



## **ORDINARY COUNCIL MEETING**

# **AGENDA**

**15 FEBRUARY 2022**

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **ORDINARY MEETING of ORANGE CITY COUNCIL** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE** on **Tuesday, 15 February 2022** commencing at **7.00PM**.

David Waddell

**CHIEF EXECUTIVE OFFICER**

For apologies please contact Administration on 6393 8106.

## AGENDA

### EVACUATION PROCEDURE

In the event of an emergency, the building may be evacuated. You will be required to vacate the building by the rear entrance and gather at the breezeway between the Library and Art Gallery buildings. This is Council's designated emergency muster point.

Under no circumstances is anyone permitted to re-enter the building until the all clear has been given and the area deemed safe by authorised personnel.

In the event of an evacuation, a member of Council staff will assist any member of the public with a disability to vacate the building.

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## **1 INTRODUCTION**

### **1.1 APOLOGIES AND LEAVE OF ABSENCE**

### **1.2 LIVESTREAMING AND RECORDING**

This Council Meeting is being livestreamed and recorded. By speaking at the Council Meeting you agree to being livestreamed and recorded. Please ensure that if and when you speak at this Council Meeting that you ensure you are respectful to others and use appropriate language at all times. Orange City Council accepts no liability for any defamatory or offensive remarks or gestures made during the course of this Council Meeting. A recording will be made for administrative purposes and will be available to Councillors.

### **1.3 ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the people of the Wiradjuri Nation. I pay my respects to Elders past and present, and extend those respects to Aboriginal Peoples of Orange and surrounds, and Aboriginal people here with us today.

### **1.4 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

## **RECOMMENDATION**

It is recommended that Councillors now disclose any conflicts of interest in matters under consideration by the Council at this meeting.

## **2 MAYORAL MINUTES**

Nil



**3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING****RECOMMENDATION**

That the Minutes of the Ordinary Meeting of Orange City Council held on 1 February 2022 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate records of the proceedings of the Council meeting held on 1 February 2022.

**ATTACHMENTS**

- 1 Minutes of the Ordinary Meeting of Orange City Council held on 1 February 2022

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# ORANGE CITY COUNCIL

## MINUTES OF THE ORDINARY COUNCIL MEETING

HELD IN COUNCIL CHAMBER, CIVIC CENTRE, BYNG STREET, ORANGE

ON 1 FEBRUARY 2022

COMMENCING AT 7.00PM

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### 1 INTRODUCTION

#### ATTENDANCE

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Cr J Hamling (Mayor), Cr K Duffy, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Chief Executive Officer, Director Corporate and Commercial Services, Director Development Services, Director Community, Recreation and Cultural Services, Director Technical Services, A/Manager Corporate Governance, Chief Financial Officer, A/Executive Support Manager, Manager Engineering Services

#### 1.1 APOLOGIES

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Nil

#### 1.2 LIVESTREAMING AND RECORDING

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The Mayor advised that the meeting was being livestreamed and recorded.

#### 1.3 OPENING PRAYER

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**ANDREW CUNNINGHAM OF THE UNITING CHURCH LED THE COUNCIL IN PRAYER**

#### 1.4 ACKNOWLEDGEMENT OF COUNTRY

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The Mayor conducted an Acknowledgement of Country.

Condolences – The Mayor paid tribute for the late ex-Councillor Glenn Taylor and the Chamber observed a minute's silence. Councillors also shared their sentiments about their time working with Glenn.

**1.5 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

Cr Evans declared a non-pecuniary, non-significant interest in Item 5.5 – *Endorsement of fees for use of the retail pods under future cities* as he is the President of the Business Orange (Orange Business Chamber) and thus he endorsed the retail pods and the benefits they would have for local business and small enterprises. Business Orange does not stand to directly benefit from this matter.

Cr Mallard declared a non-significant, non-pecuniary interest in Item 5.6 – *Items Approved Under Delegated Authority* as he and his partner jointly own shares in the Central West NSW Co-operative Energy Democracy.

**RESOLVED - 22/001****Cr K Duffy/Cr J Whitton**

That the following late item be accepted:

2.1 Mayoral Minute – Ex-Councillor Taylor – Funeral Expenses

**2 MAYORAL MINUTES****2.1 EX-COUNCILLOR GLENN TAYLOR - FUNERAL EXPENSES**

TRIM REFERENCE: 2022/101

**RESOLVED - 22/002****Cr J Hamling**

That the information contained in this Mayoral Minute be acknowledged and that Council waive fees of up to \$785 for the staging of Ex-Councillor Glenn Taylor's funeral at the Orange Botanic Gardens.

**For:** Cr J Hamling, Cr K Duffy, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

**Against:** Nil

**Absent:** Nil

**3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING****RESOLVED - 22/003****Cr K Duffy/Cr T Mileto**

That the Minutes of the Ordinary Meeting of Orange City Council held on 16 November 2021 (copies of which were circulated to all members) be and are hereby confirmed as a true and accurate record of the proceedings of the Council meeting held on 16 November 2021.

**MATTER ARISING****Cr K Duffy**

Cr Duffy made reference to the Mayoral Minute tabled at 16 November 2021 Council Meeting Item 2.1 Referendum on Number of Orange City Councillors and stated that reducing Councillor numbers to 9 would lessen the diversity on our Council. This matter should be discussed among Councillors (possibly at a briefing) and brought back to Council for consideration.

**4 NOTICES OF MOTION/NOTICES OF RESCISSION**

Nil

**5 GENERAL REPORTS****5.1 OATH OR AFFIRMATION OF OFFICE BY COUNCILLORS**

TRIM REFERENCE: 2021/255

**RESOLVED - 22/004****Cr J Hamling/Cr J Whitton**

That each Councillor take the oath or affirmation of office.

**For:** Cr J Hamling, Cr K Duffy, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Nil

Absent: Nil

The following Councillors took the Oath of Office of Council:

Cr Hamling

Cr Whitton

Cr Greenhalgh

Cr McDonell

Cr Power

Cr Peterson

Cr Floyd

The following Councillors took the Affirmation of Office of Council:

Cr Mallard

Cr Duffy

Cr Evans

Cr Kinghorne

Cr Mileto

The Mayor gave a speech about the honour of being elected Mayor and his visions for the city of Orange.

**5.2 ELECTION OF DEPUTY MAYOR**

TRIM REFERENCE: 2021/257

**RESOLVED - 22/005****Cr J Whitton/Cr T Mileto**

That Council resolves:

To elect a Deputy Mayor for the either of these periods

- a) February 2022 to September 2023 (then re-elect in September 2023 for 12 months)

For: Cr J Hamling, Cr K Duffy, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power , Cr J Whitton

Against: Nil

Absent: Nil

**RESOLVED - 22/006****Cr K Duffy/Cr J Whitton**

That the method of voting for the election of Deputy Mayor be ordinary ballot.

For: Cr J Hamling, Cr K Duffy, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power , Cr J Whitton

Against: Nil

Absent: Nil

**RESOLVED - 22/007****Cr D Mallard/Cr J Evans**

That the Chief Executive Officer, acting as the Returning Officer, conduct the election for the Deputy Mayor

For: Cr J Hamling, Cr K Duffy, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power , Cr J Whitton

Against: Nil

Absent: Nil

The Chief Executive Officer advised that nominations for Deputy Mayor had been received from:

- Cr Mileto
- Cr Whitton
- Cr Peterson
- Cr Power
- Cr Duffy

Following the first round of voting, Cr Mileto received 3 votes, Cr Whitton received 3 votes, Cr Peterson received 1 vote, Cr Power received 3 votes and Cr Duffy received 2 votes. As Cr Peterson had the lowest number of votes his nomination was excluded and a new ballot conducted with the remaining candidates.

Following the second round of voting, Cr Mileto received 4 votes, Cr Whitton received 3 votes and Cr Power received 3 votes and Cr Duffy received 2 votes. As Cr Duffy had the lowest number of votes his nomination was excluded and a new ballot conducted with the remaining candidates.

Following the third round of voting, Cr Mileto received 4 votes, Cr Whitton received 3 votes and Cr Power received 5 votes. As Cr Whitton had the lowest number of votes his nomination was excluded and a new ballot conducted with the remaining candidates.

Following the fourth round of voting, Cr Mileto received 6 votes and Cr Power received 6 votes. As this was a tied vote both names were placed in a box and drawn by lot.

Cr Power's name was drawn by lot and he was declared elected to the position of Deputy Mayor.

### 5.3 COUNCILLOR VACANCY - COUNTBACK METHOD

TRIM REFERENCE: 2021/754

#### RESOLVED - 22/008

Cr K Duffy/Cr J Whitton

That pursuant to section 291A(1)(b) of the Local Government Act 1993, Orange City Council declares that casual vacancies occurring in the office of a Councillor within 18 months after the last ordinary election of Councillors for the Council on 4 December 2021 are to be filled by a countback of votes cast at that election for the office in accordance with section 291A of the Act and directs the General Manager to notify the NSW Electoral Commission of the Council's decision within 7 days of the decision.

**For:** Cr J Hamling, Cr K Duffy, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

**Against:** Nil

**Absent:** Nil

Cr Peterson asked the question if the Mayoral role was to become vacant would the position go to the second most popular candidate

*The Chief Executive Officer responded by saying that most likely this would happen and that Council would liaise with the Electoral Commission if this situation were to arise.*

### 5.4 DAY, TIME AND FREQUENCY OF COUNCIL MEETINGS

TRIM REFERENCE: 2021/789

#### MOTION

Cr J Hamling/Cr M McDonell

That Council resolves to:

1. Confirm it will hold Council meetings in accordance with the Code of Meeting Practice with the Ordinary Meeting of Council on the first Tuesday of the month and the combined Ordinary Meeting of Council and Policy Committees on the 3<sup>rd</sup> Tuesday of each month commencing at 6.30pm and ending at 9.30 p.m with Councillors able to resolve an extension of time if necessary.
2. Place the amended Code of Meeting Practice on public exhibition for 28 days.

**AMENDMENT****Cr K Duffy/Cr T Mileto**

That Council resolves to:

1. Confirm it will hold Council meetings in accordance with the current Code of Meeting Practice with the Ordinary Meeting of Council on the first Tuesday of the month and the combined Ordinary Meeting of Council and Policy Committees on the 3<sup>rd</sup> Tuesday of each month commencing at 7.00pm and ending at 10.30 p.m.

**THE AMENDMENT ON BEING PUT TO THE MEETING WAS LOST.**

For: Cr K Duffy, Cr G Floyd, Cr F Kinghorne, Cr T Mileto,  
 Against: Cr J Hamling, Cr J Evans, Cr T Greenhalgh, Cr D Mallard, Cr M McDonell,  
 Cr S Peterson, Cr G Power, Cr J Whitton

**THE MOTION ON BEING PUT TO THE MEETING WAS CARRIED****RESOLVED - 22/009****Cr J Hamling/Cr M McDonell**

That Council:

1. Confirm it will hold Council meetings in accordance with an amended Code of Meeting Practice with the Ordinary Meeting of Council on the first Tuesday of the month and the combined Ordinary Meeting of Council and Policy Committees on the 3<sup>rd</sup> Tuesday of each month commencing at 6.30pm and ending at 9.30 pm with Councillors able to resolve an extension of time if necessary.
2. Place the amended Code of Meeting Practice on public exhibition for 28 days.

For: Cr J Hamling, Cr J Evans, Cr T Greenhalgh, Cr D Mallard, Cr M McDonell,  
 Cr T Mileto, Cr S Peterson, Cr G Power, Cr J Whitton

Against: Cr K Duffy, Cr G Floyd, Cr F Kinghorne, Cr T Mileto

Absent: Nil

**5.5 ENDORSEMENT OF FEES FOR USE OF THE RETAIL PODS UNDER FUTURE CITIES**

TRIM REFERENCE: 2021/2864

*Cr Evans declared a non-significant, non-pecuniary interest in this item as he is the President of Business Orange (Orange Business Chamber) and thus he endorsed the retail pods and the benefits they would have for local business and small enterprises. Business Orange does not stand to directly benefit from this matter therefore Cr Evans remained in the Chamber and voted on this item.*

**RESOLVED - 22/010****Cr T Mileto/Cr K Duffy**

That Council:

1. Adopt the fees as recommended.
2. Endorse the fee for service payment to Biz HQ for providing the start-up business placement service for the use of the pods.

**For:** Cr J Hamling, Cr K Duffy, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power , Cr J Whitton

**Against:** Nil

**Absent:** Nil

**5.6 ITEMS APPROVED UNDER THE DELEGATED AUTHORITY OF COUNCIL**

TRIM REFERENCE: 2021/2477

*Cr Mallard declared a non-significant, non-pecuniary interest in this item as he and his partner jointly own shares in the Central West NSW Co-operative Energy Democracy but remained in the Chamber and voted on this item.*

**RESOLVED - 22/011****Cr J Whitton/Cr K Duffy**

That Council resolves to acknowledge the information provided in the report by the Manager Development Assessments on Items Approved Under the Delegated Authority of Council.

**For:** Cr J Hamling, Cr K Duffy, Cr J Evans, Cr G Floyd, Cr T Greenhalgh, Cr F Kinghorne, Cr D Mallard, Cr M McDonell, Cr T Mileto, Cr S Peterson, Cr G Power , Cr J Whitton

**Against:** Nil

**Absent:** Nil

**QUESTION TAKEN ON NOTICE****Cr K Duffy**

Cr Duffy requested the total dollar value of items approved under delegated authority for the same period as the report was not clear, and this figure be communicated to Councillors.

Cr Mileto asked the question with regards to DA211/2021(1) pg 34 ( 42 residential lots) & DA265/2021(1) pg 35 (55 residential lots), how close are the headworks to these locations and approximate time of when they may progress?

*Director Technical Services responded by saying that Council recently constructed sewer to service that area in the Shiralee estate. Council has completed the extension of the trunk mains through and underneath the railway line and that allows the servability to that northern section of Shiralee, the southern section was serviced by the sewer previously that goes through the adjoining Bloomfield site back towards Forest Rd. Yes services are there and available, not necessarily as a frontage but the development does connect to them.*



Cr Mileto asked regarding 76 Lysterfield Rd – 55 residential lots are the headworks to this location and could you clarify a timeframe?

*Director Technical Services responded by saying that this development may have to extend the sewer main from the Trunk Mains into this area, some lots are easily serviced by the existing sewer to the south. These works are not a responsibility of Council to extend any further, works are the responsibility of the Developer.*

## **6 CLOSED MEETING**

Nil

### **THE MEETING CLOSED AT 8.21PM.**

This is Page Number 13 and the Final Page of the Minutes of the Ordinary Meeting of Orange City Council held on 1 February 2022.

**4 NOTICES OF MOTION/NOTICES OF RESCISSION**

Nil

## **5 GENERAL REPORTS**

### **5.1 POLICY COMMITTEES OF COUNCIL**

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TRIM REFERENCE: 2021/258

AUTHOR: David Waddell, Chief Executive Officer

#### **EXECUTIVE SUMMARY**

It has been Council's practice to establish a number of Policy Committees, and to delegate authority to those Committees to determine a range of matters, with exception to matters that would cause expenditure outside Council's adopted Delivery/Operational Plan.

This report seeks Council's determination of the Policy Committee structure. This report also seeks Council's determination of those Policy Committee Chairpersons.

#### **LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy "17.1 Collaborate - Provide representative, responsible and accountable community governance".

#### **FINANCIAL IMPLICATIONS**

Nil

#### **POLICY AND GOVERNANCE IMPLICATIONS**

All Committees are subject to Council's Code of Meeting Practice. Following Council's determination of the Committee structure, Charters for the Policy Committees will be developed and presented to Council for adoption.

#### **RECOMMENDATION**

- 1 That Council determine the Policy Committee Structure.**
- 2 That the method of voting for the election of Policy Committee Chairperson(s) be ordinary ballot.**
- 3 That the Chief Executive Officer, acting as Returning Officer, conduct the election for the Policy Committee Chairperson(s).**

#### **FURTHER CONSIDERATIONS**

Consideration has been given the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

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5.1 Policy Committees of Council

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**SUPPORTING INFORMATION**

The Policy Committee structure under the previous Council was:

- a Planning and Development Policy Committee
- b Employment and Economic Development Policy Committee
- c Infrastructure Policy Committee
- d Sport and Recreation Policy Committee
- e Environmental Sustainability Policy Committee
- f Finance Policy Committee
- g Services Policy Committee

For Council's information, the reporting line for the previous Community Committees through these previous Policy Committees is attached. Policy Committee Charters from the last term of Council are also attached for information.

*Council has previously discussed other possible structures for the Policy Committees including:*

- *Reducing the number to four to align with the Divisions of Council (Corporate and Commercial, Technical, Development and Community, Recreation and Cultural)*
- *Determining the number of Policy Committees based on key areas of interest to the community*
- *Combining Planning and Development with Employment and Economic Development Policy Committees*

Along with the Community Committee structure, Council will be required to determine the Chairperson for each Policy Committee established at this meeting.

**Election of Chairperson(s)**

Council will need to resolve the method of voting. It is recommended that the method of voting be ordinary ballot (as was adopted for the election of the Deputy Mayor) or Open Ballot (show of hands).

The procedure to be followed for the conduct of the elections will be similar to the process adopted for the election of the Deputy Mayor, except for the requirement to provide nominations in writing.

Councillors may nominate for the position of Chairperson without notice at the meeting, and nominations do not need to be in writing. Any nomination by a Councillor will require another Councillor to 'second' the nomination. The Chief Executive Officer will call for nominations and conduct the election for Chairperson of one Policy Committee at a time.

A nomination form is attached for those Councillors wishing to complete prior to the meeting and can be placed in the Ballot Box in the CEO's office or the Council Chamber prior to the meeting.

**5.1 Policy Committees of Council**

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Procedures for the election count, as set out in the Local Government (General) Regulation 2005 Schedule 7, are detailed below:

**Election**

- 3
- (1) If only one Councillor is nominated, that Councillor is elected.
  - (2) If more than one Councillor is nominated, the Council is to resolve whether the election is to proceed by preferential ballot, by ordinary ballot or by open voting.
  - (3) The election is to be held at the Council Meeting at which the Council resolves on the method of voting.
  - (4) "ballot" has its normal meaning of secret ballot  
"open voting" means voting by a show of hands or similar means.

**Ordinary Ballot or Open Voting****Marking of Ballot Papers**

- 5
- (1) If the election proceeds by ordinary ballot, the Returning Officer is to decide the manner which votes are to be marked on the ballot-papers.
  - (2) The formality of a ballot-paper under this Part must be determined in accordance with clause 345 (1) (b) and (c) and (6) of this Regulation as if it were a ballot-paper referred to in that clause.
  - (3) An informal ballot-paper must be rejected at the count.

**Count - 2 Candidates**

- 6
- (1) If there are only 2 candidates, the candidate with the higher number of votes is elected.
  - (2) If there are only 2 candidates and they are tied, the one elected is to be chosen by lot.

**Count - 3 or more candidates**

- 7
- (1) If there are 3 or more candidates, the one with the lowest number of votes is to be excluded.
  - (2) If 3 or more candidates remain, a further vote is taken of those candidates and the one with the lowest number of votes from that further vote is to be excluded.
  - (3) If, after that, 3 or more candidates remain, the procedure set out in subclause (2) is to be repeated until only 2 candidates remain.
  - (4) A further vote is to be taken of the 2 remaining candidates.
  - (5) Clause 6 of this Schedule then applies to the determination of the election as if the 2 remaining candidates had been the only candidates.
  - (6) If at any stage during a count under subclause (1) or (2), 2 or more candidates are tied on the lowest number of votes, the one excluded is to be chosen by lot.

**Preferential Ballot****Ballot-papers and Voting**

- 9 (1) The ballot-papers are to contain the names of all the candidates. The Councillors are to mark their votes by placing the numbers '1', '2' and so on against the various names to indicate the order of their preference for all the candidates.
- (2) The formality of a ballot-paper under this Part is to be determined in accordance with clause 345 (1) (b) and (c) and (5) of this Regulation as if it were a ballot-paper referred to in that clause.
- (3) An informal ballot-paper must be rejected at the count.

**Count**

- 10 (1) If a candidate has an absolute majority of first preference votes, that candidate is elected.
- (2) If not, the candidate with the lowest number of first preference votes is excluded and the votes on the unexhausted ballot-papers counted to him or her are transferred to the candidates with second preference on those ballot-papers.
- (3) A candidate who then has an absolute majority of votes is elected, but, if no candidate then has an absolute majority of votes, the process of excluding the candidate who has the lowest number of votes and counting each of his or her unexhausted ballot-papers to the candidates remaining in the election next in order of the voter's preference is repeated until one candidate has received an absolute majority of votes. The latter is elected.
- (4) In this clause, absolute majority, in relation to votes, means a number that is more than one-half of the number of unexhausted formal ballot-papers.

**Choosing by Lot**

- 11 To choose a candidate by lot, the names of candidates who have equal numbers of votes are written on similar slips of paper by the Returning Officer, the slips are folded by the Returning Officer so as to prevent the names being seen, the slips are mixed and one is drawn at random by the Returning Officer and the candidate whose name is on the drawn slip is chosen.

**ATTACHMENTS**

- 1 Policy and Community Committee Structure established by the previous Council in 2017, D22/5824[↓](#)
- 2 Policy Committee Charters - 2017, D22/5839[↓](#)
- 3 Nomination Form - Chairperson Policy Committees, D22/5954[↓](#)

## Policy and Community Committee Structure established by the previous Council

Orange City Council						
Policy Committees (comprised all Councillors only)						
Employment and Economic Development	Finance	Services	Infrastructure	Sport and Recreation	Environmental Sustainability	Planning and Development
Community Committees reporting to the Policy Committees – Members include Councillors and members of the public						
Economic Development Orange Health Liaison Sister Cities	Audit and Risk Management	Spring Hill Lucknow Clifton Grove Ageing and Access Cultural Heritage Community Safety and Crime Prevention NAIDOC Week Orange Regional Museum Orange Conservatorium and Planetarium	City of Orange Traffic (**statutory committee) Floodplain Management Orange and Cabonne Road Safety Orange Airport	Sport and Recreation incl. Bicycling Orange Showground Australia Day	Companion Animals Tidy Towns Environmental Sustainability Parks, Trees and Waterways	



## PLANNING AND DEVELOPMENT POLICY COMMITTEE

D17/59710

F2555

### PURPOSE

To determine planning, building and health policy matters, including land use and environmental planning.

### MEMBERSHIP

All Councillors

### QUORUM

Seven Councillors

### MEETING DATES

First Tuesday of each month, during the Council Meeting.

### LEVEL OF DELEGATION

To determine all matters referred to it for consideration (resolved by Council on 23 October 2012).

### ELECTION OF CHAIRPERSON

The Chairperson is elected each year by Council in September (or in the event of a replacement Chairperson, at some other meeting of Orange City Council).

### FUNCTION OF CHAIRPERSON

- It is the Chairperson's role to preside at meetings of the Committee and ensure the meeting is conducted in accordance with the Code of Meeting Practice.
- The Chairperson has no specific delegation of authority, other than those responsibilities imposed by Council's Code of Meeting Practice.

### MEETINGS

- All operations of the Committee shall be in accordance with Council's adopted Code of Meeting Practice.
- Subject to the Local Government Act 1993 and Regulations, a meeting of the Planning and Development Policy Committee shall be open to the press and public.

### VOTING

Each member of the Committee is entitled to one vote only. In the event of an equality of votes, the matter is to be referred to Council for determination.



**CONFLICT OF INTERESTS**

- A conflict of interest exists where a reasonable and informed person would perceive that a member could be influenced by a private interest when carrying out public duty.
- A pecuniary interest is an interest that a person has in a matter because of the reasonable likelihood or expectation of appreciable financial gain or loss to the person.
- A member of the Committee shall not at meetings vote in, or take part in the discussion of matters in which the member, or the member's partner or any relation of the member, has any pecuniary interest.
- In relation to non-pecuniary interests, members must manage this in one of two ways: remove the source of the conflict, or have no involvement in the matter.
- Refer to Council's Code of Conduct for more information.

**RECORDING**

- Formal minutes of meetings of the Planning and Development Policy Committee will be produced in accordance with Council's Code of Meeting Practice.
- In relation to each planning decision made by the Committee, a division will be called. The minutes of the meeting will show those Councillors that voted for the decision, and those Councillors that voted against the decision (in accordance with Section 375A of the Local Government Act 1993). A register of these voting results will be maintained and will be publicly available.

**SITE INSPECTIONS**

- The Planning and Development Committee may conduct site inspections in relation to any matter brought before it for consideration.
- While inspections are not considered to be formal meetings of the Committee, inspections are to be facilitated by the Chairperson or, in their absence, the Mayor.
- A quorum is not required for site inspections.
- No minutes will be kept of site inspections.



## EMPLOYMENT AND ECONOMIC DEVELOPMENT POLICY COMMITTEE

D17/59734

F2553

### PURPOSE

To advise Council in relation to:

- Implementation of jobs creation strategies
- Employment related policy matters
- Economic development initiatives and incentives

### COMMUNITY COMMITTEE REPORTS

Economic Development Community Committee  
Orange Health Liaison Community Committee  
Sister Cities Community Committee

### MEMBERSHIP

All Councillors

### QUORUM

Seven Councillors

### MEETING DATES

First Tuesday of each month, during the Council Meeting

### LEVEL OF DELEGATION

To determine all matters referred to it for consideration, with the exception of determining any matter that would cause expenditure outside the Council's adopted budget.

### ELECTION OF CHAIRPERSON

The Chairperson is elected each year by Council in September (or in the event of a replacement Chairperson, at some other meeting of Orange City Council).

### FUNCTION OF CHAIRPERSON

- It is the Chairperson's role to preside at meetings of the Committee and ensure the meeting is conducted in accordance with the Code of Meeting Practice.
- The Chairperson has no specific delegation of authority, other than those responsibilities imposed by Council's Code of Meeting Practice.

### MEETINGS

- All operations of the Committee shall be in accordance with Council's adopted Code of Meeting Practice.
- Subject to the Local Government Act 1993 and Regulations, a meeting of the Employment and Economic Development Policy Committee shall be open to the press and public.

**VOTING**

Each member of the Committee is entitled to one vote only. In the event of an equality of votes, the matter is to be referred to Council for determination.

**CONFLICT OF INTERESTS**

- A conflict of interest exists where a reasonable and informed person would perceive that a member could be influenced by a private interest when carrying out public duty.
- A pecuniary interest is an interest that a person has in a matter because of the reasonable likelihood or expectation of appreciable financial gain or loss to the person.
- A member of the Committee shall not at meetings vote in, or take part in the discussion of matters in which the member, or the member's partner or any relation of the member, has any pecuniary interest.
- In relation to non-pecuniary interests, members must manage this in one of two ways: remove the source of the conflict, or have no involvement in the matter.
- Refer to Council's Code of Conduct for more information.

**RECORDING**

Formal minutes of meetings of the Employment and Economic Development Policy Committee will be produced in accordance with Council's Code of Meeting Practice.





## INFRASTRUCTURE POLICY COMMITTEE

D17/59723

F2549

### PURPOSE

To advise Council in relation to:

- Road, water and sewer policy matters
- Traffic and transport related policy matters
- Emergency services policy issues
- Policy relevant to Council's Airport
- Updates on major Council projects

### COMMUNITY COMMITTEE REPORTS

Orange Airport Committee

City of Orange Traffic Committee

Floodplain Risk Management Community Committee

Orange and Cabonne Road Safety Community Committee

### MEMBERSHIP

All Councillors

### QUORUM

Seven Councillors

### MEETING DATES

First Tuesday of each month, during the Council Meeting

### LEVEL OF DELEGATION

To determine all matters referred to it for consideration, with the exception of determining any matter that would cause expenditure outside the Council's adopted budget (resolved by Council 23 October 2012).

### ELECTION OF CHAIRPERSON

The Chairperson is elected each year by Council in September (or in the event of a replacement Chairperson, at some other meeting of Orange City Council).

### FUNCTION OF CHAIRPERSON

- It is the Chairperson's role to preside at meetings of the Committee and ensure the meeting is conducted in accordance with the Code of Meeting Practice.
- The Chairperson has no specific delegation of authority, other than those responsibilities imposed by Council's Code of Meeting Practice.

**MEETINGS**

- All operations of the Committee shall be in accordance with Council's adopted Code of Meeting Practice.
- Subject to the Local Government Act 1993 and Regulations, a meeting of the Infrastructure Policy Committee shall be open to the press and public.

**VOTING**

Each member of the Committee is entitled to one vote only. In the event of an equality of votes, the matter is to be referred to Council for determination.

**CONFLICT OF INTERESTS**

- A conflict of interest exists where a reasonable and informed person would perceive that a member could be influenced by a private interest when carrying out public duty.
- A pecuniary interest is an interest that a person has in a matter because of the reasonable likelihood or expectation of appreciable financial gain or loss to the person.
- A member of the Committee shall not at meetings vote in, or take part in the discussion of matters in which the member, or the member's partner or any relation of the member, has any pecuniary interest.
- In relation to non-pecuniary interests, members must manage this in one of two ways: remove the source of the conflict, or have no involvement in the matter.
- Refer to Council's Code of Conduct for more information.

**RECORDING**

Formal minutes of meetings of the Infrastructure Policy Committee will be produced in accordance with Council's Code of Meeting Practice.



## ORANGE CITY COUNCIL

### SPORT AND RECREATION POLICY COMMITTEE

2016/1999

F2244

**PURPOSE**

To advise Council in relation to:

- Policy relating to sport planning and development
- Policy relating to planning and development for outdoor recreation, including events

**COMMUNITY COMMITTEE REPORTS**

Sport and Recreation Community Committee

Orange Showground Community Committee

Australia Day Community Committee

Bicycling Community Committee

Parks, Trees and Waterways Community Committee

**MEMBERSHIP**

All Councillors

**QUORUM**

Seven Councillors

**MEETING DATES**

First Tuesday of each month, during the Council Meeting

**LEVEL OF DELEGATION**

To determine all matters referred to it for consideration, with the exception of determining any matter that would cause expenditure outside the Council's adopted budget.

**ELECTION OF CHAIRPERSON**

The Chairperson is elected each year by Council in September (or in the event of a replacement Chairperson, at some other meeting of Orange City Council).

**FUNCTION OF CHAIRPERSON**

- It is the Chairperson's role to preside at meetings of the Committee and ensure the meeting is conducted in accordance with the Code of Meeting Practice.
- The Chairperson has no specific delegation of authority, other than those responsibilities imposed by Council's Code of Meeting Practice.

**MEETINGS**

- All operations of the Committee shall be in accordance with Council's adopted Code of Meeting Practice.
- Subject to the Local Government Act 1993 and Regulations, a meeting of the Sport and Recreation Policy Committee shall be open to the press and public.

## ORANGE CITY COUNCIL

### VOTING

Each member of the Committee is entitled to one vote only. In the event of an equality of votes, the matter is to be referred to Council for determination.

### CONFLICT OF INTERESTS

- A conflict of interest exists where a reasonable and informed person would perceive that a member could be influenced by a private interest when carrying out public duty.
- A pecuniary interest is an interest that a person has in a matter because of the reasonable likelihood or expectation of appreciable financial gain or loss to the person.
- A member of the Committee shall not at meetings vote in, or take part in the discussion of matters in which the member, or the member's partner or any relation of the member, has any pecuniary interest.
- In relation to non-pecuniary interests, members must manage this in one of two ways: remove the source of the conflict, or have no involvement in the matter.
- Refer to Council's Code of Conduct for more information.

### RECORDING

Formal minutes of meetings of the Sport and Recreation Policy Committee will be produced in accordance with Council's Code of Meeting Practice.





## ENVIRONMENTAL SUSTAINABILITY POLICY COMMITTEE

D17/59715

F2554

### PURPOSE

To advise Council in relation to:

- Policy relating to the climate change and environmental sustainability
- Policy relating to city presentation and promotion

### COMMUNITY COMMITTEE REPORTS

Environmental Sustainability Community Committee  
Companion Animals Community Committee  
Tidy Towns Community Committee  
Parks, Trees and Waterways Community Committee

### MEMBERSHIP

All Councillors

### QUORUM

Seven Councillors

### MEETING DATES

First Tuesday of each month, during the Council Meeting

### LEVEL OF DELEGATION

To determine all matters referred to it for consideration, with the exception of determining any matter that would cause expenditure outside the Council's adopted budget (resolved by Council 23 October 2012).

### ELECTION OF CHAIRPERSON

The Chairperson is elected each year by Council in September (or in the event of a replacement Chairperson, at some other meeting of Orange City Council).

### FUNCTION OF CHAIRPERSON

- It is the Chairperson's role to preside at meetings of the Committee and ensure the meeting is conducted in accordance with the Code of Meeting Practice.
- The Chairperson has no specific delegation of authority, other than those responsibilities imposed by Council's Code of Meeting Practice.



**MEETINGS**

- All operations of the Committee shall be in accordance with Council's adopted Code of Meeting Practice.
- Subject to the Local Government Act 1993 and Regulations, a meeting of the Environmental Sustainability Policy Committee shall be open to the press and public.

**VOTING**

Each member of the Committee is entitled to one vote only. In the event of an equality of votes, the matter is to be referred to Council for determination.

**CONFLICT OF INTERESTS**

- A conflict of interest exists where a reasonable and informed person would perceive that a member could be influenced by a private interest when carrying out public duty.
- A pecuniary interest is an interest that a person has in a matter because of the reasonable likelihood or expectation of appreciable financial gain or loss to the person.
- A member of the Committee shall not at meetings vote in, or take part in the discussion of matters in which the member, or the member's partner or any relation of the member, has any pecuniary interest.
- In relation to non-pecuniary interests, members must manage this in one of two ways: remove the source of the conflict, or have no involvement in the matter.
- Refer to Council's Code of Conduct for more information.

**RECORDING**

Formal minutes of meetings of the Environmental Sustainability Policy Committee will be produced in accordance with Council's Code of Meeting Practice.



## FINANCE POLICY COMMITTEE

D17/59735

F2551

### PURPOSE

To advise Council in relation to prudent financial planning for the City of Orange.

### COMMUNITY COMMITTEE REPORTS

Audit and Risk Management Committee

### MEMBERSHIP

All Councillors

### QUORUM

Seven Councillors

### MEETING DATES

First Tuesday of each month, during the Council Meeting

### LEVEL OF DELEGATION

To determine all matters referred to it for consideration, with the exception of determining any matter that would cause expenditure outside the Council's adopted budget (resolved by Council 23 October 2012).

### ELECTION OF CHAIRPERSON

The Chairperson is elected each year by Council in September (or in the event of a replacement Chairperson, at some other meeting of Orange City Council).

### FUNCTION OF CHAIRPERSON

- It is the Chairperson's role to preside at meetings of the Committee and ensure the meeting is conducted in accordance with the Code of Meeting Practice.
- The Chairperson has no specific delegation of authority, other than those responsibilities imposed by Council's Code of Meeting Practice.

### MEETINGS

- All operations of the Committee shall be in accordance with Council's adopted Code of Meeting Practice.
- Subject to the Local Government Act 1993 and Regulations, a meeting of the Finance Policy Committee shall be open to the press and public.

**VOTING**

Each member of the Committee is entitled to one vote only. In the event of an equality of votes, the matter is to be referred to Council for determination.

**CONFLICT OF INTERESTS**

- A conflict of interest exists where a reasonable and informed person would perceive that a member could be influenced by a private interest when carrying out public duty.
- A pecuniary interest is an interest that a person has in a matter because of the reasonable likelihood or expectation of appreciable financial gain or loss to the person.
- A member of the Committee shall not at meetings vote in, or take part in the discussion of matters in which the member, or the member's partner or any relation of the member, has any pecuniary interest.
- In relation to non-pecuniary interests, members must manage this in one of two ways: remove the source of the conflict, or have no involvement in the matter.
- Refer to Council's Code of Conduct for more information.

**RECORDING**

Formal minutes of meetings of the Finance Policy Committee will be produced in accordance with Council's Code of Meeting Practice.



## SERVICES POLICY COMMITTEE

D17/59730

F2552

### PURPOSE

To advise Council in relation to policy relevant to:

- Community and social services
- Cultural services
- Development of Spring Hill, Lucknow and Clifton Grove

### COMMUNITY COMMITTEE REPORTS

Spring Hill Community Committee  
 Lucknow Community Committee  
 Clifton Grove Community Committee  
 Ageing and Access Community Committee  
 Central West Libraries  
 Cultural Heritage Community Committee  
 Community Safety and Crime Safety Community Committee  
 NAIDOC Week Community Committee  
 Orange Regional Museum Community Committee  
 Centenary of World War I Community Committee  
 Orange Conservatorium and Planetarium Community Committee

### MEMBERSHIP

All Councillors

### QUORUM

Seven Councillors

### MEETING DATES

First Tuesday of each month, during the Council Meeting

### LEVEL OF DELEGATION

To determine all matters referred to it for consideration, with the exception of determining any matter that would cause expenditure outside the Council's adopted budget (resolved by Council 23 October 2012).

### ELECTION OF CHAIRPERSON

The Chairperson is elected each year by Council in September (or in the event of a replacement Chairperson, at some other meeting of Orange City Council).



**FUNCTION OF CHAIRPERSON**

- It is the Chairperson's role to preside at meetings of the Committee and ensure the meeting is conducted in accordance with the Code of Meeting Practice.
- The Chairperson has no specific delegation of authority, other than those responsibilities imposed by Council's Code of Meeting Practice.

**MEETINGS**

- All operations of the Committee shall be in accordance with Council's adopted Code of Meeting Practice.
- Subject to the Local Government Act 1993 and Regulations, a meeting of the Services Policy Committee shall be open to the press and public.

**VOTING**

Each member of the Committee is entitled to one vote only. In the event of an equality of votes, the matter is to be referred to Council for determination.

**CONFLICT OF INTERESTS**

- A conflict of interest exists where a reasonable and informed person would perceive that a member could be influenced by a private interest when carrying out public duty.
- A pecuniary interest is an interest that a person has in a matter because of the reasonable likelihood or expectation of appreciable financial gain or loss to the person.
- A member of the Committee shall not at meetings vote in, or take part in the discussion of matters in which the member, or the member's partner or any relation of the member, has any pecuniary interest.
- In relation to non-pecuniary interests, members must manage this in one of two ways: remove the source of the conflict, or have no involvement in the matter.
- Refer to Council's Code of Conduct for more information.

**RECORDING**

Formal minutes of meetings of the Services Policy Committee will be produced in accordance with Council's Code of Meeting Practice.



