



SERVICES POLICY COMMITTEE

AGENDA

2 FEBRUARY 2021

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **SERVICES POLICY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE WITH AN OPTION OF ONLINE CONFERENCING PLATFORM ZOOM DUE TO COVID-19 REQUIREMENTS** on **Tuesday, 2 February 2021.**

David Waddell

CHIEF EXECUTIVE OFFICER

For apologies please contact Administration on 6393 8218.

AGENDA

1	INTRODUCTION.....	3
1.1	Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests.....	3
2	COMMITTEE MINUTES.....	5
2.1	Minutes of the Ageing and Access Community Committee - 25 November 2020	5
2.2	Minutes of the Spring Hill Community Committee held on 26 November 2020	25
2.3	Minutes of the Cultural Heritage Community Committee held on 7 December 2020	43
2.4	Minutes of the Community Safety and Crime Prevention Committee Held on 30 November 2020.....	121
2.5	Minutes of the NAIDOC Committee Meeting Held on 29 October 2020...	137
2.6	Minutes of the NAIDOC Committee Meeting Held on 5 November 2020 .	187
2.7	Minutes of the NAIDOC Committee Meeting Held on 3 December 2020 .	241

1 INTRODUCTION

1.1 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Services Policy Committee at this meeting.

2 COMMITTEE MINUTES

2.1 MINUTES OF THE AGEING AND ACCESS COMMUNITY COMMITTEE - 25 NOVEMBER 2020

RECORD NUMBER: 2020/2459
AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

EXECUTIVE SUMMARY

The minutes of the Ageing and Access Community Committee meeting held on 25 November 2020 are provided to the Services Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “5.1 Live - Engage with the community to ensure facilities and programs meet changing lifestyle and social needs”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Ageing and Access Community Committee at its meeting held on 25 November 2020.**
- 2 That the minutes of the Ageing and Access Community Committee meeting held on 25 November 2020 be adopted.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 AACC 25 November 2020 Minutes
- 2 AACC 25 November 2020 Agenda, D20/72425 [↓](#)
- 3 Report - 25 November 2020 - Proposed Footpath Program, D20/72427 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE

AGEING AND ACCESS COMMUNITY COMMITTEE

HELD IN COUNCILLOR'S WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 25 NOVEMBER 2020

COMMENCING AT 10.00AM

1 INTRODUCTION

ATTENDANCE

Mrs Kim Gray, Ms Maureen Morgan, Director Community Recreation and Cultural Services, Community Services Manager, Works Manager, Ageing and Development Officer

In the absence of the Chair, Director Community Recreation and Cultural Services chaired the meeting

1.1 Apologies and Leave of Absence

RECOMMENDATION

Mrs M Morgan/Ms K Gray

That the apologies be accepted from Mr Darryl Curran, Mr Matthew Goodacre and Ms Nanette Fogarty for the Ageing and Access Community Committee meeting on 25 November 2020.

1.2 Acknowledgement of Country

Director Community Recreation and Cultural Services conducted the Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

****AS THERE WAS NOT A QUORUM OF FOUR COMMUNITY MEMBERS, THE MEMBERS PRESENT DISCUSSED MINOR MATTERS AND REFER THE FOLLOWING RECORD OF THE MEETING FOR RECOMMENDATION AT THE NEXT AGEING AND ACCESS COMMUNITY COMMITTEE MEETING TO BE HELD ON WEDNESDAY 24 FEBRUARY 2021.****

2 PREVIOUS MINUTES

RECOMMENDATION

Mrs M Morgan/Ms K Gray

That the Minutes of the Meeting of the Ageing and Access Community Committee held on 4 March and 26 August 2020 (copies of which were circulated to all members) are referred to the next meeting of the Ageing and Access Community Committee meeting to be held on 24 February 2021 for resolution.

3 PRESENTATIONS

3.1 PROPOSED FOOTPATH PROGRAM 2020-2021

TRIM REFERENCE: 2020/2232

Council has secured grant funding for two new footpath projects which are Molong Road from Forbes Road to Murphy Lane and Hill Street from Roselawn Drive to Matthews Avenue.

A detailed map of Council's footpath plan can be found at the following link https://yoursay.orange.nsw.gov.au/better-footpaths/news_feed/find-out-where-work-will-be-happening-in-orange

Footpath works which form a part of the Future City project are in addition to the footpaths mentioned above.

Additional footpath planning information can be found in the attached document Report – 25 November 2020 – Proposed Footpath Program.

This item be deferred to the next meeting of the Ageing and Access Community Committee to be held on 24 February 2021.

RECOMMENDATION

Nil.

3.2 DISABILITY SERVICES CONTINUOUS IMPROVEMENT REGISTER

TRIM REFERENCE: 2020/2233

MATTERS	IMPROVEMENT ACTION
Resident chose not to use walking frame on an outing and had fall	Initiated Falls Prevention Operational Policy Use behavioural change methods to encourage use of walker
Resident accidentally knocked over by co-resident	Initiated Falls Prevention Operational Policy Use behavioural change method to encourage safe movement in houses
Medical incidents –	Ongoing training regarding medical care

<ul style="list-style-type: none"> • 3 x ongoing chronic condition hospitalisations for treatment • post biopsy bleed 	and process and procedures for resident hospitalisation
Resident behaviour – spraying disinfectant at staff member	<p>Training provided to staff - Downs Syndrome NSW</p> <p>Training booked for December – Manual Handling and Team Teach – developing and supporting positive behaviours</p> <p>New Everyday Worker positions recruited</p> <p>To provide extra activities for residents</p>
Staff member administered incorrect medication to resident	<p>Medications Policy and Procedure retraining for staff member involved</p> <p>Training for staff regarding eliminating interruptions when administering medication</p>
Family concerns regarding resident hydration	Medical evidence and history of hydration provided to family. Family apologised to staff and staff continue previous hydration regime with resident.
Resident's mother deceased	Extra staff rostered for activity and counselling for resident with deceased mother. Organised family outings and visits.

This item be deferred to the next meeting of the Ageing and Access Community Committee to be held on 24 February 2021.

RECOMMENDATION

Nil.

4 GENERAL REPORTS

4.1 AGEING AND ACCESS COMMUNITY COMMITTEE ACTION PLAN

TRIM REFERENCE: 2020/2234

This item be deferred to the next meeting of the Ageing and Access Community Committee to be held on 24 February 2021.

RECOMMENDATION

Nil.

THE MEETING CLOSED AT 10.37AM.



AGEING AND ACCESS COMMUNITY COMMITTEE

AGENDA

25 NOVEMBER 2020

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **AGEING AND ACCESS COMMUNITY COMMITTEE MEETING** of **ORANGE CITY COUNCIL** will be held in the **COUNCILLOR'S WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE** on **Wednesday, 25 November 2020** commencing at **10.00AM**.

Join the meeting via Zoom

David Waddell
CHIEF EXECUTIVE OFFICER

For apologies please contact Amanda Rodwell on 02 6393 8053.

AGEING AND ACCESS COMMUNITY COMMITTEE

25 NOVEMBER 2020

AGENDA**EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

1	INTRODUCTION	3
1.1	Apologies and Leave of Absence	3
1.2	Acknowledgement of Country.....	3
1.3	Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests.....	3
2	PREVIOUS MINUTES	4
2.1	Minutes of the Meeting of the Ageing and Access Community Committee held on 4 March 2020 and 26 August 2020	5
3	PRESENTATIONS.....	10
3.1	Proposed Footpath Program 2020-2021.....	10
3.2	Disability Services Continuous Improvement Register	10
4	GENERAL REPORTS	11
4.1	Ageing and Access Community Committee Action Plan	11

AGEING AND ACCESS COMMUNITY COMMITTEE

25 NOVEMBER 2020

1 INTRODUCTION**MEMBERS**

Cr Kevin Duffy (Chairperson), Cr Sam Romano (Deputy Mayor), Mr Darryl Curran, Mr Matthew Goodacre, Mr Ron Gander, Ms Sue Duchnaj, Mr Joel Everett, Ms Nanette Fogarty, Mrs Kim Gray, Mr Tony Gosper, Mrs Lina Moffitt, Ms Maureen Morgan, Director Community Recreation and Cultural Services, Community Services Manager, Director Development Services, Works Manager, Community Development and Support Coordinator, Community Support and Resource Officer, Road Safety Officer, Central West HACC Development Officer

1.1 APOLOGIES AND LEAVE OF ABSENCE**1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Ageing and Access Community Committee at this meeting.

AGEING AND ACCESS COMMUNITY COMMITTEE

25 NOVEMBER 2020

2 PREVIOUS MINUTES**RECOMMENDATION**

That the Minutes of the Meeting of the Ageing and Access Community Committee held on 4 March 2020 and 26 August 2020 where there was not a quorum (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Ageing and Access Community Committee meeting held on 4 March 2020 and 26 August 2020.

ATTACHMENTS

- 1 Minutes of the Meeting of the Ageing and Access Community Committee held on 4 March 2020
- 2 Minutes of the Meeting of the Ageing and Access Community Committee held on 26 August 2020

AGEING AND ACCESS COMMUNITY COMMITTEE

25 NOVEMBER 2020

ORANGE CITY COUNCIL

MINUTES OF THE

AGEING AND ACCESS COMMUNITY COMMITTEE

HELD IN COMMUNITY SERVICES, 286 LORDS PLACE, ORANGE

ON 4 MARCH 2020

COMMENCING AT 10:00 AM

1 INTRODUCTION**ATTENDANCE**

Cr Sam Romano (Deputy Mayor), Mr Darryl Curran, Mr Matthew Goodacre, Ms Sue Duchnaj, Mrs Kim Gray, Mrs Lina Moffitt, Community Services Manager, Works Manager, Ageing and Development Officer.

1.1 Apologies and Leave of Absence

RECOMMENDATION**Cr S Romano/Ms S Duchnaj**

That the apologies be accepted from Cr Kevin Duffy (Chairperson), Cr Joanne McRae, Mr Joel Everett, Ms Nanette Fogarty, Ms Maureen Morgan, Director Community Recreation and Cultural Services for the Ageing and Access Community Committee meeting on 4 March 2020.

1.2 Acknowledgement of Country

Cr Romano conducted the Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES**RECOMMENDATION****Ms K Gray/Mr M Goodacre**

That the Minutes of the Meeting of the Ageing and Access Community Committee held on 27 November 2019 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Ageing and Access Community Committee meeting held on 27 November 2019.

AGEING AND ACCESS COMMUNITY COMMITTEE

25 NOVEMBER 2020

3 PRESENTATIONS**3.1 MISSED BUSINESS BROCHURE**

TRIM REFERENCE: 2020/280

The Missed Business brochure is an information tool to inform businesses of the benefits of having accessible premises and services. To further promote accessibility an Access Award could be established as a part of the annual Orange Business Awards.

RECOMMENDATION**Cr S Romano/Ms S Duchnaj**

- 1 That Orange City Council investigate the development of a Missed Business brochure.
- 2 That Orange City Council investigate the establishment of an annual Access Award as a part of the Orange Business Awards.

4 GENERAL REPORTS**4.1 ORANGE MOBILITY MAP**

TRIM REFERENCE: 2020/234

RECOMMENDATION**Cr S Romano/Ms L Moffitt**

- 1 That Orange City Council financially support the update of the Orange Mobility Map by providing \$5,000 funding towards the project.
- 2 That Orange City Council promote the update of the Orange Mobility Map.
- 3 That the Committee note the information provided in the report Orange Mobility Map.

4.2 AGEING AND ACCESS COMMUNITY COMMITTEE ACTION PLAN

TRIM REFERENCE: 2020/281

RECOMMENDATION**Ms S Duchnaj/Ms K Gray**

- 1 That the Choices at Home and Disability Services' Continuous Improvement Register be reported on as a part of the Ageing and Access Community Committee Action Plan.
- 2 That the Ageing and Access Community Committee Action Plan be reviewed and updated.

THE MEETING CLOSED AT 10.50AM.

AGEING AND ACCESS COMMUNITY COMMITTEE

25 NOVEMBER 2020

ORANGE CITY COUNCIL

MINUTES OF THE

AGEING AND ACCESS COMMUNITY COMMITTEEHELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE AND ONLINE MEETING
PLATFORM ZOOM

ON 26 AUGUST 2020

COMMENCING AT 10.00AM

1 INTRODUCTION**ATTENDANCE**

Cr Kevin Duffy (Chairperson), Ms Sue Duchnaj, Ms Maureen Morgan, Director Community Recreation and Cultural Services, Community Services Manager, Ageing and Development Officer, Road Safety Officer

The Committee were advised Councillor McRae had resigned from the Ageing and Access Committee.

The Committee thanked Councillor McRae for her support for matters relating to Ageing and Access in recent years.

1.1 Apologies and Leave of Absence

RESOLVED**Ms S Duchnaj/Mrs M Morgan**

That the apologies be accepted from Mr Darryl Curran, Mr Matthew Goodacre, Ms Nanette Fogarty, Mrs Kim Gray and Works Manager for the Ageing and Access Community Committee meeting on 26 August 2020.

1.2 Acknowledgement of Country

Cr Duffy conducted the Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

As there was not a quorum of four community members, the members present discussed minor matters and refer the following record of the meeting for recommendation at the next Ageing and Access Community Committee meeting to be held on Wednesday 25 November 2020.

MINUTES OF AGEING AND ACCESS COMMUNITY COMMITTEE

26 AUGUST 2020

2 PREVIOUS MINUTES**RECOMMENDATION****Ms S Duchnaj/Mrs M Morgan**

That the Minutes of the Meeting of the Ageing and Access Community Committee held on 4 March 2020 (copies of which were circulated to all members) are referred to the next meeting of the Ageing and Access Community Committee meeting held on 25 November 2020 for resolution.

3 PRESENTATIONS**3.1 PROPOSED FOOTPATH PROGRAM 2020-2021**

TRIM REFERENCE: 2020/1404

This item be deferred to the next meeting of the Ageing and Access Community Committee to be held on 25 November 2020.

RECOMMENDATION

Nil

3.2 DISABILITY SERVICES CONTINUOUS IMPROVEMENT REGISTER

TRIM REFERENCE: 2020/1378

Disability Services provides 3 group homes for adults with disability and an Out of School Hours service for young people over 10 years with disability. This report will provide an overview of the Disability Services Continuous Improvement Register (CIR) at each Ageing and Access Committee meeting to inform Councillors and Executive Team regarding methods of improving quality of service to residents and clients of Disability Services. The matters are listed against the National Disability Insurance Scheme (NDIS) Practise Standards, which inform the quality of care for NDIS providers to ensure high quality and safe supports and services for NDIS participants.

The CIR is updated weekly with incidents reported to the WH&S Coordinator and the Manager Community Services with the following requirements to be met.

1. Relevant Standard – Rights and responsibilities, Governance and Operational Management, Provision of Supports
2. Issue/improvement
3. Improvement Action
4. Feedback to participant
5. Responsibility
6. Planned completion date
7. Actual completion date
8. Date reviewed
9. WHS Exec Review

MINUTES OF AGEING AND ACCESS COMMUNITY COMMITTEE**26 AUGUST 2020****QUARTERLY SUMMARY FOR PERIOD JUNE TO AUGUST 2020****Matters**

Behaviours of residents – no restricted practices registered or used

Medical issues -hospitalisation, new diagnoses, falls, ambulance called

Medication error in Webster Pack, missed medication due to day activities

Compulsory training missed by staff on leave

Residents leaving the home without notifying staff

Complaint – confusion regarding resident bank account details

Improvement Action

Improved processes

Increased training for staff regarding behaviour therapy, manual handling, medication

Increased choice for residents

Increased activities for residents

New positions to provide activities

Improved communication processes for family members

Improved information to family members regarding Individual Plan processes

Requirement for Falls Policy

This item be deferred to the next meeting of the Ageing and Access Community Committee to be held on 25 November 2020.

RECOMMENDATION

Nil.

4 GENERAL REPORTS**4.1 AGEING AND ACCESS COMMUNITY COMMITTEE ACTION PLAN**

TRIM REFERENCE: 2020/1379

This item be deferred to the next meeting of the Ageing and Access Community Committee to be held on 25 November 2020.

RECOMMENDATION

Nil.

THE MEETING CLOSED AT 10.33AM.

AGEING AND ACCESS COMMUNITY COMMITTEE

25 NOVEMBER 2020

3 PRESENTATIONS

3.1 PROPOSED FOOTPATH PROGRAM 2020-2021

Information to be presented to the Committee by Works Manager.

3.2 DISABILITY SERVICES CONTINUOUS IMPROVEMENT REGISTER

Update to be provided to the Committee by Manager Community Services.

AGEING AND ACCESS COMMUNITY COMMITTEE

25 NOVEMBER 2020

4.1 Ageing and Access Community Committee Action Plan

4 GENERAL REPORTS**4.1 AGEING AND ACCESS COMMUNITY COMMITTEE ACTION PLAN**

RECORD NUMBER: 2020/2234

AUTHOR: Amanda Rodwell, Ageing and Development Officer

EXECUTIVE SUMMARY

A requirement for all Committees is to develop an Action Plan. The purpose of the Action Plan is to identify and record actions that are incorporated into the Delivery/Operational Plan so the Committee is informed of progress against tasks of interest to the Committee.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “5.1 Live - Engage with the community to ensure facilities and programs meet changing lifestyle and social needs”.

FINANCIAL IMPLICATIONS

Financial implications will be dependent on the decision of the Committee and subsequent endorsement of the Council.

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Ageing and Access Community Committee Action Plan be reviewed and updated.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 Ageing and Access Community Committee Action Plan, D18/21420

AGEING AND ACCESS COMMUNITY COMMITTEE

25 NOVEMBER 2020

Attachment 1 Ageing and Access Community Committee Action Plan

D18/21420

Ageing and Access Community Committee**Action Plan**

The Ageing and Access Community Committee will take a strategic approach to access across the Local Government Area of Orange

No	Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
1	Work with Centrelink to promote pre-retirement seminars	Ageing and Development Officer	5.1 Engage with the community to ensure facilities and programs meet changing lifestyle and social needs.			29/05/2019		Currently on hold due to COVID-19.
2	Driver education for safe use of round-a-bouts	Road Safety Officer	5.1 Engage with the community to ensure facilities and programs meet changing lifestyle and social needs.			29/05/2019		Training session for volunteers to be rescheduled after COVID-19.
3	Investigate a 'no parking in driveways' education campaign	Road Safety Officer	5.1 Engage with the community to ensure facilities and programs meet changing lifestyle and social needs.			28/08/2019	8/10/2020	Information and video on Council's social media platforms.
4	Information on Council's Road Opening Officer feature more prominently on	Ageing and Development Officer	5.1 Engage with the community to ensure facilities and programs meet changing lifestyle and social needs.			27/11/2019	21/10/2020	Road Opening Permit directional link added to the top of Council's Lodging a

AGEING AND ACCESS COMMUNITY COMMITTEE

25 NOVEMBER 2020

Attachment 1 Ageing and Access Community Committee Action Plan

No	Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
	Orange City Council's website.							Development Application webpage.
5	Investigate the development of a Missed Business brochure	Ageing and Development Officer	5.1 Engage with the community to ensure facilities and programs meet changing lifestyle and social needs.			4/03/2020		Missed Business guide developed. Orange Business Chamber contacted regarding distribution.
6	Orange Mobility Map	Ageing and Development Officer	5.1 Engage with the community to ensure facilities and programs meet changing lifestyle and social needs.			4/03/2020		Orange Mobility Map elements including parking, seating and ramps currently being mapped.
7	Footpath outside of East Orange Post Office has black ice during winter	Ageing and Development Officer	5.1 Engage with the community to ensure facilities and programs meet changing lifestyle and social needs.			26/08/2020		Manager at East Orange Post Office has been contacted. Solutions are under investigation.
8	Investigate providing seating in Summer Street	Ageing and Development Officer	5.1 Engage with the community to ensure facilities and programs meet changing lifestyle and social needs.			26/08/2020	15/10/2020	The project manager for the Future Cities project has advised that seats will be

AGEING AND ACCESS COMMUNITY COMMITTEE

25 NOVEMBER 2020

Attachment 1 Ageing and Access Community Committee Action Plan

No	Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
								installed/replaced over the next two financial years.
9	Footpath at the Summer Street entrance to Cook Park is raised and uneven	Works Manager	5.1 Engage with the community to ensure facilities and programs meet changing lifestyle and social needs.			26/08/2020	15/10/2020	Repairs will be undertaken as resources become available. Trip hazards highlighted with paint in the interim.
10	Stairs in front of Groundstone are difficult to see and causing people to trip	Ageing and Development Officer	5.1 Engage with the community to ensure facilities and programs meet changing lifestyle and social needs.			26/08/2020		A works request has been generated for Council's Building Services Team to investigate the matter and provide advice back to the committee.

Category	Sub Category	Location	Detail 1	Detail 2	Status
FOOTPATH WORKS	DEVELOPMENT FUNDED	Garnet Street	Topaz to Sapphire		Complete
FOOTPATH WORKS	DEVELOPMENT FUNDED	Ruby Street	Garnet to Moonstone		Complete
FOOTPATH WORKS	DEVELOPMENT FUNDED	Opal	Diamond to Emerald		Complete
FOOTPATH WORKS	DEVELOPMENT FUNDED	Turquoise	Diamond to Moonstone		Complete
FOOTPATH WORKS	DEVELOPMENT FUNDED	Stevenson Way	William Maker Dr to 38 Stevenson Way		Planned
FOOTPATH WORKS	DEVELOPMENT FUNDED	Emmaville Street	51 Emmaville St to Stevenson Way		Planned
FOOTPATH WORKS	DEVELOPMENT FUNDED	Catania	Remaining		Planned
FOOTPATH WORKS	DEVELOPMENT FUNDED	Etna	Remaining		Planned
FOOTPATH WORKS	NEW	Dalton Street	Clinton to Burrendong	Northern Side	Complete
FOOTPATH WORKS	NEW	Autumn Street	Dalton to March	Eastern Side	Complete
FOOTPATH WORKS	NEW	Various	Short linkages		Ongoing
FOOTPATH WORKS	NEW	Peisley Street	Margaret to Phillip	Western Side	Planned
FOOTPATH WORKS	NEW	Molong Road	Forbes to Murphy	Various Crossings	Planned
FOOTPATH WORKS	NEW	Anson Street	Gardiner to Chestnut	Eastern Side	Planned
FOOTPATH WORKS	NEW	Anson Street	Gardiner to North End of Woranita Park	Eastern Side	Planned
FOOTPATH WORKS	NEW	William Street	March to Dalton	Eastern Side	Planned

FOOTPATH WORKS	NEW	Gardiner Road	Peisley to Lords	Northern Side	Planned
FOOTPATH WORKS	NEW	Gardiner Road	Lords to Anson	Northern Side	Planned
FOOTPATH WORKS	NEW	Hill Street	Margaret to Roselawn	Eastern Side	Planned
FOOTPATH WORKS	NEW	Spring Street	Bletchington to Dalton	Western Side	Complete
FOOTPATH WORKS	NEW	Dalton Street	William to McLachlan	Southern Side	Planned
FOOTPATH WORKS	NEW	Prince Street	Woodward to Sampson	Northern Side	Planned
FOOTPATH WORKS	RENEW	Anson Street	Prince to March	Western Side	Complete
FOOTPATH WORKS	RENEW	March Street	Anson to Sale	Southern Side	Complete
FOOTPATH WORKS	RENEW	McLachlan Street	Little Warrendine to Caroline	Eastern Side	Complete
FOOTPATH WORKS	RENEW	Nile Street	March to Byng	East (southbound from school)	Planned
FOOTPATH WORKS	RENEW	Nile Street	Summer to Byng	Eastern Side	Underway
FOOTPATH WORKS	RENEW	Prince Street	Clinton to Sampson	Northern Side	Underway
FOOTPATH WORKS	RENEW	Localised Segments	Renewal of selected		Planned
FOOTPATH WORKS	RENEW	Peisley Street	Franklin to Gardiner	Western Side	Planned
FOOTPATH WORKS	RENEW	Hill Street	Prince to March	Western Side	Complete
FOOTPATH WORKS	RENEW	Autumn Street	Dalton to March	Western Side	Complete

2.2 MINUTES OF THE SPRING HILL COMMUNITY COMMITTEE HELD ON 26 NOVEMBER 2020

RECORD NUMBER: 2020/2540
AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

EXECUTIVE SUMMARY

The Spring Hill Community Committee met on 26 November 2020. The Minutes of this meeting are tabled for the Committee's attention.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "1.1 Live - Engage with the community to ensure recreation opportunities and facilities meet changing needs".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Spring Hill Community Committee at its meeting held on 26 November 2020.**
- 2 That the minutes of the Spring Hill Community Committee meeting held on 26 November 2020 be adopted.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

Nil

ATTACHMENTS

- 1 SHCC 26 November 2020 Minutes
- 2 SHCC 26 November 2020 Agenda, D20/74766 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE

SPRING HILL COMMUNITY COMMITTEE

HELD IN SPRING HILL COMMUNITY HALL, SPRING HILL AND ZOOM

ON 26 NOVEMBER 2020

COMMENCING AT 5.30PM

1 INTRODUCTION

ATTENDANCE

Cr S Nugent (in the Chair), Cr S Munro, Mrs Kerry Rains, Mr Trevor Clark, Mr Jeffrey Nalder, Mrs Nicole Day, Mr Ron Gander, Mr Peter Rodgers, Miss Stephanie Huysmans, Mrs Allison Rodgers, Mrs Terri Newman, Mrs Suzanne Vials, Director Community, Recreation and Cultural Services.

1.1 Apologies and Leave of Absence

RESOLVED

Ms N Day/Mr J Nalder

That the apologies be accepted from Cr Tony Mileto (Chairperson) and Mr Simon Oborn for the Spring Hill Community Committee meeting on 26 November 2020.

1.2 Acknowledgement of Country

The Chairperson conducted the Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RESOLVED

Ms N Day/Mr T Clark

That the Minutes of the Meeting of the Spring Hill Community Committee held on 27 August 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Spring Hill Community Committee meeting held on 27 August 2020.

3 PRESENTATIONS

3.1 RAILWAY LAND - JOHN HOLLAND LEASE

TRIM REFERENCE: 2020/2338

Results from the investigation are pending. The Committee needs to decide on the intended use of the site.

If the Committee wants to build something on the site, the preference is to own the site.

RECOMMENDATION**Mr J Nalder/Mr T Clark**

That update on Railway Land - John Holland Lease be acknowledged.

3.2 FOOTPATH ALONG CARCOAR STREET

TRIM REFERENCE: 2020/2340

RECOMMENDATIONS**Mr J Nalder/Ms A Rodgers**

That the update on Footpath Along Carcoar Street be acknowledged.

3.3 PRIORITIES OF THE COMMITTEE

TRIM REFERENCE: 2020/2342

It was noted that "Memorial Wall" at the Cemetery should be "Internment Wall". The Spring Hill Honour Wall at Alf Reed Park is a different project.

RESOLVED**Ms S Huysmans/Ms T Newman**

That the update on Priorities of the Committee be acknowledged.

4 GENERAL REPORTS

4.1 SPRING HILL COMMUNITY COMMITTEE ACTION PLAN - NOVEMBER 2020

TRIM REFERENCE: 2020/2343

RECOMMENDATION**Mr J Nalder/Ms A Rodgers**

- 1 That the Internment Wall at the Cemetery be the No 1 Priority and Cemetery Fencing be the No 2 Priority for Year 1.
- 2 That Cemetery Fencing be remediation of the existing front/western fence and replacement of the other three fences.
- 3 That the new Cemetery Gate be the Raphael option.
- 4 That working groups bring back quotations on various projects in the Action plan to the next meeting of the Committee, at which time projects in Year 2 can be further discussed.

THE MEETING CLOSED AT 7.00PM.



SPRING HILL COMMUNITY COMMITTEE

AGENDA

26 NOVEMBER 2020

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **SPRING HILL COMMUNITY COMMITTEE MEETING** of **ORANGE CITY COUNCIL** will be held in the **SPRING HILL COMMUNITY HALL, SPRING HILL AND ZOOM** on **Thursday, 26 November 2020** commencing at 5.30PM.

David Waddell

CHIEF EXECUTIVE OFFICER

For apologies please contact Linda McFadden on 6393 8297.

SPRING HILL COMMUNITY COMMITTEE

26 NOVEMBER 2020

AGENDA**EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

1	INTRODUCTION	3
1.1	Apologies and Leave of Absence	3
1.2	Acknowledgement of Country.....	3
1.3	Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests.....	3
2	PREVIOUS MINUTES	3
2.1	Minutes of the Meeting of the Spring Hill Community Committee held on 27 August 2020	4
3	PRESENTATIONS.....	7
3.1	Railway Land - John Holland Lease.....	7
3.2	Footpath Along Carcoar Street.....	9
3.3	Priorities of the Committee	11
4	GENERAL REPORTS.....	12
4.1	Spring Hill Community Committee Action Plan - November 2020	12

SPRING HILL COMMUNITY COMMITTEE

26 NOVEMBER 2020

1 INTRODUCTION**MEMBERS**

Cr T Mileto (Chairperson), Cr S Nugent, Cr S Munro, Mrs Kerry Rains, Mr Trevor Clark, Mr Jeffrey Nalder, Mrs Nicole Day, Mr Ron Gander, Mr Peter Rodgers, Miss Stephanie Huysmans, Mrs Allison Rodgers, Mrs Terri Newman, Mrs Suzanne Vials, Mr Simon Oborn, Director Community, Recreation and Cultural Services

1.1 APOLOGIES AND LEAVE OF ABSENCE**1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Spring Hill Community Committee at this meeting.

2 PREVIOUS MINUTES**RECOMMENDATION**

That the Minutes of the Meeting of the Spring Hill Community Committee held on 27 August 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Spring Hill Community Committee meeting held on 27 August 2020.

ATTACHMENTS

- 1 Minutes of the Meeting of the Spring Hill Community Committee held on 27 August 2020

ORANGE CITY COUNCIL

MINUTES OF THE SPRING HILL COMMUNITY COMMITTEE

HELD IN ZOOM PLATFORM

ON 27 AUGUST 2020

COMMENCING AT 5.30PM

1 INTRODUCTION

ATTENDANCE

Cr T Mileto (Chairperson), Cr S Nugent, Cr S Munro, Mrs Kerry Rains, Mr Trevor Clark, Mr Jeffrey Nalder, Mrs Nicole Day, Mr Ron Gander, Mr Peter Rodgers, Miss Stephanie Huysmans, Mrs Allison Rodgers, Mrs Terri Newman, Mrs Suzanne Vials, Mr Simon Oborn, Director Community, Recreation and Cultural Services

1.1 Apologies and Leave of Absence

RESOLVED

Mr J Nalder/Mr T Clark

That the apologies be accepted from Ms Stephanie Huysmans for the Spring Hill Community Committee meeting on 27 August 2020.

1.2 Acknowledgement of Country

The Acknowledgement of Country was conducted.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RESOLVED

Mr J Nalder/Mr T Clark

That the Minutes of the Meeting of the Spring Hill Community Committee held on 11 March 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Spring Hill Community Committee meeting held on 11 March 2020.

MINUTES OF SPRING HILL COMMUNITY COMMITTEE

27 AUGUST 2020

3 PRESENTATIONS**3.1 SPRING HILL RECREATION TRAIL PROPOSAL**

TRIM REFERENCE: 2020/1524

RECOMMENDATION**Mr J Nalder/Ms N Day**

- I. That the update on the Spring Hill Recreation Trail Proposal be acknowledged.
- II. That an Active Village Trail be included in the Spring Hill Masterplan.

3.2 SPRING HILL CEMETERY (HERITAGE-STYLE METAL GATE)

TRIM REFERENCE: 2020/1525

RECOMMENDATION**Mr J Nalder/Ms N Day**

That the update on the Spring Hill Cemetery (Heritage-style Metal Gate) be acknowledged.

4 GENERAL REPORTS**4.1 COMMITTEE CHARTER**

TRIM REFERENCE: 2020/1565

RECOMMENDATION**S Nelson/Ms N Day**

That the updated Charter for the Spring Hill Community Committee be noted.

4.2 SPRING HILL - CAPITAL FUNDING 2020/2021

TRIM REFERENCE: 2020/1517

RECOMMENDATION**Ms N Day/S Nelson**

- I. That the report on Spring Hill Capital Funding for the 2020/2021 Budget be acknowledged.
- II. That the Spring Hill Community Committee consider capital item projects to be delivered for the 2020/2021 financial year.

4.3 SPRING HILL COMMUNITY COMMITTEE ACTION PLAN

TRIM REFERENCE: 2020/1522

RESOLVED**Mr J Nalder/Ms N Day**

That the updates from the review at this meeting of the Spring Hill Community Committee Action Plan be included in the Action Plan, for further consideration at the next meeting of the Committee.

THE MEETING CLOSED AT 6.45PM.

SPRING HILL COMMUNITY COMMITTEE

26 NOVEMBER 2020

3 PRESENTATIONS**3.1 RAILWAY LAND - JOHN HOLLAND LEASE**

An update has been requested by a Committee Member on the Railway Land - John Holland Lease and how long this will take to be completed.

STAFF COMMENT

We have an ongoing lease with John Holland for part of the area required.

The process to lease the additional areas was commenced again which includes application to enter, etc. These have been obtained and investigations at this stage are scheduled for 24 November 2020. When results come through, we will send results through to Committee and for them to decide if they would like to continue with an application for lease.

Should everything go okay, John Holland have advised we can utilise the fencing in place to put new boundaries in place.

SPRING HILL COMMUNITY COMMITTEE**26 NOVEMBER 2020**

3.2 FOOTPATH ALONG CARCOAR STREET

An update has been requested by a Community Member on a Footpath along Carcoar Street.

STAFF COMMENT

This has been added to the Footpath Program within the next 10 years. A specific date has not been determined at this time.

SPRING HILL COMMUNITY COMMITTEE

26 NOVEMBER 2020

3.3 PRIORITIES OF THE COMMITTEE

An update has been requested by a Community Member on Priorities of the Committee.

STAFF COMMENT

Priorities as determined by the community committee for 2020-21 are:

- Construction of a Memorial Wall at the Cemetery
- Replacement of heritage fence at Cemetery
- Progressing the bike network along former stock routes and crown easements

SPRING HILL COMMUNITY COMMITTEE

26 NOVEMBER 2020

4 GENERAL REPORTS**4.1 SPRING HILL COMMUNITY COMMITTEE ACTION PLAN - NOVEMBER 2020**

RECORD NUMBER: 2020/2343

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural
Services**EXECUTIVE SUMMARY**

All Community Committees are required to develop and maintain an action plan. The purpose of an action plan is to identify and record actions that are incorporated into the Delivery/Operational Plan so that the Committee is informed of progress against tasks of the interest to the Committee.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “1.1 Live - Engage with the community to ensure recreation opportunities and facilities meet changing needs”.

FINANCIAL IMPLICATIONS

Nil. In line with the budget.

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Spring Hill Community Committee Action Plan be reviewed and updated.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

1 Spring Hill Community Committee - Action Plan - November 2020, D18/14867

SPRING HILL COMMUNITY COMMITTEE

26 NOVEMBER 2020

Attachment 1 Spring Hill Community Committee - Action Plan - November 2020

D18/14867

SPRING HILL COMMUNITY COMMITTEE ACTION PLAN

Project Area	Project	Scope	Tasks	Who	Constraints	Date/Timing	Comments/Progress/Outcomes	Estimated Cost	Priority Listing
Recreational activities for all ages	Mini Skate Park	Small quarter pipe off the side of the basketball court.	1 Request Council to relocate any recreational equipment left over from the redevelopment of Glenroi Oval to Spring Hill	OCC	Staffing	YR 2 - 2021/2022			YR 2 - 3
	Pump Track	Re-shape and seal the pump track to make it suitable for scooters, bikes and skateboards.		OCC	Staffing	YR 2 - 2021/2022			YR 2 - 2
	Basketball Court	Make a proper concrete half-court basketball area.		OCC	Staffing	YR 2 - 2021/2022			YR 2 - 2
	Spring Hill Trail Network			OCC	Staffing	YR 2 - 2021/2022	Document for proposal attached to meeting held on 27.08.2020.		YR 2 - 1
Spring Hill Cemetery	Internment Wall	Internment wall for ashes.		OCC	Staffing	YR 1 - 2020/2021	The Committee has started this project.		YR 1 - 2
	Fence and Gate		1 Gate to be assessed for restoration.	OCC	Staffing	YR 1 - 2020/2021	The Committee has started this project. Quotations received.		YR 1 - 2
Land Acquisition	Soil Testing			OCC	Staffing	YR 1 - 2020/2021	The Committee has determined this was to proceed		Started

2.3 MINUTES OF THE CULTURAL HERITAGE COMMUNITY COMMITTEE HELD ON 7 DECEMBER 2020

RECORD NUMBER: 2020/2590

AUTHOR: Alison Russell, Community Museum and Heritage Manager

EXECUTIVE SUMMARY

The Cultural Heritage Community Committee met on 7 December 2020. The Minutes of this meeting are tabled for the Committee's attention.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Cultural Heritage Community Committee at its meeting held on 7 December 2020.**
- 2 That the minutes of the Cultural Heritage Community Committee meeting held on 7 December 2020 be adopted.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

Nil

ATTACHMENTS

- 1 CHCC 7 December 2020 Minutes
- 2 CHCC 7 December 2020 Agenda, D21/3880 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE CULTURAL HERITAGE COMMUNITY COMMITTEE HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE ON 7 DECEMBER 2020 COMMENCING AT 5.30PM

1 INTRODUCTION

ATTENDANCE

Cr R Kidd (Mayor) (Chairperson), Miss Elizabeth Griffin, Mr Charles Everett, Ms Alexandra Rezko, Mr David Sykes, Senior Planner, Community Museum and Heritage Manager.

1.1 Apologies and Leave of Absence

RESOLVED

Mr C Everett/Ms E Griffin

That the apologies be accepted from Mr Phil Stevenson and Director Community Cultural and Recreational Services for the Cultural Heritage Community Committee meeting on 7 December 2020.

1.2 Acknowledgement of Country

The Chairperson conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RESOLVED

Mr C Everett/Ms A Rezko

That the Minutes of the Meeting of the Cultural Heritage Community Committee held on 7 September 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Cultural Heritage Community Committee meeting held on 7 September 2020.

3 PRESENTATIONS

3.1 INSPECTION OF THE SPRINGS; FORMER FRINGE CAMP OF THE 1930S-1940S

TRIM REFERENCE: 2020/2444

RESOLVED**Ms A Rezko/Mr D Sykes**

That the presentation on the The Springs; former fringe camp of the 1930s-1940s be acknowledged.

Ms E Griffin arrived at 6.30pm during the inspection of Robertson Park – Conservation Management Plan.

3.2 INSPECTION OF ROBERTSON PARK - CONSERVATION MANAGEMENT PLAN

TRIM REFERENCE: 2020/2452

The Committee inspected heritage items in Robertson Park and were advised by the Chair that funding has been provided in the next budget for restoration of the Whitney Fountain.

RESOLVED**Ms E Griffin/Mr C Everett**

That the presentation of Robertson Park – Conservation Management Plan be acknowledged.

4 GENERAL REPORTS

4.1 ORANGE CULTURAL HERITAGE AWARDS 2021

TRIM REFERENCE: 2020/2453

RESOLVED**Ms E Griffin/Mr D Sykes**

That the Cultural Heritage Awards be held in May-June 2021, more information on the Awards to be forthcoming to Committee Members by staff.

THE MEETING CLOSED AT 7.35PM.



CULTURAL HERITAGE COMMUNITY COMMITTEE

AGENDA

7 DECEMBER 2020

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **CULTURAL HERITAGE COMMUNITY COMMITTEE MEETING** of **ORANGE CITY COUNCIL** will be held at **THE SPRINGS, THENCE TO ROBERTSON PARK FOR SITE INSPECTIONS** on **Monday, 7 December 2020** commencing at 5.30PM.

David Waddell
CHIEF EXECUTIVE OFFICER

For apologies please contact Alison Russell on 6393 8170.

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

AGENDA**EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

1	INTRODUCTION	3
1.1	Apologies and Leave of Absence	3
1.2	Acknowledgement of Country.....	3
1.3	Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests.....	3
2	PREVIOUS MINUTES	4
2.1	Minutes of the Meeting of the Cultural Heritage Community Committee held on 07 September 2020	Error! Bookmark not defined.
3	PRESENTATIONS.....	9
3.1	Inspection of The Springs; former fringe camp of the 1930s-1940s	9
3.2	Inspection of Robertson Park - Conservation Management Plan	73
4	GENERAL REPORTS	74
4.1	Orange Cultural Heritage Awards 2021	74

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

1 INTRODUCTION**MEMBERS**

Cr R Kidd (Mayor) (Chairperson), Cr K Duffy, Cr S Nugent, Miss Elizabeth Griffin, Mr Charles Everett, Ms Alexandra Rezeko, Ms Alison Bennett, Mr Phil Stevenson, Mr David Sykes, Director Community, Recreation and Cultural Services, Manager Development Assessments, Senior Planner, Museum and Heritage Coordinator

1.1 APOLOGIES AND LEAVE OF ABSENCE**1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Cultural Heritage Community Committee at this meeting.

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

2 PREVIOUS MINUTES**RECOMMENDATION**

That the Minutes of the Meeting of the Cultural Heritage Community Committee held on 7 September 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Cultural Heritage Community Committee meeting held on 7 September 2020.

ATTACHMENTS

- 1 Minutes of the Meeting of the Cultural Heritage Community Committee held on 7 September 2020

ORANGE CITY COUNCIL

MINUTES OF THE

CULTURAL HERITAGE COMMUNITY COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 7 SEPTEMBER 2020

COMMENCING AT 5.30 PM

1 INTRODUCTION

ATTENDANCE

Cr R Kidd (Mayor) (Chairperson), Cr S Nugent, Miss Elizabeth Griffin, Mr Charles Everett, Ms Alexandra Rezko, Mr Phil Stevenson, Mr David Sykes, Manager Central West Libraries, Senior Planner, Museum and Heritage Coordinator.

1.1 Apologies and Leave of Absence

RESOLVED

Mr C Everett/Ms E Griffin

That the apologies be accepted from Director Community, Recreation and Cultural Services for the Cultural Heritage Community Committee meeting on 7 September 2020.

1.2 Acknowledgement of Country

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RESOLVED

Ms E Griffin/Mr C Everett

That the Minutes of the Meeting of the Cultural Heritage Community Committee held on 2 March 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Cultural Heritage Community Committee meeting held on 2 March 2020.

MINUTES OF CULTURAL HERITAGE COMMUNITY COMMITTEE

7 SEPTEMBER 2020

3 PRESENTATIONS**3.1 VERBAL REPORT ON ORANGE HERITAGE STUDY REVIEW BY ANDREW CRUMP**

TRIM REFERENCE: 2020/1746

The Senior Planner reported that the Draft Heritage Study Review has progressed through the exhibition period with eight submissions received, which will be reviewed by the consultants. There are 36 new individual items recommended to be listed on the LEP. The LEP schedule and maps will then need to be amended with the recommendations.

RESOLVED**Mr C Everett/Ms A Rezko**

That the presentation on Orange Heritage Study Review be acknowledged.

4 GENERAL REPORTS**4.1 LOCAL HERITAGE ASSISTANCE FUND 2019-2020 - ACQUITTAL**

TRIM REFERENCE: 2020/1563

RESOLVED**Cr S Nugent/Ms E Griffin**

That the report on Local Heritage Assistance Fund 2019-2020 be acknowledged.

4.2 HERITAGE ADVISOR 2019-2020 ACQUITTAL

TRIM REFERENCE: 2020/1580

RESOLVED**Ms E Griffin/Mr C Everett**

That the report on Heritage Advisor Acquittal 2019-2020 be acknowledged.

4.3 ROBERTSON PARK - CONSERVATION MANAGEMENT STRATEGY

TRIM REFERENCE: 2020/1599

RESOLVED**Ms E Griffin/Cr R Kidd**

That the Council seek and apply for funding to undertake the Robertson Park Conservation Management Plan.

4.4 CULTURAL HERITAGE COMMUNITY COMMITTEE ACTION PLAN

TRIM REFERENCE: 2020/1631

RESOLVED**Cr R Kidd/Ms E Griffin**

That the Cultural Heritage Action Plan be reviewed by the Committee and updated at each meeting.

THE MEETING CLOSED AT 6.50PM.

MINUTES OF CULTURAL HERITAGE COMMUNITY COMMITTEE

7 SEPTEMBER 2020

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

3 PRESENTATIONS**3.1 INSPECTION OF THE SPRINGS; FORMER FRINGE CAMP OF THE 1930S-1940S**

At the meeting of the Cultural Heritage Community Committee Meeting held on 7 September, the Chair requested that the Committee meet at The Springs for an inspection.

The Committee are asked to meet at the Hawke Lane entrance to The Springs, wear enclosed comfortable shoes for walking a short distance and sun safe clothing and headwear.

BACKGROUND

Funding was received from the Office Environment and Heritage under the Heritage Near Me Program in 2018 to develop planning and heritage place management documents so that the significance and value of the 'Springs' is understood and conserved for the community.

The Management Documents were placed on Public Exhibition in May/June 2020. Council resolved at the Meeting of 10 July 2020 to:

1. That the Archaeological Assessment and Heritage Study, Conservation Management Plan and the Heritage Landscape Plan be adopted by Council.
2. That a more focussed multiyear action list be developed in consultation with OLALC and Council as funding and resources permit.
3. That further consultation, investigation and history be developed on the Rifle Range and Tip area, which may form a Heritage Study/ Conservation Management Plan.

A copy of the report is provided for the Committee's information.

National Trust Heritage Awards 2020

The project was entered into the National Trust Heritage Awards 2020. The Springs; an Aboriginal Journey won the Aboriginal Heritage category announced On 12 November 2020

ATTACHMENTS

- 1 The Springs - Conservation Management Documents, D20/3542
- 2 The Springs - Heritage Landscape Plan, D20/14940

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 1 The Springs - Conservation Management Documents



View north across the travelling stock reserve.

