



FINANCE POLICY COMMITTEE

AGENDA

7 MARCH 2023

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **FINANCE POLICY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 7 March 2023**.

David Waddell

CHIEF EXECUTIVE OFFICER

For apologies please contact Administration on 6393 8106.

AGENDA

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1 INTRODUCTION

1.1 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Finance Policy Committee at this meeting.

2 GENERAL REPORTS

2.1 EVENTS SPONSORSHIP PROGRAM

RECORD NUMBER: 2023/270

AUTHOR: Tony Boland, Business Projects Officer

EXECUTIVE SUMMARY

This report provides information to Council so they may consider applications through Council's Events Sponsorship Program. The applications are being considered outside of the usual quarterly funding rounds due to the event timing.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "15.2. Support community organisations and groups to deliver services and programs".

FINANCIAL IMPLICATIONS

The budget for the Event Sponsorship Program is \$100,000 per financial year. This application falls into the 2022/2023 financial year. Funds remaining: **\$74,441.25**. The sum of applications requested in this round: **\$20,000**.

POLICY AND GOVERNANCE IMPLICATIONS

Refer to Council's policy: Events Sponsorship Program Policy ST144.

RECOMMENDATION

That Council decides the following applications:

- 1 Sponsor Housing Plus for \$6,000 for the 2023 White Tie Ball on 20 May 2023 at Orange Ex Services Club.**
- 2(a) Sponsor the 2023 Orange Show to the amount of \$10,000. The 2023 event will be on Saturday 13 May 2023.**
- 2(b) Commit to sponsor the Orange Show to the amount of \$10,000 per year for three years – 2023, 2024 & 2025.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

2.1 Events Sponsorship Program

SUPPORTING INFORMATION

Applicant 1	Housing Plus
Policy Category	Flagship Event Fund – for an event that has been running for more than 2 consecutive years that contributes to the Orange360 tourism region and can demonstrate that it attracts overnight visitation. (see guidelines)
Amount requested	\$6,000.
Category Maximum	\$10,000 (NB. The Flagship Event Fund has an annual funding pool of \$30,000)
Complies With Policy	Yes.
Previously funded by Council?	\$5,500 in 2022. \$5,000 in 2021.
Other reported sponsorship	<ul style="list-style-type: none"> • \$25,000 in sponsorship • \$20,000 in fundraising • \$42,000 in ticket sales
Additional information	<ul style="list-style-type: none"> • Housing Plus is a not-for-profit entity registered with the Australian Charities and Not-for-profits Commission. • The White Tie Ball is the annual fundraising event for The Orchard - a crisis centre for women and children escaping domestic violence. • The Ball will be held on Saturday 20th May, based on previous year's attendance they are estimating we will sell 380 tickets to the Ball. • The event will be held at the Orange Ex-Services Club, providing revenue for a local business. • An estimated 50-60 people will be staying in Orange and will be encouraged to tour the region and to take advantage of the tourism opportunities available to them. • The recipient will use the Orange City Council sponsorship to purchase Shop Orange vouchers for us to use as prizes for the fundraising activities at the event.

2.1 Events Sponsorship Program

Applicant 2	Orange Show
Policy Category	Flagship Event Fund – for an event that has been running for more than 2 consecutive years that contributes to the Orange360 tourism region and can demonstrate that it attracts overnight visitation (see guidelines).
Amount requested	\$10,000 X 3 years of confirmed funding - the Show Society have applied for a 3-year grant, which is allowable under the funding program guidelines.
Category Maximum	\$10,000 – (NB. The Flagship Event Fund has an annual funding pool of \$30,000)
Complies With Policy	Yes
Previously funded by Council?	<ul style="list-style-type: none"> • 2021/22 - \$5,000 • 2020/21 - \$10,000 • Nothing prior dating back to 2007
Other reported sponsorship	Nil
Additional information	<ul style="list-style-type: none"> • The Orange Show is in its 151st year, with an increase in attendance of both local and out of town patron over the past two years. • Attendance is expected to exceed 10,000 people in 2023. • The 2022 attendance included approximately 25% patrons from out of the 2800 Postcode area including visitors from Sydney, Canberra, and Brisbane. • The sponsorship will assist with the increasing cost of operational costs, and specifically to add to the entertainment and activities at the show. The Orange Show Society hopes to continue to increase the value for money of the event by providing interactive displays, activities and entertainment. • The Show Society has increased expenditure on entertainment by at least 50% each year over the past two years, and hopes to continue this trend into the future enabling a return to a two-day event that provides show patrons value for money on either day of attendance.

