



SERVICES POLICY COMMITTEE

AGENDA

6 APRIL 2021

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **SERVICES POLICY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE on Tuesday, 6 April 2021.**

David Waddell

CHIEF EXECUTIVE OFFICER

For apologies please contact Administration on 6393 8218.

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1 INTRODUCTION

1.1 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Services Policy Committee at this meeting.

2 COMMITTEE MINUTES

2.1 MINUTES OF NAIDOC WEEK COMMUNITY COMMITTEE MEETING ON 4 FEBRUARY 2021.

RECORD NUMBER: 2021/343

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

EXECUTIVE SUMMARY

The NAIDOC Week Community Committee met on 4 February 2021. The recommendations from the Committee are provided to the Services Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.2 Live - Partner with key stakeholders to deliver cultural facilities and services that reflect the interests of a culturally diverse community”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the NAIDOC Week Community Committee at its meeting held on 4 February 2021.**
- 2 That the minutes of the NAIDOC Week Community Committee meeting held on 4 February 2021 be adopted.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 NAIDOC 4 February 2021 - Minutes
- 2 NAIDOC 4 February 2021 - Agenda, 2021/148[↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE

NAIDOC WEEK COMMUNITY COMMITTEE

HELD IN GIYALANG GANYA MEETING ROOM, 286 LORDS PLACE, ORANGE

ON 4 FEBRUARY 2021

COMMENCING AT 1.00PM

1 INTRODUCTION

ATTENDANCE

Mr Gerald Power (Chairperson), Cr Stephen Nugent, Mr Corey McLean (Deputy Chairperson), Mr Jason French, Ms Nikea Dixon, Mr Damon Bell, Ms Leeny Kemp, Mr Dylan Wright, Ms Alice Williams, Ms Donna Stanley, Alisha Agland (New Member), Manager Community Services, Community Development Officer, Community Development Team Leader, Kyra Smith (Guest)

1.1 Apologies and Leave of Absence

RESOLVED

Cr S Nugent/Mr J French

That the apologies be accepted from Mr Chris Gryllis, Ms Naomi Escreet, Ms Julie Armstrong, Ms Donna Monaghan, Mr Neil Ingram Snr and Ms Jodie Stewart for the NAIDOC Week Community Committee meeting on 4 February 2021.

1.2 Acknowledgement of Country

Conducted by Ms Alice Williams.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RESOLVED

Ms A Williams/Cr S Nugent

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 3 December 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the NAIDOC Week Community Committee meeting held on 3 December 2020; with the exception being references to Nikea *Nixon* need to be changed to Nikea *Dixon*.

3 PRESENTATIONS

3.1 EXPRESSIONS OF INTEREST (EOI) FOR NEW COMMITTEE MEMBERS

TRIM REFERENCE: 2021/99

EOI's for general membership were submitted by:

- Alisha Agland
- Cathy Robbins
- James Williams (Pending signed Code of Conduct Acknowledgement to complete membership)
- Kyra Smith (Pending submission of completed paperwork)
- Laura Ah-See
- Lauren Tatham
- Neil Ingram Snr

RECOMMENDATION**Ms D Stanley/Ms A Williams**

That the Expressions of Interest's for new Committee Members be accepted.

3.2 EXPRESSIONS OF INTEREST (EOI) FOR COMMITTEE OFFICE BEARERS

TRIM REFERENCE: 2021/100

EOI's for Committee Office Bearers were submitted by:

- Gerald Power for Chairperson
- Corey McLean for Deputy Chairperson
- Donna Stanley for Treasurer

RECOMMENDATION**Ms A Williams/Mr J French**

That the Expressions of Interest's for the new Office Bearer Positions be accepted as they were unanimously supported by the Committee.

ACTION

D Stanley and N Dixon (as per the December Minutes) to be added as signatories to cheques at Orange Credit Union.

3.3 CODE OF CONDUCT: NAIDOC COMMITTEE

TRIM REFERENCE: 2021/101

Advice was provided to the Committee regarding the Code of Conduct for Community Committees auspiced by Council. All Council Community Committee members are required by legislation under the Local Government Act to sign a Code of Conduct.

Only Part 3 of the Code of Conduct applies to Council Community Committee Members (pages 5,6,7 of the total 36 pages), and in signing the last page, it's only referring to Part 3 of the document – not the rest of the questions, which are meant for Councillors and other delegates.

RECOMMENDATION**Ms A Williams/Mr J French**

That the advice provided by Council be acknowledged.

3.4 EXPRESSIONS OF INTEREST (EOI) FOR ORANGE NAIDOC WEEK EVENTS 2021

TRIM REFERENCE: 2021/102

The Committee Clerk will send out EOI's for NAIDOC Week events to the Committee membership before the next meeting. The Committee agreed that the EOI form and process stipulate:

- Event organisers must attend meetings regularly; send a delegate; or, provide a written report of event status via email
- Clashes of dates and times with other NAIDOC events are to be avoided

RECOMMENDATION**Ms D Stanley/Ms A Williams**

That when Expression of Interest's for NAIDOC Week Events are submitted to the Committee, the above conditions are met.

3.5 CORRESPONDENCE

TRIM REFERENCE: 2021/103

Two items of correspondence were tabled:

1. Letter of complaint from James Williams regarding process in requesting a Welcome to Country and participation in Orange NAIDOC Week 2020 opening ceremony.
A suggestion from the Committee that perhaps a process similar to that in Dubbo of being able to nominate a preferred Elder to conduct a ceremony, and to specify the type of appropriate content desired for the event.
2. Letter of complaint from Neil Ingram Snr regarding Code of Conduct and related process. In response, clarification was provided by Orange City Council representatives, and a change to practice made.
 - Under the NSW Local Government Act, only Part 3 of the Code of Conduct applies to Council Community Committee Members (pages 5,6,7 of the total 36 pages), and in signing the last page, it's only referring to Part 3 of the document – not the rest of the questions, which are meant for Councillors and other delegates.

RECOMMENDATION**Mr G Power/Ms N Dixon**

That both letter of complaints be acknowledged by the Committee.

ACTIONS

- D Stanley to follow up with Dubbo Aboriginal Lands Council about their application form for discussion at the next meeting.
- Henceforth, wherever possible, EOI's for membership and the Code of Conduct will be sent at the same time to interested parties.
- Advice regarding the relevant section of the Code of Conduct will also be provided to interested parties to avoid confusion.

3.6 BUDGET UPDATE

TRIM REFERENCE: 2021/106

- No Credit Union statement was tabled
- Confirmation that the AANSW Grant from last year has been acquitted
- D Stanley submitted an EOI for Treasurer which was confirmed
- N Dixon and D Stanley to be added as signatories to the NAIDOC cheque book
- There is one outstanding invoice from last year – Rick's Engraving. C McLean and G Power to provide payment

RECOMMENDATION**Mr G Power/Ms N Dixon**

That the information on the Budget Update be acknowledged.

3.7 CALENDAR OF ANNUAL AND SIGNIFICANT EVENTS 2021

TRIM REFERENCE: 2021/104

The Committee decided to retain NAIDOC events for the warmer months of the year. Orange NAIDOC Week events will take place between **Friday, 29th October and Saturday, 6th November 2021.**

The Committee made note of the significance of the Anniversary of the National Apology, 13th February, and that this important date is often missed because of the time of year in which it occurs. The Committee voted to have this date and event set as a standing agenda item, with a view to having a planned approach in 2022.

RECOMMENDATION**Ms A Williams/Ms D Stanley**

That the updates to the Calendar of Annual and Significant Events 2021 be noted and the Anniversary of the National Apology be acknowledged.

3.8 TASK LIST / ACTION PLAN FOR 2021

TRIM REFERENCE: 2021/105

Nil

RECOMMENDATION

Nil

THE MEETING CLOSED AT 2.25PM.



NAIDOC WEEK COMMUNITY COMMITTEE

AGENDA

4 FEBRUARY 2021

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **NAIDOC WEEK COMMUNITY COMMITTEE MEETING** of **ORANGE CITY COUNCIL** will be held in the **GIYALANG GANYA MEETING ROOM, 286 LORDS PLACE, ORANGE** on **Thursday, 4 February 2021** commencing at **1.00PM**.

David Waddell

CHIEF EXECUTIVE OFFICER

For apologies please contact Julie Proctor on 6393 8608.

NAIDOC WEEK COMMUNITY COMMITTEE

4 FEBRUARY 2021

AGENDA**EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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NAIDOC WEEK COMMUNITY COMMITTEE**4 FEBRUARY 2021**

1 INTRODUCTION**MEMBERS**

Mr Gerald Power (Chairperson), Cr R Kidd (Mayor), Cr S Munro, Cr S Nugent, Mr Chris Gryllis, Ms Naomi Escreet, Mrs Danielle Annesley, Mr Corey McLean, Mr Mike Cooper, Mrs Mary Croaker, Miss Taniesha Croaker, Mr Jordan Moore, Mrs Annette Uata, Mr Nick Frail, Ms Deb Maguire, Mr Brett Naden, Ms Lyndal Robb, Ms Collette Vincent, Ms Katy Chatfield, Ms Rachel Lucas, Mr Michael Newman, Mr Kurt Beahan, Ms Nikita Mason, Mr Alby Ryan, Ms Julie Armstrong, Mr Bryce O'Neil-Baker, Ms Donna Stanley, Ms Alice Williams, Ms Rachael Powell, Ms Zoe Byrne, Mr John MacKay, Mr Keith Smith, Ms Kayla Murphy, Mr Jason French, Ms Nikea Dixon, Ms Donna Monaghan, Ms Jodie Stewart, Ms Alicia Price, Mr Zac Merritt, Mr Sam Nelson, Mr Thomas Goolagong, Mr Benjamin Benton, Ms Kellie Lane, Ms Tania Dalzell, Mr Dylan Wright, Ms Aisling Kemp, Director Community, Recreation and Cultural Services, Community Development Officer, Community Development Team Leader, Youth Development Officer

1.1 APOLOGIES AND LEAVE OF ABSENCE**1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the NAIDOC Week Community Committee at this meeting.

NAIDOC WEEK COMMUNITY COMMITTEE**4 FEBRUARY 2021**

2 PREVIOUS MINUTES**RECOMMENDATION**

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 3 December 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the NAIDOC Week Community Committee meeting held on 3 December 2020.

ATTACHMENTS

- 1 Minutes of the Meeting of the NAIDOC Week Community Committee held on 3 December 2020

ORANGE CITY COUNCIL

MINUTES OF THE NAIDOC WEEK COMMUNITY COMMITTEE

HELD IN WEST ROOM, ORANGE REGIONAL GALLERY

ON 3 DECEMBER 2020

COMMENCING AT 1PM

1 INTRODUCTION

ATTENDANCE

Mr Corey McLean (Acting Chairperson), Cr S Nugent, Mr Chris Gryllis, Mr Mike Cooper, Ms Alice Williams, Mr Jason French, Ms Donna Monaghan, Mr Dylan Wright, Ms Aisling Kemp, Community Development Officer, Community Development Team Leader, Community Services Manager

Guest: Daphne Monaghan

1.1 Apologies and Leave of Absence

RESOLVED

Mr C Gryllis/Ms A Williams

That the apologies be accepted from Cr Reg Kidd, Ms Julie Armstrong and Mr Gerald Power for the NAIDOC Week Community Committee meeting on 3 December 2020.

1.2 Acknowledgement of Country

Conducted by the Acting Chairperson.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RESOLVED

Mr C McLean/Ms A Williams

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 5 November 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the NAIDOC Week Community Committee meeting held on 5 November 2020.

MINUTES OF NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

3 PRESENTATIONS**3.1 CORRESPONDENCE**

TRIM REFERENCE: 2020/2467

1. Email from James Williams received 27/11/2020: discussion deferred until next meeting D20/75393
2. Golf Day report from Mike Cooper D20/75394
3. Three invoices from Harmony Cup food vendors D20/75845
4. Report from Online Talent Show D20/75399
5. Invoice for Smoking Ceremony from Doug Sutherland D20/75849
6. Harmony Cup report – Anni Gallagher D20/75403
7. Receipt for Elders' Luncheon D20/75402

RECOMMENDATION**Mr C McLean/Mr C Gryllis**

That the information on incoming correspondence be noted and payments be forthcoming.

