



ORDINARY MEETING OF COUNCIL

AGENDA

4 NOVEMBER 2025

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **ORDINARY MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 4 November 2025** commencing at **6:30 PM**.

Barry Omundson
CHIEF EXECUTIVE OFFICER

For apologies, please contact Executive Support on 6393 8391.

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building by the rear entrance and gather at the breezeway between the Library and Art Gallery buildings. This is Council's designated emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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	Finance - Chaired by Cr Steven Peterson	
	Infrastructure - Chaired by Cr Jeff Whitton	
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	Services - Chaired by Cr Marea Ruddy	
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1 INTRODUCTION

1.1 Apologies and Leave of Absence

1.2 Livestreaming and Recording

This Council Meeting is being livestreamed and recorded. By speaking at the Council Meeting you agree to being livestreamed and recorded. Please ensure that if and when you speak at this Council Meeting that you ensure you are respectful to others and use appropriate language at all times. Orange City Council accepts no liability for any defamatory or offensive remarks or gestures made during the course of this Council Meeting. A recording will be made for administrative purposes and will be available to Councillors.

1.3 Acknowledgement of Country

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.4 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Councillors now disclose any conflicts of interest in matters under consideration by the Council at this meeting.

COUNCIL MEETING ADJOURNS FOR THE CONDUCT OF THE OPEN FORUM**COUNCIL MEETING RESUMES****2 MAYORAL MINUTES**

Nil

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**RECOMMENDATION**

That the Minutes of the Ordinary Meeting of Orange City Council held on 21 October 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Council meeting held on 21 October 2025.

ATTACHMENTS

- 1 Minutes of the Ordinary Meeting of Orange City Council held on 21 October 2025



MINUTES OF THE ORDINARY MEETING OF COUNCIL
HELD IN COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE
ON 21 OCTOBER 2025
COMMENCING AT 6:30 PM

1 INTRODUCTION

ATTENDANCE

Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Chief Executive Officer, Acting Director Corporate & Commercial Services (Redmond), Acting Director Development Services (Troy), Director Community, Recreation & Cultural Services, Director Technical Services, Manager Corporate Governance, Governance Officer (Budworth), Governance Officer (Robinson), Communications Lead, Manager Engineering Services, Governance Lead, Manager People and Culture

1.1 APOLOGIES

Nil

1.2 LIVESTREAMING AND RECORDING

The Mayor advised that the meeting was being livestreamed and recorded.

1.3 ACKNOWLEDGEMENT OF COUNTRY

Cr Mallard conducted an Acknowledgement of Country.

1.4 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

Nil

1.5 OPENING PRAYER

Pastor Peter Kinsella of the New Life Church led the Council in Prayer.

RESOLVED - 25/559**Cr T Mileto/Cr M McDonell**

That the following Late Item be permitted to be considered at the Council Meeting of 21 October 2025:

- Item 6.4 - CEO Recruitment Update

For: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Against: Nil

Absent: Nil

2 MAYORAL MINUTES

Nil

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

RESOLVED - 25/560**Cr J Whitton/Cr T Greenhalgh**

That the Minutes of the Ordinary Meeting of Orange City Council held on 7 October 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Council meeting held on 7 October 2025.

For: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Against: Nil

Absent: Nil

4 NOTICES OF MOTION/NOTICES OF RESCISSION

4.1 NOTICE OF RESCISSION - COUNCILLOR ATTENDANCE AT EXTERNAL EVENTS

TRIM REFERENCE: 2025/2162

MOTION

Cr T Greenhalgh/Cr G Judge

That Council rescind the following resolution of Council from its meeting on 7 October 2025:

4.1 NOTICE OF MOTION - COUNCILLOR ATTENDANCE AT EXTERNAL EVENTS

TRIM REFERENCE: 2025/1969

RESOLVED - 25/506

Cr J Stedman/Cr G Power

That Council resolves:

- 1 That no more than half of sitting Councillors attend any given external event, conference or forum on behalf of Council, where a ticket has been paid for by Council or through donation to Council.
- 2 To ensure that Councillors who have not yet attended a ticketed event during the current calendar year are given priority in allocation, so that opportunities are distributed equitably and attendance is not concentrated amongst a smaller group.
- 3 That any Councillor who fails to provide a Post Attendance report within four ordinary meetings will not be eligible to attend another external event within the same calendar year.
- 4 That the Chief Executive Officer causes Strategic Policy ST03 – Councillor Payment of Expenses and Provision of Facilities to be updated in accordance with the resolution.

For: Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr J Whitton

Against: Cr T Mileto (Mayor), Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman

Absent: Nil

THE RESCISSION MOTION ON BEING PUT WAS LOST

4.2 NOTICE OF MOTION - ENVIRONMENTAL PLANNING AND ASSESSMENT (PLANNING SYSTEM REFORMS) BILL 2025

TRIM REFERENCE: 2025/2171

MOTION

Cr D Mallard/Cr M McDonell

That Council:

- 1 Notes with concern that the Environmental Planning and Assessment (Planning System Reforms) Bill 2025 reduces local planning control and transparency, increases risk of corruption in planning processes, and will decrease community input and confidence in planning decisions,
- 2 Writes to the Premier, the Leader of the Opposition, the Minister and Shadow Ministers for Planning and Public Spaces, and the Member for Orange opposing the passage of the bill in its current form and requesting the opportunity for formal public consultation on these reforms,
- 3 Write to the President and CEO of Local Government New South Wales (LGNSW) to express our concern that the statement issued by LGNSW on 18 September welcoming these reforms is not consistent with the LGNSW policy platform and was released without consultation with the Board, and
- 4 Advocates through the Central NSW Joint Organisation for a coordinated response to these reforms.

AMENDMENT

Cr T Mileto/Cr J Whitton

That Council defers consideration of Notice of Motion – Environmental Planning & Assessment (Planning System Reforms) Bill 2025 for the purpose of obtaining additional information.

For: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr J Whitton

Against: Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman

Absent: Nil

THE AMENDMENT ON BEING PUT WAS LOST

THE MOTION ON BEING PUT WAS CARRIED

RESOLVED - 25/561

Cr D Mallard/Cr M McDonell

That Council:

- 1 Notes with concern that the Environmental Planning and Assessment (Planning System Reforms) Bill 2025 reduces local planning control and transparency, increases risk of corruption in planning processes, and will decrease community input and confidence in planning decisions,
- 2 Writes to the Premier, the Leader of the Opposition, the Minister and Shadow Ministers for Planning and Public Spaces, and the Member for Orange opposing the passage of the bill in its current form and requesting the opportunity for formal public consultation on these reforms,
- 3 Write to the President and CEO of Local Government New South Wales (LGNSW) to express our concern that the statement issued by LGNSW on 18 September welcoming these reforms is not consistent with the LGNSW policy platform and was released without consultation with the Board, and
- 4 Advocates through the Central NSW Joint Organisation for a coordinated response to these reforms.

For: Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman

Against: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr J Whitton

Absent: Nil

Cr Mileto asked the Acting Director Development Services and if he could shed light on this issue.
The Acting Director Development Services advised that no additional information can be provided at this stage. Information could be provided to Councillors on what the known impacts could be.

Cr Mileto asked how long it would be before Council received additional information about the changes.

The Acting Director Development Services advised there is no timeframe and suggested that if the bill does pass it, changes will come in stages. Some changes can be undertaken quicker such as the Planning Panels through direction of the Minister, others such as Development Application changes could take quite a few months. Planning practitioners have not been briefed on the changes at this stage noting that additional details are dependent on the State Government.

5 GENERAL REPORTS

5.1 CONFIRMATION OF MINUTES FROM POLICY COMMITTEE MEETINGS 7 OCTOBER 2025

TRIM REFERENCE: 2025/1917

RESOLVED - 25/562

Cr T Greenhalgh/Cr K Duffy

- 1 That the Minutes of the Planning & Development Policy Committee at its meeting held on 7 October 2025 be and are hereby confirmed as a true and accurate record of the proceedings noting the correction to voting on item 2.8 with Cr Kinghorne declaring an interest in this item and leaving the chamber for debate and voting.
- 2 That the Minutes of the Finance Policy Committee at its meeting held on 7 October 2025 be and are hereby confirmed as a true and accurate record of the proceedings.
- 3 That the Minutes of the Infrastructure Policy Committee at its meeting held on 7 October 2025 be and are hereby confirmed as a true and accurate record of the proceedings.
- 4 That the Minutes of the Services Policy Committee at its meeting held on 7 October 2025 be and are hereby confirmed as a true and accurate record of the proceedings.

For: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Against: Nil

Absent: Nil

QUESTION TAKEN ON NOTICE

Cr K Duffy

Cr Duffy asked for clarification relating to the property at Lot 218 Hawke Lane whether the subdivision was subject to usage of funds from the Water/Sewer restricted fund.

5.2 STATEMENT OF INVESTMENTS - SEPTEMBER 2025

TRIM REFERENCE: 2025/2184

RESOLVED - 25/563

Cr S Peterson/Cr M Ruddy

That Council resolves to:

- 1 Note the Statement of Investments for the period September 2025.
- 2 Adopt the certification of the Responsible Accounting Officer.

For: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Against: Nil

Absent: Nil

5.3 RESPONSES TO QUESTIONS TAKEN ON NOTICE

TRIM REFERENCE: 2025/2122

RESOLVED - 25/564**Cr T Greenhalgh/Cr J Stedman**

That the information contained in the report on responses to Questions Taken on Notice be acknowledged.

For: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Against: Nil

Absent: Nil

Cr Greenhalgh asked what happens if Council cannot access the Planning report relating to this Development Application.

The Director Technical Services advised that it does not change the decision. It was approved back in 1985 and is possibly no longer in our physical records. It has been approved and built although has been built narrower than the current standard.

Cr Greenhalgh asked why trees were planted in narrow streets, residents are unable park their cars on the road as doing so would not allow for emergency services to pass.

The Director Technical Services advised that it is a balance around our street trees and city amenity.

Cr Mileto referred to the land for the Solar Panels at Cadia Road currently zoned as rural residential and asked what implications that would have on the Development Application, the Western Regional Planning Panel's awareness of the zoning and what the process is for rezoning.

The Director Community, Recreation & Cultural Services advised that the portion of the land subject to a business venture is provided to the Valuer General for valuation, which is then rated as a business instead of residential, rural or rural residential. The rates for a business rating are higher than residential, rural residential or primary reproduction. The C3 zoning was considered by the Western Regional Planning Panel in its determination and if required a zoning change, it would have been addressed in the application.

5.4 STRATEGIC POLICY REVIEW - CODE OF MEETING PRACTICE

TRIM REFERENCE: 2025/2163

RESOLVED - 25/565**Cr S Peterson/Cr J Stedman**

That Council resolves the place Strategic Policy ST02 – Code of Meeting Practice on Exhibition for a period of at least 28 days with the following inclusions:

- a. That Council resolves to hold Meetings on the following occasions:
 - The First and Third Tuesday of each month (except January), commencing at 6.30pm.
 - On the First Tuesday of each month, Policy Meetings will also be held.
- b. That no Meetings be planned for January each year
- c. That a Public Forum be held at each meeting with Speaker Registrations due 2 hours prior to a meeting.
- d. That the Mandatory provisions of the Model Code be exhibited and include the following Optional Clauses:
 - cl 4.2 (a) – (z) – Rules for Public Forums, including that a member of the public attending a public forum via audio visual link must ensure their camera is turned on.
 - cl 5.2 – Dress & Protocol – Council does not set a dress code for meetings and Council does not require Councillors to stand when the Mayor enters the Chamber or when addressing the Meeting.
 - cl 14 – That Council allows members of the Public to make representations on items to be considered in Closed Session of Council.
 - cl 15.10 – Dealing with Disorder – All Chairpersons may expel any person other than a Councillor, Councillors may only be expelled by resolution of Council.
 - cl 17 – Recommitting Resolutions to correct an Error
 - cl 18 – Time Limits on Council Meetings as 9.30pm from a 6.30pm start.

