



FINANCE POLICY COMMITTEE

AGENDA

4 FEBRUARY 2025

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **FINANCE POLICY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 4 February 2025**.

David Waddell
CHIEF EXECUTIVE OFFICER

For apologies please contact Executive Support on 6393 8391.

AGENDA

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1 INTRODUCTION

1.1 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Finance Policy Committee at this meeting.

2 GENERAL REPORTS

2.1 SMALL DONATIONS - REQUESTS FOR DONATIONS

RECORD NUMBER: 2024/1800

AUTHOR: Jen Sharp, Director Corporate & Commercial Services

EXECUTIVE SUMMARY

This report provides information to Council to allow for the consideration of a resolution regarding applications for funding through the Small Donations Program received between November 2024 and February 2025.

The Small Donations Program has been established to provide assistance to community and not-for-profit groups that offer significant contribution to the social, economic and/or environmental wellbeing of the Orange Local Government Area (LGA)

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “16.2. Support community organisations and groups to deliver services and programs”.

FINANCIAL IMPLICATIONS

The budget for General Donations within the Small Donations Program for 2024/2025 is **\$80,000** with \$31,762.02 spent to date. The total requested in this round is **\$11,222**.

<i>Annual budget 23/24</i>	\$80,000.00
<i>Total spent to date</i>	\$31,762.02
<i>Requested amount this round</i>	\$11,222.00
<i>Remaining balance</i>	\$37,015.98

POLICY AND GOVERNANCE IMPLICATIONS

Refer to Council’s Donations and Grants Policy - ST32

This policy is in accordance with these sections in the Local Government Act 1993:

1. Section 356 (financial assistance)
2. Section 377 (delegated authority)
3. Section 610E (waive or reduce fees)

And in accordance with this section in the Local Government Regulation 2021:

Section 207 (record of donations for auditing purposes)

2.1 Small Donations - Requests for Donations

RECOMMENDATION

- 1 That this item be heard and voted on *in seriatim*.
- 2 That Council determines the following applications:
 - 1) To donate \$2,500 to Orange Little Athletics for track line marking.
 - 2) To donate \$2,500 to Lions' Club of Orange for the purchase of microdebrider handpieces.
 - 3) To donate \$1,000 to Classic & Enthusiasts Motorcycle Club Central West to contribute to holding the annual bike rally.
 - 4) To donate \$2,500 to Blossoms Rescue to contribute to desexing and rehoming unwanted, injured and stray cats and kittens in the Orange area.
 - 5) To donate \$2,500 to Orange U3A contribute to holding the NSW Network Annual Conference for 2025.
 - 6) To donate \$222 to Wiradjuri Nation Sovereignty Conference to cover the venue hire fees for the events on 25 and 26 January 2025.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

Applicant 1	Orange Little Athletics
Assistance Would Support	The assistance would contribute to the costs associated with regular line marking for their track.
Amount Requested	\$4,000
Policy Category	Projects or Equipment Purchase or Providing a Community Service
Category Maximum	\$2,500
Complies With Policy	Yes
Previously funded by Council?	No

Applicant 2	Lions' Club of Orange
Assistance Would Support	The assistance will allow them to purchase microdebrider handpieces, which will allow doctors to undertake complicated surgeries on the sinuses of babies and small children in Orange, so families won't need to travel to Sydney to receive the surgery.
Amount Requested	\$3,000
Policy Category	Projects or Equipment Purchase or Providing a Community Service
Category Maximum	\$2,500
Complies With Policy	Yes
Previously funded by Council?	Yes 2023/2024 \$2,500 2022/2023 \$2,500 2021/2022 \$2,000 2016/2017 \$200.64

2.1 Small Donations - Requests for Donations

Applicant 3	Classic & Enthusiasts Motorcycle Club Central
Assistance Would Support	The assistance will allow them to continue to offer the rally each year and ensure continued participation. The Rally is one of the most well attended and long lasting on the NSW Rally circuit.
Amount Requested	\$1,000
Policy Category	Community event not being event sponsorship
Category Maximum	\$2,500
Complies With Policy	Yes
Previously funded by Council?	No