ATTACHMENTS

- 1 Event Sponsorship Application - White Tie Ball 2023 - Redacted, IC23/4549 [↓](#)
- 2 Event Sponsorship Cover Application - Orange Show 2023 redacted, IC23/4555 [↓](#)



A: 135 Byng Street, Orange
T: 6393 8000
E: council@orange.nsw.gov.au
W: www.orange.nsw.gov.au

EVENT SPONSORSHIP COVER APPLICATION FORM

APPLICANT'S DETAILS

Name of organisation: Housing Plus

Postal address:

Contact name:

Position:

Phone:

AH:

Mobile:

Email:

What is the legal status of your organisation? (eg Incorporated, Association, etc.)

If not-for-profit please attach evidence - such as charter/constitution showing no personal gain will be available to members, charitable status advice or a statutory declaration

Not For Profit Organisation

Please select: ☐ Profit or ☒ Not-for-Profit

If not-for-profit: ☒ Constitution, tax ruling or other document confirming not-for-profit status is attached

Is your group/organisation registered for GST? ☒ Yes ☐ No

If applicable, please provide: ABN: 83 147 459 461

ACN:

EVENT DETAILS

Name of event:	White Tie Ball
Location of event:	Orange Ex-Services' Club
Proposed date/s of event:	Saturday 20th May 2023
If the event is on Council land/ premises, have you booked this space with Council?	<input type="checkbox"/> Yes <input type="checkbox"/> No
How many people will be involved in your event? (Estimate)	380 guests plus OESC staff and volunteers
How many people will come from outside Orange for the day? (Estimate)	50-60 guests will attend from outside of Orange
How many people will stay overnight? (Estimate)	50-60
Please provide an outline of the event, including a summary of proposed activities and schedule:	
<p>The White Tie Ball is the annual fundraising event for The Orchard - a crisis centre for women and children escaping domestic violence. The Ball will be held on Saturday 20th May, based on previous years attendance we are estimating we will sell 380 tickets to the Ball. The event will be held at the Orange Ex-Services Club, providing revenue for a local business.</p> <p>Our out of town guests - we estimate 50-60 people, will be staying in Orange, and we will encourage them to tour the region and to take advantage of the tourism opportunities available to them.</p> <p>We are working with local businesses to set up the event. Our decorator is Rachel Brooking from Simply Centrepieces.</p> <p>Our local wineries will receive valuable exposure for their wines that they are donating for the event.</p> <p>Local businesses are donating goods and services to support fundraising activities on the night, and will receive promotion prior to the event and to our guests at the event.</p> <p>The beneficiaries of the money raised from the event will be members of the Orange community, women and children escaping domestic violence.</p> <p>The White Tie Ball is an event organised by a local business, to benefit the local community.</p> <p>Guests will enjoy a 3 course meal provided by the OESC, who use local producers where possible.</p> <p>The entertainment provided has been organised by a local business.</p> <p>The prizes and giveaways on the night will benefit local businesses with increased sales.</p> <p>We would like to use the Orange City Council sponsorship to purchase Shop Orange vouchers for us to use as prizes for the fundraising activities at the event. This would have the double benefit of supporting local Orange businesses and the opportunity for Orange City Council to support a local community fundraising event that raises money to support women and children escaping domestic violence.</p>	

