



SERVICES POLICY COMMITTEE

AGENDA

6 OCTOBER 2020

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **SERVICES POLICY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE WITH AN OPTION OF ONLINE CONFERENCING PLATFORM ZOOM DUE TO COVID-19 REQUIREMENTS** on **Tuesday, 6 October 2020.**

David Waddell

CHIEF EXECUTIVE OFFICER

For apologies please contact Administration on 6393 8218.

AGENDA

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1 INTRODUCTION

1.1 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Services Policy Committee at this meeting.

2 COMMITTEE MINUTES

2.1 MINUTES OF THE NAIDOC COMMITTEE MEETING HELD ON 20 AUGUST AND 3 SEPTEMBER 2020

RECORD NUMBER: 2020/1635

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

EXECUTIVE SUMMARY

The NAIDOC Week Community Committee met on 20 August and 3 September 2020. The recommendations from the Committee are provided to the Services Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.2 Live - Partner with key stakeholders to deliver cultural facilities and services that reflect the interests of a culturally diverse community”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the NAIDOC Week Community Committee at its meeting held on 20 August and 3 September 2020.**
- 2 That the remainder of the minutes of the NAIDOC Week Community Committee at its meeting held on 20 August and 3 September 2020 be adopted.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 NAIDOC 20 August Minutes
- 2 NAIDOC 20 August 2020 Agenda, D20/59462 [↓](#)
- 3 NAIDOC 3 September 2020 Agenda, D20/52810 [↓](#)
- 4 NAIDOC 3 September 2020 Minutes, D20/55304 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE NAIDOC WEEK COMMUNITY COMMITTEE

HELD IN WEST ROOM, ORANGE REGIONAL GALLERY

ON 20 AUGUST 2020

COMMENCING AT 1PM

1 INTRODUCTION

ATTENDANCE

Mr Gerald Power (Chairperson), Mr Corey McLean, Ms Nikea Dixon, Manager Community Services, Community Development Team Leader

Guest: Merran Byers

1.1 Apologies and Leave of Absence

RESOLVED

Ms N Dixon/Mr C McLean

That the apologies be accepted from Cr S Nugent, Ms Jodie Stewart, Mr Sam Nelson, Mr Zac Merritt, Mr Mike Cooper, Ms Nikita Mason, Ms Aisling Kemp, Mr Dylan Wright for the NAIDOC Week Community Committee meeting on 20 August 2020.

1.2 Acknowledgement of Country

Conducted by the Chairperson

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

*****As there was not a quorum of six community members, the members present discussed minor matters and refer the following record of the meeting for recommendation at the next NAIDOC Week Community Committee meeting to be held on Thursday 3 September 2020.*****

2 PREVIOUS MINUTES

RECOMMENDATION**Mr G Power/Mr C McLean**

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 6 August 2020 (copies of which were circulated to all members) are referred to the next meeting of the NAIDOC Week Committee on Thursday 3 September 2020 for Resolution.

3 PRESENTATIONS

3.1 CORRESPONDENCE

TRIM REFERENCE: 2020/1411

Information supplied to those present

- Updated COVID-Safe guidelines for NSW schools

<https://education.nsw.gov.au/news/latest-news/updated-covid-safe-guidelines-for-nsw-schools>

- Minimising the risk of COVID-19 transmission in community sports

<https://www.sport.nsw.gov.au/choletter14aug2020>

- NSW Aboriginal Affairs small grants program

<https://www.aboriginalaffairs.nsw.gov.au/grants/naidoc-week-grants>

This information will be referred to the next meeting of the NAIDOC Week Committee on Thursday 3 September 2020.

RECOMMENDATION

Nil

3.2 CALENDAR OF ANNUAL AND SIGNIFICANT EVENTS - 2020

TRIM REFERENCE: 2020/1416

No discussion.

RECOMMENDATION

Nil

3.3 BUDGET UPDATE

TRIM REFERENCE: 2020/1417

- No changes to account balance since last meeting
- Gerald is preparing to do a handover to new Treasurer, Danielle Annesley
- National Indigenous Australians Agency (NIAA) grant was applied for by Julie, and supported by Birrang. \$6,000 application as per last year.

- Julie will also apply for the NSW Aboriginal Affairs small grants program, and supported by Birrang.

This information will be referred to the next meeting of the NAIDOC Week Committee on Thursday 3 September 2020.

RECOMMENDATION

Nil

4 GENERAL REPORTS

4.1 TASK LIST AND ACTION PLAN - NAIDOC WEEK 2020

TRIM REFERENCE: 2020/1418

Discussions by those present on cancelling all public events, and encouraging internal/private alternatives hosted by organisations and individuals. A definitive decision cannot be made if a quorum is not met at the next NAIDOC meeting on Thursday 3 September, as the minimum number of community members required to form a quorum is six, and cannot include Council staff.

It was suggested that existing expressions of interest for NAIDOC Week events be withdrawn. Committee members who would like to discuss this further are welcome to contact Gerald prior to the next meeting. If there are Committee members who would like to conduct a new activity that is more private in nature then a new EOI form is to be completed and brought to the next meeting 3 September. EOI to clearly state who will be undertaking the work, and how the event will comply with COVID-19 restrictions and public health regulations.

NAIDOC Committee Members are strongly encouraged to attend the next meeting. Please RSVP to Julie Proctor if attending to ensure a suitable COVID-19 social distancing venue is secured.

This information will be referred to the next meeting of the NAIDOC Week Committee on Thursday 3 September 2020.

RECOMMENDATION

Nil

THE MEETING CLOSED AT 2PM.



NAIDOC WEEK COMMUNITY COMMITTEE

AGENDA

20 AUGUST 2020

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **NAIDOC WEEK COMMUNITY COMMITTEE MEETING** of **ORANGE CITY COUNCIL** will be held in the **WEST ROOM, ORANGE REGIONAL GALLERY** on **Thursday, 20 August 2020** commencing at **1PM**.

David Waddell

CHIEF EXECUTIVE OFFICER

For apologies please contact Julie Proctor on 6393 8976.

NAIDOC WEEK COMMUNITY COMMITTEE

20 AUGUST 2020

AGENDA**EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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NAIDOC WEEK COMMUNITY COMMITTEE**20 AUGUST 2020**

1 INTRODUCTION**MEMBERS**

Mr Gerald Power (Chairperson), Cr R Kidd (Mayor), Cr S Munro, Cr S Nugent, Mr Chris Gryllis, Ms Naomi Escreet, Mrs Danielle Annesley, Mr Corey McLean, Mr Mike Cooper, Mrs Mary Croaker, Miss Taniesha Croaker, Mr Jordan Moore, Mrs Annette Uata, Mr Nick Frail, Ms Deb Maguire, Mr Brett Naden, Ms Lyndal Robb, Ms Collette Vincent, Ms Katy Chatfield, Ms Rachel Lucas, Mr Michael Newman, Mr Kurt Beahan, Ms Nikita Mason, Mr Alby Ryan, Ms Julie Armstrong, Mr Bryce O'Neil-Baker, Ms Donna Stanley, Ms Alice Williams, Ms Rachael Powell, Ms Zoe Byrne, Mr John MacKay, Mr Keith Smith, Ms Kayla Murphy, Mr Jason French, Ms Nikea Dixon, Ms Donna Monaghan, Ms Jodie Stewart, Ms Alicia Price, Mr Zac Merritt, Mr Sam Nelson, Mr Thomas Goolagong, Mr Benjamin Benton, Ms Kellie Lane, Ms Tania Dalzell, Director Community, Recreation and Cultural Services, Community Development Officer, Community Development Team Leader, Youth Development Officer

1.1 APOLOGIES AND LEAVE OF ABSENCE**1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the NAIDOC Week Community Committee at this meeting.

NAIDOC WEEK COMMUNITY COMMITTEE

20 AUGUST 2020

2 PREVIOUS MINUTES**RECOMMENDATION**

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 6 August 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the NAIDOC Week Community Committee meeting held on 6 August 2020.

ATTACHMENTS

- 1 Minutes of the Meeting of the NAIDOC Week Community Committee held on 6 August 2020

ORANGE CITY COUNCIL

MINUTES OF THE

NAIDOC WEEK COMMUNITY COMMITTEE

HELD IN COUNCIL CHAMBERS, CIVIC CENTRE, BYNG STREET, ORANGE

ON 6 AUGUST 2020

COMMENCING AT 1:00 PM

1 INTRODUCTION

ATTENDANCE

Mr Gerald Power (Chairperson), Cr S Nugent, Mr Corey McLean, Mr Mike Cooper, Mr Jason French, Ms Nikea Dixon, Ms Kellie Lane, Ms Tania Dalzell, Mr Dylan Wright, Ms Aisling Kemp, Community Development Team Leader

1.1 Apologies and Leave of Absence

RESOLVED

Mr M Cooper/Ms N Dixon

That the apologies be accepted from Mr Sam Nelson, Ms Jodie Stewart for the NAIDOC Week Community Committee meeting on 6 August 2020.

1.2 Acknowledgement of Country

Conducted by the Chairperson.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil.

2 PREVIOUS MINUTES

RESOLVED

Mr M Cooper/Mr J French

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 9 July 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the NAIDOC Week Community Committee meeting held on 9 July 2020.

MINUTES OF NAIDOC WEEK COMMUNITY COMMITTEE

6 AUGUST 2020

3 PRESENTATIONS**3.1 CORRESPONDENCE**

TRIM REFERENCE: 2020/1217

- Committee EOI and Signed Code of Conduct – Dylan Wright – Tabled
- Committee EOI and Signed Code of Conduct – Aisling Kemp – Tabled
- Email - Coprey Tubnor enquiring to join the Committee – Tabled
- Event EOI - Mike Cooper – Golf Day – Tabled
- Information and Form – Corey McLean - Opening Ceremony and Services Information Day – Tabled.

RECOMMENDATION**Mr M Cooper/Mr J French**

That the information on Tabled Correspondence be noted.

3.2 CALENDAR OF ANNUAL AND SIGNIFICANT EVENTS - 2020

TRIM REFERENCE: 2020/1218

Previous actions noted.

RECOMMENDATION**Ms N Dixon/Mr G Power**

That the Calendar of Annual and Significant Events 2020 be updated as required and that those updates be noted.

3.3 BUDGET UPDATE

TRIM REFERENCE: 2020/1219

- No changes since last meeting
- Gerald is preparing to do a handover to new Treasurer, Danielle Annesley
- NAIDOC Grant has not been applied for. Workshop at Giyalang Ganya being arranged to assist in grant application. Those members seeking funding for their event are invited to attend. Tuesday, 11 August 1pm – 3pm in the meeting room at Giyalang Ganya.

RECOMMENDATION**Mr J French/Mr C McLean**

That the information on the Budget Update be acknowledged.

MINUTES OF NAIDOC WEEK COMMUNITY COMMITTEE

6 AUGUST 2020

4 GENERAL REPORTS**4.1 TASK LIST AND ACTION PLAN - NAIDOC WEEK 2020**

TRIM REFERENCE: 2020/1220

Extensive discussions on the impact that COVID-19 pandemic restrictions will have on NAIDOC Week events. Information supplied from Council's Events Officer about public events, and from websites of NSW Health, Commonwealth Department of Health, and NSW Public Health Orders, for Committee consideration:

- 1.5m social distance to be maintained
- Maximum of 20 people at an outdoor gathering
- There must be a single point of entry and exit
- COVIDSafe plan must be in place for each event
- Mandatory registration or ticketing so that in the event of a positive COVID-19 case, people can be contact traced
- People must be seated – no 'mingling'
- Marshalls may be needed to direct foot traffic (using witches' hats, etc. to ensure people don't 'bunch up')
- People must be seated whilst consuming food and beverages
- The space being used would need to be gated off so that the single point of entry and exit is maintained and random people don't enter the event.

Committee member advised that schools are not conducting excursions at the moment, and are not crossing paths with other schools. Each school has their own set of operating procedures. Event organisers whose events involve schools encouraged to contact each individual school for clarification and what might be possible.

Invitation to be sent to Council's Event Officer be invited to the next meeting to relay further event information and assist the Committee in finding alternatives to current arrangements.

Concerns that these matters will not resolve in time for NAIDOC celebrations in November. Further discussions on 20 August.

Consideration to contact local media regarding the change of dates for Orange NAIDOC Week.

RECOMMENDATION**Mr G Power/Mr J French**

- 1 That the Committee Consider and Discuss items in the Task List and Action Plan for NAIDOC Week Celebrations 2020, and that the report be updated.
- 2 That the discussions on the Task List and Action Plan be noted and the updates to the Task List and Action Plan be noted.

THE MEETING CLOSED AT 2PM.

NAIDOC WEEK COMMUNITY COMMITTEE

20 AUGUST 2020

3 PRESENTATIONS

3.1 CORRESPONDENCE

- Incoming – Yarrawong Event Withdrawn

ATTACHMENTS

- 1 Email - Jodie Stewart - Yarrawong Morning Tea - NAIDOC Week - Withdrawn - August 2020, D20/48022

NAIDOC WEEK COMMUNITY COMMITTEE

20 AUGUST 2020

Attachment 1 Email - Jodie Stewart - Yarrawong Morning Tea - NAIDOC Week - Withdrawn - August 2020

Susan Collins

From: Jodie Stewart
Sent: Thursday, 6 August 2020 11:11 AM
To: Community Services Admin
Subject: HPE CM: Re: Reminder: NAIDOC Meeting tomorrow Thursday, 6th August

Follow Up Flag: Follow up
Flag Status: Flagged

Record Number: D20/48018

Hi Julie due to staffing arrangements today at Yarrawong I will be unable to attend the meeting. At this stage we will not be going ahead with a public event at our service due to covid restrictions and the unpredictable nature of the ever changing restrictions. We as a service will however be doing an event with our families and children to limit the number of visitors that will be in our center. We feel this is the best for the health and safety for the children and educators here at Yarrawong. We sincerely apologies for the changes.

Jodie.

From: Community Services Admin
Sent: Wednesday, 5 August 2020 2:09 PM
Subject: Reminder: NAIDOC Meeting tomorrow Thursday, 6th August

Dear All,

A reminder that the Orange NAIDOC Week Committee will be meeting tomorrow, **Thursday, 6 August, in Council Chambers, Civic Building, at 1.00pm**. Chambers are located upstairs in the Civic Building and a lift is available. Attached is the agenda, which also includes the minutes from last meeting and the latest version of the Action Plan and Task List.

And a recap on the funding opportunities available:

Official NAIDOC Week Grants

Applications close on Monday, 17th August

1. <https://www.grants.gov.au/?event=public.GO.show&GOUUID=92999988-ADA6-9D2D-FD79185230C969F1>
2. <https://forms.business.gov.au/smartforms/servlet/SmartForm.html?formCode=PRD00-NIAA2020&FRID=4-EPEHMUT&RegID=4-EPP5RM7>

Westfund Community Grants program

Applications close on 14th August

The grants are for \$2,500 – and there is one major grant for \$10,000.

For more information, please visit: <https://www.westfund.com.au/grants/> or contact Westfund directly on 1300 937 838.

Apologies for the meeting can be forwarded to me.

Thanks & Regards,

Julie Proctor

Team Leader, Community Development

P:

M:

E:

W: www.orange.nsw.gov.au

L: Giyalang Ganya, 286 Lords Place, Orange



I wish to acknowledge the traditional owners of the land on which I live and work, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds.

NAIDOC WEEK COMMUNITY COMMITTEE

20 AUGUST 2020

3.2 CALENDAR OF ANNUAL AND SIGNIFICANT EVENTS - 2020

For review and update.

ATTACHMENTS

- 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020, D19/77056

NAIDOC WEEK COMMUNITY COMMITTEE

20 AUGUST 2020

Attachment 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020

Calendar of Annual and Significant Events for Aboriginal and Torres Strait Islanders – 2020

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
26 Jan	Invasion Day/Survival Day – Sovereignty Day Annual events take place each year across the nation such as ‘Yabun’ in Sydney, the Survival Day Picnic on the Frankston Foreshore in Victoria, stalls and the Share the Spirit Festival in the Treasury Gardens, Victoria. The events celebrate Aboriginal and Torres Strait Islander culture and heritage. The events showcase all aspects of Aboriginal and Torres Strait Islander culture, including music, dance, food, language, politics, literature, and arts and crafts and are a wonderful opportunity to learn more about Australia’s Aboriginal and Torres Strait Islander heritage.	Acknowledge the day.	
13 Feb	Anniversary of the National Apology On 13 February 2008 the Prime Minister, Kevin Rudd MP delivered his national apology to the Stolen Generations on behalf of the Australian Government. The apology marked an important milestone in Australia’s history. By validating the experiences of the Stolen Generations, the foundations have been laid for healing to take place and for a reconciled Australia in which everyone belongs. www.nsdcc.org.au	Encourage local NGOs to celebrate with a morning tea or culturally suitable event.	
17 Mar	National Close the Gap Day – Indigenous Health Campaign The day gives people the opportunity to show their support for the Close the Gap Indigenous Health Equality Campaign which calls for closing the 17-year life expectancy gap between Aboriginal and Torres Strait Islanders and other Australians. http://www.indigenous.gov.au/health/	COAG and Australian Government to report on milestones.	

NAIDOC WEEK COMMUNITY COMMITTEE

20 AUGUST 2020

Attachment 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
21 Mar	Harmony Day Harmony Day, 21 March, celebrates Australia's cultural diversity. It's about inclusiveness, respect and a sense of belonging for everyone. It is a day for all Australians to embrace cultural diversity and to share what we have in common. The central message for Harmony Day is that 'everyone belongs', reinforcing the importance of inclusiveness to all Australians. http://www.harmony.gov.au/	Celebration in South Court on 21 March. Invitation received.	Cancelled due to COVID-19 Pandemic
26 May	National Sorry Day The <i>Bringing them home</i> report recommended (Recommendation No 7.a) that a National Sorry Day be held each year on 26 May 'to commemorate the history of forcible removals and its effects'. As a result of this recommendation the community-based organisation the National Sorry Day Committee (NSDC) was formed. www.nsdcc.org.au	To be led by NSW Government – NGOs and Government to provide opportunities to respect the day. Orange Local Aboriginal Land Council usually mark the day with an in-house event.	Cancelled due to COVID-19 Pandemic
27 May	1967 referendum In 1967 over 90% of Australians voted in a Referendum to remove clauses from the Australian Constitution which discriminated against Aboriginal and Torres Strait Islander Australians. The Referendum also gave the Commonwealth Government the power to make laws on behalf of Aboriginal and Torres Strait Islander people. http://www.naa.gov.au/collection/fact-sheets/fs150.aspx	Celebrate at every 10 year anniversary. Orange Local Aboriginal Land Council usually host a morning tea.	Cancelled due to COVID-19 Pandemic

NAIDOC WEEK COMMUNITY COMMITTEE

20 AUGUST 2020

Attachment 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
27 May – 3 June	National Reconciliation Week National Reconciliation Week is held annually and celebrates the rich culture and history of the First Australians. National Reconciliation Week began in 1996 to provide focus for nationwide reconciliation activities. National Reconciliation Week coincides with two significant dates in Australia's history which provide strong symbols of the aspirations for reconciliation. May 27 marks the anniversary of the 1967 Referendum and June 3 marks the anniversary of the High Court's judgment in the 1992 Mabo case. http://www.reconciliation.org.au/	Event confirmed for 27 th May. Torch relay from CSU to Robertson Park. Theme is "In this Together". Working Party and DCRAC developing an EOI for torch bearers and planning road closures. Torch will go from an indigenous person to a non-indigenous person. Buses dropping off/ picking up where required. Official Opening at CSU. Chris Gryllis advised that planning for the Torch Relay continues and is going well. Partnership with Charles Sturt University to support the event. Currently recruiting Torch Bearers for the Relay.	Cancelled due to COVID-19 Pandemic

NAIDOC WEEK COMMUNITY COMMITTEE

20 AUGUST 2020

Attachment 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
29 May	<p>Indigenous Veterans Commemoration Service</p> <p>The ceremony continues to gather momentum since its inception in 2007, in uniting Australians to remember and honour the service and sacrifice of indigenous veterans. The exceptional guest speakers and their remarkable stories continue to inspire our youth, indigenous and non-indigenous alike.</p> <p>Since the Boer War, Aborigines and Torres Strait Islanders have fought for Australia. While exact numbers will never be known, it is estimated that 500-800 Aboriginal diggers served in World War I. Five Aboriginal diggers are known to have died fighting at Gallipoli.</p> <p>Anywhere from 3,000-6,000 served in World War II, and in proportion to population, no community in Australia contributed more to the war effort than the Islanders of the Torres Strait. The proud tradition of indigenous service continues today.</p> <p>https://www.rslnsw.org.au/events/indigenous-veterans-commemoration-service/</p>		Cancelled due to COVID-19 Pandemic
3 Jun	<p>Mabo Day</p> <p>Mabo Day is held on 3 June to celebrate Eddie Mabo, who helped overturn 'terra nullius' in a ten year campaign through the courts ending in the historic High Court Mabo Judgment.</p>	Possibility to recognise as part of Reconciliation Week.	
1 July	<p>Coming of the Light</p> <p>This is a particular day of significance for Torres Strait Islander Australians. It marks the day the London Missionary Society first arrived in the Torres Strait. The missionaries landed at Erub Island on 1 July 1871.</p> <p>Religious and cultural ceremonies are held by Torres Strait Islander Christians across the Torres Strait and on the mainland to commemorate this day.</p>		