Applicant 4	Blossoms Rescue
Assistance Would Support	The assistance will contribute to Blossoms Rescue desexing and rehoming unwanted, injured and stray cats and kittens in the Orange area.
Amount Requested	\$2,500
Policy Category	Projects or Equipment Purchase or Providing a Community Service
Category Maximum	\$2,500
Complies With Policy	Yes
Previously funded by Council?	Yes 2023/2024 \$2,500

Applicant 5	Orange U3A
Assistance Would Support	The assistance would contribute to the of holding the NSW Network Annual Conference for 2025, contributing to the advertising, stationery and guest speakers.
Amount Requested	\$2,500
Policy Category	Community event not being event sponsorship
Category Maximum	\$2,500
Complies With Policy	Yes
Previously funded by Council?	No


Applicant 6	Wiradjuri Nation Sovereignty Conference
Assistance Would Support	The assistance would cover the venue hire fees for the events on 25 and 26 January 2025.
Amount Requested	\$222
Policy Category	Community event not being event sponsorship
Category Maximum	\$2,500
Complies With Policy	No The donation request is non-compliant with 4.7 Donations and grants will not be retrospectively applied. The applicant's first request of Council consideration of this donation occurred during January and could not have been presented to Council prior to the event date.

2.1 Small Donations - Requests for Donations

Previously funded by Council?	No
Supporting Information	<p>Applicant requested consideration of fees being waived for this event by Council on the basis that Council acknowledges that they operate and respect Wiradjuri lands and its ownership of all lands on which Council provides its public amenities.</p> <p>Request for consideration was made via email and the formal application form has not been provided.</p>

ATTACHMENTS

- 1 Small Donations Program - Application Form - General Donations - Orange Little Athletics (redacted), D24/132583 [↓](#)
- 2 Small Donations Program - Application Form - General Donations - Microdebrider Handpieces - Lions Club of Orange (redacted), D24/142478 [↓](#)
- 3 Small Donations Program - Donation Request - General Donations - Classic & Enthusiasts Motorcycle Club Central West (redacted), D25/1067 [↓](#)
- 4 Small Donations Program - Application Form - General Donations - Blossoms Rescue (redacted), D25/4493 [↓](#)
- 5 Small Donations Program - Application Form - General Donations - Annual Conference 8 and 9 April 2025 - Orange U3A (redacted), D25/6379 [↓](#)
- 6 Small Donations Program - Donation Request - General Donations - Wiradjuri Nation Sovereignty Conference (redacted), D25/7670 [↓](#)




ORANGE CITY COUNCIL

SMALL DONATIONS PROGRAM - APPLICATION FORM

General donations

Community or not-for-profit group providing benefit to the local community can apply for a maximum of \$2,500

This document will be made public, and only fields with this icon  will be redacted.

APPLICANT'S DETAILS

Name of organisation: Orange Little Athletics

Contact name: Emily Lingier

Position: Secretart

 Postal address

 Phone:  Mobile:

 Email:

ABN (if applicable): 30183309472 ACN (if applicable):

YOUR ORGANISATION

Not-for-Profit Community Group

Please provide a short description of your organisation, and its purpose.

We run a weekly athletics group that caters from athletes ages 4-20. This helps athletes improve their skills and get active,

YOUR REQUEST

Amount requested: \$ 4000 Date event if applicable:

What round are you applying for? Round 1 Round 2 Round 3 Round 4

If you have attempted to seek funding for this project from any other source, including other grants, requests for in kind donations or reduction in costs from suppliers, please provide details:

What will this donation be used for?

Our biggest cost per season in linemarking. As the track is grass and needs regular mowing it means our track needs to be marked on a regular basis. As we are not for profit organisation this takes away a lot of our funds.

BENEFIT TO ORANGE

Please outline how the donation will contribute to the social, economic and/or environmental wellbeing of the Orange Local Government Area.

The track is used by our group weekly and schools as well during athletics carnivals



COSTS AND FUNDING


Please provide a summary of your event costs and funding sources. For equipment purchase, please attach quotes.