For: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonnell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Against: Nil

Absent: Nil

QUESTION ON NOTICE**Cr F Kinghorne**

Cr Kinghorne asked for clarification on declaring interests at Briefings and whether that excluded her from attendance at such briefings.

6 CLOSED MEETING

In accordance with the Local Government Act 1993, and the Local Government (General) Regulation 2021, in the opinion of the Chief Executive Officer, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

In response to a question from the Mayor, the Chief Executive Officer advised that no written submissions had been received relating to any item listed for consideration by the Closed Meeting of Council.

The Mayor extended an invitation to any member of the public present at the meeting to make a presentation to the Council as to whether the meeting should be closed for a particular item.

RESOLVED - 25/566**Cr K Duffy/Cr G Judge**

That Council adjourn into a Closed Meeting and members of the press and public be excluded from the Closed Meeting, and access to the correspondence and reports relating to the items considered during the course of the Closed Meeting be withheld unless declassified by separate resolution. This action is taken in accordance with Section 10A(2) of the Local Government Act, 1993 as the items listed come within the following provisions:

6.1 Voting Delegates for LGNSW Annual Conference Motions and Board Election

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (f) matters affecting the security of the Council, Councillors, Council staff or Council property.

6.2 Proposed sale part Lot 702 DP 1318039

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (d)i commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

6.3 Lease Hangar C - Orange Airport

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

6.4 CEO Recruitment Update

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (a) personnel matters concerning particular individuals (other than councillors).

For: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Against: Nil

Absent: Nil

The Mayor declared the Ordinary Meeting of Council adjourned for the conduct of the Closed Meeting at 7:46PM.

The Mayor declared the Ordinary Meeting of Council resumed at 8:23 PM.

7 RESOLUTIONS FROM CLOSED MEETING

The Manager Corporate Governance read out the following resolutions made in the Closed Meeting of Council.

6.1 VOTING DELEGATES FOR LGNSW ANNUAL CONFERENCE MOTIONS AND BOARD ELECTION

TRIM REFERENCE: 2025/1887

RESOLVED - 25/567**Cr G Power/Cr K Duffy**

That Council resolved Three (3) Councillors to be voting delegates for the 2025 LGNSW Annual Conference and LGNSW Board election and advise LGNSW prior to 5pm on Tuesday 7 November 2025.

For: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Against: Nil

Absent: Nil

6.2 PROPOSED SALE PART LOT 702 DP 1318039

TRIM REFERENCE: 2025/2113

RESOLVED - 25/568**Cr S Peterson/Cr J Stedman**

That Council resolves:

- 1 To grant delegation to the Chief Executive Officer to accept an offer to purchase Part Lot 702 DP 1318039 within a 5% range of the valuation obtained.
- 2 That approval be granted for the use of the Council Seal on any necessary documentation if require.
- 3 That following any subdivision the remaining Council owned land be reclassified as Operational.

For: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Against: Nil

Absent: Nil

6.3 LEASE HANGAR C - ORANGE AIRPORT

TRIM REFERENCE: 2025/2045

RESOLVED - 25/569**Cr M Ruddy/Cr G Judge**

- 1 That Council enter into a lease with the purchaser of Hangar C for a term of 5 years plus one 5-year option.
- 2 That approval be granted for the use of the Council Seal on all relevant documents.

For: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Against: Nil

Absent: Nil

The Chief Executive Officer and all Staff with the exception of the Manager Corporate Governance and Manager People & Culture left the meeting with the time being 8.02pm

6.4 CEO RECRUITMENT UPDATE

TRIM REFERENCE: 2025/2185

RESOLVED - 25/570**Cr T Mileto/Cr J Stedman**

- 1 That Council note the Councillors feedback from the previous recruitment and proposal to recommence recruitment of the full-term Chief Executive Officer.
- 2 That Council determined the selection panel with one additional panel member.

For: Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr M Ruddy, Cr J Stedman, Cr J Whitton

Against: Nil

Absent: Nil

THE MEETING CLOSED AT 8:25 PM.

This is Page Number 10 and the Final Page of the Minutes of the Ordinary Meeting of Orange City Council held on 21 October 2025.

COUNCIL MEETING ADJOURNS FOR THE CONDUCT OF THE POLICY COMMITTEES

Planning & Development - Chaired by Melanie McDonell

Environmental Sustainability - Chaired by Cr David Mallard

Finance - Chaired by Cr Steven Peterson

Infrastructure - Chaired by Cr Jeff Whitton

Recreation & Culture - Chaired by Cr Tammy Greenhalgh

Services - Chaired by Cr Marea Ruddy

Regional & Economic Development - Chaired by Cr Tony Mileto (Mayor)

COUNCIL MEETING RESUMES

4 NOTICES OF MOTION/NOTICES OF RESCISSION

4.1 Notice of Motion - Code of Meeting Practice

RECORD NUMBER: 2025/2272

We, **CR STEVEN PETERSON AND CR FRANCES KINGHORNE** wish to move the following Notice of Motion at the Council Meeting of 4 November 2025:

MOTION

That Council advocate to the State Government for greater transparency by requesting that the rationale for the recent changes to the mandatory provisions of the Code of Meeting Practice be made publicly available, and further request that the following changes be reconsidered and modified:

- **5.19 - A modification that allows Councillors to attend Council meetings by audio link if they are unable to attend in person for any reason not just for medical and caring responsibilities.**
- **3.31-3.32 - A modification to allow briefing sessions to Councillors for business listed on the agenda if briefings are publicly available.**

BACKGROUND

Orange City Council is comprised of Councillors who have numerous other work, family, community and health commitments on top of their council role. It is not possible or reasonable for part-time Councillors to be available full-time for Council duties. Therefore, joining meetings remotely when away for work or personal reasons should be permitted and encouraged as being of better use to the community than simply being an apology and not participating.

The ability for briefings to be given to Councillors is an opportunity for information to be provided to allow for informed decisions. Concerns about transparency could be met by having briefings available to the public or recorded.

Signed Cr Steven Peterson Cr Frances Kinghorne

STAFF COMMENT

Through the Office of Local Government (OLG), the Minister is determined to provide, as a minimum, the same principals as the State Legislative Assembly, and has modelled much of the behavioural change in the new Code of Meeting Practice on that forum. Attending in person is one such provision the OLG is strong on.

The briefing element and our inability to do so come January 1 (or when the new Code is adopted), has been well and truly canvassed with the OLG. At this stage based on workshops conducted by the OLG with approx. 300 other GM\CEO's and Councillors the briefing element is unlikely to change - at this stage.

I think from a practicality perspective this coming year there will be real examples for OLG to assess and advise the Minister for some form of adjustments. But now, OLG proceeding with the changes.

FINANCIAL/RESOURCING IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

5 GENERAL REPORTS

5.1 Circular Futures Forum - Innovating Sustainability in Regional NSW - Post Conference Report

RECORD NUMBER: 2025/1895

AUTHOR: Catherine Davis, Executive Support Manager

EXECUTIVE SUMMARY

Over 3-5 September 2025, Councillors Mallard and Stedman attended the 2025 Circular Futures Forum at Banksia in Orange. This Forum is designed to encourage change and progress conversation on circular economy in Australia.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “14.1 Work in partnership with other councils, regional organisations and State and Federal Governments”.

FINANCIAL IMPLICATIONS

Councillors attended within a yearly budget allocation.

POLICY AND GOVERNANCE IMPLICATIONS

This report is in line with Council Policy on conference attendance.

RECOMMENDATION

That the report by the Executive Support Manager on the Circular Futures Forum be noted.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s key risk categories and the following comments are provided:

Service/Project Delivery	Nil
Financial	Nil
Reputation/Political	Nil
Environment	Nil
Compliance	Nil
People & WHS	Nil
Information Technology/Cyber Security	Nil

SUPPORTING INFORMATION

This Forum included hands-on workshops, cutting edge expert presentations and impactful case studies. This Forum is considered a launchpad for bold ideas and actionable solutions. A gathering of powerful panel discussions, networking opportunities and interactive sessions that tackle the pressing challenges of sustainability, resource efficiency, and decarbonisation.

While deeply rooted in regional insights, the Forum is a game-changing opportunity for the eager to collaborate, innovate and drive the future of circular economy in Australia.

5.1 Circular Futures Forum - Innovating Sustainability in Regional NSW - Post Conference Report

COUNCILLOR TAKEAWAYS

Cr Jamie Stedman

Program Highlights

The planet's resources are finite; and our traditional model of "take-make-dispose" is simply not sustainable. The Circular Futures Forum brought together the changemakers – those who have tasked themselves with helping guide us towards systems and ideas that prioritise re-use, recycling, and responsible production through all stages of a products life cycle. Circular Futures encourages "circularity" through innovation, collaboration, and policy changes that support resource efficiency and environmental stewardship, ultimately striving for a future where economic growth aligns with ecological well-being and social prosperity.

Key take aways

From a waste management perspective, the responsibilities this generation has to shift our thinking, change our over-consumerism, and find ways to be more "circularly responsible" in our product building.

Notable Learnings Relevant to Council Strategies and Operations

What can we do as a Council?

I believe we are already moving in the right direction, however a shift that encourages all Councillors, and those that come next, to prioritise our long-term thinking and planning would be encouraging. Some ideas may include:

- Lead by example as a Council by adopting circular principles in operations and community initiatives.
- Re-evaluate procurement policies to favour products built for durability, repairability, and recyclability.
- Endure we're building our knowledge of 'what is' a circular economy.
- Invest in educational programs for residents and businesses to highlight the advantages of practices like composting, upcycling, thus building that circular knowledge.

Seek out and collaborate with local innovators and organisations to:

- Pilot innovative solutions in waste reduction.
- Support the development of circular business models.
- Create incentives for sustainable product design.

Some additional thoughts/ideas

- Advocate for regional and national policy changes that reflect circular values.
- Work towards making circularity an everyday reality, ensuring the community thrives within the planet's limits for future generations.

Cr David Mallard

Program Highlights

This was a very well-executed conference in terms of the structure and range of the sessions. It opened with some keynote presentations to set the context for thinking and talking about circularity, then went into a mix of panel sessions and presentations digging deeper into a range of topics, along with a sequence of two small-group circular economy practice workshops across the two days.

5.1 Circular Futures Forum - Innovating Sustainability in Regional NSW - Post Conference Report

The opening presentations by from Lisa McLean (Circular Australia) and Cameron Kaufmann (Coreo) worked together very well to give a clear outline of the challenges and opportunities involved in transitioning to a circular economy, and some of the key principles we need to engage with. I appreciate that these speakers made their slides available as well, so we can continue delving into the ideas and resources they were only able to briefly introduce us to.

Many of the panel sessions had excellent discussions involving people whose organisations are doing innovative work changing how we use resources and how we think about what we'll do with products at their end of life, e.g., Pete Morrison from Green Timber Technology here in Orange, Andrew Taylor from the Regional Circularity Co-Operative of Bega. They highlighted that across a whole range of sectors and resource types, there is already creative thinking and work happening, and there are solutions we can begin to build on as we look for local opportunities to shift to circularity.