NAIDOC WEEK COMMUNITY COMMITTEE

20 AUGUST 2020

Attachment 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
5-12 Jul	<p>National NAIDOC Week 2020 – Always Was, Always Will Be</p> <p>The 2020 theme recognises that Aboriginal and Torres Strait Islanders have occupied and cared for this land and sea for over 65,000 years. Our nation's story began at the dawn of time, with the first footprints on this land belonging to First Nations people. That spiritual and cultural connection to land and sea continues to this day.</p> <p>In 2020 we have the opportunity to reflect on our recent history, and our ancient history. The National NAIDOC Committee invites all Australians to reflect on the history of our country and our shared future.</p> <p>For further information on NAIDOC, please visit the website www.naidoc.org.au</p>	<p>Investigate holding a small indoor number of events during this period.</p> <p>Add to the EOI list.</p> <p>EOI's for events during National NAIDOC Week can be submitted at the next meeting.</p> <p>Example: Indoor events, such as the previous comedy night.</p>	Cancelled due to COVID-19 Pandemic
4 Aug	<p>National Aboriginal and Torres Strait Islander Children's Day</p> <p>An annual event established by SNAICC in 1988 to highlight the significance of Aboriginal and Torres Strait Islander children. SNAICC encourages all Aboriginal and Torres Strait Islander community organisations, mainstream child and family services, government and early childhood services, schools and any other key stakeholders to celebrate this day.</p>	Orange Local Aboriginal Land Council hosts an event this day.	Cancelled due to COVID-19 Pandemic

NAIDOC WEEK COMMUNITY COMMITTEE

20 AUGUST 2020

Attachment 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
9 Aug	International Day of the World's Indigenous Peoples The International Day of the World's Indigenous Peoples is observed on August 9 each year to promote and protect the rights of the world's indigenous population. This event also recognises the achievements and contributions that indigenous people make to improve world issues such as environmental protection. It was first pronounced by the General Assembly of the United Nations in December 1994, marking the day of the first meeting of the UN Working Group on Indigenous Populations of the Sub-commission on the Promotion and Protection of Human Rights, in 1982.		
4 Sep	Indigenous Literacy Day Indigenous Literacy Day aims to help raise funds to raise literacy levels and improve the lives and opportunities of Indigenous Australians living in remote and isolated regions. We need your support to help raise funds to buy books and literacy resources for children in these communities. http://www.communityservices.act.gov.au/atsia/significant_dates	Department of Education Yarrowong will host an event at the Centre to celebrate	
13 Sep	Anniversary of the UN Declaration on the Rights of Indigenous People The United Nations Declaration on the Rights of Indigenous Peoples was adopted by the United Nations General Assembly during its 61st session at UN Headquarters in New York City on 13 September 2007.		

NAIDOC WEEK COMMUNITY COMMITTEE

20 AUGUST 2020

Attachment 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
Nov	<p>National Dreamtime Awards</p> <p>The National Dreamtime Awards, known simply as the Dreamtime Awards, are an annual celebration of Australian Aboriginal and Torres Strait Islander achievement in sport, arts, academic and community.</p> <p>The National Dreamtime Awards were launched to fill the void in recognising indigenous achievements as a result of the 2013 cessation of the Deadly Awards.^[1]</p> <p>A panel of experts judges the final winners in each category, determined by nomination and voting process through online and media partners.</p>		

NAIDOC WEEK COMMUNITY COMMITTEE

20 AUGUST 2020

3.3 BUDGET UPDATE

Verbal report to be provided.

NAIDOC WEEK COMMUNITY COMMITTEE

20 AUGUST 2020

4 GENERAL REPORTS**4.1 TASK LIST AND ACTION PLAN - NAIDOC WEEK 2020**

RECORD NUMBER: 2020/1418

AUTHOR: Sue Collins, Administration Officer

EXECUTIVE SUMMARY

Attached for information is the Task List/Action Plan to be reviewed and updated at the conclusion of each meeting.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "4.3 Live - Maintain and renew cultural facilities and programs".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Committee Consider and Discuss items in the Task List/Action Plan for NAIDOC Week Celebrations 2020, and that the report be updated

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 Task List and Action Plan - NAIDOC Week 2020, D19/77034

NAIDOC WEEK COMMUNITY COMMITTEE

20 AUGUST 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

NAIDOC Week Community Committee Task List / Action Plan for 2020

NAIDOC Week: 8 – 15 November 2020

Planning for 2020 NAIDOC Week				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	<ul style="list-style-type: none"> Decision to hold some events in July (5th – 12th), and others during October (24th – 31st). Importance of Committee meeting attendance for those coordinating events to ensure clarity around events and expectations was stressed. If members cannot attend a Committee meeting, correspondence regarding the progression of event organisation is to be tabled to ensure communication. EOI's to go out for potential events for both weeks. For promotions purposes (awards booklet, NAIDOC Week programs, etc.), information regarding event details are required well in advance. EOI's for the next meeting for positions of Chairperson, Vice-Chairperson, and Treasurer. Enquire re: availability of OESC Coral Sea Room and Orange Function Centre for those dates. Save the Date to be sent to Schools for NAIDOC Week (25th – 31st October). Corey raised query regarding Kinross Wolaroi School AECG Awards from last year's NAIDOC March and Ceremony. 		<p>Julie and Louise to follow-up</p> <p>Julie to follow-up</p> <p>Jason to follow-up with Michael Newman.</p>	

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EVENTS HELD IN 2019:

Art Exhibition	Friday 25 October
OAMS Community Open Day	Friday 25 October
Comedy Night	Friday 25 October
Ladies Night Out	Saturday 26 October
Family Fun Day	Sunday 27 October
Street March / Opening Ceremony / School Awards	Monday 28 October
Youth Ball	Monday 28 October
NAIDOC Games Day	Tuesday 29 October
Yarrowong Children's Centre Morning Team and Garden Opening	Tuesday 29 October
NAIROC	Wednesday 30 October
Elders Lunch	Thursday 31 October
Primary School Disco	Thursday 31 October
Awards Night	Friday 1 November

Event/Action:	Reconciliation Walk "In This Together"			
Date:	Wednesday, 27 May 2020			
Venue:	CSU to Orange			
Who/Organiser:	CSU and Working Party			
Delivery /Operational Plan Reference:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	<ul style="list-style-type: none"> Outline of event provided by Gerald, Jason and DCRAC Theme for Reconciliation Week is "In This Together" Torch will be carried in a Coolamon, created by Tim Naden from Dubbo Razzle Dazzle promotions are doing the branding, T-shirts 	Funding from private source	Working Party to organise road closures, nominations for torch bearers and promotion.	
5 March 2020	<ul style="list-style-type: none"> Chris Gryllis advised that planning for the Torch Relay continues and is going well. Partnership with Charles Sturt University to support the event. Currently recruiting Torch Bearers for the Relay. 	As above	Working Party to meet and advise	

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2 April 2020	With the outbreak of COVID-19, and new public health orders, events of this nature have been postponed			
7 May 2020	No discussion			
4 June 2020	Chris Gryllis confirmed that the event has been postponed until 2021			
9 July 2020	Reconciliation Walk – nothing further. Postponed until May 2021.			
6 August 2020	Postponed until May 2021.			
DEBRIEF				

Event/Action:	Planning for 2020 NAIDOC Week October events			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	<ul style="list-style-type: none"> Planning for 2020 NAIDOC Week <ul style="list-style-type: none"> OESC Coral Sea Room booked (Friday, 20th October was the only night available) – complete \$900 deposit due to secure OESC Coral Sea Room ➤ Action: Jason and Gerald Orange Function Centre booked for Wednesday, 28th October – complete <p>Events determined:</p> <p>23/10/2020 Children's Art Exhibition</p> <p>25/10/2020 Family Fun Day</p> <p>27/10/2020 Yarrowong Open Day</p> <p>27/10/2020 United Sports Day</p> <p>28/10/2020 NAIROC Eisteddfod</p> <p>30/10/2020 OAMS Open Day</p> <p>30/10/2020 NAIDOC Awards Night</p> <p>Ladies' Night (?)</p> <p>Elders' Lunch (?)</p> <p>Comedy Night (?)</p> <p>Youth Ball (?)</p> <p>Golf Day (?)</p>			

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	<ul style="list-style-type: none"> Reconciliation Walk Reconciliation Committee is coordinating with the support of CSU and Directorate of Community Recreation and Cultural Services. Discussion was held regarding the submission of EOI's for events. Discussion centred on: <ul style="list-style-type: none"> There only being 4 meetings left until National NAIDOC Week (5th – 12th July); and 7 meetings until Orange NAIDOC Week. Difficulties encountered last year with event details, times, dates, etc. changing or being incorrect, and this information not being received in time for inclusion in the official program, and other media / promotions. This resulted in inaccurate information about NAIDOC week being circulated throughout the community. a long lead-in time is required for the designing and printing of programs ➤ Action: it was moved that all EOI's for Orange NAIDOC Week Events and their details be submitted to the Committee by the next meeting (2nd April), and that, no further events would be accepted after that date. Julie to email Members. 1/Jason French, 2/Chris Gryllis It was requested by the Committee that EOI's for the positions of Deputy Chair and Treasurer be called again, also closing on 2nd April. Julie to circulate. 1/Jason French, 2/Rachel Lucas 			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	Annette Uata advised that the exhibition will now be of local Aboriginal artists rather than school students			
9 July 2020	Golf Day added to the events. Reconciliation Walk postponed till 2021. Art Exhibit content changed. Awards night still uncertain. Change of dates for events to align with National NAIDOC Week (8 th – 15 th November)			
6 August 2020	Discussions regarding the implications of COVID-19 pandemic restrictions on events			
20 August 2020				
3 September 2020				
1 October 2020				
15 October 2020				

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DEBRIEF				

Event/Action:	Children's Art Exhibition by Aboriginal Artists			
Date:	Sunday, 8th November – Saturday, 14th November			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	EOI received from Annette Uata and date allocated			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	Annette Uata advised that the exhibition will now be of local Aboriginal artists rather than school students			
9 July 2020	Is no longer a children's exhibition, but an exhibition of works by Aboriginal Artists.		Annette advised that the exhibition is organised.	
6 August 2020	No discussion			
20 August 2020				
3 September 2020				
1 October 2020				
15 October 2020				
DEBRIEF				

Event/Action:	Family Fun Day			
Date:	Sunday, 8 th November			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	EOI received from OALC. Date allocated			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	Traffic management plan submitted by Julie Proctor and Louise Geaghan			

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4 June 2020	Traffic management plan discussed with Committee			
9 July 2020	Nothing further from the Orange Local Aboriginal Land Council.			
6 August 2020	Nothing further from Orange Local Aboriginal Land Council. Implications of COVID-19 were discussed by the Committee			
20 August 2020				
3 September 2020				
1 October 2020				
15 October 2020				
DEBRIEF				

Event/Action:	Street March			
Date:	Monday, 9th November			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	No EOI received to date. Date set and follow up required.			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	A collaborative approach to the Street March and Opening Ceremony was discussed. Corey McLean to submit an EOI for the event. Chris Gryllis offered support for coffee/tea at the Elders tent.			
9 July 2020	Gerald advised that Department of Communities and Justice (DCJ) will work in partnership with Corey McLean and other members of the Committee to coordinate the Street March and Opening Ceremony. Louise will work with Corey to coordinate school buses at staggered times to ensure public safety. Annette advised that EOI's for stallholders had been sent to Corey. Parking and exits were discussed, as was the need to notify local business by letter, and the wider community via Variable Message Sign (VMS). Annette left the meeting at 1.30pm			
6 August 2020	COVID-19 restrictions, which are unlikely to resolve in time for the Opening Ceremony and Street March, were discussed. The Committee discussed other ways of opening the week, rather than what has been done in the past. Corey			

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	McLean tabled some alternative suggestions he had developed (see attachment). Further discussion next meeting.			
20 August 2020				
3 September 2020				
1 October 2020				
15 October 2020				
DEBRIEF				

Event/Action:	Yarrawong Open Day			
Date:	Tuesday, 10th November			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	EOI from Yarrawong received. Date allocated			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	No discussion.			
9 July 2020	No discussion			
6 August 2020	No discussion			
20 August 2020				
3 September 2020				
1 October 2020				
15 October 2020				
DEBRIEF				

Event/Action:	NAIDOC Week Indigenous Games Day			
Date:	Tuesday, 10th November			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			

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5 March 2020	EOI received from Jason French. Date allocated.			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	Event will go ahead – Jason to provide an update at the next meeting.			
9 July 2020	Nothing further from Clontarff and the Girls' Academy			
6 August 2020	Nothing further from Clontarff and the Girls' Academy. Committee discussed the logistics of school involvement and difficulties posed by the restrictions.			
20 August 2020				
3 September 2020				
1 October 2020				
15 October 2020				
DEBRIEF				

Event/Action:	NAIROC Eisteddfod			
Date:	28/10/2020			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	EOI received from Corey McLean. Function Centre booked.			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	Corey McLean raised issues relating to producing a quality production in time for NAIDOC Week, including concerns regarding social distancing during practice, etc. Discussion was held and it was agreed that the NAIROC Eisteddfod event will not go ahead this year.			
9 July 2020	No discussion			
6 August 2020	Postponed until 2021			
DEBRIEF				

Event/Action:	OAMS Open Day
Date:	Friday, 13th November

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Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	EOI received from Rachel Lucas. Date the same as the Awards night. OAMS may reduce the length of the Open Day to assist people attending the Awards Night.			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	A message was relayed to the Committee that OAMS might pursue a low key event this year given the funding situation with Aboriginal Affairs. Update at next meeting to be provided.			
9 July 2020	No discussion			
6 August 2020	Leeny and Dylan from OAMS provided an update, but will have to review the event in light of COVID-19 restrictions and what is feasible.			
20 August 2020				
3 September 2020				
1 October 2020				
15 October 2020				
DEBRIEF				

Event/Action:	NAIDOC Awards Night			
Date:	Saturday, 14 th December			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	EOI received from Jason French. Date set. Information regarding the requirement for the deposit to be paid to the Orange Ex-Services Club to be provided to Gerald. Coral Sea Room is booked for 30 October. No other date on weekends either side of the 30 October. A grant application is to be made to Cat 2 Club Grants to cover the cost of the room.	\$900 deposit required	Louise to contact Gerald	
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	The awards night is perhaps the most costly event of NAIDOC Week, and with the NSW Aboriginal Affairs grants program being ceased, it's uncertain if the event can go ahead. Jason French to provide an update at the next meeting.			

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	Chris Gryllis offered sponsorship for the event.			
9 July 2020	Jason advised that this event is still uncertain. Seeking OESC clarification about availability of a new date. Discussion was held about the possibility of hosting the event outdoors given that it will be warmer weather. Jason advised that he has verbal agreement for sponsorship from local supporters, however only half way to target. Jason will liaise with Louise regarding the program – the same format as last year will be used.			
6 August 2020	In light of COVID-19 restrictions and their impact on indoor events management, Jason suggest that the awards night not go ahead. Alternative methods were discussed, to be considered at the next meeting.			
20 August 2020				
3 September 2020				
1 October 2020				
15 October 2020				
DEBRIEF				

Event/Action:	Ladies Night – TBC			
Date:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	Incomplete EOI received from Annette Uata			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	Completed EOI received from Annette Uata.			
4 June 2020	Annette is working on this with other participants. Date of event yet to be advised.			
9 July 2020	No discussion			
6 August 2020	No discussion. No further information from Annette Uata.			
20 August 2020				
3 September 2020				
1 October 2020				
15 October 2020				

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DEBRIEF

Event/Action:	Elders Lunch			
Date:	Thursday 12 th November			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	Nothing received			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	Advice from Kayla Murphy at Housing Plus that they will support this event. Thursday, 29 th October.			
9 July 2020	Nikea advised that Kayla Murphy from HousingPlus is pursuing funding, with the hope being to hold the function in Shadforth. Kayla is consulting Auntie Alice Williams and others about the day.			
6 August 2020	Nikea advised that HousingPlus is re-thinking this event, and how best to protect the health and wellbeing of Elders. Consideration is being given to a Meals on Wheels type model, or gathering at someone's home.			
20 August 2020				
3 September 2020				
1 October 2020				
15 October 2020				
DEBRIEF				

Event/Action:	Comedy Night - TBC			
Date:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	Nothing received			
2 April 2020	No discussion due to COVID-19 suspension of Committee			

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7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	Nothing received			
9 July 2020	No discussion			
6 August 2020	No discussion and no further information. Given COVID-19 restrictions, the Committee was of the view that this event could not go ahead.			
20 August 2020				
3 September 2020				
1 October 2020				
15 October 2020				
DEBRIEF				
Event/Action:	Youth Ball and Disco – TBC			
Date:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	Nothing received			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	EOI's from Mary Croaker received 20/05/2020 for both the Youth Ball and the Disco. No dates advised.			
9 July 2020	No discussion			
6 August 2020	No discussion or further information from organisers. Mingling between schools is not happening at the moment, so an alternative arrangement will need to be reached. Schools are not even hosting assemblies at the moment.			
20 August 2020				
3 September 2020				
1 October 2020				
15 October 2020				
DEBRIEF				

Event/Action:	Golf Day
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Date:	Friday, 13th November			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
9 July 2020	Jason, Gerald and Mike agreed that an Orange NAIDOC Week Golf Day would be a good activity; this was supported by the Committee. Julie will send Mike an Event EOI form to complete for next meeting.			
6 August 2020	Mike advised that the Golf Day will be a 2-person Ambrose at Wentworth Golf Club. \$25 per person – for breakfast, lunch, and playing fees. 30 people ca participate under current restrictions. Will need \$500 for prizes.			
20 August 2020				
3 September 2020				
1 October 2020				
15 October 2020				
DEBRIEF				

General Information

Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	<p>Discussion centred on:</p> <ul style="list-style-type: none"> There only being 4 meetings left until National NAIDOC Week (5th – 12th July); and 7 meetings until Orange NAIDOC Week. Difficulties encountered last year with event details, times, dates, etc. changing or being incorrect, and this information not being received in time for inclusion in the official program, and other media / promotions. This resulted in inaccurate information about NAIDOC week being circulated throughout the community. A long lead-in time is required for the designing and printing of programs 			

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	<p>➤ Action: it was moved that all EOI's for Orange NAIDOC Week Events and their details be submitted to the Committee by the next meeting (2nd April), and that, no further events would be accepted after that date. Julie to email Members.</p> <p>1/Jason French, 2/Chris Gryllis</p> <ul style="list-style-type: none"> It was requested by the Committee that EOI's for the positions of Deputy Chair and Treasurer be called again, also closing on 2nd April. Julie to circulate. <p>1/Jason French, 2/Rachel Lucas</p>			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	NSW Aboriginal Affairs have closed grant applications for 2020 due to COVID-19 pandemic.			
4 June 2020	<p>Informal meeting held to provide updates and start progressing what is possible.</p> <p>New dates for National NAIDOC Week, and a new NAIDOC Local Grants Round for 2020 will be launched in the coming weeks.</p>			
9 July 2020	Discussions on moving the dates of NAIDOC Week to run in line with the National Dates for 2020 – 8 – 15 November			
6 August 2020	<p>Committee decided to hold another meeting in a fortnight to decide on all events – 20th August, in West Room, 1pm</p> <p>Julie to facilitate grant application process.</p> <p>Julie to invite Council's Events Officer to next meeting.</p> <p>Opening Ceremony and Services Information Day – Form - Attached</p>			
20 August 2020				
3 September 2020				
1 October 2020				
15 October 2020				
DEBRIEF				

NAIDOC WEEK COMMUNITY COMMITTEE

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**Orange NAIDOC Week Official Opening Ceremony and Services Information Day**

The Orange NAIDOC Week Working Party are planning on hosting Orange NAIDOC Week activities during the week of **8th-14th November 2020**.

The NAIDOC Week Street March, Official Opening Ceremony and Services Information Day will be held on Monday 9th November 2020. The Official Opening Ceremony and Services Information Day will be held in **Robertson Park** at the conclusion of the March which will start at 9:40am.

We are seeking Expressions of Interest from local businesses and services that would be interested in setting up a store for the Services Information Day.

The purpose of the Services Information Day provides the opportunity for businesses and services to promote their business/service, showcase what they can offer to the community and provide information on how the community can utilise their services.

Requirements needed to have a store setup include providing the NAIDOC Week Working Party a Certificate of Currency for your current Liability Insurance Policy.

