



ENVIRONMENTAL SUSTAINABILITY POLICY COMMITTEE

AGENDA

4 NOVEMBER 2025

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **ENVIRONMENTAL SUSTAINABILITY POLICY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 4 November 2025**.

Barry Omundson
CHIEF EXECUTIVE OFFICER

For apologies please contact Executive Support on 6393 8391.

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building by the rear entrance and gather at the entrance to the car park. This is Council's designated emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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1 INTRODUCTION

MEMBERS

Cr D Mallard (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

1.1 Apologies and Leave of Absence

1.2 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Environmental Sustainability Policy Committee at this meeting.

2 COMMITTEE MINUTES

2.1 Minutes of the Parks, Trees and Waterways Community Committee 18 September 2025

RECORD NUMBER: 2025/2170

AUTHOR: Nigel Hobden, Manager City Presentation

EXECUTIVE SUMMARY

The Parks, Trees & Waterways Community Committee met on 18 September 2025 and the recommendation from that meeting are provided to the Environmental Sustainability Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “1.1 Develop and maintain parks and open spaces within the city, that meet the needs of the community”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Parks, Trees & Waterways Community Committee at its meeting held on 18 September 2025.
- 2 That Council determine recommendations 3.1, 4.1, 4.2 and 4.3 from the minutes of the Parks, Trees & Waterways Community Committee meeting of 18 September 2025.
 - 4.2
That Council develop a policy for the naming of parks and reserves.
 - 4.3
That Council consider adding green values for improved biodiversity for the proposed W5 and W8 stormwater detention basins.
- 3 That the remainder of the minutes of the Parks, Trees & Waterways Community Committee from its meeting held on 18 September 2025 be adopted.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s key risk categories and the following comments are provided:

Service/Project Delivery	Nil
Financial	Nil
Reputation/Political	Nil
Environment	Nil
Compliance	Nil
People & WHS	Nil
Information Technology/ Cyber Security	Nil

2.1 Minutes of the Parks, Trees and Waterways Community Committee 18 September 2025

SUPPORTING INFORMATION

The Agenda and Minutes of the meeting are attached for the information of Council.

ATTACHMENTS

- 1 Minutes of the Meeting of the Parks, Trees & Waterways Community Committee held on 18 September 2025, 2025/2035 [↓](#)
- 2 Agenda of the Meeting of the Parks, Trees & Waterways Community Committee held on 18 September 2025, 2025/2019 [↓](#)

Attachment 1 Minutes of the Meeting of the Parks, Trees & Waterways Community Committee held on 18 September 2025

**MINUTES OF THE PARKS, TREES & WATERWAYS COMMUNITY COMMITTEE**

HELD IN COMMITTEE ROOM 3, CIVIC CENTRE, BYNG STREET, ORANGE

ON 18 SEPTEMBER 2025

COMMENCING AT 4.30PM

1 INTRODUCTION**ATTENDANCE**

Cr David Mallard (Acting Chairperson), Neil Jones, Sharyn Pussell, Andrew Kennedy, Cyril Smith, Vanessa Westcott, Robyn Whiteley, Director Community, Recreation and Cultural Services, Manager City Presentation, Manager Engineering Services, City Presentation Support Officer

Observers: Belana Oliver and William Love

1.1 APOLOGIES**RESOLVED****Member A Kennedy/Member R Whiteley**

That the apologies be accepted from Cr Melanie McDonell (Chairperson) and Brendan Stuart for the Parks, Trees & Waterways Community Committee meeting on 18 September 2025.

1.2 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson conducted an Acknowledgement of Country.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

Nil.

2 PREVIOUS MINUTES**RESOLVED****Member R Whiteley/Member A Kennedy**

That the Minutes of the Meeting of the Parks, Trees & Waterways Community Committee held on 11 June 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Parks, Trees & Waterways Community Committee meeting held on 11 June 2025.

**Attachment 1 Minutes of the Meeting of the Parks, Trees & Waterways Community
Committee held on 18 September 2025**

18 SEPTEMBER 2025

3 PRESENTATIONS

**3.1 CHAIRPERSON PRESENTATION - ENVIRONMENTAL SUSTAINABILITY POLICY
COMMITTEE - 1 JULY 2025**

TRIM REFERENCE: 2025/1935

Item 3.1.2 from the Environmental Sustainability Policy Committee meeting of 1 July 2025 has been deferred for 3 months for the Chief Executive Officer to review Council's finances.

RECOMMENDATION**Member A Kennedy/Member C Smith**

That the Parks, Trees and Waterways Community Committee Members acknowledge the verbal report by the Acting Chairperson, Cr David Mallard on the Environmental Sustainability Policy Committee meeting of 1 July 2025.

4 GENERAL REPORTS

4.1 ULTIMATE FLOOD STUDY - MOULDER PARK

TRIM REFERENCE: 2025/1938

RECOMMENDATION**Member C Smith/Member V Westcott**

That the Parks, Trees and Waterways Community Committee Members acknowledge the briefing from Council's Manager Engineering Services.

4.2 POLICY FOR NAMING OF PARKS AND RESERVES

TRIM REFERENCE: 2025/1967

RECOMMENDATION**Member N Jones/Member A Kennedy**

That Council develop a policy for the naming of parks and reserves.

4.3 PARKLANDS SUBDIVISION STORMWATER DETENTION BASIN

TRIM REFERENCE: 2025/1970

RECOMMENDATION**Member C Smith/Member R Whiteley**

That Council consider adding green values for improved biodiversity for the proposed W5 and W8 stormwater detention basins.

**Attachment 1 Minutes of the Meeting of the Parks, Trees & Waterways Community
Committee held on 18 September 2025**

18 SEPTEMBER 2025

4.4 PARKS, TREES AND WATERWAYS COMMUNITY COMMITTEE ACTION PLAN

TRIM REFERENCE: 2025/1971

RECOMMENDATION**Member A Kennedy/Member R Whiteley**

That the Parks, Trees and Waterways Community Committee Action Plan be reviewed and updated.

THE MEETING CLOSED AT 6.05PM.



PARKS, TREES & WATERWAYS COMMUNITY COMMITTEE

AGENDA

18 SEPTEMBER 2025

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **PARKS, TREES & WATERWAYS COMMUNITY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COMMITTEE ROOM 3, CIVIC CENTRE, BYNG STREET, ORANGE** on **Thursday, 18 September 2025** commencing at **4.30PM**.

Barry Omundson
CHIEF EXECUTIVE OFFICER

For apologies, please contact Nigel Hobden on 6393 8241.

**Attachment 2 Agenda of the Meeting of the Parks, Trees & Waterways Community
Committee held on 18 September 2025**

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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**Attachment 2 Agenda of the Meeting of the Parks, Trees & Waterways Community
Committee held on 18 September 2025**

1 INTRODUCTION**MEMBERS**

Cr Melanie McDonell (Chairperson), Cr David Mallard, Brendan Stuart, Reg Kidd, Neil Jones, Sharyn Pussell, Andrew Kennedy, Cyril Smith, Vanessa Westcott, Robyn Whiteley, Director Community, Recreation and Cultural Services, Manager City Presentation, Water Treatment Manager, Horticultural Services Supervisor, City Presentation Support Officer.

1.1 Apologies**1.2 Acknowledgement of Country**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Parks, Trees & Waterways Community Committee at this meeting.

**Attachment 2 Agenda of the Meeting of the Parks, Trees & Waterways Community
Committee held on 18 September 2025**

2 PREVIOUS MINUTES

RECOMMENDATION

That the Minutes of the Meeting of the Parks, Trees & Waterways Community Committee held on 11 June 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Parks, Trees & Waterways Community Committee meeting held on 11 June 2025.

ATTACHMENTS

- 1 Minutes of the Meeting of the Parks, Trees & Waterways Community Committee held on 11 June 2025

**Attachment 2 Agenda of the Meeting of the Parks, Trees & Waterways Community
Committee held on 18 September 2025**

ORANGE CITY COUNCIL**MINUTES OF THE****PARKS, TREES & WATERWAYS COMMUNITY COMMITTEE****HELD IN COUNCILLOR'S WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE****ON 11 JUNE 2025****COMMENCING AT 4.30PM**

1 INTRODUCTION**ATTENDANCE**

Cr Melanie McDonell (Chairperson), Cr David Mallard, Brendan Stuart (*Teams 4.46pm*), Reg Kidd (*Teams*), Neil Jones, Sharyn Pussell, Andrew Kennedy, Cyril Smith, Manager City Presentation

1.1 Apologies and Leave of Absence

RESOLVED**Member A Kennedy/Member S Pussell**

That the apologies be accepted from Vanessa Westcott and Robyn Whiteley for the Parks, Trees & Waterways Community Committee meeting on 11 June 2025.

1.2 Acknowledgement of Country

The Chairperson conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil.

2 PREVIOUS MINUTES**RESOLVED****Member S Pussell/Member N Jones**

That the Minutes of the Meeting of the Parks, Trees & Waterways Community Committee held on 17 April 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Parks, Trees & Waterways Community Committee meeting held on 17 April 2025.

**Attachment 2 Agenda of the Meeting of the Parks, Trees & Waterways Community
Committee held on 18 September 2025**

MINUTES OF PARKS, TREES & WATERWAYS COMMUNITY COMMITTEE**11 JUNE 2025****3 PRESENTATIONS****3.1 CHAIRPERSON PRESENTATION - ENVIRONMENTAL SUSTAINABILITY POLICY
COMMITTEE - 3 JUNE 2025**

TRIM REFERENCE: 2025/987

RECOMMENDATION**Cr M McDonell/Member A Kennedy**

1. That the Parks, Trees and Waterways Community Committee express grave concerns on the change to the minutes of the Environmental Sustainability Policy Committee meeting of 7 May 2024 and that presented and adopted by Council on 21 May 2024.

The Parks Trees and Waterways Community Committee recommendation from the meeting on 21 March 2024 stated:

- *"That the City Presentation budget be increased to allow for an additional street tree crew."*

This came to, and was adopted unanimously by Council's Environmental Sustainability Policy Committee on 7 May 2024. The recommendation in those papers was:

- *"That the City Presentation budget be increased to allow for an additional street tree crew."*

As presented to and adopted by Council on 21 May 2024:

- *"That the City Presentation budget increase to allow for an additional street tree crew be considered during the budget process."*

2. That the Parks, Trees and Waterways Community Committee insist on the additional Tree Crew team budget being inserted in the first quarterly review of 2025/2026.

Mr Brendan Stuart joined the meeting via Teams with the time being 4.46pm

The Chief Executive Officer joined the meeting with the time being 4.57pm and left at 5.02pm

4 GENERAL REPORTS**4.1 PARKS, TREES & WATERWAYS COMMUNITY COMMITTEE ACTION PLAN - 2025**

TRIM REFERENCE: 2025/1077

RECOMMENDATION**Mr R Kidd/Member N Jones**

1. That the Parks, Trees and Waterways Community Committee Action Plan be reviewed and updated.
2. That Council's Design Engineer provide a briefing on the Ultimate Flood Study in relation to Moulder Park at the next Parks, Trees and Waterways Community Committee meeting.

**Mr Brendan Stuart left the meeting with the time being 5.46pm.*

THE MEETING CLOSED AT 6.09PM.

**Attachment 2 Agenda of the Meeting of the Parks, Trees & Waterways Community
Committee held on 18 September 2025**

3 PRESENTATIONS**3.1 Chairperson Presentation - Environmental Sustainability Policy Committee - 1 July 2025**

The Chairperson, Cr Melanie McDonell will provide an update to the Committee on the Environmental Sustainability Policy Committee of 1 July 2025 when the last Community Committee minutes were presented to Council for adoption.

**Attachment 2 Agenda of the Meeting of the Parks, Trees & Waterways Community
Committee held on 18 September 2025**

4 GENERAL REPORTS**4.1 Ultimate Flood Study - Moulder Park**

RECORD NUMBER: 2025/1938

AUTHOR: Nigel Hobden, Manager City Presentation

EXECUTIVE SUMMARY

At the last meeting of the Parks Trees and Waterways Committee it was resolved to invite Council's Manager Engineering Services to provide a briefing on the Ultimate Flood Study in relation to Moulder Park.

The Manager Engineering Services will provide a verbal presentation to the Committee. This report acknowledges that verbal presentation.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "1.1 Develop and maintain parks and open spaces within the city, that meet the needs of the community".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Parks, Trees and Waterways Community Committee Members acknowledge the briefing from Council's Manager Engineering Services.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

Service/Project Delivery	Nil
Financial	Nil
Reputation/Political	Nil
Environment	Nil
Compliance	Nil
People & WHS	Nil
Information Technology/Cyber Security	Nil

**Attachment 2 Agenda of the Meeting of the Parks, Trees & Waterways Community
Committee held on 18 September 2025**

4.2 Policy for Naming of Parks and Reserves

RECORD NUMBER: 2025/1967

AUTHOR: Nigel Hobden, Manager City Presentation

EXECUTIVE SUMMARY

The purpose of this report is to discuss the importance of Council developing a Parks and Reserves Naming Policy. Committee member Neil Jones has requested a policy be developed.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “1.1 Develop and maintain parks and open spaces within the city, that meet the needs of the community”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Parks, Trees and Waterways Community Committee members discuss the importance of a Parks and Reserves Naming Policy and to examine other Council’s policies.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s key risk categories, and the following comments are provided:

Service/Project Delivery	Nil
Financial	Minor
Reputation/Political	Nil
Environment	Nil
Compliance	Nil
People & WHS	Nil
Information Technology/Cyber Security	Nil

SUPPORTING INFORMATION

Naming of public open space areas is important for identification purposes, location, recognition and accessibility. A policy would provide the opportunity for community input of names that might recognise people, place or heritage.

