUNITY COMMITTEE 14 OCTOBER 2025



Bird sale grew out of showground and moved to PCYC. Would like to come back to Naylor, recognise problems of lighting and access.	13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making.	Show Society	Would like to see concrete access way on southern side outside building. Way to drive up, drop off and drive out. Morrie is doing a grant application for lighting as the lighting not bright enough for bird show – needs higher lux level, but controllable for other events that do not require higher level. OSS looking at lighting and concern on doors. Will do a report back from the show.	Orange Bird Society in consultation with OCC have installed additional lighting into the Naylor Pavilion that operates from the existing switches. Concrete path to be installed to enable vehicle access to along southern side of building. This will enable vehicles to be unloaded direct in the Pavilion with out the need to access via the main doors at east and west of facility. This will improve useability, particularly if a flooring system is installed for use by sporting teams, which whilst trafficable would need removal and replacement for larger vehicles.
Campdraft – announcers box, where is this up to, reports from Peter Garlick it's close.	13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making.			Director DCRAC met with representatives on site to discuss plans for new announcer's box. Works to proceed at no cost to Council.
Secretary office roof leaking.	15.1 Provide representative,	Council	OCC to ascertain costings of this	Requests capital budget allocation



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ORANGE SHOWGROUND COMMUNITY COMMITTEE 14 OCTOBER 2025



				D25/35062
Boundary fence running on Eastern side between residential housing and showgrounds and ongoing repairs.	responsible and accountable Community Governance. 15.1 Provide representative, responsible and accountable Community Governance.	Council		Not a priority





ORANGE SHOWGROUND COMMUNITY COMMITTEE 14 OCTOBER 2025

Attachment 1 Showground Action Plan - September 2025



D25/35062

SUPPORTING INFORMATION ON COMPLETING AND UPDATING THE ACTION PLAN

The Community Committee Action Plan outlines what the committee will contribute during the Council term. It should be **updated at least after each meeting**, and otherwise as required.

This template is provided to assist in developing the action plan, and to provide consistency across all community committees.

Action/Project: The general activity or project that the committee is providing advice and information on for Council, or is going to undertake themselves.

Community Strategic Plan Reference: The Community Strategic Plan is Council's chief planning document. It outlines the aspirations and needs of the Orange community and is a 10-year plan to guide Council and community activity. Linking activities to the goals outlined in this plan helps keep everyone working toward the same vision.

Tasks: These are the individual tasks that need to be undertaken to complete the action or project successfully. There may only be one task, or there may be several tasks included in a project.

Responsibility of: Is this an action or project that Council and its staff are responsible for, or is this something the community committee is going to undertake?

Cost Implications: Are there any costs involved with the project? If any recommendations are being made that impact the already approved Council budget, this needs to go to a full general Council meeting for discussion and resolution.

Start and End Dates: Some activities will be short term activities, some will be for a much longer period, perhaps even across the entire Council term. Providing start and end dates gives the committee (and Council) a timeline and targets to work towards. Dates can always be adjusted as needed.

Comments/Progress: Any time there is movement or progress regarding an action or project, it is recorded to keep track of where it is up to and what needs to happen next.

Updated: Record the date of when the last changes to an activity or project were made. This will help identify any projects or initiatives that may have stalled and need action to be moved along.



Agenda of the Meeting of the Orange Showground Community Committee held on 14 October 2025



ORANGE SHOWGROUND COMMUNITY COMMITTEE 14 OCTOBER 2025

Attachment 2 OSS Maintenance List - July 2025

ORANGE SHOW GROUND MAINTENANCE LIST

Provided by Peter Naylor – 3 July 2025

Item	Report To	Comments
Add lights to the brick gates at main entrance	OCC Maintenance team	Not general maintenance, would require budget. Building services suggested could cost anywhere form \$3.5k - \$5k.
Open drains - lack of safety when it rains and the lack of access to the whole show ground when full of water		
Fencing on the perimeter of the show ground needs constant checking as vandals continue to cut holes in the fence	OCC Maintenance team	Holes are fixed via maintenance as identified but in some areas the fence is generally in very poor condition. Would need additional budget to replace.
Agricultural Pavilion roof leaks. The water ruins entries in the exhibits when it rains and threatens the integrity of the building. The skylights need checking as well	OCC Maintenance team	Would be in Engineers report.
Williams Pavilion floors and doors need to be looked at to guarantee safety	OCC Maintenance team	Safety risks are addressed via maintenance as soon as identified.
The string of lights outside the Agricultural and Williams Pavilion are too low to allow trucks and large vehicles through that entrance	OCC Maintenance & Electrical teams	OCC is investigating
Garbage bins need to be looked at to replace damaged bins	OCC Tech services team	OCC requested replacement damaged bins Job #7693 Noting this is for OCC owned bins only, not OSS owned bins.
Cattle shed wash bay and rails need checking and rails replaced	OCC Open Space team	OCC Open Space team requested to review job #8465, will inspect and undertake necessary repairs if required.
All pavilions need painting No water taps in the top camping		Budget required.
area next to the Naylor Pavilion		
Number 6 power box is not strong enough for use on show ground	OCC Electrical team	Unaware of any issues, there are a number of power boxes available.
Floor between the secretaries office and the Williams pavilion has collapsed and needs replacing	OCC Maintenance team	OCC aware. Yes, sitting on dirt. Have patched an area before and up to the floorboards is dirt, bottom plate near non-existent – reported in structural reports.



2.2 Minutes of the Bicycle Community Committee 3 September 2025

RECORD NUMBER: 2025/2265

AUTHOR: Kate Shepherd, Executive Officer

EXECUTIVE SUMMARY

The Bicycle Community Committee met on 3 September 2025. The recommendations from the Committee are provided to the Recreation & Culture Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "15.1 Provide representative, responsible and accountable community governance".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Bicycle Committee at its meeting held on 3 September 2025.
- 2 That Council determine recommendation 4.1 from the minutes of the Bicycle Committee meeting of 3 September 2025.