Businesses and Services that are interested in having a store setup on the day **do not** have to be an Aboriginal or Torres Strait Islander (TSI) specific service but it would be appreciated if stores highlighted what Aboriginal and TSI products or services they provide or offer, if any.

There is no cost to have a store on the day. Your business/service will need to provide a marquee and a table to display your stuff. Your business/service will be responsible for erecting and dismantling your store.

Important: *Due to the current situation regarding Covid19, and the high possibility of a second wave occurring in NSW, this event may be subjected to change or may possibly be cancelled. The Orange NAIDOC Week Working Party will be keeping a close eye on any changes or restrictions that the NSW Government impose on the state and will inform the Orange Community of any changes that need to be made.*

In the case that the event goes ahead as planned, we are asking businesses and services that have a stall on the day be aware of all Covid19 restrictions and recommendations. We highly encourage all stalls to have their own hand sanitiser for use of the community and staff manning their store.

If you are interested in having a store set up at the Services Information Day during the Orange NAIDOC Week Official Opening Ceremony, please complete the following and return to Annette Uata at annette.uata@health.nsw.gov.au or Corey McLean at cmclean@kws.nsw.edu.au.

Expressions of Interest must be returned by no later than 5:00p.m. 5th October, 2020.

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Orange NAIDOC Week Official Opening Ceremony and Services Information Day

Business Details			
Name of Business			
Type of Business			
ABN/ARBN		Registered for GST	Y / N
Registered Charity	Y / N	Non-profit Organisation	Y / N
Postal Address			
Email			
Website			
Liability Insurance	Y / N		
Contact Details: <i>Please provide contact details for at least one person so relevant information can be passed on.</i>			
Contact person 1			
Job Title			
Contact Number			
Email			
Contact person 2			
Job Title			
Contact Number			
Email			



Store Information

Please provide a description of what service or product you will be displaying

Will your store have handouts (freebies), items for sale, or a mixture of both?

(This information will be passed on to schools to inform their students if money will be required)

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Orange NAIDOC Week Official Opening Ceremony and Services Information Day

Applicants: Please read the following and make sure you have a full understanding of all that is required from you.

To be considered for inclusion at the event you must return the following by 5th October 2020:

1. This completed application form.
2. A copy of your Certificate of Currency

When your application is received, you will be sent a confirmation email.

Stallholder Agreement

1. Stalls are to be erected by 9:30a.m.
2. Hours of operation are between 9.30a.m. – 2.00p.m. on Monday 9th November, 2020.
3. All applications must be submitted by the closing date 5th October, 2020.
4. Stalls will be allocated a specific area to set up.
6. Site allocations are final and no negotiation will be entered into.
7. The event organiser (Orange NAIDOC Week Working Party) reserves the right to cancel Orange NAIDOC Week Activities at its own discretion.
9. The stall holder is responsible for all necessary insurances to cover loss or damage to their products, their workers compensation and a minimum of \$20,000,000 (twenty million dollars) public liability insurance.
10. The stall holder will provide a copy of their insurance "Certificate of Currency" along with their stall holder booking form at the time of submitting their application.
11. The stall holder is aware that the site is un-powered.
12. If a vehicle is part of the stall display, the stall holder will ensure that the vehicle is contained within the site area; the vehicle must be in position by 9.30a.m. and the vehicle must not be moved prior to 2.00p.m.
13. If a stall holder brings a vehicle into the event site to unload goods, and that vehicle does not form part of the display, then the stall holder agrees to remove the vehicle prior to 9:30a.m. on the day of the event.
14. All stall holders will complete set-up by 9.30a.m. on the day of the event.
16. Food stalls will comply with the Australian Food Safety Standards.
17. No helium balloons are allowed. They are a hazard to the environment.
18. Stall holders must ensure that their site is safe from trip hazards and electrical leads are tagged and tested.
19. The Stall Holder agrees not to:
 - a. Sell, give away, prepare, store or manufacture food without the approval of the event organizer. The event organiser reserves the right to refuse consent.
 - b. Damage the street tarmac, dig holes or in any way interfere with the street, nature strip or grassed surfaces.
 - c. Sub-let the site without the prior consent of the event organiser.
 - d. Dismantle the site prior to 2.00p.m.
20. The Stall Holder will ensure their site is clear of any rubbish when their marquee has been dismantled.

Signature: _____

Date: ____/____/2020

Print Name: _____

**** Please provide own marquees, chairs and tables if they are required at your stall ****

For further information contact: Annette Uata - E: Annette.Uata@health.nsw.gov.au - P: 02 68 455 664

NAIDOC WEEK COMMUNITY COMMITTEE

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2020 ORANGE NAIDOC WEEK

MARCH, OFFICIAL OPENING CEREMONY, SERVICE DAY

Meeting: 06/08/2020

Plan A	<p>Event goes ahead as planned and as in previous years with March starting in Sale Street from 10.00a.m. March concluding at Robertson Park with the start of the Official Opening Ceremony (Welcome to Country, flag raising, entertainment such as dance).</p> <p>The day will conclude with a Services Expo.</p>
Plan B (Wet Weather)	<p>In the case of bad weather, the Official Opening Ceremony will take place at the Function Centre with a Welcome to Country and speeches. Dependant on how heavy rain is, flag raising and March may be cancelled with only an Opening Ceremony is held.</p> <p>Services Day will not be held.</p>
Plan C (Covid 19 2 nd Wave)	<p>Due to Covid 19 numbers going up in Victoria and starting to slowly spread through Sydney to Western Sydney and out to the Central West, a plan C has been made.</p> <p>In the case of a second wave we will live stream a Welcome to Country, flag raising, and some speeches via our NAIDOC Facebook page. We will encourage schools to conduct their own march on school grounds which could involve a whole school and to watch the live stream of the Opening Ceremony. Schools could include their NAIDOC Week Awards or the AECG NAIDOC Awards into this.</p> <p>For Community, we could have a gathering at the Opening Ceremony. Due to schools not being present, this would dramatically reduce numbers. To further reduce the possible spread of Covid 19, we would encourage social distancing, provide hand sanitising stations, encourage and possibly supply face masks. We could also have the rotunda fenced off to allow spacing between the community and organisers.</p> <p>Services Day will not be held.</p>
Plan D (Covid 19 Lockdown)	<p>In the scenario that cases rapidly go up and the state goes back into lockdown, where large gathers are not permitted, celebrations via the Orange NAIDOC Week Facebook Page.</p> <p>A Welcome to Country, flag raisings and speeches could be pre-recorded and put together like a ceremony.</p> <p>Services Day will not be held.</p>



NAIDOC WEEK COMMUNITY COMMITTEE

AGENDA

3 SEPTEMBER 2020

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **NAIDOC WEEK COMMUNITY COMMITTEE MEETING** of **ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBERS, CIVIC CENTRE, BYNG STREET, ORANGE** on **Thursday, 3 September 2020** commencing at **1:00 PM**.

David Waddell

CHIEF EXECUTIVE OFFICER

For apologies please contact Julie Proctor on 6393 8976.

NAIDOC WEEK COMMUNITY COMMITTEE**3 SEPTEMBER 2020**

AGENDA**EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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NAIDOC WEEK COMMUNITY COMMITTEE

3 SEPTEMBER 2020

1 INTRODUCTION**MEMBERS**

Mr Gerald Power (Chairperson), Cr R Kidd (Mayor), Cr S Munro, Cr S Nugent, Mr Chris Gryllis, Ms Naomi Escreet, Mrs Danielle Annesley, Mr Corey McLean, Mr Mike Cooper, Mrs Mary Croaker, Miss Taniesha Croaker, Mr Jordan Moore, Mrs Annette Uata, Mr Nick Frail, Ms Deb Maguire, Mr Brett Naden, Ms Lyndal Robb, Ms Collette Vincent, Ms Katy Chatfield, Ms Rachel Lucas, Mr Michael Newman, Mr Kurt Beahan, Ms Nikita Mason, Mr Alby Ryan, Ms Julie Armstrong, Mr Bryce O'Neil-Baker, Ms Donna Stanley, Ms Alice Williams, Ms Rachael Powell, Ms Zoe Byrne, Mr John MacKay, Mr Keith Smith, Ms Kayla Murphy, Mr Jason French, Ms Nikea Dixon, Ms Donna Monaghan, Ms Jodie Stewart, Ms Alicia Price, Mr Zac Merritt, Mr Sam Nelson, Mr Thomas Goolagong, Mr Benjamin Benton, Ms Kellie Lane, Ms Tania Dalzell, Director Community, Recreation and Cultural Services, Community Development Officer, Community Development Team Leader, Youth Development Officer

1.1 APOLOGIES AND LEAVE OF ABSENCE**1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the NAIDOC Week Community Committee at this meeting.

NAIDOC WEEK COMMUNITY COMMITTEE

3 SEPTEMBER 2020

2 PREVIOUS MINUTES**RECOMMENDATION**

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 20 August 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the NAIDOC Week Community Committee meeting held on 20 August 2020.

ATTACHMENTS

- 1 Minutes of the Meeting of the NAIDOC Week Community Committee held on 20 August 2020

ORANGE CITY COUNCIL

MINUTES OF THE NAIDOC WEEK COMMUNITY COMMITTEE

HELD IN WEST ROOM, ORANGE REGIONAL GALLERY

ON 20 AUGUST 2020

COMMENCING AT 1PM

1 INTRODUCTION

ATTENDANCE

Mr Gerald Power (Chairperson), Mr Corey McLean, Ms Nikea Dixon, Manager Community Services, Community Development Team Leader

Guest: Merran Byers

1.1 Apologies and Leave of Absence

RESOLVED

Ms N Dixon/Mr C McLean

That the apologies be accepted from Cr S Nugent, Ms Jodie Stewart, Mr Sam Nelson, Mr Zac Merritt, Mr Mike Cooper, Ms Nikita Mason, Ms Aisling Kemp, Mr Dylan Wright for the NAIDOC Week Community Committee meeting on 20 August 2020.

1.2 Acknowledgement of Country

Conducted by the Chairperson

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

*****As there was not a quorum of six community members, the members present discussed minor matters and refer the following record of the meeting for recommendation at the next NAIDOC Week Community Committee meeting to be held on Thursday 3 September 2020.*****

MINUTES OF NAIDOC WEEK COMMUNITY COMMITTEE

20 AUGUST 2020

2 PREVIOUS MINUTES**RECOMMENDATION****Mr G Power/Mr C McLean**

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 6 August 2020 (copies of which were circulated to all members) are referred to the next meeting of the NAIDOC Week Committee on Thursday 3 September 2020 for Resolution.

3 PRESENTATIONS**3.1 CORRESPONDENCE**

TRIM REFERENCE: 2020/1411

Information supplied to those present

- Updated COVID-Safe guidelines for NSW schools

<https://education.nsw.gov.au/news/latest-news/updated-covid-safe-guidelines-for-nsw-schools>

- Minimising the risk of COVID-19 transmission in community sports

<https://www.sport.nsw.gov.au/choletter14aug2020>

- NSW Aboriginal Affairs small grants program

<https://www.aboriginalaffairs.nsw.gov.au/grants/naidoc-week-grants>

This information will be referred to the next meeting of the NAIDOC Week Committee on Thursday 3 September 2020.

RECOMMENDATION

Nil

3.2 CALENDAR OF ANNUAL AND SIGNIFICANT EVENTS - 2020

TRIM REFERENCE: 2020/1416

No discussion.

RECOMMENDATION

Nil

3.3 BUDGET UPDATE

TRIM REFERENCE: 2020/1417

- No changes to account balance since last meeting
- Gerald is preparing to do a handover to new Treasurer, Danielle Annesley
- National Indigenous Australians Agency (NIAA) grant was applied for by Julie, and supported by Birrang. \$6,000 application as per last year.

MINUTES OF NAIDOC WEEK COMMUNITY COMMITTEE**20 AUGUST 2020**

- Julie will also apply for the NSW Aboriginal Affairs small grants program, and supported by Birrang.

This information will be referred to the next meeting of the NAIDOC Week Committee on Thursday 3 September 2020.

RECOMMENDATION

Nil

4 GENERAL REPORTS**4.1 TASK LIST AND ACTION PLAN - NAIDOC WEEK 2020**

TRIM REFERENCE: 2020/1418

Discussions by those present on cancelling all public events, and encouraging internal/private alternatives hosted by organisations and individuals. A definitive decision cannot be made if a quorum is not met at the next NAIDOC meeting on Thursday 3 September, as the minimum number of community members required to form a quorum is six, and cannot include Council staff.

It was suggested that existing expressions of interest for NAIDOC Week events be withdrawn. Committee members who would like to discuss this further are welcome to contact Gerald prior to the next meeting. If there are Committee members who would like to conduct a new activity that is more private in nature then a new EOI form is to be completed and brought to the next meeting 3 September. EOI to clearly state who will be undertaking the work, and how the event will comply with COVID-19 restrictions and public health regulations.

NAIDOC Committee Members are strongly encouraged to attend the next meeting. Please RSVP to Julie Proctor if attending to ensure a suitable COVID-19 social distancing venue is secured.

This information will be referred to the next meeting of the NAIDOC Week Committee on Thursday 3 September 2020.

RECOMMENDATION

Nil

THE MEETING CLOSED AT 2PM.

NAIDOC WEEK COMMUNITY COMMITTEE

3 SEPTEMBER 2020

3 PRESENTATIONS**3.1 CORRESPONDENCE**

The attached correspondence has been received and a committee discussion on any of the items is invited.

ATTACHMENTS

- 1 Aboriginal Affairs NSW 2020 NAIDOC Grants Now Open, D20/51743
- 2 Office Of Sport - Minimising the Risk of COVID-19, D20/51744
- 3 Updated COVID-Safe Guidelines for NSW Schools, D20/51747
- 4 Redacted - Outgoing Correspondence - Email to NAIDOC Members - Revised EOI Template - August 2020, D20/51670

NAIDOC WEEK COMMUNITY COMMITTEE

3 SEPTEMBER 2020

Attachment 1 Aboriginal Affairs NSW 2020 NAIDOC Grants Now Open



Aboriginal Affairs NSW 2020 NAIDOC Grants NOW OPEN

IMPORTANT: All 2020 NAIDOC Grants applications previously started or submitted prior to the round being closed in March 2020 MUST BE RE-SUBMITTED to be considered for funding. Applicants who had previously started or submitted an application have been contacted directly.

Aboriginal Affairs NSW invites eligible community-based organisations to submit applications for 2020 NAIDOC Grants funding.

NAIDOC Grants are provided by Aboriginal Affairs NSW to support activities and events in NSW held during NAIDOC Week that celebrate Aboriginal and Torres Strait Islander history, culture and achievements.

The theme for NAIDOC Week in 2020 is Always Was, Always Will Be, recognising that First Nations people have occupied and cared for this continent for over 65,000 years. More information on the theme is available at www.naidoc.org.au.

Applications

Applications are now open and close **Friday 28 August 2020 at 5pm**. Applications must be completed online at [SmartyGrants](https://www.smartgrants.gov.au).

Applicants can apply for grants between \$500 to \$3,000. A total of \$200,000 is available for NAIDOC Grant funding in 2020.

NAIDOC WEEK COMMUNITY COMMITTEE

3 SEPTEMBER 2020

Attachment 1 Aboriginal Affairs NSW 2020 NAIDOC Grants Now Open

Due to NAIDOC Week 2020 being rescheduled, events and activities must be held between 19 October – 30 November 2020.

Due to the changing impacts of COVID-19 across NSW, projects must be in line with NSW Government public health orders and advice e.g. social distancing and public gatherings. Up to date information is available on the **NSW Government website**.

During the assessment process, Aboriginal Affairs NSW may request further information from you on how you propose to manage COVID-19 risks for your planned project.

Application resources and information

- **2020 NAIDOC Grants Guidelines**
- **2020 NAIDOC Grants Frequently Asked Questions**
- **2020 NAIDOC Step by Step Application Guide (with Application Form example)**

Please read the program documentation before starting an application and contact your nearest Aboriginal Affairs NSW regional office if you have any queries.

Batemans Bay	02 4478 2678
Tamworth	02 5778 1804
Coffs Harbour	02 5646 5101
Broken Hill	08 8088 0001
Bourke	02 5834 7001
Dubbo	02 6887 4402
Newcastle	02 4924 7007
Sydney	02 8362 2673

Alternatively please call **1800 019 998** or email grants@aboriginalaffairs.nsw.gov.au for assistance.

Minimising The Risk Of COVID-19 Transmission In Community Sports Page 1 of 2



Office
of Sport

Published on Office of Sport (<https://www.sport.nsw.gov.au>)

[Home](#) > Minimising The Risk Of COVID-19 Transmission In Community Sports

Minimising The Risk Of COVID-19 Transmission In Community Sports ⁽¹⁾

Dear Community Sports Organisations,

In response to increased cases of COVID-19 in NSW, I am advising of further public health measures to minimise the risk of COVID-19 transmission related to participation in community sports.

These updated recommendations will help us to meet the NSW Government's aim of achieving no community transmission in NSW and will support community sports to continue operating safely.

It is essential that community sports organisations have a COVID-19 safety plan in place, and are fully compliant with this plan: <https://www.nsw.gov.au/covid-19/industryguidelines/community-sporting-competitions-and-full-training-activities>.

In addition, please implement the following updated public health recommendations:

- Cease activities that result in the mixing of participants and staff from different regions, for example by ceasing zone, regional or state championships or competitions¹
- Cease any activities that result in overnight stays (e.g. multi-day training camps) due to increased risk of COVID transmission in residential-type settings with shared facilities
- Cease face-to-face social activities relating to community sports (e.g. award ceremonies, end-of-season social gatherings, post-training group dinners)
- Avoid carpools or bus travel with people from different household groups where possible
- For local activities, limit spectators to one parent only, where the child requires parental supervision during the sporting activity.

Please commence implementation of these recommendations by Wednesday 19 August.

I anticipate that these recommendations will need to be in place for the next 6 weeks.

<https://www.sport.nsw.gov.au/print/choletter14aug2020>

24/08/2020

NAIDOC WEEK COMMUNITY COMMITTEE

3 SEPTEMBER 2020

Attachment 2 Office Of Sport - Minimising the Risk of COVID-19

Minimising The Risk Of COVID-19 Transmission In Community Sports Page 2 of 2

I will continue to update you in relation to the continued need for these public health measures.

I would like to thank your organisation for your support and ongoing attention to providing a COVID-19 safe environment for community sports participants.


Yours sincerely,

Dr Kerry Chant PSM

Chief Health Officer

NSW Health

File:

 [CHO Letter to Community Sport and Recreation Sector - 14 August 2020.pdf](#) ^[2]

- [NSW Government](#)
- [I work for NSW](#)

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Connect with us

Office of Sport acknowledges that we are living and working on Aboriginal land and recognises the strength, resilience and capacity of Aboriginal people on this land. We would like to acknowledge all of the traditional owners of the land and pay respect to Aboriginal Elders past and present.

ABN: 31 321 190 047

[Certificate of currency](#)

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Source URL: <https://www.sport.nsw.gov.au/choletter14aug2020>

Links

[1] <https://www.sport.nsw.gov.au/choletter14aug2020>

[2] https://www.sport.nsw.gov.au/sites/default/files/CHO%20Letter%20to%20Community%20Sport%20and%20Recreation%20Sector%20-%2014%20August%202020_1.pdf

<https://www.sport.nsw.gov.au/print/choletter14aug2020>

24/08/2020

NAIDOC WEEK COMMUNITY COMMITTEE

3 SEPTEMBER 2020

Attachment 3 Updated COVID-Safe Guidelines for NSW Schools

[Home](#)[News](#)

Updated COVID-Safe guidelines for NSW schools

Updated COVID-Safe guidelines for NSW schools

Updated health advice will ensure NSW public schools can continue to operate full time with face to face teaching and learning throughout the pandemic.

17 August 2020

Updated health advice announced today will ensure that NSW public schools can continue to operate full time with face to face teaching and learning throughout the COVID-19 pandemic.

Schools remain safe, however, school communities must remain vigilant.

From Wednesday 19 August, all public schools in NSW will be required to adopt the changes to ensure school communities remain safe inside and outside the school gate.

Anyone with symptoms of COVID-19 is prohibited from returning to school until a negative test result has been reported.

Under additional measures for Term 3:

Students must remain within their relevant class or year group to limit mixing.

Schools must not travel outside their local community or zone, including between rural and regional areas.

Interschool sport and zone carnivals are restricted to 100 people per venue and must be held in the local area.

Spectators, including parents and carers, are not permitted within school grounds or at sporting events held during school hours.

All group singing and or other chanting activities, as well as the use of wind instruments in group settings are not permitted.

Dance activities and drama group work can continue under a COVID-19 Safety Plan.

School formals, dances, graduation or other social events are not permitted. Schools may hold a Year 12 assembly at school without parents to recognise the completion of school or consider delaying events until later in the year.