The park on the corner of Stirling Ave and Isacc Drive is an example of an unnamed park. The dog park in Young St is another park that does not have a specific name.

More importantly, with a number of large residential subdivisions underway or planned, the selection of appropriate names should be guided by a policy informed by community input.

A quick google search reveals many Councils have policies for the naming of parks and reserves.

**Attachment 2 Agenda of the Meeting of the Parks, Trees & Waterways Community
Committee held on 18 September 2025**

4.2 Policy for Naming of Parks and Reserves

STAFF COMMENT

Guidance on place naming in New South Wales (NSW) is provided by the Geographical Names Board and any proposal to develop a policy by Council is required to comply with the NSW Place Naming Policy.

Extract:

“The Geographical Names Act 1966 recognises the importance of unambiguous and official place names. Place names reflect the relationship between people and place and create a link that forms the basis for communication, location and addressing. Clear and unambiguous place names are essential for emergency services, postal and service delivery as well as professional and personal navigation.

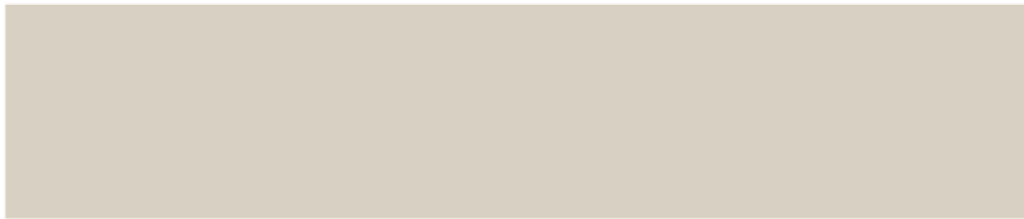
The GNB is committed to recognising our Aboriginal cultural heritage by registering place names given by Aboriginal people so that they can be assigned as geographical names alone or used alongside existing non-Aboriginal names.”

ATTACHMENTS

- 1 City of Ryde - Naming of Parks and Park Facilities Policy, D25/106151
- 2 Hawkesbury City Council - Naming of Roads and Places Policy, D25/106150

**Attachment 2 Agenda of the Meeting of the Parks, Trees & Waterways Community
Committee held on 18 September 2025**

Attachment 1 City of Ryde - Naming of Parks and Park Facilities Policy



 City of Ryde

Lifestyle and opportunity @ your doorstep



Naming of Parks and Park Facilities Policy

Attachment 2 Agenda of the Meeting of the Parks, Trees & Waterways Community Committee held on 18 September 2025
Attachment 1 City of Ryde - Naming of Parks and Park Facilities Policy
Naming of Parks and Park Facilities Policy

Document Version Control

Document Name:	Naming of Parks and Park Facilities Policy
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CM Reference PDF:	D2021/0048744
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Owner:	City of Ryde
Endorsed By:	Council on 28 May 2019
Distribution:	Internal and External

Change History

Version	Review Date	Author	Reason for Change
1.0	28/05/2019	Simon James	Adopted by Council
2.0	14/04/2021	Jackie Bolger	Transferring on to new organisational template

Naming of Parks and Park Facilities Policy		
Owner: Parks	Accountability: Passive Parks and Reserves Recreation Management	Endorsed: 28/05/2019
CM Reference: D21/48739	Last review date: 14/04/2019	Next review date: 28/05/2021

Attachment 2 Agenda of the Meeting of the Parks, Trees & Waterways Community Committee held on 18 September 2025

Attachment 1 City of Ryde - Naming of Parks and Park Facilities Policy

Naming of Parks and Park Facilities Policy

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Naming of Parks and Park Facilities Policy		
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**Attachment 2 Agenda of the Meeting of the Parks, Trees & Waterways Community
Committee held on 18 September 2025**

Attachment 1 City of Ryde - Naming of Parks and Park Facilities Policy

**Naming of Parks and Park
Facilities Policy**

1. Scope

The policy addresses the convention and process for the naming of parks, artworks, park buildings and clubhouses, and geographical features in Council owned and managed open space parks and reserves.

All place and infrastructure asset naming proposals will be assessed in accordance with this policy, undergo public exhibition and comment and/or be resolved by Council prior to their registration and/or assignment.

In observing this policy, Council aims at all time to act in a manner consistent with the applicable naming rules. In selecting appropriate names, Council will endeavour to create a "sense of place" and to honour and observe the local character and history of the relevant geographic area, place or infrastructure asset.

2. Purpose

To formalise the principles and processes by which the City of Ryde names community infrastructure assets and public places, ensuring that a consistent, fair and equitable protocol is followed.

This policy will provide the standards and conditions for the naming of parks, facilities and infrastructure within the City of Ryde. This document provides the policy direction for standardised and unambiguous naming conventions for the City of Ryde and will reflect the relevant legislation and policy guidelines.

3. Principles / Responsibilities

Community infrastructure assets and public places are reminders of local history, culture and citizens, and are named appropriately to match the context and significance of the asset. Names are an important navigation and reference tool in our community. They tell us where we are, define places, and are part of our community's identity

GUIDING PRINCIPLES

In general terms, naming should be unique and use form, spelling and style of contemporary Australian English. In particular cases, naming practice should take into account contemporary Indigenous and Torres Strait Islander spoken languages. Names should ensure clear community identification of what name applies to which place or feature, and to enable clear communication in times of emergency.

A name shall be wherever possible:

- relevant to Australian, preferably local, history, flora, fauna, culture, local landscape and physical characteristics;
- short and simple - preferably not more than three words;

Naming of Parks and Park Facilities Policy		
Owner: Parks	Accountability: Passive Parks and Reserves Recreation Management	Endorsed: 28/05/2019
CM Reference: D21/48739	Last review date: 14/04/2019	Next review date: 28/05/2021

Attachment 2 Agenda of the Meeting of the Parks, Trees & Waterways Community Committee held on 18 September 2025

Attachment 1 City of Ryde - Naming of Parks and Park Facilities Policy

Naming of Parks and Park Facilities Policy

- names must be easy to pronounce, spell and write. An exception to this is in the use of Aboriginal words when it is accepted that a name may at first appear to be complex but will, over time, become more familiar and accepted by the community
- in all respects, in accordance with community standards;
- complementary with and sensitive to existing names and design themes of adjoining assets;
- not easily confused with or duplicating names within the region or nearby local governments;
- be considerate of any potential risk to the reputation of the City and/or Council from aligning with an individual or company whose reputation may vary.
- have strong local community support.

If personal names are used, the person commemorated should:

- have contributed significantly to the development, protection or enhancement of the City of Ryde that has produced long-term improvements in the area or community;
- have actively served or contributed to an area of national or international importance;
- have a long-term association with a local community group or service club (twenty years or more),
- service to the community or organisation and/or must have donated property or funds for community benefit;
- have their birth name recognised – no nick names;
- preferably be recognised in memoriam.

Note: names that commemorate a living person will not be considered for parks and reserves, community infrastructure and/or public places.

Names of living persons are by their nature subject to partisan perception and change in community judgement and acceptance. For this reason the adoption of a personal name during the lifetime of the person concerned should only be made in exceptional circumstance.

Sensitivity to diverse cultural situations should be applied when selecting names and derogatory or discriminatory terms or terms likely to cause offence will not be approved.

Note: Applications for the use of personal names being nominated for Infrastructure Assets must be substantiated by a minimum of three (3) persons outlining the person's association with and main contribution(s) to local community.

Names of commercial entities must not be used unless part of a formal sponsorship proposal. This is considered under the City's Sponsorship Policy.

NAMING OF PARKS AND RESERVES

The City is responsible for the naming of parks and open spaces which it owns or manages. While there is no legislative requirement to officially name parks, it assists the community with addressing and provides a sense of place. The naming of parks, reserves and

Naming of Parks and Park Facilities Policy		
Owner: Parks	Accountability: Passive Parks and Reserves Recreation Management	Endorsed: 28/05/2019
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**Attachment 2 Agenda of the Meeting of the Parks, Trees & Waterways Community
Committee held on 18 September 2025**

Attachment 1 City of Ryde - Naming of Parks and Park Facilities Policy

**Naming of Parks and Park
Facilities Policy**

components of reserves will therefore meet the requirements under the NSW Government Geographical Names Board - Guidelines for the Determination of Place Names.

The Geographical Names Board maintains a Geographical Names Register and the City, once the name is approved through this policy, will submit all names of parks, reserves and open spaces to the Geographical Names Board to be officially assigned and recognised.

**NAMING OF COMMUNITY ASSETS, BUILDINGS AND OTHER
INFRASTRUCTURE WITHIN PARKS**

The City is responsible for the naming of parks and open spaces which it owns or manages. The naming of buildings and other infrastructure within parks and open spaces is not covered by legislation. The City may therefore, through a resolution of Council, name its assets as it sees fit. Names can assist with identity and clarity of purpose.

There is no requirement or guidelines under the Geographical Names Board for the naming of buildings or other objects/spaces not defined as a road, park or a place; however for consistency and transparency, the City will apply the same Guiding Principles outlined previously in this policy for all spaces, places and objects within a park that require a name.

RENAMING OF COMMUNITY INFRASTRUCTURE OR PUBLIC PLACES

Renaming will only occur in an extraordinary case. Evidence of substantial community support must be provided for a change in name.

Where infrastructure or a public place has been named after a person and that person comes into disrepute through illegal activities, conviction or similar, whether retrospectively or subsequent to the naming, the name of the infrastructure or place shall be immediately removed.

Where a name change is being considered for any of the City's infrastructure (or reserve), the request is to be firstly referred to Geographical Names Board (GNB) to confirm if the current name is officially approved by the GNB. If the current name is not officially approved by GNB, the City can apply for the new name to be approved through GNB. For the naming of any infrastructure after the street in which it is located, only the name of the street should be used and should not include the suffix (e.g. Thomson Pavilion - not Thomson Street Pavilion).

If the current name is officially approved by GNB, Council will need to approve a recommendation to GNB for the change of name. Once the new name is approved by GNB, *the City can use this policy and procedure to officially change the name of the infrastructure asset.*

Any naming, or renaming recommended to GNB should be accompanied with a plan to identify what is being named. The naming could include only the infrastructure on a park or reserve, only the reserve, or both the infrastructure and the park or reserve.

Naming of Parks and Park Facilities Policy		
Owner: Parks	Accountability: Passive Parks and Reserves Recreation Management	Endorsed: 28/05/2019
CM Reference: D21/48739	Last review date: 14/04/2019	Next review date: 28/05/2021

Attachment 2 Agenda of the Meeting of the Parks, Trees & Waterways Community Committee held on 18 September 2025**Attachment 1 City of Ryde - Naming of Parks and Park Facilities Policy****Naming of Parks and Park Facilities Policy****REQUIREMENTS FOR NAMING PROPOSALS****POLICY REQUIREMENTS**

Implementation of this policy rests with the responsible department accountable for the asset to be named or renamed.

The operational actions required to progress a naming proposal, and internal and external consultation required, is outlined in the Naming Proposal Procedure below.

Naming of Parks and Reserves or Facilities within Parks Procedure

All naming proposals must be:

- checked for conformance with this policy and the policies and principles of the NSW Addressing User Manual,
- checked for conformance with GNB Guidelines for the determination of placenames

Once the proposed name has been checked for conformity with the abovementioned policies and principles, a report will be presented to Council who will approve the name in principle and to proceed to public exhibition.

The proposed name will be placed on public exhibition and consultation undertaken in accordance with the City's Community Engagement Strategy. Notice will be given to the relevant Authorities, local residents and businesses (as appropriate) for a period of 28 days with a further 14 days allowed for the receipt of written public submissions.

The submissions will then be reviewed and if any feedback is received during the public exhibition period, a report prepared for Council. If no feedback is received during the public exhibition period, the proposed name will be taken as adopted by Council.

The name will then be submitted to the Geographical Names Board for approval or registration on the Geographical Names Register, and finally Gazetted in the NSW Government Gazette.

SIGNAGE

Any signage used to identify the name of Infrastructure Assets must be in line with the City's signage practices, design standards, and guidelines. The use of the City's logo will be in accordance with the City's image protocols.

4. References and Legislation**RELATED DOCUMENTS**

- City of Ryde Memorial Plaques and Donation of Park Furniture and Trees Policy
- City of Ryde Facility Opening and Plaque- Procedures

Naming of Parks and Park Facilities Policy		
Owner: Parks	Accountability: Passive Parks and Reserves Recreation Management	Endorsed: 28/05/2019
CM Reference: D21/48739	Last review date: 14/04/2019	Next review date: 28/05/2021

**Attachment 2 Agenda of the Meeting of the Parks, Trees & Waterways Community
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Attachment 1 City of Ryde - Naming of Parks and Park Facilities Policy

**Naming of Parks and Park
Facilities Policy**

-
- City of Ryde Sponsorship Policy
 - City of Ryde Integrated Open Space Plan 2012
 - Geographical Names Board - Guidelines for the Determination of Place Names.

NSW Government Geographical Names Board - Guidelines for the Determination of Place
Names Geographical Names Act 1966

Australian/New Zealand Rural and Urban Addressing Standards (AS/NZS 4819:2011)

NSW Addressing User Manual

5. Attachments

Attachment 1: Definitions

Naming of Parks and Park Facilities Policy		
Owner: Parks	Accountability: Passive Parks and Reserves Recreation Management	Endorsed: 28/05/2019
CM Reference: D21/48739	Last review date: 14/04/2019	Next review date: 28/05/2021

**Attachment 2 Agenda of the Meeting of the Parks, Trees & Waterways Community
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Attachment 1 City of Ryde - Naming of Parks and Park Facilities Policy

**Naming of Parks and Park
Facilities Policy****Attachment 1:****DEFINITIONS**

Community Infrastructure – any property, complex, structure, building, bridge, asset, sporting field owned or under the control of the City, excluding public roads.

