



SERVICES POLICY COMMITTEE

AGENDA

7 JUNE 2022

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **SERVICES POLICY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 7 June 2022**.

David Waddell

CHIEF EXECUTIVE OFFICER

For apologies please contact Administration on 6393 8106.

AGENDA

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1 INTRODUCTION

1.1 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Services Policy Committee at this meeting.

2 COMMITTEE MINUTES

2.1 MINUTES OF THE ORANGE REGIONAL MUSEUM COMMITTEE MEETING - 19 APRIL 2022

RECORD NUMBER: 2022/777
AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

EXECUTIVE SUMMARY

The Orange Regional Museum Committee met on 19 April, 2022. The Minutes of this meeting are tabled for the Committees attention.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATIONS

- 1 That Council acknowledge the reports presented to the Orange Regional Museum Committee at its meeting held on 19 April 2022.
- 2 That the Charter for the Orange Regional Museum Community Committee be adopted with the following changes:
 - a. Membership – One member from the Aboriginal Community
 - b. Quorum – Minimum of three community members and one Councillor
 - c. Meeting Frequency – Minimum of twice a year.
- 3 That the Orange Regional Museum Community meet on the 3rd Tuesday of April and October 2022 commencing at 3.00pm.
- 4 That the remainder of the minutes of the Orange Regional Museum Committee at its meeting held on 19 April 2022 be adopted.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

Nil

ATTACHMENTS

- 1 ORMC Minutes, 19 April 2022
- 2 ORMC Agenda, 19 April 2022, D22/25982 [↓](#)
- 3 For Adoption - Orange Regional Museum Community Committee – Charter 2022, 2022/205 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE

ORANGE REGIONAL MUSEUM COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 19 APRIL 2022

COMMENCING AT 10.30AM

1 INTRODUCTION

ATTENDANCE

Cr S Peterson (Chairperson), Cr G Power (Deputy Mayor), Cr J Hamling (Mayor), Mr Garry West, Mr Rodney Tonkin, Mr Phillip Schwebel, Mr Reg Kidd, Director Community, Recreation and Cultural Services, Gallery and Museum Director, Museum Manager

1.1 Apologies and Leave of Absence

RESOLVED

Cr J Hamling/Mr G West

That the apologies be accepted from Assoc Professor Roslynn Haynes and Miss Elizabeth Griffin, for the Orange Regional Museum Committee meeting on 19 April 2022.

1.2 Acknowledgement of Country

Cr S Peterson conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RESOLVED

Mr G West/Cr J Hamling

That the Minutes of the Meeting of the Orange Regional Museum Committee held on 1 November 2021 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Orange Regional Museum Committee meeting held on 1 November 2021.

3 GENERAL REPORTS

3.1 CODE OF CONDUCT - ORANGE REGIONAL MUSEUM COMMITTEE

TRIM REFERENCE: 2022/553

RECOMMENDATION**Mr G West/Mr P Stevenson**

That the Orange Regional Museum Community Committee acknowledge the requirements set by the Code of Conduct, and members commit to act in accordance with the Code of Conduct at all times while on Committee/Council business.

3.2 ORANGE REGIONAL MUSEUM COMMITTEE - CODE OF MEETING PRACTICE

TRIM REFERENCE: 2022/557

RECOMMENDATION**Mr G West/Mr P Stevenson**

That the Orange Regional Community Committee acknowledge the requirements set by the Code of Meeting Practice and commit to conduct meetings in accordance with the Code of Meeting Practice.

3.3 COMMITTEE CHARTER - ORANGE REGIONAL MUSEUM COMMITTEE

TRIM REFERENCE: 2022/555

RECOMMENDATION**Mr G West/Mr R Tonkin**

That the Charter for the Orange Regional Museum Community Committee be adopted with the following changes:

- I. Membership – One member from the Aboriginal Community
- II. Quorum – Minimum of three
- III. Meeting Frequency – Minimum of twice a year.

3.4 ORANGE REGIONAL MUSEUM MEETING DATES AND TIMES

TRIM REFERENCE: 2022/558

RECOMMENDATION**Mr P Schwebel/Mr R Tonkin**

That the Orange Regional Museum Community meet on the 3rd Tuesday of April and October 2022 commencing at 3.00pm.

3.5 ORANGE REGIONAL MUSEUM COMMITTEE ACTION PLAN

TRIM REFERENCE: 2022/556

RECOMMENDATION

Mr G West/Mr P Schwebel

That the Committee consider items to be included on the Action Plan.

THE MEETING CLOSED AT 11.50AM.



ORANGE REGIONAL MUSEUM COMMITTEE

AGENDA

19 APRIL 2022

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **ORANGE REGIONAL MUSEUM COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 19 April 2022** commencing at **10.30AM**.

David Waddell

CHIEF EXECUTIVE OFFICER

For apologies please contact Scott Maunder on 6393 8141.

ORANGE REGIONAL MUSEUM COMMITTEE**19 APRIL 2022**

AGENDA**EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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ORANGE REGIONAL MUSEUM COMMITTEE**19 APRIL 2022****1 INTRODUCTION****MEMBERS**

Cr S Peterson (Chairperson), Cr G Power (Deputy Mayor), Miss Elizabeth Griffin, Mr Garry West, Mr Rodney Tonkin, Assoc Professor Roslynn Haynes, Mr Phillip Schwebel, Mr Reg Kidd, Director Community, Recreation and Cultural Services, Gallery and Museum Director, Museum and Heritage Coordinator

1.1 APOLOGIES AND LEAVE OF ABSENCE**1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Orange Regional Museum Committee at this meeting.

2 PREVIOUS MINUTES**RECOMMENDATION**

That the Minutes of the Meeting of the Orange Regional Museum Committee held on 1 November 2021 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Orange Regional Museum Committee meeting held on 1 November 2021.

ATTACHMENTS

- 1 Minutes of the Meeting of the Orange Regional Museum Committee held on 1 November 2021

ORANGE CITY COUNCIL

MINUTES OF THE

ORANGE REGIONAL MUSEUM COMMITTEE

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 1 NOVEMBER 2021

COMMENCING AT 2:00PM

1 INTRODUCTION

ATTENDANCE

Cr R Kidd (Mayor) (Chairperson), Miss Elizabeth Griffin, Mr Phil Stevenson, Mr Neil Jones, Mr Garry West, Mr Bob Sullivan, Director Community, Recreation and Cultural Services, Gallery and Museum Director, Museum and Heritage Coordinator

1.1 Apologies and Leave of Absence

RECOMMENDATION

That the apologies be accepted from Cr S Nugent, Ms Meg Simpson, Mr Duncan Stuart, Ms Gwenda Stanbridge, Ms Catherine Mackenzie, for the Orange Regional Museum Committee meeting on 1 November 2021.

1.2 Acknowledgement of Country

The acknowledgement of Country was conducted by Cr R Kidd (Mayor)

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

2 PREVIOUS MINUTES

RECOMMENDATION

Nil.

MINUTES OF ORANGE REGIONAL MUSEUM COMMITTEE**1 NOVEMBER 2021****3 PRESENTATIONS****3.1 UTILISATION OF MUSEUM ROOF AND OUTDOOR PRECINCT.**

TRIM REFERENCE: 2021/1930

Neil Jones provided notes for general discussion points:

1. The roof.

When the design of the museum was promoted, it was suggested that the roof could support some sculptures that were in keeping with the cultural precinct. There has since been general agreement that this might not be practicable.

However the railing and the lift walls could be considered for murals, photos of historic features of Orange visible from the roof.

2. The sloping steps could be used in some way to support exhibitions.

3. The Southern Forecourt of the Museum / Library/ Gallery could feature temporary pop up exhibitions or could have live performances / readings/ demonstrations relating to or promoting exhibitions.

I have received many comments that these spaces could be used more often, as was originally intended. However, while there have been a number of excellent events, either musical, multicultural, food related over the years, I don't think the Precinct has reached its full potential yet.

The following discussion points were highlighted by each committee member:

Mary-Elizabeth

- 2 years of covid has greatly affected event based activities
- Roof top painting is encouraged and a great idea
- The painting of planter boxes by children for the steps was cancelled by schools from covid
- Encouraging of activating the space (shared space) but in regards to budgets not solely up to the museum
- Light touch points on the roof – there is the weight bearing issue
- When the Gallery/Museum opens there will be an increase in the flow of footwork
- Night time attractions can be investigated
- Vandalism and loitering in pathways is to be considered.

Cr Reg Kidd (Mayor)

- The space has lots of utilisation
- Look at simple features however not on the roof
- Utilise pathways showing various things
- Utilise/highlight gasometer or nearby
- Directional signage flowing on from Byng Street (Future cities upgrade) will create more moving about by the public
- The Eastern Wall of theatre would like considered for a large mural, 3D, interactive to cover up the cement wall.

MINUTES OF ORANGE REGIONAL MUSEUM COMMITTEE**1 NOVEMBER 2021**

Elizabeth Griffin

- Are the community aware they can hold events in the area?

Neil Jones

- Photographs painted/displayed pointing to landmarks – what was where in town
- Café and service beyond 3pm

Phil Stevenson

- Permanent benches on roof to catch the northerly sun
- Limits people stopping in the area as the café closes at 3pm

Scott Maunder

- The changing of the lights to different colour globes made the area attractive.

Friends of the Museum to continue discussion/ideas.

RECOMMENDATION

That general discussion was noted.

GENERAL BUSINESS

Councils Museum Manager provided an update on programs and works at the Orange Regional Museum.

ORANGE REGIONAL MUSEUM UPDATE

- ❖ *Exhibitions April-October 2021*
- ❖ *Exhibitions in development November 2021*
- ❖ *Collections update*
- ❖ *Social media engagement update*
- ❖ *Forward program*

Pat Ford: Pride of Orange

- 1 May – 28 October 2021
- First of a series of locally focussed foyer exhibitions – foyer refresh
- Opening event 30 April booked out
- Extremely high community engagement and positive feedback in person and online
- Great response from the family
- Adding to the interpretation of our collections
- Highest social media reach and engagement to date
- Forthcoming publication

Out of This World: Australia in the space age

- 15 May – 18 July 2021
- First NAA touring exhibition to Orange
- First venue of tour
- Opened by Curator Catriona Donnelly
- Space-themed school holiday programming
- ORM Talks – Astrophotography

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MINUTES OF ORANGE REGIONAL MUSEUM COMMITTEE**1 NOVEMBER 2021*****Cleverman***

- ACMI touring exhibition
- 24 July – 3 October 2021
- Installation stalled due to first Covid shutdown
- Extremely difficult install due to Gallery extension prohibiting driveway access
- Soft opened 4 August
- Second lockdown commenced 15 August
- Exhibition run extended to 24 October
- Face-to-face programming cancelled
- Virtual school holiday activities to be released today & next week

Heal Country!

- NAIDOC Week exhibition
- 30 October 2021 – 24 February 2022
- In partnership with the Orange NAIDOC Week Committee & representative Annette Uata
- Community land regeneration and Indigenous led environmental education programs & projects
- Utilising foyer screens, showcases, key wall and corridor

Child's Play: Growing up in Orange in the 1950s & 1960s

- 13 November 2021 – 20 March 2022
- Partnership with the Orange & District Historical Society
- Curated by local historian Liz Edwards
- CWD Negative Collection
- Currently finalising detailed design
- Build commences 21 September
- Installation from 1 November
- ORAF funded publication
- 40 printed images, projections, objects, hand-on interactive zone

COLLECTIONS UPDATE**New acquisitions:** 170 objects accessioned since 01 April 2021

Including:

- photographs of local buildings and events (1960s Orange show) c 1950s-1960s taken by Mal Middleton (Travel House, and Bel Air Motel owner)
- WWI British War Medal awarded to Harold William Corkett
- Souvenir handkerchief – Rotary Ball, Fairbridge, 1956
- Collection of souvenir pins, badges, key fobs, teaspoons etc – local clubs etc
- Mail bag from Bethune, Guyong
- Silver-plated salt and pepper shakers and hot water jug from 'Mena' private maternity hospital
- Souvenir booklets and publications – Orange views etc
- Gartrell family photographs
- Orange Festival of Arts – promotional posters 1970s-1980s
- Copper ingot – Cadia mine, found 1966

MINUTES OF ORANGE REGIONAL MUSEUM COMMITTEE**1 NOVEMBER 2021**

Loans: Pat Ford Exhibition and Child's Play Exhibitions (5 lenders – 28 objects)

Summer Hill collection – first stage of sorting and arrangement completed. All items – approximately 5000, sorted into category and arranged alphabetically or chronologically. All rehoused in archival quality boxes and albums. Next step – description, documentation, digitisation.

CBN-8 collection – first stage documentation completed. High priority reels digitised. Next step – transcription and detailed documentation, further digitisation as funds permit.

WIN footage – pending acquisition under negotiation

SOCIAL MEDIA ENGAGEMENT

- 4 x increase in reach from Q3 2020 to Q3 2021
- Average reach per post 4,296
- Average engagement 172
- Highest post reach & engagement 29 April Pat Ford opening promo 16,544 reach & 2,778 engagement
- Tracking performance and effective strategies to build audience and keep engaged

FORWARD PROGRAM

- *More than Tea and Scones: 100 Years of the CWA* 26 February 2022 – 30 June 2022
- *How Cities Work* (SLM) 9 April – 17 July 2022
- Astrophotography / Wiradjuri Astronomy 29 July – 9 October 2022
- *Enemy Aliens: The Dunrea boys in Orange, 1941* November 2022 – April 2023
- 150th anniversary of the Orange show 6 May – 29 October 2023
- *State of Mind* – 18 November 2023 – 23 June 2024
- *Enemy Aliens: The Dunrea boys in Orange, 1941* November 2022 – April 2023
- *Showtime!* 150th anniversary of the Orange show 12 May – 29 October 2023

Elizabeth Griffin expressed thanks to Reg Kidd on behalf of the Regional Museum Committee.