CONSERVATION MANAGEMENT PLAN

'THE SPRINGS' FRINGE CAMP

ORANGE NSW

DECEMBER 2019

This project was assisted by the
NSW Government
through the Heritage Near Me program



Report prepared by
OzArk Environment & Heritage
for Orange City Council

OzArk
Environment & Heritage
145 Wingewarra St
(PO Box 2069)
Dubbo NSW 2830
Phone: (02) 6882 0118
Fax: (02) 6882 0630
enquiry@ozarkehm.com.au
www.ozarkehm.com.au

This page has intentionally been left blank

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 1 The Springs - Conservation Management Documents

OzArk Environment & Heritage

DOCUMENT CONTROLS

Proponent	Orange City Council	
Client	Orange City Council	
Document Description	Conservation Management Plan: 'The Springs' Fringe Camp, Orange NSW.	
File Location	OzArk Job No.	
S:\OzArk EHM Data\Clients\Orange City Council\The Springs Heritage Study, Orange April 2019	2267	
Document Status V3.0 FINAL	Date: 9 December 2019	
Draft V1.1 Author to Editor OzArk 1 st Internal (Series V1._ = OzArk internal edits)	V1.0 SR author 2/9/19 V1.1 BC edit 19/9/19	
Draft V2.0 Report Draft for release to client (Series V2._ = OzArk and Client edits)	V2.0 BC prepares for client review 20/9/19	
FINAL V3._once latest version of draft approved by client	V3.0 OzArk to Client 9/12/19	
Prepared For	Prepared By	
Alison Russell Community Museum and Heritage Manager PO Box 35 Orange NSW 2800 P: 02 6393 8170 arussell@orange.nsw.gov.au	Stephanie Rusden Archaeologist OzArk Environment & Heritage 145 Wingewarra Street (PO Box 2069) Dubbo NSW 2830 P: 02 6882 0118 F: 02 6882 6030 stephanie@ozarkehm.com.au	
COPYRIGHT		
© OzArk Environment & Heritage 2019 and © Orange City Council 2019		
All intellectual property and copyright reserved.		
Apart from any fair dealing for private study, research, criticism or review, as permitted under the Copyright Act, 1968, no part of this report may be reproduced, transmitted, stored in a retrieval system or adapted in any form or by any means (electronic, mechanical, photocopying, recording or otherwise) without written permission.		
Enquiries should be addressed to OzArk Environment & Heritage.		

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 1 The Springs - Conservation Management Documents

OzArk Environment & Heritage

CONTENTS

1	Introduction	4
1.1	Purpose	4
1.2	Background	4
1.3	Heritage listing	4
1.4	Methodology	4
1.5	Report author	5
2	Site Details	6
2.1	Location and curtilage	6
2.2	Landscape of the 'The Springs'	7
2.3	Ownership details	9
2.4	Land zoning	9
3	Historical Outline	10
3.1	Aboriginal occupation	10
3.2	Early exploration and settlement	11
3.3	Aboriginal Post Contact History	12
3.3.1	Board for the Protection of Aborigines (1883–1940)	12
3.3.2	'The Springs' fringe camp	14
4	Archaeological Sites and Potential	21
4.1	Introduction	21
4.2	Historic heritage sites	21
4.3	Aboriginal heritage sites	23
4.4	Archaeological potential	24
4.5	Archaeological research potential	26
5	Heritage Significance	27
5.1	Assessment of historic heritage significance	27
5.1.1	Significance criteria	27
5.1.2	Assessment of significance of 'The Springs'	27
5.2	Statement of significance of 'The Springs'	30
6	Conservation and Management Policies	31

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 1 The Springs - Conservation Management Documents

OzArk Environment & Heritage

6.1	Introduction.....	31
6.2	Statutory controls.....	31
6.2.1	<i>Environmental Planning and Assessment Act 1979</i>	31
6.2.2	<i>The Heritage Act 1977</i>	31
6.2.3	<i>National Parks and Wildlife Act 1974</i>	31
6.2.4	Orange Local Environmental Plan 2014.....	32
6.2.5	Orange Development Control Plan 2004.....	33
6.3	Conservation principles.....	33
6.4	Conservation policies.....	33
6.4.1	Land use.....	33
6.4.2	Landscape maintenance.....	34
6.4.3	Interpretation.....	34
6.4.4	Archaeology.....	35
6.4.5	Review of conservation policies.....	35
	References	37

FIGURES

Figure 2-1: Area most likely to have been occupied at 'The Springs'.....	7
Figure 2-2: Landscape of 'The Springs'.....	7
Figure 3-1: Aboriginal and non-Aboriginal people living at 'The Springs' as remembered by Joyce Williams.	17
Figure 3-2: Example of a kerosene tin hut.....	18
Figure 4-1: Location of historic heritage sites within the inner zone of 'The Springs'.	22
Figure 4-2: Location of AHIMS sites within the inner zone of 'The Springs'.....	23
Figure 4-3: Areas with historic archaeological potential within the inner zone.	25

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 1 The Springs - Conservation Management Documents

OzArk Environment & Heritage

1 INTRODUCTION

1.1 PURPOSE

OzArk Environment & Heritage (OzArk) has been engaged by Orange City Council (OCC) to complete a Conservation Management Plan (CMP) for 'The Springs' fringe camp at Orange, NSW.

The purpose of this CMP is to identify the heritage values and significance of 'The Springs' and provide policies and strategies for the effective conservation and management of those values and associated significance.

1.2 BACKGROUND

OCC received heritage funding from the Office of Environment and Heritage (OEH¹) 'Heritage Near Me Strategic Project', to complete detailed investigations into 'The Springs'. Prior to the preparation of the CMP, OzArk completed an archaeological field assessment and heritage study with the assistance of the local Aboriginal community and past residents. A Heritage Landscape Plan is also being developed to assist in the interpretation of 'The Springs'.

1.3 HERITAGE LISTING

'The Springs' is listed on the Aboriginal Heritage Information Management System (AHIMS) database as site 44-2-0157 (The Springs, Orange), as a habitation structure, artefact and potential archaeological deposit (PAD) site (**Figure 4-2**).

'The Springs' is not listed on the Orange Local Environmental Plan (LEP); however, it has been assessed as having local heritage values (OzArk 2019).

1.4 METHODOLOGY

The methodology adopted for this CMP is in accordance with the values-based management approach outlined in the Australia ICOMOS Burra Charter (Burra Charter; Australia ICOMOS 2013). The Burra Charter involves the consideration of all the heritage values of a place, articulated in a statement of significance, and the identification of key issues affecting the place informing the development of management policies and strategies.

This CMP has been developed in accordance with the principles of the Burra Charter and comprises two sections:

- The historical and physical analysis of 'The Springs' and recognition of its cultural significance.

¹ As of 1 July 2019, OEH is now the Biodiversity and Conservation Division (BCD) of the Department of Planning, Industry and Environment (DPIE).

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 1 The Springs - Conservation Management Documents

OzArk Environment & Heritage

- The preparation of guiding conservation policies which form the basis for recommendations for any proposed physical works, ground disturbance and management of 'The Springs'.

1.5 REPORT AUTHOR

This CMP was completed by Stephanie Rusden (OzArk Archaeologist; BA (Archaeology) – University of New England; BSc Land and Heritage Management – University of Wollongong) and reviewed by Ben Churcher (OzArk Principal Archaeologist; BA Hons. Queensland University, Dip Ed. University of Sydney).

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 1 The Springs - Conservation Management Documents

OzArk Environment & Heritage

2 SITE DETAILS

2.1 LOCATION AND CURTLAGE

As it was poorly documented, the exact extent of 'The Springs' is unknown; except that it occupied crown land to the south of Orange. OzArk (2019) attempted to define the extent of 'The Springs' by utilising the results of an archaeological assessment, in conjunction with a review of parish maps, aerals and consultation with the Aboriginal community. Despite undertaking all of these investigations, the definitive extent of 'The Springs' is still unable to be identified.

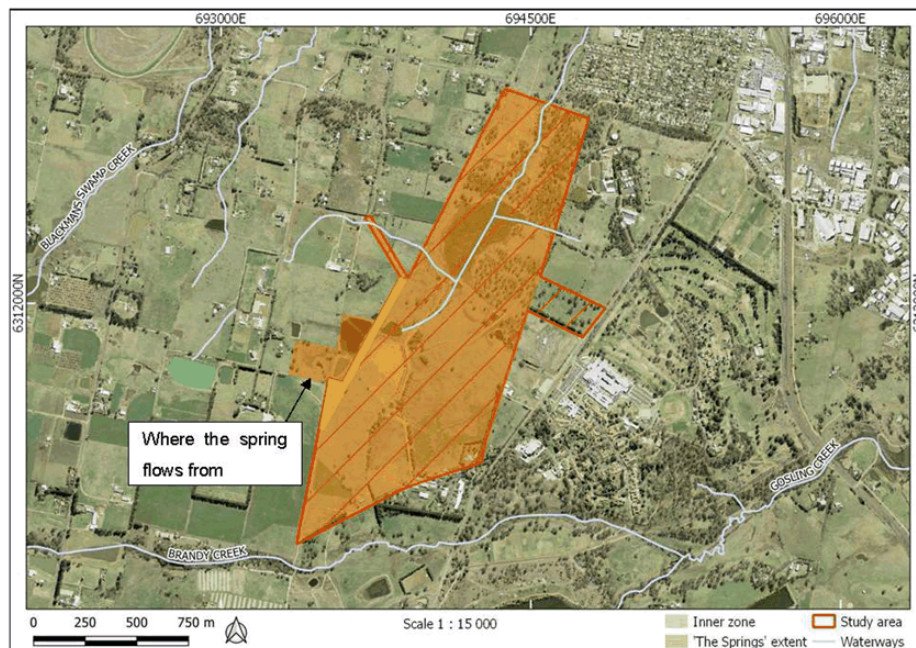
As the evidence for the extent of 'The Springs' is lacking, determining the curtilage of the place is problematic. Two zones have been devised to embody what is known about the possible extent of 'The Springs':

- Inner zone: This zone is limited to the parts of the Hawke Lane travelling stock reserve (TSR) where it is most-likely that the settlement comprising 'The Springs' was located. This determination has been made due to:
 - The inner zone includes what little archaeological evidence there is for the existence of dwellings
 - The population at 'The Springs' was relatively low, with records of up to thirteen families at one point. Therefore, they are likely to have lived in a confined area together, in close proximity to the creek line (Rifle Range Creek). In his study of camp settlements across NSW, Kabaila (1999) notes that households tended to form clusters where there was 'social harmony' and members from the same families were living. This would indicate that the settlement was not spread out
 - The inner zone is adjacent to the area where the soak and spring is assumed to have been located enabling water to be obtained. A good water supply was noted in the oral traditions of the settlement.
- Outer zone: This zone includes the area where oral tradition holds that 'The Springs' was located. This includes areas to the north where the rifle range is located and along Rifle Range Creek. However, as previously noted, it is unlikely that people lived on or close to an active rifle range and there is little evidence of archaeological remains outside of the inner zone.

It is most likely that 'The Springs' occupied land within the inner zone closely adjacent to the Hawke Lane TSR (Figure 2-1). As such, this is the area which has been recommended for nomination on the Orange LEP and to which the CMP applies.

OzArk Environment & Heritage

Figure 2-1: Area most likely to have been occupied at 'The Springs'.



2.2 LANDSCAPE OF THE 'THE SPRINGS'

The landscape of the 'The Springs' inner zone exhibits an undulating plain with gentle to moderate slopes and low crests (Error! Not a valid bookmark self-reference.; images 1 and 2). The inner zone is traversed by a north–south flowing drainage line (often referred to as Rifle Range Creek). This drainage line is a tributary of Blackmans Swamp Creek which feeds a 'soak' that dominates the inner zone (Error! Not a valid bookmark self-reference.; image 3). Dispersed deciduous fruit trees and box trees are present throughout the inner zone and a thick stand of willows covers most of the soak (Error! Not a valid bookmark self-reference.; images 4 to 6). OzArk (2010) speculated that the fruit trees are likely descendants of original plantings associated with 'The Springs' camp.

Current disturbances within the inner zone of 'The Springs' include the construction of a walking track which extends along the entire extent of the Hawke Lane TSR and the installation of several park benches.

CULTURAL HERITAGE COMMUNITY COMMITTEE
Attachment 1 The Springs - Conservation Management Documents

7 DECEMBER 2020

OzArk Environment & Heritage

Figure 2-2: Landscape of 'The Springs'.



CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 1 The Springs - Conservation Management Documents

OzArk Environment & Heritage**2.3 OWNERSHIP DETAILS**

The Hawke Lane TSR is crown land managed by the OCC.

2.4 LAND ZONING

'The Springs' is within the Orange Local Government Area (LGA) The Hawke Lane TSR encompasses Lot 114 to 119 and Lot 125 to 128 DP750401. This land is zoned RE1 'Public Recreation'; R2 'Low Density Residential' and RU1 'Primary Production' on the Orange LEP.

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 1 The Springs - Conservation Management Documents

OzArk Environment & Heritage

3 HISTORICAL OUTLINE

3.1 ABORIGINAL OCCUPATION

According to Tindale's (1974) and Horton's (1994) maps of tribal or ethno-linguistic boundaries, the Wiradjuri occupied the northern parts of the South Eastern Highlands bioregion in the vicinity of Orange and Bathurst. As such, 'The Springs' falls within the Wiradjuri ethno-linguistic group. The Wiradjuri are typically described as a large language group or tribal nation extended over a considerable area of New South Wales, comprising many individual groups.

The closest earliest reference to Aboriginal culture in the Orange area dates to 23 April 1817 when John Oxley passed by Limestone Creek, south of Mount Canobolas, describing the surroundings as 'a beautiful picturesque country of low hills and fine valleys well-watered' (Whitehead 2003: 351). Further to the southwest, Oxley met with Aborigines at the Lachlan River carrying stone hatchets and possum skin cloaks; he then returned to Bathurst along the Bell and Macquarie rivers north of Orange in late August. He noted the abundant resources of the areas adjacent to the Macquarie River (which included emus, ducks, swans, fish, and freshwater muscles) and that the country has running waters everywhere and on every hill was a spring (Rawson 1997: 8).

Several firsthand accounts of contact with Aboriginal people still living a tribal life within the general region are available, providing insight into aspects of daily life. Miss Jane Piper, the daughter of Captain Piper and owner of "Alloway" and "Westbourne" at Bathurst, wrote in her diary:

In the 1830s, there was a large camp of Aborigines near "Westbourne". Their shelters were made of bark under which an Aboriginal man, his mate and their piccaninnies slept at night. If they owned any dogs these would sleep with them in their 'gunyah' to help keep them warm. The men provided food, consisting of kangaroo, opossums, lizards, snakes and other delicacies. The women cooked them by throwing them on to hot coals, skinned but not disembowelled. When they were cooked, they were laid on a piece of bark and the man sat down to eat, his woman seated at his back. He tore the food to pieces with his fingers and threw the bones over his shoulder to his lubra, who then gnawed them and passed them on to the dogs.

(McBurney 1995)

A fight between the local Aboriginal people and an outside tribe was also described by Miss Piper, who interpreted the fight as being over women, whereby the non-local tribe had come into the area to steal a woman:

They used spears, nulla nullas, boomerangs and womerahs. A European sympathiser persuaded one of the local tribes to allow him make the warrior of the

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 1 The Springs - Conservation Management Documents

OzArk Environment & Heritage

home (local?) tribe into a devil. This he did by fastening two bullocks' tails to a thick cord, made from grass, tying them around the man's waist. His hair was plastered down with pipeclay, and he had red circles around his eyes and red streaks around his body. The Bathurst Tribe won, but the victory cost six lives. It is not known what happened to the woman, perhaps she escaped!

The fallen heroes were buried with much ceremony, the bodies in a sitting position with their heads bowed on their knees. The war weapons of the dead were placed inside the opossum skin rug in which each body was buried. During the burial the women cried and wailed, the dead man's woman cut her head and body severely causing streams of blood to flow freely. The men and women joined in a sort of chant to tell of the deceased's virtues. When the women died they were buried anywhere.

(McBurney 1995)

On matters of ceremony she writes:

The mystic rites of the Aborigine were frequently carried out in secrecy, but when a young man was initiated he had his front tooth knocked out and was then considered to be eligible for matrimony.

(McBurney 1995)

The only reference found that relates more specifically to Orange, names Blackmans Swamp, whereby the early settlers note that the area was still home to hundreds of natives who roamed the district.

3.2 EARLY EXPLORATION AND SETTLEMENT

John Oxley, when returning from Wellington in August 1817, camped approximately 40 kilometres (km) north of Orange. He noted that the country was very rugged, and it was difficult to make his way through. In 1818 he returned to the general area, this time avoiding the rugged hills and passing through the area known today as Ophir. Two years later James Meehan, a surveyor, became temporarily lost in April 1820 on his way across country to Bathurst (it is unclear where originated from) and his party was believed to have been the first white men to camp in what is now Orange City.

In 1823 the Chief Constable at Bathurst was given the task of finding a route to Wellington from Bathurst so that a convict station could be established. The Chief Constable's name was John Blackman and 'Blackmans Swamp' is thought to have been named after him (McBurney 1995). Others note that there is no evidence that Blackman had a station at Orange as the only holdings he was granted were in Bathurst.

In the mid-1820s several squatters were using the general area and a government station was established on Fredrick's Valley Creek, now Dairy Creek, because of the distance between

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 1 The Springs - Conservation Management Documents

OzArk Environment & Heritage

Wellington from Bathurst. A slab and bark hut and stock yards were erected to provide accommodation for stockyard keepers and shepherds. This rapidly changed the character of the region as it was now opened up for private settlement once Governor Darling redefined the limits of location in 1826 (DUAP 1996).

The surveyor J.B. Richards was commissioned to undertake survey of the road to Wellington and in 1829 he sketched a reserve for a village on a Parish plan marked Orange. This is the first time this name was applied to the area. In 1837 Major Bowler, then stationed at Windsor, was redeployed with a detachment of the 80th Regiment to Bathurst where he was then appointed as the police magistrate at Carcoar.

Major Bowler later settled on a small property named "The Meadows" at Blackmans Swamp (McBurney 1995). Blackmans Swamp at this time was reported to have a one-roomed store, a post office and a lock up.

Major Thomas Mitchell during his exploration of the interior also uses the name 'Orange' to describe the area. 'Orange' is believed to have derived its name from a fellow British Officer (the Prince of Orange) and fellow aides-de camps to the Duke of Wellington whom they both served with during the Napoleonic wars. Mitchell's journal entry on 5 April 1838 first mentions Mt Canobolas and the following day he climbs the mountain. His subsequent report to the Governor was used to officially recognise the name of the place.

In 1846, a proclamation was issued from the NSW Government that defined the location of extent of the Village of Orange. When the Governor travelled to the district in December 1846, he noted in a speech that about 1,500 people resided in the district of Fredrick's Valley, Summer Hill, Blackmans Swamp and Byng (McBurney 1995).

Settlement in the area was low key until the 1850s when alluvial gold was discovered at Ophir in 1851. From this point on pastoral leases were more and more frequently bought and sold and the boom in mining and mineral exploration in the region led to the continued expansion of the village to become Orange City.

3.3 ABORIGINAL POST CONTACT HISTORY

3.3.1 Board for the Protection of Aborigines (1883–1940)

The Board for the Protection of Aborigines (APB) was established by the Executive Council of the NSW Parliament on 2 June 1883. The APB consisted of six members appointed by the Governor with the Inspector General of Police as chairman. At weekly meetings the APB discussed and made 'recommendations concerning the general protection of the State's Aboriginal population' [State Records of NSW, Agency Detail] (OzArk 2018).

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 1 The Springs - Conservation Management Documents

OzArk Environment & Heritage

The APB drafted the regulations for the management of Aboriginal stations at Brewarrina, Cumeroogunga and Warangesda that were issued in February 1895. Regulations provided for the establishment of a local board with representatives elected by the APB and to include the local police superintendent. The local boards duties included:

- Inspecting the station at least monthly and report to the APB with recommendations
- Inquiring into complaints made about the station
- Advising the manager about discipline, work to be done and other matters related to management
- Countersigning requisitions for stores and expenditure.

The APB had no statutory power until the passage of the *Aborigines Protection Act 1909* (Act No.25) under which it was reconstituted. The purpose of the new Board was stated as '*to exercise a general supervision and care over all matters affecting the interest and welfare of Aborigines, and to protect them against injustice, imposition and fraud*' [State Records of NSW, Agency Detail]. Under the new Board local committees or guardians were appointed to stations and reserves and had similar responsibilities to the previous committees [State Records of NSW, Agency Detail].

The *Aborigines Protection Amending Act of 1915* extended the powers of the Board to '*assume control and custody of Aboriginal children...in the moral or physical interest of the child*'. Other changes to the Board included the appointment of Inspectors of Aboriginal people and the abolition of local committees and guardians. Amendments to the Act in 1918 and 1936 imposed further restrictions on Aboriginal people's movements and activities. A Parliamentary Select Committee established in 1937 was formed to investigate the administration of Aboriginal people, recommending that the Public Service Board investigate the work of the Board. Some of the recommendations included the assimilation of Aboriginal people into the community away from the reserves, stations and homes into which they had been forcibly removed from the late 19th century. Other changes proposed included the development of a housing program and education and training schemes. The reconstitution of the Board was also recommended, and the organisation was replaced by the Aborigines Welfare Board in 1940 [State Records of NSW, Agency Detail].

The APB was replaced by the Aborigines Welfare Board in 1940. By 1945 there had been a decrease of the number of people living on stations and an increase of those on reserves. Government assistance of £3,000 for the acquisition of homes had been approved but post-war restrictions on materials and the purchase of land created difficulties. The Board's powers had been expanded and they were now authorised to acquire land, build houses and sell or lease them with the eventual intention of Aboriginal families acquiring them [Annual Report Board for the Protection of Aborigines].

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 1 The Springs - Conservation Management Documents

OzArk Environment & Heritage

The Annual Report of the Board in June 1968 claimed that in the last decade many advances had been made in Aboriginal affairs and '*discriminatory legislation removed from the statutes*'. J. Morgan and L. Darcy were the aboriginal representatives on the Board in this year. In 1969 the Board was abolished to be replaced by the Aborigines Welfare Directorate, Department of Child Welfare and Social Welfare (later the Aboriginal Services Branch, Youth and Community Services) [State Records NSW, Concise Guide, Aborigines Welfare Board].

3.3.1.1 Relation to Orange

Annual reports from the APB provide brief details about the lives of Aboriginal people in Orange from 1882 onwards. The policy of the APB at this time was to create reserves "*to enable (Aboriginal people) to form homesteads, to cultivate grain, vegetables and fruit for their own support and comfort*" (NTSCorp 2012). Except for the old, the disabled and children, the APB encouraged Aboriginal people to be self-sufficient. An Aboriginal reserve was not established in the Orange district, although the APB provided rations and blankets to support the population (NTSCorp 2012). The nearest Aboriginal reserves were established at Cowra in 1890 called Erambie and Wellington in 1895 called Blacks Camp (Kabaila 1998).

The annual report for 1891 indicates that Aboriginal people in Orange and Molong (a combined population of 28) did not require rations. The Aborigines Protection Board (1891) noted that:

None are in need of aid from government; they are generally employed on stations and farms, a few also earn a living fencing. They are not addicted to habits of intemperance. One child attends the public school at Molong. Blankets are supplied annually. They are in no way misappropriated. When ill, they are either treated by the government medical officer or sent to the local hospital.

From this point onwards, working for Europeans became an important source of independence and status for Aboriginal people. Wiradjuri men mostly worked as labourers, but some gained higher-standing jobs such as shearers. Some women worked as domestic servants. Employment meant that some families, at least for part of the year, could live outside the restrictive reserves and stations. Most of the larger pastoral and agricultural stations had been broken up by this time, forcing the former Aboriginal residents either onto reserves and stations or into town fringes. Many found work on the smaller properties, but they could not live there.

3.3.2 'The Springs' fringe camp

The area known as 'The Springs' was used as a mixed Aboriginal and non-Aboriginal fringe camp located to the south of Orange and 800 m west of Bloomfield Hospital (Kabaila 1998). 'The Springs' is mainly known from the 1930s and 1940s, however, there is a record of an unnamed Aboriginal man living in an area to the south of Orange, suggesting a possible presence at 'The Springs' as early as the late 19th century (NTSCorp 2012).

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 1 The Springs - Conservation Management Documents

OzArk Environment & Heritage

As the name implies, 'The Springs' is in the vicinity of a freshwater spring and is likely to have also been occupied by Wiradjuri people prior to European settlement of the region. During the 1930s and 1940s, 'The Springs' was occupied by individuals and families unable to access government assistance while suffering the effects of the Great Depression and was a location where people subject to the *Aborigines Protection Act* 1909–1969 could congregate.

The state electoral roll for Orange shows Aboriginal families living at 'The Springs' in 1930 (NTSCorp 2012: 62–63):

Residents at that time included Alex Grace and his parents, Edward Grace and Eva Grace (nee Carroll). Two years previously, the Grace family had been living with Sidney Glass at 9 Kite Street in town, demonstrating that occupation of The Springs began between 1928 and 1930. Other Aboriginal families were still living in town in 1930, including Reginald and Amelia Glass on the town common (they were living at 5 Warrendine Street in 1928) and Robert Whitton in a residence on Woodward Street. Archie Murphy, tracker, was living at the police station in Anson Street. By 1936, at least two families were living on The Springs, namely Henry John Bell and Mary Selina Bell (nee Grace), and also Cecil Coe. Others, including members of the Alexander, Grace and Simpson families, were recorded as living on Woodward Road, which runs in close proximity to The Springs.

A similar situation is evident from 1937 electoral roll. Henry John Bell and family were living at The Springs with his brother Roy William Bell and his wife Gladys Bell (nee Towney). Henry and Roy's parents, Harry Roy Bell and Matilda Bell (nee Stanley) were also present.

Aboriginal families at 'The Springs' included members of the Monaghan, Carberry, Grace and Bell families. Ms Williams also remembers Burnes, Monaghan, Hart and Merritt families (Joyce Williams, pers. comm.). Many of the Aboriginal residents of 'The Springs' were from well-established Wiradjuri and Ngunnawal families (NTSCorp 2012 63–64):

Harry Roy Bell, for example, was born in Yass in the late 1880s. He had strong ties to the Ngunnawal country at Yass through his mother Lexter Lane and maternal grandmother Caroline Chisholm... It is possible that he may have travelled through Orange on his way to Wellington, working as a labourer or drover to support himself and stopping at The Springs to camp, rest and water a mob of cattle.

Harry Bell's wife (Matilda Stanley) was from an old Wellington Wiradjuri family. Born at Molong in the early 1890s, Matilda Stanley had spent most of her life in the Wellington district. After marriage, she and her husband divided their time between Wellington and Yass, and some of their children were born in each place. Henry John Bell, for example, was born at Wellington in about 1909. Ties between Wellington and

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 1 The Springs - Conservation Management Documents

OzArk Environment & Heritage

Yass were further cemented when he married Mary Selina Grace (who was born at Yass in about 1909) at Wellington in 1933. Henry and Mary's eldest child, John 'Ted' Bell was born at Wellington the following year before the family moved to Orange and set up at The Springs. John remembers that several of his siblings were born at The Springs and that his mother worked as a maid at the Duntryleague club. The family stayed at The Springs until John was approximately four years old before returning to Wellington.

A similar web of kinship, connection and movement is evident from the family history of Josephine Monaghan who was born at The Springs in May 1938. Josephine's mother, Eva Carberry, was born at Young in the mid-1890s. Eva's father, Frederick Carberry, was born at Gundagai in the early 1860s. He married Frances Lane (who is descended from Yass and Lachlan River families) at Yass in 1890. In adulthood, Eva travelled between Yass, Cowra and Wellington before moving to Orange, most probably in the mid-1930s. She was joined after that by her father who lived at The Springs before moving into a March Street residence in town. It was at this place that he passed away in May 1943. Josephine lived at The Springs until she was about five years old. She and her mother later moved to Erambie at Cowra.

Thurlow (2009: 1) regards 'The Springs', which was provided voluntarily by the non-Aboriginal community, as an example of cooperation between the Aboriginal and non-Aboriginal communities. Ms Williams remembers the community as consisting of Aboriginal families, white families and mixed families (Ms Williams, pers. comm.). Ms Williams said everyone who lived at 'The Springs' got along really well, whether they were white or an Aboriginal person. White people living at 'The Springs' included the Woods sisters, the Alexander brothers, Deafie (an elderly deaf man), and Mr O'Sullivan (Ms Williams, pers. comm.) (Figure 3-1). There are also records of Alick Solomon, a labourer, listed as living at 'The Springs' between 1935–1937 (Orange District Historical Society, pers. comm.)

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 1 The Springs - Conservation Management Documents

OzArk Environment & Heritage

Figure 3-1: Aboriginal and non-Aboriginal people living at 'The Springs' as remembered by Joyce Williams (Kabaila 1998: 49).

Loc	Art	Code	Age	Material	Description
AA				camp	Springs camp near Orange 1930s-1940s households with Joyce Williams
H01	1	A	M20	household	Roy Bell & Tilley Stanley, children Stan, Joan & others below
H02	2	A	M20	household	Teddy Burnes & Nooksey Bell (daughter from H01), children Terry, Albert
H03	3	A	M20	household	Jack Bell (son from H01) & Trixie Grace, 2 boys
H04	4	A	M20	household	Archie Merritt & Levenia Bell (daughter from H01)
H05	5	A	M20	household	Roy Staggs (W) & Caroline Bell (daughter from H01)
H06	6	A	M20	household	Ronny Bell (son from H01) & Gladys Towney
H07	7	A	M20	household	Jack Simpson & Louisa Wedge, 8 children, later married Harry Fitzgerald
H08	8	A	M20	household	Billy Hart & Mary Sloane, no children
H09	9	A	M20	household	? Monaghan & Eva Monaghan, 5 children, 2 to later husband Jim Moroney
H10	10	A	M20	household	Billy Stanley & Margaret Stewart, 4 boys
H11	11	A	M20	household	Rawdon Lane & Maggie May, children Joyce and Billy
H12	12	A	M20	household	Bob Wighton & Kate Sloane
H13	13	A	M20	household	Mary & Ollie Woods, elderly sisters (W)
H14	14	A	M20	household	'Deafie', elderly deaf man (W)
H15	15	A	M20	household	Pat & Mick Alexander, brothers (W)
H16	16	A	M20	household	Mr O'Sullivan (W)
H17	17	A	M20	household	Comers & goers, short term seasonal picking households

Whilst some of the households resided there relatively permanently, others were itinerant: *'they'd just blow in and blow out'* (Kabaila 1998: 48). Seasonal fruit picking for local farmers was the main occupation for both permanent and itinerant residents. The proximity and abundance of orchards in the south of Orange drew Aboriginal fruit pickers from nearby towns such as Cowra and Condobolin (Kabaila 1998: 48). Locally grown fruits consisted mainly of apples, blackberries, strawberries and cherries and also included tomatoes, mushrooms and beans (Ms Williams, pers. comm.). Blackberries were picked and boxed and taken into town to sell. Most people made jam from them (Ms Williams, pers. comm.). Other permanent residents were employed permanently in town, including Ms Williams who was employed at the Base hospital when she 13 years old. Other people reportedly received permanent employment at Duntry League and Email (Electrolux) and during the war, men used to do relief work for Canobolas Council (Ms Williams, pers. comm. cited by Kabaila 2011: 164).

Dwellings—and indeed items of furniture—at 'The Springs' were largely constructed from materials gathered from the rubbish tip located nearby to the east, such as flattened kerosene tins. Typical shacks, or humpies, were also made from scraps of corrugated iron, hessian, wood and cardboard (Figure 3-2). Roofs were typically made from sheets of corrugated iron, and earthen floors were smoothed over and covered with calico flourbags or hessian sugarbags. Permanent residents lived in tin shacks, while temporary accommodation for itinerant residents generally consisted of tents (Kabaila 1998: 48). Mr O'Sullivan's *'nice little hut with a tank'* was one of the few relatively permanent houses remembered by Ms Williams. The original structures at 'The Springs' are no longer standing, however, the extant foundations of a number of these buildings identified within the Hawke Lane TSR in the west have been previously identified (OzArk

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 1 The Springs - Conservation Management Documents

OzArk Environment & Heritage

2010). Itinerant residents who come mostly from Cowra and Condobolin for fruit picking stayed with relatives in their humpies or in tents (Ms Williams, pers. comm. cited by Kabaila 2011: 165).

Figure 3-2: Example of a kerosene tin hut (source: <https://www.historyofaboriginalsydney.edu.au/west/1920s>).



Several factors contributed to the movement of Aboriginal people to and from 'The Springs' other than looking for work. Such factors included maintaining kinship ties, marriage, and evading the Aborigines Welfare Board which was introduced in 1940 replacing the Board for the Protection of Aborigines. The process of removing Aboriginal families from 'The Springs' began in November 1941 when a nearby white couple complained to the police about the condition of the camp and the behaviour of some of the residents (NTSCorp 2012: 64–65):

After several police inspections and instructions to the residents to improve and expand their tin dwellings, the AWB were informed of the situation. They sent a delegation in August 1942, including Professor A.P. Elkin, anthropologist and Chairman of the AWB [Aborigine Welfare Board], to investigate and make recommendations. Elkin and the others found that five Aboriginal families (including members of the Monaghan, Ingram and Bamblett families) and one white family were living at The Springs. On the whole, the delegation considered that the living conditions of the Aboriginal families were "deplorable" and that action should be taken to move them into town or nearby Aboriginal reserves and stations. They met with an officer of Canobolas Shire Council (CSC) and recommended that a Health Officer

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 1 The Springs - Conservation Management Documents

OzArk Environment & Heritage

“inspect and condemn” one house in particular which was occupied by a mother and her children. The inspection was made and the order to demolish issued, but the family resisted, obtaining legal representation and writing to Mr J. Breen, Federal Member for Orange, protesting against the treatment of the CSC and AWB. The AWB made arrangements for the family to move to the Aboriginal reserve at Yass where they had relatives, but they refused to go. In the meantime, some of the other families began moving into Orange. By November 1943, only two Aboriginal families were still living at The Springs. One family was living in a tent and the father worked in the local munitions factory. The other was the family whose house had been condemned and they left for Cowra and “other places” soon after. By the time they returned to the Orange district in February 1944—they settled in either Spring Hill or Spring Terrace—their house at The Springs had been demolished.

A further removal at ‘The Springs’ is documented in The Leader in 1943 of Mrs Eva Moynihan by the AWB. The AWB sought an order of the court to have Mrs Moynihan removed from ‘The Springs’ following an inspection of her premises by the health inspector of Canobolas Shire. The premise was noted as:

Consisting of galvanised iron. It measured 18 by 10 feet and was divided into two rooms with bagging. The walls were partly lined with bagging and the roof was galvanised iron. The floor was the earth. Four children lived with this woman: two boys and two girls, there were two beds. He did not see Mrs. Moynihan at any of the inspections. He did not consider the building suitable for human habitation. The place was dirty and a dump.

Mrs Moynihan’s representative, Mr. Whiteley, submitted that no case had been made out which justified Mrs Moynihan’s removal and that the dwelling would be cleaned and well-maintained in the future. The contention was upheld, and the application dismissed. Additional dwellings were noted as being present at ‘The Springs’ at this time, but were considered to be in better maintained

Following the closure of ‘The Springs’, families dispersed throughout New South Wales. Records from the Erambie Reserve at Cowra into the origins of residents showed that 25 of the 33 families came from Cowra, Orange or Yass (Long 1991). Ms Williams recounts that people went ‘everywhere’ (Ms Williams, pers. comm. cited by Kabaila 2011: 165):

The Wedges went to Cowra. The Bells went to Sydney and it was years after that they left Sydney and went to the Common. I was the only person I remember coming from ‘The Springs’ to Wellington. And even I went to my grandmother at the Bell River Flats first.

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 1 The Springs - Conservation Management Documents

OzArk Environment & Heritage

The descendants of many of these families have returned in more recent decades to the Central West (Ms Williams, pers. comm.). Other Aboriginal families came to Orange from other areas as a result of the Aboriginal Family Resettlement Scheme which was run by the NSW Government between 1972 and 1986.

4 ARCHAEOLOGICAL SITES AND POTENTIAL

4.1 INTRODUCTION

In 2010, OzArk completed an archaeological assessment of the Hawke Lane TSR. This survey recorded a number of historic sites associated with 'The Springs'. The most common features identified included fences and stone features while relics identified were manufactured from metal, ceramics and glass. The survey also identified three traditional stone artefacts.

In June 2019, OzArk completed an archaeological assessment across crown land to the south of Orange in an attempt to define the exact extent of 'The Springs'. The survey also aimed to locate the sites previously identified in 2010 and all sites registered on the AHIMS database.

4.2 HISTORIC HERITAGE SITES

Ten historic heritage sites are present within the inner zone of 'The Springs' (HS5 to HS14) as described in OzArk 2019 (**Figure 4-1**). While several historic heritage sites were recorded during the survey, very few of these are evidence of previous dwellings.

Remnant features and artefacts present within the inner zone include:

- Fences: predominately late nineteenth / early-mid twentieth century post-and-rail-and-wire fencing (HS13 to HS14). These fences demarcate part of the Hawke Lane TSR with post-and-rail-and-wire fencing, consisting of heavily weathered timber posts, suspended wire netting and some timber cap rails. Each pair of timber-capped panels is divided by a wire and dropper panel with no timber cap. While these fences were potentially present at the time of the occupation of 'The Springs' but they are a feature more likely associated with the Hawke Lane TSR itself than 'The Springs'
- Stone features: basalt stones are naturally occurring across the landscape and are more abundant on upper slopes and crests. As they are naturally occurring, their assessment considered whether any discernible features are present, i.e. worked stones or linear features, and whether they are associated with building materials such as bricks or other materials. Based on this, only four stone features are present, all located within the inner zone
- Metal artefacts: metal artefacts are present throughout the inner zone. Relics in this area largely include wiring, cans and gallon drums. These artefacts are unlikely to be *in situ*
- Glass and ceramics: fragments of glass and ceramic were identified across the inner zone. They were often noted in association with mounds with stone and brick, or with accumulations of metal relics. However, the overall occurrence of these artefacts is relatively low

Ground surface visibility (GSV) was noted as a constraint in identifying features and artefacts across the inner zone. The survey completed in 2010 by OzArk, when GSV was much higher, recorded several features not able to be identified in 2019 such as two stone-lined holes.

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 1 The Springs - Conservation Management Documents

OzArk Environment & Heritage

In addition to this, several relics and a feature appear to have been removed, including a stone cairn and a few metal relics including buckets.

Figure 4-1: Location of historic heritage sites within the inner zone of 'The Springs'.



4.3 ABORIGINAL HERITAGE SITES

Two registered AHIMS sites are located within the inner zone (Figure 4-2).

Site 44-2-0157 (The Springs Orange) is listed as a habitation structure, artefact and PAD. The 'habitation' aspect of the recording is related to the building foundations made from stone blocks and dating to the historic period (HS5 to HS14). Three knapped stone artefacts were also identified at the site location. The extent of the site measures 604 by 34 metres (m).

Figure 4-2: Location of AHIMS sites within the inner zone of 'The Springs'.



CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 1 The Springs - Conservation Management Documents

OzArk Environment & Heritage

4.4 ARCHAEOLOGICAL POTENTIAL

'The Springs' is not regarded as an intact archaeological complex as it has been disturbed by walking track construction and agricultural practices. Whilst the settlement was home to several permanent residents, evidence of only three potential buildings were identified within the inner zone. In addition, 'The Springs' likely had a high frequency of itinerant residents, i.e. tent dwellings, during the occupation period.

Archaeologically, the most noteworthy aspects of the surface manifestation within the inner zone are:

- A linear stone arrangement north of the footbridge in the Hawke Lane TSR (HS6)
- A mound of stone in the Hawke Lane TSR with two in situ worked stones (HS10)
- A mound of stone and brick within the Hawke Lane TSR with several relics (HS12).

As 'The Springs' was occupied for approximately twenty years, isolated sub-surface artefacts are considered feasible anywhere within the study area. However, the areas with the highest potential for intact sub-surface features are to the north and south of the 'soak' in the Hawke Lane TSR. **Figure 4-3** shows the areas assessed as having archaeological potential and their sensitivity (low to high). These zones consider the sensitivity zones identified by OzArk (2010) relating to AHIMS site 44-2-0157. While excavation programs could be carried out at these locations with increased archaeological potential, 'The Springs' is expected to have left a single shallow layer of evidence on the surface rather than the deep stratigraphic deposits.

Overall, preservation conditions of early to mid-20th century settlement is poor, and site disturbance has been high in comparison.

OzArk Environment & Heritage

Figure 4-3: Areas with historic archaeological potential within the inner zone.



CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 1 The Springs - Conservation Management Documents

OzArk Environment & Heritage**4.5 ARCHAEOLOGICAL RESEARCH POTENTIAL**

The value of archaeologically investigating a site relates to the ability of the potential archaeological resources to contribute to substantive research questions. Archaeological investigations in this case would be most useful if they identified additional building foundations or confirmed whether the already identified potential features are locations of previous dwellings. This would assist in further determining the nature and extent of 'The Springs'. However, artefacts associated within any deposits are unlikely to substantially contribute to a better understanding of the day-to-day living conditions at the property or the socio-economic conditions of its early occupants as it is well-known that the economic status of Aboriginal settlements and depression era camps was low.

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 1 The Springs - Conservation Management Documents

OzArk Environment & Heritage

5 HERITAGE SIGNIFICANCE

5.1 ASSESSMENT OF HISTORIC HERITAGE SIGNIFICANCE

Significance assessments are carried out on the basis that decisions about the future of heritage items must be informed by an understanding of these items' heritage values. The Burra Charter recognises four categories of heritage value: historic, aesthetic, scientific, and social significance.

Items are categorised as having local or state heritage significance, or no significance. The level of significance is assessed in accordance with the geographical extent of the item's value. An item of state significance is one that is important to the people of NSW whilst an item of local significance is one that is principally important to the people of a specific LGA.

5.1.1 Significance criteria

A historic heritage site must satisfy at minimum one of the following criteria to be assessed as having heritage significance:

Criterion (a): *An item is important in the course, or pattern, of NSW's cultural or natural history (or the cultural or natural history of the local area)*

Criterion (b): *An item has a strong or special association with the life or works of a person, or group of persons, of importance in NSW's cultural or natural history (or the cultural or natural history of the local area)*

Criterion (c): *An item is important in demonstrating aesthetic characteristics and/or a high degree of creative or technical achievement in NSW (or the local area)*

Criterion (d): *An item has strong or special association with a particular community or cultural group in NSW (or the local area) for social, cultural or spiritual reasons*

Criterion (e): *An item has potential to yield information that will contribute to an understanding of NSW's cultural or natural history (or the cultural or natural history of the local area)*

Criterion (f): *An item possesses uncommon, rare or endangered aspects of NSW's cultural or natural history (or the cultural or natural history of the local area)*

Criterion (g): *An item is important in demonstrating the principal characteristics of a class of NSW's cultural or natural places; or cultural or natural environments (or a class of the local area's cultural or natural places; or cultural or natural environments).*

5.1.2 Assessment of significance of 'The Springs'

The following significance assessment completed by OzArk (2019) considered the remains of 'The Springs' as a whole, with the recorded elements, HS1 to HS15, being components. None of

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 1 The Springs - Conservation Management Documents

OzArk Environment & Heritage

the components, by themselves, have heritage value and the heritage value of 'The Springs' is manifested primarily as a cultural landscape with few tangible elements.

Criterion (a): Historic significance – (evolution)

An item is important in the course, or pattern, of NSW's cultural or natural history (or the cultural or natural history of the local area).

'The Springs' does not meet this assessment criteria. As an exemplar of a fringe settlement, 'The Springs' is most notable as being representative of the living conditions of the poorer members of society in early twentieth century New South Wales. Although it is not important to the historical themes of the day, its existence, nevertheless, is a reflection that not all members of society benefited equally from the growing prosperity seen elsewhere in the state.

Criterion (b): Associative significance – (association)

An item has a strong or special association with the life or works of a person, or group of persons, of importance in NSW's cultural or natural history (or the cultural or natural history of the local area).

'The Springs' meets this assessment criteria. 'The Springs' is important to the local Wiradjuri community and Ngunnawal families as a place of settlement during the early decades of the twentieth century. The landscape also demonstrates use of the land pre-settlement through the presence of traditional Aboriginal sites.

Criterion (c): Aesthetic significance – (scenic qualities / creative accomplishments)

An item is important in demonstrating aesthetic characteristics and/or a high degree of creative or technical achievement in NSW (or the local area).

'The Springs' does not meet this assessment criteria. The dwellings once located at 'The Springs' were utilitarian and without aesthetic qualities. No dwellings survive to the present day. While the broader landscape would have likely had aesthetic values in antiquity, present day disturbances have reduced these values.

Criterion (d): Social significance – (contemporary community esteem)

An item has strong or special association with a particular community or cultural group in NSW (or the local area) for social, cultural or spiritual reasons.

'The Springs' meets this assessment criteria. 'The Springs' is important to the Aboriginal community for social, cultural and spiritual reasons. The Wiradjuri and Ngunnawal families of central and southern NSW, which includes descendants of people who were born or lived at 'The Springs' for a period prior to leaving or being forcibly removed, have consistently asserted their cultural affiliation to the place.

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 1 The Springs - Conservation Management Documents

OzArk Environment & Heritage

Furthermore, 'The Springs' was home to both Aboriginal and non-Aboriginal families during the twentieth century who lived cooperatively.

Criterion (e): Technical/research significance – (archaeological, educational, research potential and scientific values)

An item has potential to yield information that will contribute to an understanding of NSW's cultural or natural history (or the cultural or natural history of the local area).

'The Springs' does not meet this assessment criteria. Archaeologically, 'The Springs' is a highly disturbed site with a fragmented surface expression. Sub-surface deposits would have a limited potential to illuminate the lives of the site's early twentieth century occupants.

Criterion (f): Rarity

An item possesses uncommon, rare or endangered aspects of NSW's cultural or natural history (or the cultural or natural history of the local area).

'The Springs' does not meet this assessment criteria. 'The Springs' is an example of a twentieth century Aboriginal and non-Aboriginal settlement in the Orange area. However, few tangible values remain, and the site derives its importance as a cultural landscape. The site's intangible values are related to it being an example of a cooperative relationship between the Aboriginal and non-Aboriginal communities during the early twentieth century. However, as a cultural landscape, it cannot be said to possess uncommon, rare or endangered aspects of NSW's cultural heritage.

Criterion (g): Representativeness

An item is important in demonstrating the principal characteristics of a class of NSW's cultural or natural places; or cultural or natural environments (or a class of the local area's cultural or natural places; or cultural or natural environments).

'The Springs' cultural landscape is important in demonstrating the principal characteristics of fringe camps (unmanaged settlements) within NSW that were occupied by Aboriginal and also non-Aboriginal people. Such settlements are rare, and while it derives its value from the intangible aspects of the place, the landscape where the settlement was once located can be appreciated by the general public, particularly with the aid of interpretation.

Integrity/Intactness

'The Springs' has been impacted upon by agricultural activities, infrastructure and services and the construction of a walking track. As a result of this, the site displays significantly reduced integrity.

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 1 The Springs - Conservation Management Documents

OzArk Environment & Heritage**5.2 STATEMENT OF SIGNIFICANCE OF 'THE SPRINGS'**

The former fringe camp was home to Aboriginal and non-Aboriginal people over a relatively brief period of time but created a sense of community. The permanent and itinerant residents lived together cooperatively while facing the same struggles of the Great Depression.

'The Springs' has an important place in the history of the local Aboriginal community in particular, and the area allows the local Aboriginal community to connect with their history and culture, both pre- and post-contact.

For the broader community, the landscape of 'The Springs' illustrates the reality of the living conditions of the poorer members of the Orange community during a time of great financial stress.

