



## **SERVICES POLICY COMMITTEE**

# **AGENDA**

**3 MARCH 2020**

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **SERVICES POLICY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **GLENROI COMMUNITY CENTRE, GAREMA ROAD, ORANGE** on **Tuesday, 3 March 2020**.

David Waddell

**CHIEF EXECUTIVE OFFICER**

For apologies please contact Administration on 6393 8218.

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## AGENDA

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## **1 INTRODUCTION**

### **1.1 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

### **RECOMMENDATION**

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Services Policy Committee at this meeting.

## **2 COMMITTEE MINUTES**

### **2.1 MINUTES OF THE CLIFTON GROVE COMMUNITY COMMITTEE MEETING - 29 JANUARY 2020**

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RECORD NUMBER: 2020/316

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

#### **EXECUTIVE SUMMARY**

The Clifton Grove Community Committee met on 29 January 2020. The Minutes from this meeting are tabled for the Committees attention.

#### **LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “1.1 Live - Engage with the community to ensure recreation opportunities and facilities meet changing needs”.

#### **FINANCIAL IMPLICATIONS**

Nil

#### **POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

- 1 That Council acknowledge the reports presented to the Clifton Grove Community Committee at its meeting held on 29 January 2020.**
- 2 That Council determine recommendations 3.2, 3.3, 3.4, 3.6, 3.7 and 4.1 from the minutes of the Clifton Grove Community Committee meeting of 29 January 2020:**
  - 3.2 That the concept for the conduct of a car boot sale to be run by Clifton Grove community group be supported.**

That Council provide advice on insurance if a casual booking is made for the conduct of the event.
  - 3.3 That at the next Weeds and Information Day:**
    - I. Develop an Agenda on what to include/not include**
    - II. Combine with another event**
    - III. Include something fun at the same event**
    - IV. Include gardening information in the event**
    - V. Improve promotion**
    - VI. Be held in conjunction with Car Boot Sale.**
  - 3.4 That the Council's barb wire fence located at Coolabah gates be replaced with plain wire on the top fence wire.**
  - 3.6 That:**
    - I. The nominated committee member manage the Clifton Grove Facebook communication page.**
    - II. Investigations take place into ways to mail newsletters.**
    - III. Terms of use for notice board be developed and included on notice board.**
  - 3.7 That:**
    - I. A variable message board and traffic counter be installed.**
    - II. That driver etiquette be included in newsletter and Facebook page.**
  - 3.8 That:**
    - I. The staff at Orange City Council be thanked for the works completed on Banjo Paterson Way**
    - II. Feedback be provided on two intersections at Clifton Grove**
  - 4.1 That:**
    - I. The report on Clifton Grove Community Committee Membership be acknowledged.**
    - II. The Clifton Grove Community Committee Charter be amended to reflect changes to Committee Membership as follows:**

**Membership**

      - Up to ten community-representatives**
      - Representative from Rural Fire Service**
      - Representative from Riding for Disabled**
- 3 That the remainder of the minutes of the Clifton Grove Community Committee at its meeting held on 29 January 2020 be adopted.**

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION**

Nil

**ATTACHMENTS**

- 1 Minutes of the Meeting of the Clifton Grove Community Committee held on 29 January 2020
- 2 CGCC Agenda 29 January 2020, D20/9660 [↓](#)

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# ORANGE CITY COUNCIL

## MINUTES OF THE

## CLIFTON GROVE COMMUNITY COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 29 JANUARY 2020

COMMENCING AT 5.30PM

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### 1 INTRODUCTION

#### ATTENDANCE

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Cr J McRae (Chairperson), Mr Matthew Chisholm, Ms Angela Cleall, Mrs Jenny Glastonbury, Mrs Robyn Livermore (Riding for Disabled), Mr Rob Nevins, Mr Peter Reid, Mr Peter West, Director Community, Recreation and Cultural Services

#### 1.1 Apologies and Leave of Absence

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RECOMMENDATION	Mr P West/Mrs J Glastonbury
That the apologies be accepted from Cr M Previtera for the Clifton Grove Community Committee meeting on 29 January 2020.	

#### 1.2 Acknowledgement of Country

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Cr McRae conducted an Acknowledgement of Country.

#### 1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

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Nil

### 2 PREVIOUS MINUTES

Nil

The previous meeting of the Clifton Grove Community Committee was substituted by a Bridle path Forum where the Clifton Grove community met to discuss relevant issues with Council staff.

### 3 PRESENTATIONS

#### 3.1 CAPITAL WORKS EXPENITURE

TRIM REFERENCE: 2020/131

**RECOMMENDATION****Mr P West/Mr P Reid**

That a complete list of possible projects and costings be circulated for priority and advice from committee members.

#### 3.2 CAR BOOT SALE - CLIFTON GROVE MUD HUT

TRIM REFERENCE: 2020/132

**RECOMMENDATION****Mrs J Glastonbury/Mr R Nevins**

- 1 That the concept for the conduct of a car boot sale to be run by Clifton Grove community group be supported.
- 2 That Council provide advice on insurance if a casual booking is made for the conduct of the event.

#### 3.3 WEEDS AND INFORMATION DAY

TRIM REFERENCE: 2020/133

**RECOMMENDATION****Mrs J Glastonbury/Ms A Cleall**

That at the next Weeds and Information Day:

- I. Develop an Agenda on what to include/not include
- II. Combine with another event
- III. Include something fun at the same event
- IV. Include gardening information in the event
- V. Improve promotion
- VI. Be held in conjunction with Car Boot Sale.

#### 3.4 FENCING

TRIM REFERENCE: 2020/134

**RECOMMENDATION****Mr P West/Mr P Reid**

That the Council's barb wire fence located at Coolabah gates be replaced with plain wire on the top fence wire.



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**3.5 BRIDLE PATHS**

TRIM REFERENCE: 2020/135

**RECOMMENDATION****Mr P West/Mr P Reid**

That the discussion regarding bridle paths at Clifton Grove be acknowledged.

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**3.6 COMMUNITY COMMUNICATION**

TRIM REFERENCE: 2020/136

**RECOMMENDATION****Mrs J Glastonbury/Mr P Reid**

That:

- I. Angela Cleall manage the Clifton Grove Facebook communication page.
- II. Investigations take place into ways to mail newsletters.
- III. Terms of use for notice board be developed and included on notice board.

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**3.7 TRAFFIC ISSUES**

TRIM REFERENCE: 2020/139

**RECOMMENDATION****Mrs J Glastonbury/Ms A Cleall**

That:

- I. A variable message board and traffic counter be installed.
- II. That driver etiquette be included in newsletter and Facebook page.

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**3.8 ROAD ISSUES**

TRIM REFERENCE: 2020/137

**RECOMMENDATION****Mrs J Glastonbury/Ms A Cleall**

That:

- I. The staff at Orange City Council be thanked for the works completed on Banjo Paterson Way.
- II. Feedback be provided on two intersections at Clifton Grove.

## 4 GENERAL REPORTS

### 4.1 CLIFTON GROVE COMMUNITY COMMITTEE MEMBERSHIP

TRIM REFERENCE: 2020/138

#### RECOMMENDATION

Mr P West/Ms A Cleall

That:

- I. That the report on Clifton Grove Community Committee Membership be acknowledged.
- II. That the Clifton Grove Community Committee Charter be amended to reflect changes to Committee Membership as follows:

#### Membership

- Up to ten community-representatives
- Representative from Rural Fire Service
- Representative from Riding for Disabled

THE MEETING CLOSED AT 7.19PM.



## **CLIFTON GROVE COMMUNITY COMMITTEE**

# **AGENDA**

**29 JANUARY 2020**

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **CLIFTON GROVE COMMUNITY COMMITTEE MEETING** of **ORANGE CITY COUNCIL** will be held in the **COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE** on **Wednesday, 29 January 2020** commencing at 5.30PM.

David Waddell

**CHIEF EXECUTIVE OFFICER**

For apologies please contact Renea Meacham on 6393 8216.

## CLIFTON GROVE COMMUNITY COMMITTEE

29 JANUARY 2020

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**AGENDA****EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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## CLIFTON GROVE COMMUNITY COMMITTEE

29 JANUARY 2020

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**1 INTRODUCTION****MEMBERS**

Cr J McRae (Chairperson), Cr M Previtera, Mr Matthew Chisholm, Ms Angela Cleall, Mrs Jenny Glastonbury, Mrs Robyn Livermore, Mr Rob Nevins, Mr Peter Reid, Mr Peter West, Director Community, Recreation and Cultural Services, Director Development Services

**1.1 APOLOGIES AND LEAVE OF ABSENCE****1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.

**1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

**RECOMMENDATION**

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Clifton Grove Community Committee at this meeting.

