



FINANCE POLICY COMMITTEE

AGENDA

7 MAY 2024

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **FINANCE POLICY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 7 May 2024**.

David Waddell
CHIEF EXECUTIVE OFFICER

For apologies please contact Administration on 6393 8106.

AGENDA

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1 INTRODUCTION

1.1 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Finance Policy Committee at this meeting.

2 GENERAL REPORTS

2.1 QUARTERLY BUDGET REVIEW - QUARTER 3 OF 2023/2024

RECORD NUMBER: 2024/632

AUTHOR: Francesco Rombola, Chief Financial Officer

EXECUTIVE SUMMARY

Presented is the Quarterly Budget Review for the third quarter of the financial year ending 30 June 2024. The purpose of the quarterly budget review is to advise council of the forecasted financial position and present variations for approval that have changed since setting the original budget.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “18.2. Ensure financial stability and support efficient ongoing operation”.

FINANCIAL IMPLICATIONS

The March Quarterly Review has identified variations totalling \$64,554 to Council's Operating Result before capital, decreasing the Operating Surplus to \$6,438,128. General Funds operating deficit has been increased from \$179k to \$306k.

Table 1 below presents Council's Operating result before Capital - by Fund.

Operating Result before Capital

Fund	Original Adopted Budget	Dec Adopted Budget	Proposed Variations	Revised Budget	
General	(579,887)	(179,154)	(126,797)	(305,951)	Deficit
Water	3,494,303	3,244,303	29,029	3,273,332	Surplus
Sewer	3,537,533	3,437,533	33,214	3,470,747	Surplus
Total	6,451,949	6,502,682	(64,554)	6,438,128	Surplus

Table 1: Projected Operating Result before Capital

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

RECOMMENDATION

That Council resolves:

- 1 That the information provided in the report on the quarterly budget and performance indicators review for January 2024 to March 2024 be acknowledged.
- 2 To adopt variations in the consolidated overall cost to council arising from the March 2024 quarterly review amounting to \$64,554.

SUPPORTING INFORMATION

Income – Increase of \$2m

The March quarter budget variations for income has increased favourably by \$1.93m, including capital. These new grants include Disaster Ready Fund, Floodplain Risk Management Program, Natural Disaster Essential Public Asset Restoration.

Income streams such as User Charges and Fees and Other Revenues are currently on track as generally their rate of receipt is consistent throughout the year. As Council’s annual rates are levied in July of each year, this income is almost fully recognised in the first quarter.

Other income streams are subject to external influences including occurrences of development, or the success of grant applications. These income streams are routinely reviewed, and adjusted as appropriate, at each quarterly review.

Figure 1 below provides a snapshot of the split of Council’s income against budget.

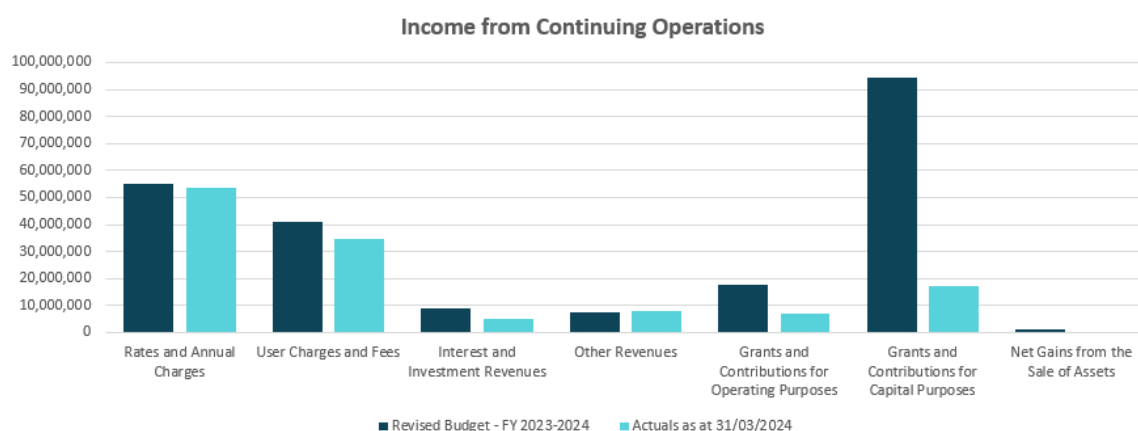


Figure 1: Income with Revised Budget (FY 2023/2024) and Actuals as at 31st March 2024

Operating Expenditure

No major changes for the March quarter budget in operational expenditure.

Actual expenditure is tracking in line as expected, however there could be pressure on existing budgets as rising and escalating costs are realised. Project materials and contractor price increases of around 25% are being experienced and will continue to impact the budget in the foreseeable future.

In general, Council’s routine operational expenses should be incurred at a consistent rate. These include expense groupings such as Employee Costs, Materials and Contracts, Depreciation and Other Expenses.

Figure 2 provides a snapshot of the split of Council’s operating expenditure.