EVENT BUDGET

Please outline the proposed income and expenditure budget for the event

Income Source (cash)	\$
eg: Organisation X	\$ 1000.00
Sponsorship	\$ 25,000
Fundraising	\$ 20,000
Ticket Sales	\$ 42,000
	\$
	\$
Orange City Council Event Sponsorship request	\$ 6,000
Total Income	\$ 93,000
Expenditure Items (cash)	\$
eg: Marketing - 8 x TV adverts	\$ 2000.00
Venue - catering, hire charges	\$ 22,000
Entertainment - Decoration etc	\$ 12,000
Other - Welcome to Country Printing etc	\$ 7,000
Donation to The Orchard	\$ 52,000
	\$
	\$
	\$
Total Expenditure	\$ 41,000
Total Income and Total Expenditure must equal	\$
In-kind Contributions	\$ Value of In-kind Contributions
(People's time/ value: Based on May 2017 to May 2018 Australian Bureau of Statistics (ABS) figures, volunteers are now worth \$41.72 per hour)	
eg: letter drop/ street walk - 1 hour, 1 person	\$ 41.72
Volunteers (8 committee Members - 80 hours over 12 months)	\$ 26,720
Wine Donations - In Kind Sponsorship	\$ 5,000
Designer	\$ 1,500
Framing	\$ 1,500
Advertising	\$ 10,000
	\$
Total In-kind Contribution Value	\$ 44,720

DECLARATION

On behalf of: (name of organisation if applicable)

- ☒ I certify to the best of my knowledge that the statements made in this application and any supporting documentation are true.
- ☒ I understand that should this application be approved by Orange City Council, I may be required to submit any requested Tax Invoices, plans or reports and will be required to enter into an Event Agreement with Council.
- ☒ I declare that the Organisation will provide all required paperwork, including a Certificate of Currency of Public Liability Insurance (to a minimum of \$10 million) with Orange City Council noted as an interested party.

Signed		Date	11.1.2023
Print name			
Position in organisation			

The information you provide will be handled in accordance with the Privacy and Personal Information Protection Act 1998. The supply of information by you is voluntary. If you cannot provide or do not wish to provide the information sought, your application may be unable to be processed. Any personal information collected from you will be in order to process your application.



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W: www.orange.nsw.gov.au

EVENT SPONSORSHIP COVER APPLICATION FORM

APPLICANT'S DETAILS

Name of organisation: Orange Show Society Inc

Postal address:

Contact name:

Position:

Phone:

Mobile:

Email:

AH: [REDACTED]

What is the legal status of your organisation? (eg Incorporated, Association, etc.)

If not-for-profit please attach evidence - such as charter/constitution showing no personal gain will be available to members, charitable status advice or a statutory declaration

Incorporated Association

Please select: ☐ Profit or ☒ Not-for-Profit

If not-for-profit: ☒ Constitution, tax ruling or other document confirming not-for-profit status is attached

Is your group/organisation registered for GST? ☐ Yes ☒ No

If applicable, please provide: ABN: 41450921302 ACN:

EVENT DETAILS

Name of event:	Orange Show
Location of event:	Orange Showground
Proposed date/s of event:	13th May 2023
If the event is on Council land/ premises, have you booked this space with Council?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
How many people will be involved in your event? (Estimate)	25
How many people will come from outside Orange for the day? (Estimate)	2500
How many people will stay overnight? (Estimate)	2500

Please provide an outline of the event, including a summary of proposed activities and schedule:

The Annual Orange Show is an Agricultural Show, with a mixture of attractions including traditional livestock and pavilion competitions and displays, Sideshows and rides, entertainment and attractions.

The event opens the gates at 9am, and concludes after a fireworks display at approximately 9 pm (official close time is 10pm).

Major attractions in 2023 include:

- a Rodeo with bulls, broncs and barrel racing
- Freestyle Motocross shows
- Circus
- Magic Shows
- Equine Trick Riders
- Reptile show
- Woodchop
- Lawnmower Races
- Local artists and groups
- and much more

Note: costs included below include summary of major income and expenses, though is not a full budget outline

The 2023 Show anticipates increased attendance, and is increasing expenditure on entertainment in the hope to capitalise on gate entry and turn a \$29,000 forecast loss into a profit which will help to continue the growth of the Orange Show.

The Orange City Council Event Sponsorship Application is being made in an attempt to reduce the financial risk of the event.

