



SERVICES POLICY COMMITTEE

AGENDA

2 APRIL 2024

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **SERVICES POLICY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE on Tuesday, 2 April 2024.**

David Waddell
CHIEF EXECUTIVE OFFICER

For apologies please contact Administration on 6393 8106.

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1 INTRODUCTION

1.1 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Services Policy Committee at this meeting.

2 COMMITTEE MINUTES

2.1 MINUTES OF THE NAIDOC WEEK COMMITTEE MEETING 7 MARCH 2024

RECORD NUMBER: 2024/468
AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

EXECUTIVE SUMMARY

The NAIDOC Week Community Committee met on 7 March 2024. The recommendations from the Committee for the meeting are provided to the Services Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.2. Deliver cultural facilities and programs that reflect the interests of a culturally diverse community”.

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the NAIDOC Week Community Committee at its meeting held on 7 March 2024.
- 2 That Council determine recommendations 3.1 and 4.1 from the minutes of the NAIDOC Week Community Committee meeting of 7 March 2024.
 - 3.1 *That the new Committee Membership Expression of Interest by Scott Campbell be accepted.*
 - 4.1 *That the Committee consider and discuss items in the Task List/Action Plan for NAIDOC Week Celebrations 2024, and that the report be updated.*
- 3 That the remainder of the minutes of the NAIDOC Week Community Committee from its meeting held on 7 March 2024 be adopted.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 NAIDOC 7 March 2024 Minutes
- 2 NAIDOC 7 March 2024 Agenda, D24/19699 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE

NAIDOC WEEK COMMUNITY COMMITTEE

HELD IN GIYALANG GANYA MEETING ROOM, 286 LORDS PLACE, ORANGE

ON 7 MARCH 2024

COMMENCING AT 1:00 PM

1 INTRODUCTION

ATTENDANCE

Cr G Power (Chairperson), Cr J Hamling (Mayor) (via TEAMS), Cr D Mallard, Mr Neil Ingram, Ms Gillian Ingram, Mr Jason French, Mr Corey McLean, Mr Lennie Frail (via TEAMS), Ms Danielle Annesley (via TEAMS), Museum Manager (via TEAMS), Community Development Officer, Community Development Coordinator.

Guests:

Mr Scott Campbell, Ms Dianne Mclean, Ms Jessica Nicholls

1.1 Apologies and Leave of Absence

RESOLVED

Cr J Hamling/Ms D Annesley

That the apologies be accepted from Ms Erin Fardell, Ms Danielle Trudgett and Manager Community Services for the NAIDOC Week Community Committee meeting on 7 March 2024.

1.2 Acknowledgement of Country

Mr Neil Ingram conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil.

2 PREVIOUS MINUTES

RESOLVED

Cr G Power/Ms D Annesley

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 1 February 2024 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the NAIDOC Week Community Committee meeting held on 1 February 2024.

3 PRESENTATIONS

3.1 EXPRESSION OF INTEREST - NEW COMMITTEE MEMBERSHIP

TRIM REFERENCE: 2024/116

The Expression of Interest was accepted for Scott Campbell - Aboriginal Community Liaison Officer to the Central West Police District.

RECOMMENDATION

Cr J Hamling/Mr N Ingram

That the New Committee Membership Expression of Interest by Scott Campbell be accepted.

3.2 EXPRESSION OF INTEREST - NAIDOC WEEK 2024 EVENTS

TRIM REFERENCE: 2024/117

Junior AECG Ball - Approval on hold until the event host supplies completed draft financial budget template and quotes for review by the Committee, as per Event EOI guidelines.

RECOMMENDATION

Cr G Power/Ms D Annesley

That the information on the Expression of Interest for NAIDOC Week 2024 Event be noted.

3.3 CORRESPONDENCE

TRIM REFERENCE: 2024/118

Grant Applications

The Chairperson, Treasurer, and Funds Manager from Birrang have completed applications for the following grants, and are awaiting the outcome:

- Aboriginal Affairs NSW
- Aboriginal Affairs NAIDOC Grant Program
- Grant Connect - 2024 NAIDOC Local Grant Opportunity.