3.2 CALENDAR OF ANNUAL AND SIGNIFICANT EVENTS - 2020

TRIM REFERENCE: 2020/2468

There was no changes made to the Calendar of Annual and Significant Events 2020.

RECOMMENDATION

Nil

3.3 BUDGET UPDATE

TRIM REFERENCE: 2020/2469

- Discussion held regarding an additional signatory for NAIDOC account cheque book. It was agreed that this is required due to the current difficulty of paying invoices if one of the signatories is not available. The third existing signatory is no longer involved with the Committee.
Nikea Nixon was nominated as a new signatory – this has to be authorised at the Orange Credit Union with Corey and Gerald. A copy of these minutes evidencing this decision must be presented at the Credit Union.
- Discussion held in terms of engaging services for next year's NAIDOC Week. Committee agreed to consider protocols, quotes and expectations around key components for 2021.

RECOMMENDATION**Mr J French/Ms A Williams**

1. Nikea Nixon nominated as the new signatory for the NAIDOC cheque book account and will need to be authorised at Orange Credit Union with Corey McLean and Gerald Power.
2. That the information on the Budget Update be noted.

MINUTES OF NAIDOC WEEK COMMUNITY COMMITTEE**3 DECEMBER 2020**

4 GENERAL REPORTS**4.1 TASK LIST AND ACTION PLAN - NAIDOC WEEK 2020**

TRIM REFERENCE: 2020/2470

RECOMMENDATION

Nil

THE MEETING CLOSED AT 2PM.

Next meeting: Thursday, 4th February 2021, Giyalang Ganya Meeting Room

3 PRESENTATIONS

3.1 EXPRESSIONS OF INTEREST (EOI) FOR NEW COMMITTEE MEMBERS

3.2 EXPRESSIONS OF INTEREST (EOI) FOR COMMITTEE OFFICE BEARERS

Chairperson

Deputy Chairperson

Treasurer

3.3 CODE OF CONDUCT: NAIDOC COMMITTEE

3.4 EXPRESSIONS OF INTEREST (EOI) FOR ORANGE NAIDOC WEEK EVENTS 2021

3.5 CORRESPONDENCE

3.6 BUDGET UPDATE

3.7 CALENDAR OF ANNUAL AND SIGNIFICANT EVENTS 2021

3.8 TASK LIST / ACTION PLAN FOR 2021

ATTACHMENTS

- 1 Task List and Action Plan - NAIDOC Week 2021, D21/618

NAIDOC WEEK COMMUNITY COMMITTEE

4 FEBRUARY 2021

Attachment 1 Task List and Action Plan - NAIDOC Week 2021

**NAIDOC Week Community Committee
Task List / Action Plan for 2021****NAIDOC Week**

Planning for 2021 NAIDOC Week				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:

NAIDOC WEEK COMMUNITY COMMITTEE

4 FEBRUARY 2021

Attachment 1 Task List and Action Plan - NAIDOC Week 2021

EVENTS HELD IN 2020

Art Exhibition by Aboriginal Artists	7 November 2020
NAIDOC Week Opening Ceremony	9 November 2020
Online Talent Show	
Elders Lunch	12 November 2020
Golf Day	13 November 2020
Harmony Cup	13 November 2020
Completion of Year 12 Awards	

Event/Action:				
Date:				
Venue:				
Who/Organiser:				
Delivery /Operational Plan Reference:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
DEBRIEF				

NAIDOC WEEK COMMUNITY COMMITTEE

4 FEBRUARY 2021

Attachment 1 Task List and Action Plan - NAIDOC Week 2021

Event/Action:				
Date:				
Venue:				
Who/Organiser:				
Delivery /Operational Plan Reference:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
DEBRIEF				

Event/Action:				
Date:				
Venue:				
Who/Organiser:				
Delivery /Operational Plan Reference:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:

NAIDOC WEEK COMMUNITY COMMITTEE

4 FEBRUARY 2021

Attachment 1 Task List and Action Plan - NAIDOC Week 2021

DEBRIEF				
Event/Action:				
Date:				
Venue:				
Who/Organiser:				
Delivery /Operational Plan Reference:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
DEBRIEF				

Event/Action:				
Date:				
Venue:				
Who/Organiser:				
Delivery /Operational Plan Reference:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:

NAIDOC WEEK COMMUNITY COMMITTEE

4 FEBRUARY 2021

Attachment 1 Task List and Action Plan - NAIDOC Week 2021

DEBRIEF				

General Information				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
DEBRIEF				

2.2 MINUTES OF THE NAIDOC WEEK COMMUNITY COMMITTEE MEETING ON 4 MARCH 2021

RECORD NUMBER: 2021/515
AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

EXECUTIVE SUMMARY

The NAIDOC Week Community Committee met on 4 March 2021. The recommendations from the Committee are provided to the Services Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.2 Live - Partner with key stakeholders to deliver cultural facilities and services that reflect the interests of a culturally diverse community”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the NAIDOC Week Community Committee at its meeting held on 4 March 2021.**
- 2 That the minutes of the NAIDOC Week Community Committee at its meeting held on 4 March 2021 be adopted.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 NAIDOC 4 March 2021 - Minutes
- 2 NAIDOC 4 March 2021 - Agenda, 2021/519 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE

NAIDOC WEEK COMMUNITY COMMITTEE

HELD IN GIYALANG GANYA MEETING ROOM, 286 LORDS PLACE, ORANGE

ON 4 MARCH 2021

COMMENCING AT 1.00PM

1 INTRODUCTION

ATTENDANCE

Mr Gerald Power (Chairperson), Mr Chris Gryllis, Mr Corey McLean, Ms Collette Vincent, Ms Katy Chatfield, Mr Michael Newman, Ms Donna Stanley, Ms Jodie Stewart, Mr Damon Bell, Mr Neil Ingram Snr, Ms Alisha Agland, Ms Lauren Tatham, Manager Community Services, Community Development Officer, Community Development Team Leader

Guests: Mary-Elizabeth Andrews, Gillian Ingram, Hayley Freeman

1.1 Apologies and Leave of Absence

RESOLVED

Mr G Power/Mr C McLean

That the apologies be accepted from Mr Mike Cooper, Cr S Nugent for the NAIDOC Week Community Committee meeting on 4 March 2021.

1.2 Acknowledgement of Country

Conducted by Neil Ingram Snr.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RESOLVED

Ms A Agland/Mr D Bell

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 4 February 2021 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the NAIDOC Week Community Committee meeting held on 4 February 2021.

3 PRESENTATIONS

3.1 EXPRESSIONS OF INTEREST (EOI) FOR NEW COMMITTEE MEMBERS

TRIM REFERENCE: 2021/286

Nil

3.2 EXPRESSIONS OF INTEREST (EOI) FOR COMMITTEE OFFICE BEARERS

TRIM REFERENCE: 2021/287

No Discussion - determined during meeting 4 February 2021

3.3 CODE OF CONDUCT: NAIDOC COMMITTEE

TRIM REFERENCE: 2021/288

Discussions took place on the requirement for the NAIDOC Week committee members to comply with a Code of Conduct, as per Council Policy

RECOMMENDATION

Mr C Gryllis/Ms R Powell

That the discussions on the Code of Conduct: NAIDOC Committee be noted.

3.4 EXPRESSIONS OF INTEREST (EOI) FOR ORANGE NAIDOC WEEK EVENTS 2021

TRIM REFERENCE: 2021/289

NAIDOC Week School Awards

Applicant: Orange Schools Aboriginal Education Support Group, Banga-ma-la-nha Gulbanha (sharing knowledge)

NAIROC

Applicant: Corey McLean

Year 12 Graduation Awards

Applicant: Corey McLean on behalf of Orange Schools Aboriginal Education Support Group, Banga-ma-la-nha Gulbanha (sharing knowledge)

Family Fun Day

Applicant: Collette Vincent on behalf of Orange Local Aboriginal Land Council.

RECOMMENDATION

Ms D Stanley/Ms J Stewart

That the Expression of Interests submitted for Orange NAIDOC Week Events 2021 be noted

3.5 CORRESPONDENCE

TRIM REFERENCE: 2021/290

NSW Aboriginal Affairs 2021 NAIDOC grants program notification

J. Proctor to liaise with the Committee and write an application based on content of the event EOI's with the assistance of D. Stanley. The application will be forwarded to Birrang for submission and auspicing. J. Proctor to confirm arrangement with Birrang.

NAIDOC Week Schools Initiative email from Dylan Williams

Discussion held regarding cost/benefit of this particular program; it was not included in NAIDOC Week for the last two years. Agreement from the Committee that a locally-driven program is preferable. C. McLean and C. Vincent explained that they already make contact with local schools on an individual basis. The Committee agreed to continue that practice.

N. Ingram Snr referred to previous correspondence dated 22/01/2021

Mr Ingram Snr raised that adherence to cultural protocols is an important and serious matter. C. Vincent provided an explanation regarding the process the Orange Local Aboriginal Land Council (OLALC) use to inform Elders regarding requests for Welcome to Country, and invited Elders to register their name with OLALC if they would like to be involved in delivering ceremony. Elders may also advise the best method for the OLALC to contact them when a request has been submitted. C. Vincent explained there is often a very short notice period provided by applicants.

N. Ingram Snr raised whether only those Committee members who identify as Aboriginal or Torres Strait Islander should have voting rights. Reference was made to the existing Committee Charter (2017/2274) and that "Community representatives as determined by the Committee" indicated the Committee could vote to determine membership criteria. The Committee agreed to defer any decision to the April meeting so members have time to consider.

M. Newman referred to previous correspondence dated 27/11/2021

Reference was made to a long-standing arrangement with the OLALC for an Acknowledgement of Country to be provided if a Welcome was not available. Further information was requested in order to respond to the matters raised in the previous correspondence. A member raised that cultural issues be referred to the OLALC Culture and Heritage Committee.

RECOMMENDATION**Mr G Power/Ms D Stanley**

That the information and discussions on Correspondence be noted.

3.6 BUDGET UPDATE

TRIM REFERENCE: 2021/291

G. Power advised there is currently approx. \$6,000 in existing funds. Bank statement to be tabled at next meeting.

N. Dixon and D. Stanley to be added to the signatories at Orange Credit Union. The Credit Union will need to see a copy of the February minutes in order to sign on.

The Committee was reminded to remove Ronnie Leonard as signatory, as per previous minutes.

RECOMMENDATION**Mr C Gryllis/Mr C McLean**

That the information on the Budget Update be acknowledged.

3.7 CALENDAR OF ANNUAL AND SIGNIFICANT EVENTS 2021

TRIM REFERENCE: 2021/292

The Committee continued its review of the Calendar of Annual and Significant Events 2021. Members were invited to communicate details of any celebrations that may be taking place. G. Power reminded the Committee of the plans for a National Reconciliation Week walk in Orange.

RECOMMENDATION**Mr C McLean/Mr G Power**

That the discussions on the Calendar of Annual and Significant Events for 2021 be noted and the Calendar be updated with these discussions.

3.8 TASK LIST / ACTION PLAN FOR 2021

TRIM REFERENCE: 2021/294

RECOMMENDATION**Mr G Power/Mr C McLean**

That the Task List / Action Plan for 2021 be updated.

3.9 ANNIVERSARY OF THE NATIONAL APOLOGY

TRIM REFERENCE: 2021/295

Anniversary of the National Apology 2022 held over to next meeting and kept as a standing agenda item given its significance and planning requirements for subsequent years.

RECOMMENDATION**Mr G Power/Mr C McLean**

That the Anniversary of the National Apology be listed as a standing Agenda item.

3.10 ORANGE MUSEUM NAIDOC WEEK SUPPORT

TRIM REFERENCE: 2021/296

(Item 3.10 moved to be the first presentation to accommodate guest Mary-Elizabeth Andrews – Orange Regional Museum Manager)

Mary-Elizabeth related that Orange Regional Museum is interested in forming a closer partnership with the NAIDOC Committee and NAIDOC Week and utilising the Museum as more than a venue. Orange Local Aboriginal Land Council's regeneration work and contemporary care of Country a possible theme. Stories of Elders and collaboration with local schools could also feature. The Committee agreed that a conversation with existing NAIDOC exhibition organisers is the appropriate next step.

