



SERVICES POLICY COMMITTEE

AGENDA

2 SEPTEMBER 2025

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **SERVICES POLICY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 2 September 2025**.

Barry Omundson
CHIEF EXECUTIVE OFFICER

For apologies please contact Executive Support on 6393 8391.

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building by the rear entrance and gather at the entrance to the car park. This is Council's designated emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

1	INTRODUCTION.....	3
1.1	Apologies and Leave of Absence	3
1.2	Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests.....	3
2	COMMITTEE MINUTES	5
2.1	Minutes of the NAIDOC Week Committee Meeting 24 July 2025	5
2.2	Minutes of the Family & Domestic Violence Community Committee Meeting 29 July 2025.....	39
2.3	Minutes of the Orange Health Liaison Community Committee Meeting 30 July 2025	59

1 INTRODUCTION

MEMBERS

Cr M Ruddy (Chairperson), Cr T Mileto (Mayor), Cr T Greenhalgh (Deputy Mayor), Cr K Duffy, Cr G Judge, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr S Peterson, Cr G Power, Cr J Stedman, Cr J Whitton

Chief Executive Officer, Director Corporate and Commercial Services, Director Development Services, Director Community, Recreation and Cultural Services, Director Technical Services, Manager Corporate Governance

1.1 APOLOGIES AND LEAVE OF ABSENCE

1.2 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Services Policy Committee at this meeting.

2 COMMITTEE MINUTES

2.1 MINUTES OF THE NAIDOC WEEK COMMITTEE MEETING 24 JULY 2025

RECORD NUMBER: 2025/1767

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

EXECUTIVE SUMMARY

The NAIDOC Week Community Committee met on 24 July 2025. The minutes are provided to the Services Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “14.2 Recognise and celebrate our Aboriginal culture”.

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the NAIDOC Week Community Committee at its meeting held on 24 July 2025.
- 2 That Council determine recommendation 3.2 from the minutes of the NAIDOC Week Community Committee meeting of 24 July 2025.
 - 3.2 *That the following Expressions of Interest for NAIDOC Week 2025 events be accepted:*
 - a. *AECG Junior Ball, including budget – Amy Wilson*
 - b. *NAIDOC Ball - Danielle Annesley and Danielle Trudgett*
 - c. *Orange Regional Museum Workshop – Museum Manager*
- 3 That the remainder of the minutes of the NAIDOC Week Community Committee from its meeting held on 24 July 2025 be adopted.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s other key risk categories and the following comments are provided:

Service/Project Delivery	Nil.
Financial	Nil.
Reputation/Political	Nil.
Environment	Nil.
Compliance	Nil.
People & WHS	Nil.
Information Technology/Cyber Security	Nil.

2.1 Minutes of the NAIDOC Week Committee Meeting 24 July 2025

SUPPORTING INFORMATION

The Agenda and Minutes are attached for the information of Council.

ATTACHMENTS

- 1 Minutes of the Meeting of the NAIDOC Week Community Committee held on 24 July 2025, 2025/1588 [↓](#)
- 2 Agenda of the Meeting of the NAIDOC Week Community Committee held on 24 July 2025, 2025/1507 [↓](#)

**Attachment 1 Minutes of the Meeting of the NAIDOC Week Community Committee held on
24 July 2025**

Abortion

ORANGE CITY COUNCIL**MINUTES OF THE****NAIDOC WEEK COMMUNITY COMMITTEE**

HELD IN GIYALANG GANYA MEETING ROOM, 286 LORDS PLACE, ORANGE

ON 24 JULY 2025

COMMENCING AT 1:00 PM

1 INTRODUCTION**ATTENDANCE**

Cr Gerald Power (Chairperson), Cr Tammy Greenhalgh (Deputy Mayor) (via *Teams*), Cr Melanie McDonell, Cr David Mallard, Rex Cochrane, Kellie Lalor, Jason French, Nikea Dixon, Bianca Merchant, Jodie Stewart, Amy Wilson, Jo-Anne Wright, Museum Manager, Community Development Officer, Manager Community Services, Community Development Coordinator, Young People's Librarian

Guest: Shaun Paterson

1.1 Apologies and Leave of Absence

RESOLVED**Cr D Mallard/Mr J French**

That the apologies be accepted from Sharon Holmes, Joshua Willcox, Dylan Naveau, Robin Smith, Mary Parker and Tanya French for the NAIDOC Week Community Committee meeting on 24 July 2025.

1.2 Acknowledgement of Country

The Chairperson conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil.

Attachment 1 Minutes of the Meeting of the NAIDOC Week Community Committee held on 24 July 2025

MINUTES OF NAIDOC WEEK COMMUNITY COMMITTEE**24 JULY 2025****2 PREVIOUS MINUTES****RESOLVED****Cr M McDonell/Mr R Cochrane**

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 2 July 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the NAIDOC Week Community Committee meeting held on 2 July 2025.

3 GENERAL REPORTS**3.1 EXPRESSIONS OF INTEREST - COMMITTEE MEMBERSHIP**

TRIM REFERENCE: 2025/1454

RECOMMENDATION**Cr G Power/Mr R Cochrane**

That the Expressions of Interest for NAIDOC Week Committee membership for Robin Smith, Mary Parker, Rochelle Gillies and Danielle Annesley be accepted.

3.2 EXPRESSIONS OF INTEREST - NAIDOC WEEK EVENTS

TRIM REFERENCE: 2025/1455

RECOMMENDATION**Ms N Dixon/Ms J Stewart**

That the Expressions of Interest for NAIDOC Week 2025 events be accepted for:

- AECG Junior Ball, including budget – Amy Wilson
- NAIDOC Ball - Danielle Annesley and Danielle Trudgett
- Orange Regional Museum Workshop – Museum Manager

3.3 ORANGE REGIONAL MUSEUM - PROGRAMMING UPDATE

TRIM REFERENCE: 2025/1456

An Event Expression of Interest for the Orange Regional Museum was tabled and accepted. The event will include a workshop held on 25 October 2025. There was a discussion around what type of workshop and recommendations of artists to deliver it.

Contact details of Lanny Mackenzie to be provided by Councillor Greenhalgh to Museum Manager.

RECOMMENDATION**Cr G Power/Mr R Cochrane**

That the information regarding Orange Regional Museum – Programming Update be acknowledged.

**Attachment 1 Minutes of the Meeting of the NAIDOC Week Community Committee held on
24 July 2025**

MINUTES OF NAIDOC WEEK COMMUNITY COMMITTEE**24 JULY 2025****3.4 BUDGET REPORT**

TRIM REFERENCE: 2025/1457

An update on the budget was provided to the Committee.

- All Purpose Account - \$2,266.16
- NAIDOC Ball - \$13,215.33

Current grants include:

- Birrang - \$5,000
- Black And Deadly - \$2,000
- NSW Health - \$2,000

RECOMMENDATION**Ms N Dixon/Ms J Stewart**

That the information presented in the Budget Report be acknowledged.

3.5 NAIDOC WEEK COMMUNITY COMMITTEE ACTION PLAN

TRIM REFERENCE: 2025/1458

RECOMMENDATION**Cr D Mallard/Mr J French**

That the NAIDOC Week Community Committee consider and discuss items on the Action Plan, and that the Action Plan be updated.

THE MEETING CLOSED AT 1.35 PM.



NAIDOC WEEK COMMUNITY COMMITTEE

AGENDA

24 JULY 2025

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **NAIDOC WEEK COMMUNITY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **GIYALANG GANYA MEETING ROOM, 286 LORDS PLACE, ORANGE** on **Thursday, 24 July 2025** commencing at **1:00 PM**.

David Waddell
CHIEF EXECUTIVE OFFICER

For apologies please contact Katrina Hausia on 6393 8628.

Attachment 2 Agenda of the Meeting of the NAIDOC Week Community Committee held on 24 July 2025

NAIDOC WEEK COMMUNITY COMMITTEE**24 JULY 2025**

AGENDA**EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

1	INTRODUCTION.....	3
1.1	Apologies and Leave of Absence	3
1.2	Acknowledgement of Country.....	3
1.3	Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests.....	3
2	PREVIOUS MINUTES	4
2.1	Minutes of the Meeting of the NAIDOC Week Community Committee held on 02 July 2025	5
3	GENERAL REPORTS.....	9
3.1	Expressions of Interest - Committee Membership.....	9
3.2	Expressions of Interest - NAIDOC Week Events	11
3.3	Orange Regional Museum - Programming Update	15
3.4	Budget Report.....	17
3.5	NAIDOC Week Community Committee Action Plan.....	19

Attachment 2 Agenda of the Meeting of the NAIDOC Week Community Committee held on 24 July 2025

NAIDOC WEEK COMMUNITY COMMITTEE**24 JULY 2025****1 INTRODUCTION****MEMBERS**

Cr Gerald Power (Chairperson), Cr Tammy Greenhalgh (Deputy Mayor), Cr Melanie McDonell, Cr David Mallard, Cr Marea Ruddy, Chris Gryllis, Rex Cochrane, Jordon Moore, Sharon Holmes, Nyassa Campbell, Kellie Lalor, Jason French, Neil Ingram Snr, Gillian Ingram, Nikea Dixon, Tanya French, Dylan Navean, Joshua Wilcox, Rebecca Goard, Corey McLean, Jo-Anne Wright, Annette Uata, Jodie Stewart, Amy Wilson, Bianca Merchant, Director Community, Recreation and Cultural Services, Museum Manager, Community Development Officer, Manager Community Services, Community Development Coordinator, Youth Development Officer, Public Education and Engagement Officer, Young People's Librarian

1.1 APOLOGIES AND LEAVE OF ABSENCE**1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the NAIDOC Week Community Committee at this meeting.

Attachment 2 Agenda of the Meeting of the NAIDOC Week Community Committee held on 24 July 2025

NAIDOC WEEK COMMUNITY COMMITTEE**24 JULY 2025**

2 PREVIOUS MINUTES**RECOMMENDATION**

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 2 July 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the NAIDOC Week Community Committee meeting held on 2 July 2025.

ATTACHMENTS

- 1 Minutes of the Meeting of the NAIDOC Week Community Committee held on 2 July 2025

ORANGE CITY COUNCIL**MINUTES OF THE****NAIDOC WEEK COMMUNITY COMMITTEE****HELD IN GIYALANG GANYA MEETING ROOM, 286 LORDS PLACE, ORANGE****ON 2 JULY 2025****COMMENCING AT 1:00 PM**

1 INTRODUCTION**ATTENDANCE**

Cr Gerald Power (Chairperson), Cr Tammy Greenhalgh (Deputy Mayor) (via *Teams*), Cr Marea Ruddy (Via *Teams*), Cr Melanie McDonell, Cr David Mallard, Rex Cochrane, Kellie Lalor, Jason French, Tanya French, Corey McLean, Dylan Navean, Joshua Willcox, Amy Wilson, Bianca Merchant, Rebecca Goard (via *Teams*), Annette Uata (via *Teams*) Museum Manager, Community Development Officer, Community Development Coordinator, Public Education and Engagement Officer

1.1 Apologies and Leave of Absence

RESOLVED**Cr M McDonell/Ms T French**

That the apologies be accepted from Manager Community Services, Chris Gryllis, Nyassa Campbell and Nikea Dixon for the NAIDOC Week Community Committee meeting on 2 July 2025.

1.2 Acknowledgement of Country

The Chairperson conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil.

2 PREVIOUS MINUTES**RESOLVED****Cr M McDonell/Ms T French**

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 26 June 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the NAIDOC Week Community Committee meeting held on 26 June 2025.

Attachment 2 Agenda of the Meeting of the NAIDOC Week Community Committee held on 24 July 2025

MINUTES OF NAIDOC WEEK COMMUNITY COMMITTEE**2 JULY 2025****3 GENERAL REPORTS****3.1 EXPRESSIONS OF INTEREST - COMMITTEE MEMBERSHIP**

TRIM REFERENCE: 2025/1135

A number of Expressions of Interest for Committee membership were tabled and accepted.