New Budget Template

The Committee determined that NAIDOC 2024 Expressions of Interest forms will include a budget template for completion. EOI's are to be submitted to the Committee with a complete budget outline and include relevant quotes prior to NAIDOC Committee approval. Once approved, any variations to the approved budget must be supplied to the Committee for review and approval before proceeding with any variation.

NAIDOC Week 2023 - Orange Health Service

Elder Uncle Neil Ingram requested a response to the letter of concern addressed to the Committee on 1 February 2024 in relation to non-Aboriginal staff from Orange Health Service receiving awards during NAIDOC Week.

The Chairperson advised he has sent a letter and will follow up on this before the next NAIDOC Committee meeting.

RECOMMENDATION

Mr C McLean/Cr G Power

That the discussions and information on correspondence be noted.

3.4 BUDGET

TRIM REFERENCE: 2024/119

Financial Review

The Chairperson requested a full itemised report of accounts including incomings and outgoings from all registered accounts. Committee executives will review the report and provide feedback to the Committee with documentation.

2023 Invoice Variance

Any invoice variations to the approved budget must be supplied to the Committee for review and approval before proceeding with payment.

RECOMMENDATION

Mr C McLean/Cr G Power

That the discussion on the budget be noted.

Cr Jason Hamling left the meeting with the time being 1.21pm

4 GENERAL REPORTS

4.1 TASK LIST AND ACTION PLAN - NAIDOC WEEK 2024

TRIM REFERENCE: 2024/120

NAIDOC Sports Gala Day

Chairperson to draft a letter requesting a meeting with AECG Representatives regarding the NAIDOC Sports Gala Day and working together to promote and support this event during Orange NAIDOC Week 2024. Executives will attend this meeting.

NAIDOC Shirts

Various designs to be submitted. One design will be selected to be preordered with logo. All Elders on the NAIDOC Committee will receive a shirt paid for by Committee funds. Committee members will be able to purchase a shirt at their own cost.

Community Awards Night

There will be a new award category for the Orange NAIDOC Community Awards Night 2024 - the *Aunty Mary Parker Early Education Recognition Award*. This award is for an individual, not a service.

RECOMMENDATION

Mr C McLean/Cr G Power

That the Committee consider and discuss items in the Task List/Action Plan for NAIDOC Week Celebrations 2024, and that the report be updated.

THE MEETING CLOSED AT 2:00 PM.



NAIDOC WEEK COMMUNITY COMMITTEE

AGENDA

7 MARCH 2024

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **NAIDOC WEEK COMMUNITY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **GIYALANG GANYA MEETING ROOM, 286 LORDS PLACE, ORANGE** on **Thursday, 7 March 2024** commencing at **1:00 PM**.

David Waddell
CHIEF EXECUTIVE OFFICER

For apologies please contact Kristen Hunter on 6393 8976.

NAIDOC WEEK COMMUNITY COMMITTEE

7 MARCH 2024

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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NAIDOC WEEK COMMUNITY COMMITTEE**7 MARCH 2024**

1 INTRODUCTION**MEMBERS**

Cr G Power (Chairperson), Cr J Hamling (Mayor), Cr D Mallard, Mr Neil Ingram, Ms Terrie Sheargold, Mr Chris Gryllis, Mr Damon Bell, Ms Gillian Ingram, Mr James Williams, Ms Alice Williams, Ms Donna Monaghan, Mr Jason French, Mr Adrian Nicholls, Mr Bryce O'Neill-Baker, Ms Karen (Abbie) Ladlow, Ms Madison Spencer, Ms Julie Armstrong, Mr Corey McLean, Ms Melanie Meehan, Mr Lennie Frail, Ms Jessica Silva, Ms Annette Uata, Mr Mike Cooper, Ms Danielle Annesley, Ms Danielle Trudgett, Ms Katrina Lane, Mr Henry Gibbs, Ms Alivya Powell, Ms Sharon Holmes, Ms Sharna Watson, Mr Michael Newman, Ms Alisha Agland, Ms Mary Croaker, Ms Nikea Dixon, Mr Jordon Moore, Mr Dillon Bell, Ms Leeny Kemp, Ms Juanita Wighton, Ms Leanne Leahey, Ms Caitlin Bennett, Ms Codie Campbell, Ms Katy Chatfield, Ms Erin Fardell, Ms Tanya French, Ms Samantha O'Neill-Baker, Director Community, Recreation and Cultural Services, Museum Manager, Community Development Officer, Manager Community Services, Community Development Coordinator, Youth Development Officer

1.1 APOLOGIES AND LEAVE OF ABSENCE**1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the NAIDOC Week Community Committee at this meeting.

