



# **INFRASTRUCTURE POLICY COMMITTEE**

## **AGENDA**

**2 MAY 2023**

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **INFRASTRUCTURE POLICY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 2 May 2023**.

David Waddell  
**CHIEF EXECUTIVE OFFICER**

For apologies please contact Administration on 6393 8106.



## AGENDA

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## **1 INTRODUCTION**

### **1.1 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

### **RECOMMENDATION**

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Infrastructure Policy Committee at this meeting.







## **2 COMMITTEE MINUTES**

### **2.1 MINUTES OF THE CITY OF ORANGE TRAFFIC COMMITTEE 11 APRIL 2023**

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RECORD NUMBER: 2023/585

AUTHOR: Ian Greenham, Director Technical Services

#### **EXECUTIVE SUMMARY**

The City of Orange Traffic Committee held an electronic meeting on 11 April 2023 and the recommendation from that meeting is presented to the Infrastructure Policy Committee for adoption.

#### **LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “9.1. Construct and maintain a road network meets the community’s transport and infrastructure needs”.

#### **FINANCIAL IMPLICATIONS**

Nil

#### **POLICY AND GOVERNANCE IMPLICATIONS**

Nil



**RECOMMENDATION**

- 1 That Council acknowledge the reports presented to the City of Orange Traffic Committee at its electronic meeting held on 11 April 2023.
- 2 That Council determine recommendations 3.1 and 3.2 from the minutes of the City of Orange Traffic Committee electronic meeting of 11 April 2023.
  - 3.1 *Orange Runners Club – Club Runs – Hiney Road, Bargwanna Road and Emu Swamp Road 2023*
    - *That Council approve the following club run events subject to the attached Conditional Approval.*
    - *Hiney Road - 30 July 2023, 17 September 2023;*
    - *Gosling Creek including Bargwanna and Buttle Roads - 27 August 2023, 29 October 2023;*
    - *Bargwanna Road - 24 September 2023;*
    - *Emu Swamp Road - 1 October 2023.*
  - 3.2 *Event – Orange Show – 13 May 2023*
    - 1 *That Council support the temporary reduction of the speed limit on Leeds Parade (Phillip to Margaret), Phillip Street (Leeds to Noreen) and Margaret Street (Leeds to Mirral) to 40 km/h during 13 May 2023.*
    - 2 *That Council support the temporary lifting of No Stopping restrictions for 300m on the railway side of Leeds Parade between Margaret Street and Phillip Street during 13 May 2023.*
    - 3 *That the costs of implementing these measures by Council staff be borne by the applicant.*
- 3 That the remainder of the minutes of the City of Orange Traffic Committee at its electronic meeting held on 11 April 2023 be adopted.

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**ATTACHMENTS**

- 1 COTC 11 April 2023, Minutes
- 2 COTC 11 April 2023, Agenda, D23/23707 [↓](#)



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# ORANGE CITY COUNCIL

## MINUTES OF THE CITY OF ORANGE TRAFFIC COMMITTEE HELD ELECTRONICALLY ON 11 APRIL 2023

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### 1 INTRODUCTION

#### ATTENDANCE

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Cr Tony Mileto (Chairperson), Mr Richard Drooger, Sgt Adam Cornish, Sgt Peter Foran, Chief Inspector David Harvey, Mr Kel Gardiner

***\*\* This meeting was held out of session with all Committee members being circulated a copy of the agenda. Feedback and voting was provided out of session via email for this meeting.\*\****

#### 1.1 Apologies and Leave of Absence

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Nil

#### 1.2 Acknowledgement of Country

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Nil

#### 1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

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Nil

### 2 PREVIOUS MINUTES

#### RECOMMENDATION

**Mr R Drooger/Mr K Gardiner**

That the Minutes of the Meeting of the City of Orange Traffic Committee held on 14 March 2023 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the City of Orange Traffic Committee meeting held on 14 March 2023.



### 3 GENERAL REPORTS

#### 3.1 ORANGE RUNNERS CLUB - CLUB RUNS - HINEY ROAD, BARGWANNA ROAD AND EMU SWAMP ROAD - 2023

TRIM REFERENCE: 2023/493

**RECOMMENDATION****Mr R Drooger/Mr K Gardiner**

That Council approve the following club run events subject to the attached Conditional Approval.

- Hiney Road - 30 July 2023, 17 September 2023;
- Gosling Creek including Bargwanna and Buttle Roads - 27 August 2023, 29 October 2023;
- Bargwanna Road - 24 September 2023;
- Emu Swamp Road - 1 October 2023.

*\*\* Endorsement of this recommendation was received from Cr T Mileto, Mr R Drooger, Mr K Gardiner. \*\**

#### 3.2 EVENT - ORANGE SHOW - 13 MAY 2023

TRIM REFERENCE: 2023/494

**RECOMMENDATION****Mr R Drooger/Mr K Gardiner**

- 1 That Council support the temporary reduction of the speed limit on Leeds Parade (Phillip to Margaret), Phillip Street (Leeds to Noreen) and Margaret Street (Leeds to Mirral) to 40 km/h during 13 May 2023.
- 2 That Council support the temporary lifting of No Stopping restrictions for 300m on the railway side of Leeds Parade between Margaret Street and Phillip Street during 13 May 2023.
- 3 That the costs of implementing these measures by Council staff be borne by the applicant.

*\*\* Endorsement of this recommendation was received from Cr T Mileto, Mr R Drooger, Mr K Gardiner. \*\**





## **CITY OF ORANGE TRAFFIC COMMITTEE**

# **AGENDA**

## **ELECTRONIC MEETING**

**(11 APRIL 2023)**

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **CITY OF ORANGE TRAFFIC COMMITTEE MEETING** of **ORANGE CITY COUNCIL** will be held as an **Electronic Meeting**.

David Waddell

**CHIEF EXECUTIVE OFFICER**

For apologies please contact Jason Theakstone on 6393 8505.



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**CITY OF ORANGE TRAFFIC COMMITTEE****11 APRIL 2023**

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**1 INTRODUCTION****MEMBERS**

Cr Tony Mileto (Chairperson), Mr R Drooger, Sgt Adam Cornish, Sgt Peter Foran, Chief Inspector David Harvey, Mr Kel Gardiner, Chief Executive Officer, Director Technical Services, Manager Development Assessments, Road Safety Officer, Works Manager, Manager Engineering Services, Communications Officer, Parking Officer, Divisional Administration Officer

**1.1 APOLOGIES AND LEAVE OF ABSENCE****1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

**1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

**RECOMMENDATION**

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the City of Orange Traffic Committee at this meeting.

**2 PREVIOUS MINUTES****RECOMMENDATION**

That the Minutes of the Meeting of the City of Orange Traffic Committee held on 14 March 2023 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the City of Orange Traffic Committee meeting held on 14 March 2023.

**ATTACHMENTS**

- 1 Minutes of the Meeting of the City of Orange Traffic Committee held on 14 March 2023



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## ORANGE CITY COUNCIL

### MINUTES OF THE CITY OF ORANGE TRAFFIC COMMITTEE HELD IN THE WEST ROOM, GALLERY, BYNG STREET, ORANGE ON 14 MARCH 2023 COMMENCING AT 9.32AM

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## 1 INTRODUCTION

### ATTENDANCE

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Cr Tony Mileto (Chairperson), Mr Richard Drooger, Mr Kel Gardiner, Sgt Susan Mackenzie, Sen. Constable Andrew Wotton, Manager Engineering Services, Parking Officer, Strategic Design and Planning Engineer, Divisional Administration Officer

#### 1.1 Apologies and Leave of Absence

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RECOMMENDATION	Mr K Gardiner/ Sgt S Mackenzie
That the apologies be accepted from Cr M McDonell, Chief Inspector David Harvey, Sgt Peter Foran, Sgt Adam Cornish for the City of Orange Traffic Committee meeting on 14 March 2023.	

#### 1.2 Acknowledgement of Country

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The Chairperson conducted an Acknowledgement of Country.

#### 1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

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*Adrian Cisco (Parking Officer) declared a pecuniary interest in Item 3.1 as he is a volunteer for the Rural Fire Service and collect donations for the RSL and the RSL provide lunch at the Ex-Services Club to thank volunteers.*

## 2 PREVIOUS MINUTES

RECOMMENDATION	Mr K Gardiner/Mr R Drooger
That the Minutes of the Meeting of the City of Orange Traffic Committee held on 14 February 2023 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the City of Orange Traffic Committee meeting held on 14 February 2023.	



**MINUTES OF CITY OF ORANGE TRAFFIC COMMITTEE****14 MARCH 2023**

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**3 GENERAL REPORTS****3.1 STREET EVENT - 2023 ANZAC DAY MARCH**

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TRIM REFERENCE: 2023/235

**RECOMMENDATION****Mr K Gardiner/Mr R Drooger**

That the Conditional Approval for the ANZAC Day March on 25 April 2023 be endorsed subject to compliance with the attached conditions.

**3.2 REQUEST FOR CROSSING - NILE STREET**

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TRIM REFERENCE: 2023/245

**RECOMMENDATION****Sgt S Mackenzie/Mr K Gardiner**

That Council not install a pedestrian crossing in Nile Street near the UPA – 68 Nile Street.

**3.3 MCLACHLAN ST - PARKING ANGLE PRESCRIPTION CHANGE**

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TRIM REFERENCE: 2023/247

**RECOMMENDATION****Mr K Gardiner/Mr R Drooger**

That the parking angle prescription in McLachlan Street, between Bathurst Road and Warrendine Street, be altered as shown in Attachment 1 of this report.

**3.4 UPDATE ON WILLIAM STREET PARKING PRESCRIPTION (BETWEEN BYNG AND DALTON STREETS)**

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TRIM REFERENCE: 2023/339

**RECOMMENDATION****Mr R Drooger/Mr K Gardiner**

That Council alter the parking prescription in William Street, as shown on the attached plan, between Byng Street and Dalton Street.

**3.5 DALTON AND CLINTON STREET ROUNDABOUT**

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TRIM REFERENCE: 2023/338

**RECOMMENDATION****Mr K Gardiner/Sgt S Mackenzie**

That Council install regulatory signs and line marking as per the plans shown in the body of this report.



**MINUTES OF CITY OF ORANGE TRAFFIC COMMITTEE****14 MARCH 2023**

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**3.6 CBD PARKING CHANGES FROM 45 DEGREES TO 60 DEGREES (LORDS PLACE, KITE STREET, ANSON STREET, MOULDER STREET)**

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TRIM REFERENCE: 2023/369

**RECOMMENDATION****Mr R Drooger/Mr K Gardiner**

That Council alter the parking prescription in Anson Street, Lords Place, Kite Street, and Moulder Streets from 45 degrees to 60 degrees as shown in the attachment.

**GENERAL BUSINESS****Parking in Byng Street**

The Parking Officer advised that a resident of Byng Street had approached Orange High School regarding students of that school parking in the vicinity of their property.

The Manager Engineering Services advised that Council had resolved that this matter would be revisited in 12 months by Council which would be in November 2023.

**THE MEETING CLOSED AT 9.57AM.**



## CITY OF ORANGE TRAFFIC COMMITTEE

11 APRIL 2023

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**3 GENERAL REPORTS****3.1 ORANGE RUNNERS CLUB - CLUB RUNS - HINEY ROAD, BARGWANNA ROAD AND EMU SWAMP ROAD - 2023**

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RECORD NUMBER: 2023/493

AUTHOR: Jason Theakstone, Manager Engineering Services

**EXECUTIVE SUMMARY**

The Orange Runners Club seek approval to hold the following runs during 2023.