Community Place - an area owned or under the control of the City that is not deemed to be a park (Eg plaza).

Geographical Names Board (GNB) – A NSW Government entity which is empowered by the Geographical Names Act 1966. This provides the Board with the power to assign names to places to:

- investigate and determine the form, spelling, meaning, pronunciation, origin and history of any geographical name and
- determine the application of each name with regard to position, extent or other reference

Naming of Parks and Park Facilities Policy		
Owner: Parks	Accountability: Passive Parks and Reserves Recreation Management	Endorsed: 28/05/2019
CM Reference: D21/48739	Last review date: 14/04/2019	Next review date: 28/05/2021



Draft Naming of Roads and Places Policy

COUNCIL POLICY

**Attachment 2 Agenda of the Meeting of the Parks, Trees & Waterways Community
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Attachment 2 Hawkesbury City Council - Naming of Roads and Places Policy

Division:	Corporate Services	Policy Number:	TBA
Branch:	Property and Strategy	Adopted Date:	TBA
Responsible Officer:	Manager Property Management and Strategy	Next Review Date:	TBA
Director:	Director Corporate Services	Version:	1

Document Set ID: 8226168
Version: 1, Version Date: 01/12/2022

**Attachment 2 Agenda of the Meeting of the Parks, Trees & Waterways Community
Committee held on 18 September 2025**

Attachment 2 Hawkesbury City Council - Naming of Roads and Places Policy



Draft Naming of Roads and Places Policy

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**Attachment 2 Agenda of the Meeting of the Parks, Trees & Waterways Community
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Attachment 2 Hawkesbury City Council - Naming of Roads and Places Policy



Draft Naming of Roads and Places Policy

1. TITLE

This Policy is to be known as Naming of Roads and Places Policy.

2. PURPOSE

Names provide an important link between the community and the country or places in which the names appear. Names can also reflect the history of our communities. This Policy supports recognition of First Nations peoples, cultures and histories in the naming of places in the public domain.

First Nations names are to be chosen in consultation or validated with the First Nations Groups/Organisations in the local area, who have a relationship to the site.

Notable, pioneers and European history names are to be chosen in consultation or validated with Council's Local Studies Librarian or Council's Heritage Advisor.

War veteran names will be chosen in consultation or validated with the family of the veterans then with Council's Local Studies Librarian and the Richmond and Windsor RSL Sub-Branches.

All names will be considered by First Nations Groups/Organisations in the local area, who may make recommendations for report back to Council.

This Policy provides guidance for the naming of suburbs, roads, parks and reserves, buildings, bridges and features that are owned, operated, managed or under the authority of Council, with the exception being private roads.

This Policy does not replace the Guidelines and Policies created by the Geographical Names Board of New South Wales. All naming proposals must be checked for conformance with the Geographical Names Board of New South Wales Guidelines for the determination of place names.

This Policy does not include commercial arrangements where naming is given in conjunction with sponsorship rights.

3. SCOPE

The Policy applies to all parks, open spaces, roads and buildings owned, operated or managed by Hawkesbury City Council.

This Policy also applies to places, including suburbs and localities, but does not supersede any requirements of the Geographical Names Board of New South Wales, who are the naming authority for places in the state of New South Wales.

This Policy will also be used in the consideration of any names suggested by the general public or requests from the community for endorsement of a name that they intend to submit to the Geographical Names Board.

This Policy does not apply retrospectively.

4. BACKGROUND

This Policy is made in accordance with Resolution 187 of Item 144 of the Ordinary Council Meeting held on 13 June 2018, in which Council resolved:

"That:

2. Council develop a Naming Policy for its Roads, Buildings, Parks and Reserves."

**Attachment 2 Agenda of the Meeting of the Parks, Trees & Waterways Community
Committee held on 18 September 2025**

Attachment 2 Hawkesbury City Council - Naming of Roads and Places Policy



Draft Naming of Roads and Places Policy

5. NAMING PROPOSAL CATEGORIES**5.1 Reporting Requirements**

All naming proposals are reported to a meeting of Council to seek resolution to commence public consultation. Leading to the subsequent endorsement or rejection of a naming proposal. This excludes private roads which do not require public consultation.

5.2 Naming Principles

All naming proposals should be named in accordance with one of the following, depending on the feature that is to be named

- NSW Geographical Names Act 1966
- NSW Address Policy and User Manual
- NSW Geographical Names Board Place Naming Policy
- NSW Heritage Council Policy – Place Names of Heritage Value

Council endorses the use of names relevant to the Hawkesbury area. The themes are as follows:-

- First Nations history and language
- Notable pioneers and pioneer families who lived in the Hawkesbury area
- Flora and Fauna (English or First Nations language)
- Landscape/Amenity
- War veterans
- Significant local identities
- Cultural diversity
- European history

Names provide an important link between the community and the country or places in which the names appear. Names can also reflect the history of our communities. This Policy supports recognition of First Nations People in the naming of places in the public domain.

First Nations names are to be chosen in consultation or validated with the First Nations Groups/Organisations in the local area, who have a relationship to the site.

Notable, pioneers and European history names are to be chosen in consultation or validated with Council's Local Studies Librarian or Council's Heritage Advisor.

War veteran names will be chosen in consultation or validated with the family of the veterans then with Council's Local Studies Librarian and the Richmond and Windsor RSL Sub-Branches.

All other name types will be chosen in consultation or validated with any other group that may be deemed necessary. All names will be considered by First Nations Groups/Organisations in the local area, who may make recommendations for report back to Council.

Council requires the consent of the immediate family for names commemorating a deceased person unless the name is of a historical person that lived in the distant past.

5.3 Naming Proposal Categories**5.3.1 Suburb Naming**

When naming is required

Council's suburb boundaries were officially defined in September 2004. As they have been defined, naming may need to be reviewed from time to time due to addressing issues or urban development.

**Attachment 2 Agenda of the Meeting of the Parks, Trees & Waterways Community
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Attachment 2 Hawkesbury City Council - Naming of Roads and Places Policy



Draft Naming of Roads and Places Policy

Names may come from the Geographical Names Board of New South Wales, Council or members of the public.

Responsibilities

- The Geographical Names Board of New South Wales has the statutory responsibility under the Geographical Names Act 1966 to assign names and determine definitive boundaries for suburbs and localities throughout NSW.
- Suburb and locality names require have the endorsement of Council. Council plays an important role in consulting with residents, businesses and other interested stakeholders.

5.3.2 Road Naming (Public and Private)*When naming is required*

- Development of a new public road/s in a subdivision.
- Development of new private road/s in a subdivision.
- Unformed road that is to be formed
- Unnamed roads that are to be used for addressing purposes.

For public road/s the name proposed may come from the developer of the subdivision, Council staff or members of the community.

For private road/s the name proposal is to come from the developer, unless the developer requests Council to source a name.

Responsibilities

- The Geographical Names Board of New South Wales has a role in the road naming process to set policy and processes for all road naming proposals in NSW. They also compile, maintain and publish a list of road names as per the NSW Geographical Names Act 1966.
- The NSW Address Policy and User Manual applies to all roads in NSW, regardless of custodianship and maintenance agreements.
- Council is the Road Naming Authority under the Roads Act 1993 and Roads Regulation 2018 for all local and regional roads.
- Under the NSW Address Policy and User Manual, Council is responsible for all State Roads, Crown Roads, Private Roads, Right of Ways/easements for addressing purposes.
- All roads are to be named in accordance with the NSW Address Policy and User Manual. This includes a notice in the NSW Government Gazette.
- All road name proposals are submitted via NSW Place and Road Naming Proposal System as part of the approval process with the Geographical Names Board of New South Wales.
- All name proposals are to provide background information for the proposed name/s.
- All new public/private roads in a subdivision are subject to Council's Fees and Charges.

5.3.3 Parks and Reserves*When naming is required*

- A new public park or reserve
- Unnamed parks or reserves needing to be uniquely identified.
- Significant community interest in assigning or changing an existing name.
- Change in ownership of an existing unnamed park or reserve.

Names may come from Council Staff, Council or members of the community.

Responsibilities

**Attachment 2 Agenda of the Meeting of the Parks, Trees & Waterways Community
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Attachment 2 Hawkesbury City Council - Naming of Roads and Places Policy



Draft Naming of Roads and Places Policy

- The Geographical Names Board of New South Wales has a role in the parks and reserves naming process to set policy and processes for all proposals in NSW. They also compile, maintain and publish a list of parks and reserve names in the Geographical Names Board of New South Wales Names Register.
- The naming of parks and reserves is not covered by legislation.
- Council will name parks and reserves which it owns or manages in accordance with the Geographical Names Board of New South Wales Place Naming Policy and this Policy. This includes a notice in the NSW Government Gazette.
- Should be noted that changing an existing name can cause significant confusion to the community.
- All name proposals are to provide background information for the proposed name/s.

5.3.4 Buildings*When naming is required*

- Development of a new Council owned building, if it assists in uniquely identifying the building.
- Re opening of an existing Council owned building, if it assists in uniquely identifying the building.
- Change in ownership of a building to Council, if it assists in uniquely identifying the building.
- Significant community interest in assigning or changing an existing name.

Responsibilities

- Naming is not covered by legislation.
- Council will name buildings which it owns or manages in accordance with the Geographical Names Board of New South Wales Place Naming Policy and this Policy.
- Change in ownership of a building to Council, if it assists in uniquely identifying the building.
- All name proposals are to provide background information for the proposed name/s.

5.3.5 Bridges*When naming is required*

Council does not generally name bridges, unless there is significant community interest in assigning a name to a bridge.

Names may come from Council Staff, Council or members of the community.

Responsibilities

- Naming is not covered by legislation.
- Council will name bridges which it owns in accordance with the Geographical Names Board of New South Wales Place Naming Policy and this Policy.
- All name proposals are to provide background information for the proposed name/s.

5.3.6 Other Naming*When naming is required*

Other naming proposals may include:

- Gardens, buildings or features within an open space, parks or reserve,
- Car parks,
- Open space (not deemed a park or reserve),
- Ovals, and
- Art installations.

**Attachment 2 Agenda of the Meeting of the Parks, Trees & Waterways Community
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Attachment 2 Hawkesbury City Council - Naming of Roads and Places Policy

Draft Naming of Roads and Places Policy

Names may come from Council Staff, Council or members of the community.

Responsibilities

- Naming is not covered by legislation.
- Council will name other proposals for which it owns in accordance with the Geographical Names Board of New South Wales Place Naming Policy and this Policy.
- All name proposals are to provide background information for the proposed name/s.

6. FIRST NATIONS PEOPLE CULTURAL RECOGNITION

Hawkesbury City Council is committed to recognising First Nations cultural heritage and history.

An emerging consideration is the opportunity to incorporate names which contribute to achieving the outcomes of Council's Reconciliation Action Plan, which is being drafted at the time of preparing this Policy.

Local First Nations groups will be consulted on proposed names using proactive engagement.

7. PUBLIC CONSULTATION

Public consultation is to occur for all naming proposals. Depending on the feature to be named, consultation should be in accordance with one of the following:-

- Council's Community Engagement Policy
- NSW Geographical Names Act 1966
- NSW Roads Act 1993
- NSW Roads Regulation 2018
- NSW Address Policy and User Manual
- Geographical Names Board of New South Wales Place Naming Policy

8. SIGNAGE

Council will ensure that appropriate signage is erected in accordance with the Australian Standards and all Legislations and Policies listed.

9. ROLES AND RESPONSIBILITY

Responsibility	Authority	Accountability
Position: Council Officers		
Overall responsibility for implementation of the Policy	Receive and respond to naming requests. Prepare Council and/or Committee reports relating to the naming of Suburbs, Roads, Parks and Reserves, and Buildings. Installation of signage for approved names, where relevant.	Council wide implementation of the procedure.
Position: Manager City Services and Manager Property Management and Strategy		

Attachment 2 Agenda of the Meeting of the Parks, Trees & Waterways Community Committee held on 18 September 2025
Attachment 2 Hawkesbury City Council - Naming of Roads and Places Policy

Draft Naming of Roads and Places Policy

Responsibility	Authority	Accountability
Overall responsibility for the Document Control policy	Approve minor changes to procedure	Council wide implementation of the procedure. Review and update of this procedure.
Position: Councillors		
Approval of proposed names.	Giving consideration and resolution to naming proposals at Council meetings.	Council wide implementation of the procedure.

10. DEFINITIONS

In this policy, the following definitions apply:

Council	The Hawkesbury City Council.
Council officials	Councillors, members of the staff of Council, committee members, contractors, consultants and volunteers representing Council in an official capacity.
Dual naming	An official designation by the Geographical Names Board to register place names of First Nations language origin alongside European names.
Feature	A man-made fixture or aspect of a place that is distinct from the place as a whole. For example, a public art display, a particular sports oval which is part of a sports facility, or a playground which is part of a public park.
Geographical feature	A natural or environmental aspect of a particular region or area. For example, a body of water such as a creek or river, or a landform such as a hill or mountain.
GNB	The Geographical Names Board of New South Wales
HCC	Hawkesbury City Council
Informal name	A name for a place or feature that is in established use by the community but is not officially registered with any government agency.
PRNPS	NSW Place and Road Naming Proposal System
NSW	New South Wales
Park	A public park that is owned and maintained by Council or a Crown Reserve that is under the care and control of Council. National Parks are named by NSW National Parks and Wildlife Services.
Place	Defined in the Geographical Names Act 1966 as "any geographical or topographical feature or any area, district, division, locality, region, city, town, village, settlement or railway station or any other place within the territories and waters of the State of New South Wales but does not include any road..."
Private Road	A private road is any road that is not a public road. For the purposes of this policy, a private road refers to a road that is on private property or is a community title road and is not under the control of Council
Public Road	A public road is any road that is opened, dedicated or declared to be a public road, whether under the Roads act 1993 or any other Act. For the purposes of this policy, a public road refers to a Council-controlled road where Council is the roads authority, and does not include state controlled roads.