NAIDOC WEEK COMMUNITY COMMITTEE

7 MARCH 2024

2 PREVIOUS MINUTES

RECOMMENDATION

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 1 February 2024 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the NAIDOC Week Community Committee meeting held on 1 February 2024.

ATTACHMENTS

- 1 Minutes of the Meeting of the NAIDOC Week Community Committee held on 1 February 2024

2.2 MINUTES OF THE CLIFTON GROVE COMMUNITY COMMITTEE MEETING 14 MARCH 2024

RECORD NUMBER: 2024/486

AUTHOR: Ellie Bryce, Engagement Officer

EXECUTIVE SUMMARY

The Clifton Grove Community Committee met on 14 March 2024. The recommendations from the Committee are provided to the Services Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.1. A broad range of creative and cultural facilities, services and programs that meet community needs”.

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Clifton Grove Community Committee at its meeting held on 14 March 2024.**
- 2 That the minutes of the Clifton Grove Community Committee from its meeting held on 14 March 2024 be adopted.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

Nil.

ATTACHMENTS

- 1 CGCC 14 March 2024 Minutes
- 2 CGCC 14 March 2024 Agenda, D24/29595 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE

CLIFTON GROVE COMMUNITY COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 14 MARCH 2024

COMMENCING AT 5:30 PM

1 INTRODUCTION

ATTENDANCE

Cr F Kinghorne (Chairperson), Cr S Peterson, Mr Rob Nevins, Mr Peter Reid, Mr Chris Doucas, Manager Communications and Engagement, Engagement Officer

1.1 Apologies and Leave of Absence

RESOLVED - 24/060

Cr S Peterson/Mr P Reid

That the apologies be accepted from Mr Peter West for the Clifton Grove Community Committee meeting on 14 March 2024.

RESOLVED - 24/061

Cr S Peterson/Mr P Reid

That the resignation of Mrs Jenny Glastonbury be accepted. A thank you letter will be sent to Mrs Glastonbury thanking her for her time on the Committee.

1.2 Acknowledgement of Country

The Chairperson conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil.

2 PREVIOUS MINUTES

RECOMMENDATION

Cr S Peterson/Mr P Reid

That the Minutes of the Meeting of the Clifton Grove Community Committee held on 7 December 2023 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Clifton Grove Community Committee meeting held on 7 December 2023.

3 GENERAL REPORTS

3.1 GENERAL BUSINESS

TRIM REFERENCE: 2024/351

Pull-in area

- Safety concerns with the width of the pull-in area expressed by committee members. Width is not suitable for people pulling over and opening their doors to get out of their cars.
- Drivers are encroaching on the new pull-in area when turning right off Ophir Road and onto Banjo Paterson Way, taking their turns too wide.
- Committee is requesting an extra 2m in width to make it feel safer for those pulled over
- Committee Clerk to investigate possibility of widening, timeframes, cost etc.

Maintenance behind old regret road

- Update on mowing/spraying given to Committee
- Discussion around the Bridle Path that runs from the end of 'The Overflow' and links up with 'Narambla Place'. Committee Clerk to check that particular Bridle Path with outdoor crew.

Blackberry spraying

- Shared map of where spraying has occurred with Committee.
- Committee Clerk to check why Hawthorn was sprayed as Committee was under the impression OCC didn't spray Arthron.

Update on subdivision off Ophir Road

- Committee Clerk to check entrance points on subdivision on eastern side of Ophir Road.
- Committee Clerk to recheck entrance points of DA 263/2023 (1) when it is resubmitted.

RFS audit

- Committee members mentioned they noticed work had been done by RFS.
- Committee Clerk to check this with RFS.

Community Open Day

- Committee Clerk to post on Clifton Grove's Community Facebook page before event.

Extras

- Can OCC maintain the 'horse run' off Banjo Paterson Way (opposite Weemilah Place)? Committee Clerk to check with this with OCC outdoor staff.