- Hiney Road - 30 July 2023, 17 September 2023
- Gosling Creek including Bargwanna and Buttle Roads - 27 August 2023, 29 October 2023
- Bargwanna Road - 24 September 2023
- Emu Swamp Road - 1 October 2023

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “9.1. Construct and maintain a road network meets the community’s transport and infrastructure needs”.

**FINANCIAL IMPLICATIONS**

Nil

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

That Council approve the following club run events subject to the attached Conditional Approval.

- Hiney Road - 30 July 2023, 17 September 2023;
- Gosling Creek including Bargwanna and Buttle Roads - 27 August 2023, 29 October 2023;
- Bargwanna Road - 24 September 2023;
- Emu Swamp Road - 1 October 2023.

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.



**CITY OF ORANGE TRAFFIC COMMITTEE****11 APRIL 2023****3.1 Orange Runners Club - Club Runs - Hiney Road, Bargwanna Road and Emu Swamp Road - 2023**

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**SUPPORTING INFORMATION**

The Orange Runners Club seek approval to hold the following club run events:

- Hiney Road - 30 July 2023, 17 September 2023;
- Gosling Creek including Bargwanna and Buttle Roads - 27 August 2023, 29 October 2023;
- Bargwanna Road - 24 September 2023;
- Emu Swamp Road - 1 October 2023.

It should be noted part of the Emu Swamp Road run is held in Cabonne Council. Cabonne has been notified.

It is recommended to approve the club run events subject to the attached draft conditions of consent.

**ATTACHMENTS**

- 1 Conditional Approval - Orange Runners Club - Club Runs, D23/23107
- 2 Event Application - August to October 2023, D23/22944
- 3 Hiney Road - TMP, Plan and Risk Assessment, D23/22902
- 4 Bargwanna Road - TMP, Plan and Risk Assessment, D23/22927
- 5 Emu Swamp Road - TMP, Plan and Risk Assessment, D23/22917



## CITY OF ORANGE TRAFFIC COMMITTEE

11 APRIL 2023

Attachment 1 Conditional Approval - Orange Runners Club - Club Runs

D23/22998



## CONDITIONAL APPROVAL FOR EVENT

## Orange Runners Club

## Club Runs

<b>Streets to be used:</b>	Hiney Road, Bargwanna Road and Buttle Road, Emu Swamp Road
<b>Dates:</b>	30 July 2023, 17 September 2023 – Hiney Road 27 August 2023, 29 October 2023 - Gosling Creek including Bargwanna and Buttle Roads 24 September 2023 – Bargwanna Road 1 October 2023 – Emu Swamp Road
<b>Time:</b>	8.00am – 10.00am
<b>Type of closure:</b>	No closure
<b>Class:</b>	3
<b>File:</b>	F2901-5

## CONDITIONS OF APPROVAL

- 1 Approval will be obtained from the Traffic Branch of the Orange Police. Council will inform Orange Police of the events and you must comply with any additional conditions so imposed.
- 2 Council must be provided with a copy of public liability insurance documentation relating to the event, evidencing a minimum cover of \$20 million with NSW Police and Council's interests duly noted.
- 3 A Traffic Management Plan (TMP) and a Traffic Control Plan (TCP) must be prepared for the event by an authorised person and shall be provided to the City of Orange Traffic Committee for approval prior to the event.
- 4 All Traffic Control Plans (TCP) must be implemented by appropriately qualified persons.
- 5 All personnel carrying out traffic control duties must hold an appropriate authorised traffic controller's ticket.
- 6 The event organisers are to maintain appropriate and adequate traffic measures for the safe movements of all road users and participants on all roads impacted by the event or management of the event.
- 7 A risk assessment must be completed and Risk Management Plan submitted to Council prior to the event.
- 8 Workers compensation for paid staff, personal accident for volunteers and insurance for theft, breakages will be the responsibility of the user.
- 9 The applicant is required to inform all relevant persons involved in the organising of the event of the Conditions of Approval.



**CITY OF ORANGE TRAFFIC COMMITTEE****11 APRIL 2023**Attachment 1 Conditional Approval - Orange Runners Club - Club Runs

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2

- 10 In the event of non-compliance to these conditions Council automatically withdraws its approval of the event.
- 11 Council has the right to withdraw the approval, or impose additional conditions on the event organisers at any time.
- 12 All documents requested must be submitted to Council by Monday 29 May 2023 and marked to the attention of Mr Jason Theakstone in the Technical Services Division.

I hereby declare that I have read and understand the conditions for the Orange Runners Club.

**Signed for and on behalf of Orange Runners Club -**

**Name (print):** -----

**Signature:** -----

**Date:** -----



CITY OF ORANGE TRAFFIC COMMITTEE

11 APRIL 2023

Attachment 2 Event Application - July to October 2023

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# EVENT

## APPLICATION FORM



**ORANGE**  
CITY COUNCIL

**ORANGE CITY COUNCIL**

135 - 137 Byng Street, Orange NSW, 2800

PO Box 35, Orange NSW, 2800

**P:** 02 6393 8000 **F:** 02 6393 8199

**E:** [council@orange.nsw.gov.au](mailto:council@orange.nsw.gov.au)

[www.orange.nsw.gov.au](http://www.orange.nsw.gov.au)



## CITY OF ORANGE TRAFFIC COMMITTEE

11 APRIL 2023

Attachment 2 Event Application - July to October 2023

Orange City Council is committed to working with organisations and community groups to deliver safe and enjoyable events. Below is some information to assist in the application process.

## EVENT APPLICATION TIMEFRAMES

Please submit this event application, along with all other required documentation to Orange City Council at least 21 days prior to your event.

If your event is to involve any of the following aspects, please adhere to the associated timeframes:

Application/approval type	Minimum timeframe before event
Approval to Install and Operate Amusement Device (ie: Section 68 approval)	5 working days
Temporary Food Permit	5 working days
Filming Proposal	5 working days
Donations and Grants Application	Quarterly throughout the year
Alcohol Licence	30 working days
Development Application	6 weeks
Temporary Suspension of an Existing Alcohol Free Zone	12 weeks
Road Closure/Traffic Management Plan	16 weeks

## USEFUL CONTACTS

Organisation	Phone number
Orange City Council	(02) 6393 8000
Orange City Council - Development Services	(02) 6393 8530
Orange Police	(02) 6363 6399
NSW Ambulance	(02) 6841 2670
Roads and Maritime Services	132 213
NSW Food Authority	1300 552 406
Department of Justice - Liquor and Gaming NSW	(02) 9995 0300
Midwest Traffic Management	(02) 6362 8049
Dubbo Traffic Control	(02) 6882 5643

## EVENT APPLICATION FORM

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## CITY OF ORANGE TRAFFIC COMMITTEE

11 APRIL 2023

Attachment 2 Event Application - July to October 2023

## APPLICANT DETAILS

Name: Judy Tarleton

Organisation: Orange Runners Club

Address: P.O. Box 488

Suburb: Orange

Postcode: 2800

Phone:

Mobile:

Email:

Website: www.orangerunners.com.au

Facebook: Orange Runners Club (NSW Australia)

Instagram:

Twitter:

## EVENT DETAILS

Event Name: Orange Runners Club - Club Runs

Location/Venue \*subject to availability:

Please note that all venues are subject to usage fees as stated in Orange City Council's Fees and Charges.

Event Date/s: See notes on page 6

Event Time/s: 8am Sundays, 4.15 Wednesdays

Bump in date and time: On the day

Bump out date and time: On the day

Describe the main purpose of your event:

Running for Club Members

Is the event likely to be an ongoing event?

☒ YES ☐ NO

Will your event be open to the public?

☐ YES ☒ NO

Expected event attendance. Participants: 90

Spectators:

Will your event be attended by children or young people under 18 years of age?

☒ YES ☐ NO

Will you charge an entry fee for this event?

☐ YES ☒ NO**Any event held on Council land or premises must be conducted in accordance with Section 68 of the Local Government Act 1993**

## PLEASE NOTE:

**= Questions marked with this symbol may require additional Council permits under the Local Government Act or other relevant legislation**

## EVENT APPLICATION FORM

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## CITY OF ORANGE TRAFFIC COMMITTEE


11 APRIL 2023

Attachment 2 Event Application - July to October 2023

## EVENT SERVICES

 Will there be food and/or drinks sold or supplied at your event? ☐ YES ☒ NO

**If yes, you must ensure all Food Vendors have approval from Orange City Council. All Food Vendors must be issued with a Temporary Food Permit and comply with all relevant food and health regulations.**

 Will you be operating a BBQ/s at your event? ☐ YES ☒ NO

 Will alcohol be served and/or for sale? ☐ YES ☒ NO

Is your event to be held in a designated Alcohol Free Zone? ☐ YES ☒ NO

**If yes, you are required to provide the appropriate Liquor Licence to Council and ensure those serving alcohol have current RSA accreditation. You must ensure there is free drinking water available. You must also make an application to Council at least 3 months prior to your event if your event is to be held within an existing Alcohol Free Zone. You will be required to pay the advertising fees associated with the publication of the suspension of the Alcohol Free Zone via the local newspaper.**

Will your event require security personnel? ☐ YES ☐ NO

Will your event require waste management? ☐ YES ☒ NO

**Council's existing public placed litter bins are not to be used for waste generated from the event without Council approval to do so.**

Will you need to organise the use of the venue's public toilets at your event? ☐ YES ☒ NO

Will you require additional toilets and amenities, including accessible (disabled) facilities? ☐ YES ☒ NO

**Guidelines for the number of toilets required are listed below:**

	No alcohol		Alcohol	
People	Male	Female	Male	Female
<500	3	6	11	13
<1000	6	9	15	16

Will your event require access to a power supply? (If yes, please provide requirements) ☐ YES ☒ NO

☐ 10 amp | Qty: ☐ 15 amp | Qty: ☐ 20 amp | Qty: ☐ 32 amp | Qty:

Will you need to organise the collection of keys? ☐ YES ☒ NO

Will your event require the use of existing Council lighting? ☐ YES ☒ NO

Will you need to organise additional lighting? ☐ YES ☒ NO

 Will you be installing or erecting a structure? (e.g. stage, marquee, tent, caravan etc.) ☒ YES ☐ NO

Type of structure, quantity and dimensions in m<sup>2</sup>:

We will use a 3 X 3 tent for safety and protection of our timekeepers

**The use of any portable structure may require a Development Application if it does not constitute exempt development or have a previous approval. If approval is required, this may take approximately 28 days.**

## EVENT APPLICATION FORM

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## CITY OF ORANGE TRAFFIC COMMITTEE

11 APRIL 2023

Attachment 2 Event Application - July to October 2023

## EVENT SERVICES - continued

Will you require the entry of vehicles on to Council property?

☐ YES ☒ NO Will your event impact vehicular/pedestrian traffic?☐ YES ☒ NO Are you requesting any road/footpath closures or road/footpath occupation?☐ YES ☒ NO

**If yes, you will be required to obtain approval from Council, Police and in some cases the Roads and Maritime Services (RMS). An application should be submitted to the City of Orange Traffic Committee at least 16 weeks prior to your event which must include:**

- **Traffic Management Plan (TMP) and Traffic Control Plan (TCP) compiled by an appropriately qualified person**
- **Proof of public liability insurance to the value of \$20 million with Orange City Council noted as an interested party**
- **Detailed risk assessment**

 Will your event involve large crowds, the use of PA system/s, or amplified music?☐ YES ☒ NO

**Noise levels must not exceed 5 decibels above background noise when measured at the nearest affected residence.**

Will there be signage erected promoting your event at the venue?

