



ORDINARY COUNCIL MEETING

AGENDA

15 NOVEMBER 2022

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **ORDINARY MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 15 November 2022** commencing at **6.30PM**.

David Waddell

CHIEF EXECUTIVE OFFICER

For apologies please contact Administration on 6393 8106.

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building by the rear entrance and gather at the breezeway between the Library and Art Gallery buildings. This is Council's designated emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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1 INTRODUCTION

1.1 APOLOGIES AND LEAVE OF ABSENCE

1.2 LIVESTREAMING AND RECORDING

This Council Meeting is being livestreamed and recorded. By speaking at the Council Meeting you agree to being livestreamed and recorded. Please ensure that if and when you speak at this Council Meeting that you ensure you are respectful to others and use appropriate language at all times. Orange City Council accepts no liability for any defamatory or offensive remarks or gestures made during the course of this Council Meeting. A recording will be made for administrative purposes and will be available to Councillors.

1.3 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.4 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Councillors now disclose any conflicts of interest in matters under consideration by the Council at this meeting.

COUNCIL MEETING ADJOURNS FOR THE CONDUCT OF THE OPEN FORUM

COUNCIL MEETING RESUMES

2 MAYORAL MINUTES

Nil

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Orange City Council held on 1 November 2022 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Council meeting held on 1 November 2022.

ATTACHMENTS

- 1 Minutes of the Ordinary Meeting of Orange City Council held on 1 November 2022

ORANGE CITY COUNCIL

MINUTES OF THE ORDINARY COUNCIL MEETING

HELD IN COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE

ON 1 NOVEMBER 2022

COMMENCING AT 6.30PM

1 INTRODUCTION

ATTENDANCE

Cr J Hamling (Mayor), Cr K Duffy, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell (*zoom*), Cr T Mileto, Cr S Peterson, Cr G Power (Deputy Mayor), Cr J Whitton

Chief Executive Officer, Director Corporate and Commercial Services, Director Development Services, Acting Director Community, Recreation and Cultural Services, Director Technical Services, Manager Corporate Governance, Chief Financial Officer, Manager Development Assessment, Governance Officer

1.1 APOLOGIES

RESOLVED - 22/435

Cr J Whitton/Cr T Greenhalgh

That the apologies be accepted from Cr K Duffy for the Council Meeting of Orange City Council on 1 November 2022.

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Cr Duffy

RESOLVED - 22/436

Cr D Mallard/Cr G Floyd

That Cr M McDonell be permitted to attend the Council meeting of Orange City Council on 1 November 2022 via audio visual link (*zoom*).

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Cr Duffy

1.2 LIVESTREAMING AND RECORDING

The Mayor advised that the meeting was being livestreamed and recorded.

1.3 ACKNOWLEDGEMENT OF COUNTRY

The Mayor conducted an Acknowledgement of Country.

1.4 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

Cr Evans declared a Significant Non-Pecuniary Interest in Item 2.2 – Development Application DA140/2021(1) – Helipad – 360 Phoenix Mine Road as the applicant is a customer of his business.

Cr Kinghorne declared a Significant Non-Pecuniary Interest in Items 2.4 Development Application DA98/2022(1) – Voluntary Planning Agreement and 2.5 Development Application DA98/2022(1) – 103 Prince Street as she made a submission on the Development Application.

Cr Greenhalgh declared a Significant Non-Pecuniary Interest in PDC Item 2.4 and 2.5 – Development Application DA98/2022(1) – Voluntary Planning Agreement and DA – 103 Prince Street as the applicant is a sponsor of the Bloomfield Junior Rugby League Football Club where she is secretary and sponsorship coordinator.

Cr Floyd declared a Non-Significant Non-Pecuniary Interest in FPC Item 2.2 Small Donations and Grant Applications – part 1(a) and 1(b) as the applicant, Newcrest is his employer.

1.5 OPENING PRAYER

Bernadette Collins of the Shalom House of Prayer led the Council in Prayer.

THE MAYOR DECLARED THE ORDINARY MEETING OF COUNCIL ADJOURNED FOR THE CONDUCT OF THE OPEN FORUM AT 6.34PM

Speaker – Nick Chevalley spoke to PDC item 2.4 and 2.5, DA 98/2022 – 103 Prince Street, Orange.

THE MAYOR DECLARED THE ORDINARY MEETING OF COUNCIL RESUMED AT 6.37PM**2 MAYORAL MINUTES****2.1 MAYORAL MINUTE - CENTRAL NSW JOINT ORGANISATION BOARD REPORT - OCTOBER 2022**

TRIM REFERENCE: 2022/2138

RESOLVED - 22/437**Cr J Hamling**

That Council note the report from the Mayor on the Central NSW Joint Organisation Board meeting of 12 October 2022, the roundtable with Ministers on 13 October 2022 and provide feedback to CNSWJO on its draft Statement of Strategic Regional Priority.

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonnell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Cr K Duffy

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

RESOLVED - 22/438**Cr T Greenhalgh/Cr S Peterson**

That the Minutes of the Ordinary Meeting of Orange City Council held on 18 October 2022 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Council meeting held on 18 October 2022.

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonnell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Cr K Duffy

THE MAYOR DECLARED THE ORDINARY MEETING OF COUNCIL ADJOURNED FOR THE CONDUCT OF THE POLICY COMMITTEE MEETINGS AT 6.43PM

THE MAYOR DECLARED THE ORDINARY MEETING OF COUNCIL RESUMED AT 7.56PM

4 NOTICES OF MOTION/NOTICES OF RESCISSION

Nil

5 GENERAL REPORTS

5.1 CHRISTMAS/NEW YEAR RECESS 2022/23

TRIM REFERENCE: 2022/2005

RESOLVED - 22/471**Cr D Mallard/Cr T Greenhalgh**

That Council resolves:

- 1 The Civic Centre, Giyalang Ganya, Orange City Library and Works Depot close down for the Christmas period from Monday 26 December 2022 to Monday 2 January 2023 (inclusive).
- 2 During the period 26 December 2022 to 27 January 2023, Council delegate its function to determine development applications and planning matters, with the exception of matters that cannot be delegated under the Local Government Act 1993 or the Environmental Planning and Assessment Act 1979, in circumstances where it is unreasonable to defer consideration of the matter, to the Mayor, Chairperson of the Planning and Development Committee, and the Chief Executive Officer (so that the Chief Executive Officer and either the Mayor OR the Chairperson of the Planning and Development Committee, are available to determine matters).

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonnell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Cr K Duffy

Cr Greenhalgh left the meeting with the time being 8.03pm

5.2 CHRISTMAS/NEW YEAR EVENTS

TRIM REFERENCE: 2022/2147

RESOLVED - 22/472**Cr J Whitton/Cr T Greenhalgh**

That Council resolves:

- 1 To endorse the proposed program of civic events to be held in December to mark the festive season and New Year's Eve.
- 2 That the location of the Christmas tree be based on a community survey considering the options of Robertson park or civic precinct south court only.

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Cr K Duffy, Cr T Greenhalgh

Cr Peterson asked regarding New Years Eve and what the cost difference was between fireworks and a light show.

The Mayor highlighted the dangers to the environment, animals, closeness of residential dwellings now at the site and the possibility of introduced environmental bans (e.g. fire ban).

The Director Corporate Commercial Services advised that traditionally the lights are more expensive but the plan is around combining a laser show and concert with light installations, making it sound and light spectacular.

5.3 ADOPTION OF COUNCIL'S ORGANISATIONAL STRUCTURE

TRIM REFERENCE: 2022/2095

RESOLVED - 22/473**Cr G Power/Cr G Floyd**

- 1 That Council adopt the Organisational Structure shown in the report with the Directorates of:
 - Corporate and Commercial Services
 - Community, Recreation and Cultural Services
 - Technical Services
 - Development Services
- 2 That Council note the following current positions as Senior Staff:
 - Chief Executive Officer
 - Director Corporate and Commercial Services
 - Director Community, Recreation and Cultural Services
 - Director Technical Services
 - Director Development Services

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Cr K Duffy, Cr T Greenhalgh

Cr Greenhalgh returned to the meeting with the time being 8.05 pm

5.4 CODE OF CONDUCT COMPLAINT REPORTING 2020/21

TRIM REFERENCE: 2022/2091

RESOLVED - 22/474**Cr J Whitton/Cr G Power**

That the report on Code of Conduct Complaint Reporting 2020/21 be acknowledged.

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Cr K Duffy

5.5 PROVISION OF EXPENSES AND FACILITIES TO COUNCILLORS - HALF YEARLY REPORT

TRIM REFERENCE: 2022/2072

RESOLVED - 22/475**Cr G Power/Cr J Evans**

That the report on the Provision of Expenses and Facilities to Councillors be noted.

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Cr K Duffy

QUESTION TAKEN ON NOTICE**Cr S Peterson**

Cr Peterson asked for a personal breakdown of expenses and facilities of Councillors be provided.

5.6 STRATEGIC POLICY REVIEWS

TRIM REFERENCE: 2021/1628

RESOLVED - 22/476**Cr D Mallard/Cr J Evans**

That Council resolves to place the following policies on public exhibition for a period of 28 days:

- ST01 - Code of Conduct
- ST01.1 - Procedures for the Administration of the Code of Conduct
- ST02 - Code of Meeting Practice
- ST03 - Councillor Payment of Expenses and Provision of Facilities

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Cr K Duffy

Cr Peterson asked in regards to ST03 – Councillor Payment of expenses and Provision of Facilities if the \$60k is inclusive of all conference costs or just for registration. Cr Peterson asked if a proforma report could be developed for approval for interstate travel to make it a useful tool.

The Chief Executive Officer advised it includes all costs and that a proforma will be developed.

Cr McDonnell asked if ST01 – Code of Conduct included anything specific on social media use.

The Director Corporate and Commercial Services advised there is a policy to come to Council on Communication and Engagement which includes Social Media use for Staff and Councillors.

6 CLOSED MEETING

In accordance with the Local Government Act 1993, and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

In response to a question from the Mayor, the Chief Executive Officer advised that no written submissions had been received relating to any item listed for consideration by the Closed Meeting of Council.

The Mayor extended an invitation to any member of the public present at the meeting to make a presentation to the Council as to whether the meeting should be closed for a particular item.

RESOLVED - 22/477**Cr J Whitton/Cr T Greenhalgh**

That Council adjourn into a Closed Meeting and members of the press and public be excluded from the Closed Meeting, and access to the correspondence and reports relating to the items considered during the course of the Closed Meeting be withheld unless declassified by separate resolution. This action is taken in accordance with Section 10A(2) of the Local Government Act, 1993 as the items listed come within the following provisions:

6.1 Minutes of the Audit Risk and Improvement Committee Meeting of 23 August 2022

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (f) matters affecting the security of the Council, Councillors, Council staff or Council property.

6.2 Land Matter

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (d)i commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

6.3 Old Saleyards Subdivision

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (d)i commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

6.4 Lease Endeavour Oval to Emus Rugby Club

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

6.5 Submission Redactions 1 November 2022

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (e) information that would, if disclosed, prejudice the maintenance of law.

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Cr K Duffy

The Mayor declared the Ordinary Meeting of Council adjourned for the conduct of the Closed Meeting at 8.14pm

The Mayor declared the Ordinary Meeting of Council resumed at 8.51pm.

7 RESOLUTIONS FROM CLOSED MEETING

The Chief Executive Officer read out the following resolutions made in the Closed Meeting of Council.

6.1 MINUTES OF THE AUDIT RISK AND IMPROVEMENT COMMITTEE MEETING OF 23 AUGUST 2022

TRIM REFERENCE: 2022/1724

RESOLVED - 22/478**Cr F Kinghorne/Cr G Power**

That Council resolves:

- 1 That Council acknowledge the reports presented to the Audit, Risk & Improvement Committee at its meeting held 23 August 2022.
- 2 That Council determine recommendation 4.12 from the minutes of the Audit, Risk & Improvement Committee of 23 August 2022:
 - 1) *That the report on Council staff's position on RFS Assets be noted.*
 - 2) *That Council supports the ARIC position for showing care, control and maintenance and if the standard is not met that Council does not take on the RFS Assets.*
- 3 That the remainder of the minutes of the Audit, Risk & Improvement Committee at its meeting held on 23 August 2022 be adopted.

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Cr K Duffy

6.2 LAND MATTER

TRIM REFERENCE: 2022/2123

RESOLVED - 22/479**Cr G Floyd/Cr D Mallard**

That Council resolves to advertise for Expressions of Interest for the development of the Ophir Carpark.

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton,

Against: Nil

Absent: Cr K Duffy

6.3 OLD SALEYARDS SUBDIVISION

TRIM REFERENCE: 2022/2148

RESOLVED - 22/480**Cr T Greenhalgh/Cr S Peterson**

That Council resolves to endorse:

- 1 the redesign of the Old Saleyards site subdivision to reflect the EOI received,
- 2 the proposal to take the Old Saleyards site subdivision to market prior to 31 December 2022, selling individual lots 'off plan' through an appointed independent selling agent.

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonnell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton,

Against: Nil

Absent: Cr K Duffy

6.4 LEASE ENDEAVOUR OVAL TO EMUS RUGBY CLUB

TRIM REFERENCE: 2022/2124

RESOLVED - 22/481**Cr J Hamling/Cr T Mileto**

That Council resolves:

- 1 That Council enter a 25-year lease with a 25-year option of Endeavour Oval with Emus Rugby Club subject to approval by the Minister (as per section 47 of the Local Government Act).
- 2 That permission be granted for the use of the common seal on all necessary documentation in relation to the lease.

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonnell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton,

Against: Nil

Absent: Cr K Duffy

6.5 SUBMISSION REDACTIONS 1 NOVEMBER 2022

TRIM REFERENCE: 2022/1818

RESOLVED - 22/482**Cr T Mileto/Cr T Greenhalgh**

That the information in this report be acknowledged.

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonnell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton,

Against: Nil

Absent: Cr K Duffy

THE MEETING CLOSED AT 8.53PM

This is Page Number 14 and the Final Page of the Minutes of the Ordinary Meeting of Orange City Council held on 1 November 2022.

4 NOTICES OF MOTION/NOTICES OF RESCISSION

Nil

5 GENERAL REPORTS

5.1 RECOMMENDATIONS AND RESOLUTIONS FROM POLICY COMMITTEES

RECORD NUMBER: 2022/1314

AUTHOR: Janessa Constantine, Manager Corporate Governance

EXECUTIVE SUMMARY

Council's Policy Committees (Planning and Development Committee, Employment and Economic Development Policy Committee, Infrastructure Policy Committee, Sport and Recreation Policy Committee, Environmental Sustainability Policy Committee, Finance Policy Committee and Services Policy Committee) have delegation to determine matters before those Committees with the exception of items that impact on Council's Delivery/Operational Plan.

