



SERVICES POLICY COMMITTEE

AGENDA

5 JULY 2022

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **SERVICES POLICY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 5 July 2022**.

David Waddell

CHIEF EXECUTIVE OFFICER

For apologies please contact Administration on 6393 8106.

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1 INTRODUCTION

1.1 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Services Policy Committee at this meeting.

2 COMMITTEE MINUTES

2.1 MINUTES OF THE CLIFTON GROVE COMMUNITY COMMITTEE - 26 MAY 2022

RECORD NUMBER: 2022/1072

AUTHOR: Nick Redmond, Manager Corporate & Community Relations

EXECUTIVE SUMMARY

The Clifton Grove Community Committee met on 26 May 2022. The Minutes of this meeting are tabled for the Committees attention.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.4 Live - Celebrate and conserve the diverse cultural heritage of the urban, village and rural communities”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Clifton Grove Community Committee at its meeting held on 26 May 2022.
- 2 That Council determine recommendations 3.3 and 3.4 from the minutes of the Clifton Grove Community Committee meeting of 26 May 2022.
3.3 That the Charter for the Clifton Grove Community Committee be deferred to the next meeting to be held 25 August 2022.
3.4 That the Clifton Grove Community Committee meet on Thursday 25 August 2022 at 5.30pm and that future meeting dates and times be determined at this meeting.
- 3 That the remainder of the minutes of the Clifton Grove Community Committee at its meeting held on 26 May 2022 be adopted.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

Nil

ATTACHMENTS

- 1 CGCC - Minutes, 26 May 2022
- 2 CGCC - Agenda - 26 May 2022, D22/37621 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE

CLIFTON GROVE COMMUNITY COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 26 MAY 2022

COMMENCING AT 5:30 PM

1 INTRODUCTION

ATTENDANCE

Cr F Kinghorne (Chairperson), Mr Matthew Chisholm, Mr Peter Reid, Mr Chris Doucas, Ms Jenny Glastonbury, Manager Corporate and Community Relations

1.1 Apologies and Leave of Absence

RESOLVED

Cr F Kinghorne/Mr P Reid

That the apologies be accepted from Mr Rob Nevins, Mr Nicolaas Drage, Mr Peter West and Cr S Peterson, for the Clifton Grove Community Committee meeting on 26 May 2022.

1.2 Acknowledgement of Country

Cr Kinghorne conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RESOLVED

Cr F Kinghorne/Mr P Reid

That the Minutes of the Meeting of the Clifton Grove Community Committee held on 12 May 2021 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Clifton Grove Community Committee meeting held on 12 May 2021.

3 GENERAL REPORTS

3.1 CODE OF CONDUCT - CLIFTON GROVE COMMUNITY COMMITTEE

TRIM REFERENCE: 2022/898

RECOMMENDATION**Mr P Reid/Mr C Doucas**

That the Clifton Grove Community Committee acknowledge the requirements set by the Code of Conduct, and members commit to act in accordance with the Code of Conduct at all times while on Committee/Council business.

3.2 CLIFTON GROVE COMMUNITY COMMITTEE - CODE OF MEETING PRACTICE

TRIM REFERENCE: 2022/899

RECOMMENDATION**Cr F Kinghorne/Mr C Doucas**

That the Clifton Grove Community Committee acknowledge the requirements set by the Code of Meeting Practice and commit to conduct meetings in accordance with the Code of Meeting Practice.

3.3 COMMITTEE CHARTER - CLIFTON GROVE COMMUNITY COMMITTEE

TRIM REFERENCE: 2022/900

RECOMMENDATION**Mr P Reid/Mr C Doucas**

That the Charter for the Clifton Grove Community Committee be deferred to the next meeting to be held 25 August, 2022.

3.4 CLIFTON GROVE COMMITTEE MEETING DATES AND TIMES

TRIM REFERENCE: 2022/901

RECOMMENDATION

That the Clifton Grove Community Committee meet on Thursday 25 August, 2022 at 5.30pm and that future meeting dates and times be determined at this meeting.

3.5 CLIFTON GROVE COMMUNITY COMMITTEE - ACTION PLAN

TRIM REFERENCE: 2022/902

RECOMMENDATION**Cr F Kinghorne/Mr P Reid**

That the Committee consider and discuss items to be included on the Action Plan.

THE MEETING CLOSED AT 6.15PM



CLIFTON GROVE COMMUNITY COMMITTEE

AGENDA

26 MAY 2022

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **CLIFTON GROVE COMMUNITY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE** on **Thursday, 26 May 2022** commencing at **5:30 PM**.

David Waddell

CHIEF EXECUTIVE OFFICER

For apologies please contact Renea Meacham on 6393 8028.

CLIFTON GROVE COMMUNITY COMMITTEE**26 MAY 2022**

AGENDA**EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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CLIFTON GROVE COMMUNITY COMMITTEE**26 MAY 2022**

1 INTRODUCTION**MEMBERS**

Cr F Kinghorne (Chairperson), Cr S Peterson, Mr Matthew Chisholm, Mr Rob Nevins, Mr Peter Reid, Mr Peter West, Mr Chris Doucas, , Mr Nicolaas Drange, Manager Corporate and Community Relations, Director Development Services

1.1 APOLOGIES AND LEAVE OF ABSENCE**1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Clifton Grove Community Committee at this meeting.

2 PREVIOUS MINUTES**RECOMMENDATION**

That the Minutes of the Meeting of the Clifton Grove Community Committee held on 12 May 2021 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Clifton Grove Community Committee meeting held on 12 May 2021.

ATTACHMENTS

- 1 Minutes of the Meeting of the Clifton Grove Community Committee held on 12 May 2021

ORANGE CITY COUNCIL

MINUTES OF THE

CLIFTON GROVE COMMUNITY COMMITTEE

HELD IN COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE WITH AN OPTION OF ONLINE
CONFERENCING PLATFORM ZOOM DUE TO COVID-19 REQUIREMENTS

ON 12 MAY 2021

COMMENCING AT 5.30PM

1 INTRODUCTION

ATTENDANCE

Cr J McRae (Chairperson), Mr Rob Nevins, Mr Peter West, Mrs Natalie Davis, Director
Community, Recreation and Cultural Services, Director Development Services

1.1 Apologies and Leave of Absence

RECOMMENDATION

That the apologies be accepted from Ms Angela Cleall for the Clifton Grove Community
Committee meeting on 12 May 2021.

1.2 Acknowledgement of Country

Cr J McRae conducted the Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RECOMMENDATION

Mr R Nevins/Mr P West

That the Minutes of the Meeting of the Clifton Grove Community Committee held on
3 February 2021 (copies of which were circulated to all members) be and are hereby
confirmed as a true and accurate record of the proceedings of the Clifton Grove Community
Committee meeting held on 3 February 2021.

MINUTES OF CLIFTON GROVE COMMUNITY COMMITTEE**12 MAY 2021****3 PRESENTATIONS****3.1 PLACEMENT OF SPEED HUMP OR SUITABLE DEVICE AT MUD HUT**

TRIM REFERENCE: 2021/957

Discussion took place on the placement of speed bumps at the entrance to the Mud Hut driveway.

RECOMMENDATION**Mrs N Davis/Mr N Drage**

That Technical Services investigate the installation and location of speed hump at the Mud Hut, and proceed with installation.

3.2 CLIFTON GROVE MASTERPLAN - COMMUNITY CONSULTATION SESSIONS

TRIM REFERENCE: 2021/960

Shah Alford from Sala4d provided the committee with an update on the progress of the Clifton Grove Masterplan.

RECOMMENDATION**Mr N Drage/Mrs N Davis**

That the information provided by Ms Alford be acknowledged.

4 GENERAL REPORTS**4.1 CLIFTON GROVE COMMUNITY COMMITTEE ACTION PLAN - MAY 2021**

TRIM REFERENCE: 2021/958

RECOMMENDATION**Cr J McRae/Mr N Drage**

- 1 That the Clifton Grove Community Committee Action Plan be reviewed and updated.
- 2 That completed items on the Clifton Grove Action Plan be deleted.
- 3 That the purchase and installation of the shade sail at the Clifton Grove Mud Hut be acknowledged.
- 4 That Council purchase seating for placement at the Clifton Grove Mud Hut.

THE MEETING CLOSED AT 6.32PM.

CLIFTON GROVE COMMUNITY COMMITTEE

26 MAY 2022

3 GENERAL REPORTS**3.1 CODE OF CONDUCT - CLIFTON GROVE COMMUNITY COMMITTEE**

RECORD NUMBER: 2022/898

AUTHOR: Nick Redmond, Manager Corporate & Community Relations

EXECUTIVE SUMMARY

The Local Government Act 1993 (the Act) requires all councils in NSW to adopt a Code of Conduct that incorporates the provisions of the Model Code of Conduct issued by the Office of Local Government.

The Orange City Council Code of Conduct applies to all Council delegates – Councillors, staff, volunteers, Committee Members and contractors. Accordingly, Committee Members are requested to read the document and are asked to comply with the Code at all times while on Committee/Council business.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

The Code of Conduct reflects the requirements of the Local Government Act 1993 and the Local Government (General) Regulation 2005. Members of all Council Community Committees are required to comply with the provisions of the Code of Conduct.

RECOMMENDATION

That the Clifton Grove Community Committee acknowledge the requirements set by the Code of Conduct, and members commit to act in accordance with the Code of Conduct at all times while on Committee/Council business.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

The Code of Conduct was supplied to the Committee Members by email and members are requested to retain a copy for future reference. If during the term of the Committee any significant changes are made to the Code, the amended version will be provided to the Committee.

