# ENVIRONMENTAL SUSTAINABILITY POLICY COMMITTEE

# AGENDA

## 6 OCTOBER 2020

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **ENVIRONMENTAL SUSTAINABILITY POLICY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE WITH AN OPTION OF ONLINE CONFERENCING PLATFORM ZOOM DUE TO COVID-19 REQUIREMENTS on Tuesday, 6 October 2020.**

David Waddell

**CHIEF EXECUTIVE OFFICER**

For apologies please contact Administration on 6393 8218.

# AGENDA

**1 INTRODUCTION ..... 3**

1.1 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests ..... 3

**2 COMMITTEE MINUTES ..... 5**

2.1 Minutes of the Companion Animal Community Committee of 14 September 2020 ..... 5

# 1 INTRODUCTION

## 1.1 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

**RECOMMENDATION**

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Environmental Sustainability Policy Committee at this meeting.

# 2 COMMITTEE MINUTES

## 2.1 MINUTES OF THE COMPANION ANIMAL COMMUNITY COMMITTEE OF 14 SEPTEMBER 2020

RECORD NUMBER: 2020/1872
AUTHOR: Rosemary Reid, Draftsperson

### EXECUTIVE SUMMARY

The minutes of the Companion Animals Community Committee held on Monday, 14 September 2020 are provided to the Environmental Sustainability Policy Committee for adoption.

### LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "6.1 Live - Provide services and facilities that enable Council to fulfil its obligations under the Companion Animal Act".

### FINANCIAL IMPLICATIONS

Within the budget allocation.

### POLICY AND GOVERNANCE IMPLICATIONS

Nil

**RECOMMENDATION**

**1 That Council acknowledge the reports presented to the Companion Animals Community Committee at its meeting held on 14 September 2020.**

**2 That Council determine recommendations *3.1, 3.2, 3.3, 3.4 and 3.5* from the minutes of the Companion Animals Community Committee meeting of 14 September 2020.**

***3.1***

1. ***That Council review the signage at Lake Canobolas in regards to dog behaviour.***
2. ***That Council investigate a Responsible Ownership of Cats brochure.***
3. ***That Council place bollards across the rear of Riawena Oval to prevent vehicles driving through and to ensure the sign is displayed preventing the off leash being used whilst it is cricket season.***
4. ***That Council investigate the distribution of the Responsible Cat Ownership brochure to all ratepayers.***

***3.2***

***That Councils' communications team produce a good news story in regard to the new off leash area and responsible pet ownership.***

***3.3***

***That Council provide a tour of the pound for committee members.***

***3.4***

***That Council investigate the fencing and water station cost for the Lombardy Way off leash area to make it a secure fenced area with dog facilities.***

***3.5***

***That the additional statistics of strays returned to their owner by the rangers be added to the table.***

**4 That the remainder of the minutes of the Companion Animals Community Committee at its meeting held on 14 September 2020 be adopted.**

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**ATTACHMENTS**

1 Minutes of the Meeting of the Companion Animals Community Committee held on 14 September 2020

2 Agenda Companion Animal Community Committee - 14 September 2020, D20/55124⇩

# ORANGE CITY COUNCIL

**MINUTES OF THE**

# COMPANION ANIMALS COMMUNITY COMMITTEE

**HELD IN COUNCIL CHAMBERS, CIVIC CENTRE, BYNG STREET, ORANGE**

**ON 14 SEPTEMBER 2020**

**COMMENCING AT 5.35PM**

## 1 INTRODUCTION

### ATTENDANCE

Cr S Nugent (Chairperson), Mrs Pam Davis, Ms Danielle Haase, Mr Neil Jones, Mrs Anne Reith, Mrs Susan Sanders, Ms Jan Tallents, Manager Building and Environment, Pound Officer, Companion Animal Registrar.

### 1.1 Apologies and Leave of Absence

**RESOLVED** **Mr N Jones/Ms A Reith**

That the apologies be accepted from Mrs Rosie Rowse, Ms Helen Wood & Director Development Services for the Companion Animals Community Committee meeting on 14 September 2020.

### 1.2 Acknowledgement of Country

### 1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

## 2 PREVIOUS MINUTES

**RESOLVED** **Ms A Reith/Ms S Sanders**

That the Minutes of the Meeting of the Companion Animals Community Committee held on 22 June 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Companion Animals Community Committee meeting held on 22 June 2020.

# 3 PRESENTATIONS

## 3.1 COMMITTEE MEMBER UPDATES

TRIM REFERENCE: 2020/1703

Jan Tallents - Customer service are telling people that Council does not pick up cats at all, this is concerning for residents.

Anne Reith - RSPCA are holding three fundraising events - Cup Cake Day on 22 October 2020, a movie night and raffle tickets to be sold in November-December.