'The Springs', as a cultural landscape, is illustrative of a chapter in the history of Orange and has local heritage values to both the Aboriginal and non-Aboriginal community.

6 CONSERVATION AND MANAGEMENT POLICIES

6.1 INTRODUCTION

The underlying principal of conservation according to the Burra Charter is as follows:

The aim of conservation is to retain the cultural significance of a place and must include provision for its security, its maintenance, and its future.

The purpose of conservation management policies set out in this section is to provide a guide to actions to be followed in the development, protection, maintenance and use of 'The Springs' so that its heritage significance is retained and protected, as well as interpreted and presented to the public for educational purposes and acknowledgement.

6.2 STATUTORY CONTROLS

6.2.1 *Environmental Planning and Assessment Act 1979*

The Environmental Planning and Assessment Act 1979 (EP&A Act) establishes requirements relating to land use and planning. The EP&A Act also provides for sites to be in LEPs, as sites in development control plans (DCPs) or subject to development controls and/or as subject to planning controls or additional conservation provisions.

6.2.2 *The Heritage Act 1977*

The *Heritage Act 1977* (Heritage Act) established the Heritage Council of NSW. The Heritage Council's role is to advise the government on the protection of heritage assets, make listing recommendations to the Minister in relation to the State Heritage Register (SHR), and assess/approve/decline proposals involving modification to heritage items or places listed on the SHR. Most proposals involving modifications to SHR listed places, such as for the current project, are assessed under Section 60 of the Heritage Act.

Automatic protection is afforded to 'relics', defined as 'any deposit or material evidence relating to the settlement of the area that comprised New South Wales, not being Aboriginal settlement, and which holds state or local significance' (note: formerly the Act protected any 'relic' that was more than 50 years old. Now the age determination has been dropped from the Act and relics are protected according to their heritage significance assessment rather than purely on their age). Excavation of land on which it is known or where there is reasonable cause to suspect that 'relics' will be exposed, moved, destroyed, discovered or damaged is prohibited unless ordered under an excavation permit.

6.2.3 *National Parks and Wildlife Act 1974*

Amended during 2010, the *National Parks and Wildlife Act 1974* (NPW Act) provides for the protection of Aboriginal objects (sites, objects and cultural material) and Aboriginal places. Under

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 1 The Springs - Conservation Management Documents

OzArk Environment & Heritage

the Act (Part 6), an Aboriginal object is defined as: any deposit, object or material evidence (not being a handicraft for sale) relating to indigenous and non-European habitation of the area that comprises NSW, being habitation both prior to and concurrent with the occupation of that area by persons of European extraction and includes Aboriginal remains.

An Aboriginal place is defined under the NPW Act as an area which has been declared by the Minister administering the Act as a place of special significance for Aboriginal culture. It may or may not contain physical Aboriginal objects.

As of 1 October 2010, it is an offence under Section 86 of the NPW Act to 'harm or desecrate an object the person knows is an Aboriginal object'. It is also a strict liability offence to 'harm an Aboriginal object' or to 'harm or desecrate an Aboriginal place', whether knowingly or unknowingly. Section 87 of the Act provides a series of defences against the offences listed in Section 86, such as:

- The harm was authorised by and conducted in accordance with the requirements of an AHIP under Section 90 of the Act;
- The defendant exercised 'due diligence' to determine whether the action would harm an Aboriginal object; or
- The harm to the Aboriginal object occurred during the undertaking of a 'low impact activity' (as defined in the regulations).

Under Section 89A of the Act, it is a requirement to notify the Secretary of the Department of Planning, Industry and Environment (DPIE) of the location of an Aboriginal object. Identified Aboriginal items and sites are registered on AHIMS.

6.2.4 Orange Local Environmental Plan 2014

LEPs guide planning decisions for LGAs. They do this through zoning and development controls, which provide a framework for the way land can be used. LEPs are the main planning tool to shape the future of communities and ensure local development is done appropriately.

Section 5 Clause 10 Paragraph (1) of the Orange LEP sets out the objectives in relation to heritage conservation. In this section the stated objectives are as follows:

- (a) to conserve the environmental heritage of Orange LGA
- (b) to conserve the heritage significance of heritage items and heritage conservation areas, including associated fabric, settings and views
- (c) to conserve archaeological sites
- (d) to conserve Aboriginal objects and Aboriginal places of heritage significance.

Clause 5.10 of the LEP provides the requirements for development consent for items listed in Schedule 5 of the LEP.

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 1 The Springs - Conservation Management Documents

OzArk Environment & Heritage**6.2.5 Orange Development Control Plan 2004**

The Orange Development Control Plan (DCP) defers to Clause 5.10 of the LEP for overarching heritage management. However, Chapter 13 addresses development requirements for conservation of heritage items.

Section 13.1 of the DCP outlines the objectives for Orange as follows:

- heritage conservation
- public information and participation
- consideration of heritage character.

6.3 CONSERVATION PRINCIPLES

The policies presented, embrace the following principles:

- Conserve the significance of 'The Springs'
- Enhance appreciation of the history and significance of 'The Springs' through appropriate presentation, education and interpretation
- Allow ongoing use and maintenance of 'The Springs' for recreational purposes
- Comply with legislative requirements.

6.4 CONSERVATION POLICIES

The following specific conservation policies have been formulated to guide the management, use, interpretation and maintenance of 'The Springs'. In addition, the policies address management for potential archaeological resources.

6.4.1 Land use

The inner zone of 'The Springs' is currently used for recreation purposes with a walking/cycling track extending along the entire extent of the Hawke Lane TSR.

Policies:

- Current land use (recreation) of the area should continue. Particularly given the approval of the Shiralee housing estate which will surround the Hawke Lane TSR
- Upgrades to the walking track can take place but may only occur where there will be no detrimental impact on social or cultural heritage values or archaeological sites
- Additional resources to allow for the continued use of the area should be considered, such as a picnic table, water bubblers, waste management etc. However, they should be provided in limited numbers and to a careful design
- Restrictions should be put in place on vehicles accessing the area.

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 1 The Springs - Conservation Management Documents

OzArk Environment & Heritage

6.4.2 Landscape maintenance

'The Springs' contains a natural environment with native and introduced vegetation species and a 'soak' that dominates the central portion.

Policies:

- General maintenance such as lawn mowing should continue, however, efforts should be made to maintain lawn across the entire inner zone, not just the fringes of the walking track. Care needs to be taken around known archaeological sites, and where necessary, a whipper snipper should be used rather than a mower
- Efforts should be made to restore the natural environment with native vegetation. This should also include attempts to remove invasive vegetation species such as weeds, and the willows present within the 'soak'. Where invasive species are removed, this should be completed through spraying to reduce ground disturbance
- Fruit trees should be retained as they are speculated to be descendants of original plantings associated with 'The Springs' camp
- Trees should be managed through regular pruning

6.4.3 Interpretation

Interpretation is the method employed to communicate the significance and meanings of 'The Springs' and its history and assessed values. The significance of the site is derived from its association with the local Aboriginal community in particular, for social, cultural and spiritual reasons. As its value is largely derived from the intangible aspects of the place, the landscape where the settlement was once located can be appreciated by the public, however, interpretation is needed to facilitate this. Currently there is no interpretation along the Hawke Lane TSR.

Policies:

- Interpretative elements such as signage or reconstructions should be considered as this will allow community appreciation and education of 'The Springs' and acknowledge the struggles of its residents
- Interpretive works or installations should be reversible and not clutter the landscape or create unnecessarily impact on the landscape
- Interpretive reconstructions should be consistent with what was likely to have been present at the fringe camp
- Interpretation of Aboriginal history should be undertaken in consultation with, and where possible developed and delivered by Aboriginal people
- Any proposed interpretation should avoid ground disturbance where known archaeological sites are present

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 1 The Springs - Conservation Management Documents

OzArk Environment & Heritage

- Any interpretative elements should be assessed in a Statement of Heritage Impact (SOHI). SOHIs should be prepared in accordance with the NSW Heritage Manual regarding SOHIs (2002) and 'Assessing Heritage Significance' (2001) guidelines
- Any interpretation should follow the *Heritage Interpretation Policy and Guidelines* (Heritage Office 2005).

6.4.4 Archaeology

Very few physical remnants of the fringe camp remain extant in the landscape and it is not regarded as an intact archaeological complex. In addition, Sub-surface deposits would have a limited potential to illuminate the lives of the site's early twentieth century occupants. Despite this, archaeological deposits need to be considered in any future archaeological assessments.

Policies:

- Erosion and grass loss in areas of archaeological sensitivity will be controlled to maximise the protection of archaeological relics
- Planning for future works or interpretation should avoid ground disturbance where known archaeological sites are present. In the event of any future excavation, an archaeological assessment should be completed which assesses the potential or encountering significant features or deposits. The archaeology assessment should be completed in accordance with the *Historical Archaeology Code of Practice* (Heritage Office and DUAP 1996), the *Guide to investigating, assessing and reporting on Aboriginal cultural heritage in NSW* (OEH 2011) and the *Code of Practice for the Investigation of Aboriginal Objects in New South Wales* (Code of Practice; DECCW 2010)
- All necessary statutory approvals to carry out works, including the development applications must be approved prior to proceeding with any proposed work
 - Depending on the nature and extent of the proposed work and the results of the archaeological assessment, an excavation permit (Section 140) or exception (Section 139(4)) application may be required from the NSW Heritage Council
 - Where any ground surface disturbance work is proposed within the extent of AHIMS site 44-2-0157, clarification should be sought from BCD as to whether a test excavation program can be completed first, or if the application should progress straight to an AHIP.

6.4.5 Review of conservation policies

Implementation of this CMP is the responsibility of OCC. Priorities for the allocation of resources for aspects such as interpretation, will be subject to the availability of necessary funds.

Policies:

- The CMP should be considered a living document, amended as required, such as following and major alterations, and reviewed on a regular basis, not exceeding a ten-year period

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 1 The Springs - Conservation Management Documents

OzArk Environment & Heritage

- The local Aboriginal community, including the Orange Local Aboriginal Land Council, should be consulted when updates are made to the CMP.

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 1 The Springs - Conservation Management Documents

OzArk Environment & Heritage

REFERENCES

- | | |
|----------------------------------|--|
| Australia ICOMOS 2013 | International Council on Monuments and Sites 2013. <i>The Burra Charter: The Australia ICOMOS Charter for Places of Cultural Significance</i> , 2013. |
| Aborigines Protection Board 1981 | Aborigines Protection Board. 1981. <i>Annual Reports of the Aborigines Protection Board, 1882-1914</i> . |
| DECCW 2010 | Department of Environment, Climate Change and Water, Sydney (now BCD). <i>Code of Practice for Archaeological Investigation of Aboriginal Objects in New South Wales</i> . |
| DUAP 1996 | Heritage Office (HO) and Department of Urban Affairs and Planning (DUAP) 1996. <i>Regional Histories: Regional Histories of New South Wales</i> . NSW Heritage Office, Sydney. |
| Heritage Office 2001 | Heritage Office. 2001. <i>Assessing Heritage Significance</i> . |
| Heritage Office 2005 | Heritage Office. 2005. <i>Heritage Interpretation Policy and Guidelines</i> . Dept. of Urban Affairs and Planning, Sydney. |
| Heritage Office and DUAP 1996 | Heritage Office and Department of Urban Affairs and Planning. 1996. <i>Assessing Significance for Historical Archaeological Sites and Relics</i> . |
| Horton 2007 | Horton, D. 2007 (Rev'd Edn), <i>Aboriginal Australia Wall Map</i> , Australian Institute of Aboriginal and Torres Strait Islander Studies, Canberra. |
| Kabaila 1998 | Kabaila, P. 1998. <i>Wiradjuri Places: The Macquarie River Basin and some places revisited</i> . Black Mountain Projects, Jamison Centre. |
| Kabaila 1999 | Kabaila, P. 1999. <i>Archaeological Aspects of Aboriginal Settlement of the Period 1870-1970 in the Wiradjuri Region</i> . Ph.D. thesis, Australian National University, Canberra. |
| Long 1991 | Long, J. 1991. <i>Aboriginal Settlements: A Survey of Institutional Communities in Eastern Australia</i> . ANU Press. |
| McBurney 1995 | McBurney, Y. 1995, <i>Road to Orange</i> , Sydney. |
| NTSCorp 2012 | NTSCorp. 2012. <i>Orange Aboriginal Heritage Study</i> . Report to Orange City Council. |

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 1 The Springs - Conservation Management Documents

OzArk Environment & Heritage

OEH 2011	Office of Environment and Heritage 2011. <i>Guide to investigating, assessing and reporting on Aboriginal cultural heritage in NSW.</i>
OzArk 2010	OzArk Environment & Heritage. 2010. <i>Conservation Management Plan: 'The Springs', Orange, NSW.</i> Report to Orange City Council.
OzArk 2018	OzArk Environment and Heritage. 2018. <i>Bourke Aboriginal Heritage Study.</i> Report to Bourke Shire Council.
OzArk 2019	OzArk Environment and Heritage. 2019. <i>Archaeological and Heritage Study: 'The Springs' Fringe Camp, Orange NSW.</i> Report to Orange City Council.
Rawson 1997	Rawson, M. 1997. <i>A Management Plan for an Aboriginal open camp site at Mt Canobolas Park reserve, near Orange NSW.</i>
Thurlow 2009	L. Thurlow 2009. <i>Discussion Paper for "The Springs" Aboriginal Settlement Orange NSW.</i> Report to Orange Local Aboriginal Land Council.
Tindale 1974	Tindale, A. 1974. <i>Aboriginal Tribes of Australia.</i> University of California Press.
Whitehead 2003	Whitehead, J. 2003. <i>Tracking and Mapping the Explorers: Volume 1: The Lachlan River Oxley, Evans, and Cunningham.</i> Southern Cross University Printery, Lismore.

The Springs Heritage Landscape Plan and Design Report

Orange City Council - sala4D

December 2019



CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 2 The Springs - Heritage Landscape Plan

SALA 4 D

This project was assisted by the
NSW Government
through the Heritage Near Me program



Thanks to all the following community members who
generously gave their time.

Gerald Powers

Bradley Bliss

Bill Allen

Joyce Williams

Michael Newman

Trevor Leaman

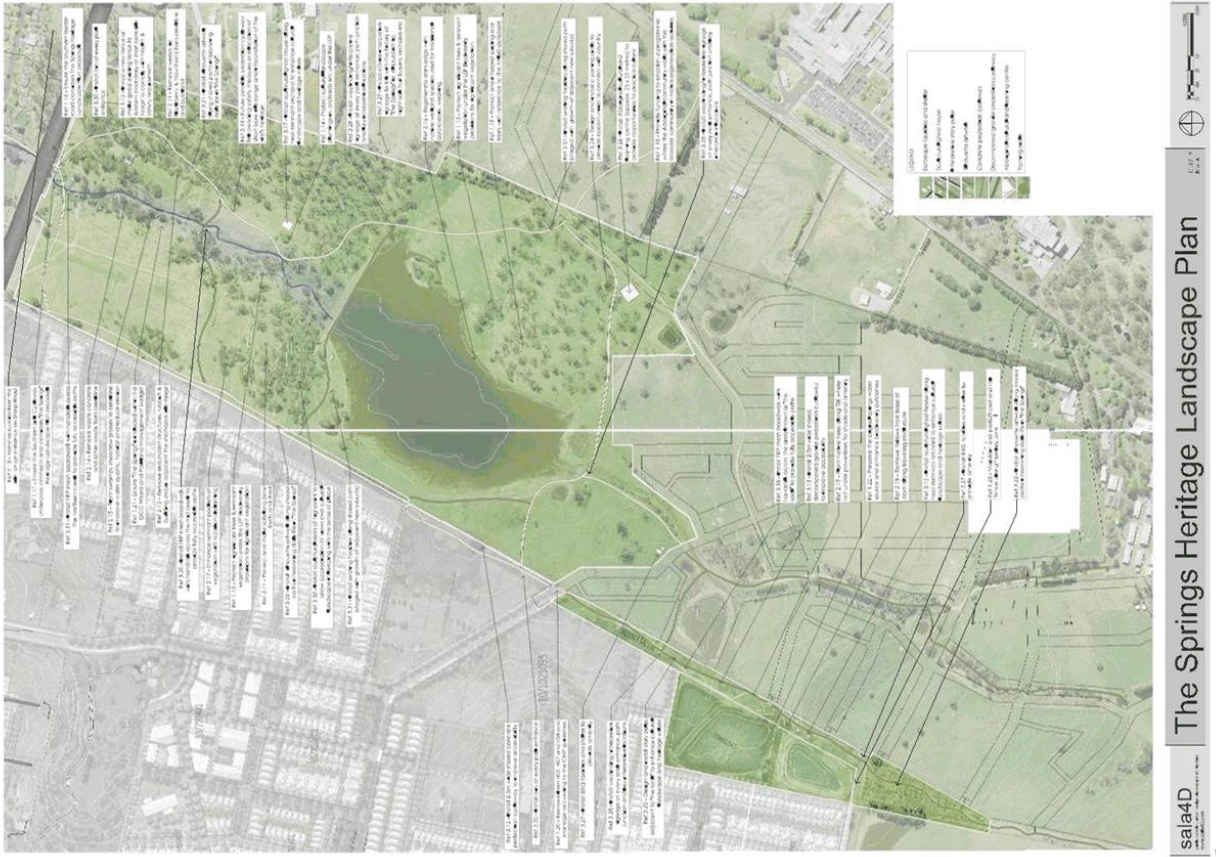
Tina Leaman

Canobolas Rural Technology High School students

Orange Aboriginal Elders Committee

...and many more who came to chat casually or
anonymously gave input.

Apologies in advance for missed attendees and
name spellings.



CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 2 The Springs - Heritage Landscape Plan

SALA4D

SALA4D

Executive Summary

Orange City Council is pleased to present The Springs Heritage Landscape Plan. The plan pulls together recommendations from the Archeological Field Assessment Survey, the Heritage Study, the Conservation Management Plan and the results of community consultation into an easy to use guide for the use of funds in the protection, interpretation and enhancement of The Springs over the next 20 years.

In developing the plan, Landscape Architects, sala4D worked with the community of Orange, with specific focus on the Aboriginal community, through an in-depth masterplanning process, including a series of community conversations, site visits with Joyce William and Bradley Bliss, presentation of a draft landscape plan, cost estimates and staging and finally, this final heritage landscape plan and design report.

The consultation process showed that the community highly values The Springs in its entirety as a very special place which has significant remnant vegetation and cultural significance, but that is also quiet and calm in the midst of an growing city.

The community expressed a desire for The Springs to provide basic park amenity such as paths and seats but also interpretive information about the history of the site, its natural environment and its significance as Wirajuri country. Formalisation of access, through the provision of such paths will provide valuable linkages but will provide opportunities for sharing a greater cultural understanding throughout the community.

These values and desires led to a number of guiding

principles for the design of the landscape plan, they are:

- **Culture:** Provide opportunities to practice culture
- **Regenerate:** Regenerate the natural environment
- **Connect:** Provide an ability to connect with country
- **Amenity:** Provide basic park amenity
- **Place:** Maintain sense of place & let the land speak for itself
- **Interpret:** Provide interpretive information

The design of the landscape plan was developed with these principles in mind, as rules to ensure that needs and desires of the community are met.

This report documents the various elements of the landscape plan, illustrating outcomes that the community can expect over time. Many parts of the project are dependent upon sourcing funds, but with the help of the contents of this document, grant applications will be assisted through evidence of strong strategic planning.

The delivery of the landscape plan has been costed into: land management policy; creekline and bushland restoration; and The Springs (cultural and amenity provision), to assist Council in prioritising works and applying for State and Federal grant applications.

Progress against the program of projects should be reviewed every 5 years by Council, to reassess

priorities and evaluate use, to ensure the community needs are being met.

This report details the consultation and design process for the landscape plan, outlining the various proposed elements.

SALA 4 D

- 0.0 Contents
- 1.0 Heritage Landscape Plan Purpose
- 2.0 Design Foundation
 - 2.1 Community Consultation
 - 2.2 Community Design Values
- 3.0 Guiding Principles for Design
- 4.0 The Heritage Landscape Plan
 - 4.1 Heritage Plan Artist Impressions
- 5.0 Interpretation Strategy
- 6.0 Cost Estimate and Staging
- 7.0 Appendix

SALA 4 D

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 2 The Springs - Heritage Landscape Plan

SALA4D

SALA4D

1.0 Heritage Landscape Plan Purpose

The Springs Heritage Landscape Plan will be the guiding plan for investment by Council in The Springs and its environs, to cater for the existing and future needs of the community, understanding the historical context of the site and the future development of Shiralee Village and the Health Precinct nearby. The Plan will be a synthesis of existing planning work and community consultation within a holistic design context.

The Heritage Landscape Plan development process will deliver a staged schedule of projects that Council will use for planning works. This document details the process undertaken in developing the schedule of projects, providing clarity to residents and Council staff in their joint participation in planning and delivery.

The first step is to identify the Values of the community and what their corresponding Guiding Principles for Design (unique to this community) will be. This allows future potential projects to be tested for appropriateness and potentially added to the schedule of projects at a later date.

2.0 Design Foundation

2.1 Community Consultation

Community consultation is the first step in the planning process, used to elicit the needs and aspirations of the people that will use the place for years to come; the values described by the community become the guiding principles for the design.

Orange City Council is particularly aware of the importance of community consultation in ensuring a project responds effectively to community needs

and will therefore have enduring acceptance and value for the Council.

The sala4D team carried out a series of community conversations in June 2019 including: attending the National Reconciliation Week morning tea on 3 June talking to locals and school students; a site visit with Joyce Williams on 21 June; attending the Orange Aboriginal Elder meeting on 27 June; a site visit with Bradley Bliss on 16 October; and telephone conversations with key stakeholders.

Notes from all elements of the consultation are detailed in the appendix at the end of this document and have also informed the guiding principles for design that will be used to inform the Heritage



Landscape Plan. The information gathered through this process is critical in the development of the design elements as it gives great insight into the people for whom they will have most impact.

2.2 Community Design Values

To start the community conversation and establish community values, sala4D used an image page exercise designed to uncover subconscious preferences, free from the burden of vocabulary. The image page exercise results are shown on the next few pages and revealed the following ideals from participants:

Activity (what you can do): a desire for

Opportunities to practice culture

A place to learn

Connect to country

Design and Aesthetic (what it looks like): a desire for

Contemporary, aboriginal elements

Well defined paths of travel

Use native vegetation

Amenity (what it provides): a desire for

A cultural centre

Interpretive information

Basic park amenity (paths, seats, bins, bbqs)

sala4D then went through a site values exercise

SALA4D

with community participants. These comments, combined with memories discussed during Joyce Williams' site visit are summarised below:

The Springs was a quiet place to live, calm & peaceful

It was a safe place, out of the way

A gathering space for people (who felt shunned by others

Take a walk there and 'see through the heart to listen to country ... the country will reveal itself to you over time'

Yindyamarra - we should respect all people and be gentle

The sound of the landscape

Provide basic park amenity

Provide opportunities to practice culture

Provide opportunities for quiet contemplation

Buildings and elements should blend with the environment

Highlight the links between the Springs and Bloomfield hospital, McNamara Lane (fresh produce market) and the old rubbish tip (now the TAFE site)

The Springs is a very sacred place for those who lived & died there

Provide interpretive information

Regenerate the natural environment with native plants used by the Wiradjuri

3.0 Guiding Principles for Design

Based on the findings from the community consultation, the following guiding principles were developed for use in the design of the Springs Heritage Landscape Plan. They form a useful rationale that grounds the project firmly in the desires of the community and provides a basis for future design should the project be added to.

Guiding principles:

- **CULTURE:** Provide opportunities to practice culture
- **REGENERATE:** Regenerate the natural environment
- **CONNECT:** Provide an ability to connect with country
- **AMENITY:** Provide basic park amenity
- **PLACE:** Maintain sense of place & let the land speak for itself
- **INTERPRET:** Provide interpretive information

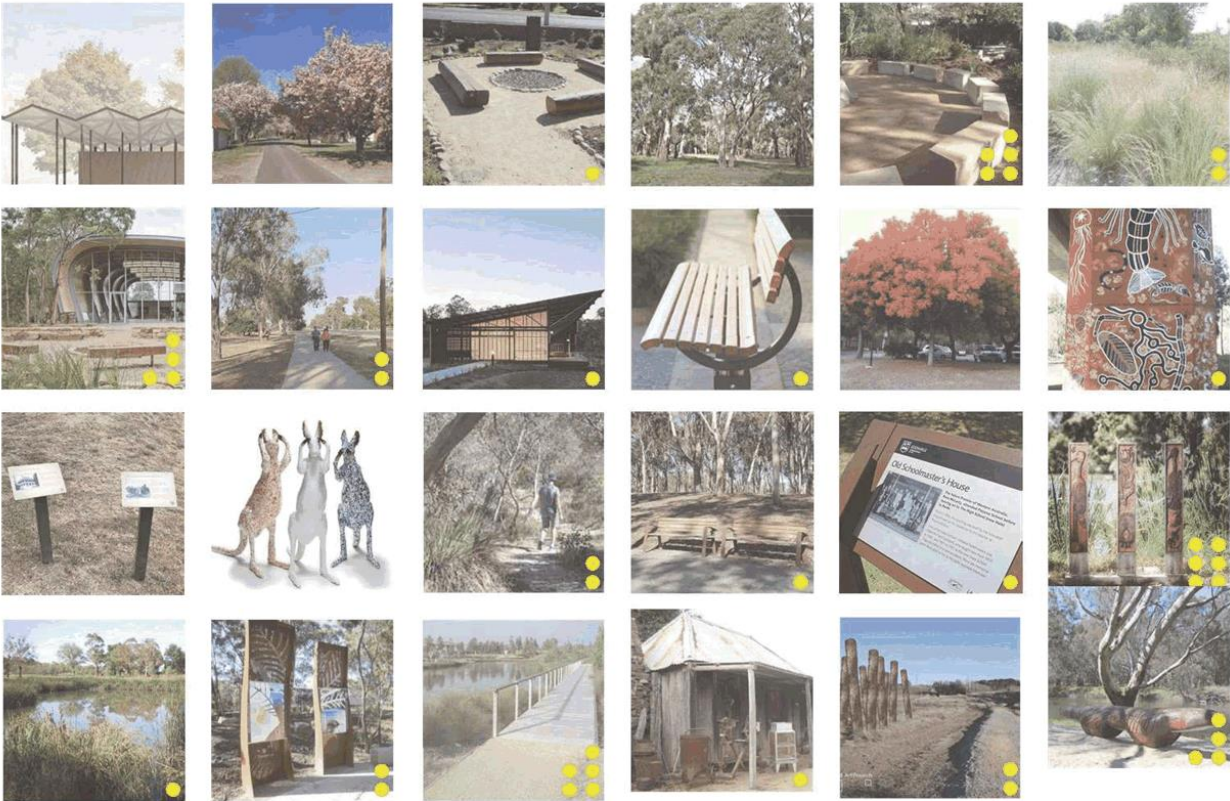


SALA4D

CULTURAL HERITAGE COMMUNITY COMMITTEE
Attachment 2 The Springs - Heritage Landscape Plan

7 DECEMBER 2020

SALA4D



SALA4D

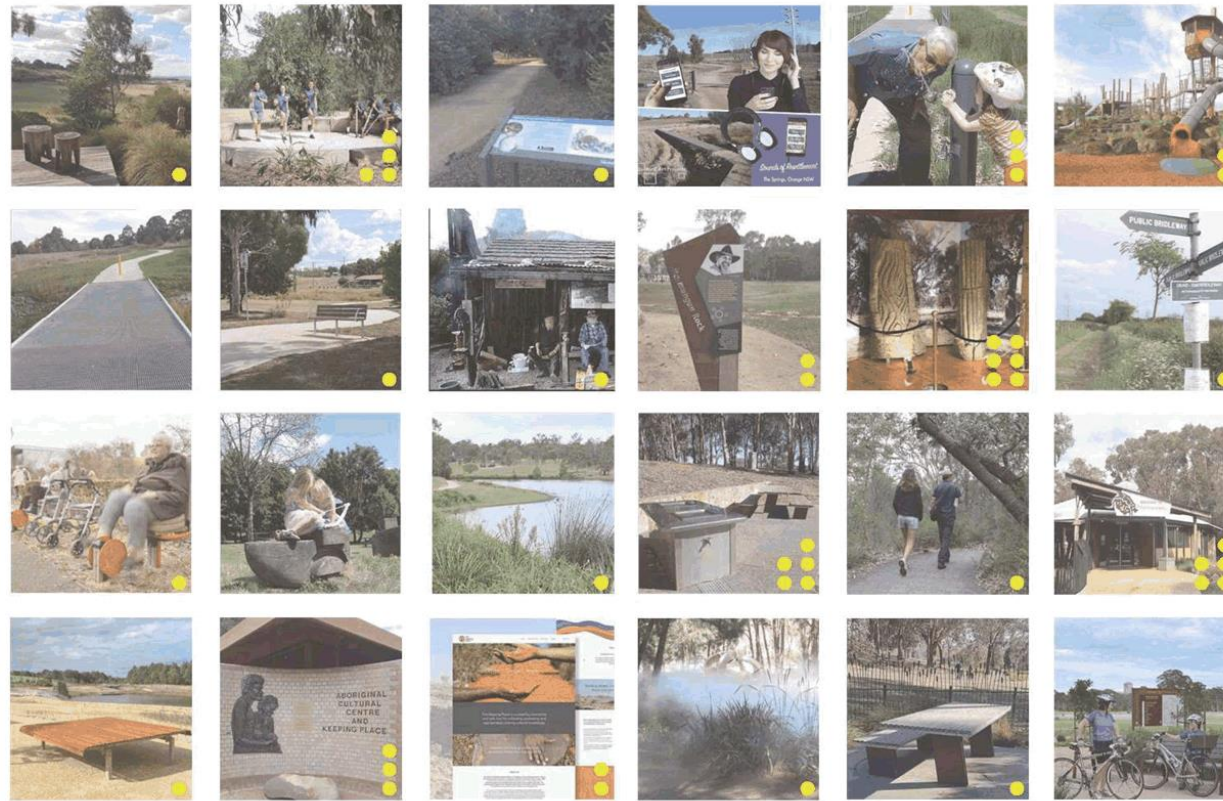
CHCC 7 DECEMBER 2020

CHCC 7 DECEMBER 2020

7 DECEMBER 2020

Attachment 2 The Springs - Heritage Landscape Plan

SALA 4D



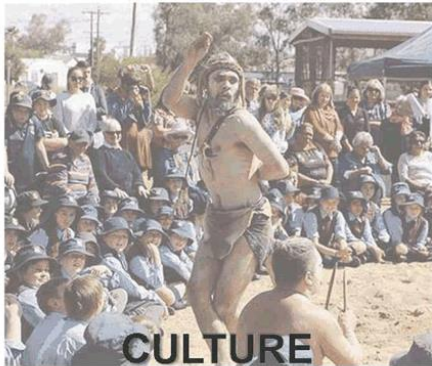
VDOD '

OPENING

DEVELOPMENT OFFICE OF THE AGENCY

SALA4D

GUIDING PRINCIPLES FOR DESIGN SALA4D



CULTURE

Provide opportunities to practice culture



REGENERATE

Regenerate the natural environment



CONNECT

Provide an ability to connect with country



PLACE

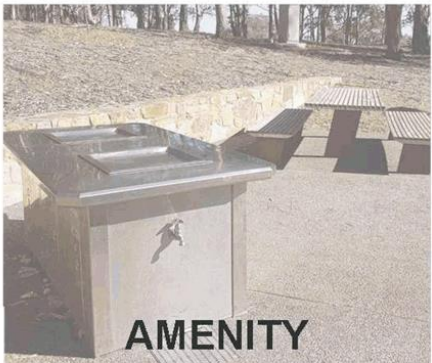
Maintain sense of place & let the land speak for itself

ORANGE1@TYC2019



INTERPRET

Provide interpretive information



AMENITY

Provide basic park amenity

DECEMBER 2020 CITY COUNCIL

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 2 The Springs - Heritage Landscape Plan

SALA4D

GUIDING PRINCIPLES FOR DESIGN SALA4D

4.0 The Heritage Landscape Plan

The Heritage Landscape Plan was developed by sala4D using the Guiding Principles for Design and the design requirements articulated throughout the consultation process.

The project deliverables and cost estimates are detailed in section 6.0 have been generated based on our consultation.

The final masterplan is shown on the following pages, with illustrative artist impressions helping visualise potential outcomes.

Key elements of the plan are:

- Interpretive sculptures providing understanding of The Springs as a settlement;
- Other interpretive elements such as silhouettes
- Totem Pole sculpture providing a strong visual link to Wiradjuri culture;
- Provision of a new boardwalk over the Soak to provide compliant access;
- A Keeping Place for Wiradjuri culture;
- Linking pathways to town and the health precinct, providing an opportunity for interpretation of the routes residents of The Springs used to take; and,
- Picnic areas and seats to provide basic park amenity.

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 2 The Springs - Heritage Landscape Plan

SALA4D

GUIDING PRINCIPLES FOR DESIGN SALA4D

5.0 Interpretation Strategy

All components of the Heritage Landscape Plan play an important role in the interpretation of The Springs, whether it be rehabilitating the natural environment, providing access to country or signage about historic events. However the interpretation strategy offers an opportunity to tell the story of previous residents of The Springs, so in developing the following suggestions further, it is key that the notes of conversations in the Appendix be reviewed.

Respect for all, to be gentle & polite, honour and do slowly (Yindymarra) is a key objective of the interpretation strategy and how each person can explore the richness of the site and have the opportunity to understand at a deeper level and take that understanding away with them.

The interpretation elements proposed within the Heritage Landscape Plan include: wayfinding and information signage; totem poles; thought-provoking phrases in the footpaths; and, interpretive silhouette artworks, placed appropriately in the landscape to allow people to appreciate how people lived at The Springs and their connection to the town centre.

Examples of text that is appropriate for use as inlays into concrete paths, includes:

- Family names of residents of The Springs.
- "Take a walk there and see through the heart to listen to country" - Neil Ingram 2019
- "country will reveal itself to you over time" - Neil Ingram 2019
- "The Springs was a fringe camp, away from the rest of society and away from Police; it was a place of safety, out of the way" - Neil Ingram 2019

Silhouette designs could include:

- children stepping over the creek;
- woman hanging laundry;
- school child with a bicycle; and,
- Wiradjuri man keeping lookout at the top of the hill near the dam.

Off-site locations for interpretation:

- the fruit market in Macnamara Street;
- the Australia Cinema;
- original site of St Joseph's Convent; and,
- the site of the old dump on Forest Road (TAFE) campus.

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 2 The Springs - Heritage Landscape Plan

SALA4D

SALA4D

6.0 Cost Estimate and Staging

A list of components of the project has been itemised with associated cost estimates. Some of the project components may be able to be delivered individually, whereas others will be dependent upon design, and other, associated components.

THE SPRINGS HERITAGE LANDSCAPE PLAN PRELIMINARY COST ESTIMATE				
REF.	ITEM	UNIT	QTY	RATE
				SUBTOTAL
1.10	STAGE 1: Land Management Policy			
1.11	Register 'The Springs' site on the Orange LEP to ensure its protection			
1.12	Ensure proposals at the Springs protect the cultural landscape and heritage values of the Aboriginal and non-Aboriginal community			
1.13	Protect significant trees & remnant vegetation under the LEP Biodiversity provisions for significant vegetation			
1.14	Protect cultural landscape plantings ie. orchards etc under the LEP			
1.15	Install a new fence or make good existing fence to eastern boundary of short bore rifle range to comply with health & safety requirements			
1.16	Ensure the southern feeder road considers The Springs Heritage Landscape Plan proposals			
1.17	Ensure the Southern Link Cycleway underpass connects and considers 'The Springs' Heritage Landscape Plan proposals			
1.18	Provide funding to establish a programme where the Aboriginal community works with the broader community in native regeneration activities			

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 2 The Springs - Heritage Landscape Plan

SALA 4D

SALA 4D

1.19 Protect and interpret existing scar trees with reference to the AHIMS database

1.20 Remove Item HS5, HS7 and HS8 and manage according to the CMP guidelines

1.21 Ensure 'The Springs' is included within the OCC Weed and Parkland Management budget

1.22 Preserve the original springs water source and enhance biodiversity outcomes

1.23 Maintain and protect post and rail fence along Hawkes Lane

THE SPRINGS HERITAGE LANDSCAPE PLAN
PRELIMINARY COST ESTIMATE

REF.	ITEM	UNIT	QTY	RATE	SUBTOTAL
2.10 STAGE 2: Creekline & Bushland Restoration					
2.11	Remove weeds (ie. Blackberry & Hawthorn) from creekline and bushland	Item	1	\$30,000	\$30,000
2.12	Remove redundant structures, rubbish & building debris adjacent the short-bore rifle range	Item	1	\$10,000	\$10,000
2.13	Remove rubbish from the rifle range entrance on Sharp Road	Item	1	\$5,000	\$5,000
2.14	Remove waste concrete and other waste from creekline	Item	1	\$10,000	\$10,000
2.15	Plant swampy meadow grasses to creekline to improve water quality, habitat and reduce erosion	Item	1	\$20,000	\$20,000
2.16	Regenerate dam edge with native wetland species used for traditional purposes ie. weaving	Item	1	\$20,000	\$20,000
3.10	Plant native vegetation with additional planting	Item	1	\$20,000	\$20,000
3.2.18	Remove Willows from base of dam along travelling stock route	Item	1	\$5,000	\$5,000
3.12	Install 2.5m wide shared concrete pedestrian cycleway to improve accessibility	lm	2607	\$330	\$860,310

ORANGE CITY COUNCIL 2019

DECEMBER 2020 CITY COUNCIL

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 2 The Springs - Heritage Landscape Plan

SALA4D

SALA4D

2.19	Plant native trees along TSR where not under powerlines for shade and amenity	Item	1	\$10,000	\$10,000
2.20	TOTAL			Subtotal	\$130,000
				Contingency 30%	\$39,000
				Creekline & Bushland Estimate	\$169,000

THE SPRINGS HERITAGE LANDSCAPE PLAN PRELIMINARY COST ESTIMATE					
REF.	ITEM	UNIT	QTY	RATE	SUBTOTAL
3.13	Install 2.5m wide shared decomposed granite pedestrian cycleway to improve accessibility	lm	2800	\$20	\$56,000
3.14	Future possible pedestrian cycleway link pending safety measures or relocation of short bore rifle range and interpretation of the site's heritage	lm	1248	\$330	\$411,840

ORANGE CITY COUNCIL 2019

DECEMBER 2019

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 2 The Springs - Heritage Landscape Plan

SALA 4 D

3.15	Commission Wayfinding and Interpretation Signage package	Item	1	\$20,000	\$20,000
3.16	Install sculptural ghost houses along travelling stock route to enhance cultural landscape and heritage values	ea	3	\$7,000	\$21,000
3.17	Install sculptural ghost house along near remnant orchard to enhance cultural landscape and heritage values	ea	1	\$7,000	\$7,000
3.18	Install FRP mesh boardwalk with handrails across the area known as 'the soak' to provide fully accessible paths	lm	100	\$1,000	\$100,000
3.19	Install FRP mesh boardwalk with handrails across the northern creek to provide fully accessible paths	lm	20	\$1,000	\$20,000
3.20	Install FRP mesh boardwalk with handrails across the mid creek to provide fully accessible paths	lm	25	\$1,000	\$25,000
3.21	Commission of design silhouette artwork along shared paths interpreting daily life in 'The Springs' eg. fruit picking, taking berries to McNamara Lane, water collection from the 'soak', bike riding to school, rabbit trapping, collecting building materials from old rubbish tip etc	Item	1	\$10,000	\$10,000
3.22	Install silhouette artwork along shared paths interpreting daily life in 'The Springs'	ea	6	\$5,000	\$30,000
3.23	Design and install story poles adjacent to 'the soak' to enhance cultural landscape and heritage values	Item	1	\$188,000	\$188,000
3.24	Design and install a yarning circle to provide opportunities to connect with country	Item	1	\$20,000	\$20,000
3.25	Commission design of Aboriginal cultural and learning centre (approx. 25 x 25 metres) to provide opportunities to practice culture	Item	1	\$100,000	\$100,000
3.26	Install Aboriginal cultural and learning centre to provide opportunities to practice culture	Item	1	\$3,000,000	\$3,000,000
3.27	Install BBQ facilities and shelter to provide amenity	Item	2	\$120,000	\$240,000

THE SPRINGS HERITAGE LANDSCAPE PLAN
PRELIMINARY COST ESTIMATE

REF.	ITEM	UNIT	QTY	RATE	SUBTOTAL
3.28	Install wayfinding/ interpretive signage at every park entrance, path junction and key interpretive locations	ea	25	\$5,000	\$125,000

ORANGE CITY COUNCIL 7 DECEMBER 2019

DECEMBER 2020 CITY AGENDA

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 2 The Springs - Heritage Landscape Plan

SALA 4 D

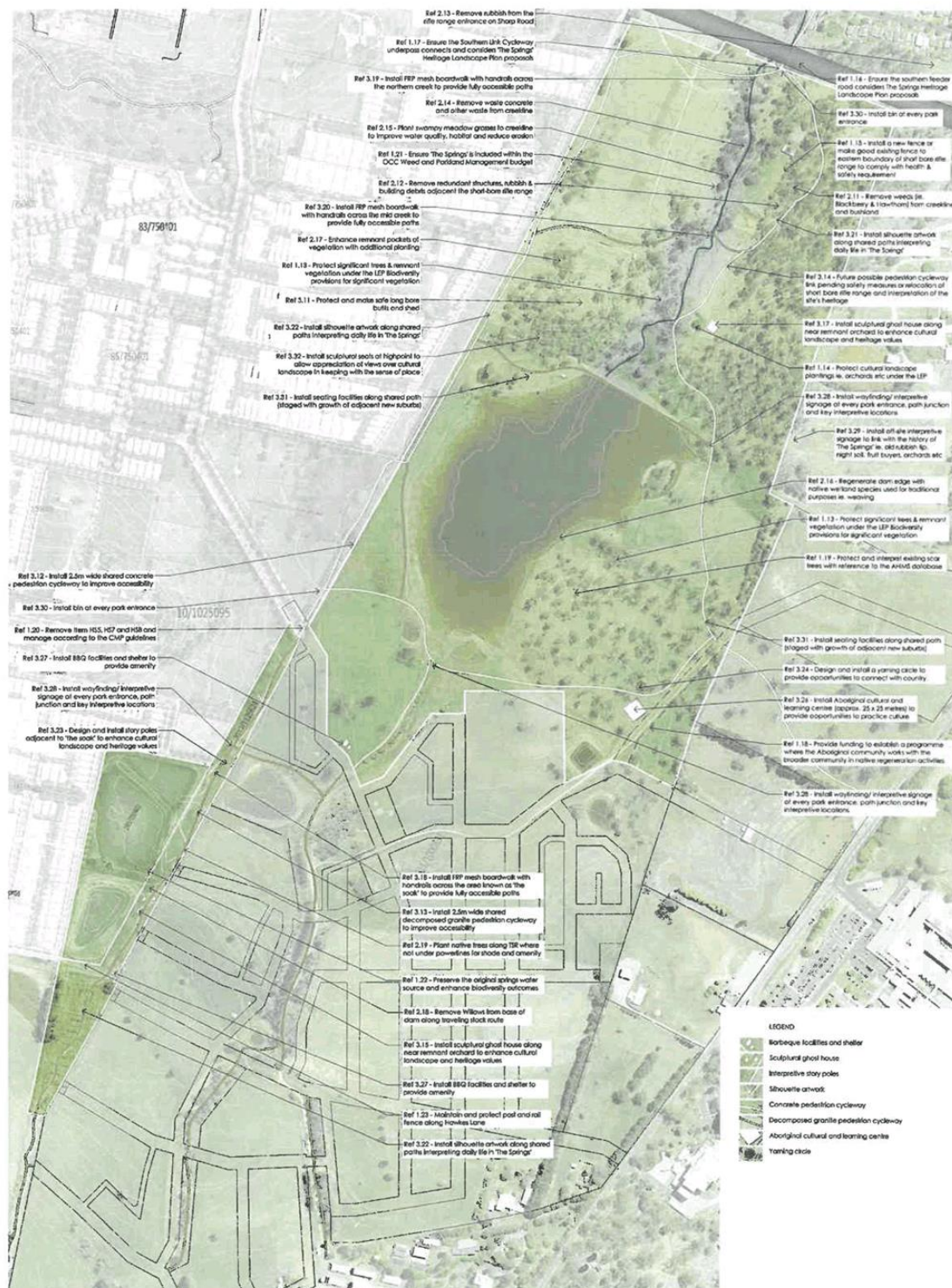
SALA 4 D

3.29	Install off-site interpretive signage to link with the history of 'The Springs' ie. old rubbish tip, night soil, fruit buyers, orchards etc	ea	5	\$5,000	\$25,000
3.30	Install bin at every park entrance	ea	15	\$2,500	\$37,500
3.31	Install seating facilities along shared path (staged with growth of adjacent new suburbs)	ea	20	\$2,500	\$50,000
3.32	Commission bespoke design and install of sculptural seats at highpoint to allow appreciation of views over cultural landscape in keeping with the sense of place	ea	2	\$10,000	\$20,000
3.40	TOTAL			Subtotal	\$5,386,650
				Contingency 30%	\$1,615,995
				The Springs Area estimate	\$7,002,645
					MASTERPLAN TOTAL

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 2 The Springs - Heritage Landscape Plan



sala4D
public domain, urban design, landscape architecture
www.sala4d.com

The Springs Heritage Landscape Plan

10.12.19
Rev A

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

Attachment 2 The Springs - Heritage Landscape Plan



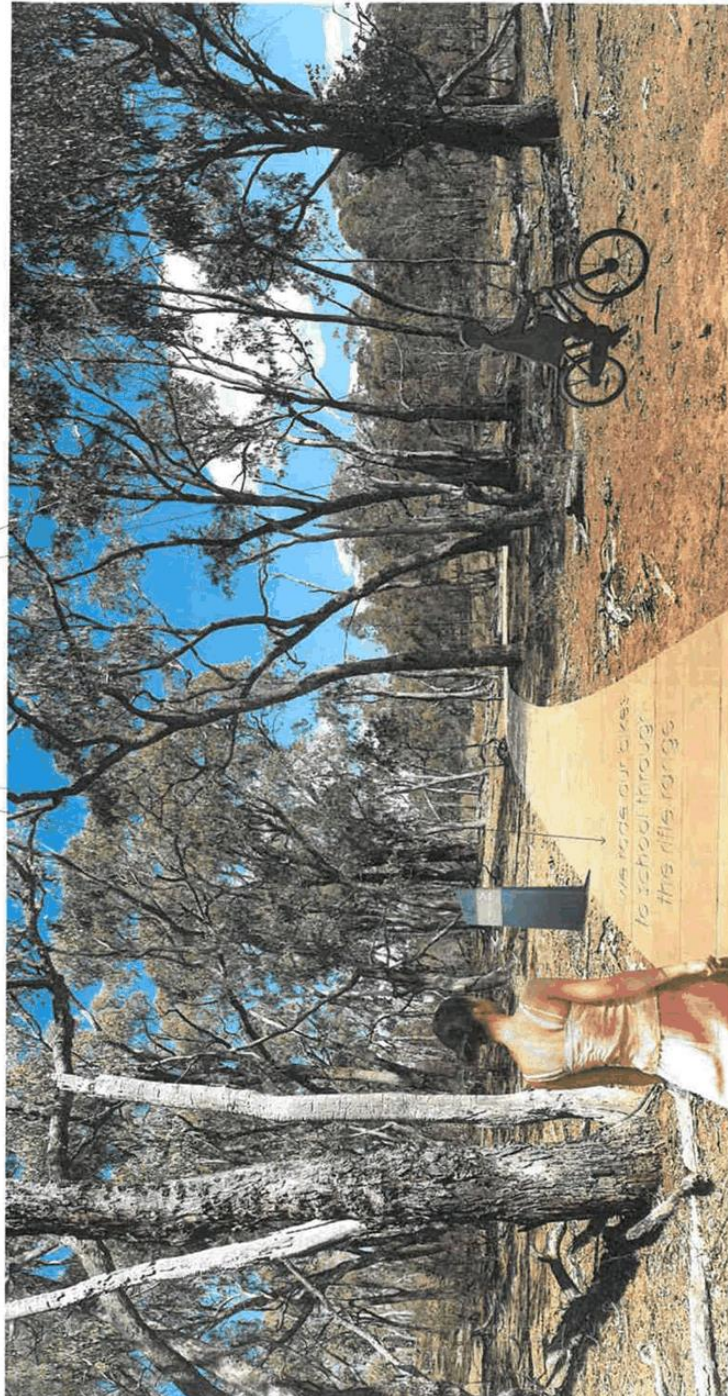


Ref 3.29 - Investigate why/finding interpretive signage of entry post entrances; path function and lay-out; negative occasions

Ref 3.21 - Install directional artwork along shared paths interpreting old life in 'The Springs'

Ref 3.14 - Future possible pedestrian gateway (e.g. pending safety measures or relocation of foot board rail) signage and interpretation of the site's heritage

Ref 1.21 - Ensure 'The Springs' is included within the OGC master and artwork Management budget



sala4D

The Springs Heritage Landscape Plan

Woodland Path - Artist Impression

05.12.19
Rev A



Attachment 2 The Springs - Heritage Landscape Plan





CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

3.2 INSPECTION OF ROBERTSON PARK - CONSERVATION MANAGEMENT PLAN

At the Council Meeting of 3 November 2020, Council resolved:

- 4.3 That the Council seek and apply for funding to undertake the Robertson Park Conservation Management Plan.*

The Chair requested that the Committee inspect Robertson Park as part of the planning to undertake a Conservation Management Plan for Robertson Park.

