



## **RECREATION & CULTURE POLICY COMMITTEE**

# **AGENDA**

**4 FEBRUARY 2025**

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **RECREATION & CULTURE POLICY COMMITTEE MEETING** of **ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 4 February 2025**.

David Waddell  
**CHIEF EXECUTIVE OFFICER**

For apologies please contact Executive Support on 6393 8391.

---

## AGENDA

<b>1</b>	<b>INTRODUCTION.....</b>	<b>3</b>
1.1	Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests.....	3
<b>2</b>	<b>GENERAL REPORTS.....</b>	<b>5</b>
2.1	Response to question on the digitisation of the Central Western Daily (CWD) Negative Collection .....	5
2.2	Grounds Maintenance - Waratah Sports Club 2023-2024.....	11
2.3	Update on Expression of Interest - Establishment of Indoor Recreational Facility.....	15
2.4	2024-2025 Sports Facility Partnership Program - Application Assessment .	17

## **1 INTRODUCTION**

### **1.1 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

### **RECOMMENDATION**

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Recreation & Culture Policy Committee at this meeting.



## 2 GENERAL REPORTS

### 2.1 RESPONSE TO QUESTION ON THE DIGITISATION OF THE CENTRAL WESTERN DAILY (CWD) NEGATIVE COLLECTION

---

RECORD NUMBER: 2024/1902

AUTHOR: Alison Russell, Community Museum and Heritage Manager

#### EXECUTIVE SUMMARY

This report provides a response to the question taken on Notice by Cr S Peterson at the Meeting of 18 June 2024:

*Cr Peterson noted that the \$25,000 budget allocation (5.4)(1)(f) for the Central Western Daily digitisation of negatives should be referred to the Historical Society for a review of efficiency and information about the scanning, whether the purchase of scanner would be appropriate and whether there was an end date or number of photos for this project.*

This report provides a background to the digitisation of the CWD Negative Collection owned by Orange & District Historical Society (O&DHS). Once digitised items are available on Recollect Central West. The report also documents the outcomes and planned continuation of the digitisation of the CWD Negative Collection.

#### LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “11.3. Celebrate and conserve the diverse cultural heritage of the urban, village and rural communities”.

#### FINANCIAL IMPLICATIONS

\$25,000.00 each year 2026 - 2029

#### POLICY AND GOVERNANCE IMPLICATIONS

Nil

#### RECOMMENDATION

**That Council fund the digitisation of the CWD Negative Collection project over the next 4 years at \$25,000 per year.**

#### FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on the Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

#### SUPPORTING INFORMATION

##### **Background to the digitisation of the CWD Negative Collection held by Orange & District Historical Society**

In 2020, Orange City Council resolved to fund the digitisation of the CWD Negative Collection over a 4-year period @ \$25,000 per annum. The CWD Negative Collection holds photographs that appeared in Orange's Central Western Daily newspaper spanning over 45 years from 1955 to 2000 (after which time the newspaper started using digital photography).

## 2.1 Response to question on the digitisation of the Central Western Daily (CWD) Negative Collection

---

At the establishment of the project in 2020, O&DHS were overwhelmed by the scale of the project and the resources and time required to undertake the scanning component of this project. To meet industry standards and that each digital copy was scanned to ensure long term backup for image / negative originals, a third party was engaged to complete this component of the project.

Orange City Library managed the funds and the digitisation for this project over the past 4 years. The process for digitisation involves 2 stages:

1. **Creation of metadata** –This involves data input to a spread sheet (metadata) by a staff member. This component has been undertaken by a Library Technician employed on a part time basis over the past 4 years.

Metadata is the information about each item (negative) and includes title, date, place, subject, type, ownership and other information that allows for efficient online data retrieval and use, making it possible to locate and retrieve specific items on the web. The process involves the creation of information that coincides with each CWD negative into a spreadsheet.

2. **Digitisation** – This involves scanning each negative, converting images from negative to positive, resizing, adding an O&DHS watermark to each image. Each image and corresponding metadata are then uploaded to Recollect Central West.

