



EMPLOYMENT AND ECONOMIC DEVELOPMENT POLICY COMMITTEE

AGENDA

6 SEPTEMBER 2022

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **EMPLOYMENT AND ECONOMIC DEVELOPMENT POLICY COMMITTEE MEETING** of **ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 6 September 2022**.

David Waddell

CHIEF EXECUTIVE OFFICER

For apologies please contact Administration on 6393 8106.

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1 INTRODUCTION**1.1 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS
AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Employment and Economic Development Policy Committee at this meeting.

2 COMMITTEE MINUTES

2.1 MINUTES OF THE SISTER CITIES COMMUNITY COMMITTEE MEETING HELD 26 JULY 2022

RECORD NUMBER: 2022/1718

AUTHOR: Allan Reeder, Communications Lead

EXECUTIVE SUMMARY

The Sister Cities Community Committee met 26 July, 2022. The Minutes of the committee are provided for the information and consideration of Council.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.1. Engage with the community to ensure creative and cultural facilities and services meet changing needs”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Sister Cities Community Committee at its meeting held on 26 July 2022.
- 2 That Council determine recommendations 2, 3.1, 3.2, 3.3, 3.4, 4.3 & 4.4 from the minutes of the Sister Cities Community Committee meeting of 26 July 2022:
 - 2 *That Cr Kevin Duffy be elected chairperson of the Sister Cities Community Committee.*
 - 3.1 *1. That Council write to the Mayor of Ushiku, outlining the recent flag-raising ceremony in Orange following the death of former PM Shinzo Abe.*
2. That email contact be made with staff at each Sister City, offering the monthly Council-e-news and a link to the events calendar.
 - 3.2 *1. That staff attempt to establish a new staff contact with Mt Hagen District Council.*
2. That the report on the update of Mt Hagen, PNG be noted.
3. That the report on the update on Ushiku, Japan be noted.
 - 3.3 *1. That staff make contact with Timaru Council to refresh plans for their staff visit.*
2. That the report on the update on Timaru, New Zealand be noted.
 - 4.3 *That the Charter for the Sister Cities Community Committee be adopted.*
 - 4.4 *That the Sister Cities Community Committee hold meetings every six months, or as required. That meetings be held at 10.30am on Tuesdays or Thursdays. That the next meeting be held in November 2022.*
- 3 That the remainder of the minutes of the Sister Cities Community Committee at its meeting held on 26 July 2022 be adopted.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

Nil

ATTACHMENTS

- 1 Sister Cities Community Committee Minutes 26 July 2022
- 2 Sister City Community Committee Agenda 26 July 2022, IC22/25409 [↓](#)
- 3 Sister Cities Community Committee Action Plan, D22/43469 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE

SISTER CITIES COMMUNITY COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 26 JULY 2022

COMMENCING AT 10:30AM

1 INTRODUCTION

ATTENDANCE

Cr K Duffy (Chairperson), Cr J Hamling (Mayor), Mr Chris Gryllis, Mr Douglas Brooks, Mr Graeme Bloore, Manager Community and Engagement, Communications Lead

Cr Hamling (Mayor) assumed the role of the Chairperson until the Chairperson was elected

1.1 Apologies and Leave of Absence

Nil.

1.2 Acknowledgement of Country

The Mayor conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil.

2 ELECTION OF CHAIR

RESOLVED

Mr G Bloore/Cr J Hamling

That Cr Kevin Duffy be elected chairperson of the Sister Cities Community Committee.

Cr Duffy assumed the role of the Chair after election

3 PRESENTATIONS

3.1 UPDATE ON USHIKU, JAPAN

TRIM REFERENCE: 2022/1416

Several events are in train as part of the Sister City Relationship with Ushiku.

Earlier this year, the Office of the Mayor of Ushiku proposed dates in November 2022 for a visit to Orange. In mid-July, the office was in touch again to postpone that visit until Spring 2023 due to COVID and higher than expected travel costs.

A date has been set for the staging of the Ushiku Cup Japanese Speech Contest.

It will be held Thursday, 1 December 2022, 4-6.30pm Orange time, 2-4.30pm Ushiku time.

