



## **FINANCE POLICY COMMITTEE**

# **AGENDA**

**6 FEBRUARY 2024**

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **FINANCE POLICY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 6 February 2024**.

David Waddell  
**CHIEF EXECUTIVE OFFICER**

For apologies please contact Administration on 6393 8106.

## AGENDA

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## **1 INTRODUCTION**

### **1.1 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

### **RECOMMENDATION**

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Finance Policy Committee at this meeting.



## 2 GENERAL REPORTS

### 2.1 SMALL DONATIONS AND GRANTS - ALL ABILITIES REPORT

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RECORD NUMBER: 2023/2314

AUTHOR: Rachelle Robb, Director Corporate & Commercial Services

#### EXECUTIVE SUMMARY

This report summarises research into the options for financial support for All Abilities (AA) Sporting groups in Orange, as requested by Cr Greenhalgh in the Finance Policy Committee meeting of 6 June 2023.

The recommendation to Council is to support existing and future AA programs by prioritising applications through the Small Donations and Grants program.

#### LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “16.2. Support community organisations and groups to deliver services and programs”.

#### FINANCIAL IMPLICATIONS

Nil

#### POLICY AND GOVERNANCE IMPLICATIONS

Nil

#### RECOMMENDATION

**That Council notes the Small Donations and Grants - All Abilities Report by the Director Corporate & Commercial Services.**

#### FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

#### SUPPORTING INFORMATION

Of the 43 sporting organisations based in Orange, Council received eight responses to a request for information on All Abilities programs. Of those, five have specific provisions or programs designed for AA participants. The remaining three organisations are prevented from offering a specific AA program due to lack of funding and/or available volunteers.

Information was gathered from sporting clubs in Orange by asking the following questions:

1. Does your club currently offer any specific all-abilities programs? If yes, please provide details and contact details for the organiser.
2. Are you considering all-abilities options for the future? If yes, please provide details.
3. What other steps or measures do you have in place to cater for all-abilities access to your membership?

## 2.1 Small Donations and Grants - All Abilities report

Emails were sent to all 43 sporting clubs in Orange. Five clubs currently offer an All-Abilities program or facility as detailed below.

<b>SPORTING CLUB</b>	<b>PROGRAM OFFERED</b>	<b>DETAILS</b>
<b>ORANGE &amp; DISTRICT SOFTBALL ASSOCIATION</b>	Kandooz Program	ADSA has run an all-abilities softball program for over 10 years. Membership sits around 15. They have a purpose-built diamond close to the car park for easy access, and dedicated volunteers that assist the program every week.
<b>ORANGE CLAY TARGET CLUB</b>	Wheelchair / mobility chair access	Due to the nature of the sport (use of firearms), OCTC is limited in what they can offer, but they do cater for wheelchair athletes. The clubhouse is also fully accessible.
<b>ORANGE CYCLE AND TRIATHLON CLUB</b>	Not a specific offering	Aim to be inclusive and can modify events to cater for different levels of ability.
<b>ORANGE MOUNTAIN BIKE CLUB</b>	Wheelchair accessible trail	Currently have around 2-km of accessible trails in the Glenwood State Forest area (northwest side of Mt Canobolas). The club however struggles to maintain them due to low volunteer numbers.
	Trail of Awesomeness	Although not specifically built to standards, this trail can also be ridden by some adaptive mountain bikers.
<b>ORANGE TOUCH FOOTBALL ASSOCIATION</b>	Orange Thunder All-Abilities Touch	Offer both an Open's and Junior's program. Opens have been running for three years and Juniors for two. They have represented Orange at AA Carnivals and aim to take teams to the State Cup which is a pathway to regional representation.

## 2.1 Small Donations and Grants - All Abilities report

Three clubs expressed interest in offering an All-Abilities program or facility.

<b>SPORTING CLUB</b>	<b>PROGRAM OFFERED</b>	<b>DETAILS</b>
<b>ORANGE &amp; DISTRICT FOOTBALL ASSOCIATION</b>	None currently offered	ODFA are interested but currently lack the volunteers and committee to make something like this happen
<b>ORANGE CYMS RLFC</b>	None currently offered	Interested by don't have the resources. Have seen Bathurst Panthers run a successful all-abilities tag. They also welcome community to engage in non-playing roles.
<b>ORANGE TIGERS AFC</b>	None currently offered	Considered offering 'kickability' program but currently do not have the resources. They do try to involve everyone whether that is playing, umpiring or just generally helping out around the club regardless of ability.

It is recommended that Council supports existing and future AA programs by prioritising applications through the Small Donations and Grants program.

This prioritisation can be highlighted by adding the following clause under General Conditions (relating to all donation categories):

*Applications in support of existing or new all-abilities sporting programs or facilities will be prioritised for consideration by Council.*

Council could also write to Orange Sporting organisations to make them aware of the prioritisation and encourage them to apply for funding under the Small Grants and Donations program.



## 2.2 SMALL DONATIONS - REQUESTS FOR DONATIONS

RECORD NUMBER: 2023/2304

AUTHOR: Rachelle Robb, Director Corporate & Commercial Services

### EXECUTIVE SUMMARY

This report provides information to Council to allow for the consideration of a resolution regarding applications for funding through the Small Donations & Grants Program received between November 2023 and January 2024.

### LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “16.2. Support community organisations and groups to deliver services and programs”.

### FINANCIAL IMPLICATIONS

The budget for General Donations within the Small Donations & Grants Program for 2023/2024 is **\$84,000** with \$40,270 spent to date. The total requested in this round is **\$9,908.62**.

<b><i>Annual budget 23/24</i></b>	<b>\$84,000.00</b>
<i>Total spent to date</i>	\$40,250.05
<i>Requested amount this round</i>	\$9,908.62
<i>Remaining balance</i>	\$30,341.43

### POLICY AND GOVERNANCE IMPLICATIONS

Refer to Council’s Donations and Grants Policy - ST029.

This policy is in accordance with these sections in the Local Government Act 1993:

1. Section 356 (financial assistance)
2. Section 377 (delegated authority)
3. Section 610E (waive or reduce fees)

And in accordance with this section in the Local Government Regulation 2005:

Section 207 (record of donations for auditing purposes)

**RECOMMENDATION**

That Council determines the following applications:

- 1 To donate \$2,500 towards the performance costs of the kids/families focused show ESCAPE FROM PLASTIKA being presented during the Autumn or Spring school holidays.
- 2 To donate \$393 to the Central Tablelands Historic Car Club to cover the costs for hiring the Naylor Pavilion for the Veteran & Vintage Care Autumn Tour planned for May 2024.
- 3 To donate \$1,110 to GROW Mental Wellbeing Programs to cover the costs for hiring a room in the Community Services Centre for their weekly workshops in 2024.
- 4 To provide \$905.62 of in-kind support to the Combined Rotary Clubs of Orange for provision of road barriers for the Rotary Youth Driver Awareness program being held at Towac Racecourse in May 2024.
- 5 To donate \$2,500 to the Orange Runners Club to assist with overall cost of the event and to help with some of the cost increases.
- 6 To donate \$2,500 to Orange Equestrian Club to replace aging and inadequate underground water infrastructure and increase the number of water outlets across the Equestrian Reserve.