The practical workshops facilitated by UNSW's Sandeep Kirpalani and Anirban Ghose were an interesting and fun opportunity for us to work in groups to identify challenges involving specific products/materials and through a design thinking process develop a prototype solution. It helped to crystallise the idea that by coming together in regional partnerships and intentionally shifting our thinking, we can make the shift from the problems of a linear economy to begin designing, implementing and evaluating circular solutions.

Notable Learnings Relevant to Council Strategies and Operations

Some of the key overall takeaways (particularly from the opening keynotes) for me were:

- The extent of the problem – human-made structures and products now outweigh the total mass of the living world, and most of it has been built in our lifetime (check out the “Technomass” section of the visual story at <https://biocubes.net/>).
- The intersection of the three key environmental crises – biodiversity loss, climate crisis, and depletion of natural resources – and their cumulative impact that we face humanitarian and economic crisis unless we address them together.
- The two major things we'll need to move from a linear “take-make-waste” economy/society to a circular economy/society are:
 - Mindset shift – We need to recognise the value in everything that has been made and used, and seek to maintain as much of that value as possible.
 - Systems thinking – We need to design and create connected cyclic systems rather than treating products in isolation as a thing that is made from resources, then used, then disposed of.

In terms of Council's strategies and operations, our thinking about waste will need to radically shift in the near future. Even as we're going through a process of entering our next decade-long arrangement for waste services, we need to embrace and lead in driving changes in how our entire community thinks about and behaves with used products and materials.

This is about more than diversion from landfill and changing what goes into which bins. Recycling is a long way down the list of circular strategies that we'll need to pursue – we need to seek ways to promote, educate and facilitate the other options, e.g., refuse, rethink, reduce, reuse, repair, refurbish, remanufacture, or repurpose.

5.1 Circular Futures Forum - Innovating Sustainability in Regional NSW - Post Conference Report

But this also creates opportunities for social and economic development, in addition to the environmental benefits. By understanding our existing local stakeholders, industry sectors and resources, Council can work with other organisations – business, non-government and government – to identify and develop opportunities that create local circular connections, which can create new jobs and industries, as well as building new social connections, e.g., libraries of things, repair skill-sharing sessions/communities, etc.

The sessions across the forum's two days gave those of us who attended many examples and case studies where this work is already happening elsewhere, as well as some connections with other local, regional and nationwide contacts who we can look to collaborate with or tap into for information and inspiration.

As one final observation, through a speaker from Sustainability Victoria I got a sense that the approach of governments differs across the two states. Victoria's state government appears to work to not only develop state-level and regional strategies, but to actively engage with regional organisations and local governments to develop those strategies and then to identify how they can be implemented.

It seems in NSW we might have guiding state strategies and targets, and some resourcing to regions and councils (typically made available through competitive grants), but we're left more to our own devices as to whether we come up with our own plans and what those plans look like. I'd suggest there are pros and cons to each approach. I think in our context this allows us to get on with finding and looking to deliver our own local innovations and capitalise on opportunities in circularity – and it's imperative that we do so – but when systemic changes are needed it seems we should also be looking to advocate for some coherent strategy and resourcing at the same time.

5.2 Fees and Charges Amendments - Post Exhibition

RECORD NUMBER: 2025/2250

AUTHOR: Janessa Constantine, Manager Corporate Governance

EXECUTIVE SUMMARY

The activities and operations of Council are constantly changing and evolving and as such alterations are required to Councils fees and charges register.

The proposed changes have been on public exhibition from 14 September 2025 to 17 October 2025. No Submissions were received. It is now recommended that Council adopt the new fee structure for Pound Fees and Food Premises Inspections.

Pound Fees (page 38) - Surrender Fee (Risk to Community Safety) - \$0

Inspections (page 89) - Food Premises (Charities and Community Not-For-Profit) - \$0

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “15.3 Ensure financial stability and support efficient ongoing operation”.

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

New fees and charges must be advertised for 28 days in accordance with the Local Government Act.

RECOMMENDATION

That Council resolves to adopt the amendments to Council’s Fees and Charges for 2025/2026 to:

- **Pound Fees - Surrender Fee (Risk to Community Safety) - \$0**
- **Inspections - Food Premises (Charities and Community Not-For-Profit).**

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s key risk categories and the following comments are provided:

Service/Project Delivery	Increased demand for services may impact operational capacity and response times.
Financial	Foregone revenue may affect cost recovery and place pressure on related service budgets.
Reputation/Political	The initiative may be positively received by the community but could raise equity concerns among other fee-paying groups.
Environment	Changes in surrender practices may influence animal management outcomes and environmental impacts.
Compliance	Fee adjustments must comply with Council’s adopted Revenue Policy and relevant legislative frameworks.
People & WHS	Higher service volumes may increase workload and safety risks for frontline staff.
Information Technology/ Cyber Security	System updates may be required to reflect fee changes and ensure accurate data management.

5.2 Fees and Charges Amendments - Post Exhibition

SUPPORTING INFORMATION

The following proposed changes were placed on public exhibition for a period of at least 28 days with no submissions received.

Existing Pound Fees

Pound Fees

Name	Year 24/25 Fee (incl. GST)	Fee (excl. GST)	Year 25/26 GST	Fee (incl. GST)	Statutory	GST
Cat at Pound – after 24hrs/per day	\$35.00	\$36.00	\$0.00	\$36.00	N	N
Dog at Pound – after 24hrs/per day	\$35.00	\$36.00	\$0.00	\$36.00	N	N
Microchipping	\$30.00	\$27.27	\$2.73	\$30.00	N	Y
Veterinary Costs (minor)	As per charged by vet				N	Y
Impound 1st time (not applicable if registered)	\$75.00	\$78.00	\$0.00	\$78.00	N	N
2nd of subsequent - Impound within 12 months	\$119.00	\$124.00	\$0.00	\$124.00	N	N
Surrender Fee	\$200.00	\$200.00	\$0.00	\$200.00	N	N
Borrowing of Trap Cage - per day	\$5.00	\$4.55	\$0.45	\$5.00	N	Y
Borrowing of Trap Cage - Refundable Bond Payment	\$50.00	\$50.00	\$0.00	\$50.00	N	N
Pensioner/Concession Card Discount	30% discount of total fee for 1st impound (does not apply to 2nd or subsequent impound within 12 months)				N	N

New Addition Proposed:

Activity	Existing fee Ex GST	Proposed fee Ex GST	Justification
Pound Fees - Surrender Fee (Risk to Community Safety)	N/A	\$0.00	To further enable Council officers to mitigate risks to community safety posed by problem animals by allowing no-cost surrendering of such animals to Council by owners.

Existing Inspection Fees:

Environmental Health

Annual Permits

Under S68 (1) of the Local Government Act 1993 and the NSW Food Act 2003.

Name	Year 24/25 Fee (incl. GST)	Fee (excl. GST)	Year 25/26 GST	Fee (incl. GST)	Statutory	GST
Temporary Food Permit - Shows & Markets	\$0.00	\$44.00	\$0.00	\$44.00	N	N
Temporary Food Permit - Sporting Groups, charities & Not for profit	\$0.00	\$44.00	\$0.00	\$44.00	N	N

Inspections

Name	Year 24/25 Fee (incl. GST)	Fee (excl. GST)	Year 25/26 GST	Fee (incl. GST)	Statutory	GST
Food premises (clause 11)	\$227.00	\$236.00	\$0.00	\$236.00	Y	N
Food Premises reinspection due to non-compliance	\$172.75	\$142.00	\$0.00	\$142.00	Y	N
Improvement notice fee (Clause 6)	\$330.00	\$330.00	\$0.00	\$330.00	Y	N
Food premises pre-purchase consultation (per hour)	\$350.00	\$350.00	\$0.00	\$350.00	N	N
Inspection due to complaint (substantiated)	\$175.00	\$175.00	\$0.00	\$175.00	Y	N
Commercial pools & spa public health water quality inspection	\$195.00	\$205.00	\$0.00	\$205.00	N	N
Cooling towers	\$252.70	\$262.80	\$0.00	\$262.80	N	N
Hairdresser	\$103.00	\$107.00	\$0.00	\$107.00	N	N
Skin penetration	\$170.00	\$170.00	\$0.00	\$170.00	N	N
Temporary food premises (shows & markets)	\$100.00	\$71.00	\$0.00	\$71.00	Y	N
Temporary food premises (sporting groups, charities and not for profit)	\$42.00	\$0.00	\$0.00	\$0.00	Y	N
Mobile food van	\$100.00	\$106.50	\$0.00	\$106.50	Y	N
Food vendor (multiple)	\$340.00	\$340.00	\$0.00	\$340.00	N	N
Pre trade/advice (new premises onsite) - where a private certifier is involved	\$238.00	\$248.00	\$0.00	\$248.00	N	N

5.2 Fees and Charges Amendments - Post Exhibition

New Addition Proposed:

Activity	Existing fee Ex GST	Proposed fee Ex GST	Justification
Inspections – Food Premises (Charities and Community Not- For-Profit)	N/A	\$0.00	To reduce the cost burden of organisations providing valuable services to those in need in our community.

5.3 Christmas/New Year Recess 2025/2026

RECORD NUMBER: 2025/1817

AUTHOR: Jen Sharp, Director Corporate & Commercial Services

EXECUTIVE SUMMARY

This report seeks approval to close The Civic Centre, Giyalang Ganya, Central West Libraries and Works Depot for the Christmas period from 2pm on Wednesday, 24 December 2025 to Friday 2 January 2026 (inclusive) and for Council to delegate authority to the Mayor, Chairperson of the Planning and Development Committee and the Chief Executive Officer to determine development applications and planning matters (except matters that cannot be delegated under Section 377(1) of the Local Government Act) over the recess period.

This has been standard practice in past years to ensure the development application processes and deadlines are managed and that staff are able to take a break over the Christmas period.

Traditionally, this is a quiet time for Council, however some services continue to operate, and staff are on-call in the event of an emergency. Council Meetings are also not generally held in January. The first meeting in 2026 is proposed for 3 February 2026.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “15.1 Provide representative, responsible and accountable community governance”.

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

The delegation of authority to the Mayor, Chairperson of the Planning and Development Committee and the Chief Executive Officer will be in accordance with the Local Government Act 1993. Matters unable to be considered by this delegation will be referred to the next meeting after the recess period, scheduled for 3 February 2026.

RECOMMENDATION

That Council resolves:

- 1 The Civic Centre, Giyalang Ganya, Central West Libraries and Works Depot close down for the Christmas period from 2pm on Wednesday, 24 December 2025 to Friday 2 January 2026 (inclusive);**
- 2 During the period 25 December 2025 to 30 January 2026, Council delegate its function to determine development applications and planning matters, with the exception of matters that cannot be delegated under the Local Government Act 1993 or the Environmental Planning and Assessment Act 1979, in circumstances where it is unreasonable to defer consideration of the matter, to the Mayor, Chairperson of the Planning and Development Committee, and the Chief Executive Officer (so that the Chief Executive Officer and either the Mayor OR the Chairperson of the Planning and Development Committee, are available to determine matters).**

5.3 Christmas/New Year Recess 2025/2026

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

Service/Project Delivery	Temporary closure may affect service availability and response times for community requests, however essential services will remain open or be available over the Christmas New Year period. Keeping the close down period to a minimum and having essential services on call will ensure services continue to be provided to the community. Council's after hours service will refer matters to on call staff as required. The proposed delegation over the recess period will ensure the timely determination of applications and planning matters over this period, ensuring Council's level of service can be maintained. This will also ensure that applicants are not unreasonably delayed.
Financial	Closedown may reduce operational costs. Costs for staffing may be offset long term through use of accrued leave balances.
Reputation/Political	Community perception of reduced access to services during the holiday period may impact Council's reputation.
Environment	Reduced operations may lower energy consumption and contribute to sustainability targets.
Compliance	Delegation of functions must comply with legislative requirements and Council's adopted delegations policy.
People & WHS	Staff has been taken into account for a closedown period between Christmas and New Year. This is an effective tool in managing work/life balance and leave balance levels, while managing emergencies or on-call duties.
Information Technology/ Cyber Security	System access and monitoring must be maintained during the closedown to manage risks and ensure continuity.