ATTACHMENTS

- 1 Code of Conduct Acknowledgement Form - Clifton Grove Community Committee, D22/20461

CLIFTON GROVE COMMUNITY COMMITTEE

26 MAY 2022

Attachment 1 Code of Conduct Acknowledgement Form - Clifton Grove Community Committee

CODE OF CONDUCT FOR COMMITTEE MEMBERS, DELEGATES, ADVISORS - ACKNOWLEDGMENT



**Code of Conduct
Acknowledgement of Receipt Form**

Name	
Position	
Address	
I hereby certify that I have read, understood and agree to comply with the provisions of the Orange City Council Code of Conduct for Committee Members, Delegates, Advisors.	
Signature	
Date	

Please return to the Executive Support Manager or via council@orange.nsw.gov.au

CLIFTON GROVE COMMUNITY COMMITTEE**26 MAY 2022**

3.2 CLIFTON GROVE COMMUNITY COMMITTEE - CODE OF MEETING PRACTICE

RECORD NUMBER: 2022/899

AUTHOR: Nick Redmond, Manager Corporate & Community Relations

EXECUTIVE SUMMARY

Orange City Council has adopted a Code of Meeting Practice that is applicable to all meetings of Council and Committees. The Code incorporates relevant legislation, and meetings must be held in accordance with the Code of Meeting Practice.

Members are requested to familiarise themselves with the document and retain it for future reference.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "17.1 Collaborate - Provide representative, responsible and accountable community governance".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

The Code of Meeting Practice reflects the requirements of the Local Government Act 1993 and the Local Government (General) Regulation 2005. Members of all Council Community Committees are required to comply with the provisions of the Code of Meeting Practice.

RECOMMENDATION

That the Clifton Grove Community Committee acknowledge the requirements set by the Code of Meeting Practice and commit to conduct meetings in accordance with the Code of Meeting Practice.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

The Code of Meeting Practice is attached for the Committee's review and information. Changes to the Code of Meeting Practice made by Council will be advised to the Committee when and if they occur.

ATTACHMENTS

1 Code of Meeting Practice, D22/15894

THE CODE OF MEETING PRACTICE WAS REMOVED FROM THE AGENDA IN ORDER TO SAVE DUPLICATION.

CLIFTON GROVE COMMUNITY COMMITTEE**26 MAY 2022**

3.3 COMMITTEE CHARTER - CLIFTON GROVE COMMUNITY COMMITTEE

RECORD NUMBER: 2022/900

AUTHOR: Nick Redmond, Manager Corporate & Community Relations

EXECUTIVE SUMMARY

Orange City Council has developed and adopted the Charter for the Lucknow Community Committee. The Community Committee structure was determined in February 2022 and the Charters were adopted in March 2022.

The Charter sets out the operations and composition of the Committee and is presented for consideration and adoption by the Committee. If required, the Committee may recommend to Council a change to the Charter, however any such change must be consistent with Council's Code of Meeting Practice.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

All Community Committee Charters have been updated to reflect Council's requirements and to comply with Council's Code of Meeting Practice.

RECOMMENDATION

That the Charter for the Clifton Grove Community Committee be adopted.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

The Charter for the current term of the Committee is attached for consideration and adoption by the Committee.

The Committee may, if needed, recommend changes to the Charter be considered. Any such changes cannot be inconsistent with Council's Code of Meeting Practice.

ATTACHMENTS

1 Draft Clifton Grove Community Charter, 2022/202

CLIFTON GROVE COMMUNITY COMMITTEE

26 MAY 2022

Attachment 1 Draft Clifton Grove Community Charter



CLIFTON GROVE COMMUNITY COMMITTEE

2022/202

F177

PURPOSE

To advise Council and make recommendations in relation to Clifton Grove.

The Committee does not have a role in the operational function of Council. This is the responsibility of the Chief Executive Officer and staff. Equally, where Council has adopted a Strategic Policy or Strategic Planning document, the Committee must observe the Council position as set out in that policy, plan or document.

REPORTS TO

Services Policy Committee

TERM

The Clifton Grove Community Committee shall dissolve at the General Election of Orange City Council. Council may dissolve the Committee at any time by resolution of Council.

MEMBERSHIP

Two or more Councillors (one of whom shall be Chairperson, as elected by Council)

Up to six community representatives

Chief Executive Officer (or nominee)

Non-voting Committee Clerk

Council staff as required (non-voting)

QUORUM

Majority of community members and at least one Councillor.

MEETING FREQUENCY

Six monthly, with specific meeting dates and times to be determined by the Committee.

VOTING

Each member of the Committee is entitled to one vote only. In the equality of votes, the matter is to be referred to Council for determination.

REPORTS AND RECORDING

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing to the Committee Clerk at least 10 days before the meeting. Formal minutes of meetings of the Committee will be produced in accordance with Council's Code of Meeting Practice. The Committee may make recommendations to Council, via the Services Policy Committee. Council may adopt, amend or decline any recommendation.

CLIFTON GROVE COMMUNITY COMMITTEE**26 MAY 2022**Attachment 1 Draft Clifton Grove Community Charter

CLIFTON GROVE COMMUNITY COMMITTEE CHARTER

VACANCIES

Vacancies may arise during the term of the Committee. If a vacancy does occur, the Committee may invite an individual to join the Committee, or seek expressions of interest to fill the vacancy.

COMMITTEE CLERK

The Chief Executive Officer will provide a Committee Clerk who will be the representative of the Chief Executive Officer, and will exercise the functions of the Chief Executive Officer so far as they are relevant to the Committee and its Chairperson.

RELEVANT POLICIES/DOCUMENTS

Orange City Council Code of Conduct
Orange City Council Code of Meeting Practice
Orange Community Strategic Plan
Delivery/Operational Plan
Asset Management Plan Strategy and Plans

Copies of these and other documents are available on Council's website at www.orange.nsw.gov.au or from the Committee Clerk.

CLIFTON GROVE COMMUNITY COMMITTEE**26 MAY 2022**

3.4 CLIFTON GROVE COMMITTEE MEETING DATES AND TIMES

RECORD NUMBER: 2022/901

AUTHOR: Nick Redmond, Manager Corporate & Community Relations

EXECUTIVE SUMMARY

The Clifton Grove Community Committee is requested to consider meeting dates and times for the remainder of 2022. Council has resolved the frequency of Committee Meetings to be as required however it is up to the Committee to determine meeting dates around that frequency.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Clifton Grove Community Committee set meeting dates, times and locations for the remainder of 2022.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

The Committee is requested to lock in meeting dates, times and locations for the remainder of 2022. This will allow meetings to be planned well in advance and members and Councillors can ensure their availability to attend wherever possible.

The proposed meeting dates can be amended at a later date if required, however Council’s preference is to lock in the meeting dates.

CLIFTON GROVE COMMUNITY COMMITTEE**26 MAY 2022**

3.5 CLIFTON GROVE COMMUNITY COMMITTEE - ACTION PLAN

TRIM REFERENCE: 2022/902

AUTHOR: Nick Redmond, Manager Corporate & Community Relations

EXECUTIVE SUMMARY

Council has noted the important role that Community Committees play in providing feedback and input into Council's operations. Committees can also offer ideas and suggestions to be considered as part of Council's Integrated Planning and Reporting framework, and related annual budget.

As a means of recording ideas, suggestions and activities made by members, each Committee will develop and review on an ongoing basis an Action Plan.

This report provides the opportunity for the Committee to consider items to be added to the Action Plan, for review at the next meeting.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs".

FINANCIAL IMPLICATIONS

Items on the Action Plan will not necessarily be put into Council's program of works or budget. Rather, the Action Plan will be used by the Committee and staff to provide suggestions for Council's consideration. Items may also be long-term goals or activities that can be worked on over time.

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Committee consider and discuss items to be included on the Action Plan.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

An update to the Committee's Action Plan will be a standard item on every agenda for discussion and review.

The Committee Clerk will ensure the Action Plan identifies possible budget and resourcing implications, and also how an item links to Council's Delivery/Operational Plan, or could be proposed for future Delivery/Operational Plans.

CLIFTON GROVE COMMUNITY COMMITTEE

26 MAY 2022

3.5 Clifton Grove Community Committee - Action Plan

The Committee Action Plan Template is attached and the Committee is requested to consider items to be included.