NAIDOC WEEK COMMUNITY COMMITTEE

3 SEPTEMBER 2020

Attachment 4 Outgoing Correspondence - Email to NAIDOC Members - Revised EOI Template - August 2020

Susan Collins

From: Julie Proctor
Sent: Monday, 24 August 2020 12:55 PM
To:

Subject: HPE CM: Important NAIDOC Update
Attachments: Revised EOI Template_NAIDOC_August 2020.DOCX
Importance: High
Record Number: D20/51661

Dear All,

The last Orange NAIDOC Committee meeting, held on Thursday, 20th August, did not have a quorum.

Discussion held by those present centred around cancelling all public events, and encouraging internal / private alternatives, hosted by organisations and individuals. However, a definitive decision cannot be made if a quorum is not met at the next NAIDOC meeting on Thursday, 3rd September. The minimum number of community members needed to form a quorum is six (6) people, and cannot include Council staff.

It was suggested that existing expressions of interest (EOI's) for NAIDOC events be withdrawn. Committee members who would like to discuss this further, are welcome to contact Gerald prior to the next meeting. And, if there are Committee members who would like to conduct a new activity that is more private in nature, **then a new EOI form is to be completed. This EOI ought to be brought to the meeting on the 3rd September, and for that EOI to clearly state who will be doing the work, and how the event will comply with COVID-19 restrictions and public health regulations.**

For your information, the following websites are sources of COVID-related information:

1. <https://www.health.nsw.gov.au/Infectious/covid-19/Pages/public-health-orders.aspx>

NAIDOC WEEK COMMUNITY COMMITTEE

3 SEPTEMBER 2020

Attachment 4 Outgoing Correspondence - Email to NAIDOC Members - Revised EOI Template - August 2020

2. <https://www.nsw.gov.au/covid-19/what-you-can-and-cant-do-under-rules#outdoor-public-gatherings>
3. <https://www.healthdirect.gov.au/covid19-restriction-checker>

Attached is the new EOI form, which organisations and individuals are invited to complete so that it can be discussed at the next meeting.

To reach a consensus and contribute to discussion, please attend the **next Orange NAIDOC Week Committee meeting**:

Date: Thursday, 3rd September
Time: 1.00pm
Venue: Orange City Council Chambers, Civic Building
Apologies: To Gerald, or myself on the details below

The agenda for the meeting will be circulated in the coming days.

Regards,

Julie Proctor

Team Leader, Community Development

P: 02 6393 8608

M:

E:

W:

L: Gyalang Ganya, 286 Lords Place, Orange



I wish to acknowledge the traditional owners of the land on which I live and work, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds.



NAIDOC WEEK COMMUNITY COMMITTEE

3 SEPTEMBER 2020

Attachment 4 Outgoing Correspondence - Email to NAIDOC Members - Revised EOI Template - August 2020

ORANGE NAIDOC CELEBRATIONS

8th – 15th November, 2020

REVISED EVENT EXPRESSION OF INTEREST

To ensure the NAIDOC Celebration program meets COVID-19 restrictions and regulations, and is adequately resourced, please complete this form and return to the Committee Clerk by:

Thursday, 3rd September

For further information please contact the Chairperson, Gerald Power, on

APPLICANT DETAILS			
Name of Group, Individual, Team, Service Provider, or Company			
Contact Name/s:			
Persons Role:			
Mobile			
Email			
Company			
Website			
Postal Address			
Signature of contact Person			
Signature of Manager or authorised person if applicable			

NAIDOC WEEK COMMUNITY COMMITTEE

3 SEPTEMBER 2020

Attachment 4 Outgoing Correspondence - Email to NAIDOC Members - Revised EOI Template - August 2020

EVENT / PROJECT PROPOSAL	
Event Project Name	
COVID-19 Safety Plan <i>Please describe in detail how your event will comply with COVID-19 restrictions and public health regulations</i>	
Who will be working on this event? <i>Who is coordinating, and who is supporting this event to happen?</i>	
Event Location and address	
Proposed Dates:	
Brief Description (50-100 words only)	
Will you need funding support from the Orange NAIDOC Committee to hold the event?	
Please provide an estimate of your funding need	

NAIDOC WEEK COMMUNITY COMMITTEE

3 SEPTEMBER 2020

Attachment 4 Outgoing Correspondence - Email to NAIDOC Members - Revised EOI Template - August 2020

<p><i>Please note: organisers will need to retain all receipts, and provide them to the Committee Treasurer, for the grant to be acquitted</i></p>	
<p>Can you give in-kind support?</p> <p><i>Please provide details</i></p>	
<p>Do you need help securing a venue?</p> <p><i>Please describe</i></p>	
<p>Do you require public liability insurance for this event through Council?</p>	



NAIDOC WEEK COMMUNITY COMMITTEE

3 SEPTEMBER 2020

3.2 CALENDAR OF ANNUAL AND SIGNIFICANT EVENTS - 2020

The Calendar of Annual Significant events is provided for review and update.

ATTACHMENTS

- 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020, D19/77056

NAIDOC WEEK COMMUNITY COMMITTEE

3 SEPTEMBER 2020

Attachment 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020

Calendar of Annual and Significant Events for Aboriginal and Torres Strait Islanders – 2020

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
26 Jan	Invasion Day/Survival Day – Sovereignty Day Annual events take place each year across the nation such as ‘Yabun’ in Sydney, the Survival Day Picnic on the Frankston Foreshore in Victoria, stalls and the Share the Spirit Festival in the Treasury Gardens, Victoria. The events celebrate Aboriginal and Torres Strait Islander culture and heritage. The events showcase all aspects of Aboriginal and Torres Strait Islander culture, including music, dance, food, language, politics, literature, and arts and crafts and are a wonderful opportunity to learn more about Australia’s Aboriginal and Torres Strait Islander heritage.	Acknowledge the day.	
13 Feb	Anniversary of the National Apology On 13 February 2008 the Prime Minister, Kevin Rudd MP delivered his national apology to the Stolen Generations on behalf of the Australian Government. The apology marked an important milestone in Australia’s history. By validating the experiences of the Stolen Generations, the foundations have been laid for healing to take place and for a reconciled Australia in which everyone belongs. www.nsdcc.org.au	Encourage local NGOs to celebrate with a morning tea or culturally suitable event.	
17 Mar	National Close the Gap Day – Indigenous Health Campaign The day gives people the opportunity to show their support for the Close the Gap Indigenous Health Equality Campaign which calls for closing the 17-year life expectancy gap between Aboriginal and Torres Strait Islanders and other Australians. http://www.indigenous.gov.au/health/	COAG and Australian Government to report on milestones.	

NAIDOC WEEK COMMUNITY COMMITTEE

3 SEPTEMBER 2020

Attachment 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
21 Mar	Harmony Day Harmony Day, 21 March, celebrates Australia's cultural diversity. It's about inclusiveness, respect and a sense of belonging for everyone. It is a day for all Australians to embrace cultural diversity and to share what we have in common. The central message for Harmony Day is that 'everyone belongs', reinforcing the importance of inclusiveness to all Australians. http://www.harmony.gov.au/	Celebration in South Court on 21 March. Invitation received.	Cancelled due to COVID-19 Pandemic
26 May	National Sorry Day The <i>Bringing them home</i> report recommended (Recommendation No 7.a) that a National Sorry Day be held each year on 26 May 'to commemorate the history of forcible removals and its effects'. As a result of this recommendation the community-based organisation the National Sorry Day Committee (NSDC) was formed. www.nsdcc.org.au	To be led by NSW Government – NGOs and Government to provide opportunities to respect the day. Orange Local Aboriginal Land Council usually mark the day with an in-house event.	Cancelled due to COVID-19 Pandemic
27 May	1967 referendum In 1967 over 90% of Australians voted in a Referendum to remove clauses from the Australian Constitution which discriminated against Aboriginal and Torres Strait Islander Australians. The Referendum also gave the Commonwealth Government the power to make laws on behalf of Aboriginal and Torres Strait Islander people. http://www.naa.gov.au/collection/fact-sheets/fs150.aspx	Celebrate at every 10 year anniversary. Orange Local Aboriginal Land Council usually host a morning tea.	Cancelled due to COVID-19 Pandemic

NAIDOC WEEK COMMUNITY COMMITTEE

3 SEPTEMBER 2020

Attachment 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
27 May – 3 June	National Reconciliation Week National Reconciliation Week is held annually and celebrates the rich culture and history of the First Australians. National Reconciliation Week began in 1996 to provide focus for nationwide reconciliation activities. National Reconciliation Week coincides with two significant dates in Australia's history which provide strong symbols of the aspirations for reconciliation. May 27 marks the anniversary of the 1967 Referendum and June 3 marks the anniversary of the High Court's judgment in the 1992 Mabo case. http://www.reconciliation.org.au/	Event confirmed for 27 th May. Torch relay from CSU to Robertson Park. Theme is "In this Together". Working Party and DCRAC developing an EOI for torch bearers and planning road closures. Torch will go from an indigenous person to a non-indigenous person. Buses dropping off/ picking up where required. Official Opening at CSU. Chris Gryllis advised that planning for the Torch Relay continues and is going well. Partnership with Charles Sturt University to support the event. Currently recruiting Torch Bearers for the Relay.	Cancelled due to COVID-19 Pandemic

NAIDOC WEEK COMMUNITY COMMITTEE

3 SEPTEMBER 2020

Attachment 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
29 May	<p>Indigenous Veterans Commemoration Service</p> <p>The ceremony continues to gather momentum since its inception in 2007, in uniting Australians to remember and honour the service and sacrifice of indigenous veterans. The exceptional guest speakers and their remarkable stories continue to inspire our youth, indigenous and non-indigenous alike.</p> <p>Since the Boer War, Aborigines and Torres Strait Islanders have fought for Australia. While exact numbers will never be known, it is estimated that 500-800 Aboriginal diggers served in World War I. Five Aboriginal diggers are known to have died fighting at Gallipoli.</p> <p>Anywhere from 3,000-6,000 served in World War II, and in proportion to population, no community in Australia contributed more to the war effort than the Islanders of the Torres Strait. The proud tradition of indigenous service continues today.</p> <p>https://www.rslnsw.org.au/events/indigenous-veterans-commemoration-service/</p>		Cancelled due to COVID-19 Pandemic
3 Jun	<p>Mabo Day</p> <p>Mabo Day is held on 3 June to celebrate Eddie Mabo, who helped overturn 'terra nullius' in a ten year campaign through the courts ending in the historic High Court Mabo Judgment.</p>	Possibility to recognise as part of Reconciliation Week.	
1 July	<p>Coming of the Light</p> <p>This is a particular day of significance for Torres Strait Islander Australians. It marks the day the London Missionary Society first arrived in the Torres Strait. The missionaries landed at Erub Island on 1 July 1871.</p> <p>Religious and cultural ceremonies are held by Torres Strait Islander Christians across the Torres Strait and on the mainland to commemorate this day.</p>		

NAIDOC WEEK COMMUNITY COMMITTEE

3 SEPTEMBER 2020

Attachment 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
5-12 Jul	<p>National NAIDOC Week 2020 – Always Was, Always Will Be</p> <p>The 2020 theme recognises that Aboriginal and Torres Strait Islanders have occupied and cared for this land and sea for over 65,000 years. Our nation's story began at the dawn of time, with the first footprints on this land belonging to First Nations people. That spiritual and cultural connection to land and sea continues to this day.</p> <p>In 2020 we have the opportunity to reflect on our recent history, and our ancient history. The National NAIDOC Committee invites all Australians to reflect on the history of our country and our shared future.</p> <p>For further information on NAIDOC, please visit the website www.naidoc.org.au</p>	<p>Investigate holding a small indoor number of events during this period.</p> <p>Add to the EOI list.</p> <p>EOI's for events during National NAIDOC Week can be submitted at the next meeting.</p> <p>Example: Indoor events, such as the previous comedy night.</p>	Cancelled due to COVID-19 Pandemic
4 Aug	<p>National Aboriginal and Torres Strait Islander Children's Day</p> <p>An annual event established by SNAICC in 1988 to highlight the significance of Aboriginal and Torres Strait Islander children. SNAICC encourages all Aboriginal and Torres Strait Islander community organisations, mainstream child and family services, government and early childhood services, schools and any other key stakeholders to celebrate this day.</p>	Orange Local Aboriginal Land Council hosts an event this day.	Cancelled due to COVID-19 Pandemic

NAIDOC WEEK COMMUNITY COMMITTEE

3 SEPTEMBER 2020

Attachment 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
9 Aug	International Day of the World's Indigenous Peoples The International Day of the World's Indigenous Peoples is observed on August 9 each year to promote and protect the rights of the world's indigenous population. This event also recognises the achievements and contributions that indigenous people make to improve world issues such as environmental protection. It was first pronounced by the General Assembly of the United Nations in December 1994, marking the day of the first meeting of the UN Working Group on Indigenous Populations of the Sub-commission on the Promotion and Protection of Human Rights, in 1982.		
4 Sep	Indigenous Literacy Day Indigenous Literacy Day aims to help raise funds to raise literacy levels and improve the lives and opportunities of Indigenous Australians living in remote and isolated regions. We need your support to help raise funds to buy books and literacy resources for children in these communities. http://www.communityservices.act.gov.au/atsia/significant_dates	Department of Education Yarrowong will host an event at the Centre to celebrate	
13 Sep	Anniversary of the UN Declaration on the Rights of Indigenous People The United Nations Declaration on the Rights of Indigenous Peoples was adopted by the United Nations General Assembly during its 61st session at UN Headquarters in New York City on 13 September 2007.		

NAIDOC WEEK COMMUNITY COMMITTEE

3 SEPTEMBER 2020

Attachment 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
Nov	<p>National Dreamtime Awards</p> <p>The National Dreamtime Awards, known simply as the Dreamtime Awards, are an annual celebration of Australian Aboriginal and Torres Strait Islander achievement in sport, arts, academic and community.</p> <p>The National Dreamtime Awards were launched to fill the void in recognising indigenous achievements as a result of the 2013 cessation of the Deadly Awards.^[1]</p> <p>A panel of experts judges the final winners in each category, determined by nomination and voting process through online and media partners.</p>		

NAIDOC WEEK COMMUNITY COMMITTEE

3 SEPTEMBER 2020

3.3 BUDGET UPDATE

Verbal report to be provided.

NAIDOC WEEK COMMUNITY COMMITTEE

3 SEPTEMBER 2020

4 GENERAL REPORTS**4.1 TASK LIST AND ACTION PLAN - NAIDOC WEEK 2020**

RECORD NUMBER: 2020/1603

AUTHOR: Sue Collins, Administration Officer

EXECUTIVE SUMMARY

Attached for information is the Task List/Action Plan to be reviewed and updated at the conclusion of each meeting.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "4.3 Live - Maintain and renew cultural facilities and programs".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Committee Consider and Discuss items in the Task List/Action Plan for NAIDOC Week Celebrations 2020, and that the report be updated.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 Task List and Action Plan - NAIDOC Week 2020, D19/77034

NAIDOC WEEK COMMUNITY COMMITTEE

3 SEPTEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

NAIDOC Week Community Committee Task List / Action Plan for 2020

NAIDOC Week: 8 – 15 November 2020

Planning for 2020 NAIDOC Week				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	<ul style="list-style-type: none"> Decision to hold some events in July (5th – 12th), and others during October (24th – 31st). Importance of Committee meeting attendance for those coordinating events to ensure clarity around events and expectations was stressed. If members cannot attend a Committee meeting, correspondence regarding the progression of event organisation is to be tabled to ensure communication. EOI's to go out for potential events for both weeks. For promotions purposes (awards booklet, NAIDOC Week programs, etc.), information regarding event details are required well in advance. EOI's for the next meeting for positions of Chairperson, Vice-Chairperson, and Treasurer. Enquire re: availability of OESC Coral Sea Room and Orange Function Centre for those dates. Save the Date to be sent to Schools for NAIDOC Week (25th – 31st October). Corey raised query regarding Kinross Wolaroi School AECG Awards from last year's NAIDOC March and Ceremony. 		<p>Julie and Louise to follow-up</p> <p>Julie to follow-up</p> <p>Jason to follow-up with Michael Newman.</p>	

NAIDOC WEEK COMMUNITY COMMITTEE

3 SEPTEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

EVENTS HELD IN 2019:

Art Exhibition	Friday 25 October
OAMS Community Open Day	Friday 25 October
Comedy Night	Friday 25 October
Ladies Night Out	Saturday 26 October
Family Fun Day	Sunday 27 October
Street March / Opening Ceremony / School Awards	Monday 28 October
Youth Ball	Monday 28 October
NAIDOC Games Day	Tuesday 29 October
Yarrowong Children's Centre Morning Team and Garden Opening	Tuesday 29 October
NAIROC	Wednesday 30 October
Elders Lunch	Thursday 31 October
Primary School Disco	Thursday 31 October
Awards Night	Friday 1 November

Event/Action:	Reconciliation Walk "In This Together"			
Date:	Wednesday, 27 May 2020			
Venue:	CSU to Orange			
Who/Organiser:	CSU and Working Party			
Delivery /Operational Plan Reference:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	<ul style="list-style-type: none"> Outline of event provided by Gerald, Jason and DCRAC Theme for Reconciliation Week is "In This Together" Torch will be carried in a Coolamon, created by Tim Naden from Dubbo Razzle Dazzle promotions are doing the branding, T-shirts 	Funding from private source	Working Party to organise road closures, nominations for torch bearers and promotion.	
5 March 2020	<ul style="list-style-type: none"> Chris Gryllis advised that planning for the Torch Relay continues and is going well. Partnership with Charles Sturt University to support the event. Currently recruiting Torch Bearers for the Relay. 	As above	Working Party to meet and advise	

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NAIDOC WEEK COMMUNITY COMMITTEE

3 SEPTEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

2 April 2020	With the outbreak of COVID-19, and new public health orders, events of this nature have been postponed			
7 May 2020	No discussion			
4 June 2020	Chris Grylls confirmed that the event has been postponed until 2021			
9 July 2020	Reconciliation Walk – nothing further. Postponed until May 2021.			
6 August 2020	Postponed until May 2021.			
DEBRIEF				

Event/Action:	Planning for 2020 NAIDOC Week October events			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	<ul style="list-style-type: none"> Planning for 2020 NAIDOC Week <ul style="list-style-type: none"> OESC Coral Sea Room booked (Friday, 20th October was the only night available) – complete \$900 deposit due to secure OESC Coral Sea Room ➤ Action: Jason and Gerald Orange Function Centre booked for Wednesday, 28th October – complete <p>Events determined:</p> <p>23/10/2020 Children's Art Exhibition</p> <p>25/10/2020 Family Fun Day</p> <p>27/10/2020 Yarrowong Open Day</p> <p>27/10/2020 United Sports Day</p> <p>28/10/2020 NAIROC Eisteddfod</p> <p>30/10/2020 OAMS Open Day</p> <p>30/10/2020 NAIDOC Awards Night</p> <p>Ladies' Night (?)</p> <p>Elders' Lunch (?)</p> <p>Comedy Night (?)</p> <p>Youth Ball (?)</p> <p>Golf Day (?)</p>			

NAIDOC WEEK COMMUNITY COMMITTEE

3 SEPTEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

	<ul style="list-style-type: none"> Reconciliation Walk Reconciliation Committee is coordinating with the support of CSU and Directorate of Community Recreation and Cultural Services. Discussion was held regarding the submission of EOI's for events. Discussion centred on: <ul style="list-style-type: none"> There only being 4 meetings left until National NAIDOC Week (5th – 12th July); and 7 meetings until Orange NAIDOC Week. Difficulties encountered last year with event details, times, dates, etc. changing or being incorrect, and this information not being received in time for inclusion in the official program, and other media / promotions. This resulted in inaccurate information about NAIDOC week being circulated throughout the community. a long lead-in time is required for the designing and printing of programs ➤ Action: it was moved that all EOI's for Orange NAIDOC Week Events and their details be submitted to the Committee by the next meeting (2nd April), and that, no further events would be accepted after that date. Julie to email Members. 1/Jason French, 2/Chris Gryllis It was requested by the Committee that EOI's for the positions of Deputy Chair and Treasurer be called again, also closing on 2nd April. Julie to circulate. 1/Jason French, 2/Rachel Lucas 			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	Annette Uata advised that the exhibition will now be of local Aboriginal artists rather than school students			
9 July 2020	Golf Day added to the events. Reconciliation Walk postponed till 2021. Art Exhibit content changed. Awards night still uncertain. Change of dates for events to align with National NAIDOC Week (8 th – 15 th November)			
6 August 2020	Discussions regarding the implications of COVID-19 pandemic restrictions on events			
20 August 2020	General discussion held regarding feasibility of events with COVID-19 restrictions – no quorum.			
3 September 2020				
1 October 2020				
15 October 2020				

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NAIDOC WEEK COMMUNITY COMMITTEE