2.1 Quarterly Budget Review - Quarter 3 of 2023/2024

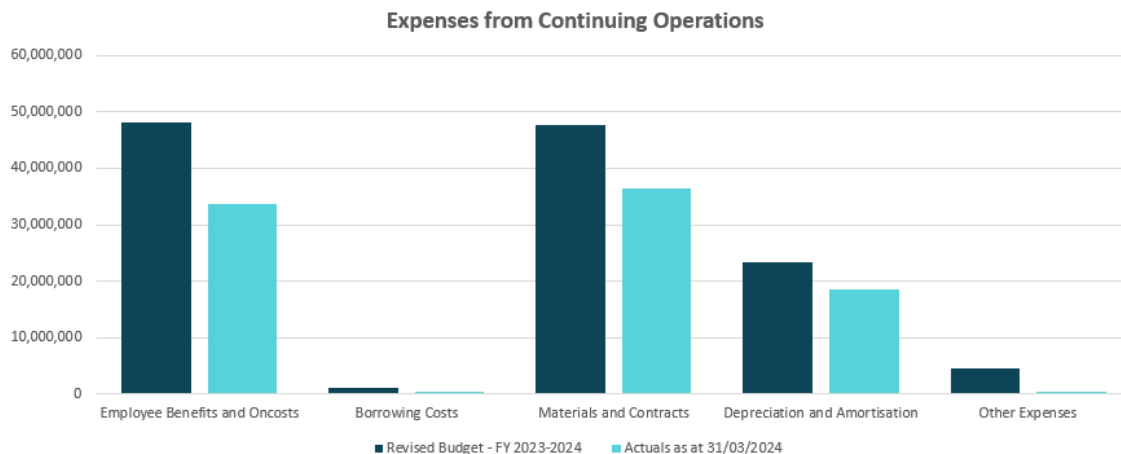


Figure 2: Expenditure Report with Revised Budget (FY 2023/2024) and Actuals as at 31st March 2024

Capital Expenditure – Adjustment of \$2.1m

The March quarter budget variations for capital expenditure has decreased by \$2.6m. A list of major variations is included in the attached report. The table below represents Council’s capital expenditure by fund.

Capital Budget by Fund

Fund	Original Adopted Budget	Dec Adopted Budget	Proposed Variations	Revised Budget
General	73,777,000	125,238,815	(2,632,550)	122,606,265
Water	16,700,205	20,502,955	0	20,502,955
Sewer	9,312,950	12,041,567	0	12,041,567
Total	99,790,155	157,783,337	(2,632,550)	155,150,787

Table 2: Projected Capital Budget Result

Council’s capital expenditure is funded by a mix of funding sources. The following table shows the funding source for capital expenditure.

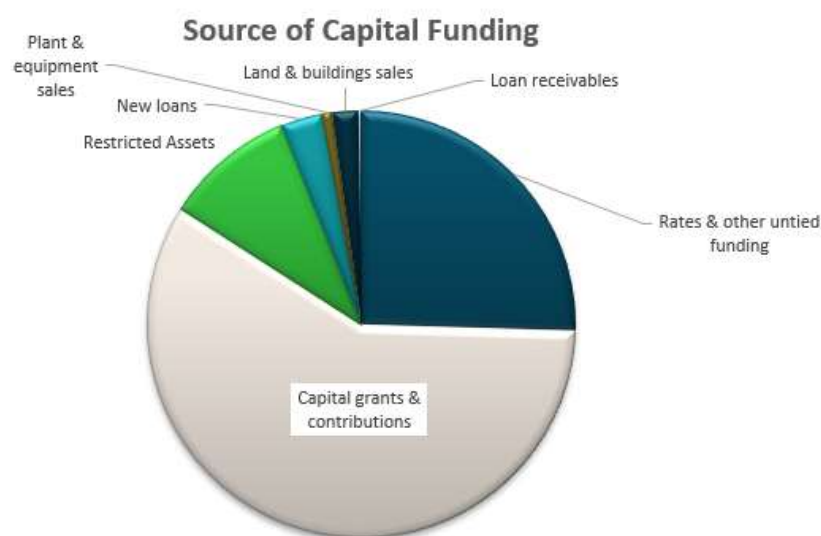


Figure 3: Capital Funding Sources

2.1 Quarterly Budget Review - Quarter 3 of 2023/2024

Cash Restrictions

The March quarter budget variations for restricted asset movements has resulted in a draw down on reserves of almost \$1m. These variations will result in a predicted total cash held of \$208m. The Table below shows the restricted cash held by each fund and the projected closing balance. The detail list of restrictions is included in the attached report.