RECOMMENDATION**Cr D Mallard/Ms T French**

That the Expressions of Interest for Committee membership from Tanya French, Nikea Dixon, Corey McLean, Rebecca Goard, Dylan Navean, Joshua Willcox, Jo-Anne Wright, Jodie Stewart, Amy Wilson, Bianca Merchant, and Annette Uata be accepted.

3.2 EXPRESSIONS OF INTEREST - NAIDOC WEEK EVENTS

TRIM REFERENCE: 2025/1136

A number of Expressions of Interest for NAIDOC Week 2025 events were tabled and accepted by the Committee.

RECOMMENDATION**Cr D Mallard/Ms T French**

That the following Expressions of Interest for NAIDOC Week 2025 events be accepted:

- NAIDOC Service Day and Street March – Orange City Council
- NAIROC – NAIROC Committee
- Bundyi Giilang – Dark Horse Photography
- NAIDOC Service Day BBQ – Homes NSW

3.3 ORANGE REGIONAL MUSEUM - PROGRAMMING OPPORTUNITIES

TRIM REFERENCE: 2025/1137

The Committee discussed the Museum's involvement in NAIDOC Week 2025 and agreed that the Museum would change focus this year and host programs and activities for community to participate in, rather than displays as in previous years.

RECOMMENDATION**Cr M McDonell/Ms T French**

That the information regarding Orange Regional Museum – Programming Opportunities be acknowledged.

Attachment 2 Agenda of the Meeting of the NAIDOC Week Community Committee held on 24 July 2025

MINUTES OF NAIDOC WEEK COMMUNITY COMMITTEE**2 JULY 2025****3.4 BUDGET REPORT**

TRIM REFERENCE: 2025/1138

An update was provided on the budget and accounts.

- All Purpose Account - \$66.16
- NAIDOC Ball – \$13, 215.33

Current grants include:

- Birrang - \$5000
- Black and Deadly - \$2000
- NSW Health - \$2500

RECOMMENDATION**Cr M McDonell/Ms T French**

That the information presented in the Budget Report be acknowledged.

3.5 NAIDOC WEEK COMMUNITY COMMITTEE ACTION PLAN

TRIM REFERENCE: 2025/1139

RECOMMENDATION**Cr D Mallard/Ms T French**

1. That the NAIDOC Week Community Committee noted the outgoing Committee's Action Plan.
2. That the NAIDOC Week Community Committee Action Plan 2025 be updated with the discussions from the meeting.

THE MEETING CLOSED AT 1.50 PM

Attachment 2 Agenda of the Meeting of the NAIDOC Week Community Committee held on 24 July 2025

NAIDOC WEEK COMMUNITY COMMITTEE

24 JULY 2025

3 GENERAL REPORTS**3.1 EXPRESSIONS OF INTEREST - COMMITTEE MEMBERSHIP**

RECORD NUMBER: 2025/1454

AUTHOR: Rennie Johns, Community Services Administration Officer

EXECUTIVE SUMMARY

The NAIDOC Week Community Committee accepts Expressions of Interest for membership on a rolling basis. New Expressions of Interest are presented to the Committee for consideration.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “14.2 Recognise and celebrate our Aboriginal culture”.

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

RECOMMENDATION

That the NAIDOC Week Community Committee consider any submitted Expressions of Interest for membership.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

Attachment 2 Agenda of the Meeting of the NAIDOC Week Community Committee held on 24 July 2025

NAIDOC WEEK COMMUNITY COMMITTEE**24 JULY 2025**

3.2 EXPRESSIONS OF INTEREST - NAIDOC WEEK EVENTS

RECORD NUMBER: 2025/1455

AUTHOR: Rennie Johns, Community Services Administration Officer

EXECUTIVE SUMMARY

The NAIDOC Week Community Committee accepts Expressions of Interest from organisations to host events during Orange NAIDOC Week, held from 19 to 25 October 2025. New Expressions of Interest are presented to the Committee for consideration.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “14.2 Recognise and celebrate our Aboriginal culture”.

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

RECOMMENDATION

That the NAIDOC Week Community Committee consider the Event Expression of Interest for the AECG Junior Ball for NAIDOC Week 2025.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

1 EOI - AECG Junior Ball, D25/80397

Attachment 2 Agenda of the Meeting of the NAIDOC Week Community Committee held on 24 July 2025

NAIDOC WEEK COMMUNITY COMMITTEE

24 JULY 2025

Attachment 1 EOI - AECG Junior Ball

D25/29924 F174-3

Orange NAIDOC Week 2025

19 to 25 October 2025

EVENT EXPRESSION OF INTEREST

Please complete this form and return to the Committee Clerk, Katrina Hausia, at Khausia@orange.nsw.gov.au.

To be included in the official NAIDOC Week program, this form must be submitted by **29 August 2025**

APPLICANT DETAILS	
Name of Group, Individual, Team, Service Provider, or Company	Orange Local AECG
Mobile	
Email	
Postal Address	

EVENT or PROJECT PROPOSAL	
Event Name and Brief Description of Event	Je Ball
Event Location	Orange Ex Services Club
Proposed Date/s	24/10/25
What is your Plan B if the event is impacted by unforeseen circumstances e.g. bad weather, illness etc?	
Do you require public liability insurance for this event through Council?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Page 1 of 3

Attachment 2 Agenda of the Meeting of the NAIDOC Week Community Committee held on 24 July 2025
NAIDOC WEEK COMMUNITY COMMITTEE
Attachment 1 EOI - AECG Junior Ball

24 JULY 2025

D25/29924
F174-3

FUNDING DETAILS				
Will you need funding support from the Orange NAIDOC Week Community committee?		Yes <input checked="" type="checkbox"/>	<i>If YES, financial budget (below) must be completed and submitted with EOI</i>	
Please provide an itemised budget with accompanying quotes where possible. Organisers will need to retain all receipts and provide to the NAIDOC Week Committee Treasurer for the grant to be acquitted.				
Financial Budget (all amounts are GST inclusive)				
Line Item - Description	Supplier	Quote Amount	\$ Amount Requested	Quote Attached Y/N
Photo Booth			\$ 750	N
DJ			\$ 750	N
Venue	Orange Ex Services			
		Total Amount \$ 1,500		
<i>Please Note: A new budget must be submitted to the NAIDOC Committee for approval for any variations to the approved budget. The Committee reserves the right to refuse to pay variations to the original budget.</i>				

Page 2 of 3

Attachment 2 Agenda of the Meeting of the NAIDOC Week Community Committee held on 24 July 2025
NAIDOC WEEK COMMUNITY COMMITTEE
 Attachment 1 EOI - AECG Junior Ball

24 JULY 2025

D25/29924

F174-3

NAIDOC Committee Event Terms and Conditions:

1. Organisations hosting a NAIDOC Week 2025 event must complete an Event EOI to receive support from the NAIDOC Week Committee and have their event listed in the official program of events. EOIs must be received by 29 August 2025 to be listed in the official program.
2. Event EOIs must be submitted to the Committee for consideration and approval.
3. Where an event requires funding support from the Committee, a budget must be completed and submitted with the EOI. A new budget must be submitted to the Committee for approval for any variations to the approved budget. The Committee reserves the right to refuse to pay variations to the original budget.
4. Organisations hosting an event must be approved NAIDOC Committee members and complete a membership EOI. An organisational member may nominate up to four delegates who are approved to attend meetings. Each member organisation will receive one vote if multiple delegates attend a meeting.
5. A delegate must attend every scheduled meeting either in person or via Teams to update the Action Plan. If an organisation does not attend three consecutive meetings their membership to the NAIDOC Committee may be cancelled, and their event will not be supported by the committee or included in the program.
6. If a delegate cannot attend a meeting, including the final review meeting, an Event Host Update Form/report must be submitted 24 hours prior to the meeting so that the Committee Clerk can ensure tasks/actions are up to date. If this is not completed, the organisation will be recorded as absent from the meeting. If a delegate does not attend the final review meeting or submit an event report, it may affect their Event EOI submission for 2026.
7. Event host/s take full responsibility for the coordination of the event and are required to have running sheets and floor plans completed one week prior to the event for distribution to necessary personnel.
8. An End of Event Report must be submitted after the event for publishing including financials, feedback, and photos. This information will be correlated with the NAIDOC Continuous Improvement Action Plan.
9. For further information please contact the Chairperson, Cr Gerald Power, on 0414 904 497 or Committee Clerk, Katrina Hausia, on 6393 8628.

By signing the below the applicant acknowledges and accepts the above terms and conditions.

Name of Organisation's Representative	Amy Wilson
Signature	[Redacted Signature]
Date	7/7/25

Thank you for your participation in the NAIDOC Week events for 2025.

Page 3 of 3

Attachment 2 Agenda of the Meeting of the NAIDOC Week Community Committee held on 24 July 2025

NAIDOC WEEK COMMUNITY COMMITTEE**24 JULY 2025**

3.3 ORANGE REGIONAL MUSEUM - PROGRAMMING UPDATE

RECORD NUMBER: 2025/1456

AUTHOR: Rennie Johns, Community Services Administration Officer

EXECUTIVE SUMMARY

At the meeting of 2 July 2025, the Committee discussed the Museum's involvement in NAIDOC Week 2025 and agreed that the Museum would change focus this year and host programs and activities for community to participate in, rather than displays as in previous years.

The Museum Manager will provide further information in this regard including proposed dates, events and programs.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "14.2 Recognise and celebrate our Aboriginal culture".

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

RECOMMENDATION

That the information regarding Orange Regional Museum – Programming Update be acknowledged.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

Attachment 2 Agenda of the Meeting of the NAIDOC Week Community Committee held on 24 July 2025

NAIDOC WEEK COMMUNITY COMMITTEE**24 JULY 2025**

3.4 BUDGET REPORT

RECORD NUMBER: 2025/1457

AUTHOR: Rennie Johns, Community Services Administration Officer

EXECUTIVE SUMMARY

An update on the budget will be presented by the Treasurer and/or Co-Treasurer.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "14.2 Recognise and celebrate our Aboriginal culture".

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

RECOMMENDATION

That the information presented in the Budget Report be acknowledged.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

Attachment 2 Agenda of the Meeting of the NAIDOC Week Community Committee held on 24 July 2025

NAIDOC WEEK COMMUNITY COMMITTEE**24 JULY 2025**

3.5 NAIDOC WEEK COMMUNITY COMMITTEE ACTION PLAN

RECORD NUMBER: 2025/1458

AUTHOR: Rennie Johns, Community Services Administration Officer

EXECUTIVE SUMMARY

A requirement for all Committees is to develop an Action Plan. The purpose of the Action Plan is to identify and record actions that are incorporated into the Delivery/Operational Plan, so the Committee is informed of progress against tasks of interest to the Committee.

The Action Plan Review and Update will be a standard item at each meeting.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "14.2 Recognise and celebrate our Aboriginal culture".

FINANCIAL IMPLICATIONS

Items on the Action Plan will not necessarily be put into Council's program of works or budget. Rather, the Action Plan will be used by the Committee and staff to provide suggestions for Council's consideration and track specific tasks, projects or requests of the Committee.

Items may have short-term or long-term goals or activities that can be worked on over time.

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the NAIDOC Week Community Committee consider and discuss items on the Action Plan, and that the Action Plan be updated.

SUPPORTING INFORMATION

An update to the Committee's Action Plan will be a standard item on every agenda for discussion and review.

The Committee Clerk will ensure the Action Plan identifies possible budget and resourcing implications, and how an item links to Council's Delivery/Operational Plan or could be proposed for future Delivery/Operational Plans.