## ORANGE CITY COUNCIL

## NOMINATION FOR THE POSITION OF CHAIRPERSON FOR THE

.....POLICY COMMITTEE

(Under Schedule 7, Local Government (General) Regulation 2005)

I, hereby nominate \_\_\_\_\_

for the position of Chairperson of the above Policy Committee for the 2021/2024 Term of Office.

*\*\* A minimum of two nominators is required – 1 can be the nominee\*\**

Nominator	_____	_____
	Name	Signed
Nominator	_____	_____
	Name	Signed
Nominator	_____	_____
	Name	Signed
Nominator	_____	_____
	Name	Signed

Date \_\_\_\_\_ 2022

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I, \_\_\_\_\_ CONSENT TO MY NOMINATION FOR THE  
POSITION OF \_\_\_\_\_ FOR THE 2021/2024 TERM OF OFFICE

SIGNED \_\_\_\_\_ DATE \_\_\_\_\_

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**5.2 CONFIRMATION OF COMMUNITY COMMITTEE FRAMEWORK AND COUNCILLOR MEMBERSHIP**

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RECORD NUMBER: 2021/1030

AUTHOR: Catherine Davis, Acting Manager Corporate Governance

**EXECUTIVE SUMMARY**

This report seeks Council's determination of its Community Committee structure over the current term of Council. A suggested framework is provided for Council's consideration based on limited discussions with Councillors to date, however Council is free to establish any Committee it deems appropriate.

Orange City Council is also represented on a range of other external agencies and organisations, and these are also listed for determination by Council for the coming term.

This report provides draft Charters for the proposed Committees for information. Council will have the opportunity to adopt the final Charters following the expression of interest process for members is complete.

Councillors have had the opportunity to peruse those Committees/external agencies for which representation/Chairpersons are required.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy "17.1 Collaborate - Provide representative, responsible and accountable community governance".

**FINANCIAL IMPLICATIONS**

Nil

**POLICY AND GOVERNANCE IMPLICATIONS**

Under the Local Government (General) Regulation 2005, Council may establish those Committees it deems appropriate. Any such Committees established are governed by Council's adopted Code of Meeting Practice and Committee Members are required to comply with Council's Code of Meeting Practice and Code of Conduct.

Once the Community Committee framework is established by Council, expressions of interest will be sought from interested community members and appropriate agencies. Invitations to join a Council Committee will also be extended to the unsuccessful candidates in the 2021 Local Government election.

The results of this process, together with the final Charter for each Committee, will be presented to Council for adoption in the coming months.

If a Councillor is going to be absent from the 15 February Council meeting and therefore an apology for this meeting, a Councillor may indicate their preferences in relation to the Committees structure, membership and/or Chairing a Committee, in writing to the author prior to the meeting, and these preferences will be provided to the Mayor for consideration during the Council Meeting.

**RECOMMENDATION**

- 1 That Council establish the Community Committee framework for the 2022/2024 term of Council.**
- 2 That Council confirm the Chairperson and Councillor members identified for each Community Committee established (with exception to those that Council determine will have a community member as the Chairperson).**
- 3 That Council seek expressions of interest from community members and relevant agencies/organisations to join a Community Committee, based on the draft Charter for each Committee.**
- 4 That Council confirm representation on the following external bodies**
  - a City of Orange Traffic Committee**
  - b Orange Rail Action Group**
  - c Joint Regional Planning Panel**
  - d Business Enterprise Centre**
  - e Association of Mining Related Councils**
  - f Business Orange (Orange Business Chamber )**
  - g TDO Limited**
  - h Central NSW Joint Organisation (CNSWJO)**
  - i Orange Regional Arts Foundation**
  - j Ronald McDonald House Board**

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION****Community Committees**

Council has a history of establishing Community Committees as a mechanism for two-way feedback with the community and relevant agencies. One of the initiatives introduced in more recent times was to ensure each Committee develops and receives update reports on an Action Plan. This allows the Committee to identify projects and tasks to be completed, and as these Action Plans are reported to Council, this information is used to inform Council's Delivery/Operational Plan.

The following table provides a draft framework for Council's consideration.



## 5.2 Confirmation of Community Committee Framework and Councillor Membership

Community Committee	Policy Committee it reports to	Councillor members	Chairperson	Meets
Economic Development	Employment and Economic Development	3 or more including the Chairperson	Councillor	Every second month
Orange Health Liaison	Employment and Economic Development	3 including the Chairperson	Councillor	Quarterly
Sister Cities	Employment and Economic Development	2	Community member	As required
Audit and Risk Management	Finance	Mayor + 1	Independent	Quarterly
Spring Hill	Services	2 or more including the Chairperson	Councillor	Quarterly
Lucknow	Services	2 or more including the Chairperson	Councillor	Six monthly
Clifton Grove	Services	2 or more including the Chairperson	Councillor	Six monthly
Ageing and Access	Services	3 including the Chairperson	Councillor	Quarterly
Cultural Heritage	Services	3 including the Chairperson	Councillor	Quarterly
Community Safety and Crime Prevention	Services	3 including the Chairperson	Councillor	Quarterly
NAIDOC Week	Services	3	Community member	As required
Orange Regional Museum	Services	2 including the Chairperson	Councillor	As required
Orange Conservatorium and Planetarium	Services	3 including the Chairperson	Councillor	As required
Floodplain Management	Infrastructure	2 including the Chairperson	Councillor	As required
Orange and Cabonne Road Safety	Infrastructure	2	Committee determined	As required
Orange Airport	Infrastructure	3 or more including the Chairperson	Councillor	As required
Sport and Recreation (incl. Bicycling)	Sport and Recreation	3 including the Chairperson	Councillor	Six monthly

## 5.2 Confirmation of Community Committee Framework and Councillor Membership

Orange Showground	Sport and Recreation	3 including the Chairperson	Councillor	As required
Australia Day	Sport and Recreation	2	Community member	As required
Companion Animals	Environmental Sustainability	2 including the Chairperson	Councillor	Quarterly
Environmental Sustainability	Environmental Sustainability	2 or more including the Chairperson	Councillor	Quarterly
Parks, Trees and Waterways (including Orange Botanic Gardens)	Environmental Sustainability	2 or more including the Chairperson	Councillor	Quarterly
Tidy Towns	Environmental Sustainability	3 including the Chairperson	Councillor	As required

**Charters for Community Committees**

For those Community Committees suggested, the Charter from the last Council term is attached. This will assist Council in identifying the purpose of the Committee, and will be used in the expression of interest process for members.

Depending on the outcome of the expression of interest process (i.e. how many community members are attracted for each Committee), and feedback from Council, these Charters may be amended, so a final version will be presented to Council for adoption following the expression of interest process.

## EXTERNAL AGENCY APPOINTMENTS

External Agency	Information	Councillor Members
<b>City of Orange Traffic Committee</b>	Committee meets monthly	1 Councillor Chairperson and 1 Councillor alternate
<b>Orange Rail Action Group</b>	The Orange Rail Action Group is a group which is seeking support from Council. Any interested Councillor is invited to join this Committee.	All interested Councillors
<b>Joint Regional Planning Panel</b>	The Joint Regional Planning Panel (JRPP) is a function of the NSW Government, and provides independent, merit-based decision making on regionally significant development.  The JRPP comprises five panellists, with three members selected by the State Government and two selected to represent Council.	2
<b>BizHQ (Business Enterprise Centre)</b>	The Business Enterprise Centre (BEC) is a community-based, not-for-profit business assistance organisation designed to facilitate the creation, retention and development of sustainable business enterprises and foster local economic development.	1
<b>Association of Mining Related Councils</b>	This group is a non-profit local government based group with the aim to represent councils in all aspects of mining, including extractive industries, gas exploration, quarries and minerals. There are some 22 Council members, including Cabonne and Blayney Councils.  Meetings are generally quarterly, held in member areas around the state.	Council has traditionally had two members, one the Mayor (or Mayor's nominee) and another Councillor.

## 5.2 Confirmation of Community Committee Framework and Councillor Membership

<b>Business Orange (Orange Business Chamber)</b>	This position is in addition to the 11 elected Executive Committee positions.	1
<b>TDO Limited (Orange360)</b>	TDO Limited was established by the tourism industry to develop the governance model for Orange360.	3 (Traditionally CEO and Mayor + 1 Councillor)
<b>Central NSW Joint Organisation (CNSWJO)</b>	CENTROC is the Central West Region of Councils, covering 14 Local Government areas across the Central West region. The Board of CENTROC generally meets quarterly.	Mayor (+ an alternate)
<b>Orange Regional Arts Foundation</b>	The Foundation is a company set up to support and encourage the development of the visual and performing arts in the Orange Region. Managers of Council facilities including the Library, Theatre, Gallery and Museum attend meetings in a non-voting capacity	1
<b>Ronald McDonald House Board</b>	The Board of Ronald McDonald House oversees the operation of Ronald McDonald House in Orange, including fundraising.	1

## ATTACHMENTS

- 1 Combined Community Committee Charters 2017, D22/5951 [↓](#)
- 2 Audit, Risk and Improvement Committee (ARIC) Charter, D22/5953 [↓](#)



## AGEING AND ACCESS COMMUNITY COMMITTEE

2017/2264

F1509

### PURPOSE

To advise Council and make recommendations in relation to policy and planning in meeting the needs of older people, people with disabilities and families with younger children.

The Committee does not have a role in the operational function of Council. This is the responsibility of the General Manager and staff. Equally, where Council has adopted a Strategic Policy or Strategic Planning document, the Committee must observe the Council position as set out in that policy, plan or document.

### REPORTS TO

Services Policy Committee

### TERM

The Ageing and Access Community Committee shall dissolve at the General Election of Orange City Council. Council may dissolve the Committee at any time by resolution of Council.

### MEMBERSHIP

Three Councillors (one of whom shall be Chairperson, as elected by Council)

Up to ten community representatives

Representative(s) of relevant government or community agencies as determined by Committee

General Manager (or nominee)

Non-voting Committee Clerk

Council staff as required (non-voting)

### QUORUM

Majority of community members and at least one Councillor.

### MEETING FREQUENCY

Quarterly, with specific meeting dates and times to be determined by the Committee.

### VOTING

Each member of the Committee is entitled to one vote only. In the equality of votes, the matter is to be referred to Council for determination.

### REPORTS AND RECORDING

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing to the Committee Clerk at least 10 days before the meeting. Formal minutes of meetings of the Committee will be produced in accordance with Council's Code of Meeting Practice. The Committee may make recommendations to Council, via the Services Policy Committee. Council may adopt, amend or decline any recommendation.

## **AGEING AND ACCESS COMMUNITY COMMITTEE CHARTER**

### **VACANCIES**

Vacancies may arise during the term of the Committee. If a vacancy does occur, the Committee may invite an individual to join the Committee, or seek expressions of interest to fill the vacancy.

### **COMMITTEE CLERK**

The General Manager will provide a Committee Clerk who will be the representative of the General Manager, and will exercise the functions of the General Manager so far as they are relevant to the Committee and its Chairperson.

### **RELEVANT POLICIES/DOCUMENTS**

Orange City Council Code of Conduct  
Orange City Council Code of Meeting Practice  
Orange Community Strategic Plan  
Delivery/Operational Plan  
Asset Management Plan Strategy and Plans  
Pedestrian Access Mobility Plan

Copies of these and other documents are available on Council's website at [www.orange.nsw.gov.au](http://www.orange.nsw.gov.au) or from the Committee Clerk.



## ORANGE AIRPORT COMMUNITY COMMITTEE

2017/2256

F171

### PURPOSE

To advise Council and make recommendations in relation to the development of the Orange Airport.

The Committee does not have a role in the operational function of Council. This is the responsibility of the General Manager and staff. Equally, where Council has adopted a Strategic Policy or Strategic Planning document, the Committee must observe the Council position as set out in that policy, plan or document.

### REPORTS TO

Infrastructure Policy Committee

### TERM

The Orange Airport Community Committee shall dissolve at the General Election of Orange City Council. Council may dissolve the Committee at any time by resolution of Council.

### MEMBERSHIP

Two Councillors (one of whom shall be Chairperson, as elected by Council)  
Up to ten airport users/representatives with an aviation interest  
General Manager (or nominee)  
Non-voting Committee Clerk  
Council staff as required (non-voting)

### QUORUM

Majority of community members and at least one Councillor.

### MEETING FREQUENCY

As required, with specific meeting dates and times to be determined by the Committee.

### VOTING

Each member of the Committee is entitled to one vote only. In the equality of votes, the matter is to be referred to Council for determination.

### REPORTS AND RECORDING

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing to the Committee Clerk at least 10 days before the meeting. Formal minutes of meetings of the Committee will be produced in accordance with Council's Code of Meeting Practice. The Committee may make recommendations to Council, via the Infrastructure Policy Committee. Council may adopt, amend or decline any recommendation.

## AIRPORT COMMUNITY COMMITTEE CHARTER

### VACANCIES

Vacancies may arise during the term of the Committee. If a vacancy does occur, the Committee may invite an individual to join the Committee, or seek expressions of interest to fill the vacancy.

### COMMITTEE CLERK

The General Manager will provide a Committee Clerk who will be the representative of the General Manager, and will exercise the functions of the General Manager so far as they are relevant to the Committee and its Chairperson.

### RELEVANT POLICIES/DOCUMENTS

Orange City Council Code of Conduct  
Orange City Council Code of Meeting Practice  
Orange Community Strategic Plan  
Orange Delivery/Operational Plan  
Asset Management Plan Strategy and Plans  
Drug and Alcohol Management Plan (Orange Airport)

(Copies are available on Council's website at [www.orange.nsw.gov.au](http://www.orange.nsw.gov.au) or from the Committee Clerk)





## AUSTRALIA DAY COMMUNITY COMMITTEE

2017/2257

F173

### PURPOSE

To advise Council and make recommendations in relation to the coordination and arrangement of Australia Day commemorative activities.

The Committee does not have a role in the operational function of Council. This is the responsibility of the General Manager and staff. Equally, where Council has adopted a Strategic Policy or Strategic Planning document, the Committee must observe the Council position as set out in that policy, plan or document.

### REPORTS TO

Sport and Recreation Policy Committee

### TERM

The Australia Day Community Committee shall dissolve at the General Election of Orange City Council. Council may dissolve the Committee at any time by resolution of Council.

### MEMBERSHIP

Two Councillors

Up to eight community representatives

Non-voting Committee Clerk

Council staff as required (non-voting)

### QUORUM

Majority of community members and at least one Councillor.

### MEETING FREQUENCY

As required, with specific meeting dates and times to be determined by the Committee.

### VOTING

Each member of the Committee is entitled to one vote only. In the equality of votes, the matter is to be referred to Council for determination.

### REPORTS AND RECORDING

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing to the Committee Clerk at least 10 days before the meeting. Formal minutes of meetings of the Committee will be produced in accordance with Council's Code of Meeting Practice. The Committee may make recommendations to Council, via the Sport and Recreation Policy Committee. Council may adopt, amend or decline any recommendation.

### VACANCIES

Vacancies may arise during the term of the Committee. If a vacancy does occur, the Committee may invite an individual to join the Committee, or seek expressions of interest to fill the vacancy.

## **AUSTRALIA DAY COMMUNITY COMMITTEE CHARTER**

### **COMMITTEE CLERK**

The General Manager will provide a Committee Clerk who will be the representative of the General Manager, and will exercise the functions of the General Manager so far as they are relevant to the Committee and its Chairperson.

### **RELEVANT POLICIES/DOCUMENTS**

Orange City Council Code of Conduct  
Orange City Council Code of Meeting Practice  
Orange Community Strategic Plan  
Delivery/Operational Plan  
Asset Management Plan Strategy and Plans

Copies of these and other documents are available on Council's website at [www.orange.nsw.gov.au](http://www.orange.nsw.gov.au) or from the Committee Clerk.



## CLIFTON GROVE COMMUNITY COMMITTEE

2017/2266

F177

### PURPOSE

To advise Council and make recommendations in relation to Clifton Grove.

The Committee does not have a role in the operational function of Council. This is the responsibility of the General Manager and staff. Equally, where Council has adopted a Strategic Policy or Strategic Planning document, the Committee must observe the Council position as set out in that policy, plan or document.

### REPORTS TO

Services Policy Committee

### TERM

The Clifton Grove Community Committee shall dissolve at the General Election of Orange City Council. Council may dissolve the Committee at any time by resolution of Council.

### MEMBERSHIP

Two Councillors (one of whom shall be Chairperson, as elected by Council)

Up to six community representatives

General Manager (or nominee)

Non-voting Committee Clerk

Council staff as required (non-voting)

### QUORUM

Majority of community members and at least one Councillor.

### MEETING FREQUENCY

Six monthly, with specific meeting dates and times to be determined by the Committee.

### VOTING

Each member of the Committee is entitled to one vote only. In the equality of votes, the matter is to be referred to Council for determination.

### REPORTS AND RECORDING

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing to the Committee Clerk at least 10 days before the meeting. Formal minutes of meetings of the Committee will be produced in accordance with Council's Code of Meeting Practice. The Committee may make recommendations to Council, via the Services Policy Committee. Council may adopt, amend or decline any recommendation.

### VACANCIES

Vacancies may arise during the term of the Committee. If a vacancy does occur, the Committee may invite an individual to join the Committee, or seek expressions of interest to fill the vacancy.

## CLIFTON GROVE COMMUNITY COMMITTEE CHARTER

### COMMITTEE CLERK

The General Manager will provide a Committee Clerk who will be the representative of the General Manager, and will exercise the functions of the General Manager so far as they are relevant to the Committee and its Chairperson.

### RELEVANT POLICIES/DOCUMENTS

Orange City Council Code of Conduct  
Orange City Council Code of Meeting Practice  
Orange Community Strategic Plan  
Delivery/Operational Plan  
Asset Management Plan Strategy and Plans

Copies of these and other documents are available on Council's website at [www.orange.nsw.gov.au](http://www.orange.nsw.gov.au) or from the Committee Clerk.



## COMMUNITY SAFETY AND CRIME PREVENTION COMMUNITY COMMITTEE

2017/2269

F165

### PURPOSE

To advise Council and make recommendations in relation to community safety and crime prevention.

The Committee does not have a role in the operational function of Council. This is the responsibility of the General Manager and staff. Equally, where Council has adopted a Strategic Policy or Strategic Planning document, the Committee must observe the Council position as set out in that policy, plan or document.

### REPORTS TO

Services Policy Committee

### TERM

The Community Safety and Crime Prevention Community Committee shall dissolve at the General Election of Orange City Council. Council may dissolve the Committee at any time by resolution of Council.

### MEMBERSHIP

Three Councillors (one of whom shall be Chairperson, as elected by Council)  
Up to seven community representatives  
Representatives of other agencies/organisations deemed relevant by Committee  
General Manager (or nominee)  
Manager Community Services (non-voting Committee Clerk)  
Council staff as required (non-voting)

### QUORUM

One Councillor, one representative of the Canobolas Local Area Command and a majority of community members.

### MEETING FREQUENCY

Quarterly, with specific meeting dates and times to be determined by the Committee.

### VOTING

Each member of the Committee is entitled to one vote only. In the equality of votes, the matter is to be referred to Council for determination.

### REPORTS AND RECORDING

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing to the Committee Clerk at least 10 days before the meeting. Formal minutes of meetings of the Committee will be produced in accordance with Council's Code of Meeting Practice. The Committee may make recommendations to Council, via the Services Policy Committee. Council may adopt, amend or decline any recommendation.

## **COMMUNITY SAFETY AND CRIME PREVENTION COMMUNITY COMMITTEE CHARTER**

### **VACANCIES**

Vacancies may arise during the term of the Committee. If a vacancy does occur, the Committee may invite an individual to join the Committee, or seek expressions of interest to fill the vacancy.

### **COMMITTEE CLERK**

The General Manager will provide a Committee Clerk who will be the representative of the General Manager, and will exercise the functions of the General Manager so far as they are relevant to the Committee and its Chairperson.

### **RELEVANT POLICIES/DOCUMENTS**

Orange City Council Code of Conduct  
Orange City Council Code of Meeting Practice  
Orange Community Strategic Plan  
Delivery/Operational Plan  
Asset Management Plan Strategy and Plans  
Crime Prevention Plan

Copies of these and other documents are available on Council's website at [www.orange.nsw.gov.au](http://www.orange.nsw.gov.au) or from the Committee Clerk.



## COMPANION ANIMALS COMMUNITY COMMITTEE

2017/2258

F159

### PURPOSE

To advise Council and make recommendations in relation to companion animal management.

The Committee does not have a role in the operational function of Council. This is the responsibility of the General Manager and staff. Equally, where Council has adopted a Strategic Policy or Strategic Planning document, the Committee must observe the Council position as set out in that policy, plan or document.

### REPORTS TO

Environmental Sustainability Policy Committee

### TERM

The Companion Animals Community Committee shall dissolve at the General Election of Orange City Council. Council may dissolve the Committee at any time by resolution of Council.

### MEMBERSHIP

Two Councillors (one of whom shall be Chairperson, as elected by Council)  
Up to ten appropriately skilled community and professional representatives with demonstrated experience or interest in companion animal management  
General Manager (or nominee)  
Non-voting Committee Clerk  
Council staff as required (non-voting)

### QUORUM

Majority of community members and at least one Councillor.

### MEETING FREQUENCY

Quarterly, with specific meeting dates and times to be determined by the Committee.

### VOTING

Each member of the Committee is entitled to one vote only. In the equality of votes, the matter is to be referred to Council for determination.

### REPORTS AND RECORDING

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing to the Committee Clerk at least 10 days before the meeting. Formal minutes of meetings of the Committee will be produced in accordance with Council's Code of Meeting Practice. The Committee may make recommendations to Council, via the Environmental Sustainability Policy Committee. Council may adopt, amend or decline any recommendation.

## COMPANION ANIMALS COMMUNITY COMMITTEE CHARTER

### VACANCIES

Vacancies may arise during the term of the Committee. If a vacancy does occur, the Committee may invite an individual to join the Committee, or seek expressions of interest to fill the vacancy.

### COMMITTEE CLERK

The General Manager will provide a Committee Clerk who will be the representative of the General Manager, and will exercise the functions of the General Manager so far as they are relevant to the Committee and its Chairperson.

### RELEVANT POLICIES/DOCUMENTS

Orange City Council Code of Conduct  
Orange City Council Code of Meeting Practice  
Orange Community Strategic Plan  
Delivery/Operational Plan  
Asset Management Plan Strategy and Plans  
Companion Animals Management Plan

Copies of these and other documents are available on Council's website at [www.orange.nsw.gov.au](http://www.orange.nsw.gov.au) or from the Committee Clerk.





## CULTURAL HERITAGE COMMUNITY COMMITTEE

2017/2270

F163

### PURPOSE

To advise Council and make recommendations in relation to the development and conduct of cultural heritage programs, education, exhibitions, conservation and promotion throughout the Orange area. Aspects may include natural resources, local aboriginal heritage, cultural landscapes, places that have aesthetic, historic, scientific or social value and movable cultural heritage.

The Committee does not have a role in the operational function of Council. This is the responsibility of the General Manager and staff. Equally, where Council has adopted a Strategic Policy or Strategic Planning document, the Committee must observe the Council position as set out in that policy, plan or document.

### REPORTS TO

Services Policy Committee

### TERM

The Cultural Heritage Community Committee shall dissolve at the General Election of Orange City Council. Council may dissolve the Committee at any time by resolution of Council.

### MEMBERSHIP

Three Councillors (one of whom shall be Chairperson, as elected by Council)

Up to eight community representatives

General Manager (or nominee)

Non-voting Committee Clerk

Council staff as required (non-voting)

### QUORUM

Majority of community members and at least one Councillor.

### MEETING FREQUENCY

Quarterly, with the specific meeting dates and times to be determined by the Committee.

### VOTING

Each member of the Committee is entitled to one vote only. In the equality of votes, the matter is to be referred to Council for determination.

### REPORTS AND RECORDING

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing to the Committee Clerk at least 10 days before the meeting. Formal minutes of meetings of the Committee will be produced in accordance with Council's Code of Meeting Practice. The Committee may make recommendations to Council, via the Services Policy Committee. Council may adopt, amend or decline any recommendation.

## **CULTURAL HERITAGE COMMUNITY COMMITTEE CHARTER**

### **VACANCIES**

Vacancies may arise during the term of the Committee. If a vacancy does occur, the Committee may invite an individual to join the Committee, or seek expressions of interest to fill the vacancy.

### **COMMITTEE CLERK**

The General Manager will provide a Committee Clerk who will be the representative of the General Manager, and will exercise the functions of the General Manager so far as they are relevant to the Committee and its Chairperson.

### **RELEVANT POLICIES/DOCUMENTS**

Orange City Council Code of Conduct  
Orange City Council Code of Meeting Practice  
Orange Community Strategic Plan  
Delivery/Operational Plan  
Asset Management Plan Strategy and Plans

Copies of these and other documents are available on Council's website at [www.orange.nsw.gov.au](http://www.orange.nsw.gov.au) or from the Committee Clerk.



## ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE

2017/2277

F1508

### PURPOSE

To advise Council and make recommendations in relation to the implementation of economic development strategies contained within Council's Delivery/Operational Plan.

The Committee does not have a role in the operational function of Council. This is the responsibility of the General Manager and staff. Equally, where Council has adopted a Strategic Policy or Strategic Planning document, the Committee must observe the Council position as set out in that policy, plan or document.

### REPORTS TO

Employment and Economic Development Policy Committee

### TERM

The Economic Development Community Committee shall dissolve at the General Election of Orange City Council. Council may dissolve the Committee at any time by resolution of Council.

### MEMBERSHIP

Three Councillors (one of whom shall be Chairperson, as elected by Council)  
General Manager (or nominee)  
Non-voting Committee Clerk  
Council staff as required (non-voting)

### Community Representatives

- One representative of each economic cluster group being:
  - Health
  - Tourism
  - Education
  - Manufacturing/Engineering
  - Agribusiness
  - Mining
- Community member who is involved in property development/sales

### Other Representatives

- Federal Member for Calare (not included for quorum purposes)
- State Member for Orange (not included for quorum purposes)
- Representative of the Orange Business Chamber
- Representative of the Business Enterprise Centre
- Representative of the NSW Department of Industry (or equivalent)

## **ECONOMIC DEVELOPMENT COMMUNITY COMMITTEE CHARTER**

### **QUORUM**

Majority of community members and at least one Councillor.

### **MEETING FREQUENCY**

Every second month, with specific meeting dates and times to be determined by the Committee.

### **VOTING**

Each member of the Committee is entitled to one vote only. In the equality of votes, the matter is to be referred to Council for determination.

### **REPORTS AND RECORDING**

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing to the Committee Clerk at least 10 days before the meeting. Formal minutes of meetings of the Committee will be produced in accordance with Council's Code of Meeting Practice. The Committee may make recommendations to Council, via the Employment and Economic Development Policy Committee. Council may adopt, amend or decline any recommendation.

### **VACANCIES**

Vacancies may arise during the term of the Committee. If a vacancy does occur, the Committee may invite an individual to join the Committee, or seek expressions of interest to fill the vacancy.

### **COMMITTEE CLERK**

The General Manager will provide a Committee Clerk who will be the representative of the General Manager, and will exercise the functions of the General Manager so far as they are relevant to the Committee and its Chairperson.

### **RELEVANT POLICIES/DOCUMENTS**

Orange City Council Code of Conduct  
Orange City Council Code of Meeting Practice  
Orange Community Strategic Plan  
Delivery/Operational Plan  
Asset Management Plan Strategy and Plans  
Statement of Business Ethics

Copies of these and other documents are available on Council's website at [www.orange.nsw.gov.au](http://www.orange.nsw.gov.au) or from the Committee Clerk.



## ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE

2017/2276

F158

### PURPOSE

To advise Council and make recommendations in relation to:

- Community planning for waste and natural resources management services and associated learning programs
- Assist Council with educational strategies that will promote responsible use and management of natural resources, including climate change initiatives
- Facilitate Council's participation in relational planning strategies which promote resource conservation and sustainable environmental management

The Committee does not have a role in the operational function of Council. This is the responsibility of the General Manager and staff. Equally, where Council has adopted a Strategic Policy or Strategic Planning document, the Committee must observe the Council position as set out in that policy, plan or document.

### REPORTS TO

Environmental Sustainability Policy Committee

### TERM

The Environmental Sustainability Community Committee shall dissolve at the General Election of Orange City Council. Council may dissolve the Committee at any time by resolution of Council.

### MEMBERSHIP

Four Councillors (one of whom shall be Chairperson, as elected by Council)  
Up to ten community representatives  
General Manager (or nominee)  
Non-voting Committee Clerk  
Council staff as required (non-voting)

### QUORUM

Majority of community members and at least one Councillor.

### MEETING FREQUENCY

Quarterly, with specific meeting dates and times to be determined by the Committee.

### VOTING

Each member of the Committee is entitled to one vote only. In the equality of votes, the matter is to be referred to Council for determination.

## ENVIRONMENTAL SUSTAINABILITY COMMUNITY COMMITTEE CHARTER

### REPORTS AND RECORDING

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing to the Committee Clerk at least 10 days before the meeting. Formal minutes of meetings of the Committee will be produced in accordance with Council's Code of Meeting Practice. The Committee may make recommendations to Council, via the Environmental Sustainability Policy Committee. Council may adopt, amend or decline any recommendation.

### VACANCIES

Vacancies may arise during the term of the Committee. If a vacancy does occur, the Committee may invite an individual to join the Committee, or seek expressions of interest to fill the vacancy.

### COMMITTEE CLERK

The General Manager will provide a Committee Clerk who will be the representative of the General Manager, and will exercise the functions of the General Manager so far as they are relevant to the Committee and its Chairperson.

### RELEVANT POLICIES/DOCUMENTS

Orange City Council Code of Conduct  
Orange City Council Code of Meeting Practice  
Orange Community Strategic Plan  
Delivery/Operational Plan  
Asset Management Plan Strategy and Plans

Copies of these and other documents are available on Council's website at [www.orange.nsw.gov.au](http://www.orange.nsw.gov.au) or from the Committee Clerk.



## FLOODPLAIN RISK MANAGEMENT COMMITTEE

2017/2279

F181

### PURPOSE

To advise Council and make recommendations in relation to the development and implementation of Orange City Council's Floodplain Risk Management Plan.

The Committee does not have a role in the operational function of Council. This is the responsibility of the General Manager and staff. Equally, where Council has adopted a Strategic Policy or Strategic Planning document, the Committee must observe the Council position as set out in that policy, plan or document.

### REPORTS TO

Infrastructure Policy Committee

### TERM

The Floodplain Risk Management Committee shall dissolve at the General Election of Orange City Council. Council may dissolve the Committee at any time.

### MEMBERSHIP

Two Councillors (one of whom shall be Chairperson as determined by Council)

One representative from each of:

- Office of Environment and Climate change (non-voting member, advisory capacity only)
- Two community representatives
- Local Land Services
- Chamber of Commerce
- State Emergency Service

Non-voting Committee Clerk

Council staff as required (non-voting)

### QUORUM

Majority of community members and at least one Councillor.

### MEETING FREQUENCY

As required, with specific meeting dates and times to be determined by the Committee.

### VOTING

Each member of the Committee is entitled to one vote only. In the equality of votes, the matter is to be referred to Council for determination.

### REPORTS AND RECORDING

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing to the Committee Clerk at least 10 days before the meeting. Formal minutes of meetings of the Committee will be produced in accordance with Council's Code of Meeting Practice. The Committee may make recommendations to Council, via the Infrastructure Policy Committee. Council may adopt, amend or decline any recommendation.



## **FLOODPLAIN RISK MANAGEMENT COMMITTEE CHARTER**

### **VACANCIES**

Vacancies may arise during the term of the Committee. If a vacancy does occur, the Committee may invite an individual to join the Committee, or seek expressions of interest to fill the vacancy.

### **COMMITTEE CLERK**

The General Manager will provide a Committee Clerk who will be the representative of the General Manager, and will exercise the functions of the General Manager so far as they are relevant to the Committee and its Chairperson.

### **RELEVANT POLICIES/DOCUMENTS**

Orange City Council Code of Conduct  
Orange City Council Code of Meeting Practice  
Orange Community Strategic Plan  
Delivery/Operational Plan  
Asset Management Plan Strategy and Plans

Copies of these and other documents are available on Council's website at [www.orange.nsw.gov.au](http://www.orange.nsw.gov.au) or from the Committee Clerk.



## LUCKNOW COMMUNITY COMMITTEE

2017/2275

F176

### PURPOSE

To advise Council and make recommendations in relation to the Village of Lucknow.

The Committee does not have a role in the operational function of Council. This is the responsibility of the General Manager and staff. Equally, where Council has adopted a Strategic Policy or Strategic Planning document, the Committee must observe the Council position as set out in that policy, plan or document.

### REPORTS TO

Services Policy Committee

### TERM

The Lucknow Community Committee shall dissolve at the General Election of Orange City Council. Council may dissolve the Committee at any time by resolution of Council.

### MEMBERSHIP

Two Councillors (one of whom shall be Chairperson, as elected by Council)

Up to ten community representatives

General Manager (or nominee)

Non-voting Committee Clerk

Council staff as required (non-voting)

### QUORUM

Majority of community members and at least one Councillor.

### MEETING FREQUENCY

Six monthly, with specific meeting dates and times to be determined by the Committee.

### VOTING

Each member of the Committee is entitled to one vote only. In the equality of votes, the matter is to be referred to Council for determination.

### REPORTS AND RECORDING

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing to the Committee Clerk at least 10 days before the meeting. Formal minutes of meetings of the Committee will be produced in accordance with Council's Code of Meeting Practice. The Committee may make recommendations to Council, via the Services Policy Committee. Council may adopt, amend or decline any recommendation.

## LUCKNOW COMMUNITY COMMITTEE CHARTER

### VACANCIES

Vacancies may arise during the term of the Committee. If a vacancy does occur, the Committee may invite an individual to join the Committee, or seek expressions of interest to fill the vacancy.

### COMMITTEE CLERK

The General Manager will provide a Committee Clerk who will be the representative of the General Manager, and will exercise the functions of the General Manager so far as they are relevant to the Committee and its Chairperson.

### RELEVANT POLICIES/DOCUMENTS

Orange City Council Code of Conduct  
Orange City Council Code of Meeting Practice  
Orange Community Strategic Plan  
Delivery/Operational Plan  
Asset Management Plan Strategy and Plans

Copies of these and other documents are available on Council's website at [www.orange.nsw.gov.au](http://www.orange.nsw.gov.au) or from the Committee Clerk.



## NAIDOC WEEK COMMUNITY COMMITTEE

2017/2274

F174

### PURPOSE

To advise Council and make recommendations in relation to the planning, resourcing, management and conduct of National Aborigines and Torres Strait Islanders Celebration week and other significant occasions throughout the year in Orange.

The Committee does not have a role in the operational function of Council. This is the responsibility of the General Manager and staff. Equally, where Council has adopted a Strategic Policy or Strategic Planning document, the Committee must observe the Council position as set out in that policy, plan or document.

### REPORTS TO

Services Policy Committee

### TERM

The NAIDOC Week Community Committee shall dissolve at the General Election of Orange City Council. Council may dissolve the Committee at any time by resolution of Council.

### MEMBERSHIP

Up to three Councillors

Community representatives as determined by the Committee

General Manager (or nominee)

Non-voting Committee Clerk

Council staff as required (non-voting)

Chairperson to be elected by the Committee

### QUORUM

Minimum of six community members

### MEETING FREQUENCY

As required, with the specific meeting dates and times to be determined by the Committee.

### VOTING

Each member of the Committee is entitled to one vote only. In the equality of votes, the matter is to be referred to Council for determination.

### REPORTS AND RECORDING

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing to the Committee Clerk at least 10 days before the meeting. Formal minutes of meetings of the Committee will be produced in accordance with Council's Code of Meeting Practice. The Committee may make recommendations to Council, via the Services Policy Committee. Council may adopt, amend or decline any recommendation.

## **NAIDOC WEEK COMMUNITY COMMITTEE CHARTER**

### **VACANCIES**

Vacancies may arise during the term of the Committee. If a vacancy does occur, the Committee may invite an individual to join the Committee, or seek expressions of interest to fill the vacancy.

### **COMMITTEE CLERK**

The General Manager will provide a Committee Clerk who will be the representative of the General Manager, and will exercise the functions of the General Manager so far as they are relevant to the Committee and its Chairperson.

### **RELEVANT POLICIES/DOCUMENTS**

Orange City Council Code of Conduct  
Orange City Council Code of Meeting Practice  
Orange Community Strategic Plan  
Delivery/Operational Plan  
Asset Management Plan Strategy and Plans

Copies of these and other documents are available on Council's website at [www.orange.nsw.gov.au](http://www.orange.nsw.gov.au) or from the Committee Clerk.



## ORANGE AND CABONNE ROAD SAFETY COMMITTEE

2017/2260

F172

### PURPOSE

To advise Council and make recommendations in relation to the development and implementation of the Orange and Cabonne Road Safety Strategic Action Plan and other road safety matters.

The Committee does not have a role in the operational function of Council. This is the responsibility of the General Manager and staff. Equally, where Council has adopted a Strategic Policy or Strategic Planning document, the Committee must observe the Council position as set out in that policy, plan or document.

### REPORTS TO

Infrastructure Policy Committee

### TERM

The Orange and Cabonne Road Safety Community Committee shall dissolve at the General Election of Orange City Council. Council may dissolve the Committee at any time, and any authority conferred by Council to this Committee may be withdrawn – either wholly or in part – by resolution of Council.

### MEMBERSHIP

Two Councillors

Four community representatives

Representatives from relevant agencies as determined by the Committee

Non-voting Committee Clerk

Council staff as required (non-voting)

Chairperson as elected by Committee

### QUORUM

Two community representatives and at least one Councillor

### MEETING FREQUENCY

As required, with specific meeting dates and times to be determined by the Committee

### VOTING

Each member of the Committee is entitled to one vote only. In the equality of votes, the matter is to be referred to Council for determination.

### REPORTS AND RECORDING

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing to the Committee Clerk at least 10 days before the meeting. Formal minutes of meetings of the Committee will be produced in accordance with Council's Code of Meeting Practice. The Committee may make recommendations to Council, via the Infrastructure Policy Committee. Council may adopt, amend or decline any recommendation.

## ORANGE AND CABONNE ROAD SAFETY COMMUNITY COMMITTEE CHARTER

### VACANCIES

Vacancies may arise during the term of the Committee. If a vacancy does occur, the Committee may invite an individual to join the Committee, or seek expressions of interest to fill the vacancy.