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Attachment 2 Hawkesbury City Council - Naming of Roads and Places Policy



Draft Naming of Roads and Places Policy

Reserve	A local road reserve or other type of utility reserve that is owned and maintained by Council.
RSL	Returned Services League

11. RELATED DOCUMENTS**Legislation**

- NSW Geographical Names Act 1966
- NSW Local Government Act 1993
- NSW Roads Act 1993
- NSW Roads Regulation 2008
- NSW Environmental Planning and Assessment Act 1979

Related policies

- Geographical Names Board of New South Wales Place Naming Policy
- NSW Address Policy and User Manual
- NSW Heritage Council Policy – Place Names of Heritage Value
- Council's Community Engagement Policy
- Council's Fees and Charges

Guidelines

- Australian/New Zealand Rural and Urban Addressing Standards (AS/NZS 4819:2011)
- Geographical Names Board of New South Wales Guidelines for the Determination of Place Names
- NSW Address Policy and User Manual

**Attachment 2 Agenda of the Meeting of the Parks, Trees & Waterways Community
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4.3 Parklands Subdivision Stormwater Detention Basin

RECORD NUMBER: 2025/1970

AUTHOR: Nigel Hobden, Manager City Presentation

EXECUTIVE SUMMARY

Attached for the information of the Parks, Trees and Waterways Community Committee is a letter submitted to Council by the Environmentally Concerned Citizens of Orange (ECCO) regarding the creation of a wetland enhancement project at the Northern end of William Maker Drive.

Committee Member Cyril Smith wishes this matter to be discussed by the Parks, Trees and Waterways Community Committee.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "1.1 Develop and maintain parks and open spaces within the city, that meet the needs of the community".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Parks, Trees and Waterways Community Committee members examine and discuss the letter submitted to Council by ECCO regarding the creation of a wetland enhancement project at the Northern end of William Maker Drive.

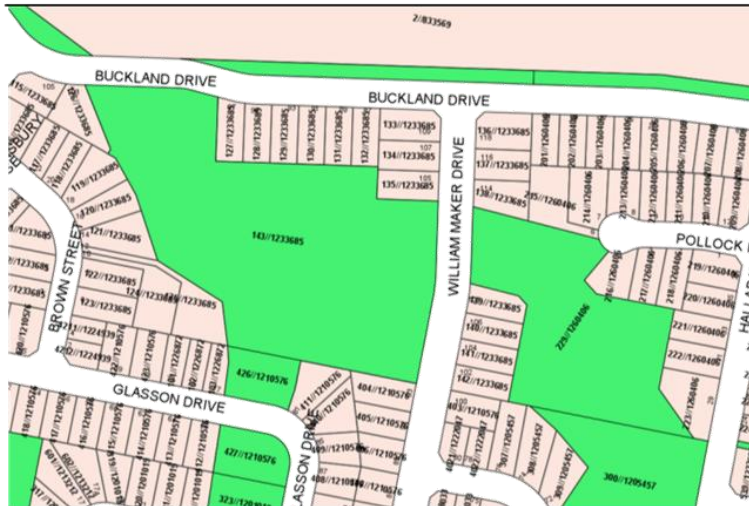
FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

Service/Project Delivery	Nil
Financial	Nil
Reputation/Political	Nil
Environment	Nil
Compliance	Nil
People & WHS	Nil
Information Technology/Cyber Security	Nil

SUPPORTING INFORMATION

The public open space identified in the image below Lot 143 DP 1233685 and Lot 229 DP 1260406 are sites set aside for future stormwater detention basins. The design of these basins has been completed at the subdivision stage of development.

**Attachment 2 Agenda of the Meeting of the Parks, Trees & Waterways Community
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4.3 Parklands Subdivision Stormwater Detention Basin

STAFF COMMENT

The concept is supported in principle however it is noted that the detention yields, and water quality improvements of the existing designs were specifically developed and calculated for the residential subdivision that has occurred in the area.

A proposal together with the design, estimated cost and calculations to demonstrate that the establishment of wetlands would not lower the yield or negatively impact the water quality improvements of the developer submitted designs would be required for Council to consider the project further.

ATTACHMENTS

- 1 Letter - ECCO - Parklands Subdivision, IC25/19770

**Attachment 2 Agenda of the Meeting of the Parks, Trees & Waterways Community
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Attachment 1 Letter - ECCO - Parklands Subdivision



I am writing to you on behalf of ECCO to provide information about our proposal for the creation of a wetland enhancement project at the Northern end of William Maker Drive In the natural waterway which includes the confluence of two streams that flow through the area. This area has the potential to be developed into a natural wetland which still has the capacity to control stormwater surges and runoff. There is a huge potential for the existing wetlands area to be a valuable resource that will benefit both the community and the environment. This is an important opportunity for the enhancement of water quality and the natural biodiversity of the area.

The site currently consists of native and exotic vegetation with some areas of kangaroo grass on the western side.

The current engineering plans that were designed in 2014 show single large detention basins on either side of William Maker Drive. We propose an amendment to the design to allow for a series of smaller ponds at both sites of William Maker Drive that will slow the water down and be retained on site for longer.

Benefits of a nature-based solution:

- Enhanced habitat and biodiversity value
- Water retained onsite for longer periods-contributing to both aquatic habitat and cooling effects (Council's tree canopy coverage map and corresponding heat map indicated that North Orange has sparse tree canopy and high temperatures.)
- Slow the flow of water to reduce sediment and erosion.
- Aesthetic value and amenity for residents and visitors-passive recreation, bird watching, walking etc.
- Encouraging community engagement and ownership of the area with community planting days, meetings and onsite interpretation.
- Maintain natural streamflow.

Partnerships:

This proposal is supported by Orange Rotary, North Orange and Orange Daybreak Rotary clubs, Central Tablelands Landcare, ECCO, Parklands residents. Orange Regional Water Security Association.

ECCO orange *****

**Attachment 2 Agenda of the Meeting of the Parks, Trees & Waterways Community
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4.4 Parks, Trees and Waterways Community Committee Action Plan

RECORD NUMBER: 2025/1971

AUTHOR: Nigel Hobden, Manager City Presentation

EXECUTIVE SUMMARY

Council has noted the important role that Community Committees play in providing feedback and input into Council's operations. Committees can also offer ideas and suggestions to be considered as part of Council's Integrated Planning and Reporting framework, and related annual budget.

As a means of recording ideas, suggestions and activities made and undertaken by members, each Committee will develop and review on an ongoing basis an Action Plan.

The Action Plans Review and Update will be a standard item at each meeting.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "1.1 Develop and maintain parks and open spaces within the city, that meet the needs of the community".

FINANCIAL IMPLICATIONS

Items on the Action Plan will not necessarily be put into Council's program of works or budget. Rather, the Action Plan will be used by the Committee and staff to provide suggestions for Council's consideration and track specific tasks, projects or requests of the Committee.

Items may be short-term or long-term goals or activities that can be worked on over time.

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Parks, Trees and Waterways Community Committee Action Plan be reviewed and priorities determined.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

Service/Project Delivery	Nil
Financial	Nil
Reputation/Political	Nil
Environment	Nil
Compliance	Nil
People & WHS	Nil
Information Technology/Cyber Security	Nil

**Attachment 2 Agenda of the Meeting of the Parks, Trees & Waterways Community
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4.4 Parks, Trees and Waterways Community Committee Action Plan

SUPPORTING INFORMATION

An update to the Committee's Action Plan will be a standard item on every agenda for discussion and review.

The Committee Clerk will ensure the Action Plan identifies possible budget and resourcing implications, and also how an item links to Council's Delivery/Operational Plan, or could be proposed for future Delivery/Operational Plans.

ATTACHMENTS

- 1 Parks, Trees and Waterways Community Committee Action Plan - 2025, D25/39087

Attachment 2 Agenda of the Meeting of the Parks, Trees & Waterways Community Committee held on 18 September 2025
Attachment 1 Parks, Trees and Waterways Community Committee Action Plan - 2025
COMMUNITY COMMITTEE ACTION PLAN
PARKS, TREES & WATERWAYS

D25/39087

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	START DATE	END DATE	COMMENTS/PROGRESS	UPDATED
PARKS								
Moulder Park Master Plan	1.1. Develop and maintain parks and open spaces within the city, that meet the needs of the community.		Committee				Workshop to review Master Plan. Briefing from Design Engineer on the Ultimate Flood Study in relation to Moulder Park at the next PTWCC meeting. Walk through Moulder Park along BSC late September.	
Plan Of Management review.	1.1. Develop and maintain parks and open spaces within the city, that meet the needs of the community.		Manager City Presentation		January 2021	August 2025	Draft Plans approved by Minister to be placed on public exhibition. Report to Council 15 April to approve placement of Plans on public exhibition. Plans titles are: Cook Park Orange Botanic Gardens Robertson Park Orange City Reserves Orange Rural Reserves.	
Sporting Precinct Landscape Master Plan	2.1. Deliver sport and recreation facilities to service		Manager City Presentation				Concept design distributed July 2022. Engage consultant for landscaping towards final part.	

Attachment 2 Agenda of the Meeting of the Parks, Trees & Waterways Community Committee held on 18 September 2025
Attachment 1 Parks, Trees and Waterways Community Committee Action Plan - 2025

D25/39087

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	START DATE	END DATE	COMMENTS/PROGRESS	UPDATED
	the community into the future.							
Pocket Parks	1.1. Develop and maintain parks and open spaces within the city, that meet the needs of the community.		Committee				Opportunities to be identified by committee for tree planting. December inspection of a couple of reserves	
TREES								
Urban Forest Strategy and Street Tree Master Plan	1.1. Develop and maintain parks and open spaces within the city, that meet the needs of the community.		Director Community Recreation and Cultural Services Committee				Strategy Approved by Council. Review and prioritise UFS actions.	
BIODIVERSITY								
Enviro factor	1.1. Develop and maintain parks and open spaces within the city, that meet the needs of the community.		Committee				Presentation December 2025 or March 2026	
Arboretums – Tablelands Eco system Park.		Concept Plan	Manager City Presentation		Sept 21		Concept design distributed July 2022. Recommendation gone to Council to investigate ways to reduce impact of cattle on remnant vegetation including	

Parks, Trees & Waterways - Action Plan

2

Attachment 2 Agenda of the Meeting of the Parks, Trees & Waterways Community Committee held on 18 September 2025
Attachment 1 Parks, Trees and Waterways Community Committee Action Plan - 2025

D25/39087

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	START DATE	END DATE	COMMENTS/PROGRESS	UPDATED
							exclusion fencing and lease termination. Lease expired at the end of last year and has since been re-offered for agistment with fencing requirements. Nigel to speak to lessee regarding fence being erected and to email the Committee with an update.	
Roadside Vegetation protection	1.1. Develop and maintain parks and open spaces within the city, that meet the needs of the community.		Committee				Protection of roadside vegetation from advertising signs (re political).	
Re-wilding / Grassy Meadows	1.1. Develop and maintain parks and open spaces within the city, that meet the needs of the community.		Committee				Committee to determine area of open space for creation of grassy meadow or re-wilding. No mow zones to encourage pollinators and biodiversity.	
WATERWAYS								

Parks, Trees & Waterways - Action Plan

3

Attachment 2 Agenda of the Meeting of the Parks, Trees & Waterways Community Committee held on 18 September 2025

Attachment 1 Parks, Trees and Waterways Community Committee Action Plan - 2025



D25/39087

SUPPORTING INFORMATION ON COMPLETING AND UPDATING THE ACTION PLAN

The Community Committee Action Plan outlines what the committee will contribute during the Council term. It should be **updated at least after each meeting**, and otherwise as required.

This template is provided to assist in developing the action plan, and to provide consistency across all community committees.

Action/Project: The general activity or project that the committee is providing advice and information on for Council, or is going to undertake themselves.

Community Strategic Plan Reference: The Community Strategic Plan is Council's chief planning document. It outlines the aspirations and needs of the Orange community and is a 10-year plan to guide Council and community activity. Linking activities to the goals outlined in this plan helps keep everyone working toward the same vision.

Tasks: These are the individual tasks that need to be undertaken to complete the action or project successfully. There may only be one task, or there may be several tasks included in a project.

Responsibility of: Is this an action or project that Council and its staff are responsible for, or is this something the community committee is going to undertake?

Cost Implications: Are there any costs involved with the project? If any recommendations are being made that impact the already approved Council budget, this needs to go to a full general Council meeting for discussion and resolution.

Start and End Dates: Some activities will be short term activities, some will be for a much longer period, perhaps even across the entire Council term. Providing start and end dates gives the committee (and Council) a timeline and targets to work towards. Dates can always be adjusted as needed.

Comments/Progress: Any time there is movement or progress regarding an action or project, it is recorded to keep track of where it is up to and what needs to happen next.

Updated: Record the date of when the last changes to an activity or project were made. This will help identify any projects or initiatives that may have stalled and need action to be moved along.

2.2 Minutes of the Tidy Towns Community Committee 24 September 2025

RECORD NUMBER: 2025/2220

AUTHOR: Melissa Brennan, Administrative Assistant

EXECUTIVE SUMMARY

The Tidy Towns Community Committee met on 24 September 2025 and the recommendations from that meeting are provided to the Environmental Sustainability Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Tidy Towns Community Committee at its meeting held on 24 September 2025.
- 2 That the minutes of the Tidy Towns Community Committee from its meeting held on 24 September 2025 be adopted.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s key risk categories and the following comments are provided:

Service/Project Delivery	Services are provided within current budget allocations and staff resources.
Financial	No adverse impact, costs are mainly internal.
Reputation/Political	Tidy Towns Applications provide a positive impact on Council’s reputation.
Environment	No impacts from this report.
Compliance	Nil
People & WHS	Nil
Information Technology/ Cyber Security	Nil

SUPPORTING INFORMATION

The Agenda and Minutes are attached for information of Council.