EVENT BUDGET

Please outline the proposed income and expenditure budget for the event

Income Source (cash)	\$
eg: Organisation X	\$ 1000.00
Gate Entry	\$ 85000
Showmens Guild Rent	\$ 10000
Trade Stall Income	\$ 5000
	\$
	\$
Orange City Council Event Sponsorship request	\$ 10000
Total Income	\$ 110000
Expenditure Items (cash)	\$
eg: Marketing - 8 x TV adverts	\$ 2000.00
Entertainment and show Attractions	\$ 70,000
Electricity	\$ 5000
Insurance and affiliation with AgShows NSW	\$ 6000
Office and Adminstration Expenses	\$ 10000
Publicity and Promotion	\$ 7500
Security	\$ 6000
Ribbons, Trophies and Prizemoney	\$ 10000
Total Expenditure	\$ 114500
Total Income and Total Expenditure must equal	\$ -\$4500
In-kind Contributions	\$ Value of In-kind Contributions
(People's time/ value: Based on May 2017 to May 2018 Australian Bureau of Statistics (ABS) figures, volunteers are now worth \$41.72 per hour)	
eg: letter drop/ street walk - 1 hour, 1 person	\$ 41.72
Show Society Committee - 4 people, 20hrs/week/50 weeks - 8000 hours	\$ 166,880
Show Event Volunteers - 25 people, 40 hours x 1 week - 1000 hours	\$ 41,720
	\$
	\$
	\$
	\$
	\$
Total In-kind Contribution Value	\$ 208600

DECLARATION

On behalf of: (name of organisation if applicable)

- ☒ I certify to the best of my knowledge that the statements made in this application and any supporting documentation are true.
- ☒ I understand that should this application be approved by Orange City Council, I may be required to submit any requested Tax Invoices, plans or reports and will be required to enter into an Event Agreement with Council.
- ☒ I declare that the Organisation will provide all required paperwork, including a Certificate of Currency of Public Liability Insurance (to a minimum of \$10 million) with Orange City Council noted as an interested party.

Signed

Date 23/02/2023

Print name

Position

The information you provide will be handled in accordance with the Privacy and Personal Information Protection Act 1998. The supply of information by you is voluntary. If you cannot provide or do not wish to provide the information sought, your application may be unable to be processed. Any personal information collected from you will be in order to process your application.

2.2 SMALL DONATIONS AND GRANTS PROGRAM APPLICATIONS

RECORD NUMBER: 2023/272

AUTHOR: Tony Boland, Business Projects Officer

EXECUTIVE SUMMARY

This report provides information to Council to allow for the consideration of a resolution regarding applications for funding through the Small Donations & Grants Program. This will be the final Small Donations & Grants Program Report for 2022.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “15.2. Support community organisations and groups to deliver services and programs”.

FINANCIAL IMPLICATIONS

The budget for General Donations within the Small Donations & Grants Program for 2022/2023 is **\$60,000**. Funds remaining to date: **\$17,394.51**. The sum of donations requested in this round: **\$2,500.00**.

POLICY AND GOVERNANCE IMPLICATIONS

Refer to Council’s Donations and Grants Policy - ST029.

This policy is in accordance with these sections in the Local Government Act 1993:

1. section 356 (financial assistance)
2. section 377 (delegated authority)

And in accordance with this section in the Local Government Regulation 2005:

3. section 207 (record of donations for auditing purposes)

RECOMMENDATION

That Council decides on the following applications:

- 1 To donate \$2500 to Orange Lions Club through the Give Me Change For Kids for purchase of equipment for the Children’s Ward at the Orange Health Service.**
- 2 To donate \$450 of in-kind support to Orange City Rugby Club for line marking for the Ten a Side competition.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

2.2 Small Donations and Grants Program Applications

SUPPORTING INFORMATION

Applicant 1	Orange Lions Club – Give me change for Kids
Assistance Would Support	The donation would be used for equipment in the Children's Ward in the Orange Health Service. The donation combined with the \$17,100 already raised will allow two specialist monitors to be purchased for the hospital nursery. These monitors will allow more babies to be treated in Orange placing less stress on the families.
Amount Requested	\$2,500
Policy Category	Within the Small Donations & Grants program is the Projects or Equipment Purchase or Providing a Community Service category: <ul style="list-style-type: none"> • Maximum of \$2,500 per applicant (a lesser amount may be donated). • Must be a not-for-profit applicant.
Category Maximum	\$2,500.
Complies With Policy	Yes
Previously funded by Council?	\$2,000 in 2022