ATTACHMENTS

- 1 NAIDOC Week Committee - Action Plan - 2025, D25/27784

Attachment 2 Agenda of the Meeting of the NAIDOC Week Community Committee held on 24 July 2025
NAIDOC WEEK COMMUNITY COMMITTEE
24 JULY 2025

Attachment 1 NAIDOC Week Committee - Action Plan - 2025


COMMUNITY COMMITTEE ACTION PLAN
NAIDOC WEEK

D25/27784

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	START DATE	END DATE	COMMENTS/PROGRESS	UPDATED
Event Expressions of Interest	4.2. Deliver cultural facilities and programs that reflect the interests of a culturally diverse community.	Update EOI Form template	Clerk/Admin	Nil.	27/3/25	4/4/25	27 March 2025: EOI Form Template discussed by Committee. Document to be updated and circulated.	7/4/2025
							7/4/2025 EOI Form Template finalized and included in Agenda for 24 April 2025.	

Attachment 2 Agenda of the Meeting of the NAIDOC Week Community Committee held on 24 July 2025
NAIDOC WEEK COMMUNITY COMMITTEE
24 JULY 2025
Attachment 1 NAIDOC Week Committee - Action Plan - 2025


D25/27784

Event:	NAIDOC Ball and Awards			
Date:				
Venue:				
Organiser:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
Mar	No Update.			
Apr	No Update.			
May	No Update.			
Jun	Sponsorship of \$2000 for awards from Western NSW PHN confirmed on 5 June 2025. Funds will go towards sponsoring two significant award categories: the <i>Elder Award</i> and the <i>Black and Deadly Award</i> . See IC25/64200.	Funding amount \$2000	Raise Invoice	
Jul				
Aug				
Sep				
Oct				
DEBRIEF - Oct				
Event:	NAIROC			

NAIDOC Week Community Committee - Action Plan

2

Attachment 2 Agenda of the Meeting of the NAIDOC Week Community Committee held on 24 July 2025
NAIDOC WEEK COMMUNITY COMMITTEE
24 JULY 2025
Attachment 1 NAIDOC Week Committee - Action Plan - 2025


D25/27784

Date:	22 October 2025			
Venue:	Orange Function Centre			
Organiser:	Corey McLean			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
Mar	No Update.			
Apr	No Update.			
May	No Update.			
Jun	No update			
Jul	2 July 2025: EOI from Corey McLean and Jo Wright has been approved. A committee consisting of Corey McLean, Jo Wright, Gerald Power, Kellie Lalor, Maddy Leonard, Jodie Stewart and Live Better will coordinate the NAIDOC event.		Committee Clerk to forward contact details to Chair	Completed
Aug				
Sep				
Oct				
DEBRIEF - Oct				

Attachment 2 Agenda of the Meeting of the NAIDOC Week Community Committee held on 24 July 2025
NAIDOC WEEK COMMUNITY COMMITTEE
24 JULY 2025
Attachment 1 NAIDOC Week Committee - Action Plan - 2025


D25/27784

Event:	Bundi Gilang			
Date:	19 - 24 October 2025 – Date to be confirmed			
Venue:	Art Gallery			
Organiser:	Jason French – Dark Horse Photography			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
Mar	No Update.			
Apr	No Update.			
May	No Update.			
Jun	EOI received			
Jul	2 July 2025: Waiting for the Orange Regional Gallery to confirm venue date	NIL	Confirm venue	
Aug				
Sep				
Oct				
DEBRIEF - Oct				

Attachment 2 Agenda of the Meeting of the NAIDOC Week Community Committee held on 24 July 2025
NAIDOC WEEK COMMUNITY COMMITTEE
24 JULY 2025
Attachment 1 NAIDOC Week Committee - Action Plan - 2025


D25/27784

Event:	NAIDOC Street March and Service Day			
Date:	20 October 2025			
Venue:	Robertson Park			
Organiser:	Community Development - Orange City Council			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
Mar	No Update.			
Apr	No Update.			
May	No Update.			
Jun	EOI Received			
Jul	2 July 2025: <ul style="list-style-type: none"> Event Kit submitted - site plan planning Traffic Management Plan approved Information/invitation sent to schools Graphics to update 2025 EOI for stalls EOI from DCJ – Annette Uata to host the BBQs as part of the Service Day. 		<ul style="list-style-type: none"> Site Plan Service provider email Welcome to Country/Smoking 	
Aug				
Sep				
Oct				
DEBRIEF - Oct				

NAIDOC Week Community Committee - Action Plan

5

Attachment 2 Agenda of the Meeting of the NAIDOC Week Community Committee held on 24 July 2025
NAIDOC WEEK COMMUNITY COMMITTEE
24 JULY 2025
Attachment 1 NAIDOC Week Committee - Action Plan - 2025


D25/27784

Event:	Elders Lunch			
Date:	23 October 2025			
Venue:	TBC			
Organiser:	Live Better – Nikea Dixon			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
Mar	No Update.			
Apr	No Update.			
May	No Update.			
Jun	No update			
Jul	2 July 2025: EOI from Nikea Dixon is pending. Rex Cochrane confirmed an EOI will be submitted		Submit EOI	
Aug				
Sep				
Oct				
DEBRIEF - Oct				

Attachment 2 Agenda of the Meeting of the NAIDOC Week Community Committee held on 24 July 2025
NAIDOC WEEK COMMUNITY COMMITTEE
24 JULY 2025
Attachment 1 NAIDOC Week Committee - Action Plan - 2025


D25/27784

Event:	Cricket Day			
Date:	24 October 2025			
Venue:	Wade Park			
Organiser:	Cricket NSW – Dylan Navean and Josh Willcox			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
Mar	No Update.			
Apr	No Update.			
May	No Update.			
Jun	No update			
Jul	2 July 2025: EOI is pending. Representatives provided a verbal update on the proposed event.		Submit EOI	
Aug				
Sep				
Oct				
DEBRIEF - Oct				

Attachment 2 Agenda of the Meeting of the NAIDOC Week Community Committee held on 24 July 2025
NAIDOC WEEK COMMUNITY COMMITTEE
24 JULY 2025
Attachment 1 NAIDOC Week Committee - Action Plan - 2025


D25/27784

Event:	Junior AECG Ball			
Date:	24 October 2025			
Venue:	Ex Services Club			
Organiser:	Amy Wilson			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
Mar	No Update.			
Apr	No Update.			
May	No Update.			
Jun	No update			
Jul	2 July 2025: EOI is pending. Amy discussed her interest in hosting the Ball. The venue has been confirmed.		Submit EOI	
Aug				
Sep				
Oct				
DEBRIEF - Oct				

Attachment 2 Agenda of the Meeting of the NAIDOC Week Community Committee held on 24 July 2025
NAIDOC WEEK COMMUNITY COMMITTEE
24 JULY 2025
Attachment 1 NAIDOC Week Committee - Action Plan - 2025


D25/27784

Calendar of Annual and Significant Events for Aboriginal and Torres Strait Islanders – 2025		
Date	Key Calendar Event Details	Information and updates on Event planning
26 Jan	Invasion Day/Survival Day – Sovereignty Day Annual events take place each year across the nation such as ‘Yabun’ in Sydney, the Survival Day Picnic on the Frankston Foreshore in Victoria, stalls and the Share the Spirit Festival in the Treasury Gardens, Victoria. The events celebrate Aboriginal and Torres Strait Islander culture and heritage. The events showcase all aspects of Aboriginal and Torres Strait Islander culture, including music, dance, food, language, politics, literature, and arts and crafts and are a wonderful opportunity to learn more about Australia’s Aboriginal and Torres Strait Islander heritage.	
12 Feb	Freedom Ride On 12 February 1965, University of Sydney students inspired by equal rights activism in the United States started a bus tour of western and coastal NSW with 3 key goals in mind: <ul style="list-style-type: none"> draw attention to the poor state of Aboriginal health, education and housing focus and attention on the social discrimination experienced by Aboriginal people to effect positive change encourage and support Aboriginal people themselves to resist discrimination The Freedom Ride was led by Charles Perkins, an Arrernte man born in Alice Springs who dedicated his life to advocating for Aboriginal rights. The Freedom Ride has an important place in the history of Australia and is remembered every February for fostering Aboriginal activism and raising much needed public attention on issues Aboriginal people continue to face today	
13 Feb	Anniversary of the National Apology On 13 February 2008 the Prime Minister, Kevin Rudd MP delivered his national apology to the Stolen Generations on behalf of the Australian Government. The apology marked an important milestone in Australia’s history. By validating the experiences of the Stolen Generations, the foundations have been laid for healing to take place and for a reconciled Australia in which everyone belongs. www.nsidc.org.au	
18 Mar	National Close the Gap Day – Indigenous Health Campaign The day gives people the opportunity to show their support for the Close the Gap Indigenous Health Equality Campaign which calls for closing the 17-year life expectancy gap between Aboriginal and Torres Strait Islanders and other Australians. http://www.indigenous.gov.au/health/	
21 Mar	Harmony Day Harmony Day, 21 March, celebrates Australia’s cultural diversity. It’s about inclusiveness, respect and a sense of belonging for everyone. It is a day for all Australians to embrace cultural diversity and to share what we have in common. The central message for Harmony Day is that ‘everyone belongs’, reinforcing the importance of inclusiveness to all Australians. http://www.harmony.gov.au/	

NAIDOC Week Community Committee - Action Plan

9

Attachment 2 Agenda of the Meeting of the NAIDOC Week Community Committee held on 24 July 2025
NAIDOC WEEK COMMUNITY COMMITTEE
24 JULY 2025
Attachment 1 NAIDOC Week Committee - Action Plan - 2025


D25/27784

Calendar of Annual and Significant Events for Aboriginal and Torres Strait Islanders – 2025		
Date	Key Calendar Event Details	Information and updates on Event planning
26 May	National Sorry Day The <i>Bringing them home</i> report recommended (Recommendation No 7.a) that a National Sorry Day be held each year on 26 May 'to commemorate the history of forcible removals and its effects'. As a result of this recommendation the community-based organisation the National Sorry Day Committee (NSDC) was formed. www.nsdcc.org.au	
27 May	1967 referendum In 1967 over 90% of Australians voted in a Referendum to remove clauses from the Australian Constitution which discriminated against Aboriginal and Torres Strait Islander Australians. The Referendum also gave the Commonwealth Government the power to make laws on behalf of Aboriginal and Torres Strait Islander people. http://www.naa.gov.au/collection/fact-sheets/fs150.aspx	
27 May – 3 June	National Reconciliation Week National Reconciliation Week is held annually and celebrates the rich culture and history of the First Australians. National Reconciliation Week began in 1996 to provide focus for nationwide reconciliation activities. National Reconciliation Week coincides with two significant dates in Australia's history which provide strong symbols of the aspirations for reconciliation. May 27 marks the anniversary of the 1967 Referendum and June 3 marks the anniversary of the High Court's judgment in the 1992 Mabo case. http://www.reconciliation.org.au/	
29 May	Indigenous Veterans Commemoration Service The ceremony continues to gather momentum since its inception in 2007, in uniting Australians to remember and honour the service and sacrifice of indigenous veterans. The exceptional guest speakers and their remarkable stories continue to inspire our youth, indigenous and non-indigenous alike. Since the Boer War, Aborigines and Torres Strait Islanders have fought for Australia. While exact numbers will never be known, it is estimated that 500-800 Aboriginal diggers served in World War I. Five Aboriginal diggers are known to have died fighting at Gallipoli. Anywhere from 3,000-6,000 served in World War II, and in proportion to population, no community in Australia contributed more to the war effort than the Islanders of the Torres Strait. The proud tradition of indigenous service continues today. https://www.rslnsw.org.au/events/indigenous-veterans-commemoration-service/	
3 Jun	Mabo Day Mabo Day is held on 3 June to celebrate Eddie Mabo, who helped overturn 'terra nullius' in a ten year campaign through the courts ending in the historic High Court Mabo Judgment.	
10 June	Myall Creek Massacre (1838) – Memorial Ceremony In 1838 white settlers murdered 28 Aboriginal men, women and children near Myall Creek Station. The massacre is a harrowing reminder of Australia's colonial violence and one of the rare cases where killers were tried and hanged.	