Restoration work has begun on the 'The Statue of Empathy', a gift of the city of Ushiku in 1994 which has stood at the entrance to the Civic Theatre. The statue is the work of renowned Japanese artist, Kunihiro Isshiki. The work is being undertaken by a professional art conservation firm, in Sydney.

RECOMMENDATION

Mr G Bloore/Mr D Brooks

1. That Council write to the Mayor of Ushiku, outlining the recent flag-raising ceremony in Orange following the death of former PM Shinzo Abe.
2. That email contact be made with staff at each Sister City, offering the monthly Council-e-news and a link to the events calendar.
3. That the report on the update on Ushiku, Japan be noted.

3.2 UPDATE OF MT HAGEN, PNG

TRIM REFERENCE: 2022/1418

Mr Chris Gryllis gave a verbal report on civil unrest in the Mt Hagen area, following the recent national election. Former Council contact Wak Kiwa has moved to work for a different government agency.

RECOMMENDATION

Mr G Bloore/Mr D Brooks

1. That staff attempt to establish a new staff contact with Mt Hagen District Council.
2. That the report on the update of Mt Hagen, PNG be noted.

3.3 UPDATE ON TIMARU, NEW ZEALAND

TRIM REFERENCE: 2022/1419

There were plans for a staff exchange in March 2020, with Council staff from Timaru to visit Orange in March 2020. The visit was cancelled due to COVID. The intention was to broaden the scope of any return visit to include interested community members from Orange. A possible Mayoral visit to Timaru in 2023 was also discussed.

RECOMMENDATION

Mr C Gryllis/Mr D Brooks

1. That staff make contact with Timaru Council to refresh plans for their staff visit.
2. That the report on the update on Timaru, New Zealand be noted.

3.4 UPDATE ON CITY OF ORANGE CALIFORNIA, USA

TRIM REFERENCE: 2022/1417

A 'Letter of Introduction' has been provided to committee member Douglas Brooks, for use during his private visit to the City of Orange, California, USA in August 2022.

RECOMMENDATION

Mr G Bloore/Mr C Gryllis

That the report on the update on City of Orange California, USA be noted.

4 GENERAL REPORTS

4.1 CODE OF MEETING PRACTICE - SISTER CITIES COMMUNITY COMMITTEE

TRIM REFERENCE: 2022/1431

RECOMMENDATION**Mr G Bloore/Mr D Brooks**

That the Sister Cities Community Committee acknowledge the requirements set by the Code of Meeting Practice and commit to conduct meetings in accordance with the Code of Meeting Practice.

4.2 CODE OF CONDUCT - SISTER CITIES COMMUNITY COMMITTEE

TRIM REFERENCE: 2022/1430

RECOMMENDATION**Mr C Gryllis/Mr D Brooks**

That the Sister Cities Community Committee acknowledge the requirements set by the Code of Conduct, and members commit to act in accordance with the Code of Conduct at all times while on Committee/Council business.

4.3 COMMITTEE CHARTER - SISTER CITIES COMMUNITY COMMITTEE

TRIM REFERENCE: 2022/1429

RECOMMENDATION**Mr D Brooks/Mr C Gryllis**

That the Charter for the Sister Cities Community Committee be adopted.

4.4 MEETING DATES AND TIMES - SISTER CITIES COMMUNITY COMMITTEE

TRIM REFERENCE: 2022/1432

RECOMMENDATION**Mr C Gryllis/Mr G Bloore**

That the Sister Cities Community Committee hold meetings every six months, or as required. That meetings be held at 10.30am on Tuesdays or Thursdays. That the next meeting be held in November 2022.

4.5 ACTION LIST - SISTER CITIES COMMUNITY COMMITTEE

TRIM REFERENCE: 2022/1420

RECOMMENDATION**Mr G Bloore/Mr D Brooks**

That the Action List for the Sister Cities Community Committee be updated by adding new items.

THE MEETING CLOSED AT 11.02 AM.



SISTER CITIES COMMUNITY COMMITTEE

AGENDA

26 JULY 2022

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **SISTER CITIES COMMUNITY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 26 July 2022** commencing at **10:30AM**.

David Waddell
CHIEF EXECUTIVE OFFICER

For apologies please contact Allan Reeder on 6393 8217.

