



SERVICES POLICY COMMITTEE

AGENDA

7 MAY 2024

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **SERVICES POLICY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 7 May 2024**.

David Waddell

CHIEF EXECUTIVE OFFICER

For apologies please contact Administration on 6393 8106.

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1 INTRODUCTION

1.1 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Services Policy Committee at this meeting.

2 COMMITTEE MINUTES

2.1 MINUTES OF THE LUCKNOW COMMUNITY COMMITTEE 4 APRIL 2024

RECORD NUMBER: 2024/626

AUTHOR: Ellie Bryce, Engagement Officer

EXECUTIVE SUMMARY

The Lucknow Community Committee met on 4 April 2024. The recommendations from the Committee are provided to the Services Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.1. A broad range of creative and cultural facilities, services and programs that meet community needs”.

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Lucknow Community Committee at its meeting held on 4 April 2024.
- 2 That the minutes of the Lucknow Community Committee from its meeting held on 4 April 2024 be adopted.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

Nil.

ATTACHMENTS

- 1 LCC April 2024 Minutes
- 2 LCC 4 April 2024 Agenda, D24/41332 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE LUCKNOW COMMUNITY COMMITTEE

HELD IN LUCKNOW COMMUNITY HALL, LUCKNOW

ON 4 APRIL 2024

COMMENCING AT 6:00 PM

1 INTRODUCTION

ATTENDANCE

Cr M McDonell, Ms Deidre Beasley, Ms Barbara Bloomfield, Mr Edward Mackinney, Mr Brett Beasley, Mr Laurence Mockler, Mr Laurence Chapman, Ms Anne Beasley, Mr Bruce Heinrich, Ms Carol Goodwin (Observer), Director Development Services (Guest), Community Engagement Officer

Cr M McDonell chaired the meeting in absence of Cr J Evans

1.1 Apologies and Leave of Absence

RESOLVED

Mrs A Beasley/Ms B Bloomfield

That the apologies be accepted from Cr Jack Evans and Ms Angelique Mitchell for the Lucknow Community Committee meeting on 4 April 2024.

1.2 Acknowledgement of Country

The Chairperson conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil.

2 PREVIOUS MINUTES

RESOLVED

Mr B Beasley/Mr E Mackinney

That the Minutes of the Meeting of the Lucknow Community Committee held on 30 November 2023 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Lucknow Community Committee meeting held on 30 November 2023.

3 GENERAL REPORTS

3.1 GENERAL BUSINESS

TRIM REFERENCE: 2024/515

- Update on granite pathway given. End of April start date.
- 50km speed zone now implemented. Road markings reported as washed away by Committee member. Committee Clerk to follow up with TfNSW.
- Discussion around Old Reform Mine. Committee Clerk to follow up with Council staff to see if Council have the resources to tidy up and maintain the area. If so, Clerk to follow up with private land owner.
- The Director Development Services addressed the following:
 - Final stage of concrete path on southern side of Highway still to come. He has been working with affected businesses on final design before construction begins again.
 - New plantings planned for along the Creek. He will follow up with landowner and Committee member Laurie Mockler to confirm details before planting takes place.
 - Timber fencing to be continued along southern side of the Highway. Plan still be finalised.
- Safety concerns raised by Committee members around vehicles having the ability to park in the road shoulder out the front of the Skin Shop. Committee Clerk to flag concerns with TfNSW. The Director Development Services noted that the concern could also be raised with Council's Traffic Committee if members of the Lucknow Community Committee wish to do so.
- Apology from Ms Deidre Beasley for the Lucknow Community Committee Meeting held on 30 November 2023 was accepted. Apology was not received until after the meeting minutes had been finalised.

RECOMMENDATION

Mr B Beasley/Ms B Bloomfield

That the Discussion on General Business be noted.