☐ YES ☒ NO Will there be signage erected promoting your event at other locations in the Orange region?☐ YES ☒ NO

Details:

 Will your event involve the distribution of pamphlets and/or other marketing/promotional material?☐ YES ☒ NO

Will your event require additional First Aid or Emergency personnel?

☐ YES ☒ NO

**Guidelines for the number of First Aid personnel required is listed to the right. Each event must be attended by at least one suitably qualified First Aid Officer. The Ambulance Service of NSW should be advised of major events.**

**For water based events at Lake Canobolas or Gosling Creek at least one representative is required to have a First Aid Certificate and RLSSA Bronze Medallion qualification**

Patrons	First Aiders	First Aid Posts
500	2	1
1000	4	1
2000	6	1
5000	8	2
10000	12	2

Who is the person nominated to engage emergency services or authorise an evacuation?

Name: Judy Tarleton

Contact phone number:

What is your Emergency Evacuation Plan?

Highly unlikely there will be an emergency - if there is an incident all members will return to the start point of each run course. It is likely an emergency can be forecast before the event - then the event will be cancelled.

**For any event, your strategies for emergency/risk management must comply with Australian Standards AS/NZS ISO 3100/2009. The location of the Emergency Muster Point and details of the nominated person who can authorise an evacuation must be communicated to all those involved with the event.**

## EVENT APPLICATION FORM

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## CITY OF ORANGE TRAFFIC COMMITTEE

11 APRIL 2023

Attachment 2 Event Application - July to October 2023

## EVENT SERVICES - continued

What is your contingency plan for bad weather?

Unlikely that the event will be called off due to bad weather. If the weather does turn bad to a point where it is unsafe for members, the President (or delegate) will make a decision to call off the event.

 Will amusement devices (e.g. jumping castle/s, mechanical ride/s) or other entertainment (performers or attractions) be in operation at your event? ☐ YES ☒ NO

Type and number of devices:

***Apart from a 'small' jumping castle (i.e. highest platform is less than 9m high), all amusement device owners must hold a Section 68 Approval issued by Orange City Council. Applications must be received at least five working days before the event.***

Will there be animal involvement at your event? ☐ YES ☒ NO

**If yes, you must comply with all provisions of the Exhibited Animals Protection Act, 1986.**

Will your event involve the movement of any aircraft? ☐ YES ☒ NO

Will there be goods (other than food) for sale at your event? ☐ YES ☒ NO

 Will there be fireworks at your event? ☐ YES ☒ NO

Will you be fundraising as part of your event? ☐ YES ☒ NO

Will the event involve any professional filming, drone operation or photography? ☐ YES ☒ NO

Will the event involve any camping? ☐ YES ☒ NO

Will your organisation require information on Council's Donations, Grants and Sponsorship program? ☐ YES ☒ NO

**Responsibility to Protect Crowded Places**

You are required to address your responsibilities in relation to the protection of crowded places from a range of foreseeable threats, including terror attacks, and should consider anti-terror measures in planning your event. Under the Summary Offences Act 1988, you are required to complete a 'Notice of Intention to Hold a Public Assembly' (available via [www.police.nsw.gov.au](http://www.police.nsw.gov.au)) and submit to the Police at least 90 days prior to your event.

## NOTES

**Event Dates**

Ploughmans Wetlands - 14th May and 6th August 2023, Lake Canobolas - 28th May, 23rd July, 12th November 2023, Botanic Gardens - 9th July, 22nd. October 2023, Endeavour Oval - 16th July, Hiney Rd. - 30th July, 17th September 2023

Elephant Park - 13th August and EVERY WEDNESDAY 2023

Gosling Creek including Bargwanna & Buttle Rds. - 27th August, 29th October 2023

Bargwanna Rd. - 24th September 2023, Emu Swamp Rd. - 1st. October 2023

## EVENT APPLICATION FORM

V6 | updated August 2020

page 6 of 7



## CITY OF ORANGE TRAFFIC COMMITTEE

11 APRIL 2023

Attachment 2 Event Application - July to October 2023

**REQUIRED DOCUMENTATION**

In order for your request to be processed, please ensure you also provide the following documentation:

- **Site Plan** depicting everything you plan to bring or utilise at the venue, such as: barricading/fencing, stalls and marquees, stages, toilets, rubbish/recycling bins, signs/banners, lights/lighting towers, PA/speakers, entry and exit points, parking, power, first aid and emergency muster points.
- **Certificate of Currency of Public Liability Insurance** to a minimum of \$20 million and noting Orange City Council as an interested party.
- **Risk Assessment** outlining all applicable risks and control measures.

**INDEMNITY & DECLARATION**

I, Judy Tarleton hold Orange City Council harmless and releases and indemnifies, and keeps released and indemnified, from and against all action, suits, claims, demands, costs, charges and expenses for which Council, its servants, agents or employees may be held liable in respect of any damage, accident or injury of whatsoever nature or kind and however sustained or occasioned and whether to property or persons in connection with the use of this public area and any work connected therewith pursuant to this permit but excluding such liability arising from any negligent act, default or omission, on the part of council, its servants, agents or employees either solely or in contribution thereto.

I am authorised by the nominated organisation/club/school/association to make this application. I understand that a safety inspection and audit of the Council property is required along with completing a risk assessment prior to each use. I understand that I must only use the Council property if it is safe to do so and must leave the council property in a clean and tidy condition, including all associated facilities. I understand that if Council is required to clean or conduct any repairs due to damage or neglect caused by the applicant, the applicant will be invoiced. I agree to ensure that if the Council property is used at night, the level of lighting is appropriate for the intended purpose and agree to turn off all lighting immediately after the event or use of Council property has ceased.

I understand that only approved line marking agents can be used on Council property and I must obtain Council approval for any signage erected. I agree not to sub-let any Council property or facility. I agree to ensure children using Council property are supervised by an adult and agree not to permit any animals (with the exception of guide/hearing dogs), glass and vehicles on Council property unless prior approval is obtained.

I agree to comply with any requirement set by Council as part of the Conditions of Approval for the event and will comply with any direction of Council in relation to the Council property (e.g. closures due to wet weather and maintenance).

I am authorised to provide this release to Council on behalf of the nominated organisation/club/school/association from all claims made against Council by any person resulting from activities held on Council property.

	Judy Tarleton	22/03/2023
<b>Sign</b>	<b>Name (BLOCK LETTERS)</b>	<b>Date</b>

**EVENT APPLICATION FORM**

V6 | updated August 2020

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## CITY OF ORANGE TRAFFIC COMMITTEE

11 APRIL 2023

Attachment 3 Hiney Road - TMP, Plan and Risk Assessment

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**TRAFFIC MANAGEMENT PLAN**

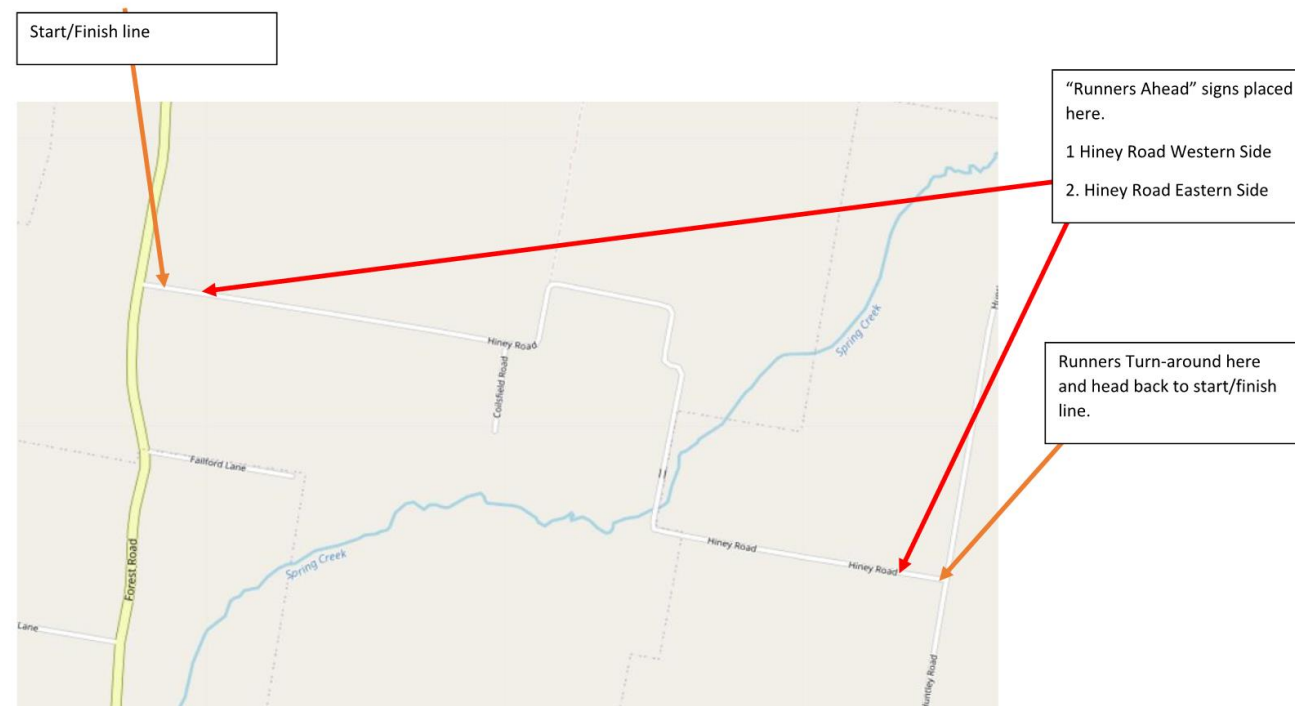
Event Name:	Orange Runners Club, Sunday Club Run
Location	Hiney Road, Orange
Date	Sunday 30 <sup>th</sup> July 2023 and 17 <sup>th</sup> September 2023
Time	8.15am to 10am
Prior to Run	Course to be checked for dangerous hazards including creek Crossing, etc. Course to be clearly marked. “Runners Ahead” signs to be put in place.
Management in place:	Runners to be briefed on safety regulations before commencement. Participants to park in carpark along Hiney Road well away from the intersection of Hiney Road and Forest Road. Runners to run on the right-hand side of the road. Signage to be placed each end of the run course.



