



## **SERVICES POLICY COMMITTEE**

# **AGENDA**

**6 FEBRUARY 2024**

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **SERVICES POLICY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 6 February 2024**.

David Waddell

**CHIEF EXECUTIVE OFFICER**

For apologies please contact Administration on 6393 8106.

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## AGENDA

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## **1 INTRODUCTION**

### **1.1 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

### **RECOMMENDATION**

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Services Policy Committee at this meeting.





## 2 COMMITTEE MINUTES

### 2.1 MINUTES OF THE COMMUNITY SAFETY AND CRIME PREVENTION COMMITTEE MEETING 27 NOVEMBER 2023

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RECORD NUMBER: 2024/65

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural  
Services

#### EXECUTIVE SUMMARY

The Community Safety and Crime Prevention Committee met on 27 November 2023. The recommendations from the Committee are provided to the Services Policy Committee for adoption.

#### LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “3.2. Deliver infrastructure and activities that improve the safety and security of the community”.

#### FINANCIAL IMPLICATIONS

Nil.

#### POLICY AND GOVERNANCE IMPLICATIONS

Nil.

#### RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Community Safety & Crime Prevention Committee at its meeting held on 27 November 2023.
- 2 That Council determine recommendations 3.1 and 3.3.1 from the minutes of the Community Safety & Crime Prevention Committee meeting of 27 November 2023.
  - 3.1 *That Council request the Liquor Accord to provide details of a representative to attend the Community Safety and Crime Prevention Committee meetings.*
  - 3.3.1 *That Cr Mileto raise concerns regarding school crossings with the Traffic Committee.*
- 3 That the remainder of the minutes of the Community Safety & Crime Prevention Committee from its meeting held on 27 November 2023 be adopted.

#### FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

#### ATTACHMENTS

- 1 CSCPC 27 November 2023 Minutes
- 2 CSCPC 27 November 2023 Agenda D23/88540 [↓](#)

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# ORANGE CITY COUNCIL

## MINUTES OF THE

## COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 27 NOVEMBER 2023

COMMENCING AT 5.30 PM

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### 1 INTRODUCTION

#### ATTENDANCE

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Cr T Mileto (Chairperson), Cr T Greenhalgh (*via Teams*), Chief Inspector David Maher, Mr Fred Maw, Mr Phillip Kirkwood, Ms Jennifer Lacey, Manager Community Services, Community Development Coordinator, Road Safety Officer, Parking Officer.

#### 1.1 Apologies and Leave of Absence

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##### RESOLVED

**Mr F Maw/Mr P Kirkwood**

That the apologies be accepted from Ms Bev Williams, Director Community, Recreation and Cultural Services, and Youth Development Officer for the Community Safety & Crime Prevention Committee meeting on 27 November 2023.

#### 1.2 Acknowledgement of Country

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The Chairperson conducted an Acknowledgement of Country.

#### 1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

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Nil.

### 2 PREVIOUS MINUTES

##### RESOLVED

**Ms J Lacey/Cr T Greenhalgh**

That the Minutes of the Meeting of the Community Safety & Crime Prevention Committee held on 28 August 2023 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Community Safety & Crime Prevention Committee meeting held on 28 August 2023.

### 3 PRESENTATIONS

#### 3.1 LIQUOR ACCORD UPDATE - VERBAL REPORT

TRIM REFERENCE: 2023/1951

Nil – a representative did not attend the meeting. The Liquor Accord recently held elections so a new representative to be appointed.

**RECOMMENDATION****Cr T Mileto/Cr T Greenhalgh**

That Council request the Liquor Accord to provide details of a representative to attend the Community Safety and Crime Prevention Committee meetings.

*\*Chief Inspector Maher entered the meeting with the time being 6.00pm\**

#### 3.2 CENTRAL WEST POLICE DISTRICT UPDATE

TRIM REFERENCE: 2023/1952

Chief Inspector Maher provided a verbal report. Overview of crime to community in the Central West Police District in the Orange LGA for 1 August to 31 October 2023 included:

- Steal from motor vehicle – 57
- Break and enter building – 92
- Move on – 41
- Person search – 195
- Vehicle search – 50
- Search warrant – 15
- Street offences – 21
- Drug detections – 40
- Safe storage inspections – 143
- School inspections – 22

The Chief Inspector emphasised the need to lock property which is a major deterrent.

**RECOMMENDATION****Mr P Kirkwood/Mr F Maw**

That the Central West Police District – Verbal Report be acknowledged.

**3.3 GENERAL BUSINESS**

TRIM REFERENCE: 2023/1953

There was discussion regarding Council process in regard to abandoned and burnt out vehicles. Under the Public Spaces (Unattended Property) Act 2021:

- If in an unsafe location the vehicle may be towed away immediately.
- If unregistered but parked safely (legally), vehicle must be known to have been there for 15 days, after which a Notice to move is issued giving the owner three days to move it (plus time for post system – generally a week is given).
- If vehicle is registered but known to be there for 28 days – Notice to remove giving the owner 15 days to remove.
- If vehicle is burnt out or been in an accident, it's either the owner's responsibility or a Police matter to remove if on the road and in an unsafe location. If in a 'safe' location or on other public land it's the owner's or Council's responsibility to move it.

There was also discussion regarding an incident at a crossing at Bletchington Public School involving a young child. There have been reports that a roundabout may be installed. The Committee discussed whether this was an appropriate solution. It was noted that there should be relief in the traffic congestion once the extensions to the school are completed and Phillip Street reopens. Committee member also reported concern that there may not be a crossing supervisor at the pedestrian crossing at St Mary's School. Cr Mileto to take these concerns to the Traffic Committee.

**RECOMMENDATION****Mr P Kirkwood/Mr F Maw**

1. That Cr Mileto raise the concerns regarding school crossings with the Traffic Committee.
2. That the remainder of the discussion on General Business be noted.

**4 GENERAL REPORTS****4.1 PARENTAL RESPONSIBILITY ACT REPORT - 1 JANUARY TO 30 JUNE 2023**

TRIM REFERENCE: 2023/1627

The information in the Report was discussed by the Committee. No further actions arising.

**RECOMMENDATION****Cr T Greenhalgh/Mr P Kirkwood**

That the report by the Manager Community Services on the implementation of the Children (Protection and Parental Responsibility) Act 1997 – 1 January to 30 June 2023 be acknowledged.

**4.2 COMMUNITY SAFETY AND CRIME PREVENTION COMMITTEE ACTION PLAN - 2023**

TRIM REFERENCE: 2023/1954

The Action Plan was discussed by the Committee.

A request was made to provide reminders to the community via Council's social media channels to lock all property.

The Committee requested that Council reapply for extension to the Operational Area under the Children (Protection and Parental Responsibility) Act 1997 in 2024, given the extended period of time it took for the current declaration to be made, and that it is effective to 30 June 2025.

**RECOMMENDATION****Cr T Greenhalgh/Mr P Kirkwood**

That the Community Safety and Crime Prevention Committee review and discuss the contents of the Action Plan and update the Action Plan as required.

**THE MEETING CLOSED AT 6.55PM.**



## **COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE**

# **AGENDA**

**27 NOVEMBER 2023**

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE** on **Monday, 27 November 2023** commencing at **5.30 PM**.

David Waddell

**CHIEF EXECUTIVE OFFICER**

For apologies please contact Melissa Stanford on 6393 8605.

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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**COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE****27 NOVEMBER 2023**

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**1 INTRODUCTION****MEMBERS**

Cr T Mileto (Chairperson), Cr T Greenhalgh, Cr J Whitton, Chief Inspector David Maher, Ms Terrie Sheargold, Mr Fred Maw, Mr Jeffrey-Lee Rich, Mr Phillip Kirkwood, Ms Rebecca Bohun, Mr Darryl Curran, Ms Bev Williams, Ms Jennifer Lacey, Mrs Codie Campbell, Mr Matthew Chisholm, Mr Ben Cochrane, Director Community Recreation and Cultural Services, Manager Community Services, Community Development Officer, Road Safety Officer, Youth Development Officer, Community Development Coordinator

**1.1 APOLOGIES AND LEAVE OF ABSENCE****1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

**1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

**RECOMMENDATION**

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Community Safety & Crime Prevention Committee at this meeting.



**COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE****27 NOVEMBER 2023**

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**2 PREVIOUS MINUTES****RECOMMENDATION**

That the Minutes of the Meeting of the Community Safety & Crime Prevention Committee held on 28 August 2023 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Community Safety & Crime Prevention Committee meeting held on 28 August 2023.

**ATTACHMENTS**

- 1 Minutes of the Meeting of the Community Safety & Crime Prevention Committee held on 28 August 2023

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## ORANGE CITY COUNCIL

### MINUTES OF THE

## COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 28 AUGUST 2023

COMMENCING AT 5.30 PM

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### 1 INTRODUCTION

#### ATTENDANCE

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Cr T Mileto (Chairperson), Cr T Greenhalgh (via TEAMS), Mr Phillip Kirkwood, Ms Bev Williams, Ms Jennifer Lacey, Director Community Recreation and Cultural Services, Manager Community Services, Road Safety Officer, Community Development Coordinator

#### 1.1 Apologies and Leave of Absence

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#### RESOLVED

Cr T Mileto/Mr P Kirkwood

That the apologies be accepted from Chief Inspector David Maher, Mr Fred Maw and the Youth Development Officer for the Community Safety & Crime Prevention Committee meeting on 28 August 2023.

#### 1.2 Acknowledgement of Country

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The Chairperson conducted an Acknowledgement of Country.

#### 1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

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Nil.

### 2 PREVIOUS MINUTES

#### RESOLVED

Mr P Kirkwood/Ms B Williams

That the Minutes of the Meeting of the Community Safety & Crime Prevention Committee held on 22 May 2023 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Community Safety & Crime Prevention Committee meeting held on 22 May 2023 with the following amendment:

#### 3.3 Police Report

*The statistics on Juvenile Charges Details were incorrectly recorded. The correct statistics are as follows:*

**MINUTES OF COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE 28 AUGUST 2023**

- *Orange Police charged 14 juveniles between 1 March to 17 May 2023.*
- *Two juveniles were repeat offenders during this period.*
- *Seven juveniles identified as Aboriginal.*
- *Offences committed included: Aggravated Break and Enter, Traffic Related, DV Related, Steal Motor Vehicle, Street Offences, Stealing, Malicious Damage, Assault Police.*
- *Several of these juveniles were refused bail during this period.*
- *Orange Police are currently monitoring approximately 20 juveniles that are either on conditional bail or currently in custody.*

**3 PRESENTATIONS****3.1 LIQUOR ACCORD UPDATE - VERBAL REPORT**

TRIM REFERENCE: 2023/1094

No representative in attendance. Liquor Accord recently held a re-election for the position. New representative to be appointed.

**RECOMMENDATION****Cr T Mileto/Cr T Greenhalgh**

1. That the new Liquor Accord representative be determined and invited to attend the Community Safety and Crime Prevention Committee meeting.
2. That the information on the Liquor Accord Update be noted.

