



SERVICES POLICY COMMITTEE

AGENDA

4 APRIL 2023

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **SERVICES POLICY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE on Tuesday, 4 April 2023.**

David Waddell
CHIEF EXECUTIVE OFFICER

For apologies please contact Administration on 6393 8106.

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1 INTRODUCTION

1.1 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Services Policy Committee at this meeting.

2 COMMITTEE MINUTES

2.1 MINUTES OF THE NAIDOC COMMUNITY COMMITTEE MEETING - 2 MARCH 2023

RECORD NUMBER: 2023/411

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

EXECUTIVE SUMMARY

The NAIDOC Week Community Committee met on 2 March 2023. The recommendations from the Committee are provided to the Services Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.2. Partner with key stakeholders to deliver cultural facilities and services that reflect the interests of a culturally diverse community”.

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the NAIDOC Week Community Committee at its meeting held on 2 March 2023.
- 2 That the minutes of the NAIDOC Week Community Committee at its meeting held on 2 March 2023 be adopted.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 NAIDOC Minutes 2 March 2023
- 2 NAIDOC Agenda 2 March 2023, D23/11208 [↓](#)
- 3 NAIDOC Task List and Action Plan - 2023, D22/77941 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE

NAIDOC WEEK COMMUNITY COMMITTEE

HELD IN GIYALANG GANYA MEETING ROOM, 286 LORDS PLACE, ORANGE

ON 2 MARCH 2023

COMMENCING AT 1.00 PM

1 INTRODUCTION

ATTENDANCE

Cr J Hamling (Mayor) (*via teams*), Mr Jason French, Mr Bryce O'Neill-Baker, Mr Corey McLean, Ms Jessica Silva (*via teams*), Ms Danielle Annesley (*via teams*), Ms Alisha Agland (*via teams*), Mr Dillon Bell, Ms Leeny Kemp, Ms Leanne Leahey, Ms Katy Chatfield, Museum Manager, Community Development Officer, Manager Community Services, Community Development Team Leader

1.1 Apologies and Leave of Absence

RESOLVED

Ms K Chatfield/Mr C McLean

That the apologies be accepted from Cr G Power, Cr D Mallard, Ms Alivya Powell, Ms Sharon Holmes, Ms Mary Croaker, Ms Gillian Ingram, Mr Neil Ingram, Ms Annette Uata, and Ms Codie Campbell for the NAIDOC Week Community Committee meeting on 2 March 2023.

1.2 Acknowledgement of Country

An Acknowledgement of Country was conducted by Mr Corey McLean.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil.

2 PREVIOUS MINUTES

RESOLVED

Ms K Chatfield/Mr C McLean

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 9 February 2023 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the NAIDOC Week Community Committee meeting held on 9 February 2023.

3 PRESENTATIONS

3.1 NEW COMMITTEE MEMBERS EXPRESSIONS OF INTEREST

TRIM REFERENCE: 2023/158

EOI for Committee Membership by Mr Matthew Scott was addressed and accepted

RECOMMENDATION

Ms D Annesley/Mr C McLean

That the New Committee Member Expression of Interest for Mr Matthew Scott be noted.

3.2 CORRESPONDENCE

TRIM REFERENCE: 2023/159

EOI's for NAIDOC Week design competition have been distributed on social platforms, sent to local schools to be added to newsletters, and supplied to local businesses.

NAIDOC Week bookings secured as follows:

- Monday 23 October – Orange Function Centre, booked for wet-weather alternative for Street March.
- Wednesday 25 October – Orange Function Centre, booked for NAIROC.
- Friday 27 October – Coral Sea Room, Orange Ex-Services Club, booked for Junior AECG Ball.
- Saturday 28 October – Coral Sea Room, Orange Ex-Services Club, booked for NAIDOC Ball.

Outstanding Action from last meeting in February regarding Elders List:

Clear briefing on the criteria to be listed as an Indigenous Elder in our community.

