



SERVICES POLICY COMMITTEE

AGENDA

1 JULY 2025

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **SERVICES POLICY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 1 July 2025**.

David Waddell

CHIEF EXECUTIVE OFFICER

For apologies please contact Executive Support on 6393 8391.

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building by the rear entrance and gather at the entrance to the car park. This is Council's designated emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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1 INTRODUCTION

1.1 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Services Policy Committee at this meeting.

2 COMMITTEE MINUTES

2.1 MINUTES OF THE ORANGE HEALTH LIAISON COMMITTEE MEETING 30 APRIL 2025

RECORD NUMBER: 2025/1073

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

EXECUTIVE SUMMARY

The Orange Health Liaison Community Committee met on 30 April 2025. The recommendations from the Committee are provided to the Services Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “5.1 Provide services to people at all stages of life.”.

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Orange Health Liaison Committee at its meeting held on 30 April 2025.
- 2 That the minutes of the Orange Health Liaison Committee from its meeting held on 30 April 2025 be adopted.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 OHLC 30 April 2025 Minutes
- 2 OHLC 30 April 2025 Agenda, D25/45426 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE

ORANGE HEALTH LIAISON COMMITTEE

HELD IN GIYALANG GANYA MEETING ROOM, 286 LORDS PLACE, ORANGE

ON 30 APRIL 2025

COMMENCING AT 9:00 AM

1 INTRODUCTION

ATTENDANCE

Cr Marea Ruddy (Chairperson), Cr F Kinghorne, Cr David Mallard, Cr Steven Peterson, Nik Todorovski, Reg Kidd, Catherine Nowlan, Jenny Hazelton, Robert Fabry, Heather Russell, Director Community, Recreation and Cultural Services, Community Services Manager, Community Services Administration Officer

1.1 Apologies and Leave of Absence

RESOLVED	Mr R Kidd/Cr M Ruddy
That the apologies be accepted from Cr Melanie McDonell and Ricky Puata for the Orange Health Liaison Committee meeting on 30 April 2025.	

1.2 Acknowledgement of Country

The Chairperson conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil.

2 PREVIOUS MINUTES

RESOLVED	Mr R Kidd/Cr M Ruddy
That the Minutes of the Meeting of the Orange Health Liaison Committee held on 26 March 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Orange Health Liaison Committee meeting held on 26 March 2025.	

3 GENERAL REPORTS

3.1 ORANGE HEALTH LIAISON COMMITTEE - COMMITTEE MEMBERSHIP

TRIM REFERENCE: 2025/745

RECOMMENDATION

Ms J Hazelton/Cr M Ruddy

That the resignation of Janette Savage from the Orange Health Liaison Committee be acknowledged and letter of thanks sent.

3.2 ORANGE HEALTH LIAISON COMMITTEE - ORANGE HEALTH SERVICE UPDATE

TRIM REFERENCE: 2025/742

Catherine Nowlan provided a verbal and written update for the Orange Health Service.

Capital Investment

- World class end of life care (4 million dollars) – The tender for construction of three dedicated inpatient palliative care beds was released in March 2025. Review of the tender submissions were within budget and timelines. The tender will be awarded in May 2025.
- Special Care Nursery (SCN) – \$400 000 - Enhancing SCN from four to eight cots. A fundraiser held in March 2025 by the Torie Finnane Foundation raised \$37 000. Other donations were received for new equipment and fit out of the unit.
- Key Health Worker accommodation - Investment of 6.7 million dollars to purchase units in Orange for their health works accommodation.
- Canowindra (8.2 million dollars) - To build a HealthOne facility. Currently underway.
- Blayney MPS (43 million dollars) - To upgrade the facility. Currently underway.

Service Enhancements

- Haematology - John Marwick has been appointed in the role of temporary part-time Haematologist, covering leave of Dr Doug Lenton and Dr Charmaine Wong.
- ICU specialist - Dr James Basha has been recruited to Orange Hospital ICU consultant.
- Safe Staffing level in ED - 22 FTE Registered Nurse Enhancement - Successfully recruited additional registered nurses with no agency nurses and no overseas registered nurses. The enhancement will be rolled out over three phases:
 - Initial phase one - Recruitment commenced with advertising on 23 December 2024. The roster commenced 31 March 2025. Increase on night shift from six to 11 Registered nurses rostered.
 - Phase two – Commenced 28 April 2025. Increase on afternoon shift from nine to 13 registered nurses.
 - Phase three – Commences 26 May 2025. Increase morning shift from nine registered nurses to 13.

Additional Elective Operating Theatre lists at Orange Hospital for February to June 2025 - Operationalise 22 half day and 10 full days for additional elective surgery theatre sessions.

Winter planning:

- Vaccination - Flu clinic vaccination for the Hospital health workforce commenced on Monday 28 April 2025 with 290 vaccinated on Monday and 220 vaccinated on Tuesday. This will continue for one month.
- Discharge lounge - Plan to open 26 May 2025 to assist with flow of patients through the Hospital.

- Extended Day Surgery Unit - Will open additional beds in the EDSU on the weekend to assist with short stay surgery.

RECOMMENDATION**Mr R Fabry/Cr F Kinghorne**

That the information provided in the Orange Health Service Update be acknowledged.

3.3 NATIONAL LUNG CANCER SCREENING PROGRAM UPDATE

TRIM REFERENCE: 2025/726

Cr Kinghorne provided a verbal update on the National Lung Cancer Screening Program, which commences 1 July 2025.

To be eligible for screening, individuals must be aged between 50 and 70 years of age, have a history of cigarette smoking of at least 30 pack-years (20 cigarettes smoked per day for a year), and, if former smokers, have quit within the past 10 years. The screening involves a low dose CT scan. The website has recently been updated with a suite of resources: <https://www.health.gov.au/our-work/nlcsp/resources>

Council will promote the program across social media, their website and within the Orange City Life newspaper.

RECOMMENDATION**Cr F Kinghorne/Dr H Russell**

That the information regarding the National Lung Cancer Screening Program be acknowledged and considered for the Action Plan.

3.4 ORANGE HEALTH LIAISON COMMITTEE - HEALTHY CITIES OVERVIEW

TRIM REFERENCE: 2025/743

Dr Heather Russell provided a verbal and written overview of the Healthy Cities movement.

The international Healthy Cities movement is a World Health Organization (WHO) initiative based on the Ottawa Charter for Health Promotion which was adopted in 1986. Healthy Cities focus on promoting health, preventing disease and creating inclusive, thriving communities. Healthy Cities recognise that more than one-third of illness, disease and early deaths can be prevented and that 80% of an individual's health is influenced by factors outside of the health care system, such as in the communities where we live, work and play. Importantly, disease prevention reduces the spend on health services, returning \$14 for every \$1 invested.

The Australian Healthy Cities movement began in 1987, adapting the European Healthy Cities model to an Australian context. It started with three pilot cities: Canberra, Illawarra, and Noarlunga (Onkaparinga). The movement's core concept is to improve the physical and social environments of cities to promote health and wellbeing. A Healthy City is not necessarily one that has achieved a particular health status, it is conscience of health as an urban issue and is striving to improve it. Priorities of Healthy Cities in Australia include healthy eating and food security, physical activity and active transportation and community wellbeing.

Key Milestones

- 1986: The WHO Healthy Cities initiative launched in Europe.
- 1987: The Australian government funded the Healthy Cities project in three cities: Canberra, Illawarra, and Noarlunga.

- 1987: Healthy Cities Onkaparinga (formerly Healthy Cities Noarlunga) was established.
- 1987: Healthy Cities Illawarra was established.
- 2003: The Alliance for Healthy Cities (AFHC) was formed, expanding the Healthy Cities network across the Western Pacific.
- 2007: The Australian Chapter of the Alliance for Healthy Cities was established.

Evolution and Impact

- The movement emphasizes the importance of social, economic, and physical environments in influencing health.
- Healthy Cities initiatives aim to empower communities to address health issues by working with various sectors.
- The movement has grown and spread globally, with thousands of cities participating.
- In Australia, Healthy Cities initiatives have focused on addressing specific health challenges within communities.
- The movement continues to evolve, with a focus on creating healthy and liveable cities.

The Committee discussed the importance of incorporating the Healthy Cities movement into Council strategies and policy. The Committee agreed to invite Victor Carey, Public Health Physician for the Local Health District, to the next meeting to provide an overview of how he is working with Warrumbungle Shire Council to build health into all policies.

RECOMMENDATION

Dr H Russell/Cr M Ruddy

That the information provided in the Healthy Cities overview be acknowledged.

3.5 ORANGE HEALTH LIAISON COMMITTEE ACTION PLAN 2025

TRIM REFERENCE: 2025/740

The Committee discussed the Action Plan.

Action two and three to be incorporated – now action two. Language to be amended to include vaping as well as smoking.

Healthy Cities to be added to Action two - Victor Carey to be invited to attend the next meeting.

Action one (previously action two) - Jenny Hazelton and Catherine Nowlan to provide an update on the palliative care services to be built at the Hospital. The Committee also agreed to attend a planned site visit on 9 May 2025 at 9am.

Action two (previously action three) – Obtain the updated Health Needs Assessment from the Primary Health Network to include in the agenda for the next meeting and circulate to members.

RECOMMENDATION

Dr H Russell/Cr M Ruddy

That the Orange Health Liaison Committee Action Plan be updated to reflect items discussed.

THE MEETING CLOSED AT 10.01 AM.



ORANGE HEALTH LIAISON COMMITTEE

AGENDA

30 APRIL 2025

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **ORANGE HEALTH LIAISON COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **GIYALANG GANYA MEETING ROOM, 286 LORDS PLACE, ORANGE** on **Wednesday, 30 April 2025** commencing at **9:00 AM**.

David Waddell
CHIEF EXECUTIVE OFFICER

For apologies please contact Community Services Admin on 6393 8606.