Applicant 2	Orange City Rugby Club
Assistance Would Support	The in-kind donation would be used to carry out line marking required for the Ten a Side competition. Orange City Rugby Club run a Ten a Side competition with many visiting teams coming to Orange to stay overnight. Last year there were 23 teams entered in the tournament with only 5 teams coming from Orange. It is expected 1,840 people will attend the day, including 460 players and support staff to attend the day with 345 of these being visitors to Orange. 172 people are expected to stay the night in Orange.
Amount Requested	\$450 in-kind
Policy Category	Community Events
Category Maximum	\$2,500.
Complies With Policy	Yes
Previously funded by Council?	\$450 in 2022 \$550 in 2021

ATTACHMENTS

- 1 Small Donations Program - Application Form - General Donations - Fundraiser - Give me Change for Kids - Orange Lions Club Inc - Redacted, D23/11223 [↓](#)
- 2 Small Donations Program - Application Form - General Donations - Field Marking - Waratahs Sports Club - Orange City Rugby Club, D23/11227 [↓](#)



ORANGE CITY COUNCIL

A: 35 Byng Street, Orange
T: 6333 8000
E: council@orange.nsw.gov.au
W: www.orange.nsw.gov.au

SMALL DONATIONS PROGRAM - APPLICATION FORM

General donations

*For Grants
Closing 2 February*

APPLICANT'S DETAILS

Name of organisation: Orange Lions Club-Give Me Change for Kids

Contact name: Graeme Eggleston

Position: Treasurer

Postal address

Phone:

Mobile:

Email:

What is the legal status of your organisation? (eg Incorporated, Association, etc.)

If not-for-profit please attach evidence - such as charter/constitution showing no personal gain will be available to members, charitable status advice or a statutory declaration

Service Club - Charitable Fundraising Certificate and Certificate of incorporation

Please select:

☐ Profit or ☒ Not-for-Profit

If not-for-profit:

☒ Constitution, tax ruling or other document confirming not-for-profit status is attached

Is your group/organisation registered for GST?

☐ Yes ☒ No

If applicable, please provide: ABN: 98193972407

ACN:

BANK ACCOUNT DETAILS FOR PAYMENT

BSB No:

Account No:

Account Name:

Bank:

Orange City Council
Scanned

24 JAN 2023

CONTAINER No.

F2709-23

YOUR ORGANISATION

Please describe your organisation and its purpose

Orange Lions Club is a voluntary Service Club set up to undertake humanitarian aid in the community. The Club assists many needy groups in the community

One of the most important projects the Club manages is the administration of Give Me Change for Kids (formally Give Me 5 For Kids). This is an ongoing project which raises funds to purchase much needed specialised equipment for the Childrens' Ward at the Orange Local Area Health Service. The type of equipment purchased allows more children to be treated locally which places less stress on the family

The club was fortunate and very grateful to be granted a \$2000 Council grant last year which when put with the \$22000 raised by the club, allowed it to purchase a broncoscope which made it much easier. This equipment has made a huge difference in the number of young children that need to go to Sydney.

REASON FOR APPLYING FOR FINANCIAL ASSISTANCE

Please describe your project, equipment purchase, community service, community event (including the date of the event) or other eligible category listed in the ST029 Donations and Grants Policy

The Grant being asked for this year would fit into the small donation category. There is still more equipment needed for the Childrens' Ward and the club is once again asking council for a grant of \$2500 which when combined with the money the club has raised (\$17100) will allow two specialist monitors to be purchased for the Hospital Nursery. These monitors would again allow more babies to be treated in Orange placing less stress on the family

Please note the funds remain with the club with the club purchasing the equipment

YOUR COSTS, COST OF PROJECT OR PURCHASE OF EQUIPMENT OR COMMUNITY EVENT (OR ELIGIBLE CATEGORY) AND YOUR CONTRIBUTION

Please attach evidence of your costs. For purchase equipment, please attach three quotations.