**2 PREVIOUS MINUTES**

The previous meeting of the Clifton Grove Community Committee was substituted by a Bridle path Forum where the Clifton Grove community met to discuss relevant issues with Council staff. Representatives from the Clifton Grove Committee attended this forum and discussed additional issues, however as there was no quorum items have been placed on the Agenda for discussion.

**CLIFTON GROVE COMMUNITY COMMITTEE****29 JANUARY 2020**

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**3 PRESENTATIONS****3.1 CAPITAL WORKS EXPENITURE**

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The Committee requested that Capital Works Expenditure be placed on the Agenda for discussion.

**3.2 CAR BOOT SALE - CLIFTON GROVE MUD HUT**

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Ms Jenny Glastonbury will make a presentation regarding the Clifton Grove Car Boot sale.

**ATTACHMENTS**

- 1 Car Book Sale Information, D19/71486

## CLIFTON GROVE COMMUNITY COMMITTEE

29 JANUARY 2020

Attachment 1 Car Book Sale Information

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**Car Boot Sale at the Mud Hut**

- **IDEA:** Combined residents Garage Sale i.e. Residents of Clifton Grove can set up their car/tent to sell their goods

**PURPOSE:** 1. Community get together, 2. RFS fund raising day e.g. store holders pay \$10 or are asked to donate if they wish too.

**WHEN:** ?? Combine with Australia Day event? SUNDAY 26<sup>th</sup> Jan 2020 or will many be away? (need to talk to Phil & Marg Schwebel about this) or combine with next information day? Or stand-alone event

**OPEN TO:** Residents of Clifton Grove, Strathnook, Summer Hill Creek residents?

**CONSIDERATIONS:**

- **Parking:** 1. for car boot stall holders 2. Customers/visitors
- **Access:** for residents adjoining mud hut to their house,
- **Notice of event** to residents adjoining mud hut
- **Insurance?** Community event
- **Any OCC restrictions/requirements/concerns**
- **Site allocations** – car only sites and car with tent sites or just tent/marquee
- **Bins for rubbish**
- **Set up/clean up rules/times** – take home what you bring – no dumping (stall holders to take theirs home)

**CO-ORDINATOR/CONTACT:** 1 Jenny 2?

**NEED:**

- **Store holder map** – cars v marquee
- **Parking map** – visitor park along Homestead place
- **Registration form** to keep an eye on numbers and site allocations – distribute info and conditions of use
- **Parking Marshalls/traffic control** for set up and pack up
- **Signage**

**PROMOTION:** (use anything free media)

- OCC event webpage
- Noticeboard
- Email
- Radio
- Life Magazine
- Posters in shop?

**SET UP:**

- Everyone sets up their own site, provides their own tables/tent /boxes, carry bags etc. (promote bring your own shopping bags)
- Need to set a time to be set up by so cars are not driving in around people/crowd (or do we make it table stalls only?)

**Sausage sizzle?** – who/how – funds to RFS

## CLIFTON GROVE COMMUNITY COMMITTEE

29 JANUARY 2020

Attachment 1 Car Book Sale Information

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**Safety** – stalls to have no electricity set up (so no cable running around ground etc.)

Funds raised by:

1. Optional gold coin donation at gate
2. Sausage sizzle
3. Store holder set fee (\$5 or \$10)
4. Donations to Clifton Grove RFS (? not tax deductible)

Would need to run this all past RFS of course – otherwise just have a car boot sale led by Clifton Grove Committee. No fund raiser or sausage sizzle.

OPTIONS IN SUMMARY:

	Car boot sale/garage sale with	Australia Day with	Information Day with
Car boot sale/garage sale			
Australia Day			
Information Day			
Fundraiser			
Sausage sizzle			



## CLIFTON GROVE COMMUNITY COMMITTEE

29 JANUARY 2020

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**3.3 WEEDS AND INFORMATION DAY**

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Mr Peter West will make a presentation on weeds and the Information Day.

**3.4 FENCING**

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Mr Rob Nevins will make a presentation regarding Condition of fencing not adjoining residents land.

**3.5 BRIDLE PATHS**

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At the request of the Committee the following items relating to bridle paths were requested to be tabled for discussion.

- i. Control of blackberries in the bridle paths
- ii. Cattle currently grazing the bridle path between Old Regret Road and Trooper Place
- iii. Abandoned livestock in bridle paths
- iv. Clear bike and walking tracks along bridle paths

**Staff Comment**

A request has been placed in Council's reporting system to have blackberries sprayed on bridle paths.

Contact has been made with the owner of the stock which is grazing between Old Regret Road and Trooper Place as well as the owner of the abandoned livestock in bridle paths to rectify issues.

In regards to clearing bike and walking tracks along bridle paths – additional information will need to be sought from the appropriate Council Officer who is currently on leave. Initial discussions supported the clearing of a fire break. Further information will be provided to Committee at a future time.

Council staff have indicated the necessity for these items to be reported directly to Council as soon as practicable to allow relevant actions to be taken as soon as possible.

## CLIFTON GROVE COMMUNITY COMMITTEE

29 JANUARY 2020

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**3.6 COMMUNITY COMMUNICATION**

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Ms Jenny Glastonbury will present the following items to the Committee for discussion:

- Postage of newsletter via Australia Post
- Process for communication with Clifton Grove Community Committee – email/facebook/noticeboard/newsletter/Orange City Council webpage
- Terms of Use for Notice Board

**3.7 TRAFFIC ISSUES**

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The Committee requested that the following traffic issues be placed on the Agenda for discussion:

- i. Issues with traffic not obeying speed limits
- ii. Educating driver etiquette in relation to riders and horses

**3.8 ROAD ISSUES**

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The Committee requested the following items be placed on the Agenda for discussion:

- I. Resurfacing road section of Banjo Paterson Way between Rossi Drive and Coolabah Drive and intersections of Coolabah Dr/Trooper Place and Coolabah Drive and The Billabong.
- II. Drainage and maintenance of shoulders of roads

**Staff Comment**

The section of Banjo Patterson Way from Rossi Drive to Coolabah Drive is in this year's reseal program. Completion is anticipated for January/February 2020.

In regards to Drainage and maintenance of shoulders of roads, Technical Services staff are happy to meet on-site to discuss, or request further detail of exact location.

## CLIFTON GROVE COMMUNITY COMMITTEE

29 JANUARY 2020

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**4 GENERAL REPORTS****4.1 CLIFTON GROVE COMMUNITY COMMITTEE MEMBERSHIP**

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RECORD NUMBER: 2020/138

AUTHOR: Renea Meacham, Divisional Administration Officer

**EXECUTIVE SUMMARY**

At the request of Committee Member Mr Peter West, this report is tabled to provide an opportunity to discuss the need for additional members on the Clifton Grove Committee.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.4 Live - Celebrate and conserve the diverse cultural heritage of the urban, village and rural communities”.

**FINANCIAL IMPLICATIONS**

Nil

**POLICY AND GOVERNANCE IMPLICATIONS**

All Community Committee Charters are required to reflect Council’s requirements and to comply with Council’s Code of Meeting Practice.

**RECOMMENDATION**

- I. That the report on Clifton Grove Community Committee Membership be acknowledged.
- II. That the Clifton Grove Community Committee Charter be amended to reflect changes to Committee Membership.

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION**

Orange City Council developed and adopted the Charter for the Clifton Grove Clifton Grove Community Committee. The Charter was determined late in 2017 with Council adopting the Charter in February 2018.

The Charter sets out the operations and composition of the Committee.

If required, the Committee may recommend to Council a change to the Charter, however any such change must be consistent with Council’s Code of Meeting Practice.

As such, Committee Member, Mr Peter West requested that the item of Committee Membership be tabled for discussion with the view to consider the following:

**CLIFTON GROVE COMMUNITY COMMITTEE****29 JANUARY 2020****4.1 Clifton Grove Community Committee Membership**

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- A review of membership numbers to accommodate wider Clifton Grove representation
- Rural Fire Service member form part of the Clifton Grove Community Committee
- A Clifton Grove representative be part of the Summer Hill Creek Care Group; and
- The need for a larger work group and how to promote

A copy of the Clifton Grove Community Committee Charter is attached for the Committees attention.