ORANGE HEALTH LIAISON COMMITTEE

30 APRIL 2025

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

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ORANGE HEALTH LIAISON COMMITTEE

30 APRIL 2025

1 INTRODUCTION

MEMBERS

Cr Marea Ruddy (Chairperson), Cr Melanie McDonell, Cr F Kinghorne, Cr Steven Peterson, Cr David Mallard, Thalee Bennett, Nik Todorovski, Ricky Puata, Julie Venamore, Reg Kidd, Catherine Nowlan, Jenny Hazelton, Robert Fabry, Heather Russell, Director Community, Recreation and Cultural Services, Community Services Manager

1.1 APOLOGIES AND LEAVE OF ABSENCE

1.2 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Orange Health Liaison Committee at this meeting.

ORANGE HEALTH LIAISON COMMITTEE**30 APRIL 2025**

2 PREVIOUS MINUTES**RECOMMENDATION**

That the Minutes of the Meeting of the Orange Health Liaison Committee held on 26 March 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Orange Health Liaison Committee meeting held on 26 March 2025.

ATTACHMENTS

- 1 Minutes of the Meeting of the Orange Health Liaison Committee held on 26 March 2025

ORANGE CITY COUNCIL

MINUTES OF THE

ORANGE HEALTH LIAISON COMMITTEE

HELD IN COUNCILLOR'S WORKROOM, ORANGE CIVIC CENTRE, BYNG STREET, ORANGE

ON 26 MARCH 2025

COMMENCING AT 9:30 AM

1 INTRODUCTION

ATTENDANCE

Cr Marea Ruddy (Chairperson), Cr Melanie McDonell, Cr F Kinghorne, Cr Steven Peterson, Cr David Mallard, Ricky Puata, Reg Kidd, Jenny Hazelton, Robert Fabry, Heather Russell, Director Community, Recreation and Cultural Services, Community Services Manager

1.1 APOLOGIES AND LEAVE OF ABSENCE

RESOLVED

Cr M McDonell/Cr F Kinghorne

That the apologies be accepted from Catherine Nowlan and Julie Venamore for the Orange Health Liaison Committee meeting on 26 March 2025.

1.2 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson conducted an Acknowledgement of Country.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

Nil.

2 PREVIOUS MINUTES

RESOLVED

Cr S Peterson/Mr R Kidd

That the Minutes of the Meeting of the Orange Health Liaison Committee held on 4 June 2024 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Orange Health Liaison Committee meeting held on 4 June 2024.

Mr Ricky Puata left the meeting with the time being 9.40 am

MINUTES OF ORANGE HEALTH LIAISON COMMITTEE

26 MARCH 2025

3 GENERAL REPORTS

3.1 ORANGE HEALTH LIAISON COMMUNITY COMMITTEE - CODE OF CONDUCT

TRIM REFERENCE: 2025/372

RECOMMENDATION

Cr M McDonell/Cr F Kinghorne

That the Orange Health Liaison Community Committee acknowledge the requirements set by the Code of Conduct, and members commit to act in accordance with the Code of Conduct at all times while on Committee/Council business.

3.2 ORANGE HEALTH LIAISON COMMUNITY COMMITTEE - CHARTER

TRIM REFERENCE: 2025/373

RECOMMENDATION

Cr M McDonell/Cr D Mallard

1. That the Charter for the Orange Health Liaison Community Committee be adopted with the following amendments:
 - Membership – Increase number of Councillors from three to five including the Chair, and increase maximum number of community members from 10 to 12.
 - Quorum of one Councillor and four community members.
 - Wording in *Purpose* section to be reviewed and amended by the Committee to increase clarity.

3.3 ORANGE HEALTH LIAISON COMMUNITY COMMITTEE - 2025 MEETING DATES & TIMES

TRIM REFERENCE: 2025/374

The Committee agreed to meet quarterly on a Wednesday from 9am to 10:30am commencing in April. Meeting dates for the remainder of the year are:

- 30 April 2025
- 30 July 2025
- 29 October 2025

Future meetings will be held in the Giyalang Ganya meeting room at 286 Lords Place, Orange.

RECOMMENDATION

Cr M McDonell/Cr F Kinghorne

That the Orange Health Liaison Community Committee adopt the agreed meeting dates, times and locations for the remainder of 2025.

MINUTES OF ORANGE HEALTH LIAISON COMMITTEE

26 MARCH 2025

3.4 ORANGE HEALTH LIAISON COMMUNITY COMMITTEE ACTION PLAN

TRIM REFERENCE: 2025/376

RECOMMENDATION

Cr M McDonell/Cr F Kinghorne

1. That the Orange Health Liaison Community Committee reviews the outgoing Committee's Action Plan.
2. That the Orange Health Liaison Community Committee Action Plan for 2025 be reviewed and updated with the discussions from the meeting.

Director Community Recreation and Cultural Services left the meeting with the time being 10.05 am

Mr Robert Fabry left the meeting with the time being 10.28 am

Mr Reg Kidd left the meeting with the time being 10.42 am

3.5 ORANGE HEALTH LIAISON COMMITTEE - ORANGE HEALTH SERVICE UPDATE

TRIM REFERENCE: 2025/377

RECOMMENDATION

Cr M McDonell/Cr F Kinghorne

That the information provided in the Orange Health Service Update be acknowledged.

THE MEETING CLOSED AT 10.52 AM

ORANGE HEALTH LIAISON COMMITTEE

30 APRIL 2025

3 GENERAL REPORTS

3.1 ORANGE HEALTH LIAISON COMMITTEE - COMMITTEE MEMBERSHIP

RECORD NUMBER: 2025/745

AUTHOR: Rennie Johns, Community Services Administration Officer

EXECUTIVE SUMMARY

Ms Janette Savage advised of her resignation from the Orange Health Liaison Committee in March 2025. A letter of thanks was sent to Ms Savage on 15 April 2025 and is attached for the information of the Committee.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "2.2. Provide recreational activities and programs that are inclusive and meet the needs of the community".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the resignation from the Orange Health Liaison Committee and letter of thanks for Janette Savage be acknowledged.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 Thank you Letter - Resignation - Janette Savage, D25/42189

ORANGE HEALTH LIAISON COMMITTEE

30 APRIL 2025

Attachment 1 Thank you Letter - Resignation - Janette Savage



D25/42132

15 April 2025

Ms Janette Savage



Dear Ms Savage

RESIGNATION FROM ORANGE HEALTH LIAISON COMMITTEE

Thank you for your letter dated March 2025 informing of your resignation from the Orange Health Liaison Committee.

Council would like to take this opportunity to thank you for the contribution and support you have provided over more than 15 years whilst serving on the Committee. Your commitment and expertise have made a lasting impact on the community's health and well-being.

Your membership provided a vital link between health, community, the Committee and Council, and as such your contribution has been greatly valued.

Once again, thank you and best wishes for the future.

Yours sincerely



Melissa Stanford
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ORANGE HEALTH LIAISON COMMITTEE

30 APRIL 2025

3.2 ORANGE HEALTH LIAISON COMMITTEE - ORANGE HEALTH SERVICE UPDATE

RECORD NUMBER: 2025/742

AUTHOR: Rennie Johns, Community Services Administration Officer

EXECUTIVE SUMMARY

An update from the Orange Health Service will be provided by Ms Catherine Nowlan – General Manager, Orange Hospital.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “2.2. Provide recreational activities and programs that are inclusive and meet the needs of the community”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the information provided in the Orange Health Service Update be acknowledged.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ORANGE HEALTH LIAISON COMMITTEE

30 APRIL 2025

3.3 NATIONAL LUNG CANCER SCREENING PROGRAM UPDATE

RECORD NUMBER: 2025/726

AUTHOR: Rennie Johns, Community Services Administration Officer

EXECUTIVE SUMMARY

Cr Kinghorne will provide an update to the Committee regarding the National Lung Cancer Screening Program (NLCSP) and discuss raising awareness of the Program within the community.

Lung cancer has a poor survival rate compared to most other cancers. A lung cancer diagnosis usually happens when the cancer has spread beyond the lungs. In general, the later the diagnosis, the lower the chance of survival. The NLCSP aims to detect lung cancer earlier, when treatment is more likely to be effective.

To be eligible for screening, individuals must be aged between 50 and 70 years of age, have a history of cigarette smoking of at least 30 pack-years, and, if former smokers, have quit within the past 10 years.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "5.1. Provide services to people at all stages of life".

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

RECOMMENDATION

That the information regarding the National Lung Cancer Screening Program be acknowledged and considered for the Action Plan.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ORANGE HEALTH LIAISON COMMITTEE

30 APRIL 2025

3.4 ORANGE HEALTH LIAISON COMMITTEE - HEALTHY CITIES OVERVIEW

RECORD NUMBER: 2025/743

AUTHOR: Rennie Johns, Community Services Administration Officer

EXECUTIVE SUMMARY

An overview of the Healthy Cities concept will be provided by Dr Heather Russell – Senior Lecturer Rural Health, University of Sydney.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “2.2. Provide recreational activities and programs that are inclusive and meet the needs of the community”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the information provided in the Healthy Cities overview be acknowledged.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ORANGE HEALTH LIAISON COMMITTEE

30 APRIL 2025

3.5 ORANGE HEALTH LIAISON COMMITTEE ACTION PLAN 2025

RECORD NUMBER: 2025/740

AUTHOR: Rennie Johns, Community Services Administration Officer

EXECUTIVE SUMMARY

A requirement for all Committees is to develop an Action Plan. The purpose of the Action Plan is to identify and record actions that are incorporated into the Delivery/Operational Plan, so the Committee is informed of progress against tasks of interest to the Committee.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "5.1. Provide services to people at all stages of life".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Orange Health Liaison Committee consider and discuss items to be included on the Action Plan and the Action Plan be updated.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 Action Plan - Orange Health Liaison Committee - 2025, D25/28250