4.1

That Council write a gentle letter to the Land Owners involved with the land acquisition matter to assess if circumstances have changed since 2016.

3 That the remainder of the minutes of the Bicycle Committee from its meeting held on 3 September 2025 be adopted.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

Service/Project Delivery	There is minimal risk to service delivery as the report is for noting
	and does not propose operational changes.
Financial	No financial implications are associated with the adoption of the
	committee minutes.
Reputation/Political	Adoption of the minutes supports transparency and community
	engagement, reducing reputational risk.
Environment	No environmental risks are identified in relation to this report.
Compliance	The report aligns with governance requirements for committee
	reporting to Council.
People & WHS	There are no direct people or WHS risks arising from this report.
Information Technology/	No IT or cyber security risks are associated with this report.
Cyber Security	

ATTACHMENTS

- 1 Minutes of the Meeting of the Bicycle Committee held on 3 September 2025, 2025/1934
- 2 Agenda of the Meeting of the Bicycle Committee held on 3 September 2025, 2025/1902 ...



MINUTES OF THE BICYCLE COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE ON 3 SEPTEMBER 2025

COMMENCING AT 5:07 PM

1 INTRODUCTION

ATTENDANCE

Cr David Mallard (Chairperson), Cr Steven Peterson, Carolynne James, Helmut Berndt, Anthony Kirkwood, Virginia Flanagan, Director Community, Recreation and Cultural Services, Works Manager, Executive Administrative Officer

Site visit attendance - Wayne Beattie, Tony Kirkwood, Virginia Flanagan, Cr David Mallard, Shahreen Alford

1.1 APOLOGIES

RESOLVED

Member A Kirkwood/Member V Flanagan

That the apologies be accepted from Stephen Nugent and Shahreen Alford for the Bicycle Committee meeting on 3 September 2025.

1.2 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson conducted an Acknowledgement of Country.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

Nil.

2 PREVIOUS MINUTES

RESOLVED

Cr S Peterson/Member A Kirkwood

That the Minutes of the Meeting of the Bicycle Committee held on 4 June 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Bicycle Committee meeting held on 4 June 2025.



BICYCLE COMMITTEE MINUTES

3 SEPTEMBER 2025

3 PRESENTATIONS

3.1 CHAIRPERSON PRESENTATION - RECREATION & CULTURE POLICY COMMITTEE - 1 JULY 2025

TRIM REFERENCE: 2025/1257

RECOMMENDATION

Cr S Peterson/Member V Flanagan

That the committee acknowledge the update provided by the Chairperson.

4 GENERAL REPORTS

4.1 BICYCLE PATHWAYS LAND ACQUISITION NEGOTIATION MATTER

TRIM REFERENCE: 2025/1885

The Committee discussed that circumstances could have changed in past decade. Council staff advised a note on property file around councils interest in acquiring portion of land/easement for options to be considered if such a time arose. Council staff discussed not being comfortable contacting land owner unless Council agreed with the decision.

RECOMMENDATION

Member C James/Member H Berndt

That the Bicycle Committee acknowledge the information provided in this report and request Council write a gentle letter to the Land Owners involved with this matter to assess if circumstances have changed since 2016.

4.2 BICYCLE COMMUNITY COMMITTEE ACTION PLAN

TRIM REFERENCE: 2025/1888

RECOMMENDATION

Member V Flanagan/Member A Kirkwood

That the Bicycle Community Committee review and discuss the items on the Action Plan.

THE MEETING CLOSED AT 5.41PM.



BICYCLE COMMITTEE

AGENDA

3 SEPTEMBER 2025

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **BICYCLE COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE on Wednesday, 3 September 2025** commencing at **5:00 PM**.

Barry Omundson

CHIEF EXECUTIVE OFFICER
For apologies, please contact Administration Officer on 6393 8392.





BICYCLE COMMITTEE
3 SEPTEMBER 2025

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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3 SEPTEMBER 2025

1 INTRODUCTION

MEMBERS

Cr David Mallard (Chairperson), Cr Steven Peterson, Stephen Nugent, Carolynne James, Helmut Berndt, Shahreen Alford, Anthony Kirkwood, Brendan Stuart, Virginia Flanagan, Chief Executive Officer, Director Community, Recreation and Cultural Services, Works Manager

1.1 APOLOGIES AND LEAVE OF ABSENCE

1.2 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Bicycle Committee at this meeting.





BICYCLE COMMITTEE
3 SEPTEMBER 2025

2 PREVIOUS MINUTES

RECOMMENDATION

That the Minutes of the Meeting of the Bicycle Committee held on 4 June 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Bicycle Committee meeting held on 4 June 2025.

ATTACHMENTS

1 Minutes of the Meeting of the Bicycle Committee held on 4 June 2025

ORANGE CITY COUNCIL

MINUTES OF THE

BICYCLE COMMITTEE

HELD IN COMMITTEE ROOM 3, CIVIC CENTRE, BYNG STREET, ORANGE
ON 4 JUNE 2025
COMMENCING AT 5:05 PM

1 INTRODUCTION

ATTENDANCE

Cr David Mallard (Chairperson), Cr Steven Peterson, Stephen Nugent, Carolynne James, Helmut Berndt, Shahreen Alford, Anthony Kirkwood, Brendan Stuart, Virginia Flanagan, Director Community, Recreation and Cultural Services, Works Manager

1.1 Apologies and Leave of Absence

RESOLVED

Cr D Mallard/Cr S Peterson

That the apology be accepted from Chief Executive Officer for the Bicycle Committee meeting on 4 June 2025.

1.2 Acknowledgement of Country

The Chairperson conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil.

