



SPORT AND RECREATION POLICY COMMITTEE

AGENDA

1 SEPTEMBER 2020

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **SPORT AND RECREATION POLICY COMMITTEE MEETING** of **ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 1 September 2020.**

David Waddell

CHIEF EXECUTIVE OFFICER

For apologies please contact Administration on 6393 8218.

AGENDA

1	INTRODUCTION.....	3
1.1	Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests.....	3
2	COMMITTEE MINUTES.....	5
2.1	Minutes of the Australia Day Community Committee Meeting - 12 August 2020.....	5
2.2	Minutes of the Sport and Recreation Community Committee Meeting on 13 August 2020.....	39

1 INTRODUCTION

1.1 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Sport and Recreation Policy Committee at this meeting.

2 COMMITTEE MINUTES

2.1 MINUTES OF THE AUSTRALIA DAY COMMUNITY COMMITTEE MEETING - 12 AUGUST 2020

TRIM REFERENCE: 2020/1462

AUTHOR: Merran Byers, Events Officer

EXECUTIVE SUMMARY

The Australia Day Community Committee met on 12 August 2020 and the minutes from this meeting are presented to the Sport and Recreation Policy Committee for information.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “11.2 Prosper - Develop and attract a variety of events, festivals, venues and activities for locals and visitors, ensuring accessibility for all”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Australia Day Community Committee at its meeting of 12 August 2020.
- 2 That Council determine recommendation 3.1 from the minutes of the Australia Day Community Committee meeting of 12 August 2020:
3.1 That Council Invite nominated individuals to join the Committee and advertises for Expressions of Interest to join the Committee.
- 3 That the remainder of the minutes of the Australia Day Community Committee Meeting of 12 August 2020 be adopted.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 Australia Day Community Committee Minutes - 12 August 2020
- 2 Australia Day Community Committee Agenda - 12 August 2020, D20/49019 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE

AUSTRALIA DAY COMMUNITY COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 12 AUGUST 2020

COMMENCING AT 5:35PM

1 INTRODUCTION

ATTENDANCE

Mr Matthew Chisholm (Chairperson), Cr R Kidd (Mayor), Ms Katherine Tollner, Mr Steve Brakenridge, Mr Ian Hatswell, Events Officer

1.1 Apologies and Leave of Absence

RESOLVED

Cr R Kidd/Mr M Chisholm

That the apologies be accepted from Cr S Munro, Mr Peter Chilcott and Mr Geoff Bargwanna for the Australia Day Community Committee meeting on 12 August 2020.

1.2 Acknowledgement of Country

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RESOLVED

Cr R Kidd/Mr M Chisholm

That the Minutes of the Meeting of the Australia Day Community Committee held on 26 February 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Australia Day Community Committee meeting held on 26 February 2020.

3 GENERAL REPORTS

3.1 AUSTRALIA DAY COMMUNITY COMMITTEE VACANCIES

TRIM REFERENCE: 2020/1242

RECOMMENDATION**Cr R Kidd/Mr M Chisholm**

That Council invite nominated individuals to join the Committee and advertises for Expressions of Interest to join the Committee.

3.2 EVENT ACTION PLAN - AUSTRALIA DAY COMMUNITY COMMITTEE

TRIM REFERENCE: 2020/1240

RECOMMENDATION**Mr M Chisholm/Mr S Brakenridge**

The Event Action Plan for the 2021 event be review, updated and implemented.

Cr R Kidd left the meeting with the time being 6.13pm.

THE MEETING CLOSED AT 6:31PM



AUSTRALIA DAY COMMUNITY COMMITTEE AGENDA

12 AUGUST 2020

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **AUSTRALIA DAY COMMUNITY COMMITTEE MEETING** of **ORANGE CITY COUNCIL** will be held in the **COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE** on **Wednesday, 12 August 2020** commencing at 5:30PM.

David Waddell
CHIEF EXECUTIVE OFFICER

For apologies please contact Merran Byers on 6393 8220.

AUSTRALIA DAY COMMUNITY COMMITTEE

12 AUGUST 2020

AGENDA**EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

1	INTRODUCTION	3
1.1	Apologies and Leave of Absence	3
1.2	Acknowledgement of Country.....	3
1.3	Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests.....	3
2	PREVIOUS MINUTES	3
2.1	Minutes of the Meeting of the Australia Day Community Committee held on 26 February 2020	4
3	GENERAL REPORTS	7
3.1	Australia Day Community Committee Vacancies.....	7
3.2	Event Action Plan - Australia Day Community Committee	9

AUSTRALIA DAY COMMUNITY COMMITTEE

12 AUGUST 2020

1 INTRODUCTION**MEMBERS**

Mr Matthew Chisholm (Chairperson), Cr R Kidd (Mayor), Cr S Munro, Ms Katherine Tollner, Mr Geoff Bargwanna, Mr Steve Brakenridge, Mr Peter Chilcott, Mr Ian Hatswell, Events Officer

1.1 APOLOGIES AND LEAVE OF ABSENCE**1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Australia Day Community Committee at this meeting.

2 PREVIOUS MINUTES**RECOMMENDATION**

That the Minutes of the Meeting of the Australia Day Community Committee held on 26 February 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Australia Day Community Committee meeting held on 26 February 2020.

ATTACHMENTS

- 1 Minutes of the Meeting of the Australia Day Community Committee held on 26 February 2020

ORANGE CITY COUNCIL

MINUTES OF THE

AUSTRALIA DAY COMMUNITY COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 26 FEBRUARY 2020

COMMENCING AT 5:30PM

1 INTRODUCTION

ATTENDANCE

Mr Matthew Chisholm (Chairperson), Cr R Kidd (Mayor), Cr S Munro, Ms Katherine Tollner, Mr Geoff Bargwanna, Mr Steve Brakenridge, Mr Peter Chilcott, Ms Siobhain Harvey, Mr Ian Hatswell, , Ms Kellie Urquhart, Manager Business Development, Events Officer

1.1 Apologies and Leave of Absence

RECOMMENDATION

Quorum was not met and the meeting was cancelled. A debrief was emailed and included a request for feedback on 2020 event. Improvements for 2021 to be implemented at further meetings

1.2 Acknowledgement of Country

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

2 PREVIOUS MINUTES

RECOMMENDATION

That the Minutes of the Meeting of the Australia Day Community Committee held on 21 January 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Australia Day Community Committee meeting held on 21 January 2020.

MINUTES OF AUSTRALIA DAY COMMUNITY COMMITTEE

26 FEBRUARY 2020

3 GENERAL REPORTS

3.1 POST EVENT DEBRIEF - AUSTRALIA DAY 2020

TRIM REFERENCE: 2020/187

RECOMMENDATION

Incorporate overall feedback, financial review and future opportunities into Australia Day Event Action Plan 2021

3.2 EVENT ACTION PLAN - AUSTRALIA DAY COMMUNITY COMMITTEE

TRIM REFERENCE: 2020/180

RECOMMENDATION

The Event Action Plan for Australia Day 2020 to be reviewed update and implemented.

THE MEETING CLOSED AT <INSERT TIME>.

AUSTRALIA DAY COMMUNITY COMMITTEE

12 AUGUST 2020

3 GENERAL REPORTS**3.1 AUSTRALIA DAY COMMUNITY COMMITTEE VACANCIES**

RECORD NUMBER: 2020/1242

AUTHOR: Merran Byers, Events Officer

EXECUTIVE SUMMARY

Due to resignations from the Community Committee there are now two vacant positions to be filled. The Committee is to nominate any individuals to be invited or determine if an expression of interest is to be advertised. New committee members will be welcomed at the next Australia Day Community Committee Meeting.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "11.2 Prosper - Develop and attract a variety of events, festivals, venues and activities for locals and visitors, ensuring accessibility for all".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Committee determine whether:

- i. To Invite nominated individuals to join the Committee and/or;
- ii. Council advertises for Expressions of Interest if no nominations.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

AUSTRALIA DAY COMMUNITY COMMITTEE

12 AUGUST 2020

3.2 EVENT ACTION PLAN - AUSTRALIA DAY COMMUNITY COMMITTEE

RECORD NUMBER: 2020/1240

AUTHOR: Merran Byers, Events Officer

EXECUTIVE SUMMARY

The Event Action Plan for 2021 Orange Australia Day event is provided for review and implementation by the Australia Day Community Committee.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "11.2 Prosper - Develop and attract a variety of events, festivals, venues and activities for locals and visitors, ensuring accessibility for all".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

The Event Action Plan for the 2021 event be review, updated and implemented.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 Event Action Plan - Cook Park - Australia Day - 26 January 2021, D20/42370

AUSTRALIA DAY COMMUNITY COMMITTEE

12 AUGUST 2020

Attachment 1 Event Action Plan - Cook Park - Australia Day - 26 January 2021

D20/42370

Action Plan - Australia Day Community Committee**Event Date: Tuesday 26 January 2021**

This Action Plan relates to the Community Strategic Plan 2018 "11.2 Prosper – Develop and attract a variety of events, festivals, venues and activities for locals and visitors, ensuring accessibility for all".

Action	Who	Cost	Due	Notes/Comments	✓
Send out major sponsorship request letters for 2020 event to: <ul style="list-style-type: none"> West Orange Motors John Davis Motors Woolworths Orange Pybar Mining Services Newcrest Mining Limited PJL Group Pty Ltd Paraway Pastoral Co. Moxey Farms Orange Credit Union Verde Property (Aust) Pty Ltd Zauner Construction Pty Ltd James Richmark Pty Ltd 	Events Officer	Nil	30 June	Reg as signatory.	2021 – Early contact & follow up Delayed sending due to COVID.
Book venues from 6am to 10pm: <ul style="list-style-type: none"> Cook Park Naylor Pavilion (wet weather alternative) 	Events Officer	Nil	12 August		✓
Complete Cat 3 Event Application Form	Events Officer	Nil	12 August		
Discuss Potential COVID-19 restriction.	Committee	Nil	12 August		
Finalise dates for Committee meetings	Committee	Nil	12 August		

AUSTRALIA DAY COMMUNITY COMMITTEE

12 AUGUST 2020

Attachment 1 Event Action Plan - Cook Park - Australia Day - 26 January 2021

Action	Who	Cost	Due	Notes/Comments	✓
(generally first Wednesday of the month): <ul style="list-style-type: none"> • 1 July 2020 • 5 August 2020 • 2 September 2020 • 7 October 2020 • 4 November 2020 • 2 December 2020 • 6 January 2020 • 20 January 2020 • 25 January 2020 (Ambassador Dinner) • 10 February 2020 (Debrief Meeting) 				Ambassadors dinner 2019 & 2020 At Oriana – Again for 2021?	
Discuss Feedback from 2020 event	Committee	Nil	12 August		
- Second flag pole in Cook park for Aboriginal Flag					
Determine Committee Member roles	Committee	Nil	12 August	Chairperson: Matthew Chisholm Committee Clerk Treasurer: Merran Byers Stallholder Co-ordinator: Activities Co-ordinator: Sponsorship Co-ordinator:	
Confirm The NSW Local Citizen of the Year Awards that will be presented: <ul style="list-style-type: none"> • Citizen of the Year • Young Citizen of the Year 	Committee	Nil	12 August	Request by Council to include "Environmental Citizen of the Year Award" for 2021	

AUSTRALIA DAY COMMUNITY COMMITTEE

12 AUGUST 2020

Attachment 1 Event Action Plan - Cook Park - Australia Day - 26 January 2021

Action	Who	Cost	Due	Notes/Comments	✓
<ul style="list-style-type: none"> Community Group of the Year Community Event of the Year Local Legend Business Philanthropy Discuss introduction of 'Environmental Citizen of the Year' Award					
Preparation for next meeting: <ul style="list-style-type: none"> Ideas on what activities are going to be included that will be different to what is already offered on Australia Day in our region (i.e. Carcoar, wineries etc.). Get necessary quotes. Ideas on beneficiary for event (i.e. Mens Shed) Australia Day merchandise 	Committee		2 Sept		
Confirm contact details with Australia Day Council of NSW	Events Officer	Nil	When able		
Stocktake of what was left over from previous event	Lions	Nil	2 Sept	<u>Available in 2020:</u> 4 Gazebos 2 fold up tables 1 Urn Plastic: Knives +forks +spoon Bunting Roll of table cloth 3 blue plastic tablecloths Roll of clear plastic Pre-packages knife fork sets Plastic Straws Cups	

