

# **INFRASTRUCTURE POLICY COMMITTEE**

# **AGENDA**

# **5 AUGUST 2025**

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an INFRASTRUCTURE POLICY COMMITTEE MEETING of ORANGE CITY COUNCIL will be held in the COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE on Tuesday, 5 August 2025.

David Waddell

**CHIEF EXECUTIVE OFFICER** 

For apologies please contact Executive Support on 6393 8391.

# **AGENDA**

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# 1 INTRODUCTION

# 1.1 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

#### RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Infrastructure Policy Committee at this meeting.

#### 2 COMMITTEE MINUTES

# 2.1 MINUTES OF THE MAJOR PROJECTS AND INFRASTRUCTURE COMMUNITY COMMITTEE MEETING 17 JUNE 2025

RECORD NUMBER: 2025/1468

AUTHOR: Ian Greenham, Director Technical Services

#### **EXECUTIVE SUMMARY**

The Major Projects & Infrastructure Community Committee held a meeting on 17 June 2025 and the recommendations from that meeting are presented to the Infrastructure Policy Committee for adoption.

# LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "4.1 Provide a diverse range of creative and cultural facilities, services and programs that meet community needs".

# FINANCIAL IMPLICATIONS

Nil

# POLICY AND GOVERNANCE IMPLICATIONS

Nil

# **RECOMMENDATION**

- 1 That Council acknowledge the reports presented to the Major Projects & Infrastructure Community Committee at its meeting held on 17 June 2025.
- 2 That the minutes of the Major Projects & Infrastructure Community Committee from its meeting held on 17 June 2025 be adopted.

#### **ATTACHMENTS**

- 1 MPICC 17 June 2025 Minutes
- 2 MPICC 17 June 2025 Agenda, D25/81409 U

# ORANGE CITY COUNCIL

**MINUTES OF THE** 

# MAJOR PROJECTS & INFRASTRUCTURE COMMUNITY COMMITTEE

HELD IN COMMITTEE ROOM 3, CIVIC CENTRE, BYNG STREET, ORANGE
ON 17 JUNE 2025

**COMMENCING AT 4:30 PM** 

#### 1 INTRODUCTION

#### **ATTENDANCE**

Cr Steven Peterson (Chairperson), Cr Tammy Greenhalgh (via Teams), Cr Marea Ruddy (via Teams), Robert Alford, Reg Kidd (via Teams), Manager – Project Management Office, Director Technical Services

Guest: Michael O'Mara (Athletics NSW)

# 1.1 Apologies and Leave of Absence

#### **RESOLVED**

# Cr S Peterson/Cr T Greenhalgh

That the apologies be accepted from Cr Graeme Judge, Adam Horton, Charlie Harris and Toby Foster for the Major Projects & Infrastructure Community Committee meeting on 17 June 2025.

# 1.2 Acknowledgement of Country

The Chairperson conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

# 2 PREVIOUS MINUTES

#### **RESOLVED**

# Cr S Peterson/Mr R Alford

That the Minutes of the Meeting of the Major Projects & Infrastructure Community Committee held on 15 April 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Major Projects & Infrastructure Community Committee meeting held on 15 April 2025.

# 3 PRESENTATIONS

#### 3.1 CHAIRPERSON PRESENTATION - INFRASTRUCTURE POLICY COMMITTEE - 3 JUNE 2025

TRIM REFERENCE: 2025/1190

# **RECOMMENDATION**

Cr S Peterson/Cr T Greenhalgh

That the Committee note the verbal report by the Chairperson, Cr Peterson, on the previous minutes which were presented to the Infrastructure Policy Committee meeting of 3 June 2025.

# 4 GENERAL REPORTS

# 4.1 ITEM FOR DISCUSSION - LIGHTING INSTALLED IN ORANGE BY CONTRACTORS

TRIM REFERENCE: 2025/1191

\*\* Reg Kidd joined the meeting during discussion of this item. \*\*

#### RECOMMENDATION

Cr S Peterson/Mr R Kidd

That the Committee note this item and as this is an operational matter, further discussions be held separate to this Committee.

# 4.2 ITEM FOR DISCUSSION - FOOTPATH LIGHTING IN SUMMER STREET AND SIDE STREETS

TRIM REFERENCE: 2025/1192

# **RECOMMENDATION**

Cr S Peterson/Mr R Kidd

That the Committee note this item and as this is an operational matter, further discussions be held separate to this Committee.

#### 4.3 MAJOR PROJECTS & INFRASTRUCTURE COMMUNITY COMMITTEE ACTION PLAN

TRIM REFERENCE: 2025/1123

# **Sports Precinct**

- Michael O'Mara (Guest) (Athletics NSW) spoke to the Committee. Mr O'Mara advised the Committee that the CEO of Athletics NSW is willing to provide technical resources to review and comment on design of the athletics track.
- 90% of the way through the design of athletics.
- The grant approved is for funding of the whole sports stadium including the athletics track.
- Important to have any assistance from people that specialise in that field to overlook detail.
- A general consensus that Council should lobby State Government for multi-level parking at the hospital.
- Cr Greenhalgh asked how many carparks there are for the Sports Precinct. Information may be
  useful when lobbying for parking for the hospital. It is noted that parking for the Sports
  Precinct is for that facility only. People working for the mines park out that way as well. May
  be a discussion with Cadia Valley Mines on where to direct staff to park.
- Reg Kidd asked if it would be possible to do a count of vehicles that park in that vicinity of Brabham on a Saturday morning on both Forest Road and Huntley Road.
- Robert Alford asked with high level of lightning, what is being done to protect the people using
  the sports ground with early warning. Would be worth having a think about what can be done
  to protect people. Give people early warning to get them off the ground.

#### **Function Centre**

• Cr Ruddy asked if a report can be provided on money spent and money left over so Committee has an idea what is happening in terms of maintenance and upgrades etc.

# **RECOMMENDATION**

Cr S Peterson/Cr T Greenhalgh

That the Major Projects & Infrastructure Community Committee consider and discuss items to be included on the Action Plan.

THE MEETING CLOSED AT 5.55PM.



# **AGENDA**

# 17 JUNE 2025

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a MAJOR PROJECTS & INFRASTRUCTURE COMMUNITY COMMITTEE MEETING of ORANGE CITY COUNCIL will be held in the COMMITTEE ROOM 3, CIVIC CENTRE, BYNG STREET, ORANGE on Tuesday, 17 June 2025 commencing at 4:30 PM.

David Waddell

CHIEF EXECUTIVE OFFICER

For apologies please contact Simon Davies on 6393 8605.

17 JUNE 2025

# **AGENDA**

# **EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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17 JUNE 2025

#### 1 INTRODUCTION

#### **MEMBERS**

Cr Steven Peterson (Chairperson), Cr Tammy Greenhalgh, Cr Graeme Judge, Cr Marea Ruddy, Toby Foster, Robert Alford, Reg Kidd, Adam Horton, Anthony Healey, Charlie Harris, Director Technical Services, Manager – Project Management Office, Divisional Administration Officer

#### 1.1 APOLOGIES AND LEAVE OF ABSENCE

#### 1.2 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

# 1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

#### RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Major Projects & Infrastructure Community Committee at this meeting.

#### 2 PREVIOUS MINUTES

#### RECOMMENDATION

That the Minutes of the Meeting of the Major Projects & Infrastructure Community Committee held on 15 April 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Major Projects & Infrastructure Community Committee meeting held on 15 April 2025.

# **ATTACHMENTS**

1 Minutes of the Meeting of the Major Projects & Infrastructure Community Committee held on 15 April 2025

# **ORANGE CITY COUNCIL**

MINUTES OF THE

#### **MAJOR PROJECTS & INFRASTRUCTURE COMMUNITY COMMITTEE**

HELD IN COMMITTEE ROOM 3, CIVIC CENTRE, BYNG STREET, ORANGE
ON 15 APRIL 2025

**COMMENCING AT 4:30 PM** 

#### 1 INTRODUCTION

#### **ATTENDANCE**

Cr Steven Peterson (Chairperson), Cr Melanie McDonell (via Teams), Cr Tammy Greenhalgh, Cr Marea Ruddy, Robert Alford, Reg Kidd (via Teams), Anthony Healey, Charlie Harris, Al Notetaker (for Toby Foster), Manager – Project Management Office, Director Technical Services

#### 1.1 Apologies and Leave of Absence

#### RECOMMENDATION

That the apologies be accepted from Cr Graeme Judge and Toby Foster for the Major Projects & Infrastructure Community Committee meeting on 15 April 2025.

# 1.2 Acknowledgement of Country

The Chairperson conducted an Acknowledgement of Country.

# 1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Cr T Greenhalgh declared an interest in part of Item 3.4 (Action Plan – NBN) as her husband is employed by NBN.

Cr M McDonell declared an interest in part of Item 3.5 (section on Redmond Place), as she is the Council representative on the Western Region Planning Panel.

# 2 PREVIOUS MINUTES - NO PREVIOUS MINUTES

#### MINUTES OF MAJOR PROJECTS & INFRASTRUCTURE COMMUNITY COMMITTEE 15 APRIL 2025

#### 3 GENERAL REPORTS

#### 3.1 MAJOR PROJECTS & INFRASTRUCTURE COMMUNITY COMMITTEE - CODE OF CONDUCT

TRIM REFERENCE: 2025/679

#### RECOMMENDATION

Cr S Peterson/Cr M Ruddy

That the Major Projects & Infrastructure Community Committee acknowledge the requirements set by the Code of Conduct, and members commit to act in accordance with the Code of Conduct at all times while on Committee/Council business.

#### 3.2 MAJOR PROJECT & INFRASTRUCTURE COMMUNITY COMMITTEE - CHARTER

TRIM REFERENCE: 2025/710

#### RECOMMENDATION

Mr R Kidd/Cr T Greenhalgh

That the Charter for the Major Projects & Infrastructure Community Committee be adopted noting changes to:

- Membership and Roles change from Three (3) Councillors to Five (5) Councillors.
- Quorum change from "Minimum of half the community members and one Councillor" to "Two (2) Councillors and Three (3) Community Members".

# 3.3 MAJOR PROJECTS & INFRASTRUCTURE COMMUNITY COMMITTEE - 2025 MEETING DATES & TIMES

TRIM REFERENCE: 202

# 2025/699

Cr M McDonell/Mr R Kidd

That the Major Projects & Infrastructure Community Committee meet quarterly on 17 June, 16 September and 16 December at 4.30pm at the Civic Centre for the remainder of 2025.

#### RECOMMENDATION

RECOMMENDATION

Mr R Kidd/Cr S Peterson

That the Council Current Works report be provided to Committee members monthly.

### 3.4 MAJOR PROJECTS & INFRASTRUCTURE COMMUNITY COMMITTEE ACTION PLAN

TRIM REFERENCE: 2025/696

Cr T Greenhalgh declared an interest in part of Item 3.4 – Action Item NBN, as her husband works for NBN, and remained in the meeting.

#### RECOMMENDATION

Cr T Greenhalgh/Cr M Ruddy

That the Major Projects & Infrastructure Community Committee consider and discuss items to be included on the New Action Plan.

# MINUTES OF MAJOR PROJECTS & INFRASTRUCTURE COMMUNITY COMMITTEE 15 APRIL 2025

# 3.5 POWERPOINT PRESENTATION

Cr M McDonell declared an interest in the presentation on Redmond Place as she is the Council representative on the Western Region Planning Panel, left the meeting for this section of the presentation, and took no part in the discussion or voting on this matter.

RECOMMENDATION

Mr R Kidd/Cr S Peterson

That the PowerPoint presentation on Major Projects Redmond Place, Conservatorium & Planetarium and the Sports Precinct, be noted and that a copy of the presentation be provided to the Major Projects and Infrastructure Community Committee.

THE MEETING CLOSED AT 5.20PM.

17 JUNE 2025

#### 3 PRESENTATIONS

# 3.1 CHAIRPERSON PRESENTATION - INFRASTRUCTURE POLICY COMMITTEE - 3 JUNE 2025

The Chairperson, Cr Peterson will provide an update to the Committee on the Infrastructure Policy Committee of 3 June 2025 when the last Community Committee minutes were presented to Council for adoption.

17 JUNE 2025

# 4 GENERAL REPORTS

#### 4.1 ITEM FOR DISCUSSION - LIGHTING INSTALLED IN ORANGE BY CONTRACTORS

RECORD NUMBER: 2025/1191

AUTHOR: Simon Davies, Manager Project Management Office

# **EXECUTIVE SUMMARY**

Mr Robert Alford, a member of the Major Projects and Infrastructure Community Committee, has requested to add an item to the agenda for discussion.

 New lighting that was installed in Orange by Contractors. This was the upgrade of the large part of the street lighting.

#### LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "9.1. Identify and deliver essential water, waste and sewer infrastructure to service the community into the future".

#### FINANCIAL IMPLICATIONS

Nil

#### POLICY AND GOVERNANCE IMPLICATIONS

Nil

### RECOMMENDATION

That the committee discuss new lighting that was installed in Orange.

#### SUPPORTING INFORMATION

This relates to issues of risk and safety of workers and the community people.

It also relates the ownership of network cable install many years ago in Orange and who is the owner of the old system / power cables in the power system.

Going back to Ophir County Council days the power cable may be owned by Orange City Council. This may go back to before the 1955's time frame for Orange.

17 JUNE 2025

#### 4.2 ITEM FOR DISCUSSION - FOOTPATH LIGHTING IN SUMMER STREET AND SIDE STREETS

RECORD NUMBER: 2025/1192

AUTHOR: Simon Davies, Manager Project Management Office

#### **EXECUTIVE SUMMARY**

Mr Robert Alford, a member of the Major Projects and Infrastructure Community Committee, has requested to add an item to the agenda for discussion.

Replacement of footpath lighting in Summer Stret including some side streets.

#### LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "9.1. Identify and deliver essential water, waste and sewer infrastructure to service the community into the future".

#### FINANCIAL IMPLICATIONS

Nil

#### POLICY AND GOVERNANCE IMPLICATIONS

Nil

#### **RECOMMENDATION**

That the committee discuss footpath lighting in Summer Street including some side streets.

# SUPPORTING INFORMATION

Nil

17 JUNE 2025

#### 4.3 MAJOR PROJECTS & INFRASTRUCTURE COMMUNITY COMMITTEE ACTION PLAN

RECORD NUMBER: 2025/1123

AUTHOR: Simon Davies, Manager Project Management Office

#### **EXECUTIVE SUMMARY**

Council has noted the important role that Community Committees play in providing feedback and input into Council's operations. Committees can also offer ideas and suggestions to be considered as part of Council's Integrated Planning and Reporting framework, and related annual budget.

As a means of recording ideas, suggestions and activities made and undertaken by members, each Committee will develop and review on an ongoing basis an Action Plan.

This report provides the opportunity for the Committee consider items to be added to the new Action Plan.

The Action Plans Review and Update will be a standard item at each meeting.

#### LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "15.3. Provide opportunities for widespread and quality engagement, and where appropriate, shared decision making".

#### FINANCIAL IMPLICATIONS

Items on the Action Plan will not necessarily be put into Council's program of works or budget. Rather, the Action Plan will be used by the Committee and staff to provide suggestions for Council's consideration and track specific tasks, projects or requests of the Committee.

Items may short-term or long-term goals or activities that can be worked on over time.

#### **POLICY AND GOVERNANCE IMPLICATIONS**

Nil

#### RECOMMENDATION

That the Major Projects & Infrastructure Community Committee consider and discuss items to be included on the New Action Plan.

### SUPPORTING INFORMATION

An update to the Committee's Action Plan will be a standard item on every agenda for discussion and review.

The Committee Clerk will ensure the Action Plan identifies possible budget and resourcing implications, and also how an item links to Council's Delivery/Operational Plan, or could be proposed for future Delivery/Operational Plans.

The Committee Action Plan is attached for the Committee to consider items to be included in our new Plan.

#### **ATTACHMENTS**

1 Major Projects & Infrastructure Community Committee Action Plan - 2025, D25/40335

17 JUNE 2025

Attachment 1 Major Projects & Infrastructure Community Committee Action Plan - 2025



# COMMUNITY COMMITTEE ACTION PLAN

# MAJOR PROJECTS & INFRASTRUCTURE

D25/40335

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	START DATE	END DATE	COMMENTS/PROGRESS	UPDATED
Redmond Place	5.3	A summary of the work conducted over the past 3 months, currently underway and the next 3 months planned at Redmond Place.	lan Greenham	Nil		Ongoing	Report each meeting.	15/4/2025
Sports Precinct	2.1	A summary of the work conducted over the past 3 months, currently underway and the next 3 months planned at the sports stadium complex.	Simon Davies	Nil		Ongoing	Report each meeting.	15/4/2025
Conservatorium/ Planetarium	4.2	A summary of the work conducted over the past 3 months, currently underway and the next 3 months planned at the Conservatorium/Planetarium	Simon Davies	Nil		Ongoing	Report each meeting.	15/4/2025
Electricity Safety in southern expansion in Orange	8.2	Follow up with Essential and report back to Committee.	lan Greenham	Nil				15/4/2025
Electricity security in Central West	8.2	Contact JO to seek clarification and report back to Committee.	lan Greenham			Ongoing		15/4/2025

17 JUNE 2025

Attachment 1 Major Projects & Infrastructure Community Committee Action Plan - 2025



D25/40335

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	START DATE	END DATE	COMMENTS/PROGRESS	UPDATED
PCYC expansion Function Centre	2.1 4.2	Advocate for ongoing funds for upgrades.				Ongoing		15/4/202
Aquatic Centre	2.1							
Showground	2.1							
NBN		Concerns on ad-hoc road opening and installation via trenching.				15/4/2025	Controls Road Opening Permits Road Opening Officer Before You Dig Services	Closed
Water Security	8.3	Update provided on the treated effluent that is being transferred to Cadia.	Ian Greenham			Ongoing		15/4/202
Stormwater Harvesting Update Stage 2	8.3		lan Greenham			Ongoing	Approval given in November was appealed. Conciliation to be held on 2 May 2025.	15/4/202

Major Projects & Infrastructure Community Committee - Action Plan

17 JUNE 2025

Attachment 1 Major Projects & Infrastructure Community Committee Action Plan - 2025



D25/40335

#### SUPPORTING INFORMATION ON COMPLETING AND UPDATING THE ACTION PLAN

The Community Committee Action Plan outlines what the committee will contribute during the Council term. It should be **updated at least after each meeting**, and otherwise as required.