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION**

<b>Applicant 1</b>	Australian Dance Party (ADP)
<b>Assistance Would Support</b>	ESCAPE FROM PLASTIKA is an outdoor interactive dance and theatre show giving kids and families the chance to experience quality professional dance work with inspiring messages of sustainability. Their aim is to engage an audience of around 400 for a free event. The production is site-specific and hosted in local parks or playgrounds, and they are keen to work with Council to maximise the potential of the performance. The storyline focused on the heroes (Alpha, Delta and Pi) who land in unsuspecting community locations to adventure with young explorers (the audience) to investigate the problem of plastic. ADP has received funding to cover touring costs and is looking for Council to help cover local performance costs.
<b>Amount Requested</b>	\$2,500
<b>Policy Category</b>	Community event not being event sponsorship
<b>Category Maximum</b>	\$2,500
<b>Complies With Policy</b>	Yes
<b>Previously funded by Council?</b>	No

## 2.2 Small Donations - Requests for Donations

<b>Applicant 2</b>	Central Tablelands Historic Car Club
<b>Assistance Would Support</b>	The Veteran and Vintage Car Autumn Tour planned for May 2024 by covering the administration costs of hiring the Naylor Pavilion. The tour is expected to attract around 130 or more entrants from across the Central West who will stay and dine in Orange over four days and three nights.
<b>Amount Requested</b>	\$393
<b>Policy Category</b>	Community events not being event sponsorship
<b>Category Maximum</b>	\$2,500
<b>Complies With Policy</b>	Yes
<b>Previously funded by Council?</b>	No

<b>Applicant 3</b>	GROW Mental Wellbeing Programs
<b>Assistance Would Support</b>	The funds will be used to pay for room hire at Community Services for their weekly workshops
<b>Amount Requested</b>	\$1,110
<b>Policy Category</b>	Community event not being event sponsorship
<b>Category Maximum</b>	\$2,500
<b>Complies With Policy</b>	Yes
<b>Previously funded by Council?</b>	Yes 2022/23 for \$1,100

<b>Applicant 4</b>	Combined Rotary Clubs of Orange
<b>Assistance Would Support</b>	Rotary Youth Driver Awareness (RYDA) workshops for Year 11 students is run over four days by Rotary volunteers at Towac Racecourse. A different group of students from different schools attend the workshop that aims to raise awareness about driver safety through education. The request is for Council to provide in-kind support for the provision and installation of road barriers for one week in March 2024 so that students can observe the demonstration of speed in safety.
<b>Amount Requested</b>	\$905.62
<b>Policy Category</b>	Community event not being event sponsorship
<b>Category Maximum</b>	\$2,500
<b>Complies With Policy</b>	Yes
<b>Previously funded by Council?</b>	Yes 2023/24 for \$2,500 towards road safety workshops 2022/23 for \$2,000 towards road safety workshops 2022/23 for \$717.50 for road safety barriers

<b>Applicant 5</b>	Orange Runners Club
<b>Assistance Would Support</b>	The 2024 Orange Running Festival will take place on March 9th and 10th, 2024 at Gosling Creek Reserve. Total costs for the festival are

## 2.2 Small Donations - Requests for Donations

	estimated to be \$106,292. Registration fees and sponsorship are expected to cover the majority of our expenses, but the exact outcome is not known until event date. Grant funds from Orange City Council will allow us to invest funds as needed for the event including the cost of traffic management, equipment rentals, finisher medals, water and sports drink supplies, printing, security and cleaning services and entertainment. Costs have increased recently due to the addition of the Community Mile (now Community Dash) with Council's support in 2023, including setting the entry fee at a below-cost level of \$10 for this event to maximise participation and social inclusion. Costs have also increased due to overall inflation, while we have kept most of our race fees at prior year levels. We are requesting \$2,500 from Orange City Council's Small Donations Program to assist us with the overall costs of the event and to help cover some of the cost increases, and marginal losses from the Community Dash.
<b>Amount Requested</b>	\$2,500
<b>Policy Category</b>	Community event not being event sponsorship
<b>Category Maximum</b>	\$2,500
<b>Complies With Policy</b>	Yes
<b>Previously funded by Council?</b>	No

<b>Applicant 6</b>	Orange Equestrian Club
<b>Assistance Would Support</b>	Replacement of aging and inadequate underground water infrastructure and increase the number of water outlets across the Equestrian Reserve. In 2022 the Club installed a pressurised watering system (pump) to replace the existing gravity fed watering system. Stage II of the project is now ready to commence by replacing the aging and unsuitable underground pipework (that continues to break and leak at various weak points), extending that pipework to further areas of the reserve and installing new outlets. We have been advised that the existing pipework is of an unsuitable diameter and for water efficiency should be replaced. Ongoing maintenance is expected to be minimal. The Club is seeking support to upgrade these facilities.
<b>Amount Requested</b>	\$2,500
<b>Policy Category</b>	Projects or Equipment Purchase or Providing a Community Service
<b>Category Maximum</b>	\$2,500
<b>Complies With Policy</b>	Yes
<b>Previously funded by Council?</b>	No

**ATTACHMENTS**

- 1 Small Donations - General Donations - Application Form - Australian Dance Party - Escape from Plastika (redacted), D23/105988[↓](#)
- 2 Small Donations - General Donations - Application Form - Central Tablelands Historic Car Club (redacted), D23/95801[↓](#)
- 3 Small Donations - General Donations - Application Form - GROW workshops (redacted), D23/102210[↓](#)
- 4 Small Donations - General Donations - Application Form - RYDA workshops (redacted), D23/102350[↓](#)
- 5 Small Donations - General Donations - Application Form - Orange Running Festival (redacted), D24/8456[↓](#)
- 6 Small Donations - General Donations - Application Form - Orange Equestrian Club Irrigation (redacted), D24/8452[↓](#)



**A:** 135 Byng Street, Orange  
**T:** 6393 8000  
**E:** council@orange.nsw.gov.au  
**W:** www.orange.nsw.gov.au

## SMALL DONATIONS PROGRAM - APPLICATION FORM

### General donations

#### APPLICANT'S DETAILS

Name of organisation: Australian Dance Party Ltd

Contact name: Alison Plevey

Position: Artistic Director

Postal address

Phone:

Mobile:

Email:

What is the legal status of your organisation? (eg Incorporated, Association, etc.)

**If not-for-profit please attach evidence - such as charter/constitution showing no personal gain will be available to members, charitable status advice or a statutory declaration**

Company Limited by Guarantee, non-profit arts and cultural organisation

Please select:  Profit or  Not-for-Profit

If not-for-profit:  Constitution, tax ruling or other document confirming not-for-profit status is attached

Is your group/organisation registered for GST?  Yes  No

If applicable, please provide: ABN: 85 612 587 827 ACN: 612 587 827

#### BANK ACCOUNT DETAILS FOR PAYMENT

BSB No: Account No:

Account Name:

Bank:

## YOUR ORGANISATION

Please describe your organisation and its purpose

Australian Dance Party (ADP) is an award winning site-specific dance company, creating inventive and powerful immersive experiences, recognised as agitators and mobilisers of artists and audiences in movements for social change, emanating from Ngunawal Country, Canberra. Since its beginnings in 2016, ADP holds an important role as Canberra's leading dance company, strengthening and deepening artistic practice and arts enjoyment in the Australia's Capital and regionally, platforming and excelling a unique voice through one of the most vital art forms.

Our purpose is to:

- present innovative dance work that communicates contemporary issues
- lead as the flagship dance company of Canberra, with a national profile
- provide employment and development for professional dance artists
- inspire a conscious and connected community

Founded in 2016 by Bathurst raised, Alison Plevy, Australian Dance Party has:

- created 10 critically acclaimed major works, 20 small scale events and films
- presented over 146 performances.
- an audience reach of over 14,000 people
- conducted 32 arts/science/business/place based collaborations
- employed over 138 local and interstate artists
- supported 8 internships and secondments
- connected national dance network by producing ambitious site specific work, curate new work and deliver regular classes.
- delivered over 160 workshops, labs and classes to over 860 participants.

Demonstrating success in self-producing small and large scale productions ADP has an ability to:

- connect to an unlikely audience via public space and unconventional venues
- engage assiduously with our research partners to tell a rounded story
- deliver material with both meaningful and memorable content with lasting impact
- create challenging work that pushes boundaries without alienating
- create quality work that enralls and inspires a wide audience

Canberra Critics Circle Awards:

- Seamless, 2017
- From the Vault, 2019, and Australian Dance Award shortlist
- Lake March, 2020
- Symbiosis, 2021
- LESS, 2022

## REASON FOR APPLYING FOR FINANCIAL ASSISTANCE

Please describe your project, equipment purchase, community service, community event (including the date of the event) or other eligible category listed in the ST029 Donations and Grants Policy

Australian Dance Party is applying for partial subsidy from Orange Regional Council small donations and grants program to assist with the performance costs of presenting our kids/families focused show ESCAPE FROM PLASTIKA, following our application to Playing Australia national touring grant, which would cover touring expenses (travel/accommodation).