AUSTRALIA DAY COMMUNITY COMMITTEE

12 AUGUST 2020

Attachment 1 Event Action Plan - Cook Park - Australia Day - 26 January 2021

Action	Who	Cost	Due	Notes/Comments	✓
Decide on what new activities/activation sites are going to be included in 2021 event. Feedback on 2020 Event to continue or discontinue	Committee	Nil	2 Sept	Suggestion: Greater Market stall presence	
Discuss ideas for Waste Management Strategies are going to be incorporated into event. Decide on Direction/Implementation	Committee	TBA	2 Sept	Wine Market Ideas: - Sustainable Packaging - Bin covers 2020: Water refill station – MeetPat	
Determine beneficiary for event	Committee	Nil	2 Sept	2017 – Foodcare Orange 2018 – Housing Plus Women's Refuge 2019 – Inner Wheel Club of Orange Minhi Inc. 2020 – Men's Shed	
Commence recruiting volunteers: • Beneficiary • Rotary Club of Orange • Scouts (to obtain volunteering badge) & Girl Guides • Associates of committee members	Committee	Nil	7 October	Ensure volunteers are fit for activity (i.e. age, manual handling etc.). Need fit/strong volunteers.	
Commence organising entertainment activities, such as : • Amusement rides:	Activities Coordinator		7 October	Ensure there are some options available for older children	

AUSTRALIA DAY COMMUNITY COMMITTEE

12 AUGUST 2020

Attachment 1 Event Action Plan - Cook Park - Australia Day - 26 January 2021

Action	Who	Cost	Due	Notes/Comments	✓
<ul style="list-style-type: none"> - Jumping Castles (Irwin's) - Merry Go Round (Peter Naylor) - Scouts Climbing Wall - Trike (from Millthorpe Markets) • Emergency services vehicles: - Police - RFS - Fire Engine, including antique Fire Engine – Matt Jeffrey – Station Commander (SES/Rural) - Rural Fire Service • Activities: - Orienteering - Face Painting - Animal Farm (Bissy's) - Plaster Painting (Bissy's) • Performers: - Colour City Dance - East Physie 				Usually unable to confirm attendance of Emergency Services until they get their roster for that period.	
Update stallholder letter for 2021. Ensure letter states that: <ul style="list-style-type: none"> • No electricity is able to be provided • All electrical cords MUST be tested/tagged • Payments forms and Food Permits must be lodged at least 5 days before the event. Payments via Direct Debit must contact Events Officer • Recommend not to use/store money in bum bags 	Events Officer & Stallholder Coordinator	Nil	7 October	Update fee for 'City Events – Stallholder Fees' as per Fees and Charges	

AUSTRALIA DAY COMMUNITY COMMITTEE

12 AUGUST 2020

Attachment 1 Event Action Plan - Cook Park - Australia Day - 26 January 2021

Action	Who	Cost	Due	Notes/Comments	✓
<ul style="list-style-type: none"> If stall is to occupy more than 3m x 3m, then two people are needed to attend the stall. 					
Stallholder proposal/plan – send early notice out to all stallholders. Approach new stallholders to attract bigger selection of food and offerings (including Gluten Free).	Stallholder Coordinator		7 October		
Update/complete Risk Assessment and send to stallholder coordinator	Events Officer	Nil	7 October		
Committee confirm to continue for 2021: <ul style="list-style-type: none"> Dress Up competition with CWD 	Committee/ Activities Coordinator	Nil	7 October		
Request OCC printery to design suite of documents: <ol style="list-style-type: none"> Australia Day Award nomination forms Stallholder Application A3 Poster Images for social media: Facebook cover photo etc. Program 	Events Officer		7 October		
Determine site plan/layout for event. Make any modifications from last event to include any new activities/activation sites	Events Officer		7 October		
Obtain quote for dancefloor and chairs			7 October	Sufficient chairs at 2020 event?	

AUSTRALIA DAY COMMUNITY COMMITTEE

12 AUGUST 2020

Attachment 1 Event Action Plan - Cook Park - Australia Day - 26 January 2021

Action	Who	Cost	Due	Notes/Comments	✓
Speak with Allan Brown / Centrestate Sound and Lighting re: PA and noise amplification. Extra speakers and 360 coverage of park.	Reg	TBA	7 October	Speakers to be like at Gnoo Blas event. Sufficient 2020?	
Determine who will be MC for the day	Committee		7 October	2018 – Neil Gill 2019 – Bruce Whitmill 2020 – Mayor Reg Kidd	
Draft and send letters for participation/assistance during event: <ul style="list-style-type: none"> • 2nd Orange Scout Group (Geoff Metcalfe) • 3rd Orange Scout Group (Allison Baker) • Australian Sporting Car Club Inc. • Canobolas Highland Pipe Band • Central Western Daily • City of Orange Brass Band • Colour City Dance Works • Desi Aussies of Orange (Vijay Bodra) • Gnoo Blas Classic Car Club • Gold Seekers Orienteering Club • Lions Club of Orange Canobolas Inc. • Orange Art Society • Orange District Girl Guides • Orange Male Voice Choir (sing both versus of National Anthem) • Quota International of Orange Inc. - new duties? • Southern Cross Street Cruisers Car Club 	Activities Coordinator/ Events Officer	Nil	7 October	Scout Groups: raising the flag on the day.	

AUSTRALIA DAY COMMUNITY COMMITTEE

12 AUGUST 2020

Attachment 1 Event Action Plan - Cook Park - Australia Day - 26 January 2021

Action	Who	Cost	Due	Notes/Comments	✓
<ul style="list-style-type: none"> • Zonta Club of Orange • Melissa Cotton Candy Face painting 					
<p>Send letters for sponsorship, breakfasts and raffle for event:</p> <p>In-Kind Sponsorship:</p> <ul style="list-style-type: none"> • Ballykeane Apple Orchard (for breakfasts) ph. 6362 0259 • First Choice Credit Union (marquee) • Kennards Hire: <ul style="list-style-type: none"> - 6m x 3m marquee - Back-up generator (8Kw) - Banner - Light for bandstand - Low bed truck – pick up marquees/apples <p>Raffle: decided after 2019 event that it would be best to focus on 2 to 3 fantastic prizes instead of 20 smaller ones.</p> <ul style="list-style-type: none"> • Flight Centre Voucher • Fly Corporate – Free Flight • REX – require an online application (www.rex.com.au/sponsorship) • Petrie's Mitre 10 • Quest <p>Breakfast:</p> <ul style="list-style-type: none"> • Rotary Club of Orange (sell breakfast coupons) • Trunkey Bacon & Pork (Bacon) • Woodward St Meats (Sausages) • Woolworths Orange (Buns and drinks/dry till - approx. 20 cartons) • Canobolas Eggs re: supply of 1600 eggs. 	Sponsorship Coordinator/ Events Officer	Nil	7 October	<p>Copies of letters printed and given to Sponsorship Coordinator to follow up.</p> <p>Collect all prizes and allocate accordingly. Include:</p> <ul style="list-style-type: none"> - Art prizes (if applicable) - Best Dressed Comp prizes <p>2020: Woolworths didn't participate – Look at IGA?</p>	

AUSTRALIA DAY COMMUNITY COMMITTEE

12 AUGUST 2020

Attachment 1 Event Action Plan - Cook Park - Australia Day - 26 January 2021

Action	Who	Cost	Due	Notes/Comments	✓
Send letter to CWA Orange Branch (new citizen's morning tea). Ensure CWA area is fancied up to ensure it looks better, CWA personnel to be on site earlier, and ADCC need to know exactly what they need on site.	Event Officer		7 October	2020: Requested a banner to let citizens know where the morning tea is	
Determine quantities and prices for community breakfast (Lions cook & Rotary Club of Orange sell breakfasts). <i>Rotary / Lions can reduce price for family/circumstances to ensure it is all inclusive.</i>	Lions		7 October	\$8.00 pp and sold 600 buns in 2018 & 2019 Breakfast offerings (i.e. bun, strip of bacon, 2 eggs, drink, apple & serviette) 2020:	
Prepare, finalise and distribute Australia Day Award Nomination Forms: <ul style="list-style-type: none"> • Print and place at Council Reception & East Orange Post Office • Update form on Council website • Email to committee members to distribute • Email to community groups, sporting groups, HACC Centre (Amanda, Paula), Museum & Library. 'Say thank you'. • CWD – Article with last years' Citizen of Year, calling for nominations • Promotion on Intranet, Council social 	Committee		7 October	Chairperson's mobile number to be on form. Nominations close first Wednesday in December Check media release and closing date. Encourage greater marketing push on these awards	

AUSTRALIA DAY COMMUNITY COMMITTEE

12 AUGUST 2020

Attachment 1 Event Action Plan - Cook Park - Australia Day - 26 January 2021

Action	Who	Cost	Due	Notes/Comments	✓
media, Radio etc. • Mayor Reg Kidd to assist with media.					
Commence developing Inclement Weather Contingency Plan (include site plans for both venues)	Committee		7 October	Naylor Pavilion	
Send letter of invitation to dignitaries for Australia Day Celebration & Citizenship Ceremony: • Federal Member for Calare (letter) • State Member for Orange (letter) • Mayor – Orange City Council (N/A – on committee) • Australian Electoral Commission (letter) • Minister for Home Affairs, Hon David Coleman, MP	Events Officer		7 Oct	2019 event letter: D18/53407	
Organise for advert to be put in school newsletters	Events Officer		7 Oct		
Send Busking applications to those who have previously busked on Council owned/managed land.	Activities Coordinator	Nil	7 Oct	Committee decided not for 2020 – no value add	
Book Council's mobile kiosk for ride ticket sellers	Events Officer	Nil	7 Oct		
Organise other Marquees - CWD - St Johns - Kennards – For CWA morning Tea (Set up near bush house) - First Choice- for CWA as above	Committee		7 Oct		

AUSTRALIA DAY COMMUNITY COMMITTEE

12 AUGUST 2020

Attachment 1 Event Action Plan - Cook Park - Australia Day - 26 January 2021

Action	Who	Cost	Due	Notes/Comments	✓
- Lions – Australia Day Committee (near lions van)					
Organise and book Sound and Audio. Obtain quote. Ensure sound production will be adequate for what is required.	Reg/ Treasurer		7 Oct		
Contact Alarms Australia re: collection of cash takings at end of event.	Events Officer		7 Oct	Alarms Australia	
Contact Aboriginal Lands Council re: Welcome to Country.	Events Officer		7 Oct		
Book St Johns Ambulance to attend.	Events Officer		7 Oct		
Conduct stocktake on Merchandise and order any additional if required.	Events Officer		7 Oct	Tattoos, hand wavers, flags etc.	
Order additional supplies or stock if required: <ul style="list-style-type: none"> Plates (especially for elderly) Cutlery Serviettes Paper straws Balloons & tags 	Lions/ Treasurer		7 Oct		
FLAGS: <ul style="list-style-type: none"> Organise for flags to be put up in Summer Street (OCC – Tammie) from 6 to 28 Jan in 2020. Check Council has large Australian (and Aboriginal if permitted) flag to go on Rotunda in Cook Park and is in a good condition. 	Events Officer		7 Oct	13 street banner flags – stored in Mark Beyers Office (3 zones: 2,3,4)	

AUSTRALIA DAY COMMUNITY COMMITTEE

12 AUGUST 2020

Attachment 1 Event Action Plan - Cook Park - Australia Day - 26 January 2021

Action	Who	Cost	Due	Notes/Comments	✓
Order milk, juice and water (1,200 units – sale or return basis) and provision of refrigerated van. Ensure drinks will be delivered on time.	Katherine		4 Nov	Bruce Lorimer In 2019, did not sell many milk based drinks (i.e. Moove), but ran out of bottled water. MeetPat Drink refill station	
Research options for directional signage for event and to attract people in / draw attention to: <ul style="list-style-type: none"> Car display Lions BBQ 	Committee		4 Nov	N/A	
Register for the Australia Day Ambassador Program	Events Officer	Nil	4 Nov /As able	Dependent on Australia Day Council.	
Ensure everyone on committee has Australia Day Polo to wear on day.	Committee	TBA	4 Nov		
Confirm re: Car Display: <ul style="list-style-type: none"> Southern Cross Cruisers (George Georgiou) Australian Sporting Car Club (Charlie Stammers) Gnoo Blas (Denis Gregory) 	Vehicle Coordinator		4 Nov		
Liaise with Councils Parks Supervisor re: outdoor depot staff tasks, especially: <ul style="list-style-type: none"> Assistance in setting up marquees on day Granite pathways are level and not washed out (especially in and around fountain) Additional 24 wheelie bins from Netwaste(12 	Events Officer		4 Nov		