It is anticipated that the committee make their way to Robertson Park at approximately 6.15pm following the inspection of The Springs at 5.30pm.

A Conservation Management Plan is the principal guiding document for the conservation and management of a heritage place. The Conservation Plan will establish the significance of Robertson Park and develop policies for the conservation, interpretation and ongoing use of the Park within the City of Orange, NSW. Robertson Park is not listed on the NSW State Heritage Register. It is listed on Orange City Council LEP.

CULTURAL HERITAGE COMMUNITY COMMITTEE

7 DECEMBER 2020

4 GENERAL REPORTS**4.1 ORANGE CULTURAL HERITAGE AWARDS 2021**

RECORD NUMBER: 2020/2453

AUTHOR: Alison Russell, Community Museum and Heritage Manager

EXECUTIVE SUMMARY

At the last meeting of the Cultural Heritage Community Committee, a suggestion was made to hold the Heritage Awards online in 2021.

However due to the likelihood that Covid Restrictions will be less stringent it was felt the awards could be conducted in a face to face format.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "4.4 Live - Celebrate and conserve the diverse cultural heritage of the urban, village and rural communities".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Cultural Heritage Awards be conducted in August 2021 with a date to be determined by staff.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

At the last meeting of the Cultural Heritage Community Committee, a suggestion was made to hold the Heritage Awards online in 2021.

The Awards aim to recognise home owners who have contributed to heritage conservation in the Local Government area of Orange. The process requires nominations to be called for, judging to take place and the award ceremony to be held with all owners of nominated properties invited to attend.

Nominations for the various categories will be called for in 2021 with the assessment of the nominations to be undertaken by Council's Cultural Heritage Community Committee.

CULTURAL HERITAGE COMMUNITY COMMITTEE**7 DECEMBER 2020****4.1 Orange Cultural Heritage Awards 2021**

The Heritage Awards are held in conjunction with the National Trust Heritage Festival, on a biannual basis. The Festival was cancelled in 2020 due to COVID-19 and a date for the 2021 Heritage Festival has not been published as yet.

Due to the extended timeframe in publicising the event, it is recommended that a date in 2021 be selected by the committee at the next meeting of the Cultural Heritage Community Committee to be held in March 2021. This time frame will allow for more information to be forthcoming from the National Trust and the Department of Health on current COVID-19 Restrictions.

2.4 MINUTES OF THE COMMUNITY SAFETY AND CRIME PREVENTION COMMITTEE HELD ON 30 NOVEMBER 2020

RECORD NUMBER: 2020/2599

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

EXECUTIVE SUMMARY

The Community Safety and Crime Prevention Committee met on 30 November 2020 and the recommendations from that meeting are provided to the Services Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “3.2 Live - Partner with key stakeholders to deliver infrastructure and activities that improve the safety and security of the community”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Community Safety & Crime Prevention Committee at its meeting held on 30 November 2020.**
- 2 That the minutes of the Community Safety & Crime Prevention Committee meeting held on 30 November 2020 be adopted.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 CSPC 30 November 2020 Minutes
- 2 CSCPC 30 November 2020 Agenda, D20/76674 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

HELD IN GIYALANG GANYA MEETING ROOM, LORDS PLACE, ORANGE

ON 30 NOVEMBER 2020

COMMENCING AT 5.30PM

1 INTRODUCTION

ATTENDANCE

Cr J Hamling (Chairperson), Cr J McRae, Cr T Mileto, Mr Frederick Maw, Mr Gavin Hillier, Sergeant Susan Mackenzie (for Chief Inspector Peter Atkins), Mr Mark Pinkerton, Manager Community Services, Road Safety Officer

1.1 Apologies and Leave of Absence

RESOLVED

Cr J McRae/Cr T Mileto

That the apologies be accepted from Mr Matthew Chisholm, Chief Inspector Peter Atkins, and Director Community, Recreation and Cultural Services for the Community Safety & Crime Prevention Committee meeting on 30 November 2020.

1.2 Acknowledgement of Country

Conducted by the Chair.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RESOLVED

Mr F Maw/Mr G Hillier

That the Minutes of the Meeting of the Community Safety & Crime Prevention Committee held on 31 August 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Community Safety & Crime Prevention Committee meeting held on 31 August 2020.

3 PRESENTATIONS

3.1 CENTRAL WEST POLICE DISTRICT - VERBAL REPORT

TRIM REFERENCE: 2020/2290

Year to date incidents across the District:

- 7 Robberies
- 106 Break and Enter Dwelling
- 80 Steal from Retail
- 184 Steal from Motor Vehicle
- 171 fraud

Slight reduction in number of incidents, possibly due to reduced activity through COVID-19 restriction period.

With summer and the relaxing of restrictions there is a possibility of an increases in crime activity, such as: alcohol related crime.

Border deployments have ceased.

Five new General Duties staff (all Senior Constables) starting in the next few months. There are 70 general duties staff on the books now.

RECOMMENDATION

Cr J McRae/Mr M Pinkerton

That the information supplied on the Central West Police District be noted.

3.2 LIQUOR ACCORD UPDATE - VERBAL REPORT

TRIM REFERENCE: 2020/2291

Due to COVID restrictions there have been no meetings held this year. A meeting is being planned in the near future.

COVID regulations created increased administration and supervision requirements. Clubs and Hotels found their regulation requirements difficult however there were a low number of issues.

The Liquor Accord has donated \$2000 to the Orange Road Safety Plan B campaign for taxi vouchers.

The Committee thanked the Liquor Accord for the donation to the Plan B campaign.

RECOMMENDATION

Cr T Mileto/Mr F Maw

That the information supplied on the Liquor Accord Update be acknowledged.

4 GENERAL REPORTS

4.1 COMMUNITY SAFETY AND CRIME PREVENTION COMMITTEE ACTION PLAN

TRIM REFERENCE: 2020/2292

RECOMMENDATION

Cr J McRae/Cr T Mileto

That the Community Safety and Crime Prevention Committee note the contents of the Community Safety and Crime Prevention Committee Action Plan and that it is to be reviewed and updated at each meeting.

THE MEETING CLOSED AT 6.29PM



COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

AGENDA

30 NOVEMBER 2020

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE MEETING** of **ORANGE CITY COUNCIL** will be held in the **GIYALANG GANYA MEETING ROOM, LORDS PLACE, ORANGE** on **Monday, 30 November 2020** commencing at 5.30PM.

David Waddell
CHIEF EXECUTIVE OFFICER

For apologies please contact Louise Geaghan on 6393 8605.

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

30 NOVEMBER 2020

AGENDA**EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

1	INTRODUCTION	3
1.1	Apologies and Leave of Absence	3
1.2	Acknowledgement of Country.....	3
1.3	Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests.....	3
2	PREVIOUS MINUTES	3
2.1	Minutes of the Meeting of the Community Safety & Crime Prevention Committee held on 31 August 2020.....	5
3	PRESENTATIONS.....	9
3.1	Central West Police District - Verbal Report	9
3.2	Liquor Accord Update - Verbal Report	9
4	GENERAL REPORTS	10
	Community Safety and Crime Prevention Committee Action Plan	10

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

30 NOVEMBER 2020

1 INTRODUCTION**MEMBERS**

Cr J Hamling (Chairperson), Cr J McRae, Cr T Mileto, Cr G Taylor, Mr Ron Gander, Mr Sam Nelson, Mr Frederick Maw, Mr Anthony Daley, Mr Gavin Hillier, Mr Matthew Chisholm, Chief Inspector Peter Atkins, Detective Inspector Bruce Grassick, Mr Mark Murphy, Mr Mark Pinkerton, Director Community, Recreation and Cultural Services, Manager Community Services, Community Development Officer, Road Safety Officer

1.1 APOLOGIES AND LEAVE OF ABSENCE**1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Community Safety & Crime Prevention Committee at this meeting.

2 PREVIOUS MINUTES**RECOMMENDATION**

That the Minutes of the Meeting of the Community Safety & Crime Prevention Committee held on 31 August 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Community Safety & Crime Prevention Committee meeting held on 31 August 2020.

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

30 NOVEMBER 2020

ATTACHMENTS

- 1 Minutes of the Meeting of the Community Safety & Crime Prevention Committee held on 31 August 2020

ORANGE CITY COUNCIL

MINUTES OF THE COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

HELD IN GIYALANG GANYA MEETING ROOM, LORDS PLACE, ORANGE

ON 31 AUGUST 2020

COMMENCING AT 5.30PM

1 INTRODUCTION

ATTENDANCE

Cr J Hamling (Chairperson), Cr J McRae (via Zoom), Cr T Mileto (via Zoom), Mr Frederick Maw, Mr Gavin Hillier, Chief Inspector Peter Atkins, Director Community, Recreation and Cultural Services, Manager Community Services, Road Safety Officer

1.1 Apologies and Leave of Absence

RESOLVED

Mr F Maw/Cr T Mileto

That the apologies be accepted from Mr Matthew Chisholm and Mr Mark Murphy for the Community Safety & Crime Prevention Committee meeting on 31 August 2020.

1.2 Acknowledgement of Country

Conducted by the Chairperson.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RESOLVED

Cr T Mileto/Mr F Maw

That the Minutes of the Meeting of the Community Safety & Crime Prevention Committee held on 24 February 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Community Safety & Crime Prevention Committee meeting held on 24 February 2020.

MINUTES OF COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE 31 AUGUST 2020**3 PRESENTATIONS****3.1 CENTRAL WEST POLICE DISTRICT - VERBAL REPORT**

TRIM REFERENCE: 2020/1187

Financial Year Update supplied:

- Robberies, 29 incidents, slight increase in numbers recorded
- Break and Enter Dwellings, 380 incidents, slight increase in numbers recorded
- Steal from Business, 203 incidents, slight decrease in numbers recorded
- Steal from Motor Vehicles, 139 incidents, decrease in numbers recorded
- Fraud – online and stolen credit cards, 296 incidents, Stable

Crime impacted by COVID:

- Decline in CBD issues.
- Increased surveillance – visiting people quarantining at home, checking flights, licenced premises.
- Local Police deployed to border patrol.
- No COVID infringements have been issued in Orange.
- Police training suspended.

Chief Inspector Atkins complimented the Local Health District for their:

- Swift set up of the drive through testing clinic
- Well run testing in hospital clinics
- Assistance with checking passengers on flights to Orange

New Staff

- 3 new uniformed Police have been recruited
- 11 Constables currently completing probation period, with a 3 year tenure.
- Total 66 general duties staff.

The Committee complimented the Traffic and Highway Patrol for their efforts to provide safer roads in the Orange area.

RECOMMENDATION**Cr T Mileto/Mr F Maw**

That the information on the Central West Police District Verbal Report be acknowledged.

3.2 LIQUOR ACCORD UPDATE - VERBAL REPORT

TRIM REFERENCE: 2020/1188

Representative an apology. No report provided.

RECOMMENDATION

Nil

MINUTES OF COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE 31 AUGUST 2020

3.3 DRAFT COMMUNITY SAFETY EVALUATION 2019

TRIM REFERENCE: 2020/1190

The draft document was discussed following an explanation regarding the distribution of the Safety Survey, which had been provided through: Council website 'Your Say' site, in local Council and business venues, medical centres, schools and to a number of networks, including some with high proportions of female members, such as the Orange Netball Association.

Due to the possible responder imbalance Cr Mileto requested further information detailing male and female responses. The document will be amended to include the requested information and the updated document circulated to Committee members for approval.

RECOMMENDATION**Mr F Maw/Cr T Mileto**

That the information on the Draft Community Safety Evaluation 2019 be noted.

4 GENERAL REPORTS**4.1 COMMUNITY SAFETY AND CRIME PREVENTION COMMITTEE ACTION PLAN**

TRIM REFERENCE: 2020/1189

The action plan is to be updated in consultation with Central West Police.

RECOMMENDATION**Cr T Mileto/Mr F Maw**

That the Community Safety and Crime Prevention Committee note the contents of the Community Safety and Crime Prevention Committee Action Plan and that it is to be reviewed and updated following each meeting.

THE MEETING CLOSED AT 6.40PM

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

30 NOVEMBER 2020

3 PRESENTATIONS

3.1 CENTRAL WEST POLICE DISTRICT - VERBAL REPORT

3.2 LIQUOR ACCORD UPDATE - VERBAL REPORT

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

30 NOVEMBER 2020

4 GENERAL REPORTS**COMMUNITY SAFETY AND CRIME PREVENTION COMMITTEE ACTION PLAN**

RECORD NUMBER: 2020/2292

AUTHOR: Sue Collins, Administration Officer

EXECUTIVE SUMMARY

To assist the committee to identify and record actions relative to the Committee members involvement, and inform the progress against tasks of interest to the Committee.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “3.2 Live - Partner with key stakeholders to deliver infrastructure and activities that improve the safety and security of the community”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Community Safety and Crime Prevention Committee note the contents of the Community Safety and Crime Prevention Committee Action Plan and that it is to be reviewed and updated at each meeting.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 Action Plan - Community Safety and Crime Prevention Committee - 2020, D19/77068

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

30 NOVEMBER 2020

Attachment 1 Action Plan - Community Safety and Crime Prevention Committee - 2020

D19/77068

Community Safety and Crime Prevention Committee - Action Plan - 2020

Action	Who Responsible	Delivery/ Operational Plan	Cost implications In current Budget	Resourcing implications	Start Date	End Date	Update/Completed Details
Road trauma reduction: 1. RYDA 2. Mock Crash 3. Local Education Provider	1. Rotary Clubs of Orange 2. Road Safety Officer 3. Road safety Officer	3.1 Support projects and programs that address crime and safety and contribute to an increased sense of safety in our homes and the wider community 3.2 Live – Partner with key stakeholders to deliver infrastructure and activities that improve the safety and security of the community”	1. No budget 2. No budget 3. Road Safety Officer budget	Venue assistance CW Police and venue Transport for NSW budget	August 2020	September 2021	1. Organised by North Orange Rotary as a joint project with 3 Rotary Clubs of Orange. Date for 2021 to be confirmed 2. Mock crash to be provided in 2021 in partnership with Central West Police District and local high schools. Possibility of videos to be provided to schools if large event restrictions in place. 3. PCYC Traffic offenders program Drink Drive campaigns Driver fatigue campaigns Child care seat checks Be Seen Be Safe Learner Driver Workshops Scheduled across the year
Operation Never Again:	Central West Police District OCC	3.2 Live – Partner with key stakeholders to deliver infrastructure and activities that improve the safety and security of the community”	\$5,000	Manager Community Services	August 2020	September 2021	New promotional materials to be developed in late 2020 to be utilised for summer holiday period. Fraud Forum provided in late 2020 Social media to be included for all programs

Page 11

COMMUNITY SAFETY & CRIME PREVENTION COMMITTEE

30 NOVEMBER 2020

Attachment 1 Action Plan - Community Safety and Crime Prevention Committee - 2020

CDAT and LDAT – update:	CDAT members LDAT members OCC	3.1 Support projects and programs that address crime and safety and contribute to an increased sense of safety in our homes and the wider community 3.2 Live – Partner with key stakeholders to deliver infrastructure and activities that improve the safety and security of the community”	CDAT budget with TAFE LDAT budget \$23000	Community Development Team Leader Community Development Officer	August 2020	July 2021	CDAT activities on hold during COVID period LDAT – recruiting for mentor program to begin in October 2020. Program includes workshops to improve resilience and funding to access healthy activities.
Roundabout West - Ice Campaign:	Roundabout Central West Orange North Rotary	3.1 Support projects and programs that address crime and safety and contribute to an increased sense of safety in our homes and the wider community	No budget	Venue	August 2020	July 2021	COVID restrictions permitting, this program will be provided in 2021.
Request extension to Operational Area under the Children(Protection and Parental Responsibility) Act 1997	OCC Central West Police	3.2 Live – Partner with key stakeholders to deliver infrastructure and activities that improve the safety and security of the community”	No budget	Manager Community Services			Extension provided to 2022. Community consultation to be rolled out in 2021 in preparation for further extension. Police to continue to record incidents to confirm need.

2.5 MINUTES OF THE NAIDOC COMMITTEE MEETING HELD ON 29 OCTOBER 2020

RECORD NUMBER: 2020/2600

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

EXECUTIVE SUMMARY

The NAIDOC Week Community Committee met on 29 October 2020. The recommendations from the Committee are provided to the Services Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.2 Live - Partner with key stakeholders to deliver cultural facilities and services that reflect the interests of a culturally diverse community”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the NAIDOC Week Community Committee at its meeting held on 29 October 2020.**
- 2 That the minutes of the NAIDOC Week Community Committee meeting held on 29 October 2020 be adopted.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 NAIDOC 29 October 2020 Minutes
- 2 NAIDOC 29 October 2020 Agenda, D20/65244 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE

NAIDOC WEEK COMMUNITY COMMITTEE

HELD IN GIYALANG GANYA MEETING ROOM, 286 LORDS PLACE, ORANGE

ON 29 OCTOBER 2020

COMMENCING AT 1.00PM

1 INTRODUCTION

ATTENDANCE

Mr Gerald Power (Chairperson), Mr Jason French, Mr Mike Cooper, Mr Damon Bell, Mr Chris Gryllis, Mr Corey McLean, Ms Nikea Dixon, Mr Henry Gibbs (Guest), Community Services Manager, Community Development Team Leader, Community Development Officer

1.1 Apologies and Leave of Absence

RESOLVED

Mr C McLean/Mr M Cooper

That the apologies be accepted from Cr S Nugent, Mrs Mary Croaker, Mr Dylan Wright and Ms Aisling Kemp for the NAIDOC Week Community Committee meeting on 29 October 2020.

1.2 Acknowledgement of Country

Conducted by the Chairperson.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RESOLVED

Mr M Cooper/Mr C Gryllis

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 15 October 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the NAIDOC Week Community Committee meeting held on 15 October 2020; with the exception of the following two amendments:

Amendment 1: Note that the quorum for the NAIDOC Week Community Committee meetings is six community members; not four as was previously stated in meeting papers.

Amendment 2: That there was a variation to the Online Talent Show notes in the Task List.

3 PRESENTATIONS

3.1 CORRESPONDENCE

TRIM REFERENCE: 2020/2068

There was no correspondence presented for discussion.

RECOMMENDATION

Nil

3.2 CALENDAR OF ANNUAL AND SIGNIFICANT EVENTS - 2020

TRIM REFERENCE: 2020/2069

There was no discussion on the calendar of annual and significant events.

RECOMMENDATION

Nil

3.3 BUDGET UPDATE

TRIM REFERENCE: 2020/2070

- Julie Proctor advised that a \$3,000.00 grant application to Aboriginal Affairs NSW was successful. Funds auspiced by Birrang into the NAIDOC account.
- Gerald Power to send the Orange Ex-Services Club the NAIDOC bank account details, so that the Coral Sea Room deposit can be refunded.

RECOMMENDATION

Mr C Gryllis/Mr J French

That the information on the Budget Update be acknowledged.

4 GENERAL REPORTS

4.1 TASK LIST AND ACTION PLAN - NAIDOC WEEK 2020

TRIM REFERENCE: 2020/2071

RECOMMENDATION

Mr C Gryllis/Mr J French

That the Committee Consider and discuss items in the Task List/Action Plan for NAIDOC Week Celebrations 2020, and that the report be updated.

THE MEETING CLOSED AT 2.15PM.



NAIDOC WEEK COMMUNITY COMMITTEE

AGENDA

29 OCTOBER 2020

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **NAIDOC WEEK COMMUNITY COMMITTEE MEETING** of **ORANGE CITY COUNCIL** will be held in the **GIYALANG GANYA MEETING ROOM, 286 LORDS PLACE, ORANGE** on **Thursday, 29 October 2020** commencing at **1.00PM**.

David Waddell

CHIEF EXECUTIVE OFFICER

For apologies please contact Julie Proctor on 6393 8608.

NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

AGENDA**EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

1	INTRODUCTION	3
1.1	Apologies and Leave of Absence	3
1.2	Acknowledgement of Country.....	3
1.3	Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests.....	3
2	PREVIOUS MINUTES	4
2.1	Minutes of the Meeting of the NAIDOC Week Community Committee held on 15 October 2020.....	5
3	PRESENTATIONS.....	7
3.1	Correspondence	7
3.2	Calendar of Annual and Significant Events - 2020.....	7
3.3	Budget Update.....	15
4	GENERAL REPORTS	16
4.1	Task List and Action Plan - NAIDOC Week 2020.....	16

NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

1 INTRODUCTION**MEMBERS**

Mr Gerald Power (Chairperson), Cr R Kidd (Mayor), Cr S Munro, Cr S Nugent, Mr Chris Gryllis, Ms Naomi Escreet, Mrs Danielle Annesley, Mr Corey McLean, Mr Mike Cooper, Mrs Mary Croaker, Miss Taniesha Croaker, Mr Jordan Moore, Mrs Annette Uata, Mr Nick Frail, Ms Deb Maguire, Mr Brett Naden, Ms Lyndal Robb, Ms Collette Vincent, Ms Katy Chatfield, Ms Rachel Lucas, Mr Michael Newman, Mr Kurt Beahan, Ms Nikita Mason, Mr Alby Ryan, Ms Julie Armstrong, Mr Bryce O'Neil-Baker, Ms Donna Stanley, Ms Alice Williams, Ms Rachael Powell, Ms Zoe Byrne, Mr John MacKay, Mr Keith Smith, Ms Kayla Murphy, Mr Jason French, Ms Nikea Dixon, Ms Donna Monaghan, Ms Jodie Stewart, Ms Alicia Price, Mr Zac Merritt, Mr Sam Nelson, Mr Thomas Goolagong, Mr Benjamin Benton, Ms Kellie Lane, Ms Tania Dalzell, Mr Dylan Wright, Ms Aisling Kemp, Director Community, Recreation and Cultural Services, Community Development Officer, Community Development Team Leader, Youth Development Officer

1.1 APOLOGIES AND LEAVE OF ABSENCE**1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the NAIDOC Week Community Committee at this meeting.

NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

2 PREVIOUS MINUTES**RECOMMENDATION**

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 15 October 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the NAIDOC Week Community Committee meeting held on 15 October 2020.

ATTACHMENTS

- 1 Minutes of the Meeting of the NAIDOC Week Community Committee held on 15 October 2020

ORANGE CITY COUNCIL

MINUTES OF THE

NAIDOC WEEK COMMUNITY COMMITTEE

HELD IN GIYALANG GANYA MEETING ROOM, 286 LORDS PLACE, ORANGE

ON 15 OCTOBER 2020

COMMENCING AT 1:00 PM

1 INTRODUCTION

ATTENDANCE

Cr S Nugent, Mr Damon Bell, Mr Chris Gryllis, Mr Corey McLean (Deputy Chairperson), Ms Alice Williams, Mr Jason French, Ms Nikea Dixon, Ms Donna Monaghan, Mr Dylan Wright, Ms Aisling Kemp, Community Development Officer, Community Development Team Leader, Manager Community Services

1.1 Apologies and Leave of Absence

RESOLVED

Mr J French/Mr C Gryllis

That the apologies be accepted from Mike Cooper and Jodie Stewart for the NAIDOC Week Community Committee meeting on 15 October 2020.

1.2 Acknowledgement of Country

Conducted by the Chairperson.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil.

2 PREVIOUS MINUTES

RESOLVED

Cr S Nugent/Mr C McLean

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 1 October 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the NAIDOC Week Community Committee meeting held on 1 October 2020.

MINUTES OF NAIDOC WEEK COMMUNITY COMMITTEE

15 OCTOBER 2020

3 PRESENTATIONS**3.1 CORRESPONDENCE**

TRIM REFERENCE: 2020/1899

- Incoming email – seeking artworks to be displayed in the Orange Regional Museum during NAIDOC Week – Annette Uata – Tabled (D20/63690)
- Form – to be completed if submitting artwork – Annette Uata – Tabled (D20/63691)

RECOMMENDATION**Mr J French/Mr C Gryllis**

That the information on tabled correspondence be noted.

3.2 CALENDAR OF ANNUAL AND SIGNIFICANT EVENTS - 2020

TRIM REFERENCE: 2020/1900

No discussion

RECOMMENDATION

Nil

3.3 BUDGET UPDATE

TRIM REFERENCE: 2020/1901

- No budget report
- Julie advised that the recipients of National Indigenous Australians Agency and NSW Aboriginal Affairs grants have still not been announced.

RECOMMENDATION**Mr C Gryllis/Mr J French**

That the information on the Budget Update be acknowledged.

4 GENERAL REPORTS**4.1 TASK LIST AND ACTION PLAN - NAIDOC WEEK 2020**

TRIM REFERENCE: 2020/2052

RECOMMENDATION**Mr C Gryllis/Mr J French**

That the Committee Consider and Discuss items in the Task List/Action Plan for NAIDOC Week Celebrations 2020, and that the report be updated.

THE MEETING CLOSED AT 2.10PM.

NAIDOC WEEK COMMUNITY COMMITTEE**29 OCTOBER 2020**

3 PRESENTATIONS**3.1 CORRESPONDENCE**

3.2 CALENDAR OF ANNUAL AND SIGNIFICANT EVENTS - 2020

The Calendar of Annual Significant events is provided for review and update.

ATTACHMENTS

- 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020, D19/77056

NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

Attachment 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020

Calendar of Annual and Significant Events for Aboriginal and Torres Strait Islanders – 2020

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
26 Jan	Invasion Day/Survival Day – Sovereignty Day Annual events take place each year across the nation such as ‘Yabun’ in Sydney, the Survival Day Picnic on the Frankston Foreshore in Victoria, stalls and the Share the Spirit Festival in the Treasury Gardens, Victoria. The events celebrate Aboriginal and Torres Strait Islander culture and heritage. The events showcase all aspects of Aboriginal and Torres Strait Islander culture, including music, dance, food, language, politics, literature, and arts and crafts and are a wonderful opportunity to learn more about Australia’s Aboriginal and Torres Strait Islander heritage.	Acknowledge the day.	
13 Feb	Anniversary of the National Apology On 13 February 2008 the Prime Minister, Kevin Rudd MP delivered his national apology to the Stolen Generations on behalf of the Australian Government. The apology marked an important milestone in Australia’s history. By validating the experiences of the Stolen Generations, the foundations have been laid for healing to take place and for a reconciled Australia in which everyone belongs. www.nsdcc.org.au	Encourage local NGOs to celebrate with a morning tea or culturally suitable event.	
17 Mar	National Close the Gap Day – Indigenous Health Campaign The day gives people the opportunity to show their support for the Close the Gap Indigenous Health Equality Campaign which calls for closing the 17-year life expectancy gap between Aboriginal and Torres Strait Islanders and other Australians. http://www.indigenous.gov.au/health/	COAG and Australian Government to report on milestones.	

NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

Attachment 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
21 Mar	Harmony Day Harmony Day, 21 March, celebrates Australia's cultural diversity. It's about inclusiveness, respect and a sense of belonging for everyone. It is a day for all Australians to embrace cultural diversity and to share what we have in common. The central message for Harmony Day is that 'everyone belongs', reinforcing the importance of inclusiveness to all Australians. http://www.harmony.gov.au/	Celebration in South Court on 21 March. Invitation received.	Cancelled due to COVID-19 Pandemic
26 May	National Sorry Day The <i>Bringing them home</i> report recommended (Recommendation No 7.a) that a National Sorry Day be held each year on 26 May 'to commemorate the history of forcible removals and its effects'. As a result of this recommendation the community-based organisation the National Sorry Day Committee (NSDC) was formed. www.nsdcc.org.au	To be led by NSW Government – NGOs and Government to provide opportunities to respect the day. Orange Local Aboriginal Land Council usually mark the day with an in-house event.	Cancelled due to COVID-19 Pandemic
27 May	1967 referendum In 1967 over 90% of Australians voted in a Referendum to remove clauses from the Australian Constitution which discriminated against Aboriginal and Torres Strait Islander Australians. The Referendum also gave the Commonwealth Government the power to make laws on behalf of Aboriginal and Torres Strait Islander people. http://www.naa.gov.au/collection/fact-sheets/fs150.aspx	Celebrate at every 10 year anniversary. Orange Local Aboriginal Land Council usually host a morning tea.	Cancelled due to COVID-19 Pandemic

NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

Attachment 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
27 May – 3 June	National Reconciliation Week National Reconciliation Week is held annually and celebrates the rich culture and history of the First Australians. National Reconciliation Week began in 1996 to provide focus for nationwide reconciliation activities. National Reconciliation Week coincides with two significant dates in Australia's history which provide strong symbols of the aspirations for reconciliation. May 27 marks the anniversary of the 1967 Referendum and June 3 marks the anniversary of the High Court's judgment in the 1992 Mabo case. http://www.reconciliation.org.au/	Event confirmed for 27 th May. Torch relay from CSU to Robertson Park. Theme is "In this Together". Working Party and DCRAC developing an EOI for torch bearers and planning road closures. Torch will go from an indigenous person to a non-indigenous person. Buses dropping off/ picking up where required. Official Opening at CSU. Chris Gryllis advised that planning for the Torch Relay continues and is going well. Partnership with Charles Sturt University to support the event. Currently recruiting Torch Bearers for the Relay.	Cancelled due to COVID-19 Pandemic

NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

Attachment 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
29 May	<p>Indigenous Veterans Commemoration Service</p> <p>The ceremony continues to gather momentum since its inception in 2007, in uniting Australians to remember and honour the service and sacrifice of indigenous veterans. The exceptional guest speakers and their remarkable stories continue to inspire our youth, indigenous and non-indigenous alike.</p> <p>Since the Boer War, Aborigines and Torres Strait Islanders have fought for Australia. While exact numbers will never be known, it is estimated that 500-800 Aboriginal diggers served in World War I. Five Aboriginal diggers are known to have died fighting at Gallipoli.</p> <p>Anywhere from 3,000-6,000 served in World War II, and in proportion to population, no community in Australia contributed more to the war effort than the Islanders of the Torres Strait. The proud tradition of indigenous service continues today.</p> <p>https://www.rslnsw.org.au/events/indigenous-veterans-commemoration-service/</p>		Cancelled due to COVID-19 Pandemic
3 Jun	<p>Mabo Day</p> <p>Mabo Day is held on 3 June to celebrate Eddie Mabo, who helped overturn 'terra nullius' in a ten year campaign through the courts ending in the historic High Court Mabo Judgment.</p>	Possibility to recognise as part of Reconciliation Week.	
1 July	<p>Coming of the Light</p> <p>This is a particular day of significance for Torres Strait Islander Australians. It marks the day the London Missionary Society first arrived in the Torres Strait. The missionaries landed at Erub Island on 1 July 1871.</p> <p>Religious and cultural ceremonies are held by Torres Strait Islander Christians across the Torres Strait and on the mainland to commemorate this day.</p>		

NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

Attachment 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
5-12 Jul	<p>National NAIDOC Week 2020 – Always Was, Always Will Be</p> <p>The 2020 theme recognises that Aboriginal and Torres Strait Islanders have occupied and cared for this land and sea for over 65,000 years. Our nation's story began at the dawn of time, with the first footprints on this land belonging to First Nations people. That spiritual and cultural connection to land and sea continues to this day.</p> <p>In 2020 we have the opportunity to reflect on our recent history, and our ancient history. The National NAIDOC Committee invites all Australians to reflect on the history of our country and our shared future.</p> <p>For further information on NAIDOC, please visit the website www.naidoc.org.au</p>	<p>Investigate holding a small indoor number of events during this period.</p> <p>Add to the EOI list.</p> <p>EOI's for events during National NAIDOC Week can be submitted at the next meeting.</p> <p>Example: Indoor events, such as the previous comedy night.</p>	Cancelled due to COVID-19 Pandemic
4 Aug	<p>National Aboriginal and Torres Strait Islander Children's Day</p> <p>An annual event established by SNAICC in 1988 to highlight the significance of Aboriginal and Torres Strait Islander children. SNAICC encourages all Aboriginal and Torres Strait Islander community organisations, mainstream child and family services, government and early childhood services, schools and any other key stakeholders to celebrate this day.</p>	Orange Local Aboriginal Land Council hosts an event this day.	Cancelled due to COVID-19 Pandemic

NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

Attachment 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
9 Aug	International Day of the World's Indigenous Peoples The International Day of the World's Indigenous Peoples is observed on August 9 each year to promote and protect the rights of the world's indigenous population. This event also recognises the achievements and contributions that indigenous people make to improve world issues such as environmental protection. It was first pronounced by the General Assembly of the United Nations in December 1994, marking the day of the first meeting of the UN Working Group on Indigenous Populations of the Sub-commission on the Promotion and Protection of Human Rights, in 1982.		
4 Sep	Indigenous Literacy Day Indigenous Literacy Day aims to help raise funds to raise literacy levels and improve the lives and opportunities of Indigenous Australians living in remote and isolated regions. We need your support to help raise funds to buy books and literacy resources for children in these communities. http://www.communityservices.act.gov.au/atsia/significant_dates	Department of Education Yarrowong will host an event at the Centre to celebrate	
13 Sep	Anniversary of the UN Declaration on the Rights of Indigenous People The United Nations Declaration on the Rights of Indigenous Peoples was adopted by the United Nations General Assembly during its 61st session at UN Headquarters in New York City on 13 September 2007.		

NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

Attachment 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
Nov	<p>National Dreamtime Awards</p> <p>The National Dreamtime Awards, known simply as the Dreamtime Awards, are an annual celebration of Australian Aboriginal and Torres Strait Islander achievement in sport, arts, academic and community.</p> <p>The National Dreamtime Awards were launched to fill the void in recognising indigenous achievements as a result of the 2013 cessation of the Deadly Awards.^[1]</p> <p>A panel of experts judges the final winners in each category, determined by nomination and voting process through online and media partners.</p>		

NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

3.3 BUDGET UPDATE

A verbal report to be provided.

NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

4 GENERAL REPORTS**4.1 TASK LIST AND ACTION PLAN - NAIDOC WEEK 2020**

RECORD NUMBER: 2020/2071

AUTHOR: Kylie Wilson, Administration Officer Community Services

EXECUTIVE SUMMARY

Attached for information is the Task List/Action Plan to be reviewed and updated at the conclusion of each meeting.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "4.3 Live - Maintain and renew cultural facilities and programs".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Committee Consider and discuss items in the Task List/Action Plan for NAIDOC Week Celebrations 2020, and that the report be updated.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 Task List and Action Plan - NAIDOC Week 2020, D19/77034

NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

NAIDOC Week Community Committee Task List / Action Plan for 2020

NAIDOC Week: 8 – 15 November 2020

Planning for 2020 NAIDOC Week				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	<ul style="list-style-type: none"> Decision to hold some events in July (5th – 12th), and others during October (24th – 31st). Importance of Committee meeting attendance for those coordinating events to ensure clarity around events and expectations was stressed. If members cannot attend a Committee meeting, correspondence regarding the progression of event organisation is to be tabled to ensure communication. EOI's to go out for potential events for both weeks. For promotions purposes (awards booklet, NAIDOC Week programs, etc.), information regarding event details are required well in advance. EOI's for the next meeting for positions of Chairperson, Vice-Chairperson, and Treasurer. Enquire re: availability of OESC Coral Sea Room and Orange Function Centre for those dates. Save the Date to be sent to Schools for NAIDOC Week (25th – 31st October). Corey raised query regarding Kinross Wolaroi School AECG Awards from last year's NAIDOC March and Ceremony. 		Julie and Louise to follow-up Julie to follow-up Jason to follow-up with Michael Newman.	

NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

EVENTS HELD IN 2019:

Art Exhibition	Friday 25 October
OAMS Community Open Day	Friday 25 October
Comedy Night	Friday 25 October
Ladies Night Out	Saturday 26 October
Family Fun Day	Sunday 27 October
Street March / Opening Ceremony / School Awards	Monday 28 October
Youth Ball	Monday 28 October
NAIDOC Games Day	Tuesday 29 October
Yarrawong Children's Centre Morning Team and Garden Opening	Tuesday 29 October
NAIROC	Wednesday 30 October
Elders Lunch	Thursday 31 October
Primary School Disco	Thursday 31 October
Awards Night	Friday 1 November

Event/Action:	Reconciliation Walk "In This Together"			
Date:	Wednesday, 27 May 2020			
Venue:	CSU to Orange			
Who/Organiser:	CSU and Working Party			
Delivery /Operational Plan Reference:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	<ul style="list-style-type: none"> Outline of event provided by Gerald, Jason and DCRAC Theme for Reconciliation Week is "In This Together" Torch will be carried in a Coolamon, created by Tim Naden from Dubbo Razzle Dazzle promotions are doing the branding, T-shirts 	Funding from private source	Working Party to organise road closures, nominations for torch bearers and promotion.	
5 March 2020	<ul style="list-style-type: none"> Chris Gryllis advised that planning for the Torch Relay continues and is going well. Partnership with Charles Sturt University to support the event. Currently recruiting Torch Bearers for the Relay. 	As above	Working Party to meet and advise	

Page 18

NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

2 April 2020	With the outbreak of COVID-19, and new public health orders, events of this nature have been postponed			
7 May 2020	No discussion			
4 June 2020	Chris Gryllis confirmed that the event has been postponed until 2021			
9 July 2020	Reconciliation Walk – nothing further. Postponed until May 2021.			
6 August 2020	Postponed until May 2021.			
3 September 2020	Nothing further.			
17 September 2020	No discussion.			
1 October 2020	No discussion.			
DEBRIEF				

Event/Action:	Planning for 2020 NAIDOC Week October November events			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	<ul style="list-style-type: none"> Planning for 2020 NAIDOC Week <ul style="list-style-type: none"> OESC Coral Sea Room booked (Friday, 20th October was the only night available) – complete \$900 deposit due to secure OESC Coral Sea Room ➤ Action: Jason and Gerald Orange Function Centre booked for Wednesday, 28th October – complete <p>Events determined:</p> <p>23/10/2020 – Children's Art Exhibition</p> <p>25/10/2020 – Family Fun Day</p> <p>27/10/2020 – Yarrawong Open Day</p> <p>27/10/2020 – United Sports Day</p> <p>28/10/2020 – NAIDOC Eisteddfod</p> <p>30/10/2020 – OAMS Open Day</p> <p>30/10/2020 – NAIDOC Awards Night</p> <p>Ladies' Night (?)</p> <p>November – Elders' Lunch</p> <p>Comedy Night (?)</p> <p>Youth Ball (?)</p>			

Page 19

NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

	<p>November Golf Day</p> <ul style="list-style-type: none"> Reconciliation Walk Reconciliation Committee is coordinating with the support of CSU and Directorate of Community Recreation and Cultural Services. Discussion was held regarding the submission of EOI's for events. Discussion centred on: <ul style="list-style-type: none"> There only being 4 meetings left until National NAIDOC Week (5th – 12th July); and 7 meetings until Orange NAIDOC Week. Difficulties encountered last year with event details, times, dates, etc. changing or being incorrect, and this information not being received in time for inclusion in the official program, and other media / promotions. This resulted in inaccurate information about NAIDOC week being circulated throughout the community. a long lead-in time is required for the designing and printing of programs ➤ Action: it was moved that all EOI's for Orange NAIDOC Week Events and their details be submitted to the Committee by the next meeting (2nd April), and that, no further events would be accepted after that date. Julie to email Members. 1/Jason French, 2/Chris Gryllis It was requested by the Committee that EOI's for the positions of Deputy Chair and Treasurer be called again, also closing on 2nd April. Julie to circulate. 1/Jason French, 2/Rachel Lucas 			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	Annette Uata advised that the exhibition will now be of local Aboriginal artists rather than school students			
9 July 2020	Golf Day added to the events. Reconciliation Walk postponed till 2021. Art Exhibit content changed. Awards night still uncertain. Change of dates for events to align with National NAIDOC Week (8 th – 15 th November)			
6 August 2020	Discussions regarding the implications of COVID-19 pandemic restrictions on events			
20 August 2020	No quorum			
3 September 2020	Cancellation of most events in their current form, with the exception of the Golf Day.			