ORANGE HEALTH LIAISON COMMITTEE

Attachment 1 Action Plan - Orange Health Liaison Committee - 2025

30 APRIL 2025



COMMUNITY COMMITTEE ACTION PLAN

ORANGE HEALTH LIAISON

D25/28250

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	START DATE	END DATE	COMMENTS/PROGRESS	UPDATED
1. Promotion of No Smoking Legislation via signage.	5.1 Provide services to people at all stages of life.	Invite NSW Health Tobacco Compliance Officer to provide an update at a future meeting.	Clerk/Administrative Support	No budget.	Ongoing	Ongoing	<p>26.03.2025 Action amended as Council has no jurisdiction to enforce No Smoking legislation.</p> <p>The Tobacco Information Line is 1800357412 or contact health.nsw.gov.au/smokefree Anyone in the community can report to the Tobacco Information Line if they are concerned that a smoking/vaping ban has been broken.</p> <p>For discussion 30.04.2025: Recommendation from Dr Heather Russell to move this item under the banner of Item 3 - <i>Improve preventative health measures and inequalities in health.</i></p>	26.03.2025
2. Support improved health services, particularly	5.1 Provide services to people at all stages of life.	Bloomfield Health Precinct Business case circulated to members.	Director CRAC	No budget.	Ongoing	Ongoing	<p>26.03.2025 Actions 2, 4 and 7 from 2024 Action Plan combined.</p>	26.03.2025

ORANGE HEALTH LIAISON COMMITTEE

30 APRIL 2025

Attachment 1 Action Plan - Orange Health Liaison Committee - 2025



D25/28250

cancer & palliative care services including the long-term goals of expanded beds, a hospice and/or a world class cancer center.								
3. Improve preventative health measures and inequalities in health	5.1 Provide services to people at all stages of life.	Obtain update on Council's initiatives to encourage healthy movement and active lifestyles, including planned parks, footpaths and the Active Travel Plan.	Clerk/Administrative Support	No budget.	Ongoing	Ongoing		26.03.2025
4. Improve information regarding Youth Mental Health services	5.1 Provide services to people at all stages of life.	Invite a representative from Headspace Orange to join the Committee.	Clerk/Administrative Support	No budget.	Ongoing	Ongoing		26.03.2025
5. Investigate new innovations in health technology, particularly robotic surgery.	5.1 Provide services to people at all stages of life.	Invite Dr Rob Knox to provide an update at a future meeting.	Clerk/Administrative Support	No budget.	Ongoing	Ongoing		26.03.2025

ORANGE HEALTH LIAISON COMMITTEE

30 APRIL 2025

Attachment 1 Action Plan - Orange Health Liaison Committee - 2025



D25/28250

SUPPORTING INFORMATION ON COMPLETING AND UPDATING THE ACTION PLAN

The Community Committee Action Plan outlines what the committee will contribute during the Council term. It should be **updated at least after each meeting**, and otherwise as required.

This template is provided to assist in developing the action plan, and to provide consistency across all community committees.

Action/Project: The general activity or project that the committee is providing advice and information on for Council, or is going to undertake themselves.

Community Strategic Plan Reference: The Community Strategic Plan is Council's chief planning document. It outlines the aspirations and needs of the Orange community and is a 10-year plan to guide Council and community activity. Linking activities to the goals outlined in this plan helps keep everyone working toward the same vision.

Tasks: These are the individual tasks that need to be undertaken to complete the action or project successfully. There may only be one task, or there may be several tasks included in a project.

Responsibility of: Is this an action or project that Council and its staff are responsible for, or is this something the community committee is going to undertake?

Cost Implications: Are there any costs involved with the project? If any recommendations are being made that impact the already approved Council budget, this needs to go to a full general Council meeting for discussion and resolution.

Start and End Dates: Some activities will be short term activities, some will be for a much longer period, perhaps even across the entire Council term. Providing start and end dates gives the committee (and Council) a timeline and targets to work towards. Dates can always be adjusted as needed.

Comments/Progress: Any time there is movement or progress regarding an action or project, it is recorded to keep track of where it is up to and what needs to happen next.

ORANGE HEALTH LIAISON COMMITTEE

30 APRIL 2025

Attachment 1 Action Plan - Orange Health Liaison Committee - 2025



D25/28250

Updated: Record the date of when the last changes to an activity or project were made. This will help identify any projects or initiatives that may have stalled and need action to be moved along.

2.2 MINUTES OF THE COMMUNITY SAFETY AND CRIME PREVENTION COMMITTEE MEETING 2 JUNE 2025

RECORD NUMBER: 2025/1250

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

EXECUTIVE SUMMARY

The Community Safety and Crime Prevention Committee met on 2 June 2025. The recommendations from the Committee are provided to the Services Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “3.1 Support projects and programs that address crime and safety and contribute to an increased sense of safety in our homes and the wider community.”.

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Community Safety & Crime Prevention Committee at its meeting held on 2 June 2025.**
- 2 That the minutes of the Community Safety & Crime Prevention Committee from its meeting held on 2 June 2025 be adopted.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 CSCPC 2 June 2025 Minutes
- 2 CSCPC 2 June 2025 Agenda, D25/61926 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

HELD IN COUNCILLORS' WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 2 JUNE 2025

COMMENCING AT 5:30 PM

1 INTRODUCTION

ATTENDANCE

Cr Marea Ruddy (Chairperson), Cr Graeme Judge, Cr Jamie Stedman, Chief Inspector David Maher, Sergeant Yonneka Hill, Janelle Jarman, Phillip Kirkwood, Charlotte Maguire, Laga Van Beek (Via *Teams*), Director Community Recreation and Cultural Services, Manager Community Services, Road Safety Officer, Parking Patrol Officer, Community Services Administration Officer

Guest: Elisabeth Sattler (via *Teams*)

1.1 Apologies and Leave of Absence

RESOLVED

Mr P Kirkwood/Cr M Ruddy

That the apologies be accepted from Cr Tony Mileto, Matthew Chisholm and Katrina Hausia for the Community Safety & Crime Prevention Committee meeting on 2 June 2025.

1.2 Acknowledgement of Country

The Chairperson conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil.

2 PREVIOUS MINUTES

RESOLVED

Mr P Kirkwood/Cr M Ruddy

That the Minutes of the Meeting of the Community Safety & Crime Prevention Committee held on 31 March 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Community Safety & Crime Prevention Committee meeting held on 31 March 2025.

3 PRESENTATIONS

3.1 CHAIRPERSON PRESENTATION - SERVICES POLICY COMMITTEE - 6 MAY 2025

TRIM REFERENCE: 2025/839

Cr Ruddy provided an update from the Services Policy Committee meeting of 6 May 2025 including the following:

- It was resolved that the proposed changes to the Community Safety and Crime Prevention Committee Charter be adopted.
- It was resolved that the Community Safety and Crime Prevention and Orange and Cabonne Road Safety Committees be merged.
- It was also noted that Cr Ruddy, Council's Manager Community Services and representatives from the Central West Police Force met on 8 May 2025 to update the Action Plan, which is presented to this Committee for adoption.

RECOMMENDATION

Cr M Ruddy/Cr G Judge

That information provided in the Chairperson Presentation be acknowledged.

4 GENERAL REPORTS

4.1 EXPRESSIONS OF INTEREST - COMMITTEE MEMBERSHIP

TRIM REFERENCE: 2025/854

An Expression of Interest for Elisabeth Sattler (Plus Community) was tabled and accepted by the Committee.

RECOMMENDATION

Ms C Maguire/Mr P Kirkwood

That the Expression of Interest for Committee membership for Elisabeth Sattler be accepted.

4.2 CENTRAL WEST POLICE DISTRICT UPDATE

TRIM REFERENCE: 2025/791

Chief Inspector David Maher gave an overview of crime statistics in the Orange LGA from 1 March to 30 April 2025, including:

- Assault (DV) – 51 incidents
- Stolen Vehicles – 20 incidents
- Steal from Motor Vehicle – 63 incidents
- Break and Enter (Dwelling) – 50 incidents
- Break and Enter (Non-Dwelling) – 19 incidents
- Steal from Retail Store – 40 incidents
- Powers – Move On – 67 incidents
- Powers – Person Search – 153 incidents
- Powers – Vehicle Search – 24 incidents

Janelle Jarman, Youth Action Coordinator for Orange Police, gave an overview of her role. The Youth Action Coordinator facilitates support for young people who are offenders, or are at risk of offending or of becoming a victim. The aim is to prevent young people from

engaging with the criminal justice system. Ms Jarman also coordinates monthly Youth Action Meetings, which are attended by government and non-government and services.

The Crime Prevention Officer (covering elder abuse, disability and homelessness) will attend the next Committee meeting to provide an update.

RECOMMENDATION**Cr J Stedman/Cr G Judge**

That the information provided in the Central West Police District update be acknowledged.

4.3 LIQUOR ACCORD UPDATE

TRIM REFERENCE: 2025/838

An update was not provided as there was not a representative from the Liquor Accord present. The Director Community Recreation & Cultural Services to follow up with the Liquor Accord.

RECOMMENDATION

Nil.

4.4 PARENTAL RESPONSIBILITY ACT REPORTS - 1 JANUARY TO 31 DECEMBER 2024

TRIM REFERENCE: 2025/568

The Director Community Recreation & Cultural Services thanked the Orange Police for providing the data for the reports.

An application has been submitted to extend the period of the Operational Area from 1 July 2025 to 30 June 2028. Committee to request Mr Phillip Donato MP to follow up on progress of application.

RECOMMENDATION**Cr J Stedman/Mr P Kirkwood**

That the reports on the implementation of the Children (Protection and Parental Responsibility) Act 1997 – 1 January to 30 June 2024 and 1 July to 31 December 2024 be acknowledged.

4.5 MERGE OF COMMUNITY COMMITTEES

TRIM REFERENCE: 2025/975

It was noted that all current members of the Orange & Cabonne Road Safety Committee would be invited to join the Community Safety and Crime Prevention Committee.

RECOMMENDATION**Ms C Maguire/Cr G Judge**

1. That the Committee acknowledge the merging of the Community Safety & Crime Prevention and the Orange & Cabonne Road Safety Committees, to be known as the Community Safety & Crime Prevention Committee.
2. That the Charter for the Community Safety and Crime Prevention Committee be reviewed and updated to support the merge of Committees.
3. That members of the Road Safety Committee be invited to join the Community Safety & Crime Prevention Committee.