AUSTRALIA DAY COMMUNITY COMMITTEE

12 AUGUST 2020

Attachment 1 Event Action Plan - Cook Park - Australia Day - 26 January 2021

Action	Who	Cost	Due	Notes/Comments	✓
of each) • Bin covers					
Prepare draft event manual for review at next meeting Prepare draft program. Confirm start & finishing times (including bump in and bump out) and MC. Include logo's from in-kind sponsors	Events Officer		4 Nov	To include • Risk Assessment • Debrief for stallholders re: requirements Program Suggestion: To split up dance items?	
Prepare map of park outlining activities. Have: • Map at gate • Advertise in paper (e-mail high-res copy to Ann Hailes) • Have separate A5 map to put with program	Events Officer		4 Nov		
Locate CD of Australian Songs	Events Officer		4 Nov		
Organise media release / promotion for event as per Marketing Plan, such as: • Media release in lead up to event & Australia Day Awards • A3 Posters to be put at Library, VIC, HACC Centre, Pool, Childcare centres • A4 posters to be given to hotels and taxis	Council/ Marketing Coordinator		4 Nov		

AUSTRALIA DAY COMMUNITY COMMITTEE

12 AUGUST 2020

Attachment 1 Event Action Plan - Cook Park - Australia Day - 26 January 2021

Action	Who	Cost	Due	Notes/Comments	✓
<ul style="list-style-type: none"> • Webpage/Social Media / Facebook • Radio Interview (Katherine/Reg) • Intranet • E-invite to Councillors • National Australia Day Website Events Guide 					
Ensure Police/Ambulance are informed of event. Complete Notice of Intention to Hold a Public Assembly.	Events Officer		4 Nov		
Investigate Didgeridoo performance/dance performance/activity at event	Activities Coordinator		4 Nov	Canobolas High School / Vince Lovecchio	N/a
Raise all necessary purchase orders	Treasurer		2 Dec		
Contact FM 107.5 to broadcast from Cook Park on day of event	Marketing Coordinator		2 Dec	FM 107.5 did this in 2019/2020	
Ensure all arrangements finalised for Ambassador affairs: <ul style="list-style-type: none"> • Ambassador dinner • Ambassador accommodation • Flights 	Ambassador Coordinator		2 Dec	Dinner: Council pays for committee and ambassador. Partners must pay for themselves.	
Send out reminder email for food vendors to complete their forms. Collect all Food Vendor Application forms: <ul style="list-style-type: none"> • Check insurance – ensure all Certificates of Currency note 'Orange City Council' as an interested party. • Ensure there is NO Soft Drink vendors 	Stallholder Coordinator		2 Dec		

AUSTRALIA DAY COMMUNITY COMMITTEE

12 AUGUST 2020

Attachment 1 Event Action Plan - Cook Park - Australia Day - 26 January 2021

Action	Who	Cost	Due	Notes/Comments	✓
(we sell that) or alcohol/wineries. <ul style="list-style-type: none"> No other hot food stalls than Lions Club Coffee and Ice-cream are okay. 					
Organise Citizenship Ceremony as per separate Action Plan. <ul style="list-style-type: none"> Ensure new citizens are comfortable to be part of such a public ceremony Invite Mayor, Councillors & Partners, Zonta Representative Confirm CWA (Debra Marr) for new citizen's morning tea. Ensure ceremony is concise as possible – see IC19/1884. Put 'reserved' signs on chairs – chairs reserved for formal ceremony between these times. 	Events Officer		4 Dec	CWA charge \$8 a head for the new citizens for juice, apples, tea, coffee, lamingtons, scones jam & cream. Raise PO New citizens to arrive at 9.30am for a 10am start. Citizens to assemble behind the marquee before the ceremony. Morning tea to then follow ceremony. It is free for Citizens, but committee pays for this.	
Finalise nominated beneficiary. Send official letter that includes times and commitments. (They sell ride tickets and assist with merchandise / balloons for \$500 donation).	Events Officer		4 Dec	2020: Men's Shed	
Finalise winners of Australia Day Awards. Organise for trophies to be engraved.	Committee		6 Jan		
Contact Police re: conducting foot patrol/s.	Reg		6 Jan		
Request float	Events Officer		6 Jan		
Publish Australia Day Program & map in paper	Marketing Coordinator		6 Jan		

AUSTRALIA DAY COMMUNITY COMMITTEE

12 AUGUST 2020

Attachment 1 Event Action Plan - Cook Park - Australia Day - 26 January 2021

Action	Who	Cost	Due	Notes/Comments	✓
Print program through Council.	Events Officer		6 Jan	2018 – 500 copies	
Liaise with National Australia Day Council for certificates (if not already received)	Events Officer		6 Jan		
Purchase frames for Australia Day Award Certificates	Events Officer		6 Jan		
Organise: <ul style="list-style-type: none"> • 40L Water • Power Cord • Lions Urn 	Lions		6 Jan	Ensure adequate power supply	
Confirm with Zonta re: gifts for new Citizens	Events Officer		6 Jan		
Organise Gift/Hamper for Ambassador	Ambassador Coordinator		6 Jan		
Organise A3 and A4 laminated signs for: <ul style="list-style-type: none"> • Rides (and prices) • Raffle Tickets for Sale and price • List of raffle prizes • Park closure until opening time 	Events Officer		6 Jan		
Organise tickets for: <ul style="list-style-type: none"> • Single ride • Committee lunch (to be redeemable at Lions Van) 	Events Officer		6 Jan		
Finalise Event Manual and send to all committee members	Events Officer		6 Jan		

AUSTRALIA DAY COMMUNITY COMMITTEE

12 AUGUST 2020

Attachment 1 Event Action Plan - Cook Park - Australia Day - 26 January 2021

Action	Who	Cost	Due	Notes/Comments	✓
Finalise Run Sheet and distribute to: <ul style="list-style-type: none"> MC Mayor Chair of Committee Ambassador Other presenters 	Events Officer		6 Jan		
Confirm all stallholders and send through Risk Induction paperwork	Stallholder Coordinator		6 Jan		
Ensure all prizes are sorted for: <ul style="list-style-type: none"> Best Dressed Competition Raffle etc. 	Committee		20 Jan		
Develop blurb on each award nominee – summarised paragraph of bullet points for presentation at ceremony.	Chairperson		20 Jan		
Finalise stallholder site plan for event	Stallholder Coordinator		20 Jan		
Develop more detailed running sheet including speaking notes / talking points. Investigate which officials and councillors will be attending on the day. Circulate to all speakers.	Chairperson		20 Jan		
Ask Councillors Executive Support Manager to put in weekly email to Councillors to invite them to the event and the Citizenship Ceremony.	Events Officer		20 Jan		
Organise raffle tickets	Activities Coordinator		20 Jan	2018 – Sold out of 800 tickets. 2019 – Suggested to get 1600.	

AUSTRALIA DAY COMMUNITY COMMITTEE

12 AUGUST 2020

Attachment 1 Event Action Plan - Cook Park - Australia Day - 26 January 2021

Action	Who	Cost	Due	Notes/Comments	✓
Brief amusement device and activity operators of confirmed event details, site plan and ticketing format (i.e. wristbands, single ride tickets etc.)	Activities Coordinator		20 Jan		
Collect supplies from Barrett's & Wrap rite.	Lions		20 Jan		
Contact Kennards Hire and confirm all arrangements for the event.	Reg/Ian		20 Jan	Parks Team to collect Lyn Gough	
Engrave trophies with winners names	Events Officer		20 Jan		
Print certificates for: <ul style="list-style-type: none"> Australia Day Award nominees (acknowledgement award) Australia Day Award Winners (and frame) 	Events Officer		20 Jan		
Determine if event needs to be moved to Naylor Pavilion due to bat issue/ forecast weather	Committee		20 Jan		
Contact food suppliers other and confirm products for event and all delivery/collection arrangements for sausages, buns, bread, drinks, marquees, apples etc.)	Lions / Sponsorship Coordinator		20 Jan		
Pick up and place pegs for stallholders in park as per site plan	Katherine/ Matthew		25 Jan		
Use Kennard's truck to pick up: <ul style="list-style-type: none"> Kennard's marquee and equipment Apples from Joe Leonie CWD marquee & First Choice Credit Union 	Reg/Ian		25 Jan	Parks Team to collect Lyn Gough Apples MUST be kept out of the sun and kept cool, otherwise they	

AUSTRALIA DAY COMMUNITY COMMITTEE

12 AUGUST 2020

Attachment 1 Event Action Plan - Cook Park - Australia Day - 26 January 2021

Action	Who	Cost	Due	Notes/Comments	✓
marquee.				will brown inside.	
Ensure all necessary equipment has been delivered and positioned behind Guildry: <ul style="list-style-type: none"> • Tables (Qty 6) • Marquees (Qty 4) • 1 x portable lectern • Chairs (Qty 200. Need some for bandstand, Citizenship Ceremony and rest on the ground for the public to sit on) • 35008 key • Bollards & danger tape (for dancers area) • Directional Signage • Universal Tap Key • 12 x witches hats (danger areas) • Banners • Barriers 	Committee		25 Jan	Parks Team to collect Lyn Gough & Events Officer	
If applicable, remove bollard next to Deodars for coffee cart to set up	Park staff		25 Jan		
Ensure additional wheelie bins (x20) have been delivered	Park staff		25 Jan		
Erect temporary flag pole in park	Park staff		25 Jan	Investigate into Second Flag pole for 2021	
Collect ambassador from airport and provide transportation	Ambassador Coordinator		25 Jan	2020: Ambassador Self Drive	
Lions van to set up at Venue. Ensure equipment is on site and EVERYTHING	Lions		25 Jan		

AUSTRALIA DAY COMMUNITY COMMITTEE

12 AUGUST 2020

Attachment 1 Event Action Plan - Cook Park - Australia Day - 26 January 2021

Action	Who	Cost	Due	Notes/Comments	✓
is test and tagged.					
DAY OF EVENT					
Pick up breakfast supplies and raffles	Sponsorship Coordinator		26 Jan	Raffle – Events officer to Collect	
Purchase and collect ice for committee tent	Katherin		26 Jan		
Unlock vehicle gates	Park staff		26 Jan	35008 Key	
Unlock power boxes	Park staff		26 Jan		
Unlock all required buildings: <ul style="list-style-type: none"> Fernery (bays for Art) Conservatory 	Park staff		26 Jan		
Distribute/place additional wheelie bins	Park staff		26 Jan		
Erect marquees as per site plan	Committee / Park Staff		26 Jan		
Meet with stallholders and participants re: <ul style="list-style-type: none"> Event brief Risk induction (take some spare copies just in case) Safety issues (leads being tagged, safely off the ground, tent pegs & guide ropes). 	TBA		26 Jan		
Set up as per site plan: <ul style="list-style-type: none"> Kennards tent – 2 x poly tables covered with paper and plastic Rotunda – Tables for trophies, rostrum, chairs 	Committee / Park staff		26 Jan		
Untie flagpole rope	Park staff		26 Jan		

AUSTRALIA DAY COMMUNITY COMMITTEE

12 AUGUST 2020

Attachment 1 Event Action Plan - Cook Park - Australia Day - 26 January 2021

Action	Who	Cost	Due	Notes/Comments	✓
Conduct audit of grounds and ensure no personnel vehicles are left within confines of Cook Park, especially those belonging to committee and those associated with Fernery Art Displays.	Vehicle Coordinator		26 Jan – 8:00am		
Park vehicle in Summer Street entrance (not obstructing walkway) to prevent any vehicle entry after commencement of event.	Vehicle Coordinator		26 Jan – 8:00am		
After breakfast is finished (i.e. 9:30am), take down barriers that formed the breakfast line	Lions/ Committee		26 Jan		
Vehicle Coordinator to be positioned near the main gates on Summer Street to direct vintage cars, stallholders and public	Vehicle Coordinator		26 Jan		
AFTER EVENT					
Remove and return to behind the Guildry: <ul style="list-style-type: none"> Lectern from rotunda Chairs and tables Marquees etc. 	Park Staff		26 Jan		
Lock all buildings, power boxes, bird gate for hose access, fernery bays etc.	Park Staff		26 Jan		
Lock vehicle access gates once all stallholders have left the park	Park Staff		26 Jan		
Conduct post-event site inspection and ensure all required activities have been completed (waste and equipment removal)	Events Officer / Committee		26 Jan		
Conduct event debriefing to determine success or ways to improve in the future	Committee		10 Feb		

AUSTRALIA DAY COMMUNITY COMMITTEE

12 AUGUST 2020

Attachment 1 Event Action Plan - Cook Park - Australia Day - 26 January 2021

Action	Who	Cost	Due	Notes/Comments	✓
Send thank you letters to staff, sponsors, volunteers and worthy participants	Events Officer / Chairperson		10 Feb	Matthew to Sign	
Ensure all outstanding invoices are paid	Treasurer		10 Feb		
Provide Financial Review to committee and close off Financial Budget.	Treasurer		10 Feb		

**2.2 MINUTES OF THE SPORT AND RECREATION COMMUNITY COMMITTEE MEETING ON
13 AUGUST 2020**

RECORD NUMBER: 2020/1526

AUTHOR: Ben Keegan, Sport and Recreation Coordinator

EXECUTIVE SUMMARY

The Sport and Recreation Community Committee met on 13 August 2020 and the recommendations this meeting are provided to the Sport and Recreation Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “1.1 Live - Engage with the community to ensure recreation opportunities and facilities meet changing needs”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

2.2 Minutes of the Sport and Recreation Community Committee Meeting on 13 August 2020

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Sport and Recreation Community Committee at its meeting held on 13 August 2020.
- 2 That Council determine recommendations 3.1 from the minutes of the Sport and Recreation Community Committee meeting of 13 August 2020.