Pam Davis – Regarding the use of Riawena Oval - the sign for the cricket season use needs to be in place, bollards to stop access from Ploughmans Lane need to be in place as people are driving through near the clubhouse and it is dangerous (Customer request entered for this).

Neil Jones – the signage at Lake Canobolas in regards to dog behaviour is ambiguous. Is it possible for Council to distribute the Responsible Ownership of Cats brochure to all ratepayers?

**RECOMMENDATION** **Mr N Jones/Cr S Nugent**

1. That Council review the signage at Lake Canobolas in regards to dog behaviour.

2. That Council investigate a Responsible Ownership of Cats brochure.

3. That Council place bollards across the rear of Riawena Oval to prevent vehicles driving through and to ensure the sign is displayed preventing the off leash being used whilst it is cricket season.

4. That Council investigate the distribution of the Responsible Cat Ownership brochure to all ratepayers.

## 3.2 COMPANION ANIMALS IN THE TIME OF COVID - BENEFITS AND ISSUES

TRIM REFERENCE: 2020/1704

The benefits of having a companion animal during the COVID-19 lockdown were discussed with the worry of the possibility of there being animals rehomed and surrendered animals when everyone returns to work.

**RECOMMENDATION** **Mr N Jones/Ms A Reith**

That Councils' communications team produce a good news story in regard to the new off leash area and responsible pet ownership.

## 3.3 ANIMAL SHELTER UPDATES ON PROGRESS AND INSPECTION

TRIM REFERENCE: 2020/1705

The Manager Building and Environment updated the meeting on the progress of the fit out of the pound with an expected 5-6 week completion.

**RECOMMENDATION** **Mr N Jones/Cr S Nugent**

That Council provide a tour of the pound for committee members.

### 3.4 NEW OFF LEASH AREA

TRIM REFERENCE: 2020/1707

Possible locations for a new off leash area were discussed.

**RECOMMENDATION** **Mr N Jones/Ms D Haase**

That Council investigate the fencing and water station cost for the Lombardy Way off leash area to make it a secure fenced area with dog facilities.

### 3.5 CUSTOMER REQUEST STATISTICS

TRIM REFERENCE: 2020/1709

Statistics were presented for the previous financial year.

**RECOMMENDATION** **Ms A Reith/Ms S Sanders**

That the additional statistics of strays returned to their owner by the rangers be added to the table.

**NEXT MEETING MONDAY 9 NOVEMBER AT 5.30PM**

**THE MEETING CLOSED AT 7.00PM**

# COMPANION ANIMALS COMMUNITY COMMITTEE

# AGENDA

## 14 SEPTEMBER 2020

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **COMPANION ANIMALS COMMUNITY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBERS, CIVIC CENTRE, BYNG STREET, ORANGE on Monday, 14 September 2020** commencing at **5.30PM.**

David Waddell

**CHIEF EXECUTIVE OFFICER**

For apologies please contact Rosemary Reid on 6393 8229.

# AGENDA

## EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

**1 INTRODUCTION ..... 3**
1.1 Apologies and Leave of Absence ..... 3
1.2 Acknowledgement of Country ..... 3
1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests ..... 3
**2 PREVIOUS MINUTES ..... 3**
2.1 Minutes of the Meeting of the Companion Animals Community Committee held on 22 June 2020 ..... 4
**3 PRESENTATIONS ..... 7**
3.1 Committee member updates ..... 7
3.2 Companion Animals in the time of Covid - benefits and issues ..... 9
3.3 Animal Shelter updates on progress and inspection ..... 11
3.4 New Off Leash area ..... 13
3.5 Customer Request Statistics ..... 15

# 1 INTRODUCTION

**MEMBERS**

Cr S Nugent (Chairperson), Cr S Munro, Mrs Pam Davis, Ms Danielle Haase, Mr Neil Jones, Mrs Anne Reith, Mrs Rosie Rowse, Mrs Susan Sanders, Ms Jasmine Smart, Ms Jan Tallents, Ms Helen Wood, Director Development Services, Manager Building and Environment, Pound Officer, Companion Animal Registrar

## 1.1 APOLOGIES AND LEAVE OF ABSENCE

## 1.2 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.

## 1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

**RECOMMENDATION**

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Companion Animals Community Committee at this meeting.

# 2 PREVIOUS MINUTES

**RECOMMENDATION**
That the Minutes of the Meeting of the Companion Animals Community Committee held on 22 June 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Companion Animals Community Committee meeting held on 22 June 2020.