2 PREVIOUS MINUTES

RESOLVED

Member H Berndt/Member S Nugent

That the Minutes of the Meeting of the Bicycle Committee held on 30 April 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Bicycle Committee meeting held on 30 April 2025.

MINUTES OF BICYCLE COMMITTEE

4 JUNE 2025

3 PRESENTATIONS

3.1 CHAIRPERSON PRESENTATION - RECREATION & CULTURE POLICY COMMITTEE - 3 JUNE 2025

TRIM REFERENCE: 2025/1025

RECOMMENDATION

Member S Alford/Cr S Peterson

That the Bicycle Community Committee acknowledge the feedback from the Recreation and Culture Policy Committee 3 June 2025.

4 GENERAL REPORTS

4.1 BICYCLE COMMUNITY COMMITTEE ACTION PLAN

TRIM REFERENCE: 2025/974

RECOMMENDATION

Cr S Peterson/Member V Flanagan

That the Bicycle Community Committee updated the action plan with items as discussed.

THE MEETING CLOSED AT 6.02 PM.



BICYCLE COMMITTEE 3 SEPTEMBER 2025

3 PRESENTATIONS

3.1 CHAIRPERSON PRESENTATION - RECREATION & CULTURE POLICY COMMITTEE - 1 JULY 2025

The Chairperson, Cr David Mallard will provide an update to the Committee on the Recreation and Culture Policy Committee of 1 July 2025 when the last Community Committee minutes were presented to Council for adoption.



3 SEPTEMBER 2025

4 GENERAL REPORTS

4.1 BICYCLE PATHWAYS LAND ACQUISITION NEGOTIATION MATTER

RECORD NUMBER: 2025/1885

AUTHOR: Kate Shepherd, Executive Officer

EXECUTIVE SUMMARY

This report provides the background into a land acquisition matter from when the Orange Southern Link Cycleway was in development.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "2.1 Deliver sport and recreational facilities, programs & activities that are accessible and affordable to service the community into the future".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Bicycle Committee acknowledge the information provided in this report.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories, and the following comments are provided:

Service/Project	Nil
Delivery	
Financial	Nil
Reputation/Political	Some potential for reputational risk no matter the decision of Council.
	Some Community members would support the acquisition whilst others
	including current owners would not support the acquisition.
Environment	Nil
Compliance	Nil
People & WHS	Nil
Information	Nil
Technology/Cyber	
Security	

SUPPORTING INFORMATION

The area of discussion is depicted below in red and referenced as 79 Gardiner Road as a component of a grant project allocated by Transport NSW under Cycling Towns Grant Program.

The easement required would be a section of land to the left (west) of the property.





3 SEPTEMBER 2025

4.1 Bicycle Pathways Land Acquisition Negotiation Matter



At its meeting of 20 December 2016, Council originally considered the acquisition of an easement over part Lot 5 DP25365 being part 79 Gardiner Road, Orange and for that acquisition to be achieved through agreement with the landowner. Unfortunately agreement could not be reached.

Council has noted on the property file an interest in acquiring the land should it become available for purchase.

At that point Council would be able to consider the purchase of an easement or for full purchase of the land, then create the easement and then resell the residual land and house. Those decisions however are a matter for Council to determine at that time.

It should be noted also that as the land is not required for an essential purpose it does not meet the requirements for compulsory acquisition under the Land Acquisition (*Just Terms Compensation*) Act.





BICYCLE COMMITTEE
3 SEPTEMBER 2025

4.2 BICYCLE COMMUNITY COMMITTEE ACTION PLAN

RECORD NUMBER: 2025/1888

AUTHOR: Kate Shepherd, Executive Officer

EXECUTIVE SUMMARY

Council has noted the important role that Community Committees play in providing feedback and input into Council's operations. Committees can also offer ideas and suggestions to be considered as part of Council's Integrated Planning and Reporting framework, and related annual budget.

As a means of recording ideas, suggestions and activities made and undertaken by members, each Committee will develop and review on an ongoing basis an Action Plan.

The Action Plans Review and Update will be a standard item at each meeting

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "15.1 Provide representative, responsible and accountable community governance".

FINANCIAL IMPLICATIONS

Items on the Action Plan will not necessarily be put into Council's program of works or budget. Rather, the Action Plan will be used by the Committee and staff to provide suggestions for Council's consideration and track specific tasks, projects or requests of the Committee.

Items may short-term or long-term goals or activities that can be worked on over time.

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Bicycle Community Committee review and discuss the items on the Action Plan.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

Service/Project	Nil
Delivery	
Financial	Nil
Reputation/Political	Nil
Environment	Nil
Compliance	Nil
People & WHS	Nil
Information	Nil
Technology/Cyber	
Security	

SUPPORTING INFORMATION

An update to the Committee's Action Plan will be a standard item on every agenda for discussion and review.





BICYCLE COMMITTEE
3 SEPTEMBER 2025

4.2 Bicycle Community Committee Action Plan

The Committee Clerk will ensure the Action Plan identifies possible budget and resourcing implications, and also how an item links to Council's Delivery/Operational Plan or could be proposed for future Delivery/Operational Plans.