**3.2 CENTRAL WEST POLICE DISTRICT UPDATE**

TRIM REFERENCE: 2023/1096

**RECOMMENDATION****Cr T Mileto/Cr T Greenhalgh**

That Chief Inspector Maher be confirmed as the Police representative for the CSCPC and provided with future committee dates, and that this information be noted.

**3.3 GENERAL BUSINESS**

TRIM REFERENCE: 2023/1095

Council's Community Development Coordinator provided an update regarding the Local Drug Action Team (LDAT).

- Funded through the Australian Drug Foundation (ADF).
- Grant has provided funding for two years to run the AXLR8 program, a mentoring program for 12 to 24 year old people to support them in making better choices in terms of drugs and alcohol.
- With the support of the funding, young people can experience activities of interest, such as art, gym, sport, hobbies, etc., that they may not be able to afford otherwise.
- The program currently has 30 mentees who are allocated \$500 each to access the activities that they are keen to try. Once their allocated money is spent, they are supported to attend the Youth Hub and funnel into the Pathfinders program. The

**MINUTES OF COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE 28 AUGUST 2023**

majority of the mentors are Youth Hub staff. The \$500 is not paid directly to the mentee, but is managed by Council who pay for the activities using the funding. Council is responsible for reporting on the outcomes and financial acquittals to the funding body.

- Resulting in very positive outcomes for young people.
- There is an existing waitlist for mentees and the program is in need of more mentors. Each mentor currently has two or three mentees between them. If able to secure more funding, there will be the ability to increase mentee and mentor numbers. Mentors must have a Working With Children Check and Council conducts a Police Check.

Cr Mileto provided feedback from Cr Power for the CSCPC, to be raised with local Police. Cr Power has been contacted by residents from the Glenroi area who are concerned about motorcycles being ridden along footpaths at speed. Police to be notified.

**RECOMMENDATION****Cr T Mileto/Cr T Greenhalgh**

That the discussions on General Business be noted.

**4 GENERAL REPORTS****4.1 OVERVIEW - CENTRAL WEST REGION COLLABORATIVE FOR THE PREVENTION OF ABUSE OF OLDER PEOPLE**

TRIM REFERENCE: 2023/1093

The Report content was discussed by the Committee with no further actions arising.

**RECOMMENDATION****Cr T Greenhalgh/Ms J Lacey**

That the information on the Report on the Central West Region Collaborative for the Prevention of Abuse of Older People be noted.

**MINUTES OF COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE 28 AUGUST 2023**

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**4.2 COMMUNITY SAFETY AND CRIME PREVENTION COMMITTEE ACTION PLAN - 2023**

TRIM REFERENCE: 2023/1097

- The Action Plan was discussed by the Committee.
- LDAT update given by the Community Development Coordinator.
- Remove CDAT from the Action Plan as no longer in operation.
- Update on the Parental Responsibility Act extension.
- Discussion on amendments to the Criminal Responsibility Act, an age increase from 10 to 14 years of age.
- Community Development Coordinator spoke to the amendments of the Criminal Responsibility Act due to; brain development, young people not understanding the implications of their actions, and trying to keep young people out of juvenile detention. Support young people to make good choices and brings Australia in line with the Convention on the Rights of the Child.

**RECOMMENDATION****Cr T Greenhalgh/Ms B Williams**

That the Community Safety and Crime Prevention Committee review and update the Action Plan, and that those updates be noted.

**THE MEETING CLOSED AT 6.06PM.**

**COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE****27 NOVEMBER 2023**

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**3 PRESENTATIONS****3.1 LIQUOR ACCORD UPDATE - VERBAL REPORT**

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A verbal report to be supplied by the Liquor Accord representative.

**3.2 CENTRAL WEST POLICE DISTRICT UPDATE**

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A verbal report to be supplied by Police representative.

**3.3 GENERAL BUSINESS**

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General Business for information and discussion.

**COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE****27 NOVEMBER 2023**

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**4 GENERAL REPORTS****4.1 PARENTAL RESPONSIBILITY ACT REPORT - 1 JANUARY TO 30 JUNE 2023**

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RECORD NUMBER: 2023/1627

AUTHOR: Rennie Johns, Administration Officer

**EXECUTIVE SUMMARY**

This report provides the Children (Protection and Parental Responsibility) Act 1997 – Police Operational Report from 1 January to 30 June 2023.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “3.2. Deliver infrastructure and activities that improve the safety and security of the community”.

**FINANCIAL IMPLICATIONS**

Nil

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

**That the report by the Manager Community Services on the implementation of the Children (Protection and Parental Responsibility) Act 1997 – 1 January to 30 June 2023 be acknowledged.**

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION**

Orange is an Operational Area under the Children (Protection and Parental Responsibility) Act 1997, which enables police to escort vulnerable children from public places to their home and place them in the care of their parent or a responsible adult. Whilst enforceable, six-monthly reports are provided to Council by Orange Police outlining the implementation of the legislation during the relevant period. The Act is current from 24 December 2022 until 30 June 2025.

The following information is a summary of reports to the Justice Department as updates of the implementation of the Orange Operational Area of the Children (Protection and Parental Responsibility) Act 1997 (the Act) during the period 1 January to 30 June 2023.

## COMMUNITY SAFETY &amp; CRIME PREVENTION COMMITTEE

27 NOVEMBER 2023

## 4.1 Parental Responsibility Act Report - 1 January to 30 June 2023

	Date and Time	Age and sex	Reasons for use of Legislation:	No. of ATSI
1	7 January 2023, 1.00am	15yr old male	Police located the YP's in an area that was known for high crime. He was removed from the location to ensure his safety and taken home where he was left in the care of a parent.	0
2	12 January 2023, 9.30pm	15yr old male	Police have taken the YP home and left him with his carer after he was involved in an assault, as police were concerned that he would become a victim of crime or have further involvement in crime.	1
3	14 January 2023, 11.00pm	16yr old male	Police removed the YP from the location and returned him to his care home where he was left with his carer, as police held concerns for his safety. The OIC has been reminded of the age limit in using the legislation.	0
4	17 January 2023, 11.18pm	13yr old male	Police removed the YP's from the location due to the time of night and being in a high crime area. They held concerns for the welfare of the YP and the possibility of them becoming involved in criminal activity. The YP was taken home and left with a parent.	1
5	21 January 2023, 6.00pm	12yr old male 13yr old male	The YP's were taken by police from the location due to behaviour issues towards other children. They were taken home where they were left a parent to prevent them becoming victims of crime or committing an offence.	2
6	24 January 2023, 2.00am	13yr old female 16yr old male	Police removed the YP's from the location as they held concerns for the welfare of the YP's and to prevent them committing offences. They were taken to their home and left in the care of a parent. The OIC has been reminded of the age limit in using the legislation.	2
7	2 February 2023, 9.00pm	13yr old male	Police located the YP wandering around in a public place without an adult present. He was known to be a habitual absconder. To prevent the YP from becoming a victim of crime, he has been taken home and left in the care of his parent.	0
8	2 February 2023, 6.45pm	4yr old male 5yr old male 6yr old male	Police have attended the location due to the YP's throwing rocks at passing vehicles. Police have taken the YP's home and left them in the care of a parent to prevent them committing offences.	3
9	11 February 2023, 12.50am	14yr old male 15yr old male 15yr old male 15yr old male	The YP's were in a public place and believed to be about to commit a criminal offence. Police have returned them to their current residences and left them in the care of parents and the house master.	0
10	12 February 2023, 1.50am	14yr old female	Police located the YP jumping in and out of traffic. Police held concerns for the YP's safety so have taken her home and left her with her parent.	0
11	15 February 2023, 8.10pm	13yr old female	Police have located the YP and returned her to her carers as she is a child in care who must remain in sight of her carers and was not.	0
12	15 February 2023, 1.30am	13yr old male 14yr old male	Police have located the YP's hiding in a public place in the early hours of the morning and not in the care of an adult. To prevent them becoming a victim of crime or committing an offence, police have taken them home and left them with a parent.	0



**COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE****27 NOVEMBER 2023****4.1 Parental Responsibility Act Report - 1 January to 30 June 2023**

13	25 February 2023, 4.45am	18yr old male	Police have removed the YP from the area as he was trespassing and have taken him home where he was left with a parent, to prevent him committing an offence. The officer has been reminded of the age limit requirements under the legislation.	0
14	26 February 2023, 8.00pm	11yr old male	Police were contacted by the YP's carer who was concerned for the welfare of the YP as she had not seen him for some time. Police located the YP and returned him to the care of his parent as he was in a public place without adult supervision at night, and they were concerned for his safety.	0
15	28 February 2023, 1.00am	14yr old female 15yr old female	Police located the YP's in a known high crime area. They have taken them home and left them in the care of a parent as they held concern for their safety and to divert them from participating in criminal activity.	2
16	2 March 2023, 6.44pm	4yr old female 6yr old male 9yr old male	The YP's were in a public street and not in the company of a responsible adult. Police held concerns for their safety so have taken them home and left them in the care of a parent.	3
17	10 March 2023, 3.40pm	14yr old female	Police received several calls to attend the location where they located the YP. To prevent the YP from committing offences, she has been taken home and left in the care of a parent.	1
18	10 March 2023, 3.40pm	15yr old male	The YP is a known habitual offender. He was in a public place without adult supervision. To prevent him becoming involved in criminal activity, police have taken him to his home and left him with a parent.	1
19	11 March 2023, 1.00am	15yr old male 16yr old male	Police have found the YP's jumping on vehicles in the early hours of the morning. To prevent the YP's committing further offences, they have been taken home and left him in the care of a parent. Police involved have been reminded of the age requirements when using the legislation.	0
20	28 March 2023, 7.20pm	9yr old male 13yr old male	The YP's were involved in an incident of domestic violence. Police have taken them home and left them in the care of a parent to prevent them becoming victims of crime or committing criminal offence.	2
21	2 April 2023, 2.30am	12yr old female 13yr old male 14yr old male	The YP's were in a public place in the early hours of the morning without supervision. Police held concerns for their safety, so have taken them to their homes and left them with parents to prevent them becoming victims of crime or committing offences.	3
22	16 April 2023, 12.30am	15yr old male	The YP was located without supervision in a public place in the early hours of the morning and in possession of a pocketknife. Police have taken him to his care home and left him with a carer to prevent him becoming a victim of crime or committing a crime.	1
23	18 April 2023, 4.00pm	12yr old female	The YP was involved in a domestic violence incident. Police have taken the YP home and left her in the care of a parent as they held concerns for her safety and to prevent any criminal activity.	1
24	24 April 2023, 7.25pm	9yr old male	Police have located the YP's in a public place without supervision and were concerned for his safety. To prevent him becoming a victim of crime they have taken the YP home and left him in the care of a parent.	0
25	5 May 2023, 3.00am	14yr old female	Police have taken the YP to her care home and left her with her carer after finding her in a public place in the early hours of the morning. Police were concerned for her safety.	1

**COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE****27 NOVEMBER 2023****4.1 Parental Responsibility Act Report - 1 January to 30 June 2023**

26	6 May 2023, 9.30pm	15yr old male	The YP is a habitual offender known to police. He was in company with an adult known offender in a public place where high levels of crime occur. To prevent him becoming a victim of crime or committing an offence, Police have taken the YP home and left him in the care of a parent.	1
27	17 May 2023, 2.20pm	14yr old female	Police were called to the location due to the YP committing an offence. They have taken her home and left her in the care of a parent to prevent any further offences being committed.	1
28	20 May 2023, 7.30pm	13yr old male	Police have attended the location as the YP is a banned person from the location. Police have removed the YP and taken him home where he was left in the care of a parent.	1
29	20 May 2023, 2.50pm	14yr old female	Police removed the YP from the location to prevent her committing offences. She was taken home and left with a carer.	1
30	23 May 2023, 12.30am	15yr old male	The YP was located late at night in a high crime area. Police held concerns for his safety and that he may commit a criminal offence, so have taken him home where he was left in the care of a parent.	1
31	25 May 2023, 10.35pm	14yr old male	Police removed the YP from the location due to the time of night, not being in the care of a responsible adult, and to prevent criminal activity. He was taken home and left with a parent.	1
32	26 May 2023, 5.45pm	10yr old female	The YP called police as she were unable to find her way home. Police attended and returned the YP home to ensure her safety, where she was left in the care of a parent.	0
33	27 May 2023, 1.52pm	15yr old male	Police were called to the location as the YP had committed an offence. Police conveyed the YP home and left him in the care of a parent to prevent further offence from being committed.	1
34	28 May 2023, 2.55pm	13yr old female 15yr old male 15yr old male	The YP's were damaging property. To prevent further incidents of crime the YP's were taken by police to their respective homes and left with a parent.	2
35	30 May 2023, 7.50pm	14yr old female 15yr old male 15yr old male	The YP's were seen by police in a public area after dark and without adult supervision. As the location was a known hot spot for crime, police were concerned for the YP's safety, so have taken them to their respective homes and left them in the care of parents.	1
36	30 May 2023, 10.00am	14yr old female 15yr old male 15yr old male	Police attended the location regarding a concern for welfare of a child who had left home. The YP's were located, and all taken to their homes and left in the care of parents as police held concerns for their safety.	1
37	3 June 2023, 8.00pm	14yr old male	The YP was witnessed by police to be in an emotional state, yelling out and punching trees. As they held concerns for his welfare, they have taken him home and left him in the care of a parent.	0
38	3 June 2023, 7.00pm	15yr old female 15yr old male	Police removed the YP's from the location, which is a known high crime area, to prevent them from being involved in committing offences. They were all taken to their homes and left with parents.	2
39	6 June 2023, 11.10pm	16yr old male	Police removed the YP from the location and left him in the care of his parent after locating him committing a drug related offence. The YP had just turned 16. Police had concerns for the YP's safety and the continuation of his offending. OIC emailed a reminder of age limits.	1

## COMMUNITY SAFETY &amp; CRIME PREVENTION COMMITTEE

27 NOVEMBER 2023

## 4.1 Parental Responsibility Act Report - 1 January to 30 June 2023

40	6 June 2023, 3.00pm	16yr old male	Police located the YP at the location and returned him to his care home where he was required to remain but was refusing to do so. Police were concerned for the YP's safety. The OIC was emailed a reminder of the age limits when using the legislation.	1
41	8 June 2023, 8.17pm	13yr old female 14yr old male 15yr old male	Police located the YP's trespassing at the location. To prevent further involvement in criminal offences, police have taken the YP's to their respective homes and left them in the care of parents.	1
42	10 June 2023, 6.40pm	11yr old female	Police located the YP hiding in an alcove. As they were concerned for her safety, they have taken her home and left her with a parent.	0
43	12 June 2023, 7.41pm	12yr old female 14yr old male	Police attended the location and removed the YP's who were trespassing as they are banned from the centre. They were taken home and left with their parents to prevent further offences.	1
44	14 June 2023, 11.30pm	14yr old male 15yr old male	Police located the YP's at the location and held concern for their safety, believing them to be at risk of harm. As a result, police have taken them to their homes and left them with parents.	1
45	17 June 2023, 10.37pm	14yr old male 15yr old male	Police became aware that the YP's at the location were committing offences. Both YP's reside in a care home. Police have returned the YP's to their care homes and left them with a carer to prevent further criminal activity.	1
46	21 June 2023, 11.00pm	14yr old male	Police conducted a person search on the YP and located a knife. To prevent the YP from committing criminal offences he was taken home and left in the care of a parent.	0
47	22 June 2023, 1.00pm	12yr old female	The young person was attempting to access vehicles in the area. To prevent the YP from committing further offences, police have taken her home and left her in the care of a parent.	0
48	23 June 2023, 3.20am	14yr old male	Police have located the YP sleeping rough in the entrance to a building. As they held concerns for his welfare, he was taken home and left in the care of a parent.	0
49	23 June 2023, 4.00pm	12yr old female	The YP is a habitual runaway who was located by police at the location and returned home to the care of a parent as they were concerned for her safety.	0
50	25 June 2023, 12.43pm	14yr old male	The young person was removed from the location as he was committing offences. He was taken home and left in the care of a parent to prevent him from committing further offences.	1
51	26 June 2023, 12.01am	14yr old female 15yr old female	The YP's were removed from the area and returned to their place of residence where they were left with a responsible adult, as police held concerns for their safety. One YP resides in a Care Home.	0
52	26 June 2023, 4.55am	13yr old male 14yr old female 15yr old female	Police have located the YP's sleeping rough in a business entryway. As they held concerns for their safety, police have taken the YP's to their homes and left them in the care of parents.	1
53	27 June 2023, 10.30pm	14yr old male 15yr old male	Police located the YP's in a park late at night. The YP's were known to be habitual rough sleepers. As the police held concern for the safety of the YP's they were taken home and left in the care of a parent.	1
54	28 June 2023, 1.00am	15yr old female	The YP is a known habitual offender located by police in a high crime area. To prevent the YP from committing offences she was taken home and left with a carer.	0

**COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE****27 NOVEMBER 2023****4.1 Parental Responsibility Act Report - 1 January to 30 June 2023**

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55	29 June 2023, 4.00am	14yr old female 15yr old female	Police were notified by the carer of the YP's that they were missing and there were concerns for their welfare. Police have found them at the location and returned them to the care home in which they were residing, where they were left with a carer.	0
56	30 June 2023, 10.25am	12yr old female	Police attended the location as the YP had committed an offence. Police have taken the YP home and left them in the care of a parent to prevent the YP from committing further offences.	1
57	30 June 2023, 10.25am	12yr old female	Police attended the location as the YP had committed an offence. Police have taken the YP home and left them in the care of a parent to prevent the YP from committing further offences.	0

**COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE****27 NOVEMBER 2023**

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**4.2 COMMUNITY SAFETY AND CRIME PREVENTION COMMITTEE ACTION PLAN - 2023**

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RECORD NUMBER: 2023/1954

AUTHOR: Rennie Johns, Administration Officer

**EXECUTIVE SUMMARY**

To assist the Committee to identify and record actions relevant to the Committee members involvement and inform the progress against tasks of interest to the Committee.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “3.2. Deliver infrastructure and activities that improve the safety and security of the community”.

**FINANCIAL IMPLICATIONS**

Nil.

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil.

**RECOMMENDATION**

**That the Community Safety and Crime Prevention Committee review and discuss the contents of the Action Plan and update the Action Plan as required.**

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**ATTACHMENTS**

- 1 Action Plan - Community Safety and Crime Prevention Committee - 2023, D23/927

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

27 NOVEMBER 2023

Attachment 1 Action Plan - Community Safety and Crime Prevention Committee - 2023

D23/927

F165

Community Safety and Crime Prevention Committee Action Plan 2023							
Action	Responsibility	Delivery/ Operational Plan	Cost implications In current Budget	Resourcing implications	Start Date	End Date	Update/Completed Details
<b>Road trauma reduction:</b> 1. RYDA 2. Young Driver Education 3. Local Education Provider	1. Rotary Clubs of Orange 2. Road Safety Officer Road safety Officer	3.1 Support projects and programs that address crime and safety and contribute to an increased sense of safety in our homes and the wider community 3.2 Live – Partner with key stakeholders to deliver infrastructure and activities that improve the safety and security of the community”	1. No budget 2. No budget 3. Road Safety Officer budget	Venue assistance CW Police and venue Transport for NSW budget	August 2020 September 2021	1. Organised by North Orange Rotary as a joint project with 3 Rotary Clubs of Orange. Dates for 2023 to be confirmed. To be run over four days with numerous Presenters. See IC22/34417. 2. Education to be provided in 2023 in partnership with Central West Police District and local high schools. Possibility of videos to be provided to schools if large event restrictions in place. 3. PCYC Traffic offenders program Drink Drive campaigns Driver fatigue campaigns Childcare seat checks Be Seen Be Safe Learner Driver Workshops Scheduled across the year  <b>28 August 2023</b> Plan B program continues. RSO interviewed by the Auditor General regarding the performance of road safety program through TfNSW as part of the current review.	
<b>Operation Never Again:</b>	Central West Police District OCC	3.2 Live – Partner with key stakeholders to deliver infrastructure and activities	\$5,000	Manager Community Services	August 2020	July 2022	Fraud Forum provided in 2022 Social media to be included for all programs

1

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

27 NOVEMBER 2023

Attachment 1 Action Plan - Community Safety and Crime Prevention Committee - 2023

D23/927

F165

Community Safety and Crime Prevention Committee Action Plan 2023							
Action	Responsibility	Delivery/ Operational Plan	Cost implications In current Budget	Resourcing implications	Start Date	End Date	Update/Completed Details
		that improve the safety and security of the community"					Educational videos to be provided in targeted periods
<b>LDAT update:</b>	LDAT members OCC	3.1 Support projects and programs that address crime and safety and contribute to an increased sense of safety in our homes and the wider community  3.2 Live – Partner with key stakeholders to deliver infrastructure and activities that improve the safety and security of the community"	LDAT budget \$23000	Community Development Team Leader  Community Development Officer	August 2020	Ongoing	CDAT meetings have recommenced. A program for 2022 to be decided.  LDAT – AXLR8 recruiting for mentor program recommenced in January 2022. Program includes workshops to improve resilience and funding to access healthy activities.  <b><u>14 December 2022:</u></b>  Council to seek quote to use existing ads to promote Operation Never again over the Christmas and January holidays. Requested by Senior Constable Nicky Hodge of Central West PD.  <b><u>28 August 2023</u></b>  Community Development Coordinator provided update regarding the Local Drug Action Team (LDAT). Detailed in 3.2 of minutes from meeting held 28 August 2023.  Removed CDAT from action – no longer exists.
<b>Request extension to Operational Area</b>	OCC Central West Police	3.2 Live – Partner with key stakeholders to deliver infrastructure and activities	No budget	Manager Community Services	Ongoing	Ongoing	Extension application provided in August 2021. Current extension to June 30, 2022.