CITY OF ORANGE TRAFFIC COMMITTEE

11 APRIL 2023

Attachment 3 Hiney Road - TMP, Plan and Risk Assessment





## CITY OF ORANGE TRAFFIC COMMITTEE

11 APRIL 2023

Attachment 3 Hiney Road - TMP, Plan and Risk Assessment



This form needs to be completed by referring to "Events Guide – Risk Management" (available to Council's website under "Staging an Event on Council-owned land")

Event Name: Hiney Road	Event Date: 30 <sup>th</sup> July 2023, 17 <sup>th</sup> September 2023.	Organiser: Orange Runners Club	Phone:
Event Location: Hiney Road	Assessment Date:	Activity:	

Description of Hazard (something that has the potential to cause harm)	Description of Risk (what can happen as a result of the hazard)	Risk Rating (refer to Matrix)	Control Measures	Residual Risk (refer to Matrix)
Children and participants getting lost	Children getting lost	4	- Participants briefed regarding course and asked to stick to designated areas - Course clearly marked - Children supervised by a responsible adult	5
Running/Physical exercise	Injury/dehydration/collision	4	- Members are briefed and are able to choose what pace and distance for their current fitness level - Ensure all members receive a copy of the Clubs "Our Safety Guidelines" when registering with the club - First aid kit and trained first aid members - Number of runners at any one time appropriate for venue space (i.e. staggered starts)	5
Public open space	Clashes with public	5	Brief participants to be mindful of other users of venue. Erect "Runners Ahead" signs.	5
Insects/snakes	Bites	5	Inspect areas and brief members if required. First aid kit and trained first aid members. Club to have a register of members allergies etc. First aid kit and trained first aid members.	5
Trees and other vegetation	Injury	5	Pre inspection of course for fallen branches and vegetation. Remove where possible. Brief members if hazards cannot be removed. Divert runners around the hazards or change the course. First aid kit and trained first aid members.	5
Needles	Injury	4	Pre inspection of the course. Contact relevant OCC officer to remove 6393 8000 or 1300 650 511. First aid kit and trained first aid members.	5



## CITY OF ORANGE TRAFFIC COMMITTEE

11 APRIL 2023

Attachment 3 Hiney Road - TMP, Plan and Risk Assessment



			Brief participants.	
Dogs	Injury/bites	4	Inspect course for stray dogs. Contact OCC to collect stray dogs. Brief members on the Club's guidelines regarding member's responsibilities for dogs on Club runs (i.e. short leads and co First aid kit and trained first aid members.mplete control of their dogs).	5
Evacuation due to an emergency	Panic, lead to injury, confusion	5	Participants briefed about venue muster point/s. Inform members of the emergency plan including informing runners on the course, conveying them to a muster point, orderly departure of vehicles.	5
Carparks	Injury	2	Erect "Runners Ahead" signs. Ensure sufficient parking is available. Do not include parking areas in running course. Adults to supervise children in car park.	5
Dust and other air borne particles	Injury	3	Include warning of particles in race brief if required (especially in Spring).	5
Medical emergency e.g. heart attack	Injury/medical emergency	3	Register of member's medical conditions. Have a fully serviced Defibrillator at every run. First aid kit and trained first aid members. Aware of emergency numbers. Designated people to ring ambulance.	5
Site environment/infrastructure - tripping and slipping hazard	Personal injury (cuts, sprains, lacerations, abrasions) /damage to environment	3	Pre-inspection of course prior to event - alert runners as part of the run brief of any hazards that were unable to be removed or isolated. Mark trip hazards with highly visible paint. Divert runners around trip and slip hazards with signs or tape.	55



## CITY OF ORANGE TRAFFIC COMMITTEE

11 APRIL 2023

Attachment 3 Hiney Road - TMP, Plan and Risk Assessment



**ORANGE**  
CITY COUNCIL

## EVENTS RISK ASSESSMENT

Use of Council Owned or Managed Land

			Abandon or relocate run in a severe weather event where the conditions are very dangerous.	
Sun exposure	Sunburn, heat stroke	3	Provide sun screen. Advise runners to wear appropriate clothing that protects their skin from the sun's rays.	5
Weather - High temperatures, low temps, storms, snow, high winds etc	Heat exhaustion and dehydration, injury, participant discomfort, environment damage	3	Encourage members to bring their own water to the Club run in warmer weather. Provide water for members. Consider postponing or relocating a Club run in extreme weather/bush fires/thunder storms etc. Advise members to wear clothing appropriate for the weather conditions. Provide a list of mandatory and suggested equipment to members. First aid kit and trained first aid members.	5
Equipment ie portable shade structure, table and chairs	injury	3	Portable shade structure secured with pegs. Inspect equipment and maintain in good condition. First aid kit and trained first aid members.	5

NOTE: Please tab to create more table rows/pages if necessary and attach to your application

Risk Assessment conducted by: Daryl Roweth, Judy Tarleton		
Event Organiser Name: Orange Runners Club	Signature: J. Tarleton	Date: 13/03/2023



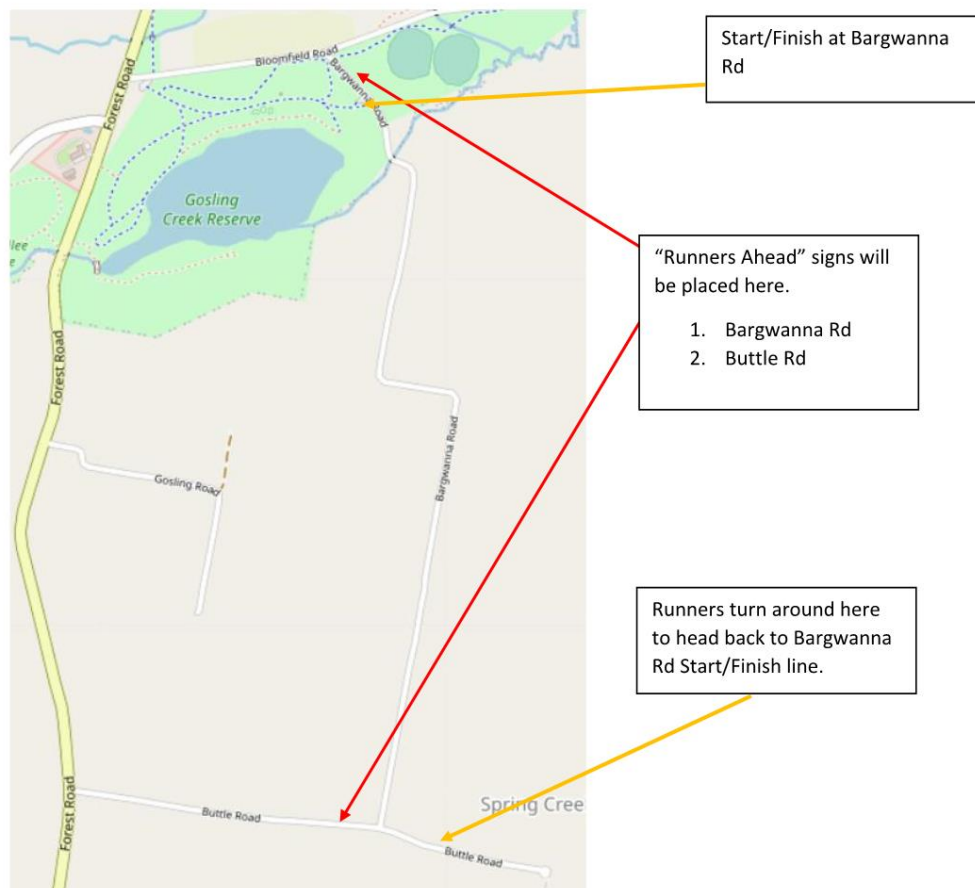
TRAFFIC MANAGEMENT PLAN	
Event Name:	Orange Runners Club, Sunday Club Run
Location	Bargwanna Road, Orange Gosling Creek including Bargwanna Road and Buttle Road, Orange.
Date	Sunday 24 <sup>th</sup> September 2023.
Time	8.15am to 10am
Prior to Run	Course to be checked for dangerous hazards including creek Crossing, etc. Course to be clearly marked. "Runners Ahead" signs to be put in place.
Management in place:	Runners to be briefed on safety regulations before commencement. Participants to park in carpark along Bargwanna Road. Runners to run on the right-hand side of the road. Signage to be placed each end of the run course.



CITY OF ORANGE TRAFFIC COMMITTEE

11 APRIL 2023

Attachment 4 Bargwanna Road - TMP, Plan and Risk Assessment





## CITY OF ORANGE TRAFFIC COMMITTEE

11 APRIL 2023

Attachment 4 Bargwana Road - TMP, Plan and Risk Assessment



This form needs to be completed by referring to "Events Guide – Risk Management" (available to Council's website under "Staging an Event on Council-owned land")

Event Name: Bargwana Road	Event Date: 24 <sup>th</sup> September 2023.	Organiser: Orange Runners Club	Phone:
Event Location: Bargwana Road Orange	Assessment Date:	Activity:	


Description of Hazard (something that has the potential to cause harm)	Description of Risk (what can happen as a result of the hazard)	Risk Rating (refer to Matrix)	Control Measures	Residual Risk (refer to Matrix)
Site environment/infrastructure - tripping and slipping hazard	<b>Personal injury (cuts, sprains, lacerations, abrasions) /damage to environment</b>	<b>3</b>	Pre-inspection of course prior to event - alert runners as part of the run brief of any hazards that were unable to be removed or isolated. Mark trip hazards with highly visible paint. Divert runners around trip and slip hazards with signs or tape. Abandon or relocate run in a severe weather event where the conditions are very dangerous.	<b>5</b>
Sun exposure	<b>Sunburn, heat stroke</b>	<b>5</b>	Provide sun screen. Advise runners to wear appropriate clothing that protects their skin from the sun's rays.	<b>5</b>
Weather - High temperatures, low temps, storms, snow, high winds etc	<b>Heat exhaustion and dehydration, injury, participant discomfort, environment damage</b>	<b>5</b>	Encourage members to bring their own water to the Club run in warmer weather. Provide water for members. Consider postponing or relocating a Club run in extreme weather/bush fires/thunder storms etc. Advise members to wear clothing appropriate for the weather conditions. Provide a list of mandatory and suggested equipment to members. First aid kit and trained first aid members.	<b>5</b>
Equipment ie portable shade structure, table and chairs	<b>injury</b>	<b>5</b>	Portable shade structure secured with pegs. Inspect equipment and maintain in good condition. First aid kit and trained first aid members.	<b>5</b>



## CITY OF ORANGE TRAFFIC COMMITTEE

11 APRIL 2023

Attachment 4 Barganna Road - TMP, Plan and Risk Assessment


 <b>EVENTS RISK ASSESSMENT</b> Use of Council Owned or Managed Land				
Children or participants getting lost	<b>Children getting lost</b>	4	Participants briefed regarding course and asked to stick to designated areas. Course clearly marked. Children supervised by a responsible adult.	5
Running/physical exercise	<b>Injury, dehydration, collisions</b>	4	Members are briefed and are able to choose what pace and distance for their current fitness level. Ensure all members receive a copy of the Club's "Our Safety Guidelines" when registering with the Club. First aid kit and trained first aid members. Number of runners at any one time appropriate for venue space (i.e. staggered start).	5
Public open space	<b>Clashes with public</b>	5	Brief participants to be mindful of other users of venue. Erect "Runners Ahead" signs.	5
Insects/snakes	<b>Bites</b>	5	Inspect areas and brief members if required. First aid kit and trained first aid members. Club to have a register of members allergies etc. First aid kit and trained first aid members.	5
Trees and other vegetation	<b>Injury</b>	5	Pre inspection of course for fallen branches and vegetation. Remove where possible. Brief members if hazards cannot be removed. Divert runners around the hazards or change the course. First aid kit and trained first aid members.	5
Needles	<b>Injury</b>	4	Pre inspection of the course. Contact relevant OCC officer to remove 6393 8000 or 1300 650 511. First aid kit and trained first aid members. Brief participants.	5
Dogs	<b>Injury/bites</b>	4	Inspect course for stray dogs. Contact OCC to collect stray dogs. Brief members on the Club's guidelines regarding member's responsibilities for dogs on Club runs (i.e. short leads and complete control of their dogs).	5



## CITY OF ORANGE TRAFFIC COMMITTEE

11 APRIL 2023

Attachment 4 Bargwana Road - TMP, Plan and Risk Assessment

 <b>ORANGE CITY COUNCIL</b>		<b>EVENTS RISK ASSESSMENT</b> Use of Council Owned or Managed Land	
			First aid kit and trained first aid members.
Evacuation due to an emergency	<b>Panic, lead to injury, confusion</b>	<b>5</b>	Participants briefed about venue muster point/s. Inform members of the emergency plan including informing runners on the course, conveying them to a muster point, orderly departure of vehicles.
Carparks	<b>Injury</b>	<b>2</b>	Erect "Runners Ahead" signs. Ensure sufficient parking is available. Do not include parking areas in running course. Adults to supervise children in car park.
Dust and other air borne particles	<b>Injury</b>	<b>3</b>	Include warning of particles in race brief if required (especially in Spring).
Medical emergency e.g. heart attack	<b>Injury/medical emergency</b>	<b>3</b>	Register of member's medical conditions. Have a fully serviced Defibrillator at every run. First aid kit and trained first aid members. Aware of emergency numbers. Designated people to ring ambulance.