This report provides minutes of the Policy Committees held this month. Resolutions made by the Committees are presented for adoption or amendment by Council.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "18.1. Provide representative, responsible and accountable community governance."

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That Council resolves:

- 1 That the Minutes of the Planning & Development Policy Committee at its meeting held on 1 November 2022 be and are hereby confirmed as a true and accurate record of the proceedings.**
- 2 That the Minutes of the Infrastructure Policy Committee at its meeting held on 1 November 2022 be and are hereby confirmed as a true and accurate record of the proceedings.**
- 3 That the Minutes of the Environmental Sustainability Policy Committee at its meeting held on 1 November 2022 be and are hereby confirmed as a true and accurate record of the proceedings.**
- 4 That the Minutes of the Finance Policy Committee at its meeting held on 1 November 2022 be and are hereby confirmed as a true and accurate record of the proceedings.**
- 5 That the Minutes of the Services Policy Committee at its meeting held on 1 November 2022 be and are hereby confirmed as a true and accurate record of the proceedings.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION**Planning and Development Policy Committee**

At the Planning and Development Policy Committee meeting held on **1 November 2022**, all resolutions were made under delegation, and the minutes are presented for adoption.

Infrastructure Policy Committee

At the Infrastructure Policy Committee meeting held on **1 November 2022**, all resolutions were made under delegation, and the minutes are presented for adoption.

Environmental Sustainability Policy Committee

At the Environmental Sustainability Policy Committee meeting held on **1 November 2022**, all resolutions were made under delegation, and the minutes are presented for adoption.

Finance Policy Committee

At the Finance Policy Committee meeting held on **1 November 2022**, all resolutions were made under delegation, and the minutes are presented for adoption.

Services Policy Committee

At the Services Policy Committee meeting held on **1 November 2022**, all resolutions were made under delegation, and the minutes are presented for adoption.

ATTACHMENTS

- 1 PDC 1 November 2022 Minutes, 2022/2221 [↓](#)
- 2 IPC 1 November 2022 Minutes, 2022/2222 [↓](#)
- 3 ESPC 1 November 2022 Minutes, 2022/2223 [↓](#)
- 4 FPC 1 November 2022 Minutes, 2022/2224 [↓](#)
- 5 SPC 1 November 2022 Minutes, 2022/2225 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE

PLANNING AND DEVELOPMENT COMMITTEE

HELD IN COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE

ON 1 NOVEMBER 2022

COMMENCING AT 6.43PM

1 INTRODUCTION

ATTENDANCE

Cr J Whitton (Chairperson), Cr J Hamling (Mayor), Cr G Power (Deputy Mayor), Cr D Mallard, Cr M McDonell (*zoom*), Cr T Mileto, Cr G Floyd, Cr S Peterson, Cr T Greenhalgh, Cr F Kinghorne, Cr J Evans

Chief Executive Officer, Director Corporate and Commercial Services, Director Development Services, Acting Director Community, Recreation and Cultural Services, Director Technical Services, Manager Corporate Governance, Chief Financial Officer, Manager Development Assessment, Governance Officer

APOLOGIES AND LEAVE OF ABSENCE

RESOLVED - 22/439**Cr J Whitton/Cr T Greenhalgh**

That the apology be accepted from Cr K Duffy for the Planning & Development Committee Meeting of Orange City Council on 1 November 2022.

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Cr Duffy

RESOLVED - 22/440**Cr D Mallard/Cr G Floyd**

That Cr M McDonell be permitted to attend the Planning & Development Committee meeting of Orange City Council on 1 November 2022 via audio visual link (*zoom*).

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Cr Duffy

MINUTES OF PLANNING AND DEVELOPMENT COMMITTEE**1 NOVEMBER 2022****1.1 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

Cr Evans declared a Significant Non-Pecuniary Interest in Item 2.2 – Development Application DA140/2021(1) – Helipad – 360 Phoenix Mine Road as the applicant is a customer of his business.

Cr Kinghorne declared a Significant Non-Pecuniary Interest in Items 2.4 Development Application DA98/2022(1) – Voluntary Planning Agreement and 2.5 Development Application DA98/2022(1) – 103 Prince Street as she made a submission on the Development Application.

Cr Greenhalgh declared a Significant Non-Pecuniary Interest in PDC Item 2.4 and 2.5 – Development Application DA98/2022(1) – Voluntary Planning Agreement and DA - 103 Prince Street as the applicant is a sponsor of the Bloomfield Junior Rugby League Football Club where she is secretary and sponsorship coordinator.

2 GENERAL REPORTS**2.1 ITEMS APPROVED UNDER THE DELEGATED AUTHORITY OF COUNCIL**

TRIM REFERENCE: 2022/1955

RESOLVED - 22/441**Cr T Greenhalgh/Cr G Floyd**

That Council resolves to acknowledge the information provided in the report by the Manager Development Assessments on Items Approved Under the Delegated Authority of Council.

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonnell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Cr K Duffy

Cr Evans left the meeting with the time being 6:45pm

2.2 DEVELOPMENT APPLICATION DA 140/2021(1) - HELIPAD - 360 PHOENIX MINE ROAD

TRIM REFERENCE: 2022/2058

Cr Evans declared a Significant Pecuniary Interest in this item as the applicant is a customer of his business, left the chamber and did not participate in voting or discussion on this item.

RESOLVED - 22/442**Cr J Hamling/Cr G Floyd**

That Council consents to development application DA 140/2021(1) for Helipad at Lot 100 DP 1092868, 360 Phoenix Mine Road, Huntley pursuant to the conditions of consent in the attached Notice of Determination.

For: Cr J Hamling, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonnell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Cr K Duffy, Cr J Evans

Cr Evans returned to the meeting with the time being 6:46pm

MINUTES OF PLANNING AND DEVELOPMENT COMMITTEE**1 NOVEMBER 2022**

2.3 DEVELOPMENT APPLICATION DA 403/2021(1) - 157 LYSTERFIELD ROAD

TRIM REFERENCE: 2022/2060

RESOLVED - 22/443**Cr D Mallard/Cr S Peterson**

That Council resolves:

- 1 To enter into the terms of the draft Planning Agreement generally described in the letter of offer from The Bathla Group dated 7 July 2022, as exhibited in relation to this development application.
- 2 To issue a "Deferred Commencement" consent in relation to development application DA 403/2021(1) for Subdivision (163 residential lots and 1 public reserve, roads) and Demolition at Lots 185-187 and Lot 189 DP 750401 - 157 Lysterfield Road, Orange pursuant to the conditions of consent in the attached Notice of Approval.

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonnell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton,

Against: Nil

Absent: Cr K Duffy

Cr Peterson asked if the access roads planned for Shiralee will be adequate for the number of lots planned, if there was to be a bike path included in the plan and for clarification regarding the footpaths and whether they will be on both sides of the streets in the subdivision.

The Director of Technical Services advised the Southern Feeder Road will eventually link to Shiralee Road providing access to both North and South of development as well undertaking an upgrade to Shiralee Road, all assisting access. The Director noted there is an extensive footpath network in the development however with the extensive access roads not all streets will have footpaths on both sides.

Cr Mileto asked how long after subdivision eventuates until bus routes are considered.

The Director of Technical Services advised bus routes are a matter for Transport for NSW, however it was noted there is already a school bus route in existence through area and there are proposed routes in planning.

MINUTES OF PLANNING AND DEVELOPMENT COMMITTEE**1 NOVEMBER 2022**

Cr Kinghorne and Cr Greenhalgh left the meeting with the time being 6:52pm

2.4 DEVELOPMENT APPLICATION - DA 98/2022(1) - VOLUNTARY PLANNING AGREEMENT - 103 PRINCE STREET

TRIM REFERENCE: 2022/2149

Cr Kinghorne declared a Significant Non-Pecuniary Interest in this item as she made a submission on the Development Application left the chamber and did not participate in discussion or voting on this item.

Cr Greenhalgh declared a Significant Non-Pecuniary Interest in this item as the applicant is a sponsor of the Bloomfield Junior Rugby League Football Club where she is secretary and sponsorship coordinator, left the chamber and did not participate in discussion or voting on this item.

RESOLVED - 22/444
Cr T Mileto/Cr G Power

- 1 That Council authorises the Chief Executive Officer (CEO) to enter into the Voluntary Planning Agreement (VPA) and execute the VPA on behalf of Council.
- 2 That the CEO be authorised to negotiate on behalf of Council and agree to any variations to the VPA prior to execution that may be considered appropriate.
- 3 That Council advise the Western Region Planning Panel (WRPP) of its decision with respect to the VPA and request the WRPP, if they were of a mind to support the Development Application, that they consider a “deferred commencement” consent that requires the applicant to show evidence to Council of entry into the VPA and registration of the VPA on the title prior to the operation of the consent.

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton,

Against: Nil

Absent: Cr K Duffy, Cr F Kinghorne, Cr T Greenhalgh

2.5 DEVELOPMENT APPLICATION DA 98/2022(1) - 103 PRINCE STREET

TRIM REFERENCE: 2022/2140

Cr Kinghorne declared a Significant Non-Pecuniary Interest in this item as she made a submission on the Development Application left the chamber and did not participate in discussion or voting on this item.

Cr Greenhalgh declared a Significant Non-Pecuniary Interest in this item as the applicant is a sponsor of the Bloomfield Junior Rugby League Football Club where she is secretary and sponsorship coordinator, left the chamber and did not participate in discussion or voting on this item.

RESOLVED - 22/445
Cr T Mileto/Cr G Power

That item 2.5 Development Application DA 98/2022(1) – 103 Prince Street be heard and voted on in seriatim.

MINUTES OF PLANNING AND DEVELOPMENT COMMITTEE**1 NOVEMBER 2022****RESOLVED - 22/446****Cr T Mileto/Cr G Floyd**

- 1 That the information contained in the report by Andrew Crump Town Planning for Development Application DA 98/2022(1) - proposed Multi Dwelling Housing (17 dwellings) and Subdivision (three lot residential - Torrens title) (Stage 1); and Residential Flat Building (63 apartments) and Recreation Area (public park) (Stage 2) - 103 Prince Street, Orange be acknowledged.

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton,

Against: Nil

Absent: Cr K Duffy, Cr F Kinghorne, Cr T Greenhalgh

RESOLVED - 22/447**Cr M McDonell/Cr D Mallard**

- 2 That Council makes a submission upon this application to the Western Regional Planning Panel (WRPP) in line with the recommendation of the independent planner, Andrew Crump Town Planning.

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton,

Against: Nil

Absent: Cr K Duffy, Cr F Kinghorne, Cr T Greenhalgh

Cr Kinghorne and Cr Greenhalgh returned to the meeting with the time being 7:06pm

THE MEETING CLOSED AT 7.07PM.

ORANGE CITY COUNCIL

MINUTES OF THE

INFRASTRUCTURE POLICY COMMITTEE

HELD IN COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE

ON 1 NOVEMBER 2022

COMMENCING AT 7.07PM

1 INTRODUCTION

ATTENDANCE

Cr J Evans (Chairperson), Cr J Hamling (Mayor), Cr G Power (Deputy Mayor), Cr D Mallard, Cr M McDonell(*zoom*), Cr T Mileto, Cr G Floyd, Cr S Peterson, Cr T Greenhalgh, Cr F Kinghorne, Cr J Whitton

Chief Executive Officer, Director Corporate and Commercial Services, Director Development Services, Acting Director Community, Recreation and Cultural Services, Director Technical Services, Manager Corporate Governance, Chief Financial Officer, Manager Development Assessment, Governance Officer

APOLOGIES AND LEAVE OF ABSENCE

RESOLVED - 22/448**Cr J Whitton/Cr T Greenhalgh**

That the apology be accepted from Cr K Duffy for the Infrastructure Policy Committee Meeting of Orange City Council on 1 November 2022.

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Cr Duffy

RESOLVED - 22/449**Cr D Mallard/Cr G Floyd**

That Cr M McDonell be permitted to attend the Infrastructure Policy Committee meeting of Orange City Council on 1 November 2022 via audio visual link (*zoom*).

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Cr Duffy

1.1 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

Nil.

MINUTES OF INFRASTRUCTURE POLICY COMMITTEE

1 NOVEMBER 2022

2 COMMITTEE MINUTES

2.1 MINUTES OF THE CITY OF ORANGE TRAFFIC COMMITTEE MEETING - 11 OCTOBER 2022

TRIM REFERENCE: 2022/2070

RESOLVED - 22/450**Cr T Mileto/Cr T Greenhalgh**

- 1 That Council acknowledge the reports presented to the City of Orange Traffic Committee at its meeting held on 11 October 2022.
- 2 That Council determine recommendations 3.1, 3.2, 3.3, 3.4, 3.5 and 3.7 from the minutes of the City of Orange Traffic Committee meeting of 11 October 2022.
 - 3.1 *Traffic and Parking – Intersection of Byng Street and Hamer Street*
That the City of Orange Traffic Committee undertake a site inspection of this area at the conclusion of the next Committee meeting to be held on 8 November 2022.
 - 3.2 *Speeding – Kearney's Drive*
That Council install traffic classifiers on Kearneys Drive and provide speed information to NSW Police.
 - 3.3 *Favell Road*
That Council install curve advisory signs on Favell Road as per the attached plan.
 - 3.4 *Orange Cycle And Triathlon Club 2022/2023 Season*
That Council approve the conditional approval for the Orange Cycle and Triathlon Events, 2022/2023 Season.
 - 3.5 *Street Event - 2022 Santa Arrival*
That Council approve the conditional approval for the Santa Arrival event on Saturday 26 November 2022.
 - 3.7 *Lords Place South - Proposed Parking Zone Time Changes*
That Council adopt the new parking time zones for Lords Place (Summer Street to Kite Street), as set out on the attached plan, on the condition Council proceeds with the project in its current conceptual form, and review in 12 months.
- 3 That the remainder of the minutes of the City of Orange Traffic Committee at its meeting held on 11 October 2022 be adopted.

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonnell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Cr K Duffy

MATTER ARISING**Cr J Evans**

Cr Evans requested that Council communicate upcoming events such as the Triathlon to the community including any road closures.

MINUTES OF INFRASTRUCTURE POLICY COMMITTEE**1 NOVEMBER 2022****MATTER ARISING****Cr G Floyd**

Cr Floyd requested that the City of Orange Traffic Committee Meeting review the parking in Lords Place (Summer Street to Kite Street) in 6 months, instead of the planned 12 month review.