Cash Restrictions Movements

Fund	Opening Balance	Adopted Budget Transfers	Proposed Variations Transfers	Projected Closing Balance
General	93,997,267	(21,799,045)	(985,104)	71,213,118
Water	81,485,145	(3,056,662)	29,029	78,457,512
Sewer	62,139,767	(3,150,608)	33,214	59,022,373
Total	237,622,179	(28,006,315)	(922,861)	208,693,003

Table 2: Cash Restrictions Movements

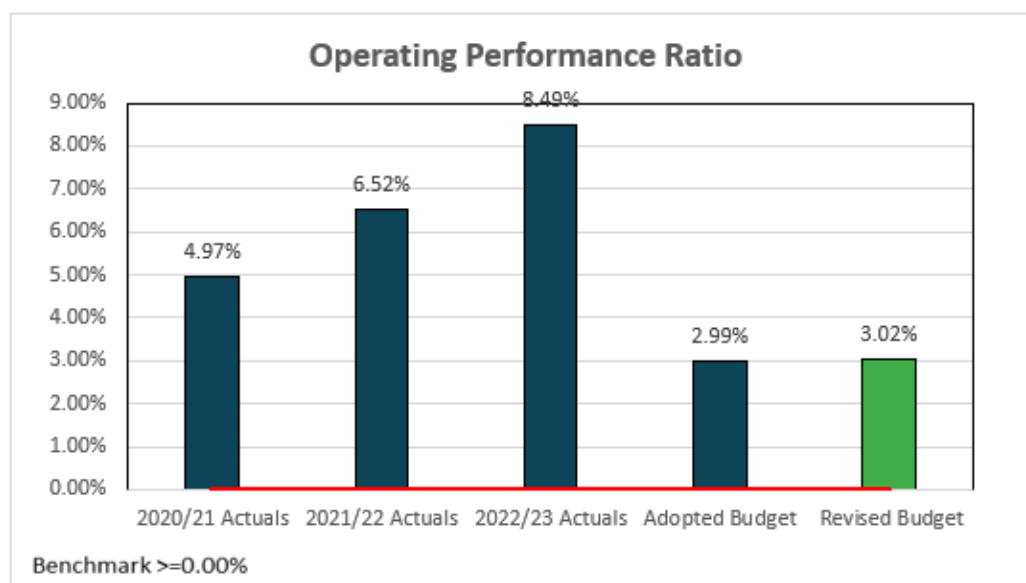
Financial Performance Indicators

The tables below represent financial performance against local government industry indicators from the annual financial statements. The charts compare actual performance from the last 3 years against the adopted 2023/24 budget and the proposed Q3 revised 2023/24 budget.

Operating Performance Ratio:

The purpose of the operating performance ratio is to measure the extent to which Council succeeds in containing operating expenditure within operating revenue (excluding capital grants and contributions).

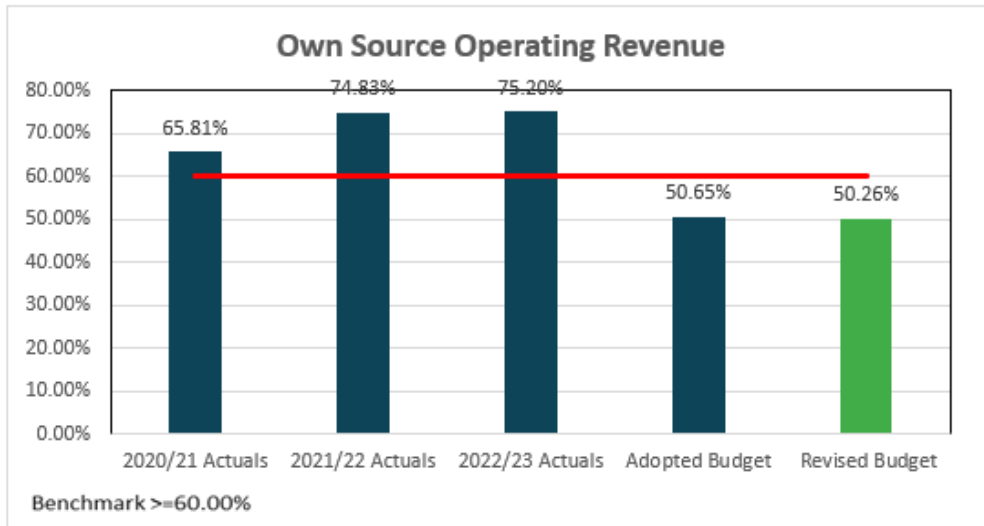
The performance to date indicates Council is now tracking above the benchmark due mainly to the forecast of an operating surplus for the 2023/24 year.



Own Source Operating Revenue:

The purpose of the own source operating revenue ratio is to measure fiscal flexibility by analysing the degree of reliance on external funding sources.

