



FINANCE POLICY COMMITTEE

AGENDA

5 JULY 2022

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **FINANCE POLICY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 5 July 2022**.

David Waddell
CHIEF EXECUTIVE OFFICER

For apologies please contact Administration on 6393 8106.

AGENDA

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1 INTRODUCTION

1.1 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Finance Policy Committee at this meeting.

2 GENERAL REPORTS

2.1 SMALL DONATIONS AND GRANTS - APPLICATIONS FOR CONSIDERATION (ROUND 4)

RECORD NUMBER: 2022/1173

AUTHOR: Kristina Gottschall-Finkel, Grants Officer

EXECUTIVE SUMMARY

The report provides information to Council about six applications for consideration in the Small Donations and Grants (Round 4) program. All six applications are recommended for approval.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “15.2 Collaborate - Support community organisations and groups to deliver services and programs”.

FINANCIAL IMPLICATIONS

The budget for General Donations within the Small Donations & Grants Program for 2022/2023 is \$60,000.00. Funds remaining to date: \$60, 000. Total cost of the six grant applications is \$9,200 and \$392.15 in, in-kind support.

POLICY AND GOVERNANCE IMPLICATIONS

Refer to Council’s Donations and Grants Policy - ST029.

This policy is in accordance with these sections in the Local Government Act 1993, section 356 (financial assistance) and section 377 (delegated authority) and; in accordance with this section in the Local Government Regulation 2000, section 207 (record of donations for auditing purposes)

RECOMMENDATION

That Council considers approval of the following:

- 1 A request for \$2,000 from the Bowen Resident’s Action Group to support the Bowen Community Technology Centre.**
- 2 A request for \$392.15 ‘in-kind’ support from the Orange Legacy Appeals Funds to hang Legacy banners on city flag poles in Summer and Anson Streets during Legacy Week (29 August – 1 September 2022).**
- 3 A request for \$1,200 from Pinnacle Dragons Abreast Dragon Boat group (members are breast cancer survivors and supporters) for their ‘Too Busy Living – After Cancer’ forum on the 24 September 2022.**
- 4 A request for \$1,500 from The Shepherd Centre for their “Talk Together Connection” program, an online program helping children with hearing loss to learn to listen and speak.**
- 5 A request for \$2,000 from Teach Learn Grow’s Rural Program that will coordinate groups of volunteer university students to visit Glenroi Heights Public School to provide tailored one-on-one tutoring and mentoring in mathematics or STEAM subjects (week of 5 December 2022).**
- 6 A request for \$2,500 from the City of Orange Brass Band to support the community service they provide, including support with their ongoing conductor honorarium.**

2.1 Small Donations and Grants - Applications for consideration (Round 4)

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

Applicant 1	The Bowen Resident's Action Group (Not-for-profit organisation)
Assistance Would Support	Assistance would support some of the running costs of The Bowen Community Technology Centre. The Centre was set-up in 2008 by Council, Housing Bowen residents and the local Police to address community disengagement and anti-social behaviour. The Centre provides a safe and comfortable IT space that services the Bowen community in need of computers and printing facilities, who may not be able to afford them otherwise. The Centre provides the service locally so that users need not go into the CBD for their IT needs. The Centre has 14 public use computers with colour printers, black and white printers and scanning facilities. All are up to date with software and web security. Most of the users are young school age children who visit daily to complete homework or educational activities. Adults who require assistance with typing or research can receive guided help from staff. User numbers are increasing again post-COVID. Note: Council donated \$2,000 to the Bowen Community Technology Centre in 2020 and \$2,000 in 2019.
Amount Requested	\$2,000.00.
Policy Category	Projects or Equipment Purchase or Providing a Community Service.
Category Maximum	\$2,500.00.
Complies With Policy	Yes.

Applicant 2	Orange Legacy Appeals Funds (Non-for-profit organisation)
Assistance Would Support	Assistance would support the hanging of Legacy banners on CBD flag poles in Summer and Anson Streets during Legacy Week (29 August – 1 September 2022). This is usually a yearly request from Legacy. Council has 12 banners in storage for Legacy and the Technical Services team responsible for the work have advised that the work is equivalent to the cost noted above. The Governance team will liaise with Legacy and the Technical Services team to successfully carry out the work requested.
Amount Requested	\$392.15 in 'in-kind' support.
Policy Category	Projects or Equipment Purchase or Providing a Community Service.
Category Maximum	\$2,500.00.
Complies With Policy	Yes