3 SEPTEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

DEBRIEF				

Event/Action:	Children's Art Exhibition by Aboriginal Artists			
Date:	Sunday, 8th November – Saturday, 14th November			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	EOI received from Annette Uata and date allocated			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	Annette Uata advised that the exhibition will now be of local Aboriginal artists rather than school students			
9 July 2020	Is no longer a children's exhibition, but an exhibition of works by Aboriginal Artists.		Annette advised that the exhibition is organised.	
6 August 2020	No discussion			
20 August 2020	No discussion			
3 September 2020				
1 October 2020				
15 October 2020				
DEBRIEF				

Event/Action:	Family Fun Day			
Date:	Sunday, 8 th November			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	EOI received from OALC. Date allocated			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	Traffic management plan submitted by Julie Proctor and Louise Geaghan			

NAIDOC WEEK COMMUNITY COMMITTEE

3 SEPTEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

4 June 2020	Traffic management plan discussed with Committee			
9 July 2020	Nothing further from the Orange Local Aboriginal Land Council.			
6 August 2020	Nothing further from Orange Local Aboriginal Land Council. Implications of COVID-19 were discussed by the Committee			
20 August 2020	No discussion			
3 September 2020				
1 October 2020				
15 October 2020				
DEBRIEF				

Event/Action:	Street March			
Date:	Monday, 9th November			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	No EOI received to date. Date set and follow up required.			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	A collaborative approach to the Street March and Opening Ceremony was discussed. Corey McLean to submit an EOI for the event. Chris Gryllis offered support for coffee/tea at the Elders tent.			
9 July 2020	Gerald advised that Department of Communities and Justice (DCJ) will work in partnership with Corey McLean and other members of the Committee to coordinate the Street March and Opening Ceremony. Louise will work with Corey to coordinate school buses at staggered times to ensure public safety. Annette advised that EOI's for stallholders had been sent to Corey. Parking and exits were discussed, as was the need to notify local business by letter, and the wider community via Variable Message Sign (VMS). Annette left the meeting at 1.30pm			
6 August 2020	COVID-19 restrictions, which are unlikely to resolve in time for the Opening Ceremony and Street March, were discussed. The Committee discussed other ways of opening the week, rather than what has been done in the past. Corey			

NAIDOC WEEK COMMUNITY COMMITTEE

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Attachment 1 Task List and Action Plan - NAIDOC Week 2020

	McLean tabled some alternative suggestions he had developed (see attachment). Further discussion next meeting.			
20 August 2020	No discussion			
3 September 2020				
1 October 2020				
15 October 2020				
DEBRIEF				

Event/Action:	Yarrawong Open Day			
Date:	Tuesday, 10th November			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	EOI from Yarrawong received. Date allocated			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	No discussion.			
9 July 2020	No discussion			
6 August 2020	No discussion			
20 August 2020	No discussion			
3 September 2020				
1 October 2020				
15 October 2020				
DEBRIEF				

Event/Action:	NAIDOC Week Indigenous Games Day			
Date:	Tuesday, 10th November			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			

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NAIDOC WEEK COMMUNITY COMMITTEE

3 SEPTEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

5 March 2020	EOI received from Jason French. Date allocated.			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	Event will go ahead – Jason to provide an update at the next meeting.			
9 July 2020	Nothing further from Clontarff and the Girls' Academy			
6 August 2020	Nothing further from Clontarff and the Girls' Academy. Committee discussed the logistics of school involvement and difficulties posed by the restrictions.			
20 August 2020	Gerald advised that he had received a message from Nikita Mason that the Indigenous Games Day will not be going ahead.			
3 September 2020				
1 October 2020				
15 October 2020				
DEBRIEF				

Event/Action:	NAIROC Eisteddfod			
Date:	28/10/2020			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	EOI received from Corey McLean. Function Centre booked.			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	Corey McLean raised issues relating to producing a quality production in time for NAIDOC Week, including concerns regarding social distancing during practice, etc. Discussion was held and it was agreed that the NAIROC Eisteddfod event will not go ahead this year.			
9 July 2020	No discussion			
6 August 2020	Postponed until 2021			
DEBRIEF				

Event/Action:	OAMS Open Day
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NAIDOC WEEK COMMUNITY COMMITTEE

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Attachment 1 Task List and Action Plan - NAIDOC Week 2020

Date:	Friday, 13th November			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	EOI received from Rachel Lucas. Date the same as the Awards night. OAMS may reduce the length of the Open Day to assist people attending the Awards Night.			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	A message was relayed to the Committee that OAMS might pursue a low key event this year given the funding situation with Aboriginal Affairs. Update at next meeting to be provided.			
9 July 2020	No discussion			
6 August 2020	Leeny and Dylan from OAMS provided an update, but will have to review the event in light of COVID-19 restrictions and what is feasible.			
20 August 2020	No discussion			
3 September 2020				
1 October 2020				
15 October 2020				
DEBRIEF				

Event/Action:	NAIDOC Awards Night			
Date:	Saturday, 14 th December			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	EOI received from Jason French. Date set. Information regarding the requirement for the deposit to be paid to the Orange Ex-Services Club to be provided to Gerald. Coral Sea Room is booked for 30 October. No other date on weekends either side of the 30 October. A grant application is to be made to Cat 2 Club Grants to cover the cost of the room.	\$900 deposit required	Louise to contact Gerald	
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	The awards night is perhaps the most costly event of NAIDOC Week, and with the NSW Aboriginal Affairs grants program being ceased, it's uncertain if the			

NAIDOC WEEK COMMUNITY COMMITTEE

3 SEPTEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

	event can go ahead. Jason French to provide an update at the next meeting.			
	Chris Gryllis offered sponsorship for the event.			
9 July 2020	Jason advised that this event is still uncertain. Seeking OESC clarification about availability of a new date. Discussion was held about the possibility of hosting the event outdoors given that it will be warmer weather. Jason advised that he has verbal agreement for sponsorship from local supporters, however only half way to target. Jason will liaise with Louise regarding the program – the same format as last year will be used.			
6 August 2020	In light of COVID-19 restrictions and their impact on indoor events management, Jason suggest that the awards night not go ahead. Alternative methods were discussed, to be considered at the next meeting.			
20 August 2020	No discussion			
3 September 2020				
1 October 2020				
15 October 2020				
DEBRIEF				

Event/Action:	Ladies Night – TBC			
Date:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	Incomplete EOI received from Annette Uata			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	Completed EOI received from Annette Uata.			
4 June 2020	Annette is working on this with other participants. Date of event yet to be advised.			
9 July 2020	No discussion			
6 August 2020	No discussion. No further information from Annette Uata.			
20 August 2020	No discussion			
3 September 2020				
1 October 2020				
15 October 2020				

NAIDOC WEEK COMMUNITY COMMITTEE

3 SEPTEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

DEBRIEF				
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Event/Action:	Elders Lunch			
Date:	Thursday 12 th November			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	Nothing received			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	Advice from Kayla Murphy at Housing Plus that they will support this event. Thursday, 29 th October.			
9 July 2020	Nikea advised that Kayla Murphy from HousingPlus is pursuing funding, with the hope being to hold the function in Shadforth. Kayla is consulting Auntie Alice Williams and others about the day.			
6 August 2020	Nikea advised that HousingPlus is re-thinking this event, and how best to protect the health and wellbeing of Elders. Consideration is being given to a Meals on Wheels type model, or gathering at someone's home.			
20 August 2020	No discussion			
3 September 2020				
1 October 2020				
15 October 2020				
DEBRIEF				

Event/Action:	Comedy Night - TBC			
Date:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	Nothing received			

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3 SEPTEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	Nothing received			
9 July 2020	No discussion			
6 August 2020	No discussion and no further information. Given COVID-19 restrictions, the Committee was of the view that this event could not go ahead.			
20 August 2020	No discussion			
3 September 2020				
1 October 2020				
15 October 2020				
DEBRIEF				
Event/Action:	Youth Ball and Disco – TBC			
Date:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	Nothing received			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	No discussion due to COVID-19 suspension of Committee			
4 June 2020	EOI's from Mary Croaker received 20/05/2020 for both the Youth Ball and the Disco. No dates advised.			
9 July 2020	No discussion			
6 August 2020	No discussion or further information from organisers. Mingling between schools is not happening at the moment, so an alternative arrangement will need to be reached. Schools are not even hosting assemblies at the moment.			
20 August 2020	No discussion			
3 September 2020				
1 October 2020				
15 October 2020				
DEBRIEF				

NAIDOC WEEK COMMUNITY COMMITTEE

3 SEPTEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

Event/Action:	Golf Day			
Date:	Friday, 13th November			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
9 July 2020	Jason, Gerald and Mike agreed that an Orange NAIDOC Week Golf Day would be a good activity; this was supported by the Committee. Julie will send Mike an Event EOI form to complete for next meeting.			
6 August 2020	Mike advised that the Golf Day will be a 2-person Ambrose at Wentworth Golf Club. \$25 per person – for breakfast, lunch, and playing fees. 30 people can participate under current restrictions. Will need \$500 for prizes.			
20 August 2020	No discussion			
3 September 2020				
1 October 2020				
15 October 2020				
DEBRIEF				

General Information

Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020	No discussion			
5 March 2020	Discussion centred on: <ul style="list-style-type: none"> There only being 4 meetings left until National NAIDOC Week (5th – 12th July); and 7 meetings until Orange NAIDOC Week. Difficulties encountered last year with event details, times, dates, etc. changing or being incorrect, and this information not being received in time for inclusion in the official program, and other media / promotions. This resulted in 			

NAIDOC WEEK COMMUNITY COMMITTEE

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Attachment 1 Task List and Action Plan - NAIDOC Week 2020

	<p>inaccurate information about NAIDOC week being circulated throughout the community.</p> <ul style="list-style-type: none"> A long lead-in time is required for the designing and printing of programs <p>➤ Action: it was moved that all EOI's for Orange NAIDOC Week Events and their details be submitted to the Committee by the next meeting (2nd April), and that, no further events would be accepted after that date. Julie to email Members.</p> <p>1/Jason French, 2/Chris Gryllis</p> <ul style="list-style-type: none"> It was requested by the Committee that EOI's for the positions of Deputy Chair and Treasurer be called again, also closing on 2nd April. Julie to circulate. <p>1/Jason French, 2/Rachel Lucas</p>			
2 April 2020	No discussion due to COVID-19 suspension of Committee			
7 May 2020	NSW Aboriginal Affairs have closed grant applications for 2020 due to COVID-19 pandemic.			
4 June 2020	<p>Informal meeting held to provide updates and start progressing what is possible.</p> <p>New dates for National NAIDOC Week, and a new NAIDOC Local Grants Round for 2020 will be launched in the coming weeks.</p>			
9 July 2020	Discussions on moving the dates of NAIDOC Week to run in line with the National Dates for 2020 – 8 – 15 November			
6 August 2020	<p>Committee decided to hold another meeting in a fortnight to decide on all events – 20th August, in West Room, 1pm</p> <p>Julie to facilitate grant application process.</p> <p>Julie to invite Council's Events Officer to next meeting.</p> <p>Opening Ceremony and Services Information Day – Form - Attached</p>			
20 August 2020	Formal decision regarding feasibility of events to be made on 3 rd September			
3 September 2020				
1 October 2020				
15 October 2020				
DEBRIEF				

NAIDOC WEEK COMMUNITY COMMITTEE

3 SEPTEMBER 2020

Attach

**Orange NAIDOC Week Official Opening Ceremony and Services Information Day**

The Orange NAIDOC Week Working Party are planning on hosting Orange NAIDOC Week activities during the week of **8th-14th November 2020**.

The NAIDOC Week Street March, Official Opening Ceremony and Services Information Day will be held on Monday 9th November 2020. The Official Opening Ceremony and Services Information Day will be held in **Robertson Park** at the conclusion of the March which will start at 9:40am.

We are seeking Expressions of Interest from local businesses and services that would be interested in setting up a store for the Services Information Day.

The purpose of the Services Information Day provides the opportunity for businesses and services to promote their business/service, showcase what they can offer to the community and provide information on how the community can utilise their services.

Requirements needed to have a store setup include providing the NAIDOC Week Working Party a Certificate of Currency for your current Liability Insurance Policy.

Businesses and Services that are interested in having a store setup on the day **do not** have to be an Aboriginal or Torres Strait Islander (TSI) specific service but it would be appreciated if stores highlighted what Aboriginal and TSI products or services they provide or offer, if any.

There is no cost to have a store on the day. Your business/service will need to provide a marquee and a table to display your stuff. Your business/service will be responsible for erecting and dismantling your store.

Important: *Due to the current situation regarding Covid19, and the high possibility of a second wave occurring in NSW, this event may be subjected to change or may possibly be cancelled. The Orange NAIDOC Week Working Party will be keeping a close eye on any changes or restrictions that the NSW Government impose on the state and will inform the Orange Community of any changes that need to be made.*

In the case that the event goes ahead as planned, we are asking businesses and services that have a stall on the day be aware of all Covid19 restrictions and recommendations. We highly encourage all stalls to have their own hand sanitiser for use of the community and staff manning their store.

If you are interested in having a store set up at the Services Information Day during the Orange NAIDOC Week Official Opening Ceremony, please complete the following and return to Annette Uata at annette.uata@health.nsw.gov.au or Corey McLean at cmclean@kws.nsw.edu.au.

Expressions of Interest must be returned by no later than 5:00p.m. 5th October, 2020.

NAIDOC WEEK COMMUNITY COMMITTEE

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Attachment 1 Task List and Action Plan - NAIDOC Week 2020



Orange NAIDOC Week Official Opening Ceremony and Services Information Day

Business Details			
Name of Business			
Type of Business			
ABN/ARBN		Registered for GST	Y / N
Registered Charity	Y / N	Non-profit Organisation	Y / N
Postal Address			
Email			
Website			
Liability Insurance	Y / N		
Contact Details: <i>Please provide contact details for at least one person so relevant information can be passed on.</i>			
Contact person 1			
Job Title			
Contact Number			
Email			
Contact person 2			
Job Title			
Contact Number			
Email			

3 SEPTEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020



Orange NAIDOC Week Official Opening Ceremony and Services Information Day

Store Information
Please provide a description of what service or product you will be displaying
Will your store have handouts (freebies), items for sale, or a mixture of both? <i>(This information will be passed on to schools to inform their students if money will be required)</i>

NAIDOC WEEK COMMUNITY COMMITTEE

3 SEPTEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020



Orange NAIDOC Week Official Opening Ceremony and Services Information Day

Applicants: Please read the following and make sure you have a full understanding of all that is required from you.

To be considered for inclusion at the event you must return the following by 5th October 2020:

1. This completed application form.
2. A copy of your Certificate of Currency

When your application is received, you will be sent a confirmation email.

Stallholder Agreement

1. Stalls are to be erected by 9:30a.m.
2. Hours of operation are between 9.30a.m. – 2.00p.m. on Monday 9th November, 2020.
3. All applications must be submitted by the closing date 5th October, 2020.
4. Stalls will be allocated a specific area to set up.
5. Site allocations are final and no negotiation will be entered into.
6. The event organiser (Orange NAIDOC Week Working Party) reserves the right to cancel Orange NAIDOC Week Activities at its own discretion.
7. The stall holder is responsible for all necessary insurances to cover loss or damage to their products, their workers compensation and a minimum of \$20,000,000 (twenty million dollars) public liability insurance.
8. The stall holder will provide a copy of their insurance "Certificate of Currency" along with their stall holder booking form at the time of submitting their application.
9. The stall holder is aware that the site is un-powered.
10. If a vehicle is part of the stall display, the stall holder will ensure that the vehicle is contained within the site area; the vehicle must be in position by 9.30a.m. and the vehicle must not be moved prior to 2.00p.m.
11. If a stall holder brings a vehicle into the event site to unload goods, and that vehicle does not form part of the display, then the stall holder agrees to remove the vehicle prior to 9:30a.m. on the day of the event.
12. All stall holders will complete set-up by 9.30a.m. on the day of the event.
13. Food stalls will comply with the Australian Food Safety Standards.
14. **No helium balloons are allowed. They are a hazard to the environment.**
15. Stall holders must ensure that their site is safe from trip hazards and electrical leads are tagged and tested.
16. The Stall Holder agrees not to:
 - a. Sell, give away, prepare, store or manufacture food without the approval of the event organizer. The event organiser reserves the right to refuse consent.
 - b. Damage the street tarmac, dig holes or in any way interfere with the street, nature strip or grassed surfaces.
 - c. Sub-let the site without the prior consent of the event organiser.
 - d. Dismantle the site prior to 2.00p.m.
17. The Stall Holder will ensure there site is clear of any rubbish when their marquee has been dismantle.

Signature: _____

Date: ____/____/2020

Print Name: _____

**** Please provide own marquees, chairs and tables if they are required at your stall ****

For further information contact: Annette Uata - E: Annette.Uata@health.nsw.gov.au - P: 02 68 455 664

NAIDOC WEEK COMMUNITY COMMITTEE

3 SEPTEMBER 2020

Attachment 1 Task List and Action Plan - NAIDOC Week 2020

2020 ORANGE NAIDOC WEEK

MARCH, OFFICIAL OPENING CEREMONY, SERVICE DAY

Meeting: 06/08/2020

Plan A	<p>Event goes ahead as planned and as in previous years with March starting in Sale Street from 10.00a.m. March concluding at Robertson Park with the start of the Official Opening Ceremony (Welcome to Country, flag raising, entertainment such as dance).</p> <p>The day will conclude with a Services Expo.</p>
Plan B (Wet Weather)	<p>In the case of bad weather, the Official Opening Ceremony will take place at the Function Centre with a Welcome to Country and speeches. Dependant on how heavy rain is, flag raising and March may be cancelled with only an Opening Ceremony is held.</p> <p>Services Day will not be held.</p>
Plan C (Covid 19 2 nd Wave)	<p>Due to Covid 19 numbers going up in Victoria and starting to slowly spread through Sydney to Western Sydney and out to the Central West, a plan C has been made.</p> <p>In the case of a second wave we will live stream a Welcome to Country, flag raising, and some speeches via our NAIDOC Facebook page. We will encourage schools to conduct their own march on school grounds which could involve a whole school and to watch the live stream of the Opening Ceremony. Schools could include their NAIDOC Week Awards or the AECG NAIDOC Awards into this.</p> <p>For Community, we could have a gathering at the Opening Ceremony. Due to schools not being present, this would dramatically reduce numbers. To further reduce the possible spread of Covid 19, we would encourage social distancing, provide hand sanitising stations, encourage and possibly supply face masks. We could also have the rotunda fenced off to allow spacing between the community and organisers.</p> <p>Services Day will not be held.</p>
Plan D (Covid 19 Lockdown)	<p>In the scenario that cases rapidly go up and the state goes back into lockdown, where large gathers are not permitted, celebrations via the Orange NAIDOC Week Facebook Page.</p> <p>A Welcome to Country, flag raisings and speeches could be pre-recorded and put together like a ceremony.</p> <p>Services Day will not be held.</p>

ORANGE CITY COUNCIL

MINUTES OF THE

NAIDOC WEEK COMMUNITY COMMITTEE

HELD IN COUNCIL CHAMBERS, CIVIC CENTRE, BYNG STREET, ORANGE

ON 3 SEPTEMBER 2020

COMMENCING AT 1:00 PM

1 INTRODUCTION

ATTENDANCE

Mr Gerald Power (Chairperson), Cr S Nugent (arrived 1.30pm), Mr Corey McLean, Mr Mike Cooper, Ms Nikea Dixon, Mr Dylan Wright, Ms Aisling Kemp, Community Development Officer, Community Development Team Leader, Manager Community Services

Guest: Orange City Council Events Officer

1.1 Apologies and Leave of Absence

RESOLVED

Mr C McLean/Mr M Cooper

That the apologies be accepted from Mr Sam Nelson, Ms Tania Dalzell, Ms Kellie Lane for the NAIDOC Week Community Committee meeting on 3 September 2020.

1.2 Acknowledgement of Country

The Acknowledgement of Country was conducted by the chair.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RESOLVED

Mr C McLean/Mr D Wright

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 6 August 2020 and the Notes of the Meeting held on 20 August 2020 (copies of which were circulated to all members) be and are hereby confirmed as true and accurate records of the proceedings of the NAIDOC Week Community Committee meetings held on 6 August 2020 and 20 August 2020.

MINUTES OF NAIDOC WEEK COMMUNITY COMMITTEE

3 SEPTEMBER 2020

3 PRESENTATIONS**3.1 CORRESPONDENCE**

TRIM REFERENCE: 2020/1600

Email from Jason French withdrawing the EOI for NAIDOC Awards Night - received 25 August 2020.

Approval from NSW Police to conduct a march – conditional on compliance with all local and state COVID-19 restrictions - received 13 August 2020 – Discussions on cancellation of the march – unanimously supported by community members.

RECOMMENDATION**Mr M Cooper/Ms N Dixon**

That the information on Correspondence be noted.