RECOMMENDATION**Mr C Gryllis/Mr C McLean**

That the discussions on the Orange Museum Naidoc Week Support be noted.

THE MEETING CLOSED AT 2.40PM.



NAIDOC WEEK COMMUNITY COMMITTEE

AGENDA

4 MARCH 2021

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **NAIDOC WEEK COMMUNITY COMMITTEE MEETING** of **ORANGE CITY COUNCIL** will be held in the **GIYALANG GANYA MEETING ROOM, 286 LORDS PLACE, ORANGE** on **Thursday, 4 March 2021** commencing at **1.00PM**.

David Waddell
CHIEF EXECUTIVE OFFICER

For apologies please contact Julie Proctor on 6393 8608.

NAIDOC WEEK COMMUNITY COMMITTEE

4 MARCH 2021

AGENDA**EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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NAIDOC WEEK COMMUNITY COMMITTEE**4 MARCH 2021**

1 INTRODUCTION**MEMBERS**

Mr Gerald Power (Chairperson), Cr R Kidd (Mayor), Cr S Munro, Cr S Nugent, Mr Chris Gryllis, Ms Naomi Escreet, Mrs Danielle Annesley, Mr Corey McLean, Mr Mike Cooper, Mrs Mary Croaker, Miss Taniesha Croaker, Mr Jordan Moore, Mrs Annette Uata, Mr Nick Frail, Ms Deb Maguire, Mr Brett Naden, Ms Lyndal Robb, Ms Collette Vincent, Ms Katy Chatfield, Ms Rachel Lucas, Mr Michael Newman, Mr Kurt Beahan, Ms Nikita Mason, Mr Alby Ryan, Ms Julie Armstrong, Mr Bryce O'Neil-Baker, Ms Donna Stanley, Ms Alice Williams, Ms Rachael Powell, Ms Zoe Byrne, Mr John MacKay, Mr Keith Smith, Ms Kayla Murphy, Mr Jason French, Ms Nikea Dixon, Ms Donna Monaghan, Ms Jodie Stewart, Ms Alicia Price, Mr Zac Merritt, Mr Sam Nelson, Mr Thomas Goolagong, Mr Benjamin Benton, Ms Kellie Lane, Ms Tania Dalzell, Mr Dylan Wright, Ms Aisling Kemp, Director Community, Recreation and Cultural Services, Community Development Officer, Community Development Team Leader, Youth Development Officer

1.1 APOLOGIES AND LEAVE OF ABSENCE**1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the NAIDOC Week Community Committee at this meeting.

NAIDOC WEEK COMMUNITY COMMITTEE

4 MARCH 2021

2 PREVIOUS MINUTES**RECOMMENDATION**

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 4 February 2021 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the NAIDOC Week Community Committee meeting held on 4 February 2021.

ATTACHMENTS

- 1 Minutes of the Meeting of the NAIDOC Week Community Committee held on 4 February 2021

ORANGE CITY COUNCIL

MINUTES OF THE

NAIDOC WEEK COMMUNITY COMMITTEE

HELD IN GIYALANG GANYA MEETING ROOM, 286 LORDS PLACE, ORANGE

ON 4 FEBRUARY 2021

COMMENCING AT 1.00PM

1 INTRODUCTION

ATTENDANCE

Mr Gerald Power (Chairperson), Cr Stephen Nugent, Mr Corey McLean (Deputy Chairperson), Mr Jason French, Ms Nikea Dixon, Mr Damon Bell, Ms Leeny Kemp, Mr Dylan Wright, Ms Alice Williams, Ms Donna Stanley, Alisha Agland (New Member), Manager Community Services, Community Development Officer, Community Development Team Leader, Kyra Smith (Guest)

1.1 Apologies and Leave of Absence

RESOLVED

Cr S Nugent/Mr J French

That the apologies be accepted from Mr Chris Gryllis, Ms Naomi Escreet, Ms Julie Armstrong, Ms Donna Monaghan, Mr Neil Ingram Snr and Ms Jodie Stewart for the NAIDOC Week Community Committee meeting on 4 February 2021.

1.2 Acknowledgement of Country

Conducted by Ms Alice Williams.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RESOLVED

Ms A Williams/Cr S Nugent

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 3 December 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the NAIDOC Week Community Committee meeting held on 3 December 2020; with the exception being references to Nikea *Nixon* need to be changed to Nikea *Dixon*.

MINUTES OF NAIDOC WEEK COMMUNITY COMMITTEE

4 FEBRUARY 2021

3 PRESENTATIONS**3.1 EXPRESSIONS OF INTEREST (EOI) FOR NEW COMMITTEE MEMBERS**

TRIM REFERENCE: 2021/99

EOI's for general membership were submitted by:

- Alisha Agland
- Cathy Robbins
- James Williams (Pending signed Code of Conduct Acknowledgement to complete membership)
- Kyra Smith (Pending submission of completed paperwork)
- Laura Ah-See
- Lauren Tatham
- Neil Ingram Snr

RECOMMENDATION**Ms D Stanley/Ms A Williams**

That the Expressions of Interest's for new Committee Members be accepted.

3.2 EXPRESSIONS OF INTEREST (EOI) FOR COMMITTEE OFFICE BEARERS

TRIM REFERENCE: 2021/100

EOI's for Committee Office Bearers were submitted by:

- Gerald Power for Chairperson
- Corey McLean for Deputy Chairperson
- Donna Stanley for Treasurer

RECOMMENDATION**Ms A Williams/Mr J French**

That the Expressions of Interest's for the new Office Bearer Positions be accepted as they were unanimously supported by the Committee.

ACTION

D Stanley and N Dixon (as per the December Minutes) to be added as signatories to cheques at Orange Credit Union.

3.3 CODE OF CONDUCT: NAIDOC COMMITTEE

TRIM REFERENCE: 2021/101

Advice was provided to the Committee regarding the Code of Conduct for Community Committees auspiced by Council. All Council Community Committee members are required by legislation under the Local Government Act to sign a Code of Conduct.

Only Part 3 of the Code of Conduct applies to Council Community Committee Members (pages 5,6,7 of the total 36 pages), and in signing the last page, it's only referring to Part 3 of the document – not the rest of the questions, which are meant for Councillors and other delegates.

RECOMMENDATION**Ms A Williams/Mr J French**

That the advice provided by Council be acknowledged.

MINUTES OF NAIDOC WEEK COMMUNITY COMMITTEE

4 FEBRUARY 2021

3.4 EXPRESSIONS OF INTEREST (EOI) FOR ORANGE NAIDOC WEEK EVENTS 2021

TRIM REFERENCE: 2021/102

The Committee Clerk will send out EOI's for NAIDOC Week events to the Committee membership before the next meeting. The Committee agreed that the EOI form and process stipulate:

- Event organisers must attend meetings regularly; send a delegate; or, provide a written report of event status via email
- Clashes of dates and times with other NAIDOC events are to be avoided

RECOMMENDATION**Ms D Stanley/Ms A Williams**

That when Expression of Interest's for NAIDOC Week Events are submitted to the Committee, the above conditions are met.

3.5 CORRESPONDENCE

TRIM REFERENCE: 2021/103

Two items of correspondence were tabled:

1. Letter of complaint from James Williams regarding process in requesting a Welcome to Country and participation in Orange NAIDOC Week 2020 opening ceremony.
A suggestion from the Committee that perhaps a process similar to that in Dubbo of being able to nominate a preferred Elder to conduct a ceremony, and to specify the type of appropriate content desired for the event.
2. Letter of complaint from Neil Ingram Snr regarding Code of Conduct and related process.
In response, clarification was provided by Orange City Council representatives, and a change to practice made.
 - Under the NSW Local Government Act, only Part 3 of the Code of Conduct applies to Council Community Committee Members (pages 5,6,7 of the total 36 pages), and in signing the last page, it's only referring to Part 3 of the document – not the rest of the questions, which are meant for Councillors and other delegates.

RECOMMENDATION**Mr G Power/Ms N Dixon**

That both letter of complaints be acknowledged by the Committee.

ACTIONS

- D Stanley to follow up with Dubbo Aboriginal Lands Council about their application form for discussion at the next meeting.
- Henceforth, wherever possible, EOI's for membership and the Code of Conduct will be sent at the same time to interested parties.
- Advice regarding the relevant section of the Code of Conduct will also be provided to interested parties to avoid confusion.

MINUTES OF NAIDOC WEEK COMMUNITY COMMITTEE

4 FEBRUARY 2021

3.6 BUDGET UPDATE

TRIM REFERENCE: 2021/106

- No Credit Union statement was tabled
- Confirmation that the AANSW Grant from last year has been acquitted
- D Stanley submitted an EOI for Treasurer which was confirmed
- N Dixon and D Stanley to be added as signatories to the NAIDOC cheque book
- There is one outstanding invoice from last year – Rick's Engraving. C McLean and G Power to provide payment

RECOMMENDATION**Mr G Power/Ms N Dixon**

That the information on the Budget Update be acknowledged.

3.7 CALENDAR OF ANNUAL AND SIGNIFICANT EVENTS 2021

TRIM REFERENCE: 2021/104

The Committee decided to retain NAIDOC events for the warmer months of the year. Orange NAIDOC Week events will take place between **Friday, 29th October and Saturday, 6th November 2021.**

The Committee made note of the significance of the Anniversary of the National Apology, 13th February, and that this important date is often missed because of the time of year in which it occurs. The Committee voted to have this date and event set as a standing agenda item, with a view to having a planned approach in 2022.

RECOMMENDATION**Ms A Williams/Ms D Stanley**

That the updates to the Calendar of Annual and Significant Events 2021 be noted and the Anniversary of the National Apology be acknowledged.

3.8 TASK LIST / ACTION PLAN FOR 2021

TRIM REFERENCE: 2021/105

Nil

RECOMMENDATION

Nil

THE MEETING CLOSED AT 2.25PM.

NAIDOC WEEK COMMUNITY COMMITTEE

4 MARCH 2021

3 PRESENTATIONS

3.1 EXPRESSIONS OF INTEREST (EOI) FOR NEW COMMITTEE MEMBERS

3.2 EXPRESSIONS OF INTEREST (EOI) FOR COMMITTEE OFFICE BEARERS

Chairperson

Deputy Chairperson

Treasurer

3.3 CODE OF CONDUCT: NAIDOC COMMITTEE

3.4 EXPRESSIONS OF INTEREST (EOI) FOR ORANGE NAIDOC WEEK EVENTS 2021

3.5 CORRESPONDENCE

3.6 BUDGET UPDATE

3.7 CALENDAR OF ANNUAL AND SIGNIFICANT EVENTS 2021

ATTACHMENTS

- 1 Calendar of Annual Significant Events 2021, D20/78628

NAIDOC WEEK COMMUNITY COMMITTEE

4 MARCH 2021

Attachment 1 Calendar of Annual Significant Events 2021

Calendar of Annual and Significant Events for Aboriginal and Torres Strait Islanders – 2021

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
26 Jan	<p>Invasion Day/Survival Day – Sovereignty Day</p> <p>Annual events take place each year across the nation such as ‘Yabun’ in Sydney, the Survival Day Picnic on the Frankston Foreshore in Victoria, stalls and the Share the Spirit Festival in the Treasury Gardens, Victoria. The events celebrate Aboriginal and Torres Strait Islander culture and heritage. The events showcase all aspects of Aboriginal and Torres Strait Islander culture, including music, dance, food, language, politics, literature, and arts and crafts and are a wonderful opportunity to learn more about Australia’s Aboriginal and Torres Strait Islander heritage.</p>		
12 Feb	<p>Freedom Ride</p> <p>On 12 February 1965, University of Sydney students inspired by equal rights activism in the United States started a bus tour of western and coastal NSW with 3 key goals in mind:</p> <ul style="list-style-type: none"> • draw attention to the poor state of Aboriginal health, education and housing • focus and attention on the social discrimination experienced by Aboriginal people to effect positive change • encourage and support Aboriginal people themselves to resist discrimination <p>The Freedom Ride was led by Charles Perkins, an Arrernte man born in Alice Springs who dedicated his life to advocating for Aboriginal rights. The Freedom Ride has an important place in the history of Australia and is remembered every February for fostering Aboriginal activism and raising much needed public attention on issues Aboriginal people continue to face today</p>		