### COMMITTEE CLERK

The General Manager will provide a Committee Clerk who will be the representative of the General Manager, and will exercise the functions of the General Manager so far as they are relevant to the Committee and its Chairperson.

### RELEVANT POLICIES/DOCUMENTS

Orange City Council Code of Conduct  
Orange City Council Code of Meeting Practice  
Orange Community Strategic Plan  
Delivery/Operational Plan  
Asset Management Plan Strategy and Plans  
Road Safety Action Plan

Copies of these and other documents are available on Council's website at [www.orange.nsw.gov.au](http://www.orange.nsw.gov.au) or from the Committee Clerk.





## ORANGE CONSERVATORIUM AND PLANETARIUM COMMUNITY COMMITTEE

2017/2268

F1504

### PURPOSE

To advise Council and make recommendations in relation to the development of the Orange Conservatorium Planetarium project.

The Committee does not have a role in the operational function of Council. This is the responsibility of the General Manager and staff. Equally, where Council has adopted a Strategic Policy or Strategic Planning document, the Committee must observe the Council position as set out in that policy, plan or document.

### REPORTS TO

Services Policy Committee

### TERM

The Orange Conservatorium and Planetarium Community Committee shall dissolve at the General Election of Orange City Council. Council may dissolve the Committee at any time by resolution of Council.

### MEMBERSHIP

Three Councillors (one of whom shall be Chairperson, as elected by Council)  
Up to four representatives of the Community  
Non-voting Committee Clerk  
Council staff as required (non-voting)

### QUORUM

Majority of community members and at least one Councillor.

### MEETING FREQUENCY

As required, with specific meeting dates and times to be determined by the Committee.

### VOTING

Each member of the Committee is entitled to one vote only. In the equality of votes, the matter is to be referred to Council for determination.

### REPORTS AND RECORDING

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing to the Committee Clerk at least 10 days before the meeting. Formal minutes of meetings of the Committee will be produced in accordance with Council's Code of Meeting Practice. The Committee may make recommendations to Council, via the Services Policy Committee. Council may adopt, amend or decline any recommendation.

## ORANGE PLANETARIUM COMMUNITY COMMITTEE CHARTER

### VACANCIES

Vacancies may arise during the term of the Committee. If a vacancy does occur, the Committee may invite an individual to join the Committee, or seek expressions of interest to fill the vacancy.

### COMMITTEE CLERK

The General Manager will provide a Committee Clerk who will be the representative of the General Manager, and will exercise the functions of the General Manager so far as they are relevant to the Committee and its Chairperson.

### RELEVANT POLICIES/DOCUMENTS

Orange City Council Code of Conduct  
Orange City Council Code of Meeting Practice  
Orange Community Strategic Plan  
Delivery/Operational Plan  
Asset Management Plan Strategy and Plans

Copies of these and other documents are available on Council's website at [www.orange.nsw.gov.au](http://www.orange.nsw.gov.au) or from the Committee Clerk.



## ORANGE HEALTH LIAISON COMMITTEE

2017/2281

F180

### PURPOSE

To advise Council and make recommendations in relation to the interface between Council, health providers and education providers to the health industry to discuss local health issues

The Committee does not have a role in the operational function of Council. This is the responsibility of the General Manager and staff. Equally, where Council has adopted a Strategic Policy or Strategic Planning document, the Committee must observe the Council position as set out in that policy, plan or document.

### REPORTS TO

Employment and Economic Development Policy Committee

### TERM

The Orange Health Liaison Committee shall dissolve at the General Election of Orange City Council. Council may dissolve the Committee at any time.

### MEMBERSHIP

Three Councillors (one of whom shall be Chairperson, as elected by Council)

Up to four community representatives

Representatives of relevant agencies/organisations as determined by the Committee  
General Manager (or nominee)

Director Community, Recreation and Cultural Services (non-voting Committee Clerk)

Council staff as required (non-voting)

### QUORUM

Majority of community members and at least one Councillor.

### MEETING FREQUENCY

Quarterly, with specific meeting dates and times to be determined by the Committee.

### VOTING

Each member of the Committee is entitled to one vote only. In the equality of votes, the matter is to be referred to Council for determination.

### REPORTS AND RECORDING

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing to the Committee Clerk at least 10 days before the meeting. Formal minutes of meetings of the Committee will be produced in accordance with Council's Code of Meeting Practice. The Committee may make recommendations to Council, via the Employment and Economic Development Policy Committee. Council may adopt, amend or decline any recommendation.

## ORANGE HEALTH LIAISON COMMITTEE CHARTER

### VACANCIES

Vacancies may arise during the term of the Committee. If a vacancy does occur, the Committee may invite an individual to join the Committee, or seek expressions of interest to fill the vacancy.

### COMMITTEE CLERK

The General Manager will provide a Committee Clerk who will be the representative of the General Manager, and will exercise the functions of the General Manager so far as they are relevant to the Committee and its Chairperson.

### RELEVANT POLICIES/DOCUMENTS

Orange City Council Code of Conduct

Orange City Council Code of Meeting Practice

Orange Community Strategic Plan

Orange Delivery/Operational Plan

Asset Management Plan Strategy and Plans

(Copies are available on Council's website at [www.orange.nsw.gov.au](http://www.orange.nsw.gov.au) or from the Committee Clerk)



## ORANGE REGIONAL MUSEUM COMMUNITY COMMITTEE

2017/2273

F185

### PURPOSE

To advise Council and make recommendations in relation to the Orange Regional Museum.

The Committee does not have a role in the operational function of Council. This is the responsibility of the General Manager and staff. Equally, where Council has adopted a Strategic Policy or Strategic Planning document, the Committee must observe the Council position as set out in that policy, plan or document.

### REPORTS TO

Services Policy Committee

### TERM

The Orange Regional Museum Community Committee shall dissolve at the General Election of Orange City Council. Council may dissolve the Committee at any time by resolution of Council.

### MEMBERSHIP

Three Councillors (one of whom shall be Chairperson, as elected by Council)  
Two members of Orange Regional Museum Advancement Association  
Two members of the Friends of the Orange Regional Museum  
Two members of Historical Society  
One member of Arts Foundation  
One member of Lands Council  
Non-voting Committee Clerk  
Council staff as required (non-voting)

### QUORUM

Majority of community members and at least one Councillor.

### MEETING FREQUENCY

As required, with the specific meeting dates and times to be determined by the Committee.

### VOTING

Each member of the Committee is entitled to one vote only. In the equality of votes, the matter is to be referred to Council for determination.

### REPORTS AND RECORDING

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing to the Committee Clerk at least 10 days before the meeting. Formal minutes of meetings of the Committee will be produced in accordance with Council's Code of Meeting Practice. The Committee may make recommendations to Council, via the Services Policy Committee. Council may adopt, amend or decline any recommendation.

## ORANGE REGIONAL MUSEUM COMMUNITY COMMITTEE CHARTER

### VACANCIES

Vacancies may arise during the term of the Committee. If a vacancy does occur, the Committee may invite an individual to join the Committee, or seek expressions of interest to fill the vacancy.

### COMMITTEE CLERK

The General Manager will provide a Committee Clerk who will be the representative of the General Manager, and will exercise the functions of the General Manager so far as they are relevant to the Committee and its Chairperson.

### RELEVANT POLICIES/DOCUMENTS

Orange City Council Code of Conduct  
Orange City Council Code of Meeting Practice  
Orange Community Strategic Plan  
Delivery/Operational Plan  
Asset Management Plan Strategy and Plans

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## ORANGE SHOWGROUND COMMUNITY COMMITTEE

2017/2267

F166

### PURPOSE

To advise Council and make recommendations in relation to the development and conduct of the Orange Showground.

The Committee does not have a role in the operational function of Council. This is the responsibility of the General Manager and staff. Equally, where Council has adopted a Strategic Policy or Strategic Planning document, the Committee must observe the Council position as set out in that policy, plan or document.

### REPORTS TO

Sport and Recreation Policy Committee

### TERM

The Orange Showground Community Committee shall dissolve at the General Election of Orange City Council. Council may dissolve the Committee at any time by resolution of Council.

### MEMBERSHIP

Three Councillors (one of whom shall be Chairperson, as elected by Council)  
Up to eight community representatives being made up of four representatives of the Orange Show Society and four representatives of the Orange Showground Users Group  
General Manager (or nominee)  
Non-voting Committee Clerk  
Council staff as required (non-voting)

### QUORUM

Majority of community members and at least one Councillor.

### MEETING FREQUENCY

As required, with specific meeting dates and times to be determined by the Committee.

### VOTING

Each member of the Committee is entitled to one vote only. In the equality of votes, the matter is to be referred to Council for determination.

### REPORTS AND RECORDING

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing to the Committee Clerk at least 10 days before the meeting. Formal minutes of meetings of the Committee will be produced in accordance with Council's Code of Meeting Practice. The Committee may make recommendations to Council, via the Sport and Recreation Policy Committee. Council may adopt, amend or decline any recommendation.

## ORANGE SHOWGROUND COMMUNITY COMMITTEE CHARTER

### VACANCIES

Vacancies may arise during the term of the Committee. If a vacancy does occur, the Committee may invite an individual to join the Committee, or seek expressions of interest to fill the vacancy.

### COMMITTEE CLERK

The General Manager will provide a Committee Clerk who will be the representative of the General Manager, and will exercise the functions of the General Manager so far as they are relevant to the Committee and its Chairperson.

### RELEVANT POLICIES/DOCUMENTS

Orange City Council Code of Conduct  
Orange City Council Code of Meeting Practice  
Orange Community Strategic Plan  
Delivery/Operational Plan  
Asset Management Plan Strategy and Plans

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## PARKS, TREES AND WATERWAYS COMMUNITY COMMITTEE

2017/2263

F1510

### PURPOSE

To advise Council and make recommendations in relation to:

- Community planning for parks and open spaces, including Cook Park and Orange Botanic Gardens
- Community planning for streetscapes
- Community planning for waterways and stormwater management programs and associated learning programs.

The Committee does not have a role in the operational function of Council. This is the responsibility of the General Manager and staff. Equally, where Council has adopted a Strategic Policy or Strategic Planning document, the Committee must observe the Council position as set out in that policy, plan or document.

### REPORTS TO

Environmental Sustainability Policy Committee

### TERM

The Parks, Trees and Waterways Community Committee shall dissolve at the General Election of Orange City Council. Council may dissolve the Committee at any time by resolution of Council.

### MEMBERSHIP

Two Councillors (one of whom shall be Chairperson, as elected by Council)

Up to ten community representatives

General Manager (or nominee)

Non-voting Committee Clerk

Council staff as required (non-voting)

### QUORUM

Majority of community members and at least one Councillor.

### MEET MEETING FREQUENCY

Quarterly, with specific dates and times to be determined by the Committee.

### VOTING

Each member of the Committee is entitled to one vote only. In the equality of votes, the matter is to be referred to Council for determination.

## **PARKS, TREES AND WATERWAYS COMMUNITY COMMITTEE CHARTER**

### **REPORTS AND RECORDING**

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing to the Committee Clerk at least 10 days before the meeting. Formal minutes of meetings of the Committee will be produced in accordance with Council's Code of Meeting Practice. The Committee may make recommendations to Council, via the Environmental Sustainability Policy Committee. Council may adopt, amend or decline any recommendation.

### **VACANCIES**

Vacancies may arise during the term of the Committee. If a vacancy does occur, the Committee may invite an individual to join the Committee, or seek expressions of interest to fill the vacancy.

### **COMMITTEE CLERK**

The General Manager will provide a Committee Clerk who will be the representative of the General Manager, and will exercise the functions of the General Manager so far as they are relevant to the Committee and its Chairperson.

### **RELEVANT POLICIES/DOCUMENTS**

Orange City Council Code of Conduct  
Orange City Council Code of Meeting Practice  
Orange Community Strategic Plan  
Delivery/Operational Plan  
Asset Management Plan Strategy and Plans  
Orange Outdoors Strategy  
Plans of Management for Community Land  
Public Open Space Asset Management Plan  
Master Plans; Orange Botanic Gardens, Cook Park, Street Tree, Gosling Creek Reserve Precinct, Lake Canobolas and Environs, Anzac Park, Moulder Park, Sir Jack Brabham Park and Wade Park  
Noxious Weeds Policy ST106  
Trees and Tree Roots ST074

Copies of these and other documents are available on Council's website at [www.orange.nsw.gov.au](http://www.orange.nsw.gov.au) or from the Committee Clerk.



## SISTER CITIES COMMUNITY COMMITTEE

2017/2282

F167

### PURPOSE

To advise Council and make recommendations in relation to the promotion of relationships with Council's four Sister Cities of Orange (California), Timaru (New Zealand), Mt Hagan (Papua New Guinea) and Ushiku (Japan) through personal exchanges of information and support of cultural and academic visitations. Council also has a Co-operation Agreement based on an education program, tourism and cultural activities, with the City of Valparaiso, Chile.

The Committee does not have a role in the operational function of Council. This is the responsibility of the General Manager and staff. Equally, where Council has adopted a Strategic Policy or Strategic Planning document, the Committee must observe the Council position as set out in that policy, plan or document.

### REPORTS TO

Employment and Economic Development Policy Committee

### TERM

The Sister Cities Community Committee shall dissolve at the General Election of Orange City Council. Council may dissolve the Committee at any time.

### MEMBERSHIP

Two Councillors (one of whom shall be Chairperson, as elected by Council)

Six community representatives

General Manager (or nominee)

Communications Officer (non-voting Committee Clerk)

Council staff as required (non-voting)

### QUORUM

Majority of community members and at least one Councillor.

### MEETING FREQUENCY

As required with specific dates and times to be determined by Committee.

### VOTING

Each member of the Committee is entitled to one vote only. In the equality of votes, the matter is to be referred to Council for determination.

### REPORTS AND RECORDING

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing to the Committee Clerk at least 10 days before the meeting. Formal minutes of meetings of the Committee will be produced in accordance with Council's Code of Meeting Practice. The Committee may make recommendations to Council, via the Employment and Economic Development Policy Committee. Council may adopt, amend or decline any recommendation.

## **SISTER CITIES COMMUNITY COMMITTEE CHARTER**

### **VACANCIES**

Vacancies may arise during the term of the Committee. If a vacancy does occur, the Committee may invite an individual to join the Committee, or seek expressions of interest to fill the vacancy.

### **COMMITTEE CLERK**

The General Manager will provide a Committee Clerk who will be the representative of the General Manager, and will exercise the functions of the General Manager so far as they are relevant to the Committee and its Chairperson.

### **RELEVANT POLICIES/DOCUMENTS**

Orange City Council Code of Conduct  
Orange City Council Code of Meeting Practice  
Orange Community Strategic Plan  
Delivery/Operational Plan  
Asset Management Plan Strategy and Plans

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## SPORT AND RECREATION COMMUNITY COMMITTEE

2017/2283

F164

### PURPOSE

To advise Council and make recommendations in relation to the development and implementation of strategies relating to sport and recreation including the Orange Bicycling Plan, Orange Outdoors Strategy and Orange Active Travel Plan.

The Committee does not have a role in the operational function of Council. This is the responsibility of the General Manager and staff. Equally, where Council has adopted a Strategic Policy or Strategic Planning document, the Committee must observe the Council position as set out in that policy, plan or document.

### REPORTS TO

Sport and Recreation Policy Committee

### TERM

The Sport and Recreation Community Committee shall dissolve at the General Election of Orange City Council. Council may dissolve the Committee at any time by resolution of Council.

### MEMBERSHIP

Three Councillors (one of whom shall be Chairperson, as elected by Council)

Up to ten community representatives

General Manager (or nominee)

Non-voting Committee Clerk

Council staff as required (non-voting)

### QUORUM

Majority of community members and at least one Councillor.

### MEETING FREQUENCY

Six monthly, with specific meeting dates and times to be determined by the Committee.

### VOTING

Each member of the Committee is entitled to one vote only. In the equality of votes, the matter is to be referred to Council for determination.

### REPORTS AND RECORDING

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing to the Committee Clerk at least 10 days before the meeting. Formal minutes of meetings of the Committee will be produced in accordance with Council's Code of Meeting Practice. The Committee may make recommendations to Council, via the Sport and Recreation Policy Committee. Council may adopt, amend or decline any recommendation.

## **SPORT AND RECREATION COMMUNITY COMMITTEE CHARTER**

### **VACANCIES**

Vacancies may arise during the term of the Committee. If a vacancy does occur, the Committee may invite an individual to join the Committee, or seek expressions of interest to fill the vacancy.

### **COMMITTEE CLERK**

The General Manager will provide a Committee Clerk who will be the representative of the General Manager, and will exercise the functions of the General Manager so far as they are relevant to the Committee and its Chairperson.

### **RELEVANT POLICIES/DOCUMENTS**

Orange City Council Code of Conduct  
Orange City Council Code of Meeting Practice  
Orange Community Strategic Plan  
Delivery/Operational Plan  
Asset Management Plan Strategy and Plans  
Orange Bicycling Plan  
Orange Outdoors Strategy  
Orange Active Travel Plan

Copies of these and other documents are available on Council's website at [www.orange.nsw.gov.au](http://www.orange.nsw.gov.au) or from the Committee Clerk.



## SPRING HILL COMMUNITY COMMITTEE

2017/2284

F175

### PURPOSE

To advise Council and make recommendations in relation to the Village of Spring Hill.

The Committee does not have a role in the operational function of Council. This is the responsibility of the General Manager and staff. Equally, where Council has adopted a Strategic Policy or Strategic Planning document, the Committee must observe the Council position as set out in that policy, plan or document.

### REPORTS TO

Services Policy Committee

### TERM

The Spring Hill Community Committee shall dissolve at the General Election of Orange City Council. Council may dissolve the Committee at any time.

### MEMBERSHIP

Two Councillors (one of whom shall be Chairperson, as elected by Council)

Up to ten community representatives

General Manager (or nominee)

Non-voting Committee Clerk

Council staff as required (non-voting)

### QUORUM

Majority of community members and at least one Councillor.

### MEETING FREQUENCY

Quarterly, with specific meeting dates and times to be determined by the Committee.

### VOTING

Each member of the Committee is entitled to one vote only. In the equality of votes, the matter is to be referred to Council for determination.

### REPORTS AND RECORDING

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing to the Committee Clerk at least 10 days before the meeting. Formal minutes of meetings of the Committee will be produced in accordance with Council's Code of Meeting Practice. The Committee may make recommendations to Council, via the Services Policy Committee. Council may adopt, amend or decline any recommendation.

## **SPRING HILL COMMUNITY COMMITTEE CHARTER**

### **VACANCIES**

Vacancies may arise during the term of the Committee. If a vacancy does occur, the Committee may invite an individual to join the Committee, or seek expressions of interest to fill the vacancy.

### **COMMITTEE CLERK**

The General Manager will provide a Committee Clerk who will be the representative of the General Manager, and will exercise the functions of the General Manager so far as they are relevant to the Committee and its Chairperson.

### **RELEVANT POLICIES/DOCUMENTS**

Orange City Council Code of Conduct  
Orange City Council Code of Meeting Practice  
Orange Community Strategic Plan  
Delivery/Operational Plan  
Asset Management Plan Strategy and Plans

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## TIDY TOWNS COMMUNITY COMMITTEE

2017/2255

F168

### PURPOSE

To advise Council and make recommendations in relation to the management and development of the project initiatives, including detailed project submissions, to promote Orange as a Tidy Town within the parameters of Clean up Australia Day campaign/criteria.

The Committee does not have a role in the operational function of Council. This is the responsibility of the General Manager and staff. Equally, where Council has adopted a Strategic Policy or Strategic Planning document, the Committee must observe the Council position as set out in that policy, plan or document.

### REPORTS TO

Environmental Sustainability Policy Committee

### TERM

The Tidy Towns Community Committee shall dissolve at the General Election of Orange City Council. Council may dissolve the Committee at any time by resolution of Council.

### MEMBERSHIP

Three Councillors (one of whom shall be Chairperson, as elected by Council)  
Six community representatives  
General Manager (or nominee)  
Non-voting Committee Clerk  
Council staff as required (non-voting)

### QUORUM

Majority of community members and at least one Councillor.

### MEETING FREQUENCY

As required, with specific meeting dates and times to be determined by the Committee.

### VOTING

Each member of the Committee is entitled to one vote only. In the equality of votes, the matter is to be referred to Council for determination.

### REPORTS AND RECORDING

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing to the Committee Clerk at least 10 days before the meeting. Formal minutes of meetings of the Committee will be produced in accordance with Council's Code of Meeting Practice. The Committee may make recommendations to Council, via the Environmental Sustainability Policy Committee. Council may adopt, amend or decline any recommendation.

## **TIDY TOWNS COMMUNITY COMMITTEE CHARTER**

### **VACANCIES**

Vacancies may arise during the term of the Committee. If a vacancy does occur, the Committee may invite an individual to join the Committee, or seek expressions of interest to fill the vacancy.

### **COMMITTEE CLERK**

The General Manager will provide a Committee Clerk who will be the representative of the General Manager, and will exercise the functions of the General Manager so far as they are relevant to the Committee and its Chairperson.

### **RELEVANT POLICIES/DOCUMENTS**

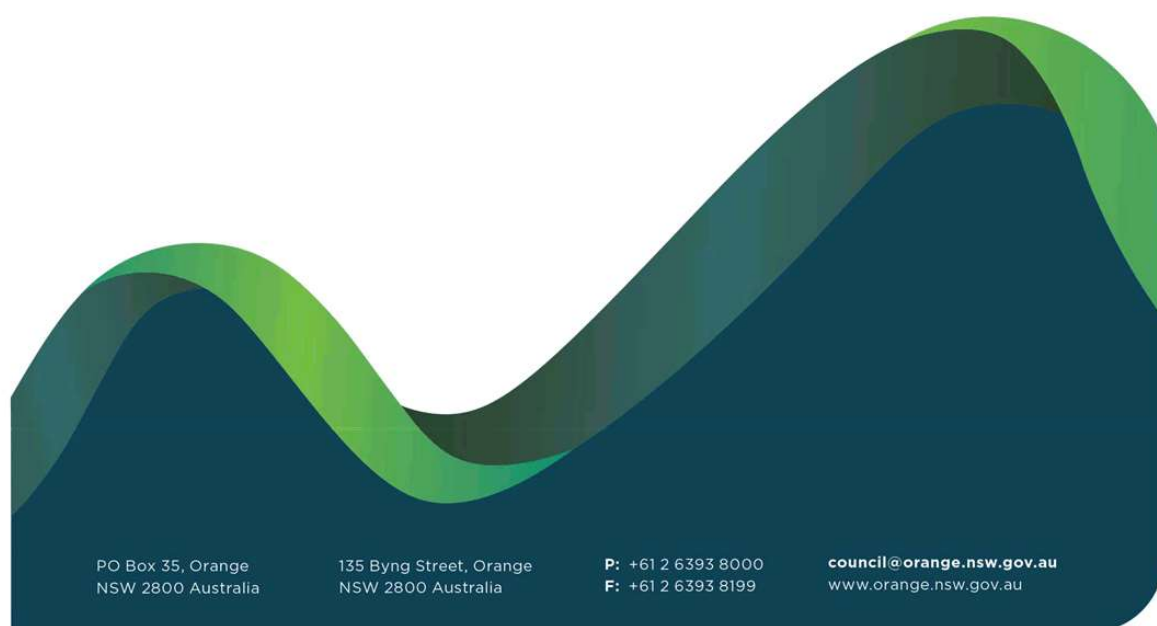
Orange City Council Code of Conduct  
Orange City Council Code of Meeting Practice  
Orange Community Strategic Plan  
Delivery/Operational Plan  
Asset Management Plan Strategy and Plans

Copies of these and other documents are available on Council's website at [www.orange.nsw.gov.au](http://www.orange.nsw.gov.au) or from the Committee Clerk.



# CHARTER

## AUDIT, RISK AND IMPROVEMENT COMMITTEE (ARIC)





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## AUDIT, RISK AND IMPROVEMENT COMMITTEE CHARTER

### 1 Committee Purpose

The Audit Risk and Improvement Committee (ARIC) is an advisory committee assisting the Council to fulfil its governance and oversight responsibilities.

The primary duties and responsibilities of the ARIC are to assist the Council to discharge its responsibilities relating to:

- 1.1 Financial reporting process
- 1.2 Business ethics, policies and practices
- 1.3 Management and internal controls
- 1.4 Monitoring the integrity of the Council's financial reporting practices and finance and accounting compliance
- 1.5 Reviewing internal controls, key corporate risks and financial audit related matters
- 1.6 Encouraging continuous improvement of Council's systems and practices
- 1.7 Adoption of the Internal Audit Plan
- 1.8 The Council's process for monitoring compliance with policies, laws and regulations and the Council Code of Conduct.

### 2 Authority

The ARIC is granted delegated authority by Council to carry out its duties and responsibilities as defined in this Charter. The ARIC has delegated authority to approve investigations into any matters within its scope of responsibility. It is empowered to:

- 2.1 Resolve any disagreements between management and the auditor regarding financial reporting (subject to confidentiality considerations).
- 2.2 Pre-approve all auditing and non-audit services.
- 2.3 After due consultation with the Chief Executive Officer, retain independent counsel, accountants, or others to advise the committee or assist in the conduct of an investigation.
- 2.4 Meet with Council management, external auditors, or outside counsel, as necessary.
- 2.5 The Council acknowledges that professional independence and objectivity are key attributes of an efficient and effective ARIC. The Council and Chief Executive Officer are therefore committed to uphold and guarantee the professional independence and objectivity of the ARIC.



### 3 Composition

- 3.1 All appointments to the ARIC shall be made by Council.
- 3.2 The ARIC will consist of:
- 3.2.1 Core Members (voting)
- Mayor of the day (or a Councillor nominated by the Mayor as his representative)
  - One Councillor
  - Two independent external members (not member of Council and one to be Chairperson)
- 3.2.2 Members (non-voting)
- Chief Executive Officer
  - Internal Auditor
  - Director responsible for corporate functions
  - One alternate Councillor Delegate who will have voting rights in the absence of the other appointed Councillor.
- 3.2.3 Invitees (non-voting)
- Representatives of the external auditor.
  - Other officers of Council as requested by the ARIC and/or the Chief Executive Officer
- 3.3 In order to maintain independence, and to comply with the recommendations of the Office of Local Government, the ARIC shall elect one of the independent members as its Chairperson.
- 3.4 The selection of independent members should be undertaken in a transparent and unbiased manner. This could include calling for expressions of interest from interested persons.

### 4 Tenure

- 4.1 The term of office for an ARIC member shall end on the earlier of:
- (a) the day on which the member resigns from the ARIC
  - (b) in the case of a Councillor, the day on which the Councillor ceases to be a Councillor
  - (c) two years in respect of the independent members or such other term as determined by Council
  - (d) the day on which the member's appointment is legally terminated by Council
  - (e) the day on which the member is incapacitated by law from holding such office.



- 4.2 Members are encouraged to serve multiple terms and to plan for an orderly rotation of members so that experienced members will always be serving. The ARIC should make recommendations to Council on membership.
- 4.3 In any event, the appointment of each member of the ARIC will be reviewed at the end of the first year and confirmed for the remaining period subject to satisfactory performance as determined by Council. A member may be eligible for re-appointment to the Committee for a continuous period not exceeding eight (8) years.
- 4.4 In considering new independent members for the ARIC, selection shall be influenced by:
  - (a) Industry standards for similar committees, particularly relating to the appointment of independents to ARICs.
  - (b) Any guidelines issued by the NSW Government concerning Local Government ARICs.
  - (c) The attributes and experience of candidates who respond to Expressions of Interest advertisements for Independent Members.
- 4.5 The independent members on the ARIC should be remunerated for attending Committee meetings. The remuneration shall be determined by Council as part of its adopted Fees and Charges.

## 5 Meetings and Quorum

- 5.1 The Committee will meet at least four times a year, with authority to convene additional meetings, as circumstances require.
- 5.2 A quorum shall not exist unless at least 3 voting members are present.
- 5.3 Members of the ARIC are generally expected to attend each meeting, in person or via tele or video-conference with the approval of the Committee Chairperson.
- 5.4 The ARIC will invite members of management, auditors or others to attend meetings and provide pertinent information, as necessary.
- 5.5 The Committee will hold private meetings with auditors (see below).
- 5.6 A meeting agenda will be provided in advance to members, along with appropriate briefing materials.
- 5.7 The Chairperson shall determine the agenda for the ARIC in conjunction with Council staff.
- 5.8 Minutes will be prepared and distributed to the ARIC members and to the next Ordinary meeting of the Council, including a report explaining any specific recommendations and key outcomes, if appropriate.
- 5.9 Meetings are to be rescheduled if there is not a quorum. The Council's Internal Auditor will minute proceedings of all meetings.



- 5.10 The Chairperson shall endeavour to conduct meetings on a "consensus basis" but formal voting on recommendations shall be required. Each member shall have one vote and a majority of those present shall be required to pass a recommendation. The Chairperson shall have a casting vote. The meetings should operate as far as practicable in accordance with the Council's Code of Meeting Practice.

## 6 Confidentiality

- 6.1 The ARIC will ensure that Committee members comply with all relevant laws and Council's policies regarding confidentiality, privacy and reporting. Committee members shall treat all information received as part of the Committee as confidential and only disclose the content to third parties with the consent of other members of the Committee.

## 7 Responsibilities

- 7.1 The ARIC has no executive powers, except those expressly provided by Council.
- 7.2 In carrying out its responsibilities, the Committee must at all times recognise that primary responsibility for management of Council rests with the Council and Chief Executive Officer as defined by the Local Government Act 1993. The Council and Chief Executive Officer shall ensure that reasonable resources are allocated to providing the ARIC with the information it needs to discharge its responsibilities.
- 7.3 The responsibilities of the ARIC may be revised or expanded by Council from time to time. The Committee will carry out the following responsibilities:

### 7.3 (a) Financial Statements

- Review significant accounting and reporting issues, including complex or unusual transactions, highly judgmental areas, recent professional and regulatory pronouncements and understand their impact on the financial statements. The ARIC can add value for Councillors and the process by reviewing the external audit objectives, timeline and process, settlement of identified issues, results of the audit and the independence of the external auditor. This would be done in consultation with the External Auditor, Internal Auditor and management.
- Review the audited annual financial statements and consider whether they are complete, consistent with information known to Committee Members and reflect appropriate accounting principles. Without having conducted its own assessment the ARIC will need to refer to management and their representations to the Committee's enquiries. Therefore any recommendation to Council would be made under a disclaimer that refers to the Committee's understanding of the completed audit process, the external auditor's access to records, the co-operation of management that allowed sufficient time to complete the external audit and all issues identified in the audit have been resolved to their satisfaction.
- As part of the External Auditors presentation and management representations, review with management and the external auditors all matters required to be communicated to the Committee under generally accepted auditing standards.
- Understand how management develops interim financial information and the nature and extent of Internal Audit and External Audit involvement.





### 7.3 (b) Risk Management

- Review whether management has in place a current and comprehensive risk management framework and associated procedures for effective identification and management of business and financial risks, including fraud.
- Review whether a sound and effective approach has been followed in developing strategic risk management plans for major projects or undertakings.
- Review the impact of the risk management framework on Council's control environment and insurance arrangements.
- Review whether a sound and effective approach has been followed in establishing business continuity planning arrangements, including whether plans have been tested periodically.

### 7.3 (c) Internal Control

Consider the adequacy and effectiveness of the Council's internal control systems, incorporating the:

- Reliability and integrity of financial and operational information systems, including information technology security and control.
- Effectiveness and efficiency of operations.
- Safeguarding assets.
- Compliance with contracts, laws and regulations.
- Governance framework.
- The scope of the Internal Auditor's review of Council's internal control framework and obtain reports on significant findings and recommendations, together with management's responses.

### 7.3 (d) Internal Audit

- Review and recommend approval of the Internal Audit Activity Charter, activities, staffing and organisational structure of the Internal Audit function and any subsequent changes.
- Have final authority to review and approve the Annual Internal Audit Plan and all major changes to the Plan.
- Ensure there are no unjustified restrictions or limitations to the activities of Internal Audit.
- Review the effectiveness of the Internal Audit function and objectives, including compliance with The Institute of Internal Auditors' *International Standards for the Professional Practice of Internal Auditing*.

### 7.3 (e) External Audit

- Establish that an appropriate process is in place to give assurance that the Council complies with the Local Government Act requirements for financial reporting and auditing.
- Review the external auditors' proposed audit scope and approach, including co-ordination of audit effort with Internal Audit.
- Review and confirm the independence of the external auditors by obtaining statements from the auditors on relationships between the auditors and the Council, including non-audit services and discussing the relationships with the auditors.
- Review management's responses to the recommendations in the External Auditor's management letters.
- On a regular basis, meet separately with the External Auditors to discuss any matters that the Committee or auditors believe should be discussed privately.



#### 7.3 (f) Compliance

- Review the effectiveness of the system for monitoring compliance with laws, regulations and contracts and the results of management's investigation and follow-up of any instances of non-compliance.
- Review the findings of any examinations by regulatory agencies and any auditor observations.
- Review the process for communicating Council's Code of Conduct to Council personnel and for monitoring compliance therewith.
- Liaise with the Chief Executive Officer to obtain regular updates from management and Council's legal counsel regarding compliance matters.

#### 7.3 (g) Reporting Responsibilities

- Regularly report to the Council about Committee activities, issues and related recommendations
- Provide an open avenue of communication between Internal Audit, the External Auditors and the Council.
- Report annually to the Council, describing the Committee's composition, responsibilities and how they were discharged and any other information required by law, including non-audit services.
- Review any other reports the Council issues that relate to Committee responsibilities.

#### 7.3 (h) Other Responsibilities

- Perform other activities related to this Charter as requested by the Council.
- Institute and oversee special investigations as needed.
- Review and assess the adequacy of the ARIC Charter annually, requesting Council approval for proposed changes and ensure appropriate disclosure as may be required by law or regulation.
- Confirm annually that all responsibilities outlined in this Charter have been carried out.
- Evaluate the Committee's and individual members' performance on a regular basis.

#### 7.3 (i) Individual Responsibilities of Members

Members of the ARIC are expected to:

- Understand the relevant legislative and regulatory requirements appropriate to Orange City Council.
- Contribute the time needed to study and understand the papers provided.
- Apply good analytical skills, objectivity and good judgement.
- Express opinions frankly, ask questions that go to the fundamental core of issues and pursue independent lines of enquiry.
- Declare any conflicts of interest before participating in deliberations on the issue where the conflict of interest exists. Where a conflict is deemed Significant and/or Pecuniary, the Member should be removed for the discussion and voting of the specific item.
- Attend an induction meeting at which they receive relevant information and briefings on their appointment to assist them to meet their Committee responsibilities.



## Responsible Area – Corporate &amp; Commercial Services

REVISION					
	DATE	RESOLUTION		DATE	RESOLUTION
1	June 2009	09/260	6	18 August 2020	20/252
2	November 2011	-	7		
3	September 2012	12/345	8		
4	January 2013	12/358	9		
5	October 2014	14/961	10		

## SUMMARY OF AMENDMENTS

Amendment Date	Section/Reference and Amendment
July 2020	<ul style="list-style-type: none"> <li>Update to Committee Name from Audit &amp; Risk Management Committee (ARMC) to Audit, Risk &amp; Improvement Committee (ARIC)</li> <li>Update references of the General Manager to the Chief Executive Officer</li> <li>4.5 updated that remuneration is determined by Council in its adopted Fees and Charges.</li> <li>7.3(a) removal of dot point 2 as elements covered in dot point 1.</li> <li>7.3(a) removal of reference to a suitably qualified auditor.</li> <li>7.3(i) inserted the following: Where a conflict is deemed Significant and/or Pecuniary, the Member should be removed for the discussion and voting of the specific item.</li> </ul>



**5.3 STATEMENT OF INVESTMENTS - NOVEMBER 2021**

TRIM REFERENCE: 2021/2750

AUTHOR: Julie Murray, Financial Accountant

**EXECUTIVE SUMMARY**

The purpose of this report is to provide a statement of Council's investments held as at 30 November 2021.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy "17.2 Collaborate - Ensure financial stability and support efficient ongoing operation".

**FINANCIAL IMPLICATIONS**

Nil

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

That Council resolves:

- 1 To note the Statement of Investments as at 30 November 2021.**
- 2 To adopt the certification of the Responsible Accounting Officer.**

**FURTHER CONSIDERATIONS**

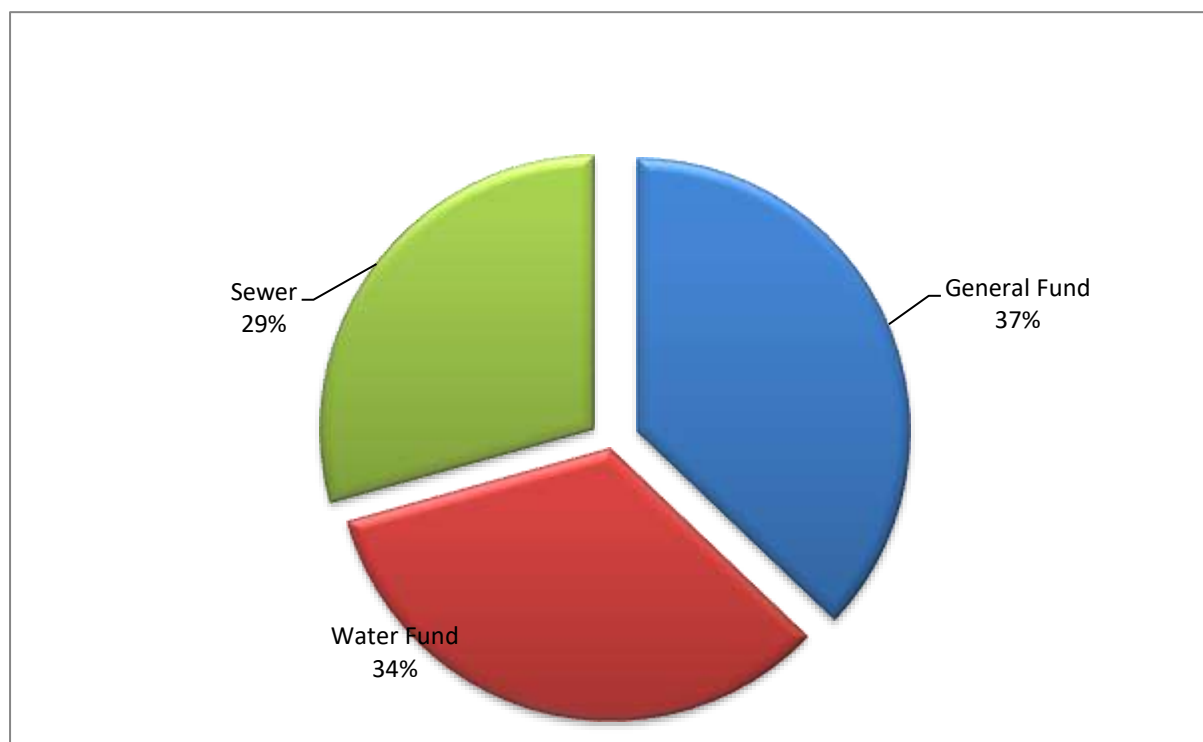
Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION**

Section 212(1) of the Local Government (General) Regulation 2005 requires that a written report be presented each month at an Ordinary Meeting of the Council detailing all money that Council has invested under Section 625 of the Local Government Act 1993.