- Jordan Moore, Katy Chatfield, and Leanne Leahey to discuss with CEO OLALC best practice for Elders listings and the criteria acknowledged at the OLALC.
- Committee to invite a group of well-known Elders in the Orange community to revise the list and allocate who is recognised as an indigenous Elder or an Indigenous Older Person.
- Committee members in support of consultation with known Local Elders and Aboriginal incorporations as being essential during this process.
- Consultations to start immediately to have clear clarifications going into this year's NAIDOC Week theme.

RECOMMENDATION

Mr C McLean/Mr J French

That Correspondence discussions and information be acknowledged

3.3 BUDGET REPORT

TRIM REFERENCE: 2023/160

Danielle Annesley advised that two Business Community Award Sponsorships are outstanding for Structure Corp and Mission Australia. Jessica Silva to speak with the mission Australia finance team to have payment made by close of business.

Indigenous Cultural Adventures Paid in Full.

NAIDOC Family Fun Day Inflatables payment still outstanding due to lack of contact with vendor and no invoice received.

Kristen Hunter to speak with Birrang regarding grant applications for 2023; the Department of Premier and Cabinet, and the submitted grant with Aboriginal Affairs NSW for \$3,000.

Cr Jason Hamling advised that Council enter Caretaker Mode at 5pm Thursday 2 March 2023.

Kristen Hunter will apply for the following grants:

- CADIA Cares funding - major sponsorship for 2023 NAIDOC Community Awards Night, valued at \$4,999.
- Transport NSW.
- Club-Grants.

Bank statements and grant reports available on request for any committee member.

RECOMMENDATION**Ms L Leahey/Ms K Chatfield**

That discussions and information on the Budget Report be noted.

3.4 EXPRESSIONS OF INTEREST - NAIDOC WEEK 2023 EVENTS

TRIM REFERENCE: 2023/229

Received and accepted for Year 12 Graduation Night, School Achievement Awards, NAIROC.

RECOMMENDATION**Ms K Chatfield/Mr C McLean**

That the Expressions of Interest – NAIDOC Week 2023 Events be noted.

4 GENERAL REPORTS**4.1 TASK LIST AND ACTION PLAN - NAIDOC WEEK 2023**

TRIM REFERENCE: 2023/161

RECOMMENDATION**Ms D Annesley/Ms K Chatfield**

That the Committee consider and discuss items in the Task List/Action Plan for NAIDOC Week Celebrations 2023, and that the report be updated.

THE MEETING CLOSED AT 2.30PM.



NAIDOC WEEK COMMUNITY COMMITTEE

AGENDA

2 MARCH 2023

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **NAIDOC WEEK COMMUNITY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **GIYALANG GANYA MEETING ROOM, 286 LORDS PLACE, ORANGE** on **Thursday, 2 March 2023** commencing at **1.00 PM**.

David Waddell

CHIEF EXECUTIVE OFFICER

For apologies please contact Kristen Hunter on 6393 8976.

NAIDOC WEEK COMMUNITY COMMITTEE

2 MARCH 2023

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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NAIDOC WEEK COMMUNITY COMMITTEE**2 MARCH 2023**

1 INTRODUCTION**MEMBERS**

Cr G Power (Chairperson), Cr J Hamling (Mayor), Cr D Mallard, Mr Neil Ingram, Ms Terrie Sheargold, Mr Chris Gryllis, Mr Damon Bell, Ms Gillian Ingram, Mr James Williams, Ms Alice Williams, Ms Donna Monaghan, Mr Jason French, Mr Adrian Nicholls, Mr Bryce O'Neill-Baker, Ms Karen (Abbie) Ladlow, Ms Madison Spencer, Ms Julie Armstrong, Mr Corey McLean, Ms Melanie Meehan, Mr Lennie Frail, Ms Jessica Silva, Ms Annette Uata, Mr Mike Cooper, Ms Danielle Annesley, Ms Danielle Trudgett, Ms Katrina Lane, Mr Henry Gibbs, Ms Alivya Powell, Ms Sharon Holmes, Ms Sharna Watson, Mr Michael Newman, Ms Alisha Agland, Ms Mary Croaker, Ms Nikea Dixon, Mr Jordon Moore, Mr Dillon Bell, Ms Leeny Kemp, Ms Juanita Wighton, Museum Manager, Director Community, Recreation and Cultural Services, Community Development Officer, Manager Community Services, Community Development Team Leader, Youth Development Officer

