



## **FINANCE POLICY COMMITTEE**

# **AGENDA**

**4 OCTOBER 2022**

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **FINANCE POLICY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 4 October 2022**.

David Waddell

**CHIEF EXECUTIVE OFFICER**

For apologies please contact Administration on 6393 8106.

## AGENDA

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## **1 INTRODUCTION**

### **1.1 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

### **RECOMMENDATION**

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Finance Policy Committee at this meeting.



## **2 GENERAL REPORTS**

### **2.1 SMALL DONATIONS & GRANTS PROGRAM - APPLICATIONS FOR CONSIDERATION**

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RECORD NUMBER: 2022/1783

AUTHOR: Kristina Gottschall-Finkel, Grants Officer

#### **EXECUTIVE SUMMARY**

This report provides information for Council so they can make a resolution in regard to three applications for funding through the Small Donations & Grants program. To note is that Application 3 initially came to the Finance Policy Committee on the 6 September 2022, and Council requested further information to be provided (Resolution 22/347).

#### **LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “15.2. Support community organisations and groups to deliver services and programs”.

#### **FINANCIAL IMPLICATIONS**

The budget for General Donations within the Small Donations & Grants Program for 2022/2023 is \$60,000. Funds remaining to date: **\$36,602.50**.

#### **POLICY AND GOVERNANCE IMPLICATIONS**

Refer to Council’s Donations and Grants Policy - ST029.

This policy is in accordance with these sections in the Local Government Act 1993:

1. section 356 (financial assistance)
2. section 377 (delegated authority)

And in accordance with this section in the Local Government Regulation 2005:

3. section 207 (record of donations for auditing purposes)

#### **RECOMMENDATION**

- 1 That Council determines funding of \$2,000 to the Wula Gurray Choir for 30 uniforms and participant trophies & a memory cd.**
- 2 That Council determines funding of approx. \$800 of in-kind support to the Australian National Field Days for street sweeping works at the Field Days site.**
- 3 That Council determines funding of \$2,500 to the Orange 8 Day Games for promotion of the event and administration support.**

#### **FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

## 2.1 Small Donations &amp; Grants Program - Applications for Consideration

SUPPORTING INFORMATION	
<b>Applicant 1</b>	<b>Wula Gurray Choir</b> – local Wiradjuri Choir made up of 5 local Orange schools (Glenroi Heights Public, Bowen Public, Orange East Public, Bletchington Public and Canobolas Rural Technology High). The choir was founded in 2021 and run by teachers at Glenroi Heights public, including the Wiradjuri language teacher.
<b>Assistance Would Support</b>	1. 30 uniforms (polo shirts) with Standing Strong, Smart and Proud design, designed by girls in the choir (@ \$51.70 each) 2. Participant trophies and a memory CD with all photos and videos (total) \$449  TOTAL: \$2,000.
<b>Amount Requested</b>	<b>\$2000.</b>
<b>Policy Category</b>	Projects or Equipment Purchase or Providing a Community Service.
<b>Category Maximum</b>	\$2,500.
<b>Complies With Policy</b>	Yes.
<b>Previously funded by Council?</b>	Nil
<b>Applicant 2</b>	<b>Australian National Field Days</b>
<b>Assistance Would Support</b>	Street sweeping over sealed roads at the Field Days site to remove small stones and grass cuttings that could be a potential WHS issue. The work needs to be done by 13 or 14 October, 2022 at the latest, in time for this year's Field Days 20-22 October, 2022.
<b>Amount Requested</b>	'In-kind' support equivalent to approx. \$800 plant hire and labour.
<b>Policy Category</b>	Projects or Equipment Purchase or Providing a Community Service.
<b>Category Maximum</b>	\$2,500.
<b>Complies With Policy</b>	Yes.
<b>Previously funded by Council?</b>	Yes, through Events Sponsorship Program: 2022 - \$10,000 2020 - \$5,000 2019 - \$1,500 2018 - \$1,500