3.1 That the Sport and Recreation Community Committee recommend that Council allocate funds from the 2020/2021 Sports Facility Partnership Program as per the following table:

Organisation	Project	Funding Requested	Recommended Funding
Orange Mountain Bike Club	Redevelopment of pump track - Lake Canobolas Mountain Bike Park	\$15,000	\$11,000
Orange Tigers Australian Rules Football Club	Construction of player shelters to service AFL field - Waratah Sports Club	\$5,000	\$4,000
Orange and District Cricket Association	Purchase of 3 Tow a Tarps (cricket wicket cover storage and transport units)	\$15,000	\$15,000
Colour City Dragon Boat Club	Construction of storage shed - Lake Canobolas	\$15,000	\$5,000
Goldseekers Orienteering Club	Installation of a permanent Orienteering course - Elephant Park & Moulder Park	\$900	\$900
PCYC Orange	Purchase of equipment for a Ninja Warrior course – Orange PCYC	\$6,124	\$6,034
Orange District Basketball Association	Installation of automatic basketball ring height adjusters - Sir Neville Howse Stadium	\$6,000	\$4,000
Orange City Rugby Club	Funding approved to be used on either of the Club's two projects: 1. Installation of concrete path from entry gate to grandstand and hardstand area in front of amenities – Pride Park (Waratah Sports Club) 2. Construction of storage and meeting room as part of grandstand rebuild - Pride Park (Waratah Sports Club)	\$4066	\$4,066
	TOTAL	\$67,090	\$50,000

2.2 Minutes of the Sport and Recreation Community Committee Meeting on 13 August 2020

- 3 That the remainder of the minutes of the Sport and Recreation Community Committee at its meeting held on 13 August 2020 be adopted.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

DIRECTOR'S COMMENT - ORANGE CITY RUGBY CLUB APPLICATION – MEETING ROOM AND STORAGE

Council has considered the request from Orange City Rugby Club consistent with established guidelines for the grant.

Council also considered the request in the context of the overall planning for Waratahs and how the site is managed.

Clubs that utilise Waratahs Sports Grounds are members of a user group who assess and decide the priorities for the site and also contribute to how the funding received from Orange City Council is utilised.

On discussing the proposal with Waratahs Sports Club I was advised:

- Meeting rooms within the club are available to Orange City
- Alternative arrangements are in place for Storage
- Priority for development of the site is the extension to the existing player's facility to incorporate men's and women's toilets and change rooms and additional storage space. The DA for this development has been approved by Council.

On the basis of above the application wasn't supported as a priority project

PARTIAL FUNDING

It is also noted that the above table shows that in some cases the funding received is less than the requested amount. This has been discussed with the applicants to ensure projects will be adjusted, timing extended or other funding sources identified to enable the project to be completed.

ATTACHMENTS

- 1 SRCC 13 August 2020 Minutes
- 2 SRCC 13 August 2020 Agenda, D20/47080 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE SPORT AND RECREATION COMMUNITY COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 13 AUGUST 2020

COMMENCING AT 8.00AM

1 INTRODUCTION

ATTENDANCE

Cr J Hamling (Chairperson), Cr S Nugent, Ms Shahreen Alford, Mrs Kim Gray, Mr Peter Rodgers, Mr Brendan Stuart, Mr Darryl Curran, Mr Gavin Hillier, Mr Matthew Chisholm, Mr Gary Norton, Mr Stephen Martin, Mrs Catherine Lawrence, Mr Wayne Hill, Mr Peter Jarick, Mrs Jacqueline Jasprizza, Director Community, Recreation and Cultural Services, Manager City Presentation, Recreation Planner, Sports and Recreation Coordinator

1.1 Apologies and Leave of Absence

RECOMMENDATION

Mr G Norton/Mr S Martin

That the apologies be accepted from Mrs Alison Bennett, Mr Michael Thornhill, Mrs Kim Gray, Mr Wayne Hill, Mr Peter Jarick and Mrs Jacqueline Jasprizza for the Sport and Recreation Community Committee meeting on 13 August 2020.

1.2 Acknowledgement of Country

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

The following Committee members declared a less than significant non-pecuniary interest in item 3.1 2020/2021 Sports Facility Partnership Program – Application Assessments, as sporting organisations they are affiliated with have made application for Council funding under:

- Cr Stephen Nugent (Committee member of the Goldseekers Orienteering Club)
- Mr Brendon Stuart (Member of the Goldseekers Orienteering Club)
- Cr Jason Hamling (Coach of Orange City Junior Rugby Club team)
- Mr Steven Martin (Member of the Orange Cycle and Triathlon Club)
- Mr Scott Holmes (Committee member of Orange District Basketball Association)

2 PREVIOUS MINUTES

RECOMMENDATION**Mr S Martin/Mr G Norton**

That the Minutes of the Meeting of the Sport and Recreation Community Committee held on 5 August 2019 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Sport and Recreation Community Committee meeting held on 5 August 2019.

3 GENERAL REPORTS

3.1 2020/2021 SPORTS FACILITY PARTNERSHIP PROGRAM - APPLICATION ASSESSMENT

TRIM REFERENCE: 2020/1243

RECOMMENDATION**Mr D Curran/Mr G Norton**

That the Sport and Recreation Community Committee recommend that Council allocate funds from the 2020/2021 Sports Facility Partnership Program as per the following table:

Organisation	Project	Funding Requested	Recommended Funding
Orange Mountain Bike Club	Redevelopment of pump track - Lake Canobolas Mountain Bike Park	\$15,000	\$11,000
Orange Tigers Australian Rules Football Club	Construction of player shelters to service AFL field - Waratah Sports Club	\$5,000	\$4,000
Orange and District Cricket Association	Purchase of 3 Tow a Tarps (cricket wicket cover storage and transport units)	\$15,000	\$15,000
Colour City Dragon Boat Club	Construction of storage shed - Lake Canobolas	\$15,000	\$5,000
Goldseekers Orienteering Club	Installation of a permanent Orienteering course - Elephant Park & Moulder Park	\$900	\$900
PCYC Orange	Purchase of equipment for a Ninja Warrior course – Orange PCYC	\$6,124	\$6,034
Orange District Basketball Association	Installation of automatic basketball ring height adjusters - Sir Neville Howse Stadium	\$6,000	\$4,000
Orange City Rugby Club	Funding approved to be used on either of the Club's two projects: <ol style="list-style-type: none"> 1. Installation of concrete path from entry gate to grandstand and hardstand area in front of amenities – Pride Park (Waratah Sports Club) 2. Construction of storage and meeting room as part of grandstand rebuild - Pride Park (Waratah Sports Club) 	\$4066	\$4,066
	TOTAL	\$67,090	\$50,000

3.2 ORANGE REGIONAL SPORTING PRECINCT CONCEPT PLANS

TRIM REFERENCE: 2020/1244

RECOMMENDATION**Mr G Norton/Mr S Holmes**

That the Sport and Recreation Community Committee reviews the Orange Regional Sporting Precinct concept plans and provides feedback to Council for consideration.

3.3 SPORT AND RECREATION COMMUNITY COMMITTEE ACTION PLAN

TRIM REFERENCE: 2020/1247

RECOMMENDATION**Cr S Nugent/Mr S Martin**

That due to the limited time available to discuss this report in detail, this item be deferred until the next Sport and Recreation Community Committee meeting.

3.4 SIR NEVILLE HOWSE STADIUM (ANZAC PARK) EXPANSION - DRAFT CONCEPT PLANS

TRIM REFERENCE: 2020/1248

RECOMMENDATION**Mr D Curran/Mr S Holmes**

That the Sport and Recreation Community Committee review the draft concept plans for the Sir Neville Howse Stadium expansion and provide feedback for Council consideration.

3.5 DRAFT MASTER PLAN FOR GLENROI OVAL

TRIM REFERENCE: 2020/1249

RECOMMENDATION**Mr S Martin/Mr G Norton**

That the Sport and Recreation Community Committee review the draft master plan for Glenroi Oval and provide feedback for further consideration.

THE MEETING CLOSED AT 9.35AM.



SPORT AND RECREATION COMMUNITY COMMITTEE

AGENDA

13 AUGUST 2020

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **SPORT AND RECREATION COMMUNITY COMMITTEE MEETING** of **ORANGE CITY COUNCIL** will be held in the **COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE** on **Thursday, 13 August 2020** commencing at **8.00AM**.

David Waddell
CHIEF EXECUTIVE OFFICER

For apologies please contact Ben Keegan on 6393 8535.

SPORT AND RECREATION COMMUNITY COMMITTEE

13 AUGUST 2020

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

1	INTRODUCTION	3
1.1	Apologies and Leave of Absence	3
1.2	Acknowledgement of Country.....	3
1.3	Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests.....	3
2	PREVIOUS MINUTES	3
3	GENERAL REPORTS	5
3.1	2020/2021 Sports Facility Partnership Program - Application Assessment	5
3.2	Orange Regional Sporting Precinct Concept Plans	13
3.3	Sport and Recreation Community Committee Action Plan.....	27
3.4	Sir Neville Howse Stadium (Anzac Park) Expansion - Draft Concept Plans..	39
3.5	Draft Master Plan for Glenroi Oval.....	51

SPORT AND RECREATION COMMUNITY COMMITTEE

13 AUGUST 2020

1 INTRODUCTION

MEMBERS

Cr J Hamling (Chairperson), Cr K Duffy, Cr S Nugent, Mrs Alison Bennett, Mr Michael Thornhill, Mr Scott Holmes, Ms Shahreen Alford, Mrs Kim Gray, Mr Peter Rodgers, Mr Brendan Stuart, Mr Darryl Curran, Mr Gavin Hillier, Mr Matthew Chisholm, Mr Gary Norton, Mr Stephen Martin, Mrs Catherine Lawrence, Mr Wayne Hill, Mr Peter Jarick, Mrs Jacqueline Jasprizza, Director Community, Recreation and Cultural Services, Manager City Presentation, Recreation Planner, Sports and Recreation Coordinator

1.1 APOLOGIES AND LEAVE OF ABSENCE

1.2 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Sport and Recreation Community Committee at this meeting.

2 PREVIOUS MINUTES

RECOMMENDATION

That the Minutes of the Meeting of the Sport and Recreation Community Committee held on 11 August 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Sport and Recreation Community Committee meeting held on 11 August 2020.

