



ENVIRONMENTAL SUSTAINABILITY POLICY COMMITTEE

AGENDA

1 AUGUST 2023

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **ENVIRONMENTAL SUSTAINABILITY POLICY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 1 August 2023**.

David Waddell

CHIEF EXECUTIVE OFFICER

For apologies please contact Administration on 6393 8106.

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1 INTRODUCTION

1.1 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Environmental Sustainability Policy Committee at this meeting.

2 COMMITTEE MINUTES

2.1 MINUTES OF THE ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE 7 JULY 2023

RECORD NUMBER: 2023/1163

AUTHOR: Eli Todman, Sustainability Officer

EXECUTIVE SUMMARY

The minutes of the Environmental Sustainability Community Committee held on 7 July 2023 are provided to the Environmental Sustainability Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “9.2. Develop and promote initiatives to reduce water, energy and waste in consultation with the community”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Environmental Sustainability Community Committee at its meeting held on 7 July 2023.**
- 2 That the remainder of the minutes of the Environmental Sustainability Community Committee from its meeting held on 7 July 2023 be adopted.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 ESSC 7 July 2023, Minutes
- 2 ESCC 7 July 2023, Agenda D23/44950 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE

ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 7 JULY 2023

COMMENCING AT 8:00 AM

1 INTRODUCTION

ATTENDANCE

Cr D Mallard (Chairperson), Cr M McDonell, Mr Peter West (*MS Teams*), Mr Robert Alford, Mr Anthony Doyle, Mr Andrew Kennedy, Mr Stephen Nugent, Ms Bev Williams, Mr Reg Kidd (*MS Teams*), Mr Malcolm Stacey, Ms Shahreen Alford, Ms Jennifer Wickham, Ms Amanda Lockwood, Ms Jennifer Lacey, Mr Cyrill Smith, Director Development Services (*MS Teams*), Manager Building and Environment, Manager City Presentation, Manager Waste Services and Technical Support, Water and Sewerage Strategic Manager, Senior Strategic Planner

1.1 Apologies and Leave of Absence

RECOMMENDATION

Cr M McDonell/Mr S Nugent

That the apologies be accepted from Mr Nick King, Mr Granton Smith and Mr Ronald Finch for the Environmental Sustainability Community Committee meeting on 7 July 2023.

1.2 Acknowledgement of Country

The Chairperson conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RECOMMENDATION

Mr S Nugent/Mr Cyrill Smith

That the Minutes of the Meeting of the Environmental Sustainability Community Committee held on 5 May 2023 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Environmental Sustainability Community Committee meeting held on 5 May 2023.

3 GENERAL REPORTS

3.1 WASTE SERVICES OVERVIEW

TRIM REFERENCE: 2023/1005

An overview on key waste issues was presented to the Committee, including:

- FOGO is a voluntary service for the commercial sector in Orange. 50 businesses are known to be participating under Council's contract
- Council recently renewed and prepared the NetWaste Regional Waste Strategy, which aligns with EPAs Waste and Resource Management Strategy
- New NetWaste Environmental Learning Advisor commenced role in September
- Expanded Polystyrene (EPS) to be banned in 2025, along with a lot of other problem plastics
- EnviroCom, Council's waste education partner, have several initiatives in place to educate the community and encourage waste diversion
- Residential bin inspections revealed 20% of the red lid general waste bin are recyclable materials, with a further 40-50% being FOGO
- Low rates of contamination displayed in both FOGO (1%) and recycling (10%) residential streams
- Solar panels are collected with mattresses and recycled by MolyCop 360
- Return and Earn has resulted in a reduction of 30-40% of the eligible product
- Euchareena Road Resource Recovery Centre – cell 3 of the landfill is nearing capacity, with cell 4 excavation expected to commence in January 2024, to become operational by July 2024. The landfill site has a life expectancy of 40 years, with Council on track to meet this target.

Cr McDonnell: some waste service collection providers are collecting all waste streams in one truck. Is there a process involved in discouraging this behaviour?

Manager Waste Services and Technical Support: commingled trucks are charged a higher waste disposal fee. Segregated loads incur lower fees, to encourage diversion.

