



# **INFRASTRUCTURE POLICY COMMITTEE**

## **AGENDA**

**11 AUGUST 2020**

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **INFRASTRUCTURE POLICY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE WITH AN OPTION OF ONLINE CONFERENCING PLATFORM ZOOM DUE TO COVID-19 REQUIREMENTS** on **Tuesday, 11 August 2020.**

David Waddell  
**CHIEF EXECUTIVE OFFICER**

For apologies please contact Administration on 6393 8218.

## AGENDA

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## **1 INTRODUCTION**

### **1.1 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

### **RECOMMENDATION**

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Infrastructure Policy Committee at this meeting.



## **2 COMMITTEE MINUTES**

### **2.1 MINUTES OF THE CITY OF ORANGE TRAFFIC COMMITTEE MEETING - 14 JULY 2020**

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RECORD NUMBER: 2020/1205

AUTHOR: Ian Greenham, Director Technical Services

#### **EXECUTIVE SUMMARY**

The City of Orange Traffic Committee held a meeting on 14 July 2020 and the recommendations from that meeting are presented to the Infrastructure Policy Committee for adoption.

#### **LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “9.1 Preserve - Construct and maintain a road network meets the community’s transport and infrastructure needs”.

#### **FINANCIAL IMPLICATIONS**

The recommendation in 3.2, 3.4 and 3.5 will be funded from the signs budget.

#### **POLICY AND GOVERNANCE IMPLICATIONS**

Nil

#### **RECOMMENDATION**

That Council resolves:

- 1 To acknowledge the reports presented to the City of Orange Traffic Committee at its meeting of 14 July 2020.**
- 2 Recommendations 3.1, 3.2, 3.4 and 3.5 from the minutes of the City of Orange Traffic Committee meeting of 14 July 2020 being:**
  - 3.1 That the 2020 Altitude event be approved subject to the attached conditions of consent;**
  - 3.2 That Council erects the new bus zone signs;**
  - 3.4 That Council implement the DPI on street parking strategy as attached to this report with the addition of a bus stop in Anson Street near DPI and with the addition of signage within bus zones allowing taxis to stop for 1 minute;**
  - 3.5 That Council installs BB centre lines along Lister Drive.**

#### **FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**ATTACHMENTS**

- 1 Minutes of the Meeting of the City of Orange Traffic Committee held on 14 July 2020

**ATTACHMENTS**

- 1 COTC 14 July 2020 Agenda, D20/41095 [↓](#)

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# ORANGE CITY COUNCIL

## MINUTES OF THE

## CITY OF ORANGE TRAFFIC COMMITTEE

HELD IN COMMITTEE ROOM 3, CIVIC CENTRE, BYNG STREET, ORANGE

ON 14 JULY 2020

COMMENCING AT 9.30AM

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### 1 INTRODUCTION

#### ATTENDANCE

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Cr R Turner (Chairperson), Cr T Mileto, Mr Richard Drooger, Chief Inspector David Harvey, Sgt Wes Bush, Mr Geoff Lewis, Strategic Planning and Design Engineer, Road Safety Officer, Manager Engineering Services, Senior Parking Officer (Cisco), Transport Asset Engineer, Divisional Administration Officer (Baxter), Divisional Administration Officer (Cubbin).

#### 1.1 Apologies and Leave of Absence

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Nil

#### 1.2 Acknowledgement of Country

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#### 1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

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Nil

### 2 PREVIOUS MINUTES

#### RESOLVED

**Mr R Drooger/Chief Insp D Harvey**

That the Minutes of the Meeting of the City of Orange Traffic Committee held on 18 June 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the City of Orange Traffic Committee meeting held on 18 June 2020 with the exception of an amendment to the change of date for the NAIDOC March from 26 October 2020 to 9 November 2020.

**RECOMMENDATION****Mr R Drooger/Chief Insp D Harvey**

That the Minutes of the Meeting of the City of Orange Traffic Committee held on 17 December 2019 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the City of Orange Traffic Committee meeting held on 17 December 2019.

**RECOMMENDATION****Mr R Drooger/Chief Insp D Harvey**

That the Minutes of the Extraordinary Meeting of the City of Orange Traffic Committee held on 5 February 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the City of Orange Traffic Committee meeting held on 5 February 2020.

**RECOMMENDATION****Mr R Drooger/Chief Insp D Harvey**

That the Minutes of the Extraordinary Meeting of the City of Orange Traffic Committee held on 12 March 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the City of Orange Traffic Committee meeting held on 12 March 2020.

**3 GENERAL REPORTS****3.1 2020 ALTITUDE EVENT**

TRIM REFERENCE: 2020/1103

**RECOMMENDATION****Mr R Drooger/Cr R Turner**

That the 2020 Altitude event be approved subject to the attached conditions of consent.

**3.2 TFNSW 16 CITIES BUS PROJECTS**

TRIM REFERENCE: 2020/1105

**RECOMMENDATION****Cr R Turner/Mr R Drooger**

That Council erects the new bus zone signs.



**3.3 REQUEST FOR PEDESTRIAN CROSSING AT CANOBOLAS HIGH SCHOOL**

TRIM REFERENCE: 2020/1110

**RECOMMENDATION****Mr G Lewis/Cr R Turner**

That Council not install additional zebra crossings at Canobolas High School and Council's Road Safety Officer and the RMS Safety Around Schools Co-ordinator undertake observations.

**3.4 NEW DPI PARKING STRATEGY DALTON, PRINCE, SALE AND ANSON STREETS**

TRIM REFERENCE: 2020/1111

**RECOMMENDATION****Mr G Lewis/Chief Insp D Harvey**

That Council implement the DPI on street parking strategy as attached to this report with the addition of a bus stop in Anson Street near DPI and with the addition of signage within bus zones allowing taxis to stop for 1 minute.

**3.5 LISTER DRIVE**

TRIM REFERENCE: 2020/1115

**RECOMMENDATION****Mr G Lewis/Cr R Turner**

That Council installs BB centre lines along Lister Drive.

**3.6 2020/21 BLACKSPOT AND SAFER ROADS PROGRAM**

TRIM REFERENCE: 2020/1124

**RECOMMENDATION****Cr R Turner/Mr G Lewis**

That the Committee notes the information provided in this report.

**THE MEETING CLOSED AT 10.15AM.**



## **CITY OF ORANGE TRAFFIC COMMITTEE**

# **AGENDA**

**14 JULY 2020**

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **CITY OF ORANGE TRAFFIC COMMITTEE MEETING** of **ORANGE CITY COUNCIL** will be held in the **COMMITTEE ROOM 3, CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 14 July 2020** commencing at **9.30AM**.

David Waddell  
**CHIEF EXECUTIVE OFFICER**

For apologies please contact Jason Theakstone on 6393 8505.

CITY OF ORANGE TRAFFIC COMMITTEE

14 JULY 2020

## AGENDA

### EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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CITY OF ORANGE TRAFFIC COMMITTEE

14 JULY 2020

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## 1 INTRODUCTION

### MEMBERS

Cr R Turner (Chairperson), Mr Richard Drooger, Sgt Adam Cornish, Mr Geoff Lewis, Chief Executive Officer, Director Technical Services, Manager Development Assessments, Strategic Planning and Design Engineer, Road Safety Officer, Works Manager, Manager Engineering Services, Communications Officer, Divisional Administration Officer

#### 1.1 APOLOGIES AND LEAVE OF ABSENCE

#### 1.2 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.

#### 1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

### RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the City of Orange Traffic Committee at this meeting.

## 2 PREVIOUS MINUTES

### RECOMMENDATION

That the Minutes of the Meeting of the City of Orange Traffic Committee held on 18 June 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the City of Orange Traffic Committee meeting held on 18 June 2020.

## CITY OF ORANGE TRAFFIC COMMITTEE

14 JULY 2020

**RECOMMENDATION**

That the Minutes of the Meeting of the City of Orange Traffic Committee held on 17 December 2019 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the City of Orange Traffic Committee meeting held on 17 December 2019.

**RECOMMENDATION**

That the Minutes of the Extraordinary Meeting of the City of Orange Traffic Committee held on 5 February 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the City of Orange Traffic Committee meeting held on 5 February 2020.

**RECOMMENDATION**

That the Minutes of the Extraordinary Meeting of the City of Orange Traffic Committee held on 12 March 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the City of Orange Traffic Committee meeting held on 12 March 2020.

**ATTACHMENTS**

- 1 Minutes of the Meeting of the City of Orange Traffic Committee held on 18 June 2020
- 2 Minutes of the Meeting of the City of Orange Traffic Committee held on 17 December 2019
- 3 Minutes of the Extraordinary Meeting of the City of Orange Traffic Committee held on 5 February 2020
- 4 Minutes of the Extraordinary Meeting of the City of Orange Traffic Committee held on 12 March 2020

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## ORANGE CITY COUNCIL

### MINUTES OF THE CITY OF ORANGE TRAFFIC COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 18 JUNE 2020

COMMENCING AT 9.10AM

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## 1 INTRODUCTION

### ATTENDANCE

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Cr Tony Mileto (Chairperson), Mr Richard Drooger, Chief Inspector David Harvey, Works Manager, Manager Engineering Services, Divisional Administration Officer

#### 1.1 Apologies and Leave of Absence

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##### RESOLVED

Mr R Drooger/Chief Insp Harvey

That the apologies be accepted from Cr Russell Turner, Sgt Adam Cornish and Mr Geoff Lewis for the City of Orange Traffic Committee meeting on 18 June 2020.

#### 1.2 Acknowledgement of Country

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#### 1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

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Nil

## 2 PREVIOUS MINUTES

There were no previous minutes included on the agenda. They will be presented to the next meeting of the Committee.

MINUTES OF CITY OF ORANGE TRAFFIC COMMITTEE

18 JUNE 2020

**3 GENERAL REPORTS**

**3.1 2020 NAIDOC MARCH**

TRIM REFERENCE: 2020/944

**RECOMMENDATION**

**Mr R Drooger/Chief Insp D Harvey**

That Council approves the 2020 NAIDOC march subject to the attached Conditions of Consent.

