



EMPLOYMENT AND ECONOMIC DEVELOPMENT POLICY COMMITTEE

AGENDA

5 JULY 2022

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **EMPLOYMENT AND ECONOMIC DEVELOPMENT POLICY COMMITTEE MEETING** of **ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 5 July 2022**.

David Waddell
CHIEF EXECUTIVE OFFICER

For apologies please contact Administration on 6393 8106.

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1 INTRODUCTION

1.1 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Employment and Economic Development Policy Committee at this meeting.

2 COMMITTEE MINUTES

2.1 MINUTES OF THE ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE MEETING HELD 15 JUNE 2022

RECORD NUMBER: 2022/1146

AUTHOR: Rachelle Robb, Director Corporate & Commercial Services

EXECUTIVE SUMMARY

The Economic Development Community Committee met on 15 June 2022 and the minutes are attached for Council's adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "12.4 Prosper - Partner with key stakeholders to enhance opportunities for local business to grow and prosper".

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

Nil.

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Economic Development Community Committee at its meeting held on 15 June 2022.**
- 2 That the minutes of the Economic Development Community Committee at its meeting held on 15 June 2022 be adopted.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 EDCC Minutes - 15 June 2022
- 2 EDCC Agenda - 15 June 2022, D22/37648 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE

ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE

HELD IN COUNCIL CHAMBERS, CIVIC CENTRE, BYNG STREET, ORANGE

ON 15 JUNE 2022

COMMENCING AT 8.05AM

1 INTRODUCTION

ATTENDANCE

Cr T Mileto (Chairperson), Cr T Greenhalgh, Cr J Evans, Cr F Kinghorne, Mr Wayne Sunderland, Mr Michael Banks, Mr Robert Alford, Mr Craig Hort, Mrs Michelle Smith, Mr Anthony Doyle, Mr Tony Healey, Mr Russell Tym, Mr Timothy Hall, Ms Kath Logan, Mr Grant Gill, Mr Darryl Curran, Ms Julia Andrews, Director Corporate and Commercial Services, Manager Business Development, Business Project Officer

1.1 Apologies and Leave of Absence

RESOLVED	Cr J Evans/Cr T Greenhalgh
That the apologies be accepted from Cr McDonell, Mr Alex King Elphick, Mrs Catherine Lawrence, Mr Garry Norton and Ms Terrie Sheargold for the Economic Development Community Committee meeting on 15 June 2022.	

1.2 Acknowledgement of Country

The Chairperson conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil.

2 GENERAL REPORTS

2.1 DRAFT CHARTER - ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE

TRIM REFERENCE: 2022/991

RECOMMENDATION

Cr F Kinghorne/Mr T Healey

That the Economic Development Community Committee adopt the draft Charter subject to any changes recommended to the Chief Executive Officer.

2.2 CODE OF CONDUCT - ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE

TRIM REFERENCE: 2022/992

RECOMMENDATION

Cr T Greenhalgh/Mr R Alford

That the Economic Development Community Committee acknowledge the requirements set by the Code of Conduct, and members commit to act in accordance with the Code of Conduct at all times while on Committee/Council business.

3 PRESENTATIONS

3.1 ECONOMIC DEVELOPMENT VERBAL UPDATE

TRIM REFERENCE: 2022/1036

The Committee were updated on the following issues:

- Defence procurement
- Industrial land development
- Affordable housing
- Regional Economic Development Strategy
- FutureCity

THE MEETING CLOSED AT 9.30AM.



ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE

AGENDA

15 JUNE 2022

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBERS, CIVIC CENTRE, BYNG STREET, ORANGE** on **Wednesday, 15 June 2022** commencing at **8.00AM**.

David Waddell
CHIEF EXECUTIVE OFFICER

For apologies please contact Tony Boland on 6393 8250.

ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE

15 JUNE 2022

AGENDA**EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE**15 JUNE 2022**

1 INTRODUCTION**MEMBERS**

Cr T Mileto (Chairperson), Cr M McDonell, Cr T Greenhalgh, Cr J Evans, Cr F Kinghorne, Mr Alex King Elphick, Ms Terrie Sheargold, Mr Wayne Sunderland, Mr Garry Norton, Mr Michael Banks, Mr Robert Alford, Mr Craig Hort, Mrs Michelle Smith, Mr Anthony Doyle, Mr Tony Healey, Mr Russell Tym, Mr Timothy Hall, Ms Kath Logan, Mr Grant Gill, Mrs Catherine Lawrence, Mr Darryl Curran, Ms Julia Andrews, Director Corporate and Commercial Services, Manager Business Development, Business Project Officer

1.1 APOLOGIES AND LEAVE OF ABSENCE**1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

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Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Economic Development Community Committee at this meeting.

ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE**15 JUNE 2022****4.1 Draft Charter - Economic Development Community Committee**

2 GENERAL REPORTS**2.1 DRAFT CHARTER - ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE**

RECORD NUMBER: 2022/991

AUTHOR: Tony Boland, Business Projects Officer

EXECUTIVE SUMMARY

Orange City Council has developed the draft Charter for the Economic Development Community Committee for the period commencing 2022. The Charter sets out the operations and composition of the Committee and is presented for consideration and adoption by the Committee.

If required, the Committee may recommend to Council additional changes to the Charter, however any such change must be consistent with the Councils Code of Meeting Practice and subject to the approval of the Chief Executive Officer in line with operational requirements.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "12.4 Prosper - Partner with key stakeholders to enhance opportunities for local business to grow and prosper".