## 2.1 Small Donations &amp; Grants Program - Applications for Consideration

<b>Applicant 3</b>	<b>Orange 8 Day Games</b> – is an all-ages, all-abilities annual event held locally over 8 days in November, where the community is welcomed to try many sports and physical activities around the city, using Council grounds and sporting clubs.
<b>Background</b>	This application first came to the Finance Policy Committee on the 6 September 2022, and resolved to defer the decision to fund this applicant as they needed more information around the expenditure of the funds (Resolution 22/347). While supportive of the event, Council wished to seek other activities to donate funds instead of to supplement entry fees. The applicant has since reframed their application, noting that the funds will be spent on promotion of the event and administration support.
<b>Assistance Would Support</b>	Promotion of the event and administration support.
<b>Amount Requested</b>	\$2,500.
<b>Policy Category</b>	Projects or Equipment Purchase or Providing a Community Service.
<b>Category Maximum</b>	\$2,500.
<b>Complies With Policy</b>	Yes.
<b>Previously funded by Council?</b>	2022/2021 - \$2,500 2020/2019 - \$2,000 2019/2018 - \$3,000
<b>Additional information</b>	Application form has been updated with additional information in relation to sponsorship funding allocation.

**ATTACHMENTS**

- 1 Wula Gurray Choir Application, D22/54311 [↓](#)
- 2 Australian National Field Days - Street Sweeper Application, D22/58351 [↓](#)
- 3 Orange Eight Day Games - Revised Application, D22/58421 [↓](#)



A: 135 Byng Street, Orange  
T: 6393 8000  
E: council@orange.nsw.gov.au  
W: www.orange.nsw.gov.au

## SMALL DONATIONS PROGRAM - APPLICATION FORM

### General donations

#### APPLICANT'S DETAILS

Name of organisation:	Glenroi Heights Public School		
Contact name:	Mrs Tammy Wilson and Mary Croaker		
Position:	Organisers for Wula Gurray Choir		
Postal address	40-62 Maxwell Avenue Orange NSW 2800		
Phone:	[REDACTED]	Mobile:	[REDACTED]
Email:	[REDACTED]		

What is the legal status of your organisation? (eg Incorporated, Association, etc.)

**If not-for-profit please attach evidence – such as charter/constitution showing no personal gain will be available to members, charitable status advice or a statutory declaration**

Not for profit- NSW Government School

Please select:	<input type="checkbox"/> Profit	or	<input checked="" type="checkbox"/> Not-for-Profit
If not-for-profit:	<input checked="" type="checkbox"/> Constitution, tax ruling or other document confirming not-for-profit status is attached		

Is your group/organisation registered for GST?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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If applicable, please provide:	ABN: 18 246 198 266	ACN:
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#### BANK ACCOUNT DETAILS FOR PAYMENT

BSB No:	Account No:
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Account Name:
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Bank:
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## YOUR ORGANISATION

Please describe your organisation and its purpose

Wula Gurray was founded April 2021 by Mary Croaker, who asked Tammy Wilson to be the Wiradjuri Language teacher, to provide Wiradjuri language to song lyrics.

We began with Glenroi Heights Public School and Bowen Public School, our sister school and today we now have five schools involved in Wula Gurray, Voice of Change including Orange East Public and Bletchington Public School and Canobolas Rural Technology High School

Wula Gurray is connecting schools together, gaining and building relationships and courage within ourselves to become stronger and to stand proud.

This enables our children to grow stronger and smarter for future generations, by bringing other schools and community together.

## REASON FOR APPLYING FOR FINANCIAL ASSISTANCE

Please describe your project, equipment purchase, community service, community event (including the date of the event) or other eligible category listed in the ST029 Donations and Grants Policy

Wula Gurray, Voice of Change Choir are seeking a donation for a uniform for the students to wear, standing Strong, Smart and Proud as one. The uniform will consist of 30 polo shirts, with the addition of an artwork design for the shirt, designed by the girls in the choir. Cost of the shirts are \$51.70 each.