SPORT AND RECREATION COMMUNITY COMMITTEE

13 AUGUST 2020

ATTACHMENTS

- 1 Minutes of the Meeting of the Sport and Recreation Community Committee held on 11 August 2020

SPORT AND RECREATION COMMUNITY COMMITTEE

13 AUGUST 2020

3 GENERAL REPORTS

3.1 2020/2021 SPORTS FACILITY PARTNERSHIP PROGRAM - APPLICATION ASSESSMENT

RECORD NUMBER: 2020/1243

AUTHOR: Ben Keegan, Sport and Recreation Coordinator

EXECUTIVE SUMMARY

The purpose of this report is to provide an assessment of funding applications received for Council's 2020/2021 Sports Facility Partnership Program.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "1.1 Live - Engage with the community to ensure recreation opportunities and facilities meet changing needs".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

SPORT AND RECREATION COMMUNITY COMMITTEE

13 AUGUST 2020

3.1 2020/2021 Sports Facility Partnership Program - Application Assessment

RECOMMENDATION

That the Sport and Recreation Community Committee recommend that Council allocate funds from the 2020/2021 Sports Facility Partnership Program as per the following table:

Organisation	Project	Funding Requested	Recommended Funding
Orange Mountain Bike Club	Redevelopment of pump track - Lake Canobolas Mountain Bike Park	\$15,000	\$11,000
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Orange City Rugby Club	Installation of concrete path from entry gate to grandstand and hardstand area in front of amenities – Pride Park (Waratah Sports Club)	\$4066	\$4,066
	TOTAL	\$67,090	\$50,000

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SPORT AND RECREATION COMMUNITY COMMITTEE**13 AUGUST 2020****3.1 2020/2021 Sports Facility Partnership Program - Application Assessment**

SUPPORTING INFORMATION

The Sports Facility Partnership Program has been implemented by Council to assist local not-for-profit sporting organisations upgrade and enhance community sporting facilities. Through an assessment process, projects are ranked as having a high, medium or low level priority, based on their ability to meet the following Program objectives:

- Improve sporting and recreational facilities for local sporting organisations and the local community
- Create partnerships between Council and sporting groups in the development of sport and recreation facilities in the City
- Improve opportunities for local sporting organisations to host major sporting events
- Improve resources available to local sporting organisations
- Enhance the long-term sustainability of the sport

Individual grants of up to \$15,000 are available on a dollar-for-dollar basis, with Council allocating \$50,000 in the 2020/2021 Delivery / Operations Plan for this Program.

As a guide, the types of projects that can and cannot be considered under the Sports Facility Partnership Program are as follows:

Projects Considered

- The enhancement of existing sporting facilities such as safety netting, lighting, watering systems and upgrade of surfaces
- The provision of ancillary and support facilities at established sporting facilities, e.g. sun protection shelters, change-room upgrades
- The purchase of equipment that will improve the quality or function of a facility, e.g. timing equipment, scoreboards
- Projects that meet the objectives of the program

Projects Not Considered

- Sporting goods, e.g. bats, balls, uniforms
- Projects that are completed
- Construction or sealing of carparks or roads
- Projects that involve the development of private or commercial ventures
- General maintenance of sporting facilities, e.g. painting
- Applications requesting a grant of more than \$15,000

It should be noted that applications for projects on Council owned or managed land are generally given a higher priority for funding.

At the closing date of 29 May 2020, Council had received 12 applications, requesting a total of \$103,979 in funding; however, despite all application meeting the Program's criteria,

SPORT AND RECREATION COMMUNITY COMMITTEE

13 AUGUST 2020

3.1 2020/2021 Sports Facility Partnership Program - Application Assessment

funding for the 2020/2021 Program is capped at \$50,000 which will result in a number of projects being unfunded this year.

Using the application assessment attached, it is recommended that the following applicants ranked as having a high to medium priority receive funding through the 2020/2021 Sports Facility Partnership Program.

Organisation	Project	Funding Requested	Recommended Funding
Orange Mountain Bike Club	Redevelopment of pump track - Lake Canobolas Mountain Bike Park	\$15,000	\$11,000
Orange Tigers Australian Rules Football Club	Construction of player shelters to service AFL field - Waratah Sports Club	\$5,000	\$4,000
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	TOTAL	\$67,090	\$50,000

ATTACHMENTS

1 2020-2021 Sports Facility Partnership Program - Application Assessment, D20/42390

SPORT AND RECREATION COMMUNITY COMMITTEE

13 AUGUST 2020

Attachment 1 2020-2021 Sports Facility Partnership Program - Application Assessment

2020/2021 SPORTS FACILITY PARTNERSHIP PROGRAM - APPLICATION ASSESSMENT

Organisation	Project	Project Cost	Grant Sought	Grant Allocation	Key project benefits	Project limitations	Priority Rating
Spring Hill Community Group	Installation of combined Set of Goal Posts (AFL, NRL and Football (Soccer)	\$5,489	\$5,089	\$0	<ul style="list-style-type: none"> Ability to accommodate other user groups which will increase utilisation of the recreation ground oval. 	<ul style="list-style-type: none"> Funding requested is greater than 50% of total project cost Spring Hill Recreation Ground is not a Council owned or managed facility. 	Low
Goldseekers Orienteering Club	Purchase of 120 SI Sticks (small USB devices for contactless timing)	\$3,600	\$1,800	\$0	<ul style="list-style-type: none"> Improved efficiency at Club events with members allocated permanent SI sticks which reduces administration prior to each event. Improved COVID-19 safety at other events as sticks would not need to be shared. 	<ul style="list-style-type: none"> SI Sticks could be classified as equipment which is not generally considered for funding under this Program 	Low
Orange Mountain Bike Club	Redevelopment of pump track - Lake Canobolas Mountain Bike Park	\$30,020	\$15,000	\$11,000	<ul style="list-style-type: none"> Enhance facilities at the Lake Canobolas Mountain Bike Park for members and the general public. Create the largest pump track in the region which will also attract visitors. Create a safe environment where riders can improve their riding skills 	<ul style="list-style-type: none"> Project is located in Cabonne Council area however the land is owned by Orange City Council. Club's contribution is primarily in-kind made of voluntary hours and costed at \$75/hour. 	High

SPORT AND RECREATION COMMUNITY COMMITTEE

13 AUGUST 2020

Attachment 1 2020-2021 Sports Facility Partnership Program - Application Assessment

Orange Tigers Australian Rules Football Club	Construction of player shelters to service AFL field - Waratah Sports Club	\$10,500	\$5,000	\$4,000	<ul style="list-style-type: none"> Provision of shade and weather protection for players and spectators which could be used for AFL during winter and Touch Football during summer. Improved facilities to assist with hosting major events at Waratah Sports Club. 	<ul style="list-style-type: none"> Waratah Sports Club is not a Council owned or managed facility. Council already provides an annual contribution to Waratah Sports Club to assist in the maintenance of facilities. 	High
Central West Gymnastics Club	Construction of changeroom – Central West Gymnastics Centre, Barret Court	\$32,819	\$15,000	\$0	<ul style="list-style-type: none"> Improved safety and security for club members. Improved functionality of the facility during regular Club use and events. 	<ul style="list-style-type: none"> Building is not a Council owned or managed facility Central West Gymnastics are not the owners of the building - currently leased to the Club 	Low
Orange and District Cricket Association	Purchase of 3 Tow a Tarps (cricket wicket cover storage and transport units)	\$60,440	\$15,000	\$15,000	<ul style="list-style-type: none"> Reduce WHS issues relating to the movement and use of cricket wicket covers at three key cricket venues. Reduce potential damage to the wicket covers which will increase the life of the covers. Increase the speed at which the covers can be laid on the wicket so that games can still occur when rain clears. This is an important factor for Club games and major events. 	<ul style="list-style-type: none"> Orange & District Cricket Association does not currently have funding for all three Tow-A-Tarps so the project may be reduced to two units. It is noted however, that the Association has made application for external funding. 	High

SPORT AND RECREATION COMMUNITY COMMITTEE

13 AUGUST 2020

Attachment 1 2020-2021 Sports Facility Partnership Program - Application Assessment

Colour City Dragon Boat Club	Construction of storage shed - Lake Canobolas	\$31,084	\$15,000	\$5,000	<ul style="list-style-type: none"> Allow for all three of the Club's boats to be located at Lake Canobolas – currently two boats stored off site which need to be transported to the Lake when required. Improved protection of Club's assets through covered storage 	<ul style="list-style-type: none"> Two Dragon Boat Club's currently utilise Lake Canobolas so shared storage facilities would be preferred. 	Medium
Goldseekers Orienteering Club	Installation of a permanent Orienteering course - Elephant Park & Moulder Park	\$1,800	\$900	\$900	<ul style="list-style-type: none"> Significantly reduce set up time for events particularly for school programs conduct by the Club. Provide a free recreational activity for the local community and visitors to participate in through one of the City's most picturesque parks. 	<ul style="list-style-type: none"> Project would also require Council's installation of bollards however this can be undertaken at minimal cost 	High
PCYC Orange	Purchase of equipment for a Ninja Warrior Course – Orange PCYC	\$12,248	\$6,124	\$6,033	<ul style="list-style-type: none"> Creation of a new and exciting program that will engage youth and encourage participation in physical activity. Improved sustainability of the PCYC through increased revenue which can be directed into facility maintenance and program delivery. 	<ul style="list-style-type: none"> Ninja Warrior is not generally classified as a sport but given the many physical benefits the activity offers participants, the application can be considered. 	High

SPORT AND RECREATION COMMUNITY COMMITTEE

13 AUGUST 2020

Attachment 1 2020-2021 Sports Facility Partnership Program - Application Assessment

Orange District Basketball Association	Installation of automatic basketball ring height adjusters - Sir Neville Howse Stadium	\$10,000	\$6,000	\$4,000	<ul style="list-style-type: none"> Improved WHS for Association volunteers and PCYC staff through the removal of manual Reduce changeover time to lower and raise the ring height from mini ball (lowered ring height) to 		Medium
Orange City Rugby Club	Installation of concrete path from entry gate to grandstand and hardstand area in front of amenities – Pride Park (Waratah Sports Club)	\$8,138	\$4,066	\$4,066	<ul style="list-style-type: none"> Improved accessibility to the Club's grandstand, canteen and toilets Creation of a level hardstand area will improved safety for spectators using the facility 	<ul style="list-style-type: none"> Waratah Sports Club is not a Council owned or managed facility. Council already provides an annual contribution to Waratah Sports Club to assist in the maintenance of facilities. 	Medium
Orange City Rugby Club	Construction of storage and meeting rooms as part of Grandstand rebuild – Pride Park (Waratah Sports Club)	\$32,495	\$15,000	\$0	<ul style="list-style-type: none"> Improved functionality of Pride Park through the provision of centralised storage area and meeting room. 	<ul style="list-style-type: none"> Waratah Sports Club is not a Council owned or managed facility. Council already provides an annual contribution to Waratah Sports Club to assist in the maintenance of facilities. 	Low
TOTAL		\$238,633	\$103,979	\$50,000			

SPORT AND RECREATION COMMUNITY COMMITTEE

13 AUGUST 2020

3.2 ORANGE REGIONAL SPORTING PRECINCT CONCEPT PLANS

RECORD NUMBER: 2020/1244

AUTHOR: Ben Keegan, Sport and Recreation Coordinator

EXECUTIVE SUMMARY

Attached for review and discussion are the draft concept plans for the Orange Regional Sporting Precinct.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “2.1 Live - Identify and deliver sport and recreation facilities to service the community into the future”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Sport and Recreation Community Committee reviews the Orange Regional Sporting Precinct concept plans and provides feedback to Council for consideration.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

As the Committee would be aware, Council has developed draft concept plans for the Orange Regional Sporting Precinct which is now proposed to be located on Crown Land immediately adjoining Sir Jack Brabham Park to the south (part of the former Orange Ex-Services Country Club Golf Course).

Members of the Committee have previously been involved in discussions regarding this project when an alternate location off the Northern Distributor Road was being considered; however, the closure of the Country Club Golf Course following the amalgamation of Wentworth Golf Club with Orange Ex-Services has provided an opportunity for this new location to be considered.

An assessment of the new location has shown that it is preferable to the site at the Northern Distributor due to:

- Expansion of existing operations at Sir Jack Brabham Park, providing economies of scale for the maintenance and operation of sporting facilities;

SPORT AND RECREATION COMMUNITY COMMITTEE

13 AUGUST 2020

3.2 Orange Regional Sporting Precinct Concept Plans

- Access to existing power and water;
- Location is adjacent to the Southern Feeder Road and medical precinct;
- Reduced establishment costs as the land would require significantly less civil works to create level sporting fields.

As will be noted in the draft concept plans attached, the Sporting Precinct when fully developed would deliver:

- 10,000 capacity main rectangular sporting field stadium with 1,500 seat grandstand
- Class 2 IAAF Certification Track and Field Facility with grandstand
- Large expanse of multipurpose fields - 8 fields for Rugby League, Rugby Union or Football during winter or 3 turf wicket cricket grounds during summer
- Cricket practice nets
- Circulation tracks for walking and cycling
- Recreation park with skate park, outdoor basketball courts and multipurpose sports court
- Additional amenities buildings to service new fields
- Formalised parking
- Public transport bays
- Storage
- Works shed

One of the main objectives of the current design is to create as much flexibility as possible with the field layout so that the facility has the capacity to cater for a broad range of sports for weekly competitions as well as major events where a large number of fields are required. This flexibility also allows the site to adapt to potential changes in demand into the future if required.