THE MEETING CLOSED AT 3:06PM

ORANGE REGIONAL MUSEUM COMMITTEE

19 APRIL 2022

3 GENERAL REPORTS**3.1 CODE OF CONDUCT - ORANGE REGIONAL MUSEUM COMMITTEE**

RECORD NUMBER: 2022/553

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

EXECUTIVE SUMMARY

The Local Government Act 1993 (the Act) requires all councils in NSW to adopt a Code of Conduct that incorporates the provisions of the Model Code of Conduct issued by the Office of Local Government.

The Orange City Council Code of Conduct applies to all Council delegates – Councillors, staff, volunteers, Committee Members and contractors. Accordingly, Committee Members are requested to read the document and are asked to comply with the Code at all times while on Committee/Council business.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

The Code of Conduct reflects the requirements of the Local Government Act 1993 and the Local Government (General) Regulation 2005. Members of all Council Community Committees are required to comply with the provisions of the Code of Conduct.

RECOMMENDATION

That the Orange Regional Museum Community Committee acknowledge the requirements set by the Code of Conduct, and members commit to act in accordance with the Code of Conduct at all times while on Committee/Council business.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

The Code of Conduct is attached to this report and members are requested to retain a copy for future reference. If during the term of the Committee any significant changes are made to the Code, the amended version will be provided to the Committee.

ATTACHMENTS

1 ORMC - Code of Conduct, D22/21584

Item 3.1

Page 9

Item 3.1



All policies can be reviewed or revoked by a resolution of Council, at any time.

CODE OF CONDUCT COUNCILLORS, COMMITTEE MEMBERS, DELEGATES AND ADVISORS

ST110

F22

OBJECTIVE

To provide a Code of Conduct for Orange City Council as required under the Local Government Act 1993.

APPLICABILITY

This policy applies to all Councillors, Committee Members, Delegates and Advisors of Council.

GENERAL

The Code of Conduct is based on the Model Code of Conduct and Model Procedures for the Administration of the Code of Conduct issued by the Office of Local Government and amended from time to time.

PROCEDURE

All Councillors, Committee Members, Delegations and Advisors shall be provided with a copy and training of the attached Orange City Council's Code of Conduct.

RELATED POLICIES/DOCUMENTS

Code of Conduct - Staff
 Procedures for the Administration of the Code of Conduct
 Local Government Act 1993
 Local Government Amendment (Councillor Misconduct and Poor Performance) Act 2015
 Model Code of Conduct – Office of Local Government
 Model Procedures for the Administration of the Code of Conduct – Office of Local Government
 Public Interest Disclosures Act 1994
 Guidelines and Circulars issued by the Office of Local Government

RESPONSIBLE AREA – Corporate and Commercial Services

REVISION					
	DATE	RESOLUTION		DATE	RESOLUTION
1	21 May 2019	19/283	6		
2	20 April 2021	21/104	7		
3			8		
4			9		
5					

All policies can be reviewed or revoked by resolution of Council, at any time.

STRATEGIC POLICY

ORANGE REGIONAL MUSEUM COMMITTEE

19 APRIL 2022

Attachment 1 ORMC - Code of Conduct



CODE OF CONDUCT FOR COMMITTEE MEMBERS, DELEGATES, ADVISORS - ATTACHMENT 1 - ACKNOWLEDGMENT



**Code of Conduct
Acknowledgement of Receipt Form**

Name	
Position	
Address	
I hereby certify that I have read, understood and agree to comply with the provisions of the Orange City Council Code of Conduct for Committee Members, Delegates, Advisors.	
Signature	
Date	

Please return to the Executive Support Manager or via council@orange.nsw.gov.au

ORANGE REGIONAL MUSEUM COMMITTEE**19 APRIL 2022**Attachment 1 Code of Meeting Practice

3.2 ORANGE REGIONAL MUSEUM COMMITTEE - CODE OF MEETING PRACTICE

RECORD NUMBER: 2022/557

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

EXECUTIVE SUMMARY

Orange City Council has adopted a Code of Meeting Practice that is applicable to all meetings of Council and Committees. The Code incorporates relevant legislation, and meetings must be held in accordance with the Code of Meeting Practice.

Members are requested to familiarise themselves with the document, and retain it for future reference.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “17.1 Collaborate - Provide representative, responsible and accountable community governance”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

The Code of Meeting Practice reflects the requirements of the Local Government Act 1993 and the Local Government (General) Regulation 2005. Members of all Council Community Committees are required to comply with the provisions of the Code of Meeting Practice.

RECOMMENDATION

That the Orange Regional Community Committee acknowledge the requirements set by the Code of Meeting Practice and commit to conduct meetings in accordance with the Code of Meeting Practice.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

The Code of Meeting Practice is attached for the Committee’s review and information. Changes to the Code of Meeting Practice made by Council will be advised to the Committee when and if they occur.

ATTACHMENTS

1 Code of Meeting Practice, D22/15894

ORANGE REGIONAL MUSEUM COMMITTEE

19 APRIL 2022

Attachment 1 Code of Meeting Practice



CODE OF MEETING PRACTICE

ST050

F22

OBJECTIVES

To provide a Code of Meeting Practice for Orange City Council to ensure the effective conduct of all Council and Committee Meetings.

APPLICABILITY

This policy applies to all meetings of Council, including Council Committee meetings, Closed Meetings and Councillor Briefings.

GENERAL

The Local Government (General) Regulation 2005 (Part 10 – Meetings) governs the operation of Council and Committee meetings.

Open Forum

Ordinary Council Meetings allow for an “open forum” section at the start of the meeting. This section allows for matters listed on the agenda to be raised for information or discussion, but not for decision. No decisions are to be made during the Open Forum.

PROCEDURE

The attached Orange City Council Code of Meeting Practice incorporates the requirements of the Local Government Act 1993 (as amended) and the Local Government (General) Regulation 2005 with respect to meetings.

BREACHES

Breaches under this policy are dealt with as described in the Local Government (General) Regulation 2005 (Part 10 – Meetings).

RELATED POLICIES/DOCUMENTS

Model Code of Meeting Practice

Code of Conduct

Model Code of Conduct

Procedures for the Administration of the Code of Conduct

Local Government Act 1993

Local Government (General) Regulation 2005

Meetings Practice Note (Office of Local Government)

The Code of Meeting Practice Policy attachment was removed from the paper in order to avoid duplication – noting the skipping page numbers.

ORANGE REGIONAL MUSEUM COMMITTEE
Attachment 1 - Code of Meeting Practice

19 APRIL 2022



Responsible Area – Corporate and Commercial Services

REVISION					
	DATE	RESOLUTION		DATE	RESOLUTION
1	20 January 2001	01/476		16 April 2013	13/168
2	January 2002		12	20 May 2014	14/190
3	January 2003		13	3 Nov 2015	15/521
4	January 2004		14	15 August 2017	17/398
5	January 2006	06/685	15	6 February 2018	18/034
6	October 2006		16	17 April 2018	18/165
7	January 2007	07/207	17	21 May 2019	19/283
8	January 2008	08/992	18	21 April 2021	21/104
9	January 2009	09/453	19	15 March 2022	22/062
10	7 June 2010	10/283			
11	20 November 2012	12/458			

SUMMARY OF AMENDMENTS

Date	Amendment
March 2022	<ul style="list-style-type: none"> Change of Council meeting times from 7pm start to 6.30pm start
April 2021	<ul style="list-style-type: none"> Inclusion of Attachment relating to Remote Meeting Attendance – Procedures for Councillor Attendance via Video-Link until 31 December 2021.
March 2019	<ul style="list-style-type: none"> New Model Code of Meeting Practice issued by the Office of Local Government. All Councils will be required to webcast meetings of the Council and Committees from 14 December 2019. All voting must be recorded in the Minutes with the names of Councillors who voted for and against each motion or amendment, including any casting vote. Notices of Motion must be submitted no later than 8 business days before the scheduled meeting. Notices of Motion requiring the expenditure of funds on works/services other than those already provided for in the adopted operational plan must identify a source of funding. Notices of Motion to alter or rescind a resolution must be made no later than 12noon on the day proceeding the meeting. Where verbal notice is provided at the meeting, a formal signed notice must be provided by within 2 days of that meeting. Time limits on meetings will be introduced to conclude no later than 1030pm. New open forum speaker registration form – to be submitted by 4pm the day of the scheduled meeting. Maximum of 50 minutes allocated to the Open Forum and 10 speakers (5minutes each).

ORANGE REGIONAL MUSEUM COMMITTEE

19 APRIL 2022

Attachment 1 Orange Regional Museum Draft Charter



ORANGE REGIONAL MUSEUM COMMUNITY COMMITTEE

2022/205

F185

PURPOSE

To advise Council and make strategic recommendations in relation to the Orange Regional Museum.

The Committee does not have a role in the operational function of Council. This is the responsibility of the CEO and staff. Equally, where Council has adopted a Strategic Policy or Strategic Planning document, the Committee must observe the Council position as set out in that policy, plan or document.

REPORTS TO

Services Policy Committee

TERM

The Orange Regional Museum Community Committee shall dissolve at the General Election of Orange City Council. Council may dissolve the Committee at any time by resolution of Council.

MEMBERSHIP

Up to two Councillors (one of whom shall be Chairperson, as elected by Council)
Up to four members of the Friends of the Orange Regional Museum
One members of Historical Society
One member of Region Arts Foundation
One member of Orange Aboriginal Lands Council
Two community members
One Regional Museum Network Representative
Non-voting Committee Clerk
Council staff as required (non-voting)

QUORUM

Majority of community members and at least one Councillor.

MEETING FREQUENCY

Quarterly – Third Tuesday in January, April, July and October.

VOTING

Each member of the Committee is entitled to one vote only. In the equality of votes, the matter is to be referred to Council for determination.

ORANGE REGIONAL MUSEUM COMMUNITY COMMITTEE CHARTER

REPORTS AND RECORDING

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing to the Committee Clerk at least 10 days before the meeting. Formal minutes of meetings of the Committee will be produced in accordance with Council's Code of Meeting Practice. The Committee may make recommendations to Council, via the Services Policy Committee. Council may adopt, amend or decline any recommendation.

VACANCIES

Vacancies may arise during the term of the Committee. If a vacancy does occur, the Committee may invite an individual to join the Committee, or seek expressions of interest to fill the vacancy.

COMMITTEE CLERK

The General Manager will provide a Committee Clerk who will be the representative of the General Manager, and will exercise the functions of the General Manager so far as they are relevant to the Committee and its Chairperson.

RELEVANT POLICIES/DOCUMENTS

Orange City Council Code of Conduct
Orange City Council Code of Meeting Practice
Orange Community Strategic Plan
Delivery/Operational Plan
Asset Management Plan Strategy and Plans

Copies of these and other documents are available on Council's website at www.orange.nsw.gov.au or from the Committee Clerk.

ORANGE REGIONAL MUSEUM COMMITTEE**19 APRIL 2022**

3.4 ORANGE REGIONAL MUSEUM MEETING DATES AND TIMES

RECORD NUMBER: 2022/558

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

EXECUTIVE SUMMARY

The Orange Regional Museum Community Committee is requested to consider meeting dates and times for the remainder of 2022. Council has resolved the frequency of Committee Meetings to be as required however it is up to the Committee to determine meeting dates around that frequency.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Orange Regional Museum Community Committee set meeting dates, times and locations for the remainder of 2022.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

The Committee is requested to lock in meeting dates, times and locations for the remainder of 2022. This will allow meetings to be planned well in advance and members and Councillors can ensure their availability to attend wherever possible.

The proposed meeting dates can be amended at a later date if required, however Council’s preference is to lock in the meeting dates.

ORANGE REGIONAL MUSEUM COMMITTEE**19 APRIL 2022**

3.5 ORANGE REGIONAL MUSEUM COMMITTEE ACTION PLAN

TRIM REFERENCE: 2022/556

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

EXECUTIVE SUMMARY

Council has noted the important role that Community Committees play in providing feedback and input into Council's operations. Committees can also offer ideas and suggestions to be considered as part of Council's Integrated Planning and Reporting framework, and related annual budget.

As a means of recording ideas, suggestions and activities made by members, each Committee will develop and review on an ongoing basis an Action Plan.

This report provides the opportunity for the Committee to consider items to be added to the Action Plan, for review at the next meeting.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "4.1 Live - Engage with the community to ensure creative and cultural facilities and services meet changing needs".

FINANCIAL IMPLICATIONS

Items on the Action Plan will not necessarily be put into Council's program of works or budget. Rather, the Action Plan will be used by the Committee and staff to provide suggestions for Council's consideration. Items may also be long-term goals or activities that can be worked on over time.

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Committee consider and discuss items to be included on the Action Plan.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ORANGE REGIONAL MUSEUM COMMITTEE**19 APRIL 2022****3.5 Orange Regional Museum Committee Action Plan**

SUPPORTING INFORMATION

An update to the Committee's Action Plan will be a standard item on every agenda for discussion and review.

The Committee Clerk will ensure the Action Plan identifies possible budget and resourcing implications, and also how an item links to Council's Delivery/Operational Plan, or could be proposed for future Delivery/Operational Plans.

The template Committee Action Plan is attached and the Committee is requested to consider items to be included.