RECOMMENDATION

Mr A Kennedy/Ms S Alford

That the Environmental Sustainability Community Committee acknowledge the verbal report provided by Manager Waste Services and Technical Support.

Mr Reg Kidd joined the meeting with the time being 8:04am

3.2 DEVELOPMENT CONTROL PLAN - PROGRESS UPDATE

TRIM REFERENCE: 2023/1006

Director Development Services explained that the process to develop a completely new comprehensive DCP is both extensive and legally complex. Therefore, the role of ESCC is somewhat limited. However, there is opportunity for the Committee to identify key areas that the DCP may consider for inclusion. As different sections of the DCP are drafted, they will be provided to the Committee for comment. The Director then provided the Urban Heat Island section for feedback from the Committee.

RECOMMENDATION**Mr A Kennedy/Mr S Nugent**

That the Environmental Sustainability Community Committee:

1. Acknowledge the verbal report provided by the Director Development Services.
2. Acknowledge the report provided on Urban Heat Island and provide advice to Council staff.
3. Priority Project Groups provide strategic advice on the new Development Control Plan, as instructed by Director Development Services.

3.3 URBAN FOREST STRATEGY

TRIM REFERENCE: 2023/1007

Manager City Presentations presented a report from consultant assisting with the development of the Strategy, and later provided this to the Committee for their information.

RECOMMENDATION**Mr M Stacey/Mr A Kennedy**

That the Environmental Sustainability Community Committee acknowledge the verbal report provide by Manager City Presentations on the Urban Forest Strategy.

RESOLVED**Mr S Nugent/Cr M McDonell**

1. That the Environmental Sustainability Community Committee defer the following items to the next meeting:
 - 3.4 - ESCC 2017-2021 Legacy Report Review; and
 - 3.5 - Project Groups - Update
2. That the Environmental Sustainability Community Committee hold an additional meeting on 4 August 2023.

THE MEETING CLOSED AT 9.44AM.



ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE

AGENDA

7 JULY 2023

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE** on **Friday, 7 July 2023** commencing at **8:00 AM**.

David Waddell

CHIEF EXECUTIVE OFFICER

For apologies please contact Eli Todman on 6393 8208.

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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1 INTRODUCTION

MEMBERS

Cr D Mallard (Chairperson), Cr M McDonell, Dr Vikas Mittal, Mr Peter West, Mr Robert Alford, Mr Nick King, Mr Anthony Doyle, Mr Andrew Kennedy, Mr Stephen Nugent, Mr Granton Smith, Mr Ronald Finch, Ms Bev Williams, Mr George Bate, Ms Katherine Tollner, Mr Reg Kidd, Mr Malcolm Stacey, Ms Shahreen Alford, Ms Jennifer Wickham, Ms Amanda Lockwood, Ms Jennifer Lacey, Mr Cyrill Smith, Director Development Services, Manager Building and Environment, Water Treatment Manager, Manager City Presentation, Manager Waste Services and Technical Support, Water and Sewerage Strategic Manager

1.1 APOLOGIES AND LEAVE OF ABSENCE

1.2 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

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Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Environmental Sustainability Community Committee at this meeting.

2 PREVIOUS MINUTES

RECOMMENDATION

That the Minutes of the Meeting of the Environmental Sustainability Community Committee held on 5 May 2023 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Environmental Sustainability Community Committee meeting held on 5 May 2023.

ATTACHMENTS

- 1 Minutes of the Meeting of the Environmental Sustainability Community Committee held on 5 May 2023

ORANGE CITY COUNCIL

MINUTES OF THE

ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 5 MAY 2023

COMMENCING AT 8:03 AM

1 INTRODUCTION

ATTENDANCE

Cr D Mallard (Chairperson), Cr M McDonell, Mr Peter West (*MS Teams*), Mr Robert Alford, Mr Stephen Nugent, Mr Granton Smith, Ms Bev Williams, Mr Reg Kidd (*MS Teams*), Mr Malcolm Stacey, Ms Jennifer Lacey, Mr Cyril Smith (*MS Teams*), Director Development Services, Water Treatment Manager, Water and Sewerage Manager

1.1 Apologies and Leave of Absence

RECOMMENDATION	Cr M McDonell/Mr S Nugent
That the apologies be accepted from Mr Andrew Kennedy, Mr Nick King and Ms Shahreen Alford for the Environmental Sustainability Community Committee meeting on 5 May 2023.	