QUESTION TAKEN ON NOTICE**Cr J Hamling**

Cr Hamling asked where the request to extend the James Sheahan Catholic High School 'No Stopping Zone' was up to.

**2.2 MINUTES OF THE FLOODPLAIN RISK MANAGEMENT COMMUNITY COMMITTEE
MEETING - 11 OCTOBER 2022**

TRIM REFERENCE: 2022/2098

RESOLVED - 22/451**Cr J Hamling/Cr J Whitton**

- 1 That Council acknowledge the reports presented to the Floodplain Risk Management Community Committee at its meeting held on 11 October 2022.
- 2 That Council determine recommendations 4.1 and 4.2 from the minutes of the Floodplain Risk Management Community Committee meeting of 11 October 2022.
 - 4.1 *Committee Charter*
That the Charter for the Floodplain Risk Management Community Committee be adopted with a change to the Quorum to read:
 - *At least one community member and at least one Councillor.*
 - 4.2 *Engagement of Consultants to update the Orange Flood Model and Development of a Vegetation Management Plan*
That the Floodplain Risk Management Community Committee endorse the engagement of Kellogg, Brown and Root Pty Ltd to complete the update of the Flood Model and develop a Vegetation Management Plan to the value of \$36,026 excluding GST.
- 3 That the remainder of the minutes of the Floodplain Risk Management Community Committee at its meeting held on 11 October 2022 be adopted.

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonnell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Cr K Duffy

MATTER ARISING**Cr T Mileto**

Cr Mileto extended a thank you to volunteers, Council Staff (Orange and Cabonne & Parkes) and SES members for their clean-up of debris, fixing potholes and keeping roads safe during current adverse weather conditions – acknowledging their hard work and thanking them for their efforts.

MINUTES OF INFRASTRUCTURE POLICY COMMITTEE**1 NOVEMBER 2022****3 GENERAL REPORTS****3.1 CURRENT WORKS**

TRIM REFERENCE: 2022/2097

RESOLVED - 22/452**Cr J Whitton/Cr D Mallard**

That the information provided in the report on Current Works be acknowledged.

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Cr K Duffy

Cr McDonell asked why there was such a spike in energy use in 2020 compared to other years. *The Director Technical Services advised this was coming out of drought and meant water was available to pump through the Macquarie and stormwater harvesting systems so we were operating all systems to recover.*

QUESTION TAKEN ON NOTICE**Cr T Greenhalgh**

Cr Greenhalgh requested that the footpath on Bathurst Road near Canobolas Caravan and Marine be inspected as it appears to be a narrow path with members of public using the roadway instead of footpath along this area.

QUESTION TAKEN ON NOTICE**Cr T Mileto**

Cr Mileto asked if we have any figures since January this year (2022), showing how many potholes Council have repaired and how many are still to be fixed.

THE MEETING CLOSED AT 7.20PM

ORANGE CITY COUNCIL

MINUTES OF THE ENVIRONMENTAL SUSTAINABILITY POLICY COMMITTEE

HELD IN COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE

ON 1 NOVEMBER 2022

COMMENCING AT 7.20PM

1 INTRODUCTION

ATTENDANCE

Cr D Mallard (Chairperson), Cr J Hamling (Mayor), Cr G Power (Deputy Mayor), Cr M McDonell(zoom), Cr J Evans, Cr T Mileto, Cr G Floyd, Cr S Peterson, Cr T Greenhalgh, Cr F Kinghorne, Cr J Whitton

Chief Executive Officer, Director Corporate and Commercial Services, Director Development Services, Acting Director Community, Recreation and Cultural Services, Director Technical Services, Manager Corporate Governance, Chief Financial Officer, Manager Development Assessment, Governance Officer

APOLOGIES AND LEAVE OF ABSENCE

RESOLVED - 22/453**Cr J Whitton/Cr T Greenhalgh**

That the apology be accepted from Cr K Duffy for the Environmental Sustainability Policy Committee Meeting of Orange City Council on 1 November 2022.

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Cr Duffy

RESOLVED - 22/454**Cr D Mallard/Cr G Floyd**

That Cr M McDonell be permitted to attend the Environmental Sustainability Policy Committee meeting of Orange City Council on 1 November 2022 via audio visual link (zoom).

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Cr Duffy

1.1 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

MINUTES OF ENVIRONMENTAL SUSTAINABILITY POLICY COMMITTEE 1 NOVEMBER 2022

Nil.

2 COMMITTEE MINUTES**2.1 MINUTES OF THE PARKS, TREES AND WATERWAYS COMMUNITY COMMITTEE OF 8 SEPTEMBER 2022**

TRIM REFERENCE: 2022/1985

RESOLVED - 22/455**Cr F Kinghorne/Cr S Peterson**

- 1 That Council acknowledge the reports presented to the Parks, Trees and Waterways Community Committee at its meeting held on 8 September 2022.
- 2 That Council determine recommendations 3.1 from the minutes of the Parks, Trees and Waterways Community Committee meeting of 8 September 2022
3.1 Cook Park Conservation Management Plan
 1. *That the presentation given by James Nicholson of Adaptive Architecture on the Cook Park Conservation Management Plan be acknowledged.*
 2. *That the presentation given by Mark McCone of Mark D. McCone Landscape Architect on the review of 2013 Landscape Master Plan for Cook Park and the Tree Succession Plan be acknowledged.*
 3. *That all committee members be provided with a link for the Cook Park Master Plan and the Tree Succession Plan documents. Hard copies will also be made available at Council's Customer Service Counter for all members to have access to.*
- 3 That the remainder of the minutes of the Parks, Trees and Waterways Community Committee at its meeting held on 8 September 2022 be adopted.

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonnell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Cr K Duffy

MATTER ARISING**Cr J Whitton**

Cr Whitton requested that Council communicate to the public advising to use caution around fallen trees and damages from adverse weather incidents.

MINUTES OF ENVIRONMENTAL SUSTAINABILITY POLICY COMMITTEE 1 NOVEMBER 2022**2.2 MINUTES OF THE COMPANION ANIMALS COMMUNITY COMMITTEE OF 6 OCTOBER 2022**

TRIM REFERENCE: 2022/2121

RESOLVED - 22/456**Cr J Evans/Cr S Peterson**

- 1 That Council acknowledges the reports presented to the Companion Animals Community Committee at its meeting held on 6 October 2022.
- 2 That Council determines recommendations 3.1, 3.4 and 3.5 from the minutes of the Companion Animals Community Committee meeting of the Companion Animals Community Committee of 6 October 2022.
 - 3.1 *That Council check the gate locks and signs indicating the cricket season at Riawena Oval.*
 - 3.4.1 *That Council provide a rubbish bin and bag dispenser at the corner of Shiralee Rd and the walking track. This is in response from a request from Cr. Evans*
 - 3.4.2 *That Council conduct an audit of where water bowls for dog drinking water are placed in the parks. This is in response from a request from Cr. Mileto.*
 - 3.5.1 *That Council include responsible pet ownership brochures in the New resident welcome packs.*
 - 3.5.2 *That Council Rangers include the Velodrome Park in their regular drive around as many people are using this area as off leash.*
 - 3.5.3 *That the RSPCA Orange Healthy Pet Day be advertised on the Council website and Facebook page.*
- 3 That the remainder of the minutes of the Companion Animal Community Committee Companion Animals Community Committee at its meeting held on 6 October 2022/6 October 2022 be adopted.

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonnell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Cr K Duffy

QUESTION TAKEN ON NOTICE**Cr T Mileto**

Cr Mileto asked for an update on the audit of water bowls for dog drinking water (3.4.2 of the minutes of the Companion Animals Community Committee of 6 October 2022).

The Director Development Services advised he is aware the audit was conducted and will provide the information via Councillor Communications.

MATTER ARISING**Cr J Hamling**

Cr Hamling requested that Council communicate with the public with information on the Cat Desexing Program.

MINUTES OF ENVIRONMENTAL SUSTAINABILITY POLICY COMMITTEE 1 NOVEMBER 2022

QUESTION TAKEN ON NOTICE**Cr T Mileto**

Cr Mileto noted the cat desexing program offered by Council, and asked if the fee is restricted to one cat per family, or is it offered to multiple animals.

Cr Greenhalgh asked for clarification around the reasons why animals may be unsuitable for rehoming.

The Director Development Services stated that in relation to dogs, under legislation Council is required to consult with 3 rehoming agencies before euthanising animals, the proportion of rehoming has significantly increased but depends on temperament and breed. In relation to cats it is usually in relation to health issues for rehoming.

3 GENERAL REPORTS**3.1 CENTRAL WEST COUNCILS ENVIRONMENT AND WATERWAYS ALLIANCE**

TRIM REFERENCE: 2022/1894

RESOLVED - 22/457**Cr J Hamling/Cr G Floyd**

That the report by the Chief Executive Officer on the Central West Councils Environment and Waterways Alliance be acknowledged and that Council continue to support this important partnership.

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonnell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton,

Against: Nil

Absent: Cr K Duffy

THE MEETING CLOSED AT 7.34PM

ORANGE CITY COUNCIL

MINUTES OF THE

FINANCE POLICY COMMITTEE

HELD IN COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE

ON 1 NOVEMBER 2022

COMMENCING AT 7.35PM

1 INTRODUCTION

ATTENDANCE

Cr J Hamling (Mayor, Acting Chairperson), Cr G Power (Deputy Mayor), Cr D Mallard, Cr M McDonell(*zoom*), Cr J Evans, Cr T Mileto, Cr G Floyd, Cr S Peterson, Cr T Greenhalgh, Cr F Kinghorne, Cr J Whitton

Chief Executive Officer, Director Corporate and Commercial Services, Director Development Services, Acting Director Community, Recreation and Cultural Services, Director Technical Services, Manager Corporate Governance, Chief Financial Officer, Manager Development Assessment, Governance Officer

In the absence of the Chairperson, the Mayor chaired the meeting

APOLOGIES AND LEAVE OF ABSENCE

RESOLVED - 22/458**Cr J Whitton/Cr T Greenhalgh**

That the apology be accepted from Cr K Duffy (Chairperson) for the Finance Policy Committee Meeting of Orange City Council on 1 November 2022.

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Cr Duffy

RESOLVED - 22/459**Cr D Mallard/Cr G Floyd**

That Cr M McDonell be permitted to attend the Finance Policy Committee meeting of Orange City Council on 1 November 2022 via audio visual link (*zoom*).

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Cr Duffy

MINUTES OF FINANCE POLICY COMMITTEE**1 NOVEMBER 2022****1.1 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

Cr Floyd declared a Non-Significant Non-Pecuniary Interest in Item 2.2 Small Donations and Grant Applications – part 1(a) and 1(b) as the applicant, Newcrest is his employer.

2 GENERAL REPORTS**2.1 QUARTERLY BUDGET REVIEW - QUARTER 1 OF 2022/2023**

TRIM REFERENCE: 2022/1936

RESOLVED - 22/460**Cr F Kinghorne/Cr J Evans**

That Council resolves:

- 1 That the information provided in the report on the quarterly budget and performance indicators review for July 2022 to September 2022 be acknowledged.
- 2 To adopt favourable variations in the consolidated overall cost to council arising from the September 2022 quarterly review amounting to \$65,286.

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonnell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton,

Against: Nil

Absent: Cr K Duffy

QUESTION TAKEN ON NOTICE**Cr T Greenhalgh**

Cr Greenhalgh asked if there was enough communication to the community around rebates for pensioners and asked for an analysis on the percentage of those struggling to pay rates, fees and charges within the community.

Cr Mallard asked for information around the funding for fish stocking and the damage to the wetlands environment and fishing in sensitive areas.

The Director Development Services advised the main damage to wetlands areas is where people walk around edge. Temporary fencing installed 2 months ago will remain 6 months in total to encourage protection of area and allow recovery. Restrictions are working well in these areas. Signage is to be used to highlight the different areas of wetlands.

The Chief Executive Officer discussed the stocking of the areas and working with the Department Fisheries about what stocking is done across the LGA and to build on it.

QUESTION TAKEN ON NOTICE**Cr T Mileto**

Cr Mileto asked in regards to funds required to repair potholes over previous 12 months, and asked how much money has been taken from other funds for this work.

QUESTION TAKEN ON NOTICE**Cr J Evans**

Cr Evans asked whether the \$200k allocated for Lucknow kerb and guttering is inclusive of or in addition to the Lucknow Community fund.

Cr Floyd left the meeting with the time being 7:47pm

MINUTES OF FINANCE POLICY COMMITTEE

1 NOVEMBER 2022

2.2 SMALL DONATIONS & GRANTS APPLICATIONS

TRIM REFERENCE: 2022/1986

Cr Floyd declared a Non-Significant Non-Pecuniary Interest in Item 2.2 Small Donations and Grant Applications – part 1(a) and 1(b) as the applicant, Newcrest is his employer, left the chamber and did not participate in discussion or voting on part 1(a) or 1(b).

RESOLVED - 22/461**Cr J Whitton/Cr S Peterson**

That item 2.2 Small Donations & Grants applications be heard and voted on in seriatim.
 For: Cr J Hamling, Cr J Evans, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power , Cr J Whitton
 Against: Nil
 Absent: Cr Duffy, Cr G Floyd

RESOLVED - 22/462**Cr J Whitton/Cr J Evans**

That Council Donate \$4,000 (or a lesser amount) of 'in-kind' support to waive venue hire fees (Naylor Pavilion) for Newcrest Cadia Valley Operations' Open Day 2023.
 For: Cr J Hamling, Cr J Evans, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power , Cr J Whitton
 Against: Nil
 Absent: Cr Duffy, Cr G Floyd

RESOLVED - 22/463**Cr J Hamling/Cr J Whitton**

That Council nominate a local charity to be the recipient of the 'gold coin' entry fee at Newcrest Cadia Valley Operations' Open Day 2023, noting Councillors will vote on a Charity via email with the Chief Executive Officer.
 For: Cr J Hamling, Cr J Evans, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power , Cr J Whitton
 Against: Nil
 Absent: Cr Duffy, Cr G Floyd

Cr Floyd returned to the meeting with the time being 7:51pm

RESOLVED - 22/464**Cr D Mallard/Cr J Whitton**

That Council donate \$1,000 to Anglicare Orange for their Annual Christmas Party in December for foster children and their carers.
 For: Cr J Hamling, Cr J Evans, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power , Cr J Whitton, Cr G Floyd
 Against: Nil
 Absent: Cr Duffy

MINUTES OF FINANCE POLICY COMMITTEE**1 NOVEMBER 2022****RESOLVED - 22/465****Cr S Peterson/Cr T Greenhalgh**

That Council donate \$500 to Canobolas Rural and Technology High School for their annual Presentation Night, recognising students who have excelled in the past year.