COSTS	GPS controlled line marking equipment	\$ 4000
		\$
		\$
		\$
		\$ 4000
	Total costs	\$ 4000

FUNDING	Your contribution	\$
	Funding from other councils	\$
	Contribution from other sources	\$
	Total funding	\$ 4000

BANK ACCOUNT DETAILS FOR PAYMENT

 BSB No: _____  Account No: _____

 Account Name: _____

 Bank: _____

ALIGNMENT TO COUNCIL'S COMMUNITY STRATEGIC PLAN

Which theme/s best match your reason for donation?

<input type="checkbox"/> <p>LIVE: A healthy, safe, inclusive and vibrant community</p>  <p>This theme recognises the importance of encouraging healthy lifestyles, community pride and a sense of belonging.</p>	<input type="checkbox"/> <p>PRESERVE: Balancing the natural and built environment</p>  <p>This theme ensures that the unique natural, cultural, social and historical aspects of our community are preserved while recognising the need for growth and improvement.</p>
<input type="checkbox"/> <p>PROSPER: A smart, innovative and resilient economy</p>  <p>This theme focuses on providing the community with positive choices for investment, employment and study.</p>	<input checked="" type="checkbox"/> <p>COLLABORATE: Leadership and partnership</p>  <p>This theme looks at forging a collaborative community that engages with open and ongoing decision making.</p>

DECLARATION

On behalf of: (name of organisation if applicable) Orange Little Athletics

I certify to the best of my knowledge that the statements made in this application and any supporting documentation are true.

 Signed _____  Date 25/11/2024

Print name Emily Lingier

Position in organisation Secretary

The information you provide will be handled in accordance with the Privacy and Personal Information Protection Act 1998. The supply of information by you is voluntary. If you cannot provide or do not wish to provide the information sought, your application may be unable to be processed. Any personal information collected from you will be in order to process your application.



APPLICANT'S DETAILS

Name of organisation: **Lions' Club of Orange**

Contact name: **Graeme Eggleston**

Position: **Coordinator - Lions' Club of Orange - Give Me Change for Kids**

Postal address: _____

Phone: **N/A** Mobile: _____

Email: _____

ABN (if applicable): **98193972407** ACN (if applicable): **10768**

YOUR ORGANISATION

- Not-for-Profit Community Group

Please provide a short description of your organisation, and its purpose.

Lions' Club of Orange is a voluntary service club set up to undertake humanitarian aid in the community

The club assists many needy organisations in the Orange Community. One of the most important projects the club manages is the administration of Give Me Change for Kids (formerly Give Me Five for Kids). This is an ongoing project which raises funds to purchase specialised equipment for the Children's Ward at the Orange Local Area Health Service

YOUR REQUEST

Amount requested: \$ **3,000** Date event if applicable: **N/A**

What round are you applying for? Round 1 Round 2 Round 3 Round 4

If you have attempted to seek funding for this project from any other source, including other grants, requests for in kind donations or reduction in costs from suppliers, please provide details:

What will this donation be used for?

Purchase microdebrider handpieces. This will allow doctors to undertake complicated surgery on the sinuses of babies and small children without them and their families going to Sydney. This is important as travelling creates stress on the whole family.

BENEFIT TO ORANGE

Please outline how the donation will contribute to the social, economic and/or environmental wellbeing of the Orange Local Government Area.

The families of these children will be more settled as there will be less work days missed, thus minimalising wages lost. The families, extended families, and their communities will be more settled.

COSTS AND FUNDING


Please provide a summary of your event costs and funding sources. For equipment purchase, please attach quotes.

COSTS	Funding from Lions Club of Orange through a variety of sources and activities	\$ 35,404
	Club donates funds to Hospital which then purchases equipment through its sources.(Microdebrider Handpieces)	\$
		\$
		\$
		\$ 35,404
	Total costs	\$ 35,404

FUNDING	Your contribution	\$ 32,404
	Funding from other councils	\$
	Contribution from other sources	\$ 3,000
	Total funding	\$ 35,404

BANK ACCOUNT DETAILS FOR PAYMENT





 BSB No: _____  Account No: _____

 Account Name: _____

 Bank: _____

ALIGNMENT TO COUNCIL'S COMMUNITY STRATEGIC PLAN

Which theme/s best match your reason for donation?