**NOTE: Please tab to create more table rows/pages if necessary and attach to your application**

Risk Assessment conducted by: Daryl Roweth, Judy Tarleton		
Event Organiser Name: Orange Runners Club	Signature: J. Tarleton	Date: 08/01/2023



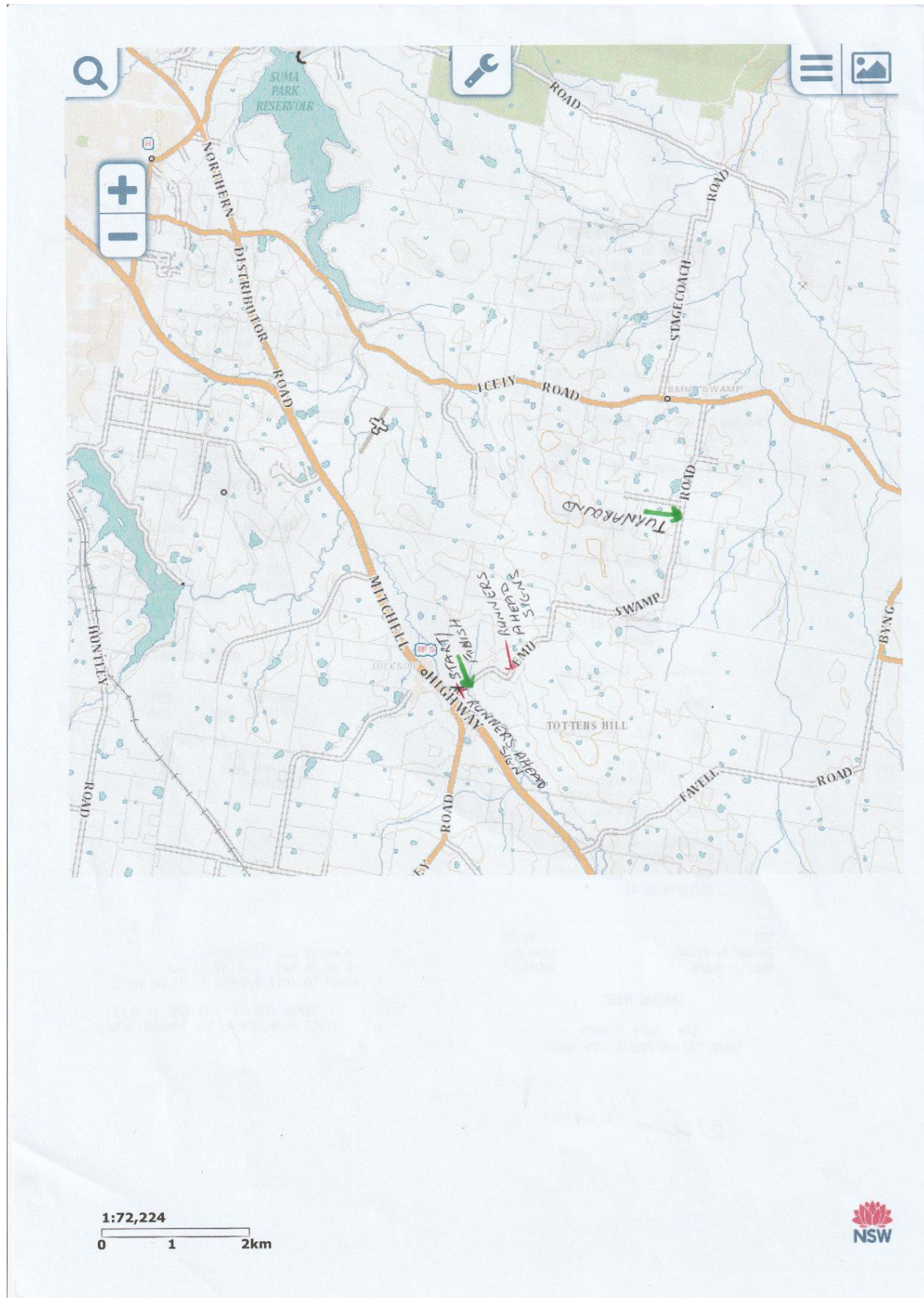
TRAFFIC MANAGEMENT PLAN	
Event Name:	Orange Runners Club, Sunday Club Run
Location	Emu Swamp Road, Orange
Date	Sunday 1 <sup>st</sup> . October 2023
Time	8.15am to 10am
Prior to Run	Course to be checked for dangerous hazards including creek Crossing, etc. Course to be clearly marked “Runners Ahead” signs to be put in place.
Management in place:	Runners to be briefed on safety regulations before commencement. Participants to park in Wentworth Mine carpark. Runners to run on the right-hand side of the road. Signage to be placed each end of the run course.



CITY OF ORANGE TRAFFIC COMMITTEE

11 APRIL 2023

Attachment 5 Emu Swamp Road - TMP, Plan and Risk Assessment





## CITY OF ORANGE TRAFFIC COMMITTEE

11 APRIL 2023

Attachment 5 Emu Swamp Road - TMP, Plan and Risk Assessment



This form needs to be completed by referring to "Events Guide – Risk Management" (available to Council's website under "Staging an Event on Council-owned land")

Event Name: Emu Swamp Road	Event Date: 1 <sup>st</sup> . October 2023	Organiser: Orange Runners Club	Phone:
Event Location: Emu Swamp Road, Lucknow	Assessment Date:	Activity: Running	


Description of Hazard (something that has the potential to cause harm)	Description of Risk (what can happen as a result of the hazard)	Risk Rating (refer to Matrix )	Control Measures	Residual Risk (refer to Matrix )
Site environment/infrastructure - tripping and slipping hazard	<b>Personal injury (cuts, sprains, lacerations, abrasions) /damage to environment</b>	<b>3</b>	Pre-inspection of course prior to event - alert runners as part of the run brief of any hazards that were unable to be removed or isolated. Mark trip hazards with highly visible paint. Divert runners around trip and slip hazards with signs or tape. Abandon or relocate run in a severe weather event where the conditions are very dangerous.	<b>5</b>
Sun exposure	<b>Sunburn, heat stroke</b>	<b>5</b>	Provide sun screen. Advise runners to wear appropriate clothing that protects their skin from the sun's rays.	<b>5</b>
Weather - High temperatures, low temps, storms, snow, high winds etc.	<b>Heat exhaustion and dehydration, injury, participant discomfort, environment damage</b>	<b>5</b>	Encourage members to bring their own water to the Club run in warmer weather. Provide water for members. Consider postponing or relocating a Club run in extreme weather/bush fires/thunder storms etc. Advise members to wear clothing appropriate for the weather conditions. Provide a list of mandatory and suggested equipment to members. First aid kit and trained first aid members.	<b>5</b>
Equipment ie portable shade structure, table and chairs	<b>injury</b>	<b>5</b>	Portable shade structure secured with pegs. Inspect equipment and maintain in good condition. First aid kit and trained first aid members.	<b>5</b>



## CITY OF ORANGE TRAFFIC COMMITTEE

11 APRIL 2023

Attachment 5 Emu Swamp Road - TMP, Plan and Risk Assessment

 <b>EVENTS RISK ASSESSMENT</b> Use of Council Owned or Managed Land				
Children or participants getting lost	<b>Children getting lost</b>	4	Participants briefed regarding course and asked to stick to designated areas. Course clearly marked. Children supervised by a responsible adult.	5
Running/physical exercise	<b>Injury, dehydration, collisions</b>	4	Members are briefed and are able to choose what pace and distance for their current fitness level. Ensure all members receive a copy of the Club's "Our Safety Guidelines" when registering with the Club. First aid kit and trained first aid members. Number of runners at any one time appropriate for venue space (i.e., staggered start).	5
Public open space	<b>Clashes with public</b>	5	Brief participants to be mindful of other users of venue. Erect "Runners Ahead" signs.	5
Insects/snakes	<b>Bites</b>	5	Inspect areas and brief members if required. First aid kit and trained first aid members. Club to have a register of members allergies etc. First aid kit and trained first aid members.	5
Trees and other vegetation	<b>Injury</b>	5	Pre inspection of course for fallen branches and vegetation. Remove where possible. Brief members if hazards cannot be removed. Divert runners around the hazards or change the course. First aid kit and trained first aid members.	5
Needles	<b>Injury</b>	4	Pre inspection of the course. Contact relevant OCC officer to remove 6393 8000 or 1300 650 511. First aid kit and trained first aid members. Brief participants.	5
Dogs	<b>Injury/bites</b>	4	Inspect course for stray dogs. Contact OCC to collect stray dogs. Brief members on the Club's guidelines regarding member's responsibilities for dogs on Club runs (i.e. short leads and complete control of their dogs).	5



## CITY OF ORANGE TRAFFIC COMMITTEE

11 APRIL 2023

Attachment 5 Emu Swamp Road - TMP, Plan and Risk Assessment



			First aid kit and trained first aid members.	
Evacuation due to an emergency	<b>Panic, lead to injury, confusion</b>	<b>5</b>	Participants briefed about venue muster point/s. Inform members of the emergency plan including informing runners on the course, conveying them to a muster point, orderly departure of vehicles.	<b>5</b>
Carparks	<b>Injury</b>	<b>2</b>	Erect "Runners Ahead" signs. Ensure sufficient parking is available. Do not include parking areas in running course. Adults to supervise children in car park.	<b>5</b>
Dust and other air borne particles	<b>Injury</b>	<b>3</b>	Include warning of particles in race brief if required (especially in Spring).	<b>5</b>
Medical emergency e.g. heart attack	<b>Injury/medical emergency</b>	<b>3</b>	Register of member's medical conditions. Have a fully serviced Defibrillator at every run. First aid kit and trained first aid members. Aware of emergency numbers. Designated people to ring ambulance.	<b>5</b>

NOTE: Please tab to create more table rows/pages if necessary and attach to your application

Risk Assessment conducted by: Daryl Roweth, Judy Tarleton		
Event Organiser Name: Orange Runners Club	Signature: J. Tarleton	Date: 20/02/2023



## CITY OF ORANGE TRAFFIC COMMITTEE

11 APRIL 2023

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**3.2 EVENT - ORANGE SHOW - 13 MAY 2023**

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RECORD NUMBER: 2023/494

AUTHOR: Jason Theakstone, Manager Engineering Services

**EXECUTIVE SUMMARY**

Council has received a request from the Orange Show Society to change traffic conditions on Leeds Parade, Margaret Street and Phillip Street in the vicinity of the Showground for the duration of the Orange Show.

This year the Orange Show will be held on Saturday 13 May 2023.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “11.2. Develop and attract a variety of events, festivals, venues and activities for locals and visitors, ensuring accessibility for all”.

