



ORDINARY COUNCIL MEETING

AGENDA

2 AUGUST 2022

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **ORDINARY MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 2 August 2022** commencing at **6.30PM**.

David Waddell

CHIEF EXECUTIVE OFFICER

For apologies please contact Administration on 6393 8106.

AGENDA

EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building by the rear entrance and gather at the breezeway between the Library and Art Gallery buildings. This is Council's designated emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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1 INTRODUCTION

1.1 APOLOGIES AND LEAVE OF ABSENCE

1.2 LIVESTREAMING AND RECORDING

This Council Meeting is being livestreamed and recorded. By speaking at the Council Meeting you agree to being livestreamed and recorded. Please ensure that if and when you speak at this Council Meeting that you ensure you are respectful to others and use appropriate language at all times. Orange City Council accepts no liability for any defamatory or offensive remarks or gestures made during the course of this Council Meeting. A recording will be made for administrative purposes and will be available to Councillors.

1.3 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.4 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Councillors now disclose any conflicts of interest in matters under consideration by the Council at this meeting.

1.5 OPENING PRAYER

COUNCIL MEETING ADJOURNS FOR THE CONDUCT OF THE OPEN FORUM

COUNCIL MEETING RESUMES

2 MAYORAL MINUTES

Nil

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Orange City Council held on 19 July 2022 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Council meeting held on 19 July 2022.

ATTACHMENTS

- 1 Minutes of the Ordinary Meeting of Orange City Council held on 19 July 2022

ORANGE CITY COUNCIL

MINUTES OF THE

ORDINARY COUNCIL MEETING

HELD IN COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE

ON 19 JULY 2022

COMMENCING AT 6.30PM

1 INTRODUCTION

ATTENDANCE

Cr J Hamling (Mayor), Cr K Duffy, Cr J Evans(*zoom*), Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power (Deputy Mayor), Cr J Whitton

Chief Executive Officer, Director Corporate and Commercial Services, Director Development Services, Director Community, Recreation and Cultural Services, Director Technical Services, Manager Corporate Governance, Chief Financial Officer, A/Executive Support Manager (Dally)

1.1 APOLOGIES

Nil

RESOLVED - 22/286

Cr M McDonell/Cr D Mallard

That Cr J Evans be permitted to attend the Council Meeting of Orange City Council on 19 July 2022 via audio visual link (*zoom*).

For: Cr J Hamling, Cr K Duffy, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power , Cr J Whitton

Against: Nil

Absent: Nil

1.2 LIVESTREAMING AND RECORDING

The Mayor advised that the meeting was being livestreamed and recorded.

1.3 ACKNOWLEDGEMENT OF COUNTRY

The Mayor conducted an Acknowledgement of Country.

1.4 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

Cr Whitton noted that he had previously declared interests in a number of items outlined as part of Item 5.3 – Outstanding and Completed Resolutions, Questions Taken on Notice, Matters Arising and Notices of Motion.

THE MAYOR DECLARED THE ORDINARY MEETING OF COUNCIL ADJOURNED FOR THE CONDUCT OF THE OPEN FORUM AT 6.32PM

Jess Whan addressed the Chamber on behalf of Youth Action Committee at the invitation of Cr Floyd. The Youth Action Council has asked Council to consider an appropriate space that may be available for future youth facilities.

THE MAYOR DECLARED THE ORDINARY MEETING OF COUNCIL RESUMED AT 6.42PM

2 MAYORAL MINUTES

2.1 CHIEF EXECUTIVE OFFICER - PERFORMANCE REVIEW PANEL

TRIM REFERENCE: 2022/1187

RESOLVED - 22/287

Cr J Hamling/Cr J Whitton

That Council resolves to:

- 1 Establish a Chief Executive Officer Performance Review Panel consisting of the Mayor (Cr Jason Hamling), Deputy Mayor (Cr Gerald Power), a Councillor appointed by the Chief Executive Officer and a Councillor appointed by Council.
- 2 Acknowledge the appointment of Councillor Jeff Whitton as the Chief Executive Officer's nomination for the panel.
- 3 Select Cr Greenhalgh as the Council appointment to be included on the Chief Executive Officer's Performance Review Panel.
- 4 Acknowledge that all Councillors appointed to the Chief Executive Officer Performance Review Panel will complete the General Manager Performance Appraisal Training prior to the next appraisal of the Chief Executive Officer.
- 5 Delegate the Performance Review of the Chief Executive Officer to the Chief Executives Performance Review Panel.

For: Cr J Hamling, Cr K Duffy, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Nil

| Councillor Nomination | Nominated By | Accepted/Declined |
|-----------------------|---------------------------|-------------------|
| Cr Tammy Greenhalgh | Cr J Hamling/Cr J Whitton | Accepted |
| Cr Melanie McDonell | Cr G Power/Cr D Mallard | Accepted |
| Cr F Kinghorne | Cr G Power | Declined |

Division of Voting for Council Representative on CEO Performance Review Panel

| | |
|-------------------------|---|
| Voted For Cr Greenhalgh | Cr J Hamling, Cr T Mileto, Cr J Whitton, Cr J Evans, Cr F Kinghorne, Cr T Greenhalgh, Cr S Peterson |
| Voted For Cr McDonell | Cr K Duffy, Cr G Power, Cr M McDonell, Cr D Mallard, Cr G Floyd |
| Absent | Nil |

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

RESOLVED - 22/288**Cr J Whitton/Cr G Floyd**

That the Minutes of the Ordinary Meeting of Orange City Council held on 5 July 2022 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Council meeting held on 5 July 2022.

For: Cr J Hamling, Cr K Duffy, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Nil

4 NOTICES OF MOTION/NOTICES OF RESCISSION

Nil

5 GENERAL REPORTS

5.1 RECOMMENDATIONS AND RESOLUTIONS FROM POLICY COMMITTEES

TRIM REFERENCE: 2022/847

RESOLVED - 22/289**Cr D Mallard/Cr M McDonell**

That Council resolves:

- 1 That the Minutes of the Planning & Development Policy Committee at its meeting held on 5 July 2022 be and are hereby confirmed as a true and accurate record of the proceedings.
- 2 That the Minutes of the Employment and Economic Development Policy Committee at its meeting held on 5 July 2022 be and are hereby confirmed as a true and accurate record of the proceedings.
- 3 That the Minutes of the Infrastructure Policy Committee at its meeting held on 5 July 2022 be and are hereby confirmed as a true and accurate record of the proceedings.
- 4 That the Minutes of the Environmental Sustainability Policy Committee at its meeting held on 5 July 2022 be and are hereby confirmed as a true and accurate record of the proceedings.
- 5 That the Minutes of the Finance Policy Committee at its meeting held on 5 July 2022 be and are hereby confirmed as a true and accurate record of the proceedings.
- 6 That the Minutes of the Services Policy Committee at its meeting held on 5 July 2022 be and are hereby confirmed as a true and accurate record of the proceedings.

For: Cr J Hamling, Cr K Duffy, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Nil

Cr Duffy asked for information to be provided on upgrades to Clergate Road.

The Director Technical Services stated that Tenders have been opened and are currently being assessed with a report to be provided to the next Council Meeting.

Cr Whitton asked for an update to parking near the pedestrian crossing on Lords place.

The Director Technical Services advised the matter was still to be brought before the Traffic Committee.

5.2 STATEMENT OF INVESTMENTS - JUNE 2022

TRIM REFERENCE: 2022/1235

RESOLVED - 22/290

Cr K Duffy/Cr G Floyd

That Council resolves:

- 1 To note the Statement of Investments as of 30 June 2022.
- 2 To adopt the certification of the Responsible Accounting Officer.

For: Cr J Hamling, Cr K Duffy, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Nil

Cr Greenhalgh asked why Council did not invest in AAA rating investments.

The Director Community, Recreation and Cultural Service stated there are parameters set for each level and Council would look at investing in those that provided the highest return and typically AAA Rating investments have lower returns. There is no requirement to invest in those with a AAA Rating.

5.3 UPDATE ON OUTSTANDING AND COMPLETED RESOLUTIONS OF COUNCIL INCLUDING QUESTIONS TAKEN ON NOTICE, MATTERS ARISING AND NOTICES OF MOTION

TRIM REFERENCE: 2022/1305

RESOLVED - 22/291

Cr M McDonell/Cr S Peterson

That the information provided in the report by the Manager Corporate Governance on Outstanding and Completed Resolutions, Questions Taken on Notice, Matters Arising and Notices of Motion be acknowledged.

For: Cr J Hamling, Cr K Duffy, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Nil

Cr McDonell asked regarding Council Resolution 22/229 of 7 June 2022 for clarification of 'Liaising with NSW Government'.

The Director Community, Recreation and Cultural Services advised staff are working through design parameters of the site which has shifted from 6 months ago, refining elements and taking increasing costs into consideration. Pulling together an accurate figure is being worked on.

Cr Greenhalgh requested clarification of the technical issues regarding Council Resolution 21/380 of 19 October 2021.

The Chief Executive Officer advised he and Cr Floyd have met about how to approach this as we cannot just stock fish. Cr Floyd attended the recent Trout Acclimatisation meeting. Council staff will have to meet with fisheries and have program supported/approved and consider where else in Orange.

Cr Greenhalgh stated Council Resolution of 15 March 2022, a letter to be written to ALGA has yet to be completed.

The Chief Executive Officer noted the delay.

Cr Mallard sought clarification on when a homelessness policy would be prepared as per Resolution 22/182 from the Planning and Development Committee of 7 June 2022.

The Director Development Services stated that the Local Housing Strategy has been finalised and provided to Department of Planning. Additional policy work starts to commence as year progresses.

QUESTION TAKEN ON NOTICE

Cr D Mallard

Cr Mallard ask if the audit of Council land found suitable land for partnering with social and affordable housing and if the old sale yards can be assessed for viability of this land as a prospect for a residential area.

Cr Duffy asked if we have access to 5 Borrodell Drive if an Arborist has been engaged and whether staff had had discussion with the property owners.

The Director Development Services advised access will be around enforcement of the Environmental Planning & Assessment Act and the original consent related to site. Staff are currently engaging with the consultant and have not yet discussed the matter with the property owners. As per the Resolution of Council, staff will provide a further report.

Cr Duffy raised the story in paper regarding Lone Pine tree and if there were any cost to Council in process of shifting powerlines.

The Chief Executive Officer advised that no, the tree work was done by contractor for essential energy at their cost. Council will incur costs when cutting down and replacing the tree, which will be passed on to essential energy.

5.4 REPORT ON 2022 BULKY WASTE SERVICE

TRIM REFERENCE: 2022/1295

MOTION

Cr K Duffy/Cr G Floyd

That Council resolves:

- 1 To note the report on 2022 Bulky Waste Service.
- 2 To determine to schedule a kerb side Bulky Waste Service in February 2023.

AMENDMENT

Cr F Kinghorne/Cr T Mileto

That Council defers item 5.4 – Report on 2022 Bulky Waste Service for staff to look at further options for bulky waste services.

THE MOTION WAS WITHDRAWN BY CR DUFFY**THE AMENDMENT BECAME THE MOTION AND WAS CARRIED****RESOLVED - 22/292****Cr F Kinghorne/Cr T Mileto**

That Council defers item 5.4 – Report on 2022 Bulky Waste Service for staff to look at further options for bulky waste services.

For: Cr J Hamling, Cr K Duffy, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Nil

Cr Whitton sought clarification if Council resolved to schedule kerb side bulky waste in February 2023 that everyone gets an additional \$11 fee, or the other option for 'user-pay' would see no increase but \$220 per booking for residents.

The Director Technical Services stated the \$220 fee is for a once off pick up involving a smaller truck for single services. When a campaign for bulky waste is run, a special truck is brought in by JR Richards specific to larger collections. Resources were not available to do the campaign in February as per the traditional booking time. JR Richards may not have the resources to do group pick up bookings. There is window to review the bulky services before rates go out in September. The Director of Technical Services referred to part B of the original motion stating residents can take Bulky white goods to tip free of charge along with green waste.

Cr Peterson asked when there was no bulky waste collection, was illegal waste dumping increased or seen as an issue.

The Director of Technical Services advised bulky waste collections do assist with discouraging illegal dumping.

6 CLOSED MEETING

Nil

THE MEETING CLOSED AT 7.21PM

This is Page Number 11 and the Final Page of the Minutes of the Ordinary Meeting of Orange City Council held on 19 July 2022.

COUNCIL MEETING ADJOURNS FOR THE CONDUCT OF THE POLICY COMMITTEES

Planning and Development - Chaired by Cr Jeff Whitton

Employment and Economic Development – Chaired By Cr Tony Mileto

Infrastructure - Chaired by Cr Jack Evans

Sport and Recreation - Chaired by Cr Tammy Greenhalgh – NO ITEMS

Environmental Sustainability - Chaired by Cr David Mallard

Finance - Chaired by Cr Kevin Duffy

Services - Chaired by Cr Melanie McDonell

COUNCIL MEETING RESUMES

4 NOTICES OF MOTION/NOTICES OF RESCISSION

4.1 NOTICE OF MOTION - SLEEPBUS INITIATIVE

RECORD NUMBER: 2022/1276

I, **CR JACK EVANS** wish to move the following Notice of Motion at the Council Meeting of 2 August 2022:

MOTION

That Council resolves:

- 1 To formulate a Working Party and a strategic plan with Sleepbus.org for the implementation of a Sleepbus service.**
- 2 That Council engage with local businesses and fund-raising organisations to secure financial and in-kind assistance for the annual up-keep of the Sleepbus service.**

BACKGROUND

An issue identified by many Councillors in the last election and confirmed in the Community Strategic Plan is housing affordability and availability. While Council is somewhat limited in what it can do to remedy these issues, Sleepbus.org can provide what it describes as a “band-aid measure”.

Focusing on getting people off the street “Tonight” to allow them to work on longer term solutions to the barriers they face with affordability.

Based on figures provided by sleepbus.org it will cost approximately \$100,000 to set up a sleepbus in Orange, then \$50,000 per annum for operating costs.

I propose that Council work with local community organisations and businesses to raise funds for the initial set up of a Sleepbus, and continue stakeholder/community engagement for assistance with the funding of operating costs.

Signed Cr Jack Evans

FINANCIAL IMPLICATIONS

Nil cost to Council other than staff time.

POLICY AND GOVERNANCE IMPLICATIONS

Nil

ATTACHMENTS

- 1 Sleepbus Information Kit 2021, D22/39506 [↓](#)



Information Kit





IT'S NOT OK TO LET SOMEONE SLEEP ON THE STREET, THAT'S WHY WE'RE DOING SOMETHING ABOUT IT.

"sleepbus is
a bandaid"

"affordable
housing is the
best approach"

"waste of
money"

I hear these same comments more than you would think... "sleepbus is a bandaid measure", "sleepbus is a waste of money", "affordable housing is the best approach", and my response is always the same...

You're absolutely correct. sleepbus is a bandaid measure. sleepbus is a waste of money. Affordable housing is the best approach...but in more than fifty years, we haven't made a dent.

I'd like to make a dent. I'd actually like to make more than a dent, but to have any kind of impact, we need to stop saying "long term solutions" and simply focus on... TONIGHT!

The sole purpose of sleepbus is to get people off the street, tonight. Provide them with a safe place to sleep tonight and THEN get to work on the long term solutions, like affordable housing, and help people with their pathway out of homelessness.

Makes sense, doesn't it?

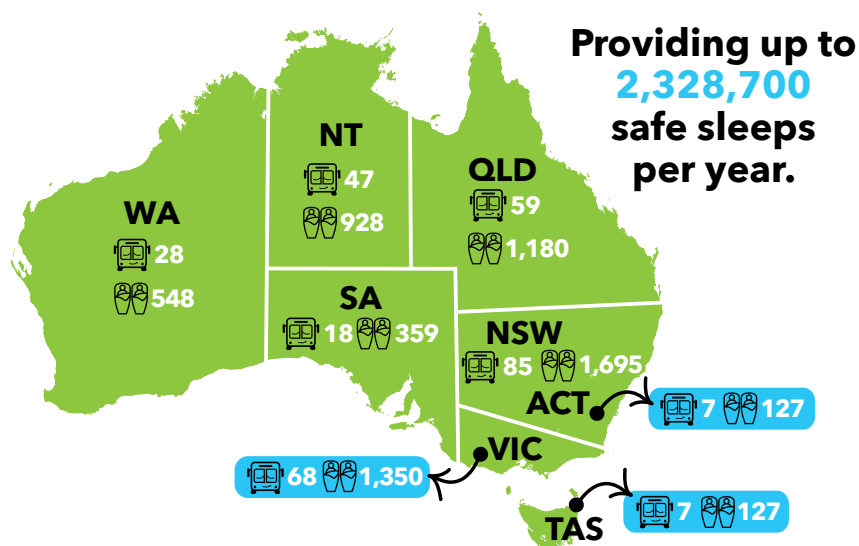
Get onboard.

Simon
sleepbus founder

"But... what about
tonight?"



IF YOU WANT TO DO SOMETHING ABOUT PEOPLE ON THE STREET;
START WITH ONE THING. START WITH SLEEP.



There are 118,000 people homeless in Australia on any given night. Of those, 8,200 sleeping rough and 1,120 of those are under the age of 12. These people are 67.6% male and 32.4% female.

When people don't have access to a safe place to sleep, they sleep on the street. They don't have a choice. And when that happens, they put themselves at risk, physically and emotionally. You can't actually "sleep" on the street, so sleep deprivation kicks in, magnifying the risks. Every single day a person stays on the street, the harder and harder it becomes to find pathways out.

When a person gets access to a safe place to sleep, lots can change quickly. It can improve health, decrease medical expenses, increase mental health and help with finding and seeing pathways out of homelessness.

Why did we chose to focus on sleep? Because we want to END the need for people to sleep on the street and we believe that doing that starts with providing safe sleeps.

ourmantra:

Sleep changes everything.

ourmission:

To bring safe overnight accommodation to people sleeping rough.

ourvision:

To end the need for people sleeping rough in Australia.

contact sleepbus®: info@sleepbus.org



SLEEPBUS PROJECT

Each sleepbus® has up to 20 secure, climate controlled, individual sleep pods in twin cabins, each with a lockable door and toilet; everyone is looked after with overnight security and CCTV surveillance; we also have under bus storage for belongings, a cosy place for companion animals and even a twin cabin for our overnight volunteers.

Our sleep pods have a lockable door, a full sized single bed memory foam mattress, pillow, sheets and quilt.

Each pod is equipped with climate control, lights, USB charger, smoke detectors, intercom, free to air digital televisions with headphones and a support services channel showing all the services available within walking distance of the sleepbus they are in. There is also video and intercom from an owner and their pet in the pet pods under sleepbus.



contact sleepbus®: info@sleepbus.org



SLEEPBUS PROJECT | Cont.

sleepbus® conducts a short survey of guests as they board, as much information as they wish to provide, which then populates our live portal (names withheld) so that supporters, agencies and partners can see what's happening, as it happens in the field; number of guests, ages, male/female, and number of safe sleeps provided by this sleepbus to date etc.



Each sleepbus has a designated parking spot, where it stays for the night from 8pm until 8am; 365 nights a year. Some guests will come directly from referrals of support agencies within the area of each sleepbus, with any remaining sleep pods allocated on a first come, first served basis; preferences given to the most vulnerable. Volunteers will assist guests with storing their belongings and/or pets under sleepbus, this is overseen by a security officer, which allows the Caretaker to focus on the onboarding of guests.

QUIET ENJOYMENT RULE

Our only rule. Please remain quiet and considerate of other guests at all times, so everyone can enjoy a good nights sleep.

Thank you, Simon.

sleepbus® has just one simple, but important rule for our guests; "Quiet Enjoyment". Anyone is welcome on sleepbus, so long as you can adhere to this one rule, so that all guests can enjoy a quiet nights sleep. Sleep pod doors must be closed at all times and noise kept to a minimum. Once on board sleepbus, guests can not come and go through the night. If they chose to leave, they may not return for safety and adherence to the Quiet Enjoyment rule. Our focus is on providing safe sleeps for those in need.

At 7am the next morning, guests are woken and exit sleepbus with their belongs by 8am, at which time sleepbus returns to its depot to be thoroughly cleaned and reset. During the day while not in use, sleepbus will head out to schools, universities for education sessions and to service our corporate partners.

contact sleepbus®: info@sleepbus.org



PINK BUS PROJECT

With the dramatic increase of women (and their children) ending up on the streets due to financial strife, family breakdown and other factors, sleepbus will launch a pink sleepbus.

This will be a service specifically for women (and their children).

Although our traditional service can cater for both male and female guests of all ages, there is sometimes a need for women to be in a female only environment for their own peace of mind and mental health.

sleepbus® recognises this and because our model can adapt quickly to meet the needs of people forced onto the streets, a pink sleepbus was a no brainer.

The service remains the same in every other detail to our traditional service, just for women only and run by female volunteers. We hope this will make our female guests even more comfortable while they work out their next steps.

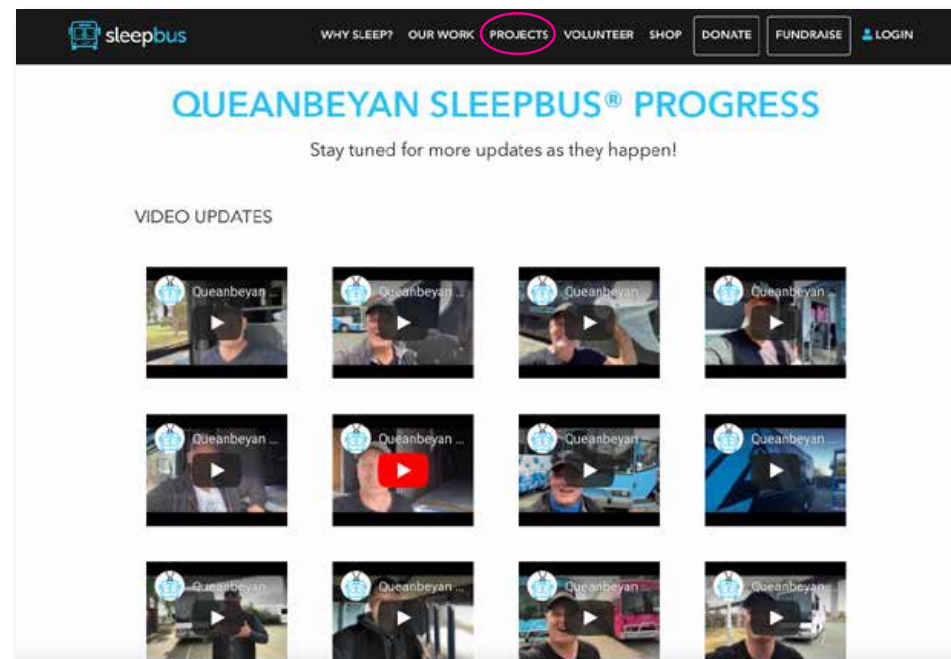


contact sleepbus®: info@sleepbus.org



BUS PROJECTS

Information on any of our current bus builds and their progress is readily available on our website under the 'projects' tab. This is where individuals, towns, donors, and potential sponsors can see where their bus build is at, in real time, and watch the entire build from bus purchase to launch. We provide regular photo and video updates on each bus, as well as sharing this information on our social media accounts.



contact sleepbus®: info@sleepbus.org



2021 AND BEYOND

We currently have three buses in complete or near complete stages, and these can be tracked on our projects tab. And two new projects in the fundraising stage with hopes to begin the builds shortly.



Queanbeyan

The Queanbeyan sleepbus launched in March 2021 and was welcomed with open arms by all who had fundraised and rallied to get a sleepbus there. We have a generous amount of volunteers signed up to this service, which is amazing.



Canberra

The Canberra sleepbus will be a pink bus for women (and their children) and will be launching over winter 2021. You can watch the progress of this build unfold on social media, or on the projects tab on our website.



Melbourne

The Melbourne sleepbus will be a pink bus for women (and their children) and will also be launching over winter 2021. You can watch the progress of this build unfold on social media, or on the projects tab on our website.



Maroochydore

We have a bus and fundraising for the Maroochydore sleepbus is now in progress. Stay tuned.



sleepbus health

Fundraising has begun for an exciting new initiative. sleepbus health is a medical service for people on the streets to keep them as healthy as we can until they can get back on their feet and find that all important pathway out of homelessness.

contact sleepbus®: info@sleepbus.org



FOUNDERS STORY

Back in 1993 life was going pretty good. I had a great job and prosperous career path, nice apartment, car and then it changed in an instant. My car engine blew up. I needed the car for my job, so I had to use my rent money to fix the car, turns out landlords aren't fond of this model and I was evicted. Things were good and then, like for so many people, one major bill and my life was turned upside down.

For the next 4 months I lived in my car while I saved up enough money for a months bond and a months rent on another place. I would park in a car park near my old place for the night, and in the mornings, drive to the local caravan park, sneak in over the back fence, have a shower and go to work.

Since then, I have made a good living for years in the business and corporate worlds, for the most part living selfishly and not giving a second thought to homelessness.

Then in May 2015, something happened that changed my life again, but for a very different reason. I was walking along Carlisle Street in St.Kilda East, Melbourne. It was 12 noon on an overcast Sunday, as I approached a brand new Bank of Melbourne building, I saw a bright, white quilt crumpled up in the tiny alcove of an unused doorway of the bank. What struck me was how clean and bright it was on this gloomy street, people were walking around or over it and not giving it a second thought. It must be rubbish I thought, but as I got closer I noticed there was a man curled up in that quilt, on the hard concrete floor, trying to get some sleep... at lunch time.

So many people walking past, sometimes looking, but moving on with their day, as I have probably done since 1993. This time I couldn't walk past.

I stopped and asked him if he was ok...he said "yeah mate, thanks, just trying to get some sleep". Get some sleep! He wasn't begging for food or money, he wasn't annoying anyone, he just wanted a sleep. As i talked with him for a moment I vividly remember how tired he look, tired to his core. He told me that it wasn't safe to sleep on the street at night, you need to be awake and have your wits about you he said, and that it was much safer to sleep on a busy street, during the day and let people walk over him. Wow. I said, "here mate" and gave him the \$20 I had in my pocket. His eyes lit up, he smiled and was so grateful. He shook my hand, thanked me again with a smile and curled back up under the quilt.



contact [sleepbus®](mailto:info@sleepbus.org): info@sleepbus.org



FOUNDERS STORY | Cont

When I got home, I told my family what had happened and tears rolled down my face. That man, trying to sleep on a concrete floor, in the middle of the day, on a busy city street affected me in a profound way. And that's a mild story, many people sleeping on the street are being subjected to terrible weather, harassment, bullying, being robbed and worse. No one should have to live like that. I didn't even get his name.

I always wondered why somebody didn't do something about people sleeping on the street, then I realised, I am somebody. My kids told me I should do something about it...no pressure, but I decided I would.

I spent the next 12 months researching the problem and ways I could help. I had every intention of using my experience and resources to assist an organisation already having an impact, but I kept finding the same problem... not enough accommodation. Not enough beds. My research was extensive, reading, talking with various stakeholders; people of the street, workers within the charity sector, landlords, business owners, community groups, local council etc. I visited shelters; I went undercover in those shelters, to see firsthand what it was like to be homeless.

I decided I was going to provide those sleeping rough, a safe place to sleep until they got back on their feet. I knew long term, affordable housing was the ultimate solution, but until this eventuated, somebody needed to stop people falling deeper into the cycle of homelessness, get them off the street and keep them safe.

Ok, provide safe sleeps, but the question was, how do you do this quickly and cheaply? This couldn't be something that took 20 years to pull together, this had to be something that could be achieved within 5 years, and by achieved, I mean, end the need for people to sleep rough across Australia. I figured if you're going to have impact, END the problem outright, don't mess around.

The solution came in the form of old buses; convert buses into mobile temporary accommodation. The idea ticked all the boxes; inexpensive to build and operate, could be built quickly by a relatively unskilled workforce, was mobile and could go where the need was greatest. It could come and go each night so as not to let people get too comfortable, then they would continue to seek pathways out of the cycle of homelessness and, it was an awesome mobile billboard for corporate sponsorship.

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FOUNDERS STORY | Cont

2 months into launching sleepbus, I quit my day job in the corporate world to give sleepbus the attention it needed. I lived off my personal savings account for the next four months, until I received a phone call from a business owner, who had just read an article about sleepbus. He wanted to help. He asked how I supported myself, while having the 100% Model; after I told my story and said that I was self funded, he said he would call me back. I actually thought that was the last I'd hear from him, but I was very wrong. 2 days later he called back and told me he had spoken to a business friend of his and that both businesses would pay my wages from now on, so that I could continue doing what needed to be done. Amazing right, but it gets better. They have never asked for a single thing in return, nothing, they just believed in what I was doing and wanted to be a part of it. Wow.

12 months on from launching the idea, we had our first sleepbus completed. The first of many. The goal is to build 319 sleepbus within 6 years; enough to end the need for people to sleep rough in Australia.

At sleepbus we believe in "sleep changes everything". If we can provide a person with a safe place to sleep for the night, to provide an opportunity for them to rest, take stock and plan their next steps; then, with a clear head and a plan, the pathways out of homelessness will be a little easier to see.



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SLEEPBUS BY THE NUMBERS



| Operating costs | One sleepbus | One year |
|-------------------|------------------------------------|------------------|
| \$50,000 per year | providing up to 8,030 safe sleeps. | \$6.23 per sleep |

We work with bus companies around Australia to get good quality busses to convert and can offer upto \$20,000 to purchase. Sometimes buses are fully donated, but we allocate \$20,000 to make the purchase where required.

The full fitout cost is \$60,000, this covers demolition works, construction, materials, build team, testing and registration.

The \$20,000 for setup costs is to ready the bus for operation; hiring and training Caretakers, coordinating the volunteer force and shipping the sleepbus to operational locations around Australia.

\$100,000 is considered the maximum spend, with the focus on getting costs as low as possible. Any of the \$100,000 allocated for a sleepbus that is not spent, goes directly to the next sleepbus project.

We have managed the costs so that we can reach our goals in order to help as many people, as fast as possible, so this means it costs only \$6.23 to provide a person in need with a completely FREE safe sleep for the night on sleepbus.

contact sleepbus®: info@sleepbus.org



SLEEP CHANGES EVERYTHING

Experts often scold middle-class workers about the dangers of sleep deprivation and poor sleep hygiene. Don't take electronic devices, like your iPad, to bed with you; don't watch that last episode of Game Of Thrones.

Sleeplessness contributes to obesity, diabetes, poor diet, and unproductiveness. And yet, even those of us who should have no problem logging in a solid eight hours often struggle to get enough.

But for those who don't have access to a bed, a locked door, and an iPhone alarm, sleep deprivation is caused by more than just the frivolous decision to eat more ice cream at 11:30 p.m.

12 months of research by sleepbus founder, Simon Rowe, discovered that "sleep" is the biggest issue for homeless people, because for people without permanent housing, sleep is difficult to come by. When there's no way to secure your personal belongings, it's too dangerous and frightening to be in a truly restful sleep.

As a result, sleep becomes a matter of when-you-can, where-you-can. Most of the time you just can't, which leads to a host of other mental and physical ailments.

Sleep deprivation has also been linked to an increase in mental illness, drug abuse among teenagers, and higher rates of violence and aggression. Schizophrenia-like symptoms may also start to develop, which is problematic in a population that already experiences a higher-than-average likelihood of suffering from the disease.

The dangers of the elements (in colder climates, even nodding off in the winter may be a death sentence), the possibility of attack, and the physical ailments that arise from perpetual dampness and grime, make achieving good sleep an impossible feat.



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SLEEP CHANGES EVERYTHING

Even finding enough ground to stake out can be difficult. The discomfort of homelessness has driven businesses to extreme measures. In London, some buildings have erected “anti-homeless spikes.”

There are also potential legal ramifications, with many cities adopting policies that make it a crime to sleep in public spaces.

Enter the sleepbus solution.

Providing a safe place to sleep for the night is the cornerstone of what sleepbus hopes will be a fundamental change in solving the problems, and expense, of people sleeping rough in our community. Catching them early, before the effects of “trying” to sleep on the street take hold.

Providing a person in need the ability to get a good nights sleep in safety, allows them time to make the right choices. That's why sleepbus believes so passionately that “sleep changes everything”; because it makes the pathways out of homelessness easier to see.



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CONNECTION

We live in a world in which more people are connected than ever before. Within the next decade we're likely to see most of humanity connected to one another with some form of mobile device. As connected as we are now, there is still a fundamental disconnect between people forced to sleep rough and the people/organisations trying to help them.

sleepbus® has been designed to provide temporary overnight accommodation to people sleeping rough until they get back on their feet. For sleepbus® to be a temporary measure, we need to ensure that the people using our service are connected to ALL the services around them so that they can find their pathway out of homelessness. sleepbus® assists with this connection in 4 ways;

- 1) Providing safe overnight accommodation in area's where people sleeping rough are located; Rough sleepers can be transient; sleepbus is mobile.
- 2) Connecting sleepbus® with other services in the area to assist with providing safe overnight accommodation when required.
- 3) Free to air, digital TV; it is hoped that this connection, to the world they may have missed, may provide a trigger to seek help.
- 4) Channel 101; this is a loop of ads on TV's located in each sleep pod, of all the available services within close proximity of that particular sleepbus.

Not only does sleepbus® connect those in need with organisations aimed at providing assistance, but we also connect communities. People want to help, but often do not know where to begin, sleepbus® provides a strong and innovative solution to a problem we all see everyday, and often walk past. When you bring a community together, great things happen. When sleepbus is not in service during the day, it travels to schools, universities, community groups and to service our corporate partners; to educate on social problems and how "people" working together can overcome them. Our founder is quoted as saying "I always wondered why somebody didn't do something about people sleeping on the street, then I realised I am somebody". This is what we teach, that we're all somebody, and we can make a difference.

"I always wondered
why somebody
didn't do something
about homeless
people on the street,
then I realised I am
somebody. "

Simon Rowe | Founder

contact sleepbus®: info@sleepbus.org



SAFETY

The best way to explain the significant efforts that have gone into the safety measures of sleepbus® is to show you and have a discussion; 2 years of research and development have gone into sleepbus®, which includes consulting with Victoria Police, Melbourne Fire Brigade and security and health professionals, but until we meet, please find a brief summary of our safety information below.

Here are some of the frequently asked questions and the key safety measures;

PEOPLE: With 20 people, with varying issues, men and women, in close proximity of each other, how will sleepbus keep everyone safe?

- Caretaker is onboard at all times during the service period.
- Each person has their own sleep pod, equipped with a lockable door.
- All area's outside of the sleep pods are well lit at all times
- All security cameras are monitored by our Caretaker. We have third party security patrols all night too. and continues to communicate and oversee all operations during the service period.
- During the on and off boarding period, a security patrol is stationed outside of the bus to oversee all guests, volunteers and back up to the Caretaker during this busy time.
- Guests, once on sleepbus, may leave at anytime, however, they can not return during the service period should they leave. This is for safety reasons and to allow people to enjoy a quiet nights sleep without people coming and going.

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SAFETY | Cont.

MOBILITY: What happens when the bus is full, 10 people miss out and begin making a disturbance outside? What if there is a fire?

- This question was actually asked by some Victoria Police members, impressed with all the security measures, they asked about this scenario, adding that if they couldn't get to the scene for 8-10 minutes, what do we do... we said; "its a bus, we can just drive away"; they thought this was a fantastic safety measure, as it would defuse the situation quickly.
- The MFB were also impressed with the safety measures, including each sleep pod and toilet fitted with a monitored smoke detector, and because of the compartmentalise nature of sleepbus and materials used, the chance of fire taking hold is unlikely. That said, it was recommended that when selecting a parking location for the sleepbus service, it be near a fire hydrant and that the bus could get in and out easily.



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SAFETY | Cont.

PERSONNEL:

- ALL sleepbus Caretaker volunteers will have Police and Working with Children checks.

OTHER:

- Induction/Training: Each guest will undertake a safety induction prior to boarding sleepbus.
- All volunteers must undergo online training and 'on the job' training.



SLEEPBUS LIVE

Easily engage, understand, communicate, collaborate and know what is happening in the field in real time. See the whole story with sleepbusLIVE; a real time data portal, visible from any connected device, that gives you complete access to any and all sleepbus service locations.



At the onboarding stage of a sleepbus service, we ask our guests a series of questions ranging from; Age, DOB to how long have they been homeless and what may have contributed to their current situation. This then allows us to collate this data and make it accessible to our partners; Councils, Government, Agencies etc.

We believe that it is important to know the real facts, the whole story, as it happens in the field, but what's more important, is making this data available so that educated decisions can be made going forward. sleepbus® is all about transparency; where does the money go (100% Model) and how is it making a difference. sleepbusLIVE provides the transparency and the proof of everything we do.

How Councils, Government, Agencies use this data is up to each organisation, but sleepbus® uses it to ensure we are providing a solution that works and that is operating efficiently for all stakeholders, not just our guests. For example, by monitoring the amount of safe sleeps provided in any one location, we can determine if this is the right location. If a particular sleepbus is 50% empty most of the time, we can replace it with a smaller sleepbus solution and move the larger capacity where we are seeing numbers of people being turned away due to an available service constantly being full.

Being able to see what is happening in the field in real time is critical to the operational effectiveness of any business, charity or organisation.

contact sleepbus®: info@sleepbus.org



SERVICE SNAPSHOT

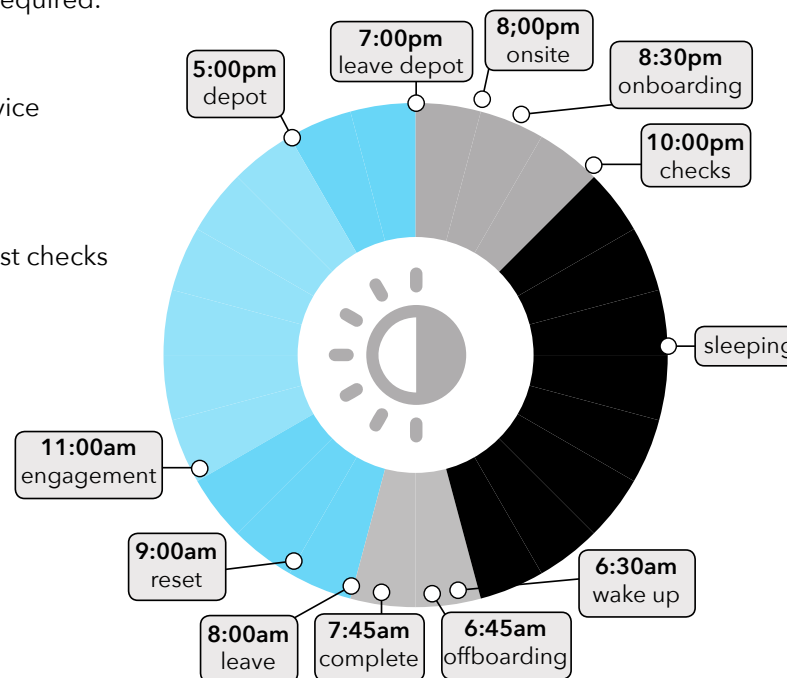
sleepbus® is run by Sleep Bus Ltd, 365 days per year; 8PM to 8AM.

The operational hours have been chosen so that it fits in with community expectation and concern. sleepbus rolls in at 8PM each night, long after people have left work and then we leave by 8AM, before people return the next morning.

We have a combination of paid and volunteer staff assisting with the service each night. Paid staff are our security personnel, with volunteers assisting with putting away belongings and pets where required.

Here's how a typical sleepbus day looks:

- 7:00pm - sleepbus depart depot to approved locations for service
- 8:00pm - sleepbus arrives at the approved location
- 8:30pm - Onboarding of guests commences
- 10:00pm - Onboarding complete and the Caretaker conducts last checks
- 6:30am - Wake up call for all guests
- 6:45am - Offboarding of guests commences
- 7:45am - Offboarding complete
- 8:00am - sleepbus departs approved location
- 9:00am - sleepbus reset process begins back at depot (cleaning, repairs, maintenance, checks etc)
- 11:00am - Any sleepbus booked for site visits depart (Corporate engagement, School/University visits etc)
- 5:00pm - All sleepbus are back in depot for spot checks



contact sleepbus®: info@sleepbus.org



OPERATIONAL REQUIREMENTS

The operational requirements of a sleepbus in your local area include:



Parking Permit for sleepbus where required



An easily accessible parking location for a 12.5m long, 4m high bus; 8pm to 8am; 365 nights per year (access to toilets, power and water optional)



Close proximity to a Fire Hydrant



Alternate temporary parking location for emergency situations



A depot location is required to hold the bus for resetting daily during daylight hours (8am to 8pm)



Introductions to local support organisations to assist with pathways out of homelessness.

contact sleepbus®: info@sleepbus.org



MIND THE DETAILS

Consistent application of our logo will reinforce the sleepbus® brand. The logo was designed as a unit and must not be recreated.

sleepbus® is a registered name.

1. Please do not capitalise the S
2. Please do not separate into two words
3. Please do not refer to the brand as 'the sleepbus'.
3. Please do not modify or crop our logo
4. Please do not place our logo on a cluttered background

Put simply, please don't change, add to or alter our logo in any way.

There is no need to recreate our logo. All of our logos are available on request: info@sleepbus.org



contact sleepbus®: info@sleepbus.org

SLEEPBUS® CONTACT

Simon Rowe
Founder | CEO
simon@sleepbus.org
0429 824 829



sleepchangeseverything

sleepbus® is a registered trademark. All information contained within this document is private and confidential and must not be redistributed.

4.2 NOTICE OF MOTION - BINS4BLOKES

RECORD NUMBER: 2022/1323

I, **CR TAMMY GREENHALGH** wish to move the following Notice of Motion at the Council Meeting of 2 August 2022:

MOTION

That Orange City Council resolves to support the BINS4Blokes initiative in our community by installing incontinence bins in male public toilet facilities and encouraging other local business to do the same by promoting the campaign on our social media platforms.

BACKGROUND

The BINS4Blokes campaign will impact and change the daily lives of males of all ages who have to deal with incontinence, mostly in secret. To know that 'Sanitary Bins' will be made available in male toilets will provide boys and men the confidence that when their body fails them, they will have access to a bin for their personal use in private.

1.34 million Australian boys and men experience incontinence. Without a bin to dispose of personal products they are reluctant to leave their homes and engage in everyday activities.

The installation of these bins would be helping to decrease social isolation and depression in our colour city by allowing men to confidently and discreetly dispose of their incontinence products.

Signed Cr Tammy Greenhalgh

STAFF COMMENT

Assuming that the data on the website is correct at 1.34 million boys and men experiencing incontinence then this is a significant issue, representing 10.7% of the Australian male population of 12,545,154 (2021 census). Or to bring it into a local perspective 2,519 of the male population residing in postcode 2800 of 23,589 (2021 census).

The unisex toilets already have a sanitary bin service such as Woolworths Carpark, McNamara Street and Redmond Place, but a quick review of our register reveals 135 sanitary disposal units. Assuming the male demand is half this figure and they are serviced on average fortnightly at \$5.80 each, the annual cost of this service would be in the order of \$10,179 ($\$5.80 \times 26 \times 135 \times 0.5$).

FINANCIAL IMPLICATIONS

To enact this motion would require a budget submission at a quarterly review for an additional \$7,500 at the first quarterly review and ongoing \$10,000 per annum from the Council's General Operational fund.

