



## **FINANCE POLICY COMMITTEE**

# **AGENDA**

**7 JULY 2020**

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **FINANCE POLICY COMMITTEE MEETING of ORANGE CITY COUNCIL** will be held **VIA ONLINE VIDEO CONFERENCING PLATFORM ZOOM** on **Tuesday 7 July 2020**.

David Waddell  
**CHIEF EXECUTIVE OFFICER**

For apologies please contact Administration on 6393 8218.

## AGENDA

<b>1</b>	<b>INTRODUCTION.....</b>	<b>3</b>
1.1	Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests.....	3
<b>2</b>	<b>GENERAL REPORTS.....</b>	<b>5</b>
2.1	Requests for Financial Assistance - Quarter 1 of 2020/2021 - Small Donations Program.....	5
2.2	Request for Financial Assistance - Sustainable Living Expo - 25 October 2020.....	93
2.3	Request for Financial Assistance - Post Exhibition - Orange Uniting Church.....	101

## **1 INTRODUCTION**

### **1.1 DECLARATION OF PECUNIARY INTERESTS, SIGNIFICANT NON-PECUNIARY INTERESTS AND LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS**

The provisions of Chapter 14 of the Local Government Act, 1993 (the Act) regulate the way in which Councillors and designated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public role.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons given for declaring such interest.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussion or voting on that matter, and requires that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code of Conduct also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

### **RECOMMENDATION**

It is recommended that Committee Members now disclose any conflicts of interest in matters under consideration by the Finance Policy Committee at this meeting.





## 2 GENERAL REPORTS

### 2.1 REQUESTS FOR FINANCIAL ASSISTANCE - QUARTER 1 OF 2020/2021 - SMALL DONATIONS PROGRAM

RECORD NUMBER: 2020/989

AUTHOR: Nick Redmond, Acting Director Corporate and Commercial Services

#### EXECUTIVE SUMMARY

Council can only approve community financial assistance (in cash or in kind) in accordance with section 356 of the Local Government Act 1993.

Council has in place a policy for donations and grants under section 356 of the Act. Applications are open in four rounds in each financial year. This report is the assessment of the donation applications received for the Small Donations Program Round 1 of 2020/2021.

#### LINK TO DELIVERY/OPERWATIONAL PLAN

The recommendation in this report relates to the Delivery/Operational Plan strategy “15.2 Collaborate - Support community organisations and groups to deliver services and programs”.

#### FINANCIAL IMPLICATIONS

The overall donations/sponsorship budget for 2020/2021 is as follows:

General Donations Program	Adopted Budget	Actual/ committed	Remaining balance
Quarter 1	\$20,000.00	\$0.00	\$20,000.00
Quarter 2	\$16,000.00	\$0.00	\$16,000.00
School Prize Giving Fund	\$4,000.00	0.00	\$4,000.00
Quarter 3	\$20,000.00	\$0.00	\$20,000.00
Quarter 4	\$20,000.00	\$0.00	\$20,000.00
Orange Harness Racing - Annual to 2025/26	\$20,000.00	\$20,000.00	\$0.00
<b>TOTAL</b>	<b>\$100,000.00</b>	<b>\$20,000.00</b>	<b>\$80,000.00</b>

#### Process for applications of the remaining budget allocation

A Council resolution is required to allocate funds to any external entity, including as a donation.

Applications are considered against the criteria outlined in the donations and grants policy. The policy includes a condition that an application form must be submitted to commence the process of making a donation to another entity. The form contains details to inform Council that the donation aligns with the objectives Council has established in the Community Strategic Plan.

**POLICY AND GOVERNANCE IMPLICATIONS**

Nil

**RECOMMENDATION**

The Council resolves:

- 1 That a donation of \$2,000.00 be made from the Small Donations Program to The Shepherd Centre (Talk Together Connection).
- 2 That a donation of \$2,000.00 be made from the Small Donations Program to Fusion Central West NSW (Fusion Community Centre (Youth and Community Activities and Programs)).
- 3 That the intention to donate an extra \$2,250.00 from the Small Donations Program to Fusion Central West NSW (Fusion Community Centre (Youth and Community Activities and Programs)) be placed on exhibition for 28 days.
- 4 That a donation of \$2,000.00 be made from the Small Donations Program to Lifeline Central West (Support for Lifeline Services).
- 5 That the intention to donate an extra \$2,250.00 from the Small Donations Program to Lifeline Central West (Support for Lifeline Services) be placed on exhibition for 28 days.
- 6 That a donation of \$2,000.00 be made from the Small Donations Program to Spring Hill Activities Group (Spring Hill Honour Wall).
- 7 That a donation of \$2,000.00 be made from the Small Donations Program to Cerebral Palsy Alliance (Purchase of Equipment (therapeutic, physiotherapy and occupational therapy)).
- 8 That a donation of \$2,000.00 be made from the Small Donations Program to Teach Learn Grow (Rural Program (extra assistance for school students in Glenroi community)).
- 9 That a donation of \$1,500.00 be made from the Small Donations Program to Canobolas Highland Pipe Band (Community Service (public band performances)).
- 10 That a donation of \$2,000.00 be made from the Small Donations Program to City of Orange Brass Band (Community Service (public band performances - offset impact of recent renovations and restricted fund-raising opportunities)).

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION****Summary**

Shaded cells in the \$Request columns shows requests outside the maximum of the category.

No	Applicant	\$Request	\$Recommended
01	The Shepherd Centre	\$2,000.00	\$2,000.00
03	Fusion Central West NSW	\$2,000.00	* \$4,250.00
04	Lifeline Central West	\$2,000.00	* \$4,250.00
06	Spring Hill Activities Group	\$4,000.00	\$2,000.00
17	Cerebral Palsy Alliance	\$2,000.00	\$2,000.00
18	Teach Learn Grow	\$2,000.00	\$2,000.00
19	Canobolas Highland Pipe Band	\$1,500.00	\$1,500.00
20	City of Orange Brass Band	\$2,000.00	\$2,000.00
	<b>TOTALS</b>	\$17,500.00	\$20,000.00

\* Eight applications were received for Round 1 of the Small Donations Program. The total of recommending a donation in compliance with the policy was \$15,500; this left a remainder of \$4,500 in Round 1.

Given the ongoing impact to the vulnerable in our community from the effects of the COVID-19 shutdown, it is recommended that an additional donation of \$2,250 be made to each the two applicants that work with the vulnerable - Fusion Central West NSW and Lifeline Central West. As this is outside the maximum of the policy, if Council agrees to intend to make these two donations increased, this will be put on exhibition for 28 days.

The policy will be changed to have flexibility for going out of the maximum category for not-for-profit organisations working with the vulnerable in periods such as COVID-19 that put more pressure on this section of our LGA. This needs to still be in align with the budget (there needs to be some remainder after looking at other applications). It would mean, however, that increasing a donation outside the category on this basis would not then have to be exhibited as it would be in line with the policy.

<b>Application No 01</b>	<b>The Shepherd Centre</b>
<b>Not for Profit</b>	Yes.
<b>Purpose of the Request</b> Giving Deaf Children a Voice This is a group program that educates and support parents of children with hearing loss living in Orange.	
<b>Amount Requested</b> \$2,000.00	
<b>Policy Category</b> General Donations - Providing a Community Service - Maximum \$2,000.00	
<b>Comment and Recommendation</b> In line with the policy. \$2,000 recommended.	

## 2.1 Requests for Financial Assistance - Quarter 1 of 2020/2021 - Small Donations Program

<b>Application No 03</b>	<b>Fusion Central West NSW</b>
<b>Not for Profit</b>	Yes.
<b>Purpose of the Request</b> Fusion Community Centre (Youth and Community Activities and Programs) Fusion Central West NSW provides ongoing service provision of free meals (currently takeaway, so there are additional costs for containers) and emergency food support. When the Centre reopens in line with COVID-19 regulations, this provides a place of rest and social connection for the community.	
<b>Amount Requested</b> \$2,000.00	
<b>Policy Category</b> General Donations - Providing a Community Service - Maximum \$2,000.00	
<b>Comment and Recommendation</b> In line with the policy, \$2,000 recommended. An additional \$2,250 also recommended.	

<b>Application No 04</b>	<b>Lifeline Central West</b>
<b>Not for Profit</b>	Yes.
<b>Purpose of the Request</b> Support for Lifeline Services Lifeline Central West provides ongoing charity work across a range of difficult societal issues. The COVID-19 shutdown has seen calls coming in each and every day at the same high level as at Christmas. The effects of shutdown on our community may be felt for some time.	
<b>Amount Requested</b> \$2,000.00	
<b>Policy Category</b> General Donations - Providing a Community Service - Maximum \$2,000.00	
<b>Comment and Recommendation</b> In line with the policy, \$2,000 recommended. An additional \$2,250 also recommended.	

## 2.1 Requests for Financial Assistance - Quarter 1 of 2020/2021 - Small Donations Program

<b>Application No 06</b>	<b>Spring Hill Activities Group</b>
<b>Not for Profit</b>	Yes.
<b>Purpose of the Request</b> Spring Hill Honour Wall The project will help to showcase the Village's historical nature and bring the community together for special events - eg, Anzac Day services.	
<b>Amount Requested</b> \$4,000.00	
<b>Policy Category</b> General Donations - Project - Maximum \$2,000.00	
<b>Comment and Recommendation</b> \$4,000.00 is double the maximum category in the policy. The project total is \$8,000.00, \$4,000.00 is being provided by the Commonwealth Government under the Department of Veterans' Affairs "Saluting Their Service Commemorations". It is considered that the remainder of \$4,000.00 can be 50% supported (which will then be in line with the policy). The remaining \$2,000.00 would be expected to be the applicant's contribution (but no contribution is shown on the application form). It is also noted that there was a submission for annual funding increase for Spring Hill in the 2020/2021 budget. \$2,000.00 recommended.	

<b>Application No 17</b>	<b>Cerebral Palsy Alliance</b>
<b>Not for Profit</b>	Yes.
<b>Purpose of the Request</b> Purchase of Equipment (therapeutic, physiotherapy and occupational therapy) The equipment will help in programs that support almost 100 people in Orange.	
<b>Amount Requested</b> \$2,000.00	
<b>Policy Category</b> General Donations - Equipment Purchase - Maximum \$2,000.00	
<b>Comment and Recommendation</b> In line with the policy. \$2,000.00 recommended.	

## 2.1 Requests for Financial Assistance - Quarter 1 of 2020/2021 - Small Donations Program

<b>Application No 18</b>	<b>Teach Learn Grow</b>
<b>Not for Profit</b>	Yes.
<b>Purpose of the Request</b> Rural Program (providing extra assistance for students in Glenroi Public School) <ul style="list-style-type: none"> <li>• Volunteer tutors will be actively tutoring students to provide extra assistance in areas that children are struggling with teacher-identified outcomes for mathematics.</li> <li>• Teach Learn Grow is a not-for-profit organisation. For this project, its volunteers will come into the community of Orange, will encourage positive lasting change for the students of Glenroi Heights Public School, as well as their families and the school community and will help to bridge the educational gap in rural and remote communities.</li> </ul>	
<b>Amount Requested</b> \$2,000.00	
<b>Policy Category</b> General Donations - Equipment Purchase - Maximum \$2,000.00	
<b>Comment and Recommendation</b> In line with the policy. \$2,000.00 recommended.	

<b>Application No 19</b>	<b>Canobolas Highland Band</b>
<b>Not for Profit</b>	Yes.
<b>Purpose of the Request</b> Community Service (public band performances) Canobolas Highland Band plays at many community events during the year. Examples include Australia Day, Anzac Day, the Orange Show, Carols by Candlelight and Orange Multicultural Day.	
<b>Amount Requested</b> \$1,500.00	
<b>Policy Category</b> General Donations - Providing a Community Service - Maximum \$2,000.00	
<b>Comment and Recommendation</b> In line with the policy. \$1,500.00 recommended.	

## 2.1 Requests for Financial Assistance - Quarter 1 of 2020/2021 - Small Donations Program

<b>Application No 20</b>	<b>City of Orange Brass Band</b>
<b>Not for Profit</b>	Yes.
<b>Purpose of the Request</b> Donations - City of Orange Brass Band - APPLICATION 20 (Small Donations) - Community Service (public band performances - offset impact of recent renovations and restricted fund-raising opportunities) City of Orange Brass Band plays at community events through the year. The band also recently increased available space in its band hall and will use this to better cater for current members and to attract new members.	
<b>Amount Requested</b> \$2,000.00	
<b>Policy Category</b> General Donations - Providing a Community Service - Maximum \$2,000.00	
<b>Comment and Recommendation</b> In line with the policy. \$2,000.00 recommended.	

**ATTACHMENTS**

- 1 Database - Donations in 2020/2021, D20/35076 [↓](#)
- 2 Application 01 - The Shepherd Centre, D20/34936 [↓](#)
- 3 Application 03 - Fusion Central West NSW, D20/34938 [↓](#)
- 4 Application 04 - Lifeline Central West, D20/34939 [↓](#)
- 5 Application 06 - Spring Hill Activities Group, D20/34940 [↓](#)
- 6 Application 17 - Cerebral Palsy Alliance, D20/34941 [↓](#)
- 7 Application 18 - Teach Learn Grow, D20/34942 [↓](#)
- 8 Application 19 - Canobolas Highland Pipe Band, D20/34943 [↓](#)
- 9 Application 20 - City of Orange Brass Band, D20/34944 [↓](#)





No	Category	Form	Applicant	Description	\$Approved	CCL Mtg	Res No	Date Paid	Small Donations	Sports Participation	Sports Facility	Major Events	Other Funding
A	Small Donations		Orange Harness Racing Club	Performance-based funding agreement to 2025/26	\$20,000.00	16/11/2016	16/476		\$20,000.00				
B	Other		Orange Waratah Sports Club	Maintenance of sporting fields to 2020/21	\$100,837.00	6/10/2015	15/456						\$100,837.00
1	Small Donations	IC20/4980	The Shepherd Centre	Giving Deaf Children a Voice									
2	Sports Facility	IC20/8796	Spring Hill Community Group	Combined Set of Goal Posts (AFL, NRL and Football (Soccer))									
3	Small Donations	IC20/9679	Fusion Australia Ltd Central West	Youth and Community Activities and Programs									
4	Small Donations	IC20/10742	Lifeline Central West	Support for Lifeline Services									
5	Sports Facility	IC20/10766	Goldseekers Orienteering Club	Purchase of Additional 120 SI Sticks ((small USB devices)									
6	Small Donations	IC20/10734	Spring Hill Activities Group	Spring Hill Honour Wall									
7	Sports Facility	IC20/11313	Orange Mountain Bike Club	Pump Track - Lake Canobolas Mountain Bike Park									
8	Sports Facility	IC20/11311	Orange Tigers Australian Rules Football Club	Player Shelters for Home and Away Teams - Waratah Sports Club									
9	Sports Facility	IC20/11352	Central West Gymnastics Club	Refurbishment Building - Barrett Court									
10	Sports Facility	IC20/11363	Orange and District Cricket Association	Tow a Tarps - Sir JBP, Riawena Oval and/or Bloomfield Oval									
11	Sports Facility	IC20/11368	Colour City Dragon Boat Club	Storage Shed - Lake Canobolas									
12	Sports Facility	IC20/11380	Goldseekers Orienteering Club	Permanent Orienteering Markers - Elephant Park									
13	Sports Facility	IC20/11382	PCYC Orange	Ninja Warrior Program - Sir Neville Howse Stadium									
14	Sports Facility	IC20/11409	Orange District Basketball Association	Ring Height Adjusters - Sir Neville Howse Stadium									
15	Sports Facility	IC20/11447	Orange City Rugby Club	Improved Access to Amenities - Waratah Sports Club									
16	Sports Facility	IC20/11446	Orange City Rugby Club	Grandstand Rebuild - Waratah Sports Club									
17	Small Donations	IC20/11938	Cerebral Palsy Alliance	Purchase of Equipment (therapeutic, physiotherapy, occupational)									
18	Small Donations	IC20/11956	Teach Learn Grow	Rural Program (extra assistance for school students in Glenroir community)									
19	Small Donations	IC20/11957	Canobolas Highland Pipeband	Community Service (public band performances)									
20	Small Donations	IC20/12230	City of Orange Brass Band	Community Service (public band performances)									
				<b>Totals</b>	<b>\$0.00</b>				<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
				<b>Remaining Budget</b>					<b>\$80,000.00</b>	<b>\$13,900.00</b>	<b>\$50,000.00</b>	<b>\$200,000.00</b>	





## SMALL DONATIONS APPLICATION FORM

Projects, Equipment, Community Events, Prizes and More

### APPLICANT'S DETAILS

<b>NOTE</b>	Refer to Orange City Council's "Donations and Grants" Strategic Policy (ST029) to understand whether you are eligible for financial assistance from Council.		
<b>Name of organisation, group or person seeking funding</b>			
The Shepherd Centre – for deaf children			
<b>Address</b>			
<b>NOTE</b> - Person must be a resident of the Orange LGA or entity must have a registered office in the Orange LGA or can illustrate how funds raised will be spent locally to benefit Orange residents specifically			
<b>Postal Address (if different from above)</b>			
<b>Name and position of the contact person</b>			
<b>Name</b>	Sascha Hawkins		
<b>Position</b>	Individual Giving Assistant		
<b>Phone (BH)</b>		<b>Phone (AH)</b>	
<b>Phone (M)</b>			
<b>E-mail</b>			
<b>What is the legal status of your organisation?</b> (eg Incorporated, Association, etc.)			
If not for profit please attach evidence – such as charter/constitution showing no personal gain will be available to members, charitable status advice or a statutory declaration			
Company Limited by Guarantee			
<b>Is your group / organisation registered for GST?</b>			
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
<b>ABN (if applicable)</b>		<b>ACN (if applicable)</b>	
<b>BANK ACCOUNT DETAILS for payment</b>			
<b>BSB No</b>		<b>Account No</b>	
<b>Account Name</b>			



## SMALL DONATIONS APPLICATION FORM

Projects, Equipment, Community Events, Prizes and More

Bank

Commonwealth Bank of Australia

### FURTHER DETAILS - ORGANISATION AND PROJECT

#### Description of organisation and its purpose

The Shepherd Centre is a charitable organisation that helps children who are deaf or have hearing loss learn how to listen and speak. We also work with their families to give them the knowledge, encouragement and support they need along the way. Since its foundation in 1970, we helped over 2,000 children and their families learn to listen and speak. We now operate with five locations in NSW and ACT, extended services to Tasmania and an outreach service to rural and remote areas.