NAIDOC Week Community Committee - Action Plan

10

Attachment 2 Agenda of the Meeting of the NAIDOC Week Community Committee held on 24 July 2025
NAIDOC WEEK COMMUNITY COMMITTEE
24 JULY 2025
Attachment 1 NAIDOC Week Committee - Action Plan - 2025


D25/27784

Calendar of Annual and Significant Events for Aboriginal and Torres Strait Islanders – 2025		
Date	Key Calendar Event Details	Information and updates on Event planning
1 July	Coming of the Light This is a particular day of significance for Torres Strait Islander Australians. It marks the day the London Missionary Society first arrived in the Torres Strait. The missionaries landed at Erub Island on 1 July 1871. Religious and cultural ceremonies are held by Torres Strait Islander Christians across the Torres Strait and on the mainland to commemorate this day.	
7 to 14 July	National NAIDOC Week 2024 The 2024 theme is “Keep the Fire Burning! Blak, Loud and Proud”.	
4 Aug	National Aboriginal and Torres Strait Islander Children’s Day An annual event established by SNAICC in 1988 to highlight the significance of Aboriginal and Torres Strait Islander children. SNAICC encourages all Aboriginal and Torres Strait Islander community organisations, mainstream child and family services, government and early childhood services, schools and any other key stakeholders to celebrate this day.	
9 Aug	International Day of the World’s Indigenous Peoples The International Day of the World’s Indigenous Peoples is observed on August 9 each year to promote and protect the rights of the world’s indigenous population. This event also recognises the achievements and contributions that indigenous people make to improve world issues such as environmental protection. It was first pronounced by the General Assembly of the United Nations in December 1994, marking the day of the first meeting of the UN Working Group on Indigenous Populations of the Sub-commission on the Promotion and Protection of Human Rights, in 1982.	
First Wed in Sep 1 Sep	Indigenous Literacy Day Indigenous Literacy Day aims to help raise funds to raise literacy levels and improve the lives and opportunities of Indigenous Australians living in remote and isolated regions. We need your support to help raise funds to buy books and literacy resources for children in these communities. http://www.communityservices.act.gov.au/atsia/significant_dates	
13 Sep	Anniversary of the UN Declaration on the Rights of Indigenous People The United Nations Declaration on the Rights of Indigenous Peoples was adopted by the United Nations General Assembly during its 61st session at UN Headquarters in New York City on 13 September 2007.	

NAIDOC Week Community Committee - Action Plan

11

Attachment 2 Agenda of the Meeting of the NAIDOC Week Community Committee held on 24 July 2025
NAIDOC WEEK COMMUNITY COMMITTEE
24 JULY 2025
Attachment 1 NAIDOC Week Committee - Action Plan - 2025


D25/27784

Calendar of Annual and Significant Events for Aboriginal and Torres Strait Islanders – 2025		
Date	Key Calendar Event Details	Information and updates on Event planning
Nov	National Dreamtime Awards The National Dreamtime Awards , known simply as the Dreamtime Awards , are an annual celebration of Australian Aboriginal and Torres Strait Islander achievement in sport, arts, academic and community. The National Dreamtime Awards were launched to fill the void in recognising indigenous achievements as a result of the 2013 cessation of the Deadly Awards . ^[1] A panel of experts judges the final winners in each category, determined by nomination and voting process through online and media partners.	

Attachment 2 Agenda of the Meeting of the NAIDOC Week Community Committee held on 24 July 2025

NAIDOC WEEK COMMUNITY COMMITTEE**24 JULY 2025****Attachment 1 NAIDOC Week Committee - Action Plan - 2025**



D25/27784

SUPPORTING INFORMATION ON COMPLETING AND UPDATING THE ACTION PLAN

The Community Committee Action Plan outlines what the committee will contribute during the Council term. It should be **updated at least after each meeting**, and otherwise as required.

This template is provided to assist in developing the action plan, and to provide consistency across all community committees.

Action/Project: The general activity or project that the committee is providing advice and information on for Council, or is going to undertake themselves.

Community Strategic Plan Reference: The Community Strategic Plan is Council's chief planning document. It outlines the aspirations and needs of the Orange community and is a 10-year plan to guide Council and community activity. Linking activities to the goals outlined in this plan helps keep everyone working toward the same vision.

Tasks: These are the individual tasks that need to be undertaken to complete the action or project successfully. There may only be one task, or there may be several tasks included in a project.

Responsibility of: Is this an action or project that Council and its staff are responsible for, or is this something the community committee is going to undertake?

Cost Implications: Are there any costs involved with the project? If any recommendations are being made that impact the already approved Council budget, this needs to go to a full general Council meeting for discussion and resolution.

Start and End Dates: Some activities will be short term activities, some will be for a much longer period, perhaps even across the entire Council term. Providing start and end dates gives the committee (and Council) a timeline and targets to work towards. Dates can always be adjusted as needed.

Comments/Progress: Any time there is movement or progress regarding an action or project, it is recorded to keep track of where it is up to and what needs to happen next.

Updated: Record the date of when the last changes to an activity or project were made. This will help identify any projects or initiatives that may have stalled and need action to be moved along.

2.2 MINUTES OF THE FAMILY & DOMESTIC VIOLENCE COMMUNITY COMMITTEE MEETING 29 JULY 2025

RECORD NUMBER: 2025/1772
AUTHOR: Kate Shepherd, Executive Officer

EXECUTIVE SUMMARY

The Family & Domestic Abuse Community Committee met 29 July 2025. The recommendations from the Committee are provided to the Services Policy Committee for adoption

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “15.1 Provide representative, responsible and accountable community governance”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Family & Domestic Violence Community Committee at its meeting held on 29 July 2025.
- 2 That Council determine recommendation 5 from the minutes of the Family & Domestic Violence Community Committee meeting of 29 July 2025.
5. That Council staff discuss with the Communications team a means to put something out for awareness of Children Protection Week and that the Committee reach out to Tablelands Legal Service about scope to put on a webinar for Community awareness training including recent highlights of AVO's including children.
- 3 That the remainder of the minutes of the Family & Domestic Violence Community Committee from its meeting held on 29 July 2025 be adopted.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's other key risk categories and the following comments are provided:

Service/Project Delivery	Nil
Financial	Council staff time.
Reputation/Political	Nil
Environment	Nil
Compliance	Nil
People & WHS	Nil
Information Technology/Cyber Security	Nil

2.2 Minutes of the Family & Domestic Violence Community Committee Meeting 29 July 2025

SUPPORTING INFORMATION

The Agenda and Minutes are attached for the information of Council.

ATTACHMENTS

- 1 FADVCC Minutes 29 July 2025, 2025/1610 [↓](#)
- 2 FADVCC Agenda 29 July 2025, 2025/1554 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE

FAMILY & DOMESTIC VIOLENCE COMMUNITY COMMITTEE

HELD IN GIYALANG GANYA, 286 LORDS PLACE, ORANGE

ON 29 JULY 2025

COMMENCING AT 3:30 PM

1 INTRODUCTION

ATTENDANCE

Cr Melanie McDonell (Chairperson), Cr David Mallard, Cr Jamie Stedman (*dept 4.36pm*), Cr Marea Ruddy (*arr 3.42pm*), Tori Evans, Siara Jawai, Gemma Brotherton, Tamiki Carr, Manager Community Services, Director Community Recreation Cultural Services (*arr 4.35pm*), Events Lead, Executive Administration Officer

1.1 Apologies and Leave of Absence

RESOLVED

Cr J Stedman/Member T Evans

That the apologies be accepted from Cr Tammy Greenhalgh, Jenna Hattersley, Adam Horton, Ken McCarron, Katie Baddock for the Family & Domestic Violence Community Committee meeting on 29 July 2025.

1.2 Acknowledgement of Country

The Chairperson conducted an Acknowledgement of Country.

1.3 Victim-Survivor Acknowledgement

The Chairperson conducted a victim-survivor acknowledgement.

1.4 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil.

MINUTES OF FAMILY & DOMESTIC VIOLENCE COMMUNITY COMMITTEE**29 JULY 2025****2 PREVIOUS MINUTES****RESOLVED****Cr J Stedman/Member T Evans**

That the Minutes of the Meeting of the Family & Domestic Violence Community Committee held on 29 April 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Family & Domestic Violence Community Committee meeting held on 29 April 2025.

3 PRESENTATIONS**3.1 CHAIRPERSON PRESENTATION - FAMILY & DOMESTIC VIOLENCE COMMUNITY COMMITTEE
– 6 MAY 2025 AND 3 JUNE 2025**

TRIM REFERENCE: 2025/895

Member Evans provided an update from the Dave Kramer sessions that was well attended and has received positive feedback and congratulated the DAPO team that pulled it together.

RECOMMENDATION**Cr M McDonell/Cr J Stedman**

That the information provided by the Chairperson in the Chairperson Presentation – Services Policy Committee – 6 May and 3 June 2025 report be noted.

4 GENERAL REPORTS**4.1 FAMILY AND DOMESTIC ABUSE COMMUNITY COMMITTEE ACTION PLAN - 29 JULY 2025**

TRIM REFERENCE: 2025/896

Committee agreed to host an online half hour meeting next month to ensure plans for 16 Days of Activism against Gender-based Violence campaign are progressing.

Cr McDonell commended Cr Ruddy on her organisation and efforts in the She Matters mural installed on the South Court wall in front of the Gallery and Library.

Director Maunder will share conversations with Communications team offline prior to next meeting.

RECOMMENDATION**Cr M McDonell/Cr M Ruddy**

That the Family and Domestic Abuse Community Committee review and update the Committee Action Plan.

4.2 EXPRESSIONS OF INTEREST - COMMITTEE MEMBERSHIP

TRIM REFERENCE: 2025/1526

RECOMMENDATION**Cr M McDonell/Member T Evans**

That the Family and Domestic Violence Community Committee endorse the tabled Expressions of Interest for membership for Mandy Lay and Amy-Lee Darling to join the Committee.

MINUTES OF FAMILY & DOMESTIC VIOLENCE COMMUNITY COMMITTEE**29 JULY 2025****4.3 UPDATE - ORANGE COURT SAFEROOM UPGRADE**

TRIM REFERENCE: 2025/1550

Member T Evans provided an update on responses from Courts Services regarding the Safe room upgrade.

- Initial request to upgrade was partially approved.
- The room could be upgraded with new furnishings within but no structural changes.
- Community Organisations and Political support letters were submitted to review decisions, however decision stands.
- Local Members Donato and Gee have raised to Attorney General, Michael Daley.
- T Evans about to go on Maternity leave and concerned it will get swept under rug. Prior to going on leave T Evans to email secretariat with most up to date information.
- Despite movement to get new furnishings in late June, nothing has now been allowed.
- Further correspondence should now include Members Donato and Gee and refer to all correspondence we've received.
- Concern noted that funds were raised in DV football round from Community for the DV space, need to be mindful and consult with regard to that money.

RECOMMENDATION**Member T Evans/Cr M McDonell**

That the Family and Domestic Violence Community Committee review the response provided from Courts Services and discuss the next steps for the Committee in advocating for the Community in the upgrade of the Orange Court Saferoom.

5 GENERAL BUSINESS

Question raised from Housing Plus if anyone knew of any plans or events for Child Protection week in September. Council's Children Services combine to do something for the awareness of the week and it was discussed if Communications team could put something out.

RECOMMENDATION**Member T Evans/Cr M McDonell**

That Council staff talk to the Communications team to put something out for awareness of Children Protection Week and that the Committee reach out to Tablelands Legal Service about scope to put on a webinar for Community awareness including recent highlights of AVOs including Children.