Page 20

NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

17 September 2020	New events planned – NAIDOC Opening Ceremony, Year 12 Awards, Online Talent Show			
1 October 2020	New event planned – Harmony Cup			
15 October 2020	Advice received from Annette Uata and Alice Williams that an exhibition of Aboriginal Art at the museum is intended to go ahead.			
29 October 2020				
DEBRIEF				

Event/Action:	Children's Art Exhibition by Aboriginal Artists			
Date:	Saturday, 7th November – Sunday, 6 th December			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	EOI received from Annette Uata and date allocated			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	Annette Uata advised that the exhibition will now be of local Aboriginal artists rather than school students			
9 July 2020	Is no longer a children's exhibition, but an exhibition of works by Aboriginal Artists.		Annette advised that the exhibition is organised.	
6 August 2020	No discussion			
20 August 2020	No discussion			
3 September 2020	No discussion. Gerald will contact Annette Uata to determine the status of this event.			
17 September 2020	No update			
1 October 2020	No update			
15 October 2020	Correspondence from Annette Uata received 14/10/2020 seeking art (in any medium) from Community. Form attached requiring a description, photo and notes about the work to be returned to Annette at annbags69@live.com by close of business 19/10/2020.			
29 October 2020				
DEBRIEF				

NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

Event/Action:	Family Fun Day			
Date:	Sunday, 8 th November			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	EOI received from OALC. Date allocated			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	Traffic management plan submitted by Julie Proctor and Louise Geaghan			
4 June 2020	Traffic management plan discussed with Committee			
9 July 2020	Nothing further from the Orange Local Aboriginal Land Council.			
6 August 2020	Nothing further from Orange Local Aboriginal Land Council. Implications of COVID-19 were discussed by the Committee			
20 August 2020	Nothing further from OLALC			
3 September 2020	Nothing further from OLALC. Gerald to follow-up with Annette Steele regarding the event's status.			
17 September 2020	No update			
1 October 2020	No discussion			
15 October 2020	No discussion			
29 October 2020				
DEBRIEF				

Event/Action:	Street March - CANCELLED			
Date:	Monday, 9th November			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	No EOI received to date. Date set and follow-up required.			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	A collaborative approach to the Street March and Opening Ceremony was discussed. Corey McLean to submit an EOI for the event.			
	Chris Gryllis offered support for coffee/tea at the Elders tent.			
9 July 2020				

NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

	<p>Gerald advised that Department of Communities and Justice (DCJ) will work in partnership with Corey McLean and other members of the Committee to coordinate the Street March and Opening Ceremony. Louise will work with Corey to coordinate school buses at staggered times to ensure public safety. Annette advised that EOI's for stallholders had been sent to Corey. Parking and exits were discussed, as was the need to notify local business by letter, and the wider community via Variable Message Sign (VMS).</p> <p>Annette left the meeting at 1.30pm</p>			
6 August 2020	COVID-19 restrictions, which are unlikely to resolve in time for the Opening Ceremony and Street March, were discussed. The Committee discussed other ways of opening the week, rather than what has been done in the past. Corey McLean tabled some alternative suggestions he had developed (see attachment). Further discussion next meeting.			
20 August 2020	No quorum			
3 September 2020	<p>Officially cancelled.</p> <p>An alternative event to mark the opening of NAIDOC Week was discussed as follows:</p> <ul style="list-style-type: none"> • A small reception in the Orange Civic Theatre foyer perhaps. Approx. 60 people. • Smoking ceremony, welcome to country and flag raising conducted out the front of Council first – maximum of 20 people • Followed by a morning tea reception with guest speakers. <p>Actions: Julie to check availability of theatre</p> <p>Corey to complete and EOI for the event</p> <p>Gerald to arrange smoking ceremony and welcome to country</p> <p>Cathy to assist Gerald in making arrangements, and speak with Council Media Unit regarding filming / streaming the event</p> <p>Merran to check Public Health Order conditions around catering during COVID-19 pandemic</p> <p>Committee to give thought to who they would like to be guest speakers and officials</p>			
17 September 2020	No discussion			
1 October 2020	No discussion			
15 October 2020	No discussion			
29 October 2020				
DEBRIEF				

NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

Event/Action:	Yarrawong Open Day			
Date:	Tuesday, 10th November			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	EOI from Yarrawong received. Date allocated			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	No discussion.			
9 July 2020	No discussion			
6 August 2020	No discussion			
20 August 2020	No quorum			
3 September 2020	No further discussion as Jodie Stewart has advised that Yarrawong will be hosting an internal function for the children and one of their caregivers.			
17 September 2020	No update			
1 October 2020	Internal event organised for children and parents.			
15 October 2020	No discussion			
29 October				
DEBRIEF				

Event/Action:	NAIDOC Week Indigenous Games Day			
Date:	Tuesday, 10th November			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	EOI received from Jason French. Date allocated.			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	Event will go ahead – Jason to provide an update at the next meeting.			
9 July 2020	Nothing further from Clontarff and the Girls' Academy			
6 August 2020	Nothing further from Clontarff and the Girls' Academy. Committee discussed the logistics of school involvement and difficulties posed by the restrictions.			
20 August 2020	No quorum			

Page 24

NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

3 September 2020	Gerald advised that Nikita Mason had told him the games are cancelled.			
17 September 2020	Cancelled			
1 October 2020	Nothing further			
15 October 2020	No discussion			
29 October 2020				
DEBRIEF				

Event/Action:	NAIROC Eisteddfod Online Talent Show			
Date:	28/10/2020			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	EOI received from Corey McLean. Function Centre booked.			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	Corey McLean raised issues relating to producing a quality production in time for NAIDOC Week, including concerns regarding social distancing during practice, etc. Discussion was held and it was agreed that the NAIROC Eisteddfod event will not go ahead this year.			
9 July 2020	No discussion			
6 August 2020	Postponed until 2021			
3 September 2020	Corey advised that Jordon Moore from Orange High School and he had discussed having an online talent show that could be shared to Facebook, etc. Corey will seek further details from Jordon for next meeting.			
17 September 2020	Talent Show flyer and application distributed by Corey. A Shield will be awarded to first place with judging provided by the community.			
1 October 2020	Entries for the talent show are now open.			
15 October 2020	Corey advised that he is currently having difficulty in seeking participants.		Julie to send out flyer for Talent Show to the following committees: NAIDOC, Community Services Interagency, and Child, Youth & Family Interagency. Julie to have flyer posted to Council's	

NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

			Facebook page. Corey to post flyer to NAIDOC Facebook page.	
29 October 2020				
DEBRIEF				

Event/Action:	OAMS Open Day			
Date:	Friday, 13th November			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	EOI received from Rachel Lucas. Date the same as the Awards night. OAMS may reduce the length of the Open Day to assist people attending the Awards Night.			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	A message was relayed to the Committee that OAMS might pursue a low key event this year given the funding situation with Aboriginal Affairs. Update at next meeting to be provided.			
9 July 2020	No discussion			
6 August 2020	Leeny and Dylan from OAMS provided an update, but will have to review the event in light of COVID-19 restrictions and what is feasible.			
20 August 2020	No quorum			
3 September 2020	Leeny and Dylan advised that OAMS has cancelled its Open Day, despite considerations of how it could be adapted. Digital / technology plans haven't been successful either. An in-house event will take place instead.			
17 September 2020	No Update			
1 October 2020	No discussion			
15 October 2020	No discussion			
29 October 2020				
DEBRIEF				

Event/Action:	NAIDOC Awards Night
----------------------	----------------------------

NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

Date:	Saturday, 14 th December			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	EOI received from Jason French. Date set. Information regarding the requirement for the deposit to be paid to the Orange Ex-Services Club to be provided to Gerald. Coral Sea Room is booked for 30 October. No other date on weekends either side of the 30 October. A grant application is to be made to Cat 2 Club Grants to cover the cost of the room.	\$900 deposit required	Louise to contact Gerald	
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	The awards night is perhaps the most costly event of NAIDOC Week, and with the NSW Aboriginal Affairs grants program being ceased, it's uncertain if the event can go ahead. Jason French to provide an update at the next meeting. Chris Gryllis offered sponsorship for the event.			
9 July 2020	Jason advised that this event is still uncertain. Seeking OESC clarification about availability of a new date. Discussion was held about the possibility of hosting the event outdoors given that it will be warmer weather. Jason advised that he has verbal agreement for sponsorship from local supporters, however only half way to target. Jason will liaise with Louise regarding the program – the same format as last year will be used.			
6 August 2020	In light of COVID-19 restrictions and their impact on indoor events management, Jason suggest that the awards night not go ahead. Alternative methods were discussed, to be considered at the next meeting.			
20 August 2020	No quorum			
3 September 2020	Email from Jason French withdrawing the EOI for NAIDOC Awards Night (received 25/08/2020)			
17 September 2020	Cancelled			
1 October 2020	Nothing further			
15 October 2020	No discussion			
29 October 2020				
DEBRIEF				

Event/Action:	Ladies Night – TBC
----------------------	---------------------------

NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

Date:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	Incomplete EOI received from Annette Uata			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	Completed EOI received from Annette Uata.			
4 June 2020	Annette is working on this with other participants. Date of event yet to be advised.			
9 July 2020	No discussion			
6 August 2020	No discussion. No further information from Annette Uata.			
20 August 2020	No quorum			
3 September 2020	No discussion. No further information from Annette Uata. Gerald to speak with Annette.			
17 September 2020	No update			
1 October 2020	No discussion			
15 October 2020	No discussion			
29 October 2020				
DEBRIEF				

Event/Action:	Elders Lunch			
Date:	Thursday 12 th November			
Meeting Date:	Information:	Cost / Resources :	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	Nothing received			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	Advice from Kayla Murphy at Housing Plus that they will support this event. Thursday, 29 th October.			
9 July 2020	Nikea advised that Kayla Murphy from HousingPlus			

NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

	is pursuing funding, with the hope being to hold the function in Shadforth. Kayla is consulting Auntie Alice Williams and others about the day.			
6 August 2020	Nikea advised that HousingPlus is re-thinking this event, and how best to protect the health and wellbeing of Elders. Consideration is being given to a Meals on Wheels type model, or gathering at someone's home.			
20 August 2020	No quorum			
3 September 2020	Nikea confirmed that HousingPlus will deliver lunches to Elders' home, and ask them if they would like to be recorded saying something about the theme "Always was, Always will be" Hoping too, that a small hamper to share with family can also be provided.			
17 September 2020	No update			
1 October 2020	Nikea is working with the HousingPlus team to arrange home visits for the Elders.			
15 October 2020	Nikea will be firming up plans next week.		<p>Louise will see if there are thermal bags available to assist with the delivery of hot meals.</p> <p>Nikea to contact the Orange Local Aboriginal Land Council in regards to contacting Elders to receiving the lunch.</p> <p>Cathy to provide a list of names from Council list to Nikea. However, due to local government privacy and confidentiality legislation, phone numbers and addresses cannot be shared externally. However, this list of names can be cross-referenced with OLALC's records.</p>	
29 October 2020				
DEBRIEF				

NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

Event/Action:	Comedy Night – TBC			
Date:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	Nothing received			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	Nothing received			
9 July 2020	No discussion			
6 August 2020	No discussion and no further information. Given COVID-19 restrictions, the Committee was of the view that this event could not go ahead.			
20 August 2020	No quorum			
3 September 2020	Nil.			
17 September 2020	No update			
1 October 2020	Nothing further			
15 October 2020	No discussion			
29 October 2020				
DEBRIEF				
Event/Action:	Youth Ball and Disco – TBC			
Date:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	Nothing received			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	EOI's from Mary Croaker received 20/05/2020 for both the Youth Ball and the Disco. No dates advised.			
9 July 2020	No discussion			
6 August 2020	No discussion or further information from organisers. Mingling between schools is not happening at the moment, so an alternative arrangement will need to be reached. Schools are not even hosting assemblies at the moment.			
20 August 2020	No quorum			

NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

3 September 2020	No correspondence received. However, given COVID-19 restrictions, this event cannot proceed.			
17 September 2020	Cancelled			
1 October 2020	No discussion			
15 October 2020	No discussion			
29 October 2020				
DEBRIEF				

Event/Action:	Golf Day			
Date:	Friday, 13th November			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
9 July 2020	Jason, Gerald and Mike agreed that an Orange NAIDOC Week Golf Day would be a good activity; this was supported by the Committee. Julie will send Mike an Event EOI form to complete for next meeting.			
6 August 2020	Mike advised that the Golf Day will be a 2-person Ambrose at Wentworth Golf Club. \$25 per person – for breakfast, lunch, and playing fees. 30 people can participate under current restrictions. Will need \$500 for prizes.			
20 August 2020	No quorum			
3 September 2020	Mike advised that the event can still go ahead as planned at this stage.			
17 September 2020	Mike advised a flyer will be developed in the near future and he is confirming COVID restrictions.			
1 October 2020	Mike advised via email that he is in discussions with Wentworth Golf Club about COVID-19 restrictions regarding meals for the golf day. Will update Committee at next meeting.			
15 October 2020	Nothing further			
29 October 2020				
DEBRIEF				

Event/Action:	Completion of Year 12 Awards
----------------------	-------------------------------------

NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

Date:	End of Term 3 – Beginning of Term 4			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
3 September 2020	<p>Event EOI received from Corey McLean regarding Completion of Year 12 Awards for local Aboriginal high school students. Each graduate (approx. 50), will receive an award with their name, school and completion date engraved on it. The Award will then be given to the schools, for them to present to the students within their own school processes – preferably being presented with the award by Aboriginal staff within the school. Schools will be asked to take footage or photo to be shared in the wider community. The cost of the awards will be approximately \$900.</p> <p>The Committee supported both the EOI and the purchase of the awards as a great initiative to encourage young Aboriginal people in their studies and as role models.</p> <p>EOI: Dylan Wright / Nikea Dixon Cost: Gerald Power / Dylan Wright</p>			
17 September 2020	Advice received that cost of the trophies themselves have risen in price since last year. Council has agreed to pay the difference.		Louise, Julie and Corey to follow-up	
1 October 2020	Certificates have been signed by Gerald Power, Mayor Kidd and Duncan Auld (Orange Principals Network Director)			
15 October 2020	Trophies have been engraved and Corey is in the process of distributing these, along with the certificates, to schools. 34 Indigenous students in total are graduating Year 12 this year. Committee agreed that the awards will be especially meaningful if presented at school graduation ceremonies now that COVID-19 restrictions on schools have relaxed somewhat.		<p>Corey to distribute</p> <p>Julie to arrange signature from Mayor Kidd on one remaining certificate.</p> <p>Gerald to sign one remaining certificate.</p>	
29 October 2020				

NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

DEBRIEF				

Event/Action:	Online Talent Show			
Date:	Entries close Friday, 30 th October			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
17 September 2020	Talent Show flyer and application distributed by Corey. A Shield will be awarded to first place with judging provided by the community.			
1 October 2020	Entries for the talent show are now open.			
15 October 2020	Corey advised that he is currently having difficulty in seeking participants.		Julie to send out flyer for Talent Show to the following committees: NAIDOC, Community Services Interagency, and Child, Youth & Family Interagency. Julie to have flyer posted to Council's Facebook page. Corey to post flyer to NAIDOC Facebook page.	
29 October 2020				
DEBRIEF				

Event/Action:	NAIDOC Week Opening Ceremony
Date:	Monday, 9 th November – 10.00am – 11.30am

NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
3 September 2020	Discussion held regarding a NAIDOC Week Opening Ceremony. Discussion centred on what is possible with NSW COVID-19 restrictions and public health orders. A small ceremony would be achievable.		Committee to bring suggestions to next meeting.	
17 September 2020	<p>Location of Opening Ceremony</p> <ul style="list-style-type: none"> The Orange Civic Theatre is available on Monday, 9th November, however people must be seated at all times and no food or drink is allowed. The Function Centre is available, however there is nowhere to have a flag raising and transport could potentially be an issue. The Council Chambers are also available. It can hold a maximum of 49 people, and food and beverages are allowed. There's also the benefit of having the flag raising just out the front – which 20 people can attend – however, guests would be able to watch the flag raising from the balcony. <p>Potential Content of Opening Ceremony (<i>and persons/s involved</i>)</p> <ul style="list-style-type: none"> Welcome to Country Smoking Ceremony Flag Raising Guest Speakers Footage from the Talent Show (<i>see attached</i>) Photo slideshow (e.g. Yr. 12 completion awards, Elders, NAIDOC from previous years) Morning Tea Who will be invited? <p>Julie has been advised that a live stream of the event, which anyone can watch, is easier to do than a recording. Orange City Council's Communications team can assist with this, however they need plenty of notice to arrange it.</p> <p>The other consideration is who will the Committee invite to an opening ceremony, given there are limited places to be ticketed –</p>		Committee to bring suggestions to next meeting.	

NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

	49 people in total if held in the Chambers, that includes dignitaries, staff, media and Committee. With the flag raising, because it's outside, only 20 people can gather.			
1 October 2020	<p>No quorum.</p> <p>A poll was sent to all members of the Committee on 23/09/2020 regarding plans for an opening ceremony on 9th November. There were 9 responses. From these results, combined with those present at the meeting, the following actions were raised:</p> <ul style="list-style-type: none"> • The ceremony will take place at Orange City Council Chambers, 10.00am on Monday, 9th November. • The venue can hold 49 people only – this includes Elders, dignitaries, Council support staff. • Merran Byers has created an event plan to organise behind-the-scenes. • Doug Sutherland is now authorised to perform Smoking Ceremonies. • Welcome to Country will be performed by Michael Newman • Flag Raising Ceremony • Guest Speakers: Jason has arranged for Kylie Tarleton to speak. • Footage from the Talent Show will be unavailable for the Opening Ceremony. • Slideshow together of NAIDOC photos from previous years. • Morning tea will be catered. • The Orange City Council media unit has advised they can livestream the event, and also take photos so that local media don't contribute to our attendee numbers, leaving more space for community. <p>Additionally:</p> <ul style="list-style-type: none"> • Recommendation from Mayor Kidd that the Aboriginal Flag with this year's theme, "Always Was, Always Will Be", to be painted on the grass on top of Orange Museum for NAIDOC Week. 		<p>Committee to suggest invitations.</p> <p>Julie and Cathy to implement Council-required event management plan.</p> <p>Gerald to arrange smoking ceremony with Doug Sutherland.</p> <p>Committee to nominate and arrange appropriate community members to perform the ceremony</p> <p>Gerald to ask if Merv Bishop might be available to be a guest speaker.</p> <p>Jason and Gerald to arrange a slideshow of NAIDOC photos from previous years.</p> <p>Julie and Cathy to follow-up on morning tea.</p> <p>Cathy to follow-up re: live-stream with Council media and IT teams.</p> <p>Louise and Julie to follow-up.</p>	
15 October 2020	<p>Discussion focused on content and order of service.</p> <p>Content:</p>			

NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

	<ul style="list-style-type: none"> There have been changes in COVID-19 restrictions. Now, Council Chambers can hold 49 people PLUS necessary Council staff and dignitaries. <u>Non-Council members of the Committee will count towards the 49.</u> However, we can still only have 20 (of those 49) people gathered in a group to view the flag raising. Due to public health orders, additional attendees will not be able to gather in the vicinity. Please note: children and babies count towards the total numbers. The ceremony will be live-streamed so that those who are unable to attend can still watch the ceremony. Phil Donato has advised he is unavailable on the day. No response yet from Andrew Gee's office. Mayor Kidd will be attending. Councillors Munro and Nugent will be invited. None of these invitees will add to the count of 49. Smoking Ceremony – Doug Sutherland Welcome to Country – Michael Newman Flag Raising Ceremony – Committee recommended 4 Elders undertake the flag raising Guest Speakers – Jason confirmed that Kylie Tarleton will be speaking. Mayor Kidd will also speak. Alice suggested Annette Steele might like to speak as CEO of OLALC. No word as to whether Merv Bishop will be attending. Gerald will also say a few words. Slideshow – photos from NAIDOC Week in previous years rolling in the background after the speeches. Morning tea – the Committee decided to bring in catering so that Gerald doesn't have to worry about catering whilst being part of the ceremony. <p>Order of Service: <i>10.00am</i> <i>Outside the front of Council (facing Byng Street)</i></p> <ol style="list-style-type: none"> Smoking Ceremony (as people enter the building) Flag Raising Welcome to Country <p><i>Inside Council Chambers</i></p> <ol style="list-style-type: none"> Civic Welcome – Mayor Kidd 		<p>Committee to put forward names of priority Elders to invite</p> <p>Julie and Cathy to liaise with Alice regarding invites.</p> <p>Cathy to follow-up</p> <p>Cathy to follow-up</p> <p>Gerald to confirm with Doug</p> <p>Committee to put forward names of community members to perform the flag raising.</p> <p>Alice to follow-up with Annette Steele</p> <p>Gerald to follow-up with Merv Bishop</p> <p>Jason and Gerald to compile</p> <p>Julie and Cathy to arrange</p>	
--	---	--	---	--

Page 36

NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

	5. NAIDOC Committee Welcome – Gerald Power 6. Guest Speaker – Kylie Tarleton 7. Guest Speaker – Merv Bishop 8. Morning Tea (slideshow in the background) 9. Photographs <i>Close</i>			
29 October 2020				
DEBRIEF				

Event/Action:	Harmony Cup			
Date:	Friday, 13 th November			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
1 October 2020	<p>An EOI for the Harmony Cup was put forward by Jason and Anni Gallagher (OCC Refugee & Migrant Support Officer). With NAIDOC events being very light-on this year due to COVID-19, those present saw this as an opportunity to value add to the existing program.</p> <p>The Harmony Cup is a game of football (soccer) held between a local Indigenous All-Stars team, and a local "Rest of the World" Multicultural team. Final date, time and venue is yet to be decided. The focus will be on the game, rather than the usual associated food, etc. due to COVID-19 restrictions.</p>		<p>Jason to investigate Emu's pitch, as suggested by Mayor Kidd.</p> <p>Jason and Anni to work with Katrina Hausia to coordinate.</p>	
15 October 2020	Food options, start time, and players are being worked on by Jason , Anni and Katrina. Location is at Jack Brabham Park.		Jason and Anni to report back to next meeting.	

NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

29 October 2020				
DEBRIEF				

General Information				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	<p>Discussion centred on:</p> <ul style="list-style-type: none"> There only being 4 meetings left until National NAIDOC Week (5th – 12th July); and 7 meetings until Orange NAIDOC Week. Difficulties encountered last year with event details, times, dates, etc. changing or being incorrect, and this information not being received in time for inclusion in the official program, and other media / promotions. This resulted in inaccurate information about NAIDOC week being circulated throughout the community. A long lead-in time is required for the designing and printing of programs <p>➤ Action: it was moved that all EOI's for Orange NAIDOC Week Events and their details be submitted to the Committee by the next meeting (2nd April), and that, no further events would be accepted after that date. Julie to email Members. <i>1/Jason French, 2/Chris Gryllis</i></p> <ul style="list-style-type: none"> It was requested by the Committee that EOI's for the positions of Deputy Chair and Treasurer be called again, also closing on 2nd April. Julie to circulate. <i>1/Jason French, 2/Rachel Lucas</i> 			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	NSW Aboriginal Affairs have closed grant applications for 2020 due to COVID-19 pandemic.			
4 June 2020	<p>Informal meeting held to provide updates and start progressing what is possible.</p> <p>New dates for National NAIDOC Week, and a new NAIDOC Local Grants Round for 2020 will be launched in the coming weeks.</p>			

Page 38

NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

9 July 2020	Discussions on moving the dates of NAIDOC Week to run in line with the National Dates for 2020 – 8 – 15 November			
6 August 2020	Committee decided to hold another meeting in a fortnight to decide on all events – 20th August, in West Room, 1pm Julie to facilitate grant application process. Julie to invite Council's Events Officer to next meeting. Opening Ceremony and Services Information Day – Form - Attached			
20 August 2020	No quorum			
3 September 2020	Event EOI received from Corey McLean regarding Completion of Year 12 Awards for local Aboriginal high school students. Each graduate (approx. 50), will receive an award with their name, school and completion date engraved on it. The Award will then be given to the schools, for them to present to the students within their own school processes – preferably being presented with the award by Aboriginal staff within the school. Schools will be asked to take footage or photo to be shared in the wider community. The cost of the awards will be approximately \$900. The Committee supported both the EOI and the purchase of the awards as a great initiative to encourage young Aboriginal people in their studies and as role models. EOI: Dylan Wright / Nikea Dixon Cost: Gerald Power / Dylan Wright Raised by Nikea , the committee also discussed how to “close” the Week. Suggestions include: <ul style="list-style-type: none"> • OCC Podcast with Gerald and some Elders which could be made public • Interviews with Committee members regarding what the theme “Always was, Always will be” means to them Cathy to provide Nikea , Gerald and Corey with support to arrange.			
17 September 2020	Location of Opening Ceremony <ul style="list-style-type: none"> • The Orange Civic Theatre is available on Monday, 9th November, however people must be seated at all times and no food or drink is allowed. • The Function Centre is available, however there is nowhere to have a flag raising and transport could potentially be an issue. • The Council Chambers are also available. It can hold a maximum of 49 people, and food and beverages are allowed. There's also the benefit of having the flag raising just out the front – which 20 people can attend – however, guests would be able to watch the flag raising from the balcony. Potential Content of Opening Ceremony <i>(and persons/s involved)</i> <ul style="list-style-type: none"> • Welcome to Country • Smoking Ceremony • Flag Raising 			

NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

	<ul style="list-style-type: none"> • Guest Speakers • Footage from the Talent Show (<i>see attached</i>) • Photo slideshow (e.g. Yr. 12 completion awards, Elders, NAIDOC from previous years) • Morning Tea • Who will be invited? <p>I have been advised that a live stream of the event, which anyone can watch, is easier to do than a recording. Orange City Council's Communications team can assist with this, however they need plenty of notice to arrange it.</p> <p>The other consideration is who will the Committee invite to an opening ceremony, given there are limited places to be ticketed – 49 people in total if held in the Chambers, that includes dignitaries, staff, media and Committee. With the flag raising, because it's outside, only 20 people can gather.</p>			
1 October 2020	<p>No quorum.</p> <p>A poll was sent to all members of the Committee on 23/09/2020 regarding plans for an opening ceremony on 9th November. There were 9 responses. From these results, combined with those present at the meeting, the following actions were raised:</p> <ul style="list-style-type: none"> • The ceremony will take place at Orange City Council Chambers, 10.00am on Monday, 9th November. • The venue can hold 49 people only – this includes Elders, dignitaries, Council support staff. Committee Members to suggest invitations. • Merran has created an event plan to organise behind-the-scenes. Julie and Cathy to implement. • Doug Sutherland is now authorised to perform Smoking Ceremonies – Gerald to arrange • Welcome to Country will be performed by Michael Newman • Flag Raising Ceremony – Committee to nominate and arrange appropriate community members to perform the ceremony. • Guest Speakers: Jason has arranged for Kylie Tarleton to speak. Gerald is going to approach Merv Bishop. • Footage from the Talent Show will be unavailable for the Opening Ceremony. • Jason and Gerald will look at putting a slideshow together of NAIDOC photos from previous years. • Morning tea will be catered – Cathy and Julie to follow-up. • The Orange City Council media unit has advised they can livestream the event, and also take photos so that local media don't contribute to our attendee numbers, 			

NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

	<p>leaving more space for community.</p> <p>Additionally:</p> <ul style="list-style-type: none"> • Recommendation from Mayor Kidd that the Aboriginal Flag with this year's theme, "Always Was, Always Will Be", to be painted on the grass on top of Orange Museum for NAIDOC Week. Louise to follow-up. • An EOI for the Harmony Cup was put forward by Jason and Anni Gallagher (OCC Refugee & Migrant Support Officer). With NAIDOC events being very light-on this year due to COVID-19, those present saw this as an opportunity to value add to the existing program. The Harmony Cup is a game of football (soccer) held between a local Indigenous All-Stars team, and a local "Rest of the World" Multicultural team. Final date, time and venue is yet to be decided – Jason to investigate Emu's pitch, as suggested by Mayor Kidd. The focus will be on the game, rather than the usual associated food, etc. due to COVID-19 restrictions. Jason and Anni to work with Katrina Hausia to coordinate. 			
15 October 2020	<p>Julie and Cathy have completed:</p> <ul style="list-style-type: none"> • COVID Safety Plan (registered with NSW Government) • Council Event Management Kit • Council Event Risk Assessment • Council Site Plan <p>Part of the COVID Safety Plan is providing ample hand sanitiser, tissues, napkins, rubbish bins, disinfectant wipes, self-serve drinks/tea/coffee, and individualized food portions.</p> <p>In following up on Mayor Kidd's suggestion of having the Aboriginal Flag and NAIDOC Theme painted on the grass roof of the museum, Julie advised that Council staff do not have the capacity to do this in time. Louise will follow-up with an external sign-writer to see if they are available to paint both the Aboriginal & Torres Strait Islander flags, along with the theme. If the services of a suitable contractor can be found in time, Council will cover the cost of painting the roof.</p>		<p>Julie and Cathy to arrange</p> <p>Louise to follow-up</p>	
DEBRIEF				

NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

Attach

**Orange NAIDOC Week Official Opening Ceremony and Services Information Day**

The Orange NAIDOC Week Working Party are planning on hosting Orange NAIDOC Week activities during the week of **8th-14th November 2020**.

The NAIDOC Week Street March, Official Opening Ceremony and Services Information Day will be held on Monday 9th November 2020. The Official Opening Ceremony and Services Information Day will be held in **Robertson Park** at the conclusion of the March which will start at 9:40am.

We are seeking Expressions of Interest from local businesses and services that would be interested in setting up a store for the Services Information Day.

The purpose of the Services Information Day provides the opportunity for businesses and services to promote their business/service, showcase what they can offer to the community and provide information on how the community can utilise their services.

Requirements needed to have a store setup include providing the NAIDOC Week Working Party a Certificate of Currency for your current Liability Insurance Policy.

Businesses and Services that are interested in having a store setup on the day **do not** have to be an Aboriginal or Torres Strait Islander (TSI) specific service but it would be appreciated if stores highlighted what Aboriginal and TSI products or services they provide or offer, if any.

There is no cost to have a store on the day. Your business/service will need to provide a marquee and a table to display your stuff. Your business/service will be responsible for erecting and dismantling your store.

Important: *Due to the current situation regarding Covid19, and the high possibility of a second wave occurring in NSW, this event may be subjected to change or may possibly be cancelled. The Orange NAIDOC Week Working Party will be keeping a close eye on any changes or restrictions that the NSW Government impose on the state and will inform the Orange Community of any changes that need to be made.*

In the case that the event goes ahead as planned, we are asking businesses and services that have a stall on the day be aware of all Covid19 restrictions and recommendations. We highly encourage all stalls to have their own hand sanitiser for use of the community and staff manning their store.

If you are interested in having a store set up at the Services Information Day during the Orange NAIDOC Week Official Opening Ceremony, please complete the following and return to Annette Uata at annette.uata@health.nsw.gov.au or Corey McLean at cmclean@kws.nsw.edu.au.

Expressions of Interest must be returned by no later than 5:00p.m. 5th October, 2020.

NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020



Orange NAIDOC Week Official Opening Ceremony and Services Information Day

Business Details			
Name of Business			
Type of Business			
ABN/ARBN		Registered for GST	Y / N
Registered Charity	Y / N	Non-profit Organisation	Y / N
Postal Address			
Email			
Website			
Liability Insurance	Y / N		
Contact Details: <i>Please provide contact details for at least one person so relevant information can be passed on.</i>			
Contact person 1			
Job Title			
Contact Number			
Email			
Contact person 2			
Job Title			
Contact Number			
Email			

NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020



Orange NAIDOC Week Official Opening Ceremony and Services Information Day

Store Information

Please provide a description of what service or product you will be displaying

Will your store have handouts (freebies), items for sale, or a mixture of both?

(This information will be passed on to schools to inform their students if money will be required)

NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020



Orange NAIDOC Week Official Opening Ceremony and Services Information Day

Applicants: Please read the following and make sure you have a full understanding of all that is required from you.

To be considered for inclusion at the event you must return the following by 5th October 2020:

1. This completed application form.
2. A copy of your Certificate of Currency

When your application is received, you will be sent a confirmation email.

Stallholder Agreement

1. Stalls are to be erected by 9:30a.m.
2. Hours of operation are between 9.30a.m. – 2.00p.m. on Monday 9th November, 2020.
3. All applications must be submitted by the closing date 5th October, 2020.
4. Stalls will be allocated a specific area to set up.
5. Site allocations are final and no negotiation will be entered into.
6. The event organiser (Orange NAIDOC Week Working Party) reserves the right to cancel Orange NAIDOC Week Activities at its own discretion.
7. The stall holder is responsible for all necessary insurances to cover loss or damage to their products, their workers compensation and a minimum of \$20,000,000 (twenty million dollars) public liability insurance.
8. The stall holder will provide a copy of their insurance "Certificate of Currency" along with their stall holder booking form at the time of submitting their application.
9. The stall holder is aware that the site is un-powered.
10. If a vehicle is part of the stall display, the stall holder will ensure that the vehicle is contained within the site area; the vehicle must be in position by 9.30a.m. and the vehicle must not be moved prior to 2.00p.m.
11. If a stall holder brings a vehicle into the event site to unload goods, and that vehicle does not form part of the display, then the stall holder agrees to remove the vehicle prior to 9:30a.m. on the day of the event.
12. All stall holders will complete set-up by 9.30a.m. on the day of the event.
13. Food stalls will comply with the Australian Food Safety Standards.
14. **No helium balloons are allowed. They are a hazard to the environment.**
15. Stall holders must ensure that their site is safe from trip hazards and electrical leads are tagged and tested.
16. The Stall Holder agrees not to:
 - a. Sell, give away, prepare, store or manufacture food without the approval of the event organizer. The event organiser reserves the right to refuse consent.
 - b. Damage the street tarmac, dig holes or in any way interfere with the street, nature strip or grassed surfaces.
 - c. Sub-let the site without the prior consent of the event organiser.
 - d. Dismantle the site prior to 2.00p.m.
17. The Stall Holder will ensure there site is clear of any rubbish when their marquee has been dismantle.

Signature: _____

Date: ____/____/2020

Print Name: _____

**** Please provide own marquees, chairs and tables if they are required at your stall ****

For further information contact: Annette Uata - E: Annette.Uata@health.nsw.gov.au - P: 02 68 455 664

NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

2020 ORANGE NAIDOC WEEK

MARCH, OFFICIAL OPENING CEREMONY, SERVICE DAY

Meeting: 06/08/2020

Plan A	<p>Event goes ahead as planned and as in previous years with March starting in Sale Street from 10.00a.m. March concluding at Robertson Park with the start of the Official Opening Ceremony (Welcome to Country, flag raising, entertainment such as dance).</p> <p>The day will conclude with a Services Expo.</p>
Plan B (Wet Weather)	<p>In the case of bad weather, the Official Opening Ceremony will take place at the Function Centre with a Welcome to Country and speeches. Dependant on how heavy rain is, flag raising and March may be cancelled with only an Opening Ceremony is held.</p> <p>Services Day will not be held.</p>
Plan C (Covid 19 2 nd Wave)	<p>Due to Covid 19 numbers going up in Victoria and starting to slowly spread through Sydney to Western Sydney and out to the Central West, a plan C has been made.</p> <p>In the case of a second wave we will live stream a Welcome to Country, flag raising, and some speeches via our NAIDOC Facebook page. We will encourage schools to conduct their own march on school grounds which could involve a whole school and to watch the live stream of the Opening Ceremony. Schools could include their NAIDOC Week Awards or the AECG NAIDOC Awards into this.</p> <p>For Community, we could have a gathering at the Opening Ceremony. Due to schools not being present, this would dramatically reduce numbers. To further reduce the possible spread of Covid 19, we would encourage social distancing, provide hand sanitising stations, encourage and possibly supply face masks. We could also have the rotunda fenced off to allow spacing between the community and organisers.</p> <p>Services Day will not be held.</p>
Plan D (Covid 19 Lockdown)	<p>In the scenario that cases rapidly go up and the state goes back into lockdown, where large gathers are not permitted, celebrations via the Orange NAIDOC Week Facebook Page.</p> <p>A Welcome to Country, flag raisings and speeches could be pre-recorded and put together like a ceremony.</p> <p>Services Day will not be held.</p>

2.6 MINUTES OF THE NAIDOC COMMITTEE MEETING HELD ON 5 NOVEMBER 2020

RECORD NUMBER: 2020/2601

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

EXECUTIVE SUMMARY

The NAIDOC Week Community Committee met on 5 November 2020. The recommendations from the Committee are provided to the Services Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.2 Live - Partner with key stakeholders to deliver cultural facilities and services that reflect the interests of a culturally diverse community”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the NAIDOC Week Community Committee at its meeting held on 5 November 2020.**
- 2 That the minutes of the NAIDOC Week Community Committee meeting held on 5 November 2020 be adopted.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 NAIDOC 5 November 2020 Minutes
- 2 NAIDOC 5 November 2020 Agenda, D20/67120 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE

NAIDOC WEEK COMMUNITY COMMITTEE

HELD IN GIYALANG GANYA MEETING ROOM, 286 LORDS PLACE, ORANGE

ON 5 NOVEMBER 2020

COMMENCING AT 1.00PM

1 INTRODUCTION

ATTENDANCE

Mr Corey McLean (Acting Chair), Ms Alice Williams, Mr Damon Bell, Ms Jodie Stewart, Mr Dylan Wright, Ms Aisling Kemp, Community Development Officer, Community Development Team Leader, Community Services Manager

1.1 Apologies and Leave of Absence

RESOLVED

Mr C McLean/Mr D Bell

That the apologies be accepted from Mr Gerald Power, Cr S Nugent, Mr Chris Gryllis, Ms Nikita Mason, Mr Mike Cooper and Ms Donna Monaghan for the NAIDOC Week Community Committee meeting on 5 November 2020.

1.2 Acknowledgement of Country

Conducted by the Acting Chairperson.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RECOMMENDATION

Mr M Cooper/Mr C Gryllis

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 29 October 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the NAIDOC Week Community Committee meeting held on 29 October 2020.

3 PRESENTATIONS

3.1 CORRESPONDENCE

TRIM REFERENCE: 2020/2205

There was no correspondence presented for discussion.

RECOMMENDATION

Nil

3.2 CALENDAR OF ANNUAL AND SIGNIFICANT EVENTS - 2020

TRIM REFERENCE: 2020/2206

There was no discussion on the Calendar of Annual and Significant Events - 2020

RECOMMENDATION

Nil

3.3 BUDGET UPDATE

TRIM REFERENCE: 2020/2207

- Julie advised that a \$3,000.00 grant application to Aboriginal Affairs NSW was successful. Funds currently held by Birrang.
- Gerald to send Orange Ex-Services Club the NAIDOC bank account details, so that the Coral Sea Room deposit can be refunded.

RECOMMENDATION

Mr D Bell/Ms A Kemp

That the Budget Update is adopted.

4 GENERAL REPORTS

4.1 TASK LIST AND ACTION PLAN - NAIDOC WEEK 2020

TRIM REFERENCE: 2020/2208

RECOMMENDATION

Mr C McLean/Mr D Bell

That the Committee Consider and Discuss items in the Task List/Action Plan for NAIDOC Week Celebrations 2020, and that the report be updated

Next meeting (Debriefing): Thursday, 3 December 2020 at 1pm; Giyalang Ganya meeting room. Please RSVP for catering purposes by Monday, 30th November 2020.

THE MEETING CLOSED AT 2PM.



NAIDOC WEEK COMMUNITY COMMITTEE

AGENDA

5 NOVEMBER 2020

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **NAIDOC WEEK COMMUNITY COMMITTEE MEETING** of **ORANGE CITY COUNCIL** will be held in the **GIYALANG GANYA MEETING ROOM, 286 LORDS PLACE, ORANGE** on **Thursday, 5 November 2020** commencing at **1.00PM**.

David Waddell

CHIEF EXECUTIVE OFFICER

For apologies please contact Julie Proctor on 6393 8608.

NAIDOC WEEK COMMUNITY COMMITTEE

5 NOVEMBER 2020

AGENDA**EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

1	INTRODUCTION	3
1.1	Apologies and Leave of Absence	3
1.2	Acknowledgement of Country.....	3
1.3	Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests.....	3
2	PREVIOUS MINUTES	4
2.1	Minutes of the Meeting of the NAIDOC Week Community Committee held on 29 October 2020.....	5
3	PRESENTATIONS.....	9
3.1	Correspondence	9
3.2	Calendar of Annual and Significant Events - 2020.....	9
3.3	Budget Update.....	17
4	GENERAL REPORTS.....	17
4.1	Task List and Action Plan - NAIDOC Week 2020.....	17

NAIDOC WEEK COMMUNITY COMMITTEE**5 NOVEMBER 2020****1 INTRODUCTION****MEMBERS**

Mr Gerald Power (Chairperson), Cr R Kidd (Mayor), Cr S Munro, Cr S Nugent, Mr Chris Gryllis, Ms Naomi Escreet, Mrs Danielle Annesley, Mr Corey McLean, Mr Mike Cooper, Mrs Mary Croaker, Miss Taniesha Croaker, Mr Jordan Moore, Mrs Annette Uata, Mr Nick Frail, Ms Deb Maguire, Mr Brett Naden, Ms Lyndal Robb, Ms Collette Vincent, Ms Katy Chatfield, Ms Rachel Lucas, Mr Michael Newman, Mr Kurt Beahan, Ms Nikita Mason, Mr Alby Ryan, Ms Julie Armstrong, Mr Bryce O'Neil-Baker, Ms Donna Stanley, Ms Alice Williams, Ms Rachael Powell, Ms Zoe Byrne, Mr John MacKay, Mr Keith Smith, Ms Kayla Murphy, Mr Jason French, Ms Nikea Dixon, Ms Donna Monaghan, Ms Jodie Stewart, Ms Alicia Price, Mr Zac Merritt, Mr Sam Nelson, Mr Thomas Goolagong, Mr Benjamin Benton, Ms Kellie Lane, Ms Tania Dalzell, Mr Dylan Wright, Ms Aisling Kemp, Director Community, Recreation and Cultural Services, Community Development Officer, Community Development Team Leader, Youth Development Officer

1.1 APOLOGIES AND LEAVE OF ABSENCE**1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the NAIDOC Week Community Committee at this meeting.

NAIDOC WEEK COMMUNITY COMMITTEE

5 NOVEMBER 2020

2 PREVIOUS MINUTES**RECOMMENDATION**

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 29 October 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the NAIDOC Week Community Committee meeting held on 29 October 2020.

ATTACHMENTS

- 1 Minutes of the Meeting of the NAIDOC Week Community Committee held on 29 October 2020

ORANGE CITY COUNCIL

MINUTES OF THE

NAIDOC WEEK COMMUNITY COMMITTEE

HELD IN GIYALANG GANYA MEETING ROOM, 286 LORDS PLACE, ORANGE

ON 29 OCTOBER 2020

COMMENCING AT 1.00PM

1 INTRODUCTION

ATTENDANCE

Mr Gerald Power (Chairperson), Mr Jason French, Mr Mike Cooper, Mr Damon Bell, Mr Chris Gryllis, Mr Corey McLean, Ms Nikea Dixon, Mr Henry Gibbs (Guest), Community Services Manager, Community Development Team Leader, Community Development Officer

1.1 Apologies and Leave of Absence

RESOLVED

Mr C McLean/Mr M Cooper

That the apologies be accepted from Cr S Nugent, Mrs Mary Croaker, Mr Dylan Wright and Ms Aisling Kemp for the NAIDOC Week Community Committee meeting on 29 October 2020.

1.2 Acknowledgement of Country

Conducted by the Chairperson.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RESOLVED

Mr M Cooper/Mr C Gryllis

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 15 October 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the NAIDOC Week Community Committee meeting held on 15 October 2020; with the exception of the following two amendments:

MINUTES OF NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

Amendment 1: Note that the quorum for the NAIDOC Week Community Committee meetings is six community members; not four as was previously stated in meeting papers

Amendment 2: That there was a variation to the Online Talent Show notes in the Task List.

3 PRESENTATIONS

3.1 CORRESPONDENCE

TRIM REFERENCE: 2020/2068

There was no correspondence presented for discussion.

RECOMMENDATION

Nil

3.2 CALENDAR OF ANNUAL AND SIGNIFICANT EVENTS - 2020

TRIM REFERENCE: 2020/2069

There was no discussion on the calendar of annual and significant events.

RECOMMENDATION

Nil

3.3 BUDGET UPDATE

TRIM REFERENCE: 2020/2070

- Julie Proctor advised that a \$3,000.00 grant application to Aboriginal Affairs NSW was successful. Funds auspiced by Birrang into the NAIDOC account.
- Gerald Power to send the Orange Ex-Services Club the NAIDOC bank account details, so that the Coral Sea Room deposit can be refunded.

RECOMMENDATION

Mr C Gryllis/Mr J French

That the information on the Budget Update be acknowledged.

4 GENERAL REPORTS

4.1 TASK LIST AND ACTION PLAN - NAIDOC WEEK 2020

TRIM REFERENCE: 2020/2071

MINUTES OF NAIDOC WEEK COMMUNITY COMMITTEE

29 OCTOBER 2020

RECOMMENDATION

Mr C Gryllis/Mr J French

That the Committee Consider and discuss items in the Task List/Action Plan for NAIDOC Week Celebrations 2020, and that the report be updated.

THE MEETING CLOSED AT 2.15PM.

NAIDOC WEEK COMMUNITY COMMITTEE

5 NOVEMBER 2020

3 PRESENTATIONS

3.1 CORRESPONDENCE

3.2 CALENDAR OF ANNUAL AND SIGNIFICANT EVENTS - 2020

ATTACHMENTS

- 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020, D19/77056

NAIDOC WEEK COMMUNITY COMMITTEE

5 NOVEMBER 2020

Attachment 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020

Calendar of Annual and Significant Events for Aboriginal and Torres Strait Islanders – 2020

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
26 Jan	Invasion Day/Survival Day – Sovereignty Day Annual events take place each year across the nation such as ‘Yabun’ in Sydney, the Survival Day Picnic on the Frankston Foreshore in Victoria, stalls and the Share the Spirit Festival in the Treasury Gardens, Victoria. The events celebrate Aboriginal and Torres Strait Islander culture and heritage. The events showcase all aspects of Aboriginal and Torres Strait Islander culture, including music, dance, food, language, politics, literature, and arts and crafts and are a wonderful opportunity to learn more about Australia’s Aboriginal and Torres Strait Islander heritage.	Acknowledge the day.	
13 Feb	Anniversary of the National Apology On 13 February 2008 the Prime Minister, Kevin Rudd MP delivered his national apology to the Stolen Generations on behalf of the Australian Government. The apology marked an important milestone in Australia’s history. By validating the experiences of the Stolen Generations, the foundations have been laid for healing to take place and for a reconciled Australia in which everyone belongs. www.nsdcc.org.au	Encourage local NGOs to celebrate with a morning tea or culturally suitable event.	
17 Mar	National Close the Gap Day – Indigenous Health Campaign The day gives people the opportunity to show their support for the Close the Gap Indigenous Health Equality Campaign which calls for closing the 17-year life expectancy gap between Aboriginal and Torres Strait Islanders and other Australians. http://www.indigenous.gov.au/health/	COAG and Australian Government to report on milestones.	

NAIDOC WEEK COMMUNITY COMMITTEE

5 NOVEMBER 2020

Attachment 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
21 Mar	Harmony Day Harmony Day, 21 March, celebrates Australia's cultural diversity. It's about inclusiveness, respect and a sense of belonging for everyone. It is a day for all Australians to embrace cultural diversity and to share what we have in common. The central message for Harmony Day is that 'everyone belongs', reinforcing the importance of inclusiveness to all Australians. http://www.harmony.gov.au/	Celebration in South Court on 21 March. Invitation received.	Cancelled due to COVID-19 Pandemic
26 May	National Sorry Day The <i>Bringing them home</i> report recommended (Recommendation No 7.a) that a National Sorry Day be held each year on 26 May 'to commemorate the history of forcible removals and its effects'. As a result of this recommendation the community-based organisation the National Sorry Day Committee (NSDC) was formed. www.nsdcc.org.au	To be led by NSW Government – NGOs and Government to provide opportunities to respect the day. Orange Local Aboriginal Land Council usually mark the day with an in-house event.	Cancelled due to COVID-19 Pandemic
27 May	1967 referendum In 1967 over 90% of Australians voted in a Referendum to remove clauses from the Australian Constitution which discriminated against Aboriginal and Torres Strait Islander Australians. The Referendum also gave the Commonwealth Government the power to make laws on behalf of Aboriginal and Torres Strait Islander people. http://www.naa.gov.au/collection/fact-sheets/fs150.aspx	Celebrate at every 10 year anniversary. Orange Local Aboriginal Land Council usually host a morning tea.	Cancelled due to COVID-19 Pandemic

NAIDOC WEEK COMMUNITY COMMITTEE

5 NOVEMBER 2020

Attachment 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
27 May – 3 June	National Reconciliation Week National Reconciliation Week is held annually and celebrates the rich culture and history of the First Australians. National Reconciliation Week began in 1996 to provide focus for nationwide reconciliation activities. National Reconciliation Week coincides with two significant dates in Australia's history which provide strong symbols of the aspirations for reconciliation. May 27 marks the anniversary of the 1967 Referendum and June 3 marks the anniversary of the High Court's judgment in the 1992 Mabo case. http://www.reconciliation.org.au/	Event confirmed for 27 th May. Torch relay from CSU to Robertson Park. Theme is "In this Together". Working Party and DCRAC developing an EOI for torch bearers and planning road closures. Torch will go from an indigenous person to a non-indigenous person. Buses dropping off/ picking up where required. Official Opening at CSU. Chris Gryllis advised that planning for the Torch Relay continues and is going well. Partnership with Charles Sturt University to support the event. Currently recruiting Torch Bearers for the Relay.	Cancelled due to COVID-19 Pandemic

NAIDOC WEEK COMMUNITY COMMITTEE

5 NOVEMBER 2020

Attachment 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
29 May	<p>Indigenous Veterans Commemoration Service</p> <p>The ceremony continues to gather momentum since its inception in 2007, in uniting Australians to remember and honour the service and sacrifice of indigenous veterans. The exceptional guest speakers and their remarkable stories continue to inspire our youth, indigenous and non-indigenous alike.</p> <p>Since the Boer War, Aborigines and Torres Strait Islanders have fought for Australia. While exact numbers will never be known, it is estimated that 500-800 Aboriginal diggers served in World War I. Five Aboriginal diggers are known to have died fighting at Gallipoli.</p> <p>Anywhere from 3,000-6,000 served in World War II, and in proportion to population, no community in Australia contributed more to the war effort than the Islanders of the Torres Strait. The proud tradition of indigenous service continues today.</p> <p>https://www.rslnsw.org.au/events/indigenous-veterans-commemoration-service/</p>		Cancelled due to COVID-19 Pandemic
3 Jun	<p>Mabo Day</p> <p>Mabo Day is held on 3 June to celebrate Eddie Mabo, who helped overturn 'terra nullius' in a ten year campaign through the courts ending in the historic High Court Mabo Judgment.</p>	Possibility to recognise as part of Reconciliation Week.	
1 July	<p>Coming of the Light</p> <p>This is a particular day of significance for Torres Strait Islander Australians. It marks the day the London Missionary Society first arrived in the Torres Strait. The missionaries landed at Erub Island on 1 July 1871.</p> <p>Religious and cultural ceremonies are held by Torres Strait Islander Christians across the Torres Strait and on the mainland to commemorate this day.</p>		

NAIDOC WEEK COMMUNITY COMMITTEE

5 NOVEMBER 2020

Attachment 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
5-12 Jul	<p>National NAIDOC Week 2020 – Always Was, Always Will Be</p> <p>The 2020 theme recognises that Aboriginal and Torres Strait Islanders have occupied and cared for this land and sea for over 65,000 years. Our nation's story began at the dawn of time, with the first footprints on this land belonging to First Nations people. That spiritual and cultural connection to land and sea continues to this day.</p> <p>In 2020 we have the opportunity to reflect on our recent history, and our ancient history. The National NAIDOC Committee invites all Australians to reflect on the history of our country and our shared future.</p> <p>For further information on NAIDOC, please visit the website www.naidoc.org.au</p>	<p>Investigate holding a small indoor number of events during this period.</p> <p>Add to the EOI list.</p> <p>EOI's for events during National NAIDOC Week can be submitted at the next meeting.</p> <p>Example: Indoor events, such as the previous comedy night.</p>	Cancelled due to COVID-19 Pandemic
4 Aug	<p>National Aboriginal and Torres Strait Islander Children's Day</p> <p>An annual event established by SNAICC in 1988 to highlight the significance of Aboriginal and Torres Strait Islander children. SNAICC encourages all Aboriginal and Torres Strait Islander community organisations, mainstream child and family services, government and early childhood services, schools and any other key stakeholders to celebrate this day.</p>	Orange Local Aboriginal Land Council hosts an event this day.	Cancelled due to COVID-19 Pandemic

NAIDOC WEEK COMMUNITY COMMITTEE

5 NOVEMBER 2020

Attachment 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
9 Aug	International Day of the World's Indigenous Peoples The International Day of the World's Indigenous Peoples is observed on August 9 each year to promote and protect the rights of the world's indigenous population. This event also recognises the achievements and contributions that indigenous people make to improve world issues such as environmental protection. It was first pronounced by the General Assembly of the United Nations in December 1994, marking the day of the first meeting of the UN Working Group on Indigenous Populations of the Sub-commission on the Promotion and Protection of Human Rights, in 1982.		
4 Sep	Indigenous Literacy Day Indigenous Literacy Day aims to help raise funds to raise literacy levels and improve the lives and opportunities of Indigenous Australians living in remote and isolated regions. We need your support to help raise funds to buy books and literacy resources for children in these communities. http://www.communityservices.act.gov.au/atsia/significant_dates	Department of Education Yarrowong will host an event at the Centre to celebrate	
13 Sep	Anniversary of the UN Declaration on the Rights of Indigenous People The United Nations Declaration on the Rights of Indigenous Peoples was adopted by the United Nations General Assembly during its 61st session at UN Headquarters in New York City on 13 September 2007.		