Our intensive, family centred, early intervention program ensures that children with hearing impairment can reach their full potential and participate fully in society by learning to listen and speak. The children graduating from our program typically achieve spoken language at the same level as normal-hearing children. In addition to that, The Shepherd Centre advocates strongly for improving the wellbeing of children and their active participation in mainstream activities where they can build positive relationships with their families, siblings and friends.

#### Description of the project and what is the expected impact

"Talk Together Connection" is a group program that educates and supports parents of children with hearing loss living in Orange. Parents attend interactive seminars remotely via videoconferencing, enabling them to overcome the barriers of distance and receive the support they need regardless of their location.

In these group sessions, parents receive crucial support and expert guidance on how to cope with and manage their child's hearing loss. In particular, the program provides them with the fundamental knowledge they need to support their child in developing listening, spoken language and social skills.

Participants of the program, led by a Shepherd Centre Child and Family Counsellor, have the opportunity to connect with other families online. This engagement with others in similar situations helps to create a supportive, caring and stable environment for the families, as they grapple with the challenges of paediatric hearing loss.

"Talk Together Connection" also includes access to an online portal called Connect, which has resources and learning modules that the family can complete at home. This gives them the skills and knowledge to turn everyday activities into listening and language learning opportunities for their child.

In summary, this education and support is the foundation of the world-leading clinical outcomes achieved by children attending The Shepherd Centre.

#### Time frame of your project

Start Date

01/09/2020

End Date

30/06/2021





## SMALL DONATIONS APPLICATION FORM

Projects, Equipment, Community Events, Prizes and More

PROFIT of NON-FOR-PROFIT	
<b>Profit or Non-for-Profit</b>	
<input type="checkbox"/> Profit	
<input checked="" type="checkbox"/> Non-for-Profit	
<input checked="" type="checkbox"/> Constitution, tax ruling or other document confirming not-for-profit status is attached	
<b>Project Cost</b>	
<b>Total Project Cost</b>	
<input checked="" type="checkbox"/> Please attach evidence of how this was calculated	\$ 7,294.50
<b>Amount seeking from Council in cash</b>	\$ 2,000
<b>Are you seeking any in-kind support from Council? If so, please identify the services required</b>	
NB Reduction of hire fees is not eligible under section 356 of the Local Government Act.	
No	
<b>Your \$Contribution</b>	
<b>What is the cash amount you/your organisation will be contributing (ex GST)?</b>	\$ 3,830.5
<b>What, if any, is the in-kind amount you/your organisation will be contributing?</b>	\$ 1,464
<b>Capital Projects</b>	
Are you applying for funding for a capital project (equipment purchase, building or property improvements etc.)?	
If yes to this item, you must attach three (3) quotations to this application form	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>CATEGORY - ANNUAL DONATION - GENERAL CATEGORY</b>	
considered quarterly - select one only from the following:	
<input checked="" type="checkbox"/>	<b>Projects or Equipment Purchase or Providing a Community Service</b> - Maximum of \$2,000 per applicant. Must be a not-for-profit applicant.
<input type="checkbox"/>	<b>Community Events (not being Major Event Sponsorship)</b> - Maximum of \$2,000 per applicant. Must be a not-for-profit applicant. Ticketed events are not eligible. Entry fees as a gold coin donation are eligible.
<input type="checkbox"/>	<b>School Students Selected to Represent Orange at a National Event or at an Overseas Event</b> - Maximum of \$1,000 per applicant.
<input type="checkbox"/>	<b>Other Prize Giving</b> - Maximum of \$1,000 per applicant. Must be a not-for-profit applicant.



## SMALL DONATIONS APPLICATION FORM

Projects, Equipment, Community Events, Prizes and More

### ALIGNMENT TO COUNCIL'S STRATEGIC COMMUNITY PLAN

ALL APPLICANTS ARE TO COMPLETE THIS SECTION

Council must align its expenditure to the directions in the Community Strategic Plan. Copies of the Plan are available at Council's offices, libraries and website ([www.orange.nsw.gov.au](http://www.orange.nsw.gov.au)). The Plan lists the directions and their associated strategies and objectives in detail. This document should be consulted to ensure that your application links to the appropriate element(s).

**Alignment with Council's Community Strategic Plan will substantially strengthen your application.**

Complete the following table by selecting the relevant sections Our City, Our Community, Our Economy or Our Environment and by then listing the relevant strategy number/s under the selected section/s.

#### LIVE - A healthy, safe, inclusive and vibrant community



This theme recognises the importance of encouraging healthy lifestyles, community pride and a sense of belonging. This can be achieved by maintaining a safe, caring and connected community, with active community participation supported by enhanced cultural and recreational facilities and services that cater for all of our residents. The beautiful parks, gardens and natural assets of our City are amongst our most cherished assets and contribute to making Orange a desirable place to live, work and play.

Which strategies in the **LIVE** section of the CSP does your event support?  
List the numbers of the strategies only.

List numbers  
5.1

#### PRESERVE - Balancing the natural and built environment



This theme ensures that the unique natural, cultural, social and historical aspects of our community are preserved while recognising the need for growth and development. The community was strong in its desire to be more sustainable by promoting renewable energy, reducing waste and protecting our natural resources. There is also an expectation for infrastructure to support a growing City, with roads, footpaths, parking and a vibrant CBD seen as priorities.

Which strategies in the **PRESERVE** section of the CSP does your event support? List the numbers of the strategies only.

List numbers

#### PROSPER - A smart, innovative and resilient economy



This theme focuses on providing the community with positive choices for investment, employment and study. It includes strengthening and diversifying our economy by targeting new and innovative industries, as well as fostering our existing strengths such as medical services, mining, local food and wine production and tourism. Orange residents are keen to see more engagement between Council, local business and industry and the education providers.

Which strategies in the **PROSPER** section of the CSP does your event support? List the numbers of the strategies only.

List numbers

#### COLLABORATE - Leadership and partnership



This theme looks at forging a collaborative community that engages with open and ongoing decision making. Developing future leaders and supporting community groups to deliver services and programs were identified as priorities during the consultation. The community is looking to Council to provide leadership, guidance and responsive governance.





### SMALL DONATIONS APPLICATION FORM

Projects, Equipment, Community Events, Prizes and More

Which strategies in the **COLLABORATE** section of the CSP does your event support? List the numbers of the strategies only.

List numbers

### LOCAL BUSINESS USE

#### Are you using any local businesses?

This will assist in demonstrating the local benefit of your project to other members of our community. Using local services will significantly strengthen your application.

If an acquittal is required you will need to confirm the level of expenditure to local businesses compared to the level you identify here and also provide evidence that payment has been made to these businesses.

Engaging with local businesses will assist in a favourable assessment of your application.

Business name	Services Provided	Estimated amount to be paid to them (Ex GST)

Will your project create any jobs - either short or long term?	
Estimated long term full time jobs to be created	
Estimated short term (up to 6 months) jobs to be created	



## SMALL DONATIONS APPLICATION FORM

Projects, Equipment, Community Events, Prizes and More

### CHECKLIST

ALL APPLICANTS ARE TO COMPLETE THIS SECTION

LGA = local government area

This checklist must be completed:

#### Eligibility

I live in the Orange LGA or my organisation (which is not a government entity) has an office in the Orange LGA.	yes <input type="checkbox"/>	no <input checked="" type="checkbox"/>	checked <input type="checkbox"/>
I confirm that the donation will be used for a direct benefit for residents in the Orange LGA.	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>
I confirm that I am not fundraising to send the raised funds out of the Orange LGA.	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>

#### Not-for-profit

I have included evidence that shows that I/my organisation is not-for-profit.	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>
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#### Donation request amount

The donation is not over the maximum for the category.	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>
I have provided evidence of why I am asking for this amount.	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>

#### Cost of event/project/equipment

I have included evidence of the cost of the event/project/equipment.	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>
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#### Your contribution

I have included evidence of my contribution.	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>
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#### Applicant Details

I have completed all areas of the Applicant Details:	yes	no	checked
<input checked="" type="checkbox"/> Applicant name <input checked="" type="checkbox"/> Street Address and Postal Address	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Contact Details <input checked="" type="checkbox"/> Legal Status <input checked="" type="checkbox"/> GST/ABN/CAN			
<input checked="" type="checkbox"/> Bank Account Details			

### DECLARATION

ALL APPLICANTS ARE TO COMPLETE THIS SECTION

On behalf of The Shepherd Centre

(NAME OF ORGANISATION, IF APPLICABLE)



**SMALL DONATIONS APPLICATION FORM**  
Projects, Equipment, Community Events, Prizes and More

I declare that the information provided above is complete and correct



I have read and understood Council's "Donations and Grants" Strategic Policy (ST029).

Signed

---

Print name

SASCHA HAWKINS

---

Position in organisation

Individual Giving Assistant

Date

04/03/2020

---

THE INFORMATION YOU PROVIDE IS PERSONAL INFORMATION FOR THE PURPOSES OF THE PRIVACY AND PERSONAL INFORMATION PROTECTION ACT 1998. THE SUPPLY OF THE INFORMATION BY YOU IS VOLUNTARY. IF YOU CANNOT PROVIDE OR DO NOT WISH TO PROVIDE THE INFORMATION SOUGHT, YOUR APPLICATION MAY BE UNABLE TO BE PROCESSED. THIS PERSONAL INFORMATION IS BEING COLLECTED FROM YOU IN ORDER TO PROCESS YOUR APPLICATION.



## ACNC Charity Register Summary

## The Shepherd Centre

Charity Details	
<b>Name</b>	The Shepherd Centre
<b>Other Name</b>	The Shepherd Centre - for deaf children
<b>Charity ABN</b>	
<b>Charity Address for Service</b>	
<b>Charity Street Address</b>	
<b>Website</b>	
<b>E-Mail</b>	
<b>Phone</b>	
About the Charity	
<b>Date Established</b>	01/01/1970
<b>Who the Charity Benefits</b>	Other beneficiaries not listed Children Ethnic groups Men People with Disabilities Women Youth Other beneficiaries: The parents and families of children with hearing loss
<b>Size of Charity</b>	Large
<b>Financial Year End</b>	31/12

## Using the information on the Register

Information on this Register has been provided to the ACNC by the charity or transferred from the Australian Taxation Office (ATO) and the Australian Business Register (ABR). If information is not shown, this may be because the charity has not yet provided the information or because the ACNC is progressively confirming and uploading information received. The ACNC may also approve information be [withheld from the Register](#) in certain circumstances. The Register will be updated over time as we work through the information received and any applications for information to be withheld. Read more about [information on the Register](#).



## ACNC Charity Register Summary

## The Shepherd Centre

Where the Charity Operates	
Operating State(s)	ACT NSW TAS
Operates in (Countries)	

Registration Details	
Entity Type	Charity
Sub-Entity Type	Public benevolent institution (01/01/2014) Advancing health (01/01/2014)
Registration Status	Registered
Basic Religious Charity	N

Responsible Persons	
Position	Name
Director	Chris Ladas
Director	Hugh Torode
Director	Philip Rossi
Director	Peter Mattick
Secretary	Sandra Slade
Director	Susan Turner-Kapsanis
Director	Colleen Chapman
Director	Fiona Fairlie

Registration Status History	
Effective Date	Status
03/12/2012	Registered

## Using the information on the Register

Information on this Register has been provided to the ACNC by the charity or transferred from the Australian Taxation Office (ATO) and the Australian Business Register (ABR). If information is not shown, this may be because the charity has not yet provided the information or because the ACNC is progressively confirming and uploading information received. The ACNC may also approve information be [withheld from the Register](#) in certain circumstances. The Register will be updated over time as we work through the information received and any applications for information to be withheld. Read more about [information on the Register](#).



## ACNC Charity Register Summary

## The Shepherd Centre

## SubType History

<u>Start Date</u>	<u>End Date</u>	<u>Entity Subtypes</u>
1/01/2014		Advancing health
1/01/2014		Public benevolent institution
3/12/2012	31/12/2013	Another purpose beneficial to the community
3/12/2012	31/12/2013	Public benevolent institution (PBI)

## Annual Reporting

<u>Due Date</u>	<u>Document</u>	<u>Status</u>	<u>Date Received</u>
30/06/2014	AIS 2013	Received	12/06/2014
30/06/2015	AIS 2014	Received	11/06/2015
30/06/2016	AIS 2015		
30/06/2017	AIS 2016		

## Charity's Documents

<u>Date</u>	<u>Document Type</u>	<u>Description</u>
12/06/2014	Financial Report	Concise Financial Statements 2013-signed.pdf
11/06/2015	Financial Report	Financial Statements (prepared by Deloitte) - for ye 31 Dec 14 - signed.pdf
11/06/2015	Governing document	The Shepherd Centre - Memo & Articles of Association (edited to remove personal information).pdf

## Using the information on the Register

Information on this Register has been provided to the ACNC by the charity or transferred from the Australian Taxation Office (ATO) and the Australian Business Register (ABR). If information is not shown, this may be because the charity has not yet provided the information or because the ACNC is progressively confirming and uploading information received. The ACNC may also approve information be [withheld from the Register](#) in certain circumstances. The Register will be updated over time as we work through the information received and any applications for information to be withheld. Read more about [information on the Register](#).

Talk Together BUDGET 2020		Cost
#kids		
2	Initial clinical therapy meetings with families (\$929.50 per child)	1859
	Individually tailored program coordination and management (\$1352 per child)	2704
	Session preparation (eg. course materials and analysis of individual clinical records)	253.5
	Communication, enrolment, and clinical records management	169
	Group sessions for families delivered by TSC clinicians	845
	IT support and management for parent portal access and videoconferencing functionalities (IN-KIND support from The Shepherd Centre)	1464
	<b>TOTAL</b>	<b>7294.5</b>

		<b>SMALL DONATIONS APPLICATION FORM</b> Projects, Equipment, Community Events, Prizes and More	
<b>APPLICANT'S DETAILS</b>			
<b>NOTE</b>	Refer to Orange City Council's "Donations and Grants" Strategic Policy (ST029) to understand whether you are eligible for financial assistance from Council.		
<b>Name of organisation, group or person seeking funding</b>			
Fusion Australia Ltd			
<b>Address</b>			
NOTE - Person must be a resident of the Orange LGA or entity must have a registered office in the Orange LGA or can illustrate how funds raised will be spent locally to benefit Orange residents specifically			
<b>Postal Address (if different from above)</b>			
<b>Name and position of the contact person</b>			
<b>Name</b>	Beverley Rankin		
<b>Position</b>	Team Leader and Community Development Officer		
<b>Phone (BH)</b>		<b>Phone (AH)</b>	
<b>Phone (M)</b>			
<b>E-mail</b>			
<b>What is the legal status of your organisation?</b> (eg Incorporated, Association, etc.)			
If not for profit please attach evidence – such as charter/constitution showing no personal gain will be available to members, charitable status advice or a statutory declaration			
Incorporated, Limited Liability – Not for Profit			
<b>Is your group / organisation registered for GST?</b>			
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
<b>ABN (if applicable)</b>		<b>ACN (if applicable)</b>	
<b>BANK ACCOUNT DETAILS for payment</b>			
<b>BSB No</b>		<b>Account No</b>	
<b>Account Name</b>			
<b>Bank</b>			





## SMALL DONATIONS APPLICATION FORM

Projects, Equipment, Community Events, Prizes and More

### FURTHER DETAILS - ORGANISATION AND PROJECT

#### Description of organisation and its purpose

Fusion Australia is an international Youth and Community organisation that has its origins in Australia and has been a part of the Orange community since 1989. Currently Fusion has an office and Community Centre at 217 Anson Street, located in the centre of town.

We are involved in Youth and Community activities and programs across Orange and the Central West. Our purpose is to help people thrive in their community.

#### Description of the project and what is the expected impact

This application is to seek Council's assistance with the overhead costs of our Community Centre. In particular a contribution to ongoing service provision of free meals (currently takeaway, so there is additional cost of containers at the moment), emergency food support, administration (paper, printing etc) & the additional cleaning which will be needed as we reopen (estimated to be 1st June 2020, in accordance with NSW regulations).

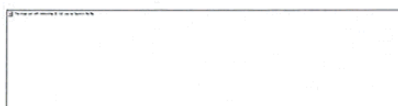
Fusion Community Centre is open to the public (pre and post Covid19 pandemic) as a place of rest and social connection for the community. It is open from Mon, Tues, Thurs and Friday . 10am to 3 pm. The clientele are generally people from low social economic and socially marginalised backgrounds and includes pensioners, unemployed or lonely. During the shut down period we have continued to contact our clientele via online options, and in some cases deliver meals or other materials (newsletters, craft materials etc) to their home address.

Our goal is to build people up, help people grow because people matter. People can relax in comfort, talk with friends and volunteers or Fusion staff, purchase tea/coffee and light snacks at low cost.

Our willing volunteers are rostered on and undergo training in hospitality, first aid, mental health first aid, how to help people grow.

On Wednesdays at the Centre we run 'Wiggling Wombats' playgroup (which is currently online) with 15-20 mums and 15-20 children from 10am to noon.

And on the first and third Thursdays of any month we have a free meal for anyone who wants from 5.30 to 7 pm and social catch up...reopening in June as permitted by NSW regulations.

**SMALL DONATIONS APPLICATION FORM**  
Projects, Equipment, Community Events, Prizes and More

A donation of \$2,000 from Council's Budget 2020/2021 goes significantly to assisting in the overheads we carry in managing this Centre and even more so this year with the Covid pandemic affecting our usual fundraising activities. E.g Conducting Bunnings BBQs usually raises approx. \$6-7000 per year for our youth and community activities, but they are on hold indefinitely. Our annual fundraising dinner is also indefinitely deferred.

