



ENVIRONMENTAL SUSTAINABILITY POLICY COMMITTEE

AGENDA

1 JULY 2025

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **ENVIRONMENTAL SUSTAINABILITY POLICY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 1 July 2025**.

David Waddell
CHIEF EXECUTIVE OFFICER

For apologies please contact Executive Support on 6393 8391.

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building by the rear entrance and gather at the entrance to the car park. This is Council's designated emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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2.1 Minutes of the Environmental Sustainability Community Committee Meeting 6 June 20255

2.2 Minutes of the Parks, Trees & Waterways Community Committee held on 11 June 202527

1 INTRODUCTION

1.1 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Environmental Sustainability Policy Committee at this meeting.

2 COMMITTEE MINUTES

2.1 MINUTES OF THE ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE MEETING 6 JUNE 2025

RECORD NUMBER: 2025/1214

AUTHOR: Eli Todman, Sustainability Officer

EXECUTIVE SUMMARY

The minutes of the Environmental Sustainability Community Committee held on 6 June 2025 are provided to the Environmental Sustainability Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “8.2 Develop and promote initiatives to reduce water, energy and water waste in consultation with the community.”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Environmental Sustainability Community Committee at its meeting held on 6 June 2025.**
- 2 That the minutes of the Environmental Sustainability Community Committee from its meeting held on 6 June 2025 be adopted.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 ESCC 6 June 2025 Minutes
- 2 ESCC 6 June 2025 Agenda, D25/66990 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE

ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 6 JUNE 2025

COMMENCING AT 8:04 AM

1 INTRODUCTION

ATTENDANCE

Cr David Mallard (Chairperson), Nick King (*Audiovisual Link*), Andrew Kennedy, Stephen Nugent, Reg Kidd (*Audiovisual Link*), Shahreen Alford, Amanda Lockwood, Jennifer Lacey, Cyril Smith, Water Treatment Manager, Manager Waste Services and Technical Support

1.1 Apologies and Leave of Absence

RESOLVED

Member R Kidd/Member A Lockwood

That the apologies be accepted from Cr Melanie McDonell, Cynthia Jarratt and Peter West for the Environmental Sustainability Community Committee meeting on 6 June 2025.

1.2 Acknowledgement of Country

The Chairperson conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil.

2 PREVIOUS MINUTES

RESOLVED

Member S Nugent/Member A Kennedy

That the Minutes of the Meeting of the Environmental Sustainability Community Committee held on 4 April 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Environmental Sustainability Community Committee meeting held on 4 April 2025.

3 PRESENTATIONS

3.1 CHAIR REPORT

TRIM REFERENCE: 2025/866

The Chair advised members of several upcoming opportunities for involvement. The Electrify Your Home community event will be held on 25 June 2025 at 5.30pm in the Civic Theatre Foyer. This event will assist residents in reducing their energy costs and improving the comfort of their homes.

In addition, two community surveys are currently open seeking public feedback. The *Open Space Strategy* survey will inform future planning and provision of open space and recreation in Orange. The *Active Transport Strategy* survey will help guide the future development of active travel infrastructure and initiatives across the city. Both surveys will close on 29 June 2025.

RECOMMENDATION

Member S Nugent/Member R Kidd

That the Environmental Sustainability Community Committee acknowledge the verbal report by the Chair.

4 GENERAL REPORTS

4.1 STRATEGIC PLANNING SESSION - OUTCOMES

TRIM REFERENCE: 2025/868

Committee members volunteered to participate in the following project groups, each supported by Council Sustainability staff:

1. Climate Action: Cr Mallard, Stephen Nugent (Convenor), Cyril Smith and Cynthia Jarratt.
2. Biodiversity: Amanda Lockwood, Jennifer Lacey, Shahreen Alford, Peter West, Andrew Kennedy, Nick King and Reg Kidd.

In addition, the Committee established a Process Improvement Group, comprising Cr Mallard, Andrew Kennedy, Stephen Nugent and Cyril Smith.

The working groups will meet over the coming months to develop action plans for the current term.

RECOMMENDATION

Member S Nugent/Member A Kennedy

That the Environmental Sustainability Community Committee:

1. Acknowledge the outcomes from the strategic planning session.
2. Form proposed project groups, nominate convenors, and develop action plans.
3. Support the suggested improvements of committee processes as outlined in report.

THE MEETING CLOSED AT 8:58 AM



ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE

AGENDA

6 JUNE 2025

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE** on **Friday, 6 June 2025** commencing at **8:00 AM**.

David Waddell
CHIEF EXECUTIVE OFFICER

For apologies please contact Eli Todman on 6393 8208.

ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE

6 JUNE 2025

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE

6 JUNE 2025

1 INTRODUCTION

MEMBERS

Cr David Mallard (Chairperson), Cr Melanie McDonell, Peter West, Nick King, Andrew Kennedy, Stephen Nugent, Reg Kidd, Shahreen Alford, Amanda Lockwood, Jennifer Lacey, Cyril Smith, Cynthia Jarratt, Director Development Services, Manager Building and Environment, Water Treatment Manager, Manager City Presentation, Manager Waste Services and Technical Support, Water and Sewerage Strategic Manager

1.1 APOLOGIES AND LEAVE OF ABSENCE

1.2 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Environmental Sustainability Community Committee at this meeting.

ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE**6 JUNE 2025**

2 PREVIOUS MINUTES**RECOMMENDATION**

That the Minutes of the Meeting of the Environmental Sustainability Community Committee held on 4 April 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Environmental Sustainability Community Committee meeting held on 4 April 2025.