ATTACHMENTS

- 1 Action Plan Template, D22/21618

ORANGE REGIONAL MUSEUM COMMITTEE**19 APRIL 2022**Attachment 1 Action Plan Template

D22/1618

Orange Regional Museum Community Committee**Action Plan**

Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed



ORANGE REGIONAL MUSEUM COMMUNITY COMMITTEE

2022/205

F185

PURPOSE

To advise Council and make strategic recommendations in relation to the Orange Regional Museum.

The Committee does not have a role in the operational function of Council. This is the responsibility of the CEO and staff. Equally, where Council has adopted a Strategic Policy or Strategic Planning document, the Committee must observe the Council position as set out in that policy, plan or document.

REPORTS TO

Services Policy Committee

TERM

The Orange Regional Museum Community Committee shall dissolve at the General Election of Orange City Council. Council may dissolve the Committee at any time by resolution of Council.

MEMBERSHIP

Up to two Councillors (one of whom shall be Chairperson, as elected by Council)

Up to four members of the Friends of the Orange Regional Museum

One member of Historical Society

One member of Region Arts Foundation

One member of Orange Aboriginal Lands Council

One member from the Aboriginal Community

Two Community members

One Regional Museum Network Representative

Non-voting Committee Clerk

Council staff as required (non-voting)

QUORUM

Minimum of three community members and one Councillor.

MEETING FREQUENCY

Minimum of twice a year.

VOTING

Each member of the Committee is entitled to one vote only. In the equality of votes, the matter is to be referred to Council for determination.

ORANGE REGIONAL MUSEUM COMMUNITY COMMITTEE CHARTER

REPORTS AND RECORDING

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing to the Committee Clerk at least 10 days before the meeting. Formal minutes of meetings of the Committee will be produced in accordance with Council's Code of Meeting Practice. The Committee may make recommendations to Council, via the Services Policy Committee. Council may adopt, amend or decline any recommendation.

VACANCIES

Vacancies may arise during the term of the Committee. If a vacancy does occur, the Committee may invite an individual to join the Committee, or seek expressions of interest to fill the vacancy.

COMMITTEE CLERK

The General Manager will provide a Committee Clerk who will be the representative of the General Manager, and will exercise the functions of the General Manager so far as they are relevant to the Committee and its Chairperson.

RELEVANT POLICIES/DOCUMENTS

Orange City Council Code of Conduct
Orange City Council Code of Meeting Practice
Orange Community Strategic Plan
Delivery/Operational Plan
Asset Management Plan Strategy and Plans

Copies of these and other documents are available on Council's website at www.orange.nsw.gov.au or from the Committee Clerk.

2.2 MINUTES OF THE AGEING AND ACCESS COMMUNITY COMMITTEE - 27 APRIL 2022

RECORD NUMBER: 2022/904

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

EXECUTIVE SUMMARY

The minutes of the Ageing and Access Community Committee meeting held on 27 April 2022 are provided to the Services Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “5.1 Live - Engage with the community to ensure facilities and programs meet changing lifestyle and social needs”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1** That Council acknowledge the reports presented to the Ageing and Access Community Committee at its meeting held on 27 April 2022.
- 2** That Council determine recommendations 3.1, 3.2.1, 3.2.2, 3.3 and 4.2.1 from the minutes of the Ageing and Access Community Committee meeting of 27 April 2022.
 - 3.1** *That the Disability Services Continuous Improvement Register be deferred to the next meeting of the Ageing and Access Community Committee to be held on 2 August 2022.*
 - 3.2.1** *That the actions identified by the Committee be included in the Disability Inclusion Action Plan.*
 - 3.2.2** *That the Committee be provided a copy of Council's Transport Asset Management Plan.*
 - 3.3** *That the access issues raised by the Committee be added to the Ageing and Access Community Committee Action Plan.*
 - 4.2.1** *That the Charter Quorum be updated to read a minimum of three community members and one Councillor.*
- 3** That the remainder of the minutes of the Ageing and Access Community Committee at its meeting held on 27 April 2022 be adopted.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 AACC Minutes, 27 April 2022
- 2 AACC Agenda, 27 April 2022, D22/29076 [↓](#)
- 3 Charter - Ageing and Access Community Committee 2022 - For Adoption, 2022/204 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE AGEING AND ACCESS COMMUNITY COMMITTEE

HELD IN THE COUNCIL CHAMBERS, CIVIC CENTRE, BYNG STREET, ORANGE

ON 27 APRIL 2022

COMMENCING AT 9.00 AM

1 INTRODUCTION

ATTENDANCE

Cr Steven Peterson (Chairperson), Cr Frances Kinghorne, Mrs Heather Huthnance, Mr Colin Spicer, Miss Caitlin Bennett, Ms Helen James, Ageing Development Officer.

1.1 Apologies and Leave of Absence

RESOLVED

Cr S Peterson/Cr F Kinghorne

That the apologies be accepted from Cr Melanie McDonell, Mr Joel Everett, Mr Matthew Goodacre, Mr Rex Cochrane and Community Services Manager for the Ageing and Access Community Committee meeting on 27 April 2022.

1.2 Acknowledgement of Country

Cr Peterson conducted an Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RESOLVED

Cr S Peterson/Cr F Kinghorne

That the Minutes of the Meeting of the Ageing and Access Community Committee held on 26 May 2021 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Ageing and Access Community Committee meeting held on 26 May 2021.

3 PRESENTATIONS

3.1 DISABILITY SERVICES CONTINUOUS IMPROVEMENT REGISTER

TRIM REFERENCE: 2022/543

In the absence of the Community Services Manager this item will be deferred to the next meeting.

RECOMMENDATION**Cr S Peterson/Cr F Kinghorne**

That the Disability Services Continuous Improvement Register be deferred to the next meeting of the Ageing and Access Community Committee to be held on 2 August 2022.

3.2 DISABILITY INCLUSION ACTION PLAN

TRIM REFERENCE: 2022/560

The Committee discussed a range of footpath issues and determined that the following be included in the Disability Inclusion Action Plan:

- That Council consider installing footpaths on the same side of the road to create a continuous path of travel.
- That Council retain adequate resources to maintain the footpath network.

The Committee also requested to view Council's current Transport Asset Management Plan.

RECOMMENDATION**Cr S Peterson/Mr C Spicer**

1. That the actions identified by the Committee be included in the Disability Inclusion Action Plan.
2. That the Committee be provided a copy of Council's Transport Asset Management Plan.

3.3 ACCESSIBILITY ISSUES FOR DISCUSSION

TRIM REFERENCE: 2022/540

The Committee discussed a range of access issues which will be included in the Action Plan.

RECOMMENDATION**Cr S Peterson/Mr C Spicer**

That the access issues raised by the Committee be added to the Ageing and Access Community Committee Action Plan.

4 GENERAL REPORTS

4.1 COMMITTEE ACTION PLAN

TRIM REFERENCE: 2022/541

RECOMMENDATION**Cr S Peterson/Mr C Spicer**

That the Ageing and Access Community Committee consider and discuss items to be included on the Action Plan.

4.2 DRAFT COMMITTEE CHARTER - AGEING AND ACCESS COMMUNITY COMMITTEE

TRIM REFERENCE: 2022/538**RECOMMENDATION****Cr S Peterson/Cr F Kinghorne**

1. That the Charter Quorum be updated to read a minimum of three community members and one Councillor.
2. That the Charter for the Ageing and Access Community Committee be adopted by the Committee Members.

4.3 CODE OF CONDUCT 2022

TRIM REFERENCE: 2022/539**RECOMMENDATION****Cr S Peterson/Cr F Kinghorne**

That the Ageing and Access Community Committee acknowledge the requirements set by the Code of Conduct, and members commit to act in accordance with the Code of Conduct at all times while on Committee/Council business.

THE MEETING CLOSED AT 10.30 AM.



AGEING AND ACCESS COMMUNITY COMMITTEE

AGENDA

27 APRIL 2022

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **AGEING AND ACCESS COMMUNITY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBERS, CIVIC CENTRE, BYNG STREET, ORANGE** on **Wednesday, 27 April 2022** commencing at **9.00 AM**.

David Waddell

CHIEF EXECUTIVE OFFICER

For apologies please contact Amanda Rodwell on 02 6393 8053.

AGEING AND ACCESS COMMUNITY COMMITTEE**27 APRIL 2022**

AGENDA**EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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AGEING AND ACCESS COMMUNITY COMMITTEE**27 APRIL 2022**

1 INTRODUCTION**MEMBERS**

Cr Steven Peterson (Chairperson), Cr Melanie McDonell, Cr Frances Kinghorne, Mr Joel Everett, Mrs Heather Huthance, Mr Colin Spicer, Miss Caitlin Bennett, Mr Matthew Goodacre, Ms Helen James, Director Community Recreation and Cultural Services, Community Services Manager, Director Development Services, Works Manager, Community Development and Support Coordinator, Community Support and Resource Officer, Road Safety Officer, Central West HACC Development Officer

1.1 APOLOGIES AND LEAVE OF ABSENCE**1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Ageing and Access Community Committee at this meeting.

AGEING AND ACCESS COMMUNITY COMMITTEE**27 APRIL 2022**

2 PREVIOUS MINUTES**RECOMMENDATION**

That the Minutes of the Meeting of the Ageing and Access Community Committee held on 26 May 2021 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Ageing and Access Community Committee meeting held on 26 May 2021.

ATTACHMENTS

- 1 Minutes of the Meeting of the Ageing and Access Community Committee held on 26 May 2021

ORANGE CITY COUNCIL

MINUTES OF THE

AGEING AND ACCESS COMMUNITY COMMITTEE

HELD IN COMMITTEE ROOM 3, CIVIC CENTRE, BYNG STREET, ORANGE

ON 26 MAY 2021

COMMENCING AT 10.00AM

1 INTRODUCTION

ATTENDANCE

Cr Kevin Duffy (Chairperson), Mr Darryl Curran, Mr Matthew Goodacre, Mr Joel Everett, Mrs Kim Gray, Works Manager, Road Opening Officer, Business Administration School-based Trainee, Ageing and Development Officer.

1.1 Apologies and Leave of Absence

RECOMMENDATION	Mr M Goodacre/Ms K Gray
That the apologies be accepted from Ms Sue Duchnaj, Ms Nanette Fogarty, Mrs Lina Moffitt, Ms Maureen Morgan and Community Services Manager for the Ageing and Access Community Committee meeting on 26 May 2021.	

1.2 Acknowledgement of Country

Cr Duffy conducted the Acknowledgement of Country.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RECOMMENDATION	Mr D Curran/Mr M Goodacre
That the Minutes of the Meetings of the Ageing and Access Community Committee held on 04 March 2020, 26 August 2020, 25 November 2020 and 24 February 2021 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Ageing and Access Community Committee meetings held on 04 March 2020, 26 August 2020, 25 November 2020 and 24 February 2021.	

MINUTES OF AGEING AND ACCESS COMMUNITY COMMITTEE

26 MAY 2021

3 PRESENTATIONS**3.1 DISABILITY INCLUSION ACTION PLAN**

TRIM REFERENCE: 2021/968

Orange City Council is working with Cabonne and Blayney Shire Councils to develop a new Disability Inclusion Action Plan. Currently a community survey is being finalised which will be available to all community members in a variety of formats including hard copy and digitally via the Your Say website.

RECOMMENDATION**Ms K Gray/Mr D Curran**

That the information provided by the Ageing and Development Officer on Disability Inclusion Action Plan be acknowledged.

3.2 DISABILITY SERVICES CONTINUOUS IMPROVEMENT REGISTER

TRIM REFERENCE: 2021/969

Matters	Improvement Action
Incorrect medication in Webster Pack.	Contact pharmacy regarding accuracy. Change to Coordinator to order all medication, collect and Team Leaders to double check the packs.
Resident unwell, possible stroke symptoms.	Ambulance called, taken to Emergency and diagnosed with upper respiratory infection. Continue process to call Ambulance for unwell residents.
Compliment from family regarding resident's pleasure with outings provided by Every Day Worker.	Continue Every Day Worker program
Compliment from mother of young person attending Anson Street Out of School Hours Care.	Let staff know regarding the compliment and congratulate them
Choices at Home bus outing, client fell from bus steps.	Ambulance called. First Aid provided. Safe Work Method Statement updated to ensure staff stand beside the vehicle as clients are alighting.
Resident fell. Alert mat triggered.	Staff assisted the resident and continue to ensure alert mats are in place for at risk residents.
Resident refused night medication.	Team leader contacted medical specialist to request change from capsule to tablet form of medication. Explained to resident that medication is important and dangerous not to continue without speaking to doctor.
Resident contacted Police regarding	Resident met with Coordinator, Team Leader

MINUTES OF AGEING AND ACCESS COMMUNITY COMMITTEE**26 MAY 2021**

incident with ex-boyfriend.	and Support Coordinator regarding incident. No further action was required. Staff to work with resident to counsel and provide empathy after major events.
-----------------------------	--

RECOMMENDATION**Ms K Gray/Mr J Everett**

That the information provided by the Community Services Manager on Disability Services Continuous Improvement Register be acknowledged.

4 GENERAL REPORTS**4.1 AGEING AND ACCESS COMMUNITY COMMITTEE ACTION PLAN**

TRIM REFERENCE: 2021/1005

RECOMMENDATION**Mr M Goodacre/Ms K Gray**

That the Ageing and Access Community Committee Action Plan be reviewed and updated.

4.2 CIVIC CENTRE AND THEATRE NEW ACCESSIBLE RAMP

TRIM REFERENCE: 2021/1069

The Committee discussed the need for additional accessible car parking spaces in Byng Street following the installation of the accessible ramps at the Orange Civic Theatre and Orange Civic Centre.

