



## **SERVICES POLICY COMMITTEE**

# **AGENDA**

**6 SEPTEMBER 2022**

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **SERVICES POLICY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 6 September 2022**.

David Waddell

**CHIEF EXECUTIVE OFFICER**

For apologies please contact Administration on 6393 8106.

---

## AGENDA

<b>1</b>	<b>INTRODUCTION.....</b>	<b>3</b>
1.1	Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests.....	3
<b>2</b>	<b>COMMITTEE MINUTES.....</b>	<b>5</b>
2.1	Minutes of Cultural Heritage Community Committee held 16 May 2022 .....	5
2.2	Minutes of the NAIDOC Week Community Committee held 7 July and 4 August 2022.....	27
2.3	Minutes of the Orange Health Liaison Committee held 26 July 2022 .....	109
2.4	Minutes of the Cultural Heritage Community Committee held 15 August 2022 .....	129
2.5	Minutes of the Clifton Grove Community Committee held 18 August 2022 .....	179
2.6	Minutes of the Lucknow Community Committee held 23 August 2022 ....	203



## **1 INTRODUCTION**

### **1.1 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

### **RECOMMENDATION**

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Services Policy Committee at this meeting.



## 2 COMMITTEE MINUTES

### 2.1 MINUTES OF CULTURAL HERITAGE COMMUNITY COMMITTEE HELD 16 MAY 2022

---

RECORD NUMBER: 2022/1439

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

#### EXECUTIVE SUMMARY

The Cultural Heritage Community Committee met on 16 May 2022. The Minutes of this meeting are tabled for the Committees attention.

#### LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.2. Partner with key stakeholders to deliver cultural facilities and services that reflect the interests of a culturally diverse community”.

#### FINANCIAL IMPLICATIONS

Nil

#### POLICY AND GOVERNANCE IMPLICATIONS

Nil

#### RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Cultural Heritage Community Committee at its meeting held on 16 May 2022.
- 2 That Council determine recommendations 3.1, 3.3 and 3.4 from the minutes of the Cultural Heritage Community Committee meeting of 16 May 2022.  
*3.1 That the Cultural Heritage Community Committee acknowledge the requirements set by the Code of Meeting Practice and commit to conduct meetings in accordance with the Code of Meeting Practice.*  
*3.3 That the Charter for the Cultural Heritage Community Committee be adopted with a change to the Quorum being four community members and one Councillor.*  
*3.4 That the Cultural Heritage Community Committee meet quarterly on Mondays at 5.30pm.*
- 3 That the remainder of the minutes of the Cultural Heritage Community Committee at its meeting held on 16 May 2022 be adopted.

#### FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

#### ATTACHMENTS

- 1 CHCC - 16 May 2022 Minutes
- 2 CHCC - 16 May 2022 Agenda, D22/46501 [↓](#)

---

# ORANGE CITY COUNCIL

## MINUTES OF THE CULTURAL HERITAGE COMMUNITY COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 16 MAY 2022

COMMENCING AT 5:30 PM

---

### 1 INTRODUCTION

#### ATTENDANCE

---

Cr G Power (Deputy Mayor) (Chairperson), Cr D Mallard, Mr Stephen Nugent, Ms Elizabeth Griffin, Ms Alexandra Rezko, Mr Charles Everett, Mr William Tuck, Mr Reg Kidd (via Zoom), Ms Jennifer Lacey, Mr David Sykes, Cr J Hamling (Mayor) (via Zoom) Director Community, Recreation and Cultural Services, Manager Development Assessments, Senior Planner, Community Museum and Heritage Manager.

#### 1.1 Apologies and Leave of Absence

---

##### RECOMMENDATION

Mr S Nugent/Ms E Griffin

That the apologies be accepted from Mr Neil Ingram, Mrs Robyn Maw for the Cultural Heritage Community Committee meeting on 16 May 2022.

#### 1.2 Acknowledgement of Country

---

The Chairperson conducted an Acknowledgement of Country.

#### 1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

---

Nil

### 2 PREVIOUS MINUTES

##### RECOMMENDATION

Mr R Kidd/Ms E Griffin

That the Minutes of the Meeting of the Cultural Heritage Community Committee held on 28 June 2021 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Cultural Heritage Community Committee meeting held on 28 June 2021.

### 3 GENERAL REPORTS

#### 3.1 CODE OF CONDUCT - CULTURAL HERITAGE COMMUNITY COMMITTEE

TRIM REFERENCE: 2022/836

**RECOMMENDATION****Ms E Griffin/Mr W Tuck**

That the Cultural Heritage Community Committee acknowledge the requirements set by the Code of Conduct, and members commit to act in accordance with the Code of Conduct at all times while on Committee/Council business.

#### 3.2 CULTURAL HERITAGE COMMUNITY COMMITTEE - CODE OF MEETING PRACTICE

TRIM REFERENCE: 2022/837

**RECOMMENDATION****Ms E Griffin/Cr G Power**

That the Cultural Heritage Community Committee acknowledge the requirements set by the Code of Meeting Practice and commit to conduct meetings in accordance with the Code of Meeting Practice.

#### 3.3 COMMITTEE CHARTER - CULTURAL HERITAGE COMMUNITY COMMITTEE

TRIM REFERENCE: 2022/838

**RECOMMENDATION****Ms A Rezko/Mr D Sykes**

That the Charter for the Cultural Heritage Community Committee be adopted with a change to the Quorum being four community members and one Councillor.

#### 3.4 CULTURAL HERITAGE COMMUNITY COMMITTEE MEETING DATES AND TIMES

TRIM REFERENCE: 2022/841

**RECOMMENDATION****Mr S Nugent/Cr D Mallard**

That the Cultural Heritage Community Committee meet quarterly on the 3<sup>rd</sup> Monday of the month at 5.30pm.

#### 3.5 CULTURAL HERITAGE COMMUNITY COMMITTEE ACTION PLAN

TRIM REFERENCE: 2022/844

**RECOMMENDATION****Mr S Nugent/Mr W Tuck**

That the Committee consider and discuss items to be included on the Action Plan.

**THE MEETING CLOSED AT 6.30 PM**



## **CULTURAL HERITAGE COMMUNITY COMMITTEE**

# **AGENDA**

**16 MAY 2022**

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **CULTURAL HERITAGE COMMUNITY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE** on **Monday, 16 May 2022** commencing at **5.30PM**.

David Waddell

**CHIEF EXECUTIVE OFFICER**

For apologies please contact Rachelle Porter on 6393 8164.

**CULTURAL HERITAGE COMMUNITY COMMITTEE****16 MAY 2022**

---

**AGENDA****EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

<b>1</b>	<b>INTRODUCTION .....</b>	<b>3</b>
1.1	Apologies and Leave of Absence .....	3
1.2	Acknowledgement of Country.....	3
1.3	Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests.....	3
<b>2</b>	<b>PREVIOUS MINUTES .....</b>	<b>4</b>
2.1	Minutes of the Meeting of the Cultural Heritage Community Committee held on 28 June 2021.....	5
<b>3</b>	<b>GENERAL REPORTS .....</b>	<b>9</b>
3.1	Code of Conduct - Cultural Heritage Community Committee .....	9
3.2	Cultural Heritage Community Committee - Code of Meeting Practice .....	11
3.3	Committee Charter - Cultural Heritage Community Committee .....	65
3.4	Cultural Heritage Community Committee meeting dates and times .....	69
3.5	Cultural Heritage Community Committee Action Plan .....	71

**CULTURAL HERITAGE COMMUNITY COMMITTEE****16 MAY 2022**

---

**1 INTRODUCTION****MEMBERS**

Cr G Power (Deputy Mayor) (Chairperson), Cr D Mallard, Cr J Whitton, Mr Neil Ingram, Mr Stephen Nugent, Ms Alice Williams, Miss Elizabeth Griffin, Ms Alexandra Rezko, Mr Charles Everett, Mr William Tuck, Mrs Robyn Maw, Mr Reg Kidd, Ms Jennifer Lacey, Mr David Sykes, Director Community, Recreation and Cultural Services, Manager Development Assessments, Senior Planner, Museum and Heritage Coordinator

**1.1 APOLOGIES AND LEAVE OF ABSENCE****1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

**1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

**RECOMMENDATION**

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Cultural Heritage Community Committee at this meeting.



**CULTURAL HERITAGE COMMUNITY COMMITTEE****16 MAY 2022**

---

**2 PREVIOUS MINUTES****RECOMMENDATION**

That the Minutes of the Meeting of the Cultural Heritage Community Committee held on 28 June 2021 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Cultural Heritage Community Committee meeting held on 28 June 2021.

**ATTACHMENTS**

- 1 Minutes of the Meeting of the Cultural Heritage Community Committee held on 28 June 2021

---

## ORANGE CITY COUNCIL

### MINUTES OF THE CULTURAL HERITAGE COMMUNITY COMMITTEE

HELD IN ORANGE CITY LIBRARY, LOCAL STUDIES ROOM

ON 28 JUNE 2021

COMMENCING AT 5.30PM

---

## 1 INTRODUCTION

### ATTENDANCE

---

Cr R Kidd (Mayor) (Chairperson), Cr S Nugent, Miss Elizabeth Griffin, Mr Charles Everett, Ms Alexandra Rezko, Mr Phil Stevenson, Mr David Sykes, Manager Central West Libraries and Community Museum and Heritage Coordinator.

#### 1.1 Apologies and Leave of Absence

---

#### RESOLVED

Mr P Stevenson/Mr C Everett

That the apologies be accepted from Ms Alison Bennett and Mr Scott Maunder for the Cultural Heritage Community Committee meeting on 28 June 2021.

#### 1.2 Acknowledgement of Country

---

The Mayor conducted the Acknowledgment to Country.

#### 1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

---

Nil.

## 2 PREVIOUS MINUTES

#### RECOMMENDATION

Cr R Kidd/Ms A Rezko

That the Minutes of the Meeting of the Cultural Heritage Community Committee held on 1 March 2021 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Cultural Heritage Community Committee meeting held on 1 March 2021.

**MINUTES OF CULTURAL HERITAGE COMMUNITY COMMITTEE****28 JUNE 2021****3 GENERAL REPORTS****3.1 REQUEST TO RELOCATE THE BOER WAR MEMORIAL LOCATED IN ROBERTSON PARK**

TRIM REFERENCE: 2021/1199

**RECOMMENDATION****Cr R Kidd/Ms E Griffin**

- 1 That the report from the Museum and Heritage Coordinator "Request to relocate the Boer War Memorial in Robertson Park" be acknowledged.
- 2 That Council seek funding for necessary from Orange Ex-Services Club and Federal Member, Mr Andrew Gee, for maintenance and refurbishment of the Boer War Memorial.
- 3 That the memorial remain in the same location.

*\*\*Cr S Nugent arrived at the meeting with the time being approximately 5.35pm\*\****3.2 ORANGE CITY COUNCIL HERITAGE MANAGEMENT PROGRAM 2020-2021**

TRIM REFERENCE: 2021/1218

**RECOMMENDATION****Ms E Griffin/Mr P Stevenson**

That the report by the Community Museum and Heritage Manager on Orange City Council Heritage Management Program 2020-2021 be acknowledged.

**3.3 CULTURAL HERITAGE COMMUNITY COMMITTEE ACTION PLAN**

TRIM REFERENCE: 2021/1247

**RECOMMENDATION****Ms E Griffin/Mr P Stevenson**

- 1 That the Cultural Heritage Community Committee Action Plan be reviewed by the Committee and that the Committee update it at each meeting.
- 2 That a card be sent to Mr Les McGaw of the RSL as he is unwell.

**3.4 CORRESPONDENCE - THANK YOU TO CR KIDD FOR SERVICE TO CULTURAL HERITAGE COMMUNITY COMMITTEE**

TRIM REFERENCE: 2021/1354

**RECOMMENDATION****Ms E Griffin/Mr P Stevenson**

- 1 That the committee endorsed the thanks in the correspondence for Mayor Kidd's 31 years of work with the Cultural Heritage Community Committee.
- 2 The Mayor thanked all the Committee members for their work over their past term.

**MINUTES OF CULTURAL HERITAGE COMMUNITY COMMITTEE****28 JUNE 2021****3.5 PLAQUES TO SIGNPOST KEY HERITAGE SITES IN ORANGE LOCAL GOVERNMENT AREA**

TRIM REFERENCE: 2021/1392

**RESOLVED****Ms E Griffin/Ms A Rezko**

That the information provided in the report by Community Museum and Heritage Manager be acknowledged.

**THE MEETING CLOSED AT 6.29PM.**

## CULTURAL HERITAGE COMMUNITY COMMITTEE

16 MAY 2022

---

**3 GENERAL REPORTS****3.1 CODE OF CONDUCT - CULTURAL HERITAGE COMMUNITY COMMITTEE**

---

RECORD NUMBER: 2022/836

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

**EXECUTIVE SUMMARY**

The Local Government Act 1993 (the Act) requires all councils in NSW to adopt a Code of Conduct that incorporates the provisions of the Model Code of Conduct issued by the Office of Local Government.

The Orange City Council Code of Conduct applies to all Council delegates – Councillors, staff, volunteers, Committee Members and contractors. Accordingly, Committee Members are requested to read the document and are asked to comply with the Code at all times while on Committee/Council business.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs”.

**FINANCIAL IMPLICATIONS**

Nil

**POLICY AND GOVERNANCE IMPLICATIONS**

The Code of Conduct reflects the requirements of the Local Government Act 1993 and the Local Government (General) Regulation 2005. Members of all Council Community Committees are required to comply with the provisions of the Code of Conduct.

**RECOMMENDATION**

**That the Cultural Heritage Community Committee acknowledge the requirements set by the Code of Conduct, and members commit to act in accordance with the Code of Conduct at all times while on Committee/Council business.**

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION**

The Code of Conduct was supplied to the Committee Members by email and members are requested to retain a copy for future reference. If during the term of the Committee any significant changes are made to the Code, the amended version will be provided to the Committee.

**ATTACHMENTS**

- 1 Acknowledgement Form - Code of Conduct, D22/20461

## CULTURAL HERITAGE COMMUNITY COMMITTEE

16 MAY 2022

Attachment 1 Acknowledgement Form - Code of Conduct

---

## CODE OF CONDUCT FOR COMMITTEE MEMBERS, DELEGATES, ADVISORS - ACKNOWLEDGMENT



**Code of Conduct  
Acknowledgement of Receipt Form**

<b>Name</b>	
<b>Position</b>	
<b>Address</b>	
I hereby certify that I have read, understood and agree to comply with the provisions of the Orange City Council Code of Conduct for Committee Members, Delegates, Advisors.	
<b>Signature</b>	
<b>Date</b>	

Please return to the Executive Support Manager or via [council@orange.nsw.gov.au](mailto:council@orange.nsw.gov.au)

**CULTURAL HERITAGE COMMUNITY COMMITTEE****16 MAY 2022**

---

**3.2 CULTURAL HERITAGE COMMUNITY COMMITTEE - CODE OF MEETING PRACTICE**

---

RECORD NUMBER: 2022/837

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

**EXECUTIVE SUMMARY**

Orange City Council has adopted a Code of Meeting Practice that is applicable to all meetings of Council and Committees. The Code incorporates relevant legislation, and meetings must be held in accordance with the Code of Meeting Practice.

Members are requested to familiarise themselves with the document and retain it for future reference.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy "17.1 Collaborate - Provide representative, responsible and accountable community governance".

**FINANCIAL IMPLICATIONS**

Nil

**POLICY AND GOVERNANCE IMPLICATIONS**

The Code of Meeting Practice reflects the requirements of the Local Government Act 1993 and the Local Government (General) Regulation 2005. Members of all Council Community Committees are required to comply with the provisions of the Code of Meeting Practice.

**RECOMMENDATION**

**That the Cultural Heritage Community Committee acknowledge the requirements set by the Code of Meeting Practice and commit to conduct meetings in accordance with the Code of Meeting Practice.**

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION**

The Code of Meeting Practice is attached for the Committee's review and information. Changes to the Code of Meeting Practice made by Council will be advised to the Committee when and if they occur.

**ATTACHMENTS**

1 Code of Meeting Practice, D22/15894

**THE CODE OF MEETING PRACTICE WAS REMOVED TO SAVE DUPLICATION**

**CULTURAL HERITAGE COMMUNITY COMMITTEE****16 MAY 2022**

---

**3.3 COMMITTEE CHARTER - CULTURAL HERITAGE COMMUNITY COMMITTEE**

---

RECORD NUMBER: 2022/838

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

**EXECUTIVE SUMMARY**

Orange City Council has developed and adopted the Charter for the Cultural Heritage Community Committee. The Community Committee structure was determined in February 2022 with Council adopting the draft Charters in March 2022.

The Charter sets out the operations and composition of the Committee and is presented for consideration and adoption by the Committee. If required, the Committee may recommend to Council a change to the Charter, however any such change must be consistent with Council's Code of Meeting Practice.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy "4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs".

**FINANCIAL IMPLICATIONS**

Nil

**POLICY AND GOVERNANCE IMPLICATIONS**

All Community Committee Charters have been updated to reflect Council's requirements and to comply with Council's Code of Meeting Practice.

**RECOMMENDATION**

**That the Charter for the Cultural Heritage Community Committee be adopted.**

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION**

The Charter for the current term of the Committee is attached for consideration and adoption by the Committee.

The Committee may, if needed, recommend changes to the Charter be considered. Any such changes cannot be inconsistent with Council's Code of Meeting Practice.

**ATTACHMENTS**

- 1 Draft CHCC Charter, 2022/214





## CULTURAL HERITAGE COMMUNITY COMMITTEE

2022/214

F163

### PURPOSE

To advise Council and make recommendations in relation to the development and conduct of cultural heritage programs, education, exhibitions, conservation and promotion throughout the Orange area. Aspects may include natural resources, local aboriginal heritage, cultural landscapes, places that have aesthetic, historic, scientific or social value and movable cultural heritage.

The Committee does not have a role in the operational function of Council. This is the responsibility of the General Manager and staff. Equally, where Council has adopted a Strategic Policy or Strategic Planning document, the Committee must observe the Council position as set out in that policy, plan or document.

### REPORTS TO

Services Policy Committee

### TERM

The Cultural Heritage Community Committee shall dissolve at the General Election of Orange City Council. Council may dissolve the Committee at any time by resolution of Council.

### MEMBERSHIP

Three Councillors (one of whom shall be Chairperson, as elected by Council)

Up to eight community representatives

General Manager (or nominee)

Non-voting Committee Clerk

Council staff as required (non-voting)

### QUORUM

Majority of community members and at least one Councillor.

### MEETING FREQUENCY

Quarterly, with the specific meeting dates and times to be determined by the Committee.

### VOTING

Each member of the Committee is entitled to one vote only. In the equality of votes, the matter is to be referred to Council for determination.

### REPORTS AND RECORDING

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing to the Committee Clerk at least 10 days before the meeting.

## CULTURAL HERITAGE COMMUNITY COMMITTEE CHARTER

Formal minutes of meetings of the Committee will be produced in accordance with Council's Code of Meeting Practice. The Committee may make recommendations to Council, via the Services Policy Committee. Council may adopt, amend or decline any recommendation.

### VACANCIES

Vacancies may arise during the term of the Committee. If a vacancy does occur, the Committee may invite an individual to join the Committee, or seek expressions of interest to fill the vacancy.

### COMMITTEE CLERK

The General Manager will provide a Committee Clerk who will be the representative of the General Manager, and will exercise the functions of the General Manager so far as they are relevant to the Committee and its Chairperson.

### RELEVANT POLICIES/DOCUMENTS

Orange City Council Code of Conduct  
Orange City Council Code of Meeting Practice  
Orange Community Strategic Plan  
Delivery/Operational Plan  
Asset Management Plan Strategy and Plans

Copies of these and other documents are available on Council's website at [www.orange.nsw.gov.au](http://www.orange.nsw.gov.au) or from the Committee Clerk.

**CULTURAL HERITAGE COMMUNITY COMMITTEE****16 MAY 2022**

---

**3.4 CULTURAL HERITAGE COMMUNITY COMMITTEE MEETING DATES AND TIMES**

---

RECORD NUMBER: 2022/841

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

**EXECUTIVE SUMMARY**

The Cultural Heritage Community Committee is requested to consider meeting dates and times for the remainder of 2022. Council has resolved the frequency of Committee Meetings to be as required however it is up to the Committee to determine meeting dates around that frequency.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs”.

**FINANCIAL IMPLICATIONS**

Nil

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

**That the Cultural Heritage Community Committee set meeting dates, times and locations for the remainder of 2022.**

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION**

The Committee is requested to lock in meeting dates, times and locations for the remainder of 2022. This will allow meetings to be planned well in advance and members and Councillors can ensure their availability to attend wherever possible.

The proposed meeting dates can be amended at a later date if required, however Council’s preference is to lock in the meeting dates.

**CULTURAL HERITAGE COMMUNITY COMMITTEE****16 MAY 2022**

---

**3.5 CULTURAL HERITAGE COMMUNITY COMMITTEE ACTION PLAN**

---

TRIM REFERENCE: 2022/844

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

**EXECUTIVE SUMMARY**

Council has noted the important role that Community Committees play in providing feedback and input into Council's operations. Committees can also offer ideas and suggestions to be considered as part of Council's Integrated Planning and Reporting framework, and related annual budget.

As a means of recording ideas, suggestions and activities made by members, each Committee will develop and review on an ongoing basis an Action Plan.

This report provides the opportunity for the Committee to consider items to be added to the Action Plan, for review at the next meeting.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy "4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs".

**FINANCIAL IMPLICATIONS**

Items on the Action Plan will not necessarily be put into Council's program of works or budget. Rather, the Action Plan will be used by the Committee and staff to provide suggestions for Council's consideration. Items may also be long-term goals or activities that can be worked on over time.

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

**That the Committee consider and discuss items to be included on the Action Plan.**

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION**

An update to the Committee's Action Plan will be a standard item on every agenda for discussion and review.

**CULTURAL HERITAGE COMMUNITY COMMITTEE****16 MAY 2022****3.5 Cultural Heritage Community Committee Action Plan**

---

The Committee Clerk will ensure the Action Plan identifies possible budget and resourcing implications, and also how an item links to Council's Delivery/Operational Plan, or could be proposed for future Delivery/Operational Plans.

The previous Committee Action Plan is attached and the Committee is requested to review and consider items to be included.

**ATTACHMENTS**

- 1 CHCC Draft Action Plan, D20/9801

## CULTURAL HERITAGE COMMUNITY COMMITTEE

16 MAY 2022

Attachment 1 CHCC Draft Action Plan

D20/9801

## Cultural Heritage Community Committee

## Action Plan

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
		<i>Strategy number or task number in the delivery/operational plan or reference in Asset Management Plan</i>	<i>In current budget or to be considered in next budget</i>		<i>Date action will be commenced</i>	<i>Date action will be finished</i>	<i>Updates as the Action Plan will be reviewed at each meeting OR Completed</i>
Provide continued support to the Banjo Paterson Australian Poetry Festival annually	CHCC Members	4.4 Live - Celebrate and conserve the diverse cultural heritage of the urban, village and rural communities	To be considered in next budget		1 Jan 2020	ongoing	Establishment of a <i>Friends of Banjo Paterson Park</i>
Continue to support the restoration work at Duntryleague	CHCC Members	4.4 Live - Celebrate and conserve the diverse cultural heritage of the urban, village and rural communities			1 Jan 2020	ongoing	
Support the design, development and installation of a seat that includes a monument to Banjo Paterson in Summer Street, Orange.	CHCC Members	4.4 Live - Celebrate and conserve the diverse cultural heritage of the urban, village and rural communities	Develop budget and seek funding support		1 Jan 2020	1 Jan 2025	

## CULTURAL HERITAGE COMMUNITY COMMITTEE

16 MAY 2022

Attachment 1 CHCC Draft Action Plan

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
Continue to support the Orange City Council Heritage Awards held biannually	CHCC Members	4.4 Live - Celebrate and conserve the diverse cultural heritage of the urban, village and rural communities			1.1.2020	ongoing	
Establish a heritage program to be implemented during the off year of the Heritage Awards	CHCC Members	4.4 Live - Celebrate and conserve the diverse cultural heritage of the urban, village and rural communities			1.1.2020		
Support the Review of the Orange City Council Heritage Study	CHCC Members	4.4 Live - Celebrate and conserve the diverse cultural heritage of the urban, village and rural communities			1.1.2020		





---

**2.2 MINUTES OF THE NAIDOC WEEK COMMUNITY COMMITTEE HELD 7 JULY AND 4 AUGUST 2022**

---

RECORD NUMBER: 2022/1488  
AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

**EXECUTIVE SUMMARY**

The NAIDOC Week Community Committee met on 7 July and 4 August 2022. The recommendations from the Committee are provided to the Services Policy Committee for adoption.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.2. Partner with key stakeholders to deliver cultural facilities and services that reflect the interests of a culturally diverse community”.

**FINANCIAL IMPLICATIONS**

Nil.

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil.

**RECOMMENDATION**

- 1 That Council acknowledge the reports presented to the NAIDOC Week Community Committee at its meetings held on 7 July 2022 and 4 August 2022.**
- 2 That the minutes of the NAIDOC Week Community Committee at its meetings held on 7 July 2022 and 4 August 2022 be adopted.**

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**ATTACHMENTS**

- 1 NAIDOC - 7 July 2022 Minutes
- 2 NAIDOC - 7 July 2022 Agenda, D22/39187 [↓](#)
- 3 NAIDOC - 4 August 2022 Minutes, D22/50853 [↓](#)
- 4 NAIDOC - 4 August 2022 Agenda, D22/45370 [↓](#)

---

# ORANGE CITY COUNCIL

## MINUTES OF THE

## NAIDOC WEEK COMMUNITY COMMITTEE

HELD IN GIYALANG GANYA MEETING ROOM, 286 LORDS PLACE, ORANGE

ON 7 JULY 2022

COMMENCING AT 1.00PM

---

### 1 INTRODUCTION

#### ATTENDANCE

---

Cr G Power (Chairperson), Cr J Hamling (Mayor), Mr Neil Ingram, Mr Chris Gryllis, Ms Gillian Ingram, Ms Madison Spencer, Mr Mike Cooper, Ms Danielle Annesley, Mr Henry Gibbs, Mr Michael Newman, Community Development Officer, Acting Community Development Team Leader.

**Zoom:** Ms Terrie Sheargold.

**Guests:** Ms Alisha Agland, Ms Jessica Silva.

#### 1.1 Apologies and Leave of Absence

---

##### RESOLVED

**Mr N Ingram/Mr C Gryllis**

That the apologies be accepted from Cr D Mallard, Mr Jason French, Mr Corey McLean, Ms Melanie Meehan for the NAIDOC Week Community Committee meeting on 7 July 2022.

#### 1.2 Acknowledgement of Country

---

An Acknowledgment of Country was conducted by Mr Neil Ingram.

#### 1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

---

Nil.

### 2 PREVIOUS MINUTES

##### RESOLVED

**Mr N Ingram/Mr C Gryllis**

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 2 June 2022 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the NAIDOC Week Community Committee meeting held on 2 June 2022.

### 3 PRESENTATIONS

#### 3.1 CORRESPONDENCE

TRIM REFERENCE: 2022/1060

- Expressions of interest.
- Budget Report Orange Credit Union – NAIDOC Sub Committee.
- Graphics by Local Indigenous Artist Kylie Tarleton was tabled for NAIDOC marketing material. Committee members supported the examples.
- Community Development Officer will finalise materials through the printery for distribution by Friday 15 July 2022.

**RECOMMENDATION****Cr J Hamling/Ms D Annesley**

That the correspondence be noted.

#### 3.2 NEW COMMITTEE MEMBERS EXPRESSIONS OF INTEREST

TRIM REFERENCE: 2022/1167

Received, tabled and supported for Jessica Silva and Lennie Frail.

**RECOMMENDATION****Cr J Hamling/Ms D Annesley**

That the supported Expressions of Interest be noted.

#### 3.3 BUDGET REPORT

TRIM REFERENCE: 2022/1168

Credit Union statement tabled and discussed.

- Orange Credit Union – NAIDOC subcommittee Closing balance - \$2,046.12;
- 2020 Funding- \$6,600.00incl GST;
- 2021 Funding - \$6,380.00incl GST;
- 2022 Indigenous Affairs grant was successful to the value of \$3,000;
- CADIA Cares grant was successful and will fund the NAIDOC Ball - \$5,000;
- Transport Access Regional Partnerships Grant approved for transport to events - \$3,000;
- ClubGrants successful to fund room hire for the NAIDOC Awards and Youth Ball.

Application to NIAA funding was successful for 2022.

Currently Birrang has not received a request to acquit or return unspent funds from prior years due to COVID.

Treasurer Danielle Annesley to attend the Credit Union with Mr Corey McLean and Cr Gerald Power to add her signature to the approved signatories. Community Development Officer to provide previous minutes for evidence.

**RECOMMENDATION****Mr N Ingram/Mr C Gryllis**

That the information and discussions on the Budget be noted.

**3.4 EXPRESSIONS OF INTEREST - NAIDOC WEEK 2022 EVENTS**

TRIM REFERENCE: 2022/1180

Nil.

**4 GENERAL REPORTS****4.1 TASK LIST AND ACTION PLAN - NAIDOC WEEK 2022**

TRIM REFERENCE: 2022/1170

The Deputy Mayor congratulated all involved in the recent Orange City Council NAIDOC Acknowledgement Morning Tea. The event was successful with a large diverse participation and respectful messages delivered to the local community.

Uncle Neil Ingram thanked the involvement of Orange City Council, Cr Gerald Power and the Community Development Officer for the NAIDOC Acknowledgment Morning tea, and special mention to the cultural dance performers on the day.

The Department of Primary Industries held a NAIDOC morning tea also attended by Cr Gerald Power. It was another great local gathering for the official NAIDOC week.

**RECOMMENDATION****Mr N Ingram/Mr C Gryllis**

That the Committee consider and discuss items in the Task List/Action Plan for NAIDOC Week Celebrations 2022, and that the report be updated.

**THE MEETING CLOSED AT 1.45PM.**



## **NAIDOC WEEK COMMUNITY COMMITTEE**

# **AGENDA**

**7 JULY 2022**

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **NAIDOC WEEK COMMUNITY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **GIYALANG GANYA MEETING ROOM, 286 LORDS PLACE, ORANGE** on **Thursday, 7 July 2022** commencing at **1.00PM**.

David Waddell

**CHIEF EXECUTIVE OFFICER**

For apologies please contact Kristen Hunter on 6393 8976.

**NAIDOC WEEK COMMUNITY COMMITTEE****7 JULY 2022**

---

**AGENDA****EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

<b>1</b>	<b>INTRODUCTION .....</b>	<b>3</b>
1.1	Apologies and Leave of Absence .....	3
1.2	Acknowledgement of Country.....	3
1.3	Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests.....	3
<b>2</b>	<b>PREVIOUS MINUTES .....</b>	<b>4</b>
2.1	Minutes of the Meeting of the NAIDOC Week Community Committee held on 02 June 2022.....	5
<b>3</b>	<b>PRESENTATIONS.....</b>	<b>9</b>
3.1	Correspondence .....	9
3.2	New Committee Members Expressions of Interest .....	11
3.3	Budget Report.....	11
3.4	Expressions of Interest - NAIDOC Week 2022 Events .....	11
<b>4</b>	<b>GENERAL REPORTS .....</b>	<b>14</b>
4.1	Task List and Action Plan - NAIDOC Week 2022.....	14

**NAIDOC WEEK COMMUNITY COMMITTEE****7 JULY 2022**

---

**1 INTRODUCTION****MEMBERS**

Cr G Power (Chairperson), Cr J Hamling (Mayor), Cr D Mallard, Mr Neil Ingram, Ms Terrie Sheargold, Mr Chris Gryllis, Mr Damon Bell, Ms Gillian Ingram, Mr James Williams, Ms Alice Williams, Ms Donna Monaghan, Mr Jason French, Mr Adrian Nicholls, Mr Bryce O'Neill-Baker, Ms Karen (Abbie) Ladlow, Ms Madison Spencer, Mr Dylan Wright, Ms Collette Vincent, Ms Katy Chatfield, Ms Julie Armstrong, Mr Corey McLean, Ms Annette Uata, Mr Mike Cooper, Ms Karla Priestley, Ms Danielle Annesley, Ms Danielle Trudgett, Ms Katrina Lane, Mr Henry Gibbs, Ms Alivya Powell, Ms Sharon Holmes, Ms Sharna Watson, Mr Michael Newman, Museum Manager, Director Community, Recreation and Cultural Services, Community Development Officer, Manager Community Services, Community Development Team Leader, Youth Development Officer

**1.1 APOLOGIES AND LEAVE OF ABSENCE****1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

**1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

**RECOMMENDATION**

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the NAIDOC Week Community Committee at this meeting.

**NAIDOC WEEK COMMUNITY COMMITTEE****7 JULY 2022**

---

**2 PREVIOUS MINUTES****RECOMMENDATION**

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 2 June 2022 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the NAIDOC Week Community Committee meeting held on 2 June 2022.

**ATTACHMENTS**

- 1 Minutes of the Meeting of the NAIDOC Week Community Committee held on 2 June 2022



---

## ORANGE CITY COUNCIL

### MINUTES OF THE

### NAIDOC WEEK COMMUNITY COMMITTEE

HELD IN GIYALANG GANYA MEETING ROOM, 286 LORDS PLACE, ORANGE

ON 2 JUNE 2022

COMMENCING AT 1:00 PM

---

## 1 INTRODUCTION

### ATTENDANCE

---

Cr G Power (Chairperson), Cr J Hamling (Mayor), Cr D Mallard, Mr Damon Bell, Ms Alice Williams, Ms Donna Monaghan, Mr Jason French, Ms Madison Spencer, Ms Danielle Annesley, Community Development Officer, Manager Community Services, Acting Community Development Team Leader.

**Via ZOOM:** Mr Neil Ingram, Mr Corey McLean, Ms Katrina Lane

**Guests:** Sharna Watson, Jo-Anne Wright

#### 1.1 Apologies and Leave of Absence

---

#### RESOLVED

**Mr J French/Cr G Power**

That the apologies be accepted from Ms Karla Priestley and Museum Manager for the NAIDOC Week Community Committee meeting on 2 June 2022.

#### 1.2 Acknowledgement of Country

---

An acknowledgement of Country was conducted by Mr Neil Ingram

#### 1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

---

Nil

## 2 PREVIOUS MINUTES

#### RESOLVED

**Ms D Monaghan/Ms K Lane**

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 5 May 2022 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the NAIDOC Week Community Committee meeting held on 5 May 2022.

**MINUTES OF NAIDOC WEEK COMMUNITY COMMITTEE****2 JUNE 2022****3 PRESENTATIONS****3.1 NEW COMMITTEE MEMBERS EXPRESSIONS OF INTEREST**

TRIM REFERENCE: 2022/878

Committee Expression of Interest for Sharon Holmes, Michael Newman, Sharon Watson and Jason French accepted.