**FINANCIAL IMPLICATIONS**

Costs to be borne by the applicant.

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

- 1 That Council support the temporary reduction of the speed limit on Leeds Parade (Phillip to Margaret), Phillip Street (Leeds to Noreen) and Margaret Street (Leeds to Mirral) to 40 km/h during 13 May 2023.
- 2 That Council support the temporary lifting of No Stopping restrictions for 300m on the railway side of Leeds Parade between Margaret Street and Phillip Street during 13 May 2023.
- 3 That the costs of implementing these measures by Council staff be borne by the applicant.

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION**

Council has received an application from the Orange Show Society requesting changes in traffic conditions on Leeds Parade, Margaret Street and Phillip Street in the vicinity of the Showground for the duration of the 2023 Orange Show.



**CITY OF ORANGE TRAFFIC COMMITTEE****11 APRIL 2023****3.2 Event - Orange Show - 13 May 2023**

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The Orange Show Society are requesting:

- 1 Speed zones around the showground (Leeds Parade, Phillip Street and Margaret Street) be reduced to 40km/h to increase safety for pedestrians;
- 2 Additional parking be allocated along both sides of Leeds Parade;
- 3 Allocation of disabled parking spaces on Leeds Parade between the Ag Pavilion and the culvert.

Pedestrian access to the showground will be the same as it was in 2022 via one gate from Leeds Parade (between the Ag and William's Pavilions), and one gate from Phillip Street (the Cattle Gate which is the eastern most gate on Phillip Street). The Show Society will provide lighting to both these areas.

The Show Society will again be operating a shuttle bus service to alleviate some of the parking issues around the showground. The bus will operate between 3pm and 10pm.

Gates open at 9am and close at 10pm.

Attached is the conditional approval and Traffic Control Plan to temporarily reduce the speed limit on Leeds Parade, Margaret Street and Phillip Street for the event.

**ATTACHMENTS**

- 1 Conditional Approval - 2023 Orange Show, D23/23288
- 2 Orange Show - Speed Restriction Traffic Control Plan, D22/18547



## CITY OF ORANGE TRAFFIC COMMITTEE

11 APRIL 2023

Attachment 1 Conditional Approval - 2023 Orange Show

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D23/23274

**CONDITIONAL APPROVAL FOR USE OF ROAD****2023 ORANGE SHOW****ORANGE SHOW SOCIETY**

<b>Street to be used:</b>	Leeds Parade, Margaret Street, Phillip Street
<b>Date:</b>	Saturday 13 May 2023
<b>Time:</b>	7am – 10pm
<b>Type of closure:</b>	Reduced speed limit
<b>File:</b>	F2901-5
<b>Class:</b>	2

**CONDITIONS OF APPROVAL**

1. Written approval must be granted by the NSW Police Force, and the event must not take place without such approval. Council will inform the NSW Police Force of the event. Should there be additional conditions you will be advised accordingly and they must be complied with.
2. A Traffic Management Plan (TMP) and a Traffic Control Plan (TCP) prepared by an authorised person shall be provided for the event.
3. All Traffic Control Plans (TCP) must be implemented by appropriately qualified persons.
4. All personnel carrying out traffic control duties must hold a Roads and Maritime Services (RMS) authorised traffic controller's ticket.
5. A risk assessment must be completed and Risk Management Plan submitted to Council prior to the event.
6. Event Marshals, Traffic Controllers and participants must be consulted and advised of the risk management and contingency arrangements in case of an emergency (RMS S144)
7. Council must be provided with a copy of public liability insurance documentation relating to the event, evidencing a minimum cover of \$20 million with NSW Police and Council's interests duly noted.
8. That the costs of Council implementing the temporary reduction of the speed limit on Leeds Parade (Phillip to Margaret), Phillip Street (Leeds to Noreen) and Margaret Street (Leeds to Mirral) be borne by the applicant and that a Private Works Order be created to cover the costs.



## CITY OF ORANGE TRAFFIC COMMITTEE

11 APRIL 2023

Attachment 1 Conditional Approval - 2023 Orange Show

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2

9. The event and regulation of traffic will be advertised in the local paper at least seven (7) days prior to the event. The advertisement will be placed by Council and the event organisers will be responsible for the cost associated with the advertisement.
10. Workers compensation for paid staff, personal accident for volunteers and insurance for theft, breakages will be the responsibility of the user
11. In the event of non-compliance to these conditions Council automatically withdraws its approval of the event.
12. The applicant is required to inform all relevant persons involved in the organising of the event of the Conditions of Approval.
13. Council have the right to withdraw the approval, or impose additional conditions on the event organisers at any time.
14. **All documentation shall be submitted to Council by Thursday 4 May 2022.**

**WITHDRAWAL OF APPROVAL**

Council reserves the right to withdraw its approval in the event of non-compliance with any of the conditions attaching to this approval.

**WRITTEN ACCEPTANCE**

In terms of Council policy, would you please provide a written acceptance of the conditions outlined in this approval by **Thursday 5 May 2022**.

**I hereby declare that I have read, understand and will comply with the conditions for the 2023 Orange Show.**

**Signed for and on behalf of the Orange Show Society.**

Name (print): \_\_\_\_\_

Signature: \_\_\_\_\_

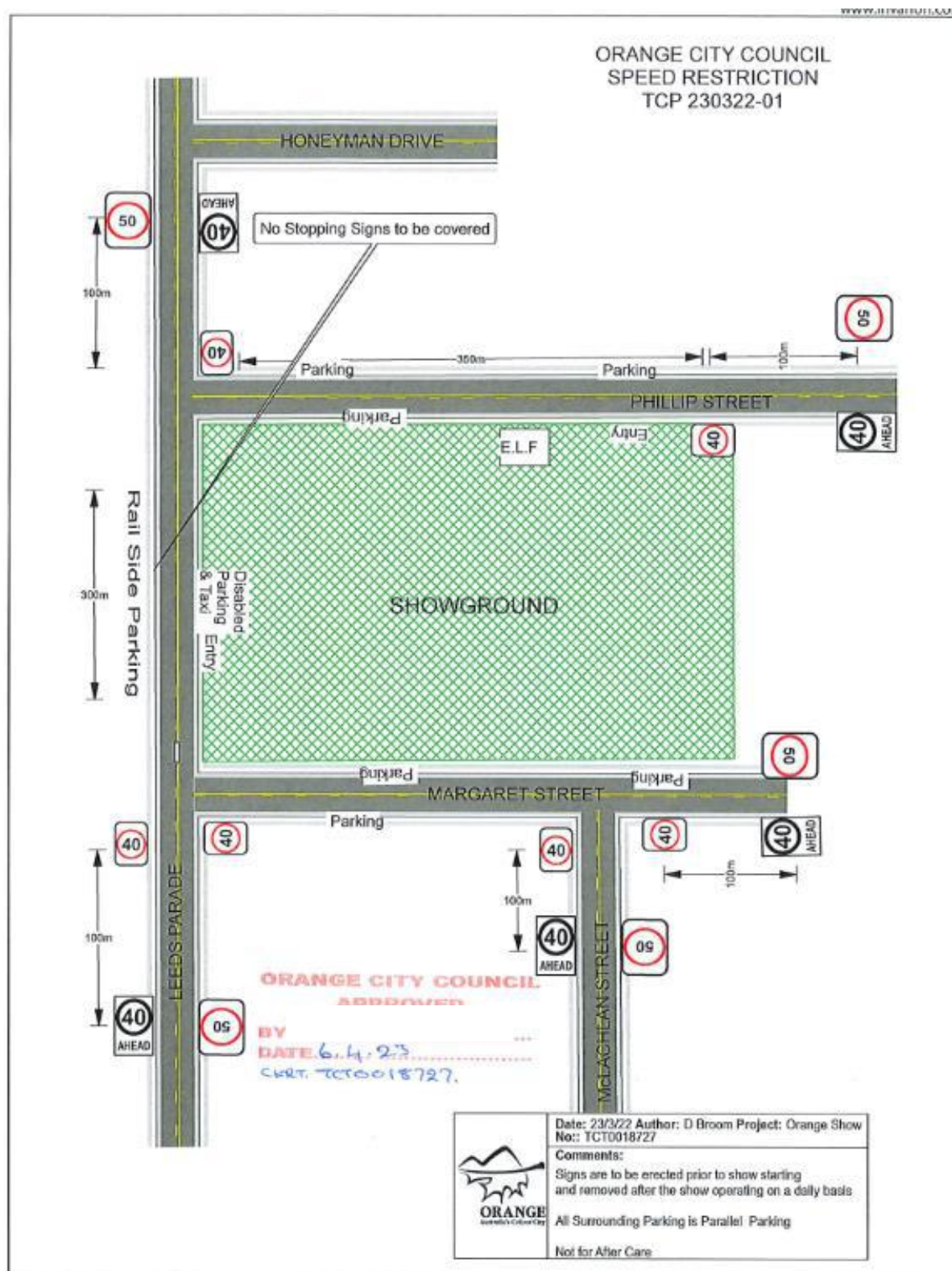
Designation: \_\_\_\_\_



**CITY OF ORANGE TRAFFIC COMMITTEE**

Attachment 2 Traffic Control Plan

**11 APRIL 2023**





### **3 GENERAL REPORTS**

#### **3.1 CURRENT WORKS**

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RECORD NUMBER: 2023/573

AUTHOR: Ian Greenham, Director Technical Services

#### **EXECUTIVE SUMMARY**

The purpose of this report is to update Council on construction and maintenance works which have been carried out since the last current works report to Council.

#### **LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “9.1. Construct and maintain a road network meets the community’s transport and infrastructure needs”.

#### **FINANCIAL IMPLICATIONS**

Nil

#### **POLICY AND GOVERNANCE IMPLICATIONS**

Nil

#### **RECOMMENDATION**

**That the information provided in the report on Current Works be acknowledged.**

#### **FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

#### **SUPPORTING INFORMATION**

##### **Road Maintenance**

Crews continue to undertake pothole patching activities across the city in response to customer requests and inspections.

Customer requests received for pothole patching for the financial year to date exceeded 850 in mid-April. This already exceeds the previous year’s record high of 837 for the full 12 months.

##### **Road Upgrading**

###### Forest Road

Stage 2 of works by Council staff on the upgrading of Forest Road, east of Gander Road, have been hampered by inclement weather, extending works into the Easter period.



### 3.1 Current Works

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#### Dalton and Peisley Roundabout

Contractors returned to complete asphalt pavement works on the Dalton Street approach that were unable to be undertaken with the roundabout works.

#### Airport hardstand

Council staff have undertaken works to provide additional hardstand areas for aircraft parking. Works involve removing approximately 800mm of the existing soil and replacing with more suitable materials and pavement.



Photo: Excavation for airport hardstand area

#### **Concrete and Drainage**

##### Footpaths

Work has commenced or continued on new footpaths and footpath reconstructions at:

- Edward Street – from Electrolux to McNeilly Avenue.
- Path into the rear of the Christian School.

#### **Traffic Facilities**

##### Roundabout at Dalton and Clinton Street

Works continue on the construction of a new roundabout at the intersection of Dalton and Clinton Streets. Stormwater drainage infrastructure installation is being finalised.



## 3.1 Current Works

Raised platform and marked pedestrian crossing on Park Street

Work was undertaken to construct this facility during the Easter school holidays due to its position on Park Street outside St Mary's and requirement for a full road closure. This project is being funded by Transport for NSW under its Safety Around Schools initiative.



Photo: Raised platform concrete ramps in Park Street

**WATER SUPPLY SERVICES**

The type and number of water supply service responses by maintenance staff are shown in the table below.