SUPPORTING INFORMATION

This year Christmas Day falls on a Thursday, and the gazetted public holidays are Thursday 25 December 2025, Friday 26 December 2025 and Thursday 1 January 2026.

Based on the gazetted public holidays the following is recommended for consideration for Council to close services including the Civic Centre, Giyalang Ganya, Central West Libraries and the Works Depot for the four additional days as follows:

Date	NSW Gazetted Public Holidays	Recommended Shut Down
Thursday, 25 December 2025	Christmas Day Public Holiday	
Friday, 26 December 2025	Boxing Day Public Holiday	
Saturday, 27 December 2025	N/A	N/A
Sunday, 28 December 2025	N/A	N/A
Monday, 29 December 2025		Close down day
Tuesday, 30 December 2025		Close down day
Wednesday, 31 December 2025		Close down day*
Thursday, 1 January 2026	New Year's Day Public Holiday	
Friday, 2 January 2026		Close down day

**Note: The union picnic day public holiday is proposed on this date for financial members of the USU, DEPA and LGEA.*

5.3 Christmas/New Year Recess 2025/2026

End of Year Arrangements – Other Services

Arrangements for services are proposed as follows:

- The Visitor Information Centre and Museum will be open except Christmas Day.
- The Caravan Park will be open, with a staff member on call Christmas Day (office closed).
- The Aquatic Centre will be open except Christmas Day. The centre will also close at 6pm on Christmas Eve and New Year's Eve. On Boxing Day and New Year's Day the Aquatic Centre will be open Public Holiday Hours 12pm-6pm.
- The Resource Recovery Centre will be open every day except Christmas Day with waste collections to remain unchanged.
- Community Services buildings including Giyalang Ganya would be closed Tuesday 23 December 2025 until Monday 5 January 2026.

Children's Services specific closures details and dates of leave for staff are:

Preschool and Early Education Centres			
Centre	Last day Children & Staff	Staff first day	First Day Children
Courallie	Tuesday 23 December 2025	Monday 12 January 2026	Wednesday 14 January 2026
Spring Street	Tuesday 23 December 2025	Thursday 8 January 2026	Monday 12 January 2026
Yarrowong	Friday 19 December 2025 *	Thursday 8 January 2026	Monday 12 January 2026

** This is an extended period for Yarrowong due to renovations needing to happen at the service during this time.*

Out of School Hours Care (OSHC)	
Last Day Children & Staff	Children & Staff first day at Vacation Care
Friday 19 December 2025	Monday 5 January 2026

Occasional Care		
Last day Children & Staff	Staff first day	First Day Children
Tuesday 23 December 2025	Monday 12 January 2026	Tuesday 13 January 2026

Council staff working at Civic Centre, Central West Libraries, Giyalang Ganya and the Works Depot would be required to take leave during the closedown, and Council's normal after-hours service would operate during that period.

5.4 DV Safe Phone Initiative Information

RECORD NUMBER: 2025/2168

AUTHOR: Kate Shepherd, Executive Officer

EXECUTIVE SUMMARY

At the 5 August 2025 Council meeting, it was resolved to investigate opportunities for Orange City Council to contribute to the DV Safe Phone initiative. This report provides the information that has been obtained by Council staff.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “14.1 Work in partnership with other councils, regional organisations and State and Federal Governments”.

FINANCIAL IMPLICATIONS

There will be an upfront cost to purchase the donation boxes of \$85 per collection box and an ongoing commitment to pay for the postage of the phones to DV Safe Phones Australia estimated at \$6 per phone.

Funding would be sourced from Council’s budget allocation for Crime Prevention Projects.

POLICY AND GOVERNANCE IMPLICATIONS

Asset management disposal process will have to be developed to ensure data privacy and information security.

RECOMMENDATION

That Council install a collection box at Orange City Library for a trial period of 12 months.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s key risk categories and the following comments are provided:

Service/Project Delivery	Risks to be monitored, especially regarding the security of collection points.
Financial	Upfront cost of collection boxes and ongoing financial cost of postage to send phones to DV Safe Phones Australia, minimal risk to Council.
Reputation/Political	Supporting the initiative will be favourable to Council’s reputation.
Environment	Initiative helps reduce E-waste by re-purposing otherwise useless devices.
Compliance	Ensure compliance with all relevant Local Government regulations, especially regarding disposal of Council assets and data protection.
People & WHS	Being sensitive to potential risk of staff affected by Domestic Violence.
Information Technology/ Cyber Security	There must be a clear process for the donation of decommissioned Council phones. Only IT should handle these devices to ensure all sensitive business data is wiped. This is both a governance and risk mitigation measure

5.4 DV Safe Phone Initiative Information

SUPPORTING INFORMATION

At 5 August 2025 Council meeting it was resolved:

RESOLVED - 25/391**Cr D Mallard/Cr M McDonell**

That Council resolves to investigate opportunities to contribute to the DV Safe Phone initiative, including:

- 1 Establishing one or more donation collection points at Council locations such as the Civic Centre, Library, etc., so that community members can donate their old mobile phones to be collected, repaired and distributed to domestic violence victim-survivors*
- 2 Donating Council-owned mobile phones whenever they are replaced and decommissioned*
- 3 Encouraging Council staff and community members to consider donating their old personal mobile phones, and*
- 4 Promoting the initiative among local organisations and agencies who provide support to victim-survivors of domestic violence and encouraging them to consider becoming an agency partner if they aren't one already.*

Council staff have researched DV Safe Phone Australia and provide the following information.
[DV Safe Phone - Donate Phones, Donate Funds](#)

The cost to purchase a donation/collection box is \$85 per box. The donation boxes are designed in size and shape to be placed in public areas such as the Customer Service reception desks. Council staff would recommend the purchase of one collection boxes to be placed at the main staff station located within the Library.

If the project is recommended, when required, Council would post the donated phones from collection boxes to DV Safe Phones in Mooloolaba, Queensland. The full cost is unknown until this operation would be undertaken but is estimated at approximately \$6 per phone.

Consultation with our IT team has occurred, if Council was to agree to being a collection partner, only the Council IT staff are authorised to donate corporate phones to the program providing the phone is in suitable condition that allows factory reset operation and all SIM and memory cards are removed.

DV Safe Phones Australia also advised larger corporate donations of assets are often sent to a partnering company "Phone Cycle" (a device lifecycle management organisation) who take the physical assets and provide a monetary donation to DV Safe Phone Australia. (This is for corporate donations only – NOT community boxes). Details of this company can be found here: [PhoneCycle | Australia | Device lifecycle management](#).

Should the initiative be recommended by Council, work would be carried out by Council Communications team to promote the collection point on our website and social media platforms as well as our internal communication channels for staff to donate old personal devices.

Currently in Orange there is only one permanent drop off location for the Community to donate used devices at Orange Motor Group in their service department on Gateway Crescent.

DV Safe Phones Australia hope that by our Council joining their initiative it would also increase the number of agency partners in our Community with only one currently registered with Orange Aboriginal Lands Council in providing DV safe phones for their clients. Agencies would need to register independently to the free service.

Council staff have included a report in the next Family and Domestic Violence Community Committee to raise this awareness.

5.5 Strategic Policy Reviews - Post Exhibition

RECORD NUMBER: 2025/2294

AUTHOR: Janessa Constantine, Manager Corporate Governance

EXECUTIVE SUMMARY

This report presents Strategic Policies which have been reviewed and placed on public exhibition during the period 17 September 2025 – 24 October 2025. No submissions were received. It is recommended that the policies are now adopted.

Once policy – ST097 – Use of Council Websites is no longer required and is recommended for deletion.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “15.1 Provide representative, responsible and accountable community governance”.

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

Council’s Strategic Policies are reviewed and amended to ensure ongoing compliance with legislation and industry best practice.

Policies of Council are of two types – Strategic Policies are determined by Council, and relate to Councillors, required by Legislation or Regulation and/or have an impact on the Orange community. The Local Government Act 1993 requires the public exhibition of Policies (if new or include significant changes) and adoption by Council. Operational Policies are determined and implemented by the Chief Executive Officer and relate to staff and the operations of the organisation.

RECOMMENDATION**1 That Council adopt Strategic Policies:**

- **ST44 – Use of the Council Logo**
- **ST51 – Central West Libraries**
- **ST52 – Itinerant Trading**
- **ST53 – Whiteway Lighting**
- **ST54 – Climate Change**
- **ST55 – Ageing and Disability Services**
- **ST56 – Disability Support – Service Provision**

2 That Council delete Strategic Policy ST097 – Use of Council Website.

5.5 Strategic Policy Reviews - Post Exhibition

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's key risk categories and the following comments are provided:

Service/Project Delivery	Public feedback may delay implementation or require changes to planned services.
Financial	Exhibition may lead to cost implications if significant revisions or additional consultation are required.
Reputation/Political	Public disagreement or backlash could affect Council's reputation or political standing.
Environment	Community input may highlight overlooked environmental impacts or concerns.
Compliance	Failure to exhibit policies appropriately may breach statutory consultation requirements.
People & WHS	Feedback may raise workforce-related risks or highlight gaps in safety-related provisions.
Information Technology/ Cyber Security	Online exhibition platforms may be vulnerable to data breaches or cyber threats.

SUPPORTING INFORMATION

The following policies have been placed on public exhibition for the period 17 September 2025 – 24 October 2025. No submissions were received during the exhibition period. The details below outline any updates or changes made to the policies since the previous adoption, and each is now recommended for adoption. One Policy ST097 – Use of Council Website is recommended for deletion.

Strategic Policy ST44 – Use of the Council Logo

Reference	Update
General	Amendments: • Updated numbering from ST112 to ST44 • Formatting updates • Re-written policy

Strategic Policy ST51 – Central West Libraries

This policy has combined the following strategic and operational policies to consolidate and to align with the guidelines regarding strategic policies, and to provide transparency and accountability, along with clear guidance to the community regarding usage of the Central West Libraries.

Reference	Update
General	Amendments: • Combination of strategic policies ST002 & ST091 with no specific updates. • The following operational policies included in this strategic policy: ○ Central West Libraries Code of Conduct – OP037 ○ Central West Libraries Exclusion – OP038 ○ Central West Libraries Tutoring in the Library – OP040 ○ Central West Libraries Internet Public Use – OP039 • Updated numbering from ST002 and ST091 to ST51 • General formatting update

5.5 Strategic Policy Reviews - Post Exhibition

Strategic Policy ST52 – Itinerant Trading

Reference	Update
General	- Updated policy numbering from ST043 to ST52 - Added clear definition of ‘small-scale coffee van’ – cl4.1(a) - General formatting update

Strategic Policy ST53 – Whiteway Lighting

Reference	Update
General	- Updated policy numbering from ST114 to ST53 - General formatting update

Strategic Policy ST54 – Climate Change

Reference	Update
General	Amendments: - Update of policy number from ST148 to ST54 - General formatting update. - Added ‘industry and businesses’ to cl3.1(a). - Added ‘procurement’ to cl3.1(c). - Added ‘establishment of community Climate Change Management Plan’ – cl4.1(b). - Added ‘industry, businesses not-for-profits’ to Integrated and Collaborative – cl4.4. - Removed ‘Clean Energy Act’ (repealed) – cl6. - Removed ‘Threatened Species Conservation Act 1995 and Regulations’ – replaced by - Biodiversity Conservation Act 2016 – cl6. - Added following related legislation and policies – cl6 - Climate Change (Net Zero Future) Act NSW (2023) - NSW Climate Change Adaptation Strategy 2024 - NSW Waste and Sustainable Materials Strategy 2021 - Orange City Council Emissions Reduction Plan.