3.2 CALENDAR OF ANNUAL AND SIGNIFICANT EVENTS - 2020

TRIM REFERENCE: 2020/1601

No updates.

RECOMMENDATION

Nil

3.3 BUDGET UPDATE

TRIM REFERENCE: 2020/1602

No changes to account balance since last meeting.

Handover to new Treasurer, Danielle Annesley, by Gerald is still to occur.

Julie, with the assistance of Birrang, has applied for two grants on behalf of the Committee - \$6,000 from the National Indigenous Australians Agency, \$2,400 from Aboriginal Affairs NSW. Results pending.

Jason French to obtain a refund on the deposit of \$900 for the Orange Ex-Services Club Coral Sea Room for the NAIDOC Awards Night. To be returned to the account.

RECOMMENDATION**Ms N Dixon/Mr D Wright**

That the discussions on the Budget Update be noted.

MINUTES OF NAIDOC WEEK COMMUNITY COMMITTEE**3 SEPTEMBER 2020****4 GENERAL REPORTS****4.1 TASK LIST AND ACTION PLAN - NAIDOC WEEK 2020**

TRIM REFERENCE: 2020/1603

Discussions were held regarding logistics and planning for both existing and potential events. Please refer to the Task List and Action Plan for details.

The Committee will reconvene in a fortnight on Thursday 17 September at 1.00pm in the West Room, Orange Regional Gallery.

RECOMMENDATION

1. That the Committee Consider and Discuss items in the Task List/Action Plan for NAIDOC Week Celebrations 2020, and that the report be updated.
2. That the discussions and updates on the Task List and Action Plan be noted.

THE MEETING CLOSED AT 2.10PM

2.2 MINUTES OF THE AGEING AND ACCESS COMMUNITY COMMITTEE - 26 AUGUST 2020

RECORD NUMBER: 2020/1789

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

EXECUTIVE SUMMARY

The minutes of the Ageing and Access Community Committee meeting held on 26 August 2020 are provided to the Services Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “5.1 Live - Engage with the community to ensure facilities and programs meet changing lifestyle and social needs”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Ageing and Access Community Committee at its meeting held on 26 August 2020.
- 2 That the minutes of the Ageing and Access Community Committee at its meeting held on 26 August 2020 be adopted.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 AACC 26 August 2020 Minutes
- 2 AACC 26 August 2020 Agenda, D20/54552 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE

AGEING AND ACCESS COMMUNITY COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE AND ONLINE MEETING
PLATFORM ZOOM

ON 26 AUGUST 2020

COMMENCING AT 10.00AM

1 INTRODUCTION

ATTENDANCE

Cr Kevin Duffy (Chairperson), Ms Sue Duchnaj, Ms Maureen Morgan, Director Community Recreation and Cultural Services, Community Services Manager, Ageing and Development Officer, Road Safety Officer

The Committee were advised Councillor McRae had resigned from the Ageing and Access Committee.

The Committee thanked Councillor McRae for her support for matters relating to Ageing and Access in recent years.

1.1 Apologies and Leave of Absence

RESOLVED

Ms S Duchnaj/Mrs M Morgan

That the apologies be accepted from Mr Darryl Curran, Mr Matthew Goodacre, Ms Nanette Fogarty, Mrs Kim Gray and Works Manager for the Ageing and Access Community Committee meeting on 26 August 2020.

1.2 Acknowledgement of Country

Cr Duffy conducted the Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

*****As there was not a quorum of four community members, the members present discussed minor matters and refer the following record of the meeting for recommendation at the next Ageing and Access Community Committee meeting to be held on Wednesday 25 November 2020.*****

2 PREVIOUS MINUTES

RECOMMENDATION**Ms S Duchnaj/Mrs M Morgan**

That the Minutes of the Meeting of the Ageing and Access Community Committee held on 4 March 2020 (copies of which were circulated to all members) are referred to the next meeting of the Ageing and Access Community Committee meeting held on 25 November 2020 for resolution.

3 PRESENTATIONS

3.1 PROPOSED FOOTPATH PROGRAM 2020-2021

TRIM REFERENCE: 2020/1404

This item be deferred to the next meeting of the Ageing and Access Community Committee to be held on 25 November 2020.

RECOMMENDATION

Nil

3.2 DISABILITY SERVICES CONTINUOUS IMPROVEMENT REGISTER

TRIM REFERENCE: 2020/1378

Disability Services provides 3 group homes for adults with disability and an Out of School Hours service for young people over 10 years with disability. This report will provide an overview of the Disability Services Continuous Improvement Register (CIR) at each Ageing and Access Committee meeting to inform Councillors and Executive Team regarding methods of improving quality of service to residents and clients of Disability Services. The matters are listed against the National Disability Insurance Scheme (NDIS) Practise Standards, which inform the quality of care for NDIS providers to ensure high quality and safe supports and services for NDIS participants.

The CIR is updated weekly with incidents reported to the WH&S Coordinator and the Manager Community Services with the following requirements to be met.

1. Relevant Standard – Rights and responsibilities, Governance and Operational Management, Provision of Supports
2. Issue/improvement
3. Improvement Action
4. Feedback to participant
5. Responsibility
6. Planned completion date
7. Actual completion date
8. Date reviewed
9. WHS Exec Review

QUARTERLY SUMMARY FOR PERIOD JUNE TO AUGUST 2020**Matters**

Behaviours of residents – no restricted practices registered or used
Medical issues -hospitalisation, new diagnoses, falls, ambulance called
Medication error in Webster Pack, missed medication due to day activities
Compulsory training missed by staff on leave
Residents leaving the home without notifying staff
Complaint – confusion regarding resident bank account details

Improvement Action

Improved processes
Increased training for staff regarding behaviour therapy, manual handling, medication
Increased choice for residents
Increased activities for residents
New positions to provide activities
Improved communication processes for family members
Improved information to family members regarding Individual Plan processes
Requirement for Falls Policy

This item be deferred to the next meeting of the Ageing and Access Community Committee to be held on 25 November 2020.

RECOMMENDATION

Nil.

4 GENERAL REPORTS**4.1 AGEING AND ACCESS COMMUNITY COMMITTEE ACTION PLAN**

TRIM REFERENCE: 2020/1379

This item be deferred to the next meeting of the Ageing and Access Community Committee to be held on 25 November 2020.

RECOMMENDATION

Nil.

THE MEETING CLOSED AT 10.33AM.



AGEING AND ACCESS COMMUNITY COMMITTEE

AGENDA

26 AUGUST 2020

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **AGEING AND ACCESS COMMUNITY COMMITTEE MEETING** of **ORANGE CITY COUNCIL** will be held in **COMMITTEE ROOM 3, CIVIC CENTRE, BYNG STREET, ORANGE** on **WEDNESDAY, 26 AUGUST 2020** commencing at **10.00AM**.

David Waddell
CHIEF EXECUTIVE OFFICER

For apologies please contact Amanda Rodwell on 02 6393 8053.

AGEING AND ACCESS COMMUNITY COMMITTEE

26 AUGUST 2020

AGENDA**EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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AGEING AND ACCESS COMMUNITY COMMITTEE

26 AUGUST 2020

1 INTRODUCTION**MEMBERS**

Cr Kevin Duffy (Chairperson), Cr Sam Romano (Deputy Mayor), Cr Joanne McRae, Mr Darryl Curran, Mr Matthew Goodacre, Mr Ron Gander, Ms Sue Duchnaj, Mr Joel Everett, Ms Nanette Fogarty, Mrs Kim Gray, Mr Tony Gosper, Mrs Lina Moffitt, Ms Maureen Morgan, Director Community Recreation and Cultural Services, Community Services Manager, Director Development Services, Works Manager, Community Development and Support Coordinator, Community Support and Resource Officer, Road Safety Officer, Central West HACC Development Officer

1.1 APOLOGIES AND LEAVE OF ABSENCE**1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Ageing and Access Community Committee at this meeting.

AGEING AND ACCESS COMMUNITY COMMITTEE

26 AUGUST 2020

2 PREVIOUS MINUTES**RECOMMENDATION**

That the Minutes of the Meeting of the Ageing and Access Community Committee held on 4 March 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Ageing and Access Community Committee meeting held on 4 March 2020.

ATTACHMENTS

- 1 Minutes of the Meeting of the Ageing and Access Community Committee held on 4 March 2020

ORANGE CITY COUNCIL

MINUTES OF THE AGEING AND ACCESS COMMUNITY COMMITTEE

HELD IN COMMUNITY SERVICES, 286 LORDS PLACE, ORANGE

ON 4 MARCH 2020

COMMENCING AT 10:00 AM

1 INTRODUCTION

ATTENDANCE

Cr Sam Romano (Deputy Mayor), Mr Darryl Curran, Mr Matthew Goodacre, Ms Sue Duchnaj, Mrs Kim Gray, Mrs Lina Moffitt, Community Services Manager, Works Manager, Ageing and Development Officer.

1.1 Apologies and Leave of Absence

RECOMMENDATION

Cr S Romano/Ms S Duchnaj

That the apologies be accepted from Cr Kevin Duffy (Chairperson), Cr Joanne McRae, Mr Joel Everett, Ms Nanette Fogarty, Ms Maureen Morgan, Director Community Recreation and Cultural Services for the Ageing and Access Community Committee meeting on 4 March 2020.

1.2 Acknowledgement of Country

Cr Romano conducted the Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RECOMMENDATION

Ms K Gray/Mr M Goodacre

That the Minutes of the Meeting of the Ageing and Access Community Committee held on 27 November 2019 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Ageing and Access Community Committee meeting held on 27 November 2019.

MINUTES OF AGEING AND ACCESS COMMUNITY COMMITTEE

4 MARCH 2020

3 PRESENTATIONS**3.1 MISSED BUSINESS BROCHURE**

TRIM REFERENCE: 2020/280

The Missed Business brochure is an information tool to inform businesses of the benefits of having accessible premises and services. To further promote accessibility an Access Award could be established as a part of the annual Orange Business Awards.

RECOMMENDATION**Cr S Romano/Ms S Duchnaj**

- 1 That Orange City Council investigate the development of a Missed Business brochure.
- 2 That Orange City Council investigate the establishment of an annual Access Award as a part of the Orange Business Awards.

4 GENERAL REPORTS**4.1 ORANGE MOBILITY MAP**

TRIM REFERENCE: 2020/234

RECOMMENDATION**Cr S Romano/Ms L Moffitt**

- 1 That Orange City Council financially support the update of the Orange Mobility Map by providing \$5,000 funding towards the project.
- 2 That Orange City Council promote the update of the Orange Mobility Map.
- 3 That the Committee note the information provided in the report Orange Mobility Map.

4.2 AGEING AND ACCESS COMMUNITY COMMITTEE ACTION PLAN

TRIM REFERENCE: 2020/281

RECOMMENDATION**Ms S Duchnaj/Ms K Gray**

- 1 That the Choices at Home and Disability Services' Continuous Improvement Register be reported on as a part of the Ageing and Access Community Committee Action Plan.
- 2 That the Ageing and Access Community Committee Action Plan be reviewed and updated.

THE MEETING CLOSED AT 10.50AM.

AGEING AND ACCESS COMMUNITY COMMITTEE

26 AUGUST 2020

3 PRESENTATIONS

3.1 PROPOSED FOOTPATH PROGRAM 2020-2021

Information to be presented to the Committee by Works Manager.

3.2 DISABILITY SERVICES CONTINUOUS IMPROVEMENT REGISTER

Update to be provided to the Committee by Manager Community Services.

AGEING AND ACCESS COMMUNITY COMMITTEE

26 AUGUST 2020

4 GENERAL REPORTS**4.1 AGEING AND ACCESS COMMUNITY COMMITTEE ACTION PLAN**

RECORD NUMBER: 2020/1379

AUTHOR: Amanda Rodwell, Ageing and Development Officer

EXECUTIVE SUMMARY

A requirement for all Committees is to develop an Action Plan. The purpose of the Action Plan is to identify and record actions that are incorporated into the Delivery/Operational Plan so the Committee is informed of progress against tasks of interest to the Committee.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “5.1 Live - Engage with the community to ensure facilities and programs meet changing lifestyle and social needs”.

FINANCIAL IMPLICATIONS

Financial implications will be dependent on the decision of the Committee and subsequent endorsement of the Council.

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Ageing and Access Community Committee Action Plan be reviewed and updated.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 Ageing and Access Community Committee Action Plan, D18/21420

AGEING AND ACCESS COMMUNITY COMMITTEE

26 AUGUST 2020

Attachment 1 Ageing and Access Community Committee Action Plan

D18/21420

Ageing and Access Community Committee**Action Plan**

The Ageing and Access Community Committee will take a strategic approach to access across the Local Government Area of Orange

No	Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
1	Availability of Information in a variety of formats and distributed throughout the community. Utilise a variety of local media outlets to promote services and provide information including Orange City Life and Community Radio. Provide information in prominent public spaces such as public bathrooms, taxis and buses and supermarket noticeboards	Council Media and Communications	5.1 Engage with the community to ensure facilities and programs meet changing lifestyle and social needs.			29/05/2019	ongoing	Local print and digital media as well as social media platforms are utilised to share information and promote services and events with the community.

AGEING AND ACCESS COMMUNITY COMMITTEE

26 AUGUST 2020

Attachment 1 Ageing and Access Community Committee Action Plan

No	Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
2	Investigate providing seating/gathering places in shopping centres	Community Services	5.1 Engage with the community to ensure facilities and programs meet changing lifestyle and social needs.			29/05/2019		Correspondence to be sent to Centre Managers requesting that the provision of seating throughout the shopping centres be considered.
3	Work with Centrelink to promote pre-retirement seminars	Community Services	5.1 Engage with the community to ensure facilities and programs meet changing lifestyle and social needs.			29/05/2019		Community Services engage Centrelink to provide an information seminar for older people. Currently on hold due to COVID-19
4	Promote Centrelink's Pension app	Community Services	5.1 Engage with the community to ensure facilities and programs meet changing lifestyle and social needs.			29/05/2019	1/05/2020	Express Plus Centrelink Mobile app information included in the May-June 2020 edition of the Choices at Home newsletter.

AGEING AND ACCESS COMMUNITY COMMITTEE

26 AUGUST 2020

Attachment 1 Ageing and Access Community Committee Action Plan

No	Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
5	Promote age friendly and whole of life housing design (Liveable or Universal Design)	Development Services	5.1 Engage with the community to ensure facilities and programs meet changing lifestyle and social needs.			29/05/2019		Housing Strategy to go on public display.
6	Educate local older people regarding affordable independent living options	Community Services	5.1 Engage with the community to ensure facilities and programs meet changing lifestyle and social needs.			29/05/2019	1/05/2020	'Housing Options for Senior Australians' newsletter published May 2020.
7	Driver education for safe use of round-a-bouts	Road Safety Officer	5.1 Engage with the community to ensure facilities and programs meet changing lifestyle and social needs.			29/05/2019		Training session for Community Services volunteers on Older Driver Safety postponed due to COVID-19. Facebook post on roundabout safety published on 3 August 2020 on the Choices at Home page.

AGEING AND ACCESS COMMUNITY COMMITTEE

26 AUGUST 2020

Attachment 1 Ageing and Access Community Committee Action Plan

No	Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
8	Investigate a 'no parking in driveways' education campaign	Road Safety Officer	5.1 Engage with the community to ensure facilities and programs meet changing lifestyle and social needs.			28/08/2019		Facebook campaign to be developed to educate the community.
9	Information on Council's Road Opening Officer feature more prominently on Orange City Council's website.	Ageing and Development Officer	5.1 Engage with the community to ensure facilities and programs meet changing lifestyle and social needs.			27/11/2019		Link to be made more prominent on Council's website.
10	Choices at Home and Disability Services' Continuous Improvement Register	Manager Community Services	5.1 Engage with the community to ensure facilities and programs meet changing lifestyle and social needs.			4/03/2020	Ongoing	Update to be provided at each Ageing and Access Community Committee meeting.

2.3 MINUTES OF THE ORANGE REGIONAL MUSEUM COMMITTEE HELD 20 AUGUST 2020

RECORD NUMBER: 2020/1818

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

EXECUTIVE SUMMARY

A meeting of the Orange Regional Museum Committee took place on 20 August 2020. The Minutes of this meeting are tabled for Councils attention.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.2 Live - Partner with key stakeholders to deliver cultural facilities and services that reflect the interests of a culturally diverse community”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Orange Regional Museum Committee at its meeting held on 20 August 2020.**
- 2 That the remainder of the minutes of the Orange Regional Museum Committee at its meeting held on 20 August 2020 be adopted.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 ORMCC 20 August Minutes
- 2 ORMCC Agenda, D20/57191 [↓](#)
- 3 ORMCC Presentation, D20/57189 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE

ORANGE REGIONAL MUSEUM COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 20 AUGUST 2020

COMMENCING AT 12.30PM

1 INTRODUCTION

ATTENDANCE

Cr Reg Kidd (Mayor) (Chairperson), Cr Stephen Nugent, Miss Elizabeth Griffin, Mr Phil Stevenson, Mr Neil Jones, Mr Garry West, Ms Gwenda Stanbridge, Museum Manager, Divisional Administration Assistant.

1.1 Apologies and Leave of Absence

RESOLVED

Mr P Stevenson/Ms E Griffin

That the apologies be accepted from Ms Meg Simpson and Ms Catherine McKenzie for the Orange Regional Museum Committee meeting on 20 August 2020.

1.2 Acknowledgement of Country

Cr Kidd conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

An informal meeting of the Orange Regional Museum Committee was held on 13 August 2020 for the purpose of introducing Committee Members to the Acting Museum Manager.

3 PRESENTATIONS

3.1 ORANGE REGIONAL MUSEUM UPDATE

TRIM REFERENCE: 2020/1512

Council's Museum Manager provided an update on programs and works at the Orange Regional Museum.

RECOMMENDATION**Mr G West/Ms E Griffin**

That the update on the Orange Regional Museum programs and works be acknowledged.

THE MEETING CLOSED AT 1.34 PM.



ORANGE REGIONAL MUSEUM COMMITTEE

AGENDA

20 AUGUST 2020

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **ORANGE REGIONAL MUSEUM COMMITTEE MEETING** of **ORANGE CITY COUNCIL** will be held in the **COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE** on **Thursday, 20 August 2020** commencing at **12.30PM**.

David Waddell
CHIEF EXECUTIVE OFFICER

For apologies please contact Renea Meacham on 6393 8216.

ORANGE REGIONAL MUSEUM COMMITTEE

20 AUGUST 2020

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

1 INTRODUCTION3

 1.1 Apologies and Leave of Absence3

 1.2 Acknowledgement of Country.....3

 1.3 Declaration of pecuniary interests, significant non-pecuniary interests
 and less than significant non-pecuniary interests.....3

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ORANGE REGIONAL MUSEUM COMMITTEE

20 AUGUST 2020

1 INTRODUCTION

MEMBERS

Cr R Kidd (Mayor) (Chairperson), Cr S Nugent, Miss Elizabeth Griffin, Mr Phil Stevenson, Mr Neil Jones, Mr Garry West, Mr Ian McIvor, Ms Meg Simpson, Ms Gwenda Stanbridge, Ms Catherine Mackenzie, Director Community, Recreation and Cultural Services, Museum Manager

1.1 APOLOGIES AND LEAVE OF ABSENCE

1.2 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Orange Regional Museum Committee at this meeting.

2 PREVIOUS MINUTES

An informal meeting of the Orange Regional Museum Committee was held on 13 August 2019 for the purpose of introducing Committee Members to the Acting Museum Manager.

ORANGE REGIONAL MUSEUM COMMITTEE

20 AUGUST 2020

3 PRESENTATIONS

3.1 ORANGE REGIONAL MUSEUM UPDATE

Ms Mary-Elizabeth Andrew, Museum Manager will provide the Committee with an update on programs and works at the Orange Regional Museum.