<input checked="" type="checkbox"/> <p>LIVE: A healthy, safe, inclusive and vibrant community</p>  <p>This theme recognises the importance of encouraging healthy lifestyles, community pride and a sense of belonging.</p>	<input type="checkbox"/> <p>PRESERVE: Balancing the natural and built environment</p>  <p>This theme ensures that the unique natural, cultural, social and historical aspects of our community are preserved while recognising the need for growth and improvement.</p>
<input type="checkbox"/> <p>PROSPER: A smart, innovative and resilient economy</p>  <p>This theme focuses on providing the community with positive choices for investment, employment and study.</p>	<input checked="" type="checkbox"/> <p>COLLABORATE: Leadership and partnership</p>  <p>This theme looks at forging a collaborative community that engages with open and ongoing decision making.</p>

DECLARATION

On behalf of: (name of organisation if applicable) Lions' Club of Orange

I certify to the best of my knowledge that the statements made in this application and any supporting documentation are true.

 Signed _____ Date 25/11/24

Print name Graeme Walter Eggleston

Position in organisation Co-Ordinator, Give me Change for Kids


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SMALL DONATIONS PROGRAM - APPLICATION FORM

General donations

Community or not-for-profit group providing benefit to the local community can apply for a maximum of \$2,500

This document will be made public, and only fields with this icon  will be redacted.

APPLICANT'S DETAILS

Name of organisation: Classic & Enthusiasts Motorcycle Club Central West

Contact name: Mark Turnbull

Position: President

 Postal address

 Phone:

 Mobile:

 Email:

ABN (if applicable):

ACN (if applicable):

YOUR ORGANISATION

Not-for-Profit Community Group

Please provide a short description of your organisation, and its purpose.

The Orange Classic Motorcycle Club is part of the NSW Classic and Enthusiasts Motorcycle Club. The local Branch has been in operation since 1980 and has supported a number of charitable organizations' over the years with funds raised from its annual bike rally, which attracts over 120 participants each year, who stay at the campsite or in Orange town accommodation for the weekend. In particular, the Club's association with Scouts and the Canobolas Scout Camp has been on going. Using profit from the Rally, it has in the past built the toilet block, the veranda on the Charlie Gunner Building as well as provided cladding and labour to re-clad the dormitories. In addition, we have over the year purchased folding dining tables and utensils such as urns etc.

In addition to supporting local charities, the club purpose is to promote the preservation of historic motorcycles', to promote safe riding and educate its members in the skills and technology required to preserve motorcycles, to provide social opportunities members, with three rides a month planned and participation in other Club rallies. The social benefits gained by its members cannot be underestimated.

YOUR REQUEST

Amount requested: \$ 1000.00 Date event if applicable: 15 & 16th February 2025

What round are you applying for? Round 1 Round 2 Round 3 Round 4

If you have attempted to seek funding for this project from any other source, including other grants, requests for in kind donations or reduction in costs from suppliers, please provide details:

What will this donation be used for?

Use of the donation: Since the hand-back of the Canobolas Scout Camp, we have had to pay Council Fees, so that any “profit” made is minimal and the cost is ever increasing to hold the rally. This donation will assist us continue to offer the rally each year and ensure continued participation, bringing benefits to the community as outlined below. The Rally is one of the most well attended and long lasting on the NSW Rally circuit. Prior to the hand back of the Scout Camp to Council, we provided in-kind support to the maintenance and development of the Scout Camp as outlined above in “Description and Purpose”.

BENEFIT TO ORANGE

Please outline how the donation will contribute to the social, economic and/or environmental wellbeing of the Orange Local Government Area.