NAIDOC WEEK COMMUNITY COMMITTEE

4 MARCH 2021

Attachment 1 Calendar of Annual Significant Events 2021

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
13 Feb	Anniversary of the National Apology On 13 February 2008 the Prime Minister, Kevin Rudd MP delivered his national apology to the Stolen Generations on behalf of the Australian Government. The apology marked an important milestone in Australia's history. By validating the experiences of the Stolen Generations, the foundations have been laid for healing to take place and for a reconciled Australia in which everyone belongs. www.nsd.org.au		
18 Mar	National Close the Gap Day – Indigenous Health Campaign The day gives people the opportunity to show their support for the Close the Gap Indigenous Health Equality Campaign which calls for closing the 17-year life expectancy gap between Aboriginal and Torres Strait Islanders and other Australians. http://www.indigenous.gov.au/health/		
21 Mar	Harmony Day Harmony Day, 21 March, celebrates Australia's cultural diversity. It's about inclusiveness, respect and a sense of belonging for everyone. It is a day for all Australians to embrace cultural diversity and to share what we have in common. The central message for Harmony Day is that 'everyone belongs', reinforcing the importance of inclusiveness to all Australians. http://www.harmony.gov.au/		
26 May	National Sorry Day The <i>Bringing them home</i> report recommended (Recommendation No 7.a) that a National Sorry Day be held each year on 26 May 'to commemorate the history of forcible removals and its effects'. As a result of this recommendation the community-based organisation the National Sorry Day Committee (NSDC) was formed. www.nsd.org.au		

NAIDOC WEEK COMMUNITY COMMITTEE

4 MARCH 2021

Attachment 1 Calendar of Annual Significant Events 2021

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
27 May	1967 referendum In 1967 over 90% of Australians voted in a Referendum to remove clauses from the Australian Constitution which discriminated against Aboriginal and Torres Strait Islander Australians. The Referendum also gave the Commonwealth Government the power to make laws on behalf of Aboriginal and Torres Strait Islander people. http://www.naa.gov.au/collection/fact-sheets/fs150.aspx		
27 May – 3 June	National Reconciliation Week National Reconciliation Week is held annually and celebrates the rich culture and history of the First Australians. National Reconciliation Week began in 1996 to provide focus for nationwide reconciliation activities. National Reconciliation Week coincides with two significant dates in Australia's history which provide strong symbols of the aspirations for reconciliation. May 27 marks the anniversary of the 1967 Referendum and June 3 marks the anniversary of the High Court's judgment in the 1992 Mabo case. http://www.reconciliation.org.au/		

NAIDOC WEEK COMMUNITY COMMITTEE

4 MARCH 2021

Attachment 1 Calendar of Annual Significant Events 2021

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
29 May	<p>Indigenous Veterans Commemoration Service</p> <p>The ceremony continues to gather momentum since its inception in 2007, in uniting Australians to remember and honour the service and sacrifice of indigenous veterans. The exceptional guest speakers and their remarkable stories continue to inspire our youth, indigenous and non-indigenous alike.</p> <p>Since the Boer War, Aborigines and Torres Strait Islanders have fought for Australia. While exact numbers will never be known, it is estimated that 500-800 Aboriginal diggers served in World War I. Five Aboriginal diggers are known to have died fighting at Gallipoli.</p> <p>Anywhere from 3,000-6,000 served in World War II, and in proportion to population, no community in Australia contributed more to the war effort than the Islanders of the Torres Strait. The proud tradition of indigenous service continues today.</p> <p>https://www.rslnsw.org.au/events/indigenous-veterans-commemoration-service/</p>		
3 Jun	<p>Mabo Day</p> <p>Mabo Day is held on 3 June to celebrate Eddie Mabo, who helped overturn 'terra nullius' in a ten year campaign through the courts ending in the historic High Court Mabo Judgment.</p>		
10 June	<p>Myall Creek Massacre (1838) – Memorial Ceremony</p> <p>In 1838 white settlers murdered 28 Aboriginal men, women and children near Myall Creek Station. The massacre is a harrowing reminder of Australia's colonial violence and one of the rare cases where killers were tried and hanged.</p>		

NAIDOC WEEK COMMUNITY COMMITTEE

4 MARCH 2021

Attachment 1 Calendar of Annual Significant Events 2021

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
1 July	Coming of the Light This is a particular day of significance for Torres Strait Islander Australians. It marks the day the London Missionary Society first arrived in the Torres Strait. The missionaries landed at Erub Island on 1 July 1871. Religious and cultural ceremonies are held by Torres Strait Islander Christians across the Torres Strait and on the mainland to commemorate this day.		
First week in July	National NAIDOC Week 2021 The 2021 theme: www.naidoc.org.au		
4 Aug	National Aboriginal and Torres Strait Islander Children's Day An annual event established by SNAICC in 1988 to highlight the significance of Aboriginal and Torres Strait Islander children. SNAICC encourages all Aboriginal and Torres Strait Islander community organisations, mainstream child and family services, government and early childhood services, schools and any other key stakeholders to celebrate this day.		

NAIDOC WEEK COMMUNITY COMMITTEE

4 MARCH 2021

Attachment 1 Calendar of Annual Significant Events 2021

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
9 Aug	International Day of the World's Indigenous Peoples The International Day of the World's Indigenous Peoples is observed on August 9 each year to promote and protect the rights of the world's indigenous population. This event also recognises the achievements and contributions that indigenous people make to improve world issues such as environmental protection. It was first pronounced by the General Assembly of the United Nations in December 1994, marking the day of the first meeting of the UN Working Group on Indigenous Populations of the Sub-commission on the Promotion and Protection of Human Rights, in 1982.		
First Wed in Sep 1 Sep	Indigenous Literacy Day Indigenous Literacy Day aims to help raise funds to raise literacy levels and improve the lives and opportunities of Indigenous Australians living in remote and isolated regions. We need your support to help raise funds to buy books and literacy resources for children in these communities. http://www.communityservices.act.gov.au/atsia/significant_dates		
13 Sep	Anniversary of the UN Declaration on the Rights of Indigenous People The United Nations Declaration on the Rights of Indigenous Peoples was adopted by the United Nations General Assembly during its 61st session at UN Headquarters in New York City on 13 September 2007.		

NAIDOC WEEK COMMUNITY COMMITTEE

4 MARCH 2021

Attachment 1 Calendar of Annual Significant Events 2021

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
Nov	<p>National Dreamtime Awards</p> <p>The National Dreamtime Awards, known simply as the Dreamtime Awards, are an annual celebration of Australian Aboriginal and Torres Strait Islander achievement in sport, arts, academic and community.</p> <p>The National Dreamtime Awards were launched to fill the void in recognising indigenous achievements as a result of the 2013 cessation of the Deadly Awards.^[1]</p> <p>A panel of experts judges the final winners in each category, determined by nomination and voting process through online and media partners.</p>		

NAIDOC WEEK COMMUNITY COMMITTEE

4 MARCH 2021

3.8 TASK LIST / ACTION PLAN FOR 2021

ATTACHMENTS

- 1 Task List and Action Plan - NAIDOC Week 2021, D21/618

NAIDOC WEEK COMMUNITY COMMITTEE

4 MARCH 2021

Attachment 1 Task List and Action Plan - NAIDOC Week 2021

NAIDOC Week Community Committee Task List / Action Plan for 2021

NAIDOC Week

Planning for 2021 NAIDOC Week				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
04/02/2021	<ul style="list-style-type: none"> The Committee decided to retain NAIDOC events for the warmer months of the year. Orange NAIDOC Week events will take place between Friday, 29th October and Saturday, 6th November, 2021. Event organisers must attend meetings regularly; send a delegate; or, provide a written report of event status via email Clashes of dates and times with other NAIDOC events are to be avoided 			

NAIDOC WEEK COMMUNITY COMMITTEE

4 MARCH 2021

Attachment 1 Task List and Action Plan - NAIDOC Week 2021

EVENTS HELD IN 2020

Art Exhibition by Aboriginal Artists	7 November 2020
NAIDOC Week Opening Ceremony	9 November 2020
Online Talent Show	
Elders Lunch	12 November 2020
Golf Day	13 November 2020
Harmony Cup	13 November 2020
Completion of Year 12 Awards	

Event/Action:				
Date:				
Venue:				
Who/Organiser:				
Delivery /Operational Plan Reference:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
DEBRIEF				

NAIDOC WEEK COMMUNITY COMMITTEE

4 MARCH 2021

Attachment 1 Task List and Action Plan - NAIDOC Week 2021

Event/Action:				
Date:				
Venue:				
Who/Organiser:				
Delivery /Operational Plan Reference:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
DEBRIEF				
Event/Action:				
Date:				
Venue:				
Who/Organiser:				
Delivery /Operational Plan Reference:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
DEBRIEF				

NAIDOC WEEK COMMUNITY COMMITTEE

4 MARCH 2021

Attachment 1 Task List and Action Plan - NAIDOC Week 2021

Event/Action:				
Date:				
Venue:				
Who/Organiser:				
Delivery /Operational Plan Reference:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
DEBRIEF				
Event/Action:				
Date:				
Venue:				
Who/Organiser:				
Delivery /Operational Plan Reference:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
DEBRIEF				

NAIDOC WEEK COMMUNITY COMMITTEE

4 MARCH 2021

Attachment 1 Task List and Action Plan - NAIDOC Week 2021

General Information				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
04/02/2021	<ul style="list-style-type: none"> D. Stanley and N. Dixon (as per December minutes) to be added as signatories to cheques at Orange Credit Union. D. Stanley to follow up with Dubbo Aboriginal Lands Council about their ceremonial request application form for discussion at the next meeting. The Committee made note of the significance of the Anniversary of the National Apology, 13th February, and that this important date is often missed because of the time of year in which it occurs. The Committee voted to have this date and event set as a standing agenda item, with a view to having a planned approach in 2022. 			
DEBRIEF				

NAIDOC WEEK COMMUNITY COMMITTEE

4 MARCH 2021

3.9 ANNIVERSARY OF THE NATIONAL APOLOGY

3.10 ORANGE MUSEUM NAIDOC WEEK SUPPORT

2.3 MINUTES OF THE CULTURAL HERITAGE COMMUNITY COMMITTEE HELD ON 1 MARCH 2021

RECORD NUMBER: 2021/392

AUTHOR: Alison Russell, Community Museum and Heritage Manager

EXECUTIVE SUMMARY

The Cultural Heritage Community Committee met on 1 March 2021. The Minutes of this meeting are tabled for the Committee's attention.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "4.4 Live - Celebrate and conserve the diverse cultural heritage of the urban, village and rural communities".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Cultural Heritage Community Committee at its meeting held on 1 March 2021.**
- 2 That Council determine the recommendations from Item 3.1 and 4.1 of the minutes of the Cultural Heritage Community Committee meeting of 1 March 2021.**

3.1

1. That the Cultural Heritage Community Committee recommended to support the Planning Proposal.

2. That the Cultural Heritage Community Committee write a letter of support to Council of the Planning Proposal.

4.1

That the Cultural Heritage Community Committee write a letter of congratulations the Banjo Paterson Festival Committee and Alf and Sharon Cantrill, More than a Poet Museum, Yeoval for a successful festival in 2021.

- 3 That the remainder of the minutes of the Cultural Heritage Community Committee at its meeting held on 1 March 2021 be adopted.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

Nil

ATTACHMENTS

- 1 CHCC 1 March 2021 - Minutes
- 2 CHCC 1 March 2021 - Agenda, D21/16761 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE CULTURAL HERITAGE COMMUNITY COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 1 MARCH 2021

COMMENCING AT 5.30PM

1 INTRODUCTION

ATTENDANCE

Cr R Kidd (Mayor) (Chairperson), Cr S Nugent, , Mr Charles Everett, Ms Alexandra Rezko, Mr David Sykes, Director Development Services, Community Museum and Heritage Manager.