We would present 2 shows and 1 workshop during the school holidays in Autumn or Spring enabling parents, grandparents and children the opportunity to experience quality professional dance work with inspiring messages of sustainability. Our aim is to engage an audience of 400, providing vital FREE access to arts enjoyment that connect and inspire the community especially during the school holiday time.

Escape from Plastika is a fun and uplifting, 40 minute outdoor site-oriented dance and theatre show presented in community parks and playgrounds hosted and in collaboration with the council if possible to achieve the best audience outcome. We are flexible with the performance space/venue/location and date at this stage and keen to work with you to maximize the possibilities of presenting the show here.

It is place based, immersive, interactive children's theatre at its best - educative, change inspiring, and community building - activating public spaces in a playful and powerful way. Using song, dance and story our dance heroes - Alpha, Delta and Pi - land in unsuspecting community locations to adventure with young explorers (our audience) to investigate the problem of plastic!

ADP has delivered performances of the show in a diversity of contexts including primary school incursions, community playgrounds and Floriade Festival. Each iteration has been unique, wonderfully successful and positively received. Escape From Plastika is a production that is versatile, and with low economic and environmental costs, making its joy and poignant messages accessible to wide audiences. We want to share it with communities regionally, enabling them access to free, professional productions that are entertaining and meaningful.

Developed in 2019/2020, with seed funding from the Canberra Theatre Centre in partnership with Ainslie School, the University of Canberra - Discovery and Learning and ACT NoWaste, the show has much potential to inspire kids to aspire to arts careers as well as inviting environmental care and connection to place, inspiring earth warriors of the future.

Escape from Plastika was selected to pitch at ArtsOnTour SALON in 2022 at Walsh Bay Sydney, presented/performed by Alison Plevy, sparking the design of a regional tour of the show. We very much hope that we can present the show in Orange with your partial support through this grant.

Audience responses to Escape From Plastika:

- "It was fabulous! It was interactive, factual, funny, engaging both physically and thought provoking. It was repetitive which is so important for little people!! Super effort!"
- "Amazing. Please do more kids concerts. Totally happy to pay for such great quality shows like this!"
- "Thank you for persisting to get the message to our little people."
- "Perfect way to engage kids in environmental conversations and share an important message. Loved the setting and interactive format. Well done everyone!"

## YOUR COSTS, COST OF PROJECT OR PURCHASE OF EQUIPMENT OR COMMUNITY EVENT (OR ELIGIBLE CATEGORY) AND YOUR CONTRIBUTION

Please attach evidence of your costs. For purchase equipment, please attach three quotations.

Your costs	\$ 10,086
Your contribution	\$ 6,092
Your voluntary contribution	\$ 747
Amount required from Council (eligible amounts are listed in the ST029 Donations and Grants Policy)	\$ 2,500 (+ \$750 approx. value in-kind venue/marketing support)

**DONATION CATEGORY**

Which category are you applying under?

- Projects or Equipment Purchase or Providing a Community Service
- Community Events (not being Event Sponsorship)
- Non-sport Individuals or Teams Representing Orange at a National Event or at an Overseas Event
- Prize Giving (Central Women’s Association (CWA) or Orange Eisteddfod)
- Grand Finals, Carnivals/Championships and Invitationals

**ALIGNMENT TO COUNCIL’S STRATEGIC COMMUNITY PLAN**

Which Theme/s is your project, purchase equipment community event (or other eligible category) under?

- LIVE - A healthy, safe, inclusive and vibrant community**  
This theme recognises the importance of encouraging healthy lifestyles, community pride and a sense of belonging. This can be achieved by maintaining a safe, caring and connected community, with active community participation supported by enhanced cultural and recreational facilities and services that cater for all of our residents. The beautiful parks, gardens and natural assets of our City are amongst our most cherished assets and contribute to making Orange a desirable place to live, work and play.
- PRESERVE - Balancing the natural and built environment**  
This theme ensures that the unique natural, cultural, social and historical aspects of our community are preserved while recognising the need for growth and development. The community was strong in its desire to be more sustainable by promoting renewable energy, reducing waste and protecting our natural resources. There is also an expectation for infrastructure to support a growing City, with roads, footpaths, parking and a vibrant CBD seen as priorities.
- PROSPER - A smart, innovate and resilient economy**  
This theme focuses on providing the community with positive choices for investment, employment and study. It includes strengthening and diversifying our economy by targeting new and innovative industries, as well as fostering our existing strengths such as medical services, mining, local food and wine production and tourism. Orange residents are keen to see more engagement between Council, local business and industry and the education providers.
- COLLABORATE - Leadership and partnership**  
This theme looks at forging a collaborative community that engages with open and ongoing decision making. Developing future leaders and supporting community groups to deliver services and programs were identified as priorities during the consultation. The community is looking to Council to provide leadership, guidance and responsive governance.

**LOCAL BUSINESS USE**

Will you be supporting local businesses? Please list any local business that you will be using and the level of expenditure.

Business	Expenditure
Accommodation - Central Caleula Motor Lodge	\$ 800
Meals - local restaurants	\$ 400
Fuel	\$ 150
	\$
	\$
	\$

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**DECLARATION**

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On behalf of: (name of organisation if applicable)

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I certify to the best of my knowledge that the statements made in this application and any supporting documentation are true.

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Signed

Date /11/2023

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Print name Alison Plevey

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Position in organisation Artistic Director

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The information you provide will be handled in accordance with the Privacy and Personal Information Protection Act 1998. The supply of information by you is voluntary. If you cannot provide or do not wish to provide the information sought, your application may be unable to be processed. Any personal information collected from you will be in order to process your application.



A: 135 Byng Street, Orange  
T: 6393 8000  
E: council@orange.nsw.gov.au  
W: www.orange.nsw.gov.au

SMALL DONATIONS PROGRAM - APPLICATION FORM

General donations

APPLICANT'S DETAILS

Name of organisation: Central Tablelands Historic Car Club Inc.

Contact name: Keith & Nancy PACKHAM

Position: Tour Coordinator and Secretary

Postal address: [Redacted]

Phone: [Redacted]

Mobile: [Redacted]

Email: [Redacted]

What is the legal status of your organisation? (eg Incorporated, Association, etc.)  
If not-for-profit please attach evidence - such as charter/constitution showing no personal gain will be available to members, charitable status advice or a statutory declaration

incorporated.

Please select:  Profit or  Not-for-Profit

If not-for-profit:  Constitution, tax ruling or other document confirming not-for-profit status is attached

Is your group/organisation registered for GST?  Yes  No

If applicable, please provide: ABN: ACN:

BANK ACCOUNT DETAILS FOR PAYMENT

BSB No: [Redacted] Account No: [Redacted]

Account Name: [Redacted]

Bank: [Redacted]

**YOUR ORGANISATION**

Please describe your organisation and its purpose

Vintage & Veteran Car Club interested in restoration and movement of vintage cars.

**REASON FOR APPLYING FOR FINANCIAL ASSISTANCE**

Please describe your project, equipment purchase, community service, community event (including the date of the event) or other eligible category listed in the ST029 Donations and Grants Policy

See attached letter

**YOUR COSTS, COST OF PROJECT OR PURCHASE OF EQUIPMENT OR COMMUNITY EVENT (OR ELIGIBLE CATEGORY) AND YOUR CONTRIBUTION** see attached letter

Please attach evidence of your costs. For purchase equipment, please attach three quotations.

Your costs	Naylor Pavilion hire	\$ 393 -
Your contribution		\$
Your voluntary contribution		\$
Amount required from Council (eligible amounts are listed in the ST029 Donations and Grants Policy)		\$ 393.

**DONATION CATEGORY**

Which category are you applying under?