ATTACHMENTS

- 1 Minutes of the Meeting of the Environmental Sustainability Community Committee held on 4 April 2025

ORANGE CITY COUNCIL

MINUTES OF THE ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 4 APRIL 2025

COMMENCING AT 8:00 AM

1 INTRODUCTION

ATTENDANCE

Cr David Mallard (Chairperson), Cr Melanie McDonell, Peter West, Andrew Kennedy, Stephen Nugent, Amanda Lockwood, Jennifer Lacey, Cynthia Jarratt, Director Development Services, Manager Building and Environment, Water Treatment Manager

1.1 Apologies and Leave of Absence

RESOLVED

Member P West/Member A Kennedy

That the apologies be accepted from Mr Nick King for the Environmental Sustainability Community Committee meeting on 4 April 2025.

1.2 Acknowledgement of Country

The Chairperson conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil.

Mr P West joined the meeting with the time being 8:06am

2 PREVIOUS MINUTES

RESOLVED

Member S Nugent/Member A Kennedy

That the Minutes of the Meeting of the Environmental Sustainability Community Committee held on 19 July 2024 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Environmental Sustainability Community Committee meeting held on 19 July 2024.

MINUTES OF ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE 4 APRIL 2025

3 GENERAL REPORTS

3.1 ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE - CHARTER

TRIM REFERENCE: 2025/447

Charter to be recommended for adoption upon changes to the Purpose, Councillor membership, number of community representatives, quorum size and meeting frequency.

RECOMMENDATION

Member P West/Member C Jarratt

That the Charter for the Environmental Sustainability Community Committee be adopted noting changes to:

- Purpose, Councillor membership, number of community representatives, quorum size and meeting frequency.

3.2 ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE - CODE OF CONDUCT

TRIM REFERENCE: 2025/446

RECOMMENDATION

Member S Nugent/Member P West

That the Environmental Sustainability Community Committee acknowledge the requirements set by the Code of Conduct, and members commit to act in accordance with the Code of Conduct at all times while on Committee/Council business.

Cr McDonell left the meeting with the time being 8:44am

Cr McDonell returned to the meeting via audiovisual link with the time being 8:47am

3.3 ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE - 2025 MEETING DATES & TIMES

TRIM REFERENCE: 2025/448

Meetings will occur at 8:00 AM on the following dates for 2025:

- 6 June
- 1 August
- 3 October
- 5 December

Each meeting will be held in the Councillors Workroom unless otherwise advised by the Clerk or Chair.

A separate planning session to identify the Committees priority projects for the Term will be held on Monday, 12 May at 5:30 PM.

RECOMMENDATION

Member A Lockwood/Member C Jarratt

That the Environmental Sustainability Community Committee set meeting dates, times and locations for the remainder of 2025.

Mr P West left the meeting with the time being 9:00am

MINUTES OF ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE 4 APRIL 2025

3.4 SUSTAINABILITY PROJECTS UPDATE

TRIM REFERENCE: 2025/513

RECOMMENDATION

Member S Nugent/Member C Jarratt

That the Environmental Sustainability Community Committee acknowledge the report from Councils Sustainability Officer.

THE MEETING CLOSED AT 9:30 AM

ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE

6 JUNE 2025

3 PRESENTATIONS

3.1 CHAIR REPORT

The Chair will provide a verbal report with feedback on Council’s adoption of Committee recommendations and share any other information relevant to the ESCC.

ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE

6 JUNE 2025

4 GENERAL REPORTS

4.1 STRATEGIC PLANNING SESSION - OUTCOMES

RECORD NUMBER: 2025/868

AUTHOR: Eli Todman, Sustainability Officer

EXECUTIVE SUMMARY

On Monday 12 May 2025, Council staff facilitated a planning session for the current term of the Environmental Sustainability Community Committee. The session aimed to identify opportunities to improve processes and ensure the Committee's work is strategically aligned with Council priorities. This report summarises the outcomes of the session and recommended actions for further discussion.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "15.3. Provide opportunities for widespread and quality engagement, and where appropriate, shared decision making".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Environmental Sustainability Community Committee:

- 1. Acknowledge the outcomes from the strategic planning session.**
- 2. Form proposed project groups, nominate convenors, and develop action plans.**
- 3. Support the suggested improvements of committee processes as outlined in report.**

SUPPORTING INFORMATION

The 2-hour session, held from 5:30pm, was attended by six community members, Councillor Mallard, and Council staff. The first activity allowed members to consider on how the committee operated during the previous term – identifying successes ("rose"), opportunities for improvement ("bud"), and aspects that are no longer relevant ("thorn").

Activity 1 – Review ESCC way of working

Step 1: Form two groups

Step 2: Individually, in silence, write down your ideas (1 idea per note)



2 minutes – Something that worked well last term



2 minutes – Something that didn't work and should be stopped



2 minutes – Something that has potential to grow or improve

Step 3: In your groups, consolidate into 9 ideas (3 ideas per colour)

Step 4: A representative from each group brings the ideas to the main poster and share back with the room