**RECOMMENDATION****Cr J Hamling/Ms D Annesley**

That the information on the New Committee Members Expressions of Interest be noted

**3.2 BUDGET REPORT**

TRIM REFERENCE: 2022/882

No bank statement was available at that time. A request was made for a recent bank statement to be provided to the Committee members. Cr Power will email a recent bank statement to the committee members.

An invoice has been provided from LiveBetter for the Elders Lunch which has been given to Cr Power.

Corey McLean stated that the cost for School Awards trophies from NAIDOC Week 2021 are yet to be paid to Central West Trophies.

A special account is to be set up for the awards night event.

The new Treasurer Danielle Annesley is to attend the credit union with Corey McLean and Cr Power to add her signature to the approved signatories

**RECOMMENDATION****Cr D Mallard/Mr D Bell**

That the discussions on the Budget Report be noted.

**3.3 CORRESPONDENCE**

TRIM REFERENCE: 2022/883

The Community Development Officer advised of a letter from Newcrest Mining regarding sponsorship to the amount of \$5000 for the Awards Night.

The Community Development Officer advised that a Transport Access Regional Partnerships grant for transport to events for the amount of \$3000 has been submitted as well as a ClubGrants application for the room hire for the NAIDOC Awards and Youth Ball.

Cr Power discussed and email sent to SANVIC to request sponsorship of the NAIDOC Awards and Family Fun Day. The Community Development Officer to follow up.

**RECOMMENDATION****Mr D Bell/Mr J French**

That the discussions on the Correspondence be noted.

**MINUTES OF NAIDOC WEEK COMMUNITY COMMITTEE****2 JUNE 2022****3.4 EXPRESSIONS OF INTEREST - NAIDOC WEEK 2022 EVENTS**

TRIM REFERENCE: 2022/884

Event EOI tabled for Orange Health Service NAIDOC Day. Discussions took place on the NAIDOC Golf Day and Family Fun Day. Updates recorded in the Task List.

**RECOMMENDATION****Mr J French/Mr D Bell**

That the information on the Expressions of Interest – NAIDOC Week 2022 Events be noted.

**3.5 CALENDAR OF ANNUAL AND SIGNIFICANT EVENTS 2022**

TRIM REFERENCE: 2022/888

The Mayor congratulated all involved in the recent Sorry Day and reconciliation Week events. Both events were successful with a large diverse participation and respectful messages delivered to the local community.

The information on the Calendar of Annual and Significant Events will be contained in the Task List for information purposes only. Individual services will be responsible for their involvement in upcoming events as determined by committee members at the meeting 5 May 2022.

**RECOMMENDATION****Mr J French/Ms D Monaghan**

That discussions on the Calendar of Annual and Significant Events 2022 be acknowledged.

**4 GENERAL REPORTS****4.1 TASK LIST AND ACTION PLAN - NAIDOC WEEK 2022**

TRIM REFERENCE: 2022/885

**RECOMMENDATION****Ms A Powell/Mr J French**

1. That the Committee consider and discuss items in the Task List/Action Plan for NAIDOC Week Celebrations 2022.
2. That the Task List and Action Plan be updated and those updates be noted.

**THE MEETING CLOSED AT 2.35PM.**

**NAIDOC WEEK COMMUNITY COMMITTEE****7 JULY 2022**

---

**3 PRESENTATIONS****3.1 CORRESPONDENCE**

---

The following correspondence is presented for discussion.

**ATTACHMENTS**

- 1 Incoming Correspondence - Road Occupancy Licence - NAIDOC Week 2022 - Street March, D22/33359

## NAIDOC WEEK COMMUNITY COMMITTEE

7 JULY 2022

Attachment 1 Incoming Correspondence - Road Occupancy Licence - NAIDOC Week 2022 - Street March

## ROAD OCCUPANCY LICENCE

LICENCE NO : 1839584

ROADS &amp; MARITIME SERVICES (RMS)

Phone: Monday To Friday 8.30 AM - 4.30 PM



To activate and deactivate your approved work shift(s) on your Road Occupancy Licence, please visit: [myrol.transport.nsw.gov.au](https://myrol.transport.nsw.gov.au). This licence is for the occupation of the road space only. If you are unable to access [myrol.transport.nsw.gov.au](https://myrol.transport.nsw.gov.au), please call TMC on 1800 679 782. For further assistance, please refer to the proponent's user manual here: [myrol.transport.nsw.gov.au/help.pdf](https://myrol.transport.nsw.gov.au/help.pdf)

## SPECIAL EVENT - CLASS 1

**Project:** Not Applicable  
**This Activity :** NAIDOC MARCH DOWN SUMMER ST STARTS  
 10AM  
 ASSEMBLE IN SALE ST (BARRICADED CARPARK)  
 POLICE ESCORT FRONT AND REAR  
 DURATION IS APPROXIMATELY 30-45 MINUTES

## LOCATION

**Subject Road:** MITCHELL HWY  
**From:** HILL ST, ORANGE  
**To:** PEISLEY ST, ORANGE  
**Council:** ORANGE

## LICENSEE

**Organisation:** Midwest Traffic Management  
**Ref No:**  
**Name:** Amy Bentley-Marshall  
**Phone:** [REDACTED]

## ONSITE CONTACT

**Name:** Amy Bentley-Marshall  
**Phone:** [REDACTED]

## TRAFFIC MANAGEMENT

**Flow Management:** Detour (other roads); Stop / Slow Control  
**Closure Type:** All lanes one direction  
**Closure Lane(s):** Shoulder; Median Shoulder  
**Direction(s):** All Directions

## LICENCE DURATION

**From:** 31-Oct-2022  
**To:** 31-Oct-2022

## LICENCE CONDITIONS

- YOU MUST USE SHIFT ACTIVATION WEB ADDRESS <https://myrol.transport.nsw.gov.au> TO ACTIVATE AND DEACTIVATE YOUR APPROVED ROAD OCCUPANCY LICENCE(S). (TO CHANGE TRAFFIC CONTROL SIGNALS TO FLASHING YELLOW OR TO ACTIVATE PERMANENT VARIABLE MESSAGE SIGNS DIAL 1800 679 782)
- THIS LICENCE IS NOT AN APPROVAL OF THE PROPONENT'S TRAFFIC GUIDANCE SCHEMES (TGS). PLEASE NOTE WORKCOVER REQUIRES THAT TRAFFIC GUIDANCE SCHEMES (TGS) COMPLY WITH AS1742.3
- ALL MATTERS RELATING TO NOISE GENERATION OR OTHER ENVIRONMENTAL FACTORS ON SITE ARE UNDER THE JURISDICTION OF THE LOCAL COUNCIL AND/OR THE ENVIRONMENTAL PROTECTION AUTHORITY.
- SHOULD THE PROPOSED WORKS INVOLVE UNDERBORING OR EXCAVATION OF STATE ROAD ASSETS OR THE REMOVAL OF KERB AND GUTTER, DETAILS OF WORKS MUST BE APPROVED BY TfNSW. FOR GREATER SYDNEY REGION CONTACT: [greatersydneyroads@transport.nsw.gov.au](mailto:greatersydneyroads@transport.nsw.gov.au). FOR REGIONAL & OUTER METROPOLITAN. CONTACT: [road.access@transport.nsw.gov.au](mailto:road.access@transport.nsw.gov.au).
- NOTIFICATION TO AFFECTED BUSINESSES, RESIDENTS AND OTHER STAKEHOLDERS MUST BE UNDERTAKEN AT LEAST 5 BUSINESS DAYS PRIOR TO WORKS COMMENCING
- TRAFFIC AND PEDESTRIAN MANAGEMENT MUST BE IN ACCORDANCE WITH COUNCIL AND POLICE CONDITIONS OF APPROVAL WITH THE APPLICANT TO ENSURE COMPLIANCE.
- PLEASE NOTE THAT THIS LICENCE DOES NOT CONSTITUTE APPROVAL TO CARRY OUT THE PROPOSED ACTIVITY. THIS ROL HAS BEEN ASSESSED BY TfNSW FOR IMPACTS ON TRAFFIC FLOW ON THE PRINCIPLE ROAD NETWORK ONLY.
- EXISTING BUS STOPS IN WORK AREA MUST BE MAINTAINED IN CONSULTATION WITH ALL BUS COMPANIES USING THESE STOPS.
- THIS TEMPORARY TRAFFIC CONTROL SET-UP MUST ONLY BE APPLIED DURING SITE ACTIVITY WITH A SITE SPECIFIC TRAFFIC GUIDANCE SCHEME. EXISTING CONDITIONS ARE TO BE REINSTATED OUTSIDE OF THESE HOURS AND/OR AT THE COMPLETION OF THE EVENT AS PER THE TRAFFIC CONTROL AT WORK SITES MANUAL.

## APPROVED DATES &amp; TIMES

From Shift					To Shift				
From	D	M	Time	-	To	D	M	Time	
Mon	31	Oct	07:00	-	Mon	31	Oct	17:00	

All pages of this Road Occupancy Licence and associated Speed Zone Authorisation(s) must be available on site at all times and must be produced for inspection when requested by representatives of NSW Police, Roads & Maritimes Services, Transport for NSW and other Government Agencies.

Page 1 of 1

**NAIDOC WEEK COMMUNITY COMMITTEE****7 JULY 2022**

---

**3.2 NEW COMMITTEE MEMBERS EXPRESSIONS OF INTEREST**

---

New Expression of Interests for Committee Memberships received - for discussion and determination by the Committee Members.

**3.3 BUDGET REPORT**

---

**3.4 EXPRESSIONS OF INTEREST - NAIDOC WEEK 2022 EVENTS**

---

Event Expression of Interest - Applications for discussion and determination.

**ATTACHMENTS**

- 1 Event Expression of Interest - NAIDOC Week 2022 - Street March - Redacted, D22/36381

## NAIDOC WEEK COMMUNITY COMMITTEE

7 JULY 2022

3.4 - Event Expression of Interest - NAIDOC Week 2022 - Street March - Redacted

D22/20275

F174

APPLICANT DETAILS	
NAME OF GROUP, INDIVIDUAL, TEAM, SERVICE PROVIDER, OR COMPANY	
ORANGE LOCAL ABORIGINAL COUNCIL	
CONTACT NAMES	Katy Chatfield
POSITION HELD	Operations Manager
MOBILE: [REDACTED]	[REDACTED]
POSTAL ADDRESS PLEASE USE EMAIL ADDRESS:	
SIGNATURE AND NAME OF AUTHORISED CONTACT PERSON [REDACTED]	

EVENT or PROJECT PROPOSAL
EVENT PROJECT NAME
NAIDOC Street March
Who will be working on this event? Who is coordinating and who is supporting this event?
OLALC Events Management Team
EVENT LOCATION
Robinson Park
PROPOSED DATE/S
As per NAIDOC calendar
WHAT IS YOUR PLAN B IF THE EVENT IS IMPACTED BY COVID OR OTHER UNFORESEEN CIRCUMSTANCES (E.G. BAD WEATHER)
Guided by Orange City Council
BRIEF DESCRIPTION OF THE EVENT
<ul style="list-style-type: none"> <li>Welcome to Country</li> <li>Guest Speakers</li> </ul>

## NAIDOC WEEK COMMUNITY COMMITTEE

7 JULY 2022

3.4 - Event Expression of Interest - NAIDOC Week 2022 - Street March - Redacted

D22/20275

F174

<b>EVENT or PROJECT PROPOSAL</b>
<ul style="list-style-type: none"> <li>• Service Providers</li> <li>• BBQ</li> </ul>
<b>WILL YOU NEED FUNDING SUPPORT FROM THE ORANGE NAIDOC WEEK COMMUNITY COMMITTEE?</b>
Yes
PLEASE PROVIDE AN ESTIMATE OF YOUR FUNDING NEEDS. <i>Please note – organisers will need to retain all receipts, and provide the NAIDOC Week Committee Treasurer for the grant to be acquitted.</i>
Cost to cover BBQ
<b>CAN YOU GIVE IN-KIND SUPPORT? <i>Please provide details</i></b>
Yes <ul style="list-style-type: none"> <li>• Staffing</li> <li>• Transport</li> <li>• Equipment</li> </ul>
<b>DO YOU NEED ASSISTANCE TO SECURE A VENUE? <i>please describe</i></b>
Yes, if wet weather occurs
<b>DO YOU REQUIRE PUBLIC LIABILITY INSURANCE FOR THIS EVENT THROUGH COUNCIL?</b>
Yes
<b>ANY OTHER COMMENTS OR REQUIREMENTS</b>

Thank you for your participation in the NAIDOC Week events for 2022.





**NAIDOC WEEK COMMUNITY COMMITTEE****7 JULY 2022**

---

**4 GENERAL REPORTS****4.1 TASK LIST AND ACTION PLAN - NAIDOC WEEK 2022**

---

RECORD NUMBER: 2022/1170

AUTHOR: Sue Collins, Administration Officer

**EXECUTIVE SUMMARY**

Attached for information is the Task List/Action Plan to be reviewed and updated at the conclusion of each meeting.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy "4.3 Live - Maintain and renew cultural facilities and programs".

**FINANCIAL IMPLICATIONS**

Nil

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

**That the Committee consider and discuss items in the Task List/Action Plan for NAIDOC Week Celebrations 2022, and that the report be updated.**

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**ATTACHMENTS**

- 1 Task List and Action Plan - NAIDOC Week 2022, D22/2226

## NAIDOC WEEK COMMUNITY COMMITTEE

7 JULY 2022

## Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

### NAIDOC Week Community Committee Task List / Action Plan for 2022

<b>Event/Action:</b>	<b>Art / Museum Exhibition – Opening night &amp; exhibition</b>			
<b>Date:</b>	Friday, 28 <sup>th</sup> October			
<b>Venue:</b>				
<b>Who/Organiser:</b>	Mary Liz Andrews, Jason French, Anette Uata – Consultations with Elders.			
<b>Delivery /Operational Plan Reference:</b>				
<b>Meeting Date:</b>	<b>Information:</b>	<b>Cost / Resources:</b>	<b>To Do / Action Items:</b>	<b>Update / Completed:</b>
7 April				
5 May	No EOI received – Mary Liz has had conversations with Julie Proctor (OCC) Mary –Liz to address the committee with exhibition proposal. Jason French would like to contribute artwork to this event and work in collaboration.		Follow up EOI	
2 June	<ul style="list-style-type: none"> <li>• 'Get Up! Stand Up! Show Up!' exhibition to open Friday 28 October 2022</li> <li>• To run for around 6 months as we did with 'Heal Country!' in 2021</li> <li>• The exhibition would be in the same location as 'Heal Country!' in 2021, in the Museum foyer / Visitor Information Centre</li> <li>• Possible re-purposing of exhibition at the Orange Base Hospital as part of the Museum's Arts &amp; Health partnership following the Museum run</li> <li>• Propose to feature photographs and short biographies for local community achievers across a range of fields - sport, education, arts, community support, health,</li> <li>• Propose to work with the Committee to select participants - maybe the NAIDOC Week Awards team might be able to assist?</li> <li>• We would like to engage Jason French to do original photography, but may also use some existing images</li> <li>• We will work over the next month or two to gather a list of proposed people to feature and will present back to the Committee for approval before approaching participants and commencing the writing and photography.</li> <li>• We would also like to include some personal objects from the participants in the showcases</li> <li>• We could probably feature around 20 people, but if there's a need for more, we'll work it out</li> </ul> <p>EOI received- Anette Uata</p>		Mary Liz, Jason French to connect with Anette Uata for a collab approach	

NAIDOC WEEK COMMUNITY COMMITTEE

Attachment 1    Task List and Action Plan - NAIDOC Week 2022

7 JULY 2022

D22/2226F174

7 July				
4 August				
1 September				
6 October				
3 November				
DEBRIEF				

## NAIDOC WEEK COMMUNITY COMMITTEE

7 JULY 2022

## Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

<b>Event/Action:</b>	<b>Street March and Opening Ceremony</b>			
<b>Date:</b>	Monday, 31 <sup>st</sup> October			
<b>Venue:</b>	Sale/ Summer Street – Robertson Park			
<b>Who/Organiser:</b>				
<b>Delivery /Operational Plan Reference:</b>				
<b>Meeting Date:</b>	<b>Information:</b>	<b>Cost / Resources:</b>	<b>To Do / Action Items:</b>	<b>Update / Completed:</b>
7 April				
5 May	NO EOI to date received Traffic Map Plan updated and ROL was being submitted and being completed by Midwest Traffic Management. 7.30-11am for Sale St 10am-11am for Summer St EOI for Banners –Request form completed Zone 3-4.		Follow up on ROL to ensure completion.	
2 June	Awaiting EOI Corey McLean – Contacted school to schedule timetable for school arrival times.		Cr Power to contact Birrang.- Debbie McGuire	ROL received 6/6/22 KH
7 July				
4 August				
1 September				
6 October				
3 November				
<b>DEBRIEF</b>				

NAIDOC WEEK COMMUNITY COMMITTEE

7 JULY 2022

Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

<b>Event/Action:</b>	<b>NAIDOC Week School Awards</b>			
<b>Date:</b>	TBC			
<b>Venue:</b>				
<b>Who/Organiser:</b>	Corey McLean and Dan Annesley - Banga-ma-la-nha Gulbanha Group ( Sharing Knowledge )			
<b>Delivery /Operational Plan Reference:</b>				
<b>Meeting Date:</b>	<b>Information:</b>	<b>Cost / Resources:</b>	<b>To Do / Action Items:</b>	<b>Update / Completed:</b>
7 April				
5 May	NO EOI to date received			
2 June	Usually presented at each school assembly or at a NAIDOC scheduled event. Date TBC		Corey Mclean in be contact with local schools leads to discuss potential dates and location.	
7 July				
4 August				
1 September				
6 October				
3 November				
<b>DEBRIEF</b>				

NAIDOC WEEK COMMUNITY COMMITTEE

7 JULY 2022

Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

<b>Event/Action:</b>	<b>NAIROC</b>			
<b>Date:</b>	Wednesday, 2 <sup>nd</sup> November			
<b>Venue:</b>	Orange Function Centre			
<b>Who/Organiser:</b>	Corey McLean and Dan Annesley- Banga-ma-la-nha Gulbanha Group ( Sharing Knowledge )			
<b>Delivery /Operational Plan Reference:</b>				
<b>Meeting Date:</b>	<b>Information:</b>	<b>Cost / Resources:</b>	<b>To Do / Action Items:</b>	<b>Update / Completed:</b>
7 April				
5 May	NO EOI to date received			
2 June	EOI received 6/5/2022 Function Centre booked- Kristen Hunter to fill out required paperwork.  Funding avenue's to be explored by event hosts for event costings. <ul style="list-style-type: none"> <li>Function Centre Hire</li> <li>Engraving of shields</li> <li>Food</li> </ul>		Fill out Function Centre Booking request when received via email Kristen Hunter OCC  Event hosts to seek funding opportunities	Function Centre event application and RA Completed KH
7 July				
4 August				
1 September				
6 October				
3 November				
<b>DEBRIEF</b>				

## NAIDOC WEEK COMMUNITY COMMITTEE

7 JULY 2022

Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

<b>Event/Action:</b>	<b>Year 12 Graduation Awards</b>			
<b>Date:</b>	End of Term 3 (September)			
<b>Venue:</b>				
<b>Who/Organiser:</b>	Corey McLean			
<b>Delivery /Operational Plan Reference:</b>				
<b>Meeting Date:</b>	<b>Information:</b>	<b>Cost / Resources:</b>	<b>To Do / Action Items:</b>	<b>Update / Completed:</b>
7 April				
5 May	NO EOI to date received			
2 June	EOI received 6/5/22 Usually presented at each school assembly. Proposal for a ceremony to take place. Venue suggestion- Winhanganha Centre TAFE  Seeking event venue and date TBC – Standalone event. 47 kids graduating this year.		Corey to explore funding opportunities and venue.	
7 July				
4 August				
1 September				
6 October				
3 November				
<b>DEBRIEF</b>				

## NAIDOC WEEK COMMUNITY COMMITTEE

7 JULY 2022

Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

<b>Event/Action:</b>	<b>Family Fun Day</b>			
<b>Date:</b>	Sunday 30th October			
<b>Venue:</b>	Orange Show Grounds			
<b>Who/Organiser:</b>				
<b>Delivery /Operational Plan Reference:</b>				
<b>Meeting Date:</b>	<b>Information:</b>	<b>Cost / Resources:</b>	<b>To Do / Action Items:</b>	<b>Update / Completed:</b>
7 April				
5 May	NO EOI to date received			
2 June	EOI received – Orange United Sport Club		Katrina Hausia to provide OCC with Event applications and Risk Assessments.	Showgrounds Booked.
7 July				
4 August				
1 September				
6 October				
3 November				
<b>DEBRIEF</b>				



## NAIDOC WEEK COMMUNITY COMMITTEE

7 JULY 2022

Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

<b>Event/Action:</b>	<b>Orange Health Service NAIDOC Day</b>			
<b>Date:</b>	Tuesday 1st November 2022			
<b>Venue:</b>	Orange Health Service			
<b>Who/Organiser:</b>	Damon Bell and Cathy Robbins			
<b>Delivery /Operational Plan Reference:</b>				
<b>Meeting Date:</b>	<b>Information:</b>	<b>Cost / Resources:</b>	<b>To Do / Action Items:</b>	<b>Update / Completed:</b>
7 April				
5 May	NO EOI to date received			
2 June	EOI Received - Damon Bell and Cathy Robbins	\$500		
7 July				
4 August				
1 September				
6 October				
3 November				
<b>DEBRIEF</b>				

## NAIDOC WEEK COMMUNITY COMMITTEE

7 JULY 2022

Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

<b>Event/Action:</b>	<b>Orange NAIDOC Week Golf Day</b>			
<b>Date:</b>	Friday 4th November			
<b>Venue:</b>	Wentworth Golf Club			
<b>Who/Organiser:</b>	Dylan Wright Aboriginal Community Liaison Officer Central West Police District			
<b>Delivery /Operational Plan Reference:</b>				
<b>Meeting Date:</b>	<b>Information:</b>	<b>Cost / Resources:</b>	<b>To Do / Action Items:</b>	<b>Update / Completed:</b>
7 April				
5 May	NO EOI to date received.			
2 June	EOI Received- Dylan Wright -Aboriginal Community Liaison Officer 2/6/22		Dylan to contact Mike Copper to discuss previous years. *Book Golf Course	
7 July				
4 August				
1 September				
6 October				
3 November				
<b>DEBRIEF</b>				

## NAIDOC WEEK COMMUNITY COMMITTEE

7 JULY 2022

## Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

<b>Event/Action:</b>	<b>NAIDOC Awards Night</b>			
<b>Date:</b>	Saturday, 5 <sup>th</sup> November			
<b>Venue:</b>	Orange Ex Service Club – Coral Sea Room with Extensions.			
<b>Who/Organiser:</b>	Sub Committee			
<b>Delivery /Operational Plan Reference:</b>				
<b>Meeting Date:</b>	<b>Information:</b>	<b>Cost / Resources:</b>	<b>To Do / Action Items:</b>	<b>Update / Completed:</b>
7 April				
5 May	NO EOI to date received			
2 June	If no EOI is received by July 7th – a subcommittee will be put in place. Self- nominations- Jason French, Kristen Hunter, Katrina Lane and Danielle Annesley  NAIDOC Awards Nomination Form – Used one of system -change design to align with 2022 NAIDOC theme.		Kristen Hunter OCC- to follow up grants; CADIA - \$5,000 TARP- \$3,000 ClubGrant- Room Hire Sandvik Mining  Kristen Hunter OCC to action.	
7 July				
4 August				
1 September				
6 October				
3 November				
<b>DEBRIEF</b>				

## NAIDOC WEEK COMMUNITY COMMITTEE

7 JULY 2022

Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

<b>Event/Action:</b>	<b>Elders' Luncheon</b>			
<b>Date:</b>	Tuesday, 1 <sup>st</sup> October			
<b>Venue:</b>				
<b>Who/Organiser:</b>				
<b>Delivery /Operational Plan Reference:</b>				
<b>Meeting Date:</b>	<b>Information:</b>	<b>Cost / Resources:</b>	<b>To Do / Action Items:</b>	<b>Update / Completed:</b>
7 April				
5 May	NO EOI to date received			
2 June	Verbal EOI – Housing Plus. Aunty Alice to speak to Nikea Dixon		Consult with Elders regarding Location and Menu.	
7 July				
4 August				
1 September				
6 October				
3 November				
<b>DEBRIEF</b>				

## NAIDOC WEEK COMMUNITY COMMITTEE

7 JULY 2022

## Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

<b>Event/Action:</b>	<b>AECG Junior Ball</b>			
<b>Date:</b>	Monday, 31 <sup>st</sup> October			
<b>Venue:</b>	Ex Service Club – Coral Sea Room			
<b>Who/Organiser:</b>	Katrina Lane, Bianca Merchant, Jordan Moore and Corey Mclean			
<b>Delivery /Operational Plan Reference:</b>				
<b>Meeting Date:</b>	<b>Information:</b>	<b>Cost / Resources:</b>	<b>To Do / Action Items:</b>	<b>Update / Completed:</b>
7 April				
5 May	EOI Received 5/5/22 Program Leads and Aboriginal Education Officers Molong Central, Canobolas High School, NASCA, Orange High School, Kinross Wolaroi Schools. Two indigenous student representatives to develop leadership skills and providing them with an opportunity to assist with facilitating this event.		Secure booking at ex-service club and complete paperwork Kristen Hunter OCC	
2 June	Katrina changed date to suit out of town attendee's and encourage more community participation as it doesn't conflict with work/school commitments. Ex-Service Club booked. (KL)			Venue Booked for new date.
7 July				
4 August				
1 September				
6 October				
3 November				
<b>DEBRIEF</b>				

## NAIDOC WEEK COMMUNITY COMMITTEE

7 JULY 2022

Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

<b>Event/Action:</b>	<b>Primary School Disco</b>			
<b>Date:</b>	Friday 28 <sup>th</sup> October			
<b>Venue:</b>	PCYC or CWA Hall			
<b>Who/Organiser:</b>	Katrina Hausia and Mel Meehan			
<b>Delivery /Operational Plan Reference:</b>				
<b>Meeting Date:</b>	<b>Information:</b>	<b>Cost / Resources:</b>	<b>To Do / Action Items:</b>	<b>Update / Completed:</b>
7 April				
5 May	EOI received on 4/5/22 Primary School Disco			
2 June	Katrina to secure booking at PCYC and coordinate with Mel on logistics.		Katrina Hausia to provide OCC with Event applications and Risk Assessments.	
7 July				
4 August				
1 September				
6 October				
3 November				
<b>DEBRIEF</b>				

## NAIDOC WEEK COMMUNITY COMMITTEE

7 JULY 2022

Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

<b>Event/Action:</b>	<b>NAIDOC Sports Day</b>			
<b>Date:</b>	Tuesday, 1 <sup>st</sup> November			
<b>Venue:</b>				
<b>Who/Organiser:</b>				
<b>Delivery /Operational Plan Reference:</b>				
<b>Meeting Date:</b>	<b>Information:</b>	<b>Cost / Resources:</b>	<b>To Do / Action Items:</b>	<b>Update / Completed:</b>
7 April				
5 May	NO EOI to date received			
2 June	No EOI- Katrina Hausia OCC to speak with Nikita Mason / Contact – CRTHS regarding combining the NAIDOC Sports Day with 3v3 Basketball NSW as PCYC is booked and can use Anzac park for other codes.		Katrina Hausia to contact CRTHS	PCYC is Booked.
7 July				
4 August				
1 September				
6 October				
3 November				
<b>DEBRIEF</b>				

NAIDOC WEEK COMMUNITY COMMITTEE

7 JULY 2022

Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

<b>Event/Action:</b>	<b>Women's Night</b>			
<b>Date:</b>	TBC			
<b>Venue:</b>	TBC			
<b>Who/Organiser:</b>	Annette Uata and Aunty Alice Williams			
<b>Delivery /Operational Plan Reference:</b>				
<b>Meeting Date:</b>	<b>Information:</b>	<b>Cost / Resources:</b>	<b>To Do / Action Items:</b>	<b>Update / Completed:</b>
7 April				
5 May	NO EOI to date received			
2 June	EOI Received- Annette Uata and Aunty Alice Williams	\$500		
7 July				
4 August				
1 September				
6 October				
3 November				
<b>DEBRIEF</b>				



## NAIDOC WEEK COMMUNITY COMMITTEE

7 JULY 2022

Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

<b>Event/Action:</b>	<b>Basketball 3 v 3 Event</b>			
<b>Date:</b>	Saturday, 5 <sup>th</sup> November			
<b>Venue:</b>	PCYC			
<b>Who/Organiser:</b>	Katrina Hausia and Basketball NSW			
<b>Delivery /Operational Plan Reference:</b>				
<b>Meeting Date:</b>	<b>Information:</b>	<b>Cost / Resources:</b>	<b>To Do / Action Items:</b>	<b>Update / Completed:</b>
7 April				
5 May	EOI received 4/5/22 3 v3 Basketball Comp for High School Students		Confirm PCYC	
2 June	Consultations regarding a combining with NAIDOC sports day.		Katrina Hausia to contact - Nikita Mason	
7 July				
4 August				
1 September				
6 October				
3 November				
<b>DEBRIEF</b>				

## NAIDOC WEEK COMMUNITY COMMITTEE

7 JULY 2022

## Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

## EVENTS FOR CONSIDERATION

Art / Museum Exhibition	Year 12 Graduation Awards
NAIDOC Week Opening Ceremony and Street March	Family Fun Day
Online Talent Show	Orange Health Service NAIDOC Day
Elders Lunch	NAIDOC Awards Night
Golf Day	AECG Junior Ball
Harmony Cup / Sports Day	Primary School Disco
School Awards	Women's Night
NAIROC	

## General Information

Meeting Date:	Information:	To Do / Action Items:	Update / Completed:
3 February	<p><b>PLANNING MEETING</b></p> <p>Due to local government elections, Community Committees are dissolved before re-forming when the new Council is installed. This meeting is of a planning nature only, and not a formal Community Committee meeting, because it is recognised that extensive planning is required to hold NAIDOC Week and some preliminary work needs to take place. Hence, the discussion and actions arising from the meeting are being recorded in the Task List / Action Plan.</p> <p><u>Present:</u> Gerald Power, Corey McLean, Uncle Neil Ingram Snr, Nikea Dixon, Jordan Moore, Michael Neman, Katrina Lane, Danielle Annesley, Jason French, Danielle Trudgett, Madison Spencer, Katrina Hausia, Alicia Agland, Aunty Alice Williams, Cathy Wilson, Julie Proctor</p> <p><u>Apologies:</u> Mike Cooper, Stephen Nugent, Dylan Wright, Julie Armstrong, Chris Gryllis, Mary Croaker, Melanie Meehan</p> <ul style="list-style-type: none"> <li>A discussion was held regarding community involvement in NAIDOC Week, the role of lead organisations and the unity required to celebrate NAIDOC Week across the Orange community. It was agreed that a meeting outside of this Committee was needed to have a broader conversation about matters of concern to the Orange Aboriginal Community. Date said for 9<sup>th</sup> February – venue to be confirmed, Michael Milston will mediate.</li> <li>A decision was needed about whether to hold a function for the Anniversary of the National Apology. There was limited interest from the Committee in holding a function and serious concerns about whether people would attend. Consideration of Council's human resources capacity were raised. The conversation then turned to COVID, and the majority of those present agreed the concerns around COVID were too great – therefore, hold over this item when it can be offered more thought. Council's media unit is able to assist with a media release</li> </ul>		

NAIDOC WEEK COMMUNITY COMMITTEE

7 JULY 2022

Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

	<p>to raise awareness of the day; however timing is tight at this late stage. Individual organisations can mark the occasion in ways that best suit them.</p> <ul style="list-style-type: none"> <li>Dates for NAIDOC Week 2022: 28<sup>th</sup> October – 5<sup>th</sup> November. Julie will put the dates for the events into the 2022 Task List / Action Plan as a draft measure. Changes can be made at subsequent meetings if necessary.</li> <li>It was noted that the Torres Strait Islander flag on the Museum Roof had caused serious damage to the turf, lasting almost 3 months. Council's preference is for a Remembrance Day Poppy to be painted on the Museum Roof, and the Aboriginal and Torres Strait Islander flags to be painted in Robertson Park. Gerald will follow-up.</li> <li>The issue of grants was raised – the NSW Aboriginal Affairs grant, and the NIAA grant. Gerald advised that he had a conversation with Sandra Baker from Birrang about the grant, and that they would be submitting one before the closing date of 22/02/2022.</li> <li>EOI for events – it was suggested that the event expression of interest process be changed so there is Plan A and Plan B – Plan B will be enacted if COVID issues deteriorate. In this way, the Aboriginal Community has a greater chance of an event being held rather than just cancelling at the last minute. Those present agreed. Julie will adjust the EOI forms accordingly.</li> </ul>		
3 March			
7 April			
5 May	<p>5/5/22 Attendees Clr Jason Hamling, Corey Mc Lean (Chair), David Mallard, Donna Monaghan, Madison Spencer, Alice William, Danielle Annesley, Chris Gryllis (Zoom) , Katrina Lane (Zoom), Melanie Meehan, Manager Community Services, Community Development Officer. Adrian Nicholls (Observer)</p> <p>Apologies Clr Gerald Power (Chair), Neil Ingram Snr, Jason French, Katrina Hausia, Danielle Trudgett, Karla Priestly, Community Development Team Leader</p> <p>There were 3 EOIs tables by the CDO. The Committee requested the EOI be emailed to all members to allow them to submit application prior to the 2 June deadline</p> <ul style="list-style-type: none"> <li>Chris Gryllis provided an update on the Reconciliation Week Torch Relay. It is being organised by Mr Gryllis, Neil Ingram Snr and the Deputy Mayor and will be taking place on the Friday 27 May.</li> <li>Committee members reported that usually each organisation carries out their own recognition of Sorry Day.</li> <li>CSM reported that Council has provided a recognition morning tea for the last few years and will organise something through the CDO this year.</li> <li>There was a suggestion the Ex-Services Club be book now for a 2023 date.</li> <li>Gerald Power had provided information that a grant had been submitted to the Department of Aboriginal Affairs.</li> <li>CDO reported she has submitted and EOI to Cadia for a sponsorship for the award night.</li> </ul>	<p>Email to be sent to all committee member with two attachments EOI- NAIDOC committee members 2022 EOI NAIDOC event interest</p> <p>Kristen Hunter OCC to consult with Neil Ingram and any significant other.</p> <p>Awaiting funding grant outcome.</p>	<p>Kristen Hunter OCC email sent on 5/5/22 to all members.</p>

NAIDOC WEEK COMMUNITY COMMITTEE

7 JULY 2022

Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

2 June	<p>2/6/22 Attendees Clr Jason Hamling, Corey Mc Lean (Zoom), Clr David Mallard, Donna Monaghan, Madison Spencer, Alice William, Danielle Annesley, Chris Gryllis (Zoom) , Katrina Lane (Zoom), Manager Community Services, Community Development Officer Kristen Hunter Clr Gerald Power (Chair), Neil Ingram Snr, Jason French, Katrina Hausia- Community Development Team Leader Damon Bell</p> <p>Apologies Danielle Trudgett, Karla Priestly</p> <p>There were 4 EOIs tables by the CDO.</p> <p>Great Celebration of Sorry Day and Flame of Hope- Reconciliation week. NAIDOC week – Flag raise for National Calendar Date with Morning tea, Elders and Smoking Ceremony. Proposed date – Monday 4th July.</p>		
7 July			
4 August			
1 September			
<b>DEBRIEF</b>			