- Projects or Equipment Purchase or Providing a Community Service
- Community Events (not being Event Sponsorship)
- Non-sport Individuals or Teams Representing Orange at a National Event or at an Overseas Event
- Prize Giving (Central Women's Association (CWA) or Orange Eisteddfod)
- Grand Finals, Carnivals/Championships and Invitationals

**ALIGNMENT TO COUNCIL'S STRATEGIC COMMUNITY PLAN**

Which Theme/s is your project, purchase equipment community event (or other eligible category) under?

- LIVE - A healthy, safe, inclusive and vibrant community**  
This theme recognises the importance of encouraging healthy lifestyles, community pride and a sense of belonging. This can be achieved by maintaining a safe, caring and connected community, with active community participation supported by enhanced cultural and recreational facilities and services that cater for all of our residents. The beautiful parks, gardens and natural assets of our City are amongst our most cherished assets and contribute to making Orange a desirable place to live, work and play.
- PRESERVE - Balancing the natural and built environment**  
This theme ensures that the unique natural, cultural, social and historical aspects of our community are preserved while recognising the need for growth and development. The community was strong in its desire to be more sustainable by promoting renewable energy, reducing waste and protecting our natural resources. There is also an expectation for infrastructure to support a growing City, with roads, footpaths, parking and a vibrant CBD seen as priorities.
- PROSPER - A smart, innovate and resilient economy**  
This theme focuses on providing the community with positive choices for investment, employment and study. It includes strengthening and diversifying our economy by targeting new and innovative industries, as well as fostering our existing strengths such as medical services, mining, local food and wine production and tourism. Orange residents are keen to see more engagement between Council, local business and industry and the education providers.
- COLLABORATE - Leadership and partnership**  
This theme looks at forging a collaborative community that engages with open and ongoing decision making. Developing future leaders and supporting community groups to deliver services and programs were identified as priorities during the consultation. The community is looking to Council to provide leadership, guidance and responsive governance.

**LOCAL BUSINESS USE**

Will you be supporting local businesses? Please list any local business that you will be using and the level of expenditure.

Business	Expenditure
C.W.A.	\$ 3000
ROTARY	\$ 3000
Lachlan Vintage Rail way	\$ 7500.
National Field Day	\$ 500.
office works	\$ 2000
Most of the Motels for 3day	\$

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**DECLARATION**

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On behalf of: (name of organisation if applicable)

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I certify to the best of my knowledge that the statements made in this application and any supporting documentation are true.

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Signed

Date 21-11-23

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Print name Nancy Packham

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Position in organisation PIC 31 TOUR Secretary

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The information you provide will be handled in accordance with the Privacy and Personal Information Protection Act 1998. The supply of information by you is voluntary. If you cannot provide or do not wish to provide the information sought, your application may be unable to be processed. Any personal information collected from you will be in order to process your application.

**CENTRAL TABLELANDS HISTORIC**  
**CAR CLUB INC.**

20<sup>th</sup> November 2023

Orange City Council  
Event Organiser  
Attention  
Mel.

Dear Mel

On behalf of Central Tablelands Historic Car Club Inc. (CTHCC) we are writing to ask for your financial support for the Veteran & Vintage Car Autumn Tour planned for May 2024. Known as the Pre 31 Autumn Tour which is for vehicles manufactured before 1931. This has become a major event for veteran and vintage cars in NSW.

The Pre 31 Autumn Tour was started by Orange District Antique Motor Club in 2005. Orange club has run the event every second year. In later years Cowra, Parkes and Dubbo hosted the tour on alternate years. This event is now being endorsed by the Council of Heritage Motor Club (CHMC). This event will be the 15<sup>th</sup> Autumn Tour held in the central west of NSW.

I am Public Officer and Tour Coordinator for this event. My wife and I have been entrants in every Autumn Tour since 2005, all the tours held in Orange we have been involved with the planning and running of these events. We have been sponsors of every Orange event and will continue to do so. We also were involved with three major Council of Heritage Motor Clubs Easter Rallies held in Orange. We have been active members of the car club since 1974 holding positions of President for 10 years, Editors, Secretary and Event committee.

The 2024 tour will travel quite country roads.

**Thursday**

Check in at building and short run around the area including Wentworth Mine, Lake Canobolas, Botanic Gardens and Mortimer Wines.

**Friday**

Morning tea at the car club building then a run to Abercrombie House for lunch via Icely Road. Evening meal is BBQ at the Naylor Pavilion provided by a service club at the Orange show ground.

**Saturday**

A steam train ride to Blayney Railway Station for morning tea. The cars will be on display at the Orange Railways station car park while the participants board the train. On return they will have a short run to the Orange Field Day site for lunch and fun activities in the afternoon.

Evening meal at the Ex-Services club in Orange where we are hoping to have a guest speaker from Cadia Mines.

**Sunday**

Breakfast at the Central Tableland's club rooms before they all head for home.

Orange's weather can be inclement and to this we have endeavoured to hold all out stops with undercover facilities this also adds to the cost for entrants.

We are proud to help keep the historic car movement alive and well through the hosting of these Pre 1931 tours, which have continually grown in numbers of entrants attending each year. The first one in 2005 has 45 entrants and Cowra had 130 entrants in 2023.

We would appreciate your support in helping to promote historic motoring and keeping the enthusiastic vehicle owners passionate about restoring and driving these Veteran and Vintage vehicles.

If we are successful in our application all grant monies will be used to defray costs including entry fees, cost of meal and catering, venue hire and administration costs.

Below is an estimation of the budget costs to organise this 2024 event. We have organisations and business booked to cater but are reluctant to give a firm costing this far ahead of the event. The prices listed below are based on costings at present and may incur increases. We have worked these costings on 250 people 120 vehicles entered as this has been the previous numbers of entrants at the last few rallies even though Cowra had 130 entrants.

**Venue Hirings**

Orange Naylor Pavilion.....	393.00
Orange Field Day site.....	400.00
Orange Ex-Services Club.....	1,370.00

**Morning & Afternoon teas,**

Check in, CWA ladies & Blayney.....	7,500.00
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**Lunches & activities**

Friday Abercrombie House tour & lunch.....	10,000.00
Evening BBQ.....	5,000.00
Saturday Steam Train ride.....	7,500.00
Lunch at Field day site.....	7,500.00
Saturday evening presentation dinner.....	11,250.00
Entrants name tags including sponsorship artwork.....	2,000.00
Entrants' paperwork printing & event advertising.....	2,000.00
Cups & Rally bags printed with sponsorship.....	2,000.00
Trophies & engraving.....	400.00

<b>TOTAL.....</b>	<b>57,313.00</b>
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We thank you for this opportunity to apply for your support of this Pre 1931 Tours.

Tours in Vintage motoring

Keith & Nancy Packham  
Event Co-ordinator and Secretary





## NSW Fair Trading

Our Ref: N5283265

MR KEITH JOHN PACKHAM  
[REDACTED]  
[REDACTED]

Dear Client

**Re: CENTRAL TABLELANDS HISTORIC CAR CLUB 2023 INCORPORATED - INC2300296**

I refer to the Form A2 Application for registration of incorporated association received by NSW Fair Trading's Registry and Accreditation on 15/03/2023 for the above association.

The above association was registered on **15 March 2023**.

Please ensure the name of the association appears correctly on the enclosed Certificate of Incorporation.

The model constitution may be updated from time to time. The updates will apply to the constitution of any association that has adopted the model constitution, or where the updated clause is taken as part of the association's constitution.

Fair Trading will monitor the association's ongoing suitability for incorporation under the Act.

The Association is reminded of some key requirements of the Act:

**Annual General Meetings (AGM) and Reporting Obligations**

An association's reporting obligations under the Act depend on its status as either a Tier 1 (large) or Tier 2 (smaller) association.

The committee must, as soon as practical after the end of its financial year, cause statements for the association, and any trust for which the association acts as a trustee, to be prepared. Tier 1 associations must have their financial statements audited.