**ATTACHMENTS**

- 1 CGCC Charter, 2017/2266

## CLIFTON GROVE COMMUNITY COMMITTEE

29 JANUARY 2020



CGCC Charter

## CLIFTON GROVE COMMUNITY COMMITTEE

2017/2266

F177

**PURPOSE**

To advise Council and make recommendations in relation to Clifton Grove.

The Committee does not have a role in the operational function of Council. This is the responsibility of the General Manager and staff. Equally, where Council has adopted a Strategic Policy or Strategic Planning document, the Committee must observe the Council position as set out in that policy, plan or document.

**REPORTS TO**

Services Policy Committee

**TERM**

The Clifton Grove Community Committee shall dissolve at the General Election of Orange City Council. Council may dissolve the Committee at any time by resolution of Council.

**MEMBERSHIP**

Two Councillors (one of whom shall be Chairperson, as elected by Council)

Up to six community representatives

General Manager (or nominee)

Non-voting Committee Clerk

Council staff as required (non-voting)

**QUORUM**

Majority of community members and at least one Councillor.

**MEETING FREQUENCY**

Six monthly, with specific meeting dates and times to be determined by the Committee.

**VOTING**

Each member of the Committee is entitled to one vote only. In the equality of votes, the matter is to be referred to Council for determination.

**REPORTS AND RECORDING**

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing to the Committee Clerk at least 10 days before the meeting. Formal minutes of meetings of the Committee will be produced in accordance with Council's Code of Meeting Practice. The Committee may make recommendations to Council, via the Services Policy Committee. Council may adopt, amend or decline any recommendation.

**VACANCIES**

Vacancies may arise during the term of the Committee. If a vacancy does occur, the Committee may invite an individual to join the Committee, or seek expressions of interest to fill the vacancy.

CLIFTON GROVE COMMUNITY COMMITTEE

29 JANUARY 2020

Attachment 1 CGCC Charter

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## **CLIFTON GROVE COMMUNITY COMMITTEE CHARTER**

### **COMMITTEE CLERK**

The General Manager will provide a Committee Clerk who will be the representative of the General Manager, and will exercise the functions of the General Manager so far as they are relevant to the Committee and its Chairperson.

### **RELEVANT POLICIES/DOCUMENTS**

Orange City Council Code of Conduct  
Orange City Council Code of Meeting Practice  
Orange Community Strategic Plan  
Delivery/Operational Plan  
Asset Management Plan Strategy and Plans

Copies of these and other documents are available on Council's website at [www.orange.nsw.gov.au](http://www.orange.nsw.gov.au) or from the Committee Clerk.



**2.2 MINUTES OF THE NAIDOC COMMITTEE MEETING HELD ON 6 FEBRUARY 2020**

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RECORD NUMBER: 2020/331

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

**EXECUTIVE SUMMARY**

The NAIDOC Week Community Committee met on 6 February 2020. The recommendations from the Committee are provided to the Services Policy Committee for adoption.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.2 Live - Partner with key stakeholders to deliver cultural facilities and services that reflect the interests of a culturally diverse community”.

**FINANCIAL IMPLICATIONS**

Nil

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

- 1 That Council acknowledge the reports presented to the NAIDOC Week Community Committee at its meeting held on 6 February 2020.**
- 2 That the remainder of the minutes of the NAIDOC Week Community Committee at its meeting held on 6 February 2020 be adopted.**

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**ATTACHMENTS**

- 1 Minutes of the Meeting of the NAIDOC Week Community Committee held on 6 February 2020
- 2 NAIDOC Agenda 6 February 2020, D20/10437 [↓](#)



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# ORANGE CITY COUNCIL

## MINUTES OF THE

## NAIDOC WEEK COMMUNITY COMMITTEE

HELD IN GIYALANG GANYA MEETING ROOM, 286 LORDS PLACE, ORANGE

ON 6 FEBRUARY 2020

COMMENCING AT 1:00 PM

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### 1 INTRODUCTION

#### ATTENDANCE

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Mr Gerald Power (Chairperson), Cr S Nugent, Mr Corey McLean, Ms Rachel Lucas, Ms Nikita Mason, Mr Jason French, Director Community, Recreation and Cultural Services, Community Services Manager and Community Development Team Leader

Guests: Ben Benton (Clontarf) and Tom Goolagong (Clontarf)

#### 1.1 Apologies and Leave of Absence

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##### RESOLVED

**Ms N Dixon/Mr J French**

That the apologies be accepted from Annette Uata for the NAIDOC Week Community Committee meeting on 6 February 2020.

#### 1.2 Acknowledgement of Country

Conducted by the Chairperson.

#### 1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

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Nil

### 2 PREVIOUS MINUTES

##### RESOLVED

**Ms R Lucas/Ms N Dixon**

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 12 December 2019 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the NAIDOC Week Community Committee meeting held on 12 December 2019.

### 3 PRESENTATIONS

#### 3.1 BUDGET STATUS

TRIM REFERENCE: 2020/41

- \$1,000 paid by cheque to Orange Local Aboriginal Lands Council
- Query regarding incoming credit from Orange Ex-Services Club
- Remaining balance is \$5,210.81 CR
- Action: Gerald to forward most recent statement.

**RECOMMENDATION****Mr J French/Ms N Dixon**

That the discussion on the budget status be noted and that the Community Services Manager ask OCC Debtors about any unused 2019 OESC funds.

#### 3.2 CORRESPONDENCE

TRIM REFERENCE: 2020/42

- Email from Katrina Lane resigning from the NAIDOC Committee.
- Email request from Dylan Williams at NAIDOC Week Initiatives requesting \$450 for school information packs. The Committee advised that a local program has been rolled out instead. Julie to return correspondence and decline.

**RECOMMENDATION****Mr J French/Ms N Dixon**

- 1 That Katrina Lane's resignation be noted.
- 2 That the Community Development Team Leader decline the request from Dylan Williams at NAIDOC Week Initiatives for \$450 for school information packs.

#### 3.3 CALENDAR OF ANNUAL AND SIGNIFICANT EVENTS - 2020

TRIM REFERENCE: 2020/43

**RECOMMENDATION****Ms N Dixon/Mr J French**

That the Calendar of Annual and Significant Events 2020 be noted.

## **4 GENERAL REPORTS**

### **4.1 TASK LIST AND ACTION PLAN - NAIDOC WEEK CELEBRATIONS 2020**

TRIM REFERENCE: 2020/45

#### **RECOMMENDATION**

**Ms N Dixon/Mr J French**

That the Committee Consider and Discuss Items in the Task List and Action Plan for the NAIDOC Week Celebrations 2020, and that the report be updated.

**THE MEETING CLOSED AT 2:15 PM**



## **NAIDOC WEEK COMMUNITY COMMITTEE**

# **AGENDA**

**6 FEBRUARY 2020**

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **NAIDOC WEEK COMMUNITY COMMITTEE MEETING** of **ORANGE CITY COUNCIL** will be held in the **GIYALANG GANYA MEETING ROOM, 286 LORDS PLACE, ORANGE** on **Thursday, 6 February 2020** commencing at **1:00 PM**.

David Waddell

**CHIEF EXECUTIVE OFFICER**

For apologies please contact Louise Geaghan on 6393 8605.

## NAIDOC WEEK COMMUNITY COMMITTEE

6 FEBRUARY 2020

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**AGENDA****EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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## NAIDOC WEEK COMMUNITY COMMITTEE

6 FEBRUARY 2020

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**1 INTRODUCTION****MEMBERS**

Mr Gerald Power (Chairperson), Cr R Kidd (Mayor), Cr S Munro, Cr S Nugent, Mr Chris Gryllis, Ms Naomi Escreet, Mrs Danielle Annesley, Mr Corey McLean, Mr Mike Cooper, Mrs Mary Croaker, Miss Taniesha Croaker, Mr Jordan Moore, Mrs Annette Uata, Mr Nick Frail, Ms Deb Maguire, Mr Brett Naden, Ms Lyndal Robb, Ms Collette Vincent, Ms Katy Chatfield, Ms Rachel Lucas, Mr Michael Newman, Mr Kurt Beahan, Ms Nikita Mason, Mr Alby Ryan, Ms Julie Armstrong, Mr Bryce O'Neil-Baker, Ms Donna Stanley, Ms Alice Williams, Ms Rachael Powell, Ms Sarah White, Ms Zoe Byrne, Mr John MacKay, Mr Keith Smith, Ms Kayla Murphy, Mr Jason French, Ms Nikea Dixon, Ms Donna Monaghan, Ms Jodie Stewart, Ms Alicia Price, Mr Zac Merritt, Director Community, Recreation and Cultural Services, Community Development Officer, Community Development Team Leader, Youth Development Officer

**1.1 APOLOGIES AND LEAVE OF ABSENCE****1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.

**1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

**RECOMMENDATION**

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the NAIDOC Week Community Committee at this meeting.