1.2 Acknowledgement of Country

The Chairperson conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil.

2 PREVIOUS MINUTES

RECOMMENDATION	Mr S Nugent/Ms B Williams
That the Minutes of the Meeting of the Environmental Sustainability Community Committee held on 3 March 2023 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Environmental Sustainability Community Committee meeting held on 3 March 2023.	

3 GENERAL REPORTS

3.1 DRAFT COMMITTEE CHARTER - ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE

TRIM REFERENCE: 2023/523

RECOMMENDATION

Mr S Nugent/Cr M McDonell

1. That the Charter quorum requirement be updated to 7 community members and one Councillor.
2. The Charter for the Environmental Sustainability Community Committee be adopted by Council.

3.2 ESCC 2017-2021 LEGACY REPORT - REVIEW

TRIM REFERENCE: 2023/530

RECOMMENDATION

Cr M McDonell/Mr R Kidd

That the Committee:

1. Acknowledge the report from the Sustainability Officer on ESCC 2017-2021 Legacy Report Review and defer discussion until the next meeting of the Committee.
2. Note the Review of Unfinished Business at Attachment 2 and request the Priority Project Teams to discuss this in the context of their current project team activity.

G Smith entered the meeting with the time being 8:30am

3.3 ESCC WORKING GROUPS - TASK UPDATES

TRIM REFERENCE: 2023/555

Each of the four working groups provided a verbal update on current projects and focus areas. Mr S Nugent suggested a convenor be appointed for each Priority Project Team. These will be:

1. Climate Action Policy – Cr Mallard
2. Sustainable Urban Design – Cr McDonell
3. Water Management – Mr C Smith
4. Biodiversity – Mr P West

Cr McDonell provided an update on the Urban Forest Strategy, highlighting there is an opportunity for ESCC to support the development of this Strategy. Requested the Manager of City Presentation provide a report to ESCC on the Strategy progress.

Water and Sewer Manager to provide a map of Orange LGA waterways to Water Management subgroup.

Mr R Kidd discussed the value of a regional Landcare coordinating position and his intention to reform the Blackman's Swamp Landcare group. In the previous week noted a significant sediment amount in Blackman's Swamp Creek. Also weed growth in some waterways of Orange.

RECOMMENDATION

Cr M McDonell/Ms B Williams

That the Environmental Sustainability Community Committee acknowledge the verbal report provided by priority project working groups.

3.4 DEVELOPMENT CONTROL PLAN - UPDATE

TRIM REFERENCE: 2023/611

RECOMMENDATION

Cr M McDonell/Mr M Stacey

That the Environmental Sustainability Community Committee acknowledge the verbal report provided by the Director of Development Services.

3.5 COUNCIL UPDATE - SUSTAINABILITY PROJECTS

TRIM REFERENCE: 2023/556

Sustainability Officer provided a verbal update on Council's sustainability projects.

Cr McDonell requested an increase in media from the communication team on sustainability projects. Supporting this through a series of public events or forums could be beneficial to the community.

Environmental issues are impacting local businesses and require input from the Economic Development Community Committee to ensure these are addressed. Requested a report from the Strategic Waste Services and Technical Support to ESCC on business waste issues.

Mr G Smith raised the Rotary Environmental Sustainability Living Expo will be held on 29 October.

RECOMMENDATION

Cr M McDonell/Mr R Alford

1. That the Environmental Sustainability Community Committee acknowledge the verbal report provided by Council's Sustainability Officer.
2. That the Economic Development Community Committee considers environmental issues impacting local businesses; including environmental upgrade finance, waste collection, electric vehicle charging and climate change.