NAIDOC WEEK COMMUNITY COMMITTEE

5 NOVEMBER 2020

Attachment 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
Nov	<p>National Dreamtime Awards</p> <p>The National Dreamtime Awards, known simply as the Dreamtime Awards, are an annual celebration of Australian Aboriginal and Torres Strait Islander achievement in sport, arts, academic and community.</p> <p>The National Dreamtime Awards were launched to fill the void in recognising indigenous achievements as a result of the 2013 cessation of the Deadly Awards.^[1]</p> <p>A panel of experts judges the final winners in each category, determined by nomination and voting process through online and media partners.</p>		

NAIDOC WEEK COMMUNITY COMMITTEE

5 NOVEMBER 2020

3.3 BUDGET UPDATE

4 GENERAL REPORTS**4.1 TASK LIST AND ACTION PLAN - NAIDOC WEEK 2020**

RECORD NUMBER: 2020/2208

AUTHOR: Sue Collins, Administration Officer

EXECUTIVE SUMMARY

Attached for information is the Task List/Action Plan to be reviewed and updated at the conclusion of each meeting.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "4.3 Live - Maintain and renew cultural facilities and programs".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Committee Consider and Discuss items in the Task List/Action Plan for NAIDOC Week Celebrations 2020, and that the report be updated

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 Task List and Action Plan - NAIDOC Week 2020, D19/77034

NAIDOC WEEK COMMUNITY COMMITTEE

5 NOVEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

NAIDOC Week Community Committee Task List / Action Plan for 2020

NAIDOC Week: 8 – 15 November 2020

Planning for 2020 NAIDOC Week				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	<ul style="list-style-type: none"> Decision to hold some events in July (5th – 12th), and others during October (24th – 31st). Importance of Committee meeting attendance for those coordinating events to ensure clarity around events and expectations was stressed. If members cannot attend a Committee meeting, correspondence regarding the progression of event organisation is to be tabled to ensure communication. EOI's to go out for potential events for both weeks. For promotions purposes (awards booklet, NAIDOC Week programs, etc.), information regarding event details are required well in advance. EOI's for the next meeting for positions of Chairperson, Vice-Chairperson, and Treasurer. Enquire re: availability of OESC Coral Sea Room and Orange Function Centre for those dates. Save the Date to be sent to Schools for NAIDOC Week (25th – 31st October). Corey raised query regarding Kinross Wolaroi School AECG Awards from last year's NAIDOC March and Ceremony. 		<p>Julie and Louise to follow-up</p> <p>Julie to follow-up</p> <p>Jason to follow-up with Michael Newman.</p>	

NAIDOC WEEK COMMUNITY COMMITTEE

5 NOVEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

EVENTS HELD IN 2019:

Art Exhibition	Friday 25 October
OAMS Community Open Day	Friday 25 October
Comedy Night	Friday 25 October
Ladies Night Out	Saturday 26 October
Family Fun Day	Sunday 27 October
Street March / Opening Ceremony / School Awards	Monday 28 October
Youth Ball	Monday 28 October
NAIDOC Games Day	Tuesday 29 October
Yarrawong Children's Centre Morning Team and Garden Opening	Tuesday 29 October
NAIROC	Wednesday 30 October
Elders Lunch	Thursday 31 October
Primary School Disco	Thursday 31 October
Awards Night	Friday 1 November

Event/Action:	Reconciliation Walk "In This Together"			
Date:	Wednesday, 27 May 2020			
Venue:	CSU to Orange			
Who/Organiser:	CSU and Working Party			
Delivery /Operational Plan Reference:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	<ul style="list-style-type: none"> Outline of event provided by Gerald, Jason and DCRAC Theme for Reconciliation Week is "In This Together" Torch will be carried in a Coolamon, created by Tim Naden from Dubbo Razzle Dazzle promotions are doing the branding, T-shirts 	Funding from private source	Working Party to organise road closures, nominations for torch bearers and promotion.	
5 March 2020	<ul style="list-style-type: none"> Chris Gryllis advised that planning for the Torch Relay continues and is going well. Partnership with Charles Sturt University to support the event. Currently recruiting Torch Bearers for the Relay. 	As above	Working Party to meet and advise	

Page 19

NAIDOC WEEK COMMUNITY COMMITTEE

5 NOVEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

2 April 2020	With the outbreak of COVID-19, and new public health orders, events of this nature have been postponed			
7 May 2020	No discussion			
4 June 2020	Chris Gryllis confirmed that the event has been postponed until 2021			
9 July 2020	Reconciliation Walk – nothing further. Postponed until May 2021.			
6 August 2020	Postponed until May 2021.			
3 September 2020	Nothing further.			
17 September 2020	No discussion.			
1 October 2020	No discussion.			
DEBRIEF				

Event/Action:	Planning for 2020 NAIDOC Week October November events			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020 5 March 2020	<p>No discussion</p> <ul style="list-style-type: none"> Planning for 2020 NAIDOC Week <ul style="list-style-type: none"> OESC Coral Sea Room booked (Friday, 20th October was the only night available) – complete \$900 deposit due to secure OESC Coral Sea Room ➤ Action: Jason and Gerald Orange Function Centre booked for Wednesday, 28th October – complete <p>Events determined:</p> <p>23/10/2020 – Children's Art Exhibition</p> <p>25/10/2020 – Family Fun Day</p> <p>27/10/2020 – Yarrawong Open Day</p> <p>27/10/2020 – United Sports Day</p> <p>28/10/2020 – NAIDOC Eisteddfod</p> <p>30/10/2020 – OAMS Open Day</p> <p>30/10/2020 – NAIDOC Awards Night</p> <p>Ladies' Night (?)</p> <p>November Elders' Lunch</p> <p>Comedy Night (?)</p> <p>Youth Ball (?)</p>			

NAIDOC WEEK COMMUNITY COMMITTEE

5 NOVEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

	<p>November Golf Day</p> <ul style="list-style-type: none"> Reconciliation Walk Reconciliation Committee is coordinating with the support of CSU and Directorate of Community Recreation and Cultural Services. Discussion was held regarding the submission of EOI's for events. Discussion centred on: <ul style="list-style-type: none"> There only being 4 meetings left until National NAIDOC Week (5th – 12th July); and 7 meetings until Orange NAIDOC Week. Difficulties encountered last year with event details, times, dates, etc. changing or being incorrect, and this information not being received in time for inclusion in the official program, and other media / promotions. This resulted in inaccurate information about NAIDOC week being circulated throughout the community. a long lead-in time is required for the designing and printing of programs ➤ Action: it was moved that all EOI's for Orange NAIDOC Week Events and their details be submitted to the Committee by the next meeting (2nd April), and that, no further events would be accepted after that date. Julie to email Members. 1/Jason French, 2/Chris Gryllis It was requested by the Committee that EOI's for the positions of Deputy Chair and Treasurer be called again, also closing on 2nd April. Julie to circulate. 1/Jason French, 2/Rachel Lucas
2 April 2020	No discussion due to COVID-19 suspension of Committee
7 May 2020	No discussion due to COVID-19 suspension of Committee
4 June 2020	Annette Uata advised that the exhibition will now be of local Aboriginal artists rather than school students
9 July 2020	Golf Day added to the events. Reconciliation Walk postponed till 2021. Art Exhibit content changed. Awards night still uncertain. Change of dates for events to align with National NAIDOC Week (8 th – 15 th November)
6 August 2020	Discussions regarding the implications of COVID-19 pandemic restrictions on events
20 August 2020	No quorum
3 September 2020	Cancellation of most events in their current form, with the exception of the Golf Day.

NAIDOC WEEK COMMUNITY COMMITTEE

5 NOVEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

17 September 2020	New events planned – NAIDOC Opening Ceremony, Year 12 Awards, Online Talent Show			
1 October 2020	New event planned – Harmony Cup			
15 October 2020	Advice received from Annette Uata and Alice Williams that an exhibition of Aboriginal Art at the museum is intended to go ahead.			
29 October 2020				
DEBRIEF				

Event/Action:	Children's Art Exhibition by Aboriginal Artists			
Date:	Saturday, 7th November – Sunday, 6 th December			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	EOI received from Annette Uata and date allocated			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	Annette Uata advised that the exhibition will now be of local Aboriginal artists rather than school students			
9 July 2020	Is no longer a children's exhibition, but an exhibition of works by Aboriginal Artists.		Annette advised that the exhibition is organised.	
6 August 2020	No discussion			
20 August 2020	No discussion			
3 September 2020	No discussion. Gerald will contact Annette Uata to determine the status of this event.			
17 September 2020	No update			
1 October 2020	No update			
15 October 2020	Correspondence from Annette Uata received 14/10/2020 seeking art (in any medium) from Community. Form attached requiring a description, photo and notes about the work to be returned to Annette at annbags69@live.com by close of business 19/10/2020.			
29 October 2020	Louise advised that correspondence had been received from the Manager of the Museum, and a small exhibition will be open to the public from the 7th November – 6th December . Annette provided an update via email that the exhibition is arranged.			

Page 22

NAIDOC WEEK COMMUNITY COMMITTEE

5 NOVEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

05 November 2020				
DEBRIEF				

Event/Action:	Family Fun Day			
Date:	Sunday, 8 th November			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	EOI received from OALC. Date allocated			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	Traffic management plan submitted by Julie Proctor and Louise Geaghan			
4 June 2020	Traffic management plan discussed with Committee			
9 July 2020	Nothing further from the Orange Local Aboriginal Land Council.			
6 August 2020	Nothing further from Orange Local Aboriginal Land Council. Implications of COVID-19 were discussed by the Committee			
20 August 2020	Nothing further from OLALC			
3 September 2020	Nothing further from OLALC. Gerald to follow-up with Annette Steele regarding the event's status.			
17 September 2020	No update			
1 October 2020	No discussion			
15 October 2020	No discussion			
29 October 2020				
DEBRIEF				

Event/Action:	Street March - CANCELLED			
Date:	Monday, 9th November			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	No EOI received to date. Date set and follow-up required.			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	A collaborative approach to the Street March and Opening Ceremony was			

Page 23

NAIDOC WEEK COMMUNITY COMMITTEE

5 NOVEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

	discussed. Corey McLean to submit an EOI for the event.			
	Chris Gryllis offered support for coffee/tea at the Elders tent.			
9 July 2020	<p>Gerald advised that Department of Communities and Justice (DCJ) will work in partnership with Corey McLean and other members of the Committee to coordinate the Street March and Opening Ceremony. Louise will work with Corey to coordinate school buses at staggered times to ensure public safety.</p> <p>Annette advised that EOI's for stallholders had been sent to Corey. Parking and exits were discussed, as was the need to notify local business by letter, and the wider community via Variable Message Sign (VMS).</p> <p>Annette left the meeting at 1.30pm</p>			
6 August 2020	COVID-19 restrictions, which are unlikely to resolve in time for the Opening Ceremony and Street March, were discussed. The Committee discussed other ways of opening the week, rather than what has been done in the past. Corey McLean tabled some alternative suggestions he had developed (see attachment). Further discussion next meeting.			
20 August 2020	No quorum			
3 September 2020	<p>Officially cancelled.</p> <p>An alternative event to mark the opening of NAIDOC Week was discussed as follows:</p> <ul style="list-style-type: none"> • A small reception in the Orange Civic Theatre foyer perhaps. Approx. 60 people. • Smoking ceremony, welcome to country and flag raising conducted out the front of Council first – maximum of 20 people • Followed by a morning tea reception with guest speakers. <p>Actions: Julie to check availability of theatre Corey to complete and EOI for the event Gerald to arrange smoking ceremony and welcome to country Cathy to assist Gerald in making arrangements, and speak with Council Media Unit regarding filming / streaming the event Merran to check Public Health Order conditions around catering during COVID-19 pandemic Committee to give thought to who they would like to be guest speakers and officials</p>			
17 September 2020	No discussion			
1 October 2020	No discussion			
15 October 2020	No discussion			

Page 24

NAIDOC WEEK COMMUNITY COMMITTEE

5 NOVEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

29 October 2020				
DEBRIEF				

Event/Action:	Yarrawong Open Day			
Date:	Tuesday, 10th November			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	EOI from Yarrawong received. Date allocated			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	No discussion.			
9 July 2020	No discussion			
6 August 2020	No discussion			
20 August 2020	No quorum			
3 September 2020	No further discussion as Jodie Stewart has advised that Yarrawong will be hosting an internal function for the children and one of their caregivers.			
17 September 2020	No update			
1 October 2020	Internal event organised for children and parents.			
15 October 2020	No discussion			
29 October				
DEBRIEF				

Event/Action:	NAIDOC Week Indigenous Games Day			
Date:	Tuesday, 10th November			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	EOI received from Jason French. Date allocated.			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	Event will go ahead – Jason to provide an update at the next meeting.			

Page 25

NAIDOC WEEK COMMUNITY COMMITTEE

5 NOVEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

9 July 2020	Nothing further from Clontarff and the Girls' Academy			
6 August 2020	Nothing further from Clontarff and the Girls' Academy. Committee discussed the logistics of school involvement and difficulties posed by the restrictions.			
20 August 2020	No quorum			
3 September 2020	Gerald advised that Nikita Mason had told him the games are cancelled.			
17 September 2020	Cancelled			
1 October 2020	Nothing further			
15 October 2020	No discussion			
29 October 2020				
DEBRIEF				

Event/Action:	NAIROC Eisteddfod Online Talent Show			
Date:	28/10/2020			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	EOI received from Corey McLean. Function Centre booked.			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	Corey McLean raised issues relating to producing a quality production in time for NAIDOC Week, including concerns regarding social distancing during practice, etc. Discussion was held and it was agreed that the NAIROC Eisteddfod event will not go ahead this year.			
9 July 2020	No discussion			
6 August 2020	Postponed until 2021			
3 September 2020	Corey advised that Jordon Moore from Orange High School and he had discussed having an online talent show that could be shared to Facebook, etc. Corey will seek further details from Jordon for next meeting.			
17 September 2020	Talent Show flyer and application distributed by Corey. A Shield will be awarded to first place with judging provided by the community.			
1 October 2020	Entries for the talent show are now open.			
15 October 2020	Corey advised that he is seeking entries for the competition.		Julie to send out flyer for Talent Show to the following committees: NAIDOC,	

NAIDOC WEEK COMMUNITY COMMITTEE

5 NOVEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

			Community Services Interagency, and Child, Youth & Family Interagency. Julie to have flyer posted to Council's Facebook page. Corey to post flyer to NAIDOC Facebook page.
29 October 2020	Refer to separate event entry below for details.		
DEBRIEF			

Event/Action:	OAMS Open Day			
Date:	Friday, 13th November			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	EOI received from Rachel Lucas. Date the same as the Awards night. OAMS may reduce the length of the Open Day to assist people attending the Awards Night.			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	A message was relayed to the Committee that OAMS might pursue a low key event this year given the funding situation with Aboriginal Affairs. Update at next meeting to be provided.			
9 July 2020	No discussion			
6 August 2020	Leeny and Dylan from OAMS provided an update, but will have to review the event in light of COVID-19 restrictions and what is feasible.			
20 August 2020	No quorum			
3 September 2020	Leeny and Dylan advised that OAMS has cancelled its Open Day, despite considerations of how it could be adapted. Digital / technology plans haven't been successful either. An in-house event will take place instead.			
17 September 2020	No Update			
1 October 2020	No discussion			
15 October 2020	No discussion			
29 October 2020				
DEBRIEF				

NAIDOC WEEK COMMUNITY COMMITTEE

5 NOVEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

Event/Action:	NAIDOC Awards Night			
Date:	Saturday, 14 th December			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020 5 March 2020	No discussion EOI received from Jason French. Date set. Information regarding the requirement for the deposit to be paid to the Orange Ex-Services Club to be provided to Gerald. Coral Sea Room is booked for 30 October. No other date on weekends either side of the 30 October. A grant application is to be made to Cat 2 Club Grants to cover the cost of the room.	\$900 deposit required	Louise to contact Gerald	
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	The awards night is perhaps the most costly event of NAIDOC Week, and with the NSW Aboriginal Affairs grants program being ceased, it's uncertain if the event can go ahead. Jason French to provide an update at the next meeting. Chris Gryllis offered sponsorship for the event.			
9 July 2020	Jason advised that this event is still uncertain. Seeking OESC clarification about availability of a new date. Discussion was held about the possibility of hosting the event outdoors given that it will be warmer weather. Jason advised that he has verbal agreement for sponsorship from local supporters, however only half way to target. Jason will liaise with Louise regarding the program – the same format as last year will be used.			
6 August 2020	In light of COVID-19 restrictions and their impact on indoor events management, Jason suggest that the awards night not go ahead. Alternative methods were discussed, to be considered at the next meeting.			
20 August 2020	No quorum			
3 September 2020	Email from Jason French withdrawing the EOI for NAIDOC Awards Night (received 25/08/2020)			
17 September 2020	Cancelled			
1 October 2020	Nothing further			
15 October 2020	No discussion			
29 October 2020				
DEBRIEF				

NAIDOC WEEK COMMUNITY COMMITTEE

5 NOVEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

Event/Action:	Ladies Night – TBC			
Date:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	Incomplete EOI received from Annette Uata			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	Completed EOI received from Annette Uata.			
4 June 2020	Annette is working on this with other participants. Date of event yet to be advised.			
9 July 2020	No discussion			
6 August 2020	No discussion. No further information from Annette Uata.			
20 August 2020	No quorum			
3 September 2020	No discussion. No further information from Annette Uata. <i>Gerald</i> to speak with Annette.			
17 September 2020	No update			
1 October 2020	No discussion			
15 October 2020	No discussion			
29 October 2020				
DEBRIEF				

Event/Action:	Elders Lunch			
Date:	Thursday 12 th November			
Meeting Date:	Information:	Cost / Resources :	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	Nothing received			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			

NAIDOC WEEK COMMUNITY COMMITTEE

5 NOVEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

4 June 2020	Advice from Kayla Murphy at Housing Plus that they will support this event. Thursday, 29 th October.			
9 July 2020	Nikea advised that Kayla Murphy from HousingPlus is pursuing funding, with the hope being to hold the function in Shadforth. Kayla is consulting Auntie Alice Williams and others about the day.			
6 August 2020	Nikea advised that HousingPlus is re-thinking this event, and how best to protect the health and wellbeing of Elders. Consideration is being given to a Meals on Wheels type model, or gathering at someone's home.			
20 August 2020	No quorum			
3 September 2020	Nikea confirmed that HousingPlus will deliver lunches to Elders' home, and ask them if they would like to be recorded saying something about the theme "Always was, Always will be" Hoping too, that a small hamper to share with family can also be provided.			
17 September 2020	No update			
1 October 2020	Nikea is working with the HousingPlus team to arrange home visits for the Elders.			
15 October 2020	Nikea will be firming up plans next week.			<p>Louise will see if there are thermal bags available to assist with the delivery of hot meals.</p> <p>Nikea to contact the Orange Local Aboriginal Land Council in regards to contacting Elders to receiving the lunch.</p> <p>Cathy to provide a list of names from Council list to Nikea. However, due to local government privacy and confidentiality legislation, phone numbers and addresses cannot be shared externally. However, this list of names can be cross-referenced with OLALC's records.</p>
29 October 2020	Nikea has been liaising with Harris Farm for the hampers; and, working with HousingPlus staff for	\$1,000 for hampers		Nikea to liaise with Gerald and Corey regarding cheque to pay for hampers

Page 30

NAIDOC WEEK COMMUNITY COMMITTEE

5 NOVEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

	deliveries.			
05 November 2020				
DEBRIEF				

Event/Action:	Comedy Night – TBC			
Date:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	Nothing received			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	Nothing received			
9 July 2020	No discussion			
6 August 2020	No discussion and no further information. Given COVID-19 restrictions, the Committee was of the view that this event could not go ahead.			
20 August 2020	No quorum			
3 September 2020	Nil.			
17 September 2020	No update			
1 October 2020	Nothing further			
15 October 2020	No discussion			
29 October 2020				
DEBRIEF				
Event/Action:	Youth Ball and Disco – TBC			
Date:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	Nothing received			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	EOI's from Mary Croaker received 20/05/2020 for both the Youth Ball and the Disco.			

Page 31

NAIDOC WEEK COMMUNITY COMMITTEE

5 NOVEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

	No dates advised.			
9 July 2020	No discussion			
6 August 2020	No discussion or further information from organisers. Mingling between schools is not happening at the moment, so an alternative arrangement will need to be reached. Schools are not even hosting assemblies at the moment.			
20 August 2020	No quorum			
3 September 2020	No correspondence received. However, given COVID-19 restrictions, this event cannot proceed.			
17 September 2020	Cancelled			
1 October 2020	No discussion			
15 October 2020	No discussion			
29 October 2020				
DEBRIEF				

Event/Action:	Golf Day			
Date:	Friday, 13th November			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
9 July 2020	Jason, Gerald and Mike agreed that an Orange NAIDOC Week Golf Day would be a good activity; this was supported by the Committee. Julie will send Mike an Event EOI form to complete for next meeting.			
6 August 2020	Mike advised that the Golf Day will be a 2-person Ambrose at Wentworth Golf Club. \$25 per person – for breakfast, lunch, and playing fees. 30 people can participate under current restrictions. Will need \$500 for prizes.			
20 August 2020	No quorum			
3 September 2020	Mike advised that the event can still go ahead as planned at this stage.			
17 September 2020	Mike advised a flyer will be developed in the near future and he is confirming COVID restrictions.			
1 October 2020	Mike advised via email that he is in discussions with Wentworth Golf Club about COVID-19 restrictions regarding meals for the golf day. Will update Committee at next meeting.			
15 October 2020	Nothing further			
29 October 2020	Mike has been working with Wentworth. Players register through the Pro-shop.	\$500 for	Mike to liaise with	

Page 32

NAIDOC WEEK COMMUNITY COMMITTEE

5 NOVEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

	There will be a marquee and they can have 50 people under cover. Mike is just waiting on Wentworth's COVID Safety Plan. \$25/head, which includes green fees and a contribution towards food.	prizes	Gerald and Corey to receive cheque. Mike will email the flyer to Julie after he has heard back from OAMS.
05 November 2020			
DEBRIEF			

Event/Action:	Completion of Year 12 Awards			
Date:	End of Term 3 – Beginning of Term 4			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
3 September 2020	<p>Event EOI received from Corey McLean regarding Completion of Year 12 Awards for local Aboriginal high school students. Each graduate (approx. 50), will receive an award with their name, school and completion date engraved on it. The Award will then be given to the schools, for them to present to the students within their own school processes – preferably being presented with the award by Aboriginal staff within the school. Schools will be asked to take footage or photo to be shared in the wider community. The cost of the awards will be approximately \$900.</p> <p>The Committee supported both the EOI and the purchase of the awards as a great initiative to encourage young Aboriginal</p>			

NAIDOC WEEK COMMUNITY COMMITTEE

5 NOVEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

	people in their studies and as role models. EOI: Dylan Wright / Nikea Dixon Cost: Gerald Power / Dylan Wright		
17 September 2020	Advice received that cost of the trophies themselves have risen in price since last year. Council has agreed to pay the difference.		Louise, Julie and Corey to follow-up
1 October 2020	Certificates have been signed by Gerald Power, Mayor Kidd and Duncan Auld (Orange Principals Network Director)		
15 October 2020	Trophies have been engraved and Corey is in the process of distributing these, along with the certificates, to schools. 34 Indigenous students in total are graduating Year 12 this year. Committee agreed that the awards will be especially meaningful if presented at school graduation ceremonies now that COVID-19 restrictions on schools have relaxed somewhat.		Corey to distribute Julie to arrange signature from Mayor Kidd on one remaining certificate. Gerald to sign one remaining certificate.
29 October 2020	Corey advised that this item is almost complete. Discussion held around schools also conducting their own in-house awards ceremonies to acknowledge achievements of Aboriginal students, as raised by a local primary school. Committee agreed that this is quite alright, so long as the certificate has the NAIDOC emblem on it.		Corey to relay the Committee's decision to schools
05 November 2020			
DEBRIEF			

Event/Action:	Online Talent Show			
Date:	Entries close Friday, 30 th October			
Meeting Date:	Information:	Cost /	To Do / Action Items:	Update /

NAIDOC WEEK COMMUNITY COMMITTEE

5 NOVEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

		Resources:		Completed:
17 September 2020	Talent Show flyer and application distributed by Corey. A Shield will be awarded to first place with judging provided by the community.			
1 October 2020	Entries for the talent show are now open.			
15 October 2020	Corey advised that he is seeking entrants for the talent show.		Julie to send out flyer for Talent Show to the following committees: NAIDOC, Community Services Interagency, and Child, Youth & Family Interagency. Julie to have flyer posted to Council's Facebook page. Corey to post flyer to NAIDOC Facebook page.	
29 October 2020	Cut off day is 30 th October, however Corey will take late entries if people contact him. Orange City Life paper will be doing an article about the Talent Show next publication. Committee discussed prizes for the Talent Show, such as \$50 gift vouchers, for example. Committee agreed in principle. 1. Jason French / 2. M. Cooper		Corey to advise Committee at next meeting regarding costs / prizes.	
05 November 2020				
DEBRIEF				

Event/Action:	NAIDOC Week Opening Ceremony			
Date:	Monday, 9th November – 10.00am – 11.30am			
Meeting Date:	Information:	Cost / Resou	To Do / Action Items:	Update / Completed:

NAIDOC WEEK COMMUNITY COMMITTEE

5 NOVEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

		rces:		
3 September 2020	Discussion held regarding a NAIDOC Week Opening Ceremony. Discussion centred on what is possible with NSW COVID-19 restrictions and public health orders. A small ceremony would be achievable.		Committee to bring suggestions to next meeting.	
17 September 2020	<p>Location of Opening Ceremony</p> <ul style="list-style-type: none"> The Orange Civic Theatre is available on Monday, 9th November, however people must be seated at all times and no food or drink is allowed. The Function Centre is available, however there is nowhere to have a flag raising and transport could potentially be an issue. The Council Chambers are also available. It can hold a maximum of 49 people, and food and beverages are allowed. There's also the benefit of having the flag raising just out the front – which 20 people can attend – however, guests would be able to watch the flag raising from the balcony. <p>Potential Content of Opening Ceremony (<i>and persons/s involved</i>)</p> <ul style="list-style-type: none"> Welcome to Country Smoking Ceremony Flag Raising Guest Speakers Footage from the Talent Show (<i>see attached</i>) Photo slideshow (e.g. Yr. 12 completion awards, Elders, NAIDOC from previous years) Morning Tea Who will be invited? <p>Julie has been advised that a live stream of the event, which anyone can watch, is easier to do than a recording. Orange City Council's Communications team can assist with this, however they need plenty of notice to arrange it.</p> <p>The other consideration is who will the Committee invite to an opening ceremony, given there are limited places to be ticketed – 49 people in total if held in the Chambers, that includes dignitaries, staff, media and Committee. With the flag raising, because it's outside, only 20 people can gather.</p>		Committee to bring suggestions to next meeting.	

Page 36

NAIDOC WEEK COMMUNITY COMMITTEE

5 NOVEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

1 October 2020	<p>No quorum.</p> <p>A poll was sent to all members of the Committee on 23/09/2020 regarding plans for an opening ceremony on 9th November. There were 9 responses. From these results, combined with those present at the meeting, the following actions were raised:</p> <ul style="list-style-type: none"> • The ceremony will take place at Orange City Council Chambers, 10.00am on Monday, 9th November. • The venue can hold 49 people only – this includes Elders, dignitaries, Council support staff. • Merran Byers has created an event plan to organise behind-the-scenes. • Doug Sutherland is now authorised to perform Smoking Ceremonies. • Welcome to Country will be performed by Michael Newman • Flag Raising Ceremony • Guest Speakers: Jason has arranged for Kylie Tarleton to speak. • Footage from the Talent Show will be unavailable for the Opening Ceremony. • Slideshow together of NAIDOC photos from previous years. • Morning tea will be catered. • The Orange City Council media unit has advised they can livestream the event, and also take photos so that local media don't contribute to our attendee numbers, leaving more space for community. <p>Additionally:</p> <ul style="list-style-type: none"> • Recommendation from Mayor Kidd that the Aboriginal Flag with this year's theme, "Always Was, Always Will Be", to be painted on the grass on top of Orange Museum for NAIDOC Week. 		<p>Committee to suggest invitations.</p> <p>Julie and Cathy to implement Council-required event management plan.</p> <p>Gerald to arrange smoking ceremony with Doug Sutherland.</p> <p>Committee to nominate and arrange appropriate community members to perform the ceremony</p> <p>Gerald to ask if Merv Bishop might be available to be a guest speaker.</p> <p>Jason and Gerald to arrange a slideshow of NAIDOC photos from previous years.</p> <p>Julie and Cathy to follow-up on morning tea.</p> <p>Cathy to follow-up re: live-stream with Council media and IT teams.</p> <p>Louise and Julie to follow-up.</p>
15 October 2020	<p>Discussion focused on content and order of service.</p> <p>Content:</p> <ul style="list-style-type: none"> • There have been changes in COVID-19 restrictions. Now, Council Chambers can hold 49 people PLUS necessary Council staff and dignitaries. <u>Non-Council members of the Committee will</u> 		<p>Committee to put forward names of priority Elders to invite</p>

NAIDOC WEEK COMMUNITY COMMITTEE

5 NOVEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

	<p>count towards the 49.</p> <ul style="list-style-type: none"> • However, we can still only have 20 (of those 49) people gathered in a group to view the flag raising. Due to public health orders, additional attendees will not be able to gather in the vicinity. • Please note: children and babies count towards the total numbers. • The ceremony will be live-streamed so that those who are unable to attend can still watch the ceremony. • Phil Donato has advised he is unavailable on the day. No response yet from Andrew Gee's office. Mayor Kidd will be attending. Councillors Munro and Nugent will be invited. None of these invitees will add to the count of 49. • Smoking Ceremony – Doug Sutherland • Welcome to Country – Michael Newman • Flag Raising Ceremony – Committee recommended 4 Elders undertake the flag raising • Guest Speakers – Jason confirmed that Kylie Tarleton will be speaking. Mayor Kidd will also speak. Alice suggested Annette Steele might like to speak as CEO of OLALC. No word as to whether Merv Bishop will be attending. Gerald will also say a few words. • Slideshow – photos from NAIDOC Week in previous years rolling in the background after the speeches. • Morning tea – the Committee decided to bring in catering so that Gerald doesn't have to worry about catering whilst being part of the ceremony. <p>Order of Service: <i>10.00am</i> <i>Outside the front of Council (facing Byng Street)</i></p> <ol style="list-style-type: none"> 1. Smoking Ceremony (as people enter the building) 2. Flag Raising 3. Welcome to Country <p><i>Inside Council Chambers</i></p> <ol style="list-style-type: none"> 4. Civic Welcome – Mayor Kidd 5. NAIDOC Committee Welcome – Gerald Power 6. Guest Speaker – Kylie Tarleton 7. Guest Speaker – Merv Bishop 	<p>Julie and Cathy to liaise with Alice regarding invites.</p> <p>Cathy to follow-up</p> <p>Cathy to follow-up</p> <p>Gerald to confirm with Doug</p> <p>Committee to put forward names of community members to perform the flag raising.</p> <p>Alice to follow-up with Annette Steele</p> <p>Gerald to follow-up with Merv Bishop</p> <p>Jason and Gerald to compile</p> <p>Julie and Cathy to arrange</p>
--	---	---

NAIDOC WEEK COMMUNITY COMMITTEE

5 NOVEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

	<p>8. Morning Tea (slideshow in the background)</p> <p>9. Photographs</p> <p><i>Close</i></p>		
29 October 2020	<p>Run Sheet</p> <ol style="list-style-type: none"> Smoking Ceremony Welcome to Country Flag Raising <p><i>Items 1-3 to take place at the flagpoles</i></p> <p><i>Items 4-10 to take place in Council Chambers</i></p> <ol style="list-style-type: none"> Introduction & Welcome – Gerald Mayor Kidd David Waddell, Orange City Council CEO*unconfirmed Kylie Tarleton Annette Steele Mervyn Bishop Morning Tea <p>Guest Speakers</p> <p>Guest speakers are to be contacted and asked how long they think they might speak for, and advised of the number of other speakers attending.</p> <p>Slideshow and Photographs</p> <ul style="list-style-type: none"> Jason has been putting some images together for the slideshow which will be played during the morning tea. Committee agreed that attendees could be responsible for taking their own photos at the event, and then share them with the NAIDOC Facebook page. Gerald requested that the iconic photograph of Mervyn Bishop's to be included in the slideshow and be on the screen when Mervyn speaks. <p><i>Here is a link to the photo:</i></p> <p>https://www.artgallery.nsw.gov.au/collection/works/58.2000/</p>	<p>Julie and Cathy to finalise Order of Ceremony with Council's graphics team</p> <p>Julie to contact Mayor Kidd, David Waddell and Annette Steele</p> <p>Gerald to contact Mervyn Bishop</p> <p>Jason to contact Kylie Tarleton</p> <p>Committee members can forward other images to Jason if they would like them included.</p> <p>Jason is to ask Danielle Annesley if she is able to record the reception being held in Council Chambers.</p> <p>Jason re: Mervyn's photo</p>	

NAIDOC WEEK COMMUNITY COMMITTEE

5 NOVEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

	<p>Livestream</p> <ul style="list-style-type: none"> • Corey and Julie to advise NAIDOC Facebook page and NAIDOC Committee about how to join the livestream of the flag raising ceremony. <p>Flag Raising Attendants</p> <ul style="list-style-type: none"> • So far, we only have the one Elder, Carol Bell, arranged to raise the flags – we need 5 more. • Suggestions from the Committee included: Arthur Kinchela, Mary Parker, Tommy Lake, Alice Williams, Tom Leonard, Daphne Monaghan, Helen Rose <p>Julie advised that the COVID restrictions for outside gatherings has changed, and we can now have 30 persons ONLY at the flag raising.</p>		<p>Corey and Julie to follow-up</p> <p>Julie and Cathy to contact the suggested Elders</p> <p>Committee members to forward any other suggestions to Julie</p>
05 November 2020			
DEBRIEF			

Event/Action:	Harmony Cup			
Date:	Friday, 13 th November			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
1 October 2020	<p>An EOI for the Harmony Cup was put forward by Jason and Anni Gallagher (OCC Refugee & Migrant Support Officer). With NAIDOC events being very light-on this year due to COVID-19, those present saw this as an opportunity to value add to the existing program.</p> <p>The Harmony Cup is a game of football (soccer) held between a local Indigenous All-Stars team, and a local "Rest of the World" Multicultural team. Final date, time and venue is yet to be</p>		<p>Jason to investigate Emu's pitch, as suggested by Mayor Kidd.</p> <p>Jason and Anni to work with Katrina Hausia to coordinate.</p>	

NAIDOC WEEK COMMUNITY COMMITTEE

5 NOVEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

	decided. The focus will be on the game, rather than the usual associated food, etc. due to COVID-19 restrictions.			
15 October 2020	Food options, start time, and players are being worked on by Jason , Anni and Katrina. Location is at Jack Brabham Park.		Jason and Anni to report back to next meeting.	
29 October 2020	Discussion regarding a food subsidy to make the event viable for food vendors and affordable for spectators to eat. Gerald declared a conflict of interest and did not participate in discussion or voting. Committee agreed to subsidise each food vendor for \$300 (\$900 total). 1. Jason French / 2. Corey McLean	\$900	Jason and Anni to liaise with Corey and food vendors to make arrangements Jason, Katrina Hausia , and Anni Gallagher to finalise time and promotions, then distribute	
05 November 2020				
DEBRIEF				

General Information

Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	Discussion centred on: <ul style="list-style-type: none"> There only being 4 meetings left until National NAIDOC Week (5th – 12th July); and 7 meetings until Orange NAIDOC Week. Difficulties encountered last year with event details, times, dates, etc. changing or being incorrect, and this information not being received in time for inclusion in the official program, and other media / promotions. This resulted in inaccurate information about NAIDOC week being circulated throughout the community. 			

Page 41

NAIDOC WEEK COMMUNITY COMMITTEE

5 NOVEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

	<ul style="list-style-type: none"> A long lead-in time is required for the designing and printing of programs <p>➤ Action: it was moved that all EOI's for Orange NAIDOC Week Events and their details be submitted to the Committee by the next meeting (2nd April), and that, no further events would be accepted after that date. Julie to email Members.</p> <p>1/Jason French, 2/Chris Gryllis</p> <ul style="list-style-type: none"> It was requested by the Committee that EOI's for the positions of Deputy Chair and Treasurer be called again, also closing on 2nd April. Julie to circulate. <p>1/Jason French, 2/Rachel Lucas</p>		
2 April 2020	No discussion due to COVID-19 suspension of Committee		
7 May 2020	NSW Aboriginal Affairs have closed grant applications for 2020 due to COVID-19 pandemic.		
4 June 2020	<p>Informal meeting held to provide updates and start progressing what is possible.</p> <p>New dates for National NAIDOC Week, and a new NAIDOC Local Grants Round for 2020 will be launched in the coming weeks.</p>		
9 July 2020	Discussions on moving the dates of NAIDOC Week to run in line with the National Dates for 2020 – 8 – 15 November		
6 August 2020	<p>Committee decided to hold another meeting in a fortnight to decide on all events – 20th August, in West Room, 1pm</p> <p>Julie to facilitate grant application process.</p> <p>Julie to invite Council's Events Officer to next meeting.</p> <p>Opening Ceremony and Services Information Day – Form - Attached</p>		
20 August 2020 3 September 2020	<p>No quorum</p> <p>Event EOI received from Corey McLean regarding Completion of Year 12 Awards for local Aboriginal high school students. Each graduate (approx. 50), will receive an award with their name, school and completion date engraved on it. The Award will then be given to the schools, for them to present to the students within their own school processes – preferably being presented with the award by Aboriginal staff within the school. Schools will be asked to take footage or photo to be shared in the wider community. The cost of the awards will be approximately \$900.</p> <p>The Committee supported both the EOI and the purchase of the awards as a great initiative to encourage young Aboriginal people in their studies and as role models.</p> <p>EOI: Dylan Wright / Nikea Dixon</p> <p>Cost: Gerald Power / Dylan Wright</p> <p>Raised by Nikea, the committee also discussed how to "close" the Week.</p> <p>Suggestions include:</p>		

Page 42

NAIDOC WEEK COMMUNITY COMMITTEE

5 NOVEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

	<ul style="list-style-type: none"> OCC Podcast with Gerald and some Elders which could be made public Interviews with Committee members regarding what the theme "Always was, Always will be" means to them <p>Cathy to provide Nikea, Gerald and Corey with support to arrange.</p>		
17 September 2020	<p>Location of Opening Ceremony</p> <ul style="list-style-type: none"> The Orange Civic Theatre is available on Monday, 9th November, however people must be seated at all times and no food or drink is allowed. The Function Centre is available, however there is nowhere to have a flag raising and transport could potentially be an issue. The Council Chambers are also available. It can hold a maximum of 49 people, and food and beverages are allowed. There's also the benefit of having the flag raising just out the front – which 20 people can attend – however, guests would be able to watch the flag raising from the balcony. <p>Potential Content of Opening Ceremony (<i>and persons/s involved</i>)</p> <ul style="list-style-type: none"> Welcome to Country Smoking Ceremony Flag Raising Guest Speakers Footage from the Talent Show (<i>see attached</i>) Photo slideshow (e.g. Yr. 12 completion awards, Elders, NAIDOC from previous years) Morning Tea Who will be invited? <p>I have been advised that a live stream of the event, which anyone can watch, is easier to do than a recording. Orange City Council's Communications team can assist with this, however they need plenty of notice to arrange it.</p> <p>The other consideration is who will the Committee invite to an opening ceremony, given there are limited places to be ticketed – 49 people in total if held in the Chambers, that includes dignitaries, staff, media and Committee. With the flag raising, because it's outside, only 20 people can gather.</p>		
1 October 2020	<p>No quorum.</p> <p>A poll was sent to all members of the Committee on 23/09/2020 regarding plans for an opening ceremony on 9th November. There were 9 responses. From these results, combined with those present at the meeting, the following actions were raised:</p> <ul style="list-style-type: none"> The ceremony will take place at Orange City Council Chambers, 10.00am on 		

NAIDOC WEEK COMMUNITY COMMITTEE

5 NOVEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020


	<p>Monday, 9th November.</p> <ul style="list-style-type: none"> The venue can hold 49 people only – this includes Elders, dignitaries, Council support staff. Committee Members to suggest invitations. Merran has created an event plan to organise behind-the-scenes. Julie and Cathy to implement. Doug Sutherland is now authorised to perform Smoking Ceremonies – Gerald to arrange Welcome to Country will be performed by Michael Newman Flag Raising Ceremony – Committee to nominate and arrange appropriate community members to perform the ceremony. Guest Speakers: Jason has arranged for Kylie Tarleton to speak. Gerald is going to approach Merv Bishop. Footage from the Talent Show will be unavailable for the Opening Ceremony. Jason and Gerald will look at putting a slideshow together of NAIDOC photos from previous years. Morning tea will be catered – Cathy and Julie to follow-up. The Orange City Council media unit has advised they can livestream the event, and also take photos so that local media don't contribute to our attendee numbers, leaving more space for community. <p>Additionally:</p> <ul style="list-style-type: none"> Recommendation from Mayor Kidd that the Aboriginal Flag with this year's theme, "Always Was, Always Will Be", to be painted on the grass on top of Orange Museum for NAIDOC Week. Louise to follow-up. An EOI for the Harmony Cup was put forward by Jason and Anni Gallagher (OCC Refugee & Migrant Support Officer). With NAIDOC events being very light-on this year due to COVID-19, those present saw this as an opportunity to value add to the existing program. The Harmony Cup is a game of football (soccer) held between a local Indigenous All-Stars team, and a local "Rest of the World" Multicultural team. Final date, time and venue is yet to be decided – Jason to investigate Emu's pitch, as suggested by Mayor Kidd. The focus will be on the game, rather than the usual associated food, etc. due to COVID-19 restrictions. Jason and Anni to work with Katrina Hausia to coordinate. 		
15 October 2020	<p>Julie and Cathy have completed:</p> <ul style="list-style-type: none"> COVID Safety Plan (registered with NSW Government) Council Event Management Kit Council Event Risk Assessment Council Site Plan 		

Page 44

NAIDOC WEEK COMMUNITY COMMITTEE

5 NOVEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

	<p>Part of the COVID Safety Plan is providing ample hand sanitiser, tissues, napkins, rubbish bins, disinfectant wipes, self-serve drinks/tea/coffee, and individualized food portions.</p> <p>In following up on Mayor Kidd's suggestion of having the Aboriginal Flag and NAIDOC Theme painted on the grass roof of the museum, Julie advised that Council staff do not have the capacity to do this in time. Louise will follow-up with an external sign-writer to see if they are available to paint both the Aboriginal & Torres Strait Islander flags, along with the theme. If the services of a suitable contractor can be found in time, Council will cover the cost of painting the roof.</p>	<p>Julie and Cathy to arrange</p> <p>Louise to follow-up</p>	
29 October 2020	<p>Julie is following up on the grass painting. First business engaged was not available. Meeting with new business to take place in the next day or two on the Museum roof, and then to provide a quote.</p> <p>Note to all Committee members: if your event is being funded out of the Aboriginal Affairs NSW grant that was received, the following acknowledgement must be included in promotional materials, etc.</p> <div data-bbox="642 852 1088 973">  </div> <p>Corey to be reimbursed \$119 for the frames for the Completion of Year 12 Certificates (34 x \$3.50).</p> <p>1. Jason French / 2. M. Cooper</p> <p>Committee agreed gifts to be purchased for our special guest speakers – Kylie Tarleton, Annette Steele, and Mervyn Bishop.</p>	<p>Julie to continue searching for viable options</p> <p>All Committee members to acknowledge grant funding in printed materials</p> <p>Corey and Gerald to arrange</p> <p>Julie and Cathy to arrange</p>	
05 November 2020			
DEBRIEF			

NAIDOC WEEK COMMUNITY COMMITTEE

5 NOVEMBER 2020

Attach

**Orange NAIDOC Week Official Opening Ceremony and Services Information Day**

The Orange NAIDOC Week Working Party are planning on hosting Orange NAIDOC Week activities during the week of 8th-14th November 2020.