4.6 COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE ACTION PLAN

TRIM REFERENCE: 2025/792

- It was noted that the Action Plan should be updated to include relevant actions from the Orange & Cabonne Road Safety Committee.
- It was requested that an update on the AXLR8 program be provided at the next meeting.
- Council to re-share social media posts by Orange Police to encourage people to lock their cars, houses etc and to be aware of potential scams. Manager Community Services to meet with Council's Communications Officer to discuss.
- Crime Prevention Officer from Orange Police to attend next meeting and provide an update on Seniors Crime Prevention Education.
- Janelle Jarman provided an overview of how her role as Youth Action Coordinator supports at risk young people.

RECOMMENDATION**Ms C Maguire/Cr G Judge**

That the Community Safety and Crime Prevention Committee Action Plan be adopted and updated with the discussions from the meeting.

THE MEETING CLOSED AT 6:45 PM



COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

AGENDA

2 JUNE 2025

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE** on **Monday, 2 June 2025** commencing at **5:30 PM**.

David Waddell
CHIEF EXECUTIVE OFFICER

For apologies please contact Melissa Stanford on 6393 8605.

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

2 JUNE 2025

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

2 JUNE 2025

1 INTRODUCTION

MEMBERS

Cr Marea Ruddy (Chairperson), Cr Tony Mileto (Mayor), Cr Tammy Greenhalgh (Deputy Mayor), Cr Graeme Judge, Cr Jamie Stedman, Chief Inspector David Maher, Matthew Chisholm, Phillip Kirkwood, Charlotte Maguire, Laga Van Beek, Director Community Recreation and Cultural Services, Manager Community Services, Community Development Officer, Road Safety Officer, Parking Patrol Officer, Youth Development Officer, Community Development Coordinator

1.1 APOLOGIES AND LEAVE OF ABSENCE

1.2 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Community Safety & Crime Prevention Committee at this meeting.

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE**2 JUNE 2025**

2 PREVIOUS MINUTES**RECOMMENDATION**

That the Minutes of the Meeting of the Community Safety & Crime Prevention Committee held on 31 March 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Community Safety & Crime Prevention Committee meeting held on 31 March 2025.

ATTACHMENTS

- 1 Minutes of the Meeting of the Community Safety & Crime Prevention Committee held on 31 March 2025

ORANGE CITY COUNCIL

MINUTES OF THE COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

HELD IN GIYALANG GANYA MEETING ROOM, 286 LORDS PLACE, ORANGE

ON 31 MARCH 2025

COMMENCING AT 2:00 PM

1 INTRODUCTION

ATTENDANCE

Cr Marea Ruddy (Chairperson), Cr Tony Mileto (Mayor), Chief Inspector David Maher, Phillip Kirkwood, Sergeant Yonneka Hill, Laga Van Beek, Director Community Recreation and Cultural Services, Manager Community Services, Community Development Officer, Road Safety Officer, Parking Patrol Officer, Community Development Coordinator

1.1 Apologies and Leave of Absence

RESOLVED

Cr T Mileto/Cr M Ruddy

That the apologies be accepted from Cr Tammy Greenhalgh, Cr Graeme Judge, Cr Jamie Stedman and Charlotte Maguire for the Community Safety & Crime Prevention Committee meeting on 31 March 2025.

1.2 Acknowledgement of Country

The Chairperson conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil.

2 PREVIOUS MINUTES

RESOLVED

Cr T Mileto/Mr P Kirkwood

That the Minutes of the Meeting of the Community Safety & Crime Prevention Committee held on 27 May 2024 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Community Safety & Crime Prevention Committee meeting held on 27 May 2024.

MINUTES OF COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE 31 MARCH 2025

3 PRESENTATIONS

3.1 COMMUNITY SAFETY AND CRIME PREVENTION COMMITTEE PRESENTATION - CENTRAL WEST POLICE DISTRICT

TRIM REFERENCE: 2025/411

Chief Inspector Maher provided an overview of crime to community in the Central West Police District in the Orange LGA for 1 December 2024 to 28 February 2025 including:

- Assault (DV) – 72 incidents
- Stolen Vehicles – 40 incidents
- Steal from Motor Vehicle – 48 incidents
- Break and Enter – Dwelling – 79 incidents
- Break and Enter – Non-Dwelling – 15 incidents
- Powers – Move On – 83 incidents
- Powers – Person Search – 204 incidents
- Powers – Vehicle Search – 45 incidents

CI Maher asked that Council continue to emphasise the importance of locking cars and locking doors at home to all members of the public, and to always report any attempts or break ins.

There are two Co-Location Officers from Plus Community based at the Orange Police Station, who can provide support and assistance to victims of domestic violence before they report a crime or make a formal statement. Co-Location Officers to be invited to a future meeting of this committee and the Family and Domestic Violence Community Committee.

The Committee discussed the Parental Responsibility Act and agreed it was important to continue as an Operational Area under the Act. Council has commenced the application for this.

RECOMMENDATION

Chief Inspector D Maher/Cr M Ruddy

That the information provided in the Central West Police District Update be acknowledged.

Mr Philip Kirkwood left the meeting at 2.27 pm

4 GENERAL REPORTS

4.1 COMMUNITY SAFETY AND CRIME PREVENTION COMMITTEE - CODE OF CONDUCT

TRIM REFERENCE: 2025/399

RECOMMENDATION

Chief Inspector D Maher/Cr T Mileto

That the Community Safety & Crime Prevention Committee acknowledge the requirements set by the Code of Conduct, and members commit to act in accordance with the Code of Conduct at all times while on Committee/Council business.

MINUTES OF COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE 31 MARCH 2025

4.2 COMMUNITY SAFETY AND CRIME PREVENTION COMMITTEE - CHARTER

TRIM REFERENCE: 2025/400

- Membership to be amended to five Councillors.
- Meeting frequency to remain quarterly.
- Quorum discussed. It was agreed to amend quorum from majority of community members to two (2) community members.

RECOMMENDATION

Chief Inspector D Maher/Cr T Mileto

That the Charter for the Community Safety & Crime Prevention Committee be adopted with the following amendments:

- Membership – Update the number of Councillors from three (3) to five (5).
- Quorum of two (2) community members, one (1) representative from the Central West Police District and one Councillor.

4.3 COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE - 2025 MEETING DATES & TIMES

TRIM REFERENCE: 2025/401

The Committee discussed members' availability and agreed to meet quarterly on the second Monday of the month from 5:30pm to 6:30pm.

RECOMMENDATION

Cr M Ruddy/Cr T Mileto

1. That the Community Safety & Crime Prevention Committee set the 2025 meeting dates as:
 - 2 June
 - 1 September
 - 1 December
2. Future meetings will be held in the Councillor's Workroom from 5:30pm to 6:30pm.

4.4 COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE ACTION PLAN

TRIM REFERENCE: 2025/402

The Committee discussed the Action Plan. It was noted that the Action Plan usually aligns with the Central West Police District Business Plan. Sergeant Yonneka Hill, Cr Marea Ruddy and Director Community Recreation and Cultural Studies to review appropriate items for the new Action Plan prior to the next meeting.

The Road Safety Officer noted that Council's annual Plan B campaign should be added to the new Action Plan.

Operation Never Again to be removed.

RECOMMENDATION

Cr T Mileto/Cr M Ruddy

1. That the review of the outgoing Community Safety and Crime Prevention Committee Action Plan be deferred to the meeting of 2 June 2025.
2. That the adoption of the Community Safety and Crime Prevention Committee Action Plan for 2025 be deferred to the meeting of 2 June 2025.

THE MEETING CLOSED AT 3.00 PM

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE**2 JUNE 2025**

3 PRESENTATIONS**3.1 CHAIRPERSON PRESENTATION - SERVICES POLICY COMMITTEE - 6 MAY 2025**

The Chairperson, Cr Marea Ruddy will provide an update to the Committee on the Services Policy Committee meeting of 6 May 2025 when the last Community Committee minutes were presented to Council for adoption.

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

2 JUNE 2025

4 GENERAL REPORTS

4.1 EXPRESSIONS OF INTEREST - COMMITTEE MEMBERSHIP

RECORD NUMBER: 2025/854

AUTHOR: Rennie Johns, Community Services Administration Officer

EXECUTIVE SUMMARY

New Expressions of Interest for membership are presented to the Committee for consideration.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “3.1. Support projects and programs that address crime and safety and contribute to an increased sense of safety in our homes and wider community”.

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

RECOMMENDATION

That the Community Safety and Crime Prevention Committee consider any submitted Expressions of Interest for membership.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

2 JUNE 2025

4.2 CENTRAL WEST POLICE DISTRICT UPDATE

RECORD NUMBER: 2025/791

AUTHOR: Rennie Johns, Community Services Administration Officer

EXECUTIVE SUMMARY

A representative from the Central West Police District will provide a verbal update to the Committee.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “3.1. Support projects and programs that address crime and safety and contribute to an increased sense of safety in our homes and wider community”.

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

RECOMMENDATION

That the information provided in the Central West Police District update be acknowledged.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

2 JUNE 2025

4.3 LIQUOR ACCORD UPDATE

RECORD NUMBER: 2025/838

AUTHOR: Rennie Johns, Community Services Administration Officer

EXECUTIVE SUMMARY

A representative from the Liquor Accord will provide a verbal update to the Committee.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "3.1. Support projects and programs that address crime and safety and contribute to an increased sense of safety in our homes and wider community".