Strategic Policy ST55 – Ageing and Disability Services

Reference	Update
General	Amendments: - Update of policy number from ST101 to ST55 - General formatting update - Applicability text updated - Added ‘related documents’ section - Inclusion of strengthened Aged Care Quality Standards focus areas, aligned with New Aged Care Act 2024.

5.5 Strategic Policy Reviews - Post Exhibition

Strategic Policy ST56 – Disability Support – Service Provision

Reference	Update
General	Amendments: • Update of policy number from ST102 to ST56 • General formatting update • Applicability text updated • Minor grammatical changes • Added 'Related Documents' section • Inclusion of information related to NDIS compliance and standards • Included 'Supported Independent Living' terminology.

Strategic Policy ST097 – Use of Council Website

Reference	Update
General	• Recommended for Deletion • Policy no longer relevant or required • A terms of use page will be added to the Council website.

ATTACHMENTS

- 1 FOR ADOPTION - Strategic Policy - ST44 - Use of Council Logo, D25/107287 [↓](#)
- 2 FOR ADOPTION - Strategic Policy - ST51 - Central West Libraries, D25/106885 [↓](#)
- 3 FOR ADOPTION - Strategic Policy - ST52 - Itinerant Trading, D25/106912 [↓](#)
- 4 FOR ADOPTION - Strategic Policy - ST53 - Whiteway Lighting, D25/106924 [↓](#)
- 5 FOR ADOPTION - Strategic Policy - ST54 - Climate Change, D25/106948 [↓](#)
- 6 FOR ADOPTION - Strategic Policy - ST55 - Ageing and Disability Services, D25/107012 [↓](#)
- 7 FOR ADOPTION - Strategic Policy - ST56 - Disability Services - Support Provision, D25/107149 [↓](#)
- 8 FOR DELETION - Strategic Policy - ST097 - Use of Orange City Council Websites (December 2014), D25/129649 [↓](#)



Strategic Policy – ST44

Use of Council Logo

FOR ADOPTION

PO Box 35, Orange
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STRATEGIC POLICY – ST44

1 PURPOSE

- 1.1 The purpose of this policy is to establish clear and consistent guidelines for the use of the Orange City Council logo. The logo is a registered trademark and a key visual representation of Council's identity. This policy ensures that the logo is used appropriately, consistently and professionally to protect and enhance the reputation of Orange City Council.
- 1.2 Inappropriate or unauthorised use of the Council logo may result in reputational damage, public confusion, and legal implications. This policy mitigates these risks by enforcing controlled and consistent use of the logo.

2 APPLICABILITY

- 2.1 This policy applies to all areas of Orange City Council including Staff, Councillors, Contractors, Council Delegates, Committee Members and any other person who performs official functions of behalf of Council such as Volunteers.
- 2.2 External organisations, partners, and individuals seeking to use the logo in any form, including those receiving Council support through donations, sponsorships, or small grants.
- 2.3 All mediums including print, digital, signage, uniforms, merchandise, and promotional materials.
- 2.4 This policy is to be read in conjunction with the Orange City Council Code of Conduct.
- 2.5 The logo must not be used for electioneering purposes or by candidates in any form.

3 OBJECTIVES

- 3.1 The objectives of this policy are:
- To ensure the Council logo is used consistently and correctly across all applications.
 - To protect the integrity and reputation of Orange City Council.
 - To provide a framework for internal and external use of the logo.
 - To minimise the risk of misuse or misrepresentation of Council's brand.
 - To support Council's visual identity as outlined in the Orange City Council Branding Guidelines.

4 PROCEDURE

Application Process

- 4.1 Submit an Application Form:
- All requests to use the Orange City Council logo must be submitted via the official Application for Use of Logo Form to: council@orange.nsw.gov.au

Review and Approval

- 4.2 The application will be reviewed by the Brand and Digital Team within the Communications and Engagement unit. Approval is based on:
- Purpose and context of use
 - Alignment with Council's values and branding guidelines
 - Visual clarity and reproduction quality

5 LOGO PROVISION

- 5.1 Upon approval, the appropriate logo file format (EPS, PNG, JPEG) and colour version (CMYK, Pantone, black and white, reversed) will be provided, along with reproduction instructions.



STRATEGIC POLICY – ST44

6 CONDITIONS OF USE

- 6.1 The logo must not be altered, distorted, cropped, or used with additional graphic elements.
- 6.2 Clear space and minimum size requirements must be maintained.
- 6.3 The logo must not be used in a way that brings disrepute to Council.
- 6.4 Council reserves the right to revoke permission at any time.

7 RELATED DOCUMENTS

- Orange City Council Branding Guidelines
- Orange City Council Wayfinding Strategy and Guidelines
- Strategic Policy ST19 - Media
- Strategic Policy ST32 - Donations and Grants
- Strategic Policy ST18 - Social Media
- Strategic Policy ST36 - Banners
- Certificate of Registration issued by Intellectual Property Australia for the 'Orange City Council' logo Trade Mark No. 1957187 (TRIM Ref: IC19/12694)

8 LOGO ENQUIRIES

- 8.1 For all enquiries, approvals, and support regarding logo use, contact:
Email: brand@orange.nsw.gov.au
Phone: 02 6393 8000

FOR ADOPTION

All policies can be reviewed or revoked by Council at any time.		
ST44 - Strategic Policy - Use of Council Logo		
Amendments:		
• Updated numbering from ST112 to ST44 • Formatting updates • Re-written policy		
Review Due: November 2028	Version V1_25	Last Revision: September 2025
Approved By:	Minute Number:	Approval Date:

Use of Council Logo

APPLICATION FORM



APPLICANT DETAILS

Applicant Name Organisation (if applicable) Phone Email

LOGO USE

Purpose of Logo Use Medium (eg print, digital, signage) Proposed Date(s) of Use Draft Material (attach if available)

TERMS AND CONDITIONS

☐

I agree to comply with the Orange City Council Branding Guidelines and understand that unauthorised use may result in withdrawal of permission.

Signed Date

OFFICE USE ONLY

Record Number Comments Approval Y/N Approver Name Date



Strategic Policy – ST51

Central West Libraries

FOR ADOPTION

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NSW 2800 Australia

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council@orange.nsw.gov.au
www.orange.nsw.gov.au

Attachment 2 FOR ADOPTION - Strategic Policy - ST51 - Central West Libraries**STRATEGIC POLICY – ST51****1 PURPOSE**

- 1.1 Central West Libraries is a regional library service constituted under Section 12 of the Library Act 1939 (NSW). Services are delivered to the Local Government areas of Orange, Blayney, Cabonne, Cowra, Forbes and Weddin through a service level agreement between Orange City Council and the participating Councils.
- 1.2 Central West Libraries provides a free, accessible and high-quality service for the information and recreational needs of our communities.
- 1.3 Central West Libraries are committed to providing welcoming and safe environments for all people from the community.

2 OBJECTIVES

- 2.2 The objective of this policy are to:
- Outline operational and community use guidelines for libraries within the service.
 - Outline customer expectations and conformation to the conditions contained in the Library Regulation 2018.
 - Identify the conditions under which library clients may be removed or excluded from branches of Central West Libraries.
 - Ensure paid and unpaid tutors are aware of their rights and obligations in relation to the use of library facilities.
 - Provide a framework for the use of public internet and Wi-Fi at Central West Library branches.

3 APPLICABILITY

- 3.1 This policy applies to all residents and users of Central West Libraries within the Blayney, Cabonne, Cowra, Forbes, Orange and Weddin Council areas.

4 GENERAL

- 4.1 Public libraries in NSW operate under the Library Act 1939, the Library Regulation 2018 and the Local Government Act 1993.
- 4.2 As prescribed in the Library Act 1993:
- a. Residents and ratepayers of all participating Councils are entitled to free membership
 - b. Any person (whether or not a member of the Library) is entitled free of charge to access any library material of the library and any information forming part of the information service of the Library (other than information excepted from free access by guidelines issued by the Council) for use on the Library premises
 - c. Any person who is a member of the Library is entitled to borrow free of charge from the Library for use away from the Library premises any library material of the Library which has been classified by the librarian of the Library as being of literary, informative or educational value or as being fiction
 - d. No charge is to be made for the delivery to a member of the Library of any library material or information that the member is entitled to borrow free of charge if the member for reasons of ill health or disability cannot reasonably be expected to attend the Library in person
 - e. Any person who is a member of the Library is entitled to be provided free of charge with basic reference services (being any service classified by guidelines issued by the Council as a basic reference service), including assistance in locating information and sources of information
 - f. Proper use of and behaviour in the Library is prescribed in the *Library Regulation 2018* and outlined in this policy.

Attachment 2 FOR ADOPTION - Strategic Policy - ST51 - Central West Libraries**STRATEGIC POLICY – ST51****5 COMMUNITY**

5.1 Occasionally, the Libraries receive requests from community groups and agencies to use the libraries' public spaces for event launches, presentations etc. which are independent of the Libraries' operations.

5.2 Intending users must meet the following criteria:

- a. Be a department of the relevant Council, a community group, not-for-profit organisation or a government department/agency.
- b. Make the request to the Manager Central West Libraries with adequate lead time of at least two months.
- c. The staging and development of the venture must not interfere with normal public use of the Library and the time and duration of the event is to be mutually agreed upon between the Library and the user.
- d. The conditions of use will be negotiated between the Library and the user. The user is responsible for:
 - Set up and break down
 - Equipment hire and operation
 - Catering
 - Any staff costs incurred
 - Any additional cleaning
 - Any damages
- e. All publicity pertaining to such occasions maintains the integrity of the Library and is developed in partnership with the Library, and approved by the Manager Central West Libraries or their delegate.
- f. The nature of the project reflects and adds value to the Libraries' programs and activities as detailed in the relevant *Community Strategic Plan*.

g. No admission fee is to be charged and an invitation to attend must be extended to all members of the community.

h. A launch of books and other resources will be permitted when they have local content, are by a local author or relate to the libraries' collection goals.

i. The use must comply with all Library policies and procedures.

6 CUSTOMER CODE OF CONDUCT

6.1 Users of Central West Libraries must adhere to the following Customer Code of Conduct:

- a. Understand that our libraries are public spaces available to all in the community.
- b. Treat fellow customers and library staff with respect and courtesy. Unsociable behaviour, including harassing customers or staff, is not acceptable.
- c. Meet acceptable levels of personal hygiene or dress, in the interests of your health and safety and the interests of other customers using Library facilities.
- d. Keep conversation and other noise to acceptable levels.
- e. Understand that Library services, programs, activities and events limit our ability to always provide quiet spaces. We will provide advance notice of Library events and activities.
- f. Be mindful of others when using mobile telephones or personal audio devices such as electronic games, pagers, tablets, laptops etc. in public areas.
- g. Take care of library collections, equipment and furniture.
- h. Ensure Library material is not hidden or deliberately misplaced.
- i. Refrain from taking food or drink into identified areas.
- j. Request permission from the Library Officer in charge before moving any

Attachment 2 FOR ADOPTION - Strategic Policy - ST51 - Central West Libraries


STRATEGIC POLICY – ST51

furniture or equipment. Relocate items safely and place them back in their original position/s after use.