The financial statements (and for Tier 1 associations the auditor's report) must be submitted to the AGM. The association's first AGM is required to be held within 18 months after incorporation and within 6 months after the end of its first financial year.

Within one month of the AGM and no later than 7 months after the end of the association's financial year a person authorised by the committee is required to lodge with Fair Trading an:

- Form A12-T1 Annual summary of financial affairs - Tier 1 or
- Form A12-T2 Annual summary of financial affairs - Tier 2.

Information concerning the financial reporting obligations of incorporated associations is available on the Fair Trading website.

### Public Officer

The association's public officer is the official contact point for the association. If there is a vacancy in the office of public officer, the committee must fill that vacancy within 28 days.

The public officer, who must reside in NSW, is required to lodge Form A9 Notice of appointment of public officer and Notice of change of association address within 28 days of becoming public officer or of any change in the association's official address.

The official address of the association must be an address in NSW:

- at which the public officer can generally be found; and
- at which documents can be served on the association by post.

The official address cannot be a post office box.

### Association Records

The association is required to keep and maintain various records including:

- financial records that correctly record and explain its financial transactions and financial position.
- minutes of meetings
- Register of committee members and a Register of members
- A record of any disclosure of conflict of interest by a committee member.

### Constitution

The constitution of an incorporated association is a contract between the association and its members, who agree to adhere to the provisions in the constitution. The committee is responsible for ensuring the association operate in accordance with its constitution and the Act.

An incorporated association may, by special resolution, alter its objects or its constitution.

A Form A6 Application to register change of objects or constitution must be lodged within 28 days of the special resolution being passed. Any alteration of the Association's objects or constitution takes effect when the alteration is registered by Fair Trading.

If you require any further information please review the webpages on the Fair Trading website <https://www.fairtrading.nsw.gov.au/associations-and-co-operatives>.

Yours sincerely

### Registry and Accreditation

15 March 2023



**Cheque payments are no longer accepted by mail at Registry and Accreditation**



Payment Options:

- Credit card or PayPal via our online payment portal at <http://www.fairtrading.nsw.gov.au/registrypayments> or
- In person, including cheques, at any Service NSW Centre.

For your nearest Service NSW Centre telephone 13 77 88 or visit: <https://www.service.nsw.gov.au/service-centre>  
If paying online, please ensure your receipt is attached when submitting the documents.



RECEIPT/TAX INVOICE

GPO Box 7057  
SYDNEY, NSW 2001

ABN:37 552 837 401  
DATE:MARCH 2 2023  
RECEIPT NO:10006117678  
OFFICE:ORANGE SERVICE CENTRE

To Keith John Packham  
[Redacted]

**Purchase Details**

ITEM	QTY	GST	TOTAL
APP-0011244737 - Payment for Not For Profit Association Requests	1	\$ 0.00	\$ 186.00
<b>TOTAL DUE</b>		<b>\$ 0.00</b>	<b>\$ 186.00</b>

**Payment Details**

TYPE	REFERENCE NO.	AMOUNT PAID
EFTPOS		\$ 186.00

For NSW Government transactions call Service NSW on 13 77 88 or visit [service.nsw.gov.au](http://service.nsw.gov.au)



# Council of Heritage Motor Clubs - NSW Inc.

ABN: 49 109 228 949

Address all correspondence to:  
The Secretary, CHMC  
PO Box 834  
QUEANBEYAN NSW 2620  
Email: secretarychmc@gmail.com

5 July 2023

## TAX INVOICE & STATEMENT NO. 2023CTHC06

Keith Packham  
Central Tablelands Historic Car Club Inc



<i>ITEM</i>	<i>AMOUNT</i>
Annual membership to the Council of Heritage Motor Clubs would normally be an annual affiliation fee of \$15 plus 22 members @ \$1/member	
Discount due to mid-year affiliation .. .. .	<b>\$25.00</b>

Maxine Beale  
Treasurer  
Council of Heritage Motor Clubs NSW Inc

[www.heritagemotoringcouncil.org.au](http://www.heritagemotoringcouncil.org.au)

**The "HERITAGE MOTORING COUNCIL"**



A: 135 Byng Street, Orange  
 T: 6393 8000  
 E: council@orange.nsw.gov.au  
 W: www.orange.nsw.gov.au

## SMALL DONATIONS PROGRAM - APPLICATION FORM

### General donations

#### APPLICANT'S DETAILS

Name of organisation: GROW Mental Wellbeing Programs

Contact name: Jo Young

Position: Program Worker

Postal address

Phone: Mobile:

Email:

What is the legal status of your organisation? (eg Incorporated, Association, etc.)  
**If not-for-profit please attach evidence - such as charter/constitution showing no personal gain will be available to members, charitable status advice or a statutory declaration**

Letter attached plus you can confirm our NFP status and DGR status at <https://www.abr.business.gov.au/ABN/View/12008485827>

Please select:  Profit or  Not-for-Profit

If not-for-profit:  Constitution, tax ruling or other document confirming not-for-profit status is attached

Is your group/organisation registered for GST?  Yes  No

If applicable, please provide: ABN: 12008485827 ACN: 008485827

#### BANK ACCOUNT DETAILS FOR PAYMENT

BSB No: Account No:

Account Name:

Bank:

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### YOUR ORGANISATION

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Please describe your organisation and its purpose

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GROW is a community-based organisation that has helped thousands of Australians with their recovery from mental ill-health through a unique program of mutual support and personal development.

GROW VISION: GROW is the premier provider of intentional peer-to-peer support to promote hope, mutual help and recovery for good mental health for people throughout Australia.

OUR MISSION: To enable people and communities to grow, recover and maintain good mental health.

We have a weekly GROW group in Orange, which is held at the Community Service Centre in Lords Place. People from the community and from the Bloomfield health campus access the group for weekly mental health support. Our group is run by volunteer peer leaders who are also developing their leadership capacity in the community through their involvement in GROW's inclusive governance processes.

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### REASON FOR APPLYING FOR FINANCIAL ASSISTANCE

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Please describe your project, equipment purchase, community service, community event (including the date of the event) or other eligible category listed in the ST029 Donations and Grants Policy

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The funds will be used to pay council for the room hire for the group which was \$1110 for 2022. We were exempted from fees for 2023 and hope that council will support us in this way again for 2024.

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### YOUR COSTS, COST OF PROJECT OR PURCHASE OF EQUIPMENT OR COMMUNITY EVENT (OR ELIGIBLE CATEGORY) AND YOUR CONTRIBUTION

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Please attach evidence of your costs. For purchase equipment, please attach three quotations.

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Your costs	\$ 1110 (see council room hire rates)
Your contribution	\$ 0
Your voluntary contribution	\$ 0
Amount required from Council (eligible amounts are listed in the ST029 Donations and Grants Policy)	\$ 1110 (in kind - fee exemption)

---

**DONATION CATEGORY**

Which category are you applying under?

- Projects or Equipment Purchase or Providing a Community Service
- Community Events (not being Event Sponsorship)
- Non-sport Individuals or Teams Representing Orange at a National Event or at an Overseas Event
- Prize Giving (Central Women's Association (CWA) or Orange Eisteddfod)
- Grand Finals, Carnivals/Championships and Invitationals

**ALIGNMENT TO COUNCIL'S STRATEGIC COMMUNITY PLAN**

Which Theme/s is your project, purchase equipment community event (or other eligible category) under?