1.1 Apologies and Leave of Absence

RESOLVED

Cr S Nugent/Mr D Sykes

That the apologies be accepted from Miss Elizabeth Griffin, Ms Alison Bennett, Mr Phil Stevenson, and Director Community, Recreation and Cultural Services for the Cultural Heritage Community Committee meeting on 1 March 2021.

1.2 Acknowledgement of Country

The Chairperson conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RESOLVED

Mr C Everett/Ms A Rezko

That the Minutes of the Meeting of the Cultural Heritage Community Committee held on 7 December 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Cultural Heritage Community Committee meeting held on 7 December 2020.

3 PRESENTATIONS

3.1 HERITAGE STUDY REVIEW

TRIM REFERENCE: 2021/339

The Director Development Services provided an update on the process of the Heritage Study Review. David Scobie, Heritage Adviser and James Nicholson, Heritage Architect undertook a review of the list of heritage sites nominated by the adjunct Heritage Committee as part of the Heritage Study Review. Land owner consultation was also undertaken. Council resolved in December 2020 to proceed with the Planning Proposal and the public exhibition period.

RESOLVED

Cr R Kidd/Cr S Nugent

1. That the Cultural Heritage Community Committee recommended to support the Planning Proposal.
2. That the Cultural Heritage Community Committee write a letter of support to Council of the Planning Proposal.

4 GENERAL REPORTS

4.1 CULTURAL HERITAGE COMMUNITY COMMITTEE ACTION PLAN

TRIM REFERENCE: 2021/319

RESOLVED

Mr D Sykes/Mr C Everett

That the Cultural Heritage Community Committee write a letter of congratulations the Banjo Paterson Festival Committee and Alf and Sharon Cantrill, More than a Poet Museum, Yeoval for a successful festival in 2021.

4.2 LOCAL HERITAGE ASSISTANCE FUND 2021-2022

TRIM REFERENCE: 2021/330

RESOLVED

Cr R Kidd/Cr S Nugent

That the report on Local Heritage Assistance Fund 2021-2022 be acknowledged.

4.3 2021 ORANGE CITY COUNCIL CULTURAL HERITAGE AWARDS

TRIM REFERENCE: 2021/338

RESOLVED

Cr S Nugent/Mr C Everett

That the report on 2021 Orange City Council Cultural Heritage Awards 2021 be acknowledged.

THE MEETING CLOSED AT 6.15PM.



CULTURAL HERITAGE COMMUNITY COMMITTEE

AGENDA

1 MARCH 2021

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **CULTURAL HERITAGE COMMUNITY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE** on **Monday, 1 March 2021** commencing at **5.30PM**.

David Waddell
CHIEF EXECUTIVE OFFICER

For apologies please contact Alison Russell on 6393 8170.

CULTURAL HERITAGE COMMUNITY COMMITTEE

1 MARCH 2021

AGENDA**EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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CULTURAL HERITAGE COMMUNITY COMMITTEE

1 MARCH 2021

1 INTRODUCTION**MEMBERS**

Cr R Kidd (Mayor) (Chairperson), Cr K Duffy, Cr S Nugent, Miss Elizabeth Griffin, Mr Charles Everett, Ms Alexandra Rezeko, Ms Alison Bennett, Mr Phil Stevenson, Mr David Sykes, Director Community, Recreation and Cultural Services, Manager Development Assessments, Senior Planner, Museum and Heritage Coordinator

1.1 APOLOGIES AND LEAVE OF ABSENCE**1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Cultural Heritage Community Committee at this meeting.

2 PREVIOUS MINUTES**RECOMMENDATION**

That the Minutes of the Meeting of the Cultural Heritage Community Committee held on 7 December 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Cultural Heritage Community Committee meeting held on 7 December 2020.

CULTURAL HERITAGE COMMUNITY COMMITTEE

1 MARCH 2021

ATTACHMENTS

- 1 Minutes of the Meeting of the Cultural Heritage Community Committee held on 7
December 2020

ORANGE CITY COUNCIL

MINUTES OF THE CULTURAL HERITAGE COMMUNITY COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 7 DECEMBER 2020

COMMENCING AT 5.30PM

1 INTRODUCTION

ATTENDANCE

Cr R Kidd (Mayor) (Chairperson), Miss Elizabeth Griffin, Mr Charles Everett, Ms Alexandra Rezko, Mr David Sykes, Senior Planner, Community Museum and Heritage Manager.

1.1 Apologies and Leave of Absence

RESOLVED

Mr C Everett/Ms E Griffin

That the apologies be accepted from Mr Phil Stevenson and Director Community Cultural and Recreational Services for the Cultural Heritage Community Committee meeting on 7 December 2020.

1.2 Acknowledgement of Country

The Chairperson conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RESOLVED

Mr C Everett/Ms A Rezko

That the Minutes of the Meeting of the Cultural Heritage Community Committee held on 7 September 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Cultural Heritage Community Committee meeting held on 7 September 2020.

MINUTES OF CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

3 PRESENTATIONS**3.1 INSPECTION OF THE SPRINGS; FORMER FRINGE CAMP OF THE 1930S-1940S**

TRIM REFERENCE: 2020/2444

RESOLVED**Ms A Rezko/Mr D Sykes**

That the presentation on the The Springs; former fringe camp of the 1930s-1940s be acknowledged.

Ms E Griffin arrived at 6.30pm during the inspection of Robertson Park – Conservation Management Plan.

3.2 INSPECTION OF ROBERTSON PARK - CONSERVATION MANAGEMENT PLAN

TRIM REFERENCE: 2020/2452

The Committee inspected heritage items in Robertson Park and were advised by the Chair that funding has been provided in the next budget for restoration of the Whitney Fountain.

RESOLVED**Ms E Griffin/Mr C Everett**

That the presentation of Robertson Park – Conservation Management Plan be acknowledged.

4 GENERAL REPORTS**4.1 ORANGE CULTURAL HERITAGE AWARDS 2021**

TRIM REFERENCE: 2020/2453

RESOLVED**Ms E Griffin/Mr D Sykes**

That the Cultural Heritage Awards be held in May-June 2021, more information on the Awards to be forthcoming to Committee Members by staff.

THE MEETING CLOSED AT 7.35PM.

CULTURAL HERITAGE COMMUNITY COMMITTEE

1 MARCH 2021

3 PRESENTATIONS

3.1 HERITAGE STUDY REVIEW

The Director Development Services, Mark Hodges will provide an update on the Heritage Study Review.

CULTURAL HERITAGE COMMUNITY COMMITTEE

1 MARCH 2021

4 GENERAL REPORTS**4.1 CULTURAL HERITAGE COMMUNITY COMMITTEE ACTION PLAN**

RECORD NUMBER: 2021/319

AUTHOR: Alison Russell, Community Museum and Heritage Manager

EXECUTIVE SUMMARY

Council has noted the important role that Community Committees play in providing feedback and input into Council's operations. Committees can also offer ideas and suggestions to be considered as part of Council's Integrated Planning and Reporting framework, and related annual budget.

This report provides the opportunity for the Committee to consider items to be added to the Action Plan, for review at the next meeting

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Cultural Heritage Community Committee Action Plan be reviewed by the Committee and updated at each meeting.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

An update of the Committee's Action Plan will be a standard item on every agenda for discussion and review.

The Committee Clerk will ensure the Action Plan identifies possible budget and resourcing implications, and also how an item links to Council's Delivery/Operational Plan, or could be proposed for future Delivery/Operational Plans.

CULTURAL HERITAGE COMMUNITY COMMITTEE

1 MARCH 2021

4.1 Cultural Heritage Community Committee Action Plan

ATTACHMENTS

- 1 Cultural Heritage Community Committee Action Plan, D20/9801

CULTURAL HERITAGE COMMUNITY COMMITTEE

1 MARCH 2021

Attachment 1 Cultural Heritage Community Committee Action Plan

D20/9801

Cultural Heritage Community Committee

Action Plan

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
		<i>Strategy number or task number in the delivery/operational plan or reference in Asset Management Plan</i>	<i>In current budget or to be considered in next budget</i>		<i>Date action will be commenced</i>	<i>Date action will be finished</i>	<i>Updates as the Action Plan will be reviewed at each meeting OR Completed</i>
Provide continued support to the Banjo Paterson Australian Poetry Festival annually	CHCC Members	4.4 Live - Celebrate and conserve the diverse cultural heritage of the urban, village and rural communities	To be considered in next budget		1 Jan 2020	ongoing	
Continue to support the restoration work at Duntryleague	CHCC Members	4.4 Live - Celebrate and conserve the diverse cultural heritage of the urban, village and rural communities			1 Jan 2020	ongoing	
Support the design, development and installation of a monument to Banjo Paterson in Summer Street, Orange.	CHCC Members	4.4 Live - Celebrate and conserve the diverse cultural heritage of the urban, village and rural communities	Develop budget and seek funding support		1 Jan 2020	1 Jan 2025	

CULTURAL HERITAGE COMMUNITY COMMITTEE

1 MARCH 2021

Attachment 1 Cultural Heritage Community Committee Action Plan

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
Continue to support the Orange City Council Heritage Awards held biannually	CHCC Members	4.4 Live - Celebrate and conserve the diverse cultural heritage of the urban, village and rural communities			1.1.2020	ongoing	
Establish a heritage program to be implemented during the off year of the Heritage Awards	CHCC Members	4.4 Live - Celebrate and conserve the diverse cultural heritage of the urban, village and rural communities			1.1.2020		
Support the Review of the Orange City Council Heritage Study	CHCC Members	4.4 Live - Celebrate and conserve the diverse cultural heritage of the urban, village and rural communities			1.1.2020		

CULTURAL HERITAGE COMMUNITY COMMITTEE

1 MARCH 2021

4.2 LOCAL HERITAGE ASSISTANCE FUND 2021-2022

RECORD NUMBER: 2021/330

AUTHOR: Alison Russell, Community Museum and Heritage Manager

EXECUTIVE SUMMARY

Council is inviting owners of heritage buildings within the Orange Local Government area to apply for the Local Heritage Assistance Fund 2021 -2022.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "4.4 Live - Celebrate and conserve the diverse cultural heritage of the urban, village and rural communities".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the report on Local Heritage Assistance Fund 2021-2022 be acknowledged.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

Through its Heritage Incentives Program the Heritage Office provides dollar for dollar funding to local Councils to implement a local incentives program fund to provide small grants to encourage local heritage projects. The aim of the program is to encourage community interest in heritage conservation principles and to encourage restoration and maintenance works for heritage properties that may not have been undertaken without the incentive of grant funding.

Projects that involve the repair, conservation or re-instatement of missing items on heritage buildings; including fences, verandas and decorative detail will be considered.

Applications and guidelines can be accessed via Council's website [Heritage Support - Orange City Council \(www.orange.nsw.gov.au/heritage-support\)](http://www.orange.nsw.gov.au/heritage-support) or by emailing heritage@orange.nsw.gov.au.

Submissions must be received by the Chief Executive Officer no later than 4.00 pm on Wednesday 17 March 2021.

CULTURAL HERITAGE COMMUNITY COMMITTEE

1 MARCH 2021

4.3 2021 ORANGE CITY COUNCIL CULTURAL HERITAGE AWARDS

RECORD NUMBER: 2021/338

AUTHOR: Alison Russell, Community Museum and Heritage Manager

EXECUTIVE SUMMARY

Nominations are now open for the 2021 Orange City Council Cultural Heritage Awards. The awards encourage and recognise cultural heritage projects and positive work on heritage properties in the Orange City Council area.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.4 Live - Celebrate and conserve the diverse cultural heritage of the urban, village and rural communities”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the report on 2021 Orange City Council Cultural Heritage Awards 2021 be acknowledged.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

Nominations are now open for the 2021 Orange City Council Cultural Heritage Awards. The aim of the awards is to recognise and encourage outstanding contributions to cultural heritage conservation, education and interpretation within the Orange City Council area. The awards also seek to recognise the considerable effort that property owners make in maintaining and caring for older buildings. The awards also serve to foster greater community interest, pride and concern for the conservation of all heritage items within the City of Orange.