R Kidd left the meeting with the time being 9:10am

THE MEETING CLOSED AT 9:25AM

3 GENERAL REPORTS

3.1 WASTE SERVICES OVERVIEW

RECORD NUMBER: 2023/1005

AUTHOR: Eli Todman, Sustainability Officer

EXECUTIVE SUMMARY

The Manager Waste Services and Technical Support will provide a verbal report on current focus areas for Council's waste operations.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "8.1. Plan for growth and development that balances liveability with valuing the local environment".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Environmental Sustainability Community Committee acknowledge the verbal report provided by Manager Waste Services and Technical Support.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

3.2 DEVELOPMENT CONTROL PLAN - PROGRESS UPDATE

RECORD NUMBER: 2023/1006

AUTHOR: Eli Todman, Sustainability Officer

EXECUTIVE SUMMARY

Council's Strategic Planner will provide a verbal report on the progress of the new Development Control Plan.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "7.1. Engage with the community to develop plans for growth and development that value the local environment".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Environmental Sustainability Community Committee acknowledge the verbal report provided by the Strategic Planner.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

At the 3 March 2023 meeting, the Development Control Plan was identified as a standing item for the ESCC. This is an opportunity for Council's Strategic Planner to provide a verbal report on the progress of the new Development Control Plan.

3.3 URBAN FOREST STRATEGY

RECORD NUMBER: 2023/1007

AUTHOR: Eli Todman, Sustainability Officer

EXECUTIVE SUMMARY

Manager City Presentations to provide a verbal report on the status of the Urban Forest Strategy.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “7.1. Engage with the community to develop plans for growth and development that value the local environment”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Environmental Sustainability Community Committee acknowledge the verbal report provided by Manager City Presentations on the Urban Forest Strategy.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

3.4 ESCC 2017-2021 LEGACY REPORT REVIEW

RECORD NUMBER: 2023/1068

AUTHOR: Eli Todman, Sustainability Officer

EXECUTIVE SUMMARY***Authors: Andrew Kennedy and Stephen Nugent*****Environmental Sustainability Community Committee (ESCC) 2017-2021**

In mid-2021, a Legacy Report was prepared by the previous ESCC documenting the achievements, unfinished business and continuous improvement suggestions of the previous ESCC. The report had three main aims, to:

1. Inform the next ESCC of the achievements and unfinished business of the current committee as a starting point for their considerations
2. Provide the next ESCC with recommendations on how to maximise the effectiveness the committee's operations
3. Provide Council with recommendations to enhance the operation of all community committees.

The Legacy Report was endorsed by the previous ESCC, the Environmental Sustainability Policy Committee (a Committee of the full Council), and Council itself during the second half of 2021.

Environmental Sustainability Community Committee (ESCC) 2022-2024

The current ESCC was formed in 2022 after the Council election of December 2021 and held a Strategic Planning Workshop on 27 June 2022. A report on the workshop was provided to ESCC at its meeting of 8 July 2022. ESCC also received a copy of the Legacy Report at that meeting.

At its 3 March 2023 meeting, ESCC agreed that a review of the previous ESCC's Legacy Report would be a useful process, to consider progress with the report's recommendations and to check if any 'unfinished business' still needs to be brought forward. As a first step, the authors have undertaken a Review of Recommended Action (Attachment 1) and a Review of Unfinished Business (Attachment 2), and provide them to the ESCC for further consideration.

The Reviews at Attachments 1 and 2 were presented to the ESCC meeting of 5 May 2023, but discussion was deferred due to the absence of Andrew Kennedy and the Committee's agreement to prioritise other items on the agenda for that meeting.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "9.2. Develop and promote initiatives to reduce water, energy and waste in consultation with the community".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Committee:

1. Discuss the Review of Recommended Action at Attachment 1 and identify any additional action we might take to maximise the effectiveness of Committee operations.
2. Request Council to review the operation of the current community committees in the context of the Legacy Report and this Review, with the aim of identifying any enhancements to the community committee process under the next Council.
3. Decide what further action might be taken to review and progress the Legacy Report.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

Early in the life of the previous ESCC (mid-2018), the committee held a strategic planning workshop which identified five Priority Areas – Biodiversity, Energy, Plastics, Water and Community Education. Project teams were formed and met over the next three years with varying levels of frequency and success to progress priority projects identified during the workshop.

In mid-2021, a Legacy Report was prepared with three main aims, to:

1. Inform the next ESCC of the achievements and unfinished business of the current committee as a starting point for their considerations
2. Provide the next ESCC with recommendations on how to maximise the effectiveness the committee's operations
3. Provide Council with recommendations to enhance the operation of all community committees.