As at 30 November 2021, the investments held by Council in each fund is shown below:

	<b>30/11/2021</b>	<b>31/10/2021</b>
General Fund	74,273,541.40	72,906,773.76
Water Fund	67,110,273.27	67,218,608.68
Sewer Fund	58,684,048.07	57,746,804.87
<b>Total Funds</b>	<b>\$200,067,862.74</b>	<b>\$197,872,187.31</b>



A reconciliation of Council's investment portfolio provides a summary of the purposes for which Council's investments are being held. The summary is as follows:

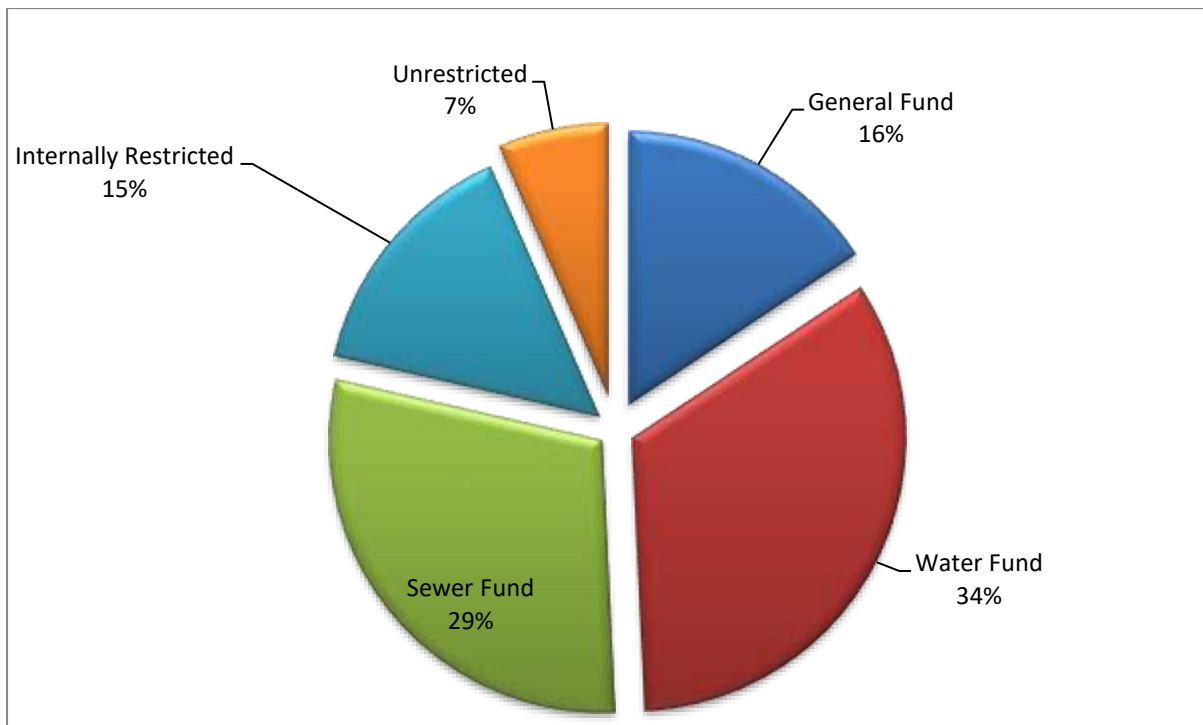
	30/11/2021	31/10/2021
<b>Externally Restricted</b>		
- General Fund	31,430,530.70	30,835,026.93
- Water Fund	67,110,273.27	67,218,608.68
- Sewer Fund	58,684,048.07	57,746,804.87
<b>Internally Restricted</b>	29,689,243.00	29,689,243.00
<b>Unrestricted</b>	13,153,767.70	12,382,503.83
<b>Total Funds</b>	<b>\$200,067,862.74</b>	<b>\$197,872,187.31</b>

Externally restricted funds are those funds that have been received for a specific purpose and may only be used for the purpose that they have been received, for example, the money received for Water access and usage charges by legislation are only available to be spent for the operation, maintenance and expansion of the Water supply network.

Internally restricted funds are those that Council has earmarked for a particular purpose, but Council also has the ability to have that purpose changed.

Unrestricted funds are those available for use to continue the day-to-day operations of Council, made up of General Fund investments and cash only.

The unrestricted cash position movements during the month are normal as projects commence and income is received. Movements may also arise following processing of income received between funds or into restricted assets to appropriately allocate for the purposes Council has determined. Council's cash flow is monitored daily and some investments may be redeemed rather than rolled over to support operational requirements.

**Portfolio Advice**

Council utilises the services of an independent investment advisor in maintaining its portfolio of investments. Council's current investment advisor is Imperium Markets, an independent asset consultant that works with wholesale investors to develop, implement and manage their investment portfolio. Imperium Markets is a leading provider of independent investment consulting services to a broad range of institutional investors including government agencies, superannuation funds and not-for-profit organisations.

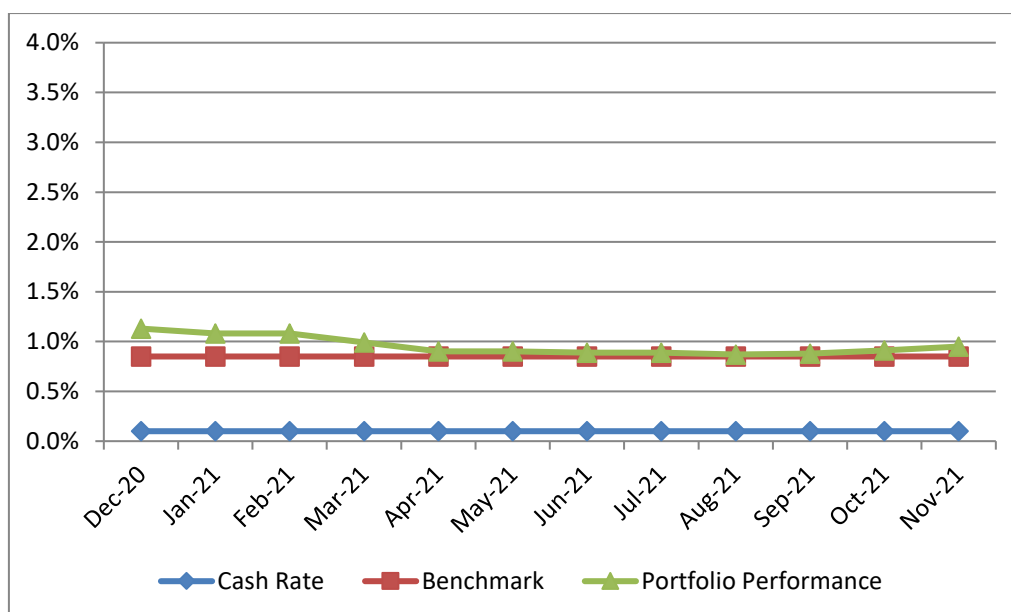
Imperium Markets major services provided to Council include:

- Quarterly portfolio summary reports
- Advice on investment opportunities, in particular Floating Rate Note products
- Advice on policy construction
- Year-end market values for Floating Note Rate products held by Council.

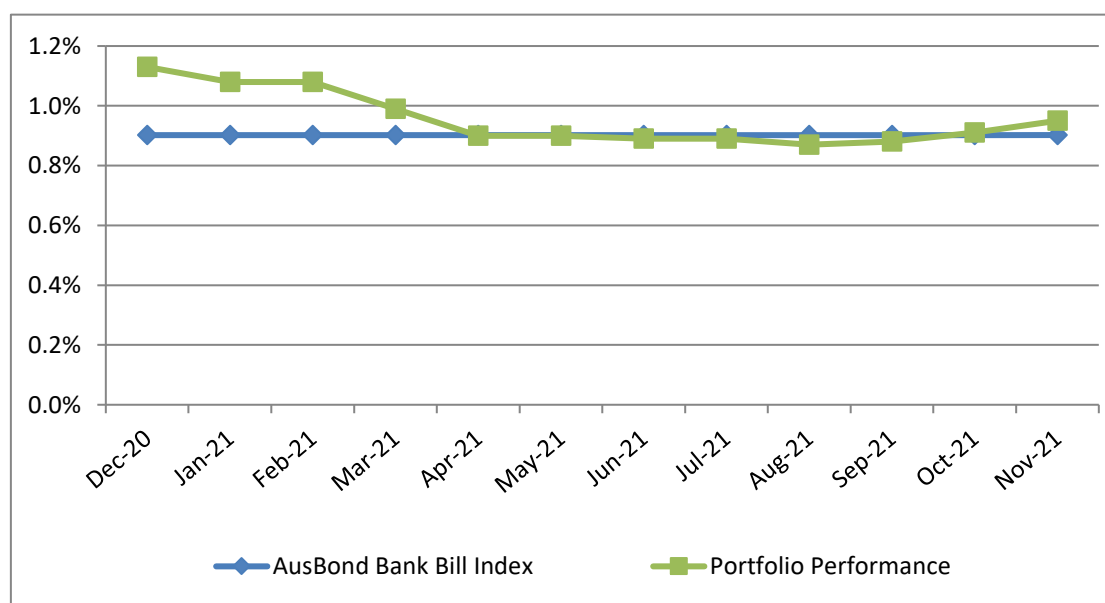
**Portfolio Performance**

Council's current Long Term Financial Plan establishes the benchmark for Council's interest on investments at "75 basis points above the current cash rate". The cash rate as at 30 November 2021 remained at 0.10 per cent. The weighted average interest rate of Council's investment portfolio at the same reporting date was 0.95 per cent which continues to exceed Council's benchmark i.e., the cash rate of 0.10 per cent plus 0.75 per cent (or 85 basis points).

## 5.3 Statement of Investments - November 2021



Council has also utilised the AusBond Bank Bill Index to provide a further benchmark focused on long term investments. As of 30 November 2021, the AusBond rate was 0.90 per cent. The weighted average interest rate of Council's investment portfolio at the same reporting date was 0.95 per cent.



Council's Investment Policy establishes limits in relation to the maturity terms of Council's investments as well as the credit ratings of the institutions with whom Council can invest.

The following tables provide a dissection of Council's investment portfolio as required by the Policy. The Policy identifies the maximum amount that can be held in a variety of investment products or with institutions based on their respective credit ratings.

Table 1 shows the percentage held by Council (holdings) and the additional amount that Council could hold (capacity) for each term to maturity allocation in accordance with limits established by Council's Policy.



## 5.3 Statement of Investments - November 2021

Table 1: Maturity – Term Limits

<b>Term to Maturity Allocation</b>	<b>Maximum</b>	<b>Holding</b>	<b>Remaining Capacity</b>
0 - 3 Months	100.00%	18.61%	81.39%
3 - 12 Months	100.00%	29.13%	70.87%
1 - 2 Years	70.00%	12.18%	57.82%
2 - 5 Years	50.00%	40.07%	9.93%
>5 Years	25.00%	0.00%	25.00%

Table 2 shows the total amount held, and the weighted average interest rate (or return on investment), by credit rating. The credit rating is an independent opinion of the capability and willingness of a financial institution to repay its debts, or in other words, the providers' financial strength or creditworthiness. The rating is typically calculated as the likelihood of a failure occurring over a given period, with the higher rating (AAA) being superior due to having a lower chance of default. However, it is generally accepted that this lower risk will be accompanied by a lower return on investment.

The level of money held in the bank accounts has been added to the table to illustrate the ability of Council to cover the operational liabilities that typically occur (for example payroll, materials and contracts, utilities).

Table 2: Credit Rating Limits

<b>Credit Rating</b>	<b>Maximum</b>	<b>Holding</b>	<b>Remaining Capacity</b>	<b>Value</b>	<b>Return on Investment</b>
Bank Accounts	100.00%	11.55%	88.45%	\$23,111,972.59	0.10%
AAA	100.00%	0.00%	100.00%	N/A	N/A
AA	100.00%	48.86%	51.14%	\$97,756,160.00	1.00%
A	60.00%	16.73%	43.27%	\$33,470,383.56	0.94%
BBB & NR	40.00%	22.86%	17.14%	\$45,729,346.59	0.85%
Below BBB	0.00%	0.00%	0.00%	N/A	N/A

## Certification by Responsible Accounting Officer

I, Jason Cooke, hereby certify that all investments have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy.



**5.4 QUARTERLY BUDGET REVIEW AND PROGRESS REPORT - QUARTER 2 OF 2021/2022**

RECORD NUMBER: 2022/109

AUTHOR: Jason Cooke, Chief Financial Officer

**EXECUTIVE SUMMARY**

This report provides the second quarter review of the 2019-2022 Delivery/Operational Plan, as required under section 403 of the *Local Government Act 1993*. This report illustrates the progress Council is making on the strategies and tasks identified in its strategic planning documents.

This report also provides a summary of Council's financial position over the quarter. The Directions (Collaborate, Live, Prosper, Preserve) financial summary tables with the attached Performance Indicators and quarterly review documents have been reviewed and updated and include projects across all three funds (General, Water and Sewer).

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy "17.2 Collaborate - Ensure financial stability and support efficient ongoing operation".

**FINANCIAL IMPLICATIONS**

The Quarterly Review has identified favourable variations totalling \$212,503 to Council's adopted September 2021 quarterly budget. The effect of these variations results in Council's projected overall year-end consolidated position improving slightly to a smaller deficit of \$2,480,748 including capital.

Table 1 below presents Council's projected year-end result by Direction as identified in the Community Strategic Plan and the Delivery/Operational Plan. It is important to note that all red bracketed numbers in Tables 1-3 below indicate a surplus result for Council.

Direction	Adopted Budget	Proposed Variations	Proposed Budget
Collaborate	(24,428,866)	(74,100)	(24,502,966)
Live	18,127,481	461,597	18,589,078
Prosper	(3,191,605)	0	(3,191,605)
Preserve	12,186,241	(600,000)	11,586,241
<b>Total</b>	<b>2,693,251</b>	<b>(212,503)</b>	<b>2,480,748</b>

Table 1: Projected year-end position by Direction

## 5.4 Quarterly Budget Review and Progress Report - Quarter 2 of 2021/2022

Table 2 presents Council's projected year-end result by Fund, showing Cost to Council (which includes capital expenditure, capital income and funding).

Fund	Adopted Budget	Proposed Variations	Proposed Budget
General	4,252,432	487,497	4,739,929
Water	(210,204)	(700,000)	(910,204)
Sewer	(1,348,977)	0	(1,348,977)
<b>Total</b>	<b>2,693,251</b>	<b>(212,503)</b>	<b>2,480,748</b>

Table 2: Projected year-end position by Fund

Table 3 presents Council's projected year-end Operating Result (before capital) by Fund.

Fund	Adopted Budget	Proposed Variations	Proposed Budget
General	3,148,822	346,649	3,495,471
Water	(266,617)	200,000	(66,617)
Sewer	(1,257,235)	0	(1,257,235)
<b>Total</b>	<b>1,624,970</b>	<b>546,649</b>	<b>2,171,619</b>

Table 3: Projected year-end operating result by Fund

### Material changes to budget in the December quarterly review

Further information on the individual variations proposed as part of this review, which have a material effect on Council's financial results, is detailed in Tables 4 to 7 below.

While there are a number of minor variations detailed in the Tables, the significant contributors to the overall net variation are the deferment of a water capital project slightly offset by the need to develop manuals and dam emergency plans, additional works required on the gallery extension, and the movement of money for CBD upgrades from capital to operating expenditure reflecting Accounting Standards treatment for the program of capital upgrades on third party property facades. As the properties are not owned and controlled by Council, the expenditure must be recognised as operating rather than capital.

## 5.4 Quarterly Budget Review and Progress Report - Quarter 2 of 2021/2022

Table 4: General Fund Operating Result

<b>General Fund Operating Result</b>		
	Adopted September Quarter Budget 21/22 General Fund deficit operating result	\$3,148,822
ADD	Savings passed on by LGS relating to Defined Benefits Super Scheme	(\$90,600)
		\$3,058,222
LESS	Investment Advisory Services	\$18,000
	Justice of the Peace contribution	\$1,500
	Aquatic Centre Co-ordinator increase in hours	\$3,644
	Additional legal budget required to fund settlement claims	\$100,000
	Museum co coordinator set up office and IT equipment	\$5,105
	Additional funds required for Harmony Day	\$5,000
	Future city programs , budgeted originally as capital works	\$300,000
	Robertson Park conservation plan - reallocation of capital expenditure	\$4,000
	<b>Closing General Fund deficit operating result</b>	<b>\$3,495,471</b>

Table 5: General Fund Overall Cost to Council

<b>General Fund Overall Cost to Council</b>		
	Adopted September Quarter Budget 21/22 General Fund overall cost to council deficit	\$4,252,432
ADD	Future city programs, budgeted originally as capital works	(\$300,000)
	Reallocation of capital expenditure to Robertson Park conservation plan	(\$4,000)
		\$3,948,432
LESS	Movement in general fund operating result	\$346,649
	K9 Hydraulic Animal carrier	\$30,000
	CWD Negative Collection - Transfer unspent budget from 20/21	\$24,848
	Gallery extension - additional costs and variations	\$390,000
	<b>Closing General Fund overall cost to council deficit</b>	<b>\$4,739,929</b>

Table 6: Water Fund Operating Result

<b>Water Fund Operating Result</b>		
	Adopted September Quarter Budget 21/22 Water Fund surplus operating result	(\$266,617)
ADD		
LESS	Development of Manuals and Dam Emergency plans	\$200,000
	<b>Closing Water Fund surplus operating result</b>	<b>(\$66,617)</b>

## 5.4 Quarterly Budget Review and Progress Report - Quarter 2 of 2021/2022

Table 7: Water Fund Overall Cost to Council

<b>Water Fund Overall Cost to Council</b>		
	Adopted September Quarter Budget 21/22 Water Fund overall cost to council surplus	(\$210,204)
ADD	icely Road land acquisition deferred to 22/23 due to negotiation delays	(\$900,000)
		(\$1,110,204)
LESS	Movement in water fund operating result	\$200,000
	<b>Closing Water Fund overall cost to council surplus</b>	<b>(\$910,204)</b>

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

That Council resolves:

- 1 That the information provided in the report on the quarterly budget for October 2021 to December 2021 be acknowledged.
- 2 The bank reconciliation statement be acknowledged.
- 3 To adopt favourable variations in the consolidated overall cost to council arising from the December 2021 quarterly review amounting to \$212,503

**FURTHER CONSIDERATIONS**

The recommendation of this report has been assessed against Council's other key risk categories and the following comments are provided:

Service Delivery	The Performance Indicators highlight progress in achieving the strategies and actions set by Council's Delivery/Operational Plan. The "traffic light" indicators show the status of each task. A green light indicates the task is on track. An amber light suggests some delay and a red light is provided to those tasks that are unable to be achieved. All tasks have a comment that indicates progress.
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**SUPPORTING INFORMATION****Highlights of the Quarter**

- There was more progress in the long-term proposal to develop a network of over 100 kilometres of mountain bike trails on Mount Canobolas. The new map of bike trails was produced by a firm of environmental consultants (*The Environmental Factor*) engaged by Orange City Council, who spent months examining areas of the mountain which should be protected and avoided by the new trail network and associated infrastructure.
- The growth of artisan food and drink outlets in Orange's inner city was welcomed as a boost for the local economy. Orange business, Badlands Brewery, which has operated for 11 years and sells its products throughout Australia, sought planning approval from Orange City Council to move its base of operations to the disused EC Camerons car workshop in the top block of Summer Street.
- A government review which could eventually lead to Orange's Northern Distributor Road being reclassified from a *local* road to a *state* road was welcomed. Minister for Regional Transport and Roads Paul Toole released an Independent Panel's Interim Report into road classification and the transfer of local council-funded roads to state ownership. The panel accepted a proposal from Orange City Council to transfer the Northern Distributor Road to state ownership.
- Orange residents enjoyed a two-weekend break from water restrictions following a decision by Council. A council meeting approved a suggestion to ease the current *Permanent Water Saving Standards* for two weekends in October so that residents could spring-clean external household hard surfaces such as windows and paving.
- The new office at Orange City Council's Works Depot office in McLachlan Street, which was officially opened in October, has enough solar panels to completely power its daytime use. The new office replaces a building gutted by fire two years ago.
- An online community engagement program to guide the future of Orange through the development of the city's Community Strategic Plan (CSP) began in October. After a series of face-to-face sessions the final CSP is due to be ready to be tabled for adoption by the new Council in June 2022.
- The cutting of a red ribbon signalled the completion of the latest project of the FutureCity CBD upgrade: the transformation of the McNamara Street precinct. With only the final stages of the project still to be completed, Councillors and business owners were on hand for a brief event to mark the 'opening' of the project.
- As part of a retail stimulus package, Council urged businesses to sign up to participate in the '*Shop Your Way to \$50k*' campaign to get locals and visitors to shop in the Orange region in the lead up to Christmas. The campaign aimed to provide a much-needed boost to local businesses as they recover from COVID-19 lockdowns.

- In mid-November, Council responded to the latest spell of heavy rain that dumped three months' worth of rain (223 mm) in ten days. Along with routine repair work, the Council has diverted a construction crew from a road project on Beasley Road to put extra resources into pothole repairs. Staff worked a list of damaged roads, giving a priority to Clergate Road, Hill Street, Anson Street near the Margaret Street and the James Sheahan High area, and Perc Griffith Way.
- A commemorative tree was planted at Orange Botanic Gardens (18 November) to mark the 175<sup>th</sup> anniversary of the proclamation of Orange as a village. The Mayor made a speech before inviting local school children to help him plant the tree at the gardens. A celebratory cake cutting and morning tea followed.
- Council and community leaders welcomed the transfer of 398 hectares of Crown Land to Orange City Council and the Orange Local Aboriginal Land Council (*OLALC*). The transfer came after a long negotiation between the NSW Government, Orange City Council and OLALC. Orange City Council had 312 hectares of Crown land transferred to its ownership giving it greater ability to manage parks, sporting facilities and other recreational and cultural activities, as well as generate economic opportunities. A further 86 hectares of land will be transferred to Orange Local Aboriginal Land Council to provide economic and cultural benefits for the Aboriginal community.
- By 2041 the Orange population will pass 50,000 but the number of people living in each household is projected to fall, according to analysis contained in the draft Orange Housing Strategy. The draft strategy is currently on exhibition. More than 60 per cent of the houses in Orange have two or less people yet only 17 per cent of the existing housing stock are 1 and 2 bedroom properties.
- Orange residents will be able to see more art exhibitions more often following the December official opening of the of the \$6 million extension to the Orange Regional Gallery. NSW Minister for the Arts Don Harwin, officially opened the extension marking the completion of the year-long construction project. In a sign of the extra capacity of the gallery, four new simultaneous exhibitions opened in the expanded new building.
- The rebuilt Orange Men's Shed reopened (Thursday 16 December) after a fire ripped through the building two years ago causing major damage. Since the fire in June 2019, the sixty members of the Orange Men's Shed had to move out. For the last twelve months they have been using one of the Riverside buildings on the Bloomfield campus for their workshop.
- The annual Orange Carols by Candlelight brought the spirit of Christmas to Orange on 11 December in the Northcourt. The family-friendly event was part of the three-day Celebrate Orange360 Festival.
- The Giants Super Netball team announced plans to return for games in Orange as part of their pre-season preparations. The matches will be played at the Anzac Park indoor sports stadium on Friday 18 February and Saturday 19 February.



## 5.4 Quarterly Budget Review and Progress Report - Quarter 2 of 2021/2022

- The latest stage of Orange's southern feeder road was completed and was officially opened in December. Work on the \$7.5 million two-kilometre-long Stage 3 project began in June last year. The project upgraded the former Dairy Creek Road and Blowes Road from Elsham Avenue through to the Mitchell Highway.
- Local Government elections were held throughout NSW on December 4. In Orange, four serving Councillors were re-elected to serve alongside eight new Councillors. Longstanding Councillor, Jason Hamling, was elected as Mayor.

### Other Expenses

The format of the attached financial reports and the financial statements is prescribed. Council has requested details of the "Other Expenses" element in the statements given the value of this item. The additional information is provided in Table 8 below. As at the end of December 2021, actual expenses were slightly below budget at 44 per cent of the annual budget.

Table 8: Details of other expenses

Consolidated						
		Adopted Budget	Actuals	Balance	Proposed Variation	Revised Budget
	<b>Other Expenses</b>					
	Telephone Charges	363,354	78,811	284,543	(1,921)	361,433
	Insurance	1,264,094	1,021,442	242,652	0	1,264,094
	Donations	60,000	39,286	20,714	0	60,000
	Electricity Charges	3,798,041	1,331,799	2,466,242	0	3,798,041
	Gas Charges	306,130	115,314	190,816	0	306,130
	Mayor & Councillor Fees	359,290	132,452	226,838	0	359,290
	Computer Leases	306,112	83,814	222,298	0	306,112
	Other	209,883	122,286	87,597	1,921	211,804
	<b>Total Other Expenses</b>	<b>6,666,904</b>	<b>2,925,205</b>	<b>3,741,699</b>	<b>0</b>	<b>6,666,904</b>

### Review of Income

Figure 1 below provides a snapshot of the split of Council's income against budget.

## 5.4 Quarterly Budget Review and Progress Report - Quarter 2 of 2021/2022

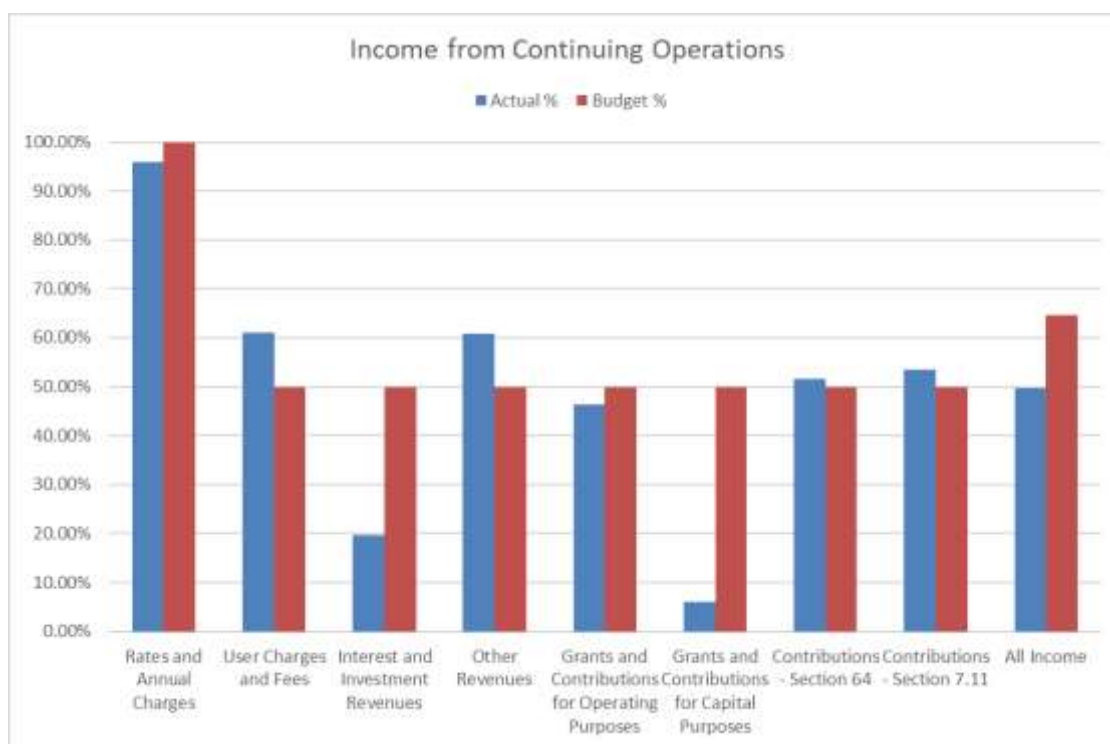


Figure 1: Council's income as a percentage of annual budget as at 31 December 2021

Income streams such as User Charges and Fees and Other Revenues are currently slightly above budget but generally their rate of receipt is consistent throughout the year.

As Council's annual rates are levied in July of each year, this income is almost fully recognised in the first quarter.

Other income streams are subject to external influences including interest rates, occurrences of development, or the success of grant applications. These income streams are routinely reviewed, and adjusted as appropriate, at each quarterly review.

On the assumption that all income is received at a constant consistent rate over the year, by the end of the December quarter 50 per cent should have been received. However, given the recognition of almost all rates and annual charges in the first quarter, approximately 65 per cent of revenue should have been received. The "all income" bar of Figure 1 shows progress is slightly below this expected figure due mainly to the timing of interest due and capital grants and contributions not yet received.

### Rates and Charges Collection

For the quarter, a total of \$5.7 million (13.8 per cent) remained outstanding for rates and annual charges. For the purposes of comparison, for the same quarter last financial year 13.7 per cent of the amount payable remained outstanding.

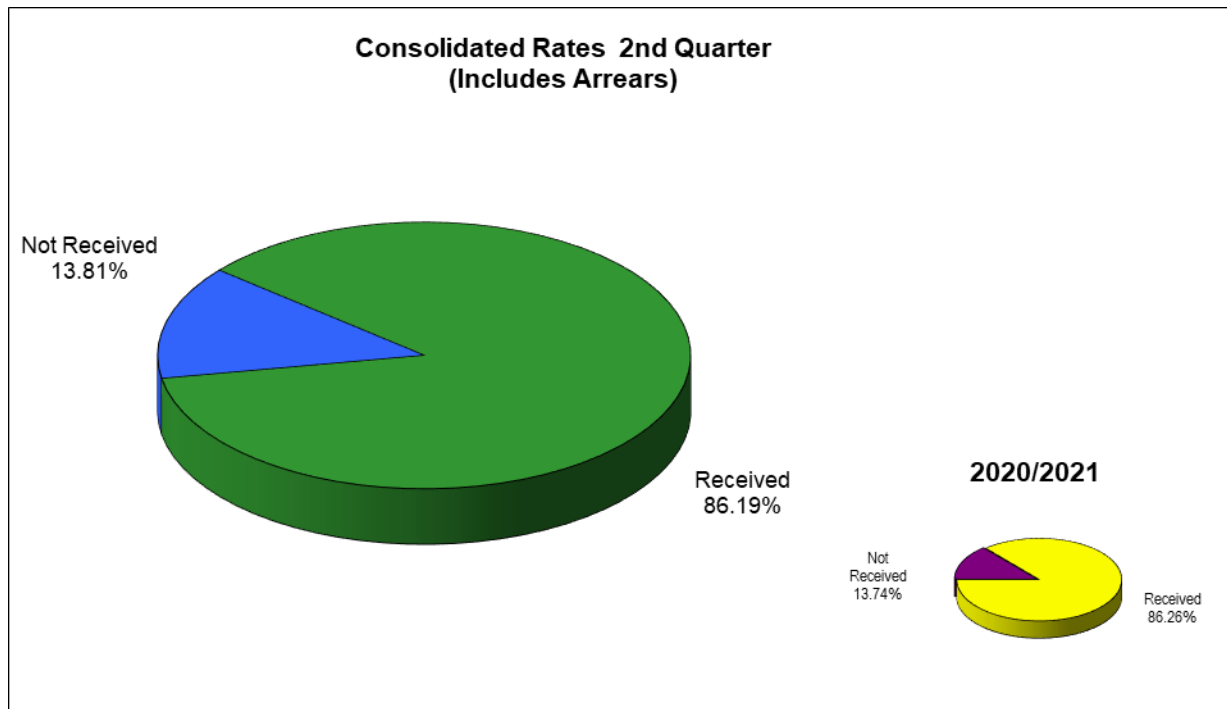


Figure 2: Outstanding rates Q2 2021/22 vs Q2 2020/21

### Review of Operating Expenditure

Figure 3 provides a snapshot of the progress of Council's operating expenditure.

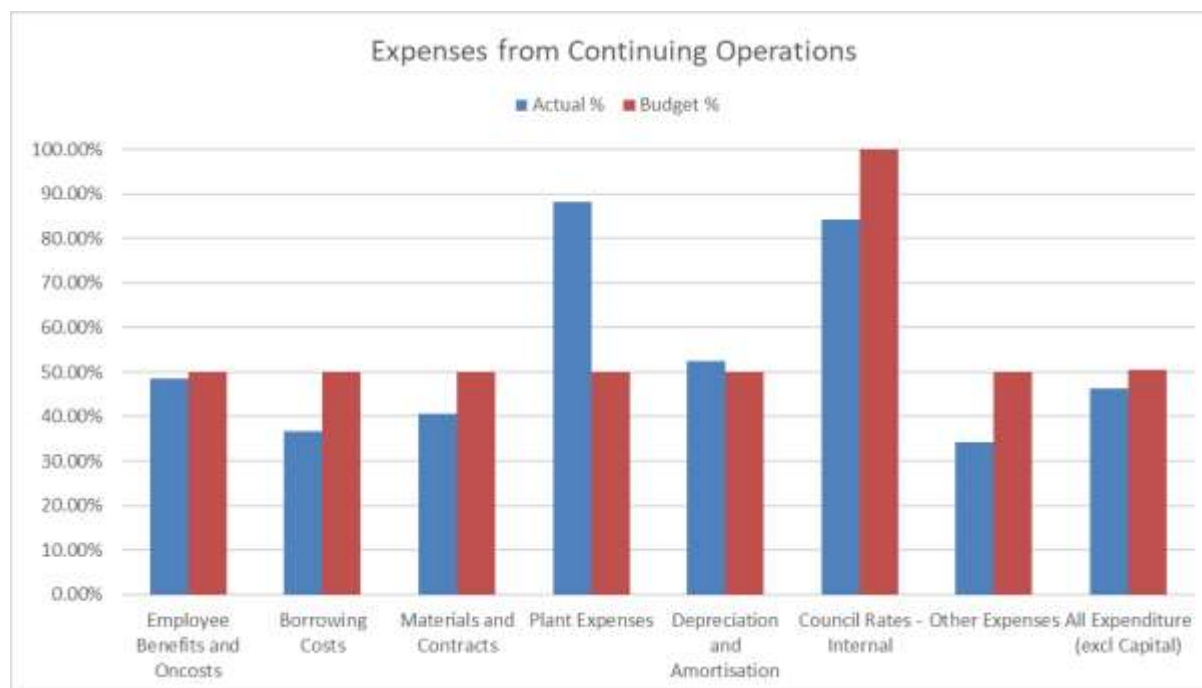


Figure 3: Details of Council's expenditure as a percentage of annual budget as at 31 December 2020

In general, Council's routine operational expenses should be incurred at a consistent rate. These include expense groupings such as Employee Costs, Materials and Contracts, Plant Expenses, Depreciation and Other Expenses. As presented in Figure 3 above, most of these expense groups are slightly below budget.

Council rates for Council-owned properties are paid in full at the start of the year, however these are a minor component of overall expenses.

On the assumption that all expenses are incurred at a constant consistent rate over the year, by the end of the December quarter 51 per cent should have been paid out. The "all expenditure" bar of Figure 3 shows performance is better than budget.

**Review of Capital Expenditure**

Figures 4 to 6 below provide a snapshot of the progress of Council's capital expenditure against budget by fund. It is important to note that the first half of the year encompasses a lot of planning and preparation, with many projects not scheduled to be in full swing until Summer, while others are still awaiting confirmation of grants being secured before being able to proceed.