- LIVE - A healthy, safe, inclusive and vibrant community**  
This theme recognises the importance of encouraging healthy lifestyles, community pride and a sense of belonging. This can be achieved by maintaining a safe, caring and connected community, with active community participation supported by enhanced cultural and recreational facilities and services that cater for all of our residents. The beautiful parks, gardens and natural assets of our City are amongst our most cherished assets and contribute to making Orange a desirable place to live, work and play.
- PRESERVE - Balancing the natural and built environment**  
This theme ensures that the unique natural, cultural, social and historical aspects of our community are preserved while recognising the need for growth and development. The community was strong in its desire to be more sustainable by promoting renewable energy, reducing waste and protecting our natural resources. There is also an expectation for infrastructure to support a growing City, with roads, footpaths, parking and a vibrant CBD seen as priorities.
- PROSPER - A smart, innovate and resilient economy**  
This theme focuses on providing the community with positive choices for investment, employment and study. It includes strengthening and diversifying our economy by targeting new and innovative industries, as well as fostering our existing strengths such as medical services, mining, local food and wine production and tourism. Orange residents are keen to see more engagement between Council, local business and industry and the education providers.
- COLLABORATE - Leadership and partnership**  
This theme looks at forging a collaborative community that engages with open and ongoing decision making. Developing future leaders and supporting community groups to deliver services and programs were identified as priorities during the consultation. The community is looking to Council to provide leadership, guidance and responsive governance.

**LOCAL BUSINESS USE**

Will you be supporting local businesses? Please list any local business that you will be using and the level of expenditure.

Business	Expenditure
Orange City Council	\$ 1110
	\$
	\$
	\$
	\$
	\$

---

**DECLARATION**

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On behalf of: (name of organisation if applicable)

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I certify to the best of my knowledge that the statements made in this application and any supporting documentation are true.

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Signed **Joanne Young** Digitally signed by Joanne Young Date: 2023.11.20 11:25:55 +11'00' Date

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Print name

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Position in organisation

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The information you provide will be handled in accordance with the Privacy and Personal Information Protection Act 1998. The supply of information by you is voluntary. If you cannot provide or do not wish to provide the information sought, your application may be unable to be processed. Any personal information collected from you will be in order to process your application.



APPLICANT'S DETAILS

Name of organisation: Combined Rotary Clubs of Orange : Rotary Youth Driver Awareness (RYDA)

Contact name: George Blackwell

Position: Chair

Postal address: [Redacted]

Phone: [Redacted] Mobile: [Redacted]

Email: [Redacted]

What is the legal status of your organisation? (eg Incorporated, Association, etc.) If not-for-profit please attach evidence - such as charter/constitution showing no personal gain will be available to members, charitable status advice or a statutory declaration

Each of Orange's three Rotary Clubs are Incorporated Association.

Please select:  Profit or  Not-for-Profit

If not-for-profit:  Constitution, tax ruling or other document confirming not-for-profit status is attached

Is your group/organisation registered for GST?  Yes  No

*Neutral Orange; Orange North & Bay Breeze registered for GST.*

If applicable, please provide: ABN: 25 149 130 927; 82 996 219 598; 89 436 339 864 ACN:

BANK ACCOUNT DETAILS FOR PAYMENT

*Not applicable*

BSS No: Account No

Account Name:

Bank:

**YOUR ORGANISATION**

Please describe your organisation and its purpose

The Rotary Clubs of Orange, Orange North and Orange Daybreak are voluntary community organisations operating under the banner of Rotary International. One of the arms of service for Rotary is Youth and one of the regular Youth projects carried out is Rotary Youth Driver Awareness. We operate a four day training day targeted at year 11 students. One school (or group of schools) attends each day, from 9am till 2pm. We are endeavouring to raise awareness about driver safety through education. Our presenters include Police through to a victim of motor vehicle trauma who has had their life irriversebly changed.

Rotary Volunteers set up the event, provide support through each day moving students from presentation/demonstration to presentation/demonstration. Volunteers open and close each day and marshall schools. In the main presenters are volunteers.

Materials are provided by RSE Limited for which a per student payment is made. Currently our balance at RSE Limited will cover each student in 2024. This amount therefore is not included in the budget for 2024.

**REASON FOR APPLYING FOR FINANCIAL ASSISTANCE**

Please describe your project, equipment purchase, community service, community event (including the date of the event) or other eligible category listed in the ST029 Donations and Grants Policy

One of the training sessions includes stopping times/distances at different speeds. Students get to view first hand the effect of speed on safety. In years past students travelled in the motor vehicles to experience the demonstration. Now students remain behind a barrier and observe. Over recent years Council has provided the barriers for the week in question. Last year the barriers were not available as the Council was dealing with significant flood related road damage. The event set up is Monday 4 March with the event running from Tuesday 5 March to Friday 8 March inclusive.

We trust the Council will make barriers available for 2024 RYDA program, as it has done in previous years.

**YOUR COSTS, COST OF PROJECT OR PURCHASE OF EQUIPMENT OR COMMUNITY EVENT (OR ELIGIBLE CATEGORY) AND YOUR CONTRIBUTION**

Please attach evidence of your costs. For purchase equipment please attach three quotations.

Your costs	\$ \$6,252.31
Your contribution	\$ \$6,252.21
Your voluntary contribution	\$ ?
Amount received from Council (eligible amounts are listed in the ST029 Donations and Grants Policy)	\$ Not seeking equipment not dollars

**DONATION CATEGORY**

Which category are you applying under?

- Projects or Equipment Purchase or Providing a Community Service
- Community Events (not being Event Sponsorship)
- Non-sport Individuals or Teams Representing Orange at a National Event or at an Overseas Event
- Prize Giving (Central Women's Association (CWA) or Orange Eisteddfod)
- Grand Finals, Carnivals/Championships and Invitationals

**ALIGNMENT TO COUNCIL'S STRATEGIC COMMUNITY PLAN**

Which Theme/s is your project, purchase equipment community event (or other eligible category) under?

- LIVE - A healthy, safe, inclusive and vibrant community**  
This theme recognises the importance of encouraging healthy lifestyles, community pride and a sense of belonging. This can be achieved by maintaining a safe, caring and connected community, with active community participation supported by enhanced cultural and recreational facilities and services that cater for all of our residents. The beautiful parks, gardens and natural assets of our City are amongst our most cherished assets and contribute to making Orange a desirable place to live, work and play.
- PRESERVE - Balancing the natural and built environment**  
This theme ensures that the unique natural, cultural, social and historical aspects of our community are preserved while recognising the need for growth and development. The community was strong in its desire to be more sustainable by promoting renewable energy, reducing waste and protecting our natural resources. There is also an expectation for infrastructure to support a growing City, with roads, footpaths, parking and a vibrant CBD seen as priorities.
- PROSPER - A smart, innovate and resilient economy**  
This theme focuses on providing the community with positive choices for investment, employment and study. It includes strengthening and diversifying our economy by targeting new and innovative industries, as well as fostering our existing strengths such as medical services, mining, local food and wine production and tourism. Orange residents are keen to see more engagement between Council, local business and industry and the education providers.
- COLLABORATE - Leadership and partnership**  
This theme looks at forging a collaborative community that engages with open and ongoing decision making. Developing future leaders and supporting community groups to deliver services and programs were identified as priorities during the consultation. The community is looking to Council to provide leadership, guidance and responsive governance.

**LOCAL BUSINESS USE**

Will you be supporting local businesses? Please list any local business that you will be using and the level of expenditure.

Business	Expenditure
Orange Racing Limited - Towac Park	\$ 1,500.00
Last year Cafe Latte for supply of morning teas/lunches for presenters	\$ 1,400.00
Orange Driving School	\$ 900.00
Local presenter - disabled from accident	\$ 600.00
	\$
	\$

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**DECLARATION**

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On behalf of: (name of organisation if applicable)

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I certify to the best of my knowledge that the statements made in this application and any supporting documentation are true.

---

Signed

Date

11/12/2023

Print name

George Blackwell

---

Position in organisation

Chair, Combined Rotary Clubs of Orange RYDA 2024 Committee

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The information you provide will be handled in accordance with the Privacy and Personal Information Protection Act 1998. The supply of information by you is voluntary. If you cannot provide or do not wish to provide the information sought, your application may be unable to be processed. Any personal information collected from you will be in order to process your application.