POLICY AND GOVERNANCE IMPLICATIONS

This motion aligns with the Liveability objectives around *improve access, inclusion, equity and diversity in our community* (3.6) and *provide services to people at all stages of life* (5.1) of the Orange City Council Community Strategic Plan.

4.3 NOTICE OF MOTION - RECOGNITION OF WIRADJURI COUNTRY

RECORD NUMBER: 2022/1342

I, **CR GERALD POWER** wish to move the following Notice of Motion at the Council Meeting of 2 August 2022:

MOTION

That Council resolves:

- 1 That Council include “Wiradjuri Country” in its addresses and;**
- 2 That Council determine whether it provides its support on the dual naming of Mt Canobolas to include its name in Wiradjuri language of Gaanha-Bula, should an application be lodged to the Geographical Names Board by OLALC.**

BACKGROUND**Wiradjuri Country**

Consistent with Australia Post Guidelines Council approved the inclusion of “Wiradjuri Country” within the official address of the Orange Region Museum at its meeting of 17 August 2021.

The official address now reads:

Orange Regional Museum
Wiradjuri Country
151 Byng Street
Orange NSW 2800

I request that Council now include this naming convention be implemented across all Council addresses. This suggestion is supported by Wiradjuri Elders and would see Council’s address changed to

Orange City Council
Wiradjuri Country
135 Byng Street
Orange NSW 2800

And

Orange City Council
Wiradjuri Country
PO Box 35
Orange NSW 2800

Dual naming of Mt Canobolas / Gaanha-Bula

Aboriginal place names are an important part of history which Wiradjuri Elders want to help preserve.

Wiradjuri Elders have approached Council to support the proposed dual naming of Mt Canobolas to include its name in Wiradjuri language of Gaanha-Bula as a step towards reconciliation.

The creation story tells of how Wiradjuri Warrior Gaanha-bula killed his younger brother in a dispute over a migay (young woman). Wahluu fell to the ground and blood spilled into the ground, making Biame (God) angry. Biame made the volcano erupt and lava spewed over Wahluu's body which is now the shape it is today (Mt Panorama/Wahluu).

Gaanha-bula, full of fear, then fled the site and travelled back to his home at Mt Canobolas. The spirit ancestors were angry with him, for killing his brother. They struck him and made the ground erupt and lava poured out over his body where he laid, which is a constant reminder of what happened.

To commence the process to seek dual naming of Mt Canobolas the Orange Local Aboriginal Lands Council would need to lodge an application with the geographical names board to seek the dual naming.

Signed Cr Gerald Power

ATTACHMENTS

- 1 Gaanha-bula (Mount Canobolas), D22/41339 [↓](#)



Gaanha-bula (Mount Canobolas)

Aboriginal Dreaming Story as told by
Uncle Neil Ingram Senior, Wiradjuri Elder

This story was passed on to me by my Elders.

A long time ago there were three brothers. The elder brother was Gaanha-bula, the middle brother was Wahluu and the younger brother came from Mt Macquarie, near Carcoar. Gaanha-bula is the traditional name for Mt Canobolas. Gaanha meaning shoulder and bula meaning two. Two shoulders. Wahluu is the Traditional name for Mt Panorama. It means young men's initiation site. And the story goes like this:

Gaanha-bula and his brother Wahluu both fell in love with a beautiful young woman (Migay). Because she showed more interest in Wahluu, Gaanha-bula became jealous of his brother and challenged him to a spear throwing competition. The winner takes the prize and gets to marry the young woman.

They lined up a target. Gaanha-bula threw the first spear but missed the target. Wahluu then threw his spear but also missed the target, even though he was closer to the target. On the second throw they both missed the target again.

When they had the third throw, Gaanha-bula got awfully close to the target but Wahluu threw his spear and hit the target. Before Wahluu could turn around to claim his prize, Gaanha-bula hit him in the back of the head with a club (bundi). Wahluu fell to the ground. This made the spirit ancestors angry. They made the ground erupt and lava spill out over Wahluu's body where he was laying on the ground. This is the shape of the mountain as it stands today.

Gaanha-bula, full of fear, then fled the site and travelled back to his home at Mt Canobolas. The spirit ancestors were angry with him, for killing his brother. They struck him and made the ground erupt and lava poured out over his body where he laid, which is a constant reminder of what happened.

The moral behind this story is not to hold a grudge or jealousy, rage, and anger in your heart and not to commit murder against another person. Mt Canobolas is a men's initiation site and a place used for corroboree and ceremonies (burbung). The Wiradjuri people camped on the mountain during these major ceremonies. To the Wiradjuri people Mt Canobolas is a place of spiritual connection through worship of Baiame (the Creator God and Sky Father).

Scatters of stone tools and engravings can be found near the peak, along with remnants of cultural activities that took place.

During the cold winter months, possum furs were made into cloaks and blankets for warmth.

Traditional fire burns were used to manage the vegetation on the mountain and surrounding area to encourage important traditional food and medicine growth.

Such dreaming stories are known by some Wiradjuri people with a strong traditional connection to Orange and Bathurst. The public are not aware of these stories.

Mt Canobolas is still a spiritual and significant place today for the Wiradjuri people. We need to preserve, protect, and respect this special place.

4.4 NOTICE OF MOTION - MENTAL HEALTH

RECORD NUMBER: 2022/1365

I, **CR GLENN FLOYD** wish to move the following Notice of Motion at the Council Meeting of 2 August 2022:

MOTION

That Council resolves to:

- 1 Facilitate the addition to its website of a Mental Health page that contains a detailed list of Mental Health providers in the Orange LGA. Including details of services provided, emergency contacts and details of nationally recognised bodies such as, Beyond Blue, Headspace, Lifeline etc if applicable.**
- 2 Report to the chamber, costings and viability of such an upgrade to the website.**

BACKGROUND

Mental Health issues are a growing problem in all States and Territories of Australia. As a Council, I believe, we need to provide relevant resources to people looking for information on the subject.

The front page of the Council Website has a Tag called Live, which leads to 4 further headers that include, Health and Safety. This area has information on, Public Health, Covid-19 and Domestic Violence to name a few. I believe a tab here, should include Mental Health Awareness.

Signed Cr Glenn Floyd

STAFF COMMENT

The adopted Community Strategy Plan (CSP) includes the following strategy:

- *5.4 Improve access to mental health services*

The staff response to this Notice of Motion can be managed within existing resources however will take some time to develop ensuring the information is accurate and up to date.

FINANCIAL IMPLICATIONS

Further actions and objectives responding to this community goal will be considered as part of the mini-budget and CSP and Delivery and Operational plans alignment later in the year.

POLICY AND GOVERNANCE IMPLICATIONS

Nil

4.5 NOTICE OF MOTION - WIFI IN THE CBD

RECORD NUMBER: 2022/1433

I, **CR STEVEN PETERSON** wish to move the following Notice of Motion at the Council Meeting of 2 August 2022:

MOTION

That Council be provided with a report as to costs and feasibility of free Wi-Fi being made available in the Orange CBD.

BACKGROUND

A suggestion of free Wi-Fi in the CBD was made by the Youth action committee at the council meeting 19 of July. They mentioned a safety benefit of this. I furthermore think it would encourage people to linger in the CBD and thus be more likely to visit local stores. Other town centres including Bathurst have similar so could be a case study as to whether this should be done in Orange. Areas suggested as places that would benefit from free Wi-Fi would include Robertson Park and up and down summer Street.

Signed Cr Steven Peterson

STAFF COMMENT

Council provides free public WiFi within and in the overflow external areas of the following Council buildings:

- Library, Civic Centre, Visitor Information Centre, GG, Museum, Gallery, Youth hub, Function Centre, Botanical Gardens, Aquatic centre and Depot. All these spaces do have some small overflow of WiFi into the surrounding external spaces, which could be extended.
- These could be better promoted to the public.

WiFi coverage to Robinson Park would be relatively easy by extending the WiFi that is currently installed on the front of the Civic Centre building.

Providing free public WiFi in the CBD was considered by the Smarter Cities Working Group in 2020 which found:

- the cost of installing, supporting, securing, and maintaining a Council-run public system away from our buildings will be very high.
- The logistic for getting power and data to the network devices meant commercial contracts with shop owners would be necessary in many cases or standalone infrastructure installed to provide power and data.
- Bathurst's system was discussed at the time, which is installed on Council buildings and on Council infrastructure in parks. The take up of the service is relatively low and there are significant IT security issues/risks to manage.
- The Smarter Cities group decided to extend our Public WiFi platforms to our public buildings where we had data connectivity already. e.g., Libraries, Aquatic Centre,

4.5 Notice of Motion - WiFi in the CBD

Halls, Stadiums, Botanic Gardens, function centres etc. We have been rolling with this approach since 2020.

Telstra currently has a phone booth that provides free public WiFi to Telstra customers.

FINANCIAL IMPLICATIONS

Depending on the scope of works quotes would be required to assess the cost of providing public WiFi within the CBD from Robertson Park, up and down Summer Street.

Based on the Bathurst model (2018) costs were over \$100k to install and in addition there is a yearly licensing cost around \$10k and maintenance costs for IT infrastructure.

POLICY AND GOVERNANCE IMPLICATIONS

An operational policy and procedure would be required to manage the service that links to Councils Strategic IT policy.

4.6 NOTICE OF MOTION - UNINHABITED GOVERNMENT OWNED RESIDENTIAL DWELLINGS

RECORD NUMBER: 2022/1471

I, **CR FRANCES KINGHORNE** wish to move the following Notice of Motion at the Council Meeting of 2 August 2022:

MOTION

That Council Staff conduct an audit on the number of uninhabited Government owned residential dwellings in Orange and seek to determine the reasons for the lack of occupancy.

BACKGROUND

Orange is currently experiencing a serious problem with housing accessibility, as are many parts of Australia. This is a complex problem and there will likely be multiple strategies required to address it.

Many potential solutions are based on longer term strategies, and our Council is currently working on possible local options. One possible shorter term (and very obvious) strategy is to utilise the existing uninhabited housing stock owned by the NSW Government. The waiting lists for public housing are long and if it is possible to house people in presently unoccupied dwellings, this can only help.

If we can calculate the numbers, we can use the data to develop strategies that may contribute to easing this problem locally.

Signed Cr Frances Kinghorne

STAFF COMMENT

Staff could certainly review Housing NSW stock within the City and report this matter back to Council. This review would be undertaken in conjunction with Housing NSW to ensure the accuracy of data.

5 GENERAL REPORTS

5.1 DEVELOPMENT APPLICATION DA 121/2021(1) - (8.2 REVIEW OF DETERMINATION) - 46 KITE STREET

RECORD NUMBER: 2022/1396
AUTHOR: Ben Hicks, Senior Planner

EXECUTIVE SUMMARY

| | |
|-------------------------------|--|
| Application lodged | 10 February 2022 |
| Applicant/s | Mr DI Audley |
| Owner/s | Mrs MM Audley |
| Land description | Lot 1 DP 84714 - 46 Kite Street, Orange |
| Proposed land use | Dwelling house (external building, carport, and fencing alterations) |
| Value of proposed development | \$2,500.00 |

An application has been received under Section 8.2 of the *Environmental Planning and Assessment 1979* (the Act) for the consent authority to review its decision on the refusal of Development Application DA 121/2021(1) which principally involved replacing the existing carport gates with a metal roller door at 46 Kite Street, Orange.

The decision to refuse consent was made by the Council at its extraordinary meeting of 27 July 2021. Therefore, in accordance with the provisions of Clause 8.3(6) of the Act, the Review of Determination must also be determined by the Council.

As part of the review of the determination, the applicant has elected to amend the original application. The applicant is legally permitted to amend the proposal to deal with any issues arising from Council's refusal provided the consent authority is satisfied that the proposal is substantially the same development.

The fundamental change to the application relates to retaining the existing wrought iron gates on the carport, however, with the inclusion of an automatic opening system (actuator driven swing gate opener). This alternative was previously offered in initial advice/recommendations provided to the applicant in August 2019 and thus is supported by Council staff.

The applicant has also requested Council reconsider the proposed alterations to the house façade and front garden area including rendering, painting, landscaping, and increasing the height of front boundary wall. Council staff confirm that these matters did form part of the original proposal, however, were largely dismissed in the original assessment by staff due to lack of detail provided with the application at the time, and for the reason that such measures provided no assistance in mitigating the impacts of the proposed roller door. With the exception of the rendering, Council staff support the alterations to the house façade and front boundary wall fencing.

It is considered that the amended proposal remains substantially the same as the original proposal and within the scope to be considered under the provisions of Clause 8.3(3) of the Act. The amended proposal provides a more desirable outcome for the heritage setting while providing sufficient level of security, ease of access and privacy for the occupants which was the sole the purpose of their initial application.

The application for review of determination was notified to adjoining landowners in the same manner as the original application.

Council received nine (9) submissions at the closure of the exhibition period all objecting to the installation of the roller door, with specific concerns raised regarding the impact on the visual integrity of the heritage streetscape/setting. These concerns have all been resolved through the amendment of the application as described above.

Council staff consider that refusal of the application is no longer warranted, and that the development can proceed without any adverse impacts on the heritage setting subject to compliance with the recommended conditions of consent.



Figure 1 - locality plan

Development in Orange is governed by two key documents Orange Local Environment Plan 2011 and Orange Development Control Plan 2004. In addition, the Infill Guidelines are used to guide development, particularly in the heritage conservation areas and around heritage items.

Orange Local Environment Plan 2011 - The provisions of the LEP must be considered by the Council in determining the application. LEPs govern the types of development that are permissible or prohibited in different parts of the City and also provide some assessment criteria in specific circumstances. Uses are either permissible or not. The objectives of each zoning and indeed the aims of the LEP itself are also to be considered and can be used to guide decision making around appropriateness of development.

Orange Development Control Plan 2004 - The DCP provides guidelines for development. In general, it is a performance-based document rather than prescriptive in nature. For each planning element there are often guidelines used. These guidelines indicate ways of achieving the planning outcomes.

It is thus recognised that there may also be other solutions of merit. All design solutions are considered on merit by planning and building staff. Applications should clearly demonstrate how the planning outcomes are being met where alternative design solutions are proposed. The DCP enables developers and architects to use design to achieve the planning outcomes in alternative ways.

DIRECTOR'S COMMENTS

At the meeting of 27 July 2021, the Council resolved to refuse an application for alterations and additions to the dwelling at 46 Kite Street.

The original application proposed to replace the existing open steel gates of the dwelling's carport with a roller door. The installation of a roller door at the front of a dwelling in a significant heritage area would have had adverse impacts on the heritage significance of Kite Street and its surrounds. There were other matters proposed by the application which lacked enough detail for proper assessment. Refusal at that time was appropriate.

The applicant has now amended the original application, taking into consideration Council's previous concerns. The applicant has also requested Council reconsider the proposed alterations to the house façade and front garden area including rendering, painting, landscaping, and increasing the height of front boundary wall.

Council staff have carried out a detailed assessment of the amended proposal. The amended proposal provides a more desirable outcome for the heritage setting while providing sufficient level of security, ease of access and privacy for the occupants which was the sole purpose of their initial application.

Approval of the application to review Council's decision is supported subject to the adoption of the attached Notice of Determination.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan Strategy "10.1. Engage with the community to ensure plans for growth and development are respectful of our heritage".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That Council resolves:

- 1 That pursuant to Section 8.2 of the Environmental Planning and Assessment Act, 1979, Review of Development Application DA 121/2021(1) be supported;
- 2 That pursuant to Section 8.4 of the Environmental Planning and Assessment Act, 1979, Council's Refusal Notice of Determination dated 27 July 2021 of Development Application DA 121/2021(1) for *Carport Alterations (replace gate with roller door)* at Lot 1 DP 84714, 46 Kite Street, Orange be changed; and
- 3 Council consents to Development Application DA 121/2021(1) for *Dwelling house (external building, carport, and fencing alterations)* at Lot 1 DP 84714, 46 Kite Street, Orange pursuant to the conditions of consent in the attached Notice of Determination.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING/BACKGROUND INFORMATION

Council's consent was initially sought for the installation of a roller door to the existing carport at the frontage of the subject property. Following a detailed assessment, it was considered that the replacement of the existing wrought iron gates with a solid roller door would be inconsistent with the typological and visual qualities of the established heritage streetscape within the conservation area and such development would have an adverse impact on the heritage significance of the surrounds.

The proposed mitigation works to the house façade and front garden area including rendering, painting, landscaping, and increasing the height of front boundary wall were also set aside at the time due to lack of detail provided with the application and for the reason that such measures provided no assistance in mitigating the impacts of the proposed roller door. As such, it was recommended that Council refuse the application.

The matter was considered by Council at its extraordinary meeting of 27 July 2021 and refused on the following grounds:

- 1 *The proposed development will have adverse visual impacts on the surrounding neighbourhood, streetscape, and adjacent neighbouring properties.*
- 2 *The proposed development will have detrimental heritage impacts on the heritage setting, neighbourhood, streetscape, adjacent neighbouring properties, and surrounding heritage items.*
- 3 *The proposed development will have adverse cumulative impacts on the surrounding neighbourhood and heritage setting*

ASSESSMENT OF REVIEW OF DETERMINATION REQUEST

The option to request a review of Council's decision regarding the determination of a Development Application is provided by Section 8.3(1) of Division 8.2 of the Environmental Planning and Assessment Act 1979. Section 8.3(1) of the EP&A Act states that the consent authority is to review the determination or decision if duly requested to do so under this Division.

5.1 Development Application DA 121/2021(1) - (8.2 Review of Determination) - 46 Kite Street

In this regard, application has been made in the approved form via the NSW Planning Portal requesting a review of the refused application DA 121/2021(1). Therefore, it is in order for Council to consider this request.

Section 8.3(2) and 8.10 of the Act outlines the period in which an appeal is to be made providing that:

*an appeal under this Division (except by an objector) may be made only within the following periods after the **relevant date** (being the date the decision appealed against is notified or registered on the NSW planning portal or the date of deemed refusal under Section 8.11) -*

- (a) Six (6) months after the relevant date, if the relevant date occurs after the prescribed period, or*
- (b) Twelve (12) months after the relevant date, if the relevant date occurs -*
 - (i) during the prescribed period, or*
 - (ii) during the six (6)-month period immediately before the prescribed period.*

prescribed period means the period commencing on 25 March 2020 and ending on 25 March 2022

The decision to refuse consent was made by Council at its extraordinary meeting of 27 July 2021. Council's records indicate that the decision correspondence was issued to the applicant on Wednesday, 28 July 2021 (the relevant date). The timeframe for the applicant to appeal against the decision of the application is therefore twelve (12) months being within the 'prescribed period' as outlined above. The NSW Planning Portal indicates that the appeal was submitted on 26 January 2022 and formally lodged on 10 February 2022. Therefore, the appeal has been made within twelve (12) months of the relevant date.

In requesting a review, the applicant may amend the proposed development the subject of the original application for development consent pursuant to Section 8.3(3) of the Act. The consent authority may review the matter having regard to the amended development, but only if it is satisfied that it is substantially the same development. The applicant has elected to amend the proposal as part of the review, noting that this has occurred following notification/advertisement of the application.

The fundamental change to the application relates to retaining the existing wrought iron gates on the carport with the inclusion of an automatic opening system in lieu of the automatic roller door. It is considered that the amended application is substantially the same development as originally proposed on the basis that the sole purpose of the application was to provide a greater level of security and ease of access for the occupants of the premises.

The amended application will achieve precisely the same outcome albeit with a slightly different design response/security solution. The revised design response provides a more desirable outcome for the heritage setting and is supported by Council planning and heritage staff. Other elements of the initial application have also been requested to be re-considered as part of the review as outlined above. All of these matters are within the scope of to be considered under the provisions of Clause 8.3(3) of the Act. A merit assessment of the amended application is provided in the succeeding sections of this report.

CONDUCT OF REVIEW

Pursuant to Section 8.3(6) of the Act, the review of a determination or decision made by a Council is to be conducted by the Council and not by a delegate of the Council. In this regard, the application is returned to Council for consideration and determination. After conducting its review of a determination or decision, the consent authority may confirm or change the determination or decision.

The functions of a consent authority in relation to a matter subject to review under this Division are the same as the functions in connection with the original application or determination.

COMMUNITY ENGAGEMENT

Pursuant to Section 245 of the Environmental Planning and Assessment Regulation 2021, an application for review must be notified or advertised in the same way as the Development Application or Modification Application was originally notified or advertised.

In this regard, the application for the Review of Determination was notified for a period of 14 days between Monday, 28 February 2022 to Monday, 14 March 2022. At the closure of the exhibition period, Council received nine (9) submissions all objecting to the proposal. A redacted copy of the submissions were provided to the applicant for review and response in accordance with Council's normal procedures. Following this the applicant elected to amend the subject application to address the matters raised in the initial planning report and reasons for refusal, as well as those raised within the submissions.

The fundamental change to the application relates to retaining the existing gates and installing an automatic opening system. The changes made to the application did not warrant re-notification on the basis the submitters concerns have been entirely resolved by the retention of the carport gates.

AMENDED APPLICATION

Council's consent is now sought for alterations to the existing carport by installing an automatic opening system (actuator driven swing gate opener) to the existing gates in lieu of the roller door as initially sought. The proposal also includes alterations to the house façade and front garden area by way of rendering brickwork, painting external window frames, gutters, downpipes, capping and wrought iron gates, landscaping, and increasing the height of front boundary wall (Figure 2).

Council Planning and Heritage staff support the revised proposal with the exception of the rendering and painting of external brickwork. Firstly, rendering and painting of external brickwork where such surfaces were not traditionally treated in that manner is not supported in Heritage areas.

Secondly, while it is noted that the rear of the dwelling has been treated with bagged render and painted at some point in the past, applying the same treatment to the modern façade would never match the original part of the dwelling.

As a concession, it has been recommended that the façade and boundary brick wall be stained through the use of a product called *Nawkaw*.

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Such treatment will retain the brick material but provide a softer and more suitable colour that will complement the remainder of the building, which is from the Late Victorian or Federation period, while keeping the integrity of the addition and not leaving it to stand out in the way it currently does.

The proponent is in agreement with staff concerning staining the façade and fencing in lieu of rendering and painting. The colour of the stain will be determined in consultation with Council's Heritage Advisor and *Nawkaw* Technicians at a later date. An example application of the *Nawkaw* product is shown in Figures 3 and 4.

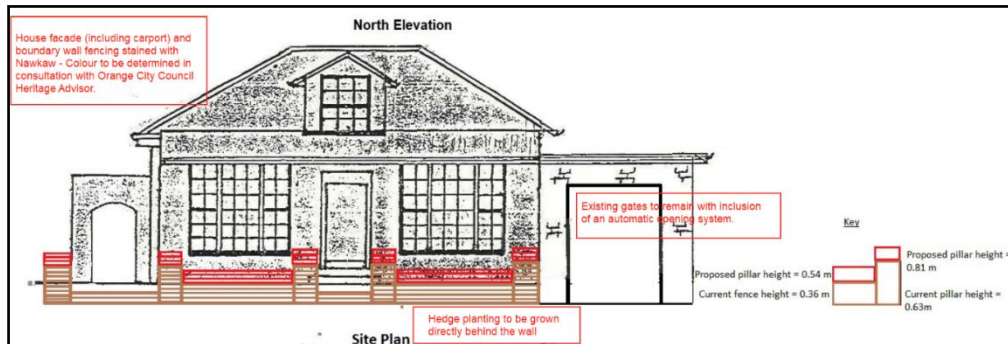


Figure 2 - proposed façade and fencing alterations



Figure 3 - example of masonry colour transformation using Nawkaw



Figure 4 – example of colour matching for masonry infill work

ENVIRONMENTAL PLANNING ASSESSMENT**Section 1.7 - Application of Part 7 of the *Biodiversity Conservation Act 2016* and Part 7A of the *Fisheries Management Act 1994***

Section 1.7 of the EP&A Act identifies that Part 7 of the Biodiversity Conservation Act 2016 (BC Act) and Part 7A of the Fisheries Management Act 1994 have effect in connection with terrestrial and aquatic environments.

There are four triggers known to insert a development into the Biodiversity Offset Scheme (ie the need for a BDAR to be submitted with a DA):

- Trigger 1: development occurs in land mapped on the Biodiversity Values Map (OEI) (clause 7.1 of BC Regulation 2017);
- Trigger 2: development involves clearing/disturbance of native vegetation above a certain area threshold (clauses 7.1 and 7.2 of BC Regulation 2017); or
- Trigger 3: development is otherwise likely to significantly affect threatened species (clauses 7.2 and 7.3 of BC Act 2016).

The fourth trigger (development proposed to occur in an Area of Outstanding Biodiversity Value (clause 7.2 of BC Act 2016) is generally not applicable to the Orange LGA; as no such areas are known to occur in the LGA. No further comments will be made against the fourth trigger.

The development will not activate any of the above triggers. The proposed development is located in a highly degraded urban environment; no vegetation is proposed to be removed and there is very little likelihood that any endangered ecological community, threaded species, or their habitat would be impacted by the proposed development.

Environmental Planning and Assessment Act 1979

Section 4.15 of the *Environmental Planning and Assessment Act 1979* requires Council to consider various matters, of which those pertaining to the application are listed below.

Provisions of any Environmental Planning Instrument S4.15(1)(A)(I)**Orange Local Environmental Plan 2011****Part 1 - Preliminary****Clause 1.2 - Aims of Plan**

The broad aims of the LEP are set out under subclause 2. Those relevant to the application are as follows:

- (a) *to encourage development which complements and enhances the unique character of Orange as a major regional centre boasting a diverse economy and offering an attractive regional lifestyle,*
- (c) *to conserve and enhance the water resources on which Orange depends, particularly water supply catchments,*
- (e) *to provide a range of housing choices in planned urban and rural locations to meet population growth,*
- (f) *to recognise and manage valued environmental heritage, landscape, and scenic features of Orange.*

The application is considered to be consistent with the above applicable aims of the Plan.

Clause 1.6 - Consent Authority

This clause establishes that, subject to the Act, Council is the consent authority for applications made under the LEP.

Clause 1.7 - Mapping

The subject site is identified on the LEP maps in the following manner:

| | |
|----------------------------------|---|
| Land Zoning Map: | R1 General Residential |
| Lot Size Map: | No Minimum Lot Size |
| Heritage Map: | Within Dalton Heritage Conservation Area |
| Height of Buildings Map: | No building height limit |
| Floor Space Ratio Map: | No floor space limit |
| Terrestrial Biodiversity Map: | No biodiversity sensitivity on the site |
| Groundwater Vulnerability Map: | Groundwater vulnerable |
| Drinking Water Catchment Map: | Not within the drinking water catchment |
| Watercourse Map: | Not within or affecting a defined watercourse |
| Urban Release Area Map: | Not within an urban release area |
| Obstacle Limitation Surface Map: | No restriction on building siting or construction |
| Additional Permitted Uses Map: | No additional permitted use applies |
| Flood Planning Map: | Not within a flood planning area |

Those matters that are of relevance are addressed in detail in the body of this report.

Clause 1.9A - Suspension of Covenants, Agreements, and Instruments

This clause provides that covenants, agreements, and other instruments which seek to restrict the carrying out of development do not apply with the following exceptions.

- (a) *to a covenant imposed by the Council or that the Council requires to be imposed, or*
- (b) *to any relevant instrument under Section 13.4 of the Crown Land Management Act 2016, or*
- (c) *to any conservation agreement under the National Parks and Wildlife Act 1974, or*
- (d) *to any Trust agreement under the Nature Conservation Trust Act 2001, or*
- (e) *to any property vegetation plan under the Native Vegetation Act 2003, or*
- (f) *to any biobanking agreement under Part 7A of the Threatened Species Conservation Act 1995, or*
- (g) *to any planning agreement under Subdivision 2 of Division 7.1 of the Environmental Planning and Assessment Act 1979.*

Council staff are not aware of the title of the subject property being affected by any of the above.

Part 2 - Permitted or Prohibited Development**Clause 2.1 - Land Use Zones and Clause 2.3 - Zone Objectives and Land Use Table**

The subject site is located within the R1 General Residential zone. The proposed development is characterised as a *dwelling house (external building and fencing alterations)* which means:

a building containing only one dwelling.

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A further definition of dwelling is provided within the LEP which means:

a room or suite of rooms occupied or used or so constructed or adapted as to be capable of being occupied or used as a separate domicile.

Dwelling houses are permissible in the R1 General Residential zone with the consent of Council.

The proposed external building and fencing alterations is considered ancillary to the use of the dwelling and is therefore permissible with consent also.

Clause 2.3 of LEP 2011 references the Land Use Table and Objectives for each zone in LEP 2011. These objectives for land zoned R1 General Residential are as follows:

1 - Objectives of the R1 General Residential Zone

- *To provide for the housing needs of the community.*
- *To provide for a variety of housing types and densities.*
- *To enable other land uses that provide facilities or services to meet the day to day needs of residents.*
- *To ensure development is ordered in such a way as to maximise public transport patronage and encourage walking and cycling in close proximity to settlement.*
- *To ensure that development along the Southern Link Road has an alternative access.*

The development is not incompatible with the objects of the zone.

The following provisions of the OLEP 2011 have been especially considered in the assessment of the proposal:

Clause 5.10 Heritage Conservation - Council is required to consider the effect of the proposed development on the heritage significance of the area concerned. Additionally, the clause seeks to conserve the heritage significance of heritage conservation areas.

The dwelling is not listed as a Heritage Item, however, the subject land is located within the Dalton Central Heritage Conservation Area (DCHCA) and nearby heritage listed items. The character of the DCHCA area is typified by an important spread of buildings from the turn of the century, with late Victorian, Edwardian and Federation styles, as well as a spread of Bungalow style dwellings which make up a major element in the housing stock of the area.

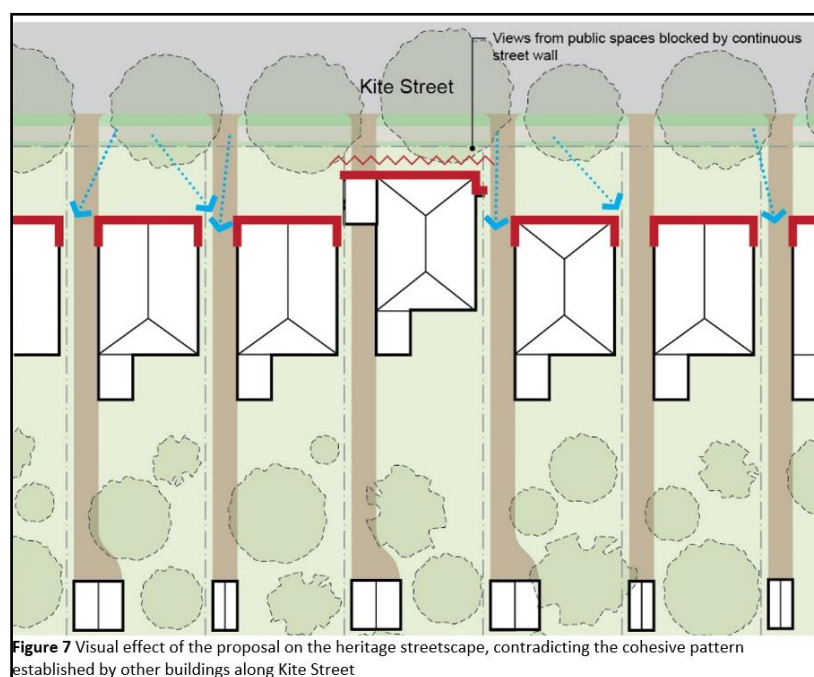
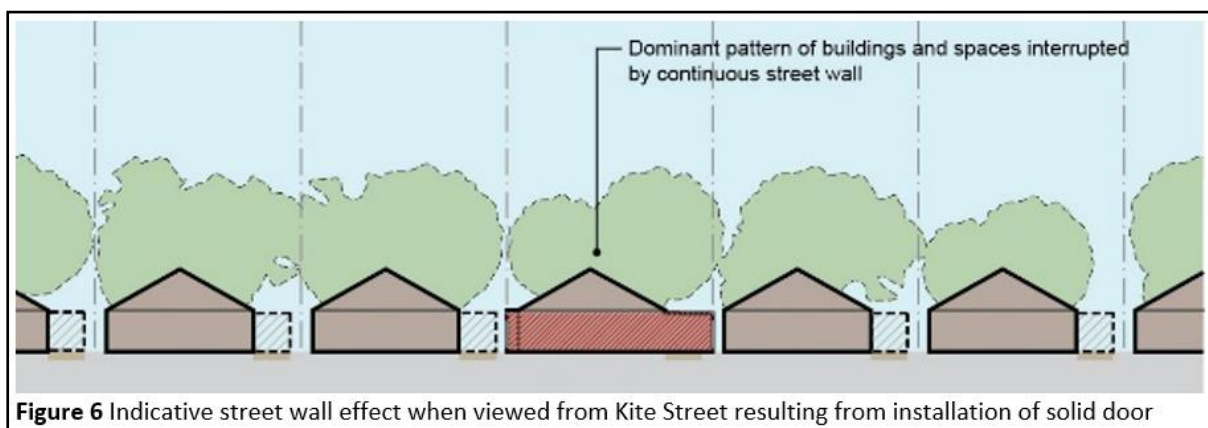
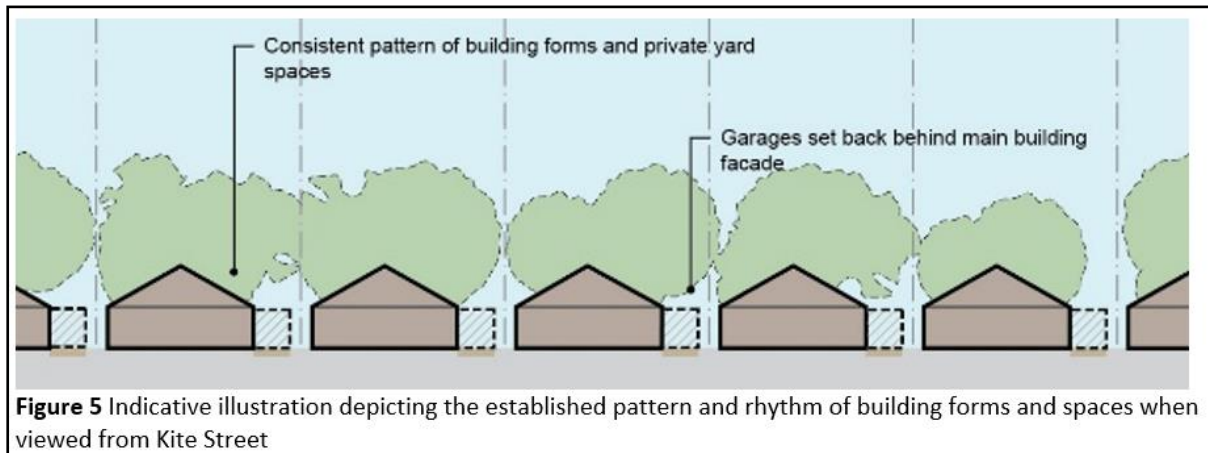
In particular, the subject land is characterised as being situated within an area of the City which displays exceptional heritage value owing to the cluster of intact Heritage Items such as Mena (50 Kite Street), Sir Charles and Lady Cutler's former residence (52 Kite Street) and the former Newstead Bowling Club mansion to name a few. The avenue of large mature plane trees within Kite Street is a notable feature within the Heritage Conservation Area and the Cook Park tree canopy forms an important back drop to the west.

In the context of the initial proposal involving the replacement of the existing carport gates with a solid roller door, Council's Strategic and Urban Design staff advised that there were two key issues that would result in significant and deleterious impacts on the established heritage streetscape being:

- 1 altering the overall balance of solids to voids within the front (i.e., Kite Street facing) facade of the existing building, and
- 2 creating the impression of a continuous wall of solid (i.e., non-transparent and closed) forms across the almost the entire width of the property's street frontage.

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These issues are depicted diagrammatically in Figures 5-7 below:



The amended proposal, which now involves retaining the existing wrought iron gates with the inclusion of an actuator driven swing gate opener, is viewed by Council Planning and Heritage staff as a far more desirable outcome for the heritage setting.

It is noted that existing modifications to the subject building occurring in the 1990s, comprising the construction of a continuous curtain of blonde brickwork across the façades of both the main dwelling house and the adjoining carport, represents a significant departure from the established pattern of building typologies that collectively underpin the existing heritage streetscape.

It is considered that retaining the existing wrought iron gates offers a degree of visual relief that helps to mitigate the impacts of the current building form on the streetscape.

Notwithstanding, the applicant is proposing to resolve some of these 1990 issues by way of undertaking some minor cosmetic works to the house facade and front garden area comprising staining of the blonde brickwork using masonry colouring technology *Nawkaw*, painting external window frames, gutters, downpipes, capping and wrought iron gates, landscaping, and increasing the height of front boundary wall as depicted in Figure 2 above.

The colour of the stain will be determined in consultation with Council's Heritage Advisor and *Nawkaw* Technicians. Once chosen, colours for windows, gutters, downpipes, capping, and wrought iron gates can be determined. Council staff consider that these works will complement the remainder of the building whilst making an improved contribution to the development's overall level of acceptability within the HCA.

Overall, the application is now considered satisfactory in terms of the impacts upon the heritage significance of the setting.

Part 7 - Additional Local Provisions

7.6 - Groundwater Vulnerability

This clause seeks to protect hydrological functions of groundwater systems and protect resources from both depletion and contamination. Orange has a high-water table and large areas of the LGA, including the subject site, are identified with "Groundwater Vulnerability" on the Groundwater Vulnerability Map. This requires that Council consider:

- (a) whether or not the development (including any onsite storage or disposal of solid or liquid waste and chemicals) is likely to cause any groundwater contamination or have any adverse effect on groundwater dependent ecosystems, and*
- (b) the cumulative impact (including the impact on nearby groundwater extraction for potable water supply or stock water supply) of the development and any other existing development on groundwater.*

Furthermore, consent may not be granted unless Council is satisfied that:

- (a) the development is designed, sited and will be managed to avoid any significant adverse environmental impact, or*
- (b) if that impact cannot be reasonably avoided - the development is designed, sited and will be managed to minimise that impact,*
- (c) if that impact cannot be minimised - the development will be managed to mitigate that impact.*

The proposal does not involve the extraction of groundwater and is not anticipated to involve the discharge of toxic or noxious substances and therefore is unlikely to contribute to groundwater depletion or contaminate the groundwater the related ecosystems.

Clause 7.11 - Essential Services

Clause 7.11 applies and states:

Development consent must not be granted to development unless the consent authority is satisfied that any of the following services that are essential for the proposed development are available or that adequate arrangements have been made to make them available when required:

- (a) the supply of water,*
- (b) the supply of electricity,*
- (c) the disposal and management of sewage,*
- (d) storm water drainage or on-site conservation,*
- (e) suitable road access.*

In consideration of this clause, all utility services are available to the land and adequate for the proposal.

STATE ENVIRONMENTAL PLANNING POLICIES**State Environmental Planning Policy (Resilience and Hazards) 2021**

State Environmental Planning Policy (Resilience and Hazards) 2021 is applicable. Pursuant to Clause 4.6 *Contamination and remediation to be considered in determining development application:*

- (1) A consent authority must not consent to the carrying out of any development on land unless:*
 - (a) it has considered whether the land is contaminated, and*
 - (b) if the land is contaminated, it is satisfied that the land is suitable in its contaminated state (or will be suitable, after remediation) for the purpose for which the development is proposed to be carried out, and*
 - (c) if the land requires remediation to be made suitable for the purpose for which the development is proposed to be carried out, it is satisfied that the land will be remediated before the land is used for that purpose.*

In consideration of this clause, the potential for contamination of the site is considered low. The subject land is well-established for residential use. The site is not located within an investigation area and is not known to have been used for a Table 1 purpose to the contaminated land planning guidelines. Further contamination investigation as a precursor to potential site remediation is considered unnecessary for the proposed development.

Provisions of any draft Environmental Planning Instrument that has been placed on exhibition 4.15(1)(a)(ii)

The proposed development is not contrary to any matter contained within Draft Amendments currently on exhibition.

Provisions of any development control plan s4.15(1)(a)(iii)**Development Control Plan 2004**

Development Control Plan 2004 ("the DCP") applies to the subject land (*Chapter 7 - Development in Residential Areas*). An assessment of the proposed development against the relevant Planning Outcomes that affect the proposal is undertaken below.

Part 7.7 - Design Elements for Residential Development Streetscape**Neighbourhood Character**

The DCP sets the following Planning Outcomes in regard to Neighbourhood Character:

- *Site layout and building design enables the:*
 - *creation of attractive residential environments with clear character and identity*
 - *use of site features such as views, aspect, existing vegetation, and landmarks.*
- *Buildings are designed to complement the relevant features and built form that are identified as part of the desired neighbourhood character.*
- *The streetscape is designed to encourage pedestrian access and use.*

The character and identity of a particular area are influenced by the intricate inter-relationship of the public and private realms, taking into account the qualitative interplay of built form, vegetation, and topographic characteristics; all of which contribute to creating a unique neighbourhood character.

The DCP requires that buildings are designed in a fashion that complements the relevant features and built form that are identified as part of the desired neighbourhood character. The character of the neighbourhood is defined by detached villas within landscaped garden allotments.

Council's Strategic Planning and Urban Design Advisor provides:

While properties within the area demonstrate a diversity of ages, architectural styles, and treatments, building forms typically follow a consistent pattern wherein dwelling houses are set back from both side boundaries, with a driveway provided along one boundary leading to a detached garage usually located at the rear of the property.

Where garages are attached to the main dwelling, these are typically set well back from the front building line of the house. It is this consistent typomorphological pattern - expressing a consistent and specific relationship between plot, public street, building form, vehicle access and landscaped garden setting - that underpins the visual cohesiveness of the surrounding heritage conservation streetscape.

The amended proposal, which now eliminates the proposed solid roller door presenting to the street, enables the property to maintain its existing level of transparency and visual relief (Figure 8) and helps mitigate the impact of the current building form resulting from works in the 1990s on the streetscape. Overall, the revised application results in a development that is now far more consistent with the character of the area.