In relation to the 1st aim, the achievements and unfinished business of each priority project team are summarised and reviewed in Attachment 2. It's useful to note that the committee was also able to make a significant unplanned contribution to Council's *Climate Change Strategic Policy*.

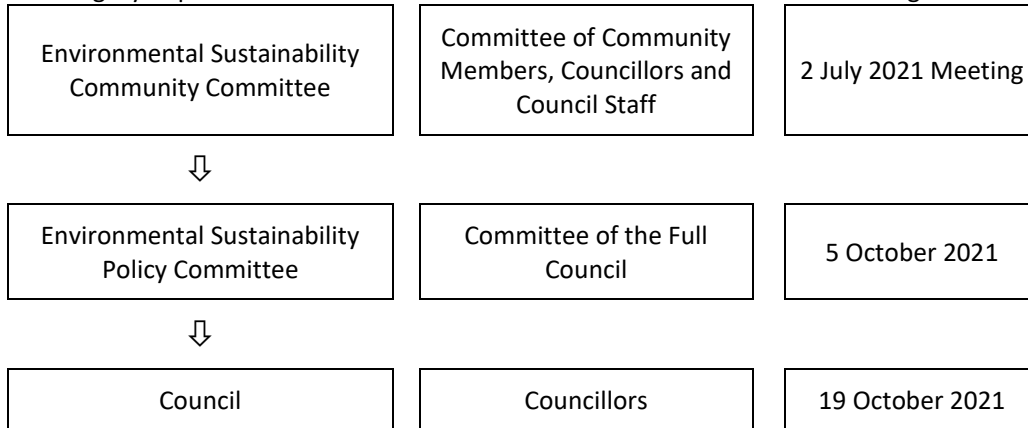
In relation to the 2nd and 3rd aims, key matters identified for improving committee operation and Council collaboration are summarised and reviewed in Attachment 1 and included:

- Membership arrangements, e.g. maximum numbers
- Induction process to skill committee members
- Clarity on charter and role

3.4 ESCC 2017-2021 Legacy Report Review

- Committee process and activity, e.g. leadership group, timely operation
- Collaboration with Council and relationship with other committees.

The Legacy Report was endorsed at various levels of Council as detailed in the figure below.

**ATTACHMENTS**

- 1 ESCC Legacy Report - Review of Recommended Action - A Kennedy & S Nugent, D23/26817
- 2 ESCC Legacy Report - Review of Unfinished Business - A Kennedy & S Nugent, D23/26821

REVIEW OF RECOMMENDED ACTION

The table below lists the Recommended Action from the Legacy Report and provides commentary on the current status of each of those Recommended Actions.

Area	Recommended Action	Current Status
Membership	<ul style="list-style-type: none"> Set a maximum number of community members for each committee. 	This is part of the Charter for each Committee. First meeting of current ESCC increased the maximum number of community members from 15 to 20.
Induction	<ul style="list-style-type: none"> Implement a two-stage induction process for community committee members – part one to be a community committee forum for anyone nominating for a community committee, and part two to be more specific induction held in early stages of each committee. Conduct community committee forum that covers general information relevant to all committees, e.g. purpose of committees, role in Council operations, charter, membership eligibility, commitment, processes, conflicts of interest, roles of different members, e.g. community members, councillors, committee clerk and staff. Conduct specific induction in the early stages of each committee covering: <ul style="list-style-type: none"> same material as community committee forum (although more briefly) - for members who don't get to community committee forum and as a refresher for those who do introduction to committee members including other community members and their backgrounds and interests, plus staff and their functional responsibilities membership and attendance criteria, e.g. sending apologies, resigning if no longer interested, consequences of missing three meetings without apologies 	<p>Induction processes happened at the start of 2022 for each of the Community Committees under the new Council. Authors unsure if the two-stage process was implemented and how much of the specific induction process was implemented for the ESCC.</p> <p>Acknowledge that there are privacy issues to consider with the sharing of personal information (backgrounds, interests, contact details), but these should be able to be addressed.</p> <p>Given we have a new Committee Clerk and some new working arrangements, is it worth revisiting induction information such as staff membership and responsibilities, and attendance at meetings? This could be done in the context of Committee Charter.</p> <p>While the relevance of induction processes for current Committees has passed, they are still relevant to the skilling of Community Committees under future Councils.</p>