The NAIDOC Week Street March, Official Opening Ceremony and Services Information Day will be held on Monday 9th November 2020. The Official Opening Ceremony and Services Information Day will be held in **Robertson Park** at the conclusion of the March which will start at 9:40am.

We are seeking Expressions of Interest from local businesses and services that would be interested in setting up a store for the Services Information Day.

The purpose of the Services Information Day provides the opportunity for businesses and services to promote their business/service, showcase what they can offer to the community and provide information on how the community can utilise their services.

Requirements needed to have a store setup include providing the NAIDOC Week Working Party a Certificate of Currency for your current Liability Insurance Policy.

Businesses and Services that are interested in having a store setup on the day **do not** have to be an Aboriginal or Torres Strait Islander (TSI) specific service but it would be appreciated if stores highlighted what Aboriginal and TSI products or services they provide or offer, if any.

There is no cost to have a store on the day. Your business/service will need to provide a marquee and a table to display your stuff. Your business/service will be responsible for erecting and dismantling your store.

Important: *Due to the current situation regarding Covid19, and the high possibility of a second wave occurring in NSW, this event may be subjected to change or may possibly be cancelled. The Orange NAIDOC Week Working Party will be keeping a close eye on any changes or restrictions that the NSW Government impose on the state and will inform the Orange Community of any changes that need to be made.*

In the case that the event goes ahead as planned, we are asking businesses and services that have a stall on the day be aware of all Covid19 restrictions and recommendations. We highly encourage all stalls to have their own hand sanitiser for use of the community and staff manning their store.

If you are interested in having a store set up at the Services Information Day during the Orange NAIDOC Week Official Opening Ceremony, please complete the following and return to Annette Uata at annette.uata@health.nsw.gov.au or Corey McLean at cmclean@kws.nsw.edu.au.

Expressions of Interest must be returned by no later than 5:00p.m. 5th October, 2020.

NAIDOC WEEK COMMUNITY COMMITTEE

5 NOVEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020



Orange NAIDOC Week Official Opening Ceremony and Services Information Day

Business Details			
Name of Business			
Type of Business			
ABN/ARB		Registered for GST	Y / N
Registered Charity	Y / N	Non-profit Organisation	Y / N
Postal Address			
Email			
Website			
Liability Insurance	Y / N		
Contact Details: <i>Please provide contact details for at least one person so relevant information can be passed on.</i>			
Contact person 1			
Job Title			
Contact Number			
Email			
Contact person 2			
Job Title			
Contact Number			
Email			

5 NOVEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020



Orange NAIDOC Week Official Opening Ceremony and Services Information Day

Store Information
Please provide a description of what service or product you will be displaying
Will your store have handouts (freebies), items for sale, or a mixture of both? <i>(This information will be passed on to schools to inform their students if money will be required)</i>

NAIDOC WEEK COMMUNITY COMMITTEE

5 NOVEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020



Orange NAIDOC Week Official Opening Ceremony and Services Information Day

Applicants: Please read the following and make sure you have a full understanding of all that is required from you.

To be considered for inclusion at the event you must return the following by 5th October 2020:

1. This completed application form.
2. A copy of your Certificate of Currency

When your application is received, you will be sent a confirmation email.

Stallholder Agreement

1. Stalls are to be erected by 9:30a.m.
2. Hours of operation are between 9.30a.m. – 2.00p.m. on Monday 9th November, 2020.
3. All applications must be submitted by the closing date 5th October, 2020.
4. Stalls will be allocated a specific area to set up.
5. Site allocations are final and no negotiation will be entered into.
6. The event organiser (Orange NAIDOC Week Working Party) reserves the right to cancel Orange NAIDOC Week Activities at its own discretion.
7. The stall holder is responsible for all necessary insurances to cover loss or damage to their products, their workers compensation and a minimum of \$20,000,000 (twenty million dollars) public liability insurance.
8. The stall holder will provide a copy of their insurance "Certificate of Currency" along with their stall holder booking form at the time of submitting their application.
9. The stall holder is aware that the site is un-powered.
10. If a vehicle is part of the stall display, the stall holder will ensure that the vehicle is contained within the site area; the vehicle must be in position by 9.30a.m. and the vehicle must not be moved prior to 2.00p.m.
11. If a stall holder brings a vehicle into the event site to unload goods, and that vehicle does not form part of the display, then the stall holder agrees to remove the vehicle prior to 9:30a.m. on the day of the event.
12. All stall holders will complete set-up by 9.30a.m. on the day of the event.
13. Food stalls will comply with the Australian Food Safety Standards.
14. **No helium balloons are allowed. They are a hazard to the environment.**
15. Stall holders must ensure that their site is safe from trip hazards and electrical leads are tagged and tested.
16. The Stall Holder agrees not to:
 - a. Sell, give away, prepare, store or manufacture food without the approval of the event organizer. The event organiser reserves the right to refuse consent.
 - b. Damage the street tarmac, dig holes or in any way interfere with the street, nature strip or grassed surfaces.
 - c. Sub-let the site without the prior consent of the event organiser.
 - d. Dismantle the site prior to 2.00p.m.
17. The Stall Holder will ensure their site is clear of any rubbish when their marquee has been dismantled.

Signature: _____

Date: ____/____/2020

Print Name: _____

**** Please provide own marquees, chairs and tables if they are required at your stall ****

For further information contact: Annette Uata - E: Annette.Uata@health.nsw.gov.au - P: 02 68 455 664

NAIDOC WEEK COMMUNITY COMMITTEE

5 NOVEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

2020 ORANGE NAIDOC WEEK

MARCH, OFFICIAL OPENING CEREMONY, SERVICE DAY

Meeting: 06/08/2020

Plan A	<p>Event goes ahead as planned and as in previous years with March starting in Sale Street from 10.00a.m. March concluding at Robertson Park with the start of the Official Opening Ceremony (Welcome to Country, flag raising, entertainment such as dance).</p> <p>The day will conclude with a Services Expo.</p>
Plan B (Wet Weather)	<p>In the case of bad weather, the Official Opening Ceremony will take place at the Function Centre with a Welcome to Country and speeches. Dependant on how heavy rain is, flag raising and March may be cancelled with only an Opening Ceremony is held.</p> <p>Services Day will not be held.</p>
Plan C (Covid 19 2nd Wave)	<p>Due to Covid 19 numbers going up in Victoria and starting to slowly spread through Sydney to Western Sydney and out to the Central West, a plan C has been made.</p> <p>In the case of a second wave we will live stream a Welcome to Country, flag raising, and some speeches via our NAIDOC Facebook page. We will encourage schools to conduct their own march on school grounds which could involve a whole school and to watch the live stream of the Opening Ceremony. Schools could include their NAIDOC Week Awards or the AECG NAIDOC Awards into this.</p> <p>For Community, we could have a gathering at the Opening Ceremony. Due to schools not being present, this would dramatically reduce numbers. To further reduce the possible spread of Covid 19, we would encourage social distancing, provide hand sanitising stations, encourage and possibly supply face masks. We could also have the rotunda fenced off to allow spacing between the community and organisers.</p> <p>Services Day will not be held.</p>
Plan D (Covid 19 Lockdown)	<p>In the scenario that cases rapidly go up and the state goes back into lockdown, where large gathers are not permitted, celebrations via the Orange NAIDOC Week Facebook Page.</p> <p>A Welcome to Country, flag raisings and speeches could be pre-recorded and put together like a ceremony.</p> <p>Services Day will not be held.</p>

2.7 MINUTES OF THE NAIDOC COMMITTEE MEETING HELD ON 3 DECEMBER 2020

RECORD NUMBER: 2020/2602

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

EXECUTIVE SUMMARY

The NAIDOC Week Community Committee met on 3 December 2020. The recommendations from the Committee are provided to the Services Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.2 Live - Partner with key stakeholders to deliver cultural facilities and services that reflect the interests of a culturally diverse community”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the NAIDOC Week Community Committee at its meeting held on 3 December 2020.**
- 2 That the minutes of the NAIDOC Week Community Committee meeting held on 3 December 2020 be adopted.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 NAIDOC 3 December 2020 Minutes
- 2 NAIDOC 3 December 2020 Agenda, D20/76684 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE NAIDOC WEEK COMMUNITY COMMITTEE

HELD IN WEST ROOM, ORANGE REGIONAL GALLERY

ON 3 DECEMBER 2020

COMMENCING AT 1PM

1 INTRODUCTION

ATTENDANCE

Mr Corey McLean (Acting Chairperson), Cr S Nugent, Mr Chris Gryllis, Mr Mike Cooper, Ms Alice Williams, Mr Jason French, Ms Donna Monaghan, Mr Dylan Wright, Ms Aisling Kemp, Community Development Officer, Community Development Team Leader, Community Services Manager

Guest: Daphne Monaghan

1.1 Apologies and Leave of Absence

RESOLVED

Mr C Gryllis/Ms A Williams

That the apologies be accepted from Cr Reg Kidd, Ms Julie Armstrong and Mr Gerald Power for the NAIDOC Week Community Committee meeting on 3 December 2020.

1.2 Acknowledgement of Country

Conducted by the Acting Chairperson.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RESOLVED

Mr C McLean/Ms A Williams

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 5 November 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the NAIDOC Week Community Committee meeting held on 5 November 2020.

3 PRESENTATIONS

3.1 CORRESPONDENCE

TRIM REFERENCE: 2020/2467

1. Email from James Williams received 27/11/2020: discussion deferred until next meeting D20/75393
2. Golf Day report from Mike Cooper D20/75394
3. Three invoices from Harmony Cup food vendors D20/75845
4. Report from Online Talent Show D20/75399
5. Invoice for Smoking Ceremony from Doug Sutherland D20/75849
6. Harmony Cup report – Anni Gallagher D20/75403
7. Receipt for Elders' Luncheon D20/75402

RECOMMENDATION**Mr C McLean/Mr C Gryllis**

That the information on incoming correspondence be noted and payments be forthcoming.

3.2 CALENDAR OF ANNUAL AND SIGNIFICANT EVENTS - 2020

TRIM REFERENCE: 2020/2468

There was no changes made to the Calendar of Annual and Significant Events 2020.

RECOMMENDATION

Nil

3.3 BUDGET UPDATE

TRIM REFERENCE: 2020/2469

- Discussion held regarding an additional signatory for NAIDOC account cheque book. It was agreed that this is required due to the current difficulty of paying invoices if one of the signatories is not available. The third existing signatory is no longer involved with the Committee.
Nikea Nixon was nominated as a new signatory – this has to be authorised at the Orange Credit Union with Corey and Gerald. A copy of these minutes evidencing this decision must be presented at the Credit Union.
- Discussion held in terms of engaging services for next year's NAIDOC Week. Committee agreed to consider protocols, quotes and expectations around key components for 2021.

RECOMMENDATION**Mr J French/Ms A Williams**

1. Nikea Nixon nominated as the new signatory for the NAIDOC cheque book account and will need to be authorised at Orange Credit Union with Corey McLean and Gerald Power.
2. That the information on the Budget Update be noted.

4 GENERAL REPORTS

4.1 TASK LIST AND ACTION PLAN - NAIDOC WEEK 2020

TRIM REFERENCE: 2020/2470

RECOMMENDATION

Nil

THE MEETING CLOSED AT 2PM.

Next meeting: Thursday, 4th February 2021, Giyalang Ganya Meeting Room



NAIDOC WEEK COMMUNITY COMMITTEE

AGENDA

3 DECEMBER 2020

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **NAIDOC WEEK COMMUNITY COMMITTEE MEETING DEBRIEF of ORANGE CITY COUNCIL** will be held in the **WEST ROOM, ORANGE REGIONAL GALLERY** on **Thursday, 3 December 2020** commencing at **1PM**.

David Waddell
CHIEF EXECUTIVE OFFICER

For apologies please contact Julie Proctor on 6393 8608.

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

AGENDA**EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

1	INTRODUCTION	3
1.1	Apologies and Leave of Absence	3
1.2	Acknowledgement of Country.....	3
1.3	Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests.....	3
2	PREVIOUS MINUTES	4
2.1	Minutes of the Meeting of the NAIDOC Week Community Committee held on 05 November 2020.....	5
3	PRESENTATIONS.....	7
3.1	Correspondence	7
3.2	Calendar of Annual and Significant Events - 2020.....	19
3.3	Budget Update.....	27
4	GENERAL REPORTS	28
4.1	Task List and Action Plan - NAIDOC Week 2020.....	28

NAIDOC WEEK COMMUNITY COMMITTEE**3 DECEMBER 2020**

1 INTRODUCTION**MEMBERS**

Mr Gerald Power (Chairperson), Cr R Kidd (Mayor), Cr S Munro, Cr S Nugent, Mr Chris Gryllis, Ms Naomi Escreet, Mrs Danielle Annesley, Mr Corey McLean, Mr Mike Cooper, Mrs Mary Croaker, Miss Taniesha Croaker, Mr Jordan Moore, Mrs Annette Uata, Mr Nick Frail, Ms Deb Maguire, Mr Brett Naden, Ms Lyndal Robb, Ms Collette Vincent, Ms Katy Chatfield, Ms Rachel Lucas, Mr Michael Newman, Mr Kurt Beahan, Ms Nikita Mason, Mr Alby Ryan, Ms Julie Armstrong, Mr Bryce O'Neil-Baker, Ms Donna Stanley, Ms Alice Williams, Ms Rachael Powell, Ms Zoe Byrne, Mr John MacKay, Mr Keith Smith, Ms Kayla Murphy, Mr Jason French, Ms Nikea Dixon, Ms Donna Monaghan, Ms Jodie Stewart, Ms Alicia Price, Mr Zac Merritt, Mr Sam Nelson, Mr Thomas Goolagong, Mr Benjamin Benton, Ms Kellie Lane, Ms Tania Dalzell, Mr Dylan Wright, Ms Aisling Kemp, Director Community, Recreation and Cultural Services, Community Development Officer, Community Development Team Leader, Youth Development Officer

1.1 APOLOGIES AND LEAVE OF ABSENCE**1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the NAIDOC Week Community Committee at this meeting.

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

2 PREVIOUS MINUTES**RECOMMENDATION**

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 5 November 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the NAIDOC Week Community Committee meeting held on 5 November 2020.

ATTACHMENTS

- 1 Minutes of the Meeting of the NAIDOC Week Community Committee held on 5 November 2020

ORANGE CITY COUNCIL

MINUTES OF THE

NAIDOC WEEK COMMUNITY COMMITTEE

HELD IN GIYALANG GANYA MEETING ROOM, 286 LORDS PLACE, ORANGE

ON 5 NOVEMBER 2020

COMMENCING AT 1.00PM

1 INTRODUCTION

ATTENDANCE

Mr Corey McLean (Acting Chair), Ms Alice Williams, Mr Damon Bell, Ms Jodie Stewart, Mr Dylan Wright, Ms Aisling Kemp, Community Development Officer, Community Development Team Leader, Community Services Manager

1.1 Apologies and Leave of Absence

RESOLVED

Mr C McLean/Mr D Bell

That the apologies be accepted from Mr Gerald Power, Cr S Nugent, Mr Chris Gryllis, Ms Nikita Mason, Mr Mike Cooper and Ms Donna Monaghan for the NAIDOC Week Community Committee meeting on 5 November 2020.

1.2 Acknowledgement of Country

Conducted by the Acting Chairperson.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RECOMMENDATION

Mr M Cooper/Mr C Gryllis

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 29 October 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the NAIDOC Week Community Committee meeting held on 29 October 2020.

MINUTES OF NAIDOC WEEK COMMUNITY COMMITTEE**5 NOVEMBER 2020****3 PRESENTATIONS****3.1 CORRESPONDENCE**

TRIM REFERENCE: 2020/2205

There was no correspondence presented for discussion.

RECOMMENDATION

Nil

3.2 CALENDAR OF ANNUAL AND SIGNIFICANT EVENTS - 2020

TRIM REFERENCE: 2020/2206

There was no discussion on the Calendar of Annual and Significant Events - 2020

RECOMMENDATION

Nil

3.3 BUDGET UPDATE

TRIM REFERENCE: 2020/2207

- Julie advised that a \$3,000.00 grant application to Aboriginal Affairs NSW was successful. Funds currently held by Birrang.
- Gerald to send Orange Ex-Services Club the NAIDOC bank account details, so that the Coral Sea Room deposit can be refunded.

RECOMMENDATION**Mr D Bell/Ms A Kemp**

That the Budget Update is adopted.

4 GENERAL REPORTS**4.1 TASK LIST AND ACTION PLAN - NAIDOC WEEK 2020**

TRIM REFERENCE: 2020/2208

RECOMMENDATION**Mr C McLean/Mr D Bell**

That the Committee Consider and Discuss items in the Task List/Action Plan for NAIDOC Week Celebrations 2020, and that the report be updated

Next meeting (Debriefing): Thursday, 3 December 2020 at 1pm; Giyalang Ganya meeting room. Please RSVP for catering purposes by Monday, 30th November 2020.**THE MEETING CLOSED AT 2PM.**

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

3 PRESENTATIONS

3.1 CORRESPONDENCE

ATTACHMENTS

- 1 Email to NAIDOC Committee Members - Invitation to Debrief, D20/73874
- 2 NAIDOC Week Order of Opening Ceremony, D20/73876
- 3 COVID-19 Safety Plan - NAIDOC Week Opening Ceremony, D20/73877

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 1 Email to NAIDOC Committee Members - Invitation to Debrief

Kylie Wilson

From:

Sent:

To:

Subject:

Hi All,

The final NAIDOC Committee Meeting for the year, which is also the NAIDOC Week debriefing, will be held next **Thursday, 3rd December, at 1pm, in the West Room** (left hand side of the Gallery). An agenda will be sent out shortly.

Please note: **this meeting is catered, so I need RSVP's and any dietary requirements by 4pm Monday, 30th November**, to give the caterer enough notice.

Thanks & Regards,

Julie Proctor

Team Leader, Community Development

P: 02 6393 8608

M:

E:

W: www.orange.nsw.gov.au

L: Giyalang Ganya, 286 Lords Place, Orange



I wish to acknowledge the traditional owners of the land on which I live and work, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds.

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 2 NAIDOC Week Order of Opening Ceremony

Orange NAIDOC Week Committee welcomes you to the Orange

NAIDOC WEEK

**2020 Opening Ceremony
Monday 9 November**

Order of Ceremony

- 1 **Smoking Ceremony - Doug Sutherland**
- 2 **Welcome to Country - Michael Newman**
- 3 **Flag Raising**
- 4 **Introduction & Welcome - Gerald Power, Orange NAIDOC Committee Chairperson**
- 5 **Councillor Reg Kidd - Mayor of Orange**
- 6 **Kylie Tarleton - Guest speaker**
- 7 **Annette Steele - Guest speaker**
- 8 **Mervyn Bishop - Guest speaker**
- 9 **Morning Tea**

Please note

Items 1-3 to take place at the flagpoles.

Due to COVID restrictions, only 30 persons can attend the flag raising outside. Guests are welcome to view the ceremony from the Council Chambers balcony.

All attendees are invited afterwards to the reception in Council Chambers.

Items 4-10 to take place in Council Chambers.

Kylie Tarleton - Guest speaker
Kylie Tarleton is a proud Wiradjuri woman from Orange. Kylie is a contemporary Aboriginal artist and her artworks depict animals in their natural habitat. Many of Kylie's pieces of art are created using acrylic paint on silk to emphasise the water effect in the background.

Kylie's colours and style are unique to her work and show the animals living in peace and harmony with their natural environment. Kylie sees all living creatures as part of the natural environment and this is based on the Aboriginal relationship to the land. The view that, as a collective: identity, relationships, kin, family and community exist for, and with one another.

Annette Steele - Guest speaker
Annette Steele has been the CEO of the Orange Local Aboriginal Land Council for 11 years. A Wiradjuri woman, born in Cootamundra who grew up in Cowra, Annette was awarded the NAIDOC Female Person of the Year in 2011.

Under Annette's leadership, the Orange Local Aboriginal Land Council's services have grown to include: disability and homelessness services, domestic violence services, employment training, early childhood education and land care, regeneration and revegetation projects.

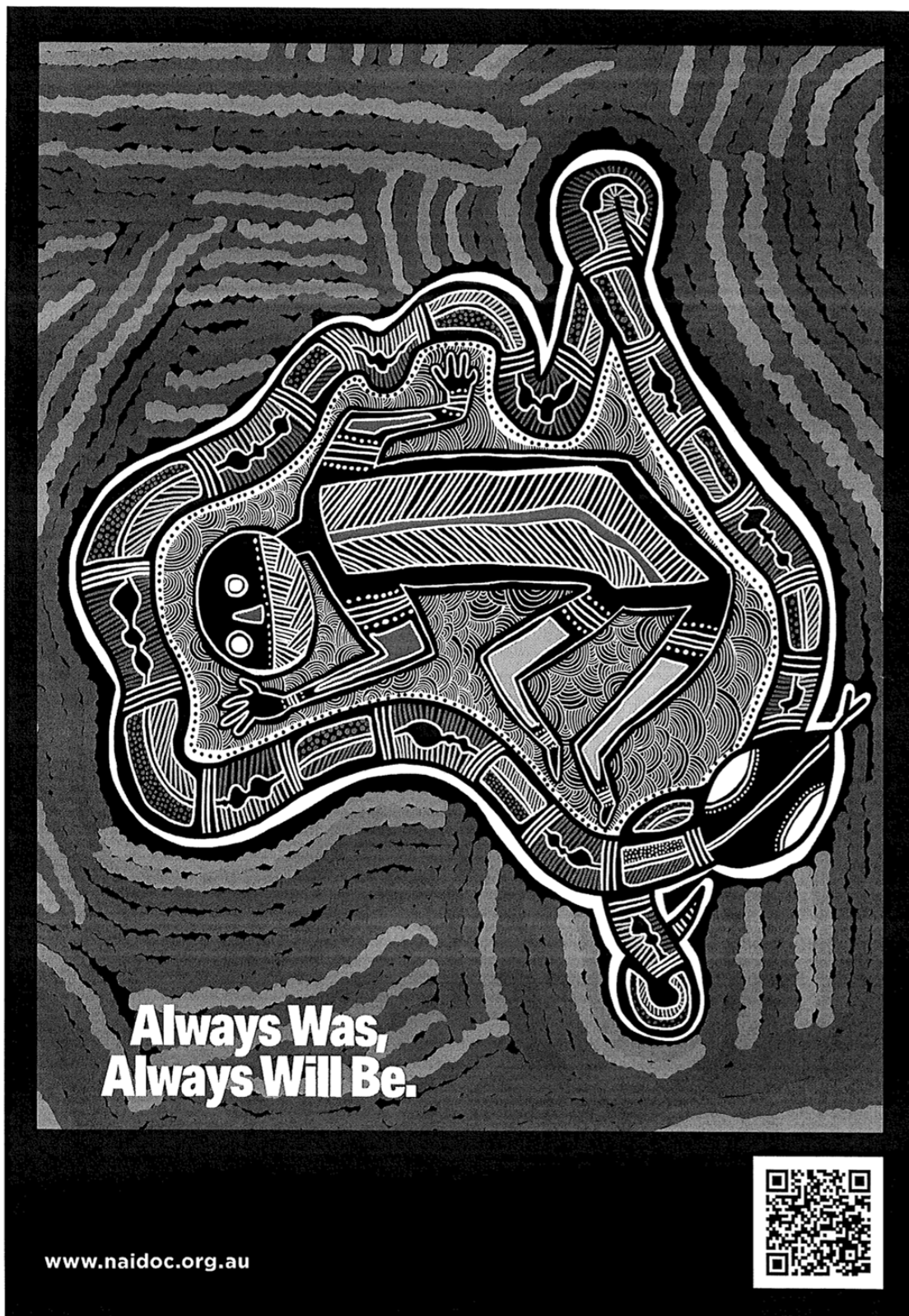
Mervyn Bishop - Guest speaker
Mervyn Bishop was born and raised in Brewarrina. In 1963 he successfully applied for a four-year cadetship at the Sydney Morning Herald and was Australia's first Aboriginal press photographer. In 1971 he won the News Photographer of the Year Award with his front-page photograph, Life and Death Dash, 1971.

Mervyn has covered major developments in Aboriginal communities throughout Australia, including the historical moment in 1975 when Prime Minister, Gough Whitlam, poured a handful of earth back into the hand of Vincent Lingiari, Gurindji elder and traditional land owner. This image - representing the Australian government's recognition of Aboriginal land rights - became an icon of the land rights movement and Australian photography.

In 2000, Mervyn was presented with the Red Ochre Award from the Aboriginal and Torres Strait Islander Board of the Australia Council, in recognition of his pioneering work and ongoing influence.



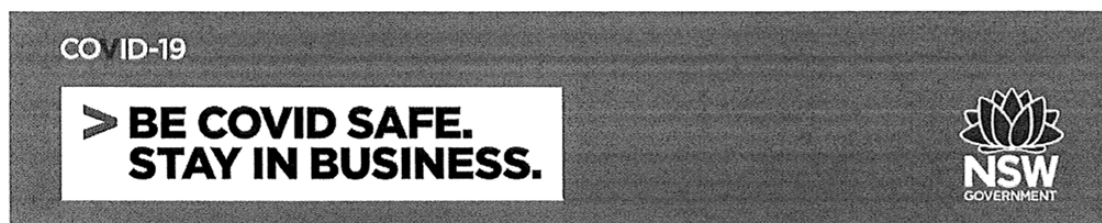
This event is supported by
Aboriginal Affairs NSW



NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 3 COVID-19 Safety Plan - NAIDOC Week Opening Ceremony



Your COVID-19 Safety Plan

Functions and corporate events

Business details

Business name	Orange City Council
Business location (town, suburb or postcode)	Orange
Completed by	Julie Proctor
Email address	
Effective date	22 October 2020
Date completed	30 October 2020

Wellbeing of staff and attendees

Exclude staff and attendees who are unwell from the event. Ensure attendees and staff are aware they should only attend if they are feeling well and do not have any respiratory or COVID-19 symptoms.

The invitations to Orange NAIDOC Week Opening Ceremony will include a clause regarding: strict numbers, ticketing system, signing-in / QR code, physical distancing, and staying home if unwell.

Orange City Council CovidSafe Signage to be displayed at the main entry to Council Chambers advising for those who are experiencing fever, breathing difficulties, a cough or a sore throat not to enter.

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 3 COVID-19 Safety Plan - NAIDOC Week Opening Ceremony

Provide staff with information and training on COVID-19, including when to get tested, physical distancing and cleaning.

Orange City Council staff are well-versed in COVID-19 information and constraints.

NSW Health recommends that anyone with symptoms of COVID-19 should get tested at a COVID-19 testing clinic. Symptoms of COVID-19 include;

- fever (37.5 ° or higher)
- cough
- sore/scratchy throat
- shortness of breath
- runny nose
- loss of smell or
- loss of taste

Testing can be administered at Orange Respiratory Clinic (Bloomfield)
1521 Forest Rd. Mon to Fri 8:00am – 5:00pm (By appointment)

Make staff aware of their leave entitlements if they are sick or required to self-isolate.

All staff are encouraged to speak with the Human Resources department regarding leave entitlements and review the "Frequently Asked Questions" fact sheet within the council intranet.

Display conditions of entry (website, social media, venue entry).

Information will be on posters and information at the venue such as:

Hygiene & sanitiser requirements,
Maintaining social distancing, &
Not entering the building if unwell,
Service NSW QR Code Reader to be displayed at entry to Council Chambers & or,
Sign In / Self Declaration Register.

Advise participants to check the NSW website for the current public health advice in relation to locations where people who visited are required to self-isolate.

Attendees will be provided with the following weblink

<https://www.nsw.gov.au/covid-19/latest-news-and-updates#latest-covid-19-caselocations-in-nsw>

Think about ways attendees can be involved through a video broadcast or live stream, if they cannot attend due to illness or travel restrictions, or are a vulnerable person

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 3 COVID-19 Safety Plan - NAIDOC Week Opening Ceremony

and wish to avoid gatherings. Consider options to stream the event.

We will be livestreaming

Council Chambers = 31

Councillors' Workroom = 8

International Room = 10

TOTAL = 49 (excluding staff)

Consider including arrangements and options for virtual attendance, such as a live stream, for attendees who are at high-risk of developing COVID-19 complications such as elderly people or people with conditions affecting their immunity.

Live-stream will be made available to cater for people who are more vulnerable to illness, such as those who;

- Are 70 years of age or over,
- Have had an organ transplant and are on immune suppressive therapy,
- Have had a bone marrow transplant in the last 24 months,
- Are on immune suppressive therapy for graft versus host disease,
- Have blood cancer eg. leukemia, lymphoma or myelodysplastic syndrome (diagnosed within the last 5 years),
- Are having chemotherapy or radiotherapy.

If you intend to serve alcohol consider ways to encourage responsible use, such as limiting bar tabs or drink packages.

N/A

No alcohol will be served.

Physical distancing

Corporate events cannot exceed 300 people per event, or one person per 4 square metres of space (excluding staff), whichever is the lesser. Corporate events at hospitality venues may have one person per 2 square metres of space in outdoor areas. Children count towards the capacity limit. Bookings for significant events can be taken for future dates for a higher number of guests than permitted by the current Public Health Order, but patrons should be advised that their event will need to

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 3 COVID-19 Safety Plan - NAIDOC Week Opening Ceremony

comply with restrictions in place at the time.

Council Chambers = 31
Councillors' Workroom = 8
International Room = 10
TOTAL = 49 (excluding staff)

For corporate events (including conferences), consider allocating people to topic-specific streams to minimise co-mingling between groups, and allocating specific seating areas to these streams for larger plenary sessions.

N/A

For functions or corporate events, consider allocated seating and ensuring people remain seated as much as possible, to minimise mingling between seated groups. Ensure no more than 30 people at a table.

Seating will be available, however they won't be seated at a table.

Seating must be separated by 1.5 metres. Household or other close contacts do not need to physically distance.

Seating will be appropriately spaced - 1.5 metres apart

If a corporate event or function has multiple sessions, consider staggering the start and finish times of different sessions to minimise crowding around the venue.

N/A

Reduce crowding wherever possible and promote physical distancing with markers on the floor in areas where people are asked to queue, such as for ticketing or for food or drinks. Use separate doors or rope barriers to mark the entry and exit wherever practical.

Only a small morning tea will be provided & will be spread out to ensure crowding is reduced.

Consider strategies to decrease mingling between groups during networking events such as restricting these to allocated stream groups or conducting virtually.

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 3 COVID-19 Safety Plan - NAIDOC Week Opening Ceremony

Even though this will not be a networking event, Orange City Council staff should consider consulting with attendees who are congregating - so far as is reasonably practicable.

Ensure alcohol at any event is only consumed by seated attendees.

N/A

Dancefloors are not permitted at corporate events.

N/A

Promote online ticket purchasing and electronic ticket checking where possible. Consider whether event registration and information packs can be provided online, such as through an app or via post.

Ticketing will be set up through Try Booking

Consider presenting event posters virtually, such as through an app or website, to prevent crowding in these spaces at the event.

N/A

Where reasonably practical, ensure staff maintain 1.5 metres physical distancing at all times, including at meal breaks and in office or meeting rooms. If staff are not able to physically distance, or work in a role with significant public interaction, strongly recommend they wear a face mask if practical.

Staff rooms will be used for meal breaks, as this can accommodate for foreseeable number of persons within a room at any given time.

Use telephone or video for essential staff meetings where practical.

The event is to be livestreamed

Where reasonably practical, stagger start times and breaks for staff members to minimise the risk of close contact.

Non-essential staff to be limited where reasonably practicable. Otherwise workforce numbers to remain at operational level.

Review regular deliveries and request contactless delivery and invoicing where

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 3 COVID-19 Safety Plan - NAIDOC Week Opening Ceremony

practical.

N/A

Have strategies in place to manage gatherings that may occur immediately outside the premises.

People will be advised of this on the invitation and/or on posters & information at the venue.

Coordinate with public transport, where reasonably practical, around strategies to minimise COVID-19 risks associated with transportation to and from the venue for larger events if crowding on public transport may occur.

Public transport is outside the control of Orange City Council

Encourage private transport options to minimise crowding on public transport where practical. Consider whether parking options close to the venue could be discounted or included in the ticket price to support this.

Surplus parking provided in Council Car park and street parking

Hygiene and cleaning

Adopt good hand hygiene practices.

Use alternatives to close physical greetings.

Wash hands regularly and provide hand sanitiser stations at the entry to the council chambers

Promoting good hand washing practices by having posters displayed in all bathrooms/hand wash areas.

Ensure bathrooms are well stocked with hand soap and paper towels or hand dryers.

Cleaning regimens will be consistent with council cleaning protocols & cleaning contractors are aware of restocking requirements.

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 3 COVID-19 Safety Plan - NAIDOC Week Opening Ceremony

Have hand sanitiser at key points around the facility, such as entry and exit points.

Ample hand sanitiser will be available throughout the venue - this is in addition to the hand sanitiser that is available at the entry to the building.

Avoid self-serve or buffet-style food service.

Morning tea only - individualised packets of coffee, sugar, tea, milk, bottled water, disposable cups, and a small selection of snacks that will be packed in individual containers.

Clean cutlery and tableware with detergent and hot water, or with a commercial grade dishwasher if available.

N/A

Everything is self-contained

Menus should be laminated (clean between use), displayed or be single use.

N/A

Clean frequently used areas at least daily with detergent and disinfectant. Clean frequently touched areas and surfaces several times per day.

Disinfectant wipes will be available on the day

Maintain disinfectant solutions at an appropriate strength and use in accordance with the manufacturers' instructions.

Staff will use disinfectant wipes and disinfectant spray.

Cleaning services contractor is SKG.

Develop strategies to address cleaning of very high-touch surfaces such as door knobs and chair arms. Consider having disinfectant wipes available for patrons to use.

Disinfectant wipes will be available on the day

Staff are to wash hands thoroughly with soap and water before and after cleaning.

Bathroom and kitchenette facilities are available to do so.

Encourage contactless payment options.

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 3 COVID-19 Safety Plan - NAIDOC Week Opening Ceremony

N/A

Record keeping

Corporate events must register through nsw.gov.au before the event is held.

URL to register event on nsw.gov.au is not available on the website as stated.

Community Development Team Leader will follow up with Service NSW.

Keep name and a contact number for all staff, dine-in customers and contractors for a period of at least 28 days. Each person that attends a venue MUST provide their name and contact details. Where possible, personal details should be collected in a way that protects it from disclosure to other customers and any paper records must be digitised within 24 hours. Records are only to be used for tracing COVID-19 infections, must be stored confidentially and securely, and provided immediately to an authorised officer on request. QR Code is strongly encouraged.

Hospitality venues using capacity calculations of one per 2 square metres outdoors MUST use electronic methods such as QR Code for collecting contact details and ensure these are captured for EACH person.

Service NSW QR Code to be displayed at the entry to the chambers.

Sign in register to also be present at the council chambers

Employers should make staff aware of the COVIDSafe app and the benefits of the app to support contact tracing if required.

Orange City Council has processes in place to monitor those entering their facilities and staff should consider the benefits of the COVIDSafe app.

Cooperate with NSW Health if contacted in relation to a positive case of COVID-19 at your workplace, and notify SafeWork NSW on 13 10 50.

Any confirmed case or close contacts must be notified to the WHS Coordinator immediately to triage the situation in consultation with NSW Health and SafeWork NSW.

I agree to keep a copy of this COVID-19 Safety Plan at the business premises

Yes

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

3.2 CALENDAR OF ANNUAL AND SIGNIFICANT EVENTS - 2020

ATTACHMENTS

- 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020, D19/77056

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020

Calendar of Annual and Significant Events for Aboriginal and Torres Strait Islanders – 2020

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
26 Jan	Invasion Day/Survival Day – Sovereignty Day Annual events take place each year across the nation such as ‘Yabun’ in Sydney, the Survival Day Picnic on the Frankston Foreshore in Victoria, stalls and the Share the Spirit Festival in the Treasury Gardens, Victoria. The events celebrate Aboriginal and Torres Strait Islander culture and heritage. The events showcase all aspects of Aboriginal and Torres Strait Islander culture, including music, dance, food, language, politics, literature, and arts and crafts and are a wonderful opportunity to learn more about Australia’s Aboriginal and Torres Strait Islander heritage.	Acknowledge the day.	
13 Feb	Anniversary of the National Apology On 13 February 2008 the Prime Minister, Kevin Rudd MP delivered his national apology to the Stolen Generations on behalf of the Australian Government. The apology marked an important milestone in Australia’s history. By validating the experiences of the Stolen Generations, the foundations have been laid for healing to take place and for a reconciled Australia in which everyone belongs. www.nsdcc.org.au	Encourage local NGOs to celebrate with a morning tea or culturally suitable event.	
17 Mar	National Close the Gap Day – Indigenous Health Campaign The day gives people the opportunity to show their support for the Close the Gap Indigenous Health Equality Campaign which calls for closing the 17-year life expectancy gap between Aboriginal and Torres Strait Islanders and other Australians. http://www.indigenous.gov.au/health/	COAG and Australian Government to report on milestones.	

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
21 Mar	Harmony Day Harmony Day, 21 March, celebrates Australia's cultural diversity. It's about inclusiveness, respect and a sense of belonging for everyone. It is a day for all Australians to embrace cultural diversity and to share what we have in common. The central message for Harmony Day is that 'everyone belongs', reinforcing the importance of inclusiveness to all Australians. http://www.harmony.gov.au/	Celebration in South Court on 21 March. Invitation received.	Cancelled due to COVID-19 Pandemic
26 May	National Sorry Day The <i>Bringing them home</i> report recommended (Recommendation No 7.a) that a National Sorry Day be held each year on 26 May 'to commemorate the history of forcible removals and its effects'. As a result of this recommendation the community-based organisation the National Sorry Day Committee (NSDC) was formed. www.nsdcc.org.au	To be led by NSW Government – NGOs and Government to provide opportunities to respect the day. Orange Local Aboriginal Land Council usually mark the day with an in-house event.	Cancelled due to COVID-19 Pandemic
27 May	1967 referendum In 1967 over 90% of Australians voted in a Referendum to remove clauses from the Australian Constitution which discriminated against Aboriginal and Torres Strait Islander Australians. The Referendum also gave the Commonwealth Government the power to make laws on behalf of Aboriginal and Torres Strait Islander people. http://www.naa.gov.au/collection/fact-sheets/fs150.aspx	Celebrate at every 10 year anniversary. Orange Local Aboriginal Land Council usually host a morning tea.	Cancelled due to COVID-19 Pandemic

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
27 May – 3 June	National Reconciliation Week National Reconciliation Week is held annually and celebrates the rich culture and history of the First Australians. National Reconciliation Week began in 1996 to provide focus for nationwide reconciliation activities. National Reconciliation Week coincides with two significant dates in Australia's history which provide strong symbols of the aspirations for reconciliation. May 27 marks the anniversary of the 1967 Referendum and June 3 marks the anniversary of the High Court's judgment in the 1992 Mabo case. http://www.reconciliation.org.au/	Event confirmed for 27 th May. Torch relay from CSU to Robertson Park. Theme is "In this Together". Working Party and DCRAC developing an EOI for torch bearers and planning road closures. Torch will go from an indigenous person to a non-indigenous person. Buses dropping off/ picking up where required. Official Opening at CSU. Chris Gryllis advised that planning for the Torch Relay continues and is going well. Partnership with Charles Sturt University to support the event. Currently recruiting Torch Bearers for the Relay.	Cancelled due to COVID-19 Pandemic

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
29 May	<p>Indigenous Veterans Commemoration Service</p> <p>The ceremony continues to gather momentum since its inception in 2007, in uniting Australians to remember and honour the service and sacrifice of indigenous veterans. The exceptional guest speakers and their remarkable stories continue to inspire our youth, indigenous and non-indigenous alike.</p> <p>Since the Boer War, Aborigines and Torres Strait Islanders have fought for Australia. While exact numbers will never be known, it is estimated that 500-800 Aboriginal diggers served in World War I. Five Aboriginal diggers are known to have died fighting at Gallipoli.</p> <p>Anywhere from 3,000-6,000 served in World War II, and in proportion to population, no community in Australia contributed more to the war effort than the Islanders of the Torres Strait. The proud tradition of indigenous service continues today.</p> <p>https://www.rslnsw.org.au/events/indigenous-veterans-commemoration-service/</p>		Cancelled due to COVID-19 Pandemic
3 Jun	<p>Mabo Day</p> <p>Mabo Day is held on 3 June to celebrate Eddie Mabo, who helped overturn 'terra nullius' in a ten year campaign through the courts ending in the historic High Court Mabo Judgment.</p>	Possibility to recognise as part of Reconciliation Week.	
1 July	<p>Coming of the Light</p> <p>This is a particular day of significance for Torres Strait Islander Australians. It marks the day the London Missionary Society first arrived in the Torres Strait. The missionaries landed at Erub Island on 1 July 1871.</p> <p>Religious and cultural ceremonies are held by Torres Strait Islander Christians across the Torres Strait and on the mainland to commemorate this day.</p>		

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
5-12 Jul	<p>National NAIDOC Week 2020 – Always Was, Always Will Be</p> <p>The 2020 theme recognises that Aboriginal and Torres Strait Islanders have occupied and cared for this land and sea for over 65,000 years. Our nation's story began at the dawn of time, with the first footprints on this land belonging to First Nations people. That spiritual and cultural connection to land and sea continues to this day.</p> <p>In 2020 we have the opportunity to reflect on our recent history, and our ancient history. The National NAIDOC Committee invites all Australians to reflect on the history of our country and our shared future.</p> <p>For further information on NAIDOC, please visit the website www.naidoc.org.au</p>	<p>Investigate holding a small indoor number of events during this period.</p> <p>Add to the EOI list.</p> <p>EOI's for events during National NAIDOC Week can be submitted at the next meeting.</p> <p>Example: Indoor events, such as the previous comedy night.</p>	Cancelled due to COVID-19 Pandemic
4 Aug	<p>National Aboriginal and Torres Strait Islander Children's Day</p> <p>An annual event established by SNAICC in 1988 to highlight the significance of Aboriginal and Torres Strait Islander children. SNAICC encourages all Aboriginal and Torres Strait Islander community organisations, mainstream child and family services, government and early childhood services, schools and any other key stakeholders to celebrate this day.</p>	Orange Local Aboriginal Land Council hosts an event this day.	Cancelled due to COVID-19 Pandemic

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
9 Aug	International Day of the World's Indigenous Peoples The International Day of the World's Indigenous Peoples is observed on August 9 each year to promote and protect the rights of the world's indigenous population. This event also recognises the achievements and contributions that indigenous people make to improve world issues such as environmental protection. It was first pronounced by the General Assembly of the United Nations in December 1994, marking the day of the first meeting of the UN Working Group on Indigenous Populations of the Sub-commission on the Promotion and Protection of Human Rights, in 1982.		
4 Sep	Indigenous Literacy Day Indigenous Literacy Day aims to help raise funds to raise literacy levels and improve the lives and opportunities of Indigenous Australians living in remote and isolated regions. We need your support to help raise funds to buy books and literacy resources for children in these communities. http://www.communityservices.act.gov.au/atsia/significant_dates	Department of Education Yarrowong will host an event at the Centre to celebrate	
13 Sep	Anniversary of the UN Declaration on the Rights of Indigenous People The United Nations Declaration on the Rights of Indigenous Peoples was adopted by the United Nations General Assembly during its 61st session at UN Headquarters in New York City on 13 September 2007.		

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
Nov	<p>National Dreamtime Awards</p> <p>The National Dreamtime Awards, known simply as the Dreamtime Awards, are an annual celebration of Australian Aboriginal and Torres Strait Islander achievement in sport, arts, academic and community.</p> <p>The National Dreamtime Awards were launched to fill the void in recognising indigenous achievements as a result of the 2013 cessation of the Deadly Awards.^[1]</p> <p>A panel of experts judges the final winners in each category, determined by nomination and voting process through online and media partners.</p>		

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

3.3 BUDGET UPDATE

A budget update will be provided to the meeting.

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

4 GENERAL REPORTS**4.1 TASK LIST AND ACTION PLAN - NAIDOC WEEK 2020**

RECORD NUMBER: 2020/2470

AUTHOR: Kylie Wilson, Administration Officer Community Services

EXECUTIVE SUMMARY

Attached for information is the Task List/Action Plan to be reviewed and updated at the conclusion of each meeting.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "4.3 Live - Maintain and renew cultural facilities and programs".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Committee Consider and Discuss items in the Task List/Action Plan for NAIDOC Week Celebrations 2020, and that the report be updated

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 Task List and Action Plan - NAIDOC Week 2020, D19/77034

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

NAIDOC Week Community Committee Task List / Action Plan for 2020

NAIDOC Week: 8 – 15 November 2020

Planning for 2020 NAIDOC Week				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	<ul style="list-style-type: none"> Decision to hold some events in July (5th – 12th), and others during October (24th – 31st). Importance of Committee meeting attendance for those coordinating events to ensure clarity around events and expectations was stressed. If members cannot attend a Committee meeting, correspondence regarding the progression of event organisation is to be tabled to ensure communication. EOI's to go out for potential events for both weeks. For promotions purposes (awards booklet, NAIDOC Week programs, etc.), information regarding event details are required well in advance. EOI's for the next meeting for positions of Chairperson, Vice-Chairperson, and Treasurer. Enquire re: availability of OESC Coral Sea Room and Orange Function Centre for those dates. Save the Date to be sent to Schools for NAIDOC Week (25th – 31st October). Corey raised query regarding Kinross Wolaroi School AECG Awards from last year's NAIDOC March and Ceremony. 		Julie and Louise to follow-up Julie to follow-up Jason to follow-up with Michael Newman.	