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Cr K Duffy

Cr Peterson noted that \$500 was allocated for each school however Council was only approving funding for Canobolas Rural and Technology High School.

The Director Corporate & Commercial Services stated that there was funding allocated to each of the schools however application was required separately from each school.

MATTER ARISING**Cr J Whitton**

Cr Whitton requested information be provided to Councillors on the Community Chest program previously managed by Council.

THE MEETING CLOSED AT 7:53PM

ORANGE CITY COUNCIL

MINUTES OF THE

SERVICES POLICY COMMITTEE

HELD IN COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE

ON 1 NOVEMBER 2022

COMMENCING AT 7.53PM

1 INTRODUCTION

ATTENDANCE

Cr M McDonell (Chairperson)(zoom), Cr J Hamling (Mayor), Cr G Power (Deputy Mayor), Cr D Mallard, Cr J Evans, Cr T Mileto, Cr G Floyd, Cr T Greenhalgh, Cr S Peterson, Cr F Kinghorne, Cr J Whitton

Chief Executive Officer, Director Corporate and Commercial Services, Director Development Services, Acting Director Community, Recreation and Cultural Services, Director Technical Services, Manager Corporate Governance, Chief Financial Officer, Manager Development Assessment, Governance Officer

APOLOGIES AND LEAVE OF ABSENCE

RESOLVED - 22/466**Cr J Whitton/Cr T Greenhalgh**

That the apology be accepted from Cr K Duffy for the Services Policy Committee Meeting of Orange City Council on 1 November 2022.

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Cr Duffy

RESOLVED - 22/467**Cr D Mallard/Cr G Floyd**

That Cr M McDonell be permitted to attend the Services Policy Committee meeting of Orange City Council on 1 November 2022 via audio visual link (zoom).

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Cr Duffy

1.1 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

Nil.

MINUTES OF SERVICES POLICY COMMITTEE**1 NOVEMBER 2022****2 COMMITTEE MINUTES****2.1 MINUTES OF THE NAIDOC WEEK COMMITTEE MEETING OF 15 AND 29 SEPTEMBER 2022**

TRIM REFERENCE: 2022/1967

RESOLVED - 22/468**Cr G Floyd/Cr D Mallard**

- 1 That Council acknowledge the reports presented to the NAIDOC Week Community Committee at its meeting held on 15 September 2022.
- 2 That Council determine recommendation 3.2.2 from the minutes of the NAIDOC Week Community Committee meeting of 15 September 2022.
3.2.2 That the Orange City Council Traffic Committee address the request for Parking Inspectors to avoid issuing infringements in the CBD during the time of the Street March.
- 3 That the remainder of the minutes of the NAIDOC Week Community Committee at its meeting held on 15 September 2022 be adopted.

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Cr K Duffy

MATTER ARISING**Cr D Mallard**

Cr Mallard noted with NAIDOC week underway, Council staff, Community Members and Volunteers are to be commended on the work done for this event.

MINUTES OF SERVICES POLICY COMMITTEE**1 NOVEMBER 2022****2.2 MINUTES OF THE SPRING HILL COMMUNITY COMMITTEE OF 15 SEPTEMBER 2022**

TRIM REFERENCE: 2022/2069

RESOLVED - 22/469**Cr T Mileto/Cr F Kinghorne**

- 1 That Council acknowledge the reports presented to the Spring Hill Community Committee at its meeting held on 15 September 2022.
- 2 That Council determine recommendation 3.1 from the minutes of the Spring Hill Community Committee meeting of 15 September 2022:
 1. *That the action plan be noted.*
 2. *That repairs and painting of the Temperance Hall, solar lighting at the Alf Read Memorial and a potential upgrade of the siding land near the hotel be added to the action plan.*
 3. *That the committee provide advice to Council on the approved option for plaques for the Columbarium Wall.*
 4. *That community engagement be undertaken to determine priorities in the action plan.*
 5. *That the Traffic Committee be approached to consider strategies to reduce speeding in Carcoar, Worboys and Chapman streets including traffic counters and for flashing lights be considered for the school.*
- 3 That the remainder of the minutes of the Spring Hill Community Committee at its meeting held on 15 September 2022 be adopted.

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonnell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Cr K Duffy

3 GENERAL REPORTS**3.1 LAKE CANOBOLAS PUMP HOUSE - ENGINEERING HERITAGE MARKER**

TRIM REFERENCE: 2022/2090

RESOLVED - 22/470**Cr G Floyd/Cr F Kinghorne**

That the report on Lake Canobolas Pump House Engineering Heritage Marker be acknowledged.

For: Cr J Hamling, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonnell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Cr K Duffy

THE MEETING CLOSED AT 7.56PM

5.2 STRATEGIC POLICY REVIEWS

RECORD NUMBER: 2022/2183

AUTHOR: Janessa Constantine, Manager Corporate Governance

EXECUTIVE SUMMARY

This report presents policies which have been reviewed and are recommended for placement on public exhibition for a period of 28 days:

- ST04 - Councillor Access to Information and Interaction with Staff
- ST05 - Records Management for Councillors
- ST13 - Cyber Security

During the exhibition period a Councillor briefing will be held to discuss and consider each of the policies. It is recommended Council place these policies on exhibition.

Following a review of Councils Policy Structure, over the coming months, Council will consider policies as they are updated and recommended for exhibition before adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "17.1. Provide representative, responsible and accountable community governance".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Council's Strategic Policies are reviewed and amended to ensure ongoing compliance with legislation and industry best practice.

Policies of Council are of two types – Strategic Policies are determined by Council, and relate to Councillors, required by Legislation or Regulation and/or have an impact on the Orange community. The Local Government Act 1993 requires the public exhibition of Policies (if new or include significant changes) and adoption by Council. Operational Policies are determined and implemented by the Chief Executive Officer, and relate to staff and the operations of the organisation.

RECOMMENDATION

That Council resolves to place the following policies on public exhibition for a period of 28 days:

- **ST04 - Councillor Access to Information and Interaction with Staff**
- **ST05 - Records Management for Councillors**
- **ST13 - Cyber Security**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION**Policies for Exhibition**

The following policies have been reviewed and outlined below are changes/updates made to each policy. It is recommended these policies be placed on public exhibition for a period of 28 day to allow for Council and public review and submissions.

ST04 - Councillor Access to Information and Interaction with Staff

The Councillor Access to Information and Interaction with Staff policy is based on the Model Policy issued by the Office of Local Government. While not mandatory, the policy reflects best practice and all Councils are encouraged to adopt it. In adopting the Model Policy, Council are free to adapt the policy to suit the circumstances of Council. Provisions which can be adjusted are included in Red in the draft version for Consideration and decision of Council.

Reference	Update
General	<ul style="list-style-type: none"> • Renumbering of Policies commenced – New Numbering at ST04, previously ST019. • New Formatting • Re-Written policy based on the 2022 template issued by the OLG. • Confirmation of staff accessible to Councillors. • Introduction of a Councillor Request System <p>Note: Template request form (hardcopy/electronic) to be added to policy during exhibition and circulated to Councillors on adoption and implementation of policy.</p>

ST05 – Councillor Records Management

The Councillor Records Management policy is based on the Model Records Management for Councillors from NSW State Archives and Records. While not mandatory, the policy reflects best practice and all Councils are encouraged to adopt it.

Reference	Update
General	<ul style="list-style-type: none"> • Renumbering of Policies commenced – New Numbering at ST05, previously ST062. • New Formatting • Re-naming from Records Management for Councillors to Councillor Records Management. • No major updates from previous policy, updated references to positions and Executive Support Office. <p>Note: Template forms/pads for meeting notes (hardcopy/electronic) to be added to policy during exhibition and circulated to Councillors for use on adoption and implementation of policy.</p>

ST13 – Cyber Security

Reference	Update
General	• New Policy based on Cyber Security NSW requirements.

ATTACHMENTS

- 1 Draft - ST04 - Councillor Access to Information and Interaction with Staff - For Exhibition, D22/69203 (Under Separate Cover) [⇒](#)
- 2 Draft - ST05 - Councillor Records Management - For Exhibition, D22/71895 (Under Separate Cover) [⇒](#)
- 3 Draft - ST13 - Cyber Security - For Exhibition, D22/69532 (Under Separate Cover) [⇒](#)

5.3 STATEMENT OF INVESTMENTS - OCTOBER 2022

TRIM REFERENCE: 2022/2153

AUTHOR: Julie Murray, Financial Accountant

EXECUTIVE SUMMARY

The purpose of this report is to provide a statement of Council's investments held as of 31 October 2022.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "17.2. Ensure financial stability and support efficient ongoing operation".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That Council resolves:

- 1 To note the Statement of Investments as of 31 October 2022.
- 2 To adopt the certification of the Responsible Accounting Officer.

FURTHER CONSIDERATIONS

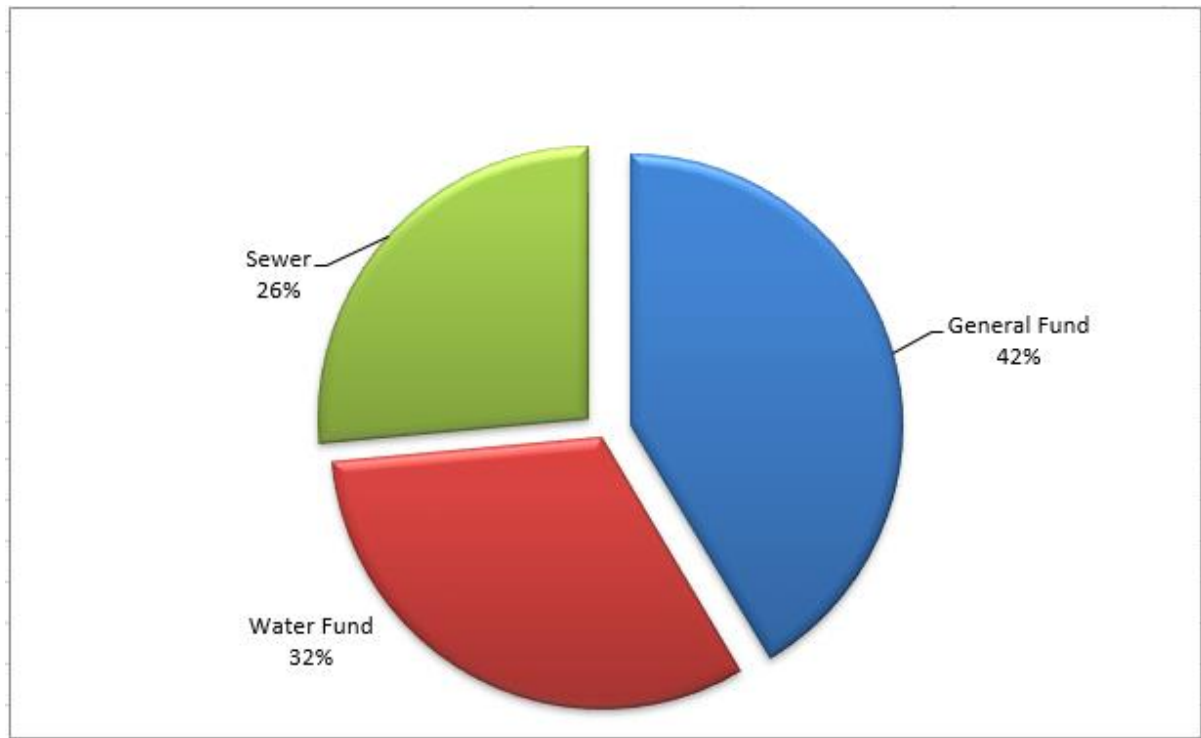
Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

Section 212(1) of the Local Government (General) Regulation 2005 requires that a written report be presented each month at an Ordinary Meeting of the Council detailing all money that Council has invested under Section 625 of the Local Government Act 1993.

As of 31 October 2022, the investments held by Council in each fund is shown below:

	31/10/2022	30/09/2022
General Fund	96,613,356.01	96,579,763.89
Water Fund	74,905,218.81	76,255,820.53
Sewer Fund	61,633,170.04	61,786,828.14
Total Funds	233,151,744.86	234,622,412.56

**Portfolio Advice**

Council utilises the services of an independent investment advisor in maintaining its portfolio of investments. Council's current investment advisor is Imperium Markets, an independent asset consultant that works with wholesale investors to develop, implement and manage their investment portfolio. Imperium Markets is a leading provider of independent investment consulting services to a broad range of institutional investors including government agencies, superannuation funds and not-for-profit organisations.

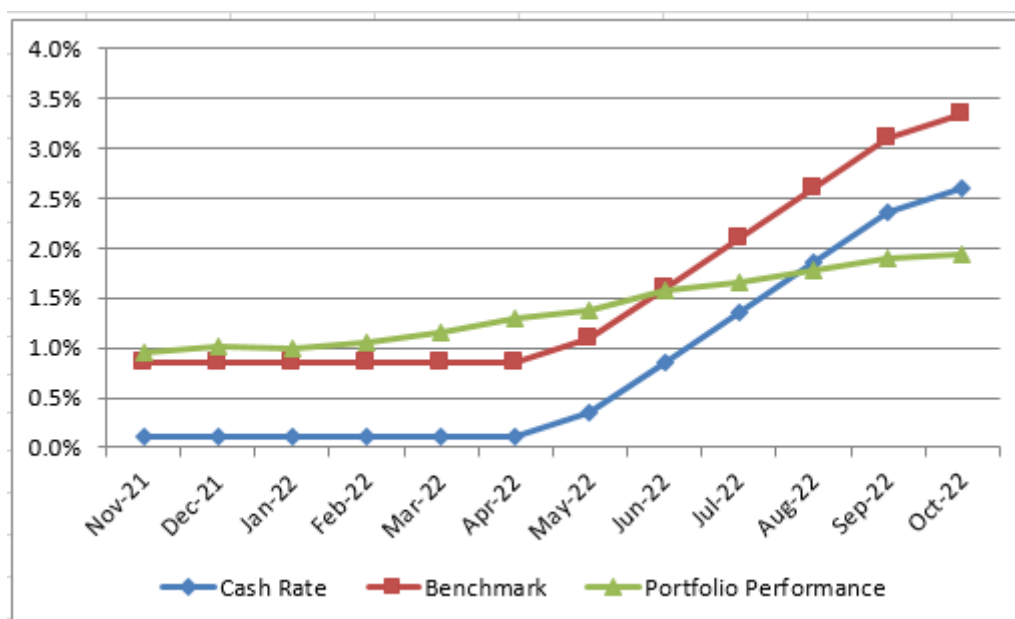
Imperium Markets major services provided to Council include:

- Quarterly portfolio summary reports
- Advice on investment opportunities, in particular Floating Rate Note products
- Advice on policy construction
- Year-end market values for Floating Rate Note products held by Council.