That Committee thanked Tori Evans for her time and wished her all the best on her upcoming maternity leave.

THE MEETING CLOSED AT 4.47PM.



FAMILY & DOMESTIC VIOLENCE COMMUNITY COMMITTEE

AGENDA

29 JULY 2025

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **FAMILY & DOMESTIC VIOLENCE COMMUNITY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **GIYALANG GANYA, 286 LORDS PLACE, ORANGE** on **Tuesday, 29 July 2025** commencing at **3:30 PM**.

David Waddell
CHIEF EXECUTIVE OFFICER

For apologies please contact Kate Shepherd on 02 6393 8392.

FAMILY & DOMESTIC VIOLENCE COMMUNITY COMMITTEE
29 JULY 2025

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

1	INTRODUCTION.....	3
1.1	Apologies and Leave of Absence	3
1.2	Acknowledgement of Country.....	3
1.3	VICTIM-SURVIVOR Acknowledgement	3
1.4	Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests.....	3
2	PREVIOUS MINUTES	4
2.1	Minutes of the Meeting of the Family & Domestic Violence Community Committee held on 29 April 2025	5
3	PRESENTATIONS	7
3.1	Chairperson Presentation - Family & Domestic Violence Community Committee - 29 April 2025 and 3 June 2025	7
4	GENERAL REPORTS.....	8
4.1	Family and Domestic Abuse Community Committee Action Plan - 29 July 2025	8
4.2	Expressions of Interest - Committee Membership.....	13
4.3	Update - Orange Court Saferoom Upgrade.....	15

FAMILY & DOMESTIC VIOLENCE COMMUNITY COMMITTEE**29 JULY 2025**

1 INTRODUCTION**MEMBERS**

Cr Melanie McDonell (Chairperson), Cr T Greenhalgh (Deputy Mayor), Cr David Mallard, Cr Jamie Stedman, Cr Marea Ruddy, Ken McCarron, Katie Baddock, Adam Horton, Jenna Hattersley, Michelle Peters, Joel Palmer, Tori Evans, Arlia Fleming, Manager Community Services

1.1 APOLOGIES AND LEAVE OF ABSENCE**1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 VICTIM-SURVIVOR ACKNOWLEDGEMENT

We acknowledge the women, children and men whose lives, safety, wellbeing and liberty have been lost to or harmed by men's use of family violence. We acknowledge the courage of each victim-survivor of family violence, and those who publicly campaign and advocate for a safer Australia for all women, children, men and gender-diverse people.

We acknowledge the terrible impact of family violence on individuals, families and communities, and the strength and resilience of the children and adults who have, and are still, experiencing family violence.

We pay respects to those who did not survive and to their family members and friends.

1.4 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Family & Domestic Violence Community Committee at this meeting.

FAMILY & DOMESTIC VIOLENCE COMMUNITY COMMITTEE**29 JULY 2025**

2 PREVIOUS MINUTES**RECOMMENDATION**

That the Minutes of the Meeting of the Family & Domestic Violence Community Committee held on 29 April 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Family & Domestic Violence Community Committee meeting held on 29 April 2025.

ATTACHMENTS

- 1 Minutes of the Meeting of the Family & Domestic Violence Community Committee held on 29 April 2025

ORANGE CITY COUNCIL

MINUTES OF THE

FAMILY & DOMESTIC ABUSE COMMUNITY COMMITTEE

HELD IN GIYALANG GANYA, 286 LORDS PLACE, ORANGE

ON 29 APRIL 2025

COMMENCING AT 3:30 PM

1 INTRODUCTION

ATTENDANCE

Cr Melanie McDonell (Chairperson) (*via audiovisual link*), Cr David Mallard, Cr Jamie Stedman, Cr Marea Ruddy (*via audiovisual link*), Ken McCarron (*via audiovisual link*), Katie Baddock, Michelle Peters, Tori Evans, Manager Community Services, Director Community Recreational & Cultural Services

Invited: Tamiki Carr, Housing Plus - for Jenna Hattersley (*via audiovisual link*)

With Cr McDonell attending via audiovisual link, Cr Ruddy chaired the meeting.

1.1 Apologies and Leave of Absence

RESOLVED

Cr D Mallard/Cr M Ruddy

That the apologies be accepted from Cr T Greenhalgh, Jenna Hattersley, Joel Palmer and Arlia Fleming for the Family & Domestic Abuse Community Committee meeting on 29 April 2025.

1.2 Acknowledgement of Country

The Chairperson conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil.

2 PREVIOUS MINUTES

RESOLVED

Member T Evans/Cr D Mallard

That the Minutes of the Meeting of the Family & Domestic Abuse Community Committee held on 25 March 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Family & Domestic Abuse Community Committee meeting held on 25 March 2025.

MINUTES OF FAMILY & DOMESTIC ABUSE COMMUNITY COMMITTEE**29 APRIL 2025****3 GENERAL REPORTS****3.1 FAMILY AND DOMESTIC ABUSE COMMUNITY COMMITTEE ACTION PLAN - 29 APRIL 2025**

TRIM REFERENCE: 2025/773

RECOMMENDATION**Member T Evans/Cr M McDonell**

That the Family and Domestic Abuse Community Committee Action Plan be updated to reflect the review and discussion of the meeting.

The Committee agreed to their email addresses being shared and calendar invites being issued for the meeting dates set for remainder of the year.

THE MEETING CLOSED AT 4:25PM

FAMILY & DOMESTIC VIOLENCE COMMUNITY COMMITTEE**29 JULY 2025**

3 PRESENTATIONS**3.1 CHAIRPERSON PRESENTATION - FAMILY & DOMESTIC VIOLENCE COMMUNITY COMMITTEE
- 29 APRIL 2025 AND 3 JUNE 2025**

The Chairperson, Cr McDonell will provide an update to the Committee on the Services Policy Committee of 29 April 2025 and 3 June 2025 when the last Community Committee minutes were presented to Council for adoption.

FAMILY & DOMESTIC VIOLENCE COMMUNITY COMMITTEE**29 JULY 2025**

4 GENERAL REPORTS**4.1 FAMILY AND DOMESTIC ABUSE COMMUNITY COMMITTEE ACTION PLAN - 29 JULY 2025**

RECORD NUMBER: 2025/896

AUTHOR: Kate Shepherd, Executive Officer

EXECUTIVE SUMMARY

Council has noted the important role that Community Committees play in providing feedback and input into Council's operations. Committees can also offer ideas and suggestions to be considered as part of Council's Integrated Planning and Reporting framework, and related annual budget.

As a means of recording ideas, suggestions and activities made and undertaken by members, each Committee will develop and review on an ongoing basis an Action Plan.

The Action Plans Review and Update will be a standard item at each meeting.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "15.1 Provide representative, responsible and accountable community governance".

FINANCIAL IMPLICATIONS

Items on the Action Plan will not necessarily be put into Council's program of works or budget. Rather, the Action Plan will be used by the Committee and staff to provide suggestions for Council's consideration and track specific tasks, projects or requests of the Committee.

Items may be short-term or long-term goals or activities that can be worked on over time.

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Family and Domestic Abuse Community Committee review and update the Committee Action Plan.

SUPPORTING INFORMATION

An update to the Committee's Action Plan will be a standard item on every agenda for discussion and review.

The Committee Clerk will ensure the Action Plan identifies possible budget and resourcing implications, and also how an item links to Council's Delivery/Operational Plan, or could be proposed for future Delivery/Operational Plans.

ATTACHMENTS

- 1 FADVCC Action Plan, D25/85035

FAMILY & DOMESTIC VIOLENCE COMMUNITY COMMITTEE
29 JULY 2025
Attachment 1 FADVCC Action Plan

COMMUNITY COMMITTEE ACTION PLAN
FAMILY AND DOMESTIC ABUSE

D25/29458

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATION	START DATE	END DATE	COMMENTS/PROGRESS	UPDATED
16 Days of Activism against Gender-Based Violence Campaign.	3.3 – Partner to support victims of family violence	This committee will assume the working group from last year. Invite organisation/ group running specific events to attend meeting.	Committee	Dependent on Council-run events	25 Nov	10 Dec	Preliminary thoughts to run a timetable similar to last year with Council holding marketing, central theme and united cross-organisational front and united approach.	29 Apr
Advocate for the update of the Safe Room at Orange Local Court.	3.3 – Partner to support victims of family violence	Organisations to review funding options to support this advocacy	DAPO / OAMS	Nil to Council	25 Mar		OAMS confirmed \$10k funding to upgrade the room OAMS have initiated with Court House, request sitting with heritage, assets and maintenance. Working with Louie and amend project - running DV round with footy clubs, profits of polo's sold at this to contribute to safe room upgrade. Working cross-organisations – with Health, Aunts, etc.	29 Apr
Drive education / media engagement.	3.3 – Partner to support victims of family violence	Invite local media (CWD) to meetings as attendee/member	Scott Maunder	Nil	25 Mar		Piece we still need to do locally, working with media outlets and online resources to ensure language is right.	

FAMILY & DOMESTIC VIOLENCE COMMUNITY COMMITTEE
29 JULY 2025
Attachment 1 FADVCC Action Plan


D25/29458

Focus on language, education and messaging to community						SM talk to comms team – look at developing something similar to what is out there – a guide on what to use and build on it. Comms could meet with the various mast heads on print, TV and major online arms around language. Give them the room for education as a driver. For example the OUR WATCH guide.	
Educators to attend Women and Girls Emergency Centre (WAGEC)	3.3 – Partner to support victims of family violence	Contact to be arranged with WAGEC for educators to attend training.	Community Services team		25 Mar	The All In Program. Council invited all Early Childhood Centres in Orange, initial email also followed up with phone calls and invite reissued. To date, only Council services attending. Discussed barriers such as meeting ratio's and funding. Community Services to do another ring around next week to services and if not coming, ask the question as to why. Discussed place for individuals and organisations to promote it – broader support and awareness by advertising it in general. Cr McDonell will put canva notice together and share with committee for widely advertising.	
Dave Cramer Event (July)	3.3 – Partner to support victims of family violence	Support search for venue and share ideas to increase participation	Committee		29 Apr	Venue for Community event is still to be locked in, Function Centre availability to be reviewed. Review if Council engagement can be used to push advertising for event. Help make it a 'movement'.	

FAMILY & DOMESTIC VIOLENCE COMMUNITY COMMITTEE

29 JULY 2025

Attachment 1 FADVCC Action Plan



D25/29458

SUPPORTING INFORMATION ON COMPLETING AND UPDATING THE ACTION PLAN

The Community Committee Action Plan outlines what the committee will contribute during the Council term. It should be **updated at least after each meeting**, and otherwise as required.

This template is provided to assist in developing the action plan, and to provide consistency across all community committees.

Action/Project: The general activity or project that the committee is providing advice and information on for Council, or is going to undertake themselves.

Community Strategic Plan Reference: The Community Strategic Plan is Council's chief planning document. It outlines the aspirations and needs of the Orange community and is a 10-year plan to guide Council and community activity. Linking activities to the goals outlined in this plan helps keep everyone working toward the same vision.

Tasks: These are the individual tasks that need to be undertaken to complete the action or project successfully. There may only be one task, or there may be several tasks included in a project.

Responsibility of: Is this an action or project that Council and its staff are responsible for, or is this something the community committee is going to undertake?

Cost Implications: Are there any costs involved with the project? If any recommendations are being made that impact the already approved Council budget, this needs to go to a full general Council meeting for discussion and resolution.

Start and End Dates: Some activities will be short term activities, some will be for a much longer period, perhaps even across the entire Council term. Providing start and end dates gives the committee (and Council) a timeline and targets to work towards. Dates can always be adjusted as needed.

Comments/Progress: Any time there is movement or progress regarding an action or project, it is recorded to keep track of where it is up to and what needs to happen next.