2

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

27 NOVEMBER 2023

Attachment 1 Action Plan - Community Safety and Crime Prevention Committee - 2023

D23/927

F165

Community Safety and Crime Prevention Committee Action Plan 2023							
Action	Responsibility	Delivery/ Operational Plan	Cost implications In current Budget	Resourcing implications	Start Date	End Date	Update/Completed Details
under the Children (Protection and Parental Responsibility) Act 1997		that improve the safety and security of the community"					<p>Awaiting response from the NSW Attorney General's office.</p> <p>Police to continue to record incidents to confirm need.</p> <p><b>22 December 2022</b></p> <p>The Attorney General declared the Local Government Area of Orange an 'Operational Area' under Part 3 of the Act, effective from 24 December 2022 until 30 June 2025</p> <p><b>28 August 2023</b></p> <p>Details of 22/12/22 updated.</p>
Seniors Crime Prevention Education	OCC Central West Police District	3.2 Live – Partner with key stakeholders to deliver infrastructure and activities that improve the safety and security of the community"	No Budget	Ageing and Development Officer  Senior Hub Project Leader	June 2022	Ongoing	<p>Police to liaise with Council staff to organise dates for education sessions.</p> <p>Attended in May to supply content on safety and scam awareness for seniors.</p> <p>Attended in October to supply content on Cyber Safety for seniors.</p> <p>Ageing and Sector Support Coordinator and the Ageing and Development Officer, along with Legal Aid, NSW Police, Services Aust., Prof. Field from CSU, and Relationships Aust. Combined to run the 'Older Wiser Safer Regional Road Show' within the region throughout March to provide information to seniors on the services available.</p>

3



COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

27 NOVEMBER 2023

Attachment 1 Action Plan - Community Safety and Crime Prevention Committee - 2023

D23/927

F165

Community Safety and Crime Prevention Committee Action Plan 2023							
Action	Responsibility	Delivery/ Operational Plan	Cost implications In current Budget	Resourcing implications	Start Date	End Date	Update/Completed Details
							<u>28 August 2023</u> No update
<b>Building and Estate maintenance actions</b>	Central West Police District DCJ	.2 Live – Partner with key stakeholders to deliver infrastructure and activities that improve the safety and security of the community”	No budget	Manager Community Services  Central Wrest Police District  DCJ	June 2022	Ongoing	Police request DCJ to action vandalism and poor maintenance of social housing properties to reduce risk of vandalism and criminal activity.  Discuss at Interagency and other DCJ meetings. <u>28 August 2023</u> No update
<b>At Risk Youth Programs / engagement to reduce crime</b>	Central West Police District OCC Local NGOs	2 Live – Partner with key stakeholders to deliver infrastructure and activities that improve the safety and security of the community”	No budget	Youth Development Officer  Central West Police District	June 2022	Ongoing	Utilise the Child, Youth and Family Interagency and other partnership or network opportunities to increase programs and activities to engage youth, particularly at-risk youth. <u>27/2/2023</u> Acting Community Development Team Leader provided verbal update regarding Graffiti Management funding, consultation and Plans for repainting John Lomas Skate Park. <u>28 August 2023</u> No update



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**2.2 MINUTES OF THE LUCKNOW COMMUNITY COMMITTEE MEETING 30 NOVEMBER 2023**

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RECORD NUMBER: 2024/41

AUTHOR: Ellie Bryce, Engagement Officer

**EXECUTIVE SUMMARY**

The Lucknow Community Committee met on 30 November 2023. The recommendations from the Committee are provided to the Services Policy Committee for adoption.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.1. A broad range of creative and cultural facilities, services and programs that meet community needs”.

**FINANCIAL IMPLICATIONS**

The Lucknow Community Committee will spend up to \$10,000 (approx.) from the Lucknow Community Committee fund to cover costs of the project listed in the recommendation below.

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil.

**RECOMMENDATION**

- 1 That Council acknowledge the reports presented to the Lucknow Community Committee at its meeting held on 30 November 2023.**
- 2 That Council determine recommendations 3.2 from the minutes of the Lucknow Community Committee meeting of 30 November 2023.**  
**3.2**  
***That work to install a crushed granite pathway (and swale drain if required) be carried out to the value of \$10,000 (approx.) from the Lucknow Community Committee fund.***
- 3 That the remainder of the minutes of the Lucknow Community Committee from its meeting held on 30 November 2023 be adopted.**

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION**

Nil.

**ATTACHMENTS**

- 1 LCC 30 November 2023 Minutes
- 2 LCC 30 November 2023 Agenda D24/3853 [↗](#)

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# ORANGE CITY COUNCIL

## MINUTES OF THE LUCKNOW COMMUNITY COMMITTEE

HELD IN LUCKNOW COMMUNITY HALL, LUCKNOW

ON 30 NOVEMBER 2023

COMMENCING AT 6:00 PM

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### 1 INTRODUCTION

#### ATTENDANCE

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Cr J Evans (Chairperson), Ms Barbara Bloomfield, Ms Dianne Gee, Mr Edward Mackinney, Mr Brett Beasley, Mr Bruce Heinrich, Mr Laurence Chapman, Ms Helen Livingstone, Mr Kerry Condon, Engagement Officer

#### 1.1 Apologies and Leave of Absence

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#### RECOMMENDATION

**Mr B Beasley/Mr L Chapman**

That the apologies be accepted from Cr M McDonell, Manager Communications and Engagement, Ms Angelique Mitchell, Mr Laurence Mockler and Ms Anne Beasley for the Lucknow Community Committee meeting on 30 November 2023.

#### 1.2 Acknowledgement of Country

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The Chairperson conducted an Acknowledgement of Country.

#### 1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

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Nil.

### 2 PREVIOUS MINUTES

#### RECOMMENDATION

**Ms B Bloomfield/Mr B Heinrich**

That the Minutes of the Meeting of the Lucknow Community Committee held on 14 September 2023 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Lucknow Community Committee meeting held on 14 September 2023.

### 3 GENERAL REPORTS

#### 3.1 GENERAL BUSINESS

TRIM REFERENCE: 2023/2138

- General discussion around general business items
- Committee Clerk to call Diedre Beasley to give update on items
- Members flagged that the potholes directly out the front of the Lucknow Skin Shop need to be filled. Committee Clerk noted this will happen once footpath work in complete

#### 3.2 PATHWAY CONNECTING WENTWORTH MINE TO VILLAGE CENTRE

TRIM REFERENCE: 2023/2135

- Committee are in favour for the installation of the crushed granite pathway proceeding pending the final cost and consideration into whether adjustments to drainage from underneath the highway need to be made
- Committee noted the need for bollards at each end of the pathway to stop cars from accessing the area
- Committee Clerk to distribute final costings to Committee members via email for final approval before construction gets underway. Project cost to come from the Lucknow Community Committee fund, to the value of \$10,000 (approx.). There is currently \$91,838 (\$80,000 reserved for the concrete footpath currently being constructed alongside the southern side of the highway) in the Lucknow Community Committee fund.

#### RECOMMENDATION

**Mr B Beasley/Mr K Condon**

That work to install a crushed granite pathway (and swale drain if required) be carried out to the value of \$10,000 (approx.) from the Lucknow Community Committee fund.

#### 3.3 LUCKNOW ACTION PLAN - NOVEMBER 2023

TRIM REFERENCE: 2023/2136

- Discussion around action plan items
- Committee approve for a concept design for a boardwalk near the creek to connect Wentworth Mine to town to determine broad costs and be used for any potential future grant funding applications
- Committee wish to know more about what the installation of an EV charging station would involve/cost
- Committee Clerk to visit Kerry Condon to determine if anything can be done to stop drivers from crossing through his cherry container car park
- Committee Clerk to give Committee members update on Beasley Road works via email
- Committee Clerk to investigate why tin shed behind Reform Mine has not been rebuilt
- Committee Clerk to give update to members on what is happening with the Council owned building next to the garage building
- Committee Clerk to check on progress of tree limb clean up on Laurie Chapman's fence

#### RECOMMENDATION

**Mr K Condon/Mr B Beasley**

That the Updates to the Action plan be noted.

**3.4 NEW YEAR GOALS**

TRIM REFERENCE: 2023/2134

- General discussion around possible New Year goals/projects
- The installation of a toilet block is high on the priority list. Members would like to be involved in the location selection process if/when the time comes
- Members would like to see improvements made to Reform Mine site so visitors have a reason to visit/stop in Lucknow – Committee Clerk to investigate if a design/minor masterplan can be developed to outline what work/upgrades can/should take place. Committee Clerk to look into what works have previously taken place on the site to ensure NOA reports are taken into consideration before proceeding with further plans

**RECOMMENDATION****Mr K Condon/Mr E Mackinney**

That that discussion on the Lucknow Community Committee goals/priorities for 2024 be noted.

**THE MEETING CLOSED AT 6:40 PM.**



## **LUCKNOW COMMUNITY COMMITTEE**

# **AGENDA**

**30 NOVEMBER 2023**

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **LUCKNOW COMMUNITY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **LUCKNOW COMMUNITY HALL, LUCKNOW** on **Thursday, 30 November 2023** commencing at **6:00 PM**.

David Waddell

**CHIEF EXECUTIVE OFFICER**

For apologies please contact Ellie Bryce on 6393 8028.

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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3.4	New Year Goals.....	15



**LUCKNOW COMMUNITY COMMITTEE****30 NOVEMBER 2023**

---

**1 INTRODUCTION****MEMBERS**

Cr J Evans (Chairperson), Cr M McDonell, Ms Deidre Beasley, Ms Barbara Bloomfield, Ms Dianne Gee, Mr Edward Mackinney, Mr Bruce Heinrich, Mr Mark Lockwood, Mr Brett Beasley, Mr Laurence Mockler, Mr Laurence Chapman, Ms Helen Livingstone, Ms Anne Beasley, Ms Angelique Mitchell, Mr Kerry Condon, Manager Communications and Engagement, Engagement Officer

**1.1 APOLOGIES AND LEAVE OF ABSENCE****1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

**1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

**RECOMMENDATION**

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Lucknow Community Committee at this meeting.

**LUCKNOW COMMUNITY COMMITTEE****30 NOVEMBER 2023**

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**2 PREVIOUS MINUTES****RECOMMENDATION**

That the Minutes of the Meeting of the Lucknow Community Committee held on 14 September 2023 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Lucknow Community Committee meeting held on 14 September 2023.

