



SPORT AND RECREATION POLICY COMMITTEE

AGENDA

7 JUNE 2022

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **SPORT AND RECREATION POLICY COMMITTEE MEETING** of **ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 7 June 2022**.

David Waddell
CHIEF EXECUTIVE OFFICER

For apologies please contact Administration on 6393 8106.

AGENDA

1	INTRODUCTION.....	3
1.1	Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests.....	3
2	COMMITTEE MINUTES.....	5
2.1	Minutes of the Sport and Recreation Community Committee Meeting on 4 May 2022	5
3	GENERAL REPORTS.....	31
3.1	Addition to Community Committee Framework - Bicycle Committee	31

1 INTRODUCTION

1.1 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Sport and Recreation Policy Committee at this meeting.

2 COMMITTEE MINUTES

2.1 MINUTES OF THE SPORT AND RECREATION COMMUNITY COMMITTEE MEETING ON 4 MAY 2022

RECORD NUMBER: 2022/863

AUTHOR: Ben Keegan, Sport and Recreation Coordinator

EXECUTIVE SUMMARY

The Sport and Recreation Community Committee met on 4 May 2022 and the recommendations for this meeting are provided to the Sport and Recreation Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “1.1 Live - Engage with the community to ensure recreation opportunities and facilities meet changing needs”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Sport and Recreation Community Committee at its meeting held on 4 May 2022.
- 2 That Council determine recommendations 3.2 from the minutes of the Sport and Recreation Community Committee meeting of 4 May 2022.
3.2 That the Charter for the Sport and Recreation Community Committee be adopted by the Committee Members with the following amendments:
 - *Quorum – At least five community members and one Councillor.*
 - *Meeting Frequency – Quarterly with specific dates and times to be determined by the Committee.*
- 3 That the remainder of the minutes of the Sport and Recreation Community Committee at its meeting held on 4 May 2022 be adopted.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 SRCC Minutes, 4 May 2022
- 2 SRCC Agenda, 4 May 2022, D22/27448 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE

SPORT AND RECREATION COMMUNITY COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 4 MAY 2022

COMMENCING AT 5.30PM

1 INTRODUCTION

ATTENDANCE

Cr T Greenhalgh (Chairperson), Cr G Floyd, Cr M McDonell, Mr Gary Norton, Mrs Cynthia Jarratt, Mr Fred Maw, Mr Peter Jarick, Mrs Catherine Lawrence, Mr Chris Doucas, Ms Jodie Kelly, Mr Brendan Stuart, Mr Tony Kay, Mr Ken McCarron, Mr Liam Dillon, Ms Shahreen Alford, Director Community, Recreation and Cultural Services, Sports and Recreation Coordinator

1.1 Apologies and Leave of Absence

RESOLVED

Cr J Hamling/Cr M McDonell

That the apology be accepted from Mr Stephen Martin for the Sport and Recreation Community Committee meeting on 4 May 2022.

1.2 Acknowledgement of Country

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RESOLVED

Mr G Norton/Ms S Alford

That the Minutes of the Meeting of the Sport and Recreation Community Committee held on 31 August 2021 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Sport and Recreation Community Committee meeting held on 31 August 2021.

3 GENERAL REPORTS

3.1 CURRENT PROJECTS REPORT - SPORT AND RECREATION

TRIM REFERENCE: 2022/613

RECOMMENDATION**Cr M McDonell/Mr G Norton**

That the Current Projects Report – Sport and Recreation be noted.

3.2 DRAFT COMMITTEE CHARTER - SPORT AND RECREATION COMMITTEE

TRIM REFERENCE: 2022/643

RECOMMENDATION**Mr G Norton/Mr P Jarick**

That the Charter for the Sport and Recreation Community Committee be adopted by the Committee Members with the following amendments:

- Quorum – At least five community members and one Councillor.
- Meeting Frequency – Quarterly with specific dates and times to be determined by the Committee.

3.3 CODE OF CONDUCT 2022

TRIM REFERENCE: 2022/644

RECOMMENDATION**Ms S Alford/Mr G Norton**

That the Sport and Recreation Community Committee acknowledge the requirements set by the Code of Conduct, and members commit to act in accordance with the Code of Conduct at all times while on Committee/Council business.

3.4 SPORT AND RECREATION COMMUNITY COMMITTEE ACTION PLAN

TRIM REFERENCE: 2022/645

RECOMMENDATION**Ms S Alford/Mrs C Jarratt**

That the Sport and Recreation Community Committee members consider current sport and recreation facility gaps and opportunities and submit project ideas for inclusion in the Action Plan.