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

RECOMMENDATION

That the information provided in the Liquor Accord update be acknowledged.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

2 JUNE 2025

4.4 PARENTAL RESPONSIBILITY ACT REPORTS - 1 JANUARY TO 31 DECEMBER 2024

RECORD NUMBER: 2025/568

AUTHOR: Rennie Johns, Community Services Administration Officer

EXECUTIVE SUMMARY

This report provides the Children (Protection and Parental Responsibility) Act 1997 – Police Operational Reports from 1 January to 30 June 2024 and 1 July to 31 December 2024.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “3.1. Support projects and programs that address crime and safety and contribute to an increased sense of safety in our homes and wider community”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the reports on the implementation of the Children (Protection and Parental Responsibility) Act 1997 – 1 January to 30 June 2024 and 1 July to 31 December 2024 be acknowledged.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

Orange is an Operational Area under the Children (Protection and Parental Responsibility) Act 1997, which enables police to escort vulnerable children from public places to their home and place them in the care of their parent or a responsible adult. Whilst enforceable, six-monthly reports are provided to Council by Orange Police outlining the implementation of the legislation during the relevant period. The Act is current from 24 December 2022 until 30 June 2025.

The following information is a summary of reports to the Justice Department as updates of the implementation of the Orange Operational Area of the Children (Protection and Parental Responsibility) Act 1997 (the Act) during the periods 1 January to 30 June 2024 and 1 July to 31 December 2024.

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

2 JUNE 2025

4.4 Parental Responsibility Act Reports - 1 January to 31 December 2024

Parental Responsibility Act – January to June 2024							
Date	Time	Location	Age	Gen	ATSI	Circumstances for Notice	Reason for Legislation
09/01/2024	12.55am	Homemaker Centre -168 Lone Pine Ave, Orange	15	F	Yes	Looking into Business windows at 12.30am	Divert them away from crime/ Crime Prevention/ Risk to themselves or others
			14	M	Yes		
			15	M	Yes		
			16	M	No		
13/01/2024	1.10am	Summer St, Orange	15	F	Yes	Failed to Return Home - C4W	Safety/ Risk to themselves
19/01/2024	3.00am	NAB – 196 Summer St, Orange	15	M	Yes	Sighted jumping over NAB fence	Divert them away from crime/ Crime Prevention/ Risk to themselves or others.
			15	F	No		
			15	M	No		
			15	F	No		
25/01/2024	10.00am	Orange Central Shopping Centre - Summer St, Orange	14	M	No	Public Nuisance	Divert them away from crime/ Risk to themselves
			11	M	Yes		
30/01/2024	2.05am	McDonalds – 100 - 110 Bathurst Rd, Orange	15	M	Yes	Public Nuisance	Divert them away from crime/ Risk to themselves
			14	M	Yes		
04/02/2024	9.30pm	Orange Police Station -115-117 Byng St, Orange	13	M	Yes	Contacted Police via Pay phone, unable to get home. Attended the Station a short time later.	Safety/ Risk to themselves
			11	M	Yes		
10/02/2024	8.00pm	Summer St, Orange	13	M	Yes	Public Nuisance / Harassing Shopping Centre staff	Divert them away from crime/ Risk to themselves
			11	M	Yes		
17/02/2024	3.00am	48-52 Peisley St, Orange	15	M	No	TDP - Located near Main Street	Safety/ Risk to themselves
			14	M	No		
19/02/2024	9.15pm	Summer St, Orange	13	M	Yes	Contacted Police via Pay phone, unable to get home.	Safety/ Risk to themselves
			11	M	Yes		
24/02/2024	7.15pm	Endsleigh Ave, Orange	13	M	Yes	Throwing rocks at buildings	Divert them away from crime/ Risk to themselves
			13	M	Yes		
			13	M	Yes		
			12	M	Yes		
			13	M	Yes		
			13	M	Yes		
27/02/2024	7.00pm	Northern Distributor Rd, Orange	14	M	Yes	"Play Fighting" on the Northern Distributor Road	Divert them away from crime/ Risk to themselves
			15	M	Yes		

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

2 JUNE 2025

4.4 Parental Responsibility Act Reports - 1 January to 31 December 2024

Parental Responsibility Act – January to June 2024							
Date	Time	Location	Age	Gen	ATSI	Circumstances for Notice	Reason for Legislation
02/03/2024	1.50am	Summer St, Orange	15	M	No	Public Nuisance / Throwing bottles at passing vehicles	Divert them away from crime/ Crime Prevention/ Risk to themselves or others
			15	M	No		
			14	M	No		
03/03/2024	11.35pm	Glenroi Oval, Orange	14	M	Yes	High Break and enter risk/ TDP/ Wearing Dark Clothing	Divert them away from crime/ Risk to themselves
09/03/2024	7.00pm	113 Endsleigh Ave, Orange	14	M	Yes	Running From Police/ YP known for breaking and entering	Divert them away from crime/ Risk to themselves
			13	M	Yes		
			12	M	Yes		
09/03/2024	2.10am	Glenroi Oval, Orange	14	M	Yes	2 small fires at Glenroi Oval/ YPs sighted running away	Divert them away from crime/ Crime Prevention/ Risk to themselves or others
			13	M	Yes		
			13	M	Yes		
12/03/2024	6.50pm	Peisley St, Orange	13	M	Yes	Public Nuisance earlier in the day/ Time and Age/ YPs known for Affray, Robbery, assaults, stealing etc	Divert them away from crime/ Crime Prevention/ Risk to themselves or others
			13	M	Yes		
			13	M	Yes		
			12	M	Yes		
			13	M	Yes		
			11	M	Yes		
13/03/2024	8.15pm	Telstra Pay Phone – Cnr Anson St and Summer St, Orange	13	M	Yes	Contacted Police via Pay phone, unable to get home	Safety/ Risk to themselves
22/03/2024	4.20pm	Orange Railway Station - Peisley St, Orange	15	F	No	Absconded from Care Home	Safety/ Risk to themselves
22/03/2024	11.00pm	Peisley St, Orange	15	F	No	Absconded from Care Home	Safety/ Risk to themselves
			14	F	No		
23/03/2024	5.00pm	Anson St, Orange	14	M	Yes	Public Nuisance earlier in the day/ Time and Age/ YPs known for Affray, Robbery, assaults & stealing etc	Divert them away from crime/ Crime Prevention/ Risk to themselves or others
			13	M	Yes		
			11	M	Yes		
28/03/2024	1.50am	72 Hill St, Orange	15	M	No	Ran from Police wearing face covering at TDP	Divert them away from crime/ Crime Prevention/ Risk to themselves or others
			15	M	No		
31/03/2024	2.10am	135 Byng St, Orange	15	M	Yes	TDP - Located in the Main Street	Safety/ Risk to themselves

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

2 JUNE 2025

4.4 Parental Responsibility Act Reports - 1 January to 31 December 2024

Parental Responsibility Act – January to June 2024							
Date	Time	Location	Age	Gen	ATSI	Circumstances for Notice	Reason for Legislation
02/04/2024	7.00pm	14 Waratah Ave, Orange	10	M	Yes	Lost and sought assistance	Risk to themselves
04/04/2024	2.00am	Robinson Park - McNamara St, Orange	15	F	Yes	Absconded from Care Home	Risk to themselves
			15	F	Yes		
05/04/2024	4.00pm	21 Allenby Rd, Orange	14	F	Yes	Involved in DV Episode/ Going into CBD/ Known offenders	Divert them away from crime/ Crime Prevention
			15	F	Yes		
07/04/2024	6.10pm	Orange City Centre - 190 Anson St, Orange	14	M	Yes	Public Nuisance/ Shoplifting/ Spitting on members of the Public	Divert them away from crime/ Crime Prevention/ Risk to themselves or others
			13	M	Yes		
			13	M	Yes		
			11	M	Yes		
11/04/2024	8.15pm	Icely Rd, Orange	13	M	Yes	Looking into Vehicles/ Wearing Dark Clothing/ located potential house breaking tools	Divert them away from crime/ Crime Prevention/ Risk to themselves or others
			13	M	Yes		
			13	M	Yes		
12/04/2024	11.50am	Summer St, Orange	14	F	Yes	Shoplifting	Prevent further offences being committed
			15	F	Yes		
19/04/2024	12.30pm	BP - 56-60 Bathurst Rd, Orange	10	M	Yes	Left home and sitting outside BP Service Station	Risk to themselves
			14	F	No		
01/05/2024	8.05pm	Cnr Kite St and Lords Place, Orange	15	F	Yes	Public Nuisance/ Running into Traffic	Risk to themselves
			15	F	Yes		
16/06/2024	2.00pm	Elsham Ave, Orange	13	M	Yes	Riding Unregistered Motor Bike/ Public Nuisance	Divert them away from crime/ Crime Prevention/ Risk to themselves or others
17/06/2024	7.15pm	119 Ploughmans Ln, Orange	14	M	Yes	Lost when Located - Reported C4W	Risk to themselves