Each year the Rally brings well over 120 riders to the town who stay over the weekend and often longer, using a range of accommodation, including the Council caravan park. This brings significant financial benefit to the town, as well as promoting the tourism aspects of the local community.
Local schools benefit every year. These are engaged to provide morning tea and lunch, and generally make a profit of approximately \$1500 - \$2000. Each year the route of the ride varies, so a whole range of different schools are involved, public and private.
We promote local businesses through our annual presentation dinner.
In the past, any profit has been donated to charities, for example, Ronald McDonald House. This no longer occurs, since we pay Council fees.
The club participates in local events, providing displays such as Australia Day in Cook Park and Gnoo Blas.
The Club has made visits on requests to a number of our local retirement homes to support and provide interest to its elderly citizens.
The Club provides ongoing social benefits to its members, both male and female, who cover a range of ages, but with a significant number of retired members, through rides and social gatherings and sharing of technical skills and equipment.



COSTS AND FUNDING


Please provide a summary of your event costs and funding sources. For equipment purchase, please attach quotes.


COSTS	School P&C Association's catering for morning tea + lunch	\$4,000.00	\$
	Rally Shirts	\$2,500.00	\$
	Presentation Dinner Saturday 15th February 2025	\$3000.00	\$
	Trophyies/Printing + Postage	\$1000.00	\$
	Orange City Council - Canobolas Scout Camp	\$700	\$ \$11,200.00
	Total costs		\$ \$11,200.00

FUNDING	Your contribution	\$ 11,000.00
	Funding from other councils	\$ Nil
	Contribution from other sources	\$ Nil
	Total funding	\$ 11,000.00

BANK ACCOUNT DETAILS FOR PAYMENT

 BSB No: _____  Account No: _____

 Account Name: _____

 Bank: _____

ALIGNMENT TO COUNCIL'S COMMUNITY STRATEGIC PLAN

Which theme/s best match your reason for donation?

<input checked="" type="checkbox"/> <p>LIVE: A healthy, safe, inclusive and vibrant community</p>  <p>This theme recognises the importance of encouraging healthy lifestyles, community pride and a sense of belonging.</p>	<input type="checkbox"/> <p>PRESERVE: Balancing the natural and built environment</p>  <p>This theme ensures that the unique natural, cultural, social and historical aspects of our community are preserved while recognising the need for growth and improvement.</p>
<input type="checkbox"/> <p>PROSPER: A smart, innovative and resilient economy</p>  <p>This theme focuses on providing the community with positive choices for investment, employment and study.</p>	<input type="checkbox"/> <p>COLLABORATE: Leadership and partnership</p>  <p>This theme looks at forging a collaborative community that engages with open and ongoing decision making.</p>

DECLARATION

On behalf of: (name of organisation if applicable) Classic & Enthusiasts Motorcycle Club Central West

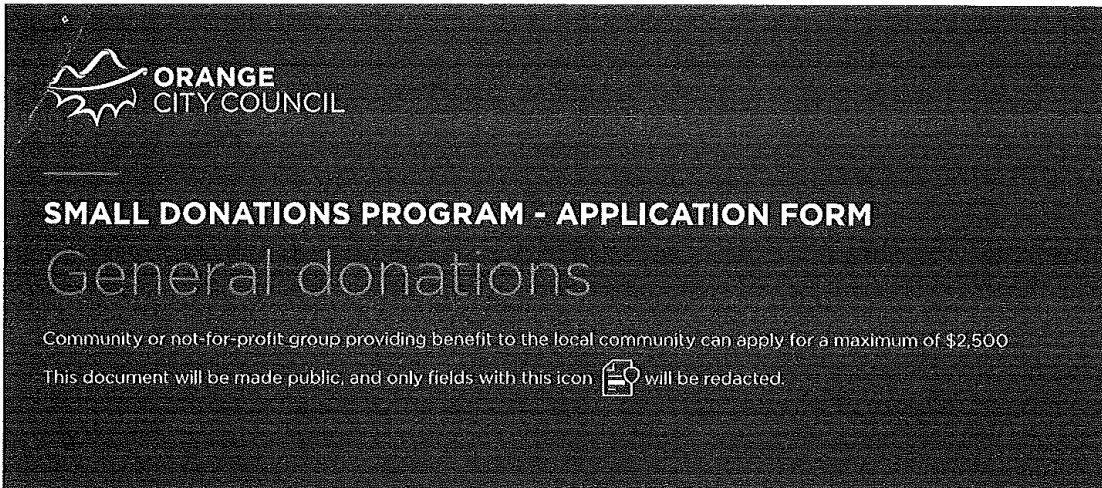
I certify to the best of my knowledge that the statements made in this application and any supporting documentation are true.