**3.2 NO STOPPING SIGNS AT THE INTERSECTION OF BREEN STREET AND WENTWORTH LANE**

TRIM REFERENCE: 2020/79

**RECOMMENDATION**

**Cr T Mileto/Mr R Drooger**

That Council installs "No Stopping" signs at the corner of Breen Street and Wentworth Lane as per Figure 1 of this report.

**3.3 STIBBARDS LANE ONE WAY**

TRIM REFERENCE: 2020/129

Item withdrawn prior to the meeting.

**3.4 EXTENSION OF ONE HOUR PARKING ON SALE STREET (MARCH TO PRINCE)**

TRIM REFERENCE: 2020/915

**RECOMMENDATION**

**Cr T Mileto/Chief Insp D Harvey**

That Council extends the existing one hour parking 11m south as shown in Annexure A of this report.

**3.5 REQUEST FOR NO PARKING IN TURNER CRESENT**

TRIM REFERENCE: 2020/917

**RECOMMENDATION**

**Mr R Drooger/Chief Insp D Harvey**

That Council NOT erect any parking controls across the road from 47 Turner Crescent, not install speed humps in front of 47 Turner Crescent and monitor Turner Crescent post construction of the childcare centre.

MINUTES OF CITY OF ORANGE TRAFFIC COMMITTEE

18 JUNE 2020

3.6 FRANKLIN ROAD AND LORDS PLACE LINES AND SIGNS

TRIM REFERENCE: 2020/919

RECOMMENDATION

Chief Insp D Harvey/Mr R Drooger

That Council adopts the lines and signs within Annexure A of this report.

3.7 FOREST ROAD (CADIA TO HOSPITAL) LINES AND SIGNS

TRIM REFERENCE: 2020/921

RECOMMENDATION

Cr T Mileto/Mr R Drooger

That Council adopts the lines and signs shown within Annexure A of this report.

3.8 INTERSECTION OF MARCH STREET AND LORDS PLACE

TRIM REFERENCE: 2020/973

RECOMMENDATION

Chief Insp D Harvey/Mr R Drooger

That Council notes the body this report and staff continue to monitor the crash history at the intersection.

THE MEETING CLOSED AT 9.40AM.



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## ORANGE CITY COUNCIL

### MINUTES OF THE CITY OF ORANGE TRAFFIC COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 17 DECEMBER 2019

COMMENCING AT 9.30AM

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## 1 INTRODUCTION

### ATTENDANCE

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Cr R Turner (Chairperson), Mr Richard Drooger, Sgt Michael Chooi, Mr Geoff Lewis, Cr T Mileto, Manager Development Assessments, Strategic Planning and Design Engineer, Road Safety Officer, Works Manager, Manager Engineering Services, Senior Parking Officer (Cisco), Josh Foxall (OCC work experience student), Divisional Administration Officer

#### 1.1 APOLOGIES AND LEAVE OF ABSENCE

Nil

#### 1.2 ACKNOWLEDGEMENT OF COUNTRY

#### 1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

Nil

## 2 PREVIOUS MINUTES

### RESOLVED

**Mr R Drooger/Cr R Turner**

That the Minutes of the Meeting of the City of Orange Traffic Committee held on 8 October 2019 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the City of Orange Traffic Committee meeting held on 8 October 2019.

MINUTES OF CITY OF ORANGE TRAFFIC COMMITTEE

18 JUNE 2020

**3 GENERAL REPORTS**

**3.1 PARKING IN CHESTNUT AVENUE**

TRIM REFERENCE: 2019/2328

**RECOMMENDATION**

**Cr R Turner/Mr R Drooger**

That "No Stopping " signs be installed at the intersection of Chestnut Avenue and Anson Street as per Figure 1 in the body of this report.

**3.2 STREET EVENT - 2020 ANZAC MARCH**

TRIM REFERENCE: 2019/2492

**RECOMMENDATION**

**Mr R Drooger/Cr R Turner**

That the Conditional Approval for the ANZAC March on 25 April 2020 be endorsed subject to compliance with the attached conditions.

**3.3 TRAFFIC CALMING AT TURNER CRESCENT**

TRIM REFERENCE: 2019/2498

**RECOMMENDATION**

**Cr R Turner/Mr G Lewis**

That Council monitors the traffic speed post construction of the childcare centre development in Turner Crescent.

**3.4 NO STOPPING AT THE INTERSECTION OF DALTON AND SEYMOUR STREETS**

TRIM REFERENCE: 2019/2499

**RECOMMENDATION**

**Cr R Turner/Sgt M Chooi**

That Council installs No Stopping signs at the intersection of Dalton and Seymour Streets as per Figure 1 of this report.

**3.5 ADVANCED WARNING SIGNS AT PEDESTRIAN CROSSINGS**

TRIM REFERENCE: 2019/2500

**RECOMMENDATION**

**Mr G Lewis/Mr R Drooger**

That Council installs advanced warning pedestrian crossing signs at the Moulder Street/Sale Street pedestrian crossing within the tree lane and other pedestrian crossings if non-compliant.

**MINUTES OF CITY OF ORANGE TRAFFIC COMMITTEE****18 JUNE 2020****3.6 ADJUSTMENT OF MAXWELL AVENUE TAXI ZONE**

TRIM REFERENCE: 2019/2530

**RECOMMENDATION****Mr R Drooger/Cr R Turner**

That the Taxi Zone outside Glenroi Public School be altered to allow Community Transport Service Providers to stop in the zone, as per attached map and sign diagram.

**3.7 ALLENBY ROAD LINE MARKING**

TRIM REFERENCE: 2019/2532

**RECOMMENDATION****Mr G Lewis/Cr R Turner**

That Council engages with the community and Kinross Wolaroi School and runs a media campaign to curb parking in driveways in Allenby Road.

**3.8 MUDGEE TO ORANGE BIKE SIGNAGE**

TRIM REFERENCE: 2019/2555

**RECOMMENDATION****Mr R Drooger/Sgt M Chooi**

That Council not consent to the installation of Cycling stickers on its guideposts along Burrendong Way.

**3.9 MARCH STREET AND MCLACHLAN STREET ROUNDABOUT**

TRIM REFERENCE: 2019/2559

**RECOMMENDATION****Cr R Turner/Mr G Lewis**

That Council approve the sign and line marking layout for the March Street and McLachlan Street roundabout as shown in Figure 1

**3.10 NO STOPPING SIGNS AT THE INTERSECTION OF GERALTON STREET AND WILLIAM MAKER DRIVE**

TRIM REFERENCE: 2019/2656

**RECOMMENDATION****Mr G Lewis/Cr R Turner**

That Council installs No Stopping signs at the intersection of Geraldton Street and William Maker Drive as per Figure 1 of this report.

**MINUTES OF CITY OF ORANGE TRAFFIC COMMITTEE****18 JUNE 2020**

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**3.11 AMBULANCE PARKING AT AMBULANCE STATION, DALTON STREET**

TRIM REFERENCE: 2019/2715

**RECOMMENDATION****Mr G Lewis/Sgt M Chooi**

That Council installs two "Restricted Parking for Ambulance Vehicles" signs at the exit of the Ambulance station as per Figure 1.

**3.12 2020 NEWCREST CHALLENGE**

TRIM REFERENCE: 2019/2485

**RECOMMENDATION****Cr R Turner/Mr R Drooger**

That Council approves the Newcrest Orange Challenge event on 21 and 22 March 2020 subject to the attached conditions.

**THE MEETING CLOSED AT 10.50AM.**

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## ORANGE CITY COUNCIL

### MINUTES OF THE EXTRAORDINARY CITY OF ORANGE TRAFFIC COMMITTEE

HELD ELECTRONICALLY

ON 5 FEBRUARY 2020

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## 1 INTRODUCTION

### ATTENDANCE

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Cr R Turner (Chairperson), Mr Richard Drooger, Mr Geoff Lewis

#### 1.1 APOLOGIES AND LEAVE OF ABSENCE

#### 1.2 ACKNOWLEDGEMENT OF COUNTRY

#### 1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

Nil

## 2 GENERAL REPORTS

### 2.1 FOOD WEEK NIGHT MARKET 2020

TRIM REFERENCE: 2020/82

#### RECOMMENDATION

**Mr Drooger/Mr G Lewis**

That Council consents to the closure of Byng Street on 27 March 2020 between 9:30am and 12 midnight subject to the conditions of approval.

Endorsement of this recommendation was received from Cr Turner, G Lewis and R Drooger. The police did not respond, however as this event was cancelled due to COVID-19, there was no need for a response.

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**ORANGE CITY COUNCIL**

**MINUTES OF THE  
EXTRAORDINARY CITY OF ORANGE TRAFFIC COMMITTEE  
HELD ELECTRONICALLY  
ON 12 MARCH 2020**

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**1 INTRODUCTION**

**ATTENDANCE**

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Cr R Turner (Chairperson), Mr Richard Drooger, Sgt Wes Bush, Mr Geoff Lewis

**1.1 APOLOGIES AND LEAVE OF ABSENCE**

**1.2 ACKNOWLEDGEMENT OF COUNTRY**

**1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS  
AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

Nil

**2 GENERAL REPORTS**

**2.1 ORANGE CYCLE CLUB RACES 2020-2021**

TRIM REFERENCE: 2020/495

**RECOMMENDATION**

**Mr Drooger/Mr G Lewis**

That Council approves the 2020 – 2021 Orange Cycle Club races subject to the attached conditions of consent.

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CITY OF ORANGE TRAFFIC COMMITTEE

14 JULY 2020

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### **3 GENERAL REPORTS**

#### **3.1 2020 ALTITUDE EVENT**

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RECORD NUMBER: 2020/1103

AUTHOR: Jason Theakstone, Manager Engineering Services

#### **EXECUTIVE SUMMARY**

The Orange Regional Vignerons Association have submitted an application to hold the inaugural "Altitude" event.