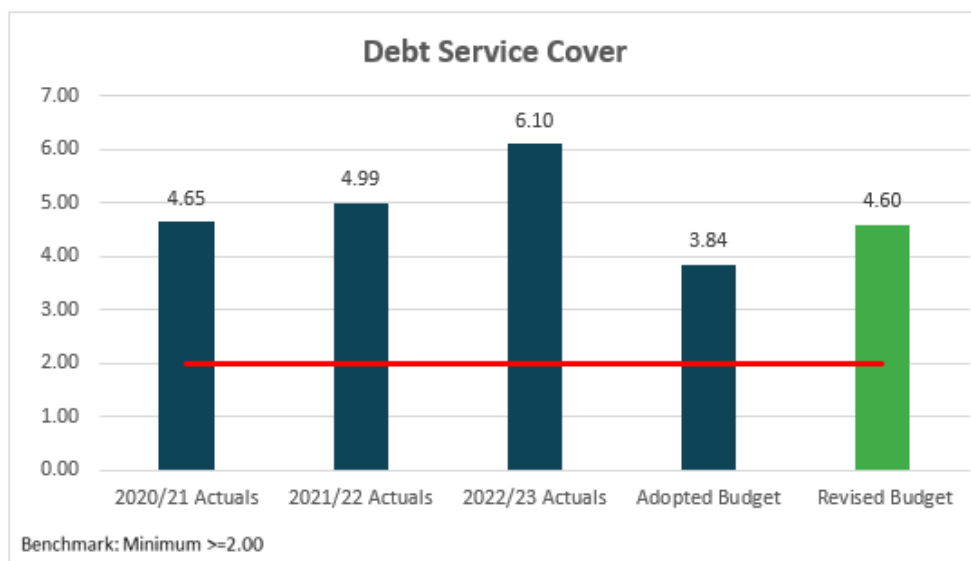
The performance to date indicates Council has met the benchmark for the past 3 years. The 23/24 Adopted Budget and the quarter changes has resulted in a drop below benchmark due the amount of expected funding to come from capital grants and contributions for major projects in 2023/24.



Debt Service Cover:

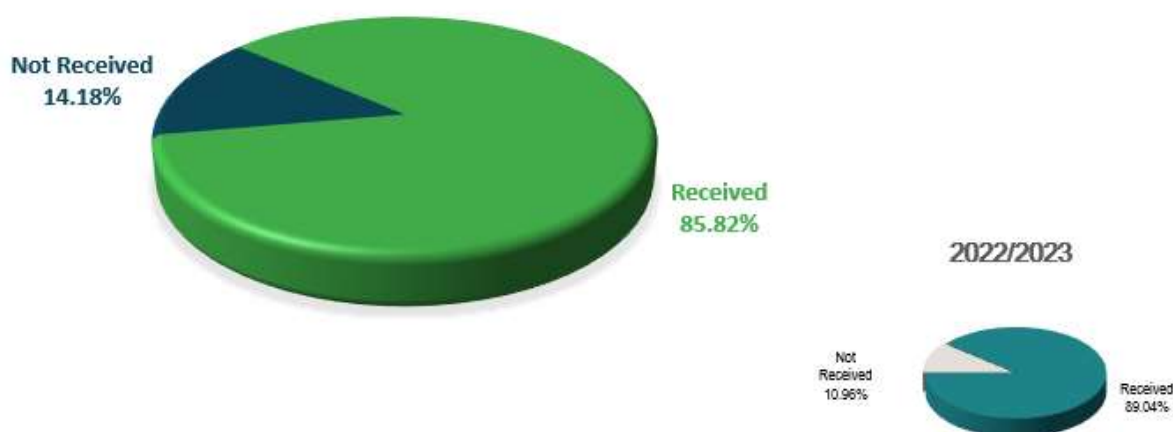
The purpose of the debt service cover ratio is to measure the availability of operating cash to service debt including interest, principal and lease payments.

The performance for the past 3 years indicates Council is meeting benchmark of above 2. Council has budgeted to take out a \$5m loan in the 2023/2024 financial year, impacting the drop in the ratio in the adopted budget.



Rates and Charges Collection

As at March 2024, a total of \$9.4m (14.18 per cent) remains outstanding for rates and annual charges. For the purposes of comparison, for the same quarter last financial year, \$6.9m (10.96 per cent) of the amount payable remained outstanding.

Rate Collection as at Q3 2023/24 vs Q3 2022/23**Consolidated Rates 3rd Quarter
(Includes Arrears)**

During the quarter council received payments for rates and charges of \$17.3m. The next rate instalment is due on the 31st May 2024 and Council staff will continue to monitor outstanding rates and charges for the remainder of the financial year, with a focus on a more active debt recovery actions.

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulation 2005:

As the Responsible Accounting Officer, it is my opinion that the Quarterly Budget Review Statement for Orange City Council for the quarter ended 31st March 2024 indicates that Council's projected financial position for 30 June 2024 will be satisfactory having regard to the project estimates of income and expenditure, and variations contained therein.

Franc Rombola, Responsible Accounting Officer

ATTACHMENTS

- 1 March Quarterly Review 2024, D24/42742 [↓](#)



**Quarterly Budget Review Statement
for the period 01/01/2024 to 31/03/2024**

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Operating Expenditure
Capital Expenditure