THE MEETING CLOSED AT 6.45PM.



SPORT AND RECREATION COMMUNITY COMMITTEE

AGENDA

4 MAY 2022

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **SPORT AND RECREATION COMMUNITY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE** on **Wednesday, 4 May 2022** commencing at **5.30PM**.

David Waddell
CHIEF EXECUTIVE OFFICER

For apologies please contact Ben Keegan on 6393 8535.

SPORT AND RECREATION COMMUNITY COMMITTEE**4 MAY 2022**

AGENDA**EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

1	INTRODUCTION	3
1.1	Apologies and Leave of Absence	3
1.2	Acknowledgement of Country.....	3
1.3	Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests.....	3
2	PREVIOUS MINUTES	4
2.1	Minutes of the Meeting of the Sport and Recreation Community Committee held on 31 August 2021.....	5
3	GENERAL REPORTS	9
3.1	Current Projects Report - Sport and Recreation	9
3.2	Draft Committee Charter - Sport and Recreation Committee	19
3.3	Code of Conduct 2022	23
3.4	Sport and Recreation Community Committee Action Plan.....	25

SPORT AND RECREATION COMMUNITY COMMITTEE**4 MAY 2022****1 INTRODUCTION****MEMBERS**

Cr T Greenhalgh (Chairperson), Cr G Floyd, Cr M McDonell, Mr Gary Norton, Mrs Cynthia Jarratt, Mr Fred Man, Mr Peter Jarick, Ms Sallyanne Shuttleworth, Mr Stephen Martin, Mrs Catherine Lawrence, Mr Chris Doucas, Ms Jodie Kelly, Mr Brendan Stuart, Mr Tony Kay, Mr Ken McCarron, Mr Liam Dillon, Ms Shahreen Alford, Mr Matthew Chisholm, Director Community, Recreation and Cultural Services, Manager City Presentation, Recreation Planner, Sports and Recreation Coordinator

1.1 APOLOGIES AND LEAVE OF ABSENCE**1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Sport and Recreation Community Committee at this meeting.

SPORT AND RECREATION COMMUNITY COMMITTEE

4 MAY 2022

2 PREVIOUS MINUTES

RECOMMENDATION

That the Minutes of the Meeting of the Sport and Recreation Community Committee held on 31 August 2021 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Sport and Recreation Community Committee meeting held on 31 August 2021.

ATTACHMENTS

- 1 Minutes of the Meeting of the Sport and Recreation Community Committee held on 31 August 2021

ORANGE CITY COUNCIL

MINUTES OF THE SPORT AND RECREATION COMMUNITY COMMITTEE

HELD VIA ONLINE MEETING PLATFORM ZOOM

ON 31 AUGUST 2021

COMMENCING AT 5.30PM

1 INTRODUCTION

ATTENDANCE

Cr J Hamling (Chairperson), Cr S Nugent, Mr Scott Holmes, Ms Shahreen Alford, Mr Darryl Curran, Mr Gavin Hillier, Mr Matthew Chisholm, Mr Gary Norton, Mr Stephen Martin, Mrs Cynthia Jarratt, Director Community, Recreation and Cultural Services, Sports and Recreation Coordinator

1.1 Apologies and Leave of Absence

RESOLVED

Mr G Norton/Mr D Curran

That the apologies be accepted from Ms Alison Bennett and Mr Michael Thornhill for the Sport and Recreation Community Committee meeting on 31 August 2021.

1.2 Acknowledgement of Country

The Chairperson conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RESOLVED

Cr S Nugent/Mr G Norton

That the Minutes of the Meeting of the Sport and Recreation Community Committee held on 13 August 2020 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Sport and Recreation Community Committee meeting held on 13 August 2020.

3 GENERAL REPORTS

3.1 ADDITION TO COMMUNITY COMMITTEE FRAMEWORK - BICYCLE COMMITTEE

RECORD NUMBER: 2022/892

AUTHOR: Janessa Constantine, Manager Corporate Governance

EXECUTIVE SUMMARY

This report seeks Council's determination for an addition to its Community Committee structure, under the Sport & Recreation Policy Committee.

The Bicycle Committee has been run on an informal basis to date and this report seeks Council's approval to add it into the Council Community Committee structure.