#### **LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy "9.1 Preserve - Construct and maintain a road network meets the community's transport and infrastructure needs".

#### **FINANCIAL IMPLICATIONS**

Nil

#### **POLICY AND GOVERNANCE IMPLICATIONS**

Nil

#### **RECOMMENDATION**

**That the 2020 Altitude event be approved subject to the attached conditions of consent.**

#### **FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

#### **SUPPORTING INFORMATION**

The Orange Regional Vignerons Association have submitted an application to hold the inaugural "Altitude" event on 24 October 2020 from 11am to 5pm.

The event starts at the Orange Regional Museum bus stop where approximately 250 people will be transported out to the Pinnacle Road wineries area over the course of the day.

The participants will be dropped off at the end of Wallace Lane (Ross Hill Wines) where they will walk through several wineries, then to the point where they need to walk across Pinnacle Road to get to Brangayne Winery.

The participants will then board a bus, go to Phillip Shaw cellar door and then be transported back to the Orange Regional Museum bus stop.

Attached to this report is:

1. Event application
2. Risk Assessment

**CITY OF ORANGE TRAFFIC COMMITTEE**

**14 JULY 2020**

**3.1 2020 Altitude Event**

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3. TCP

4. Proposed Conditions of Consent

At the time of drafting this report the necessary insurances hadn't been provided.

It is recommended that this event be approved subject to the conditions of consent.

**ATTACHMENTS**

1 Conditional Approval, Application, TCP, D20/38425



CITY OF ORANGE TRAFFIC COMMITTEE  
Attachment 1 Conditional Approval, Application, TCP

14 JULY 2020

D20/38255



**CONDITIONAL APPROVAL FOR USE OF ROAD**

ALTITUDE 2020

**ORANGE REGIONAL VIGNERONS ASSOCIATION**

**Streets to be used:** Pinnacle Road.  
**Date:** Saturday 24 October 2020  
**Time:** 11am to 5pm  
**Type of closure:** No closure  
**Class:** 2

**Route of the Parade:**

- Participants will be bussed to the first vineyard
- They will then walk through three vineyards which will involve crossing Pinnacle Road
- They will then be bussed from the third vineyard

**CONDITIONS OF APPROVAL**

1. Approval will be obtained from the Traffic Branch of the Orange Police. Council will inform Orange Police of the events and you must comply with any additional conditions so imposed.
2. A 'Form 1 - Notice of Intent to Hold a Public Assembly' must be submitted to the police. Police approvals for the event must be obtained and provided to Council. You must comply with any additional conditions so imposed.
3. A risk assessment must be completed and Risk Management Plan submitted to Council prior to the event.
4. A Traffic Management Plan (TMP) and a Traffic Control Plan (TCP) must be prepared for the event by an authorised person and shall be provided to the City of Orange Traffic Committee for approval prior to the event.
5. All Traffic Control Plans (TCP) must be implemented by appropriately qualified persons.
6. Event marshals, traffic controllers and participants must be consulted and advised of the risk management and contingency arrangements in case of an emergency.
7. All personnel carrying out traffic control duties must hold a Roads and Maritime Services (RMS) authorised traffic controller's ticket.

CITY OF ORANGE TRAFFIC COMMITTEE  
Attachment 1 Conditional Approval, Application, TCP

14 JULY 2020

-2-

8. Council must be provided with a copy of public liability insurance documentation relating to the event, evidencing a minimum cover of \$20 million with Council's interests duly noted.
9. The User is required to inform all relevant persons involved in the organising of the event of the terms and conditions included in the approval.
10. All documents requested must be submitted to Council by Wednesday 14 October 2020.

**WITHDRAWAL OF APPROVAL**

In the event of non-compliance to these conditions Council automatically withdraws its approval of the event.

Council has the right to withdraw the approval, or impose additional conditions on the event organisers at any time.

**WRITTEN ACCEPTANCE**

In terms of Council policy, would you please provide a written acceptance of the conditions outlined in this approval by **Wednesday 14 October 2020**.

**I hereby declare that I have read, understand and will comply with the conditions for the Altitude 2020.**

**Signed for and on behalf of the Orange Regional Vignerons Association**

Name (print): \_\_\_\_\_

Signature: \_\_\_\_\_

Designation: \_\_\_\_\_

## APPLICANT DETAILS

Name: Charlotte Gundry

Organisation: Orange Regional Vignerons Association

Address: P.O Box 1363

Suburb: Orange

Postcode: 2800

Phone: n/a

Mobile:

Email:

Website: [www.orangewineregion.com.au](http://www.orangewineregion.com.au)

Facebook: /orangewineregion

Instagram: /orangewineregion

Twitter: n/a

## EVENT DETAILS

Event Name: ALTITUDE

Location/Venue \*subject to availability: Pinnacle Road Area

**Please note that all venues are subject to usage fees as stated in Orange City Council's Fees and Charges.**

Event Date/s: 24th October, 2020

Event Time/s: 11am to 5pm

Bump in date and time: 23rd Oct, 10am-3pm

Bump out date and time: 24th, 25th, 26th Oct

Describe the main purpose of your event:

Altitude is an Orange Wine Festival event telling the story of the Altitude of Wine. Patrons will walk through 3 vineyards tasting food and wine on the way. The event will finish at Philip Shaw Winery with food, wine and entertainment.

Is the event likely to be an ongoing event?

☒ YES ☐ NO

Will your event be open to the public?

☒ YES ☐ NO

Expected event attendance. Participants: 200/250

Spectators: 0

Will your event be attended by children or young people under 18 years of age?

☐ YES ☒ NO

Will you charge an entry fee for this event?

☒ YES ☐ NO

**Any event held on Council land or premises must be conducted in accordance with Section 68 of the Local Government Act 1993**

### PLEASE NOTE:



= Questions marked with this symbol may require additional Council permits under the Local Government Act or other relevant legislation

## EVENT APPLICATION FORM

V5 | updated May 2019

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## EVENT SERVICES

 Will there be food and/or drinks sold or supplied at your event? ☒ YES ☐ NO

*If yes, you must ensure all Food Vendors have approval from Orange City Council. All Food Vendors must be issued with a Temporary Food Permit and comply with all relevant food and health regulations.*

 Will you be operating a BBQ/s at your event? ☐ YES ☒ NO

 Will alcohol be served and/or for sale? ☒ YES ☐ NO

Is your event to be held in a designated Alcohol Free Zone? ☐ YES ☒ NO

*If yes, you are required to provide the appropriate Liquor Licence to Council and ensure those serving alcohol have current RSA accreditation. You must ensure there is free drinking water available. You must also make an application to Council at least 3 months prior to your event if your event is to be held within an existing Alcohol Free Zone. You will be required to pay the advertising fees associated with the publication of the suspension of the Alcohol Free Zone via the local newspaper.*

Will your event require security personnel? ☐ YES ☐ NO

Will your event require waste management? ☒ YES ☐ NO

*Council's existing public placed litter bins are not to be used for waste generated from the event without Council approval to do so.*

Will you need to organise the use of the venue's public toilets at your event? ☐ YES ☒ NO

Will you require additional toilets and amenities, including accessible (disabled) facilities? ☒ YES ☐ NO

**Guidelines for the number of toilets required are listed below:**

People	No alcohol		Alcohol	
	Male	Female	Male	Female
<500	3	6	11	13
<1000	6	9	15	16

Will your event require access to a power supply? ☐ YES ☒ NO  
(If yes, please provide requirements)

☐ 10 amp | Qty: ☐ 15 amp | Qty: ☐ 20 amp | Qty: ☐ 32 amp | Qty:

Will you need to organise the collection of keys? ☐ YES ☒ NO

Will your event require the use of existing Council lighting? ☐ YES ☒ NO

Will you need to organise additional lighting? ☐ YES ☒ NO

 Will you be installing or erecting a structure? ☒ YES ☐ NO  
(e.g. stage, marquee, tent, caravan etc.)

Type of structure, quantity and dimensions in m<sup>2</sup>:

2 x fete stalls will be erected at each of the 5 stations.

*The use of any portable structure may require a Development Application if it does not constitute exempt development or have a previous approval. If approval is required, this may take approximately 28 days.*

## EVENT APPLICATION FORM

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## EVENT SERVICES - continued

Will you require the entry of vehicles on to Council property? ☐ YES ☒ NO

 Will your event impact vehicular/pedestrian traffic? ☒ YES ☐ NO

 Are you requesting any road/footpath closures or road/footpath occupation? ☐ YES ☒ NO


*If yes, you will be required to obtain approval from Council, Police and in some cases the Roads and Maritime Services (RMS). An application should be submitted to the City of Orange Traffic Committee at least 16 weeks prior to your event which must include:*

- Traffic Management Plan (TMP) and Traffic Control Plan (TCP) compiled by an appropriately qualified person
- Proof of public liability insurance to the value of \$20 million with Orange City Council noted as an interested party
- Detailed risk assessment


 Will your event involve large crowds, the use of PA system/s, or amplified music? ☐ YES ☒ NO

*Noise levels must not exceed 5 decibels above background noise when measured at the nearest affected residence.*

Will there be signage erected promoting your event at the venue? ☐ YES ☒ NO

 Will there be signage erected promoting your event at other locations in the Orange region? ☐ YES ☒ NO

Details:

 Will your event involve the distribution of pamphlets and/or other marketing/promotional material? ☒ YES ☐ NO

Will your event require additional First Aid or Emergency personnel? ☐ YES ☒ NO

**Guidelines for the number of First Aid personnel required is listed to the right. Each event must be attended by at least one suitably qualified First Aid Officer. The Ambulance Service of NSW should be advised of major events.**

Patrons	First Aiders	First Aid Posts
500	2	1
1000	4	1
2000	6	1
5000	8	2
10000	12	2

Who is the person nominated to engage emergency services or authorise an evacuation?