**Time frame of your project**

Start Date	Continuing activity	End Date	None



	<b>SMALL DONATIONS APPLICATION FORM</b> Projects, Equipment, Community Events, Prizes and More	
<b>PROFIT or NON-FOR-PROFIT</b>		
<b>Profit or Non-for-Profit</b>		
<input type="checkbox"/> Profit		
<input checked="" type="checkbox"/> Non-for-Profit		
<input checked="" type="checkbox"/> Constitution, tax ruling or other document confirming not-for-profit status is attached		
<b>Project Cost</b>		
<b>Total Project Cost</b>	\$5,720	
<input checked="" type="checkbox"/> Please attach evidence of how this was calculated		
<b>Amount seeking from Council in cash</b>	\$2,000	
Are you seeking any in-kind support from Council? If so, please identify the services required NB Reduction of hire fees is not eligible under section 356 of the Local Government Act.		
<b>Your \$Contribution</b>		
What is the cash amount you/your organisation will be contributing (ex GST)?	\$3,720	
What, if any, is the in-kind amount you/your organisation will be contributing?	Volunteers and other overhead costs. Volunteers hours in Community Centre = 40 hours per week 'Wiggling Wombats' Volunteers = 15 hours per week	
<b>Capital Projects</b>		
Are you applying for funding for a capital project (equipment purchase, building or property improvements etc.)?		
If yes to this item, you must attach three (3) quotations to this application form	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<b>CATEGORY - ANNUAL DONATION - GENERAL CATEGORY</b> considered quarterly - select one only from the following:		
<input checked="" type="checkbox"/>	<b>Projects or Equipment Purchase or Providing a Community Service</b> - Maximum of \$2,000 per applicant. Must be a not-for-profit applicant.	
<input type="checkbox"/>	<b>Community Events (not being Major Event Sponsorship)</b> - Maximum of \$2,000 per applicant. Must be a not-for-profit applicant. Ticketed events are not eligible. Entry fees as a gold coin donation are eligible.	
<input type="checkbox"/>	<b>School Students Selected to Represent Orange at a National Event or at an Overseas Event</b> Maximum of \$1,000 per applicant.	

<div></div>
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**SMALL DONATIONS APPLICATION FORM**  
Projects, Equipment, Community Events, Prizes and More

<input type="checkbox"/>	<b>Other Prize Giving</b> Maximum of \$1,000 per applicant. Must be a not-for-profit applicant.
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### SMALL DONATIONS APPLICATION FORM

Projects, Equipment, Community Events, Prizes and More

## ALIGNMENT TO COUNCIL'S STRATEGIC COMMUNITY PLAN

ALL APPLICANTS ARE TO COMPLETE THIS SECTION

Council must align its expenditure to the directions in the Community Strategic Plan. Copies of the Plan are available at Council's offices, libraries and website ([www.orange.nsw.gov.au](http://www.orange.nsw.gov.au)). The Plan lists the directions and their associated strategies and objectives in detail. This document should be consulted to ensure that your application links to the appropriate element(s).

**Alignment with Council's Community Strategic Plan will substantially strengthen your application.**

Complete the following table by selecting the relevant sections Our City, Our Community, Our Economy or Our Environment and by then listing the relevant strategy number/s under the selected section/s.

LIVE - A healthy, safe, inclusive and vibrant community	
<input checked="" type="checkbox"/>	This theme recognises the importance of encouraging healthy lifestyles, community pride and a sense of belonging. This can be achieved by maintaining a safe, caring and connected community, with active community participation supported by enhanced cultural and recreational facilities and services that cater for all of our residents. The beautiful parks, gardens and natural assets of our City are amongst our most cherished assets and contribute to making Orange a desirable place to live, work and play.
Which strategies in the LIVE section of the CSP does your event support? List the numbers of the strategies only.	List numbers 5.1,6.2,7.1,8.1,8.2
PRESERVE - Balancing the natural and built environment	
<input type="checkbox"/>	This theme ensures that the unique natural, cultural, social and historical aspects of our community are preserved while recognising the need for growth and development. The community was strong in its desire to be more sustainable by promoting renewable energy, reducing waste and protecting our natural resources. There is also an expectation for infrastructure to support a growing City, with roads, footpaths, parking and a vibrant CBD seen as priorities.
Which strategies in the PRESERVE section of the CSP does your event support? List the numbers of the strategies only.	List numbers
PROSPER - A smart, innovative and resilient economy	
<input type="checkbox"/>	This theme focuses on providing the community with positive choices for investment, employment and study. It includes strengthening and diversifying our economy by targeting new and innovative industries, as well as fostering our existing strengths such as medical services, mining, local food and wine production and tourism. Orange residents are keen to see more engagement between Council, local business and industry and the education providers.
Which strategies in the PROSPER section of the CSP does your event support? List the numbers of the strategies only.	List numbers
COLLABORATE - Leadership and partnership	
<input type="checkbox"/>	This theme looks at forging a collaborative community that engages with open and ongoing decision making. Developing future leaders and supporting community groups to deliver services and programs were identified as priorities during the consultation. The community is looking to Council to provide leadership, guidance and responsive governance.
Which strategies in the COLLABORATE section of the CSP does your event support? List the numbers of the strategies only.	List numbers





**SMALL DONATIONS APPLICATION FORM**  
Projects, Equipment, Community Events, Prizes and More



### SMALL DONATIONS APPLICATION FORM

Projects, Equipment, Community Events, Prizes and More

## LOCAL BUSINESS USE

### Are you using any local businesses?

This will assist in demonstrating the local benefit of your project to other members of our community. Using local services will significantly strengthen your application.

If an acquittal is required you will need to confirm the level of expenditure to local businesses compared to the level you identify here and also provide evidence that payment has been made to these businesses.

Engaging with local businesses will assist in a favourable assessment of your application.

Business name	Services Provided	Estimated amount to be paid to them (Ex GST)
Inland Digital	Printing/Photocopying/Scanning	Ongoing service agreement after purchase of \$5000 unit in 2017
Woodward Street Quality Meats	Sausages for Fundraisers undertaking Bunnings Bar-B-Ques	5,000 sausages in 2019
Woolworths/Coles/IGA	Food and Drinks and Papers for Community Centre	\$3000
Office Works Orange	Paper / Stationery	\$1,000
Wraprite, Orange	Containers, cleaning supplies	\$500

### Will your project create any jobs - either short or long term?

Estimated long term full time jobs to be created	Volunteers – 10 P/T
Estimated short term (up to 6 months) jobs to be created	

## SMALL DONATIONS APPLICATION FORM

Projects, Equipment, Community Events, Prizes and More

### CHECKLIST

ALL APPLICANTS ARE TO COMPLETE THIS SECTION

LGA = local government area

This checklist must be completed:

#### Eligibility

I live in the Orange LGA or my organisation (which is not a government entity) has an office in the Orange LGA.	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>
I confirm that the donation will be used for a direct benefit for residents in the Orange LGA.	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>
I confirm that I am not fundraising to send the raised funds out of the Orange LGA.	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>

#### Not-for-profit

I have included evidence that shows that I/my organisation is not-for-profit.	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>
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#### Donation request amount

The donation is not over the maximum for the category.	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>
I have provided evidence of why I am asking for this amount.	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>

#### Cost of event/project/equipment

I have included evidence of the cost of the event/project/equipment.	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>
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#### Your contribution

I have included evidence of my contribution.	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>
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#### Applicant Details

I have completed all areas of the Applicant Details: <input type="checkbox"/> Applicant name <input type="checkbox"/> Street Address and Postal Address <input type="checkbox"/> Contact Details <input type="checkbox"/> Legal Status <input type="checkbox"/> GST/ABN/CAN <input type="checkbox"/> Bank Account Details	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>
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**SMALL DONATIONS APPLICATION FORM**  
Projects, Equipment, Community Events, Prizes and More**DECLARATION**  
ALL APPLICANTS ARE TO COMPLETE THIS SECTION

On behalf of  
**Fusion Australia Ltd**

I declare that the information provided above is complete and correct



I have read and understood Council's "Donations and Grants" Strategic Policy (ST029).

Signed

Print name  
**Beverley Rankin**

Position in organisation  
**Team Leader and Community Development Officer**

Date  
**12/05/2020**

THE INFORMATION YOU PROVIDE IS PERSONAL INFORMATION FOR THE PURPOSES OF THE PRIVACY AND PERSONAL INFORMATION PROTECTION ACT 1998. THE SUPPLY OF THE INFORMATION BY YOU IS VOLUNTARY. IF YOU CANNOT PROVIDE OR DO NOT WISH TO PROVIDE THE INFORMATION SOUGHT, YOUR APPLICATION MAY BE UNABLE TO BE PROCESSED. THIS PERSONAL INFORMATION IS BEING COLLECTED FROM YOU IN ORDER TO PROCESS YOUR APPLICATION.



Australian Government  
Australian Taxation Office

8 July 2005

### Notice of endorsement for charity tax concessions

This endorsement notice has been issued to:

Name	<b>FUSION AUSTRALIA LTD</b>
Australian business number	<b>26 001 273 105</b>

**FUSION AUSTRALIA LTD**, a **charitable institution**, is endorsed to access the following tax concessions from the dates shown:

- **Income tax exemption** from **1 July 2000** under Subdivision 50-B of the *Income Tax Assessment Act 1997*.
- **GST concessions** from **1 July 2005** under Division 176 of *A New Tax System (Goods and Services Tax) Act 1999*.
- **FBT rebate** from **1 July 2005** under section 123E of the *Fringe Benefits Tax Assessment Act 1986*.

Your organisation's endorsement to access charity tax concessions, together with the date or period of effect, is entered in the public register maintained by the Australian Business Registrar at [www.abr.business.gov.au](http://www.abr.business.gov.au)

Your organisation must notify the Tax Office in writing if it ceases to be entitled to endorsement.

Michael Carmody  
Commissioner of Taxation and  
Registrar of the Australian Business Register





## SMALL DONATIONS APPLICATION FORM

Projects, Equipment, Community Events, Prizes and More

### APPLICANT'S DETAILS

## NOTE

Refer to Orange City Council's "Donations and Grants" Strategic Policy (ST029) to understand whether you are eligible for financial assistance from Council.

#### Name of organisation, group or person seeking funding

Lifeline Central West Inc

#### Address

**NOTE** - Person must be a resident of the Orange LGA or entity must have a registered office in the Orange LGA or can illustrate how funds raised will be spent locally to benefit Orange residents specifically

#### Postal Address (if different from above)

#### Name and position of the contact person

Name Alex Ferguson

Position Executive Director

Phone (BH)

Phone (AH)

Phone (M)

E-mail

#### What is the legal status of your organisation? (eg Incorporated, Association, etc.)

If not for profit please attach evidence – such as charter/constitution showing no personal gain will be available to members, charitable status advice or a statutory declaration

Incorporated Association and Not for Profit

#### Is your group / organisation registered for GST?

☒ Yes ☐ No

ABN (if applicable)

ACN (if applicable)

#### BANK ACCOUNT DETAILS for payment

BSB No

Account No

Account Name

Bank



### SMALL DONATIONS APPLICATION FORM

Projects, Equipment, Community Events, Prizes and More

#### FURTHER DETAILS - ORGANISATION AND PROJECT

##### Description of organisation and its purpose

Lifeline Central West provides a range of counselling services to the Orange community. These include Mental Health, Problem Financial and Gambling, Substance Abuse and the Lifeline 13 11 14 crisis line.

##### Description of the project and what is the expected impact

Lifeline Central West (LLCW) requests funding assistance for the annual running of the charity. LLCW is also supported by a number of clubs, businesses and individuals in the Orange community. Lifeline Central West is an essential charity working across a range of difficult societal issues. Our work is on-going.

##### Time frame of your project

<b>Start Date</b>	1st July 2020	<b>End Date</b>	On going
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## SMALL DONATIONS APPLICATION FORM

Projects, Equipment, Community Events, Prizes and More

### PROFIT of NON-FOR-PROFIT

#### Profit or Non-for-Profit

☐ Profit

☒ Non-for-Profit

☒ Constitution, tax ruling or other document confirming not-for-profit status is attached

#### Project Cost

##### Total Project Cost

☐ Please attach evidence of how this was calculated

\$

Amount seeking from Council in cash

\$ 2,000

Are you seeking any in-kind support from Council? If so, please identify the services required

NB Reduction of hire fees is not eligible under section 356 of the Local Government Act.

No

#### Your \$Contribution

What is the cash amount you/your organisation will be contributing (ex GST)?

\$ 1,000,000

What, if any, is the in-kind amount you/your organisation will be contributing?

\$ -

#### Capital Projects

Are you applying for funding for a capital project (equipment purchase, building or property improvements etc.)?

If yes to this item, you must attach three (3) quotations to this application form

☐ Yes

☒ No

#### CATEGORY - ANNUAL DONATION - GENERAL CATEGORY

considered quarterly - select one only from the following:

- |                                     |  |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | <b>Projects or Equipment Purchase or Providing a Community Service</b> - Maximum of \$2,000 per applicant. Must be a not-for-profit applicant.   |
| <input type="checkbox"/>            | <b>Community Events (not being Major Event Sponsorship)</b> - Maximum of \$2,000 per applicant. Must be a not-for-profit applicant. Ticketed events are not eligible. Entry fees as a gold coin donation are eligible. |
| <input type="checkbox"/>            | <b>School Students Selected to Represent Orange at a National Event or at an Overseas Event</b> - Maximum of \$1,000 per applicant.  |
| <input type="checkbox"/>            | <b>Other Prize Giving</b> - Maximum of \$1,000 per applicant. Must be a not-for-profit applicant.  |



## SMALL DONATIONS APPLICATION FORM

Projects, Equipment, Community Events, Prizes and More

### ALIGNMENT TO COUNCIL'S STRATEGIC COMMUNITY PLAN

ALL APPLICANTS ARE TO COMPLETE THIS SECTION

Council must align its expenditure to the directions in the Community Strategic Plan. Copies of the Plan are available at Council's offices, libraries and website ([www.orange.nsw.gov.au](http://www.orange.nsw.gov.au)). The Plan lists the directions and their associated strategies and objectives in detail. This document should be consulted to ensure that your application links to the appropriate element(s).

**Alignment with Council's Community Strategic Plan will substantially strengthen your application.**

Complete the following table by selecting the relevant sections Our City, Our Community, Our Economy or Our Environment and by then listing the relevant strategy number/s under the selected section/s.

LIVE - A healthy, safe, inclusive and vibrant community	
<input checked="" type="checkbox"/>	This theme recognises the importance of encouraging healthy lifestyles, community pride and a sense of belonging. This can be achieved by maintaining a safe, caring and connected community, with active community participation supported by enhanced cultural and recreational facilities and services that cater for all of our residents. The beautiful parks, gardens and natural assets of our City are amongst our most cherished assets and contribute to making Orange a desirable place to live, work and play.
Which strategies in the LIVE section of the CSP does your event support? List the numbers of the strategies only.	List numbers 5.1

PRESERVE - Balancing the natural and built environment	
<input type="checkbox"/>	This theme ensures that the unique natural, cultural, social and historical aspects of our community are preserved while recognising the need for growth and development. The community was strong in its desire to be more sustainable by promoting renewable energy, reducing waste and protecting our natural resources. There is also an expectation for infrastructure to support a growing City, with roads, footpaths, parking and a vibrant CBD seen as priorities.
Which strategies in the PRESERVE section of the CSP does your event support? List the numbers of the strategies only.	List numbers

PROSPER - A smart, innovative and resilient economy	
<input type="checkbox"/>	This theme focuses on providing the community with positive choices for investment, employment and study. It includes strengthening and diversifying our economy by targeting new and innovative industries, as well as fostering our existing strengths such as medical services, mining, local food and wine production and tourism. Orange residents are keen to see more engagement between Council, local business and industry and the education providers.
Which strategies in the PROSPER section of the CSP does your event support? List the numbers of the strategies only.	List numbers

COLLABORATE - Leadership and partnership	
<input type="checkbox"/>	This theme looks at forging a collaborative community that engages with open and ongoing decision making. Developing future leaders and supporting community groups to deliver services and programs were identified as priorities during the consultation. The community is looking to Council to provide leadership, guidance and responsive governance.
Which strategies in the COLLABORATE section of the CSP does your event support? List the numbers of the strategies only.	List numbers





## SMALL DONATIONS APPLICATION FORM

Projects, Equipment, Community Events, Prizes and More

### LOCAL BUSINESS USE

#### Are you using any local businesses?

This will assist in demonstrating the local benefit of your project to other members of our community. Using local services will significantly strengthen your application.

If an acquittal is required you will need to confirm the level of expenditure to local businesses compared to the level you identify here and also provide evidence that payment has been made to these businesses.

**Engaging with local businesses will assist in a favourable assessment of your application.**

Business name	Services Provided	Estimated amount to be paid to them (Ex GST)
Benchmark Commercial	Rent	\$36,000
Orange Ex-Services Club	Training rooms & events	\$3,000
Delish Food Catering	Catering for Training events	\$2,000
Viatek	Photocopying	\$450

#### Will your project create any jobs - either short or long term?

Estimated long term full time jobs to be created	
Estimated short term (up to 6 months) jobs to be created	



## SMALL DONATIONS APPLICATION FORM

Projects, Equipment, Community Events, Prizes and More

### CHECKLIST

ALL APPLICANTS ARE TO COMPLETE THIS SECTION

LGA = local government area

This checklist must be completed:

#### Eligibility

I live in the Orange LGA or my organisation (which is not a government entity) has an office in the Orange LGA.	<i>yes</i> <input checked="" type="checkbox"/>	<i>no</i> <input type="checkbox"/>	<i>checked</i> <input type="checkbox"/>
I confirm that the donation will be used for a direct benefit for residents in the Orange LGA.	<i>yes</i> <input checked="" type="checkbox"/>	<i>no</i> <input type="checkbox"/>	<i>checked</i> <input type="checkbox"/>
I confirm that I am not fundraising to send the raised funds out of the Orange LGA.	<i>yes</i> <input checked="" type="checkbox"/>	<i>no</i> <input type="checkbox"/>	<i>checked</i> <input type="checkbox"/>

#### Not-for-profit

I have included evidence that shows that I/my organisation is not-for-profit.	<i>yes</i> <input checked="" type="checkbox"/>	<i>no</i> <input type="checkbox"/>	<i>checked</i> <input type="checkbox"/>
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#### Donation request amount

The donation is not over the maximum for the category.	<i>yes</i> <input type="checkbox"/>	<i>no</i> <input checked="" type="checkbox"/>	<i>checked</i> <input type="checkbox"/>
I have provided evidence of why I am asking for this amount.	<i>yes</i> <input checked="" type="checkbox"/>	<i>no</i> <input type="checkbox"/>	<i>checked</i> <input type="checkbox"/>

#### Cost of event/project/equipment

I have included evidence of the cost of the event/project/equipment.	<i>yes</i> <input type="checkbox"/>	<i>no</i> <input checked="" type="checkbox"/>	<i>checked</i> <input type="checkbox"/>
--	--	--	--

#### Your contribution

I have included evidence of my contribution.	<i>yes</i> <input checked="" type="checkbox"/>	<i>no</i> <input type="checkbox"/>	<i>checked</i> <input type="checkbox"/>
--	---	---------------------------------------	--

#### Applicant Details

I have completed all areas of the Applicant Details: <input checked="" type="checkbox"/> Applicant name <input checked="" type="checkbox"/> Street Address and Postal Address <input checked="" type="checkbox"/> Contact Details <input checked="" type="checkbox"/> Legal Status <input checked="" type="checkbox"/> GST/ABN/CAN <input checked="" type="checkbox"/> Bank Account Details	<i>yes</i> <input checked="" type="checkbox"/>	<i>no</i> <input type="checkbox"/>	<i>checked</i> <input type="checkbox"/>
--	---	---------------------------------------	--

**SMALL DONATIONS APPLICATION FORM**  
Projects, Equipment, Community Events, Prizes and More**DECLARATION****ALL APPLICANTS ARE TO COMPLETE THIS SECTION**

On behalf of

---

Lifeline Central West Inc

---

(NAME OF ORGANISATION, IF APPLICABLE)

I declare that the information provided above is complete and correct



I have read and understood Council's "Donations and Grants" Strategic Policy (ST029).