1.1 APOLOGIES AND LEAVE OF ABSENCE**1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

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RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the NAIDOC Week Community Committee at this meeting.

NAIDOC WEEK COMMUNITY COMMITTEE

2 MARCH 2023

2 PREVIOUS MINUTES

RECOMMENDATION

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 9 February 2023 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the NAIDOC Week Community Committee meeting held on 9 February 2023.

ATTACHMENTS

- 1 Minutes of the Meeting of the NAIDOC Week Community Committee held on 9 February 2023

2.2 MINUTES OF THE AGEING AND ACCESS COMMUNITY COMMITTEE HELD ON 14 FEBRUARY 2023

RECORD NUMBER: 2023/415
AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

EXECUTIVE SUMMARY

The minutes of the Ageing and Access Community Committee meeting held on 14 February 2023 are provided to the Services Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “5.1. Engage with the community to ensure facilities and programs meet changing lifestyle and social needs”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1** That Council acknowledge the reports presented to the Ageing and Access Community Committee at its meeting held on 14 February 2023.
- 2** That Council determine recommendations **3.2, 4.1.1, 4.2.1, 4.2.2, 4.2.3 and 4.2.4** from the minutes of the Ageing and Access Community Committee meeting of 14 February 2023:
 - 3.2** *That the following information provided by Committee members be forwarded to the Manager Building and Environment for consideration during possible future Civic Centre Foyer renovations.*
 - *The manual door between the foyer and Ticketek be replaced with an automatic door*
 - *Enlarge the lift button and ensure contrast between the button and surrounding surfaces*
 - *Use contrasting colours e.g. light floor and dark furniture*
 - *Install tactile ground surface indicators at all entrances*
 - *Use chairs with arm rests*
 - *Install a path from the accessible car park at the rear of the Theatre to the rear entry of Council*
 - *Winding ramp at the front of the Theatre is difficult to negotiate*
 - *Enlarge the path and rear entry door of Council*
 - *Install a lower section of the Customer Service desk for community members in wheelchairs*
 - *Install a scooter and electric wheelchair charging point*
 - *Storage space for walkers when user is attending a meeting or show*
 - 4.1.1** *That a Movement in Place strategy be included in the Active Travel Plan review.*
 - 4.2.1** *That Council continue to investigate a program to assist local businesses to purchase temporary ramps to allow access for people with disability and limited mobility*
 - 4.2.2** *That Council investigate including the installation of an accessible bathroom with an adult change table and hoist in the central business district in the access audit.*
 - 4.2.3** *That Council investigate utilising dark tinted concrete around bollards in new footpath installations.*
 - 4.2.4** *That Council continue to investigate the installation of permanent ramps to the grassed areas of Robertson Park.*
- 3** That the remainder of the minutes of the Ageing and Access Community Committee at its meeting held on 14 February 2023 be adopted.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 AACC 14 February 2023
- 2 AACC 14 February 2023 Agenda, D23/6740 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE AGEING AND ACCESS COMMUNITY COMMITTEE

HELD IN HACC CENTRE, 286 LORDS PLACE, ORANGE

ON 14 FEBRUARY 2023

COMMENCING AT 10.00AM

1 INTRODUCTION

ATTENDANCE

Cr Steven Peterson (Chairperson), Cr Frances Kinghorne, Mr Colin Spicer, Mr Matthew Goodacre, Ms Helen James, Ms Charlotte Maguire, Mr Wayne Wright, Mr Peter Hickey, Mr Rex Cochrane, Community Services Manager, Works Manager, Disability Services Coordinator, Manager Building and Environment, Ageing and Development Officer

1.1 Apologies and Leave of Absence

RESOLVED

Cr S Peterson/Mr M Goodacre

That the apologies be accepted from Mrs Heather Huthnance, Ms Erika Vass, Manager Engineering Services and Acting Community Development Team Leader for the Ageing and Access Community Committee meeting on 14 February 2023.