Name: Charlotte Gundry

Contact phone number:

What is your Emergency Evacuation Plan?

The event is being held in a large outdoor area. If an evacuation is required we will move patrons to a safe open area of the property or to Pinnacle Road.

**For any event, your strategies for emergency/risk management must comply with Australian Standards AS/NZS ISO 3100/2009. The location of the Emergency Muster Point and details of the nominated person who can authorise an evacuation must be communicated to all those involved with the event.**

## EVENT APPLICATION FORM

V5 | updated May 2019

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## REQUIRED DOCUMENTATION

In order for your request to be processed, please ensure you also provide the following documentation:

- **Site Plan** depicting everything you plan to bring or utilise at the venue, such as: barricading/fencing, stalls and marquees, stages, toilets, rubbish/recycling bins, signs/banners, lights/lighting towers, PA/speakers, entry and exit points, parking, power, first aid and emergency muster points.
- **Certificate of Currency of Public Liability Insurance** to a minimum of \$10 million and noting Orange City Council as an interested party.
- **Risk Assessment** outlining all applicable risks and control measures.

## INDEMNITY & DECLARATION

I, Charlotte Gundry hold Orange City Council harmless and releases and indemnifies, and keeps released and indemnified, from and against all action, suits, claims, demands, costs, charges and expenses for which Council, its servants, agents or employees may be held liable in respect of any damage, accident or injury of whatsoever nature or kind and however sustained or occasioned and whether to property or persons in connection with the use of this public area and any work connected therewith pursuant to this permit but excluding such liability arising from any negligent act, default or omission, on the part of council, its servants, agents or employees either solely or in contribution thereto.

I am authorised by the nominated organisation/club/school/association to make this application. I understand that a safety inspection and audit of the Council property is required along with completing a risk assessment prior to each use. I understand that I must only use the Council property if it is safe to do so and must leave the council property in a clean and tidy condition, including all associated facilities. I understand that if Council is required to clean or conduct any repairs due to damage or neglect caused by the applicant, the applicant will be invoiced. I agree to ensure that if the Council property is used at night, the level of lighting is appropriate for the intended purpose and agree to turn off all lighting immediately after the event or use of Council property has ceased.

I understand that only approved line marking agents can be used on Council property and I must obtain Council approval for any signage erected. I agree not to sub-let any Council property or facility. I agree to ensure children using Council property are supervised by an adult and agree not to permit any animals (with the exception of guide/hearing dogs), glass and vehicles on Council property unless prior approval is obtained.

I agree to comply with any requirement set by Council as part of the Conditions of Approval for the event and will comply with any direction of Council in relation to the Council property (e.g. closures due to wet weather and maintenance).

I am authorised to provide this release to Council on behalf of the nominated organisation/club/school/association from all claims made against Council by any person resulting from activities held on Council property.

Signature

CHARLOTTE GUNDRY  
Name (BLOCK LETTERS)

28/6/20  
Date

## EVENT APPLICATION FORM

V5 | updated May 2019

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CITY OF ORANGE TRAFFIC COMMITTEE  
Attachment 1 Conditional Approval, Application, TCP

14 JULY 2020



Proposed Altitude Event Route  
24th October, 2020

<https://www.google.com/maps/place/Ross+Hill+Wines/@-33.3315663,149.0533761,966m/data=!3m1!1e3!4m5!3m4!1s0x15b97a3a8c3cd01:0x5500692468ca23c4!8m2!3d-33.3329961!4d149.0436558>

1/1



CITY OF ORANGE TRAFFIC COMMITTEE  
Attachment 1 Conditional Approval, Application, TCP

14 JULY 2020



**2020 ORANGE WINE FESTIVAL – ALTITUDE EVENT**  
**11am to 5pm – SATURDAY 24<sup>th</sup> OCTOBER**  
**RISK ASSESSMENT**  
**DATE REVIEWED: TO BE REVIEWED ON EVENT DAY**

Risks are evaluated on a two dimensional matrix using a qualitative rating of the likelihood and the scale of the possible consequence. This form of evaluation provides a good graphical representation of how serious this risk is or where the individual risk lies within a group of risks.

Each potential risk identified for the ALTITUDE EVENT has been rated according to the Likelihood and Consequence factors detailed below. Separate risks have been identified for particular events and are listed as such.

**LIKELIHOOD:**

A	Almost certain	The event will occur in most circumstances
B	Likely	The event will probably occur at least once
C	Possible	The event might occur at some time
D	Unlikely	The event is not expected to occur
E	Rare	The event may occur only in exceptional circumstances

**CONSEQUENCE:**

1	Insignificant	The consequences are dealt with by routine operations.  The Event Manager, or other event related person/s would deal with an insignificant personal injury on-site. An insignificant injury will have no lasting consequences and will have a negligible impact on the person/s experience at the event.  A loss of revenue below the program tolerance level of 5% (less than audit materiality) applied to clients would be of negligible consequence.
2	Minor	The consequences would threaten the efficiency or effectiveness of some aspects of the program, but would be dealt with internally.



		<p>A minor personal injury may or may not require intervention from an adequately trained first aid provider. A minor injury will not have lasting consequences but may have a detrimental impact on the person/s experience at the event.</p> <p>A loss of revenue below the tolerance level of 20% (Audit materiality) applied to clients would be of low consequence.</p>
3	Moderate	<p>The consequences would not threaten the program, but would mean that the administration of the program could be subject to significant review or changed ways of operating.</p> <p>A moderate personal injury would require intervention by a trained first aid provider and may or may not require off-site attention. Moderate injuries may not threaten mobility however may have lasting consequences for person/s affected and will have a detrimental impact on a person/s experience at the event.</p> <p>Revenue loss greater than 50% of total revenue being managed would have medium consequences for the organisation both financially or politically.</p>
4	Major	<p>The consequences would threaten the survival or continued effective function of the programme.</p> <p>A major personal injury would require off-site attention and may require immediate intervention by paramedics. Major injuries may threaten mobility and have lasting consequences for person/s affected.</p> <p>Revenue loss greater than 75% of total revenue being managed would have very high consequences for the organisation both financially and politically.</p>
5	Catastrophic	<p>The consequences would threaten the survival of not only the program, but also the organisation, possibly causing major problems for clients, the administration of the program or for a large part of the public sector.</p> <p>A catastrophic personal injury would require immediate intervention by paramedics and/or other emergency services personnel. Catastrophic injuries may threaten one or more lives.</p> <p>Revenue loss greater than 90% of total revenue being managed would have extreme consequences for the organisation both financially and politically.</p>

CITY OF ORANGE TRAFFIC COMMITTEE  
Attachment 1 Conditional Approval, Application, TCP

14 JULY 2020

DETAILED RISK ASSESSMENT:

HAZARD	ASSOCIATED RISKS	LIKELIHOOD	CONSEQUENCE	EXISTING CONTROLS	RECOMMENDED CONTROLS
Site Infrastructure hazard	<ul style="list-style-type: none"> <li>Strained, sprained muscles</li> <li>Minor cuts &amp; lacerations</li> </ul>	C	2	<ul style="list-style-type: none"> <li>First aid kit to be on site</li> <li>Event staff trained in first aid</li> <li>Slash grass on the even route</li> <li>Site inspection prior to event start to identify any possible trip hazards</li> </ul>	<ul style="list-style-type: none"> <li>Finalise agreement with venue/s including agreed terms of conditions of use</li> </ul>
Contaminated food provision	<ul style="list-style-type: none"> <li>Food poisoning</li> </ul>	D	3	<ul style="list-style-type: none"> <li>Ensure all caterers comply with temporary food service conditions</li> <li>Ensure high health &amp; hygiene levels are maintained</li> <li>Ensure food served is fresh &amp; cooked</li> </ul>	<ul style="list-style-type: none"> <li>Review storage methods on the day in regard to keeping perishables cold throughout the event day and stallholders comply with temporary food service throughout event</li> </ul>
Intoxication	<ul style="list-style-type: none"> <li>Cuts, sprains, fractures</li> </ul>	D	3	<ul style="list-style-type: none"> <li>Staff to monitor crowd behavior during entire event and to report any issues to Event Manager</li> <li>All persons pouring alcohol to be trained in RSA</li> </ul>	<ul style="list-style-type: none"> <li>Check RSA cards on the day</li> <li>Wine pours will be ticketed. Set number per station.</li> <li>Wine pour amount will be specified.</li> </ul>
Emergency Evacuation	<ul style="list-style-type: none"> <li>Crowd panic, personal injury</li> </ul>	E	3	<ul style="list-style-type: none"> <li>Emergency evacuation points identified</li> <li>Brief event staff, security &amp; stallholders on</li> </ul>	<ul style="list-style-type: none"> <li>Notify police as soon as practical if emergency evacuation is forced</li> </ul>

CITY OF ORANGE TRAFFIC COMMITTEE  
Attachment 1 Conditional Approval, Application, TCP

14 JULY 2020

				emergency procedures prior to event commencing	
Slips, trips & falls	<ul style="list-style-type: none"> <li>Sprains, cuts, strains, abrasions</li> </ul>	B	2	<ul style="list-style-type: none"> <li>Complete pre-event site inspection to eliminate or control any extra trip hazards identified</li> <li>Ensure any leads are placed away from pedestrian areas</li> <li>First aid kit on site &amp; event staff trained in first aid</li> </ul>	<ul style="list-style-type: none"> <li>Slash grass on the 'off road' sections of the route to mark a clear route</li> </ul>
Electrical storm	<ul style="list-style-type: none"> <li>Lightning strikes</li> </ul>	E	4	<ul style="list-style-type: none"> <li>Discontinue the event and disperse spectators to appropriate cover</li> </ul>	<ul style="list-style-type: none"> <li>Monitor prevailing weather conditions for any possible changes</li> <li>Activate wet weather contingency plans if required</li> </ul>
Wind	<ul style="list-style-type: none"> <li>Patron discomfort</li> <li>Flying debris</li> <li>Property damage</li> </ul>	C	3	<ul style="list-style-type: none"> <li>Ensure tents and umbrellas are well secured or put down along with other potentially airborne equipment</li> </ul>	<ul style="list-style-type: none"> <li>Gauge deteriorating conditions and discontinue event if safety of patrons, caterers and staff becomes compromised</li> </ul>

