



ENVIRONMENTAL SUSTAINABILITY POLICY COMMITTEE

AGENDA

6 AUGUST 2024

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **ENVIRONMENTAL SUSTAINABILITY POLICY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 6 August 2024**.

David Waddell
CHIEF EXECUTIVE OFFICER

For apologies please contact Executive Support on 6393 8391.

AGENDA

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1 INTRODUCTION

1.1 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Environmental Sustainability Policy Committee at this meeting.

2 COMMITTEE MINUTES

2.1 MINUTES OF THE COMPANION ANIMALS COMMUNITY COMMITTEE 6 JUNE 2024

RECORD NUMBER: 2024/1272

AUTHOR: Lisa Frost, Pound Administration Officer

EXECUTIVE SUMMARY

The minutes of the Companion Animals Community Committee held on 6 June 2024 are provided to the Environmental Sustainability Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “6.1. Ensure that infrastructure exists for the safe exercising of domestic dogs”.

FINANCIAL IMPLICATIONS

Within the Companion Animals Community Committee Budget for 2023-2024

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Companion Animals Community Committee at its meeting held on 6 June 2024.
- 2 That Council determine recommendations 3.1 and 3.4 from the minutes of the Companion Animals Community Committee meeting of 6 June 2024.
 - 3.1 *That the Committee discussion on the offered RSPCA, Healthy Pet Day be noted and discussed further when the correspondence has been received.*
 - 3.4 *That the Committee approach Cabonne Council and request a copy of their Policy for Off-Leash Areas.*
- 3 That the remainder of the minutes of the Companion Animals Community Committee from its meeting held on 6 June 2024 be adopted.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 CACC 6 June 2024 Minutes
- 2 CACC 6 June 2024 Agenda, D24/78066 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE COMPANION ANIMALS COMMUNITY COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 6 JUNE 2024

COMMENCING AT 12:30 PM

1 INTRODUCTION

ATTENDANCE

Cr D Mallard (Chairperson), Mrs Pam Davis, Mrs Susan Sanders, Ms Danielle Haase, Ms Anne Reith, Acting Manager Building and Environment (Perry), Pound Supervisor, Companion Animal Registrar and Pound Administration Officer.

Invited Guests: RSPCA Representative, Mr Joshua O'Donnell and Ms Heather Seward.

1.1 Apologies and Leave of Absence

RECOMMENDATION

Ms A Reith/Ms D Haase

That the apologies be accepted from, Cr J Hamling (Mayor), Mr Neil Jones, Director Development Services and Ms Helen Wood for the Companion Animals Community Committee meeting on 6 June 2024.

1.2 Acknowledgement of Country

The Chairperson conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Cr Mallard declared a less than Non-Significant, Non-Pecuniary Interest as his daughter has commenced employment at the Pound. Cr Mallard requested that the Minutes of the Companion Animals Community Committee meeting of 7 March 2024 also reflect he has a Non-Significant, Non-Pecuniary Interest as his daughter has commenced employment at the Pound.

2 PREVIOUS MINUTES

RECOMMENDATION**Ms D Haase/Ms A Reith**

That the Minutes of the Meeting of the Companion Animals Community Committee held on 7 March 2024 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Companion Animals Community Committee meeting held on 7 March 2024.

That Cr Mallard requested that the Minutes of the Companion Animals Community Committee meeting of 7 March 2024 also reflect he has Non-Significant, Non-Pecuniary Interest as his daughter has commenced employment at the Pound.

3 PRESENTATIONS

3.1 RSPCA - MICROCHIPPING PLANS

TRIM REFERENCE: 2024/848

Mr O'Donnell, a representative from the RSPCA spoke. He offered that the RSPCA hold a microchipping day in Orange, Healthy Pet Day. These days are free and offer quite a lot to the public, making it a major drawcard. Unfortunately, the Outreach Pets vets will be unable to attend, he suggested that local vets be encouraged to participate. He suggested that the Council also be present.

Ms D Haase asked for data on the participation/attendance on these days. Mr O'Donnell said he could provide the data, although this would be based on their Outreach Program. They do not have data on their Healthy Pet Days. The Pound Supervisor said that free microchipping is a good start and better than no microchipping at all. Mr O'Donnell will forward an email with the data and information on what they are offering for the Health Pet Day. Once received, this will be forwarded to Committee members for further discussion. A suggested month for this to take place is in October 2024.

Ms A Reith has an event at Heifer Station coming up and suggested that Council be represented by assisting with microchipping updates, information on dog leash parks.

Ms D Haase discussed the need for education programs targeting specific demographics. The Pound Supervisor suggested education at a school level, this will encourage young people to change future behaviours and, they take home their learning to their parents/carers.

RECOMMENDATION**Ms D Haase/Ms S Sanders**

That the Committee discussion on the offered RSPCA, Healthy Pet Day be noted and discussed further when the correspondence has been received.

3.2 MICROCHIPPING "PAY IT FORWARD" FUNDRAISING CAMPAIGN

TRIM REFERENCE: 2024/849

As 3.1 and 3.2 were both about Microchipping, this was discussed in 3.1.

RECOMMENDATION**Ms D Haase/Ms S Sanders**

That the Committee discussion in 3.1 RSPCA - Microchipping Plans be acknowledged as part of 3.2 - Microchipping "Pay it Forward" Fundraising Campaign.

3.3 CUSTOMER REQUEST STATISTICS

TRIM REFERENCE: 2024/847

The Committee appreciated the statistics and the layout. They requested that the data for Council Rangers and Pound Activity on dogs and cats include all completed months.

The Acting Manager Building and Environment reported, as discussed at the previous meeting, the statistics regarding dog attacks. He clarified what the definition of what a "dog attack" before proceeding with the following data: 4 dog attacks out of the 8 in the January to March 2024 period resulted in significant injury. 1 resulted in the death of an animal – a cat, 1 resulted in an injury to a person resulting a hospital visit, 2 were a dog vs dog with injuries requiring vet treatment. He stated that our attack figures may look high sometimes, this was due to procedures being following properly.

RECOMMENDATION**Ms P Davis/Ms D Haase**

That the Committee discussion on the Customer Request Statistics and Council Rangers and Pound Activities on dogs and cats be acknowledged.

3.4 GENERAL BUSINESS AND COMMITTEE MEMBER NEWS

TRIM REFERENCE: 2024/850

The Companion Animal Registrar advised the Committee that this will be the last Meeting due to Council elections and the Council going into caretaker mode before our next scheduled meeting. Mrs D Haase queried how the caretaker mode looked like, Cr Mallard went through with the Committee the dates of how caretaker mode/Council election would be.

Ms D Haase discussed that when/if a new Committee was convened that it meets more regularly than four times a year. It was discussed how the new Committee should look like, suggestions included a veterinarian, a representative from the Department of Primary Industries. Cr Mallard advised the Committee is open to anyone to join. The Acting Manager Building and Environment said that changes to meeting frequency and membership should be decided upon by the newly formed Committee when they review the Charter next year.