ATTACHMENTS

Bicycle Community Committee - Action Plan, D25/68321



Attachment 2 Agenda of the Meeting of the Bicycle Committee held on 3 September 2025

ORANGE CITY COUNCIL

3 SEPTEMBER 2025

Attachment 1 Bicycle Community Committee - Action Plan



COMMUNITY COMMITTEE ACTION PLAN

BICYCLE

D25/39988

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	START DATE	END DATE	COMMENTS/PROGRESS	UPDATED
East Pinnacle Project		Continue to seek grant funding	осс				Components of Grant: Road widening Seeking to reduce speed limit 60km/h Outcome: Unsuccessful for road widening. Reduction to 60km/h also unsuccessful as TfNSW needed to take into consideration the entire length of Pinnacle Road rather than just a section of the road.	4 June 2025
Active Travel Plan		OCC working on Active Travel Plan and Open Space and Recreation Strategy & Implementation Plan.	OCC (Engineering)				 OCC Staff, TfNSW and Community consultation to be conducted June 2025, regular updates from OCC Engineer to be brought to meeting. 	4 June 2025
Southern Link cycleway signage		Add signage indicating way back to Southern Link cycleway near International gardens trail.	OCC (Tech Services)				Signage reviewed. Issue of vandalism on current signs. Signage is part of Open Space and Recreation strategy. Costing of 3 signs and plinth to be provided	4 June 2025



Attachment 2 Agenda of the Meeting of the Bicycle Committee held on 3 September 2025

ORANGE CITY COUNCIL BICYCLE COMMITTEE 3 SEPTEMBER 2025

Attachment 1 Bicycle Community Committee - Action Plan



D25/39988

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	START DATE	END DATE	COMMENTS/PROGRESS	UPDATED
Update Ride Guide		Update guide and mapping	OCC (Graphics)				- Centralised approach required across organisations/groups Focus is on digital version over print - OCC Graphics to provide update to circulate out of session via email	4 June 2025
Contact State Forests		Possible trails in Kinross Forest	occ				Continue to liaise with Orange Mountain Bike Club. OCC/O360 recognise importance of tourism in this field.	4 June 2025
Safe Riding (distance to vehicles)		Communications with appropriate channels.	OCC (CRAC)				Re-issue invite for OCC Road Safety Officer to attend next meeting.	4 June 2025
Pathways		Connectivity of SFR/Eastern Sharpe Rd pathways.	осс				Seek grants. OCC submitted two funding applications for link. Unsuccessful with Federal Active Transport program. Awaiting outcome from TfNSW application through Get NSW Active program. SITE VISIT – 4pm Wednesday 3 September 2025 (prior to next	4 June 2025

Bicycle Community Committee - Action Plan

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2.3 Minutes of the Sport & Recreation Community Committee 15 October 2025

RECORD NUMBER: 2025/2267

AUTHOR: Ben Keegan, Sport and Recreation Coordinator

EXECUTIVE SUMMARY

The Sport & Recreation Community Committee met on 15 October 2025 and the recommendations for this meeting are provided to the Recreation & Culture Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Sport & Recreation Community Committee at its meeting held on 15 October 2025.
- 2 That Council determine recommendation 4.1 from the minutes of the Sport & Recreation Community meeting of 15 October 2025.
 - 4.1 2025/2026 Sports Facility Partnership Program Application Assessment That Council allocate funds from the 2025/2026 Sports Facility Partnership Program as per the following table:

Organisation	Project	Funding Request	Recommended Funding
Orange City Rugby Club	Installation of a player shelter structure for the No 2 rugby field at Pride Park (Waratah Sports Club).	\$15,000	\$10,773
Orange Waratah Soccer Football Club	Installation of two player shelters for the No 2 soccer field at Waratah Sports Club.	\$15,000	\$9,998
Orange Bridge Club	Upgrade of floor coverings at the Orange Bridge Club Clubhouse.	\$12,446	\$5,261
Orange Hockey Inc.	Supply and install a new scoreboard for Smith Field at the Orange Hockey Centre.	\$9,993	\$9,993
Orange District Junior Cricket Association	Upgrade of cricket pitch at Brendon Sturgeon Oval including the installation of a wider wicket and purchase of a winter season safety cover for football.	\$15,000	\$15,000
Goldseekers Orienteering	Installation of permanent orienteering course at Lake Canobolas.	\$1,325	\$1,325



4 NOVEMBER 2025

2.3 Minutes of the Sport & Recreation Community Committee 15 October 2025

Organisation	Project	Funding Request	Recommended Funding
Club		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	J
TOTAL		\$68,764	\$52,350

3 That the remainder of the minutes of the Sport & Recreation Community Committee from its meeting held on 15 October 2025 be adopted.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

Tonowing comments are prov	
Service/Project Delivery	Nil
Financial	Nil
Reputation/Political	Nil
Environment	Nil
Compliance	Nil
People & WHS	Nil
Information Technology/	Nil
Cyber Security	

SUPPORTING INFORMATION

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 Minutes of the Meeting of the Sport & Recreation Community Committee held on 15 October 2025, 2025/2254 ...
- 2 Agenda of the Meeting of the Sport & Recreation Community Committee held on 15 October 2025, 2025/2165 4



Minutes of the Meeting of the Sport & Recreation Community Committee held on 15 October 2025



MINUTES OF THE SPORT & RECREATION COMMUNITY COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 15 OCTOBER 2025

COMMENCING AT 5:30 PM

1 INTRODUCTION

ATTENDANCE

Cr Tammy Greenhalgh (Chairperson) (Deputy Mayor), Cr Graeme Judge, Cr Gerald Power, Cr M Ruddy, Gary Norton, Cynthia Jarratt, Chris Doucas, Brendan Stuart, Ken McCarron, Liam Dilon, Judy Tarleton, Mark Thomas, Adam Horton, Kate Pulbrook, Peter Solomon, Matthew Chisholm, Director Community, Recreation and Cultural Services, Community Project Officer

1.1 APOLOGIES

RESOLVED

Mr C Doucas/Cr G Judge

That the apologies be accepted from Cr Melanie McDonell, Cr Jamie Stedman, Jodie Kelly and Shahreen Alford for the Sport & Recreation Community Committee meeting on 15 October 2025.

1.2 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson conducted an Acknowledgement of Country.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The following Committee members declared a less than significant non-pecuniary interest in item 4.1 2025/2026 Sports Facility Partnership Program – Application Assessments, as sporting organisations they are affiliated with have made application for Council funding:

- Cr Graeme Judge (Cricket coach Orange District Junior Cricket Association)
- Kate Pulbrook (Hockey coach Orange Hockey Inc.)