RECOMMENDATION**Mr M Goodacre/Ms K Gray**

1. That the need for additional accessible car parking spaces in Byng Street be investigated following the installation of the accessible ramps at the Orange Civic Theatre and Orange Civic Centre.
2. That Ageing and Access Community Committee endorse the new accessibility ramps shown in the attached plan.

THE MEETING CLOSED AT 10.25AM.

AGEING AND ACCESS COMMUNITY COMMITTEE**27 APRIL 2022**

3 PRESENTATIONS**3.1 DISABILITY SERVICES CONTINUOUS IMPROVEMENT REGISTER**

Update to be provided to the Committee by Manager Community Services.

3.2 DISABILITY INCLUSION ACTION PLAN

3.3 ACCESSIBILITY ISSUES FOR DISCUSSION

The following items are listed for discussion:

- Drop-off Zone at Orange Hospital
- Grass islands at Robinson and Cook Parks
- Ramp access for businesses
- PCYC car park
- Speed hump review
- Disabled access to aeroplanes at Orange Airport

AGEING AND ACCESS COMMUNITY COMMITTEE**27 APRIL 2022**

4 GENERAL REPORTS**4.1 COMMITTEE ACTION PLAN**

RECORD NUMBER: 2022/541

AUTHOR: Amanda Rodwell, Ageing and Development Officer

EXECUTIVE SUMMARY

A requirement for all Committees is to develop an Action Plan. The purpose of the Action Plan is to identify and record actions that are incorporated into the Delivery/Operational Plan so the Committee is informed of progress against tasks of interest to the Committee.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “5.1 Live - Engage with the community to ensure facilities and programs meet changing lifestyle and social needs”.

FINANCIAL IMPLICATIONS

Financial implications will be dependent on the decision of the Committee and subsequent endorsement of the Council.

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Ageing and Access Community Committee consider and discuss items to be included on the Action Plan.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 Ageing and Access Community Committee Action Plan - 2022, D22/20484

AGEING AND ACCESS COMMUNITY COMMITTEE

27 APRIL 2022

Attachment 1 Ageing and Access Community Committee Action Plan - 2022

D22/20484

**Ageing and Access Community Committee
Action Plan**

No	Action	Who	Delivery/Operational Plan reference	Cost implications	Resourcing implications	Start	End	Update/Completed
1								
2								
3								
4								
5								
6								

Ageing and Access Community Committee

Action Plan

1

AGEING AND ACCESS COMMUNITY COMMITTEE**27 APRIL 2022**

4.2 DRAFT COMMITTEE CHARTER - AGEING AND ACCESS COMMUNITY COMMITTEE

RECORD NUMBER: 2022/538

AUTHOR: Amanda Rodwell, Ageing and Development Officer

EXECUTIVE SUMMARY

Orange City Council has developed the draft Charter for the Ageing and Access Community Committee for the period commencing 2022.

The Charter sets out the operations and composition of the Committee and is presented for consideration and adoption by the Committee.

If required, the Committee may recommend to Council a change to the Charter, however any such change must be consistent with Council's Code of Meeting Practice.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "5.1 Live - Engage with the community to ensure facilities and programs meet changing lifestyle and social needs".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

All Community Committee Charters have been updated to reflect Council's requirements and to comply with Council's Code of Conduct.

RECOMMENDATION

That the Charter for the Ageing and Access Community Committee be adopted by the Committee Members.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 Charter - Ageing and Access Community Committee - February 2022 - Draft, 2022/204

AGEING AND ACCESS COMMUNITY COMMITTEE

27 APRIL 2022

Attachment 1 Charter - Ageing and Access Community Committee - February 2022 - Draft



AGEING AND ACCESS COMMUNITY COMMITTEE

2022/204

F1509

PURPOSE

To advise Council and make recommendations in relation to policy and planning in meeting the needs of older people, people with disabilities and families with younger children.

The Committee does not have a role in the operational function of Council. This is the responsibility of the General Manager and staff. Equally, where Council has adopted a Strategic Policy or Strategic Planning document, the Committee must observe the Council position as set out in that policy, plan or document.

REPORTS TO

Services Policy Committee

TERM

The Ageing and Access Community Committee shall dissolve at the General Election of Orange City Council. Council may dissolve the Committee at any time by resolution of Council.

MEMBERSHIP

Three Councillors (one of whom shall be Chairperson, as elected by Council)

Up to ten community representatives

Representative(s) of relevant government or community agencies as determined by Committee

General Manager (or nominee)

Non-voting Committee Clerk

Council staff as required (non-voting)

QUORUM

Minimum of four community members and at least one Councillor.

MEETING FREQUENCY

Quarterly, with specific meeting dates and times to be determined by the Committee.

VOTING

Each member of the Committee is entitled to one vote only. In the equality of votes, the matter is to be referred to Council for determination.

COMMITTEE CHARTER

AGEING AND ACCESS COMMUNITY COMMITTEE**27 APRIL 2022**Attachment 1 Charter - Ageing and Access Community Committee - February 2022 - Draft

AGEING AND ACCESS COMMUNITY COMMITTEE CHARTER

REPORTS AND RECORDING

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing to the Committee Clerk at least 10 days before the meeting. Formal minutes of meetings of the Committee will be produced in accordance with Council's Code of Meeting Practice. The Committee may make recommendations to Council, via the Services Policy Committee. Council may adopt, amend or decline any recommendation.

VACANCIES

Vacancies may arise during the term of the Committee. If a vacancy does occur, the Committee may invite an individual to join the Committee, or seek expressions of interest to fill the vacancy.

COMMITTEE CLERK

The General Manager will provide a Committee Clerk who will be the representative of the General Manager, and will exercise the functions of the General Manager so far as they are relevant to the Committee and its Chairperson.

RELEVANT POLICIES/DOCUMENTS

Orange City Council Code of Conduct
Orange City Council Code of Meeting Practice
Orange Community Strategic Plan
Delivery/Operational Plan
Asset Management Plan Strategy and Plans
Pedestrian Access Mobility Plan

Copies of these and other documents are available on Council's website at www.orange.nsw.gov.au or from the Committee Clerk.

AGEING AND ACCESS COMMUNITY COMMITTEE**27 APRIL 2022**

4.3 CODE OF CONDUCT 2022

RECORD NUMBER: 2022/539

AUTHOR: Amanda Rodwell, Ageing and Development Officer

EXECUTIVE SUMMARY

The Local Government Act 1993 (the Act) requires all Councils in NSW to adopt a Code of Conduct that incorporates the provisions of the Model Code of Conduct issued by the Office of Local Government.

The Orange City Council Code of Conduct applies to all Council delegates – Councillors, staff, volunteers, Committee Members and contractors. Accordingly, Committee Members are requested to read the document and are asked to comply with the Code at all times while on Committee/Council business.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “5.1 Live - Engage with the community to ensure facilities and programs meet changing lifestyle and social needs”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

The Code of Conduct reflects the requirements of the Local Government Act 1993 and the Local Government (General) Regulation 2005. Members of all Council Community Committees are required to comply with the provisions of the Code of Conduct.

RECOMMENDATION

That the Ageing and Access Community Committee acknowledge the requirements set by the Code of Conduct, and members commit to act in accordance with the Code of Conduct at all times while on Committee/Council business.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

AGEING AND ACCESS COMMUNITY COMMITTEE**27 APRIL 2022****4.3 Code of Conduct 2022**

SUPPORTING INFORMATION

The Code of Conduct was supplied to the committee members by email and members are requested to retain a copy for future reference. If during the term of the Committee any significant changes are made to the Code, the amended version will be provided to the Committee.

ATTACHMENTS

- 1 Code of Conduct Acknowledgement Form - Ageing and Access Community Committee - 2022, D22/20461

AGEING AND ACCESS COMMUNITY COMMITTEE**27 APRIL 2022**Attachment 1 Code of Conduct Acknowledgement Form - Ageing and Access Community Committee - 2022

CODE OF CONDUCT FOR COMMITTEE MEMBERS, DELEGATES, ADVISORS - ACKNOWLEDGMENT**Code of Conduct
Acknowledgement of Receipt Form**

Name	
Position	
Address	
I hereby certify that I have read, understood and agree to comply with the provisions of the Orange City Council Code of Conduct for Committee Members, Delegates, Advisors.	
Signature	
Date	

Please return to the Executive Support Manager or via council@orange.nsw.gov.au



AGEING AND ACCESS COMMUNITY COMMITTEE

2022/204

F1509

PURPOSE

To advise Council and make recommendations in relation to policy and planning in meeting the needs of older people, people with disabilities and families with younger children.

The Committee does not have a role in the operational function of Council. This is the responsibility of the General Manager and staff. Equally, where Council has adopted a Strategic Policy or Strategic Planning document, the Committee must observe the Council position as set out in that policy, plan or document.

REPORTS TO

Services Policy Committee

TERM

The Ageing and Access Community Committee shall dissolve at the General Election of Orange City Council. Council may dissolve the Committee at any time by resolution of Council.

MEMBERSHIP

Three Councillors (one of whom shall be Chairperson, as elected by Council)

Up to ten community representatives

Representative(s) of relevant government or community agencies as determined by Committee

General Manager (or nominee)

Non-voting Committee Clerk

Council staff as required (non-voting)

QUORUM

Minimum of three community members and one Councillor.

MEETING FREQUENCY

Quarterly, with specific meeting dates and times to be determined by the Committee.

VOTING

Each member of the Committee is entitled to one vote only. In the equality of votes, the matter is to be referred to Council for determination.

AGEING AND ACCESS COMMUNITY COMMITTEE CHARTER

REPORTS AND RECORDING

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing to the Committee Clerk at least 10 days before the meeting. Formal minutes of meetings of the Committee will be produced in accordance with Council's Code of Meeting Practice. The Committee may make recommendations to Council, via the Services Policy Committee. Council may adopt, amend or decline any recommendation.

VACANCIES

Vacancies may arise during the term of the Committee. If a vacancy does occur, the Committee may invite an individual to join the Committee, or seek expressions of interest to fill the vacancy.

COMMITTEE CLERK

The General Manager will provide a Committee Clerk who will be the representative of the General Manager, and will exercise the functions of the General Manager so far as they are relevant to the Committee and its Chairperson.

RELEVANT POLICIES/DOCUMENTS

Orange City Council Code of Conduct
Orange City Council Code of Meeting Practice
Orange Community Strategic Plan
Delivery/Operational Plan
Asset Management Plan Strategy and Plans
Pedestrian Access Mobility Plan

Copies of these and other documents are available on Council's website at www.orange.nsw.gov.au or from the Committee Clerk.

2.3 MINUTES OF THE NAIDOC WEEK COMMUNITY COMMITTEE HELD 5 MAY 2022

RECORD NUMBER: 2022/940

AUTHOR: Sue Collins, Administration Officer

EXECUTIVE SUMMARY

The NAIDOC Week Community Committee met on 5 May 2022. The recommendations from the Committee are provided to the Services Policy Committee for adoption.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.2 Live - Partner with key stakeholders to deliver cultural facilities and services that reflect the interests of a culturally diverse community”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the NAIDOC Week Community Committee at its meeting held on 5 May 2022.**
- 2 That the minutes of the NAIDOC Week Community Committee at its meeting held on 5 May 2022 be adopted.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 NAIDOC 5 May 2022 Minutes
- 2 NAIDOC 5 May 2022 Agenda, D22/30095 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE

NAIDOC WEEK COMMUNITY COMMITTEE

HELD IN GIYALANG GANYA MEETING ROOM, 286 LORDS PLACE, ORANGE

ON 5 MAY 2022

COMMENCING AT 1.00PM

1 INTRODUCTION

ATTENDANCE

Mr Corey McLean (Chairperson), Cr J Hamling (Mayor), Cr D Mallard, Mr Chris Gryllis (*Zoom*), Ms Alice Williams, Ms Donna Monaghan, Ms Madison Spencer, Ms Danielle Annesley, Ms Melanie Meehan, Ms Katrina Lane (*Zoom*), Community Development Officer, Manager Community Services.

Guest: Adrian Nicholls (*Zoom*)

1.1 Apologies and Leave of Absence

RESOLVED

Ms D Monaghan/Cr J Hamling

That the apologies be accepted from Cr G Power, Mr Neil Ingram, Mr Jason French, Ms Danielle Trudgett, Ms Karla Priestley, Youth Development Officer, and Community Development Team Leader for the NAIDOC Week Community Committee meeting on 5 May 2022.

1.2 Acknowledgement of Country

An Acknowledgment of Country was conducted by the Chairperson

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RESOLVED

Mr C McLean/Ms D Monaghan

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 7 April 2022 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the NAIDOC Week Community Committee meeting held on 7 April 2022.

3 PRESENTATIONS

3.1 EXPRESSIONS OF INTEREST (EOI) FOR NEW COMMITTEE MEMBERS

TRIM REFERENCE: 2022/594

An Expression of Interest to join the committee was requested by Adrian Nicolls.

Discussions took place on the committee sending out the registration information to prior members who may have missed the initial Expression of Interest process, as well as a copy to Adrian Nicolls. To be actioned by the Community Development Officer.

RECOMMENDATION**Mr C McLean/Cr J Hamling**

That the information on the Expressions of Interest for New Committee Members be noted.

3.2 BUDGET REPORT

TRIM REFERENCE: 2022/595

No update available on the budget.

Information provided on a grant submitted to the Department of Aboriginal Affairs.

Community Development Officer reported on an expression of interest submitted to CADIA mining company for sponsorship of the Awards Night.