**A:** 135 Byng Street, Orange  
**T:** 6393 8000  
**E:** council@orange.nsw.gov.au  
**W:** www.orange.nsw.gov.au

## SMALL DONATIONS PROGRAM - APPLICATION FORM

### General donations

#### APPLICANT'S DETAILS

Name of organisation: Orange Running Festival, hosted by the Orange Runners Club

Contact name: Sue Klose

Position: Secretary

Postal address

Phone:

Mobile:

Email:

What is the legal status of your organisation? (eg Incorporated, Association, etc.)

**If not-for-profit please attach evidence - such as charter/constitution showing no personal gain will be available to members, charitable status advice or a statutory declaration**

Incorporated Association

Please select:  Profit or  Not-for-Profit

If not-for-profit:  Constitution, tax ruling or other document confirming not-for-profit status is attached

Is your group/organisation registered for GST?  Yes  No

If applicable, please provide: ABN: 51 281 941 684 ACN:

#### BANK ACCOUNT DETAILS FOR PAYMENT

BSB No: Account No:

Account Name:

Bank:

**YOUR ORGANISATION**

Please describe your organisation and its purpose

Orange Runners Club was formed in 1978 and is the second oldest and one of the largest running clubs outside of the Sydney metropolitan area, averaging 400 members in recent years. The Club is affiliated with Athletics NSW.

Orange Runners Club welcomes runners and walkers of all ages and abilities to weekly scheduled runs including Sunday runs of various lengths on courses around the Orange area, and timed runs on Wednesday afternoons at Elephant Park. Runs typically attract 60-100 runners each week. The club actively encourages members to run regularly at club runs as well as to train for a wide range of running events, often participating as a group. Members include new runners, casual runners and walkers of all ages and many very competitive runners up to the elite level.

Orange Runners Club hosts the Orange Running Festival in March each year. Orange Running Festival is now in its 18th year and has become one of the largest regional running events in NSW. In recent years, nearly 2,000 runners have entered one of eight races across two days, with many of the race events selling out. The event receives significant support from the local community including more than a dozen sponsors, RFS, Scouts, and many local school teams. Orange Running Festival attracts approximately 1,000 visitors to Orange each year including many outside the existing food and wine target segment. A summary of visitor feedback and economic impact is included with this application.

**REASON FOR APPLYING FOR FINANCIAL ASSISTANCE**

Please describe your project, equipment purchase, community service, community event (including the date of the event) or other eligible category listed in the ST029 Donations and Grants Policy

The 2024 Orange Running Festival will take place on March 9th and 10th, 2024 at Gosling Creek Reserve. Total costs for the festival are estimated to be \$106,292. Registration fees and sponsorship are expected to cover the majority of our expenses, but the exact outcome is not known until event date.

Grant funds from Orange City Council will allow us to invest funds as needed for the event including the cost of traffic management, equipment rentals, finisher medals, water and sports drink supplies, printing, security and cleaning services and entertainment.

Costs have increased recently due to the addition of the Community Mile (now Community Dash) with Council's support in 2023, including setting the entry fee at a below-cost level of \$10 for this event to maximise participation and social inclusion. Costs have also increased due to overall inflation, while we have kept most of our race fees at prior year levels.

We are requesting \$2,500 from Orange City Council's Small Donations Program to assist us with the overall costs of the event and to help cover some of the cost increases, and marginal losses from the Community Dash.

**YOUR COSTS, COST OF PROJECT OR PURCHASE OF EQUIPMENT OR COMMUNITY EVENT (OR ELIGIBLE CATEGORY) AND YOUR CONTRIBUTION**

Please attach evidence of your costs. For purchase equipment, please attach three quotations.

Your costs	\$ 106,292
Your contribution	\$ 103,792
Your voluntary contribution	\$
Amount required from Council (eligible amounts are listed in the ST029 Donations and Grants Policy)	\$ 2,500

**DONATION CATEGORY**

Which category are you applying under?

- Projects or Equipment Purchase or Providing a Community Service
- Community Events (not being Event Sponsorship)
- Non-sport Individuals or Teams Representing Orange at a National Event or at an Overseas Event
- Prize Giving (Central Women’s Association (CWA) or Orange Eisteddfod)
- Grand Finals, Carnivals/Championships and Invitationals

**ALIGNMENT TO COUNCIL’S STRATEGIC COMMUNITY PLAN**

Which Theme/s is your project, purchase equipment community event (or other eligible category) under?

- LIVE - A healthy, safe, inclusive and vibrant community**  
This theme recognises the importance of encouraging healthy lifestyles, community pride and a sense of belonging. This can be achieved by maintaining a safe, caring and connected community, with active community participation supported by enhanced cultural and recreational facilities and services that cater for all of our residents. The beautiful parks, gardens and natural assets of our City are amongst our most cherished assets and contribute to making Orange a desirable place to live, work and play.
- PRESERVE - Balancing the natural and built environment**  
This theme ensures that the unique natural, cultural, social and historical aspects of our community are preserved while recognising the need for growth and development. The community was strong in its desire to be more sustainable by promoting renewable energy, reducing waste and protecting our natural resources. There is also an expectation for infrastructure to support a growing City, with roads, footpaths, parking and a vibrant CBD seen as priorities.
- PROSPER - A smart, innovate and resilient economy**  
This theme focuses on providing the community with positive choices for investment, employment and study. It includes strengthening and diversifying our economy by targeting new and innovative industries, as well as fostering our existing strengths such as medical services, mining, local food and wine production and tourism. Orange residents are keen to see more engagement between Council, local business and industry and the education providers.
- COLLABORATE - Leadership and partnership**  
This theme looks at forging a collaborative community that engages with open and ongoing decision making. Developing future leaders and supporting community groups to deliver services and programs were identified as priorities during the consultation. The community is looking to Council to provide leadership, guidance and responsive governance.

**LOCAL BUSINESS USE**

Will you be supporting local businesses? Please list any local business that you will be using and the level of expenditure.

Business	Expenditure
Midwest Traffic Management	\$ 1,635
Southern Cross Radio	\$ 2,750
Kennards Hire Orange	\$ 2,500
McArdles Corporation	\$ 1,500
Printstorm	\$ 1,500
Marvasti Security	\$ 1,100

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**DECLARATION**

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On behalf of: (name of organisation if applicable)

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I certify to the best of my knowledge that the statements made in this application and any supporting documentation are true.

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Signed **Sue Klose** Digitally signed by Sue Klose Date: 2024.01.08 11:26:31 +11'00' Date 08-01-24

---

Print name Sue Klose

---

Position in organisation Secretary, Orange Running Festival

---

The information you provide will be handled in accordance with the Privacy and Personal Information Protection Act 1998. The supply of information by you is voluntary. If you cannot provide or do not wish to provide the information sought, your application may be unable to be processed. Any personal information collected from you will be in order to process your application.



**A:** 135 Byng Street, Orange  
**T:** 6393 8000  
**E:** council@orange.nsw.gov.au  
**W:** www.orange.nsw.gov.au

## SMALL DONATIONS PROGRAM - APPLICATION FORM

### General donations

#### APPLICANT'S DETAILS

Name of organisation: Orange Equestrian Club

Contact name: Bardi Mannix or Cynthia Jarratt

Position: President or Treasurer

Postal address

Phone:

Mobile:

Email:

What is the legal status of your organisation? (eg Incorporated, Association, etc.)

**If not-for-profit please attach evidence - such as charter/constitution showing no personal gain will be available to members, charitable status advice or a statutory declaration**

Please select:

Profit or  Not-for-Profit

If not-for-profit:

Constitution, tax ruling or other document confirming not-for-profit status is attached

Is your group/organisation registered for GST?

Yes  No

If applicable, please provide: ABN: 13 724 050 049

ACN:

#### BANK ACCOUNT DETAILS FOR PAYMENT

BSB No:

Account No:

Account Name:

Bank:

**YOUR ORGANISATION**

Please describe your organisation and its purpose

Orange Equestrian Club is a friendly, supportive and family orientated horse riding club. The Club is financially stable and has a membership base of around 200 members drawing participation from Orange region and including areas further afield such as Hartley, Parkes, Forbes, Wellington and Dubbo. The purpose of the Club is to provide a range of equestrian activities ranging from dressage to show jumping, cross country and general horse riding and training. The Club prides itself on its welcoming, encouraging and supportive approach and as a result has enjoyed a significant increase in Club membership and ongoing positive feedback and compliments. The Club calls home the 5ha, beautiful open eucalyptus woodland area known as the 'Equestrian Reserve' at Towac Park Racecourse/Racing.