CITY OF ORANGE TRAFFIC COMMITTEE  
Attachment 1 Conditional Approval, Application, TCP

14 JULY 2020

Fire	<ul style="list-style-type: none"> <li>Burns</li> <li>Property damage</li> </ul>	D	3	<ul style="list-style-type: none"> <li>Ensure all stalls utilizing cooking equipment have close access to a suitable fire extinguisher</li> <li>First aid kit on site</li> <li>Event staff trained in first aid</li> </ul>	<ul style="list-style-type: none"> <li>Brief caterers on emergency evacuation procedure</li> <li>Monitor prevailing weather conditions</li> </ul>
Lack of amenities	<ul style="list-style-type: none"> <li>Patron discomfort</li> </ul>	C	1	<ul style="list-style-type: none"> <li>Portaloos on-site for patron comfort</li> </ul>	
Manual Handling	<ul style="list-style-type: none"> <li>Back strains</li> </ul>	C	3	<ul style="list-style-type: none"> <li>Each caterer and wine pourers to manage own risks</li> <li>Volunteer staff trained in manual handling</li> </ul>	<ul style="list-style-type: none"> <li>Staff encouraged to provide and use trolley where necessary</li> </ul>
Temporary structure failure	<ul style="list-style-type: none"> <li>Personal injury</li> <li>Property damage</li> </ul>	D	3	<ul style="list-style-type: none"> <li>Monitor prevailing weather conditions and its possible affect on temporary structures</li> <li>Disassemble temporary structures in poor weather conditions</li> </ul>	
Patrons Crossing Pinnacle Road	<ul style="list-style-type: none"> <li>Personal Injury</li> </ul>	E	3-5	<ul style="list-style-type: none"> <li>Road crossing point allows for clear vision both ways</li> <li>Patrons to cross in groups</li> <li>Traffic Management Plan to be developed</li> </ul>	<ul style="list-style-type: none"> <li>Road speed will be reduced for the duration of the event</li> <li>Traffic scout to accompany groups across the road</li> </ul>

CITY OF ORANGE TRAFFIC COMMITTEE  
Attachment 1 Conditional Approval, Application, TCP

14 JULY 2020

**WINE + FOOD AT ALTITUDE EVENT 2020**

ITEM	YES	NO	N/A
Ganger has TCP on hand			
Spacing of signs as per TCP			
Traffic Controller has escape route			
On site variations noted on plan			
All signs and Traffic Controller clearly visible			
Pedestrian safety addressed			
Public vehicle movement addressed			

Time on \_\_\_\_\_ Time off \_\_\_\_\_

Signs checked \_\_\_\_\_ am \_\_\_\_\_ am  
\_\_\_\_\_ pm \_\_\_\_\_ pm

Team leaders signature \_\_\_\_\_

Date \_\_\_\_\_

*PREPARE A WORKZONE  
TRAFFIC MANAGEMENT PLAN  
NAME: AMANDA BAKER  
NUMBER: 0052356553  
EXPIRY: 25.4.2023*

**Date:** 30.6.2020 **Author:** Amanda Baker **Project:** Wine + Food at Altitude Event - Pedestrians Crossing Roadway - Pinnacle Road - Canobolas

**Comments:**  
T.C.P. # 300620201A  
The Wine + Food at Altitude Event is to be held on Saturday 24th October 2020.  
After Station 3 event participants are required to cross Pinnacle Road and enter into the Brangayne of Orange grounds for the final stage of the event.  
Motorists travelling on Pinnacle Road are to be notified of Pedestrians crossing at this point via appropriate signage and are to be slowed to 40km/hr.  
Event participants are to cross roadway as a group.  
Once all have safely crossed the roadway, the site is to be pulled down and the speed reduction is to be removed.  
Site is to be setup as per T.C.P.

MIDWEST TRAFFIC MANAGEMENT

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CITY OF ORANGE TRAFFIC COMMITTEE

14 JULY 2020

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**3.2 TFNSW 16 CITIES BUS PROJECTS**

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RECORD NUMBER: 2020/1105

AUTHOR: Jason Theakstone, Manager Engineering Services

**EXECUTIVE SUMMARY**

Council has been asked to extend the bus zone times at several bus stops as an outcome of the 16 Cities project.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “9.1 Preserve - Construct and maintain a road network meets the community’s transport and infrastructure needs”.

**FINANCIAL IMPLICATIONS**

\$400 from the sign budget.

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

**That Council erects the new bus zone signs.**

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION**

Council has been asked to extend the bus zones times at several bus stops as an outcome of the 16 Cities Project.

The new amended times and locations are:

**1: IGA Summer Centre- Summer Street-**

- currently 7am to 6pm Mon to Sat- change to: **7:00am to 7:30pm Mon to Sat**

**2: Shell Service Station Summer Street-**

- currently 7am to 6pm Mon to Sat – change to **7:00am to 8:00pm Mon to Sat**

**3: Orange City Centre- Summer Street-**

- currently 6am to 7.30pm Mon to Fri- change to **6:00am to 8:00pm Mon to Fri**
- currently 6am to 3pm Saturday- change to **6:00am to 6:00pm Saturday**

**4: Orange Central Square- Summer Street-**

- currently 6am to 7.30pm Mon to Fri- change to **6:00am to 8:00pm Mon to Fri**
- currently 6am to 3pm Saturday- change to **6:00am to 6:00pm Saturday**

It is recommended that Council amends the existing signs with the new time zones.

**CITY OF ORANGE TRAFFIC COMMITTEE**  
3.2 TfNSW 16 Cities Bus Projects

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**14 JULY 2020**

## CITY OF ORANGE TRAFFIC COMMITTEE

14 JULY 2020

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**3.3 REQUEST FOR PEDESTRIAN CROSSING AT CANOBOLAS HIGH SCHOOL**

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RECORD NUMBER: 2020/1110

AUTHOR: Jason Theakstone, Manager Engineering Services

**EXECUTIVE SUMMARY**

Council has received a request to install a zebra pedestrian crossing at Canobolas High School.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “9.1 Preserve - Construct and maintain a road network meets the community’s transport and infrastructure needs”.

**FINANCIAL IMPLICATIONS**

Nil

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

That Council not install additional zebra crossings at Canobolas High School and Council’s Road Safety Officer and the RMS Safety Around Schools Co-ordinator undertake observations.

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION**

Council has received a request to install a zebra pedestrian crossing at Canobolas High School through the local State Member of Parliament.

Whilst the request is silent on where the crossing is requested it is assumed the complainant wants a crossing on Icely Road as there is an existing zebra crossing on Wakeford Street.

The Committee should note Council has recently installed a roundabout at the intersection of Icely Road and Wakeford Street (see below) that facilitates safe pedestrian movements and there has been no reported pedestrian crashes post the construction of the roundabout.

It is recommended not to install a zebra crossing on Icely Road and Council’s Road Safety Officer and the RMS Safety Around Schools Co-ordinator undertake pedestrian observations.



CITY OF ORANGE TRAFFIC COMMITTEE

14 JULY 2020

3.3 Request for Pedestrian Crossing at Canobolas High School

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ATTACHMENTS

- 1 Concerns - traffic around high schools - request pedestrian crossings and red light speed cameras - Orange High School & Canobolas Rural Technology High School, D20/38336

## CITY OF ORANGE TRAFFIC COMMITTEE

14 JULY 2020

Attachment 1 Concerns - traffic around high schools - request pedestrian crossings and red light speed cameras - Orange High School & Canobolas Rural Technology High School

**PHILIP DONATO** MP  
Member for Orange



Orange City Council  
Scanned

- 1 JUL 2020

CONTAINER No.

Our Ref: 200624

F513

Mr David Waddell  
General Manager  
Orange City Council  
PO Box 35  
ORANGE NSW 2800

Dear Mr Waddell,

I write to you on behalf my constituents who completed the NSW School Safety Survey. Constituents raised their concerns and suggestions on how to improve road safety within our community.

In particular, constituents expressed their concerns of traffic failing to adhere to the 40km school zone at Canobolas Rural Technology High School, as well as the absence of a pedestrian crossing. Concerns were also raised about traffic failing to stop at red lights in front of Orange High School. They have made suggestions that pedestrian crossings and red light speed cameras be implemented to ensure the safety of students.

Could you please forward this to the appropriate committee and provide a response at your earliest convenience?

Yours faithfully.

**Philip Donato** MP  
Member for Orange

25 June 2020



P 02 6362 5199 • E orange@parliament.nsw.gov.au • 123 Byng Street, Orange NSW 2800

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CITY OF ORANGE TRAFFIC COMMITTEE

14 JULY 2020

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**3.4 NEW DPI PARKING STRATEGY DALTON, PRINCE, SALE AND ANSON STREETS**

RECORD NUMBER: 2020/1111

AUTHOR: Jason Theakstone, Manager Engineering Services

**EXECUTIVE SUMMARY**

This report serves to prescribe the timed parking strategy surrounding the new DPI building.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “9.1 Preserve - Construct and maintain a road network meets the community’s transport and infrastructure needs”.

**FINANCIAL IMPLICATIONS**

Approximately \$3,000 to be funded from the sign budget.

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

**That Council implement the DPI on street parking strategy as attached to this report**

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION**

Council would be aware of the imminent opening of the new DPI building at the former hospital site.

Whilst the development has approx. 300 off street car parks provided by a multi-story car park there is concern from the surrounding businesses and community that this will not be enough car parks.

Council’s Parking Inspector has drafted a DPI on street parking strategy (attached to this report) that will serve to provide the appropriate parking to the surrounding businesses.