	<ul style="list-style-type: none"> ○ expectations that community members have about their participation on the committee. 	
Committee Processes	<ul style="list-style-type: none"> • Establish committees as soon as possible after election; need to get on with the job! • Appoint 'leadership group' i.e. Chair, Clerk and Community Member to set agenda, determine visitor participation and inclusion of tricky issues among other things - promotes transparency and committee effectiveness. • Develop a committee 'database' with name, preferred contact, interests, relevant background and qualifications of each committee member - to facilitate communication and make best use of member expertise. • Hold a strategic planning session at start of committee term to identify priorities and projects that committee wants to work on. • Establish project teams or working groups that meet between committee meetings to progress issues. • Appoint a staff member to each project team to facilitate meetings and keep the team on track. • Advise community members well in advance of the deadline for items to be submitted for committee meetings. 	<p>Processes implemented in life of current ESCC:</p> <ul style="list-style-type: none"> - Strategic planning session held in June 2022 - Project teams established - Some staff member involvement in project teams - Good notice from Committee Clerk re deadline for items for this meeting. <p>Processes not implemented or where more might be done:</p> <ul style="list-style-type: none"> - Appointment of leadership group - Development of committee database subject to addressing any privacy concerns - Clarification of role of staff members on project teams - Calendar of meetings for rest of year - Circulation of meeting paper template.
Relationship with Other Community Committees	<ul style="list-style-type: none"> • Review processes to facilitate better communication between relevant committees. 	<p>This is happening through cross-over membership of Councillors and community members, but could be formalised with standing item on relevant committee agendas.</p>
Collaboration with Council Staff / Community Member Participation	<ul style="list-style-type: none"> • Approach committee meetings as a three-way collaboration between community members, staff and Councillors. • Identify gaps and the unique contribution that the committee can make, e.g. don't duplicate. • Put meeting dates in the diary at the start of the year and commit to attending meetings. 	<p>Addressing the issues identified under Committee Processes would assist here, as would routine feedback to ESCC on how Council has dealt with our advice / recommendations.</p>
Councillor Role	<ul style="list-style-type: none"> • Brief Councillors on their role on the committee, e.g. listening to community member ideas/concerns and 	<p>This is something for our Councillor members to comment on, but</p>

	facilitating communication between community members and staff.	authors consider Councillors doing this well.
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REVIEW OF UNFINISHED BUSINESS

The table below details areas of unfinished business from the Legacy Report as identified by the previous ESCC, along with a brief discussion of how the current ESCC is dealing with it or how we might deal with it in the future.

Team	Unfinished Business	Current / Possible Future Action
Biodiversity	<ul style="list-style-type: none"> Identify and fill gaps in information about biodiversity in Orange LGA Enhanced participation in Great Southern Bioblitz in future years and involvement in other relevant bioblitz events (e.g. Landcare events) 	Filling gaps in Orange LGA biodiversity information is on work program of Biodiversity Project Team. Bioblitz coordination / involvement is not specifically mentioned, but community education, community engagement and citizen science are.
Energy	<ul style="list-style-type: none"> Opportunity for community member involvement in Cities Power Partnership (CPP) Where to next for Council in terms of Renewable Energy in an increasingly complex market? Development of a Council Energy Policy Energy management conference for home owners, businesses and Council staff Other community education initiatives related to energy 100% renewable energy target 	There is no Energy Project Team under the current ESCC, but Energy is a 'Relevant Activity' on the template work program for each team. Renewable energy, CPP and community forums are all mentioned on current work program of Climate Action Policy Project Team. Recommend CAP reviews these items at its next team meeting.
Plastics	<ul style="list-style-type: none"> Progress implementation plan for phase-out of single use plastics 	Not covered by current Project Teams. Recommend a request be made to staff to provide an update at future ESCC meeting.
Water	<ul style="list-style-type: none"> Further investigation of Water Sensitive Cities principles for implementation Community education on total water cycle 	On work program of Water Management Project Team.
Community Education	<ul style="list-style-type: none"> Ongoing consistent support for community education initiatives across all priority areas 	Part of the work program of each Project Team.
All	<ul style="list-style-type: none"> Annual review of Climate Change Strategic Policy Implementation of Climate Change Management Plan Net zero emissions target 	Climate Action Policy Project Team has discussed these issues in context of developing team's work program. Recommend considering further at next team meeting.