**REASON FOR APPLYING FOR FINANCIAL ASSISTANCE**

Please describe your project, equipment purchase, community service, community event (including the date of the event) or other eligible category listed in the ST029 Donations and Grants Policy

Water Infrastructure - replace aging and inadequate underground water infrastructure and increase the number of water outlets across the Equestrian Reserve.

In 2022 (and with great success and benefit to users and animal welfare) the Club installed a pressurised watering system (pump) to replace the existing gravity fed watering system. Stage II of this initial project is now ready to commence by replacing the aging and unsuitable underground pipework (that continues to break and leak at various weak points), extending that pipework to further areas of the reserve and installing new outlets. We have been advised that the existing pipework is of an unsuitable diameter and for water efficiency should be replaced. Ongoing maintenance is expected to be minimal. The Club is financially stable and adequately resourced to maintain the water infrastructure on an ongoing basis. There is sufficient expertise within the Club to install and maintain facilities. We are seeking financial support to allow the Club to upgrade these facilities.

**YOUR COSTS, COST OF PROJECT OR PURCHASE OF EQUIPMENT OR COMMUNITY EVENT (OR ELIGIBLE CATEGORY) AND YOUR CONTRIBUTION**

Please attach evidence of your costs. For purchase equipment, please attach three quotations.

Your costs	\$ 1703
Your contribution	\$ 990
Your voluntary contribution	\$ 500
Amount required from Council (eligible amounts are listed in the ST029 Donations and Grants Policy)	\$ 2500

**DONATION CATEGORY**

Which category are you applying under?

- Projects or Equipment Purchase or Providing a Community Service
- Community Events (not being Event Sponsorship)
- Non-sport Individuals or Teams Representing Orange at a National Event or at an Overseas Event
- Prize Giving (Central Women’s Association (CWA) or Orange Eisteddfod)
- Grand Finals, Carnivals/Championships and Invitationals

**ALIGNMENT TO COUNCIL’S STRATEGIC COMMUNITY PLAN**

Which Theme/s is your project, purchase equipment community event (or other eligible category) under?

- LIVE - A healthy, safe, inclusive and vibrant community**  
This theme recognises the importance of encouraging healthy lifestyles, community pride and a sense of belonging. This can be achieved by maintaining a safe, caring and connected community, with active community participation supported by enhanced cultural and recreational facilities and services that cater for all of our residents. The beautiful parks, gardens and natural assets of our City are amongst our most cherished assets and contribute to making Orange a desirable place to live, work and play.
- PRESERVE - Balancing the natural and built environment**  
This theme ensures that the unique natural, cultural, social and historical aspects of our community are preserved while recognising the need for growth and development. The community was strong in its desire to be more sustainable by promoting renewable energy, reducing waste and protecting our natural resources. There is also an expectation for infrastructure to support a growing City, with roads, footpaths, parking and a vibrant CBD seen as priorities.
- PROSPER - A smart, innovate and resilient economy**  
This theme focuses on providing the community with positive choices for investment, employment and study. It includes strengthening and diversifying our economy by targeting new and innovative industries, as well as fostering our existing strengths such as medical services, mining, local food and wine production and tourism. Orange residents are keen to see more engagement between Council, local business and industry and the education providers.
- COLLABORATE - Leadership and partnership**  
This theme looks at forging a collaborative community that engages with open and ongoing decision making. Developing future leaders and supporting community groups to deliver services and programs were identified as priorities during the consultation. The community is looking to Council to provide leadership, guidance and responsive governance.

**LOCAL BUSINESS USE**

Will you be supporting local businesses? Please list any local business that you will be using and the level of expenditure.

Business	Expenditure
The Rural Centre (Pipe & Fittings)	\$ 1703
Jucasta enterprises Pty Ltd (Tractor Hire & Operator)	\$ 440
Anthony Auld (Plumber) *verbal estimate	\$ 550
	\$
	\$
	\$

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**DECLARATION**

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On behalf of: (name of organisation if applicable)

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I certify to the best of my knowledge that the statements made in this application and any supporting documentation are true.

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Signed

Date 23/01/2023

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Print name

Position in organisation Treasurer

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The information you provide will be handled in accordance with the Privacy and Personal Information Protection Act 1998. The supply of information by you is voluntary. If you cannot provide or do not wish to provide the information sought, your application may be unable to be processed. Any personal information collected from you will be in order to process your application.



ABN: 48 000 462 895

**THE RURAL CENTRE PTY LTD**

154 LORDS PLACE  
PO BOX 715  
ORANGE, NSW, 2800  
Phone: (02) 6362 1899  
Fax: (02) 6363 1057

14 DEROWIE STREET  
MANILDRA  
NSW, 2865  
Phone: (02) 6364 5311  
Fax: (02) 6364 5350

16 WATSON STREET  
(MITCHELL HWY)  
MOLONG, NSW, 2866  
Phone: (02) 6366 8503  
Fax: (02) 6366 9333

EMAIL: office@ruralcentre.com.au

**CASH CUSTOMER ORANGE**

**QUOTATION**

**Quote No: 5495**  
**Date: 03/08/2022**  
**Cust Order No: 1**  
**Sales Resource: KELVIN TOM**  
**Customer Code:**

Item Code	Description	Qty	Unit Price	Total
hm60-10t	HM SERIES HORTZ MULTISTAGE WITH TORRIUM.	1.00	\$1190.00	\$1190.00
PBM114	POLY B CLASS 1 1/4" (PER M) 800 KPA	600.00	\$1.40	\$840.00
PPG10024	SGPR-0250600 PIPE PIECE GAL 1" X 24"	6.00	\$18.00	\$108.00
REELB100034	GEFF02520 ELBOW REDUCING 25MM X 20MM FF	6.00	\$3.00	\$18.00
COCK034	BDVHC-020 HOSE COCK BRASS 3/4"	6.00	\$14.00	\$84.00
8344	1 1/4" PPP TEE.	3.00	\$37.00	\$111.00
8644	1 1/4"X11/4"P.FI ELBOW.	5.00	\$21.40	\$107.00
4143	1 1/2" X 1" BUSH.	6.00	\$4.50	\$27.00
8144	1 1/4" PP JOINER.	4.00	\$19.70	\$78.80
8544	1 1/4" PP ELBOW.	3.00	\$26.60	\$79.80
SUNDRYITEMS	SUNDRY ITEMS	1.00	\$250.00	\$250.00

sundry items are for fittings around the pump

<b>Subtotal</b>	\$2893.60
<b>Total GST(10)</b>	\$289.36
<b>TOTAL</b>	\$3182.96

THANK YOU FOR THE OPPORTUNITY TO QUOTE  
QUOTE VALID FOR 14 DAYS

**Jucasta enterprises Pty Ltd**  
PO Box 1037  
ORANGE NSW 2800



**Orange Equestrian Club**

Date: 23.01.2024  
Invoice No.: QUOTE #632202  
Customer No.:

Tractor hire including operator and fuel for proposed new irrigation work and pipe laying at the Equestrian Reserve at Towac Park Racecourse on behalf of Orange Equestrian Club and Orange Pony Club.

<b>Duration   Description</b>	<b>Rate \$</b>	<b>Units</b>	<b>Total</b>
<b>23.01.2024</b>			
09:00 - 17:00 Estimated 8 hours of track work over term of project to install pipe and complete water infrastructure upgrade as briefed by Orange Equestrian Club.	\$ 50.00	8:00	\$ 400.00
	<b>Subtotal</b>		<b>\$ 400.00</b>
	GST 10%		\$ 40.00
	<b>TOTAL</b>	<b>8:00</b>	<b>\$ 440.00</b>