- k. Not unplug any of the Library's electrical equipment including computers and photocopiers.
 - l. When using your own equipment, only use power points provided for this purpose and ensure that power cords do not create a trip or other hazards.
 - m. Keep personal items with you at all times. The Library is not responsible for your personal belongings.
 - n. Leave the Library when requested at closing time and during emergency procedures.
 - o. Inform Library staff promptly of any concerns you have relating to the behaviour of other customers.
- 6.2 Disruptive behaviour is not acceptable in our Library spaces.
- 6.3 The Library is a smoke free environment and smoking on Library premises is not permitted.
- 6.4 Central West Libraries promotes the safe, smart and responsible use of technology.
- 6.5 Customers who do not comply with the Library Regulation 2018 and the Code of Conduct may be asked to leave the Library or may be excluded from the Library.

7 EXCLUSION

- 7.1 The Library Regulation 2018 makes provisions for acceptable behaviours by people who use libraries and identifies measures to exclude persons who breach the regulations. Central West Libraries has a responsibility to ensure the safety and wellbeing of library clients, visitors, staff and volunteers and to maintain the security of the collections, buildings and facilities. People have the right to use the Library's services,

facilities and collections in safety and without being unnecessarily distracted or disturbed by other people.

- 7.2 This policy supports the administration of the provisions of the *Library Regulation 2018 Part 2, Division 2, 6 Local Library Rules; and Part 3, Use of libraries and library materials*. In particular the policy provides guidelines to assist staff in implementing the provisions of the *Library Regulation 2018 Part 3, clause 17* with regard to asking a person to leave the Library's premises. It includes periods of exclusion of a person, the delegations and the process to be followed.
- 7.3 All Library staff are responsible for ensuring that the provisions of the *Library Regulation 2018* are implemented with regard to the use of Central West Libraries, its collections, services and facilities. Staff who identify that a person has breached the Regulation will advise the person of the breach and that compliance with the Regulation is required. The matter may be resolved by advising the person that a breach of the Regulation has occurred and offering the person a copy of the *Library Regulation 2018*. Which is on public display within the Library.
- 7.4 Many incidents are resolved through library clients adjusting their behaviour once their breach of the Regulation has been advised by a staff member. A decision to ask a person to leave the Library can be made if there is a breach of the Regulation or if a person does not accept or refuses to accept the requirement to comply (Clause 17(1)).
- 7.5 A library staff member may direct any person to leave the library and not re-enter the library for such a period as directed if the staff member is of the opinion that:
- a. The person's condition, conduct, dress or manner is likely to give offence to any other person's use of the library.

Attachment 2 FOR ADOPTION - Strategic Policy - ST51 - Central West Libraries**STRATEGIC POLICY – ST51**

- b. Disruptive behaviour, which includes disorderly conduct, unsupervised children, noise, or activity that interferes with the rights of others, physical abuse, abusive or threatening language and misuse of library furnishings.
- c. Soliciting, selling or canvassing (for example soliciting signature for a petition) other than library approved activities.
- d. Theft, vandalism or other illegal acts.
- e. Being in a state of intoxication that causes a public disturbance or interferes with others' use or enjoyment of library facilities and resources by other clients.
- f. Loitering on the premises under circumstances that warrant alarm for the safety or health of any person or property in the vicinity.
- g. Personal hygiene issues that disrupt others' use of facilities.
- h. Intimidation and/or harassment of library clients or staff.
- i. Deliberately breaching the security of the library computer network.
- 7.6 Some offences should result in a warning and a request to desist, rather than a request to leave the Library. Examples of this include but are not restricted to:
- Smoking
 - Gambling
 - Bringing animals other than recognised support companion animals into the library (including the foyer)
 - Consuming beverages and/or hot food in a manner that could damage library property
 - Inappropriate use of resources, equipment
 - Talking in a quiet study area
 - Using mobile telephones to distraction of other clients
 - Littering
- Monopolising library space to the exclusion of other clients
 - Conducting business for profit, other than tutors following guidelines set in 8.1.e of this policy.
- 7.7 Any staff seeing library clients engage in minor offences can ask the client to desist. This must then be reported to the Desk Supervisor who will decide if any further action is required including:
- A client may be requested by the Desk Supervisor to leave the library because of prohibited behaviours. If, following a request, the client fails, or refuses, to comply or responds in an abusive fashion, they will be required to leave the building for the balance of that calendar day. If they fails to leave, they are considered a trespasser, and the Police will be called.
 - The Police may be called at any time where a client is involved in illegal activity or when staff have a fear for their own safety or that of other library clients. Whether the client is notified that this action has been taken will depend on the circumstances at the time.
 - Parents and guardians will be notified where possible after the second recorded instance of a child or young adult being asked to leave the library.
 - The staff member requesting the client to leave will complete an incident report. The WHS Team should be notified immediately by telephone.
 - If the client is asked to leave the library, the Manager Central West Libraries will determine if any further action is required or, if a recommendation of exclusion is to be made to the Director Community, Recreation & Cultural Services, Orange City Council.

Attachment 2 FOR ADOPTION - Strategic Policy - ST51 - Central West Libraries


STRATEGIC POLICY – ST51

- f. Upon a second recorded instance (whether the client has been required to leave the library premises or not) the Director Community, Recreation & Cultural Services, Orange City Council shall be notified and, barring exceptional circumstances, the client will be excluded from the library. The period between incidences and the gravity of the incident will inform the exclusion period. As a general guide:

Period between offences	Exclusion period
30 days	12 month
3 months	6 month
6 months	3 month
12 months	1 month
24 months	A further verbal warning

- g. Where there is a two-year gap between incidents, the incident will be treated as a first offence.
- h. All exclusions will be notified in writing. In the case of minors, this will include a letter to parents or guardians. Exclusion from the Library means all branches of Central West Libraries.
- i. Library staff will deal firmly and courteously with clients who engage in prohibited behaviours. Where possible, all interaction with the offending client will be undertaken by the Desk Supervisor or other senior staff.
- j. All clients will be treated fairly and with sensitivity.

Enforcing the exclusion policy

- 7.8 In the event a client barred from the use of the library attempts entry to the library during any period of exclusion, the Police will be called.

Repeat offenders

- 7.9 If a client persists with abusive conduct or behaviour following a period of exclusion, the

Manager Central West Libraries will consider long-term exclusion.

Letter of exclusion

- 7.10 Where a person has been excluded from Central West Libraries for a breach of the Regulation, a letter of exclusion will be delivered to the person, either by post or in person.

- 7.11 A letter of exclusion for a breach of the Regulation will be signed by the Manager Central West Libraries. All letters of exclusion will include reasons supporting the decision to exclude and a summary of events. The summary will include the date(s), description of the incident(s) and the clause(s) of the Regulation breached.

Reviews and appeals

- 7.12 A person may seek a review of the period of exclusion by writing to the Director Community, Recreation & Cultural Services, Orange City Council who will determine whether the period of exclusion will be reduced, maintained or extended.

8 TUTORING

- 8.1 Central West Libraries is widely recognised as an encompassing, safe and accessible community space. In this role the Library's branches are used by tutors, both paid and unpaid, as places in which to work with students either individually or in small groups. This policy has been developed to protect the best interests of the Library and its clients, at the same time acknowledging the need for flexibility in service delivery within a regional environment.

- 8.2 Tutoring is allowed in the open study and readings areas only if this does not disturb library users or staff. Library activities and requirements take precedence over private tutoring arrangements.

Attachment 2 FOR ADOPTION - Strategic Policy - ST51 - Central West Libraries**STRATEGIC POLICY – ST51**

- 8.3 Tutoring is not allowed in Orange City Library's Local Studies/Genealogy Room. This applies even if no other users are present in the quiet study area as it would deter users of this specialised space.
- 8.4 Library staff will not assume the role of supervisor or messenger when tutors are unable to meet their students in the library.
- 8.5 All tutors using the library must:
- Lodge their contact and tutoring details with the Manager Central West Libraries using the prescribed form. This notification is to be in writing before any tutoring activities are undertaken and is to be renewed every 12 months.
 - When the tutor is tutoring persons under 18 years of age, they must include a letter of consent from the parents/guardians of the child/young person.
- 8.6 Tutors using the Library for financial gain must:
- Pay the prescribed hourly fee as advertised in the Fees and Charges
 - Provide evidence of public liability insurance on an annual basis.
- 8.7 The Chief Executive Officer, Orange City Council, will review use of the library as a tutoring venue and can limit the availability of the facility or exclude and/or their clients if they abuse the use of the library facilities or cause undue disruption to users of the Library.
- 8.8 Tutors may not advertise the library as their place of business or otherwise imply library sponsorship of their activity.
- 8.9 Volunteer tutors, including parents and carers, are not required to pay the hourly fee.
- 8.10 The Library does not sponsor, recommend, assure the quality or assume liability or responsibility for the work and/or activities of tutors who use library space.
- 8.11 Separate rooms are available for a fee in some Central West Libraries/Member Councils. Enquiries should be made at the appropriate branch.
- ## 9 INTERNET USE
- 9.1 This Policy applies to all branches of Central West Libraries. Central West Libraries does not practise censorship control over the information available on and through the internet and therefore cannot be held responsible for its content and use, however, individual CWL participating council's may choose to install filtering software. The Library supports the safe, smart and responsible use of technology.
- 9.2 All clients over the age of 18 must sign the Central West Libraries Internet Public Use Policy Form before using the internet.
- 9.3 Clients under the age of 18 must have parents/guarantors sign this Internet Public Use Form before using the internet. Thereafter, as with other library materials, restriction of a child's access to the internet is the responsibility of the parent/guarantor.
- 9.4 The internet will be available during library opening hours. Time restrictions of one hour per session may apply to provide equitable access.
- 9.5 There will be a charge for any printing done at the standard rate levied for copying from computers. Other charges for internet use will be at the discretion of participating councils.
- 9.6 Central West Libraries does not take any responsibility for technical problems or issues relating to devices or other equipment in accessing sites on the internet, as this is beyond the Library's control
- 9.7 Clients must not use the Library's computers or network to access offensive objectionable/

Attachment 2 FOR ADOPTION - Strategic Policy - ST51 - Central West Libraries


STRATEGIC POLICY – ST51

obscene material or for any unlawful or inappropriate purpose.

- 9.8 Privacy and confidentiality cannot be totally assured in the use of any online resource and the security of data and networks cannot be guaranteed. Computers are for general use and should not be regarded as secure.
- 9.9 Clients are responsible for complying with all copyright and software licencing requirements and any relevant laws and regulations when accessing, printing or downloading material.

9.10 Misuse of the computer or Internet access may result in the loss of internet privileges.

10 RELATED DOCUMENTS

- ST01 - Code of Conduct
- Library Act 1939
- Library Regulation 2018
- Local Government Act 1993
- Community Strategic Plan

All policies can be reviewed or revoked by Council at any time.