RECOMMENDATION**Mr C McLean/Member J Hamling**

That the discussion on the Budget Report be noted.

3.3 ANNIVERSARY OF THE NATIONAL APOLOGY - 2022 PLANNING

TRIM REFERENCE: 2022/596

Members reported that individual organisations carry out their own recognition of Sorry Day.

Community Services Manager advised that Council has provided a recognition morning tea for the prior few years and plans to do so again through the Community Development Officer in 2022.

RECOMMENDATION**Ms D Monaghan/Mr C McLean**

That discussions on the Anniversary of the National Apology – 2022 Planning be noted.

3.4 CORRESPONDENCE

TRIM REFERENCE: 2022/597

None provided due to the absence of the Community Development Team Leader.

3.5 CALENDAR OF ANNUAL AND SIGNIFICANT EVENTS 2022

TRIM REFERENCE: 2022/598

Chris Gryllis provided an update on the Reconciliation Week Torch Relay, being organised for Friday 27 of May 2022 by Mr Gryllis, Mr Neil Ingram Snr, and the Deputy Mayor.

Updates to be recorded on the Calendar of Annual and Significant Events 2022 progress document.

RECOMMENDATION**Ms D Monaghan/Mr C McLean**

That the information on the Calendar of Annual and Significant Events 2022 be noted.

3.6 EXPRESSIONS OF INTEREST - NAIDOC WEEK 2022 EVENTS

TRIM REFERENCE: 2022/599

Three expressions of interest for NAIDOC Week events were tabled by the Community Development Officer. The Committee requested that the EOI's be emailed to all members for their information in the submission of further applications prior to the closing date of 2 June 2022.

Corey McLean will notify local schools regarding the date of the Street March on 31 October 2022.

The Committee were advised that the Orange Ex-Services Club has been booked for the Awards Night on 5 November 2022

A suggestion was made to make future bookings of the Orange Ex-Services Club for 2023 NAIDOC Week celebrations, which will be recorded in the Task List/Action Plan.

RECOMMENDATION**Ms D Monaghan/Mr C McLean**

That the discussions on the Expressions of Interest – NAIDOC Week 2022 Events be noted.

4 GENERAL REPORTS**4.1 TASK LIST AND ACTION PLAN - NAIDOC WEEK 2022**

TRIM REFERENCE: 2022/600

RECOMMENDATION**Mr C McLean/Ms D Monaghan**

That the Committee consider and discuss items in the Task List/Action Plan for NAIDOC Week Celebrations 2022, and that the report be updated.

4.2 ENDORSEMENT OF NAIDOC WEEK COMMUNITY COMMITTEE - MINUTES OF 2 DECEMBER 2021

TRIM REFERENCE: 2022/601

RESOLVED

Mr C McLean/Ms D Monaghan

That the minutes from the NAIDOC Week Community Committee held 2 December 2021 be accepted.

THE MEETING CLOSED AT 1.45PM.



NAIDOC WEEK COMMUNITY COMMITTEE

AGENDA

5 MAY 2022

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **NAIDOC WEEK COMMUNITY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **GIYALANG GANYA MEETING ROOM, 286 LORDS PLACE, ORANGE** on **Thursday, 5 May 2022** commencing at **1.00PM**.

David Waddell

CHIEF EXECUTIVE OFFICER

For apologies please contact Julie Proctor on 6393 8608.

NAIDOC WEEK COMMUNITY COMMITTEE

5 MAY 2022

AGENDA**EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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NAIDOC WEEK COMMUNITY COMMITTEE**5 MAY 2022**

1 INTRODUCTION**MEMBERS**

..... (Chairperson), Cr J Hamling (Mayor), Cr G Power (Deputy Mayor), Cr D Mallard, Mr Neil Ingram, MNs Terrie Sheargold, Mr Chris Gryllis, Mr Damon Bell, Ms Gillian Ingram, Mr James Williams, Ms Alice Williams, Ms Donna Monaghan, Mr Bryce O'Neill-Baker, Ms Karen (Abbie) Ladlon, Ms Madison Spencer, Mr Dylan Wright, Ms Collette Vincent, Ms Katy Chatfield, Ms Julie Armstrong, Mr Corey McLean, Ms Annette Uata, Mr Mike Cooper, Ms Karla Priestley, Ms Danielle Annesley, Ms Danielle Trudgett, Ms Katrina Lane, Mr Henry Gibbs, Ms Alivya Powell, Director Community, Recreation and Cultural Services, Community Development Officer, Manager Community Services, Community Development Team Leader, Youth Development Officer

1.1 APOLOGIES AND LEAVE OF ABSENCE**1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the NAIDOC Week Community Committee at this meeting.

NAIDOC WEEK COMMUNITY COMMITTEE**5 MAY 2022**

2 PREVIOUS MINUTES**RECOMMENDATION**

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 7 April 2022 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the NAIDOC Week Community Committee meeting held on 7 April 2022.

ATTACHMENTS

- 1 Minutes of the Meeting of the NAIDOC Week Community Committee held on 7 April 2022

2022-566

F174

ORANGE CITY COUNCIL

MINUTES OF THE

NAIDOC WEEK COMMUNITY COMMITTEE

HELD IN GIYALANG GANYA MEETING ROOM, 286 LORDS PLACE, ORANGE

ON 7 APRIL 2022

COMMENCING AT 1.00PM

1 INTRODUCTION**ATTENDANCE**

Ms D Annesley, Mr C Gryllis, Cr J Hamling (Mayor), Mr N Ingram, Mrs G Ingram, Cr D Mallard, Mr C McLean, Ms D Monaghan, Cr G Power, Ms M Spencer, Ms D Trudgett

1.1 Apologies and Leave of Absence

RESOLVED**Mr J French/Ms D Annesley**

That the apologies be accepted from Mr S Nugent, Mr D Wright, Mrs A Williams, Community Development Team Leader, Manager Community Services, Director Community, Recreation and Cultural Services for the NAIDOC Week Community Committee meeting on 7 April 2022.

1.2 Acknowledgement of Country

A Welcome to Country was conducted by Mr N Ingram.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

The minutes from the last meeting held 2 December 2021 were not attached to the Agenda for this meeting.

RECOMMENDATION**Mr C McLean/Ms D Monaghan**

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 2 December 2021 be included in the Agenda for the meeting 5 May 2022.

MINUTES OF NAIDOC WEEK COMMUNITY COMMITTEE**7 APRIL 2022**

3 PRESENTATIONS**3.1 EXPRESSIONS OF INTEREST (EOI) FOR NEW COMMITTEE MEMBERS**

TRIM REFERENCE: 2022/452

No new Expressions of Interest for membership tabled.

The Committee Members noted that Stephen Nugent was not listed as a member of the new Committee. A phone call was made to Stephen Nugent and he advised he did not wish to be on this Committee.

3.2 BUDGET REPORT

TRIM REFERENCE: 2022/453

Nil.

3.3 ANNIVERSARY OF THE NATIONAL APOLOGY - 2022 PLANNING

TRIM REFERENCE: 2022/454

Discussion was held at the last planning meeting held in February.

RECOMMENDATION**Cr G Power/Mr N Ingram**

That the discussion held at the last meeting be noted.

3.4 CORRESPONDENCE

TRIM REFERENCE: 2022/455

Nil.

3.5 CALENDAR OF ANNUAL AND SIGNIFICANT EVENTS 2021

TRIM REFERENCE: 2022/456

A discussion was held on the following events:

- 1) 26 May National Sorry Day
- 2) 27 May National Reconciliation Week
 - A Torch Relay will be run, commencing at CSU and finishing at South Court near the Gallery.
 - The Elders will put forward participants and a ballot will decide who participates in the relay.
 - Orange City Council's Migrant Support Worker will also put forward names for the relay.
 - Speakers will include Cr Jason Hamling, Mr Chris Gryllis and Cr. Gerald Power.
 - Dancers will also perform.

Cr. Jason Hamling would like to thank Mr Chris Gryllis for his generous donation and promotion of National Reconciliation Week.

MINUTES OF NAIDOC WEEK COMMUNITY COMMITTEE**7 APRIL 2022****RECOMMENDATION****Mr J French/Cr G Power**

That the NAIDOC Week Community Committee acknowledge significant events during National Sorry Day via a Media Release via the NAIDOC media page.

The NAIDOC Week Community Committee will support any individual organisation if they choose to host an event.

3.6 EXPRESSIONS OF INTEREST - NAIDOC WEEK 2022 EVENTS

TRIM REFERENCE: 2022/458

Discussion was held regarding the NAIDOC Week events for 2022.

RECOMMENDATION**Mr N Ingram/Mr B O'Neill-Baker**

That an Expression of Interest be distributed to all NAIDOC Week Community Committee Members to gauge their support to host or assist with events.

That the Expressions of Interest be returned prior to the next meeting to be held 5 May 2022, and discussed at this meeting.

4 GENERAL REPORTS**4.1 TASK LIST AND ACTION PLAN - NAIDOC WEEK 2022**

TRIM REFERENCE: 2022/457

Discussions were held regarding the Calendar of Significant Events and the Task List.

RECOMMENDATION**Mr J French/Mr C Gryllis**

That the Committee consider and discuss items in the Task List/Action Plan for NAIDOC Week Celebrations 2022, and that the report be updated.

4.2 DRAFT COMMITTEE CHARTER - NAIDOC WEEK 2022

TRIM REFERENCE: 2022/460

The Members of the Committee discussed the Draft Charter and agreed with the content.

RECOMMENDATION**Cr G Power/Ms D Annesley**

1. That the Charter for the NAIDOC Week Community Committee be adopted by the Committee Members.
2. That any recommended changes to the NAIDOC Committee Charter be advised

MINUTES OF NAIDOC WEEK COMMUNITY COMMITTEE**7 APRIL 2022****4.3 CODE OF CONDUCT 2022**

TRIM REFERENCE: 2022/462

The Code of Conduct was discussed and the Committee Members agreed to abide by the Code of Conduct and supply a signed acknowledgement of receipt.

RECOMMENDATION**Mr C Gryllis/Member D Mallard**

That the NAIDOC Week Community Committee acknowledge the requirements set by the Code of Conduct, and members commit to act in accordance with the Code of Conduct at all times while on Committee/Council business.

4.4 ELECTION OF COMMITTEE

TRIM REFERENCE: 2022/521

The election of new Committee positions were held for the following positions:

- Chairman
 - Mr Neil Ingram was nominated and declined the nomination.
 - Cr. Gerald Power was nominated and accepted.

RECOMMENDATION**Mr J French/Mr C Gryllis**

That the election of Chairman be noted.

- Deputy Chairman
 - Mr Neil Ingram was nominated and declined the nomination.
 - Mr Corey McLean was nominated and accepted.

RECOMMENDATION**Mr J French/Ms M Spencer**

That the election of Deputy Chairman be noted.

- Treasurer
 - Ms Danielle Annesley was nominated and accepted the nomination.

RECOMMENDATION**Cr G Power/Mr J French**

That the election of Treasurer be noted.

THE MEETING CLOSED AT 1:40PM.

NAIDOC WEEK COMMUNITY COMMITTEE

5 MAY 2022

3 PRESENTATIONS

3.1 EXPRESSIONS OF INTEREST (EOI) FOR NEW COMMITTEE MEMBERS

3.2 BUDGET REPORT

3.3 ANNIVERSARY OF THE NATIONAL APOLOGY - 2022 PLANNING

For discussion, planning and recording

3.4 CORRESPONDENCE

3.5 CALENDAR OF ANNUAL AND SIGNIFICANT EVENTS 2022

ATTACHMENTS

- 1 Calendar of Annual and Significant Events 2022, d22/17104

NAIDOC WEEK COMMUNITY COMMITTEE

5 MAY 2022

Attachment 1 Calendar of Annual and Significant Events 2022

D22/17104

F174

Calendar of Annual and Significant Events for Aboriginal and Torres Strait Islanders – 2022			
Date	Key Calendar Event Details	Action Required	Completed Date and by whom
26 Jan	<p>Invasion Day/Survival Day – Sovereignty Day</p> <p>Annual events take place each year across the nation such as ‘Yabun’ in Sydney, the Survival Day Picnic on the Frankston Foreshore in Victoria, stalls and the Share the Spirit Festival in the Treasury Gardens, Victoria. The events celebrate Aboriginal and Torres Strait Islander culture and heritage. The events showcase all aspects of Aboriginal and Torres Strait Islander culture, including music, dance, food, language, politics, literature, and arts and crafts and are a wonderful opportunity to learn more about Australia’s Aboriginal and Torres Strait Islander heritage.</p>		
12 Feb	<p>Freedom Ride</p> <p>On 12 February 1965, University of Sydney students inspired by equal rights activism in the United States started a bus tour of western and coastal NSW with 3 key goals in mind:</p> <ul style="list-style-type: none"> draw attention to the poor state of Aboriginal health, education and housing focus and attention on the social discrimination experienced by Aboriginal people to effect positive change encourage and support Aboriginal people themselves to resist discrimination <p>The Freedom Ride was led by Charles Perkins, an Arrernte man born in Alice Springs who dedicated his life to advocating for Aboriginal rights. The Freedom Ride has an important place in the history of Australia and is remembered every February for fostering Aboriginal activism and raising much needed public attention on issues Aboriginal people continue to face today</p>		

NAIDOC WEEK COMMUNITY COMMITTEE

5 MAY 2022

Attachment 1 Calendar of Annual and Significant Events 2022

D22/17104

F174

Calendar of Annual and Significant Events for Aboriginal and Torres Strait Islanders – 2022			
Date	Key Calendar Event Details	Action Required	Completed Date and by whom
13 Feb	Anniversary of the National Apology On 13 February 2008 the Prime Minister, Kevin Rudd MP delivered his national apology to the Stolen Generations on behalf of the Australian Government. The apology marked an important milestone in Australia's history. By validating the experiences of the Stolen Generations, the foundations have been laid for healing to take place and for a reconciled Australia in which everyone belongs. www.nsd.org.au		
18 Mar	National Close the Gap Day – Indigenous Health Campaign The day gives people the opportunity to show their support for the Close the Gap Indigenous Health Equality Campaign which calls for closing the 17-year life expectancy gap between Aboriginal and Torres Strait Islanders and other Australians. http://www.indigenous.gov.au/health/		
21 Mar	Harmony Day Harmony Day, 21 March, celebrates Australia's cultural diversity. It's about inclusiveness, respect and a sense of belonging for everyone. It is a day for all Australians to embrace cultural diversity and to share what we have in common. The central message for Harmony Day is that 'everyone belongs', reinforcing the importance of inclusiveness to all Australians. http://www.harmony.gov.au/		
26 May	National Sorry Day The <i>Bringing them home</i> report recommended (Recommendation No 7.a) that a National Sorry Day be held each year on 26 May 'to commemorate the history of forcible removals and its effects'. As a result of this recommendation the community-based organisation the National Sorry Day Committee (NSDC) was formed. www.nsd.org.au	The NAIDOC Week Community Committee acknowledge significant events during National Sorry Day via a Media Release via the NAIDOC media page. The NAIDOC Week Community Committee will support any individual organisation if they choose to host an event.	