## NAIDOC WEEK COMMUNITY COMMITTEE

7 JULY 2022

## Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

Calendar of Annual and Significant Events for Aboriginal and Torres Strait Islanders – 2022		
Date	Key Calendar Event Details	Information and updates on Event planning
26 Jan	<b>Invasion Day/Survival Day – Sovereignty Day</b> Annual events take place each year across the nation such as ‘Yabun’ in Sydney, the Survival Day Picnic on the Frankston Foreshore in Victoria, stalls and the Share the Spirit Festival in the Treasury Gardens, Victoria. The events celebrate Aboriginal and Torres Strait Islander culture and heritage. The events showcase all aspects of Aboriginal and Torres Strait Islander culture, including music, dance, food, language, politics, literature, and arts and crafts and are a wonderful opportunity to learn more about Australia’s Aboriginal and Torres Strait Islander heritage.	
12 Feb	<b>Freedom Ride</b> On 12 February 1965, University of Sydney students inspired by equal rights activism in the United States started a bus tour of western and coastal NSW with 3 key goals in mind: <ul style="list-style-type: none"> <li>draw attention to the poor state of Aboriginal health, education and housing</li> <li>focus and attention on the social discrimination experienced by Aboriginal people to effect positive change</li> <li>encourage and support Aboriginal people themselves to resist discrimination</li> </ul> The Freedom Ride was led by Charles Perkins, an Arrernte man born in Alice Springs who dedicated his life to advocating for Aboriginal rights. The Freedom Ride has an important place in the history of Australia and is remembered every February for fostering Aboriginal activism and raising much needed public attention on issues Aboriginal people continue to face today	
13 Feb	<b>Anniversary of the National Apology</b> On 13 February 2008 the Prime Minister, Kevin Rudd MP delivered his national apology to the Stolen Generations on behalf of the Australian Government. The apology marked an important milestone in Australia’s history. By validating the experiences of the Stolen Generations, the foundations have been laid for healing to take place and for a reconciled Australia in which everyone belongs. <a href="http://www.nsd.org.au">www.nsd.org.au</a>	
18 Mar	<b>National Close the Gap Day – Indigenous Health Campaign</b> The day gives people the opportunity to show their support for the Close the Gap Indigenous Health Equality Campaign which calls for closing the 17-year life expectancy gap between Aboriginal and Torres Strait Islanders and other Australians. <a href="http://www.indigenous.gov.au/health/">http://www.indigenous.gov.au/health/</a>	
21 Mar	<b>Harmony Day</b> Harmony Day, 21 March, celebrates Australia’s cultural diversity. It’s about inclusiveness, respect and a sense of belonging for everyone. It is a day for all Australians to embrace cultural diversity and to share what we have in common. The central message for Harmony Day is that ‘everyone belongs’, reinforcing the importance of inclusiveness to all Australians. <a href="http://www.harmony.gov.au/">http://www.harmony.gov.au/</a>	

## NAIDOC WEEK COMMUNITY COMMITTEE

7 JULY 2022

## Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

Calendar of Annual and Significant Events for Aboriginal and Torres Strait Islanders – 2022		
Date	Key Calendar Event Details	Information and updates on Event planning
26 May	<b>National Sorry Day</b> The <i>Bringing them home</i> report recommended (Recommendation No 7.a) that a National Sorry Day be held each year on 26 May 'to commemorate the history of forcible removals and its effects'. As a result of this recommendation the community-based organisation the National Sorry Day Committee (NSDC) was formed. <a href="http://www.nsdcc.org.au">www.nsdcc.org.au</a>	The NAIDOC Week Community Committee acknowledge significant events during National Sorry Day via a Media Release via the NAIDOC media page.  The NAIDOC Week Community Committee will support any individual organisation if they choose to host an event.
27 May	<b>1967 referendum</b> In 1967 over 90% of Australians voted in a Referendum to remove clauses from the Australian Constitution which discriminated against Aboriginal and Torres Strait Islander Australians. The Referendum also gave the Commonwealth Government the power to make laws on behalf of Aboriginal and Torres Strait Islander people. <a href="http://www.naa.gov.au/collection/fact-sheets/fs150.aspx">http://www.naa.gov.au/collection/fact-sheets/fs150.aspx</a>	
27 May – 3 June	<b>National Reconciliation Week</b> National Reconciliation Week is held annually and celebrates the rich culture and history of the First Australians. National Reconciliation Week began in 1996 to provide focus for nationwide reconciliation activities. National Reconciliation Week coincides with two significant dates in Australia's history which provide strong symbols of the aspirations for reconciliation. May 27 marks the anniversary of the 1967 Referendum and June 3 marks the anniversary of the High Court's judgment in the 1992 Mabo case. <a href="http://www.reconciliation.org.au/">http://www.reconciliation.org.au/</a>	A Torch Relay will be run, commencing at CSU and finishing at South Court near the Gallery. The Elders will put forward participants and a ballot will decide who participates in the relay. Orange City Council's Migrant Support Worker will also put forward names for the relay. Speakers will include Cr Jason Hamling, Mr Chris Grylls and Cr. Gerald Power. Dancers will also perform.

## NAIDOC WEEK COMMUNITY COMMITTEE

7 JULY 2022

## Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

Calendar of Annual and Significant Events for Aboriginal and Torres Strait Islanders – 2022		
Date	Key Calendar Event Details	Information and updates on Event planning
29 May	<b>Indigenous Veterans Commemoration Service</b> The ceremony continues to gather momentum since its inception in 2007, in uniting Australians to remember and honour the service and sacrifice of indigenous veterans. The exceptional guest speakers and their remarkable stories continue to inspire our youth, indigenous and non-indigenous alike. Since the Boer War, Aborigines and Torres Strait Islanders have fought for Australia. While exact numbers will never be known, it is estimated that 500-800 Aboriginal diggers served in World War I. Five Aboriginal diggers are known to have died fighting at Gallipoli. Anywhere from 3,000-6,000 served in World War II, and in proportion to population, no community in Australia contributed more to the war effort than the Islanders of the Torres Strait. The proud tradition of indigenous service continues today. <a href="https://www.rslsw.org.au/events/indigenous-veterans-commemoration-service/">https://www.rslsw.org.au/events/indigenous-veterans-commemoration-service/</a>	
3 Jun	<b>Mabo Day</b> Mabo Day is held on 3 June to celebrate Eddie Mabo, who helped overturn 'terra nullius' in a ten year campaign through the courts ending in the historic High Court Mabo Judgment.	
10 June	<b>Myall Creek Massacre (1838) – Memorial Ceremony</b> In 1838 white settlers murdered 28 Aboriginal men, women and children near Myall Creek Station. The massacre is a harrowing reminder of Australia's colonial violence and one of the rare cases where killers were tried and hanged.	
1 July	<b>Coming of the Light</b> This is a particular day of significance for Torres Strait Islander Australians. It marks the day the London Missionary Society first arrived in the Torres Strait. The missionaries landed at Erub Island on 1 July 1871. Religious and cultural ceremonies are held by Torres Strait Islander Christians across the Torres Strait and on the mainland to commemorate this day.	
3 to 10 July	<b>National NAIDOC Week 2022</b> The 2022 theme is "Get up, Stand Up Show Up"	That an Expression of Interest be distributed to all NAIDOC Week Community Committee Members to gauge their support to host or assist with events.  That the Expressions of Interest be returned prior to the next meeting to be held 5 May 2022, and discussed at this meeting.

NAIDOC WEEK COMMUNITY COMMITTEE

7 JULY 2022

Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

Calendar of Annual and Significant Events for Aboriginal and Torres Strait Islanders – 2022		
Date	Key Calendar Event Details	Information and updates on Event planning
4 Aug	<b>National Aboriginal and Torres Strait Islander Children's Day</b> An annual event established by SNAICC in 1988 to highlight the significance of Aboriginal and Torres Strait Islander children. SNAICC encourages all Aboriginal and Torres Strait Islander community organisations, mainstream child and family services, government and early childhood services, schools and any other key stakeholders to celebrate this day.	
9 Aug	<b>International Day of the World's Indigenous Peoples</b> The International Day of the World's Indigenous Peoples is observed on August 9 each year to promote and protect the rights of the world's indigenous population. This event also recognises the achievements and contributions that indigenous people make to improve world issues such as environmental protection. It was first pronounced by the General Assembly of the United Nations in December 1994, marking the day of the first meeting of the UN Working Group on Indigenous Populations of the Sub-commission on the Promotion and Protection of Human Rights, in 1982.	
First Wed in Sep 1 Sep	<b>Indigenous Literacy Day</b> Indigenous Literacy Day aims to help raise funds to raise literacy levels and improve the lives and opportunities of Indigenous Australians living in remote and isolated regions. We need your support to help raise funds to buy books and literacy resources for children in these communities. <a href="http://www.communityservices.act.gov.au/atsia/significant_dates">http://www.communityservices.act.gov.au/atsia/significant_dates</a>	
13 Sep	<b>Anniversary of the UN Declaration on the Rights of Indigenous People</b> The United Nations Declaration on the Rights of Indigenous Peoples was adopted by the United Nations General Assembly during its 61st session at UN Headquarters in New York City on 13 September 2007.	
Nov	<b>National Dreamtime Awards</b> The <b>National Dreamtime Awards</b> , known simply as the <b>Dreamtime Awards</b> , are an annual celebration of <a href="#">Australian Aboriginal</a> and <a href="#">Torres Strait Islander</a> achievement in sport, arts, academic and community. The National Dreamtime Awards were launched to fill the void in recognising indigenous achievements as a result of the 2013 cessation of the <a href="#">Deadly Awards</a> . <sup>[1]</sup> A panel of experts judges the final winners in each category, determined by nomination and voting process through online and media partners.	



---

## ORANGE CITY COUNCIL

### MINUTES OF THE

### NAIDOC WEEK COMMUNITY COMMITTEE

HELD IN GIYALANG GANYA MEETING ROOM, 286 LORDS PLACE, ORANGE

ON 4 AUGUST 2022

COMMENCING AT 1.00PM

---

## 1 INTRODUCTION

### ATTENDANCE

---

Cr G Power (Chairperson), Cr D Mallard, Mr Neil Ingram, Ms Gillian Ingram, Mr Jason French, Mr Corey McLean, Ms Jessica Silva, Ms Danielle Annesley, Ms Danielle Trudgett, Ms Alisha Agland, Ms Katrina Lane (via Phone), Community Development Officer, Acting Community Development Team Leader, Manager Orange Museum.

**Zoom:** Cr J Hamling (Mayor), Ms Sharna Watson, Ms Alice Williams, Mr Chris Gryllis, Mr Dylan Wright.

**Guest:** Nikea Dixon (via ZOOM), Ms Mary Croaker (via Phone).

#### 1.1 Apologies and Leave of Absence

---

Nil

#### 1.2 Acknowledgement of Country

---

The Chairperson conducted an Acknowledgement of Country.

#### 1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

---

Nil.

## 2 PREVIOUS MINUTES

### RESOLVED

**Mr C McLean/Ms J Silva**

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 7 July 2022 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the NAIDOC Week Community Committee meeting held on 7 July 2022 with the following amendment:

New Committee Members Expression of Interest – Jordon Moore – Tabled and approved.

**MINUTES OF NAIDOC WEEK COMMUNITY COMMITTEE****4 AUGUST 2022****3 PRESENTATIONS****3.1 CORRESPONDENCE**

TRIM REFERENCE: 2022/1183

The Deputy Mayor thanked local Elder, Uncle Neil Ingram, for his Welcome to Country and powerful speech regarding the two motions raised at the Orange City Council Meeting Tuesday of 2 August 2022.

Orange City Council will add the words 'Wiradjuri Country' to the postal address of all Council buildings and agencies. Council support a proposal to adopt the dual naming of Mt Canobolas to include its name in Wiradjuri language of Gaanha-Bula. Dual naming as a step towards reconciliation.

The Deputy Mayor Gerald Power thanked local Elder, Uncle Neil Ingram and Aunty Gillian Ingram for their community leadership.

Notice of intention to hold a public assembly, it has been filled in with all details of event for NAIDOC Street March by the Community Development Officer. The form has been noted on the Police system and the Police have no objections to the event.

Outgoing correspondence via NAIDOC Week Committee Members distribution list:

- NAIDOC Award Nomination Form
- NAIDOC Business Sponsorship Letter
- EOI to host a NAIDOC Event
- Orange Regional Museum Nominations ( close Wednesday 10 August 2022)
- Katrina Lane – EOI Event, AECG Ball – Withdrawal.

Alisha Agland advised her involvement in Uluru - Statement from the Heart. Discussion on running two information sessions during NAIDOC Week. A safe space to have a yarn, bite to eat and information on The Uluru Statement from the Heart for all organisations and community members.

Local elder, Uncle Neil Ingram thanked Alisha for her involvement and stated local Elders will need to be a part of the consultation development and presentation needs to be clear information.

Community Development Officer to share event calendar with Alisha Agland for date availability.

Discussions on the meetings being held fortnightly from 1 September 2022 with all members requested to attend. Apologies to the Community Development Officer.

- Thursday 1 September 2022
- Thursday 15 September 2022
- Thursday 29 September 2022
- Thursday 13 October 2022

Informal event working party meetings also to be held Thursday 6 and 20 October 2022.

**RECOMMENDATION****Ms A Agland/Mr C McLean**

That the discussions which took place on Correspondence be noted.

**MINUTES OF NAIDOC WEEK COMMUNITY COMMITTEE****4 AUGUST 2022****3.2 NEW COMMITTEE MEMBERS EXPRESSIONS OF INTEREST**

TRIM REFERENCE: 2022/1184

Committee Membership Expressions of Interest were addressed and accepted for:

- Mary Croaker
- Nikea Dixon

**RECOMMENDATION****Cr D Mallard/Ms A Agland**

That the Expressions of Interest for Mary Croker and Nikea Dixon be accepted.

**3.3 BUDGET REPORT**

TRIM REFERENCE: 2022/1185

The new Treasurer Danielle Annesley is to attend the credit union with Corey McLean and Gerald Power to add her signature to the approved signatories. Community Development Officer provided previous minutes for evidence.

Discussions on Birrang Enterprise supplying documentation of funds currently held. Required for addition to the NAIDOC financial spreadsheet which will register incoming and outgoing transactions and contain all event budgets.

Corey Mclean advised that an outstanding invoice for Central West Trophies and Embroidery is overdue and is to be paid promptly.

**RECOMMENDATION****Ms D Annesley/Mr C McLean**

That discussions on the Budget Report be acknowledged.

**3.4 EXPRESSIONS OF INTEREST - NAIDOC WEEK 2022 EVENTS**

TRIM REFERENCE: 2022/1369

Nil.

**4 GENERAL REPORTS****4.1 TASK LIST AND ACTION PLAN - NAIDOC WEEK 2022**

TRIM REFERENCE: 2022/1169

**RECOMMENDATION****Ms D Annesley/Mr J French**

That the Committee consider and discuss items in the Task List/Action Plan for NAIDOC Week Celebrations 2022, and that the report be updated.

**THE MEETING CLOSED AT 2:30PM.**



## **NAIDOC WEEK COMMUNITY COMMITTEE**

# **AGENDA**

**4 AUGUST 2022**

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **NAIDOC WEEK COMMUNITY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **GIYALANG GANYA MEETING ROOM, 286 LORDS PLACE, ORANGE** on **Thursday, 4 August 2022** commencing at **1.00PM**.

David Waddell

**CHIEF EXECUTIVE OFFICER**

For apologies please contact Kristen Hunter on 6393 8976.

**NAIDOC WEEK COMMUNITY COMMITTEE****4 AUGUST 2022**

---

**AGENDA****EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

<b>1</b>	<b>INTRODUCTION .....</b>	<b>3</b>
1.1	Apologies and Leave of Absence .....	3
1.2	Acknowledgement of Country.....	3
1.3	Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests.....	3
<b>2</b>	<b>PREVIOUS MINUTES .....</b>	<b>4</b>
2.1	Minutes of the Meeting of the NAIDOC Week Community Committee held on 07 July 2022 .....	5
<b>3</b>	<b>PRESENTATIONS.....</b>	<b>9</b>
3.1	Correspondence .....	9
3.2	New Committee Members Expressions of Interest .....	13
3.3	Budget Report.....	15
3.4	Expressions of Interest - NAIDOC Week 2022 Events .....	17
<b>4</b>	<b>GENERAL REPORTS .....</b>	<b>18</b>
4.1	Task List and Action Plan - NAIDOC Week 2022.....	18

**NAIDOC WEEK COMMUNITY COMMITTEE****4 AUGUST 2022**

---

**1 INTRODUCTION****MEMBERS**

Cr G Power (Chairperson), Cr J Hamling (Mayor), Cr D Mallard, Mr Neil Ingram, Ms Terrie Sheargold, Mr Chris Gryllis, Mr Damon Bell, Ms Gillian Ingram, Mr James Williams, Ms Alice Williams, Ms Donna Monaghan, Mr Jason French, Mr Adrian Nicholls, Mr Bryce O'Neill-Baker, Ms Karen (Abbie) Ladlow, Ms Madison Spencer, Mr Dylan Wright, Ms Collette Vincent, Ms Katy Chatfield, Ms Julie Armstrong, Mr Corey McLean, Ms Melanie Meehan, Mr Lennie Frail, Ms Jessica Silva, Ms Annette Uata, Mr Mike Cooper, Ms Karla Priestley, Ms Danielle Annesley, Ms Danielle Trudgett, Ms Katrina Lane, Mr Henry Gibbs, Ms Alivya Powell, Ms Sharon Holmes, Ms Sharna Watson, Mr Michael Newman, Museum Manager, Director Community, Recreation and Cultural Services, Community Development Officer, Manager Community Services, Community Development Team Leader, Youth Development Officer

**1.1 APOLOGIES AND LEAVE OF ABSENCE****1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

**1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

**RECOMMENDATION**

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the NAIDOC Week Community Committee at this meeting.

**NAIDOC WEEK COMMUNITY COMMITTEE****4 AUGUST 2022**

---

**2 PREVIOUS MINUTES****RECOMMENDATION**

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 7 July 2022 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the NAIDOC Week Community Committee meeting held on 7 July 2022.

**ATTACHMENTS**

- 1 Minutes of the Meeting of the NAIDOC Week Community Committee held on 7 July 2022

---

## ORANGE CITY COUNCIL

### MINUTES OF THE

### NAIDOC WEEK COMMUNITY COMMITTEE

HELD IN GIYALANG GANYA MEETING ROOM, 286 LORDS PLACE, ORANGE

ON 7 JULY 2022

COMMENCING AT 1.00PM

---

## 1 INTRODUCTION

### ATTENDANCE

---

Cr G Power (Chairperson), Cr J Hamling (Mayor), Mr Neil Ingram, Mr Chris Gryllis, Ms Gillian Ingram, Ms Madison Spencer, Mr Mike Cooper, Ms Danielle Annesley, Mr Henry Gibbs, Mr Michael Newman, Community Development Officer, Acting Community Development Team Leader.

**Zoom:** Ms Terrie Sheargold.

**Guests:** Ms Alisha Agland, Ms Jessica Silva.

#### 1.1 Apologies and Leave of Absence

---

#### RESOLVED

**Mr N Ingram/Mr C Gryllis**

That the apologies be accepted from Cr D Mallard, Mr Jason French, Mr Corey McLean, Ms Melanie Meehan for the NAIDOC Week Community Committee meeting on 7 July 2022.

#### 1.2 Acknowledgement of Country

---

An Acknowledgment of Country was conducted by Mr Neil Ingram.

#### 1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

---

Nil.

## 2 PREVIOUS MINUTES

#### RESOLVED

**Mr N Ingram/Mr C Gryllis**

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 2 June 2022 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the NAIDOC Week Community Committee meeting held on 2 June 2022.



**MINUTES OF NAIDOC WEEK COMMUNITY COMMITTEE****7 JULY 2022****3 PRESENTATIONS****3.1 CORRESPONDENCE**

TRIM REFERENCE: 2022/1060

- Expressions of interest.
- Budget Report Orange Credit Union – NAIDOC Sub Committee.
- Graphics by Local Indigenous Artist Kylie Tarleton was tabled for NAIDOC marketing material. Committee members supported the examples.
- Community Development Officer will finalise materials through the printery for distribution by Friday 15 July 2022.

**RECOMMENDATION****Cr J Hamling/Ms D Annesley**

That the correspondence be noted.

**3.2 NEW COMMITTEE MEMBERS EXPRESSIONS OF INTEREST**

TRIM REFERENCE: 2022/1167

Received, tabled and supported for Jessica Silva and Lennie Frail.

**RECOMMENDATION****Cr J Hamling/Ms D Annesley**

That the supported Expressions of Interest be noted.

**3.3 BUDGET REPORT**

TRIM REFERENCE: 2022/1168

Credit Union statement tabled and discussed.

- Orange Credit Union – NAIDOC subcommittee Closing balance - \$2,046.12;
- 2020 Funding- \$6,600.00incl GST;
- 2021 Funding - \$6,380.00incl GST;
- 2022 Indigenous Affairs grant was successful to the value of \$3,000;
- CADIA Cares grant was successful and will fund the NAIDOC Ball - \$5,000;
- Transport Access Regional Partnerships Grant approved for transport to events - \$3,000;
- ClubGrants successful to fund room hire for the NAIDOC Awards and Youth Ball.

Application to NIAA funding was successful for 2022.

Currently Birrang has not received a request to acquit or return unspent funds from prior years due to COVID.

Treasurer Danielle Annesley to attend the Credit Union with Mr Corey McLean and Cr Gerald Power to add her signature to the approved signatories. Community Development Officer to provide previous minutes for evidence.

**RECOMMENDATION****Mr N Ingram/Mr C Gryllis**

That the information and discussions on the Budget be noted.

**MINUTES OF NAIDOC WEEK COMMUNITY COMMITTEE****7 JULY 2022****3.4 EXPRESSIONS OF INTEREST - NAIDOC WEEK 2022 EVENTS**

TRIM REFERENCE: 2022/1180

Nil.

**4 GENERAL REPORTS****4.1 TASK LIST AND ACTION PLAN - NAIDOC WEEK 2022**

TRIM REFERENCE: 2022/1170

The Deputy Mayor congratulated all involved in the recent Orange City Council NAIDOC Acknowledgement Morning Tea. The event was successful with a large diverse participation and respectful messages delivered to the local community.

Uncle Neil Ingram thanked the involvement of Orange City Council, Cr Gerald Power and the Community Development Officer for the NAIDOC Acknowledgment Morning tea, and special mention to the cultural dance performers on the day.

The Department of Primary Industries held a NAIDOC morning tea also attended by Cr Gerald Power. It was another great local gathering for the official NAIDOC week.

**RECOMMENDATION****Mr N Ingram/Mr C Gryllis**

That the Committee consider and discuss items in the Task List/Action Plan for NAIDOC Week Celebrations 2022, and that the report be updated.

**THE MEETING CLOSED AT 1.45PM.**

**NAIDOC WEEK COMMUNITY COMMITTEE****4 AUGUST 2022**

---

**3 PRESENTATIONS****3.1 CORRESPONDENCE**

---

The following correspondence is presented for discussion.

**ATTACHMENTS**

- 1 Outgoing Correspondence - NAIDOC Week - Orange Regional Museum Exhibition - Nomination Form - July 2022, D22/42893

**NAIDOC WEEK COMMUNITY COMMITTEE****4 AUGUST 2022**Attachment 1 Outgoing Correspondence - NAIDOC Week - Orange Regional Museum Exhibition -  
Nomination Form - July 2022

---

13 July 2022

Hi NAIDOC Committee,

As discussed at committee meeting ( 7<sup>th</sup> July 2022) for **Orange Regional Museum NAIDOC Week Exhibition.**

Attached is a nomination form for selected participants to feature in a portrait ( *Photographer Jason French* ) and short biography who represent 2022 NAIDOC theme - '**Get Up! Stand Up! Show Up!**'  
– The exhibition will be displayed in the Museum foyer/ visitors information centre. The exhibition to open Friday 28 October 2022.

Nominations can be local community achievers across a range of fields - sport, education, arts, community support, health, etc. Don't forget our youth!

Could you all please consider making nominations as well as passing it on through your respective networks.

The deadline for nominations is Monday 1 August 2022. All the details are on the form.

Thanks,

**KRISTEN HUNTER**

Community Development  
Officer. Community,  
Recreational and Cultural  
Services.

P: [REDACTED]  
A: [REDACTED]  
[REDACTED]  
E: [REDACTED]  
L: [REDACTED]  
[REDACTED]  
[REDACTED]

W: [www.orange.nsw.gov.au](http://www.orange.nsw.gov.au)**GET UP! STAND UP! SHOW UP!**  
**3-10 JULY 2022**

## NAIDOC WEEK COMMUNITY COMMITTEE

4 AUGUST 2022

Attachment 1 Outgoing Correspondence - NAIDOC Week - Orange Regional Museum Exhibition -  
Nomination Form - July 2022

---

***Get Up! Stand Up Show Up!***

29 October 2022 – 16 March 2023

EXHIBITION NOMINATION FORM

Orange Regional Museum is working with the Orange NAIDOC Week Committee to produce an exhibition based on the 2022 National NAIDOC Week theme, *Get Up! Stand Up Show Up!*

We would like to profile people and organisations from our local Indigenous community who have made contributions or achievements across a range of fields from community to sport, education, science, environment, art and culture.

If you know someone you'd like to nominate to be involved, we'd love to hear from you.

Name of nominee:	
Email:	
Phone:	
Nominated by:	
Email:	
Name:	
Tell us why you think this person, group or organisation should be included in the exhibition	

Please return this nomination form by **Monday 1 August 2022** to:

Orange Regional Museum  
[museum@orange.nsw.gov.au](mailto:museum@orange.nsw.gov.au)

For more information, please contact the Museum on 6393 8444



**NAIDOC WEEK COMMUNITY COMMITTEE****4 AUGUST 2022**

---

**3.2 NEW COMMITTEE MEMBERS EXPRESSIONS OF INTEREST**

---

New Expression of Interests for Committee Memberships received - for discussion and determination by the Committee Members.

- EOI by Alisha Agland

**ATTACHMENTS**

- 1 Expression of Interest - Community Committee - NAIDOC - Alisha Agland - Redacted, D22/40845

## NAIDOC WEEK COMMUNITY COMMITTEE

4 AUGUST 2022

Attachment 1 Expression of Interest - Community Committee - NAIDOC - Alisha Agland - Redacted



135 - 137 Byng Street, Orange NSW 2800  
PO Box 35, Orange NSW 2800  
P: 02 6393 8000  
E: council@orange.nsw.gov.au  
www.orange.nsw.gov.au

# Community Committee

## EXPRESSION OF INTEREST FORM

### APPLICANT DETAILS

Applicant's Name: Alisha Agland  
Postal address: [REDACTED]  
Phone number: [REDACTED]  
Email address: [REDACTED]

### COMMITTEE DETAILS

Committee Name: NAIDOC  
Interest in Community Committee:

Relevant skills and experience:

Signature: [REDACTED]

Date: 7.7.22

Once completed, please return the form via email to council@orange.nsw.gov.au  
Or via post: Orange City Council PO Box 35 ORANGE NSW 2800

Expressions of interest close 5pm 11 March, 2022.

### OFFICE USE ONLY

**NAIDOC WEEK COMMUNITY COMMITTEE**

**4 AUGUST 2022**

---

**3.3 BUDGET REPORT**

---

Update on the current funds balance.

**ATTACHMENTS**

- 1 NAIDOC Budget 2022 - Credit Union Statement - Redacted, D22/40914



## NAIDOC WEEK COMMUNITY COMMITTEE

4 AUGUST 2022

Attachment 1 NAIDOC Budget 2022 - Credit Union Statement - Redacted

OCU ORANGE CREDIT UNION LTD  
288 SUMMER STREET  
ORANGE NSW 2800

Printed at 01:17pm, 09 JUN 2022

Transaction BEGIN Date 01 JUL 2021  
Transaction END Date 09 JUN 2022

DATE JOINED BR/AG  
16 AUG 13 1

CLIENT No. [REDACTED] Naidoc Sub Committee

S1 - ALL PURPOSE SAVINGS  
Naidoc Sub Committee

POSTED	DESCRIPTION	DEBIT	CREDIT	BALANCE	CHQ NO.
01JUL21	OPENING BALANCE			5,731.77	
15OCT21	Personal Cheque	2,337.50		3,394.27	319452
05NOV21	Cash Withdrawal	1,098.15		2,296.12	
03DEC21	Cash Withdrawal	250.00		2,046.12	
09JUN22	CLOSING BALANCE			\$2,046.12	

Naidoc Sub Committee

Should you have any queries  
please ring 02 6362 4466  
during normal office hours.

Orange Credit Union Limited  
ABN: 34 087 650 477  
PO Box 992, 288 Summer Street  
Orange NSW 2800  
Tel: 6362 4466 AFSL 240768  
BSB: 802 129

**NAIDOC WEEK COMMUNITY COMMITTEE**

**4 AUGUST 2022**

---

**3.4 EXPRESSIONS OF INTEREST - NAIDOC WEEK 2022 EVENTS**

---

Event Expression of Interest - Applications for discussion and determination.

**NAIDOC WEEK COMMUNITY COMMITTEE****4 AUGUST 2022**

---

**4 GENERAL REPORTS****4.1 TASK LIST AND ACTION PLAN - NAIDOC WEEK 2022**

---

RECORD NUMBER: 2022/1169

AUTHOR: Sue Collins, Administration Officer

**EXECUTIVE SUMMARY**

Attached for information is the Task List/Action Plan to be reviewed and updated at the conclusion of each meeting.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.2. Deliver cultural facilities and programs that reflect the interests of a culturally diverse community”.