**ATTACHMENTS**

- 1 Minutes of the Meeting of the Lucknow Community Committee held on 14 September 2023

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## ORANGE CITY COUNCIL

### MINUTES OF THE LUCKNOW COMMUNITY COMMITTEE

HELD IN LUCKNOW COMMUNITY HALL, LUCKNOW

ON 14 SEPTEMBER 2023

COMMENCING AT 6:00 PM

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## 1 INTRODUCTION

### ATTENDANCE

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Cr J Evans (Chairperson), Cr M McDonell, Ms Deidre Beasley, Ms Barbara Bloomfield, Mr Edward Mackinney, Mr Brett Beasley, Mr Laurence Mockler, Mr Laurence Chapman, Mrs Anne Beasley, Ms Angelique Mitchell, Communications and Engagement Manager, Community Engagement Officer

#### 1.1 Apologies and Leave of Absence

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#### RECOMMENDATION

**Mr B Beasley/Cr M McDonell**

That the apologies be accepted from Mrs Helen Livingstone for the Lucknow Community Committee meeting on 14 September 2023.

#### 1.2 Acknowledgement of Country

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The Chairperson conducted an Acknowledgement of Country.

#### 1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

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Nil.

## 2 PREVIOUS MINUTES

#### RECOMMENDATION

**Mr B Beasley/Mr E Mackinney**

That the Minutes of the Meeting of the Lucknow Community Committee held on 29 June 2023 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Lucknow Community Committee meeting held on 29 June 2023.

**MINUTES OF LUCKNOW COMMUNITY COMMITTEE****14 SEPTEMBER 2023****3 GENERAL REPORTS****3.1 VILLAGE BROCHURE/HISTORIC TOWNSHIP TOURISM SIGNAGE**

TRIM REFERENCE: 2023/1541

**RECOMMENDATION****Cr M McDonell/Ms D Beasley**

That committee members provide feedback on the village brochure content by Friday 22<sup>nd</sup> September 2023 before printing proceeds.

**3.2 LUCKNOW ACTION PLAN - SEPTEMBER 2023**

TRIM REFERENCE: 2023/1544

**RECOMMENDATION****Cr M McDonell/Ms D Beasley**

That the Committee consider items to be included on the Action Plan. Updates made to action plan document.

**3.3 GENERAL BUSINESS**

TRIM REFERENCE: 2023/1456

Presentation from TfNSW Lead Community & Safety Partner Regional Community Partnering Regional and Outer Metro representative, Richard Drooger regarding the Lucknow speed limit review.

- Lucknow speed limit review has commenced (traffic counters installed)
- Review two elements TfNSW consider/have to manage: safety and mobility/travel demand
- A change such as this can be perceived as revenue raising
- Presenter noted that Lucknow is a more developed village now and is classified as a built up area with TfNSW
- Presenter spoke about benefits of 50km speed zone; safety, less traffic noise, easier for pedestrians etc.
- Presenter showed committee members the safety benefits of a lower speed limits; probability of fatalities reduced etc.
- Noted that speed limits around NSW are slowly being reduced across the board
- This change would have minimal impact on motorists travel times
- TfNSW have 4 reportable crashes on record (reportable being where an injury was reported)
- 3 levels of approval needed before speed limit can be lowered
- Local Member will be contacted during review process by TfNSW
- Would be an opportunity for Committee to push back if speed limit reduction isn't approved
- Future plans for dual carriageway will not influence current request for speed limit to be reviewed/reduced
- Presenter to make favoured recommendation to his supervisors/directors
- Committee member spoke of 26 crashes the SES had attended over the last two decades.

**THE MEETING CLOSED AT 7.50PM.**

**LUCKNOW COMMUNITY COMMITTEE**

**30 NOVEMBER 2023**

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**3 GENERAL REPORTS**

**3.1 GENERAL BUSINESS**

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- Update on verge garden near Service Station
- Update on pot holes near entrance to Lucknow Skin Shop
- Update on Visitors Guide brochure
- Update on sign at Wentworth Mine lookout platform
- Update on TfNSW speed limit reduction

**LUCKNOW COMMUNITY COMMITTEE****30 NOVEMBER 2023**

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**3.2 PATHWAY CONNECTING WENTWORTH MINE TO VILLAGE CENTRE**

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RECORD NUMBER: 2023/2135

AUTHOR: Ellie Bryce, Engagement Officer

**EXECUTIVE SUMMARY**

At the last Lucknow Community Committee meeting held in September 2023, members asked staff to investigate the possibility of seeing a boardwalk/pathway installed, to connect Wentworth Mine to the village centre.

Investigations tell us that a boardwalk near the creek would be well outside the Committee's current budget and would require extensive approvals. Because of this, Council staff believe the most suitable alternative option would be to install a crushed granite pathway that runs near the roadway and still connects the Mine to the centre of town.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy "4.1. A broad range of creative and cultural facilities, services and programs that meet community needs".

**FINANCIAL IMPLICATIONS**

Nil.

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil.

**RECOMMENDATION**

**That members of the Lucknow Community Committee resolve whether they would like Council staff to proceed with the installation of a new pathway.**

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION**

Nil.

**ATTACHMENTS**

1 Lucknow Pathway Aerial Map, D23/95001

**LUCKNOW COMMUNITY COMMITTEE**

**30 NOVEMBER 2023**

Attachment 1 Lucknow Pathway Aerial Map

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**LUCKNOW COMMUNITY COMMITTEE****30 NOVEMBER 2023**

---

**3.3 LUCKNOW ACTION PLAN - NOVEMBER 2023**

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RECORD NUMBER: 2023/2136

AUTHOR: Ellie Bryce, Engagement Officer

**EXECUTIVE SUMMARY**

Council has noted the important role that Community Committees play in providing feedback into Council's operation. Committees can also offer ideas and suggestions to be considered as part of Council's Integrated Planning and Reporting framework, and related annual budget.

As a means of recording ideas, suggestions and activities made by members, each Committee will develop and review on an ongoing basis an Action Plan.

This report provides the opportunity for the Committee to consider items to be added to the Action Plan, for review at the next meeting.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy "15.3. Provide opportunities for widespread and quality engagement, and where appropriate, shared decision making".

**FINANCIAL IMPLICATIONS**

Items on the Action Plan will not necessarily be put into Council's program of works or budget. Rather, the Action Plan will be used by the Committee and staff to provide suggestions for Council's consideration. Items may be long-term goals or activities that can be worked on over time.

**POLICY AND GOVERNANCE IMPLICATIONS**

NIL.

**RECOMMENDATION**

**That the Committee consider items to be included on the Action Plan.**

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION**

An update to the Committee's Action Plan will be a standard item on every agenda for discussion and review.

The Committee Clerk will ensure the Action Plan identifies possible budget and resourcing implications, and also how an item links to Council's Delivery/Operational Plan or could be proposed for future Delivery/Operational Plans.

**ATTACHMENTS**

1 Lucknow Community Committee Action Plan - November 2023, D23/94660



## LUCKNOW COMMUNITY COMMITTEE

30 NOVEMBER 2023

Attachment 1 Lucknow Community Committee Action Plan - November 2023

D18/10786

## LUCKNOW COMMUNITY COMMITTEE ACTION PLAN

Action	Who	Delivery/Operational Plan reference	Cost implications	Start	End	Update/Completed
<b>Committee funds</b>						\$94,674 (\$80k footpath yet to be deducted)
Installation of Footpath on southern side of Mitchell Highway from Beasley Road to Skin Shop	OCC	9.3.2 Construct footpaths to enhance existing path network	To be determined	To be determined	To be determined	Construction underway
Trees to be planted alongside entrance to town as per masterplan. (Not in front of business)	OCC	10.3 Preserve the unique way of life of our surrounding villages	To be determined	To be determined	To be determined	Falls within Urban Street Tree Strategy
Traffic Issues – Concerns with school children crossing the roads and vehicles not able to turn safely	OCC/RMS	9.3 Deliver an appropriate level of pedestrian and cyclist amenity that is fit for purpose	To be determined	To be determined	To be determined	To follow 50km review
Speed limit to be reduced	OCC/RMS	9.3 Deliver an appropriate level of pedestrian and cyclist amenity that is fit for purpose	To be determined	To be determined	To be determined	TfNSW review under way (began in Sept 2023)
Improve connectivity between businesses	OCC/RMS	9.3 Deliver an appropriate level of pedestrian and cyclist amenity that is fit for purpose	To be determined	To be determined	To be determined	TfNSW review under way (began in Sept 2023)
Additional Parking to be installed creating access to business	OCC	9.3 Deliver an appropriate level of pedestrian and cyclist amenity that is fit for purpose	To be determined	To be determined	To be determined	
Willow Tree removal on creek	OCC	10.2 Preserve our diverse social and cultural heritage	To be determined	To be determine	To be determined	Complete.

## LUCKNOW COMMUNITY COMMITTEE

30 NOVEMBER 2023

## Attachment 1 Lucknow Community Committee Action Plan - November 2023

Elevated walking platform between Wentworth Mine and Two Fat Ladies	OCC	10.2 Preserve our diverse social and cultural heritage	To be determined	To be determined	To be determined	Council staff to report investigation findings back to committee and request decision from members on proceeding with installation
Cycle link between Lucknow and Orange	Orange 360		To be determined	To be determined	To be determined	Update to be provided from Orange 360
EV Charging Station	OCC	7.2 Ensure best practice use of renewable energy options for Council and community projects	To be determined	To be determined	To be determined	Lucknow would meet funding requirements for installation of Destination charger. EOI could be submitted should a location be identified.
Installation of Kerb and guttering	OCC	8.1 Identify and deliver essential water, waste and sewer infrastructure to service the community into the future.	To be determined	To be determined	To be determined	On hold due to cost
Toilet block	OCC	10.2 Preserve our diverse social and cultural heritage	To be determined	To be determined	To be determined	
General Request						
Pothole near bus stop	OCC/TfNSW	9.3 Deliver an appropriate level of pedestrian and cyclist amenity that is fit for purpose	To be determined	To be determined	To be determined	OCC to repair as part of new footpath installation
Check allotment of bins and service regularity of services	OCC	8.3.1 – Become a regional leader in waste management	To be determined	To be determined	To be determined	There are currently 7 public bins available in Lucknow as indicated on the following page. It has been proposed to increase collection of the bins to 2 times a week.
Removal of Community Board	OCC	10.3 Preserve the unique way of life of our surrounding villages	To be determined	To be determined	To be determined	Completed.
Renewal/cleaning of sign on viewing	OCC	10.3 Preserve the unique way of life of our surrounding	To be determined	To be determined	To be determined	Scheduled for repair with OCC's signage team

LUCKNOW COMMUNITY COMMITTEE

Attachment 1    Lucknow Community Committee Action Plan - November 2023

30 NOVEMBER 2023

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platform near mine						
Spring tidy up roster check	OCC	10.2 Preserve our diverse social and cultural heritage	To be determined	To be determined	To be determined	Contractor rostered on 4-6 week cycle
Garden outside service station	OCC	9.3 Deliver an appropriate level of pedestrian and cyclist amenity that is fit for purpose	To be determined	To be determined	To be determined	OCC staff completed investigation and determined that the verge garden does not pose as a risk to motorists/pedestrians

**LUCKNOW COMMUNITY COMMITTEE****30 NOVEMBER 2023**

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**3.4 NEW YEAR GOALS**

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RECORD NUMBER: 2023/2134

AUTHOR: Ellie Bryce, Engagement Officer

**EXECUTIVE SUMMARY**

Before 2023 year comes to an end, Council staff would like to know what the priorities of the Lucknow Community Committee members are and what they would like to see happen in 2024. By knowing what goals the Committee has, Council staff will be able to feed this information into the upcoming budget if so required.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.1. A broad range of creative and cultural facilities, services and programs that meet community needs”.