SISTER CITIES COMMUNITY COMMITTEE

26 JULY 2022

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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SISTER CITIES COMMUNITY COMMITTEE

26 JULY 2022

1 INTRODUCTION

MEMBERS

.....(Chairperson), Cr J Hamling (Mayor), Cr K Duffy, Mr Chris Gryllis, Mr Douglas Brooks, Director Corporate and Commercial Services, Director Community, Recreation and Cultural Services, Manager Corporate and Community Relations, Communications Lead

1.1 APOLOGIES AND LEAVE OF ABSENCE

1.2 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Sister Cities Community Committee at this meeting.

2 PREVIOUS MINUTES

Nil

SISTER CITIES COMMUNITY COMMITTEE

26 JULY 2022

3 PRESENTATIONS

3.1 UPDATE ON USHIKU, JAPAN

A verbal update will be provided on Ushiku.

Several events are in train as part of the Sister City Relationship with Ushiku.

Earlier this year, the Office of the Mayor of Ushiku proposed dates in November 2022 for a visit to Orange. In mid-July, the office was in touch again to postpone that visit until Spring 2023 due to COVID and higher than expected travel costs.

A date has been set for the staging of the Ushiku Cup Japanese Speech Contest.

It will be held Thursday, 1 December 2022, 4-6.30pm Orange time, 2-4.30pm Ushiku time.

Restoration work has begun on the 'The Statue of Empathy', a gift of the city of Ushiku in 1994 which has stood at the entrance to the Civic Theatre. The statue is the work of renowned Japanese artist, Kunihiko Isshiki. The work is being undertaken by a professional art conservation firm, in Sydney.

3.2 UPDATE OF MT HAGEN, PNG

A verbal update will be provided on Mt Hagen.

3.3 UPDATE ON TIMARU, NEW ZEALAND

A verbal update will be provided on Timaru.

Committee members will recall that there were plans for a staff exchange in March 2020, with Council staff from Timaru to visit Orange in March 2020. The visit was cancelled due to COVID.

3.4 UPDATE ON CITY OF ORANGE CALIFORNIA, USA

A verbal update will be provided on the City of Orange, California.

A 'Letter of Introduction' has been provided to committee member Douglas Brooks, for use during his private visit to the City of Orange, California, USA in August 2022.

SISTER CITIES COMMUNITY COMMITTEE

26 JULY 2022

4 GENERAL REPORTS

4.1 CODE OF MEETING PRACTICE - SISTER CITIES COMMUNITY COMMITTEE

RECORD NUMBER: 2022/1431

AUTHOR: Allan Reeder, Communications Officer

EXECUTIVE SUMMARY

Orange City Council has adopted a Code of Meeting Practice that is applicable to all meetings of Council and Committees. The Code incorporates relevant legislation, and meetings must be held in accordance with the Code of Meeting Practice.

Members are requested to familiarise themselves with the document and retain it for future reference.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "18.1. Provide representative, responsible and accountable community governance".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

The Code of Meeting Practice reflects the requirements of the Local Government Act 1993 and the Local Government (General) Regulation 2005. Members of all Council Community Committees are required to comply with the provisions of the Code of Meeting Practice.

RECOMMENDATION

That the Sister Cities Community Committee acknowledge the requirements set by the Code of Meeting Practice and commit to conduct meetings in accordance with the Code of Meeting Practice.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

The Code of Meeting Practice is available for committee members at <https://www.orange.nsw.gov.au/plans-and-policies/council-strategic-policies/>, and can be provided via email as required, for the committees review and information. Changes to the Code of Meeting Practice made by Council will be advised to the Committee when and if they occur.

SISTER CITIES COMMUNITY COMMITTEE

26 JULY 2022

4.2 CODE OF CONDUCT - SISTER CITIES COMMUNITY COMMITTEE

RECORD NUMBER: 2022/1430

AUTHOR: Allan Reeder, Communications Officer

EXECUTIVE SUMMARY

The Local Government Act 1993 (the Act) requires all councils in NSW to adopt a Code of Conduct that incorporates the provisions of the Model Code of Conduct issued by the Office of Local Government.