**FINANCIAL IMPLICATIONS**

Nil

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

**That the Committee consider and discuss items in the Task List/Action Plan for NAIDOC Week Celebrations 2022, and that the report be updated.**

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**ATTACHMENTS**

- 1 Task List and Action Plan - NAIDOC Week 2022, D22/2226

## NAIDOC WEEK COMMUNITY COMMITTEE

4 AUGUST 2022

## Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

### NAIDOC Week Community Committee Task List / Action Plan for 2022

<b>Event/Action:</b>	<b>Art / Museum Exhibition – Opening night &amp; exhibition</b>			
<b>Date:</b>	Friday, 28 <sup>th</sup> October			
<b>Venue:</b>				
<b>Who/Organiser:</b>	Mary Liz Andrews, Jason French, Anette Uata – Consultations with Elders.			
<b>Delivery /Operational Plan Reference:</b>				
<b>Meeting Date:</b>	<b>Information:</b>	<b>Cost / Resources:</b>	<b>To Do / Action Items:</b>	<b>Update / Completed:</b>
7 April				
5 May	No EOI received – Mary Liz has had conversations with Julie Proctor (OCC) Mary –Liz to address the committee with exhibition proposal. Jason French would like to contribute artwork to this event and work in collaboration.		Follow up EOI	
2 June	<ul style="list-style-type: none"> <li>• 'Get Up! Stand Up! Show Up!' exhibition to open Friday 28 October 2022</li> <li>• To run for around 6 months as we did with 'Heal Country!' in 2021</li> <li>• The exhibition would be in the same location as 'Heal Country!' in 2021, in the Museum foyer / Visitor Information Centre</li> <li>• Possible re-purposing of exhibition at the Orange Base Hospital as part of the Museum's Arts &amp; Health partnership following the Museum run</li> <li>• Propose to feature photographs and short biographies for local community achievers across a range of fields - sport, education, arts, community support, health,</li> <li>• Propose to work with the Committee to select participants - maybe the NAIDOC Week Awards team might be able to assist?</li> <li>• We would like to engage Jason French to do original photography, but may also use some existing images</li> <li>• We will work over the next month or two to gather a list of proposed people to feature and will present back to the Committee for approval before approaching participants and commencing the writing and photography.</li> <li>• We would also like to include some personal objects from the participants in the showcases</li> <li>• We could probably feature around 20 people, but if there's a need for more, we'll work it out</li> </ul> <p>EOI received- Anette Uata</p>		Mary Liz, Jason French to connect with Anette Uata for a collab approach	

## NAIDOC WEEK COMMUNITY COMMITTEE

4 AUGUST 2022

## Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

7 July	<p>Mary –Liz presented her proposal to committee -Orange Regional Museum NAIDOC Week Exhibition.</p> <p>Selected participants to feature in a portrait (Photographer Jason French) and short biography who represent 2022 NAIDOC theme - 'Get Up! Stand Up! Show Up! – The exhibition will be displayed in the Museum foyer/ visitors information centre. The exhibition to open Friday 28 October 2022.</p> <p>Nominations can be local community achievers across a range of fields - sport, education, arts, community support, and health of ALL ages.</p>			<p>Kristen Hunter OCC emailed all committee members a nomination form and requested this form be passed on through respective networks. 13/7/22</p>
4 August				
1 September				
6 October				
3 November				
<b>DEBRIEF</b>				

NAIDOC WEEK COMMUNITY COMMITTEE

4 AUGUST 2022

Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

<b>Event/Action:</b>	<b>Street March and Opening Ceremony</b>			
<b>Date:</b>	Monday, 31 <sup>st</sup> October			
<b>Venue:</b>	Sale/ Summer Street – Robertson Park			
<b>Who/Organiser:</b>				
<b>Delivery /Operational Plan Reference:</b>				
<b>Meeting Date:</b>	<b>Information:</b>	<b>Cost / Resources:</b>	<b>To Do / Action Items:</b>	<b>Update / Completed:</b>
7 April				
5 May	NO EOI to date received Traffic Map Plan updated and ROL was being submitted and being completed by Midwest Traffic Management. 7.30-11am for Sale St 10am-11am for Summer St EOI for Banners –Request form completed Zone 3-4.		Follow up on ROL to ensure completion.	
2 June	Awaiting EOI Corey McLean – Contacted school to schedule timetable for school arrival times.		Cr Power to contact Birrang.- Debbie McGuire	ROL received 6/6/22 KH
7 July	EOI received – OLALC 21/6/22 via email. Kristen Hunter emailed police: Traffic branch orange police station request the support of the local police to support the front and finish of the parade procession. A Police Vehicle is to lead the march and another is to follow the march at all times while participants are on the roadway.		Kristen to contact OLALC for a committee update from host on event.	
4 August				
1 September				
6 October				
3 November				
<b>DEBRIEF</b>				

## NAIDOC WEEK COMMUNITY COMMITTEE

4 AUGUST 2022

Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

<b>Event/Action:</b>	<b>NAIDOC Week School Awards</b>			
<b>Date:</b>	TBC			
<b>Venue:</b>				
<b>Who/Organiser:</b>	Corey McLean and Dan Annesley - Banga-ma-la-nha Gulbanha Group ( Sharing Knowledge )			
<b>Delivery /Operational Plan Reference:</b>				
<b>Meeting Date:</b>	<b>Information:</b>	<b>Cost / Resources:</b>	<b>To Do / Action Items:</b>	<b>Update / Completed:</b>
7 April				
5 May	NO EOI to date received			
2 June	Usually presented at each school assembly or at a NAIDOC scheduled event. Date TBC		Corey Mclean in be contact with local schools leads to discuss potential dates and location.	
7 July	Event host to update committee			Email sent 13/7/22
4 August				
1 September				
6 October				
3 November				
<b>DEBRIEF</b>				

NAIDOC WEEK COMMUNITY COMMITTEE

4 AUGUST 2022

Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

<b>Event/Action:</b>	<b>NAIROC</b>			
<b>Date:</b>	Wednesday, 2 <sup>nd</sup> November			
<b>Venue:</b>	Orange Function Centre			
<b>Who/Organiser:</b>	Corey McLean and Dan Annesley- Banga-ma-la-nha Gulbanha Group ( Sharing Knowledge )			
<b>Delivery /Operational Plan Reference:</b>				
<b>Meeting Date:</b>	<b>Information:</b>	<b>Cost / Resources:</b>	<b>To Do / Action Items:</b>	<b>Update / Completed:</b>
7 April				
5 May	NO EOI to date received			
2 June	EOI received 6/5/2022 Function Centre booked- Kristen Hunter to fill out required paperwork.  Funding avenue's to be explored by event hosts for event costings. <ul style="list-style-type: none"> <li>Function Centre Hire</li> <li>Engraving of shields</li> <li>Food</li> </ul>		Fill out Function Centre Booking request when received via email Kristen Hunter OCC  Event hosts to seek funding opportunities	Function Centre event application and RA Completed KH
7 July	Event host to update committee			Email sent 13/7/22
4 August				
1 September				
6 October				
3 November				
<b>DEBRIEF</b>				



## NAIDOC WEEK COMMUNITY COMMITTEE

4 AUGUST 2022

Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

<b>Event/Action:</b>	<b>Year 12 Graduation Awards</b>			
<b>Date:</b>	End of Term 3 (September)			
<b>Venue:</b>				
<b>Who/Organiser:</b>	Corey McLean			
<b>Delivery /Operational Plan Reference:</b>				
<b>Meeting Date:</b>	<b>Information:</b>	<b>Cost / Resources:</b>	<b>To Do / Action Items:</b>	<b>Update / Completed:</b>
7 April				
5 May	NO EOI to date received			
2 June	EOI received 6/5/22 Usually presented at each school assembly. Proposal for a ceremony to take place. Venue suggestion- Winhanganha Centre TAFE  Seeking event venue and date TBC – Standalone event. 47 kids graduating this year.		Corey to explore funding opportunities and venue.	
7 July	Event host to update committee			Email sent 13/7/22
4 August				
1 September				
6 October				
3 November				
<b>DEBRIEF</b>				

## NAIDOC WEEK COMMUNITY COMMITTEE

4 AUGUST 2022

Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

<b>Event/Action:</b>	<b>Family Fun Day</b>			
<b>Date:</b>	Sunday 30th October			
<b>Venue:</b>	Orange Show Grounds			
<b>Who/Organiser:</b>				
<b>Delivery /Operational Plan Reference:</b>				
<b>Meeting Date:</b>	<b>Information:</b>	<b>Cost / Resources:</b>	<b>To Do / Action Items:</b>	<b>Update / Completed:</b>
7 April				
5 May	NO EOI to date received			
2 June	EOI received – Orange United Sport Club		Katrina Hausia to provide OCC with Event applications and Risk Assessments.	Showgrounds Booked.
7 July	Event budget submitted-	\$5,800	Kristen Hunter OCC CDO to follow up on Sandvik grant.	
4 August				
1 September				
6 October				
3 November				
<b>DEBRIEF</b>				

## NAIDOC WEEK COMMUNITY COMMITTEE

4 AUGUST 2022

Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

<b>Event/Action:</b>	<b>Orange Health Service NAIDOC Day</b>			
<b>Date:</b>	Tuesday 1st November 2022			
<b>Venue:</b>	Orange Health Service			
<b>Who/Organiser:</b>	Damon Bell and Cathy Robbins			
<b>Delivery /Operational Plan Reference:</b>				
<b>Meeting Date:</b>	<b>Information:</b>	<b>Cost / Resources:</b>	<b>To Do / Action Items:</b>	<b>Update / Completed:</b>
7 April				
5 May	NO EOI to date received			
2 June	EOI Received - Damon Bell and Cathy Robbins	\$500		
7 July	Event host to update committee			Email sent 13/7/22
4 August				
1 September				
6 October				
3 November				
<b>DEBRIEF</b>				

## NAIDOC WEEK COMMUNITY COMMITTEE

4 AUGUST 2022

## Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

<b>Event/Action:</b>	<b>Orange NAIDOC Week Golf Day</b>			
<b>Date:</b>	Friday 4th November			
<b>Venue:</b>	Wentworth Golf Club			
<b>Who/Organiser:</b>	Dylan Wright Aboriginal Community Liaison Officer Central West Police District			
<b>Delivery /Operational Plan Reference:</b>				
<b>Meeting Date:</b>	<b>Information:</b>	<b>Cost / Resources:</b>	<b>To Do / Action Items:</b>	<b>Update / Completed:</b>
7 April				
5 May	NO EOI to date received.			
2 June	EOI Received- Dylan Wright -Aboriginal Community Liaison Officer 2/6/22		Dylan to contact Mike Copper to discuss previous years. *Book Golf Course	
7 July	Mike and Henry was both happy to help out with the NAIDOC golf day.  Mike has booked the Wentworth golf club for Friday 4th November and the club house for refreshments.  Event host/s need to put in a proposal for sponsorship with OAMS (at Michael Newman's OM request) to purchase shirts, food etc. like previous years.		Event host/s need to put in a proposal for sponsorship with OAMS	
4 August				
1 September				
6 October				
3 November				
<b>DEBRIEF</b>				

NAIDOC WEEK COMMUNITY COMMITTEE

4 AUGUST 2022

Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

<b>Event/Action:</b>	<b>NAIDOC Awards Night</b>			
<b>Date:</b>	Saturday, 5 <sup>th</sup> November			
<b>Venue:</b>	Orange Ex Service Club – Coral Sea Room with Extensions.			
<b>Who/Organiser:</b>	Sub Committee			
<b>Delivery /Operational Plan Reference:</b>				
<b>Meeting Date:</b>	<b>Information:</b>	<b>Cost / Resources:</b>	<b>To Do / Action Items:</b>	<b>Update / Completed:</b>
7 April				
5 May	NO EOI to date received			
2 June	If no EOI is received by July 7th – a subcommittee will be put in place. Self- nominations- Jason French, Kristen Hunter, Katrina Lane and Danielle Annesley  NAIDOC Awards Nomination Form – Used one of system -change design to align with 2022 NAIDOC theme.		Kristen Hunter OCC- to follow up grants; CADIA - \$5,000 TARP- \$3,000 ClubGrant- Room Hire Sandvik Mining  Kristen Hunter OCC to action.	
7 July		Club Grant – in-kind successful – Room hire	Concerns were raised around racism from venue staff at previous indigenous events- Meeting to be scheduled with event manager.	
4 August				
1 September				
6 October				
3 November				
<b>DEBRIEF</b>				

NAIDOC WEEK COMMUNITY COMMITTEE

4 AUGUST 2022

Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

<b>Event/Action:</b>	<b>Elders' Luncheon</b>			
<b>Date:</b>	Tuesday, 1 <sup>st</sup> October			
<b>Venue:</b>				
<b>Who/Organiser:</b>				
<b>Delivery /Operational Plan Reference:</b>				
<b>Meeting Date:</b>	<b>Information:</b>	<b>Cost / Resources:</b>	<b>To Do / Action Items:</b>	<b>Update / Completed:</b>
7 April				
5 May	NO EOI to date received			
2 June	Verbal EOI – Housing Plus. Aunty Alice to speak to Nikea Dixon		Consult with Elders regarding Location and Menu.	
7 July	NO formal EOI		Kristen Hunter contacted Nikea Dixon, Housing Plus and left voicemail on 15/7/2022	
4 August				
1 September				
6 October				
3 November				
<b>DEBRIEF</b>				

## NAIDOC WEEK COMMUNITY COMMITTEE

4 AUGUST 2022

## Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

<b>Event/Action:</b>	<b>AECG Junior Ball</b>			
<b>Date:</b>	Monday, 31 <sup>st</sup> October			
<b>Venue:</b>	Ex Service Club – Coral Sea Room			
<b>Who/Organiser:</b>	Katrina Lane, Bianca Merchant, Jordan Moore and Corey Mclean			
<b>Delivery /Operational Plan Reference:</b>				
<b>Meeting Date:</b>	<b>Information:</b>	<b>Cost / Resources:</b>	<b>To Do / Action Items:</b>	<b>Update / Completed:</b>
7 April				
5 May	EOI Received 5/5/22 Program Leads and Aboriginal Education Officers Molong Central, Canobolas High School, NASCA, Orange High School, Kinross Wolaroi Schools. Two indigenous student representatives to develop leadership skills and providing them with an opportunity to assist with facilitating this event.		Secure booking at ex-service club and complete paperwork Kristen Hunter OCC	
2 June	Katrina changed date to suit out of town attendee's and encourage more community participation as it doesn't conflict with work/school commitments. Ex-Service Club booked. (KL)			Venue Booked for new date.
7 July	Event coordinator withdrawn EOI – 7/6/22.		Subcommittee emailed on 13/7	
4 August				
1 September				
6 October				
3 November				
<b>DEBRIEF</b>				

NAIDOC WEEK COMMUNITY COMMITTEE

4 AUGUST 2022

Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

<b>Event/Action:</b>	<b>Primary School Disco</b>			
<b>Date:</b>	Friday 28 <sup>th</sup> October			
<b>Venue:</b>	PCYC or CWA Hall			
<b>Who/Organiser:</b>	Katrina Hausia and Mel Meehan			
<b>Delivery /Operational Plan Reference:</b>				
<b>Meeting Date:</b>	<b>Information:</b>	<b>Cost / Resources:</b>	<b>To Do / Action Items:</b>	<b>Update / Completed:</b>
7 April				
5 May	EOI received on 4/5/22 Primary School Disco			
2 June	Katrina to secure booking at PCYC and coordinate with Mel on logistics.		Katrina Hausia to provide OCC with Event applications and Risk Assessments.	
7 July				
4 August				
1 September				
6 October				
3 November				
<b>DEBRIEF</b>				



## NAIDOC WEEK COMMUNITY COMMITTEE

4 AUGUST 2022

Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

<b>Event/Action:</b>	<b>NAIDOC Sports Day</b>			
<b>Date:</b>	Tuesday, 1 <sup>st</sup> November			
<b>Venue:</b>				
<b>Who/Organiser:</b>				
<b>Delivery /Operational Plan Reference:</b>				
<b>Meeting Date:</b>	<b>Information:</b>	<b>Cost / Resources:</b>	<b>To Do / Action Items:</b>	<b>Update / Completed:</b>
7 April				
5 May	NO EOI to date received			
2 June	No EOI- Katrina Hausia OCC to speak with Nikita Mason / Contact – CRTHS regarding combining the NAIDOC Sports Day with 3v3 Basketball NSW as PCYC is booked and can use Anzac park for other codes.		Katrina Hausia to contact CRTHS	PCYC is Booked.
7 July	No EOI- Katrina Hausia OCC emailed Nikita Mason – CRTHS 13/7/22 regarding combining the NAIDOC Sports Day with 3v3 Basketball NSW as PCYC is booked and can use Anzac park for other codes.			
4 August				
1 September				
6 October				
3 November				
<b>DEBRIEF</b>				

## NAIDOC WEEK COMMUNITY COMMITTEE

4 AUGUST 2022

Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

<b>Event/Action:</b>	<b>Women's Night</b>			
<b>Date:</b>	TBC			
<b>Venue:</b>	TBC			
<b>Who/Organiser:</b>	Annette Uata and Aunty Alice Williams			
<b>Delivery /Operational Plan Reference:</b>				
<b>Meeting Date:</b>	<b>Information:</b>	<b>Cost / Resources:</b>	<b>To Do / Action Items:</b>	<b>Update / Completed:</b>
7 April				
5 May	NO EOI to date received			
2 June	EOI Received- Annette Uata and Aunty Alice Williams	\$500		
7 July	Event host to provide committee update			Email sent 13/7/22
4 August				
1 September				
6 October				
3 November				
<b>DEBRIEF</b>				

NAIDOC WEEK COMMUNITY COMMITTEE

4 AUGUST 2022

Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

<b>Event/Action:</b>	<b>Basketball 3 v 3 Event</b>			
<b>Date:</b>	Saturday, 5 <sup>th</sup> November			
<b>Venue:</b>	PCYC			
<b>Who/Organiser:</b>	Katrina Hausia and Basketball NSW			
<b>Delivery /Operational Plan Reference:</b>				
<b>Meeting Date:</b>	<b>Information:</b>	<b>Cost / Resources:</b>	<b>To Do / Action Items:</b>	<b>Update / Completed:</b>
7 April				
5 May	EOI received 4/5/22 3 v3 Basketball Comp for High School Students		Confirm PCYC	
2 June	Consultations regarding a combining with NAIDOC sports day.		Katrina Hausia to contact - Nikita Mason	
7 July	- Katrina Hausia OCC emailed Nikita Mason – CRTHS 13/7/22 regarding combining the NAIDOC Sports Day with 3v3 Basketball NSW as PCYC is booked and can use Anzac park for other codes.		Katrina Hausia to follow up contact - Nikita Mason	
4 August				
1 September				
6 October				
3 November				
<b>DEBRIEF</b>				

## NAIDOC WEEK COMMUNITY COMMITTEE

4 AUGUST 2022

## Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

## EVENTS FOR CONSIDERATION

Art / Museum Exhibition	Year 12 Graduation Awards
NAIDOC Week Opening Ceremony and Street March	Family Fun Day
Online Talent Show	Orange Health Service NAIDOC Day
Elders Lunch	NAIDOC Awards Night
Golf Day	AECG Junior Ball
Harmony Cup / Sports Day	Primary School Disco
School Awards	Women's Night
NAIROC	

## General Information

Meeting Date:	Information:	To Do / Action Items:	Update / Completed:
3 February	<p><b>PLANNING MEETING</b></p> <p>Due to local government elections, Community Committees are dissolved before re-forming when the new Council is installed. This meeting is of a planning nature only, and not a formal Community Committee meeting, because it is recognised that extensive planning is required to hold NAIDOC Week and some preliminary work needs to take place. Hence, the discussion and actions arising from the meeting are being recorded in the Task List / Action Plan.</p> <p><u>Present:</u> Gerald Power, Corey McLean, Uncle Neil Ingram Snr, Nikea Dixon, Jordan Moore, Michael Neman, Katrina Lane, Danielle Annesley, Jason French, Danielle Trudgett, Madison Spencer, Katrina Hausia, Alicia Agland, Aunty Alice Williams, Cathy Wilson, Julie Proctor</p> <p><u>Apologies:</u> Mike Cooper, Stephen Nugent, Dylan Wright, Julie Armstrong, Chris Gryllis, Mary Croaker, Melanie Meehan</p> <ul style="list-style-type: none"> <li>A discussion was held regarding community involvement in NAIDOC Week, the role of lead organisations and the unity required to celebrate NAIDOC Week across the Orange community. It was agreed that a meeting outside of this Committee was needed to have a broader conversation about matters of concern to the Orange Aboriginal Community. Date said for 9<sup>th</sup> February – venue to be confirmed, Michael Milston will mediate.</li> <li>A decision was needed about whether to hold a function for the Anniversary of the National Apology. There was limited interest from the Committee in holding a function and serious concerns about whether people would attend. Consideration of Council's human resources capacity were raised. The conversation then turned to COVID, and the majority of those present agreed the concerns around COVID were too great – therefore, hold over this item when it can be offered more thought. Council's media unit is able to assist with a media release</li> </ul>		

NAIDOC WEEK COMMUNITY COMMITTEE

4 AUGUST 2022

Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

	<p>to raise awareness of the day; however timing is tight at this late stage. Individual organisations can mark the occasion in ways that best suit them.</p> <ul style="list-style-type: none"> <li>Dates for NAIDOC Week 2022: 28<sup>th</sup> October – 5<sup>th</sup> November. Julie will put the dates for the events into the 2022 Task List / Action Plan as a draft measure. Changes can be made at subsequent meetings if necessary.</li> <li>It was noted that the Torres Strait Islander flag on the Museum Roof had caused serious damage to the turf, lasting almost 3 months. Council's preference is for a Remembrance Day Poppy to be painted on the Museum Roof, and the Aboriginal and Torres Strait Islander flags to be painted in Robertson Park. Gerald will follow-up.</li> <li>The issue of grants was raised – the NSW Aboriginal Affairs grant, and the NIAA grant. Gerald advised that he had a conversation with Sandra Baker from Birrang about the grant, and that they would be submitting one before the closing date of 22/02/2022.</li> <li>EOI for events – it was suggested that the event expression of interest process be changed so there is Plan A and Plan B – Plan B will be enacted if COVID issues deteriorate. In this way, the Aboriginal Community has a greater chance of an event being held rather than just cancelling at the last minute. Those present agreed. Julie will adjust the EOI forms accordingly.</li> </ul>		
3 March			
7 April			
5 May	<p>5/5/22 Attendees Clr Jason Hamling, Corey Mc Lean (Chair), David Mallard, Donna Monaghan, Madison Spencer, Alice William, Danielle Annesley, Chris Gryllis (Zoom) , Katrina Lane (Zoom), Melanie Meehan, Manager Community Services, Community Development Officer. Adrian Nicholls (Observer)</p> <p>Apologies Clr Gerald Power (Chair), Neil Ingram Snr, Jason French, Katrina Hausia, Danielle Trudgett, Karla Priestly, Community Development Team Leader</p> <p>There were 3 EOIs tables by the CDO. The Committee requested the EOI be emailed to all members to allow them to submit application prior to the 2 June deadline</p> <ul style="list-style-type: none"> <li>Chris Gryllis provided an update on the Reconciliation Week Torch Relay. It is being organised by Mr Gryllis, Neil Ingram Snr and the Deputy Mayor and will be taking place on the Friday 27 May.</li> <li>Committee members reported that usually each organisation carries out their own recognition of Sorry Day.</li> <li>CSM reported that Council has provided a recognition morning tea for the last few years and will organise something through the CDO this year.</li> <li>There was a suggestion the Ex-Services Club be book now for a 2023 date.</li> <li>Gerald Power had provided information that a grant had been submitted to the Department of Aboriginal Affairs.</li> <li>CDO reported she has submitted and EOI to Cadia for a sponsorship for the award night.</li> </ul>	<p>Email to be sent to all committee member with two attachments EOI- NAIDOC committee members 2022 EOI NAIDOC event interest</p> <p>Kristen Hunter OCC to consult with Neil Ingram and any significant other.</p> <p>Awaiting funding grant outcome.</p>	<p>Kristen Hunter OCC email sent on 5/5/22 to all members.</p>

## NAIDOC WEEK COMMUNITY COMMITTEE

4 AUGUST 2022

Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

2 June	<p>2/6/22 Attendees Clr Jason Hamling, Corey Mc Lean (Zoom), Clr David Mallard, Donna Monaghan, Madison Spencer, Alice William, Danielle Annesley, Chris Gryllis (Zoom) , Katrina Lane (Zoom), Manager Community Services, Community Development Officer Kristen Hunter Clr Gerald Power (Chair), Neil Ingram Snr, Jason French, Katrina Hausia- Community Development Team Leader Damon Bell</p> <p>Apologies Danielle Trudgett, Karla Priestly</p> <p>There were 4 EOIs tables by the CDO.</p> <p>Great Celebration of Sorry Day and Flame of Hope- Reconciliation week. NAIDOC week – Flag raise for National Calendar Date with Morning tea, Elders and Smoking Ceremony. Proposed date – Monday 4th July.</p>		
7 July			
4 August			
1 September			
<b>DEBRIEF</b>			

## NAIDOC WEEK COMMUNITY COMMITTEE

4 AUGUST 2022

## Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

Calendar of Annual and Significant Events for Aboriginal and Torres Strait Islanders – 2022		
Date	Key Calendar Event Details	Information and updates on Event planning
26 Jan	<b>Invasion Day/Survival Day – Sovereignty Day</b> Annual events take place each year across the nation such as ‘Yabun’ in Sydney, the Survival Day Picnic on the Frankston Foreshore in Victoria, stalls and the Share the Spirit Festival in the Treasury Gardens, Victoria. The events celebrate Aboriginal and Torres Strait Islander culture and heritage. The events showcase all aspects of Aboriginal and Torres Strait Islander culture, including music, dance, food, language, politics, literature, and arts and crafts and are a wonderful opportunity to learn more about Australia’s Aboriginal and Torres Strait Islander heritage.	
12 Feb	<b>Freedom Ride</b> On 12 February 1965, University of Sydney students inspired by equal rights activism in the United States started a bus tour of western and coastal NSW with 3 key goals in mind: <ul style="list-style-type: none"> <li>draw attention to the poor state of Aboriginal health, education and housing</li> <li>focus and attention on the social discrimination experienced by Aboriginal people to effect positive change</li> <li>encourage and support Aboriginal people themselves to resist discrimination</li> </ul> The Freedom Ride was led by Charles Perkins, an Arrernte man born in Alice Springs who dedicated his life to advocating for Aboriginal rights. The Freedom Ride has an important place in the history of Australia and is remembered every February for fostering Aboriginal activism and raising much needed public attention on issues Aboriginal people continue to face today	
13 Feb	<b>Anniversary of the National Apology</b> On 13 February 2008 the Prime Minister, Kevin Rudd MP delivered his national apology to the Stolen Generations on behalf of the Australian Government. The apology marked an important milestone in Australia’s history. By validating the experiences of the Stolen Generations, the foundations have been laid for healing to take place and for a reconciled Australia in which everyone belongs. <a href="http://www.nsd.org.au">www.nsd.org.au</a>	
18 Mar	<b>National Close the Gap Day – Indigenous Health Campaign</b> The day gives people the opportunity to show their support for the Close the Gap Indigenous Health Equality Campaign which calls for closing the 17-year life expectancy gap between Aboriginal and Torres Strait Islanders and other Australians. <a href="http://www.indigenous.gov.au/health/">http://www.indigenous.gov.au/health/</a>	
21 Mar	<b>Harmony Day</b> Harmony Day, 21 March, celebrates Australia’s cultural diversity. It’s about inclusiveness, respect and a sense of belonging for everyone. It is a day for all Australians to embrace cultural diversity and to share what we have in common. The central message for Harmony Day is that ‘everyone belongs’, reinforcing the importance of inclusiveness to all Australians. <a href="http://www.harmony.gov.au/">http://www.harmony.gov.au/</a>	

## NAIDOC WEEK COMMUNITY COMMITTEE

4 AUGUST 2022

## Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

Calendar of Annual and Significant Events for Aboriginal and Torres Strait Islanders – 2022		
Date	Key Calendar Event Details	Information and updates on Event planning
26 May	<b>National Sorry Day</b> The <i>Bringing them home</i> report recommended (Recommendation No 7.a) that a National Sorry Day be held each year on 26 May 'to commemorate the history of forcible removals and its effects'. As a result of this recommendation the community-based organisation the National Sorry Day Committee (NSDC) was formed. <a href="http://www.nsdcc.org.au">www.nsdcc.org.au</a>	The NAIDOC Week Community Committee acknowledge significant events during National Sorry Day via a Media Release via the NAIDOC media page.  The NAIDOC Week Community Committee will support any individual organisation if they choose to host an event.
27 May	<b>1967 referendum</b> In 1967 over 90% of Australians voted in a Referendum to remove clauses from the Australian Constitution which discriminated against Aboriginal and Torres Strait Islander Australians. The Referendum also gave the Commonwealth Government the power to make laws on behalf of Aboriginal and Torres Strait Islander people. <a href="http://www.naa.gov.au/collection/fact-sheets/fs150.aspx">http://www.naa.gov.au/collection/fact-sheets/fs150.aspx</a>	
27 May – 3 June	<b>National Reconciliation Week</b> National Reconciliation Week is held annually and celebrates the rich culture and history of the First Australians. National Reconciliation Week began in 1996 to provide focus for nationwide reconciliation activities. National Reconciliation Week coincides with two significant dates in Australia's history which provide strong symbols of the aspirations for reconciliation. May 27 marks the anniversary of the 1967 Referendum and June 3 marks the anniversary of the High Court's judgment in the 1992 Mabo case. <a href="http://www.reconciliation.org.au/">http://www.reconciliation.org.au/</a>	A Torch Relay will be run, commencing at CSU and finishing at South Court near the Gallery. The Elders will put forward participants and a ballot will decide who participates in the relay. Orange City Council's Migrant Support Worker will also put forward names for the relay. Speakers will include Cr Jason Hamling, Mr Chris Grylls and Cr. Gerald Power. Dancers will also perform.



## NAIDOC WEEK COMMUNITY COMMITTEE

4 AUGUST 2022

## Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

Calendar of Annual and Significant Events for Aboriginal and Torres Strait Islanders – 2022		
Date	Key Calendar Event Details	Information and updates on Event planning
29 May	<b>Indigenous Veterans Commemoration Service</b> The ceremony continues to gather momentum since its inception in 2007, in uniting Australians to remember and honour the service and sacrifice of indigenous veterans. The exceptional guest speakers and their remarkable stories continue to inspire our youth, indigenous and non-indigenous alike. Since the Boer War, Aborigines and Torres Strait Islanders have fought for Australia. While exact numbers will never be known, it is estimated that 500-800 Aboriginal diggers served in World War I. Five Aboriginal diggers are known to have died fighting at Gallipoli. Anywhere from 3,000-6,000 served in World War II, and in proportion to population, no community in Australia contributed more to the war effort than the Islanders of the Torres Strait. The proud tradition of indigenous service continues today. <a href="https://www.rslsw.org.au/events/indigenous-veterans-commemoration-service/">https://www.rslsw.org.au/events/indigenous-veterans-commemoration-service/</a>	
3 Jun	<b>Mabo Day</b> Mabo Day is held on 3 June to celebrate Eddie Mabo, who helped overturn 'terra nullius' in a ten year campaign through the courts ending in the historic High Court Mabo Judgment.	
10 June	<b>Myall Creek Massacre (1838) – Memorial Ceremony</b> In 1838 white settlers murdered 28 Aboriginal men, women and children near Myall Creek Station. The massacre is a harrowing reminder of Australia's colonial violence and one of the rare cases where killers were tried and hanged.	
1 July	<b>Coming of the Light</b> This is a particular day of significance for Torres Strait Islander Australians. It marks the day the London Missionary Society first arrived in the Torres Strait. The missionaries landed at Erub Island on 1 July 1871. Religious and cultural ceremonies are held by Torres Strait Islander Christians across the Torres Strait and on the mainland to commemorate this day.	
3 to 10 July	<b>National NAIDOC Week 2022</b> The 2022 theme is "Get up, Stand Up Show Up"	That an Expression of Interest be distributed to all NAIDOC Week Community Committee Members to gauge their support to host or assist with events.  That the Expressions of Interest be returned prior to the next meeting to be held 5 May 2022, and discussed at this meeting.

## NAIDOC WEEK COMMUNITY COMMITTEE

4 AUGUST 2022

## Attachment 1 Task List and Action Plan - NAIDOC Week 2022

D22/2226

F174

Calendar of Annual and Significant Events for Aboriginal and Torres Strait Islanders – 2022		
Date	Key Calendar Event Details	Information and updates on Event planning
4 Aug	<b>National Aboriginal and Torres Strait Islander Children's Day</b> An annual event established by SNAICC in 1988 to highlight the significance of Aboriginal and Torres Strait Islander children. SNAICC encourages all Aboriginal and Torres Strait Islander community organisations, mainstream child and family services, government and early childhood services, schools and any other key stakeholders to celebrate this day.	
9 Aug	<b>International Day of the World's Indigenous Peoples</b> The International Day of the World's Indigenous Peoples is observed on August 9 each year to promote and protect the rights of the world's indigenous population. This event also recognises the achievements and contributions that indigenous people make to improve world issues such as environmental protection. It was first pronounced by the General Assembly of the United Nations in December 1994, marking the day of the first meeting of the UN Working Group on Indigenous Populations of the Sub-commission on the Promotion and Protection of Human Rights, in 1982.	
First Wed in Sep 1 Sep	<b>Indigenous Literacy Day</b> Indigenous Literacy Day aims to help raise funds to raise literacy levels and improve the lives and opportunities of Indigenous Australians living in remote and isolated regions. We need your support to help raise funds to buy books and literacy resources for children in these communities. <a href="http://www.communityservices.act.gov.au/atsia/significant_dates">http://www.communityservices.act.gov.au/atsia/significant_dates</a>	
13 Sep	<b>Anniversary of the UN Declaration on the Rights of Indigenous People</b> The United Nations Declaration on the Rights of Indigenous Peoples was adopted by the United Nations General Assembly during its 61st session at UN Headquarters in New York City on 13 September 2007.	
Nov	<b>National Dreamtime Awards</b> The <b>National Dreamtime Awards</b> , known simply as the <b>Dreamtime Awards</b> , are an annual celebration of <a href="#">Australian Aboriginal</a> and <a href="#">Torres Strait Islander</a> achievement in sport, arts, academic and community. The National Dreamtime Awards were launched to fill the void in recognising indigenous achievements as a result of the 2013 cessation of the <a href="#">Deadly Awards</a> . <sup>[1]</sup> A panel of experts judges the final winners in each category, determined by nomination and voting process through online and media partners.	

---

**2.3 MINUTES OF THE ORANGE HEALTH LIAISON COMMITTEE HELD 26 JULY 2022**

---

RECORD NUMBER: 2022/1636

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

**EXECUTIVE SUMMARY**

The Orange Health Liaison Committee met on 26 July 2022. The Minutes from the meeting are tabled for approval.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “1.2. Maintain and renew recreational spaces and infrastructure to encourage an active and healthy lifestyle”.

**FINANCIAL IMPLICATIONS**

Nil

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

- 1 That Council acknowledge the reports presented to the Orange Health Liaison Committee at its meeting held on 26 July 2022.
- 2 That Council determine recommendation in 4.1 from the minutes of the Orange Health Liaison Committee meeting of 26 July 2022:  
*Action Plan Item 2: Investigate improved ‘No Smoking’ signage in restricted areas of the CBD in line with Future City Guidelines.*
- 3 That the remainder of the minutes of the Orange Health Liaison Committee at its meeting held on 26 July 2022 be adopted.

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**ATTACHMENTS**

- 1 OHLC - 26 July 2022 Minutes
- 2 OHLC - 26 July 2022 Agenda, D22/42314 [↓](#)
- 3 OHLC - Updated Action Plan, D22/21918 [↓](#)

---

# ORANGE CITY COUNCIL

## MINUTES OF THE

## ORANGE HEALTH LIAISON COMMITTEE

HELD IN COUNCILLORS WORKROOM, ORANGE CIVIC CENTRE, BYNG STREET, ORANGE

ON 26 JULY 2022

COMMENCING AT 9.00AM

---

### 1 INTRODUCTION

#### ATTENDANCE

---

Cr S Peterson (Chairperson), Cr M McDonell (*zoom*), Cr F Kinghorne, Dr Richard Jane (via ZOOM), Ms Julie Venamore, Mr Reg Kidd (*zoom*), A/Professor Catherine Hawke, Ms Jenny Hazelton (*zoom*), Ms Julia Andrews, Director Community, Recreation and Cultural Services, Community Services Manager, Snr Children's Services Coordinator.

**Guest:** Mr Colin Dibble.

#### 1.1 Apologies and Leave of Absence

---

##### RESOLVED

**Mr R Kidd/Assoc Prof C Hawke**

That the apologies be accepted from Jennifer Bennett, Janette Savage, Catherine Nowlan, Ricky Puata and Nik Todorovski for the Orange Health Liaison Committee meeting on 26 July 2022.

#### 1.2 Acknowledgement of Country

---

The Chair conducted an Acknowledgement of Country.

#### 1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

---

Nil

### 2 PREVIOUS MINUTES

##### RESOLVED

**Cr F Kinghorne/Ms J Andrews**

That the Minutes of the Meeting of the Orange Health Liaison Committee held on 3 May 2022 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Orange Health Liaison Committee meeting held on 3 May 2022.

### 3 PRESENTATIONS

#### 3.1 EXPRESSION OF INTEREST - COMMITTEE MEMBERSHIP

TRIM REFERENCE: 2022/829

Committee Membership expressions of interest for Colin Dibble and Jamie Newman discussed and supported.

**RECOMMENDATION****Mr R Kidd/Dr R Jane**

That the information on the Expression of Interest – Committee Membership be noted.

### 4 GENERAL REPORTS

#### 4.1 ORANGE HEALTH LIAISON COMMITTEE ACTION PLAN 2022

TRIM REFERENCE: 2022/1282

**RECOMMENDATION**

1. That the Orange Health Liaison Committee consider and discuss items to be included on the Action Plan and the Action Plan be updated.
2. That the updates to the Orange Health Liaison Committee Action Plan 2022 be noted.

**THE MEETING CLOSED AT 10.30AM**



## **ORANGE HEALTH LIAISON COMMITTEE**

# **AGENDA**

**26 JULY 2022**

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **ORANGE HEALTH LIAISON COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCILLORS WORKROOM, ORANGE CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 26 July 2022** commencing at **9.00AM**.

David Waddell

**CHIEF EXECUTIVE OFFICER**

For apologies please contact Community Services Administration on 6393 8606 or

[communityservicesadmin@orange.nsw.gov.au](mailto:communityservicesadmin@orange.nsw.gov.au)

**ORANGE HEALTH LIAISON COMMITTEE****26 JULY 2022**

---

**AGENDA****EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

<b>1</b>	<b>INTRODUCTION .....</b>	<b>3</b>
1.1	Apologies and Leave of Absence .....	3
1.2	Acknowledgement of Country.....	3
1.3	Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests.....	3
<b>2</b>	<b>PREVIOUS MINUTES .....</b>	<b>3</b>
2.1	Minutes of the Meeting of the Orange Health Liaison Committee held on 03 May 2022 .....	4
<b>3</b>	<b>PRESENTATIONS.....</b>	<b>7</b>
3.1	Expression of Interest - Committee Membership.....	7
<b>4</b>	<b>GENERAL REPORTS .....</b>	<b>10</b>
4.1	Orange Health Liaison Committee Action Plan 2022 .....	10

**ORANGE HEALTH LIAISON COMMITTEE****26 JULY 2022**

---

**1 INTRODUCTION****MEMBERS**

Cr S Peterson (Chairperson), Cr M McDonell, Cr F Kinghorne, Dr Richard Jane, Ms Jennifer Bennett, Mrs Janette Savage, Mr Nik Todorovski, Mr Ricky Puata, Ms Julie Venamore, Mr Reg Kidd, A/Professor Catherine Hawke, Ms Catherine Nowlan, Ms Jenny Hazelton, Ms Julia Andrews, Director Community, Recreation and Cultural Services, Community Services Manager

**1.1 APOLOGIES AND LEAVE OF ABSENCE****1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

**1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

**RECOMMENDATION**

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Orange Health Liaison Committee at this meeting.