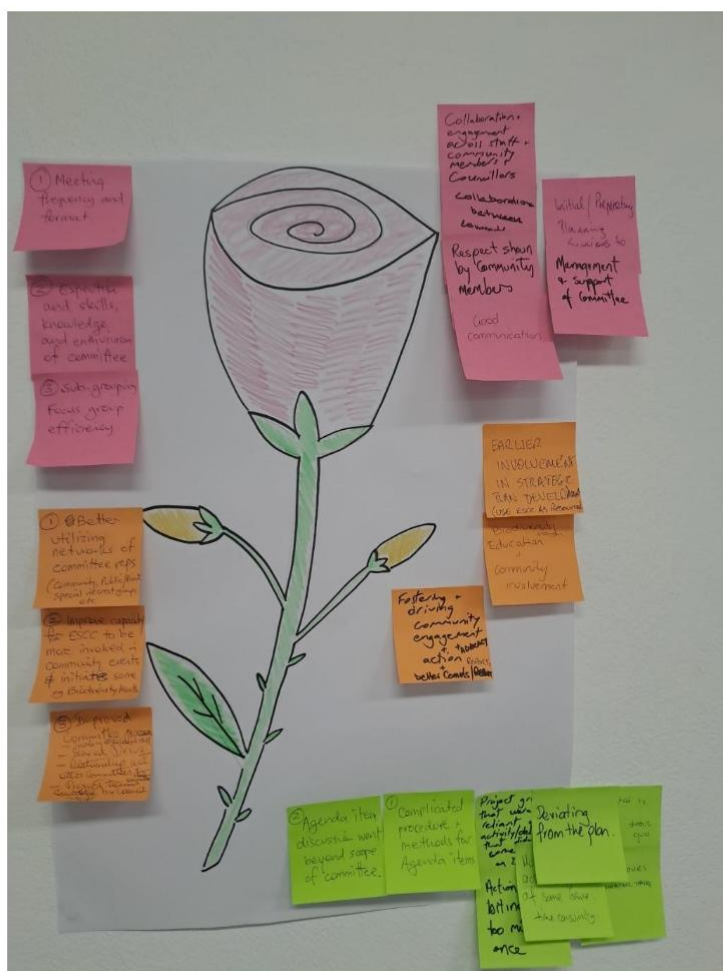
Results are collated in the table below (based on the poster that follows).

Process review	Key areas identified
Rose (what worked well)	<ul style="list-style-type: none">• Meeting frequency and format• Collaboration between community members, staff and Councillors• Sub-group efficiency
Bud (potential to grow)	<ul style="list-style-type: none">• Involvement in community events• Using networks for community engagement• Earlier involvement in strategic plan development• Communication (e.g. MS Teams / SharePoint)
Thorn (what to avoid)	<ul style="list-style-type: none">• Discussions during meeting out of scope for committee• Multiple acknowledgments of same issue• Complicated procedure for agenda items

ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE

6 JUNE 2025

4.1 Strategic Planning Session - Outcomes



Activity 2 provided an opportunity for managers from Council's key environmental sustainability divisions to present their priority projects for this term. This enabled ESCC members to consider how they could best support and contribute to these initiatives.

ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE
4.1 Strategic Planning Session - Outcomes

6 JUNE 2025

Activity 2 – How may ESCC get involved this term?

Step 1: Managers move to their poster

Step 2: Remaining ESCC members split up evenly between the 4 posters

Step 3: Add projects to the 'Council project' column

Step 4: Discuss ideas for how ESCC may support each project listed on the poster

Step 5: Rotate to next poster until each group has contributed.

6 minutes per poster



Have an idea that doesn't fit under one of the projects? Add it to the parking lot.

Managers then facilitated discussions with committee members to explore how they could contribute to the outlined projects. The outcomes of these conversations have been summarised in the table below, based on the posters provided on the following pages.

Area	Project	The role of ESCC
Climate Change	Operational emission reduction activities	<ul style="list-style-type: none"> Standing item (updates on sustainability programs and 'Green Team') Evaluate developments of state and federal policy and targets (e.g. net zero)
	Community Climate Change Management Plan	<ul style="list-style-type: none"> Development of survey Feedback on priorities Consultation sessions Explore and support bulk buy and incentives Peer review other climate change policies
	Community Engagement	<ul style="list-style-type: none"> Resource distribution Conduit between Council and community, providing clear, consistent content Forums with local SME Sustainable Living Week Local COP (ICLEI)
Biodiversity	LEP Baseline Biodiversity Mapping	<ul style="list-style-type: none"> Identify priority areas e.g. Clifton Grove, Bridle Tracks, nature corridors, invasive and threatened species, etc. Review and provide recommendations for updated mapping
	Urban Forest Strategy	<ul style="list-style-type: none"> Identify areas for extra work

