



FINANCE POLICY COMMITTEE

AGENDA

6 DECEMBER 2022

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **FINANCE POLICY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE on Tuesday, 6 December 2022.**

David Waddell
CHIEF EXECUTIVE OFFICER

For apologies please contact Administration on 6393 8106.

AGENDA

1	INTRODUCTION.....	3
1.1	Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests.....	3
2	GENERAL REPORTS.....	5
2.1	Quarterly External Grants Report - Final report for 2022.....	5
2.2	Small Donations and Grants Program Applications - Final report for 2022.....	17
2.3	Events Sponsorship Program - Final application for 2022.....	43
2.4	Southcourt Summer Sounds - Site Fee Waive Request.....	133

1 INTRODUCTION

1.1 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non-pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Finance Policy Committee at this meeting.

2 GENERAL REPORTS

2.1 QUARTERLY EXTERNAL GRANTS REPORT - FINAL REPORT FOR 2022

RECORD NUMBER: 2022/2007

AUTHOR: Kristina Gottschall-Finkel, Grants Officer

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with information about grant applications submitted by Council to external funding bodies (i.e. State/Federal Governments, etc) from January 2022 to November 2022. These applications represent potentially \$50,857,325 of income to Council.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “16.1. Work in partnership with other Councils, regional organisations and State and Federal Governments”.

FINANCIAL IMPLICATIONS

External Grants are the second largest source of income for Council after rates. They represent 25% of Council’s total income.

A summary of information available from Council’s Annual Financial Statements notes the following income from External Grant sources (across Operating and Capital projects, and across Commonwealth, State and other funders):

2017	2018	2019	2020	2021	2022
\$24,965,000	\$18,890,000	\$18,808,000	\$24,520,000	\$37,637,000	\$23,571,000

See Attachment 1 for more detail on these figures.

RECOMMENDATION

That Council note the report on Council’s grant applications to external funders from January 2022 to November 2022.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

See Attachment 2 – This is a report that calculates the number of grants submitted from Jan 2022 – Nov 2022; by which division; successful/unsuccessful/awaiting outcome status; calculates total amount requested; and lists each grant.

ATTACHMENTS

- 1 Draft - Annual Financial Statements - Grants, [D22/75144](#)
- 2 External Grant Report - Jan 2022 to Nov 2022, [D22/73760](#)

2.2 SMALL DONATIONS AND GRANTS PROGRAM APPLICATIONS - FINAL REPORT FOR 2022

RECORD NUMBER: 2022/2311

AUTHOR: Kristina Gottschall-Finkel, Grants Officer

EXECUTIVE SUMMARY

This report provides information to Council to allow for the consideration of a resolution regarding applications for funding through the Small Donations & Grants Program. This will be the final Small Donations & Grants Program Report for 2022.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “15.2. Support community organisations and groups to deliver services and programs”.

FINANCIAL IMPLICATIONS

The budget for General Donations within the Small Donations & Grants Program for 2022/2023 is **\$60,000**. Funds remaining to date: **\$29,802.50**. The sum of donations requested in this round: **\$12,817.50**.

POLICY AND GOVERNANCE IMPLICATIONS

Refer to Council’s Donations and Grants Policy - ST029.

This policy is in accordance with these sections in the Local Government Act 1993:

1. section 356 (financial assistance)
2. section 377 (delegated authority)

And in accordance with this section in the Local Government Regulation 2005:

3. section 207 (record of donations for auditing purposes)

RECOMMENDATION

That Council make a determination on the following applications:

- 1 To donate \$500 to Orange High School for their Annual Presentation Night, recognising students who have excelled in the past year.**
- 2 To donate \$500 to Orange Christian School for their Annual Presentation Night, recognising students who have excelled in the past year.**
- 3 To donate \$1,100 to GROW to assist with running costs for the Orange GROW group, who run weekly peer support meetings for locals recovering from mental ill-health.**
- 4 To donate \$717.50, which is 50% of the accommodation fees at Colour City Caravan Park for three bush poetry judges for the 2023 Banjo Paterson Festival.**
- 5 To donate \$10,000 to Orange’s Uniting Church for their Hot Meals Outreach program that provides free hot meals to about 150 people in Orange each Saturday night.**
- 6 To accept the withdrawal of Newcrest Cadia Valley Operations’ application that went before Council 9 November 2022 (resolution 22/462), regarding the waiving of venue hire fees for their Open Day that will now be held at a later date in 2023 (to be announced).**
- 7 To accept the return of the \$1,200 donation from the Pinnacle Abreast Dragons – Pinnacle Dragon Boat Club, (resolution 22/280) as their event is no longer going ahead.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