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

All Community Committee Charters have been updated to reflect Councils requirements and to comply with Councils Code of Conduct.

RECOMMENDATION

That the Economic Development Community Committee adopt the draft Charter subject to any changes recommended to the Chief Executive Officer.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

1 Draft - Economic Development Community Committee Charter 2022, 2022/215

ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE

15 JUNE 2022

Attachment 1 Draft - Economic Development Community Committee Charter 2022



ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE

2022/215

F1508

PURPOSE

To advise Council and make recommendations in relation to the implementation of economic development strategies contained within Council's Delivery/Operational Plan.

The Committee does not have a role in the operational function of Council. This is the responsibility of the Chief Executive Officer and staff. Equally, where Council has adopted a Strategic Policy or Strategic Planning document, the Committee must observe the Council position as set out in that policy, plan or document.

REPORTS TO

Employment and Economic Development Policy Committee

TERM

The Economic Development Community Committee shall dissolve at the General Election of Orange City Council. Council may dissolve the Committee at any time by resolution of Council.

MEMBERSHIP

Three or more Councillors (one of whom shall be Chairperson, as elected by Council)

Chief Executive Officer (or nominee)

Non-voting Committee Clerk

Council staff as required (non-voting)

Community Representatives

Up to 16 community members with a particular interest in economic development and/or experience in:

- Health
- Tourism
- Education
- Manufacturing/Engineering
- Agribusiness
- Mining
- Small business
- Property development/sales

Other Representatives

- Federal Member for Calare (not included for quorum purposes)
- State Member for Orange (not included for quorum purposes)
- Representative of the Orange Business Chamber

ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE CHARTER

- Representative of the Biz HQ
- Representative of the Department of Regional NSW (or equivalent)

QUORUM

Majority of community members and at least one Councillor.

MEETING FREQUENCY

Every second month, with specific meeting dates and times to be determined by the Committee.

VOTING

Each member of the Committee is entitled to one vote only. In the equality of votes, the matter is to be referred to Council for determination.

REPORTS AND RECORDING

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing to the Committee Clerk at least 10 days before the meeting. Formal minutes of meetings of the Committee will be produced in accordance with Council's Code of Meeting Practice. The Committee may make recommendations to Council, via the Employment and Economic Development Policy Committee. Council may adopt, amend or decline any recommendation.

VACANCIES

Vacancies may arise during the term of the Committee. If a vacancy does occur, the Committee may invite an individual to join the Committee, or seek expressions of interest to fill the vacancy.

COMMITTEE CLERK

The Chief Executive Officer will provide a Committee Clerk who will be the representative of the Chief Executive Officer, and will exercise the functions of the Chief Executive Officer so far as they are relevant to the Committee and its Chairperson.

RELEVANT POLICIES/DOCUMENTS

Orange City Council Code of Conduct
Orange City Council Code of Meeting Practice
Orange Community Strategic Plan
Delivery/Operational Plan
Asset Management Plan Strategy and Plans
Statement of Business Ethics

Copies of these and other documents are available on Council's website at www.orange.nsw.gov.au or from the Committee Clerk.

ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE

15 JUNE 2022

2.2 CODE OF CONDUCT - ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE

RECORD NUMBER: 2022/992

AUTHOR: Tony Boland, Business Projects Officer

EXECUTIVE SUMMARY

The Local Government Act 1993 (the Act) requires all councils in NSW to adopt a Code of Conduct that incorporates the provisions of the Model Code of Conduct issued by the Office of Local Government.

The Orange City Council Code of Conduct applies to all Council delegates – Councillors, staff, volunteers, Committee Members, and contractors. Accordingly, Committee Members are requested to read the document and are asked to always comply with the Code while on Committee/Council business.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “12.4 Prosper - Partner with key stakeholders to enhance opportunities for local business to grow and prosper”.

FINANCIAL IMPLICATIONS

Nil.

POLICY AND GOVERNANCE IMPLICATIONS

The Code of Conduct reflects the requirements of the Local Government Act 1993 and the Local Government (General) Regulation 2005. Members of all Council Community Committees are required to comply with the provisions of the Code of Conduct.

RECOMMENDATION

That the Economic Development Community Committee acknowledge the requirements set by the Code of Conduct, and members commit to act in accordance with the Code of Conduct at all times while on Committee/Council business.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

The Code of Conduct was supplied to the Committee Members by email and members are requested to retain a copy for future reference. If during the term of the Committee any significant changes are made to the Code, the amended version will be provided to the Committee.

ATTACHMENTS

- 1 Code of Conduct Acknowledgement Form - Committee Members, Delegates and Advisors - 2022, D22/26475

ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE

15 JUNE 2022

CODE OF CONDUCT FOR COMMITTEE MEMBERS, DELEGATES, ADVISORS - ACKNOWLEDGMENT



**Code of Conduct
Acknowledgement of Receipt Form**

Name	
Position	
Address	
I hereby certify that I have read, understood and agree to comply with the provisions of the Orange City Council Code of Conduct for Committee Members, Delegates, Advisors.	
Signature	
Date	

Please return to the Executive Support Manager or via council@orange.nsw.gov.au

ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE

15 JUNE 2022

3 PRESENTATIONS

3.1 ECONOMIC DEVELOPMENT VERBAL UPDATE

A verbal update on economic development activity from staff including:

- Defence procurement
- Industrial land development
- Affordable housing
- Regional Economic Development Strategy
- Future City