The Acting Manager Building and Environment gave an update on the off-leash area naming, tree planting budgeting as per requests from the previous meeting. The off-leash area naming has been forwarded to the Manager – City Community and Cultural to investigate. He advised that there is around \$1m for both the rangers and pound, this covers all

expenses. A majority of the budget goes to the Pound. The dog park maintenance costs are included in the park maintenance budget, it is not separated for dog park maintenance. As discussion has been had in previous meetings about more regular dog park maintenance, and these are budgetary items not included in the Pound or Ranger budget; Cr Mallard and the Acting Manager Building and Environment advised the Committee Members to lodge submissions for the currently exhibited budget. The submissions were closing today.

Policy for Off-leash Areas - Cabonne Council already has a policy. The Committee would like to approach Cabonne Council to see if they will share their policy with us.

The Pound Supervisor advised that she and the Companion Animal Registrar attended a webinar. The Pet Registry is being updated, there are a lot of positive changes. Some of the changes to the Pet Registry will take effect in the new financial year.

Ms D Haase spoke with The Hon. Emma Hurst, who is the Chair for the Inquiry into Pounds in New South Wales. There have been two public hearings, which are available on YouTube and transcript downloads. They will be presenting it to Parliament, The Hon Emma Hurst was not positive that it would be adopted. The Pound Supervisor advised the Committee that the Council had made a submission for the Pound Inquiry.

The Pound Supervisor advised that the Inquiry Committee will be visiting the Pound on Monday, 1 July 2024. We are unaware of any other Pounds they will be visiting.

Ms S Sanders advised that the 1 Million Paws Walk is not going ahead this year due to lack of volunteers.

RECOMMENDATION**Ms D Haase/Ms P Davis**

That the Committee approach Cabonne Council and request a copy of their Policy for Off-Leash Areas.

THE MEETING CLOSED AT 2.00PM.



COMPANION ANIMALS COMMUNITY COMMITTEE

AGENDA

6 JUNE 2024

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **COMPANION ANIMALS COMMUNITY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE on Thursday, 6 June 2024** commencing at **12:30 PM**.

David Waddell

CHIEF EXECUTIVE OFFICER

For apologies please contact Lisa Frost on 6393 8992.

COMPANION ANIMALS COMMUNITY COMMITTEE

6 JUNE 2024

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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COMPANION ANIMALS COMMUNITY COMMITTEE**6 JUNE 2024**

1 INTRODUCTION**MEMBERS**

Cr D Mallard (Chairperson), Cr J Hamling (Mayor), Mrs Pam Davis, Mr Neil Jones, Ms Helen Wood, Mrs Susan Sanders, Ms Danielle Haase, Ms Anne Reith, Director Development Services, Manager Building and Environment, Pound Officer, Companion Animal Registrar, Pound Administration Officer

1.1 APOLOGIES AND LEAVE OF ABSENCE**1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

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Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Companion Animals Community Committee at this meeting.

2 PREVIOUS MINUTES**RECOMMENDATION**

That the Minutes of the Meeting of the Companion Animals Community Committee held on 7 March 2024 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Companion Animals Community Committee meeting held on 7 March 2024.

ATTACHMENTS

- 1 Minutes of the Meeting of the Companion Animals Community Committee held on 7 March 2024

ORANGE CITY COUNCIL

MINUTES OF THE

COMPANION ANIMALS COMMUNITY COMMITTEE

HELD IN COUNCILLORS' WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 7 MARCH 2024

COMMENCING AT 12:30 PM

1 INTRODUCTION

ATTENDANCE

Cr D Mallard (Chairperson), Cr J Hamling (Mayor), Mrs Pam Davis, Mr Neil Jones, Mrs Susan Sanders, Ms Danielle Haase, Senior Environmental Health Officer, Pound Officer, Companion Animal Registrar, Pound Administration Officer.

Senior Environmental Health Officer, Greg Perry was welcomed to the meeting. He will be attending the meeting over the next twelve months in place of Manager, Building & Environment.

1.1 Apologies and Leave of Absence

RESOLVED	Ms D Haase/Cr J Hamling
That the apologies be accepted from Ms Anne Reith, Director Development Services, Manager Building and Environment and Ms Helen Wood for the Companion Animals Community Committee meeting on 7 March 2024.	

1.2 Acknowledgement of Country

The Chairperson conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Cr Mallard declared a Significant, Non-Pecuniary Interest as his daughter has commenced employment at the Pound.

MINUTES OF COMPANION ANIMALS COMMUNITY COMMITTEE**7 MARCH 2024****2 PREVIOUS MINUTES****RESOLVED****Ms P Davis/Mr N Jones**

That the Minutes of the Meeting of the Companion Animals Community Committee held on 7 December 2023 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Companion Animals Community Committee meeting held on 7 December 2023.

3 PRESENTATIONS**3.1 CUSTOMER REQUEST STATISTICS**

TRIM REFERENCE: 2024/62

The Pound Supervisor advised there are 70 cats/kittens currently in the pound.

Cr Mallard appreciated the way the statistics are set out on the page. He queried rehoming of the cats and kittens. The Pound Supervisor advised that the Animal Welfare League are helping with the rehoming and Canobolas Veterinary Clinic were starting to take kittens now that the vaccine is available.

Mr Jones queried the number of attacks in December. Were they serious to humans? The Senior Environmental Health Officer advised that these dog attacks were a Ranger concern. Attacks were not generally serious, only on rare occasions. The Pound Supervisor suggested that a Ranger be a part of the Meetings.

Ms Haase queried the December Minutes, regarding the dog attacks. In the absence of the Manager Building & Environment was not in attendance, no further discussion took place.

RECOMMENDATION**Ms D Haase/Ms P Davis**

That questions regarding the dangerous dog attacks and statistics be put to the Rangers and reported back at the next meeting.

MINUTES OF COMPANION ANIMALS COMMUNITY COMMITTEE

7 MARCH 2024

3.2 COMMITTEE MEMBER NEWS

TRIM REFERENCE: 2024/213

Mrs Sanders noted the Bloomfield leash free area, the maintenance is marvellous. She had found shattered glass at the car park area and had phoned Council to advise them.

Mr Jones noted that at Bloomfield Park there are still dogs who are off-leash in an on-leash area. He believes there should be clearer signage in the area showing which areas are off leash. He noted that this had been discussed previously.

Cr Hamling noted the Animal Welfare League Hospital are in Orange this Saturday, they will be providing general examinations, microchipping. He noted that they will have limited cat vaccinations.

Ms Haase stated that Mullion Produce will no longer be selling puppies. Orange Show is on the 27 April 2024. Cr Mallard was formally invited to attend on behalf of the Committee, of which he accepted. Virgin Australia announced on social media that small dogs are allowed on planes, they need to be in a cat carrier that fits under the seat. Diesel and Blue Doggie Day Care are looking for a taxi driver three days a week. They are also having a trainee program running with 1 x Certificate 2 and 1 x Certificate 3 which is helping with the skill shortage of dog groomers in the area.

Cr Mallard noted there was some media coverage in January from 7News and WIN regarding the Pound being closed due to puppies having Parvo.

The Pound Supervisor noted Bathurst Pound and a lot of other pounds are closing when full. There is no sign of this ending. An increased level of dumping may be due to financial reasons. Adoption levels are down in rehoming organisations. One thing to change this would be a change in legislation, in getting every animal desexed. Ms Haase suggested a letter from Council lobbying this change. NSW Parliament held an inquiry last year, transcripts can be read online.