ATTACHMENTS

- 1 CGCC Action Plan Template, D22/29080

CLIFTON GROVE COMMUNITY COMMITTEE

26 MAY 2022

Attachment 1 CGCC Action Plan Template

D22/29080

Clifton Grove Community Committee

Action Plan

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed

2.2 MINUTES OF THE LUCKNOW COMMUNITY COMMITTEE - 19 MAY 2022

RECORD NUMBER: 2022/1073

AUTHOR: Nick Redmond, Manager Corporate & Community Relations

EXECUTIVE SUMMARY

The Lucknow Community Committee met on 19 May 2022. The Minutes of this meeting are tabled for the Committees attention.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.4 Live - Celebrate and conserve the diverse cultural heritage of the urban, village and rural communities”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Lucknow Community Committee at its meeting held on 19 May 2022.**
- 2 That Council determine recommendations 3.3 and 3.4 from the minutes of the Lucknow Community Committee meeting of 19 May 2022.**
 - 3.3 That the Charter for the Lucknow Community Committee be adopted with the following amendments:***
 - i. Quorum – 3 Community Members and 1 Councillor***
 - ii. Meeting Frequency – Quarterly with specific meeting dates and time to be determined by the Committee***
 - 3.4 i. That the Lucknow Community Committee meet quarterly on a Wednesday with the meeting to commence at 6.00pm***
 - ii. That the meeting dates and times for the remainder of 2022 be set as per the Committee Charter and Item i. of this recommendation.***
- 3 That the remainder of the minutes of the Lucknow Community Committee at its meeting held on 19 May 2022 be adopted.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

Nil

ATTACHMENTS

- 1 LCC Minutes - 19 May 2022
- 2 LCC Agenda - 19 May 2022, D22/37622 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE LUCKNOW COMMUNITY COMMITTEE

HELD IN LUCKNOW COMMUNITY HALL, LUCKNOW

ON 19 MAY 2022

COMMENCING AT 6:00 PM

1 INTRODUCTION

ATTENDANCE

Cr J Evans (Chairperson), Cr M McDonell, Ms Deidre Beasley, Ms Barbara Bloomfield, Ms Dianne Gee, Mr Edward Mackinney, Mr Brett Beasley, Mr Laurence Mockler, Ms Alexandra Rezko, Mr Laurence Chapman, Manager Corporate and Community Relations

1.1 Apologies and Leave of Absence

RESOLVED

Ms D Beasley/Mr L Chapman

That the apologies be accepted from Mr Bruce Heinrich and Ms Helen Livingstone for the Lucknow Community Committee meeting on 19 May 2022.

1.2 Acknowledgement of Country

Cr J Evans conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RESOLVED

Ms D Beasley/Mr L Chapman

That the Minutes of the Meeting of the Lucknow Community Committee held on 23 June 2021 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Lucknow Community Committee meeting held on 23 June 2021.

3 GENERAL REPORTS

3.1 CODE OF CONDUCT - LUCKNOW COMMUNITY COMMITTEE

TRIM REFERENCE: 2022/794

RECOMMENDATION**Cr M McDonell/Ms D Beasley**

That the Lucknow Community Committee acknowledge the requirements set by the Code of Conduct, and members commit to act in accordance with the Code of Conduct at all times while on Committee/Council business.

3.2 LUCKNOW COMMUNITY COMMITTEE - CODE OF MEETING PRACTICE

TRIM REFERENCE: 2022/797

RECOMMENDATION**Cr M McDonell/Ms D Beasley**

That the Lucknow Community Committee acknowledge the requirements set by the Code of Meeting Practice and commit to conduct meetings in accordance with the Code of Meeting Practice.

3.3 COMMITTEE CHARTER - LUCKNOW COMMUNITY COMMITTEE

TRIM REFERENCE: 2022/799

RECOMMENDATION**Mr B Beasley/Ms D Gee**

That the Charter for the Lucknow Community Committee be adopted with the following amendments:

- i. Quorum – 3 Community Members and 1 Councillors
- ii. Meeting Frequency – Quarterly with specific meeting dates and time to be determined by the Committee

3.4 LUCKNOW COMMUNITY COMMITTEE MEETING DATES AND TIMES

TRIM REFERENCE: 2022/846

RECOMMENDATION**Mr B Beasley/Ms D Gee**

- i. That the Lucknow Community Committee meet quarterly on a Wednesday with the meeting to commence at 6.00pm
- ii. That the meeting dates and times for the remainder of 2022 be set as per the Committee Charter and Item i. of this recommendation.

3.5 LUCKNOW COMMUNITY COMMITTEE ACTION PLAN

TRIM REFERENCE: 2022/848

RECOMMENDATION

Mr L Chapman/Mr T Beasley

That the Committee consider and discuss items to be included on the Action Plan.

THE MEETING CLOSED AT 6.45PM.



LUCKNOW COMMUNITY COMMITTEE

AGENDA

19 MAY 2022

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **LUCKNOW COMMUNITY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **LUCKNOW COMMUNITY HALL, LUCKNOW** on **Thursday, 19 May 2022** commencing at **6.00PM**.

David Waddell

CHIEF EXECUTIVE OFFICER

For apologies please contact Renea Meacham on 6393 8028.

LUCKNOW COMMUNITY COMMITTEE**19 MAY 2022**

AGENDA**EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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LUCKNOW COMMUNITY COMMITTEE**19 MAY 2022**

1 INTRODUCTION**MEMBERS**

Cr J Evans (Chairperson), Cr M McDonell, Ms Deidre Beasley, Ms Barbara Bloomfield, Mr Bruce Heinrich, Ms Dianne Gee, Mr Edward Mackinney, Ms Helen Livingstone, Mr Mark Lockwood, Mr Brett Beasley, Mr Laurence Mockler, Ms Alexandra Rezko, Manager Corporate and Community Relations

1.1 APOLOGIES AND LEAVE OF ABSENCE**1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Lucknow Community Committee at this meeting.

2 PREVIOUS MINUTES**RECOMMENDATION**

That the Minutes of the Meeting of the Lucknow Community Committee held on 23 June 2021 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Lucknow Community Committee meeting held on 23 June 2021.

ATTACHMENTS

- 1 Minutes of the Meeting of the Lucknow Community Committee held on 23 June 2021

ORANGE CITY COUNCIL

MINUTES OF THE LUCKNOW COMMUNITY COMMITTEE

HELD IN LUCKNOW COMMUNITY HALL, LUCKNOW

ON 23 JUNE 2021

COMMENCING AT 5.30PM

1 INTRODUCTION

ATTENDANCE

Cr T Mileto (Chairperson), Ms Deidre Beasley, Mr Laurence Chapman, Director Community, Recreation and Cultural Services

1.1 Apologies and Leave of Absence

RECOMMENDATION	Ms D Beasley/Mr L Chapman
That the apologies be accepted from Mr Bruce Heinrich for the Lucknow Community Committee meeting on 23 June 2021.	

1.2 Acknowledgement of Country

Cr Mileto conducted an Acknowledgment of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

*****As there was not a quorum, the members present discussed minor matters and refer the following record of the meeting for recommendation at the next Lucknow Community Committee meeting.*****

MINUTES OF LUCKNOW COMMUNITY COMMITTEE**23 JUNE 2021**

2 PREVIOUS MINUTES**RECOMMENDATION****Mr L Chapman/Ms D Beasley**

That the Minutes of the Meeting of the Lucknow Community Committee held on 17 March 2021 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Lucknow Community Committee meeting held on 17 March 2021.

3 GENERAL REPORTS**3.1 ST JOHN'S ANGLICAN CHURCH BELL, LUCKNOW**

TRIM REFERENCE: 2021/967

RECOMMENDATION**Ms D Beasley/Mr L Chapman**

- 1 That the information provided in the report on the St John's Anglican Church bell be acknowledged.
- 2 That the bell be displayed inside the fence at the Wentworth Mine site.

3.2 LUCKNOW COMMUNITY COMMITTEE ACTION PLAN

TRIM REFERENCE: 2021/1350

RECOMMENDATION**Mr L Chapman/Ms D Beasley**

That the Lucknow Community Committee Action Plan be reviewed and updated.

THE MEETING CLOSED AT 6.23PM

LUCKNOW COMMUNITY COMMITTEE

19 MAY 2022

3 GENERAL REPORTS**3.1 CODE OF CONDUCT - LUCKNOW COMMUNITY COMMITTEE**

RECORD NUMBER: 2022/794

AUTHOR: Nick Redmond, Manager Corporate & Community Relations

EXECUTIVE SUMMARY

The Local Government Act 1993 (the Act) requires all councils in NSW to adopt a Code of Conduct that incorporates the provisions of the Model Code of Conduct issued by the Office of Local Government.

The Orange City Council Code of Conduct applies to all Council delegates – Councillors, staff, volunteers, Committee Members and contractors. Accordingly, Committee Members are requested to read the document and are asked to comply with the Code at all times while on Committee/Council business.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

The Code of Conduct reflects the requirements of the Local Government Act 1993 and the Local Government (General) Regulation 2005. Members of all Council Community Committees are required to comply with the provisions of the Code of Conduct.

RECOMMENDATION

That the Lucknow Community Committee acknowledge the requirements set by the Code of Conduct, and members commit to act in accordance with the Code of Conduct at all times while on Committee/Council business.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

The Code of Conduct was supplied to the Committee Members by email and members are requested to retain a copy for future reference. If during the term of the Committee any significant changes are made to the Code, the amended version will be provided to the Committee.

ATTACHMENTS

- 1 Code of Conduct Acknowledgement Form - Lucknow Community Committee, D22/20461

LUCKNOW COMMUNITY COMMITTEE

19 MAY 2022

Attachment 1 Code of Conduct Acknowledgement Form - Lucknow Community Committee

CODE OF CONDUCT FOR COMMITTEE MEMBERS, DELEGATES, ADVISORS - ACKNOWLEDGMENT



**Code of Conduct
Acknowledgement of Receipt Form**

Name	
Position	
Address	
I hereby certify that I have read, understood and agree to comply with the provisions of the Orange City Council Code of Conduct for Committee Members, Delegates, Advisors.	
Signature	
Date	

Please return to the Executive Support Manager or via council@orange.nsw.gov.au

LUCKNOW COMMUNITY COMMITTEE**19 MAY 2022**

3.2 LUCKNOW COMMUNITY COMMITTEE - CODE OF MEETING PRACTICE

RECORD NUMBER: 2022/797

AUTHOR: Nick Redmond, Manager Corporate & Community Relations

EXECUTIVE SUMMARY

Orange City Council has adopted a Code of Meeting Practice that is applicable to all meetings of Council and Committees. The Code incorporates relevant legislation, and meetings must be held in accordance with the Code of Meeting Practice.