This report also provides a draft Charter for the proposed Committee for information. Council will have the opportunity to adopt the final Charter following the expression of interest process for members is complete.

Councillors will also be required to nominate Councillor representation on the committee.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "17.1 Collaborate - Provide representative, responsible and accountable community governance".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Under the Local Government (General) Regulation 2005, Council may establish those Committees it deems appropriate. Any such Committees established are governed by Council's adopted Code of Meeting Practice and Committee Members are required to comply with Council's Code of Meeting Practice and Code of Conduct.

Once the Community Committee is accepted by Council, expressions of interest will be sought from interested community members and appropriate agencies. Invitations to join this community committee will be required to be a member of a local cycling group.

RECOMMENDATION

- 1 That Council accept the addition of the Bicycle Community Committee as part of the Sport and Recreation Policy Committee framework for the 2022/2024 term of Council.**
- 2 That Council confirm the Chairperson and Councillor members identified for the Bicycle Community Committee.**
- 3 That Council seek expressions of interest from community members and relevant agencies/organisations to join a Community Committee, based on the draft Charter for the Bicycle Community Committee.**

3.1 Addition to Community Committee Framework - Bicycle Committee

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION**Community Committees**

Council has a history of establishing Community Committees as a mechanism for two-way feedback with the community and relevant agencies. One of the initiatives introduced in more recent times was to ensure each Committee develops and receives update reports on an Action Plan. This allows the Committee to identify projects and tasks to be completed, and as these Action Plans are reported to Council, this information is used to inform Council's Delivery/Operational Plan.

The following table provides the draft framework as considered by Council at its meeting of 15 February 2022 with the addition of the Bicycle Community Committee.

Community Committee	Policy Committee it reports to	Councillor members	Chairperson	Meets
Economic Development	Employment and Economic Development	3 or more including the Chairperson	Councillor	Every second month
Orange Health Liaison	Employment and Economic Development	3 including the Chairperson	Councillor	Quarterly
Sister Cities	Employment and Economic Development	2	Community member	As required
Audit and Risk Management	Finance	Mayor + 1	Independent	Quarterly
Spring Hill	Services	2 or more including the Chairperson	Councillor	Quarterly
Lucknow	Services	2 or more including the Chairperson	Councillor	Six monthly
Clifton Grove	Services	2 or more including the Chairperson	Councillor	Six monthly
Ageing and Access	Services	3 including the Chairperson	Councillor	Quarterly
Cultural Heritage	Services	3 including the Chairperson	Councillor	Quarterly
Community Safety and Crime Prevention	Services	3 including the Chairperson	Councillor	Quarterly
NAIDOC Week	Services	3	Community member	As required

3.1 Addition to Community Committee Framework - Bicycle Committee

Orange Regional Museum	Services	2 including the Chairperson	Councillor	As required
Orange Conservatorium and Planetarium	Services	3 including the Chairperson	Councillor	As required
Floodplain Management	Infrastructure	2 including the Chairperson	Councillor	As required
Orange and Cabonne Road Safety	Infrastructure	2	Committee determined	As required
Orange Airport	Infrastructure	3 or more including the Chairperson	Councillor	As required
Sport and Recreation	Sport and Recreation	3 including the Chairperson	Councillor	Six monthly
Bicycle	Sport and Recreation	2 including the Chairperson	Councillor	Quarterly
Orange Showground	Sport and Recreation	3 including the Chairperson	Councillor	As required
Australia Day	Sport and Recreation	2	Community member	As required
Companion Animals	Environmental Sustainability	2 including the Chairperson	Councillor	Quarterly
Environmental Sustainability	Environmental Sustainability	2 or more including the Chairperson	Councillor	Quarterly
Parks, Trees and Waterways (including Orange Botanic Gardens)	Environmental Sustainability	2 or more including the Chairperson	Councillor	Quarterly
Tidy Towns	Environmental Sustainability	3 including the Chairperson	Councillor	As required

Charters for Community Committees

The draft Charter for the Bicycle Community Committee is attached. This will assist Council in identifying the purpose of the Committee, and will be used in the expression of interest process for members.

Depending on the outcome of the expression of interest process (i.e. how many community members are attracted for each Committee), and feedback from Council, these Charters may be amended, so a final version will be presented to Council for adoption following the expression of interest process.

ATTACHMENTS

- 1 Draft - Charter - Bicycle Community Committee - June 2022, 2022/996 [↓](#)