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

2 JUNE 2025

4.4 Parental Responsibility Act Reports - 1 January to 31 December 2024

Parental Responsibility Act – July to December 2024							
Date	Time	Location	Age	Gen	ATSI	Circumstances for Notice	Reason for Legislation
04/07/2024	3.45pm	Northern Distributor Rd, Orange	8	M	Yes	Suspects of a Malicious Damage / Running across the Northern Distributor	Divert them away from crime / Crime Prevention / Risk to themselves or others
			9	M	Yes		
			9	M	Yes		
			8	M	Yes		
10/07/2024	11.45pm	Forbes Rd, Orange	16	M	Yes	Break and Enter hot spot	Crime Prevention / Risk to themselves or others
24/08/2024	1.40am	Glenroi Oval, Orange	15	M	Yes	Hot Spot for Stolen Motor Vehicles / Loitering in the area / Ran from Police	Crime Prevention / Risk to themselves or others
			13	M	Yes		
			14	M	Yes		
25/08/2024	2.35pm	Orange Show Ground - Leeds Pde, Orange	12	F	Yes	Trespassing in Orange Show Ground buildings	Crime Prevention / Risk to themselves or others
			12	F	Yes		
01/09/2024	9.30pm	Bathurst Road, Orange	13	M	Yes	Ran from Police / With YPs wanted by Police	Crime Prevention / Risk to themselves or others
06/09/2024	11.55pm	Bardia Ave, Orange	14	M	Yes	All in Black and ran from Police in Break and Enter hot spot	Crime Prevention / Risk to themselves or others
06/09/2024	8.00pm	38 Catania St, Orange	14	M	Yes	Walking along the road in the dark	Safety / Risk to themselves
21/09/2024	5.15pm	Moulder Park - Moulder St, Orange	12	M	Yes	Trespassing / Suspects for Stealing	Divert them away from crime / Crime Prevention / Risk to themselves or others
			11	M	Yes		
21/09/2024	12.00pm	Woolworths - Telopea Wy, Orange	13	M	Yes	Public Nuisance / Loitering around Woolworths / Banned from Centres and friends had left him	Crime Prevention / Risk to themselves or others
10/10/2024	12.30am	29 Spring St, Orange	14	F	No	Call regarding Graffiti / Located with knives	Divert them away from crime / Crime Prevention / Risk to themselves or others
			13	F	Yes		
23/10/2024	1.10am	Byng St, Orange	15	M	Yes	Time / Dark Clothing / History of Property Offences / Recent Break and Enter	Crime Prevention / Risk to themselves or others
			13	M	Yes		
			13	M	Yes		
24/10/2024	7.50am	McDonalds - 100-110 Bathurst Rd, Orange	14	F	Yes	Public Nuisance / Sleeping at location and refusing to leave	Crime Prevention / Risk to themselves or others
			10	F	Yes		
			11	M	Yes		

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

2 JUNE 2025

4.4 Parental Responsibility Act Reports - 1 January to 31 December 2024

Parental Responsibility Act – July to December 2024							
Date	Time	Location	Age	Gen	ATSI	Circumstances for Notice	Reason for Legislation
29/10/2024	11.30am	Hungry Jacks - Bathurst Rd, Orange (exterior)	14	M	Yes	Time / Dark Clothing / History of Property Offences / Recent Break and Enter / Business closed	Crime Prevention / Risk to themselves or others
			10	M	Yes		
			18	M	Yes		
			11	M	Yes		
30/10/2024	11.40am	Summer St, Orange	14	M	Yes	Time / Dark Clothing / History of Property Offences / Recent Break and Enter	Crime Prevention / Risk to themselves or others
			10	M	Yes		
			11	M	Yes		
02/11/2024	2.50pm	210 Anson St, Orange	13	M	Yes	Climbing on business rooves / Public Nuisance	Divert them away from crime / Crime Prevention / Risk to themselves or others
			10	M	Yes		
			12	M	Yes		
03/11/2024	6.10pm	Big W – Orange City Centre – 190 Anson St, Orange	14	M	Yes	Call regarding stealing from the location	Divert them away from crime / Crime Prevention / Risk to themselves or others
			10	M	Yes		
			11	M	Yes		
09/11/2024	7.05pm	McDonalds - 100-110 Bathurst Rd, Orange	9	M	No	Call regarding concern for Welfare / Unattended Children	Risk to themselves or others
			8	M	Yes		
			2	M	Yes		
09/11/2024	8.45pm	Little Summer St, Orange	13	M	Yes	Call regarding brawl	Divert them away from crime / Crime Prevention / Risk to themselves or others
			10	M	Yes		
			10	M	Yes		
24/11/2024	9.40pm	Anson St, Orange	14	M	Yes	Call regarding Public Nuisance / Possible Malicious Damage	Divert them away from crime / Crime Prevention / Risk to themselves or others
			13	M	Yes		
			13	M	Yes		
26/11/2024	11.25pm	Garema Rd, Orange	14	M	Yes	Dark Clothing / Balaclava	Divert them away from crime / Crime Prevention / Risk to themselves or others
29/11/2024	7.15pm	Summer St, Orange	14	M	Yes	Call regarding concern for Welfare / YP's smoking Marijuana / Previously causing issues in Plazas	Divert them away from crime / Crime Prevention / Risk to themselves or others
			13	M	Yes		
			13	M	Yes		
			12	M	Yes		
30/11/2024	8.45pm	Summer St, Orange	15	M	Yes	Call regarding attempted Break and Enter in Shopping Centre	Divert them away from crime / Crime Prevention / Risk to themselves or
			14	M	Yes		
			13	M	Yes		

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

2 JUNE 2025

4.4 Parental Responsibility Act Reports - 1 January to 31 December 2024

Parental Responsibility Act – July to December 2024							
Date	Time	Location	Age	Gen	ATSI	Circumstances for Notice	Reason for Legislation
			12	M	Yes		others
01/12/2024	8.30pm	CBD, Orange	14	M	Yes	Public Nuisance / Loitering around Orange CBD / Banned from Centres	Crime Prevention / Risk to themselves or others
			13	M	Yes		
03/12/2024	10.40am	Austin St, Orange	14	F	Yes	Avoided Police	Crime Prevention / Risk to themselves or others
04/12/2024	6.30pm	Orange Youth Hub – 21-33 Garema Road, Orange	11	M	Yes	Malicious Damage	Divert them away from crime / Crime Prevention / Risk to themselves or others
			8	M	No		
06/12/2024	3.50am	McNamara St, Orange	14	F	Yes	Public Nuisance / Ran from Police	Crime Prevention / Risk to themselves or others
			15	M	No		
10/12/2024	3.15pm	Orange High School - Woodward Rd, Orange	14	M	No	Public Nuisance / Verbally abusing students	Divert them away from crime / Crime Prevention / Risk to themselves or others
18/12/2024	8.05pm	Lords Pl, Orange	11	F	Yes	Trespassing / Offensive Weapons / Wearing dark clothing.	Divert them away from crime / Crime Prevention / Risk to themselves or others
			12	F	Yes		
			13	M	Yes		
			10	M	Yes		
			11	M	Yes		
			12	F	No		
			12	M	Yes		

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

2 JUNE 2025

4.5 MERGE OF COMMUNITY COMMITTEES

RECORD NUMBER: 2025/975

AUTHOR: Rennie Johns, Community Services Administration Officer

EXECUTIVE SUMMARY

A report was presented to the Services Policy Committee on the meeting of 6 May 2025 recommending merging the Community Safety & Crime Prevention and the Orange & Cabonne Road Safety Committees to be known as the Community Safety & Crime Prevention Committee. The recommendation was supported unanimously by all twelve Councillors.

Since the formation of the new Community Committee structure, and reflection on the previous term, there was a proposal to merge the Community Safety & Crime Prevention Committee and Orange & Cabonne Road Safety Committee. With limited attendance and difficulty achieving a quorum at the Road Safety committee and Road Safety on the Agenda of the Community Safety & Crime Prevention committee it is anticipated that this will be a positive merge.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “15.3. Provide opportunities for widespread and quality engagement, and where appropriate, shared decision making”.

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

A new Charter and information to members would be provided to support any change.

RECOMMENDATION

1. That the Committee acknowledge the merging of the Community Safety & Crime Prevention and the Orange & Cabonne Road Safety Committees, to be known as the Community Safety & Crime Prevention Committee.
2. That the Charter for the Community Safety and Crime Prevention Committee be reviewed and updated to support the merge of Committees.
3. That members of the Road Safety Committee be invited to join the Community Safety & Crime Prevention Committee.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

Since the formation of the new Community Committee structure, and reflection on the previous term, there was a proposal to merge the Community Safety & Crime Prevention and Orange & Cabonne Road Safety Committee.

Meetings are held twice per year, however, there remains ongoing difficulties in achieving a quorum. Council is yet to receive responses for former members of the Road Safety Committee.

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE**2 JUNE 2025****4.5 Merge of Community Committees**

Road Safety is part of the standing agenda of the Community Safety & Crime Prevention committee and the Road Safety Officer currently attends these meetings. Council's Road Safety Officer contacted TfNSW for feedback on the change and they are supportive of the merge.

The draft Charter and previous Action Plan for the Orange & Cabonne Road Safety Committee are attached for information.

ATTACHMENTS

- 1 Charter - Community Safety and Crime Prevention Committee - 2025, D24/120094
- 2 Draft Charter - Orange and Cabonne Road Safety Committee - 2025, D24/120108
- 3 Action Plan - Orange and Cabonne Road Safety Committee - 2024, D23/106392

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

2 JUNE 2025

Attachment 1 Charter - Community Safety and Crime Prevention Committee - 2025



COMMUNITY COMMITTEE CHARTER

COMMUNITY SAFETY & CRIME PREVENTION

D24/120094

Community Committees play a vital role in helping Council to make informed decisions about the actions taken. The program is a key driver in Council's community engagement 'collaborate' value, linking to item 15.3 - provide opportunities for widespread and quality engagement, and where appropriate, shared decision making of the Community Strategic Plan.

Purpose

To advise Council and make recommendations in relation to new and existing projects, policies and planning, and develop and drive independent committee initiatives to support community safety and crime prevention in Orange and its surrounds. Activities may include:

- Information provision and education
- Partnering with external stakeholders
- Encouraging increased reporting of criminal activity or conduct (e.g. graffiti and vandalism)

To strengthen engagement between Council and community as identified in Council's Community Strategic and Engagement Plans, and to support a consultative and collaborative approach in the decision-making processes that impact the City of Orange, its people and surrounds.

The Committee does not have a role in the operational function of Council, and any recommendations made may be adopted, amended or declined. Operational Activities are the responsibility of the Chief Executive Officer and staff. Equally, where Council has adopted a Strategic Policy or Strategic Planning document, the Committee must observe the Council position as set out in that policy, plan or document.

Reports To

Services Policy Committee

Policy Committee are Council sub-committees designed to support increased engagement and ownership of Councillors in areas of interest and expertise, and to improve the decision making processes.

Responsibilities

To be aware of the needs of the community and ensure that this knowledge is reflected in its activities and recommendations to Council.

To develop and maintain a Community Committee Action Plan that is informed by the knowledge of members and the strategic priorities of Council to support recommendations made and activities undertaken.

The committee and its members must conduct themselves and their business in accordance with Orange City Council's Code of Conduct, Code of Meeting Practice and any procedures relating to Community Committees as approved by the Council.