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

EVENTS HELD IN 2019:

Art Exhibition	Friday 25 October
OAMS Community Open Day	Friday 25 October
Comedy Night	Friday 25 October
Ladies Night Out	Saturday 26 October
Family Fun Day	Sunday 27 October
Street March / Opening Ceremony / School Awards	Monday 28 October
Youth Ball	Monday 28 October
NAIDOC Games Day	Tuesday 29 October
Yarrawong Children's Centre Morning Team and Garden Opening	Tuesday 29 October
NAIROC	Wednesday 30 October
Elders Lunch	Thursday 31 October
Primary School Disco	Thursday 31 October
Awards Night	Friday 1 November

Event/Action:	Reconciliation Walk "In This Together"			
Date:	Wednesday, 27 May 2020			
Venue:	CSU to Orange			
Who/Organiser:	CSU and Working Party			
Delivery /Operational Plan Reference:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	<ul style="list-style-type: none"> Outline of event provided by Gerald, Jason and DCRAC Theme for Reconciliation Week is "In This Together" Torch will be carried in a Coolamon, created by Tim Naden from Dubbo Razzle Dazzle promotions are doing the branding, T-shirts 	Funding from private source	Working Party to organise road closures, nominations for torch bearers and promotion.	
5 March 2020	<ul style="list-style-type: none"> Chris Gryllis advised that planning for the Torch Relay continues and is going well. Partnership with Charles Sturt University to support the event. Currently recruiting Torch Bearers for the Relay. 	As above	Working Party to meet and advise	

Page 30

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

2 April 2020	With the outbreak of COVID-19, and new public health orders, events of this nature have been postponed			
7 May 2020	No discussion			
4 June 2020	Chris Gryllis confirmed that the event has been postponed until 2021			
9 July 2020	Reconciliation Walk – nothing further. Postponed until May 2021.			
6 August 2020	Postponed until May 2021.			
3 September 2020	Nothing further.			
17 September 2020	No discussion.			
1 October 2020	No discussion.			
DEBRIEF				

Event/Action:	Planning for 2020 NAIDOC Week October November events			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	<ul style="list-style-type: none"> Planning for 2020 NAIDOC Week <ul style="list-style-type: none"> OESC Coral Sea Room booked (Friday, 20th October was the only night available) – complete \$900 deposit due to secure OESC Coral Sea Room ➤ Action: Jason and Gerald Orange Function Centre booked for Wednesday, 28th October – complete <p>Events determined:</p> <p>23/10/2020 – Children's Art Exhibition</p> <p>25/10/2020 – Family Fun Day</p> <p>27/10/2020 – Yarrawong Open Day</p> <p>27/10/2020 – United Sports Day</p> <p>28/10/2020 – NAIDOC Eisteddfod</p> <p>30/10/2020 – OAMS Open Day</p> <p>30/10/2020 – NAIDOC Awards Night</p> <p>Ladies' Night (?)</p> <p>November – Elders' Lunch</p> <p>Comedy Night (?)</p> <p>Youth Ball (?)</p>			

Page 31

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

	<p>November Golf Day</p> <ul style="list-style-type: none"> Reconciliation Walk Reconciliation Committee is coordinating with the support of CSU and Directorate of Community Recreation and Cultural Services. Discussion was held regarding the submission of EOI's for events. Discussion centred on: <ul style="list-style-type: none"> There only being 4 meetings left until National NAIDOC Week (5th – 12th July); and 7 meetings until Orange NAIDOC Week. Difficulties encountered last year with event details, times, dates, etc. changing or being incorrect, and this information not being received in time for inclusion in the official program, and other media / promotions. This resulted in inaccurate information about NAIDOC week being circulated throughout the community. a long lead-in time is required for the designing and printing of programs ➤ Action: it was moved that all EOI's for Orange NAIDOC Week Events and their details be submitted to the Committee by the next meeting (2nd April), and that, no further events would be accepted after that date. Julie to email Members. 1/Jason French, 2/Chris Gryllis It was requested by the Committee that EOI's for the positions of Deputy Chair and Treasurer be called again, also closing on 2nd April. Julie to circulate. 1/Jason French, 2/Rachel Lucas 			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	Annette Uata advised that the exhibition will now be of local Aboriginal artists rather than school students			
9 July 2020	Golf Day added to the events. Reconciliation Walk postponed till 2021. Art Exhibit content changed. Awards night still uncertain. Change of dates for events to align with National NAIDOC Week (8 th – 15 th November)			
6 August 2020	Discussions regarding the implications of COVID-19 pandemic restrictions on events			
20 August 2020	No quorum			
3 September 2020	Cancellation of most events in their current form, with the exception of the Golf Day.			

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

17 September 2020	New events planned – NAIDOC Opening Ceremony, Year 12 Awards, Online Talent Show			
1 October 2020	New event planned – Harmony Cup			
15 October 2020	Advice received from Annette Uata and Alice Williams that an exhibition of Aboriginal Art at the museum is intended to go ahead.			
29 October 2020				
DEBRIEF				

Event/Action:	Children's Art Exhibition by Aboriginal Artists			
Date:	Saturday, 7th November – Sunday, 6 th December			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	EOI received from Annette Uata and date allocated			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	Annette Uata advised that the exhibition will now be of local Aboriginal artists rather than school students			
9 July 2020	Is no longer a children's exhibition, but an exhibition of works by Aboriginal Artists.		Annette advised that the exhibition is organised.	
6 August 2020	No discussion			
20 August 2020	No discussion			
3 September 2020	No discussion. Gerald will contact Annette Uata to determine the status of this event.			
17 September 2020	No update			
1 October 2020	No update			
15 October 2020	Correspondence from Annette Uata received 14/10/2020 seeking art (in any medium) from Community. Form attached requiring a description, photo and notes about the work to be returned to Annette at annbags69@live.com by close of business 19/10/2020.			
29 October 2020	Louise advised that correspondence had been received from the Manager of the Museum, and a small exhibition will be open to the public from the 7th November – 6th December . Annette provided an update via email that the exhibition is arranged.			

Page 33

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

05 November 2020	Louise advised that Mary-Liz had been in contact and a collection is being exhibited in the Museum.			
DEBRIEF				

Event/Action:	Family Fun Day			
Date:	Sunday, 8 th November			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	EOI received from OALC. Date allocated			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	Traffic management plan submitted by Julie Proctor and Louise Geaghan			
4 June 2020	Traffic management plan discussed with Committee			
9 July 2020	Nothing further from the Orange Local Aboriginal Land Council.			
6 August 2020	Nothing further from Orange Local Aboriginal Land Council. Implications of COVID-19 were discussed by the Committee			
20 August 2020	Nothing further from OLALC			
3 September 2020	Nothing further from OLALC. Gerald to follow-up with Annette Steele regarding the event's status.			
17 September 2020	No update			
1 October 2020	No discussion			
15 October 2020	No discussion			
29 October 2020				
DEBRIEF				

Event/Action:	Street March - CANCELLED			
Date:	Monday, 9th November			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	No EOI received to date. Date set and follow-up required.			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

4 June 2020	A collaborative approach to the Street March and Opening Ceremony was discussed. Corey McLean to submit an EOI for the event. Chris Gryllis offered support for coffee/tea at the Elders tent.			
9 July 2020	Gerald advised that Department of Communities and Justice (DCJ) will work in partnership with Corey McLean and other members of the Committee to coordinate the Street March and Opening Ceremony. Louise will work with Corey to coordinate school buses at staggered times to ensure public safety. Annette advised that EOI's for stallholders had been sent to Corey. Parking and exits were discussed, as was the need to notify local business by letter, and the wider community via Variable Message Sign (VMS). Annette left the meeting at 1.30pm			
6 August 2020	COVID-19 restrictions, which are unlikely to resolve in time for the Opening Ceremony and Street March, were discussed. The Committee discussed other ways of opening the week, rather than what has been done in the past. Corey McLean tabled some alternative suggestions he had developed (see attachment). Further discussion next meeting.			
20 August 2020	No quorum			
3 September 2020	Officially cancelled. An alternative event to mark the opening of NAIDOC Week was discussed as follows: <ul style="list-style-type: none"> • A small reception in the Orange Civic Theatre foyer perhaps. Approx. 60 people. • Smoking ceremony, welcome to country and flag raising conducted out the front of Council first – maximum of 20 people • Followed by a morning tea reception with guest speakers. Actions: Julie to check availability of theatre Corey to complete and EOI for the event Gerald to arrange smoking ceremony and welcome to country Cathy to assist Gerald in making arrangements, and speak with Council Media Unit regarding filming / streaming the event Merran to check Public Health Order conditions around catering during COVID-19 pandemic Committee to give thought to who they would like to be guest speakers and officials			
17 September 2020	No discussion			
1 October 2020	No discussion			

Page 35

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

15 October 2020	No discussion			
29 October 2020				
DEBRIEF				

Event/Action:	Yarrawong Open Day			
Date:	Tuesday, 10th November			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	EOI from Yarrawong received. Date allocated			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	No discussion.			
9 July 2020	No discussion			
6 August 2020	No discussion			
20 August 2020	No quorum			
3 September 2020	No further discussion as Jodie Stewart has advised that Yarrawong will be hosting an internal function for the children and one of their caregivers.			
17 September 2020	No update			
1 October 2020	Internal event organised for children and parents.			
15 October 2020	No discussion			
29 October				
DEBRIEF				

Event/Action:	NAIDOC Week Indigenous Games Day			
Date:	Tuesday, 10th November			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	EOI received from Jason French. Date allocated.			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			

Page 36

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

4 June 2020	Event will go ahead – Jason to provide an update at the next meeting.			
9 July 2020	Nothing further from Clontarff and the Girls' Academy			
6 August 2020	Nothing further from Clontarff and the Girls' Academy. Committee discussed the logistics of school involvement and difficulties posed by the restrictions.			
20 August 2020	No quorum			
3 September 2020	Gerald advised that Nikita Mason had told him the games are cancelled.			
17 September 2020	Cancelled			
1 October 2020	Nothing further			
15 October 2020	No discussion			
29 October 2020				
DEBRIEF				

Event/Action:	NAIROC Eisteddfod Online Talent Show			
Date:	28/10/2020			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	EOI received from Corey McLean. Function Centre booked.			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	Corey McLean raised issues relating to producing a quality production in time for NAIDOC Week, including concerns regarding social distancing during practice, etc. Discussion was held and it was agreed that the NAIROC Eisteddfod event will not go ahead this year.			
9 July 2020	No discussion			
6 August 2020	Postponed until 2021			
3 September 2020	Corey advised that Jordan Moore from Orange High School and he had discussed having an online talent show that could be shared to Facebook, etc. Corey will seek further details from Jordan for next meeting.			
17 September 2020	Talent Show flyer and application distributed by Corey. A Shield will be awarded to first place with judging provided by the community.			
1 October 2020	Entries for the talent show are now open.			
15 October 2020	Corey advised that he is seeking entries for the competition.		Julie to send out flyer for Talent Show	

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

			to the following committees: NAIDOC, Community Services Interagency, and Child, Youth & Family Interagency. Julie to have flyer posted to Council's Facebook page. Corey to post flyer to NAIDOC Facebook page.	
29 October 2020	Refer to separate event entry below for details.			
DEBRIEF				

Event/Action:	OAMS Open Day			
Date:	Friday, 13th November			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	EOI received from Rachel Lucas. Date the same as the Awards night. OAMS may reduce the length of the Open Day to assist people attending the Awards Night.			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	A message was relayed to the Committee that OAMS might pursue a low key event this year given the funding situation with Aboriginal Affairs. Update at next meeting to be provided.			
9 July 2020	No discussion			
6 August 2020	Leeny and Dylan from OAMS provided an update, but will have to review the event in light of COVID-19 restrictions and what is feasible.			
20 August 2020	No quorum			
3 September 2020	Leeny and Dylan advised that OAMS has cancelled its Open Day, despite considerations of how it could be adapted. Digital / technology plans haven't been successful either. An in-house event will take place instead.			
17 September 2020	No Update			
1 October 2020	No discussion			
15 October 2020	No discussion			
29 October 2020				

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

DEBRIEF

Event/Action:	NAIDOC Awards Night			
Date:	Saturday, 14 th December			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	EOI received from Jason French. Date set. Information regarding the requirement for the deposit to be paid to the Orange Ex-Services Club to be provided to Gerald. Coral Sea Room is booked for 30 October. No other date on weekends either side of the 30 October. A grant application is to be made to Cat 2 Club Grants to cover the cost of the room.	\$900 deposit required	Louise to contact Gerald	
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	The awards night is perhaps the most costly event of NAIDOC Week, and with the NSW Aboriginal Affairs grants program being ceased, it's uncertain if the event can go ahead. Jason French to provide an update at the next meeting. Chris Gryllis offered sponsorship for the event.			
9 July 2020	Jason advised that this event is still uncertain. Seeking OESC clarification about availability of a new date. Discussion was held about the possibility of hosting the event outdoors given that it will be warmer weather. Jason advised that he has verbal agreement for sponsorship from local supporters, however only half way to target. Jason will liaise with Louise regarding the program – the same format as last year will be used.			
6 August 2020	In light of COVID-19 restrictions and their impact on indoor events management, Jason suggest that the awards night not go ahead. Alternative methods were discussed, to be considered at the next meeting.			
20 August 2020	No quorum			
3 September 2020	Email from Jason French withdrawing the EOI for NAIDOC Awards Night (received 25/08/2020)			
17 September 2020	Cancelled			
1 October 2020	Nothing further			
15 October 2020	No discussion			
29 October 2020				

Page 39

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

DEBRIEF

Event/Action:	Ladies Night – TBC			
Date:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	Incomplete EOI received from Annette Uata			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	Completed EOI received from Annette Uata.			
4 June 2020	Annette is working on this with other participants. Date of event yet to be advised.			
9 July 2020	No discussion			
6 August 2020	No discussion. No further information from Annette Uata.			
20 August 2020	No quorum			
3 September 2020	No discussion. No further information from Annette Uata. Gerald to speak with Annette.			
17 September 2020	No update			
1 October 2020	No discussion			
15 October 2020	No discussion			
29 October 2020				
DEBRIEF				

Event/Action:	Elders Lunch			
Date:	Thursday 12 th November			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	Nothing received			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of			

Page 40

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

	Committee			
4 June 2020	Advice from Kayla Murphy at Housing Plus that they will support this event. Thursday, 29 th October.			
9 July 2020	Nikea advised that Kayla Murphy from HousingPlus is pursuing funding, with the hope being to hold the function in Shadforth. Kayla is consulting Auntie Alice Williams and others about the day.			
6 August 2020	Nikea advised that HousingPlus is re-thinking this event, and how best to protect the health and wellbeing of Elders. Consideration is being given to a Meals on Wheels type model, or gathering at someone's home.			
20 August 2020	No quorum			
3 September 2020	Nikea confirmed that HousingPlus will deliver lunches to Elders' home, and ask them if they would like to be recorded saying something about the theme "Always was, Always will be" Hoping too, that a small hamper to share with family can also be provided.			
17 September 2020	No update			
1 October 2020	Nikea is working with the HousingPlus team to arrange home visits for the Elders.			
15 October 2020	Nikea will be firming up plans next week.		<p>Louise will see if there are thermal bags available to assist with the delivery of hot meals.</p> <p>Nikea to contact the Orange Local Aboriginal Land Council in regards to contacting Elders to receiving the lunch.</p> <p>Cathy to provide a list of names from Council list to Nikea. However, due to local government privacy and confidentiality legislation, phone numbers and addresses cannot be shared externally. However, this list of names can be cross-referenced with OLALC's records.</p>	
29 October 2020	Nikea has been liaising with Harris Farm for the	\$1,000 for	Nikea to liaise with Gerald and Corey regarding	

Page 41

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

	hampers; and, working with HousingPlus staff for deliveries.	hampers	cheque to pay for hampers	
05 November 2020	No discussion			
DEBRIEF				

Event/Action:	Comedy Night – TBC			
Date:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	Nothing received			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	Nothing received			
9 July 2020	No discussion			
6 August 2020	No discussion and no further information. Given COVID-19 restrictions, the Committee was of the view that this event could not go ahead.			
20 August 2020	No quorum			
3 September 2020	Nil.			
17 September 2020	No update			
1 October 2020	Nothing further			
15 October 2020	No discussion			
29 October 2020				
DEBRIEF				
Event/Action:	Youth Ball and Disco – TBC			
Date:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	Nothing received			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	EOI's from Mary Croaker received 20/05/2020 for both the Youth Ball and the			

Page 42

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

	Disco. No dates advised.			
9 July 2020	No discussion			
6 August 2020	No discussion or further information from organisers. Mingling between schools is not happening at the moment, so an alternative arrangement will need to be reached. Schools are not even hosting assemblies at the moment.			
20 August 2020	No quorum			
3 September 2020	No correspondence received. However, given COVID-19 restrictions, this event cannot proceed.			
17 September 2020	Cancelled			
1 October 2020	No discussion			
15 October 2020	No discussion			
29 October 2020				
DEBRIEF				

Event/Action:	Golf Day			
Date:	Friday, 13th November			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
9 July 2020	Jason, Gerald and Mike agreed that an Orange NAIDOC Week Golf Day would be a good activity; this was supported by the Committee. Julie will send Mike an Event EOI form to complete for next meeting.			
6 August 2020	Mike advised that the Golf Day will be a 2-person Ambrose at Wentworth Golf Club. \$25 per person – for breakfast, lunch, and playing fees. 30 people can participate under current restrictions. Will need \$500 for prizes.			
20 August 2020	No quorum			
3 September 2020	Mike advised that the event can still go ahead as planned at this stage.			
17 September 2020	Mike advised a flyer will be developed in the near future and he is confirming COVID restrictions.			
1 October 2020	Mike advised via email that he is in discussions with Wentworth Golf Club about COVID-19 restrictions regarding meals for the golf day. Will update Committee at next meeting.			
15 October 2020	Nothing further			

Page 43

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

29 October 2020	Mike has been working with Wentworth. Players register through the Pro-shop. There will be a marquee and they can have 50 people under cover. Mike is just waiting on Wentworth's COVID Safety Plan. \$25/head, which includes green fees and a contribution towards food.	\$ 500 for prizes	Mike to liaise with Gerald and Corey to receive cheque. Mike will email the flyer to Julie after he has heard back from OAMS.	
05 November 2020	Mike sent an email confirming that everything's in place for the Golf Day.			
DEBRIEF				

Event/Action:	Completion of Year 12 Awards			
Date:	End of Term 3 – Beginning of Term 4			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
3 September 2020	<p>Event EOI received from Corey McLean regarding Completion of Year 12 Awards for local Aboriginal high school students. Each graduate (approx. 50), will receive an award with their name, school and completion date engraved on it. The Award will then be given to the schools, for them to present to the students within their own school processes – preferably being presented with the award by Aboriginal staff within the school. Schools will be asked to take footage or photo to be shared in the wider community. The cost of the awards will be approximately \$900.</p> <p>The Committee supported both the EOI and the purchase of the</p>			

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

	awards as a great initiative to encourage young Aboriginal people in their studies and as role models. EOI: Dylan Wright / Nikea Dixon Cost: Gerald Power / Dylan Wright			
17 September 2020	Advice received that cost of the trophies themselves have risen in price since last year. Council has agreed to pay the difference.		Louise, Julie and Corey to follow-up	
1 October 2020	Certificates have been signed by Gerald Power, Mayor Kidd and Duncan Auld (Orange Principals Network Director)			
15 October 2020	Trophies have been engraved and Corey is in the process of distributing these, along with the certificates, to schools. 34 Indigenous students in total are graduating Year 12 this year. Committee agreed that the awards will be especially meaningful if presented at school graduation ceremonies now that COVID-19 restrictions on schools have relaxed somewhat.		Corey to distribute Julie to arrange signature from Mayor Kidd on one remaining certificate. Gerald to sign one remaining certificate.	
29 October 2020	Corey advised that this item is almost complete. Discussion held around schools also conducting their own in-house awards ceremonies to acknowledge achievements of Aboriginal students, as raised by a local primary school. Committee agreed that this is quite alright, so long as the certificate has the NAIDOC emblem on it.		Corey to relay the Committee's decision to schools	
05 November 2020	Corey advised that most students had now received their award, with the remainder to be received at end of year assemblies.			
DEBRIEF				

Event/Action:	Online Talent Show
----------------------	---------------------------

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

Date:	Entries close Friday, 30 th October			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
17 September 2020	Talent Show flyer and application distributed by Corey. A Shield will be awarded to first place with judging provided by the community.			
1 October 2020	Entries for the talent show are now open.			
15 October 2020	Corey advised that he is seeking entrants for the talent show.		Julie to send out flyer for Talent Show to the following committees: NAIDOC, Community Services Interagency, and Child, Youth & Family Interagency. Julie to have flyer posted to Council's Facebook page. Corey to post flyer to NAIDOC Facebook page.	
29 October 2020	Cut off day is 30 th October, however Corey will take late entries if people contact him. Orange City Life paper will be doing an article about the Talent Show next publication. Committee discussed prizes for the Talent Show, such as \$50 gift vouchers, for example. Committee agreed in principle. 1. Jason French / 2. M. Cooper		Corey to advise Committee at next meeting regarding costs / prizes.	
05 November 2020	Corey advised that he had received six entries thus far and would still accept entries.		Corey and Julie to promote through networks	

Event/Action:	NAIDOC Week Opening Ceremony
Date:	Monday, 9th November – 10.00am – 11.30am

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
3 September 2020	Discussion held regarding a NAIDOC Week Opening Ceremony. Discussion centred on what is possible with NSW COVID-19 restrictions and public health orders. A small ceremony would be achievable.		Committee to bring suggestions to next meeting.	
17 September 2020	<p>Location of Opening Ceremony</p> <ul style="list-style-type: none"> The Orange Civic Theatre is available on Monday, 9th November, however people must be seated at all times and no food or drink is allowed. The Function Centre is available, however there is nowhere to have a flag raising and transport could potentially be an issue. The Council Chambers are also available. It can hold a maximum of 49 people, and food and beverages are allowed. There's also the benefit of having the flag raising just out the front – which 20 people can attend – however, guests would be able to watch the flag raising from the balcony. <p>Potential Content of Opening Ceremony <i>(and persons/s involved)</i></p> <ul style="list-style-type: none"> Welcome to Country Smoking Ceremony Flag Raising Guest Speakers Footage from the Talent Show <i>(see attached)</i> Photo slideshow (e.g. Yr. 12 completion awards, Elders, NAIDOC from previous years) Morning Tea Who will be invited? <p>Julie has been advised that a live stream of the event, which anyone can watch, is easier to do than a recording. Orange City Council's Communications team can assist with this, however they need plenty of notice to arrange it.</p> <p>The other consideration is who will the Committee invite to an opening ceremony, given there are limited places to be ticketed –</p>		Committee to bring suggestions to next meeting.	

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

	49 people in total if held in the Chambers, that includes dignitaries, staff, media and Committee. With the flag raising, because it's outside, only 20 people can gather.			
1 October 2020	<p>No quorum.</p> <p>A poll was sent to all members of the Committee on 23/09/2020 regarding plans for an opening ceremony on 9th November. There were 9 responses. From these results, combined with those present at the meeting, the following actions were raised:</p> <ul style="list-style-type: none"> The ceremony will take place at Orange City Council Chambers, 10.00am on Monday, 9th November. The venue can hold 49 people only – this includes Elders, dignitaries, Council support staff. Merran Byers has created an event plan to organise behind-the-scenes. Doug Sutherland is now authorised to perform Smoking Ceremonies. Welcome to Country will be performed by Michael Newman Flag Raising Ceremony Guest Speakers: Jason has arranged for Kylie Tarleton to speak. Footage from the Talent Show will be unavailable for the Opening Ceremony. Slideshow together of NAIDOC photos from previous years. Morning tea will be catered. The Orange City Council media unit has advised they can livestream the event, and also take photos so that local media don't contribute to our attendee numbers, leaving more space for community. <p>Additionally:</p> <ul style="list-style-type: none"> Recommendation from Mayor Kidd that the Aboriginal Flag with this year's theme, "Always Was, Always Will Be", to be painted on the grass on top of Orange Museum for NAIDOC Week. 		<p>Committee to suggest invitations.</p> <p>Julie and Cathy to implement Council-required event management plan.</p> <p>Gerald to arrange smoking ceremony with Doug Sutherland.</p> <p>Committee to nominate and arrange appropriate community members to perform the ceremony</p> <p>Gerald to ask if Merv Bishop might be available to be a guest speaker.</p> <p>Jason and Gerald to arrange a slideshow of NAIDOC photos from previous years.</p> <p>Julie and Cathy to follow-up on morning tea.</p> <p>Cathy to follow-up re: live-stream with Council media and IT teams.</p> <p>Louise and Julie to follow-up.</p>	
15 October 2020	<p>Discussion focused on content and order of service.</p> <p>Content:</p>			

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

	<ul style="list-style-type: none"> • There have been changes in COVID-19 restrictions. Now, Council Chambers can hold 49 people PLUS necessary Council staff and dignitaries. <u>Non-Council members of the Committee will count towards the 49.</u> • However, we can still only have 20 (of those 49) people gathered in a group to view the flag raising. Due to public health orders, additional attendees will not be able to gather in the vicinity. • Please note: children and babies count towards the total numbers. • The ceremony will be live-streamed so that those who are unable to attend can still watch the ceremony. • Phil Donato has advised he is unavailable on the day. No response yet from Andrew Gee's office. Mayor Kidd will be attending. Councillors Munro and Nugent will be invited. None of these invitees will add to the count of 49. • Smoking Ceremony – Doug Sutherland • Welcome to Country – Michael Newman • Flag Raising Ceremony – Committee recommended 4 Elders undertake the flag raising • Guest Speakers – Jason confirmed that Kylie Tarleton will be speaking. Mayor Kidd will also speak. Alice suggested Annette Steele might like to speak as CEO of OLALC. No word as to whether Merv Bishop will be attending. Gerald will also say a few words. • Slideshow – photos from NAIDOC Week in previous years rolling in the background after the speeches. • Morning tea – the Committee decided to bring in catering so that Gerald doesn't have to worry about catering whilst being part of the ceremony. <p>Order of Service: <i>10.00am</i> <i>Outside the front of Council (facing Byng Street)</i></p> <ol style="list-style-type: none"> 1. Smoking Ceremony (as people enter the building) 2. Flag Raising 3. Welcome to Country <p><i>Inside Council Chambers</i></p> <ol style="list-style-type: none"> 4. Civic Welcome – Mayor Kidd 		<p>Committee to put forward names of priority Elders to invite</p> <p>Julie and Cathy to liaise with Alice regarding invites.</p> <p>Cathy to follow-up</p> <p>Cathy to follow-up</p> <p>Gerald to confirm with Doug</p> <p>Committee to put forward names of community members to perform the flag raising.</p> <p>Alice to follow-up with Annette Steele</p> <p>Gerald to follow-up with Merv Bishop</p> <p>Jason and Gerald to compile</p> <p>Julie and Cathy to arrange</p>	
--	---	--	---	--

Page 49

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

	<p>5. NAIDOC Committee Welcome – Gerald Power</p> <p>6. Guest Speaker – Kylie Tarleton</p> <p>7. Guest Speaker – Merv Bishop</p> <p>8. Morning Tea (slideshow in the background)</p> <p>9. Photographs</p> <p><i>Close</i></p>			
29 October 2020	<p>Run Sheet</p> <p>1. Smoking Ceremony</p> <p>2. Welcome to Country</p> <p>3. Flag Raising</p> <p><i>Items 1-3 to take place at the flagpoles</i></p> <p><i>Items 4-10 to take place in Council Chambers</i></p> <p>4. Introduction & Welcome – Gerald</p> <p>5. Mayor Kidd</p> <p>6. David Waddell, Orange City Council CEO*unconfirmed</p> <p>7. Kylie Tarleton</p> <p>8. Annette Steele</p> <p>9. Mervyn Bishop</p> <p>10. Morning Tea</p> <p>Guest Speakers</p> <p>Guest speakers are to be contacted and asked how long they think they might speak for, and advised of the number of other speakers attending.</p> <p>Slideshow and Photographs</p> <ul style="list-style-type: none"> • Jason has been putting some images together for the slideshow which will be played during the morning tea. • Committee agreed that attendees could be responsible for taking their own photos at the event, and then share them with the NAIDOC Facebook page. • Gerald requested that the iconic photograph of Mervyn Bishop's to be included in the slideshow and be on the screen when Mervyn speaks. <p><i>Here is a link to the photo:</i></p> <p>https://www.artgallery.nsw.gov.au/collection/works/58.2000/</p>		<p>Julie and Cathy to finalise Order of Ceremony with Council's graphics team</p> <p>Julie to contact Mayor Kidd, David Waddell and Annette Steele</p> <p>Gerald to contact Mervyn Bishop</p> <p>Jason to contact Kylie Tarleton</p> <p>Committee members can forward other images to Jason if they would like them included.</p> <p>Jason is to ask Danielle Annesley if she is able to record the reception being held in Council Chambers.</p> <p>Jason re: Mervyn's photo</p>	

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

	<p>Livestream</p> <ul style="list-style-type: none"> • Corey and Julie to advise NAIDOC Facebook page and NAIDOC Committee about how to join the livestream of the flag raising ceremony. <p>Flag Raising Attendants</p> <ul style="list-style-type: none"> • So far, we only have the one Elder, Carol Bell, arranged to raise the flags – we need 5 more. • Suggestions from the Committee included: Arthur Kinchela, Mary Parker, Tommy Lake, Alice Williams, Tom Leonard, Daphne Monaghan, Helen Rose <p>Julie advised that the COVID restrictions for outside gatherings has changed, and we can now have 30 persons ONLY at the flag raising.</p>		<p>Corey and Julie to follow-up</p> <p>Julie and Cathy to contact the suggested Elders</p> <p>Committee members to forward any other suggestions to Julie</p>	
05 November 2020	<p>Run sheet for the day confirmed.</p> <p>Guest Speakers Guest speakers are to be contacted and asked how long they think they might speak for, and advised of the number of other speakers attending. Orange City Council CEO, David Waddell, will not be speaking at the event.</p> <p>Slideshow and Photographs</p> <ul style="list-style-type: none"> • Jason has been putting some images together for the slideshow which will be played during the morning tea. • Committee agreed that attendees could be responsible for taking their own photos at the event, and then share them with the NAIDOC Facebook page. <p>Livestream Council's Communications team have confirmed they will be livestreaming the smoking ceremony, welcome to country and flag</p>		<p>Julie and Cathy to finalise Order of Ceremony with Council's graphics and printing team</p> <p>Gerald to contact Mervyn Bishop</p> <p>Jason to contact Kylie Tarleton</p> <p>Julie to contact Annette Steele</p> <p>Committee members can forward other images to Jason if they would like them included.</p> <p>Danielle Annesley has confirmed she is able to record the reception being held in Council Chambers.</p>	

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

	<p>raising.</p> <p>Flag Raising Attendants</p> <ul style="list-style-type: none"> Carol Bell has had to withdraw from the ceremony Suggestions from the Committee included: Arthur Kinchela, Mary Parker, Tommy Lake, Alice Williams, Tom Leonard, Daphne Monaghan, Helen Rose <p>Julie advised that the COVID restrictions for outside gatherings has changed, and we can now have 30 persons ONLY at the flag raising.</p>		Julie and Cathy to contact the suggested Elders	

Event/Action:	Harmony Cup			
Date:	Friday, 13 th November			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
1 October 2020	<p>An EOI for the Harmony Cup was put forward by Jason and Anni Gallagher (OCC Refugee & Migrant Support Officer). With NAIDOC events being very light-on this year due to COVID-19, those present saw this as an opportunity to value add to the existing program.</p> <p>The Harmony Cup is a game of football (soccer) held between a local Indigenous All-Stars team, and a local "Rest of the World" Multicultural team. Final date, time and venue is yet to be decided. The focus will be on the game, rather than the usual associated food, etc. due to COVID-19 restrictions.</p>		<p>Jason to investigate Emu's pitch, as suggested by Mayor Kidd.</p> <p>Jason and Anni to work with Katrina Hausia to coordinate.</p>	
15 October 2020	Food options, start time, and players are being worked on by Jason , Anni and Katrina. Location is at Jack Brabham Park.		Jason and Anni to report back to next meeting.	
29 October 2020	Discussion regarding a food subsidy to make the event viable for food vendors and affordable for spectators to eat.	\$900	Jason and Anni to liaise with Corey and food vendors to	

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

	<p>Gerald declared a conflict of interest and did not participate in discussion or voting.</p> <p>Committee agreed to subsidise each food vendor for \$300 (\$900 total).</p> <p>1. Jason French / 2. Corey McLean</p>		<p>make arrangements</p> <p>Jason, Katrina Hausia, and Anni Gallagher to finalise time and promotions, then distribute</p>	
05 November 2020	Update via email from Anni and Katrina is that all is almost set for the Harmony Cup. A round robin will take place. Finalising food stalls at the moment.		Jason, Katrina and Anni to coordinate.	

General Information

Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	<p>Discussion centred on:</p> <ul style="list-style-type: none"> There only being 4 meetings left until National NAIDOC Week (5th – 12th July); and 7 meetings until Orange NAIDOC Week. Difficulties encountered last year with event details, times, dates, etc. changing or being incorrect, and this information not being received in time for inclusion in the official program, and other media / promotions. This resulted in inaccurate information about NAIDOC week being circulated throughout the community. A long lead-in time is required for the designing and printing of programs <p>➤ Action: it was moved that all EOI's for Orange NAIDOC Week Events and their details be submitted to the Committee by the next meeting (2nd April), and that, no further events would be accepted after that date. Julie to email Members.</p> <p>1/ Jason French, 2/ Chris Gryllis</p> <ul style="list-style-type: none"> It was requested by the Committee that EOI's for the positions of Deputy Chair and Treasurer be called again, also closing on 2nd April. Julie to circulate. 			

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

	<i>1/Jason French, 2/Rachel Lucas</i>			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	NSW Aboriginal Affairs have closed grant applications for 2020 due to COVID-19 pandemic.			
4 June 2020	Informal meeting held to provide updates and start progressing what is possible. New dates for National NAIDOC Week, and a new NAIDOC Local Grants Round for 2020 will be launched in the coming weeks.			
9 July 2020	Discussions on moving the dates of NAIDOC Week to run in line with the National Dates for 2020 – 8 – 15 November			
6 August 2020	Committee decided to hold another meeting in a fortnight to decide on all events – 20th August, in West Room, 1pm Julie to facilitate grant application process. Julie to invite Council's Events Officer to next meeting. Opening Ceremony and Services Information Day – Form - Attached			
20 August 2020	No quorum			
3 September 2020	Event EOI received from Corey McLean regarding Completion of Year 12 Awards for local Aboriginal high school students. Each graduate (approx. 50), will receive an award with their name, school and completion date engraved on it. The Award will then be given to the schools, for them to present to the students within their own school processes – preferably being presented with the award by Aboriginal staff within the school. Schools will be asked to take footage or photo to be shared in the wider community. The cost of the awards will be approximately \$900. The Committee supported both the EOI and the purchase of the awards as a great initiative to encourage young Aboriginal people in their studies and as role models. EOI: Dylan Wright / Nikea Dixon Cost: Gerald Power / Dylan Wright Raised by Nikea, the committee also discussed how to “close” the Week. Suggestions include: <ul style="list-style-type: none"> OCC Podcast with Gerald and some Elders which could be made public Interviews with Committee members regarding what the theme “Always was, Always will be” means to them Cathy to provide Nikea, Gerald and Corey with support to arrange.			
17 September 2020	Location of Opening Ceremony <ul style="list-style-type: none"> The Orange Civic Theatre is available on Monday, 9th November, however people must be seated at all times and no food or drink is allowed. 			

Page 54

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

	<ul style="list-style-type: none"> The Function Centre is available, however there is nowhere to have a flag raising and transport could potentially be an issue. The Council Chambers are also available. It can hold a maximum of 49 people, and food and beverages are allowed. There's also the benefit of having the flag raising just out the front – which 20 people can attend – however, guests would be able to watch the flag raising from the balcony. <p>Potential Content of Opening Ceremony (<i>and persons/s involved</i>)</p> <ul style="list-style-type: none"> Welcome to Country Smoking Ceremony Flag Raising Guest Speakers Footage from the Talent Show (<i>see attached</i>) Photo slideshow (e.g. Yr. 12 completion awards, Elders, NAIDOC from previous years) Morning Tea Who will be invited? <p>I have been advised that a live stream of the event, which anyone can watch, is easier to do than a recording. Orange City Council's Communications team can assist with this, however they need plenty of notice to arrange it.</p> <p>The other consideration is who will the Committee invite to an opening ceremony, given there are limited places to be ticketed – 49 people in total if held in the Chambers, that includes dignitaries, staff, media and Committee. With the flag raising, because it's outside, only 20 people can gather.</p>			
1 October 2020	<p>No quorum.</p> <p>A poll was sent to all members of the Committee on 23/09/2020 regarding plans for an opening ceremony on 9th November. There were 9 responses. From these results, combined with those present at the meeting, the following actions were raised:</p> <ul style="list-style-type: none"> The ceremony will take place at Orange City Council Chambers, 10.00am on Monday, 9th November. The venue can hold 49 people only – this includes Elders, dignitaries, Council support staff. Committee Members to suggest invitations. Merran has created an event plan to organise behind-the-scenes. Julie and Cathy to implement. Doug Sutherland is now authorised to perform Smoking Ceremonies – Gerald to arrange Welcome to Country will be performed by Michael Newman 			

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020




	<ul style="list-style-type: none"> Flag Raising Ceremony – Committee to nominate and arrange appropriate community members to perform the ceremony. Guest Speakers: Jason has arranged for Kylie Tarleton to speak. Gerald is going to approach Merv Bishop. Footage from the Talent Show will be unavailable for the Opening Ceremony. Jason and Gerald will look at putting a slideshow together of NAIDOC photos from previous years. Morning tea will be catered – Cathy and Julie to follow-up. The Orange City Council media unit has advised they can livestream the event, and also take photos so that local media don't contribute to our attendee numbers, leaving more space for community. <p>Additionally:</p> <ul style="list-style-type: none"> Recommendation from Mayor Kidd that the Aboriginal Flag with this year's theme, "Always Was, Always Will Be", to be painted on the grass on top of Orange Museum for NAIDOC Week. Louise to follow-up. An EOI for the Harmony Cup was put forward by Jason and Anni Gallagher (OCC Refugee & Migrant Support Officer). With NAIDOC events being very light-on this year due to COVID-19, those present saw this as an opportunity to value add to the existing program. The Harmony Cup is a game of football (soccer) held between a local Indigenous All-Stars team, and a local "Rest of the World" Multicultural team. Final date, time and venue is yet to be decided – Jason to investigate Emu's pitch, as suggested by Mayor Kidd. The focus will be on the game, rather than the usual associated food, etc. due to COVID-19 restrictions. Jason and Anni to work with Katrina Hausia to coordinate. 			
15 October 2020	<p>Julie and Cathy have completed:</p> <ul style="list-style-type: none"> COVID Safety Plan (registered with NSW Government) Council Event Management Kit Council Event Risk Assessment Council Site Plan <p>Part of the COVID Safety Plan is providing ample hand sanitiser, tissues, napkins, rubbish bins, disinfectant wipes, self-serve drinks/tea/coffee, and individualized food portions.</p> <p>In following up on Mayor Kidd's suggestion of having the Aboriginal Flag and NAIDOC Theme painted on the grass roof of the museum, Julie advised that Council staff do not have the capacity to do this in time. Louise will follow-up with an external sign-writer to see if they are available to paint both the Aboriginal & Torres Strait Islander</p>		<p>Julie and Cathy to arrange</p> <p>Louise to follow-up</p>	

Page 56

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

	<p>flags, along with the theme. If the services of a suitable contractor can be found in time, Council will cover the cost of painting the roof.</p>			
29 October 2020	<p>Julie is following up on the grass painting. First business engaged was not available. Meeting with new business to take place in the next day or two on the Museum roof, and then to provide a quote.</p> <p>Note to all Committee members: if your event is being funded out of the Aboriginal Affairs NSW grant that was received, the following acknowledgement must be included in promotional materials, etc.</p> <div style="text-align: center;">    </div> <p>Corey to be reimbursed \$119 for the frames for the Completion of Year 12 Certificates (34 x \$3.50). 1. Jason French / 2. M. Cooper</p> <p>Committee agreed gifts to be purchased for our special guest speakers – Kylie Tarleton, Annette Steele, and Mervyn Bishop.</p>		<p>Julie to continue searching for viable options</p> <p>All Committee members to acknowledge grant funding in printed materials</p> <p>Corey and Gerald to arrange</p> <p>Julie and Cathy to arrange</p>	
05 November 2020	<p>Damon Bell advised that footprints have been painted on the floor of Orange Health Service, leading people to points of significance for NAIDOC Week.</p> <p>Committee decided to convene a NAIDOC Week debriefing at Giyalang Ganya, Thursday, 3rd December, 1pm.</p>			
DEBRIEF				

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

**Orange NAIDOC Week Official Opening Ceremony and Services Information Day**

The Orange NAIDOC Week Working Party are planning on hosting Orange NAIDOC Week activities during the week of **8th-14th November 2020**.

The NAIDOC Week Street March, Official Opening Ceremony and Services Information Day will be held on Monday 9th November 2020. The Official Opening Ceremony and Services Information Day will be held in **Robertson Park** at the conclusion of the March which will start at 9:40am.

We are seeking Expressions of Interest from local businesses and services that would be interested in setting up a store for the Services Information Day.

The purpose of the Services Information Day provides the opportunity for businesses and services to promote their business/service, showcase what they can offer to the community and provide information on how the community can utilise their services.

Requirements needed to have a store setup include providing the NAIDOC Week Working Party a Certificate of Currency for your current Liability Insurance Policy.

Businesses and Services that are interested in having a store setup on the day **do not** have to be an Aboriginal or Torres Strait Islander (TSI) specific service but it would be appreciated if stores highlighted what Aboriginal and TSI products or services they provide or offer, if any.

There is no cost to have a store on the day. Your business/service will need to provide a marquee and a table to display your stuff. Your business/service will be responsible for erecting and dismantling your store.

Important: *Due to the current situation regarding Covid19, and the high possibility of a second wave occurring in NSW, this event may be subjected to change or may possibly be cancelled. The Orange NAIDOC Week Working Party will be keeping a close eye on any changes or restrictions that the NSW Government impose on the state and will inform the Orange Community of any changes that need to be made.*

In the case that the event goes ahead as planned, we are asking businesses and services that have a stall on the day be aware of all Covid19 restrictions and recommendations. We highly encourage all stalls to have their own hand sanitiser for use of the community and staff manning their store.

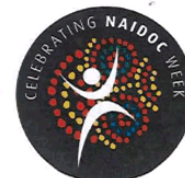
If you are interested in having a store set up at the Services Information Day during the Orange NAIDOC Week Official Opening Ceremony, please complete the following and return to Annette Uata at annette.uata@health.nsw.gov.au or Corey McLean at cmclean@kws.nsw.edu.au.

Expressions of Interest must be returned by no later than 5:00p.m. 5th October, 2020.

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020



Orange NAIDOC Week Official Opening Ceremony and Services Information Day

Business Details			
Name of Business			
Type of Business			
ABN/ARBN		Registered for GST	Y / N
Registered Charity	Y / N	Non-profit Organisation	Y / N
Postal Address			
Email			
Website			
Liability Insurance	Y / N		
Contact Details: <i>Please provide contact details for at least one person so relevant information can be passed on.</i>			
Contact person 1			
Job Title			
Contact Number			
Email			
Contact person 2			
Job Title			
Contact Number			
Email			

3 DECEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020



Orange NAIDOC Week Official Opening Ceremony and Services Information Day

Store Information
Please provide a description of what service or product you will be displaying
Will your store have handouts (freebies), items for sale, or a mixture of both? <i>(This information will be passed on to schools to inform their students if money will be required)</i>

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020



Orange NAIDOC Week Official Opening Ceremony and Services Information Day

Applicants: Please read the following and make sure you have a full understanding of all that is required from you.

To be considered for inclusion at the event you must return the following by 5th October 2020:

1. This completed application form.
2. A copy of your Certificate of Currency

When your application is received, you will be sent a confirmation email.

Stallholder Agreement

1. Stalls are to be erected by 9:30a.m.
2. Hours of operation are between 9.30a.m. – 2.00p.m. on Monday 9th November, 2020.
3. All applications must be submitted by the closing date 5th October, 2020.
4. Stalls will be allocated a specific area to set up.
5. Site allocations are final and no negotiation will be entered into.
6. The event organiser (Orange NAIDOC Week Working Party) reserves the right to cancel Orange NAIDOC Week Activities at its own discretion.
7. The stall holder is responsible for all necessary insurances to cover loss or damage to their products, their workers compensation and a minimum of \$20,000,000 (twenty million dollars) public liability insurance.
8. The stall holder will provide a copy of their insurance "Certificate of Currency" along with their stall holder booking form at the time of submitting their application.
9. The stall holder is aware that the site is un-powered.
10. If a vehicle is part of the stall display, the stall holder will ensure that the vehicle is contained within the site area; the vehicle must be in position by 9.30a.m. and the vehicle must not be moved prior to 2.00p.m.
11. If a stall holder brings a vehicle into the event site to unload goods, and that vehicle does not form part of the display, then the stall holder agrees to remove the vehicle prior to 9:30a.m. on the day of the event.
12. All stall holders will complete set-up by 9.30a.m. on the day of the event.
13. Food stalls will comply with the Australian Food Safety Standards.
14. **No helium balloons are allowed. They are a hazard to the environment.**
15. Stall holders must ensure that their site is safe from trip hazards and electrical leads are tagged and tested.
16. The Stall Holder agrees not to:
 - a. Sell, give away, prepare, store or manufacture food without the approval of the event organizer. The event organiser reserves the right to refuse consent.
 - b. Damage the street tarmac, dig holes or in any way interfere with the street, nature strip or grassed surfaces.
 - c. Sub-let the site without the prior consent of the event organiser.
 - d. Dismantle the site prior to 2.00p.m.
17. The Stall Holder will ensure there site is clear of any rubbish when their marquee has been dismantle.

Signature: _____

Date: ____/____/2020

Print Name: _____

**** Please provide own marquees, chairs and tables if they are required at your stall ****

For further information contact: Annette Uata - E: Annette.Uata@health.nsw.gov.au - P: 02 68 455 664

NAIDOC WEEK COMMUNITY COMMITTEE

3 DECEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

2020 ORANGE NAIDOC WEEK

MARCH, OFFICIAL OPENING CEREMONY, SERVICE DAY

Meeting: 06/08/2020

Plan A	<p>Event goes ahead as planned and as in previous years with March starting in Sale Street from 10.00a.m. March concluding at Robertson Park with the start of the Official Opening Ceremony (Welcome to Country, flag raising, entertainment such as dance).</p> <p>The day will conclude with a Services Expo.</p>
Plan B (Wet Weather)	<p>In the case of bad weather, the Official Opening Ceremony will take place at the Function Centre with a Welcome to Country and speeches. Dependant on how heavy rain is, flag raising and March may be cancelled with only an Opening Ceremony is held.</p> <p>Services Day will not be held.</p>
Plan C (Covid 19 2 nd Wave)	<p>Due to Covid 19 numbers going up in Victoria and starting to slowly spread through Sydney to Western Sydney and out to the Central West, a plan C has been made.</p> <p>In the case of a second wave we will live stream a Welcome to Country, flag raising, and some speeches via our NAIDOC Facebook page. We will encourage schools to conduct their own march on school grounds which could involve a whole school and to watch the live stream of the Opening Ceremony. Schools could include their NAIDOC Week Awards or the AECG NAIDOC Awards into this.</p> <p>For Community, we could have a gathering at the Opening Ceremony. Due to schools not being present, this would dramatically reduce numbers. To further reduce the possible spread of Covid 19, we would encourage social distancing, provide hand sanitising stations, encourage and possibly supply face masks. We could also have the rotunda fenced off to allow spacing between the community and organisers.</p> <p>Services Day will not be held.</p>
Plan D (Covid 19 Lockdown)	<p>In the scenario that cases rapidly go up and the state goes back into lockdown, where large gathers are not permitted, celebrations via the Orange NAIDOC Week Facebook Page.</p> <p>A Welcome to Country, flag raisings and speeches could be pre-recorded and put together like a ceremony.</p> <p>Services Day will not be held.</p>