Subject to requirements for events, the Precinct (including Sir Jack Brabham Park) would have the capacity to provide the following number of fields:

- 21 Football (Soccer)
- 19 Rugby League/Rugby Union
- 20 Touch Football
- 6 Cricket (all turf wickets)
- 20 Softball (6 permanent and 14 temporary)

As previously advised, the NSW Government had reserved \$25M for the project and following the submission of required documentation; including a detailed Project Business Case, it has recently been confirmed that Council will be allocated the funding. As a result, Council has continuing to move forward with preliminary site investigations in preparation for more detailed planning. These works include:

- Detailed site survey and location of services
- Geotechnical investigations
- Preliminary contamination site investigation

SPORT AND RECREATION COMMUNITY COMMITTEE**13 AUGUST 2020****3.2 Orange Regional Sporting Precinct Concept Plans**

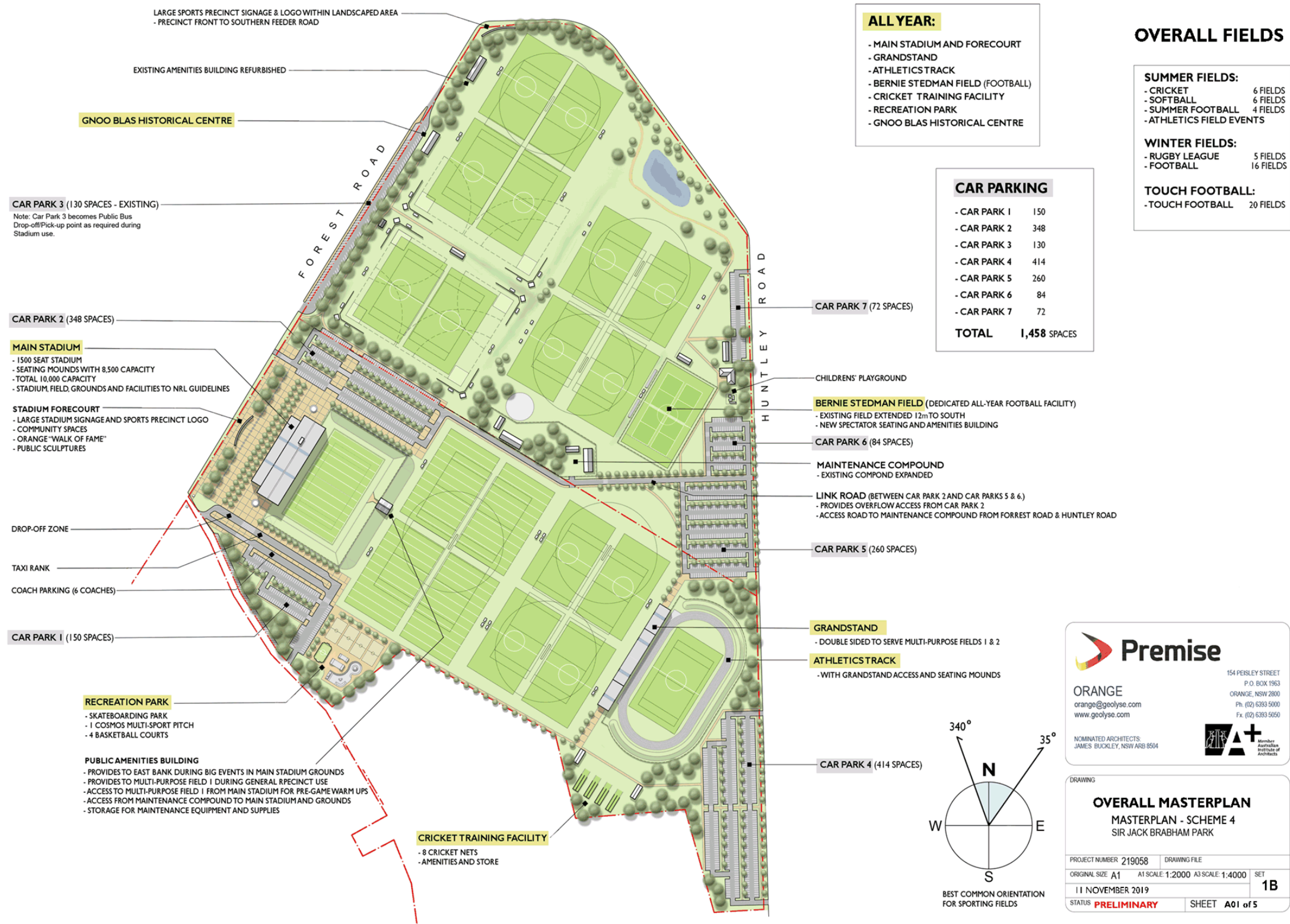
- Statement of Environmental Effects and project approval services

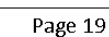
Council has recently presented the precinct concept plans to a number of local sporting organisations and whilst the plans received a positive response, Council has requested organisations to provide formal feedback by Friday, 31 July 2020.

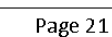
It is now requested that the Sport and Recreation Community Committee also undertake a review of the concept plans and provide feedback to Council for consideration.

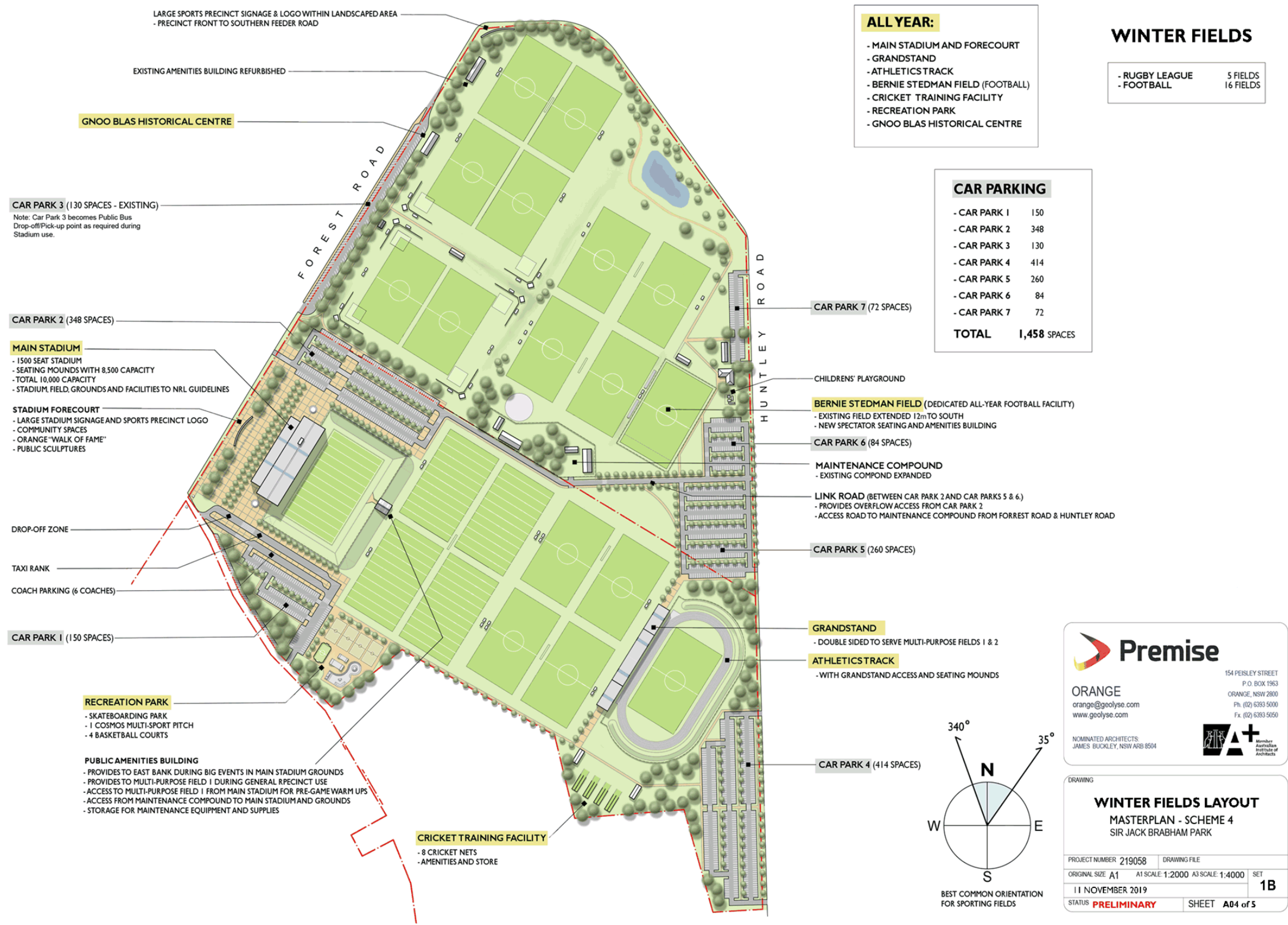
ATTACHMENTS

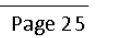
- 1 Brabham Design Combined Scheme v5 - Sports Precinct, IC19/24616











SPORT AND RECREATION COMMUNITY COMMITTEE

13 AUGUST 2020

3.3 SPORT AND RECREATION COMMUNITY COMMITTEE ACTION PLAN

RECORD NUMBER: 2020/1247

AUTHOR: Ben Keegan, Sport and Recreation Coordinator

EXECUTIVE SUMMARY

Attached for information and discussion is the Sport and Recreation Community Committee Action Plan.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “2.1 Live - Identify and deliver sport and recreation facilities to service the community into the future”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Sport and Recreation Community Committee Action Plan be reviewed and updated.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 Sport and Recreation Community Committee Action Plan - 2020, D20/44411

SPORT AND RECREATION COMMUNITY COMMITTEE

13 AUGUST 2020

Attachment 1 Sport and Recreation Community Committee Action Plan - 2020

D20/44411

Sport and Recreation Community Committee

Action Plan

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
Sir Jack Brabham Park Sports Centre – Forest Road		2.1 2.2 11.2				July 2020	Project completed and open to the public
Brendon Sturgeon Oval field lighting		1.2 2.1	\$160,000			March 2020	Project completed Project included new light poles and LED lights which have the capacity for 50Lux or 100Lux switching depending if the fields are being used for training or competition.
Margaret Stevenson Park Playground		2.1 2.2 11.2	\$60,000			June 2020	Playground completed
Cook Park and Lake Canobolas Accessible swings		2.1 2.2 11.2	\$70,000			June 2020	Projects completed
Stirling Park playground improvements		2.1 2.2	\$30,000		November 2019		Project completed

SPORT AND RECREATION COMMUNITY COMMITTEE

13 AUGUST 2020

Attachment 1 Sport and Recreation Community Committee Action Plan - 2020

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
Anzac Park Outdoor Netball Court Resurfacing			\$102,000			May 2020	Project completed
Gosling Creek Cycling/HPV Track		1.2 2.1	Orange Cycle Club received \$256,000 from State Government. Newcrest Mining \$50,000			February 2020	Project completed and open to the public. This project involved the widening of the existing 1.2km bitumen circuit track to 6 metres wide to allow the track to be used for criterion cycling events and Human Powered Vehicle (HPV) races.
Wade Park Cricket and Community Centre		2.1 2.2 11.2	\$3M \$200,000 to be provided by Cricket NSW. \$200,000 from Cricket Australia \$1M from State Government.			November 2020	Construction progressing well with the contractor meeting nominated timeframes.
Orange Regional Sporting Precinct (Sir Jack Brabham Park & part of former Ex-		1.1 1.2 2.1	State Government has committed		Preliminary site investigations commenced		As per Committee report – 11 August 2020

SPORT AND RECREATION COMMUNITY COMMITTEE

13 AUGUST 2020

Attachment 1 Sport and Recreation Community Committee Action Plan - 2020

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
Services Country Club (Golf Course)		2.2 11.2	\$25M.		July 2020		
Mt Canobolas Mountain Bike Trail Centre		1.1 1.2 2.1 2.2 11.2	\$500,000 budgeted for detailed studies and project planning		No timeframes developed as approvals and funding required.		<p>Council has identified the potential to create a Mountain Bike Trail Centre on Mt Canobolas encompassing both the State Conservation Area (SCA) and NSW Forestry Land.</p> <p>Following requests by Council, the National Parks and Wildlife's Mount Canobolas Plan of Management has been amended to allow for expanded Mountain Bike trails.</p> <p>Council will be commissioning detailed environmental impact studies and project planning which will need to be submitted to the State Government for consideration.</p>
Anzac Park outdoor		1.2	\$275,000			March	Project will include the