Signed

---

---

Print name

A.S. Ferguson

Position in organisation

Executive Director

Date

22/05/2020

THE INFORMATION YOU PROVIDE IS PERSONAL INFORMATION FOR THE PURPOSES OF THE PRIVACY AND PERSONAL INFORMATION PROTECTION ACT 1998. THE SUPPLY OF THE INFORMATION BY YOU IS VOLUNTARY. IF YOU CANNOT PROVIDE OR DO NOT WISH TO PROVIDE THE INFORMATION SOUGHT, YOUR APPLICATION MAY BE UNABLE TO BE PROCESSED. THIS PERSONAL INFORMATION IS BEING COLLECTED FROM YOU IN ORDER TO PROCESS YOUR APPLICATION.



Australian  
**Charities** and  
Not-for-profits  
Commission



THIS CERTIFIES THAT

**Lifeline Central West Inc**

ABN:95 253 717 685

IS A REGISTERED CHARITY  
AND HAS BEEN TRANSFERRED FROM THE

**Australian Taxation Office**

TO THE

**Australian Charities and Not-for-profits Commission**

ON THE DATE OF  
**3 December 2012**

CERTIFIED BY

**Hon. Dr Gary Johns**  
**Commissioner**

Australian Charities and Not-for-profits Commission

Copy only. Original available on request







## SMALL DONATIONS APPLICATION FORM

Projects, Equipment, Community Events, Prizes and More

### APPLICANT'S DETAILS

**NOTE** Refer to Orange City Council's "Donations and Grants" Strategic Policy (ST029) to understand whether you are eligible for financial assistance from Council.

<b>Name of organisation, group or person seeking funding</b>			
Spring Hill Activities Group Incorporated			
<b>Address</b>			
<b>NOTE</b> - Person must be a resident of the Orange LGA or entity must have a registered office in the Orange LGA or can illustrate how funds raised will be spent locally to benefit Orange residents specifically			
C/- 40 Strachan Road SPRING HILL NSW 2800			
<b>Postal Address (if different from above)</b>			
<b>Name and position of the contact person</b>			
<b>Name</b>	Beth Mills		
<b>Position</b>	Public Officer		
<b>Phone (BH)</b>		<b>Phone (AH)</b>	
<b>Phone (M)</b>			
<b>E-mail</b>			
<b>What is the legal status of your organisation?</b> (eg Incorporated, Association, etc.) If not for profit please attach evidence – such as charter/constitution showing no personal gain will be available to members, charitable status advice or a statutory declaration			
Incorporated			
<b>Is your group / organisation registered for GST?</b>			
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
<b>ABN (if applicable)</b>		<b>ACN (if applicable)</b>	

<b>BANK ACCOUNT DETAILS for payment</b>			
<b>BSB No</b>		<b>Account No</b>	
<b>Account Name</b>			
<b>Bank</b>			



## SMALL DONATIONS APPLICATION FORM

Projects, Equipment, Community Events, Prizes and More

### FURTHER DETAILS - ORGANISATION AND PROJECT

#### Description of organisation and its purpose

A small group of local residents trying to enhance and progress the small village's ambience and showcasing it's historical nature, and bringing the community together for special events i.e Anzac Day Services

#### Description of the project and what is the expected impact

Please see supporting letter and budget forecast attached

#### Time frame of your project

**Start Date** Already started

**End Date** 13/02/2021



## SMALL DONATIONS APPLICATION FORM

Projects, Equipment, Community Events, Prizes and More

### PROFIT or NON-FOR-PROFIT

#### Profit or Non-for-Profit

☐ Profit

X Non-for-Profit

☐ Constitution, tax ruling or other document confirming not-for-profit status is attached

#### Project Cost

##### Total Project Cost

☒ Please attach evidence of how this was calculated

\$8000 +

##### Amount seeking from Council in cash

\$4000

Are you seeking any in-kind support from Council? If so, please identify the services required

NB Reduction of hire fees is not eligible under section 356 of the Local Government Act.

#### Your \$Contribution

What is the cash amount you/your organisation will be contributing (ex GST)?

\$0

What, if any, is the in-kind amount you/your organisation will be contributing?

\$

#### Capital Projects

Are you applying for funding for a capital project (equipment purchase, building or property improvements etc.)?

If yes to this item, you must attach three (3) quotations to this application form

☐ Yes

☒ No

#### CATEGORY - ANNUAL DONATION - GENERAL CATEGORY

considered quarterly - select one only from the following:

<input type="radio"/>	Projects or Equipment Purchase or Providing a Community Service - Maximum of \$2,000 per applicant. Must be a not-for-profit applicant.
<input type="radio"/>	Community Events (not being Major Event Sponsorship) - Maximum of \$2,000 per applicant. Must be a not-for-profit applicant. Ticketed events are not eligible. Entry fees as a gold coin donation are eligible.
<input type="radio"/>	School Students Selected to Represent Orange at a National Event or at an Overseas Event Maximum of \$1,000 per applicant.
<input type="radio"/>	Other Prize Giving Maximum of \$1,000 per applicant. Must be a not-for-profit applicant.
<input type="radio"/>	Grand Finals, Carnivals/Championships and Invitationals (\$4,000 Reserve in each financial year) Maximum of \$1,000 per applicant. Must be a sports club (cannot be a School-based sporting group)



## SMALL DONATIONS APPLICATION FORM

Projects, Equipment, Community Events, Prizes and More

### ALIGNMENT TO COUNCIL'S STRATEGIC COMMUNITY PLAN

ALL APPLICANTS ARE TO COMPLETE THIS SECTION

Council must align its expenditure to the directions in the Community Strategic Plan. Copies of the Plan are available at Council's offices, libraries and website ([www.orange.nsw.gov.au](http://www.orange.nsw.gov.au)). The Plan lists the directions and their associated strategies and objectives in detail. This document should be consulted to ensure that your application links to the appropriate element(s).

**Alignment with Council's Community Strategic Plan will substantially strengthen your application.**

Complete the following table by selecting the relevant sections Our City, Our Community, Our Economy or Our Environment and by then listing the relevant strategy number/s under the selected section/s.

LIVE - A healthy, safe, inclusive and vibrant community	
This theme recognises the importance of encouraging healthy lifestyles, community pride and a sense of belonging. This can be achieved by maintaining a safe, caring and connected community, with active community participation supported by enhanced cultural and recreational facilities and services that cater for all of our residents. The beautiful parks, gardens and natural assets of our City are amongst our most cherished assets and contribute to making Orange a desirable place to live, work and play.	
Which strategies in the <b>LIVE</b> section of the CSP does your event support? <b>List the numbers of the strategies only.</b>	<b>List numbers</b>
PRESERVE - Balancing the natural and built environment	
This theme ensures that the unique natural, cultural, social and historical aspects of our community are preserved while recognising the need for growth and development. The community was strong in its desire to be more sustainable by promoting renewable energy, reducing waste and protecting our natural resources. There is also an expectation for infrastructure to support a growing City, with roads, footpaths, parking and a vibrant CBD seen as priorities.	
Which strategies in the <b>PRESERVE</b> section of the CSP does your event support? <b>List the numbers of the strategies only.</b>	<b>List numbers</b>
PROSPER - A smart, innovative and resilient economy	
This theme focuses on providing the community with positive choices for investment, employment and study. It includes strengthening and diversifying our economy by targeting new and innovative industries, as well as fostering our existing strengths such as medical services, mining, local food and wine production and tourism. Orange residents are keen to see more engagement between Council, local business and industry and the education providers.	
Which strategies in the <b>PROSPER</b> section of the CSP does your event support? <b>List the numbers of the strategies only.</b>	<b>List numbers</b>
COLLABORATE - Leadership and partnership	
This theme looks at forging a collaborative community that engages with open and ongoing decision making. Developing future leaders and supporting community groups to deliver services and programs were identified as priorities during the consultation. The community is looking to Council to provide leadership, guidance and responsive governance.	
Which strategies in the <b>COLLABORATE</b> section of the CSP does your event support? <b>List the numbers of the strategies only.</b>	<b>List numbers</b>



### SMALL DONATIONS APPLICATION FORM

Projects, Equipment, Community Events, Prizes and More

## LOCAL BUSINESS USE

### Are you using any local businesses?

This will assist in demonstrating the local benefit of your project to other members of our community. Using local services will significantly strengthen your application.

If an acquittal is required you will need to confirm the level of expenditure to local businesses compared to the level you identify here and also provide evidence that payment has been made to these businesses.

**Engaging with local businesses will assist in a favourable assessment of your application.**

Business name	Services Provided	Estimated amount to be paid to them (Ex GST)
Tony Wise Building Co	Building of Brick Wall + Landscaping (incl bricks)	\$ 1500.00
John Syrets	Silhouettes sculptures and installation	\$ 2000.00 (Approx)
Blayney Cranes	Crane hire/Tractor to relocate memorial stone	\$ 510.00 (Approx)
Bingham Concreting	Concrete footing	Donated

### Will your project create any jobs - either short or long term?

Estimated long term full time jobs to be created	No
Estimated short term (up to 6 months) jobs to be created	Yes



## SMALL DONATIONS APPLICATION FORM

Projects, Equipment, Community Events, Prizes and More

### CHECKLIST

ALL APPLICANTS ARE TO COMPLETE THIS SECTION

LGA = local government area

This checklist must be completed:

#### Eligibility

I live in the Orange LGA or my organisation (which is not a government entity) has an office in the Orange LGA.	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>
I confirm that the donation will be used for a direct benefit for residents in the Orange LGA.	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>
I confirm that I am not fundraising to send the raised funds out of the Orange LGA.	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>

#### Not-for-profit

I have included evidence that shows that I/my organisation is not-for-profit.	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>
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#### Donation request amount

The donation is not over the maximum for the category.	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>
I have provided evidence of why I am asking for this amount.	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>

#### Cost of event/project/equipment

I have included evidence of the cost of the event/project/equipment.	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>
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#### Your contribution

I have included evidence of my contribution.	yes <input type="checkbox"/>	no <input checked="" type="checkbox"/>	checked <input type="checkbox"/>
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#### Applicant Details

I have completed all areas of the Applicant Details: <input type="checkbox"/> Applicant name <input type="checkbox"/> Street Address and Postal Address <input type="checkbox"/> Contact Details <input type="checkbox"/> Legal Status <input type="checkbox"/> GST/ABN/CAN <input type="checkbox"/> Bank Account Details	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>
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**SMALL DONATIONS APPLICATION FORM**  
Projects, Equipment, Community Events, Prizes and More

**DECLARATION**

ALL APPLICANTS ARE TO COMPLETE THIS SECTION

On behalf of

---

***Spring Hill Activities Group Incorporation***

(NAME OF ORGANISATION, IF APPLICABLE)

I declare that the information provided above is complete and correct



I have read and understood Council's "Donations and Grants" Strategic Policy (ST029).

Signed

---

Print name

BETH MILLS

---

Position in organisation

PUBLIC OFFICER

---

Date

22 May 2020

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THE INFORMATION YOU PROVIDE IS PERSONAL INFORMATION FOR THE PURPOSES OF THE PRIVACY AND PERSONAL INFORMATION PROTECTION ACT 1998. THE SUPPLY OF THE INFORMATION BY YOU IS VOLUNTARY. IF YOU CANNOT PROVIDE OR DO NOT WISH TO PROVIDE THE INFORMATION SOUGHT, YOUR APPLICATION MAY BE UNABLE TO BE PROCESSED. THIS PERSONAL INFORMATION IS BEING COLLECTED FROM YOU IN ORDER TO PROCESS YOUR APPLICATION.





Tuesday, 19 May 2020

Scott Maunder  
Director of Community Recreation & Cultural Services  
Orange City Council

Email:

**RE: Spring Hill Honour Wall – commemorating local service personnel**

Dear Scott,

As you are aware Spring Hill Activities Group Inc. (SHAG) has been provided funding to build a Commemorative Wall to expand on the flagpole and memorial stone installed in 2015 by the representatives of the Spring Hill Council committee and Orange City Council.

The funding has been allocated by received from the Hon. Andrew Gee MP, for Calare under *Saluting Their Service Commemorations Program* is as follows;

With Anzac Day being a day when all Australians come together in remembrance to honour all that served for this great country, it was a surreal feeling on what was displayed this Anzac Day at dawn by residents in our little Village. A displayed of residents standing at the end of their driveways lighting a candle out of respect for members of the armed forces. The community came together with the Spring Hill Rural Fire Brigade playing the ode and last post over the fire trucks PA system throughout the Village, one of our local residents playing the bugle for us, and our returned veteran standing around a fire - the youngest, along with the eldest, was very memorable and displayed the respect of the Spring Hill residents.

In addition, we have been humbled by the support of residents who have provided information to ensure everyone is listed, as well as, Millthorpe Museum, Spring Hill Public School, Spring Hill Church, and the heritage department of Orange City Council. Also, the work undertaken with our Secretaries research with RSL, War Memorial, Department of Veteran Affairs is terrific to ensure our returned servicemen aren't forgotten.

The commemorative wall will honour Spring Hill residents who served at WWI, WW2, Vietnam, and recent returned servicemen.

The break-down of the funds received to date are;

- Equipment, venue and service hire \$2,000
- Landscaping \$200
- Memorial gardens - \$300
- Supplier costs \$1,500





We are seeking to erect the commemorative wall, memorial stone and flagpole to the northern end of the park to align with Memorial Avenue, and the row of trees planted around the same time for the centenary celebrations. This would provide residents with a specific area and take away cluttering the southern end of the park, leaving it as the children's play area, recreation area.

SHAG also is working to require further funding to install park benches, pathways, lighting of the wall. This will enhance the area and provide an ambience where people can sit quietly honouring the fallen.

As we work through seeking Crown Lands approval, submit the DA, obtain various quotes from local providers to meet our guidelines, we are requesting a donation from Council to of \$4000 from the 2019/20 Spring Hill Village budget. We are aware the current committee have put forward a proposal to allocate funds to various projects, but believe this is a very important infrastructure for the Village, and that is displayed by the support and input we have received to date.

We endeavour the costs of moving the memorial stone and flagpole will be an additional cost, but feel it is important to undertake to accommodate a common sense and risk-free layout of the Alf Reed park.

We are asking Orange City Council to consider supporting this very important project and allocate these funds to the Village.

Thanks again for the opportunity and your support to our small Village.

Please don't hesitate to contact me Mb: or Terri Newman Secretary,  
Mb: email; if you require anything further to  
assist you in this decision.

Yours sincerely

Beth Mills  
Public Officer

Attach

**BUDGET: (\$4K already funded)**

- Equipment, venue and service hire \$2,000
- Landscaping \$200
- Memorial gardens - \$300
- Supplier costs \$1,500

**Additional Costs (approximate only)**

- Hire of Hiab truck/crane/tractor - \$150 float + \$180 per hour
- Excavation of footing – in house
- Benches x 2 - \$1800 each = \$3600
- Footpath gravel + footings - \$200 per metre x 8m = \$1600.00

**Survey Results;**

Option 1 was the preferred wall with the following breakdown;

- Hard Copy survey completed – 33
- Online (Survey Monkey) 36
- Final total engagement 69 people

Survey Results @ 11/5/2020

	Hardcopy (33)	Online (36)	Total (69)
Q1.1	14	18	32
Q1.2	15	12	27
Q1.3	2	7	9
not answered 1 - 1			1
Q2	27	19	46
Q2.1	9	12	21
not answered 10 - 10			10
Q3	18	16	34
Q3.1	15	11	26
not answered 11 - 11			11

Final votes in total

Option 1 - Brick wall/shafts  
Yes - Plaques mounted



### Commemorative Wall chosen by Residents



### Bench Seats





## **Australian Government**

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## **Department of Veterans' Affairs**

### **Community Grants Hub**

Ms Terri Newman  
Secretary  
Spring Hill Activities Group Incorporated

Dear Ms Newman

#### **Letter of Agreement**

I am writing to offer you, Spring Hill Activities Group Incorporated, ABN 45 643 747 446, an Australian Government Grant under the Saluting Their Service Commemorations program. The offer is for a Grant of \$4,000.00 total, excluding \$0.00 GST, (the 'Grant') to undertake the Grant Activity Spring Hill Honour Wall - 4-E400SU3 as set out in the attached Grant Schedule.

To accept this offer and enter into an agreement with the Commonwealth, represented by Department of Veterans' Affairs, ABN 23 964 290 824 in relation to the Grant, please sign the attached Grant Schedule and send or email a scanned copy to the address below by 21 April 2020, otherwise this offer will lapse.

Provided the signed copy of the Grant Schedule is received by the Commonwealth by this date, this letter and the Grant Schedule will form a legally enforceable agreement in relation to the Grant.

Please send or email a scanned copy of the signed and completed Grant Schedule to:

Dom Barone  
Community Grants Hub

For all enquiries relating to this offer please contact

Yours sincerely

Natasha Rees  
Director  
Community Grants Hub  
27 March 2020





## SMALL DONATIONS APPLICATION FORM

Projects, Equipment, Community Events, Prizes and More

### APPLICANT'S DETAILS

**NOTE**

Refer to Orange City Council's "Donations and Grants" Strategic Policy (ST029) to understand whether you are eligible for financial assistance from Council.