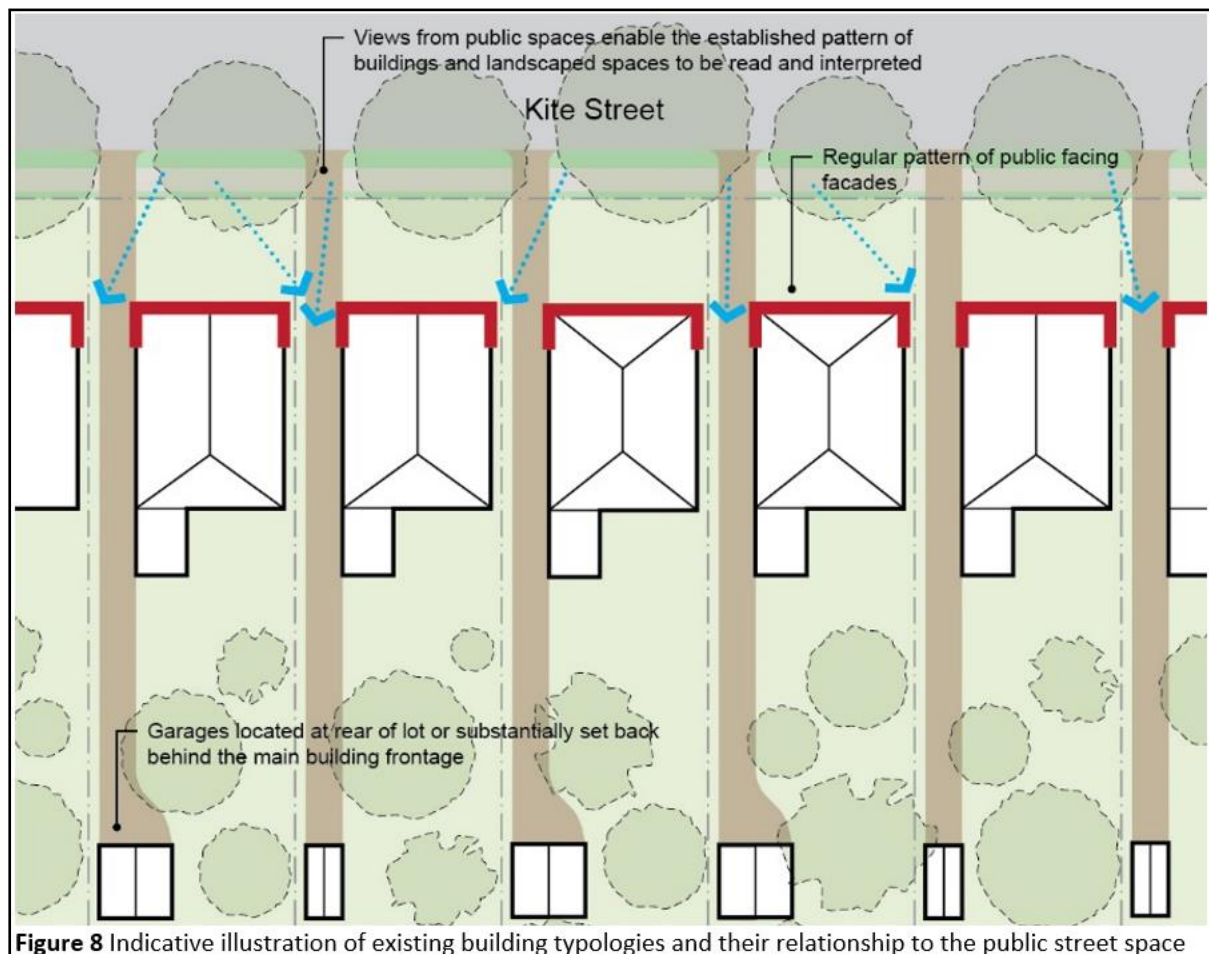


Figure 8 Indicative illustration of existing building typologies and their relationship to the public street space

Building Appearance

The DCP sets the following Planning Outcomes in regard to Building Appearance:

- *The building design, detailing and finishes relate to the desired neighbourhood character, complement the residential scale of the area, and add visual interest to the street.*
- *The frontages of buildings and their entries face the street.*
- *Garages and car parks are sited and designed so that they do not dominate the street frontage.*

The existing building appearance to Kite Street includes a number of non-contributory design elements which detract from the heritage significance of the streetscape and conservation area. This includes a garage element on the building line, false cream brick façade in front of the original residence and low wall on the boundary.

The applicant is proposing some minor cosmetic works to the facade in an attempt to soften its impact. These works will include staining of the blonde brickwork of the house facade and fence using masonry colouring technology *Nawkaw*, painting external window frames, gutters, downpipes, capping and wrought iron gates, landscaping, and increasing the height of front boundary wall.

Council staff consider that these works will complement the remainder of the building whilst making an improved contribution to the development's overall level of acceptability within the HCA. Notwithstanding, Council's preferred and recommended future for the building would be the restoration of the original residence with the removal of the cream brick façade, however, it is appreciated that this scenario is not the one presented for consideration.

Security

The DCP sets the following Planning Outcomes in regard to Security:

- *The site layout enhances personal safety and minimises the potential for crime, vandalism and fear.*
- *The design of dwellings enables residents to survey streets, communal areas and approaches to dwelling entrances.*

The development as modified is consistent with the above planning outcomes. Casual surveillance will be achieved via the retention of the transparent carport gates. The inclusion of the automatic opening system will provide a security feature that regulates access to the rear of the property.

INFILL GUIDELINES

Objectives of Infill Design

- *Retention of appropriate visual setting (Article 8 Burra Charter).*
- *To ensure new buildings respond to and enhance the character and appearance of the streetscapes of the Heritage Conservation Areas.*
- *To ensure contributory heritage items retain their prominence and are not dominated by new development within a Heritage Conservation Area and do not compromise the heritage values of the existing area.*
- *To ensure new buildings do not adversely affect the significance, character or appearance of the Heritage Conservation Area or heritage items.*
- *To allow for reasonable change within a Heritage Conservation Area while ensuring all other heritage objectives are met.*
- *To ensure new development facilitates the retention of significant vegetation that contributes to the tree canopy, especially within the Central Orange Heritage Conservation Area.*

The amended development is not averse to the objects of the guideline. The visual impacts of the initial development have been entirely resolved by the retention of the existing gates and the proposed cosmetic upgrades to the frontage of the site will respond to and enhance the character of the local area, and adjacent and nearby heritage items.

Infill works should aim to provide continuity in the built form and make reference to the established and valued setting by responding to its historic context through an understanding and informed analysis of its character and quality, including elements such as its grain, existing patterns of development, important views, scale, materials, and detailing. It is considered that the revised development appropriately achieves this.

Provisions prescribed by the regulations s4.15(1)(a)(iv)

Demolition of a Building (clause 92)

The proposal does not involve the demolition of a building.

Fire Safety Considerations (clause 93)

The proposal does not involve a change of building use for an existing building.

Buildings to be Upgraded (clause 94)

The proposal does not involve the rebuilding, alteration, enlargement, or extension of an existing building.

BASIX Commitments (clause 97A)

BASIX is not applicable to the proposed development.

The likely impacts of the development s4.15(1)(b)

The forgoing assessment has considered the likely impacts of the development, particularly within the context of the heritage setting; and subject to a small number of conditions of the consent, the development is considered satisfactory. There are no aspects of the amended development that are likely to give rise to any unacceptable impacts in the locality.

The suitability of the site s4.15(1)(c)

The site has a long history as being used for residential purposes and this application does not seek to alter that. The proposed development has been sought to provide a greater level of security and to improve the overall appearance of the building. Council staff are not aware of the site being affected by any physical, natural, or technological hazards that may unreasonably constrain the development.

Any submissions made in accordance with the act s4.15(1)(d)

The application for review of determination was notified to adjoining landowners in the same manner as the original application. Council received nine (9) submissions at the closure of the exhibition period all objecting to the installation of the roller door with specific concerns raised regarding the impact on the visual integrity of the heritage streetscape/setting. These concerns have all been resolved through the amendment of the application as described above and thus individual assessment responses to each submission is not necessary in this instance.

Public interest s4.15(1)(e)


The proposed amended development is considered to be within the public interest. The proposal is not inconsistent with any relevant policy statements, planning studies, guidelines etc that have not been considered in this assessment.

SUMMARY

This application has been assessed having regard for the matters for consideration under Sections 8.3 and 4.15 of the *Environmental Planning and Assessment Act 1979* and all relevant instruments, plans and policies. The assessment of the development indicates that the development is acceptable in this instance. Attached is a draft Notice of Approval outlining a range of conditions considered appropriate to ensure that the development proceeds in an acceptable manner.

ATTACHMENTS

- 1 Notice of Approval, D22/44328 [↓](#)
- 2 Plan, D22/43831 [↓](#)
- 3 Submissions (redacted), D22/14621 [↓](#)

| | |
|---|---|
|  | ORANGE CITY COUNCIL Development Application No DA 121/2021(1) NA22/472 Container PR6259 |
|---|---|

NOTICE OF DETERMINATION OF A DEVELOPMENT APPLICATION

issued under the *Environmental Planning and Assessment Act 1979*
Section 4.18

Development Application

Applicant Name: Mr DI Audley
Applicant Address: 46 Kite Street
ORANGE NSW 2800
Owner's Name: Mrs MM Audley
Land to Be Developed: Lot 1 DP 84714 - 46 Kite Street, Orange
Proposed Development: Dwelling house (external building, carport, and fencing alterations)

Building Code of Australia building classification:

Class to be determined by certifier

Determination made under Section 4.16

Made On: 2 August 2022
Determination: **CONSENT GRANTED SUBJECT TO CONDITIONS DESCRIBED BELOW:**

Consent to Operate From: 3 August 2022
Consent to Lapse On: 3 August 2027

Terms of Approval

The reasons for the imposition of conditions are:

- (1) To ensure a quality urban design for the development which complements the surrounding environment.
- (2) To maintain neighbourhood amenity and character.
- (3) To ensure compliance with relevant statutory requirements.
- (4) To provide adequate public health and safety measures.
- (5) To prevent the proposed development having a detrimental effect on adjoining land uses.
- (6) To minimise the impact of development on the environment.

Conditions

- (1) The development must be carried out in accordance with:
 - (a) **Elevation and Site Plan prepared by David Audley and dated 07 July 2022 (1 sheet)**
 - (b) Statements of environmental effects or other similar associated documents that form part of the approval
- as amended in accordance with any conditions of this consent.**

NOTICE OF DETERMINATION OF DEVELOPMENT APPLICATION NO DA 121/2021(1)

2

Conditions (cont)

LIMITS OF CONSENT

- (2) This consent does not permit the removal or replacement of the existing wrought iron gates on the carport structure without prior approval from Orange City Council.

PRESCRIBED CONDITIONS

- (3) A sign is to be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:
- (a) showing the name, address and telephone number of the principal certifying authority for the work, and
 - (b) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
 - (c) stating that unauthorised entry to the site is prohibited.

Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out.

- (4) In the case of residential building work for which the *Home Building Act 1989* requires there to be a contract of insurance in force in accordance with Part 6 of the Act, evidence that such a contract of insurance is in force is to be provided to the Principal Certifying Authority before any building work authorised to be carried out by the consent commences.
- (5) Residential building work within the meaning of the *Home Building Act 1989* must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the following information:
- (a) in the case of work for which a principal contractor is required to be appointed:
 - (i) the name and the licence number of the principal contractor, and
 - (ii) the name of the insurer by which the work is insured under Part 6 of that Act,
 - (b) in the case of work to be done by an owner-builder:
 - (i) the name of the owner-builder, and
 - (ii) if the owner-builder is required to hold an owner-builder permit under that Act, the number of the owner-builder permit.

If arrangements for doing the residential building work are changed while the work is in progress so that the information under this condition becomes out of date, further work must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the updated information.

- (6) Where any excavation work on the site extends below the level of the base of the footings of a building on adjoining land, the person having the benefit of the development consent must, at the person's own expense:
- (a) protect and support the adjoining premises from possible damage from the excavation, and
 - (b) where necessary, underpin the adjoining premises to prevent any such damage.

Note: This condition does not apply if the person having the benefit of the development consent owns the adjoining land or the owner of the adjoining land has given consent in writing to this condition not applying.

PRIOR TO WORKS COMMENCING

- (7) No work shall commence on the front boundary wall until such time a Construction Certificate application is submitted to and issued by Council/Accredited Certifier for the works.

NOTICE OF DETERMINATION OF DEVELOPMENT APPLICATION NO DA 121/2021(1)

3

Conditions (cont)**Prior to works commencing (cont)**

- (8) Prior to the issue of a Construction Certificate for the front boundary wall, dimensions and profile of the brick shall be submitted to and approved by Council's Manager Development Assessment. Brick selection shall match (or be as close as possible) the dimensions, profile, and texture of the existing brickwork.
- (9) A detailed plan showing landscaping is to be submitted to and approved by Council's Manager Development Assessment prior to the issue of a Construction Certificate.
- (10) Details of the automatic gate opening system shall be submitted to and approved by Council's Manager Development Assessment prior to installation.
- (11) No staining or painting of any external building elements shall occur until such time colours have been submitted to and approved by Council's Manager Development Assessment. External stain and paint colours shall be determined in consultation with Council's Heritage Advisor.

DURING CONSTRUCTION/SITEWORKS

- (12) All construction/demolition work on the site is to be carried out between the hours of 7.00 am and 6.00 pm Monday to Friday inclusive, 7.00 am to 5.00 pm Saturdays and 8.00 am to 5.00 pm Sundays and Public Holidays. Written approval must be obtained from the General Manager of Orange City Council to vary these hours.
- (13) Building and construction materials, plant, equipment, and the like must not be stored, nor construction work carried out on the road reserve, footpath, or roadway, unless associated with a separate approval under the Road Act 1993.
- (14) All materials on the site or being delivered to the site are to be contained within the site. The requirements of the protection of the Environment Operations Act 1997 are to be complied with when placing/stockpiling loose material or when disposing of waste products during any other activities likely to pollute drains and watercourses.
- (15) Following the completion of the boundary wall brickwork, the wall must be stained in the approved colour.
- (16) Any damage caused to footpaths, roadways, utility installations and the like by reason of demolition or construction operations shall be made good and repaired to a standard equivalent to that existing prior to commencement of work. The full cost of restoration/repairs of property or services damaged during the works shall be met by the Applicant.

PRIOR TO THE ISSUE OF AN OCCUPATION CERTIFICATE

- (17) No person is to use or occupy the building or alteration that is the subject of this approval without the prior issuing of an Occupation Certificate.
- (18) Landscaping shall be installed in accordance with the approved plans.
- (19) All of the foregoing conditions are to be at the full cost of the developer and to the requirements and standards of the Orange City Council Development and Subdivision Code, unless specifically stated otherwise. All work required by the foregoing conditions is to be completed prior to the issuing of an Occupation Certificate, unless stated otherwise.

NOTICE OF DETERMINATION OF DEVELOPMENT APPLICATION NO DA 121/2021(1)

4

Conditions (cont)

| |
|---|
| MATTERS FOR THE ONGOING PERFORMANCE AND OPERATION OF THE DEVELOPMENT |
|---|

- (20) Landscaped areas shall be maintained in a healthy state, and in perpetuity by the existing or future owners and occupiers of the property.

Other Approvals

- (1) *Local Government Act 1993* approvals granted under Section 68.

Nil

- (2) General terms of other approvals integrated as part of this consent.

Nil

Right of Appeal

If you are dissatisfied with this decision, Section 8.7 of the *Environmental Planning and Assessment Act 1979* gives you the right to appeal to the Land and Environment Court. Pursuant to Section 8.10, an applicant may only appeal within 6 months after the date the decision is notified.

Disability Discrimination Act 1992:

This application has been assessed in accordance with the *Environmental Planning and Assessment Act 1979*. No guarantee is given that the proposal complies with the *Disability Discrimination Act 1992*.

The applicant/owner is responsible to ensure compliance with this and other anti-discrimination legislation.

The *Disability Discrimination Act* covers disabilities not catered for in the minimum standards called up in the Building Code of Australia which references AS1428.1 - "Design for Access and Mobility". AS1428 Parts 2, 3 and 4 provides the most comprehensive technical guidance under the *Disability Discrimination Act* currently available in Australia.

Disclaimer - S88B of the Conveyancing Act 1919 - Restrictions on the Use of Land:

The applicant should note that there could be covenants in favour of persons other than Council restricting what may be built or done upon the subject land. The applicant is advised to check the position before commencing any work.

Signed:

On behalf of the consent authority **ORANGE CITY COUNCIL**

Signature:

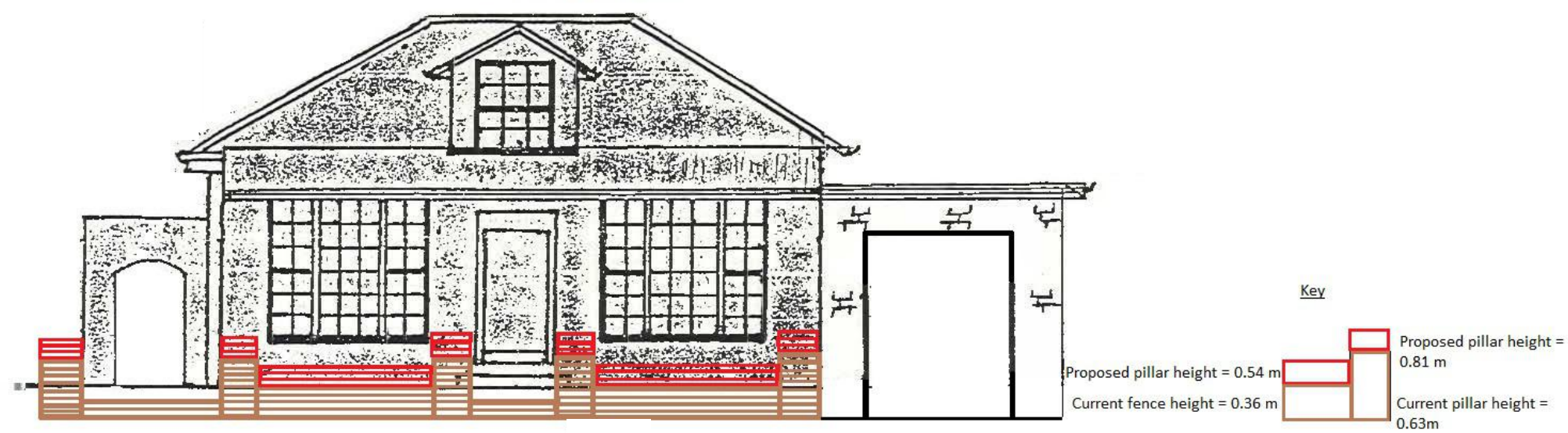
Name:

PAUL JOHNSTON – MANAGER DEVELOPMENT ASSESSMENTS

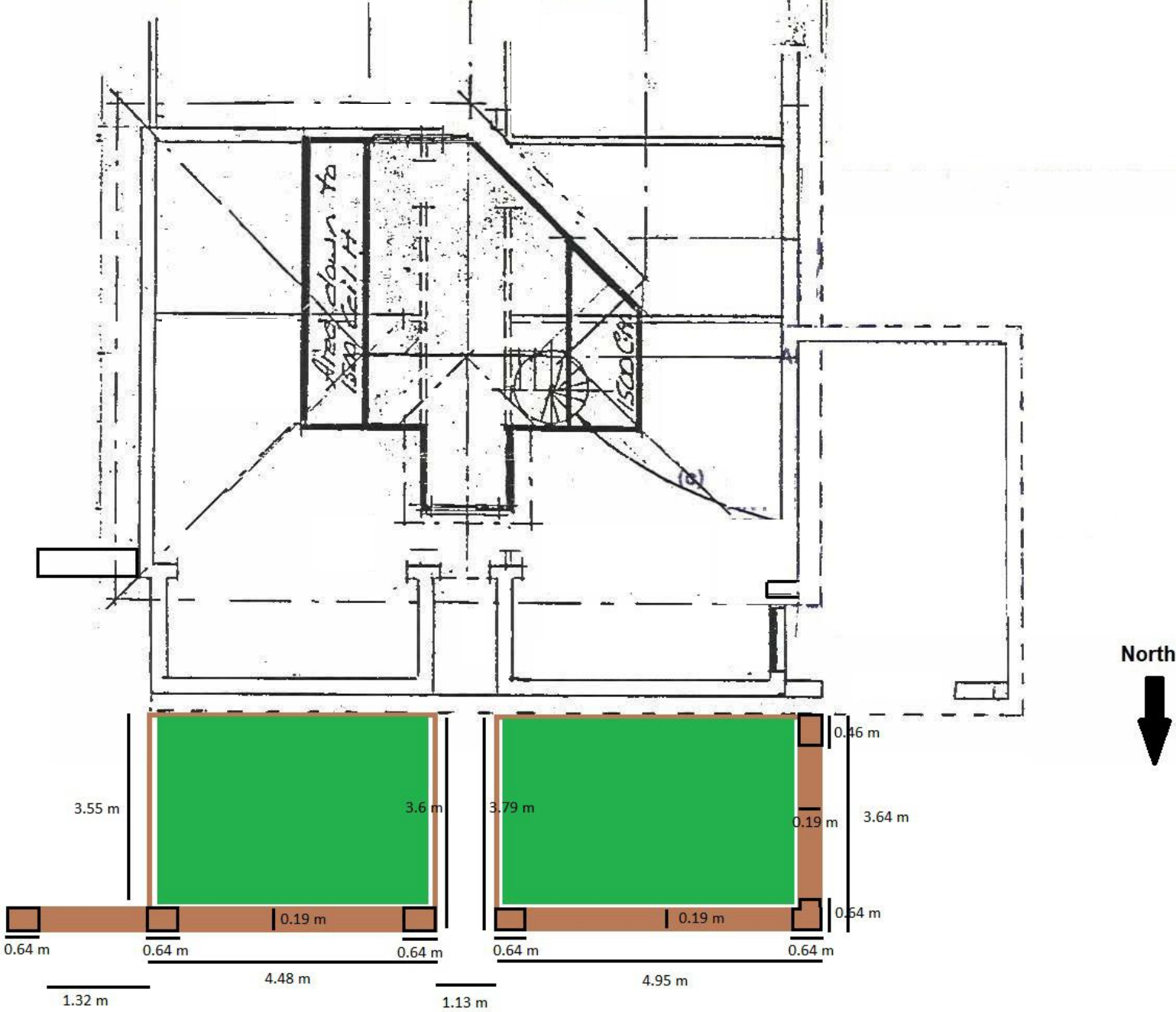
Date:

3 August 2022

North Elevation



Site Plan



| | | | | | | | | |
|--|-----|------|--|---|---|-------------|------------|----|
| David Audley A: 46 Kite Street, Orange NSW 2800 P: 0403 748 916 E: david.audley@hotmail.com | Rev | Date | Description | Client Details: | Drawing Title: | Scale: | 1:620 @ | A4 |
| | A | | Elevation and Site Plan for Development Application Approval | David Audley 46 Kite Street Orange NSW 2800 | 46 Kite Street, Orange NSW 2800 - Boundary Wall | Drawing No: | 46KITE005 | |
| | | | | | Elevation and Site Plan | Rev: | A | |
| | | | | | | Sheet No: | - | |
| | | | | | | Date: | 07/07/2022 | |
| | | | | Drawn For: | Real Property Description: | Drawn by: | DA | |
| | | | | See Client | Lot 1 on DP84714 Orange | | | |
| | | | | NOTE: Drawings prepared for approval purposes only. Builder to check and verify all dimensions prior to construction. All measurements in metres unless otherwise stated. Do not scale from this drawing. Any discrepancies should be directed to the person/s stated in the above 'Drawn For' box for clarification. | | | | |

From:

Submission 1

Sent: Sunday, 6 March 2022 4:38 PM**To:** Orange City Council**Subject:** DA 121/2021(1) - PR6259[March 10 2022](#)

Director Development Services

Orange City Council

ORANGE 2800

DEVELOPMENT APPLICATION DA 121/2021(1) Lot 1 DP84714

[46 KITE STREET ORANGE 2800](#)

Dear Mr Hodges,

Thank you for your letter regarding the above Development Application. I am surprised that the issue has again arisen given council's previous wise decision.

I wish to have noted my opposition to this proposal. Having recently purchased premises in question I have, under council's advice and at considerable cost been restoring the home with particular note to the historic nature of the streetscape in this area.

On the advice of council's heritage advisor, arborist and architects I have sought to recognise the important heritage facade of Kite St. The proposal to replace the existing entrance of [46 Kite St](#) with a roller door impacting on the historic streetscape will both devalue and aesthetically detract from the area having a result not unlike 'downtown Parramatta Road'.

I would ask Council to please support their earlier decision and refuse this Development Application on the grounds of aesthetics, heritage and community disquiet. From discussions with several members of the local community I support the growing concerns.

Thanking you in anticipation

Submission 2

March 10 2022

Director Development Services
Orange City Council
ORANGE 2800

Dear Mr Hodges

DEVELOPMENT APPLICATION DA 121/2021(1) Lot 1 DP84714
46 KITE STREET ORANGE 2800

This application was refused by Council in 2021. Orange City Council Advisory Service advised

"The current presentation is not consistent with the streetscape and the character of the Conservation area and Council seeks to encourage Development which complements that character".

"The provision of a garage door within the front setback or in the vicinity of the streetscape would not be supported due to the visual impact on the Conservation area."

The house building line is set forward from all neighbouring homes, with the proposed colorbond roller door dominating the façade of this cottage.

Council Planning Department stipulated the 2 new homes opposite (47 and 49 Kite Street) in the Newstead Development, had to alter their original plans to remove the visual impact of garages with panelift doors fronting Kite Street, "as there were no other garages visible in this particular block". Incidentally these homes match the building line of adjacent homes that are well set back.

Altogether there are 15 homes fronting this block in Kite Street, 9 of which are Listed, Noted or a fine example of their era, Planning must preserve Orange's heritage streetscapes and not allow any further erosion.

Submission 3

March 10 2022

Director Development Services
Orange City Council
ORANGE 2800

Dear Mr Hodges

DEVELOPMENT APPLICATION DA 121/2021(1) Lot 1 DP84714
46 KITE STREET ORANGE 2800

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The house building line is set forward from all neighbouring homes, with the proposed colorbond roller door dominating the façade of this cottage.

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Submission 4

March 10 2022

Director Development Services
Orange City Council
ORANGE 2800

Dear Mr Hodges

DEVELOPMENT APPLICATION DA 121/2021(1) Lot 1 DP84714
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Submission 5

March 10 2022

Director Development Services
Orange City Council
ORANGE 2800

Dear Mr Hodges

DEVELOPMENT APPLICATION DA 121/2021(1) Lot 1 DP84714
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The house is set forward of all neighbouring homes, with the proposed colorbond roller door dominating the façade of this cottage.

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Submission 6

March 10 2022

Director Development Services
Orange City Council
ORANGE 2800

Dear Mr Hodges

DEVELOPMENT APPLICATION DA 121/2021(1) Lot 1 DP84714
46 KITE STREET ORANGE 2800

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Submission 7

March 10 2022

Director Development Services
Orange City Council
ORANGE 2800

Dear Mr Hodges

DEVELOPMENT APPLICATION DA 121/2021(1) Lot 1 DP84714
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Submission 8

March 10 2022

Director Development Services
Orange City Council
ORANGE 2800

Dear Mr Hodges

DEVELOPMENT APPLICATION DA 121/2021(1) Lot 1 DP84714
46 KITE STREET ORANGE 2800

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Submission 9

8th March 2022.

The Director,
Development Services,
Orange City Council,
Orange NSW 2800.

Dear Sir,

Re Development Application DA 121/2021(1)
46 Kite Street, Orange

I refer to your letter of 28th ultimo indicating that council has received an application to review Council's decision in relation to the Development Application above and confirm that I maintain my objection as set out in my letter dated 20th May, 2021.

For your assistance I attach a copy of my earlier letter.

Yours faithfully.

20th May, 2021.

The Director,
Development Services,
Orange City Council,
Orange NSW 2800.

Dear Sir,

Re Development Application DA 121/2021(1)
46 Kite Street, Orange

I refer to your letter of 4th instant and advise that I formally object to the erection of a Roll -A- Door as described as a replacement for the existing gate on the building alignment of the property. Such a door would be completely out of character with the area.

Council has already indicated, so far as two recently built houses in the vicinity are concerned, that garage doors should not face Kite Street, and I ask that this provision be maintained. If approved, this would be compounding an error, previously made, to allow a roofed carport to be erected on the alignment and will do nothing for security as has been claimed. The dwelling already has two very adequate garages at the rear of the premises.

I also draw Council's attention to a breach of the Ordinance in that a tall steel post has been erected on the eastern boundary of the land within 900 mm of the fence line, despite my objections, and ask that this be directed to be removed as soon as possible.

Yours faithfully.

5.2 2022 LGNSW ANNUAL CONFERENCE - COUNCILLOR ATTENDANCE/MOTIONS

RECORD NUMBER: 2022/1296

AUTHOR: Catherine Davis, Executive Support Manager

EXECUTIVE SUMMARY

The LGNSW Annual Conference will be held from Sunday 23 October to Tuesday 25 October 2022 at the Crowne Plaza Hunter Valley. This report seeks to resolve Councillor attendance, Council's voting delegates (up to 3), as well as decide any motions Council wishes to submit to the Conference Business Paper.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "16.2. Advocate for the community to attract external funding to deliver services, facilities and programs".

FINANCIAL IMPLICATIONS

Registration per delegate is \$1,088.00 with an additional \$250 if delegates wish to attend the Conference Dinner. Accommodation is in addition to these costs.

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That Council resolves:

- 1 To select Councillors to attend the LGNSW Annual Conference from 23-25 October 2022**
- 2 That from those Councillors attending, Council selects the Councillors to be voting delegates (up to 3)**
- 3 That Councillors raise any motion(s) they wish to have included in the LGNSW Annual Conference by providing the motion(s) in writing to the Manager Executive Support by no later than 5pm Friday 5 August 2022 for inclusion in the next Council Meeting of 16 August 2022 for adoption before submission.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

<https://lgnswconference.org.au/program/>

The Conference Program can be located at the above link and is attached to this report for Councillor information (apologies for the quality of attachment – no printable version available).

The LGNSW Annual Conference provides an opportunity to share ideas, seek inspiration, and help determine the sector's policy directions for the coming year.

From 23 to 25 October 2022, Councillors from across NSW will come together at the Crowne Plaza Hunter Valley to debate and discuss the key issues, as work towards a better future in a post-COVID NSW continues.

Council-submitted motions will be debated and resolved to set advocacy priorities for the year ahead, while a tradeshow, workshops and training sessions are available to support delegates in efforts to effectively represent communities.

MOTIONS

All LGNSW Members can put forward motions to be considered at the Conference and will be submitted via a Motions Portal.

Proposed motions should be strategic, affect members state-wide and introduce new or emerging policy issues and actions. Before submitting motions, members are encouraged to review the [Action Reports](#) from previous conferences and positions of LGNSW set out in the [LGNSW Policy Platform](#), these resources can be found on the LGNSW website at <https://lgnswconference.org.au>. These resources will assist with the drafting of motions, as will the [2022 Motions Submissions Guide](#) which is attached to this report.

Deadline for submitting motions

To allow for preparation of the Business Paper before the conference, members are asked to submit their motions by **Monday 29 August 2022**. In line with the [LGNSW rules](#), the latest date motions will be accepted for inclusion in the Conference Business Paper is Sunday 25 September 2022.

The LGNSW Board has resolved that motions will be included in the Business Paper for the Conference only where they:

1. are consistent with the objects of LGNSW (see Rule 4 of the Association's rules),
2. relate to or concern local government as a sector in NSW and/or across Australia,
3. seek to establish or change policy positions of LGNSW and/or improve governance of the Association (noting that the LGNSW Board is responsible for decisions around resourcing any campaigns or operational activities, and any necessary resource allocations will be subject to the LGNSW budgetary process),
4. have a lawful purpose (a motion does not have a lawful purpose if its implementation would require or encourage non-compliance with prevailing laws),
5. are clearly worded and unambiguous in nature, and
6. do not express preference for one or several members over one or several other members.

Before submitting motions for this year's Annual Conference, Council members are encouraged to review Action Reports (on the member only pages of the LGNSW website) from previous Conferences and the LGNSW Policy Platform to ensure the proposed motion wording reflects any recent developments and does not duplicate existing policy position.

When Council resolves the motion(s) it wishes to have included in the Business Paper for this Conference, the Executive Support Manager will submit these through the Motions Portal.

ATTACHMENTS

- 1 LGNSW Conference Program 2022, D22/40405 [↓](#)
- 2 LGNSW 2022 Annual Conference Motion Submissions Guide, D22/40410 [↓](#)

LGNSW Conference Program

23 OCTOBER

| | |
|-------------------------|--|
| 12.15pm | Pre-booked bus transfers to Crowne Plaza Hunter Valley from selected hotels |
| 12.30pm – 7.45pm | Galleria foyer (ground level) Registration desk operational |
| 1.30pm – 3.00pm | Semillon Room 1 (level 2) Workshop #1: Universal Urban Design and local government: creating welcoming, vibrant, safe and inclusive communities |
| 1.30pm – 3.00pm | Semillon Room 2 (level 2) Workshop #2: Creating Smart Places – How Your LGA can Benefit |
| 1.30pm – 3.00pm | Semillon Room 3 (level 2) Workshop #3: Managing Pests and weeds: Biosecurity and your council protecting the economy, environment and community |
| 1.30pm – 3.00pm | Verdelho Room (level 2) Workshop #4: Building a new, resilient LG sector – Reset, Reshape and Resilience |
| 2.45pm | Pre-book bus transfers to Crowne Plaza Hunter Valley from selected hotels |
| 3.00pm – 3.40pm | Trade Area (Exhibition Centre, ground level) Refreshment Break |
| 3.45pm – 3.50pm | Cabernet Merlot Room (ground level) Keynote sponsor introduction by TPG Telecom |
| 3.50pm – 4.40pm | Cabernet Merlot Room (ground level) Keynote address: John Brogden AM (Lifeline International) |
| 4.45pm – 5.00pm | Cabernet Merlot Room (ground level) Presentation of the A.R. Bluett Awards by the Trustees |
| 5.00pm – 5.15pm | Cabernet Merlot Room (ground level) Official Opening LGNSW Conference |

5.15pm – 7.45pm**Poolside, Crowne Plaza Hunter Valley****President's Welcome Reception** sponsored by [Statewide Mutual](#)

(featuring Hunter Valley food and wine)

Pre-booked bus transfers from Crowne Plaza Hunter Valley to selected hotels

24 OCTOBER 2022**From 7.30am**

Pre-booked bus transfers to Crowne Plaza Hunter Valley from selected hotels

Trade Area (Exhibition Centre, ground level)

Light refreshments

7.30am – 5.00pm**Galleria foyer (ground level)**

Registration desk operational

9.05am – 9.10am**Cabernet Merlot Room (ground level)**Conference Introduction by **Scott Phillips**, Chief Executive, LGNSW**9.10am – 9.15am****Cabernet Merlot Room (ground level)****Welcome to Country** on behalf of Metropolitan Local Aboriginal Land Council**9.15am – 10.00am****Cabernet Merlot Room (ground level)****Opening of the Federal and State conferences, adoption of standing orders, business sessions and consideration of motions and conference business.****Opening Address** by Cr Darriea Turley AM President, LGNSWPresentation of **financial reports** (Treasurer)**10.00am****Cabernet Merlot Room (ground level)**

Demonstration of voting procedure. Commencement of consideration of motions and conference business

10.55am – 11.00am**Cabernet Merlot Room (ground level)**Presentation from **Cr Linda Scott**, President Australian Local Government Association (ALGA)**11.00am****Trade Area (Exhibition Centre, ground level)****Refreshment break** with distinguished partner [Transport For NSW](#)

| | |
|-------------------|---|
| 11.30am – 11.35am | Cabernet Merlot Room (ground level) Address by Premier Partner nbn |
| 11.35am – 1.00pm | Cabernet Merlot Room (ground level) Consideration of Conference Business (continued) |
| 1.00pm – 1.05pm | Cabernet Merlot Room (ground level) Address by Elite Sponsor StateCover Mutual |
| 1.05pm – 2.15pm | Trade Area (Exhibition Centre, ground level) Lunch with Elite Sponsor StateCover Mutual |
| 1.05pm – 2.20pm | Semillon Ballroom (level 2) StateCover Mutual Members' Lunch – GMs and CEOs are invited to join StateCover Mutual for a member networking event |
| 2.20pm – 3.30pm | Cabernet Merlot Room (ground level) Consideration of Conference Business (continued) |
| 3.30pm – 4.00pm | Trade Area (Exhibition Centre, ground level) Refreshment Break with Distinguished Partner Landcom |
| 4.00pm – 5.05pm | Cabernet Merlot Room (ground level) Consideration of Conference Business |
| 5.05pm – 5.35pm | Trade Area (Exhibition Centre, ground level) Networking |
| 5.15pm | Pre-booked bus transfers from Crowne Plaza Hunter Valley to selected hotels |
| 6.30pm | Pre-booked bus Transfers to Hope Estate Vineyards from selected hotels |
| From 7.00pm | Hope Estate Vineyards Local Government NSW Conference Dinner and entertainment with Elite Sponsor StateCover Mutual . Presentation of Local Government Service Awards |
| 10.30pm | Pre-booked bus Transfers from Hope Estate Vineyards to selected hotels |

25 OCTOBER 2022

| | |
|--------------------------|--|
| From 7.30am | Galleria foyer (ground level) Registration desk operational Pre-booked bus transfers to Crowne Plaza Hunter Valley from selected hotels Trade Area (Exhibition Centre, ground level) Light refreshments |
| 7.30am – 8.45am | Semillon Ballroom (level 2) Australian Local Government Women's Association (ALGWA NSW) Breakfast |
| 9.00am – 10.00am | Cabernet Merlot Room (ground level) Housekeeping and introduction Keynote address followed by Q&A – The Future of Local Government |
| 10.00am – 10.05am | Address from Distinguished partner Transport For NSW |
| 10.05am – 10.40am | Trade Area (Exhibition Centre, ground level) Refreshment break with Distinguished Partner Active Super |
| 10.40am – 10.45am | Address from Distinguished partner Active Super |
| 10.45am – 11.40am | Cabernet Merlot Room (ground level) Keynote address – Re-imagining Our Future Workforce with Simon Kuestenmacher, followed by case studies and Q&A |
| 11.40am – 11.45am | Address from Distinguished partner Landcom |
| 11.45am – 12.45pm | Cabernet Merlot Room (ground level) Final Keynote Session – Crime Prevention in NSW |
| 12.45pm – 1.00pm | Cabernet Merlot Room (ground level) Final remarks from President LGNSW , including Annual Conference 2023 announcement and Conference Close |
| 1.00pm – 2.00pm | Trade Area (Exhibition Centre, ground level) Collect and go – lunch box style. Trade Exhibition closes at 2.00pm Pre-booked bus transfers from Crowne Plaza Hunter Valley to selected hotels |

SOCIAL EVENTS**President's Welcome Reception****Poolside, Crowne Plaza Hunter valley****23 October, 5.15pm to 7.45pm.** Featuring Hunter Valley Food and wine.Sponsored by [StateWide Mutual](#)

The President's Welcome Reception is included in your registration.

Tickets for partners and extra guests of members can be purchased at time of registration.

Conference Dinner**Hope Estate Vineyards****24 October, 7pm to 10.30pm.**

The conference dinner and entertainment is optional and tickets are \$250.00pp (inc GST).

Pre-booked bus transfers from 6.30pm.

Presentation of Local Government Service Awards will be made during the Conference Dinner.

Sponsored by [StateWide Mutual](#)**OPTIONAL EVENTS****Conference Dinner****Hope Estate Vineyards****24 October, 7pm-10.30pm – \$250.00pp (inc GST).** Pre-booked bus transfers from 6.30pm. Will include presentation of Local Government Service Awards.**StateCover Mutual Lunch****Semillon Ballroom (level 2)****24 October, 1.05pm to 2.20pm:** Exclusive to GMs and CEOs.Sponsored by [StateCover Mutual](#)**ALGWA Breakfast****Semillon Ballroom Level 2****25 October: Australian Local Government Women's Association (ALGWA NSW)**
Breakfast from 7.30am – 8.45am. Cost is \$88.00pp (inc GST)

WORKSHOPS**1.30pm – 3.00pm****Choose any one of the four workshop options****Semillon Room 1 (level 2)****Workshop #1:** Universal Urban Design and Local Government: Creating Welcoming, Vibrant, Safe and Inclusive Communities – \$99.00pp (inc GST).

Afternoon tea served in Exhibition Centre at conclusion of workshop.

1.30pm – 3.00pm**Semillon Room 2 (level 2)****Workshop #2:** Smart Places – How Can Your LGA Benefit? \$99.00pp (inc GST).

Afternoon tea served in Exhibition Centre at conclusion of workshop.

1.30pm – 3.00pm**Semillon Room 3 (level 2)****Workshop #3:** Managing Pests And Weeds: Biosecurity and Your Council Protecting The Economy, Environment and Community – \$99.00pp (inc GST).

Afternoon tea served in Exhibition Centre at conclusion of workshop.

1.30pm – 3.00pm**Verdelho Room (level 2)****Workshop #4:** Building a new, resilient LG Sector, reset, reshape and resilience – \$99.00pp (inc GST).

Afternoon tea served in Exhibition Centre at conclusion of workshop.



LGNSW 2022 Annual Conference Motion Submission Guide

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Motions Submission Guide

1. Introduction

Each year, member councils across NSW submit a range of motions to the Annual Conference conducted by Local Government NSW (LGNSW). These motions relate to strategic local government issues which affect members state-wide and introduce new or emerging policy issues and actions. They are debated and resolved by Conference delegates, with successful resolutions guiding LGNSW's advocacy priorities for the year ahead.

All LGNSW member councils are invited to submit motions to the Annual Conference, with the following Guide outlining the motion development and submission process.

2. Deadlines

Members are encouraged to submit motions [online](#) as early as possible to allow assessment of the motions and distribution of the Business Paper before the Conference. Under LGNSW Rules, the latest date motions can be accepted for inclusion in the Business Paper is **12 midnight (AEDT) on Monday 25 September 2022** (28 days prior to Conference).

3. Criteria for motion submission

The LGNSW Board has resolved that motions will be included in the Business Paper for the Conference only where they:

1. are consistent with the objects of LGNSW (see Rule 4 of the Association's [rules](#)),
2. relate to or concern local government as a sector in NSW and/or across Australia,
3. seek to establish or change policy positions of LGNSW and/or improve governance of the Association (noting that the LGNSW Board is responsible for decisions around resourcing any campaigns or operational activities, and any necessary resource allocations will be subject to the LGNSW budgetary process),
4. have a lawful purpose (a motion does not have a lawful purpose if its implementation would require or encourage non-compliance with prevailing laws),
5. are clearly worded and unambiguous in nature, and
6. do not express preference for one or several members over one or several other members.

Before submitting motions for this year's Annual Conference, council members are encouraged to review [Action Reports](#) (on the member only pages of the LGNSW website) from previous Conferences and the [LGNSW Policy Platform](#) to ensure the proposed motion wording reflects any recent developments and does not duplicate existing policy positions.

4. How to write a motion

Motions adopted at Conferences inform LGNSW's advocacy actions on behalf of the local government sector. LGNSW includes the exact wording of motions when writing to ministers, departments and agencies post-conference, so it is important that the wording of motions clearly outlines your council's policy intent or objective.

The format of motions, as much as possible, should call on a specific body (e.g. LGNSW, state government, federal government, a specific department or minister) and have a specific outcome that the motion is aiming to achieve. The wording should be unambiguous.

Examples of clearly-worded Annual Conference motions:

Local government representation on National Cabinet

That Local Government NSW lobbies the Australian Government for permanent local government representation on the National Cabinet.

Natural Disaster Funding, Day Labour

That LGNSW requests the Australian and NSW governments reinstate the claimable expense for the use of council staff during their normal working hours to attend to natural disaster relief and recovery funded works and reverse the present policy that effectively requires the mandatory use of contractors for recovery works.