## NAIDOC WEEK COMMUNITY COMMITTEE

6 FEBRUARY 2020

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**2 PREVIOUS MINUTES****RECOMMENDATION**

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 12 December 2019 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the NAIDOC Week Community Committee meeting held on 12 December 2019.

**ATTACHMENTS**

- 1 Minutes of the Meeting of the NAIDOC Week Community Committee held on 12 December 2019

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## ORANGE CITY COUNCIL

### MINUTES OF THE NAIDOC WEEK COMMUNITY COMMITTEE

HELD IN ROBIN HOOD HOTEL, BURRENDONG WAY ORANGE

ON 12 DECEMBER 2019

COMMENCING AT 1.00PM

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## 1 INTRODUCTION

### ATTENDANCE

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Mr Gerald Power (Chairperson), Mr Chris Gryllis, Mrs Annette Uata, Ms Rachel Lucas, Mr Michael Newman, Ms Nikita Mason, Ms Jodie Stewart, Ms Katrina Lane, Manager Community Services, Community Development Team Leader

#### 1.1 Apologies and Leave of Absence

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##### RESOLVED

**Mr M Newman/Ms N Mason**

That the apologies be accepted from Cr R Kidd, Ms Naomi Escreet, Mr Kurt Beahan, Mr Jason French for the NAIDOC Week Community Committee meeting on 12 December 2019.

#### 1.2 Acknowledgement of Country

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Conducted by the Chairperson

#### 1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

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Nil

## 2 PREVIOUS MINUTES

##### RESOLVED

**Ms K Lane/Ms N Mason**

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 17 October 2019 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the NAIDOC Week Community Committee meeting held on 17 October 2019.



## MINUTES OF NAIDOC WEEK COMMUNITY COMMITTEE

12 DECEMBER 2019

**3 PRESENTATIONS****3.1 CALENDAR OF ANNUAL AND SIGNIFICANT EVENTS - 2019**

TRIM REFERENCE: 2019/2706

No discussion.

**RECOMMENDATION**

Nil

**3.2 BUDGET UPDATE**

TRIM REFERENCE: 2019/2707

The Balance for the account currently sits at \$6,210.81

There are a small number of accounts to be settled and some sponsorship funds to be received.

Committee members were encouraged to start applying for grant opportunities for 2020 events.

**RECOMMENDATION****Ms K Lane/Ms A Uata**

That the information on the Budget Update be noted.

**3.3 CORRESPONDENCE**

TRIM REFERENCE: 2019/2708

No correspondence was received

**RECOMMENDATION**

Nil

**3.4 DEBRIEF OF EVENTS FOR NAIDOC WEEK 2019**

TRIM REFERENCE: 2019/2710

Discussion by Committee members on Expression of Interest submissions for NAIDOC Week 2020 events following the first meeting of 2020 on 6 February. This was to ensure events were not scheduled on the same day. Some NAIDOC Week events may be scheduled during the official NAIDOC Week period from 5 to 12 July 2020, such as the Comedy Night.

A debrief of each event is provided in the 2019 Task List and Action Plan.

There was a request for more information to be provided to local businesses regarding the closure of the Sale St carpark for the Street March, including a VMS board to be placed in the carpark for the days preceding the march.

A new traffic management plan is to be developed for the Street March to mitigate the risk to young children being dropped off in Sale Street. This could include providing a drop off zone on the east side of Sale Street and closing Sale Street from 9am to 10.30 to other vehicles.

**MINUTES OF NAIDOC WEEK COMMUNITY COMMITTEE****12 DECEMBER 2019****RECOMMENDATION****Ms A Uata/Mr G Power**

That Debrief discussions on Events for NAIDOC Week 2019 be noted and that the report be updated.

**4 GENERAL REPORTS****4.1 TASK LIST AND ACTION PLAN - NAIDOC WEEK CELEBRATIONS 2019**

TRIM REFERENCE: 2019/2705

**RECOMMENDATION****Mr G Power/Ms N Mason**

That the Task List and Action Plan for the NAIDOC Week Celebrations 2019 report be updated with discussions.

**THE MEETING CLOSED AT 3PM.**

NAIDOC WEEK COMMUNITY COMMITTEE

6 FEBRUARY 2020

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**3 PRESENTATIONS**

**3.1 BUDGET**

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- Transaction Report: Incoming Funds, Outgoing Expenses
- Printed Report of Current Status
- Identification of Potential Grant / Funding Sources
- Recognition of Sponsors

**ATTACHMENTS**

- 1 Statement - Orange Credit Union - 12 December 2019, D20/380

## NAIDOC WEEK COMMUNITY COMMITTEE

6 FEBRUARY 2020

Attachment 1 Statement - Orange Credit Union - 12 December 2019

OCU                    ORANGE CREDIT UNION LTD                    Printed at 12:50pm, 12 DEC 2019  
                          288 SUMMER STREET  
                          ORANGE NSW 2800

Transaction BEGIN Date 01 DEC 2019                    DATE JOINED    BR/AG  
 Transaction END Date    12 DEC 2019                    16 AUG 13       1

CLIENT No.       54245       Naidoc Sub Committee

S1 - ALL PURPOSE SAVINGS  
 Naidoc Sub Committee

POSTED	DESCRIPTION	DEBIT	CREDIT	BALANCE	CHQ NO.
01DEC19	OPENING BALANCE .....			8,433.56	
02DEC19	NDS NSW .....		2,610.50	11,044.06	
02DEC19	From: ORANGE EXS Ref: ORANGE EX-SERVICES				
02DEC19	Personal Cheque                    4,399.25	4,399.25		6,644.81	305865
05DEC19	Personal Cheque                    434.00	434.00		6,210.81	305866
12DEC19	CLOSING BALANCE .....			\$6,210.81	

Naidoc Sub Committee  
 116 Franklin DR  
 ORANGE NSW 2800

Should you have any queries  
 please ring 02 6362 4466  
 during normal office hours.

NAIDOC WEEK COMMUNITY COMMITTEE

6 FEBRUARY 2020

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3.2 CORRESPONDENCE

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3.3 CALENDAR OF ANNUAL AND SIGNIFICANT EVENTS - 2020

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Upcoming events for discussion and actioning.

ATTACHMENTS

- 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020, D19/77056

## NAIDOC WEEK COMMUNITY COMMITTEE

6 FEBRUARY 2020

Attachment 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020

## Calendar of Annual and Significant Events for Aboriginal and Torres Strait Islanders – 2020

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
26 Jan	<b>Invasion Day/Survival Day – Sovereignty Day</b> Annual events take place each year across the nation such as ‘Yabun’ in Sydney, the Survival Day Picnic on the Frankston Foreshore in Victoria, stalls and the Share the Spirit Festival in the Treasury Gardens, Victoria. The events celebrate Aboriginal and Torres Strait Islander culture and heritage. The events showcase all aspects of Aboriginal and Torres Strait Islander culture, including music, dance, food, language, politics, literature, and arts and crafts and are a wonderful opportunity to learn more about Australia’s Aboriginal and Torres Strait Islander heritage		
13 Feb	<b>Anniversary of the National Apology</b> On 13 February 2008 the Prime Minister, Kevin Rudd MP delivered his national apology to the Stolen Generations on behalf of the Australian Government. The apology marked an important milestone in Australia’s history. By validating the experiences of the Stolen Generations, the foundations have been laid for healing to take place and for a reconciled Australia in which everyone belongs. <a href="http://www.nsd.org.au">www.nsd.org.au</a>		
17 Mar	<b>National Close the Gap Day – Indigenous Health Campaign</b> The day gives people the opportunity to show their support for the Close the Gap Indigenous Health Equality Campaign which calls for closing the 17-year life expectancy gap between Aboriginal and Torres Strait Islanders and other Australians. <a href="http://www.indigenous.gov.au/health/">http://www.indigenous.gov.au/health/</a>		