3.2 LUCKNOW ACTION PLAN - APRIL 2024

TRIM REFERENCE: 2024/514

- Committee Clerk to add new footpath from Phoenix Mine Road to wrap around Pub to action plan.
- Discussion around need for more trees to be planted in town but to also be maintained once planted. Discussion around how Urban Street Tree Strategy will support this.
- Need for extra outdoor maintenance in general.
- Committee Clerk to flag the issue of the 50km sign on the highway getting blocked by parked trucks, making it hard for people to know what the speed limit is, with TfNSW.
- Committee Clerk to check with TfNSW to see if a 'no stopped' sign can be added to the overtaking bay at the intersection of Emu Swamp Road and the Mitchell Highway. Committee Clerk to look at flagging the fact people are stopping in this area with local Police as an FYI.
- Committee Clerk to ask TfNSW when they plan to review the Mitchell Highway that runs through Lucknow so those plans can feed into other plans the Committee has for Lucknow (e.g. planting trees in places TfNSW won't widen the roadway etc.)
- Committee Clerk to check whether OCC or TfNSW can implement a ban on trucks using their compression (exhaust) brakes in town.
- Discussion around the Service Stations opening hours. Comments made by the Director Development Services re: the need for the owner to contact Council.
- Committee Clerk to look further into the possibility of connecting Lucknow and Orange with a cycle link.
- Director Development Services to follow up on possibility of seeing an EV charging station installed at Lucknow. Further consultation with land owner needed. Committee Clerk to check whether site assessment obtained by previous café owners can be shared with the Director for context of the site.
- Committee shared importance of needing a toilet block. Member raised whether it would be possible to move the boundary fence of Wentworth Mine further up the hill to see a toilet installed that could be used for Mine visitors and others. Committee Clerk to investigate.
- Wire ropes on safety barrier on Phoenix Mine Road need fixing. Director Development Services raised with Council's Works manager directly.
- Committee Clerk to follow up tree limb removal CRM (Laurie Chapman's property) with Council crews.
- Committee Clerk to flag with TfNSW that water pools in the middle of the roadway at the end of the overtaking lane when travelling from Lucknow to Orange.

RECOMMENDATION**Mr B Beasley/Ms B Bloomfield**

That items as discussed to be included on the Action Plan.

THE MEETING CLOSED AT 7.20 PM.



LUCKNOW COMMUNITY COMMITTEE

AGENDA

4 APRIL 2024

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **LUCKNOW COMMUNITY COMMITTEE MEETING** of **ORANGE CITY COUNCIL** will be held in the **LUCKNOW COMMUNITY HALL, LUCKNOW** on **Thursday, 4 April 2024** commencing at **6:00 PM**.

David Waddell

CHIEF EXECUTIVE OFFICER

For apologies please contact Ellie Bryce on 6393 8028.

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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LUCKNOW COMMUNITY COMMITTEE**4 APRIL 2024**

1 INTRODUCTION**MEMBERS**

Cr J Evans (Chairperson), Cr M McDonell, Ms Deidre Beasley, Ms Barbara Bloomfield, Ms Dianne Gee, Mr Edward Mackinney, Mr Mark Lockwood, Mr Brett Beasley, Mr Laurence Mockler, Ms Alexandra Rezko, Mr Laurence Chapman, Helen Livingstone, Laurence Chapman, Ms Anne Beasley, Ms Angelique Mitchell, Mr Kerry Condon, Manager Communications and Engagement, Community Engagement Officer

1.1 APOLOGIES AND LEAVE OF ABSENCE**1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

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RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Lucknow Community Committee at this meeting.

LUCKNOW COMMUNITY COMMITTEE**4 APRIL 2024**

2 PREVIOUS MINUTES**RECOMMENDATION**

That the Minutes of the Meeting of the Lucknow Community Committee held on 30 November 2023 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Lucknow Community Committee meeting held on 30 November 2023.

ATTACHMENTS

- 1 Minutes of the Meeting of the Lucknow Community Committee held on 30 November 2023

ORANGE CITY COUNCIL

MINUTES OF THE LUCKNOW COMMUNITY COMMITTEE

HELD IN LUCKNOW COMMUNITY HALL, LUCKNOW

ON 30 NOVEMBER 2023

COMMENCING AT 6:00 PM

1 INTRODUCTION

ATTENDANCE

Cr J Evans (Chairperson), Ms Barbara Bloomfield, Ms Dianne Gee, Mr Edward Mackinney, Mr Brett Beasley, Mr Bruce Heinrich, Mr Laurence Chapman, Ms Helen Livingstone, Mr Kerry Condon, Engagement Officer

1.1 Apologies and Leave of Absence

RECOMMENDATION	Mr B Beasley/Mr L Chapman
That the apologies be accepted from Cr M McDonell, Manager Communications and Engagement, Ms Angelique Mitchell, Mr Laurence Mockler and Ms Anne Beasley for the Lucknow Community Committee meeting on 30 November 2023.	

1.2 Acknowledgement of Country

The Chairperson conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil.

2 PREVIOUS MINUTES

RECOMMENDATION	Ms B Bloomfield/Mr B Heinrich
That the Minutes of the Meeting of the Lucknow Community Committee held on 14 September 2023 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Lucknow Community Committee meeting held on 14 September 2023.	