Companion Animal Act matters

That LGNSW advocates that the NSW Government takes the following steps to improve the management of companion animals:

- establish an integrated on-line statewide registration process as an improved service to companion animal owners;
- resolve difficulties with the *Companion Animals Act 1998* definition of an "Authorised Officer", by using the definition contained in the *Impounding Act 1993* as the definition in both Acts, allowing councils choice in the business model for its area; and
- review the dismissal of charges under section 10 of the *Crimes (Sentencing Procedure) Act 1999* in relation to offences under the *Companion Animals Act 1998*.

For more examples see Business Papers from past Conferences on the [LGNSW website](#).

5. Demonstrating evidence of council support for motion

The member submitting the motion must provide accompanying evidence of support for the motion. Such evidence takes the form of an attachment note or extract from the minutes of the council meeting, at which the member council resolved to submit the motion for consideration by the Conference. In the absence of a council meeting, the evidence should be a letter signed by both the Mayor and General Manager.

6. How to submit a motion

LGNSW members are invited to submit motions through an [online portal](#) from 4 July 2022.

[Attachment B](#) provides detailed instructions on how to submit motions via the online portal.

7. How LGNSW manages incoming motions

The LGNSW Board has established a committee and delegated the function of managing incoming motions for the Conference to this committee. The Chief Executive will refer motions to the committee and the committee will assess whether the motion meets or doesn't meet the criteria, or if it is unclear whether it meets the criteria. This assessment forms the final decision on which motions are included in the Conference Business Paper.

Prior to the committee making a final decision, LGNSW may contact the council that submitted the motion to seek clarity on its intent or wording.

Incoming motions which seek to change any long-held [Fundamental Principles](#) (Part A of the Policy Platform), will be highlighted in the Business Paper for members' information at time of voting.

Motions which are consistent with existing LGNSW positions or current LGNSW actions, or that are operational and can be actioned without a Conference resolution, may still be printed in the Business Paper but will not be debated at the Conference.

8. What happens to motions at the LGNSW Annual Conference

Standing orders are outlined at the front of the Business Paper and adopted at the commencement of each Conference. They outline the manner in which the Conference deals with motions. The standing orders adopted at the Special Conference can be found on our [website](#).

During debate on motions at Conference, the standing orders generally permit councillor delegates to speak in support of or against each motion. Following a vote on a motion, the motion is either carried and becomes a resolution of the Conference, or it is defeated.

9. Post-conference: Updates to the LGNSW Policy Platform

LGNSW's [Policy Platform](#) consolidates the voices of councils across NSW, reflecting the collective positions of local government on issues of importance to the sector. Importantly, the Policy Platform guides LGNSW in its advocacy on behalf of the local government sector.

The Policy Platform consists of two parts: LGNSW's Fundamental Principles, and the more targeted Position Statements.

- **Fundamental Principles** are the enduring and overarching principles that direct LGNSW's response to broad matters of importance to the local government sector. These Fundamental Principles are endorsed (or amended) by LGNSW members at Annual Conferences.
- **Position Statements** contain LGNSW's more detailed positions on specific issues and guide LGNSW's work on, and response to, policy issues of the day. Position Statements are subordinate to LGNSW's Fundamental Principles but are more agile and are targeted at specific policy issues as they arise.

Changing Fundamental Principles

Where a motion conflicts or may conflict with a Fundamental Principle, this will be clearly highlighted for delegates in the Conference Business Paper. If the motion is adopted as a resolution at Conference, then the relevant Fundamental Principle will be changed.

It is expected that changes to the Fundamental Principles will be uncommon, given their broad focus and general acceptance among the local government sector.

Changing Position Statements

Following each Conference, LGNSW will review resolutions of that Conference to determine whether the intent of each resolution is adequately covered by existing Position Statements. Where the Position Statements do not adequately include the intent of a resolution, LGNSW will update an existing Position Statement or draft a new Position Statement, to be endorsed by the LGNSW Board as part of the LGNSW Policy Platform.

LGNSW members will be informed of updates to the LGNSW Policy Platform.

10. Post-conference: Determining LGNSW Advocacy Priorities

Following the LGNSW Annual Conference, LGNSW will review the resolutions and identify key areas of focus to guide LGNSW's advocacy for the coming year. These areas of focus are also informed by member feedback, the LGNSW strategic plan, position statements, emerging issues, and Board input.

LGNSW's Advocacy Priorities for the following year are then submitted for endorsement by the LGNSW Board, and communication to members via email.

As LGNSW undertakes advocacy actions on each of the Conference resolutions throughout the year, these actions and their outcomes will be published in LGNSW's Action Report. ([Past Action reports](#) are available on the member only pages of the LGNSW website).

11. Further information

For further information on the motion submission process, please contact Elle Brunsdon, Policy Officer at elle.brunsdon@lgnsw.org.au.

Frequently Asked Questions

How do I know if my proposed motion is consistent with existing LGNSW policy positions?

The subject matter expert within council is best placed to identify this (for example, if the motion relates to a planning matter, this question should be answered by the Planning Manager). Subject matter experts are encouraged to review LGNSW's [Policy Platform](#) to gain an understanding of LGNSW's position on a particular matter to help identify whether your proposed motion is consistent.

What is the deadline for submitting motions?

Members are encouraged to submit motions [online](#) as soon as possible to allow assessment of the motions and distribution of the Business Paper before the Conference. However, in line with the LGNSW Rules, the latest date motions can be accepted for inclusion in the Conference Business Paper is **12 midnight AEST on Sunday 25 September 2022** (28 days prior to Conference).

LGNSW can receive more than 300 motions for an Annual Conference. Submitting motions as early as possible helps LGNSW to manage the large volume of motions received within a short period of time and allows LGNSW to seek clarification on any motions if required.

However, the LGNSW Rules allow councils to submit motions with less than 28 days' notice and the LGNSW Board may allow these to be considered at Conference as a **late item** (but not included in the Business Paper).

I'm unsure which motion category or sub-category I should select in the online portal

If you are unsure, just select the category you think best fits. LGNSW can re-categorise the motion if necessary.

Who should be the council contact for motions?

We recommend the council contact is someone who is available during the months that motions are open, and able to respond promptly to communications between your council and LGNSW. Some councils have identified the General Manager and others have identified the Governance Officer – it is a decision for each council.

How can I amend my council's motion that I've already submitted?

Once a motion has been submitted it cannot be edited without contacting LGNSW so please review the content carefully before submission. If you need to edit a submitted motion, please contact Elle Brunsdon, Policy Officer at elle.brunsdon@lgnsw.org.au. You may need to provide evidence of support for the change (see section 5).

Attachment A – Step by Step guide to lodge a motion

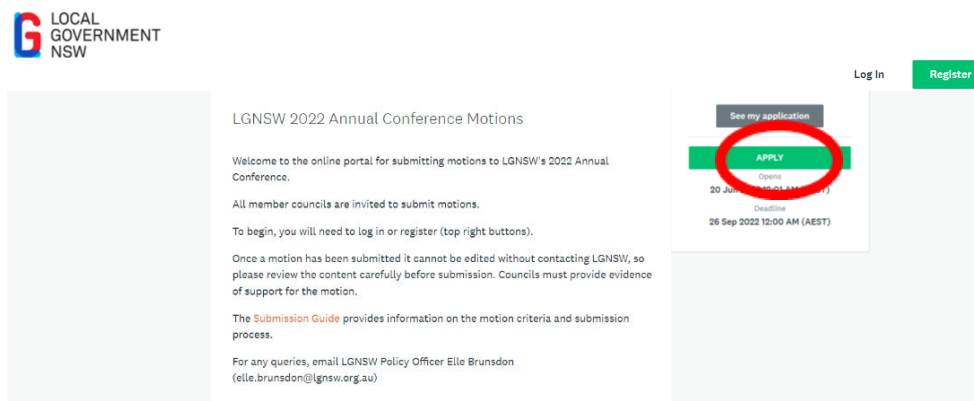
This section provides step-by-step instructions to assist council staff in lodging a motion via Survey Monkey Apply.

- Member councils are invited to submit motions for the LGNSW Annual Conference via [Survey Monkey Apply](#).
- Under LGNSW Rules, the latest date motions can be accepted for inclusion in the Business Paper is **12 midnight (AEDT) on Monday 25 September 2022** (28 days prior to Conference).
- Once a motion has been submitted it cannot be edited without contacting LGNSW, so please review the content carefully before submission.

For further assistance contact Elle Brunsdon, Policy Officer at elle.brunsdon@lgnsw.org.au.

Step 1: Log into [LGNSW's online portal](#) and click **APPLY**.

Note: you will need to register for Survey Monkey Apply if you are logging in for the first time.



Step 2: Add your motion title (a few words). You will then be taken to the landing page which will show three tasks to complete.

Step 3: Click on 'Applicant Contact Information' to add the contact information. This could be the relevant officer within council or someone who can respond to questions promptly. Click **MARK AS COMPLETE** once finished.

Step 4: Click 'Motion Form' to add the motion details.

Motion category and sub-category assists with assigning motions to the relevant policy staff and grouping related motions in the Conference Business Paper.

Motion wording should include a sentence or two which includes the call to action.

Background note should provide a paragraph or two to explain the context and importance of the issue to the local government sector.

Click **MARK AS COMPLETE** once finished.

Step 5: Click 'Evidence of Council's Support for the Motion' and attach the relevant file. This could be an extract of council meeting minutes. Click **MARK AS COMPLETE** once finished.

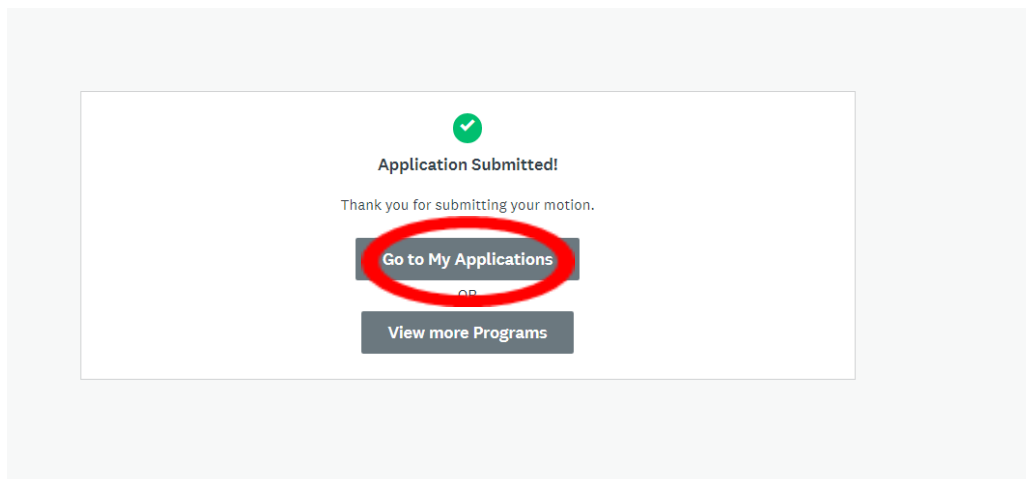
Step 6: Once you have completed all tasks (a green tick is displayed next to each task), click **SUBMIT**.

The screenshot shows the 'Evidence of Council's Support for the Motion' task completed. The left sidebar lists the tasks: 'Applicant Contact Information', 'Motion Form', and 'Evidence of Council's Support for the Motion', all marked with green ticks. A progress bar indicates '3 of 3 tasks complete'. The 'SUBMIT' button is highlighted with a red circle. The main content area shows the task instructions and a file upload section with a file named 'Council minutes evidence of council support for LGNSW motion'.

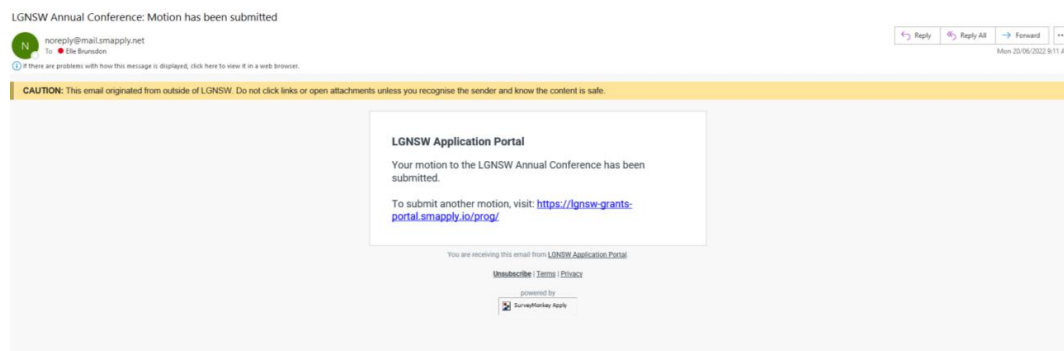
Step 7: You will be asked to confirm submission of the motion. There is an option to review the motion before submitting. When you are ready, click **SUBMIT**.

The screenshot shows a 'Submit application' modal dialog box. The dialog contains the text: 'Please confirm submission of your application. If you wish to take a look at the application before submitting, please Review it.' The 'SUBMIT' button is highlighted with a red circle. The background shows the same application form as in Step 6.

Step 8: If you are submitting multiple motions, click 'Go to My Applications'. This will take you to a landing page to submit more motions. It will also show all the motions you have submitted.



Step 9: An automated confirmation email will be sent to the email address listed in the 'Applicant Contact Information' section.



5.3 PROGRESS REPORT - OPERATIONAL PLAN 2021/2022 (DELIVERY PLAN YEAR 4) - SIX MONTHS FROM 1 JANUARY 2022 TO 30 JUNE 2022

RECORD NUMBER: 2022/1440

AUTHOR: Rachelle Robb, Director Corporate & Commercial Services

EXECUTIVE SUMMARY

This report provides the biannual review of the 2021/2022 Operational Plan (Delivery Program Year 4). The report illustrates the progress Council has made on the strategies and tasks identified in its Integrated Planning and Reporting documents.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “17.1. Provide representative, responsible and accountable community governance”.

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

This report provides the consolidated progress made in delivering Council's Delivery/Operational Plan 2021/2022, as required by the Integrated Planning and Reporting obligations.

RECOMMENDATION

That the Progress Report - Operational Plan 2021/2022 (Delivery Program Year 4) – Six Months from 1 January 2022 to 30 June 2022 be noted.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council's other key risk categories and the following comments are provided:

| | |
|------------------|---|
| Service Delivery | <p>The Progress Report highlights progress in achieving the projects/services in the current Operational Plan under the current Delivery Program.</p> <p>The traffic-light indicators show the status of progress:</p> <p>Green light - project/service completed or near to completion.</p> <p>Amber light - project/service has a measure of progress without the task being fully completed or near to completion or the project/service has been deferred with a sound reason and new date</p> <p>Red light - project/service has had no progress or the project/service will not be delivered</p> <p>Progress depends on a range of reasons including programming and budget allocation that may not fall within this reporting period.</p> <p>Comments are provided on each task's delivery progress.</p> |
|------------------|---|

5.3 Progress Report - Operational Plan 2021/2022 (Delivery Plan Year 4) - Six Months from 1 January 2022 to 30 June 2022

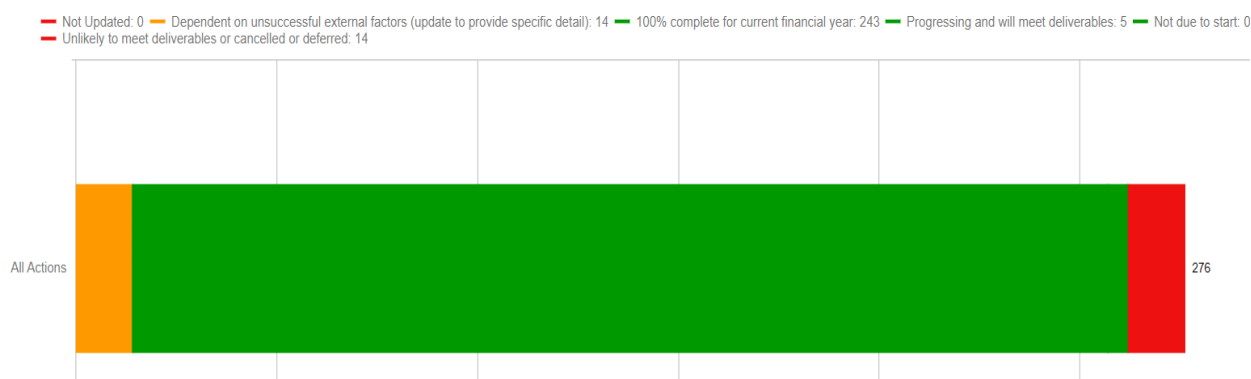
SUPPORTING INFORMATION

The progress report for 1 January 2022 to 30 June 2022 is attached.

In second half of the reporting period some of Council's activities continued to be affected by COVID-19 restrictions. Council demonstrated ongoing resilience and continued to provide high-level service delivery to the community whilst managing the impacts of the pandemic. The graph below shows the status break down of the DP/OP activities delivery by over the 12 month reporting period:

- 243 activities in the Operations Plan were 100% completed by staff (over 88%)
- 14 activities were dependent on unsuccessful external factors such as grant funding
- 14 activities were unlikely to meet deliverables or were cancelled or deferred due to reprioritisation or deferred to the next financial year, or were realigned with the new Council election timelines.

Status Breakdown



Some of the highlights and achievements in the last six-month period of the Operational Plan 2021/2022 (Year 4 of the current Delivery Program) to 30 June 2022 include:

- Completion and official opening of Orange's Art Gallery.
- New playgrounds installed at Larance Park, Matthews Park and Sullivan Circuit reserve.
- DA approved for Sir Jack Brabham Park Sports Centre Stage 1 - works commenced with clearing completed by June 2022.
- Naylor Pavilion upgraded to include toilet facilities and café.
- Since reopening in December 2021, the Gallery has seen a marked increase in partnership opportunities with major institutions such as the Art Gallery of New South Wales, The Museum of contemporary art, as well as local organisations such as Riding for the Disabled.
- There were 74 events held on Council land by external parties during this reporting period.
- Average usage rates for the six Children's Services centres were 81.15% for the past six months. This is a slightly lower usage rate due to COVID impacts to families and staff.
- Council housing strategy developed and exhibited and presented to Council 2022.

ATTACHMENTS

- 1 Operations Report - 1 January to 30 June 2022, [D22/44321](#)






Progress Report - H2 – 2021/2022
Including Annual Comments





CSP Objective 1: A liveable city that is connected through open space**CSP Strategy 1.1: Engage with the community to ensure recreation opportunities and facilities meet changing needs**


| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|---|-------------|---|--|--|----------|--|--|
| Delivery Program 1.1.1 | Engage with the community in the planning and development of public open space | 1.1.1.1 | Through the Parks, Trees and Waterways Community Committee and other community workshops engage in the development of public open space | 100% complete for current financial year |  | 100% | Following an organised tour of parks the planting of advanced exotic species and tubestock native species has been undertaken in parks with little to no embellishment | Throughout 2021/2022 successful engagement has resulted in workforce and community planting days in parks including Millard Park, Sullivan Circuit reserve and Sir Neville Howse Park throughout 2021/2022. |
| Delivery Program 1.1.2 | Work and consult with existing and emerging groups to enhance and develop sporting and recreational infrastructure and activities | 1.1.2.1 | Implement Council's sports facility program (minor grants) | 100% complete for current financial year |  | 100% | Council's sports facility program (minor grants) 2021/2022 was implemented, grants were made to the following five (5) sporting organisations: Orange Cycle & Triathlon Club - \$1,000 Orange Hockey Inc. - \$9,080 Orange Indoor Tennis Club - \$15,000 Orange & District Softball Association - \$9,920 Orange District Football Association - \$15,000 | Council's sports facility program (minor grants) 2021/2022 was implemented, grants were made to the following five (5) sporting organisations: Orange Cycle & Triathlon Club - \$1,000 Orange Hockey Inc. - \$9,080 Orange Indoor Tennis Club - \$15,000 Orange & District Softball Association - \$9,920 Orange District Football Association - \$15,000 |

CSP Strategy 1.2: Maintain and renew recreational spaces and infrastructure to encourage an active and healthy lifestyle


| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|---|-------------|--|--|--|----------|--|---|
| Delivery Program 1.2.1 | Implement maintenance programs/activities to ensure infrastructure in parks (seats, signs, fences, pathways and playgrounds) is maintained to service levels as outlined in the Public Open Space Asset Management Plan | 1.2.1.1 | Undertake playground inspection for each playground each month | 100% complete for current financial year |  | 100% | playgrounds visually inspected monthly throughout the reporting period 2021/2022. | All existing playgrounds visually inspected and new playgrounds installed with plaques certifying compliance with relevant Australian Playground Safety Standards 2021/2022. |
| | | 1.2.1.2 | Re-oil the Orange Adventure Playground by June | Dependent on unsuccessful external factors (update to provide specific detail) |  | 80% | Playground assessed by structural engineer during the reporting period. Oiling to occur in warmer dry weather in 2022. | Playground assessed by structural engineer during the reporting period. Oiling to occur in warmer dry weather in late 2022. |
| Delivery Program 1.2.2 | Implement the Open Space Strategy | 1.2.2.1 | Finalise plans of management for community land | Progressing and will meet deliverables |  | 80% | Extensive liaison and consultation with NSW Crown Lands Office required to ensure categorisation of Crown Land parcels aligned with Crown Lands requirements for approval. Categorisations forwarded to consultant and draft Plans of Management to be received for review in July 2022. | Extensive liaison and consultation occurred with Crown Lands Office throughout the year to finalise plans of management for community land. This will continue with draft Plans of Management to be received for review in July 2022. |



CSP Objective 2: A healthy and active community that is supported by sport and recreational infrastructure**CSP Strategy 2.1: Identify and deliver sport and recreational facilities to service the community into the future**

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|--|-------------|---|---|---|----------|---|---|
| Delivery Program 2.1.1 | Implement the renewal and enhancement of recreational assets | 2.1.1.1 | Upgrade play facilities | 100% complete for current financial year |  | 100% | new playgrounds installed at Larance Park, Matthews and Sir Neville Howse Park with Sullivan Circuit reserve and Glenroi Oval to be installed. Significant delays experienced for these latter two playgrounds as a result of the wet weather conditions experienced by NSW and COVID impacts on workforce. | New playgrounds installed at Larance Park, Matthews Park and Sullivan Circuit reserve |
| | | 2.1.1.2 | Construct projects in Moulder Park as per landscape master plan | 100% complete for current financial year |  | 100% | Moulder Park projects have been undertaken in accordance with the landscape master plan. | Moulder Park projects have been undertaken in accordance with the landscape master plan. |
| | | 2.1.1.3 | Replace timber bridges in Moulder Park - between Cecil Rd & Lamrock Ave | 100% complete for current financial year |  | 100% | new bridge installed matching recently upgrade examples in Moulder Park | New bridge installed successfully |
| | | 2.1.1.4 | Develop camping facilities at Lake Canobolas and Mt Canobolas precinct | Dependent on unsuccessful external factors (update specific detail) |  | 100% | The Lake Canobolas Precinct Master Plan has been adopted by Council but the grant applications to upgrade the facilities have not been successful. The upgrade at the Scout Camp across the road continues. | Progress was made with Council adopting the Lake Canobolas Precinct Master Plan, however the delivery of camping facilities at Lake Canobolas were dependent on grant funding. Unfortunately, grant applications were unsuccessful. |


| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|-------------------------|-------------|---|--|---|----------|--|---|
| | | 2.1.1.5 | Somerset Park - design and installation of pedestrian bridge linking pathways at the Northern Distributor Road end of reserve | 100% complete for current financial year |  | 100% | New shared pathway bridge installed crossing creek line supported by the community | Project completed with new bridge installed |



CSP Strategy 2.2: Ensure the sporting and recreational facilities, programs and activities are accessible and affordable to support healthy lifestyle choices





| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|-----------------------------------|-------------|--|--|--|----------|---|---|
| Delivery Program 2.2.1 | Operate the Orange Aquatic Centre | 2.2.1.1 | Ensure the Orange Aquatic Centre complies with Royal Life Saving Society and NSW Health guidelines though satisfactory results in all audits | 100% complete for current financial year |  | 100% | Effective 8th April 2022 OAC is now in a Third Party Training Partner with RLSSA. This allows us to offer training both in-house and to the public. OAC complies with the recommendations of the RLSSA Guidelines to Safe Pool Operations (GSPO) in conjunction with NSW Health and OCC WHS. It is a requirement that all staff maintain all compliance qualifications. | Orange Aquatic Centre complied with Royal Life Saving Society and NSW Health guidelines though satisfactory results in all audits during 2021/2022. |


| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|-------------------------|-------------|--|--|--|----------|---|--|
| | | 2.2.1.2 | Maintain all learn-to-swim enrolments at average of 750 per term | 100% complete for current financial year |  | 100% | Current enrolments number are 2150 and growing. Due to community demand more water space is required, we are currently closing the 25m pool to the public between 4pm and 6pm due to the growth of the learn to swim program. There is a growing demand from the community for more water space at the Orange Aquatic Centre. | Council's Learn to swim program had 2150 enrolments throughout 2021/22. |
| | | 2.2.1.3 | Deliver the Orange Aquatic Centre capital works program | Dependent on unsuccessful external factors (update to provide specific detail) |  | 0% | Repairs to the 50mtr pool high pressure filters will commence in the next 4-6 weeks (from 18/07/2022)- maintenance will include new baffles, replace laterals, new inlet, outlet and Backwash (Butterfly) Valves, structural integrity and replacement of the filter medium- glass filter medium is the chosen filter medium. | Capital works programs during 2021/2022 were delayed due to availability of required pump. Additional costs incurred by the Aquatic Centre will be the acquisition of new dive blocks. This has come about due to the cracking within the backstroke start handle on the current dive blocks. Quotes are being sought from various service providers. Work on the replacement of these blocks will hopefully commence in mid to late August. |

CSP Strategy 2.3: Partner with community groups and government agencies to provide recreational activities and programs that are inclusive and meet the needs of the community

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|---------------------------------------|-------------|---------------------------------------|---------------------------|---|----------|---|---|
| Delivery Program 2.3.1 | Maintain and implement the Disability | 2.3.1.1 | Maintain and implement the Disability | 100% complete for current |  | 100% | Disability Inclusion Action Plan (DIAP) consultations completed and review completed. Cabonne | Annual DIAP report provided to the Disability Council and NSW Minister for Disability. Improved |


| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|---|-------------|---|--|---|----------|---|---|
| | Inclusion Action Plan 2017/2021 | | Inclusion Plan | financial year | | | Council has provided the required review. Blayney Council to complete their section prior to Action Plan completion. | access to services and infrastructure actions dominate the report including: increased accessible playgrounds increased footpath repair and installation increased accessible toilets including Changing Places options improved and more accessible Council induction process increased access to community events through planning for people with mobility disabilities The second DIAP 2022-2026 development underway in partnership with Blayney and Cabonne Councils. Consultations with community, services and business and review of relevant statistics undertaken. Due for exhibition and completion before December 2022. |
| Delivery Program 2.3.2 | Increase and improve public open space accessibility and facilities for a broad range of members of the community | 2.3.2.1 | Sir Jack Brabham Park Sports Centre Stage 1 completed | 100% complete for current financial year |  | 100% | DA approved - works commenced Q2 2021-2022, Tree Clearing to be completed by June 2022 | DA approved for Sir Jack Brabham Park Sports Centre Stage 1 - works commenced with tree clearing to be completed in June 2022. |
| Delivery Program 2.3.3 | Increase use and functionality of the Orange Showground | 2.3.3.1 | Develop and implement a plan for the improvement & increased use of the Orange Showground | 100% complete for current financial year |  | 100% | Naylor Pavilion upgraded to include toilet facilities and cafe. Fencing upgraded to square ring to enable additional activities to be conducted. Facilities used as a COVID-19 testing site during 2021/2022. | Naylor Pavilion upgraded to include toilet facilities and cafe. Fencing upgraded to square ring to enable additional activities to be conducted. Facilities used as a COVID-19 testing site during 2021/2022. |




| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|---|-------------|---|--|---|----------|---|--|
| | | 2.3.3.2 | Upgrades to Orange Showground as identified with Orange Showground Community Committee and in accordance with approved budget | 100% complete for current financial year |  | 100% | Council to identify priorities with showground committee and priorities within available budget 2022/2023. | Council to identify priorities with showground committee and priorities within available budget 2022/2023. |
| Delivery Program 2.3.4 | Work with existing & emerging groups to enhance & develop sporting and recreational infrastructure and activities | 2.3.4.1 | Develop Cricket Centre of Excellence at Wade Park | 100% complete for current financial year |  | 100% | The Cricket Centre of Excellence at Wade Park has been constructed during 2021/2022. | Cricket Centre of Excellence at Wade Park has been constructed during 2021/2022. |
| Delivery Program 2.3.5 | Develop recreational facilities at the Mt Canobolas precinct | 2.3.5.1 | Progress the Mt Canobolas precinct for mountain-bike activities | 100% complete for current financial year |  | 100% | Environmental assessment of draft trail network completed. Submission prepared seeking approval of network & associated infrastructure. Ongoing consultation with Aboriginal community 2021/2022. | Environmental assessment of draft trail network completed. Submission prepared seeking approval of trail network and associated infrastructure. Ongoing consultation with Aboriginal community 2021/2022. |
| Delivery Program 2.3.6 | Upgrade recreational & accommodation facilities at Lake Canobolas Scout Camp | 2.3.6.1 | Upgrade facilities and report on progress for the Lake Canobolas Scout Camp | 100% complete for current financial year |  | 100% | The project was re-assigned to Technical Services to manage the upgrade of recreational and accommodation facilities at the Lake Canobolas Scout Camp. | Facilities were upgraded with the delivery of a new ablutions block within this Delivery/Operational Plan. Further works will be progressed in the next stage of the project to upgrade current accommodation to meet customer expectations. |


| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|--|-------------|-----------------------------------|--|---|----------|--|--|
| Delivery Program 2.3.7 | Support and work with community organisations and agencies to develop and operate programs that have a positive impact on community health | 2.3.7.1 | Provide for three events annually | 100% complete for current financial year |  | 100% | As part of the GIANTS Super Netball Pre-Season games in Orange in March 2022, Council in partnership with the Orange Netball Association coordinated a junior netball clinic at Anzac Park. The clinic was aimed at improving skills and promoting healthy lifestyles through physical activity. Council also facilitated the conduct of a Cricket NSW program aimed at increasing the number of females participating in the sport. Unfortunately a Disability Sports Australia Activate Inclusion Sports Day scheduled for February 2022 was postponed due to COVID-19 restrictions that were still in place for schools at that time. | Council has worked closely with a number of organisations during the reporting period to provide opportunities for the City's youth to participate in a variety of sporting camps and clinics, with the objective of increasing physical activity and enhancing sports specific knowledge and skills. Clinics were conducted in cricket and netball with support provided to sport governing bodies to attract future events and programs to Orange. Unfortunately a Disability Sports Australia Activate Inclusion Sports Day scheduled for February 2022 was postponed due to COVID-19 restrictions that were still in place for schools at that time. |

CSP Objective 3: A friendly environment where people feel safe and included


CSP Strategy 3.1: Support projects and programs that address crime and safety and contribute to an increased sense of safety in our homes and in the wider community

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|--|-------------|---|--|---|----------|---|---|
| Delivery Program 3.1.1 | Engage the community in addressing crime | 3.1.1.1 | Participate in the Orange Liquor Accord | 100% complete for current financial year |  | 100% | Council attendance at the Liquor Accord meetings continues - Road Safety Office and Theatre Manager | The Liquor Accord had only two meetings across the year. Council staff attended the meetings and were involved in determining future initiatives to reduce alcohol related crime in Orange. |




| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|-------------------------|-------------|--|--|---|----------|---|--|
| | | 3.1.1.2 | Promote the Operation Never Again program | 100% complete for current financial year |  | 100% | Operation Never Again education to lock homes and vehicles continued throughout the second half of the year using social media and posters. | Annual holiday period television campaign provided through Prime 7. Micro wipes with lock up your valuables message provided across community events and by NSW Police. Increase social media and digital messaging for people to lock homes and vehicles initiated by Council communication team. |
| | | 3.1.1.3 | Participate in the relevant crime-prevention networks | 100% complete for current financial year |  | 100% | Community Safety and Crime Prevention Committee Action Plan and meetings determined Council contribution to reduction of crime in the LGA. A new Action Plan was developed in consultation with the Central West Police District. | Community Safety and Crime Prevention Committee Action Plan and meetings determined Council contribution to reduction of crime in the LGA. A new Action Plan was developed in consultation with the Central West Police District. Operation Never Again crime reduction program requested to be strengthened by Police due to a high proportion of theft being successful due to homes and vehicles being left unlocked. |
| | Delivery Program 3.1.2 | 3.1.2.1 | Compile and submit six-monthly reports to the Attorney General on the implementation of the Children (Protection and Parental Responsibility) Act 1997 | 100% complete for current financial year |  | 100% | Six monthly report provided to Attorney General's Office - 29 young people returned to a responsible adult to increase their safety in the past 6 months. | 53 young people were returned to a responsible adult to increase their safety across the financial year. A request to extend the operational Area for a further five-years was submitted to the Attorney general's Office in August 2021. Confirmation of the extension is expected in the 2022. |


| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|--|-------------|---|--|---|----------|---|--|
| Delivery Program 3.1.3 | Conduct the Orange and Cabonne Road Safety Program | 3.1.3.1 | Deliver the Road Safety Officer action plan | 100% complete for current financial year |  | 100% | Road safety initiatives included January drink driving programs, further child restraint checks, Be Seen Be Safe drive with your headlights on. | Annual Road Safety report submitted with all activities completed, child car seat checks, Win a Swag, Leave the Car at Home - make a taxi plan B and taxi vouchers, Free Cuppa, Be Seen, Be safe Drive with your headlights on. The National Heavy Vehicle Association grant to reduce driver fatigue related incidents provided awareness and education strategies to truck and vehicle drivers. |


CSP Strategy 3.2: Partner with key stakeholders to deliver infrastructure and activities that improve the safety and security of the community

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|---|-------------|--|--|---|----------|---|---|
| Delivery Program 3.2.1 | Support the Community Safety and Crime Prevention Committee | 3.2.1.1 | Work with stakeholders to identify opportunities to enhance safety | 100% complete for current financial year |  | 100% | Council works with police and community through the community safety and crime prevention committee. Priorities identified and sanctioned to enhance safety throughout 2021/2022. | Council works with police and community through the community safety and crime prevention committee. Priorities identified and sanctioned to enhance safety throughout 2021/2022. |


CSP Objective 4: A creative community participating in arts and cultural services**CSP Strategy 4.1: Engage with the community to ensure creative and cultural facilities and services meet changing needs**



| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|---|-------------|---|--|---|----------|---|---|
| Delivery Program 4.1.1 | Engage the community in the development of the Regional Art Gallery's programs | 4.1.1.1 | Seek input from teachers in the development of the education program on an ongoing basis | 100% complete for current financial year |  | 100% | Orange Regional Gallery and Orange Regional Museum presented 'A City for Kids' a collaborative art-making and environmental education program. Developed in partnership with the SPARKE network of local public primary schools and now in its third year, this annual program invites local primary school students to participate in the cultural life of their city through the creation of a large-scale art installation and associated learning programs. | Orange Regional Gallery and Orange Regional Museum presented 'A City for Kids' a collaborative art-making and environmental education program. Developed in partnership with the SPARKE network of local public primary schools and now in its third year, this annual program invites local primary school students to participate in the cultural life of their city through the creation of a large-scale art installation and associated learning programs. |
| | | 4.1.1.2 | Provide opportunities for individuals and community groups to propose exhibitions and associated programs | 100% complete for current financial year |  | 100% | The Gallery refined its exhibition application guidelines and applications can now be made online. This is an ongoing open process, reviewed two to three times per year. | The Gallery refined its exhibition application guidelines and applications which can now be made online via the Gallery's website. This is an ongoing open process, reviewed two to three times per year. |
| Delivery Program 4.1.2 | Profile the Gallery and engage the community in its programs through media coverage, advertising and promotional events | 4.1.2.1 | Ensure exhibition and programs are promoted through print and digital media | 100% complete for current financial year |  | 100% | The Gallery maintains a strong commitment to high quality print and digital promotions, catalogues, invitations, adverts and editorial articles. | Regular articles in local media were delivered alongside high quality advertisements, editorial and social media content. |



| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
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| Delivery Program 4.1.4 | Engage the community in the development of programs for the Orange Regional Museum | 4.1.4.1 | Engage with the community to create opportunities to contribute to exhibitions and programs at the Museum | 100% complete for current financial year |  | 100% | <p>During the period January to June 2022, Orange Regional Museum engaged with community representatives via the Orange Regional Museum Community Committee and Friends of the Orange Regional Museum (FORM).</p> <p>The Museum has generated opportunities for community involvement in its content and program development through collaborative exhibition projects, including "More than Scones: 100 years of the Country Women's Association" (9 April 2022 - 27 October 2022), which features more than 140 CWA members from across the Central West and was produced in close collaboration with the CWA Central Western NSW branches.</p> <p>The Museum also worked with community on the development of several future exhibitions including the Indigenous-led exhibition, "Mulaa Giilang: Wiradjuri stories of the night sky" (opening 6 August 2022) and "Get Up! Stand Up! Show Up!" in collaboration with the Orange NAIDOC Week Committee (to open in October 2022).</p> | <p>During the 2022 financial year, Orange Regional Museum engaged with community representatives via the Orange Regional Museum Community Committee and Friends of the Orange Regional Museum. The Museum has generated opportunities for community involvement in content & program development through collaborative exhibition projects, including "Child's Play: Growing up in Orange in the 1950s and 1960s" (13 Nov 2021 - 20 Mar 2022) in collaboration with the Orange & District Historical Society; "Heal Country!" (30 Oct 2021 - 20 Mar 2022) with the Orange NAIDOC Week Committee; and "More than Scones: 100 years of the Country Women's Association" (9 Apr - 27 Oct 2022), which features more than 140 CWA members from across the Central West and was produced in collaboration with the CWA Central Western NSW branches. The Museum also worked with community on the development of several future exhibitions including the Indigenous-led exhibition, "Mulaa Giilang: Wiradjuri stories of the night sky" (opening 6 August 2022) and "Get Up! Stand Up! Show Up!" in collaboration with the Orange NAIDOC Week Committee (to open in October 2022).</p> |




| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|-------------------------|-------------|---|--|---|----------|--|--|
| | | 4.1.4.2 | Develop innovative learning and education resources to assist teachers and students to engage in the Museum's programs and activities | 100% complete for current financial year |  | 100% | <p>Orange Regional Museum develops learning resources for each of its temporary and travelling exhibitions and makes use of resources provided by state and national institutions for its touring exhibitions.</p> <p>During the period January to June 2022, the Museum developed and delivered curriculum linked school excursion programs for the temporary exhibitions "Child's Play: Growing up in Orange in the 1950s and 1960s" and "How Cities Work" and the long-term local history exhibition "Inherit: old and new histories".</p> <p>Professional development opportunities for teachers were offered through the Museum's "Evening for Educators" initiative.</p> | <p>Orange Regional Museum develops learning resources for each of its temporary and travelling exhibitions and makes use of resources provided by state and national institutions for its touring exhibitions.</p> <p>During the 2022 financial year, the Museum developed and delivered curriculum linked school excursion programs for the temporary exhibitions "Child's Play: Growing up in Orange in the 1950s and 1960s" and "How Cities Work" and the long-term local history exhibition "Inherit: old and new histories".</p> <p>Professional development opportunities for teachers were offered through the Museum's "Evening for Educators" initiative.</p> |


CSP Strategy 4.2: Partner with key stakeholders to deliver cultural facilities and services that reflect the interests of a culturally-diverse community



| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|---|-------------|---|--|---|----------|--|---|
| Delivery Program 4.2.1 | Link visual arts with other organisations via partnerships and other innovative shared events | 4.2.1.1 | Develop partnerships with other organisations for the delivery of exhibition programs | 100% complete for current financial year |  | 100% | <p>ORG developed and presented its first feature exhibition of a major international artist William Kentridge, in partnership with the Art Gallery of New South Wales. Titled 'I am not me, the horse is not mine' this exhibition was a highlight</p> | <p>Since reopening in December 2021, the Gallery has seen a marked increase in partnership opportunities with major institutions such as the Art Gallery of New South Wales, The Museum of contemporary art, as</p> |

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|-------------------------|-------------|---|--|--|----------|--|---|
| | | | | | | | <p>of the year and received very strong visitation from local and visiting audiences - 26 March - 26 June 2022.</p> <p>In addition the Gallery partnered with the Museum of Contemporary Art to present 'Liam Benson: Hello Pleased to Meet you' - 14 May - 24 July 2022. This exhibition was very well attended, particularly by families with young children.</p> | well as local organisations such as Riding for the Disabled |
| | | 4.2.1.2 | Collaborate with other organisations to produce education and engagement events each year | 100% complete for current financial year |  | 100% | ORG delivered education and engagement programs with the Museum of Contemporary Art for the Liam Benson: Hello Pleased to Meet you exhibition as well as the Sparke: A city for Kids partnership with Primary Schools across the region. | Since reopening in December 2021 - ORG has developed strong partnerships with Major institutions such as the Art Gallery of New South Wales, the Museum of Contemporary Art and the Orange Branch of Riding for the Disabled. |
| | | 4.2.1.3 | Program exhibitions and events in association with FOOD Week and Wine Week | 100% complete for current financial year |  | 100% | <p>ORG presented: William Kentridge: I Am Not Me, the Horse Is Not Mine 26 March - 26 June 2022</p> <p>One of the most powerful voices in art today, William Kentridge emerged as an artist during the apartheid regime in South Africa. Grounded in the violent absurdity of that period in his country's history, his artworks draw connections between art, ideology, history and memory. They reveal the ways in which ideas and images echo across time and between different cultures.</p> <p>Kentridge's eight-channel video work I am not me, the horse is not mine is among the artist's most</p> | ORG presented: William Kentridge: I Am Not Me, the Horse Is Not Mine 26 March - 26 June 2022 |