5. Cash Restrictions

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Internal Restrictions

6. Key performance indicators

7. Contracts and Other Expenses

March Qtr Review - Summary

	Original Adopted Budget	Dec Adopted Budget	Proposed Variations	Revised Budget	
Consolidated					
- Operating Result	6,451,949	6,502,682	(64,554)	6,438,128	Surplus
- Overall Cost to Council	(1,737,167)	10,253,504	(313,072)	9,940,432	Surplus
- Restricted Cash Movement	(1,754,179)	(28,006,315)	(922,861)	(28,929,176)	
General					
- Operating Result	(579,887)	(179,154)	(126,797)	(305,951)	Deficit
- Cost to Council	(1,737,167)	(2,161,036)	(313,072)	(2,474,108)	Deficit
- Restricted Cash Movement	(2,075,166)	(21,799,045)	(985,104)	(22,784,149)	
Water Fund					
- Operating Result	3,494,303	3,244,303	29,029	3,273,332	Surplus
- Restricted Cash Movement	723,978	(3,056,662)	29,029	(3,027,633)	
Sewer Fund					
- Operating Result	3,537,533	3,437,533	33,214	3,470,747	Surplus
- Restricted Cash Movement	(402,991)	(3,150,608)	33,214	(3,117,394)	

Operating Result before Capital

Fund	Original Adopted Budget	Dec Adopted Budget	Proposed Variations	Revised Budget	
General	(579,887)	(179,154)	(126,797)	(305,951)	Deficit
Water	3,494,303	3,244,303	29,029	3,273,332	Surplus
Sewer	3,537,533	3,437,533	33,214	3,470,747	Surplus
Total	6,451,949	6,502,682	(64,554)	6,438,128	Surplus

Capital Budget by Fund

Fund	Original Adopted Budget	Dec Adopted Budget	Proposed Variations	Revised Budget
General	73,777,000	125,238,815	(2,632,550)	122,606,265
Water	16,700,205	20,502,955	0	20,502,955
Sewer	9,312,950	12,041,567	0	12,041,567
Total	99,790,155	157,783,337	(2,632,550)	155,150,787

March Qtr Review - Consolidated Report

	Adopted Budget	Actuals as at 31/03/2024	Proposed Variation	Revised Budget
Income From Continuing Operations				
Rates and Annual Charges	54,850,336	53,552,737	57,960	54,908,296
User Charges and Fees	41,052,708	34,783,280	33,214	41,085,922
Interest and Investment Revenues	8,841,569	5,314,316	0	8,841,569
Other Revenues	7,605,009	7,920,621	8,000	7,613,009
Grants and Contributions for Operating Purposes	17,905,942	6,790,578	15,434	17,921,376
Grants and Contributions for Capital Purposes	92,546,156	17,052,475	1,822,215	94,368,371
Net Gains from the Sale of Assets	1,000,000	0	0	1,000,000
Total Income from Continuing Operations	223,801,720	125,414,007	1,936,823	225,738,543
Expenses from Continuing Operations				
Employee Benefits and Oncosts	48,050,468	33,653,871	148,788	48,199,256
Borrowing Costs	1,006,901	494,920	0	1,006,901
Materials and Contracts	47,603,741	36,385,747	133,374	47,737,115
Depreciation and Amortisation	23,276,124	18,458,094	0	23,276,124
Other Expenses	4,635,648	364,685	(103,000)	4,532,648
Total Expenses from Continuing Operations	124,752,882	89,357,318	179,162	124,752,044
Operating Result from Continuing Operations	99,048,838	36,056,689	1,757,661	100,986,499
Operating Result before Capital Items	6,502,682	19,004,214	(64,554)	6,618,128
CashFlow Adjustments				
Sale of Assets				
Income from the Sale of Assets				
Plant & Equipment	(1,232,092)	(774,377)	0	(1,232,092)
Land Development	(3,000,000)	(3,895,016)	0	(3,000,000)
Total Income from the Sale of Assets	(4,232,092)	(4,669,393)	0	(4,232,092)
Capital Expenditure				
Office Equipment	5,012	0	0	5,012
Plant & Equipment	126,087	108,647	0	126,087
Buildings	11,464,289	376,188	(16,350)	11,447,939
Other Structures	31,615,654	2,448,788	22,640	31,638,294
Furniture & Fittings	50,000	46,656	6,000	56,000
Other	2,184,861	5,173,572	0	2,184,861
Roads, Bridges, Footpaths	3,384,289	1,601,448	(198,591)	3,185,698
Stormwater Drainage	72,000	168	0	72,000
Water Supply Network	2,218,671	417,473	27,000	2,245,671
Sewer Network	800,000	7,486	0	800,000
Total Capital Renewals	51,920,863	10,180,427	(159,301)	51,761,562
Capital Upgrades				
Other	42,000	0	0	42,000
Library Books	0	18,704	0	0
Water Supply Network	180,000	116,083	0	180,000
Total Capital Upgrades	222,000	134,787	0	222,000