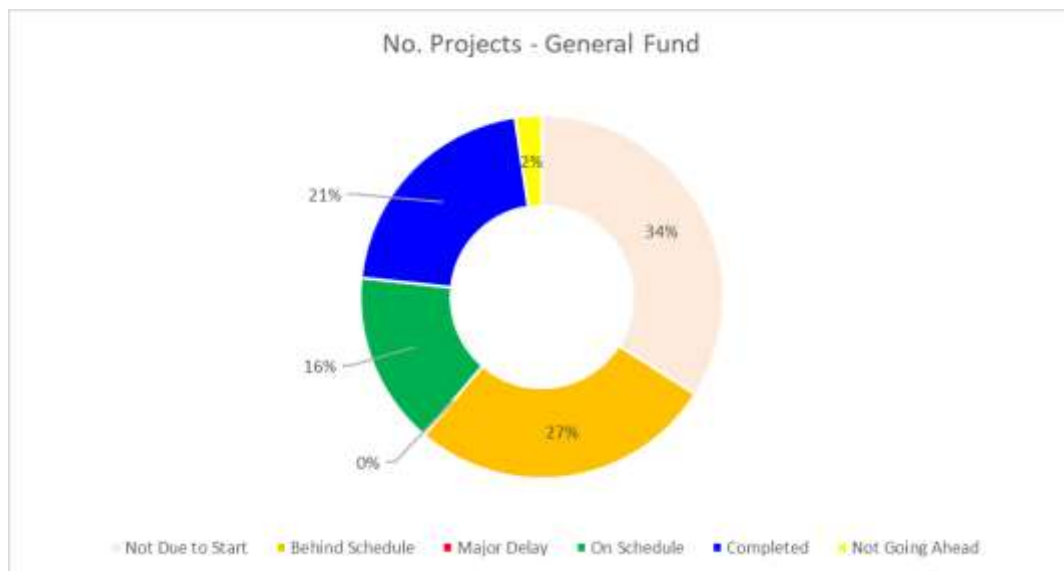


Figure 4: General Fund Capital Projects – Progress by number of projects as at 31 December 2021

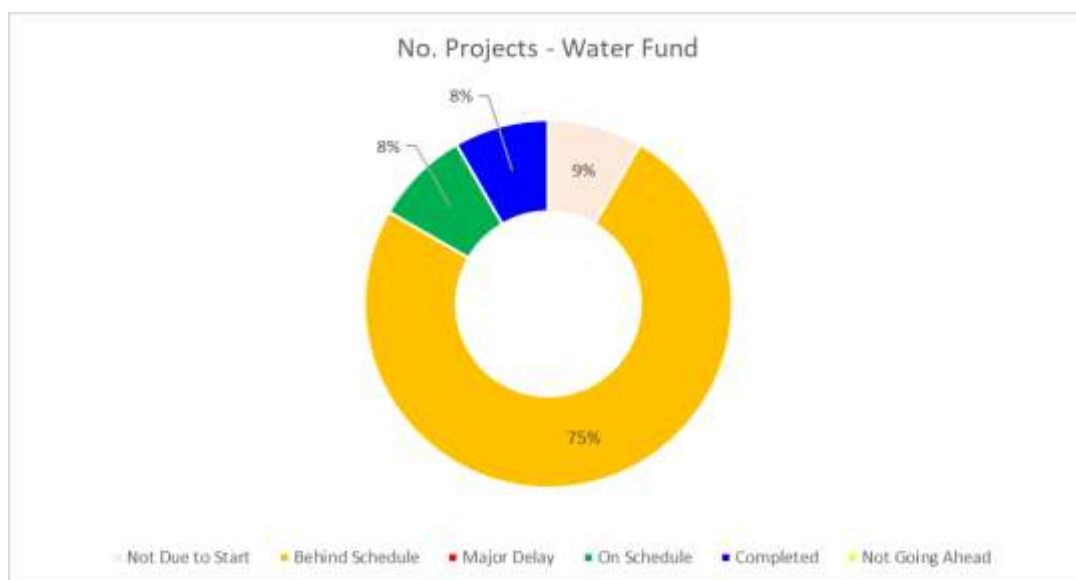


Figure 5: Water Fund Capital Projects – Progress by number of projects as at 31 December 2021

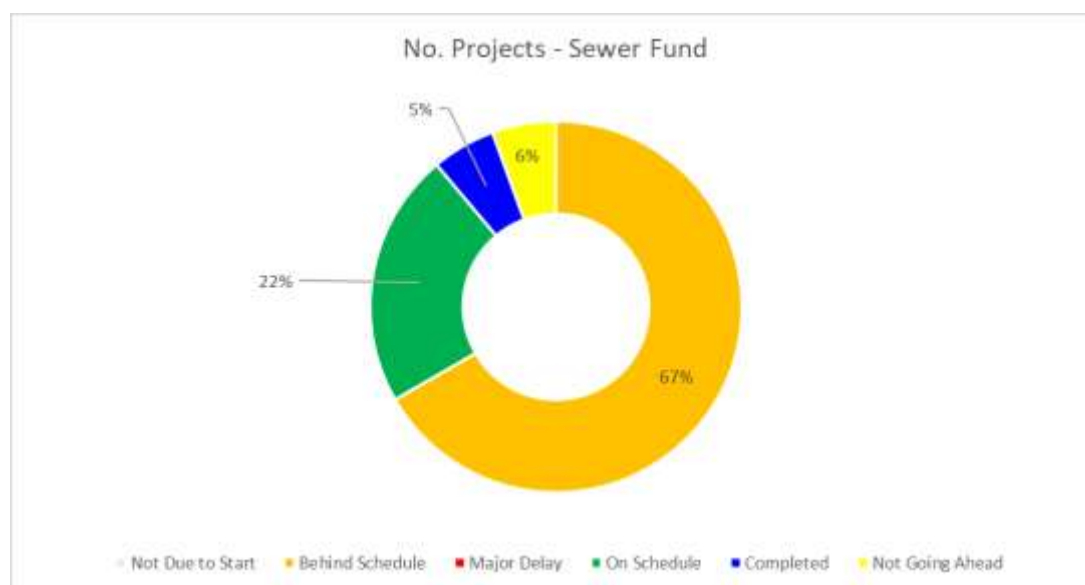


Figure 6: Sewer Fund Capital Projects – Progress by number of projects as at 31 December 2021

### Financial Performance Indicators

Figures 7 to 9 below represent financial performance against local government industry indicators from the annual financial statements. The charts compare annualised actual performance from 2020/21 against the original 2021/22 budget, the Q1 revised 2021/22 budget and the proposed Q2 revised 2021/22 budget.

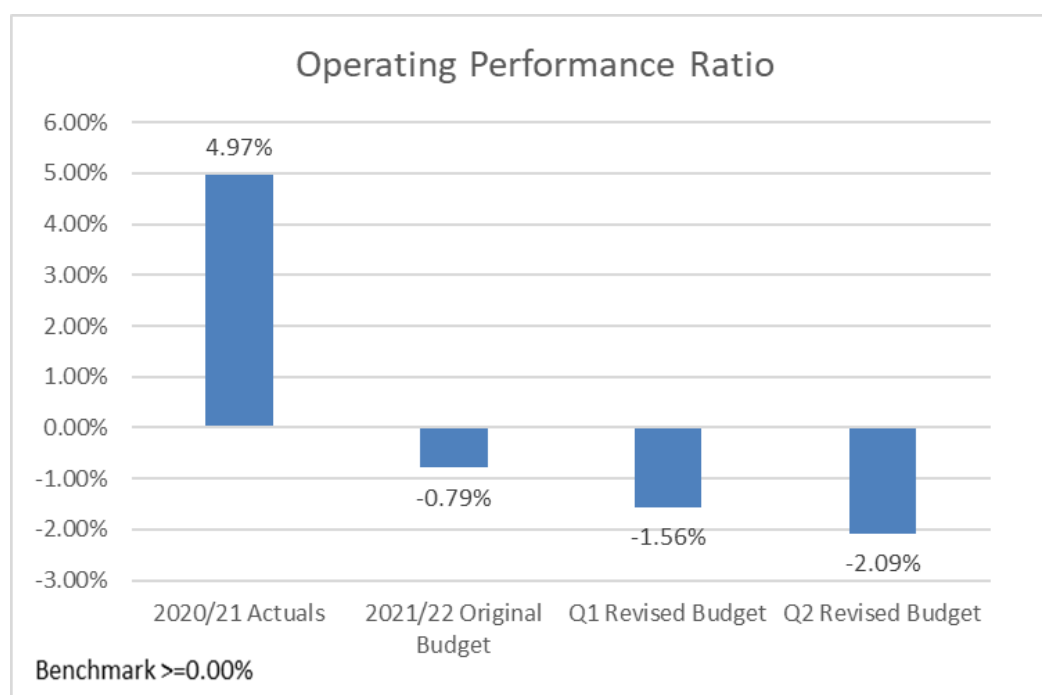


Figure 7: Operating performance ratio

The purpose of the operating performance ratio is to measure the extent to which Council succeeds in containing operating expenditure within operating revenue (excluding capital grants and contributions). The formula is as follows:

$$\text{Operating Performance Ratio} = \frac{\text{(Total continuing operations revenue excluding capital grants and contributions minus operating expenses)}}{\text{(Total continuing operations revenue excluding capital grants and contributions)}}$$

## 5.4 Quarterly Budget Review and Progress Report - Quarter 2 of 2021/2022

The performance to date indicates Council is tracking below the benchmark due mainly to the forecast operating deficit for the 2021/22 year when compared to the operating surplus achieved in 2020/21.

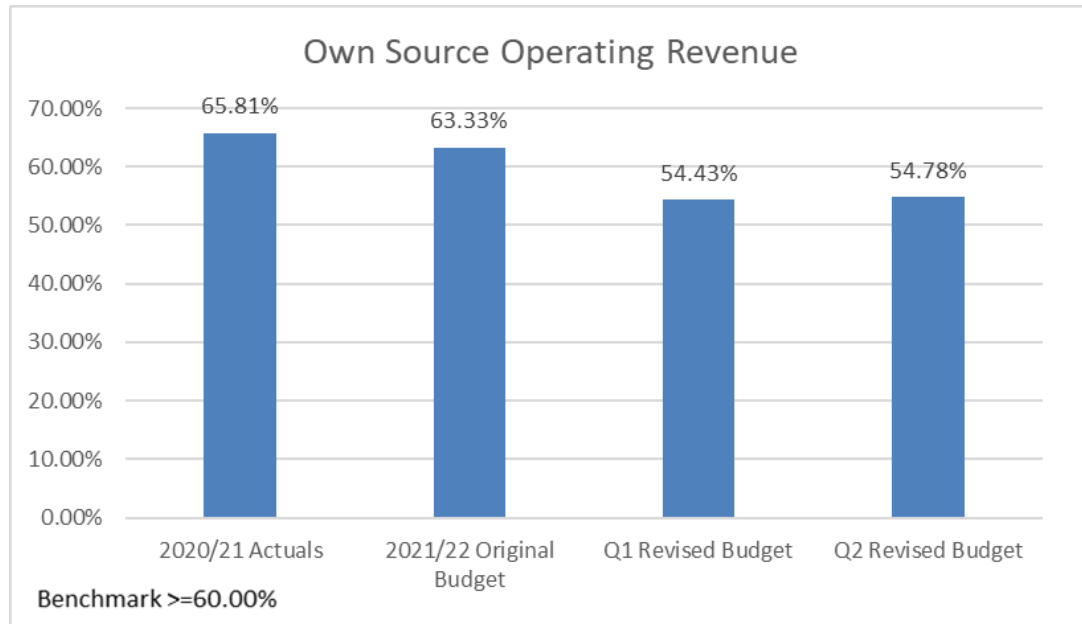


Figure 8: Own source operating revenue ratio

The purpose of the own source operating revenue ratio is to measure fiscal flexibility by analysing the degree of reliance on external funding sources. The formula is as follows:

$$\frac{\text{(Total continuing operations revenue minus all grants and contributions)}}{\text{(Total continuing operations revenue inclusive of all grants and contributions)}}$$

The performance to date indicates Council is below the benchmark, with a significant increase in the level of funding expected to come from capital grants and contributions for major projects in 2021/22.

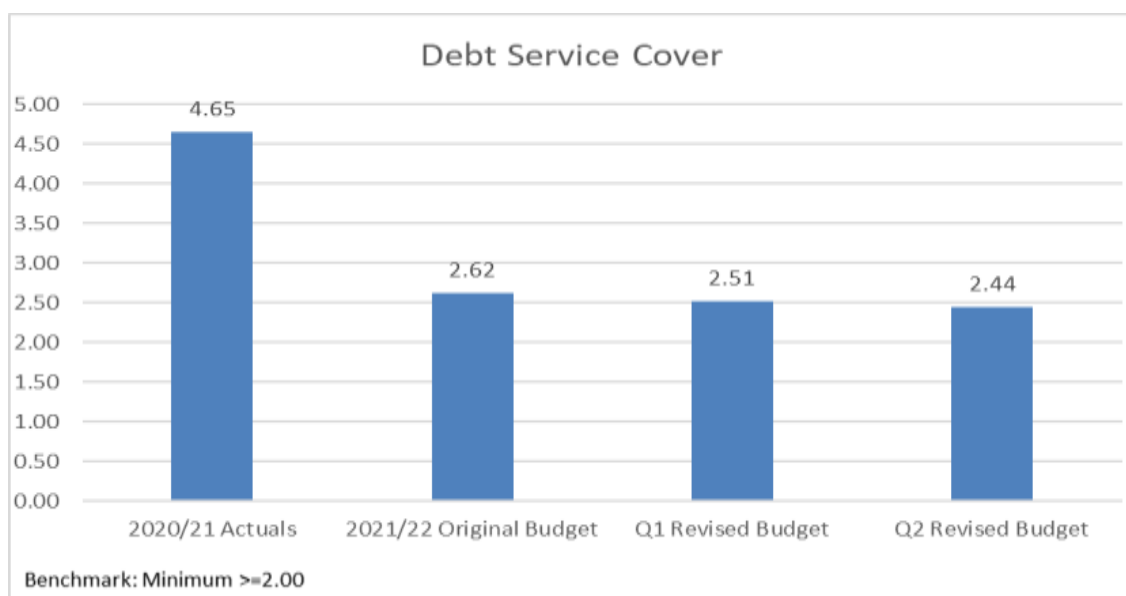


Figure 9: debt service cover ratio

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5.4 Quarterly Budget Review and Progress Report - Quarter 2 of 2021/2022

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The purpose of the debt service cover ratio is to measure the availability of operating cash to service debt including interest, principal and lease payments. The formula is as follows:

*(Operating results before capital excluding interest and depreciation) **divided by**  
(Principal repayments from the cashflow statement plus borrowing costs from the income statement)*

The performance to date indicates Council is tracking in advance of the benchmark. The budgeted performance is below the 2020/21 ratio due to the surplus operating result achieved in 2020/21 combined with lower loan repayments and interest than is forecast for 2021/22.

**Bank Reconciliation**

In addition to the information presented in the report, the latest bank reconciliation report is attached for Council's information.

**Report by Responsible Accounting Officer**

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulation 2005:

*As the Responsible Accounting Officer, it is my opinion that the Quarterly Budget Review Statement for Orange City Council for the quarter ended 30 September 2019 indicates that Council's projected financial position for 30 June 2020 will be satisfactory having regard to the project estimates of income and expenditure, and variations contained therein.*

*Jason Cooke, Responsible Accounting Officer*

**ATTACHMENTS**

- 1 December 2021 Quarterly Bank Reconciliation, D22/5796 [↓](#)
- 2 Council Summary report December Review 2021, D22/5797 [↓](#)



**STATEMENT OF GENERAL FUND BANK BALANCES AS AT 10 JANUARY 2022**

	<u>General</u>
Balance as per Cash Book (General Ledger) 10/01/22	34,277.16
Add - Unpresented Cheques	1,468.80
Less - Outstanding Deposits	-13,918.68
Add - Receipts/Payments to be Processed	205,032.27
Balance as at 10/01/22	<u>226,859.55</u>
Balance as per Bank Statement 10/01/22	<u>226,859.55</u>
Variance	<u>0.00</u>

<b>December Review</b>					
<b>Consolidated</b>					
	<b>Adopted Budget</b>	<b>Actuals as at 31/12/2021</b>	<b>Balance</b>	<b>Proposed Variation</b>	<b>Revised Budget</b>
<b>Income From Continuing Operations</b>					
Rates and Annual Charges	(49,816,420)	(47,824,849)	(1,991,571)	0	(49,816,420)
User Charges and Fees	(36,113,288)	(22,032,720)	(14,080,568)	0	(36,113,288)
Interest and Investment Revenues	(2,168,124)	(425,070)	(1,743,054)	0	(2,168,124)
Other Revenues	(5,324,902)	(3,260,175)	(2,064,727)	(31,027)	(5,355,929)
Oncost recovery	(68,454)	0	(68,454)	0	(68,454)
Grants and Contributions for Operating Purposes	(10,593,377)	(4,906,549)	(5,686,828)	(15,000)	(10,608,377)
Grants and Contributions for Capital Purposes	(62,902,943)	(3,758,425)	(59,144,518)	1,098,000	(61,804,943)
Contributions - Section 64	(2,627,078)	(1,354,769)	(1,272,309)	0	(2,627,078)
Contributions - Section 94	(2,160,179)	(1,156,593)	(1,003,586)	0	(2,160,179)
Net Gains from the Sale of Assets	0	(122,835)	122,835	0	0
<b>Total Income from Continuing Operations</b>	<b>(171,774,765)</b>	<b>(84,841,985)</b>	<b>(86,932,780)</b>	<b>1,051,973</b>	<b>(170,722,792)</b>
<b>Expenses from Continuing Operations</b>					
Employee Benefits and Oncosts	43,389,602	20,979,948	22,409,654	(114,019)	43,275,583
Borrowing Costs	1,388,119	509,586	878,533	0	1,388,119
Materials and Contracts	32,474,324	13,490,583	18,983,741	706,695	33,181,019
Plant Expenses	1,378,790	1,215,890	162,900	0	1,378,790
Depreciation and Amortisation	18,654,762	9,772,160	8,882,602	0	18,654,762
Council Rates - Internal	1,052,854	886,524	166,330	0	1,052,854
Garbage Charges - Internal	0	222	(222)	0	0
Sewer Availability - Internal	170,322	21,529	148,793	0	170,322
Water Availability - Internal	361,765	66,085	295,680	0	361,765
Water Usage - Internal	172,093	23,925	148,168	0	172,093
Other Expenses	6,666,904	2,274,875	4,392,029	0	6,666,904
<b>Total Expenses from Continuing Operations</b>	<b>105,709,535</b>	<b>49,241,327</b>	<b>56,468,208</b>	<b>592,676</b>	<b>106,302,211</b>
<b>Operating Result from Continuing Operations</b>	<b>(66,065,230)</b>	<b>(35,600,658)</b>	<b>(30,464,572)</b>	<b>1,644,649</b>	<b>(64,420,581)</b>
<b>Operating Result before Capital Items</b>	<b>1,624,970</b>	<b>(29,330,871)</b>	<b>30,955,841</b>	<b>546,649</b>	<b>2,171,619</b>

Consolidated	Adopted Budget	Actuals as at 31/12/2021	Balance	Proposed Variation	Revised Budget
<b>Capital Budget</b>					
<b>Income from the Sale of Assets</b>					
Plant & Equipment	(1,375,394)	(178,929)	(1,196,465)	0	(1,375,394)
Land Development	(8,650,000)	(3,365,613)	(5,284,387)	0	(8,650,000)
<b>Total Income from the Sale of Assets</b>	<b>(10,025,394)</b>	<b>(3,544,542)</b>	<b>(6,480,852)</b>	<b>0</b>	<b>(10,025,394)</b>
<b>Capital Renewals</b>					
Office Equipment	4,770	0	4,770	0	4,770
Plant & Equipment	116,673	0	116,673	0	116,673
Buildings	4,865,450	3,108,891	1,756,559	390,000	5,255,450
Other Structures	1,590,265	1,170,354	419,911	0	1,590,265
Furniture & Fittings	11,640	11,640	0	0	11,640
Other	507,500	120,835	386,665	0	507,500
Roads, Bridges, Footpaths	6,962,087	587,854	6,374,233	(500)	6,961,587
Stormwater Drainage	1,385,000	9,230	1,375,770	(1,315,000)	70,000
Water Supply Network	510,000	14,011	495,989	(125,000)	385,000
Sewer Network	800,000	58,033	741,967	0	800,000
<b>Total Capital Renewals</b>	<b>16,753,385</b>	<b>5,080,846</b>	<b>11,672,539</b>	<b>(1,050,500)</b>	<b>15,702,885</b>
<b>Capital Upgrades</b>					
Other	728,335	0	728,335	0	728,335
<b>Total Capital Upgrades</b>	<b>728,335</b>	<b>0</b>	<b>728,335</b>	<b>0</b>	<b>728,335</b>
<b>Capital Replacements</b>					
Office Equipment	40,000	9,625	30,375	24,848	64,848
Plant & Equipment	6,373,903	1,214,528	5,159,375	22,000	6,395,903
Buildings	9,639,259	320,624	9,318,635	0	9,639,259
Other Structures	32,251,573	2,233,464	30,018,109	4,028,608	36,280,181
Furniture & Fittings	143,500	80,425	63,075	0	143,500
Other	123,024	73,054	49,970	0	123,024
Library Books	435,151	88,690	346,461	0	435,151
Roads, Bridges, Footpaths	32,205,233	4,066,510	28,138,723	(3,578,500)	28,626,733
Land Under Roads	0	50,485	(50,485)	0	0
Stormwater Drainage	235,155	95,643	139,512	0	235,155
Land Development	846,087	190,745	655,343	0	846,087
Land Council Owned	10,000	64,345	(54,345)	0	10,000
Real Estate Assets Held For Resale	2,561,488	118,722	2,442,766	0	2,561,488
Land - Operational	1,000,000	67,555	932,445	(900,000)	100,000
Water Supply Network	10,436,058	268,814	10,167,244	(4,633,608)	5,802,450
Sewer Network	7,337,000	739,373	6,597,627	(1,300,000)	6,037,000
<b>Total Capital Replacements</b>	<b>103,637,431</b>	<b>9,682,600</b>	<b>93,954,831</b>	<b>(6,336,652)</b>	<b>97,300,779</b>
<b>Loan Repayments</b>	<b>5,942,089</b>	<b>2,455,786</b>	<b>3,486,303</b>	<b>0</b>	<b>5,942,089</b>
<b>Loan Receivables</b>	<b>(366,208)</b>	<b>0</b>	<b>(366,208)</b>	<b>0</b>	<b>(366,208)</b>
<b>Total Capital Budget</b>	<b>116,669,638</b>	<b>13,674,691</b>	<b>102,994,947</b>	<b>(7,387,152)</b>	<b>109,282,486</b>
<b>Net Result</b>	<b>50,604,408</b>	<b>(21,925,967)</b>	<b>72,530,375</b>	<b>(5,742,503)</b>	<b>44,861,905</b>
<b>Funding Sources</b>					
Depreciation	(18,654,762)	(9,772,160)	(8,882,602)	0	(18,654,762)
Restricted Assets	(24,256,395)	460,372	(24,716,767)	5,530,000	(18,726,395)
Loan Funds	(5,000,000)	0	(5,000,000)	0	(5,000,000)

Consolidated	Adopted Budget	Actuals as at 31/12/2021	Balance	Proposed Variation	Revised Budget
Cost to Council	2,693,251	(31,237,755)	33,931,006	(212,503)	2,480,748

December Review					
Collaborate					
	Adopted Budget	Actuals as at 31/12/2021	Balance	Proposed Variation	Revised Budget
<b>Income From Continuing Operations</b>					
Rates and Annual Charges	(34,714,986)	(34,968,405)	253,419	0	(34,714,986)
User Charges and Fees	(1,176,224)	(345,941)	(830,283)	0	(1,176,224)
Interest and Investment Revenues	(909,034)	(46,971)	(862,063)	0	(909,034)
Other Revenues	(2,837,664)	(1,751,145)	(1,086,519)	(16,937)	(2,854,601)
Grants and Contributions for Operating Purposes	(4,030,561)	(1,284,532)	(2,746,029)	0	(4,030,561)
Grants and Contributions for Capital Purposes	(250,000)	(146,993)	(103,007)	0	(250,000)
Contributions - Section 94	(2,160,179)	(1,156,593)	(1,003,586)	0	(2,160,179)
Net Gains from the Sale of Assets	0	(17,128)	17,128	0	0
<b>Total Income from Continuing Operations</b>	<b>(46,078,648)</b>	<b>(39,717,709)</b>	<b>(6,360,939)</b>	<b>(16,937)</b>	<b>(46,095,585)</b>
<b>Expenses from Continuing Operations</b>					
Employee Benefits and Oncosts	13,283,300	6,185,536	7,097,764	(127,663)	13,155,637
Borrowing Costs	1,000	0	1,000	0	1,000
Materials and Contracts	9,277,300	4,283,634	4,993,666	70,500	9,347,800
Plant Expenses	63,308	249,149	(185,841)	0	63,308
Depreciation and Amortisation	1,034,166	749,810	284,356	0	1,034,166
Internal Transfers	(9,185,688)	(8,466,899)	(718,789)	0	(9,185,688)
Council Rates - Internal	48,041	57,641	(9,600)	0	48,041
Sewer Availability - Internal	3,922	663	3,259	0	3,922
Water Availability - Internal	7,786	1,031	6,755	0	7,786
Water Usage - Internal	1,442	526	916	0	1,442
Other Expenses	2,119,471	511,027	1,608,444	0	2,119,471
<b>Total Expenses from Continuing Operations</b>	<b>16,654,048</b>	<b>3,572,119</b>	<b>13,081,929</b>	<b>(57,163)</b>	<b>16,596,885</b>
<b>Operating Result from Continuing Operations</b>	<b>(29,424,600)</b>	<b>(36,145,589)</b>	<b>6,720,989</b>	<b>(74,100)</b>	<b>(29,498,700)</b>
<b>Operating Result before Capital Items</b>	<b>(27,014,421)</b>	<b>(34,842,003)</b>	<b>7,827,582</b>	<b>(74,100)</b>	<b>(27,088,521)</b>
<b>Capital Budget</b>					
<b>Income from the Sale of Assets</b>					
Plant & Equipment	(1,155,730)	(114,465)	(1,041,265)	0	(1,155,730)
<b>Total Income from the Sale of Assets</b>	<b>(1,155,730)</b>	<b>(114,465)</b>	<b>(1,041,265)</b>	<b>0</b>	<b>(1,155,730)</b>
<b>Capital Renewals</b>					
Office Equipment	4,770	0	4,770	0	4,770
Buildings	962,188	644,371	317,817	0	962,188
Furniture & Fittings	11,640	11,640	0	0	11,640
<b>Total Capital Renewals</b>	<b>978,598</b>	<b>656,011</b>	<b>322,587</b>	<b>0</b>	<b>978,598</b>
<b>Capital Upgrades</b>					
<b>Total Capital Upgrades</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Capital Replacements</b>					
Office Equipment	15,000	1,128	13,872	0	15,000
Plant & Equipment	3,892,257	869,669	3,022,588	0	3,892,257
Buildings	0	18,298	(18,298)	0	0
Roads, Bridges, Footpaths	330,000	10,193	319,807	0	330,000
<b>Total Capital Replacements</b>	<b>4,237,257</b>	<b>899,288</b>	<b>3,337,969</b>	<b>0</b>	<b>4,237,257</b>
<b>Loan Repayments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Loan Receivables</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Capital Budget</b>	<b>4,060,125</b>	<b>1,440,833</b>	<b>2,619,292</b>	<b>0</b>	<b>4,060,125</b>
<b>Net Result</b>	<b>(25,364,475)</b>	<b>(34,704,756)</b>	<b>9,340,281</b>	<b>(74,100)</b>	<b>(25,438,575)</b>
<b>Funding Sources</b>					
Depreciation	(1,034,166)	(749,810)	(284,356)	0	(1,034,166)
Restricted Assets	1,969,775	732,991	1,236,784	0	1,969,775
<b>Cost to Council</b>	<b>(24,428,866)</b>	<b>(34,721,576)</b>	<b>10,292,710</b>	<b>(74,100)</b>	<b>(24,502,966)</b>

December Review					
<b>Prosper</b>					
	Adopted Budget	Actuals as at 31/12/2021	Balance	Proposed Variation	Revised Budget
<b>Income From Continuing Operations</b>					
User Charges and Fees	(2,047,029)	(595,068)	(1,451,962)	0	(2,047,029)
Other Revenues	(1,083,453)	(515,091)	(568,362)	0	(1,083,453)
Grants and Contributions for Capital Purposes	(7,415,595)	(157,735)	(7,257,860)	0	(7,415,595)
Net Gains from the Sale of Assets	0	(15,159)	15,159	0	0
<b>Total Income from Continuing Operations</b>	<b>(10,546,077)</b>	<b>(1,283,052)</b>	<b>(9,263,025)</b>	<b>0</b>	<b>(10,546,077)</b>
<b>Expenses from Continuing Operations</b>					
Employee Benefits and Oncoats	1,612,035	807,812	804,223	0	1,612,035
Borrowing Costs	163,578	30,148	133,430	0	163,578
Materials and Contracts	1,576,575	530,685	1,045,890	0	1,576,575
Plant Expenses	38,822	1,980	36,843	0	38,822
Depreciation and Amortisation	763,238	449,977	313,261	0	763,238
Internal Transfers	376,122	762,913	(386,791)	0	376,122
Council Rates - Internal	380,936	275,987	104,949	0	380,936
Garbage Charges - Internal	0	222	(222)	0	0
Sewer Availability - Internal	35,566	4,763	30,803	0	35,566
Water Availability - Internal	46,160	6,200	39,960	0	46,160
Water Usage - Internal	26,926	7,237	19,689	0	26,926
Other Expenses	216,840	93,922	122,918	0	216,840
<b>Total Expenses from Continuing Operations</b>	<b>5,236,798</b>	<b>2,971,845</b>	<b>2,264,953</b>	<b>0</b>	<b>5,236,798</b>
<b>Operating Result from Continuing Operations</b>	<b>(5,309,279)</b>	<b>1,688,793</b>	<b>(6,998,072)</b>	<b>0</b>	<b>(5,309,279)</b>
<b>Operating Result before Capital Items</b>	<b>2,106,316</b>	<b>1,846,528</b>	<b>259,788</b>	<b>0</b>	<b>2,106,316</b>
<b>Capital Budget</b>					
<b>Income from the Sale of Assets</b>					
Land Development	(8,650,000)	(3,365,613)	(5,284,387)	0	(8,650,000)
<b>Total Income from the Sale of Assets</b>	<b>(8,650,000)</b>	<b>(3,365,613)</b>	<b>(5,284,387)</b>	<b>0</b>	<b>(8,650,000)</b>
<b>Capital Renewals</b>					
Buildings	287,300	6,756	280,544	0	287,300
<b>Total Capital Renewals</b>	<b>287,300</b>	<b>6,756</b>	<b>280,544</b>	<b>0</b>	<b>287,300</b>
<b>Capital Upgrades</b>					
<b>Total Capital Upgrades</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Capital Replacements</b>					
Buildings	8,739,423	286,871	8,452,552	0	8,739,423
Other Structures	1,641,242	157,717	1,483,525	0	1,641,242
Other	50,000	27,523	22,477	0	50,000
Land Development	846,087	190,745	655,343	0	846,087
Land Council Owned	0	60,879	(60,879)	0	0
Real Estate Assets Held For Resale	2,561,488	118,722	2,442,766	0	2,561,488
<b>Total Capital Replacements</b>	<b>13,838,240</b>	<b>842,457</b>	<b>12,995,783</b>	<b>0</b>	<b>13,838,240</b>
<b>Loan Repayments</b>	<b>1,116,253</b>	<b>370,794</b>	<b>745,459</b>	<b>0</b>	<b>1,116,253</b>
<b>Loan Receivables</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Capital Budget</b>	<b>6,591,798</b>	<b>(2,145,607)</b>	<b>8,737,400</b>	<b>0</b>	<b>6,591,793</b>
<b>Net Result</b>	<b>1,282,514</b>	<b>(456,814)</b>	<b>1,739,328</b>	<b>0</b>	<b>1,282,514</b>
<b>Funding Sources</b>					
Depreciation	(763,238)	(449,977)	(313,261)	0	(763,238)
Restricted Assets	(3,710,881)	50,000	(3,760,881)	0	(3,710,881)
<b>Cost to Council</b>	<b>(3,191,605)</b>	<b>(856,791)</b>	<b>(2,334,814)</b>	<b>0</b>	<b>(3,191,605)</b>

December Review					
Live	Adopted Budget	Actuals as at 31/12/2021	Balance	Proposed Variation	Revised Budget
<b>Income From Continuing Operations</b>					
User Charges and Fees	(7,447,401)	(3,890,066)	(3,557,335)	0	(7,447,401)
Interest and Investment Revenues	(15,000)	0	(15,000)	0	(15,000)
Other Revenues	(1,014,843)	(363,471)	(651,372)	(14,090)	(1,028,933)
Grants and Contributions for Operating Purposes	(4,810,399)	(2,708,656)	(2,101,743)	(15,000)	(4,825,399)
Grants and Contributions for Capital Purposes	(26,965,084)	(108,121)	(26,856,963)	4,000	(26,961,084)
Net Gains from the Sale of Assets	0	(27,451)	27,451	0	0
<b>Total Income from Continuing Operations</b>	<b>(40,252,727)</b>	<b>(7,097,765)</b>	<b>(33,154,962)</b>	<b>(25,090)</b>	<b>(40,277,817)</b>
<b>Expenses from Continuing Operations</b>					
Employee Benefits and Oncoasts	16,637,709	8,263,691	8,374,018	13,644	16,651,353
Borrowing Costs	45,689	13,251	32,438	0	45,689
Materials and Contracts	7,264,230	2,636,808	4,627,422	36,195	7,300,425
Plant Expenses	270,329	317,656	(47,327)	0	270,329
Depreciation and Amortisation	4,602,422	1,988,942	2,613,480	0	4,602,422
Internal Transfers	1,677,541	1,400,424	277,117	0	1,677,541
Council Rates - Internal	238,826	164,036	74,790	0	238,826
Sewer Availability - Internal	80,679	12,442	68,237	0	80,679
Water Availability - Internal	229,186	52,169	177,017	0	229,186
Water Usage - Internal	142,314	15,546	126,768	0	142,314
Other Expenses	1,247,154	329,708	917,446	0	1,247,154
<b>Total Expenses from Continuing Operations</b>	<b>32,436,079</b>	<b>15,194,674</b>	<b>17,241,405</b>	<b>49,839</b>	<b>32,485,918</b>
<b>Operating Result from Continuing Operations</b>	<b>(7,816,648)</b>	<b>8,096,909</b>	<b>(15,913,557)</b>	<b>24,749</b>	<b>(7,791,899)</b>
<b>Operating Result before Capital Items</b>	<b>19,148,436</b>	<b>8,205,030</b>	<b>10,943,406</b>	<b>20,749</b>	<b>19,169,185</b>
<b>Capital Budget</b>					
<b>Income from the Sale of Assets</b>					
Plant & Equipment	(36,540)	0	(36,540)	0	(36,540)
<b>Total Income from the Sale of Assets</b>	<b>(36,540)</b>	<b>0</b>	<b>(36,540)</b>	<b>0</b>	<b>(36,540)</b>
<b>Capital Renewals</b>					
Plant & Equipment	10,879	0	10,879	0	10,879
Buildings	3,615,962	2,457,765	1,158,197	390,000	4,005,962
Other Structures	1,096,265	384,978	711,287	0	1,096,265
Other	492,500	120,835	371,665	0	492,500
<b>Total Capital Renewals</b>	<b>5,215,606</b>	<b>2,963,577</b>	<b>2,252,029</b>	<b>390,000</b>	<b>5,605,606</b>
<b>Capital Upgrades</b>					
<b>Total Capital Upgrades</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Capital Replacements</b>					
Office Equipment	25,000	8,497	16,503	24,848	49,848
Plant & Equipment	529,860	74,979	454,881	22,000	551,860
Buildings	434,836	14,984	419,852	0	434,836
Other Structures	25,306,668	218,135	25,088,533	0	25,306,668
Furniture & Fittings	143,500	80,425	63,075	0	143,500
Other	73,024	45,531	27,493	0	73,024
Library Books	435,151	88,690	346,461	0	435,151
Roads, Bridges, Footpaths	217,938	6,593	211,345	0	217,938
<b>Total Capital Replacements</b>	<b>27,165,977</b>	<b>537,834</b>	<b>26,628,143</b>	<b>46,848</b>	<b>27,212,825</b>
<b>Loan Repayments</b>	<b>587,035</b>	<b>343,672</b>	<b>243,363</b>	<b>0</b>	<b>587,035</b>
<b>Loan Receivables</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Capital Budget</b>	<b>32,932,078</b>	<b>3,845,083</b>	<b>29,086,995</b>	<b>436,848</b>	<b>33,368,926</b>
<b>Net Result</b>	<b>25,115,430</b>	<b>11,941,993</b>	<b>13,173,437</b>	<b>461,597</b>	<b>25,577,027</b>
<b>Funding Sources</b>					
Depreciation	(4,602,422)	(1,988,942)	(2,613,480)	0	(4,602,422)
Restricted Assets	(2,385,527)	(777,095)	(1,608,432)	0	(2,385,527)
<b>Cost to Council</b>	<b>18,127,481</b>	<b>9,175,955</b>	<b>8,951,526</b>	<b>461,597</b>	<b>18,589,078</b>

December Review					
Preserve	Adopted Budget	Actuals as at 31/12/2021	Balance	Proposed Variation	Revised Budget
<b>Income From Continuing Operations</b>					
Rates and Annual Charges	(15,101,434)	(12,856,444)	(2,244,990)	0	(15,101,434)
User Charges and Fees	(25,442,634)	(17,201,645)	(8,240,989)	0	(25,442,634)
Interest and Investment Revenues	(1,244,090)	(378,099)	(865,991)	0	(1,244,090)
Other Revenues	(388,942)	(630,467)	241,525	0	(388,942)
Oncost recovery	(68,454)	0	(68,454)	0	(68,454)
Grants and Contributions for Operating Purposes	(1,752,417)	(913,361)	(839,056)	0	(1,752,417)
Grants and Contributions for Capital Purposes	(28,272,264)	(3,345,576)	(24,926,688)	1,094,000	(27,178,264)
Contributions - Section 64	(2,627,078)	(1,354,769)	(1,272,309)	0	(2,627,078)
Net Gains from the Sale of Assets	0	(63,098)	63,098	0	0
<b>Total Income from Continuing Operations</b>	<b>(74,897,313)</b>	<b>(36,743,459)</b>	<b>(38,153,854)</b>	<b>1,094,000</b>	<b>(73,803,313)</b>
<b>Expenses from Continuing Operations</b>					
Employee Benefits and Oncosts	11,856,558	5,722,909	6,133,649	0	11,856,558
Borrowing Costs	1,177,852	466,188	711,664	0	1,177,852
Materials and Contracts	14,356,219	6,039,455	8,316,764	600,000	14,956,219
Plant Expenses	1,006,331	647,105	359,226	0	1,006,331
Depreciation and Amortisation	12,254,936	6,583,430	5,671,506	0	12,254,936
Internal Transfers	7,132,025	6,303,561	828,464	0	7,132,025
Council Rates - Internal	385,051	388,860	(3,809)	0	385,051
Sewer Availability - Internal	50,155	3,661	46,494	0	50,155
Water Availability - Internal	78,633	6,685	71,948	0	78,633
Water Usage - Internal	1,411	616	795	0	1,411
Other Expenses	3,083,439	1,340,218	1,743,221	0	3,083,439
<b>Total Expenses from Continuing Operations</b>	<b>51,382,610</b>	<b>27,502,689</b>	<b>23,879,921</b>	<b>600,000</b>	<b>51,982,610</b>
<b>Operating Result from Continuing Operations</b>	<b>(23,514,703)</b>	<b>(9,240,770)</b>	<b>(14,273,933)</b>	<b>1,694,000</b>	<b>(21,820,703)</b>
<b>Operating Result before Capital Items</b>	<b>7,384,639</b>	<b>(4,540,425)</b>	<b>11,925,064</b>	<b>600,000</b>	<b>7,984,639</b>