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
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| | | | | | | | ambitious moving image works and arguably the most significant work by the artist in an Australian museum collection. It premiered at the Biennale of Sydney in 2008 and was gifted to the Art Gallery of New South Wales by Anita and Luca Belgiorno-Nettis in 2017. | |
| Delivery Program 4.2.2 | Foster community participation in the Gallery through education and public engagement | 4.2.2.1 | Develop educational opportunities for children and adults at the Gallery throughout the year | 100% complete for current financial year |  | 100% | Orange Regional Gallery & Orange Regional Museum presented 'A City for Kids' a collaborative art-making and environmental education program. Developed in partnership with the SPARKE network of local public primary schools and now in its third year, this annual program invites local primary school students to participate in the cultural life of their city through the creation of a large-scale art installation and associated learning programs. | In addition to the SPARK project, the Gallery delivered a rich range of Educational School Holiday programs throughout the year. |
| | | 4.2.2.2 | Produce at least one public program each year in partnership with the Friends of the Orange Regional Gallery | 100% complete for current financial year |  | 100% | ORG supported FORG to present the Great Debate on 6 June 2022 - a fundraiser held in the Gallery's new theatre. Two teams - one for sport - the other for art went head to head. Sport won. ORG also supported FORG to present Private Treasures, Hidden Pleasures. All artworks are generously donated and sold anonymously for \$100, with the artist's name revealed after purchasing. All proceeds raise funds for Orange Regional Gallery acquisitions | ORG supported FORG to present the Great Debate and Private Treasures, Hidden Pleasures. |



| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
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| | | 4.2.2.3 | Present art-making programs for children and adults | 100% complete for current financial year |  | 100% | The Gallery was successful in securing Museums and Galleries NSW funding to develop audience engagement through the introduction of an artist educators program, whereby local artists design and deliver education programs for children. They received additional training from the staff at the Museum of Contemporary Art. The program has been hugely successful and we are exploring ways of continuing it into the future. | The Gallery partnered with the SPARKE network of local primary schools to develop A City for Kids' a collaborative art-making and environmental education program. In addition, ORG introduced an artist educators program, whereby local artists design and deliver education programs for children. All workshops have been booked out. |
| Delivery Program 4.2.3 | Development of options for new Planetarium and Conservatorium | 4.2.3.1 | Develop project plan for approved project implemented according to budget and time frames | 100% complete for current financial year |  | 100% | Development application for the project approved. Tender for detailed design issued. Head architect engaged, Draft design agreed with ORC and Planetarium representatives, Detailed design being conducted, Grant application lodged for funding shortfall 2021/2022. | Development application for the project approved. Tender for detailed design issued. Head architect engaged, Draft design agreed with ORC and Planetarium representatives, Detailed design being conducted, Grant application lodged for funding shortfall 2021/2022. |
| Delivery Program 4.2.5 | Develop a Regional Museum program for Orange | 4.2.5.1 | Continue to implement the Sustainable Collections project in partnership with regional museums, cultural groups and participating councils | 100% complete for current financial year |  | 100% | The Sustainable Collections Program aims to work with Regional Museums of Orange, Blayney and Cabonne Councils, these include: Blayney Shire Local & Family History Group, Canowindra Historical Society Museum, Carcoar Hospital Museum, Eugowra Bushranger Centre and Museum, Orange & District Historical Society Museum, The Molong & District Servicemen and Servicewomen's Portrait Gallery, Orange War Memorial Museum, More than a Poet | Orange City Council continues to work with the regional museums of Orange Blayney and Cabonne Local Government Areas. Due to the COVID-19 Pandemic 2021/2022, all regional museum partners in the project were closed for a lengthy periods of time. This resulted in limited access to museums and their collections. |



| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
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| | | | | | | | Museum, Yeoval and Golden Memories Museum Millthorpe. Due to the COVID-19 Pandemic over the past 12 months, all regional museum partners in the project were closed for a lengthy period of time. This resulted in limited access to museums and their collections. Although the Pandemic impacted this work over the past 2 years, Orange City Council continues to provide support and the services of a collections officer to work with Regional Museums. In March 2022, a workshop was held on Caring for your Collections and family history, this was attended by 30 participants from Bathurst & District Historical Society, Museums in Molong, Cudal, Canowindra, Millthorpe, Gooloogong, Bathurst, Blayney and Orange City Library. | |
| | | 4.2.5.2 | Continue the documentation of digital engagement of Regional Museum collections as part of the Sustainable Collections program | 100% complete for current financial year |  | 100% | A collections officer was engaged to work with Regional Museum Collections on the documentation and digitation of collections, these include: Blayney Shire Local & Family History Group, Canowindra Historical Society Museum, Carcoar Hospital Museum, Eugowra Bushranger Centre and Museum, Orange & District Historical Society Museum, The Molong & District Servicemen and Servicewomen's Portrait Gallery, Orange War Memorial Museum and Golden Memories Museum Millthorpe. The project commenced assisting More than a Poet Museum, Yeoval on the | A Collections Officer continues to work with Regional Museum 2021/2022 on the documentation and digitation of collections as part of the Sustainable Collections Program. Although the Pandemic impacted this work over the past 2 years, Orange City Council continues to provide support and the services of a collections officer to work with Regional Museums. |






| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|--|-------------|---|--|---|----------|--|---|
| | | | | | | | documentation and digitization of collections. Items are digitized Due to the COVID-19 Pandemic over the past 12 months, all regional museum partners in the project were closed for a lengthy period of time. This resulted in limited access to museums and their collections. Although the Pandemic impacted this work over the past two years, Orange City Council continued to provide support and the services of a collections officer and conservation materials to work with Regional Museums. | |
| Delivery Program 4.2.6 | Implement the Aboriginal Heritage Strategy | 4.2.6.1 | Ensure that actions in the Aboriginal Heritage Strategy are implemented in partnership with Orange Aboriginal Local Council | 100% complete for current financial year |  | 100% | In partnership with Orange Local Aboriginal Land Council, History Council NSW, Orange City Council, State Library of NSW, are planning for a workshop on 'Tracing your Ancestor Mob' has been undertaken. The workshop will be held in September 2022. Work on the Aboriginal Heritage Trail continues in partnership with the Orange Local Aboriginal Lands Council elders group. The trail will encompass the Local Government areas of Orange, Blayney and Cabonne and is anticipated to be completed at the end of 2022. | Council continues to work with the Orange Local Aboriginal Lands Council elders group to support heritage programs and activities 2021/2022. |
| Delivery Program 4.2.7 | Deliver services to Central West Libraries participating councils in accord with the | 4.2.7.1 | Ensure that actions in the individual Service Level Agreements with the | Dependent on unsuccessful external factors |  | 90% | Over 90% of Central West Library commitments outlined in the Service Level Agreements with Blayney, Cabonne, Cowra and Forbes Libraries have been delivered 2021/2022. Due to | Over 90% of Central West Library commitments outlined in the Service Level Agreements with Blayney, Cabonne, Cowra and Forbes Libraries have been delivered 2021/2022. Due to |






| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
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| | service-level agreements | | participating councils are implemented | (update to provide specific detail) | | | COVID-19 lockdowns and cancellations the event targets were not met. Reading Downtown for Forbes and author visits to several branches were cancelled. | COVID-19 lockdowns and cancellations the event targets were not met. Reading Downtown for Forbes and author visits to several branches were cancelled. |






CSP Strategy 4.3: Maintain and renew cultural facilities and programs



| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|--|-------------|---|--|---|----------|---|---|
| Delivery Program 4.3.1 | Implement the Orange Civic Theatre and Orange Function Centre strategic plan | 4.3.1.1 | Operate the Theatre and Function Centre in accordance with the strategic plan | 100% complete for current financial year |  | 100% | Network and liaise with the local community and broader industry through social media and newsletters Communicate with key stakeholders of the theatre discussing programming, audience development and future directions. Develop and maintain partnerships with NAPACA (NSW and ACT Performing Arts Centre's Association) and PAC (Australian Performing Arts Connections). Develop an Education Program with the view of expanding to meet demand | Operated the Theatre and Function Centre in accordance with the strategic plan including providing quarterly newsletter and information regularly sent to local community and regional stakeholders. Active member of NAPACA (NSW ACT Performing Arts Centre's Association) and PAC (Australian Performing Arts Connections). Education program developed and actively being used by schools and educators. |
| | | 4.3.1.2 | Actions implemented in accordance with the programming plan | 100% complete for current financial year |  | 100% | Develop an exciting, diverse, innovative and provocative theatre season and achieve an overall average attendance of 70% to the 2022 Program Develop and implement a schools program with particular focus on Priority Funded schools in the local and surrounding area. | Actions have been implemented in accordance to programming plan. On average attendance is 70% of available seating. T Schools focused performances have included Sport for Jove, Guess How Much I Love You and Comedy OF Errors. |





| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|--|-------------|---|--|---|----------|--|--|
| | | | | | | | Continue the administration and development of workshops and activities for student's years 1 to year 12 as available Maintain the annual Membership database to ensure maximum support to the theatre patrons. Regular management of the Orange Civic Theatre web site and social media pages to provide 24/7 access to information and resources. | Workshops offered have included Sport For Jove and Comedy of Errors. Database of theatre members and patrons managed regularly. Theatre web site is managed and updated on a daily/weekly basis. Questions asked via social media are answered within hours. |
| | | 4.3.1.3 | Actions implemented in accordance with the marketing plans | 100% complete for current financial year |  | 100% | Produce a brochure highlighting a collection of productions engaged and entrepreneurd by Orange Civic Theatre. Communicate with stakeholders of the theatre discussing programming, audience development and future directions. Regular management and maintenance of Orange Civic Theatre web site and social pages ensuring maximum access to information and resources. Quarterly e-news letter distributed to the theatre patrons with updated shows and information | Actions have been implement in accordance with marketing plan. The entrepreneurd program has been delivered with 28 productions on offer to members and subscribers to the Orange Civic Theatre. Stakeholder survey developed and delivered to stakeholders. Regular marketing and promotion through Theatre website, social media channels and quarterly newsletters. |
| Delivery Program 4.3.2 | Ensure Orange Civic Theatre is a well-equipped and facilitated community resource able to accept and develop touring | 4.3.2.1 | Ensure sound, lighting and staging maintenance is implemented in accord with asset management | 100% complete for current financial year |  | 100% | Completed in line with budget parameters and programming requirements | Completed in line with budget parameters and programming requirements |




| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
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| | performing arts product | | | | | | | |
| Delivery Program 4.3.3 | Deliver the Orange Library Service | 4.3.3.1 | Develop a calendar of events and activities by January each year | 100% complete for current financial year |  | 100% | The Libraries' annual activity calendar is in place and was routinely updated throughout 2021/2022. | The Libraries' annual activity calendar is in place and was routinely updated throughout 2021/2022. |
| | | 4.3.3.2 | Provide early childhood literacy programs that meet guidelines, standards and outcome measures for Australian Public Libraries | 100% complete for current financial year |  | 100% | The Libraries' annual activity calendar is in place and was routinely updated throughout 2021/2022. | The Libraries' annual activity calendar is in place and was routinely updated throughout 2021/2022. |
| | | 4.3.3.3 | Deliver an annual Readers and Writers Festival | Unlikely to meet deliverables or cancelled or deferred |  | 0% | The 2021 Readers and Writers Festival was planned and promoted. It was then postponed due to COVID lockdown, and finally cancelled due to a further lockdown. | Cancelled- The 2021 Readers and Writers Festival was planned and promoted. It was then postponed due to COVID lockdown, and finally cancelled due to a further lockdown. |
| Delivery Program 4.3.4 | Make the Library's heritage collections available online | 4.3.4.1 | Continue to make digitised and digital content available through the Spydus Library Management System and other online platforms | 100% complete for current financial year |  | 100% | The Recollect Central West website was launched in March 2022 and now contains over 6,600 and 762 documents. Items digitised include photographs from the 1950s Central Western Daily, which belong to the Orange & District Historical Society, and the Orange Civic Theatre's collection of programs. | The Recollect Central West website was launched in March 2022 and now contains over 6,600 and 762 documents. Items digitised include photographs from the 1950s Central Western Daily, which belong to the Orange & District Historical Society, and the Orange Civic Theatre's collection of programs. |
| Delivery Program 4.3.5 | Improve the visitor experience | 4.3.5.1 | Upgrade furniture in the Gallery spaces | 100% complete for current |  | 100% | Furniture in the Orange Regional Gallery spaces has been upgraded during 2021/22. | Furniture in the Orange Regional Gallery spaces has been upgraded during 2021/22. |


| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
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| | through increased functionality of galleries and associated public spaces | | | financial year | | | | |
| | | 4.3.5.2 | Make Gallery's permanent collection available online & more regularly through exhibition program | Progressing and will meet deliverables |  | 50% | Delays due to impact on staffing since reopening. New role has been approved of Gallery technician who will see to this. | Delays due to impact on staffing since reopening. New role has been approved of Gallery technician to undertake this work. |
| Delivery Program 4.3.6 | Reduce the carbon footprint of the Gallery | 4.3.6.1 | Investigate energy-efficient options for Gallery lighting | 100% complete for current financial year |  | 100% | Motion Sensor switches purchased for new Erco Lighting. Yet to be installed. Will be introduced in November 2022. | Investigation undertaken of energy-efficient options for Gallery lighting. Motion Sensor switches purchased for new Erco Lighting to install Nov 2022. Gallery extension uses a combination of adjustable daylight and LED technology. |
| Delivery Program 4.3.7 | Manage and preserve the Gallery's permanent collection in line with industry standards | 4.3.7.1 | Add all permanent collection items to Vernon and maintain up-to-date records | Progressing and will meet deliverables |  | 90% | Progress is being made with nearly all items added to the database. Some items will take longer to assess their collection status as they are unidentified. | Progress is being made with nearly all items added to the database. Some items will take longer to assess their collection status as they are unidentified |
| | | 4.3.7.2 | Maintain up-to-date records to reflect acquisitions, disposals and new information located about the works held in the collection | 100% complete for current financial year |  | 100% | All acquisitions logged and updated on the assets register. | All acquisitions logged and updated on the assets register. Deaccessioning being considered for unidentified or damaged works in the collection, but will be addressed next year. |
| | | 4.3.7.3 | Photograph all collection items and seek copyright permissions | Progressing and will meet deliverables |  | 80% | New Gallery technician role has been established who will take this up as part of the role. Collection Photography progressing. | New Gallery technician role has been established who will take this up as part of the role. Collection Photography progressing. All new acquisitions come with Copyright agreements but |

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
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| | | | | | | | | earlier works in the collection will take years to fully process. |
| | | 4.3.7.4 | Collection to be independently and professionally valued | 100% complete for current financial year |  | 100% | Collection was independently and professionally valued in 2021. | Collection was independently and professionally valued in 2021. |
| | | 4.3.7.5 | Enhance and enrich the collection through purchases, donations and commissions | 100% complete for current financial year |  | 100% | The Gallery received significant donations in this quarter from well-known Australian Artists such as Tim Maguire, Elisabeth Cummings, Aida Tomescu and others. | ORG received donations over the last year to the value of (approx.) \$1 million. These included significant donations from John Olsen AO, Tim Storrier and Elisabeth Cummings. Images attached. |
| | | 4.3.7.6 | Seek industry-standard storage solutions for all artworks regarding temperature, humidity & security requirements | 100% complete for current financial year |  | 100% | Works in the Permanent Collection are now in the process of being re-housed in the new Gallery extension. | The Gallery extension opened on 3 December 2021, which includes state of the Art storage facility with climate control. The collection store racking and compactus were fully funded via community fundraising and made locally. |
| Delivery Program 4.3.8 | Deliver the Orange Regional Gallery Exhibition, Education and Public programs | 4.3.8.1 | Plan and implement program of exhibitions in accord with the exhibition timetables and budgets | 100% complete for current financial year |  | 100% | The Gallery has a range of exhibitions featuring local, regional and national artists. | Since reopening the Gallery has featured many local artists alongside artists of national and international significance. |
| Delivery Program 4.3.9 | Deliver the Civic Theatre Annual Performing Arts Program | 4.3.9.1 | Develop and implement an annual subscription season and performing arts program across a | 100% complete for current financial year |  | 100% | 2022 seasonal program developed with 28 events on offer to the community. The 2022 season includes such disciplines as drama, Shakespeare, modern dance, music, comedy, Opera, | 2022 seasonal program developed with 28 events on offer to the community. The 2022 season includes such disciplines as drama, Shakespeare, modern dance, |


| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
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| | | | diverse range of genre | | | | cabaret, circus and children's shows. Touring companies from all over Australia will visit Orange including our own local theatre company and orchestra's. | music, comedy, Opera, cabaret, circus and children's shows. Touring companies from all over Australia will visit Orange including our own local theatre company and orchestra's. |
| | | 4.3.9.2 | Present a dedicated annual children's program for primary and secondary students | 100% complete for current financial year |  | 100% | The 2022 season has five productions dedicated specifically for schools and children's audiences. Orange Civic Theatre liaises with English, drama and dance teachers in the region to ensure syllabus requirements are being considered and met, and productions are suitable for targeted age groups. | The 2022 season has five productions dedicated specifically for schools and children's audiences. Orange Civic Theatre liaises with English, drama and dance teachers in the region to ensure syllabus requirements are being considered and met, and productions are suitable for targeted age groups. 2021/2022 has seen 3545 children attend a children's dedicated performance at the theatre. |
| | | 4.3.9.3 | Provide support and assistance to schools and the Orange Eisteddfod Society to present well-managed programs | 100% complete for current financial year |  | 100% | Management of Orange Civic Theatre as part of professional services provide all schools, Eisteddfod, local Theatre Companies and festival support in running their programs efficiently and cost effectively 2022 brings the introduction of two new festivals, the Orange Jazz Festival and Orange Chamber Music Festival which OCT is supporting and presenting shows as part of the program. | Management of Orange Civic Theatre as part of professional services provide all schools, Eisteddfod, local Theatre Companies and festival support in running their programs efficiently and cost effectively 2022 brings the introduction of two new festivals, the Orange Jazz Festival and Orange Chamber Music Festival which OCT is supporting and presenting shows as part of the program. |

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
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| | | 4.3.9.4 | Develop and facilitate a school holiday acting/drama program | 100% complete for current financial year |  | 100% | During April school holidays Circa (world renowned Circus company) will work with local children and facilitate 'Danger Club' workshops. A four day event culminating in a performance which will develop acting, circus skills, tumbling and high energy theatrical fun. | Workshops cancelled in 2022 due to Covid disruption. Rescheduled to 2023. |
| | | 4.3.9.5 | Develop an annual satisfaction survey of patrons and hirers | 100% complete for current financial year |  | 100% | Survey written and sent to community on 4 January 2022 - results to be determined in coming months | Annual satisfaction survey delivered. |
| Delivery Program 4.3.10 | Manage the Museum collection to museum industry standards | 4.3.10.1 | Continue to manage the Orange Regional Museum collections to the best possible industry standards of documentation, handling, storage and preservation | 100% complete for current financial year |  | 100% | Between January and June 2022, Museum staff managed the Orange Regional Museum collections to the best possible industry standards of documentation, handling, storage and preservation. | In 2021/22 Museum staff managed the Orange Regional Museum collections to the best possible industry standards of documentation, handling, storage and preservation. New staff members were trained in key aspects of collection care and handling and progress was made on the digitisation of collection material, including local CBN-8 film and WIN Beat Tape footage. |
| | | 4.3.10.2 | Ensure collections at Wentworth Mine, Lake Canobolas pump house and cool stores are documented and provide online access to these collections | 100% complete for current financial year |  | 100% | The documentation of items at Wentworth Main mine commenced. | The Sustainable Collections Officer commenced the documentation and digitization of objects at Wentworth Mine Mine. |

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| | | 4.3.10.3 | Maintain up-to-date records to reflect acquisitions, disposals and new information about the works held in the collection | 100% complete for current financial year |  | 100% | Collection records are created and maintained as required on an ongoing basis. | Collection records are created and maintained as required on an ongoing basis. 182 new acquisitions were processed during FY21-22. |
| | | 4.3.10.4 | Seek funding to install humidity-climate system to ensure Museum meets industry standards | 100% complete for current financial year |  | 100% | Funding for climate control was secured through Council as an additional capital expense. The humidity controls were designed to work together with the existing climate (temperature) controls and air conditioning was also fitted to the Museum's loading dock area. The project was coordinated by the Projects team within CRAC and substantially delivered by December 2021. | Funding to install humidity-climate system was secured, Museum now meets industry standards 2021/2022. |
| Delivery Program 4.3.11 | Develop a Regional Museum program for Orange | 4.3.11.1 | Plan, develop and deliver an innovative and engaging program of exhibitions | 100% complete for current financial year |  | 100% | <p>The Orange Regional Museum delivered one major touring exhibition and one community-focused foyer display between January and June 2022. During this period, new content was also included in the long-term local history exhibition, "Inherit", to establish a thematic section on local innovation and 'making do'.</p> <p>Forward programming, project planning, and exhibition development continued through the period with touring exhibitions secured from the Australian National Maritime Museum (for 2023 and 2025) and the National Archives of Australia (2024), and</p> | <p>The Orange Regional Museum delivered two major touring exhibition, one local history temporary exhibition, and two community-focused foyer display between July 2021 and June 2022. During this period, new content was also included in the long-term local history exhibition, "Inherit", to establish a thematic section on local innovation and 'making do'.</p> <p>Forward programming, project planning, and exhibition development continued through the period with touring exhibitions secured from the Australian National Maritime</p> |




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| | | | | | | | <p>several internal and collaborative projects scheduled through to 2026. By 30 June 2022, the temporary exhibitions "Mulaa Giilang" and "Enemy Aliens" were on track for delivery in August and November 2022 and consultation had commenced with the Orange NAIDOC Week Committee for the foyer display "Get Up! Stand Up! Show Up!" to open in October.</p> <p>Museum staff also commenced preliminary concept development for a renewed long-term local history exhibition, scheduled for 2025, pending funding availability.</p> | <p>Museum (for 2023 and 2025) and the National Archives of Australia (2024), and several internal and collaborative projects scheduled through to 2026. By 30 June 2022, the temporary exhibitions "Mulaa Giilang" and "Enemy Aliens" were on track for delivery in August and November 2022 and consultation had commenced with the Orange NAIDOC Week Committee for the foyer display "Get Up! Stand Up! Show Up!" to open in October.</p> <p>Museum staff also commenced preliminary concept development for a renewed long-term local history exhibition, scheduled for 2025, pending funding availability.</p> |
| | | 4.3.11.2 | Ensure the Orange Regional Museum exhibitions interpret the stories, cultures and places of the region and offer diverse content and experiences to our visitors | 100% complete for current financial year |  | 100% | <p>Orange Regional Museum presents a permanent exhibition of local history, alongside a changing program of temporary and travelling exhibitions. The long-term exhibition includes more than 100 objects from local and regional volunteer-run museums and historical societies as well as the Museum's own collection. During the second half of the 2021-22 financial year, Orange Regional Museum included a new thematic section in "Inherit", looking at local ingenuity and 'making do.'</p> | <p>Orange Regional Museum presents a permanent exhibition of local history, alongside a changing program of temporary and travelling exhibitions. The long-term exhibition includes more than 100 objects from local and regional volunteer-run museums and historical societies as well as the Museum's own collection. During the 2021-22 financial year, Orange Regional Museum conducted several object changeovers and</p> |


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| | | | | | | | <p>Between January and June 2022, the Museum's temporary exhibition program included several exhibitions that interpreted the stories, cultures and places of the region. These included the foyer displays "Heal Country!" for Orange NAIDOC Week 2021, and "More than Scones: 100 years of the Country Women's Association", featuring histories from CWA branches across the Central West. The major local exhibition over the period was "Child's Play: Growing up in Orange in the 1950s and 1960s", produced in collaboration with the Orange & District Historical Society. It featured more than 100 images from the Central Western Daily Negative Collection and objects from local lenders and the Millthorpe and District Historical Society.</p> <p>During the period, development was also undertaken on two major upcoming local projects, "Mulaa Giilang: Wiradjuri stories of the night sky" and "Enemy Aliens: The Dunera boys in Orange, 1941." Both will be delivered in the second half of 2022.</p> | <p>included a new thematic section in "Inherit", looking at local ingenuity and 'making do.'</p> <p>In 2021-22, the Museum's temporary exhibition program comprised several exhibitions that interpreted the stories, cultures and places of the region. These included the foyer displays "Pat Ford: Pride of Orange" about the much-loved local 1950s boxing champion, "Heal Country!" for Orange NAIDOC Week 2021, and "More than Scones: 100 years of the Country Women's Association", featuring histories from CWA branches across the Central West. The major local history exhibition over the period was "Child's Play: Growing up in Orange in the 1950s and 1960s", produced in collaboration with the Orange & District Historical Society. It featured more than 100 images from the Central Western Daily Negative Collection and objects from local lenders and the Millthorpe and District Historical Society.</p> <p>During the period, development was also undertaken on two major upcoming local projects, "Mulaa Giilang: Wiradjuri stories of the night sky" and "Enemy Aliens: The Dunera boys in Orange, 1941." Both will be delivered in the second</p> |

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
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| | | | | | | | | half of 2022. The Museum produced local history publications in association with two exhibitions: "Child's Play" written by curator Elisabeth Edwards, and "Pat Ford: Pride of Orange" by Mary-Elizabeth Andrews. |
| | | 4.3.11.3 | Plan and deliver innovative and engaging public and educational programs for a diverse community | 100% complete for current financial year |  | 100% | <p>During the period January to June 2022, Orange Regional Museum presented an engaging and diverse range of events and educational programs. This included the regular Mondays at the Museum program for 3-5-year-olds during school term and special school holiday family and children's activities in each of the term breaks, related to our exhibition program.</p> <p>Curriculum-linked school excursions were developed and delivered, with schools visitation extremely strong. In addition, the Museum delivered its highly successful First Nations Education Days in March 2022, offering Indigenous-led workshops and Museum tours for around 200 students across two days.</p> <p>The Museum continued to cater for a diverse range of visitors, with special tours held for adult learners through TAFE and U3A</p> | <p>Although the first half of the year presented limitations to face-to-face programming due to Covid-related lockdowns and restrictions on gatherings and school excursions, Orange Regional Museum presented an engaging and diverse range of events and educational programs in 2021-22. This included the regular Mondays at the Museum program for 3-5-year-olds during school term and special school holiday family and children's activities in each of the term breaks, related to our exhibition program.</p> <p>Curriculum-linked school excursions were developed and delivered, with schools visitation showing a five-times increase on pre-Covid figures recorded for 2019. In addition, the Museum delivered its highly successful First Nations Education Days in March 2022, offering Indigenous-led</p> |

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
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| | | | | | | | <p>and pre-schoolers through local early education providers. The Museum also welcomed self-guided tours for seniors, bus tour groups and Bloomfield Hospital consumers.</p> <p>Event programming during the period included an exhibition opening for "How Cities Work" and "More than Tea and Scones"; Food Week tours; concerts as part of the Orange Chamber Music Festival's Cultured event; Educator Evenings; a special film screening for the 60th anniversary of local television; and special workshops as part of our 'Make do and mend' series.</p> | <p>workshops and Museum tours for around 200 students across two days.</p> <p>The Museum continued to cater for a diverse range of visitors, with special tours held for adult learners through TAFE and U3A and pre-schoolers through local early education providers. The Museum also welcomed self-guided tours for seniors, bus tour groups and Bloomfield Hospital consumers.</p> <p>Event programming in 2021-22 included a NAIDOC Week morning tea for the opening of "Heal Country!"; an exhibition opening for "How Cities Work" and "More than Tea and Scones"; a book launch for "Child's Play"; curator guided tours; Food Week tours; concerts as part of the Orange Chamber Music Festival's Cultured event; Educator Evenings; a special film screening for the 60th anniversary of local television; and special workshops as part of our 'Make do and mend' series.</p> |


CSP Strategy 4.4: Celebrate and conserve the diverse cultural heritage of the urban, village and rural communities



| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
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| Delivery Program 4.4.2 | Develop a program to activate Wentworth Mine | 4.4.2.1 | Develop a program of events for Wentworth Mine which builds on existing local, state and national events | 100% complete for current financial year |  | 100% | During the past 12 months (2021/2022) 367 participants attended Wentworth Main Mine, 96 of the participants were children. During the month of September 2021, Wentworth Main Mine was closed to the COVID 19 Pandemic. A Caravan and Camping Group organized a tour in March 2022 for 25 adults. The COVID- 19 Pandemic hindered event planning at Wentworth Main Mine. | Wentworth Mine continues was open to the public on the first full weekend of each month throughout 2021/2022. |
| Delivery Program 4.4.3 | Support a range of community events | 4.4.3.1 | Events held on Council land by external parties | 100% complete for current financial year |  | 100% | There were 74 events held on Council land by external parties during this reporting period. | There were 132 events held on Council land by external parties for 2021/2022. Covid has had an impact on the number of events that were able to be held during this reporting period. |
| | | 4.4.3.2 | Council-hosted events organised by Council | 100% complete for current financial year |  | 100% | Council organised four events including Australia Day, new resident and citizenship ceremonies during this reporting period. | Council organised 10 events including Future Tunes, 175th Anniversary celebrations, Orange reopening festival in partnership with O360, Carols by Candlelight, Summer Flicks and Australia Day, Citizenship Ceremonies and Welcome to Orange for new residents. The number of Council-run events was significantly restricted by the impact of the Covid. |


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| | | 4.4.3.3 | Implement the disability inclusion action plan with regard to supported events | 100% complete for current financial year |  | 100% | Staff continue to implement the disability inclusion action plan in supported events and in particular providing accessibility. Council highlighted access issues in relation to outdoor events, which will form part of a review of the action plan with regards to supported events. | The Disability Inclusion Action Plan was considered and implemented as appropriate to Council supported events. |

CSP Objective 5: Responsive programs and services that support our community's lifestyle and social needs

CSP Strategy 5.1: Engage with the community to ensure facilities and programs meet changing lifestyle and social needs



| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
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| Delivery Program 5.1.1 | Conduct an annual planning and consultative process to assess the needs of our ageing population in line with the principles of an aged-friendly community | 5.1.1.1 | Annual planning session with age-related services community committee to create action plan; adoption of plan by Council | 100% complete for current financial year |  | 100% | Annual planning session held in May 2022 with a focus on developing the Orange Seniors hub activities and discussing the changes to the Community Aged care system in place from July 2023. | The success of the Orange Seniors Village Hub grant and following consultation responses from local older people will provide additional services and activities to increase physical and mental wellbeing. COVID restrictions and concerns have contributed to an increase in social isolation, with the associated reduction in health and wellbeing reported from responders. Council Commonwealth Home Support Programme services, Choices at Home, continue to provide meals, social support, lawn mowing and transport to people |


| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
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| | | | | | | | | over 65 years or Aboriginal and Torres strait Islander people over 55 years. The Central West Region Collaborative for the Prevention of Abuse of Older People is facilitated by Council to assist families and individuals to understand, report and avoid a abuse for vulnerable populations. |
| | | 5.1.1.2 | Report on implementation of the approved ageing-related services action plan | 100% complete for current financial year |  | 100% | Community consultation undertaken to develop Committee and proposed activities for Orange Seniors Village Hub. Consultation undertaken with U3A, Combined Pensioners and Senior Citizens. Membership process and documentation developed. Marketing plan and materials developed. New activities include: Tai Chi, walking groups, book club, coffee corner, games group, gardening club. | The Orange Seniors Village Hub project is underway and on track to increase activity at the Kite St venue. The goal is to increase social and physical activity for older people across Orange, Blayney and Cabonne through a membership program of desired activities. Senior Hub Project Leader has developed a Committee, marketing plan, new range of activities and membership process. A grant to refurbish the kitchens has been achieved and internal painting completed. |
| Delivery Program 5.1.2 | Engage with the local culturally and linguistically diverse community to identify needs and opportunities | 5.1.2.1 | Implement programs including migrant settlement strategy, Harmony Day and social inclusion in accordance with funding provided by the Department of Social Services and other relevant funding bodies | 100% complete for current financial year |  | 100% | <ul style="list-style-type: none"> • Picnic in the Park activity in January • Supporting Afghan Refugee Working group development, that has recently become Orange RAR (Rural Australian for Refugees). • Through this group 15 x Afghan refugees were hosted in February, with a community information evening and social activities. | The Annual Workplan required funding for the Settlement Engagement and Transition Support was completed by the Migrant Support Officer. A large number of inclusive activities and programs have assisted new migrants to better settle in Orange and across the Central West. An Afghan Refugee Working Party was established and an |



| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
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| | | | | | | | <ul style="list-style-type: none"> • Cuban dance in Cook park activity • Harmony Day event in March along with supporting Rotary in the development of International Women's Day breakfast. • In terms 1 and 2, fortnightly Mums and Bubs Sewing and English groups and also fortnightly English tutoring groups • Harmony Cup soccer round robin, in conjunction with Youth Services, engaging Multicultural/Indigenous and Anglo participants • Community Connections service providers event developed for 48 Ukrainian visitors in June whilst hosting, offering information sharing and creation of Ukrainian Hope and Healing Banner • Outreach has included several get togethers of Forbes Multicultural group in local parks and at Forbes North Play groups featuring multicultural sessions; monthly Cowra Multicultural Sewing and English groups • In addition new and ongoing connections with new arrivals maintained across the region, Lithgow to Condobolin. | information tour and follow up connections for Ukrainian Refugees. |
| Delivery Program 5.1.3 | In line with Council's Statement of Commitment to the | 5.1.3.1 | Liaise with the Orange Local Aboriginal Lands Council to determine culturally- | 100% complete for current financial year |  | 100% | Orange Local Aboriginal Lands Council attendance at NAIDOC Committee meetings to discuss local issues and celebratory events during NAIDOC Week. | The reinstatement of the Orange Aboriginal Working Party has not been activated, however a number of meetings have been held to determine |




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| | Aboriginal community, work with the Community Working Party to achieve the outcomes of the Orange Aboriginal Social Development Plan | | appropriate responses to issues relating to the local Aboriginal community | | | | Sorry Day and National NAIDOC events held by Council. | culturally- appropriate responses to issues, including: monthly NAIDOC Committee meetings with OLALC and Elder attendance celebration of NAIDOC Week in October/November with an extensive range of activities led by community members recognition of Sorry Day through Council facilitated morning tea and flag raising Reconciliation Week relay National NAIDOC Week observance |


CSP Strategy 5.2: Ensure the community services provided by Council are professionally managed, integrated and meet demonstrated needs






| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
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| Delivery Program 5.2.1 | Provide recreational activities for older people, people with disability and younger people to support healthy and active living | 5.2.1.1 | Provide recreational activities including after-school care and school-holiday activities for identified young people | 100% complete for current financial year |  | 100% | All Council Out of School Hours Care (OSHC) programs remained open and with high numbers of students enrolled. An increase in licenced places was achieved at Calare and Orange Public Schools. The Anson St program continue to experience good attendance, although the students are more vulnerable to severe illness. | All Council Out of School Hours Care (OSHC) programs remained open and with high numbers of students enrolled. An increase in licenced places was achieved at Calare and Orange Public Schools. The Anson St program continue to experience good attendance. |
| | | 5.2.1.2 | In all services provided, ensure compliance with the Commonwealth Home Care | 100% complete for current |  | 100% | A range of activities and programs available to increase wellness for people in Orange have been implemented: Seniors Village Hub - yoga, Tai Chi, | Many activities have been facilitated by Community Services to increase healthy and active living throughout the year. All activities are compliant |


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| | | | Standards, National Standards for Disability Services, NSW Disability Inclusion Act 2014 and the Children and Young Persons (Care and Protection) Act 1998 | financial year | | | walking, art, bookclub, Scrabble, U3A Youth Hub - Duke of Edinburgh, Nations of Origin, basketball, netball and touch football, swimming, cooking CHSP - bus trips and Active Seniors program Migrant Services - swimming and Harmony Cup | with the relevant standards. Activities include: Seniors Village Hub - yoga, Tai Chi, walking, art, bookclub, Scrabble, U3A Youth Hub - Duke of Edinburgh, Nations of Origin, basketball, netball and touch football, swimming, cooking CHSP - bus trips and Active Seniors program Migrant Services - swimming and Harmony Cup |
| | | 5.2.1.3 | Provide a range of recreational activities as part of Seniors Week and International Day for People With a Disability annually | 100% complete for current financial year |  | 100% | Seniors Festival Showcase was funded and provided during Senior's Week. Older, Wiser, Safer Regional Roadshow - visited 12 communities across the region. Seniors Activity Link - games in February and March, NSW Police talk in May, McCarthys Pharmacy, Nutrition Consultant, chair yoga, Uniting Seniors Gym and Nutritional cooking demonstration in June. | <ul style="list-style-type: none"> • Older, Wiser, Safer Regional Roadshow - visited 12 communities across the region. • Seniors Showcase - celebrating Seniors Festival 2022 • Disability Inclusion Action Plan Community Consultations - 3 community consultation held (service providers, people with disability, Wangarang) • Seniors Activity Link - games in February and March, NSW Police talk in May, McCarthys Pharmacy, Nutrition Consultant, chair yoga, Uniting Seniors Gym and Nutritional cooking demonstration in June. • National Volunteer Week - training session and afternoon tea for volunteers • Attended the Draft National Disability Advocacy Framework 2022-2025 community forum in Orange |

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
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| | | | | | | | | <ul style="list-style-type: none"> Filmed 'infomercials' for the Central West Region Collaborative for the Prevention of Abuse of Older People - these will be used for training and education in the future. |
| Delivery Program 5.2.2 | Implementation of wellness and reablement in the Commonwealth Home Support Program | 5.2.2.1 | Deliver high quality service in compliance with the Commonwealth Home Care Standards | 100% complete for current financial year |  | 100% | Choices at Home services audited under the Commonwealth Home Care Standards have been provided within standard guidelines. All Data Exchange reports submitted. Social Support activities have been reduced due to COVID restrictions and older peoples concerns for their health safety. | Choices at Home services have continued across the year, with increases in meal and food deliveries and mowing vouchers. Social support and transport numbers were reduced due to restrictions on face to face service provision in 2021 and early 2022. Social activities have been reinstated and numbers are increasing. |
| Delivery Program 5.2.3 | Provide support to the Commonwealth Home Support Program in the Central West | 5.2.3.1 | Implementation of Commonwealth Home Support Program, Development Officer Plan, including promotion of Commonwealth Home Support Programs services and maintaining regional directory of services | 100% complete for current financial year |  | 100% | Choices at Home meals and lawn mowing services continued to operate at high level of uptake. Social support services had been restricted to non- face to face contact and transport restricted numbers however the restrictions were lifted in February and the services are beginning to see increased demand. Development Officer has continued to support CHSP providers across the Central West to prepare for transition to new Home Support service which is expected to start in July 2023 | There was a reduction in some services, social support and transport, and an increase in others, meals and mowing, across the year. Volunteers were replaced by staff for the last half of 2021. A number of alternative service types were developed to address changed need during COVID such as food deliveries and phone and digital social connection programs. From February 2022 face to face social support and transport services have been once again available. The Central West Sector Support service has been promoting the Central West Collaborative for Elder Abuse |


| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|-------------------------------------|-------------|---|--|---|----------|---|--|
| | | | | | | | | and education and assisting CHSP service providers to transition to the new Homme Support program which will be implemented in July 2023. |
| | | 5.2.3.2 | Attend quarterly meetings of interagencies | 100% complete for current financial year |  | 100% | All interagencies facilitated, including administrative support, by Council staff. Networking and planning initiatives increase positive outcomes for local people across all ages. | Child, Youth and Family Interagency, Community Services Interagency conducted bi-monthly with actions completed by a range of Council, agency and NGO members. Community services updates are provided daily to all members of the interagencies. |
| Delivery Program 5.2.4 | Deliver quality children's services | 5.2.4.1 | Ensure usage rates of Council's children's services are maintained at an average of 80% across all services | 100% complete for current financial year |  | 100% | Average usage rates for the 6 Children's Services centres was 81.15% for the past 6 months. This is a slightly lower usage rate due to COVID impacts to families and staff. | There was a slight reduction in usage rate across the year due to COVID-19 impacts. Yarrowong Preschool and Early Education Service close for four days prior to Christmas due to NSW Health guidelines for staff isolating or testing positive to COVID-19. All other services remained open throughout the year. Staff were congratulated for their dedication to service provision throughout the periods of heightened restrictions and incidence. |
| | | 5.2.4.2 | Ensure services comply with National standards and achieve successful assessment in accordance with | 100% complete for current financial year |  | 100% | No Assessment and Rating were undertaken in the past 6 months. Coordinators updating policies and ensuring compliance with the National Quality Framework. | All services have met Assessment and Rating standards for compliance with the national Quality Framework. Service continue to deliver quality child care throughout the year, with only one service required to close for four days |

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|--|-------------|---|--|---|----------|---|---|
| | | | the National Quality Framework | | | | | due to COVID restrictions on staff attending work if a close contact. Orange Public School and Calare Public School Out of School Hours Care (OSHC) licensed numbers increased, allowing more options for families to access before and after school care and vacation care. Spring St Preschool and Early Education Centre increased licenced places from 35 to 49 children. |
| Delivery Program 5.2.5 | Use available government funding to support the delivery of accessible and affordable services for older people and people with a disability | 5.2.5.1 | Funding options identified and grant applications submitted | 100% complete for current financial year |  | 100% | New Local Drug Action Team (LDAT) funding application successful to continue mentor program for youth, AXLR8. Youth school holiday program grants successful allowing an extension of programs from the Youth Hub over the school vacation period. Seniors festival grant and Active seniors grant programs completed. Seniors Village Hub grant program activated. Migrant Services Domestic Violence support grant successful. 3 Clubgrant applications successful for small projects in the 22/23 period. Clubgrant infrastructure grant successful for kitchen refurb at Seniors Hub. | a number of new grants and extension of existing grants have been successful across the year: Clubgrant Infrastructure kitchen refurb at Seniors Village Hub Youth School Holiday programs Clubgrants - Community garden, swimming instruction for new migrants NAIDOC funding for annual celebration National Heavy Vehicle Association Driver Fatigue grant Commonwealth Home Support Program extension Settlement Services Domestic Violence education Settlement Services extension for Migrant Support Officer position Community Visitors Scheme extension |

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|--|-------------|---|--|---|----------|--|--|
| | | 5.2.5.2 | Relevant grant and compliance reporting requirements met | 100% complete for current financial year |  | 100% | All grant compliance measures were met. End of financial year acquittals currently being developed. | Community Services operates with a large number of external grants from NSW and Australia Government departments and agencies. All compliance measures have been acquitted, no outstanding matters arising. |
| Delivery Program 5.2.6 | Provide supported accommodation services to adults with an intellectual disability | 5.2.6.1 | Residents supported | 100% complete for current financial year |  | 100% | Three Group homes continue to support 10 residents. All residents report satisfaction with their living conditions. | 3 Group homes continue to support 10 residents. All residents report satisfaction with their living conditions. NDIS mid-term audit completed with all relevant modules meeting required NDIS Practice Standards. |
| | | 5.2.6.2 | Ensure compliance with National Disability Insurance Scheme Standards, NSW Disability Inclusion Act 2014 and National Standards for Disability Services | 100% complete for current financial year |  | 100% | Council Residential Services (group homes) and Anson St School out of school hours care services operate in compliance with the NDIS Standards. Residents and participants reported satisfaction with service provision. | Residents in the three Council operated group homes reported satisfaction with their homes and the service provided. No residents have been affected by COVID 19 to date. Anson Street School out of school hours care services continued throughout the year. |
| Delivery Program 5.2.7 | Operate the Orange Cemetery | 5.2.7.1 | Allocation of allotments for burial within 24 hours of receipt of application for burial | 100% complete for current financial year |  | 100% | Allotments continue to be allocated within 24hrs of receipt of an application during 2021/2022. | Operation of Orange Cemetery including allotments continue to be allocated within 24hrs of receipt of an application during 2021/2022. |
| | | 5.2.7.2 | Keep records in accordance with Cemeteries and Crematoria Act 2013 | 100% complete for current financial year |  | 100% | Records are being kept and updated on a twice weekly in accordance with Cemeteries and Crematoria Act 2013 during 2021/2022. | Records under the Cemeteries and Crematoria Act 2013 are being kept and updated in accordance with the Act throughout 2021/2022. |


| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|--|-------------|--------------------------------|--|---|----------|---|--|
| Delivery Program 5.2.8 | Implement relevant food safety legislation | 5.2.8.1 | Food inspections and education | 100% complete for current financial year |  | 100% | Due to staff shortage the food inspections were contracted out. All initial inspections were carried out by a contractor. Any non-compliances or complaints were dealt with by the Senior Environmental Health Officer. | Food premise inspections were complete and education for food premise operators was provided to ensure food safety legislation was communicated. Quarterly education material was provided to enhance food safety within the community during 2021/2022. |