Discussion took place on what other avenues to investigate which would take pressure off the pounds. Encouraging companion animal owners to have tags or collars for dogs and cats. Mr Jones agreed that this is another strategy to get pets home, it is simple and effective. Mrs Davis said there was a law for dogs to wear collars, can we fine them. The Senior Environmental Health Officer said this would be very hard to enforce and people are in financial hardship. Ms Haase suggested asking the Communication & Engagement Team within Council to arrange for social media coverage encouraging animal owners to use collars/tags with their names and numbers on them.

RECOMMENDATION

Ms D Haase/Ms S Sanders

1. That a letter be written on behalf of Council to the NSW Parliament lobbying for the change to desexing laws.
2. That Cr Mallard attend the Orange Show on 27 April 2024 on behalf of the Committee.
3. That Council's Social Media channels be used to encourage animal owners have their pets wear collars and/or tags with contact details.
4. That signage in off leash areas clearly showing which areas are off leash and areas that are not.

Cr Hamling left the meeting with the time being 12.57pm

MINUTES OF COMPANION ANIMALS COMMUNITY COMMITTEE

7 MARCH 2024

3.3 OFF-LEASH DOG PARKS AND COUNCIL MEETING OUTCOMES

TRIM REFERENCE: 2024/214

Mr Jones requested to discuss the following from Council’s last meetings outcomes:

1. *That Council provide clearer naming for Off Leash Areas.*
 Forbes Road Reserve (Lombardi Way) is not designated as a park and the Council’s Off Leash Dog Exercise Area and the brochure does not reference it. It requires a clearer name. Young Street (North Orange) also does not have a clear name. Once a name has been decided upon, the Council’s website and brochure will need to be updated.
2. *That Council organise a community tree planting day at the off-leash areas for users of the dog parks.*
 Young Street (North Orange) has had trees planted, it does require more. Lombardi Way requires more trees. March Street Park has good shading and seating. Mr Jones queried who organises this. The Senior Environmental Health Office will follow up who would need to be contacted in implementing this.
3. *Investigate implementation of RSPCA NSW “Keeping Cats Safe at Home” Project in Orange.*
 The Pound Supervisor advised that Council did apply to be a part of this programme, and were unsuccessful. It is a four year programme with eleven (11) Councils from various regions included. An email has been sent to the RSPCA Keeping Cats Safe at Home programme requesting further information.
4. *Measures to support greater compliance of microchipping and registration of dogs and cats, and encouragement of use of collars and identification tags on all domestic dogs and cats.*
 Previously discussed, see under 3.2 Committee Member News. Ms Haase said she had been asked to speak at a school about microchipping and registration. The feedback she received was that a lot of children went home asking their carers if their dog/cat was microchipped and registered. Education within the community would be beneficial. She suggested the volunteers go to the schools and speak.
5. *Increased budget for subsidised microchipping and desexing programmes.*
 The budget figures for 2024/2025 have not been released yet. Ms Haase queried what the allocation would be for bad dogs compared with parks and trees. The Senior Environmental Health Officer will follow up.

Mr Jones queried the ground maintenance at Lombardi Way off-leash park, there is an abundance of paspalum, which can affect some dogs who are allergic. The mowing for all areas has a schedule, suggested that Council put in more money for more scheduled maintenance of these off-leash parks.

RECOMMENDATION	Mr N Jones/Ms P Davis
<ol style="list-style-type: none"> 1. That Forbes Road Reserve (Lombardi Way) and Young Street (North Orange) off-leash dog exercise areas be given a clearer name. 2. That there be an increase in the scheduled maintenance at off-leash dog parks. 	

THE MEETING CLOSED AT 1.44PM.

COMPANION ANIMALS COMMUNITY COMMITTEE

6 JUNE 2024

3 PRESENTATIONS

3.1 RSPCA - MICROCHIPPING PLANS

Ms A Reith invited RSPCA representative Joshua O'Donnell to the meeting to discuss their plans with microchipping.

COMPANION ANIMALS COMMUNITY COMMITTEE**6 JUNE 2024**

3.2 MICROCHIPPING "PAY IT FORWARD" FUNDRAISING CAMPAIGN

Ms D Haase emailed the Committee on 28 March 2024 regarding a "Pay it Forward" Fundraising Campaign. Below is the email to discuss.

"Hello Fellow Committee Members,

I'm writing to you today because I'm frustrated at the amount of dogs being surrendered, in many cases because they were not microchipped. I know we've discussed this at every meeting we've had for a couple of years but as we discussed last meeting the problem is intensifying and it's heart breaking.

As an anecdotal observation, when I first started my business nearly 5 years ago it was mostly staffy mixes that were being discarded/ rehomed/ dropped at the pound etc and never any prized breed. But in just the last week across the many rehoming organisations I follow, I've seen Jack Russell's, King Charles Cavaliers, Chihuahuas, GSD's, working dogs - Kelpies, Heelers and Dashies...it's just astounding.

As a committee we of course discuss and understand some of the reasons for this growing issue including the economic downturn. We've heard people are unable to afford vet bills and feed their dogs plus the lack of rental accommodation that will allow animals. Also the inability to afford to get them microchipped and registered when they do find their way to the pound.

As a business in the industry I feel I need to do SOMETHING. I know my idea of dog ownership is very different to some of those mentioned above but in an attempt to help somehow I've come up with an idea and I wanted to seek constructive feedback from our experienced committee.

I'd like to run a "pay it forward" fundraising campaign with my customers and any others who may come on board once the campaign launches and word spreads. The goal would **purely** be to microchip as many dogs as we can in the Orange City Council. I acknowledge that the council goal and domestic pet ownership policy requires microchipping AND registering (and let's face it we'd all prefer them desexed as well) but, I feel if we could simply focus on this then it's a start and heading in the right direction, albeit very slowly.

How it could work, I imagine, is we would use the local business Catsplay Microchipping (<https://www.facebook.com/Catsplaymicrochipping>) to perform the microchipping who offer this at \$15/dog. The campaign would accrue funds and then once we had enough for say 10 or 20 to be done we would run a Saturday clinic and offer it to any Orange based person on a first come first served basis. The motivation is ONLY to assist the dog to be processed more efficiently if and when they find themselves lost or offered up for rehoming.

In addition to this campaign (if no legal and moral objections) I was hoping the Council/our committee may be able to formally communicate with local vets asking for their help in addressing this matter. As an aside, I was very surprised this week when taking a customers dog to the vets to discover that he was not microchipped, I found that hard to believe. I've discussed it with my vet (Andrew Litchfield) and he's explained that they will encourage an owner to microchip but if the owner declines the offer they can't force them.

COMPANION ANIMALS COMMUNITY COMMITTEE**6 JUNE 2024****3.2 Microchipping "Pay it Forward" Fundraising Campaign**

This is all fair enough but I feel this is a great opportunity (lever/channel) where we can lean on the relationships and share the challenges the broader council is facing and motivate vets to continue to offer and encourage ALL dogs in their care to be microchipped.

Imagine a time (in the future) where the majority of dogs in our council are microchipped. Even if owners don't keep the details up to date we will have origin data and know if a dog is/was Orange based. As you know I love data and this would be valuable to make better decisions. There is also the added benefit of educating the owners, when attending the microchip clinic, on the importance of registration and de-sexed... the triad of good dog ownership."