SPORT AND RECREATION COMMUNITY COMMITTEE

13 AUGUST 2020

Attachment 1 Sport and Recreation Community Committee Action Plan - 2020

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
netball courts		2.1	received from the State Government			2021	construction of 2 additional outdoor netball courts to accommodate the sports continued growth.
Sir Jack Brabham Park – Huntley Rd amenities refurbishment		2.1 2.2 11.2	\$250,000 budgeted		October 2020	February 2021	Works to include <ul style="list-style-type: none"> • Replacement of fixtures and fittings • Accessible toilet upgrade • Rendering
Concept plan - Sir Neville Howse Stadium expansion (PCYC)		1.1 2.1	\$20,000 budgeted		January 2020	June 2020	As per Committee report – 11 August 2020
Wade Park grandstand refurbishment		1.2	\$200,000 budgeted \$100,000 provided by Federal Government			November 2021	Project to include: <ul style="list-style-type: none"> • replacement of the grandstands 700 seats with modern flip up seating • external painting • public toilet enhancements – painting, replacement of fixtures.
Wade Park irrigation renewal and additional		1.2	\$100,000			June 2021	New irrigation required to ensure better surface

Page 31

SPORT AND RECREATION COMMUNITY COMMITTEE

13 AUGUST 2020

Attachment 1 Sport and Recreation Community Committee Action Plan - 2020

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
field drainage							coverage and reduce water usage.
Refurbish Elephant Park amenities building		1.2	\$70,000 budgeted			June 2021	Works to include <ul style="list-style-type: none"> • Replacement of fixtures and fittings • Accessible toilet upgrade • Rendering
Refurbish Moulder Park amenities building		1.2	\$80,000 budgeted			June 2021	Works to include <ul style="list-style-type: none"> • Replacement of fixtures and fittings • Accessible toilet upgrade • Rendering
Glenroi Oval Master Plan implementation		1.1 1.2 2.1	\$125,000 budgeted			June 2021	As per Committee report – 11 August 2020
Perry Oval irrigation installation		1.2 2.1	\$50,000 budgeted			June 2021	Installation of an automatic irrigation system to enable the playing surface to be upgraded to encourage greater utilisation for sporting activities.
Orange Bicycle Users		1.1	Nil				Peter Rodgers to provide

SPORT AND RECREATION COMMUNITY COMMITTEE

13 AUGUST 2020

Attachment 1 Sport and Recreation Community Committee Action Plan - 2020

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
Group							update

SPORT AND RECREATION COMMUNITY COMMITTEE

13 AUGUST 2020

Attachment 1 Sport and Recreation Community Committee Action Plan - 2020

Events

The following sporting events have been secured by Council through negotiation with sports governing bodies or event promoters.

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
2019 NSW Touch Football Junior Regional Championships		11.2	Budgeted		13 July 2019	14 July 2019	800 participants plus 100 officials over 2 days of competition.
2019 Karting NSW Jackpot Series		11.2	Budgeted		20 September 2019	22 September 2019	500 competitors and crew over 3 days racing
NSW U/13 Indoor Hockey State Championships		11.2	Budgeted		1 November 2019	4 November 2019	720 participants over 4 days of competition.

SPORT AND RECREATION COMMUNITY COMMITTEE

13 AUGUST 2020

Attachment 1 Sport and Recreation Community Committee Action Plan - 2020

Mountain Bike Australia State Cross Country Titles		11.2	Budgeted		16 November 2019	17 November 2019	200 participants over 2 days of competition.
NSW Country Diving Championships		11.2	Budgeted		25 January 2020	26 January 2020	100 participants over 2 days competition
Water Polo NSW U/12's Gala Festival		11.2	Budgeted		29 February 2020	1 March 2020	200 participants over 2 days competition
Newcrest Orange Challenge		11.2	Budgeted		22 March 2020		Expected to attract over 1500 riders.

SPORT AND RECREATION COMMUNITY COMMITTEE

13 AUGUST 2020

Attachment 1 Sport and Recreation Community Committee Action Plan - 2020

Athletics NSW Orange Fun Run (part of Great Volcanic Mountain Challenge)		11.2	Budgeted		29 March 2020		500 participants
Orienteering National 3 Day Event		11.2	Budgeted		10 April 2020	13 April 2020	600 participants over 4 days competition
NSW Men's and Women's Senior Amateur Golf Championships		11.2	Budgeted		20 April 2020	23 April 2020	268 participants over 4 days competition
Shute Shield Rugby – Easts V TBC		11.2	Budgeted		To be conformed		Televised game

SPORT AND RECREATION COMMUNITY COMMITTEE

13 AUGUST 2020

Attachment 1 Sport and Recreation Community Committee Action Plan - 2020

2019 Rugby NSW Junior State Championships		11.2	Budgeted		6 June 2020	8 June 2020	385 players and officials over 3 days of competition
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SPORT AND RECREATION COMMUNITY COMMITTEE

13 AUGUST 2020

3.4 SIR NEVILLE HOWSE STADIUM (ANZAC PARK) EXPANSION - DRAFT CONCEPT PLANS

RECORD NUMBER: 2020/1248

AUTHOR: Ben Keegan, Sport and Recreation Coordinator

EXECUTIVE SUMMARY

In recognition of the increased demand for indoor sports courts at Sir Neville Howse Stadium, Anzac Park (Orange PCYC), Council has developed concept plans for the expansion of the Stadium which will cater for the sustained growth of key venue users.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “2.1 Live - Identify and deliver sport and recreation facilities to service the community into the future”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Sport and Recreation Community Committee review the draft concept plans for the Sir Neville Howse Stadium expansion and provide feedback for Council consideration.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

Since the completion of the Orange PCYC/Sir Neville Howse Stadium project in 2009, the key user groups of the facility; including PCYC, Netball, Basketball, Indoor Hockey and Futsal, have experienced continued growth which now sees the four court stadium being booked to capacity for extended periods of the week through both the summer and winter sporting seasons.

To ensure this facility has the capacity to accommodate the City’s sustained growth, Council engaged the Architects of the original facility, Facility Design Group, to develop concept plans for the expansion of the indoor stadium.

SPORT AND RECREATION COMMUNITY COMMITTEE**13 AUGUST 2020****3.4 Sir Neville Howse Stadium (Anzac Park) Expansion - Draft Concept Plans**

As shown in the attached draft concept plans, the stadium extension would include the following elements:

- Additional 3 indoor courts; one of which would be a "Show Court"
- Large permanent grandstand with capacity for approx. 750 people
- Retractable seating to service the Show Court for an additional 700 people
- Additional change rooms to service the new courts
- Referees room
- First aid room
- Office space to cater for key user groups
- Storage areas

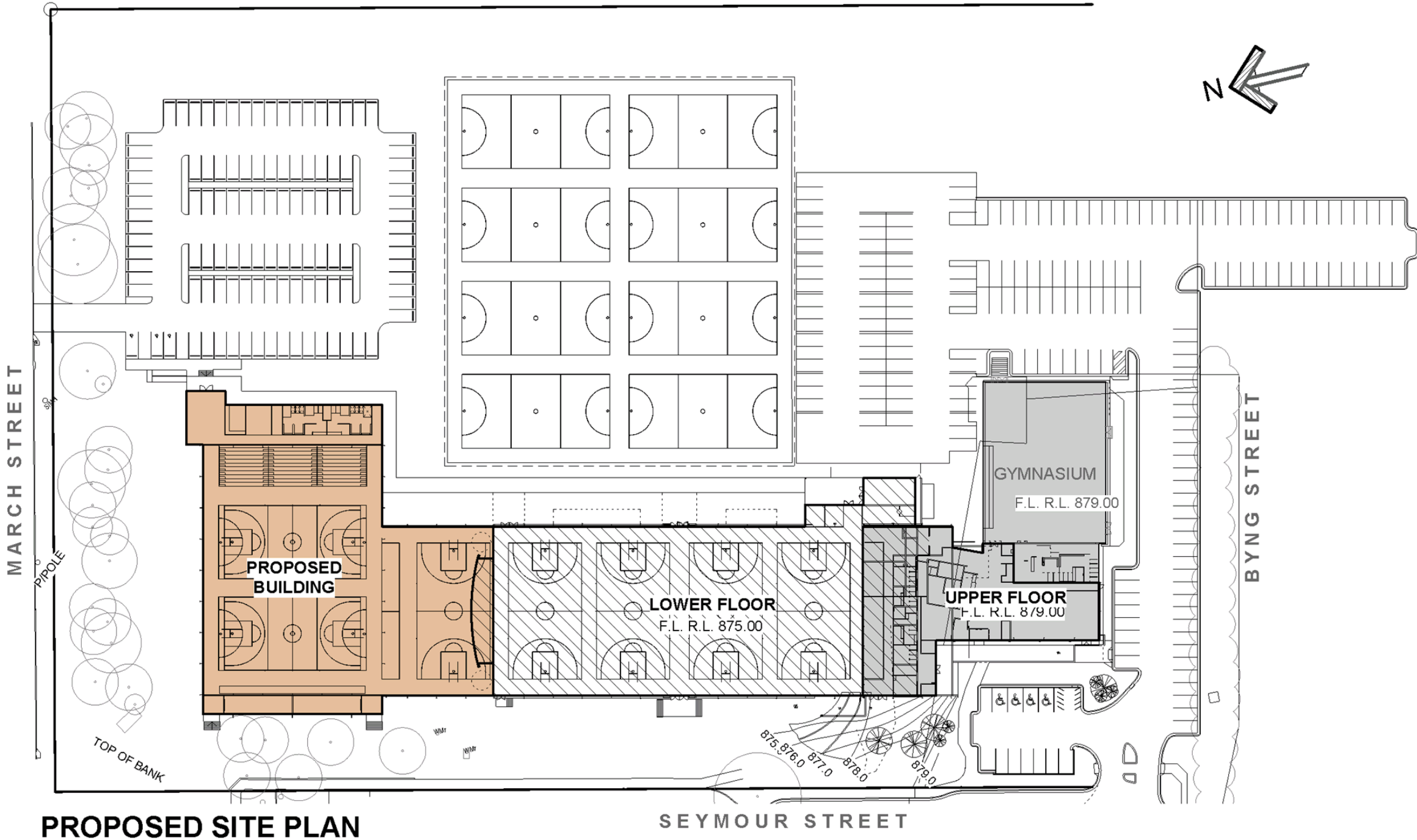
Should Council undertake this project, the Sir Neville Howse Stadium would be the largest facility of its type in the Central West and Orana region and would establish Orange as the regional hub for key indoor sports.

Not only would the expanded facility cater for the future growth of the City but it would provide Orange with increased opportunities to attract and host major state and national championships across a wide range of indoor sports as well as high profile events such as National Basketball League (NBL) and Super Netball pre-season games.

Council staff are in the process of presenting the draft concept plans to the facility user groups and request that the Sport and Recreation Committee also review the plans and provide feedback for consideration.