Applicant 1	Orange High School
Assistance Would Support	The school's annual Presentation Night, recognising students who have excelled in academic, sporting and cultural activities in the past year.
Amount Requested	\$500
Policy Category	<p>Within the Small Donations & Grants program is the Educational Recognition category for School Annual Prize Giving for Year 12:</p> <ul style="list-style-type: none"> • Assistance is a \$500 donation to each of the 8 high schools in Orange (in reserve). • The donation is via the schools for annual prize giving to Year 12 students.
Category Maximum	\$500.
Complies with Policy	Yes
Previously funded by Council?	<p>\$500 in 2022 \$500 in 2020 \$500 in 2019 \$500 in 2018</p>

Applicant 2	Orange Christian School
Assistance Would Support	The school's annual Presentation Night, recognising students who have excelled in academic, sporting and cultural activities in the past year.
Amount Requested	\$500
Policy Category	Educational Recognition.
Category Maximum	\$500.
Complies with Policy	Yes
Previously funded by Council?	\$500 in 2020 \$500 in 2019
Applicant 3	GROW is not-for-profit community-based organisation that helps Australians with their recovery from mental ill-health through a program of mutual support and personal development.
Assistance Would Support	Meeting the running costs for the Orange GROW chapter. GROW holds weekly peer-to-peer support group meetings, which 'promote hope, mutual help and recovery for good mental health' for people in the local community recovering from mental ill-health. The GROW group in Orange hire the Community Service Centre in Lords Place for their meetings.
Amount Requested	\$1,100
Policy Category	Projects or Equipment Purchase or Providing a Community Service.
Category Maximum	\$2,500
Complies with Policy	Yes
Previously funded by Council?	No.
Additional Information	See attached application.
Applicant 4	2023 Banjo Paterson Festival
Assistance Would Support	50% (or \$717.50) of the accommodation fees at Colour City Caravan Park for three bush poetry judges.
Amount Requested	\$717.50
Policy Category	Community Events (not being Event Sponsorship)
Category Maximum	Maximum* of \$2,500 per applicant (* a lesser amount may be donated).
Complies with Policy	Yes.
Previously funded by Council?	\$12,000 in 2022. \$12,000 in 2021. \$8,000 in 2020. \$10,000 in 2017.
Additional Information	The committee has secured three accredited judges, one from the Blue Mountains and two from Lightning Ridge. In

2.2 Small Donations and Grants Program Applications - Final report for 2022

	addition to the judging duties, two of the judges will be performing at local primary schools, and one will be performing at the Senior Citizens' Centre and at the Molong Historical Society Event at Boree Nyrang. They will all be participating at additional events during the Festival as well.
Applicant 5	Orange Uniting Church
Assistance Would Support	The Church's Hot Meals Outreach program
Amount Requested	\$10,000
Policy Category	Projects or Equipment Purchase or Providing a Community Service.
Category Maximum	\$2,500
Complies with Policy	Yes. Please note the policy states: The maximum donation amount can be exceeded for not-for-profit organisations working with the vulnerable. Applicants still apply within the maximum donation amount in the relevant category. Council's consideration to exceed the maximum donation will look at whether there is remaining money in the budget after all applications have been considered and determined in the subject round.
Previously funded by Council?	\$10,000 in 2020.
Additional Information	The Hot Meals Outreach program provides free hot meals to approx. 140 people each Saturday night, 52 weeks a year. There is a mix of the same people week by week, but also new people experiencing cost-of-living issues. The project relies entirely on volunteers giving their time, and donations of money and food that are given by individuals, schools, and businesses in the city. The program's total budget this year is \$18,000.
Applicant 6	Newcrest Cadia Valley Operations
Key Information	The applicant requests to withdraw their application that went before Council 9 November 2022, regarding the waiving of venue hire fees for their Open Day. The event will now be held later in 2023 (to be announced). Council formally resolved to waive the cost to hire Naylor Pavilion (approx. \$4,000) for the Open Day and Council was also asked to nominate a local charity that the gold coin donation would go to. Newcrest Cadia Valley Operations' Open Day gives local community members and visitors the opportunity to explore and learn about the mine's operations. The Open Day is a not-for-profit event where visitors are asked to contribute a gold coin donation towards a local charity. The 2019 Open Day attracted 72% of visitors from the