NAIDOC WEEK COMMUNITY COMMITTEE

5 MAY 2022

Attachment 1 Calendar of Annual and Significant Events 2022

D22/17104

F174

Calendar of Annual and Significant Events for Aboriginal and Torres Strait Islanders – 2022			
Date	Key Calendar Event Details	Action Required	Completed Date and by whom
27 May	1967 referendum In 1967 over 90% of Australians voted in a Referendum to remove clauses from the Australian Constitution which discriminated against Aboriginal and Torres Strait Islander Australians. The Referendum also gave the Commonwealth Government the power to make laws on behalf of Aboriginal and Torres Strait Islander people. http://www.naa.gov.au/collection/fact-sheets/fs150.aspx		
27 May – 3 June	National Reconciliation Week National Reconciliation Week is held annually and celebrates the rich culture and history of the First Australians. National Reconciliation Week began in 1996 to provide focus for nationwide reconciliation activities. National Reconciliation Week coincides with two significant dates in Australia's history which provide strong symbols of the aspirations for reconciliation. May 27 marks the anniversary of the 1967 Referendum and June 3 marks the anniversary of the High Court's judgment in the 1992 Mabo case. http://www.reconciliation.org.au/	A Torch Relay will be run, commencing at CSU and finishing at South Court near the Gallery. The Elders will put forward participants and a ballot will decide who participates in the relay. Orange City Council's Migrant Support Worker will also put forward names for the relay. Speakers will include Cr Jason Hamling, Mr Chris Gryllis and Cr. Gerald Power. Dancers will also perform.	

NAIDOC WEEK COMMUNITY COMMITTEE

5 MAY 2022

Attachment 1 Calendar of Annual and Significant Events 2022

D22/17104

F174

Calendar of Annual and Significant Events for Aboriginal and Torres Strait Islanders – 2022			
Date	Key Calendar Event Details	Action Required	Completed Date and by whom
29 May	Indigenous Veterans Commemoration Service The ceremony continues to gather momentum since its inception in 2007, in uniting Australians to remember and honour the service and sacrifice of indigenous veterans. The exceptional guest speakers and their remarkable stories continue to inspire our youth, indigenous and non-indigenous alike. Since the Boer War, Aborigines and Torres Strait Islanders have fought for Australia. While exact numbers will never be known, it is estimated that 500-800 Aboriginal diggers served in World War I. Five Aboriginal diggers are known to have died fighting at Gallipoli. Anywhere from 3,000-6,000 served in World War II, and in proportion to population, no community in Australia contributed more to the war effort than the Islanders of the Torres Strait. The proud tradition of indigenous service continues today. https://www.rslnsw.org.au/events/indigenous-veterans-commemoration-service/		
3 Jun	Mabo Day Mabo Day is held on 3 June to celebrate Eddie Mabo, who helped overturn 'terra nullius' in a ten year campaign through the courts ending in the historic High Court Mabo Judgment.		
10 June	Myall Creek Massacre (1838) – Memorial Ceremony In 1838 white settlers murdered 28 Aboriginal men, women and children near Myall Creek Station. The massacre is a harrowing reminder of Australia's colonial violence and one of the rare cases where killers were tried and hanged.		
1 July	Coming of the Light This is a particular day of significance for Torres Strait Islander Australians. It marks the day the London Missionary Society first arrived in the Torres Strait. The missionaries landed at Erub Island on 1 July 1871. Religious and cultural ceremonies are held by Torres Strait Islander Christians across the Torres Strait and on the mainland to commemorate this day.		

NAIDOC WEEK COMMUNITY COMMITTEE

5 MAY 2022

Attachment 1 Calendar of Annual and Significant Events 2022

D22/17104

F174

Calendar of Annual and Significant Events for Aboriginal and Torres Strait Islanders – 2022			
Date	Key Calendar Event Details	Action Required	Completed Date and by whom
3 to 10 July	National NAIDOC Week 2022 The 2022 theme is “ <i>Get up, Stand Up Show Up</i> ”	That an Expression of Interest be distributed to all NAIDOC Week Community Committee Members to gauge their support to host or assist with events. That the Expressions of Interest be returned prior to the next meeting to be held 5 May 2022, and discussed at this meeting.	Committee Clerk. Due back in time of the meeting 5 May 2022.
4 Aug	National Aboriginal and Torres Strait Islander Children’s Day An annual event established by SNAICC in 1988 to highlight the significance of Aboriginal and Torres Strait Islander children. SNAICC encourages all Aboriginal and Torres Strait Islander community organisations, mainstream child and family services, government and early childhood services, schools and any other key stakeholders to celebrate this day.		
9 Aug	International Day of the World’s Indigenous Peoples The International Day of the World's Indigenous Peoples is observed on August 9 each year to promote and protect the rights of the world’s indigenous population. This event also recognises the achievements and contributions that indigenous people make to improve world issues such as environmental protection. It was first pronounced by the General Assembly of the United Nations in December 1994, marking the day of the first meeting of the UN Working Group on Indigenous Populations of the Sub-commission on the Promotion and Protection of Human Rights, in 1982.		

NAIDOC WEEK COMMUNITY COMMITTEE

5 MAY 2022

Attachment 1 Calendar of Annual and Significant Events 2022

D22/17104

F174

Calendar of Annual and Significant Events for Aboriginal and Torres Strait Islanders – 2022			
Date	Key Calendar Event Details	Action Required	Completed Date and by whom
First Wed in Sep 1 Sep	Indigenous Literacy Day Indigenous Literacy Day aims to help raise funds to raise literacy levels and improve the lives and opportunities of Indigenous Australians living in remote and isolated regions. We need your support to help raise funds to buy books and literacy resources for children in these communities. http://www.communityservices.act.gov.au/atsia/significant_dates		
13 Sep	Anniversary of the UN Declaration on the Rights of Indigenous People The United Nations Declaration on the Rights of Indigenous Peoples was adopted by the United Nations General Assembly during its 61st session at UN Headquarters in New York City on 13 September 2007.		
Nov	National Dreamtime Awards The National Dreamtime Awards , known simply as the Dreamtime Awards , are an annual celebration of Australian Aboriginal and Torres Strait Islander achievement in sport, arts, academic and community. The National Dreamtime Awards were launched to fill the void in recognising indigenous achievements as a result of the 2013 cessation of the Deadly Awards . ^[1] A panel of experts judges the final winners in each category, determined by nomination and voting process through online and media partners.		

NAIDOC WEEK COMMUNITY COMMITTEE**5 MAY 2022**

3.6 EXPRESSIONS OF INTEREST - NAIDOC WEEK 2022 EVENTS

4 GENERAL REPORTS**4.1 TASK LIST AND ACTION PLAN - NAIDOC WEEK 2022**

RECORD NUMBER: 2022/600

AUTHOR: Margaret Henry, Administration Officer

EXECUTIVE SUMMARY

Attached for information is the Task List/Action Plan to be reviewed and updated at the conclusion of each meeting.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.3 Live - Maintain and renew cultural facilities and programs”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Committee consider and discuss items in the Task List/Action Plan for NAIDOC Week Celebrations 2022, and that the report be updated.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

NAIDOC WEEK COMMUNITY COMMITTEE**5 MAY 2022**

4.2 ENDORSEMENT OF NAIDOC WEEK COMMUNITY COMMITTEE - MINUTES OF 2 DECEMBER 2021

RECORD NUMBER: 2022/601

AUTHOR: Margaret Henry, Administration Officer

EXECUTIVE SUMMARY

The minutes from the NAIDOC Week Community Committee 2 December 2021, were not distributed. They are attached to this report to be resolved as a true and correct reflection of the meeting.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “4.2 Live - Partner with key stakeholders to deliver cultural facilities and services that reflect the interests of a culturally diverse community”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the minutes from the NAIDOC Week Community Committee held 2 December 2021 be accepted.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 NAIDOC Week Community Committee Minutes 2 December 2021, D22/22314

NAIDOC WEEK COMMUNITY COMMITTEE

5 MAY 2022

Attachment 1 NAIDOC Week Community Committee Minutes 2 December 2021

2022-566

F174

ORANGE CITY COUNCIL
MINUTES OF THE
NAIDOC WEEK COMMUNITY COMMITTEE
HELD IN GIYALANG GANYA MEETING ROOM, 286 LORDS PLACE, ORANGE
ON 7 APRIL 2022
COMMENCING AT 1.00PM

1 INTRODUCTION**ATTENDANCE**

Ms D Annesley, Mr C Gryllis, Cr J Hamling (Mayor), Mr N Ingram, Mrs G Ingram, Cr D Mallard, Mr C McLean, Ms D Monaghan, Cr G Power, Ms M Spencer, Ms D Trudgett

1.1 Apologies and Leave of Absence**RESOLVED****Mr J French/Ms D Annesley**

That the apologies be accepted from Mr S Nugent, Mr D Wright, Mrs A Williams, Community Development Team Leader, Manager Community Services, Director Community, Recreation and Cultural Services for the NAIDOC Week Community Committee meeting on 7 April 2022.

1.2 Acknowledgement of Country

A Welcome to Country was conducted by Mr N Ingram.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

The minutes from the last meeting held 2 December 2021 were not attached to the Agenda for this meeting.

RECOMMENDATION**Mr C McLean/Ms D Monaghan**

That the Minutes of the Meeting of the NAIDOC Week Community Committee held on 2 December 2021 be included in the Agenda for the meeting 5 May 2022.

NAIDOC WEEK COMMUNITY COMMITTEE**5 MAY 2022**Attachment 1 NAIDOC Week Community Committee Minutes 2 December 2021

MINUTES OF NAIDOC WEEK COMMUNITY COMMITTEE**7 APRIL 2022****3 PRESENTATIONS****3.1 EXPRESSIONS OF INTEREST (EOI) FOR NEW COMMITTEE MEMBERS**

TRIM REFERENCE: 2022/452

No new Expressions of Interest for membership tabled.

The Committee Members noted that Stephen Nugent was not listed as a member of the new Committee. A phone call was made to Stephen Nugent and he advised he did not wish to be on this Committee.

3.2 BUDGET REPORT

TRIM REFERENCE: 2022/453

Nil.

3.3 ANNIVERSARY OF THE NATIONAL APOLOGY - 2022 PLANNING

TRIM REFERENCE: 2022/454

Discussion was held at the last planning meeting held in February.

RECOMMENDATION**Cr G Power/Mr N Ingram**

That the discussion held at the last meeting be noted.

3.4 CORRESPONDENCE

TRIM REFERENCE: 2022/455

Nil.

3.5 CALENDAR OF ANNUAL AND SIGNIFICANT EVENTS 2021

TRIM REFERENCE: 2022/456

A discussion was held on the following events:

- 1) 26 May National Sorry Day
- 2) 27 May National Reconciliation Week
 - A Torch Relay will be run, commencing at CSU and finishing at South Court near the Gallery.
 - The Elders will put forward participants and a ballot will decide who participates in the relay.
 - Orange City Council's Migrant Support Worker will also put forward names for the relay.
 - Speakers will include Cr Jason Hamling, Mr Chris Gryllis and Cr. Gerald Power.
 - Dancers will also perform.

Cr. Jason Hamling would like to thank Mr Chris Gryllis for his generous donation and promotion of National Reconciliation Week.

NAIDOC WEEK COMMUNITY COMMITTEE

5 MAY 2022

Attachment 1 NAIDOC Week Community Committee Minutes 2 December 2021

MINUTES OF NAIDOC WEEK COMMUNITY COMMITTEE

7 APRIL 2022

RECOMMENDATION**Mr J French/Cr G Power**

That the NAIDOC Week Community Committee acknowledge significant events during National Sorry Day via a Media Release via the NAIDOC media page.

The NAIDOC Week Community Committee will support any individual organisation if they choose to host an event.

3.6 EXPRESSIONS OF INTEREST - NAIDOC WEEK 2022 EVENTS

TRIM REFERENCE: 2022/458

Discussion was held regarding the NAIDOC Week events for 2022.

RECOMMENDATION**Mr N Ingram/Mr B O'Neill-Baker**

That an Expression of Interest be distributed to all NAIDOC Week Community Committee Members to gauge their support to host or assist with events.