This template is provided to assist in developing the action plan, and to provide consistency across all community committees.

Action/Project: The general activity or project that the committee is providing advice and information on for Council, or is going to undertake themselves.

Community Strategic Plan Reference: The Community Strategic Plan is Council's chief planning document. It outlines the aspirations and needs of the Orange community and is a 10-year plan to guide Council and community activity. Linking activities to the goals outlined in this plan helps keep everyone working toward the same vision.

Tasks: These are the individual tasks that need to be undertaken to complete the action or project successfully. There may only be one task, or there may be several tasks included in a project.

Responsibility of: Is this an action or project that Council and its staff are responsible for, or is this something the community committee is going to undertake?

Cost Implications: Are there any costs involved with the project? If any recommendations are being made that impact the already approved Council budget, this needs to go to a full general Council meeting for discussion and resolution.

Start and End Dates: Some activities will be short term activities, some will be for a much longer period, perhaps even across the entire Council term. Providing start and end dates gives the committee (and Council) a timeline and targets to work towards. Dates can always be adjusted as needed.

Comments/Progress: Any time there is movement or progress regarding an action or project, it is recorded to keep track of where it is up to and what needs to become next

**Updated:** Record the date of when the last changes to an activity or project were made. This will help identify any projects or initiatives that may have stalled and need action to be moved along.

Major Projects & Infrastructure Community Committee - Action Plan

# 2.2 MINUTES OF THE CITY OF ORANGE TRAFFIC COMMITTEE MEETING 8 JULY 2025

RECORD NUMBER: 2025/1467

AUTHOR: Ian Greenham, Director Technical Services

#### **EXECUTIVE SUMMARY**

The City of Orange Traffic Committee held a meeting on 8 July 2025 and the recommendation from that meeting is presented to the Infrastructure Policy Committee for adoption.

# LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "9.2 Design and deliver the road infrastructure for a growing city".

#### FINANCIAL IMPLICATIONS

Nil

#### POLICY AND GOVERNANCE IMPLICATIONS

Nil

#### RECOMMENDATION

- 1 That Council acknowledge the reports presented to the City of Orange Traffic Committee at its meeting held on 8 July 2025.
- 2 That Council determine recommendations 3.1, 3.2, 3.3, 3.4, 3.5 and 3.6 from the minutes of the City of Orange Traffic Committee meeting of 8 July 2025.

# 3.1 Street Event – 2026 Orange Running Festival

That the Conditional Approval for the 2026 Orange Running Festival to be held Sunday 15 March 2026 be endorsed subject to compliance with the attached conditions.

# 3.2 Thompson Road Bridge 2

That Council installs a new Give Way sign for the northernmost single lane bridge on Thompson Road across the Bell River in accordance with the attached plans.

# 3.3 Kite Street Pedestrian Crossing

That Council installs new double barrier (BB) line and chevron along the centre line on the western side of the Kite Street Wombat Crossing in accordance with the attached plan.

# 3.4 Lysterfield Road and Shiralee Road Lines and Signs

That Council adopt the attached signs and line marking plans for the subdivision of north Shiralee for Development Applications DA277/2020, DA211/2021, DA265/2021, DA387/2021 and DA220/2023.

### 3.5 Lucknow - No Stopping Sign - Phoenix Mine Road

That No Stopping signs be put on the western side of Phoenix Mine Road as per Figure A of this report.

# 3.6 Safety and Road Signage at Spring Terrace

That the City of Orange Traffic Committee attend an on-site meeting on Forest Road at Spring Terrace to discuss the residents' concerns.

3 That the remainder of the minutes of the City of Orange Traffic Committee from its meeting held on 8 July 2025 be adopted.

# **ATTACHMENTS**

- 1 COTC 8 July 2025 Minutes
- 2 COTC 8 July 2025 Agenda, D25/80612 4.5

# **ORANGE CITY COUNCIL**

**MINUTES OF THE** 

# CITY OF ORANGE TRAFFIC COMMITTEE

HELD IN COMMITTEE ROOM 3, CIVIC CENTRE, BYNG STREET, ORANGE
ON 8 JULY 2025

**COMMENCING AT 9:30 AM** 

# 1 INTRODUCTION

# **ATTENDANCE**

Cr Tony Mileto (Chairperson), Mr Richard Drooger (TfNSW), Const. Sam Bibby (NSW Police), Const Fabien Leonard (NSW Police), Mr Kel Gardiner (Local MP Representative), Manager Engineering Services, Senior Parking Officer, Divisional Administration Officer

# 1.1 Apologies and Leave of Absence

#### **RESOLVED**

# Mr K Gardiner/Mr R Drooger

That the apology be accepted from Cr Marea Ruddy for the City of Orange Traffic Committee meeting on 8 July 2025.

# 1.2 Acknowledgement of Country

The Chairperson conducted an Acknowledgement of Country.

# 1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

# **2 PREVIOUS MINUTES**

#### **RESOLVED**

# Mr R Drooger/Mr K Gardiner

That the Minutes of the Meeting of the City of Orange Traffic Committee held on 10 June 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the City of Orange Traffic Committee meeting held on 10 June 2025.

#### RECOMMENDATION

# Mr K Gardiner/Mr R Drooger

That the Minutes of the Meeting of the City of Orange Traffic Committee held on 18 June 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the City of Orange Traffic Committee meeting held on 18 June 2025.

# **3 GENERAL REPORTS**

#### 3.1 STREET EVENT - 2026 ORANGE RUNNING FESTIVAL

TRIM REFERENCE: 2025/1385

# **RECOMMENDATION**

# Mr R Drooger/Mr K Gardiner

That the Conditional Approval for the 2026 Orange Running Festival to be held Sunday 15 March 2026 be endorsed subject to compliance with the attached conditions.

### 3.2 THOMPSON ROAD - BRIDGE 2

TRIM REFERENCE: 2025/1360

# **RECOMMENDATION**

# Mr R Drooger/Mr K Gardiner

That Council installs a new Give Way sign for the northernmost single lane bridge on Thompson Road across the Bell River in accordance with the attached plans.

# 3.3 KITE STREET PEDESTRIAN CROSSING

TRIM REFERENCE: 2025/1362

# **RECOMMENDATION**

# Mr K Gardiner/Mr R Drooger

That Council installs new double barrier (BB) line and chevron along the centre line on the western side of the Kite Street Wombat Crossing in accordance with the attached plan.

# 3.4 DA387/2021, DA 265/2021, DA220/2023, DA211/2021, 277/2020 LYSTERFIELD ROAD AND SHIRALEE ROAD LINES AND SIGNS

TRIM REFERENCE: 2025/1384

### **RECOMMENDATION**

# Mr R Drooger/Mr K Gardiner

That Council adopt the attached signs and line marking plans for the subdivision of north Shiralee for Development Applications DA277/2020, DA211/2021, DA265/2021, DA387/2021 and DA220/2023.

# 3.5 LUCKNOW - NO STOPPING SIGN - PHOENIX MINE ROAD

TRIM REFERENCE: 2025/1415

# **RECOMMENDATION**

Cr T Mileto/Mr K Gardiner

That No Stopping signs be put on the western side of Phoenix Mine Road as per Figure A of this report.

# 3.6 SAFETY AND ROAD SIGNAGE AT SPRING TERRACE

TRIM REFERENCE: 2025/878

Committee members attended an on-site meeting.

# **RECOMMENDATION**

Cr T Mileto/Mr R Drooger

That the City of Orange Traffic Committee attend an on-site meeting on Forest Road at Spring Terrace to discuss the residents' concerns.

THE MEETING CLOSED AT 10.15AM.



# **AGENDA**

# 8 JULY 2025

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a CITY OF ORANGE TRAFFIC COMMITTEE MEETING of ORANGE CITY COUNCIL will be held in the COMMITTEE ROOM 3, CIVIC CENTRE, BYNG STREET, ORANGE on Tuesday, 8 July 2025 commencing at 9:30 AM.

David Waddell

**CHIEF EXECUTIVE OFFICER** 

For apologies please contact Jason Theakstone on 6393 8505.

8 JULY 2025

# **AGENDA**

# **EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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8 JULY 2025

#### 1 INTRODUCTION

#### **MEMBERS**

Cr Tony Mileto (Chairperson), Cr Marea Ruddy, Mr Richard Drooger (TfNSW), Sgt Adam Cornish (NSW Police), Mr Kel Gardiner (Local MP Representative), Chief Executive Officer, Director Technical Services, Works Manager, Manager Engineering Services, Road Safety Officer, Senior Parking Officer, Parking Officer, Divisional Administration Officer

#### 1.1 APOLOGIES AND LEAVE OF ABSENCE

#### 1.2 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

# 1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

#### RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the City of Orange Traffic Committee at this meeting.

#### 2 PREVIOUS MINUTES

#### RECOMMENDATION

That the Minutes of the Meeting of the City of Orange Traffic Committee held on 10 June 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the City of Orange Traffic Committee meeting held on 10 June 2025.

8 JULY 2025

#### RECOMMENDATION

That the Minutes of the Extraordinary Electronic Meeting of the City of Orange Traffic Committee held on 18 June 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the City of Orange Traffic Committee meeting held on 18 June 2025.

#### **ATTACHMENTS**

- 1 Minutes of the Meeting of the City of Orange Traffic Committee held on 10 June 2025
- 2 Minutes of the Extraordinary Electronic Meeting of the City of Orange Traffic Committee held on 18 June 2025



#### **ORANGE CITY COUNCIL**

#### MINUTES OF THE

# CITY OF ORANGE TRAFFIC COMMITTEE

HELD IN COMMITTEE ROOM 3, CIVIC CENTRE, BYNG STREET, ORANGE
ON 10 JUNE 2025
COMMENCING AT 9:36 AM

#### 1 INTRODUCTION

#### **ATTENDANCE**

Cr Tony Mileto (Chairperson), Mr Richard Drooger (TfNSW), A/Sgt Adrian Thearle (NSW Police) (9.55am), Mr Kel Gardiner (Local MP Representative), Works Manager, Road Safety Officer, Cadet Engineer (W McNaughton), Divisional Administration Officer

\*\* Note – A/Sgt A Thearle arrived at the conclusion of the meeting but endorsed the recommendations of the Committee.

#### 1.1 Apologies and Leave of Absence

#### **RESOLVED**

# Mr K Gardiner/Mr R Drooger

That the apologies be accepted from Cr Marea Ruddy, Manager Engineering Services, Senior Parking Officer and Parking Officer for the City of Orange Traffic Committee meeting on 10 June 2025.

#### 1.2 Acknowledgement of Country

The Chairperson conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

#### 2 PREVIOUS MINUTES

# RESOLVED

#### Mr R Drooger/Cr T Mileto

That the Minutes of the Meeting of the City of Orange Traffic Committee held on 13 May 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the City of Orange Traffic Committee meeting held on 13 May 2025.

### MINUTES OF CITY OF ORANGE TRAFFIC COMMITTEE

10 JUNE 2025

# 3 GENERAL REPORTS

#### 3.1 INTERSECTION OF ALLENBY ROAD AND ICELY ROAD

TRIM REFERENCE: 2025/982

#### RECOMMENDATION

Mr R Drooger/Mr K Gardiner

That Council move the No Stopping sign and BB centreline line marking at the intersection of Allenby Road and Icely Road as per the attached plan.

# 3.2 STREET EVENT - 2025 NAIDOC MARCH - 20 OCTOBER 2025

TRIM REFERENCE: 2025/1076

#### RECOMMENDATION

Mr K Gardiner/Mr R Drooger

That Council approves the 2025 NAIDOC March to be held on Monday 20 October 2025 subject to the attached Conditional Approval.

THE MEETING CLOSED AT 9.50AM.

<sup>\*\*</sup> Endorsement of this recommendation was received from representatives of Council, TfNSW, Local State Member, NSW Police. \*\*

<sup>\*\*</sup> Endorsement of this recommendation was received from representatives of Council, TfNSW, Local State Member, NSW Police. \*\*

#### ORANGE CITY COUNCIL

MINUTES OF THE

#### EXTRAORDINARY CITY OF ORANGE TRAFFIC COMMITTEE

HELD AS AN ELECTRONIC MEETING

**ON 18 JUNE 2025** 

#### 1 INTRODUCTION

#### **ATTENDANCE**

Cr Tony Mileto (Chairperson), Mr Richard Drooger (TfNSW), Sgt Adam Cornish (NSW Police), Mr Kel Gardiner (Local MP Representative)

\*\* This meeting was held out of session with all Committee members being circulated a copy of the agenda. Feedback and voting was provided out of session via email for this meeting.\*\*

#### 1.1 Apologies and Leave of Absence

Nil

#### 1.2 Acknowledgement of Country

The Chairperson conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

# 2 GENERAL REPORTS

# 2.1 HUNTLEY ROAD (BRABHAM TO INDUSTRY) LINES AND SIGNS

TRIM REFERENCE: 2025/1254

# RECOMMENDATION

Cr T Mileto/Mr K Gardiner

That Council:

- 1 Changes the priority of the Ash Street/Huntley Road intersection as per the attached plans.
- Widen the Mainfreight driveways as per the attached plans, subject to the owner's consent and close Ash Street for a 6-month period and undertake consultation post the 6-month period.

<sup>\*\*</sup> This recommendation was endorsed by Cr T Mileto, Mr R Drooger (TfNSW), Sgt Cornish (Police) and Mr K Gardiner (representative - Member for Orange)\*\*

8 JULY 2025

#### 3 GENERAL REPORTS

#### 3.1 STREET EVENT - 2026 ORANGE RUNNING FESTIVAL

RECORD NUMBER: 2025/1385

AUTHOR: Jason Theakstone, Manager Engineering Services

#### **EXECUTIVE SUMMARY**

Council has received an application from the Orange Runners Club to hold the annual Orange Running Festival for 2026.

#### LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "10.2 Develop and attract a variety of events, festivals, venues and activities that attract visitors".

#### FINANCIAL IMPLICATIONS

Nil

#### POLICY AND GOVERNANCE IMPLICATIONS

Nil

#### RECOMMENDATION

That the Conditional Approval for the 2026 Orange Running Festival to be held Sunday 15 March 2026 be endorsed subject to compliance with the attached conditions.

#### **FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

#### SUPPORTING INFORMATION

An application has been received from the Orange Runners Club to hold the 2026 Orange Running Festival on Sunday 15 March 2026.

The roads to be used within Orange Local Government Area will be Forest Road from Cadia Road to Spring Terrace Road (Aerodrome Road to remain open at all times). Full road closure of these roads is required with roads progressively opened when it is safe to do so.

There will be a number of roads off the main roads that will have restricted access.

The conditional approval, event application, site plans, Traffic Management Plan and Risk Assessment for the event are attached.

#### **ATTACHMENTS**

- 1 Conditional Approval, D25/77797
- 2 Application Letter, site plans, TMP and Risk Assessment, D25/77827

**Item 3.1** Page 9 **Item 3.1** 

8 JULY 2025

Attachment 1 Conditional Approval



D25/77264

#### **CONDITIONAL APPROVAL FOR EVENT**

#### **2026 ORANGE RUNNING FESTIVAL**

Roads to be used: Forest Road from near Cadia Road to Spring Terrace Road (Aerodrome

Road to remain open at all times)

**Event continues through Cabonne and Blayney roads** 

Date: Sunday 15 March 2026

Event Start Time: 6.00am to 1.00pm (roads progressively opened when safe to do so)

Type of closure: Full closure

Forest Road, Orchard Road (part), Spring Terrace Road (part)

**Restricted Access:** 

Gosling Road, Buttle Road, Bargwanna Road, Brooking Lane, Hiney Road, Failford Lane, Bennett Lane, Selwood Lane, Ginns Lane,

Evergreen Lane, Orchard Road

**Class:** 2 **Container:** F2901-8

#### **CONDITIONS OF APPROVAL**

- 1 Approval will be obtained from the Traffic Branch of the Orange Police. Council will inform Orange Police of the event and you must comply with any additional conditions so imposed.
- 2 Concurrence to grant a Section 144 Permit (Roads Act 1993) must be obtained from the Transport for NSW (TfNSW) and the event must not proceed without this approval. Any additional conditions imposed by TfNSW must be complied with.
- 3 Council must be provided with a copy of public liability insurance documentation relating to the event, evidencing a minimum cover of \$20 million with Council and NSW Police's interests duly noted.
- 4 All participants must sign a form waiving liability for Orange City Council.
- 5 Workers compensation for paid staff, personal accident for volunteers and insurance for theft, breakages will be the responsibility of the user.
- A Traffic Management Plan (TMP) must be prepared for the event by an authorised person and shall be provided to the City of Orange Traffic Committee for approval prior to the event.
- 7 All Traffic Management Plan (TMP) must be implemented by appropriately qualified persons.
- 8 All personnel carrying out traffic control duties must hold an authorised traffic controller's ticket.