It is recommended that Council implement this strategy.

**ATTACHMENTS**

1 DPI on street parking strategy, D20/38279



CITY OF ORANGE TRAFFIC COMMITTEE  
Attachment 1 DPI on street parking strategy

14 JULY 2020



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CITY OF ORANGE TRAFFIC COMMITTEE

14 JULY 2020

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**3.5 LISTER DRIVE**

RECORD NUMBER: 2020/1115

AUTHOR: Jason Theakstone, Manager Engineering Services

**EXECUTIVE SUMMARY**

Council may be aware of a car crashing into a house on Lister Drive on 12 June 2020. This report recommends installing BB lines along Lister Drive to help slow speeds along the road.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “9.1 Preserve - Construct and maintain a road network meets the community’s transport and infrastructure needs”.

**FINANCIAL IMPLICATIONS**

\$2,000 to be funded through Council’s line marking budget.

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

**That Council installs BB centre lines along Lister Drive**

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION**

Council may be aware of a car crashing into a house on Lister Drive on 12 June 2020. The crash made the front page of the CWD 17 June 2020 edition with a request to install speed humps along the road. It should be noted that no formal request has been made to Council.

Crash data dating back to 2004 shows two recorded off road crashes near this location; one in 2007, the other in 2005. It is unclear why the 2007 and 2005 crashes happened, however the 2020 crash is believed to be caused by an intoxicated driver.

It could be argued a speed hump may cause a greater severity of crash on a corner and especially with a drunk driver, so it is not recommended to install speed humps. It is believed that the installation of BB centre lines will help delineate the corners and calm traffic.

CITY OF ORANGE TRAFFIC COMMITTEE

14 JULY 2020

3.5 Lister Drive



CITY OF ORANGE TRAFFIC COMMITTEE

14 JULY 2020

**3.6 2020/21 BLACKSPOT AND SAFER ROADS PROGRAM**

RECORD NUMBER: 2020/1124

AUTHOR: Wayne Gailey, Works Manager

**EXECUTIVE SUMMARY**

Information is provided to the Committee for their information on the approved Blackspot and NSW Safer Roads program for 2020/21.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “9.1 Preserve - Construct and maintain a road network meets the community’s transport and infrastructure needs”.

**FINANCIAL IMPLICATIONS**

Projects listed in this report will be fully funded by approved Federal and State road safety programs.

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

That the Committee notes the information provided in this report.

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION**

Council has applied for and been successful in obtaining \$1.88M of grant funding to address road locations throughout the city that have a documented serious injury crash history as recorded by the NSW Centre for Road Safety. Works to address these “blackspots” will be undertaken in the current financial year by Council.

The approved program items and its funding source are listed below for the committee’s information.

Funding Source	Project Location	TOTAL Project Cost	Treatments
Federal Blackspot Program	Ophir Road from Northern Distributor Road to ORRRC entrance	\$75,000	Install retro reflective pavement markers (RRPMs) on centre or edge lines, night time crashes only, Install flexible barrier on roadside

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## CITY OF ORANGE TRAFFIC COMMITTEE

14 JULY 2020

## 3.6 2020/21 Blackspot and Safer Roads Program

Federal Blackspot Program	Intersection of Churchill Avenue and Edward Street	\$20,000	Install retro reflective pavement markers (RRPMs) on centre or edge lines, night time crashes only. Install transverse line marking. Install profile (audio-tactile) transverse line marking
Federal Blackspot Program	Intersection of Byng and William Street	\$10,000	Install retro reflective pavement markers (RRPMs) on centre or edge lines, night time crashes only. Install transverse line marking
Federal Blackspot Program	Coronation Drive Pedestrian Crossing at OHS	\$70,000	Install kerb blisters, Install street lighting at pedestrian facilities, night time crashes only
Federal Blackspot Program	Cadia Road from Forest Road to Ballykeane Lane	\$450,000	Widen shoulder from 0.5m sealed to >1m sealed on straight. Install curve alignment markers (CAMs). Improve sealed shoulder up to 2.5m on curve. Upgrade seal to high level non-skid surface, wet surface crashes only
NSW Safer Roads Program	Intersection of Byng and McLachlan Street	\$20,000	Install retro reflective pavement markers (RRPMs) on centre or edge lines, night time crashes only. Install transverse line marking
NSW Safer Roads Program	Phoenix Mine Road	\$335,000	Widen shoulder from 0.5m sealed to >1m sealed on straight. Improve sealed shoulder up to 2.5m on curve. Mark road edge lines, Install flexible barrier on roadside
NSW Safer Roads Program	Ophir Road approx. 900m from Bridge 1 to Bridge 2 near Banjo Paterson Way	\$510,000	Improve superelevation. Install retro reflective pavement markers (RRPMs) on centre or edge lines, night time crashes only. Improve sealed shoulder up to 2.5m on curve. Mark road edge lines. Install flexible barrier on roadside
NSW Safer Roads Program	Intersection of Kearneys Drive and Matthews Avenue -	\$110,000	Install street lighting at intersection, night time crashes only. Move stop or give-way lines forward using kerb extensions. Install pedestrian refuge
NSW Safer Roads Program	Intersection of Anson and Margaret Street	\$130,000	Move stop or give-way lines forward using kerb extensions. Install pedestrian refuge



## CITY OF ORANGE TRAFFIC COMMITTEE

14 JULY 2020

3.6 2020/21 Blackspot and Safer Roads Program

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NSW Safer Roads Program	Hill and Casey Street	\$150,000	Move stop or give-way lines forward using kerb extensions. Install street lighting at intersection, night time crashes only. Install pedestrian refuge
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### **3 GENERAL REPORTS**

#### **3.1 CURRENT WORKS**

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RECORD NUMBER: 2020/1250

AUTHOR: Ian Greenham, Director Technical Services

#### **EXECUTIVE SUMMARY**

The purpose of this report is to update Council on construction and maintenance works which have been carried out since the last current works report to Council.

#### **LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “9.1 Preserve - Construct and maintain a road network meets the community’s transport and infrastructure needs”.

#### **FINANCIAL IMPLICATIONS**

Nil

#### **POLICY AND GOVERNANCE IMPLICATIONS**

Nil

#### **RECOMMENDATION**

**That Council resolves to note the report on Current Works.**

#### **FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

#### **SUPPORTING INFORMATION**

##### **Road Maintenance**

Rural Road Grading has been undertaken at the following locations:

- Wrights Lane
- Bulgas Road
- Phillip Street
- Pearce Lane East
- Pearce Lane West
- Auberson Road
- Springbank Lane

### 3.1 Current Works

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- Hawkes Lane
- Lysterfield Road
- Stairs Road
- Walker Lane
- Pinnacle lookout access and carpark
- Bargwanna Road
- Buttle Road
- Gosling Road
- Failford Road
- Bennett Lane
- Selwood Lane
- Kearl Road
- Wise Road

#### **Road Rehabilitation**

##### Anson Street

The first stage of works to upgrade the Anson Street frontage for the new DPI site were undertaken. Works will eventually include a centre median island, asphalt surfacing and new bus shelter. This work is being done as a private works order for the property developer.

#### **Traffic Facilities**

##### NDR/Hill/William Maker Drive Roundabout

An asphalt surfacing has now been placed on the Hill Street leg of the roundabout. Drainage work on the southern side of the NDR has been completed and the new west bound lanes on the NDR section brought up to level on the gravel layers, allowing for the installation of kerbs.

#### **Concrete and Drainage**

##### Footpath Construction

New footpath construction was undertaken in Autumn Street

##### Footpath Rehabilitation

Footpath reconstruction was undertaken this month at:

Anson Street between March and Prince Street

March Street between Anson Street and Sale Street

McLachlan Street between Little Warrendine and Caroline

## 3.1 Current Works

Drainage

Council's contractors completed CCTV inspection and condition assessments of over 9km of Council owned stormwater pipes within the central CBD area.

**WATER SUPPLY SERVICES**

The type and number of water supply service responses by maintenance staff are shown in the table below.

Category	July 2018 – June 2019	June 2020
Leaking meters	418	28
Faulty meters (incorrect readings)	148	40
No supply	53	5
Water pressure complaints	32	0
Meter box/lid replacements	52	4
Water quality	38	1
Service break	4	0
Service leak	49	0
Main break	75	10
Main leak	267	25
Valve leak	7	0
Hydrant leak	83	0
<b>Total Water Requests</b>	<b>1226</b>	<b>113</b>

**Water Service Renewals**

- Sir Jack Brabham Park – 25mm water service renewal

**Construction Works**

- Installation of 50mm water service to 259 Clergate Road
- Relocation of six (6) water services along Calton Road
- Installation of 100mm fire service to Wade Park
- Installation of 20mm water service to 1 Maguire Street
- Installation of 20mm water service to 26a South Terrace

**Smart Water Meters**

Works are continuing on the setup of the trial Smart Metering network which involves installation of 252 water meters in Orange. Works are planned for the installation of the smart devices on these meters on the 4 August with website and data commissioning occurring soon after. Council is finalising the website graphic design.

### 3.1 Current Works

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Works are expected to be completed in October 2020 with access for the 252 participating properties occurring in September to October.

#### **Icely Road Water Main Renewal**

The water main renewal on Icely Road between Cox Avenue and Autumn Street is nearing completion. Works have been finalised between Cox Avenue and Spring Street. The 150mm water main has been installed between Spring Street and Autumn Street with water services relocations outstanding. It is expected that all works will be completed by mid-August. This will complete the renewal of 835m of 150mm water main on Icely Road.

#### **Autumn Street Water Main Renewal**

Planning works have commenced for the renewal of the 100mm water main in Autumn Street from Icely Road to Dalton Street. The renewal is replacing the existing 100mm cast iron water main which has been identified for replacement in Council's Water Supply Asset Management Plan.