Preserve		Adopted Budget	Actuals as at 31/12/2021	Balance	Proposed Variation	Revised Budget
	<b>Capital Budget</b>					
	<b>Income from the Sale of Assets</b>					
	Plant & Equipment	(183,124)	(64,464)	(118,660)	0	(183,124)
	<b>Total Income from the Sale of Assets</b>	<b>(183,124)</b>	<b>(64,464)</b>	<b>(118,660)</b>	<b>0</b>	<b>(183,124)</b>
	<b>Capital Renewals</b>					
	Plant & Equipment	105,794	0	105,794	0	105,794
	Other Structures	494,000	785,376	(291,376)	0	494,000
	Other	15,000	0	15,000	0	15,000
	Roads, Bridges, Footpaths	6,962,087	587,854	6,374,233	(500)	6,961,587
	Stormwater Drainage	1,385,000	9,230	1,375,770	(1,315,000)	70,000
	Water Supply Network	510,000	14,011	495,989	(125,000)	385,000
	Sewer Network	800,000	58,033	741,967	0	800,000
	<b>Total Capital Renewals</b>	<b>10,271,881</b>	<b>1,454,503</b>	<b>8,817,378</b>	<b>(1,440,500)</b>	<b>8,831,381</b>
	<b>Capital Upgrades</b>					
	Other	728,335	0	728,335	0	728,335
	<b>Total Capital Upgrades</b>	<b>728,335</b>	<b>0</b>	<b>728,335</b>	<b>0</b>	<b>728,335</b>
	<b>Capital Replacements</b>					
	Plant & Equipment	1,951,786	269,880	1,681,906	0	1,951,786
	Buildings	465,000	471	464,529	0	465,000
	Other Structures	5,303,663	1,857,611	3,446,052	4,028,608	9,332,271
	Roads, Bridges, Footpaths	31,657,295	4,049,724	27,607,571	(3,578,500)	28,078,795
	Land Under Roads	0	50,485	(50,485)	0	0
	Stormwater Drainage	235,155	95,643	139,512	0	235,155
	Land Council Owned	10,000	3,466	6,535	0	10,000
	Land - Operational	1,000,000	67,555	932,445	(900,000)	100,000
	Water Supply Network	10,436,058	268,814	10,167,244	(4,633,608)	5,802,450
	Sewer Network	7,337,000	739,373	6,597,627	(1,300,000)	6,037,000
	<b>Total Capital Replacements</b>	<b>58,395,957</b>	<b>7,403,021</b>	<b>50,992,936</b>	<b>(6,383,500)</b>	<b>52,012,457</b>
	<b>Loan Repayments</b>	<b>4,238,801</b>	<b>1,741,320</b>	<b>2,497,481</b>	<b>0</b>	<b>4,238,801</b>
	<b>Loan Receivables</b>	<b>(366,208)</b>	<b>0</b>	<b>(366,208)</b>	<b>0</b>	<b>(366,208)</b>
	<b>Total Capital Budget</b>	<b>73,085,642</b>	<b>10,534,381</b>	<b>62,551,261</b>	<b>(7,824,000)</b>	<b>65,261,642</b>
	<b>Net Result</b>	<b>49,570,939</b>	<b>1,293,611</b>	<b>48,277,328</b>	<b>(6,130,000)</b>	<b>43,440,939</b>
	<b>Funding Sources</b>					
	Depreciation	(12,254,936)	(6,583,430)	(5,671,506)	0	(12,254,936)
	Restricted Assets	(20,129,762)	454,477	(20,584,239)	5,530,000	(14,599,762)
	Loan Funds	(5,000,000)	0	(5,000,000)	0	(5,000,000)
	<b>Cost to Council</b>	<b>12,186,241</b>	<b>(4,835,343)</b>	<b>17,021,584</b>	<b>(600,000)</b>	<b>11,586,241</b>

General Fund						
	Adopted Budget	Actuals as at 31/12/2021	Balance	Proposed Variation	Revised Budget	
<b>Income From Continuing Operations</b>						
Rates and Annual Charges	(44,532,763)	(44,879,786)	347,023	0	(44,532,763)	
User Charges and Fees	(16,061,747)	(7,472,566)	(8,589,181)	0	(16,061,747)	
Interest and Investment Revenues	(929,050)	(48,021)	(881,029)	0	(929,050)	
Other Revenues	(5,278,552)	(2,884,831)	(2,393,721)	(31,027)	(5,309,579)	
Oncost recovery	(65,954)	0	(65,954)	0	(65,954)	
Grants and Contributions for Operating Purposes	(10,233,921)	(4,722,862)	(5,511,059)	(15,000)	(10,248,921)	
Grants and Contributions for Capital Purposes	(60,672,799)	(3,658,425)	(57,014,374)	(747,000)	(61,419,799)	
Contributions - Section 94	(2,160,179)	(1,156,593)	(1,003,586)	0	(2,160,179)	
Net Gains from the Sale of Assets	0	(65,826)	65,826	0	0	
<b>Total Income from Continuing Operations</b>	<b>(139,934,965)</b>	<b>(64,888,911)</b>	<b>(75,046,054)</b>	<b>(793,027)</b>	<b>(140,727,992)</b>	
<b>Expenses from Continuing Operations</b>						
Employee Benefits and Oncosts	38,913,152	18,919,278	19,993,874	(114,019)	38,799,133	
Borrowing Costs	1,152,772	318,873	833,899	0	1,152,772	
Materials and Contracts	27,731,836	11,813,451	15,918,385	506,695	28,238,531	
Plant Expenses	931,772	996,706	(64,934)	0	931,772	
Depreciation and Amortisation	11,462,367	6,437,417	5,024,950	0	11,462,367	
Internal Transfers	(5,868,881)	(5,338,365)	(530,516)	0	(5,868,881)	
Council Rates - Internal	945,734	785,829	159,905	0	945,734	
Garbage Charges - Internal	0	222	(222)	0	0	
Sewer Availability - Internal	126,058	20,026	106,032	0	126,058	
Water Availability - Internal	288,273	62,109	226,164	0	288,273	
Water Usage - Internal	172,093	23,925	148,168	0	172,093	
Other Expenses	4,395,633	1,266,736	3,128,897	0	4,395,633	
<b>Total Expenses from Continuing Operations</b>	<b>80,250,809</b>	<b>35,306,209</b>	<b>44,944,600</b>	<b>392,676</b>	<b>80,643,485</b>	
<b>Operating Result from Continuing Operations</b>	<b>(59,684,156)</b>	<b>(29,582,702)</b>	<b>(30,101,454)</b>	<b>(400,351)</b>	<b>(60,084,507)</b>	
<b>Operating Result before Capital Items</b>	<b>3,148,822</b>	<b>(24,767,684)</b>	<b>27,916,506</b>	<b>346,649</b>	<b>3,495,471</b>	

General Fund					
	Adopted Budget	Actuals as at 31/12/2021	Balance	Proposed Variation	Revised Budget
<b>Capital Budget</b>					
<b>Income from the Sale of Assets</b>					
Plant & Equipment	(1,216,654)	(114,465)	(1,102,189)	0	(1,216,654)
Land Development	(8,650,000)	(3,365,613)	(5,284,387)	0	(8,650,000)
<b>Total Income from the Sale of Assets</b>	<b>(9,866,654)</b>	<b>(3,480,078)</b>	<b>(6,386,576)</b>	<b>0</b>	<b>(9,866,654)</b>
<b>Capital Renewals</b>					
Office Equipment	4,770	0	4,770	0	4,770
Plant & Equipment	16,673	0	16,673	0	16,673
Buildings	4,865,450	3,108,891	1,756,559	390,000	5,255,450
Other Structures	1,096,265	851,956	244,309	0	1,096,265
Furniture & Fittings	11,640	11,640	0	0	11,640
Other	492,500	120,835	371,665	0	492,500
Roads, Bridges, Footpaths	6,962,087	587,854	6,374,233	(500)	6,961,587
Stormwater Drainage	1,385,000	9,230	1,375,770	(1,315,000)	70,000
<b>Total Capital Renewals</b>	<b>14,834,385</b>	<b>4,690,405</b>	<b>10,143,980</b>	<b>(925,500)</b>	<b>13,908,885</b>
<b>Capital Upgrades</b>					
Other	686,335	0	686,335	0	686,335
<b>Total Capital Upgrades</b>	<b>686,335</b>	<b>0</b>	<b>686,335</b>	<b>0</b>	<b>686,335</b>
<b>Capital Replacements</b>					
Office Equipment	40,000	9,625	30,375	24,848	64,848
Plant & Equipment	4,921,492	951,475	3,970,017	22,000	4,943,492
Buildings	9,639,259	320,152	9,319,107	0	9,639,259
Other Structures	31,551,573	2,090,083	29,461,490	4,030,000	35,581,573
Furniture & Fittings	143,500	80,425	63,075	0	143,500
Other	123,024	73,054	49,970	0	123,024
Library Books	435,151	88,690	346,461	0	435,151
Roads, Bridges, Footpaths	32,205,233	4,066,510	28,138,723	(3,578,500)	28,626,733
Land Under Roads	0	50,485	(50,485)	0	0
Stormwater Drainage	235,155	95,643	139,512	0	235,155
Land Development	846,087	190,745	655,343	0	846,087
Land Council Owned	0	60,879	(60,879)	0	0
Real Estate Assets Held For Resale	2,561,488	118,722	2,442,766	0	2,561,488
Land - Operational	0	67,555	(67,555)	0	0
<b>Total Capital Replacements</b>	<b>82,701,962</b>	<b>8,264,042</b>	<b>74,437,920</b>	<b>498,348</b>	<b>83,200,310</b>
<b>Loan Repayments</b>	<b>5,482,098</b>	<b>2,228,206</b>	<b>3,253,892</b>	<b>0</b>	<b>5,482,098</b>
<b>Total Capital Budget</b>	<b>93,838,126</b>	<b>11,702,576</b>	<b>82,135,550</b>	<b>(427,152)</b>	<b>93,410,974</b>
<b>Net Result</b>	<b>34,153,970</b>	<b>(17,880,126)</b>	<b>52,034,096</b>	<b>(827,503)</b>	<b>33,326,467</b>
<b>Funding Sources</b>					
Depreciation	(11,462,367)	(6,437,417)	(5,024,950)	0	(11,462,367)
Restricted Assets	(13,439,171)	(504,153)	(12,935,018)	1,315,000	(12,124,171)
Loan Funds	(5,000,000)	0	(5,000,000)	0	(5,000,000)
<b>Cost to Council</b>	<b>4,252,432</b>	<b>(24,821,697)</b>	<b>29,074,129</b>	<b>487,497</b>	<b>4,739,929</b>

December Review					
Water Fund					
	Adopted Budget	Actuals as at 31/12/2021	Balance	Proposed Variation	Revised Budget
<b>Income From Continuing Operations</b>					
Rates and Annual Charges	(5,283,657)	(2,945,063)	(2,338,594)	0	(5,283,657)
User Charges and Fees	(9,305,396)	(4,556,285)	(4,749,111)	0	(9,305,396)
Interest and Investment Revenues	(351,608)	(137,043)	(214,565)	0	(351,608)
Other Revenues	(46,350)	(191,449)	145,099	0	(46,350)
Grants and Contributions for Operating Purposes	(188,613)	(50,015)	(138,598)	0	(188,613)
Grants and Contributions for Capital Purposes	(2,230,144)	(100,000)	(2,130,144)	1,845,000	(385,144)
Contributions - Section 64	(1,489,949)	(777,904)	(712,045)	0	(1,489,949)
<b>Total Income from Continuing Operations</b>	<b>(18,895,717)</b>	<b>(8,757,759)</b>	<b>(10,137,958)</b>	<b>1,845,000</b>	<b>(17,050,717)</b>
<b>Expenses from Continuing Operations</b>					
Employee Benefits and Oncosts	2,701,982	1,055,683	1,646,299	0	2,701,982
Borrowing Costs	210,963	182,095	28,868	0	210,963
Materials and Contracts	2,745,606	1,036,585	1,709,021	200,000	2,945,606
Plant Expenses	250,290	108,638	141,652	0	250,290
Depreciation and Amortisation	4,164,253	1,987,750	2,176,503	0	4,164,253
Internal Transfers	3,389,677	3,342,146	47,531	0	3,389,677
Council Rates - Internal	71,525	65,551	5,974	0	71,525
Sewer Availability - Internal	1,123	683	440	0	1,123
Water Availability - Internal	866	843	23	0	866
Other Expenses	1,372,722	532,799	839,923	0	1,372,722
<b>Total Expenses from Continuing Operations</b>	<b>14,909,007</b>	<b>8,312,774</b>	<b>6,596,233</b>	<b>200,000</b>	<b>15,109,007</b>
<b>Operating Result from Continuing Operations</b>	<b>(3,986,710)</b>	<b>(444,985)</b>	<b>(3,541,725)</b>	<b>2,045,000</b>	<b>(1,941,710)</b>
<b>Operating Result before Capital Items</b>	<b>(266,617)</b>	<b>432,920</b>	<b>(699,537)</b>	<b>200,000</b>	<b>(66,617)</b>

Water Fund					
	Adopted Budget	Actuals as at 31/12/2021	Balance	Proposed Variation	Revised Budget
<b>Capital Budget</b>					
<b>Income from the Sale of Assets</b>					
Plant & Equipment	(58,740)	0	(58,740)	0	(58,740)
<b>Total Income from the Sale of Assets</b>	<b>(58,740)</b>	<b>0</b>	<b>(58,740)</b>	<b>0</b>	<b>(58,740)</b>
<b>Capital Renewals</b>					
Other Structures	494,000	318,398	175,602	0	494,000
Water Supply Network	510,000	14,011	495,989	(125,000)	385,000
<b>Total Capital Renewals</b>	<b>1,004,000</b>	<b>332,408</b>	<b>671,592</b>	<b>(125,000)</b>	<b>879,000</b>
<b>Capital Upgrades</b>					
<b>Total Capital Upgrades</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Capital Replacements</b>					
Plant & Equipment	129,551	0	129,551	0	129,551
Other Structures	700,000	143,381	556,619	(1,392)	698,608
Land Council Owned	10,000	3,466	6,535	0	10,000
Land - Operational	1,000,000	0	1,000,000	(900,000)	100,000
Water Supply Network	10,436,058	268,814	10,167,244	(4,633,608)	5,802,450
<b>Total Capital Replacements</b>	<b>12,275,609</b>	<b>415,660</b>	<b>11,859,949</b>	<b>(5,535,000)</b>	<b>6,740,609</b>
<b>Loan Repayments</b>	<b>297,507</b>	<b>147,192</b>	<b>150,315</b>	<b>0</b>	<b>297,507</b>
<b>Loan Receivables</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Capital Budget</b>	<b>13,518,376</b>	<b>895,260</b>	<b>12,623,116</b>	<b>(5,660,000)</b>	<b>7,858,376</b>
<b>Net Result</b>	<b>9,531,666</b>	<b>450,275</b>	<b>9,081,391</b>	<b>(3,615,000)</b>	<b>5,916,666</b>
<b>Funding Sources</b>					
Depreciation	(4,164,253)	(1,987,750)	(2,176,503)	0	(4,164,253)
Restricted Assets	(5,577,617)	703,853	(6,281,470)	2,915,000	(2,662,617)
<b>Cost to Council</b>	<b>(210,204)</b>	<b>(833,622)</b>	<b>623,418</b>	<b>(700,000)</b>	<b>(910,204)</b>



## 5.5 DEVELOPMENT APPLICATION DA 437/2021(1) - WENTWORTH GOLF CLUB - 130 PLOUGHMANS LANE

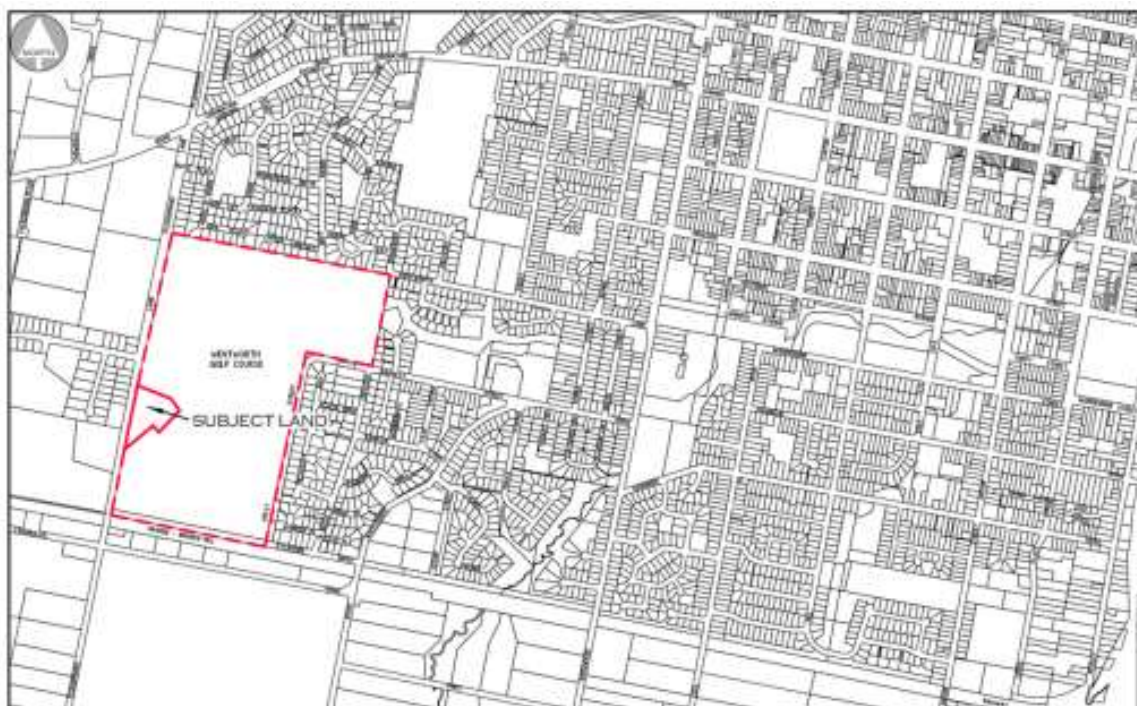
RECORD NUMBER: 2022/42

AUTHOR: Summer Commins, Senior Planner

### EXECUTIVE SUMMARY

Application lodged	11 October 2021
Applicant/s	Orange Ex-Services Club Limited
Owner/s	Wentworth Golf Club and the State of New South Wales
Land description	Lot 199 DP 756899 and Lot 181 DP 1154782 - 130 Ploughmans Lane, Orange
Proposed land use	Demolition (existing pro-shop, gazebo and tree removal) and Registered Club (new club building with ancillary pro-shop, cart store, cafe and car parking)
Value of proposed development	\$8,342,993.00

Council's consent is sought to construct a new clubhouse for the Wentworth Golf Club at Ploughmans Lane. The development site is described as Lot 199 DP 756899 and Lot 181 DP 1154782 - 130 Ploughmans Lane, Orange (see locality at Figure 1).



**Figure 1 - locality**

The proposed clubhouse will comprise a multi-level building containing indoor and outdoor entertainment spaces (lounge, dining and gaming); golf-related spaces (pro-shop, simulator rooms and cart store); support facilities and amenities; and undercover car park.

The existing pro-shop building and a gazebo will be demolished to accommodate the new clubhouse; and five (5) trees will be removed. The proposed clubhouse will be located in the north-east corner of Lot 199, generally in the location of the former clubhouse which was destroyed by fire in May 2019 (see Figure 2).

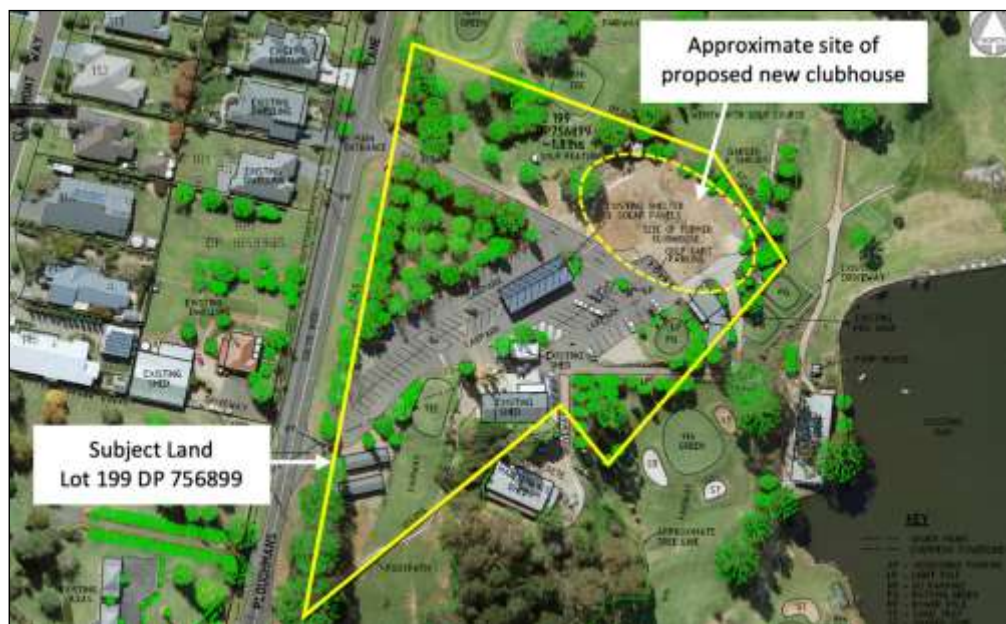


Figure 2 - site of proposed clubhouse

Artists' impressions of the proposed clubhouse are depicted below (see Figures 3 and 4).



Figure 3 – front/south elevation





**Figure 4 – rear/north elevation**

Notable planning matters for the proposed development include:

- continuation of the existing recreational use of the land
- the visual impacts associated with site works and the new building
- the suitability of onsite car parking to service the development
- the impacts of the proposal on the amenity of adjoining residential neighbourhoods
- the social and economic impacts associated with construction and operation.

The proposal was notified development in accordance with Council's Community Participation Plan 2019. At the completion of the exhibition period, no submissions had been received.

The Planning and Development Committee has delegated authority to approve the application, based on the cost of the development of more than \$3 million.

The proposed development will comply with Local and State planning controls applying to the subject land and particular landuse. Conditions are included to mitigate and manage arising impacts. Approval of the application is recommended.

### **DECISION FRAMEWORK**

Development in Orange is governed by two key documents Orange Local Environment Plan 2011 and Orange Development Control Plan 2004. In addition, the Infill Guidelines are used to guide development, particularly in the heritage conservation areas and around heritage items.

**Orange Local Environment Plan 2011** – The provisions of the LEP must be considered by the Council in determining the application. LEPs govern the types of development that are permissible or prohibited in different parts of the City and also provide some assessment criteria in specific circumstances. Uses are either permissible or not. The objectives of each zoning and indeed the aims of the LEP itself are also to be considered and can be used to guide decision making around appropriateness of development.

**Orange Development Control Plan 2004** – the DCP provides guidelines for development. In general, it is a performance-based document rather than prescriptive in nature. For each planning element there are often guidelines used. These guidelines indicate ways of achieving the planning outcomes. It is thus recognised that there may also be other solutions of merit. All design solutions are considered on merit by planning and building staff. Applications should clearly demonstrate how the planning outcomes are being met where alternative design solutions are proposed. The DCP enables developers and architects to use design to achieve the planning outcomes in alternative ways.

#### **DIRECTOR'S COMMENTS**

The proposal involves the construction of a new clubhouse for the Wentworth Golf Club at Ploughmans Lane. The proposed clubhouse is proposed to be constructed in the same location of the former clubhouse building which was destroyed by fire in May 2019. The key planning considerations relate to the visual impacts associated with site works and the new building, the suitability of onsite car parking, the impacts of the proposal on the amenity of adjoining residential neighbourhoods and the social and economic impacts associated with construction and operation. The development responds well to its environment and the design takes into account the sloping nature of the site.

The staff planning report has addressed these issues and it is recommended that the application be supported by Council subject to the adoption of the attached draft Notice of Determination.

#### **LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “10.1 Preserve - Engage with the community to ensure plans for growth and development are respectful of our heritage”.

#### **FINANCIAL IMPLICATIONS**

Nil

#### **POLICY AND GOVERNANCE IMPLICATIONS**

Nil

#### **RECOMMENDATION**

**That Council consents to development application DA 437/2021(1) for *Demolition (existing pro-shop, gazebo and tree removal) and Registered Club (new club building with ancillary pro-shop, cart store, cafe and car parking)* at Lot 199 DP 756899 and Lot 181 DP 1154782 - 130 Ploughmans Lane, Orange, pursuant to the conditions of consent in the attached Notice of Approval.**

#### **FURTHER CONSIDERATIONS**

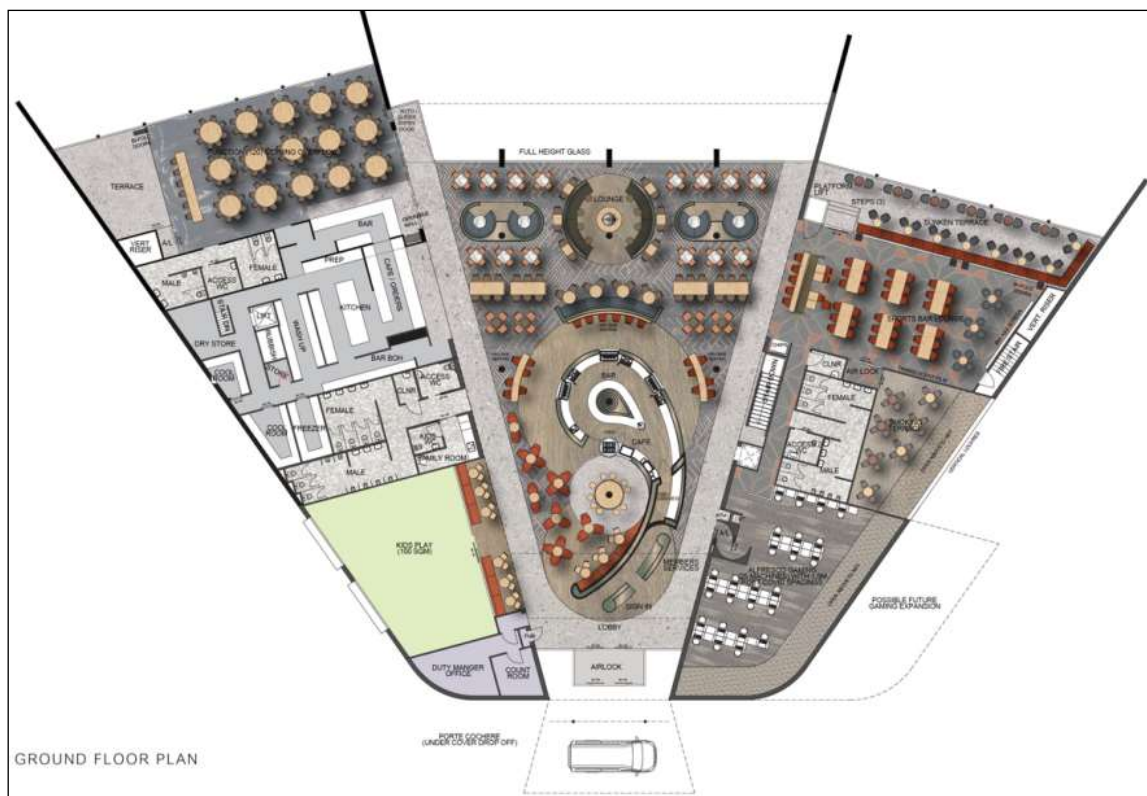
Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION**

The proposal involves construction of a new clubhouse for the Wentworth Golf Club at Ploughmans Lane. The proposed clubhouse will replace the former clubhouse that was destroyed by fire in May 2019. The new building will be sited in generally the same location as the former facility (see Figure 2 above).

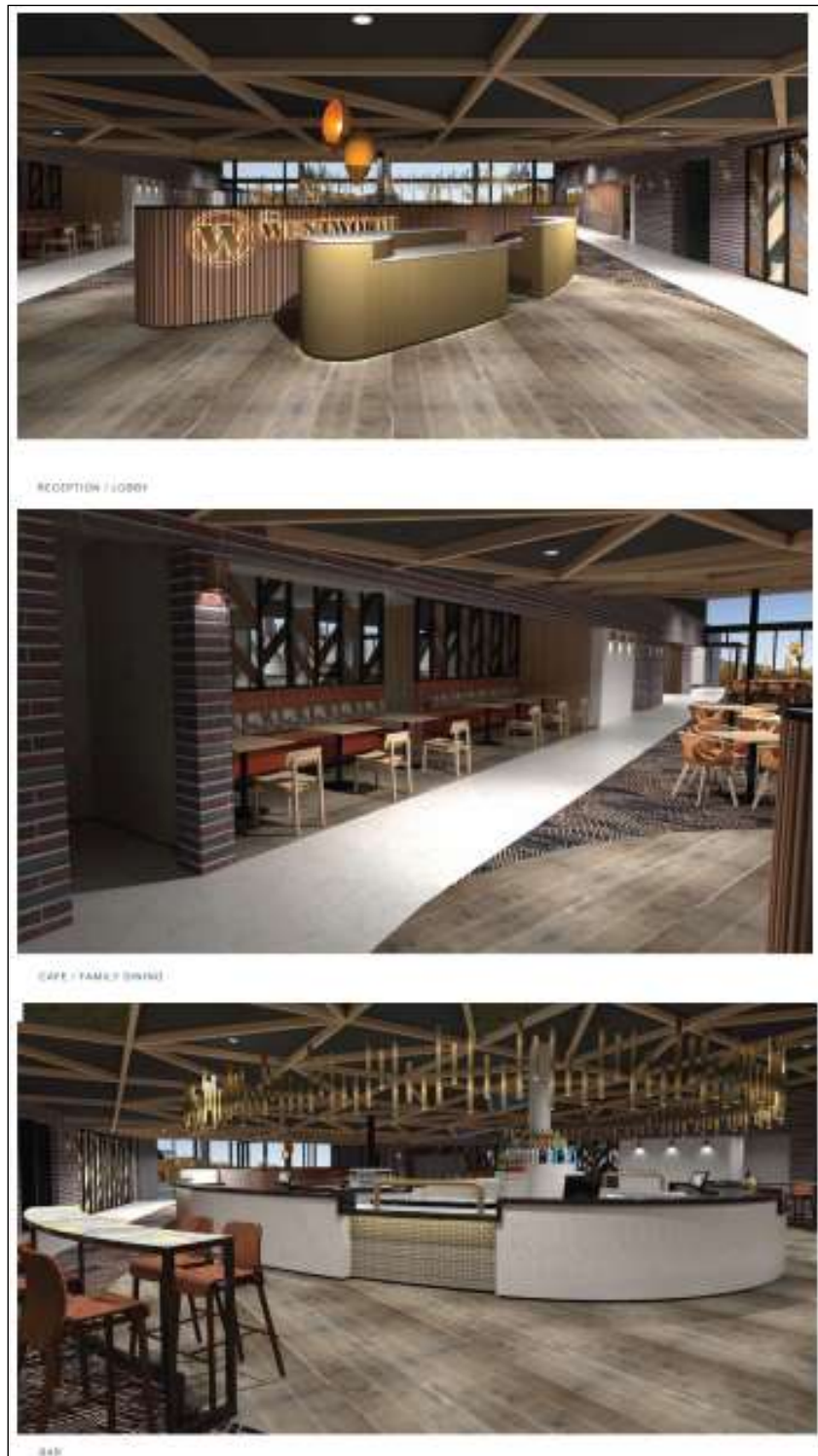
The proposed clubhouse will comprise a multi-level building at ground, lower ground and basement levels.

The **ground level** will accommodate indoor and outdoor entertainment spaces including bar, café, lounge, function/dining area, kids play area, sports bar, alfresco gaming and smoking terrace. Staff support facilities and patron amenities will also be provided at ground level (see Figure 5).



**Figure 5 – proposed ground floor plan**

Indicative internal perspectives of the ground floor spaces are depicted below (see Figure 6).



**Figure 6 – internal ground floor perspectives (Abeo Architects)**

The **lower ground floor and basement** will include golf-related spaces including pro-shop, simulator rooms, cart store and charging area and café. A loading dock, storage area, plant and communications rooms, and amenities will also be provided at lower ground level. The lower ground and basement level will also comprise a carpark containing 15 car spaces and one (1) space for the Club's courtesy bus (see Figure 7).



**Figure 7 – proposed lower ground/basement levels**

Indicative internal perspectives of the lower ground floor spaces are depicted below (see Figure 8).



**Figure 8 – internal lower ground floor perspectives (Abeo Architects)**

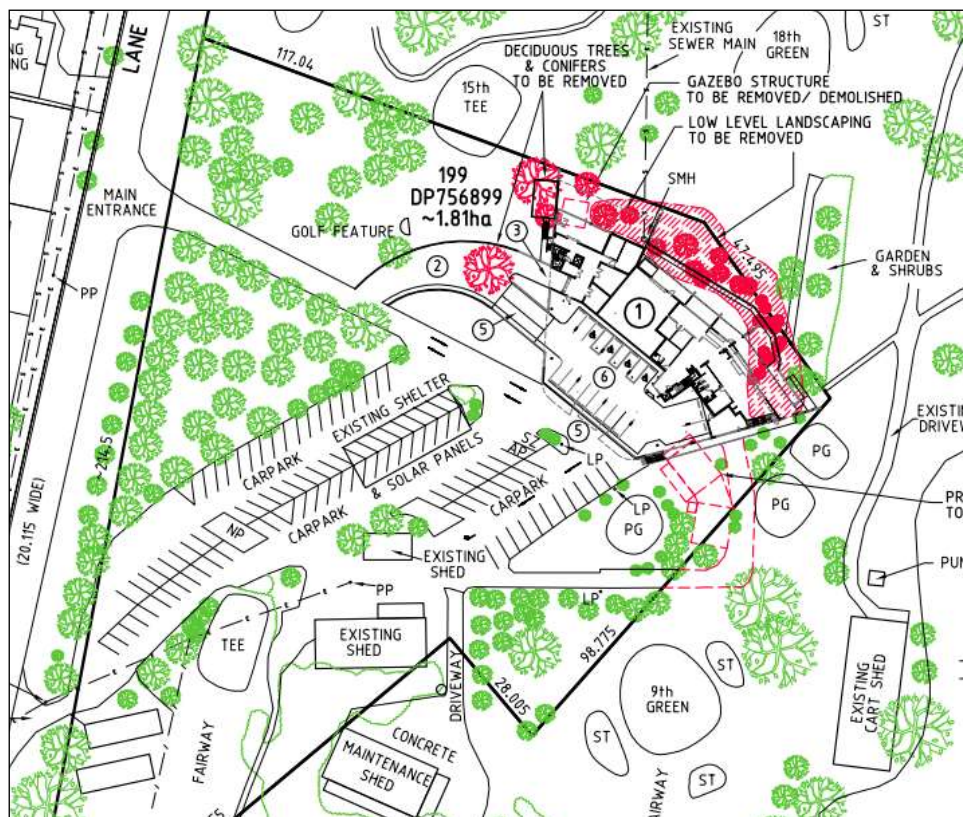


The proposed clubhouse will take a contemporary building form. Key elements in the building design will include:

- curved walls to the front facade
- projecting trapezoidal Porte Cochere at main entry
- minimal fenestration to the south (front) façade and extensive glazing to the north (rear) façade
- rectangular form with flat roof profile
- mixed finishes (brick and smooth wall finishes)
- bespoke detailing including metal screens, columns and louvres.

The building will present a single storey structure at the front façade, and read as a two storey building at the rear and sides. The proposed clubhouse design is depicted in Figures 3 and 4 above.

The proposal also involves removal of the existing pro-shop building located to the south east) of the proposed clubhouse; and a gazebo structure near the north-west corner of the proposed clubhouse. Five (5) deciduous and conifer trees and low-level landscaping will also be removed. Proposed demolition works and vegetation removal are depicted below (see Figure 9).



**Figure 9 – proposed demolition and tree removal in red**

The use of the building will be typical of a registered club, and involve dining, entertainment and sporting functions. Hours of operation will be 10am to 10pm Sunday to Wednesday; and 10am to midnight Thursday to Saturday.

## **MATTERS FOR CONSIDERATION UNDER THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT 1979**

### **Section 1.7 Application of Part 7 of the *Biodiversity Conservation Act 2016* and Part 7A of the *Fisheries Management Act 1994***

Pursuant to Clause 1.7:

*This Act has effect subject to the provisions of Part 7 of the [Biodiversity Conservation Act 2016](#) and Part 7A of the [Fisheries Management Act 1994](#) that relate to the operation of this Act in connection with the terrestrial and aquatic environment.*

In consideration of this section, the development is not likely to impact terrestrial and aquatic environments. In this regard:

- The subject and adjoining lands are not identified as biodiversity sensitive on the Orange LEP 2011 [Terrestrial Biodiversity Map](#).
- The proposal does not involve removal of native vegetation. Clearing thresholds prescribed by regulation are not relevant to the application.
- The proposal is not likely to have a significant effect on threatened species, nor impact endangered ecological communities:
  - the site demonstrates a high degree of disturbance from its natural state
  - the proposal does not involve clearing of native vegetation. Trees to be removed are introduced (non-native) species
  - the site does not contain mapped biodiversity land at Local or State level
  - the development does not involve removal of natural or built features that would provide habitat for native fauna.

Based on the foregoing considerations, a Biodiversity Assessment Report is not required, and the proposal suitably satisfies the relevant matters at Section 1.7.

## **Section 4.15 Evaluation**

### ***Provisions of any environmental planning instrument S4.15(1)(A)(I)***

#### **Orange Local Environmental Plan 2011 (as amended)**

#### **Part 1 - Preliminary**

#### **Clause 1.2 Aims of Plan**

The particular aims of the LEP relevant to the proposal include:

- (a) *to encourage development which complements and enhances the unique character of Orange as a major regional centre boasting a diverse economy and offering an attractive regional lifestyle,*
- (b) *to provide for a range of development opportunities that contribute to the social, economic and environmental resources of Orange in a way that allows present and future generations to meet their needs by implementing the principles for ecologically sustainable development,*

(f) *to recognise and manage valued environmental heritage, landscape and scenic features of Orange.*

The proposed development is considered to be consistent with the above-listed Aims of the LEP, as outlined in this report.

#### **Clause 1.6 Consent Authority**

Clause 1.6 is applicable and states:

*The consent authority for the purposes of this Plan is (subject to the Act) the Council.*

#### **Clause 1.7 Mapping**

The subject site is identified on the LEP maps in the following manner:

Land Zoning Map:	RE2 Private Recreation
Lot Size Map:	No minimum lot size
Heritage Map:	Not a heritage item or heritage conservation area. Nearby to Local heritage item – Item 59 Melyra House
Height of Buildings Map:	Not applicable
Floor Space Ratio Map:	Not applicable
Terrestrial Biodiversity Map:	No biodiversity sensitivity
Groundwater Vulnerability Map:	Groundwater vulnerable
Drinking Water Catchment Map:	Not applicable
Watercourse Map:	Not affected by a sensitive waterway
Urban Release Area Map:	Not within an urban release area
Obstacle Limitation Surface Map:	Not applicable
Additional Permitted Uses Map:	Not applicable
Flood Planning Map:	Not applicable

Those matters that are of relevance are addressed in detail in the body of this report.