**FINANCIAL IMPLICATIONS**

Nil.

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil.

**RECOMMENDATION**

**That members of the Lucknow Community Committee discuss what their goals/priorities are for 2024.**

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION**

Nil.

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**2.3 MINUTES OF THE CLIFTON GROVE COMMUNITY COMMITTEE MEETING 7 DECEMBER 2023**

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RECORD NUMBER: 2024/40

AUTHOR: Ellie Bryce, Engagement Officer

**EXECUTIVE SUMMARY**

The Clifton Grove Community Committee met on 7 December 2023. The recommendations from the Committee are provided to the Services Policy Committee for adoption.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.1. A broad range of creative and cultural facilities, services and programs that meet community needs”.

**FINANCIAL IMPLICATIONS**

Nil.

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil.

**RECOMMENDATION**

- 1 That Council acknowledge the reports presented to the Clifton Grove Community Committee at its meeting held on 7 December 2023.
- 2 That the minutes of the Clifton Grove Community Committee from its meeting held on 7 December 2023 be adopted.

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION**

Nil.

**ATTACHMENTS**

- 1 CGCC 7 December 2023 Minutes
- 2 CGCC 7 December 2023 Agenda D24/3847 [↓](#)

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# ORANGE CITY COUNCIL

## MINUTES OF THE

## CLIFTON GROVE COMMUNITY COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 7 DECEMBER 2023

COMMENCING AT 5:30 PM

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### 1 INTRODUCTION

#### ATTENDANCE

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Cr F Kinghorne (Chairperson), Cr S Peterson, Mr Peter Reid, Mr Peter West, Ms Jenny Glastonbury, Manager Communications and Engagement, Engagement Officer

#### 1.1 Apologies and Leave of Absence

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##### RESOLVED

**Mr P West/Mr P Reid**

That the apologies be accepted from Mr Matthew Chisholm and Mr Rob Nevins for the Clifton Grove Community Committee meeting on 7 December 2023.

#### 1.2 Acknowledgement of Country

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The Chairperson conducted an Acknowledgement of Country.

#### 1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

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Nil.

### 2 PREVIOUS MINUTES

##### RESOLVED

**Mr P West/Mr P Reid**

That the Minutes of the Meeting of the Clifton Grove Community Committee held on 21 September 2023 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Clifton Grove Community Committee meeting held on 21 September 2023.

### 3 GENERAL REPORTS

#### 3.1 GENERAL BUSINESS

TRIM REFERENCE: 2023/2185

- Committee Clerk to follow up with RFS in the new year to see if fire trail audit has been completed.
- OCC to notify Clifton Grove residents before construction of the pull-in area occurs.
- Repost off leash dog area post on OCC social media and share link with committee.
- Committee Clerk to circulate copy of visitor's brochure for final comment by 17 December

#### 3.2 CLIFTON GROVE COMMUNITY COMMITTEE - ACTION PLAN

TRIM REFERENCE: 2023/2187

- Trial an automated locking system on Mud Hut toilets. Committee Clerk to arrange for lock to be installed and enquire into the cleaning schedule.
- Committee Clerk to speak with OCC's City Presentation Manager about revegetation of bridle paths. Committee members would like to meet with someone on site before planting takes place.
- Committee Clerk and Communications and Engagement Manager to investigate possibility of mowing near creek line behind Old Regret Road.
- Blackberries need spraying. Committee Clerk to notify Parks and Gardens crews. Infestations near The Billabong, bridle paths, Clancys Road etc. Committee member provided map of known infestations to Committee Clerk to follow up on.
- Committee Clerk to organise occasional update from Parks and Gardens crews on work that takes place out at Clifton Grove, so residents are aware.
- Committee Clerk to check with OCC's Works Manager on road maintenance schedule – specifically about the resurfacing of Panjo Paterson Way. Check if funding from Forestry was received.
- Committee Clerk to check previous Mud Hut bookings to request feedback from users on their experience and thoughts to feed into potential future revamp.
- Committee Clerk to chase up entrance/exit details on DA263/2023 (1) – new subdivision out at Clifton Grove.

#### RECOMMENDATION

Mr P West/Mr P Reid

That the Committee note the discussion of items on the action plan.

**3.3 NEW YEAR GOALS**

TRIM REFERENCE: 2023/2189

- More informative signage about Banjo Paterson to be installed at Banjo Paterson Park.
- Community open day for early 2024 to be planned to hear from residents about what they'd like to see improved upon out at Clifton Grove and to encourage new members to join the committee.
- Revamp and modernise the Mud Hut and its facilities i.e. toilets, new lights etc.

**RECOMMENDATION****Mr P West/Mr P Reid**

That members of the Clifton Grove Community Committee note the goals/priorities are for 2024.

**THE MEETING CLOSED AT 6:27PM.**





## **CLIFTON GROVE COMMUNITY COMMITTEE**

# **AGENDA**

**7 DECEMBER 2023**

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **CLIFTON GROVE COMMUNITY COMMITTEE MEETING** of **ORANGE CITY COUNCIL** will be held in the **COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE** on **Thursday, 7 December 2023** commencing at **5:30 PM**.

David Waddell

**CHIEF EXECUTIVE OFFICER**

For apologies please contact Ellie Bryce on 6393 8028.

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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**CLIFTON GROVE COMMUNITY COMMITTEE****7 DECEMBER 2023**

---

**1 INTRODUCTION****MEMBERS**

Cr F Kinghorne (Chairperson), Cr S Peterson, Mr Matthew Chisholm, Mr Rob Nevins, Mr Peter Reid, Mr Peter West, Mr Chris Doucas, Mr Nicolaas Drage, Ms Jenny Glastonbury, Manager Communications and Engagement, Engagement Officer

**1.1 APOLOGIES AND LEAVE OF ABSENCE****1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

**1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

**RECOMMENDATION**

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Clifton Grove Community Committee at this meeting.

**2 PREVIOUS MINUTES****RECOMMENDATION**

That the Minutes of the Meeting of the Clifton Grove Community Committee held on 21 September 2023 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Clifton Grove Community Committee meeting held on 21 September 2023.

**ATTACHMENTS**

- 1 Minutes of the Meeting of the Clifton Grove Community Committee held on 21 September 2023

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## ORANGE CITY COUNCIL

### MINUTES OF THE

## CLIFTON GROVE COMMUNITY COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 21 SEPTEMBER 2023

COMMENCING AT 5:30 PM

---

## 1 INTRODUCTION

### ATTENDANCE

---

Cr F Kinghorne (Chairperson), Cr S Peterson, Mr Matthew Chisholm, Mr Rob Nevins, Mr Peter Reid, Mr Peter West, Mr Chris Doucas, Mr Nicolaas Drage, Ms Jenny Glastonbury, Manager Communications and Engagement, Engagement Officer.

#### 1.1 Apologies and Leave of Absence

---

#### RECOMMENDATION

Mr M Chisholm/Mr P Reid

That the apologies be accepted from Ms Jenny Glastonbury, Mr Rob Nevins, Mr Nicolaas Drage and Manager Communications and Engagement for the Clifton Grove Community Committee meeting on 21 September 2023.

#### 1.2 Acknowledgement of Country

---

The Chairperson conducted an Acknowledgement of Country.

#### 1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

---

Nil.

## 2 PREVIOUS MINUTES

#### RECOMMENDATION

Mr M Chisholm/Cr F Kinghorne

That the Minutes of the Meeting of the Clifton Grove Community Committee held on 22 June 2023 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Clifton Grove Community Committee meeting held on 22 June 2023.

**MINUTES OF CLIFTON GROVE COMMUNITY COMMITTEE****21 SEPTEMBER 2023**

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**3 GENERAL REPORTS****3.1 VISITORS GUIDE BROCHURE**

---

TRIM REFERENCE: 2023/1641

- Committee Clerk to request feedback from Committee members via email.
- Feedback on brochure due back to Committee Clerk by 1<sup>st</sup> October 2023.
- Discussions around swapping photos/information around in brochure and to consider making the map larger for easier viewing.

**RECOMMENDATION****Mr P Reid/Mr M Chisholm**

1. That the Clifton Grove Community Committee provide feedback to Council staff on the Visitor's Guide brochure by 1 October 2023.
2. That the Brochure to be put in VIC and mailed out to Clifton Grove residences once design is finalised for a one-off cost of approximately \$200.

**3.2 COSTING/TIMEFRAME FOR CLIFTON GROVE PULL-IN AREA**

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TRIM REFERENCE: 2023/1642

**RECOMMENDATION****Mr P West/Mr P Reid**

1. That members of the Clifton Grove Community Committee determined to proceed with construction of pull-in area and plantings to the cost of approximately \$60,000 from the Clifton Grove Community Committee fund.
2. That the Committee Clerk to request feedback from Committee members via email in regards to new entrance sign designs. Feedback due by 1<sup>st</sup> October 2023.
3. That the Committee Clerk noted that sign design will have to fit in with OCC's branding guidelines and installation costs will need to be within the existing Clifton Grove Community Committee budget.
4. That the Committee Clerk will source entrance sign quotes once sign design style has been determined. Sign quotes to be presented at next committee meeting.

**3.3 CLIFTON GROVE COMMUNITY COMMITTEE - ACTION PLAN**

---

TRIM REFERENCE: 2023/1643

**RECOMMENDATION****Mr P West/Mr P Reid**

1. That updates made to Action Plan document to reflect meeting discussion.
2. That the Community Committee members to discuss action plan offline and provide additional tasks to Committee Clerk to add to plan/action.
3. That the Committee Clerk to call Jenny Glastonbury to cross-check on dirt mount action item.

**MINUTES OF CLIFTON GROVE COMMUNITY COMMITTEE****21 SEPTEMBER 2023**

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**3.4 GENERAL BUSINESS**

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TRIM REFERENCE: 2023/1457

- Committee Clerk to follow up with RSF on fire trail audit completion and note Committee members concerns of creek crossing near Cabonne LGA border being washed away which would pose as a risk if access was needed.
- Peter Reid noted that the levelling of the road should on 'The Overflow' has been completed.
- Trial of gate opening at Watts Reserve going well.
- Committee Clerk to discuss memorial at Banjo Paterson Park with Manager Communications and Engagement.
- Add mud hut pathway to next agenda for discussion.
- Request mowing/slashing of northern side of Banjo Paterson Way.
- Social media post on off-leash dog areas/legal obligation to keep dogs on leashes, unless in an off-leash area for the safety of others and their animals. Committee members to then share on their local community Facebook page.