Members are requested to familiarise themselves with the document and retain it for future reference.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “17.1 Collaborate - Provide representative, responsible and accountable community governance”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

The Code of Meeting Practice reflects the requirements of the Local Government Act 1993 and the Local Government (General) Regulation 2005. Members of all Council Community Committees are required to comply with the provisions of the Code of Meeting Practice.

RECOMMENDATION

That the Lucknow Community Committee acknowledge the requirements set by the Code of Meeting Practice and commit to conduct meetings in accordance with the Code of Meeting Practice.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

The Code of Meeting Practice is attached for the Committee’s review and information. Changes to the Code of Meeting Practice made by Council will be advised to the Committee when and if they occur.

ATTACHMENTS

1 Code of Meeting Practice, D22/15894

THE CODE OF MEETING PRACTICE WAS REMOVED FROM THIS AGENDA TO AVOID DUPLICATION

LUCKNOW COMMUNITY COMMITTEE**19 MAY 2022**

3.3 COMMITTEE CHARTER - LUCKNOW COMMUNITY COMMITTEE

RECORD NUMBER: 2022/799

AUTHOR: Nick Redmond, Manager Corporate & Community Relations

EXECUTIVE SUMMARY

Orange City Council has developed and adopted the Charter for the Lucknow Community Committee. The Community Committee structure was determined in February 2022 and the Charters were adopted in March 2022.

The Charter sets out the operations and composition of the Committee and is presented for consideration and adoption by the Committee. If required, the Committee may recommend to Council a change to the Charter, however any such change must be consistent with Council's Code of Meeting Practice.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

All Community Committee Charters have been updated to reflect Council's requirements and to comply with Council's Code of Meeting Practice.

RECOMMENDATION

That the Charter for the Lucknow Community Committee be adopted.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

The Charter for the current term of the Committee is attached for consideration and adoption by the Committee.

The Committee may, if needed, recommend changes to the Charter be considered. Any such changes cannot be inconsistent with Council's Code of Meeting Practice.

ATTACHMENTS

1 LCC Draft Charter, 2022/219



LUCKNOW COMMUNITY COMMITTEE

2022/219

F176

PURPOSE

To advise Council and make recommendations in relation to the Village of Lucknow.

The Committee does not have a role in the operational function of Council. This is the responsibility of the Chief Executive Officer and staff. Equally, where Council has adopted a Strategic Policy or Strategic Planning document, the Committee must observe the Council position as set out in that policy, plan or document.

REPORTS TO

Services Policy Committee

TERM

The Lucknow Community Committee shall dissolve at the General Election of Orange City Council. Council may dissolve the Committee at any time by resolution of Council.

MEMBERSHIP

Two or more Councillors (one of whom shall be Chairperson, as elected by Council)

Up to ten community representatives

Chief Executive Officer (or nominee)

Non-voting Committee Clerk

Council staff as required (non-voting)

QUORUM

Majority of community members and at least one Councillor.

MEETING FREQUENCY

Six monthly, with specific meeting dates and times to be determined by the Committee.

VOTING

Each member of the Committee is entitled to one vote only. In the equality of votes, the matter is to be referred to Council for determination.

REPORTS AND RECORDING

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing to the Committee Clerk at least 10 days before the meeting. Formal minutes of meetings of the Committee will be produced in accordance with Council's Code of Meeting Practice. The Committee may make recommendations to Council, via the Services Policy Committee. Council may adopt, amend or decline any recommendation.

LUCKNOW COMMUNITY COMMITTEE CHARTER

VACANCIES

Vacancies may arise during the term of the Committee. If a vacancy does occur, the Committee may invite an individual to join the Committee, or seek expressions of interest to fill the vacancy.

COMMITTEE CLERK

The Chief Executive Officer will provide a Committee Clerk who will be the representative of the Chief Executive Officer, and will exercise the functions of the Chief Executive Officer so far as they are relevant to the Committee and its Chairperson.

RELEVANT POLICIES/DOCUMENTS

Orange City Council Code of Conduct
Orange City Council Code of Meeting Practice
Orange Community Strategic Plan
Delivery/Operational Plan
Asset Management Plan Strategy and Plans

Copies of these and other documents are available on Council's website at www.orange.nsw.gov.au or from the Committee Clerk.

LUCKNOW COMMUNITY COMMITTEE**19 MAY 2022**

3.4 LUCKNOW COMMUNITY COMMITTEE MEETING DATES AND TIMES

RECORD NUMBER: 2022/846

AUTHOR: Nick Redmond, Manager Corporate & Community Relations

EXECUTIVE SUMMARY

The Lucknow Community Committee is requested to consider meeting dates and times for the remainder of 2022. Council has resolved the frequency of Committee Meetings to be as required however it is up to the Committee to determine meeting dates around that frequency.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Lucknow Community Committee set meeting dates, times and locations for the remainder of 2022.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

The Committee is requested to lock in meeting dates, times and locations for the remainder of 2022. This will allow meetings to be planned well in advance and members and Councillors can ensure their availability to attend wherever possible.

The proposed meeting dates can be amended at a later date if required, however Council’s preference is to lock in the meeting dates.

LUCKNOW COMMUNITY COMMITTEE

19 MAY 2022

3.5 LUCKNOW COMMUNITY COMMITTEE ACTION PLAN

TRIM REFERENCE: 2022/848

AUTHOR: Nick Redmond, Manager Corporate & Community Relations

EXECUTIVE SUMMARY

Council has noted the important role that Community Committees play in providing feedback and input into Council's operations. Committees can also offer ideas and suggestions to be considered as part of Council's Integrated Planning and Reporting framework, and related annual budget.

As a means of recording ideas, suggestions and activities made by members, each Committee will develop and review on an ongoing basis an Action Plan.

This report provides the opportunity for the Committee to consider items to be added to the Action Plan, for review at the next meeting.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs".

FINANCIAL IMPLICATIONS

Items on the Action Plan will not necessarily be put into Council's program of works or budget. Rather, the Action Plan will be used by the Committee and staff to provide suggestions for Council's consideration. Items may also be long-term goals or activities that can be worked on over time.

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Committee consider and discuss items to be included on the Action Plan.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

An update to the Committee's Action Plan will be a standard item on every agenda for discussion and review.

The Committee Clerk will ensure the Action Plan identifies possible budget and resourcing implications, and also how an item links to Council's Delivery/Operational Plan, or could be proposed for future Delivery/Operational Plans.

LUCKNOW COMMUNITY COMMITTEE

19 MAY 2022

3.5 Lucknow Community Committee Action Plan

The previous Committee Action Plan is attached and the Committee is requested to review and consider items to be included.

ATTACHMENTS

- 1 LCC Draft Action Plan, D18/10786

LUCKNOW COMMUNITY COMMITTEE

19 MAY 2022

Attachment 1 LCC Draft Action Plan

D18/10786

LUCKNOW COMMUNITY COMMITTEE ACTION PLAN

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
Kerb and Guttering to be installed	OCC	8.1 - Identify and deliver essential water, waste and sewer infrastructure to service the community into the future	To be determined	Staffing/Contractors	To be determined	To be determined	On hold due to cost
Beautification between Two Fat Ladies and Wentworth Mine		10.2 - Preserve our diverse social and cultural heritage					Works to be funded as a joint project between Orange Council and Heritage.
Winding Shed to be restored		10.2 - Preserve our diverse social and cultural heritage	\$50,000	Contractors	To be determined		Works to be funded as a joint project between Orange Council and Heritage.
Installation of interactive signs			To be determined				
Footpath on southern side of Mitchell Highway			To be determined				
Solar lights on entrance signs			To be determined				
Map with dots then signs at locations			To be determined				

LUCKNOW COMMUNITY COMMITTEE
Attachment 1 LCC Draft Action Plan

19 MAY 2022

LUCKNOW COMMUNITY COMMITTEE ACTION PLAN - COMPLETED ACTIONS

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
Conduct Lucknow Hall Maintenance as a Priority <ul style="list-style-type: none"> Gutter Timber replacement Painting 	OCC	10.3 - Preserve the unique way of life of our surrounding villages	To be determined.	Staffing	07/18	07/19	Gutters replaced, general maintenance and cleaning taken place. Painting of Hall scheduled for 2018/2019. Remainder of funding should allow for sanding and/or varnish of floors.
Turning Lanes to be formalised from Mitchell highway to Phoenix Mine Road and Beasley Road travelling east	OCC/RMS	9.1 Construct and maintain a road network that meets the community's transport and infrastructure needs	N/A	Staffing			Letter sent to RMS to requesting turning lanes be formalised. RMS advised this is not required
Reform Mine to be maintained and enhanced	Owner/OCC	10.2 - Preserve our diverse social and cultural heritage	\$20,000	Staff/Contractors	05/18	To be determined	Works complete

2.3 MINUTES OF THE SPRING HILL COMMUNITY COMMITTEE - 16 JUNE 2022

RECORD NUMBER: 2022/1172

AUTHOR: Nick Redmond, Manager Corporate & Community Relations

EXECUTIVE SUMMARY

The Spring Hill Community Committee met on 16 June 2022. The Minutes of this meeting are tabled for the Committees attention.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.4 Live - Celebrate and conserve the diverse cultural heritage of the urban, village and rural communities”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Spring Hill Community Committee at its meeting held on 16 June 2022.**
- 2 That Council determine recommendations 3.4 from the minutes of the Spring Hill Community Committee meeting of 16 June 2022.**
3.4 That the Spring Hill Community Committee meet quarterly, at the Spring Hill Hall commencing at 5.30pm.
- 3 That the remainder of the minutes of the Spring Hill Community Committee at its meeting held on 16 June 2022 be adopted.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION**ATTACHMENTS**

- 1 SHCC Minutes - 16 June 2022
- 2 SHCC Agenda - 16 June 2022, D22/37623 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE SPRING HILL COMMUNITY COMMITTEE

HELD IN SPRING HILL COMMUNITY HALL, SPRING HILL

ON 16 JUNE 2022

COMMENCING AT 5.40PM

1 INTRODUCTION

ATTENDANCE

Cr T Mileto (Chairperson), Cr J Hamling (Mayor), Cr J Evans, Cr F Kinghorne, Ms Beth Mills, Ms Terri Newman, Ms Ashlea Pritchard, Ms Colleen Hansen, Mr Peter Macqueen, Mr Simon Oborn and Manager Corporate and Community Relations

Observers: Shelby Ashelford and Tony Britt

1.1 Apologies and Leave of Absence

RESOLVED

Cr F Kinghorne/Ms T Newman

That the apologies be accepted from Mr Sam Nelson for the Spring Hill Community Committee meeting on 16 June 2022.