CSP Strategy 5.3: Work with government agencies and non-profit organisations to reduce the incidence of homelessness by supporting the need for affordable and social housing



| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|--|-------------|---|--|---|----------|---|---|
| Delivery Program 5.3.1 | Support agencies in delivering affordable and social housing | 5.3.1.1 | Improvements in affordable housing needs analysis | 100% complete for current financial year |  | 100% | Council housing strategy developed and exhibited and presented to Council 2022. | Council housing strategy developed and exhibited and presented to Council 2022. |

CSP Objective 6: A community that values and protects domestic animals and the role they play in residents' wellbeing - physically, socially and psychologically



CSP Strategy 6.1: Provide services and facilities that enable Council to fulfill obligations under the Companion Animals Act

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|-------------------------|-------------|-----------------------|--|---|----------|--|--|
| Delivery Program 6.1.1 | Establish a new pound | 6.1.1. | Operate Council Pound | 100% complete for current financial year |  | 100% | The requirements of the Companion Animals Act have been met by the Pound, through returning animals to owners, desexing programs and rehoming of both cats and dogs. | The Pound has been operating in accordance within the required legislation to ensure animal welfare. Rehoming of animals through welfare groups commenced this year and has reduced euthanasia rates during 2021/2022. |


CSP Strategy 6.2: Ensure that infrastructure exists for the safe exercising of domestic dogs





| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|---------------------------|-------------|---|--|---|----------|--|---|
| Delivery Program 6.2.1 | Maintain leash-free areas | 6.2.1.1 | Maintain standard of off-leash areas | 100% complete for current financial year |  | 100% | Upgrade of several existing areas has occurred over the last quarter. This included seating, landscaping and watering facilities. | Councils of off-leash areas and infrastructure has been maintained during 2021/2022. |
| | | 6.2.1.2 | Investigate opportunities for new off-leash areas | 100% complete for current financial year |  | 100% | New off-leash area was established in Lombardy Way (off The Escort Way) Investigation is underway with a suitable area within the emerging Shiralee area during 2021/2022. | New off-leash areas were investigated and a new area in Lombardy Way (off The Escort Way) was established. Further investigations are underway with a suitable area within the Shiralee precinct identified during 2021/2022. |




CSP Strategy 6.3: Partner with key stakeholders to deliver education and services relating to animal health and wellbeing

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|---|-------------|---|--|---|----------|---|--|
| Delivery Program 6.3.1 | Support Companion Animals Community Committee | 6.3.1.1 | Administrative support for Committee through agenda preparation and similar | 100% complete for current financial year |  | 100% | The Committee has been provided with administrative support during its term 2021/2022. | The Committee has been provided with administrative support during its term 2021/2022. |
| Delivery Program 6.3.2 | Manage companion animals | 6.3.2.1 | Deliver ranger services | 100% complete for current financial year |  | 100% | Ranger service has continued to address noise issues (barking dogs) and attend to stray animal. A majority of strays are returned home without being impounded. Dog attacks are being attended to within a suitable time frame of being reported. | Council's Rangers have delivered animal health and wellbeing services including: managing stay animals, noise complaints and dog attacks. A majority of strays were returned to residents without being impounded. Dog attacks are being attended to within a suitable time frame of being reported. |


CSP Objective 7: Sustainable growth and respectful planning that values the natural environment*CSP Strategy 7.1: Engage with the community to develop plans for growth and development that value the local environment*



| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|--|-------------|---|--|---|----------|--|---|
| Delivery Program 7.1.1 | Provide a framework for development in the City through the Orange Local Environmental Plan 2011, plans of | 7.1.1.1 | Develop, and have adopted, a new City-wide development control plan | Dependent on unsuccessful external factors (update to provide specific detail) |  | 50% | Work has progressed on the drafting of the DCP | Work has progressed on the development of a new draft comprehensive City Wide DCP. Anticipated to be drafted by the end of 2022. This strategic document has been delayed due to staff shortages competing strategic planning priorities and significant DA demand. |

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|--|-------------|---|--|---|----------|--|--|
| | management and Council's development control plan | 7.1.1.2 | Update local environmental plan on a needs basis | 100% complete for current financial year |  | 100% | Updates to the LEP have been gazetted as resolved by Council during 2021/2022. | Updates to the LEP have been gazetted as resolved by Council during 2021/2022. |
| Delivery Program 7.1.2 | Provide efficient and effective development assessment and compliance service in a timely manner | 7.1.2.1 | Development applications determined within a median time of 35 days | 100% complete for current financial year |  | 100% | Development applications were determined within a median processing time of 47 days (total of 570 applications) during 2021/2022. This timeframe is higher than expected. The increased timeframe can be partly attributed to the introduction of the NSW Planning Portal and the associated administrative a reporting changes contained within, staff shortages, the complex nature of several applications. | Development Services processed and determined 570 development applications with a median processing time of 47 days. |
| | | 7.1.2.2 | Construction certificates determined within a median time of 30 days | 100% complete for current financial year |  | 100% | 103 Construction certificates were determined within a medium processing time of 25 days over the last half of this financial year. The increase in quality of applications has assisted in this processing times. | Accredited Council staff processed 207 construction certificates with and medium processing time of 35 days. This is slightly over the agreed 30 days, however the improvement in processing times occurred in the last half of the reporting period due to the improved quality applications being lodged to Council. |
| | | 7.1.2.3 | Complying development certificates determined within a median time of 15 days | 100% complete for current financial year |  | 100% | Since Jan 22, 15 Complying Development Certificates were issued with a medium processing time of 23 days. This is an improvement on previous times. Increased processing times was due to accredited staff being | An increase in the medium processing times for Complying Development Certificates occurred due to an increase in building works across the LGA. The medium determination time was 25 days with 32 Complying |

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|---|-------------|--|--|---|----------|--|---|
| | | | | | | | overwhelmed with additional workload from other types of approvals. | Development Certificates being determined during 2021/2022. |
| Delivery Program 7.1.3 | Provide property information in a timely manner | 7.1.3.1 | Issue planning certificates within a median processing time of 4 days | 100% complete for current financial year |  | 100% | Planning certificates (where no urgency fee was paid) were issued with a median processing time of 5 days (total of 1461 certificates) | Planning certificates where no urgency fee paid, were issued with a median processing time of 5 days with a total of 1461 certificates determined during 2021/2022. |
| | | 7.1.3.2 | Issue planning certificates within a median processing time of 1.5 days where an urgency fee has been paid | 100% complete for current financial year |  | 100% | Planning certificates where an urgency fee was paid were issued with a median processing time of 1 day (total of 191 certificates) | Planning certificates where an urgency fee was paid, were issued with a median processing time of 1 day with a total of 191 certificates during 2021/2022. |
| | | 7.1.3.3 | Issue building certificates and other property information within a median processing time of 4 days | 100% complete for current financial year |  | 100% | Building Information Certificates issued during Jan 2022 - July 2022 had a median processing time of 19 days with a total of 3 being issued. | Building Certificates issued during 2021/2022 had a median processing time of 9 days with 19 being determined. |



CSP Strategy 7.2: Ensure best practice use of renewable energy options for Council and community projects



| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|-------------------------|-------------|--|--|---|----------|--|---|
| Delivery Program 7.2.1 | Increase solar power | 7.2.1.1 | Seek funding opportunities for solar expansion of Council facilities | 100% complete for current financial year |  | 100% | Council was successful in receiving grant funding to install Council's first solar/battery system. | Council received grant funding (Regional Sports Facility Fund) to install a 30kW solar system & 68kW battery, with LED and hot water efficiency upgrades to Wade Park during 2021/2022. |




| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|--|-------------|--|--|---|----------|---|--|
| | | 7.2.1.2 | Roll out of solar panels on Council assets where funding permits | 100% complete for current financial year |  | 100% | An additional 55kW of solar PV systems were installed on 2 Council sites | The roll out of solar panels on Council assets included two additional solar projects that were completed from Councils renewable energy action plan. Increasing Councils solar capacity by 55kW. 3, these additional projects have been scoped and designed for action in 2022-23 FY. |
| Delivery Program 7.2.2 | Maintain Cities Power Partnership membership | 7.2.2.1 | Use membership to investigate sustainability options | 100% complete for current financial year |  | 100% | Council used CPP membership to investigate option to further Councils climate change action plan, including scoping Councils emissions. | Council continues to engage Cities Power Partnership to investigate sustainability options to ensure Council is delivering best practice in the use of renewable energy options. |





CSP Objective 8: Managing our resources wisely





CSP Strategy 8.1: Identify and deliver essential water, waste and sewer infrastructure to service the community into the future






| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|--|-------------|--|--|---|----------|---|---|
| Delivery Program 8.1.1 | Implement water conservation strategies | 8.1.1.1 | Implement annual water conservation strategies (media, education, advertising, water audits) | 100% complete for current financial year |  | 100% | Ongoing implementation of water conservation strategies including permanent water saving measures | Council continues to implement water conservation strategies including permanent water saving measures during the 2021/2022 reporting period. |
| Delivery Program 8.1.2 | Work with the Centroc Water Utilities Alliance and the NSW | 8.1.2.2 | Attend meetings of the Centroc Water Utilities Alliance and the | 100% complete for current financial year |  | 100% | Actively contributed to all Central NSW Joint Organisation Water Utility | Council actively contributed to all Central NSW Joint Organisations including Water Utility Alliance |





| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|--|-------------|---|--|---|----------|--|---|
| | Water Directorate on various strategic and operational projects, including advocating for the Urban Water Industry in Regional NSW | | NSW Water Directorate | | | | Alliance and NSW Water Directorate meetings | and NSW Water Directorate meetings throughout 2021/2022. |
| Delivery Program 8.1.3 | Mid-term review of water and sewer strategic business plan (including financial plan) | 8.1.3.1 | Mid-term review of water and sewer strategic business plan (including financial plan) in accordance with the Department of Planning, Industry and Environment (Water) (DPIE Water) best practice criteria by May 2022 | Dependent on unsuccessful external factors (update to provide specific detail) |  | 0% | Strategic Business Plan review on hold until implementation of the new DPE Water Regulatory and assurance framework for local water utilities (July 2022) | The Strategic Business Plan review is currently on hold until the implementation of the new DPIE Water Regulatory and assurance framework for local water utilities is completed, completion of framework is expected in July 2022. |
| Delivery Program 8.1.4 | Prepare new integrated water cycle management strategy (including water-conservation measures) | 8.1.4.1 | Update integrated water cycle management strategy in accordance with the Department of Planning, Industry and Environment (Water) (DPIE Water) best practice criteria by May 2022 | Dependent on unsuccessful external factors (update to provide specific detail) |  | 0% | Integrated Water Cycle Management Plan update on hold until implementation of the new DPE Water Regulatory and assurance framework for local water utilities (July 2022) | Integrated Water Cycle Management Plan update on hold until implementation of the new the DPIE Water Regulatory and assurance framework for local water utilities, framework is expected to be completed in July 2022. |







| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|--|-------------|--|--|---|----------|---|--|
| Delivery Program 8.1.5 | Implement Council's drought management plan - ALSO REFER 8.1.43 | 8.1.5.1 | Review outcomes of Council's drought management plan in accordance with Department of Planning, Industry and Environment (DPIE Water) best practice by May 2022 | Dependent on unsuccessful external factors (update to provide specific detail) |  | 0% | Drought Management Plan review on hold until implementation of the new DPIE Water Regulatory and assurance framework for local water utilities, framework is expected to be completed in July 2022. | Drought Management Plan review on hold until implementation of the new DPIE Water Regulatory and assurance framework for local water utilities (July 2022) |
| Delivery Program 8.1.12 | Conduct routine operation and maintenance of water and sewerage infrastructure - ALSO SEE 8.1.39 TO 8.1.47 | 8.1.12.1 | Conduct annual monitoring & reporting according to the requirements of the Dept of Planning, Industry & Environment (DPIE Water) for inclusion in the NSW water supply & sewerage monitoring report by Sept annually | 100% complete for current financial year |  | 100% | NSW Water Supply and Sewerage Monitoring Report completed in 2021/2022. | NSW Water Supply and Sewerage Monitoring Report completed in 2021/2022. |
| | | 8.1.12.2 | Maintain water and sewerage infrastructure in accordance with statutory requirements and levels of service identified in water and sewer asset management plans | 100% complete for current financial year |  | 100% | Water and sewerage infrastructure managed in accordance with statutory requirements and levels of service identified in water and sewer asset management plans | Water and sewerage infrastructure was managed in accordance with statutory requirements and levels of service identified in the water and sewer asset management plans throughout 2021/2022. |






| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|---|-------------|--|--|---|----------|---|--|
| Delivery Program 8.1.17 | Lake Canobolas sewer upgrade - SEE 8.1.40 | 8.1.17.1 | Refer Delivery Program 8.1.46 Sewer Pump Station Capital Works for updates | 100% complete for current financial year |  | 100% | Lake Canobolas sewer pump station concept design has been completed and it is anticipated that a design and construction tender will be advertised in parallel with the sewer rising main construction works. Construction to be completed in 2022/23. | Lake Canobolas sewer pump station concept design has been completed and it is anticipated that a design and construction tender will be advertised in parallel with the sewer rising main construction works. Construction to be completed in 2022/23. |
| Delivery Program 8.1.25 | Manage Ophir Road and Euchareena Road resource recovery centres in accordance with landfill environmental management plans and licences | 8.1.25.1 | Reporting to the Office of Environment and Heritage, Department of Planning and Environment Protection | 100% complete for current financial year |  | 100% | All reporting to EPA & DPIE submitted in accordance with scheduled timeframes and in compliance with approved project and licence conditions. Orange Waste Project OEMP updated and submitted to DPIE as required for annual review and was completed in August 2021. | All reporting to the EPA & DPIE was submitted in accordance with scheduled timeframes and in compliance with the approved project and licence conditions. Orange Waste Project OEMP was updated and submitted to DPIE as required for the annual review. |
| | | 8.1.25.2 | Undertake maintenance works at the Ophir Road Resource Recovery Centre including site rehabilitation | 100% complete for current financial year |  | 100% | All maintenance and ongoing filling and capping undertaken to meet licence and operating conditions Completed as per need and within budget 2021/2022. | All maintenance and ongoing filling and capping of Ophir Road and Euchareena Road was undertaken to meet licence and operating conditions and within budget 2021/2022. |
| | | 8.1.25.3 | Community Recycling Centre reporting wastes collected to the Environment Protection Authority on a monthly basis | 100% complete for current financial year |  | 100% | Monthly reporting to the EPA was completed. Community Recycling Centre inventory was completed as required for the scheduling of services by Council's waste contractor Cleanaway. Collection and recycling of products were completed throughout 2021/2022. | Monthly reporting to the EPA was completed. Community Recycling Centre inventory was completed as required for the scheduling of services by Council's waste contractor Cleanaway. Collection and recycling of products were completed throughout 2021/2022. |






| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|--|-------------|--|--|---|----------|--|--|
| Delivery Program 8.1.27 | Increase capacity in East Orange drainage channel | 8.1.27.1 | Complete designs to a stage that tenders can be advertised for channel upgrades between McLachlan Street and March Street and the construction of a bridge at March Street | 100% complete for current financial year |  | 100% | Design completed to a stage that tenders could be advertised. Review of environmental factors yet to be signed off. | Design completed to a stage that tenders could be advertised. |
| Delivery Program 8.1.29 | Provide safe drinking and re-use water | 8.1.29.1 | Monitor and report on water quality in accordance with regulatory requirements and report to the State Government annually | 100% complete for current financial year |  | 100% | Drinking water was provided to customers in accordance with quality standards through implementation of the Drinking Water Management System, with the Annual Report provided to NSW Health in March. A full risk assessment review of the treated effluent re-use scheme was conducted in June 2022, which included regulator and customer input. | Drinking water was provided to customers at a high standard throughout 2021/2022, with monitoring results meeting 100% of the Australian Drinking Water Guideline health standards, and NSW Health reporting requirements. Continuous improvement of the treated effluent re-use system continued with a focus on chlorine dosing and a full risk assessment review conducted in consultation with regulators and customers. |
| Delivery Program 8.1.38 | Undertake ongoing condition assessment on Council's stormwater network | 8.1.38.1 | Assessments undertaken on 2% of network per annum and updated in the asset management plan | 100% complete for current financial year |  | 100% | Work Complete | Council completed assessments on two (2) percent of the stormwater network and recorded as required in the asset management plan during 2021/2022. |
| Delivery Program 8.1.39 | Water Administration/ Management | 8.1.39.1 | Water and Sewer Revaluation (50% Water Fund) | 100% complete for current financial year |  | 100% | Water asset revaluations completed | Water and sewer asset revaluations were completed during the 2021/2022 reporting period. |




| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|----------------------------------|-------------|---|--|---|----------|--|---|
| Delivery Program 8.1.40 | Water Reticulation Capital Works | 8.1.40.1 | Water Services - Renewals | 100% complete for current financial year |  | 100% | Council is continuing this was renewal program with the replacement of Galvanised steel water services as required | Council has renewed eleven (11) essential water services during the 2021/2022 reporting period. |
| | | 8.1.40.2 | New Water Services | 100% complete for current financial year |  | 100% | Council has undertaken all required new water service connection for the 2021/22 financial Year | Council has undertaken all the required new water service connections for the 2021/22 reporting period. |
| | | 8.1.40.3 | Meter Replacements | 100% complete for current financial year |  | 100% | Council replaced 220 water meters with smart meters in the 2021/22 period which is less than previously years. This program is expected to expand in the 2022/23 financial year. | Council replaced 220 water meters with smart meters in the 2021/22 period which is less than previously years. This program is expected to expand in the 2022/23 financial year. |
| | | 8.1.40.4 | Water Main Extensions/Realignment Program | 100% complete for current financial year |  | 100% | No additional extension or realignments of water mains are required for the 2021/22 Financial Year. | Water Main Extensions/Realignment Program was completed during the 2021/2022 reporting period. |
| | | 8.1.40.5 | Water Main Renewal Program | 100% complete for current financial year |  | 100% | Works have been completed on the renewal of the Moulder Street Water main between Woodward St & Sampson St. the continuation of the water main renewal along Moulder will continue into 2022/23. The renewal of the Dalton Street Water main and resurfacing of the road has also been completed. The renewal of the Dalton Street Water main was from McLachlan Street to Spring Street in 100mm OPVC replacing a failing 100mm water main. | Council has completed a number of water main renewal works for the 2021/22 reporting period; however this was less than expected due to external factors. It is expected that the water mains renewals program will continue into the 2022/23 Financial year. |






| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|-------------------------|-------------|-------------------------------------|--|---|----------|--|--|
| | | 8.1.40.6 | Pressure Management/ Leak Reduction | 100% complete for current financial year |  | 100% | MIPPS (Major Industrial Project Placement Scheme) student has completed project "Improving water network efficiency in Regional NSW: Leakage & energy use reduction through pressure management". Recommendations to be implemented in 2022/23. Council is working with DPE Water on the "Water efficiency and leakage program". A pilot project proposed for 2022/23. | MIPPS (Major Industrial Project Placement Scheme) student has completed a project "Improving water network efficiency in Regional NSW: Leakage and energy use reduction through pressure management". Recommendations to be implemented in 2022/23. Council is working with DIPE Water on the "Water efficiency and leakage program". A pilot project has been proposed for 2022/23. |
| | | 8.1.40.7 | CBD Upgrade Water Main Realignment | 100% complete for current financial year |  | 100% | No additional water main realignments were identified for the water mains within the CBD for the 2021/22. | No additional water main realignments were identified for the water mains within the Orange Central Business District for the 2021/22 reporting period. |
| | | 8.1.40.8 | Shiralee Water Supply Augmentation | 100% complete for current financial year |  | 100% | A review of the concept design for water servicing the Shiralee urban release area is currently being undertaken. The Review of Environmental Factors (REF) has been completed and negotiations continue with the landowner for the proposed reservoir site. | A review of the concept design for water servicing the Shiralee urban release area is currently being undertaken. The Review of Environmental Factors (REF) has been completed and negotiations continue with the landowner for the proposed reservoir site. Construction works to commence in 2022/23 |
| | | 8.1.40.9 | Lake Canobolas Pipeline | 100% complete for current financial year |  | 100% | Revision of plans to deliver essential water, waste and sewer infrastructure is underway with land matters now having been agreed upon. Following a tender process it is anticipated for construction to commence in July 2022. | Revision of plans to deliver essential water, waste and sewer infrastructure is underway with land matters now having been agreed upon. Following a tender process it is anticipated for construction to commence in July 2022. |





| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|-------------------------------|-------------|---|--|---|----------|---|---|
| | | 8.1.40.10 | SFR Stage 4 Water Realignment | 100% complete for current financial year |  | 100% | Stage four (4) SFR for water realignment was completed during 2021/2022. | Stage four (4) SFR for the water reticulation capital works realignment was completed during 2021/2022 reporting period. |
| | | 8.1.40.11 | Bloomfield Water Supply - Decommissioning | Unlikely to meet deliverables or cancelled or deferred |  | 0% | Project for the Bloomfield water supply has been deferred to 2022/23. | Deferred- Project for the Bloomfield water supply has been deferred to 2022/23. |
| Delivery Program 8.1.41 | Water Treatment Capital Works | 8.1.41.1 | Water Treatment Renewals | 100% complete for current financial year |  | 100% | Renewals and replacements made in accordance with the asset program. | Water treatment renewals and replacements were made in accordance with Council's asset program during the 2021/2022 reporting period. |
| | | 8.1.41.2 | Beech Crescent PS - Replace Telemetry and VSD | 100% complete for current financial year |  | 100% | Beech Crescent Pump Station telemetry and variable speed drive equipment upgrade completed. | Beech Crescent Pump Station telemetry and variable speed drive equipment upgrade was completed during 2021/2022. |
| | | 8.1.41.3 | Icely Road - Rebuild Raw Water Pump | Unlikely to meet deliverables or cancelled or deferred |  | 0% | Rebuild of the raw water pump at the Icely Road water treatment plant has been deferred due to higher priority projects in 2021/2022. | Deferred- Rebuild of the raw water pump at the Icely Road water treatment plant has been deferred due to higher priority projects in 2021/2022. |
| | | 8.1.41.4 | Icely Road WTP Land Acquisition/Noise | Dependent on unsuccessful external factors (update to provide specific detail) |  | 0% | Awaiting land acquisition to be finalised before project for Icely Road water treatment can proceed in 2021/2022. | Awaiting land acquisition to be finalised before project for Icely Road water treatment can proceed in 2021/2022. |





| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|-------------------------|-------------|--|--|---|----------|---|--|
| | | 8.1.41.5 | Icely Road Telemetry Upgrade | 100% complete for current financial year |  | 100% | The upgraded microwave link between the Depot and the Icely Road Water Treatment Plant improves operational access. | The upgraded microwave link between the Depot and the Icely Road Water Treatment Plant to improve operational access was completed during 2021/2022 reporting period. |
| | | 8.1.41.6 | Stormwater Earthworks - Icely Road Water | Unlikely to meet deliverables or cancelled or deferred |  | 0% | The earthworks at the Icely Road Water Treatment Plant has been deferred until 2022/23 to align with the solar project at the site. | Deferred- The earthworks at the Icely Road Water Treatment Plant has been deferred until 2022/23 to align with the solar project at the site. |
| | | 8.1.41.7 | Administration Building - Icely Road Water | Unlikely to meet deliverables or cancelled or deferred |  | 0% | Project has been deferred due to higher priority projects in 2021/2022. | Deferred- Project has been deferred due to higher priority projects in 2021/2022. |
| | | 8.1.41.8 | Reservoir Tank Mixers | 100% complete for current financial year |  | 100% | The Reservoir Tank Mixers at Beech Crescent and Icely Road have been fully installed and commissioned by the 24 June 2022 and the water quality is improving with more consistent results being achieved. Water quality will continue to be monitored to ensure the required quality is achieved. | The Reservoir Tank Mixers at Beech Crescent and Icely Road have been fully installed and commissioned on the 24 June 2022. Water quality is improving with a more consistent results being achieved. Water quality will continue to be monitored to ensure the required quality is achieved. |
| | | 8.1.41.9 | Icely Road Solar Upgrade | 100% complete for current financial year |  | 100% | Preliminary work on the mid-scale solar upgrade at the Icely Road Water Treatment Plant progressed with site investigations and a concept design for a new electrical switch room. | Preliminary work on the mid-scale solar upgrade at the Icely Road Water Treatment Plant progressed with site investigations and a concept design for a new electrical switch room. The construction phase of the switch room and mid-scale solar is scheduled for 2022/23. |



| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|--------------------------|-------------|---|---|---|----------|---|--|
| | | 8.1.41.10 | North Orange Water Supply Investigation | 100% complete for current financial year |  | 100% | Clergate Road water main pipe and fittings purchased and received with installation expected in 2022/23. Project is being coordinated with the proposed Clergate Road construction works | Clergate Road water main construction works are to be undertaken in parallel with proposed Clergate Road construction works |
| | | 8.1.41.11 | Suma Park Pump Station Upgrade | 100% complete for current financial year |  | 100% | An asset condition assessment for the Suma Park Dam Pump Station upgrade was completed. | An asset condition assessment for the Suma Park Dam Pump Station upgrade was completed, providing base-line information for development of upgrade concepts planned for 2022/23. |
| Delivery Program 8.1.42 | Water Storage Dams | 8.1.42.1 | Gosling Creek Dam Upgrade | 100% complete for current financial year |  | 100% | Geotechnical field works are now complete. There have been delays in sample testing, however it is anticipated that a final report will be completed by the end of July. Following this, tenders will be sought for analysis of the dam structure and an options study undertaken in order to recommend proposed rectification works. | Geotechnical field works are now complete for the Gosling Creek Dam upgrade. There have been delays in sample testing, however it is anticipated that a final report will be completed by the end of July 2022. Following this, tenders will be sought for analysis of the dam structure and an options study undertaken in order to recommend proposed rectification works. |
| | | 8.1.42.2 | Spring Creek Dam Piezometers | 100% complete for current financial year |  | 100% | Programming of the piezometers data loggers is currently underway with installation expected in 2022/23 | Programming of the piezometers data loggers is currently underway with installation expected to be completed in 2022/23 |
| Delivery Program 8.1.43 | Emergency Water Projects | 8.1.43.1 | Blackmans Swamp Creek Stormwater Harvesting Stage 2 | Dependent on unsuccessful external factors (update to provide |  | 0% | Delayed due to NRAR rejection. Detailed design is 100% complete. This project is designed to provide an offline storage on Blackman's Swamp Creek to increase the city's water supply secure yield is | Delayed due to NRAR rejection, detailed design is 100% complete. Council staff are working with the DPIE & other government agencies to provide |

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|----------------------------------|-------------|--|--|---|----------|--|---|
| | | | | specific detail) | | | experiencing a delay due to a refusal of Council's Water Supply Works Approval (under the Water Management Act 2000) application by the Natural Resources Access Regulator (NRAR). This refusal predominantly revolves around the interpretation of a weir & its legality under the Water Sharing Plan for the Macquarie-Bogan Unregulated Water Sources 2012. Council staff are working with the Dept of Planning and Environment & other government agencies to provide clarity as to the interpretation by NRAR and other options that may exist to facilitate the construction of the weir required to fill the offline storage. | clarity as to the interpretation by NRAR 2021/2022. |
| Delivery Program 8.1.44 | Sewer Administration/ Management | 8.1.44.1 | Water and Sewer Revaluation (50% Sewer Fund) | 100% complete for current financial year |  | 100% | Sewer asset revaluations completed | Sewer & water asset revaluations were completed during the 2021/2022 reporting period. |
| Delivery Program 8.1.45 | Sewer Treatment Capital Works | 8.1.45.1 | Sewer Treatment Renewals | 100% complete for current financial year |  | 100% | Renewals and replacements made in accordance with the asset program. | Sewer treatment renewals and replacements were made in accordance with Council's asset program during the 2021/2022 reporting period. |
| | | 8.1.45.2 | Orange Waste Water Treatment Plant (WWTP) Chlorine Room - Turbidity Analyser Replacement | 100% complete for current financial year |  | 100% | The turbidity analyser was purchased and installed. | The new turbidity analyser replacement was installed at the Orange Sewage Treatment Plant during 2021/2022. |


| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|----------------------------------|-------------|--|--|---|----------|--|--|
| | | 8.1.45.3 | Secondary Clarifier Upgrade | 100% complete for current financial year |  | 100% | The secondary clarifier upgrade at the Orange Sewage Treatment Plant was completed. | The secondary clarifier upgrade at the Orange Sewage Treatment Plant was completed during 2021/2022. |
| | | 8.1.45.4 | Sewage Treatment Plant (STP) Inlet Works Upgrade | Progressing and will meet deliverables |  | 90% | The request for tender for the construction phase of the new inlet works at the Orange Sewage Treatment Plant was made in mid-May 2022. The strong construction market called for a long tender period which pushed the tender close into July 2022. A significant amount of the pre-purchased major equipment was delivered by the end of 2021/22 and will be ready for awarding of the construction phase. | The request for tender for the construction phase of the new inlet works at the Orange Sewage Treatment Plant was made in May 2022. The strong construction market called for a long tender period which pushed the tender close into July 2022. A significant amount of the pre-purchased major equipment was delivered by the end of 2021/22 and will be ready for awarding of the construction phase. |
| | | 8.1.45.5 | Aeration Upgrade | Unlikely to meet deliverables or cancelled or deferred |  | 0% | Deferred - Upgrade to the aeration component of the secondary treatment stage at the Orange Sewage Treatment Plant has been deferred to 2023/24. | Deferred - Upgrade to the aeration component of the secondary treatment stage at the Orange Sewage Treatment Plant has been deferred to 2023/24. |
| | | 8.1.45.6 | Concept Design - Water Infrastructure | 100% complete for current financial year |  | 100% | New process water infrastructure has been installed at the Orange Sewage Treatment Plant, with tie-in to the new inlet works to occur in 2022/23. | New process water infrastructure has been installed at the Orange Sewage Treatment Plant, with tie-in to the new inlet works to occur in 2022/23. |
| Delivery Program 8.1.46 | Sewer Pump Station Capital Works | 8.1.46.1 | Sewer Pump Station Renewals | 100% complete for current financial year |  | 100% | Renewals and replacements were made in accordance with the asset program. | Sewer pump station renewals and replacements were made in accordance with Council's asset program 2021/2022. |





| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|----------------------------------|-------------|--------------------------------------|--|---|----------|---|---|
| | | 8.1.46.2 | Lake Canobolas Sewer Upgrade | Dependent on unsuccessful external factors (update to provide specific detail) |  | 30% | Specifications have been redeveloped based on the WSAA Gravity Sewerage Code of Australia. It is anticipated that the construction tender will be advertised in August 2022. | Specifications have been redeveloped based on the WSAA Gravity Sewerage Code of Australia. It is anticipated that the construction tender will be advertised in August 2022. |
| | | 8.1.46.3 | Orange Development s64 Plan Projects | 100% complete for current financial year |  | 100% | Projects identified include the part construction of the North Orange to WWTP Gravity Main Upgrade. Procurement of the pipe has been undertaken, construction due to commence in 2022/23. | Projects identified include the part construction of the North Orange to WWTP Gravity Main Upgrade. Procurement of the pipe has been undertaken, construction due to commence in 2022/23. |
| Delivery Program 8.1.47 | Sewer Reticulation Capital Works | 8.1.47.1 | Sewer Reconstructions | 100% complete for current financial year |  | 100% | Council has been undertaking the renewal of property connections within the sewer reconstruction programs as identified. | During the 2021/20 22 reporting period nineteen (19) property sewer reconstructions have been completed as part of sewer reticulation capital works program. |
| | | 8.1.47.2 | Vent Replacements/Removals | 100% complete for current financial year |  | 100% | Council's operations team has removed one sewer vent as part of this program and Council's remaining sewer vents are currently under review for future programs. | Council's operations team has removed one sewer vent as part of this 2021/2022 program and Council's remaining sewer vents are currently under review for future programs. |
| | | 8.1.47.3 | Flow Gauges/Modelling | 100% complete for current financial year |  | 100% | Flow gauging of the sewer network has been finalised and sewer modelling ongoing. | Flow gauging of the sewer network has been finalised during the 2021/2022 reporting period, with sewer modelling ongoing. |
| | | 8.1.47.4 | Manholes | 100% complete for current financial year |  | 100% | Council has completed the inspection of 1020 Sewer Manholes through the Contractor FITT Resources. | Council has completed the inspection of 1020 Sewer Manholes through the Contractor FITT Resources. The information |




| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|-------------------------|-------------|---------------------------------------|--|---|----------|---|---|
| | | | | | | | The information is under assessment and is being incorporated into Council Asset System. Council is prioritizing manholes with poor scores for rehabilitation. | is under assessment and is being incorporated into Council Asset System. Council is prioritizing manholes with poor scores for rehabilitation. |
| | | 8.1.47.5 | Sewer Main Relining Program | 100% complete for current financial year |  | 100% | Works have been complete on the Sewer Mains Relining Program through the Contractor Interflow. This seen the completion of 2917m of 150mm sewer main, 332m of 225mm sewer main and the sealing of 165 sewer junctions through trenchless technology. | Works have been complete on the Sewer Mains Relining Program through the Contractor Interflow. This seen the completion of 2917m of 150mm sewer main, 332m of 225mm sewer main and the sealing of 165 sewer junctions through trenchless technology during 2021/2022. |
| | | 8.1.47.6 | Sieben Drive SPS and Rising Main | Dependent on unsuccessful external factors (update to provide specific detail) |  | 70% | The renewal of the sewer rising main along Harold Nicholson Walk has been completed with the Sewer Pump Station Construction nearing completion. However due to weather and Electricity connection requirements the project has suffered delays to the completion of works will continue into the 2022/23 financial period. | The renewal of the sewer rising main along Harold Nicholson Walk has been completed with the Sewer Pump Station Construction nearing completion. However due to weather and Electricity connection requirements the project has suffered delays to the completion of works will continue into the 2022/23 financial period. |
| | | 8.1.47.7 | March Road SPS Sewer Storage | Unlikely to meet deliverables or cancelled or deferred |  | 0% | Project deferred to 2022/23. | Project deferred to 2022/23. |
| | | 8.1.47.8 | Spring Hill/Lucknow Sewerage Strategy | 100% complete for current financial year |  | 100% | Works have been completed on the Geotechnical Investigation for a new Sewer Pump Station as part of the | Works have been completed on the Geotechnical Investigation for a new Sewer Pump Station as part of the Spring Hill/Lucknow |


| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|-------------------------|-------------|----------------------------|--|---|----------|--|--|
| | | | | | | | Spring Hill/Lucknow Sewerage Strategy. Concept design works will be completed in 2022/23 with construction to commence in 2023/24. | Sewerage Strategy. Concept design works will be completed in 2022/23 with construction to commence in 2023/24. |
| | | 8.1.47.9 | NDR Sewer 150 mm to 225 mm | Unlikely to meet deliverables or cancelled or deferred |  | 0% | Project deferred to 2022/23. | Project deferred to 2022/23. |
| | | 8.1.47.10 | Emus Sewer Storage | Unlikely to meet deliverables or cancelled or deferred |  | 0% | Verification modelling was undertaken by an external consultant which found that the project is not required until FY 2028/29. | Deferred- Verification modelling was undertaken by an external consultant which found that the project is not required until FY 2028/29. |

CSP Strategy 8.2: Develop and promote initiatives to reduce water, energy and waste in consultation with the community



| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|--|-------------|--|--|---|----------|---|---|
| Delivery Program 8.2.1 | Review and report on the five key areas of our environment (water, air, biodiversity, soil, salinity) through preparation of the State of Environment report | 8.2.1.1 | Collate required information for the state of environment section in the annual report by November | 100% complete for current financial year |  | 100% | Review and report on the five key areas of our environment (water, air, biodiversity, soil, salinity) through preparation of the State of Environment report was completed 2021/2022. | Review and report on the five key areas of our environment (water, air, biodiversity, soil, salinity) through preparation of the State of Environment report was completed 2021/2022. |

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|---|-------------|---|--|---|----------|--|--|
| Delivery Program 8.2.2 | Develop a landfill gas management plan for Euchareena Road Resource Recovery Centre | 8.2.2.1 | Installation of the landfill gas-management system programmed for 2020/21 and beyond | 100% complete for current financial year |  | 100% | Reprogrammed to coincide with capping of filled cells. Stage 1 cell installation scheduled for 2022/2023 year | Ongoing surface monitoring of gas undertaken at ERRRC with installation of gas management infrastructure to be scheduled with construction of cell 4 in 2022/2023 and beyond as cells are completed. Reprogrammed to coincide with capping of filled cells. Stage 1 cell installation scheduled for 2022/2023 year |
| Delivery Program 8.2.3 | Engage the community in the Parks Alive program and environmental activities | 8.2.3.1 | Deliver four school programs, four educational programs and four community events per annum | 100% complete for current financial year |  | 100% | There were no schools involved due to COVID-19. The community planted 1970 native tube stock and there were 22 events held with 300 community members attending during 2021/2022. | There were no schools involved in Councils educational programs due to COVID-19. The community planted 1970 native tube stock and there were 22 events held with 300 community members attending during 2021/2022. |
| Delivery Program 8.2.4 | Participate in the NSW Tidy Towns sustainable program | 8.2.4.1 | Participate in Clean Up Australia activities | 100% complete for current financial year |  | 100% | Activities held at 4 sites being Elephant Park, Skate Park, Rotary Park and Clifton Grove. A reduction in cans and bottles was noted mainly due to the Return and Earn Scheme during 2021/2022. | Activities for Clean Up Australia were held across four (4) sites; Elephant Park, Skate Park, Rotary Park and Clifton Grove. A reduction in cans and bottles collected was noted mainly due to the Return and Earn Scheme during 2021/2022. |
| | | 8.2.4.2 | Raise awareness of the NSW Tidy Towns Program through four local media events and engaging with local schools | 100% complete for current financial year |  | 100% | All schools invited to participate in Tidy Towns Awards unfortunately with no takers. COVID-19 obviously had an impact. None-the-less there were 4 local submissions entered for the 2021 Tidy Towns Awards with indigenous artwork at Lake Canobolas winning the Heritage and | All schools were invited to participate in the Tidy Towns Awards, no responses from any schools were received due to COVID-19 2021/2022. |





| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
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| | | | | | | | Culture Award for a population size of over 20,000 during 2021/2022 | |
| | | 8.2.4.3 | Compile annual NSW Tidy Towns Sustainable Community Award submissions | 100% complete for current financial year |  | 100% | Four (4) submissions were received for the annual 'Tidy Towns Sustainable Community' Awards during 2021/2022. The submission were received from Lake Canobolas Indigenous Artwork, (won its category), Ploughman's Wetland Care Group, the Enhancement and Revegetation of Spring Creek Dam by KWS and the Solar PV Carport at the airport. | Four (4) submissions were received for the annual 'Tidy Towns Sustainable Community' Awards during 2021/2022. The submission were received from Lake Canobolas Indigenous Artwork, (won its category), Ploughman's Wetland Care Group, the Enhancement and Revegetation of Spring Creek Dam by KWS and the Solar PV Carport at the airport. |
| Delivery Program 8.2.5 | Monitor and implement awareness events and campaigns for priority weeds | 8.2.5.1 | Undertake 400 annual private property inspections to ensure priority weeds are managed in accordance with legislative requirements | 100% complete for current financial year |  | 100% | There were 440 inspections undertaken with 283 private property inspections, 127 on OCC managed lands and 24 on state/federal government lands. Private property inspections were down due to the huge amount of control work needing to be undertaken because of the above average growing conditions during 2021/2022. | There were 440 inspections undertaken with 283 on private property, 127 on Council managed land and 24 on state or federal government owned or managed land. Private property inspections were down due to the huge amount of control work needing to be undertaken because of the above average growing conditions during 2021/2022. |
| Delivery Program 8.2.6 | Manage abandoned articles within the City | 8.2.6.1 | Report abandoned shopping trolleys to stores | 100% complete for current financial year |  | 100% | Abandon trolleys are being report through the Trolley Tacker website. Some are being impounded when considered to be a danger to the community throughout 2021/2022. | Council Rangers continued to report abandoned trolleys through the Trolley Tracker App. Any trolleys found in positions that were considered having an impact on the safety of the community were impounded throughout 2021/2022. |




| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
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| Delivery Program 8.2.7 | Enforce environmental legislation | 8.2.7.1 | All pollution complaints investigated within 2 working days for non-urgent events and within 4 hours for urgent events and action taken if required | 100% complete for current financial year |  | 100% | Target met, with investigations being attended to within the required 2 days for non-urgent and within 4 hours for urgent events throughout 2021/2022. | Target met for all pollution complaints being investigations within the required two (2) days for non-urgent and within the four (4) hours for urgent events throughout 2021/2022. |

CSP Strategy 8.3: Promote the range of recycling services



| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|--------------------------------------|-------------|---|--|---|----------|--|--|
| Delivery Program 8.3.1 | Deliver waste and recycling services | 8.3.1.1 | Promote & offer a free annual household hazardous waste collection service at the Ophir Road Resource Recovery Centre | 100% complete for current financial year |  | 100% | Ophir Road Resource Recovery Centre was promoted and offer for a free annual waste collection was completed 2021/2022. | Ophir Road Resource Recovery Centre was promoted and offer for a free annual waste collection was completed 2021/2022. |
| | | 8.3.1.2 | Deliver education materials or services to Orange residents relating to the waste, recycling and organics contract provisions | 100% complete for current financial year |  | 100% | Ongoing distribution of education and promotional materials to Orange residents in accordance with adopted education plans with consultant Envirocom Australia. Scheduled Bin Inspections of sampled residential waste, FOGO and recycling bins undertaken and public pop up displays held in shopping centers and at events during 2021/2022. | Ongoing distribution of education and promotional materials to Orange residents in accordance with adopted education plans with consultant Envirocom Australia. Scheduled Bin Inspections of sampled residential waste, FOGO and recycling bins undertaken and public pop up displays held in shopping centers and at events during 2021/2022. |

CSP Objective 9: Infrastructure for our growing community**CSP Strategy 9.1: Construct and maintain a road network that meets the community's transport and infrastructure needs**