Updated: Record the date of when the last changes to an activity or project were made. This will help identify any projects or initiatives that may have stalled and need action to be moved along.

FAMILY & DOMESTIC VIOLENCE COMMUNITY COMMITTEE**29 JULY 2025**

4.2 EXPRESSIONS OF INTEREST - COMMITTEE MEMBERSHIP

RECORD NUMBER: 2025/1526

AUTHOR: Kate Shepherd, Executive Officer

EXECUTIVE SUMMARY

The Family and Domestic Violence Community Committee accepts Expressions of Interest for membership on a rolling basis. New Expressions of Interest are presented to the Committee for consideration.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “15.1 Provide representative, responsible and accountable community governance”.

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

RECOMMENDATION


That the Family and Domestic Violence Community Committee consider any submitted Expressions of Interest for membership.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

1 EOI FADVCC Membership, D25/84853



Community Committee

EXPRESSION OF INTEREST FORM

Please use this form to register your interest in the Orange City Council Community Committee Program.
Expression of Interest close 5pm, Friday 17 January 2025.

APPLICANT DETAILS

Applicant's Name Mandy Lay.

Postal Address Orange Community Health, Orange Health Service.

Phone Number Mobile

Email Address

APPLICANT DETAILS

Committee Name Family & Domestic Violence Community Committee.

Interest in Committee
Currently employed as a Sexual Assault Counsellor by NSW Health. Looking at Community engagement and offering support where appropriate from the NSW Health PARVAN team.

Relevant Skills and Experience
- currently working with women and families involved in family & domestic violence, sexual assault, police and court support.

SIGNED DATE 04 July 2025.

Please return completed form to:

Customer Service Desk	Governance Team	council@orange.nsw.gov.au
135 - 137 Byng Street	PO Box 35	
Orange NSW 2800	Orange NSW 2800	

COMMUNITY COMMITTEE EXPRESSION OF INTEREST FORM - NOVEMBER 2024

PAGE 1 OF 1

FAMILY & DOMESTIC VIOLENCE COMMUNITY COMMITTEE**29 JULY 2025**

4.3 UPDATE - ORANGE COURT SAFEROOM UPGRADE

RECORD NUMBER: 2025/1550

AUTHOR: Kate Shepherd, Executive Officer

EXECUTIVE SUMMARY

This report serves to provide the most recent update on the Orange Court Saferoom upgrade now that a response has been received from Courts Services (Department of Communities and Justice), and for the Committee to discuss how it can advocate for the Community in the next steps with the newest information.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “3.2 Improve access, inclusion, equity and diversity in our community”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Family and Domestic Violence Community Committee review the response provided from Courts Services and discuss the next steps for the Committee in advocating for the Community in the upgrade of the Orange Court Saferoom.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 Courts Services Response 17 July 2025, D25/85081

Attachment 2 FADVCC Agenda 29 July 2025

FAMILY & DOMESTIC VIOLENCE COMMUNITY COMMITTEE
Attachment 1 Courts Services response_17 July 2025**29 JULY 2025**

From:
Sent: Thursday, 17 July 2025 12:56 PM
To:
Subject: Orange Court Saferoom Upgrade - Support

You don't often get email from

[Learn why this is important](#)

Dear Ms Shepard

Thank you for your correspondence forwarded by the Registrar of Orange Hub, (30th May 2025, David Waddell CEO Orange City Council) regarding Council's concerns in relation to the DV Saferoom located at the Orange courthouse.

Discussions regarding the utility of the DV Saferoom have occurred and a project assessment is underway within the Infrastructure and Assets branch of the Department (I&A). Suggestions from Orange City Council and other stakeholders have been shared with the I&A Executive and are being carefully considered and noted.

The I&A team have ultimate responsibility for future projects relating to the DV Saferooms at New South Wales Court registries and for coordinating state works with a particular focus on Orange Court DV Saferoom. The Department also appreciates feedback regarding grant moneys from stakeholders, with recent communications provided regarding the role of Infrastructure and Asset as lead for the project and the coordination of court funding to carry out positive changes for the DV Saferoom.

The Department shares the same vision as stakeholders in terms of wanting the DV Saferoom to be comfortable and reflect a culturally inclusive space. The aim is to address the practical elements of the space providing a safe, convenient, and user-friendly location for victims and support persons to wait, pending the hearing of their matters before the court.

In regard to the future status of these works, the Registrar Orange, can assist as the contact point for the progress of the project to bring about desirable improvements for the DV Saferoom at Orange.

Concurrently, engagement with the Courts Executive to expedite these works for 2025 completion is underway.

Yours sincerely,

Director, West South West Region
Courts Services, Department of Communities and Justice

DISCLAIMER: This email message, including any attachments, is intended for the individual or entity to whom it is addressed and may contain information that is confidential, privileged and/or exempt from disclosure under applicable law. If you have received this email in error you must not disclose or use the information in it. Please delete the email and any copies and notify the sender. Confidentiality or privilege are not waived or lost by reason of the mistaken delivery to you. Views expressed in this message are those of the individual sender, and are not necessarily the views of the Department of Communities and Justice.

2.3 MINUTES OF THE ORANGE HEALTH LIAISON COMMUNITY COMMITTEE MEETING 30 JULY 2025

RECORD NUMBER: 2025/1765

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

EXECUTIVE SUMMARY

The Orange Health Liaison Community Committee met on 30 July 2025. The minutes from the Committee are provided to the Services Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “5.1 Provide services to people at all stages of life”.

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Orange Health Liaison Committee at its meeting held on 30 July 2025.
- 2 That the minutes of the Orange Health Liaison Committee from its meeting held on 30 July 2025 be adopted.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s other key risk categories and the following comments are provided:

Service/Project Delivery	Nil.
Financial	Nil.
Reputation/Political	Nil.
Environment	Nil.
Compliance	Nil.
People & WHS	Nil.
Information Technology/Cyber Security	Nil.

SUPPORTING INFORMATION

The Agenda and Minutes are attached for the information of Council.

2.3 Minutes of the Orange Health Liaison Community Committee Meeting 30 July 2025

ATTACHMENTS

- 1 Minutes of the Meeting of the Orange Health Liaison Committee held on 30 July 2025, 2025/1618 [↓](#)
- 2 Agenda of the Meeting of the Orange Health Liaison Committee held on 30 July 2025, 2025/1524 [↓](#)

Attachment 1 Minutes of the Meeting of the Orange Health Liaison Committee held on 30 July 2025

ORANGE CITY COUNCIL**MINUTES OF THE****ORANGE HEALTH LIAISON COMMITTEE****HELD IN GIYALANG GANYA MEETING ROOM, 286 LORDS PLACE, ORANGE****ON 30 JULY 2025****COMMENCING AT 9:00 AM**

1 INTRODUCTION**ATTENDANCE**

Cr Marea Ruddy (Chairperson), Cr David Mallard, Cr Melanie McDonell, Cr F Kinghorne, Cr Steven Peterson (via *Teams*), Nik Todorovski, Ricky Puata, Julie Venamore, Reg Kidd (via *Teams*), Catherine Nowlan (via *Teams*), Jenny Hazelton, Heather Russell, Director Community, Recreation and Cultural Services, Community Services Manager, Community Services Administration Officer

1.1 Apologies and Leave of Absence

RESOLVED**Cr F Kinghorne/Cr M Ruddy**

That the apology be accepted from Robert Fabry for the Orange Health Liaison Committee meeting on 30 July 2025.

1.2 Acknowledgement of Country

The Chairperson conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil.

2 PREVIOUS MINUTES**RESOLVED****Cr F Kinghorne/Cr M Ruddy**

That the Minutes of the Meeting of the Orange Health Liaison Committee held on 30 April 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Orange Health Liaison Committee meeting held on 30 April 2025.

Attachment 1 Minutes of the Meeting of the Orange Health Liaison Committee held on 30 July 2025

MINUTES OF ORANGE HEALTH LIAISON COMMITTEE**30 JULY 2025****3 GENERAL REPORTS****3.1 EXPRESSIONS OF INTEREST - COMMITTEE MEMBERSHIP**

TRIM REFERENCE: 2025/1466

RECOMMENDATION**Ms J Hazelton/Cr M Ruddy**

That the Expression of Interest for Committee membership from Bernadette Allen be accepted.

3.2 ORANGE HEALTH SERVICE UPDATE

TRIM REFERENCE: 2025/1474

An updated was provided by Ms Catherine Nowlan, including the following:

- A presentation was given on Cardiac Implantable Devices, which is a new service commencing September 2025 at Orange Health Service.
- A new Obstetrician and Gynaecologist (O&G) specialist has been appointed and will commence in September 2025. Dr Ron Vaugan O&G specialist has retired.
- Winter plan at Orange Hospital:
 - Additional beds opened
 - Transit lounge opened
 - Childhood flu and RSV vaccination - Child and family health are offering flu and RSV vaccination clinics each week. The clinics operate extended hours until 5:30 pm one day per week to assist working parents to access the clinic. Ms Nowlan will provide a flyer with further information.
- A high risk foot clinic specialist service is being provided to the southern aspect of the local health district (LHD), with Orange outreaching to Molong, Canowindra and Forbes.
- World Class End of Life Palliative Care update - Three new beds to be established in Medical A, expected to be ready in 2026. In June 2025 a welcome to country was attended for the project and the contract awarded.
- There was a discussion on childhood immunisation for flu and RSV. Both vaccines are available at pharmacies for children over two years. Council to investigate options for increasing awareness of vaccination clinic options and the importance of vaccination for children. Cr Kinghorne noted that her daughter is currently working in a cardiac catheterization laboratory in Sydney.
- There was a discussion on elective surgery waiting list management and recent media around this. Catherine advised that KPMG commenced an audit at Orange Health Service this week.
- There was a discussion on the termination of pregnancy service in Orange, including the following:
 - The LHD has developed a comprehensive LHD wide pregnancy options service that will be available through a 1800 Number. Additional staff have been employed by

Attachment 1 Minutes of the Meeting of the Orange Health Liaison Committee held on 30 July 2025

MINUTES OF ORANGE HEALTH LIAISON COMMITTEE
30 JULY 2025

the LHD under this model to manage this district-wide service that will be part of the LHD Women's Health Service.

- As part of the LHD services, a clinic for women providing pregnancy options will be established at Kite Street Community and Primary Care Centre, staffed by a Clinical Midwife Specialist. There will be a clinic at the hospital for women of certain gestation who need to see an O&G Specialist, which will be run by the newly appointed O&G Specialist. Ms Nowlan will provide a flyer with further information.
- It was noted that GPs are providing termination of pregnancy services as GP restrictions on prescribing have been lifted.

RECOMMENDATION
Cr M McDonell/Cr F Kinghorne

That the information provided in the Orange Health Service Update be acknowledged.

3.3 PALLIATIVE CARE SERVICES UPDATE

TRIM REFERENCE: 2025/1473

Ms Jenny Hazelton provided an updated on palliative care services.

Local contractor Zauner have been awarded the contract for construction of three additional end of life beds at the Orange hospital. Construction should be completed by the middle of January 2026. These beds will be designated end of life beds and will not accommodate overflow from other areas of the Hospital. Construction was officially launched on 11 June 2025.

Orange Push for Palliative will now be involved in reaching out to the local community to value-add to the new and existing palliative care areas. They are hoping to provide extra comforts and amenities for patients and their families such as cuddle beds, extra artwork, and locally made quilts. Council to release communications to support fundraising efforts.

RECOMMENDATION
Cr M McDonell/Cr F Kinghorne

That the information regarding the Palliative Care Services Update be acknowledged.

3.4 ORANGE HEALTH LIAISON COMMITTEE ACTION PLAN 2025

TRIM REFERENCE: 2025/1475

A request was made for an update on the Clinical Services Plan. It was recommended that Maryanne Hawthorn, Executive Director Strategic Reform, Planning and Partnerships, be invited to a future meeting of the Committee to provide an update.