Category	July 2021 – June 2022	March 2023
Water - Leak (Meter)	288	35
Water Request - Meters Faulty (incorrect readings)	29	4
Water - No Water Supply	39	6
Water – Pressure	23	2
Water Request - Replace Meter box/lid	53	57
Water quality – Dirty	23	2
Water - Burst Main	80	8
Water - leak (Main, Valve, Hydrant)	361	45
<b>Total Water Requests</b>	<b>896</b>	<b>159</b>



3.1 Current Works

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**Construction Works**Lords Place Water mains renewal

Lords Place Water main works has temporarily halted for the Easter break. Water mains on both sides of the street are connected to the Kite Street main. Remaining works to be completed after ANZAC Day (1<sup>st</sup> week of May) include coring through the stormwater channel, laying the main towards the Summer Street traffic lights and connection to the existing main.

Bloomfield Water main works

Works completed within the Sports Precinct construction include the disconnection and capping of the 200mm and 250mm water mains.

**Water Services**

Installation of new water services at the following locations:

- Private Works Order
  - 19 Cameron Place – 32mm
  - 12-13 Cameron Place – 32mm
  - 7 Glasson Drive – 20mm dual water
  - 6 Roderick Place – 20mm new service
  - 474 Escort Way – capping water main
  - 176 Woodward Road
  - 109 Gardiner Road – 32mm
  - 147 Diamond Drive – 20mm dual water
  - Rifle Range Road – 150mm to 100mm under pressure tapings (2 No.)
- Water main breaks
  - Barrett Street
  - 58 and 60 Dalton Street
  - Bathurst Road
  - Allenby Road

**SEWER SERVICES**

The type and number of sewer service responses by maintenance staff are shown in the table below.

Category	July 2021 – June 2022	March 2023
Sewer Choke - Blockages	277	11
Sewer Complaint - Odour	9	1
Sewer Complaint - Overflow	190	12
<b>Total Sewer Requests</b>	<b>476</b>	<b>24</b>



## 3.1 Current Works

**Sewer Construction Works**Sewer Relining Program

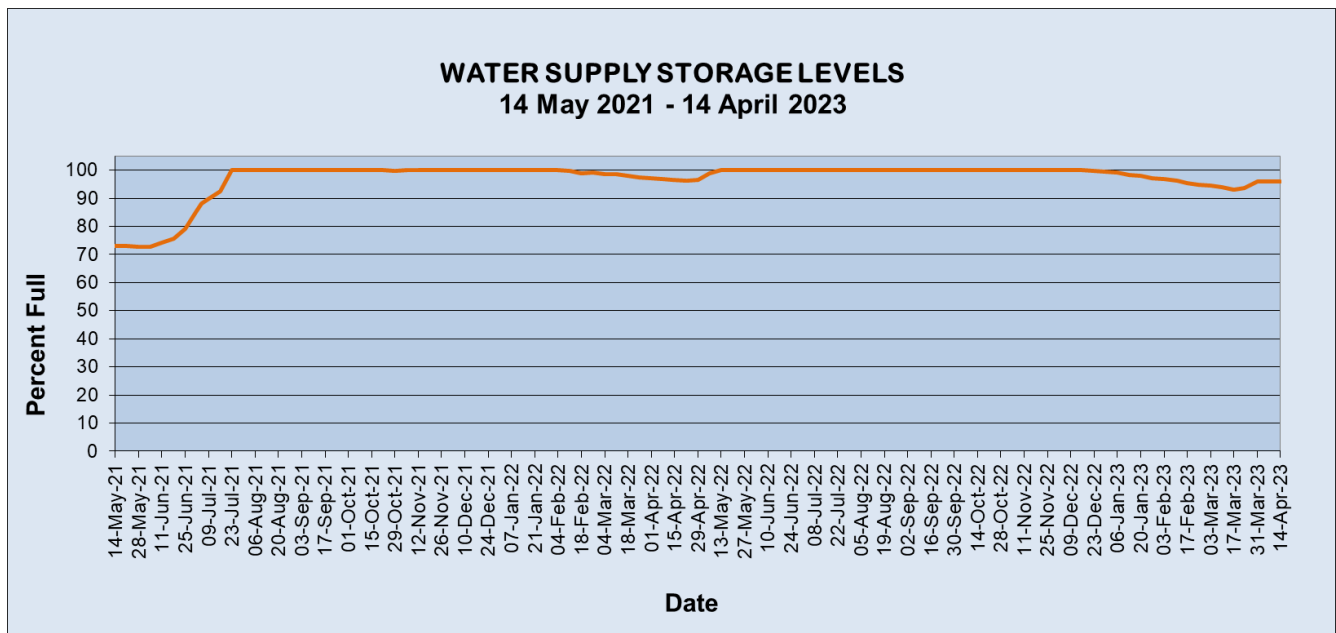
Relining works are approximately 50% complete. The relining crew are returning to Orange after ANZAC Day.

Sewer reconstruction

- Private Works Order
  - Lucknow – 3 sewer junctions (3 No.)
  - SFR Construction office (Park Road) – sewer junction.
- Sewer Reconstruction
  - 3 Byng Street – assistance from sewer relining crew
  - 3 Ralston Drive
  - Edward Street manhole
  - 3 Cawana Place.

**WATER SUPPLY SECURITY****Water Storage Levels**

The water storage trend for the combined storages from 14 May 2021 to 14 April 2023 is shown in the graph below.





## 3.1 Current Works

Location	Level Below Spillway (mm)	% of Capacity
Suma Park Dam	918	91.94%
Spring Creek Dam	69	98.40%
Lake Canobolas	57	98.29%
Gosling Creek Dam	127	96.31%

**Supplementary Raw Water Sources**

Extractions from the supplementary raw water supplies in recent months are provided in the table below. The 'Total' column is for the water year being 1 July to 30 June.

Raw Water Source	January 2023 (ML)	February 2023 (ML)	March 2023 (ML)	Total (ML) 2022/2023
Bores*	4.71	6.86	9.19	63.98
Stormwater	0.00	0.00	0.00	0.00
Macquarie River	0.00	0.00	0.00	0.00
<b>Total</b>	<b>4.71</b>	<b>6.86</b>	<b>9.19</b>	<b>63.98</b>

\* Bores include two at Clifton Grove and two at the Showground/Margaret Street

A more detailed monthly summary of raw water transfers can be found on Council's website at <https://www.orange.nsw.gov.au/water/oranges-water-supply/>

The Decision Support Tool (DST) quarterly review was conducted 14 April 2023 with neutral conditions predicted from the POAMA forecast. Additionally, as Suma Park Dam remains above 90% capacity, there are no changes to operating conditions.

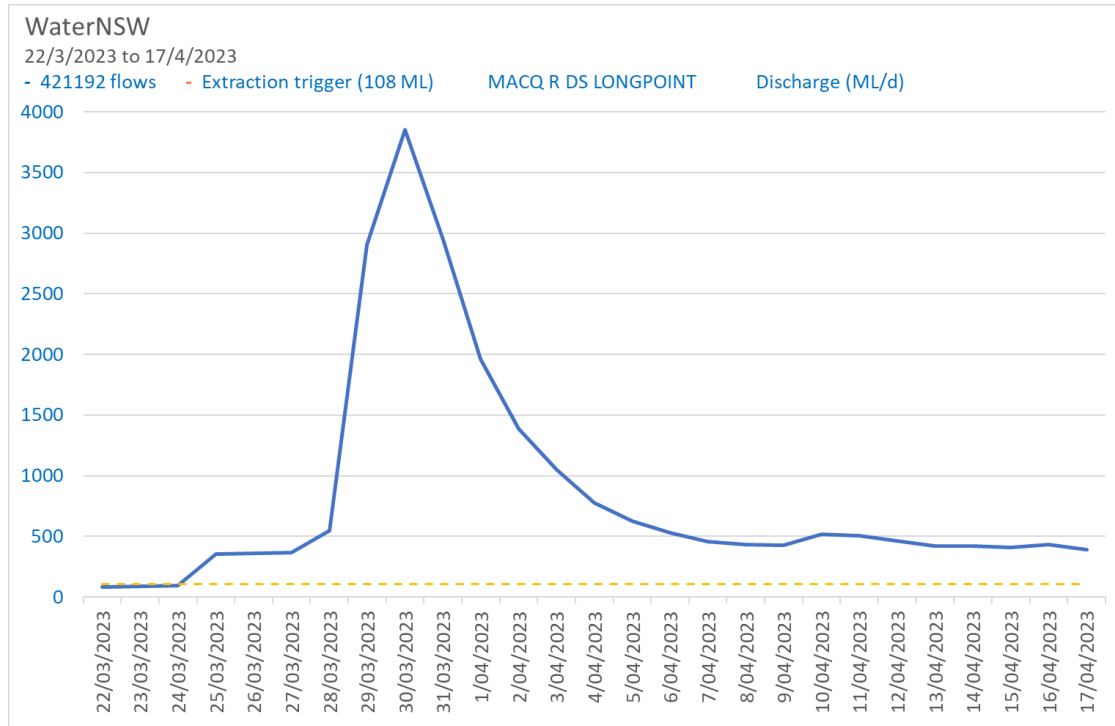
**Macquarie River Flows**

The mean daily flows in the Macquarie River monitored downstream of Long Point (Station 421192) for the period 22 March to 17 April 2023 are presented below. Flows rates were below the extraction trigger value of 108 ML/d with a mean daily flow rate of approx. 80 ML recorded at the start of the period. Flows exceeded the trigger on 25 March, peaking at approx. 3,850 ML/day at 30 March 2023.

The data for the chart below was sourced from the WaterNSW website with flows presented in megalitres per day (ML/d).



### 3.1 Current Works



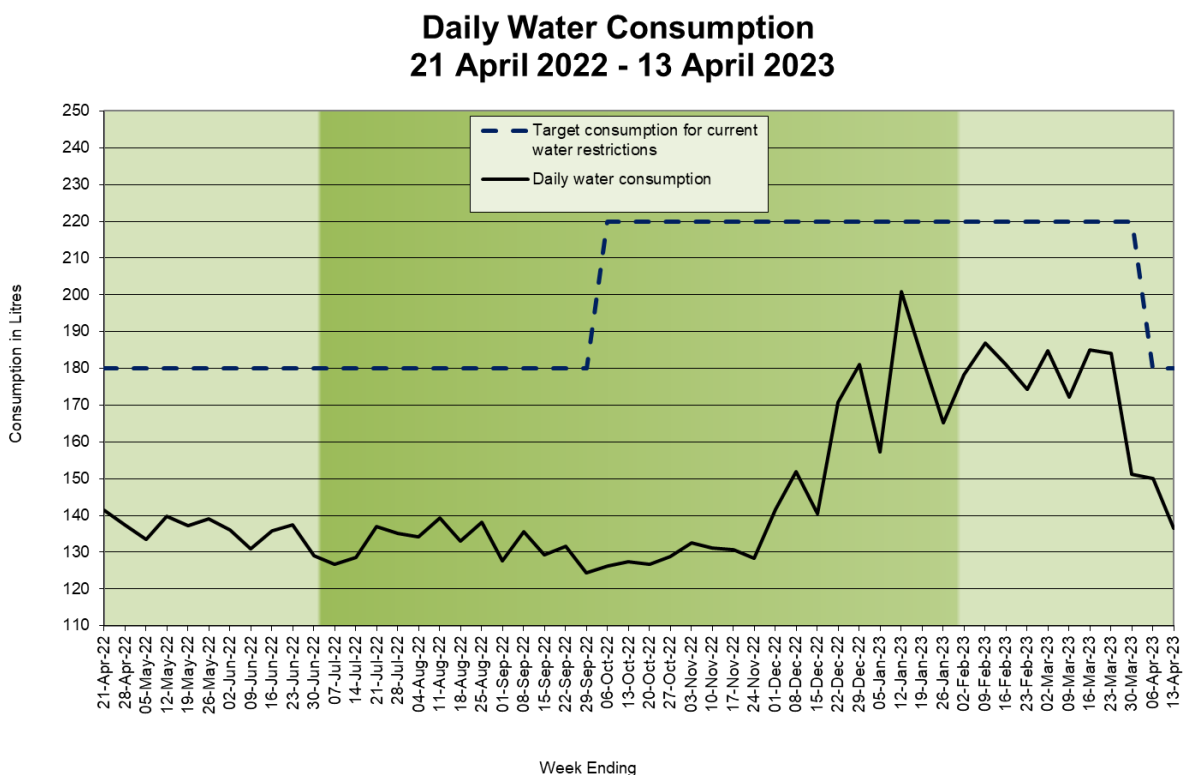
### Demand Management

#### Residential water use

*Permanent Water Saving Standards* came into effect on Friday 25 June 2021.