That the Expressions of Interest be returned prior to the next meeting to be held 5 May 2022, and discussed at this meeting.

4 GENERAL REPORTS**4.1 TASK LIST AND ACTION PLAN - NAIDOC WEEK 2022**

TRIM REFERENCE: 2022/457

Discussions were held regarding the Calendar of Significant Events and the Task List.

RECOMMENDATION**Mr J French/Mr C Gryllis**

That the Committee consider and discuss items in the Task List/Action Plan for NAIDOC Week Celebrations 2022, and that the report be updated.

4.2 DRAFT COMMITTEE CHARTER - NAIDOC WEEK 2022

TRIM REFERENCE: 2022/460

The Members of the Committee discussed the Draft Charter and agreed with the content.

RECOMMENDATION**Cr G Power/Ms D Annesley**

1. That the Charter for the NAIDOC Week Community Committee be adopted by the Committee Members.
2. That any recommended changes to the NAIDOC Committee Charter be advised

NAIDOC WEEK COMMUNITY COMMITTEE

5 MAY 2022

Attachment 1 NAIDOC Week Community Committee Minutes 2 December 2021

MINUTES OF NAIDOC WEEK COMMUNITY COMMITTEE

7 APRIL 2022

4.3 CODE OF CONDUCT 2022

TRIM REFERENCE: 2022/462

The Code of Conduct was discussed and the Committee Members agreed to abide by the Code of Conduct and supply a signed acknowledgement of receipt.

RECOMMENDATION**Mr C Gryllis/Member D Mallard**

That the NAIDOC Week Community Committee acknowledge the requirements set by the Code of Conduct, and members commit to act in accordance with the Code of Conduct at all times while on Committee/Council business.

4.4 ELECTION OF COMMITTEE

TRIM REFERENCE: 2022/521

The election of new Committee positions were held for the following positions:

- Chairman
 - Mr Neil Ingram was nominated and declined the nomination.
 - Cr. Gerald Power was nominated and accepted.

RECOMMENDATION**Mr J French/Mr C Gryllis**

That the election of Chairman be noted.

- Deputy Chairman
 - Mr Neil Ingram was nominated and declined the nomination.
 - Mr Corey McLean was nominated and accepted.

RECOMMENDATION**Mr J French/Ms M Spencer**

That the election of Deputy Chairman be noted.

- Treasurer
 - Ms Danielle Annesley was nominated and accepted the nomination.

RECOMMENDATION**Cr G Power/Mr J French**

That the election of Treasurer be noted.

THE MEETING CLOSED AT 1:40PM.

2.4 MINUTES OF THE ORANGE HEALTH LIAISON COMMITTEE HELD ON 3 MAY 2022

RECORD NUMBER: 2022/941

AUTHOR: Scott Maunder, Director Community, Recreation and Cultural Services

EXECUTIVE SUMMARY

The Orange Health Liaison Committee met on 3 May 2022. The Minutes from the meeting are tabled for approval.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “1.2 Live - Maintain and renew recreational spaces and infrastructure to encourage an active and healthy lifestyle”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

- 1 That Council acknowledge the reports presented to the Orange Health Liaison Committee at its meeting held on 3 May 2022.**
- 2 That Council recommendations 3.1 and 3.2.2 from the minutes of the Orange Health Liaison Committee meeting of 3 May 2022.**
 - 3.1 *That the Charter for the Orange Health Liaison Committee be adopted with the following amendment: That the Quorum be Four Community Members and at least One Councillor.***
 - 3.2.2 *That the Code of Conduct be segregated into separate documents for Councillors and for Community Members for ease of reading.***
- 3 That the remainder of the minutes of the Orange Health Liaison Committee at its meeting held on 3 May 2022 be adopted.**

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 OHLC 3 May 2022 Minutes
- 2 OHLC 3 May 2022 Agenda, D22/23041 [↓](#)
- 3 For Adoption - Orange Health Liaison Committee - Charter 2022, 2022/200 [↓](#)

ORANGE CITY COUNCIL

MINUTES OF THE

ORANGE HEALTH LIAISON COMMITTEE

HELD IN COUNCILLORS WORKROOM, ORANGE CIVIC CENTRE, BYNG STREET, ORANGE AND ONLINE MEETING
PLATFORM ZOOM

ON 3 MAY 2022

COMMENCING AT 8.00AM

1 INTRODUCTION

ATTENDANCE

Cr S Peterson (Chairperson), Cr F Kinghorne, Dr Richard Jane, Mrs Janette Savage, Mr Nik Todorovski, Mr Ricky Puata, Mr Reg Kidd, A/Professor Catherine Hawke, Ms Jenny Hazelton, Ms Julia Andrews, Manager Community Services

Guest: Cr J Hamling (Mayor)

1.1 Apologies and Leave of Absence

RESOLVED

Mr R Kidd/Dr R Jane

That the apologies be accepted from Cr M McDonell, Ms Jennifer Bennett, Ms Julie Venamore, Director Community, Recreation and Cultural Services for the Orange Health Liaison Committee meeting on 3 May 2022.

1.2 Acknowledgement of Country

An Acknowledgement of Country was conducted by the Chairperson.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RESOLVED

Mr R Kidd/Dr R Jane

That the Minutes of the Meeting of the Orange Health Liaison Committee held on 12 October 2021 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Orange Health Liaison Committee meeting held on 12 October 2021.

3 GENERAL REPORTS

3.1 DRAFT COMMITTEE CHARTER - ORANGE HEALTH LIAISON COMMITTEE

TRIM REFERENCE: 2022/625

RECOMMENDATION**Cr S Peterson/A/Prof C Hawke**

That the Charter for the Orange Health Liaison Committee be adopted by the Committee Members with the following amendment – Quorum of Four Community Members and at least One Councillor.

3.2 CODE OF CONDUCT 2022 - ACKNOWLEDGEMENT OF RECEIPT FORM

TRIM REFERENCE: 2022/626

RECOMMENDATION**A/Prof C Hawke/Dr R Jane**

1. That the Orange Health Liaison Committee acknowledge the requirements set by the Code of Conduct, and members commit to act in accordance with the Code of Conduct at all times while on Committee/Council business.
2. That the Code of Conduct be segregated into separate documents for Councillors and for Community Members for ease of reading.

3.3 ORANGE HEALTH LIAISON COMMITTEE ACTION PLAN 2022

TRIM REFERENCE: 2022/627

RECOMMENDATION**Dr R Jane/Mr Kidd**

That the Orange Health Liaison Committee consider and discuss items to be included on the Action Plan and the Action Plan be updated.

THE MEETING CLOSED AT 9.45AM.



ORANGE HEALTH LIAISON COMMITTEE

AGENDA

3 MAY 2022

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **ORANGE HEALTH LIAISON COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCILLORS WORKROOM, ORANGE CIVIC CENTRE, BYNG STREET, ORANGE AND ONLINE MEETING PLATFORM ZOOM** on **Tuesday, 3 May 2022** commencing at **8.00AM**.

David Waddell

CHIEF EXECUTIVE OFFICER

For apologies please contact Community Services Administration 6393 8606 or
communityservicesadmin@orange.nsw.gov.au

ORANGE HEALTH LIAISON COMMITTEE**3 MAY 2022**

AGENDA**EVACUATION PROCEDURE**

In the event of an emergency, the building may be evacuated. You will be required to vacate the building. The Committee Clerk will now identify the emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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ORANGE HEALTH LIAISON COMMITTEE**3 MAY 2022**

1 INTRODUCTION**MEMBERS**

Cr S Peterson (Chairperson), Cr M McDonell, Cr F Kinghorne, Dr Richard Jane, Ms Jennifer Bennett, Mrs Janette Savage, Mr Nik Todorovski, Mr Ricky Puata, Ms Julia Venamore, Mr Reg Kidd, A/Professor Catherine Hawke, Ms Jenny Hazelton, Ms Roslyn Hodges, Ms Julia Andrews, Director Community, Recreation and Cultural Services, Community Services Manager

1.1 APOLOGIES AND LEAVE OF ABSENCE**1.2 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

1.3 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

RECOMMENDATION

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Orange Health Liaison Committee at this meeting.

2 PREVIOUS MINUTES**RECOMMENDATION**

That the Minutes of the Meeting of the Orange Health Liaison Committee held on 12 October 2021 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Orange Health Liaison Committee meeting held on 12 October 2021.

ATTACHMENTS

- 1 Minutes of the Meeting of the Orange Health Liaison Committee held on 12 October 2021

ORANGE CITY COUNCIL

MINUTES OF THE

ORANGE HEALTH LIAISON COMMITTEE

HELD IN COUNCILLORS WORKROOM, ORANGE CIVIC CENTRE, BYNG STREET, ORANGE

ON 12 OCTOBER 2021

COMMENCING AT 8.00AM

1 INTRODUCTION

ATTENDANCE

Cr R Kidd (Mayor) (Chairperson), Ms Jennifer Bennett, Associate Professor Catherine Hawke, Dr Richard Jane, Mr Robert Fabry, Ms Catherine Nowlan, Mr Andrew Coe, Director Community, Recreation and Cultural Services, Community Services Manager

1.1 Apologies and Leave of Absence

RESOLVED

Ms J Bennett/Dr R Jane

That the apologies be accepted from Janette Savage for the Orange Health Liaison Committee meeting on 12 October 2021.

1.2 Acknowledgement of Country

An Acknowledgement of Country was conducted by the Mayor.

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

RESOLVED

Ms J Bennett/Dr R Jane

That the Minutes of the Meeting of the Orange Health Liaison Committee held on 14 May 2021 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Orange Health Liaison Committee meeting held on 14 May 2021.

MINUTES OF ORANGE HEALTH LIAISON COMMITTEE**12 OCTOBER 2021****3 PRESENTATIONS****3.1 FUNDING - ORANGE HEALTH SERVICE CLINICAL TRIALS VIRTUAL REALITY PROJECT**

TRIM REFERENCE: 2021/2235

Jan Savage update provided via email

Funding was secured for the Virtual Reality Clinical Trial that will be available to the OHS Cancer services and Cancer Care Western NSW patients and their families.

\$100,000 was provided to provide perimeter fencing to the Western Care Lodge. The Development Application provides for additional gardens to enhance and retain the outdoors space where guests spend a lot of time.

RECOMMENDATION**Ms J Bennett/Dr R Jane**

That the updates on the Funding for Orange Health Service Clinical Trials Virtual Reality Project be acknowledged.

4 GENERAL REPORTS**4.1 ORANGE HEALTH LIAISON COMMITTEE ACTION PLAN**

TRIM REFERENCE: 2021/1911

Whilst addressing the content of the Action Plan the following discussions took place:

- The Mayor explained to the Committee that he had requested a meeting with the NSW Health Minister regarding special staffing in the Western Health District. In particular the delay, after the retirement of Professor Graham Stevens, in recruiting a replacement for the Orange Health Service specialist radiation oncologist.

Ms Catherine Nowlan explained that there had been a successful applicant who withdrew and that Dubbo hospital had experienced the same issue. Both hospitals have been using locums and this has been difficult throughout the COVID-19 lockdown periods. The Orange position has been readvertised and Genesis will provide a specialist radiation oncologist in Orange and a consortium of VMOs the same in Dubbo. There have been delays for patients requiring service.

Ms Nowlan stated the hospital has a preference for a VMO model with specialists residing in the local area. For example, there are currently three oncology specialists in Orange instead of the fly in, fly out option. To continue to build the presence of medical specialists in the area there is a need for local training and then funded positions. Accurate Treasury population growth figures are required for increased funding for required positions.

There was further discussion regarding the pursuit of the Health Precinct and the heritage area of the campus. Concerns were expressed regarding the deterioration of a number of the heritage buildings. The Mayor informed the Committee that he will discuss this issue with the Deputy Premier.

MINUTES OF ORANGE HEALTH LIAISON COMMITTEE**12 OCTOBER 2021**

The Mayor will inform the Committee if the NSW Health Minister meeting is confirmed.

- The Committee thanks the Orange Aboriginal Medical Service for providing COVID vaccination clinics
- Ms Nowlan informed the Committee that Orange Hospital received the World Stroke Organisation Angels Gold Status Award for meeting the highest standards in stroke treatment and care.

The Committee congratulated the team for their commitment and dedication to improving stroke care.

RECOMMENDATION**Ms J Bennett/Dr R Jane**

1. That the above discussions on the Western Health District be acknowledged.
2. That the Orange Health Liaison Committee Action Plan be reviewed and updated, and those updates be noted.

THE MEETING CLOSED AT 8.55AM

ORANGE HEALTH LIAISON COMMITTEE**3 MAY 2022**

3 GENERAL REPORTS**3.1 DRAFT COMMITTEE CHARTER - ORANGE HEALTH LIAISON COMMITTEE**

RECORD NUMBER: 2022/625

AUTHOR: Margaret Henry, Administration Officer

EXECUTIVE SUMMARY

Orange City Council has developed the draft Charter for the Orange Health Liaison Committee for the period commencing 2022.

The Charter sets out the operations and composition of the Committee and is presented for consideration and adoption by the Committee.

If required, the Committee may recommend to Council a change to the Charter, however any such change must be consistent with Council's Code of Meeting Practice

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy "1.2 Live - Maintain and renew recreational spaces and infrastructure to encourage an active and healthy lifestyle".

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

All Community Committee Charters have been updated to reflect Council's requirements and to comply with Council's Code of Conduct.