3.5 PROJECT GROUPS - UPDATE

RECORD NUMBER: 2023/1010

AUTHOR: Eli Todman, Sustainability Officer

EXECUTIVE SUMMARY

Four project groups to provide a verbal update on current focus areas.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “7.1. Engage with the community to develop plans for growth and development that value the local environment”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Environmental Sustainability Community Committee acknowledge the verbal reports provided by the four project groups.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

During the ESCC meeting held May 5, 2023, a convenor for each of the project groups was designated to enable more efficient collaboration. This is an opportunity for each of the four project groups to provide a verbal update on current focus areas. Groups are encouraged to update the attached worksheets as required.

ATTACHMENTS

1 ESCC Priority Projects Worksheets - July 2023, D23/44092

	1. Climate Action Policy	2. Sustainable Urban Design	3. Water Management	4. Biodiversity
Priorities				
Actions				
Outputs				
Bench				

PRIORITY PROJECTS (DRAFT)	1. Climate Action Policy
PROJECT SCOPE	Monitor and update
ESCC PROJECT TEAM	Cr Mallard; Cr McDonell; Robert Alford; Katherine Tollner; Stephen Nugent Staff Contact: Sustainability Officer (Eli Todman); Manager Building and Environment (Melissa Maccallum)
RELEVANT ACTIVITY INCLUDING PARTNERS	(some examples provided below to start conversation)
OCC “Operations”	<ul style="list-style-type: none">Complete Rooftop Solar Installations
OCC Community Strategic Plan and Key Council Policy Link	<ul style="list-style-type: none">“Community Engagement Strategy”Climate Action Policy and Management Plan (Implementation)
Other OCC Community Committees esp. “Trees, Parks & Waterways”	<ul style="list-style-type: none">Proposed Urban Forest Strategy (Trees Parks and Waterways Community Committee)
Community Education & Engagement	
Energy (Refer to Legacy Report)	<ul style="list-style-type: none">Renewable energy initiativesOCC’s 5 pledges to City Power Partnership – update contacts
Central Tablelands Local Lands Service	
Others:	
PROJECT FOCUS (aka Wshop) 1. MUST DO 2. NICE TO HAVE 3. BENCH	<ul style="list-style-type: none">Education:<ul style="list-style-type: none">GroupCommunity – short, focused; local experts; TEDX; local schools. <p>Forums</p> <ol style="list-style-type: none">Develop list of speakers/topicsClimate Change PolicyCommunity Batteries, pilot projects for Council (batteries)

PRIORITY PROJECTS (DRAFT)	2. Sustainable Urban Design
PROJECT SCOPE	Input and review – including New Development Control Plan
ESCC PROJECT TEAM	Cr McDonell; Jen Wickham; Bev Williams; Shah Alford; Cyril Smith; Jen Lacey; Malcolm Stacey; Granton Smith Staff Contact: Director Development Services (Mark Hodges)
RELEVANT ACTIVITY INCLUDING PARTNERS	(some examples provided below to start conversation)
OCC “Operations”	<ul style="list-style-type: none">2022/23 Development Control Plan Review<ul style="list-style-type: none">Workshops for ESCC
OCC Community Strategic Plan and Key Council Policy Link	<ul style="list-style-type: none">“Sustainable Growth and respectful planning”
Other OCC Community Committees	<ul style="list-style-type: none">Proposed Urban Forest Strategy (Trees Parks and Waterways Community Committee)
Community Education & Engagement	
Energy (Refer to Legacy Report)	<ul style="list-style-type: none">Community power system/planning?
Central Tablelands Local Lands Service	
Others:	<ul style="list-style-type: none">Affordable housingGeneral building designHeat island planning<ul style="list-style-type: none">Deep landscaping
PROJECT FOCUS (aka Wshop) 1. MUST DO 2. NICE TO HAVE 3. BENCH	<ul style="list-style-type: none">Consider an ‘Urban Cooling Policy’ (but not a good word for Orange)<ul style="list-style-type: none">Wagga used the urban heat island toolkit – started with ‘Urban Forest Policy’ to ‘Shade Strategy’.‘Fortis Designs’ – free resilient building designs.Federal Government’s ‘Your Home’