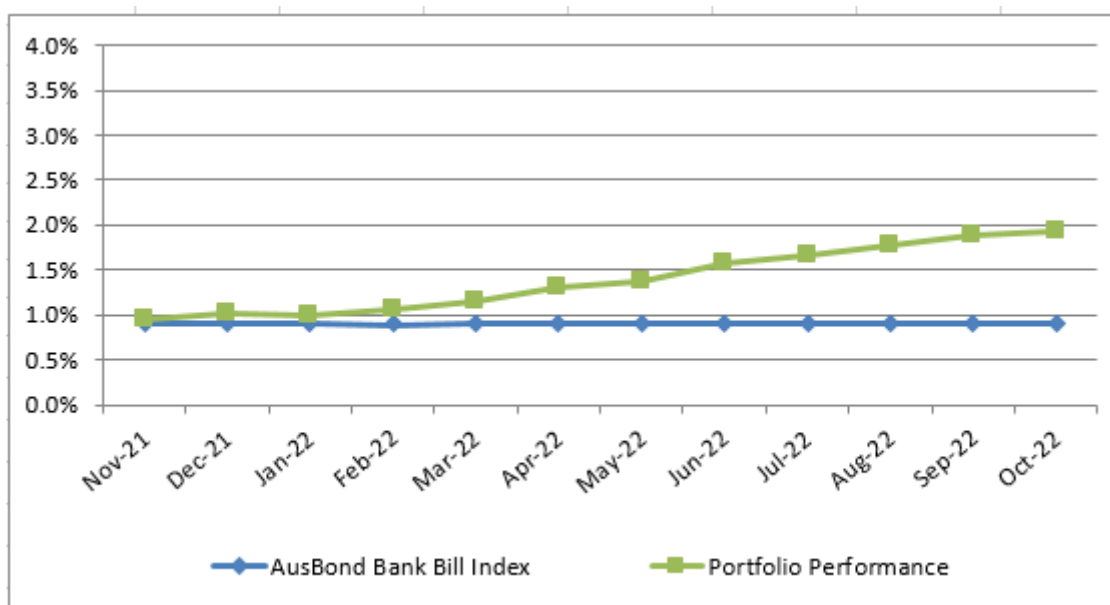
Portfolio Performance

Council's current Long Term Financial Plan establishes the benchmark for Council's interest on investments at "75 basis points above the current cash rate". The cash rate as of 31 October 2022 has increased at 2.6 per cent. The weighted average interest rate of Council's investment portfolio at the same reporting date was 1.94 per cent which is below Council's benchmark i.e., the cash rate of 3.35 per cent plus 0.75 per cent (or 335 basis points). This is being monitored closely with retiring investments being reinvested to optimise their returns.

5.3 Statement of Investments - October 2022



Council has also utilised the AusBond Bank Bill Index to provide a further benchmark focused on long term investments. As of 31 October 2022, the AusBond rate was 0.91 per cent. The weighted average interest rate of Council's investment portfolio at the same reporting date was 1.94 per cent.



Council's Investment Policy establishes limits in relation to the maturity terms of Council's investments as well as the credit ratings of the institutions with whom Council can invest.

The following tables provide a dissection of Council's investment portfolio as required by the Policy. The Policy identifies the maximum amount that can be held in a variety of investment products or with institutions based on their respective credit ratings.

Table 1 shows the percentage held by Council (holdings) and the additional amount that Council could hold (capacity) for each term to maturity allocation in accordance with limits established by Council's Policy.

5.3 Statement of Investments - October 2022

Table 1: Maturity – Term Limits

Term to Maturity Allocation	Maximum	Holdings	Capacity
0 - 3 Months	100.00%	21.93%	78.07%
3 - 12 Months	100.00%	29.77%	70.23%
1 - 2 Years	70.00%	19.27%	50.73%
2 - 5 Years	50.00%	29.04%	20.96%
5+ Years	25.00%	0.00%	25.00%

Table 2 shows the total amount held, and the weighted average interest rate (or return on investment), by credit rating. The credit rating is an independent opinion of the capability and willingness of a financial institution to repay its debts, or in other words, the providers' financial strength or creditworthiness. The rating is typically calculated as the likelihood of a failure occurring over a given period, with the higher rating (AAA) being superior due to having a lower chance of default. However, it is generally accepted that this lower risk will be accompanied by a lower return on investment.

The level of money held in the bank accounts has been added to the table to illustrate the ability of Council to cover the operational liabilities that typically occur (for example payroll, materials and contracts, utilities).

Table 2: Credit Rating Limits

Credit Rating	Maximum	Holding	Remaining Capacity	Value	Return on investment
Bank Accounts	100.00%	7.61%	92.39%	17,734,420.48	2.65%
AAA	100.00%	0.43%	99.57%	998,230.00	4.50%
AA	100.00%	61.95%	38.05%	144,437,732.00	1.85%
A	60.00%	14.11%	45.89%	32,896,094.45	2.61%
BBB & NR	40.00%	15.91%	24.09%	37,085,267.93	1.55%
Below BBB	0.00%	0.00%	0.00%	N/A	N/A

As a result of the increase in the Cash rate since May 2022 and the impact of the increased interest rates now being offered, management is currently reviewing its investments that are providing lower returns. Term deposits may be able to be broken and reinvested, however each banking institution has different terms and penalties. Analyse is being undertaken taking into consideration costs and penalties, however there is a potential for reinvesting the funds at a higher rate of return.

Certification by Responsible Accounting Officer

I, Veronica Webb, hereby certify that all investments have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy.

5.4 DISABILITY INCLUSION ACTION PLAN 2022-2025

TRIM REFERENCE: 2022/2177

AUTHOR: Louise Geaghan, Community Services Manager

EXECUTIVE SUMMARY

Orange City Council has developed a Disability Inclusion Action Plan as required under the Disability Inclusion Act 2014. Blayney, Cabonne and Orange Councils resolved to take a collaborative approach to the development of a joint plan with individual strategies and actions.

The Disability Inclusion Action Plan will underpin Council's commitment to providing quality facilities and services that enable people with disability to fully participate in our communities.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "5.1. Engage with the community to ensure facilities and programs meet changing lifestyle and social needs".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

The development of a Disability Inclusion Action Plan is required under the Disability Inclusion Act 2014. Reporting on actions will occur through the quarterly updates to the Delivery/Operational Plan.

RECOMMENDATION

That Council place on exhibition for a period of 28 days the Blayney Cabonne Orange Disability Inclusion Action Plan 2022-2025.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

The Blayney Cabonne Orange Disability Inclusion Action Plan has been developed in conjunction with the Orange Community and is now recommended to be placed on public exhibition for 28 days.

ATTACHMENTS

- 1 Draft - Blayney Cabonne Orange Disability Inclusion Action Plan 2022-2025 - For Exhibition, D22/71897 [↓](#)

Disability Inclusion Action Plan 2022-2026





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Orange Community Strategic Plan	22
Orange City Council Strategies and Actions	27
Monitoring and Reporting	39

Message from the Mayors



Cr Scott Ferguson
Mayor
Blayney Shire Council



Cr Kevin Beatty
Mayor
Cabonne Council



Cr Jason Hamling
Mayor
Orange City Council

Blayney, Cabonne and Orange Councils are working together to build a strong and equitable community that is accessible and inclusive of everyone.

We want our region to provide equal opportunity for people with disability so that they may access opportunities as other residents do, while enjoying the benefits of living and working in our region.

For these reasons, it is our pleasure to present the Blayney Cabonne Orange Disability Inclusion Action Plan (DIAP) 2022-2026.

The aim of the plan is to ensure that local services, facilities, and programs provided by Councils are as inclusive as they can be.

Consultations have been held across our communities, with a particular focus on identifying priorities through conversations with people with disability, their families, carers, and service providers.

We recognise that the term 'people with disability' does not refer to a readily identifiable group, but to a wider community who may need support to fully participate in our society. This support might be needed for a short time or throughout their lives.

Three individual action plans have been developed, each focusing on the needs of one local government area. These plans relate to how we:

- develop and construct our environment;
- provide information and services;
- support employment opportunities; and
- promote positive community attitudes and behaviours toward people with disability.

Planning for inclusion and access is a core component of our planning responsibilities and the DIAP will be aligned with and reported on by the Delivery and Operational Plans for each Council area.

Blayney, Cabonne, and Orange Councils are pleased to work with the New South Wales Government to improve access and inclusion for people with disability, and look forward to all members of our communities enjoying opportunities to participate in social, economic, and community life.

1 Overview

“to promote, protect and ensure the full and equal enjoyment of all human rights and fundamental freedoms by all persons with disabilities, and to promote respect for their inherent dignity.”

In 2014 the NSW Government enacted the Disability Inclusion Act (DIA). The DIA mandated the development of disability inclusion action planning across local councils and the development of a Disability Inclusion Action Plan (DIAP) by 1 July 2017. To meet this commitment, Blayney, Cabonne and Orange Councils agreed to a regional approach through a collaborative disability action planning process.

Collectively, the three local government areas committed to providing accessible villages, towns and a city for everyone, regardless of their abilities, then and into the future.

This is being achieved by building on the work currently undertaken by councils through:

- an ongoing dialogue with people with disability
- improved access to public services and facilities
- increased awareness and understanding of access and inclusion issues both within councils and the wider community

Expanding on the achievements of the initial DIAP, the local Councils of Blayney, Cabonne and Orange have again come together to partner in a regional approach to continue making our city, towns and villages accessible to all, irrespective of individual abilities.

The Disability Inclusion Action Plan 2022-2026 has set the framework, actions and priorities for Blayney, Cabonne and Orange Councils over the next four years.

Structure of the Disability Inclusion Action Plan

The Disability Inclusion Action Plan documents the planning and consultation process and includes the following sections applicable to all three local government areas:

1. Background – of the process including the statutory framework
2. Demographic Context- for the three areas as well as state and national statistics
3. Developing the Plan – community engagement process undertaken

Sections 4 and 5 have been tailored for the individual councils.

4. Community Strategic Plan - overview of individual council plans identifying the broad objectives that support the Disability Inclusion Action Plan
5. Strategies and Actions – outcomes derived and tailored for each of the councils

2 Background

The Disability Inclusion Act 2014 defines disability as:

‘The long-term physical, mental, intellectual or sensory impairment which in interaction with various barriers may hinder the full and effective participation in society on an equal basis with others.’

The purpose of the Disability Inclusion Action Plan is to effectively identify actions that deliver on the diverse needs of people with disability in our community.

The rights of people with disability to access services and facilities is fundamental to the disability inclusion process. In 2008, the Australian Government committed to implementing the United Nations (UN) Convention on the Rights of Persons with Disabilities “to promote, protect and ensure the full and equal enjoyment of all human rights and fundamental freedoms by all persons with disabilities, and to promote respect for their inherent dignity.”

Subsequently the Commonwealth Government prepared Australia’s Disability Strategy 2021-2031 which sets out a plan to change the lives of people with disability over ten years.

In 2014 the NSW Government enacted the Disability Inclusion Act (DIA). The DIA requires local councils to prepare disability inclusion action plans to deliver on the diverse needs of people with disability in the community as part of their Integrated Planning and Reporting Framework.

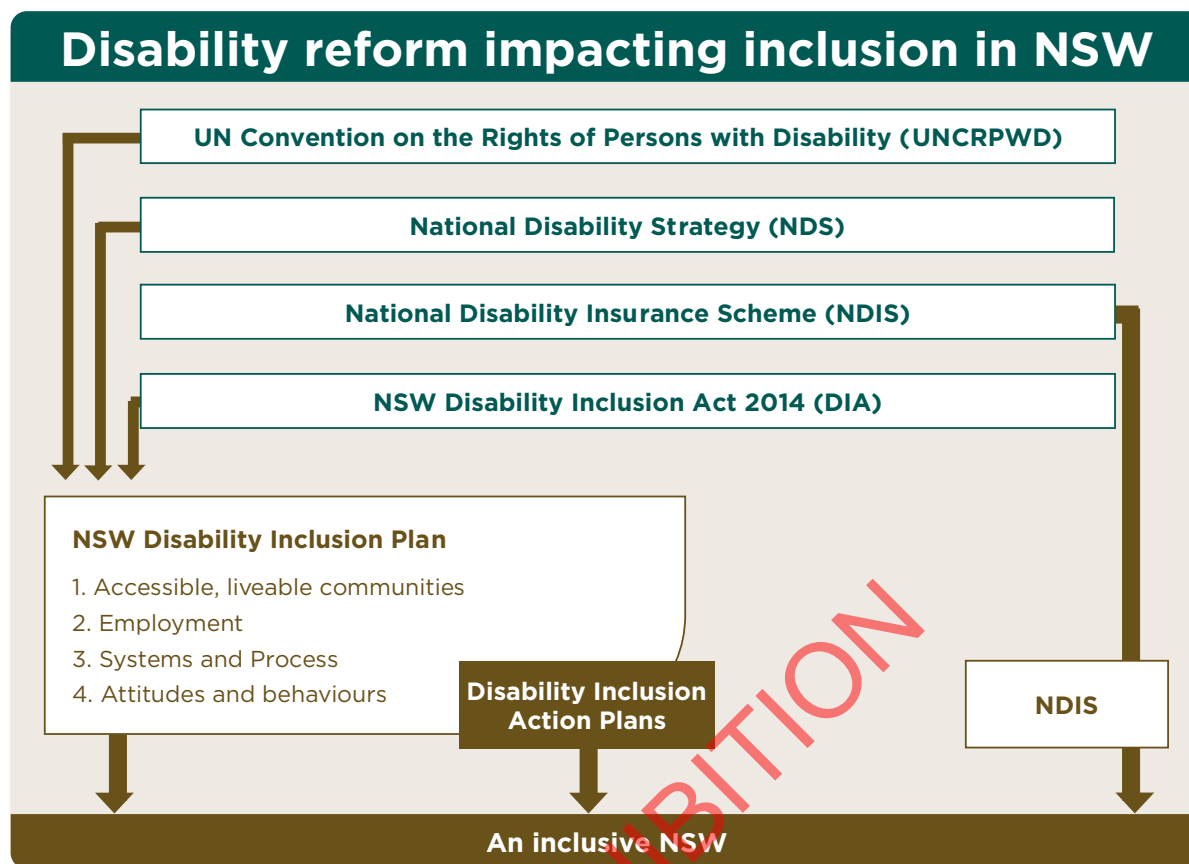


Figure 1: The relationships between the relevant policy and legislative instruments
Source: NSW Disability Inclusion Action Planning Guidelines

Disability Inclusion Focus Areas

The NSW Disability Inclusion Action Planning Guidelines identify four key outcome areas. These key outcome areas guided the disability inclusion action plan community consultation process and formed the structure for the Disability Inclusion Action Plan.