2.2 Small Donations and Grants Program Applications - Final report for 2022

	regions of Orange, Blayney and Cabonne, with 28% of visitors from outside these areas. See attached e-mail correspondence.
Applicant 7	Pinnacle Abreast Dragons – Pinnacle Dragon Boat Club
Key Information	The applicant asks Council to accept the return of the \$1,200 donation given to them 5 July meeting (resolution 22/280), as their event (Too Busy Living After Cancer) is no longer going ahead. They may reframe the event and apply again in the future. See attached e-mail correspondence.

ATTACHMENTS

- 1 Small Donation Application - GROW, D22/72006 [↓](#)
- 2 Small Donation Application & E-mail - Banjo Paterson Festival, D22/73051 [↓](#)
- 3 Small Donation Application - Uniting Church - Hot Meals Outreach Program, D22/74704 [↓](#)
- 4 Withdrawal application - Small Donations and Grants -Newcrest Cadia Valley Operations e-mail, D22/72004 [↓](#)
- 5 Return donation E-mail - Pinnacle Dragons Abreast, D22/73070 [↓](#)

2.3 EVENTS SPONSORSHIP PROGRAM - FINAL APPLICATION FOR 2022

RECORD NUMBER: 2022/2314

AUTHOR: Kristina Gottschall-Finkel, Grants Officer

EXECUTIVE SUMMARY

This report provides information to Council so they may consider applications through Council's Events Sponsorship Program. This will be the final report for 2022.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "15.2. Support community organisations and groups to deliver services and programs".

FINANCIAL IMPLICATIONS

The budget for the Event Sponsorship Program is \$100,000 per financial year. This application falls into the 2022/2023 financial year. Funds remaining: **\$76,441.25**. The sum of applications requested in this round: **\$25,000**.

POLICY AND GOVERNANCE IMPLICATIONS

Refer to Council's policy: Events Sponsorship Program Policy ST144.

RECOMMENDATION

That Council make a determination concerning the following applications:

- 1 Sponsor the 2023 Orange Chamber Music Festival Inc. the amount of \$10,000 for the Orange Chamber Music Festival on the 9th March - 12th March 2023 at key venues around Orange.**
- 2(a) Sponsor the 2023 Orange F.O.O.D Week to the amount of \$10,000. The 2023 event will be on Friday 24th March - Sunday the 2nd of April 2023.**
- 2(b) Commit to sponsor the Orange F.O.O.D Week to the amount of \$10,000 for the next three years – 2023-2025.**
- 3 Sponsor 'A Night in Nashville' country music festival to the amount of \$5,000. The event will be held over two nights in February 2023 at the Orange Showground.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