There was a discussion around the issue of vaping in schools and by school-aged children. Non-compliance with tobacco and vaping product laws can be reported online - link to be circulated to the Committee. The Tobacco Compliance Officer to be invited to attend a future meeting of the Committee to provide an update.

There was a discussion around item five on the Action Plan. There may be a recording of Dr Rob Knox's recent presentation to Councillors, which can be shared with the Committee. Dr

Attachment 1 Minutes of the Meeting of the Orange Health Liaison Committee held on 30 July 2025

MINUTES OF ORANGE HEALTH LIAISON COMMITTEE**30 JULY 2025**

Knox to be invited to a future meeting of the Committee to provide an update.

RECOMMENDATION**Cr M McDonell/Dr H Russell**

That the Orange Health Liaison Committee consider and discuss items to be included on the Action Plan and the Action Plan be updated.

THE MEETING CLOSED AT 9.56 AM.



ORANGE HEALTH LIAISON COMMITTEE

AGENDA

30 JULY 2025

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **ORANGE HEALTH LIAISON COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **GIYALANG GANYA MEETING ROOM, 286 LORDS PLACE, ORANGE** on **Wednesday, 30 July 2025** commencing at **9:00 AM**.

David Waddell
CHIEF EXECUTIVE OFFICER

For apologies please contact Community Services Admin on 6393 8606.

Attachment 2 Agenda of the Meeting of the Orange Health Liaison Committee held on 30 July 2025

ORANGE HEALTH LIAISON COMMITTEE**30 JULY 2025**

AGENDA**EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

1	INTRODUCTION.....	3
1.1	Apologies and Leave of Absence	3
1.2	Acknowledgement of Country.....	3
1.3	Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests.....	3
2	PREVIOUS MINUTES	4
2.1	Minutes of the Meeting of the Orange Health Liaison Committee held on 30 April 2025.....	5
3	GENERAL REPORTS.....	9
3.1	Expressions of Interest - Committee Membership.....	9
3.2	Orange Health Service Update	11
3.3	Palliative Care Services Update	13
3.4	Orange Health Liaison Committee Action Plan 2025	15

Attachment 2 Agenda of the Meeting of the Orange Health Liaison Committee held on 30 July 2025

ORANGE HEALTH LIAISON COMMITTEE**30 JULY 2025**

1 INTRODUCTION**MEMBERS**

Cr Marea Ruddy (Chairperson), Cr Melanie McDonell, Cr David Mallard, Cr F Kinghorne, Cr Steven Peterson, Thalee Bennett, Janette Savage, Nik Todorovski, Ricky Puata, Julie Venamore, Reg Kidd, Catherine Nowlan, Jenny Hazelton, Robert Fabry, Heather Russell, Director Community, Recreation and Cultural Services, Community Services Manager

1.1 APOLOGIES AND LEAVE OF ABSENCE**1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Orange Health Liaison Committee at this meeting.

Attachment 2 Agenda of the Meeting of the Orange Health Liaison Committee held on 30 July 2025

ORANGE HEALTH LIAISON COMMITTEE**30 JULY 2025**

2 PREVIOUS MINUTES**RECOMMENDATION**

That the Minutes of the Meeting of the Orange Health Liaison Committee held on 30 April 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Orange Health Liaison Committee meeting held on 30 April 2025.

ATTACHMENTS

- 1 Minutes of the Meeting of the Orange Health Liaison Committee held on 30 April 2025

ORANGE CITY COUNCIL

MINUTES OF THE

ORANGE HEALTH LIAISON COMMITTEE

HELD IN GIYALANG GANYA MEETING ROOM, 286 LORDS PLACE, ORANGE

ON 30 APRIL 2025

COMMENCING AT 9:00 AM

1 INTRODUCTION

ATTENDANCE

Cr Marea Ruddy (Chairperson), Cr F Kinghorne, Cr David Mallard, Cr Steven Peterson, Nik Todorovski, Reg Kidd, Catherine Nowlan, Jenny Hazelton, Robert Fabry, Heather Russell, Director Community, Recreation and Cultural Services, Community Services Manager, Community Services Administration Officer

1.1 Apologies and Leave of Absence

RESOLVED

Mr R Kidd/Cr M Ruddy

That the apologies be accepted from Cr Melanie McDonell and Ricky Puata for the Orange Health Liaison Committee meeting on 30 April 2025.

1.2 Acknowledgement of Country

The Chairperson conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil.

2 PREVIOUS MINUTES

RESOLVED

Mr R Kidd/Cr M Ruddy

That the Minutes of the Meeting of the Orange Health Liaison Committee held on 26 March 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Orange Health Liaison Committee meeting held on 26 March 2025.

Attachment 2 Agenda of the Meeting of the Orange Health Liaison Committee held on 30 July 2025
MINUTES OF ORANGE HEALTH LIAISON COMMITTEE
30 APRIL 2025
3 GENERAL REPORTS
3.1 ORANGE HEALTH LIAISON COMMITTEE - COMMITTEE MEMBERSHIP

TRIM REFERENCE: 2025/745

RECOMMENDATION
Ms J Hazelton/Cr M Ruddy

That the resignation of Janette Savage from the Orange Health Liaison Committee be acknowledged and letter of thanks sent.

3.2 ORANGE HEALTH LIAISON COMMITTEE - ORANGE HEALTH SERVICE UPDATE

TRIM REFERENCE: 2025/742

Catherine Nowlan provided a verbal and written update for the Orange Health Service.

Capital Investment

- World class end of life care (4 million dollars) – The tender for construction of three dedicated inpatient palliative care beds was released in March 2025. Review of the tender submissions were within budget and timelines. The tender will be awarded in May 2025.
- Special Care Nursery (SCN) – \$400 000 - Enhancing SCN from four to eight cots. A fundraiser held in March 2025 by the Torie Finnane Foundation raised \$37 000. Other donations were received for new equipment and fit out of the unit.
- Key Health Worker accommodation - Investment of 6.7 million dollars to purchase units in Orange for their health works accommodation.
- Canowindra (8.2 million dollars) - To build a HealthOne facility. Currently underway.
- Blayney MPS (43 million dollars) - To upgrade the facility. Currently underway.

Service Enhancements

- Haematology - John Marwick has been appointed in the role of temporary part-time Haematologist, covering leave of Dr Doug Lenton and Dr Charmaine Wong.
- ICU specialist - Dr James Basha has been recruited to Orange Hospital ICU consultant.
- Safe Staffing level in ED - 22 FTE Registered Nurse Enhancement - Successfully recruited additional registered nurses with no agency nurses and no overseas registered nurses. The enhancement will be rolled out over three phases:
 - Initial phase one - Recruitment commenced with advertising on 23 December 2024. The roster commenced 31 March 2025. Increase on night shift from six to 11 Registered nurses rostered.
 - Phase two – Commenced 28 April 2025. Increase on afternoon shift from nine to 13 registered nurses.
 - Phase three – Commences 26 May 2025. Increase morning shift from nine registered nurses to 13.

Additional Elective Operating Theatre lists at Orange Hospital for February to June 2025 - Operationalise 22 half day and 10 full days for additional elective surgery theatre sessions.

Winter planning:

- Vaccination - Flu clinic vaccination for the Hospital health workforce commenced on Monday 28 April 2025 with 290 vaccinated on Monday and 220 vaccinated on Tuesday. This will continue for one month.
- Discharge lounge - Plan to open 26 May 2025 to assist with flow of patients through the Hospital.

Page 6

Attachment 2 Agenda of the Meeting of the Orange Health Liaison Committee held on 30 July 2025

MINUTES OF ORANGE HEALTH LIAISON COMMITTEE
30 APRIL 2025

- Extended Day Surgery Unit - Will open additional beds in the EDSU on the weekend to assist with short stay surgery.

RECOMMENDATION
Mr R Fabry/Cr F Kinghorne

That the information provided in the Orange Health Service Update be acknowledged.

3.3 NATIONAL LUNG CANCER SCREENING PROGRAM UPDATE

TRIM REFERENCE: 2025/726

Cr Kinghorne provided a verbal update on the National Lung Cancer Screening Program, which commences 1 July 2025.

To be eligible for screening, individuals must be aged between 50 and 70 years of age, have a history of cigarette smoking of at least 30 pack-years (20 cigarettes smoked per day for a year), and, if former smokers, have quit within the past 10 years. The screening involves a low dose CT scan. The website has recently been updated with a suite of resources: <https://www.health.gov.au/our-work/nlcsp/resources>

Council will promote the program across social media, their website and within the Orange City Life newspaper.

RECOMMENDATION
Cr F Kinghorne/Dr H Russell

That the information regarding the National Lung Cancer Screening Program be acknowledged and considered for the Action Plan.

3.4 ORANGE HEALTH LIAISON COMMITTEE - HEALTHY CITIES OVERVIEW

TRIM REFERENCE: 2025/743

Dr Heather Russell provided a verbal and written overview of the Healthy Cities movement.

The international Healthy Cities movement is a World Health Organization (WHO) initiative based on the Ottawa Charter for Health Promotion which was adopted in 1986. Healthy Cities focus on promoting health, preventing disease and creating inclusive, thriving communities. Healthy Cities recognise that more than one-third of illness, disease and early deaths can be prevented and that 80% of an individual's health is influenced by factors outside of the health care system, such as in the communities where we live, work and play. Importantly, disease prevention reduces the spend on health services, returning \$14 for every \$1 invested.

The Australian Healthy Cities movement began in 1987, adapting the European Healthy Cities model to an Australian context. It started with three pilot cities: Canberra, Illawarra, and Noarlunga (Onkaparinga). The movement's core concept is to improve the physical and social environments of cities to promote health and wellbeing. A Healthy City is not necessarily one that has achieved a particular health status, it is conscience of health as an urban issue and is striving to improve it. Priorities of Healthy Cities in Australia include healthy eating and food security, physical activity and active transportation and community wellbeing.

Key Milestones

- 1986: The WHO Healthy Cities initiative launched in Europe.
- 1987: The Australian government funded the Healthy Cities project in three cities: Canberra, Illawarra, and Noarlunga.

Attachment 2 Agenda of the Meeting of the Orange Health Liaison Committee held on 30 July 2025

MINUTES OF ORANGE HEALTH LIAISON COMMITTEE
30 APRIL 2025

- 1987: Healthy Cities Onkaparinga (formerly Healthy Cities Noarlunga) was established.
- 1987: Healthy Cities Illawarra was established.
- 2003: The Alliance for Healthy Cities (AFHC) was formed, expanding the Healthy Cities network across the Western Pacific.
- 2007: The Australian Chapter of the Alliance for Healthy Cities was established.

Evolution and Impact

- The movement emphasizes the importance of social, economic, and physical environments in influencing health.
- Healthy Cities initiatives aim to empower communities to address health issues by working with various sectors.
- The movement has grown and spread globally, with thousands of cities participating.
- In Australia, Healthy Cities initiatives have focused on addressing specific health challenges within communities.
- The movement continues to evolve, with a focus on creating healthy and liveable cities.

The Committee discussed the importance of incorporating the Healthy Cities movement into Council strategies and policy. The Committee agreed to invite Victor Carey, Public Health Physician for the Local Health District, to the next meeting to provide an overview of how he is working with Warrumbungle Shire Council to build health into all policies.

RECOMMENDATION
Dr H Russell/Cr M Ruddy

That the information provided in the Healthy Cities overview be acknowledged.

3.5 ORANGE HEALTH LIAISON COMMITTEE ACTION PLAN 2025
TRIM REFERENCE: 2025/740

The Committee discussed the Action Plan.

Action two and three to be incorporated – now action two. Language to be amended to include vaping as well as smoking.

Healthy Cities to be added to Action two - Victor Carey to be invited to attend the next meeting.

Action one (previously action two) - Jenny Hazelton and Catherine Nowlan to provide an update on the palliative care services to be built at the Hospital. The Committee also agreed to attend a planned site visit on 9 May 2025 at 9am.