Orange Regional Museum

Progress Report September 2019 – August 2020





In this presentation

Orange Regional Museum update

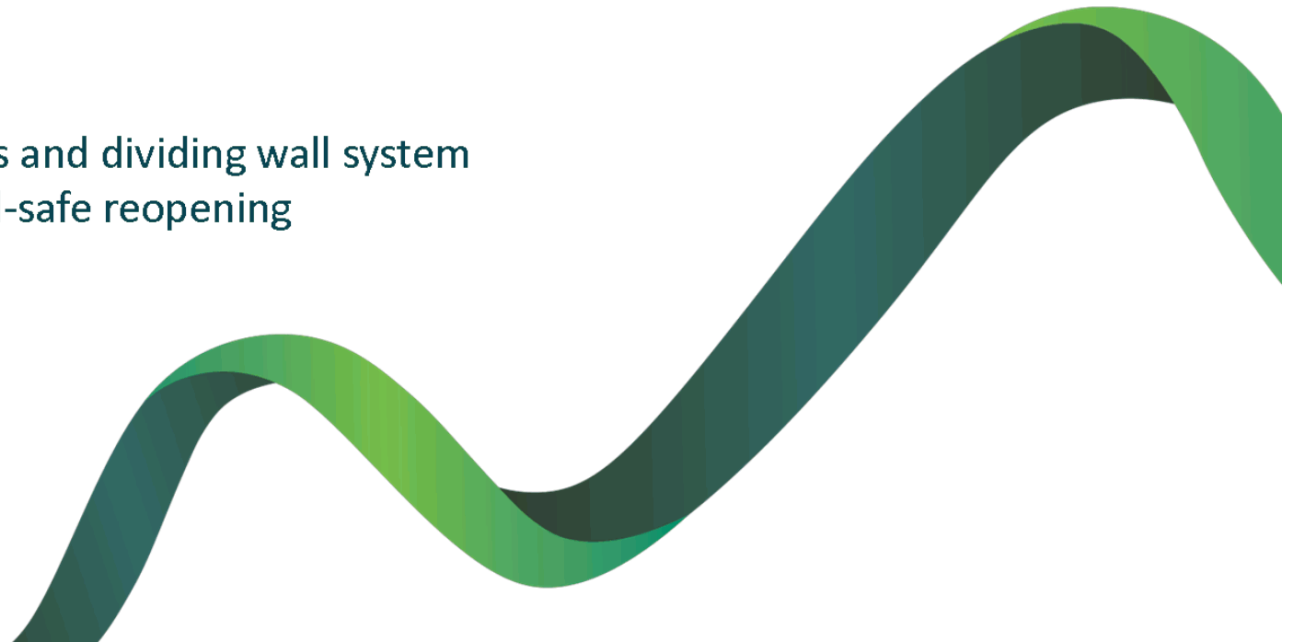
- Exhibitions & key developments September 2019 to March 2020
- Temporary exhibitions June to August 2020
- Public engagement March to August 2020
- Long-term exhibition development
- Forward program

Key developments

September 2019 to March 2020

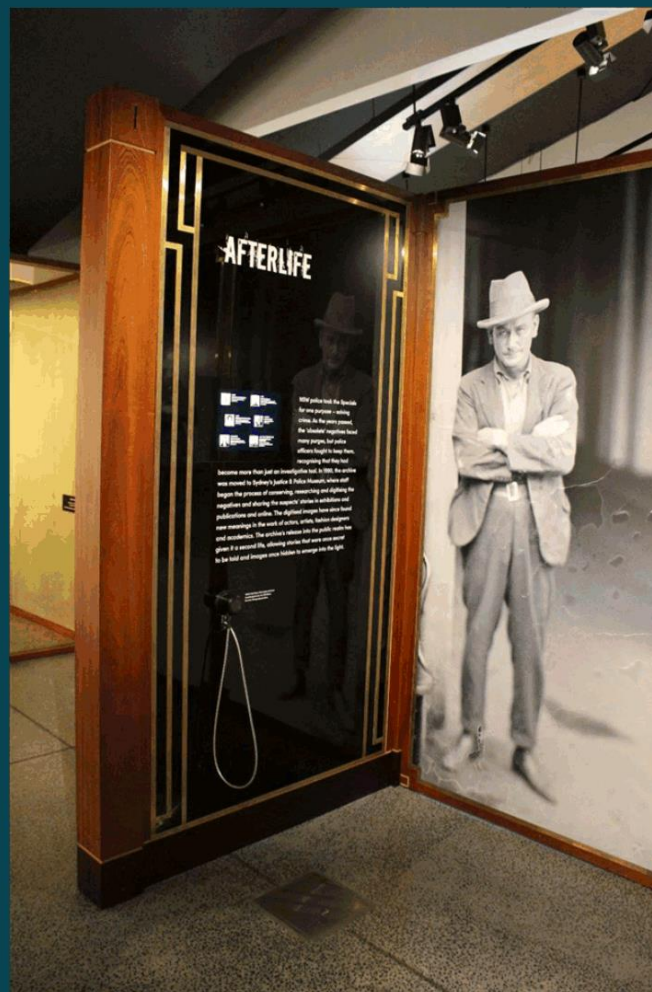
Exhibitions, awards & building works

- All in a Day's Work
- Underworld
- Foyer displays
- Installation of glass doors and dividing wall system
- Covid-19 closure & Covid-safe reopening

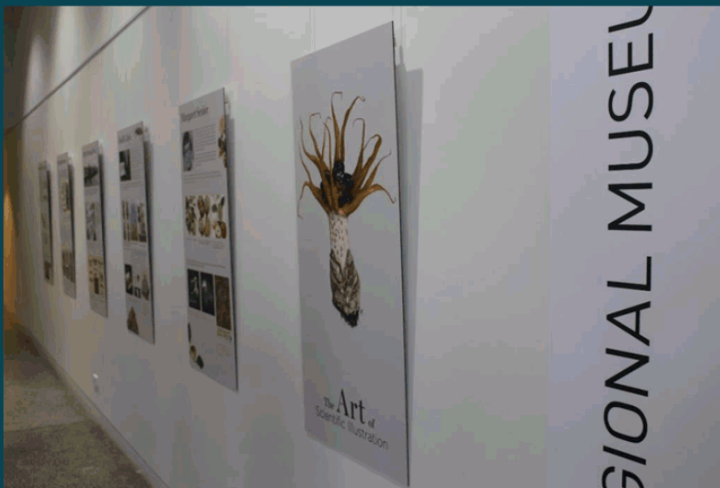




**Key developments
Sept 2019 – March 2020**
All in a Day's Work



Key developments
Sept 2019 – March 2020
Underworld



**Key developments
Sept 2019 – March 2020**

Foyer Displays



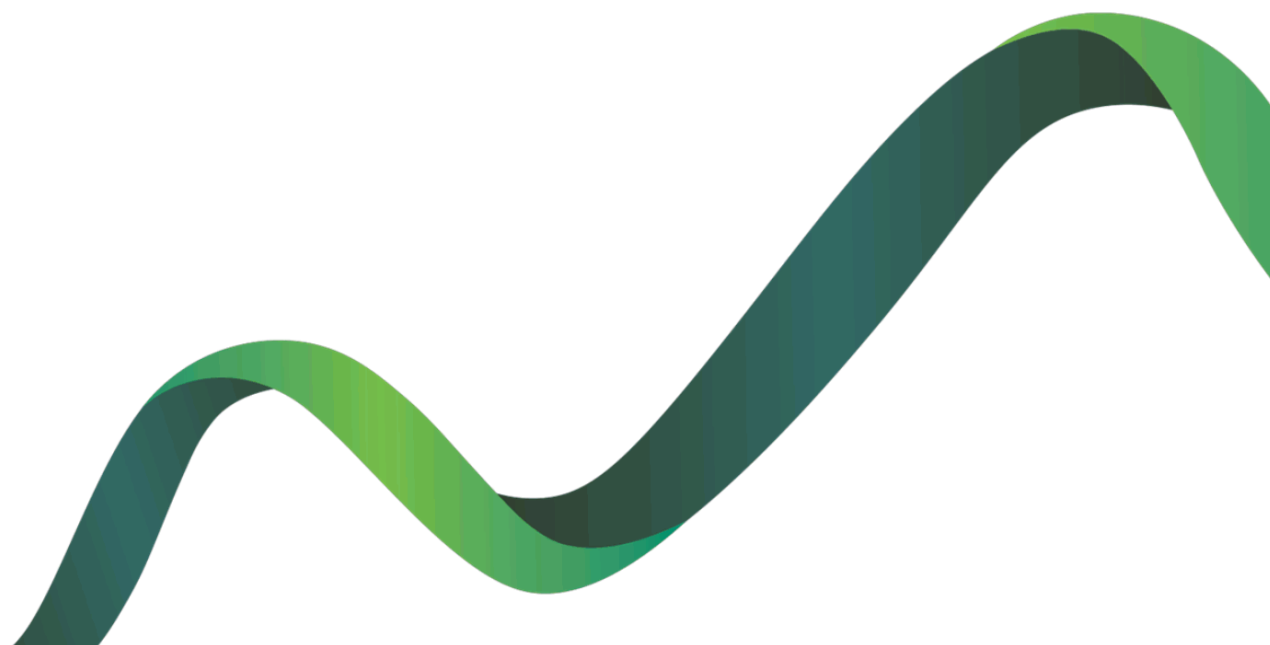
Key developments Sept 2019 – March 2020

Exhibitions

1 June to August 2020

Temporary & travelling

- Capturing Nature
- Regenerate
- Code Breakers
- Visitation

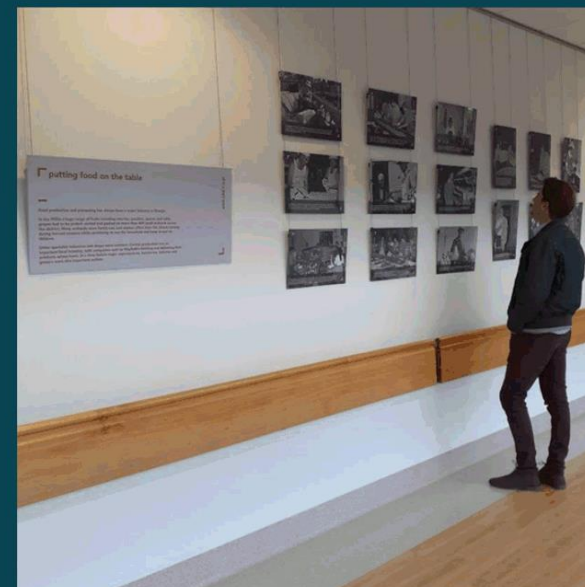




Exhibitions
June – August 2020
Capturing Nature



Exhibitions
June – August 2020
Regenerate



Exhibitions
June – August 2020

All in a Day's Work – Arts & Health

Code+Breakers^o

Women in Games



Exhibitions
June – August 2020
Code Breakers

2020	Visitors' Information Centre				Museum				
Month	Highest daily	Lowest daily	Daily average	Monthly total	Highest daily	Lowest daily	Daily average	Monthly total	% Visitors VIC > ORM
Jan-20	343	57	161	5004	195	29	58	1813	36%
Feb-20	164	5	91	2830	68	16	42	1222	43%
Mar-20	421	1	117	3630	59	0	7	206	6%
Apr-20									
May-20									
Jun-20	510	1	214	6204	99	41	58	1683	27%
Jul-20	746	224	495	14345	202	32	96	2771	19%
Aug-20									

Exhibitions
June – August 2020
 Visitation

2020	Visitors' Information Centre				Museum					
Week comencing:	Highest daily	Lowest daily	Daily average	Weekly total	Highest daily	Lowest daily	Daily average	Weekly total	% Visitors VIC > ORM	Notes
30-Dec-19	292	85	42	1305	60	53	33	228	17%	Counter offline at Museum entry
06-Jan-20	343	109	195	1368	126	43	68	477	35%	
13-Jan-20	195	90	148	1037	81	36	58	403	39%	
20-Jan-20	333	140	190	1330	195	31	76	533	40%	
27-Jan-20	112	57	92	645	52	29	38	264	41%	
03-Feb-20	164	81	117	819	68	20	44	310	38%	
10-Feb-20	155	102	118	828	49	27	39	270	33%	
17-Feb-20	131	5	82	573	54	37	49	342	60%	VIC counter periodically offline
24-Feb-20	128	10	62	434	59	16	38	269	62%	VIC counter periodically offline
02-Mar-20										Deinstallation <i>Underworld</i> and installation of space divider. VIC numbers unavailable 2-8 March
09-Mar-20	191	108	162	1136						
16-Mar-20	123	75	99	692						Exhibition installation 16-27 March
23-Mar-20	69	7	28	196						
30-Mar-20										
06-Apr-20										
13-Apr-20										* Covid-19 closure 25 March - 31 May
20-Apr-20										* Restrictions remain in place following re-opening on 1 June
27-Apr-20										* No group bookings, school tours or on-site programs or events
04-May-20										
11-May-20										
18-May-20										
25-May-20										
01-Jun-20	99	34	51	359	6	1	1	9	3%	<i>Capturing Nature</i> and <i>Regenerate</i> open from 1 June
08-Jun-20	304	123	185	1295	77	37	51	357	28%	
15-Jun-20	386	191	250	1748	92	37	56	393	22%	
22-Jun-20	510	258	351	2454	80	53	65	457	19%	
29-Jun-20	580	335	425	2976	114	43	75	526	18%	
06-Jul-20	746	551	649	4544	202	109	140	982	22%	
13-Jul-20	612	389	557	3896	142	54	113	792	20%	
20-Jul-20	360	235	312	2184	64	36	50	352	16%	
27-Jul-20	394	224	305	2132	78	32	53	369	17%	<i>Capturing Nature</i> closes 2 August
03-Aug-20	300	172	240	1681	53	16	39	273	16%	Changeover 3-7 Aug. <i>Code Breakers</i> open from 8
10-Aug-20	505	183	266	1863	109	26	53	374	20%	
17-Aug-20										<i>Inherit</i> installation 17 Aug - 4 Sept
	746	34	224	1613	202	1	52	363	22%	

Exhibitions
June – August 2020
Visitation

Public engagement

March to August 2020

Covid-safe programming strategies & personnel update

- Online engagement
- School holiday activity packs
- Regenerate toolkit
- Volunteers
- Recruitment – Public Engagement & Education Officer




Orange Regional Museum
30 March · 🌐

Are you a teacher developing lesson plans for your students or a carer helping out with at-home learning for your family?

We're putting together some of our favourite digital and independent learning activities from museums across Australia and the world. Each week we'll feature different museums and choose some highlights to share from their learning resources.

Today we've highlighted some great resources from the [National Museum of Australia](http://www.nationalmuseum.org.au), [National Library of Australia](http://www.nla.gov.au)... [See more](#)



ORANGENSW.GOV.AU
Online learning resources from Australian museums - Orange City Council

Orange Regional Museum
6 April · 🌐

We've turned some of our Mondays at the Museum sessions into fun activities you can do at home.

This week, we're learning about birds' nests and eggs in the lead up to Easter. Learn more about Easter traditions, the birds' nests featured in our new exhibition 'Capturing Nature' and make your own chick in a nest.

Head to www.orange.nsw.gov.au/museum/learn to download this week's activity. We'll be adding new activities each Monday, so check back in every week to see what's ... [See more](#)



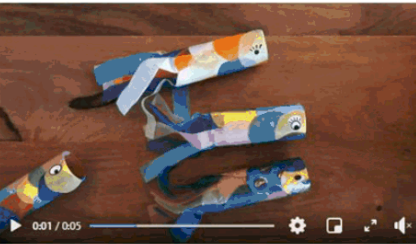
ORANGENSW.GOV.AU
Online Learning Resources from NSW Museums - Orange City Council

Orange Regional Museum
14 April · 🌐

Our latest Mondays at the Museum activity is online now.

Learn more about the fish specimens in our new exhibition 'Capturing Nature', and make these fun flying fish from empty toilet rolls, coloured paper and some leftover Easter egg wrappers for a fun at home craft.

Download the activity pack from our Learning Resources page - www.orange.nsw.gov.au/museum/learn... [See more](#)




Orange Regional Museum
7 April · 🌐

We've just published our second blog post featuring some of our favourite digital and independent learning activities from museums across Australia and around the world.

This week, we've highlighted some fabulous resources from [The State Library of New South Wales](http://www.the-statelibrary.nsw.gov.au), the [Australian Museum](http://www.australianmuseum.net.au) and [Sydney Living Museums](http://www.sydneylivingmuseums.com.au).

Fun ideas for this week include getting the kids in the kitchen to make some traditional baked apples, contributing to a Citizen Science project or learning more a... [See more](#)




ORANGENSW.GOV.AU
Online Learning Resources from NSW Museums - Orange City Council

Orange Regional Museum
30 April · 🌐

Our 'Regenerate at home' activity packs are a great resource for teachers and parents looking for creative and educational learning tools.

Explore the native flora and fauna that call Mount Canobolas home, including the endangered Mount Canobolas Candlebark and the yellow planarian worm that is yet to be described by scientists. These activity packs have been developed by the Museum and our friends at [Orange Regional Gallery](http://www.orange.nsw.gov.au/museum/gallery).

Download 'Regenerate at home' from our Learning... [See more](#)



Orange Regional Museum
15 June · 🌐

It's Monday, so it's time for another Mondays at the Museum (at home!).

This week we're making folded card crocs, and learning more about 'Crocodylus johnstoni' or the Australian freshwater crocodile.

Head to www.orange.nsw.gov.au/museum/learn to download this week's activity, and browse our other online learning resources.... [See more](#)



Public engagement
March – August 2020
Online engagement

School Holidays Activity Pack: Capturing Nature



This week we are looking at **snakes**.

Below is a picture of a snake and a sea shell from our exhibition
Capturing Nature: early photography at the Australian Museum 1857-1893.



This photo has an odd combination of animals, showing two unrelated species together. We think that they were photographed together so the viewer could understand how big each animal was.

Image: West Coast Banded Snake, *Simoselaps altorialis*, and Strange's Trigonia, *Neotrigonia strangei*. Photo © Australian Museum

Banded paper chain snake

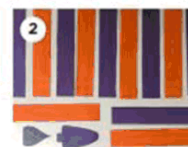
This week we are going to make a banded snake like the one in the photograph.

What you'll need:	Substitute
2 pieces of A4 coloured paper (different colours)	Colourful pages from a magazine, decorated white paper
Small piece red paper	Other paper coloured red
Stick on or googly eyes	Marker to draw eyes
Glue stick	
Ruler	
Pencil	
Scissors	

Instructions



Using your pencil and ruler, draw six 4cm wide stripes along each of your pieces of A4 paper as shown. In the remaining space on one of your pieces of paper, draw:
• a smaller pointy triangle shape for the tail and
• a larger rounded triangle with a tab at the top end, for the head.



Carefully cut out your paper strips, tail and head using your scissors.



Choose a paper strip and apply a little bit of glue to one end. Stick the two ends of the strip together to create a ring.



Choose another paper strip of a different colour. Weave the paper strip through the first ring you made, apply some glue to one end of the new strip and stick the two ends together to create a second ring connected to your first ring. Repeat until all your paper strips are used.



Stick your tail to the last ring on one end of your paper chain. Stick the head to the last ring at the other end of your paper chain.



Stick or draw on your eyes. Cut out a forked tongue from your small piece of red paper and glue to the underside of your head.



Extra Time:

1. Look at the photograph on the first page. The shell was included in the photograph to give the person looking at it an idea of how big the snake is. Take a photo of your paper chain snake to send to a friend or family member, and make sure you include something else in your picture to show the size of your snake.

2. Look up a picture of a West Coast Banded Snake on the internet. They are black and orange or yellow. Can you make a second paper chain snake in colours closer to the real thing?



Public engagement
March – August 2020

School holiday activity packs

1 Schools were provided with instructions and templates for the *Regenerate* art making activity, an education kit that provided cross-curricular activities, and a short instructional video. <https://vimeo.com/393320290>

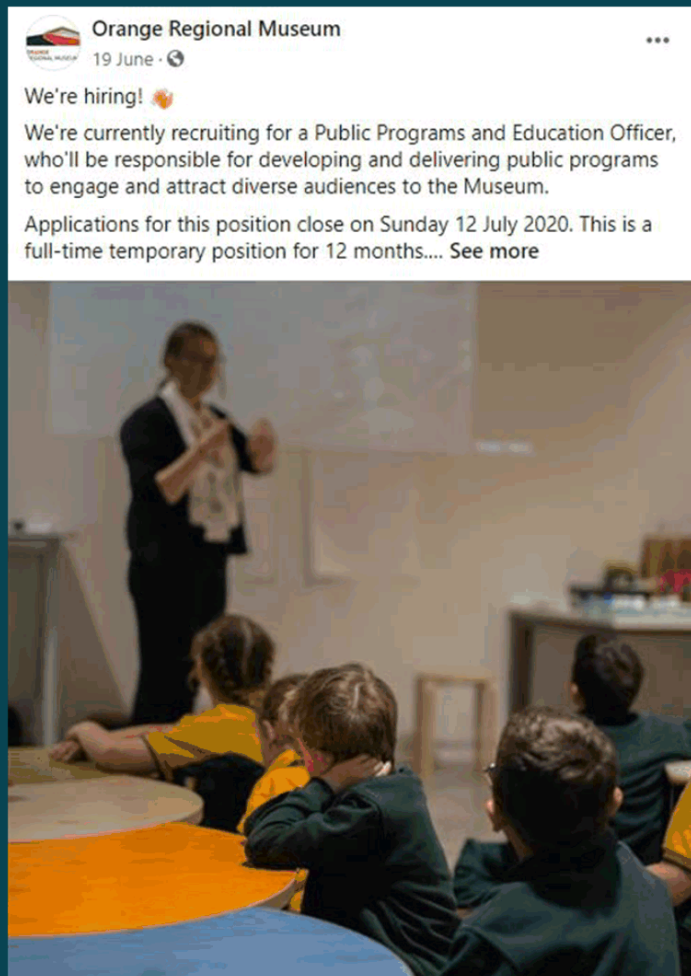
2 Closures imposed by COVID 19 meant that activities originally designed for face to face learning were adapted for at home learning and made available online.