2 PREVIOUS MINUTES

RESOLVED

Cr G Judge/Cr T Greenhalgh

That the Minutes of the Meeting of the Sport & Recreation Community Committee held on 18 June 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Sport & Recreation Community Committee meeting held on 18 June 2025.

Page 1





SPORT & RECREATION COMMUNITY COMMITTEE MINUTES

15 OCTOBER 2025

3 PRESENTATIONS

3.1 CHAIRPERSON PRESENTATION - RECREATION & CULTURE POLICY COMMITTEE - 5 AUGUST 2025

TRIM REFERENCE: 2025/2158

RECOMMENDATION

Cr G Judge/Cr M Ruddy

That the Sport & Recreation Community Committee members acknowledge the verbal report by the Chairperson, Cr Tammy Greenhalgh on the Recreation & Culture Policy Committee meeting of 5 August 2025.

4 GENERAL REPORTS

4.1 2025/2026 SPORTS FACILITY PARTNERSHIP PROGRAM - APPLICATION ASSESSMENT

TRIM REFERENCE: 2025/2104

RECOMMENDATION

Cr M Ruddy/Cr G Power

That Council allocate funds from the 2025/2026 Sports Facility Partnership Program as per the following table:

Organisation	Project	Funding Request	Recommended Funding
Orange City Rugby Club	Installation of a player shelter structure for the No 2 rugby field at Pride Park (Waratah Sports Club).	\$15,000	\$10,773
Orange Waratah Soccer Football Club	Installation of two player shelters for the No 2 soccer field at Waratah Sports Club.	\$15,000	\$9,998
Orange Bridge Club	Upgrade of floor coverings at the Orange Bridge Club Clubhouse.	\$12,446	\$5,261
Orange Hockey Inc.	Supply and install a new scoreboard for Smith Field at the Orange Hockey Centre.	\$9,993	\$9,993
Orange District Junior Cricket Association	Upgrade of cricket pitch at Brendon Sturgeon Oval including the installation of a wider wicket and purchase of a winter season safety cover for football.	\$15,000	\$15,000
Goldseekers Orienteering Club	Installation of permanent orienteering course at Lake Canobolas.	\$1,325	\$1,325
TOTAL		\$68,764	\$52,350







SPORT & RECREATION COMMUNITY COMMITTEE MINUTES

15 OCTOBER 2025

4.2 SPORT & RECREATION COMMUNITY COMMITTEE ACTION PLAN

TRIM REFERENCE: 2025/2150

RECOMMENDATION

Cr G Judge/Cr G Power

That the Sport & Recreation Community Committee Action Plan be reviewed and updated.

THE MEETING CLOSED AT 7.00PM.

Agenda of the Meeting of the Sport & Recreation Community Committee held on 15 October 2025



SPORT & RECREATION COMMUNITY COMMITTEE

AGENDA

15 OCTOBER 2025

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a SPORT & RECREATION COMMUNITY COMMITTEE MEETING of ORANGE CITY COUNCIL will be held in the COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE on Wednesday, 15 October 2025 commencing at 5:30 PM.

Barry Omundson

CHIEF EXECUTIVE OFFICER
For apologies, please contact Ben Keegan on 6393 8535.



Agenda of the Meeting of the Sport & Recreation Community Committee held on 15 October 2025



SPORT & RECREATION COMMUNITY COMMITTEE 15 OCTOBER 2025

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

1	INTROD	DUCTION	. 3
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Agenda of the Meeting of the Sport & Recreation Community Committee held on 15 October 2025



SPORT & RECREATION COMMUNITY COMMITTEE

15 OCTOBER 2025

1 INTRODUCTION

MEMBERS

Cr Tammy Greenhalgh (Chairperson) (Deputy Mayor), Cr Graeme Judge, Cr Melanie McDonell, Cr Gerald Power, Cr M Ruddy, Cr Jamie Stedman, Gary Norton, Cynthia Jarratt, Chris Doucas, Jodie Kelly, Brendan Stuart, Ken McCarron, Liam Dilon, Shahreen Alford, Judy Tarleton, Mark Thomas, Adam Horton, Kate Pulbrook, Peter Solomon, Matthew Chisholm, Director Community, Recreation and Cultural Services, Manager City Presentation, Recreation Planner, Sports and Recreation Coordinator, Community Project Officer

1.1 Apologies

1.2 Acknowledgement of Country

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Sport & Recreation Community Committee at this meeting.

Page 3



Agenda of the Meeting of the Sport & Recreation Community Committee held on 15 October 2025



SPORT & RECREATION COMMUNITY COMMITTEE

15 OCTOBER 2025

2 PREVIOUS MINUTES

RECOMMENDATION

That the Minutes of the Meeting of the Sport & Recreation Community Committee held on 18 June 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Sport & Recreation Community Committee meeting held on 18 June 2025.

ATTACHMENTS

1 Minutes of the Meeting of the Sport & Recreation Community Committee held on 18 June 2025

Page 4

Agenda of the Meeting of the Sport & Recreation Community Committee held on 15 October 2025

ORANGE CITY COUNCIL

MINUTES OF THE

SPORT & RECREATION COMMUNITY COMMITTEE

HELD IN COMMITTEE ROOM 3, CIVIC CENTRE, BYNG STREET, ORANGE
ON 18 JUNE 2025
COMMENCING AT 5:30 PM

1 INTRODUCTION

ATTENDANCE

Cr Tammy Greenhalgh (Chairperson) (Deputy Mayor), Cr Graeme Judge, Cr M Ruddy, Cynthia Jarratt, Chris Doucas, Jodie Kelly, Brendan Stuart, Ken McCarron, Mark Thomas, Kate Pulbrook, Peter Solomon, Director Community, Recreation and Cultural Services, Sports and Recreation Coordinator.