**ATTACHMENTS**
1 Minutes of the Meeting of the Companion Animals Community Committee held on 22 June 2020

# ORANGE CITY COUNCIL

**MINUTES OF THE**

# COMPANION ANIMALS COMMUNITY COMMITTEE

**HELD IN COUNCIL CHAMBERS, CIVIC CENTRE, BYNG STREET, ORANGE**

**ON 22 JUNE 2020**

**COMMENCING AT 5.30PM**

## 1 INTRODUCTION

### ATTENDANCE

Cr S Nugent (Chairperson), Mrs Pam Davis, Mr Neil Jones, Mrs Anne Reith, Mrs Susan Sanders, Ms Jasmine Smart, Ms Rosie Rowse, Manager Building and Environment, Pound Officer, Companion Animal Registrar.

### 1.1 Apologies and Leave of Absence

**RESOLVED** **Ms J Smart/Ms S Sanders**

That the apologies be accepted from Ms Jan Tallents, Ms Helen Wood and Director Development Services for the Companion Animals Community Committee meeting on 22 June 2020.

### 1.2 Acknowledgement of Country

### 1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

## 2 PREVIOUS MINUTES

**RESOLVED** **Ms A Reith/Ms S Sanders**

That the Minutes of the Meeting of the Companion Animals Community Committee held on 10 February 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Companion Animals Community Committee meeting held on 10 February 2020 with an update made to the attendance record with Jan Tallents in attendance.

## 3 PRESENTATIONS

### 3.1 COMMITTEE MEMBER UPDATES

TRIM REFERENCE: 2020/893

Jasmine Smart announced that Central West Animal Rescue had obtained registered status which would allow for donations to be tax deductable and allow for funding. They have sponsorship from Bayer and Purina and currently have 70 foster homes on their books with many surrenders in the last few days.

Neil Jones commented and produced photographs on the North Orange Off Leash area, some areas need drainage and seeding, a tree sapling needs a guard, the area needs to be given a proper name especially since a new brochure is being developed, suggested the Dog Exercise Area brochure being renamed to the Off Leash Area brochure, more seating is required, an education program for dog owners on picking up after their dogs and an extra dog bag dispenser be provided on the northern side. The area is very well utilised and a credit to Council.

Susan Sanders requested consideration be given to a bin and bag dispenser to be placed on the Huntley Road entrance to the Bloomfield Park Off Leash area.

Pam Davis commented on Council's prompt attention to her request for remediation work on the gate entrance to Riawena Oval.

**RECOMMENDATION** **Ms A Reith/Mr N Jones**

1 That the reports from Committee Members be accepted and suggestions for the work at the North Orange Off leash area and Dog Exercise brochure be investigated by Council.
2 That the North Orange Off Leash area be given an official name before the new brochure design is completed.
3 That Council consider the provision of an extra dog bag dispenser and bin at Bloomfield Park- Huntley Road entrance and the extra dog bag dispenser at North Orange Off Leash.

### 3.2 POUND UPDATE

TRIM REFERENCE: 2020/891

Emily Cahill Pound Officer updated members on the progress of the Pound with a possible opening in September.

A decision to be made on the naming of the Pound.

Contact will be made with all rescue groups for rehoming of pets.

**RECOMMENDATION** **Ms A Reith/Ms J Smart**

That Council organise a pre-opening inspection tour of the Pound for members.

### 3.3 CUSTOMER REQUEST STATISTICS

TRIM REFERENCE: 2020/895

Discussion on the accuracy of dog attack numbers given that many just report to the veterinarian surgeries for treatment and do not report to Council.

**RECOMMENDATION** **Mr N Jones/Ms S Sanders**

That the report on the Customer request statistics be accepted.

**THE MEETING CLOSED AT 6.55PM**

## 3 PRESENTATIONS

### 3.1 COMMITTEE MEMBER UPDATES

Round table discussion from each member

## 3.2 COMPANION ANIMALS IN THE TIME OF COVID - BENEFITS AND ISSUES

Verbal discussion lead by Cr Stephen Nugent.

### 3.3 ANIMAL SHELTER UPDATES ON PROGRESS AND INSPECTION

Verbal report by Manager Building and Environment on the progress of the completion of the Animal Shelter. Time for Committee inspection to be discussed.

### 3.4 NEW OFF LEASH AREA

Verbal discussion by Cr Stephen Nugent on the possible location of a new off leash area as there was an amount allocated in the current budget to develop off leash areas.