Throughout this project 2020-2024, Council has engaged a third-party company *DatacommIT* which is a leader in digitisation and preservation of cultural material and have considerable experience and knowledge with the digitisation of historic images. The company also have access to the administrative component for Recollect Central West or the backend of the site to be able to upload bulk numbers of negatives. This company has digitised and uploaded each image to Recollect Central West at a competitive fee. Expressions of Interest were advertised at the beginning of the project, with *DatacommIT* being the preferred contractor where they had experience with Recollect, others did not.

### Number of Negatives held by O&DHS

The CWD negatives are divided into two types:

#### 1. Old style large-format negatives from April 1955 to December 1970

##### Boxes 1-106

Box Nos	No of Negatives	Status
1-22	7,600	Completed – on Recollect Central West
23-45	12,836	Completed – on Recollect Central West
46-106	43,977	To be completed

#### 2. 35mm negatives from 1971 to 2000.

It is estimated there are over 100,000 35mm negatives, many which were photographed for advertising purposes and include cars and houses. These are of less use historically. Volunteers have been developing indexes of all news, sport and social photos in the CWD for this period. The negatives are stored in compactus at the Orange Co-Operative Cool Stores in 229 large boxes designed to fit A4 size sheets of 35mm negatives. The Historical Society is not making the 35mm negatives a priority, however negatives are scanned that are requested by members of the community.

## 2.1 Response to question on the digitisation of the Central Western Daily (CWD) Negative Collection

**What is Recollect Central West**

Orange City Library purchased the platform Recollect Central West in 2020 as an online portal and digital archive to preserve, capture and share the history, heritage and stories of the Central West. Photographs, documents, books, maps and information from Orange City Library Local Studies collection, Orange Lion's Club Time Capsule, Email Oral Histories, Central Western Daily Negatives, Cook Park, Orange Festival of Arts, Orange Civic Theatre Collections, The Banjo Paterson Awards and much more have had metadata created, scanned and uploaded to Recollect Central West. This gives the public around the world access to content in these formats.

Orange City Library utilises Recollect to manage its digital assets and to promote community engagement. The public can also upload their own images and metadata relating to each item. A unique function of Recollect allows the metadata to link people, places, stories, objects and images, creating a relationship between a person, place, event or organisation, leading the user to new related content.

To date there are over 21,000 images, 1080 documents, 98 people, including all past Mayors of Orange and 48 places on Recollect Central West. Another benefit of this online collection is the information on each item is harvested by Trove, the National Library of Australia's digital platform.

Link to Recollect Central West - <https://centralwest.recollect.net.au/>

**A snapshot of Recollect Central West – Table A**

	2022	2023	2024
Current No of registered Users/members			97
No of Page views per year	161,049	212,469	900,555
Page views per month	Dec-24	52,877	
	Nov-24	84,559	
	Oct-24	55,466	
	Sep-24	147,047	
	Aug-24	106,312	

**Top 10 items searched – Table B**

Item Name	No of hits
Central Western Daily Negatives	1,890
Banjo Paterson Writing Awards	1,669
Towac Motor Racing Circuit	1,050
Orange & District Historical Society	970
Maps and Plans	918
Orange Railway Station	852
Orange City Council	798
Orange City Library	767
Robertson Park, Orange	690
Summer Street, Orange	673

## 2.1 Response to question on the digitisation of the Central Western Daily (CWD) Negative Collection

**Outcomes to date of the digitisation project**

During the period 2020-2024 approximately 18600 (average of 4644) negatives were scanned, watermarked, metadata created and uploaded or in the process of being uploaded to Recollect Central West. The table below provides an overview of the expenditure.

**Total Expenditure – Table C**

Expenditure 2020 - 2024	Number of items	\$ per item	Total cost \$	% of expenditure
Materials and Contracts / freight	-		\$ 512.19	1%
Digitisation /Datacom IT	11,000	\$ 4.05	\$ 44,493.95	44%
Public Relations - filming	-		\$ 1,990.00	2%
Staff Wages – Metadata Creation	18,600	\$2.88	\$ 53,572.03	53%
<b>Total</b>	-	<b>\$ 6.93</b>	<b>\$ 100,568.17</b>	<b>100 %</b>

*NB Prior to this project 7600 CWD Negative digital images were provided to Library staff to create metadata and be uploaded to Recollect Central West.*

**Continuation of the project 2025-2029 and requirements**

Discussions have been held with members of Orange & District Historical Society (O&DHS) on the continuation of the project. Members of O&DHS have committed to scanning and preparing negatives to be uploaded to Recollect Central West. However the Society has stressed they are unable to create the metadata due to volunteer work load.