 Signed Michael Hall  Digitally signed by Michael Hall
Date: 2024.12.19 16:41:46 +11'00' Date 19/12/2024

Print name Michael Hall

Position in organisation Treasurer

The information you provide will be handled in accordance with the Privacy and Personal Information Protection Act 1998. The supply of information by you is voluntary. If you cannot provide or do not wish to provide the information sought, your application may be unable to be processed. Any personal information collected from you will be in order to process your application.



APPLICANT'S DETAILS

Name of organisation: BLOSSOMS RESCUE

Contact name: BEC FERGUSON

Position: OWNER/MANAGER

 Postal address: _____

 Phone: _____  Mobile: _____

 Email: _____

ABN (if applicable): _____ ACN (if applicable): _____

51829647986

Orange City Council
Scanned

YOUR ORGANISATION

Not-for-Profit Community Group

Please provide a short description of your organisation, and its purpose.

14 JAN 2025

CONTAINER No.

F2709-25

YOUR REQUEST

Amount requested: \$ _____ Date event if applicable: _____

What round are you applying for? Round 1 Round 2 Round 3 Round 4

If you have attempted to seek funding for this project from any other source, including other grants, requests for in kind donations or reduction in costs from suppliers, please provide details:

N/A

What will this donation be used for?

To desex and rehome unwanted, injured and stray cats and kittens in the Orange Community.

BENEFIT TO ORANGE

Please outline how the donation will contribute to the social, economic and/or environmental wellbeing of the Orange Local Government Area.

By helping these rescue animals it not only benefits them, it helps local wildlife and the community as a whole.

COSTS AND FUNDING

Please provide a summary of your event costs and funding sources. For equipment purchase, please attach quotes.

COSTS	Vet Costs	\$ 2,500.
		\$
		\$
		\$
		\$
	Total costs	\$ 2500

FUNDING	Your contribution	\$ -
	Funding from other councils	\$ -
	Contribution from other sources	\$ -
	Total funding	\$ -

BANK ACCOUNT DETAILS FOR PAYMENT





 BSB No: _____  Account No: _____

 Account Name: _____

 Bank: _____

ALIGNMENT TO COUNCIL'S COMMUNITY STRATEGIC PLAN

Which theme/s best match your reason for donation?

<input checked="" type="checkbox"/> <p>LIVE: A healthy, safe, inclusive and vibrant community</p> <p>This theme recognises the importance of encouraging healthy lifestyles, community pride and a sense of belonging.</p> 	<input checked="" type="checkbox"/> <p>PRESERVE: Balancing the natural and built environment</p> <p>This theme ensures that the unique natural, cultural, social and historical aspects of our community are preserved while recognising the need for growth and improvement.</p> 
<input type="checkbox"/> <p>PROSPER: A smart, innovative and resilient economy</p> <p>This theme focuses on providing the community with positive choices for investment, employment and study.</p> 	<input type="checkbox"/> <p>COLLABORATE: Leadership and partnership</p> <p>This theme looks at forging a collaborative community that engages with open and ongoing decision making.</p> 

DECLARATION

On behalf of: (name of organisation if applicable) BLOSSOMS RESCUE

I certify to the best of my knowledge that the statements made in this application and any supporting documentation are true.

 Signed _____ Date 12-1-25

Print name REBECCA FERGLISON

Position in organisation OWNER / MANAGER

The information you provide will be handled in accordance with the Privacy and Personal Information Protection Act 1998. The supply of information by you is voluntary. If you cannot provide or do not wish to provide the information sought, your application may be unable to be processed. Any personal information collected from you will be in order to process your application.



APPLICANT'S DETAILS

Name of organisation:	Orange U3A	Orange City Council Scanned
Contact name:	Elizabeth Griffin 21 JAN 2025
Position:	Pressident	CONTAINER No.
Postal address	 F2709-25
Phone:		Mobile:
Email:		
ABN (if applicable):		ACN (if applicable):

YOUR ORGANISATION

Not-for-Profit Community Group

Please provide a short description of your organisation, and its purpose.