ATTACHMENTS

- 1 Minutes of the Meeting of the Tidy Towns Community Committee held on 24 September 2025, 2025/2131[🔗](#)
- 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 24 September 2025, 2025/2004[🔗](#)

Attachment 1 Minutes of the Meeting of the Tidy Towns Community Committee held on 24 September 2025

**MINUTES OF THE TIDY TOWNS COMMUNITY COMMITTEE**

HELD IN COMMITTEE ROOM 3

ON 24 SEPTEMBER 2025

COMMENCING AT 10.06AM

1 INTRODUCTION**ATTENDANCE**

Cr Tony Mileto (Chairperson) (Mayor), Cr Marea Ruddy, Chris Gryllis, Eleanor Pratten, Natural Resources Coordinator

1.1 APOLOGIES**RECOMMENDATION****Member C Gryllis/Cr M Ruddy**

That the apologies be accepted from Director Development Services and Mr E Todman for the Tidy Towns Community Committee meeting on 24 September 2025.

1.2 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson conducted an Acknowledgement of Country.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

Nil.

2 PREVIOUS MINUTES**RECOMMENDATION****Member C Gryllis/Cr M Ruddy**

That the Minutes of the Meeting of the Tidy Towns Community Committee held on 18 June 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Tidy Towns Community Committee meeting held on 18 June 2025.

Attachment 1 Minutes of the Meeting of the Tidy Towns Community Committee held on 24 September 2025

3 GENERAL REPORTS

3.1 TIDY TOWNS AWARDS WEEKEND

TRIM REFERENCE: 2025/1940

Itinerary – The Committee discussed the itinerary for the weekend. Set delegation to attend. It was discussed and noted that Cr Tony Mileto and Cr Marea Ruddy are set to attend the dinner and presentation on the Saturday evening. Thanks to C Davis and G Wheeler for organising their attendance.

Natural Resources Coordinator mentioned two matters arising.

- Fred Maw will be acknowledged with an award on the Saturday night, Cr Tony Mileto was happy to reach out to the family and see if they had a family member to attend and collect on behalf of Fred Maw.
- We also had success in the categories announced in the Saturday morning session. The committee discussed the value of their time; The Natural Resources Coordinator and/ or Sustainability Officer will try to attend the opening and Saturday morning session.

Job numbers are not required as this has been organised by C Davis and G Wheeler. Thanks passed on again.

RECOMMENDATION**Member C Gryllis/Cr M Ruddy**

That the committee note Cr Mileto and Cr Ruddy are the set delegation to the Tidy Towns Awards in Parkes.

3.2 OPEN FORUM

TRIM REFERENCE: 2025/1943

Discussed renaming of the committee – with hopes we can align with the rebranding of the “Keep Australia Beautiful” Tidy Towns rebranding.

Discussed some media opportunities to build committee numbers and promote the city.

The Committee also reviewed the assessor visit from KAB Doug McDonald and noted it was a good day, and it was well received.

RECOMMENDATION**Member C Gryllis/Cr M Ruddy**

That the Open forum discussion be noted.

Attachment 1 Minutes of the Meeting of the Tidy Towns Community Committee held on 24 September 2025

3.3 TIDY TOWNS ACTION PLAN

TRIM REFERENCE: 2025/1942

Tidy Town Plaques have been located, C Gryllis mentioned Rotary would be interested in holding a working bee to install these.

The Charter was held over until the return of the Director Development Services.

The Natural Resources Coordinator to engage Council's Communications team for the 2026 campaign and pre 2026 to try to build the committee's membership base.

RECOMMENDATION**Member C Gryllis/Cr M Ruddy**

That the Committee review and update the action plan.

THE MEETING CLOSED AT 10.30AM.



TIDY TOWNS COMMUNITY COMMITTEE

AGENDA

24 SEPTEMBER 2025

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **TIDY TOWNS COMMUNITY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COMMITTEE ROOM 3** on **Wednesday, 24 September 2025** commencing at **10.00AM**.

Barry Omundson
CHIEF EXECUTIVE OFFICER

For apologies, please contact Andrew Cole on 6393 8025.

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 24 September 2025

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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1.3	Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests.....	3
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Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 24 September 2025

1 INTRODUCTION**MEMBERS**

Cr Tony Mileto (Chairperson) (Mayor), Cr Marea Ruddy, Chris Gryllis, Director Development Services, Natural Resources Coordinator

1.1 Apologies**1.2 Acknowledgement of Country**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Tidy Towns Community Committee at this meeting.

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 24 September 2025

2 PREVIOUS MINUTES

RECOMMENDATION

That the Minutes of the Meeting of the Tidy Towns Community Committee held on 18 June 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Tidy Towns Community Committee meeting held on 18 June 2025.

ATTACHMENTS

- 1 Minutes of the Meeting of the Tidy Towns Community Committee held on 18 June 2025

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 24 September 2025

ORANGE CITY COUNCIL**MINUTES OF THE
TIDY TOWNS COMMUNITY COMMITTEE**

HELD IN COMMITTEE ROOM 3

ON 18 JUNE 2025

COMMENCING AT 2.02PM

1 INTRODUCTION**ATTENDANCE**

Cr Tony Mileto (Chairperson) (Mayor), Cr Marea Ruddy, Chris Gryllis, Eli Todman, Natural Resources Coordinator

1.1 Apologies and Leave of Absence

RESOLVED**Member C Gryllis/Cr M Ruddy**

That the apologies be accepted from Director Development Services for the Tidy Towns Community Committee meeting on 18 June 2025.

1.2 Acknowledgement of Country

The Chairperson conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil.

2 PREVIOUS MINUTES**RESOLVED****Member C Gryllis/Cr M Ruddy**

That the Minutes of the Meeting of the Tidy Towns Community Committee held on 16 April 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Tidy Towns Community Committee meeting held on 16 April 2025.

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 24 September 2025

MINUTES OF TIDY TOWNS COMMUNITY COMMITTEE
18 JUNE 2025
3 PRESENTATIONS
3.1 CHAIRPERSON PRESENTATION - ENVIRONMENTAL SUSTAINABILITY POLICY COMMITTEE - 3 JUNE 2025

TRIM REFERENCE: 2025/1248

RECOMMENDATION
Member C Gryllis/Cr M Ruddy

That the Chairpersons report on the Committee on the Environmental Sustainability Policy Committee of 3 June 2025 be noted.

4 GENERAL REPORTS
4.1 NSW TIDY TOWNS AWARDS 2025 - APPLICATIONS

TRIM REFERENCE: 2025/1236

The Tidy Towns Committee will discuss the below categories for the NSW Tidy Towns Awards.

Waste Avoidance = Zest Fest – Sustainability Team/Events

- ✓ Progressing well waiting on some final comments from events and communications. Summary given by Sustainability Officer.

Community Spirit & Inclusion = Rainbow Festival – Sustainability Team/Events

- ✓ Progressing well waiting on some final comments from events and communications. Summary given by Sustainability Officer.

Liveable Town = Lake Canobolas Places to Swim – Natural Resources Team

- ✓ In draft for submission, Natural Resources Coordinator gave a full summary of the angle of approach for the application.

Biodiversity Conservation = Youth Week Tree Planting - Natural Resources, Sustainability, Youth Development Overall – Sustainability

- ✓ Summary given by Sustainability Officer, angle of approach agreed to submit it from the youth group angle.

Local Hero = Fred Maw – Community members

- ✓ Chris Gryllis to work towards collating information and passing it on to Natural Resources Coordinator.

Overall Award

- ✓ To be discussed in July meeting before submission and final review of all award drafts.

RECOMMENDATION
Member C Gryllis/Cr M Ruddy

That the committee note the discussion on the NSW Tidy Towns Awards 2025 Categories.

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 24 September 2025

MINUTES OF TIDY TOWNS COMMUNITY COMMITTEE**18 JUNE 2025****4.2 TIDY TOWNS AWARDS PLAQUES - ROTARY PARK "MT LINDSAY"**

TRIM REFERENCE: 2025/1239

The Committee discussed the report provided.

Chris Gryllis to take the motion of installing the plaques on the western facing side of the car park wall, to the three Rotary clubs of Orange to be discussed and approved at their next meeting then report the outcomes to the Tidy Towns Committee.

RECOMMENDATION**Member C Gryllis/Cr M Ruddy**

That the committee notes the discussion on the suitability of locating Tidy Towns awards plaques and Member Gryllis report back to the committee at the next meeting.

DISCUSSION ITEMS ARISING FROM GENERAL BUSINESS**Chris Gryllis – Committee name change**

Look at a name change to freshen up the Committee and drum up more interest from the community and align it with the NSW Sustainability Awards?

Cr M Ruddy - Correspondence email

Discussion around Cr Ruddy email correspondence relating to the promotion of the community committee by having quarterly business awards.

Beautiful Business Awards

How can we execute this?

- ✓ KAB Branding
- ✓ Are we the right committee to implement this initiative
 - Sustainability YES
 - Community impact – Community and Recreation – Scott Maunder
 - Beautiful Business – Corporate – Economics – Jen Sharp
- ✓ What's the format look like?
 - Judging panel of 3 staff different but relevant divisions, 2 councillors and a community member.
 - Quarterly or half yearly?

OPEN DISCUSSION OF FLOWING IDEAS FOR NEXT YEARS AWARDS

- ✓ Metro Hotel renovations – M Murphy
- ✓ Adventure Playground – Orange City Council
- ✓ Conservatorium – Orange City Council
- ✓ Sporting Precinct – Orange City Council
- ✓ Bloomfield Private Hospital – Ramsay Health Care
- ✓ Wentworth Golf Club – Orange Ex-Services Club
- ✓ Electricity Orange - Sustainability

THE MEETING CLOSED AT 2.40PM

**Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 24
September 2025**

3 GENERAL REPORTS**3.1 Tidy Towns Awards Weekend**

RECORD NUMBER: 2025/1940

AUTHOR: Andrew Cole, Coordinator Natural Resources

EXECUTIVE SUMMARY

The Tidy Towns Committee will discuss the below categories for the NSW Tidy Towns Awards.

- Itinerary
- Set your delegations
- Job numbers for bookings

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making”.

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

RECOMMENDATION

That the committee set a delegation to send to the awards in Parkes.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s key risk categories and the following comments are provided:

Service/Project Delivery	Nil.
Financial	Within current budget.
Reputation/Political	Positive - promotion of the City and Council.
Environment	Positive - showcases Council’s commitment
Compliance	Nil.
People & WHS	Nil.
Information Technology/Cyber Security	Nil.

SUPPORTING INFORMATION

A copy of the Tidy Towns Awards itinerary for 2025 is attached.

ATTACHMENTS

- 1 Invitation - Tidy Towns Weekend 2025 - Keep Australia Beautiful, D25/105402

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 24 September 2025

Attachment 1 Invitation - Tidy Towns Weekend 2025 - Keep Australia Beautiful

[Click here to view this email in a browser](#)



We are thrilled to invite you to the 2025 Tidy Towns Awards Weekend hosted by Keep Australia Beautiful NSW and Parkes from 10th to 12th October 2025.

Join us in celebrating the achievements of our awards program participants during this exciting event.

The weekend kicks off with a Welcome Function (including music, substantial appetizers (dinner substitute) and drinks) at the Cooke Park Pavilion on Friday 10 October 2025.

On Saturday morning at the Parkes Services Club, category winners will be announced, and we will hear some inspiring case studies from a selection of the 2025 awards entries.

Afterwards, there is time to visit Homegrown Parkes, a community event right next door that celebrates local produce, crafts, and sustainable living initiatives. It features a market with over 50 stalls where you can enjoy local artists' performances, and sample fresh food and refreshments. Your ticket will include a voucher to purchase your lunch at Homegrown.

In the afternoon, there is a choice of three tours - Lake Endeavour, the Parkes Wetlands and Splash Park (all 2024 winning Tidy Towns projects), or visit the famous icon, 'The Dish'.

The excitement will continue on Saturday evening at the Parkes Services Club for the awards presentation dinner, where in addition to revealing the remaining category winners and announcing the overall winner, attendees will enjoy live music and entertainment.

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 24 September 2025

Attachment 1 Invitation - Tidy Towns Weekend 2025 - Keep Australia Beautiful

The weekend will conclude with a BBQ breakfast on Sunday morning back at the Cooke Park Pavilion.

Don't miss out on this unforgettable, value-packed weekend filled with inspiration, community spirit, and recognition of those making a difference in keeping our towns beautiful.

[CLICK HERE TO BOOK YOUR TICKETS NOW](#)

THANK YOU TO OUR 2025 AWARDS AND EVENT SUPPORTERS



BOOKINGS CLOSE 12PM WEDNESDAY 8 OCTOBER 2025

PRELIMINARY SCHEDULE

[Click here to download the program in a printable format](#)

Friday 10 October 2025

1830 - 2030 Welcome Function @ Cooke Park Pavilion
Includes dinner and drinks.