1.2 Acknowledgement of Country

Cr Mileto conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RESOLVED

Cr F Kinghorne/Ms B Mills

That the Minutes of the Meeting of the Spring Hill Community Committee held on 23 September 2021 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Spring Hill Community Committee meeting held on 23 September 2021.

3 GENERAL REPORTS

3.1 CODE OF CONDUCT - SPRING HILL COMMUNITY COMMITTEE

TRIM REFERENCE: 2022/712

Cr J Evans joined the meeting, the time being 5.53pm

RECOMMENDATION**Cr F Kinghorne/Ms A Pritchard**

That the Spring Hill Community Committee acknowledge the requirements set by the Code of Conduct, and members commit to act in accordance with the Code of Conduct at all times while on Committee/Council business.

3.2 SPRING HILL COMMUNITY COMMITTEE - CODE OF MEETING PRACTICE

TRIM REFERENCE: 2022/713

RECOMMENDATION**Ms T Newman/Cr J Evans**

That the Spring Hill Community Committee acknowledge the requirements set by the Code of Meeting Practice and commit to conduct meetings in accordance with the Code of Meeting Practice.

3.3 COMMITTEE CHARTER - SPRING HILL COMMUNITY COMMITTEE

TRIM REFERENCE: 2022/714

RECOMMENDATION**Ms C Hansen/Cr F Kinghorne**

That the Charter for the Spring Hill Community Committee be adopted.

3.4 SPRING HILL COMMITTEE MEETING DATES AND TIMES

TRIM REFERENCE: 2022/717

RECOMMENDATION**Ms B Mills/Ms T Newman**

That the Spring Hill Community Committee meet quarterly, at the Spring Hill Hall commencing at 5.30pm.

3.5 SPRING HILL COMMUNITY COMMITTEE ACTION PLAN

TRIM REFERENCE: 2022/719

RECOMMENDATION**Ms T Newman/Ms C Hansen**

That the Committee consider and discuss items to be included on the Action Plan and discuss at the next Committee Meeting.

THE MEETING CLOSED AT 6.44PM.



SPRING HILL COMMUNITY COMMITTEE

AGENDA

16 JUNE 2022

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **SPRING HILL COMMUNITY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **SPRING HILL COMMUNITY HALL, SPRING HILL** on **Thursday, 16 June 2022** commencing at **5.30PM**.

David Waddell

CHIEF EXECUTIVE OFFICER

For apologies please contact Renea Meacham on 6393 8028.

SPRING HILL COMMUNITY COMMITTEE**16 JUNE 2022**

AGENDA**EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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SPRING HILL COMMUNITY COMMITTEE**16 JUNE 2022**

1 INTRODUCTION**MEMBERS**

Cr T Mileto (Chairperson), Cr J Evans, Cr F Kinghorne, Ms Beth Mills, Mrs Terri Newman, Ms Ashlea Pritchard, Manager Corporate and Community Relations

1.1 APOLOGIES AND LEAVE OF ABSENCE**1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Spring Hill Community Committee at this meeting.

2 PREVIOUS MINUTES**RECOMMENDATION**

That the Minutes of the Meeting of the Spring Hill Community Committee held on 23 September 2021 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Spring Hill Community Committee meeting held on 23 September 2021.

ATTACHMENTS

- 1 Minutes of the Meeting of the Spring Hill Community Committee held on 23 September 2021

ORANGE CITY COUNCIL

MINUTES OF THE SPRING HILL COMMUNITY COMMITTEE

HELD IN SPRING HILL COMMUNITY HALL, SPRING HILL

ON 23 SEPTEMBER 2021

COMMENCING AT 5.30-6.30PM

1 INTRODUCTION

ATTENDANCE

Mr Peter Rodgers, Mr Trevor Clark, Mr Jeff Nalder, Mrs Allison Rodgers, Ms Nicole Day (6.02pm) and Director Community, Recreation and Cultural Services

1.1 Apologies and Leave of Absence

RECOMMENDATION

That the apologies be accepted from Cr T Mileto for the Spring Hill Community Committee meeting on 23 September 2021.

As there was no quorum, the members present discussed matters and refer the recommendations to the next meeting of the Spring Hill Community Committee.

1.2 Acknowledgement of Country

Mr Scott Maunder conducted an acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RECOMMENDATION

That the Minutes of the Meeting of the Spring Hill Community Committee held on 24 June 2021 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Spring Hill Community Committee meeting held on 24 June 2021.

MINUTES OF SPRING HILL COMMUNITY COMMITTEE**23 SEPTEMBER 2021**

3 PRESENTATIONS**3.1 REQUEST FOR UPDATE - MR J NALDER**

TRIM REFERENCE: 2021/1943

Carcoar Footpath – no timing at this point. In the 5 – 10 year framework.

Playground refresh – no plans at this point. Details will be provided to the Committee when received.

NRMA Charging Station – Installation ceased during COVID. Can follow up if Committee is still interested.

Concerns raised regarding untidy block located near the church. Would like Council to look at this issue. To be raised with Cabonne Council.

RECOMMENDATION

That the update be acknowledged.

4 GENERAL REPORTS**4.1 SPRING HILL COMMUNITY COMMITTEE ACTION PLAN - SEPTEMBER 2021**

TRIM REFERENCE: 2021/2142

Mr S Maunder advised still finalising quotes for Internment Wall and Basketball Courts are estimated to cost \$25,000. Could not commence work until March 2022.

Suggested that the remainder of the funds available be used on the first section of the cycleway. Mr Peter Rodgers offered to assist with quotation process.

AED Unit arrived. To be installed as soon as possible.

Farmgate ordered for cemetery.

RECOMMENDATION

That the Spring Hill Community Committee Action Plan be reviewed and updated.

THE MEETING CLOSED AT 6.25PM.

SPRING HILL COMMUNITY COMMITTEE

16 JUNE 2022

3 GENERAL REPORTS**3.1 CODE OF CONDUCT - SPRING HILL COMMUNITY COMMITTEE**

RECORD NUMBER: 2022/712

AUTHOR: Nick Redmond, Manager Corporate & Community Relations

EXECUTIVE SUMMARY

The Local Government Act 1993 (the Act) requires all councils in NSW to adopt a Code of Conduct that incorporates the provisions of the Model Code of Conduct issued by the Office of Local Government.

The Orange City Council Code of Conduct applies to all Council delegates – Councillors, staff, volunteers, Committee Members and contractors. Accordingly, Committee Members are requested to read the document and are asked to comply with the Code at all times while on Committee/Council business.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

The Code of Conduct reflects the requirements of the Local Government Act 1993 and the Local Government (General) Regulation 2005. Members of all Council Community Committees are required to comply with the provisions of the Code of Conduct.

RECOMMENDATION

That the Spring Hill Community Committee acknowledge the requirements set by the Code of Conduct, and members commit to act in accordance with the Code of Conduct at all times while on Committee/Council business.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

The Code of Conduct was supplied to the Committee Members by email and members are requested to retain a copy for future reference. If during the term of the Committee any significant changes are made to the Code, the amended version will be provided to the Committee.

SPRING HILL COMMUNITY COMMITTEE

16 JUNE 2022

3.1 Code of Conduct - Spring Hill Community Committee

ATTACHMENTS

- 1 Code of Conduct Acknowledgement Form - Spring Hill Community Committee, D22/20461

SPRING HILL COMMUNITY COMMITTEE

16 JUNE 2022

Attachment 1 Code of Conduct Acknowledgement Form - Spring Hill Community Committee

CODE OF CONDUCT FOR COMMITTEE MEMBERS, DELEGATES, ADVISORS - ACKNOWLEDGMENT



**Code of Conduct
Acknowledgement of Receipt Form**

Name	
Position	
Address	
I hereby certify that I have read, understood and agree to comply with the provisions of the Orange City Council Code of Conduct for Committee Members, Delegates, Advisors.	
Signature	
Date	

Please return to the Executive Support Manager or via council@orange.nsw.gov.au

SPRING HILL COMMUNITY COMMITTEE**16 JUNE 2022**

3.2 SPRING HILL COMMUNITY COMMITTEE - CODE OF MEETING PRACTICE

RECORD NUMBER: 2022/713

AUTHOR: Nick Redmond, Manager Corporate & Community Relations

EXECUTIVE SUMMARY

Orange City Council has adopted a Code of Meeting Practice that is applicable to all meetings of Council and Committees. The Code incorporates relevant legislation, and meetings must be held in accordance with the Code of Meeting Practice.