**THE MEETING CLOSED AT 6.36PM.**

**CLIFTON GROVE COMMUNITY COMMITTEE**

**7 DECEMBER 2023**

---

**3 GENERAL REPORTS**

**3.1 GENERAL BUSINESS**

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- Update on RFS fire trail audit
- Pull-in area and new village entrance sign
- Memorial at Banjo Paterson Park
- Off-leash area social media post complete
- Brochure

**CLIFTON GROVE COMMUNITY COMMITTEE****7 DECEMBER 2023**

---

**3.2 CLIFTON GROVE COMMUNITY COMMITTEE - ACTION PLAN**

---

RECORD NUMBER: 2023/2187

AUTHOR: Ellie Bryce, Engagement Officer

**EXECUTIVE SUMMARY**

Council has noted the important role that Community Committees play in providing feedback and input into Council's operations. Committees can also offer ideas and suggestions to be considered as part of Council's Integrated Planning and Reporting framework, and related annual budget. As a means of recording ideas, suggestions and activities made by members, each Committee will develop and review on an ongoing basis an Action Plan.

This report provides the opportunity for the Committee to consider items to be added to the Action Plan, for review at the next meeting.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy "1.1. Engage with the community to ensure recreation opportunities and facilities meet changing needs".

**FINANCIAL IMPLICATIONS**

Items on the Action Plan will not necessarily be put into Council's program of works or budget. Rather, the Action Plan will be used by the Committee and staff to provide suggestions for Council's consideration. Items may also be long-term goals or activities that can be worked on over time.

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

**That the Committee consider and discuss items on the action plan.**

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION**

An update to the Committee's action plan will be a standard item on every agenda for discussion and review. The Committee Clerk will ensure the action plan identifies possible budget and resourcing implications, and also how an item links to Council's Delivery/Operation Plan or could be proposed for future deliver/operational plans.

**ATTACHMENTS**

1 CGCC Committee Action Plan - December 2023, D23/99396



## CLIFTON GROVE COMMUNITY COMMITTEE

7 DECEMBER 2023

Attachment 1 CGCC Committee Action Plan - December 2023

D22/29080



## Clifton Grove Community Committee Action Plan

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
Current committee funds							\$77,975
Replanting and weed removal along Summer Hill Creek	OCC						Completed.
Removal of fences between the end of the bridle paths and road verges	OCC						Complete. Trial to continue.
Bridle track gate trial							To continue until committee request otherwise.
Install furniture at the Mud Hut including seating at play area	OCC						Installed.
Install Banjo Paterson Way visitor area/pull-in & new entrance sign	OCC		Approx. \$55,000				Project scheduled for February 2024. Entrance sign to be designed in early 2024 once OCC's wayfinding strategy is complete.
Revegetation of bridle paths	OCC						
Speed hump at Mud Hut	OCC						Hold.
Dirt mounds to be removed	OCC						Committee Clerk left voicemail for Jenny. To be removed from action plan.

**CLIFTON GROVE COMMUNITY COMMITTEE****7 DECEMBER 2023**

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**3.3 NEW YEAR GOALS**

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RECORD NUMBER: 2023/2189

AUTHOR: Ellie Bryce, Engagement Officer

**EXECUTIVE SUMMARY**

Before 2023 year comes to an end, Council staff would like to know what the priorities of the Clifton Grove Community Committee members are and what they would like to see happen in 2024. By knowing what goals the Committee has, Council staff will be able to feed this information into the upcoming budget if so required.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.1. A broad range of creative and cultural facilities, services and programs that meet community needs”.

**FINANCIAL IMPLICATIONS**

Nil.

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil.

**RECOMMENDATION**

**That members of the Clifton Grove Community Committee discuss what their goals/priorities are for 2024.**

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION**

Nil.

**2.4 MINUTES OF THE SPRING HILL COMMUNITY COMMITTEE MEETING 14 DECEMBER 2023**

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RECORD NUMBER: 2024/38

AUTHOR: Ellie Bryce, Engagement Officer

**EXECUTIVE SUMMARY**

The Spring Hill Community Committee met on 14 December 2023. The recommendations from the Committee are provided to the Services Policy Committee for adoption.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.1. A broad range of creative and cultural facilities, services and programs that meet community needs”.

**FINANCIAL IMPLICATIONS**

The Spring Hill Community Committee will spend up to \$35,000 (approx.) from the Spring Hill Community Committee fund to 5 individual community projects listed below. There is currently \$57,887 in the Spring Hill Community Committee fund.

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil.

**RECOMMENDATION**

- 1 That Council acknowledge the reports presented to the Spring Hill Community Committee at its meeting held on 14 December 2023.
- 2 That Council determine recommendations 3.1, 3.2(1), 3.2(2), 3.2(3), and 3.3(2) from the minutes of the Spring Hill Community Committee meeting of 14 December 2023.
  - 3.1  
*That work to restabilise the front fence and re-gravel individual graves at the Spring Hill Cemetery be carried out to the value of \$2,997.20 from the Spring Hill Community Committee fund.*
  - 3.2(1)  
*That the installation of a fence to border the pull-in area across from the Spring Hill Railway Hotel be carried out, following approval from UGL, to the value of approximately \$12,000 from the Spring Hill Community Committee fund.*
  - 3.2(2)  
*That the basketball court in Alf Read Memorial Park be re-line marked to the cost of approximately \$1,000 from the Spring Hill Community Committee fund.*
  - 3.2(3)  
*That the Spring Hill Community Committee proceed with purchasing a PA system for the Recreation Ground to the value of \$15,000 from the Spring Hill Community Committee fund.*
  - 3.3(2)  
*That works to install a picnic table to the value of approximately \$4,000 from the Spring Hill Community Committee fund proceed once the fence at the pull-in area across from the Spring Hill Railway Hotel, is complete.*
- 3 That the remainder of the minutes of the Spring Hill Community Committee from its meeting held on 14 December 2023 be adopted.

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION**

Nil.

**ATTACHMENTS**

- 1 SHCC 14 December 2023 Minutes
- 2 SHCC 14 December 2023 Agenda D24/3778 [↗](#)

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# ORANGE CITY COUNCIL

## MINUTES OF THE SPRING HILL COMMUNITY COMMITTEE

HELD IN SPRING HILL COMMUNITY HALL, SPRING HILL

ON 14 DECEMBER 2023

COMMENCING AT 5:30 PM

---

### 1 INTRODUCTION

#### ATTENDANCE

Cr T Mileto (Chairperson), Cr F Kinghorne (arrived 5:40pm), Ms Beth Mills, Mrs Terri Newman, Mr Simon Oborn (5:42pm), Mrs Colleen Hansen, Manager Communications and Engagement

#### 1.1 Apologies and Leave of Absence

##### RESOLVED

**Mrs C Hansen/Ms T Newman**

That the apologies be accepted from Cr J Evans for the Spring Hill Community Committee meeting on 14 December 2023.

#### 1.2 Acknowledgement of Country

The Chairperson conducted an Acknowledgement of Country.

#### 1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil.

### 2 PREVIOUS MINUTES

##### RESOLVED

**Mrs C Hansen/Ms B Mills**

That the Minutes of the Meeting of the Spring Hill Community Committee held on 7 September 2023 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Spring Hill Community Committee meeting held on 7 September 2023.

### 3 REPORTS

#### 3.1 CEMETERY TIDY UP

TRIM REFERENCE: 2023/2266

**RECOMMENDATION****Ms B Mills/Mrs C Hansen**

That work to restabilise the front fence and re-gravel individual graves be carried out at the Spring Hill Cemetery to the value of \$2,997.20 from the Spring Hill Community Committee fund.

#### 3.2 GENERAL BUSINESS

TRIM REFERENCE: 2023/2265

**RECOMMENDATION****Ms T Newman/Mr S Oborn**

The Committee recommends that Council:

1. That the installation of a fence to border the pull-in area across from the Spring Hill Railway Hotel, be carried out, following formal approval from UGL, to the value of \$12,000 from the Spring Hill Community Committee fund.
2. That the basketball the court at Alf Red Memorial Park be re-lined to the cost of approximately \$1,000 from the Spring Hill Community Committee fund.
3. That the Spring Hill Community Committee proceed with purchasing a PA system for the Spring Hill Recreation Ground to the value of \$15,000 from the Spring Hill Community Committee fund.

#### 3.3 SPRING HILL ACTION PLAN - DECEMBER 2023

**Mrs C Hansen/Ms B Mills**

TRIM REFERENCE: 2023/2267

**RECOMMENDATION**

1. That the Committee consider items to be included on the Action Plan.
2. That the Action plan be noted and amended to include:
  - Give consideration to the upgrade of Beasley Rd from Blunt Rd to Spring Hill as part of the Council's 24/25 budget
  - Investigate line marking in the village similar to Huntley Rd near Aerodrome Rd and other measures to address speeding in the village with a focus on Carcoar Street.
3. That works to install a picnic table to the value of approximately \$4,000 from the Spring Hill Community Committee fund proceed once the fence at the pull-in area across from the Spring Hill Railway Hotel, is complete.

#### 3.4 NEW YEAR GOALS

TRIM REFERENCE: 2023/2264

**RECOMMENDATION****Mrs C Hansen/Ms T Newman**

That members of the Spring Hill Community Committee noted their goal/priority for 2024 is to undertake a community engagement session in Spring Hill in 2024 to seek community feedback for priorities.

**THE MEETING CLOSED AT 6:13PM.**



## **SPRING HILL COMMUNITY COMMITTEE**

# **AGENDA**

**14 DECEMBER 2023**

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **SPRING HILL COMMUNITY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **SPRING HILL COMMUNITY HALL, SPRING HILL** on **Thursday, 14 December 2023** commencing at **5:30 PM**.

David Waddell

**CHIEF EXECUTIVE OFFICER**

For apologies please contact Ellie Bryce on 6393 8028.

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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**SPRING HILL COMMUNITY COMMITTEE****14 DECEMBER 2023**

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**1 INTRODUCTION****MEMBERS**

Cr T Mileto (Chairperson), Cr J Evans, Cr F Kinghorne, Ms Beth Mills, Mrs Terri Newman, Ms Ashlea Pritchard, Mr Simon Oborn, Mrs Colleen Hansen, Mr Peter Macqueen, Mr Sam Nelson, Manager Communications and Engagement, Engagement Officer

**1.1 APOLOGIES AND LEAVE OF ABSENCE****1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

**1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

**RECOMMENDATION**

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Spring Hill Community Committee at this meeting.

**2 PREVIOUS MINUTES****RECOMMENDATION**

That the Minutes of the Meeting of the Spring Hill Community Committee held on 7 September 2023 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Spring Hill Community Committee meeting held on 7 September 2023.