Residents, owners, and interested members of the community are invited to nominate buildings, places, conservation works, and groups and individuals who have made an outstanding contribution to the conservation, education and interpretation of cultural heritage within the City of Orange.

CULTURAL HERITAGE COMMUNITY COMMITTEE

1 MARCH 2021

4.3 2021 Orange City Council Cultural Heritage Awards

Award categories are:

- **Restoration of a residential heritage building, including streetscape element restoration (e.g. veranda, front fence)**

This award recognises best practice restoration work to a residential building, including streetscape element restoration (e.g. front fence or front verandah) that returns fabric back to a known earlier state or conserves its integrity. Nominations must have demonstrated a thorough application of the principles within the Burra Charter.

- **Adaptive reuse of an existing building (including cultural heritage and sustainability concepts);**

This award recognises adaptive reuse of an existing building. Adaptive reuse is a process that changes the use or function of a derelict or redundant place, such as a place of worship, dwelling, factory, farm buildings, hall, shop or landscaped parkland, to a different use or function. Nominations must demonstrate that the adaptive reuse has had a minimal impact on the place's cultural heritage significance, built fabric and setting.

- **Infill development - a new building in an existing heritage streetscape including unit duplex developments;**

This award recognises new development that positively contributes to the historic context and does not devalue it. Nominations must demonstrate high quality, well-designed buildings that respond and contribute to the historic environment.

- **Best heritage treatment of a commercial building;**

This award recognises best practice restoration work to a commercial building that returns fabric back to a known earlier state or conserves its integrity. Nominations must have demonstrated a thorough application of the principles within the Burra Charter.

- **Best work on a heritage building in Lucknow, Spring Hill or a rural area within the City of Orange**

This award recognises best practice restoration work to a heritage building in Lucknow, Spring Hill or a rural area within the City of Orange. Nominations must have demonstrated a thorough application of the principles within the Burra Charter.

- **Best conservation or improvements to landscape/garden design which is appropriate to its environment;**

This award recognises conservation or improvements to landscapes or garden design which is appropriate to its environment. Nominations must have demonstrated a thorough application of the principles within the Burra Charter.

- **Best Improvements to a building which is under 50 years old;**

This award recognises best improvement to a building which is under 50 years old. Nominations must have demonstrated a thorough application of the principles within the Burra Charter.

CULTURAL HERITAGE COMMUNITY COMMITTEE

1 MARCH 2021

4.3 2021 Orange City Council Cultural Heritage Awards

- **Best individual or group contribution to the cultural heritage of Orange.**

This award recognises and acknowledges the contribution of an individual or group whose project or efforts make a demonstrable contribution to the interpretation, understanding, preservation or conservation of cultural heritage. Entrants must be over 18 years of age.

Nominations for the Awards opened on 1 February 2021 and close 5.00pm, Friday, 12 March 2021. A short-list of nominations will be prepared on or before Friday, 9 April 2021. Judging by members of the Cultural Heritage Community Committee will take place the week beginning the 15 April 2021.

The Awards Ceremony will be held on the 14th May 2021 at the Dalton Room, Duntryleague, Woodward Street, Orange commencing at 5.30pm. Guests will be required to book to attend the Ceremony. The number of attendees will be determined by Duntryleague's COVID-Safe Plan.

2.4 MINUTES OF THE COMMUNITY SAFETY AND CRIME PREVENTION COMMITTEE

RECORD NUMBER: 2021/557

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

EXECUTIVE SUMMARY

The Community Safety & Crime Prevention Committee met on 22 February 2021. The recommendations from the Committee are provided to the Services Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.2 Live - Partner with key stakeholders to deliver cultural facilities and services that reflect the interests of a culturally diverse community”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Community Safety & Crime Prevention Committee at its meeting held on 22 February 2021.**
- 2 That the minutes of the Community Safety & Crime Prevention Committee meeting held on 22 February 2021 be adopted.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 CSCPC 22 February 2021 - Minutes
- 2 CSCPC 22 February 2021 - Agenda, D21/6050 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 22 FEBRUARY 2021

COMMENCING AT 5.30PM

1 INTRODUCTION

ATTENDANCE

Cr J Hamling (Chairperson), Cr J McRae, Mr Frederick Maw, Mr Matthew Chisholm, Chief Inspector Peter Atkins, Mr Mark Murphy, Manager Community Services, Road Safety Officer

1.1 Apologies and Leave of Absence

RESOLVED

Cr J McRae/Mr M Murphy

That the apologies be accepted from Sam Nelson, and Director Community Recreation and Cultural Services for the Community Safety & Crime Prevention Committee meeting on 22 February 2021.

1.2 Acknowledgement of Country

An Acknowledgement of Country was Conducted by the Chair.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RESOLVED

Cr J McRae/Mr M Murphy

That the Minutes of the Meeting of the Community Safety & Crime Prevention Committee held on 30 November 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Community Safety & Crime Prevention Committee meeting held on 30 November 2020.

3 PRESENTATIONS

3.1 CENTRAL WEST POLICE DISTRICT - VERBAL REPORT

TRIM REFERENCE: 2021/151

Reported incidents for the period December 2020 to February 2021:

- Domestic Violence – 62 incidents
- Break and Enter Dwelling - 86 incidents
- Break and Enter non-Dwelling – 24 incidents
- Steal Motor Vehicle – 32 incidents
- Steal From Motor Vehicle – 60 incidents
- Motor Vehicle Accidents – 32 incidents

Police Activities for the period December 2020 to February 2021:

- Person Searches – total 188 conducted
- Move On Directions – total 65 issued
- Bail Compliance Checks – December 42, January 129, February 34. Total 205 conducted
- People in Custody – December 102, January 115, February 87. Total 304 in custody
- Apprehended Violence Order Compliance Checks – December 60, January 44, February 32. Total 136 conducted
- Parental Responsibility Act reports – December 1, January 8, February 3. Total 12 incidents

Summer Safe police activities have been underway in public areas, parks and waterways.

COVID check at Orange regional Airport continue

The Aboriginal Community Liaison Officer position is being recruited.

There has been an increase in RBT on weekends, including drug testing.

RECOMMENDATION

Mr M Chisholm/Cr J McRae

That the Central West Police District Verbal Report be noted.

3.2 LIQUOR ACCORD UPDATE - VERBAL REPORT

TRIM REFERENCE: 2021/152

No Liquor Accord meeting has been held in the previous 12 months. An AGM is scheduled for 16 March 2021.

Discussions with local licensees has revealed expected COVID related issues across that time, including:

- initial problems with capacity and social distancing requirements;
- aggressive patrons when faced with registration and social distancing requirements;
- older patrons struggle with registration technology.

There are new gaming regulation requirements to update signage for premises with over 30 machines – kits are currently being distributed.

Plans for ANZAC Day are underway. Keeping up to date with requirements from NSW Health.

RECOMMENDATION

Mr M Chisholm/Cr J McRae

That the Liquor Accord Update verbal report be acknowledged.

4 GENERAL REPORTS

4.1 COMMUNITY SAFETY AND CRIME PREVENTION COMMITTEE ACTION PLAN

TRIM REFERENCE: 2021/150

RECOMMENDATION

Mr M Chisholm/Mr F Maw

That the Community Safety and Crime Prevention Committee note the contents of the Community Safety and Crime Prevention Committee Action Plan and that it is to be reviewed and updated at each meeting.

THE MEETING CLOSED AT 6.30PM.



COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

AGENDA

22 FEBRUARY 2021

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE MEETING** of **ORANGE CITY COUNCIL** will be held in the **COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE** on **Monday, 22 February 2021** commencing at **5.30 TO 7PM**.

David Waddell
CHIEF EXECUTIVE OFFICER

For apologies please contact Louise Geaghan on 6393 8605.

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

22 FEBRUARY 2021

AGENDA**EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

22 FEBRUARY 2021

1 INTRODUCTION**MEMBERS**

Cr J Hamling (Chairperson), Cr J McRae, Cr T Mileto, Cr G Taylor, Mr Ron Gander, Mr Sam Nelson, Mr Frederick Maw, Mr Anthony Daley, Mr Gavin Hillier, Mr Matthew Chisholm, Chief Inspector Peter Atkins, Detective Inspector Bruce Grassick, Mr Mark Murphy, Mr Mark Pinkerton, Director Community, Recreation and Cultural Services, Manager Community Services, Community Development Officer, Road Safety Officer

1.1 APOLOGIES AND LEAVE OF ABSENCE**1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Community Safety & Crime Prevention Committee at this meeting.

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

22 FEBRUARY 2021

2 PREVIOUS MINUTES**RECOMMENDATION**

That the Minutes of the Meeting of the Community Safety & Crime Prevention Committee held on 30 November 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Community Safety & Crime Prevention Committee meeting held on 30 November 2020.

ATTACHMENTS

- 1 Minutes of the Meeting of the Community Safety & Crime Prevention Committee held on 30 November 2020

ORANGE CITY COUNCIL

MINUTES OF THE COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

HELD IN GIYALANG GANYA MEETING ROOM, LORDS PLACE, ORANGE

ON 30 NOVEMBER 2020

COMMENCING AT 5.30PM

1 INTRODUCTION

ATTENDANCE

Cr J Hamling (Chairperson), Cr J McRae, Cr T Mileto, Mr Frederick Maw, Mr Gavin Hillier, Sergeant Susan Mackenzie (for Chief Inspector Peter Atkins), Mr Mark Pinkerton, Manager Community Services, Road Safety Officer

1.1 Apologies and Leave of Absence

RESOLVED

Cr J McRae/Cr T Mileto

That the apologies be accepted from Mr Matthew Chisholm, Chief Inspector Peter Atkins, and Director Community, Recreation and Cultural Services for the Community Safety & Crime Prevention Committee meeting on 30 November 2020.

1.2 Acknowledgement of Country

Conducted by the Chair.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RESOLVED

Mr F Maw/Mr G Hillier

That the Minutes of the Meeting of the Community Safety & Crime Prevention Committee held on 31 August 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Community Safety & Crime Prevention Committee meeting held on 31 August 2020.

MINUTES OF COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE 30NOVEMBER 2020

3 PRESENTATIONS**3.1 CENTRAL WEST POLICE DISTRICT - VERBAL REPORT**

TRIM REFERENCE: 2020/2290

Year to date incidents across the District:

- 7 Robberies
- 106 Break and Enter Dwelling
- 80 Steal from Retail
- 184 Steal from Motor Vehicle
- 171 fraud

Slight reduction in number of incidents, possibly due to reduced activity through COVID-19 restriction period.

With summer and the relaxing of restrictions there is a possibility of an increases in crime activity, such as: alcohol related crime.

Border deployments have ceased.

Five new General Duties staff (all Senior Constables) starting in the next few months. There are 70 general duties staff on the books now.

RECOMMENDATION**Cr J McRae/Mr M Pinkerton**

That the information supplied on the Central West Police District be noted.

3.2 LIQUOR ACCORD UPDATE - VERBAL REPORT

TRIM REFERENCE: 2020/2291

Due to COVID restrictions there have been no meetings held this year. A meeting is being planned in the near future.

COVID regulations created increased administration and supervision requirements. Clubs and Hotels found their regulation requirements difficult however there were a low number of issues.

The Liquor Accord has donated \$2000 to the Orange Road Safety Plan B campaign for taxi vouchers.

The Committee thanked the Liquor Accord for the donation to the Plan B campaign.

RECOMMENDATION**Cr T Mileto/Mr F Maw**

That the information supplied on the Liquor Accord Update be acknowledged.

MINUTES OF COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE 30NOVEMBER 2020

4 GENERAL REPORTS**4.1 COMMUNITY SAFETY AND CRIME PREVENTION COMMITTEE ACTION PLAN**

TRIM REFERENCE: 2020/2292

RECOMMENDATION**Cr J McRae/Cr T Mileto**

That the Community Safety and Crime Prevention Committee note the contents of the Community Safety and Crime Prevention Committee Action Plan and that it is to be reviewed and updated at each meeting.