COMPANION ANIMALS COMMUNITY COMMITTEE

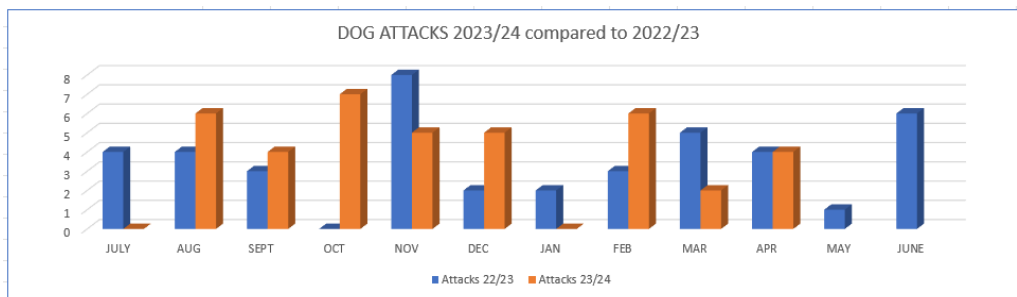
6 JUNE 2024

3.3 CUSTOMER REQUEST STATISTICS

2023-2024 Customer Request Statistics

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
Attacks 22/23	4	4	3	0	8	2	2	3	5	4	1	6
Attacks 23/24	0	6	4	7	5	5	0	6	2	4		
Barking /Noise 22/23	30	36	24	30	51	32	54	60	68	52	35	47
Barking /Noise 23/24	46	41	28	41	44	29	50	37	56	54		
Stray 22/23	32	26	24	39	39	23	40	36	36	26	44	37
Stray 23/24	26	38	33	41	46	15	42	52	37	34		

Dog Attack Activity



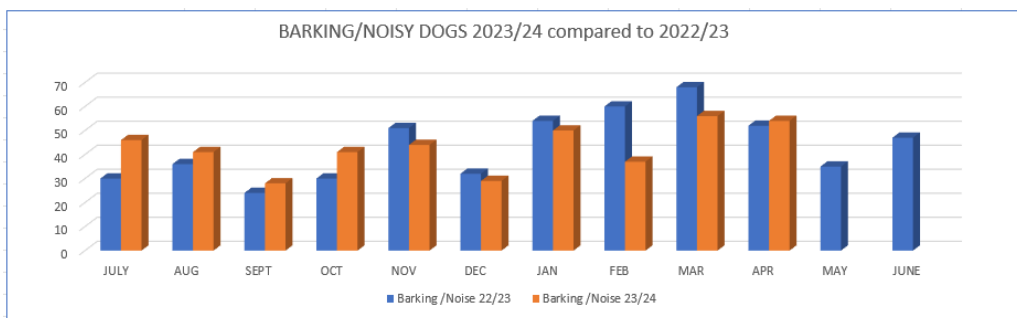
February 2024

- 6 attacks involving 8 dogs
- 4 human victims
- 7 animal victims
- 2 attacking dogs on private property
- 6 attacking dogs in a public space

March 2024

- 2 attacks involving 2 dogs
- 2 human victims
- 1 animal victim
- 1 attacking dog on private property
- 1 attacking dog in a public place

Barking Dog Activity



COMPANION ANIMALS COMMUNITY COMMITTEE**6 JUNE 2024****3.3 Customer Request Statistics**

Council Ranger and Pound Activity – Dogs**January 2024**

- 20 were returned home by the Rangers
- 42 arrived at the Pound
- 23 were returned to their owner
- 15 transferred to rescue organisations
- 1 was adopted
- 10 were euthanased (5 unable to rehome, 3 parvo, 2 behavioural)

February 2024

- 23 were returned home by Rangers
- 52 arrived at the Pound
- 25 were returned to their owner
- 6 transferred (1 Cabonne Council, 1 RSPCA, 4 to rescue organisation)
- 1 was adopted
- 9 euthanased (7 unable to rehome, 2 via ranger dog attack)

March 2024

- 21 were returned home by the Rangers
- 73 arrived at the Pound
- 32 were returned to their owner
- 7 transferred to rescue organisations
- Nil were adopted
- 11 were euthanased (2 illness, 1 behavioural, 8 unable to rehome)

Council Ranger and Pound Activity – Cats**January 2024**

- 42 arrived at the Pound
- 1 was returned to their owner
- 6 were transferred to rescue organisation
- 3 were adopted
- 14 were euthanased (1 illness, 13 unable to rehome)

February 2024

- 43 arrived at the Pound
- 2 were returned to the owner
- 8 were transferred to rescue organisation
- 5 were adopted
- 18 were euthanased (2 illness, 16 unable to rehome, 1 offsite vet from member of the public after hours)

March 2024

- 19 arrived at the Pound
- 1 returned to their owner
- 16 were transferred to rescue organisation
- 13 were adopted
- 15 were euthanased (5 illness, 10 unable to rehome)

COMPANION ANIMALS COMMUNITY COMMITTEE

6 JUNE 2024

3.4 GENERAL BUSINESS AND COMMITTEE MEMBER NEWS

Committee members are able to report on their area of interest.

2.2 MINUTES OF THE PARKS, TREES AND WATERWAYS COMMUNITY COMMITTEE 11 JULY 2024

RECORD NUMBER: 2024/1286

AUTHOR: Nigel Hobden, Manager City Presentation

EXECUTIVE SUMMARY

The Parks, Trees and Waterways Community Committee met on 11 July 2024 and the recommendation from that meeting are provided to the Environmental Sustainability Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “1.1. Develop and maintain parks and open spaces within the city, that meet the needs of the community”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Parks, Trees and Waterways Community Committee at its meeting held on 11 July 2024.**
- 2 That Council determine recommendations 3.1 and 4.2(3) from the minutes of the Parks, Trees and Waterways Community Committee meeting of 11 July 2024.**
 - 3.1 That Mrs Robyn Whiteley be accepted as a member of the Parks, Trees and Waterways Community Committee.**
 - 4.2(3) That a workshop be held to review the Moulder Park Master Plan.**
- 3 That the remainder of the minutes of the Parks, Trees and Waterways Community Committee from its meeting held on 11 July 2024 be adopted.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 PTWCC 11 July 2024 Minutes
- 2 PTWCC 11 July 2024 Agenda, D24/76191 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE

PARKS, TREES AND WATERWAYS COMMUNITY COMMITTEE

HELD IN COUNCILLOR'S WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 11 JULY 2024

COMMENCING AT 4:30 PM

1 INTRODUCTION

ATTENDANCE

Cr M McDonell (Chairperson), Cr D Mallard, Ms Sarah Keir (*Teams*), Mr Reg Kidd (*Teams*), Mr Malcolm Stacey, Mr Neil Jones, Mr Gavin Kidd (*Teams*), Mr Andrew Kennedy, Ms Amanda Lockwood (*Teams 4.50pm*), Mr Cyril Smith (*Teams*), Ms Vanessa Westcott, Mrs Robyn Whiteley, Manager City Presentation, City Presentation Support Officer.

1.1 Apologies and Leave of Absence

RESOLVED	Mr R Kidd/Mr A Kennedy
That the apologies be accepted from Mr Brendan Stuart and Ms Sharyn Pussell for the Parks, Trees and Waterways Community Committee meeting on 11 July 2024.	