This year the choir have performed at the Orange City Council Citizenship Ceremony and this will now be a yearly event for the choir. We have sang at the NAIDOC opening of an art exhibition for Nyree Reynolds. We now have scheduled performances for the school eisteddfod, at the five schools involved at their assemblies, Public Schools Orange Performing Arts Project, NAIDOC opening at the Orange Health Service, NAIDOC and Orange Local Aboriginal Lands Council new premises opening day.

This is giving the choir many opportunities to perform at local community events. Their performances are always moving and connect with community members and as a result we are receiving more requests to perform.

Having these shirts as a uniform will tie the choir members together, giving them ownership and being recognised as Wula Gurray, Voice of Change in the community.

Participant trophies and a memory CD with all photos and videos will also be provided at a total cost of \$449.

## YOUR COSTS, COST OF PROJECT OR PURCHASE OF EQUIPMENT OR COMMUNITY EVENT (OR ELIGIBLE CATEGORY) AND YOUR CONTRIBUTION

Please attach evidence of your costs. For purchase equipment, please attach three quotations.

Your costs	\$ 2000.00
Your contribution	\$
Your voluntary contribution	\$
Amount required from Council (eligible amounts are listed in the ST029 Donations and Grants Policy)	\$ 2000.00

## DONATION CATEGORY

Which category are you applying under?

- ☒ Projects or Equipment Purchase or Providing a Community Service
- ☐ Community Events (not being Event Sponsorship)
- ☐ Non-sport Individuals or Teams Representing Orange at a National Event or at an Overseas Event
- ☐ Prize Giving (Central Women's Association (CWA) or Orange Eisteddfod)
- ☐ Grand Finals, Carnivals/Championships and Invitationals

## ALIGNMENT TO COUNCIL'S STRATEGIC COMMUNITY PLAN

Which Theme/s is your project, purchase equipment community event (or other eligible category) under?

- ☒ **LIVE - A healthy, safe, inclusive and vibrant community**  
This theme recognises the importance of encouraging healthy lifestyles, community pride and a sense of belonging. This can be achieved by maintaining a safe, caring and connected community, with active community participation supported by enhanced cultural and recreational facilities and services that cater for all of our residents. The beautiful parks, gardens and natural assets of our City are amongst our most cherished assets and contribute to making Orange a desirable place to live, work and play.
- ☐ **PRESERVE - Balancing the natural and built environment**  
This theme ensures that the unique natural, cultural, social and historical aspects of our community are preserved while recognising the need for growth and development. The community was strong in its desire to be more sustainable by promoting renewable energy, reducing waste and protecting our natural resources. There is also an expectation for infrastructure to support a growing City, with roads, footpaths, parking and a vibrant CBD seen as priorities.
- ☐ **PROSPER - A smart, innovate and resilient economy**  
This theme focuses on providing the community with positive choices for investment, employment and study. It includes strengthening and diversifying our economy by targeting new and innovative industries, as well as fostering our existing strengths such as medical services, mining, local food and wine production and tourism. Orange residents are keen to see more engagement between Council, local business and industry and the education providers.
- ☐ **COLLABORATE - Leadership and partnership**  
This theme looks at forging a collaborative community that engages with open and ongoing decision making. Developing future leaders and supporting community groups to deliver services and programs were identified as priorities during the consultation. The community is looking to Council to provide leadership, guidance and responsive governance.

## LOCAL BUSINESS USE

Will you be supporting local businesses? Please list any local business that you will be using and the level of expenditure.

Business	Expenditure
	\$
	\$
	\$
	\$
	\$
	\$

**DECLARATION**

On behalf of: (name of organisation if applicable)

☒ I certify to the best of my knowledge that the statements made in this application and any supporting documentation are true.