MINUTES OF LUCKNOW COMMUNITY COMMITTEE

30 NOVEMBER 2023

3 GENERAL REPORTS**3.1 GENERAL BUSINESS**

TRIM REFERENCE: 2023/2138

- General discussion around general business items
- Committee Clerk to call Diedre Beasley to give update on items
- Members flagged that the potholes directly out the front of the Lucknow Skin Shop need to be filled. Committee Clerk noted this will happen once footpath work is complete

3.2 PATHWAY CONNECTING WENTWORTH MINE TO VILLAGE CENTRE

TRIM REFERENCE: 2023/2135

- Committee are in favour for the installation of the crushed granite pathway proceeding pending the final cost and consideration into whether adjustments to drainage from underneath the highway need to be made
- Committee noted the need for bollards at each end of the pathway to stop cars from accessing the area
- Committee Clerk to distribute final costings to Committee members via email for final approval before construction gets underway. Project cost to come from the Lucknow Community Committee fund, to the value of \$10,000 (approx.). There is currently \$91,838 (\$80,000 reserved for the concrete footpath currently being constructed alongside the southern side of the highway) in the Lucknow Community Committee fund.

RECOMMENDATION**Mr B Beasley/Mr K Condon**

That work to install a crushed granite pathway (and swale drain if required) be carried out to the value of \$10,000 (approx.) from the Lucknow Community Committee fund.

3.3 LUCKNOW ACTION PLAN - NOVEMBER 2023

TRIM REFERENCE: 2023/2136

- Discussion around action plan items
- Committee approve for a concept design for a boardwalk near the creek to connect Wentworth Mine to town to determine broad costs and be used for any potential future grant funding applications
- Committee wish to know more about what the installation of an EV charging station would involve/cost
- Committee Clerk to visit Kerry Condon to determine if anything can be done to stop drivers from crossing through his cherry container car park
- Committee Clerk to give Committee members update on Beasley Road works via email
- Committee Clerk to investigate why tin shed behind Reform Mine has not been rebuilt
- Committee Clerk to give update to members on what is happening with the Council owned building next to the garage building
- Committee Clerk to check on progress of tree limb clean up on Laurie Chapman's fence

RECOMMENDATION**Mr K Condon/Mr B Beasley**

That the Updates to the Action plan be noted.

MINUTES OF LUCKNOW COMMUNITY COMMITTEE**30 NOVEMBER 2023**

3.4 NEW YEAR GOALS

TRIM REFERENCE: 2023/2134

- General discussion around possible New Year goals/projects
- The installation of a toilet block is high on the priority list. Members would like to be involved in the location selection process if/when the time comes
- Members would like to see improvements made to Reform Mine site so visitors have a reason to visit/stop in Lucknow – Committee Clerk to investigate if a design/minor masterplan can be developed to outline what work/upgrades can/should take place. Committee Clerk to look into what works have previously taken place on the site to ensure NOA reports are taken into consideration before proceeding with further plans

RECOMMENDATION**Mr K Condon/Mr E Mackinney**

That that discussion on the Lucknow Community Committee goals/priorities for 2024 be noted.

THE MEETING CLOSED AT 6:40 PM.

LUCKNOW COMMUNITY COMMITTEE

4 APRIL 2024

3 GENERAL REPORTS

3.1 GENERAL BUSINESS

- Update on crushed granite pathway to connect Mine with car park
- TfNSW speed limit reduction
- Update to Reform Mine project proposal update

LUCKNOW COMMUNITY COMMITTEE**4 APRIL 2024**

3.2 LUCKNOW ACTION PLAN - APRIL 2024

RECORD NUMBER: 2024/514

AUTHOR: Ellie Bryce, Engagement Officer

EXECUTIVE SUMMARY

Council has noted the important role that Community Committees play in providing feedback into Council's operation. Committees can also offer ideas and suggestions to be considered as part of Council's Integrated Planning and Reporting framework, and related annual budget.

As a means of recording ideas, suggestions and activities made by members, each Committee will develop and review on an ongoing basis an Action Plan.

This report provides the opportunity for the Committee to consider items to be added to the Action Plan, for review at the next meeting.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "15.3. Provide opportunities for widespread and quality engagement, and where appropriate, shared decision making".

FINANCIAL IMPLICATIONS

Items on the Action Plan will not necessarily be put into Council's program of works or budget. Rather, the Action Plan will be used by the Committee and staff to provide suggestions for Council's consideration. Items may be long-term goals or activities that can be worked on over time.

POLICY AND GOVERNANCE IMPLICATIONS

NIL.

RECOMMENDATION

That the Committee consider items to be included on the Action Plan.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

An update to the Committee's Action Plan will be a standard item on every agenda for discussion and review.