U3A is an international organization for people over 45 years where they can learn other skills or develop interests in a stimulating atmosphere. Orange U3A offers some 33 subjects from pencil drawing, how to do cryptic crosswords, geology, Australian History, a variety of card games, playing musical instruments, languages, literature, How to write family history, French, Balance and bone care, horticulture and whatever subject people show an interest in.

YOUR REQUEST

Amount requested: \$ 2,500 Date event if applicable: 7th and 8th April 2025

What round are you applying for? Round 1 Round 2 Round 3 Round 4

If you have attempted to seek funding for this project from any other source, including other grants, requests for in kind donations or reduction in costs from suppliers, please provide details:

Nil

What will this donation be used for?

Orange has been selected to hold the New South Wales Network Annual Conference for 2025. There are over 60 towns/cities with U3A members. We are expecting over 100 members to attend. Pay for advertising, stationary, guest speakers.

BENEFIT TO ORANGE

Please outline how the donation will contribute to the social, economic and/or environmental wellbeing of the Orange Local Government Area.

It will put Orange on the map and give the area a chance to show how beautiful and versatile our city is. Members will require accommodation, shopping, meals and local foods, wines, sightseeing. We have adapted local Wiradjuri words into our program and have asked local first nations people to preform at our evening dinner.



COSTS AND FUNDING


Please provide a summary of your event costs and funding sources. For equipment purchase, please attach quotes.


COSTS	Rent to Venue	\$ 3,500
	meals, morning and afternoon tea during conference	\$ 14,000
	Insurance/ Publicity	\$ 50
	Income from attendees	\$ 5000
	Entertainment	\$ 2,000
	Total costs	\$ 2,000

FUNDING	Your contribution	\$ 3,000
	Funding from other councils	\$ 0
	Contribution from other sources	\$ 16,000 ?
	Total funding	\$

BANK ACCOUNT DETAILS FOR PAYMENT

 BSB No: _____  Account No: _____

 Account Name: _____

 Bank: _____

ALIGNMENT TO COUNCIL'S COMMUNITY STRATEGIC PLAN

Which theme/s best match your reason for donation?

<input checked="" type="checkbox"/> <p>LIVE: A healthy, safe, inclusive and vibrant community</p>  <p>This theme recognises the importance of encouraging healthy lifestyles, community pride and a sense of belonging.</p>	<input type="checkbox"/> <p>PRESERVE: Balancing the natural and built environment</p>  <p>This theme ensures that the unique natural, cultural, social and historical aspects of our community are preserved while recognising the need for growth and improvement.</p>
<input checked="" type="checkbox"/> <p>PROSPER: A smart, innovative and resilient economy</p>  <p>This theme focuses on providing the community with positive choices for investment, employment and study.</p>	<input checked="" type="checkbox"/> <p>COLLABORATE: Leadership and partnership</p>  <p>This theme looks at forging a collaborative community that engages with open and ongoing decision making.</p>

DECLARATION

On behalf of: (name of organisation if applicable) Orange U3A

I certify to the best of my knowledge that the statements made in this application and any supporting documentation are true.

 Signed _____ Date 10th Dec 2024

Print name Elizabeth Griffin

Position in organisation President

The information you provide will be handled in accordance with the Privacy and Personal Information Protection Act 1998. The supply of information by you is voluntary. If you cannot provide or do not wish to provide the information sought, your application may be unable to be processed. Any personal information collected from you will be in order to process your application.

From: Paul Towney
Sent: Thursday, 23 January 2025 12:58 PM
To: Jen Sharp

Subject: Re: Wiradjuri Nation Sovereignty Conference

Hi Jen

I understand your predicament.

Please have Melissa from Events contact _____ on _____ as _____ will complete application & Risk Assessment on my behalf & also make initial payment for venue fees just over \$200 as advised by your staff.