Members are requested to familiarise themselves with the document and retain it for future reference.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "17.1 Collaborate - Provide representative, responsible and accountable community governance".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

The Code of Meeting Practice reflects the requirements of the Local Government Act 1993 and the Local Government (General) Regulation 2005. Members of all Council Community Committees are required to comply with the provisions of the Code of Meeting Practice.

RECOMMENDATION

That the Spring Hill Community Committee acknowledge the requirements set by the Code of Meeting Practice and commit to conduct meetings in accordance with the Code of Meeting Practice.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

The Code of Meeting Practice is attached for the Committee's review and information. Changes to the Code of Meeting Practice made by Council will be advised to the Committee when and if they occur.

ATTACHMENTS

1 Code of Meeting Practice, D22/15894

THE CODE OF MEETING PRACTICE WAS REMOVED FROM THE AGENDA TO AVOID DUPLICATION

SPRING HILL COMMUNITY COMMITTEE**16 JUNE 2022**

3.3 COMMITTEE CHARTER - SPRING HILL COMMUNITY COMMITTEE

RECORD NUMBER: 2022/714

AUTHOR: Nick Redmond, Manager Corporate & Community Relations

EXECUTIVE SUMMARY

Orange City Council has developed and adopted the Charter for the Lucknow Community Committee. The Community Committee structure was determined in February 2022 and the Charters were adopted in March 2022.

The Charter sets out the operations and composition of the Committee and is presented for consideration and adoption by the Committee. If required, the Committee may recommend to Council a change to the Charter, however any such change must be consistent with Council's Code of Meeting Practice.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

All Community Committee Charters have been updated to reflect Council's requirements and to comply with Council's Code of Meeting Practice.

RECOMMENDATION

That the Charter for the Spring Hill Community Committee be adopted.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

The Charter for the current term of the Committee is attached for consideration and adoption by the Committee.

The Committee may, if needed, recommend changes to the Charter be considered. Any such changes cannot be inconsistent with Council's Code of Meeting Practice.

ATTACHMENTS

- 1 Spring Hill Community Committee Draft Charter, D22/24108

SPRING HILL COMMUNITY COMMITTEE

16 JUNE 2022

Attachment 1 Spring Hill Community Committee Draft Charter



SPRING HILL COMMUNITY COMMITTEE

2022/210

F175

PURPOSE

To advise Council and make recommendations in relation to the Village of Spring Hill.

The Committee does not have a role in the operational function of Council. This is the responsibility of the Chief Executive Officer and staff. Equally, where Council has adopted a Strategic Policy or Strategic Planning document, the Committee must observe the Council position as set out in that policy, plan or document.

REPORTS TO

Services Policy Committee

TERM

The Spring Hill Community Committee shall dissolve at the General Election of Orange City Council. Council may dissolve the Committee at any time.

MEMBERSHIP

Two or more Councillors (one of whom shall be Chairperson, as elected by Council)

Up to 12 community representatives

Chief Executive Officer (or nominee)

Non-voting Committee Clerk

Council staff as required (non-voting)

QUORUM

Majority of community members and at least one Councillor.

MEETING FREQUENCY

Quarterly, with additional meetings if required. Specific meeting dates and times to be determined by the Committee.

VOTING

Each member of the Committee is entitled to one vote only. In the equality of votes, the matter is to be referred to Council for determination.

REPORTS AND RECORDING

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing to the Committee Clerk at least 10 days before the meeting. Formal minutes of meetings of the Committee will be produced in accordance with Council's Code of Meeting Practice. The Committee may make recommendations to Council, via the Services Policy Committee. Council may adopt, amend or decline any recommendation.

SPRING HILL COMMUNITY COMMITTEE**16 JUNE 2022**Attachment 1 Spring Hill Community Committee Draft Charter

SPRING HILL COMMUNITY COMMITTEE CHARTER

VACANCIES

Vacancies may arise during the term of the Committee. If a vacancy does occur, the Committee may invite an individual to join the Committee, or seek expressions of interest to fill the vacancy.

COMMITTEE CLERK

The Chief Executive Officer will provide a Committee Clerk who will be the representative of the Chief Executive Officer, and will exercise the functions of the Chief Executive Officer so far as they are relevant to the Committee and its Chairperson.

RELEVANT POLICIES/DOCUMENTS

Orange City Council Code of Conduct
Orange City Council Code of Meeting Practice
Orange Community Strategic Plan
Delivery/Operational Plan
Asset Management Plan Strategy and Plans

Copies of these and other documents are available on Council's website at www.orange.nsw.gov.au or from the Committee Clerk.

SPRING HILL COMMUNITY COMMITTEE**16 JUNE 2022**

3.4 SPRING HILL COMMITTEE MEETING DATES AND TIMES

RECORD NUMBER: 2022/717

AUTHOR: Nick Redmond, Manager Corporate & Community Relations

EXECUTIVE SUMMARY

The Spring Hill Community Committee is requested to consider meeting dates and times for the remainder of 2022. Council has resolved the frequency of Committee Meetings to be as required however it is up to the Committee to determine meeting dates around that frequency.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Spring Hill Community Committee set meeting dates, times and locations for the remainder of 2022.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

The Committee is requested to lock in meeting dates, times and locations for the remainder of 2022. This will allow meetings to be planned well in advance and members and Councillors can ensure their availability to attend wherever possible.

The proposed meeting dates can be amended at a later date if required, however Council’s preference is to lock in the meeting dates.

SPRING HILL COMMUNITY COMMITTEE**16 JUNE 2022**

3.5 SPRING HILL COMMUNITY COMMITTEE ACTION PLAN

TRIM REFERENCE: 2022/719

AUTHOR: Nick Redmond, Manager Corporate & Community Relations

EXECUTIVE SUMMARY

Council has noted the important role that Community Committees play in providing feedback and input into Council's operations. Committees can also offer ideas and suggestions to be considered as part of Council's Integrated Planning and Reporting framework, and related annual budget.

As a means of recording ideas, suggestions and activities made by members, each Committee will develop and review on an ongoing basis an Action Plan.

This report provides the opportunity for the Committee to consider items to be added to the Action Plan, for review at the next meeting.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs".

FINANCIAL IMPLICATIONS

Items on the Action Plan will not necessarily be put into Council's program of works or budget. Rather, the Action Plan will be used by the Committee and staff to provide suggestions for Council's consideration. Items may also be long-term goals or activities that can be worked on over time.

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Committee consider and discuss items to be included on the Action Plan.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

An update to the Committee's Action Plan will be a standard item on every agenda for discussion and review.

The Committee Clerk will ensure the Action Plan identifies possible budget and resourcing implications, and also how an item links to Council's Delivery/Operational Plan, or could be proposed for future Delivery/Operational Plans.

SPRING HILL COMMUNITY COMMITTEE

16 JUNE 2022

3.5 Spring Hill Community Committee Action Plan

The previous Committee Action Plan is attached and the Committee is requested to review and consider items to be included.

ATTACHMENTS

- 1 Spring Hill Committee Draft Action Plan, D18/14867

D18/14867

SPRING HILL COMMUNITY COMMITTEE ACTION PLAN

PRIORITY PROJECTS

Project Area	Project	Scope	Tasks	Who	Constraints	Date/Timing	Comments/Progress/Outcomes	Estimated Cost	Priority Listing
Recreational activities for all ages	Mini Skate Park	Small quarter pipe off the side of the basketball court.	Request Council to relocate any recreational equipment left over from the redevelopment of Glenroi Oval to Spring Hill	OCC	Staffing	YR 2 - 2021/2022			YR 2 - 3
	Pump Track	Re-shape and seal the pump track to make it suitable for scooters, bikes and skateboards.		OCC	Staffing	YR 2 - 2021/2022			YR 2 - 2
	Basketball Court	Make a proper concrete half-court basketball area.		OCC	Staffing	YR 2 - 2021/2022	Work progress. Speaking to Contractors to complete works.		YR 2 - 2
	Spring Hill Trail Network			OCC	Staffing	YR 2 - 2021/2022	Document for proposal attached to meeting held on 27.08.2020.		YR 2 - 1
Spring Hill Cemetery	Internment Wall	Internment wall for ashes.		OCC	Staffing	YR 1 - 2020/2021	The Committee has started this project.		YR 1 - 2
	Fence and Gate		Gate to be assessed for restoration.	OCC	Staffing	YR 1 - 2020/2021	The Committee has started this project. Gate has been ordered.		YR 1 - 2
Land Acquisition	Soil Testing			OCC	Staffing	YR 1 - 2020/2021	The Committee has determined this was to proceed		Started
Alf Reid Park	Toilet Block	Electric Timed Lock	Installation of timed electric lock on toilet block	OCC	NA	YR 1 - 2020/2021	Council have installed a timed electric lock to the toilet block so that it can be programmed to be opened during the day. It is currently programmed to be open 7 am to 7pm. An additional solar panel and power pack will be installed to the building to accommodate the additional power required.		Completed