8 JULY 2025

Attachment 1 Conditional Approval

2

- 9 The event organisers must provide access for road users with legitimate business within the closed section of roadway. Details of how this provision will be achieved must be outlined in the Traffic Management Plan (TMP).
- 10 The event organisers are to maintain appropriate and adequate traffic measures for the safe movements of all road users and participants on all roads impacted by the event or management of the event.
- 11 A risk assessment must be completed and Risk Management Plan submitted to Council prior to the event.
- 12 Event Marshals, Traffic Controllers and participates must be consulted and advised of the risk management and contingency arrangements in case of an emergency.
- 13 The applicant will advertise the event and road closure in a local paper at least seven (7) days prior to the event, with this advertisement to include the type of event, route and date and times
- 14 The event organisers are to conduct a letter drop to affected residents and businesses advising of the event for all affected roads and advising of a contact number to get an escort vehicle.
- 15 The event organisers shall inform the following organisations of the event with copies being forwarded to Council:- Fire and Rescue NSW, NSW Rural Fire Service, Ambulance Service NSW, Orange Health Service, Orange Local State Emergency Service, Cadia Valley Operations, REX Airlines, Link Airways, Qantas Airways.
- 17 Council has the right to withdraw the approval, or impose additional conditions on the event organisers at any time.
- 18 In the event of non-compliance to these conditions, Council automatically withdraws its approval of the event.
- 19 The applicant is required to inform all relevant persons involved in the organising of the event of the Conditions of Approval.
- 20 All documents requested must be submitted to Council by Monday 2 February 2026 and marked to the attention of Jason Theakstone in the Technical Services Division.

I hereby declare that I have read and understand the conditions for the 2026 Orange Running Festival to be conducted on 15 March 2026.

Signed for and on behalf of Orange Running Festival:

Name (print):	
Signature:	
Date:	

8 JULY 2025

Attachment 2 Application Letter, site plans, TMP and Risk Assessment



21 June 2025

The CEO Orange City Council PO Box 35 Orange NSW 2800

Dear David

RE: ORANGE RUNNING FESTIVAL

15 MARCH 2026

EVENT/ROAD CLOSURE APPROVAL APPLICATION

The Orange Running Festival (the Festival) will be held on Sunday, 15 March 2026. Proudly owned and operated by the Orange Runners Club since 2007, the Festival has grown to become one of the premier events on the annual running calendar. In 2025, the Festival attracted approximately 2,450 entries across the 2km, 5km, 10km, half marathon, and marathon events. In addition, our popular schools challenge continues to draw strong participation from across the Central West region.

Festival setup will commence from the morning of Saturday, 14 March 2026, with the potential for limited delivery of larger infrastructure on Friday, 13 March, depending on logistical arrangements with Festival partners.

Each course has been carefully designed to:

- Minimise disruption to local communities, Cadia Mine, and Orange Airport (Huntley Road to remain open)
- Limit impact on the road network
- Provide a scenic, safe, and memorable experience for participants

To ensure the safety of competitors, we request approval to close the following roads within Orange LGA on Sunday, 15 March 2026, between 6:00am and 1:00pm (with roads reopened progressively as soon as it is safe to do so):

- Forest Road from Cadia Road to Spring Terrace Road (Aerodrome Road to remain open at all times).
- Orchard Road (Cabonne LGA).
- Forest Reefs Road (Cabonne and Blayney LGA section between Orchard Road and Forest Reefs).
- Spring Terrace Road (Cabonne and Blayney LGA).
- There will be a number of roads off these main roads with restricted access.

These closures are shown on the enclosed Road Closure Plan. Detours will be clearly signposted and Escort Vehicles will be available to assist local residents if required.

Email: orangerunningfestival@outlook.com

8 JULY 2025

Attachment 2 Application Letter, site plans, TMP and Risk Assessment

Council's assistance in making the 2026 Festival the "best ever" will be greatly appreciated. As evidenced by the amazing success of the previous Festivals, there is significant boost to the economy as a result of the Festival (significant number of entrants from outside of Orange – such as Sydney, Canberra, interstate and overseas).

We kindly request that Council review and approve this event/road closure application at its earliest convenience to support ongoing planning and logistics.

Applications have been sent to Cabonne Council, Blayney Shire Council and NSW Police. We have received approval from Council for the use of Gosling Creek Reserve (as part of a 5 year approval).

Should you have any questions with respect to our Event Application, please don't hesitate to contact Anthony Daintith

Yours faithfully

Anthony Daintith Coordinator

Attachments: Course Maps Traffic Guidance Scheme and Traffic Management Plan (MTM) Risk Management Plan

Email: orangerunningfestival@outlook.com

8 JULY 2025



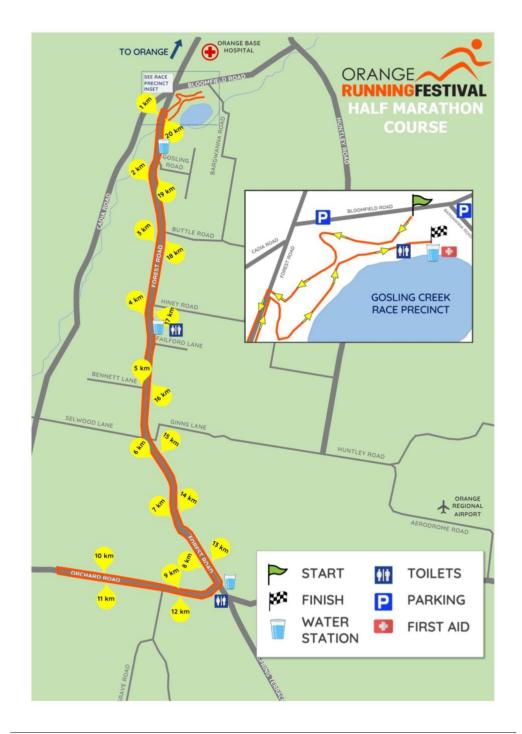
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Application Letter, site plans, TMP and Risk Assessment

#### TRAFFIC MANAGEMENT PLAN

PREPARED BY: AMANDA BAKER

## **EVENT SUMMARY**

Event Location: Orange Running Festival - Forest Road and surrounding Road's -

Orange and Spring Terrace

Event Commencement Date: Sunday 15th March 2026.

Event Completion Date: Sunday 15th March 2026.

Event Start Time: 0600 **Event Finish Time**: 1600

## **CONTACT NAMES**

#### Works Organiser/Manager:

- Midwest Traffic Management Pty Ltd Contact Person: Amanda Baker
- Ph.

## Works Principal:

- Orange Runner Club
- Contact Person: Anthony Daintith

- Ph.

## **DESCRIPTION OF EVENT**

The Orange Running Festival event is a running event that is held on Forest Road and surrounding road's in Orange and Spring Terrace NSW 2800. The event is held once a year and is held in March.

The event attracts up to around 10,000 visitors to the area and event.

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Attachment 2 Application Letter, site plans, TMP and Risk Assessment

#### Parking Area's -

The primarily parking areas are at Gosling Creek Reserve and Bloomfield Road. Entry to the area is to be signposted at a reduced speed limit of 40km/hr

There are to be designated and sign posted disabled parking areas. These areas are to be managed throughout the day by Marshalls.

A Drop off and Pick-up area is to be designated and sign posted in Bargwanna Road. Pedestrians crossing roadway ahead are to be setup on approach to the parking area's to notify motorists of pedestrians in the area.

#### Pedestrian Management -

Pedestrians are to be directed to event entry / exit area. 40km speed zone is to be implemented to slow traffic at event and parking area's.

#### Traffic Control -

Traffic Controllers are required to setup all required signage for the event. RFS Volunteers are to manage road closure points throughout the event area. Escort Vehicles are to be available around the course throughout the day to escort motorists and residents through road closure points.

Marshall on road closure points are to have radio contact with escorts at all times

8 JULY 2025

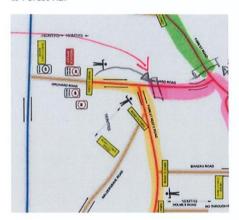
Attachment 2 Application Letter, site plans, TMP and Risk Assessment

#### Reopening of Roads to Public -

It is proposed that the roads will be reopened as follows:

#### 1. Forest Reefs Road & Orchard Rd

Once the last Marathon runner has turned off Orchard Road onto Forest Road there is the potential to open Forest Reefs Road and Orchard Rd between Forest Reefs Road and Cadia Rd. To do this a Road Closed sign needs to be positioned on Orchard Road at the intersection of Forest Reefs Rd to prevent traffic traveling East on Orchard Rd to Forest Rd.



## 2. Spring Terrace Road + Spring Terrace Area

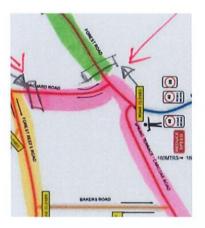
This group includes:

- Orchard Road between Forest Reefs Rd & Forest Rd
- · Forest Road between Orchard Road and Spring Terrace Road
- Spring Terrace Road between Forest Road and Forest Reefs Rd

This reopening will be possible after the last marathon runner has gone past the Orchard Road intersection of Forest Road. Once this has occurred, the Race Manager will provide the direction to the RFS (who in turn to M11) to move the road closure sign from the Forest Road Spring Terrace Road intersection to the Forest Road Orchard Road Intersection.

8 JULY 2025

Attachment 2 Application Letter, site plans, TMP and Risk Assessment



## **PUBLIC LIABILITY INSURANCE**

Midwest Traffic Management Pty Ltd carries to the value of \$30m.

**PLEASE NOTE -** This Traffic Management Plan is to be Authorised for use by Orange City , Blayney Shire and Cabonne Shire Council's before it is used for this event.

All signs and devices are to meet Australian Standards. Traffic Controllers and RFS on site must hold current Traffic Control Tickets

Amanda Baker

Director

Midwest Traffic Management

8 JULY 2025

Attachment 2 Application Letter, site plans, TMP and Risk Assessment



#### OFESTIVAL RISK ASSESSMENT AND SAFETY MANAGEMENT PLAN 15 MARCH 2026

#### Objective

To implement effective controls for identified hazards during the 2026 Orange Running Festival with the objective of minimising the risk of harm to the public and all persons involved in the event.

#### Risk Assessment Scope

Activities directly associated with the 2026 Orange Running Festival on the 15 March 2026.

#### 2025 Committee

Position	Name	Email	Phone
Coordinator, Race Director,	Anthony Daintith		
Approvals, Risk Management			
Assistant Coordinator,	Mike Cooper		
Operations Manager			
Secretary, Registrations and	Justine Neville		
Runners HQ			
Treasurer, Sponsorship,	Leanne Latham		
Trophies and Awards			
Marketing and Merchandise	Sue Klose		
Assistant Operations	Hugh Daintith		
Manager, Vendors			
Coordinator			
Volunteers Manager	Jessica Curran		

**Note**: Members of the Organising Committee and other Key Personnel to be identified by wearing a reflective vest and orange 'ORF' coloured cap.

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Attachment 2 Application Letter, site plans, TMP and Risk Assessment



## ORANGE RUNNING FESTIVAL RISK ASSESSMENT AND SAFETY MANAGEMENT PLAN 15 MARCH 2026

#### **Races and Start Times**

Race	Start Time	
Marathon	7:00am	
Half Marathon	7:30am	
10K	8:30am	
5K	9:45am	
High School Mile (incl challenge)	11:00am	
Primary School Mile (incl challenge)	11:20am	
Orange Community Mile (including 450m event)	11:40am	

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Attachment 2 Application Letter, site plans, TMP and Risk Assessment



Area/Activity	Identified Hazards	Risk Rank (LxC=R)	Hazard Controls / Action	Residual Risk (LxC=R)	Responsible Person		
Covid Safety Plan		required, refer to and revise the Orange Running Festival Covid – 19 Safety Plan: Version 3 dated 18 January 2022.  urrently, advisory notices and provision of sanitizer will be promoted but are not mandatory.					
General health & fitness of participants and volunteers.	Pre-existing conditions enhanced by conditions and lack of preparation prior to the event.	4x2=8	Warnings included in the 'Registration Waiver'.  Advice provided in pre-race briefings.  First aid services available (RFS).  Basic (self-administered) first aid material available at all drinks stations. Prepare a pack of items for each drink station.  Water and sports drink to be available at all water stations throughout the event courses for re-hydration.  Remind entrants in the pre-race email to include the name of emergency contact person on the reverse of their race bib. Include this requirement in the on-line entry form.	5x2=10	Justine Neville  Start Coordinator  RFS  External Course Manager  External Course Manager  Justine Neville		
	Sun exposure	2 x 3=6	Free sunscreen available from the Runners HQ.	4 x 3=12	Justine Neville		
Painting trip hazards or marking km distances on the course roads.	Potential impact on volunteers or their vehicle by passing traffic.	3 x 1 =3	Vehicle to be parked as far off the road as possible.  Vehicle to be fitted with a continuously operating orange flashing light on its roof.  Vehicle's hazard warning lights to be continuously operating.	5 x 3 =15	Parking Manager  RFS/External Volunteer Manager		

8 JULY 2025



			Volunteer(s) to wear a reflective vest.		RFS/External Volunteer Manager
Event participants' general safety by compliance to relevant hazard controls / actions.	As identified in this Risk Assessment and controls stated in the relevant Briefing Notes.	As stated.	Relevant pre-race briefing notes to be emailed to all event participants prior to race day.  Pre-race briefing notes to be included all pre-race briefings.	As stated,	Justine Neville  Start Coordinator
			Committee Members and Managers/Coordinators to be familiar with, and implement, the controls stated in this document.		All
During the events and when passing the finish line area.	Heat exhaustion.	4 x 2=8	Drink stations to be provided throughout the course. Refer to course maps for locations.  In addition to water available at the finish line, water to also be made available in the shaded 'recovery zone' near the finish line.	5 x 2=10	External Course Manager Finish Area Coordinator
			Emphasis on hydration to be made during pre- race briefings.		Start Coordinator/Race Announcer
	Cardiac arrest initiated by drinking very cold water after crossing the finish line.	4 x 1=4	Ensure sufficient water containers and water supplies are available.  Provide 'room temperature' water to finishers after crossing the finish line. No chilled water to be provided.	5 x 1=5	Finish Area Coordinator
Provision of water in plastic water containers at water stations.	Poisoning from contaminated containers.	3 x 3=9	Wash in water and rinse all containers with sterilizing solution before and following use.	3 x 5 =15	External Course Manager
Key personnel fail to be available on the day.	Failure to undertake designated role.	4x3=12	Key personnel to 'check in' on the day with the Volunteer Manager to confirm they are present.	5x3=15	Jessica Curran All as listed.

8 JULY 2025

Attachment 2 Application Letter, site plans, TMP and Risk Assessment

ORANGE
RUNNINGFESTIVAL

#### RISK ASSESSMENT AND SAFETY MANAGEMENT PLAN 15 MARCH 2026

	If not, there is a need to assign a shadow person
	to conduct that role.
	Shadow persons to be fully briefed by the
	relevant key person before the event
	weekend.

Role	Key Person	Shadow Person
Coordinator	Anthony Daintith	Mike Cooper
Assistant Coordinator	Mike Cooper	
Secretary	Justine Neville	
Treasurer	Leanne Latham	
Risk Management Coordinator	Anthony Daintith	Mike Cooper
Race Director	Anthony Daintith	
Assistant Race Director		
Start Coordinator		
Race Announcer		
Registrations Coordinator	Justine Neville	Sue Klose
Timing and Results Coordinator	Justine Neville	
Operations Manager	Mike Cooper	Hugh Daintith
Assistant Operations Manager	Hugh Daintith	
External Course Manager		
Sound and Electrical Coordinator		
Signage Coordinator		
Parking Coordinator		
Equipment Coordinator		
Volunteer Coordinator	Jessica Curran	
Assistant Volunteer Coordinator		
External Volunteer Coordinator		
Runners HQ Manager		
Runners HQ Assistant		

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Attachment 2 Application Letter, site plans, TMP and Risk Assessment



ORANGE		
	MENT AND SAFETY MANAGEME	NT PLAN 15 MARCH 2026
MC		
Vendors Coordinator	Hugh Daintith	
Trophies and Awards Coordinator	Leanne Latham	
Merchandise Coordinator		
Finish Area Coordinator		
Marketing Manager	Sue Klose	Anthony Daintith
Website Coordinator	Sue Klose	101
Photography Coordinator	Sue Klose	
Sponsorship Coordinator	Leanne Latham	
Government Liaison Coordinator	Sue Klose	

Note: Fully briefed 'shadow' person to be appointed for each key position.