1.2 Acknowledgement of Country

The Chairperson conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil.

2 PREVIOUS MINUTES

RESOLVED

Cr S Peterson/Mr M Goodacre

That the Minutes of the Meeting of the Ageing and Access Community Committee held on 8 November 2022 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Ageing and Access Community Committee meeting held on 8 November 2022.

3 PRESENTATIONS

3.1 DISABILITY SERVICES CONTINUOUS IMPROVEMENT REGISTER

TRIM REFERENCE: 2023/24

The Disability Services Coordinator outlined the Continuous Improvement Register in summary since the last meeting held on 8 November 2022.

- 1 resident behaviour – continuing to work with Psychiatrist, NDIS and Behaviour Intervention Specialist for ongoing and increased support in the house.
- 1 resident broken thumb – medical recommendations have been followed.

Preparation of Hill Street driveway is underway and ordering of a new vehicle to better suit the needs of the residents. Replacement vehicle is being ordered for use by the Hill Street ladies.

RECOMMENDATION

Mr M Goodacre/Ms H James

That the information on the Disability Services Continuous Improvement Register be noted.

3.2 CIVIC CENTRE FOYER

TRIM REFERENCE: 2023/80

Orange City Council has formed a committee to investigate the accessibility and possible future renovations of the foyer and customer service area of Council. As a part of this process Committee members were asked for their input.

RECOMMENDATION

Ms H James/Mr C Spicer

That the following information provided by Committee members be forwarded to the Manager Building and Environment for consideration during possible future Civic Centre Foyer renovations.

- The manual door between the foyer and Ticketek be replaced with an automatic door
- Enlarge the lift button and ensure contrast between the button and surrounding surfaces
- Use contrasting colours e.g. light floor and dark furniture
- Install tactile ground surface indicators at all entrances
- Use chairs with arm rests
- Install a path from the accessible car park at the rear of the Theatre to the rear entry of Council
- Winding ramp at the front of the Theatre is difficult to negotiate
- Enlarge the path and rear entry door of Council
- Install a lower section of the Customer Service desk for community members in wheelchairs
- Install a scooter and electric wheelchair charging point
- Storage space for walkers when user is attending a meeting of show

4 GENERAL REPORTS

4.1 PEDESTRIAN SAFETY

TRIM REFERENCE: 2023/22

RECOMMENDATION**Mr C Spicer/Mr M Goodacre**

- 1 That a Movement in Place strategy be included in the Active Travel Plan review.
- 2 That the information provided by the Manager Engineering Services in the report Pedestrian Safety be noted.

4.2 AGEING AND ACCESS COMMUNITY COMMITTEE ACTION PLAN

TRIM REFERENCE: 2023/23

RECOMMENDATION**Mr M Goodacre/Mr C Spicer**

- 1 That Council continue to investigate a program to assist local businesses to purchase temporary ramps to allow access for people with disability and limited mobility
- 2 That Council investigate including the installation of an accessible bathroom with an adult change table and hoist in the central business district in the access audit.
- 3 That Council investigate utilising dark tinted concrete around bollards in new footpath installations.
- 4 That Council continue to investigate the installation of permanent ramps to the grassed areas of Robertson Park.
- 5 That the Ageing and Access Community Committee Action Plan be reviewed and updated.

THE MEETING CLOSED AT 11.26AM.