Applicant 1	Orange Chamber Music Festival Inc.
Policy Category	Flagship Event Fund – for an event that has been running for more than 2 consecutive years that contributes to the Orange360 tourism region and can demonstrate that it attracts overnight visitation. (see guidelines)
Amount requested	\$10,000.
Category Maximum	\$10,000 (NB. The Flagship Event Fund has an annual funding pool of \$30,000)
Complies with Policy	Yes.
Previously funded by Council?	\$4,363.64 in 2022. \$4,200 in 2021.
Other reported sponsorship	<ul style="list-style-type: none"> • \$23,250 from the Newcrest Cadia Cares Grant, Orange Regional Arts Foundation and Regional Arts NSW. • \$17,000 Australian Cultural fund donation. • \$2,000 local business sponsorship.
Additional information	<ul style="list-style-type: none"> • The Orange Chamber Music Festival Inc. is a not-for-profit entity. • 2023 will be the third time the event will have run face-to-face. • 2023 Event schedule <ul style="list-style-type: none"> Thursday 09 March <ul style="list-style-type: none"> - 7:00pm Opening Concert and Dinner - Zona Restaurant Friday 10 March <ul style="list-style-type: none"> - 10:00 and 11:00am Morning Concert - Duo De Fesch (VIC) and local Rachael Kwa - 1:00pm Lunch Series Concert One - Emily Granger and Alicia Crossley - The Peacock Room - 7:00pm Festival Gala - Camerata, Queensland's Chamber Orchestra - Derek Pigot Auditorium Kinross Wolaroi School Saturday 11th March <ul style="list-style-type: none"> - 9:00-4:00pm Cultured - Outdoor performances and recitals - North Court, South Court, Orange Regional Museum and CWA Hall. - 11:00am Winterreise - David Greco and Vatche Jambazian - Orange Regional Conservatorium - 1:00pm Lunch Series Concert Two - Jay Byrnes and Stephen Cuttriss (VIC) The Old Convent, Borenore - 4:00 and 6:00pm - Digital Debussy - Orange Regional Gallery - 8:00pm - The Orava Quartet (Principal Ensemble) - Orange Regional Conservatorium Sunday 12th March <ul style="list-style-type: none"> - 11:00am The Australian Romantic and Classical Orchestra - CWA Hall- Robertson Park Orange - 1:00pm Lunch Series Concert Three - Eliza Shephard (ACT) and local David Shaw - Swinging Bridge Cellar Door

2.3 Events Sponsorship Program - Final application for 2022

	<p>- 7:00 Dinner and Concert - Tonic Restaurant, Millthorpe</p> <ul style="list-style-type: none"> • An estimated 1662 tickets will be sold for the 2023 event. 274 people are estimated to come from outside Orange for the event, with over 200 staying in Orange accommodation overnight (see attached data information). • The 2023 Festival will include 'Cultured', a free whole day event for the public, which ties together the Orange Chamber Music Festival with the Orange Regional Conservatorium of Music, Orange Regional Art Gallery and Orange Regional Museum. The aim is to showcase the high-quality cultural aspects that our city offers to both locals and visitors. It also uses the Cultural Precinct area, with concerts in the South Court, Regional Art Gallery and Regional Museum featuring professional musicians from around the country as well as the Orange Regional Conservatorium Chamber Academy and the NSW Police Band. • This sponsorship will not only help with the expenses of running this event, which is also funded through the profits made by the Orange Chamber Music Festivals core events. This funding will provide important improvements to the applicant's reach, so that this event can continue to 'grow and foster our young talent for many years to come, whilst providing world class cultural activities for locals and visitors alike'. • Orange Chamber Music Festival engages with many local businesses and Orange360 to help establish the Festival's vision of promoting Orange as a destination of fine culture, food and wine. • see attached application and audience & income data.
Applicant 2	Orange F.O.O.D Week
Policy Category	Flagship Event Fund – for an event that has been running for more than 2 consecutive years that contributes to the Orange360 tourism region and can demonstrate that it attracts overnight visitation (see guidelines).
Amount requested	\$10,000 X 3 years of confirmed funding
Category Maximum	\$10,000 – including the option of 3 years of confirmed funding. (NB. The Flagship Event Fund has an annual funding pool of \$30,000)
Complies with Policy	Yes
Previously funded by Council?	\$7,000 in 2021. \$785 in 2019. \$785 in 2017.
Other reported sponsorship	\$2,000 - Cabonne Council \$15,000 - other sponsorship
Additional information	2023 marks the 32nd Anniversary of F.O.O.D Week. The event does not coincide with Easter. Running the event over 10 days between the 24th March and 2nd April 2023 gives both visitors and locals a chance to attend a variety of events and do not conflict with school holidays.