**2 PREVIOUS MINUTES****RECOMMENDATION**

That the Minutes of the Meeting of the Orange Health Liaison Committee held on 3 May 2022 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Orange Health Liaison Committee meeting held on 3 May 2022.

**ATTACHMENTS**

- 1 Minutes of the Meeting of the Orange Health Liaison Committee held on 3 May 2022



---

## ORANGE CITY COUNCIL

### MINUTES OF THE

## ORANGE HEALTH LIAISON COMMITTEE

HELD IN COUNCILLORS WORKROOM, ORANGE CIVIC CENTRE, BYNG STREET, ORANGE AND ONLINE MEETING  
PLATFORM ZOOM

ON 3 MAY 2022

COMMENCING AT 8.00AM

---

### 1 INTRODUCTION

#### ATTENDANCE

---

Cr S Peterson (Chairperson), Cr F Kinghorne, Dr Richard Jane, Mrs Janette Savage, Mr Nik Todorovski, Mr Ricky Puata, Mr Reg Kidd, A/Professor Catherine Hawke, Ms Jenny Hazelton, Ms Julia Andrews, Manager Community Services

Guest: Cr J Hamling (Mayor)

#### 1.1 Apologies and Leave of Absence

---

#### RESOLVED

Mr R Kidd/Dr R Jane

That the apologies be accepted from Cr M McDonell, Ms Jennifer Bennett, Ms Julie Venamore, Director Community, Recreation and Cultural Services for the Orange Health Liaison Committee meeting on 3 May 2022.

#### 1.2 Acknowledgement of Country

---

An Acknowledgement of Country was conducted by the Chairperson.

#### 1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

---

Nil

### 2 PREVIOUS MINUTES

#### RESOLVED

Mr R Kidd/Dr R Jane

That the Minutes of the Meeting of the Orange Health Liaison Committee held on 12 October 2021 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Orange Health Liaison Committee meeting held on 12 October 2021.

**MINUTES OF ORANGE HEALTH LIAISON COMMITTEE****3 MAY 2022****3 GENERAL REPORTS****3.1 DRAFT COMMITTEE CHARTER - ORANGE HEALTH LIAISON COMMITTEE**

TRIM REFERENCE: 2022/625

**RECOMMENDATION****Cr S Peterson/A/Prof C Hawke**

That the Charter for the Orange Health Liaison Committee be adopted by the Committee Members with the following amendment – Quorum of Four Community Members and at least One Councillor.

**3.2 CODE OF CONDUCT 2022 - ACKNOWLEDGEMENT OF RECEIPT FORM**

TRIM REFERENCE: 2022/626

**RECOMMENDATION****A/Prof C Hawke/Dr R Jane**

1. That the Orange Health Liaison Committee acknowledge the requirements set by the Code of Conduct, and members commit to act in accordance with the Code of Conduct at all times while on Committee/Council business.
2. That the Code of Conduct be segregated into separate documents for Councillors and for Community Members for ease of reading.

**3.3 ORANGE HEALTH LIAISON COMMITTEE ACTION PLAN 2022**

TRIM REFERENCE: 2022/627

**RECOMMENDATION****Dr R Jane/Mr Kidd**

That the Orange Health Liaison Committee consider and discuss items to be included on the Action Plan and the Action Plan be updated.

**THE MEETING CLOSED AT 9.45AM.**

**ORANGE HEALTH LIAISON COMMITTEE****26 JULY 2022**

---

**3 PRESENTATIONS****3.1 EXPRESSION OF INTEREST - COMMITTEE MEMBERSHIP**

---

The attached Expressions of Interest are presented for consideration.

**ATTACHMENTS**

- 1 Expression of Interest - Community Committee - Health Liaison - Colin Dibble - Redacted, D22/26873
- 2 Expression of Interest - Community Committee - Health Liaison - Jamie Newman - Redacted, D22/27948

ORANGE HEALTH LIAISON COMMITTEE

26 JULY 2022

Attachment 1 Expression of Interest - Community Committee - Health Liaison - Colin Dibble - Redacted



135 - 137 Byng Street, Orange NSW, 2800  
PO Box 35, Orange NSW, 2800  
P: 02 6393 8000  
E: council@orange.nsw.gov.au  
www.orange.nsw.gov.au

# Community Committee

## EXPRESSION OF INTEREST FORM

### APPLICANT DETAILS

Applicant's Name: Colin Dibble

Postal address:

Phone number:

Mobile:

Email address:

### COMMITTEE DETAILS

Committee Name: Orange Health Liaison Committee

Interest in Community Committee:

Interested in joining this committee to offer my voice as a representative of the emergency medicine fra

Relevant skills and experience:

Medical Doctor for 28 yrs, emergency specialist for 15yrs. Currently Emergency Senior Staff Specialist

Signature:

Date: 9/5/22

Once completed, please return the form via email to council@orange.nsw.gov.au  
Or via post: Orange City Council PO Box 35 ORANGE NSW 2800

Expressions of interest close 5pm 11 March, 2022.

### OFFICE USE ONLY

## ORANGE HEALTH LIAISON COMMITTEE

26 JULY 2022

Attachment 2 Expression of Interest - Community Committee - Health Liaison - Jamie Newman -  
Redacted

D17/65468

**EXPRESSION OF INTEREST  
ORANGE CITY COUNCIL  
COMMUNITY COMMITTEE**



<b>NAME OF COMMUNITY COMMITTEE</b>	ORANGE HEALTH LIAISON
------------------------------------	-----------------------

<b>Title</b>	<b>First Name</b>	<b>Surname</b>
MR	JAMIE	NEWMAN

<b>Email Address (Council's preferred method of distribution)</b>
[REDACTED]

*All business papers will be emailed to members unless a request is made for a paper copy*

<b>Address (Postal)</b>
[REDACTED]

<b>Town</b>	<b>Postcode</b>
ORANGE	2800

<b>Phone (Home)</b>	<b>Phone (Work)</b>	<b>Mobile</b>
[REDACTED]	[REDACTED]	[REDACTED]

**INTEREST IN COMMUNITY COMMITTEE**

Previous member of Orange Health Liaison Committee
OAMS Lead entity on Aboriginal Health in the community
Ensuring Aboriginal Health is a priority for local Council
OAMS is the voice for Aboriginal Health in Orange

**RELEVANT SKILLS AND EXPERIENCE**

CEO of Orange Aboriginal Medical Service for 16 years
Involved in multiple regional, state and national health committees
Bachelor Degree in Public Health

SIGNED

[REDACTED]

DATE 13<sup>th</sup> May 2022

PLEASE RETURN FORM TO:  
Orange City Council  
PO Box 35  
ORANGE NSW 2800  
[council@orange.nsw.gov.au](mailto:council@orange.nsw.gov.au) | fax: 6393 8199

RECORDS USE ONLY

**ORANGE HEALTH LIAISON COMMITTEE****26 JULY 2022**

---

**4 GENERAL REPORTS****4.1 ORANGE HEALTH LIAISON COMMITTEE ACTION PLAN 2022**

---

RECORD NUMBER: 2022/1282

AUTHOR: Sue Collins, Administration Officer

**EXECUTIVE SUMMARY**

A requirement for all Committees is to develop an Action Plan. The purpose of the Action Plan is to identify and record actions that are incorporated into the Delivery/Operational Plan so the Committee is informed of progress against tasks of interest to the Committee.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy "2.1. Deliver sport and recreation facilities to service the community into the future".

**FINANCIAL IMPLICATIONS**

Nil

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

**That the Orange Health Liaison Committee consider and discuss items to be included on the Action Plan and the Action Plan be updated.**

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**ATTACHMENTS**

- 1 Orange Health Liaison Committee Action Plan, D22/21918

## ORANGE HEALTH LIAISON COMMITTEE

26 JULY 2022

## Attachment 1 Orange Health Liaison Committee Action Plan

D22/21918

F180

Orange Health Liaison Committee Action Plan 2022							
Action	Who	Delivery/Operational Plan reference <i>To be updated when the 2022 Plan has been adopted</i>	Cost Implications	Resourcing implications	Start	End	Update / Completed
1. Work with community and Health Services to explore options for the construction and operation of a Palliative Care Hospice	OCC, Palliative Care Action Group, Primary Health Network (PHN), Orange Health Service	9.1 Our community – Undertake community engagement, identify changing community aspirations, undertake planning and advocate for the development of facilities and services recognising the need for accessible and integrated community and health services for older people, Aboriginal people, people from culturally diverse	No budget	As required – funding applications	3/5/22	Ongoing	Parkwood Uniting 18 month trial very successful. 120-130% occupancy with quality end of life care provided. This proved an ongoing need for hospice in Orange City Council. Suggestion to establish task force/committee to develop hospice
2. Promotion of No Smoking Legislation and campaign to decrease smoking.	Orange Health Service, OCC, OAMS	6.4 Our community – Encourage partnerships with community groups, government agencies and the business sector for the achievement of improved healthy life style choices in the community.	No budget				Lack of compliance across the CBD, especially in Post Office Lane. Improved signage and media campaign required, using respectful language, advice where dedicated smoking areas are available and information regarding the access to smoking cessation programs. Council to liaise with Cancer Council to plan activities.

1

## ORANGE HEALTH LIAISON COMMITTEE

26 JULY 2022

## Attachment 1 Orange Health Liaison Committee Action Plan

D22/21918

F180

Orange Health Liaison Committee Action Plan 2022							
Action	Who	Delivery/Operational Plan reference <i>To be updated when the 2022 Plan has been adopted</i>	Cost Implications	Resourcing implications	Start	End	Update / Completed
3. Promotion of Orange Aboriginal Medical Service range of medical services to the general public.	OAMS, OCC	9.1 Our community – Encourage partnerships with community groups, government agencies and the business sector for the achievement of improved healthy life style choices in the community.	No budget	TBA	3/5/22	TBD	Require update from OAMS regarding need
4. Promotion and support of Cancer Care Western NSW Clinical Trials	Cancer care Western, OCC, Western NSW Health District	9.1 Our community – Encourage partnerships with community groups, government agencies and the business sector for the achievement of improved healthy life style choices in the community.	No budget	As available through external funding	3/5/22	Ongoing	None provided
5. Support agencies to promote avenues and resources for the reduction of Domestic Violence and sexual assault	OCC, Western NSW Health District, LAC	6.4 Our community – Encourage partnerships with community groups, government agencies and the business sector for the achievement of improved healthy life style choices in the community.	No budget	TBA	3/5/22	TBD	
6. Continue to support the Life Science Precinct	OCC, CWJOC, Western NSW Health District, Western NSW PHN.	9.1 Our community – Undertake community engagement, identify changing community aspirations, undertake planning and advocate for the development of facilities and services recognising the need for accessible and integrated community and health services for older people, Aboriginal people, people from culturally diverse	No budget	As available through external funding	3/5/22	Ongoing	Provide existing brochure to committee members.  Land is available, existing buildings deteriorating.  Request Orange health Service briefing on top needs.



ORANGE HEALTH LIAISON COMMITTEE

26 JULY 2022

Attachment 1 Orange Health Liaison Committee Action Plan

D22/21918

F180

Orange Health Liaison Committee Action Plan 2022							
Action	Who	Delivery/Operational Plan reference <i>To be updated when the 2022 Plan has been adopted</i>	Cost Implications	Resourcing implications	Start	End	Update / Completed
							Request Director CRaC to update Committee at next meeting.  Invite NSW Health Minister and NSW Minister for Regional Health to discuss LHD priorities and future planning
7. Evaluate Health Economics benefit to the community	OCC, Central West JOC, Western NSW Health District	9.1 Our community – Encourage partnerships with community groups, government agencies and the business sector for the achievement of improved healthy life style choices in the community.	No budget	As available through external funding	3/5/22	Ongoing	Request PHN update to Health Snapshot
8. Investigate block funding for infrastructure	OCC, Central West JOC, Western NSW Health District, Western NSW PHN	9.1 Our community – Encourage partnerships with community groups, government agencies and the business sector for the achievement of improved healthy life style choices in the community.	No budget	As available through external funding	3/5/22	Ongoing	Support/investigate development/resources for Orange medical services and Orange Health Service
9. Improve preventative health measures and inequalities in health	OCC, Central West JOC, Western NSW Health District, Western NSW PHN	6.4 Our community – Encourage partnerships with community groups, government agencies and the business sector for the achievement of improved healthy life style choices in the community.	No budget	As available through external funding	3/5/22	Ongoing	Request suggestions from Committee members in through email communications prior to next meeting.

D22/21918

F180

Orange Health Liaison Committee Action Plan 2022							
Action	Who	Delivery/Operational Plan reference <i>To be updated when the 2022 Plan has been adopted</i>	Cost Implications	Resourcing implications	Start	End	Update / Completed
1. Work with community and Health Services to explore options for the construction and operation of a Palliative Care Hospice	OCC, Palliative Care Action Group, Primary Health Network (PHN), Orange Health Service	9.1 Our community – Undertake community engagement, identify changing community aspirations, undertake planning and advocate for the development of facilities and services recognising the need for accessible and integrated community and health services for older people, Aboriginal people, people from culturally diverse	No budget	As required – funding applications	3/5/22	Ongoing	Parkwood Uniting 18 month trial very successful.120-130% occupancy with quality end of life care provided. This proved an ongoing need for hospice in Orange City Council Suggestion to establish task force/committee to develop hospice  26/7/2022  Ms Hazelton Ctee: Funding available for Palliative Care at from NSW Government. Requests have been made to meet with Premier and Minister for Regional Health. A Regional Strategic Task Force has been established by the local Member, Mr Donato, Council has membership and Ctee members invited to attend. Ms Hazelton to request Mr Donato to extend invitation to Ctee members.
2. Promotion of No Smoking Legislation and campaign to decrease smoking.	Orange Health Service, OCC, OAMS	6.4 Our community – Encourage partnerships with community groups, government agencies and the business sector for the achievement of improved healthy life style choices in the community.	No budget		Ongoing	Ongoing	Lack of compliance across the CBD, especially in Post Office Lane. Improved signage and media campaign required, using respectful language, advice where dedicated smoking areas are available and information regarding the access to smoking cessation programs. Council to liaise with Cancer Council to plan activities.

D22/21918

F180

Orange Health Liaison Committee Action Plan 2022							
Action	Who	Delivery/Operational Plan reference <i>To be updated when the 2022 Plan has been adopted</i>	Cost Implications	Resourcing implications	Start	End	Update / Completed
							<p>26/7/22</p> <p>Mr Puata provided some examples of partnerships the Cancer Council had entered into with Brisbane and Ipswich Councils to reduce smoking in public places. An update on Council's Future City upgrade to signage across the CBD has been requested to include improvements to smoke-free public places signage. Vaping was discussed as an increasing activity with regulation and restriction of supply identified as issues to be resolved.</p> <p>Nicotine replacement options include subsidised options through the PBS available through pharmacies.</p> <p>Information regarding the subsidised nicotine replacement options to be provided to FoodCare and through Council's Interagency communications.</p>
3. Promotion of Orange Aboriginal Medical Service range of medical services to the general public.	OAMS, OCC	9.1 Our community – Encourage partnerships with community groups, government agencies and the business sector for the achievement of improved healthy life style choices in the community.	No budget	TBA	3/5/22	TBD	Require update from OAMS regarding need

D22/21918

F180

Orange Health Liaison Committee Action Plan 2022							
Action	Who	Delivery/Operational Plan reference <i>To be updated when the 2022 Plan has been adopted</i>	Cost Implications	Resourcing implications	Start	End	Update / Completed
4. Promotion and support of Cancer Care Western NSW Clinical Trials	Cancer care Western, OCC, Western NSW Health District	9.1 Our community – Encourage partnerships with community groups, government agencies and the business sector for the achievement of improved healthy life style choices in the community.	No budget	As available through external funding	3/5/22	Ongoing	26/7/2022  Cancer Care West and Western LHD establishing large clinical trials in Orange. Suggestion to ask
5. Support agencies to promote avenues and resources for the reduction of Domestic Violence and sexual assault	OCC, Western NSW Health District, LAC	6.4 Our community – Encourage partnerships with community groups, government agencies and the business sector for the achievement of improved healthy life style choices in the community.	No budget	TBA	3/5/22	TBD	26/7/22 Check on Housing Plus wrap around education and support for victims and perpetrators, local programs for boys and girls in schools. DV is not just physical. The Sexual Assault Team at the Orange Base Hospital has local GPs and social workers who refer victims to appropriate support services.
6. Continue to support the Life Science Precinct	OCC, CWJOC, Western NSW Health District, Western NSW PHN.	9.1 Our community – Undertake community engagement, identify changing community aspirations, undertake planning and advocate for the development of facilities and services recognising the need for accessible and integrated community and health services for older people, Aboriginal people, people from culturally diverse	No budget	As available through external funding	3/5/22	Ongoing	Provide existing brochure to committee members.  Land is available, existing buildings deteriorating.  Request Orange health Service briefing on top needs.  Request Director CRaC to update Committee at next meeting.  Invite NSW Health Minister and NSW Minister for Regional Health to discuss LHD priorities and future planning

D22/21918

F180

Orange Health Liaison Committee Action Plan 2022							
Action	Who	Delivery/Operational Plan reference <i>To be updated when the 2022 Plan has been adopted</i>	Cost Implications	Resourcing implications	Start	End	Update / Completed
							26/7/22 Director CRaC updated the Ctee regarding the site – a Heritage Management Plan is required. No one agency has ownership. A recent Regional Development meeting was held in July 22 with Deputy Secretary, Regional NSW, Chris Hanger. The Precinct was discussed, along with a number of other local issues.
7. Evaluate Health Economics benefit to the community	OCC, Central West JOC, Western NSW Health District	9.1 Our community – Encourage partnerships with community groups, government agencies and the business sector for the achievement of improved healthy life style choices in the community.	No budget	As available through external funding	3/5/22	Ongoing	Request PHN update to Health Snapshot 26/7/2022 PHN has reported the updated Snapshot is underway and expected to be completed prior to the next meeting
8. Investigate block funding for infrastructure	OCC, Central West JOC, Western NSW Health District, Western NSW PHN	9.1 Our community – Encourage partnerships with community groups, government agencies and the business sector for the achievement of improved healthy life style choices in the community.	No budget	As available through external funding	3/5/22	Ongoing	Support/investigate development/resources for Orange medical services and Orange Health Service 26/7/22 To be updated at next meeting – request update from Ms Nowlan

D22/21918

F180

Orange Health Liaison Committee Action Plan 2022							
Action	Who	Delivery/Operational Plan reference <i>To be updated when the 2022 Plan has been adopted</i>	Cost Implications	Resourcing implications	Start	End	Update / Completed
9. Improve preventative health measures and inequalities in health	OCC, Central West JOC, Western NSW Health District, Western NSW PHN	6.4 Our community – Encourage partnerships with community groups, government agencies and the business sector for the achievement of improved healthy life style choices in the community.	No budget	As available through external funding	3/5/22	Ongoing	Request suggestions from Committee members in through email communications prior to next meeting.
10. Improve information regarding Youth Mental Health services	OCC, NSW Health, Local private mental health services	9.1 Our community – Encourage partnerships with community groups, government agencies and the business sector for the achievement of improved healthy life style choices in the community.	No budget	As available through external funding	26/7/22	June 23	26/7/22 Provide summary of recent Mental Health forum organised by Council. Discuss strategies to improve workforce crisis.

---

**2.4 MINUTES OF THE CULTURAL HERITAGE COMMUNITY COMMITTEE HELD 15 AUGUST 2022**

---

RECORD NUMBER: 2022/1662  
AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

**EXECUTIVE SUMMARY**

The meeting of the Cultural Heritage Community Committee took place on 15 August 2022. The minutes from this meeting are table for Council's adoption.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy "4.4. Celebrate and conserve the diverse cultural heritage of the urban, village and rural communities".

**FINANCIAL IMPLICATIONS**

Nil

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

- 1 That Council acknowledge the reports presented to the Cultural Heritage Community Committee at its meeting held on 15 August 2022.**
- 2 That Council determine recommendation 3.1 from the minutes of the Cultural Heritage Community Committee meeting of 15 August 2022:**
  - 3.1 That the Committee support a review of the Aboriginal Social Development Plan in consultation with the Wiradjuri Elders, Orange United Aboriginal Elders, Ghannahbulla action Group and Orange Local Aboriginal Land Council.***
- 3 That the remainder of the minutes of the Cultural Heritage Community Committee at its meeting held on 15 August 2022 be adopted.**

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION****ATTACHMENTS**

- 1 CHCC - 15 August 2022 Minutes
- 2 CHCC - 15 August 2022 Agenda, D22/48448 [↓](#)

---

# ORANGE CITY COUNCIL

## MINUTES OF THE

## CULTURAL HERITAGE COMMUNITY COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 15 AUGUST 2022

COMMENCING AT 5.30PM

---

### 1 INTRODUCTION

#### ATTENDANCE

---

Cr G Power (Deputy Mayor) (Chairperson), Cr D Mallard, Cr J Whitton, Mr Neil Ingram, Mr, Ms Alice Williams, Miss Elizabeth Griffin, Ms Alexandra Rezko, Mr Charles Everett, Mr William Tuck, Mr Reg Kidd, Ms Jennifer Lacey, Mr David Sykes, Director Community, Recreation and Cultural Services, Manager Development Assessments, Senior Planner, Museum and Heritage Coordinator

#### 1.1 Apologies and Leave of Absence

---

##### RESOLVED

Cr D Mallard/Ms E Griffin

That the apologies be accepted from Stephen Nugent for the Cultural Heritage Community Committee meeting on 15 August 2022.

That Council extend condolences and respect to the family of Committee Member Mrs Robyn Maw who passed away suddenly on Friday 12, August 2022.

#### 1.2 Acknowledgement of Country

---

Uncle Neil Ingram conducted a Welcome to Country.

#### 1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

---

Nil.



## 2 PREVIOUS MINUTES

**RESOLVED****Ms E Griffin/Cr D Mallard**

That the Minutes of the Meeting of the Cultural Heritage Community Committee held on 16 May 2022 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Cultural Heritage Community Committee meeting held on 16 May 2022.

## 3 GENERAL REPORTS

### 3.1 UPDATE ON ABORIGINAL HERITAGE PROGRAMS IMPLEMENTED BY COUNCIL'S COMMUNITY MUSEUM AND HERITAGE UNIT.

TRIM REFERENCE: 2022/1405

**RECOMMENDATION****Ms E Griffin/Cr D Mallard**

That the Committee support a review of the Aboriginal Social Development Plan in consultation with the Wiradjuri Elders, Orange United Aboriginal Elders, Ghannabulla action Group and Orange Local Aboriginal Land Council.

### 3.2 OVERVIEW OF ORANGE CITY COUNCIL HERITAGE PROGRAMS

TRIM REFERENCE: 2022/1428

**RECOMMENDATION****Ms E Griffin/Mr C Everett**

That the report on overview of Orange City Council Heritage and Community Museum Programs be acknowledged.

### 3.3 ORANGE CITY COUNCIL CULTURAL HERITAGE AWARDS 2023

TRIM REFERENCE: 2022/1466

**RECOMMENDATION****Mr R Kidd/Ms E Griffin**

That the report on Orange City Council Cultural Heritage Awards 2023 by Community Museum and Heritage Manager be acknowledged.

### 3.4 LOCAL HERITAGE MANAGEMENT ANNUAL REPORT 2021 - 2022

TRIM REFERENCE: 2022/1467

**RECOMMENDATION****Mr R Kidd/Mr C Everett**

That the report by Community Museum and Heritage Manager on Local Heritage Management Annual report 2021-2022 be acknowledged.

---

**3.5 CULTURAL HERITAGE COMMUNITY COMMITTEE ACTION PLAN**

---

TRIM REFERENCE: 2022/1468

**RECOMMENDATION****Cr D Mallard/Ms E Griffin**

That the Cultural Heritage Community Committee Action Plan be reviewed by the Committee and that the Committee update at each meeting.

---

**3.6 ORANGE BLAYNEY AND CABONNE SUSTAINABLE COLLECTIONS PROGRAM -  
PROGRESS REPORT - JULY 2022**

---

TRIM REFERENCE: 2022/1516

**RECOMMENDATION****Ms E Griffin/Mr W Tuck**

That the report by Community Museum and Heritage Manager on Orange Blayney and Cabonne Sustainable Collections Program – July 2022 be acknowledged.

**THE MEETING CLOSED AT 6.34 PM.**



## **CULTURAL HERITAGE COMMUNITY COMMITTEE**

# **AGENDA**

**15 AUGUST 2022**

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **CULTURAL HERITAGE COMMUNITY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE** on **Monday, 15 August 2022** commencing at **5.30PM**.

David Waddell

**CHIEF EXECUTIVE OFFICER**

For apologies please contact Andrew Crump on 6393 8299.

**CULTURAL HERITAGE COMMUNITY COMMITTEE****15 AUGUST 2022**

---

**AGENDA****EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

<b>1</b>	<b>INTRODUCTION .....</b>	<b>3</b>
1.1	Apologies and Leave of Absence .....	3
1.2	Acknowledgement of Country.....	3
1.3	Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests.....	3
<b>2</b>	<b>PREVIOUS MINUTES .....</b>	<b>3</b>
2.1	Minutes of the Meeting of the Cultural Heritage Community Committee held on 16 May 2022 .....	4
<b>3</b>	<b>GENERAL REPORTS .....</b>	<b>7</b>
3.1	Update on Aboriginal Heritage Programs implemented by Council's COMMUNITY Museum and Heritage Unit.....	7
3.2	Overview of Orange City Council Heritage Programs .....	11
3.3	Orange City Council Cultural Heritage Awards 2023.....	19
3.4	Local Heritage Management Annual Report 2021 - 2022.....	23
3.5	Cultural Heritage Community Committee Action Plan .....	41
3.6	Orange Blayney and Cabonne Sustainable Collections Program - Progress Report - July 2022 .....	47

**CULTURAL HERITAGE COMMUNITY COMMITTEE****15 AUGUST 2022**

---

**1 INTRODUCTION****MEMBERS**

Cr G Power (Deputy Mayor) (Chairperson), Cr D Mallard, Cr J Whitton, Mr Neil Ingram, Mr Stephen Nugent, Ms Alice Williams, Miss Elizabeth Griffin, Ms Alexandra Rezko, Mr Charles Everett, Mr William Tuck, Mrs Robyn Maw, Mr Reg Kidd, Ms Jennifer Lacey, Mr David Sykes, Director Community, Recreation and Cultural Services, Manager Development Assessments, Senior Planner, Museum and Heritage Coordinator

**1.1 APOLOGIES AND LEAVE OF ABSENCE****1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

**1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

**RECOMMENDATION**

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Cultural Heritage Community Committee at this meeting.

**2 PREVIOUS MINUTES****RECOMMENDATION**

That the Minutes of the Meeting of the Cultural Heritage Community Committee held on 16 May 2022 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Cultural Heritage Community Committee meeting held on 16 May 2022.

**ATTACHMENTS**

- 1 Minutes of the Meeting of the Cultural Heritage Community Committee held on 16 May 2022

---

## ORANGE CITY COUNCIL

### MINUTES OF THE

## CULTURAL HERITAGE COMMUNITY COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 16 MAY 2022

COMMENCING AT 5:30 PM

---

## 1 INTRODUCTION

### ATTENDANCE

---

Cr G Power (Deputy Mayor) (Chairperson), Cr D Mallard, Mr Stephen Nugent, Ms Elizabeth Griffin, Ms Alexandra Rezeko, Mr Charles Everett, Mr William Tuck, Mr Reg Kidd (via Zoom), Ms Jennifer Lacey, Mr David Sykes, Cr J Hamling (Mayor) (via Zoom) Director Community, Recreation and Cultural Services, Manager Development Assessments, Senior Planner, Community Museum and Heritage Manager.

#### 1.1 Apologies and Leave of Absence

---

RECOMMENDATION	Mr S Nugent/Ms E Griffin
That the apologies be accepted from Mr Neil Ingram, Mrs Robyn Maw for the Cultural Heritage Community Committee meeting on 16 May 2022.	

#### 1.2 Acknowledgement of Country

---

The Chairperson conducted an Acknowledgement of Country.

#### 1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

---

Nil

## 2 PREVIOUS MINUTES

RECOMMENDATION	Mr R Kidd/Ms E Griffin
That the Minutes of the Meeting of the Cultural Heritage Community Committee held on 28 June 2021 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Cultural Heritage Community Committee meeting held on 28 June 2021.	

**MINUTES OF CULTURAL HERITAGE COMMUNITY COMMITTEE****16 MAY 2022****3 GENERAL REPORTS****3.1 CODE OF CONDUCT - CULTURAL HERITAGE COMMUNITY COMMITTEE**

TRIM REFERENCE: 2022/836

**RECOMMENDATION****Ms E Griffin/Mr W Tuck**

That the Cultural Heritage Community Committee acknowledge the requirements set by the Code of Conduct, and members commit to act in accordance with the Code of Conduct at all times while on Committee/Council business.

**3.2 CULTURAL HERITAGE COMMUNITY COMMITTEE - CODE OF MEETING PRACTICE**

TRIM REFERENCE: 2022/837

**RECOMMENDATION****Ms E Griffin/Cr G Power**

That the Cultural Heritage Community Committee acknowledge the requirements set by the Code of Meeting Practice and commit to conduct meetings in accordance with the Code of Meeting Practice.

**3.3 COMMITTEE CHARTER - CULTURAL HERITAGE COMMUNITY COMMITTEE**

TRIM REFERENCE: 2022/838

**RECOMMENDATION****Ms A Rezko/Mr D Sykes**

That the Charter for the Cultural Heritage Community Committee be adopted with a change to the Quorum being four community members and one Councillor.

**3.4 CULTURAL HERITAGE COMMUNITY COMMITTEE MEETING DATES AND TIMES**

TRIM REFERENCE: 2022/841

**RECOMMENDATION****Mr S Nugent/Cr D Mallard**

That the Cultural Heritage Community Committee meet quarterly on the 3<sup>rd</sup> Monday of the month at 5.30pm.

**3.5 CULTURAL HERITAGE COMMUNITY COMMITTEE ACTION PLAN**

TRIM REFERENCE: 2022/844

**RECOMMENDATION****Mr S Nugent/Mr W Tuck**

That the Committee consider and discuss items to be included on the Action Plan.

**THE MEETING CLOSED AT 6.30 PM**

**CULTURAL HERITAGE COMMUNITY COMMITTEE****15 AUGUST 2022**

---

**3 GENERAL REPORTS****3.1 UPDATE ON ABORIGINAL HERITAGE PROGRAMS IMPLEMENTED BY COUNCIL'S COMMUNITY MUSEUM AND HERITAGE UNIT.**

---

RECORD NUMBER: 2022/1405

AUTHOR: Alison Russell, Community Museum and Heritage Manager

**EXECUTIVE SUMMARY**

At the last meeting of the Cultural Heritage Community Committee held on 16 May 2022, the committee requested that a report be brought back to the next meeting outlining Aboriginal projects undertaken to date by Council's Community Museum and Heritage Unit.

Over the past 8 years, Council's Community Museum and Heritage Unit has worked with the Orange Local Aboriginal Lands Council to develop strategies and opportunities to interpret significant Aboriginal stories, places and foster appreciation and recognition of Aboriginal culture. This report outlines projects to date.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy "4.2. Deliver cultural facilities and programs that reflect the interests of a culturally diverse community".

**FINANCIAL IMPLICATIONS**

Nil

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

**That the report from the Community Museum and Heritage Manager regarding Aboriginal heritage programs be acknowledged.**

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION**

Initial discussions were held with members of the Orange Aboriginal community on the 8<sup>th</sup> of May 2014 around the preparation of the Orange Aboriginal Social Development Plan. In discussions about key issues and opportunities it was clear that Council could be an important platform to educate the community about Aboriginal history and culture.



**CULTURAL HERITAGE COMMUNITY COMMITTEE****15 AUGUST 2022****3.1 Update on Aboriginal Heritage Programs implemented by Council's Community Museum and Heritage Unit.**

---

A follow up discussion was held with Annette Steel CEO of Orange Aboriginal Lands Council (OLALC) to discuss issues around the Land Council's collection and development of interpretive signage and brochure.

One option canvassed at the meeting on May 8 was the development of a Reconciliation Action Plan (RAP). Participants at the meeting considered that the Social Development Plan and an Aboriginal Heritage Strategy was a better way to address Aboriginal cultural priorities and strategies.

**Issues and opportunities discussed at the meeting included:**

- Respect for Aboriginal Elders and the need to record their stories for future generations
- Public recognition and higher visibility of Aboriginal people and culture in Orange
- Understanding that the Orange Aboriginal community includes both Wiradjuri people and Aboriginal people who are not living on country
- Cultural education and engagement with young Aboriginal people
- Educating schools and the Orange community about Aboriginal history and culture
- Links with Aboriginal sites in the region
- Aboriginal culture and stories to be interpreted

**Outcomes**

- The OLALC approached Orange City Council to form a partnership to conserve the fallen Aboriginal Scar Tree. A permit was acquired from the Department of Environment and Climate Change to relocate and conserve the tree at the Rural Fire Services Headquarters, Forest Road, Orange. This project also included the development of an interpretative sign in 2010. Conservation Volunteers and students from the Girra Girra Sports Academy and Orange High School assisted with the preparation of the site.
- To support future Aboriginal heritage programs Orange City Council commissioned the *Orange Aboriginal Heritage Report, 2012*, prepared by NTSCORP. The purpose of this study was to consult with the Orange Aboriginal community, prepare a thematic history, identify and assess sites of significance and provide recommendations for future work. This project was jointly funded by NSW Heritage Branch and Orange City Council.
- Stage 2 of the Aboriginal Heritage Study covering Cabonne and Blayney was completed in 2016. This project was funded by Orange City Council and Blayney and

**CULTURAL HERITAGE COMMUNITY COMMITTEE****15 AUGUST 2022****3.1 Update on Aboriginal Heritage Programs implemented by Council's Community Museum and Heritage Unit.**

---

Cabonne Councils under the Orange Blayney and Cabonne Sustainable Collections Program: a program to document and interpret regional museum collection in Central NSW. Links to copies of these documents have been forwarded to committee members.

- A project to record Aboriginal oral histories with elders to share stories for future generations as part of the Villages of the Heart project was undertaken in 2014. These stories were displayed in the *Journeys: people place stories* exhibition at Orange Regional Museum in 2016.
- Public Art concepts were developed as part of the Villages of the Heart Program in 2018 for The Springs and the Orange Cultural precinct. Funding is to be sought for design, development and installation.
- Research and develop a Heritage Study, Conservation Management Plan and Heritage Landscape Plan for The Springs was completed in 2020. Links to this study have been forwarded to committee members.
- In partnership with the OLALC, an interpretative sign was installed at The Springs to interpret the area's history.
- Several staff at Orange City Library completed an Aboriginal and Torres Strait Islander Cultural Competence course in 2020.
- Development of an Aboriginal Heritage Trail brochure for Orange Blayney and Cabonne Council areas is currently in progress and is expected to be completed in the latter half of 2022. This project is funded through the Sustainable Collections Program and Create NSW.
- Orange City Council is partnering with the History Council, State Library, Destination NSW, OLALC and Bathurst Council to hold series of events as part of History Week. The History Council NSW has received funding to from Destination NSW to develop and implement these programs. It is anticipated that a bus tour of History Council members from Sydney will travel to attend some of these events.
  1. Connecting Culture: Tracing Ancestor workshop for mob will be held on 8 September 2022 in Bathurst and 9 September 2022.
  2. Connecting Culture: Tracing Ancestor workshop for mob on 9 September in Orange.
  3. History Council Annual History Lecture in the evening with Professor Bruce Pascoe, the official speaker.