8 JULY 2025

Attachment 2 Application Letter, site plans, TMP and Risk Assessment



# ORANGE RUNNING FESTIVAL RISK ASSESSMENT AND SAFETY MANAGEMENT PLAN 15 MARCH 2026

Area/Activity	Identified Hazards	Risk Rank (LxC=R)	Hazard Controls / Action	Residual Risk (LxC=R)	Responsible Person
Vehicle Parking.	cle Parking. Risk of vehicle collision and / or pedestrian injury.	3 x 2=6	Ref: Orange Running Festival Gosling Creek Event Site Map and directions included in the Event Guide.	5x2=10	Sue
			Parking prohibited in non-designated areas within Bloomfield Park.		Parking Coordinator
	Bloomfield Road and into the Oval via Huntle Road. Clear signage to be positioned onward from Huntley Road / Forest Road junction.  Preferred Parking to be the top Oval with ca initially directed by Marshals to the fi (Bargwanna Road) side. Cars are not to b parked beneath trees.	Vehicles to be directed to the Eastern end of Bloomfield Road and into the Oval via Huntley Road. Clear signage to be positioned onwards from Huntley Road / Forest Road junction.		Parking Coordinator (MTM)	
		Preferred Parking to be the top Oval with cars initially directed by Marshals to the far (Bargwanna Road) side. Cars are not to be parked beneath trees.		Parking Coordinator	
			The southern side of Bloomfield Road to be designated 'no parking'.		Parking Coordinator
			Include this in the pre-race email together with new directions vis Huntley Road.		Justine Neville
			Provide a Parking Plan in the Event Guide. Ref Event Site Map page 5.		Sue Klose
			Fully briefed parking marshals to be on duty in Bloomfield and Bargwanna Roads.		Jessica Curran / Parking Coordinator

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Parking marshals to wear reflective vests and use torches / light wand during hours of darkness and early morning light on Sunday.	Parking Coordinator
Predetermined parking pattern / positions in Bloomfield Upper and Lower Ovals. Parking positions in the lower oval to be painted lines.	Parking Coordinator
If the lower Oval is used, provide flag bunting and clear signposted and designated directions via the steps and footpaths for pedestrians to move from the lower oval areas to the race headquarters in Gosling Creek Reserve.	Parking Coordinator
If the lower Oval cannot be used due to rainfall / inundation, alternative parking spaces must be found (estimated +2000 competitors)	Parking Coordinator
Position marshals at the Bargwanna Road footpath crossing and within the parking area just above the steps where cars cross the pedestrians.	Jessica Curran / Parkin Coordinator
Accessible parking and drop-off zones on Bargwanna Road, labelled on maps, and accessible only to disabled participants, older runners and their carers.	Sue Klose
Special provision to be made at the western end of Gosling Creek for the 450m Orange Community Mile event participants.	Signage Coordinator Operations Manager

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Vehicle Parking in the 'top oval' in Bloomfield Park	Injury to pedestrians and / or damage to vehicles from falling tree branches	2 x 1 = 2	Attempt to identify trees with dead / damaged branches and barricade off using star pickets and 'DANGER' tape.  Parking Marshals to be briefed on potential risk.	2 x 5 +10	Parking Coordinator
Lighting Towers	Inadequate competence in erecting towers and operating the units resulting in contact with overhead power lines, electrocution, or failure to operate.	2x1=2	Specify positions of towers at least 10m from power lines. Show positions on the Precinct Plan and supervise positioning and erection.  Obtain clear written instructions and hands-on training from the supplier and ensure those working with the towers demonstrate knowledge of correct erection and operating procedures.  Light tower erection to be conducted by the supplier (as per ORF25)	2x5=10	Mike Cooper Hugh Daintith (plans)  Mike Cooper  Kennards, Mike Cooper & Equipment Coordinator)
Access to Gosling Creek Reserve by authorised event set-up teams and third-party providers.	Risk of interaction / injury to pedestrians	3 x 3=9	All authorised vehicles to enter the Gosling Creek Reserve ONLY via the Emergency Access gate (access via Bargwanna Rd north of the creek crossing).  Access permitted on Saturday until 5pm.  Access permitted on Sunday morning before 6.00am, between 7.30am to 8.00am.  Entry times to be communicated in advance to third-party providers through the Bump-in information and the Safety Compliance Audit document.	4 x3 =12	Mike Cooper / Hugh Daintith  Hugh Daintith  Hugh Daintith  Hugh Daintith
Parking of Third-Party vehicles.	Potential to 'run away' on sloped surfaces.	3x2=6	All third-party providers to be requested to fully apply vehicle hand brakes AND chock vehicle	5x2=10	Hugh Daintith

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			wheels with an appropriate wedge / block if parked on sloping ground (+/- 1%). Ref Safety Compliance Checklist document.		
Gosling Creek Dam	Risk of drowning in Gosling Creek Dam. Particularly children	3x1 =3	The opportunity to swim in the dam will not be communicated to participants in any form of media or by verbal announcements on the day.	5x1+5	Sue Klose Race Announcer
			In the event of a reported missing child, the person receiving the report to immediately dispatch an official to the dam to check for unsupervised children swimming / playing in the water.		All
General areas on the courses within Gosling Creek Reserve and at the grassed finishing 'chute'.	Stips / trips on uneven ground and 'potholes.	3x3=9	Inspect area in early February.  Fill holes and uneven surface where possible.	4x3=12	Anthony Daintith / Mike Cooper Orange Council (Mike Cooper)
The narrow entrance gate and track from Forest Road into Gosling Creek Reserve.	High risk of participants' injury through collision / tripping with other participants or with the narrow steel gate.	3 x 2 =6	The approach to the exit from Gosling Creek Reserve to be signposted with 'SINGLE FILE" signs and with at least 2 marshals to encourage compliance.	5x2=10	Mike Cooper Signage Coordinator Jessica Curran
(the route for all 5km, 10km, half marathon and marathon	At times fast runners will be passing through the		The gravel track to the gate to be divided down the centre into IN and OUT lanes using paint.		Mike Cooper
participants on race day)	gate in both directions.		Entry from Forest Road through the gate to the right side of the track to be clearly designated with paint.		Mike Cooper / External Course Setup
			Marshals to direct all participants.		Jessica Curran
Course in, and surrounding, the start line area.	Potential tripping hazard. Particularly at the start of races when participants	3x3=9	Awareness through pre – race briefings for all races.	4x3=12	Start Coordinator

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may be bunched closer together.		All pre-race briefings to be held close to the scheduled start time. (ref Briefing notes at the end of this document)		Start Coordinator
		Emphasise 'self-seeding' in all pre-race announcements.		Start Coordinator
		Appoint dedicated marshals at the start area to direct participants.		Jessica Curran
Unplanned interaction between participants and spectators / public.	3x4=12	Place a tape barricade, signs and Marshals along the steel rope 'fence' on the southern side of Bloomfield Road to prevent arriving participants taking a short cut on the course.	4 x 4=16	Mike Cooper
		Entry to the race precinct to be strictly managed using signs and marshals via the northern entrance off Bargwanna Road for all races.		Mike Cooper
		Ask participants to 'self-seed' as part of their entry form before race starts. Faster runners towards the front. Consider A, B, C grading with registrations.		Race Announcer  Justine Neville
Potential Covid virus transmission.	3x4=12	In the event that Covid 19 controls are required, maintain 'arm's length' space between each runner at the start line.	4x3=12	Start Coordinator
Tripping hazards.	3x3=9	Identify tripping hazards with yellow paint wherever possible (chalk on asphalt track and paint on external roads).	3x4=12	Mike Cooper and External Course Manager
		Repeatedly remind runners in pre-race briefings that net times start at the timing mat. Do not surge forward at the start.		Start Coordinator

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Area surrounding start line.	Participants unable to hear pre-race announcements.	4x3=12	Start Coordinator to help "call order" in various parts of the start line up.  Ensure effective positioning of PA speakers	5x3=15	Start Coordinator  Sound and Electrical
			Provide a handheld megaphone and the ORC PA system as backup in case of PA system failure (ORC owns a portable PA system and megaphone. Tri Club also has a megaphone) Ensure megaphone batteries are fully charged.		Coordinator
Gosling Creek Reserve areas adjacent to the event course within the Reserve	Potential interaction / interference between persons arriving at the event(s) and active participant during events.	2x3=6	Participants to be directed by marshals, frequent signage and barricades to enter the Reserve via a single-entry point from Bargwanna Road.	5x3=15	Signage Coordinator Jessica Curran
			This requirement to be included in email communication to all participants prior to the events.		Justine Neville
Timing / Announcer Area. Third Party Providers' set up locations.	Tripping and or electric shock from power and timing cords.	3x2=6	All 3rd Party providers to be advised before the event weekend of the following requirements and be made aware that electrical standards will be audited on the day(s).	5x2=10	Hugh Daintith Sound and Electrica Coordinator
			Locate power cords in barricaded off areas or in elevated positions if possible.		
			All power cords to have valid test tags.  Should the weather be wet, cable joints to be		
			moisture protected.		
Course and Gosling Creek precinct.	Advice from police, fire, security agencies of potential threats.	4x1=4	Directions will be given under advice from appropriate agency. Liaise with the Coordinator (Anthony Daintith Ph: 0408 249 700).	5x1=5	Anthony Daintith
			The NSW Police are the Lead Agency.		

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appropriate i provide guid	officials may not have	3x3=9	Marshals and officials identified by reflective vests.	5x3=15	Jessica Curran
	appropriate information to provide guidance or meet all scenarios / situations.		ORC race officials will be identified by wearing high viz vests and an orange-coloured cap.		Jessica Curran
			All RFS officials to have either phone or radio contact with the RFS Communication Centre.		Anthony Daintith/RFS
			The Race Director will closely liaise with the RFS Liaison Officer in the Communications Centre truck.		Anthony Daintith/RFS
			Volunteers and Sponsors to be briefed during the week preceding the event.		Jessica Curran, Hugh Daintith, Leanne Latham
			RFS to be briefed at RFS headquarters during the week preceding the event (Thursday 12 March at 6pm)		Anthony Daintith, RFS
			Key ORC volunteers to be briefed Sunday 8 March after a scheduled ORC event at Gosling Creek.		Jesscia Curran
	Risk of a deliberate act of a motorist driving into a runner(s).	5 x 1=5	Likelihood to remain rare / insignificant. Notify Police - 000. Marshals attempt to enforce road closure. Alert runners of the EMERGENCY by radio / phone via marshals to clear the road and remain at a complete standstill.	5 x 1=5	RFS, Anthony Daintith
	Tripping hazards at water stations.	2 x 3=6	Pre-mark and position water station tables at the edge of level bitumen at all positions (except Orchard Road / Forest Road junction) to	5 x 3=15	External Course Manager

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			avoid participants stepping onto uneven ground / bitumen edges.		
Course General	Course routes not identifiable.	2 x 3=6	Ref: Course maps may be found in the Event Guide and on the Orange Running Festival web site.  Key points on the course to be clearly identified and marked on location plans and marked on site before the weekend of the festival.  Clear signage will define the course (turn points, km markers, witches' hats etc. to be placed as per course / installation maps).  Course maps to be displayed and floodlit outside the Runners HQ.	5x4=20	Sue Klose  External Course Manager, Mike Cooper  External Course Manager, Mike Cooper  Justine Neville
Lead Cyclists (at least one for leading male and one for leading female in the marathon, half marathon and 10k)	Slower participants from earlier event not aware of approaching lead runner / bike.  Bike mechanical failure / puncture.	3x4=12	Blow a whistle / ring bell to attract attention. Wear reflective & coloured vest. Cyclists to have mechanically sound bikes. Carry spare tyre tube / tools.	5x4=20	Each Cyclist
Course General	Interaction between participants and between faster and slower participants in different events within Gosling Creek Reserve and on Sunday with pushchairs / prams / strollers in the 5km and 10km events.	3x3=9	Race Brief to include instruction to keep right on vehicular roads. Pushchairs / prams / strollers to start towards the back of the pack. Pushchairs allowed ONLY in Mile, 5km and 10km events.  Paint along the middle of the access road which runs from the western path of Gosling Creek to Forest Road (opposite NSW RFS building). These cones will separate participants leaving and entering Gosling Creek.	5x3=15	Start Coordinator  Mike Cooper

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			Marshals to re-enforce instructions.		Course marshals
Course	Interaction between participants and vehicles on the roads (Emergency vehicles and residents' escort vehicles may travel on closed roads).	3 x 2=6	Ref: Gosling Creek Precinct Map and Course Maps. Ref the Event Guide.  Participants to keep to the right side of vehicular roads.  Clear 'keep right' signs to be positioned throughout course.  Drivers of escort vehicles to be briefed on safety requirements and reminded at the RFS briefing to give absolute right of way to participants.	5 x 2=10	External Course Manager  External Course Manager  Anthony Daintith External Course Manager
Course - General	Slip / trip hazards from debris and uneven ground on the course.	3x3=9	Course to be checked in late December to give Orange City, Cabonne Council and Blayney Shire Councils time to affect any repairs.  Council to be asked to mow the grass in Gosling Creek Reserve and the lower oval during the week before the festival.  Council to be asked to sweep all footpaths in Gosling Creek using mechanical sweeper should it be deemed necessary to do so.  Internal and external courses to be checked and swept and tripping hazards marked with yellow paint on Saturday 14 March. Reflective vests to be worn and vehicle to have flashing hazard light on the roof.	4x3=12	Anthony Daintith External Course Manager Mike Cooper Mike Cooper Kim Jarvis Gary Taylor

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# RISK ASSESSMENT AND SAFETY MANAGEMENT PLAN 15 MARCH 2026 External Course Manager to check the course on Saturday after MTM leave signs near relevant locations. Report to Race Director.

			External Course Manager to check the course on Saturday after MTM leave signs near relevant locations. Report to Race Director.		External Manager	Course
			External Course Manager, MTM, marshals and RFS to inspect course and report back to the Race Director before 6.00am on Sunday and to clear debris if possible.		External Manager RFS	Course
			All identified trip hazards to be painted yellow for consistency.		External Manager	Course
			NOTE: Mike Cooper is responsible for actioning the course setup (Gosling Creek Reserve area) and External Course Manager the external course). To report to Race Director.		Mike Cooper External Manager	Course
Course – General	Access by vehicular traffic and potential injury to participants.	3x2=6	MTM to provide road closure signs as designated on the Traffic Guidance Scheme (TGS).	5x3=15	MTM External Manager	Course
			Entire road and Gosling Creek course to be checked Sunday morning before 6am. Condition report to be communicated to the Race Director before 6am.		MTM External Manager	Course
			Course to be checked early Sunday to ensure compliance with TGS by MTM and by External Course Manager while they erect signs.		MTM & External Manager	Course
			Residents along the course to be contacted by letter drop in late February and advised of road closures, provision of escort vehicles and the ORC contact telephone (0408 306 149) that is positioned in the RFS Comms truck.		Anthony Daintith	

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RFS to coordinate escort vehicles.	RFS
Signs that announce road closures to be posted in affected areas as per the TGS and the ORF26 sign location map one week prior to the event. (Note the 2 in Blayney Shire)	Mike Cooper
Provide escort wehicles to escort any resident's cars should they need to travel on officially closed roads on the course.	RFS
Escort vehicles driven by RFS and equipped with roof mounted flashing lights and phone / radio contact with the RFS Communications Centre.	External Volunteer Coordinator (lights from MTM)
The following points to be included in the advisory letter to residents affected and confirmed that all RFS drivers are aware at the RFS briefing.	Anthony Daintith
Speed to be limited to less than 20 km / hr.	
<ul> <li>Residents must not proceed onto any closed road section without an escort vehicle.</li> </ul>	
Residents must closely follow the escort vehicle.	
<ul> <li>The escort vehicle must give way to participants – particularly at turn around points.</li> </ul>	

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#### ORANGE RISK ASSESSMENT AND SAFETY MANAGEMENT PLAN 15 MARCH 2026 nearest section of road open for normal traffic. · All course marshals to be briefed on road closures. · Escort vehicles may also be used to transport retired competitors or minor injury cases back to Runners HQ. · Escort car drivers and marshals to advise the Race Director of any retired competitors. Course - Gosling Creek | Very enthusiastic sprinting | 3x3=6 Attempt to identify abilities of participants in 4x3=12 Start Coordinator Mile start line. children. the Juniors' race and position them in seeded age order at the start. There will be a massed Course - Gosling Creek The width of the start line 3x3=6 The approach to the start line to be defined by 4x3=12 Mike Cooper start line. is defined by the width of crowd control barriers and bunting at the sides. the inflatable arch. Bunching / crowding of Position bunting flags which are the same runners at the mat / arch distance apart as the width of the inflatable forcing competitors off the arch for 30m leading to the start. This will help asphalt track or bumping / minimise the risks associated with participants moving from the sides of the pack and tightly tripping. bunching across the timing mats. Mitigating Actions: Course - Gosling Creek Medical emergency 4x2=8 All committee members Activate Emergency Management Plan: RFS to provide first aid services. Mike Cooper Ensure the Bargwanna Road Emergency Access Gate is open (this Jessica Curran

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	communication with key committee members:  Race Director Operations Manager Assistant Operations Manager Start Coordinator Parking Coordinator Parking Coordinator Should an emergency occur, the Race Director to be notified immediately and check entrants' entry information and phone emergency contact person and advise the location and details of the incident as known at the time. The Race Director will determine whether to contact an emergency service.	Anthony Daintith  Anthony Daintith  & Justine Neville
	Daintith – 0408 249 700) and to be reminded to call 000 in an emergency. Provide marshals with an info larryard.  RFS marshals to communicate directly to the RFS Communications Centre then to the Race Director via the RFS Liaison Officer (and vice-versa).  The Race Director to have direct contact with all other race volunteers.  The Race Director to have radio	RFS Anthony Daintith
	gate to be used ONLY by third part providers and in an emergency).  • All ORC marshals to have a mobile phone and knowledge of the emergency contact phone (Anthony	