March Qtr Review - Consolidated Report

	Adopted Budget	Actuals as at 31/03/2024	Proposed Variation	Revised Budget
Capital Replacements				
Office Equipment	35,000	9,909	0	35,000
Plant & Equipment	7,094,926	2,849,772	180,000	7,274,926
Buildings	16,485,530	1,788,221	27,400	16,512,930
Other Structures	21,272,187	2,953,250	(5,005,640)	16,266,547
Furniture & Fittings	180,954	106,645	(7,100)	173,854
Other	0	53,475	0	0
Library Books	428,849	256,432	0	428,849
Roads, Bridges, Footpaths	30,463,606	16,274,793	(262,728)	30,200,878
Land Under Roads	1,000	30,716	0	1,000
Stormwater Drainage	79,200	3,603	2,638,819	2,718,019
Land Development	1,299,939	352,293	0	1,299,939
Land Council Owned	10,000	164,115	0	10,000
Land - Operational	191,000	90,511	0	191,000
Water Supply Network	13,423,011	1,027,892	(44,000)	13,379,011
Sewer Network	9,146,000	2,200,951	0	9,146,000
Total Capital Replacements	100,111,202	28,162,579	(2,473,249)	97,637,953
Loan Repayments	5,709,272	3,745,250	0	5,709,272
Total Capital expenditure	157,963,337	42,223,043	(2,632,550)	155,330,787
Other Income				
Loan Receivables	(381,004)	0	0	(381,004)
Total Capital Expenditure	157,963,337	42,223,043	(2,632,550)	155,330,787
Total Capital Budget	153,350,241	37,553,650	(2,632,550)	150,717,691
Net Result	(54,301,403)	(1,496,961)	4,390,211	(49,731,192)
Adjustment for Non Cash items				
Less: Non Cash Depreciation	(23,276,124)	(18,458,094)	0	(23,276,124)
Restricted Movements				
Restricted Assets (transfers to/from)	(15,591,775)	(3,561,822)	(922,861)	(16,514,636)
Opening Balance adjustment	(180,000)			
Loan Funds	(5,000,000)	0	5,000,000	0
Cost to Council	10,253,504		(313,072)	9,940,432

2.2 SMALL DONATIONS - REQUESTS FOR DONATIONS

RECORD NUMBER: 2024/575

AUTHOR: Jen Sharp, Acting Director Corporate & Commercial Services

EXECUTIVE SUMMARY

This report provides information to Council to allow for the consideration of a resolution regarding applications for funding through the Small Donations & Grants Program received between April 2024 and May 2024.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “16.2. Support community organisations and groups to deliver services and programs”.

FINANCIAL IMPLICATIONS

The budget for General Donations within the Small Donations & Grants Program for 2023/2024 is **\$80,000** with \$75,435.25 committed to date. The total requested in this round is **\$10,261.49**.

Annual budget 23/24	\$80,000.00
<i>Total Committed to Date</i>	\$75,435.25
<i>Remaining Balance</i>	\$4,564.75
<i>Requested amount this round</i>	\$10,261.49

Budget Availability

The budget for the current year would potentially be over committed with the requests presented in this paper.

There is an inclusion in the current Quarterly Budget review to fund a separate program which is part of our policy, the Education Support and Recognition Program. The value of this program in our policy is \$17,000. On review of our budget, we found that this program was not budgeted in the FY24 year.

Should the quarterly budget adjustments be adopted then these funds could be utilised to fund some applications already awarded, such as annual school award sponsorships and the TEN4TEN program, which would reduce the spend in the General Donations and Grants Program to allow the requested amounts in this round to be funded.

POLICY AND GOVERNANCE IMPLICATIONS

Refer to Council’s Donations and Grants Policy - ST32

This policy is in accordance with these sections in the Local Government Act 1993:

1. Section 356 (financial assistance)
2. Section 377 (delegated authority)
3. Section 610E (waive or reduce fees)

And in accordance with this section in the Local Government Regulation 2021:

Section 207 (record of donations for auditing purposes)

RECOMMENDATION

Council determines the following applications:

- 1 To donate \$1,494.99 to The United Social Club Incorporated to purchase a defibrillator to add an additional element of Health Safety awareness while in the community.**
- 2 To donate \$266.50 to the Orange District Antique Motor Club (ODAMC) for the reimbursement of the cost for maintaining the defibrillator.**
- 3 To donate \$2,500 to the Orange Girl Guides to contribute to the running costs of the Guide Hall.**
- 4 To donate \$1,500 to the Canobolas Highland Pipe Band Inc to contribute to the operational expenses for the band.**
- 5 To donate \$2,000 to assist Spring Hill Public School with the increased cost of accessing and engaging students in instructional swimming lessons at the Orange Aquatic Centre.**
- 6 To donate \$2,500 to Young Leaders of the Central West Summit through Canobolas Rural Technology High School, to contribute to the costs to hold the Young Leaders of the Central West Summit event.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

At the Council Meeting of 16 April 2024, Council deferred consideration of application 1 for the purpose of obtaining additional information. The United Social Club is a not-for-profit organisation with approximately 20 members from Orange, Bathurst and Sydney who meet on a fortnightly basis and attend a vast array of local community events. The aim of the group is to provide structured support to members and their families while being an active entity within the local community.