#### **Water Operation Shed**

Works have commenced on Council's Water Operations Shed at the Works Depot in McLachlan Street. The concrete slab has been poured, drainage installed and mains power and water connected to the building. Frame supply and construction will occur in August 2020 with electrical and fit out to occur afterwards.

### **SEWER SERVICES**

The type and number of sewer service responses by maintenance staff are shown in the table below.

Category	July 2018 – June 2019	June 2020
Sewer blockages	429	32
Odour	14	3
Overflows	176	24
<b>Total Sewer Requests</b>	<b>619</b>	<b>59</b>

#### **Sewer Construction Works**

- **Sewer Construction**
  - Manhole and sewer main installation at 1 Maguire Street
- **Sewer Reconstructions:**
  - Sewer connection and reconstruction at 96 Hill Street Orange
- **Relining Program 2020 / 21**

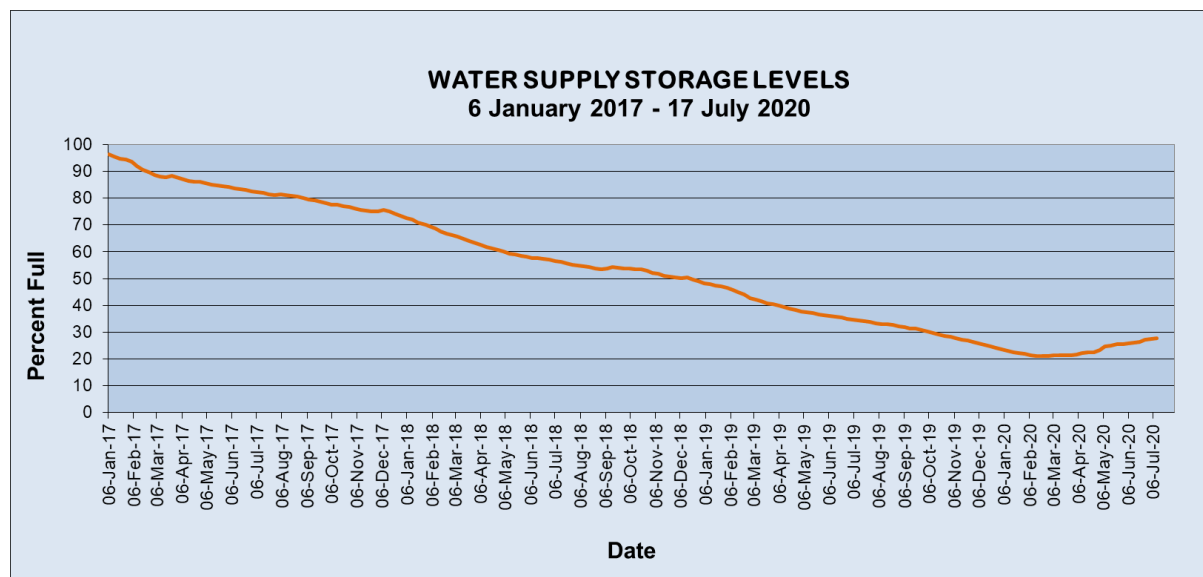
The Scope of works is currently being finalised for the 2020/2021 sewer rehabilitation program.

## 3.1 Current Works

## WATER SUPPLY SECURITY

## Water Storage Levels

The combined storage of Suma Park and Spring Creek Dams as at 17 July 2020 is 28.46%. Water storage trends for the combined storages since January 2017 are shown in the graph over the page.



Location	Level Below Spillway (mm)	% of Capacity
Suma Park Dam	13,047	24.55%
Spring Creek Dam	2,994	45.16%
Lake Canobolas	21	99.37%
Gosling Creek Dam	0	100%

## Supplementary Raw Water Sources

Extractions from the supplementary raw water supplies in recent months are provided in the table below.

Raw Water Source	April 2020 (ML)	May 2020 (ML)	June 2020 (ML)	Total (ML) 2019/2020
Bores*	12.58	13.85	9.54	151.25
Stormwater	153.29	70.24	69.03	832.35
Macquarie River	201.93	241.72	196.72	1096.68
<b>Total</b>	<b>367.80</b>	<b>325.81</b>	<b>275.29</b>	<b>2080.28</b>

\* Bores include two at Clifton Grove and two at the Showground/Margaret Street

### 3.1 Current Works

A more detailed monthly summary of raw water transfers can be found on Council's website at <https://www.orange.nsw.gov.au/water/oranges-water-supply/>.

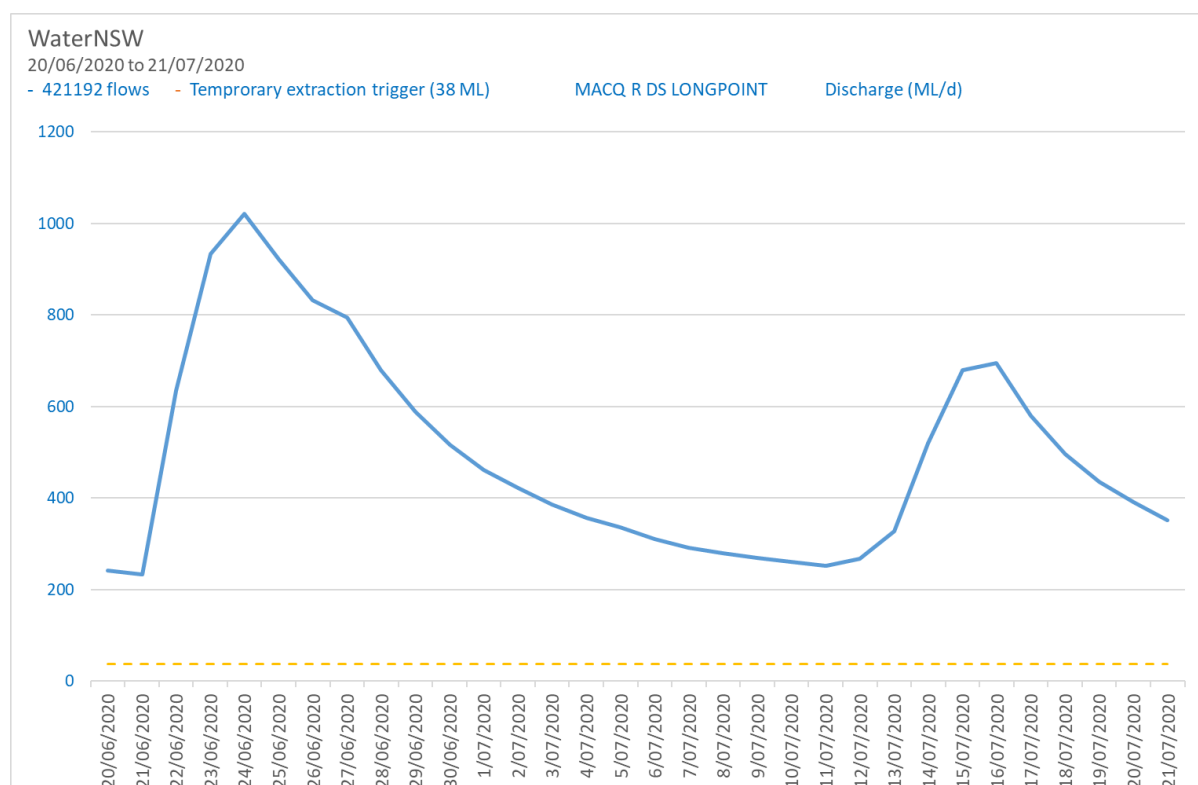
The Decision Support Tool (DST) quarterly review was conducted for the fourth quarter of 2019/20. Continuing dry conditions require all available supplementary raw water sources to be operated.

An independent environmental audit is being conducted against the requirements of the Macquarie Pipeline project approval and other aspects of the Orange City Council Operation Environmental Management Plan for the Orange Raw Water Supply System. The audit is conducted against requirements set by the NSW Department of Planning, Industry and Environment, including a requirement to contact relevant stakeholders. The site visit was conducted by State Government approved auditors from 20-22 July and the audit report is expected to be completed in time for consideration in this year's annual review scheduled for September 2020.

#### Macquarie River Flows

The flows in the Macquarie River monitored downstream of Long Point (Station 421192) remained above the temporary flow rate trigger of 38 ML/d for the whole of the period of 20 June to 11 July 2020 and continuing. The minimum flow rate was 234 ML/day on 21 June and the maximum flow rate occurred on 24 June at approximately 1,022 ML/day.

The chart below was sourced from the WaterNSW website with flows presented in Megalitres per day (ML/d).