#### **Clause 1.9A Suspension of Covenants, Agreements and Instruments**

Clause 1.9A is applicable and states in part:

(1) *For the purpose of enabling development on land in any zone to be carried out in accordance with this Plan or with a consent granted under the Act, any agreement, covenant or other similar instrument that restricts the carrying out of that development does not apply to the extent necessary to serve that purpose.*

In consideration of this clause, Council staff are not aware of the title of the subject property being affected by a relevant agreement, covenant, etc.

### **Part 2 - Permitted or Prohibited Development**

#### **Clause 2.1 Land Use Zones**

The subject land is zoned RE2 Private Recreation.

The proposal is defined as a *registered club*.

*Registered clubs* are permitted with consent in the RE2 zone.



**Clause 2.3 Zone Objectives and Land Use Table**

The objectives of the RE2 Private Recreation Zone are:

- To enable land to be used for private open space or recreational purposes.
- To provide a range of recreational settings and activities and compatible land uses.
- To protect and enhance the natural environment for recreational purposes.
- To ensure development is ordered in such a way as to maximise public transport patronage and encourage walking and cycling in close proximity to settlement.
- To ensure development along the Southern Link Road has alternative access.

The proposed development will satisfy the RE2 zone objectives. The proposed clubhouse is ancillary to the existing recreational use of the subject land as a golf course. Registered clubs are a permitted and complementary land use in the zone. The site for the proposed clubhouse generally comprises the site of the former clubhouse and does not have particular environmental values. The golf club is accessible via public transport, and within walking distance of nearby residential neighbourhoods.

**Part 3 - Exempt and Complying Development**

The application is not exempt or complying development.

**Part 4 - Principal Development Standards**

The Principal Development Standards are not applicable to the subject land or proposed development.

**Part 5 - Miscellaneous Provisions****Clause 5.10 Heritage Conservation**

The subject land is nearby to a Local heritage item: *Melyra House* (Item 58) at 119 Ploughmans Lane. Clause 5.10 is applicable and states in part:

- (4) *The consent authority must, before granting consent under this clause in respect of a heritage item or heritage conservation area, consider the effect of the proposed development on the heritage significance of the item or area concerned.*

In consideration of this clause, the proposed development will not adversely impact on the significance of the nearby Local heritage item. There will be nil-negligible visual relationship between the proposed clubhouse and *Melyra House* (opposite in Ploughmans Lane) due to generous separation (some 250m), improvements in the intervening area, vegetation and topography. The proposed development will not impact views, structural integrity or public appreciation of the heritage item.

**Clause 7.1 Earthworks**

The proposal involves ancillary earthworks. Clause 7.1 is applicable and states in part:

- (3) *Before granting development consent for earthworks, the consent authority must consider the following matters -*

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- (a) *the likely disruption of, or any detrimental effect on, existing drainage patterns and soil stability in the locality of the development,*
- (b) *the effect of the development on the likely future use or redevelopment of the land,*
- (c) *the quality of the fill or the soil to be excavated, or both,*
- (d) *the effect of the development on the existing and likely amenity of adjoining properties,*
- (e) *the source of any fill material and the destination of any excavated material,*
- (f) *the likelihood of disturbing relics,*
- (g) *the proximity to and potential for adverse impacts on any waterway, drinking water catchment or environmentally sensitive area,*
- (h) *any measures proposed to minimise or mitigate the impacts referred to in Paragraph (g).*

In consideration of the relevant matters:

- Conditional sediment and erosion controls will be installed and maintained during construction.
- The proposed earthworks will facilitate the proposed development.
- The site is not known to have particular cultural values.
- A large golf course dam is located some 30-70m to the east of the development site. A first order stream connects to the dam in the northern extent, and is located at least 100m away from the development site.

In accordance with advice from NSW Natural Resources Access Regulator (NRAR), the dam is not considered to be a watercourse. The proposed development will be suitably removed from the stream, as to not be located on waterfront land. Approval from NRAR is not required.



Figure 10 – nearby dam and stream

- The subject land is not within a drinking water catchment; nor identified as an environmentally sensitive area.

**Clause 7.3 Stormwater Management**

Clause 7.3 is applicable. This clause states in part:

- (3) *Development consent must not be granted to development on land to which this clause applies unless the consent authority is satisfied that the development:*
- (a) *is designed to maximise the use of water permeable surfaces on the land having regard to the soil characteristics affecting onsite infiltration of water, and*
  - (b) *includes, where practical, onsite stormwater retention for use as an alternative supply to mains water, groundwater or river water, and*
  - (c) *avoids any significant impacts of stormwater runoff on adjoining downstream properties, native bushland and receiving waters, or if that impact cannot be reasonably avoided, minimises and mitigates the impact.*

Stormwater from the site will be piped to the adjacent water storage dam. Council's Assistant Development Engineer has included Conditions to satisfy the requirements of Clause 7.3.

**Clause 7.6 Groundwater Vulnerability**

The subject land is identified as Groundwater Vulnerable on the Groundwater Vulnerability Map. Clause 7.6 applies. This clause states in part:

- (3) *Before determining a development application for development on land to which this clause applies, the consent authority must consider:*
- (a) *whether or not the development (including any onsite storage or disposal of solid or liquid waste and chemicals) is likely to cause any groundwater contamination or have any adverse effect on groundwater dependent ecosystems, and*
  - (b) *the cumulative impact (including the impact on nearby groundwater extraction for potable water supply or stock water supply) of the development and any other existing development on groundwater.*

In consideration of Clause 7.6, there are no aspects of the proposed development that will impact on groundwater and related ecosystems.

**Clause 7.11 Essential Services**

Clause 7.11 applies and states:

*Development consent must not be granted to development unless the consent authority is satisfied that any of the following services that are essential for the proposed development are available or that adequate arrangements have been made to make them available when required:*

- (a) *the supply of water,*
- (b) *the supply of electricity,*

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- (c) the disposal and management of sewage,*
- (d) storm water drainage or onsite conservation,*
- (e) suitable road access.*

The listed-utility services are available to the land and adequate for the proposal pursuant to Clause 7.11:

- The site is connected to reticulated water.
- Electricity and telecommunications are available.
- The site is connected to reticulated sewer. Conditions are included requiring relocation of a sewer main and manhole clear of the proposed building.
- Conditions are included requiring stormwater from the building and carpark to be discharged to the onsite dam.
- The proposal will not alter existing site access via Ploughmans Lane.

It is noted that the proposal will not generate water and sewer headworks charges. Existing water and sewer credits apply to the land. Council's Assistant Development Engineer had no comments to make on this matter.

**State Environmental Planning Policy 55 Remediation of Land**

SEPP 55 is applicable and states in part:

*7(1) A consent authority must not consent to the carrying out of any development on land unless:*

- (a) it has considered whether the land is contaminated, and*
- (b) if the land is contaminated, it is satisfied that the land is suitable in its contaminated state (or will be suitable, after remediation) for the purpose for which the development is proposed to be carried out, and*
- (c) if the land requires remediation to be made suitable for the purpose for which the development is proposed to be carried out, it is satisfied that the land will be remediated before the land is used for that purpose.*

In consideration of this clause, the proposed development seeks consent for a new clubhouse on the site of the former clubhouse. The proposal will reinstate the longstanding use of this part of the site for a registered club, and will not involve a change in landuse.

The subject land has established use as a recreation area, is not contained within an investigation area, and is not known to have been used for a Table 1 purpose. The site is considered suitable in its current state for the proposed development. Preliminary investigation as a precursor to site contamination is considered unnecessary in support of the proposal. Council's Environmental Health Officer has included Conditions in relation to unexpected finds.

**State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017**

SEPP (Vegetation in Non-Rural Areas) 2017 applies and states in part:

*9 Vegetation to which Part applies*

- (1) This Part applies to vegetation in any non-rural area of the State that is declared by a development control plan to be vegetation to which this Part applies.*
- (2) A development control plan may make the declaration in any manner, including by reference to any of the following—*
  - (a) the species of vegetation,*
  - (b) the size of vegetation,*
  - (c) the location of vegetation (including by reference to any vegetation in an area shown on a map or in any specified zone),*
  - (d) the presence of vegetation in an ecological community or in the habitat of a threatened species.*

*10 Council may issue permit for clearing of vegetation*

- (1) A council may issue a permit to a landholder to clear vegetation to which this Part applies in any non-rural area of the State.*
- (2) A permit cannot be granted to clear native vegetation in any non-rural area of the State that exceeds the biodiversity offsets scheme threshold.*

In consideration of the above Sections, the proposal involves removal of 5 deciduous and conifer trees (see Figure 9 above and photograph below).



**Figure 11 – trees to be removed**

The trees are prescribed trees pursuant to Orange DCP 2004-0 (see following section of this report), and approval is required for removal. No objection is raised to tree removal of non-native and introduced species in this location. Replacement planting is considered unnecessary in the context of the landscaped golf course setting.



***Provisions of any Draft Environmental Planning Instrument That Has Been Placed on Exhibition 4.15(1)(A)(li)***

There are no draft EPIs on public exhibition.

***Provisions of any Development Control Plan S4.15(1)(A)(lii)*****Development Control Plan 2004****DCP 2004-00 Tree Preservation****PO-0.4-2 INTERIM PLANNING OUTCOMES - TREE PRESERVATION**

- 1 Trees prescribed by this DCP must not be ringbarked, cut down, topped, lopped or wilfully destroyed without the Council's approval and landowners consent
- 2 This clause applies to Eucalypts of any size belonging to the White Box, Yellow Box and Blakely's Red Gum Endangered Ecological Communities, including species indicated as affected in the tree preservation table.
- 3 This clause also applies to any tree, native or exotic, with a trunk diameter equal to or greater than 300mm at breast height (refer AS4970-2009 for measurement guidelines).
- 4 Notwithstanding IPO-4(3) this clause does not apply to species indicated as exempt in the tree preservation table.
- 5 An application for the Council's approval must be accompanied by an appropriately qualified specialist (i.e. Arborist) report outlining the following information
  - The location, size, species and condition (i.e. diseased, healthy, etc)
  - A statement that details any anticipated impacts on vegetation that may have derived from endangered ecological communities and/or that may be habitat for threatened species
  - The purpose of removal and whether the pruning of the tree would be a more practical and desirable alternative
  - Whether a replacement tree or trees should be planted
  - The location, size and species of any trees proposed to replace those intended for removal
  - The owners consent to the application being lodged
  - Any other relevant information regarding the tree to be removed (i.e. photographs)

As outlined in the foregoing section of this report (see SEPP Vegetation in Non-Rural Areas) 2017), no objection is raised to removal of non-native and introduced trees. Replacement planting is considered unnecessary in this setting. Tree removal will be imperceptible from the public domain (Ploughmans Lane) and within the site.

**DCP 2004-11 Land Used for Open Space and Recreation**

Wentworth Golf Club is listed *private recreation land* in Part 11. The DCP does not contain particular development controls relating to private recreation land. The proposed clubhouse will be consistent with and complementary to the existing use of the land for sport and recreation. The building has been appropriately designed to accommodate for the slope of the land. The design solution will offer excellent opportunities for picturesque views across the golf course to the North in a similar manner to that of the former clubhouse building. The proposed development will not have an adverse visual impact on the streetscape.

**DCP 2004 – 15 Car Parking****PO 15.6-1 PLANNING OUTCOMES – OFF-STREET CAR PARKING**

- 1 Adequate off-street car parking is provided in accordance with the Table or, alternatively, according to an assessment that demonstrates peak-parking demand based on recognised research.
- 2 Car-parking areas are designed according to Australian Standard.
- 3 Car-park areas include adequate lighting and landscaping (preferably deciduous shade trees), which provides for the personal security of users.
- 4 Bicycle-parking facilities are provided according to the relevant Australian Standard.
- 5 Facilities for loading and unloading of commercial vehicles are provided according to the relevant Australian Standard.

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Pursuant to DCP 2004, onsite parking for *registered clubs outside the CBD* is required at a rate of *one (1) space per 10m<sup>2</sup> of bar, gaming room, restaurant, entertainment or function room areas*.

The proposed clubhouse will comprise entertainment floor space of 1,308m as calculated by the project architect (see below table). Based on the DCP controls, 131 onsite parking spaces will be required for the development.

A total of 112 parking spaces will be provided, comprising 97 spaces on grade in the existing carpark, and 15 undercover basement spaces. Onsite parking will thereby depart from the DCP controls by 19 spaces.

In calculating entertainment floor space within the clubhouse, the proponent has *excluded* the sports bar smoking area, the kids play area and the lower level café. It is submitted that these areas provide *support* spaces and facilities for club patrons, and will not generate independent car parking requirements. On this basis, entertainment floor space would comprise 1,070m<sup>2</sup> and 107 car spaces would be required. The provision of onsite car parking would thereby satisfy the DCP controls, indeed five (5) surplus spaces would be available.

Description	Area (sqm)	Capacity
<b>GROUND FLOOR</b>		
Gaming (25 machines)	145	25
Sports bar smoking	62	28
Sports lounge	140	61
Sports terrace	83	28
Dining / lounge	288	172
Café	97	59
Kid play	100	25
Functions (incl. terrace)	214	120
Main bar / cafe / cashier / reception / etc.	74	
Function bar / prep.	29	
Function toilets	32	
Kitchen / stores / orders	160	
Main toilets	81	
Duty manager / count room	32	
Sports bar toilets	48	
Airlock / lobby / circulation / walls / etc.	300	
<b>TOTAL FLOOR AREA</b>	<b>1885</b>	<b>518</b>
<b>GROUND FLOOR</b>		
Golf shop & workshop	127	
Golf shop terrace	75	28
Café (indoor seating) + outdoor kitchen	76	12
Simulators / lounge / terrace	85	12
Amenities	23	
Staff room	23	4
Cart storage	177	
Plant room	60	
Loading dock / stores	215	
Lobby / lift / stairs / walls / etc.	99	
<b>TOTAL FLOOR AREA</b>	<b>960</b>	<b>56</b>
<b>TOTAL ENCLOSED AREA (incl. terraces)</b>	<b>2845</b>	<b>574</b>

Figure 12 - entertainment floor space in blue (excluding sports smoking bar, kids play and café)

As a matter arising, the golf course of itself will generate car parking demands. The DCP and RMS Guide to Traffic Generating Development is silent in relation to minimum parking requirements for golf courses.

It is considered, however, that suitable onsite car parking will be provided for the proposed development and existing golf course. In this regard:

- Peak operation for the uses will occur at different times (ie. daytime hours for the golf course and evenings for the registered club), and is unlikely to coincide or conflict.
- Parking resources will serve a dual purpose insofar as patrons will utilise the golf course and registered club on the same visit.
- On-street parking with a non-residential frontage is available on Ploughmans Lane for overflow parking should it be required.
- Demand for car parking at licenced venues is typically less than for other entertainment premises, as a consequence of alcohol consumption and associated use of public transport and ride sharing.
- The club's courtesy bus will assist to alleviate demand for onsite car parking.
- The golf club is located nearby to residential neighbourhoods and accessible via walking.
- Council has permitted departures from the DCP in relation to car parking requirements for other entertainment venues in the city.
- Conditions are included requiring upgrading of the existing on grade car parking areas in accordance with Council's requirements. Upgrading will improve functioning of available parking resources.

**DESIGNATED DEVELOPMENT**

The proposed development is not designated development.

**INTEGRATED DEVELOPMENT**

The proposed development is not integrated development.

***Provisions Prescribed by the Regulations S4.15(1)(a)(iv)*****Demolition of a Building (clause 92)**

The proposal involves demolition of the existing pro-shop, gazebo structure and the remains of the burnt-out former clubhouse. Conditions are included requiring waste management and demolition works in accordance with applicable standards.

**Fire Safety Considerations (clause 93)**

Council's Building Certifier advises that the proposed clubhouse may be designed to comply with the BCA, subject to Performance Solutions to be assessed at Construction Certificate stage.



**Buildings to be Upgraded (clause 94)**

The proposal does not involve the rebuilding, alteration, enlargement or extension of an existing building.

**BASIX Commitments (clause 97A)**

BASIX is not applicable to the proposed development. A Section J energy efficiency statement will be required with the Construction Certificate application.

***The Likely Impacts of the Development S4.15(1)(B)*****Context and Setting**

Wentworth Golf Club is a longstanding recreation facility within the City. The proposed development will reinstate the previous and ancillary clubhouse as a new building with improved spaces and offerings. The development site will generally be located on the site of the former clubhouse. As such, the new building will maintain a similar relationship within the site and surrounding development pattern. The development will not be incongruous in this context and setting.

**Visual Impacts**

The proposed development will have acceptable visual impacts for the site and setting due to the following:

- The proposed building will be located well-within the golf course site, with generous setbacks from Ploughmans Lane (some 80m) and adjoining residential properties.
- Views of the building from Ploughmans Lane will be limited by distance, well-established vegetation and variable topography.
- The bulk, height and scale of the proposed clubhouse will be suitable. The building has been designed to fit the landform with split level design, horizontal massing and low slung roof profile.
- The rear two-storey building elements will be well-articulated to reduce bulk impacts. Elements will include extensive glazing, mixed wall finishes, glass balustrades and blade walls.
- External colours and finishes will comprise subdued colour tones and low-reflective surfaces, suitable to the open space setting.
- Mechanical plant will be within screened compounds at ground level and louvered enclosures within the roof structure.
- Back of house areas (plant and unloading) will be sited to not be easily viewed from public areas.
- Associated tree removal will be imperceptible from the public domain (Ploughmans Lane) and within the site. The existing landscape setting will be negligibly altered.
- Conditional upgrading of onsite vehicle areas will improve the visual presentation of the site.
- The proposal does not involve advertising. Conditions are included requiring further development consent be obtained for signage.

**Traffic Matters**

Traffic impacts associated with the proposal will be within reasonable limit:

- Existing site access via Ploughmans Lane will be maintained. Access upgrading is not required.
- As outlined in the foregoing sections of this report, suitable onsite car parking will be provided for the development.
- Conditional upgrading of on grade car parking and the proposed basement car park will comply with Australian Standard S 2890.1-2004 Off-Street Car Parking.
- Onsite vehicle circulation arrangements in the on grade car park will be retained in their current form. All vehicles will enter and exit the site in a forward direction.
- Service vehicle areas and loading dock will be removed from and not conflict with patron car parking.
- Traffic associated with the golf course is an established component of the local traffic regime. Some additional traffic is anticipated associated with the enlarged clubhouse and increased facilities. Traffic generation figures are not available for the subject golf course and ancillary registered club.

Pursuant to the RMS Guide to Traffic Generating Development (2002), *'it is difficult to generalise on the traffic generation of licenced clubs because of the diversified nature of clubs. Traffic generation is affected by such factors as the provision of live entertainment, gambling facilities, number of members and club location... The introduction of random breath testing also make such generalisations more difficult.'*

- Notwithstanding the additional traffic associated with the proposal, the capacity of the local road network will be suitable. Environmental goals for local roads will not be exceeded. Council's Technical Services Division had no comments or concerns in relation to network capacity.

**Recreation Use**

The proposed clubhouse will be consistent with and complementary to the existing use of the land for sport and recreation. The proposal will not alter the recreational values of the land.

**Residential Amenity**

Residential neighbourhoods adjoin the golf course site. The proposed clubhouse will be sited some 100m from the nearest dwellings to the west on Ploughmans Lane. Dwellings to the north and east are sited at least 400m away from the development site.

The proposal will not adversely impact on residential amenity due to the following:

- Natural site features (topography and vegetation) will provide separation and screening of the development from dwellings on Ploughmans Lane. Visual impacts in the public domain will be nil-negligible.

### 5.5 Development Application DA 437/2021(1) - Wentworth Golf Club - 130 Ploughmans Lane

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- Building siting will generally adopt that of the former clubhouse and be well-setback from the Ploughmans Lane site frontage and opposing dwellings. Similarly, existing onsite vehicle areas are removed from the frontage. Onsite activities are generally removed from opposing dwellings.
- The subject land has longstanding recreational use. The proposal will reinstate the former clubhouse (albeit a larger facility). The golf course is a longstanding and accepted element in the neighbourhood.
- Conditions are included to minimise light spill and nuisance glare beyond the site.
- Noise impacts will be acceptable, as follows:
  - conditions are included requiring a commissioning report post-occupation, to demonstrate compliant noise emissions from mechanical plant
  - the building design orients active spaces to the rear (north) and away from dwellings on Ploughmans Lane. This will assist to direct noise impacts to the north and away from opposing dwellings
  - traffic noise associated with the golf course is an accepted element of the existing ambient acoustic setting
  - natural site features and building siting will provide spatial separation between opposing dwellings.
- The proposed building will not impact on privacy or solar access for dwellings on adjoining lands.
- The proposed building will not visually encroach dwellings on adjoining lands.
- The proposed development will not involve emissions (dust, odour, etc).

#### Conservation Values

As outlined in the foregoing sections of this report, the proposed development will not adversely impact on the significance of the nearby listed *Melyra House*, due to nil-negligible spatial relationship between the item and development site.

The subject land is not known to contain indigenous relics. A Condition is included in relation to unexpected historical finds.

#### Waste Management

Waste management arrangements for the clubhouse (general waste, recycling, food waste, grease/oil) will be provided consistent with *Better Practice Guidelines for Waste Management and Recycling in Commercial and Industrial Facilities* (NSW EPA 2012).

#### Construction Impacts

Conditions are included to minimise construction impacts on residential amenity and the natural environment, including hours of operation, sediment controls, waste management and site management.

**Crime and Anti-Social Behaviour**

The proposed development was referred to NSW Police for consideration and comment. NSW Police advise:

*'Police have risk assessed the development to be low risk. However, due to the nature of the development and history of the establishment, we recommend that CCTV be installed and cover all public areas including the underground car parking area. The CCTV should be retained for a minimum of 28 days and be recorded in a digital format that is accessible on site. Lighting should be installed to support the CCTV including in parking areas and appropriate signage should be used to clearly define public and staff only areas.'*

Conditions are included to address the requirements of NSW Police.

*Crime Prevention Through Environmental Design* principles (surveillance, access control, territorial enforcement and space management) are evident in the site layout and building design.

**Environmental Impacts**

Impacts on the natural environment will be within acceptable limit:

- conditions are including to manage construction and operational waste
- conditional sediment and erosion controls will be installed and maintained during construction
- the development will be suitably removed from the dam and connecting stream on the golf course site
- the subject land is not within a drinking water catchment nor identified as an environmentally sensitive area
- stormwater from the site will be piped to the onsite water storage dam and will not result in runoff to downstream properties
- the site does not have particular biodiversity values
- tree removal involves non-native and introduced species only and will have imperceptible impact on the landscape setting
- the development site is not known to be contaminated
- there are no aspects of the proposal that would impact on groundwater.

**Social and Economic Impacts**

The proposed development will have favourable social and economic impacts. The proposal will:

- reinstate and improve facilities for the golf club which will be of benefit to the members, guests and wider community
- maintain and reinforce the existing recreational use of the subject land
- increase expenditure in the City associated with construction spending
- maintain expenditure in the City associated with operational spending
- generate construction and operational employment
- complement and enhance the regional central status of the City.

***The Suitability of the Site S4.15(1)(C)***

The subject land is suitable for the proposed development due to the following:

- the proposal is permitted on the subject land zoning
- the proposal is ancillary to the existing recreational use of the land
- the location of works will be well-removed from dwellings on adjoining lands as to maintain residential amenity
- utility services are available
- the land has existing access via Ploughmans Lane
- the local road network has sufficient capacity to accommodate traffic associated with the proposal
- onsite parking resources will be suitable
- the site is not subject to known natural hazards
- the land has no particular environmental or conservation values
- there is no known contamination on the land.

***Any Submissions made in Accordance with this Act or the Regulations S4.15(1)(d)***

The proposed development comprises Notified Development pursuant to Council's Community Participation plan 2019. Written notice of the proposal was given in the prescribed manner. At the completion of the exhibition period, no submissions had been received.

***Public Interest S4.15(1)(e)***

The proposal is not inconsistent with any known relevant policy statements, planning studies, guidelines, etc that have not been considered in this assessment.

The proposal is ancillary to the existing recreational use of the land and will promote the continued use of the land for recreation. The development will have favourable economic impacts for the city and region. Offsite arising impacts will be within reasonable limit. The proposal is considered to be in the public interest.

**SUMMARY**

Council's consent is sought to construct a new clubhouse for the Wentworth Golf Club at Ploughmans Lane. The proposed development will comply with Local and State planning controls applying to the subject land and particular landuse. No public submissions were received in relation to the application. Conditions are included to mitigate and manage arising impacts. Approval of the application is recommended.


**COMMENTS**

This report and the attached Notice of Approval have been partly informed by:

- Assistant Development Engineer
- Environmental Health and Building Inspector
- Manager City Presentation
- Environmental Health Officer
- NSW Police
- NSW Natural Resources Access Regulator

**ATTACHMENTS**

- 1 Notice of Approval, D22/5288 [↓](#)
- 2 Site and Architectural Plans, D22/2364 [↓](#)

	<p style="text-align: center;"><b>ORANGE CITY COUNCIL</b></p> <p style="text-align: center;">Development Application No <b>DA 437/2021(1)</b></p> <p>NA22/58 <span style="float: right;">Container PR10126</span></p>
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## NOTICE OF DETERMINATION OF A DEVELOPMENT APPLICATION

issued under the *Environmental Planning and Assessment Act 1979*  
Section 4.18

### Development Application

Applicant Name: Orange Ex-Services Club Limited  
 Applicant Address: c/- Peter Basha  
 PO Box 1827  
 ORANGE NSW 2800  
 Owner's Name: Wentworth Golf Club  
 Land to Be Developed: Lot 199 DP 756899, Lot 181 DP 1154782 - 130 Ploughmans Lane, Orange  
 Proposed Development: Demolition (existing pro-shop, gazebo and tree removal) and Registered Club (new club building with ancillary pro-shop, cart store, cafe and car parking)

### Building Code of Australia building classification:

Class to be determined by the Certifier

### Determination made under Section 4.16

Made On: 15 February 2022  
 Determination: **CONSENT GRANTED SUBJECT TO CONDITIONS DESCRIBED BELOW:**

**Consent to Operate From:** 16 February 2022  
**Consent to Lapse On:** 16 February 2027

### Terms of Approval

The reasons for the imposition of conditions are:

- (1) To ensure a quality urban design for the development which complements the surrounding environment.
- (2) To maintain neighbourhood amenity and character.
- (3) To ensure compliance with relevant statutory requirements.
- (4) To provide adequate public health and safety measures.
- (5) To ensure the utility services are available to the site and adequate for the development.
- (6) To prevent the proposed development having a detrimental effect on adjoining land uses.
- (7) To minimise the impact of development on the environment.

### Conditions

- (1) The development must be carried out in accordance with:
  - (a) **Drawings by Peter Basha Planning & Development: Figures 1-4, Ref. 21070DA dated 13/9/2021 (4 sheets)**  
**Drawings by ABEO Architects, Project No. 2109, Drawings Nos. DA01-DA05 (Rev B), Drawings Nos. DA06-DA07 (Rev A) dated (7 sheets)**
    - (b) statements of environmental effects or other similar associated documents that form part of the approval

**as amended in accordance with any conditions of this consent.**

**NOTICE OF DETERMINATION OF DEVELOPMENT APPLICATION NO DA 437/2021(1)**

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**Conditions (cont)**

**PRESCRIBED CONDITIONS**

- (2) All building work must be carried out in accordance with the provisions of the Building Code of Australia.
- (3) A sign is to be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:
  - (a) showing the name, address and telephone number of the principal certifying authority for the work, and
  - (b) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
  - (c) stating that unauthorised entry to the site is prohibited.

Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out.

- (4) Where any excavation work on the site extends below the level of the base of the footings of a building on adjoining land, the person having the benefit of the development consent must, at the person's own expense:
  - (a) protect and support the adjoining premises from possible damage from the excavation, and
  - (b) where necessary, underpin the adjoining premises to prevent any such damage.

Note: This condition does not apply if the person having the benefit of the development consent owns the adjoining land or the owner of the adjoining land has given consent in writing to this condition not applying.

**PRIOR TO THE ISSUE OF A CONSTRUCTION CERTIFICATE**

- (5) An approval under Section 68 of the *Local Government Act* is to be sought from Orange City Council, as the Water and Sewer Authority, for alterations to water and sewer. No plumbing and drainage is to commence until approval is granted.
- (6) Detailed plans and specifications are to be provided specifying the proposed fitout of the food preparation and storage areas in accordance with the requirements of Australian Standard 4674-2004 "Design and construction and fitout of food premises" and Standard 3.2.3 "Food Premises and Equipment" of the Australian New Zealand Food Standards Code.
- (7) The applicant is to submit a waste management plan that describes the nature of wastes to be removed, the wastes to be recycled and the destination of all wastes. All wastes from the demolition and construction phases of this project are to be deposited at a licensed or approved waste disposal site.

- (8) A Liquid Trade Waste Application is to be submitted to Orange City Council prior to the issuing of a Construction Certificate. The application is to be in accordance with Orange City Council's Liquid Trade Waste Policy. Engineering plans submitted as part of the application are to show details of all proposed liquid trade waste pre-treatment systems and their connection to sewer.

Where applicable, the applicant is to enter into a Liquid Trade Waste Service Agreement with Orange City Council in accordance with the Orange City Council Liquid Trade Waste Policy.

- (9) Engineering plans providing complete details of the proposed modifications to the above ground car parking areas are to be submitted to Orange City Council or an Accredited Certifier (Categories B1, C3, C4, C6) upon application for a Construction Certificate. These plans are to provide details of levels, cross falls of all pavements, proposed sealing materials, line marking, signage and proposed drainage works and are to be in accordance with AS2890.1:2004 Off-street car parking and Orange City Council Development and Subdivision Code.



**NOTICE OF DETERMINATION OF DEVELOPMENT APPLICATION NO DA 437/2021(1)**

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**Conditions (cont)**

**Prior to the issue of a construction certificate (cont)**

- (10) Stormwater from the site is to be piped to the adjacent water storage dam, where it is to be discharged through a standard headwall with appropriate scour protection. Plans of this drainage system are to be submitted to the certifier prior to the issuing of a Construction Certificate.
- (11) Backflow Prevention Devices are to be installed to AS3500 and in accordance with Orange City Council Backflow Protection Guidelines. Details of the Backflow Prevention Devices are to be submitted to Orange City Council prior to the issuing of a Construction Certificate.
- (12) The existing 150mm diameter sewer main and manhole shall be relocated clear of the proposed building. Prior to a Construction Certificate being issued engineering plans for modification to the sewerage system are to be submitted to and approved by Orange City Council.

**PRIOR TO WORKS COMMENCING**

- (13) Soil erosion control measures shall be implemented on the site.
- (14) A Construction Certificate application is required to be submitted to, and issued by Council/Accredited Certifier prior to any excavation or building works being carried out onsite.
- (15) A temporary onsite toilet is to be provided and must remain throughout the project or until an alternative facility meeting Council's requirements is available onsite.

**DURING CONSTRUCTION/SITEWORKS**

- (16) In the event of an unexpected find during works such as (but not limited to) the presence of undocumented waste, odorous or stained soil, asbestos, structures such as underground storage tanks, slabs, or any contaminated or suspect material, all work on site must cease immediately. The beneficiary of the consent must discuss with Council the appropriate process that should be followed therein. Works on site must not resume unless the express permission of the Director Development Services is obtained in writing.
- (17) If objects, relics, or other historical items or the like are located during development works, all works in the area of the identified object, relic or item shall cease, and Heritage NSW or the Orange Local Aboriginal Land Council shall be notified. Where required, further archaeological investigation shall be undertaken. Development works in the area of the find(s) may recommence in consultation with and as approved by Heritage NSW or the Orange Local Aboriginal Land Council.
- (18) All materials on site or being delivered to the site are to be contained within the site. The requirements of the *Protection of the Environment Operations Act 1997* are to be complied with when placing/stockpiling loose material or when disposing of waste products or during any other activities likely to pollute drains or watercourses.
- (19) All construction/demolition work on the site is to be carried out between the hours of 7.00 am and 6.00 pm Monday to Friday inclusive, 7.00 am to 5.00 pm Saturdays and 8.00 am to 5.00 pm Sundays and Public Holidays. Written approval must be obtained from the General Manager of Orange City Council to vary these hours.
- (20) A Registered Surveyor's certificate identifying the location of the building on the site must be submitted to the Principal Certifying Authority.
- (21) All construction works are to be strictly in accordance with the Reduced Levels (RLs) as shown on the approved plans.

**NOTICE OF DETERMINATION OF DEVELOPMENT APPLICATION NO DA 437/2021(1)**

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**Conditions (cont)****During construction/siteworks (cont)**

- (22) Building demolition is to be carried out in accordance with *Australian Standard 2601:2001 - The Demolition of Structures* and the requirements of Safe Work NSW.
- (23) Asbestos containing building materials must be removed in accordance with the provisions of the *Work Health and Safety Act 2011* and any guidelines or Codes of Practice published by Safe Work NSW, and disposed of at a licenced landfill in accordance with the requirements of the NSW EPA.
- (24) Any adjustments to existing utility services that are made necessary by this development proceeding are to be at the full cost of the developer.
- (25) The provisions and requirements of the Orange City Council Development and Subdivision Code are to be applied to this application and all work constructed within the development is to be in accordance with that Code.

The developer is to be entirely responsible for the provision of water, sewerage and drainage facilities capable of servicing the development from Council's existing infrastructure. The developer is to be responsible for gaining access over adjoining land for services where necessary and easements are to be created about all water, sewer and drainage mains within and outside the lots they serve.
- (26) All driveway and parking areas are to be sealed with bitumen, hot mix or concrete and are to be designed for all expected loading conditions (provided however that the minimum pavement depth for gravel and flush seal roadways is 200mm) and be in accordance with the Orange City Council Development and Subdivision Code.
- (27) The existing 150mm diameter sewer main and manhole is to be accurately located and indicated on the construction certificate plans. Where the main or manhole is positioned adjacent to any proposed building work, measures are to be taken in accordance with Orange City Council Policy - Building over and/or adjacent to sewers ST009.

**PRIOR TO THE ISSUE OF AN OCCUPATION CERTIFICATE**

- (28) No person is to use or occupy the building or alteration that is the subject of this approval without the prior issuing of an Occupation Certificate.
- (29) The owner of the building/s must cause the Council to be given a Final Fire Safety Certificate on completion of the building in relation to essential fire or other safety measures included in the schedule attached to this approval.
- (30) Where Orange City Council is not the Principal Certifying Authority, a final inspection of water connection, sewer and stormwater drainage shall be undertaken by Orange City Council and a Final Notice of Inspection issued, prior to the issue of either an interim or a final Occupation Certificate.
- (31) The cut and fill is to be retained and/or adequately battered and stabilised (within the allotment) prior to the issue of an Occupation Certificate.
- (32) Certificates for testable Backflow Prevention Devices are to be submitted to Orange City Council by a plumber with backflow qualifications prior to the issue of an Occupation Certificate.
- (33) Certification from Orange City Council is required to be submitted to the Principal Certifying Authority prior to the issue of an Occupation Certificate stating that all works relating to connection of the development to Council assets, works on public land, works on public roads, stormwater, sewer and water reticulation mains and footpaths have been carried out in accordance with the Orange City Council Development and Subdivision Code and the foregoing conditions.

**NOTICE OF DETERMINATION OF DEVELOPMENT APPLICATION NO DA 437/2021(1)**

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**Conditions (cont)****Prior to the issue of an occupation certificate (cont)**

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- (34) All of the foregoing conditions are to be at the full cost of the developer and to the requirements and standards of the Orange City Council Development and Subdivision Code, unless specifically stated otherwise. All work required by the foregoing conditions is to be completed prior to the issuing of an Occupation Certificate, unless stated otherwise.

**MATTERS FOR THE ONGOING PERFORMANCE AND OPERATION OF THE DEVELOPMENT**

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- (35) The applicant shall obtain an Acoustic Report which assesses actual noise emissions from all operations of the development within three (3) months of the issue of an Occupation Certificate. Where the report recommends additional noise attenuation works to be carried out, these works shall be undertaken within 28 days from the date of the Acoustic Report. The applicant shall provide Council with a copy of the Acoustic Report and certification that the development complies with the NSW Noise Policy for Industry within four (4) months from the issue of an Occupation Certificate.
- (36) Hours of operation shall not exceed 10am to 10pm Sunday to Wednesday; and 10am to midnight Thursday to Saturday.
- (37) Further development consent shall be obtained for advertising signage that is not exempt development pursuant to State Environmental Planning Policy (Exempt and Complying Development Codes) 2008.
- (38) Any ancillary light fittings fitted to the exterior of the building are to be shielded or mounted in a position to minimise glare to adjoining properties. Exterior lighting of the building and site shall be designed and installed in accordance with AS 4282:2019 *Control of the obtrusive effects of outdoor lighting*.
- (39) Conditions from NSW Police
- (a) Closed circuit television (CCTV) shall be installed to public areas including the basement carpark. The CCTV shall be retained for a minimum of 28 days and be recorded in digital format that is accessible onsite.
  - (b) Lighting shall be installed to support the CCTV.
  - (c) Signage shall be installed to define public and staff only areas.
- (40) The owner is required to provide to Council and to the NSW Fire Commissioner an Annual Fire Safety Statement in respect of the fire-safety measures, as required by Clause 177 of the *Environmental Planning and Assessment Regulation 2000*.

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**Other Approvals**

- (1) *Local Government Act 1993* approvals granted under Section 68.
- Nil
- (2) General terms of other approvals integrated as part of this consent.
- Nil
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**NOTICE OF DETERMINATION OF DEVELOPMENT APPLICATION NO DA 437/2021(1)**

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**Right of Appeal**

If you are dissatisfied with this decision, Section 8.7 of the *Environmental Planning and Assessment Act 1979* gives you the right to appeal to the Land and Environment Court. Pursuant to Section 8.10, an applicant may only appeal within 6 months after the date the decision is notified.

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***Disability Discrimination Act 1992:***

This application has been assessed in accordance with the *Environmental Planning and Assessment Act 1979*. No guarantee is given that the proposal complies with the *Disability Discrimination Act 1992*.