1. What will the United Social Club do with the Defibrillator – will it be mobile and taken with them wherever they go?
 - A. *Yes, the organisation does intend on using it in a mobile setting as they travel around the Central West supporting charity events for the region.*
2. The intentions of the application are not clear noting they state it is for Safety Awareness whereas the purpose of a Defibrillator is for use during a cardiovascular event. Can this be more specific?
 - A. *Given the seriousness of cardiovascular risk awareness in the community, the organisation would like to have available, in an emergency, a portable defibrillator.*
3. Has the organisation approached the NSW Government for grant funding? If so, who and what was the outcome?
 - A. *No, they have not approached the NSW Government for assistance as they were only aware of Council access.*

2.2 Small Donations - Requests for Donations

4. Has the organisation considered or applied for any other Grants? If so, who and what was the outcome?
- A. *No other grant applications have been applied for.*
5. Has any approach been made to other LGA's noting members are from Orange, Bathurst and Sydney? If an approach to other LGA's has been made – how much/what is being contributed and by whom?
- A. *The club is based in Orange with a majority of 14 members living here, 2 x members in Sydney and 2 x members in Bathurst. No other Councils have been approached for support.*

Applicant 1	The United Social Club Incorporated
Assistance Would Support	<p>The request is to support the purchase of a defibrillator to add an additional element of Health Safety awareness while in the community.</p> <p>The United Social Club is a not-for-profit organisation with approximately 20 members from Orange, Bathurst and Sydney who meet on a fortnightly basis and attend a vast array of local community events. The aim of the group is to provide structured support to members and their families while being an active entity within the local community.</p> <p>The organisation has raised much needed funds for our local charities, such as Headspace Orange 2022 (\$3,250) and Anglicare Crisis Relief Team Orange/Bathurst 2023 (\$6,291) through a collection of donated prizes and raffles.</p>
Amount Requested	\$1,494.99
Policy Category	Projects or Equipment Purchase or Providing a Community Service
Category Maximum	\$2,500
Complies With Policy	Yes.
Previously funded by Council?	No.

Applicant 2	Orange District Antique Motor Club (ODAMC)
Assistance Would Support	<p>The ODAMC have been meeting at the Lucknow School Hall for the last 2 years. Previously they had used the Bloomfield School premises. The Council permits the use of the Lucknow School rooms for their meetings and has allowed them to house their equipment and library in the storeroom downstairs, as well as hang their honour boards photos and trophies in the room that they meet in at Lucknow.</p> <p>In 2019 ODAMC purchased a defibrillator from St John Ambulance at a cost of \$2,675.00 and have relocated it to Lucknow School Hall when they moved. ODAMC have replaced a battery which was paid for from a donation from a member and now the pads need replacing as they only have a 2 year "shelf life". ODAMC were advised by St John Ambulance that the glue deteriorates and does not stick to the skin as well as it should.</p>

2.2 Small Donations - Requests for Donations

	<p>The defibrillator is in the foyer of the building and is for the use of anyone who uses the hall. It is vital that the defibrillator is kept in working order at all times.</p> <p>ODAMC are seeking the assistance of the council to reimburse the ODAMC for the cost of maintaining this machine as a community service.</p>
Amount Requested	\$266.50
Policy Category	Community event not being event sponsorship
Category Maximum	\$2,500
Complies With Policy	<p>No.</p> <p>Application does not comply with Council's Donations and Grants Policy – ST32 – Program Categories 4.7 – “Donations and grants will not be retrospectively applied”. The Orange District Antique Motor Club have already purchased the replacement defibrillator pads to ensure it was kept in working order at all times.</p>
Previously funded by Council?	No.

Applicant 3	Orange Girl Guides
Assistance Would Support	<p>The voluntary Orange Girl Guides organisation to continue offering weekly meetings whereby girls and woman learn life ling skills under the supervision of their trained volunteers.</p> <p>Girl Guides and its facility are a community asset, encouraging civic engagements and aim to build responsible community members.</p> <p>The assistance would support the Orange Girl Guides to cover the Guide Halls running costs.</p>
Amount Requested	\$2,500
Policy Category	Projects or Equipment Purchase or Providing a Community Service
Category Maximum	\$2,500
Complies With Policy	Yes.
Previously funded by Council?	<p>Yes.</p> <p>2022/2023 \$2,500 towards the Guide Hall running costs.</p> <p>2021/2022 \$2,500 towards the Guide Hall running costs.</p> <p>2020/2021 \$1,500 towards the Guide Hall running costs.</p> <p>2019/2020 \$1,286.81 rates donation.</p> <p>2015/2016 \$1237.86 rates donation.</p> <p>2014/2015 \$1208.83 donation.</p>

Applicant 4	Canobolas Highland Pipe Band Inc
Assistance Would Support	<p>Assistance would contribute to the ongoing operational expenses for the Canobolas Highland Pipe Band Inc. (Uniforms, instrument, and music costs).</p> <p>Payment is not requested for performances within the Orange Council area for events such as Australia Day, Harmony Day, and Carols by Candlelight or for charities and other small not for profit organisations such as Walk for Huntingtons and the Banjo Paterson</p>

2.2 Small Donations - Requests for Donations

	Festival.
Amount Requested	\$1,500
Policy Category	Projects or Equipment Purchase or Providing a Community Service
Category Maximum	\$2,500
Complies With Policy	Yes.
Previously funded by Council?	Yes. 2020/2021 \$1,500 Community event not being event sponsorship. 2022/2023 \$1,500 Projects or Equipment Purchase or Providing a Community Service.