2.3 Events Sponsorship Program - Final application for 2022

	<p>'What started out as an idea dreamt up by a small group of passionate local foodies three decades ago to showcase the provenance and rich diversity of the region's produce and to celebrate its producers and vigneron, has blossomed into a festival of national standing. From humble beginnings, going into its 30th year, the F.O.O.D Week Festival is Australia's longest running regional food and wine festival and delivers a rich tapestry of six signature events and more than 60 satellite events held over 10 days during our local Autumn harvest and vintage season. It is a celebration of the region's abundance, embracing an ethos of sustainable practices and community spirit, and in 2018 became Australia's first globally ISO 20121-certified sustainable food and wine event. In 2023 F.O.O.D Week will continue its success in championing the provenance of the region's produce, celebrating our local food heroes and positioning the region as one of Australia's most aspirational culinary tourism destinations – where every week is food and wine week'.</p> <p>In addition to the signature events, the program features satellite events hosted by local business, such as picnics and tastings among the vines; producer collaborations, farm gate tours, long table lunches, cider making workshops, yoga and wine in the vines, local beer and honey sampling, live music and art exhibitions.</p> <ul style="list-style-type: none"> • see attached application and audience & income data; marketing plan and; 2022 Festival report
Applicant 3	'A Night in Nashville' Country music festival
Policy Category	Incubator Event Fund – Provides seed funding to events in their first or second year of activity to assist in getting the event up and running (see guidelines).
Amount requested	\$5,000
Category Maximum	\$5,000 (NB. The Incubator Event Fund has an annual funding pool of \$20,000)
Complies with Policy	Yes
Previously funded by Council?	No.
Other reported sponsorship	Nil.
Additional information	<p>'A Night in Nashville' is a two-day Country music festival to be held at Orange Showground over two nights in February 2023.</p> <p>It aims to attract 1000 people, 400 of which from outside of the Orange LGA.</p> <p>A Night in Nashville is an American themed country music festival celebrating cowboy boots and country roots with a strong quintessential Nashville vibe. The two-night festival (approx. 5pm - 10:30pm) attracts both Orange locals and tourists, providing a night of country music, themed</p>

2.3 Events Sponsorship Program - Final application for 2022

	<p>costumes, entertainment, food and southern hospitality. The event has a strong focus on engaging and supporting both local and touring artists who perform set lists that fit within the 'Nashville' theme. Where possible, local suppliers will be engaged to provide all required event services such as food and beverage, sound production, equipment hire, first aid services, personnel hire etc.</p> <p>A Night in Nashville was previously conducted in December 2021, and despite the limitations imposed on the event by the COVID-19 pandemic, the event was very well attended, with all tickets to both nights sold out. The proposed activities for A Night in Nashville (2023) include:</p> <ul style="list-style-type: none"> • Live Music Performances • Bucking Bull Amusement • Line Dancing <p>A Night in Nashville is produced and managed by Book Orange. All personnel are paid in the following positions:</p> <ul style="list-style-type: none"> • Event Director • Event Manager • Music & Sound Coordinator • I.T Coordinator • Event Administrator • Operations Manager • Casual Bar Staff <p>See attached application.</p>
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ATTACHMENTS

- 1 Event Sponsorship Application - Orange Chamber Music Festival 2023, D22/72072 [↓](#)
- 2 Event Sponsorship Application - FOOD Week, D22/73705 [↓](#)
- 3 Event Sponsorship Application - A Night in Nashville 2023, D22/74708 [↓](#)

2.4 SOUTHCOURT SUMMER SOUNDS - SITE FEE WAIVE REQUEST

RECORD NUMBER: 2022/2312

AUTHOR: Mali Williams, Events Officer

EXECUTIVE SUMMARY

Council has been approached by local music group Fig Jam, who have offered to perform free fortnightly live music sessions in South Court over the summer period. As the artists have offered to perform on a 'no charge' basis they have requested Council waive the normal booking fees (\$91.70 per event) for 10 performances.

Hosting musical performances in the South Court is consistent with the Council's ambition to activate the Civic Precinct/South Court as vibrant civic centre for the community, and therefore Fig Jam's offer to put on free performances is welcomed.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "9.4. Develop a vibrant civic and commercial precinct as a centre for the community".

FINANCIAL IMPLICATIONS

Waiving the site booking fee as requested will reduce Council's Fees and Charges income by \$917 in the current financial year.

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That Council waive the South Court site booking fee for 10 free performances by the band Fig Jam during the summer months.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

Council officers are currently drafting a *Live and Local Action Plan 2022 – 2026* which will identify 'the opportunity that our Council can play in supporting not only local artists and musicians, but venue owners and the broader live music industry.' The Action Plan will be presented to Council at an upcoming meeting.

The concerts proposed by Fig Jam are entirely consistent with the proposed Action Plan, and specifically Outcome Two – 'Council owned assets and precincts to be activated to further support live music'.