RECOMMENDATION

That the Charter for the Orange Health Liaison Committee be adopted by the Committee Members.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

- 1 Draft Committee Charter 2022 - Orange Health Liaison Committee, 2022/200

ORANGE HEALTH LIAISON COMMITTEE**3 MAY 2022**

Attachment 1 Draft Committee Charter 2022 - Orange Health Liaison Committee



ORANGE HEALTH LIAISON COMMITTEE

2022/200

F180

PURPOSE

To advise Council and make recommendations in relation to the interface between Council, health providers and education providers to the health industry to discuss local health issues

The Committee does not have a role in the operational function of Council. This is the responsibility of the General Manager and staff. Equally, where Council has adopted a Strategic Policy or Strategic Planning document, the Committee must observe the Council position as set out in that policy, plan or document.

REPORTS TO

Employment and Economic Development Policy Committee

TERM

The Orange Health Liaison Committee shall dissolve at the General Election of Orange City Council. Council may dissolve the Committee at any time.

MEMBERSHIP

Three Councillors (one of whom shall be Chairperson, as elected by Council)

Up to six community representatives

Representatives of relevant agencies/organisations as determined by the Committee

General Manager (or nominee)

Director Community, Recreation and Cultural Services (non-voting Committee Clerk)

Council staff as required (non-voting)

QUORUM

Majority of community members and at least one Councillor.

MEETING FREQUENCY

Quarterly, with specific meeting dates and times to be determined by the Committee.

VOTING

Each member of the Committee is entitled to one vote only. In the equality of votes, the matter is to be referred to Council for determination.

REPORTS AND RECORDING

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing to the Committee Clerk at least 10 days before the meeting. Formal minutes of meetings of the Committee will be produced in accordance with Council's Code of Meeting Practice. The Committee may make recommendations to Council, via the

COMMITTEE CHARTER

ORANGE HEALTH LIAISON COMMITTEE**3 MAY 2022**Attachment 1 Draft Committee Charter 2022 - Orange Health Liaison Committee

Employment and Economic Development Policy Committee. Council may adopt, amend or decline any recommendation.

ORANGE HEALTH LIAISON COMMUNITY COMMITTEE CHARTER

VACANCIES

Vacancies may arise during the term of the Committee. If a vacancy does occur, the Committee may invite an individual to join the Committee, or seek expressions of interest to fill the vacancy.

COMMITTEE CLERK

The General Manager will provide a Committee Clerk who will be the representative of the General Manager, and will exercise the functions of the General Manager so far as they are relevant to the Committee and its Chairperson.

RELEVANT POLICIES/DOCUMENTS

Orange City Council Code of Conduct

Orange City Council Code of Meeting Practice

Orange Community Strategic Plan

Orange Delivery/Operational Plan

Asset Management Plan Strategy and Plans

(Copies are available on Council's website at www.orange.nsw.gov.au or from the Committee Clerk)

ORANGE HEALTH LIAISON COMMITTEE**3 MAY 2022**

3.2 CODE OF CONDUCT 2022 - ACKNOWLEDGEMENT OF RECEIPT FORM

RECORD NUMBER: 2022/626

AUTHOR: Margaret Henry, Administration Officer

EXECUTIVE SUMMARY

The Local Government Act 1993 (the Act) requires all Councils in NSW to adopt a Code of Conduct that incorporates the provisions of the Model Code of Conduct issued by the Office of Local Government.

The Orange City Council Code of Conduct applies to all Council delegates – Councillors, staff, volunteers, Committee Members and contractors. Accordingly, Committee Members are requested to read the document and are asked to comply with the Code at all times while on Committee/Council business.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “1.2 Live - Maintain and renew recreational spaces and infrastructure to encourage an active and healthy lifestyle”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

The Code of Conduct reflects the requirements of the Local Government Act 1993 and the Local Government (General) Regulation 2005. Members of all Council Community Committees are required to comply with the provisions of the Code of Conduct.

RECOMMENDATION

That the Orange Health Liaison Committee acknowledge the requirements set by the Code of Conduct, and members commit to act in accordance with the Code of Conduct at all times while on Committee/Council business.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

SUPPORTING INFORMATION

The Code of Conduct was supplied to the committee members by email and members are requested to retain a copy for future reference. If during the term of the Committee any significant changes are made to the Code, the amended version will be provided to the

ATTACHMENTS

- 1 Code of Conduct Acknowledgement of Receipt Form, D22/20461

ORANGE HEALTH LIAISON COMMITTEE

3 MAY 2022

Attachment 1 Code of Conduct Acknowledgement of Receipt Form

CODE OF CONDUCT FOR COMMITTEE MEMBERS, DELEGATES, ADVISORS - ACKNOWLEDGMENT



**Code of Conduct
Acknowledgement of Receipt Form**

Name	
Position	
Address	
I hereby certify that I have read, understood and agree to comply with the provisions of the Orange City Council Code of Conduct for Committee Members, Delegates, Advisors.	
Signature	
Date	

Please return to the Executive Support Manager or via council@orange.nsw.gov.au

ORANGE HEALTH LIAISON COMMITTEE**3 MAY 2022**

3.3 ORANGE HEALTH LIAISON COMMITTEE ACTION PLAN 2022

RECORD NUMBER: 2022/627

AUTHOR: Margaret Henry, Administration Officer

EXECUTIVE SUMMARY

A requirement for all Committees is to develop an Action Plan. The purpose of the Action Plan is to identify and record actions that are incorporated into the Delivery/Operational Plan so the Committee is informed of progress against tasks of interest to the Committee.

LINK TO DELIVERY/OPERATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “1.2 Live - Maintain and renew recreational spaces and infrastructure to encourage an active and healthy lifestyle”.

FINANCIAL IMPLICATIONS

Nil

POLICY AND GOVERNANCE IMPLICATIONS

Nil

RECOMMENDATION

That the Orange Health Liaison Committee consider and discuss items to be included on the Action Plan.

FURTHER CONSIDERATIONS

Consideration has been given to the recommendation’s impact on Council’s service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

ATTACHMENTS

1 Orange Health Liaison Committee Action Plan, D22/21918

ORANGE HEALTH LIAISON COMMITTEE

3 MAY 2022

Attachment 1 Orange Health Liaison Committee Action Plan

D22/21918

F180

Please note the Delivery/Operational Plan reference is the 2018 Plan and will be updated once Council has adopted the 2022 Plan.

Orange Health Liaison Committee Action Plan	
1. WORK WITH COMMUNITY AND HEALTH SERVICES TO EXPLORE OPTIONS FOR THE CONSTRUCTION AND OPERATION OF A PALLIATIVE CARE HOSPICE	
WHO	OCC, Palliative Care Action Group, Primary Health Network (PHN), Orange Health Service
DELIVERY PLAN REFERENCE	9.1 Our community – Undertake community engagement, identify changing community aspirations, undertake planning and advocate for the development of facilities and services recognising the need for accessible and integrated community and health services for older people, Aboriginal people, people from culturally diverse
COST IMPLICATIONS	
RESOURCING IMPLICATIONS	
START DATE	
END DATE	
UPDATED - COMPLETED	
2. PROMOTION OF NO SMOKING LEGISLATION AND CAMPAIGN TO DECREASE SMOKING.	
WHO	Orange Health Service, OCC, OAMS
DELIVERY PLAN REFERENCE	6.4 Our community – Encourage partnerships with community groups, government agencies and the business sector for the achievement of improved healthy life style choices in the community.
COST IMPLICATIONS	
RESOURCING IMPLICATIONS	
START DATE	
END DATE	
UPDATED - COMPLETED	

1

ORANGE HEALTH LIAISON COMMITTEE

3 MAY 2022

Attachment 1 Orange Health Liaison Committee Action Plan

D22/21918

F180

Please note the Delivery/Operational Plan reference is the 2018 Plan and will be updated once Council has adopted the 2022 Plan.

Orange Health Liaison Committee Action Plan	
3. PROMOTION OF ORANGE ABORIGINAL MEDICAL SERVICE RANGE OF MEDICAL SERVICES TO THE PUBLIC.	
WHO	OAMS, OCC
DELIVERY PLAN REFERENCE	9.1 Our community – Encourage partnerships with community groups, government agencies and the business sector for the achievement of improved healthy life style choices in the community.
COST IMPLICATIONS	
RESOURCING IMPLICATIONS	
START DATE	
END DATE	
UPDATED - COMPLETED	
4. PROMOTION AND SUPPORT OF CANCER CARE WESTERN NSW CLINICAL TRIALS	
WHO	Cancer care Western, OCC, Western NSW Health District
DELIVERY PLAN REFERENCE	9.1 Our community – Encourage partnerships with community groups, government agencies and the business sector for the achievement of improved healthy life style choices in the community.
COST IMPLICATIONS	
RESOURCING IMPLICATIONS	
START DATE	
END DATE	
UPDATED - COMPLETED	

2

ORANGE HEALTH LIAISON COMMITTEE

3 MAY 2022

Attachment 1 Orange Health Liaison Committee Action Plan

D22/21918

F180

Please note the Delivery/Operational Plan reference is the 2018 Plan and will be updated once Council has adopted the 2022 Plan.

Orange Health Liaison Committee Action Plan	
5. SUPPORT AGENCIES TO PROMOTE AVENUES AND RESOURCES FOR THE REDUCTION OF DOMESTIC VIOLENCE AND SEXUAL ASSAULT	
WHO	OCC, Western NSW Health District, LAC
DELIVERY PLAN REFERENCE	6.4 Our community – Encourage partnerships with community groups, government agencies and the business sector for the achievement of improved healthy life style choices in the community.
COST IMPLICATIONS	
RESOURCING IMPLICATIONS	
START DATE	
END DATE	
UPDATED - COMPLETED	
6. CONTINUE TO SUPPORT THE LIFE SCIENCE PRECINCT	
WHO	OCC, CWJOC, Western NSW Health District, Western NSW PHN.
DELIVERY PLAN REFERENCE	9.1 Our community – Undertake community engagement, identify changing community aspirations, undertake planning and advocate for the development of facilities and services recognising the need for accessible and integrated community and health services for older people, Aboriginal people, people from culturally diverse
COST IMPLICATIONS	
RESOURCING IMPLICATIONS	
START DATE	
END DATE	
UPDATED - COMPLETED	

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ORANGE HEALTH LIAISON COMMITTEE

3 MAY 2022

Attachment 1 Orange Health Liaison Committee Action Plan

D22/21918

F180

Please note the Delivery/Operational Plan reference is the 2018 Plan and will be updated once Council has adopted the 2022 Plan.

Orange Health Liaison Committee Action Plan	
7. EVALUATE HEALTH ECONOMICS BENEFIT TO THE COMMUNITY	
WHO	OCC, Central West JOC, Western NSW Health District
DELIVERY PLAN REFERENCE	9.1 Our community – Encourage partnerships with community groups, government agencies and the business sector for the achievement of improved healthy life style choices in the community.
COST IMPLICATIONS	
RESOURCING IMPLICATIONS	
START DATE	
END DATE	
UPDATED - COMPLETED	
8. INCREASE RESILIENCE IN THE LGA	
WHO	OCC, OAMS, The Resilience Project
DELIVERY PLAN REFERENCE	9.1 Our community – Encourage partnerships with community groups, government agencies and the business sector for the achievement of improved healthy life style choices in the community.
COST IMPLICATIONS	
RESOURCING IMPLICATIONS	
START DATE	
END DATE	
UPDATED - COMPLETED	

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ORANGE HEALTH LIAISON COMMITTEE

2022/200

F180

PURPOSE

To advise Council and make recommendations in relation to the interface between Council, health providers and education providers to the health industry to discuss local health issues

The Committee does not have a role in the operational function of Council. This is the responsibility of the General Manager and staff. Equally, where Council has adopted a Strategic Policy or Strategic Planning document, the Committee must observe the Council position as set out in that policy, plan or document.

REPORTS TO

Employment and Economic Development Policy Committee

TERM

The Orange Health Liaison Committee shall dissolve at the General Election of Orange City Council. Council may dissolve the Committee at any time.

MEMBERSHIP

Three Councillors (one of whom shall be Chairperson, as elected by Council)

Up to six community representatives

Representatives of relevant agencies/organisations as determined by the Committee
General Manager (or nominee)

Director Community, Recreation and Cultural Services (non-voting Committee Clerk)

Council staff as required (non-voting)

QUORUM

Four Community Members and at least one Councillor.

MEETING FREQUENCY

Quarterly, with specific meeting dates and times to be determined by the Committee.

VOTING

Each member of the Committee is entitled to one vote only. In the equality of votes, the matter is to be referred to Council for determination.

REPORTS AND RECORDING

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing to the Committee Clerk at least 10 days before the meeting. Formal minutes of meetings of the Committee will be produced in accordance with Council's Code of Meeting Practice. The Committee may make recommendations to Council, via the

Employment and Economic Development Policy Committee. Council may adopt, amend or decline any recommendation.

ORANGE HEALTH LIAISON COMMUNITY COMMITTEE CHARTER

VACANCIES

Vacancies may arise during the term of the Committee. If a vacancy does occur, the Committee may invite an individual to join the Committee, or seek expressions of interest to fill the vacancy.

COMMITTEE CLERK

The General Manager will provide a Committee Clerk who will be the representative of the General Manager, and will exercise the functions of the General Manager so far as they are relevant to the Committee and its Chairperson.

RELEVANT POLICIES/DOCUMENTS

Orange City Council Code of Conduct

Orange City Council Code of Meeting Practice

Orange Community Strategic Plan

Orange Delivery/Operational Plan

Asset Management Plan Strategy and Plans

(Copies are available on Council's website at www.orange.nsw.gov.au or from the Committee Clerk)