**Name of organisation, group or person seeking funding**

Cerebral Palsy Alliance - Orange

**Address**

**NOTE** - Person must be a resident of the Orange LGA or entity must have a registered office in the Orange LGA or can illustrate how funds raised will be spent locally to benefit Orange residents specifically

**Postal Address (if different from above)****Name and position of the contact person**

**Name** Shannon Taylor

**Position** Partnerships Manager, Trusts and Foundations

**Phone (BH)**

**Phone (AH)**

**Phone (M)**

**E-mail**

**What is the legal status of your organisation?** (eg Incorporated, Association, etc.)

If not for profit please attach evidence – such as charter/constitution showing no personal gain will be available to members, charitable status advice or a statutory declaration

Not-for-profit

**Is your group / organisation registered for GST?**

☒ Yes ☐ No

**ABN (if applicable)**

**ACN (if applicable)**

**BANK ACCOUNT DETAILS for payment**

**BSB No**

**Account No**

**Account Name**

**Bank**



## SMALL DONATIONS APPLICATION FORM

Projects, Equipment, Community Events, Prizes and More

### FURTHER DETAILS - ORGANISATION AND PROJECT

#### Description of organisation and its purpose

Cerebral Palsy Alliance Orange supports almost 100 people with disability, and their families, in the Orange region each year, almost half of whom are aged under 17. Our services include regular check-ups for people with CP, early childhood intervention, going to school support, occupational therapy, physiotherapy and speech therapy. Our enthusiastic team of professionals are dedicated to their clients, and work with families, the medical profession and schools to ensure all of our clients are achieving what they want to achieve in life. We are committed to creating a future of inclusion for people with disability, and their families, in Orange.

#### Description of the project and what is the expected impact

Cerebral palsy (CP) is a physical disability that affects movement and muscle control. People with CP may have difficulty walking, communicating and completing daily tasks without assistance. One in three children with CP are unable to walk, one in two has an intellectual impairment, one in 10 are blind, and one in four cannot talk at all.

Cerebral Palsy Alliance Orange is seeking a range of therapeutic equipment to enable us to offer first-class physiotherapy and occupational therapy for children and teenagers with disability at our Orange centre.

The sensory resources requested include crash mats, air mats and soft fall mats to practice gross motor skills such as jumping, balancing and tumbling. Tunnels help children with crawling, moving while squatting or crouched over, helping to develop balance and coordination for crawling and exploring. Therapy chairs and swings help children develop their vestibular system (which contributes to balance and spatial orientation for movement). The resources in this kit have been specifically requested by our therapists to meet the identified needs of our young clients with disability at our Orange centre. The resources can be used in both individual and group therapy sessions and are expected to support the needs of hundreds of children over the lifetime of the products. Should we be successful, the items can be procured and put into practice at CPA Orange right away, enabling children to benefit immediately.

Cerebral Palsy Alliance is committed to monitoring and evaluating all of our services and programs. We need to ensure that our services meet the ongoing and changing needs of people with CP and other disabilities, at each stage of their lives. We work hard to support the needs of families and carers. We conduct pre- and post-program questionnaires for clients and families to evaluate the changes experienced by participating in our programs. The questionnaires are created in consultation with therapists, parents and carers, and our clients. Progress is monitored against personal goals which are different for each person. Detailed therapist reports and service user evaluations, and indicators such as number of service users, improvements in mobility and fitness, client independence and quality of life measures (objective and self-reported) are also used for reporting and evaluation. Evaluation results are used to inform future planning and delivery of personalised action plans.

#### Time frame of your project

Start Date

01/07/2020

End Date

30/06/2020



## SMALL DONATIONS APPLICATION FORM

Projects, Equipment, Community Events, Prizes and More

### PROFIT or NON-FOR-PROFIT

<b>Profit or Non-for-Profit</b>	
<input type="checkbox"/> Profit	
<input checked="" type="checkbox"/> Non-for-Profit	
<input checked="" type="checkbox"/> Constitution, tax ruling or other document confirming not-for-profit status is attached	

<b>Project Cost</b>	
<b>Total Project Cost</b>	
<input checked="" type="checkbox"/> Please attach evidence of how this was calculated	\$ 2044.03
<b>Amount seeking from Council in cash</b>	\$ 2000
Are you seeking any in-kind support from Council? If so, please identify the services required	
NB Reduction of hire fees is not eligible under section 356 of the Local Government Act.	

### Your \$Contribution

<b>What is the cash amount you/your organisation will be contributing (ex GST)?</b>	\$ 44.03
<b>What, if any, is the in-kind amount you/your organisation will be contributing?</b>	\$

### Capital Projects

Are you applying for funding for a capital project (equipment purchase, building or property improvements etc.)?

If yes to this item, you must attach three (3) quotations to this application form	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
--	------------------------------	--

<b>CATEGORY - ANNUAL DONATION - GENERAL CATEGORY</b>	
considered quarterly - select one only from the following:	0000062288
<input checked="" type="checkbox"/> <b>Projects or Equipment Purchase or Providing a Community Service</b> - Maximum of \$2,000 per applicant. Must be a not-for-profit applicant.	
<input type="checkbox"/> <b>Community Events (not being Major Event Sponsorship)</b> - Maximum of \$2,000 per applicant. Must be a not-for-profit applicant. Ticketed events are not eligible. Entry fees as a gold coin donation are eligible.	
<input type="checkbox"/> <b>School Students Selected to Represent Orange at a National Event or at an Overseas Event</b> Maximum of \$1,000 per applicant.	
<input type="checkbox"/> <b>Other Prize Giving</b> Maximum of \$1,000 per applicant. Must be a not-for-profit applicant.	



## SMALL DONATIONS APPLICATION FORM

Projects, Equipment, Community Events, Prizes and More

### ALIGNMENT TO COUNCIL'S STRATEGIC COMMUNITY PLAN

ALL APPLICANTS ARE TO COMPLETE THIS SECTION

Council must align its expenditure to the directions in the Community Strategic Plan. Copies of the Plan are available at Council's offices, libraries and website ([www.orange.nsw.gov.au](http://www.orange.nsw.gov.au)). The Plan lists the directions and their associated strategies and objectives in detail. This document should be consulted to ensure that your application links to the appropriate element(s).

**Alignment with Council's Community Strategic Plan will substantially strengthen your application.**

Complete the following table by selecting the relevant sections Our City, Our Community, Our Economy or Our Environment and by then listing the relevant strategy number/s under the selected section/s.

LIVE - A healthy, safe, inclusive and vibrant community	
<input checked="" type="checkbox"/>	This theme recognises the importance of encouraging healthy lifestyles, community pride and a sense of belonging. This can be achieved by maintaining a safe, caring and connected community, with active community participation supported by enhanced cultural and recreational facilities and services that cater for all of our residents. The beautiful parks, gardens and natural assets of our City are amongst our most cherished assets and contribute to making Orange a desirable place to live, work and play.
Which strategies in the <b>LIVE</b> section of the CSP does your event support? <b>List the numbers of the strategies only.</b>	<b>List numbers</b> 5.1
PRESERVE - Balancing the natural and built environment	
<input type="checkbox"/>	This theme ensures that the unique natural, cultural, social and historical aspects of our community are preserved while recognising the need for growth and development. The community was strong in its desire to be more sustainable by promoting renewable energy, reducing waste and protecting our natural resources. There is also an expectation for infrastructure to support a growing City, with roads, footpaths, parking and a vibrant CBD seen as priorities.
Which strategies in the <b>PRESERVE</b> section of the CSP does your event support? <b>List the numbers of the strategies only.</b>	<b>List numbers</b>
PROSPER - A smart, innovative and resilient economy	
<input type="checkbox"/>	This theme focuses on providing the community with positive choices for investment, employment and study. It includes strengthening and diversifying our economy by targeting new and innovative industries, as well as fostering our existing strengths such as medical services, mining, local food and wine production and tourism. Orange residents are keen to see more engagement between Council, local business and industry and the education providers.
Which strategies in the <b>PROSPER</b> section of the CSP does your event support? <b>List the numbers of the strategies only.</b>	<b>List numbers</b>
COLLABORATE - Leadership and partnership	
<input type="checkbox"/>	This theme looks at forging a collaborative community that engages with open and ongoing decision making. Developing future leaders and supporting community groups to deliver services and programs were identified as priorities during the consultation. The community is looking to Council to provide leadership, guidance and responsive governance.
Which strategies in the <b>COLLABORATE</b> section of the CSP does your event support? <b>List the numbers of the strategies only.</b>	<b>List numbers</b>



**SMALL DONATIONS APPLICATION FORM**  
 Projects, Equipment, Community Events, Prizes and More

**LOCAL BUSINESS USE**

**Are you using any local businesses?**

This will assist in demonstrating the local benefit of your project to other members of our community. Using local services will significantly strengthen your application.

If an acquittal is required you will need to confirm the level of expenditure to local businesses compared to the level you identify here and also provide evidence that payment has been made to these businesses.

**Engaging with local businesses will assist in a favourable assessment of your application.**

Business name	Services Provided	Estimated amount to be paid to them (Ex GST)
Please note: Due to the nature of these resources, they must be sourced from specific disability resource suppliers.		

**Will your project create any jobs - either short or long term?**

Estimated long term full time jobs to be created	5 jobs maintained
Estimated short term (up to 6 months) jobs to be created	





## SMALL DONATIONS APPLICATION FORM

Projects, Equipment, Community Events, Prizes and More

### CHECKLIST

ALL APPLICANTS ARE TO COMPLETE THIS SECTION

LGA = local government area

This checklist must be completed:

#### Eligibility

I live in the Orange LGA or my organisation (which is not a government entity) has an office in the Orange LGA.	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>
I confirm that the donation will be used for a direct benefit for residents in the Orange LGA.	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>
I confirm that I am not fundraising to send the raised funds out of the Orange LGA.	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>

#### Not-for-profit

I have included evidence that shows that I/my organisation is not-for-profit.	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>
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#### Donation request amount

The donation is not over the maximum for the category.	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>
I have provided evidence of why I am asking for this amount.	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>

#### Cost of event/project/equipment

I have included evidence of the cost of the event/project/equipment.	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>
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#### Your contribution

I have included evidence of my contribution.	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>
--	--	--------------------------------	-------------------------------------

#### Applicant Details

I have completed all areas of the Applicant Details:	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>
<input checked="" type="checkbox"/> Applicant name <input checked="" type="checkbox"/> Street Address and Postal Address <input checked="" type="checkbox"/> Contact Details <input checked="" type="checkbox"/> Legal Status <input checked="" type="checkbox"/> GST/ABN/CAN <input checked="" type="checkbox"/> Bank Account Details			



**SMALL DONATIONS APPLICATION FORM**  
Projects, Equipment, Community Events, Prizes and More

**DECLARATION**

ALL APPLICANTS ARE TO COMPLETE THIS SECTION

On behalf of Cerebral Palsy Alliance

(NAME OF ORGANISATION, IF APPLICABLE)

I declare that the information provided above is complete and correct



I have read and understood Council's "Donations and Grants" Strategic Policy (ST029).

Signed

Print name Shannon Taylor

Position in organisation Partnerships Manager

Date Friday 5 June 2020

THE INFORMATION YOU PROVIDE IS PERSONAL INFORMATION FOR THE PURPOSES OF THE PRIVACY AND PERSONAL INFORMATION PROTECTION ACT 1998. THE SUPPLY OF THE INFORMATION BY YOU IS VOLUNTARY. IF YOU CANNOT PROVIDE OR DO NOT WISH TO PROVIDE THE INFORMATION SOUGHT, YOUR APPLICATION MAY BE UNABLE TO BE PROCESSED. THIS PERSONAL INFORMATION IS BEING COLLECTED FROM YOU IN ORDER TO PROCESS YOUR APPLICATION.



Australian Government  
Australian Taxation Office

18 February 2011

### Endorsement as a deductible gift recipient

Endorsement as a deductible gift recipient under Subdivision 30-BA of the *Income Tax Assessment Act 1997* is provided as detailed below.

Name	<b>CEREBRAL PALSY ALLIANCE</b>
Australian business number	
Endorsement date of effect	<b>1 July 2000</b>
Provision for gift deductibility	<b>item 1 of the table in section 30-15 of the <i>Income Tax Assessment Act 1997</i></b>
Item(s) in Subdivision 30-B of the <i>Income Tax Assessment Act 1997</i>	<b>4.1.1 public benevolent institution</b>

Your organisation's endorsement as a deductible gift recipient, together with the date or period of effect, is entered in the public register maintained by the Australian Business Registrar at [www.abn.business.gov.au](http://www.abn.business.gov.au)

Your organisation must notify the Tax Office in writing if it ceases to be entitled to endorsement.

Michael D'Ascenzo  
Commissioner of Taxation and  
Registrar of the Australian Business Register



## Cerebral Palsy Alliance Orange – Sensory Kit Items and costs

PEANUT BALL	<a href="https://sensorytools.net/collections/engine-room/products/copy-of-gym-peanut-ball-40cm-anti-burst-with-pump-yellow">https://sensorytools.net/collections/engine-room/products/copy-of-gym-peanut-ball-40cm-anti-burst-with-pump-yellow</a>	\$42.95
LARGE CRASH MAT	<a href="https://sensorytools.net/collections/engine-room/products/crash-mat-large-unfilled">https://sensorytools.net/collections/engine-room/products/crash-mat-large-unfilled</a>	\$99.5
CRASH Mat filling	<a href="https://sensorytools.net/collections/engine-room/products/crash-mat-foam-filling-pieces">https://sensorytools.net/collections/engine-room/products/crash-mat-foam-filling-pieces</a>	\$73
Lycra tunnel	<a href="https://sensorytools.net/collections/engine-room/products/lycra-tunnel-3-metre-green">https://sensorytools.net/collections/engine-room/products/lycra-tunnel-3-metre-green</a>	\$79.8
Air Mat Large	<a href="https://sensorytools.net/collections/engine-room/products/air-mat-large">https://sensorytools.net/collections/engine-room/products/air-mat-large</a>	\$99.95
Therapy chair	<a href="https://sensorytools.net/collections/calming/products/soft-play-junior-therapy-chair">https://sensorytools.net/collections/calming/products/soft-play-junior-therapy-chair</a>	\$880
SWING	<a href="https://www.target.com/p/jumpking-jkbk-ufo-backyard-360-degree-adjustable-height-ufo-swing-set-yellow/-/A-76188510">https://www.target.com/p/jumpking-jkbk-ufo-backyard-360-degree-adjustable-height-ufo-swing-set-yellow/-/A-76188510</a>	299.99
Timers	<a href="https://sensorytools.net/collections/new-arrivals/products/time-timer-erase-board-mod-pack">https://sensorytools.net/collections/new-arrivals/products/time-timer-erase-board-mod-pack</a>	\$76.95
Fidget toy pack	<a href="https://sensorytools.net/collections/fidget/products/ots-choice-kit-value-plus-with-pouch">https://sensorytools.net/collections/fidget/products/ots-choice-kit-value-plus-with-pouch</a>	\$51
Soft fall mats	<a href="https://www.ezymats.com.au/product/30mm-eva-interlocking-jigsaw-mats-red-blue/">https://www.ezymats.com.au/product/30mm-eva-interlocking-jigsaw-mats-red-blue/</a>	\$28.40 each x 6 = \$170.4
Crawl tunnel	<a href="https://www.target.com/p/pacific-play-tents-institutional-kids-play-tunnel-15-ft/-/A-78645320">https://www.target.com/p/pacific-play-tents-institutional-kids-play-tunnel-15-ft/-/A-78645320</a>	\$170.99
		Total: 2044.03



## SMALL DONATIONS APPLICATION FORM

Projects, Equipment, Community Events, Prizes and More

### APPLICANT'S DETAILS

## NOTE

Refer to Orange City Council's "Donations and Grants" Strategic Policy (ST029) to understand whether you are eligible for financial assistance from Council.

#### Name of organisation, group or person seeking funding

Teach Learn Grow Incorporated

#### Address

**NOTE - Person must be a resident of the Orange LGA or entity must have a registered office in the Orange LGA or can illustrate how funds raised will be spent locally to benefit Orange residents specifically**

Bloom, St Catherine's College, 2 Park Road, Crawley WA 6009

#### Postal Address (if different from above)

#### Name and position of the contact person

**Name** Cate Leedman

**Position** Chief Funding Manager

**Phone (BH)**

**Phone (AH)**

**Phone (M)**

**E-mail**

#### What is the legal status of your organisation? (eg Incorporated, Association, etc.)

If not for profit please attach evidence – such as charter/constitution showing no personal gain will be available to members, charitable status advice or a statutory declaration

Incorporated not-for-profit organisation

#### Is your group / organisation registered for GST?

☒ Yes ☐ No

**ABN (if applicable)**

**ACN (if applicable)**

#### BANK ACCOUNT DETAILS for payment

**BSB No**

**Account No**

**Account Name**

**Bank**





## SMALL DONATIONS APPLICATION FORM

Projects, Equipment, Community Events, Prizes and More

### FURTHER DETAILS - ORGANISATION AND PROJECT

#### Description of organisation and its purpose

Teach Learn Grow (TLG) seeks to fight educational disparity and improve educational outcomes in regional, rural and remote communities. We facilitate this through two biannual programs. The Rural Program is run for a week, with volunteer university students visiting rural schools to tutor 3-4 students on mathematics and STEAM outcomes. Our volunteers act as positive role models for students, encouraging them to pursue secondary and tertiary education. The e-learning eMentor Program is run for one hour per week during each semester, seeking to aid students' transition to high school and equip them with the necessary skills to succeed.

#### Description of the project and what is the expected impact

Under the Rural Program, TLG will be visiting Glenroi Heights Public School for the fourth time since 2018. Over the course of one week (in December), volunteer tutors will be actively tutoring approximately 3-4 students each in specific teacher identified mathematic outcomes to provide extra assistance in areas that the children are struggling with. These tutors are volunteer students recruited from universities across Sydney, and are interviewed and trained by our Sydney-based executive team. We will also mentor the children by participating in multiple fun games and activities.