Two volunteers from O&DHS will scan and prepare each negative, the library would continue to engage a staff member to create the metadata.

O&DHS have indicated that to conduct this work they would require a PC, scanner and software.

**Equipment**

A PC and Photoshop Licence could either be purchased outright or leased through Council and remain the property of Council. Council's IT Department would provide some technical support and have provided some costings below as a guideline.

- Lease arrangement for PC, monitor and scanner approximately - \$1,600 PA (\$6,400) over a 4-year lease.
- Purchase for PC, monitor and scanner, image software and storage systems \$6,550.

With the O&DHS undertaking a large amount of the digitisation (scanning) work, this will result in a significant saving of \$4.00 per image.

**Conclusion**

The Central Western Daily Negative Collection is significant for its visual depiction of aspects of life in Orange and district between the period 1955 – 2000. The collection records photographs that were published in the daily newspaper during a particularly interesting time in the social history and life of a growing city. Images featured include car and train crashes, rural shows, Cherry



## 2.1 Response to question on the digitisation of the Central Western Daily (CWD) Negative Collection

Blossom Festivals, events and official openings, conferences, local sports days and Shows, Anzac Day, buildings and local people. The collection represents the work of the CWD photographers of the time.

The Collection has historic significance as it represents the region's history over a period of four and a half decades (4 ½ ) and it was the only newspaper operating in Orange at this time. The collection has excellent provenance, integrity and completeness and is an important source of primary historical information.

The following fee estimate to continue the project is provided for Council's consideration:

**Cost per image - Table D**

	Task	Cost per image
1	Scan image, watermark, resize, save image to hard drive - O&DHS	\$ 0
2	Metadata creation – Orange City Library	\$3.00
3	Upload to Recollect - Third Party	\$ 1.00
	<b>Total</b>	<b>\$ 4.00</b>

**Total estimate for a 4-year period - Table E**

	No	2025-2029 Estimate \$
Equipment		\$ 6,500,00
Staff - Create Metadata	5000	\$ 15, 000.00
<i>Datacom IT</i> - upload to Recollect Central West	5000	\$ 5,000,00
		<b>\$26,500.00</b>

The value that O&DHS has now gained skilled volunteers to assist with the project will offer significant cost savings of approximately \$4.00 per image by not engaging a third party to complete the scanning.

It is recommended that Council consider funding the digitisation project over the next 4 years at \$25,000 per year. (Year 1 of the project includes an initial set up fee for equipment). This amount is based on O&DHS providing between 4,000 and 5,000 digital images per year, resulting in a total of approximately 20,000 additional digital images accessible on Recollect Central West at the end of the four (4) year period – 2025-2029.



**2.2 GROUNDS MAINTENANCE - WARATAH SPORTS CLUB 2023-2024**

RECORD NUMBER: 2024/1830

AUTHOR: Kate Shepherd, Executive Officer

**EXECUTIVE SUMMARY**

This report details works carried out by Waratah Sports Club utilising the grants funding from Council during the 2023-24 financial year.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “2.1. Deliver sport and recreation facilities to service the community into the future”.

**FINANCIAL IMPLICATIONS**

Nil

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

**That the report on Grounds Maintenance – Waratah Sports Club be noted.**

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION**

Council resolved to provide an annual management and maintenance donation to Orange Waratah Spots Club at its meeting 6 September 2022 through to end 2024-25 financial year.

**RESOLVED - 22/358****Cr K Duffy/Cr D Mallard***That Council resolves:*

- 1 That Council provide a donation for the annual management and maintenance of Orange Waratahs Sporting Club sporting fields for \$111,052 for the 2022/23 financial year being the 2021/22 amount of \$104,668 indexed for the current year by annual inflation to 30 June 2022 of 6.1 per cent;*
- 2 That the donation be included in Council’s Delivery Plan for the 2023-24 and 2024-25 financial years;*
- 3 For future financial years, the donation be indexed annually by CPI; and*
- 4 Expenditure to be included within the existing yearly allocation for City Presentation.*

*For: Cr J Hamling, Cr K Duffy, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonnell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton*

*Against: Nil*

*Absent: Nil*

## 2.2 Grounds Maintenance - Waratah Sports Club 2023-2024

---

Council received a report from the club detailing the activities undertaken during the past financial year totalling \$163,502 (excluding the estimate of 1,600 volunteer hours provided by club members or the Clubs own financial contributions and contributions from user of the facilities). A copy is attached to this report.