RECOMMENDATION

Mr P Reid/Mr R Nevins

That the discussion on General Business be noted.

3.2 CLIFTON GROVE COMMUNITY COMMITTEE - ACTION PLAN

TRIM REFERENCE: 2024/375

- Discussion around entrance sign. OCC staff reminded Committee that sign design cannot take place until after OCC’s Wayfinding Strategy is complete.
- Committee Clerk to let committee know what plants OCC’s City Presentation Manager plans to plant at new pull-in area. Committee Clerk to remind Committee members that they are welcome to suggest plant species to OCC.
- Test thoughts of revegetating Bridle Paths at Community Open Day on 27/4/2024.
- Keep Mud Hut toilet trial going and ask for feedback on trial at Community Open Day.
- Revise Action Plan items after Community Open Day to reflect the current and new goals of the Committee and wider Clifton Grove Community.

RECOMMENDATION

Cr F Kinghorne/Mr R Nevins

That the Committee consider and discuss items on the action plan.

THE MEETING CLOSED AT 6.22PM.

2.3 MINUTES OF THE CULTURAL HERITAGE COMMUNITY COMMITTEE 18 MARCH 2024

RECORD NUMBER: 2024/469

AUTHOR: Alison Russell, Community Museum and Heritage Manager

EXECUTIVE SUMMARY

The Cultural Heritage Community Committee met on 18 March 2023. The Minutes of this meeting are tabled for the Council's attention.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "11.3. Celebrate and conserve the diverse cultural heritage of the urban, village and rural communities".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Cultural Heritage Community Committee at its meeting held on 18 March 2024.**
- 2 That Council determine recommendations 3.1, 4.1, 4.2 and 4.3 from the minutes of the Cultural Heritage Community Committee at its meeting held on 18 March 2024**
 - 3.1**
That the Working Party continue to work with the Aboriginal Elders Group and Wiradjuri Elders to progress the project.
 - 4.1**
That the report on the Resignation of Committee Member, Mr William Tuck, be acknowledged.
 - 4.2**
That Uncle Neil Ingram, Mr Jordon Moore and Mr Greg Ingram be accepted as members of the Cultural Heritage Community Committee.
 - 4.3**
That the Cultural Heritage Community Committee establish a Working Party to assist with the 2025 Cultural Heritage Awards at the next meeting of the Cultural Heritage Community Committee, 17 June 2024.
- 3 That the remainder of the minutes of the Cultural Heritage Community Committee at its meeting held on 18 March 2024 be adopted.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

Nil

ATTACHMENTS

- 1 CHCC 18 March 2024 Minutes
- 2 CHCC 18 March 2024 Agenda, D24/28861 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE

CULTURAL HERITAGE COMMUNITY COMMITTEE

HELD IN LIBRARY LOCAL STUDIES ROOM, GROUND FLOOR, ORANGE CITY LIBRARY, BYNG STREET, ORANGE

ON 18 MARCH 2024

COMMENCING AT 5.30PM

1 INTRODUCTION

ATTENDANCE

Cr G Power (Deputy Mayor) (Chairperson), Cr D Mallard, Cr J Whitton, Mr Stephen Nugent, Ms Alice Williams, Miss Elizabeth Griffin, Ms Alexandra Rezko, Mr Charles Everett, Ms Jennifer Lacey, Uncle Neil Ingram Senior, Mr Greg Ingram, Director Community, Recreation and Cultural Services, Community Museum and Heritage Manager.

1.1 Apologies and Leave of Absence

RESOLVED	Miss E Griffin/Mr S Nugent
That the apologies be accepted from Mr Reg Kidd and Mr David Sykes for the Cultural Heritage Community Committee meeting on 18 March 2024.	

1.2 Acknowledgement of Country

The Chairperson conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil.

2 PREVIOUS MINUTES

RESOLVED	Mr C Everett/Miss E Griffin
That the Minutes of the Meeting of the Cultural Heritage Community Committee held on 20 November 2023 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Cultural Heritage Community Committee meeting held on 20 November 2023.	

3 PRESENTATIONS

3.1 VERBAL REPORT ON PROGRESS OF WORKING PARTY TO RECOGNISE SIGNIFICANT ABORIGINAL PEOPLE AND PLACES IN ORANGE

TRIM REFERENCE: 2024/306

Cr Power (Member of the Working Party) spoke on the progress of the Working Party and meetings attended with members of the Orange Aboriginal community and the Aboriginal Elders Group.