Applicant 5	Spring Hill Public School
Assistance Would Support	To assist Spring Hill Public School with the increased cost of accessing and engaging students in instructional swimming lessons at the Orange Aquatic Centre. Spring Hill Public School have been travelling into Orange every Friday during terms 1 and 4 for instructional swimming lessons for the past 17 years. The school has now been charged lane hire fees on top of the entry cost, swimming instructor cost and the bus cost to transport the whole school into town. In addition to the added lane costs, entry cost, swimming instructor cost and the bus cost have all increased over the years, making it difficult for the small school community.
Amount Requested	\$2,000
Policy Category	Projects or Equipment Purchase or Providing a Community Service
Category Maximum	\$2,500
Complies With Policy	No. The Spring Hill Public School application does not comply with Council's Donations and Grants Policy – ST32 – Program Categories: <ul style="list-style-type: none"> • 4.5 “Ineligibility includes: Applications for fee reductions or waiving of Council fees”. • 4.7 – “Donations and grants will not be retrospectively applied”. Lane Hire Charges: Lane hire fees are applicable when the school is conducting an independent squad activity, not related to the Learn to Swim (LTS) program (essentially school sport). The children participating in this activity are supervised by their school teachers and swim laps for fitness and as school carnival prep. The concern is that waiving these fees for Spring Hill, when they are essentially running a sport program, creates an imbalance, as other schools would still be charged lane hire fees for similar programs. The Learn to Swim programs listed on the invoice (instructor hire and learn to swim entry) do not attract lane hire charges. Increase in learn to swim instructor hours and student participation: The total increase can be attributed partially to an increase in the number of instructor hours utilised, rising from 28 to 40. This increase is accompanied by a general rise in student participation. The comparable increase in instructors and entries for LTS amounts

2.2 Small Donations - Requests for Donations

	to \$965.45. While this represents a positive development in enhancing water safety and aquatic skills among students, it falls outside the scope of eligible donation purposes outlined in the council's policy.
Previously funded by Council?	No.

Applicant 6	Young Leaders of the Central West Summit – through Canobolas Rural Technology High School
Assistance Would Support	<p>The Young Leaders of the Central West Summit will continue the same philosophy and ethos of the previous years, with the schools from the Central West offered the opportunity to come together, workshop ideas and initiatives and hear from several guest speakers about their own leadership journeys.</p> <p>This year, the event will be held on Tuesday 4th June between 9am-12:30pm in the Greenhouse Function Room at the Orange Ex-Services Club. Morning tea will be included to break up the morning's activities.</p> <p>Canobolas Rural Technology High School will be responsible for funding the hiring the use of the Greenhouse Function Room at Orange Ex-Service Club, suppling morning tea for up to 80 people, providing stationery and resources for the student workshops and gifts for guest speakers.</p>
Amount Requested	\$2,500
Policy Category	Community event not being event sponsorship
Category Maximum	\$2,500
Complies With Policy	<p>No.</p> <p>Application does not comply with Council's Donations and Grants Policy – ST32 – Program Categories 4.3 – “Applicants are limited to one application in a financial year unless otherwise stated”.</p> <p>Due to timing, the previous summit was held in July 2023 which was within the same financial year as this year's summit scheduled for June 2024.</p>
Previously funded by Council?	<p>Yes.</p> <p>Young Leaders of the Central West Summit 2023/2024 \$2,500 application via Kinross Wolaroi School (July 2023 event)</p> <p>Canobolas High School 2020/2021 \$500.00 Small Donation. 2019/2020 \$500.00 Small Donation. 2017/2018 \$100.00 Donation for presentation evening. 2016/2017 \$1,000 Small Donation. 2015/2016 \$100.00 Donation for presentation evening. 2014/2015 \$100.00 Donation for presentation evening. 2014/2015 \$500.00 High performance athletes. 2013/2014 \$100.00 Donation for presentation evening.</p>

2.2 Small Donations - Requests for Donations

ATTACHMENTS

- 1 Small Donations Program - Application Form - General Donations - United Social Club Inc - Defibrillator (redacted), D24/36707 [↓](#)
- 2 Small Donations Program - Application Form - General Donations - Maintenance of Defibrillator - Orange District Antique Motor Club (redacted), D24/29875 [↓](#)
- 3 Small Donations Program - Application Form - General Donations - Orange Girl Guides - Maintaining Guide Hall (redacted), D24/35932 [↓](#)
- 4 Small Donations Program - Application Form - General Donations - Canobolas Highland Pipe Band Inc (redacted), D24/37216 [↓](#)
- 5 Small Donations Program - Application Form - General Donations - Spring Hill Public School - Swimming (redacted), D24/37390 [↓](#)
- 6 Small Donations Program - Application Form - General Donations - Canobolas Rural Technology High School - Young Leaders of the Central West - 18 April 2024 (redacted), D24/41529 [↓](#)