In addition to the maintenance works carried out, the club also completed the following major improvements utilising grant funding and contributions from members and volunteers:

- Showers/toilets at the Northern end of the rugby field
- Transfer of the existing light poles/lights to Southern small-fields area, enhancing training experience
- Relocation of Dog Obedience Club's shed complex
- Drainage and gravel resurfacing of all-sports carpark (noting this is ongoing project and requires external funding for bitumen cover)
- Level and redress second rugby field for preparation to proceed to irrigation
- Commencement of upgrade for lighting for main field and training lights upgrade for other fields.

### ATTACHMENTS

- 1 Acquittal - Waratah Sports Club Grounds Maintenance 2023-2024, D24/133871 [↓](#)



4 November 2024

Mr Scott Maunder  
Director Community Recreation and Cultural Services  
Orange City Council  
PO Box 35  
Orange NSW 2800

Dear Mr Maunder

**Grounds Maintenance Acquittal 2023-24, Orange Waratah Sports Club**

On behalf of the Directors and users of the Orange Waratah Sports Club (OWSC) I would like to thank Orange City Council for its support for the Club's grounds maintenance activities during the past year.

The past 12 months have been busy for the OWSC in terms of on-going maintenance and development of its North Orange sports and recreation precinct.

In addition to general maintenance, during the past year we have completed several major improvements identified in our Management Plan, including:

- Showers/toilets northern end of rugby field. Funding received and works have been completed.
- Transfer of existing light poles/lights to Southern small-fields area to enhance training experience.
- Relocation of Dog Obedience Club's shed completed.
- Drainage and re-surfacing (gravel) of all-sports carpark to ease congestion and minimise dust. This project remains on-going and will require external funding for bitumen cover.
- Level and redress second rugby field for preparation to proceed to irrigation.
- Upgrade for lighting for main field and training lights upgrade for others – some has been completed.

Orange City Council's support is always an essential component of our ground's maintenance and development budget and a visit to the complex provides evidence that it is money well spent.

It is however important to recognise the amazing input of our volunteers, without their dedication we could not maintain our facilities to their current high level.

---

Orange Waratah Sports Club  
34 Teloepa Way, ORANGE NSW 2800 AUSTRALIA  
PO Box 633 ORANGE NSW 2800 AUSTRALIA  
T: 02 63 628773 Email: [info@waratahsportsclub.com.au](mailto:info@waratahsportsclub.com.au)

ABN: 56 001 538 174

A summary of how the Club has utilised Council's funding during the past 12 months is provided below. Please note that these figures reflect Council's actual monetary commitment and do not include the considerable voluntary hours provided by club members or the Club's own financial contributions and contributions from users of the facilities.

	Volunteers*
Mowing/Gardening	
Fertilizer/Soil Improvement/Seeding	28,190
Improvements (building, irrigation etc)	47,518
Surrounds/Beautification/Paths	3,066
Line Marking	702
Lighting	33,233
General Maintenance/Consumables	20,411
Machinery Lease	7,787
Loan Repayment	22,595
<b>TOTAL</b>	<b>163,502</b>

\*Conservative estimate: 1600 hours

Council contribution has been fully expended or fully committed on grounds maintenance. An itemised breakdown of expenditure is available on request.

Our Management Plan has identified the following targets (not in priority order) for 2024-25 and beyond:

- Irrigation to second rugby field/overflow car park. To be funded progressively using Council's annual contribution along with a Funding Grant received, these works will be completed in early 2025.
- Upgrade of AFL field lighting to LED.
- Upgrade for lighting for main field and training lights upgrade for others. Will require external funding.
- Re-surfacing for all-sports car park. This is a major undertaking that will require external funding.
- Shelters/dugouts for main field.

We look forward to a productive on-going partnership for the benefit of the Orange and district community.