Signed



Date 26.08.2022

Print name

Ianmy Wilson

Position in organisation

Choir organiser

The information you provide will be handled in accordance with the Privacy and Personal Information Protection Act 1998. The supply of information by you is voluntary. If you cannot provide or do not wish to provide the information sought, your application may be unable to be processed. Any personal information collected from you will be in order to process your application.



A: 135 Byma Street, Orange  
 T: 0593 8000  
 E: council@orange.nsw.gov.au  
 W: www.orange.nsw.gov.au

## SMALL DONATIONS PROGRAM - APPLICATION FORM

### APPLICANT'S DETAILS

Name of organisation: Australian National Field Days

Contact name: Jayne West

Position: Manager

Postal address

Phone:

Mobile:

Email:

What is the legal status of your organisation? (eg Incorporated, Association, etc.)

**If not-for-profit please attach evidence - such as charter/constitution showing no personal gain will be available to members, charitable status advice or a statutory declaration**

Please select:

☐ Profit or ☒ Not-for-Profit

If not-for-profit:

☐ Constitution, tax ruling or other document confirming not-for-profit status is attached

Is your group/organisation registered for GST?

☒ Yes ☐ No

If applicable, please provide: ABN: 92332478259

ACN:

### BANK ACCOUNT DETAILS FOR PAYMENT

BSB No:

Account No:

Account Name:

Bank:

GENERAL DONATION APPLICATION

**YOUR ORGANISATION**

Please describe your organisation and its purpose

The Australian National Field Days (ANFD) is the oldest annual agricultural event in Australia. Established in 1952, the ANFD continues to offer visitors a unique insight into the future of agriculture with the commitment to Advancing Australian Agriculture.

More than 600 exhibiting Companies travel to Orange from all over Australia and internationally to display their products and services during the three-day event. The event also attracts up to 20,000 Visitors to the site over the three-day event.

**REASON FOR APPLYING FOR FINANCIAL ASSISTANCE**

Please describe your project, equipment purchase, community service, community event (including the date of the event) or other eligible category listed in the ST029 Donations and Grants Policy

To provide a street sweeper to go over sealed roads on the site to remove small stones and grass cuttings as an WHS issue.

The in kind donation of the street sweeper would need to be provided on Thursday 13 or Friday 14 October.

**YOUR COSTS, COST OF PROJECT OR PURCHASE OF EQUIPMENT OR COMMUNITY EVENT (OR ELIGIBLE CATEGORY) AND YOUR CONTRIBUTION**

Please attach evidence of your costs. For purchase equipment, please attach three quotations.

Your costs	\$ 845000
Your contribution	\$ 845000
Your voluntary contribution	\$ 20000
Amount required from Council (eligible amounts are listed in the ST029 Donations and Grants Policy)	\$ In kind

GENERAL DONATION APPLICATION

**DONATION CATEGORY**

Which category are you applying under?

- ☒ Projects or Equipment Purchase or Providing a Community Service
- ☒ Community Events (not being Event Sponsorship)
- ☐ Non-sport Individuals or Teams Representing Orange at a National Event or at an Overseas Event
- ☐ Prize Giving (Central Women's Association (CWA) or Orange Eisteddfod)
- ☐ Grand Finals, Carnivals/Championships and Invitationals

**ALIGNMENT TO COUNCIL'S STRATEGIC COMMUNITY PLAN**

Which Theme/s is your project, purchase equipment community event (or other eligible category) under?