The four key outcome areas are:



Work (Employment)



Attitudes and Behaviours



**Information and understanding
(Systems and Processes)**



Liveable Communities

The Disability Inclusion Action Plan has been prepared under the guidelines established by the division of Local Government having regard to the legislative context. The three councils worked closely to develop a consultation strategy that enabled both targeted and broader stakeholder and community engagement.

The plan sets out a series of principles, strategies and actions that will guide Council operations over the next four years. These align with the principles of the DIA, as well as the NSW Government's Disability Inclusion Plan focus areas.

3 Demographic Context

“Disability is a difficult concept to measure because it depends on a person’s perception of their ability to perform a range of day-to-day activities.”

This Plan seeks to address all forms of disability, both those reflecting individual limitations and the barriers that our society places which restrict life choices.

Our region, for the purposes of the Disability Inclusion Action Plan is the three local government areas of Blayney, Cabonne and Orange. The characteristics of the three areas are comparable in that

each has an ageing population. However, the number of people identifying as needing assistance with core activities does increase in each local government area alongside an increase in population size.

Core Activity Need for Assistance

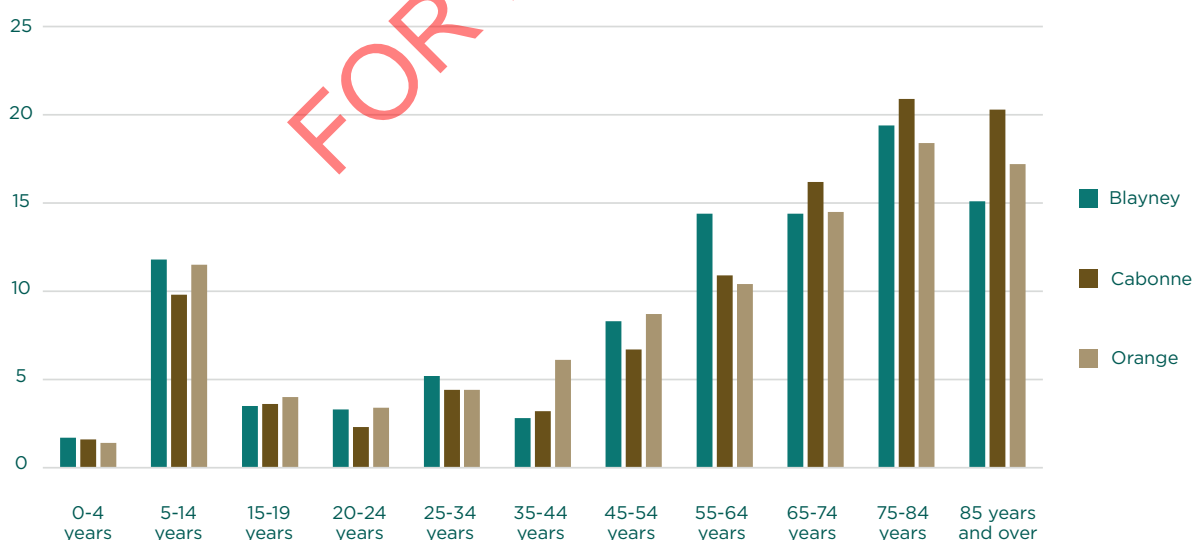
	Orange	Cabonne	Blayney
Total Population	43,512	13,766	7,497
Need for Assistance	2,701	685	423
% of Total Population	6.2%	5.0%	5.6%
Source: AUSTRALIAN BUREAU OF STATISTICS 2021 Census of Population and Housing			

Core Activity Need for Assistance “records the number of people with a profound or severe core activity limitation. People with a profound or severe core activity limitation are those needing assistance in their day to day lives in one or more of the three core activity areas of self-care, mobility and communication because of:

- a long-term health condition (lasting six months or more)
- a disability (lasting six months or more)
- old age.”

The Core Activity Need for Assistance: Total Percentage By Age graph shows a generally consistent pattern across the regions for an increase in the need for assistance as we age. The graph also highlights a significant increase in the need for assistance once an individual reaches school age.

Core Activity Need for Assistance Total % by age



While these statistics help to understand the prevalence of people who need support in the community, it is acknowledged that this number does not include all people living with and caring for people with disability in the Blayney, Cabonne and Orange communities.

National figures for disability compiled by the Australian Bureau of Statistics in the 2018 Survey of Disability, Ageing and Carers, Australia states:

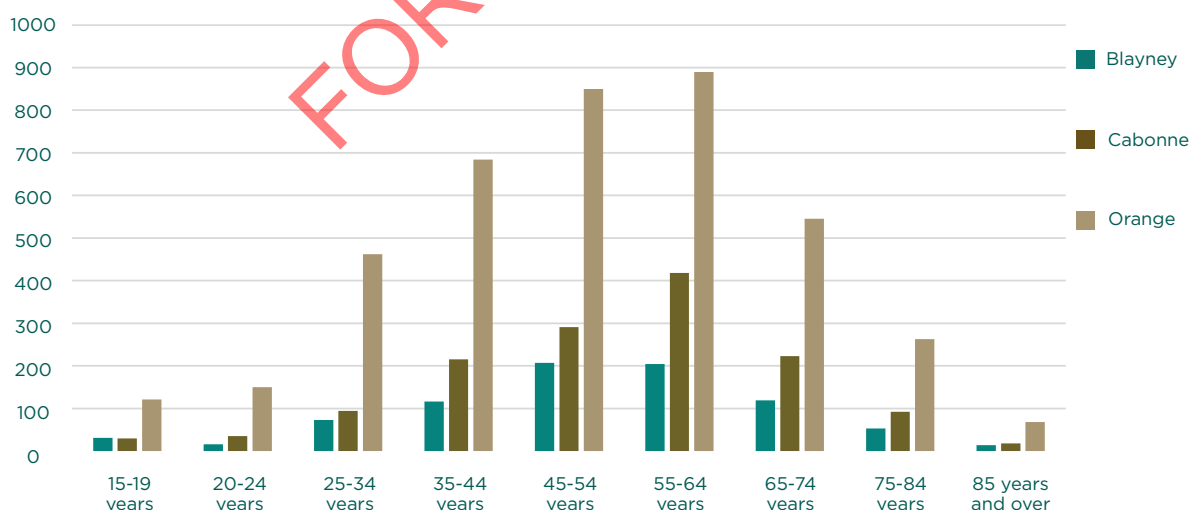
“The number of people with disability has increased. In 2018, there were 4.4 million people with disability (up from 4.3 million in 2015). Of all people with disability, 1.9 million were aged 65 years and over (up from 1.8 million in 2015):

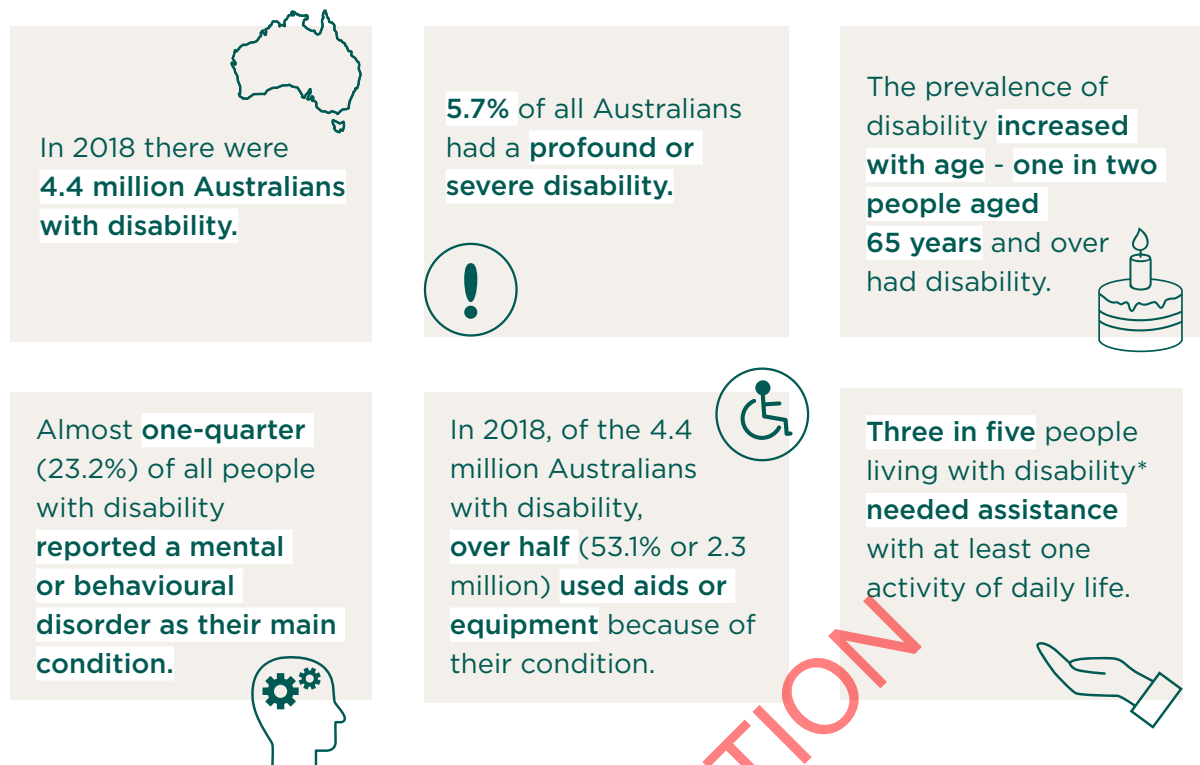
- representing almost half (44.5%) of all people with disability (up from 41.9% in 2015 and 40.7% in 2012); and
- reflecting both an ageing population and increasing life expectancy of Australians.”⁵

“In 2018, of the 4.2 million Australians with disability (living in households), three in five (59.8% or 2.5 million people) needed assistance with at least one activity of daily life.”⁶

The Unpaid Assistance to a person with Disability graph below shows the significant number of local residents who fulfil a caring role in the Blayney, Cabonne and Orange communities

Unpaid Assistance to a person with Disability





* living in households

** people of working age (15-64 years) who were living in households.

Source: 2018 Disability, Ageing and Carers, Australia: Summary of Findings | Australian Bureau of Statistics



An issue for people living with disability is discrimination in both access and employment.

“In 2018, 2.1 million people with disability living in households were of working age (15-64 years). Of these:

- 53.4% were in the labour force, compared with 84.1% of those without disability
- 46.6% were not in the labour force, compared with 15.9% of those without disability.”

Statistics demonstrate that we are collectively living longer. It follows that this will result in an increase in the number of people with profound or severe disability who require help with core activities such as mobility, self-care and communication.

The Disability Inclusion Action Plan is not exclusively for the people who identify as living with a disability. The community survey results (discussed in Section 4) clearly demonstrate a wide range of circumstances in which people find themselves either requiring some degree of assistance or appreciating the access facilities available to them.

Breaking down the barriers to inclusion, creating liveable communities, improving access, changing behaviours and attitudes, improving processes and providing meaningful employment are the responsibility of all of us as a community and will benefit everyone.

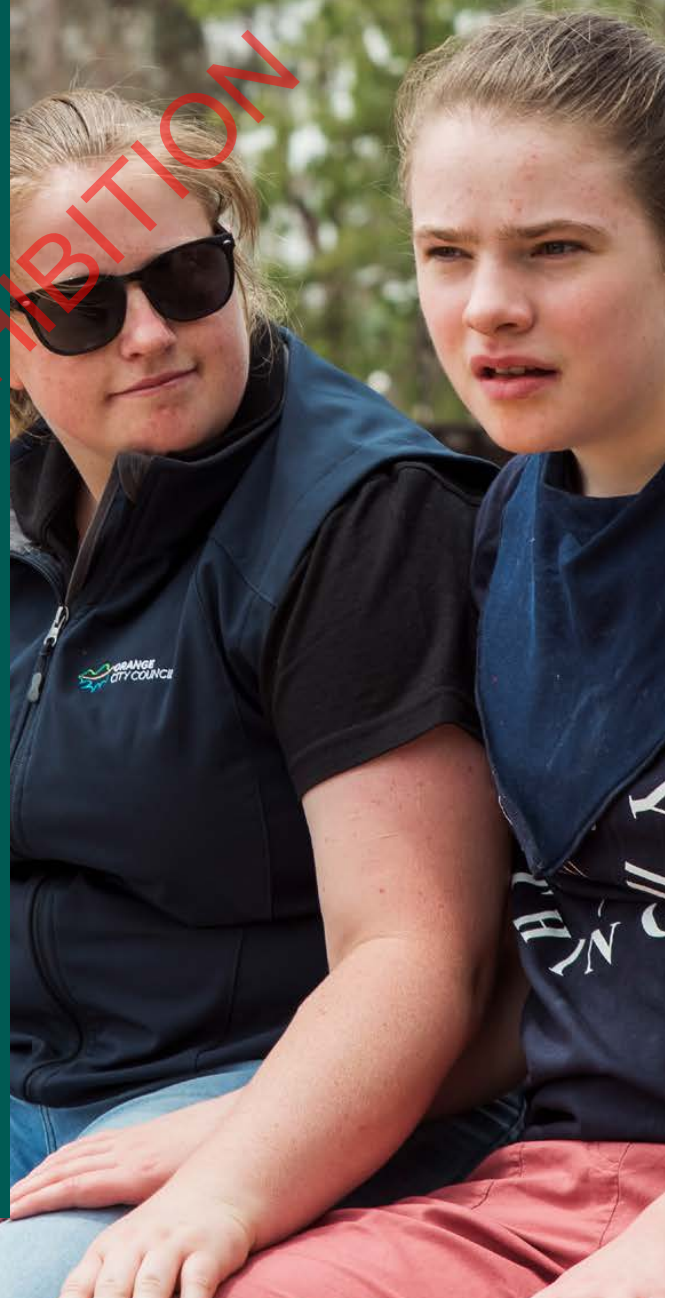
FOR EXHIBITION

4 Developing the Plan in Orange

“I alone cannot change the world, but I can cast a stone across the waters to create many ripples.” Mother Teresa

Orange City Council's Director of Community, Recreation and Culture was identified as the sponsor of the new Disability Inclusion Action Plan, engaged to champion the importance of inclusion planning throughout the organisation and to commit to driving the inclusion action planning process.