OTHER PROJECTS

Project Area	Project	Scope	Tasks	Who	Constraints	Date/Timing	Comments/Progress/Outcomes	Estimated Cost	Priority Listing
Safety	Control speeding	Address Issue of volume of traffic and speeding issues – particularly in Worboys Street	Traffic Counts complete and lodged with local Police. Inspector White to address SH Committee at November meeting. Additional Counters being put in place Early August 19.						
	Crossings	Designated Pedestrian Crossings	Identify areas for pedestrian crossings Investigate installation and cost						
	Footpaths	Installation of footpath on eastern side of Carcoar Street	Included in future works program of Council						
	Lighting	Additional Street Lighting	Identify areas for increased lighting						
	Bike Paths								
Recreational Facilities	Playgrounds	Playground Upgrades	Investigate upgrade options and costs						
Maintenance	Drainage	Maintain table drains across village							
General		Investigate alternative uses for former RFS Shed							
		Develop hybrid Bike trails							
		Identify dump point location							
		Reprint of “A History Springs to Mind”							

2.4 MINUTES OF THE ORANGE CONSERVATORIUM AND PLANETARIUM COMMUNITY COMMITTEE - 20 APRIL 2022

RECORD NUMBER: 2022/1193
AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

EXECUTIVE SUMMARY

The Orange Conservatorium and Planetarium Community Committee met on 20 April, 2022. The Minutes of this meeting are tabled for the Council's attention.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "4.2 Live - Partner with key stakeholders to deliver cultural facilities and services that reflect the interests of a culturally diverse community".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Orange Conservatorium and Planetarium Community Committee at its meeting held on 20 April 2022.**
- 2 That Council determine recommendation 3.4 from the minutes of the Orange Conservatorium and Planetarium Community Committee meeting of 20 April 2022.**
3.4 - That the Orange Regional Conservatorium and Planetarium Committee meet quarterly with the meeting dates for the remainder of 2022 being 9 August and 8 November commencing at 6.00pm.
- 3 That the remainder of the minutes of the Orange Conservatorium and Planetarium Community Committee at its meeting held on 20 April 2022 be adopted.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

Nil

ATTACHMENTS

- 1 OCPCC - Minutes - 20 April 2022
- 2 OCPCC - Agenda - 20 April 2022, D22/37620 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE

ORANGE CONSERVATORIUM AND PLANETARIUM COMMUNITY COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 20 APRIL 2022

COMMENCING AT 6.00PM

1 INTRODUCTION

ATTENDANCE

Cr K Duffy (Chairperson), Cr J Hamling (Mayor), Cr G Floyd, Cr M McDonell, Mr Rod Somerville, Mr Chris Gryllis, Mr Raymond Haynes, Mr Brendan Stuart (joined 6.07pm), Mr Reg Kidd, Chief Executive Officer, Director of Community, Recreation and Cultural Services

1.1 Apologies and Leave of Absence

Nil

1.2 Acknowledgement of Country

Cr K Duffy conducted an Acknowledgement of Country

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Mr David Waddell declared a less than significant non-pecuniary Interest. Mr Waddell is a student at the Conservatorium of Music.

2 PREVIOUS MINUTES

RESOLVED

Cr M McDonell/Mr R Somerville

That the Minutes of the Meeting of the Orange Conservatorium and Planetarium Community Committee held on 1 May 2018 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Orange Conservatorium and Planetarium Community Committee meeting held on 1 May 2018.

3 GENERAL REPORTS

3.1 CODE OF CONDUCT - ORANGE CONSERVATORIUM AND PLANETARIUM COMMUNITY COMMITTEE

TRIM REFERENCE: 2022/559

RECOMMENDATION

Mr C Gryllis/Cr G Floyd

That the Orange Conservatorium and Planetarium Community Committee acknowledge the requirements set by the Code of Conduct, and members commit to act in accordance with the Code of Conduct at all times while on Committee/Council business.

3.2 ORANGE REGIONAL CONSERVATORIUM AND PLANETARIUM COMMUNITY COMMITTEE - CODE OF MEETING PRACTICE

TRIM REFERENCE: 2022/569

RECOMMENDATION

Cr G Floyd/Mr C Gryllis

That the Orange Regional Conservatorium and Planetarium Committee acknowledge the requirements set by the Code of Meeting Practice and commit to conduct meetings in accordance with the Code of Meeting Practice.

3.3 COMMITTEE CHARTER - ORANGE CONSERVATORIUM AND PLANETARIUM COMMUNITY COMMITTEE

TRIM REFERENCE: 2022/564

RECOMMENDATION

Cr J Hamling/Mr R Kidd

That the Charter for the Orange Conservatorium and Planetarium Community Committee be adopted.

3.4 ORANGE REGIONAL CONSERVATORIUM AND PLANETARIUM MEETING DATES AND TIMES

TRIM REFERENCE: 2022/565

RECOMMENDATION

Mr C Gryllis/Cr M McDonell

That the Orange Regional Conservatorium and Planetarium Committee meet quarterly with the meeting dates for the remainder of 2022 being 9 August and 8 November commencing at 6.00pm.

3.5 ORANGE REGIONAL CONSERVATORIUM AND PLANETARIUM ACTION PLAN

TRIM REFERENCE: 2022/573

RECOMMENDATION

Mr R Kidd/Cr M McDonell

That the Committee consider and develop items to be included on the Action Plan.

THE MEETING CLOSED AT 7.06PM.



ORANGE CONSERVATORIUM AND PLANETARIUM COMMUNITY COMMITTEE

AGENDA

20 APRIL 2022

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **ORANGE CONSERVATORIUM AND PLANETARIUM COMMUNITY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE** on **Wednesday, 20 April 2022** commencing at .

David Waddell

CHIEF EXECUTIVE OFFICER

For apologies please contact Renea Meacham on 6393 8216.

ORANGE CONSERVATORIUM AND PLANETARIUM COMMUNITY COMMITTEE 20 APRIL 2022

AGENDA**EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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ORANGE CONSERVATORIUM AND PLANETARIUM COMMUNITY COMMITTEE 20 APRIL 2022

1 INTRODUCTION**MEMBERS**

Cr K Duffy (Chairperson), Cr G Floyd, Cr M McDonell, Mr Rod Somerville, Mr Chris Gryllis, Mr Raymond Haynes, Mr Brendan Stuart, Mr Reg Kidd, Director of Community, Recreation and Cultural Services

1.1 APOLOGIES AND LEAVE OF ABSENCE**1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Orange Conservatorium and Planetarium Community Committee at this meeting.

2 PREVIOUS MINUTES**RECOMMENDATION**

That the Minutes of the Meeting of the Orange Conservatorium and Planetarium Community Committee held on 1 May 2018 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Orange Conservatorium and Planetarium Community Committee meeting held on 1 May 2018.

ORANGE CONSERVATORIUM AND PLANETARIUM COMMUNITY COMMITTEE 20 APRIL 2022

ATTACHMENTS

- 1 Minutes of the Meeting of the Orange Conservatorium and Planetarium Community Committee held on 1 May 2018

ORANGE CITY COUNCIL

MINUTES OF THE

ORANGE CONSERVATORIUM AND PLANETARIUM COMMUNITY COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 1 MAY 2018

COMMENCING AT 1.00PM

1 INTRODUCTION

ATTENDANCE

Cr K Duffy (Chairperson), Cr R Turner, Mrs Kelly Dent, Mr Rod Somerville, Mr Phil Stevenson, Director Community, Recreation and Cultural Services

1.1 Apologies and Leave of Absence

RESOLVED

Cr R Turner/Mr R Somerville

That the apologies be accepted from Ms Donna Riles, Mr Nat Burgio and Ms Melanie Smyth for the Orange Conservatorium and Planetarium Community Committee meeting on 1 May 2018.

1.2 Acknowledgement of Country

Cr Duffy conducted an Acknowledgment of Country

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RESOLVED

Mrs K Dent/Mr R Somerville

That the Minutes of the Meeting of the Orange Conservatorium and Planetarium Community Committee held on 28 February 2018 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Orange Conservatorium and Planetarium Community Committee meeting held on 28 February 2018.

MINUTES OF ORANGE CONSERVATORIUM AND PLANETARIUM COMMUNITY COMMITTEE
1 MAY 2018

3 GENERAL REPORTS**3.1 ORANGE CONSERVATORIUM AND PLANETARIUM PUBLICITY PROGRAM**

TRIM REFERENCE: 2018/974

RECOMMENDATION**Cr R Turner/Mr R Somerville**

That a publicity program for the Orange Conservatorium and Planetarium Committee be developed in conjunction with members of the Orange Conservatorium and Planetarium Community Committee and Council.

3.2 ORANGE CONSERVATORIUM AND PLANETARIUM COMMITTEE ACTION PLAN

TRIM REFERENCE: 2018/1094

RECOMMENDATION**Cr R Turner/Mr R Somerville**

- 1 That the Orange Conservatorium and Planetarium Community Committee Action Plan be reviewed and updated.
- 2 That a delegation comprising of the Mayor, Cr Duffy, Cr Turner, K Dent, R Sommerville and the Director Community, Recreation and Cultural Services meet with the Minister Fifield MP and Minister Harwin MP to discuss funding of the Orange Conservatorium and Planetarium.
- 3 That the next meeting of the Orange Conservatorium and Planetarium Committee be held 10 July 2018 commencing at 1.00pm.

THE MEETING CLOSED AT 1.18PM.

ORANGE CONSERVATORIUM AND PLANETARIUM COMMUNITY COMMITTEE 20 APRIL 2022

3 GENERAL REPORTS**3.1 CODE OF CONDUCT - ORANGE CONSERVATORIUM AND PLANETARIUM COMMUNITY COMMITTEE**

RECORD NUMBER: 2022/559

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

EXECUTIVE SUMMARY

The Local Government Act 1993 (the Act) requires all councils in NSW to adopt a Code of Conduct that incorporates the provisions of the Model Code of Conduct issued by the Office of Local Government.