2.1 Small Donations and Grants - Applications for consideration (Round 4)

Applicant 3	Pinnacle Dragons Abreast - a non-for-profit Dragon Boat group with approximately 40 members ranging from ages 13-81 living with breast cancer and/or are family and friends of people living with breast cancer.
Assistance Would Support	Assistance would support the group's 'Too Busy Living – After Cancer' forum on the 24 September 2022, with specific expenses around speakers' cost, travel, and catering. The event will be open to people diagnosed with cancer and friends/family who want to find out what happens after a cancer diagnosis and information living well after diagnosis. Speakers will include: Pearl Lee, the Chair of Pinnacle Dragons Abreast; local psychologist Andrea Grom; Margie Collins, a local cancer nurse; Donna Falconer, Advocate to get people tested; Roslyn Kemp, coordinator of Encore exercise program. The forum will finish with a dinner at a local restaurant (at participants' expense) and an introduction to dragon boating at Lake Canobolas the following day.
Amount Requested	\$1, 200.
Policy Category	Projects or Equipment Purchase or Providing a Community Service.
Category Maximum	\$2, 500.
Complies With Policy	Yes.

Applicant 4	The Shepherd Centre – a not-for-profit organisation specialising in helping children who are deaf or have hearing loss to develop listening skills and clear spoken language.
Assistance Would Support	Assistance would support the organisation's "Talk Together Connection" program, an online program linking children and their families to tailored support, including speech specialists and child and family counsellors. These skills can potentially help children attend mainstream schools and enjoy all the opportunities available to children who are not hearing impaired. Specifics around this program are in the attached application. The program is free for those accessing it. Currently, The Shepherd Centre is working with one Orange family but aim to increase this number over the next 12 months. Note: Council has donated the following to the Shepherd Centre in recent years: - \$1, 500 in 2022 - \$2, 500 in 2021 - \$2, 000 in 2020.
Amount Requested	\$1, 500.
Policy Category	Projects or Equipment Purchase or Providing a Community Service.
Category Maximum	\$2, 500.
Complies With Policy	Yes.

2.1 Small Donations and Grants - Applications for consideration (Round 4)

Applicant 5	Teach Learn Grow is a non-for-profit organisation aspiring to make a real and long-term impact on the educational outcomes of students experiencing disadvantage in rural and remote Australian communities.
Assistance Would Support	<p>Assistance would support the organisation's Rural Program that will bring groups of volunteer university students to Glenroi Heights Public School to provide tailored one-on-one tutoring and mentoring in mathematics or STEAM subjects (commencing from 5 December 2022). Volunteer university students will work with Glenroi Heights Public School for one week, providing on average 2 hours of tailored one-on-one tutoring and mentoring per day per participating student. Outcomes will be measured through testing of students, before and after feedback surveys as well as qualitative data from classrooms by teachers.</p> <p>Note: Council has donated the following to Teach Learn Grow in recent years:</p> <ul style="list-style-type: none"> - \$2, 000 in 2020 - \$2, 000 in 2019.
Amount Requested	\$2, 000.
Policy Category	Projects or Equipment Purchase or Providing a Community Service.
Category Maximum	\$2, 500.
Complies With Policy	Yes.

Applicant 6	City of Orange Brass Band (Non-for-profit organisation)
Assistance Would Support	<p>Assistance would support the community service that The City of Orange Brass Band provides, including numerous community performances (as outlined in the attached application) and assistance to help cover some of the ongoing conductor honorarium/s of \$750/quarter, total \$3,000/year. The City of Orange Brass Band's costs and voluntary contributions are also outlined in the attached application.</p> <p>Note: Council has donated the following to The City of Orange Brass Band in recent years:</p> <ul style="list-style-type: none"> - \$2, 500 in 2021 - \$2, 000 in 2020.
Amount Requested	\$2, 500.
Policy Category	Projects or Equipment Purchase or Providing a Community Service.
Category Maximum	\$2, 500.
Complies With Policy	Yes.

ATTACHMENTS

- 1 Application for Donation - Bowen Technology Centre, [D22/36787](#)
- 2 Application for Donation - Orange Legacy, [D22/36788](#)
- 3 Application for Donation - Pinnacle Dragon Boat Abreast, [D22/36789](#)
- 4 Application for Donation - The Shepherd Centre, [D22/36762](#)
- 5 Application for Donation - Teach Learn Grow, [D22/36790](#)
- 6 Application for Donation - City of Orange Brass Band, [D22/36962](#)

2.2 SMALL DONATIONS AND GRANTS - SPORTS PARTICIPANT PROGRAM QUARTERLY REPORT

RECORD NUMBER: 2022/1189

AUTHOR: Ben Keegan, Sport and Recreation Coordinator

EXECUTIVE SUMMARY

This report lists the successful applications in the Small Donations and Grants program under the Sports Participant Program category from the last quarter of 2021-2022.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “2.2 Live - Ensure the sporting and recreational facilities, programs and activities are accessible and affordable to support healthy lifestyle choices”.