ATTACHMENTS

- 1 Sir Neville Howse Stadium Concept Plans - June 2020, D20/43532

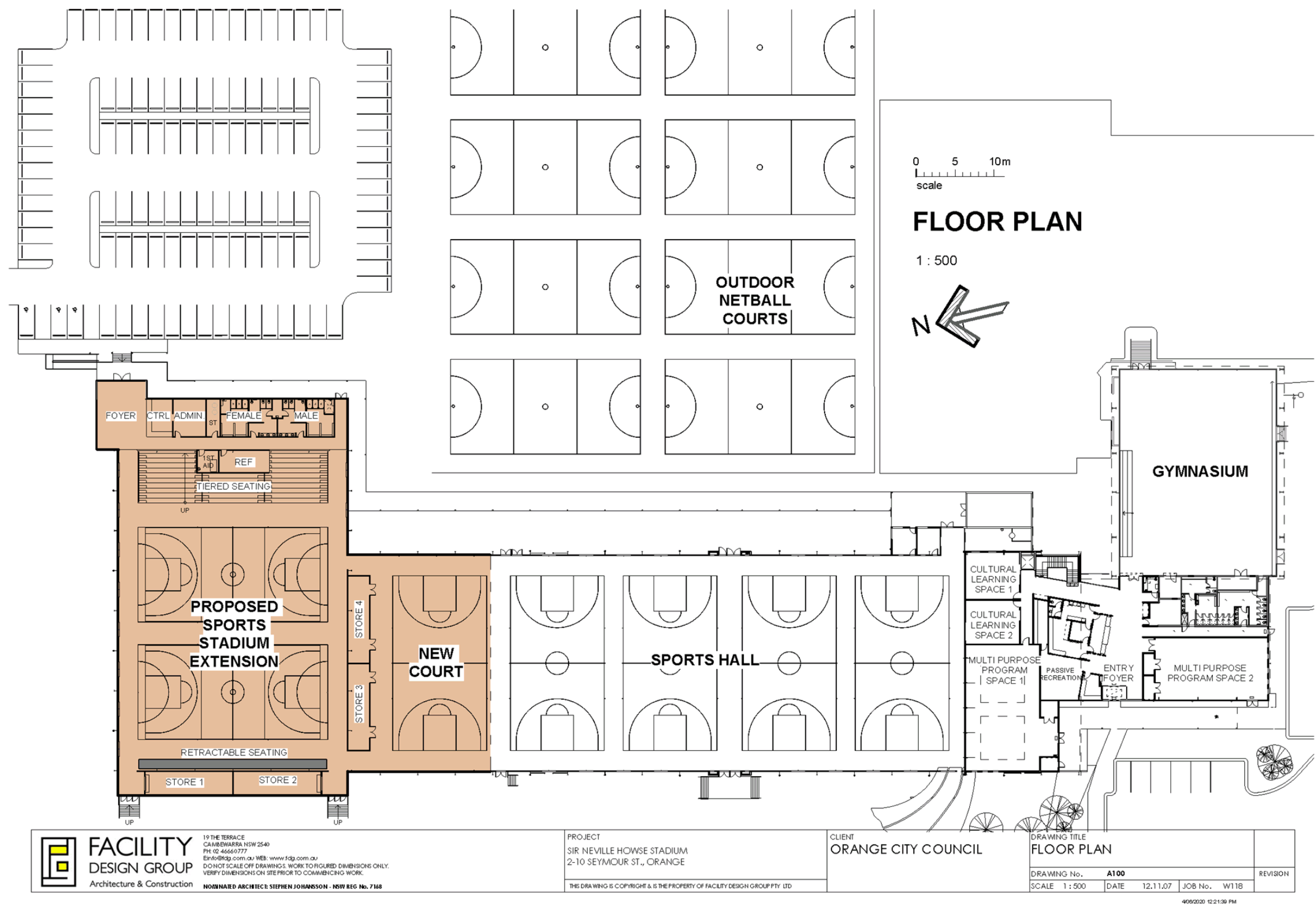


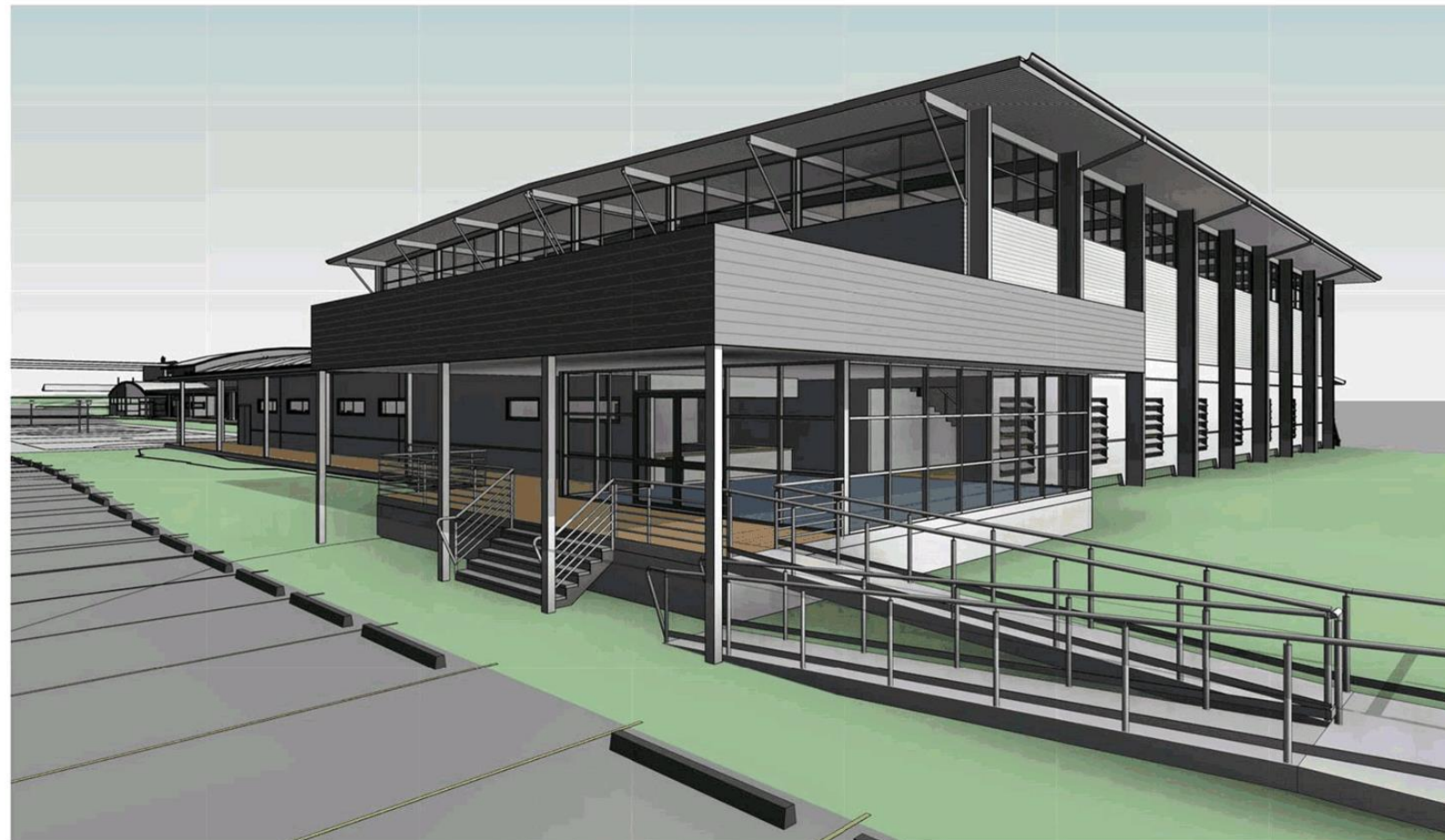
PROPOSED SITE PLAN

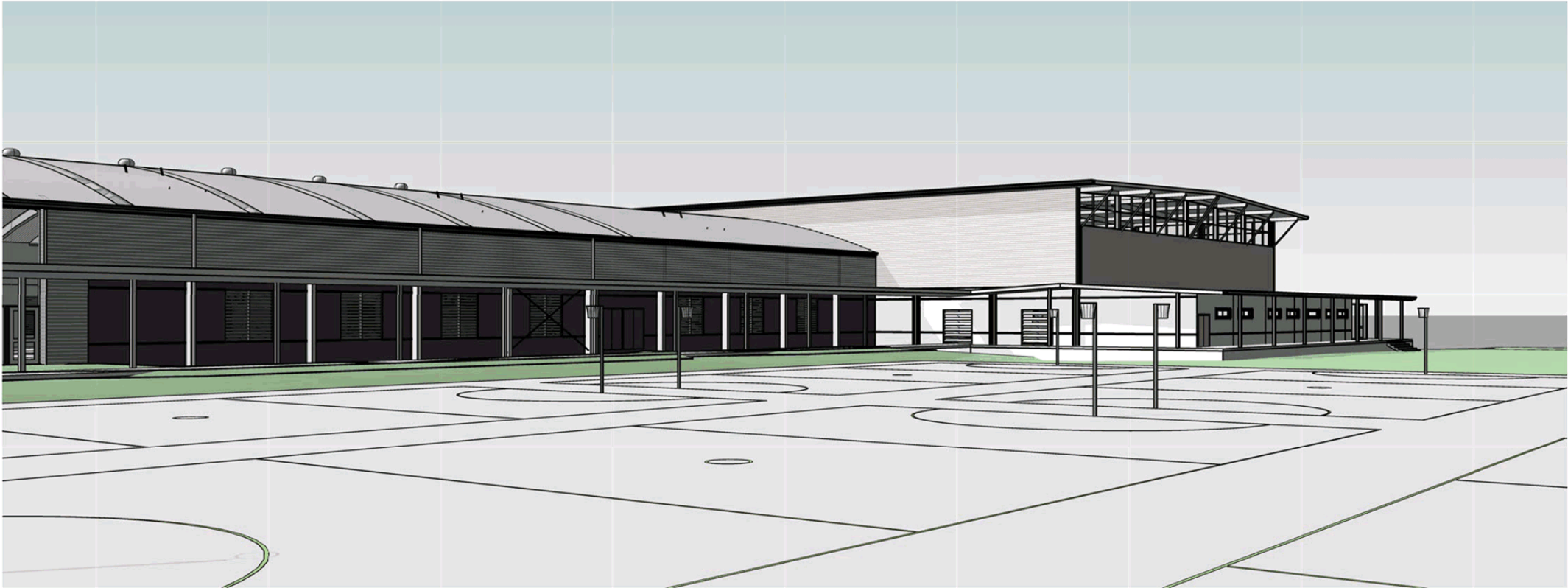
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 <div><div>FACILITY DESIGN GROUP</div><div>Architecture & Construction</div></div>	19 THE TERRACE CAMDEN NSW 2540 PH: 02 4666 0777 Email: info@fdg.com.au WEB: www.fdg.com.au DO NOT SCALE OFF DRAWINGS. WORK TO FIGURED DIMENSIONS ONLY. VERIFY DIMENSIONS ON SITE PRIOR TO COMMENCING WORK. NOMINATED ARCHITECT: STEPHEN JOHANSSON - NSW REG No. 7168	PROJECT	CLIENT	DRAWING TITLE				
		SIR NEVILLE HOWSE STADIUM 2-10 SEYMOUR ST., ORANGE	ORANGE CITY COUNCIL	SITE PLAN				
				DRAWING No.	A050			REVISION
				SCALE 1 : 700	DATE 12.11.07	JOB No.	W118	

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SPORT AND RECREATION COMMUNITY COMMITTEE

13 AUGUST 2020

3.5 DRAFT MASTER PLAN FOR GLENROI OVAL

RECORD NUMBER: 2020/1249

AUTHOR: Ben Keegan, Sport and Recreation Coordinator

EXECUTIVE SUMMARY

Following a resolution from Council, a draft master plan for the future enhancement of Glenroi Oval has been developed. The purpose of this report is to seek the Sport and Recreation Community Committee's feedback in relation to the draft master plan.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "1.1 Live - Engage with the community to ensure recreation opportunities and facilities meet changing needs".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Sport and Recreation Community Committee review the draft master plan for Glenroi Oval and provide feedback for further consideration.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

At the Council meeting of 18 December 2018, Council resolved to develop a master plan for the future development of Glenroi Oval, with the aim of maximising its safe use for sporting and recreation purposes; minimising vandalism and anti-social behaviour; and developing a sense of local 'ownership' and responsibility for the area.

Council has subsequently engaged the services of local landscape architecture and urban design firm sala4D to undertake community consultation and develop a master plan for the Glenroi Oval precinct which provides guidance for ongoing enhancements and development.

SPORT AND RECREATION COMMUNITY COMMITTEE**13 AUGUST 2020****3.5 Draft Master Plan for Glenroi Oval**

Attached for the Committee's review and feedback is a copy of the draft Glenroi Oval master plan. As will be noted, there are a wide range of projects identified that will significantly improve the utilisation and aesthetics of the facility which are not only designed to serve the needs of the Glenroi community but will assist in attracting visitation from the broader Orange population.

The key master plan elements include:

- Regional level bitumen pump track
- Skate Park extension
- Toilet block
- Playground upgrade
- Additions to the existing path network to improve pedestrian and cycling connectivity
- Extension to the Community Centre (Garema Road) to include showers, toilets and canteen to enable formal use by sporting clubs
- Sportsground surface improvements
- Additional parking off Maxwell Avenue
- Extensive tree planting

Following consultation with Orange Hockey Incorporated, the master plan also identifies the location of a third artificial turf hockey field which would enable the Association to expand their operations to cater for the sports growth into the future.

It should be noted that Council has allocated \$125,000 in both the 2020/21 and 2021/22 Delivery Plan to commence implementation of the master plan and will be engaging with the Glenroi Oval community and local service providers to determine which projects will be undertaken with this funding.

ATTACHMENTS

- 1 DRAFT - Glenroi Oval Master Plan, D20/44410