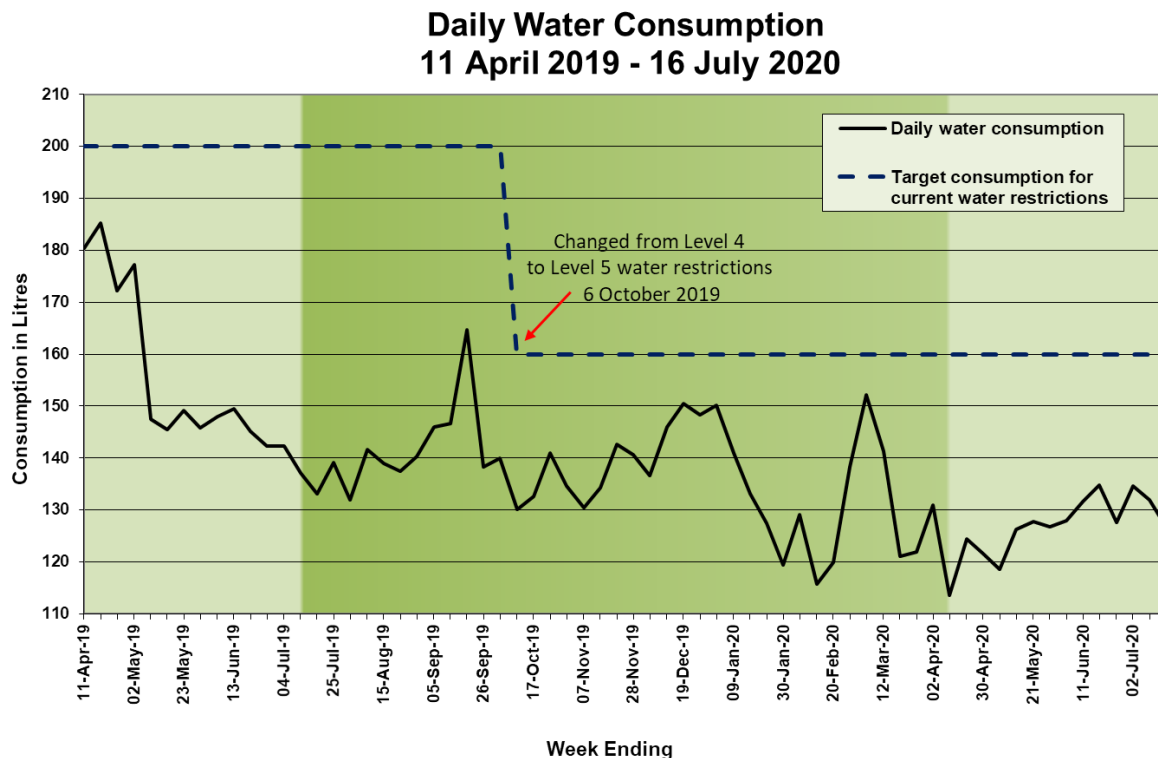


### 3.1 Current Works

#### Demand Management

##### *Residential water use*

Average daily residential water consumption during the week ending 16 July 2020 was 127 litres per person per day. The target under Level 5 water restrictions is 160 litres per person per day. The graph below shows the average daily residential water consumption trends since March 2019.



##### *Total water use*

The average daily city-wide water consumption for the period 15 May to 16 July 2020 was 8.2 ML/day.

#### DRINKING WATER QUALITY

Water samples are collected as a component of Orange City Council's Drinking Water Quality Monitoring Program in accordance with NSW Health requirements. Samples are collected regularly and sent to a NSW Government National Association of Testing Authorities (NATA) accredited laboratory for analysis. Samples collected in July 2020 complied with the Australian Drinking Water Guidelines health targets.



**WATER SUPPLY AND SEWERAGE MAJOR PROJECTS****Spring Creek to Icely Road Water Treatment Plant Water Security Pipeline**

The majority of the construction works have been completed with less than 30m of the 6km pipeline to be completed. Site rehabilitation works are currently underway with most areas, fencing and roads crossings reinstated. Works will continue at the Spring Creek Reservoir pump station over the next month with the construction of surge vessel pipes and pit, as well as preliminary electrical works in preparation for the arrival of the new pumps in about 6 weeks' time. Pressure testing of the pipeline is expected to commence in early August.



Connection of the pipeline into the 600mm raw water main at the Icely Road Water Treatment Plant



### 3.1 Current Works

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#### Shiralee Sewer



The Shiralee sewer reticulation project has progressed slower due to two rain events which occurred during the month. Productivity should improve with the onset of shallower trench excavations.

The work is currently 70% complete with the remaining 915m of pipework anticipated to be completed by early September 2020. The project is forecast to be within the Council's budgeted funds and there have been no major incidents.

**OTHER MAJOR PROJECTS****Whiteway Lighting**

The Whiteway Lighting project is 55% complete with expected completion date to be late August/early September pending weather.

Trenching works for the Whiteway Lighting project along Summer Street, Lords Place and Anson Street have been completed.

Light pole foundations are currently being installed in Summer Street between Lord Place and Anson Street. Light pole installations have been completed along Anson Street between Prince Street to Byng Street.

Rectification of concrete and hot mix footpaths have commenced in Anson Street and are expected to be completed by the end of July.

All Civil works will be completed by the start of September.

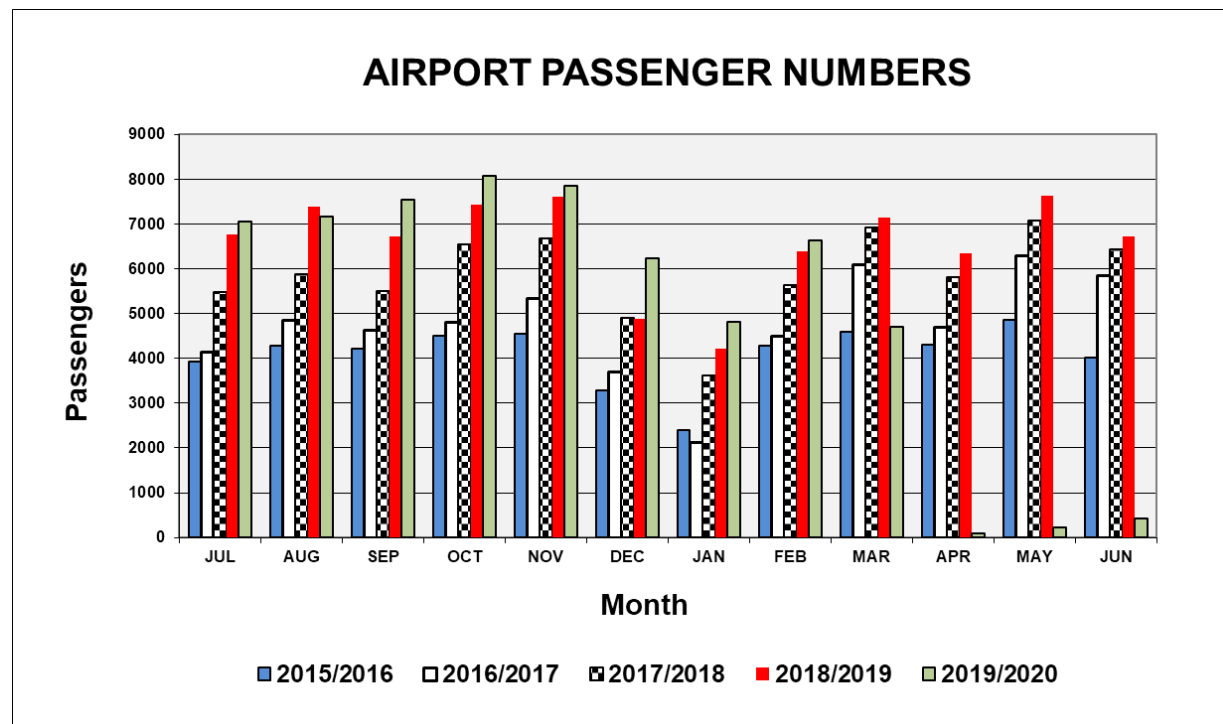
**AIRPORT ENERGY USAGE**

Energy used at the airport during June 2020 was 20,009.88 kWh at a cost to Council of \$1,749.17.

**AIRPORT PASSENGER NUMBERS**

Passenger numbers for June 2020 were 422 compared with 6,729 in the same month in 2019.

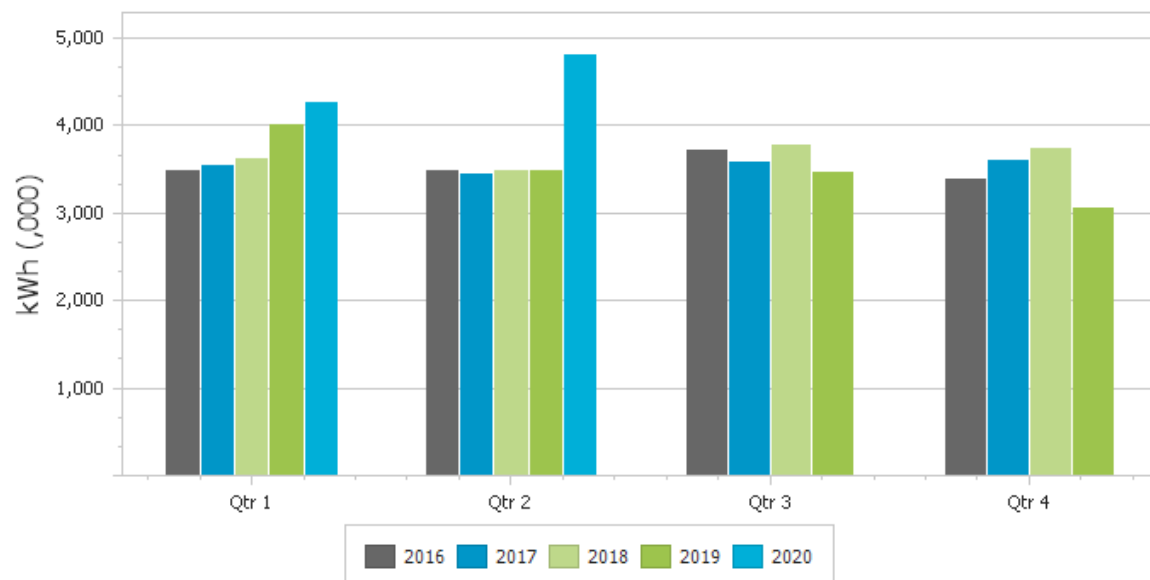
### 3.1 Current Works



### ENERGY USE

The following information is sourced from E21, Council's energy software.

#### Consumption History



## 3.1 Current Works

## History Last 12 Months

Group	Consumption (kWh)	CO2 Emissions (t)	Bill (Ex GST)
Parks & Gardens	157,473	142	\$52,863
Water	4,241,200	3,817	\$923,906
Public Buildings & Facilities	2,911,735	2,621	\$659,853
Lighting	2,550,915	2,296	\$898,564
Other	451,251	406	\$123,256
Sewer	3,562,228	3,206	\$705,583
Macquarie Pipeline	2,914,310	2,623	\$551,111
Ungrouped	0	0	\$0
RFS	345,726	311	\$127,071
<b>Total</b>	<b>17,134,838</b>	<b>15,421</b>	<b>\$4,042,207</b>

Thursday 23 July 2020