The Orange City Council Code of Conduct applies to all Council delegates – Councillors, staff, volunteers, Committee Members and contractors. Accordingly, Committee Members are requested to read the document and are asked to comply with the Code at all times while on Committee/Council business.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

The Code of Conduct reflects the requirements of the Local Government Act 1993 and the Local Government (General) Regulation 2005. Members of all Council Community Committees are required to comply with the provisions of the Code of Conduct.

RECOMMENDATION

That the Orange Conservatorium and Planetarium Community Committee acknowledge the requirements set by the Code of Conduct, and members commit to act in accordance with the Code of Conduct at all times while on Committee/Council business.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

The Code of Conduct is attached to this report and members are requested to retain a copy for future reference. If during the term of the Committee any significant changes are made to the Code, the amended version will be provided to the Committee.

ORANGE CONSERVATORIUM AND PLANETARIUM COMMUNITY COMMITTEE 20 APRIL 2022

3.2 ORANGE REGIONAL CONSERVATORIUM AND PLANETARIUM COMMUNITY COMMITTEE - CODE OF MEETING PRACTICE

RECORD NUMBER: 2022/569

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

EXECUTIVE SUMMARY

Orange City Council has adopted a Code of Meeting Practice that is applicable to all meetings of Council and Committees. The Code incorporates relevant legislation, and meetings must be held in accordance with the Code of Meeting Practice.

Members are requested to familiarise themselves with the document, and retain it for future reference.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "17.1 Collaborate - Provide representative, responsible and accountable community governance".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

The Code of Meeting Practice reflects the requirements of the Local Government Act 1993 and the Local Government (General) Regulation 2005. Members of all Council Community Committees are required to comply with the provisions of the Code of Meeting Practice.

RECOMMENDATION

That the Orange Regional Conservatorium and Planetarium Committee acknowledge the requirements set by the Code of Meeting Practice and commit to conduct meetings in accordance with the Code of Meeting Practice.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

The Code of Meeting Practice is attached for the Committee's review and information. Changes to the Code of Meeting Practice made by Council will be advised to the Committee when and if they occur.

ATTACHMENTS

- 1 Code of Meeting Practice, D22/15894

ORANGE CONSERVATORIUM AND PLANETARIUM COMMUNITY COMMITTEE**20 APRIL 2022**Attachment 1 Orange Conservatorium and Planetarium Committee Draft Charter

3.3 COMMITTEE CHARTER - ORANGE CONSERVATORIUM AND PLANETARIUM COMMUNITY COMMITTEE

RECORD NUMBER: 2022/564

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

EXECUTIVE SUMMARY

Orange City Council has developed and adopted the Charter for the Conservatorium and Planetarium Community Committee. The Community Committee structure was determined late in 2017 with Council adopting the Charters in February 2018.

The Charter sets out the operations and composition of the Committee and is presented for consideration and adoption by the Committee. If required, the Committee may recommend to Council a change to the Charter, however any such change must be consistent with Council's Code of Meeting Practice.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

All Community Committee Charters have been updated to reflect Council's requirements and to comply with Council's Code of Meeting Practice.

RECOMMENDATION

That the Charter for the Orange Conservatorium and Planetarium Community Committee be adopted.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

The Charter for the current term of the Committee is attached for consideration and adoption by the Committee.

The Committee may, if needed, recommend changes to the Charter be considered. Any such changes cannot be inconsistent with Council's Code of Meeting Practice.

ATTACHMENTS

1 Orange Conservatorium and Planetarium Committee Draft Charter, D22/21631

ORANGE CONSERVATORIUM AND PLANETARIUM COMMUNITY COMMITTEE

20 APRIL 2022

Attachment 1 Orange Conservatorium and Planetarium Committee Draft Charter



ORANGE CONSERVATORIUM AND PLANETARIUM COMMUNITY COMMITTEE

2022/203

F1504

PURPOSE

To advise Council and make recommendations in relation to the development of the Orange Conservatorium Planetarium project.

The Committee does not have a role in the operational function of Council. This is the responsibility of the General Manager and staff. Equally, where Council has adopted a Strategic Policy or Strategic Planning document, the Committee must observe the Council position as set out in that policy, plan or document.

REPORTS TO

Services Policy Committee

TERM

The Orange Conservatorium and Planetarium Community Committee shall dissolve at the General Election of Orange City Council. Council may dissolve the Committee at any time by resolution of Council.

MEMBERSHIP

Three Councillors (one of whom shall be Chairperson, as elected by Council)

Up to four representatives of the Community

Non-voting Committee Clerk

Council staff as required (non-voting)

QUORUM

Majority of community members and at least one Councillor.

MEETING FREQUENCY

As required, with specific meeting dates and times to be determined by the Committee.

VOTING

Each member of the Committee is entitled to one vote only. In the equality of votes, the matter is to be referred to Council for determination.

REPORTS AND RECORDING

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing to the Committee Clerk at least 10 days before the meeting. Formal minutes of meetings of the Committee will be produced in accordance with Council's

COMMITTEE CHARTER

ORANGE CONSERVATORIUM AND PLANETARIUM COMMUNITY COMMITTEE CHARTER

Code of Meeting Practice. The Committee may make recommendations to Council, via the Services Policy Committee. Council may adopt, amend or decline any recommendation.

VACANCIES

Vacancies may arise during the term of the Committee. If a vacancy does occur, the Committee may invite an individual to join the Committee, or seek expressions of interest to fill the vacancy.

COMMITTEE CLERK

The General Manager will provide a Committee Clerk who will be the representative of the General Manager, and will exercise the functions of the General Manager so far as they are relevant to the Committee and its Chairperson.

RELEVANT POLICIES/DOCUMENTS

Orange City Council Code of Conduct
Orange City Council Code of Meeting Practice
Orange Community Strategic Plan
Delivery/Operational Plan
Asset Management Plan Strategy and Plans

Copies of these and other documents are available on Council's website at www.orange.nsw.gov.au or from the Committee Clerk.

ORANGE CONSERVATORIUM AND PLANETARIUM COMMUNITY COMMITTEE 20 APRIL 2022

3.4 ORANGE REGIONAL CONSERVATORIUM AND PLANETARIUM MEETING DATES AND TIMES

RECORD NUMBER: 2022/565

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

EXECUTIVE SUMMARY

The Orange Regional Conservatorium and Planetarium Community Committee is requested to consider meeting dates and times for the remainder of 2022. Council has resolved the frequency of Committee Meetings to be as required however it is up to the Committee to determine meeting dates around that frequency.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Orange Regional Conservatorium and Planetarium Committee set meeting dates, times and locations for the remainder of 2022.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

The Committee is requested to lock in meeting dates, times and locations for the remainder of 2022. This will allow meetings to be planned well in advance and members and Councillors can ensure their availability to attend wherever possible.

The proposed meeting dates can be amended at a later date if required, however Council’s preference is to lock in the meeting dates.

ORANGE CONSERVATORIUM AND PLANETARIUM COMMUNITY COMMITTEE 20 APRIL 2022

3.5 ORANGE REGIONAL CONSERVATORIUM AND PLANETARIUM ACTION PLAN

TRIM REFERENCE: 2022/573

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

EXECUTIVE SUMMARY

Council has noted the important role that Community Committees play in providing feedback and input into Council's operations. Committees can also offer ideas and suggestions to be considered as part of Council's Integrated Planning and Reporting framework, and related annual budget.

As a means of recording ideas, suggestions and activities made by members, each Committee will develop and review on an ongoing basis an Action Plan.

This report provides the opportunity for the Committee to consider items to be added to the Action Plan, for review at the next meeting.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs".

FINANCIAL IMPLICATIONS

Items on the Action Plan will not necessarily be put into Council's program of works or budget. Rather, the Action Plan will be used by the Committee and staff to provide suggestions for Council's consideration. Items may also be long-term goals or activities that can be worked on over time.

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Committee consider and discuss items to be included on the Action Plan.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

An update to the Committee's Action Plan will be a standard item on every agenda for discussion and review.

ORANGE CONSERVATORIUM AND PLANETARIUM COMMUNITY COMMITTEE 20 APRIL 2022**3.5 Orange Regional Conservatorium and Planetarium Action Plan**

The Committee Clerk will ensure the Action Plan identifies possible budget and resourcing implications, and also how an item links to Council's Delivery/Operational Plan, or could be proposed for future Delivery/Operational Plans.

The previous Committee Action Plan is attached and the Committee is requested to consider items to be included.

ATTACHMENTS

- 1 Draft Action Plan, D22/21745

ORANGE CONSERVATORIUM AND PLANETARIUM COMMUNITY COMMITTEE

20 APRIL 2022

Attachment 1 Draft Action Plan

D18/

Orange Conservatorium and Planetarium Community Committee

Action Plan

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
That a copy of the DA together with attachments be provided to Members	DCCS		Nil	Staffing	28/02/18	21/03/18	
That the costings for the development be provided to Members	DCCS		Nil	Staffing	28/02/18	21/03/18	
That Council and Committee Members explore funding opportunities	All		Nil	Staffing	28/02/18	Ongoing	
That the Council and Committee develop a publicity program	All			Staffing			
That a delegation of Council and Committee Members travel to meet with NSW Minister and Shadow Ministers	TBC		Approx \$1,000	Staffing			
That a listing of Ministers and Shadow Minister for State and Federal Governments be provided at next meeting	DCCS		Nil	Staffing	28/02/18	21/03/18	