Community and stakeholder engagement has been key in this process. The ideas and contributions of both individuals and groups were invaluable in informing the strategies and actions in the Disability Inclusion Action Plan. In developing the plan the three councils, over a twelve month period, undertook a range of collective and individual consultation activities with the community. The consultation was both targeted, engaging specific disability related groups and individuals, as well as broad, surveying the wider council communities. The engagement activities both raised awareness of the Disability Inclusion Action Plan process and addressed inclusion across all areas of the councils' operations.



4.1 Orange City Council Community Survey Overview

The Disability, Inclusion and Accessibility survey was published on Orange City Council's YourSay Orange website. The survey was also provided in a hard copy format and drew responses on a range of key areas.

A total of two hundred and eighteen community surveys were completed. Of the surveys completed; a total of 23.4% of respondents identified with the statement 'I find it hard to move around'. In the same survey, 24.1% identified as someone with a disability and 23.4% identified as an interested community member. Additionally, 66.8% of survey respondents answered no to the question 'Do you use support services?'

The community survey addressed the four focus areas and asked respondents to rank what they consider the most important issues within each of these areas. The top three issues identified in the Orange survey were:

Attitudes and Behaviours

- Train staff on access and inclusion (26.1%)
- Hold public events that are accessible (23.6%)
- Include people with disability in promotions (16.3%)

Work (Employment)

- Provide accessible workplaces (20.4%)
- Provide flexible working times and places (17.7%)
- Modify duties for people with disability (16.7%)

Information and understanding (Systems and Processes)

- Provide accessible communication options in the workplace (24.3%)
- Provide information in different formats (23.9%)

- Provide hearing loops, touch screens, and translation services (19.1%)

Liveable Communities

Provide accessible toilets in all public buildings (22.4%)

Promote accessible-for-all design (19%)

Make community programs and events accessible (17.5%)

Other Issues

In response to the question 'What worries you when accessing local shops', the top three responses were:

- Steps with no ramps (23.2%)
- Stairs with no lift available (17.8%)
- Accessible parking (17.3%)

4.2 Community Meetings and Stakeholder Engagement

Orange City Council conducted community engagement via consultations in public spaces utilising the community survey. Additional, targeted stakeholder consultations were undertaken in March and May 2022. Each stakeholder consultation included an overview of the process and explanation of the four focus areas identified in the NSW Government's Disability Inclusion Plan.



Wangarang

Wangarang Industries is a not-for-profit Australian Disability Enterprise which provides a range of jobs and training for people with a variety of disabilities. A consultation was held with fifty three Wangarang employees with a range of disabilities in small groups. Staff from Orange City Council's Disability Services facilitated the discussions and used the community survey as a guide. The consultation held at Wangarang produced the following results:

Attitudes and Behaviours

- Community education and positive promotion of people with disability
- Accessible public events
- Wangarang Open Day

Work (Employment)

- Educating staff
- Provide equipment and modified duties
- More mainstream employment opportunities

Information and understanding (Systems and Processes)

- Assistance for people with vision impairment including large font and braille
- Provide information in accessible formats – Plain English, pictorial, audio
- Assistance with decision making including health and making a complaint

Liveable Communities

- Accessibility including wider footpaths with tactile ground surface indicators
- Accessible transport – physical access, wait times, cost and training for drivers
- Availability of accessible parking

Other Issues (What worries you when accessing local shops?)

- Trip hazards
- Sensory overload
- Accessibility – wide entry/aisles, ramps, travelators/escalators, parking

Service Providers

A consultation was held with ten service providers who provide a range of community and disability services in Orange and surrounding areas.

The consultation held with service providers produced the following results.

Attitudes and Behaviours

- Community education including business and schools and information drops to local residents in a range of formats
- Positive media campaigns featuring people with disability including stories of lived experience
- Accessible community including physical access, sensory spaces and accessible events

Work (Employment)

- Employer education and accessible workplaces
- Job website featuring identified roles that encourage people with disability to apply
- Flexible work arrangements including job sharing

Information and understanding (Systems and Processes)

- Information available in different formats - braille, Auslan, language, media, printed, Plain English, easy read, audio, text to voice, correct colouring
- Community education - schools, social media and regular updates
- Consult with people with disability and disability services to ensure information is accessible and easy to understand

Liveable Communities

- Transport including visibility of pedestrian crossing
- Availability of accessible public toilets
- Sensory input such as lights, noise, safe surfaces

Other Issues (What worries you when accessing local shops?)

- Sensory overload - noise and lights
- Access including lift button height, walkways, gutters, checkout height, parking, travelators
- Wheelchair accessibility

People with Disability

A small group consultation was held with six members of the community who are living with a range of disabilities, their families and carers.

The consultation held with people living with disability, their families and carers produced the following results.

Attitudes and Behaviours

- Community education to promote greater understanding
- Disability Awareness training/education for business owners
- Access including ramps, tactile access points, chairs in change/fitting rooms, footpaths

Work (Employment)

- Availability of accessible transport and parking
- Assistance with the employment process - support to complete applications and during the interview process and the availability of information in various formats such as Zoom and audio
- Disability Directory available in formats other than print

Information and understanding (Systems and Processes)

- Information available in other formats including Plain English, pictures, Zoom, reader software on the Council/Library webpages rather than pdf, audio, large print
- Council and Library website meet accessibility guidelines
- Information and forms to be easier to understand

Liveable Communities

- Access to local businesses including footpaths and ramps
- Availability of accessible toilets
- Inclusive recreational facilities/activities - playground, indoor sporting facility, events, respite, supported holidays

5 Orange Community Strategic Plan

“Orange is well-known for its friendly people and wonderful community spirit”.

Sections 5 and 6 of the Disability Inclusion Action Plan have been tailored to relate specifically to the individual Councils. While the development of the Disability Inclusion Action Plan has been a collaborative process, the operational differences in terms of organisational structure, capacity and resourcing between the three Councils has resulted in the development of slightly different deliverables. To provide context to the Strategies and Actions in Section 6, an overview of the relevant Community Strategic Plan is provided for the individual Council, in this case, Orange.

The Disability Inclusion Action Plan has been prepared under the broader umbrella of the Community Strategic Plan 2022-2032. The Community Strategic Plan is the primary forward planning document, aligning the community's vision with a clear strategic direction for the long-term future of Orange.

The Orange Community Strategic Plan 2022-2032 consists of four themes which are; Live, Preserve, Prosper and Collaborate.



A healthy, safe, inclusive and vibrant community.

This theme recognises the importance of encouraging healthy lifestyles, community pride and a sense of belonging. This can be achieved by maintaining a safe, caring and connected community, with active community participation supported by enhanced cultural and recreational facilities and inclusive services that cater to all of our residents. The beautiful parks, gardens and natural assets of our City are amongst our most cherished assets and contribute to making Orange a desirable place to live work and play.



Preserve

Balancing the natural and built environment.

This theme ensures that the unique natural, cultural, social and historical aspects of our community are preserved while recognising the need for growth and development. The community was strong in its desire to be more sustainable by promoting renewable energy, reducing waste and protecting our natural resources. There is also an expectation for infrastructure to support a growing city, with roads footpaths, parking and a vibrant CBD seen as priorities.



Prosper

A smart, innovative and resilient economy.

This theme focuses on providing the community with positive choices for investment, employment and study. It includes strengthening and diversifying our economy by targeting new and innovative industries, as well as fostering our existing strengths such as medical services, mining, local food and wine production and tourism. Orange residents are keen to see more engagement between Council, local business and industry.



Collaborate

Leading and partnering to support the community.

This theme looks at forging a collaborative community that engages with open and ongoing decision making, developing future leaders and supporting community groups to deliver services and programs were identified as priorities during the consultation. The community is looking to Council to provide leadership, guidance and responsible governance.

Excerpts from Orange City Council Community Strategic Plan 2022-2032

Community Strategic Plan Objectives and Strategies

There is a series of objectives and strategies under the four broad directions in the Community Strategic Plan that link directly to the Disability Inclusion Action Plan. These have been linked to specific actions in the plan in Section 6 and are identified as follows:

Live

A healthy, safe, inclusive and vibrant community.

Objective 2: A healthy and active community that is supported by sport and recreational infrastructure

- 2.2 Provide recreational activities and programs that are inclusive and meet the needs of the community.
- 2.4 Develop an extensive network of shared use paths connecting the city to allow for active travel.

Objective 3: A friendly environment where people feel safe and included.

- 3.6 Improve access, inclusion, equity and diversity in our community.
- Objective 5: Responsive programs and services that support our community's lifestyle and social needs
- 5.1 Provide services to people at all stages of life.

Preserve

Balancing the natural and built environment.

Objective 10: Infrastructure for our growing community

- 10.2 Ensure that sufficient car parking spaces are available to support growth.
- 10.3 Ensure that an appropriate level of pedestrian amenity is provided throughout the community

Prosper

A smart, innovative and resilient economy.

Objective 12: Sustainable tourism, events and visitor experiences

12.2 Develop and attract a variety of events, festivals, venues and activities for locals and visitors, ensuring accessibility for all.

Objective 14: Transport services, connectivity and infrastructure that support community, tourism, business and industry

14.1 Access to connected and affordable public transport within the city.

Collaborate

Leading and partnering to support the community

Objective 15: An informed community

15.1 Deliver communication that is open, accessible, meaningful and regular across a range of media

Objective 17: Strong relationships

17.1 Work in partnership with other Councils, regional organisations and State and Federal Governments





6 Orange City Council Strategies and Actions

The following tables have been prepared for Orange. While there is significant duplication between the strategies and actions amongst the three local councils, operational differences in terms of organisational structure, capacity and resourcing mean that the three councils have developed slightly different deliverables.

Attitudes and Behaviours

Strategy	Actions	Responsibility	Community Strategic Plan Reference	Outcome	Timeframe
Raise awareness of the contribution that people with disability make to the community	Include positive images of people with disability in promotional material	Communications Team	15.1 Deliver communication that is open, accessible, meaningful and regular across a range of media	Increased number of promotional materials including positive images of people with disability	Ongoing
	Use people with lived experience of disability when promoting Orange	Communications Team	15.1 Deliver communication that is open, accessible, meaningful and regular across a range of media	People with lived experience of disability included in the promotion of Orange	Ongoing
	Liaise with Wangarang Industries to hold a Wangarang Open Day	Community Development Team	12.2 Develop and attract a variety of events, festivals, venues and activities for locals and visitors, ensuring accessibility for all.	Wangarang Open Day held annually	Annually
	Celebrate International Day of People with Disability	Community Development Team	12.2 Develop and attract a variety of events, festivals, venues and activities for locals and visitors, ensuring accessibility for all.	International Day of People with Disability celebrated	Annually

Attitudes and Behaviours

Strategy	Actions	Responsibility	Community Strategic Plan Reference	Outcome	Timeframe
Staff who have contact with the community are educated in disability awareness	Disability Awareness training integrated in to Orange City Council staff induction process	People and Culture	3.6 Improve access, inclusion, equity and diversity in our community.	Training included in induction process	Ongoing
	Disability Awareness training session offered to local businesses	Community Engagement Officer	3.6 Improve access, inclusion, equity and diversity in our community.	Training sessions offered annually	Annually
Work with event organisers to make community events accessible and inclusive	Incorporate accessibility and inclusion into event registration paperwork	Events Team	12.2 Develop and attract a variety of events, festivals, venues and activities for locals and visitors, ensuring accessibility for all.	Event forms include section on accessibility	2023
Engage with local businesses to develop accessible shopping spaces	Provide information to local business owners in order to improve access	Community Engagement Officer	3.6 Improve access, inclusion, equity and diversity in our community.	Missed Business brochure developed and distributed	2023

Work (Employment)					
Strategy	Actions	Responsibility	Community Strategic Plan Reference	Outcome	Timeframe
Continue to undertake and monitor a workforce diversity plan including accessible options available to employees	Recruitment strategies are identified specifically to target gaps of workforce diversity	People and Culture Team	3.6 Improve access, inclusion, equity and diversity in our community.	Increase diversity in the workforce	Ongoing
	Work on partnerships with external stakeholders to assist with the engagement and attraction of diversity in the workplace and make recommendations for change	People and Culture Team	3.6 Improve access, inclusion, equity and diversity in our community.	Increased numbers of people with disability in the workforce	Ongoing
	Review position adjustment processes and assistive technology software and provide information to employers	People and Culture Team	3.6 Improve access, inclusion, equity and diversity in our community.	Ongoing reviews and availability of updated technology. Knowledge available throughout recruitment process.	Ongoing

Work (Employment)					
Strategy	Actions	Responsibility	Community Strategic Plan Reference	Outcome	Timeframe
	Provide disability awareness training to staff members	People and Culture Team	3.6 Improve access, inclusion, equity and diversity in our community.	Training added to People Hub	Annually
	Promote flexible work opportunities	People and Culture Team	3.6 Improve access, inclusion, equity and diversity in our community.	Flexible work incorporated in to Council practices	Ongoing
	Promote accessible transport and parking options	Community Services	14.1 Access to connected and affordable public transport within the city. 10.2 Ensure that sufficient car parking spaces are available to support growth.	Mobility Map updated and distributed	Biannually

Work (Employment)					
Strategy	Actions	Responsibility	Community Strategic Plan Reference	Outcome	Timeframe
Ensure employment opportunities are available in formats that allow access to information to all people	All recruitment processes are provided with full accessibility in line with WCAG 2.0 Level AA	IT and People and Culture Team	3.6 Improve access, inclusion, equity and diversity in our community.	Recruitment process meet WCAG 2.0 Level AA	2024
	Provide assistance to people with disability throughout the employment process	People and Culture	3.6 Improve access, inclusion, equity and diversity in our community.	Assistance available upon request	Ongoing
	Provide employment information in various formats	People and Culture	15.1 Deliver communication that is open, accessible, meaningful and regular across a range of media	Information available in various formats upon request	Ongoing

Information and Understanding (Systems and Processes)

Strategy	Actions	Responsibility	Community Strategic Plan Reference	Outcome	Timeframe
Ensure accessible and inclusive communication with the community	Provide information in accessible formats – Plain English, pictorial, audio, easy read, text to voice, correct colouring, braille	Communications Team	15.1 Deliver communication that is open, accessible, meaningful and regular across a range of media	Information available	Ongoing
	Orange City Council and Orange City Library websites meet accessibility guidelines	IT	15.1 Deliver communication that is open, accessible, meaningful and regular across a range of media	Web Content Accessibility Guidelines (WC3C) met	2024
	Work with disability services to provide assistance with decision making, including health and making a complaint, to people with a disability	Community Services	5.1 Provide services to people at all stages of life.	Opportunities to provide assistance identified	Ongoing