## NAIDOC WEEK COMMUNITY COMMITTEE

6 FEBRUARY 2020

## Attachment 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
21 Mar	<b>Harmony Day</b> Harmony Day, 21 March, celebrates Australia's cultural diversity. It's about inclusiveness, respect and a sense of belonging for everyone. It is a day for all Australians to embrace cultural diversity and to share what we have in common. The central message for Harmony Day is that 'everyone belongs', reinforcing the importance of inclusiveness to all Australians. <a href="http://www.harmony.gov.au/">http://www.harmony.gov.au/</a>		
26 May	<b>National Sorry Day</b> The <i>Bringing them home</i> report recommended (Recommendation No 7.a) that a National Sorry Day be held each year on 26 May 'to commemorate the history of forcible removals and its effects'. As a result of this recommendation the community-based organisation the National Sorry Day Committee (NSDC) was formed. <a href="http://www.nsdcc.org.au">www.nsdcc.org.au</a>		
27 May	<b>1967 referendum</b> In 1967 over 90% of Australians voted in a Referendum to remove clauses from the Australian Constitution which discriminated against Aboriginal and Torres Strait Islander Australians. The Referendum also gave the Commonwealth Government the power to make laws on behalf of Aboriginal and Torres Strait Islander people. <a href="http://www.naa.gov.au/collection/fact-sheets/fs150.aspx">http://www.naa.gov.au/collection/fact-sheets/fs150.aspx</a>		

## NAIDOC WEEK COMMUNITY COMMITTEE

6 FEBRUARY 2020

Attachment 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
27 May – 3 June	<b>National Reconciliation Week</b> National Reconciliation Week is held annually and celebrates the rich culture and history of the First Australians. National Reconciliation Week began in 1996 to provide focus for nationwide reconciliation activities. National Reconciliation Week coincides with two significant dates in Australia's history which provide strong symbols of the aspirations for reconciliation. May 27 marks the anniversary of the 1967 Referendum and June 3 marks the anniversary of the High Court's judgment in the 1992 Mabo case. <a href="http://www.reconciliation.org.au/">http://www.reconciliation.org.au/</a>	Chris Gryllis is organising a Relay of the Flame to celebrate Reconciliation Week. Possible date is the 27 <sup>th</sup> May.  Mr Gryllis is planning a meeting of Committee members interested in assisting in late January 2020. Gerald Power, Michael Newman, Nikita Mason, and Jody Stewart agreed to attend.  The course for the relay will stretch from CSU to Robertson Park, 4500 mtrs and each person will carry the flame for 200 mtrs.	



## NAIDOC WEEK COMMUNITY COMMITTEE

6 FEBRUARY 2020

## Attachment 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
29 May	<p><b>Indigenous Veterans Commemoration Service</b></p> <p>The ceremony continues to gather momentum since its inception in 2007, in uniting Australians to remember and honour the service and sacrifice of indigenous veterans. The exceptional guest speakers and their remarkable stories continue to inspire our youth, indigenous and non-indigenous alike.</p> <p>Since the Boer War, Aborigines and Torres Strait Islanders have fought for Australia. While exact numbers will never be known, it is estimated that 500-800 Aboriginal diggers served in World War I. Five Aboriginal diggers are known to have died fighting at Gallipoli.</p> <p>Anywhere from 3,000-6,000 served in World War II, and in proportion to population, no community in Australia contributed more to the war effort than the Islanders of the Torres Strait. The proud tradition of indigenous service continues today.</p> <p><a href="https://www.rslnsw.org.au/events/indigenous-veterans-commemoration-service/">https://www.rslnsw.org.au/events/indigenous-veterans-commemoration-service/</a></p>		
3 Jun	<p><b>Mabo Day</b></p> <p>Mabo Day is held on 3 June to celebrate Eddie Mabo, who helped overturn 'terra nullius' in a ten year campaign through the courts ending in the historic High Court Mabo Judgment.</p>		
1 July	<p><b>Coming of the Light</b></p> <p>This is a particular day of significance for Torres Strait Islander Australians. It marks the day the London Missionary Society first arrived in the Torres Strait. The missionaries landed at Erub Island on 1 July 1871.</p> <p>Religious and cultural ceremonies are held by Torres Strait Islander Christians across the Torres Strait and on the mainland to commemorate this day.</p>		

## NAIDOC WEEK COMMUNITY COMMITTEE

6 FEBRUARY 2020

## Attachment 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
5-12 Jul	<p><b>National NAIDOC Week 2020 – Always Was, Always Will Be</b></p> <p>The 2020 theme recognises that Aboriginal and Torres Strait Islanders have occupied and cared for this land and sea for over 65,000 years. Our nation's story began at the dawn of time, with the first footprints on this land belonging to First Nations people. That spiritual and cultural connection to land and sea continues to this day.</p> <p>In 2020 we have the opportunity to reflect on our recent history, and our ancient history. The National NAIDOC Committee invites all Australians to reflect on the history of our country and our shared future.</p> <p>For further information on NAIDOC, please visit the website <a href="http://www.aidoc.org.au">www.aidoc.org.au</a></p>	Investigate holding a small indoor number of events during this period.	
4 Aug	<p><b>National Aboriginal and Torres Strait Islander Children's Day</b></p> <p>An annual event established by SNAICC in 1988 to highlight the significance of Aboriginal and Torres Strait Islander children. SNAICC encourages all Aboriginal and Torres Strait Islander community organisations, mainstream child and family services, government and early childhood services, schools and any other key stakeholders to celebrate this day.</p>		

## NAIDOC WEEK COMMUNITY COMMITTEE

6 FEBRUARY 2020

Attachment 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
9 Aug	<b>International Day of the World's Indigenous Peoples</b> The International Day of the World's Indigenous Peoples is observed on August 9 each year to promote and protect the rights of the world's indigenous population. This event also recognises the achievements and contributions that indigenous people make to improve world issues such as environmental protection.  It was first pronounced by the General Assembly of the United Nations in December 1994, marking the day of the first meeting of the UN Working Group on Indigenous Populations of the Sub-commission on the Promotion and Protection of Human Rights, in 1982.		
4 Sep	<b>Indigenous Literacy Day</b> Indigenous Literacy Day aims to help raise funds to raise literacy levels and improve the lives and opportunities of Indigenous Australians living in remote and isolated regions. We need your support to help raise funds to buy books and literacy resources for children in these communities. <a href="http://www.communityservices.act.gov.au/atsia/significant_dates">http://www.communityservices.act.gov.au/atsia/significant_dates</a>		
13 Sep	<b>Anniversary of the UN Declaration on the Rights of Indigenous People</b> The United Nations Declaration on the Rights of Indigenous Peoples was adopted by the United Nations General Assembly during its 61st session at UN Headquarters in New York City on 13 September 2007.		

## NAIDOC WEEK COMMUNITY COMMITTEE

6 FEBRUARY 2020

Attachment 1 Calendar of Annual Significant Events for Aboriginal and Torres Strait Islander - 2020

Date:	Key Calendar Event Details:	Action Required:	Completed Date and by whom:
Nov	<p><b>National Dreamtime Awards</b></p> <p>The <b>National Dreamtime Awards</b>, known simply as the <b>Dreamtime Awards</b>, are an annual celebration of <a href="#">Australian Aboriginal</a> and <a href="#">Torres Strait Islander</a> achievement in sport, arts, academic and community.</p> <p>The National Dreamtime Awards were launched to fill the void in recognising indigenous achievements as a result of the 2013 cessation of the <a href="#">Deadly Awards</a>.<sup>[1]</sup></p> <p>A panel of experts judges the final winners in each category, determined by nomination and voting process through online and media partners.</p>		

## **4 GENERAL REPORTS**

### **4.1 TASK LIST AND ACTION PLAN - NAIDOC WEEK CELEBRATIONS 2020**

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RECORD NUMBER: 2020/45

AUTHOR: Sue Collins, Administration Officer

#### **EXECUTIVE Summary**

Attached for information is the Task List/Action Plan to be reviewed and updated at the conclusion of each meeting.

#### **LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy "4.3 Live - Maintain and renew cultural facilities and programs".

#### **FINANCIAL IMPLICATIONS**

Nil

#### **POLICY AND GOVERNANCE IMPLICATIONS**

Nil

#### **RECOMMENDATION**

That the Committee Consider and Discuss Items in the Task List and Action Plan for the NAIDOC Week Celebrations 2020, and that the report be updated.