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|---|-------------|--|--|---|----------|--|--|
| Delivery Program 9.1.1 | Promote the construction of the Southern Feeder Road | 9.1.1.1 | Seek grant funding opportunities for further staged construction | 100% complete for current financial year |  | 100% | Grant funding agreement signed off for \$1,441,618 under the Federal Local Roads and Community Infrastructure Program for Southern Feeder Road Stage four (4) during 2021/2022. | Grant funding agreement for \$1,441,618 under the Federal Local Roads and Community Infrastructure Program for Southern Feeder Road Stage four (4) during 2021/2022. |
| Delivery Program 9.1.2 | Deliver Works program for road rehabilitation and re-seals as identified in the Transport Asset Management Plan | 9.1.2.1 | Annual road rehabilitation program completed within allocated budget | 100% complete for current financial year |  | 100% | Works completed at Stephen Place and Corporation Place as part of the annual road rehabilitation program 2021/2022. | Works completed at Stephen Place and Corporation Place as part of the annual road rehabilitation program 2021/2022. |
| | | 9.1.2.2 | Annual reseal program completed within allocated budget | 100% complete for current financial year |  | 100% | Resealing works completed for the full year included: Anson Street - Roselawn Drive To Albion Place ; Anson Street - Margaret to Matthews; Dalton Street - William to Peisley; Hill Street - Franklin Rd To Gardiner Rd; Icely Road - NDR to Bridge; McLachlan Street - Byng St To Mazoudier Place; Pinnacle Road 300m (1.1km south of Wallace Road) | Deliver Works program for road rehabilitation and re-seals as identified in the Transport Asset Management Plan was completed during 2021/2022. Resealing works completed for the full year included: Anson St - Roselawn Drv To Albion Plc; Anson St - Margaret to Matthews; Dalton St - William to Peisley St; Hill St - Franklin Rd To Gardiner Rd; Icely Rd - NDR to Bridge; McLachlan St - Byng St To Mazoudier Plc; Pinnacle Rd 300m (1.1km south of Wallace Road) |
| | | 9.1.2.3 | Reconstruct Clergate Road Stage 2 from Quartz Street to | 100% complete for |  | 100% | Works commenced on the relocation of the high pressure gas main away from the alignment of the future road | Works commenced on the relocation of the high pressure gas main away from the alignment of the future road |


| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
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| | | | Ralston Drive - subject to grant funding | current financial year | | | widening. Detailed engineering plans were completed. Main Civil works package was put out to public tender. | widening. Detailed engineering plans were completed. Main Civil works package was put out to public tender. |
| | | 9.1.2.4 | Whiley Road/Forest Road upgrading - subject to grant funding | 100% complete for current financial year |  | 100% | Completed approximately 630m of road reconstruction, widening and lowering of the crest to improve safety and ride quality at the Hiney Road intersection. | Completion of approximately 630m of road reconstruction, widening and lowering of the crest to improve safety and ride quality at the Hiney Road intersection during 2021/2022. |
| | | 9.1.2.5 | Improve the road pavement at the roundabout at William Street and McLachlan Street | 100% complete for current financial year |  | 100% | Work to reconstruct the roundabout pavement with asphalt was completed | Work to reconstruct of the William Street and McLachlan Street roundabout pavement with asphalt was completed during 2021/2022. |
| | | 9.1.2.6 | Upgrade the road pavement in Anson Street from Summer Street to Byng Street | 100% complete for current financial year |  | 100% | Works on upgrading the pavement with asphalt pavement repairs and resurfacing were completed. | Works on upgrading Anson Street from Summer Street to Byng Street including the pavement with asphalt repairs and resurfacing were completed during the 2021/2022 reporting period. |


CSP Strategy 9.2: Ensure that adequate car-parking spaces are available to support growth

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|---|-------------|--|--|---|----------|---|---|
| Delivery Program 9.2.1 | Provide and manage public car parking in the Orange Central Business District | 9.2.1.1 | Implement parking study deliverables | 100% complete for current financial year |  | 100% | Implementation of public car parking study for the Orange Central Business District was completed during 2021/2022. | Implementation of public car parking study for the Orange Central Business District was completed during 2021/2022. |
| | | 9.2.1.2 | Parking patrols carried out in accordance with | 100% complete for |  | 100% | Parking patrols have been carried out in accordance with Council's adopted parking rules | Parking patrols and management of public car parking in the Orange Central |

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|-------------------------|-------------|---|------------------------|----------------|----------|----------|--|
| | | | patrol schedule and Council's adopted parking rules | current financial year | | | | Business District have been carried out in accordance with Council's adopted car parking rules |


CSP Strategy 9.3: Ensure that an appropriate level of pedestrian amenity is provided throughout the community

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|--|-------------|--|--|---|----------|---|---|
| Delivery Program 9.3.1 | Deliver program of footpath upgrading works as identified in the Transport Asset Management Plan | 9.3.1.1 | Annual footpath new construction program completed within allocated budget | 100% complete for current financial year |  | 100% | <p>New footpath projects completed in the second half of the year included:</p> <p>Burrendong Way - Dalton to Terminating Path (Northern Side)</p> <p>Park St - Summer to Icely (western side)</p> <p>Anson St - James Sheehan to Sharp Rd (Western Side)</p> <p>Park St - Byng to Summer (western side)</p> <p>Prince Street - Sale to Hill (Northern Side)</p> <p>Moulder Street - Woodward to Sampson (Northern Side) _ Underway</p> <p>Molong Road - Mastronardi to Murphy (ongoing, multiyear)</p> | <p>New footpath projects completed 2021/2022:</p> <p>March St - Peisley to Lords (Southern Side)</p> <p>Forbes Rd - Ploughman's to Wirrabarra Walk (Southern Side)</p> <p>Burrendong Way - Dalton to Terminating Path (Northern Side)</p> <p>Park St - March to Byng (Eastern Side)</p> <p>Park St - March to Byng (Western Side)</p> <p>Park St - Summer to Icely (western side)</p> <p>Anson St - James Sheehan to Sharp Rd (Western Side)</p> <p>Park St - Byng to Summer (western side)</p> <p>Prince Street - Sale to Hill (Northern Side)</p> <p>Moulder Street - Woodward to Sampson (Northern Side) _ Underway</p> <p>Ploughmans Lane cycle path</p> <p>Molong Road - Mastronardi to Murphy (ongoing, multi year)</p> |



| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|-------------------------|-------------|--|--|---|----------|---|---|
| | | 9.3.1.2 | Annual footpath rehabilitation program completed within allocated budget | 100% complete for current financial year |  | 100% | Footpath rehabilitation projects completed in the second half of the year included: Kite St - Anson to Sale (Southern Side) - 2.0m - SCHOOL Clinton Street - Byng to Summer (Western Side) Summer St East - McLachlan to Mitchell Hwy (Southern Side) Hill St - Byng to Summer - (Eastern Side) Byng St - Nile to Autumn (Southern Side) | Footpath rehabilitation projects completed for 2021/2022: Byng Street - Sampson to Clinton (Southern Side); Kite St - Anson to Sale (Southern Side); Clinton Street - Byng to Summer (Western Side); Summer St East - McLachlan to Mitchell Hwy (Southern Side); Hill St - Byng to Summer (Eastern Side); Byng St - Sale to Hill (Northern Side); Byng St - Nile to Autumn (Southern Side); March & Peisley - Footpaths |

CSP Objective 10: Celebrate our cultural, social, natural and built heritage assets

CSP Strategy 10.1: Engage with the community to ensure plans for growth and development are respectful for our heritage


| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|---|-------------|--|--|---|----------|--|---|
| Delivery Program 10.1.1 | Provide a heritage advisory service to the community to protect and enhance heritage assets and to promote quality urban design | 10.1.1.1 | Heritage and urban design advisory services provided | 100% complete for current financial year |  | 100% | 412 heritage and urban design advisory services were provided by Council's Heritage Advisor. | Council provided 412 heritage and urban design advisory services by Council's Heritage Advisor. These services included both meeting with members of the public on proposed developments and providing advice on individual development applications lodged to Council. |

CSP Strategy 10.2: Preserve our diverse social and cultural heritage



| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|--|-------------|---|--|---|----------|--|--|
| Delivery Program 10.2.1 | Maintain local heritage assistance program | 10.2.1.1 | Ensure the local community is engaged for heritage support funding annually | 100% complete for current financial year |  | 100% | Orange City Council implements the Local Heritage Assistance Fund with funding support from the Heritage Office NSW on an annual basis. | Owners of heritage buildings in the Orange LGA benefit from the Small Grants program through the conservation of heritage buildings and the reinstatement of traditional elements. This year 16 applications were received, however due to some projects were unable to be completed due to supply issues for materials including hardwood and tradespeople and other circumstances. Of the five projects that were completed, all were excellent examples of heritage practice and included the reinstatement of a new door to the War Memorial Hall, repainting of the Scout Hall, installation of a front fence and the reinstatement of a wrought iron verandah. |
| Delivery Program 10.2.2 | Develop heritage strategy | 10.2.2.1 | Implement actions contained in the Heritage Strategy and review annually | 100% complete for current financial year |  | 100% | Orange City Council engages the services of a heritage adviser to provide Heritage Advise to council, undertake site visits and provide advice to property owners, provide advice on Local Heritage Grants to property owners and council staff, support new initiatives on projects and cultural heritage tourism. This program is funded with funding from the Heritage Office NSW, Department of Premier and Cabinet. | During the past 12 months, Orange City Council Heritage Adviser Council's Heritage Adviser was involved in many strategic projects during 2021-2022, these include: Work with the St Josephs Catholic Church on the development of a Conservation Management Plan Work on scope of works for Cook Park maintenance Provide advice on lighting of Bastick Cottage in Cook Park |

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|-------------------------|-------------|-------------|--------|----------------|----------|----------|--|
| | | | | | | | | <p>Work with Council staff on the development of a CMP for Robertson Park</p> <p>Provide advice on a project to document rural vernacular sheds in Orange and district</p> <p>Provide advice on Stage 2 implementation plan for Banjo Paterson Park</p> <p>Provide advice on public art locations and compliance on heritage buildings</p> <p>Work with Council and Orange & District Historical Society on the development and implementation of a heritage blue plaque program for historic places</p> <p>Work with Council's Communication team on the promotion of heritage within the City of Orange via podcasts</p> <p>Provide advice on the scope of works for a Landscape Masterplan and Arborist assessment of the Newman Park World War I Memorial and work on the heritage listing and protection of the Canobolas Pump House.</p> <p>During the period the Heritage Adviser attended 33 site visits, 73 Development Applications were assessed and 71 appointments were booked for the heritage adviser that were new stakeholders.</p> |





CSP Strategy 10.3: Preserve the unique way of life of our surrounding villages

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|--|-------------|---|--|---|----------|--|--|
| Delivery Program 10.3.1 | Support the Spring Hill and Lucknow Community Committees | 10.3.1.1 | Engage with the community and update the priorities of the Villages | 100% complete for current financial year |  | 100% | Council conducts quarterly meeting with village community groups to identify priorities and to implement works within annual budget allocations 2021/2022. | Council conducts quarterly meeting with village community groups to identify priorities and to implement works within annual budget allocations 2021/2022. |

CSP Objective 11: Sustainable tourism, events and visitor experiences*CSP Strategy 11.1: Capitalise on the character and lifestyle of Orange to remain a destination of choice*





| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|--|-------------|--|--|---|----------|--|--|
| Delivery Program 11.1.1 | Deliver visitor information services | 11.1.1.1 | Operate the Orange Visitor Centre within budget | 100% complete for current financial year |  | 100% | The Orange Visitor Information Centre operated within budget during this reporting period. | The Orange Visitor Information Centre successfully operated within budget. |
| Delivery Program 11.1.2 | Implement the Orange Region Tourism Strategy | 11.1.2.1 | Actions from the Orange Region Tourism Strategy by Orange360, delivered in accordance with the strategy items adopted by Council | 100% complete for current financial year |  | 100% | The Orange Regional Tourism Strategy ended in 2019. Actions consistent with the strategy include: marketing and engagement strategies; regional tourism advertising campaigns; packages that promote natural beauty and seasonality; promotional activities undertaken; assisting businesses to enter the tourism awards program; identification of key markets. | The new Orange Region Destination Management Plan covering the 0360 Region of Orange, Cabonne and Blaney will form Orange's Tourism Strategy for 2022 to 2026. |




CSP Strategy 11.2: Develop and attract a variety of events, festivals, venues and activities for locals and visitors, ensuring accessibility for all

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|---|-------------|---|--|---|----------|---|--|
| Delivery Program 11.2.1 | Provide a range of quality accommodation and services and maintenance of all infrastructure at the Colour City Caravan Park | 11.2.1.1 | Maintain a three-star rating | 100% complete for current financial year |  | 100% | The park has a three and a half star rating and budget cabins are three star. | The park has a three and a half star rating and budget cabins are three star. |
| | | 11.2.1.2 | Maintain occupancy rate at an annual average of at least 50% | 100% complete for current financial year |  | 100% | Occupancy over the period was 56.7%. The occupancy for the cabins was 69.9% for the period. | Annual occupancy was 49.2% which included periods of lockdown and restricted travel. The occupancy for the cabins was 68.1% across the year. |
| | | 11.2.1.3 | Undertake asset improvements in accordance with the buildings asset management plan and budgets | 100% complete for current financial year |  | 100% | Asset upgrades included painting, furniture replacement and new flooring in camp kitchen. | A program of repainting the budget cabins was undertaken. A firepit has been installed near the camp kitchen for guests to use. New floor surface in the camp kitchen. Worn furniture and equipment in the cabins continues to be replaced. Amenities building exterior was painted. The grounds continue to improve. |
| Delivery Program 11.2.2 | Support and work with sporting organisations to secure events for the Orange region | 11.2.2.1 | Support at least five major events annually sourced by agency | 100% complete for current financial year |  | 100% | With COVID-19 restrictions easing at the end of 2021, state and national sports governing bodies were eager to recommence the conduct of major sporting events and through Council's Sporting Event Attraction Program, Orange hosted the following 9 events during the reporting period: • Western NSW U/13 Cricket Carnival (150 | To ensure Orange is well positioned to secure a greater market share of sporting events, Council continues to be supported by Sports Marketing Australia to operate the Major Sporting Event Attraction Program. This aims to promote the city' sporting organisations and facilities to governing bodies and other event owners. This program continues to be extremely successful in |






| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|-------------------------|-------------|-------------|--------|----------------|----------|---|---|
| | | | | | | | competitors over 4 days competition) • Western NSW U/15 Cricket Carnival (150 competitors over 4 days competition) • U/15 Indoor Hockey State Championships (720 competitors over 4 days competition) • NSW Country Diving Championships (120 competitors over 2 days competition) • U/13 Indoor Hockey State Championships (720 competitors over 4 days competition) • Giants Super Netball League Pre Season Tour • Water Polo NSW U/12's Gala Festival (275 competitors over 2 days competition) • Toothy Ten's Charity Rugby Event (300 competitors over 1 day competition) • 2022 NSW U/14 Rugby State Championships (385 competitors over 3 days competition) | attracting a large number of state and national level events to Orange each year. Despite three events being cancelled during 2021/2022 due to COVID restrictions, Orange was still able to play host to nine major events which attracted over 5,800 visitors. |



CSP Objective 12: A smart, innovative and resilient industry sector***CSP Strategy 12.1: Attract and grow strategic investment***

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|--|-------------|---|--|---|----------|---|---|
| Delivery Program 12.1.1 | Develop, maintain and provide information resources appropriate for business development, expansion and/or relocation - including web-based and mobile application platforms | 12.1.1.1 | Provide a range of up-to-date information that is appropriate to business and potential new residents | 100% complete for current financial year |  | 100% | The Economic Development Section develops customised information packages for potential businesses or residents interested in relocating to Orange. | The Economic Development Section develops customised information packages for potential businesses or residents interested in relocating to Orange. |
| Delivery Program 12.1.2 | Undertake refurbishment of the Central Business District | 12.1.2.1 | Implementation of CBD Tranche 2 projects | 100% complete for current financial year |  | 100% | Planning for refurbishment of CBD underway for Tranche 2 projects 2021/2022. | Planning for refurbishment of CBD underway for Tranche 2 projects 2021/2022. |
| Delivery Program 12.1.3 | Upgrade under-awning lighting in the Central Business District | 12.1.3.1 | Pole top lighting from Sale Street to McNamara Street | 100% complete for current financial year |  | 100% | Pole top lighting from Sale Street to McNamara Street was completed 2021/2022. | Pole top lighting from Sale Street to McNamara Street was completed 2021/2022. |
| | | 12.1.3.2 | Continue planning for under-awning replacement | 100% complete for current financial year |  | 100% | Design complete, seeking grant funding | Design complete, seeking grant funding |


| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|---|-------------|---|--|--|----------|--|--|
| Delivery Program 12.1.4 | Develop and manage Council's residential relocation program | 12.1.4.1 | Enquiries answered about relocating to Orange | 100% complete for current financial year |  | 100% | There have been six enquiries during the period. Enquiries have slowed when compared to the previous year, yet anecdotally, relocations have increased. This could be due to the restrictions related to the pandemic, people having established contacts already in Orange, additional national exposure already selling Orange or large recruiters having their own information packs on Orange. | It is possible, but not quantifiable, that the reduction in the number of enquiries was related to the upswing in the number of other sources of information (online, television programs, printed media etc.) about relocating to regional areas. |
| | | 12.1.4.2 | Relocates attending the annual functions for new residents | 100% complete for current financial year |  | 100% | 42 people attended a new resident function on 27 March 2022. | A larger than normal number of people attend the March 2022 event, most likely as a consequence of 'pent-up demand' as a result of the cancellation of previous events. |
| Delivery Program 12.1.5 | Manage the issues arising from telecommunications opportunities | 12.1.5.1 | Support Regional Development Australia (RDA) Central West to advocate to address telecommunication issues and community information campaigns | 100% complete for current financial year |  | 100% | Staff continue to provide support to RDA and JO initiatives related to telecommunications and other community information campaigns | Council continue to provide support to RDA and JO and advocate for initiatives to address telecommunications issues and other community information campaigns. |

CSP Strategy 12.2: Support innovative industry sectors


| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|--------------------------------|-------------|---|--|---|----------|--|--|
| Delivery Program 12.2.1 | Facilitate industry engagement | 12.2.1.1 | Number of meetings/events hosted and attended with members of the Orange business sector | 100% complete for current financial year |  | 100% | There have been 37 business events and meetings attended by staff in the past six months. | Council staff have maintained regular informal and formal contact with the business sector. |
| | | 12.2.1.2 | Work with the local retail sector on a shop local campaign each year | 100% complete for current financial year |  | 100% | Following the Shop Your Way to \$50K at Xmas, staff have continued to support the Think Orange Region gift card program. | Following the Shop Your Way to \$50K at Xmas, staff have continued to support the Think Orange Region gift card program. |
| Delivery Program 12.2.2 | Operate the Orange Airport | 12.2.2.1 | Ensure the airport meets requirements of the Civil Aviation Safety Authority and the Office of Transport Security | 100% complete for current financial year |  | 100% | Airport met requirements of the Civil Aviation Safety Authority and the Office of Transport Security during 2021/2022. Technical inspection completed. OLS due to be completed in November. Lighting due in February. OLS Has been completed. Waiting on Contractor to complete Lighting Survey. Lighting Survey is completed. | Airport met requirements of the Civil Aviation Safety Authority and the Office of Transport Security during 2021/2022. |
| | | 12.2.2.2 | Annual technical inspection | 100% complete for current financial year |  | 100% | Annual technical inspection for Orange Airport was completed during 2021/2022. | Annual technical inspection for Orange Airport was completed during 2021/2022. |
| | | 12.2.2.3 | Obstacle-limitation survey | 100% complete for current financial year |  | 100% | Obstacle-limitation survey was completed 2021/2022. | Obstacle-limitation survey at Orange Airport was completed during the 2021/2022 reporting period. |

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|--|-------------|---|--|---|----------|---|---|
| | | 12.2.2.4 | Annual emergency-training exercise | Dependent on unsuccessful external factors (update to provide specific detail) |  | 0% | Annual emergency-training exercise 2021/2022 was cancelled due to COVID-19 and passenger numbers below the threshold. Next emergency exercise will be conducted in November 2022. | Annual emergency-training exercise 2021/2022 was cancelled due to COVID-19 and passenger numbers below the threshold. Next emergency exercise will be conducted in November 2022. |
| Delivery Program 12.2.3 | Undertake upgrades of Airport precinct | 12.2.3.1 | Complete Hard Stand Area (federally funded 50/50) | Dependent on unsuccessful external factors (update to provide specific detail) |  | 10% | Still waiting on plans to be finalised for 'Hard Stand Area' at Orange Airport 2021/2022. Project will then be completed in house once plans have been received. | Still waiting on plans to be finalised for 'Hard Stand Area' at Orange Airport 2021/2022. Project will then be completed in house once plans have been received. |


CSP Strategy 12.3: Support educational and training opportunities that retain young people, attract new workers and provide local employment

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|---|-------------|---|--|---|----------|---|---|
| Delivery Program 12.3.1 | Work with industry, business and training organisations to identify current or developing skills shortages and implement strategies to address them | 12.3.1.1 | Monitor and report project labour market demand | 100% complete for current financial year |  | 100% | The labour market is suffering an extreme skills and labour shortage. This has rolled on to critical housing shortages as well. The Economic Development Community Committee are working through the issue. | Available statistics indicate regional unemployment is circa 3%. The impact of almost full employment is being felt across almost all sectors in the community. |


CSP Strategy 12.4: Partner with key stakeholders to enhance opportunities for local business to grow and prosper

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|--|-------------|---------------------------------------|--|---|----------|---|--|
| Delivery Program 12.4.1 | Explore avenues to assist business development in the City in conjunction with the orange Business Chamber or other peak industry organisation | 12.4.1.1 | Meet with peak industry organisations | 100% complete for current financial year |  | 100% | Staff continue to meet with peak organisations through the region and have peak business and business service providers as members of the Economic Development Community Committee which meets monthly. | A number of peak industry bodies are represented on the Economic Development Community Committee, and Economic Development team members have continued to meet with businesses operators on an informal but regular basis. |



CSP Objective 13: Transport services, connectivity and infrastructure that support community, tourism, business and industry*CSP Strategy 13.1: Support public and private rail, coach and air services*




| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|---|-------------|---|--|---|----------|--|--|
| Delivery Program 13.1.1 | Lobby relevant government authorities for improved transport linkages | 13.1.1.1 | Report on meetings and interactions for improved transport linkages | 100% complete for current financial year |  | 100% | Continued to liaise with the Rail Action Orange Group and where necessary support initiatives. | Continued to liaise with the Rail Action Orange Group and where necessary support initiatives. |

CSP Strategy 13.2: Support initiatives for improved connectivity between Orange and capital cities and regional towns

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|--|-------------|--|--|---|----------|---|---|
| Delivery Program 13.2.1 | Investigate opportunities for private sector and public transport improvements | 13.2.1.1 | Report on private sector and public transport improvements opportunities | 100% complete for current financial year |  | 0% | Information provided throughout the year on private and public transport improvement opportunities included TNSW 16 cities improved bus services. | Information provided throughout the year on private and public transport improvement opportunities included TNSW 16 cities improved bus services. |



CSP Objective 14: An informed community*CSP Strategy 14.1: Deliver communication that is open, accessible, meaningful and regular across a range of media*


| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|---|-------------|-------------------------|--|---|----------|---|--|
| Delivery Program 14.1.1 | Promote Council's activities through a range of mediums and media | 14.1.1.1 | Provide media briefings | 100% complete for current financial year |  | 100% | Council's communications team responded to a number of requests for information from traditional media outlets and provided briefings to journalists each week. Key topics of interest included progress on the Community Strategic Plan, future of Orange Function Centre, the 2022-23 Budget, and proposed new sports precinct. | Briefings and media enquiries occurred daily through the reporting period. |
| | | 14.1.1.2 | Issue media releases | 100% complete for current financial year |  | 100% | The communications team issued 61 media releases during the January-June period, covering a range of Council activities. These releases were both in response to community interest in Council work and to prompt coverage of Council | Council issued on average more than two media releases weekly. The releases generated coverage on-line and with traditional media as well as providing content for other Council communication channels. |

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|--|-------------|--------------------------------|--|---|----------|--|---|
| | | | | | | | achievements and progress in key areas. Highlights of coverage included the adoption of the new Housing Strategy, Community Strategic Plan and Budget, progress on the sports precinct, cultural events and tourism. | |
| | | 14.1.1.3 | Issue bulletins through e-news | 100% complete for current financial year |  | 100% | A monthly e-news bulletin was produced from 1 January to 30 June, distributing news of Council activities to a growing list of subscribers. By June 30 the subscriber list had grown to 1829. | Council issued its monthly e-news bulletin that continues to be one of the useful channels for informing the community about the works and services Council is delivering. The e-news bulletin has a growing list of subscribers. At 30 June 2022 the bulletin had grown to 1829 subscribers. |
| Delivery Program 14.1.2 | Ensure Council maintains an internet and social media presence | 14.1.2.1 | Social media engagement | 100% complete for current financial year |  | 100% | From 1 January to 30 June, Council's social media footprint continued to increase. Council's main social media page, being the Council Facebook account had 12,722 followers at 30 June. It averaged a monthly reach of approximately 43,000 people which is the number of people who saw a post. The core demographic of people who engage with Council's social media remains with women aged between 35-44. Other social media channels continue to keep consistently growing audience numbers and engagement with content. | The average monthly social media reach across the year was more than 46,000 individuals. |
| | | 14.1.2.2 | Council website updates | 100% complete for current |  | 100% | During the period, 1 January to 30 June 2022 there were 365,589 page views. | During the period, there were a total of (yearly figure) 834,542 page views. |


| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|-------------------------|-------------|-------------|----------------|----------------|----------|---|---|
| | | | | financial year | | | <p>The home page was the most viewed page during this period with 51,474 page views followed by the Theatre page with 12,867 page views.</p> <p>Compared to the last reporting period, The COVID-19 Community Support Hub page has moved from the most viewed page to the 10th most viewed page.</p> <p>86,754 users accessed the website via their mobile and tablet devices compared to 49,099 users viewing the site via their desktop computer.</p> | <p>On 20 July 2022, the website had the most visits during the reporting period with 15,943 page views. On this day the Orange LGA went into a five-day lock down, which suggests residents were seeking further information regarding COVID restrictions and impacts on services. The most viewed page was the home page followed by the COVID-19 Community Support Hub page. (annual figure) 188,592 users accessed the site via their mobile and tablet device and 102,260 users accessed the site via their desktop computer.</p> |


CSP Strategy 14.2: Promote organisational culture that delivers excellent customer service and continuous improvement

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|---|-------------|---|--|---|----------|--|---|
| Delivery Program 14.2.1 | Provide a highly-responsive customer service function | 14.2.1.1 | Issues reported allocated to relevant staff members and responded to within operational time frames | 100% complete for current financial year |  | 100% | <p>During the period, 1 January 2022 to 30 June 2022 the total number of CRM's entered was 6,794.</p> <p>Number of CRM entries increased by 14.5% compared to the previous six months.</p> <p>80% of CRM's entered during this period have been completed.</p> | There has been an overall increase in the reporting of issues being allocated to relevant staff this year, which continue to be responded to within operational timeframes. |
| | | 14.2.1.2 | All calls received by Council answered within a Grade of Service | 100% complete for current |  | 100% | <p>The number of calls decreased by 8.1%, GOS increased by 4%, average talk time decreased by 6 seconds during the period 1</p> | Benchmarks met in another busy year with the Customer Service Team providing an important link to the community. |

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|-------------------------|-------------|---|--|---|----------|---|---|
| | | | in line with Council's policy | financial year | | | January 2022 to 30 June 2022, compared with the previous six-months. <ul style="list-style-type: none"> • The total number of calls answered by Customer Service - 16,968 • Grade of Service (answered within 30 seconds) - 73% • Average talk time - 1.40 minutes | |
| | | 14.2.1.3 | Continue to provide after-hours, call-answering service | 100% complete for current financial year |  | 100% | Alarm Australia is still proving to be a useful service. <ul style="list-style-type: none"> • 208 after-hour callers left voicemail messages for Council staff to respond the next day. • 579 after-hour callers transferred to Alarm Australia • 115 CRM's entered by Customer Service staff from Alarm Australia after-hour service reports | Service provided with no significant changes. |


CSP Strategy 14.3: Provide opportunities for widespread and quality engagement and, where appropriate, shared decision-making

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|---|-------------|--|--|---|----------|---|---|
| Delivery Program 14.3.1 | Establish and support Council meetings, policy committees and Council's community committee network | 14.3.1.1 | Prepare and distribute agendas and reports for ordinary Council and Policy Committee meetings within three business days of the meetings | 100% complete for current financial year |  | 100% | In accordance with Council's Code of Meeting Practice, Agendas are to be provided no later than three business days before a meeting. Governance staff have ensured that papers are provided to Councillors in the required time frames by following procedure to facilitate the production of the business | In accordance with Council's Code of Meeting Practice, Agendas are to be provided no later than three business days before a meeting. Governance staff have ensured that papers are provided to Councillors in the required time frames by following procedure to facilitate the production of the business paper |


| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|-------------------------|-------------|---------------------------------------|--|---|----------|---|--|
| | | | | | | | paper and distribution requirements in a timely manner. | and distribution requirements. This standard was maintained during Covid 19 whilst transitioning to online and hybrid Council meetings. |
| | | 14.3.1.2 | Review Council's Community Committees | 100% complete for current financial year |  | 100% | Council's community committees were reviewed at the inception of the new Council. Council's Community Committee were adopted by Council and meetings have commenced across each of the areas. | Council's community committees were reviewed at the inception of the new Council. Council's Community Committee were adopted by Council in February 2022 and Community Committee meetings have commenced across each of the areas. |

CSP Objective 15: Leaders in our community

CSP Strategy 15.1: Encourage and support residents to pursue leadership roles at Council

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|---|-------------|---|--|---|----------|---|---|
| Delivery Program 15.1.1 | Establish and support Council meetings, policy committees and Council's community committee network | 15.1.1.1 | Facilitate expressions of interest for Council's Community Committees | 100% complete for current financial year |  | 100% | Expressions of Interest were sought and finalised in the first half of the term. A number of late Expressions of Interest have been received and processed through the respective committees. Any new committees that are approved during the current Council term will be managed on an individual expression of interest basis. | With the inception of the new Council in December 2021, Community Committees and their Charters were determined by Council in February and March 2022. An Expression of Interest process then followed. Approximately 300 applications for Expressions of Interest for Community Committee membership were received and processed, with Council's Community Committees commencing meetings from April 2022. |

CSP Strategy 15.2: Support community organisations and groups to deliver services and programs


| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|--|-------------|---|--|---|----------|--|--|
| Delivery Program 15.2.1 | Apply Council's adopted donations and grants policy to support the community | 15.2.1.1 | Implement Council's Small Donations Program | 100% complete for current financial year |  | 100% | Round 3 and Round 4 of the Council's Small Donations Program was delivered with 12 donations worth \$19,000 in the reporting period 1 Jan to 30 June 2022. | Council delivered four rounds of the Small Donations Program to support a variety of Community initiatives. A total of \$58,286.36 was paid out with donations ranging from \$500 to \$11,464.55 which was provided to 28 applicants in 2021/2022. |


CSP Strategy 15.3: Engage and train young people to develop our future leaders



| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|--------------------------------------|-------------|---|--|---|----------|---|--|
| Delivery Program 15.3.1 | Support the Youth Advisory Committee | 15.3.1.1 | Increase engagement with the City's youth | 100% complete for current financial year |  | 100% | Youth Action Council meetings continue with new members contributing to ideas for programs and activities. Youth of the Month provided. YAC completed 4 consultations with Nesa (NSW Education Standards Authority) regarding curriculum reform. 2 consultations with Regional NSW to develop a Regional Youth Strategic plan and coordinated 5 'Are you Really going to Ask that?' events. YAC established a nursing home visitors group. Young people coordinate Rock and Roll dance classes with residents | The YAC continued to meet regularly to plan and develop activities and programs to support young people across Orange: <ul style="list-style-type: none"> • YAC completed four consultations with Nesa (NSW Education Standards Authority) regarding curriculum reform. 2 consultations with Regional NSW to develop a Regional Youth Strategic plan • Coordinated five 'Are you Really going to Ask that?' events • Development of the Unlock Orange App • Development of five Murals around Orange by local young artists • Coordinated 'Youth Week' Family Fun day • YAC established a nursing |

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|-------------------------|-------------|-------------|--------|----------------|----------|----------|---|
| | | | | | | | | home visitors group. Young people coordinate Rock and Roll dance classes with residents |




CSP Strategy 15.4: Develop and encourage staff to pursue leadership within Council

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|---|-------------|---|--|---|----------|--|---|
| Delivery Program 15.4.1 | Implement the Workforce Management Plan | 15.4.1.1 | Actions relating to attraction and retention of staff | 100% complete for current financial year |  | 100% | Cadet, Trainees, School Based Trainee and Apprenticeship programs maintained and expanded during the reporting period. Career Advisors from all local high schools and TAFE representatives attended a workshop at Council, increasing the profile of council roles available to school leavers. Flexible Work policy launched with implementation across the organisation well received resulting in more flexible work applications during the last quarter. (how many more number or percentage) Development of Career Conversation guidelines (launched in July 2022) to increase retention within existing staff was also delivered. Re-engagement of existing networking groups such as Wellness working group and Young Professionals group to increase staff engagement. | Significant progress has been achieved with a reduction in turnover experienced from 25% pa annualised turnover rate including all levels of employment, reducing to 18% in the last quarter. |

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|-------------------------|-------------|--|--|---|----------|--|---|
| | | 15.4.1.2 | Actions relating to staff leadership and development | 100% complete for current financial year |  | 100% | <p>Leadership development has focused on the engagement of leaders within the Culture Program. This includes specific leaders support in Flexible Work, Onboarding & Career Conversations. Upskilling leaders in the application & management of Flexible work allowing leaders to effectively navigate the changing landscape of online, variable hours and remote work. The onboarding re-design includes a 'buddy' role which will be used as a progressive role for emerging leaders, giving valuable opportunity of practical leadership without the full time commitment of a leadership role.</p> <p>Career Conversation model was developed (launched in July 2022) designed to encourage employees to take ownership of their career aspirations and guide current leaders in how to support their development.</p> <p>LinkedIn Learning was engaged to provide online training opportunities to employees with 500 licences purchased. Mapping of LinkedIn Learning content to OCC Capability Framework as commenced to be rolled out during Q1 FY23. Supervisors and Managers forums met regularly as did the Young Professionals group. All staff training was completed as per the scheduled compliance requirements.</p> | Council has actively delivered actions relating to staff development and leadership that has culminated into the development and delivery Council's Cultural Program, 'Together, Making a Difference'. This program will continue to be rolled out next financial year. |


| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|-------------------------|-------------|---------------------------------------|--|---|----------|---|---|
| | | 15.4.1.3 | Maintain staff health and well-being | 100% complete for current financial year |  | 100% | All Well-being activities completed on schedule. Smoke Free Workplace survey completed. Covid-19 plans updated as required with each amendment to the NSW Health Regulations. Operational Policy, OP84 was updated as part of the review of gaps identified by industry audits to achieved 45001 Audit. The reviewed OP84 was given extensive consultation through various methods including use of consultative committees. OP84 was adopted by the ELT and training rolled out to all members of staff during June and July 2022. | All well-being activities completed on schedule. 45001 Audit identified gaps addressed through the review and re-write of OP84, which was adopted and rolled out to staff. Training on OP84 will continue in July 2022. |
| | | 15.4.1.4 | Actions relating to workplace culture | 100% complete for current financial year |  | 100% | Culture Program roll out continued through this reporting period. Induction changes implemented. Flexible Work policy now well established and being adopted by all areas of the organisation. | All actions achieved relating to workplace culture. |


CSP Objective 16: Strong relationships**CSP Strategy 16.1: Work in partnership with other councils, regional organisations and State and Federal governments**

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|---|-------------|--|--|--|----------|--|--|
| Delivery Program 16.1.1 | Support the Local Emergency Management Committee | 16.1.1.1 | Support local emergency planning in conjunction with key agencies | 100% complete for current financial year |  | 100% | Emergency Management Plan has been updated. Continuing support Local Emergency Management Committee. Has been a very busy year dealing with COVID-19 Pandemic during 2021/2022. | Emergency Management Plan has been updated. Continuing support Local Emergency Management Committee. Has been a very busy year dealing with COVID-19 Pandemic during 2021/2022. |
| Delivery Program 16.1.2 | Support the Rural Fire Service | 16.1.2.1 | Provide ongoing support and advice to quarterly Bush Fire Management Committee meetings and Bush Fire Liaison Committee meetings | 100% complete for current financial year |  | 100% | Continuing to support the Rural Fire Service. Attending quarterly meetings. Council is continuing to provide administration duties to the Rural Fire Service during 2021/2022. | Continuing to support the Rural Fire Service. Attending quarterly meetings. Council is continuing to provide administration duties to the Rural Fire Service during 2021/2022. |
| Delivery Program 16.1.3 | Engage with State and Federal Governments on funding and policy matters | 16.1.3.1 | Report activities of the Council showing advocacy on emerging strategic matters important to the City and region | 100% complete for current financial year |  | 100% | Meetings were held with agencies at Executive level during the period including: DPIE - Housing SEPP/Water Security/Infrastructure Contributions/ Smart Places Acceleration Fund TfNSW - 16 Regional Cities Services Improvement Program Department of Planning - Mountain Bike Trail Central NSW JO - Energy Procurement/Water LGNSW - Planning and Building Reforms Resilience NSW - State Resilience Strategy | Council has worked in partnership with other Councils, regional organisations and State and Federal Governments over the year, lobbying for regional issues and seeking support to deliver key projects and programs for the Orange Community. Meetings held with agencies include: DPIE - Housing SEPP/Water Security/Infrastructure Contributions/ Smart Places Acceleration Fund TfNSW - 16 Regional Cities Services Improvement Program Department of Planning - Mountain Bike Trail Central NSW JO - Energy |

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|-------------------------|-------------|-------------|--------|----------------|----------|----------|---|
| | | | | | | | | Procurement/Water LGNSW - Planning and Building Reforms Resilience NSW - State Resilience Strategy CSU - 10 Year Strategy Regional NSW - Funding program and major projects |



CSP Strategy 16.2: Advocate for the community to attract external funding to deliver services, facilities and programs



| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|--|-------------|---|--|---|----------|---|--|
| Delivery Program 16.2.1 | Maintain membership of key lobby groups to advance regional priorities | 16.2.1.1 | Report on meetings and interactions with key lobby groups - including, but not limited to: * Central NSW Joint Organisation * Regional Development Australia * Regional Cities NSW * Orange 360 * NetWaste * Association of Mining-related Councils * Local Land Services * Government Ministers and Department Officers * LGNSW | 100% complete for current financial year |  | 100% | During the period meetings were attended by the Mayor, CEO or senior staff with the following groups: Central NSW Joint Organisation Regional Cities NSW Orange360 Netwaste Mining and Energy Related Councils | During the year meetings were attended by the Mayor, CEO or senior staff both in person and online due to covid. The following meetings were attended: Central NSW Joint Organisation Regional Cities NSW Orange360 Netwaste Mining and Energy Related Councils |





| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|---|-------------|---|--|---|----------|---|---|
| Delivery Program 16.2.2 | Maintain sister-cities relationships with: Timaru, New Zealand; Ushiku, Japan; Orange, California; and Mt Hagen, Papua New Guinea | 16.2.2.1 | Support opportunities for cultural exchange | 100% complete for current financial year |  | 100% | The new Sister City Community Committee has been formed albeit with fewer members and a meeting has been scheduled. | COVID 19 has impacted on some Sister City activities across the year. While not directly linked to the Sister cities committee Council did support cultural exchange. In June Council welcomed a group of 40 Ukrainian refugees to Orange as part of a tour of the Central West. Council also continued to lead and support citizenship ceremonies. |





CSP Objective 17: Responsible governance





CSP Strategy 17.1: Provide representative, responsible and accountable community governance


| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|---|-------------|---|--|---|----------|--|--|
| Delivery Program 17.1.1 | Maintain the delegations and sub-delegations register | 17.1.1.1 | Review delegations to the Chief Executive Officer in November annually and ensure delegations are reviewed and adopted in the first 12 months of the new Council term | Unlikely to meet deliverables or cancelled or deferred |  | 0% | Deferred - With the postponement of the Local Government Elections, and the new Council not commencing until Meeting until February 2022, a review of Delegations is now underway. Delegations of the CEO are to be reported to Council for adoption in during the first half of 2022/23 | Deferred - With the postponement of the Local Government Elections, and the new Council not commencing until Meeting until February 2022, a review of Delegations is now underway. Delegations of the CEO are to be reported to Council for adoption in during the first half of 2022/23 |
| | | 17.1.1.2 | Update and distribute sub-delegations to | Unlikely to meet deliverables |  | 0% | Deferred - With the postponement of the Local Government Elections, and the | Deferred - With the postponement of the Local Government Elections, and the |