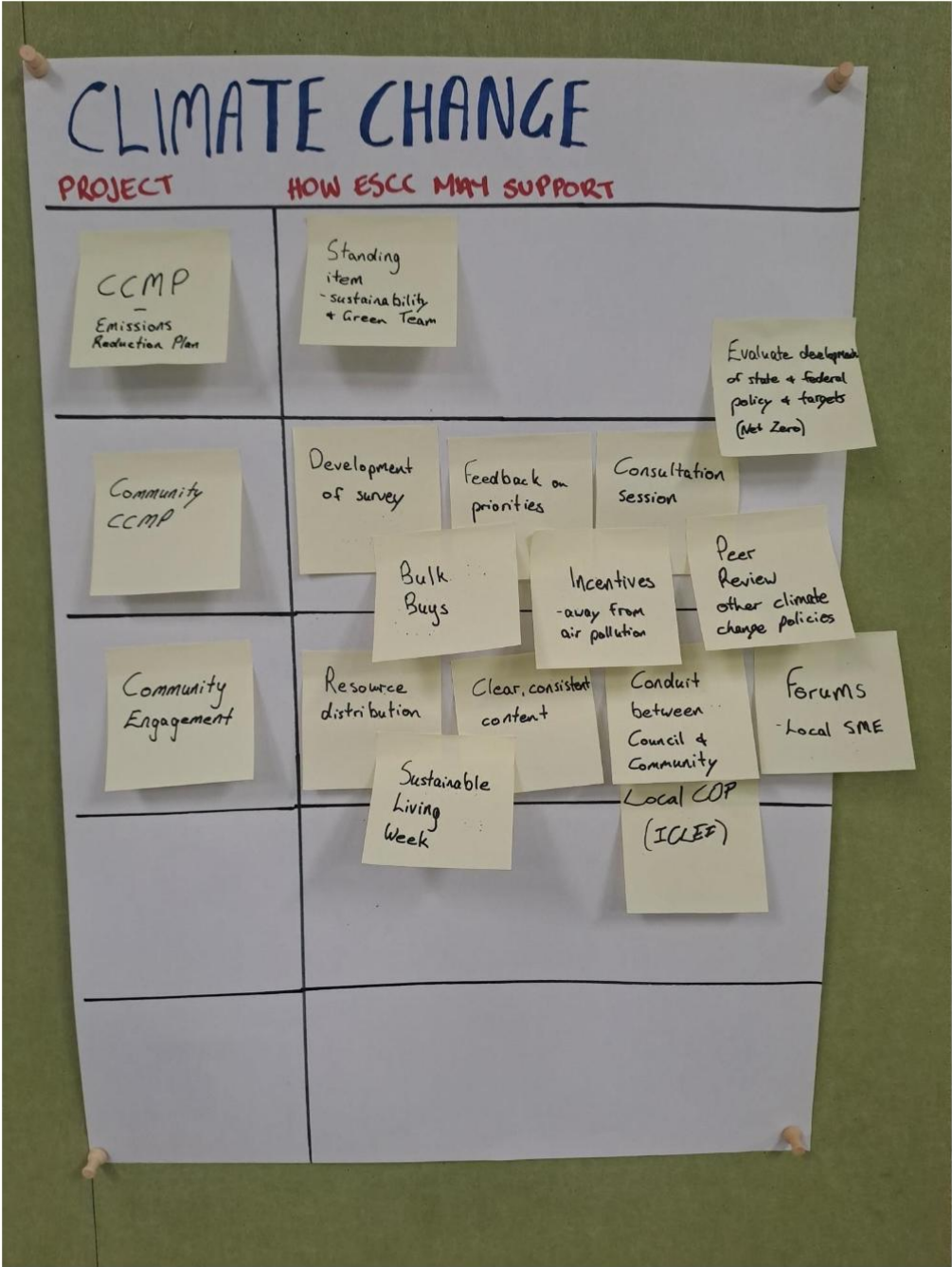
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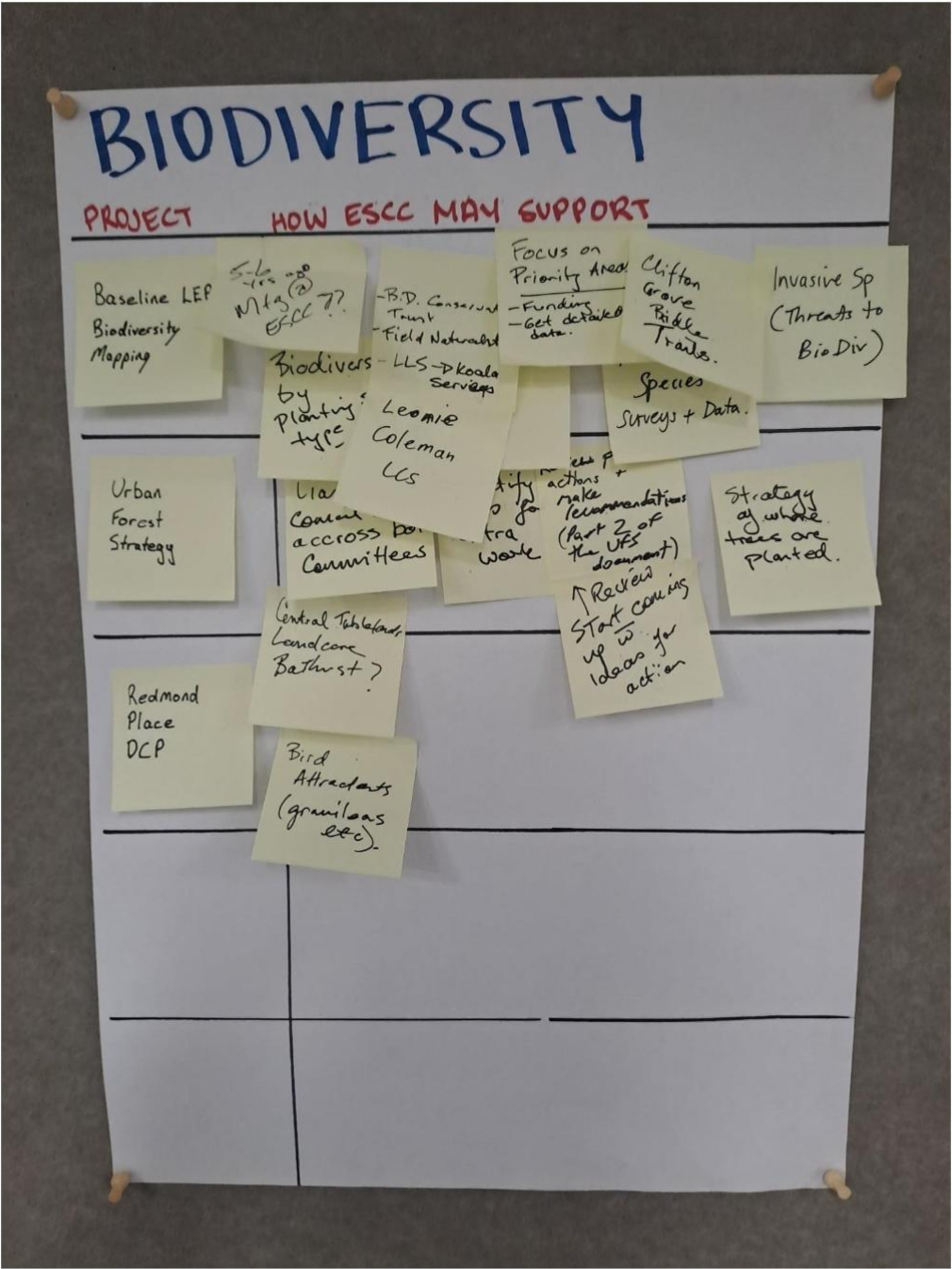
ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE

6 JUNE 2025

4.1 Strategic Planning Session - Outcomes

Area	Project	The role of ESCC
		<ul style="list-style-type: none"> Collaborate with PTWCC to assist delivery Review actions and make recommendations (part 2 of UFS) for actions Develop strategy of where trees are planted
	Redmond Place DCP	<ul style="list-style-type: none"> Recommend bird attractant species (e.g. grevilleas)
Waste	Waste Services Contract	<ul style="list-style-type: none"> Signage on new trucks Committee complete survey Tours of facilities to help promote
	NetWaste Contracts	<ul style="list-style-type: none"> Social media outreach Disseminate resources to networks
	Waste Levy & FOGO Mandates	<ul style="list-style-type: none"> Encourage commercial producers of food waste to collect and recycle effectively Advise community of EPA / State Govt. policy direction and associated costs
Water	Purified Recycled Water Plant (business case)	<ul style="list-style-type: none"> Education (water literacy, community attitudes)
	Raw Water OEMP	<ul style="list-style-type: none"> Familiarise ESCC with document
	Capital Works	<ul style="list-style-type: none"> Educate (what's being built / updates)





ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE

6 JUNE 2025

4.1 Strategic Planning Session - Outcomes

WASTE	
PROJECT	HOW MAY ESCC SUPPORT
Waste Services Contract	<ul style="list-style-type: none"> • Signage on new trucks - Be more descriptive of what goes in each truck. • Complete Survey by committee • Tours of facilities to help promote
NetWaste Contracts - Education, etc.	<ul style="list-style-type: none"> • Social media outreach is cheap & effective - appeal to each persons responsibility to the environment & advise of the negative impacts • Provide resources to committee to disseminate to networks
Waste Levy FOGO mandate	<p>Encourage Commercial producers of food waste to collect & recycle effectively</p> <p>Advise community of EPA/State Govt. Policy direction & associated costs. → Reduce waste & divert to appropriate bins</p>

WATER	
PROJECT	HOW MANY ESCC SUPPORT
Water Security - Demand - Sources	
Purified Recycled Water Plant - Business case	Education: - Water literacy - Community attitudes (Aurecon)
RAW WATER OEMP	familiarise ESCC with document
Capital Works	Educate - what's being built/updated

ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE

6 JUNE 2025

4.1 Strategic Planning Session - Outcomes

Determined Outcomes

Activity 1 highlighted the need for a more streamlined and collaborative committee structure. To support this, the Committee should:

- Re-establish sub-groups
- Refine meeting agendas to remain within scope
- Introduce a standing item for sustainability project updates (covering both internal and community-facing initiatives)
- Further explore a shared digital workspace to enhance collaboration and information sharing

Building on the outcomes of Activity 2 and the strengths of committee members, it is apparent that two project-based working groups should be established:

1. Climate Action
2. Biodiversity

These groups would provide a meaningful avenue for members to contribute to key initiatives such as the *Community Climate Change Management Plan*, the *Urban Forest Strategy*, and *biodiversity mapping*, while also supporting broader education and engagement efforts within the community.

While sustainable management of water and waste remain critical priorities for Council, the session demonstrated that currently opportunities for in-depth ESCC involvement in these areas are more limited. It is recommended that Managers provide periodic updates on these topics, rather than forming dedicated working groups at this stage. This approach allows the Committee to focus its efforts where it can have the greatest impact. Should projects in these areas progress to a stage requiring broader consultation – such as the *Purified Recycled Water Plant* business case – a project group could be formed to support that initiative if required.

Each project group should develop a simple action plan and nominate a convenor to lead and coordinate activities for the duration of the term.

2.2 MINUTES OF THE PARKS, TREES & WATERWAYS COMMUNITY COMMITTEE HELD ON 11 JUNE 2025

RECORD NUMBER: 2025/1253

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

EXECUTIVE SUMMARY

The Parks, Trees & Waterways Community Committee met on 11 June 2025 and the recommendation from that meeting are provided to the Environmental Sustainability Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “1.1 Develop and maintain parks and open spaces within the city, that meet the needs of the community”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Parks, Trees & Waterways Community Committee at its meeting held on 11 June 2025.**
- 2 That the minutes of the Parks, Trees & Waterways Community Committee with the exception of resolution 3.1.2 from its meeting held on 11 June 2025 be adopted.**
- 3 That resolution 3.1.2 be amended to “that additional Tree Crew team budget be considered in the first quarterly review of the 2025/26 operational plan”.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

STAFF COMMENT

It is estimated that an additional tree crew comprising 3 arborists would cost in the vicinity of \$250,000 for staff (annual cost) together with an estimated \$150,000 for the cost of associated machinery.