#### **FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

#### **ATTACHMENTS**

- 1 Task List and Action Plan - NAIDOC Week - 2020, D19/77034

## NAIDOC WEEK COMMUNITY COMMITTEE

6 FEBRUARY 2020

Attachment 1 Task List and Action Plan - NAIDOC Week - 2020

## NAIDOC Week Community Committee Task List / Action Plan for 2020

**NAIDOC Week 2020:** \_\_\_\_\_

<b>Planning for 2020 NAIDOC Week</b>				
<b>Meeting Date:</b>	<b>Information:</b>	<b>Cost / Resources:</b>	<b>To Do / Action Items:</b>	<b>Update / Completed:</b>
6 February 2020				

### EVENTS HELD IN 2019:

Art Exhibition	Friday 25 October
OAMS Community Open Day	Friday 25 October
Comedy Night	Friday 25 October
Ladies Night Out	Saturday 26 October
Family Fun Day	Sunday 27 October
Street March / Opening Ceremony / School Awards	Monday 28 October
Youth Ball	Monday 28 October
NAIDOC Games Day	Tuesday 29 October
Yarrawong Children's Centre Morning Team and Garden Opening	Tuesday 29 October
NAIROC	Wednesday 30 October
Elders Lunch	Thursday 31 October
Primary School Disco	Thursday 31 October
Awards Night	Friday 1 November

## NAIDOC WEEK COMMUNITY COMMITTEE

6 FEBRUARY 2020

Attachment 1 Task List and Action Plan - NAIDOC Week - 2020

Event/Action:	<b>(event name)</b>			
Date:				
Venue:				
Who/Organiser:				
Delivery/Operational Plan Reference:				
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed:
6 February 2020				
<b>DEBRIEF</b>				

## 6 FEBRUARY 2020

Attachment 1 Task List and Action Plan - NAIDOC Week - 2020

Event/Action:	General Information			
Meeting Date:	Information:	Cost / Resources:	To Do / Action Items:	Update / Completed
6 February 2020				
DEBRIEF				



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**2.3 MINUTES OF THE ORANGE HEALTH LIAISON COMMITTEE MEETING HELD 11 FEBRUARY 2020**

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RECORD NUMBER: 2020/318

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

**EXECUTIVE SUMMARY**

The Orange Health Liaison Committee met on 11 February 2020. The Minutes from the meeting are tabled for approval.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “1.2 Live - Maintain and renew recreational spaces and infrastructure to encourage an active and healthy lifestyle”.

**FINANCIAL IMPLICATIONS**

Nil

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

- 1 That Council acknowledge the reports presented to the Orange Health Liaison Committee at its meeting held on 11 February 2020.**
- 2 That Council determine recommendations 3.2 from the minutes of the Orange Health Liaison Committee meeting of 11 February 2020:**
  - 1 That the overview of the Orange LGA Health Snapshot be acknowledged**
  - 2 That Associate Professor Catherine Hawke provide a presentation at the next meeting regarding key determinants of health in Orange.**
- 3 That the remainder of the minutes of the Orange Health Liaison Committee at its meeting held on 11 February 2020 be adopted.**

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**ATTACHMENTS**

- 1 Minutes of the Meeting of the Orange Health Liaison Committee held on 11 February 2020**
- 2 OHLC Agenda 11 February 2020, D20/9682 [↓](#)**

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# ORANGE CITY COUNCIL

## MINUTES OF THE

## ORANGE HEALTH LIAISON COMMITTEE

HELD IN COUNCIL CHAMBER, ORANGE CIVIC CENTRE, BYNG STREET, ORANGE

ON 11 FEBRUARY 2020

COMMENCING AT 8.00AM

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### 1 INTRODUCTION

#### ATTENDANCE

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Cr R Kidd (Mayor) (Chairperson), Cr J McRae, Mr Chris Gryllis, Mr Robert Fabry, Ms Jennifer Bennett, Dr Kimberley Ivory, Associate Professor Catherine Hawke, Dr Jannine Bailey, Mr Nik Todorovski (attending Mr Andrew Harvey), Director Community, Recreation and Cultural Services, Community Services Manager

Linda Mason – phone in.

#### 1.1 Apologies and Leave of Absence

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##### RESOLVED

Mr C Gryllis/Ms J Bennett

That the apologies be accepted from Mr Richard Jane, Mrs Janette Savage, Mr Jamie Newman, Ms Alison Bennett and Mr Andrew Harvey for the Orange Health Liaison Committee meeting on 11 February 2020.

#### 1.2 Acknowledgement of Country

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Cr Kidd conducted an acknowledgment of Country.

#### 1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

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Nil

### 2 PREVIOUS MINUTES

##### RESOLVED

Mr C Gryllis/Mr R Fabry

That the Minutes of the Meeting of the Orange Health Liaison Committee held on 24 September 2019 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Orange Health Liaison Committee meeting held on 24 September 2019 with the following amendment:

- I. That Dr Kimberley Ivory be noted as an apology.

### 3 PRESENTATIONS

#### 3.1 LET'S RENEW HEALTH AND WELLBEING EXPO

TRIM REFERENCE: 2020/192

Manager Community Services provided a report on the Let's Renew event held on 8 November 2019. There were 30 stall holders representing local health and wellbeing organisations across Orange, demonstrations, health checks, music and food.

Poor weather impacted attendance, however stall holders reported an interest in continuing the program due to the positive health impact predicted for local people.

The Committee agreed to integrate future events with established events such as Harmony Day and the Food Markets. Harmony Day is scheduled for 21 March and a Let's Renew presence will be included. Resources will be developed to inform the public regarding the health and wellbeing options.

**RECOMMENDATION****Ms J Bennett/Mr C Gryllis**

That the verbal report on the Let's Renew Health and Wellbeing Expo be acknowledged.

#### 3.2 ORANGE LGA HEALTH SNAPSHOT 2020

TRIM REFERENCE: 2020/195

Linda Mason provided an overview of the Draft Health Snapshot – the purpose is to inform the general community and provide easy to access health statistics for health providers.

Committee members provided feedback and requested more information regarding the 6 key Drivers of health including:

- Are the drivers listed the 6 most relevant determinants to health in the Orange LGA?
- Why do all listed drivers apart from High Crime Rates provide local and NSW comparative statistics?

The Committee agreed to provide detailed feedback to Manager Community Services in the following 2 weeks.

Associate Professor Catherine Hawke will provide a presentation to the next Committee meeting regarding the key determinants of health in Orange.

**RECOMMENDATION**

- 1 That the overview of the Orange LGA Health Snapshot be acknowledged.
- 2 That Associate Professor Catherine Hawke provide a presentation at the next meeting regarding key determinants of health in Orange.

## **4 GENERAL REPORTS**

### **4.1 ORANGE HEALTH LIAISON COMMITTEE ACTION PLAN**

TRIM REFERENCE: 2020/191

#### **RECOMMENDATION**

That the Orange Health Liaison Committee Action Plan be reviewed and updated.

**THE MEETING CLOSED AT 9.05AM**



## **ORANGE HEALTH LIAISON COMMITTEE**

# **AGENDA**

**11 FEBRUARY 2020**

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **ORANGE HEALTH LIAISON COMMITTEE MEETING** of **ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, ORANGE CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 11 February 2020** commencing at **8.00AM**.

David Waddell  
**CHIEF EXECUTIVE OFFICER**

For apologies please contact Renea Meacham on 6393 8216.

## ORANGE HEALTH LIAISON COMMITTEE

11 FEBRUARY 2020

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**AGENDA****EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

<b>1</b>	<b>INTRODUCTION .....</b>	<b>3</b>
1.1	Apologies and Leave of Absence .....	3
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## ORANGE HEALTH LIAISON COMMITTEE

11 FEBRUARY 2020

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**1 INTRODUCTION****MEMBERS**

Cr R Kidd (Mayor) (Chairperson), Cr J McRae, Mr Ricky Puata, Mrs Janette Savage, Dr Jannine Bailey, Ms Alison Bennett, Ms Jennifer Bennett, Mr Chris Gryllis, Mr Andrew Harvey, Associate Professor Catherine Hawke, Dr Kimberley Ivory, Dr Richard Jane, Mr Jamie Newman, Ms Catherine Nowlan, Director Community, Recreation and Cultural Services, Community Services Manager

**1.1 APOLOGIES AND LEAVE OF ABSENCE****1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.

**1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

**RECOMMENDATION**

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Orange Health Liaison Committee at this meeting.

**2 PREVIOUS MINUTES****RECOMMENDATION**

That the Minutes of the Meeting of the Orange Health Liaison Committee held on 24 September 2019 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Orange Health Liaison Committee meeting held on 24 September 2019.