PRIORITY PROJECTS (DRAFT)	3. Water Management
PROJECT SCOPE	See Legacy Report
ESCC PROJECT TEAM	Cyril Smith; Reg Kidd; Ron Finch Staff Contact: Water and Sewer Manager (Wayne Beatty); Town Planner (Anu Vishwakarma); Water Treatment Manager (Jon Francis)
RELEVANT ACTIVITY INCLUDING PARTNERS (some examples provided below to start conversation)	
OCC “Operations”	<ul style="list-style-type: none">ESCC Update by Water & Sewer Manager
OCC Community Strategic Plan and Key Council Policy Link	<ul style="list-style-type: none">Integrated Water Cycle Management Plan – Update new guideline released by DPE Water December 2022Flood Plain Policy – Jason Theakstone (engineering service)BASIX (State legislation)Local Housing StrategyInfrastructure Servicing Plans – Water and sewer, Shiralee water supply, North water supply and sewer
Other OCC Community Committees esp. “Trees, Parks & Waterways”	<ul style="list-style-type: none">Proposed Urban Forest Strategy (Trees Parks and Waterways Community Committee) – Nigel Hobden
Community Education & Engagement	
Energy (Refer to Legacy Report)	<ul style="list-style-type: none">Solar power – at water treatment plant Icely RdEnergy/water nexus<ul style="list-style-type: none">Water loss:<ol style="list-style-type: none">Regional water loss management projectRegional leakage reduction program – (DPE water funded)
Central Tablelands Local Lands Service	
Others:	<ul style="list-style-type: none">Water Sensitive Urban Design (WSUD)Mandatory rainwater tanks<ul style="list-style-type: none">Links to Urban Design Group
PROJECT FOCUS (aka Wshop) 1. MUST DO 2. NICE TO HAVE 3. BENCH	<ul style="list-style-type: none">Integrated Water Cycle Management PlanSubregional town water supply strategy - Orange City Council, Cabonne Council + Central Tableland WaterWater literacy and education – Aurecon Survey community attitude to alternative water supplyRecycled water use (drinking) – Purified Recycled Water (PRW) Must have: <ul style="list-style-type: none">WSUD link – Jason Theakstone

PRIORITY PROJECTS (DRAFT)	4. Biodiversity
PROJECT SCOPE	See Legacy Report
ESCC PROJECT TEAM	Peter West; Shah Alford; Reg Kidd; Nick King; Jen Lacey; Andrew Kennedy; Stephen Nugent; Malcolm Stacey Staff Contact: Manager City Presentation (Nigel Hobden); Town Planner (Craig Mortell)
RELEVANT ACTIVITY INCLUDING PARTNERS	(some examples provided below to start conversation)
OCC “Operations”	<ul style="list-style-type: none">Biodiversity Mapping (extent?)
OCC Community Strategic Plan and Key Council Policy Link	<ul style="list-style-type: none">Local Environmental Management Plan – Update to include Biodiversity Mapping
Other OCC Community Committees esp. “Trees, Parks & Waterways”	<ul style="list-style-type: none">Proposed Urban Forest Strategy (Trees Parks and Waterways Community Committee)
Community Education & Engagement	<ul style="list-style-type: none">Urban Landcare Group?
Energy (Refer to Legacy Report)	
Central Tablelands Local Lands Service	<ul style="list-style-type: none">Urban Landcare Group?FundingLLS “Connecting Woodlands Project”
Others:	
PROJECT FOCUS (aka Wshop) 1. MUST DO 2. NICE TO HAVE 3. BENCH	<ul style="list-style-type: none">Link to PTWC an Urban Forest PolicyInput into DCP reviewBiodiversity mapping into LEPCommunity education and engagement<ul style="list-style-type: none">Citizen science<ul style="list-style-type: none">Template for citizens to get involved.Promotion of Practical; Summer Hill Creek Care Group; embellishment of creek at back of James Sheahan (Nelson Park)

ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE**7 JULY 2023**

4 PRESENTATIONS**4.1 OTHER BUSINESS**

This is an opportunity for ESCC members to raise other items of discussion not on the agenda.