The meetings have brought up some ideas to move the project forward, this includes; a list of names of people who relocated to Orange as part of the Aboriginal Resettlement Scheme of the 1970s and 1980s, was identified as being of significant. The list when developed should become a living document. Also identified important Wiradjuri warriors, Windradyne and Yuranigh.

Members of the Working Party will be meeting with Wiradjuri Elders, and the Aboriginal Elders Group on 5 April 2024 to continue to identify significant Aboriginal people and places in Orange.

RESOLVED**Mr C Everett/Cr G Power**

That the Working Party continue to work with the Aboriginal Elders Group and Wiradjuri Elders to progress the project.

4 GENERAL REPORTS

4.1 RESIGNATION OF COMMITTEE MEMBER, MR WILLIAM TUCK

TRIM REFERENCE: 2023/2274

RESOLVED**Mr S Nugent/Miss E Griffin**

That the report on the Resignation of Committee Member, Mr William Tuck, be acknowledged.

4.2 EXPRESSION OF INTEREST RECEIVED FOR REPRESENTATION ON CULTURAL HERITAGE COMMUNITY COMMITTEE

TRIM REFERENCE: 2024/287

RESOLVED**Mr S Nugent/Miss E Griffin**

That Uncle Neil Ingram, Mr Jordon Moore and Mr Greg Ingram be accepted as members of the Cultural Heritage Community Committee.

4.3 CULTURAL HERITAGE COMMUNITY COMMITTEE ACTION PLAN - MARCH 2024

TRIM REFERENCE: 2024/307

RESOLVED

Mr G Ingram/Mr S Nugent

That the Cultural Heritage Community Committee establish a Working Party to assist with the 2025 Cultural Heritage Awards at the next meeting of the Cultural Heritage Community Committee, 17 June 2024.

THE MEETING CLOSED AT 6.38PM.

2.4 MINUTES OF THE SPRING HILL COMMUNITY COMMITTEE MEETING 21 MARCH 2024

RECORD NUMBER: 2024/485

AUTHOR: Ellie Bryce, Engagement Officer

EXECUTIVE SUMMARY

The Spring Hill Community Committee met on 21 March 2024. The recommendations from the Committee are provided to the Services Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.1. A broad range of creative and cultural facilities, services and programs that meet community needs”.

FINANCIAL IMPLICATIONS

The Spring Hill Community Committee will spend up to \$1,800 (approx.) from the Spring Hill Community Committee fund the listed project below. There is currently \$57,223 in the Spring Hill Community Committee fund with \$35,000 (approx.) approved for other outstanding projects to be funded in the coming months.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Spring Hill Community Committee at its meeting held on 21 March 2024.**
- 2 That Council determine recommendation 3.1 from the minutes of the Spring Hill Community Committee meeting of 21 March 2024.**
3.1(1)
That the installation of a new flagpole and flag for the Anzac Memorial at the Alf Read Park proceed to the value of approx. \$1,800 from the Spring Hill Community Committee fund.
- 3 That the remainder of the minutes of the Spring Hill Community Committee from its meeting held on 21 March 2024 be adopted.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

Nil.

ATTACHMENTS

- 1 SHCC 21 March 2024 Minutes
- 2 SHCC 21 March 2024 Agenda, D24/29581 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE SPRING HILL COMMUNITY COMMITTEE

HELD IN SPRING HILL COMMUNITY HALL, SPRING HILL

ON 21 MARCH 2024

COMMENCING AT 5:30 PM

1 INTRODUCTION

ATTENDANCE

Cr T Mileto (Chairperson), Cr F Kinghorne, Ms Beth Mills, Mrs Terri Newman, Mrs Colleen Hansen, Mr Simon Oborn, Manager Communications and Engagement

1.1 Apologies and Leave of Absence

RECOMMENDATION	Mrs C Hansen/Cr F Kinghorne
That the apologies be accepted from Cr J Evans for the Spring Hill Community Committee meeting on 21 March 2024.	

RECOMMENDATION	Mrs C Hansen/Cr F Kinghorne
That the resignation of Mr Peter Macqueen be accepted. A thank you letter will be sent to Mr Macqueen thanking him for his time on the Committee.	