THE MEETING CLOSED AT 6.29PM

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

22 FEBRUARY 2021

3 PRESENTATIONS

3.1 CENTRAL WEST POLICE DISTRICT - VERBAL REPORT

3.2 LIQUOR ACCORD UPDATE - VERBAL REPORT

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

22 FEBRUARY 2021

4 GENERAL REPORTS**4.1 COMMUNITY SAFETY AND CRIME PREVENTION COMMITTEE ACTION PLAN**

RECORD NUMBER: 2021/150

AUTHOR: Kylie Wilson, Administration Officer Community Services

EXECUTIVE SUMMARY

To assist the committee to identify and record actions relative to the Committee members involvement, and inform the progress against tasks of interest to the Committee.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “3.2 Live - Partner with key stakeholders to deliver infrastructure and activities that improve the safety and security of the community”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Community Safety and Crime Prevention Committee note the contents of the Community Safety and Crime Prevention Committee Action Plan and that it is to be reviewed and updated at each meeting.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 Action Plan - Community Safety and Crime Prevention Committee - 2021, D21/826

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

22 FEBRUARY 2021

Attachment 1 Action Plan - Community Safety and Crime Prevention Committee - 2021

Community Safety and Crime Prevention Committee - Action Plan – 2021

Action	Who Responsible	Delivery/ Operational Plan	Cost implications In current Budget	Resourcing implications	Start Date	End Date	Update/Completed Details
Road trauma reduction: 1. RYDA 2. Mock Crash 3. Local Education Provider	1. Rotary Clubs of Orange 2. Road Safety Officer 3. Road safety Officer	3.1 Support projects and programs that address crime and safety and contribute to an increased sense of safety in our homes and the wider community 3.2 Live – Partner with key stakeholders to deliver infrastructure and activities that improve the safety and security of the community”	1. No budget 2. No budget 3. Road Safety Officer budget	Venue assistance CW Police and venue Transport for NSW budget	August 2020	September 2021	1. Organised by North Orange Rotary as a joint project with 3 Rotary Clubs of Orange. Date for 2021 to be confirmed 2. Mock crash to be provided in 2021 in partnership with Central West Police District and local high schools. Possibility of videos to be provided to schools if large event restrictions in place. 3. PCYC Traffic offenders program Drink Drive campaigns Driver fatigue campaigns Child care seat checks Be Seen Be Safe Learner Driver Workshops Scheduled across the year
Operation Never Again:	Central West Police District OCC	3.2 Live – Partner with key stakeholders to deliver infrastructure and activities that improve the safety and security of the community”	\$5,000	Manager Community Services	August 2020	September 2021	New promotional materials to be developed in late 2020 to be utilised for summer holiday period. Fraud Forum provided in 2021 Social media to be included for all programs

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

22 FEBRUARY 2021

Attachment 1 Action Plan - Community Safety and Crime Prevention Committee - 2021

CDAT and LDAT – update:	CDAT members LDAT members OCC	3.1 Support projects and programs that address crime and safety and contribute to an increased sense of safety in our homes and the wider community 3.2 Live – Partner with key stakeholders to deliver infrastructure and activities that improve the safety and security of the community”	CDAT budget with TAFE LDAT budget \$23000	Community Development Team Leader Community Development Officer	August 2020	July 2021	CDAT meetings have recommenced. A program for 2021 to be decided. LDAT – recruiting for mentor program to begin in December 2020. Program includes workshops to improve resilience and funding to access healthy activities. New name for program is AXLR8.
Roundabout West - Ice Campaign:	Roundabout Central West Orange North Rotary	3.1 Support projects and programs that address crime and safety and contribute to an increased sense of safety in our homes and the wider community	No budget	Venue	August 2020	July 2021	COVID restrictions permitting, this program will be provided in 2021.
Request extension to Operational Area under the Children(Protection and Parental Responsibility) Act 1997	OCC Central West Police	3.2 Live – Partner with key stakeholders to deliver infrastructure and activities that improve the safety and security of the community”	No budget	Manager Community Services			Extension provided to 2022. Community consultation to be rolled out in 2021 in preparation for further extension. Police to continue to record incidents to confirm need.

2.5 MINUTES OF THE AGEING AND ACCESS COMMUNITY COMMITTEE - 24 FEBRUARY 2021

RECORD NUMBER: 2021/570
AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

EXECUTIVE SUMMARY

The minutes of the Ageing and Access Community Committee meeting held on 24 February 2021 are provided to the Services policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “5.1 Live - Engage with the community to ensure facilities and programs meet changing lifestyle and social needs”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Ageing and Access Community Committee at its meeting held on 24 February 2021.**
- 2 That the minutes of the Ageing and Access Community Committee at its meeting held on 24 February 2021 be adopted.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 AACC 24 February 2021 - Minutes
- 2 AACC 24 February 2021 Agenda, D21/16069 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE

AGEING AND ACCESS COMMUNITY COMMITTEE

HELD IN COMMITTEE ROOM 3, CIVIC CENTRE, BYNG STREET, ORANGE

ON 24 FEBRUARY 2021

COMMENCING AT 10.00AM

1 INTRODUCTION

ATTENDANCE

Ms Maureen Morgan, Business Administration School-based Trainee - Sunny, Business Administration School-based Trainee - Thomas, Community Services Manager, Ageing and Development Officer

1.1 Apologies and Leave of Absence

Apologies were received from Cr Kevin Duffy (Chairperson), Mr Matthew Goodacre, Ms Sue Duchnaj, Mr Joel Everett, Mrs Kim Gray and Works Manager for the Ageing and Access Community Committee meeting on 24 February 2021.

****As there was not a quorum of four community members and at least one Councillor, the members present abandoned the meeting. All agenda items will be held over to the next meeting to be held on 26 May 2021****

THE MEETING CLOSED AT 10.30AM.



AGEING AND ACCESS COMMUNITY COMMITTEE

AGENDA

24 FEBRUARY 2021

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **AGEING AND ACCESS COMMUNITY COMMITTEE MEETING** of **ORANGE CITY COUNCIL** will be held in the **COMMITTEE ROOM 3, CIVIC CENTRE, BYNG STREET, ORANGE** on **Wednesday, 24 February 2021** commencing at **10.00AM**.

David Waddell
CHIEF EXECUTIVE OFFICER

For apologies please contact Amanda Rodwell on 02 6393 8053.

AGEING AND ACCESS COMMUNITY COMMITTEE

24 FEBRUARY 2021

AGENDA**EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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AGEING AND ACCESS COMMUNITY COMMITTEE

24 FEBRUARY 2021

1 INTRODUCTION**MEMBERS**

Cr Kevin Duffy (Chairperson), Cr Sam Romano (Deputy Mayor), Mr Darryl Curran, Mr Matthew Goodacre, Mr Ron Gander, Ms Sue Duchnaj, Mr Joel Everett, Ms Nanette Fogarty, Mrs Kim Gray, Mr Tony Gosper, Mrs Lina Moffitt, Ms Maureen Morgan, Director Community Recreation and Cultural Services, Community Services Manager, Director Development Services, Works Manager, Community Development and Support Coordinator, Community Support and Resource Officer, Road Safety Officer, Central West HACC Development Officer

1.1 APOLOGIES AND LEAVE OF ABSENCE**1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Ageing and Access Community Committee at this meeting.

AGEING AND ACCESS COMMUNITY COMMITTEE

24 FEBRUARY 2021

2 PREVIOUS MINUTES**RECOMMENDATION**

That the Minutes of the Meeting of the Ageing and Access Community Committee held on 25 November 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Ageing and Access Community Committee meeting held on 25 November 2020.

ATTACHMENTS

- 1 Minutes of the Meeting of the Ageing and Access Community Committee held on 04 March 2020
- 2 Minutes of the Meeting of the Ageing and Access Community Committee held on 26 August 2020
- 3 Minutes of the Meeting of the Ageing and Access Community Committee held on 25 November 2020

AGEING AND ACCESS COMMUNITY COMMITTEE

24 FEBRUARY 2021

ORANGE CITY COUNCIL**MINUTES OF THE****AGEING AND ACCESS COMMUNITY COMMITTEE****HELD IN COMMUNITY SERVICES, 286 LORDS PLACE, ORANGE****ON 4 MARCH 2020****COMMENCING AT 10:00 AM**

1 INTRODUCTION**ATTENDANCE**

Cr Sam Romano (Deputy Mayor), Mr Darryl Curran, Mr Matthew Goodacre, Ms Sue Duchnaj, Mrs Kim Gray, Mrs Lina Moffitt, Community Services Manager, Works Manager, Ageing and Development Officer.

1.1 APOLOGIES AND LEAVE OF ABSENCE**RECOMMENDATION****Cr S Romano/Ms S Duchnaj**

That the apologies be accepted from Cr Kevin Duffy (Chairperson), Cr Joanne McRae, Mr Joel Everett, Ms Nanette Fogarty, Ms Maureen Morgan, Director Community Recreation and Cultural Services for the Ageing and Access Community Committee meeting on 4 March 2020.

1.2 ACKNOWLEDGEMENT OF COUNTRY

Cr Romano conducted the Acknowledgement of Country.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

Nil

2 PREVIOUS MINUTES**RECOMMENDATION****Ms K Gray/Mr M Goodacre**

That the Minutes of the Meeting of the Ageing and Access Community Committee held on 27 November 2019 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Ageing and Access Community Committee meeting held on 27 November 2019.

AGEING AND ACCESS COMMUNITY COMMITTEE

24 FEBRUARY 2021

3 PRESENTATIONS**3.1 MISSED BUSINESS BROCHURE**

TRIM REFERENCE: 2020/280

The Missed Business brochure is an information tool to inform businesses of the benefits of having accessible premises and services. To further promote accessibility an Access Award could be established as a part of the annual Orange Business Awards.

RECOMMENDATION**Cr S Romano/Ms S Duchnaj**

- 1 That Orange City Council investigate the development of a Missed Business brochure.
- 2 That Orange City Council investigate the establishment of an annual Access Award as a part of the Orange Business Awards.

4 GENERAL REPORTS**4.1 ORANGE MOBILITY MAP**

TRIM REFERENCE: 2020/234

RECOMMENDATION**Cr S Romano/Ms L Moffitt**

- 1 That Orange City Council financially support the update of the Orange Mobility Map by providing \$5,000 funding towards the project.
- 2 That Orange City Council promote the update of the Orange Mobility Map.
- 3 That the Committee note the information provided in the report Orange Mobility Map.

4.2 AGEING AND ACCESS COMMUNITY COMMITTEE ACTION PLAN

TRIM REFERENCE: 2020/281

RECOMMENDATION**Ms S Duchnaj/Ms K Gray**

- 1 That the Choices at Home and Disability Services' Continuous Improvement Register be reported on as a part of the Ageing and Access Community Committee Action Plan.
- 2 That the Ageing and Access Community Committee Action Plan be reviewed and updated.

THE MEETING CLOSED AT 10.50AM.

AGEING AND ACCESS COMMUNITY COMMITTEE

24 FEBRUARY 2021

ORANGE CITY COUNCIL**MINUTES OF THE****AGEING AND ACCESS COMMUNITY COMMITTEE****HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE AND ONLINE MEETING
PLATFORM ZOOM****ON 26 AUGUST 2020****COMMENCING AT 10.00AM**

1 INTRODUCTION**ATTENDANCE**

Cr Kevin Duffy (Chairperson), Ms Sue Duchnaj, Ms Maureen Morgan, Director Community Recreation and Cultural Services, Community Services Manager, Ageing and Development Officer, Road Safety Officer

The Committee were advised Councillor McRae had resigned from the Ageing and Access Committee.

The Committee thanked Councillor McRae for her support for matters relating to Ageing and Access in recent years.

1.1 Apologies and Leave of Absence

RESOLVED**Ms S Duchnaj/Mrs M Morgan**

That the apologies be accepted from Mr Darryl Curran, Mr Matthew Goodacre, Ms Nanette Fogarty, Mrs Kim Gray and Works Manager for the Ageing and Access Community Committee meeting on 26 August 2020.