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	Heart attack or other medical condition, bites / stings from insects and wildlife.		Medical facilities available at the finishing area and by a mobile unit on the course (NSW RFS).		RFS
Course – General.	Bush Fire - smoke inhalation, burns.	4x3=12	Study the weather forecast and the 'Hazards Near Me' App (a new and latest APP) in the week leading up to the festival to assess the probability of bush fire(s) occurring.	5x5=25	Anthony Daintith
			The Coordinator to consider the "Air Quality Index' as reported by the NSW Department of Planning, Industry and Environment.		Anthony Daintith
			The Coordinator and the Assistant Coordinator to liaise with NSW Rural Fire Service and Council(s) and re-route or cancel run in consultation with them.		Anthony Daintith Mike Cooper
General - Third party providers and visiting organisations	Third parties and visiting organisations (e.g. other running clubs & schools)	Unknown	Complete a final Precinct Plan at least 2 weeks before the festival.	Unknown	Mike Cooper Hugh Daintith
	not aware of hazards and controls identified in this document or the '3rd Party S & H Checklist.'		The Precinct Plan will designate where third party providers are to set up. The plan to be developed with consideration to minimising risk for 3rd party providers and interactions between them.		Mike Cooper Hugh Daintith
			Mark the planned setup positions in Gosling Creek Reserve with marker paint (Friday job)		Mike Cooper Hugh Daintith
	Introduction of third-party		Provide all third parties and visiting organisations (Refer to 'Sponsors and Third-Party Providers who will be setting up in Gosling Greek) with a copy of the 3rd Party S&H		Hugh Daintith
	hazards not considered in		checklist and gain assurance that all relevant		
	this risk assessment.		risk controls are understood and will be		

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ORANGE RUNNINGFESTIVAL RISK ASS	ESSMENT AND SAFETY MANAGEMENT PLAN 15 MARCH 2026	•
	complied with. This checklist will be audited on setup.	
	Any third party using electrical power to be directed to provide current tested and tagged electrical leads and to ensure any generators are safe to use.	Sound and Electrical Coordinator
	The Coordinator or delegate's decision is final.	Anthony Daintith
	Review and comment on any available formal risk assessments from third parties.	Anthony Daintith
	Should a formal risk assessment not be available, conduct a verbal risk assessment and note outcomes.	Anthony Daintith
	Conduct compliance audits against identified risk assessment controls once third parties have arrived and set up on Saturday or Sunday.	Anthony Daintith

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#### FESTIVAL RISK ASSESSMENT AND SAFETY MANAGEMENT PLAN 15 MARCH 2026

#### PRE - RACE BRIEFING NOTES

Notes listed below for each event to be communicated to relevant participants prior to race day. Action – Justine Neville

#### GENERAL

- Relevant briefing to be emailed to participants in the week before the event.
- A briefing to be given before all events. As included below.
- . General briefings / announcements to be made throughout the events. To include:
- Follow all directions or instructions given by Police, NSW Rural Fire Service or Emergency Services personnel.
- Be sun smart apply sunscreen available free from the Runners HQ.
- Ensure you are hydrated. Drink water before and during your event. Drinks stations and toilets are positioned along all courses.
- Please ensure that any pre-existing medical conditions are advised on your online entry or, if not, notified to the Registrations Officer in the Race HQ tent.
- If you do not feel well, do not compete.
- Please report any dangerous wildlife to the nearest marshal.
- It is preferred that you do not wear earphones. However, if choose to do so, preferably wear only one earpiece and adjust the volume to a level where you
  can hear and respond to approaching vehicles, runners, directions from marshals and any other hazards.
- Prams & pushchairs are permitted only in the Mile (Primary and Community), 5 km and 10 km events on Sunday and must start towards the back of the
  pack.
- Parents / Guardians may accompany children in the Primary School mile event.
- Walkers must give way to runners.
- Cycling, roller blading, rope skipping, scooters, invalid scooters and Nordic pole walking are not permitted in any of the events.
- When assembling at the start line, 'self-seed'. Faster runners towards the front, slower towards the rear. Signs and marshals will provide guidance.
- Do not surge forward at the start don't forget that your net run time starts when you cross the timing mat NOT when the starting gun fires. However, the
  overall winner will be determined by the first across the finish line (gun time).
- A lead cyclist will lead and direct the front runners for most races.
- If you need help or have questions, ask at the Runners HQ or talk to anyone wearing a fluoro vest.
- The Start Coordinator will gain everyone's attention prior to announcements starting.
- Participants to be reminded that the briefing is provided with their health and safety in mind.

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## FESTIVAL RISK ASSESSMENT AND SAFETY MANAGEMENT PLAN 15 MARCH 2026

#### MARATHON AND HALF MARATHON BRIEF (MARATHON START 7.00 A.M., HALF MARATHON START 7.30 A.M.)

- · All participants to 'self-seed' before race starts. Faster runners towards the front.
- · Look for, and be aware of, tripping hazards.
- Before leaving Gosling Creek Reserve via a track onto Forest Road the path narrows. You MUST form a single file for a short distance. Signs and Marshalls will direct you.
- · Keep to the right-hand side of all roads.
- Be aware of cars being on the roads. All roads on the course are closed to general traffic but local residents still have access to their properties. Should
  residents need to access their properties they are required to utilise the escort vehicles that are provided for that purpose.
- There are distance markers to state the approximate distances.
- There are drink stations at regular intervals.
- Basic first aid items are available at drink stations for personal use.
- There are toilets at the Gosling Creek finish area, at Orchard Road junction and at Failford Road.
- . Take notice of marshals' directions they are there to ensure your safety and help you follow the course.
- First aid facilities are available at the finish line and a mobile unit on the course.
- Look out for and assist fellow participants. Tell a marshal of any concerns you may have or hazards you become aware of.
- In the event of an emergency, call 000.
- Marshals will have phone and radio communication back to the Race Director. Marshals will be wearing a reflective vest or RFS Uniform.

#### 10KM BRIEF (RACE START TIME 8.30 AM)

- All participants to 'self-seed' before race starts (or waves as per registration A, B, C). Faster runners towards the front.
- Look for, and be aware of, tripping hazards.
- Keep to the right-hand side of all roads.
- Before leaving Gosling Creek Reserve via a track onto Forest Road the path narrows. You MUST form a single file for a short distance. Signs and Marshalls will direct you.
- Be aware of cars being on the roads. All roads on the course are closed to general traffic but local residents still have access to their properties. Should
  residents need to access their properties they are required to utilise the escort vehicles that are provided for that purpose.
- Prams & pushchairs must start towards the back of the pack
- There are distance markers showing approximate distances

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## GFESTIVAL RISK ASSESSMENT AND SAFETY MANAGEMENT PLAN 15 MARCH 2026

- There are drink stations at regular intervals. Basic first aid items are available at drink stations for personal use.
- There are toilets at the Gosling Creek start & finish area and at Failford Road.
- First aid facilities are available at the finish line and a mobile unit on the course.
- In the event of an emergency, call 000.
- Take notice of marshals' directions they are there to ensure your safety and help you follow the course.
- . Look out for and assist fellow participants. Tell a marshal of any concerns you may have or hazards you become aware of.
- Marshals will have radio and phone communication to the Race Director. Marshals will be wearing a reflective vest.

#### 5KM BRIEF (RACE START TIME 9.45 AM)

- · Run or walk on the right-hand side of all roads.
- Please, if walking or running in groups, don't take up the full width of the path to allow others to pass.
- . All participants to 'self-seed' before race starts (or waves as per registration A, B, C). Faster runners towards the front.
- Prams & pushchairs must start towards the back.
- Before leaving Gosling Creek Reserve via a track onto Forest Road the path narrows. You MUST form a single file for a short distance. Signs and Marshalls
- Be aware of cars being on the roads. All roads on the course are closed to general traffic but local residents still have access to their properties. Should residents need to access their properties they are required to use the escort vehicles that are provided for that purpose.
- There are distance markers showing the approximate distances.
- . There is a drink station at Gosling Lane intersection on Forest Road and at the finish line.
- · There are toilets at Gosling Creek.
- First aid facilities are available at the finish line and a mobile unit on the course.
- In the event of an emergency, call 000.
- . Take notice of marshals' directions they are there to ensure your safety and help you follow the course
- . Look out for and assist fellow participants. Tell a marshal of any concerns you may have or hazards you become aware of.

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## FESTIVAL RISK ASSESSMENT AND SAFETY MANAGEMENT PLAN 15 MARCH 2026

#### MILE BRIEF (START TIMES 11.00AM, 11.20AM, 11.40AM)

- Follow instructions at the start to avoid crowding and potential tripping.
- Junior competitors will be seeded by age at the start line area in an attempt to have faster juniors at the front and slower juniors towards the rear.
- All participants to 'self-seed' before race starts (or waves as per registration A, B, C). Faster runners towards the front.
- Pushchairs and prams to start towards the back of the pack for the Primary School and Orange Community Mile events. Pushchairs and prams are not allowed in High School mile event.
- Children may be supported by an adult in the Orange Community Mile and the Primary School Mile but must start towards the back of the pack.
- There is a drink station at the finish line.
- Toilets are available in Gosling Creek Reserve.
- · First Aid facilities will be available at the finish line.
- . Take notice of marshals' directions they are there to ensure your safety and help you follow the course.
- Be aware of tripping hazards. Look out for and assist fellow participants. Tell a marshal of any concerns you may have.
- The course is entirely on an asphalt / bitumen path.
- Marshals will have phone access back to the Race Director. Marshals will be wearing a reflective vest.
- · Medals will be presented only to competitors.

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# ORANGE RUNNING FESTIVAL RISK ASSESSMENT AND SAFETY MANAGEMENT PLAN 15 MARCH 2026

#### RISK ASSESSMENT METHODOLOGY

Likelihood, L: →	1=almost certain	2=likely	3=possible	4=unlikely	5=rare	Risk chan The DRA event. Co Reviewed Reviewed	es of Club members consulted during this Assessment and record of version ges. FT version is based on feedback at a 2025 mpiled by A Daintith 26 May 2025 by Executive — 10 June 2025 by the ORF Organising Committee at the seld — 16 June 2025
Consequence, C: →	1=catastrophic	2=major	3=moderate	4=minor	5-insignificant		
Rank, R (=LxC): ↓ →		If Risk Ranking	is 1 – 6 = high ↓	If Risk Ran	nking is 7 - 15 = me	dium 👃	If Risk Ranking is 16 – 25 = low ↓
Minimum action t risk (Hierarchy e eliminate the hazar try a less risky optic prevent contact wit roorganise the actic exposure issue PPE check emergency p	d on In the hazard wity to reduce the	team  •isolate / barric immediate i or procedur •select highest capabilities •Immediately ri Organising	y & review thoroughly as a ade area or take action to improve conditions as possible control within of people at the scene offity member of the Committee or the Race he start / finish line.	e select his capabil fix with event a discuss a	It term action to improons thest possible contro lities of people at the in (e.g. before at this location) at next committee me is to be implemented	within scene the next eting for	select highest possible control within the capabilities     notify committee member at end of the event 'activity     in within
Anthony Daintith		-	Mike Cooper			Justine Ne	
Coordinator			Assistant Coordinator			Secretary	
Date:			Date: Date:				

8 JULY 2025

## 3.2 THOMPSON ROAD - BRIDGE 2

RECORD NUMBER: 2025/1360

AUTHOR: Wayne Gailey, Works Manager

## **EXECUTIVE SUMMARY**

Orange City Council has repaired the Thompson Road bridge under Disaster Recovery Funding, including pavement and guardrail repair works. It was noted during the works on the single lane bridge that signage upgrades were required. This report seeks endorsement of the proposed upgrading.

## LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "9.2 Design and deliver the road infrastructure for a growing city".

#### FINANCIAL IMPLICATIONS

Approximately \$3,000. Funds to be sourced from the signs maintenance budget.

## POLICY AND GOVERNANCE IMPLICATIONS

Ni

## RECOMMENDATION

That Council installs a new Give Way sign for the northernmost single lane bridge on Thompson Road across the Bell River in accordance with the attached plans.

## SUPPORTING INFORMATION

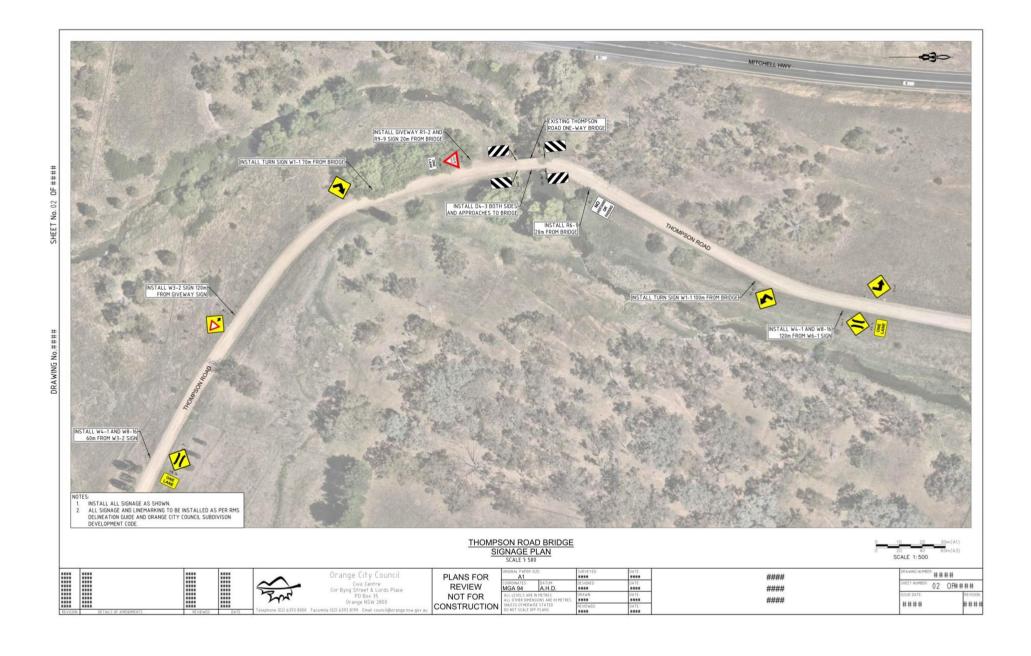
Orange City Council has repaired the Thompson Road bridge under Disaster Recovery Funding, including pavement and guardrail repair works. It was noted during the works on the single lane bridge that signage upgrades were required, including the regulation of traffic flow across the bridge by installing a Give Way sign on the northbound approach.

## **ATTACHMENTS**

1 Thompson Road Bridge - Sign Design, D25/75704

Attachment 1 Thompson Road Bridge - Sign Design

CITY OF ORANGE TRAFFIC COMMITTEE 8 JULY 2025

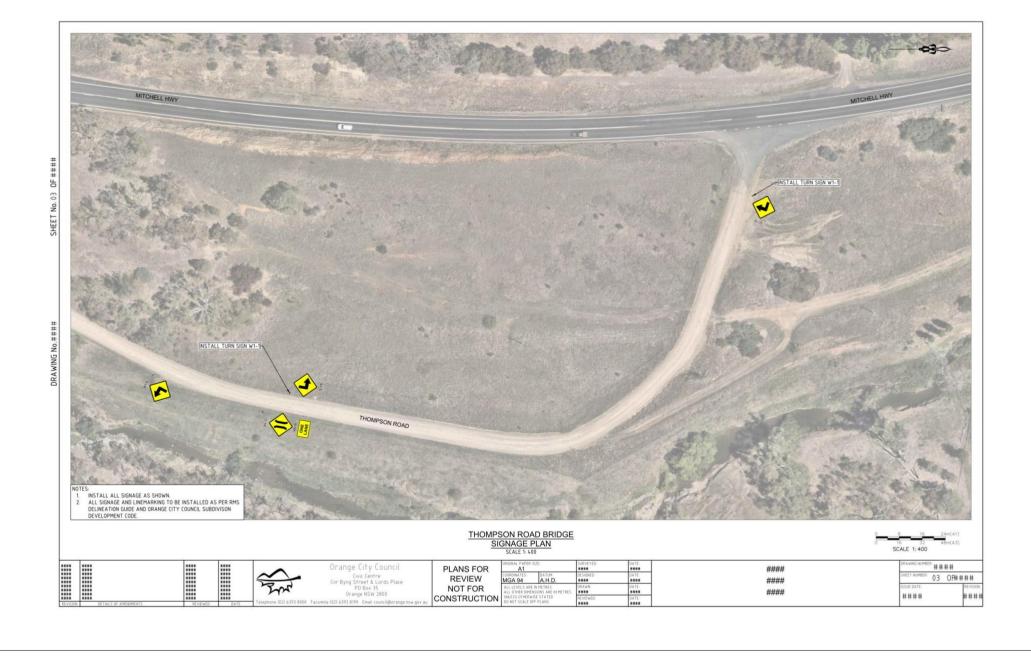


INFRASTRUCTURE POLICY COMMITTEE 5 AUGUST 2025

CITY OF ORANGE TRAFFIC COMMITTEE

8 JULY 2025

Attachment 1 Thompson Road Bridge - Sign Design



8 JULY 2025

#### 3.3 KITE STREET PEDESTRIAN CROSSING

RECORD NUMBER: 2025/1362

AUTHOR: Wayne Gailey, Works Manager

## **EXECUTIVE SUMMARY**

Council has received funding from the Towards Zero funding program to upgrade the existing pedestrian crossing to a raised pedestrian crossing on Kite Street between Lords Place and Anson Street. The purpose of this report is to recommend new double barrier lines and painted chevron on the western approach to the new facility.

## LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "9.2 Design and deliver the road infrastructure for a growing city".

#### FINANCIAL IMPLICATIONS

Minimal financial implications. Funds to be sourced from allocated budget from the Towards Zero Program.

## POLICY AND GOVERNANCE IMPLICATIONS

Nil

## RECOMMENDATION

That Council installs new double barrier (BB) line and chevron along the centre line on the western side of the Kite Street Wombat Crossing in accordance with the attached plan.