	Provide the Disability Directory in formats other than print	Community Services	15.1 Deliver communication that is open, accessible, meaningful and regular across a range of media	Disability Directory 2023 available	
Promote a culture of inclusive processes	Consult with people with disability and disability services to ensure information is accessible and easy to understand	Communications Team	15.1 Deliver communication that is open, accessible, meaningful and regular across a range of media	Information accessible to all	Ongoing

Liveable Communities

Strategy	Actions	Responsibility	Community Strategic Plan Reference	Outcome	Timeframe
Improve accessible paths of travel	Investigate installing footpaths on the same side of the road to create a continuous path of travel	Works Manager	2.4 Develop an extensive network of shared use paths connecting the city to allow for active travel.	Footpath plan developed	Ongoing
	Retain adequate resources to maintain the footpath network	Works Manager	10.3 Ensure that an appropriate level of pedestrian amenity is provided throughout the community	Maintenance budget managed	Ongoing
	Improve the visibility of pedestrian crossings	Works Manager	10.3 Ensure that an appropriate level of pedestrian amenity is provided throughout the community	Pedestrian crossings managed under Council's Transport Asset Management Plan.	Ongoing

Liveable Communities					
Strategy	Actions	Responsibility	Community Strategic Plan Reference	Outcome	Timeframe
	Improve access to local businesses including footpaths and ramps	Works Manager	10.3 Ensure that an appropriate level of pedestrian amenity is provided throughout the community	Footpaths managed under Council's Transport Asset Management Plan Businesses provided access information	Ongoing
Improve accessible public toilet facilities and parking	Improve the availability of accessible toilet facilities in the Central Business District and relevant villages	Manager Development Assessments	5.1 Provide services to people at all stages of life.	Review of available facilities completed	2023

Liveable Communities

Strategy	Actions	Responsibility	Community Strategic Plan Reference	Outcome	Timeframe
Improve transport and accessible parking	Review the availability of accessible car parking	Manager Engineering	10.2 Ensure that sufficient car parking spaces are available to support growth.	Orange Mobility Map updated and distributed	Biannually
	Investigate providing disability awareness training for public transport, community transport and taxi drivers	Community Services	3.6 Improve access, inclusion, equity and diversity in our community.	Training provided	Biannually
	Review waiting times and costs for accessible transport	Community Services	14.1 Access to connected and affordable public transport within the city.	Review completed	2023

Liveable Communities

Strategy	Actions	Responsibility	Community Strategic Plan Reference	Outcome	Timeframe
Provide inclusive recreational facilities and activities	Consider sensory input in public spaces including lights, noises and safe surfaces	Manager Engineering	14.1 Access to connected and affordable public transport within the city.	Sensory information included with development applications	2024
	Provide a sensory space at Orange City Council events to assist individuals to be calm and reduce sensory stimulation	Events Team	12.2 Develop and attract a variety of events, festivals, venues and activities for locals and visitors, ensuring accessibility for all.	Sensory information included in Council event requirements	2024
	Investigate an indoor playground and sporting facility	Director Community, Recreation and Culture	2.2 Provide recreational activities and programs that are inclusive and meet the needs of the community.	Indoor playground and sporting facility available during winter	2023
	Provide information on supported holiday options	Community Development	3.6 Improve access, inclusion, equity and diversity in our community.	Information provided on Orange City Council website	2023



7 Monitoring and Reporting

Council will continue to work towards the creation of an inclusive community. It is a legislative requirement that the process of the Disability Inclusion Action Plan is included as part of the Annual Report and sent to the Minister.

A summary of achievements and highlights will be prepared and provided to the NSW Disability Council as required under the Disability Inclusion Act.

FOR EXHIBITION



5.5 RENAMING OF LILY PLACE TO VIOLA PLACE

RECORD NUMBER: 2022/2186

AUTHOR: Jason Theakstone, Manager Engineering Services

EXECUTIVE SUMMARY

Residents of Lily Place and Lily Pilly Place have shared experiences of issues with incorrect postal deliveries, lack of address recognition by global mapping services, issues with essential service (gas/electricity) facilitation, inability to receive deliveries from food services, and a concern for potential confusion to Emergency Services.

This report serves to rename Lily Place to Viola Place.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “9.1. Construct and maintain a road network meets the community’s transport and infrastructure needs”.

FINANCIAL IMPLICATIONS

\$250 to be funded from the sign budget.

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That Council endorse the renaming of Lily Place to Viola Place with the Geographical Names Board and inform the residents of Lily Place.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

Council has received numerous complaints from the residents of Lily Place and Lily Pilly Place because of the similarity of their streets name.

Residents from both streets have experienced incorrect postal deliveries, lack of address recognition by global mapping services, issues with essential service (gas/electricity) facilitation, inability to receive deliveries from food services, and a concern for potential confusion to Emergency Services.

Council has written to the 10 residents of Lily Place suggesting that Lily Place be renamed to Viola Place as to avoid the confusion. Viola Place was suggested because:

1. *Viola hederacea* is a native ground cover found on Mount Canobolas; and
2. The surrounding local roads share botanical names.

5.5 Renaming of Lily Place to Viola Place

Whilst Council would need to undertake a process change to rename the road, there will also be a process change required of the owners and residents of Lily Place in advising all their utilities of the change of name. This process could not be undertaken by Council.

Council has received concerns, comments and questions from 3 of the 10 residents on Lily Place. They are summarised below:

- Why was Lily Place chosen as the street to change over Lily Pilly Place?
Manager of Engineering response: There is no discriminatory reason, Lily Place has one more allotment than Lily Pilly Place. Lily Place was named before Lily Pilly Place.
- Lily Place was here first.
Manager of Engineering response: Correct, Lily Place was named before Lily Pilly Place.
- There is a DA to build 15 units on Lily Place.
Manager of Engineering response: The units are yet to be built and will not need to change any address.
- Will this affect the title of my land?
Manager of Engineering response: It will not affect the title of any land as land is described as a Lot and DP on a title.

Council should note there has been several phone calls back from residents in Lily Place to the Manager of Engineering praising the initiative and expressing the frustration of the similar street names.

ATTACHMENTS

- 1 Attachment - Complaints and Responses - Renaming Lily Place (redacted), D22/69112 [↓](#)

Supporting documents for report to rename Lily Place

1. Complaints
2. Proposal Letter
3. Response (names redacted)

1 - Complaints.

IC22/18214

Message Body:

From: [REDACTED]

Subject: Street Names

Message Body:

Hi,

I'm not sure where best to report this issue however for the last 6+ months we have been having issue with our street address. We are located on Lily Place, Orange however less than 1.5km away there is now another new street called Lily Pily Place. Google maps now doesn't recognize Lily Place, you can put it in and click on it but it automatically changes it to Lily Pily Place.

We can no longer use online grocery delivery, food delivery services as they always end up at Lily Pily Place even with us saying to go to Lily Place (off Kearney's Drive). Our packages are being delivered over there and we have had to go retrieve them on our own personal time hoping they are still there. The latest issue was with our gas connection - it was nearly cut off as the people at [REDACTED] Lily Pily Place were getting it disconnected but this time it came up as [REDACTED] Lily Place. After many phone calls, it was sorted but again this issue should not be occurring.

Why are there 2 streets less than 2kms from each other with a name way too similar? It's beyond frustrating. As both street names are permanent there probably isn't much that can be done but it needs to be brought to council's attention because it's causing far too many issues for the residents of Lily Place and Lily Pily Place.

Kind Regards,

[REDACTED]

2

Original Complaint Received 13/10/2021

IC21/25255

From: [REDACTED]
Sent: Wednesday, 13 October 2021 2:34 PM
To: Orange City Council [REDACTED]
Subject: Council Contact "STREETS SIMILARLY NAMED"

From: [REDACTED]
Subject: STREETS SIMILARLY NAMED

Message Body:

We live at [REDACTED] Lily Pilly Place less than a kilometre as the crow flies from Lily Place Orange. Why were 2 streets allowed to be so similarly name and so close together????

We settled 18 April 2019 and the number of issues arising from numerous service and or delivery providers is still causing an undue stress. Today I was fortunate that the tenant at Lily Place arranged to have my parcel incorrectly delivered to me. Parcel correctly addressed. Issue also being raised with Australia Post.

Which development was determined first? Why not change the name of the second street to alleviate the ongoing problems?

To date emergency services have arrived in my street but never thought to ask if they had issues getting to correct address.

I am finding this to be a totally unnecessary hassle. Surely there has to be a satisfactory solution.

[REDACTED]

3

2 - Proposal Letter from Council to residents

Letter D22/40108

11 July 2022

To Whom it May Concern,

A proposal to rename Lily Place to Viola Place is being considered by Orange City Council in response to complaints received by concerned community members.

Residents of Lily Place and Lily Pilly Place have shared experiences of issues with incorrect postal deliveries, lack of address recognition by global mapping services, issues with essential service (gas/electricity) facilitation, inability to receive deliveries from food services, and a concern for potential confusion to Emergency Services.

Council are proposing to rename Lily Place to Viola Place, complying with the requirements of the Geographical Names Board NSW guidelines, to provide relevant, accurate and unique property addresses.

In correlation to the pre-existing Botanical naming of the local streets, Viola Place has been chosen in reference to the native ground cover *Viola hederacea* found on Mount Canobolas, defining the road with a distinctive name to ensure that all future confusion from residents, homeowners and service providers may be avoided.

If you would like to discuss this further or would like more information, please don't hesitate to get in touch with me on (02) 6393 [REDACTED], or [REDACTED] by 5pm Friday 12 August.

Yours sincerely,

Jason Theakstone

MANAGER ENGINEERING SERVICES

4

3 - Responses (redacted)

Received - 22/7/22

Dear Sir,

Thank you for your recent correspondence regarding a proposal to change the name of Lily Place to Viola Place.

We are the owners of [REDACTED] Lily Place.

We would be interested to hear from you as to practicalities of the name change. In particular, if the name change were to proceed:

Would Council notify all utilities of the change of name?

- 1. Will there be implications for title deeds and/or would it be necessary to notify LPI?*

Noting that there are advantages to the name change, there will also be administrative and potentially time consuming tasks which would arise if the name change were to proceed. We are interested in the rationale of changing the name of Lily Place and retaining Lilly Pilly Place, Lily Place likely existed prior to Lilly Pilly Place, given that such issues have only arisen recently.

Kind Regards,

[REDACTED]

Received – 26/7/22

Hi Jason,

Thank you for your response.

We are considering our position and will respond in due course.

Kind Regards,

[REDACTED]

5

Response 2 - Property address uncertain.

Received 14/7/22

Hi Jason,

I hope you are well. I am writing in regards to renaming Lily Place. I am wondering if there is any reason why Lily Place has been chosen for renaming rather than Lily Pilly Place. I am happy to hear that Orange City Council has decided to take action for the complaints from residents of Lily Place and Lilly Pilly Place, however I am doubtful why Lily Place is chosen to be renamed. As you know, once it is changed, residents living on Lily Place have to change all of their addresses physically which will take a lot of time and energy. As a full time worker and full time mom, I am stressed about the decision made.

Can you please give me some rationale or reason why Lily Place is chosen to be renamed? Will that be any chance to rename Lilly Pilly Place rather than Lily Place?

*Thanks**Kind regards*


14/7/22

Thanks for your reply.

Can you please check which address has a longer history? I am assuming Lily Place exists before Lilly Pilly Place as I did not have this kind of problem when I first moved in. If Lily Place has a longer history, can you consider renaming Lilly Pilly Place?

*Thank you**Regards*


Received- 15/7/22

Good morning Jason,

That's great, thank you. Even Though fewer residents live on Lily Place, we have kept the name longer and we did not have any problem with our address for a few years before the road was named with a very similar name later on. I hope this is considered enough.

*Thank you**Kind regards,*


6

Response 3 –

Received – 19/7/22

Hi Jason

Just a reminder.

If Council were only considering by number of houses in the street, perhaps Lily Pl will win over this as my unit site will have 15 units to be built.

Please see attachment.

Regards



Received 19/7/22

Good Morning Jason,

I hope you are well.

Just seen this letter in my mail box, I was surprised Council chosen to rename Lily Pl.

The subdivision were 3 years older or more than Lily Pilly Pl. If rename required, should apply to later date subdivision.

Regards



6 CLOSED MEETING - SEE CLOSED AGENDA

The Chief Executive Officer will advise the Council if any written submissions have been received relating to any item advertised for consideration by a closed meeting of Orange City Council.

The Mayor will extend an invitation to any member of the public present at the meeting to make a representation to Council as to whether the meeting should be closed for a particular item. In accordance with the Local Government Act 1993, and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

RECOMMENDATION

That Council adjourn into a Closed Meeting and members of the press and public be excluded from the Closed Meeting, and access to the correspondence and reports relating to the items considered during the course of the Closed Meeting be withheld unless declassified by separate resolution. This action is taken in accordance with Section 10A(2) of the Local Government Act, 1993 as the items listed come within the following provisions:

6.1 Vegetation Management

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

Information contained in this paper is subject to legal professional privilege and is strictly confidential. Any disclosure of this paper, including a verbal disclosure of its content or conclusions, beyond Council officers directly involved in this matter may result in the loss of legal professional privilege and cause damage to the Council's legal and financial position. Councillors have a good faith duty to strictly maintain confidentiality of privileged communications, and any failure to do so may result in a penalty under section 664 of the Local Government Act 1993 and action under the Code of Conduct.

6.2 Orange Regional Conservatorium and Planetarium

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

6.3 Works In Kind Agreements for Rifle Range Road Construction

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

6.1 VEGETATION MANAGEMENT

RECORD NUMBER: 2022/2260

AUTHOR: Mark Hodges, Director Development Services

REASON FOR CONFIDENTIALITY

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

Information contained in this paper is subject to legal professional privilege and is strictly confidential. Any disclosure of this paper, including a verbal disclosure of its content or conclusions, beyond Council officers directly involved in this matter may result in the loss of legal professional privilege and cause damage to the Council's legal and financial position. Councillors have a good faith duty to strictly maintain confidentiality of privileged communications, and any failure to do so may result in a penalty under section 664 of the Local Government Act 1993 and action under the Code of Conduct.

6.2 ORANGE REGIONAL CONSERVATORIUM AND PLANETARIUM

RECORD NUMBER: 2022/2265

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural
Services**REASON FOR CONFIDENTIALITY**

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

6.3 WORKS IN KIND AGREEMENTS FOR RIFLE RANGE ROAD CONSTRUCTION

RECORD NUMBER: 2022/2230

AUTHOR: Jason Theakstone, Manager Engineering Services

REASON FOR CONFIDENTIALITY

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

7 RESOLUTIONS FROM CLOSED MEETING