**CULTURAL HERITAGE COMMUNITY COMMITTEE****15 AUGUST 2022**

3.1 Update on Aboriginal Heritage Programs implemented by Council's Community Museum and Heritage Unit.

---

4. The following day a tour visiting Yuranigh's Grave, Blayney Platform Arts Exhibition and Bathurst Historical Museum will be held.
5. In the evening a behind the scenes tour will be held at Orange Regional Museum on Saturday 10 September.

More information will be provided to committee members as it becomes available from the History Council.

**CULTURAL HERITAGE COMMUNITY COMMITTEE****15 AUGUST 2022**

---

**3.2 OVERVIEW OF ORANGE CITY COUNCIL HERITAGE PROGRAMS**

---

RECORD NUMBER: 2022/1428

AUTHOR: Alison Russell, Community Museum and Heritage Manager

**EXECUTIVE SUMMARY**

This report is prepared to provide the Committee with an overview of Council's Heritage and Community Museum Programs.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy "10.2. Preserve our diverse social and cultural heritage".

**FINANCIAL IMPLICATIONS**

Nil

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

**That the report on overview of Orange City Council Heritage and Community Museum Programs be acknowledged.**

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION**

This report provides an overview of Council's Heritage and Community Museum programs. The following programs outlined below are implemented on an annual regular basis. Other programs are undertaken as funding becomes available.

Local Government plays an important role in heritage management by identifying, assessing and managing heritage places and items in their local government area. They fulfil a role through the preparation of local environmental plans, development control, strategic planning, heritage promotion and education. All of these activities are conducted under the Environmental Planning and Assessment Act.

**Orange City Council Heritage Strategy**

A Heritage Strategy is prepared to meet the requirements of the NSW Heritage Office funding agreement to support local government heritage management in NSW. Orange City Council covers an area of 298 square kilometres and includes the villages of Spring Hill, Lucknow and March as well as the City of Orange.

**CULTURAL HERITAGE COMMUNITY COMMITTEE****15 AUGUST 2022****3.2 Overview of Orange City Council Heritage Programs**

---

The Orange LEP includes 366 items with Schedule 5 as places having local heritage significance and four heritage conservation areas (HCA).

The Orange City Council Heritage Strategy is a requirement of the Heritage Branch NSW funding agreement, it includes a summary of the strategies Orange City Council will employ to guide heritage management within the Orange Local Government area, some of which are listed below.

**Heritage Adviser Service**

Over 2 decades ago Orange City Council established a Heritage Adviser Service to provide regular and ongoing expertise to council, communities and owners of heritage properties and assist in promoting urban design and heritage in our local area, including the villages of Spring Hill and Lucknow. Council's Heritage Adviser visits 1 day per month for 11 months of the year. Funding is provided by the Heritage Branch NSW on an annual basis.

**Identify heritage items and list them in the Local Environmental Plan (LEP) and State Heritage Register**

Council's Planning staff continue to provide assistance to NSW Heritage Office in the identification and listing of state significant buildings/places within the Orange area. Local heritage items and heritage conservation areas are listed on a local council's Local Environment Plan (LEP) heritage schedule. There are 364 items and 9 Heritage Conservation Areas (HCA) listed under Schedule 5 Environment and Heritage of Orange City Local Environmental Plan 2011.

A full list of items can be located at [Orange Local Environmental Plan 2011 \(2012 EPI 55\) - NSW Legislation](#)

**Local Government Heritage Incentive Scheme (Small grants)**

The Heritage Office provides dollar for dollar funding to Council to assist owners of heritage listed items to encourage the conservation of heritage buildings and local heritage projects. This program is implemented from February to February annually, with funding provided by the Heritage Branch NSW, and Council on an annual basis.

**Heritage Study**

Council commissioned a Heritage Study for the Orange Local Government area in 2006, with a review in 2011. The study provides a thematic history of the area and includes historical information on the natural environment, exploration, convicts, ethnic influences and migration to the area, agriculture, commerce, industry, health and mining.

The study was reviewed in 2020 and presents a schedule of items nominated as having Heritage Significance, resulting in an expansion of Heritage Conservation Areas, which are: Dalton Central HCA – the former central conservation area, Endsleigh HCA – the former East Orange conservation area, Bowen HCA – the former southern portion of the East Orange Area, an expanded Glenroi Duration Cottages HCA, and new heritage conservation areas for Newman Park, Blackman's Swamp and Bletchington.

The 1986 Study can be located at [Orange City Council Heritage Study Volume 1 | Central West Libraries \(recollect.net.au\)](#)

**CULTURAL HERITAGE COMMUNITY COMMITTEE****15 AUGUST 2022****3.2 Overview of Orange City Council Heritage Programs**

---

**Orange City Council Cultural Heritage Awards**

Orange City Council Cultural Heritage Awards are held every two years and aim to recognise and encourage outstanding contributions to cultural heritage conservation, education and interpretation within the Orange City Council area. The awards also seek to recognise the considerable effort that property owners make in maintaining and caring for older buildings.

The awards serve to foster greater community interest, pride and concern for the conservation of all heritage items within the city of Orange.

**Interpretative Signage Program**

Funding is included in the Delivery Plan to research, develop and install interpretative signage for significant places, people in the Orange area. Research is currently underway for a sign to be developed and installed at Campbell's Corner. Signage has been installed throughout the following locations:

- Orange CBD including Holy Trinity Church
- Lucknow
- Spring Hill
- Gnoo Blas Race Track
- March
- Chinamen's Bend Cemetery
- Dairy Creek, Gateway Site, Bathurst Road, Orange
- Lake Canobolas Pump House

**Conservation Management Plans**

Orange City Council has taken a proactive role to manage Council owned heritage assets. Conservation Management Plans (CMP) - (A document explaining the significance of a heritage item, including a heritage conservation area, and proposing policies to retain that significance. It can include guidelines for additional development or maintenance of the place) have been developed for the following Council owned properties:

- Chinamen's Bend Cemetery
- Orange General Cemetery
- Banjo Paterson Memorial Park
- Wentworth Main Mine, Lucknow
- Barker's Cottage, Lucknow
- Bowyer's Shaft, Lucknow
- The Reform Mine, Lucknow
- Cook Park, Orange
- Emmaville Cottage
- Lake Canobolas Pump House
- The Springs; a 1930s Aboriginal and non-Aboriginal Fringe camp on the outskirts of town

Council is currently completing a CMP for Robertson Park, Orange.

**CULTURAL HERITAGE COMMUNITY COMMITTEE****15 AUGUST 2022****3.2 Overview of Orange City Council Heritage Programs**

---

**Heritage Trail or information brochures**

Orange City Council has developed a series of interpretative trails and walks to interpret the significant history of the region and to engage the community and visitors in this history. The brochures are disseminated from the Visitor Information Centre and sometimes on site. Heritage trail or information brochures have been developed for:

- Central Orange Heritage Trail
- East Orange Heritage Trail
- Orange Pub brochure
- Robertson Park – cancelled
- Fossicking for Gold
- Wentworth Main Mine, Lucknow
- Lucknow
- Spring Hill
- Orange Heritage Drives brochure
- Cook Park
- Banjo Paterson Trail brochure – from Orange to Yeoval
- Gnool Blas Race Track
- Orange General Cemetery
- Centenary of WWI Memorials and Monuments

Heritage trail brochures can be found at the Visitor Information Centre on Council's website <https://www.orange.nsw.gov.au/our-heritage/trails/>

**School Awards****Sir Neville Howse VC Award**

This Award is available to each High School in the Orange Local Government Area and recognises students who have an understanding of conservation, preservation and education of heritage in Australia including the Orange area. The Award links to the school curriculum, i.e. Drama, Visual Art, English or History Writing, Science and Photography and may be presented in a variety of formats including short film (maximum of 15 minutes in length), diorama, model, debate, essay or report and may comprise oral history or research on a heritage building, place, object or theme relating to Orange and district. Winning entries will receive a \$100.00 cheque from Orange City Council. Nominations for this award close at the end of each school year.

**Isabel and Douglas Stuart History Award**

This award is open to all children attending NSW Government and Catholic primary schools within the Orange City Council Local Government area, including Lucknow and Spring Hill. Each year students are invited to submit stories describing aspects of the heritage of Orange and district. Entries may be presented in a variety of forms including stories, short film (no more than 15 minutes in length), diorama, a model, debate or essay. Prize money is \$25.00 to the winning school and \$150.00 to the winning student. Entries close in November of each year. This award is funded by a bequest held in trust for the annual award.

**CULTURAL HERITAGE COMMUNITY COMMITTEE****15 AUGUST 2022****3.2 Overview of Orange City Council Heritage Programs**

---

**Villages of Lucknow and Spring Hill****Wentworth Main Mine**

Over the last 20 years Wentworth Mine Site has undergone staged conservation and maintenance, with funding assistance from the NSW Heritage Branch. Council continues to maintain and manage the site as a tourism and educational facility. The site is open on the first full weekend of each month.

**Other heritage projects undertaken****Heritage Fact Sheets**

Orange City Council has produced a number of fact sheets to assist local residents with practical suggestions and information about management of heritage properties, these include:

- Rising damp
- Fences
- Stained glass

See <https://www.orange.nsw.gov.au/heritage-support/> for more information

**Orange Heritage Manual**

The [Heritage Manual](https://www.orange.nsw.gov.au/wp-content/uploads/2018/08/Heritage-Manual-2006.pdf) aims to identify the main heritage styles in the City of Orange with a view to understanding and appreciating them better. The document includes guidelines alterations to additions to heritage buildings within the Orange Conservation Areas. Council staff are in the process of updating components of this document. The documents can be found at <https://www.orange.nsw.gov.au/wp-content/uploads/2018/08/Heritage-Manual-2006.pdf>

**Migration Heritage Trail and exhibition**

In 2005, a program to record migration histories was undertaken by Elisabeth Edwards. The interviews resulted and the publication of the book Half a World Away: Postwar Migration to Orange and District 1948-1965, an exhibition held at the Orange Regional Gallery in 2009, and the development of a Migration Heritage Trail in the City of Orange.

**Local History Publications**

Orange City Council has been proactive in recording and documenting Orange and the district local history. This has resulted in the publication of several books, these include:

- Orange & District Illustration – out of print
- Lucknow a Veritable Goldmine, By Kerrin Cook
- Weapons to whitegoods : celebrating Email's 50 years in Orange by Lis Edward - out of print
- Orange: a vision splendid – out of print
- Half A World Away: Postwar Migration to Orange and District 1948-1965 by Lis Edwards – out of print
- A History Springs to Mind, and a revised edition by Kerrin Cook – out of print
- An historian's sketchbook of Orange by Ross Maroney – out of print
- Orange remembers: Boer War 1899-1902 by Heather Nicholls



**CULTURAL HERITAGE COMMUNITY COMMITTEE****15 AUGUST 2022****3.2 Overview of Orange City Council Heritage Programs**

---

- In sickness and in health: how medicine helped shape Orange's history by Liz Edwards
- Chequered Times: a history of Gnoo Blas Orange 1953-1961 by Dennis Gregory
- Byng and Beyond a thematic history of Cornish Migration to Orange and Districts – by Kate Gahan and Jo Kijas – available on request
- True Australians and Pioneers: Chinese Migration to the Orange Region of NSW A Thematic Study of the Chinese People in the Orange, Blayney and Cabonne Shires, and the Town of Wellington by Barry McGowan – available on request – cost \$32.00
- Celebrating Orange; 75 years of Orange as a City and 175 years of Orange as a village – out of print

**Survey of Significant Landscape Features**

A website that identifies and documents significant landscape features within an expanding urban environment. The balancing of natural and cultural values, the demand for new housing and infrastructure as well as the preservation and conservation of heritage items and street trees prompted the need for this project which is the first stage of a larger project.

This is a tool that can be used by anyone requiring to do historical research on landscape features of the area. Trees form a major element of the landscape and this project aims to enhance community appreciation of the landscape values of Orange and District.

To access the website see <https://orangesignificantlandscapes.wordpress.com/introduction/>

**Banjo Parson Memorial Park**

Funding was received from the Office of Environment and Heritage in 2018 to improve community amenity at the park through the installation of a picnic shelter and BBQ with furniture, installation of granite flagstones to complement the Banjo Poetry Walk, interpretative signage, an educational resource, a community project to expose the bluestone footings of the historic Templer's Mill and a heritage landscape plan that outlined project plan in stages 1 and 2.

The community engagement project of an archaeological dig provided educational outcomes for school children and the community who experienced a hands on approach to discover local history and heritage through revealing the footings of the mill. Students and the community learnt from a trained archaeologist on the fundamentals of archaeology and conserving local history. This is the first time that Orange City Council had commissioned an archaeological dig, a joint project between OzArk Environment and Heritage, and Orange City Council. The project has created a better understanding of the area's rural heritage through enhanced interpretations and education of Templer's Mill and Banjo Paterson Park.

Council is currently in the process of further developing Banjo Paterson Memorial Park as part of stage 2.

**CULTURAL HERITAGE COMMUNITY COMMITTEE****15 AUGUST 2022****3.2 Overview of Orange City Council Heritage Programs**

---

**Newman Park World War I Memorial Avenue of Trees**

Orange City Council has been successful in securing a grant for \$10,000 to undertake:

- A Cultural Heritage Landscape Plan to conserve the cultural heritage assets associated with the place through community engagement with key stakeholders. The Plan will develop strategies to enhance the appearance, function and interpretation of the Memorial.
- Complete an arborist assessment to determine conservation principles and identify and maintenance issues for the heritage trees
- Conservation advice for the monument and surrounds, installed in 1978 is unsafe and needs conservation treatment.

An expression of interest will be advertised for suitable consultant to undertake this body of work over the coming months.

Community engagement will be undertaken as part of this project with key stakeholders and Orange East Public School.

Further funding will be sought to implement the outcomes of the Heritage Landscape Plan, conservation work and findings from the Arborist assessment.

**CULTURAL HERITAGE COMMUNITY COMMITTEE****15 AUGUST 2022**

---

**3.3 ORANGE CITY COUNCIL CULTURAL HERITAGE AWARDS 2023**

---

RECORD NUMBER: 2022/1466

AUTHOR: Alison Russell, Community Museum and Heritage Manager

**EXECUTIVE SUMMARY**

At the last meeting the committee asked about the next Cultural Heritage Awards to be held in 2023. This report provides further information on the awards for the information of the committee.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.1. A broad range of creative and cultural facilities, services, and programs that meet community needs”.

**FINANCIAL IMPLICATIONS**

Nil

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

**That the report on Orange City Council Cultural Heritage Awards 2023 by Community Museum and Heritage Manager be acknowledged.**

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION**

The Awards aim to recognise home owners who have contributed to heritage conservation in the Local Government area of Orange. The process requires nominations to be called for, judging to take place and the award ceremony to be held with all owners of nominated properties invited to attend.

Nominations for the various categories will be called for in 2023 with the assessment of the nominations to be undertaken by Council’s Cultural Heritage Community Committee.

The Heritage Awards are held in conjunction with the National Trust Australian Heritage Festival, on a biannual basis. The festival is usually held in April to May of each year. More information will be provided to the committee on the date when it is made available.

**CULTURAL HERITAGE COMMUNITY COMMITTEE****15 AUGUST 2022****3.3 Orange City Council Cultural Heritage Awards 2023**

---

**AWARD CATEGORIES**

The award categories were reviewed 2 years ago and reflect conservation, new work, gardens, street scapes, mid-century houses, the villages of Orange Local Government area and individual and group contribution.

The Heritage Week Award Categories are:

□ **Restoration of a residential heritage building, including streetscape element restoration (e.g. verandah, front fence)**

This award recognises best practice restoration work to a residential building, including streetscape element restoration (e.g. front fence or front verandah) that returns fabric back to a known earlier state or conserves its integrity. Nominations must have demonstrated a thorough application of the principles within the Burra Charter.

□ **Adaptive reuse of an existing building (including cultural heritage and sustainability concepts);**

This award recognises adaptive reuse of an existing building. Adaptive reuse is a process that changes the use or function of a derelict or redundant place, such as a place of worship, dwelling, factory, farm buildings, hall, shop or landscaped parkland, to a different use or function. Nominations must demonstrate that the adaptive reuse has had a minimal impact on the place's cultural heritage significance, built fabric and setting.

□ **Infill development - a new building in an existing heritage streetscape including unit duplex developments;**

This award recognises new development that positively contributes to the historic context and does not devalue it. Nominations must demonstrate high quality, well-designed buildings that respond and contribute to the historic environment.

□ **Best heritage treatment of a commercial building;**

This award recognises best practice restoration work to a commercial building that returns fabric back to a known earlier state or conserves its integrity. Nominations must have demonstrated a thorough application of the principles within the Burra Charter.

□ **Best work on a heritage building in Lucknow, Spring Hill or a rural area within the City of Orange**

This award recognises best practice restoration work to a heritage building in Lucknow, Spring Hill or a rural area within the City of Orange. Nominations must have demonstrated a thorough application of the principles within the Burra Charter.

□ **Best conservation or improvements to landscape/garden design which is appropriate to its environment;**

This award recognises conservation or improvements to landscapes or garden design which is appropriate to its environment. Nominations must have demonstrated a thorough application of the principles within the Burra Charter.

**CULTURAL HERITAGE COMMUNITY COMMITTEE****15 AUGUST 2022****3.3 Orange City Council Cultural Heritage Awards 2023**

---

- **Best Improvements to a building which is under 50 years old;**  
This award recognises best improvement to a building which is under 50 years old. Nominations must have demonstrated a thorough application of the principles within the Burra Charter.
  
- **Best individual or group contribution to the cultural heritage of Orange.**  
This award recognises and acknowledges the contribution of an individual or group whose project or efforts make a demonstrable contribution to the interpretation, understanding, preservation or conservation of cultural heritage. Entrants must be over 18 years of age.

**ASSESSMENT CRITERIA AND CONDITIONS**

The short-listed nominations will be assessed by a judging panel using the following Assessment Criteria.

The following assessment criteria and conditions have been prepared to allow the Judging Panel to determine whether the nominations successfully demonstrate the conservation principles and procedures outlined in the Burra Charter. Individuals, groups or organisations shall have provided evidence of having:

- Projects that encompass best practice conservation principles as outlined in the Burra Charter;
- Projects that encourage conservation of other buildings or places;
- Projects that enhance the heritage streetscape of an area;
- Projects that rejuvenate the use of a building or place;
- Projects that demonstrate a significant commitment to the conservation and preservation of the cultural heritage of the city of Orange through, advocacy, innovation, community engagement, research or on the ground action.

**THE NOMINATION PROCESS**

Nominations for the various categories will be called for in at the beginning of the year. This enables those that are completing the Local Heritage Grants to nominate for the awards.

Nomination forms will be available via the Orange City Council Customer Service Counter and online.

Copies of the nomination form and guidelines will be provided to the Committee closer to the date.

**CULTURAL HERITAGE COMMUNITY COMMITTEE****15 AUGUST 2022**

---

**3.4 LOCAL HERITAGE MANAGEMENT ANNUAL REPORT 2021 - 2022**

---

RECORD NUMBER: 2022/1467

AUTHOR: Alison Russell, Community Museum and Heritage Manager

**EXECUTIVE SUMMARY**

The requirement of the NSW Local Government Heritage Program is that each Council must present an Annual Report at the end of the Program. The Annual Reports have been attached for the Committee's information.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy "4.4. Celebrate and conserve the diverse cultural heritage of the urban, village and rural communities".

**FINANCIAL IMPLICATIONS**

Nil

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

**That the report by Community Museum and Heritage Manager on Local Heritage Management Annual report 2021-2022 be acknowledged.**

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION**

The Local Government Heritage Management Program is a requirement of the Department of Environment and Heritage Funding agreement. The aim of the program is to encourage community interest in heritage conservation principles and to encourage restoration and maintenance works for heritage properties that may not have been undertaken without the incentive of grant funding.

The program applied for funding for the 2021-2023 Funding years for the Orange Heritage Advisory Service and the Local Heritage Places 2021/2023 program. The Local Heritage Assistance Fund Annual Report and the Heritage Advisor Annual Report 2021-2023 are provided for the Committee's information.

**CULTURAL HERITAGE COMMUNITY COMMITTEE****15 AUGUST 2022****3.4 Local Heritage Management Annual Report 2021 - 2022**

---

**Summary of Heritage Adviser Program**

Total Council expenditure for the Heritage Adviser Program for the reporting period was \$37,638.00. The maximum grant approved was \$6,000.00. The Heritage Adviser attended Orange 11 days during reporting year, in addition advice was provided between visits as required by Council staff. Over the past 12 months, Council's Heritage Adviser has provided advice to property owners, the small grants program, staff and support new initiatives on projects and cultural heritage tourism. Outcomes included advice provided on DA's, Wentworth Mine, heritage items in Robertson Park, Newman Park World War I Memorial Avenue of Trees and Lake Canobolas Pump House.

Heritage advice was provided to 110 private owners, 4 sites owned by Council, 12 builders, 1 roofing company and St Joseph's Catholic Church.

During the year the Heritage Adviser was involved in many strategic projects, these include:

- Work with St Joseph's Church on the development of a Conservation Management Plan (CMP)
- Work on scope of works for Cook Park Maintenance
- Provide advice on lighting of Bastick Cottage at Cook Park
- Work with Council on the development of a CMP for Robertson Park
- Provide advice on public art locations and compliance on heritage buildings
- Work with Orange & District Historical Society and Council on the Heritage Blue Plaque program
- Work with Council's Communication team on the promotion of heritage within the City of Orange via podcasts
- Provide advice on the scope of works for a Landscape Masterplan and Arborist Assessment for Newman Park World War 1 Memorial Avenue of trees
- Provide advice on heritage listing and protection of the Lake Canobolas Pump House and its equipment.

**Summary of Local Heritage Places Program**

A total of 16 applications were received during the funding period 2021-2022, however some projects were non-compliant on completion due to the scope of works changing, and others were unable to complete the work due to supply issues for materials and tradespeople. A total of five projects were completed in the year, all excellent examples of good heritage practice to conserve the cultural heritage of the place. Council's heritage adviser provided expert advice to applicants resulting in work reflecting the principles of the Burra Charter.

The Second Orange Scout Hall and the War Memorial Hall were projects completed as part of the funding. These two buildings are valuable heritage buildings in the City of Orange, with the local community having significant associations with the place and valuing the place. A front fence to the Heritage Listed Bloomfield House was installed, repointing of a 1908 Federation house and the reinstatement of a wrought iron veranda to a Federation cottage were completed as part of the small grant program.

**CULTURAL HERITAGE COMMUNITY COMMITTEE****15 AUGUST 2022****3.4 Local Heritage Management Annual Report 2021 - 2022**

---

The total contribution to projects from heritage owners was \$62,834.27 with the grant total of Project cost being \$71,084.27. The total grant amount funded by Office of Environment and Heritage was \$4,125.00. Community interest in the program continues to grow.

**ATTACHMENTS**

- 1 Heritage Adviser Acquittal - 2021-2022, D22/45364
- 2 Local Heritage Assistance Fund - Acquittal - 2021-2022, D22/45366



## CULTURAL HERITAGE COMMUNITY COMMITTEE

15 AUGUST 2022

Attachment 1 Heritage Adviser Acquittal - 2021-2022

---

**2021-23 Community Heritage - Local Government Advisors**  
**21-23 Heritage Advisor Service - Year 1 Acquittal**  
**Application 21-23HA019 From Orange City Council**  
Form Submitted 13 May 2022, 12:29pm AEST

## Local Government Heritage Advisor Service - Year 1 Acquittal

### Completing this form

#### Help

If you need help please contact the Heritage Grants Team on (02) 9873 8577 or email [heritage.grants@environment.nsw.gov.au](mailto:heritage.grants@environment.nsw.gov.au).

#### Personal Information

Personal Information on this form is protected by the *Privacy and Personal Information Protection Act 1998* and the *Health Records and Information Privacy Act 2002*. If you need to change any personal information, please contact us.

#### Use of Material

The Department of Premier and Cabinet (DPC) plans to use certain program materials provided by you.

The information you provide will be used by DPC to determine if milestone requirements have been met and to make any associated payment. It may also be used by DPC or its contractors in reporting or to audit or evaluate the NSW Heritage Grants program and to update Heritage NSW records.

The materials may be used through various media including (but not limited to) NSW Government websites, publicity relating to your project, promotion and future planning of the heritage grants program and databases such as the State Heritage Register.

#### Translation Information

Information on translation and interpreter services can be found at Multicultural NSW: [http://multicultural.nsw.gov.au/our\\_services/interpreting\\_translation/](http://multicultural.nsw.gov.au/our_services/interpreting_translation/)

### 2021-22 - Year 1

It is important to complete this report, even if you have not been able to provide a Heritage Advisor Service in 2021-22.

#### 1a. Did Council provide a Heritage Advisor Service in 2021-22?

- ☒ Yes - for the full financial year  
☐ Yes - for part of the financial year  
☐ No

If YES, you will be taken to the next set of questions. If NO, you will be asked for brief feedback, and then taken to the submission page.

#### 1b. How long was the service provided for?

- ☐ Less than 3 months ☐ Between 3 to 6 months ☐ Between 6 to 9 months ☒ Between 9 to 12 months

Can be an estimate

## Year 1 - Outcomes and Measuring Success

\* indicates a required field

## CULTURAL HERITAGE COMMUNITY COMMITTEE

15 AUGUST 2022

Attachment 1 Heritage Adviser Acquittal - 2021-2022

---

**2021-23 Community Heritage - Local Government Advisors**  
**21-23 Heritage Advisor Service - Year 1 Acquittal**  
**Application 21-23HA019 From Orange City Council**  
Form Submitted 13 May 2022, 12:29pm AEST

**Year 1 Outcomes****2. What services did the Heritage Advisor provide? \***

Council Heritage Adviser Service provided advice to council, undertook site visits, provided advice to property owners, advice on Local Heritage Grants to property owners and council staff. The Heritage Adviser supported new initiatives such as the Heritage Plaque program in conjunction with Orange & District Historical Society, provided advice on a program to document rural sheds in the Orange, Blayney and Cabonne Council areas.

We will compare this to the expected services you listed in question 2b of your application.

**3. What were the heritage outcomes of having a Heritage Advisor Service in your LGA? \***

Over the past 12 months, Council's Heritage Adviser has provided advice to council staff, undertook site visits and provided advice to property owners. Council's Heritage Adviser provided advice to property owners for the Small Grant Program, staff and support new initiatives on projects and cultural heritage tourism including Aboriginal Cultural Heritage. Outcomes included advice provided on DA's, Wentworth Mine and heritage items in Robertson Park, Newman Park World War I Memorial Avenue of trees and Lake Canobolas Pump House.

Better Heritage Management of the city's heritage properties benefits local economies, particularly through tourism.

What was the impact of the service? We will compare this to the expected outcomes listed in question 2c of your application.

**4. Attach a copy of Council's adopted Heritage Strategy for this financial year**

Filename: MH\_HeritageStrategy\_A4\_v2.pdf  
File size: 3.0 MB

**5. How many items, areas and sites are listed under Schedule 5 Environmental Heritage of council's Local Environmental Plan?**

364

Must be a number.

**Changes to Heritage Advisor****6a. Has your Heritage Advisor changed since you applied for funding? \***

☐ Yes ☒ No

**Grant Claim - Year 1**

Refer to your amount approved and co-contribution conditions and the total council expenditure (**including an ESTIMATE for the remainder of May and June**).

**For example**, If your Council was approved for up to \$6,000 *with a matching co-contribution required*, and you expect to expend \$8,000 on the Heritage Advisor Service in 2021-22, your claim amount will be \$4000.

However, if the co-contribution requirement was *waived* as part of your funding agreement, in this instance the claim would be \$6,000.

**Approved amount and Co-contribution Conditions**

## CULTURAL HERITAGE COMMUNITY COMMITTEE

15 AUGUST 2022

Attachment 1 Heritage Adviser Acquittal - 2021-2022

---

**2021-23 Community Heritage - Local Government Advisors**  
**21-23 Heritage Advisor Service - Year 1 Acquittal**  
**Application 21-23HA019 From Orange City Council**  
Form Submitted 13 May 2022, 12:29pm AEST

This question is read only.

**7. Total Council expenditure on the Heritage Advisor service in 2021-22 (including an estimate for the remainder of May and June) (ex GST) \***

\$39,628

This is the total cost of the Heritage Advisor service for the financial year 2021-22

**8. Amount being claimed from Department of Premier and Cabinet (Heritage NSW) for 2021-22 (ex GST) \***

\$6,000

Must be a dollar amount.

If you are required to have a matching co-contribution this should be half of the total expenditure in Question 12

**9. Attach a summary of invoices received from your Heritage Advisor (or individual invoices) \***

Filename: Heritage adviser 2022 Financial year.xlsx.pdf

File size: 22.4 kB

Please combine invoices into one file before uploading

The statutory declaration form can be found at: <https://www.heritage.nsw.gov.au/grants/managing-your-grant/> under the heading **Project documents and templates**.

**10. Attach a signed and certified statutory declaration on expenditure incurred in 2021-22 \***

Filename: Stat Dec 2021-2022.pdf

File size: 38.5 kB

**11. Attach a Tax Invoice (ex GST) to Department of Premier and Cabinet (Heritage NSW) of the grant amount that you are claiming. \***

Filename: HA Tax Invoice - 11 May 2022.pdf

File size: 332.0 kB

Your invoice should be made out to Department of Premier and Cabinet (Heritage NSW) Locked Bag 5020 Parramatta NSW 2124 ABN 34 945 244 274. You must not add GST to the invoice if the applicant is a local council or is not registered for GST

**Changes to Council's Financial and/or Contact Details**

**12a. Are there any changes to your financial or contact details that we should be aware of? \***

☐ Yes ☒ No

**Measuring Impact through Indicators**

Combined, the Heritage Advisors funded through this program provide a vast range of services across the state.

To help us understand the range and impact of these services, and any emerging areas of priority, please provide data for any of the following which applied to your project. This data will help us to evaluate the funding program.

## CULTURAL HERITAGE COMMUNITY COMMITTEE

15 AUGUST 2022

Attachment 1 Heritage Adviser Acquittal - 2021-2022

**2021-23 Community Heritage - Local Government Advisors**  
**21-23 Heritage Advisor Service - Year 1 Acquittal**  
**Application 21-23HA019 From Orange City Council**  
 Form Submitted 13 May 2022, 12:29pm AEST

**Indicators - Part 1**

Answer all that apply

13a. Average number hours worked per month by the Heritage Advisor	13b. Number of Development Applications the Heritage Advisor assisted in developing	13c. Number of Development Applications the Heritage Advisor assisted in assessing	13d. Number of site visits by the Heritage Advisor	13e. Number of visits to monitor sites at risk	13f. Number of strategic projects managed, worked on and planning advice given	13g. Number of pieces of advice to Council owned heritage	13h. Number of appointments booked for Heritage Advisor - existing stakeholders who have used the service previously
28	73	37	33	1	3	2	25
Must be a number.	Must be a number.	Must be a number.	Must be a number.	Must be a number.	Must be a number.	Must be a number.	Must be a number.

**Indicators - Part 2**

Answer all that apply

13i. Number of appointments booked for Heritage Advisor - new stakeholders using the service for the first time	13j. Number of State Heritage Register nominations the Heritage Advisor provided advice for	13k. Number of LEP nominations the Heritage Advisor provided advice for	13l. Number of site upgrades to the States Heritage Inventory	13m. Number of educational and promotional opportunities provided	13n. Number of collections of source materials collated (in consultation with local library and historical society) to assist management and promotion of heritage in the area	13o. Number of research or studies undertaken to improve heritage management	13p. Number of potential applicants the Heritage Advisor assisted to apply for grants
---	--	--	--	--	---	--	--



## CULTURAL HERITAGE COMMUNITY COMMITTEE

15 AUGUST 2022

Attachment 1 Heritage Adviser Acquittal - 2021-2022

**2021-23 Community Heritage - Local Government Advisors**  
**21-23 Heritage Advisor Service - Year 1 Acquittal**  
**Application 21-23HA019 From Orange City Council**  
 Form Submitted 13 May 2022, 12:29pm AEST

71	2	3	0	3	4	1	16
Must be a number.	Must be a number.	Must be a number.	Must be a number.	Must be a number.	Must be a number.	Must be a number.	Must be a number.

**13q. Please list the number and type of stakeholders worked with e.g. private individual owners, community, tradespeople, council \***

Heritage advice has been provided to 110 private owners, to 4 sites owned by Council, to 12 builders and 1 roofing Company and St Josephs Catholic Church.

**Involvement in Small Heritage Grants Program**

Heritage NSW also offered a Small Heritage Grants Program for local heritage items in the 2021-22 funding round, with many council's receiving funding through this program as well.

**14. Did Council receive funding to run a Small Heritage Grants Program?**

☒ Yes ☐ No

**15. If yes, was the Heritage Advisor involved in developing and delivering the Small Grants Program program?**

☒ Yes ☐ No

**16a. Did the Heritage Advisor undertake any strategic projects this year?**

☒ Yes ☐ No

**16b. Describe the strategic projects undertaken**

Council's Heritage Adviser was involved in many strategic projects during 2021-2022, these include:

Work with the St Josephs Catholic Church on the development of a Conservation Management Plan

Work on scope of works for Cook Park maintenance

Provide advice on lighting of Bastick Cottage in Cook Park

Work with Council staff on the development of a CMP for Robertson Park

Provide advice on a project to document rural vernacular sheds in Orange and district

Provide advice on Stage 2 implementation plan for Banjo Paterson Park

Provide advice on public art locations and compliance on heritage buildings

Work with Orange & District Historical Society on the development and implementation of a heritage blue plaque program for historic places

Work with Council's Communication team on the promotion of heritage within the City of Orange via podcasts

Provide advice on the scope of works for a Landscape Masterplan and Arborist assessment of the Newman Park World War I Memorial and work on the heritage listing and protection of the Canobolas Pump House.

## CULTURAL HERITAGE COMMUNITY COMMITTEE

15 AUGUST 2022

Attachment 1 Heritage Adviser Acquittal - 2021-2022

---

**2021-23 Community Heritage - Local Government Advisors**  
**21-23 Heritage Advisor Service - Year 1 Acquittal**  
**Application 21-23HA019 From Orange City Council**  
Form Submitted 13 May 2022, 12:29pm AEST

**Acknowledgement, Feedback and Submission**

**\* indicates a required field**

**Use of Material**

Program materials may be used through various media including (but not limited to) NSW Government websites, publicity relating to your project, promotion and future planning of the heritage grants program and databases such as the State Heritage Register.