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|--|-------------|---|--|---|----------|---|---|
| | | | staff in December annually | or cancelled or deferred | | | new Council not commencing until Meeting until February 2022, a review of Delegations to the Chief Executive Officer is now underway. Delegations of the CEO are to be reported to Council for adoption in during the first half of 2022/23. Upon adoption by Council a sub-delegation review will commence for approval of the CEO during 2022/23. | new Council not commencing until Meeting until February 2022, a review of Delegations to the Chief Executive Officer is now underway. Delegations of the CEO are to be reported to Council for adoption in during the first half of 2022/23. Upon adoption by Council a sub-delegation review will commence for approval of the CEO during 2022/23. |
| Delivery Program 17.1.2 | Provide information to Councillors on training and development opportunities | 17.1.2.1 | Coordinate with the Mayor and Councillors on Councillors' training and development plans, as per requirements in the Local Government Act | 100% complete for current financial year |  | 100% | With the commencement of the newly adopted Council in December 2021 and the start of Council meetings from February 2022, information has now been received from Councillors on training needs and aligned with required training. Councillors attended the Councillor Induction Program held in January 2022. The Professional Development Plan for Councillors has been drafted and is under final review to commence during 2022/23. | With the commencement of the newly elected Council in December 2021 and the start of Council meetings and functions from February 2022, information has now been received from Councillors on training needs and aligned with required training. Councillors attended the Councillor Induction Program held in January 2022 to provide them with knowledge and guidance on Council representation. The Professional Development Plan for Councillors has been drafted and is under final review to commence during 2022/23. |
| | | 17.1.2.2 | Report on complaints under Council's Code of Conduct to Council by December annually | Unlikely to meet deliverables or cancelled or deferred |  | 0% | Deferred - with the election of Councillors postponed and the commencement of the new Council, thus report is deferred until December 2022. | Deferred - with the election of Councillors postponed and the commencement of the new Council, thus report is deferred until December 2022. |


| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|--|-------------|--|--|---|----------|--|--|
| Delivery Program 17.1.3 | Manage Council's records system | 17.1.3.1 | All incoming letters and e-mails entered into Council's electronic records management system daily and allocated to appropriate staff member | 100% complete for current financial year |  | 100% | Staff registered 17,840 items of incoming correspondence and 35,058 documents during the period 1 January 2022 - 30 June 2022. Council's Records Team process items and allocate on the day of receipt. | Council Staff registered 35,845 items of incoming correspondence and 73,227 documents during the period 1 July 2021 - 30 June 2022. Council's Records Team process and allocate items to appropriate staff members on the day of receipt. |
| Delivery Program 17.1.4 | Develop and implement the suite of integrated planning and reporting documents | 17.1.4.1 | Delivery Program 2022/2023 to 2025/2026 | 100% complete for current financial year |  | 100% | Delivery Program was developed as per new IP&R reporting requirements. Public exhibition concluded with feedback reviewed and incorporated in the report for Council. Council adopted the Delivery Program at the end of the reporting period. | Delivery Program was developed as per new IP&R reporting requirements. Public exhibition concluded with feedback reviewed and incorporated in the report for Council. Council adopted the four-year Delivery Program, which can be viewed and accessed by the public on Orange City Council's website. |
| | | 17.1.4.2 | Operational Plan 2022/2023 | 100% complete for current financial year |  | 100% | Operational Plan was developed as per new IP&R reporting requirements. Public exhibition concluded with feedback reviewed and incorporated in the report for Council seeking adoption of the Operational Plan. Council adopted the Annual Operational Plan at the end of the reporting period. | Operational Plan developed as per new IP&R reporting requirements. Council endorsed for public exhibition that concluded on 19 May 2022. Feedback was reviewed and incorporated in the report for Council seeking adoption of the Operational Plan. The annual Operational Plan was adopted by Council and is accessible to the public on the Orange City Council website. |
| | | 17.1.4.3 | Annual Budget 2022/2023 | 100% complete for current |  | 100% | The Annual Budget for 2022/23 was adopted in the previous half by Council resolution on 23 June 2022. | The Annual Budget for 2022/23 was prepared and exhibited for public comment during April & May 2022. Council adopted the |




| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|-------------------------|-------------|--|--|---|----------|---|---|
| | | | | financial year | | | | 2022/23 Annual Budget by Council resolution on 23 June 2022. |
| | | 17.1.4.4 | Fees and Charges 2022/2023 | 100% complete for current financial year |  | 100% | Council's Fees and Charges for 2022/23 were adopted in the previous half by Council resolution on 23 June 2022. | Council's Fees and Charges for 2022/23 were exhibited during April and May 2022 and adopted by Council resolution on 23 June 2022. |
| | | 17.1.4.5 | IP&R Resource Strategy - Long-Term Financial Plan - updated for 2022/2023 | 100% complete for current financial year |  | 100% | The Resource Strategy and Long Term Financial Plan updated for 2022/23 were adopted in the previous half by Council resolution on 23 June 2022. | The Resource Strategy and Long Term Financial Plan updated for 2022/23 were prepared and exhibited for public comment during April & May 2022. Council adopted the updated versions for the 2022/23 Resource Strategy and Long Term Financial Plan by Council resolution on 23 June 2022. |
| | | 17.1.4.6 | IP&R Resource Strategy - Workforce Management Plan - continually monitor for impacts requiring inter-term update | 100% complete for current financial year |  | 100% | Workforce Strategy documentation completed and adopted by Council. | Workforce Strategy documentation completed and adopted by Council. |
| | | 17.1.4.7 | IP&R Resourcing Strategy - Asset Management Plan - continually monitor for impacts requiring inter-term update | 100% complete for current financial year |  | 100% | 2021/22 Asset Management Plans and Asset Management Strategy completed July 2021. Asset Management Plans and Asset Management Strategy for the 2022/23 financial year have been completed with asset maintenance, operational, renewal and new works cost requirements reviewed, | The 2022/23 Asset Management Plans and Strategy have been completed. |





| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|--|-------------|--|--|---|----------|--|---|
| | | | | | | | reassessed and reported. The reporting includes impact that the 2022/23 budget has on the condition of councils assets and Councils renewal backlog. | |
| | | 17.1.4.8 | Six-monthly progress reports on the current Operational Plan as Year 1, Year 2, Year 3 or Year 4 of the current Delivery Program | 100% complete for current financial year |  | 100% | Operational Plan for the Community Strategic Plan 2018 - 2022 six-monthly progress reports were undertaken in-line with the Delivery Program that concluded 30 June 2022. | Operational Plan for the Community Strategic Plan 2018 - 2022 six-monthly progress reports were undertaken in-line with the Delivery Program that concluded 30 June 2022. |
| | | 17.1.4.9 | Preparation of annual report by November annually | 100% complete for current financial year |  | 100% | Annual Report completed. | The Annual Report was completed and lodged with the Office of Local Government on time. |
| Delivery Program 17.1.5 | Maintain a framework of relevant policies and procedures | 17.1.5.1 | Facilitate review of all policies by August 2021 for adoption by the new Council in February 2022 | Unlikely to meet deliverables or cancelled or deferred |  | 60% | Deferred - With the postponement of the Local Government Elections, policy review and adoption was delayed until the new Council was elected. A review of Strategic Policies is currently underway and will be provided to Council during the first half of 2022-2023. | Deferred - Strategic Policies within the framework were reviewed and adopted during the year. With the postponement of the Local Government Elections, an overall review of policies and the framework for adoption was delayed until the new Council was elected, occurring in December 2021. A review of the Strategic Policy Framework and policies is currently underway and will be provided to Council for adoption during the first half of 2022-2023. |
| | | 17.1.5.2 | Facilitate the review of operational | 100% complete for current |  | 100% | Operational Policies currently have a 2 year review cycle. Using Council's electronic policy management system, reviews | Operational Policies currently have a 2 year review cycle. Using Council's electronic policy management system, reviews |




| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|--|-------------|---|--|---|----------|--|--|
| | | | policies biannually | financial year | | | are facilitated by regular reviews of the program undertaken and the Governance team facilitates the review of policies as they become due with responsible officers. | are facilitated by regular reviews of the program undertaken and the Governance team facilitates the review of policies as they become due with responsible officers. |
| Delivery Program 17.1.6 | Ensure Councillors are made aware of key policy requirements | 17.1.6.1 | Provide advice on key policy and legislative changes via weekly e-mails to Councillors and through Councillor Communication | 100% complete for current financial year |  | 100% | Information is circulated to Councillors on a regular basis as required. Information is provided to Councillors through email as well as the Councillor portal on LGHub. | Information is circulated to Councillors on a regular basis as required. Information is provided by Senior Staff to Councillors through email as well as through the designated Councillor portal. |


CSP Strategy 17.2: Ensure financial stability and support efficient ongoing operation



| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|---|-------------|---|--|---|----------|--|---|
| Delivery Program 17.2.1 | Achieve maximum return on the investment of Council's funds whilst adhering to all applicable legislative requirements and Council's policy | 17.2.1.1 | Monthly reports to Council on the performance of the investment portfolio | 100% complete for current financial year |  | 100% | Statement of Investment reports were provided to Council on a Monthly basis during this period. Noting the report for June was provided to the 19 July 2022 Council Meeting. | Statement of Investment reports reporting on the performance of Council's Investment portfolio were provided to Council on a Monthly basis during the year. With the inception of the newly elected Council in December 2021, meetings did not commence until February 2022. Statement of Investments reports for December 2021, January 2022. and January 2023 were provided to the Council Meeting of 15 March 2022. The report for June 2022 was provided to the 19 July 2022 Council Meeting. |

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|---|-------------|--|--|---|----------|---|---|
| Delivery Program 17.2.2 | Review and implement operational efficiency opportunities | 17.2.2.1 | Process Improvements - developed from recommendations in NSW Auditor-General annual reports on local government & subject reports relating to local government & quarterly reported to the Audit, Risk & Improvement Committee | 100% complete for current financial year |  | 100% | Process improvements circulated to staff during this period and reported to the first ARIC meeting of 2022. | Process Improvements circulated to staff and reported to the ARIC during the year. |
| Delivery Program 17.2.3 | Undertake testing of Council's business continuity plan | 17.2.3.1 | Business continuity plan tested and reviewed | 100% complete for current financial year |  | 100% | The Business Continuity Plan was tested in the previous reporting period in response to the Covid-19 pandemic. Further planning and testing is to be conducted in 2022/23. | The Business Continuity Plan was tested in response to the COVID-19 pandemic with all areas of Council enacting plans to ensure service delivery was maintained, whilst managing the impacts of COVID on staff, the organisation and the community. Further planning and testing is to be conducted in 2022/23. |
| Delivery Program 17.2.4 | Maintain the enterprise risk management system | 17.2.4.1 | Corporate Risk Register - quarterly review/reporting based on Council Divisions to the Audit, Risk and Improvement Committee | 100% complete for current financial year |  | 100% | The Risk Register is being reviewed and workshops are being held with the Executive Leadership Team. In addition, with the commencement of the new ARIC committee in May 2022, further planning and review of the Risk Register is in progress. Reporting to the new ARIC on the Corporate/Strategic Risk Register has commenced. | The Corporate/Strategic Risk Register has been under review with workshops being held with the Executive Leadership Team to determine Council's Risk Appetite and Top Strategic Risks. Reporting to the previous ARIC occurred on a quarterly basis. The new ARIC commenced in May 2022 and will continue with further planning and review of the Corporate/Strategic Risk Register. Quarterly reporting to |

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|---|-------------|---|--|---|----------|---|---|
| | | | | | | | | the new ARIC on the Corporate/Strategic Risk Register has commenced. |
| | | 17.2.4.2 | Legislative Compliance - monthly reporting to the Executive Leadership Team and quarterly reporting to the Audit, Risk and Improvement Committee | 100% complete for current financial year |  | 100% | Implementation of monthly reporting to the Executive Leadership Team is progressing due to resource constraints. Reporting has continued Quarterly to the ARIC. | Legislative Compliance reporting has been conducted throughout year and reports provided quarterly to the ARIC, with the exception of the first quarter before the newly formed ARIC commenced meeting. |
| | | 17.2.4.3 | Deliver an internal audit program based on corporate-risk issues, with reports on progress against the program made to Council on a quarterly basis | 100% complete for current financial year |  | 100% | The Internal Audit Plan was approved by the previous ARIC in August 2021. With the inception of the new ARIC and commencing meetings during May 2022, the Internal Audit Plan will continue to be reviewed and progressed in line with the guidance of the committee. | The Internal Audit Plan was approved by Council's Audit, Risk & Improvement Committee (ARIC) in August 2021. The Internal Audit Plan will continue to be reviewed and progressed in line with the guidance of the ARIC. |
| | | 17.2.4.4 | Annual report from the Audit, Risk and Improvement Committee (ARIC) in April annually | Unlikely to meet deliverables or cancelled or deferred |  | 0% | Deferred - The ARIC Committee commenced meetings in May 2022 after the Election of the new Council in December 2021. An Annual Audit report was not provided this year due to no ARIC sitting during the period. The next Annual ARIC report will be due in the second half of 2022/23. | Deferred - The ARIC Committee commenced meetings in May 2022 after the Election of the new Council in December 2021. An Annual Audit report was not provided this year due to no ARIC sitting during the period. The next Annual ARIC report will be due in the second half of 2022/23. |
| | Provide financial reporting with reference to the | 17.2.5.1 | Quarterly Budget Review (QBR) presented to | 100% complete for current |  | 100% | The Quarterly Budget Review for March 2022 was presented | All three Quarterly Budget Reviews were presented and |

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|---|-------------|--|--|---|----------|---|---|
| Delivery Program 17.2.5 | long-term financial plan and the delivery program and operational plan requirements | | Council within two months of the end of each quarter | financial year | | | to and adopted by Council during May 2022. | adopted by Council at meetings in November, February and May. |
| | | 17.2.5.2 | Annual financial statements finalised by November | 100% complete for current financial year |  | 100% | Councils Annual Financial Statements were finalised and lodged with OLG by the due date of 31 October 2021. | Councils Annual Financial Statements were finalised and lodged with OLG by the due date of 31 October 2021. |
| Delivery Program 17.2.6 | Implement information technology strategy initiatives | 17.2.6.1 | Upgrade and enhance business systems as per the ICT Roadmap | 100% complete for current financial year |  | 100% | The Business Systems teams roadmap has experienced significant pressure due to staff resourcing (both in and out of the IT team) and also because of challenges with our core suppliers. Despite this business improvements were made particularly in regards to the evolution of the Authority Platform, whilst also responding to Cybersecurity obligations and managing threats. Significant projects include: - Authority 7.1 delivered - Paper-less payroll progressed - Mobile apps progressed - Aquatic Centre management System upgrade in progress - Booking system selection and planning completed (to start Q1 next Financial year) - Proof of concept for Intranet replacement | A number of upgrades, enhancements to our systems and new IT was delivered during the year to support business critical functions, replace end of life systems, drive business efficiency and customer experience, and enable more flexible working practices. A challenging year with many demands placed on IT Business Systems especially in regard to supporting projects that involve business renovation, process improvement and extensive testing by staff (COVID challenges). Some realignment was made to the roadmap program to balance business critical demands and our response to the Pandemic to enable Council to continue to deliver services to the community. |
| | | 17.2.6.2 | Upgrade and enhance core infrastructure systems as per the ICT Roadmap | 100% complete for current financial year |  | 100% | Excellent progress has been made in the IT team supporting Infrastructure roadmap initiatives. The bulk of work has been focused on systems to support new flexible working | A challenging and busy year for the Infrastructure team with many demands placed on it, especially in regard to remote and hybrid working (through COVID and as an ongoing business practice) |

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|-------------------------|-------------|--|--|---|----------|--|---|
| | | | | | | | models and the protection of our systems against Cyber-crime and incident. Significant roadmap projects include: - Multi-factor authentication and Authenticator platforms - replacement of dated antivirus and endpoint protection platforms - replacement of software deployment and patching solutions - deployment of VPN for laptop users - deployment of 130+ laptops to streamline new WFH and Hybrid working models - rollout of Teams to support new working models | and, critically, with the huge increase in demand for protection against Cyber-crime/incidents. Most of the achievements of the reporting period have been in support of these two business challenges. |
| | | 17.2.6.3 | Upgrade and enhance GIS and spatial systems as per the ICT Roadmap | 100% complete for current financial year |  | 100% | Significant progress has been made in the IT team supporting Spatial systems and processes with a particular focus on building a strategic direction for OCC Spatial Services. Work has especially focused on data cleansing and the building of Property data into Authority and developing work processes to support the ongoing maintenance of this critical data. Significant projects include: - recruitment of Spatial Services Team Leader - two upgrades of Enlighten (4.1.9 and 4.1.13) - renewing of imagery, LIDAR and supporting spatial data | An exciting year for Spatial Services with the addition of critical, strategic staff resources to the team. Work has largely focused on data cleansing and integration especially in the areas of property management in Authority and GIS platforms. Preliminary work has begun on the development of a Spatial Strategy that will inform the fundamental architecture of our systems and processes over the coming years. |

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|-------------------------|-------------|---|--|---|----------|--|--|
| | | | | | | | systems - redevelopment of the Authority to Enlighten integration (removing the last piece of Internet Explorer from our systems) | |
| | | 17.2.6.4 | Continue the ongoing review of OCC security against the cyber security initiatives detailed in the Australian Cyber Security Centre's Essential 8 Framework | 100% complete for current financial year |  | 100% | Work was completed rolling out Multi-factor authentication. This was the final piece of the Essential 8 program, with OCC now being 8 of 8 to maturity level 1. | Excellent result with Council now able to say they are 8 of 8 compliant to maturity level 1 of the Essential 8 framework. Work continues on reinforcing existing platforms to ensure Cyber Security requirements are met. |
| | | 17.2.6.5 | Continue to develop and improve ICT processes and practices to support the day-to-day operation of OCC's IT environment | 100% complete for current financial year |  | 100% | Constant evolutionary progress has been made in the IT team that supports operational requirement. The most significant of these being the resourcing improvements made to the IT team. Other changes include the streamlining of helpdesk systems and projects, implementation of upgraded patch and software deployment platforms, org-wide rollout of multifactor and authentication platforms for the new VPN access. Significant projects include: - Multi-factor authentication and Authenticator platforms - replacement of software deployment and patching solutions - deployment of VPN for laptop users | A challenging year with many demands placed on IT Operations especially in regard to supporting staff with new work from home demands, laptop rollouts and hybrid working models. Significant improvements made through the year especially in regards to IT resourcing and IT operational practices and supporting systems. |

| Delivery Program Action Code | Delivery Program Action | Action Code | Action Name | Status | Traffic Lights | Progress | Comments | Annual Comment |
|------------------------------|-------------------------|-------------|-------------|--------|----------------|----------|--|----------------|
| | | | | | | | <ul style="list-style-type: none">- deployment of 130+ laptops to streamline new WFH and Hybrid working models- rollout of Teams to support new working models- streamlining of Helpdesk processes and maintenance systems- redevelopment of IT team PDs to reflect modern and current operational demands and roles. | |

5.4 REGISTER OF DELEGATIONS - COUNCIL AND THE CHIEF EXECUTIVE OFFICER

TRIM REFERENCE: 2021/1467

AUTHOR: Janessa Constantine, Manager Corporate Governance

EXECUTIVE SUMMARY

This report provides the updated Register of Delegations for Council approval. The Register of Delegations sets out the delegations to the Chief Executive Officer (General Manager), Mayor, Policy Committees and Statutory Committees of Council. Any amendments to the Register are reflected in changes to the Local Government Act 1993 and other Legislation which has been repealed and replaced.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “17.1. Provide representative, responsible and accountable community governance”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Sections 226 and 377 of the Local Government Act 1993 (which sets out functions which Council cannot delegate) is a requirement to observe.

RECOMMENDATION

That the Register of Delegations, as updated in July 2022, be adopted.

FURTHER CONSIDERATIONS

The recommendation of this report has been assessed against Council’s other key risk categories and the following comments are provided:

| | |
|------------------|--|
| Service Delivery | Section 377 of the Local Government Act 1993 provides that Council may delegate to the Chief Executive Officer any function, with the exception of non-delegable functions listed in that section. The delegations provide authority for the Chief Executive Officer to undertake a range of operational functions. |
| Employees | Many delegations to the Chief Executive Officer are then sub-delegated to other staff. This process ensures staff are operating within their level of delegation. |

SUPPORTING INFORMATION

The following amendments are proposed in the Register of Delegations:

| Ref | Amendment |
|-------|----------------------------------|
| GM004 | Updates to repealed legislation. |
| GM026 | |
| GM085 | |

ATTACHMENTS

- 1 Register of Delegations - July 2022, D22/44035 [↓](#)



Register of Delegations

As at 1 July 2022



Delegations Register

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Delegations Register

Power of Delegation

Council delegates functions of the Council to the Chief Executive Officer (General Manager) pursuant to Section 377 of the *Local Government Act 1993* (the Act). These delegations are made on an exception basis, meaning that ALL functions are delegated to the Chief Executive Officer (General Manager) unless expressly excluded. Section 377 of the Act provides as follows:

377 General power of the council to delegate

- (1) A council may, by resolution, delegate to the General Manager or any other person or body (not including another employee of the council) any of the functions of the council, other than the following:
 - (a) the appointment of a General Manager,
 - (b) the making of a rate,
 - (c) a determination under section 549 as to the levying of a rate,
 - (d) the making of a charge,
 - (e) the fixing of a fee,
 - (f) the borrowing of money,
 - (g) the voting of money for expenditure on its works, services or operations,
 - (h) the compulsory acquisition, purchase, sale, exchange or surrender of any land or other property (but not including the sale of items of plant or equipment),
 - (i) the acceptance of tenders to provide services currently provided by members of staff of the council,
 - (j) the adoption of an operational plan under section 405,
 - (k) the adoption of a financial statement included in an annual financial report,
 - (l) a decision to classify or reclassify public land under Division 1 of Part 2 of Chapter 6,
 - (m) the fixing of an amount or rate for the carrying out by the council of work on private land,
 - (n) the decision to carry out work on private land for an amount that is less than the amount or rate fixed by the council for the carrying out of any such work,



Delegations Register

- (o) the review of a determination made by the council, and not by a delegate of the council, of an application for approval or an application that may be reviewed under section 82A of the [Environmental Planning and Assessment Act 1979](#),
 - (p) the power of the council to authorise the use of reasonable force for the purpose of gaining entry to premises under section 194,
 - (q) a decision under section 356 to contribute money or otherwise grant financial assistance to persons,
 - (r) a decision under section 234 to grant leave of absence to the holder of a civic office,
 - (s) the making of an application, or the giving of a notice, to the Governor or Minister,
 - (t) this power of delegation,
 - (u) any function under this or any other Act that is expressly required to be exercised by resolution of the council.
- (1A) Despite subsection (1), a council may delegate its functions relating to the granting of financial assistance if:
- (a) the financial assistance is part of a specified program, and
 - (b) the program is included in the council's draft operational plan for the year in which the financial assistance is proposed to be given, and
 - (c) the program's proposed budget for that year does not exceed 5 per cent of the council's proposed income from the ordinary rates levied for that year, and
 - (d) the program applies uniformly to all persons within the council's area or to a significant proportion of all the persons within the council's area.
- (2) A council may, by resolution, sub-delegate to the General Manager or any other person or body (not including another employee of the council) any function delegated to the council by the Director-General except as provided by the instrument of delegation to the council.
- (3) A council may delegate functions to a joint organisation only with the approval, by resolution, of the board of the joint organisation.

Section 378 of the Act defines delegations by the General Manager:

- (1) The General Manager may delegate any of the functions of the General Manager, other than this power of delegation.
- (2) The General Manager may sub-delegate a function delegated to the General Manager by the council to any person or body (including another employee of the council).
- (3) Subsection (2) extends to a function sub-delegated to the General Manager by the council under section 377(2).



Delegations Register

Mayor

Section 226 of the Act defines the role of the Mayor, as:

- (a) to be the leader of the council and a leader in the local community,
- (b) to advance community cohesion and promote civic awareness,
- (c) to be the principal member and spokesperson of the governing body, including representing the views of the council as to its local priorities,
- (d) to exercise, in cases of necessity, the policy-making functions of the governing body of the council between meetings of the council,
- (e) to preside at meetings of the council,
- (f) to ensure that meetings of the council are conducted efficiently, effectively and in accordance with this Act,
- (g) to ensure the timely development and adoption of the strategic plans, programs and policies of the council,
- (h) to promote the effective and consistent implementation of the strategic plans, programs and policies of the council,
- (i) to promote partnerships between the council and key stakeholders,
- (j) to advise, consult with and provide strategic direction to the general manager in relation to the implementation of the strategic plans and policies of the council,
- (k) in conjunction with the general manager, to ensure adequate opportunities and mechanisms for engagement between the council and the local community,
- (l) to carry out the civic and ceremonial functions of the mayoral office,
- (m) to represent the council on regional organisations and at inter-governmental forums at regional, State and Commonwealth level,
- (n) in consultation with the councillors, to lead performance appraisals of the general manager,
- (o) to exercise any other functions of the council that the council determines.



Delegations Register

Schedule of Amendments

| Date | Ref | Amendment |
|------------------------|-------------------------|--|
| July 2022 | GM004 GM026 GM085 | Updates to repealed legislation. |
| 3 March 2020 20/069 | | Update Delegations to reflect Chief Executive Officer. General Manager will still be referred to as per the Legislation however the meaning remains the same. |
| | GM026 | To respond to applications for Liquor Licences for functions to the Licencing Court of NSW. |
| | GM027 | Addition of: n) To approve applications for the use of the Orange City Council Logo o) To sign funding agreements that do not required the Council seal. |
| | GM084 | <i>Inclusion: as referred to in GM004g</i> To determine development applications in accordance with Councils Declaration of Planning and Development Assessment Procedures and Protocols : <ul style="list-style-type: none"> To the value of \$2.5million and that comply with Councils adopted planning controls Applications for modification to a DA previously determined by Council or the Planning & Development Committee, where not considered a significant modification Development that meets the performance outcomes of clause 4.6 of the LEP and results in less than 10% variation to the Development Standard being varied Where an application is recommended for refusal by Council staff on the grounds that the application remains incomplete following the request for the supply of additional information Excluding where Council is a financial beneficiary Excluding applications with a 'significant public interest'. |
| | GM085 | <i>Inclusion: as referred to in GM004</i> To exercise the powers and functions of an authorised officer under the Dams Safety Act 1978 and the Dams Safety Act 2015 conferred by legislation contained within GM004. |
| | GM086 | <i>Inclusion: as referred to in GM004</i> To exercise the powers and functions of an authorised officer under the Fluoridation of Public Water Supplies Act 1957, Fluoridation of Public Water Supplies Regulation 2017 and the NSW Code of Practice for Fluoridation of Public Water Supplies conferred by legislation contained within GM004. |



Delegations Register

Delegations to Mayor & Deputy Mayor

| Delegate | Code | Name & Description |
|---------------------------|------|--|
| Mayoral Delegation | M1 | To sign and execute documents under the Common Seal of Council in conjunction with either the Chief Executive Officer or another Councillor as co-signatories after Council has resolved to affix the Council Seal. |
| Mayoral Delegation | M2 | To make media statements or releases on behalf of Council |
| Mayoral Delegation | M3 | To exercise in cases of necessity, the policy-making functions of the governing body of the Council between meetings of the Council. |
| Mayoral Delegation | M4 | To sign correspondence on behalf of the Council or the Office of the Mayor. |
| Mayoral Delegation | M5 | The Mayor may authorise a Councillor to attend a conference, seminar or functions within and outside the Council area (conference means conferences, seminars, congresses, forums, workshops, courses, meetings, deputations, information and training sessions, events etc, held within Australia), in accordance with Council's Payment of Expenses and Provision of Facilities to Councillors Strategy Policy, with such approval being reported to the next Council Meeting. |
| Mayoral Delegation | M6 | To make temporary appointment to the position of Chief Executive Officer where the position is vacant or the holder of the position is suspended or absent. |
| Mayoral Delegation | M7 | To call an extraordinary meeting of Council if such a meeting is deemed necessary in accordance with Council's adopted Code of Meeting Practice. |
| Deputy Mayoral Delegation | DM1 | To sign and execute documents under the Common Seal of Council in conjunction with either the Chief Executive Officer or another Councillor as co-signatories after Council has resolved to affix the Council Seal. |
| Deputy Mayoral Delegation | DM2 | In the absence of the Mayor and subject to compliance with the requirements of the Local Government Act 1993, and any expressed policy or direction of the Council, the Council delegates to the person who occupies the position of Deputy Mayor to exercise and perform on behalf of the Council the powers, authorities, duties and functions of the Mayor including the powers, authorities, duties and functions which the Council has delegated by this Register to the Mayor. |



Delegations Register

Delegations to Committees

| | | |
|--|--------|---|
| Audit, Risk & Improvement Committee | ARMC1 | The Audit and Risk Management Committee is granted delegated authority by Council to carry out its duties and responsibilities as defined in the Committee's Charter. The Audit and Risk Management Committee has delegated authority to approve investigation into any matters within its scope of responsibility and make recommendations to the Chief Executive Officer on matters arising from such investigations. |
| City of Orange Traffic Committee | COTC1 | Pursuant to the delegation of powers from Transport for NSW - TfNSW (previously the Roads and Maritime Services NSW), the authority for regulation of traffic management and traffic control signs on public roads. This authority is limited to the powers, authorities, duties and functions that are specified in the TfNSW Instrument of Delegation to Council, from TfNSW. |
| Conduct Review Committee | CRC1 | The Conduct Review Committee or member of the Conduct Review Committee acting as a sole Conduct Reviewer is responsible for making enquiries into complaints made under Council's adopted Code of Conduct, alleging breaches of the Code of Conduct by Councillors and/or the Chief Executive Officer. The operation of the Conduct Review Committee is outlined in the adopted Conduct Review Committee Charter. |
| Employment and Economic Development Policy Committee | EEDPC1 | To determine all matters referred to it for consideration (as resolved 22/015, Council Meeting held 15 February 2022) |
| Environmental Sustainability Policy Committee Delegation | ESPC1 | To determine all matters referred to it for consideration (as resolved 22/015, Council Meeting held 15 February 2022) |
| Finance Policy Committee Delegation | FPC1 | To determine all matters referred to it for consideration (as resolved 22/015, Council Meeting held 15 February 2022) |



Delegations Register

| | | |
|--|-------|---|
| Infrastructure Policy Committee Delegation | IPC1 | To determine all matters referred to it for consideration (as resolved 22/015, Council Meeting held 15 February 2022) |
| Planning and Development Policy Committee Delegation | PDC1 | To determine all matters referred to it for consideration (as resolved 22/015, Council Meeting held 15 February 2022) |
| Services Policy Committee Delegation | SPC1 | To determine all matters referred to it for consideration (as resolved 22/015, Council Meeting held 15 February 2022) |
| Sport and Recreation Policy Committee Delegation | SRPC1 | To determine all matters referred to it for consideration (as resolved 22/015, Council Meeting held 15 February 2022) |

Delegation to the Chief Executive Officer (General Manager)

Pursuant to the provisions of the Local Government Act 1993, and any expressed policy or direction of Council, that Council in accordance with the provisions of Section 377 of the Local Government Act, 1993 and every other enabling statutory power, delegates to its Chief Executive Officer (General Manager) authority to exercise and to perform on behalf of the Council, all necessary powers, authorities, duties and functions, including those outlined below:



Delegations Register

Corporate and Executive Powers

| Code | Name & Description |
|-------|--|
| GM001 | To carry out the regular services, functions and operations of the Council in accordance with the adopted policies of the Council, including all Strategic and Operational Policies |
| GM002 | During the period 18 March 2020 until such time as Council revokes this resolution, Council delegate its function to determine development applications and planning matters, with the exception of matters that cannot be delegated under the Local Government Act 1993 or the Environmental Planning and Assessment Act 1979, in circumstances where it is unreasonable to defer consideration of the matter, to the Mayor, Chairperson of the Planning and Development Committee, and the Chief Executive Officer (so that the Chief Executive Officer and either the Mayor OR the Chairperson of the Planning and Development Committee, are available to determine matters). |
| GM003 | To allocate priority of works for which funds have been provided subject to any direction of Council |
| GM004 | <p>To exercise the powers and functions of an authorised officer under the:</p> <ul style="list-style-type: none"> a Building & Development Certifiers Act 2018 b Companion Animals Act 1998 c Community Land Management Act 2021 d Contaminated Land Management Act 1997 e Crown Land Management Act 2016 f Dividing Fences Act 1991 g Environmental Planning and Assessment Act 1979 h Food Act 2003 i Firearms Act 1996 j Government Information (Public Access) Act 2009 k Heritage Act 1977 l Impounding Act 1993 m Liquor Act 2007 n Local Government Act 1993 |



Delegations Register

| Code | Name & Description |
|-------|--|
| | <ul style="list-style-type: none"> o Major Events Act 2009 p National Parks and Wildlife Act 1974 q Local Land Services Act 2013 r Biosecurity Act 2015 s Pesticides Act 1999 t Plumbing and Drainage Act 2011 u Privacy & Personal Information Protection Act 1998 v Protection of Environment Operations Act 1997 w Public Health Act 2010 x Public Health (Tobacco) Act 2008 y Public Interest Disclosures Act 1994 z Recreation Vehicles Act 1983 z.a Roads Act 1993 z.b Road Transport Act 2013 z.c Smoke Free Environment Act 2000, Smoke Free Environment Regulation 2007 z.d State Emergency and Rescue Management Act 1989 z.e Swimming Pools Act 1992 z.f Transport Administration Act 1988 z.g Water Management Act 2000 z.h Work Health and Safety Act 2011 z.i National Heavy Vehicle (Adoption of National Law) Act 2013 z.j Residential (Land-Lease) Communities Act 2013 |
| GM005 | To authorise any work which is deemed urgent at a cost not exceeding \$10,000 for which Council has not allocated funds, provided that such expenditure is reported to the Council at its next Ordinary Meeting. "Urgent" work may include work necessary to ensure security of Council property or public safety. |
| GM007 | To take all necessary action to instigate proper risk management procedures and ensure implementation of same |



Delegations Register

| Code | Name & Description |
|-------|--|
| GM008 | To close any public area, or to close or cease any Council service temporarily for repair or construction when necessary |
| GM009 | To make public statements and issue media releases on matters involving the Council |
| GM010 | To affix the Common Seal of Council to a document in accordance with a Council resolution and to act as a signatory with the Mayor or another Councillor |
| GM011 | To authorise action to be taken in connection with any complaints or requests received |
| GM012 | To negotiate land sales within 10% of the market price or price resolved by Council |
| GM013 | To set a reserve price at auction, where land is being sold for overdue rates |
| GM014 | To prepare and lodge applications for grants provided such action is consistent with Council's strategic planning documents |
| GM015 | To manage investigations and reports on matters referred by the Independent Commission Against Corruption (ICAC). |
| GM017 | To determine the method of tendering ie whether tenders are to be by open tendering or selective tendering, and to determine the acceptance of tenders with exception of tenders to provide services currently provided by members of staff of Council |
| GM018 | To withdraw an imposed penalty where justified |
| GM019 | To dispose of vehicles abandoned on Council owned or controlled land |
| GM020 | To authorise graffiti removal work, with or without the agreement of the owner or occupier of the land |
| GM022 | To negotiate and manage contracts and agreements |
| GM085 | To exercise the powers and functions of an authorised officer under the Dams Safety Act 2015 for all of Council's prescribed Dams (according to Schedule 1 of the Dams Safety Act 1978 where prescribed under that repealed act) including the implementation of Dams Safety Emergency Plans conferred by legislation contained within GM004 |



Delegations Register

| Code | Name & Description |
|-------|---|
| GM086 | To exercise powers and functions of an authorised officer under the Fluoridation of Public Water Supplies Act 1957, Fluoridation of Public Water Supplies Regulation 2017 and the NSW Code of Practice for Fluoridation of Public Water Supplies conferred by legislation contained within GM004. |

Execution of Documents

| Code | Name & Description |
|-------|--|
| GM027 | <p>To sign documents on behalf of Council (see sub-delegations below)</p> <ul style="list-style-type: none"> a. Correspondence b. Contracts, agreements and leases and permissible gifts/benefits applications c. Retail Lease disclosure statements d. Sales agreements for agents to sell Council Land e. Approval of designs for subdivision plans and construction certificates f. Release of subdivision certificates g. Development applications for Council owned or controlled property h. Survey plans and survey requests/amendments i. Authorising payments by cheque or electronically in accordance with Council's strategic planning documents and budget and Council Resolution j. Taxation returns k. Employment summaries, superannuation forms and other declarations or forms associated with the employment of staff. l. Rating certificates m. Letters of engagement for consultants n. Approval of Council Logo use o. Funding agreements |



Delegations Register

Finance

| Code | Name & Description |
|-------|--|
| GM035 | To commit and authorise operational and/or capital expenditure of any amount within the area of operation and budget in accordance with Council's adopted budget, Purchasing Policies and relevant legislation |
| GM036 | To authorise any variations to a contract within the Council's adopted budget |
| GM037 | To authorise exemptions from compliance with Council's Purchasing Policies in limited circumstances, as set out in the Strategic and Operational Purchasing Policies |
| GM038 | To authorise the investment of Council funds and sign such applications and documents as may be required |
| GM039 | To engage Consultants within the budget, to assist with Council projects within the confines of budgetary constraints |
| GM041 | To approve financial returns required by various organisations |
| GM042 | To initiate debt recovery procedures |
| GM043 | To allow unpaid rates to be paid from the estate of aged pensioners, or from the sale of the property |
| GM044 | To write off rates or debts which are determined not financially viable to recover to a limit in any one case not exceeding \$5,000 |
| GM045 | To approve applications for extension of time to pay accounts |
| GM046 | To order restriction or disconnection of water supply to premises if overdue water accounts are not paid |
| GM049 | To authorise the operation of Council's bank accounts |
| GM050 | To authorise the payment of salaries and wages of the staff |
| GM051 | To authorise the issue of corporate credit cards to employees in accordance with Council's Credit Card Operational Policy |



Delegations Register

| Code | Name & Description |
|-------|---|
| GM052 | To authorise the payment of petty cash claims up to a maximum of \$500 per claim |
| GM054 | To authorise ex-gratia payments for public liability/public indemnity claims for amounts below Council's insurance policy excess |
| GM055 | To authorise the disposal and retirement of assets in accordance with Council's Policies and adopted Asset Management Plans, Community Strategic Plan, Long Term Financial Plan or Delivery/Operational Plan. |
| GM056 | To authorise the release of funds and/or Bank Guarantees where the required works or services have been carried out to a satisfactory standard |

Governance

| Code | Name & Description |
|-------|---|
| GM029 | To terminate any lease or rental agreement on any Council owned property where the terms of the lease have been breached, or accounts fall into arrears |
| GM030 | To, in conjunction with the Mayor, approve payment of expenses and provision of facilities for Councillors in accordance with Council's adopted policy |
| GM034 | To approve the content, layout and placement of advertising on behalf of Council |
| GM105 | To approve insurance requirements for contracts, projects and events |



Delegations Register

Legal Processes

| Code | Name & Description |
|-------|--|
| GM023 | To obtain legal advice where necessary and to institute, conduct and defend legal proceedings with respect of Council's activities in all Courts |
| GM025 | To approve easements and covenants that burden land owned by Council |
| GM026 | To respond to applications for Liquor Licenses for functions to the Liquor & Gaming NSW |
| GM104 | To negotiate and settle legal proceedings as necessary |

Planning and Development

| Code | Name & Description |
|----------|---|
| GM084*** | <p>To determine development applications, complying development certificates, designated development and construction certificates (as referred to in GM004g):</p> <ul style="list-style-type: none"> To the value of \$2.5million and that comply with Council's adopted planning controls; Applications for modification to a DA previously determined by Council or the Planning and Development Committee, where not considered a significant modification Development that meets the performance outcomes of clause 4.6 of the LEP and results in less than 10% variation to the Development Standard being varied Where an application is recommended for refusal by Council staff on the grounds that the application remains incomplete following the request for the supply of additional information Excluding where Council is a financial beneficiary Excluding applications with a "significant public interest" |



Delegations Register

| Code | Name & Description |
|-------|---|
| GM089 | To determine requests to raise development contributions as specified in the Development Contributions Plan Delegation conferred by legislation contained within GM004 |
| GM097 | To negotiate Voluntary Planning Agreement packages in accordance with Council Policy Delegation conferred by legislation contained within GM004 |

Public Areas/Use of Public Space/Community Land

| Code | Name & Description |
|-------|---|
| GM057 | To determine applications for the use of public roads for walkathons, charitable collections, motor car trials, bicycle races and the like where the authorisation of the City of Orange Traffic Committee is not specifically required |
| GM058 | To grant approval for street stalls or busking |
| GM059 | To determine applications for functions, activities or sports on Council's community land or other grounds or venues or parks under Council's care |
| GM060 | To approve of the design and subsequent erection of banners and flags on existing flagpoles in accordance with Council's policy |
| GM061 | To process claims for rewards under Council's Graffiti Reward Scheme |
| GM062 | To suspend alcohol free zones for community events |
| GM063 | To grant approval for helicopter touchdowns on Public Reserves |
| GM103 | To act as Council's designated officer in relation to events on Council land and to take all action necessary to ensure the safe operation of events on Council land. |



Delegations Register

Technical and Engineering Services

| Code | Name & Description |
|-------|--|
| GM072 | To issue/refuse compliance and construction certificates in relation to subdivisions and engineering works |
| GM073 | To remove dangerous trees under the control of the Council, where such removal is necessary, to allow work to proceed immediately |
| GM074 | To carry out private works and authorise the hire of Council plant subject to satisfactory arrangements being made for the payment of such works |
| GM075 | To approve applications for the excavation of public streets subject to compliance with Council's Policy |
| GM078 | To determine applications for the creation of temporary construction zones on public roads restricting public parking in such zones |
| GM080 | To authorise formulation and completion of trade waste agreements |
| GM082 | To approve applications to name roads in accordance with Council's Policy |
| GM083 | To authorise the release of Council plant and other resources to assist fire fighting, emergency work, and assist the Local Emergency Management Committee in emergency work |

Community and Cultural Services

| Code | Name & Description |
|-------|--|
| GM101 | To be Licensee of a Child Care Service |
| GM102 | To be or nominate an authorised supervisor of a Child Care Service |

5.5 WAIVING OF FEES - PUBLIC AMENITY

RECORD NUMBER: 2022/1414

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

EXECUTIVE SUMMARY

At its meeting of 2 November 2021 Council resolved to waive S64 fees applicable to the Orange Waratahs Sports Club development for the construction of public toilets and change rooms.

That resolution specifically related to DA 114/2016(3).

However due to a planning matter the DA was required to be modified to address a minor fire compliance matter.

This has resulted in the final approved development being DA 114/2016(4).

As the previous resolution related to DA 114/2016(3) this report seeks Council's approval to waive Section 64 Fees payable by Waratahs Sports Club for the construction of public amenities and change rooms for DA 114/2016(4) and confirm the new resolution relating to DA 114/2016(4) (with the transfer of the amount to the new application).

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "2.1. Identify and deliver sport and recreation facilities to service the community into the future".

FINANCIAL IMPLICATIONS

Council would forgo S64 revenue of \$20,394.23.

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATIONS

That Council resolves:

- 1 That Council waive the S64 Fees payable by Orange Waratahs Sports Club Limited for DA 114/2016(4) for the construction of public toilets and change room in the amount of \$ 20,985.60 ex GST.
- 2 That Council confirms that resolution 21/433 to waive the S64 Fees payable by Orange Waratahs Sports Club Limited for DA 114/2016(3) is replaced by this resolution to waive the S64 Fees payable by Orange Waratahs Sports Club Limited for DA 114/2016(4) for the construction of public toilets and change room in the amount of \$20,394.23 ex GST.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

At its meeting of 2 November 2021 Council resolved to waive S64 fees applicable to the Orange Waratahs Sports Club development for the construction of public toilets and change rooms.

That resolution specifically related to DA 114/2016(3).

However due to a planning matter the DA was required to be modified to address a minor fire compliance matter.

This has resulted in the final approved development being DA 114/2016(4).

Council's notice of approval NA22/217 required Orange Waratahs Sports Club Limited to pay fees for **water, sewer and drainage works** at the contribution rate applicable at the time that the payment is made. The contributions are based on 1.5 ETs for water supply headworks and 1.5 ETs for sewerage headworks.

Pursuant to Councils fees and charges 2022-2023 the fees and charges payable are calculated:

| Item | Fee per ET | ET's | Total |
|------------------|------------|------|---------------------|
| Water | \$8,667.40 | 1.50 | \$ 13,001.10 |
| Sewer | \$5,323.00 | 1.50 | \$ 7,984.50 |
| Total s64 | | | \$ 20,985.60 |

The proposed facility that is to be constructed are male and female toilets and change rooms which will be separate to the club and located adjacent to the existing shed that is used for community sports including little athletics and touch football. It is also adjacent to the AFL playing fields.



As the facility is for public and community use it is recommended that the s64 fees be waived. The recommendation is supported by Technical Services and Community Recreation and Cultural Services Directorates of Council.

6 CLOSED MEETING - SEE CLOSED AGENDA

The Chief Executive Officer will advise the Council if any written submissions have been received relating to any item advertised for consideration by a closed meeting of Orange City Council.

The Mayor will extend an invitation to any member of the public present at the meeting to make a representation to Council as to whether the meeting should be closed for a particular item. In accordance with the Local Government Act 1993, and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

RECOMMENDATION

That Council adjourn into a Closed Meeting and members of the press and public be excluded from the Closed Meeting, and access to the correspondence and reports relating to the items considered during the course of the Closed Meeting be withheld unless declassified by separate resolution. This action is taken in accordance with Section 10A(2) of the Local Government Act, 1993 as the items listed come within the following provisions:

6.1 Tenders for Clergate Road Upgrade Stage 2

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

6.2 Submission Redactions 2 August 2022

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (e) information that would, if disclosed, prejudice the maintenance of law.

6.1 TENDERS FOR CLERGATE ROAD UPGRADE STAGE 2

RECORD NUMBER: 2022/1328

AUTHOR: Mark Frecklington, Assistant Works Manager

REASON FOR CONFIDENTIALITY

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

6.2 SUBMISSION REDACTIONS 2 AUGUST 2022

RECORD NUMBER: 2022/1436

AUTHOR: Janessa Constantine, Manager Corporate Governance

REASON FOR CONFIDENTIALITY

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (e) information that would, if disclosed, prejudice the maintenance of law.

7 RESOLUTIONS FROM CLOSED MEETING