**ATTACHMENTS**

- 1 Minutes of the Meeting of the Spring Hill Community Committee held on 7 September 2023

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## ORANGE CITY COUNCIL

### MINUTES OF THE

## SPRING HILL COMMUNITY COMMITTEE

HELD IN SPRING HILL COMMUNITY HALL, SPRING HILL

ON 7 SEPTEMBER 2023

COMMENCING AT 5:30 PM

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## 1 INTRODUCTION

### ATTENDANCE

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Cr T Mileto (Chairperson), Cr F Kinghorne, Mrs Colleen Hansen, Mr Simon Oborn, Ms Ashlea Pritchard, Manager Communications and Engagement, Engagement Officer

#### 1.1 Apologies and Leave of Absence

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RECOMMENDATION	Mrs C Hansen/Mr S Oborn
That the apologies be accepted from Cr J Evans, Ms Beth Mills, Mrs Terri Newman, Mr Peter Macqueen and Mr Sam Nelson for the Spring Hill Community Committee meeting on 7 September 2023.	

#### 1.2 Acknowledgement of Country

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The Chairperson conducted an Acknowledgement of Country.

#### 1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

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Nil.

## 2 PREVIOUS MINUTES

RECOMMENDATION	Mrs C Hansen/Cr F Kinghorne
That the Minutes of the Meeting of the Spring Hill Community Committee held on 6 July 2023 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Spring Hill Community Committee meeting held on 6 July 2023.	

**MINUTES OF SPRING HILL COMMUNITY COMMITTEE****7 SEPTEMBER 2023****3 GENERAL REPORTS****3.1 GENERAL BUSINESS****Mr S Oborn/Mrs C Hansen**

TRIM REFERENCE: 2023/1455

- **Picnic table** - defer discussion/decision for installation of picnic table in Community Hall courtyard to next meeting.
- **Pull-in area fencing** - Once quotes have been obtained, Committee Clerk to circulate to members via email seeking concurrence of committee. Favoured quote to go in report to Council for resolution to proceed with purchase/installation.
- **Blue bench** - Verbal update given at meeting.
- Additional conversation on Crown Land/OCC ownership of Spring Hill Recreation Ground and possible easement near Telstra tower. OCC staff to seek further information and update Committee members at next Committee meeting.

**3.2 SPRING HILL ACTION PLAN - SEPTEMBER 2023**

TRIM REFERENCE: 2023/1504

- Discussion around ongoing speeding issues. Committee Clerk to speak with Orange City Council's Engineering Manager around possible solutions. Committee members suggested changing the direction of the 'give way' signage on intersection near Spring Hill Public School to slow traffic. Update to be given to Committee members via email after internal OCC staff discussions are had.
- Edit Action Plan document to note that no grant funding for outdoor exercise equipment has been identified at this time.
- Committee Clerk to investigate possibility of getting area on side of roadway near 80km zone on Huntley Road, slashed before drought/hot weather arrives.
- Request for road maintenance schedule for Beasley Road near Sewer Treatment Plant. Committee members noted road condition is worsening and needs more than ongoing pothole patching work.
- Committee members requested update on when the Sewer Treatment Plant will be decommissioned, at the next Committee meeting.

**RECOMMENDATION****Mrs C Hansen/Mr S Oborn**

That the Committee consider items to be included on the Action Plan.

**THE MEETING CLOSED AT 6:08PM.**

## SPRING HILL COMMUNITY COMMITTEE

14 DECEMBER 2023

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**3 GENERAL REPORTS****3.1 CEMETERY TIDY UP**

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RECORD NUMBER: 2023/2266

AUTHOR: Ellie Bryce, Engagement Officer

**EXECUTIVE SUMMARY**

Members of the Spring Hill Community Committee raised the need to stabilise the front fence at the Spring Hill Cemetery. As part of this project, minor work around individual gravesites is also needed to beautify the space and prevent rabbits from digging the plots.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.1. A broad range of creative and cultural facilities, services and programs that meet community needs”.

**FINANCIAL IMPLICATIONS**

Total combined project cost = \$2,997.20 (Split over 2 invoices. \$2,176.00 for front fence restabilising and graveyard labour / \$821.20 for blue metal aggregate supply and delivery).

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil.

**RECOMMENDATION**

**That members of the Spring Hill Community Committee approve for work to restabilise the front fence and re-gravel individual graves be carried out at the Spring Hill Cemetery.**

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION**

Nil.

**SPRING HILL COMMUNITY COMMITTEE**

**14 DECEMBER 2023**

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**3.2 GENERAL BUSINESS**

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- Update on pull-in area opposite Railway Hotel
- PA system for Recreation Ground
- Line marking basketball court

**SPRING HILL COMMUNITY COMMITTEE****14 DECEMBER 2023**

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**3.3 SPRING HILL ACTION PLAN - DECEMBER 2023**

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RECORD NUMBER: 2023/2267

AUTHOR: Ellie Bryce, Engagement Officer

**EXECUTIVE SUMMARY**

Council has noted the important role that Community Committees play in providing feedback into Council's operation. Committees can also offer ideas and suggestions to be considered as part of Council's Integrated Planning and Reporting framework, and related annual budget.

As a means of recording ideas, suggestions and activities made by members, each Committee will develop and review on an ongoing basis an Action Plan.

This report provides the opportunity for the Committee to consider items to be added to the Action Plan, for review at the next meeting.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy "15.3. Provide opportunities for widespread and quality engagement, and where appropriate, shared decision making".

**FINANCIAL IMPLICATIONS**

Items on the Action Plan will not necessarily be put into Council's program of works or budget. Rather, the Action Plan will be used by the Committee and staff to provide suggestions for Council's consideration. Items may be long-term goals or activities that can be worked on over time.

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

**That the Committee consider items to be included on the Action Plan.**

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION**

An update to the Committee's Action Plan will be a standard item on every agenda for discussion and review.

The Committee Clerk will ensure the Action Plan identifies possible budget and resourcing implications, and also how an item links to Council's Delivery/Operational Plan or could be proposed for future Delivery/Operational Plans.

**ATTACHMENTS**

- 1 Spring Hill Community Committee - Action Plan - December 2023, D23/101991

## SPRING HILL COMMUNITY COMMITTEE

14 DECEMBER 2023

## Attachment 1 Spring Hill Community Committee - Action Plan - December 2023

## SPRING HILL COMMUNITY COMMITTEE ACTION PLAN

PROJECT AREA	PROJECT	SCOPE	TASKS	WHO	CONSTR AINTS	COMMENTS/PROGRESS/OUTCOMES	ESTIMATED COST	PRIORITY LISTING
Current committee funds								\$57,887
Spring Hill Cemetery	Beautification	Garden or planting surrounding interment wall		OCC	Staffing	The Committee has started this project.		
Spring Hill Interment Wall	Capital Works	Installation of Interment Wall.		OCC		Fees and Charges have been adopted by Council, I can confirm that to inter ashes in the Columbarium Wall at Spring Hill Cemetery is \$330.00 per allotment. Community members who wish to inter ashes will need to contact Council to complete an application form and pay the abovementioned fee. Council is not involved in ordering or attaching plaques to the Columbarium wall. It is the community's decision to decide what type of plaque/s they will allow to be placed over each allotment which will can be discussed further at the meeting. Estimate pricing of plaques being obtained for Committees attention.		COMPLETE
Safety	Control speeding	Address Issue of volume of traffic and speeding issues – particularly in Worboys Street	Traffic Counts complete and lodged with local Police. Inspector White to address SH Committee at November meeting.					REPORT TO TRAFFIC COMMITTEE COMPLETE.  FINAL COMMENTS FROM OCC'S ENGINEERING DEPARTMENT RECEIVED.

SPRING HILL COMMUNITY COMMITTEE

14 DECEMBER 2023

Attachment 1 Spring Hill Community Committee - Action Plan - December 2023

			Additional Counters being put in place Early August 19.		
	Crossings	Designated Pedestrian Crossings	Identify areas for pedestrian crossings  Investigate installation and cost		
	Footpaths	Installation of footpath on eastern side of Carcoar Street	Included in future works program of Council		
	Lighting	Additional Street Lighting	Identify areas for increased lighting		
<b>Recreational Facilities</b>	Playgrounds	Playground Upgrade Alf Reed Park	Investigate upgrade options and costs	Alf Read Park is nearing time for play equipment replacement however the current budget for the next financial year only allows approximately 1 upgrade which unfortunately will not be Spring Hill. The approximate cost to re-place play equipment with new equipment is \$80,000 - \$90,000.	
	Rec ground	Installation of Play Equipment & Gym Equipment at SH Recreation Ground	Investigate cost of new gym equipment		<b>OCC STAFF TO NOTIFY COMMITTEE IF GRANT FUNDING BECOMES AVAILABLE – NO FUNDING CURRENTLY IDENTIFIED</b>
	Signage	Replace Alf Reed Park Sign	Replace artwork on current sign.	Artwork approved. Printed and complete	Nil – historical signage <b>COMPLETE</b>



## SPRING HILL COMMUNITY COMMITTEE

14 DECEMBER 2023

Attachment 1 Spring Hill Community Committee - Action Plan - December 2023

<b>Temperance Hall</b>	Outdoor Furniture	Installation of Picnic Setting		Picnic table not ordered. Need decision from Committee before proceeding.	<b>PENDING COMMITTEE APPROVAL TO PROCEED</b>
	Maintenance	Repairs & painting			
<b>Alf Read Memorial</b>	Lighting	Solar lighting be added			<b>COMPLETE</b>
		Signage – Alf Reed Park	Sign repositioning	Move sign slightly to the right of where it currently is to more suitable location	<b>COMPLETE</b>
<b>Area opposite Railway Hotel</b>	Potential upgrade of the area			Sourcing quotes for wooden panel fencing.	<b>WAITING APPROVAL FROM RAIL CORRIDOR OPERATOR</b>
<b>Tidy Town Signage</b>	Tidy Town winner signage installation				<b>COMPLETE</b>
<b>Cemetery</b>	Restabilise/reinforce front fence			Cr Mileto to work with Cemetery caretaker for quotes	<b>COMMITTEE TO APPROVE QUOTES</b>
<b>Maintenance</b>	Drainage	Maintain table drains across village			
	Slashing	Mowing of parking area opposite Railway Hotel	Place leased area on regular maintenance schedule	Slashing of area placed on maintenance schedule.	<b>COMPLETE</b>
	Slashing	Slash area on side of roadway on Huntley Road near 80km zone			<b>SCHEDULED</b>
	Roads	Beasley Rd near Sewer Treatment Plant			<b>FLAGGED WITH OCC CREWS</b>

**SPRING HILL COMMUNITY COMMITTEE****14 DECEMBER 2023**

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**3.4 NEW YEAR GOALS**

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RECORD NUMBER: 2023/2264

AUTHOR: Ellie Bryce, Engagement Officer

**EXECUTIVE SUMMARY**

Before 2023 year comes to an end, Council staff would like to know what the priorities of the Spring Hill Community Committee members are and what they would like to see happen in 2024. By knowing what goals the Committee has, Council staff will be able to feed this information into the upcoming budget if so required.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.1. A broad range of creative and cultural facilities, services and programs that meet community needs”.

**FINANCIAL IMPLICATIONS**

Nil.

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil.

**RECOMMENDATION**

**That members of the Spring Hill Community Committee discuss what their goals/priorities are for 2024.**

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION**

Nil.