Yours sincerely,

**Darren Sinclair**  
President

Orange Waratah Sports Club  
36 Telopea Way, ORANGE NSW 2800 AUSTRALA  
PO Box 633 ORANGE NSW 2800 AUSTRALIA  
T: 02 63 628773 Email: [info@waratahsportsclub.com.au](mailto:info@waratahsportsclub.com.au)

ABN: 56 001 538 174

### 2.3 UPDATE ON EXPRESSION OF INTEREST - ESTABLISHMENT OF INDOOR RECREATIONAL FACILITY

RECORD NUMBER: 2024/1834  
AUTHOR: Kate Shepherd, Executive Officer

#### EXECUTIVE SUMMARY

This report outlines the progress of the expression of interest process aimed at establishing an indoor recreational facility in Orange.

#### LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “2.2. Provide recreational activities and programs that are inclusive and meet the needs of the community”.

#### FINANCIAL IMPLICATIONS

Nil

#### POLICY AND GOVERNANCE IMPLICATIONS

Nil

#### RECOMMENDATION

**That Council acknowledges the information provided in the Update on EOI – Establishment of Indoor Recreational Facility report.**

#### FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

#### SUPPORTING INFORMATION

It was resolved at the Council meeting 5 April 2022:

**RESOLVED - 22/097****Cr M McDonell/Cr J Whitton***That Council*

- 1. Secure a site for the operation of an indoor recreation facility for the period of 1 May 2022 to 30 August 2022;*
- 2. Council secure the rental of indoor play equipment for the operation of the indoor recreation facility; and*
- 3. Council conduct an expression of interest process for the operation of the indoor recreation facility.*

*For: Cr J Hamling, Cr K Duffy, Cr J Evans, Cr G Floyd, Cr F Kinghorne, Cr D Mallard,  
Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton*

*Against: Nil*

*Absent: Cr T Greenhalgh*

---

**2.3 Update on Expression of Interest - Establishment of Indoor Recreational Facility**

---

Following this meeting, Council worked with Orange Indoor Tennis Centre to establish a temporary indoor inflatables playground area. It was resolved at the Council meeting 3 May 2022:

**RESOLVED - 22/143****Cr M McDonell/Cr T Greenhalgh***That Council resolves:*

- 1 That the report by the Chief Executive Officer be noted;*
- 2 That Council endorse the use of the Indoor Tennis Centre as a temporary indoor playground for Winter 2022, subject to final negotiations with the Club;*
- 3 That Council endorses the use of the Carl Sharpe Cricket Centre in the event that the Tennis Centre option is not acceptable to the Club.*

*For: Cr J Hamling, Cr K Duffy, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton*

*Against: Nil*

*Absent: Nil*

Since this time, Council has worked with Orange Indoor Tennis Centre to operate the inflatables temporary indoor playground each Winter season.

Council has conducted two expression of interest (EOI) processes since this time. The first in May 2023 and a subsequent in July 2024. From both EOI processes, Council received a handful of initial enquiries that resulted with only one proposal for further follow up (subsequent to the July 2024 EOI).

A meeting was held with the interested party to obtain further information. The potential proprietors were investigating options geared towards early learning development rather than an indoor playground for multiple ages, however, were open to discussions to bring their vision in line with Council's EOI.

The potential proprietors did not have a specific location selected for a centre and were concerned of the high costs involved with the establishment of indoor equipment, furthermore they had not included a café in their initial concepts due to the associated costings of running the same.

After discussions, it was agreed that unfortunately their vision for an early learning development/play centre was not suitable to amalgamate into an indoor playground.

The main barriers to the establishment of a centre continue to be rental, maintenance, staffing and amortisation of play equipment costs. These are estimated at \$250,000 per annum (based on \$100k rental, 2 x staff, cleaning estimates and amortising play equipment over a 10 year period).



**2.4 2024-2025 SPORTS FACILITY PARTNERSHIP PROGRAM - APPLICATION ASSESSMENT**

RECORD NUMBER: 2025/24

AUTHOR: Ben Keegan, Sport and Recreation Coordinator

**EXECUTIVE SUMMARY**

Council's Sports Facility Partnership Program provides opportunities for local sporting organisations to apply for funding to undertake improvements to sporting facilities across the City.