Through our TLG volunteers attending the school and meeting the students, teachers and parents, TLG is able to immerse themselves in the community of Orange. This encourages positive lasting change for the students of Glenroi Heights Public School, their families and the school community, ultimately helping to bridge the educational gap in rural and remote New South Wales. Our impact is measured by comparing each student's educational outcome/s prior to the commencement of the program and at the end. We also conduct surveys from both the children and teachers to measure the effects of the Rural Program on students' attitudes towards education and their overall wellbeing. From our 2018/19 Annual Report, which collates such results across all Rural Programs, it was found that (1) 89% of students demonstrated significant improvement in their identified maths concept, (2) 81% of students demonstrated an improved positive attitude towards school, and (3) 99% of students stated they now feel more confident in maths. We hope and expect that similar results will be achieved at Glenroi Heights Public School.

#### Time frame of your project

<b>Start Date</b>	6 December 2020	<b>End Date</b>	31 January 2021
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## SMALL DONATIONS APPLICATION FORM

Projects, Equipment, Community Events, Prizes and More

### PROFIT or NON-FOR-PROFIT

<b>Profit or Non-for-Profit</b>	
<input type="checkbox"/> Profit	
<input checked="" type="checkbox"/> Non-for-Profit	
<input checked="" type="checkbox"/> Constitution, tax ruling or other document confirming not-for-profit status is attached	

<b>Project Cost</b>	
<b>Total Project Cost</b>	\$ 7000
<input type="checkbox"/> Please attach evidence of how this was calculated	
<b>Amount seeking from Council in cash</b>	\$ 2000
Are you seeking any in-kind support from Council? If so, please identify the services required NB Reduction of hire fees is not eligible under section 356 of the Local Government Act.	

### Your \$Contribution

<b>What is the cash amount you/your organisation will be contributing (ex GST)?</b>	\$ 5000
<b>What, if any, is the in-kind amount you/your organisation will be contributing?</b>	\$ -

### Capital Projects

Are you applying for funding for a capital project (equipment purchase, building or property improvements etc.)?

If yes to this item, you must attach three (3) quotations to this application form	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
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### CATEGORY - ANNUAL DONATION - GENERAL CATEGORY

considered quarterly - select one only from the following:

<input checked="" type="checkbox"/>	<b>Projects or Equipment Purchase or Providing a Community Service</b> - Maximum of \$2,000 per applicant. Must be a not-for-profit applicant.
<input type="checkbox"/>	<b>Community Events (not being Major Event Sponsorship)</b> - Maximum of \$2,000 per applicant. Must be a not-for-profit applicant. Ticketed events are not eligible. Entry fees as a gold coin donation are eligible.
<input type="checkbox"/>	<b>School Students Selected to Represent Orange at a National Event or at an Overseas Event</b> Maximum of \$1,000 per applicant.
<input type="checkbox"/>	<b>Other Prize Giving</b> Maximum of \$1,000 per applicant. Must be a not-for-profit applicant.



## SMALL DONATIONS APPLICATION FORM

Projects, Equipment, Community Events, Prizes and More

### ALIGNMENT TO COUNCIL'S STRATEGIC COMMUNITY PLAN

ALL APPLICANTS ARE TO COMPLETE THIS SECTION

Council must align its expenditure to the directions in the Community Strategic Plan. Copies of the Plan are available at Council's offices, libraries and website ([www.orange.nsw.gov.au](http://www.orange.nsw.gov.au)). The Plan lists the directions and their associated strategies and objectives in detail. This document should be consulted to ensure that your application links to the appropriate element(s).

**Alignment with Council's Community Strategic Plan will substantially strengthen your application.**

Complete the following table by selecting the relevant sections Our City, Our Community, Our Economy or Our Environment and by then listing the relevant strategy number/s under the selected section/s.

LIVE - A healthy, safe, inclusive and vibrant community	
<input checked="" type="checkbox"/>	This theme recognises the importance of encouraging healthy lifestyles, community pride and a sense of belonging. This can be achieved by maintaining a safe, caring and connected community, with active community participation supported by enhanced cultural and recreational facilities and services that cater for all of our residents. The beautiful parks, gardens and natural assets of our City are amongst our most cherished assets and contribute to making Orange a desirable place to live, work and play.
Which strategies in the <b>LIVE</b> section of the CSP does your event support? <b>List the numbers of the strategies only.</b>	<b>List numbers</b> 1.1, 2.2, 2.3, 4.1, 4.2, 4.3, 5.1, 5.2
PRESERVE - Balancing the natural and built environment	
<input type="checkbox"/>	This theme ensures that the unique natural, cultural, social and historical aspects of our community are preserved while recognising the need for growth and development. The community was strong in its desire to be more sustainable by promoting renewable energy, reducing waste and protecting our natural resources. There is also an expectation for infrastructure to support a growing City, with roads, footpaths, parking and a vibrant CBD seen as priorities.
Which strategies in the <b>PRESERVE</b> section of the CSP does your event support? <b>List the numbers of the strategies only.</b>	<b>List numbers</b>
PROSPER - A smart, innovative and resilient economy	
<input checked="" type="checkbox"/>	This theme focuses on providing the community with positive choices for investment, employment and study. It includes strengthening and diversifying our economy by targeting new and innovative industries, as well as fostering our existing strengths such as medical services, mining, local food and wine production and tourism. Orange residents are keen to see more engagement between Council, local business and industry and the education providers.
Which strategies in the <b>PROSPER</b> section of the CSP does your event support? <b>List the numbers of the strategies only.</b>	<b>List numbers</b> 12.3
COLLABORATE - Leadership and partnership	
<input checked="" type="checkbox"/>	This theme looks at forging a collaborative community that engages with open and ongoing decision making. Developing future leaders and supporting community groups to deliver services and programs were identified as priorities during the consultation. The community is looking to Council to provide leadership, guidance and responsive governance.
Which strategies in the <b>COLLABORATE</b> section of the CSP does your event support? <b>List the numbers of the strategies only.</b>	<b>List numbers</b> 15.1, 15.2, 15.3, 16.2



## SMALL DONATIONS APPLICATION FORM

Projects, Equipment, Community Events, Prizes and More

### LOCAL BUSINESS USE

#### Are you using any local businesses?

This will assist in demonstrating the local benefit of your project to other members of our community. Using local services will significantly strengthen your application.

If an acquittal is required you will need to confirm the level of expenditure to local businesses compared to the level you identify here and also provide evidence that payment has been made to these businesses.

Engaging with local businesses will assist in a favourable assessment of your application.

Business name	Services Provided	Estimated amount to be paid to them (Ex GST)
Local supermarket (e.g. IGA, Coles, Woolworths)	Consumables including perishables, ingredients for all meals and snacks for volunteers during the program.	\$800
Local pub, cafe and restaurants	Program 'pub night' where volunteers eat out to celebrate the week's success with teachers from Glenroi Heights PS.	\$300
Local gift store and post office	Volunteers explore the local town during the program (after school and weekend).	\$150
Local cafe and coffee shop	Volunteers purchase coffee, snacks and food while exploring the local town.	\$150

#### Will your project create any jobs - either short or long term?

Estimated long term full time jobs to be created	Potential for volunteers to return to work in Orange or surrounding rural communities
Estimated short term (up to 6 months) jobs to be created	None



## SMALL DONATIONS APPLICATION FORM

Projects, Equipment, Community Events, Prizes and More

### CHECKLIST

ALL APPLICANTS ARE TO COMPLETE THIS SECTION

LGA = local government area

This checklist must be completed:

#### Eligibility

I live in the Orange LGA or my organisation (which is not a government entity) has an office in the Orange LGA.	yes <input type="checkbox"/>	no <input checked="" type="checkbox"/>	checked <input type="checkbox"/>
I confirm that the donation will be used for a direct benefit for residents in the Orange LGA.	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>
I confirm that I am not fundraising to send the raised funds out of the Orange LGA.	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>

#### Not-for-profit

I have included evidence that shows that I/my organisation is not-for-profit.	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>
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#### Donation request amount

The donation is not over the maximum for the category.	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>
I have provided evidence of why I am asking for this amount.	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>

#### Cost of event/project/equipment

I have included evidence of the cost of the event/project/equipment.	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>
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#### Your contribution

I have included evidence of my contribution.	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>
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#### Applicant Details

I have completed all areas of the Applicant Details:	yes	no	checked
<input checked="" type="checkbox"/> Applicant name <input checked="" type="checkbox"/> Street Address and Postal Address	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Contact Details <input checked="" type="checkbox"/> Legal Status <input checked="" type="checkbox"/> GST/ABN/CAN			
<input checked="" type="checkbox"/> Bank Account Details			



**SMALL DONATIONS APPLICATION FORM**  
Projects, Equipment, Community Events, Prizes and More**DECLARATION**

ALL APPLICANTS ARE TO COMPLETE THIS SECTION

On behalf of

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Teach Learn Grow Incorporated

(NAME OF ORGANISATION, IF APPLICABLE)

I declare that the information provided above is complete and correct



I have read and understood Council's "Donations and Grants" Strategic Policy (ST029).

Signed

---

Print name Cate Leedman

---

Position in organisation Chief Funding Manager

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Date 06 June 2020

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THE INFORMATION YOU PROVIDE IS PERSONAL INFORMATION FOR THE PURPOSES OF THE PRIVACY AND PERSONAL INFORMATION PROTECTION ACT 1998. THE SUPPLY OF THE INFORMATION BY YOU IS VOLUNTARY. IF YOU CANNOT PROVIDE OR DO NOT WISH TO PROVIDE THE INFORMATION SOUGHT, YOUR APPLICATION MAY BE UNABLE TO BE PROCESSED. THIS PERSONAL INFORMATION IS BEING COLLECTED FROM YOU IN ORDER TO PROCESS YOUR APPLICATION.



## Rural Program Costs 2020

Note: This does not include travel costs

Rural Program Development Expenditure	Number of hours
COO hours:	
- Liaising and communicating with school	6 hours
- Planning and collating program (Australian Curriculum aligned)	48 hours
- Review and implementation of program	8 hours
CEO hours:	
- Liaising with sponsor representatives	8 hours
- Strategic planning and consolidation, consult with teams	14 hours
- Recruitment and people management (Internal Relations team)	6 hours
CFO hours:	
- Financial reporting, analysis and forecasting	12 hours
- Budget and consolidation	6 hours
CFM hours:	
- Proposal writing and stakeholder management	12 hours
- School fundraising management	10 hours
Miscellaneous Officer Administration	20 hours
Total number of hours	150 hours
<b>TOTAL cost at \$30 / hour</b>	<b>\$4,500</b>

Rural Program Expenditure	Cost (\$)
Uniforms	\$600
Consumables	\$800
Insurance	\$350
Internet & Miscellaneous	\$250
Marketing	\$500
<b>TOTAL</b>	<b>\$2,500</b>

### Total costs:

1 school x 1 semester:

**\$7,000**

1 school x 2 semesters:

**\$14,000**

For more info:

0421 964 754

[cfm@teachlearngrow.org.au](mailto:cfm@teachlearngrow.org.au)





Australian Government  
Australian Taxation Office

TEACH LEARN GROW INC  
44 MOUNTS BAY RD  
CRAWLEY WA 6009

Our reference:  
Phone:  
ABN:

5 January 2016

### Your organisation is endorsed as a deductible gift recipient

Dear Sir/Madam

We have endorsed your organisation as a deductible gift recipient and enclose your *Notice of endorsement as a deductible gift recipient*.

This endorsement enables your organisation to receive gifts which are tax deductible to donors.

The following details will appear on the Australian Business Register:

- your organisation's endorsement as a deductible gift recipient
- the date or period of effect.

You can view the details at [www.abr.business.gov.au](http://www.abr.business.gov.au)

If your organisation has also applied for other endorsements, you will receive separate notification.

### What you need to do

Your endorsement was based on the information you gave us. Your organisation should regularly review its endorsement as a deductible gift recipient. We recommend a yearly review. If there are any changes (for example, to governing rules, structure or operations) and you are no longer entitled to endorsement, you must notify us before or as soon as possible after the event.

### For more information

You can find out more about your non-profit entitlements, obligations and how to subscribe to regular updates on our website, [www.ato.gov.au/non-profit](http://www.ato.gov.au/non-profit). If you have any questions about matters specific to non-profit organisations, please phone us on **1300 130 248** between 8.00am and 6.00pm, Monday to Friday.

### What you need if you phone us

We need to know we are talking to the right person before we can discuss your tax affairs. We will ask for details only you or someone you have authorised would know. An authorised contact is someone who you have previously told us can act on your behalf. It will help if you quote 'Our reference' which you will find at the top of the letter. If you can, please have your Australian business number with you.

Yours faithfully

Michael Cranston  
Deputy Commissioner of Taxation



Australian Government  
Australian Taxation Office

5 January 2016

### Notice of endorsement as a deductible gift recipient

Endorsement as a deductible gift recipient under Subdivision 30-BA of the *Income Tax Assessment Act 1997* is provided as detailed below.

Name	<b>TEACH LEARN GROW INC</b>
Australian business number	<b>90 562 114 725</b>
Endorsement date of effect	<b>22 September 2015</b>
Provision for gift deductibility	<b>Item 1 of the table in section 30-15 of the <i>Income Tax Assessment Act 1997</i></b>
Item(s) in Subdivision 30-B of the Income Tax Assessment Act 1997	<b>4.1.1 registered public benevolent institution</b>

Your organisation's endorsement as a deductible gift recipient together with the date or period of effect, is entered in the public register maintained by the Australian Business Registrar at [www.abr.business.gov.au](http://www.abr.business.gov.au)

Your organisation must notify us in writing if it ceases to be entitled to endorsement.

Chris Jordan  
Commissioner of Taxation and  
Registrar of the Australian Business Register



SMALL DONATIONS APPLICATION FORM  
Projects, Equipment, Community Events, Prizes and More

## APPLICANT'S DETAILS

## NOTE

Refer to Orange City Council's "Donations and Grants" Strategic Policy (ST029) to understand whether you are eligible for financial assistance from Council.

## Name of organisation, group or person seeking funding

CANOBLAS HIGHLAND PIPE BAND

## Address

**NOTE** - Person must be a resident of the Orange LGA or entity must have a registered office in the Orange LGA or can illustrate how funds raised will be spent locally to benefit Orange residents specifically

## Postal Address (if different from above)

## Name and position of the contact person

## Name

KEN HARPER

## Position

PUBLIC OFFICER

## Phone (BH)

## Phone (AH)

## Phone (M)

## E-mail

## What is the legal status of your organisation? (eg Incorporated, Association, etc.)

If not for profit please attach evidence – such as charter/constitution showing no personal gain will be available to members, charitable status advice or a statutory declaration

ASSOCIATION

## Is your group / organisation registered for GST?

☐ Yes ☒ No

## ABN (if applicable)

## ACN (if applicable)

## BANK ACCOUNT DETAILS for payment

## BSB No

## Account No

## Account Name

## Bank





**ORANGE**  
CITY COUNCIL

SMALL DONATIONS APPLICATION FORM  
Projects, Equipment, Community Events, Prizes and More

### FURTHER DETAILS - ORGANISATION AND PROJECT

#### Description of organisation and its purpose

BAGPIPE & DRUM CORP PLAYING  
TRADITIONAL SCOTTISH & IRISH MUSIC

#### Description of the project and what is the expected impact

THE BAND PLAYS AT COMMUNITY EVENTS  
& CELEBRATIONS THROUGHOUT THE REGION. THESE  
INCLUDE AUSTRALIA DAY, NATIONAL  
SERVICEMANS DAY, ANZAC DAY, ORANGE  
SHOW, CAROLS BY CANDLELIGHT, ORANGE  
MULTICULTURAL DAY PLUS OTHERS ARE  
AVAILABLE AT WEDDINGS & FUNERALS  
PERFORMANCES AT OTHER REGIONAL  
CENTRES INCLUDE THE BOOROWA IRISH  
WOOLFEST & YOUNG CHERRY FESTIVAL  
NECONE THIS YEAR HAS BEEN  
SEVERELY AFFECTED BY CORONA VIRUS  
RESTRICTIONS WITH EVENTS CANCELLED

#### Time frame of your project

Start Date

ONGOING

End Date





# SMALL DONATIONS APPLICATION FORM

Projects, Equipment, Community Events, Prizes and More

## PROFIT of NON-FOR-PROFIT

### Profit or Non-for-Profit

☐ Profit

☒ Non-for-Profit

☐ Constitution, tax ruling or other document confirming not-for-profit status is attached

### Project Cost

#### Total Project Cost

☐ Please attach evidence of how this was calculated

\$ 5000

#### Amount seeking from Council in cash

\$ 1500

Are you seeking any in-kind support from Council? If so, please identify the services required

NB Reduction of hire fees is not eligible under section 356 of the Local Government Act.

N/A

### Your \$Contribution

What is the cash amount you/your organisation will be contributing (ex GST)?

\$ 5000 3500

What, if any, is the in-kind amount you/your organisation will be contributing?

\$ 1500 N/A

### Capital Projects

Are you applying for funding for a capital project (equipment purchase, building or property improvements etc.)?

If yes to this item, you must attach three (3) quotations to this application form

☐ Yes

☒ No

### CATEGORY - ANNUAL DONATION - GENERAL CATEGORY

considered quarterly - select one only from the following:

<input type="checkbox"/>	<b>Projects or Equipment Purchase or Providing a Community Service</b> - Maximum of \$2,000 per applicant. Must be a not-for-profit applicant.
<input checked="" type="checkbox"/>	<b>Community Events (not being Major Event Sponsorship)</b> - Maximum of \$2,000 per applicant. Must be a not-for-profit applicant. Ticketed events are not eligible. Entry fees as a gold coin donation are eligible.
<input type="checkbox"/>	<b>School Students Selected to Represent Orange at a National Event or at an Overseas Event</b> Maximum of \$1,000 per applicant.
<input type="checkbox"/>	<b>Other Prize Giving</b> Maximum of \$1,000 per applicant. Must be a not-for-profit applicant.
<input type="checkbox"/>	<b>Grand Finals, Carnivals/Championships and Invitationals (\$4,000 Reserve in each financial year)</b> Maximum of \$1,000 per applicant. Must be a sports club (cannot be a School-based sporting group)





## SMALL DONATIONS APPLICATION FORM

Projects, Equipment, Community Events, Prizes and More

### ALIGNMENT TO COUNCIL'S STRATEGIC COMMUNITY PLAN

ALL APPLICANTS ARE TO COMPLETE THIS SECTION

Council must align its expenditure to the directions in the Community Strategic Plan. Copies of the Plan are available at Council's offices, libraries and website ([www.orange.nsw.gov.au](http://www.orange.nsw.gov.au)). The Plan lists the directions and their associated strategies and objectives in detail. This document should be consulted to ensure that your application links to the appropriate element(s).