Your costs	\$ 19600
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Your contribution	\$ 17100
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Your voluntary contribution	\$
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Amount required from Council (eligible amounts are listed in the ST029 Donations and Grants Policy)	\$ \$2500
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DONATION CATEGORY

Which category are you applying under?

- ☒ Projects or Equipment Purchase or Providing a Community Service
- ☐ Community Events (not being Event Sponsorship)
- ☐ Non-sport Individuals or Teams Representing Orange at a National Event or at an Overseas Event
- ☐ Prize Giving (Central Women's Association (CWA) or Orange Eisteddfod)
- ☐ Grand Finals, Carnivals/Championships and Invitationals

ALIGNMENT TO COUNCIL'S STRATEGIC COMMUNITY PLAN

Which Theme/s is your project, purchase equipment community event (or other eligible category) under?

☒ **LIVE - A healthy, safe, inclusive and vibrant community**
This theme recognises the importance of encouraging healthy lifestyles, community pride and a sense of belonging. This can be achieved by maintaining a safe, caring and connected community, with active community participation supported by enhanced cultural and recreational facilities and services that cater for all of our residents. The beautiful parks, gardens and natural assets of our City are amongst our most cherished assets and contribute to making Orange a desirable place to live, work and play.

☐ **PRESERVE - Balancing the natural and built environment**
This theme ensures that the unique natural, cultural, social and historical aspects of our community are preserved while recognising the need for growth and development. The community was strong in its desire to be more sustainable by promoting renewable energy, reducing waste and protecting our natural resources. There is also an expectation for infrastructure to support a growing City, with roads, footpaths, parking and a vibrant CBD seen as priorities.

☐ **PROSPER - A smart, innovate and resilient economy**
This theme focuses on providing the community with positive choices for investment, employment and study. It includes strengthening and diversifying our economy by targeting new and innovative industries, as well as fostering our existing strengths such as medical services, mining, local food and wine production and tourism. Orange residents are keen to see more engagement between Council, local business and industry and the education providers.

☐ **COLLABORATE - Leadership and partnership**
This theme looks at forging a collaborative community that engages with open and ongoing decision making. Developing future leaders and supporting community groups to deliver services and programs were identified as priorities during the consultation. The community is looking to Council to provide leadership, guidance and responsive governance.

LOCAL BUSINESS USE

Will you be supporting local businesses? Please list any local business that you will be using and the level of expenditure.

Business	Expenditure
Razzle Dazzle print and promo	\$ 550
	\$
	\$
	\$
	\$
	\$

DECLARATION

On behalf of: (name of organisation if applicable)

☒ I certify to the best of my knowledge that the statements made in this application and any supporting documentation are true.

Signed

Date

23/1/2023

Print name

Graeme Eggleston

Position in organisation

Treasurer

The information you provide will be handled in accordance with the Privacy and Personal Information Protection Act 1998. The supply of information by you is voluntary. If you cannot provide or do not wish to provide the information sought, your application may be unable to be processed. Any personal information collected from you will be in order to process your application.



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SMALL DONATIONS PROGRAM - APPLICATION FORM

General donations

APPLICANT'S DETAILS

Name of organisation: Orange City Rugby Club

Contact name: Fletcher Niven

Position: Committee Member

Postal address

Phone:

Mobile:

Email:

What is the legal status of your organisation? (eg Incorporated, Association, etc.)

If not-for-profit please attach evidence - such as charter/constitution showing no personal gain will be available to members, charitable status advice or a statutory declaration

Please select:

☐ Profit or ☒ Not-for-Profit

If not-for-profit:

☐ Constitution, tax ruling or other document confirming not-for-profit status is attached

Is your group/organisation registered for GST?

☐ Yes ☒ No

If applicable, please provide:

ABN:

N/A

ACN:

BANK ACCOUNT DETAILS FOR PAYMENT

BSB No:

N/A

Account No:

Account Name:

In Kind work

Bank:

YOUR ORGANISATION

Please describe your organisation and its purpose

Orange City Rugby Club run a Ten a Side competition with many visiting teams coming to Orange to stay over night. Last year we had 23 teams enter the tournament with only 5 teams coming from Orasnge. We expect 1840 people to attend to day, we expect 460 players and support staff to attend the day with 345 of these being visitors to Orange, we expect 172 people to stay the night in Orange.