1.1 Apologies and Leave of Absence

RESOLVED

Cr G Judge/Member C Doucas

That the apologies be accepted from Cr Melanie McDonell, Cr Gerald Power, Cr Jamie Stedman, Liam Dilon, Shahreen Alford, Judy Tarleton and Adam Horton for the Sport & Recreation Community Committee meeting on 18 June 2025.

1.2 Acknowledgement of Country

The Chairperson conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil.

2 PREVIOUS MINUTES

RESOLVED

C Doucas/Cr G Judge

That the Minutes of the Meeting of the Sport & Recreation Community Committee held on 9 April 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Sport & Recreation Community Committee meeting held on 9 April 2025.



Agenda of the Meeting of the Sport & Recreation Community Committee held on 15 October 2025

MINUTES OF SPORT & RECREATION COMMUNITY COMMITTEE

18 JUNE 2025

3 PRESENTATIONS

3.1 CHAIRPERSON PRESENTATION - RECREATION & CULTURE POLICY COMMITTEE - 6 MAY 2025

TRIM REFERENCE: 2025/1194

Cr Greenhalgh advised the Committee that the recommendations in the minutes of the previous Sport & Recreation Community Committee meeting were considered at the Recreation & Culture Policy Committee meeting on 6 May 2025 and were adopted without discussion.

RECOMMENDATION

Cr M Ruddy/Cr G Judge

That the Chairperson's presentation regarding the Recreation & Culture Policy Committee meeting of 6 May 2025 be noted.

4 GENERAL REPORTS

4.1 SPORT AND RECREATION COMMUNITY COMMITTEE ACTION PLAN - 2025

TRIM REFERENCE: 2025/1130

RECOMMENDATION

C Jarratt/K McCarron

That the Sport & Recreation Community Committee Action Plan be reviewed and updated.

THE MEETING CLOSED AT 6.45PM.





Agenda of the Meeting of the Sport & Recreation Community Committee held on 15 October 2025



SPORT & RECREATION COMMUNITY COMMITTEE

15 OCTOBER 2025

3 PRESENTATIONS

3.1 Chairperson Presentation - Recreation & Culture Policy Committee - 5 August 2025

The Chairperson will inform the committee of any amendments to the recommendations from the previous Sport and Recreation Community Committee meeting that were adopted by Council.



Agenda of the Meeting of the Sport & Recreation Community Committee held on 15 October 2025



SPORT & RECREATION COMMUNITY COMMITTEE

15 OCTOBER 2025

4 GENERAL REPORTS

4.1 2025/2026 Sports Facility Partnership Program - Application Assessment

RECORD NUMBER: 2025/2104

AUTHOR: Ben Keegan, Sport and Recreation Coordinator

EXECUTIVE SUMMARY

Council's Sports Facility Partnership Program provides opportunities for local sporting organisations to apply for funding to undertake improvements to sporting facilities across the City.

The purpose of this report is to provide an assessment of the funding applications received for the 2025/2026 Sports Facility Partnership Program and recommendations for funding allocations.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "2.1 Deliver sport and recreational facilities, programs & activities that are accessible and affordable to service the community into the future".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That Council allocate funds from the 2025/2026 Sports Facility Partnership Program as per the following table:

Organisation	Project	Funding Request	Recommended Funding
Orange City	Installation of a player shelter structure for the	\$15,000	\$10,773
Rugby Club	No 2 rugby field at Pride Park (Waratah Sports Club).		
Orange	Installation of two player shelters for the No 2	\$15,000	\$9,998
Waratah Soccer Football Club	soccer field at Waratah Sports Club.		
Orange Bridge	Upgrade of floor coverings at the Orange	\$12,446	\$5,261
Club	Bridge Club Clubhouse.		
Orange Hockey	Supply and install a new scoreboard for Smith	\$9,993	\$9,993
Inc.	Field at the Orange Hockey Centre.		
Orange District Junior Cricket	Upgrade of cricket pitch at Brendon Sturgeon Oval including the installation of a wider	\$15,000	\$15,000
Association	wicket and purchase of a winter season safety cover for football.		
Goldseekers	Installation of permanent orienteering course	\$1,325	\$1,325
Orienteering	at Lake Canobolas.		
Club			
TOTAL		\$68,764	\$52,350



Agenda of the Meeting of the Sport & Recreation Community Committee held on 15 October 2025



SPORT & RECREATION COMMUNITY COMMITTEE

15 OCTOBER 2025

4.1 2025/2026 Sports Facility Partnership Program - Application Assessment

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

Service/Project	Nil
Delivery	
Financial	Nil
Reputation/Political	Nil
Environment	Nil
Compliance	Nil
People & WHS	Nil
Information	Nil
Technology/Cyber	
Security	

SUPPORTING INFORMATION

The Sports Facility Partnership Program has been implemented by Council to assist local not-for-profit sporting organisations upgrade and enhance community sporting facilities.

- Through an assessment process, projects are ranked as having a high, medium or low level priority, based on their ability to meet the following Program objectives:
- Improve sporting and recreational facilities for local sporting organisations and the local community
- Create partnerships between Council and sporting groups in the development of sport and recreation facilities in the City
- · Improve opportunities for local sporting organisations to host major sporting events
- Improve resources available to local sporting organisations
- Enhance the long-term sustainability of the sport

Individual grants of up to \$15,000 are available on a dollar-for-dollar basis, with Council allocating \$52,350 in the 2025/2026 Delivery / Operations Plan for this Program.

As a guide, the types of projects that can and cannot be considered under the Sports Facility Partnership Program are as follows:

Projects Considered

- The enhancement of existing sporting facilities such as safety netting, lighting, watering systems and upgrade of surfaces
- The provision of ancillary and support facilities at established sporting facilities, e.g. sun protection shelters, change-room upgrades
- The purchase of equipment that will improve the quality or function of a facility, e.g. timing equipment, scoreboards
- Projects that meet the objectives of the program

Projects Not Considered

- Sporting goods, e.g. bats, balls, uniforms
- · Projects that are completed
- Construction or sealing of carparks or roads
- · Projects that involve the development of private or commercial ventures
- General maintenance of sporting facilities, e.g. painting

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• Applications requesting a grant of more than \$15,000

It should be noted that applications for projects on Council owned or managed land are generally given a higher priority for funding.