Please make Council Board aware by this email notification I seeking venue fee exemption by Council simply on Council policy statement acknowledging Council operates & respects Wiradjuri nation lands & its ownership of all lands on which Council provides its public amenities.

I expect Orange Council to re imbuse _____ making payment today once approval given after next month Council meeting.

Regards

Paul Towney

Proud Wiradjuri Descendant Central West Wiradjuri Nation & Country

2.2 FEES AND CHARGES AMENDMENTS - ORANGE AQUATIC CENTRE AND ORANGE YOUTH HUB - POST EXHIBITION

RECORD NUMBER: 2025/19
AUTHOR: Kate Shepherd, Executive Officer

EXECUTIVE SUMMARY

At the Finance Policy Committee Meeting of 3 December 2024, Council resolved to place hire fees relating to Aquatic Centre Inflatable and Orange Youth Hub hire on public exhibition. The fees were exhibited from 4 December 2024 to 10 January 2025.

There were no submissions received.

It is recommended that these fees now be adopted.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “2.3. Ensure the sporting and recreational facilities, programs and activities are accessible and affordable to support healthy lifestyle choices”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That Council adopt the fee to hire out the inflatable obstacle course at of cost of \$200 per hour for private use and for the hire of the Orange Youth Hub at a cost of \$12.50 an hour ex GST (plus cleaning fees where applicable).

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s other key risk categories and the following comments are provided:

Service/Project Delivery	Minimal risk of structural/mechanical fault with the equipment on a date when it was privately booked. Minimal risk to use of the Orange Youth Hub and consistent with the hire of other Council facilities.
Financial	Minimal risk of equipment replacement should it be damaged. No additional risk on to how the equipment is currently used.
Environment	Adverse weather could prevent the use of inflatables, would be managed in line with OP105 Aquatic Centre – Lightning and Severe Weather Policy.
Compliance	All aquatic centre entry policies to be adhered to and the Keep Watch Program.
People & WHS	Staff rotations across pool areas to be observed as per usual Aquatic Centre practice.

2.2 Fees and Charges Amendments - Orange Aquatic Centre and Orange Youth Hub - Post Exhibition

SUPPORTING INFORMATION

Council provides a number of services as part of its operations which the Community seek to hire from time to time.

The Aquatic Centre and the Youth Hub have both been approached by community and private organisations for private use or as a venue.

The Aquatic centre have been requested to provide an option to privately hire out the inflatable obstacle course to be utilised within and under control of the Aquatic centre. The proposal comes following public requests to hire the equipment out for private use within the Orange Aquatic Centre. Requests have been received from members of the public, Schools as well as Sporting groups and organisations.

The Orange Youth Hub has received requests to hire the building for a variety of community and private uses such as provision of a literacy program or meeting space.

This report seeks to adopt fees to enable these facilities to be hired.

Orange Aquatic Centre

Orange Aquatic Centre currently offers the use of the inflatables obstacle course at peak user times for an additional cost of \$5 per person on top of the set pool entry fees.

Orange Aquatic Centre has reviewed other Aquatic Centres that offer the hiring out of the inflatables equipment on a private basis and found it to be popular with the Community.

The proposed \$200/hr fee includes the time for staff to set up and pack down the equipment as well as the required staff to supervise the safe usage of the inflatable obstacle course.

During the reserved hour, the inflatable course will be exclusively available to the hiring group. After this time, the course will reopen for use by all pool patrons in accordance with inflatables operating times.

All users in the hiring group must adhere to the standard swim test rules required for safe participation on the inflatable obstacle course. All users would need to:

- Be 6 years of age and over
- Satisfactorily pass swim test:
 - o Safely enter water without assistance
 - o Swim approximately 25m safely
 - o Summersault in the water, while demonstrating breath and body movement control
 - o Tread water for 1 minute
 - o Return to edge of pool and safely exit pool without assistance.
- Children 6-11 years of age must be supervised by responsible adult (additional to lifeguards)
- Follow all directions given by lifeguards and pool staff.

Orange Youth Hub

The Orange Youth Hub has received a number of requests to hire the facility for various purposes. A proposed fee of \$12.50 per hour plus cleaning fees where applicable is sought.