A budget augmentation of this nature should be considered as part of the overall budget and its impact on the priorities of Council.

ATTACHMENTS

- 1 PTWCC 11 June 2025 Minutes
- 2 PTWCC 11 June 2025 Agenda, D25/67748 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE

PARKS, TREES & WATERWAYS COMMUNITY COMMITTEE

HELD IN COUNCILLOR'S WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 11 JUNE 2025

COMMENCING AT 4.30PM

1 INTRODUCTION

ATTENDANCE

Cr Melanie McDonell (Chairperson), Cr David Mallard, Brendan Stuart (*Teams 4.46pm*), Reg Kidd (*Teams*), Neil Jones, Sharyn Pussell, Andrew Kennedy, Cyril Smith, Manager City Presentation

1.1 Apologies and Leave of Absence

RESOLVED

Member A Kennedy/Member S Pussell

That the apologies be accepted from Vanessa Westcott and Robyn Whiteley for the Parks, Trees & Waterways Community Committee meeting on 11 June 2025.

1.2 Acknowledgement of Country

The Chairperson conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil.

2 PREVIOUS MINUTES

RESOLVED

Member S Pussell/Member N Jones

That the Minutes of the Meeting of the Parks, Trees & Waterways Community Committee held on 17 April 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Parks, Trees & Waterways Community Committee meeting held on 17 April 2025.

3 PRESENTATIONS

3.1 CHAIRPERSON PRESENTATION - ENVIRONMENTAL SUSTAINABILITY POLICY COMMITTEE - 3 JUNE 2025

TRIM REFERENCE: 2025/987

RECOMMENDATION

Cr M McDonell/Member A Kennedy

1. That the Parks, Trees and Waterways Community Committee express grave concerns on the change to the minutes of the Environmental Sustainability Policy Committee meeting of 7 May 2024 and that presented and adopted by Council on 21 May 2024.

The Parks Trees and Waterways Community Committee recommendation from the meeting on 21 March 2024 stated:

- *"That the City Presentation budget be increased to allow for an additional street tree crew."*

This came to, and was adopted unanimously by Council's Environmental Sustainability Policy Committee on 7 May 2024. The recommendation in those papers was:

- *"That the City Presentation budget be increased to allow for an additional street tree crew."*

As presented to and adopted by Council on 21 May 2024:

- *"That the City Presentation budget increase to allow for an additional street tree crew be considered during the budget process."*

2. That the Parks, Trees and Waterways Community Committee insist on the additional Tree Crew team budget being inserted in the first quarterly review of 2025/2026.

Mr Brendan Stuart joined the meeting via Teams with the time being 4.46pm

The Chief Executive Officer joined the meeting with the time being 4.57pm and left at 5.02pm

4 GENERAL REPORTS

4.1 PARKS, TREES & WATERWAYS COMMUNITY COMMITTEE ACTION PLAN - 2025

TRIM REFERENCE: 2025/1077

RECOMMENDATION

Mr R Kidd/Member N Jones

1. That the Parks, Trees and Waterways Community Committee Action Plan be reviewed and updated.
2. That Council's Design Engineer provide a briefing on the Ultimate Flood Study in relation to Moulder Park at the next Parks, Trees and Waterways Community Committee meeting.

**Mr Brendan Stuart left the meeting with the time being 5.46pm.*

THE MEETING CLOSED AT 6.09PM.



PARKS, TREES & WATERWAYS COMMUNITY COMMITTEE

AGENDA

11 JUNE 2025

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **PARKS, TREES & WATERWAYS COMMUNITY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCILLOR'S WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE** on **Wednesday, 11 June 2025** commencing at **4.30PM**.

David Waddell
CHIEF EXECUTIVE OFFICER

For apologies please contact Nigel Hobden on 6393 8241.

PARKS, TREES & WATERWAYS COMMUNITY COMMITTEE

11 JUNE 2025

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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PARKS, TREES & WATERWAYS COMMUNITY COMMITTEE

11 JUNE 2025

1 INTRODUCTION

MEMBERS

Cr Melanie McDonell (Chairperson), Cr David Mallard, Brendan Stuart, Reg Kidd, Neil Jones, Sharyn Pussell, Andrew Kennedy, Cyril Smith, Vanessa Westcott, Robyn Whiteley, Director Community, Recreation and Cultural Services, Manager City Presentation, Water Treatment Manager, Horticultural Services Supervisor, City Presentation Support Officer.

1.1 APOLOGIES AND LEAVE OF ABSENCE

1.2 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Parks, Trees & Waterways Community Committee at this meeting.

2 PREVIOUS MINUTES

RECOMMENDATION

That the Minutes of the Meeting of the Parks, Trees & Waterways Community Committee held on 17 April 2025 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Parks, Trees & Waterways Community Committee meeting held on 17 April 2025.