At the closing date of 12 September 2025, Council had received 7 applications, requesting a total of \$84,189 in funding; however, as the 2025/2026 Program funding is capped at \$52,350, not all projects can be funded.

Based on the attached application assessment, it is recommended that applicants rated as high to medium priority be awarded the full eligible funding amount (up to 50% of the total project cost). The project assessed as a medium/low priority is recommended to receive partial funding only.

ATTACHMENTS

1 2025-2026 Sports Facility Partnership Program - Application Assessment, D25/121499



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Attachment 1 2025-2026 Sports Facility Partnership Program - Application Assessment

2025/2026 SPORTS FACILITY PARTNERSHIP PROGRAM - APPLICATION ASSESSMENT

Organisation	Project	Project Cost	Funding Request	Recommended Funding	Key project benefits	Project limitations	Priority Rating
Orange Mountain Bike Club	Glenwood Forest Mountain Bike Trails upgrade. Works to include the construction of a storage facility, purchase of trail maintenance equipment, timing equipment and installation of a defibrillator station.	\$33,935	\$15,425	\$0	Equipment will reduce volunteer hours required for trail maintenance. Upgrade infrastructure to assist with the conduct of events at a state and national level. Enhance user safety with improved emergency access and installation of a defibrillator station.	the Orange LGA.	Low – due to project being located outside LGA on land not owned or managed by Council.
Orange City Rugby Club	Installation of a player shelter structure for the No 2 rugby field at Pride Park (Waratah Sports Club).	\$21,546	\$15,000	\$10,773	Improved amenity for players and spectators during the rugby season. Facility enhancements at Waratah Sports Club to support the delivery of major events eg. NSW Junior Rugby Championships.	not a Council owned or managed facility.	Medium



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Attachment 1 2025-2026 Sports Facility Partnership Program - Application Assessment

Orange Waratah Soccer Football Club Orange Bridge	Installation of two player shelters for the No 2 soccer field at Waratah Sports Club.	\$19,996	\$15,000	\$9,998	Improved amenity for players and spectators for soccer, touch football and athletics. Facility enhancements at Waratah Sports Club to support the delivery of major events eg. NSW Junior Rugby Championships and West South West Suns Junior Touch Football Championships	not a Council owned or managed facility. Council already provides an annual contribution to Waratah Sports Club to assist with the upgrade of facilities. Requested funding is over 50% of the total project cost.	Medium/Low
Club	coverings at the Orange Bridge Club Clubhouse.				floor coverings are worn and damaged. Improved facilities for the hosting of larger events including state and national championships.	Clubhouse is not a Council owned or managed facility. Projects involving replacement through normal wear and tear are not typically considered under this program.	
Orange Hockey Inc.	Supply and install a new scoreboard for Smith Field at the Orange Hockey Centre.	\$19,987	\$9,993	\$9,993	Continued enhancement of the recently upgraded Smith Field. Ensuring the venue complies with standards required to host regional and state-level competitions.		High



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Attachment 1 2025-2026 Sports Facility Partnership Program - Application Assessment

					of the City's most popular public reserves.	bollards however this can be undertaken at minimal cost	
Orienteering	Installation of permanent orienteering course at Lake Canobolas.	\$2,650	\$1,325	\$1,325	Significantly reduce set up time for events particularly for school programs conducted by the Club. Provide a free recreational activity for the local community and visitors and one	Project located outside Orange LGA but on Council owned land. Project would also require Council's installation of	Medium
District Junior Cricket Association	Upgrade of cricket pitch at Brendon Sturgeon Oval including the installation of a wider wicket and purchase of a winter season safety cover for football.	\$30,000	\$15,000	\$15,000	Wider cricket wicket will cater for a broader range of users including juniors and female (senior) players, providing enhanced player development opportunities. The rubber-based safety cover (with synthetic grass top) will ensure compliance with Rugby League standards for safety zones on the edge of fields.	 Installation and removal of the winter season safety cover will be required by Council staff however this can this can be managed through the seasonal changeover process. 	High



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4.2 Sport & Recreation Community Committee Action Plan

RECORD NUMBER: 2025/2150

AUTHOR: Ben Keegan, Sport and Recreation Coordinator

EXECUTIVE SUMMARY

Council has noted the important role that Community Committees play in providing feedback and input into Council's operations. Committees can also offer ideas and suggestions to be considered as part of Council's Integrated Planning and Reporting framework, and related annual budget.

As a means of recording ideas, suggestions and activities made and undertaken by members, each Committee will develop and review on an ongoing basis an Action Plan.

This report provides the opportunity for the Committee to review the Action Plan and consider items to be added.

The Action Plans Review and Update will be a standard item at each meeting.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "15.3 Ensure financial stability and support efficient ongoing operation".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Sport & Recreation Community Committee Action Plan be reviewed and updated.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

Service/Project Delivery	Nil
Financial	Nil
Reputation/Political	Nil
Environment	Nil
Compliance	Nil
People & WHS	Nil
Information	Nil
Technology/Cyber	
Security	



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4.2 Sport & Recreation Community Committee Action Plan

SUPPORTING INFORMATION

An update to the Committee's Action Plan will be a standard item on every agenda for discussion and review.

The Committee Clerk will ensure the Action Plan identifies possible budget and resourcing implications, and also how an item links to Council's Delivery/Operational Plan, or could be proposed for future Delivery/Operational Plans.