1.2 Acknowledgement of Country

The Chairperson conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil.

2 PREVIOUS MINUTES

RESOLVED	Mr M Stacey/Mr A Kennedy
That the Minutes of the Meeting of the Parks, Trees and Waterways Community Committee held on 21 March 2024 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Parks, Trees and Waterways Community Committee meeting held on 21 March 2024.	

MATTER ARISING

Clarification sort by Committee as to the budget process for an increase in the City Presentation budget to allow for an additional street crew.

3 GENERAL REPORTS

3.1 COMMITTEE MEMBER EXPRESSION OF INTEREST

TRIM REFERENCE: 2024/1090

RECOMMENDATION**Cr D Mallard/Mr A Kennedy**

That Mrs Robyn Whiteley be accepted as a member of the Parks, Trees and Waterways Community Committee.

3.2 PARKS, TREES AND WATERWAYS COMMUNITY COMMITTEE ACTION PLAN

TRIM REFERENCE: 2024/1095

RECOMMENDATION**Mr A Kennedy/Mr M Stacey**

That the Parks, Trees and Waterways Community Committee Action Plan be reviewed and updated.

4 PRESENTATIONS

4.1 ITEM FOR DISCUSSION - WATER CATCHMENT AND WILLOWS

TRIM REFERENCE: 2024/1094

RECOMMENDATION**Cr M McDonell/Ms V Westcott**

1. That the discussion on Water Catchment and Willows be noted.
2. That Water Catchment and Willows be added to the Parks, Trees and Waterways Community Committee Action Plan.

4.2 ITEM FOR DISCUSSION - MOULDER PARK MASTER PLAN

TRIM REFERENCE: 2024/1092

RECOMMENDATION**Mr N Jones/Ms V Westcott**

1. That the Moulder Park Master Plan discussion be noted.
2. That the Moulder Park Master Plan be added to the Parks, Trees and Waterways Community Committee Action Plan.
3. That a workshop be held to review the Moulder Park Master Plan.

THE MEETING CLOSED AT 5.54PM.



PARKS, TREES AND WATERWAYS COMMUNITY COMMITTEE

AGENDA

11 JULY 2024

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **PARKS, TREES AND WATERWAYS COMMUNITY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCILLOR'S WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE** on **Thursday, 11 July 2024** commencing at **4:30 PM**.

David Waddell

CHIEF EXECUTIVE OFFICER

For apologies please contact Nigel Hobden on 6393 8241.

PARKS, TREES AND WATERWAYS COMMUNITY COMMITTEE

11 JULY 2024

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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PARKS, TREES AND WATERWAYS COMMUNITY COMMITTEE**11 JULY 2024**

1 INTRODUCTION**MEMBERS**

Cr M McDonell (Chairperson), Cr D Mallard, Mr Brendan Stuart, Ms Sarah Keir, Mr Reg Kidd, Mr Malcolm Stacey, Mr Neil Jones, Mr Gavin Kidd, Ms Amanda Lockwood, Mr Rod MacQueen, Ms Sharyn Pussell, Mr Andrew Kennedy, Mr Cyril Smith, Ms Vanessa Westcott, Director Community, Recreation and Cultural Services, Manager City Presentation, Water Treatment Manager, Horticultural Services Supervisor, City Presentation Support Officer.

1.1 APOLOGIES AND LEAVE OF ABSENCE**1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Parks, Trees and Waterways Community Committee at this meeting.

PARKS, TREES AND WATERWAYS COMMUNITY COMMITTEE**11 JULY 2024**

2 PREVIOUS MINUTES**RECOMMENDATION**

That the Minutes of the Meeting of the Parks, Trees and Waterways Community Committee held on 21 March 2024 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Parks, Trees and Waterways Community Committee meeting held on 21 March 2024.

ATTACHMENTS

- 1 Minutes of the Meeting of the Parks, Trees and Waterways Community Committee held on 21 March 2024

ORANGE CITY COUNCIL

MINUTES OF THE

PARKS, TREES AND WATERWAYS COMMUNITY COMMITTEE

HELD IN COMMITTEE ROOM 3, CIVIC CENTRE, BYNG STREET, ORANGE

ON 21 MARCH 2024

COMMENCING AT 5.00PM

1 INTRODUCTION

ATTENDANCE

Cr M McDonell (Chairperson), Cr D Mallard (*Teams*), Mr Neil Jones, Mr Reg Kidd (*Teams*), Mr Malcolm Stacey (*5.05pm*), Ms Amanda Lockwood (*Teams*), Mr Andrew Kennedy, Mr Cyril Smith, Ms Vanessa Westcott, Director Community, Recreation and Cultural Services, City Presentation Support Officer, Manager Development Assessments, Senior Strategic Planner, Town Planner Strategic

Guest – Robyn Whiteley

1.1 Apologies and Leave of Absence

RESOLVED

Mr A Kennedy/Mr N Jones

That the apologies be accepted from Mr Brendan Stuart, Ms Sarah Keir, Mr Gavin Kidd, Ms Sharyn Pussell and the Manager City Presentation for the Parks, Trees and Waterways Community Committee meeting on 21 March 2024.

1.2 Acknowledgement of Country

The Chairperson conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil.

2 PREVIOUS MINUTES

RESOLVED

Ms V Westcott/Mr M Stacey

That the Minutes of the Meeting of the Parks, Trees and Waterways Community Committee held on 2 November 2023 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Parks, Trees and Waterways Community Committee meeting held on 2 November 2023.

MINUTES OF PARKS, TREES AND WATERWAYS COMMUNITY COMMITTEE 21 MARCH 2024

3 PRESENTATIONS

3.1 UPDATE - LANDCOM DEVELOPMENT

TRIM REFERENCE: 2024/311

RECOMMENDATION

Mr N Jones/Ms V Westcott

That the presentation on the Landcom Development be acknowledged.

3.2 ITEM FOR DISCUSSION - WILLOWS

TRIM REFERENCE: 2024/322

RECOMMENDATION

Cr M McDonell/Mr N Jones

That the Item for Discussion on Willows be transferred to the next Parks, Trees and Waterways Community Committee meeting.

3.3 ITEMS FOR DISCUSSION - MOULDER PARK, STREET TREE & COOK PARK MASTER PLANS AND BUDGETS

TRIM REFERENCE: 2024/338

- Discussion on Moulder Park Master Plan and whether recent works undertaken are actually in the Plan eg Multi-Use Gym Area.
- Concerns raised around Elephant Park and the level of service not matching up with its popularity.
- Discussion on the Street Tree Master Plan – Has not been re-done however there is a spreadsheet tracking plantings. Urban Forest Strategy will address the Street Tree Master Plan. Concerns raised around whether there is a maintenance plan within the Street Tree Master Plan and if so is it being adhered to.

RECOMMENDATION

Ms V Westcott/Mr M Stacey

1. That the Moulder Park Master plan be revisited.
2. That the City Presentation budget be increased to allow for an additional street tree crew.
3. That the Manager Water Treatment be invited to the next Parks, Trees and Waterways Community Committee meeting to give a presentation on Council’s Catchment Management Plan.
4. That the Cook Park Master Plan remains as is.