The Orange City Council Code of Conduct applies to all Council delegates – Councillors, staff, volunteers, Committee Members and contractors. Accordingly, Committee Members are requested to read the document and are asked to always comply with the Code while on Committee/Council business.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “18.1. Provide representative, responsible and accountable community governance”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

The Code of Conduct reflects the requirements of the Local Government Act 1993 and the Local Government (General) Regulation 2005. Members of all Council Community Committees are required to comply with the provisions of the Code of Conduct.

RECOMMENDATION

That the Sister Cities Community Committee acknowledge the requirements set by the Code of Conduct, and members commit to act in accordance with the Code of Conduct at all times while on Committee/Council business.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

The Code of Conduct is available to Committee Members at <https://www.orange.nsw.gov.au/plans-and-policies/council-strategic-policies/> or via email as required. Members are requested to retain a copy for future reference. If during the term of the Committee any significant changes are made to the Code, the amended version will be provided to the Committee.

ATTACHMENTS

- 1 Code of Conduct Acknowledgement Form - Sister Cities Community Committee, D22/20461

SISTER CITIES COMMUNITY COMMITTEE

26 JULY 2022

Attachment 1 Code of Conduct Acknowledgement Form - Sister Cities Community Committee

CODE OF CONDUCT FOR COMMITTEE MEMBERS, DELEGATES, ADVISORS - ACKNOWLEDGMENT



**Code of Conduct
Acknowledgement of Receipt Form**

Name	
Position	
Address	
I hereby certify that I have read, understood and agree to comply with the provisions of the Orange City Council Code of Conduct for Committee Members, Delegates, Advisors.	
Signature	
Date	

Please return to the Executive Support Manager or via council@orange.nsw.gov.au

SISTER CITIES COMMUNITY COMMITTEE

26 JULY 2022

4.3 COMMITTEE CHARTER - SISTER CITIES COMMUNITY COMMITTEE

RECORD NUMBER: 2022/1429

AUTHOR: Allan Reeder, Communications Officer

EXECUTIVE SUMMARY

Orange City Council has developed and adopted the Charter for the Sister Cities Community Committee. The Community Committee structure was determined in February 2022 and the Charters were adopted in March 2022.

The Charter sets out the operations and composition of the Committee and is presented for consideration and adoption by the Committee. If required, the Committee may recommend to Council a change to the Charter, however any such change must be consistent with Council's Code of Meeting Practice.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "4.1. A broad range of creative and cultural facilities, services, and programs that meet community needs".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

All Community Committee Charters have been updated to reflect Council's requirements and to comply with Council's Code of Meeting Practice.

RECOMMENDATION

That the Charter for the Sister Cities Community Committee be adopted.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

The Charter for the current term of the Committee is attached for consideration and adoption by the Committee.

The Committee may, if needed, recommend changes to the Charter be considered. Any such changes cannot be inconsistent with Council's Code of Meeting Practice.

ATTACHMENTS

- 1 Sister Cities Community Committee Charter 2022 - Draft, 2022/208

SISTER CITIES COMMUNITY COMMITTEE

26 JULY 2022

Attachment 1 Sister Cities Community Committee Charter 2022 - Draft



SISTER CITIES COMMUNITY COMMITTEE

2022/208

F167

PURPOSE

To advise Council and make recommendations in relation to the promotion of relationships with Council's four Sister Cities of Orange (California), Timaru (New Zealand), Mt Hagan (Papua New Guinea) and Ushiku (Japan) through personal exchanges of information and support of cultural and academic visitations. Council also has a Co-operation Agreement based on an education program, tourism and cultural activities, with the City of Valparaiso, Chile.

The Committee does not have a role in the operational function of Council. This is the responsibility of the General Manager and staff. Equally, where Council has adopted a Strategic Policy or Strategic Planning document, the Committee must observe the Council position as set out in that policy, plan or document.

REPORTS TO

Employment and Economic Development Policy Committee

TERM

The Sister Cities Community Committee shall dissolve at the General Election of Orange City Council. Council may dissolve the Committee at any time.

MEMBERSHIP

Two Councillors (one of whom shall be Chairperson, as elected by Council)
Eight community representatives
General Manager (or nominee)
Communications Officer (non-voting Committee Clerk)
Council staff as required (non-voting)

QUORUM

Majority of community members and at least one Councillor.

MEETING FREQUENCY

As required with specific dates and times to be determined by Committee.