**Alignment with Council's Community Strategic Plan will substantially strengthen your application.**

Complete the following table by selecting the relevant sections Our City, Our Community, Our Economy or Our Environment and by then listing the relevant strategy number/s under the selected section/s.

<b>LIVE - A healthy, safe, inclusive and vibrant community</b>	
<input checked="" type="checkbox"/> This theme recognises the importance of encouraging healthy lifestyles, community pride and a sense of belonging. This can be achieved by maintaining a safe, caring and connected community, with active community participation supported by enhanced cultural and recreational facilities and services that cater for all of our residents. The beautiful parks, gardens and natural assets of our City are amongst our most cherished assets and contribute to making Orange a desirable place to live, work and play.	
Which strategies in the <b>LIVE</b> section of the CSP does your event support? List the numbers of the strategies only.	List numbers 4
<b>PRESERVE - Balancing the natural and built environment</b>	
<input type="checkbox"/> This theme ensures that the unique natural, cultural, social and historical aspects of our community are preserved while recognising the need for growth and development. The community was strong in its desire to be more sustainable by promoting renewable energy, reducing waste and protecting our natural resources. There is also an expectation for infrastructure to support a growing City, with roads, footpaths, parking and a vibrant CBD seen as priorities.	
Which strategies in the <b>PRESERVE</b> section of the CSP does your event support? List the numbers of the strategies only.	List numbers
<b>PROSPER - A smart, innovative and resilient economy</b>	
<input type="checkbox"/> This theme focuses on providing the community with positive choices for investment, employment and study. It includes strengthening and diversifying our economy by targeting new and innovative industries, as well as fostering our existing strengths such as medical services, mining, local food and wine production and tourism. Orange residents are keen to see more engagement between Council, local business and industry and the education providers.	
Which strategies in the <b>PROSPER</b> section of the CSP does your event support? List the numbers of the strategies only.	List numbers
<b>COLLABORATE - Leadership and partnership</b>	
<input type="checkbox"/> This theme looks at forging a collaborative community that engages with open and ongoing decision making. Developing future leaders and supporting community groups to deliver services and programs were identified as priorities during the consultation. The community is looking to Council to provide leadership, guidance and responsive governance.	
Which strategies in the <b>COLLABORATE</b> section of the CSP does your event support? List the numbers of the strategies only.	List numbers




**ORANGE  
CITY COUNCIL**
**SMALL DONATIONS APPLICATION FORM**  
 Projects, Equipment, Community Events, Prizes and More

**LOCAL BUSINESS USE**
**Are you using any local businesses?**

This will assist in demonstrating the local benefit of your project to other members of our community. Using local services will significantly strengthen your application.

If an acquittal is required you will need to confirm the level of expenditure to local businesses compared to the level you identify here and also provide evidence that payment has been made to these businesses.

Engaging with local businesses will assist in a favourable assessment of your application.

Business name	Services Provided	Estimated amount to be paid to them (Ex GST)
LEGACY HOUSE	HALL RENTAL	\$350-
JACK EVANS WORKWEAR	UNIFORM	\$250-
ORANGE CREDIT UNION	BANKING	—

**Will your project create any jobs - either short or long term?**

Estimated long term full time jobs to be created

*N/A*

Estimated short term (up to 6 months) jobs to be created

*N/A*





## SMALL DONATIONS APPLICATION FORM

Projects, Equipment, Community Events, Prizes and More

### CHECKLIST

ALL APPLICANTS ARE TO COMPLETE THIS SECTION

LGA = local government area

This checklist must be completed:

#### Eligibility

I live in the Orange LGA or my organisation (which is not a government entity) has an office in the Orange LGA.	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>
I confirm that the donation will be used for a direct benefit for residents in the Orange LGA.	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>
I confirm that I am not fundraising to send the raised funds out of the Orange LGA.	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>

#### Not-for-profit

I have included evidence that shows that I/my organisation is not-for-profit.	yes <input type="checkbox"/>	no <input checked="" type="checkbox"/>	checked <input type="checkbox"/>
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#### Donation request amount

The donation is not over the maximum for the category.	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>
I have provided evidence of why I am asking for this amount.	yes <input type="checkbox"/>	no <input checked="" type="checkbox"/>	checked <input type="checkbox"/>

#### Cost of event/project/equipment

I have included evidence of the cost of the event/project/equipment.	yes <input type="checkbox"/>	no <input checked="" type="checkbox"/>	checked <input type="checkbox"/>
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#### Your contribution

I have included evidence of my contribution.	yes <input type="checkbox"/>	no <input checked="" type="checkbox"/>	checked <input type="checkbox"/>
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#### Applicant Details

I have completed all areas of the Applicant Details:	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	checked <input type="checkbox"/>
<input checked="" type="checkbox"/> Applicant name <input checked="" type="checkbox"/> Street Address and Postal Address <input checked="" type="checkbox"/> Contact Details <input checked="" type="checkbox"/> Legal Status <input checked="" type="checkbox"/> GST/ABN/CAN <input checked="" type="checkbox"/> Bank Account Details			



SMALL DONATIONS APPLICATION FORM  
Projects, Equipment, Community Events, Prizes and More

## DECLARATION

ALL APPLICANTS ARE TO COMPLETE THIS SECTION

On behalf of

CANOBOLAS HIGHLAND PIPE BAND

(NAME OF ORGANISATION, IF APPLICABLE)

I declare that the information provided above is complete and correct



I have read and understood Council's "Donations and Grants" Strategic Policy (ST029).

Signed



Print name

KEW HARPER

Position in organisation

PUBLIC OFFICER

Date

5.6.2020

THE INFORMATION YOU PROVIDE IS PERSONAL INFORMATION FOR THE PURPOSES OF THE PRIVACY AND PERSONAL INFORMATION PROTECTION ACT 1998. THE SUPPLY OF THE INFORMATION BY YOU IS VOLUNTARY. IF YOU CANNOT PROVIDE OR DO NOT WISH TO PROVIDE THE INFORMATION SOUGHT, YOUR APPLICATION MAY BE UNABLE TO BE PROCESSED. THIS PERSONAL INFORMATION IS BEING COLLECTED FROM YOU IN ORDER TO PROCESS YOUR APPLICATION.



## SMALL DONATIONS APPLICATION FORM

Projects, Equipment, Community Events, Prizes and More

### APPLICANT'S DETAILS

**NOTE**

Refer to Orange City Council's "Donations and Grants" Strategic Policy (ST029) to understand whether you are eligible for financial assistance from Council.

**Name of organisation, group or person seeking funding**

City of Orange Brass Band Inc.

**Address**

**NOTE** - Person must be a resident of the Orange LGA or entity must have a registered office in the Orange LGA or can illustrate how funds raised will be spent locally to benefit Orange residents specifically

**Postal Address (if different from above)**
**Name and position of the contact person**

**Name** Merian Richardson

**Position** Treasurer, City of Orange Brass Band.

**Phone (BH)**

**Phone (AH)**

**Phone (M)**

**E-mail**

**What is the legal status of your organisation? (eg Incorporated, Association, etc.)**

If not for profit please attach evidence – such as charter/constitution showing no personal gain will be available to members, charitable status advice or a statutory declaration

Incorporated

Not for profit.

**Is your group / organisation registered for GST?**

☐ Yes ☒ No

**ABN (if applicable)**

**ACN (if applicable)**

**BANK ACCOUNT DETAILS for payment**

**BSB No**

**Account No**

**Account Name**

**Bank**



## SMALL DONATIONS APPLICATION FORM

Projects, Equipment, Community Events, Prizes and More

### FURTHER DETAILS - ORGANISATION AND PROJECT

#### Description of organisation and its purpose

Constitution of the City of Orange Brass Band Inc. (COBB) objects of the Band:

1. To promote the enjoyment & knowledge of band music within the City of Orange & district.
2. To foster good fellowship amongst members of the Band.
3. To teach & foster enjoyment & participation of band music especially amongst young people.

#### Description of the project and what is the expected impact

Due to a continued increased number of band members over the past 2 years, especially in the Beginners/Intermediate group of younger band members, the need to increase available space in our old COBB hall of 62 Endsleigh St became more apparent & urgent.

From Dec 2019 to Feb 2020, many band members volunteered their time & effort to:

- Remove the old stage which took up a lot of space,
- Remove the old dark & well-worn carpet, replaced with new carpet, (installed by Bel Air Carpets, Orange).
- Clean, sort out & remove old unwanted music & other items from the old storage cupboard plus remove & dispose of this cupboard.
- Paint the walls in a fresher, lighter colour.
- Old curtains replaced with new roller blinds.

As a result, the COBB hall now has more space to cater for the current 24 senior members band & the 28 Junior/Intermediate members band as well as being more pleasant for learning & playing music together, more modern & attractive to prospective & current members including visitors.

Unfortunately, this large expenditure along with the current restrictions of not being able to receive our major funding from the regular 4-6 monthly Bunnings BBQ's, significantly impacted our bank account. Your donation will greatly assist us in continuing with our band purpose & objects.

#### Time frame of your project

Start Date 15/12/2019

End Date 15/2/2020





## SMALL DONATIONS APPLICATION FORM

Projects, Equipment, Community Events, Prizes and More

### PROFIT or NON-FOR-PROFIT

#### Profit or Non-for-Profit

☐ Profit

☒ Non-for-Profit

☒ Constitution, tax ruling or other document confirming not-for-profit status is attached

#### Project Cost

##### Total Project Cost

☐ Please attach evidence of how this was calculated

\$ 9020.85

Amount seeking from Council in cash

\$ 2000

Are you seeking any in-kind support from Council? If so, please identify the services required

NB Reduction of hire fees is not eligible under section 356 of the Local Government Act.

### Your \$Contribution

What is the cash amount you/your organisation will be contributing (ex GST)?

\$ 9020.85 (already paid)

What, if any, is the in-kind amount you/your organisation will be contributing?

\$

### Capital Projects

Are you applying for funding for a capital project (equipment purchase, building or property improvements etc.)?

If yes to this item, you must **attach three (3) quotations** to this application form

☐ Yes

☐ No

### CATEGORY - ANNUAL DONATION - GENERAL CATEGORY

considered quarterly - select **one** only from the following:

<input checked="" type="checkbox"/>	<b>Projects or Equipment Purchase or Providing a Community Service</b> - Maximum of \$2,000 per applicant. Must be a not-for-profit applicant.
<input type="checkbox"/>	<b>Community Events (not being Major Event Sponsorship)</b> - Maximum of \$2,000 per applicant. Must be a not-for-profit applicant. Ticketed events are not eligible. Entry fees as a gold coin donation are eligible.
<input type="checkbox"/>	<b>School Students Selected to Represent Orange at a National Event or at an Overseas Event</b> Maximum of \$1,000 per applicant.
<input type="checkbox"/>	<b>Other Prize Giving</b> Maximum of \$1,000 per applicant. Must be a not-for-profit applicant.
<input type="checkbox"/>	<b>Grand Finals, Carnivals/Championships and Invitationals (\$4,000 Reserve in each financial year)</b> Maximum of \$1,000 per applicant. Must be a sports club (cannot be a School-based sporting group)



## SMALL DONATIONS APPLICATION FORM

Projects, Equipment, Community Events, Prizes and More

### ALIGNMENT TO COUNCIL'S STRATEGIC COMMUNITY PLAN

ALL APPLICANTS ARE TO COMPLETE THIS SECTION

Council must align its expenditure to the directions in the Community Strategic Plan. Copies of the Plan are available at Council's offices, libraries and website ([www.orange.nsw.gov.au](http://www.orange.nsw.gov.au)). The Plan lists the directions and their associated strategies and objectives in detail. This document should be consulted to ensure that your application links to the appropriate element(s).

**Alignment with Council's Community Strategic Plan will substantially strengthen your application.**

Complete the following table by selecting the relevant sections Our City, Our Community, Our Economy or Our Environment and by then listing the relevant strategy number/s under the selected section/s.

LIVE - A healthy, safe, inclusive and vibrant community	
<input checked="" type="checkbox"/>	This theme recognises the importance of encouraging healthy lifestyles, community pride and a sense of belonging. This can be achieved by maintaining a safe, caring and connected community, with active community participation supported by enhanced cultural and recreational facilities and services that cater for all of our residents. The beautiful parks, gardens and natural assets of our City are amongst our most cherished assets and contribute to making Orange a desirable place to live, work and play.
Which strategies in the <b>LIVE</b> section of the CSP does your event support? List the numbers of the strategies only.	List numbers <b>4.1, 4.3, 4.4</b>
PRESERVE - Balancing the natural and built environment	
<input type="checkbox"/>	This theme ensures that the unique natural, cultural, social and historical aspects of our community are preserved while recognising the need for growth and development. The community was strong in its desire to be more sustainable by promoting renewable energy, reducing waste and protecting our natural resources. There is also an expectation for infrastructure to support a growing City, with roads, footpaths, parking and a vibrant CBD seen as priorities.
Which strategies in the <b>PRESERVE</b> section of the CSP does your event support? List the numbers of the strategies only.	List numbers
PROSPER - A smart, innovative and resilient economy	
<input type="checkbox"/>	This theme focuses on providing the community with positive choices for investment, employment and study. It includes strengthening and diversifying our economy by targeting new and innovative industries, as well as fostering our existing strengths such as medical services, mining, local food and wine production and tourism. Orange residents are keen to see more engagement between Council, local business and industry and the education providers.
Which strategies in the <b>PROSPER</b> section of the CSP does your event support? List the numbers of the strategies only.	List numbers
COLLABORATE - Leadership and partnership	
<input checked="" type="checkbox"/>	This theme looks at forging a collaborative community that engages with open and ongoing decision making. Developing future leaders and supporting community groups to deliver services and programs were identified as priorities during the consultation. The community is looking to Council to provide leadership, guidance and responsive governance.
Which strategies in the <b>COLLABORATE</b> section of the CSP does your event support? List the numbers of the strategies only.	List numbers <b>14.2, 15.3, 16.2</b>





**SMALL DONATIONS APPLICATION FORM**  
Projects, Equipment, Community Events, Prizes and More



### SMALL DONATIONS APPLICATION FORM

Projects, Equipment, Community Events, Prizes and More

## LOCAL BUSINESS USE

### Are you using any local businesses?

This will assist in demonstrating the local benefit of your project to other members of our community. Using local services will significantly strengthen your application.

If an acquittal is required you will need to confirm the level of expenditure to local businesses compared to the level you identify here and also provide evidence that payment has been made to these businesses.

**Engaging with local businesses will assist in a favourable assessment of your application.**

Business name	Services Provided	Estimated amount to be paid to them (Ex GST)
Choices Flooring by Belair (170 Dalton St, Orange.)	Supplied & installed Prestige twist carpet chaulk colour with underlay (\$6785) & 3 mats (\$110)	Paid \$6895
Spotlight, Orange.	Supplied & installed 3 Roman Roller Blinds.	Paid \$1080
Q Office Furniture, (172 Dalton St, Orange)	Supplied 2 Magnetic Whiteboards 1.2x.9m	Paid \$274
Fantastic Furniture (Bathurst)	Supplied 2 door Como Robe Cupboard	Paid \$149
Inspirations Paint, Orange	Paint, gap sealant, paint tape.	Paid \$444.15 plus extra \$126.95
Bunnings, Orange	Extra paint gap filler, sealer moulding, outdoor mat.	Paid \$51.75

### Will your project create any jobs - either short or long term?

Estimated long term full time jobs to be created	
Estimated short term (up to 6 months) jobs to be created	



## SMALL DONATIONS APPLICATION FORM

Projects, Equipment, Community Events, Prizes and More

### CHECKLIST

ALL APPLICANTS ARE TO COMPLETE THIS SECTION

LGA = local government area

This checklist must be completed:

#### Eligibility

I live in the Orange LGA or my organisation (which is not a government entity) has an office in the Orange LGA.	yes ✓	no <input type="checkbox"/>	checked ✓
I confirm that the donation will be used for a direct benefit for residents in the Orange LGA.	yes ✓	no <input type="checkbox"/>	checked ✓
I confirm that I am not fundraising to send the raised funds out of the Orange LGA.	yes ✓	no <input type="checkbox"/>	checked ✓

#### Not-for-profit

I have included evidence that shows that I/my organisation is not-for-profit.	yes ✓	no <input type="checkbox"/>	checked ✓
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#### Donation request amount

The donation is not over the maximum for the category.	yes ✓	no <input type="checkbox"/>	checked ✓
I have provided evidence of why I am asking for this amount.	yes ✓	no <input type="checkbox"/>	checked ✓

#### Cost of event/project/equipment

I have included evidence of the cost of the event/project/equipment.	yes ✓	no <input type="checkbox"/>	checked ✓
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#### Your contribution

I have included evidence of my contribution.	yes ✓	no <input type="checkbox"/>	checked ✓
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#### Applicant Details

I have completed all areas of the Applicant Details: <input type="checkbox"/> Applicant name <input type="checkbox"/> Street Address and Postal Address <input type="checkbox"/> Contact Details <input type="checkbox"/> Legal Status <input type="checkbox"/> GST/ABN/CAN <input type="checkbox"/> Bank Account Details	yes ✓	no <input type="checkbox"/>	checked ✓
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**SMALL DONATIONS APPLICATION FORM**  
Projects, Equipment, Community Events, Prizes and More**DECLARATION**

ALL APPLICANTS ARE TO COMPLETE THIS SECTION

On behalf of

City of Orange Brass Band Inc.

(NAME OF ORGANISATION, IF APPLICABLE)

I declare that the information provided above is complete and correct



I have read and understood Council's "Donations and Grants" Strategic Policy (ST029).

Signed

Print name Merian Richardson

Position in organisation Treasurer

Date 7/6/2020

THE INFORMATION YOU PROVIDE IS PERSONAL INFORMATION FOR THE PURPOSES OF THE PRIVACY AND PERSONAL INFORMATION PROTECTION ACT 1998. THE SUPPLY OF THE INFORMATION BY YOU IS VOLUNTARY. IF YOU CANNOT PROVIDE OR DO NOT WISH TO PROVIDE THE INFORMATION SOUGHT, YOUR APPLICATION MAY BE UNABLE TO BE PROCESSED. THIS PERSONAL INFORMATION IS BEING COLLECTED FROM YOU IN ORDER TO PROCESS YOUR APPLICATION.