FINANCIAL IMPLICATIONS

The annual budget for the Sports Participant Program is \$13,900 of which \$9,900 is remaining for 2021/22. The cancellation of many sporting events in 2021 saw a reduction in the number of applications received this financial year; however, it is expected that applications will increase to pre COVID levels in 2022/2023.

POLICY AND GOVERNANCE IMPLICATIONS

Refer to Council’s Donations and Grants Policy - ST029.

This policy is in accordance with these sections in the Local Government Act 1993:

1 section 356 (financial assistance)

2 section 377 (delegated authority)

And in accordance with this section in the Local Government Regulation 2005:

3 section 207 (record of donations for auditing purposes)

RECOMMENDATION

That Council acknowledge the report listing the successful applications in the Small Donations and Grants program under the Sports Participant Program category from the last quarter of 2021-2022.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

In acknowledgment of the ever-increasing costs associated with attending representative sporting events, Council established the Sports Participant Fund in 2014 to assist local sporting organisations and sportspersons meet some their expenses when selected to represent at state and national level events.

The following organisations/individuals received funding in the last quarter of 2021-2022.

No	Applicant	Description	\$Approved
1	Orange Netball Association	State Age Titles, 11 - 13 June 2022	\$750.00
2	Mitchell Williamson	U/14 Boys NSW Country Softball Team- National Championships, 14 - 17 April 2022	\$500.00
3	Jack Besgrove	NSW Open Men's Softball Team for National Championships, 7-10 April 2022	\$500.00
4	Lachlan Thompson	Australian Age Championships Adelaide, 11 - 18 April 2022	\$500.00
5	Paddy Keegan	NSW PSSA Boys Basketball State Championships - 31 May to 3 June 2022	\$250.00
6	Hannah Chapman	2022 NSW Junior State Age Championships - 26 - 27 March 2022	\$250.00
7	Abby Williams	2022 NSW Junior State Age Championships - 26 - 27 March 2022	\$250.00
8	Keeley Holmes	NSW Junior Rugby Union State Championships - 11 - 13 June 2022	\$250.00
9	Orange District Basketball Association	2022 John Martin NSW Country Basketball Tournament 10 - 13 June 2022	\$750.00

2.3 FUTURE CITY ASSISTANCE FUND - ROUND 2 - POST EXHIBITION REPORT

RECORD NUMBER: 2022/1195

AUTHOR: Nick Redmond, Manager Corporate & Community Relations

EXECUTIVE SUMMARY

The financial assistance applications for round 2 of the Future City Assistance Fund have been placed on public exhibition (Resolution 21/452 of 16 November 2021). There were no submissions received. It is recommended that Council approve the funding listed in the report.

Council has in place Future City Assistance Fund Guidelines to assess applications received under this Fund. Applications are open in several rounds in the current and the next one or two financial years. This report is the assessment of the applications received in Round 2 (September 2021).

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “9.4 Preserve - Develop a vibrant civic and commercial precinct as a centre for the community”.

FINANCIAL IMPLICATIONS

The current balance in the Future City Assistance Fund is \$256,764.97

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That Council resolves funding for Round 2 Future City Assistance Fund as follows:

- 1 To provide financial assistance of \$400.00 (ex-GST) from the Future City Assistance Fund to Bobbies Clothing (Refurbishment of Façade – 176 Summer Street, Orange).**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION**Summary**

No	Applicant	\$Request (ex GST)	\$Recommended
FC7	Bobbies Clothing (176 Summer Street)	\$400.00	\$400.00
	TOTALS	\$400.00	\$400.00

The works proposed are consistent with guidelines. The guidelines do suggest that the proponents source two quotes, however it has been advised that there was some difficulty in securing quotations.

2.3 Future City Assistance Fund - Round 2 - Post Exhibition Report

Level of Funding Available - the maximum level (on average) will be \$5,000.00; greater funding to a maximum of \$10,000.00 may be made if the circumstances warrant.

Application No FC7	Bobbies Clothing
<p>Purpose of the Request Painting of Front Façade - Bobbies – 176 Summer Street, Orange The work involves painting of the front facade.</p>	
<p>Amount Requested \$400.00 (ex GST) - which is 50% of the total project cost of \$795.00 (ex GST). Two quotations from Orange trades were attached to the application.</p>	
<p>Comment and Recommendation In line with the policy. \$400.00 (ex GST) recommended.</p>	

ATTACHMENTS

- 1 Future City Assistance Fund Application - Bobbies, D22/17440 [↓](#)