VOTING

Each member of the Committee is entitled to one vote only. In the equality of votes, the matter is to be referred to Council for determination.

SISTER CITIES COMMUNITY COMMITTEE

26 JULY 2022

Attachment 1 Sister Cities Community Committee Charter 2022 - Draft

SISTER CITIES COMMUNITY COMMITTEE CHARTER

REPORTS AND RECORDING

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing to the Committee Clerk at least 10 days before the meeting. Formal minutes of meetings of the Committee will be produced in accordance with Council's Code of Meeting Practice. The Committee may make recommendations to Council, via the Employment and Economic Development Policy Committee. Council may adopt, amend or decline any recommendation.

VACANCIES

Vacancies may arise during the term of the Committee. If a vacancy does occur, the Committee may invite an individual to join the Committee, or seek expressions of interest to fill the vacancy.

COMMITTEE CLERK

The General Manager will provide a Committee Clerk who will be the representative of the General Manager, and will exercise the functions of the General Manager so far as they are relevant to the Committee and its Chairperson.

RELEVANT POLICIES/DOCUMENTS

Orange City Council Code of Conduct
Orange City Council Code of Meeting Practice
Orange Community Strategic Plan
Delivery/Operational Plan
Asset Management Plan Strategy and Plans

Copies of these and other documents are available on Council's website at www.orange.nsw.gov.au or from the Committee Clerk.

SISTER CITIES COMMUNITY COMMITTEE

26 JULY 2022

4.4 MEETING DATES AND TIMES - SISTER CITIES COMMUNITY COMMITTEE

RECORD NUMBER: 2022/1432

AUTHOR: Allan Reeder, Communications Officer

EXECUTIVE SUMMARY

The Sister Cities Community Committee is requested to consider meeting dates and times for the remainder of 2022. Council has resolved the frequency of Committee Meetings to be as required however it is up to the Committee to determine meeting dates around that frequency.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "4.1. A broad range of creative and cultural facilities, services, and programs that meet community needs".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Sister Cities Community Committee set meeting dates, times and locations for the remainder of 2022.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

The Committee is requested to lock in meeting dates, times and locations for the remainder of 2022. This will allow meetings to be planned well in advance and members and Councillors can ensure their availability to attend wherever possible.

The proposed meeting dates can be amended later if required, however Council's preference is to lock in the meeting dates.

SISTER CITIES COMMUNITY COMMITTEE

26 JULY 2022

4.5 ACTION LIST - SISTER CITIES COMMUNITY COMMITTEE

RECORD NUMBER: 2022/1420

AUTHOR: Allan Reeder, Communications Officer

EXECUTIVE SUMMARY

As this is the first Sister Cities Community Committee meeting of the new Council term, this agenda item is an opportunity to add items to a new Sister Cities Committee Action list.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.1. A broad range of creative and cultural facilities, services, and programs that meet community needs”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Action List for the Sister Cities Community Committee be updated by adding new items.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

As this is the first Sister Cities Community Committee meeting of the new Council term, this agenda item is an opportunity to add items to a new Sister Cities Committee Action list.

The action list puts new items in a format to track the action, together with its delivery plan reference, any resourcing implications, start and completion date.

ATTACHMENTS

- 1 Sister Cities Community Committee Action Plan, D22/43469

D22/43469

Sister Cities Community Committee

Action Plan

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
That Council write to the mayor of Ushiku, outlining recent flag-raising ceremony in Orange following the death of former PM Shinzo Abe.	Communications Lead	'4.1 A broad range of creative and cultural facilities, services and programs that meet community needs.'	Nil	Nil	August 2022		
That email contact be made with staff at each Sister City, offering to send the monthly OCC e-news.	Communications Lead	'4.1 A broad range of creative and cultural facilities, services and programs that meet community needs.'	Nil	Nil	August 2022		
That staff make contact with Timaru Council to refresh plans for their staff visit.	Communications Lead	'4.1 A broad range of creative and cultural facilities, services and programs that meet community needs.'	Nil	Nil	August 2022		
That staff attempt to establish a new staff contact with Mt Hagen District Council.	Communications Lead	'4.1 A broad range of creative and cultural facilities, services and programs that meet community needs.'	Nil	Nil	August 2022		