- ☒ **LIVE - A healthy, safe, inclusive and vibrant community**  
This theme recognises the importance of encouraging healthy lifestyles, community pride and a sense of belonging. This can be achieved by maintaining a safe, caring and connected community, with active community participation supported by enhanced cultural and recreational facilities and services that cater for all of our residents. The beautiful parks, gardens and natural assets of our City are amongst our most cherished assets and contribute to making Orange a desirable place to live, work and play.
- ☒ **PRESERVE - Balancing the natural and built environment**  
This theme ensures that the unique natural, cultural, social and historical aspects of our community are preserved while recognising the need for growth and development. The community was strong in its desire to be more sustainable by promoting renewable energy, reducing waste and protecting our natural resources. There is also an expectation for infrastructure to support a growing City, with roads, footpaths, parking and a vibrant CBD seen as priorities.
- ☒ **PROSPER - A smart, innovate and resilient economy**  
This theme focuses on providing the community with positive choices for investment, employment and study. It includes strengthening and diversifying our economy by targeting new and innovative industries, as well as fostering our existing strengths such as medical services, mining, local food and wine production and tourism. Orange residents are keen to see more engagement between Council, local business and industry and the education providers.
- ☒ **COLLABORATE - Leadership and partnership**  
This theme looks at forging a collaborative community that engages with open and ongoing decision making. Developing future leaders and supporting community groups to deliver services and programs were identified as priorities during the consultation. The community is looking to Council to provide leadership, guidance and responsive governance.

**LOCAL BUSINESS USE**

Will you be supporting local businesses? Please list any local business that you will be using and the level of expenditure.

Business	Expenditure
The Rural Centre	\$ 9000
Kennards	\$ 8000
Coats Hire	\$ 13000
JR Richards	\$ 9800
Little's Power	\$ 12000
Renshaw Irrigation	\$ 7000

GENERAL DONATION APPLICATION

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**DECLARATION**

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On behalf of: (name of organisation if applicable)

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☒ I certify to the best of my knowledge that the statements made in this application and any supporting documentation are true.

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Signed

Date 23 September 2022

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Print name Jayne West

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Position in organisation Manager

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The information you provide will be handled in accordance with the Privacy and Personal Information Protection Act 1998. The supply of information by you is voluntary. If you cannot provide or do not wish to provide the information sought, your application may be unable to be processed. Any personal information collected from you will be in order to process your application.

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**GENERAL DONATION APPLICATION**

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W: www.orange.nsw.gov.au

## SMALL DONATIONS PROGRAM - APPLICATION FORM

### General donations

#### APPLICANT'S DETAILS

Name of organisation: Orange Eight Day Games

Contact name: Jason Lyne

Position: Honorary Secretary

Postal address

Phone:

Mobile:

Email:

What is the legal status of your organisation? (eg Incorporated, Association, etc.)

**If not-for-profit please attach evidence - such as charter/constitution showing no personal gain will be available to members, charitable status advice or a statutory declaration**

Please select:

☐ Profit or ☒ Not-for-Profit

If not-for-profit:

☐ Constitution, tax ruling or other document confirming not-for-profit status is attached

Is your group/organisation registered for GST?

☐ Yes ☒ No

If applicable, please provide: ABN:

ACN:

#### BANK ACCOUNT DETAILS FOR PAYMENT

BSB No:

Account No:

Account Name:

Bank:



## YOUR ORGANISATION

Please describe your organisation and its purpose

The Orange Eight Day Games is an annual event held in Orange and surrounding areas for 8 days during November. We give the opportunity to individuals to try their hand at many sports & activities around the city using council grounds, sporting clubs and community organisations primarily. There are no restrictions on our event with the only stipulation competitors must be over 18 years of age. In recent years we have had competitors in their mid-70's successfully complete the week.

Six years ago, we added another category, offering people with disabilities the opportunity to join us for the week where they could participate in activities not normally easily accessible to them. This was a great success with everyone competing together and competitors building friendships during the course of the week, that continue to remain strong at the completion of the weeks end. It is something we will be continuing moving forward each year moving forward.

## REASON FOR APPLYING FOR FINANCIAL ASSISTANCE

Please describe your project, equipment purchase, community service, community event (including the date of the event) or other eligible category listed in the ST029 Donations and Grants Policy

The 2022 Committee has started preparations for this year's event to be run between Saturday 19th November through until 26th November with all clubs and organisations we've used in the past excited to have us back. After missing the 2020 year due to the Covid pandemic we ran the event last year with competitors (20 in each category King and Queen) with the plan to increase to 25 King and Queen entrants as well as our parasports events.