Saturday 11 October 2025

0930 - 1200 Category Awards and Case Studies @ Parkes Services Club

1200 - 1400 Homegrown Parkes & Lunch in Cooke Park, Parkes

1400 - 1600 Parkes Tours

- Tour 1: Lake Endeavour

- Tour 2: Parkes Wetlands and Splash Park

- Tour 3: The Dish (Murrumbidgee - CSIRO's Parkes Radio Telescope)

1800 - 2200 Awards Dinner @ Parkes Services Club

Sunday 12 October 2025

0700 - 0900 Farewell BBQ Breakfast @ Cooke Park Pavilion

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 24 September 2025

Attachment 1 Invitation - Tidy Towns Weekend 2025 - Keep Australia Beautiful

TICKETS

	Standard	Late	All amounts include GST. Late fees apply from 13 Sep 2025. <i>*Please contact our office to obtain the promotional code to access KAB NSW Member tickets.</i>
KAB NSW Member	\$330	\$350	
Non Member	\$350	\$380	
Dinner Ticket Only	\$170	\$170	

[CLICK HERE TO BOOK YOUR TICKETS NOW](#)

BOOKING ENQUIRIES

Please contact us by [email](#) at any time, or call us during office hours on 0402 111 252.

Keep Australia Beautiful NSW
Suite 29, Level 1, 93 George Street
Parramatta NSW 2150
T: 02 8594 4000
E: info@kabnsw.org.au



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**Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 24
September 2025**

3.2 Open Forum

RECORD NUMBER: 2025/1943
AUTHOR: Andrew Cole, Coordinator Natural Resources

EXECUTIVE SUMMARY

The Tidy Towns Committee will have an open forum discussion.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making”.

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

RECOMMENDATION

That the committee discuss items arising and resolve an issue if applicable.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s key risk categories and the following comments are provided:

Service/Project Delivery	Nil
Financial	Nil
Reputation/Political	Nil
Environment	Nil
Compliance	Nil
People & WHS	Nil
Information Technology/Cyber Security	Nil

SUPPORTING INFORMATION

Nil.

**Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 24
September 2025**

3.3 Tidy Towns Action Plan

RECORD NUMBER: 2025/1942

AUTHOR: Andrew Cole, Coordinator Natural Resources

EXECUTIVE SUMMARY

The Tidy Towns Committee to discuss the progress of the action plan.

- Tidy Towns plaques located.
- Update from Chris Gryllis on Rotary meetings to review if all clubs are happy with the wall.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “13.3 Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making”.

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

RECOMMENDATION

That the Committee review and update the action plan.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s key risk categories and the following comments are provided:

Service/Project Delivery	Nil
Financial	Nil
Reputation/Political	Nil
Environment	Nil
Compliance	Nil
People & WHS	Nil
Information Technology/Cyber Security	Nil

SUPPORTING INFORMATION

A copy of the action plan is attached for review.

ATTACHMENTS

- 1 Tidy Towns Community Committee Action Plan - 2025, D25/31565

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 24 September 2025
Attachment 1 Tidy Towns Community Committee Action Plan - 2025
COMMUNITY COMMITTEE ACTION PLAN
TIDY TOWNS

D25/31565

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	START DATE	END DATE	COMMENTS/PROGRESS	UPDATED
Action		Locate and investigate plaques for Rotary Park	Natural Resources Coordinator				Added to the new Action Plan from 2025	
Action		Tidy Towns Charter and focus needs to be reviewed	Director Development Services				Added to the new Action Plan from 2025	
Action		Engage the communications and Engagement team to boost Tidy Towns Committee	Natural Resources Coordinator				Added to the new Action Plan from 2025	

Attachment 2 Agenda of the Meeting of the Tidy Towns Community Committee held on 24 September 2025

Attachment 1 Tidy Towns Community Committee Action Plan - 2025



D25/31565**SUPPORTING INFORMATION ON COMPLETING AND UPDATING THE ACTION PLAN**

The Community Committee Action Plan outlines what the committee will contribute during the Council term. It should be **updated at least after each meeting**, and otherwise as required.

This template is provided to assist in developing the action plan, and to provide consistency across all community committees.

Action/Project: The general activity or project that the committee is providing advice and information on for Council, or is going to undertake themselves.

Community Strategic Plan Reference: The Community Strategic Plan is Council's chief planning document. It outlines the aspirations and needs of the Orange community and is a 10-year plan to guide Council and community activity. Linking activities to the goals outlined in this plan helps keep everyone working toward the same vision.

Tasks: These are the individual tasks that need to be undertaken to complete the action or project successfully. There may only be one task, or there may be several tasks included in a project.

Responsibility of: Is this an action or project that Council and its staff are responsible for, or is this something the community committee is going to undertake?

Cost Implications: Are there any costs involved with the project? If any recommendations are being made that impact the already approved Council budget, this needs to go to a full general Council meeting for discussion and resolution.

Start and End Dates: Some activities will be short term activities, some will be for a much longer period, perhaps even across the entire Council term. Providing start and end dates gives the committee (and Council) a timeline and targets to work towards. Dates can always be adjusted as needed.

Comments/Progress: Any time there is movement or progress regarding an action or project, it is recorded to keep track of where it is up to and what needs to happen next.

Updated: Record the date of when the last changes to an activity or project were made. This will help identify any projects or initiatives that may have stalled and need action to be moved along.

Tidy Towns Community Committee - Action Plan

2

2.3 Minutes of the Environmental Sustainability Community Committee 3 October 2025

RECORD NUMBER: 2025/2273

AUTHOR: Eleanor Pratten, Sustainability Project Officer

EXECUTIVE SUMMARY

The minutes of the Environmental Sustainability Community Committee held on 3 October 2025 are provided to the Environmental Sustainability Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “8.2 Develop and promote initiatives to reduce water, energy and water waste in consultation with the community”.

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Environmental Sustainability Community Committee at its meeting held on 3 October 2025.
- 2 That the minutes of the Environmental Sustainability Community Committee from its meeting held on 3 October 2025 be adopted.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s key risk categories and the following comments are provided:

Service/Project Delivery	Nil.
Financial	Nil.
Reputation/Political	Nil.
Environment	Nil.
Compliance	Nil.
People & WHS	Nil.
Information Technology/ Cyber Security	Nil.

SUPPORTING INFORMATION

The Agenda and Minutes of the meeting are attached for the information of Council.

ATTACHMENTS

- 1 Minutes of the Meeting of the Environmental Sustainability Community Committee held on 3 October 2025, 2025/2136 [↓](#)
- 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 3 October 2025, 2025/2053 [↓](#)

Attachment 1 Minutes of the Meeting of the Environmental Sustainability Community Committee held on 3 October 2025



MINUTES OF THE ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE**HELD IN COUNCILLORS' WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE****ON 3 OCTOBER 2025****COMMENCING AT 8:01AM**

1 INTRODUCTION**ATTENDANCE**

Cr David Mallard (Chairperson), Cr Melanie McDonell (*partially Audiovisual link*), Peter West (*audiovisual link*), Andrew Kennedy, Stephen Nugent, Reg Kidd (*audiovisual link*), Shahreen Alford, Jennifer Lacey, Cynthia Jarratt, Belana Oliver, Water Treatment Manager, Water and Sewerage Strategic Manager

1.1 APOLOGIES

Nil.

1.2 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson conducted an Acknowledgement of Country.

Member C Jarratt joined the meeting with the time being 8:03AM

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

Nil.

2 PREVIOUS MINUTES**RESOLVED****Mr R Kidd/Member A Kennedy**

That the Minutes of the Meeting of the Environmental Sustainability Community Committee held on 1 August 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Environmental Sustainability Community Committee meeting held on 1 August 2025.

Cr M McDonell left the audiovisual link with the time being 8:16AM

Cr M McDonell returned to the meeting in person with the time being 8:19AM

Attachment 1 Minutes of the Meeting of the Environmental Sustainability Community Committee held on 3 October 2025

3 OCTOBER 2025

3 PRESENTATIONS

3.1 CHAIRPERSON REPORT

TRIM REFERENCE: 2025/1991

The Chair provided an update on the outcomes from the Environmental Sustainability Policy Committee on the 2nd of September where the recommendation from ESCC for Council staff to deliver community engagement on National Water Week was approved. An overview of the communications campaign developed for National Water Week and Water Night was presented by the Water and Sewer Strategic Manager.

The Chair provided an update on the textiles recycling trial and reminded members that the [Strategic Policy ST54- Climate Change](#) is currently on exhibition for comment.

RECOMMENDATION**Member A Kennedy/Member S Alford**

That the Environmental Sustainability Community Committee acknowledge the verbal report provided by the Chair.

3.2 PROCESS IMPROVEMENT MICROSOFT TEAMS DEMONSTRATION

TRIM REFERENCE: 2025/2021

The Chair provided an update on the Process Improvement Meeting, where members sat with one of Council's IT staff to test accessibility to the Microsoft Teams *Committee – Environmental Sustainability* Channel. The Sustainability Project Officer then provided a brief demonstration of the utility of MS Teams for ESCC.

RECOMMENDATION**Cr M McDonell/Member S Nugent**

1. That Council Staff work with ESCC members to facilitate the use of Microsoft Teams for streamlined communication and collaboration in between meetings.
2. That the Environmental Sustainability Community Committee acknowledge the MS Teams demonstration by the Sustainability Project Officer.

Attachment 1 Minutes of the Meeting of the Environmental Sustainability Community Committee held on 3 October 2025

3 OCTOBER 2025

4 GENERAL REPORTS

4.1 PROJECT GROUP UPDATES

TRIM REFERENCE: 2025/2016

Member S Alford provided an update on behalf of the Biodiversity Project Group. The group met with the Coordinator of Strategic Planning and the Natural Resource Coordinator for an update on the biodiversity mapping, the Biodiversity Strategy and weed management. The Biodiversity Project Group offered their support as required for these projects. Member S Alford indicated that the Nelson Park Rifle Range Creek restoration is progressing. Member B Oliver will join the Biodiversity Working Group.

The Chair provided an update on the Climate Change Project Group and their most recent meeting with the Sustainability Team on the Community Climate Change Management Plan. Member S Nugent shared Electrify 2800 experience at the Sustainable Living Week.

RECOMMENDATION**Member B Oliver/Member S Nugent**

That the Environmental Sustainability Community Committee acknowledge the verbal reports provided by the project groups.

Member P West left the meeting with the time being 8:56AM**Member C Jarratt left the meeting with the time being 8:57AM****4.2 SUSTAINABILITY PROGRAMS REPORT**

TRIM REFERENCE: 2025/2023

The Chair invited feedback on the attached Sustainability Works Report. Member A Kennedy was pleased with the report and applauded Council for the work being undertaken. He requested visual representation of Council's strategic policies and documents and how they work together to direct Council projects. Member S Nugent suggested adding targets for the waste diversion rates.

RECOMMENDATION**Member S Alford/Cr M McDonell**

That the Environmental Sustainability Community Committee acknowledge the information provided in the report.

THE MEETING CLOSED AT 9:27AM



ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE

AGENDA

3 OCTOBER 2025

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE** on **Friday, 3 October 2025** commencing at **8AM**.

Barry Omundson
CHIEF EXECUTIVE OFFICER

For apologies, please contact Eli Todman on 6393 8208.

**Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community
Committee held on 3 October 2025**

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

1	INTRODUCTION.....	3
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1.2	Acknowledgement of Country.....	3
1.3	Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests.....	3
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**Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community
Committee held on 3 October 2025**

1 INTRODUCTION**MEMBERS**

Cr David Mallard (Chairperson), Cr Melanie McDonell, Peter West, Nick King, Andrew Kennedy, Stephen Nugent, Reg Kidd, Shahreen Alford, Amanda Lockwood, Jennifer Lacey, Cyril Smith, Cynthia Jarratt, Belana Oliver, Director Development Services, Manager Building and Environment, Water Treatment Manager, Manager City Presentation, Manager Waste Services and Technical Support, Water and Sewerage Strategic Manager

1.1 Apologies**1.2 Acknowledgement of Country**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Environmental Sustainability Community Committee at this meeting.

Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 3 October 2025

2 PREVIOUS MINUTES**RECOMMENDATION**

That the Minutes of the Meeting of the Environmental Sustainability Community Committee held on 1 August 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Environmental Sustainability Community Committee meeting held on 1 August 2025.

ATTACHMENTS

- 1 Minutes of the Meeting of the Environmental Sustainability Community Committee held on 1 August 2025

**Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community
Committee held on 3 October 2025**

ORANGE CITY COUNCIL**MINUTES OF THE****ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE****HELD IN COUNCILLORS' WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE****ON 1 AUGUST 2025****COMMENCING AT 8.02AM**

1 INTRODUCTION**ATTENDANCE**

Cr David Mallard (Chairperson), Cr Melanie McDonell, Nick King, Andrew Kennedy, Reg Kidd (*Audiovisual Link*), Shahreen Alford, Amanda Lockwood, Cyril Smith, Cynthia Jarratt (*Audiovisual Link*), Belana Oliver, Director Development Services, Water Treatment Manager, Water and Sewerage Strategic Manager, Sustainability Project Officer, Sustainability Officer.

1.1 Apologies and Leave of Absence

RESOLVED**Member A Lockwood / Member N King**

That the apologies be accepted from Jennifer Lacey, Stephen Nugent and Peter West for the Environmental Sustainability Community Committee meeting on 1 August 2025.

1.2 Acknowledgement of Country

The Chairperson conducted an Acknowledgement of Country.

Cr M McDonell joined the meeting with the time being 8:06am

**1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than
significant non-pecuniary interests**

Nil.

2 PREVIOUS MINUTES**RESOLVED****Member A Kennedy/Member A Lockwood**

That the Minutes of the Meeting of the Environmental Sustainability Community Committee held on 6 June 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Environmental Sustainability Community Committee meeting held on 6 June 2025.

Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 3 October 2025

MINUTES OF ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE 1 AUGUST 2025

3 PRESENTATIONS

3.1 CHAIRPERSON REPORT

TRIM REFERENCE: 2025/1503

The Chair provided an update on the outcomes from the Council meeting on 17 June, the Council meeting on 1 July, the Environment Sustainability Policy Committee meeting on 1 July, and the Council meeting on 15 July.