**ATTACHMENTS**

- 1 Minutes of the Meeting of the Orange Health Liaison Committee held on 24 September 2019

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## ORANGE CITY COUNCIL

### MINUTES OF THE

## ORANGE HEALTH LIAISON COMMITTEE

HELD IN COUNCIL CHAMBER, ORANGE CIVIC CENTRE, BYNG STREET, ORANGE

ON 24 SEPTEMBER 2019

COMMENCING AT 8.00AM

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### 1 INTRODUCTION

#### ATTENDANCE

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Cr R Kidd (Mayor) (Chairperson), Mrs Janette Savage, Dr Jannine Bailey, Ms Jennifer Bennett, Mr Chris Gryllis, Associate Professor Catherine Hawke, Mr R Fabrey, Dr Richard Jane, Director Community, Recreation and Cultural Services, Community Services Manager

#### 1.1 Apologies and Leave of Absence

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##### RESOLVED

**Ms J Bennett/Mr C Gryllis**

That the apologies be accepted from Cr J McRae, Mr Andrew Harvey, Ms Alison Bennett and Mr Jamie Newman for the Orange Health Liaison Committee meeting on 24 September 2019.

#### 1.2 Acknowledgement of Country

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Cr Kidd conducted an Acknowledgment of Country

#### 1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

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Nil

### 2 PREVIOUS MINUTES

##### RESOLVED

**Dr R Jane/Mr C Gryllis**

That the Minutes of the Meeting of the Orange Health Liaison Committee held on 2 July 2019 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Orange Health Liaison Committee meeting held on 2 July 2019.



## MINUTES OF ORANGE HEALTH LIAISON COMMITTEE

24 SEPTEMBER 2019

**3 PRESENTATIONS****3.1 THE RESILIENCE PROJECT**

TRIM REFERENCE: 2019/2017

Mr Wayne Hill, Game Development Officer – Western NSW for National Rugby League Ltd, provided a further overview of The Resilience Project, including a video presentation.

The Resilience Project has been engaged by Orange High School, Orange Aboriginal Medical Service and Newcrest Cadia to provide presentations in early 2021.

There was a request for support from Council to provide the Orange Theatre for a presentation to be provided to the broader community and Council staff at that time.

**RECOMMENDATION****Cr R Kidd/Mr C Gryllis**

That Council host 2 Resilience Project presentations early in 2021 at the Orange Civic Theatre.

**3.2 LET'S RENEW**

TRIM REFERENCE: 2019/2018

An update on the Let's Renew, Health and Wellbeing Expo, was provided. The event is scheduled for Friday 8<sup>th</sup> November in the Civic Precinct South Court area from 4pm to 9pm.

A large number of community, sport and wellbeing organisations have been invited to participate. Rotary and Lions Clubs have been invited to provide food options. There will be stalls with information, demonstrations, health checks and entertainment provided.

The Committee agreed to include the Live Life Get Active in the Let's Renew program and to dedicate \$10,000 from the Let's Renew budget to assist to provide the program in Orange. An invitation will be provided to Ms Jane Flemming to attend the Expo.

**RECOMMENDATION****Mr C Gryllis/Mr R Jane**

That Council provide \$10,000 from the Let's Renew budget to contribute to the financial requirement to provide the Live Life Get Active program in Orange.

**4 GENERAL REPORTS****4.1 ORANGE HEALTH LIAISON COMMITTEE ACTION PLAN**

TRIM REFERENCE: 2019/2053

**RECOMMENDATION****Mr C Gryllis/Ms J Bennett**

That the Orange Health Liaison Committee Action Plan be reviewed and updated.

**THE MEETING CLOSED AT 9.15AM.**

## ORANGE HEALTH LIAISON COMMITTEE

11 FEBRUARY 2020

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**3 PRESENTATIONS****3.1 LET'S RENEW HEALTH AND WELLBEING EXPO**

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Ms Louise Geaghan will provide an update on the Let's Renew Health and Wellbeing Expo held 8 November, 2019.

**3.2 ORANGE LGA HEALTH SNAPSHOT 2020**

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Mr Nik Todorovski will make a brief presentation regarding the Orange LGA Health Snapshot 2020.

A copy of the Orange LGA Health Snapshot is included for the Committees attention.