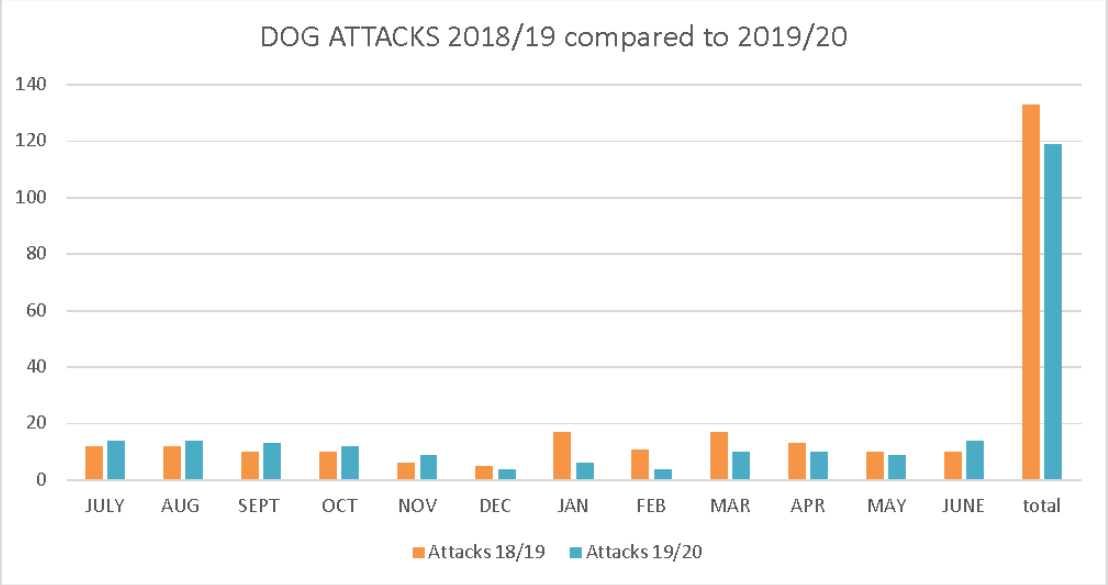
## 3.5 CUSTOMER REQUEST STATISTICS

2019-2020 Customer Request Statistics

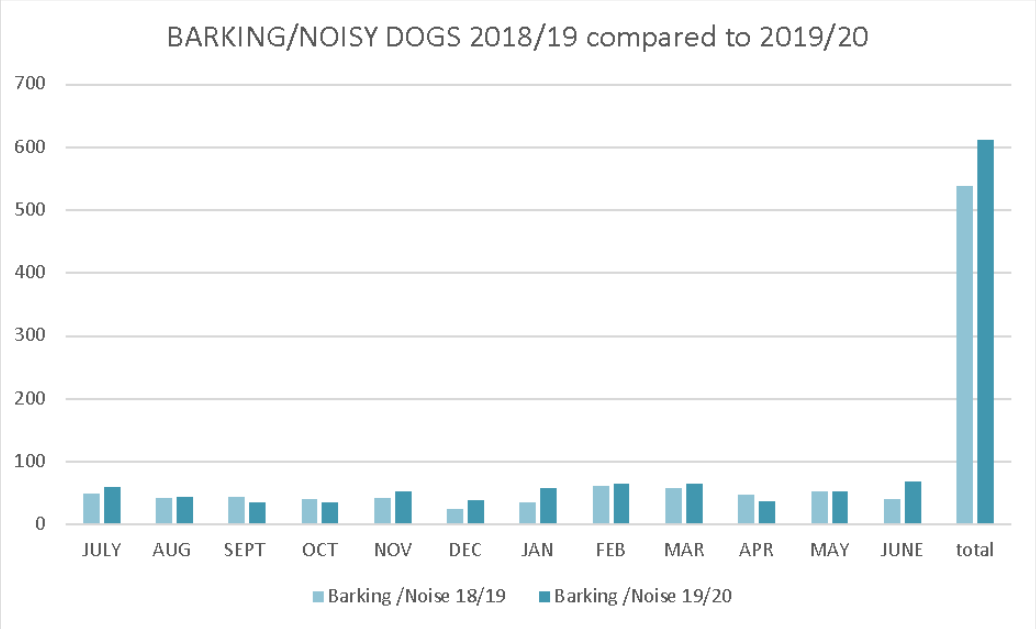
2019-2020 CUSTOMER REQUESTS

with 2018-2019 comparisons

| | JULY | AUG | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUNE | total |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Attacks 18/19 | 12 | 12 | 10 | 10 | 6 | 5 | 17 | 11 | 17 | 13 | 10 | 10 | 133 |
| Attacks 19/20 | 14 | 14 | 13 | 12 | 9 | 4 | 6 | 4 | 10 | 10 | 9 | 14 | 119 |
| Barking /Noise 18/19 | 49 | 42 | 44 | 40 | 43 | 25 | 36 | 61 | 58 | 48 | 53 | 40 | 539 |
| Barking /Noise 19/20 | 60 | 44 | 36 | 36 | 53 | 38 | 58 | 65 | 65 | 37 | 52 | 68 | 612 |
| Nuisance | 8 | 11 | 13 | 15 | 7 | 11 | 14 | 11 | 8 | 13 | 12 | 18 | 141 |
| Stray | 38 | 54 | 32 | 22 | 29 | 35 | 27 | 28 | 45 | 39 | 35 | 39 | 423 |




Dog Attacks May – 3 animal victims 1 Person

Dog attacks June – 6 animal victims 6 People

3.5 Customer Request Statistics