The Chair reminded members that the [Redmond Place Development Control Plan](#) is on exhibition for comment until 6 August 2025.

A request was made to upload the *Q&A Document* from the Electrify Your Home event to the Orange City Council website for others to access.

RECOMMENDATION

Member S Alford/Cr M McDonell

That the Environmental Sustainability Community Committee acknowledge the verbal report provided by the Chair.

3.2 WATER SECURITY UPDATE

TRIM REFERENCE: 2025/1514

The Water and Sewerage Strategic Manager provided an update on water security projects currently underway at Orange City Council, and how these projects align with the focus areas in the [Macquarie-Castlereagh Regional Water Strategy](#).

The Water Treatment Manager will share a contact at Quakers Hill Wastewater Treatment Plant to ESCC members so they can progress with organising a tour of the site. A virtual tour is also available online [here](#).

A suggestion was made for more education and reporting on water use and water security to the community, particularly during National Water Week (20-26 October 2025).

RECOMMENDATION

Member R Kidd/Member S Alford

1. That Council consider participation in National Water Week, to be held from 20 to 26 October 2025.
2. That the Environmental Sustainability Community Committee acknowledge the verbal report provided by the Water and Sewerage Strategic Manager.

Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 3 October 2025

MINUTES OF ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE 1 AUGUST 2025

4 GENERAL REPORTS

4.1 CNSWJO EMISSIONS REDUCTION REGIONAL OPPORTUNITIES REPORT

TRIM REFERENCE: 2025/1492

The Chair advised members that the Central NSW Joint Organisation has received a third round of funding from the NSW Department of Climate Change, Energy, the Environment and Water to support emission reduction projects across the CNSWJO Councils.

The Chair encouraged members to review the [CNSWJO Emission Reduction Regional Opportunities Report](#) and advised that the [NSW Net Zero Community Emissions Guide](#) is available and would be a useful document to support the work of the Climate Change Project Group.

RECOMMENDATION

Member C Smith/Member A Kennedy

That the Environmental Sustainability Community Committee acknowledges the CNSWJO Regional Opportunities Report.

4.2 PROJECT GROUP UPDATES

TRIM REFERENCE: 2025/1504

Member S Alford provided an update on behalf of the Biodiversity Project Group. The Director of Development Services will prepare a report on Council's Biosecurity Plans and Biodiversity Strategy for consideration of the Biodiversity Project Group.

The Chair provided an update on the Climate Change Working Group. The Group is yet to meet but is hoping to schedule an initial meeting for the week commencing 11 August.

Both groups will complete the Action Plans for the next ESCC meeting in October.

Cr M McDonell confirmed she will join the Biodiversity Project Group.

Member B Oliver will confirm her participation in a Project Group after some further consideration.

The [Circular Future Forum](#), which is being held from the 3-5 September 2025 at Banksia was shared by Member R Kidd for the committee members to consider.

RECOMMENDATION

Member A Lockwood/Cr M McDonell

That the Environmental Sustainability Community Committee acknowledge the verbal reports provided by the project groups.

THE MEETING CLOSED AT 9.10AM.

Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 3 October 2025

3 PRESENTATIONS**3.1 Chairperson Report**

The Chairperson will provide a verbal report with feedback on Council's adoption of Committee recommendations and share any other information relevant to the ESCC.

3.2 Process Improvement Microsoft Teams Demonstration

Staff, with the support of the Process Improvement Team, will conduct a short demonstration of Microsoft Teams to demonstrate its possible utility for ESCC.

**Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community
Committee held on 3 October 2025**

4 GENERAL REPORTS**4.1 Project Group Updates**

RECORD NUMBER: 2025/2016

AUTHOR: Eleanor Pratten, Sustainability Project Officer

EXECUTIVE SUMMARY

This is an opportunity for project groups to provide a verbal update on current focus areas.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “8.2 Develop and promote initiatives to reduce water, energy and water waste in consultation with the community”.

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

RECOMMENDATION

That the Environmental Sustainability Community Committee acknowledge the verbal reports provided by the project groups.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s key risk categories, and the following comments are provided:

Service/Project Delivery	Nil.
Financial	Nil.
Reputation/Political	Nil.
Environment	Nil.
Compliance	Nil.
People & WHS	Nil.
Information Technology/Cyber Security	Nil.

ATTACHMENTS

- 1 Community Committee Action Plan, D25/108056

Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 3 October 2025
Attachment 1 Community Committee Action Plan
COMMUNITY COMMITTEE ACTION PLAN
ENVIRONMENTAL SUSTAINABILITY

D25/108056

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	START DATE	END DATE	COMMENTS/PROGRESS	UPDATED
BIODIVERSITY								
Biodiversity Strategy	7.1: Ensure best practice in climate change mitigation and adaptation options for Council and community projects	- Review draft table of content for strategy - Staff to share development pathway for native vegetation clearing - Staff to provide update on biodiversity mapping	Staff	TBC				26/08/2025
Biosecurity "Plan"	7.1: Ensure best practice in climate change mitigation and adaptation options for Council and community projects	Staff to identify opportunities for group input into biosecurity programs	Staff	Nil				26/08/2025

Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 3 October 2025
Attachment 1 Community Committee Action Plan

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	START DATE	END DATE	COMMENTS/PROGRESS	UPDATED
Nelson Park / Rifle Rang Creek restoration	7.1: Ensure best practice in climate change mitigation and adaptation options for Council and community projects	- Develop high-level project plan - Identify funding opportunities - Brief PTWCC and relevant council staff on project details	Committee	TBC				26/08/2025
CLIMATE ACTION								
Community Climate Change Management Plan	8.2: Develop and promote initiatives to reduce water, energy and water waste in consultation with the community.	- Review and provide feedback on existing Council Community climate plans - Review NSW Gov toolkit - Investigate development of survey for SL Expo	- Community members - Staff	Nil				21/08/2025
Sustainable Living Week	8.2: Develop and promote initiatives to reduce water, energy and	Promote activities with networks	- Community members - Staff	Nil				21/08/2025

Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 3 October 2025
Attachment 1 Community Committee Action Plan

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	START DATE	END DATE	COMMENTS/PROGRESS	UPDATED
	water waste in consultation with the community.	Post event report shared with committee						
PROCESS IMPROVEMENT								
Agenda process	13.3: Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making.	Draft agenda template	Staff	Nil				
Staff project updates	13.3: Provide opportunities for widespread and quality engagement and, where appropriate, shared decision making.	Draft sustainability works report	Staff	Nil				
Collaboration	13.3: Provide opportunities for widespread and quality	Investigate Teams and possible training	Staff	Nil				10/09/2025

ESCC Action Plan 2025 - 2028

3

Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 3 October 2025
Attachment 1 Community Committee Action Plan

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	START DATE	END DATE	COMMENTS/PROGRESS	UPDATED
	engagement and, where appropriate, shared decision making.	setup/training session						

SUPPORTING INFORMATION ON COMPLETING AND UPDATING THE ACTION PLAN

The Community Committee Action Plan outlines what the committee will contribute during the Council term. It should be **updated at least after each meeting**, and otherwise as required.

This template is provided to assist in developing the action plan, and to provide consistency across all community committees.

Action/Project: The general activity or project that the committee is providing advice and information on for Council, or is going to undertake themselves.

Community Strategic Plan Reference: The Community Strategic Plan is Council's chief planning document. It outlines the aspirations and needs of the Orange community and is a 10-year plan to guide Council and community activity. Linking activities to the goals outlined in this plan helps keep everyone working toward the same vision.

Tasks: These are the individual tasks that need to be undertaken to complete the action or project successfully. There may only be one task, or there may be several tasks included in a project.

Responsibility of: Is this an action or project that Council and its staff are responsible for, or is this something the community committee is going to undertake?

Cost Implications: Are there any costs involved with the project? If any recommendations are being made that impact the already approved Council budget, this needs to go to a full general Council meeting for discussion and resolution.

Start and End Dates: Some activities will be short term activities, some will be for a much longer period, perhaps even across the entire Council term. Providing start and end dates gives the committee (and Council) a timeline and targets to work towards. Dates can always be adjusted as needed.

Comments/Progress: Any time there is movement or progress regarding an action or project, it is recorded to keep track of where it is up to and what needs

Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 3 October 2025

Attachment 1 Community Committee Action Plan

to happen next.

Updated: Record the date of when the last changes to an activity or project were made. This will help identify any projects or initiatives that may have stalled and need action to be moved along.

**Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community
Committee held on 3 October 2025**

4.2 Sustainability Programs Report

RECORD NUMBER: 2025/2023

AUTHOR: Eleanor Pratten, Sustainability Project Officer

EXECUTIVE SUMMARY

The purpose of this report is to keep Environmental Sustainability Community Committee members informed on sustainability programs at Orange City Council.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “8.2 Develop and promote initiatives to reduce water, energy and water waste in consultation with the community”.

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

RECOMMENDATION

That the Environmental Sustainability Community Committee acknowledge the information provided in the report.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s key risk categories, and the following comments are provided:

Service/Project Delivery	Nil.
Financial	Nil.
Reputation/Political	Nil.
Environment	Nil.
Compliance	Nil.
People & WHS	Nil.
Information Technology/Cyber Security	Nil.

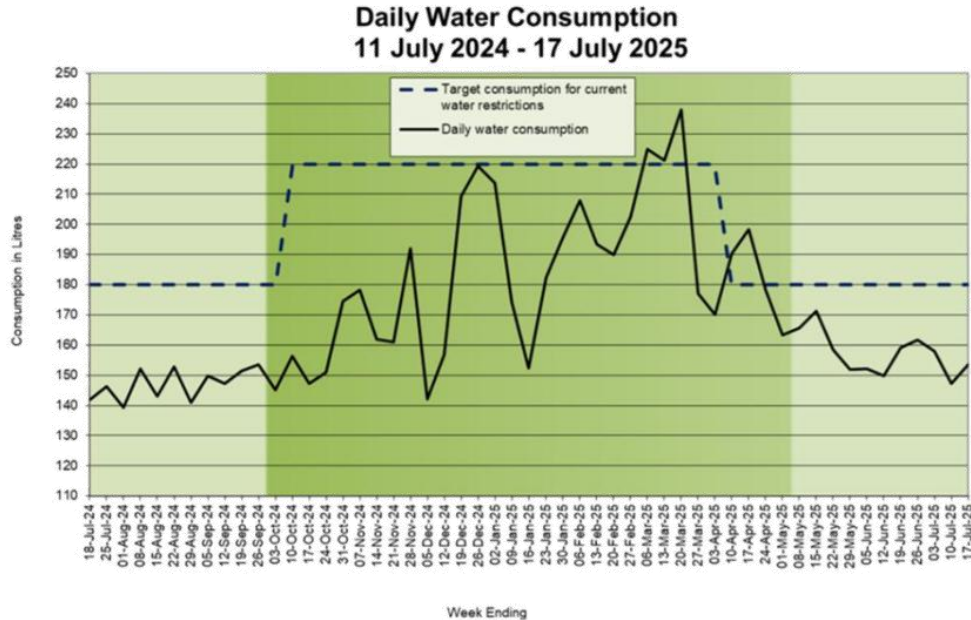
SUPPORTING INFORMATION**Water**

Permanent Water Saving Standards came into effect on Friday 25 June 2021.

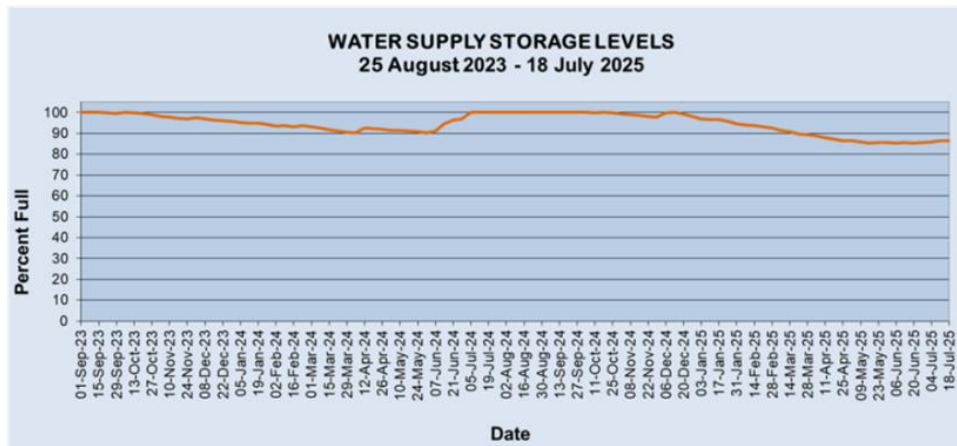
Average daily residential water consumption for the period 13 June 2025 to 17 July 2025 was 156 litres per person per day.

Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 3 October 2025
4.2 Sustainability Programs Report

The graph below shows average daily residential water consumption trend since 11 July 2024 to 17 July 2025.


Water storage levels

The water storage trend for the combined storages from 25 August 2023 to 18 July 2025 is shown in the graph below.