Average daily residential water consumption for the period 17 March 2023 to 13 April 2023 was 155 litres per person per day.

The graph below shows the average daily residential water consumption trend since April 2022.





### 3.1 Current Works

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#### *Total water use*

The average daily city-wide water consumption for the period 17 March 2023 to 13 April 2023 was 10.03 ML/day.

#### **DRINKING WATER QUALITY**

Water samples are collected as a component of Orange City Council's Drinking Water Quality Monitoring Program in accordance with NSW Health requirements. Samples are collected regularly and sent to the NSW Government National Association of Testing Authorities (NATA) accredited laboratory for analysis. Water quality for March 2023 complied with the Australian Drinking Water Guidelines health targets.

#### **OTHER MAJOR PROJECTS**

##### **Lake Canobolas Water and Sewer**

To date, 2,362m of sewer and 2,130m of water main have been constructed from the lake with works progressing along Mt Pleasant Lane. There have been a few extensions of time granted to the contractor as a result of wet weather with the current date for Practical Completion being 22 June 2023. As previously mentioned, rock delayed the contractor's creek under-bore through the private land adjacent to the deer park. Council has now come to an agreement with the contractor on a practical way moving forward in this area by under boring through the rock.

##### **East Orange Harvesting Wetlands**

##### **(Blackman's Swamp Creek Stormwater Harvesting Stage 2)**

This project, which is designed to provide an offline storage on Blackman's Swamp Creek to increase the city's water supply secure yield, had been experiencing a delay due to a refusal of Council's Water Supply Works Approval (under the Water Management Act 2000) application by DPE Water (previously administered by the Natural Resources Access Regulator (NRAR)).

This refusal predominantly revolved around the interpretation of a weir and its legality under the Water Sharing Plan for the Macquarie-Bogan Unregulated Water Sources 2012 as it was deemed to be an in-river dam and not permitted.

Following the amendments to the Water Sharing Plan for the Macquarie-Bogan Unregulated Water Sources 2012 to exclude a water supply work to be used for town water supply purposes by a local water utility, Council has now made a new application to DPE Water for a Water Supply Works Approval. The exhibition period for this application closed on 31 January 2023 and Council are awaiting an approval from DPE Water.

##### **Sewage Treatment Plant Inlet Works**

This project involves upgrading the existing inlet works at the Orange Sewage Treatment Plant (STP) to meet the peak wet weather flow demand and replace the old inlet system with improved screening and improved contingency measures. The proposed works involve excavation of the construction area, relocation of two inlet sewer pipelines, water main and internal STP access road, and installation of a retaining wall adjacent to the new inlet works. New inlet work structures include screening channels, grit trap, pump station and flow splitter, and associated connection piping, electrical cabling, screens, grit trap, washing equipment and pumps.



### 3.1 Current Works

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Precision Civil Infrastructure Pty Ltd established on site in December 2022 and to date have completed the realignment of watermains to facilitate the construction of the retaining wall required to provide space for construction works.



Photo: Sewage Treatment Plant Inlet Works Shotcrete

Some delays were experienced with the project determining an appropriate method to ensure the large excavation is safe and in the removal of a significant quantity of unanticipated rock. The safety of the excavation has now been addressed through the use of shotcrete and the rock has been removed through the use of non-explosive rock breaking where holes are bored in the rock and an expanding chemical is used.

The current date for Practical Completion is the end of November 2023.

#### **Future City – Lords Place South**

Subject to weather and resourcing, it is currently anticipated to place the street furniture on Sunday 23 April 2023. There has been a minor delay finalising the street painting, however this should be completed in the week following the installation of the furniture.

As previously advised, the whiteway lights to be placed on the poles in Lords Place are anticipated to occur in late May or early June.



Photo: Lords Place installation of chillout trees



### 3.1 Current Works

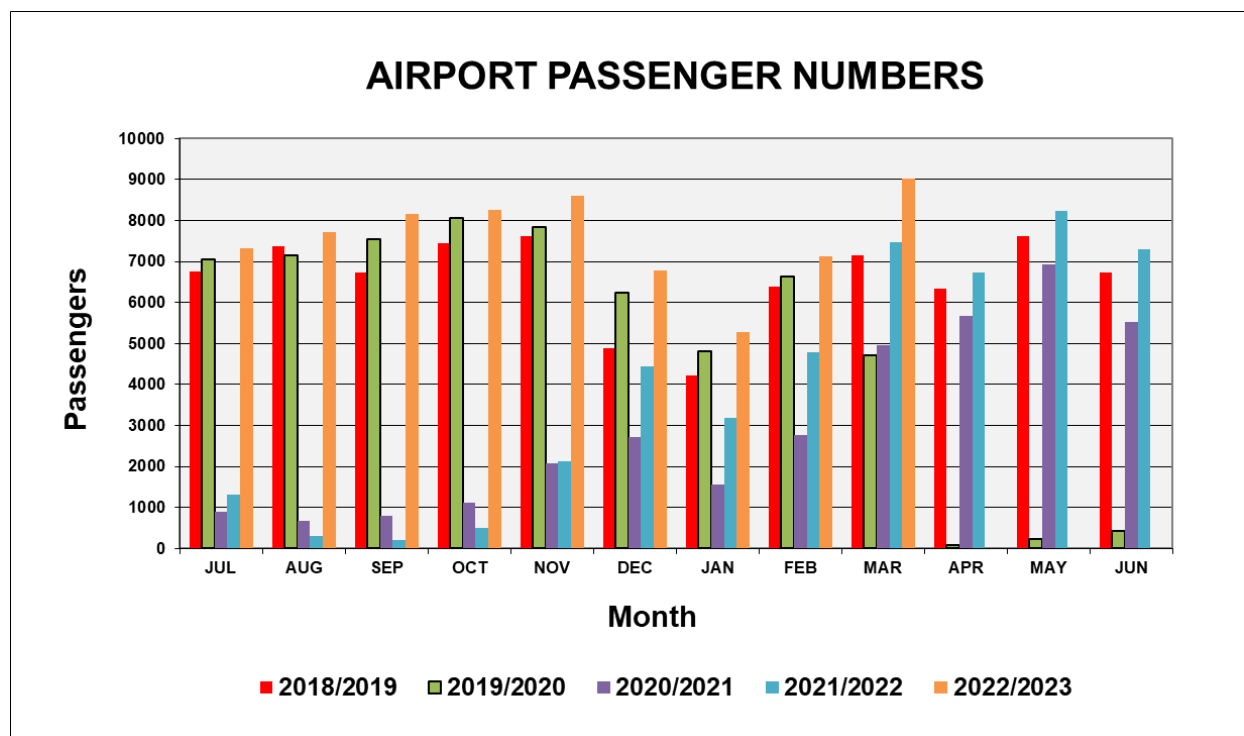


Photo: Lords Place 6 April

### AIRPORT PASSENGER NUMBERS

Passenger numbers during March 2023 were 9,033 compared with 7,478 in the same month in 2022.

These figures include passenger numbers from Regional Express, Link Airways (formerly Fly Corporate) and QantasLink.





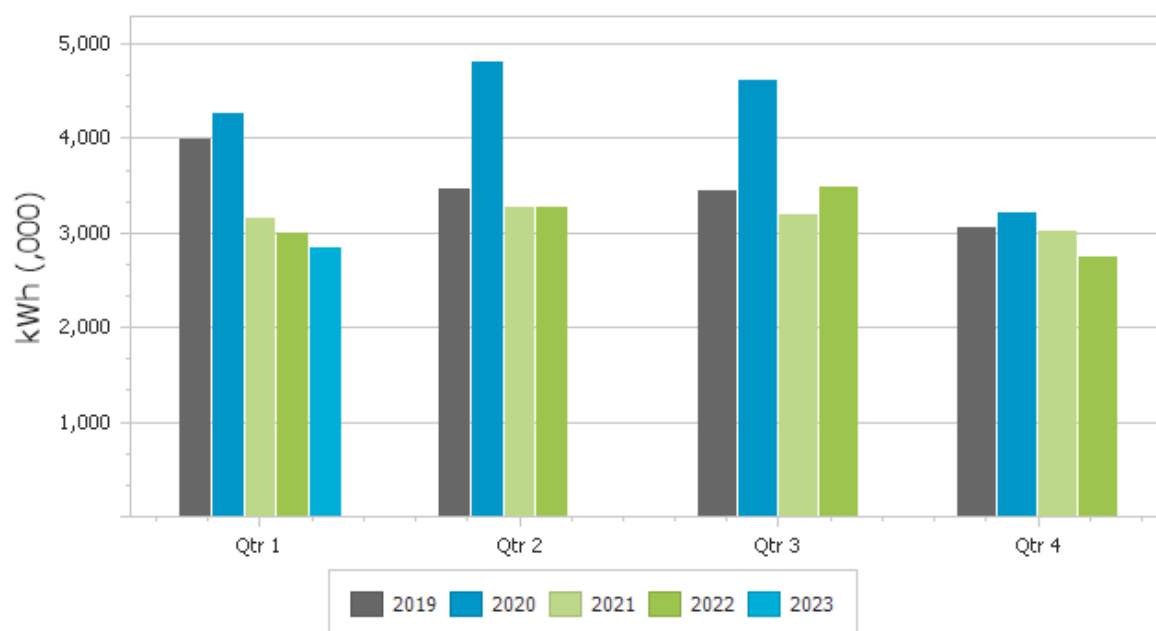
## 3.1 Current Works

## ENERGY USE

The following information is sourced from E21, Council's energy software.

## Consumption History - up to 4 Years

Thursday, 20 April 2023 2:08 PM



## History - Last 12 Months

GROUP	CONSUMPTION (kWh)	CO2 EMISSIONS (t)	BILL (ex GST)
Parks & Gardens	0	0	\$0
Water	4,253,827	3,361	\$847,373
Public Buildings & Facilities	2,680,920	2,118	\$574,702
Lighting	1,611,526	1,273	\$489,010
Other	0	0	\$0
Sewer	3,689,197	2,914	\$703,395
Macquarie Pipeline	19,068	15	\$21,740
Ungrouped	121,908	96	\$38,416
<b>Total</b>	<b>12,376,446</b>	<b>9,777</b>	<b>\$2,674,637</b>