ST51 - Strategic Policy – Central West Libraries

Amendments:

- Combination of strategic policies ST002 & ST091 with no specific updates.
- The following operational policies included in this strategic policy:
 - Central West Libraries Code of Conduct – OP037
 - Central West Libraries Exclusion – OP038
 - Central West Libraries Tutoring in the Library – OP040
 - Central West Libraries Internet Public Use – OP039
- Updated numbering from ST002 and ST091 to ST51
- General formatting update

Review Due: November 2028	Version V1_25	Last Revision: September 2025
Approved By:	Minute Number:	Approval Date:



Strategic Policy – ST52

Itinerant Trading

FOR ADOPTION

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Attachment 3 FOR ADOPTION - Strategic Policy - ST52 - Itinerant Trading


STRATEGIC POLICY – ST52

1 PURPOSE

1.1 To inform Council staff and the community that Council is generally opposed to the use of Council-owned land for use by private Itinerant Traders except for those areas outlined as exempt in 4.1 of this policy.

2.1 This policy applies to all private itinerant traders who wish to utilise council-owned land for retail purposes.

3 PROCEDURE

3.1 When members of the public make enquiries regarding the use of Council-owned land for retail purposes by private itinerant traders, Council staff are to advise them of Council's policy.

4 EXEMPTIONS TO POLICY

4.1 The Chief Executive Officer, or nominee, may grant exemptions to the policy, on written application, for the following areas/situations:

- a) Small scale mobile coffee vans are permitted to operate outside the Central Business District and not less than one hundred (100) metres from an existing premises selling coffee.
'Small-scale coffee van' means: A single, self-contained, light vehicle selling only coffee and prepackaged food. Trailers and caravans do not qualify.

b) Orange Function Centre, Orange Botanic Gardens, Orange Showground, Robertson Park, Cook Park, Civic Centre Forecourt and Northcourt.

c) Seasonal local fruit selling, subject to relevant approval being obtained under the Local Government Act 1993.

5 BREACHES

5.1 The use of Council land for retail purposes by private itinerant traders without Council approval may result in legal action being taken by Council.

6 RELATED DOCUMENTS

- Local Government Act 1993 (Section 68)

All policies can be reviewed or revoked by Council, at any time.

ST52 - Strategic Policy - Itinerant Trading

Amendments:

- Updated policy numbering from ST043
- Added clear definition of 'small-scale coffee van' (cl 4.1(a))
- General formatting update

Review Due: November 2028	Version V1_25	Last Revision: September 2025
Approved By:	Minute Number:	Approval Date:



Strategic Policy – ST53

Whiteway Lighting

FOR ADOPTION

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Attachment 4 FOR ADOPTION - Strategic Policy - ST53 - Whiteway Lighting


STRATEGIC POLICY – ST53

1 PURPOSE

- 1.1 To ensure that all connections to the Whiteway lighting system under awnings in the CBD area are made with Council approval.

2 APPLICABILITY

- 1.2 To all premises in the central business district area.

3 PROCEDURE

- 1.3 Where applications for connection to the Whiteway lighting system are made for premises which are contiguous to the existing system, approval will be granted for such connections.

- 1.4 Where applications to connect to the Whiteway lighting system are made for premises which are not contiguous to the existing system, these will be referred, with cost estimates, to Council for decision.

- 1.5 Where development or re-development of a property contiguous to the existing system takes place, any repair, replacement or relocation costs made necessary by the development proceeding, shall be the responsibility of the developer.

All policies can be reviewed or revoked by Council, at any time.

ST53 - Strategic Policy – Whiteway Lighting

Amendments:

- Updated policy number from ST114
- General formatting update

Review Due: November 2028	Version V1_25	Last Revision: September 2025
Approved By:	Minute Number:	Approval Date:



Strategic Policy – ST54

Climate Change

FOR ADOPTION

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STRATEGIC POLICY – ST54

1 PURPOSE

- 1.1 The purpose of this Strategic Policy is to outline how Orange City Council will respond to the challenges of Climate Change.

2 APPLICABILITY

- 2.1 All Council staff, Council insurers, community members.

3 OBJECTIVES

- 3.1 The Climate Change Policy identifies how Council will manage, mitigate and adapt to the impacts of Climate Change, including to:
- a) Lead, encourage and work with our community, industry and businesses to reduce greenhouse gas emissions,
 - b) Adapt our existing activities and practices to realise the economic opportunities and benefits that Climate Change action can provide,
 - c) Consider the potential implications associated with Climate Change when making operational, strategic planning, procurement and management decisions,
 - d) Reduce the risk from natural hazards, including the projected effects of Climate Change, by establishing adaptation strategies to minimise vulnerability to Climate Change,
 - e) Comply with applicable legal requirements and implement any relevant State government policies, guidelines and/or directives,
 - f) Develop and implement adaptation and mitigation actions as a response to Climate Change,
 - g) Provide effective and strong leadership to the Orange community to respond to Climate Change and build sustainability

by modelling and communicating Councils response to Climate Change,

- h) Provide commitment to be innovative, flexible and adaptive in our approach to Climate Change, and
- i) Provide commitment to facilitate applicable programs, promote opportunities and assist the Orange community, to reduce greenhouse gas emissions.

4 GENERAL

Action Plans

- 4.1 Orange City Council will establish the following actions plans to meet the challenges of Climate Change:

- a) Establish a Climate Change Operational Management Plan
- b) Establish a Community Climate Change Management Plan

Review of Current Plans

- 4.2 Council will:

- Regularly review its plans, strategies, policies and benchmarks, where their content may be affected by Climate Change, to ensure they remain current as the science of Climate Change develops.
- Ensure that actions, decisions and policy response to Climate Change remains current and reflects Council's operational capacity, community expectations and changes in Climate Change scenarios.



STRATEGIC POLICY – ST54

Risk Assessment

4.3 Council will:

- Progressively undertake detailed risk assessments of Climate Change hazards consistent with Federal and State Government guidelines, such as increasing temperatures, flooding, bushfires, storms and drought.
- Embed Climate Change-related risks within Council's Integrated Planning and Reporting Framework.

Integrated and Collaborative Approach

- #### 4.4 Council will complement, collaborate and establish strong partnerships with community, industry, businesses, not-for-profits, key stakeholders, other Local Councils and other tiers of government that strengthen Council's adaptive capacity in response to Climate Change.

Funding and Resources

4.5 Council will:

- Pursue grant and other funding opportunities to further examine and respond to Climate Change issues as they affect council and the community.
- Ensure availability of appropriate resources for Climate Change initiatives.

5 DEFINITIONS

Title	Description
Climate Change	A change in the state of the climate that can be identified (e.g. using statistical tests) by changes in the mean and/or the variability of its properties, and that persists for an extended period, typically decades or longer.

Title	Description
Mitigation	Actions that can be taken to reduce the degree of climate change that may occur.
Adaptation	Actions that can be taken to prepare for the impacts of climate change.
Greenhouse Gas emissions	Various gases such as carbon dioxide and methane which are emitted into the atmosphere and contribute to the greenhouse effect.

6 RELATED DOCUMENTS

Legislation and Guidelines

- Environmental Protection and Biodiversity Conservation Act 1999
- National Greenhouse and Energy Reporting Act 2007
- Environmental Planning and Assessment Act 1979 and regulations
- Local Government Act 1993
- Protection of the Environment Operations Act 1997 and Regulations
- Biodiversity Conservation Act 2016
- Orange City Council Local Environmental Plan (2011)
- NSW Climate Change Policy Framework (2016)
- Climate Change (Net Zero Future) Act NSW (2023)
- NSW Climate Change Adaptation Strategy 2024
- NSW Waste and Sustainable Materials Strategy 2021



STRATEGIC POLICY – ST54

Policies and Plans

- Community Strategic Plan – 2025 - 2035
- Strategic Policy – ST15 – Risk Management
- Orange City Council Climate Change Management Plan
- Orange City Council Emissions Reduction Plan

All policies can be reviewed or revoked by Council, at any time.

ST54 - Strategic Policy - Climate Change

Amendments:

- Update of policy number from ST148 to ST54
- General formatting update.
- Added 'industry and businesses' to cl3.1(a).
- Added 'procurement' to cl3.1(c).
- Added 'establishment of community Climate Change Management Plan' – cl4.1(b).
- Added 'industry, businesses not-for-profits' to Integrated and Collaborative – cl4.4.
- Removed 'Clean Energy Act' (repealed) – cl5.
- Removed 'Threatened Species Conservation Act 1995 and Regulations' – replaced by Biodiversity Conservation Act 2016 – cl6.
- Added following related legislation and policies – cl6
 - Climate Change (Net Zero Future) Act NSW (2023)
 - NSW Climate Change Adaptation Strategy 2024
 - NSW Waste and Sustainable Materials Strategy 2021
 - Orange City Council Emissions Reduction Plan

Review Due: November 2028	Version V1_25	Last Revision: September 2025
Approved By:	Minute Number:	Approval Date:



Strategic Policy – ST55

Ageing & Disability Services

FOR ADOPTION

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www.orange.nsw.gov.au

Attachment 6 FOR ADOPTION - Strategic Policy - ST55 - Ageing and Disability Services


STRATEGIC POLICY – ST55

1 PURPOSE

- 1.1 Council works in partnership with the community and community organisations to identify appropriate responses to the recognised needs of older people, people with disability and their carers in line with the objectives of the Community Strategic Plan.

2 APPLICABILITY

- 2.1 Council aging and disability staff, carers and community members.

3 OBJECTIVES

- 3.1 To provide a range of quality services for older people, people with disability and their carers, that complies with requirements of the Aged Care Quality and Safety Commission, NDIS Quality and Safety Framework and other funding body standards and regulations.

4 GENERAL

- 4.1 Council's Home and Community Care Program policies and procedures will reflect the requirements of the Aged Care Quality and Safety Commission, NDIS Quality and Safety Framework and other funding body standards/regulations and the identified needs of the local community.

5 PROCEDURE

- 5.1 Council's Services to be provided will incorporate the following standards:
- Access to services
 - Information and consultation
 - Efficient and effective management
 - Co-ordinated, planned and reliable service delivery
 - Privacy, confidentiality and access to personal information
 - Complaints and disputes
 - Advocacy
- 5.2 Direct focus areas that underpin aged care services are:
- The individual
 - The organisation
 - The care and services
 - The environment
 - Food and nutrition
- 5.3 To meet these objectives, service specific policies and procedures have been developed to cover:
- Service management
 - Staff management
 - Service delivery

6 RELATED DOCUMENTS

- ST01 – Code of Conduct
- ST56 – Disability Services – Support Provision
- Community Strategic Plan (CSP)
- Disability Inclusion Action Plan
- NDIS Quality and Safety Framework

All policies can be reviewed or revoked by Council at any time.

ST55 - Strategic Policy – Ageing and Disability Services

Amendments:

- Update of policy number from ST101 to ST55
- General formatting update
- Applicability text updated
- Added 'related documents' section
- Inclusion of strengthened Aged Care Quality Standards focus areas, aligned with New Aged Care Act 2024.

Review Due: November 2028	Version V1_25	Last Revision: September 2025
Approved By:	Minute Number:	Approval Date:



Strategic Policy – ST56

Disability Services –
Support Provision

FOR ADOPTION

PO Box 35, Orange
NSW 2800 Australia

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NSW 2800 Australia

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council@orange.nsw.gov.au
www.orange.nsw.gov.au



STRATEGIC POLICY – ST56

1 PURPOSE

- 1.1 To guide the support provided to people who have a permanent and significant disability requiring support to enhance their ability to take part in every-day activities within the Orange local government area.

2 APPLICABILITY

- 2.1 Council disability services staff, carers and community members.