1.2 Acknowledgement of Country

The Chairperson conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil.

2 PREVIOUS MINUTES

RECOMMENDATION

Mrs C Hansen/Cr F Kinghorne

That the Minutes of the Meeting of the Spring Hill Community Committee held on 14 December 2023 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Spring Hill Community Committee meeting held on 14 December 2023.

3 GENERAL REPORTS

3.1 GENERAL BUSINESS

TRIM REFERENCE: 2024/425

- Discussion re: Uniting Church building use with Bob Nash & Rev Andrew Cunningham. Advised that the congregation numbers are small and unsustainable. It's likely that the Church will be sold unless the Spring Hill Community was to come up with a compelling alternative use. Committee Clerk to share Bob Nash's number with Committee members.
- Community to organise plantings around new fence at pull-in area across from the Railway Hotel.
- Committee Clerk to circulate cost of PA system for the Recreation Ground with Committee members.
- Proceed with getting slide at Alf Read Park fixed.
- Proceed with purchase and installation of new flag and flagpole for Anzac Memorial at Alf Read Park.
- Committee Clerk to investigate whether additional 50km signs can be installed throughout town, as well as '50km' on road pavement around town.
- Committee Clerk to add feedback from Spring Hill Community Open Day to budget discussions.
- OCC staff to include the installation of a footpath between Bella's Café on Seaton Street through to Grove Street, in budget submissions to Council.

RECOMMENDATION

Ms T Newman/Mrs C Hansen

That the discussion on General Business be noted and the following project be funded under the Spring Hill Community Committee fund:

1. That the installation of a new flag pole and flag at the Anzac Memorial at the Alf Read Park to the value of approx. \$1,800 proceeds under the Spring Hill Community Committee fund.

3.2 SPRING HILL ACTION PLAN - MARCH 2024

TRIM REFERENCE: 2024/424

New Action Plan items/updates:

- Add footpath between Bella’s Café and Grove Street to action plan.
- Proceed with purchase and installation of picnic table at pull-in area across from the Railway Hotel in new pull-in area.
- Seek feedback from Committee and wider community on a name for the pull-in area/park across from the Railway Hotel.
- Investigate possibility of a banner pole (similar to poles in Summer Street) being erected at pull-in/park area across from Railway Hotel.
- Committee Clerk to advise Committee members of any Spring Hill residents included in OCC’s recent fallen soldier project.

RECOMMENDATION

Ms T Newman/Ms B Mills

That New items to be included on the Action Plan as discussed.

THE MEETING CLOSED AT 6:35PM.

3 GENERAL REPORTS

3.1 ALCOHOL FREE ZONE PROPOSAL - 1 AUGUST 2024 - 30 SEPTEMBER 2028

RECORD NUMBER: 2024/219

AUTHOR: Melissa Stanford, Manager Community Services

EXECUTIVE SUMMARY

Council has been requested to re-establish an Alcohol-Free Zone in the CBD of Orange from 1 August 2024 to 30 September 2028.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “3.2. Deliver infrastructure and activities that improve the safety and security of the community”.

FINANCIAL IMPLICATIONS

Provision for update of signage is included in the Delivery/Operational Plan 2024/2025.

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That Council resolves:

- 1 Pursuant to Sections 644, 644A, 644B, 644C and 646 of the Local Government Act 1993 (as amended) to re-establish an Alcohol Free Zone in the public roads and car parks within the area bounded by Hill Street to the west, William Street and Endsleigh Avenue to the east, Prince Street to the north and Moulder Street to the south, for a period of four years from 1 August 2024 to 30 September 2028, with an exemption for events in Robertson Park whereby formal approval has been requested in writing to the CEO, and approval has been provided.**
- 2 To undertake the required formal community consultation as outlined in the Alcohol Free Zone Proposal 1 August 2024 to 30 September 2028 by the Manager Community Services.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

The Local Government Act 1993 provides the legislative powers for local councils to establish alcohol free zones in NSW to promote the safe use of roads, footpaths and public car parks without interference from anti-social behaviour caused by public drinkers.