Mr R Kidd left the meeting with the time being 6.08pm

MINUTES OF PARKS, TREES AND WATERWAYS COMMUNITY COMMITTEE 21 MARCH 2024

4 GENERAL REPORTS

4.1 PARKS, TREES AND WATERWAYS COMMUNITY COMMITTEE ACTION PLAN

TRIM REFERENCE: 2024/178

RECOMMENDATION

Mr A Kennedy/Mr C Smith

That the Parks, Trees and Waterways Community Committee Action Plan be reviewed and updated.

THE MEETING CLOSED AT 7.01PM.

PARKS, TREES AND WATERWAYS COMMUNITY COMMITTEE**11 JULY 2024**Attachment 1 PTWW Action Plan

3 GENERAL REPORTS**3.1 COMMITTEE MEMBER EXPRESSION OF INTEREST**

New Expression of Interest for Committee Membership – for discussion and determination by the Committee members.

- EOI for Mrs Robyn Whiteley

3.2 PARKS, TREES AND WATERWAYS COMMUNITY COMMITTEE ACTION PLAN

RECORD NUMBER: 2024/1095

AUTHOR: Nigel Hobden, Manager City Presentation

EXECUTIVE SUMMARY

Attached for the information of the Parks, Trees and Waterways Community Committee is the Action Plan from the meeting of 21 March 2024.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “1.1 Develop and maintain parks and open spaces within the city, that meet the needs of the community”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Parks, Trees and Waterways Community Committee Action Plan be reviewed and priorities determined.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

1 PTWW Action Plan, D24/65814

PARKS, TREES AND WATERWAYS COMMUNITY COMMITTEE

11 JULY 2024

Attachment 1 PTWW Action Plan

D18/37145

Parks, Trees and Waterways Community Committee Action Plan

Action	Who	Delivery/Operational Plan reference	Cost	Resourcing	Start	End	Update/Completed
Urban Forest Strategy Inclusive of a natural resources management plan – Title to be determined.	Director Community Recreation and Cultural Services Committee	1.1. Develop and maintain parks and open spaces within the city, that meet the needs of the community.		Consultant	May 2022	September 2023	Covering – Riparian zones, wetlands and roadside remnant vegetation Draft word document will ready approx. mid-Aug and then sent to Council’s Design Team. Will be circulated early Sept to PTWCC and ESCC committee members. Community consultation will take place before being sent to Council for adoption. Urban Forest Strategy draft received from Simon. Waiting internal feedback before setting a date for the proposed workshop. Draft emailed to committee members on 6 Feb 2024 to review before workshop on 22 Feb 2024. Second workshop held on 18 April 2024. Final draft of Greening Orange – Our Urban Forest Strategy Part 1 and 2 was received and distributed to committee members on 10 May 2024.

Action	Who	Delivery/Operational Plan reference	Cost	Resourcing	Start	End	Update/Completed
							Final draft currently sitting with Council’s Design Team.
Cook Park Aviary	Manager City Presentation				October 2023		Report to Council second half of the year on potential Aviary options and their costs. Councillor on site briefing 19 Oct. Master Plan adopted and resolution from Council not to relocate the Aviary.
Plan Of Management review.	Manager City Presentation	1.1. Develop and maintain parks and open spaces within the city, that meet the needs of the community.		Consultant engaged	January 2021	December 2022	Received drafts – 5 to review. Draft plans referred to Minister Crown Lands as required before referral to Council. Minor amendments requested by Crown Lands review to meet the Ministers requirements. Cook Park Orange Botanic Gardens Robertson Park Orange City Reserves Orange Rural Reserves.
Arboretums – Tablelands Eco system Park.	Manager City Presentation	Concept Plan		Consultant concept design	Sept 21		Concept design distributed July 2022 Circulate Central Tablelands Ecosystem Park Landscape Master Plan and location image -

PARKS, TREES AND WATERWAYS COMMUNITY COMMITTEE

11 JULY 2024

Attachment 1 PTWW Action Plan

Action	Who	Delivery/Operational Plan reference	Cost	Resourcing	Start	End	Update/Completed
							Nigel emailed 28 July 2023 to all committee members. Site visit completed on 27 September 2023. Recommendation gone to Council to investigate ways to reduce impact of cattle on remnant vegetation including exclusion fencing and lease termination. Lease expired at the end of last year and has since been re-offered for agistment with fencing requirements.
Sporting Precinct Landscape Master Plan	Manager City Presentation	1.1. Develop and maintain parks and open spaces within the city, that meet the needs of the community.					Concept design distributed July 2022
Gateway Park	Manager City Presentation	1.1. Develop and maintain parks and open spaces within the city, that meet the needs of the community.					Master Plan for the park?? CRM entered for graffiti removal. Council staff have advised products used to remove graffiti are not suitable for the surface and repainting undertaken. Currently sitting with Alison Russell due to heritage status. Recommendation to investigate what can be undertaken to

Action	Who	Delivery/Operational Plan reference	Cost	Resourcing	Start	End	Update/Completed
							enhance the park (Including the WW2 Memorial Garden and Old Dairy Building). Nigel to get back to the committee as to whether the adjoining development will include Gateway Park. Mark Hodges to be asked to attend next PTWCC meeting to talk about the adjoining Landcom development. Staff from Development Services gave an update on the Landcom Development at the 21 March 2024 PTWCC meeting.

COMPLETED

Action	Who	Delivery/Operational Plan reference	Cost	Start	End	Update/Completed
Undertake a review of Cook Park Masterplan	Committee	7.1. Engage with the community to develop plans for growth and development that value the local environment.	Nil – review only		June 2020	Committee to take a walk around Cook Park early 2020. Budget bid for steel edging for paths. Estimate of cost to

PARKS, TREES AND WATERWAYS COMMUNITY COMMITTEE

11 JULY 2024

Attachment 1 PTWW Action Plan

Action	Who	Delivery/Operational Plan reference	Cost	Start	End	Update/Completed
						undertake. COMPLETED
Identify small neighbourhood parks that could benefit from tree planting to increase their environmental value	Committee	7.1. Engage with the community to develop plans for growth and development that value the local environment.	Nil investigation only. Cost to undertake planting to be	July 2018		Committee to be provided with a list of neighbourhood parks that can be considered for additional tree planting. Desk top review available PTW members to be undertaken 5.30pm Wednesday 19 June 2019 Reinitiate a drive/site visits. Send out a map and feedback on locations. Scheduled for 18 November 2020. COMPLETED Further opportunities will be developed through the Urban Forest Strategy.
Undertake a review of the Street Tree Master Plan	Committee	7.1. Engage with the community to develop plans for growth and development that value	Nil - review only.	Mid 2020	December 2019	Presentation to be provided at the Parks, Trees and Waterways Committee meeting in

Action	Who	Delivery/Operational Plan reference	Cost	Start	End	Update/Completed
		the local environment. 9.4 Develop a vibrant civic and commercial precinct as a centre for the community				November 2019 <ul style="list-style-type: none"> General overview of the document How Council staff apply the STMP COMPLETED
Investigate the possible use of permeable pavement around street trees and report back to the Committee.	Horticultural Services Supervisor & Manager City Presentation	7.1. Engage with the community to develop plans for growth and development that value the local environment. 9.4 Develop a vibrant civic and commercial precinct as a centre for the community	Nil Investigation only.	August 2018		Investigations continuing into suitable permeable pavements and the effectiveness of this treatment. COMPLETED
Urban Forest Strategy – Link to Landscape Master Plans and Conservation Management Plans to be distributed to committee members via email. Hard copy of Master Plans to be available at library for	Director Community and Cultural Services Committee	7.1. Engage with the community to develop plans for growth and development that value the local environment.	Not budgeted for	May 2022	June 2023	Covering – Riparian zones, wetlands and roadside remnant vegetation