If you do not wish DPC to use the materials supplied through this acquittal you must advise accordingly

**17. Insert any information, specific comments or feedback from your acquittal reports that you would NOT want reproduced and the reason why. Otherwise all of the written information provided may be used by DPC for the purposes specified on page 1.**

**18. Please complete and sign the Use of Program Materials form and upload it here**

*No files have been uploaded*

The Use of Program Materials form is available under the "Templates" section on our webpage <https://www.heritage.nsw.gov.au/grants/managing-your-grant/>

**19. As the person submitting this form I warrant that: 1) the information in this form is true and correct to the best of my knowledge 2) I am authorised to sign this form on behalf of my organisation and 3) I confirm that permissions have been sought from any and all third parties to use their materials. \***

☒ Yes

**20. Do you have any feedback for the Heritage Grants Team on the grant process, forms, payments or customer service?**

Council is grateful for Heritage Adviser Funding. The demand for the Heritage Adviser Service continues to increase in Orange.

Your honest feedback will help us to improve the grants program. Please take a few minutes to let us know your thoughts.

**Please review and submit** this acquittal form once you have completed it and have attached required supporting information.

**Once you have submitted your acquittal form you will receive a confirmation email.**

## CULTURAL HERITAGE COMMUNITY COMMITTEE

15 AUGUST 2022

Attachment 2 Local Heritage Assistance Fund - Acquittal - 2021-2022

---

**2021-23 Community Heritage - Local Government Small Heritage Grants  
21-23 Small Heritage Grants - Year 1 Acquittal (Version 2 of 2)**  
**Application 21-23SHG004 From Ms Alison Russell**  
Form Submitted 25 May 2022, 9:25am AEST

**Local Government Small Heritage Grants - Year 1 Acquittal**

**\* indicates a required field**

**Completing this form****Help**

If you need help contact the Heritage Grants Team on (02) 9873 8577 or email [heritage.grants@environment.nsw.gov.au](mailto:heritage.grants@environment.nsw.gov.au)

**Personal Information**

Personal Information is protected by the *Privacy and Personal Information Protection Act 1998* and the *Health Records and Information Privacy Act 2002*. If you need to change any personal information, please contact us.

**Use of Information**

The information you provide will be used by the NSW Government to determine if milestone requirements have been met and to make any associated payment. It may also be used by the NSW Government or its contractors in reporting or to audit or evaluate the NSW Heritage Grants program.

Some of your feedback on the program, photos or documents produced as part of the grant may be used by us, including on our website, in accordance with the permission form (to be completed and attached) and the conditions in your funding agreement.

**Translation Information**

Information on translation and interpreter services can be found at Multicultural NSW: [http://multicultural.nsw.gov.au/our\\_services/interpreting\\_translation/](http://multicultural.nsw.gov.au/our_services/interpreting_translation/)

**2021-22 - Year 1 Report**

It is important to complete this report, even if you have not been able to run a small grants program in 2021-22.

**1a. Did Council run a Small Grants Program in 2021-22? \***

☒ Yes ☐ No

If YES, you will be taken to the next set of questions. If NO, you will be asked for brief feedback, and then taken to the submission page.

**1b. Are the individual projects funded through the Small Grants Program complete?**

☒ Yes ☐ No

If projects are outstanding, please contact us to discuss prior to submitting this form.

**Year 1 - Outcomes and Measuring Success**

**\* indicates a required field**

**Achievements and Measuring Success**



## CULTURAL HERITAGE COMMUNITY COMMITTEE

15 AUGUST 2022

Attachment 2 Local Heritage Assistance Fund - Acquittal - 2021-2022

**2021-23 Community Heritage - Local Government Small Heritage Grants**  
**21-23 Small Heritage Grants - Year 1 Acquittal (Version 2 of 2)**  
**Application 21-23SHG004 From Ms Alison Russell**  
 Form Submitted 25 May 2022, 9:25am AEST

**2. Who benefitted from the Small Grants Program? \***

Owners of heritage buildings in the Orange LGA benefited from the Small Grants program through the conservation of heritage buildings and the reinstatement of traditional elements. This creates cultural tourism benefits for the city through the appreciation and celebration of our heritage.

This year 16 applications were received, however due to some projects being non compliant on completion as the scope of work changed from the original application or the nominated colour for a front fence changed from Heritage Cream to Monument. Other applicants were unable to complete the work due to a supply issue for materials including hardwood and tradespeople.

Five projects were completed this year, all excellent examples of heritage practice to conserve the cultural heritage of the place. Council's Heritage Adviser provided expert advice to applicants resulting in work reflecting the principles of the Burra Charter.

The Second Orange Scout Hall and the War Memorial Hall were projects that were completed and were excellent examples of heritage conservation. The two buildings are valuable heritage buildings in the Orange, with many from the local community having associations and valuing these places. Both buildings are on the Orange City Walking trail which will be utilised by visitors to Orange and the district who visit for Orange's seasonal landscape, food and wine and history and heritage.

We will compare this to question 2.2 of your application form where we asked you to describe the stakeholders who will benefit from the project, for example individuals, private owners, businesses, community groups, religious organisations, tourists etc

**3. What was the focus for the Small Grants Program? \***

Heritage properties were conserved and the reinstatement of traditional elements were a main focus for the 2021-2022 Small Grant Program. As mentioned two iconic community buildings have undertaken conservation projects as part of the program. The other 3 applications were installation of a front fence to the heritage listed Bloomfield House, repointing of 1908 Federation house and the reinstatement of the wrought iron verandah to a Federation Cottage.

Community interest in heritage conservation principles and restoration and maintenance work on heritage properties continues to grow in the Orange area. This is demonstrated by the continuing conservation and maintenance of heritage properties, enquiries into the grant program and the number of site visits by the Heritage Adviser.

We will compare this to question 2.3 of the application form where we asked if you would have a particular focus on an area, type of heritage item, type of work, or issue you want to address or themes for funding and what are the expected outcomes.

**4. What were the outcomes of the Small Grants Program in your LGA? \***

The Heritage Advisory Service, and in particular the expertise of David Scobie has been of substantial assistance and benefit to Council during the past year.

Council is keen to continue with the programs, to foster sound heritage conservation practice in the Orange area and would like to take this opportunity to extend its gratitude to the Heritage Office for its continual support.

The program has provided an incentive to owners of heritage properties for over 15 years in the conservation and preservation of heritage buildings. This results in enhanced streetscape amenity where visitors and residents of the city can enjoy the heritage experience. This is one of the main reasons why many visitors choose to come to Orange. There are many benefits to cultural and heritage tourism, this has been demonstrated in the post COVID lockdown period with the number of visitors to Orange and district on the increase.



## CULTURAL HERITAGE COMMUNITY COMMITTEE

15 AUGUST 2022

Attachment 2 Local Heritage Assistance Fund - Acquittal - 2021-2022

---

**2021-23 Community Heritage - Local Government Small Heritage Grants**  
**21-23 Small Heritage Grants - Year 1 Acquittal (Version 2 of 2)**  
**Application 21-23SHG004 From Ms Alison Russell**  
Form Submitted 25 May 2022, 9:25am AEST

We will compare this to question 2.4 of your application form where we asked you what are the longer term heritage benefits and outcomes of the grants, their impact on your community

**5. How many Small Grants applications/requests were recieved? \***

16

Must be a number.

**6. How many Small Grants were given out? \***

5

Must be a number.

**7a. Who worked on the small grants program and the individual projects?**☒ Local Government Staff☒ Volunteers☒ Heritage experts☐ Other:☒ Tradespeople

Answer any of the options that apply, and if you have not measured then please provide estimates.

**Local Government Staff****7b. How many Local Government Staff were involved in the project?**

4

Must be a number.

**7c. How many hours did Local Government staff contribute?**

80

Must be a number.

**Heritage Experts****7d. How many Heritage Experts were employed by the project?**

2

Must be a number.

**7e. How many hours did the Heritage Experts contribute?**

32

Must be a number.

**Tradespeople****7f. How many Tradespeople were employed by the project?**

14

Must be a number.

**7g. How many hours did the Tradespeople contribute?**

676

Must be a number.

**Volunteer Contributions****7h. How many of your existing volunteers were involved in the project?**

3

Must be a number.

## CULTURAL HERITAGE COMMUNITY COMMITTEE

15 AUGUST 2022

Attachment 2 Local Heritage Assistance Fund - Acquittal - 2021-2022

**2021-23 Community Heritage - Local Government Small Heritage Grants**  
**21-23 Small Heritage Grants - Year 1 Acquittal (Version 2 of 2)**  
**Application 21-23SHG004 From Ms Alison Russell**  
 Form Submitted 25 May 2022, 9:25am AEST

**7i. How many new volunteers were recruited as a result of the project?**

2

Must be a number.

**7j. How many hours in total did all of the volunteers contribute to the project?**

28

Must be a number.

**7k. Did any of the following people volunteer their time?**☐ Heritage Experts ☐ Tradespeople**Use of Materials**

Program materials may be used through various media including (but not limited to) NSW Government websites, publicity relating to your project, promotion and future planning of the heritage grants program and databases such as the State Heritage Register.

If you do not wish DPC to use the materials supplied through this acquittal you must advise accordingly

**8. Insert any information, specific comments or feedback from your acquittal reports that you would NOT want reproduced and the reason why. Otherwise all of the written information provided may be used by DPC for the purposes specified on page 1.**

**9. Please complete and sign the Use of Program Materials form and upload it here**

Filename: 2021-2022-Use-of-Program-Materials-Form (2).doc

File size: 81.5 kB

The Use of Program Materials form is available under the "Templates" section on our webpage <https://www.heritage.nsw.gov.au/grants/managing-your-grant/>

**Individual Project Details**

- The **Guide to Photo Point Monitoring** and associated **Photo Monitoring Template** are available at <https://www.environment.nsw.gov.au/topics/heritage/grants-and-funding/manage-grants> under *Project documents and templates*. Use one template per grant given to show the best before, during and after photos.
- The Total Cost (ex GST) will automatically calculate, however you may need to "save" the form for the calculation to work.

10a. Heritage Item Benefiting	Who received the grant?	Description of the works done and outcomes	Grant Given (ex GST)	Owner's Contribution (ex GST)	Total Cost (ex GST) - Automatic Calculated	Before and After Photos*
--	-------------------------------	--	----------------------------	-------------------------------------	---	--------------------------------

## CULTURAL HERITAGE COMMUNITY COMMITTEE

15 AUGUST 2022

Attachment 2 Local Heritage Assistance Fund - Acquittal - 2021-2022

**2021-23 Community Heritage - Local Government Small Heritage Grants**  
**21-23 Small Heritage Grants - Year 1 Acquittal (Version 2 of 2)**  
**Application 21-23SHG004 From Ms Alison Russell**  
 Form Submitted 25 May 2022, 9:25am AEST

Orange Scout Hall, 94 Kite Street, Orange	2nd Orange Scout Group	Painting the exterior of the Scout Hall including: Doors and surrounds, windows, entrance ceiling, door awning, chimneys, flag-pole base, render, rear stairs handrail and landing, front fence.	\$2,000.00	\$11,590.00	\$13,590.00	Filename: Scout Hall - after.jpg File size: 627.3 kB  Filename: Scout Hall - B4.png File size: 1.4 MB
88 March Street, Orange		Demolish existing verandah. Salvage verandah beam. Scape tiles off surface. Refinish concrete and install new timber posts, heritage galvanised quad guttering and downpipes an cast iron panels salvaged by owner and reinstate bullnose verandah Provide new concrete steps and side walls.	\$3,000.00	\$41,100.00	\$44,100.00	Filename: 88 March - After.jpg File size: 34.3 kB  Filename: 88 March after -2.jpg File size: 35.2 kB  Filename: 88 March Before.jpg File size: 32.1 kB

## CULTURAL HERITAGE COMMUNITY COMMITTEE

15 AUGUST 2022

Attachment 2 Local Heritage Assistance Fund - Acquittal - 2021-2022

**2021-23 Community Heritage - Local Government Small Heritage Grants**  
**21-23 Small Heritage Grants - Year 1 Acquittal (Version 2 of 2)**  
**Application 21-23SHG004 From Ms Alison Russell**  
 Form Submitted 25 May 2022, 9:25am AEST

94 Moulder Street, Orange	Repoint brickwork on western side of house.	\$750.00	\$750.00	\$1,500.00	Filename: 154 Moulder after.jpg File size: 839.4 kB Filename: 154 Moulder Before.jpg File size: 2.1 MB
15 Catto Close (Bloomfield House), Orange	Reinstate traditional timber post and wire fence to front boundary of Bluestone House in rural setting.	\$1,000.00	\$5,405.27	\$6,405.27	Filename: 15 Catto Close - After 2.jpg File size: 1.5 MB Filename: 15 Catto Close - after.jpg File size: 1.8 MB Filename: 15 Catto Close - Wooden front fence - Before.jpg File size: 2.0 MB

## CULTURAL HERITAGE COMMUNITY COMMITTEE

15 AUGUST 2022

Attachment 2 Local Heritage Assistance Fund - Acquittal - 2021-2022

**2021-23 Community Heritage - Local Government Small Heritage Grants**  
**21-23 Small Heritage Grants - Year 1 Acquittal (Version 2 of 2)**  
**Application 21-23SHG004 From Ms Alison Russell**  
 Form Submitted 25 May 2022, 9:25am AEST

Orange War Memorial Hall, 245 Anson Street, Orange	War Memorial Trust	Replace 100-year-old rain affected doors plus fitting and painting	\$1,500.00	\$3,989.00	\$5,489.00	Filename: Exterior of first floor door 1 - after.tif File size: 304.0 kB Filename: Internal image of door after.jpg File size: 50.2 kB Filename: Memorial Hall door before 2.jpg File size: 222.9 kB Filename: Memorial Hall Front Door - B4.jpg File size: 146.8 kB
Address, name and LEP number	Name of person or group who received the grant	Brief description of works done and heritage outcomes achieved	How much did Council give as a grant for this project?	Did the owner/s of the heritage item contribute to their project costs?	Should equal owners contribution plus the grant amount given. This number/amount is calculated.	*Use One Photo Monitoring Template per Grant Given to show the works done.

*These amounts will be automatically calculated from the table above.*

**10b. Total Grant Amount Given by Council to the Community**

\$8,250.00

This number/amount is calculated.

**10c. Total Contribution from Heritage Owners**

\$62,834.27

This number/amount is calculated.

**10d. Grand Total of Project Costs**

\$71,084.27

This number/amount is calculated.

The overall combined total.

## CULTURAL HERITAGE COMMUNITY COMMITTEE

15 AUGUST 2022

Attachment 2 Local Heritage Assistance Fund - Acquittal - 2021-2022

---

**2021-23 Community Heritage - Local Government Small Heritage Grants**  
**21-23 Small Heritage Grants - Year 1 Acquittal (Version 2 of 2)**  
**Application 21-23SHG004 From Ms Alison Russell**  
Form Submitted 25 May 2022, 9:25am AEST

The statutory declaration form can be found at: <https://www.environment.nsw.gov.au/topics/heritage/grants-and-funding/manage-grants> under the heading **Project documents and templates**.

**11. Attach a signed and certified statutory declaration to confirm total expenditure incurred in 2021-22 \***

Filename: LHG Stat Dec 2021-2022.pdf  
File size: 36.3 kB

**Year 1 Payment Claim**

Refer to your amount approved and co-contribution conditions and the total grant amount given by council to the community.

**For example**, If your Council was approved for up to \$5,500 *with a matching co-contribution required*, and council has expended \$8,000 on small heritage grants in 2021-22, your claim amount will be \$4000.

However, if the co-contribution requirement was *waived* as part of your funding agreement, in this instance the claim would be \$5,500.

**Approved amount and Co-contribution Conditions**

This question is read only.

**12. Amount being claimed for 2021-22 (ex GST) \***

\$4,125

Must be a dollar amount.

If you are required to have a matching co-contribution this should be half of the total expenditure in Question 11b

**13. Attach a Tax Invoice excluding GST to Department of Premier and Cabinet (Heritage NSW) for the grant amount that you are claiming. \***

Filename: Tax Invoice - 24 May 2022.pdf  
File size: 331.9 kB

Your invoice should be made out to Department of Premier and Cabinet (Heritage NSW) Locked Bag 5020 Parramatta NSW 2124 ABN 34 945 244 274. You must NOT add GST to the invoice.

**Change to Financial and/or Contact Details**

**14a. Are there any changes to your financial or contact details that we should be aware of? \***

☐ Yes ☒ No

For example a change in bank account, project officer or address.

**Acknowledgement, Feedback and Submission**

**\* indicates a required field**



## CULTURAL HERITAGE COMMUNITY COMMITTEE

15 AUGUST 2022

Attachment 2 Local Heritage Assistance Fund - Acquittal - 2021-2022

---

**2021-23 Community Heritage - Local Government Small Heritage Grants  
21-23 Small Heritage Grants - Year 1 Acquittal (Version 2 of 2)  
Application 21-23SHG004 From Ms Alison Russell  
Form Submitted 25 May 2022, 9:25am AEST**

**15. As the person submitting this form I warrant that: 1) the information in this form is true and correct to the best of my knowledge 2) I am authorised to sign this form on behalf of my organisation and 3) I confirm that permissions have been sought from any and all third parties to use their materials. \***

☒ Yes

**16. Do you have any feedback for the Heritage Grants Team on the grant process, forms, payments or customer service?**

Orange City Council would like to thank Heritage NSW for the continued support. The grant program applications continue to increase.

Your honest feedback will help us to improve the grants program. Please take a few minutes to let us know your thoughts.

**Please review and submit** this acquittal form once you have completed it and have attached required supporting information.

**Once you have submitted your acquittal form you will receive a confirmation email.**

**CULTURAL HERITAGE COMMUNITY COMMITTEE****15 AUGUST 2022**

---

**3.5 CULTURAL HERITAGE COMMUNITY COMMITTEE ACTION PLAN**

---

RECORD NUMBER: 2022/1468

AUTHOR: Alison Russell, Community Museum and Heritage Manager

**EXECUTIVE SUMMARY**

Council has noted the important role that Community Committees play in providing feedback and input into Council's operations. Committees can also offer ideas and suggestions to be considered as part of Council's Integrated Planning and Reporting framework, and related annual budget.

As a means of recording ideas, suggestions and activities made by members, each Committee will develop and review on an ongoing basis an Action Plan.

This report provides the opportunity for the Committee to consider items to be added to the Action Plan, for review at the next meeting.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy "4.1. Engage with the community to ensure creative and cultural facilities and services meet changing needs".

**FINANCIAL IMPLICATIONS**

Nil

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

**That the Cultural Heritage Community Committee Action Plan be reviewed by the Committee and that the Committee updated at each meeting.**

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION**

At the last meeting of the Cultural Heritage Community Committee held on 16 May 2022, the Committee identified items to be included in the Action Plan.

An update of the Committee's Action Plan will be a standard item on every agenda for discussion and review.

The Committee Clerk will ensure the Action Plan identifies possible budget and resourcing implications, and also how an item links to Council's Delivery/Operational Plan, or could be proposed for future Delivery/Operational Plans.



**CULTURAL HERITAGE COMMUNITY COMMITTEE**

**15 AUGUST 2022**

**3.5 Cultural Heritage Community Committee Action Plan**

---

**ATTACHMENTS**

- 1 Cultural Heritage Action Plan, D20/9801

## CULTURAL HERITAGE COMMUNITY COMMITTEE

15 AUGUST 2022

## Attachment 1 Cultural Heritage Action Plan

D20/9801

## Cultural Heritage Community Committee

## Action Plan

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
		<i>Strategy number or task number in the delivery/operational plan or reference in Asset Management Plan</i>	<i>In current budget or to be considered in next budget</i>		<i>Date action will be commenced</i>	<i>Date action will be finished</i>	<i>Updates as the Action Plan will be reviewed at each meeting OR Completed</i>
Provide continued support to the Banjo Paterson Australian Poetry Festival annually	CHCC Members	4.4 Live - Celebrate and conserve the diverse cultural heritage of the urban, village and rural communities	To be considered in next budget		1 Jan 2020	ongoing	Establishment of a <i>Friends of Banjo Paterson Park</i>
Continue to support the restoration work at Duntryleague	CHCC Members	4.4 Live - Celebrate and conserve the diverse cultural heritage of the urban, village and rural communities			1 Jan 2020	ongoing	
Support the design, development and installation of a seat that includes a monument to Banjo Paterson in Summer Street, Orange.	CHCC Members	4.4 Live - Celebrate and conserve the diverse cultural heritage of the urban, village and rural communities	Develop budget and seek funding support		1 Jan 2020	1 Jan 2025	

## CULTURAL HERITAGE COMMUNITY COMMITTEE

15 AUGUST 2022

## Attachment 1 Cultural Heritage Action Plan

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
Continue to support the Orange City Council Heritage Awards held biannually	CHCC Members	4.4 Live - Celebrate and conserve the diverse cultural heritage of the urban, village and rural communities			1.1.2020	ongoing	
Establish a heritage program to be implemented during the off year of the Heritage Awards	CHCC Members	4.4 Live - Celebrate and conserve the diverse cultural heritage of the urban, village and rural communities			1.1.2020		
Support the Review of the Orange City Council Heritage Study	CHCC Members	4.4 Live - Celebrate and conserve the diverse cultural heritage of the urban, village and rural communities			1.1.2020		
Support conduct of Orange Show	CHCC Members				16.5.2022		
How we embed Aboriginal Culture into work of Council/Information	CHCC Members				16.5.2022		
Identification of significant sites across the city	CHCC Members				16.5.2022		

## CULTURAL HERITAGE COMMUNITY COMMITTEE

15 AUGUST 2022

Attachment 1 Cultural Heritage Action Plan

---

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
Committee work with RSL to recognise service in prior wars	CHCC Members				16.05.22		
Boar War Memorial	CHCC Members						
Maintenance Fund for maintaining objects across the city	CHCC Members						



**CULTURAL HERITAGE COMMUNITY COMMITTEE****15 AUGUST 2022**

---

**3.6 ORANGE BLAYNEY AND CABONNE SUSTAINABLE COLLECTIONS PROGRAM -  
PROGRESS REPORT - JULY 2022**

---

RECORD NUMBER: 2022/1516

AUTHOR: Alison Russell, Community Museum and Heritage Manager

**EXECUTIVE SUMMARY**

The purpose of this report is provide an update and overview to the Committee of the Orange, Blayney and Cabonne Sustainable Collections Program.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy "4.4. Celebrate and conserve the diverse cultural heritage of the urban, village and rural communities".

**FINANCIAL IMPLICATIONS**

Nil

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

**That the report by Community Museum and Heritage Manager on Orange Blayney and Cabonne Sustainable Collections Program – July 2022 be acknowledged.**

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION****Background**

The Sustainable Collections Project (SCP) is a joint initiative of Cabonne, Blayney and Orange Councils, with funding support from Arts NSW and other partners. The project was initiated in 2007 by Orange City Council's museum program, working with community museums in the region. It is designed to assist community museums and volunteers with the documentation, assessment and interpretation of collections and to improve coordination and planning for the future of the museums and their significant collections.

The project recognises that the museums hold collections which are important community, cultural and financial assets. These collections need maintenance, planning and investment to sustain their value and significance. Improved collection management and interpretation enables communities to access the cultural, tourism and education potential inherent in the collections and the stories held by the museums.

**CULTURAL HERITAGE COMMUNITY COMMITTEE****15 AUGUST 2022****3.6 Orange Blayney and Cabonne Sustainable Collections Program - Progress Report - July 2022**

---

Underpinning the project is the employment of locally based collections officers to work with museum volunteers to identify significant objects and distinctive stories in each museum and document collections. The project is managed by Orange City Council's Museum and Heritage Coordinator.

The Sustainable Collections Project has pioneered a new model of regional cooperation for sustainable museum development. It was the first time in Australia that three councils have supported a co-ordinated museum program. Since its inception, the project has been recognised as a national model, it has been commended in various studies and museum reports, and it has attracted significant grant funding and national awards.

**Key initiatives and elements of the program:**

- Regular Regional Museum Network Meetings
- Meetings with the museums and preparation of an audit report on each museum to understand the current status and needs of the collections and volunteer
- Museum volunteers have attended workshops on:
  - e-hive training to develop online access to collections and museums
  - Training on the Australian Dress Register
  - Workshop on conserving World War I collections
  - Archival conservation
  - Collection care
  - Oral history recording
- Commissioned research on the Chinese history of the region
- Commissioned Aboriginal Heritage study for Orange Cabonne and Blayney Council areas
- Participation in GLAM case study of the Sustainable Collections Projects
- Museums Open weekend where all museums in the district were open
- Development and administration of Central NSW Museum website
- Development of Central NSW Museums tour brochure and promotional material
- Fact sheet on seven key steps for museums
- Financial assistance with conservation materials
- Purchase museum equipment, showcases, storage cabinets, hanging equipment and mannequins
- Assistance from a Museum Adviser 2008 – 2016
- Collections officer to work with museum volunteers on the documentation, photography and digitisation of collections
- Assistance with grant applications and letters of support for:
  - Canowindra Museum, Molong Museum, Golden Memories Museum, Millthorpe, Carcoar Court House and Molong & District Historical Society Museum
- Assist museums with grant applications for priority building works and museum projects
- Identify distinctive themes and stories and significant objects in each museum
- New interpretations in regional museum including the Eugowra Museum, Canowindra Historical Society, Escort Rock, Carcoar Court House, Carcoar Hospital Museum, Emmaville Cottage, Lake Canobolas Pump House and Molong Museum.
- Villages of the Heart; a collaborative project recording the stories and memories of villages across the region and developing public art concepts with key villages

**CULTURAL HERITAGE COMMUNITY COMMITTEE****15 AUGUST 2022****3.6 Orange Blayney and Cabonne Sustainable Collections Program - Progress Report - July 2022**

---

- Development of educational resources for regional museums.

The program for 2021-2022 continues the documentation and digitisation of museum items on e-hive by a collections officer. Delivery of an Aboriginal Heritage Trail in conjunction with the Orange Local Aboriginal Lands Council, the development of a Bushranger trail across the region and a project to document rural vernacular sheds in the region.

Due to the COVID 19 Pandemic in 2020, regional museums were closed for a large period of 2020 and 2021, delaying the implementation of the program. This has resulted in the program being extended until the end of 2022.

The 2023 program will continue the award winning Sustainable Collections Program, documenting an interpreting significant collection across the region. With an emphasis on interpretative exhibition planning for new presentations, Aboriginal object interpretation and oral history recording, assessment of archive collections and research on the lost villages across the Central NSW regional museum areas. Resulting in satellite exhibitions in key museums across the region. Audience engagement initiatives will continue at Emmaville Cottage and Wentworth Main Mine.



---

**2.5 MINUTES OF THE CLIFTON GROVE COMMUNITY COMMITTEE HELD 18 AUGUST 2022**

---

RECORD NUMBER: 2022/1678

AUTHOR: Nick Redmond, Manager Communications &amp; Engagement

**EXECUTIVE SUMMARY**

The Clifton Grove Community Committee met on 18 August 2022. The Minutes of this meeting are tabled for the Committees attention.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.4. Celebrate and conserve the diverse cultural heritage of the urban, village and rural communities”.

**FINANCIAL IMPLICATIONS**

Nil

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

- 1 That Council acknowledge the reports presented to the Clifton Grove Community Committee at its meeting held on 18 August 2022.**
- 2 That Council determine recommendations from the minutes of the Clifton Grove Community Committee meeting of 18 August 2022:**

***3.1 - That the Charter for the Clifton Grove Community Committee be adopted with the following amendment:***

***Meeting Frequency – Quarterly or as needed with specific meeting dates and times to be determined by the Committee***

***Quorum – Three community members and at least one Councillor***

***3.2 – Clifton Grove Committee Meeting dates and times***

***That the final meeting of the Clifton Grove Community Committee for 2022 be held 17 November, 2022 commencing at 5.30pm in the Councillors Workroom.***

***3.3 – Clifton Grove Masterplan***

***That the Clifton Grove Masterplan be placed on exhibition for 28 days.***

- 3 That the remainder of the minutes of the Clifton Grove Community Committee at its meeting held on 18 August 2022 be adopted.**

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION**

Nil

**ATTACHMENTS**

- 1 CGCC - 18 August 2022 Minutes
- 2 CGCC - 18 August 2022 Agenda, D22/51315 [↓](#)

---

# ORANGE CITY COUNCIL

## MINUTES OF THE

## CLIFTON GROVE COMMUNITY COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 18 AUGUST 2022

COMMENCING AT 5.35PM

---

### 1 INTRODUCTION

#### ATTENDANCE

---

Cr F Kinghorne (Chairperson), Cr S Peterson, Mr Rob Nevins, Mr Chris Doucas, Ms Jenny Glastonbury, Manager Corporate and Community Relations

#### 1.1 Apologies and Leave of Absence

---

##### RESOLVED

Mr R Nevins/Cr F Kinghorne

That the apologies be accepted from Mr Peter Reid and Mr Peter West for the Clifton Grove Community Committee meeting on 18 August 2022.

#### 1.2 Acknowledgement of Country

---

The Chairperson conducted an Acknowledgement of Country.

#### 1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

---

Nil.

### 2 PREVIOUS MINUTES

##### RESOLVED

Mr C Doucas/Cr F Kinghorne

That the Minutes of the Meeting of the Clifton Grove Community Committee held on 26 May 2022 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Clifton Grove Community Committee meeting held on 26 May 2022.

### 3 GENERAL REPORTS

#### 3.1 COMMITTEE CHARTER - CLIFTON GROVE COMMUNITY COMMITTEE

TRIM REFERENCE: 2022/1498

**RECOMMENDATION****Cr F Kinghorne/Cr S Peterson**

That the Charter for the Clifton Grove Community Committee be adopted with the following amendment:

Meeting Frequency – Quarterly or as needed with specific meeting dates and times to be determined by the Committee.

Quorum – Three community members and at least one Councillor.

#### 3.2 CLIFTON GROVE COMMITTEE MEETING DATES AND TIMES

TRIM REFERENCE: 2022/1499

**RECOMMENDATION****Cr F Kinghorne/Mrs J Glastonbury**

That the final meeting of the Clifton Grove Community Committee for 2022 be held 17 November, 2022 commencing at 5.30pm in the Councillors Workroom.

#### 3.3 CLIFTON GROVE MASTERPLAN

TRIM REFERENCE: 2022/1539

**RECOMMENDATION****Mrs J Glastonbury/Mr R Nevins**

That the Clifton Grove Masterplan be placed on exhibition for 28 days.

**THE MEETING CLOSED AT 5.51PM**



## **CLIFTON GROVE COMMUNITY COMMITTEE**

# **AGENDA**

**18 AUGUST 2022**

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **CLIFTON GROVE COMMUNITY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE** on **Thursday, 18 August 2022** commencing at **5.30PM**.

David Waddell

**CHIEF EXECUTIVE OFFICER**

For apologies please contact Renea Meacham on 6393 8028.

**CLIFTON GROVE COMMUNITY COMMITTEE****18 AUGUST 2022**

---

**AGENDA****EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

<b>1</b>	<b>INTRODUCTION .....</b>	<b>3</b>
1.1	Apologies and Leave of Absence .....	3
1.2	Acknowledgement of Country.....	3
1.3	Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests.....	3
<b>2</b>	<b>PREVIOUS MINUTES .....</b>	<b>3</b>
2.1	Minutes of the Meeting of the Clifton Grove Community Committee held on 26 May 2022.....	4
<b>3</b>	<b>GENERAL REPORTS .....</b>	<b>7</b>
3.1	Committee Charter - Clifton Grove Community Committee .....	7
3.2	Clifton Grove Committee Meeting Dates and Times .....	11
3.3	Clifton Grove Masterplan .....	13

**CLIFTON GROVE COMMUNITY COMMITTEE****18 AUGUST 2022**

---

**1 INTRODUCTION****MEMBERS**

Cr F Kinghorne (Chairperson), Cr S Peterson, Mr Matthew Chisholm, Mr Rob Nevins, Mr Peter Reid, Mr Peter West, Mr Chris Doucas, Mr Nicolaas Drage, Ms Jenny Glastonbury, Manager Corporate and Community Relations, Director Development Services

**1.1 APOLOGIES AND LEAVE OF ABSENCE****1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

**1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

**RECOMMENDATION**

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Clifton Grove Community Committee at this meeting.

**2 PREVIOUS MINUTES****RECOMMENDATION**

That the Minutes of the Meeting of the Clifton Grove Community Committee held on 26 May 2022 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Clifton Grove Community Committee meeting held on 26 May 2022.

**ATTACHMENTS**

- 1 Minutes of the Meeting of the Clifton Grove Community Committee held on 26 May 2022

---

## ORANGE CITY COUNCIL

### MINUTES OF THE

### CLIFTON GROVE COMMUNITY COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 26 MAY 2022

COMMENCING AT 5:30 PM

---

## 1 INTRODUCTION

### ATTENDANCE

---

Cr F Kinghorne (Chairperson), Mr Matthew Chisholm, Mr Peter Reid, Mr Chris Doucas, Ms Jenny Glastonbury, Manager Corporate and Community Relations

#### 1.1 Apologies and Leave of Absence

---

#### RESOLVED

**Cr F Kinghorne/Mr P Reid**

That the apologies be accepted from Mr Rob Nevins, Mr Nicolaas Drage, Mr Peter West and Cr S Peterson, for the Clifton Grove Community Committee meeting on 26 May 2022.

#### 1.2 Acknowledgement of Country

---

Cr Kinghorne conducted an Acknowledgement of Country.

#### 1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

---

Nil

## 2 PREVIOUS MINUTES

#### RESOLVED

**Cr F Kinghorne/Mr P Reid**

That the Minutes of the Meeting of the Clifton Grove Community Committee held on 12 May 2021 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Clifton Grove Community Committee meeting held on 12 May 2021.



**MINUTES OF CLIFTON GROVE COMMUNITY COMMITTEE****26 MAY 2022****3 GENERAL REPORTS****3.1 CODE OF CONDUCT - CLIFTON GROVE COMMUNITY COMMITTEE**

TRIM REFERENCE: 2022/898

**RECOMMENDATION****Mr P Reid/Mr C Doucas**

That the Clifton Grove Community Committee acknowledge the requirements set by the Code of Conduct, and members commit to act in accordance with the Code of Conduct at all times while on Committee/Council business.

**3.2 CLIFTON GROVE COMMUNITY COMMITTEE - CODE OF MEETING PRACTICE**

TRIM REFERENCE: 2022/899

**RECOMMENDATION****Cr F Kinghorne/Mr C Doucas**

That the Clifton Grove Community Committee acknowledge the requirements set by the Code of Meeting Practice and commit to conduct meetings in accordance with the Code of Meeting Practice.

**3.3 COMMITTEE CHARTER - CLIFTON GROVE COMMUNITY COMMITTEE**

TRIM REFERENCE: 2022/900

**RECOMMENDATION****Mr P Reid/Mr C Doucas**

That the Charter for the Clifton Grove Community Committee be deferred to the next meeting to be held 25 August, 2022.