Term

The Community Safety & Crime Prevention Community Committee shall dissolve at the General Election of Orange City Council. Council may dissolve the Committee at any time by resolution of Council.

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

2 JUNE 2025

Attachment 1 Charter - Community Safety and Crime Prevention Committee - 2025



D24/120094

Membership and Roles

- Chairperson – an elected Councillor
- Five Councillors including the Chairperson
- One Representative of the Central West Police District
- Committee Clerk (non-voting) – as nominated by the Chief Executive Officer
- Council staff (non-voting) – as nominated by the Chief Executive Officer
- Up to ten (10) community representative(s) including from relevant government or community agencies

Committee Clerk & Staff Members

The Chief Executive Officer will provide a Committee Clerk who is a sufficiently skilled Manager or Director who will be the representative of the Chief Executive Officer, and will exercise the functions of the Chief Executive Officer so far as they are relevant to the Committee and its Chairperson. The Committee Clerk will be responsible for the management of Committee correspondence, meetings, Agendas & Minutes.

Quorum

Two (2) community members, one representative of the Central West Police District and one Councillor.

Meeting Frequency

Quarterly, with specific meeting dates and times to be determined by the Committee.

Voting

All members have one vote only, including the Chairperson. In circumstances of an equality of votes, the matter is to be referred to Council (via the Policy Committee) for determination.

Reports and Recording

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing to the Committee Clerk at least ten (10) business days before the scheduled meeting.

An agenda will be distributed electronically to members at least one (1) week before a scheduled meeting.

Formal minutes of meetings of the Committee will be produced in accordance with Council's Code of Meeting Practice and will be produced by nominated staff members via InfoCouncil – Council's dedicated software program for the production of local council business papers.

Vacancies

Vacancies may arise during the term of the Committee. If a vacancy does occur, the Committee may invite an individual to join the Committee, or seek expressions of interest to fill the vacancy.

Relevant Policies and Documents

[Community Committee Member Information Pack](#)

[Orange City Council Code of Conduct](#)

[Orange City Council Code of Meeting Practice](#)

[Orange Community Strategic Plan](#)

[Delivery/Operational Plan](#)

[Asset Management Plan Strategy and Plans](#)

Copies of these and other documents are available on Council's website at www.orange.nsw.gov.au, from the Committee Clerk or the Council's Governance team.

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

2 JUNE 2025

Attachment 2 Draft Charter - Orange and Cabonne Road Safety Committee - 2025



COMMUNITY COMMITTEE CHARTER

ORANGE & CABONNE ROAD SAFETY

D24/120108

Community Committees play a vital role in helping Council to make informed decisions about the actions taken. The program is a key driver in Council's community engagement 'collaborate' value, linking to item 15.3 - provide opportunities for widespread and quality engagement, and where appropriate, shared decision making of the Community Strategic Plan.

Purpose

To advise Council through recommendation, and support in the development and implementation of an Orange and Cabonne Road Safety Strategic Action Plan and other road safety matters as required.

To strengthen engagement between Council and community as identified in Council's Community Strategic and Engagement Plans, and to support a consultative and collaborative approach in the decision-making processes that impact the City of Orange, its people and surrounds.

The Committee does not have a role in the operational function of Council, and any recommendations made may be adopted, amended or declined. Operational Activities are the responsibility of the Chief Executive Officer and staff. Equally, where Council has adopted a Strategic Policy or Strategic Planning document, the Committee must observe the Council position as set out in that policy, plan or document.

Reports To

Services Policy Committee

Policy Committee are Council sub-committees designed to support increased engagement and ownership of Councillors in areas of interest and expertise, and to improve the decision making processes.

Responsibilities

To be aware of the needs of the community and ensure that this knowledge is reflected in its activities and recommendations to Council.

To develop and maintain a Community Committee Action Plan that is informed by the knowledge of members and the strategic priorities of Council to support recommendations made and activities undertaken.

The committee and its members must conduct themselves and their business in accordance with Orange City Council's Code of Conduct, Code of Meeting Practice and any procedures relating to Community Committees as approved by the Council.

Term

The Orange & Cabonne Road Safety Community Committee shall dissolve at the General Election of Orange City Council. Council may dissolve the Committee at any time by resolution of Council.

Membership and Roles

- Chairperson – as elected by the Committee
- Two Councillors
- Committee Clerk (non-voting) – as nominated by the Chief Executive Officer
- Council staff (non-voting) – as nominated by the Chief Executive Officer
- Up to Four (4) community representative(s)
- Representatives from relevant agencies as determined by the Committee.

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

2 JUNE 2025

Attachment 2 Draft Charter - Orange and Cabonne Road Safety Committee - 2025



D24/120108

Committee Clerk & Staff Members

The Chief Executive Officer will provide a Committee Clerk who is a sufficiently skilled Manager or Director who will be the representative of the Chief Executive Officer, and will exercise the functions of the Chief Executive Officer so far as they are relevant to the Committee and its Chairperson. The Committee Clerk will be responsible for the management of Committee correspondence, meetings, Agendas & Minutes.

Quorum

Two (2) community members and one Councillor.

Meeting Frequency

As required, with specific meeting dates and times to be determined by the Committee.

Voting

All members have one vote only, including the Chairperson. In circumstances of an equality of votes, the matter is to be referred to Council (via the Policy Committee) for determination.

Reports and Recording

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing to the Committee Clerk at least ten (10) business days before the scheduled meeting.

An agenda will be distributed electronically to members at least one (1) week before a scheduled meeting.

Formal minutes of meetings of the Committee will be produced in accordance with Council's Code of Meeting Practice and will be produced by nominated staff members via InfoCouncil – Council's dedicated software program for the production of local council business papers.

Vacancies

Vacancies may arise during the term of the Committee. If a vacancy does occur, the Committee may invite an individual to join the Committee, or seek expressions of interest to fill the vacancy.

Relevant Policies and Documents

Community Committee Member Information Pack

Orange City Council Code of Conduct

Orange City Council Code of Meeting Practice

Orange Community Strategic Plan

Delivery/Operational Plan

Asset Management Plan Strategy and Plans

Copies of these and other documents are available on Council's website at www.orange.nsw.gov.au, from the Committee Clerk or the Council's Governance team.

D23/106392

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Orange and Cabonne Road Safety Committee Action Plan 2024							
Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
To improve sharing of information between Transport for NSW, Police and Council.	Road Safety Officer	3.2 Deliver infrastructure and activities that improve the safety and security of the community.	Nil	Standard operating procedure	Ongoing	Ongoing	To be actioned through Committee and regular reporting processes
To execute the approved Orange and Cabonne Action Plan funded by Transport for NSW	Road Safety Officer	3.1 Support projects and programs that address crime and safety and contribute to an increased sense of safety in our home and the wider community. 3.2 Deliver infrastructure and activities that improve the safety and security of the community.	N/A	Road Safety Officer to request resources from Transport for NSW to fund the Orange and Cabonne Road Safety Action Plan	Ongoing	Ongoing	Plan approved and actions commenced – Drink Drive programs to start late October
Orange and Cabonne Road Safety Officer to collect speed data from traffic classifiers and provide reports to Police and Traffic Committees	Road Safety Officer	3.2 Deliver infrastructure and activities that improve the safety and security of the community.	Costs involved	Standard operating procedure	Ongoing	Ongoing	To be confirmed with Orange City Council Transport Asset Engineer To be actioned in Cabonne

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

2 JUNE 2025

4.6 COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE ACTION PLAN

RECORD NUMBER: 2025/792

AUTHOR: Rennie Johns, Community Services Administration Officer

EXECUTIVE SUMMARY

At the meeting of 31 March 2025, the Committee decided to defer the review of the previous Action Plan and consider the adoption of the new Action Plan at the meeting of 2 June 2025 to allow an opportunity to align the Action Plan with the Central West Police District Business Plan.

This report provides the opportunity for the Committee to review the newly developed Action Plan and consider items to be added / amended to the new Action Plan.

The Action Plan Review and Update will be a standard item at each meeting.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "15.3. Provide opportunities for widespread and quality engagement, and where appropriate, shared decision making".

FINANCIAL IMPLICATIONS

Items on the Action Plan will not necessarily be put into Council's program of works or budget. Rather, the Action Plan will be used by the Committee and staff to provide suggestions for Council's consideration and track specific tasks, projects or requests of the Committee.

Items may short-term or long-term goals or activities that can be worked on over time.

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Community Safety and Crime Prevention Committee review and adopt the new Action Plan.

SUPPORTING INFORMATION

An update to the Committee's Action Plan will be a standard item on every agenda for discussion and review.

The Committee Clerk will ensure the Action Plan identifies possible budget and resourcing implications, and also how an item links to Council's Delivery/Operational Plan or could be proposed for future Delivery/Operational Plans.

The previous Committee Action Plan is attached, and the Committee is requested to review and consider items to be included in our new Plan.