This will be the 45th running of the Orange Eight Day Games King and Queen Sport event and allows entrants to participate in activities they normally wouldn't attempt.

We are an event that prides our ourselves on inclusiveness and with the ongoing challenges of mental health challenges in the community we feel our community event is a positive for participants whether volunteers or competitors to make new friendships and do something different.

Council logo/branding can be promoted at any available opportunity. Each year the Mayor or delegate of Council is invited to speak at the presentation night on Council's behalf and announce the King and Queen of Sport Winners. Place-getters in each division receive prizes for their achievement and each year this varies depending on the sponsorship income. Gaining this additional funding from Council means the costs of running the event are not passed on directly to the competitors and this sponsorship can contribute to the promotion and administration of the event.

## YOUR COSTS, COST OF PROJECT OR PURCHASE OF EQUIPMENT OR COMMUNITY EVENT (OR ELIGIBLE CATEGORY) AND YOUR CONTRIBUTION

Please attach evidence of your costs. For purchase equipment, please attach three quotations.

Your costs	\$ 12,500 approx
Your contribution	\$ 9,000 entry fee payments
Your voluntary contribution	\$ 1,300 hours approximately
Amount required from Council (eligible amounts are listed in the ST029 Donations and Grants Policy)	\$ 2,500

**DONATION CATEGORY****Which category are you applying under?**

- ☒ Projects or Equipment Purchase or Providing a Community Service
- ☐ Community Events (not being Event Sponsorship)
- ☐ Non-sport Individuals or Teams Representing Orange at a National Event or at an Overseas Event
- ☐ Prize Giving (Central Women's Association (CWA) or Orange Eisteddfod)
- ☐ Grand Finals, Carnivals/Championships and Invitationals

**ALIGNMENT TO COUNCIL'S STRATEGIC COMMUNITY PLAN****Which Theme/s is your project, purchase equipment community event (or other eligible category) under?**

- ☒ **LIVE - A healthy, safe, inclusive and vibrant community**  
This theme recognises the importance of encouraging healthy lifestyles, community pride and a sense of belonging. This can be achieved by maintaining a safe, caring and connected community, with active community participation supported by enhanced cultural and recreational facilities and services that cater for all of our residents. The beautiful parks, gardens and natural assets of our City are amongst our most cherished assets and contribute to making Orange a desirable place to live, work and play.
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- ☐ **COLLABORATE - Leadership and partnership**  
This theme looks at forging a collaborative community that engages with open and ongoing decision making. Developing future leaders and supporting community groups to deliver services and programs were identified as priorities during the consultation. The community is looking to Council to provide leadership, guidance and responsive governance.

**LOCAL BUSINESS USE****Will you be supporting local businesses? Please list any local business that you will be using and the level of expenditure.**

Business	Expenditure
Hotel Canobolas - Formal Presentation Night	\$ \$6,500
Live Better	\$ Nil - Time planning suitable events
Integra Gym, Wentworth Golf Club, Orange Croquet Club, Orange City Bowling Club, Orange Ten Pin Bowling Centre, Orange Clay target Club, Orange Bowhunting Club, Orange Go Kart Club, Orange Aquatic Centre	\$ \$6,000
Various Restaurants, Cafes, Service Stations and Supermarkets	\$ unknown
	\$
	\$



**DECLARATION**

On behalf of: (name of organisation if applicable)

☒ I certify to the best of my knowledge that the statements made in this application and any supporting documentation are true.

Signed

Date

2.8.22

Print name

JASON LING

Position in organisation

Honorary Secretary

The information you provide will be handled in accordance with the Privacy and Personal Information Protection Act 1998. The supply of information by you is voluntary. If you cannot provide or do not wish to provide the information sought, your application may be unable to be processed. Any personal information collected from you will be in order to process your application.