ATTACHMENTS

- 1 PTWCC Minutes, 17 April 2025

ORANGE CITY COUNCIL

MINUTES OF THE PARKS, TREES & WATERWAYS COMMUNITY COMMITTEE

HELD IN COUNCILLOR'S WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 17 APRIL 2025

COMMENCING AT 4.30PM

1 INTRODUCTION

ATTENDANCE

Cr Melanie McDonell (Chairperson) (*Teams*), Cr David Mallard (*4.35pm Teams*), Neil Jones, Reg Kidd (*4.35pm Teams, left at 5.40pm*), Sharyn Pussell (*4.35pm*), Andrew Kennedy, Cyril Smith, Vanessa Westcott, Robyn Whiteley, Manager City Presentation

1.1 Apologies and Leave of Absence

RESOLVED

Member A Kennedy/Member C Smith

That the apology be accepted from Brendan Stuart for the Parks, Trees & Waterways Community Committee meeting on 17 April 2025.

1.2 Acknowledgement of Country

The Chairperson conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil.

2 PREVIOUS MINUTES

RESOLVED

Member R Kidd/Member R Whiteley

That the Minutes of the Meeting of the Parks, Trees & Waterways Community Committee held on 11 July 2024 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Parks, Trees & Waterways Community Committee meeting held on 11 July 2024.

MINUTES OF PARKS, TREES & WATERWAYS COMMUNITY COMMITTEE

17 APRIL 2025

3 GENERAL REPORTS

3.1 PARKS, TREES & WATERWAYS COMMUNITY COMMITTEE - CODE OF CONDUCT

TRIM REFERENCE: 2025/640

RECOMMENDATION

Member C Smith/Member V Westcott

That the Parks, Trees & Waterways Community Committee acknowledge the requirements set by the Code of Conduct, and members commit to act in accordance with the Code of Conduct at all times while on Committee/Council business.

3.2 PARKS, TREES & WATERWAYS COMMUNITY COMMITTEE - CHARTER

TRIM REFERENCE: 2025/639

RECOMMENDATION

Member R Kidd/Member V Westcott

That the Charter for the Parks, Trees & Waterways Community Committee be adopted as a whole with the following amendments:

- Membership – Up to three Councillors including the Chairperson.
- Quorum – At least five community members and one Councillor.
- Re-drafting of “purpose” with the following:

Purpose

The Parks, Trees and Waterways Community Committee (PTWCC) advocates, on behalf of the community, for the enhancement of Orange’s ‘colour city’ character, biodiversity values and liveability across parks, trees and waterways of the Local Government Area.

PTWCC:

- Advises Council with strategies to manage and enhance our parks, trees and waterways for the long-term benefit of the community
- Advocates to Council on behalf of the community the importance of implementing the Greening Orange - Our Urban Forest Strategy
- Advocates for best practice park, tree and waterway management
- Assists Council with strategies that help build community knowledge and capacity for better park, tree and waterway management.

3.3 PARKS, TREES & WATERWAYS COMMUNITY COMMITTEE - 2025 MEETING DATES & TIMES

TRIM REFERENCE: 2025/641

RECOMMENDATION

Member R Kidd/Member A Kennedy

That the Parks, Trees & Waterways Community Committee meetings be held quarterly at 4.30pm on the third Thursday of the month commencing from Thursday, 19 June 2025.

MINUTES OF PARKS, TREES & WATERWAYS COMMUNITY COMMITTEE

17 APRIL 2025

3.4 OPEN SPACE AND RECREATION STRATEGY & ACTIVE TRANSPORT STRATEGY

TRIM REFERENCE: 2025/644

RECOMMENDATION

Member A Kennedy/Member N Jones

That the Parks, Trees and Waterways Community Committee note the report on the Open Space and Recreation Strategy & Active Transport Strategy.

3.5 PARKS, TREES & WATERWAYS COMMUNITY COMMITTEE ACTION PLAN - 2025

TRIM REFERENCE: 2025/645

RECOMMENDATION

Cr M McDonell/Member C Smith

That the Parks, Trees & Waterways Community Committee review the outgoing Committee's Action Plan and discuss items to be included on the New Action Plan at a separate workshop on 15 May 2025.

THE MEETING CLOSED AT 5.55PM.

PARKS, TREES & WATERWAYS COMMUNITY COMMITTEE

11 JUNE 2025

3 PRESENTATIONS

3.1 CHAIRPERSON PRESENTATION - ENVIRONMENTAL SUSTAINABILITY POLICY COMMITTEE - 3 JUNE 2025

The Chairperson, Cr Melanie McDonell will provide an update to the Committee on the Environmental Sustainability Policy Committee of 3 June 2025 when the last Community Committee minutes were presented to Council for adoption.

PARKS, TREES & WATERWAYS COMMUNITY COMMITTEE

11 JUNE 2025

4 GENERAL REPORTS

4.1 PARKS, TREES & WATERWAYS COMMUNITY COMMITTEE ACTION PLAN - 2025

RECORD NUMBER: 2025/1077

AUTHOR: Nigel Hobden, Manager City Presentation

EXECUTIVE SUMMARY

Council has noted the important role that Community Committees play in providing feedback and input into Council's operations. Committees can also offer ideas and suggestions to be considered as part of Council's Integrated Planning and Reporting framework, and related annual budget.

As a means of recording ideas, suggestions and activities made and undertaken by members, each Committee will develop and review on an ongoing basis an Action Plan.

The Action Plans Review and Update will be a standard item at each meeting.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "15.3. Provide opportunities for widespread and quality engagement, and where appropriate, shared decision making".

FINANCIAL IMPLICATIONS

Items on the Action Plan will not necessarily be put into Council's program of works or budget. Rather, the Action Plan will be used by the Committee and staff to provide suggestions for Council's consideration and track specific tasks, projects or requests of the Committee.