**3.4 CLIFTON GROVE COMMITTEE MEETING DATES AND TIMES**

TRIM REFERENCE: 2022/901

**RECOMMENDATION**

That the Clifton Grove Community Committee meet on Thursday 25 August, 2022 at 5.30pm and that future meeting dates and times be determined at this meeting.

**3.5 CLIFTON GROVE COMMUNITY COMMITTEE - ACTION PLAN**

TRIM REFERENCE: 2022/902

**RECOMMENDATION****Cr F Kinghorne/Mr P Reid**

That the Committee consider and discuss items to be included on the Action Plan.

**THE MEETING CLOSED AT 6.15PM**

## CLIFTON GROVE COMMUNITY COMMITTEE

18 AUGUST 2022

---

**3 GENERAL REPORTS****3.1 COMMITTEE CHARTER - CLIFTON GROVE COMMUNITY COMMITTEE**

---

RECORD NUMBER: 2022/1498

AUTHOR: Nick Redmond, Manager Communications &amp; Engagement

**EXECUTIVE SUMMARY**

Orange City Council has developed and adopted the Charter for the Clifton Grove Community Committee. The Community Committee structure was determined in February 2022 and the Charters were adopted in March 2022.

The Charter sets out the operations and composition of the Committee and is presented for consideration and adoption by the Committee. If required, the Committee may recommend to Council a change to the Charter, however any such change must be consistent with Council's Code of Meeting Practice.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy "4.4. Celebrate and conserve the diverse cultural heritage of the urban, village and rural communities".

**FINANCIAL IMPLICATIONS**

Nil

**POLICY AND GOVERNANCE IMPLICATIONS**

All Community Committee Charters have been updated to reflect Council's requirements and to comply with Council's Code of Meeting Practice.

**RECOMMENDATION**

**That the Charter for the Clifton Grove Community Committee be adopted.**

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION**

The Charter for the current term of the Committee is attached for consideration and adoption by the Committee.

The Committee may, if needed, recommend changes to the Charter be considered. Any such changes cannot be inconsistent with Council's Code of Meeting Practice.

**ATTACHMENTS**

- 1 Draft Charter - Clifton Grove Community Committee, 2022/202

## CLIFTON GROVE COMMUNITY COMMITTEE

18 AUGUST 2022

Attachment 1 Draft Charter - Clifton Grove Community Committee



## CLIFTON GROVE COMMUNITY COMMITTEE

2022/202

F177

**PURPOSE**

To advise Council and make recommendations in relation to Clifton Grove.

The Committee does not have a role in the operational function of Council. This is the responsibility of the Chief Executive Officer and staff. Equally, where Council has adopted a Strategic Policy or Strategic Planning document, the Committee must observe the Council position as set out in that policy, plan or document.

**REPORTS TO**

Services Policy Committee

**TERM**

The Clifton Grove Community Committee shall dissolve at the General Election of Orange City Council. Council may dissolve the Committee at any time by resolution of Council.

**MEMBERSHIP**

Two or more Councillors (one of whom shall be Chairperson, as elected by Council)

Up to six community representatives

Chief Executive Officer (or nominee)

Non-voting Committee Clerk

Council staff as required (non-voting)

**QUORUM**

Majority of community members and at least one Councillor.

**MEETING FREQUENCY**

Six monthly, with specific meeting dates and times to be determined by the Committee.

**VOTING**

Each member of the Committee is entitled to one vote only. In the equality of votes, the matter is to be referred to Council for determination.

**REPORTS AND RECORDING**

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing to the Committee Clerk at least 10 days before the meeting. Formal minutes of meetings of the Committee will be produced in accordance with Council's Code of Meeting Practice. The Committee may make recommendations to Council, via the Services Policy Committee. Council may adopt, amend or decline any recommendation.

**CLIFTON GROVE COMMUNITY COMMITTEE****18 AUGUST 2022**Attachment 1 Draft Charter - Clifton Grove Community Committee

---

## **CLIFTON GROVE COMMUNITY COMMITTEE CHARTER**

**VACANCIES**

Vacancies may arise during the term of the Committee. If a vacancy does occur, the Committee may invite an individual to join the Committee, or seek expressions of interest to fill the vacancy.

**COMMITTEE CLERK**

The Chief Executive Officer will provide a Committee Clerk who will be the representative of the Chief Executive Officer, and will exercise the functions of the Chief Executive Officer so far as they are relevant to the Committee and its Chairperson.

**RELEVANT POLICIES/DOCUMENTS**

Orange City Council Code of Conduct  
Orange City Council Code of Meeting Practice  
Orange Community Strategic Plan  
Delivery/Operational Plan  
Asset Management Plan Strategy and Plans

Copies of these and other documents are available on Council's website at [www.orange.nsw.gov.au](http://www.orange.nsw.gov.au) or from the Committee Clerk.

**CLIFTON GROVE COMMUNITY COMMITTEE****18 AUGUST 2022**

---

**3.2 CLIFTON GROVE COMMITTEE MEETING DATES AND TIMES**

---

RECORD NUMBER: 2022/1499

AUTHOR: Nick Redmond, Manager Communications &amp; Engagement

**EXECUTIVE SUMMARY**

The Clifton Grove Community Committee is requested to consider meeting dates and times for the remainder of 2022. Council has resolved the frequency of Committee Meetings to be as required however it is up to the Committee to determine meeting dates around that frequency.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy "4.4. Celebrate and conserve the diverse cultural heritage of the urban, village and rural communities".

**FINANCIAL IMPLICATIONS**

Nil

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

**That the Clifton Grove Community Committee set meeting dates, times and locations for the remainder of 2022.**

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION**

The Committee is requested to lock in meeting dates, times and locations for the remainder of 2022. This will allow meetings to be planned well in advance and members and Councillors can ensure their availability to attend wherever possible.

The proposed meeting dates can be amended at a later date if required, however Council's preference is to lock in the meeting dates.

**CLIFTON GROVE COMMUNITY COMMITTEE****18 AUGUST 2022**

---

**3.3 CLIFTON GROVE MASTERPLAN**

---

RECORD NUMBER: 2022/1539

AUTHOR: Renea Meacham, Engagement Officer

**EXECUTIVE SUMMARY**

A draft masterplan for the future development of Clifton Grove has been developed to guide the development over the next several years, support future funding applications and assist with identifying capital works for the Community Committee.

The purpose of this report is to seek Council's support to place the draft masterplan on exhibition for a period of 28 days.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy "4.4. Celebrate and conserve the diverse cultural heritage of the urban, village and rural communities".

**FINANCIAL IMPLICATIONS**

Nil

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

**That the Clifton Grove Masterplan be placed on exhibition for 28 days.**

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION**

In June of 2021, consultation with the Clifton Grove Community was undertaken to seek community feedback on what projects the community might like to achieve over the next three years but with a ten-year scope.

From these consultations a Draft Clifton Grove Masterplan was completed which identified the following guiding principles were identified:

- Aesthetic – installation of exotic trees, Natural and open trails and creek lines
- Amenity – trails through native vegetation, safe horse riding and public, open space furniture; and
- Activity- bike riding and waling, horse riding and participating in community events.

In addition, projects that were identified as priorities for the Community included:

**CLIFTON GROVE COMMUNITY COMMITTEE****18 AUGUST 2022****3.3 Clifton Grove Masterplan**

---

- Beautification of Banjo Patterson Way, including installation of pull-in area for visitors, a corridor of exotic trees
- Upgrades to the Mud Hut, including installation of trees, installation of a fire pit and furniture
- General beautification of the area including removal of fences between the end of bridle paths and road vergers, replating and weed removal along summer Hill Creek and revegetation of bridle paths

The masterplan actions/activities can be categorised into three key areas:

1. Principles for development
2. Operational/maintenance
3. New works/projects

They have been categorised in the following:

**Principles for development**

**Ref 0.01** - Update Orange City Council's Management Plans and strategic policy to include outcomes from this masterplanning exercise

**Ref 0.02** - Ensure proposals protect the cultural landscape and heritage values of the Aboriginal and non-Aboriginal community

**Ref 0.03** - Protect significant trees & remnant vegetation under the LEP Biodiversity provisions for significant vegetation

**Ref 0.10** - Review Orange Active Travel Plan and prioritise works to tie into masterplan proposals

**Ref 0.13** - Continue to support community group initiatives and events which support the rural residential area, broader community and tourism opportunities

**Ref 0.14** - Support community tree planting initiatives to increase shade and presentation

**Ref 0.15** - Review Council's tree planting details in streets, carparks and in natural ground to ensure optimal growing environment

**Operational/maintenance**

**Ref 0.04** - Develop a Council policy which minimises mowing in parks and open green space to reduce maintenance & maximise habitat, for example, mulching around groups of trees

**Ref 0.06** - Remove weeds along Summer Hill Creek, particularly Willows, with an ongoing eradication plan

**Ref 0.07** - Remove weeds along bridle paths, particularly Blackberry, with an ongoing eradication plan

**Ref 0.08** - Continue to maintain drains along bridle paths to ensure they are operational and free of debris

**CLIFTON GROVE COMMUNITY COMMITTEE****18 AUGUST 2022****3.3 Clifton Grove Masterplan**

---

**Ref 0.09** - Continue to control noxious animals, particularly rabbits

and foxes, with an ongoing eradication plan

**Ref 0.11**- Remove dead & under-performing trees

**Ref 0.12** - Rationalise and remove redundant signage throughout the rural residential area

**Ref 2.01** - Create safe linkages between bridle paths by maintaining accessible paths along the road verges of Banjo Patterson Way for: horse riding; bike riding; and walking (annual allocation)

**Ref 2.02** - Create safe linkages between bridle paths by maintaining accessible paths along the road verges of Narambla Drive for: horse riding; bike riding; and walking (annual allocation)

**Ref 2.03** - Create safe linkages between bridle paths by maintaining accessible paths along the road verges of The Overflow for: horse riding; bike riding; and walking (annual allocation)

**Ref 2.04** - Create safe linkages between bridle paths by maintaining accessible paths along the road verges of The Billabong for: horse riding; bike riding; and walking (annual allocation)

**Ref 2.05** - Create safe linkages between bridle paths by maintaining accessible paths along the road verges of Coolabah Drive for: horse riding; bike riding; and walking (annual allocation)

**Ref 2.06** - Create safe linkages between bridle paths by maintaining accessible paths along the eastern verge of Ophir Road, north and south of Banjo Patterson Way for: horse riding; bike riding; and walking (annual allocation)

**Ref 2.07** - Remove fences between the end of the bridle paths and road verges, along Ophir Road (north and south of Banjo Patterson Way), to provide better connectivity and easier management

**Ref 2.08** - Remove fences between the end of the bridle paths and road verges, south of Banjo Patterson Way, to provide better connectivity and easier management

**Ref 2.09** - Remove fences between the end of the bridle paths and road verges, north of Banjo Patterson Way, to provide better connectivity and easier management

**Ref 2.19** - Re-planting and weed removal along Summer Hill Creek (annual allocation)

**New works/projects**

**Ref 0.05** - Regenerate Summer Hill Creek through riparian planting and terrestrial tree planting and remove rubbish/ debris/ siltation

**Ref 0.16** - Install trees (including ongoing watering and maintenance), per the Clifton Grove Masterplan

**Ref 0.17** - Investigate connectivity opportunities between the bridle paths and Mullion Reserve

**Ref 0.18** - Investigate bridle path revegetation as a carbon sequestration project



**CLIFTON GROVE COMMUNITY COMMITTEE****18 AUGUST 2022****3.3 Clifton Grove Masterplan**

---

**Ref 1.01** - Install formal parking area to the new visitor pull-in, adjacent Banjo Patterson Way, to allow better access to the community notice board and bin (includes fill and 2 part seal incorporating the notice board and bin)

**Ref 1.02** - Install low native planting around signage log to enhance the entrance into Clifton Grove

**Ref 1.03** - Extend median and include a safe pedestrian crossing point, to better define the intersection at the corner of Banjo Paterson Way and Ophir Road

**Ref 1.04** - Relocate existing community notice board to the new visitor pull-in and include a locality map showing bridle path linkages

**Ref 1.05** - Relocate existing garbage bin to the new visitor pull-in

**Ref 1.06** - Install 'Caution Horse Rider' sign at the entrance of Banjo Patterson Way off Ophir Road

**Ref 1.07** - Install exotic tree planting (*Quercis coccinea* or similar approved) along Banjo Patterson Way between Ophir Road and Rossi Drive (south side), to provide seasonal colour (with ongoing maintenance and watering)

**Ref 2.10** - Install a new, accessible bus shelter with bike racks and bus pull-in bay, opposite the visitor pull-in on Banjo Patterson Way

**Ref 2.11** - Install a new, accessible bus shelter with bike racks adjacent to the parking area within the new visitor pull-in on Banjo Patterson Way

**Ref 2.12** - Install a new, accessible bus shelter with bike racks and bus pull-in bay, near the entrance to the Mud Hut

**Ref 2.13** - Install a new, accessible bus shelter with bike racks and bus pull-in bay, to the west side of Coolabah Drive, opposite the existing bus shelter

**Ref 2.14** - Install an accessible path and bike racks to the existing bus shelter on the corner of Kileys Run and The Overflow

**Ref 2.15** - Relocate existing bus shelter on the corner of Coolabah Drive and The Billabong and install opposite, where levels are flatter, with an accessible path and bike racks

**Ref 2.16** - Install a new, accessible bus shelter with bike racks and bus pull-in bay, half way along Rossi Drive

**Ref 2.17** - Revegetate the bridle paths (in accordance with Carbon Sequestration Guidelines), south of Banjo Patterson Way, to reinforce the native vegetation and encourage biodiversity (allows for 5 plants/100m<sup>2</sup> and includes tube stock, planting accessories and installation, assume half total area requires revegetation)

**Ref 2.18** - Revegetate the bridle paths (in accordance with Carbon Sequestration Guidelines), north of Banjo Patterson Way, to reinforce the native vegetation and encourage biodiversity (allows for 5 plants/100m<sup>2</sup> and includes tube stock, planting accessories and installation)

**Ref 3.01** - Install nudge rail to Mud Hut entrance to manage traffic movement and formalise parking

**Ref 3.02** - Install seats to playground to improve amenity for parents and carers

**CLIFTON GROVE COMMUNITY COMMITTEE****18 AUGUST 2022****3.3 Clifton Grove Masterplan**

---

**Ref 3.03** - Install firepit with boulder seating, set within decomposed granite, to provide more opportunities for community events

**Ref 3.04** - Install exotic tree planting (*Quercis coccinea* or similar approved) to open grass area adjacent to the Mud Hut, to provide seasonal colour (with ongoing maintenance and watering)

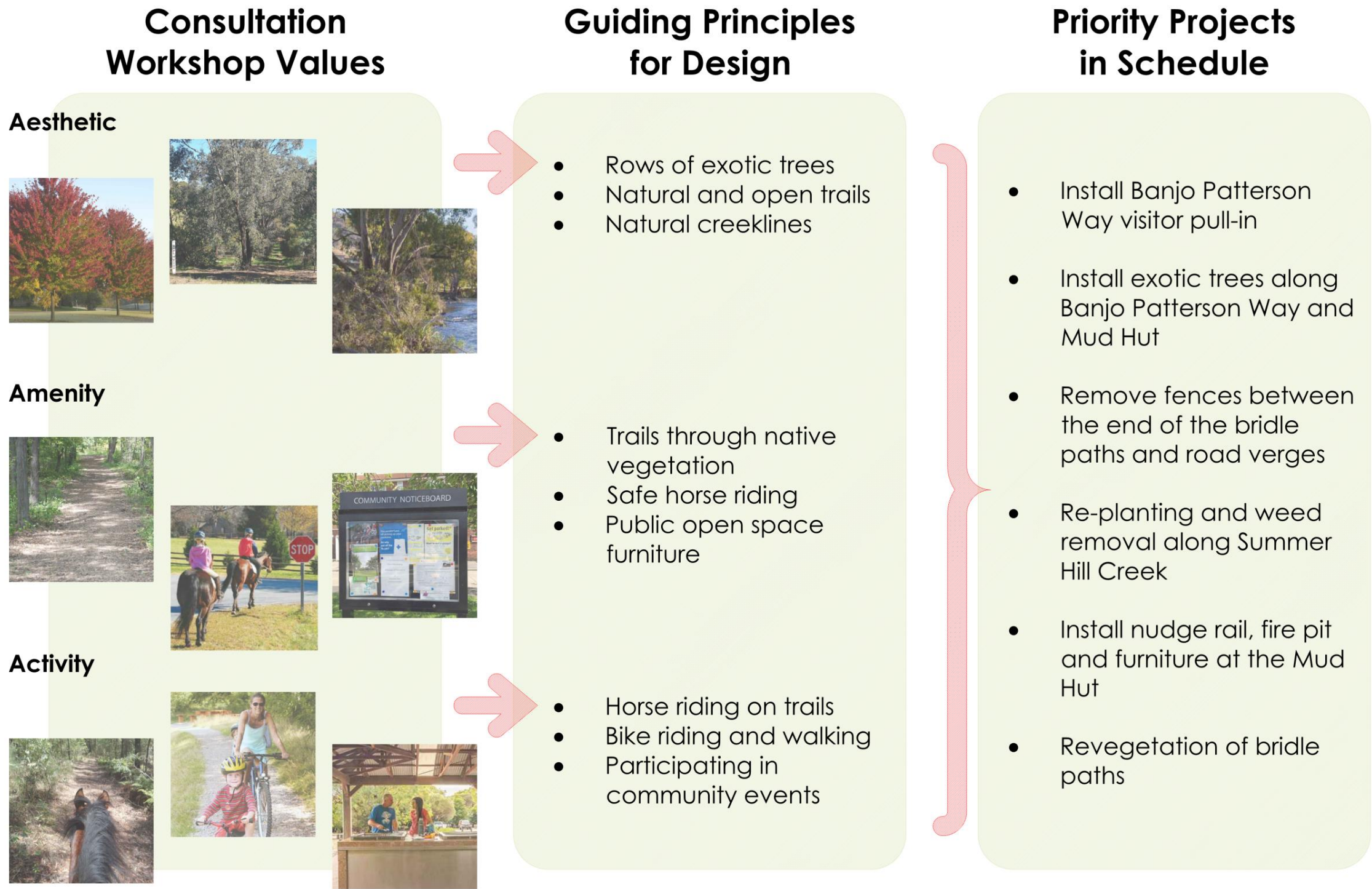
**Ref 4.01** - Council to develop a report on the commercial opportunities offered by the 'Shearing Shed' with the view of funds raised to be re-invested in Clifton Grove

A critical part of exhibiting and later adopting the masterplan will be to test if the principles project and activities listed above meet the needs of or are priorities for the Clifton Grove community.

Prioritising these elements will also be central to developing a delivery program understanding that there will always be competing projects for finite funds.

**ATTACHMENTS**

- 1 Clifton Grove Draft Masterplan, D22/48651







---

---











sala4D  
public domain - urban design - landscape architecture  
www.sala4d.com

# Clifton Grove Masterplan - north

Rev - 23.09.21 Draft Masterplan









---

**2.6 MINUTES OF THE LUCKNOW COMMUNITY COMMITTEE HELD 23 AUGUST 2022**

---

RECORD NUMBER: 2022/1687

AUTHOR: Nick Redmond, Manager Communications &amp; Engagement

**EXECUTIVE SUMMARY**

The Lucknow Community Committee Meeting met on 23 August 2022. The Minutes of this meeting are tabled for the Committees attention.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.4. Celebrate and conserve the diverse cultural heritage of the urban, village and rural communities”.

**FINANCIAL IMPLICATIONS**

Nil

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

- 1** That Council acknowledge the reports presented to the Lucknow Community Committee at its meeting held on 23 August 2022.
- 2** That Council determine recommendations from 3.1 of the minutes of the Lucknow Community Committee meeting of 23 August 2022:
  - 3.1 Lucknow Community Committee Action Plan**
    - *That the Lucknow Community Committee Action Plan be reviewed and updated.*
    - *That investigations into the installation of an amenities block at Lucknow Park be included on the Action Plan.*
    - *That the removal of the Community Notice Board and replacement with interpretive signage be investigated.*
    - *That collection of public bins in Lucknow be increased to twice a week.*
    - *That if required the Lucknow Community Committee expend \$80,000 of the allocated \$100,000 Lucknow Budget towards the installation of footpath from Beasley Road to the existing footpath at 4613 Mitchell Highway.*
    - *That the committee members be consulted if a further \$20,000 from reserves is required.*
- 3** That the remainder of the minutes of the Lucknow Community Committee at its meeting held on 23 August 2022 be adopted.

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION**

Nil

**ATTACHMENTS**

- 1 LCC - 23 August 2022 Minutes
- 2 LCC - 23 August 2022 Agenda, D22/51814 [↓](#)

---

# ORANGE CITY COUNCIL

## MINUTES OF THE LUCKNOW COMMUNITY COMMITTEE

HELD IN LUCKNOW COMMUNITY HALL, LUCKNOW

ON 23 AUGUST 2022

COMMENCING AT 6.00PM

---

### 1 INTRODUCTION

#### ATTENDANCE

---

Cr J Evans (Chairperson), Cr M McDonell, Ms Barbara Bloomfield, Ms Dianne Gee, Mr Edward Mackinney, Mr Brett Beasley, Mr Bruce Heinrich, Ms Alexandra Rezko, Laurence Chapman, Engagement Officer and Manager Communications and Engagement

#### 1.1 Apologies and Leave of Absence

---

##### RESOLVED

**Cr M McDonell/Mr L Chapman**

That the apologies be accepted from for Ms Deidre Beasley, Ms Helen Livingstone and Mr Laurence Mockler the Lucknow Community Committee meeting on 23 August 2022.

#### 1.2 Acknowledgement of Country

---

The Chairperson conducted an Acknowledgement of Country.

#### 1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

---

Nil

### 2 PREVIOUS MINUTES

##### RESOLVED

**Ms B Bloomfield/Ms D Gee**

That the Minutes of the Meeting of the Lucknow Community Committee held on 19 May 2022 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Lucknow Community Committee meeting held on 19 May 2022.

### 3 GENERAL REPORTS

#### 3.1 LUCKNOW COMMUNITY COMMITTEE ACTION PLAN

TRIM REFERENCE: 2022/1656

As part of the report the Committee discussed the following:

Cr Evans noted that as part of the mini-budget review the issue of footpaths will be discussed. The Committee noted that their goal would be to have a footpath installed along the entire section of Mitchell Highway from Beasley Road to the footpath at the Metro Service Station. The Committee are happy to contribute from the Lucknow Village annual allocation which has been rolled over.

The Committee noted that should kerb and gutter be required, it would need to be done at a later date. The issue of stormwater was also discussed and hoped some of these issues would be addressed as part of the planning for installation of footpaths.

Concerns were expressed around the safety matters experienced on the Highway including issues with school children not having a safe place to cross when catch and returning on the school bus. It is also a concern for those visiting the area wishing to transition between businesses on either side of the Road. The Committee could see the benefit of an additional turning lane to assist traffic and a centre island to assist pedestrians.

As a result of investigations and feedback from JR Richards, the Committee agreed that it would be feasible to increase the collection of 7 public bins to twice a week rather than once a week.

The increased use of pathways and the park at Miners Walk was highlighted requesting that investigations into the installation of a toilet unit be undertaken. The area is frequented by families, walkers and visitors to the area which would support the need for additional amenities in the area. This would also support the application of an EV charger station to be installed at the Park. It was also noted that there would be a benefit of additional signage being installed on the northern side of the highway notifying travellers of the rest area. Previous submissions for the installation of the signage have been rejected.

#### RECOMMENDATION

**Ms D Gee/Cr M McDonell**

1. That the Lucknow Community Committee Action Plan be reviewed and updated.
2. That investigations into the installation of an amenities block at Lucknow Park be included on the Action Plan
3. That the removal of the Community Notice Board and replacement with interpretive signage be investigated.

#### RECOMMENDATION

**Cr M McDonell/Ms B Bloomfield**

That collection of public bins in Lucknow be increased to twice a week.

**RECOMMENDATION****Ms D Gee/Mr E Mackinney**

1. That if required the Lucknow Community Committee expend \$80,000 of the allocated \$100,000 Lucknow Budget towards the installation of footpath from Beasley Road to the existing footpath at 4613 Mitchell Highway.
2. That the committee members be consulted if a further \$20,000 from reserves is required.

**THE MEETING CLOSED AT 6.40PM.**



## **LUCKNOW COMMUNITY COMMITTEE**

# **AGENDA**

**23 AUGUST 2022**

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **LUCKNOW COMMUNITY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **LUCKNOW COMMUNITY HALL, LUCKNOW** on **Tuesday, 23 August 2022** commencing at **6.00PM**.

David Waddell

**CHIEF EXECUTIVE OFFICER**

For apologies please contact Renea Meacham on 6393 8028.

**LUCKNOW COMMUNITY COMMITTEE****23 AUGUST 2022**

---

**AGENDA****EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

<b>1</b>	<b>INTRODUCTION .....</b>	<b>3</b>
1.1	Apologies and Leave of Absence .....	3
1.2	Acknowledgement of Country.....	3
1.3	Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests.....	3
<b>2</b>	<b>PREVIOUS MINUTES .....</b>	<b>3</b>
2.1	Minutes of the Meeting of the Lucknow Community Committee held on 19 May 2022 .....	4
<b>3</b>	<b>GENERAL REPORTS .....</b>	<b>7</b>
3.1	Lucknow Community Committee Action Plan.....	7

**LUCKNOW COMMUNITY COMMITTEE****23 AUGUST 2022**

---

**1 INTRODUCTION****MEMBERS**

Cr J Evans (Chairperson), Cr M McDonell, Ms Deidre Beasley, Ms Barbara Bloomfield, Ms Dianne Gee, Mr Edward Mackinney, Mr Mark Lockwood, Mr Brett Beasley, Mr Laurence Mockler, Ms Alexandra Rezko, Mr Laurence Chapman, Helen Livingstone and Laurence Chapman Manager Communications and Engagement

**1.1 APOLOGIES AND LEAVE OF ABSENCE****1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

**1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

**RECOMMENDATION**

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Lucknow Community Committee at this meeting.

**2 PREVIOUS MINUTES****RECOMMENDATION**

That the Minutes of the Meeting of the Lucknow Community Committee held on 19 May 2022 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Lucknow Community Committee meeting held on 19 May 2022.

**ATTACHMENTS**

- 1 Minutes of the Meeting of the Lucknow Community Committee held on 19 May 2022



---

## ORANGE CITY COUNCIL

### MINUTES OF THE LUCKNOW COMMUNITY COMMITTEE

HELD IN LUCKNOW COMMUNITY HALL, LUCKNOW

ON 19 MAY 2022

COMMENCING AT 6:00 PM

---

## 1 INTRODUCTION

### ATTENDANCE

---

Cr J Evans (Chairperson), Cr M McDonell, Ms Deidre Beasley, Ms Barbara Bloomfield, Ms Dianne Gee, Mr Edward Mackinney, Mr Brett Beasley, Mr Laurence Mockler, Ms Alexandra Rezko, Mr Laurence Chapman, Manager Corporate and Community Relations

#### 1.1 Apologies and Leave of Absence

---

**RESOLVED****Ms D Beasley/Mr L Chapman**

That the apologies be accepted from Mr Bruce Heinrich and Ms Helen Livingstone for the Lucknow Community Committee meeting on 19 May 2022.

#### 1.2 Acknowledgement of Country

---

Cr J Evans conducted an Acknowledgement of Country.

#### 1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

---

Nil

## 2 PREVIOUS MINUTES

**RESOLVED****Ms D Beasley/Mr L Chapman**

That the Minutes of the Meeting of the Lucknow Community Committee held on 23 June 2021 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Lucknow Community Committee meeting held on 23 June 2021.

**MINUTES OF LUCKNOW COMMUNITY COMMITTEE****19 MAY 2022****3 GENERAL REPORTS****3.1 CODE OF CONDUCT - LUCKNOW COMMUNITY COMMITTEE**

TRIM REFERENCE: 2022/794

**RECOMMENDATION****Cr M McDonell/Ms D Beasley**

That the Lucknow Community Committee acknowledge the requirements set by the Code of Conduct, and members commit to act in accordance with the Code of Conduct at all times while on Committee/Council business.

**3.2 LUCKNOW COMMUNITY COMMITTEE - CODE OF MEETING PRACTICE**

TRIM REFERENCE: 2022/797

**RECOMMENDATION****Cr M McDonell/Ms D Beasley**

That the Lucknow Community Committee acknowledge the requirements set by the Code of Meeting Practice and commit to conduct meetings in accordance with the Code of Meeting Practice.

**3.3 COMMITTEE CHARTER - LUCKNOW COMMUNITY COMMITTEE**

TRIM REFERENCE: 2022/799

**RECOMMENDATION****Mr B Beasley/Ms D Gee**

That the Charter for the Lucknow Community Committee be adopted with the following amendments:

- i. Quorum – 3 Community Members and 1 Councillors
- ii. Meeting Frequency – Quarterly with specific meeting dates and time to be determined by the Committee

**3.4 LUCKNOW COMMUNITY COMMITTEE MEETING DATES AND TIMES**

TRIM REFERENCE: 2022/846

**RECOMMENDATION****Mr B Beasley/Ms D Gee**

- i. That the Lucknow Community Committee meet quarterly on a Wednesday with the meeting to commence at 6.00pm
- ii. That the meeting dates and times for the remainder of 2022 be set as per the Committee Charter and Item i. of this recommendation.

**MINUTES OF LUCKNOW COMMUNITY COMMITTEE**

**19 MAY 2022**

**3.5 LUCKNOW COMMUNITY COMMITTEE ACTION PLAN**

TRIM REFERENCE: 2022/848

**RECOMMENDATION**

**Mr L Chapman/Mr T Beasley**

That the Committee consider and discuss items to be included on the Action Plan.

**THE MEETING CLOSED AT 6.45PM.**

## LUCKNOW COMMUNITY COMMITTEE

23 AUGUST 2022

---

**3 GENERAL REPORTS****3.1 LUCKNOW COMMUNITY COMMITTEE ACTION PLAN**

---

RECORD NUMBER: 2022/1656

AUTHOR: Renea Meacham, Engagement Officer

**EXECUTIVE SUMMARY**

As part of Council's review of Community Committees, it was determined that Committees would have input into Council's strategic planning process. One requirement is for all Committees to develop an action plan. The purpose of the action plan is to identify, prioritise and record actions in Council's Delivery/Operational Plan that are of interest to the Committee, so that the members are updated on the progress on such actions.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy "10.3. Preserve the unique way of life of our surrounding villages".

**FINANCIAL IMPLICATIONS**

Nil

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

**That the Lucknow Community Committee Action Plan be reviewed and updated.**

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION**

The Action Plan identifies the budget status of each item as reflected in the Delivery/Operational Plan. The Committee Clerk is responsible for noting new or expanded actions so they can be considered as part of the strategic planning session for the future budget.

**ATTACHMENTS**

1 LCC Action Plan - August 22, D22/50510

## LUCKNOW COMMUNITY COMMITTEE

23 AUGUST 2022

Attachment 1 LCC Action Plan - August 22

D22/39523

## LUCKNOW COMMUNITY COMMITTEE ACTION PLAN

Action	Who	Delivery/Operational Plan reference	Cost implications	Start	End	Update/Completed
Installation of Footpath on southern side of Mitchell Highway from Beasley Road to Skin Shop	OCC	9.3.2 Construct footpaths to enhance existing path network	To be determined	To be determined	To be determined	Investigations underway.
Trees to be planted alongside entrance to town as per masterplan. <i>(Not in front of business)</i>	OCC	10.3 Preserve the unique way of life of our surrounding villages	To be determined	To be determined	To be determined	
Traffic Issues - Concerns with school children crossing the roads and vehicles not able to turn safely	OCC/RMS	9.3 Deliver an appropriate level of pedestrian and cyclist amenity that is fit for purpose	To be determined	To be determined	To be determined	
Speed limit to be reduced	OCC/RMS	9.3 Deliver an appropriate level of pedestrian and cyclist amenity that is fit for purpose	To be determined	To be determined	To be determined	
Improve connectivity between businesses	OCC/RMS	9.3 Deliver an appropriate level of pedestrian and cyclist amenity that is fit for purpose	To be determined	To be determined	To be determined	
Additional Parking to be installed creating access to businesses	OCC	9.3 Deliver an appropriate level of pedestrian and cyclist amenity that is fit for purpose	To be determined	To be determined	To be determined	
Willow Tree removal on creek	OCC	10.2 - Preserve our diverse social and cultural heritage	To be determined	To be determined	To be determined	Grant received in the amount of \$22,000 matched by Orange City Council for the removal of Willows and revegetation of the area. Works anticipated to commence early 2023. Community

## LUCKNOW COMMUNITY COMMITTEE

23 AUGUST 2022

Attachment 1 LCC Action Plan - August 22

Action	Who	Delivery/Operational Plan reference	Cost implications	Start	End	Update/Completed
						members will be called on to volunteer with the works as part of the community engagement process.
Elevated walking platform between Wentworth Mine and Two Fat Ladies		10.2 - Preserve our diverse social and cultural heritage	To be determined	To be determined	To be determined	Anticipated works to be funded as a joint project between Orange Council and Heritage.
Cycle link between Lucknow and Orange	Orange 360		To be determined	To be determined	To be determined	Update to be provided from Orange 360
EV Charging Station	OCC	7.2 – Ensure best practice use of renewable energy options for Council and community projects	To be determined	To be determined	To be determined	Lucknow would meet funding requirements for installation of Destination charger. EOI could be submitted should a location be identified.
Installation of Kerb and guttering	OCC	8.1 - Identify and deliver essential water, waste and sewer infrastructure to service the community into the future	To be determined	To be determined	To be determined	On hold due to cost
<b>General Request</b>						
Pothole near bus stop		9.3 Deliver an appropriate level of pedestrian and cyclist amenity that is fit for purpose	To be determined	To be determined	To be determined	Site visit with Engineer undertaken. Pothole can be filled however there are issues with drainage due to container being located in road reserve. Further investigations to be undertaken.
Check allotment of bins and service regularity of servicing	OCC	8.3.1 – Become a regional leader in waste management	To be determined	To be determined	To be determined	There are currently 7 public bins available in Lucknow as indicated on the following page. It has been proposed to increase collection of the bins to 2 times a week

## LUCKNOW COMMUNITY COMMITTEE

23 AUGUST 2022

Attachment 1 LCC Action Plan - August 22

---

Action	Who	Delivery/Operational Plan reference	Cost implications	Start	End	Update/Completed
						A dedicated vehicle is in the area every Tuesday and Thursday should the Committee see fit.
Relocation of Community Board	OCC	10.3 Preserve the unique way of life of our surrounding villages	To be determined	To be determined	To be determined	Location to be determined

LUCKNOW COMMUNITY COMMITTEE

23 AUGUST 2022

Attachment 1 LCC Action Plan - August 22

LUCKNOW - MAP OF PUBLIC BINS