The applicant/owner is responsible to ensure compliance with this and other anti-discrimination legislation.

The *Disability Discrimination Act* covers disabilities not catered for in the minimum standards called up in the Building Code of Australia which references AS1428.1 - "Design for Access and Mobility". AS1428 Parts 2, 3 and 4 provides the most comprehensive technical guidance under the *Disability Discrimination Act* currently available in Australia.

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**Disclaimer - S88B of the Conveyancing Act 1919 - Restrictions on the Use of Land:**

The applicant should note that there could be covenants in favour of persons other than Council restricting what may be built or done upon the subject land. The applicant is advised to check the position before commencing any work.

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**Signed:**

On behalf of the consent authority **ORANGE CITY COUNCIL**

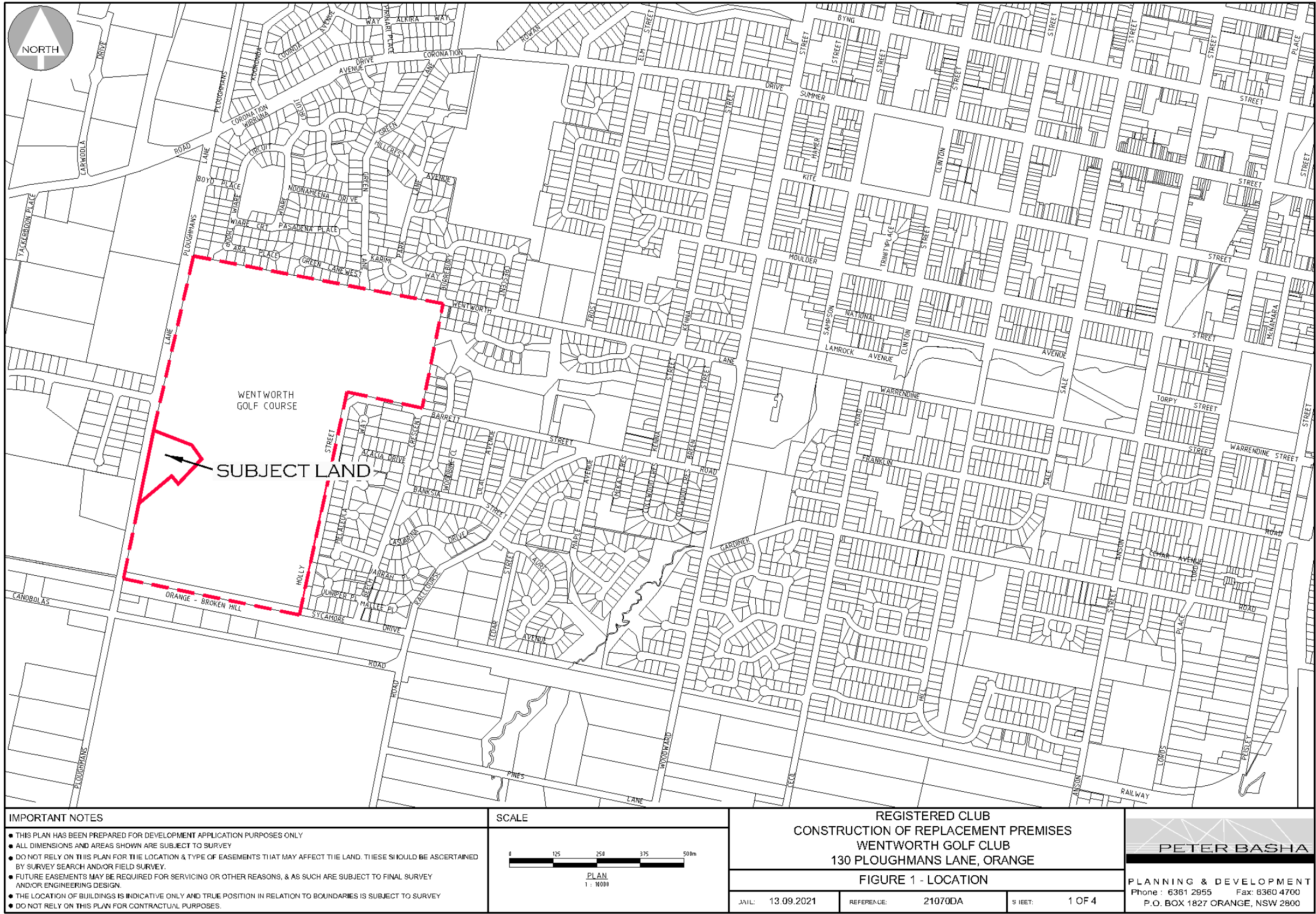
**Signature:****Name:**

PAUL JOHNSTON - MANAGER DEVELOPMENT ASSESSMENTS

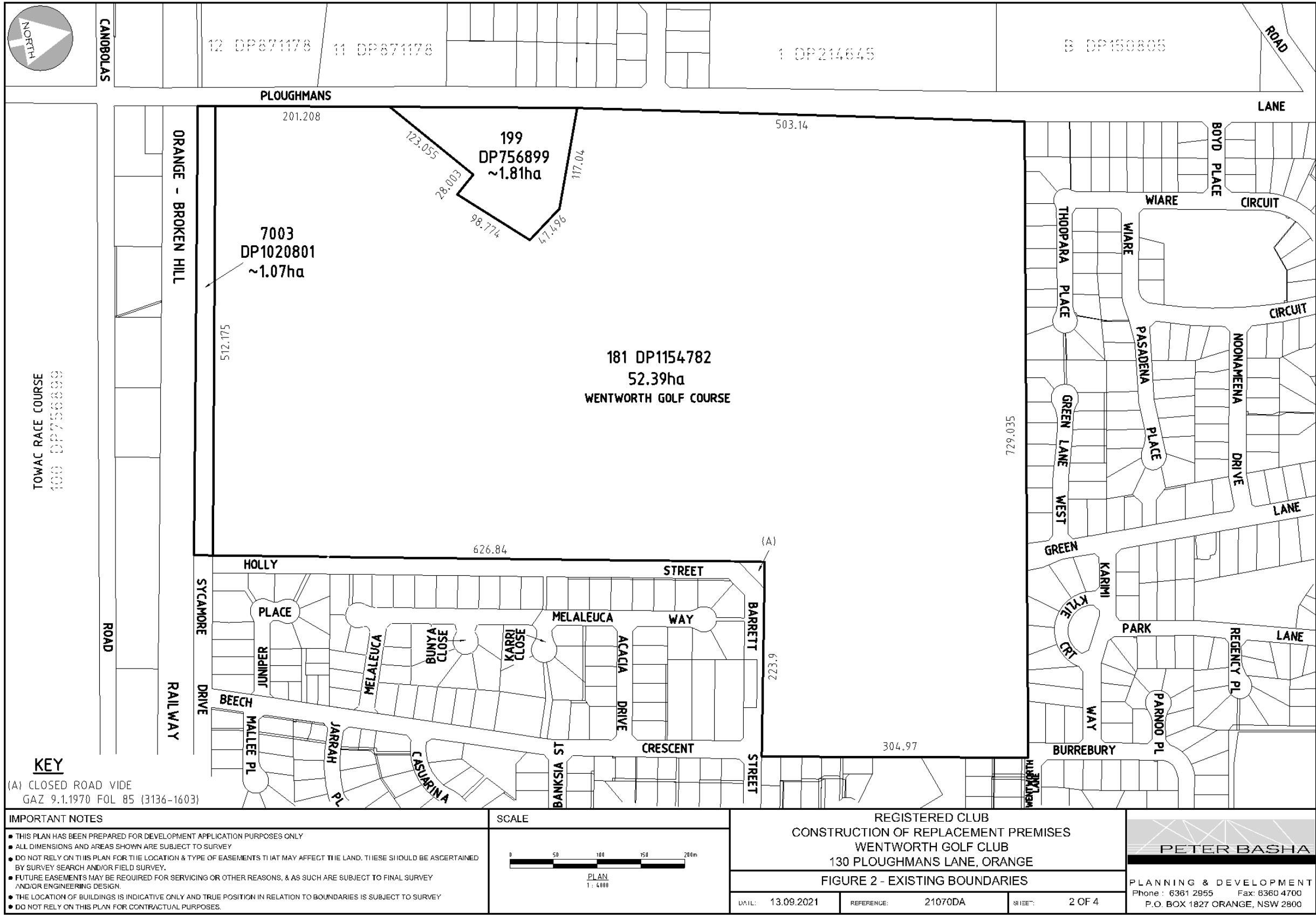
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**Date:**

16 February 2022

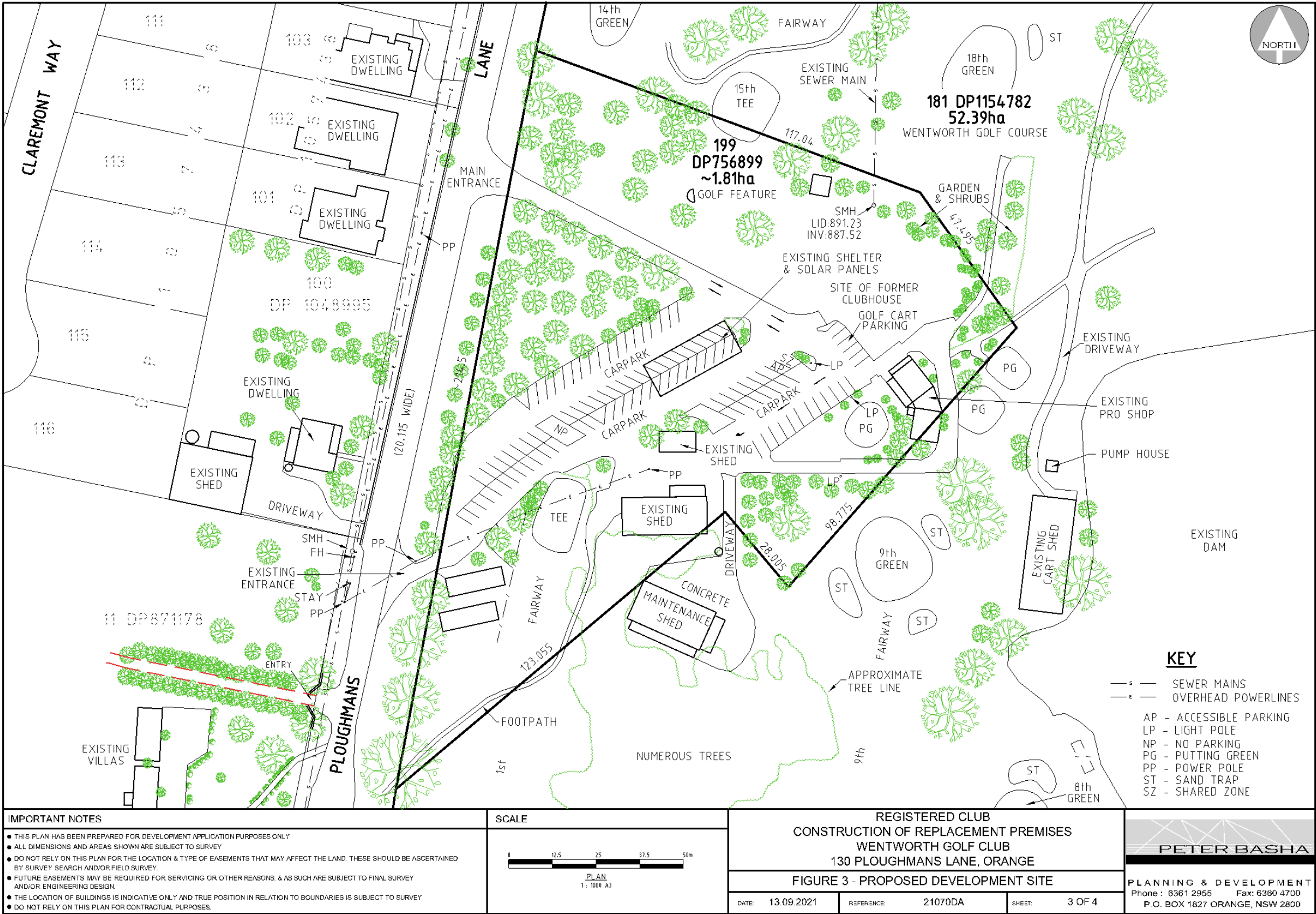




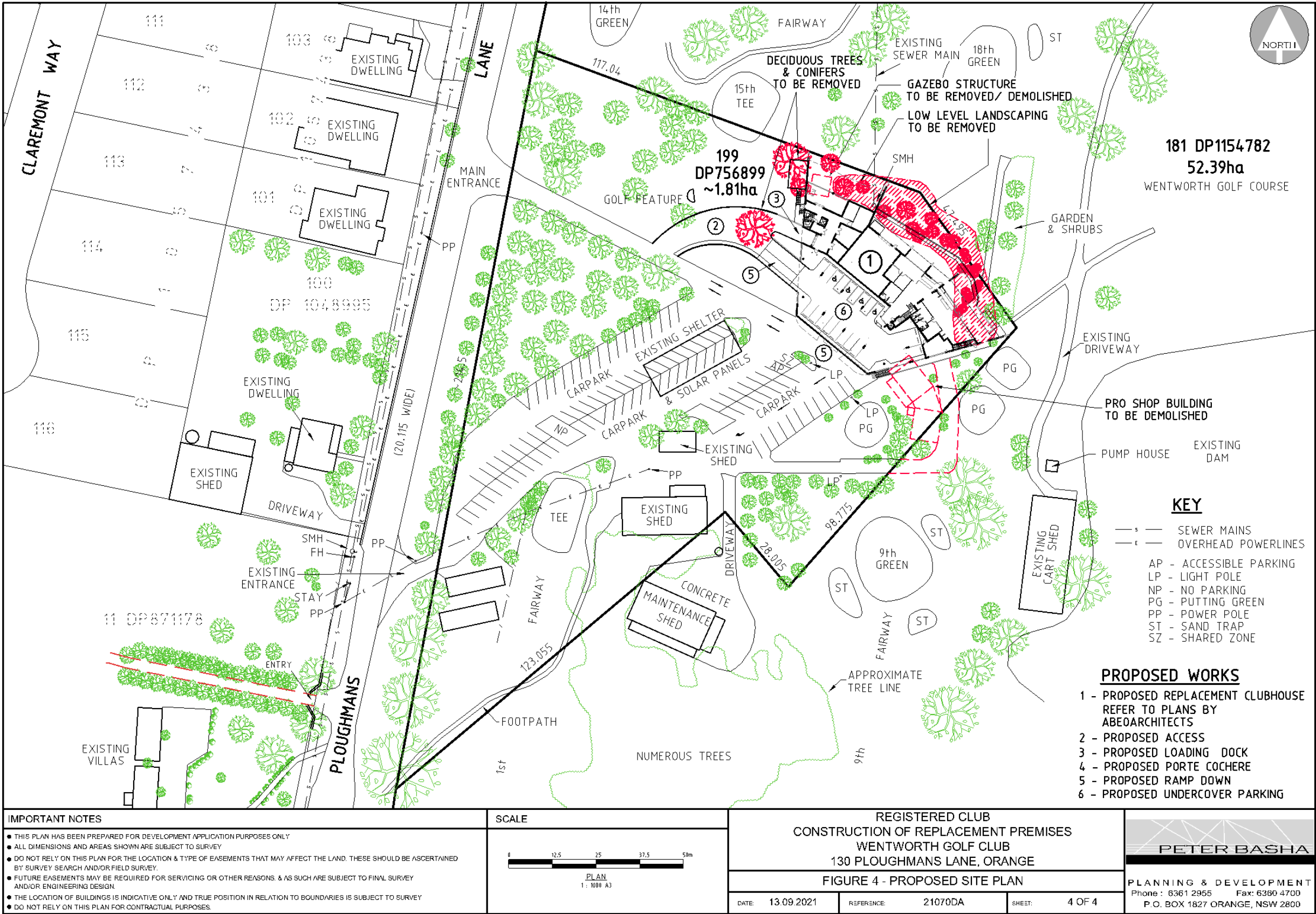
















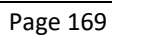


SITE CALCULATIONS	
SITE AREA	18,327sqm
GROUND GFA	1,586sqm
LOWER GROUND GFA	900sqm
BASEMENT GFA	90sqm
TOTAL GFA	2,576sqm
FSR	0.14 : 1
LOWER GROUND CARPARK	706sqm

REV	DATE	NOTE	DRAWING SITE PLAN		DWG NO. DA01	REV B
P1	25/08/2021	PRELIMINARY ISSUE	CLIENT ORANGE EX-SERVICES CLUB LTD		SCALE 1:100 @ B1	
A	10/09/2021	ISSUE FOR LIA	SITE WENTWORTH GOLF CLUB		PROJECT NO. 2109	
B	14/09/2021	ISSUE FOR LIA - CARPARK INCLUSION	DRAWN BY JM		DATE AUGUST 2021	
Do not scale from drawings. Use typed dimensions only. Verify all dimensions on site prior to commencement of any work. All dimensions shall be provided in meters to nearest 0.01m. Copyright reserved to the property of ABEO ARCHITECTS.			CHECKED BY DW		PO Box 10391 Double Bay NSW 1586 E info@abeoarchitects.com.au P 02 9258 9700 Nominated Architect - Daniel Wilson Reg No 7679	
					abeoarchitects	

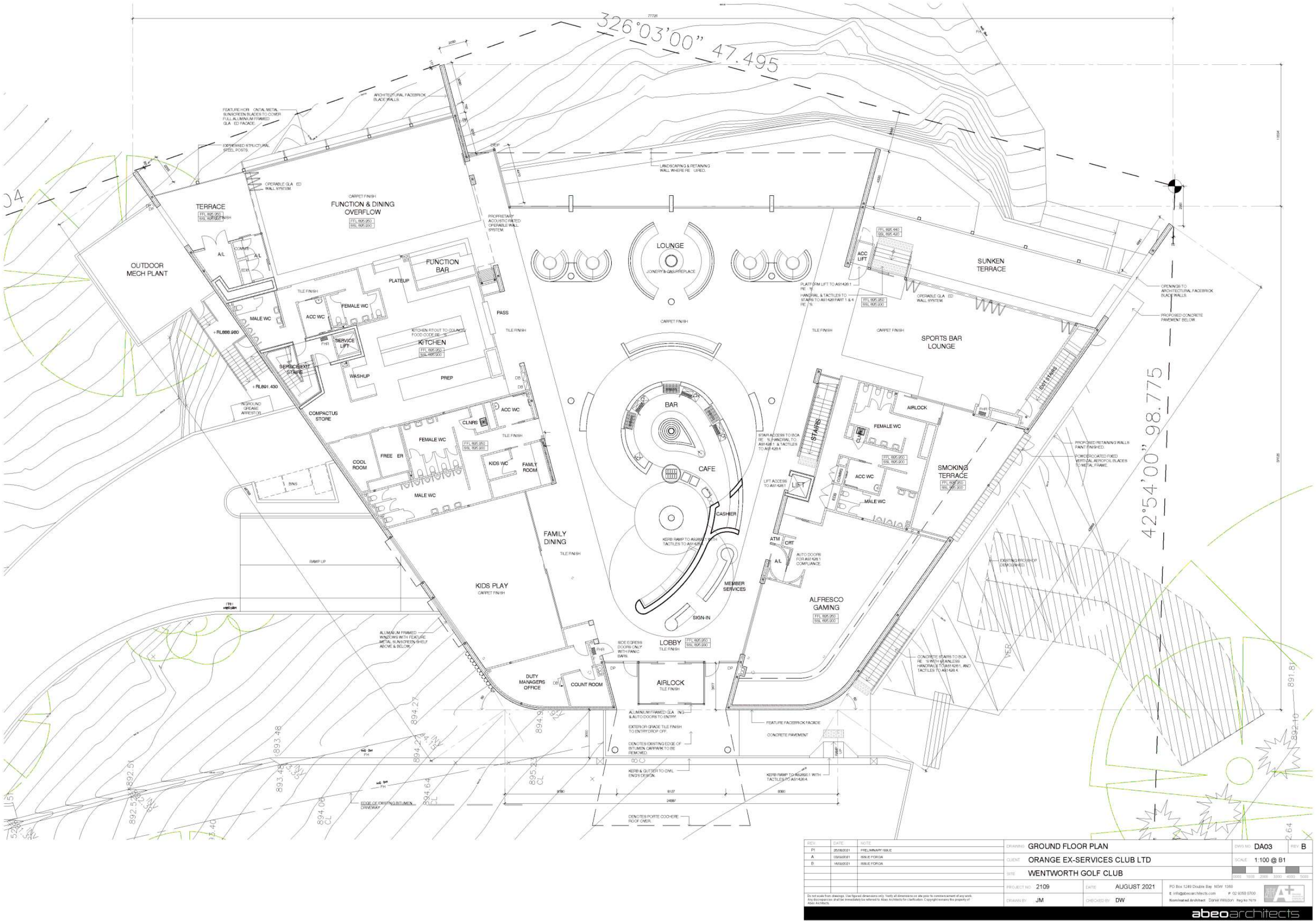






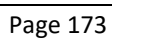




























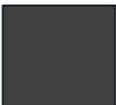




PROPOSED FRONT / SOUTH FACADE



PROPOSED REAR / NORTH FACADE

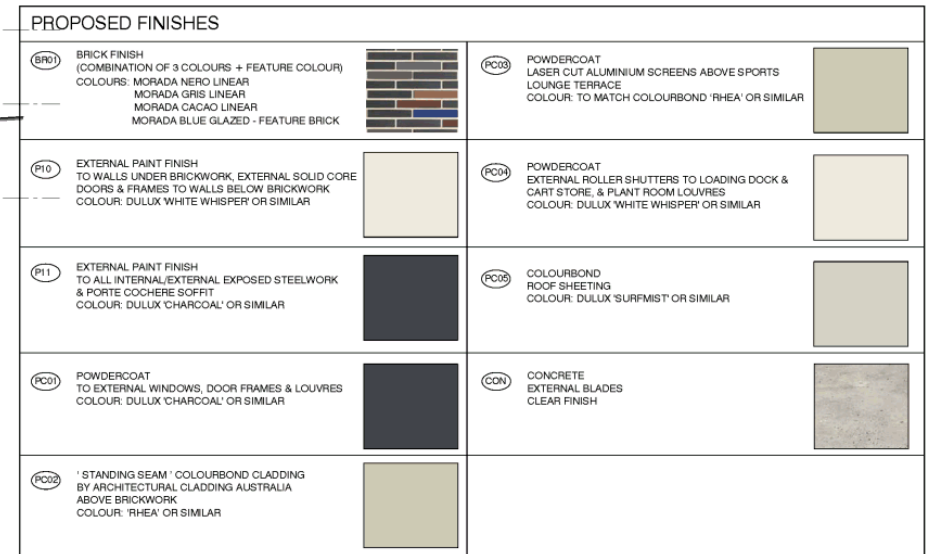
Morada Nero Linear Brick	Morada Gris Linear Brick	Morada Cacao Linear	Morada Glazed Blue Linear - feature brick	BC1 Morada linear brick combination	
P10 White whisper	P11 Charcoal	PC01 Charcoal	PC02 & P03 Rhea	PC04 White whisper	PC05 Surfmist

PROPOSED FINISHES		
<div>BR01</div> <div>BRICK FINISH (COMBINATION OF 3 COLOURS + FEATURE COLOUR) COLOURS: MORADA NERO LINEAR MORADA GRIS LINEAR MORADA CACAO LINEAR MORADA BLUE GLAZED - FEATURE BRICK</div> <div></div>	<div>PC03</div> <div>POWDERCOAT LASER CUT ALUMINIUM SCREENS ABOVE SPORTS LOUNGE TERRACE COLOUR: TO MATCH COLOURBOND 'RHEA' OR SIMILAR</div> <div></div>	
<div>P10</div> <div>EXTERNAL PAINT FINISH TO WALLS UNDER BRICKWORK, EXTERNAL SOLID CORE DOORS &amp; FRAMES TO WALLS BELOW BRICKWORK COLOUR: DULUX 'WHITE WHISPER' OR SIMILAR</div> <div></div>	<div>PC04</div> <div>POWDERCOAT EXTERNAL ROLLER SHUTTERS TO LOADING DOCK &amp; CART STORE, &amp; PLANT ROOM LOUVRES COLOUR: DULUX 'WHITE WHISPER' OR SIMILAR</div> <div></div>	
<div>P11</div> <div>EXTERNAL PAINT FINISH TO ALL INTERNAL/EXTERNAL EXPOSED STEELWORK &amp; PORTE COCHERE SOFFIT COLOUR: DULUX 'CHARCOAL' OR SIMILAR</div> <div></div>	<div>PC05</div> <div>POWDERCOAT ROOF SHEETING COLOUR: DULUX 'SURFMIST' OR SIMILAR</div> <div></div>	
<div>PC01</div> <div>POWDERCOAT TO EXTERNAL WINDOWS, DOOR FRAMES &amp; LOUVRES COLOUR: DULUX 'CHARCOAL' OR SIMILAR</div> <div></div>	<div>CON</div> <div>CONCRETE EXTERNAL BLADES CLEAR FINISH</div> <div></div>	
<div>PC02</div> <div>'STANDING SEAM' COLOURBOND CLADDING BY ARCHITECTURAL CLADDING AUSTRALIA ABOVE BRICKWORK COLOUR: DULUX 'FRESH GOLD' OR SIMILAR</div> <div></div>		

REV	DATE	NOTE	DRAWING	PROPOSED EXTERIOR COLOUR ELEVATIONS page 1	CWIS NO.	DA06	REV	A
A	30/09/2021	BRUL FORIDA	CLIENT	ORANGE EX-SERVICES CLUB LTD	SCALE	1:100 @ B1		
			SITE	WENTWORTH GOLF CLUB				
			PROJECT NO.	2109	DATE	SEPTEMBER 2021		
			DRAWN BY	JM & HVG	CHECKED BY	DW		
Do not scale from drawings. Use figure dimensions only. Verify all dimensions on site prior to commencement of any work. All dimensions shall be interpreted as indicated by clear architect's notation. Copyright remains the property of abeo architects.			PO Box 1249 Double Bay NSW 1589 t info@abeoarchitects.com.au n 02 9558 0700 Registered Architects Daniel Wilson Reg No 7879					







REV	DATE	NOTE	DRAWING	PROPOSED EXTERIOR COLOUR ELEVATIONS page 2	DWG NO:	DA07	REV:	A
A	30/09/21	ISSUE FOR/IDA	CLIENT	ORANGE EX-SERVICES CLUB LTD	SCALE	1:100 @ B1		
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			PROJECT NO:	2109	DATE	SEPTEMBER 2021	PO Box 1249 Double Bay NSW 1360 E info@orangeclubs.com.au 02 955 8700 Registered Architect David Miskin Reg no 7678	
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**5.6 REGIONAL ROAD TRANSFER AND ROAD CLASSIFICATION REVIEW**

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RECORD NUMBER: 2022/82

AUTHOR: Wayne Gailey, Works Manager

**EXECUTIVE SUMMARY**

On 16 October 2020, Council considered a report on the State Government's Regional Road Classification Review and Transfer process and potential effect on Council roads (see Table 1). Council has since been advised that the reclassification of the Northern Distributor Road from a local road to a state road classification has been approved in the priority round of assessments and a process is being developed to effect the transfer of ownership to Transport for NSW (TfNSW).

A further round of assessments is proposed by the independent panel for consideration and proposals are invited until 28 February 2022. It is proposed to apply to have several roads reclassified as part of this round.

Council has received correspondence from TfNSW requesting support for the reclassification and transfer of current Regional and State classified roads within the Local Government Area (attached). This report seeks to confirm Council's support for these proposals from TfNSW and also ratify new and resubmitted proposals nominated by Council staff.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy "9.1 Preserve - Construct and maintain a road network meets the community's transport and infrastructure needs".

**FINANCIAL IMPLICATIONS**

The State Government has promoted the Road Classification Review and Transfer Process as a means to transfer up to 15,000km of regional roads to State management to lighten the load (financial and resourcing) on rural and regional Councils.

As stated in previous reports to Council on this matter, transfer of roads to the care and responsibility of the State will reduce Council's ongoing maintenance burden and road replacement costs. Transfer of any roads will also have the effect of reducing Council's total asset value and associated depreciation. Reducing Council's asset base may also have the effect of slightly reducing the Financial Assistance Grant (FAG) contribution from the Federal Government, whilst increasing the number and length of roads considered, Regional Roads should increase Council's block grant allocation from TfNSW. The exact details of these funding considerations has not been detailed by the government and Council should ensure it is fully informed in this regard prior to the execution of Transfer or Reclassification agreements.

If successful, and when combined with the previously approved transfer of the Northern Distributor Road from a Local Road status to State Road classification, the proposals put forward by TfNSW and Council will result in the following net impact on roads within the Orange Local Government Area (LGA).

Table 1

Road Classification	Net increase/decrease	Comments
State Roads	Net increase of 1.5km of State Road.	Care and control TfNSW.
Regional Roads	Net increase of 21.8km of Regional Road.	Care and control of Council. Funding contribution to maintenance and upgrade available from State.
Local Roads	Net decrease of 9.1km of Local Road.	Care and control of Council.

## POLICY AND GOVERNANCE IMPLICATIONS

Nil

## RECOMMENDATION

That Council:

- 1 Support in writing the TfNSW submission proposal for the reclassification of the following roads:
  - Forbes Road from Northern Distributor to Molong Road – State to Local.
  - Burrendong Way from Northern Distributor to Molong Road – State to Local.
  - Mitchell Highway from Northern Distributor southern connection to Northern Distributor northern connection – State to Regional.
- 2 Endorse the proposed initiatives as detailed in Table 1 of the report as Council's submission to the independent panel.

## FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

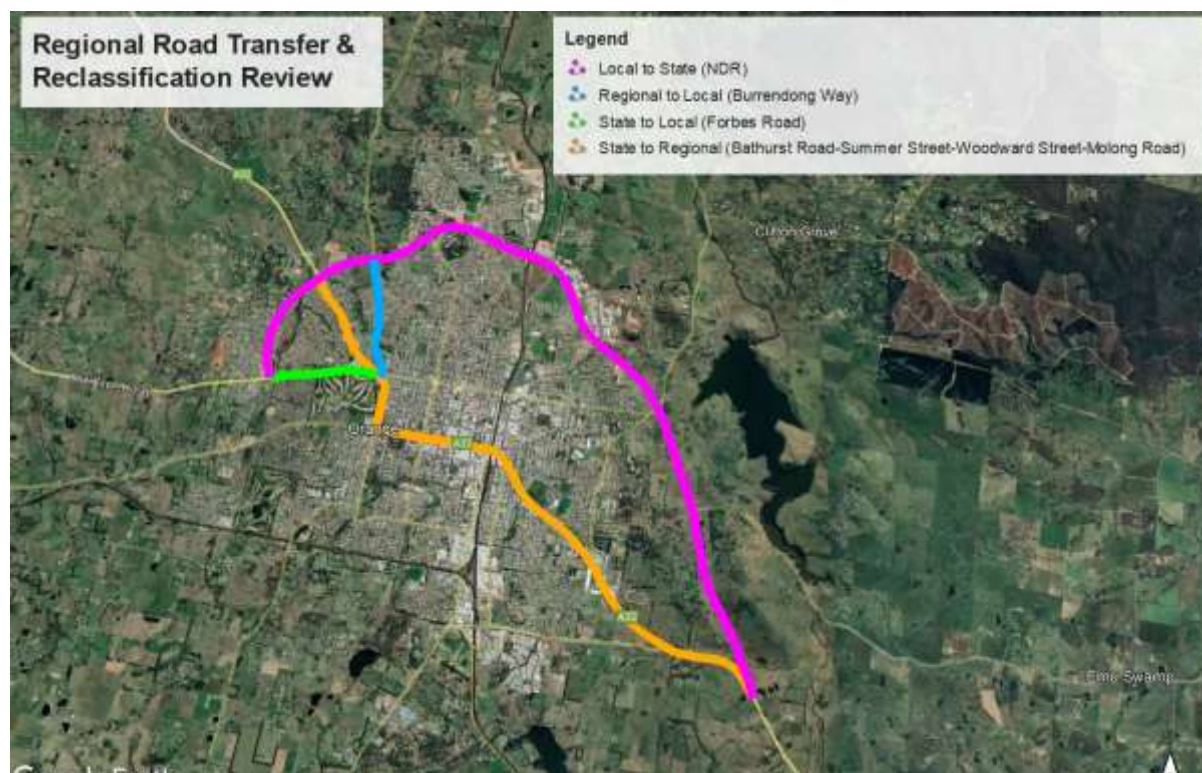
## SUPPORTING INFORMATION

### TfNSW Priority approval and Proposal

Attached is a copy of the correspondence from TfNSW in relation to the reclassification and transfer of the NDR to State Road status.

The following diagram shows the changes to road classifications proposed by TfNSW as part of the approved priority round.

## 5.6 Regional Road Transfer and Road Classification Review

Current Round Proposals

The below table shows a list of roads that are proposed for application for reclassification in the current round for review.

**Table 2**

Road	Proposal
SFR (Bathurst Road to Forest Road).	Reclassify from a Local Road to a Regional Road.
SFR (Forest Road to Woodward Street) – Part yet to be constructed.	Reclassify from a Local Road to a Regional Road.
Woodward Street (Summer Street to railway).	Reclassify from a Local Road to a Regional Road.
Clergate Road (entire length to LGA boundary).	Reclassify from a Local Road to a Regional Road.
Huntley Road and Aerodrome Road (SFR to Forest Road).	Reclassify from a Local Road to a Regional Road.

**ATTACHMENTS**

- 1 Transport NSW - Northern Distributor Proposed Transfer To State Road, D22/5510 [↓](#)

**Transport  
for NSW**

18<sup>th</sup> November 2021

David Waddell  
Chief Executive Officer  
Orange City Council  
PO Box 35  
ORANGE NSW 2800

Dear Mr Waddell,

**Priority Round Implementation: NSW Regional Road Transfer and Road Classification Review**

Following the announcement of outcomes from the 'priority round' of the NSW Regional Road Transfer and Road Classification Review by the Minister for Regional Transport and Roads, we are pleased to reach out to begin the process of working closely with your council on the respective outcomes. The Independent Panel's report is available on the dedicated review [website](#).

It is highlighted the NSW Government is still committed to reviewing up to 15,000kms of council managed roads for potential transfer to State Government responsibility. Though you have been successful in having roads accepted during the priority round, your council can still participate in the full round which opened on 27 September 2021 and closes 24 December 2021. At this point it is anticipated that the panel will undertake its review and provide its final report in mid-to-late 2022.

As part of the priority round, the panel recommended the reclassification of approximately 354kms of roads across the state, and the transfer of over 391kms of regional roads. Following the Minister's announcement Transport for NSW has started working thorough the recommendations.

Specifically, the following roads were submitted by Transport for NSW under the priority round of the Regional Road Transfer and Road Classification Review and have been endorsed for implementation as follows:

Road name	Accepted action	Kilometres
Northern Distributor road	Reclassification from local road to state road and management transfer to TfNSW	13.16
Northern Distributor road	Reclassification from local road to state road and management transfer to TfNSW	1.77

We would like to begin this process as soon as practical with your LGA. Please provide

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**Transport for NSW**

51 – 55 Currajong Street | PARKES | NSW | 2870  
T 131 500 | W [transport.nsw.gov.au](http://transport.nsw.gov.au) | ABN 18 804 239 602



the details of the person(s) we need to engage with and we will contact them to begin the engagement process.

If you have any further questions, Kristine Boggs, Manager Local Government, would be pleased to take your call on .

Yours sincerely

**Kristy Hartwig**

Acting Region Director, West  
Regional and Outer Metropolitan division  
Transport for NSW

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**Transport for NSW**

51 – 55 Currajong Street | PARKES | NSW | 2870  
T 131 500 | [W transport.nsw.gov.au](http://www.transport.nsw.gov.au) | ABN 18 804 239 602

**6 CLOSED MEETING - SEE CLOSED AGENDA**

The Chief Executive Officer will advise the Council if any written submissions have been received relating to any item advertised for consideration by a closed meeting of Orange City Council.

The Mayor will extend an invitation to any member of the public present at the meeting to make a representation to Council as to whether the meeting should be closed for a particular item. In accordance with the Local Government Act 1993, and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.



**RECOMMENDATION**

That Council adjourn into a Closed Meeting and members of the press and public be excluded from the Closed Meeting, and access to the correspondence and reports relating to the items considered during the course of the Closed Meeting be withheld unless declassified by separate resolution. This action is taken in accordance with Section 10A(2) of the Local Government Act, 1993 as the items listed come within the following provisions:

**6.1 Aquisition Part Lot 2 DP 558405 Shiralee Road**

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**6.2 Proposed Acquisition Part Lot 6 DP 270635 Industry Drive**

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**6.3 Acquisition Part Lot 194 DP 756899 Stage 4 Southern Feeder Road**

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**6.4 Lease Hangar Site G Orange Airport**

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (a) personnel matters concerning particular individuals (other than councillors) and (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**6.5 Entering into Contracts for Linemarking Services**

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.



**6.1 AQUISITION PART LOT 2 DP 558405 SHIRALEE ROAD**

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RECORD NUMBER: 2022/15

AUTHOR: Shirley Hyde, Legal and Property Officer

**REASON FOR CONFIDENTIALITY**

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.



**6.2 PROPOSED ACQUISITION PART LOT 6 DP 270635 INDUSTRY DRIVE**

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RECORD NUMBER: 2022/16

AUTHOR: Shirley Hyde, Legal and Property Officer

**REASON FOR CONFIDENTIALITY**

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.



**6.3 ACQUISITION PART LOT 194 DP 756899 STAGE 4 SOUTHERN FEEDER ROAD**

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RECORD NUMBER: 2022/45

AUTHOR: Shirley Hyde, Legal and Property Officer

**REASON FOR CONFIDENTIALITY**

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.





**6.4 LEASE HANGAR SITE G ORANGE AIRPORT**

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RECORD NUMBER: 2022/85

AUTHOR: Shirley Hyde, Legal and Property Officer

**REASON FOR CONFIDENTIALITY**

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (a) personnel matters concerning particular individuals (other than councillors) and (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.



**6.5 ENTERING INTO CONTRACTS FOR LINEMARKING SERVICES**

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RECORD NUMBER: 2022/114

AUTHOR: Mark Frecklington, Assistant Works Manager

**REASON FOR CONFIDENTIALITY**

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**7 RESOLUTIONS FROM CLOSED MEETING**