1.2 ACKNOWLEDGEMENT OF COUNTRY

Cr Duffy conducted the Acknowledgement of Country.

**1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS
AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

Nil

*****As there was not a quorum of four community members, the members present discussed minor matters and refer the following record of the meeting for recommendation at the next Ageing and Access Community Committee meeting to be held on Wednesday 25 November 2020.*****

AGEING AND ACCESS COMMUNITY COMMITTEE

24 FEBRUARY 2021

2 PREVIOUS MINUTES**RECOMMENDATION****Ms S Duchnaj/Mrs M Morgan**

That the Minutes of the Meeting of the Ageing and Access Community Committee held on 4 March 2020 (copies of which were circulated to all members) are referred to the next meeting of the Ageing and Access Community Committee meeting held on 25 November 2020 for resolution.

3 PRESENTATIONS**3.1 PROPOSED FOOTPATH PROGRAM 2020-2021**

TRIM REFERENCE: 2020/1404

This item be deferred to the next meeting of the Ageing and Access Community Committee to be held on 25 November 2020.

RECOMMENDATION

Nil

3.2 DISABILITY SERVICES CONTINUOUS IMPROVEMENT REGISTER

TRIM REFERENCE: 2020/1378

Disability Services provides 3 group homes for adults with disability and an Out of School Hours service for young people over 10 years with disability. This report will provide an overview of the Disability Services Continuous Improvement Register (CIR) at each Ageing and Access Committee meeting to inform Councillors and Executive Team regarding methods of improving quality of service to residents and clients of Disability Services. The matters are listed against the National Disability Insurance Scheme (NDIS) Practise Standards, which inform the quality of care for NDIS providers to ensure high quality and safe supports and services for NDIS participants.

The CIR is updated weekly with incidents reported to the WH&S Coordinator and the Manager Community Services with the following requirements to be met.

1. Relevant Standard – Rights and responsibilities, Governance and Operational Management, Provision of Supports
2. Issue/improvement
3. Improvement Action
4. Feedback to participant
5. Responsibility
6. Planned completion date
7. Actual completion date
8. Date reviewed
9. WHS Exec Review

QUARTERLY SUMMARY FOR PERIOD JUNE TO AUGUST 2020

AGEING AND ACCESS COMMUNITY COMMITTEE

24 FEBRUARY 2021

Matters

Behaviours of residents – no restricted practices registered or used

Medical issues -hospitalisation, new diagnoses, falls, ambulance called

Medication error in Webster Pack, missed medication due to day activities

Compulsory training missed by staff on leave

Residents leaving the home without notifying staff

Complaint – confusion regarding resident bank account details

Improvement Action

Improved processes

Increased training for staff regarding behaviour therapy, manual handling, medication

Increased choice for residents

Increased activities for residents

New positions to provide activities

Improved communication processes for family members

Improved information to family members regarding Individual Plan processes

Requirement for Falls Policy

This item be deferred to the next meeting of the Ageing and Access Community Committee to be held on 25 November 2020.

RECOMMENDATION

Nil.

4 GENERAL REPORTS**4.1 AGEING AND ACCESS COMMUNITY COMMITTEE ACTION PLAN**

TRIM REFERENCE: 2020/1379

This item be deferred to the next meeting of the Ageing and Access Community Committee to be held on 25 November 2020.

RECOMMENDATION

Nil.

THE MEETING CLOSED AT 10.33AM.

ORANGE CITY COUNCIL

MINUTES OF THE

AGEING AND ACCESS COMMUNITY COMMITTEE

HELD IN COUNCILLOR'S WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 25 NOVEMBER 2020

COMMENCING AT 10.00AM

1 INTRODUCTION

ATTENDANCE

Mrs Kim Gray, Ms Maureen Morgan, Director Community Recreation and Cultural Services, Community Services Manager, Works Manager, Ageing and Development Officer

In the absence of the Chair, Director Community Recreation and Cultural Services chaired the meeting

1.1 Apologies and Leave of Absence

RECOMMENDATION

Mrs M Morgan/Ms K Gray

That the apologies be accepted from Mr Darryl Curran, Mr Matthew Goodacre and Ms Nanette Fogarty for the Ageing and Access Community Committee meeting on 25 November 2020.

1.2 Acknowledgement of Country

Director Community Recreation and Cultural Services conducted the Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

As there was not a quorum of four community members, the members present discussed minor matters and refer the following record of the meeting for recommendation at the next Ageing and Access Community Committee meeting to be held on Wednesday 24 February 2021.

MINUTES OF AGEING AND ACCESS COMMUNITY COMMITTEE

25 NOVEMBER 2020

2 PREVIOUS MINUTES**RECOMMENDATION****Mrs M Morgan/Ms K Gray**

That the Minutes of the Meeting of the Ageing and Access Community Committee held on 4 March and 26 August 2020 (copies of which were circulated to all members) are referred to the next meeting of the Ageing and Access Community Committee meeting to be held on 24 February 2021 for resolution.

3 PRESENTATIONS**3.1 PROPOSED FOOTPATH PROGRAM 2020-2021**

TRIM REFERENCE: 2020/2232

Council has secured grant funding for two new footpath projects which are Molong Road from Forbes Road to Murphy Lane and Hill Street from Roselawn Drive to Matthews Avenue.

A detailed map of Council's footpath plan can be found at the following link https://yoursay.orange.nsw.gov.au/better-footpaths/news_feed/find-out-where-work-will-be-happening-in-orange

Footpath works which form a part of the Future City project are in addition to the footpaths mentioned above.

Additional footpath planning information can be found in the attached document Report – 25 November 2020 – Proposed Footpath Program.

This item be deferred to the next meeting of the Ageing and Access Community Committee to be held on 24 February 2021.

RECOMMENDATION

Nil.

3.2 DISABILITY SERVICES CONTINUOUS IMPROVEMENT REGISTER

TRIM REFERENCE: 2020/2233

MATTERS	IMPROVEMENT ACTION
Resident chose not to use walking frame on an outing and had fall	Initiated Falls Prevention Operational Policy Use behavioural change methods to encourage use of walker
Resident accidentally knocked over by co-resident	Initiated Falls Prevention Operational Policy Use behavioural change method to encourage safe movement in houses
Medical incidents –	Ongoing training regarding medical care

MINUTES OF AGEING AND ACCESS COMMUNITY COMMITTEE

25 NOVEMBER 2020

<ul style="list-style-type: none"> 3 x ongoing chronic condition hospitalisations for treatment post biopsy bleed 	and process and procedures for resident hospitalisation
Resident behaviour – spraying disinfectant at staff member	<p>Training provided to staff - Downs Syndrome NSW</p> <p>Training booked for December – Manual Handling and Team Teach – developing and supporting positive behaviours</p> <p>New Everyday Worker positions recruited</p> <p>To provide extra activities for residents</p>
Staff member administered incorrect medication to resident	<p>Medications Policy and Procedure retraining for staff member involved</p> <p>Training for staff regarding eliminating interruptions when administering medication</p>
Family concerns regarding resident hydration	Medical evidence and history of hydration provided to family. Family apologised to staff and staff continue previous hydration regime with resident.
Resident's mother deceased	Extra staff rostered for activity and counselling for resident with deceased mother. Organised family outings and visits.

This item be deferred to the next meeting of the Ageing and Access Community Committee to be held on 24 February 2021.

RECOMMENDATION

Nil.

4 GENERAL REPORTS

4.1 AGEING AND ACCESS COMMUNITY COMMITTEE ACTION PLAN

TRIM REFERENCE: 2020/2234

This item be deferred to the next meeting of the Ageing and Access Community Committee to be held on 24 February 2021.

RECOMMENDATION

Nil.

THE MEETING CLOSED AT 10.37AM.

AGEING AND ACCESS COMMUNITY COMMITTEE

24 FEBRUARY 2021

3 PRESENTATIONS

3.1 DISABILITY SERVICES CONTINUOUS IMPROVEMENT REGISTER

Update to be provided to the Committee by Manager Community Services.

3.2 DISABILITY INCLUSION ACTION PLAN

Discussion to be held by the Committee.

AGEING AND ACCESS COMMUNITY COMMITTEE

24 FEBRUARY 2021

4 GENERAL REPORTS**4.1 FOOTPATH ISSUES**

RECORD NUMBER: 2021/170

AUTHOR: Amanda Rodwell, Ageing and Development Officer

EXECUTIVE SUMMARY

Correspondence was received from Mr Joel Everett reporting issues with the footpaths in Nile Street opposite Nile Street Café, Anson Street out the front of Anson Medical Centre and Phillip Street at the rear of Bletchington Public School.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “5.1 Live - Engage with the community to ensure facilities and programs meet changing lifestyle and social needs”.

FINANCIAL IMPLICATIONS

Council has an allocated budget for footpath maintenance and installation.

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That Orange City Council investigate the footpath locations identified in the email received from Mr Joel Everett on 1 February 2021.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

The following email was received from Mr Joel Everett on 1 February 2021.

I would like to bring to the attention of the Ageing and Access Committee the following issues footpaths that required replacing in Nile Street opposite Nile Street Cafe, footpath out the front of Anson Medical Centre where people may trip also the footpath between Phillip Street (back of Bletchington Public School) ending at Heatherbrae Parade with off streets like Shamrock Place and Darcy Place where footpath is cracked and lifted up, there is also a tree that needs to be trimmed back as it is growing over the footpath. All of the above mentioned has had markings spray-painted to acknowledge that they require repairs previously done by previous Councils; however, this is not good enough! I have brought these matters forward to Council enquires where I am currently waiting for a response. These footpaths don't just effect the aged and disabled it effects families like mothers with prams and strollers.

AGEING AND ACCESS COMMUNITY COMMITTEE

24 FEBRUARY 2021

4.1 Footpath Issues

Staff Comment

The footpath in Nile Street opposite Nile Street Café is in this year's program and scheduled for March.

The footpath out the front of Anson Medical Centre has had some remediation works done. The footpath between Phillip Street (back of Bletchington Public School) and Heatherbrae Parade has been inspected and noted for maintenance works including temporary asphalt infills, grinding of joints and replacement of slabs.

A general maintenance request for tree trimming has been created.



Anson Medical Centre

AGEING AND ACCESS COMMUNITY COMMITTEE

24 FEBRUARY 2021

4.2 AGEING AND ACCESS COMMUNITY COMMITTEE ACTION PLAN

RECORD NUMBER: 2021/171

AUTHOR: Amanda Rodwell, Ageing and Development Officer

EXECUTIVE SUMMARY

A requirement for all Committees is to develop an Action Plan. The purpose of the Action Plan is to identify and record actions that are incorporated into the Delivery/Operational Plan so the Committee is informed of progress against tasks of interest to the Committee.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “5.1 Live - Engage with the community to ensure facilities and programs meet changing lifestyle and social needs”.

FINANCIAL IMPLICATIONS

Financial implications will be dependent on the decision of the Committee and subsequent endorsement of the Council.

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Ageing and Access Community Committee Action Plan be reviewed and updated.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 Ageing and Access Community Committee Action Plan, D18/21420

AGEING AND ACCESS COMMUNITY COMMITTEE

24 FEBRUARY 2021

Attachment 1 Ageing and Access Community Committee Action Plan

D18/21420

Ageing and Access Community Committee**Action Plan**

The Ageing and Access Community Committee will take a strategic approach to access across the Local Government Area of Orange

No	Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
1	Work with Centrelink to promote pre-retirement seminars	Ageing and Development Officer	5.1 Engage with the community to ensure facilities and programs meet changing lifestyle and social needs.			29/05/2019		Currently on hold due to COVID-19.
2	Orange Mobility Map	Ageing and Development Officer	5.1 Engage with the community to ensure facilities and programs meet changing lifestyle and social needs.			4/03/2020		Orange Mobility Map elements including parking, seating and ramps have been mapped.
3	Footpath outside of East Orange Post Office has black ice during winter	Ageing and Development Officer	5.1 Engage with the community to ensure facilities and programs meet changing lifestyle and social needs.			26/08/2020		Manager at East Orange Post Office to be contacted regarding the spreading of salt. Signage to be investigated stating 'Caution ice'.