The Committee Clerk will ensure the Action Plan identifies possible budget and resourcing implications, and also how an item links to Council's Delivery/Operational Plan or could be proposed for future Delivery/Operational Plans.

ATTACHMENTS

1 Lucknow Community Committee Action Plan - April 2024, D24/34298

LUCKNOW COMMUNITY COMMITTEE

4 APRIL 2024

Attachment 1 Lucknow Community Committee Action Plan - April 2024

D18/10786

LUCKNOW COMMUNITY COMMITTEE ACTION PLAN

Action	Who	Delivery/Operational Plan reference	Cost implications	Start	End	Update/Completed
Committee funds						\$94,674 (footpath & pathway spend yet to be deducted)
Installation of Footpath on southern side of Mitchell Highway from Beasley Road to Skin Shop	OCC	9.3.2 Construct footpaths to enhance existing path network	To be determined	To be determined	To be determined	Construction underway
Trees to be planted alongside entrance to town as per masterplan. (Not in front of business)	OCC	10.3 Preserve the unique way of life of our surrounding villages	To be determined	To be determined	To be determined	Falls within Urban Street Tree Strategy
Traffic Issues – Concerns with school children crossing the roads and vehicles not able to turn safely	OCC/RMS	9.3 Deliver an appropriate level of pedestrian and cyclist amenity that is fit for purpose	To be determined	To be determined	To be determined	To follow 50km review.
Speed limit to be reduced	OCC/RMS	9.3 Deliver an appropriate level of pedestrian and cyclist amenity that is fit for purpose	To be determined	To be determined	To be determined	Complete. Roadway markings to come.
Improve connectivity between businesses	OCC/RMS	9.3 Deliver an appropriate level of pedestrian and cyclist amenity that is fit for purpose	To be determined	To be determined	To be determined	TfNSW review under way (began in Sept 2023)
Additional Parking to be installed creating access to business	OCC	9.3 Deliver an appropriate level of pedestrian and cyclist amenity that is fit for purpose	To be determined	To be determined	To be determined	
Willow Tree removal on creek	OCC	10.2 Preserve our diverse social and cultural heritage	To be determined	To be determined	To be determined	Complete.

LUCKNOW COMMUNITY COMMITTEE

4 APRIL 2024

Attachment 1 Lucknow Community Committee Action Plan - April 2024

Elevated walking platform between Wentworth Mine and Two Fat Ladies	OCC	10.2 Preserve our diverse social and cultural heritage	To be determined	To be determined	To be determined	Initial concept plan drafted. Council staff to notify Committee if grant funding becomes available.
Cycle link between Lucknow and Orange	Orange 360		To be determined	To be determined	To be determined	Update to be provided from Orange 360
EV Charging Station	OCC	7.2 Ensure best practice use of renewable energy options for Council and community projects	To be determined	To be determined	To be determined	Clerk to bring information back to first meeting of 2024
Installation of Kerb and gettering	OCC	8.1 Identify and deliver essential water, waste and sewer infrastructure to service the community into the future.	To be determined	To be determined	To be determined	On hold due to cost
Toilet block	OCC	10.2 Preserve our diverse social and cultural heritage	To be determined	To be determined	To be determined	
General Request						
Pothole near bus stop	OCC/TfNSW	9.3 Deliver an appropriate level of pedestrian and cyclist amenity that is fit for purpose	To be determined	To be determined	To be determined	OCC to repair as part of new footpath installation
Check allotment of bins and service regularity of services	OCC	8.3.1 – Become a regional leader in waste management	To be determined	To be determined	To be determined	Complete. There are currently 7 public bins available in Lucknow as indicated on the following page. It has been proposed to increase collection of the bins to 2 times a week.
Removal of Community Board	OCC	10.3 Preserve the unique way of life of our surrounding villages	To be determined	To be determined	To be determined	Completed.
Renewal/cleaning of sign on viewing platform near mine	OCC	10.3 Preserve the unique way of life of our surrounding	To be determined	To be determined	To be determined	Scheduled for repair with OCC's signage team
Spring tidy up roster check	OCC	10.2 Preserve our diverse social and cultural heritage	To be determined	To be determined	To be determined	Contractor rostered on 4-6 week cycle

LUCKNOW COMMUNITY COMMITTEE
Attachment 1 Lucknow Community Committee Action Plan - April 2024

4 APRIL 2024

Garden outside service station	OCC	9.3 Deliver an appropriate level of pedestrian and cyclist amenity that is fit for purpose	To be determined	To be determined	To be determined	OCC staff completed investigation and determined that the verge garden does not pose as a risk to motorists/pedestrians
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