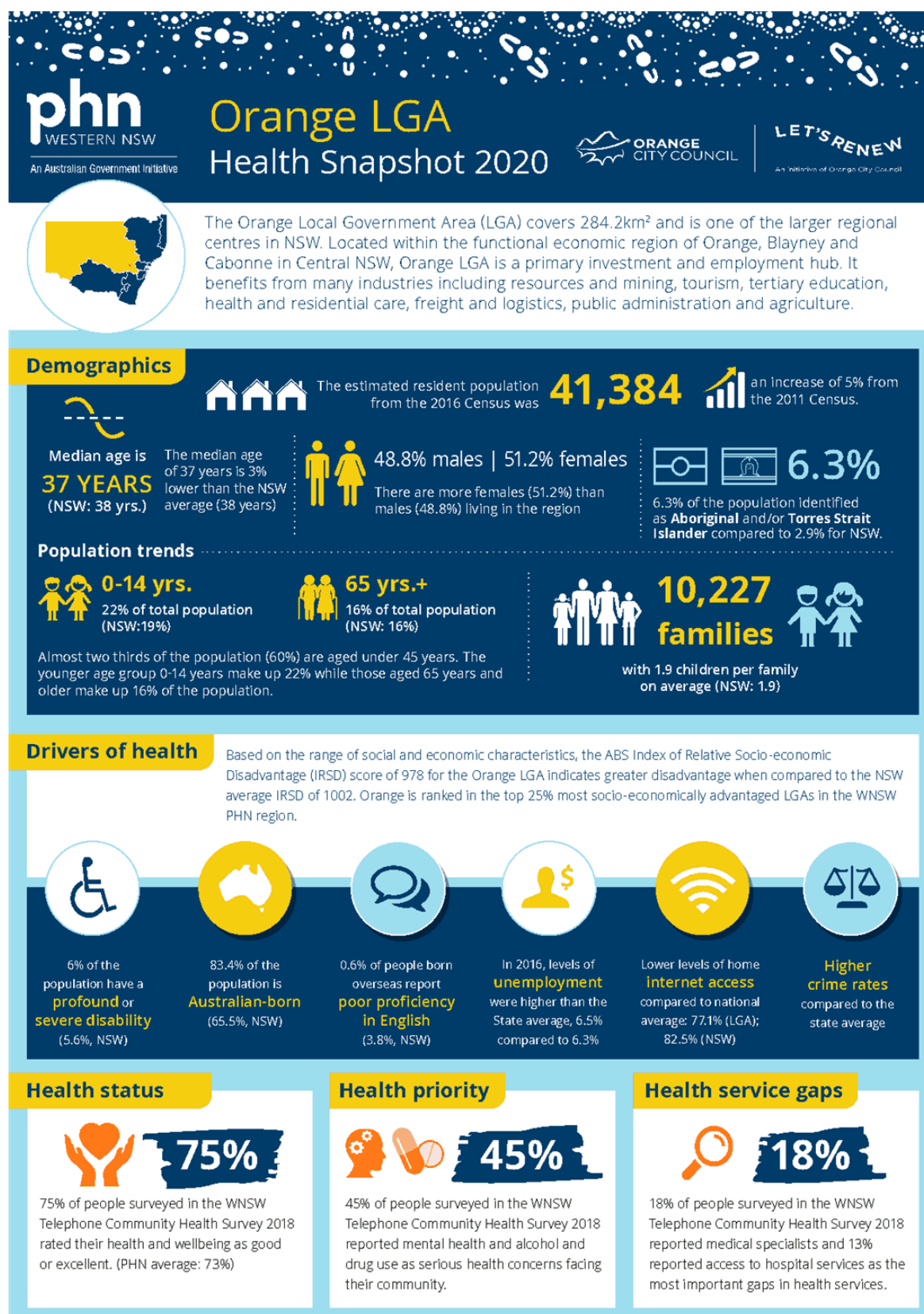
**ATTACHMENTS**

- 1 Orange LGA Health Snapshot, D20/5913

## ORANGE HEALTH LIAISON COMMITTEE

11 FEBRUARY 2020

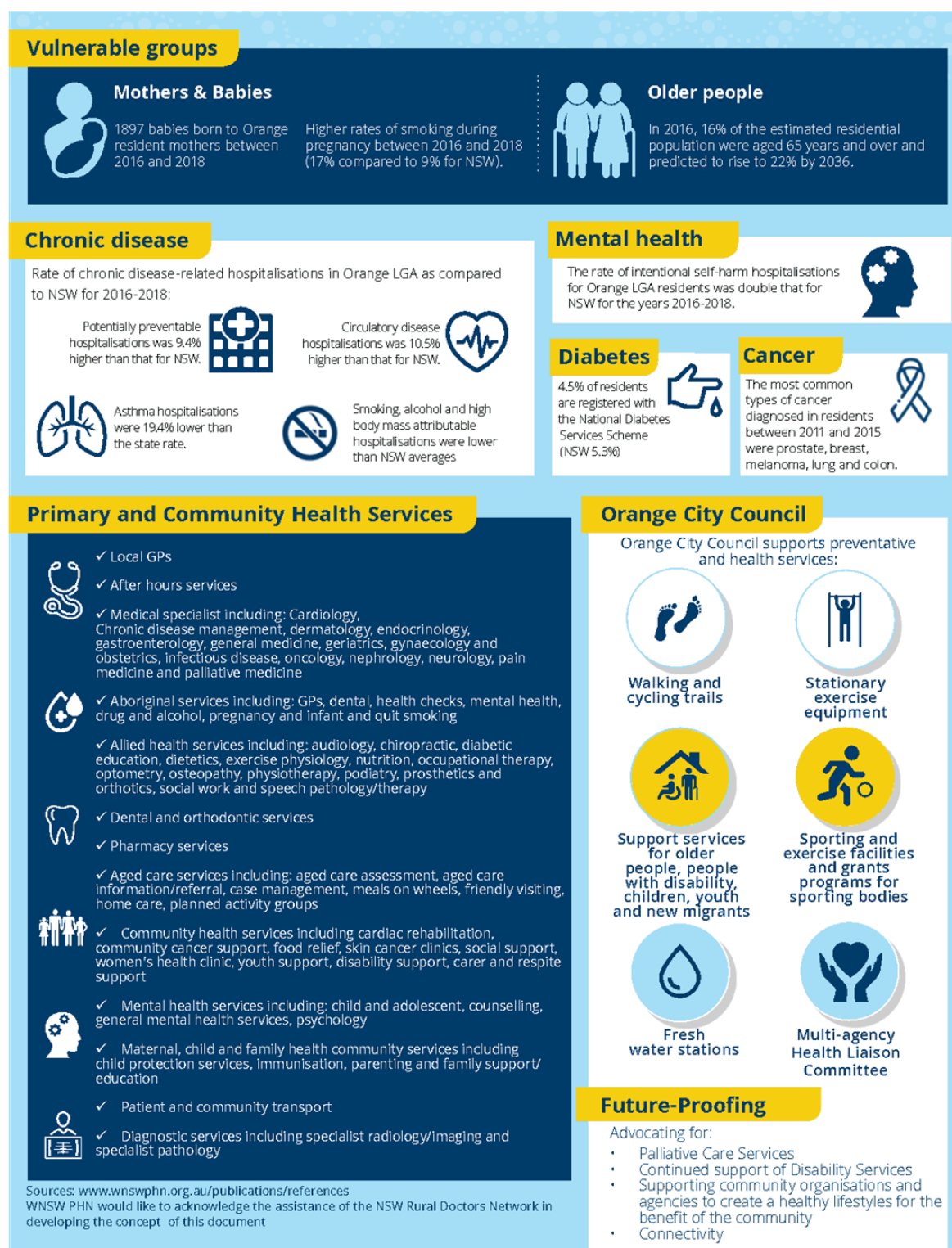
Attachment 1 Orange LGA Health Snapshot



## ORANGE HEALTH LIAISON COMMITTEE

11 FEBRUARY 2020

## Attachment 1 Orange LGA Health Snapshot



## ORANGE HEALTH LIAISON COMMITTEE

11 FEBRUARY 2020

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**4 GENERAL REPORTS****4.1 ORANGE HEALTH LIAISON COMMITTEE ACTION PLAN**

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RECORD NUMBER: 2020/191

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

**EXECUTIVE SUMMARY**

As part of Council's review of the Community Committees, it was determined that Committees would have greater input into Council's Strategic Planning process. One requirements is for all Committees to develop an action plan. The purpose of action plan is to identify and record actions that are incorporated into the Delivery/Operational Plan so that the Committee is informed of progress against tasks of the interest to the Committee.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy "1.2 Our City - Information and advice provided for the decision-making process will be succinct, reasoned, accurate, timely and balanced".

**FINANCIAL IMPLICATIONS**

Nil

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

That the Orange Health Liaison Committee Action Plan be reviewed and updated.

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**ATTACHMENTS**

1 OHSC Action Plan, D18/15194

## ORANGE HEALTH LIAISON COMMITTEE

11 FEBRUARY 2020

## Attachment 1 OHSC Action Plan

Action	Who	Delivery/Operational Plan reference	Cost Implications	Resourcing implications	Start	End	Update / Completed
1. Work with community and Health Services to explore options for the construction and operation of a Palliative Care Hospice	OCC, Palliative Care Action Group, Primary Health Network (PHN), Orange Health Service	9.1 Our community – Undertake community engagement, identify changing community aspirations, undertake planning and advocate for the development of facilities and services recognising the need for accessible and integrated community and health services for older people, Aboriginal people, people from culturally diverse	No budget implication	To be determined	June 2018	Ongoing	Presentation to next meeting of OHLC. Additional support provided where required.  CENTROC developing a research project in partnership with Charles Sturt University and the Murray Darling Medical School to explore solutions to the local specialist training need.
2. Promotion of No Smoking Legislation and campaign to decrease smoking.	Orange Health Service, OCC, OAMS	6.4 Our community – Encourage partnerships with community groups, government agencies and the business sector for the achievement of improved healthy life style choices in the community.	Included in Councils staffing budget	Staff	2018	Ongoing	Council continues to promote the no smoking legislation and through its rangers to remind the public of restrictions.  Create strategies to decrease smoking levels.
3. Promotion of Orange Aboriginal Medical Service range of medical services to the general public.	OAMS, OCC	9.1 Our community – Encourage partnerships with community groups, government agencies and the business sector for the achievement of improved healthy life style choices in the community.	Included in OCC Budget	Staff	2018	Ongoing	OCC promotes and supports the OAMS program and services through a number of forums and continues its advocacy for the programs.
4. Promotion and support of Cancer Care Western NSW Clinical Trials	Cancer care Western, OCC, Western NSW Health District	9.1 Our community – Encourage partnerships with community groups, government agencies and the business sector for the achievement of improved healthy life style choices in the community.	No budget implications	To be determined	June 2018	Ongoing	Council supports the Clinical Trials being undertaken.
5. Support agencies to promote avenues and resources for the reduction of Domestic Violence	OCC, Western NSW Health District, LAC	6.4 Our community – Encourage partnerships with community groups, government agencies and the business sector for the achievement of improved healthy life style choices in the community.	No budget implications	To be determined	June 2018	Ongoing	The construction of "The Orchard" women and children's domestic and family violence centre with places for approximately 72 families has been initiated. Housing Plus continue to seek resources for furnishings and volunteers.

## ORANGE HEALTH LIAISON COMMITTEE

11 FEBRUARY 2020

## Attachment 1 OHSC Action Plan

Action	Who	Delivery/Operational Plan reference	Cost Implications	Resourcing implications	Start	End	Update / Completed
7. Evaluate Health Economics benefit to the community	OCC, Centroc, Western NSW Health District	9.1 Our community – Encourage partnerships with community groups, government agencies and the business sector for the achievement of improved healthy life style choices in the community.	No budget implications	To be determined	June 2018	Ongoing	Work with Centroc to develop a program for health economics. Areas to include the measure of economic benefit of people attracted to the region as a result of health programs.
8. Conduct Make Healthy Normal campaign to increase health indicators across the Orange LGA – with a focus on education and motivation.	CENTROC, OCC, Western NSW Health District, Western NSW Primary Health Network, NGOs	9.1 Our community – Encourage partnerships with community groups, government agencies and the business sector for the achievement of improved healthy life style choices in the community.	No budget implications	To be determined	November 2018	Ongoing	A Let's Renew Health and wellbeing Expo was held on the 8 <sup>th</sup> November in the Southcourt. There was a good representation of healthy lifestyle stallholders however poor weather influenced low community attendance. Feedback from stallholders and patrons was positive with suggestions to plan any further events to be held with existing events such as Harmony Day or the Food Markets.  Live Life Get Active has been confirmed to operate in Orange from February 2020-February 2021.