2.3 MINUTES OF THE MEETING OF THE ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE 19 JULY 2024

RECORD NUMBER: 2024/1311

AUTHOR: Eli Todman, Sustainability Officer

EXECUTIVE SUMMARY

The minutes of the Environmental Sustainability Community Committee held on 19 July 2024 are provided to the Environmental Sustainability Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “9.2. Develop and promote initiatives to reduce water, energy and waste in consultation with the community”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Environmental Sustainability Community Committee at its meeting held on 19 July 2024.**
- 2 That the minutes of the Environmental Sustainability Community Committee from its meeting held on 19 July 2024 be adopted.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 ESCC 19 July 2024 Minutes
- 2 ESCC 19 July 2024 Agenda, D24/76570 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE

ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 19 JULY 2024

COMMENCING AT 8:01 AM

1 INTRODUCTION

ATTENDANCE

Cr D Mallard (Chairperson), Cr M McDonell (*Audiovisual Link*), Mr Peter West (*Audiovisual Link*), Mr Robert Alford, Mr Andrew Kennedy, Mr Stephen Nugent, Mr Granton Smith, Mr Ronald Finch, Ms Bev Williams, , Mr Reg Kidd (*Audiovisual Link*), Ms Shahreen Alford, Ms Jennifer Lacey, Mr Cyril Smith, Director Development Services, Manager Waste Services and Technical Support

1.1 Apologies and Leave of Absence

RESOLVED

Mr A Kennedy/Ms B Williams

That the apologies be accepted from Mr Nick King & Ms Shah Alford for the Environmental Sustainability Community Committee meeting on 19 July 2024.

1.2 Acknowledgement of Country

The Chairperson conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil.

2 PREVIOUS MINUTES

RESOLVED

Mr A Kennedy/Mr S Nugent

That the Minutes of the Meeting of the Environmental Sustainability Community Committee held on 7 June 2024 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Environmental Sustainability Community Committee meeting held on 7 June 2024.

Mr R Kidd entered the meeting via audiovisual link with the time being 8.04am

3 GENERAL REPORTS

3.1 CHAIR REPORT

TRIM REFERENCE: 2024/1101

The Chair spoke to the recommendations at the 9 July Council meeting, which included the review of Community Committee processes. The Emissions Reduction Plan was adopted by Council, which provides organisational targets for net zero and a pathway to achieve these. Council determined 75% of funds generated from the recent sale of biodiversity credits would be allocated to sustainability projects. The Redmond Place Master Plan and Planning Proposal, which is a collaborative initiative between Landcom and Council, was included in the 16 July Council papers and will be placed on public exhibition.

Mr R Alford raised concerns with how Community Committees were working independently on areas of interest, highlighted the need for collaboration to enable positive and uniformed outcomes to be achieved. Provided the example of the Economic Development Community Committee, which will play a crucial role in ensuring a sustainable future for Orange, working independently on similar issues of the ESCC.

Mr R Kidd mentioned the development of a Landholders Guide to Renewables, which will be a valuable resource for the energy transition.

Mr A Kennedy asked how the previous recommendation for a review of the Community Committee process would be actioned.

The Director Development Services explained Councils Governance Team would review the recommendation and determine an approach to implementation.

RECOMMENDATION

Mr S Nugent/Mr A Kennedy

That the Environmental Sustainability Community Committee acknowledge the verbal report provided by the Chair.

Mr P West left the meeting with the time being 8.14am

Mr P West returned to the meeting with the time being 8.19am

3.2 CLIMATE CHANGE MANAGEMENT PLAN REVIEW 2024

TRIM REFERENCE: 2024/1190

Mr P West requested Council consider a collaborative approach with Local Land Services and the Biodiversity Priority Project Team for the upcoming Biodiversity Month in September.

Mr S Nugent highlighted the importance of enabling a culture of sustainability within Council.

Mr R Alford suggested Council should consider establishing monthly talks on sustainability for the community, like used to be provided by a member of the community in the past.

Mr C Smith mentioned the talks could be similar to those of Greening Bathurst's 'Green Drinks', which had been well received by the community.

RECOMMENDATION

Mr S Nugent/Mr G Smith

That the Environmental Sustainability Community Committee acknowledge the report provided by the Sustainability Officer on the Climate Change Management Plan.

Mr P West left the meeting with the time being 9.10am

Mr P West returned to the meeting with the time being 9.13am

3.3 ESCC 2022 - 2024 OUTCOMES OF PRIORITY PROJECT TEAMS

TRIM REFERENCE: 2024/1083

Mr R Kidd suggested inviting Newmont to a future meeting of the ESCC for a briefing on sustainability in their operations.

Requested an update on the Rural & Industrial Land Use Strategy between Blayney, Cabonne and Orange.

The question was taken on notice by the Director Development Services.

RECOMMENDATION

Mr R Finch/Mr A Kennedy

That the Environmental Sustainability Community Committee acknowledge the report on the outcomes of the Priority Projects Teams for the term 2022 – 2024.

THE MEETING CLOSED AT 9.18AM.

3 GENERAL REPORTS

3.1 ELECTRIC VEHICLE CHARGING FEES

RECORD NUMBER: 2024/762

AUTHOR: Eli Todman, Sustainability Officer

EXECUTIVE SUMMARY

Council successfully obtained three grants to subsidise the installation costs of electric vehicle charging stations, which will be installed later in 2024. There are operating costs associated with these electric vehicle charging stations. This report considers projected costs based on current market conditions and proposes to pass these onto the users. Charging technology must be identified in Councils Fees and Charges Policy. This requires exhibition of a proposed new fee.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “8.2. Ensure best practice use of renewable energy options for Council and community projects”.

FINANCIAL IMPLICATIONS

The proposed fee adjustments have not been allocated in the current budget.

POLICY AND GOVERNANCE IMPLICATIONS

Being a proposed fee that is not in Council’s adopted Fees and Charges, it is required to be placed on public exhibition for 28 days in accordance with s610f of the Local Government Act 1993.