3.1 Alcohol Free Zone Proposal - 1 August 2024 - 30 September 2028

The object of alcohol free zones is an early intervention measure to prevent the escalation of irresponsible street drinking to incidents involving serious crime.

At a meeting on 2 July 2019 Council resolved to re-establish an Alcohol Free Zone in the public roads and public car parks within the area bounded by Hill Street to the west, William Street and Endsleigh Avenue to the east, Prince Street to the north and Moulder Street to the south, for a period of three years from 1 November 2019 to 31 October 2023.

The Ministerial Guidelines on Alcohol Free Zones provide local councils with detailed procedures which must be followed in the establishment of an alcohol-free zone. They supplement the relevant provisions of the Local Government Act 1993 and the Local Government Amendment (Confiscation of Alcohol) Act 2010.

The Guidelines require that if Council chooses to re-establish the Zone it is necessary to undertake consultation with the Local Area Command and other interested parties including the Orange Local Aboriginal Lands Council and representation of culturally and linguistically diverse groups, liquor licensee’s, secretaries of registered clubs whose premises border on, adjoin or are adjacent to the proposed zone and to invite representations or objections from the local community.

Procedure to establish an Alcohol Free Zone (AFZ)

The following table provides tasks and an indicative timetable for the re-establishment of an AFZ:

Tasks	Proposed Timing
1 Council considers the re-establishment of the AFZ for the reasons of reducing irresponsible behaviour due to the consumption of alcohol	2 April 2024
2 Undertake public consultation process: <ul style="list-style-type: none"> • Publish notice in local paper (describing proposed area), allow inspection of the proposal, invite representations or objections within 14 days of publication • Send copy of proposal to:- <ol style="list-style-type: none"> 1 Central West Police District 2 Liquor licensee’s and secretaries of registered clubs, whose premises border on, adjoin or are adjacent to the proposed zone, inviting representations or objections within 30 days of sending the letter. 3 Have the proposal discussed at a Liquor Accord Meeting 4 The Orange Local Aboriginal Lands Council and representation of culturally and linguistically diverse communities, seeking representations or objections within 30 days of sending letter. • Consultation period closes 	4 April 2024 4 April 2024 3 May 2024
3 Consider required modifications for signs if proposal goes ahead.	10 May 2024
4 Collate responses and report to Council. Depending on the results, Council adopts the proposal thus establishing the area to commence from a set date.	18 June 2024

3.1 Alcohol Free Zone Proposal - 1 August 2024 - 30 September 2028

Tasks	Proposed Timing
5 Write to the interested parties and advise of the AFZ	3 July 2024
6 Prepare and erect new signs	26 July 2024
7 New Alcohol Free Zone period commences	1 August 2024

Alcohol-free zones are most effective if they are part of a larger program directed at irresponsible alcohol consumption in which the local community is actively involved. Used in isolation they may only move the problem from one place to another.

The Guidelines recommend the establishment of an Alcohol Free Zone in conjunction with other programs directed at irresponsible alcohol consumption such as the Orange Liquor Accord and targeted outcomes as identified in the Community Safety and Crime Prevention Committee Action Plan. It is also required that reasons for the proposed establishment of an AFZ are provided.

Proposal for Establishing an Alcohol Free Zone in Orange CBD

The AFZ is a strategy in the Community Safety and Crime Prevention Committee Action Plan to complement other strategies that focus on education, parental responsibility, responsible service of alcohol and community participation in community events. It is therefore formally proposed that Council re-establish an Alcohol Free Zone (under S644B(4) of the Local Government Act 1993, as amended) on the public roads and in the public car parks within the area bounded by Hill Street to the west, William Street and Endsleigh Avenue to the east, Prince Street to the north and Moulder Street to the south, for a period of four years from 1 August 2024 to 30 September 2028 – see attached map for the Alcohol Free Zone 2019 to 2023.

An exemption for events held in Robertson Park are provided, after written application and permission provided by the CEO.

The proposal is supported by the evidence of public consumption of alcohol in this area causing instances of malicious damage to property, littering, offensive behaviour and assault. The evidence of this has been the topic of discussion at regular Community Safety and Crime Prevention Committee meetings and in discussions with members of the Central West Police District.

ATTACHMENTS

- 1 Alcohol Free Zone Map 2019 to 2023, D21/1802 [↓](#)