The purpose of this report is to provide an assessment of the funding applications received for the 2024/2025 Sports Facility Partnership Program and recommendations for funding allocations.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy "2.1. Deliver sport and recreation facilities to service the community into the future".

**FINANCIAL IMPLICATIONS**

Nil

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

That Council allocate funds from the 2024/2025 Sports Facility Partnership Program as per the following table:

Organisation	Project	Funding Request	Recommended Funding
Waratah Soccer Club	Purchase a set of portable competition goal posts.	\$3,495	\$3,495
Orange District Basketball Association	Establishment of two basketball courts at the Orange Showground Naylor Pavilion including linemarking, four portable backboard systems and storage.	\$15,000	\$15,000
Orange Little Athletics	Purchase of athletics event equipment including high jump mats, javelins and hurdles.	\$6,900	\$6,900
Orange Equestrian Club	Installation of permanent shade shelter at the Equestrian Reserve at Towac Park	\$5,690	\$5,690
Orange Mountain Bike Club	Upgrade of pump track at the Lake Canobolas Mountain Bike Park	\$4,035	\$4,035
Orange District Softball Association	Construction of batting cage and bullpen (pitching) facility and upgrade of electrical infrastructure in the softball canteen at Sir Jack Brabham Park	\$15,000	\$15,000
<b>TOTAL</b>		<b>\$50,120</b>	<b>\$50,120</b>

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION**

The Sports Facility Partnership Program has been implemented by Council to assist local not-for-profit sporting organisations upgrade and enhance community sporting facilities.

Through an assessment process, projects are ranked as having a high, medium or low level priority, based on their ability to meet the following Program objectives:

- Improve sporting and recreational facilities for local sporting organisations and the local community
- Create partnerships between Council and sporting groups in the development of sport and recreation facilities in the City
- Improve opportunities for local sporting organisations to host major sporting events
- Improve resources available to local sporting organisations
- Enhance the long-term sustainability of the sport

Individual grants of up to \$15,000 are available on a dollar-for-dollar basis, with Council allocating \$52,000 in the 2024/2025 Delivery / Operations Plan for this Program.

As a guide, the types of projects that can and cannot be considered under the Sports Facility Partnership Program are as follows:

**Projects Considered**

- The enhancement of existing sporting facilities such as safety netting, lighting, watering systems and upgrade of surfaces
- The provision of ancillary and support facilities at established sporting facilities, e.g. sun protection shelters, change-room upgrades
- The purchase of equipment that will improve the quality or function of a facility, e.g. timing equipment, scoreboards
- Projects that meet the objectives of the program

**Projects Not Considered**

- Sporting goods, e.g. bats, balls, uniforms
- Projects that are completed
- Construction or sealing of carparks or roads
- Projects that involve the development of private or commercial ventures
- General maintenance of sporting facilities, e.g. painting
- Applications requesting a grant of more than \$15,000

It should be noted that applications for projects on Council owned or managed land are generally given a higher priority for funding.

**2.4 2024-2025 Sports Facility Partnership Program - Application Assessment**

---

At the closing date of 18 November 2024, Council had received seven applications for funding; however, with one application being withdrawn in January 2025, only six have been assessed for the 2024/2025 Program with all meeting the eligibility requirement for funding.

The total request for funding from the six applications is \$50,120 and as this is less than Council's Program budget of \$52,000, all applications can be funded.

An application assessment is attached for information which includes a brief description of each project, their benefits and limitations when assessed against the Program objectives and guidelines.

**ATTACHMENTS**

- 1 2024-2025 Sports Facility Partnership Program - Application Assessment, D25/5455 [↓](#)