**CONSUMER AFFAIRS**ASSOCIATIONS INCORPORATION ACT, 1984  
Section 10(1)

Registered No.:

Y15917-12

**CERTIFICATE OF INCORPORATION OF  
ASSOCIATION**

This is to certify that


**CITY OF ORANGE BRASS BAND INCORPORATED**

is on and from the TWELFTH day of OCTOBER 1992

incorporated under the ASSOCIATIONS INCORPORATION ACT, 1984.

Issued by the Department of Consumer Affairs and given under my hand

this TWELFTH day of OCTOBER 1992

  
Director, Department of Consumer Affairs



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**2.2 REQUEST FOR FINANCIAL ASSISTANCE - SUSTAINABLE LIVING EXPO - 25 OCTOBER 2020**

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RECORD NUMBER: 2020/1008

AUTHOR: Merran Byers, Events Officer

**EXECUTIVE SUMMARY**

Council can only assist other organisations financially (in cash or in kind) in accordance with section 356 of the *Local Government Act 1993*.

Council's strategic policy ST144 Event Sponsorship Program and its related Event Sponsorship Program Guidelines are used to assess applications for Event Sponsorship.

Rotary Club of Orange Inc. have requested an early assessment of funding approval prior to formal application dates for the purpose to secure a notable guest speaker. This event is held within Quarter 2 event funding round, October 2020 – December 2020.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “11.2 Prosper - Develop and attract a variety of events, festivals, venues and activities for locals and visitors, ensuring accessibility for all”.

**FINANCIAL IMPLICATIONS**

Council has previously resolved to support the Sustainable Living Expo in 2019 with cash donation from Event Sponsorship Fund and Water Fund of \$6,000 in total

Current Event Sponsorship Guidelines allow one Council funding source to be allocated to the applicant. The requested amount will be funded from the Event Sponsorship Program fund only.

**POLICY AND GOVERNANCE IMPLICATIONS**

A Council resolution is required to allocate funds to any external entity.

Applications are considered against the criteria outlined in the donations and grants policies. There is an application form that is submitted to commence the process of making a submission. The form contains details to inform Council that the funding request aligns with the intentions the Council has established in the Community Strategic Plan.

**RECOMMENDATION**

**That Council resolves:**

- 1 That funding of \$7,000 be made from the Event Sponsorship Funding Program to Rotary Club of Orange Inc. (Sustainable Living Expo 2020).**

**FURTHER CONSIDERATIONS**

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

**SUPPORTING INFORMATION**

In the Events Sponsorship Program strategic policy and guidelines, the following categories exist to support assessment of applications received:

Category	Description
<b>Incubator Event Fund</b>	Provides seed funding to events in their first or second year of activity. <b>Funding range is \$1,000 to \$5,000.</b>
<b>Flagship Event Fund</b>	Identifies and assists the development of events that contribute to the unique character and culture of the Orange360 tourism region and can demonstrate that they attract overnight visitation. <b>Funding range is \$1,000 to \$10,000.</b>
<b>Event Development Fund</b>	Supports events that have already received funding from Council in previous years and can present a comprehensive strategy for future growth that includes the continued development of its tourism potential to drive overnight visitation to the event. <b>Funding range is \$1,000 to \$10,000.</b>
<b>Quick Response Event Fund</b>	Provides seed funding and/or support to events that occur as <b>new</b> and unplanned opportunity for Orange and have not met the funding rounds as outlined below. <b>Funding range is \$1,000 to \$20,000.</b>

Application No ESP	Rotary Club of Orange Inc
<b>Not for profit (yes/no)</b>	Yes
<b>Event name</b>	Sustainable Living Expo 2020
<b>Event date/s</b>	Sunday, 25 October 2020
<b>Level of participation</b>	120 participants and 2500 attendees
<b>Ticketed event</b>	Gold Coin Donation
<b>Amount requested</b>	\$7,000
<b>Category and Category range</b>	Flagship Event Fund - \$1,000 to \$10,000
<b>Aligned with Community Strategic Plan</b>	
<b>Comment and recommendation</b>	
The event is aligned with current community awareness around sustainability and the environment. Involvement of a high profile guest speaker will draw attraction from the local and surrounding community. In line with policy, \$7,000 is recommended.	

**ATTACHMENTS**

- 1 Event Sponsorship Application Form - Sustainable Living Expo - 25 October 2020, IC20/12685 [↓](#)



A: 135 Byng Street, Orange  
 T: 6393 8000  
 E: council@orange.nsw.gov.au  
 W: www.orange.nsw.gov.au

# EVENT SPONSORSHIP COVER APPLICATION FORM

## APPLICANT'S DETAILS

Name of organisation:	Rotary Club of Orange Inc		
Postal address:	PO Box 52		
	Orange NSW 2800		
Contact name:	John Mills		
Position:	Board member (2019-20) Chairperson Sustainable Living Week Committee		
Phone:	BH:		AH:
Mobile:			
Email:			
What is the legal status of your organisation? (eg Incorporated, Association, etc.)			
<b>If not-for-profit please attach evidence – such as charter/constitution showing no personal gain will be available to members, charitable status advice or a statutory declaration</b>			
Incorporated Not for Profit			
Please select:	<input type="checkbox"/> Profit or <input checked="" type="checkbox"/> Not-for-Profit		
If not-for-profit:	<input checked="" type="checkbox"/> Constitution, tax ruling or other document confirming not-for-profit status is attached		
Is your group/organisation registered for GST?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
If applicable, please provide:	ABN:	25149130927	ACN:

## EVENT DETAILS

Name of event:	Orange Sustainable Living Expo
Location of event:	North Court Orange and Eastern edge of adjacent Council carpark
Proposed date/s of event:	Sunday 25 October 2020
If the event is on Council land/ premises, have you booked this space with Council?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
How many people will be involved in your event? (Estimate)	1800 -2000
How many people will come from outside Orange for the day? (Estimate)	400
How many people will stay overnight? (Estimate)	300

Please provide an outline of the event, including a summary of proposed activities and schedule:

The Orange Sustainable Living Expo is the signature event of the Orange Sustainable Living Week it will run from 9.00am to 2.00pm on Sunday 25 October 2020 at the Orange North Court. it is designed to raise the profile of sustainability including: waste reduction and recycling, water and energy efficiency and electric transportation, environmental management and reduction of the carbon footprint in Orange and its community by providing access to practical knowledge and skills to live more sustainably and to promote Orange as an environmentally sustainable city.

The Expo will be run in conjunction with the Rotary Cub of Orange Community Market. By co-locating the market and the Expo we will access to a ready made audience of 1800 to 2000 people who can participate in the Expo.

The program for the Expo will include up to 20 specialist stallholders providing participants in the Expo with access to up to date information and the ability purchase goods and services to support them to live more sustainably.

These stallholders will be supported by a series of talks by sustainability experts across the areas of waste reduction and recycling water use efficiency renewable energy and electric vehicle technology along with environmental management. The organising committee is also seeking the services of a high profile keynote presenter to further lift the profile of the event.



**EVENT BUDGET**

Please outline the proposed income and expenditure budget for the event

Income Source (cash)	\$
eg: Organisation X	\$ 1000.00
Rotary Club of Orange	\$ 7000.00
Business sponsorships	\$ 1000.00
Income from Sustainable Living Expo stallholders 20X \$40.00	\$ 800.00
	\$
	\$
<b>Orange City Council Event Sponsorship request</b>	\$ 7000.00
<b>Total Income</b>	\$ 15,800.00
Expenditure Items (cash)	\$
eg: Marketing – 8 x TV adverts	\$ 2000.00
High profile keynote speaker/speakers	\$ 12,500.00
Marketing and promotion	\$ 1,500.00
Hire of 100 chairs for presentation site	\$ 200.00
Hire of technology for presentations	\$ 500.00
Hire of portable stage(3.6X4.8 metres)	\$ 300.00
Printing and stationary	\$ 800.00
	\$
<b>Total Expenditure</b>	\$ 15,800.00
Total Income and Total Expenditure must equal	\$
In-kind Contributions	\$ Value of In-kind Contributions
(People's time/ value: Based on May 2017 to May 2018 Australian Bureau of Statistics (ABS) figures, volunteers are now worth \$41.72 per hour)	
eg: letter drop/ street walk – 1 hour, 1 person	\$ 41.72
35 hours(5 persons X 7 meetings of one hour) - event planning and meetings	\$ 1460.20
25 hours -Contacting/Organising exhibitors and presenters	\$ 1043.00
24 hours -2 hours per week for 12 weeks Social media marketing	\$ 1001.28
50 hours (On the day management of the Event (5 persons X 10 hours)	\$ 2086.00
	\$
	\$
<b>Total In-kind Contribution Value</b>	\$ 5590.48

**DECLARATION**

On behalf of: (name of organisation if applicable)

- ☐ I certify to the best of my knowledge that the statements made in this application and any supporting documentation are true.
- ☐ I understand that should this application be approved by Orange City Council, I may be required to submit any requested Tax Invoices, plans or reports and will be required to enter into an Event Agreement with Council.
- ☐ I declare that the Organisation will provide all required paperwork, including a Certificate of Currency of Public Liability Insurance (to a minimum of \$10 million) with Orange City Council noted as an interested party.

Signed

Date 29/05/2020

Print name

John Mills

Position in organisation

Board member (2019-20) Chairperson Sustainable Living Week Committee

The information you provide will be handled in accordance with the Privacy and Personal Information Protection Act 1998. The supply of information by you is voluntary. If you cannot provide or do not wish to provide the information sought, your application may be unable to be processed. Any personal information collected from you will be in order to process your application.



**A:** 135 Byng Street, Orange  
**T:** 6393 8000  
**E:** council@orange.nsw.gov.au  
**W:** www.orange.nsw.gov.au

## EVENT SPONSORSHIP

# Flagship Event Fund Application

### EVENT DETAILS

How many years has your event operated for and what were the levels of attendance (both local and visitor) at the event(s)?

Orange Sustainable Living Week has been organised by the Rotary Club of Orange and community organisations with support from Orange City Council for the last 11 years. Over that time many residents of Orange and district have participated in activities and workshops designed to provide practical solutions to sustainability issues including recycling and waste reduction, energy and water efficiency and environmental sustainability. In addition to adult residents over 7000 students from Orange and district schools have participated in activities associated with sustainable living, particularly through science workshops provided free to schools. In 2019 the profile of the event was lifted by running a Sustainable Living Expo on Sunday 27 October between 9.00am and 2.00pm as a signature event for Sustainable Living Week. Craig Reucassel the high profile presenter of the National War on Waste program participated in the Expo. He was supported by the performance group Radical Recyclers along with local presenters from Orange City Council, Landcare and local and national businesses. Presentations were supported by a number of trade stands from local and national businesses who work in the sustainability sector. Over 1800 people attend the event with approximately 77 percent from Orange, 5 percent from the Central West, 16 percent being from outside the central west region and 1 percent from overseas.

Please detail how the sponsorship will help the event grow the diversity of sub-events and activities to attract additional visitors to the local economy or increase the length of stay and average spend consistently over time.

Orange City Council sponsorship of the event will allow the organisers to engage another high profile key note speaker to once again lift the profile of the event both locally and nationally through the media that a high profile speaker generates. It will also allow us to market the event to a wider range of businesses both local and national to participate as exhibitors and or presenters at the event. Combined, these actions provide an environment conducive to people staying longer in Orange and considering visiting again.

## EVENT DETAILS (CONTINUED)

How will the event involve and engage local businesses, sporting groups, artists, community groups and or interested individuals? How will it assist in building the reputation of Orange by associating with positive and inclusive activities in the Orange community?

Orange City Council, local businesses and community organisations will be invited to participate as exhibitors and/or presenters at the Expo. This years event will include a significant number of local vehicle distributors' exhibiting and presenting on their electric vehicle models and outlining the future of electric vehicles both commercial and domestic in the orange region. This will effectively promote Orange as an electric vehicle friendly destination. Where possible local contractors will be used to supply goods and services for the Expo. The Expo and the other events run during Orange Sustainable Living Week provide a platform for educating our community on sustainability and promoting Orange as a city with a commitment to sustainability in all its facets: water efficiency, reducing waste and recycling, renewable energy and energy conservation, sustainable built and natural environments along with an inclusive community. Sustainable Living Week and the Expo are excellent opportunities for Council to promote and showcase its sustainability programs, including water, waste and energy efficiency initiatives.

What strategies will be used to promote the event to both local and out of region audiences and how will the success of these strategies will be measured. If a marketing plan has been developed, please attach it to the application.

Orange Sustainable Living Expo

How does the event fit into the annual event calendar and is the organising committee mindful of peak tourism periods for the Orange360 region?

The Orange Sustainable Living Expo is the signature event of the Orange Sustainable Living Week it will run from 9.00am to 2.00pm on Sunday 25 October 2020 at the Orange North Court. it is designed to raise the profile of sustainability including: waste reduction and recycling, water and energy efficiency and electric transportation, environmental management and reduction of the carbon footprint in Orange and its community by providing access to practical knowledge and skills to live more sustainably and to promote Orange as an environmentally sustainable city.

The Expo will be run in conjunction with the Rotary Cub of Orange Community Market. By co-locating the market and the Expo we will access to a ready made audience of 1800 to 2000 people who can participate in the Expo.

The program for the Expo will include up to 20 specialist stallholders providing participants in the Expo with access to up to date information and the ability purchase goods and services to support them to live more sustainably.

These stallholders will be supported by a series of talks by sustainability experts across the areas of waste reduction and recycling water use efficiency renewable energy and electric vehicle technology along with environmental management. The organising committee is also seeking the services of a high profile keynote presenter to further lift the profile of the event.

Are you applying for an annual single year grant or 3 years of confirmed funding?

☒ Single year grant

☐ 3 year grant



## 2.3 REQUEST FOR FINANCIAL ASSISTANCE - POST EXHIBITION - ORANGE UNITING CHURCH

TRIM REFERENCE: 2020/1078

**AUTHOR:** Nick Redmond, Acting Director Corporate and Commercial Services

## EXECUTIVE SUMMARY

At the Council Meeting held on 12 May 2020, Council considered a request for financial assistance from Orange Uniting Church. Council resolved to place this request on public exhibition which has now been finalised, with two submissions received.

**LINK TO DELIVERY/OPERATIONAL PLAN**

The recommendation in this report relates to the Delivery/Operational Plan strategy “17.2 Collaborate - Ensure financial stability and support efficient ongoing operation”.

## FINANCIAL IMPLICATIONS

Council has the discretion to use an alternatively identified funding source. It is recommended that \$27,000 to be funded from the FutureCity Operational vote (01.387.3605.3150).

## POLICY AND GOVERNANCE IMPLICATIONS

Nil.

## RECOMMENDATION

**That Council allocate funding of \$27,000 to Orange Uniting Church for the purpose of lighting the church spire.**









## FURTHER CONSIDERATIONS

Consideration has been given to the recommendation's impact on Council's service delivery; image and reputation; political; environmental; health and safety; employees; stakeholders and project management; and no further implications or risks have been identified.

## SUPPORTING INFORMATION

The Orange Uniting Church, located at 217 Anson Street, is renewing the copper sheeting on its church spire and an opportunity presents itself to light the new copper spire whilst the scaffolding is erected and the re-sheeting of the spire is being undertaken.

Councillors would be aware that Council is currently drafting a FutureCity plan to upgrade and beautify the CBD, attract visitation to the city and improve the commercial economy within the CBD, amongst other outcomes. Although Council is yet to consider the FutureCity Project and Programme Catalogue, one of the proposed projects is to Light key buildings within the CBD (see below).

8. Orange city centre External Building Lighting Programme	Council together with key property owners develop a strategy and programme for the lighting of specific buildings and external building façades after hours, throughout they year as well as for special events/ seasons.	●	● ● ●	● ● ● ●	● ● ● ●																																																														
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### 2.3 Request for Financial Assistance - Post Exhibition - Orange Uniting Church

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Following exhibition of this request for financial assistance, two submissions were received. One submission in support of the proposed funding allocation and one against. Each submission is attached for Council's consideration. It is recommended that Council determine whether to allocate financial assistance to the Orange Uniting Church for the purpose of lighting the spire.

#### ATTACHMENTS

- 1 Submission 1 - Financial Assistance - Anson Street Uniting Church, D20/37572 [↓](#)
- 2 Submission 2 - Financial Assistance - Anson Street Uniting Church, D20/37573 [↓](#)

Orange City Council  
Scanned

11 JUN 2020

CONTAINER No.

FR109-18

Shirley Hyde

Orange NSW 2800

11 June 2020

Chief Executive Officer  
Orange City Council  
135 Byng Street  
ORANGE NSW 2800

Dear Sir

PROPOSED FINANCIAL ASSISTANCE TO ANSON STREET UNITING CHURCH

I would like to lodge my objection to the request for financial assistance for the lighting of the Anson Street Uniting Church tower.

How Council could even consider such a request is beyond me.

In the first instance Council does not have a policy outside of Section 365 of the Local Government Act 1993 to provide financial assistance other than under policy ST029 Donations and Grants.

This application certainly does not comply with that that policy and I cannot find any other policy which Council possesses which allows such a donation to be made.

If Council resolves to approve this request it sets a dangerous precedent in "opening up the flood gates" for any other religious denomination, sporting organisation, commercial business or private home owner to request assistance in lighting a building and/or external facade. The expression "what's good for the goose is good for the gander" comes to mind and Council should seriously consider the ramifications of approving this request.

Shirley Hyde

Submission from: Robert J Alford

ORANGE 2800

Dated: 11<sup>th</sup> June 2020

As a community member, I have no problems with the proposed funding, if it is to be used for external lighting of the church building and the Church Spire in Anson Street Orange.

When I was an engineering person at Ophir County Council, staff were involved in the design and installation of special lighting for significant buildings in the Orange CBD.

Buildings that had the lighting installed for the project where the Court House, the Old Town Hall, Holy Trinity Church and may be, what is now the Uniting Church in Anson Street.

The lighting project was part of the Celebration of 100 years or electricity for Orange. The project at the time also covered the lighting at Cook Park, Orange.

The project should be supported by Council as it will add to the Council project of "Future Orange" and the planned improvements of Anson Street, Orange.

Yours Sincerely,

Robert Alford