3 Hundreds of take home activity kits (instructions and materials) were distributed during the school holidays.

4 The *Regenerate* Toolkit was developed for public Museums, Galleries and other cultural institutions located in fire-affected communities. The Toolkit provides an overview of the project in Orange, and an approach to adapting and implementing *Regenerate* locally.

[illegible][illegible]

Public engagement
March – August 2020
Regenerate Toolkit



**Public engagement
March – August 2020**

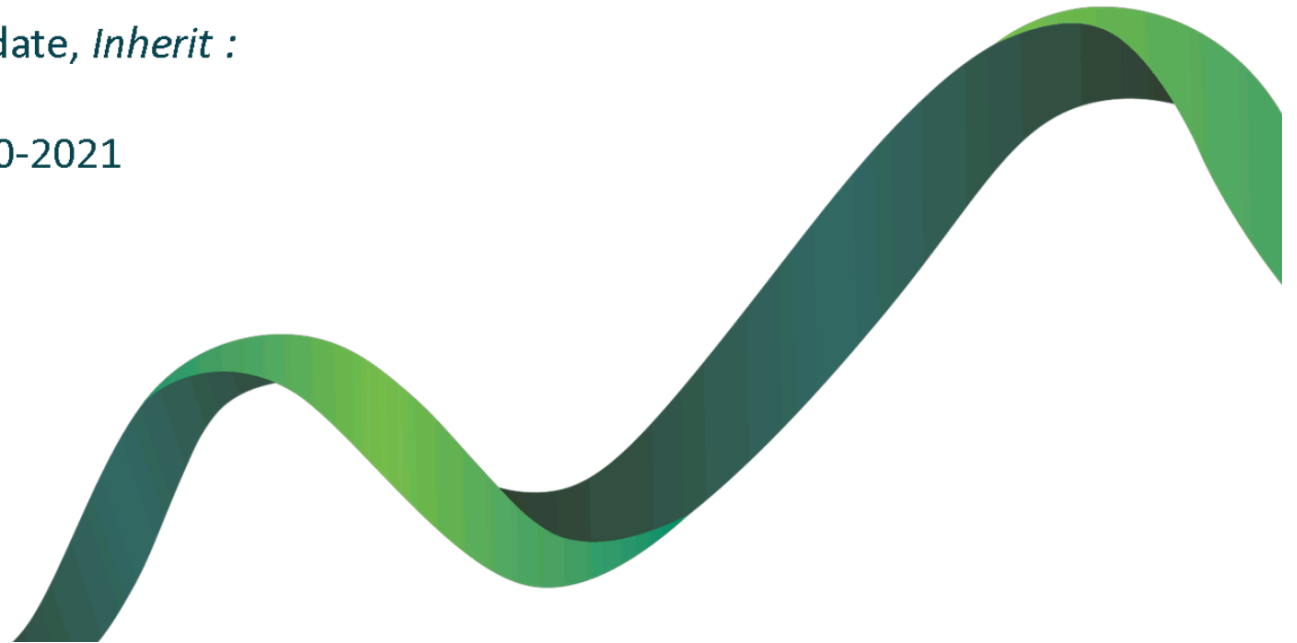
Volunteer and recruitment update

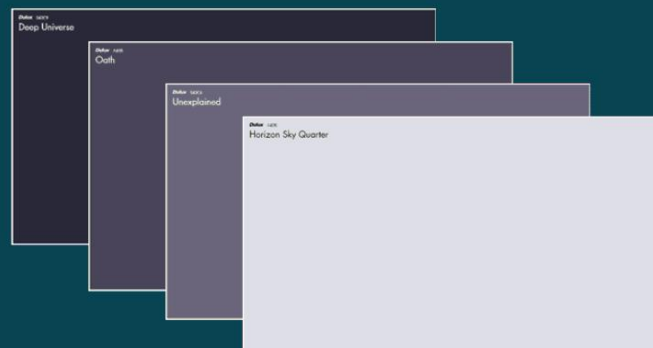
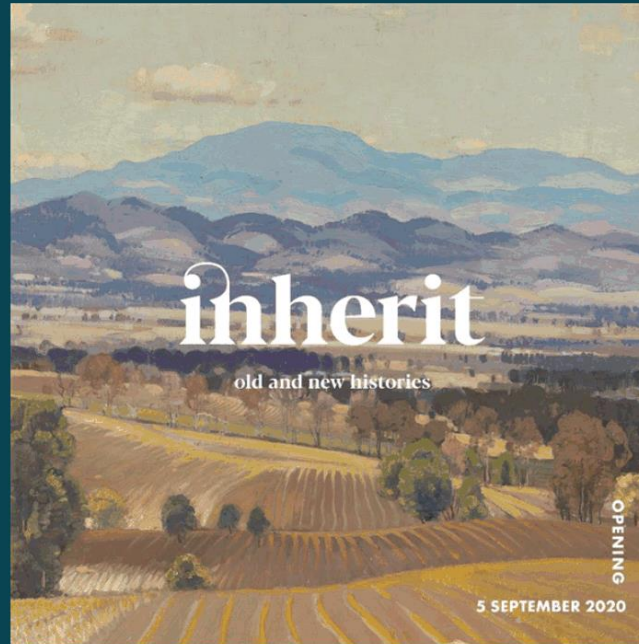
Forward program

September 2020 – February 2022

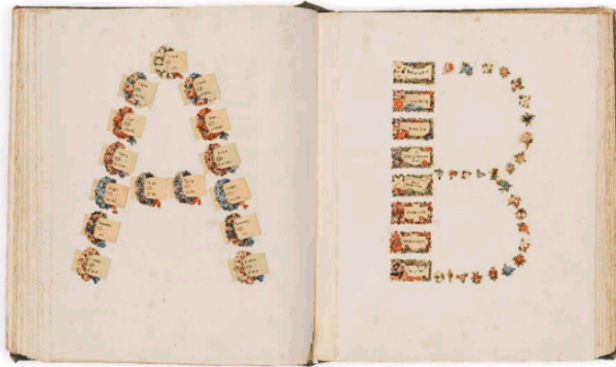
Exhibition development and temporary exhibition program

- Long-term exhibition update, *Inherit : old and new histories*
- Forward program to 2020-2021

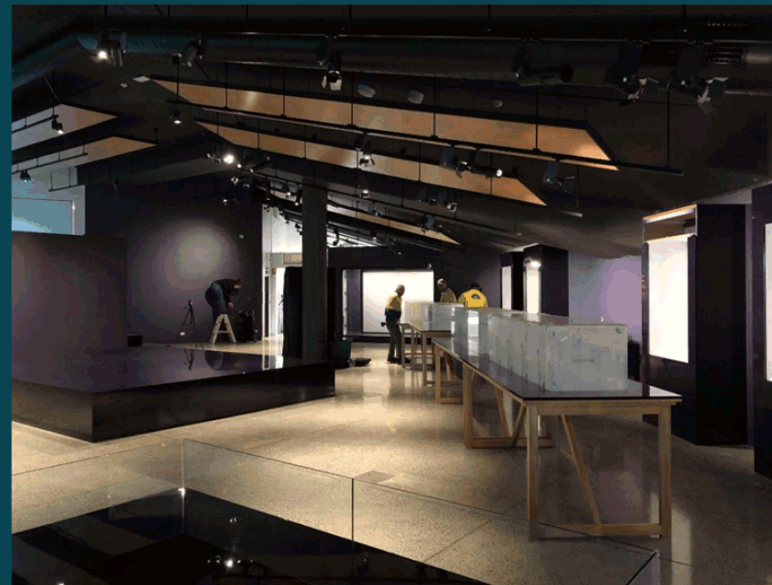
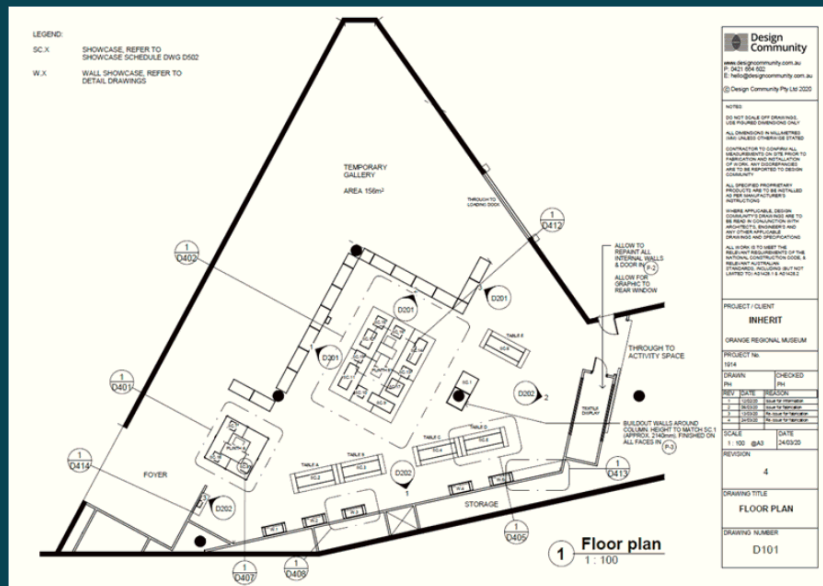




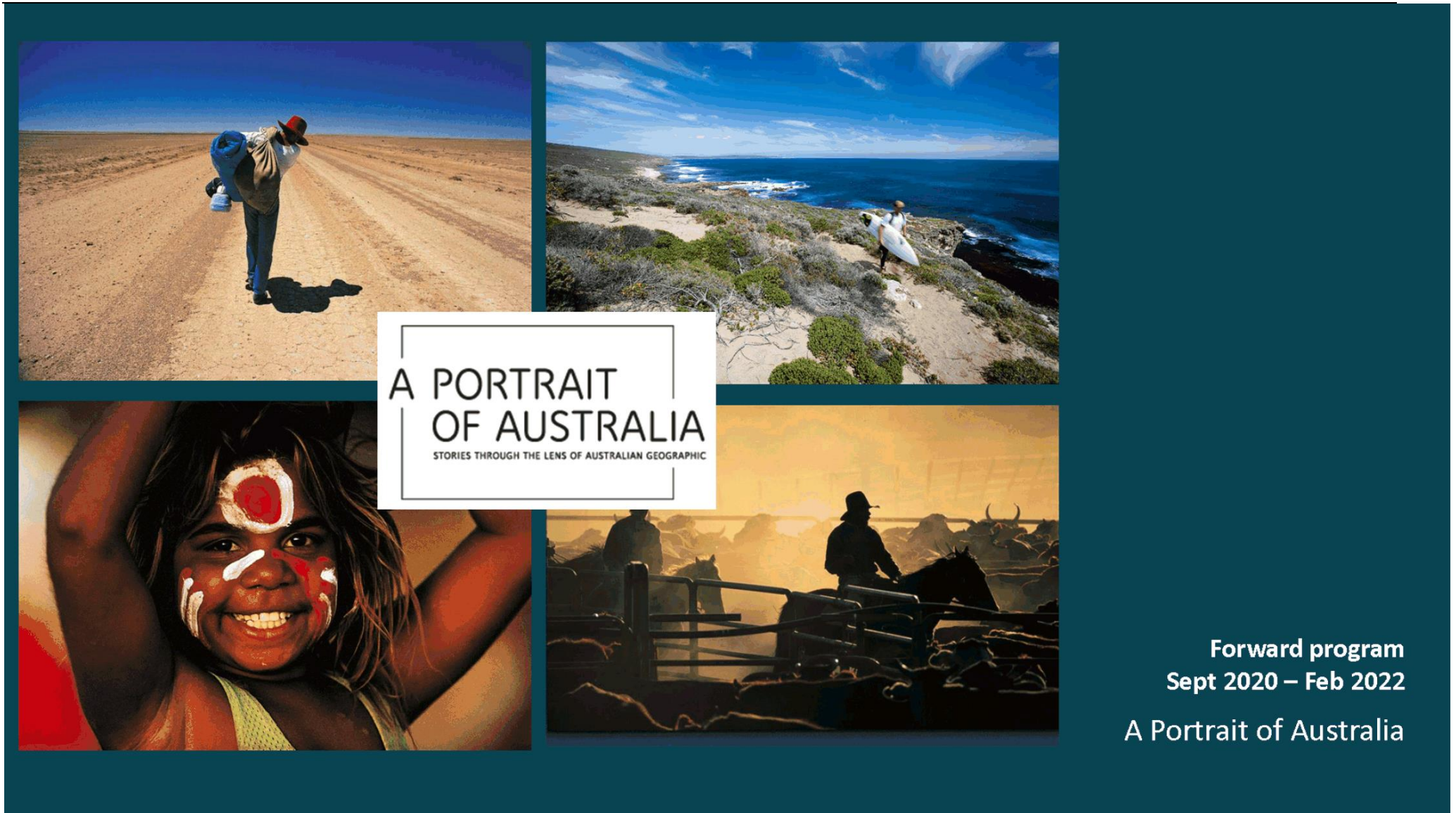
Forward program
Sept 2020 – Feb 2022
Inherit design concept



Forward program
Sept 2020 – Feb 2022
Inherit objects



Forward program
 Sept 2020 – Feb 2022
 Inherit layout & installation

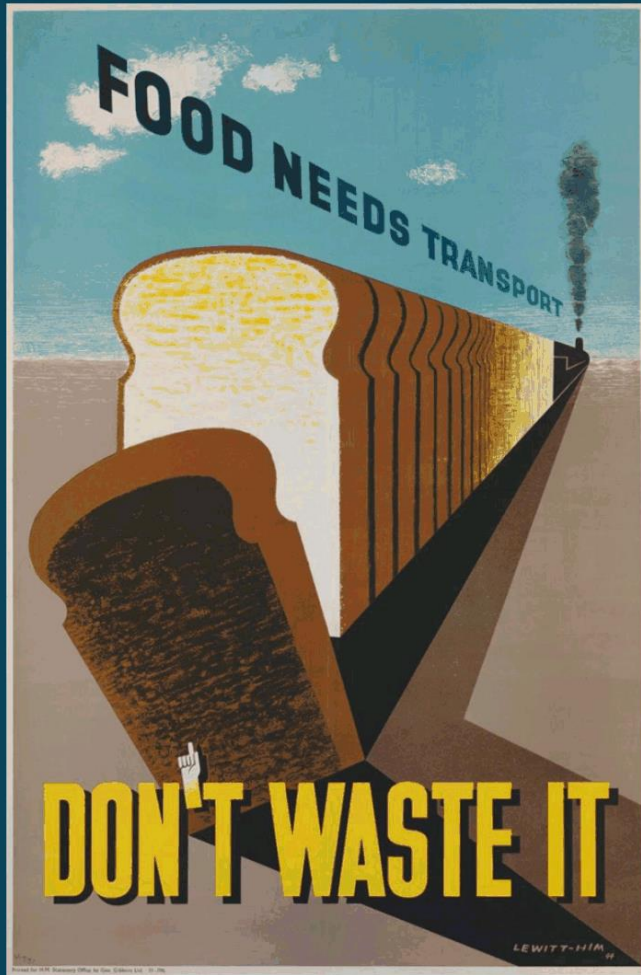
A promotional graphic for the television series 'A Portrait of Australia'. The graphic features a dark teal background with four rectangular panels showing different Australian landscapes and people. Top-left: A person in a red hat and blue shirt walking away on a long, straight dirt road in a vast, flat, arid landscape under a clear blue sky. Top-right: A person standing on a rocky cliff overlooking a blue ocean with white waves crashing against the shore under a bright blue sky with wispy clouds. Bottom-left: A close-up of a smiling Indigenous Australian child with traditional red and white body paint on their face and chest. Bottom-right: A silhouette of a person on a horse, herding cattle in a field during a golden sunset or sunrise. In the center, overlapping the panels, is a white rectangular box containing the title 'A PORTRAIT OF AUSTRALIA' in large, bold, black capital letters, with the subtitle 'STORIES THROUGH THE LENS OF AUSTRALIAN GEOGRAPHIC' in smaller capital letters below it.

A PORTRAIT
OF AUSTRALIA

STORIES THROUGH THE LENS OF AUSTRALIAN GEOGRAPHIC

Forward program
Sept 2020 – Feb 2022

A Portrait of Australia



Forward program
Sept 2020 – Feb 2022
Hearts and Minds

	2020																																																											
Week beginning Monday:	January				February				March				April				May				June				July				August				September				October				November				December															
	06-Jan-20	13-Jan-20	20-Jan-20	27-Jan-20	03-Feb-20	10-Feb-20	17-Feb-20	24-Feb-20	02-Mar-20	09-Mar-20	16-Mar-20	23-Mar-20	30-Mar-20	06-Apr-20	13-Apr-20	20-Apr-20	27-Apr-20	04-May-20	11-May-20	18-May-20	25-May-20	01-Jun-20	08-Jun-20	15-Jun-20	22-Jun-20	29-Jun-20	06-Jul-20	13-Jul-20	20-Jul-20	27-Jul-20	03-Aug-20	10-Aug-20	17-Aug-20	24-Aug-20	31-Aug-20	07-Sep-20	14-Sep-20	21-Sep-20	28-Sep-20	05-Oct-20	12-Oct-20	19-Oct-20	26-Oct-20	02-Nov-20	09-Nov-20	16-Nov-20	23-Nov-20	30-Nov-20	07-Dec-20	14-Dec-20	21-Dec-20									
Permanent Gallery	Underworld (SLM): 31Oct 2019 - 1 Mar 2020								Changeover ind. new division of space				Museum Closure - Covid19 25 Mar - 31 May 2020												Regenerate: 27 Mar [1 Jun] - 16 Aug 2020								Changeover 17 Aug - 4 Sept				Inherit: old & new histories: 5 September 2020 - August 2026																							
Temporary Gallery																									Capturing Nature (AusMus): 27 Mar [1 Jun] - 2 Aug 2020								c/o				Code Breakers (ACMI): 8 Aug - 14 Oct 2020								c/o				Portrait of Australia (NMA): 21 Oct - 22 Nov				c/o				Hearts & Minds (AWM): 25 Nov 2020 - 28 Feb 2021			
Foyer Display / Showcases																									WA Baker Trophy & Dawes centrifuge				Bursle Studio Photographer Feb - Aug				Bursle Studio Photographer Feb - Sept 2020																Stories from the Collection & New Acquisitions TBC Sept 2020 - Apr 2021											
Corridor Display	Orange 1907 Pannorama: Nov 2019 - Aug 2020												Orange 1907 Pannorama: Nov 2019 - Oct 2020												NAIDOC Week Display: 12 Oct - 22 Nov 2020																Conoblas Federal Capital Bid: Nov 2020 - Feb 2021																			
	2021																																																											
Week beginning Monday:	January				February				March				April				May				June				July				August				September				October				November				December															
	04-Jan-21	11-Jan-21	18-Jan-21	25-Jan-21	01-Feb-21	08-Feb-21	15-Feb-21	22-Feb-21	01-Mar-21	08-Mar-21	15-Mar-21	22-Mar-21	29-Mar-21	05-Apr-21	12-Apr-21	19-Apr-21	26-Apr-21	03-May-21	10-May-21	17-May-21	24-May-21	31-May-21	07-Jun-21	14-Jun-21	21-Jun-21	28-Jun-21	05-Jul-21	12-Jul-21	19-Jul-21	26-Jul-21	02-Aug-21	09-Aug-21	16-Aug-21	23-Aug-21	30-Aug-21	06-Sep-21	13-Sep-21	20-Sep-21	27-Sep-21	04-Oct-21	11-Oct-21	18-Oct-21	25-Oct-21	01-Nov-21	08-Nov-21	15-Nov-21	22-Nov-21	29-Nov-21	06-Dec-21	13-Dec-21	20-Dec-21									
Permanent Gallery	Inherit: old & new histories: 26 June 2020 - June 2025																																																											
Temporary Gallery	Hearts & Minds (AWM): 25 Nov 2020 - 14 Mar2021								c/o				SPARK 2021: 20 Mar - 9 May 2021								c/o				Out of this World (NAA): 15 May - 18 Jul 2021								c/o				Cleverman (ACMI): 23 Jul - 3 Oct 2021								c/o				State of Mind: 22 Oct 2021 - 27 Feb2022											
Foyer Display / Showcases	Stories / New Acq. TBC Aug 2020 - Apr 2021												Children's Toys TBC Feb - Oct2030												NAIDOC Week TBC Oct - Nov 2021																Stories from the Collection Dec 2021 - Apr 2022																			
Corridor Display	Conoblas Federal Capital Bid: Aug 2020 - Feb 2021				Early Maps & Street Views of Orange & Surrounds: Feb 2021 - Oct 2021																																				TBC: Dec 2021 - Apr 2022																			

Forward program
Sept 2020 – Feb 2022
Exhibition plan