D25/5455



2024/2025 SPORTS FACILITY PARTNERSHIP PROGRAM - APPLICATION ASSESSMENT

Organisation	Project	Project Cost	Funding Request	Recommended Funding	Key project benefits	Project limitations	Priority Rating
Waratah Soccer Club	Purchase a set of portable competition goal posts	\$6,990	\$3,495	\$3,495	<ul style="list-style-type: none"> <li>Improve flexibility of the multipurpose fields at Waratah Sports Club making it easier to set up fields for the variety of sporting groups and schools that use the facility.</li> </ul> <p>For example, the existing fixed (in ground) soccer goal posts need to be regularly dismantled and removed during the winter sporting season to allow school athletic carnivals to take place on the soccer fields. Portable goals will make this process much quicker and easier and reduce manual handling of fixed goal post by Club volunteers.</p>	<ul style="list-style-type: none"> <li>Waratah Sports Club is not a Council owned or managed facility.</li> <li>Council already provides an annual contribution to Waratah Sports Club to assist with the maintenance and upgrade of facilities.</li> </ul>	Medium
Orange District Basketball Association	Establishment of two basketball courts at the Orange Showground Naylor Pavilion including linemarking, four portable backboard systems and storage.	\$30,025	\$15,000	\$15,000	<ul style="list-style-type: none"> <li>Due to limited court availability at the Orange PCYC and restrictions in accessing indoor courts at local schools, the establishment of 2 basketball courts in the Naylor Pavilion will greatly improve training options for the Association's expanding representative and domestic competition teams.</li> <li>Improved utilisation of the Naylor Pavilion</li> </ul>	<ul style="list-style-type: none"> <li>Requirement for secure area to store the portable basketball backboard systems will occupy a small area in the corner the Pavilion.</li> </ul>	High



D25/5455

Orange Little Athletics	Purchase of athletics event equipment including high jump mats, javelins and hurdles.	\$13,800	\$6,900	\$6,900	<ul style="list-style-type: none"> <li>Upgraded equipment will provide improved facilities for local athletes including schools who regularly loan this equipment for their carnivals.</li> <li>Improved facilities to assist in the conduct of higher level events.</li> <li>Complete set of hurdles to run full range of races when required</li> <li>Provide full set of javelins to suit athletes of all ages.</li> <li>Equipment will be transferable to the new athletic centre at the Sports Precinct when complete.</li> </ul>	<ul style="list-style-type: none"> <li>Orange Little Athletics is currently based at Waratah Sports Club which is not a Council owned or managed facility.</li> <li>Council already provides an annual contribution to Waratah Sports Club to assist with the maintenance and upgrade of facilities.</li> <li>Funding for sporting equipment is not generally considered under the Program however the items identified differ from typical equipment such as bats and balls and have a lifespan of over 10 years.</li> </ul>	Medium
Orange Equestrian Club	Installation of permanent shade shelter at the Equestrian Reserve at Towac Park	\$11,380	\$5,690	\$5,690	<ul style="list-style-type: none"> <li>Provision of permanent shade will improve sun safety for users and spectators</li> <li>Provide a social hub next to the canteen during events</li> <li>Improved facilities for the hosting of larger events.</li> </ul>	<ul style="list-style-type: none"> <li>Orange Equestrian Club is based at Towac Park which is not a Council owned or managed facility.</li> </ul>	Medium



D25/5455

Orange Mountain Bike Club	Upgrade of pump track at the Lake Canobolas Mountain Bike Park	\$8,355	\$4,035	\$4,035	<ul style="list-style-type: none"> <li>Improved safety for users of the pump track by reshaping the berms and rollers and improved drainage.</li> <li>Enhanced learning experience for beginner riders whilst providing a quality training facility for riders of all skill levels.</li> <li>Addition of jump options to increase variety and skill progression opportunities.</li> <li>Increased utilisation of the Lake Canobolas Mountain Bike as a recreational facility and visitor attraction.</li> </ul>	<ul style="list-style-type: none"> <li>The Lake Canobolas Mountain Bike Park is located outside the Orange LGA however the land is owned by Orange City Council</li> </ul>	High
Orange District Softball Association	Construction of batting cage and bullpen (pitching) facility and upgrade of electrical infrastructure in the softball canteen at Sir Jack Brabham Park	\$32,000	\$15,000	\$15,000	<p>Batting cage and bullpen</p> <ul style="list-style-type: none"> <li>Improved softball training facilities at Sir Jack Brabham Park</li> <li>Reduced wear on shared playing surfaces</li> <li>Improved safety for players and other venue users</li> <li>Canteen electrical upgrade</li> <li>Improved safety and ensuring compliance with relevant Australian Standards</li> <li>Improved operational efficiency</li> <li>Sir Jack Brabham Park is Crown Land with Council being the Trust Manager</li> </ul>		High
<b>TOTAL</b>		<b>\$102,550</b>	<b>\$50,120</b>	<b>\$50,120</b>			