Action two (previously action three) – Obtain the updated Health Needs Assessment from the Primary Health Network to include in the agenda for the next meeting and circulate to members.

RECOMMENDATION
Dr H Russell/Cr M Ruddy

That the Orange Health Liaison Committee Action Plan be updated to reflect items discussed.

THE MEETING CLOSED AT 10.01 AM.

Attachment 2 Agenda of the Meeting of the Orange Health Liaison Committee held on 30 July 2025

ORANGE HEALTH LIAISON COMMITTEE**30 JULY 2025**

3 GENERAL REPORTS**3.1 EXPRESSIONS OF INTEREST - COMMITTEE MEMBERSHIP**

RECORD NUMBER: 2025/1466

AUTHOR: Rennie Johns, Community Services Administration Officer

EXECUTIVE SUMMARY

Bernadette Allen, Manager Headspace Orange, has been invited to join the Orange Health Liaison Committee per a recommendation from the Committee at the meeting of 26 March 2025. An Expression of Interest submitted by Ms Allen is attached.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "5.1 Provide services to people at all stages of life".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Committee consider the Expression of Interest for membership from Bernadette Allen.

FURTHER CONSIDERATIONS


Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

1 EOI - Bernadette Allen, D25/58145

Attachment 2 Agenda of the Meeting of the Orange Health Liaison Committee held on 30 July 2025**ORANGE HEALTH LIAISON COMMITTEE**
Attachment 1 EOI - Bernadette Allen**30 JULY 2025**

Community Committee

 **ORANGE**
CITY COUNCIL

EXPRESSION OF INTEREST FORM

Please use this form to register your interest in the Orange City Council Community Committee Program.
Expression of Interest close 5pm, Friday 17 January 2025.

APPLICANT DETAILS

Applicant's Name Bernadette Allen

Postal Address [REDACTED]

Phone Number [REDACTED] Mobile [REDACTED]

Email Address [REDACTED]

APPLICANT DETAILS

Committee Name Health Liaison Community Committee.

Interest in Committee
Strengthen engagement between Council, health & Community. Work together to address local issues

Relevant Skills and Experience
manager of headspace, orange.
10+ years in youth focused Community Services.

[REDACTED]

DATE 08/05/2025

Performance Team
Box 35
Orange NSW 2800

council@orange.nsw.gov.au

COMMUNITY COMMITTEE EXPRESSION OF INTEREST FORM - NOVEMBER 2024

PAGE 1 OF 1

Attachment 2 Agenda of the Meeting of the Orange Health Liaison Committee held on 30 July 2025

ORANGE HEALTH LIAISON COMMITTEE**30 JULY 2025**

3.2 ORANGE HEALTH SERVICE UPDATE

RECORD NUMBER: 2025/1474

AUTHOR: Rennie Johns, Community Services Administration Officer

EXECUTIVE SUMMARY

An update from the Orange Health Service will be provided by Ms Catherine Nowlan – General Manager, Orange Hospital.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “5.1 Provide services to people at all stages of life”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the information provided in the Orange Health Service Update be acknowledged.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

Attachment 2 Agenda of the Meeting of the Orange Health Liaison Committee held on 30 July 2025

ORANGE HEALTH LIAISON COMMITTEE**30 JULY 2025**

3.3 PALLIATIVE CARE SERVICES UPDATE

RECORD NUMBER: 2025/1473

AUTHOR: Rennie Johns, Community Services Administration Officer

EXECUTIVE SUMMARY

Catherine Nowlan and Jenny Hazelton will provide an update regarding palliative care services, per the Action Plan. An update will also be provided regarding the Orange Push for Palliative Fundraising Launch.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “5.1 Provide services to people at all stages of life”.

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

RECOMMENDATION

That the information regarding the Palliative Care Services Update be acknowledged.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

Attachment 2 Agenda of the Meeting of the Orange Health Liaison Committee held on 30 July 2025

ORANGE HEALTH LIAISON COMMITTEE**30 JULY 2025**

3.4 ORANGE HEALTH LIAISON COMMITTEE ACTION PLAN 2025

RECORD NUMBER: 2025/1475

AUTHOR: Rennie Johns, Community Services Administration Officer

EXECUTIVE SUMMARY

A requirement for all Committees is to develop an Action Plan. The purpose of the Action Plan is to identify and record actions that are incorporated into the Delivery/Operational Plan, so the Committee is informed of progress against tasks of interest to the Committee.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “5.1 Provide services to people at all stages of life”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Orange Health Liaison Committee consider and discuss items to be included on the Action Plan and the Action Plan be updated.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 Action Plan - Orange Health Liaison Committee - 2025, D25/28250

Attachment 2 Agenda of the Meeting of the Orange Health Liaison Committee held on 30 July 2025
ORANGE HEALTH LIAISON COMMITTEE
30 JULY 2025

Attachment 1 Action Plan - Orange Health Liaison Committee - 2025


COMMUNITY COMMITTEE ACTION PLAN
ORANGE HEALTH LIAISON

D25/28250

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	START DATE	END DATE	COMMENTS/PROGRESS	UPDATED
1. Support improved health services, particularly cancer & palliative care services including the long-term goals of expanded beds, a hospice and/or a world class cancer center.	5.1 Provide services to people at all stages of life.						26.03.2025 Actions 2, 4 and 7 from 2024 Action Plan combined.	26.03.2025
		Bloomfield Health Precinct Business case circulated to members.	Director CRAC	No budget.	26.03.2025	1.05.2025	Bloomfield Precinct website emailed to members.	1.05.2025
		Planned site visit for palliative care services at the hospital ~ 9 May 2025 at 9am.	Catherine Nowlan and Jenny Hazelton to conduct. Administrative Support to send calendar invite.	No budget.	30.04.2025	9.05.2025	Site visit was conducted.	9.5.2025
		Update on palliative care services provided to Committee at next meeting	Catherine Nowlan and Jenny Hazelton	No budget.	30.07.2025	30.07.2025		

Attachment 2 Agenda of the Meeting of the Orange Health Liaison Committee held on 30 July 2025
ORANGE HEALTH LIAISON COMMITTEE
30 JULY 2025
Attachment 1 Action Plan - Orange Health Liaison Committee - 2025


D25/28250

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	START DATE	END DATE	COMMENTS/PROGRESS	UPDATED
2. Improve preventative health measures and inequalities in health	5.1 Provide services to people at all stages of life.	Obtain update on Council's initiatives to encourage healthy movement and active lifestyles, including planned parks, footpaths and the Active Travel Plan.	Clerk/Administrative Support	No budget.	Ongoing	Ongoing	30.04.2025 Update provided for the Active Travel Plan and Open Space and Recreation Strategy. Both are underway with community consultation scheduled for later in the year. The Institute for Sensible Transport has been engaged to assist with the Active Travel Plan.	26.03.2025 30.04.2025
		Obtain updated <i>Health Needs Assessment</i> from the Primary Health Network.	Clerk/Administrative Support/ Nik Todorovski	No budget.	30.04.2025	9/7/2025	30.04.2025 Available on the PHN website at: https://wnswphn.org.au/about-us/our-region/needs-assessment	1.05.2025 9.7.2025
		Victor Carey, Public Health Physician for the LHD, to be invited to future meeting.	Heather Russell	No budget.	30.04.2025	Ongoing	30.04.2025 Victor Carey to provide an overview of how he is working with Warrambungle Shire Council to build health into all policies. 10.07.2025 Victor advised he is unable to provide update at July meeting as work has not gone to Steering Committee yet. May present at future meeting.	10.07.2025
		Promotion of No Smoking and No Vaping Legislation via signage. Invite NSW Health Tobacco	Clerk/Admin	No budget.	Ongoing	Ongoing	26.03.2025 Action amended as Council has no jurisdiction to enforce No Smoking legislation.	30.04.2025

Orange Health Liaison Community Committee - Action Plan

2

Attachment 2 Agenda of the Meeting of the Orange Health Liaison Committee held on 30 July 2025
ORANGE HEALTH LIAISON COMMITTEE
30 JULY 2025
Attachment 1 Action Plan - Orange Health Liaison Committee - 2025


025/28250

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	START DATE	END DATE	COMMENTS/PROGRESS	UPDATED
		Compliance Officer to provide an update at a future meeting.					<p>The Tobacco Information Line is 1800357412 or contact health.nsw.gov.au/smokefree. Anyone in the community can report to the Tobacco Information Line if they are concerned that a smoking/vaping ban has been broken.</p> <p>For discussion 30.04.2025: Recommendation from Dr Heather Russell to move this item under the banner of action 3 - <i>Improve preventative health measures and inequalities in health.</i></p> <p>30.04.2025 The Committee agreed to incorporate action 1 and action 3 (which becomes action 2).</p>	
4. Improve information regarding Youth Mental Health services	5.1 Provide services to people at all stages of life.	Invite a representative from Headspace Orange to join the Committee.	Clerk/Administrative Support	No budget.	Ongoing	Ongoing	<p>30.04.2025 Nik Todorovski can assist with a contact if necessary.</p> <p>10.07.2025 Bernadette Allen, Manager Headspace Orange, has been invited. EOI submitted for consideration at July meeting.</p>	26.03.2025 10.07.2025
5. Investigate new innovations in health technology.	5.1 Provide services to people at all stages of life.	Invite Dr Rob Knox to provide an update at a future meeting.	Clerk/Administrative Support	No budget.	Ongoing	Ongoing	<p>30.04.2025 It was noted that Dr Rob Knox recently presented to Councillors.</p>	26.03.2025

Orange Health Liaison Community Committee - Action Plan

3

Attachment 2 Agenda of the Meeting of the Orange Health Liaison Committee held on 30 July 2025
ORANGE HEALTH LIAISON COMMITTEE
30 JULY 2025
Attachment 1 Action Plan - Orange Health Liaison Committee - 2025


D25/28250

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	START DATE	END DATE	COMMENTS/PROGRESS	UPDATED
particularly robotic surgery.								

SUPPORTING INFORMATION ON COMPLETING AND UPDATING THE ACTION PLAN

The Community Committee Action Plan outlines what the committee will contribute during the Council term. It should be **updated at least after each meeting**, and otherwise as required.

This template is provided to assist in developing the action plan, and to provide consistency across all community committees.

Action/Project: The general activity or project that the committee is providing advice and information on for Council, or is going to undertake themselves.

Community Strategic Plan Reference: The Community Strategic Plan is Council's chief planning document. It outlines the aspirations and needs of the Orange community and is a 10-year plan to guide Council and community activity. Linking activities to the goals outlined in this plan helps keep everyone working toward the same vision.

Tasks: These are the individual tasks that need to be undertaken to complete the action or project successfully. There may only be one task, or there may be several tasks included in a project.

Responsibility of: Is this an action or project that Council and its staff are responsible for, or is this something the community committee is going to undertake?

Cost Implications: Are there any costs involved with the project? If any recommendations are being made that impact the already approved Council budget, this needs to go to a full general Council meeting for discussion and resolution.

Start and End Dates: Some activities will be short term activities, some will be for a much longer period, perhaps even across the entire Council term. Providing start and end dates gives the committee (and Council) a timeline and targets to work towards. Dates can always be adjusted as needed.

Orange Health Liaison Community Committee - Action Plan

4

Attachment 2 Agenda of the Meeting of the Orange Health Liaison Committee held on 30 July 2025

ORANGE HEALTH LIAISON COMMITTEE**30 JULY 2025**Attachment 1 Action Plan - Orange Health Liaison Committee - 2025

[D25/28250](#)

Comments/Progress: Any time there is movement or progress regarding an action or project, it is recorded to keep track of where it is up to and what needs to happen next.

Updated: Record the date of when the last changes to an activity or project were made. This will help identify any projects or initiatives that may have stalled and need action to be moved along.