3 OBJECTIVES

- 3.1 To provide a range of disability support services for people with disability by delivering the following initiatives:
- Providing assistance with and/or supervising activities of daily life in Supported Independent Living, with a focus on developing individual skills to live as autonomously as possible
 - Supporting people with disability living in Supported Independent Living to pursue their goals and maximise their independence, social and economic participation.
 - Developing capacity of people with disability to participate in the community and in employment
 - Providing supports to people with disability to engage in community, social and centre based activities.
- 3.1 The NDIS Practice Standards specify the quality standards that need to be met by registered NDIS providers delivering supports and services to an NDIS participants.
- 3.2 For clients that receive funding other than NDIS, there are standards and policies associated for registered providers when providing supports e.g. Disability Support for Older Australians (DSOA).

4 GENERAL

- 4.1 When delivering services or conducting business in relation to the delivery of supports to people with disability, Council will comply with each of the following:
- The National Disability Insurance Scheme (NDIS) Act 2013, the NDIS Rules, all relevant NDIS guidelines and all policies issued by the National Disability Insurance Agency.
 - The requirements and guidelines set out in the Continuity of Support Program provided by Commonwealth Department of Health.
 - Council's Code of Conduct and all relevant policy and procedures.
 - Any relevant Commonwealth, State or local government laws, and other requirements, which are applicable, including, but not limited to the Disability Inclusion Act 2014 (NSW), Privacy Act 1988 (Cth), the Australian Consumer Law and any relevant Frameworks, including the NDIS Quality and Safeguarding Framework.
 - Work within NSW Disability Service Standards.



STRATEGIC POLICY – ST56

5 PROCEDURE

5.1 Services provided require compliance with the NDIS Practice Standards:

- Rights and Responsibilities
- Provider Governance and Operational Management
- Provisions of Supports
- Provisions of Supports Environment
- High Intensity daily personal activities
- Specialist Behaviour Support
- Early Childhood Supports
- Specialist disability accommodation

6 RELATED DOCUMENTS

- ST01 – Code of Conduct
- ST55 – Ageing and Disability Services
- NDIS Practice Standards
- National Disability Insurance Scheme (NDIS) Act 2013 and NDIS Rules
- NDIS Quality and Safeguarding Framework
- Continuity of Support Program
- Disability Inclusion Action Plan
- Disability Inclusion Act 2014 (NSW)
- Privacy Act 1988 (Cth)

FOR ADOPTION

All policies can be reviewed or revoked by Council, at any time.

ST56 - Strategic Policy – Disability Services – Support Provision

Amendments:

- Update of policy number from ST102 to ST56
- General formatting update
- Applicability text updated
- Minor grammatical changes
- Added 'Related Documents' section
- Inclusion of information related to NDIS compliance and standards
- Included 'Supported Independent Living' terminology.

Review Due: November 2028	Version V1_25	Last Revision: September 2025
Approved By:	Minute Number:	Approval Date:

Attachment 8 FOR DELETION - Strategic Policy - ST097 - Use of Orange City Council Websites (December 2014)**ORANGE CITY COUNCIL**

All policies can be reviewed or revoked by a resolution of Council, at any time.

USE OF ORANGE CITY COUNCIL WEBSITES

ST097

F22

OBJECTIVES

To provide the public and users with the information relevant to the use of Orange City Council websites.

APPLICABILITY

This policy applies to all individual groups or organisations wishing to have a hyperlink to or from Council's websites, to include or use information on the Council websites.

GENERAL

The Orange City Council websites are primarily to provide information promoting the City, the Council and its activities and services to the region.

Links from Council website

Council will consider each request for a link from its website however if the link is not directly related to the carrying out of a Council service or project it is unlikely that approval would be given as this would be perceived as Council endorsement of the linked website.

Consideration of links for non-Council events or activities will be considered where benefits to the broader community can be demonstrated.

Council accepts no responsibility for any errors or omissions whatsoever in relation to the information or electronic services which may be provided on any websites that may be accessed through Council's website (hyperlinked websites).

Links from other sites to Council's website

In general Council is happy for links to be made to its websites. Council would appreciate prior knowledge of the link.

Use of Information from Council's Website on other Websites

Council is generally happy to provide information on its websites for use externally, as long as the source is correctly referenced and ideally there is a link to the Council site for up-to-date information.

Using downloads from the Council site on other sites can potentially mislead the public as any updated/corrections would not be included.

Attachment 8 FOR DELETION - Strategic Policy - ST097 - Use of Orange City Council Websites (December 2014)

**ORANGE CITY COUNCIL**

All policies can be reviewed or revoked by a resolution of Council, at any time.

Including external information on Council's Website

Council will consider each request, however if the topic is not directly related to the carrying out of a Council service or project, it is unlikely that the information would be included.

DISCLAIMER

Orange City Council provides the information and electronic services contained in its websites in good faith.

While every effort is made to maintain the information and electronic services as current, complete and accurate, neither the information nor the electronic services are verified and should therefore not be relied upon where verified information or electronic services are required.

Council accepts no responsibility for errors or omissions whatsoever in relation to the information or electronic services provided on this website.

No person should place reliance on information or electronic services from its websites in circumstances where loss, damage or injury is possible. In such circumstances, specific enquiries should be made to Council in order to obtain the required advice or information or electronic services.

Council reserves the right to change the material, information or electronic services as provided on its websites at any time without notice.

Council advises that it does not warrant the access or use of its websites will be uninterrupted, free from errors, free from viruses or free from any other harmful material, act or omission in any way whatsoever.

Users of the websites are solely responsible for the verification of material, information including electronic services provided by the websites.

The use of the websites acknowledges and consents to use the websites at your own risk.

PRIVACY

Orange City Council provides and maintains privacy procedures for the benefit of users of its websites.

- **Collection of Information**

Information required by Council in order to provide Council services shall be requested in a timely manner when needed, including disclosures by Council as to when, why, how and what the information is in relation to.

Attachment 8 FOR DELETION - Strategic Policy - ST097 - Use of Orange City Council Websites (December 2014)



ORANGE CITY COUNCIL

All policies can be reviewed or revoked by a resolution of Council, at any time.

- **Use of Information**
The information collected by Council will only be used in accordance with applicable laws, regulations, policies and in accordance with the information provider's consent in order to provide Council services.
- **Disclosure of Information**
Information collected and used by Council may only be disclosed to another person or organisation in accordance with the information provider's consent or as required by the law.
- **Security Information**
Council warrants that it takes the protection and integrity of information seriously and in so doing, the Council provides for and maintains security procedures and controls regarding electronic and paper based information and electronic services so as to minimise risk of harm to this information or electronic services in any way whatsoever.
- **Privacy Laws**
Council is governed by both the laws of the State of New South Wales and the Privacy and Personal Information Protection Act 1998.

COPYRIGHT

All material on Council's website is owned by or licensed to, Orange City Council. All material owned by Council is subject to Copyright and Council's authorisation prior to use of any material.

Responsible Area – Corporate and Commercial Services

REVISION					
	DATE	RESOLUTION		DATE	RESOLUTION
1	January 2009	09/453	6		
2	2 December 2014	14/1076	7		
3			8		
4			9		
5					
All policies can be reviewed or revoked by resolution of Council, at any time.					

SUMMARY OF AMENDMENTS

Amendment Date	Section/Reference and Amendment
December 2014	The amendment to the policy includes that the policy now covers all Council websites. The following line has also been added: Consideration of links for non-Council events or activities will be considered where benefits to the broader community can be demonstrated.

6 CLOSED MEETING - SEE CLOSED AGENDA

The Chief Executive Officer will advise the Council if any written submissions have been received relating to any item advertised for consideration by a closed meeting of Orange City Council.

The Mayor will extend an invitation to any member of the public present at the meeting to make a representation to Council as to whether the meeting should be closed for a particular item. In accordance with the Local Government Act 1993, and the Local Government (General) Regulation 2021, in the opinion of the Chief Executive Officer, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

RECOMMENDATION

That Council adjourn into a Closed Meeting and members of the press and public be excluded from the Closed Meeting, and access to the correspondence and reports relating to the items considered during the course of the Closed Meeting be withheld unless declassified by separate resolution. This action is taken in accordance with Section 10A(2) of the Local Government Act, 1993 as the items listed come within the following provisions:

6.1 2023/2024 Third & Fourth Quarter Water Consumption/Sewerage Charges - 53-55 Lords Place Orange

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (b) the personal hardship of any resident or ratepayer.

6.2 2024/2025 Fourth Quarter & 2025/2026 First Quarter Water Consumption, Sewerage & Trade Waste Charges - 1668-1670 Forest Road Orange

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (b) the personal hardship of any resident or ratepayer.

6.3 2025 Third & Fourth Quarter and 2026 First Quarter Water Consumption Charges - 477 Cargo Road Nashdale

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (b) the personal hardship of any resident or ratepayer.

6.4 2025/2026 Second Quarter Water Consumption & Sewerage Charges - Eastern Developments at 137-139 Peisley Street Orange

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (b) the personal hardship of any resident or ratepayer.

6.5 Minutes of the Audit Risk & Improvement Committee 17 September 2025

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (f) matters affecting the security of the Council, Councillors, Council staff or Council property.

6.6 Tender F4380 - Lone Pine Avenue South Causeway Rehabilitation

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

6.7 Tender F4332-2 - Construction of Level 1 Electrical Power Supply for the Orange Sports Precinct

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

6.1 2023/2024 Third & Fourth Quarter Water Consumption/Sewerage Charges - 53-55 Lords Place Orange

RECORD NUMBER: 2025/2166

AUTHOR: Matt Dean, Clerical Assistant - Water Billing

REASON FOR CONFIDENTIALITY

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (b) the personal hardship of any resident or ratepayer.

6.2 2024/2025 Fourth Quarter & 2025/2026 First Quarter Water Consumption, Sewerage & Trade Waste Charges - 1668-1670 Forest Road Orange

RECORD NUMBER: 2025/2248

AUTHOR: Matt Dean, Clerical Assistant - Water Billing

REASON FOR CONFIDENTIALITY

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (b) the personal hardship of any resident or ratepayer.

**6.3 2025 Third & Fourth Quarter and 2026 First Quarter Water Consumption Charges - 477
Cargo Road Nashdale**

RECORD NUMBER: 2025/2217

AUTHOR: Matt Dean, Clerical Assistant - Water Billing

REASON FOR CONFIDENTIALITY

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (b) the personal hardship of any resident or ratepayer.

6.4 2025/2026 Second Quarter Water Consumption & Sewerage Charges - Eastern Developments at 137-139 Peisley Street Orange

RECORD NUMBER: 2025/2249

AUTHOR: Matt Dean, Clerical Assistant - Water Billing

REASON FOR CONFIDENTIALITY

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (b) the personal hardship of any resident or ratepayer.

6.5 Minutes of the Audit Risk & Improvement Committee 17 September 2025

RECORD NUMBER: 2025/2245

AUTHOR: Janessa Constantine, Manager Corporate Governance

REASON FOR CONFIDENTIALITY

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (f) matters affecting the security of the Council, Councillors, Council staff or Council property.

6.6 Tender F4380 - Lone Pine Avenue South Causeway Rehabilitation

RECORD NUMBER: 2025/2221

AUTHOR: Ellie Kheirkhah, Project Manager

REASON FOR CONFIDENTIALITY

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

6.7 Tender F4332-2 - Construction of Level 1 Electrical Power Supply for the Orange Sports Precinct

RECORD NUMBER: 2025/2258

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

REASON FOR CONFIDENTIALITY

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

7 RESOLUTIONS FROM CLOSED MEETING