REASON FOR APPLYING FOR FINANCIAL ASSISTANCE

Please describe your project, equipment purchase, community service, community event (including the date of the event) or other eligible category listed in the ST029 Donations and Grants Policy

We would like to get three rugby fields marked out at Waratahs Sports Club as we require 4 field to run the competition.

YOUR COSTS, COST OF PROJECT OR PURCHASE OF EQUIPMENT OR COMMUNITY EVENT (OR ELIGIBLE CATEGORY) AND YOUR CONTRIBUTION

Please attach evidence of your costs. For purchase equipment, please attach three quotations.

Your costs	\$ \$ 450.00 in kind work by Orange Council
Your contribution	\$ \$ 450.00 by Orange City Rugby Club
Your voluntary contribution	\$ As above
Amount required from Council (eligible amounts are listed in the ST029 Donations and Grants Policy)	\$ \$ 450.00

DONATION CATEGORY**Which category are you applying under?**

- ☐ Projects or Equipment Purchase or Providing a Community Service
- ☒ Community Events (not being Event Sponsorship)
- ☐ Non-sport Individuals or Teams Representing Orange at a National Event or at an Overseas Event
- ☐ Prize Giving (Central Women's Association (CWA) or Orange Eisteddfod)
- ☐ Grand Finals, Carnivals/Championships and Invitationals

ALIGNMENT TO COUNCIL'S STRATEGIC COMMUNITY PLAN**Which Theme/s is your project, purchase equipment community event (or other eligible category) under?**☒ **LIVE - A healthy, safe, inclusive and vibrant community**

This theme recognises the importance of encouraging healthy lifestyles, community pride and a sense of belonging. This can be achieved by maintaining a safe, caring and connected community, with active community participation supported by enhanced cultural and recreational facilities and services that cater for all of our residents. The beautiful parks, gardens and natural assets of our City are amongst our most cherished assets and contribute to making Orange a desirable place to live, work and play.

☒ **PRESERVE - Balancing the natural and built environment**

This theme ensures that the unique natural, cultural, social and historical aspects of our community are preserved while recognising the need for growth and development. The community was strong in its desire to be more sustainable by promoting renewable energy, reducing waste and protecting our natural resources. There is also an expectation for infrastructure to support a growing City, with roads, footpaths, parking and a vibrant CBD seen as priorities.

☒ **PROSPER - A smart, innovate and resilient economy**

This theme focuses on providing the community with positive choices for investment, employment and study. It includes strengthening and diversifying our economy by targeting new and innovative industries, as well as fostering our existing strengths such as medical services, mining, local food and wine production and tourism. Orange residents are keen to see more engagement between Council, local business and industry and the education providers.

☒ **COLLABORATE - Leadership and partnership**

This theme looks at forging a collaborative community that engages with open and ongoing decision making. Developing future leaders and supporting community groups to deliver services and programs were identified as priorities during the consultation. The community is looking to Council to provide leadership, guidance and responsive governance.

LOCAL BUSINESS USE**Will you be supporting local businesses? Please list any local business that you will be using and the level of expenditure.**

Business	Expenditure
Waratahs Sports Club	\$ 5,500.00
Canabolas Hotel	\$ 2,000.00
Royal Hotel	\$ 2,000.00
CWD	\$ 500.00
Photo news	\$ 500.00
local Radio Stations	\$ 500.00

DECLARATION

On behalf of: (name of organisation if applicable)

☒ I certify to the best of my knowledge that the statements made in this application and any supporting documentation are true.

Signed

Date 8/02/2023

Print name Fletcher Niven

Position in organisation Committee Member

The information you provide will be handled in accordance with the Privacy and Personal Information Protection Act 1998. The supply of information by you is voluntary. If you cannot provide or do not wish to provide the information sought, your application may be unable to be processed. Any personal information collected from you will be in order to process your application.