## SUPPORTING INFORMATION

Council has received funding from the Towards Zero funding program to upgrade the existing pedestrian crossing to a raised pedestrian crossing on Kite Street between Lords Place and Anson Street. The scope of works included the demolition of existing and construction of new medians, construction of a raised pedestrian crossing, asphalt pavement, line marking, and signage.

It was initially envisaged that there would be no additional or modified regulatory signs or line marking as part of the upgrade from a regular pedestrian crossing to a raised Wombat Crossing. During construction, it became necessary to remove an existing raised median island on the western approach to the new raised crossing to facilitate trucks accessing the Big W loading bay whilst the road was closed for construction. Ongoing advantages to the egress from the loading bay, without reinstating the physical barrier, were realized and the pavement was reinstated with line marking only.

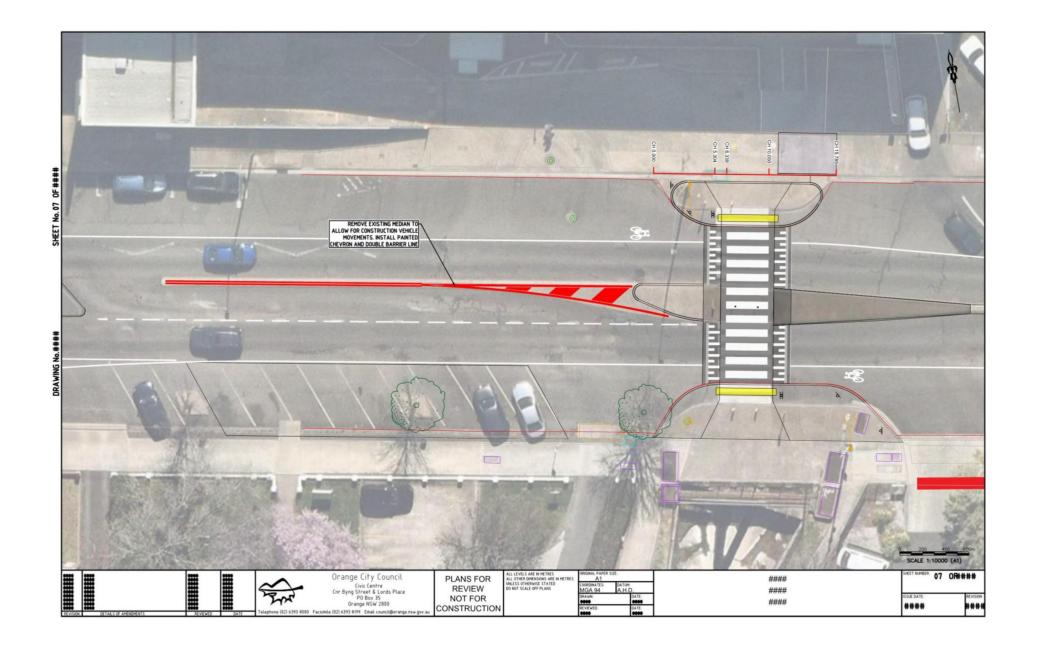
## **ATTACHMENTS**

1 Kite Street Raised Pedestrian Crossing - Line Marking, D25/75717

INFRASTRUCTURE POLICY COMMITTEE 5 AUGUST 2025

CITY OF ORANGE TRAFFIC COMMITTEE

Attachment 1 Kite Street Raised Pedestrian Crossing - Line Marking



8 JULY 2025

## 3.4 DA387/2021, DA 265/2021, DA220/2023, DA211/2021, 277/2020 LYSTERFIELD ROAD AND SHIRALEE ROAD LINES AND SIGNS

RECORD NUMBER: 2025/1384

AUTHOR: Jason Theakstone, Manager Engineering Services

## **EXECUTIVE SUMMARY**

This report serves to adopt the line marking and signage plans associated with the release of five Subdivision Works Certificates.

## LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "9.2 Design and deliver the road infrastructure for a growing city".

#### FINANCIAL IMPLICATIONS

Nil

## POLICY AND GOVERNANCE IMPLICATIONS

Nil

#### RECOMMENDATION

That Council adopt the attached signs and line marking plans for the subdivision of north Shiralee for Development Applications DA277/2020, DA211/2021, DA265/2021, DA387/2021 and DA220/2023.

## **FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

## SUPPORTING INFORMATION

Council has received a civil plan set for five Development Applications described as DA277/2020, DA211/2021, DA265/2021, DA387/2021 and DA220/2023. Within the revision G plan set is a line marking and signage design, as attached to this report.

There is a view within the Development Engineering industry that because these signs are regulatory, they should be endorsed by the Traffic Committee and adopted by Council or they could be unenforceable.

The developer of the five Development Applications is close to receiving a Subdivision Works Certificate and would like to progress with the works as soon as possible.

It is recommended that Council adopt the attached signs and line marking plans.

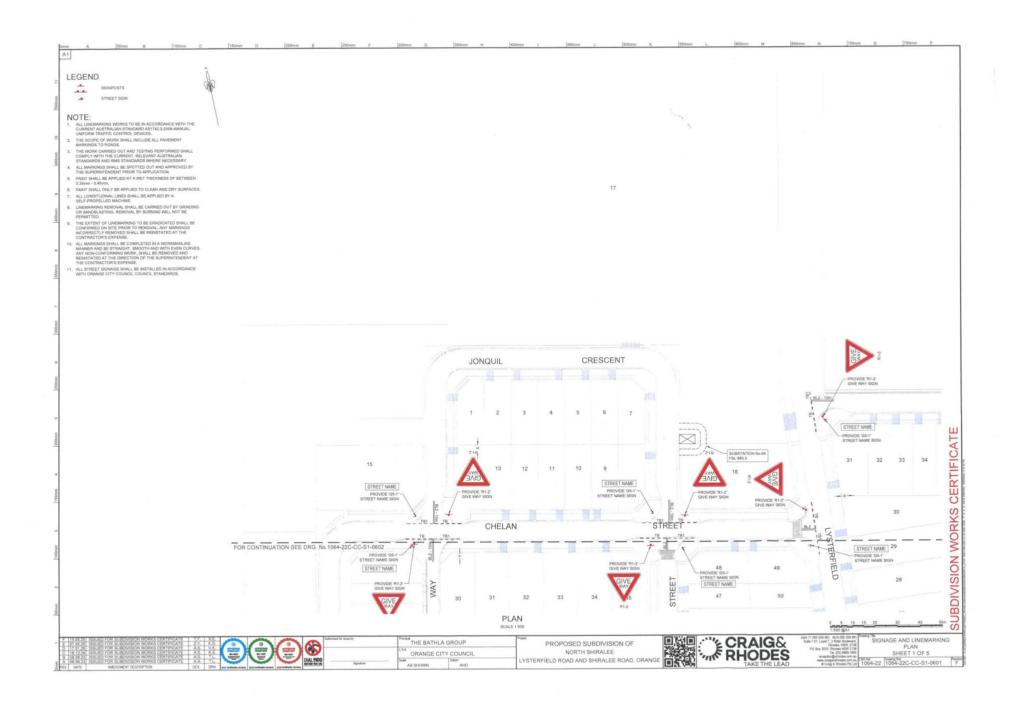
## **ATTACHMENTS**

1 Shiralee - Lines and Signs, D25/77124

INFRASTRUCTURE POLICY COMMITTEE 5 AUGUST 2025

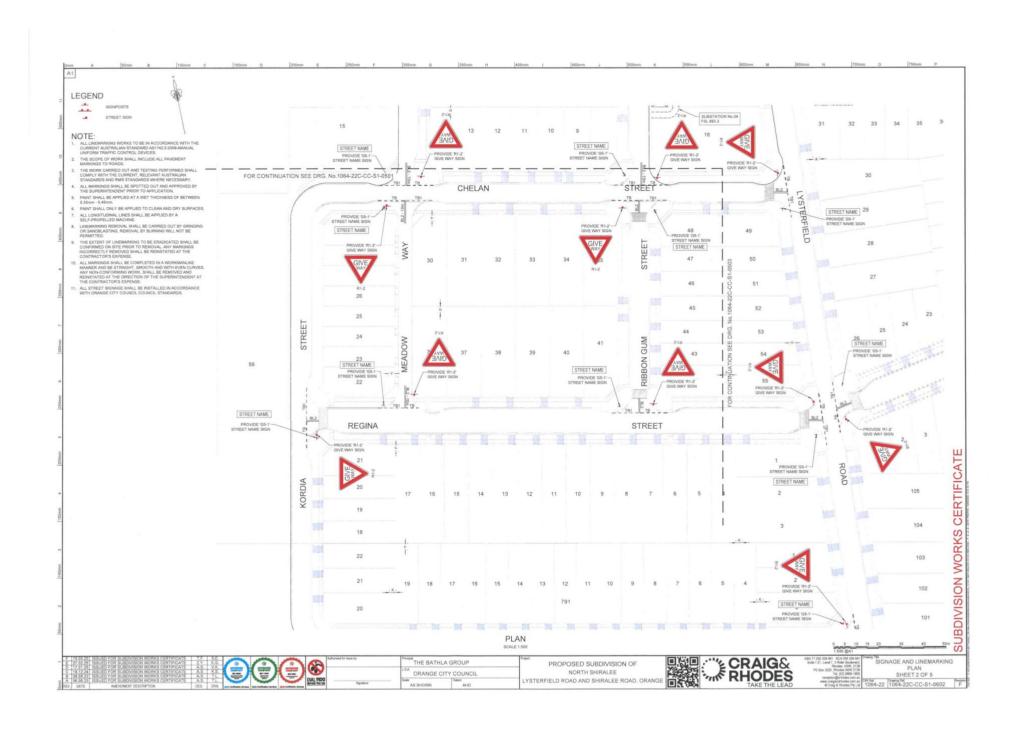
CITY OF ORANGE TRAFFIC COMMITTEE
Attachment 1 Shiralee - Lines and Signs

8 JULY 2025



CITY OF ORANGE TRAFFIC COMMITTEE

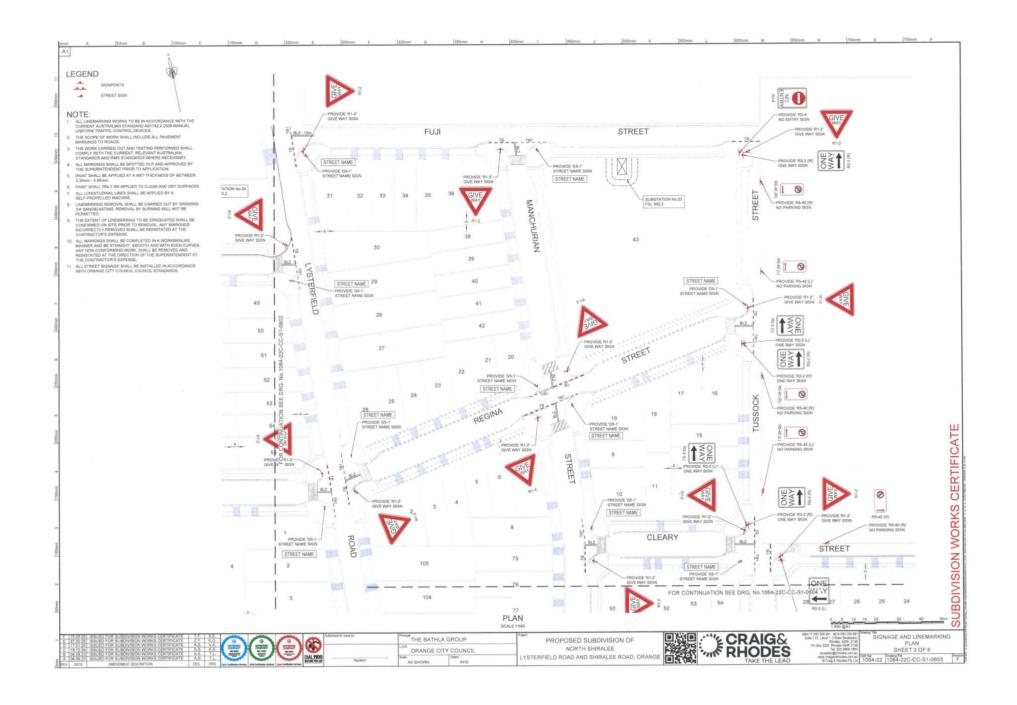
Attachment 1 Shiralee - Lines and Signs



INFRASTRUCTURE POLICY COMMITTEE 5 AUGUST 2025

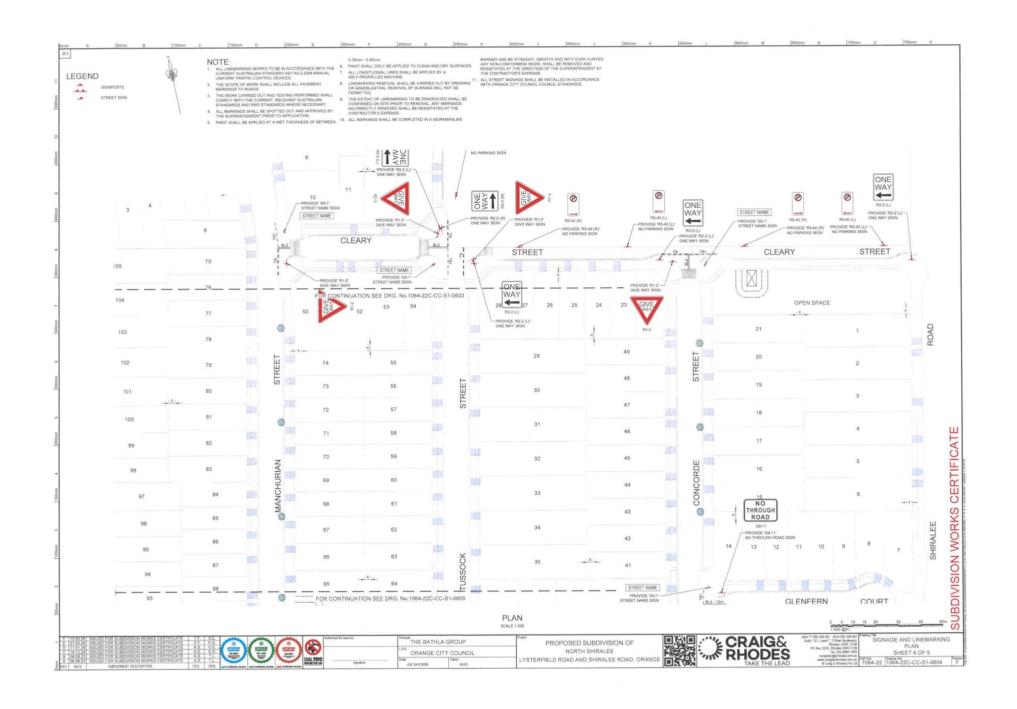
CITY OF ORANGE TRAFFIC COMMITTEE
Attachment 1 Shiralee - Lines and Signs

8 JULY 2025



Attachment 1 Shiralee - Lines and Signs

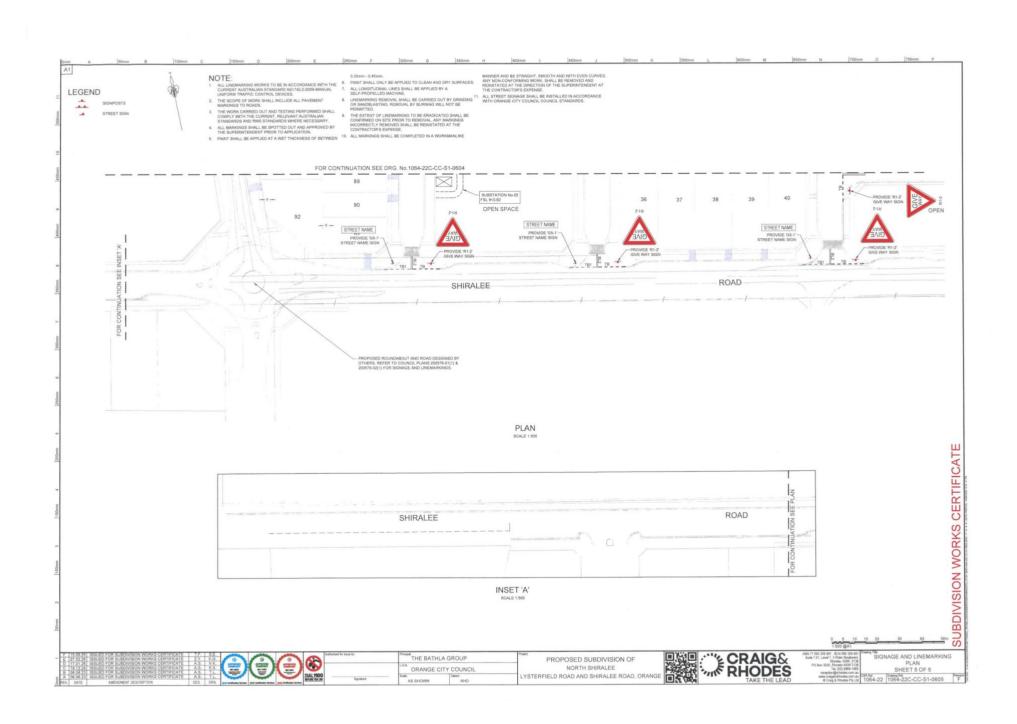
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Attachment 1 Shiralee - Lines and Signs

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## 3.5 LUCKNOW - NO STOPPING SIGN - PHOENIX MINE ROAD

RECORD NUMBER: 2025/1415

AUTHOR: Jason Theakstone, Manager Engineering Services

## **EXECUTIVE SUMMARY**

The Lucknow Community Committee, at its meeting held on 16 June 2025, requested that a No Stopping/Parking sign be installed on Phoenix Mine Road, near the intersection of the Mitchell Highway.

## LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "9.2 Design and deliver the road infrastructure for a growing city".

## FINANCIAL IMPLICATIONS

Approximately \$1,000 to be funded from the current signs budget.

## POLICY AND GOVERNANCE IMPLICATIONS

Nil

## RECOMMENDATION

That No Stopping signs be put on the western side of Phoenix Mine Road as per Figure A of this report.

## SUPPORTING INFORMATION

A request has come from the Lucknow Community Committee to put a No Stopping/No Parking sign on the western side of Phoenix Mine Road, near the intersection of the Mitchell Highway, as shown in figure A below.

When cars park between the driveway entrance and the highway, cars need to go onto the other side of the road to go around parked cars which can be dangerous if a car is turning into Phoenix Mine Road.

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3.5 Lucknow - No Stopping Sign - Phoenix Mine Road



Figure A – Lucknow – Phoenix Mine Road/Mitchell Highway

8 JULY 2025

#### 3.6 SAFETY AND ROAD SIGNAGE AT SPRING TERRACE

RECORD NUMBER: 2025/878

AUTHOR: Catherine Davis, Executive Support Manager

## **EXECUTIVE SUMMARY**

The attached information details an issue that a Spring Terrace resident has been experiencing over the past 5 years and has brought this matter to the attention of the Mayor through Tell Tony Day on Wednesday 7 May 2025.

The Committee will be meeting on-site with the resident on Tuesday 8 July 2025 at the conclusion of the meeting.

## LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "9.2 Design and deliver the road infrastructure for a growing city".

## FINANCIAL IMPLICATIONS

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## **POLICY AND GOVERNANCE IMPLICATIONS**

Nil

## RECOMMENDATION

That the City of Orange Traffic Committee attend an on-site meeting on Forest Road at Spring Terrace to discuss the residents' concerns.

## SUPPORTING INFORMATION

The complainant owns a property opposite the Spring Terrace Public School and has been corresponding with Council officers for a number of years regarding the issue of parking on Forest Road around the school. He has received verbal and written communication in response to his enquiries. He has recently attended an 'Ask Tony' session with the Mayor and has again raised concerns.

Specific concerns raised and addressed included:

- Inadequate formal parking for the school either on the roadside or within the school grounds
  - This is acknowledged and it is recommended that Council write to the Department of Education to address the issue.
- The legality of parking in a school zone.
  - o It is legal to park within a school zone in NSW in accordance with any signposted restrictions. From the photos provided by the complainant and observations by Council officers, the majority of vehicles parked on the roadside are on the road shoulder and is legal. Parking on a verge in a school zone is however, prohibited. In a rural area (without Kerb and Gutter) a verge would technically be described as the area between the invert of the table drain and the property line.
- · Sight distance issues for vehicles exiting driveways
  - Speeds in this section of Forest Road are a maximum of 80km/h and 40km/h during school zone hours. Infrequent parking outside of school zone hours. Events only.
  - o Property owners have the ability to exit the property in a forward direction.

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3.6 Safety and Road Signage at Spring Terrace

- Noisy vehicles in the school parking area
  - Vehicle idling is not illegal at any time of the day and the car park is a legal place to stop.
- Installation of No Stopping signs
  - o Installation of No Stopping signs would only move the road shoulder parking further away from the school and increase the potential exposure of children to moving vehicles.



Photo: Pre works being carried out



Photo: Post works completed

8 JULY 2025

3.6 Safety and Road Signage at Spring Terrace

Options for the traffic committee to recommend to Council include but are not limited to:

- 1. Write to the Department of Education requesting that additional permanent formal car parking be provided at or adjacent to the school.
- 2. Not install No Stopping restrictions on Forest Road.

## **ATTACHMENTS**

1 COTC - Correspondence - Spring Terrace, D25/78700

8 JULY 2025

Attachment 1 COTC - Correspondence - Spring Terrace



Re-Safety and road signage at Spring Terrace (School zone)

Key points,

- 1. Major road upgrade done in 2021/22, council map attached.
- 2.The upgrade included works on the schools car park area, resulting in less car parks overall, now only 8-9 spaces and a bus zone. This is inadequate given the number of students is growing. Cars are actually double parking which itself is a dangerous situation.
- 3. Since these upgrades people are parking anywhere they see fit, this is resulting in dangerous manoeuvres, lack of visibility for residents leaving their properties and a severe bottleneck next to the car parks steel barrier particularly when cars park on the verge (see photos).
- 4. Given the rules governing school zones are quite specific we are asking for help to have the correct signage installed to reflect the rules and simply make it clear where people need to park etc. I've engaged the school ( Principal) in these discussions and suggested the school may need to consider building a new off street car park to alleviate the issues.
- 5.The signage may be the Dept of Roads reasonability, I'm not sure, however if this is the case perhaps Council could assist in expediting this request. I believe 6-8 no stopping signs and a dozen white road markers would go a long way in helping make it safer for everyone.
- 6.Another problem we also have miners stopping in the school zone at very early hours (4-5am) on their way to work, this is annoying when they drive V8 utes and leave them idling or take off revving their engines. Signage would also help with this.

I've attached several photos and maps, id also be happy to discuss this further with the Traffic committee if needed to improve the safety of this area .

Thank you for your time today, regards

8 JULY 2025

Attachment 1 COTC - Correspondence - Spring Terrace



#### Hi Jessica

In 2020 Orange City Council commenced a major road upgrade at Spring Terrace , this also included the Spring Terrace car park.

Having lived at 574 Forest Road for over 20 years we have had our three kids attend the school and been involved with many things to improve the school over the years.

Before the upgrade the carpark could hold 15 cars without any issues and as most school, attendants lived close there weren't to many problems.

Since the road/ carpark upgrade its a whole different story with many just parking anywhere they think is OK. This is occurring because of a few different reasons. 1. Apart from the carpark area no school zone signage has been installed to reflet the school zone rules in regard to parking especially on the verge of the road. 2. The school itself needs to consider an off street carpark in addition to the existing one. The current situation is causing safety concerns for both residents and other road users.

There are pacific road rules within a school zone that would be helpful to stop this from occurring, and with the help of some signage and road markers we think this could help.

As I run a business from my property I often have large trucks that deliver things, and the thing I often hear is how dangerous it is when vehicles hinder the view by parking in the wrong areas.

I have plenty of photos and information to show the issues I've raised and look forward to discussing this with Tony.



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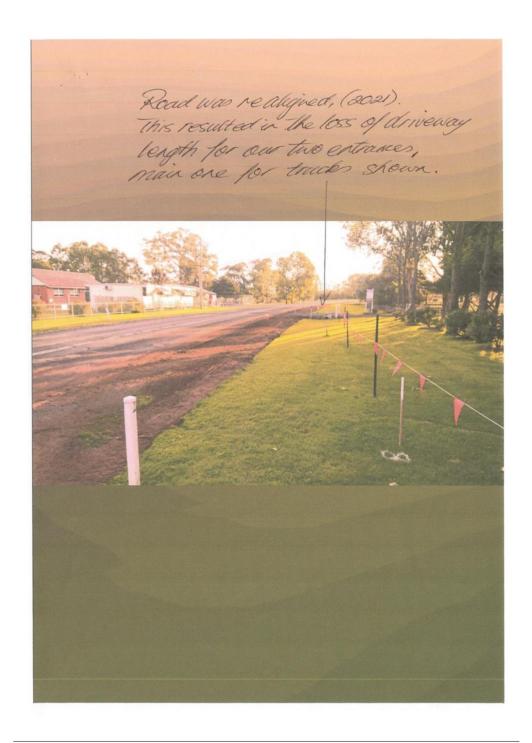
Attachment 1 COTC - Correspondence - Spring Terrace



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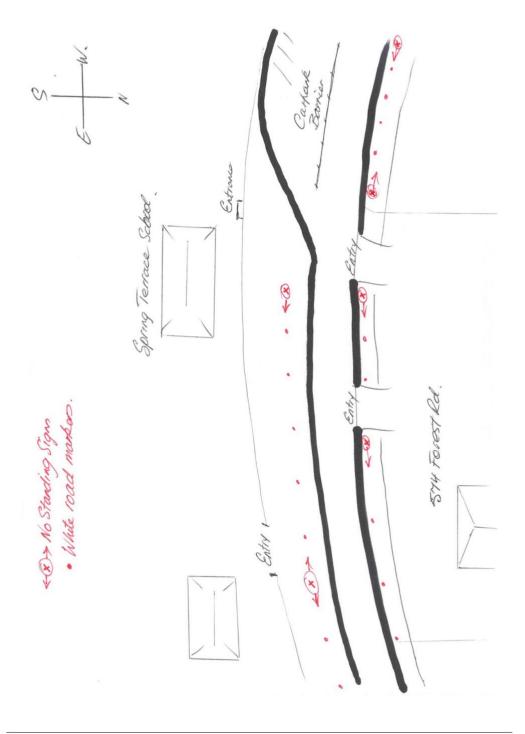
Attachment 1 COTC - Correspondence - Spring Terrace



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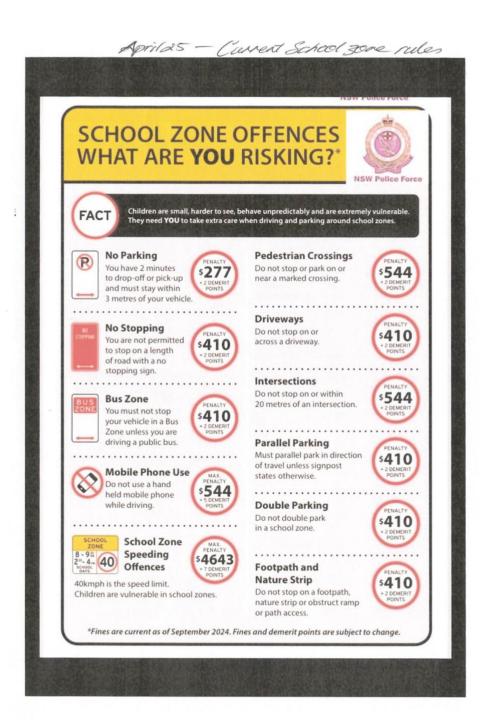
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Attachment 1 COTC - Correspondence - Spring Terrace



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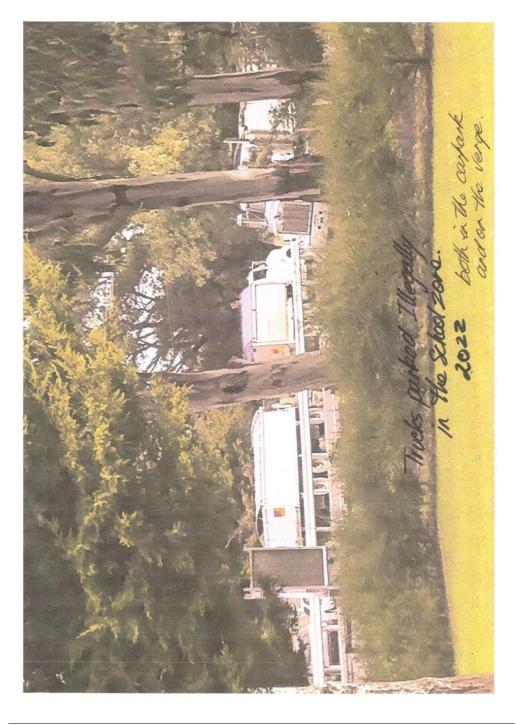
Attachment 1 COTC - Correspondence - Spring Terrace



2024
Truck parked directly opposite
the barrier & carpark
This needs to be a
"NO STOPPING" Zone.

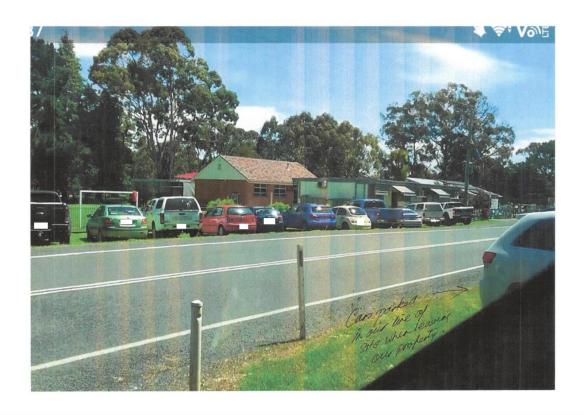
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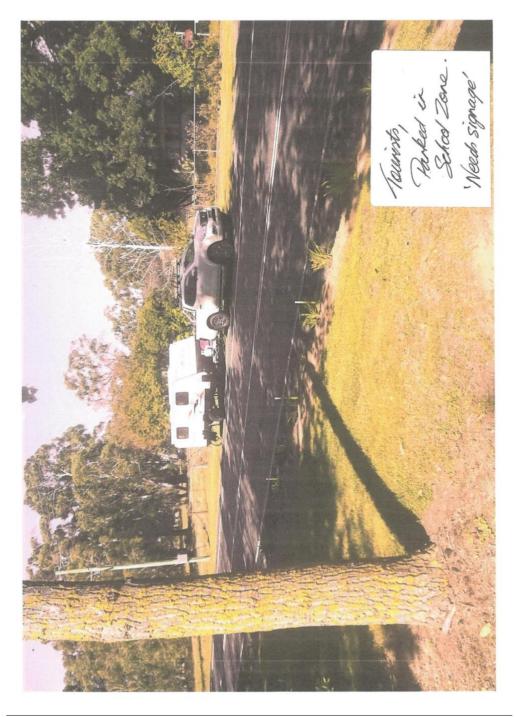
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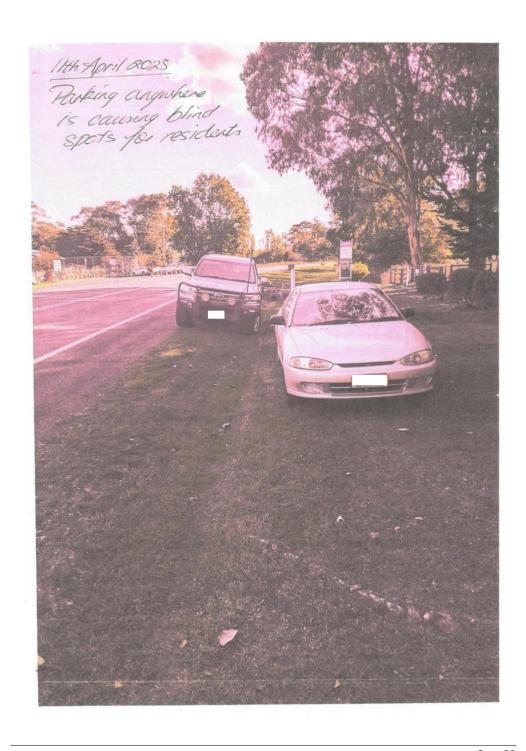
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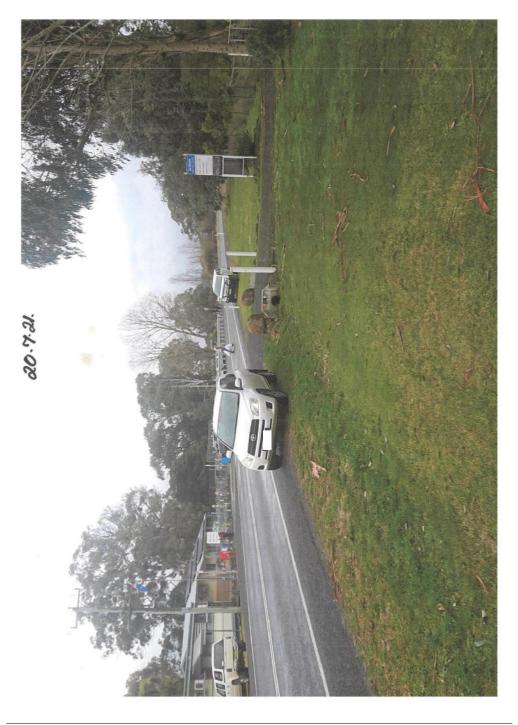
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#### 3 GENERAL REPORTS

## 3.1 CURRENT WORKS

RECORD NUMBER: 2025/1523

AUTHOR: Ian Greenham, Director Technical Services

#### **EXECUTIVE SUMMARY**

The purpose of this report is to update Council on construction and maintenance works which have been carried out since the last current works report to Council.

#### LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "10.1. Construct and maintain a road network that meets the community's transport and infrastructure needs".

#### FINANCIAL IMPLICATIONS

Nil

## **POLICY AND GOVERNANCE IMPLICATIONS**

Nil

#### RECOMMENDATION

That the information provided in the report on Current Works be acknowledged.

## **FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

#### SUPPORTING INFORMATION

#### **Road Maintenance**

Resources have been continuously applied to pothole repairs on sealed roads across the city.

Road shoulder and table drain maintenance was undertaken on Wallace Lane. Major pavement patching was undertaken on Leeds Parade.

Gravel road grading was undertaken on:

- Adrians Lane;
- Buttle Road;
- Wells Road;
- Bargwanna Road.

## **Road Upgrading**

## Aerodrome Road

A holding seal was applied to the completed road pavement upgrade. A second seal will be applied in warmer weather to complete the works.

## **Concrete and Drainage**

## **Traffic Facilities**

All works were completed on the Kite Street Wombat Crossing including upgrades to the approach concrete pathways.