Items may be short-term or long-term goals or activities that can be worked on over time.

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Parks, Trees and Waterways Community Committee Action Plan be reviewed and priorities determined.

SUPPORTING INFORMATION

An update to the Committee's Action Plan will be a standard item on every agenda for discussion and review.

The Committee Clerk will ensure the Action Plan identifies possible budget and resourcing implications, and also how an item links to Council's Delivery/Operational Plan, or could be proposed for future Delivery/Operational Plans.

ATTACHMENTS

1 PTWCC Action Plan - 2025, D25/39087

PARKS, TREES & WATERWAYS COMMUNITY COMMITTEE

11 JUNE 2025

Attachment 1 PTWCC Action Plan - 2025



COMMUNITY COMMITTEE ACTION PLAN

PARKS, TREES & WATERWAYS

D25/39087

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	START DATE	END DATE	COMMENTS/PROGRESS	UPDATED
PARKS								
Moulder Park Master Plan	1.1. Develop and maintain parks and open spaces within the city, that meet the needs of the community.		Committee				Workshop to review Master Plan.	
Plan Of Management review.	1.1. Develop and maintain parks and open spaces within the city, that meet the needs of the community.		Manager City Presentation		January 2021	August 2025	Draft Plans approved by Minister to be placed on public exhibition. Report to Council 15 April to approve placement of Plans on public exhibition. Plans titles are: Cook Park Orange Botanic Gardens Robertson Park Orange City Reserves Orange Rural Reserves.	
Sporting Precinct Landscape Master Plan	2.1. Deliver sport and recreation facilities to service the community into the future.		Manager City Presentation				Concept design distributed July 2022. Engage consultant for landscaping towards final part.	

PARKS, TREES & WATERWAYS COMMUNITY COMMITTEE

11 JUNE 2025

Attachment 1 PTWCC Action Plan - 2025



D25/39087

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	START DATE	END DATE	COMMENTS/PROGRESS	UPDATED
Pocket Parks	1.1. Develop and maintain parks and open spaces within the city, that meet the needs of the community.		Committee				Opportunities to be identified by committee for tree planting.	
Urban Forest Strategy and Street Tree Master Plan	1.1. Develop and maintain parks and open spaces within the city, that meet the needs of the community.		Director Community Recreation and Cultural Services Committee				Strategy Approved by Council. Review and prioritise UFS actions.	
BIODIVERSITY								
Enviro factor	1.1. Develop and maintain parks and open spaces within the city, that meet the needs of the community.		Committee				Presentation	
Arboretums – Tablelands Eco system Park.		Concept Plan	Manager City Presentation		Sept 21		Concept design distributed July 2022. Recommendation gone to Council to investigate ways to reduce impact of cattle on remnant vegetation including exclusion fencing and lease termination. Lease expired at the end of last year and has since been re-	

Parks, Trees & Waterways - Action Plan

2



D25/39087

ACTION OR PROJECT	COMMUNITY STRATEGIC PLAN REFERENCE	TASKS	RESPONSIBILITY OF	COST IMPLICATIONS	START DATE	END DATE	COMMENTS/PROGRESS	UPDATED
							offered for agistment with fencing requirements. Nigel to speak to lessee regarding fence being erected and to email the Committee with an update.	
Roadside Vegetation protection	1.1. Develop and maintain parks and open spaces within the city, that meet the needs of the community.		Committee				Protection of roadside vegetation from advertising signs (re political).	
Re-wilding / Grassy Meadows	1.1. Develop and maintain parks and open spaces within the city, that meet the needs of the community.		Committee				Committee to determine area of open space for creation of grassy meadow or re-wilding. No mow zones to encourage pollinators and biodiversity.	
WATERWAYS								

PARKS, TREES & WATERWAYS COMMUNITY COMMITTEE

11 JUNE 2025

Attachment 1 PTWCC Action Plan - 2025

[D25/39087](#)**SUPPORTING INFORMATION ON COMPLETING AND UPDATING THE ACTION PLAN**

The Community Committee Action Plan outlines what the committee will contribute during the Council term. It should be **updated at least after each meeting**, and otherwise as required.

This template is provided to assist in developing the action plan, and to provide consistency across all community committees.

Action/Project: The general activity or project that the committee is providing advice and information on for Council, or is going to undertake themselves.

Community Strategic Plan Reference: The Community Strategic Plan is Council's chief planning document. It outlines the aspirations and needs of the Orange community and is a 10-year plan to guide Council and community activity. Linking activities to the goals outlined in this plan helps keep everyone working toward the same vision.

Tasks: These are the individual tasks that need to be undertaken to complete the action or project successfully. There may only be one task, or there may be several tasks included in a project.

Responsibility of: Is this an action or project that Council and its staff are responsible for, or is this something the community committee is going to undertake?

Cost Implications: Are there any costs involved with the project? If any recommendations are being made that impact the already approved Council budget, this needs to go to a full general Council meeting for discussion and resolution.

Start and End Dates: Some activities will be short term activities, some will be for a much longer period, perhaps even across the entire Council term. Providing start and end dates gives the committee (and Council) a timeline and targets to work towards. Dates can always be adjusted as needed.

Comments/Progress: Any time there is movement or progress regarding an action or project, it is recorded to keep track of where it is up to and what needs to happen next.

Updated: Record the date of when the last changes to an activity or project were made. This will help identify any projects or initiatives that may have stalled and need action to be moved along.