Waste and recycling

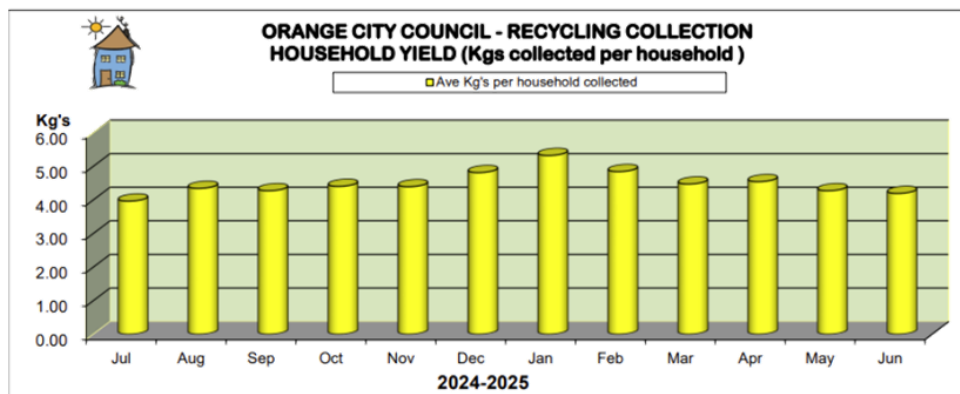
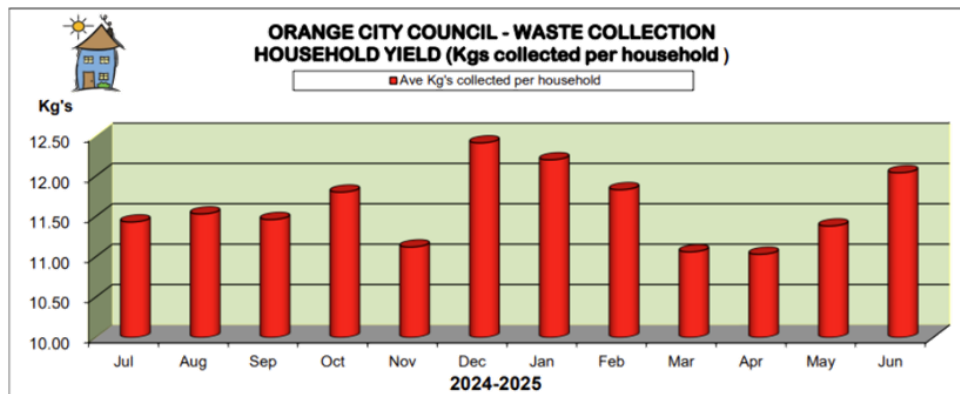
Recent tonnages and contamination for residential kerbside collection.

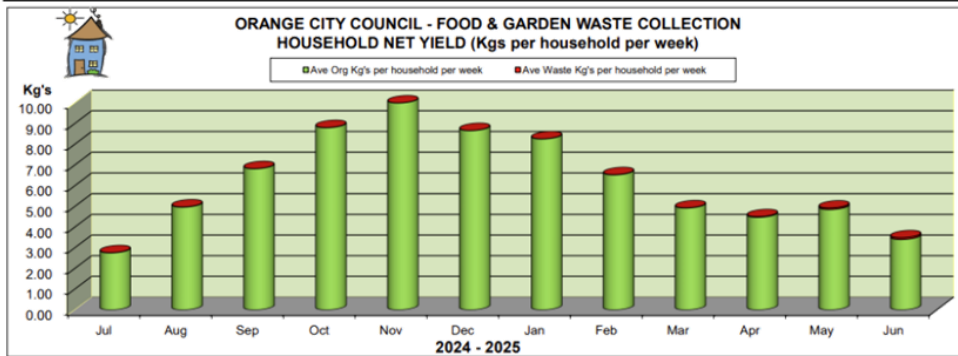
	Waste landfill	Recycling	FOGO
Tonnage	744.38 tonnes	186.46 tonnes	274.88 tonnes

Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 3 October 2025
4.2 Sustainability Programs Report

Contamination	22.19% recyclables*	11.18%	2.15%
	23.08% organics*		

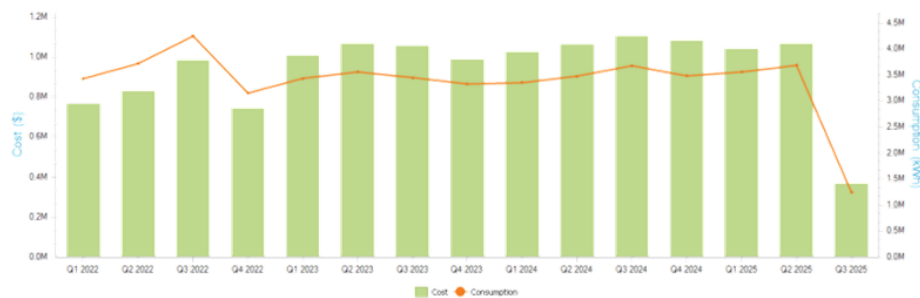
*Auditing of the red lid general waste bins occurred in July 2025. Results indicate the typical waste bin has 22.19% recyclables within it; 23.08% organics within it and the residual waste element makes up the remaining 54.73%. Continued education and the upcoming Scrap Together Campaign (coordinated by NetWaste) will promote better utilisation of the bins to achieve enhanced resource recovery and minimisation of waste to landfill.



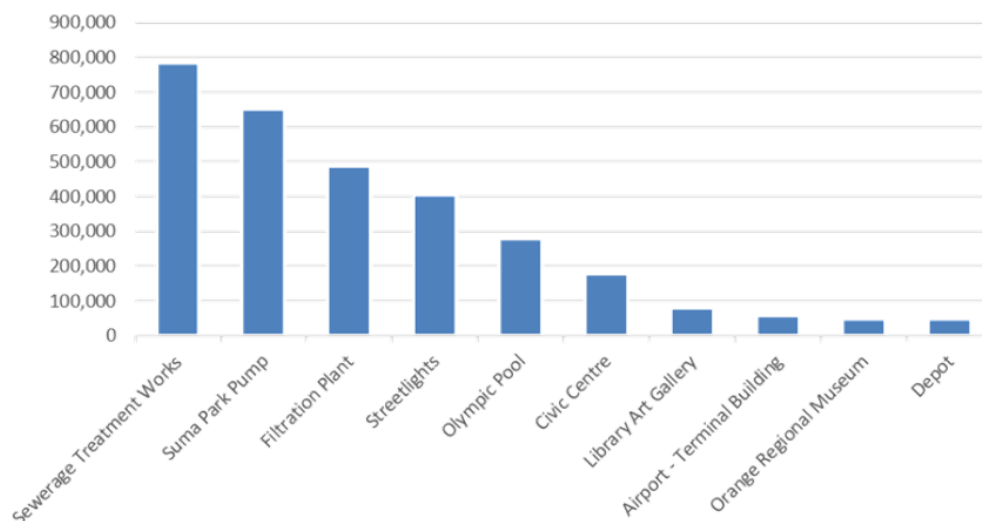
Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 3 October 2025
4.2 Sustainability Programs Report

Electricity Consumption

Council historical electricity consumption across all sites is presented below. Please note all electricity is sourced from 100% Renewable Energy (Iberdrola) or Greenpower (AGL).

Quarterly Data Charts



The graph below shows the top 10 energy consuming sites during Q2 2025.



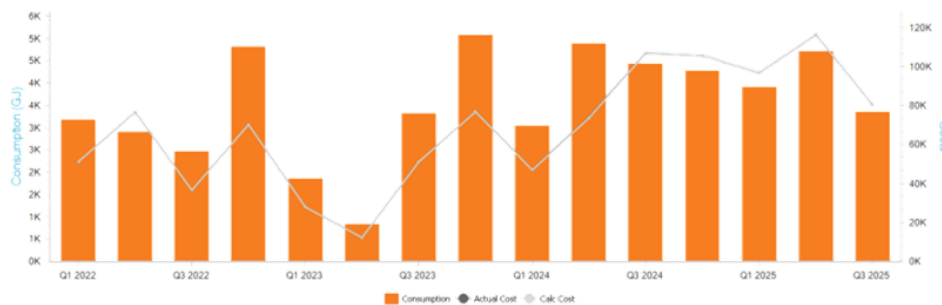
Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 3 October 2025
4.2 Sustainability Programs Report
Electricity Generation

Council has 19 sites with solar PV arrays, with sizes ranging from 1.4kW (Botanic Gardens) up to 198kW (Aquatic Centre), with a total capacity of 743kW. Of these sites, 6 can be monitored remotely.

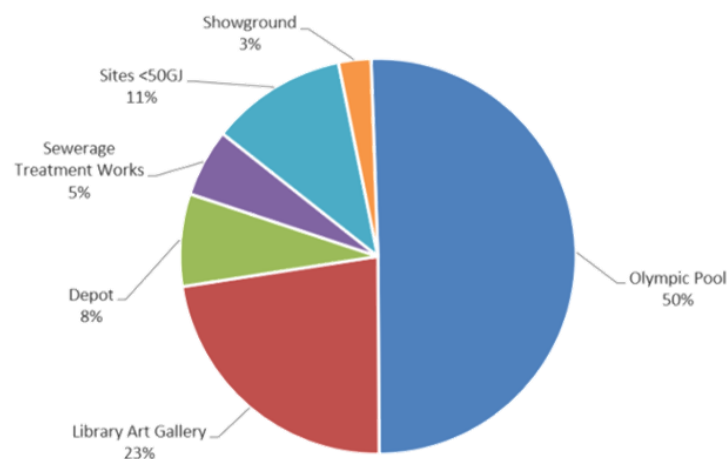
Gas Consumption

Council has 19 sites currently with a gas connection. Historical consumption is presented in the graph below. Please note discrepancies in historic gas consumption are due to gaps in data captured. This issue was rectified in Q3 2023.

Quarterly Data Charts



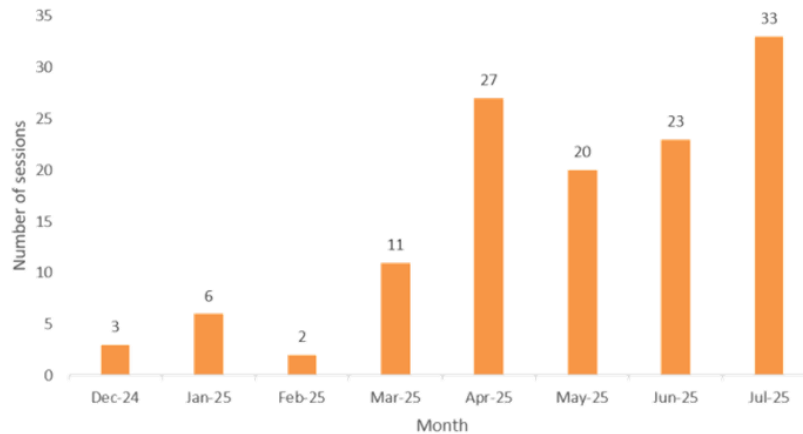
The graph below presents the share of gas usage by council facilities during the July–September 2025 period.


Electric Vehicle Charging Stations Usage

Council operates 9 charging ports across 4 sites.

Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community Committee held on 3 October 2025
4.2 Sustainability Programs Report

Charging sessions (the number of times a vehicle has been plugged in to charge), since December 2024 are presented below.



Note the EV Charger integration dates are as follows:

- Lake Canobolas – 18 December 2024
- Botanic Gardens – 18 December 2024
- Aquatic Centre - 10 January 2025
- Library – 10 March 2025

Natural Resource Management

Quarter 1, 2025 – 2026

3 COMMUNITY DAYS	2,654 PLANTS PLANTED FOR REGEN AND BIODIVERSITY	4 SPECIAL PROJECTS	7 REF'S	5,500 FINGERLINGS RELEASES AND STOCKING
✓ 1 Ploughman's ✓ 1x Black Sallie Reserve ✓ 1 x Waratahs	✓ Ploughman's ✓ Black Sallie ✓ Waratahs ✓ Lake Canobolas	✓ National tree day ✓ Black Sallie Walking Loop ✓ Biobanking ✓ Lake Spill Way	✓ Commented on for biosecurity and biodiversity	✓ Lake Canobolas ✓ Spring Creek

General Project Updates

**Attachment 2 Agenda of the Meeting of the Environmental Sustainability Community
Committee held on 3 October 2025**

4.2 Sustainability Programs Report**Grant Applications**

Community Energy Upgrades Fund: Council has submitted a grant application seeking \$1.4 million co-contribution to support the supply and installation of a 740-kW ground-mounted solar and battery system at the Orange Filtration Plant. The outcome of the application is expected to be announced in the first quarter of 2026.

Grid Enhanced Technologies: The Central NSW Joint Organisation has submitted a regional application focused on implementing grid-enhancing technologies across water and sewer infrastructure in the Central West. As part of this initiative, a 760-kWh battery system is proposed for the Orange Wastewater Treatment Plant. This system aims to reduce peak demand charges, with the potential to deliver annual savings of approximately \$155,000.

Ophir Road Resource Recovery upgrade: EPA grant will fund the installation of a new Public Waste Disposal system at ORRRC on the lower-level carpark area using 5 x "L-Bins" whereby the public can reverse up to the bins to unload small loads of self-hauled waste. This will facilitate enhanced resource recovery and minimise traffic congestion to the upper level public receival bins/Recovery Shop/CRC building. This system will also improve public safety of potential falls from height at the upper level receival bins which will be dedicated to tipper-trailers and small trucks and light weight commingled recyclables.

Climate Change Management Plan

Sustainable Council Buildings Policy: A draft policy and accompanying standards have been developed to guide sustainable practices in council buildings. A workshop was held with key users to ensure the proposed processes are practical and the documentation is user-friendly. Staff will continue reviewing relevant sections before presenting the policy to the Executive Leadership Team for internal adoption.

Key outcomes of the policy include:

- Eliminating gas from all new facilities, refurbishments, and equipment replacements.
- Embedding energy efficiency and sustainability into building design guidelines and operational practices.

Water education: The Water and Sewer Team are working with the Communications Team to promote Water Night and National Water Week (20th – 26 October).

Emissions Reduction Plan

Biofilters: Four gas biofilters are operating at the Euchareena Road Resource Recovery Centre Landfill on cell 1. Monitoring will commence later this year. See the recent [media release](#) for more details.

<https://www.orange.nsw.gov.au/news/technology-is-changing-the-way-we-manage-landfill-but-recycling-organic-waste-is-still-the-best-way-to-reduce-emissions/>