ATTACHMENTS

- 1 Action Plan - Community Safety & Crime Prevention Committee - 2024, D23/106515
- 2 Action Plan - Community Safety & Crime Prevention Committee - 2025, D25/29291

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

Attachment 1 Action Plan - Community Safety & Crime Prevention Committee - 2024

2 JUNE 2025

D23/106515

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Community Safety and Crime Prevention Committee Action Plan 2024							
Action	Responsibility	Delivery/ Operational Plan	Cost implications In current Budget	Resourcing implications	Start Date	End Date	Update/Completed Details
Road trauma reduction: 1. RYDA 2. Young Driver Education 3. Local Education Provider	1. Rotary Clubs of Orange 2. Road Safety Officer Road safety Officer	3.1 Support projects and programs that address crime and safety and contribute to an increased sense of safety in our homes and the wider community 3.2 Live – Partner with key stakeholders to deliver infrastructure and activities that improve the safety and security of the community	1. No budget 2. No budget 3. Road Safety Officer budget	Venue assistance CW Police and venue Transport for NSW budget	August 2020	September 2021	1. Organised by North Orange Rotary as a joint project with 3 Rotary Clubs of Orange. Dates for 2023 to be confirmed. To be run over four days with numerous Presenters. See IC22/34417. 2. Education to be provided in 2023 in partnership with Central West Police District and local high schools. Possibility of videos to be provided to schools if large event restrictions in place. 3. PCYC Traffic offenders program Drink Drive campaigns Driver fatigue campaigns Childcare seat checks Be Seen Be Safe Learner Driver Workshops Scheduled across the year *** Previous updates in D23/927 *** 26 February 2024 Council's Road Safety Officer provided an explanation on the Rotary Youth Driver Awareness (RYDA) program. RYDA starts in Orange in March 2024 for a one-day session and all schools are invited. 27 May 2024 No further update

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COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

Attachment 1 Action Plan - Community Safety & Crime Prevention Committee - 2024

2 JUNE 2025

D23/106515

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Community Safety and Crime Prevention Committee Action Plan 2024							
Action	Responsibility	Delivery/ Operational Plan	Cost implications In current Budget	Resourcing implications	Start Date	End Date	Update/Completed Details
Operation Never Again:	Central West Police District OCC	3.2 Live – Partner with key stakeholders to deliver infrastructure and activities that improve the safety and security of the community'	\$5,000	Manager Community Services	August 2020	July 2022	Fraud Forum provided in 2022 Social media to be included for all programs Educational videos to be provided in targeted periods *** Previous updates in D23/927 *** 27 November 2023 Request to provide reminders to the Community to lock all property through Council's socials. 26 February 2024 Action completed. Remove Operation Never Again from Action Plan.
LDAT update:	LDAT members OCC	3.1 Support projects and programs that address crime and safety and contribute to an increased sense of safety in our homes and the wider community 3.2 Live – Partner with key stakeholders to deliver infrastructure and activities that improve the safety and security of the community'	LDAT budget \$23000	Community Development Team Leader Community Development Officer	August 2020	Ongoing	LDAT – AXLR8 recruiting for mentor program recommenced in January 2022. Program includes workshops to improve resilience and funding to access healthy activities. *** Previous updates in D23/927 *** 26 February 2024 No further update. 27 May 2024 No further update

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COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

Attachment 1 Action Plan - Community Safety & Crime Prevention Committee - 2024

2 JUNE 2025

D23/106515

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Community Safety and Crime Prevention Committee Action Plan 2024							
Action	Responsibility	Delivery/ Operational Plan	Cost implications In current Budget	Resourcing implications	Start Date	End Date	Update/Completed Details
Request extension to Operational Area under the Children (Protection and Parental Responsibility) Act 1997	OCC Central West Police	3.2 Live – Partner with key stakeholders to deliver infrastructure and activities that improve the safety and security of the community'	No budget	Manager Community Services	Ongoing	Ongoing	Extension application provided in August 2021. Current extension to June 30, 2022. Awaiting response from the NSW Attorney General's office. Police to continue to record incidents to confirm need. *** Previous updates in D23/927 *** <u>27 November 2023</u> Committee asked that Council reapply for extension to the Operational Area under the Children (Protection and Parental Responsibility) Act 1997 in 2024 given the extended period of time it took for the current declaration to be made and that it is effective to 30 June 2025. <u>26 February 2024</u> No further update. <u>27 May 2024</u> No further update
Seniors Crime Prevention Education	OCC Central West Police District	3.2 Live – Partner with key stakeholders to deliver infrastructure and activities that improve the safety and security of the community'	No Budget	Ageing and Development Officer	June 2022	Ongoing	Police to liaise with Council staff to organise dates for education sessions. Attended in May to supply content on safety and scam awareness for seniors.

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COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

Attachment 1 Action Plan - Community Safety & Crime Prevention Committee - 2024

2 JUNE 2025

D23/106515

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Community Safety and Crime Prevention Committee Action Plan 2024							
Action	Responsibility	Delivery/ Operational Plan	Cost implications In current Budget	Resourcing implications	Start Date	End Date	Update/Completed Details
				Senior Hub Project Leader			<p>Attended in October to supply content on Cyber Safety for seniors.</p> <p>Ageing and Sector Support Coordinator and the Ageing and Development Officer, along with Legal Aid, NSW Police, Services Aust., Prof. Field from CSU, and Relationships Aust. Combined to run the 'Older Wiser Safer Regional Road Show' within the region throughout March to provide information to seniors on the services available.</p> <p>*** Previous updates in D23/927 ***</p> <p>26 February 2024</p> <p>No further update.</p> <p>27 May 2024</p> <p>No further update</p>
Building and Estate maintenance actions	Central West Police District DCJ	.2 Live – Partner with key stakeholders to deliver infrastructure and activities that improve the safety and security of the community"	No budget	Manager Community Services Central West Police District DCJ	June 2022	Ongoing	<p>Police request DCJ to action vandalism and poor maintenance of social housing properties to reduce risk of vandalism and criminal activity.</p> <p>Discuss at Interagency and other DCJ meetings.</p> <p>*** Previous updates in D23/927 ***</p> <p>26 February 2024</p> <p>No further update.</p>

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D23/106515

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Community Safety and Crime Prevention Committee Action Plan 2024							
Action	Responsibility	Delivery/ Operational Plan	Cost implications In current Budget	Resourcing implications	Start Date	End Date	Update/Completed Details
							<u>27 May 2024</u> No further update
At Risk Youth Programs / engagement to reduce crime	Central West Police District OCC Local NGOs	2 Live – Partner with key stakeholders to deliver infrastructure and activities that improve the safety and security of the community”	No budget	Youth Development Officer Central West Police District	June 2022	Ongoing	Utilise the Child, Youth and Family Interagency and other partnership or network opportunities to increase programs and activities to engage youth, particularly at-risk youth. *** Previous updates in D23/927 *** <u>26 February 2024</u> No further update. <u>27 May 2024</u> No further update

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

Attachment 2 Action Plan - Community Safety & Crime Prevention Committee - 2025

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COMMUNITY COMMITTEE ACTION PLAN

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

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ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	START DATE	END DATE	COMMENTS/PROGRESS	UPDATED
Road trauma reduction: 1. RYDA 2. Young Driver Education 3. Local Education Provider 4. Child Car Seat Checks 5. Bike Fitness Workshop for young people	3.1. Support projects and programs that address crime and safety and contribute to an increased sense of safety in our homes and wider community".		1. Rotary Clubs of Orange 2. Road Safety Officer 3. Road safety Officer 4. Road safety Officer 5. Road Safety Officer/ Youth Development Officer		Ongoing	Ongoing	1. Organised by North Orange Rotary as a joint project with 3 Rotary Clubs of Orange. 2. PCYC Traffic offenders' program 3. Local Education <ul style="list-style-type: none"> Driver fatigue campaigns Drink Drive Campaigns Be Seen Be Safe Learner Driver Workshops Scheduled across the year 4. Child Car Seat Checks scheduled for local children's services. 5. Organised in conjunction with TfNSW, Police and Council – to be run several times per year.	

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LDAT update	3.1. Support projects and programs that address crime and safety and contribute to an increased sense of safety in our homes and wider community".		LDAT members OCC	LDAT Budget	Ongoing	Ongoing	LDAT – AXLR8 program continuing as a mentoring program for young people.	
Request extension to Operational Area under the Children (Protection and Parental Responsibility) Act 1997	3.1. Support projects and programs that address crime and safety and contribute to an increased sense of safety in our homes and wider community".		OCC Central West Police	No budget	February 2025	Ongoing	21 May 2025: Application for extension until June 2028 submitted to Manager Crime Prevention - DCJ on 3 February 2025. Supporting information submitted on 24 April 2025.	
Seniors Crime Prevention Education	3.1. Support projects and programs that address crime and safety and contribute to an increased sense of safety in our homes and wider community".		OCC Central West Police		Ongoing	Ongoing	Opportunities include: • Scams Week • Seniors Week • Seniors Expo – Organise 10-minute talks from providers • Fraud prevention • Cyber Week • Radio Advertising	
At Risk Youth Programs / engagement to reduce crime	3.1. Support projects and programs that address crime and safety and contribute to an		Central West Police District OCC Local NGOs		Ongoing	Ongoing	Utilise the Child, Youth and Family Interagency and other partnership or network opportunities to increase programs and activities to	

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	increased sense of safety in our homes and wider community".						engage youth, particularly at-risk youth. Current initiatives include Youth Week, Nations of Origin and Orange Youth Hub.	
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SUPPORTING INFORMATION ON COMPLETING AND UPDATING THE ACTION PLAN
The Community Committee Action Plan outlines what the committee will contribute during the Council term. It should be **updated at least after each meeting**, and otherwise as required.

This template is provided to assist in developing the action plan, and to provide consistency across all community committees.

Action/Project: The general activity or project that the committee is providing advice and information on for Council, or is going to undertake themselves.

Community Strategic Plan Reference: The Community Strategic Plan is Council’s chief planning document. It outlines the aspirations and needs of the Orange community and is a 10-year plan to guide Council and community activity. Linking activities to the goals outlined in this plan helps keep everyone working toward the same vision.

Tasks: These are the individual tasks that need to be undertaken to complete the action or project successfully. There may only be one task, or there may be several tasks included in a project.

Responsibility of: Is this an action or project that Council and its staff are responsible for, or is this something the community committee is going to undertake?

Cost Implications: Are there any costs involved with the project? If any recommendations are being made that impact the already approved Council budget, this needs to go to a full general Council meeting for discussion and resolution.

Start and End Dates: Some activities will be short term activities, some will be for a much longer period, perhaps even across the entire Council term. Providing start and end dates gives the committee (and Council) a timeline and targets to work towards. Dates can always be adjusted as needed.

Comments/Progress: Any time there is movement or progress regarding an action or project, it is recorded to keep track of where it is up to and what needs to happen next.

Updated: Record the date of when the last changes to an activity or project were made. This will help identify any projects or initiatives that may have stalled and need action to be moved along.