RECOMMENDATION

That Council:

- 1 Apply a fee for Council operated electric vehicle charging stations of \$0.47/kWh for 7kW chargers and \$0.50/kWh for 22kW chargers.**
- 2 Resolves to place the Car Parking – Electric Vehicle Charge Stations (Council operated) fees on exhibition for the information of the community for a minimum period of 28 days with a closing date for submission 6 September 2024.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

It is recommended by staff that Council apply the following fee for use of electric vehicle charging stations operated by Orange City Council:

3.1 Electric Vehicle Charging Fees

Car Parking – Electric Vehicle Charge Stations (Council operated) fee:

Fee Name	Existing fee Ex GST	Proposed fee Ex GST	Justification
Electric Vehicle Charge Stations (Council operated) – 7kW	Not included in Fees & Charges	\$0.47/kWh	As outlined below
Electric Vehicle Charge Stations (Council operated) – 22kW	Not included in Fees & Charges	\$0.50/kWh	As outlined below

Staff Comment:

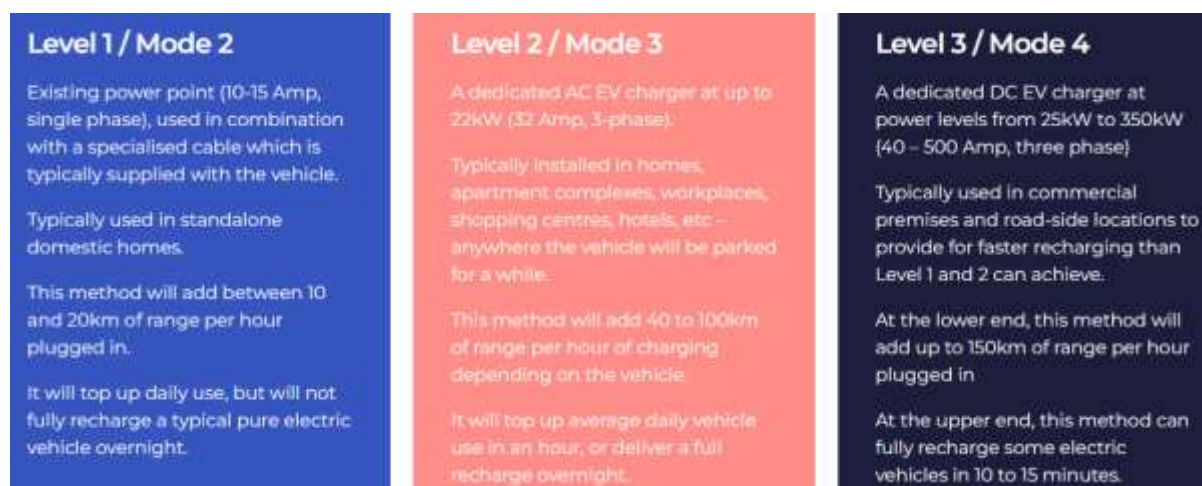
In March 2024, Council was successful in three applications under Round 2 of the NSW Government Destination Chargers Grant. The grant provides funding for the following costs associated with electric vehicle (EV) charging:

- 75% towards the initial purchase cost of eligible 7kW and 22kW EV charges from the approved charger hardware list
- 75% towards the cost of EV charger installation (capped at \$3,000 per port)
- 75% towards the cost of the first year of an eligible annual software subscription, per port, from the grant’s approved EV charger software list

Remaining installation costs will be funded by the existing renewables budget.

It is significant to mention that the funding is only available for Level 2 / Mode 3 chargers, which are a cost-effective solution but charge vehicles at a slower rate. The existing NRMA and Tesla chargers in Orange are Level 3 / Mode 4, which charge at faster rates but require extensive capital expenditure. Figure 1 provides an overview of the different EV chargers currently in Australia.

Figure 1: Electric Vehicle Charger Types



3.1 Electric Vehicle Charging Fees

With Government funding, five (5) electric vehicle charging units will be purchased and installed at the following sites:

- Library / Civic car park
- Orange Botanic Gardens
- Orange Aquatic Centre

The sites were strategically selected to accommodate for the increase in demand (highlighted by the success of the NRMA charger in the Civic car park) and further encourage visitors to the precincts. The size and amount of chargers varied dependent on parking demand and the electrical capacity of each site.

Orange Visitor Information Centre (Library car park)

This site will see the installation of two dual port 7kW chargers.



3.1 Electric Vehicle Charging Fees

Orange Botanic Gardens

This site will see the installation of two dual port 7kW chargers.



3.1 Electric Vehicle Charging Fees

Orange Aquatic Centre

This site will see the installation of one single port 22kW charger.



Operation Costs

The total annual operating cost for the EV chargers is projected to be \$8,870. As Orange City Council presently does not operate any EV chargers, the operational costs were estimated based on data from other regional and metropolitan councils. These estimates considered average session times, energy consumption, energy prices, maintenance, software expenses, and the number of sessions per charger per year. A more precise understanding of the associated costs will be gained after an extended period of public use. Table 1 delineates the costs for the EV charger locations, with energy expenses varying depending on factors such as network tariffs. It is critical to note that energy expenses were averaged for each site, with time of use not factored into calculations as site charging patterns are unknown at this stage.

3.1 Electric Vehicle Charging Fees

Table 1: Orange City Council Projected Electric Vehicle Charger Costs.

Site	Chargers	Annual electricity cost	Annual maintenance	Annual software	Estimated annual total costs
Orange Visitor Information Centre	2 x dual port 7kW	\$2,100	\$200	\$1,120	\$3,420
Orange Botanic Gardens	2 x dual port 7kW	\$1,600	\$200	\$1,120	\$2,920
Orange Aquatic Centre	1 x single port 22kW	\$2,050	\$200	\$280	\$2,530
Total					\$8,870

In order to completely recover projected operation costs, each site would need to set a minimum fee of:

- Orange Visitor Information Centre: \$0.47/kWh (ex. GST)
- Orange Botanic Gardens: \$0.41/kWh (ex. GST)
- Orange Aquatic Centre: \$0.32/kWh (ex. GST)

Fees vary dependent on factors such as network tariffs and charger sizes.

Implementing the fee for use is feasible through the EV charger software subscription. Sufficient and clear signage will be provided to ensure users understand parking regulations.

Locally, the City of Orange currently has several EV chargers that are operated by private providers. Table 2 provides information on these sites sourced from the online map, PlugShare (June 2024).

Table 2: Electric Vehicle Chargers in Orange

Charger Location	Charger Size (kW)	Price (cents per kWh, GST inc.)	Average time to recharge vehicle	Cost to fully charge vehicle
Orange Visitor Information Centre (Council)	7 (x4)	52*	11hrs 30mins	\$42
Orange Botanic Gardens (Council)	7 (x4)	52*	11hrs 30mins	\$42
Orange Aquatic Centre (Council)	22	56*	3hrs 40 mins	\$45

3.1 Electric Vehicle Charging Fees

Charger Location	Charger Size (kW)	Price (cents per kWh, GST inc.)	Average time to recharge vehicle	Cost to fully charge vehicle
Orange Civic Centre (NRMA)	50	60	1hr 36mins	\$48
The Village on Summer Street (Tesla)	250 (x6)	85	19mins	\$68
Waratah Sports Club	22 (x2)	85	3hrs 40mins	\$68
Town Square Motel & Metropolitan	22 (x2)	\$25 per session	3hrs 40mins	\$25
The Remington Orange	7 (x6)	Free for guests	11hrs 30mins	Free
Quest Orange	22 (x2)	\$35 per session	3hrs 40mins	\$35
Nile Street Café	7	Free for customers	11hrs 30mins	Free

*Based on the fee recommended by staff.

It should be noted the calculations in Table 2 are based on an average EV battery of 80kWh and do not consider the rate of charge capacity of vehicles or slow charging rates to prevent battery damage.

Future EV charging station locations will further consider if there is battery energy storage available on site, such as Wade Park, which would reduce operation costs and better utilise available energy.

In line with other EV chargers in Orange and to recover operation costs, it is recommended by staff that Council apply a fee of \$0.47/kWh (ex GST.) for 7kW chargers and \$0.50/kWh (ex GST.) for 22kW chargers.