ATTACHMENTS

1 Sport & Recreation Community Committee Action Plan - 2025, D25/64745





SPORT & RECREATION COMMUNITY COMMITTEE 15 OCTOBER 2025

Attachment 1 Sport & Recreation Community Committee Action Plan - 2025



COMMUNITY COMMITTEE ACTION PLAN

SPORT & RECREATION

D25/64745

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	START DATE	END DATE	COMMENTS/PROGRESS
Pedestrian/Cycle connection between Machin Park north and south (Franklin Road and Gardiner Rd)	2.4		Council Property and Legal Team	To be determined if/when the property is sold.			A flag has been placed on the property file of 79 Gardiner Road so when the property is placed on the market for sale, Council will have the opportunity to consider purchasing.
Installation of Bike Maintenance Stations	2.4		Ben Keegan	\$1,500			Bicycle maintenance stations were installed at the Lake Canobolas Mountain Bike Park and Moulder Park Velodrome. The Moulder Park Velodrome station was removed due to continued vandalism. A new station will be purchased and installed in the new financial year.
Installation of half/quarter court basketball at various locations throughout the City	2.1			To be determined			Consideration to be given to installing half or full basketball courts in the north and western areas of the City. Open Space & Recreation Strategy currently being developed will provide direction on needs and potential locations.



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Attachment 1 Sport & Recreation Community Committee Action Plan - 2025



D25/64745

Expansion of the Orange Hockey Centre to include an additional artificial turf field (water based) on the existing cricket field.	2.1		To be determined			Orange Hockey completing a major upgrade to the Smith Field with financial support from Council and the State Government. Given the Association's financial commitment to the upgrade of the Smith Field construction of an additional synthetic field would only be possible with significant funding from external sources.
Extension of Sir Neville Howse Stadium (PCYC) to accommodate continued growth of user groups	2.1		To be determined			Concept plan completed in 2020. Next phase will be the preparation of DA documentation for the project. Open Space and Recreation Plan to provide commentary on current demand and future needs for additional indoor courts.
Review Open Space Plan/ Recreation Needs Study	1.1 2.1 7.1	Open Space and Recreation Strategy Project Team		March 2025	December 2025	The Strategy is to provide the evidence base to support the ongoing planning of Orange's public open space and recreation network. The Strategy is to support Council by providing strategies and actions that can support Council in developing contributions plans, negotiating planning agreements, and provide an implementation plan that can support Council's Delivery and Operational Plans.

Sport & Recreation Community Committee - Action Plan

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Attachment 1 Sport & Recreation Community Committee Action Plan - 2025



D25/64745

						First round of community consultation has been completed with background report and engagement report being finalized. These reports will be provided for further community feedback in October.
Review and update Active Travel Plan including the continued development of the City's shared path network	2.4	Active Travel Plan Project Team		May 2025	December 2025	Council has engaged The Institute for Sensible Transport to develop Council's new Active Transport Strategy and Implementation Plan. The Active Transport Strategy provides a strategic blueprint to guide investment and policy decisions to increase people's access to walking and cycling. Initial community consultation completed in June 2025. Preliminary Strategy prepared for further community consultation in October.
Investigate the implementation of an exercise trail for the elderly.	2.1 2.2					Project to be considered as part of the Orange Space and Recreation Strategy.
Additional amenities at Brendon Sturgeon Oval	2.1		To be determined			Council to investigate options for possible expansion of existing amenities building or constructing a separate building at the venue.

Sport & Recreation Community Committee - Action Plan



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D25/64749

Orange Regional Sporting Precinct	2.1	Scott Maunder and Sports Precinct Project Team	State Government has allocated \$59.5M to the project with a further \$15M from the Federal Government		Construction of the eight new multipurpose sports fields has now been completed. While this is an exciting milestone, seasonal renovations are scheduled to take place throughout October. At this stage, it is unlikely these fields will be ready for play until later in the summer season as additional time is required for the new turf to fully establish and for further leveling of the cricket wickets to be completed, ensuring safe and high-quality playing conditions. The Development Application for the John Davis Stadium (main stadium) and Athletic amenities building has been approved. Tenders for construction have closed with a report for the awarding of the tender will be considered at the Council meeting of 7 October 2025.
Mt Canobolas Mountain Bike Trail Centre	2.1				Council submitted an independent environmental assessment to the State Government and has been advised of the detailed requirements that need to be supplied for further consideration. Council to consider options as part of future budget discussions.

Sport & Recreation Community Committee - Action Plan

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D25/64749

Playground projects	7.1	Ben Keegan	\$80,000 – allocated for Alf Read Park playground renewal	August 2025	September 2025	Installation of the Alf Read Park (Spring Hill) playground was delayed due weather however the project is expected to be completed by mid October 2025.
Indoor playground			To be determined	TBC		Council has made several attempts to seek an interested external party to develop an indoor play facility in Orange without success. Options being considered for a Council led project.
Future squash court provision in Orange	2.1					The Orange Squash Club continues to use 3 squash courts that have been retained by the owners of One Strength (gym) in Moulder St, however it is unclear if this facility will remain a long-term option for the Club.
Pump Track	2.1			TBC		Concept plan developed for a pump track on the old netball courts on Moulder Park. Awaiting a suitable grant program for funding opportunities.
Parkour Park	2.1			ТВС		At the Council Meeting on 2 September 2025, Council resolved to: • Consider allocating \$7,500 in the next quarterly budget review to engage a designer for the proposed Parkour Park in Orange.

Sport & Recreation Community Committee - Action Plan



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				Note the estimated total project cost of \$300,000, including soft-fall requirements. Consider including the \$300,000 project cost in the next quarterly budget review to support delivery within the current Council term and strengthen eligibility for external grant funding.
Indoor Learn To Swim Centre	2.1		TBC	Concept plan developed for a purpose built facility to be constructed within the grounds of the Orange Aquatic Centre. Awaiting a suitable grant program for funding opportunities.

Sport & Recreation Community Committee - Action Plan