## **Drainage**

Replacement of several sections of tree road clogged concrete drainage lines was undertaken in Warrendine Street.

Council's contractor continued with the installation of new trunk drainage between Clergate Road and Strathgrove Way. Works by the authority to relocate the gas main clear of the drainage line also commenced.



Photo: Concrete box culvert construction

#### Footpaths

Work has commenced or continued on new footpaths and footpath reconstructions at:

- Hallaran Way
- Brown Street Buckland Drive to Glasson Drive
- Stevenson Way William Maker Drive to Stevenson Way

Work was completed on new footpaths and footpath reconstructions at:

- Buckland Drive
- Platinum Parade
- Young Street

## **Upcoming major works**

Major road upgrading works, status and timing (as weather permits) as follows:

Work	Location	Status
Whiley Road	Spring Hill Rail Xing to	Works to commence in August.
reconstruction	Millthorpe Road	
Huntley Road upgrading	Sports Precinct	Contracts being signed. Expect
		commencement on-site late August.

## **WATER SUPPLY SERVICES**

The type and number of water supply service responses by maintenance staff are shown in the table below.

Category	July 2024 – June 2025	June 2025
Water - Leak (Meter)	369	62
Water Request - Meters Faulty (incorrect readings)	115	7
Water - No Water Supply	69	27
Water – Pressure	25	12
Water Request - Replace Meter box/lid	24	1
Water quality – Dirty	35	5
Water - Burst Main	114	5
Water - leak (Main, Valve, Hydrant)	579	110
Total Water Requests	1,330	229

#### **Construction Works**

- Works are continuing on the renewal of the 100mm water main along National Avenue.
   Works are completed between Sampson and Hill Streets with works continuing to Sale Street. Works for the renewal of the main are expected to be completed by September 2025.
- Works are commencing on the renewal of the water main along Maxwell Avenue. PTS
  have been awarded the contract for the installation of the water main with Orange City
  Council completing the service connection once the water main has been installed. This
  main is a 100mm main renewal with a section being upgraded to 150mm.

#### **New Water Connections**

- 20mm water connection 236 Byng Street.
- New hydrant installation 291 Anson Street.
- New 100mm Fire Service Connection 273 281 Peisley Street.

#### Renewals

Renewal of 20mm water connection to 14 Glenroi Avenue.

- Renewal of 20mm water connection to 16 Glenroi Avenue.
- Renewal of 20mm water connection to 1 Legacy Place.
- Renewal of 20mm water connection to 3 Legacy Place.

#### **SEWER SERVICES**

The type and number of sewer service responses by maintenance staff are shown in the table below.

Category	July 2024 – June 2025	June 2025
Sewer Choke - Blockages	260	56
Sewer Complaint - Odour	5	2
Sewer Complaint - Overflow	217	30
Total Sewer Requests	482	88

#### **Construction Works**

 Council's Sewer Main Renewals Program is nearing completion with all relining works completed and sealing of property connections complete. It is currently expected that works will be completed by the end of July 2025.

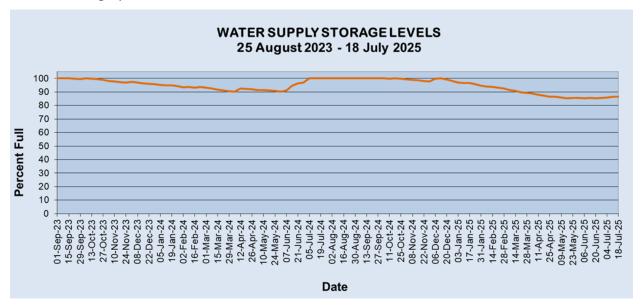
#### **New Sewer Connections**

New sewer manhole and connection to 236 Byng Street

#### **WATER SUPPLY SECURITY**

### **Water Storage Levels**

The water storage trend for the combined storages from 25 August 2023 to 18 July 2025 is shown in the graph below.



Below levels current at 18 July 2025:

Location	Level Below Spillway (mm)	% of Capacity
Suma Park Dam	1992	83.24%
Spring Creek Dam	0	100.00%
Lake Canobolas	0	100.00%
Gosling Creek Dam	0	100.00%

## **Supplementary Raw Water Sources**

Extractions from the supplementary raw water supplies in recent months are provided in the table below. The 'Total' column is the tally for all months in the water year (starting July).

Raw Water Source	March 2025 (ML)	April 2025 (ML)	May 2025 (ML)	June 2025 (ML)	Total (ML) 2024/2025
Bores*	4.55	3.14	3.54	3.56	53.78
Stormwater	0.00	0.00	0.00	0.00	0.00
Macquarie River	0.00	0.00	0.00	0.00	0.00
Total	4.55	3.14	3.54	3.56	53.78

<sup>\*</sup> Bores include two at Clifton Grove and two at the Showground/Margaret Street

A more detailed monthly summary of raw water transfers can be found on Council's website at <a href="https://www.orange.nsw.gov.au/water/oranges-water-supply/">https://www.orange.nsw.gov.au/water/oranges-water-supply/</a>.

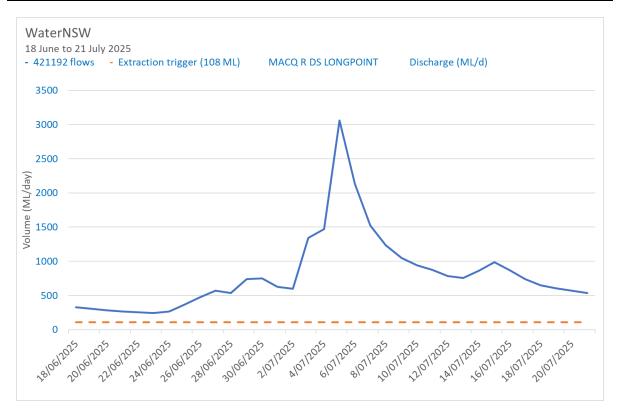
The quarterly forecast with the Decision Support Tool (DST) was conducted 7 April 2025 predicting neutral conditions from the Bureau of Meteorology's POAMA forecast. The Water Year Analysis with the Decision Support Tool (DST) is planned for 28 July 2025 which will be reported in the next Current Works.

#### **Macquarie River Flows**

The mean daily flows in the Macquarie River monitored downstream of Long Point (Station 421192) for 18 June to 21 July 2025 are presented below. The data was sourced from the WaterNSW website with flows are presented in megalitres per day (ML/d).

The lowest mean daily flow rate was recorded on 23 June 2025 at approx. 243 ML/d which then increased to a maximum of 3,158 ML/d on 5 July 2025. The flow rates were above the extraction trigger value (108 ML/d) for the period.

## 3.1 Current Works



## **Demand Management**

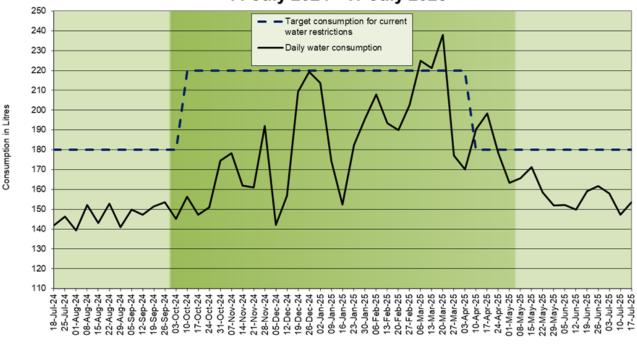
Residential water use

Permanent Water Saving Standards came into effect on Friday 25 June 2021.

Average daily residential water consumption for the period 13 June 2025 to 17 July 2025 was 156 litres per person per day.

The graph below shows the average daily residential water consumption trend since 11 July 2024 to 17 July 2025.

# Daily Water Consumption 11 July 2024 - 17 July 2025



#### Total water use

The average daily city-wide water consumption for the period 13 June 2025 to 17 July 2025 was 10.05 ML/day

Week Ending

#### **DRINKING WATER QUALITY**

Water samples are collected as a component of Orange City Council's Drinking Water Quality Monitoring Program in accordance with NSW Health requirements. Samples are collected regularly and sent to the NSW Government National Association of Testing Authorities (NATA) accredited laboratory for analysis.

During June 2025, the Icely Road supply system achieved 100% compliance for physical, chemical and microbiological samples.

#### PROJECT MANAGEMENT OFFICE

#### **Euchareena Road Resource Recovery Centre**

The Euchareena Road Resource Recovery Centre project is now fully completed. The contractor has successfully demobilised and vacated the site following the completion of all remaining works, including the placement of the final topsoil layer and the application of seed and hydro-mulch across the capped and other various areas.

The contractor and project team are currently finalising the completion documentation, which is expected to be received shortly. Once submitted and reviewed, Practical Completion will be formally granted.



Photo: Topsoil Layer placed on Cells 1 & 2. Construction now complete.

# East Orange Harvesting Wetlands (Blackman's Swamp Creek Stormwater Harvesting Stage 2)

This project, when completed, will provide an offline storage on Blackman's Swamp Creek to increase the city's water supply secure yield from stormwater harvesting.

DCCEEW has subsequently issued an approval for the works under the Water Management Act 2000 in October 2024. There was a joint appeal by two applicants with DCCEEW listed as the first respondent and Council the second respondent on 21 November 2024.

The first directions hearing was held on 20 January 2025 and set down dates for conciliation. The conciliation process was finalised over four meetings without a resolution. A second directions hearing was held on the 14 July 2025 to set a hearing date in the Land and Environment Court. The court has listed the date for hearing for 4 days (plus 1 day in reserve) commencing in Orange on 1 December 2025. The remaining days will be in Sydney.

#### **Sewage Treatment Plant Inlet Works**

Progress on the project remains limited due to seasonal constraints, with minor works continuing onsite. As part of the contractor's quality assurance process, a defect was identified in the epoxy coating applied to internal components of the inlet works. This issue has delayed commissioning, and rectification is required before the system can be brought online.

The contractor is actively progressing the resolution of this issue and has engaged a specialist subcontractor to remove the existing epoxy and reapply a new coating. However, due to the temperature sensitivity of the epoxy application, major rectification works are now scheduled to recommence in spring, when conditions are more suitable for achieving a durable and compliant finish.

In the interim, the contractor is finalising the selection of the subcontractor and developing a detailed rectification methodology to ensure long-term performance. Preparations are also underway for a potential chamber cut over, which will be scheduled based on the progress of remaining works and operational requirements



Photo: Install of handrail and minor works at STP

#### **Southern Feeder Road Stage 4**

The project has reached Practical Completion, with the team currently working through final documentation and close-out activities. All construction works have been completed, and efforts are focused on resolving any remaining defects and finalising commercial details.

As part of the close-out process, the SOPA claim has now been received from the contractor and is currently progressing through the adjudication application process. The project team is actively managing this phase to ensure all contractual and financial matters are addressed appropriately.

#### **Orange Conservatorium and Planetarium**

The project continues to progress steadily, with key milestones reached across structural and service installations.

Level 2 structural steel works have been ongoing, with columns, rafters, and purlins now installed across the area. Preparations are underway for the installation of roof sheeting in the coming weeks, which will further define the building's form and contribute to its enclosure. Offsite manufacture of some replacement items is also progressing to support continued works.

The Recital Hall has advanced slowly due to its technical complexity. A concrete pour is planned for this week, weather permitting, which will allow for steel installation in this area. Prior to the pour, the team has completed installation of all connection points through the Recital Hall roof, enabling future suspension of services and walkways.

A major milestone this month includes the delivery of the lift, which is now stored onsite and ready for installation when required. The mechanical unit has also been installed on the roof, marking a significant step in integrating building services. Internal hydraulic, electrical, and mechanical installations are progressing and being carefully coordinated to meet design and performance standards.

External cladding works are underway behind scaffolding, contributing to the building's weatherproofing and architectural finish.

The Planetarium, fabricated offsite in the United States, has been constructed and is currently being prepared for shipment. It is expected to be loaded onto a vessel and shipped to site in the coming months, aligning with the broader project timeline.

As the building becomes more enclosed, the focus will shift to internal fit-out. While this may reduce visible activity onsite, substantial progress will continue behind the scenes.



Photo – Aerial view - Orange Conservatorium and Planetarium



Photo – Construction of Orange Conservatorium and Planetarium – Level 2 structural steel installation

## **Orange Sports Precinct**

The project of the turf install is nearing finalisation, with remaining minor works being addressed, including fencing rectification and other finishing tasks. The contractor is preparing to handover the fields to the relevant asset owner, ensuring all necessary documentation and ongoing maintenance plans are in place to support a smooth transition and long-term functionality.

The Huntley Road tender has been assessed, and preparations are now underway to mobilise the contractor onsite. This includes coordination with the Ash Street works, which will involve driveway widening and temporary closure arrangements to facilitate safe and efficient construction.

The JD Stadium tender has been released, and the team is currently working through development approval considerations with relevant stakeholders. These discussions are focused on ensuring alignment with planning requirements and addressing any outstanding matters collaboratively.

## 3.1 Current Works

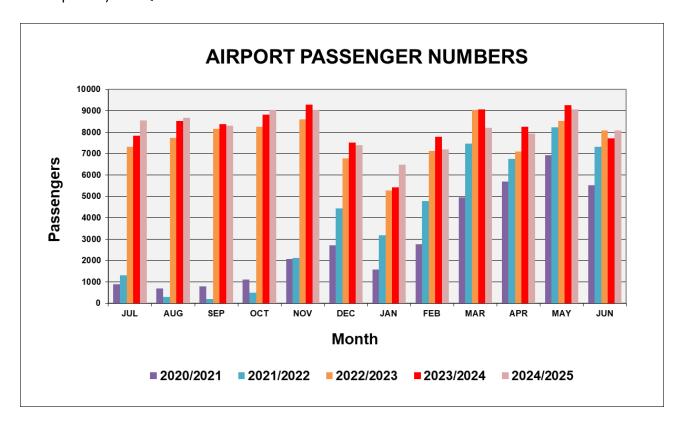


Photo – Sports Precinct - Turf maintenance ongoing and fencing install around all fields.

## **AIRPORT PASSENGER NUMBERS**

Passenger numbers during June 2025 were 8,090 compared to 7,716 for the same month in 2024.

These figures include passenger numbers from Regional Express, Link Airways (formerly Fly Corporate) and QantasLink.

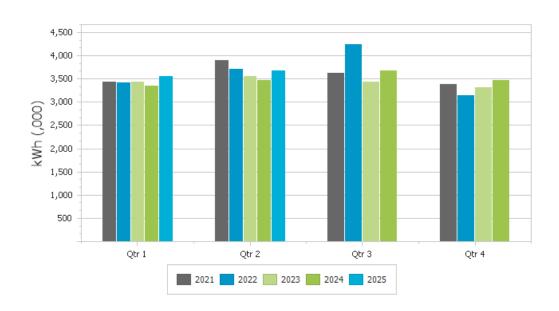


## **ENERGY USE**

The following information is sourced from E21, Council's energy software.

Consumption History - up to 4 Years

Monday, 21 July 2025 3:20 PM



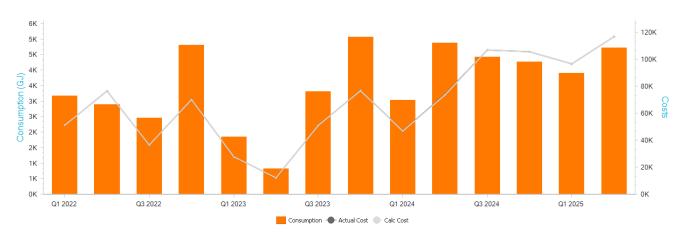
# **History - Last 12 Months**

GROUP	CONSUMPTION (kWh)	BILL (ex GST)
Parks & Gardens	0	\$0
Water	4,659,565	\$1,241,432
Public Buildings & Facilities	2,820,264	\$866,967
Lighting	1,432,565	\$633,124
Other	0	\$0
Sewer	3,443,290	\$924,434
Macquarie Pipeline	20,232	\$23,926
Ungrouped	167,911	\$55,291
Total	12,543,827	\$3,745,176

## **Gas Consumption**

Please note discrepancies in historic gas consumption are due to gaps in data captured. This issue was rectified in Q3 2023.

Quarterly Data Charts



Period	Consumption (GJ)	Actual	Calculated	\$/GJ	Emissions
Mar-2022	3,172.7	\$51,124.20	\$51,130.61	16.11	204.6
Jun-2022	2,898.9	\$76,552.76	\$76,560.49	26.41	187.0
Sep-2022	2,458.7	\$36,515.54	\$36,489.18	14.85	158.6
Dec-2022	4,811.3	\$70,188.18	\$70,176.02	14.59	310.3
Mar-2023	1,855.8	\$27,836.11	\$27,824.77	15.00	119.7
Jun-2023	822.3	\$12,148.66	\$12,146.93	14.77	53.0
Sep-2023	3,317.7	\$50,958.97	\$50,993.39	15.36	214.0
Dec-2023	5,079.3	\$76,928.44	\$76,768.41	15.15	327.6
Mar-2024	3,043.2	\$46,976.20	\$46,832.11	15.44	196.3
Jun-2024	4,876.4	\$74,025.48	\$73,627.91	15.18	314.5
Sep-2024	4,434.5	\$106,921.79	\$106,779.35	24.11	286.0
Dec-2024	4,273.6	\$105,654.16	\$105,642.01	24.72	275.6
Mar-2025	3,906.3	\$96,670.27	\$96,661.61	24.75	252.0
Jun-2025	4,723.2	\$116,838.98	\$116,828.75	24.74	304.6
	49,673.9	\$949,339.7	\$948,461.5		t 3,204.0